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# CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

**Thursday, April 25, 2013– 12:30 PM**

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

## AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

### 1. **OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

### 2. **SPECIAL REPORTS**

- A. SHERIFF'S DEPARTMENT REPORT
- B. FIRE DEPARTMENT REPORT  
(Estimated Time: 5 minutes)

### 3. **ACKNOWLEDGMENTS/PRESENTATIONS**

(Estimated Time: 15 minutes)

### 4. **PUBLIC COMMENT**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

(Estimated Time: 20 minutes)

### 5. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

(Estimated Time: 5 minutes)

### 6. **MANAGER'S AND BOARD REPORTS**

- A. MANAGER'S REPORT
- B. MEMBER AND COMMITTEE REPORTS  
(Estimated Time: 10 minutes)

## **7. CONSENT AGENDA**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Approve Expenditures for Month of March 2013
- B. Consideration to Approve Minutes of Board of Directors Regular Meeting, March 21, 2013
- C. Consideration to Adopt Resolution 11-2013 Declaring a Vehicle and a Trash Pump Surplus and Authorizing the General Manager to Sell Them
- D. Consideration to Adopt Resolution 14-2013 Authorizing the Execution and Delivery of an Installment Sale Agreement, and Authorizing and Directing Certain Actions in Connection with the Acquisition of Vehicles
- E. Consideration to Adopt Resolution 12-2013 to Approve the Utilities Manager Position Description and Salary Range
- F. Consideration to Approve a Covenant between the Cambria Community Services District and the County of San Luis Obispo for Preservation of Riparian Enhancement Area - Main Street Bridge Replacement Project

(Estimated Time: 15 minutes)

## **8. HEARINGS AND APPEALS**

- A. Discussion and Consideration to Fix Water and Wastewater Standby or Availability Charges as Provided in Government Code Section 61124 and Consideration to Adopt Resolution 13-2013 Fixing Water and Wastewater Standby or Availability Charges for FY 2013/2014

(Estimated Time: 30 minutes)

## **9. REGULAR BUSINESS**

- A. Discussion and Consideration to Approve the Memorandum of Understanding between the Cambria Community Services District and the Friends of the Fiscalini Ranch Preserve Regarding Donations and Merchandise Sales on the Fiscalini Ranch Preserve
- B. Discussion and Consideration of Army Corps of Engineers Update on EIR/EIS Process and Water Supply Alternatives and Receive Army Corps of Engineers Quarterly Report
- C. Discussion and Consideration to Adopt Ordinance 01-2013 amending Subsection B of Section 8.04.110 of the CCSD Municipal Code Relating to the Affordable Housing Program

- D. Discussion and Consideration to Adopt Ordinance 02-2013 Amending Subsection B Section 8.04.100 of the CCSD Municipal Code in Order to Prohibit Transfers that Would Result in Multiple Positions on a Parcel
- E. Discussion and Consideration to Cast Ballot Voting for a Special District Member to Local Agency Formation Commission (LAFCO) Term Expiring December 2014

(Estimated Time: 90 minutes)

**10. FUTURE AGENDA ITEM(S)**

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda.

**11. ADJOURN**

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Jerry Gruber, General Manager

Meeting Date: April 25, 2013

Subject: MANAGER'S REPORT

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### Administration

Listed below are my General Manager's Report for April 25, 2013 and other associated activities that I am working on with the assistance and support of CCSD Ad Hoc Committees, staff, and district counsel. Please note that I was out of the office from Friday March 29, 2013 until Saturday April 13, 2013.

- Staff has started the 2013/2014 fiscal year budget process. A budget timeline has been created for next year's budget process. The timeline was reviewed and approved by the Ad Hoc Budget Committee. I am hopeful that I can meet with the Water Conservation Ad-hoc Committee the week of April 22, 2013 to solicit input and guidance regarding funding levels for fiscal year 2013/2014 budget. I am hopeful to meet with the Budget Ad-hoc committee the week of April 29, 2013 to review and solicit input regarding the first draft of the fiscal year 2013/2014 budget.
- I am working with the County of San Luis Obispo Public Works Department regarding the Main Street Bridge Replacement Project. As part of your agenda for April 25, 2013 item 7.F addresses riparian enhancement for the Main Street Bridge replacement project.
- I continue to meet weekly with department managers and staff. Most of our meetings are focused on next year's budget.
- The SR4 Well is operational and fully automated. There are a few additional items that staff will be working on over the next month to include the replacement of five existing valves in addition to adding one additional chlorine monitor on the effluent side of the system.
- Staff is working with District Counsel on an Administration Policy for the implementation for releasing a limited amount of meters from the current wait list.
- The list of Capital Improvement Projects has been updated and provided to Alex Handler of Bartle Wells. This list will enable Bartle and Wells to move forward with revisions to connect fees.
- At today's Board Meeting I will be providing a brief power point presentation on improvement made to the wastewater and collection systems.

I attended the following meetings and or community events on behalf of the CCSD since CCSD's last Board of Directors' meeting on March 21, 2013.

- Camp Ocean Pines Board of Directors Meeting.
- Chili Cook Off and Car Show.

## OPINION

B6 THE TRIBUNE

MARCH 31, 2013

SANLUISOBISPO.COM

OPINION PAGE  
SCHEDULESUNDAY  
Leonard Pitts

EDITORIAL OPINION OF THE TRIBUNE

# Cambria must set water rules, revise growth cap

**L**ike many thirsty communities in California, Cambria faces two challenges: Develop a new source of water — a goal Cambria has so far failed to achieve — and come up with an equitable way to divvy up existing water supplies. That's exactly what the Cambria Community Services District hopes to accomplish with its "conserve to build" program.

By taking advantage of the latest water-saving technology, Cambria officials believe they can make the community's existing supply of water stretch even further, and can safely allow a limited number of new water connections.

The idea isn't new; it's been used for years in other communities, including Nipomo, Los Osos and Paso Robles. But because Cambria's been under such severe water restrictions, it's causing more of a ripple there.

We support the Cambria plan, provided the Community Services District can demonstrate that conservation measures will reliably

## Further conservation steps are needed to address wait list

net enough water to serve additional customers.

To be clear, by "customers" we aren't talking about out-of-town developers looking to build mega-subdivisions of million-dollar mansions.

We're talking about families who purchased land in good faith — in some cases decades ago — under the belief that the zoning in place at that time would permit them to develop their land.

With the declaration of a water emergency and building moratorium in 2001, though, they've been in limbo; 665 are on a waiting list — hoping for a new water source that's still likely to be many years away.

If conservation measures — such as super-low-flow toilets and water-saving washing machines — can free up enough water to allow even a handful of the 665 "wait listees" to be served, we believe there's an ethical obligation

to allow that.

We apply that same principle to every other California community that's struggling with water shortages.

Unless we want to bar the gate and keep out all newcomers, we are going to have to make existing supplies go further, and relying on water-saving technology from 10 years ago isn't going to do it.

Take toilets, for example: Most low-flow toilets use 1 to 1.5 gallons per flush, yet new toilets are available that use even less water — a huge savings, when you multiply out over hundreds of customers.

That's the type of technology that Cambria plans to promote, through rebate programs and other incentives.

The devil, though, is in the details; the district must establish rules for the conservation program.

And that's not the only hurdle. The county will have

to revise the community's growth cap, which is set at 0 percent, before it can issue any building permits.

The Coastal Commission — which can review building permits on appeal — will likely want to sign off as well.

And even with the blessing of the county and Coastal Commission, there's a strong likelihood that a legal challenge could be mounted by nonprofit organizations and/or private individuals opposed to growth.

In other words, the Cambria Community Services District has a way to go before it can open the spigot, but the payoff will be worth it.

It will provide relief to some of the property owners who have been waiting so long to develop their parcels.

It will create construction jobs and provide tax revenue for a community affected not only by the recession, but also by a building moratorium.

And it will serve as a model of what a community can accomplish through the old-fashioned concept of conservation.



**BOARD OF DIRECTORS' MEETING-APRIL 25, 2013  
ADDENDUM TO GENERAL MANAGER'S REPORT  
FINANCE MANAGER'S REPORT**

**AUDIT**-The CCSD's audited financial statements for the fiscal year ended June 30, 2012 have been posted to the CCSD's website.

**BUDGET**-The Fiscal Year 2012/2013 Operating Budget has been posted to the CCSD website. The Second Quarter Revenue and Expenditure report for the six months ended December 31, 2012 has been posted to the CCSD website. The Third Quarter Revenue and Expenditure report for the nine months ended March 31, 2013 will be posted to the CCSD website within a week if it has not already been posted as of the time of this meeting.

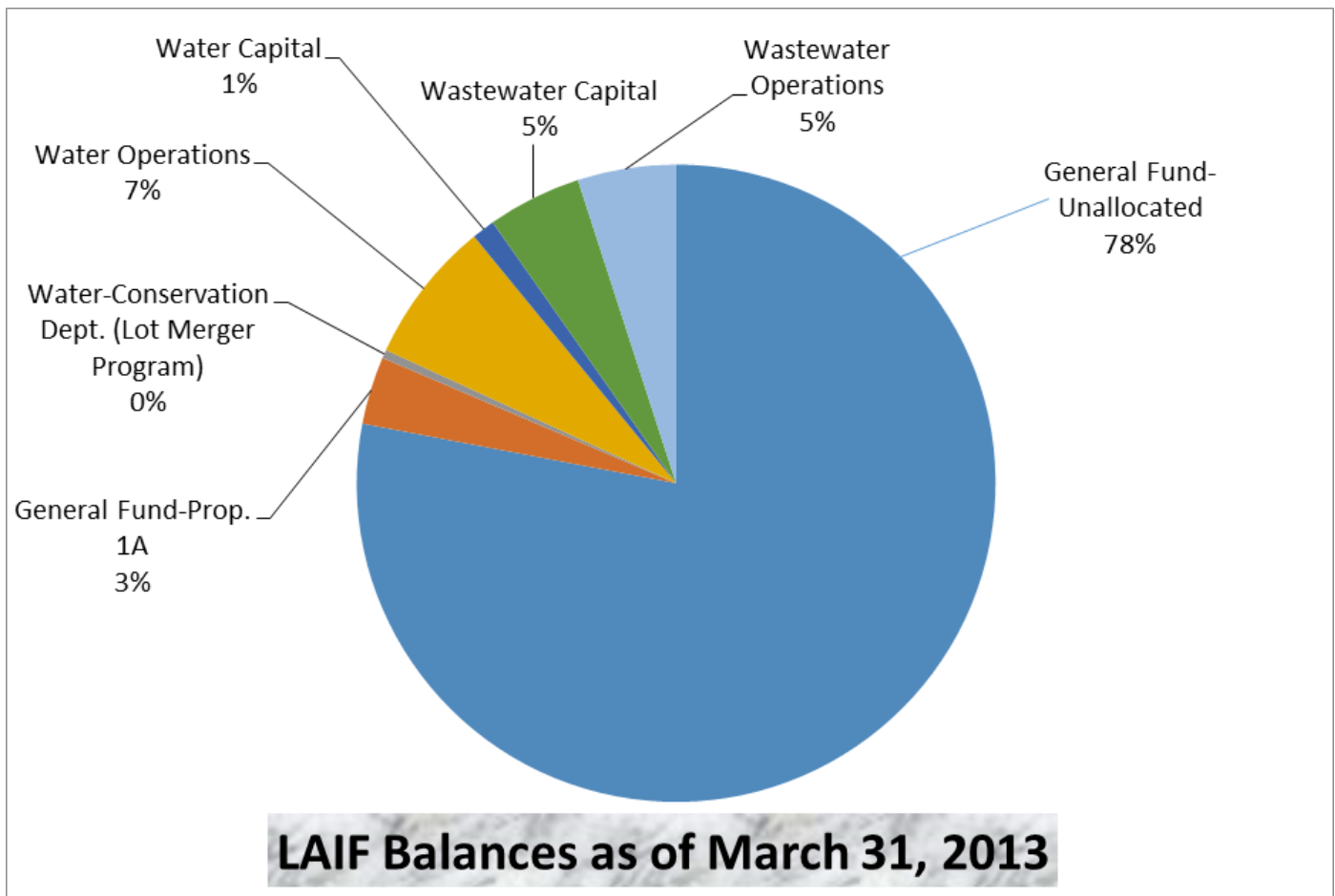
**EXPENDITURES**-There were no disbursements in excess of \$100,000 during March, 2013.

**RESERVES-LAIF BALANCE**-The balance in the Local Agency Investment Fund (LAIF) as of March, 2013 was \$4,637,561. The attached Schedule of Cash and Investments Balance indicates how the Cash and Investments balance compares to the prior month's balance as well as for the same month in each of the prior 4 years. Too much emphasis should not be placed on one month's activity; rather the information should be looked at on a trend basis.

The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 3,617,276
General (Proposition 1A)	\$ 159,286
Water (Conservation Dept.-Lot Merger Program)	\$ 19,982
Water (Operations)	\$ 335,403
Water (Capital)	\$ 53,985
Wastewater (Capital)	\$ 220,770
Wastewater (Operations)	\$ 230,859

With the exception of the restricted funds to offset a potential future Proposition 1A take-away, final reserve amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific programs, such as the Lot Merger Program, are not overspent. The above amounts have been updated based on the audit for the fiscal year ended June 30, 2012 with the exception of the Resource Conservation Department's balance (for the Lot Merger Program), which has been updated as of March 31, 2013. The amounts have also been updated for the interest revenue received through March 31, 2013.



**INTERNAL LOANS**-As of March 31, 2013, the CCSD Board of Directors approved several internal loans to be made out of the General Fund to the Water and Wastewater Funds. To date, all of the costs that were to be paid from the loan proceeds were actually able to be fully paid for out of the Water or Wastewater Funds respectively with the exception of the \$166,000 loan for ACE match requirements. As such, this is the only loan currently outstanding and no additional loans are expected to be required for activity through March 31, 2013.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
Water	\$ 166,000	\$ 166,000	\$ 157,726	<u>ACE Matching</u>

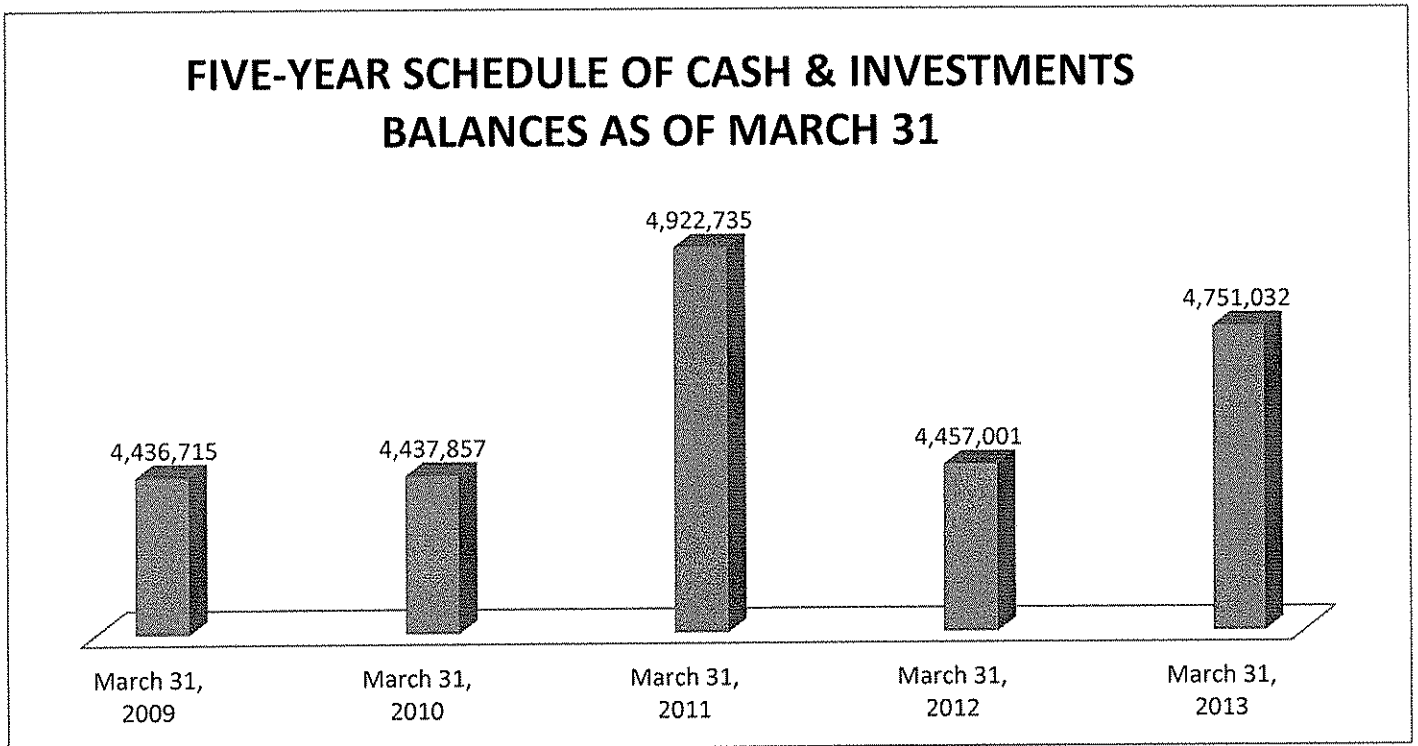
**EXTERNAL LOANS**-As of March 31, 2013 the CCSD external debt is as shown per the attachment, including interest rates and prepayment penalty provisions.

The California Special Districts Association recently hosted a webinar on obtaining financing in today's economic climate. The gist of the message was that while current rates remain relatively low, qualifying for a loan has become more difficult. An example of this is the fact that the required Debt Service Ratio (also known as the Debt Coverage Ratio and which indicates the amount of annual cash flow available to meet an entity's annual principal and interest payments) required for obtaining financing has increased from the traditional 1.10-1.15 to at least 1.25. The financial strength of a district, especially Balance Sheet Liquidity, is very important as is the avoidance of significant deficit spending-especially spending for non-Capital costs.

It so happened that one of the presenters was familiar with the CCSD as he had handled at least the two most recent financings of the CCSD (the recent loan for the purchase of four pickup trucks and a copier as well as the refinancing of the 2006 refunding of 1995 bonds). The question of what steps the CCSD could take to make itself more attractive to lenders if the CCSD were to obtain any new financing (in the event that the Board of Directors decided to do so) and the response was that the best course of action if the CCSD did decide it would finance any projects such as the Rodeo Grounds Pump Station and or the Stuart Street Water Tank Replacement and the response was that most likely the first/best course of action would be to determine if Citizen's Bank would be willing to extend the payback period of the loan that has a final payment date of May 1, 2015. There was not sufficient time to discuss this in any detail, but it does seem reasonable that it may be easier and possibly cheaper to do this than to go out for an entirely new debt issuance as the CCSD has met all of the payment requirements for the existing debt, so it has a good track record on this loan already.

**BOARD OF DIRECTORS' MEETING-APRIL 25, 2013  
ADDENDUM TO GENERAL MANAGER'S REPORT  
FINANCE MANAGER'S REPORT ATTACHMENT  
SCHEDULE OF CASH & INVESTMENTS BALANCE**

<b>PERIOD ENDING</b>	<b>BALANCE</b>	<b>INCREASE/ (DECREASE FROM PRIOR YEAR</b>	<b>INCREASE/ (DECREASE FROM BASE PERIOD (March 31, 2009)</b>
March 31, 2009	4,436,715	N/A	N/A
March 31, 2010	4,437,857	1,142	1,142
March 31, 2011	4,922,735	484,878	486,020
March 31, 2012	4,457,001	(465,734)	20,286
March 31, 2013	4,751,032	294,031	314,317



<b>PERIOD ENDING</b>	<b>BALANCE</b>	<b>INCREASE/ (DECREASE FROM PRIOR MONTH</b>
February 28, 2013	4,825,127	N/A
March 31, 2013	4,751,032	(74,095)

**NOTES:**

BALANCE includes amount on deposit with the LAIF plus Cash in Main Checking Account net of outstanding checks and deposits in transit plus Cash in Overflow Account.

All amounts are based on CCSD records.

**BOARD OF DIRECTORS' MEETING-APRIL 25, 2013  
ADDENDUM TO GENERAL MANAGER'S REPORT  
FINANCE MANAGER'S REPORT ATTACHMENT  
SCHEDULE OF LONG-TERM DEBT**

DESCRIPTION>	Bank Note (Funds 2006 Refund of 1995 Bonds)-65% Water	Bank Note (Funds 2006 Refund of 1995 Bonds)-35% Sewer	Bank Note (Funds 2006 Refund of 1999 Bonds)	State Revolving Fund Loan
DEBT HOLDER>	Citizens Bank	Citizens Bank	City National Bank	SWRCB
ORIGINAL PRINCIPAL>	1,233,375.00	664,125.00	2,245,000.00	2,592,324.38
INTEREST RATE>	4.50%	4.50%	4.55%	3.00%
FUND>	Water	Wastewater	Wastewater	Wastewater
DEPARTMENT>	Water	Wastewater	Wastewater	Wastewater
FINAL PAYMENT DATE>	5/1/2015	5/1/2015	9/23/2023	5/28/2016
PRINCIPAL BALANCE @ 4/1/13>	383,175	206,325	1,403,000	646,861
PROJECTED PRINCIPAL PAYMENT(S) FFY 2012/2013*>	166,985	89,915	94,000	154,651
PROJECTED INTEREST PAYMENT(S) FFY 2012/2013*>	17,243	9,285	65,975	19,406
PROJECTED BALANCE @ 6/30/13*>	216,190	116,410	1,403,000	492,210
PROJECTED PRINCIPAL PAYMENT(S) FFY 2013/2014*>	174,525	93,975	100,000	159,290
PROJECTED INTEREST PAYMENT(S) FFY 2013/2014*>	9,729	5,238	61,561	14,766
PROJECTED BALANCE @ 6/30/14*>	41,665	22,435	1,303,000	332,920
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015*>	41,665	22,435	109,000	164,069
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015*>	1,875	1,010	56,807	9,987
PROJECTED BALANCE @ 6/30/15*>	0	0	1,194,000	168,851
PROJECTED PRINCIPAL PAYMENT(S) FFY 2015/2016*>	0	0	109,000	168,851
PROJECTED INTEREST PAYMENT(S) FFY 2015/2016*>	0	0	51,847	5,066
PROJECTED INTEREST PAYMENTS FFY 12/13-15/16*>	28,846	15,533	184,343	44,159
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)**>	184,241	99,207	162,048	174,022
PREPAYMENT PENALTY>	Yes-1%	Yes-1%	Yes-Not allowed until 10/1/13, 3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	No

\*Presumes all scheduled payments are timely made. The Citizen's Bank payment was made April 15, 2013.

\*\*Average is based on years with a balance outstanding for the entire year. Payoff years are excluded if final amount is less than normal.

**BOARD OF DIRECTORS' MEETING APRIL 25, 2013  
ADDENDUM TO GENERAL MANAGER'S REPORT  
FIRE CHIEF'S REPORT**

Response information is attached and represents activities for the month of March 2013. Progress updates and highlights regarding the different programs and services our department provides are identified below:

**Prevention and Education (March 2013)**

- **02** residential new and remodel fire plan reviews were completed.
- **03** residential and commercial technical fire inspections were conducted.
- **00** hydrant system flow test.
- **23** engine company commercial fire and life safety inspections were conducted.
- **05** public education event
- **18** residential smoke detectors were installed and or the batteries changed.

**Meetings and Affiliations (March 2013)**

- |                                       |        |                          |
|---------------------------------------|--------|--------------------------|
| • CCSDFD Officer Meeting              | Mar.04 | 0830-1200, Cambria       |
| • SLO County Chiefs Assn Meeting      | Mar.06 | 0900-1300, Paso robles   |
| • SLO County Chiefs EMS Committee     | Mar.07 | 0800-1000, Atascadero    |
| • Cambria forest Committee            | Mar.13 | 1800-2000, Cambria       |
| • Cal Chiefs Fire Prevention Officers | Mar.14 | 0900-1600, Buellton      |
| • CMB/Cal Poly CAFS Project           | Mar.16 | 0900-1300, Cambria       |
| • CCHD Board Meeting                  | Mar.19 | 1800-2230, Cambria       |
| • Fiscallini Ranch tour               | Mar.25 | 1000-1200, Cambria       |
| • EMS Billing and Funding Meeting     | Mar.28 | 0900-1600, Arroyo Grande |

**Operations**

In cooperation with the Coast Unified School district (CUSD) and a coalition to improve safety and develop procedures to deal with active shooters, the CCSD Fire Department staff presented Incident Command System training to CUSD faculty and staff. The training was one part of an all-day symposium at the Camp Ocean Pines which covered various aspects of incidents like Columbine and Sandy Hook. In light of these recent tragic events, planning for security and preparing policies to deal with them are being refined.

CCSD Fire Department Chief Mark Miller and CCSD Engineer Bob Gresens recently attended the Community Specific Integrated Emergency Management training at the Emergency Management Institute (EMI) in Emmitsburg Maryland. The course was funded by a Department of Homeland Security / Federal Emergency Management Agency grant and was intended to prepare public managers to effectively manage disaster scenarios through the emergency, mitigation and recovery phases. Seventy personnel from around San Luis Obispo County encompassing government, management, public works and public safety participated in the County specific training.

The Fire Department and CCSD Administrative Staff are currently preparing to recruit new reserve firefighters. Over the last few months, a number of the reserve personnel have been hired as full time firefighters for other agencies and have left the department. The Fire Departments hopes to recruit 5 qualified and service oriented firefighters to support emergency response efforts.

## CMB Fire Monthly Stats: Incidents

<b>Categories</b>	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug	13-Sep	13-Oct	13-Nov	Dec-13	<b>Totals</b>
Fire	0	1	0										<b>1</b>
Hazardous Mat.	0	0	0										<b>0</b>
Medical*	30	41	33										<b>104</b>
Vehicle TC	0	3	0										<b>3</b>
Hazardous Situations	4	1	1										<b>6</b>
Public Service Assist	10	9	7										<b>26</b>
False Alarms	10	3	7										<b>20</b>
Agency Assist	0	0	1										<b>1</b>
Mutual Aid	2	0	0										<b>2</b>
Auto Aid	2	0	0										<b>2</b>
Rescue	0	0	0										<b>0</b>
Fire Investigations	0	0	0										<b>0</b>
<b>Monthly Response Totals</b>	<b>58</b>	<b>58</b>	<b>49</b>										<b>165</b>
<b>Cumulative Totals</b>		<b>116</b>	<b>165</b>										<b>165</b>

**BOARD OF DIRECTORS' MEETING – APRIL 25, 2013  
ADDENDUM TO GENERAL MANAGER'S REPORT  
DISTRICT ENGINEER'S REPORT**

The following table summarizes last month's activities.

Item No.	Description	Activities Summary
1	FEMA training for integrated emergency management	Attended emergency response and recovery training from 4/8 through 4/11 at the FEMA Emergency Management Institute in Emmitsburg, Maryland. This was a joint training exercise with other county agencies, which included classroom training as well as an exercise that monitored students during a simulated major tsunami along the central coast. (Also see Fire Chief's report)
2	Capital Improvement Program	Compiled future water and wastewater project needs and forwarded information along to connection fee rate consultant (Bartle Wells).
3	Connection/impact fee update	Continuing to coordinate with Bartle Wells. Goal is to present findings to Board during the May 23, 2012 Board meeting.
4	Water Conservation program	Coordinating with Maddaus Water Management on their review of the District Municipal Code to further assess and develop recommendations for future consideration.
5	Sanitary sewer extension to well SR-4 treatment facility.	Coordinated with consultant to develop scope of work for design of a sanitary sewer extension to well SR-4, which will improve existing water operations.
6	Rodeo Grounds Pump Station Replacement and Stuart Street Tank 3.	Coordinating between RBF Consulting and fire department on design completion. Next steps to include development of coastal development permit application.
7	Long-term water supply project	Coordinating with Army Corps during their completion of the Environmental Impact Statement /Environmental Impact Report (EIS/EIR). See discussion item 9. B in today's agenda.
8	Development and remodel projects	Assisted admin staff with the review of proposed remodels and new development. Six reviews were completed this past month.



**BOARD OF DIRECTORS' MEETING APRIL 25, 2013  
ADDENDUM TO GENERAL MANAGER'S REPORT  
INTERIM UTILITIES MANAGER REPORT**

**Water Department:**

- ❖ Meeting with Pureflo technicians to review completed work at SR4. Discussed future projects included installing sewer lateral. Assisted staff and completed repairs to well SR4. Staff resumed operations on 4-10-2013.
- ❖ Reviewing all SR4 work performed by Pureflo, and Sun Pacific Electric.
- ❖ Working with water department staff reviewing treatment operations, daily process control strategies, and maintenance program. Updated purchase order program.
- ❖ Assisting staff and project managing repairs at Charing Lane booster pump station and Hwy 1 blow off valve replacement

**Wastewater Department:**

- ❖ Staff continues working on preventive maintenance program.
- ❖ Working with staff researching SCADA programs and radio telemetry equipment for future lift station monitoring and control system.

**Administrative:**

- ❖ Attended meeting with Jeff Densmore from the CA Department of Public Health to discuss water treatment operations, permitting, and compliance. Notified Mr. Densmore about personnel changes, status of SR4, and discussed installing new gravity sewer lateral at SR4. Charing lane booster pump station repair, and 6 inch water main repair located next to HWY 1.
- ❖ Continue weekly CIP meetings with district engineer and water/wastewater department.
- ❖ Meeting with Jensen Precast and district engineer regarding future upgrade project at lift station B.
- ❖ Securing quotes for lift station B1 & B2 pump panel upgrade for fiscal year 2014.

Mike Finnigan  
Interim Utilities Manager

**BOARD OF DIRECTORS' MEETING APRIL 25, 2013  
ADDENDUM TO GENERAL MANAGER'S REPORT  
WASTEWATER SUPERVISOR REPORT**

**Wastewater Treatment Plant Operations:**

- ❖ Contractor broke 12 inch effluent valve located at 6530 Moonstone Beach Dr.
- ❖ Alpha Electric worked on the WWTP effluent chart recorder to eliminate surge readings on the charts.
- ❖ Dechance construction replaced the broken Effluent valve on Moonstone Beach Dr.
- ❖ Completed monthly WWTP report for March and delivered it to the State water resources control board.
- ❖ Finished WWTP annual report for the State water resources control board.
- ❖ Annual Air Pollution Control District (APCD) inspection of all our emergency generators completed and reports filed.

**Collection System Operations:**

- ❖ Alpha Electric installed new ultrasonic level detectors in Lift stations B4 and A1, and removed the Miltronics controller.
- ❖ Alpha Electric did thermo imaging of the control panel at Lift station 8 and found 2 thermo switches that were over hearing. We ordered new switches.
- ❖ Installed larger memory cards at lift stations B4 and A1.
- ❖ Installed a new blower fan in the dry well at lift station B4.
- ❖ Adjusted the transfer switch at lift station B3.

**Laboratory:**

Monthly sampling and sent them to FGL for analysis.

Ben Eastin  
Wastewater System Supervisor

**BOARD OF DIRECTORS' MEETING APRIL 25, 2013**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**SENIOR WATER OPERATOR REPORT**

**Water Department operations:**

- ❖ Attached is the Water department summary for March call outs, 154 in total.
- ❖ As of April both Creeks are still flowing past the well fields. Well levels are still normal (full) for this time of year.
- ❖ Continuing monitoring of the creeks.
- ❖ Bi Monthly well measurements.

**Maintenance and Distribution:**

- ❖ Completed repairs to SR #4. Installed new chlorine hi/lo residual, high NTU, differential psi, hi/lo flow rate, and hi/lo backwash rate alarms. In addition, we replaced one reclaim pump, installed new vacuum chlorine dose system, and disposed of old filter media.
- ❖ Fire hydrant replacement and maintenance is ongoing. (Maintenance consists of raising them to the proper grade, lubing them and new paint). The location of these hydrants are throughout town and prioritized by their accessibility / urgency.
- ❖ Upgraded three 2 inch water meters to radio transmitter capability.
- ❖ Assisted wastewater department with Moonstone Beach valve replacement.
- ❖ Worked on #2 booster pump motor at the Leimert booster station. (Miller Drilling Co. Assisted).
- ❖ Meeting with DeChance construction regarding repairs at abandoned booster pump station located on Charing Ln.
- ❖ Meeting with DeChance Construction to review Hwy 1 blow off valve repair.
- ❖ Working with San Luis Obispo County building & permits department on current and future road repairs.

**Conservation:**

- ❖ Weekly meetings for our water conservation program are ongoing.
- ❖ On-going retrofit inspections

Jason Buhl  
Senior Water Operator/CPO

# Water Department February 2013 Report

Nature Of Service Provided	Times Provided During Work hours	Times provided After hours	Total # of times provided
Read meter/locate meter	18		18
Leak on customers side of meter	8		8
Meter dial and/or Transmitter replaced (routine )	6		6
Lock/Unlock water meter	3		3
Shut off/ Turn on water at meter	7	2	9
Low water pressure			0
Dirty water complaints			0
Taste and Odor Complaints			0
Repair leak in distribution system	5		5
System alarms handled by operator on call	1	3	4
Water main break			0
Retro fit inspections (low flow toilets, hot water recic pumps)	14		14
Water meter and service line up-grades for fire flow	2		2
U.S.A North locations	27		27
Meter monitor installed/show customer how to read meter			0
Water service replaced as routine maintenance			0
Angle stops replaced (routine maintenance)			0
Other as not discibed above	4 *		4
Total number of services preformed during work hours			95
Total number of services preformed after work hours			5
Total number of services preformed			100

\* 2" meters replaced with 2" compound dual dial radio read meter

# Water Department March 2013 Report

Nature Of Service Provided	Times Provided During Work hours	Times provided After hours	Total # of times provided
Read meter/locate meter	44		44
Leak/high usage on customers side of meter	19	4	23
Meter dial and/or Transmitter replaced (routine)	6		6
Lock/Unlock water meter	11		11
Shut off/ Turn on water at meter	13		13
Low water pressure	1		1
Dirty water complaints			0
Taste and Odor Complaints			0
Repair leak in distribution system	4		4
System alarms handled by operator on call		1	1
Water main break			0
Retro fit inspections (low flow toilets, hot water recirc pumps)	15		15
Water meter and service line up-grades for fire flow	3		3
U.S.A North locations	33		33
Meter monitor installed/show customer how to read meter			0
Water service replaced as routine maintenance			0
Angle stops replaced (routine maintenance)	2		2
Other as not discibed above	* 4 **		4
Total number of services preformed during work hours			149
Total number of services preformed after work hours			5
Total number of services preformed			154

\* three 2" meters upgraded to 2" radio read meters \*\* Broken effluent line on moonstone

3/29/13

CAMBRIA COMMUNITY SERVICES DISTRICT  
WELL WATER LEVELS FOR 3/29/13

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	30.58	83.42	52.84	
SR4	27.86	82.00	54.14	
SR3	20.14	54.30	34.16	
SR1	19.49	46.40	26.91	
RP#1	20.99	46.25	25.26	
RP#2	15.67	33.11	17.44	
21R3	7.86	12.88	5.02	
WBE	11.92	16.87	4.95	
WBW	12.21	17.02	4.81	

AVERAGE LEVEL OF DISTRICT'S SANTA ROSA WELLS = 38.40 FEET

SAN SIMEON CREEK WELLS				
16D1	6.97	11.81	4.84	
9M1	24.94	65.63	40.69	
9P2	8.98	19.11	10.13	
9P7	9.72	19.59	9.87	
9L1	10.75	27.33	16.58	
SS4		25.92		Gradient = N/A
9K2	12.11	30.23	18.12	
SS3	14.48	33.25	18.77	
SS2	13.46	34.01	20.55	
SS1	13.18	34.07	20.89	
11B1	19.53	105.43	85.90	
11C1	14.52	98.20	83.68	
PFNW	13.69	93.22	79.53	
10A1	26.23	78.18	51.95	
10G2	19.35	62.95	43.60	
10G1	17.75	59.55	41.80	
10F2	25.90	66.92	41.02	
10M2	23.21	55.21	32.00	
9J3	16.59	43.45	26.86	

20.07 FEET

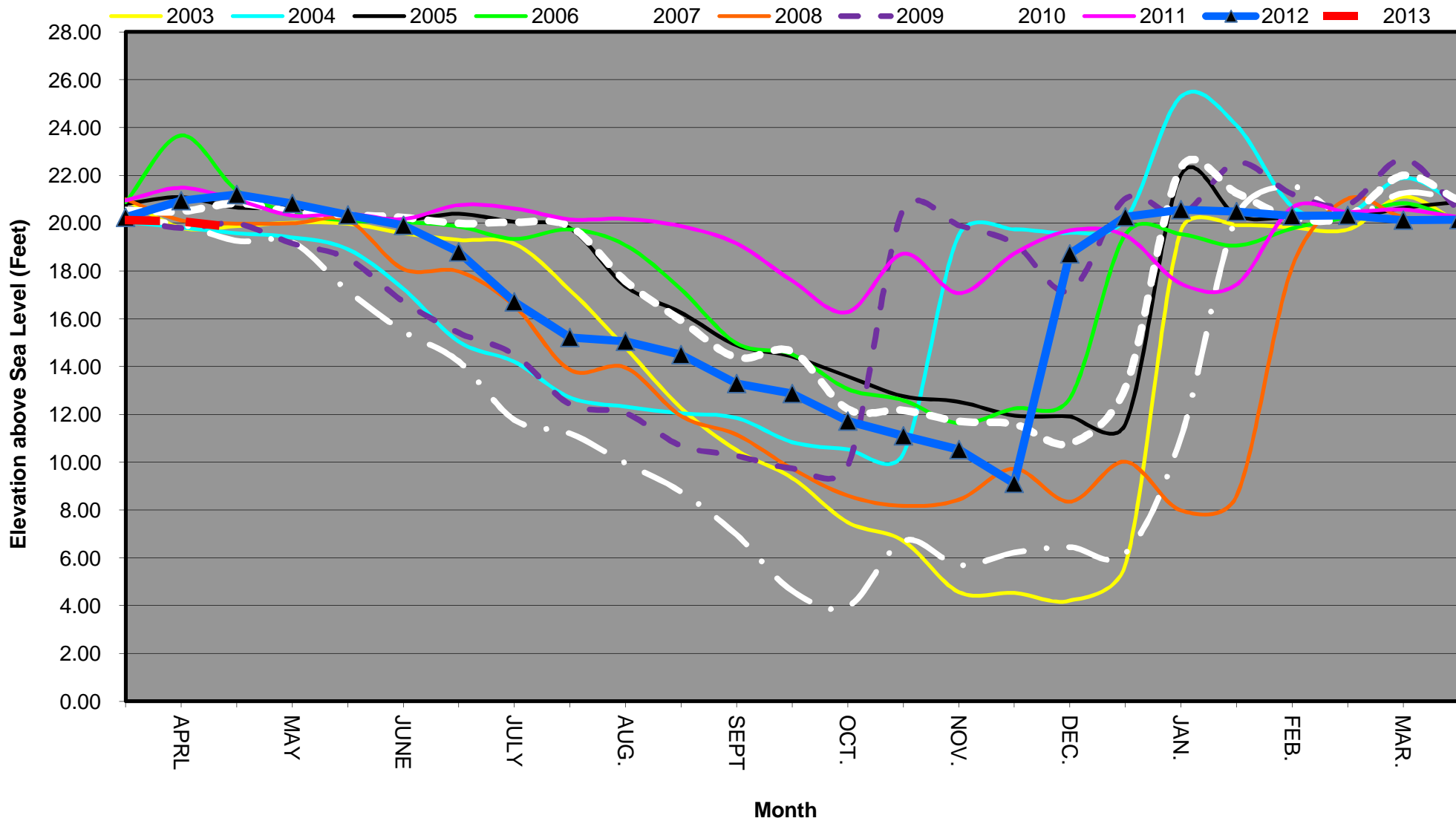
Red Font are the CCSD's Production Wells

29-Mar-13

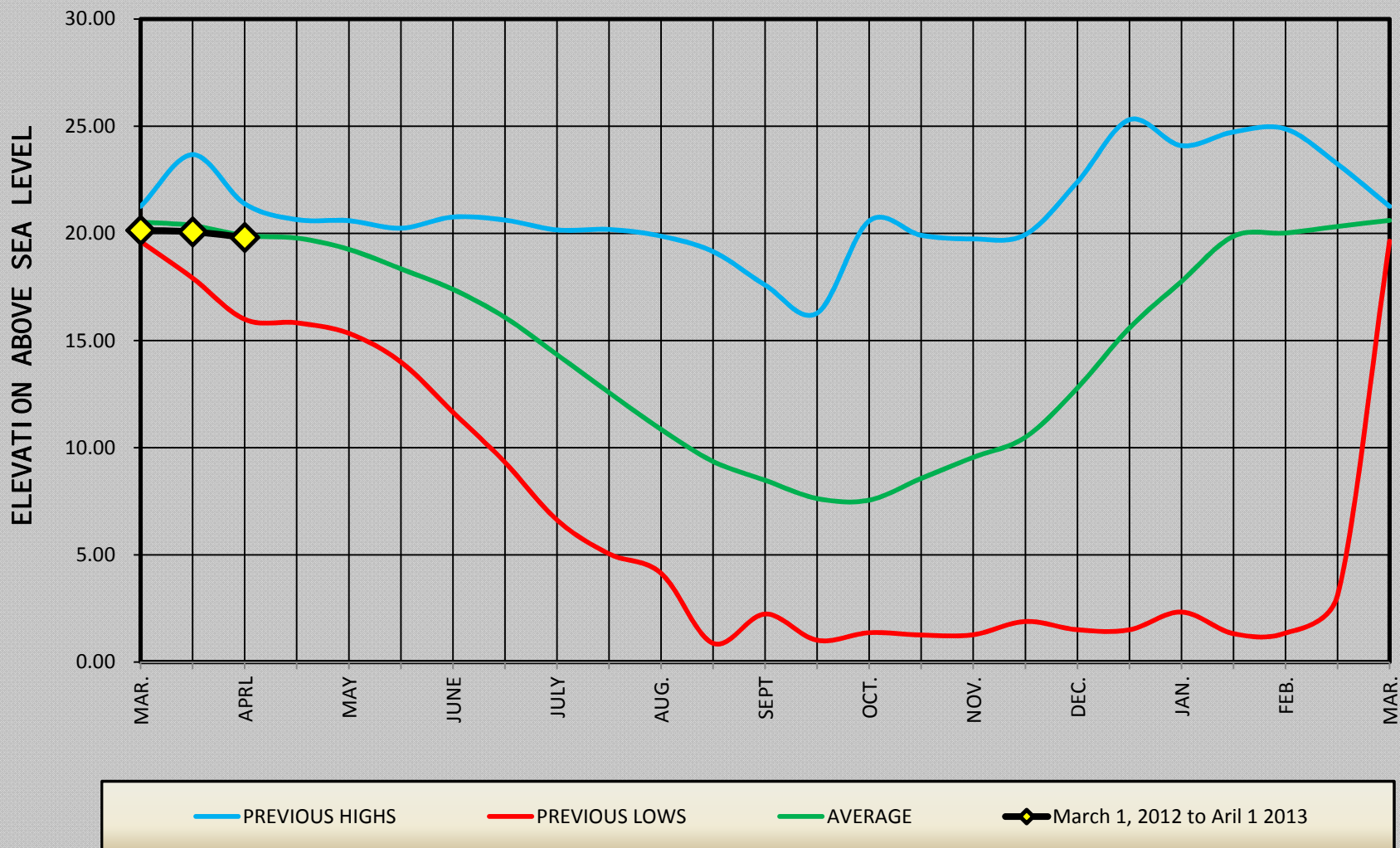
# San Simeon Creek Well Levels

## Last 10 years

March, 2003 - April, 2013

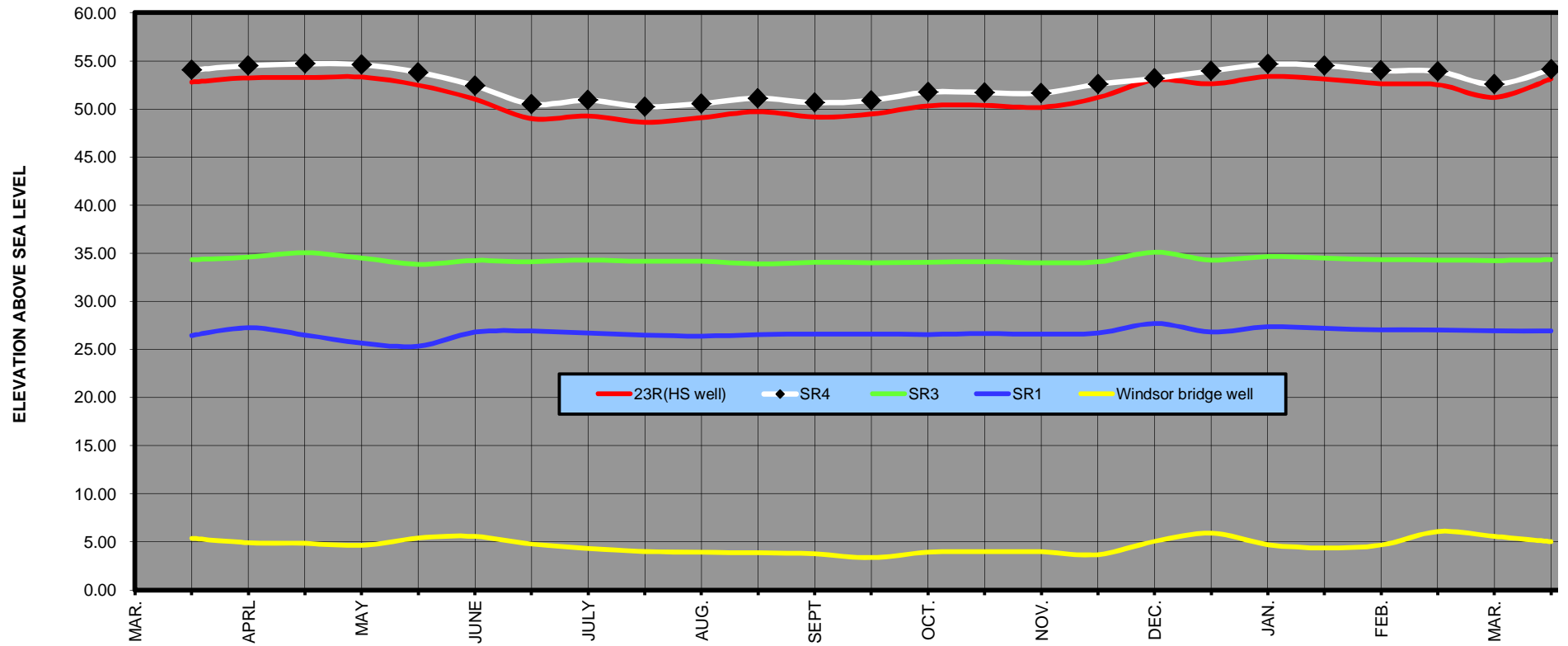


## SAN SIMEON CREEK WELL LEVELS March 1, 2012 - March 1, 2013

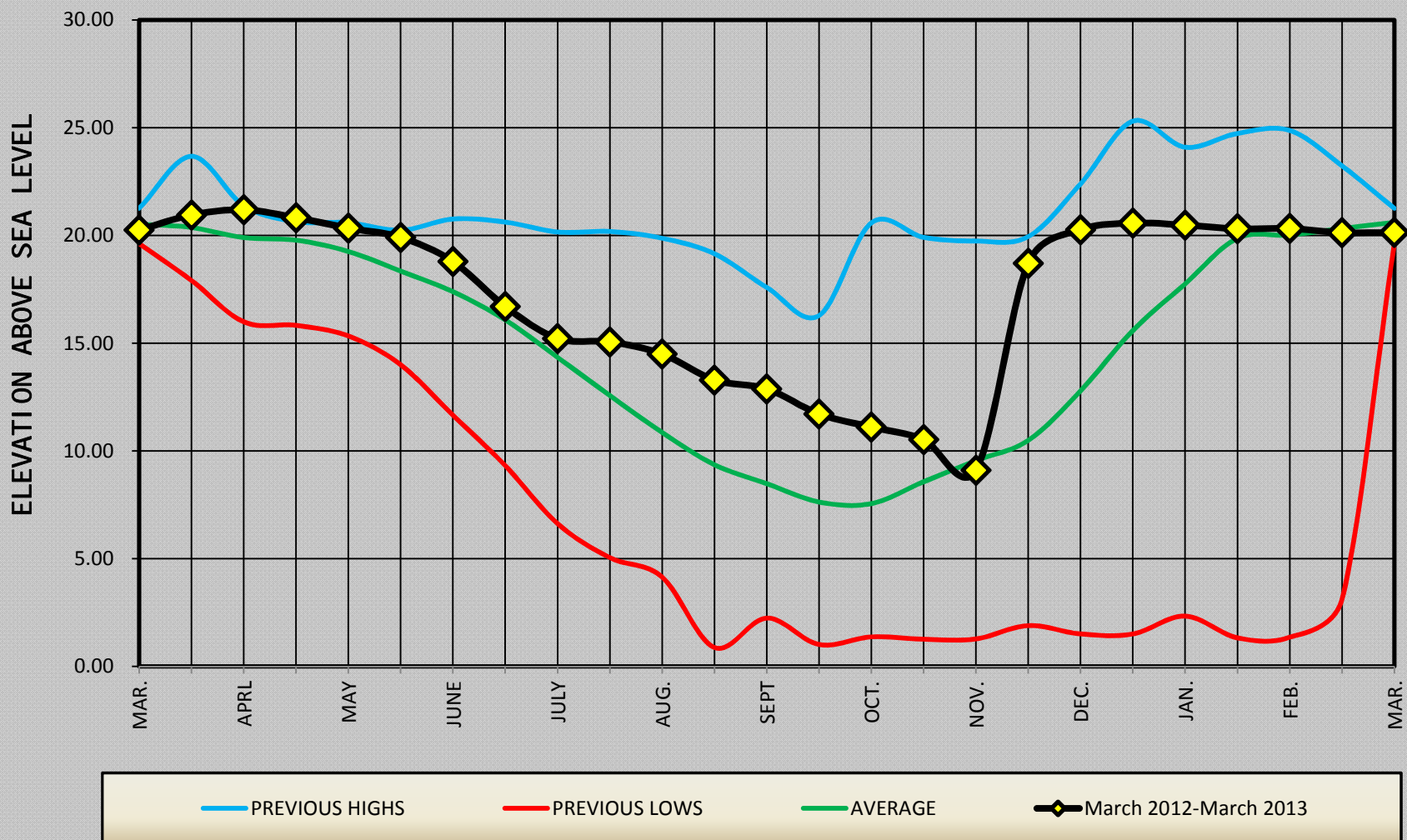




### SANTA ROSA CREEK WELL LEVELS March 15th, 2012 - March 15th, 2013



## SAN SIMEON CREEK WELL LEVELS March, 2012 - March, 2013



**BOARD OF DIRECTORS' MEETING – April 25, 2013**  
**ADDENDUM TO GENERAL MANAGER'S REPORT FACILITIES AND RESOURCES**  
**MANAGER'S REPORT**

- Fiscalini Ranch:
  - Information panels:
    - Trail maps and information panels are located on both sides of the bluff trail. The panels and maps had a 10 year warranty on them. Ranch Manager has been working with the contractor who designed the panels Gaia Graphics and the manufacturer, as the trail maps have deteriorated within the warranty period. The manufacturer, Fossil Industries Inc., has agreed to replace all the maps and information panels at no cost to the District. The new panels will also have a 10 year warranty. Panels are estimated to arrive at the end of April, 2013.
  - Eucalyptus project:
    - Staff continues to monitor the progress on the eucalyptus project finished last year.
    - Staff mowed all invasive plants growing along the entire ½ mile project. All native plants were flagged and native pines and oaks were planted. All eucalyptus re sprouts were cut down.
  - Bluff Trail:
    - Staff cleaned and weed wacked both entrances
  - Trail Maps:
    - Staff continues to provide and refill trail pamphlets on all entrances to the Ranch.
  - East Ranch:
    - Staff continues to mow parts of the Ranch in an effort to eradicate invasive plants.
  - Forest:
    - One of the Board of Directors goals for this year is to support Friends of the Fiscalini Ranch Preserve goals. One of those goals is to look at alternatives to better the health of the forest on the Ranch.
    - Staff is assisting FFRP and Cal fire in an attempt to have two test sites of less than ½ acre. The two sites will demonstrate two possible methods of creating a healthy forest.
- Parks:
  - Pocket Park on Center Street:
    - Staff continues to clean, mow and refill the dispensers at the park.
  - Steel head park:
    - Staff mowed entire park
  - Dog Park:
    - Staff mowed entire park and patched up drive way
- Public Restrooms:
  - Staff continues to make repairs from termite damage.

- Vet's Hall:
  - 42 events were held at Veterans Memorial Building since last board meeting. Among those events were: Sherriff town hall meeting, weekly Farmers Market and Chamber Car and Chili Cook Off.
  - Landscape Project:
    - Staff is assisting both County and American Legion, in the installation of a side walk and landscaping on the corner of Cambria Dr. and Main St.
  - Advertising:
    - Facilities Supervisor is working with Nancy McKarney on developing a flyer to advertise the Vet's hall. The flyer will be both in English and Spanish and will be mailed off with the water bills. The flyer is intended to encourage more people to rent the Vet's Hall for their events.
  
- CCSD Lots:
  - Staff has been dealing with illegal dumping on several District owned lots. Several lots were found to have couches, TV's, furniture, car parts etc... Lots were cleaned up.
  
- Main St. Trash Cans:
  - Facilities Supervisor has been in contact with Integrated Waste Management Authority. Patti Toews, Program Director, will be putting together a grant proposal on behalf of the District. If the District is successful in the grant it could provide for replacement of some or all of the containers.
  
- Administration Office Drop Box:
  - Facilities staff order, removed and replaced the peeling and worn down stickers and logos on the drop box in the parking lot of the Administration office.
  
- Training:
  - Facilities staff attended a training course by Buckeye and Procure on facility maintenance.

Submitted by:  
 Carlos Mendoza  
 Facilities and Resources Supervisor/  
 Fiscalini Ranch Preserve Manager

**BOARD OF DIRECTORS' MEETING APRIL 25, 2013  
ADDENDUM TO GENERAL MANAGER'S REPORT  
ADMINISTRATIVE OFFICE REPORT**

**Administration:**

All of the surplus vehicles have been sold resulting in \$6853 in revenue. The CCSD received a \$1000 safety reimbursement grant from SDRMA. I attended the PROS meeting on April 2.

**Assessments:**

The annual assessments are coming up. The Administration department will be working with the associated departments in preparation of the following assessment programs; Fire Benefit Suppression Assessment, Water and Wastewater Stand-by Availability, Fire Hazard Fuel Reduction Program.

**Training:**

I attended LCW training on April 3.

On April 17, I attended a planning session with LCW for fiscal year 13/14 training.

ECS Imaging will be providing on-site Laser Fiche software training on April 29.

Badger Meter provided a demonstration of their new technology on April 17.

**Retrofit Point Bank:**

The CCSD ordered 700 showerheads, 700 shut-off valves, 500 aerators and 300 kits. As of 4/2/2013 we have handed out 601 showerheads and 590 aerators. Commercial customers have received 193 aerators and 365 showerheads. Residential customers have received 397 aerators, and 244 showerheads.

The total number of retrofit points gained by these fixtures equals 2838.

The Retrofit point bank total at this time is 5502.

Rebates:	4183
Retrofit upon resale:	<u>1319</u>
Total remaining points:	5502

**Conservation:**

The flyer inserted into the January/February utility billing statements has generated a lot of interest in low flow showerheads, aerators, recirculation pumps, and washing machine rebates.

We continue to reach out to the public and provide them with updates to changes within CCSD. Cortney Murguia has attended a webinar for the WaterSense program through the EPA and is currently enrolled online for the water efficiency practitioner course through the AWWA.

Submitted by,  
Monique Madrid  
Administrative Services Officer

CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH OF MARCH, 2013

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
ABALONE COAST ANALYTICAL, INC.	55721	3/26/2013	1	25.00	WW/LAB TESTING SERVICES 1/28/13
ABILITY ANSWERING SERVICE	55678	3/18/2013	1	225.00	ADM/MONTHLY ANSWERING SERVICE MAR '13
ACCURATE MAILING SERVICE	55586	3/4/2013	1	700.00	WD/POSTAGE DEPOSIT FOR MAILING UTIL BILLS MAR 2013
ACCURATE MAILING SERVICE	55586	3/4/2013	2	700.00	WW/POSTAGE DEPOSIT FOR MAILING UTIL BILLS MAR 2013
ACCURATE MAILING SERVICE	55586	3/4/2013	3	100.00	WD/DEPOSIT FOR PROF MAILING SERVICE MAR 2013
ACCURATE MAILING SERVICE	55586	3/4/2013	4	100.00	WW/DEPOSIT FOR PROF MAILING SERVICE MAR 2013
ACCURATE MAILING SERVICE	55598	3/6/2013	1	8.59	WD/REMAINDER POSTAGE DUE - REMINDER NOTICES 2/14
ACCURATE MAILING SERVICE	55598	3/6/2013	2	8.59	WW/REMAINDER POSTAGE DUE - REMINDER NOTICES 2/14
ACCURATE MAILING SERVICE	55598	3/6/2013	3	13.98	WD/PROF MAILING SERVICES - REMINDER NOTICES 2/14
ACCURATE MAILING SERVICE	55598	3/6/2013	4	13.99	WW/PROF MAILING SERVICES - REMINDER NOTICES 2/14
ACCURATE MAILING SERVICE	55598	3/6/2013	1	(3.06)	WW/REMAINDER DUE FOR COMMERCIAL F.O.G. MAILING
ACCURATE MAILING SERVICE	55598	3/6/2013	2	23.28	WW/PROF MAILING SVCS - COMMERCIAL F.O.G. MAILING
ACCURATE MAILING SERVICE	55679	3/18/2013	1	129.27	WD/REMAINDER DUE - PROF MAILING SVCS JAN/FEB BILLS
ACCURATE MAILING SERVICE	55679	3/18/2013	2	129.27	WW/REMAINDER DUE - PROF MAILING SVCS JAN/FEB BILLS
ACCURATE MAILING SERVICE	55679	3/18/2013	3	45.86	WD/REMAINDER DUE - POSTAGE JAN/FEB UTIL BILLS
ACCURATE MAILING SERVICE	55679	3/18/2013	4	45.87	WW/REMAINDER DUE - POSTAGE JAN/FEB UTIL BILLS
				<u>2,015.64</u>	
ADAMS, JAMES R.	55587	3/4/2013	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB MAR 2013
AGP VIDEO	55627	3/6/2013	1	1,491.25	ADM/VIDEO PROD'N & STREAMING BOD MTGS 2/12 & 2/28
ALPHA ELECTRICAL SERVICE	55599	3/6/2013	1	806.00	WW/INSTALL SENSAPHONE, OUTLET, WIRING - LIFT STN 9
ALPHA ELECTRICAL SERVICE	55599	3/6/2013	1	648.50	WW/INSTALL SENSAPHONE, OUTLET, WIRING -LIFT STN B3
ALPHA ELECTRICAL SERVICE	55599	3/6/2013	1	697.00	WW/INSTALL SENSAPHONE, OUTLET, WIRING - LIFT STN B
ALPHA ELECTRICAL SERVICE	55722	3/26/2013	1	4,173.75	WW/UPGRADE SOFTWARE & PGMING PUMP CTRL PANEL LS-B4
ALPHA ELECTRICAL SERVICE	55722	3/26/2013	1	4,889.55	WW/UPGRADE SOFTWARE & PRGMING TO LIFT STATION A1
ALPHA ELECTRICAL SERVICE	55722	3/26/2013	1	607.06	WW/INSTALL SENSAPHONE, OUTLET WIRING - LIFT STN A
				<u>11,821.86</u>	
ALPHA FIRE & SECURITY	55600	3/6/2013	1	371.50	F&R/5 YR SPRINKLER INSPECTN AND SIGNAGE VETS HALL
ANDERSON, JAMES L	55628	3/6/2013	1	185.82	RC/REFUND BAL OF DEPOSIT
APT WATER SERVICES, LLC	55723	3/26/2013	1	6,935.00	WW/F.O.G. INSPECTION PROGRAM INSTALLMENT 1 OF 3
APT WATER SERVICES, LLC	55723	3/26/2013	2	-	CONT. FATS, OIL, GREASE TRAP INSPECTIONS PER SSSP
				<u>6,935.00</u>	
AT&T	55704	3/20/2013	1	290.37	WD/ALARM VAN GORDON WELL FIELD MAR 2013
AT&T	55704	3/20/2013	1	49.19	WW/ALARM LIFT STATION B4 MAR 2013
				<u>339.56</u>	
BAHRINGER, JAMES	55724	3/26/2013	1	19.78	ADM/50% MILEAGE REIMB TO WRAC MTG IN SLO 3/6/13
BOB WRIGHT CONSTRUCTION	55626	3/6/2013	1	430.00	WW/INSTALL BACKFLOW DEVICE-LS#B4-POTABLE WTR PROJ
BOB WRIGHT CONSTRUCTION	55740	3/26/2013	1	270.00	WW/TRAFFIC CONTROL AND DIG MOONSTONE VALVE 3/8/13
				<u>700.00</u>	
BRENNTAG PACIFIC, INC.	55601	3/6/2013	1	984.30	WW/CHEMICALS 2/6/13
BRENNTAG PACIFIC, INC.	55601	3/6/2013	1	298.11	WD/CHEMICALS 2/6/13
BRENNTAG PACIFIC, INC.	55741	3/26/2013	1	849.38	WW/CHEMICALS 3/6/13
BRENNTAG PACIFIC, INC.	55741	3/26/2013	1	263.04	WD/CHEMICALS 3/6/13
				<u>2,394.83</u>	
BUSINESSPLANS, INC.	55602	3/6/2013	1	273.00	ADM/MONTHLY HRA PLAN ADMINISTRATION FEB 2013
BUSINESSPLANS, INC.	55726	3/26/2013	1	273.00	ADM/MONTHLY HRA PLAN ADMINISTRATION MARCH, 2013
				<u>546.00</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH OF MARCH, 2013**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
CAL-COAST MACHINERY INC.	55603	3/6/2013	1	3,494.73	F&R/TRACTOR ATTACHMT-SCRAPER FOR LEVELING & TRAILS
CAL-COAST MACHINERY INC.	55640	3/8/2013	1	29.14	F&R/VEHICLE MAINT - 1 QT LOW VOC AG
CAL-COAST MACHINERY INC.	55640	3/8/2013	1	47.45	F&R/VEHICLE MAINT - COTTER PIN, FASTENER, WASHER
CAL-COAST MACHINERY INC.	55640	3/8/2013	1	26.29	F&R/VEHICLE MAINT - YELLOW PAINT
				<u>3,597.61</u>	
CAMBRIA BUSINESS CENTER	55725	3/26/2013	1	32.09	WW/BINDERS & SUPPLIES FOR LAB TESTING RECORDS
CAMBRIA HARDWARE CENTER	55715	3/21/2013	1	92.62	WW/LIFT STATION MAINT & REPAIR FEB 2013
CAMBRIA HARDWARE CENTER	55715	3/21/2013	2	51.57	WW/VEHICLE MAINT & REPAIR FEB 2013
CAMBRIA HARDWARE CENTER	55715	3/21/2013	1	162.55	F&R/MAINT & REPAIR BUILDINGS FEB 2013
CAMBRIA HARDWARE CENTER	55715	3/21/2013	2	166.66	F&R/MAINT & REPAIR VETERAN'S HALL FEB 2013
CAMBRIA HARDWARE CENTER	55715	3/21/2013	3	8.05	F&R/MAINT & REPAIR NON-LICENSED VEHICLES FEB 2013
CAMBRIA HARDWARE CENTER	55715	3/21/2013	1	15.33	FD/VEHICLE MAINT & REPAIR FEB 2013
CAMBRIA HARDWARE CENTER	55715	3/21/2013	2	101.51	FD/STATION OPERATING SUPPLIES FEB 2013
				<u>598.29</u>	
CAMBRIA VILLAGE SQUARE	55597	3/4/2013	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN MAR 2013
CAMBRIA VILLAGE SQUARE	55739	3/26/2013	1	348.86	ADM/COMMON AREA MAINT & INSURANCE JAN-FEB 2013
				<u>3,530.99</u>	
CARMEL & NACCASHA LLP	55588	3/4/2013	1	8,000.00	ADM/MONTHLY RETAINER LEGAL SERVICES MAR 2013
CARMEL & NACCASHA LLP	55727	3/26/2013	1	240.50	WD/LITIGATION SERVICES FEB 2013 LINDSEY CASE
CARMEL & NACCASHA LLP	55727	3/26/2013	1	198.00	FD/GENERAL COUNSEL FEB 2013
CARMEL & NACCASHA LLP	55727	3/26/2013	2	214.50	F&R/GENERAL COUNSEL FEB 2013
CARMEL & NACCASHA LLP	55727	3/26/2013	3	7,381.85	ADM/GENERAL COUNSEL FEB 2013
CARMEL & NACCASHA LLP	55727	3/26/2013	4	1,444.50	RC/GENERAL COUNSEL FEB 2013
CARMEL & NACCASHA LLP	55727	3/26/2013	5	1,366.25	WD/GENERAL COUNSEL FEB 2013
CARMEL & NACCASHA LLP	55727	3/26/2013	6	305.25	WW/GENERAL COUNSEL FEB 2013
CARMEL & NACCASHA LLP	55727	3/26/2013	7	(8,000.00)	ADM/LESS RETAINER FEB 2013
				<u>11,150.85</u>	
CDW GOVERNMENT, INC.	55604	3/6/2013	1	484.90	ADM/HP LJ PRO 400 PRINTER AND MICR TONER CARTRIDGE
CDW GOVERNMENT, INC.	55604	3/6/2013	1	59.84	ADM/HARDWARE SUPPORT-HPLJ 400 PRINTER-NEXT DAY SVC
CDW GOVERNMENT, INC.	55728	3/26/2013	1	294.93	ADM/HP MICR FONT TO USE WITH MAGNETIC INK CARTRIDG
CDW GOVERNMENT, INC.	55728	3/26/2013	1	263.70	ADM/MICROSOFT OFFICE 2013 STANDARD VSN 1 LICENSE
				<u>1,103.37</u>	
CENTRAL COAST COFFEE	55729	3/26/2013	1	10.90	ADM/OFFICE SUPPLIES 3/14/13
CHAPARRAL BUSINESS MACHIN	55629	3/6/2013	1	52.68	ADM/BLACK PHOTOCONDUCTOR UNIT RICOH 3800 2/19/13
CHAPARRAL BUSINESS MACHIN	55730	3/26/2013	1	980.00	ADM/MAINT AGRMT SAVIN 4060 PRINTER 3/15/13-3/14/14
				<u>1,032.68</u>	
CHARTER COMMUNICATIONS	55641	3/8/2013	1	87.99	F&R/MONTHLY INTERNET SVC FEB 2013
CHARTER COMMUNICATIONS	55641	3/8/2013	2	175.99	WD/MONTHLY INTERNET SVC FEB 2013
CHARTER COMMUNICATIONS	55641	3/8/2013	3	279.99	ADM/MONTHLY INTERNET SVC FEB 2013
CHARTER COMMUNICATIONS	55641	3/8/2013	4	175.99	WW/MONTHLY INTERNET SVC FEB 2013
CHARTER COMMUNICATIONS	55641	3/8/2013	5	175.99	FD/MONTHLY INTERNET SVC FEB 2013
				<u>895.95</u>	
CHEMSEARCH	55742	3/26/2013	1	378.25	WD/YIELD AND MAX-LUBE AEROSOL 2/27/13
CITY NATIONAL BANK	55605	3/6/2013	1	31,918.25	WW/INTEREST ON 1999 WW REV BONDS REFINANCE #10-021
CLARK, BRAD	55630	3/6/2013	1	140.72	RC/REFUND BAL DEPOSIT CMML EDU TRSFR
CORBIN WILLITS SYSTEMS	55589	3/4/2013	1	1,199.12	ADM/MONTHLY SUPPORT AGREEMT-MOM SOFTWARE MAR 2013

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CRABTREE, ROBERTA	55631	3/6/2013	1	99.50	RC/REFUND DUPE RETROFIT INSPECTN FEE DONE 10/18/12
CRYSTAL SPRING WATER CO.	55731	3/26/2013	1	78.31	WW/DISTILLED AND DRINKING WATER & EQUIP RENTAL
CULCASI, JUDY	55699	3/20/2013	1	38.53	WD/CUSTOMER REFUND
CULLIGAN-KITZMAN WATER	55680	3/18/2013	1	53.00	FD/WATER SOFTENER SERVICE FEB 2013
DILL, MICHAEL/DEBBIE	55632	3/6/2013	1	185.82	RC/REFUND BAL OF DEP WL ASSIGNMENT
EVERBANK COMMERCIAL FINANCE	55682	3/18/2013	1	315.21	FD/MONTHLY LEASE PYMT SHARP X3500 COPIER MAR 2013
FEDELE, JAMES	55633	3/6/2013	1	185.82	RC/REFUND BAL OF DEPOSIT
FERGUSON ENTERPRISES, INC #135	55683	3/18/2013	1	228.32	F&R/PART TO REPAIR PUB RESTROOM PLUMBING 2/13/13
FERGUSON ENTERPRISES, INC #135	55683	3/18/2013	1	328.98	WD/PARTS TO REPAIR SR-4 WELL 2/21/13
FERGUSON ENTERPRISES, INC #135	55683	3/18/2013	1	91.89	WD/ADD'L PARTS TO REPAIR SR-4 WELL 2/26/13
FERGUSON ENTERPRISES, INC #135	55743	3/26/2013	1	5,732.95	WD/PARTS FOR SR-4 MAINT & REPAIR PROJECT 2/19/13
				6,382.14	
FGL ENVIRONMENTAL	55684	3/18/2013	1	579.00	WW/INORGANIC, ORGANIC AND SUPPORT ANALYSIS 1/8/13
FGL ENVIRONMENTAL	55684	3/18/2013	1	377.00	WW/INORGANIC, ORGANIC, AND SUPPORT ANALYSIS 2/5/13
FGL ENVIRONMENTAL	55684	3/18/2013	1	90.00	WD/BACTI & SUPPORT ANALYSIS 2/12/13
FGL ENVIRONMENTAL	55744	3/26/2013	1	90.00	WD/BACTI & SUPPORT ANALYSIS 2/19/13
FGL ENVIRONMENTAL	55744	3/26/2013	1	90.00	WD/BACTI & SUPPORT ANALYSIS 2/26/13
				1,226.00	
FINNIGAN, MICHAEL	55590	3/4/2013	1	45.00	WW/MONTHLY CELLULAR PHONE SERVICE REIMB MAR 2013
FIRST AMERICAN TITLE CO	55634	3/6/2013	1	185.82	RC/REFUND BAL OF DEPOSIT
FIRST AMERICAN TITLE CO	55685	3/18/2013	1	679.00	RC/VOL LOT MERGER DEPOSIT
				864.82	
FIRST BANKCARD	55708	3/21/2013	1	-	FD/ M. MILLER VISA CHARGES FEBRUARY 2013
FIRST BANKCARD	55708	3/21/2013	2	67.69	FD/PARTIAL PYMT PEDIATRIC EMERGENCY KIT 2/26/13
FIRST BANKCARD	55708	3/21/2013	1	-	ADM/ M. MADRID VISA CHARGES FEBRUARY 2013
FIRST BANKCARD	55708	3/21/2013	2	500.00	ADM/REG'N CSDA CLERK TRAINING J. HARRIS 2/28/13
FIRST BANKCARD	55708	3/21/2013	3	372.26	ADM/LODGING EXP CLERK TRAINING J. HARRIS 2/28/13
FIRST BANKCARD	55708	3/21/2013	1	-	WD/ B. GRESENS VISA CHARGES FEBRUARY 2013
FIRST BANKCARD	55708	3/21/2013	2	87.00	WD/ANNUAL SUBSCRIPTION ENR ENGINEERING NEWS
FIRST BANKCARD	55708	3/21/2013	3	49.00	WD/MONTHLY WEBEX HOSTING SERVICE
FIRST BANKCARD	55708	3/21/2013	4	65.74	WD/MEETING WITH L. MADDAUS RE: WATER CONSERVATION
FIRST BANKCARD	55708	3/21/2013	5	45.00	WD/WATER-REUSE REPORT RE: WATER SUPPLY RELIABILITY
FIRST BANKCARD	55708	3/21/2013	1	-	ADM/ K. CHOATE VISA CHARGES FEBRUARY 2013
FIRST BANKCARD	55708	3/21/2013	2	540.00	ADM/REGISTRATION GFOA CONFERENCE A. LABOSSIERE
FIRST BANKCARD	55708	3/21/2013	3	600.00	ADM/REGISTRATION CSDA WORKSHOPS DIRECTOR CLIFT
				2,326.69	
GERBER'S AUTO SERVICE	55686	3/18/2013	1	44.50	WW/SMOG INSPECTION 1996 FORD F150 LIC #E019991
GERBER'S AUTO SERVICE	55686	3/18/2013	1	54.50	WW/SMOG INSPECTION 1989 GRUMMAN LIC #E264557
GERBER'S AUTO SERVICE	55745	3/26/2013	1	138.64	WD/OIL & FILTER CHANGE 2003 FORD F350 LIC.1148463
				237.64	
GIBSON, JOHNATHAN	55711	3/21/2013	1	111.00	FD/REIMB MPC TUITION FEE -FIRE COMMAND 2E TRAINING
GIBSON, JOHNATHAN	55711	3/21/2013	2	164.98	FD/REIMB MILEAGE MONTEREY PENINSULA COLLEGE TRAIN.
GIBSON, JOHNATHAN	55711	3/21/2013	1	275.00	FD/TRAVEL ADV MPC FIRE COMMAND 2D ACADEMY 4/1-4/5
				550.98	



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GIBSON, JOSEPH	55709	3/21/2013	1	111.00	FD/REIMB MPC TUITION FEE FIRE COMMAND 2E TRAINING
GIBSON, JOSEPH	55709	3/21/2013	1	275.00	FD/TRAVEL ADV MPC FIRE COMMAND 2D ACADEMY 4/1-4/5
				386.00	
GIBSON, JOSHUA	55710	3/21/2013	1	275.00	FD/TVL ADV MPC FIRE COMMAND 2D ACADEMY 4/1-4/5
GRAND FLOW	55687	3/18/2013	1	296.06	ADM/W2'S AND 1099'S FOR 2012
GRANITE DATA SOLUTIONS	55688	3/18/2013	1	1,227.14	FD/NEW DELL OPTIPLEX 3010 MT COMPUTER TOWERS
GRANITE DATA SOLUTIONS	55688	3/18/2013	2	1,227.14	F&R/NEW DELL OPTIPLEX 3010 MT COMPUTER TOWERS
GRANITE DATA SOLUTIONS	55688	3/18/2013	3	5,522.10	ADM/NEW DELL OPTIPLEX 3010 MT COMPUTER TOWERS
GRANITE DATA SOLUTIONS	55688	3/18/2013	4	1,227.14	WD/NEW DELL OPTIPLEX 3010 MT COMPUTER TOWERS
GRANITE DATA SOLUTIONS	55688	3/18/2013	5	1,840.70	WW/NEW DELL OPTIPLEX 3010 MT COMPUTER TOWERS
				11,044.22	
GRESENS, ROBERT C.	55591	3/4/2013	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB MAR 2013
GRUBER, JEROME	55592	3/4/2013	1	45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB MAR 2013
HARRIS, JUSTINE	55689	3/18/2013	1	3.96	ADM/BAL DUE TVL TO CSDA CLERK TRAINING 2/28/13
HARSH, RONALD	55717	3/25/2013	1	150.00	RC/REBATE PROGRAM - LOW FLOW WASHING MACHINE
HENRY SCHEIN, INC.	55606	3/6/2013	1	325.67	FD/MEDICAL AND SAFETY SUPPLIES 2/15/13
HENRY SCHEIN, INC.	55606	3/6/2013	1	221.21	FD/MEDICAL SUPPLIES - FACE MASKS 02/25/13
				546.88	
HILTI, INC.	55642	3/8/2013	1	537.65	F&R/POWDER ACTUATED NAIL GUN 3/6/13
HOLLINGSWORTH, BILL	55712	3/21/2013	1	111.00	FD/REIMB MPC TUITION FEE -FIRE COMMAND 2E TRAINING
HOLLINGSWORTH, BILL	55712	3/21/2013	1	275.00	FD/TRAVEL ADV TO FIRE COMMAND 2D ACADEMY 4/1 - 4/5
				386.00	
INDEPENDENT ELECTRIC SUPPLY IN	55607	3/6/2013	1	91.27	F&R/EMERGENCY LIGHT WITH BATTERY VETERANS' HALL
INNOVATIVE CONCEPTS	55593	3/4/2013	1	25.00	ADM/CIS HOSTING MAR 2013
INNOVATIVE CONCEPTS	55593	3/4/2013	2	25.00	FD/FIRE WEBSITE HOSTING MAR 2013
				50.00	
INSIGHT PUBLIC SECTOR, INC.	55690	3/18/2013	1	217.11	FD/ADVANCED DOCKING STATION FOR FIRE CHIEF
INSIGHT PUBLIC SECTOR, INC.	55690	3/18/2013	1	217.11	WD/ADVANCED DOCKING STATION FOR DIST ENGINEER
INSIGHT PUBLIC SECTOR, INC.	55690	3/18/2013	1	1,314.34	WD/HP PROBOOK 6570B NOTEBOOK PC FOR DIST ENGINEER
INSIGHT PUBLIC SECTOR, INC.	55690	3/18/2013	1	981.51	FD/HP PROBOOK 6570 NOTEBOOK PC FOR FIRE CHIEF
				2,730.07	
J B DEWAR	55643	3/8/2013	1	1,594.91	WW/DIESEL FUEL 2/14 2ND DLVRY OF WK TO TOP TANK
J B DEWAR	55677	3/14/2013	1	6,465.64	FD/NEW CARD READER SYSTEM FOR FUEL TANKS 2/21/13
J B DEWAR	55677	3/14/2013	1	940.30	FD/DIESEL FUEL 2/27/13
J B DEWAR	55677	3/14/2013	1	2,142.25	WW/DIESEL FUEL 2/27/13
J B DEWAR	55732	3/26/2013	1	1,978.22	WW/DIESEL FUEL 3/13/13
J B DEWAR	55746	3/26/2013	1	1,399.98	WD/GASOLINE AND DIESEL FUEL 2/27/13
J B DEWAR	55746	3/26/2013	1	909.98	FD/DIESEL FUEL 3/13/13
J B DEWAR	55746	3/26/2013	1	617.77	WD/GASOLINE 3/13/13
				16,049.05	
KEY TERMITE AND PEST CTRL	55608	3/6/2013	1	385.00	F&R/TERMITE CONTROL PUB RR 2161 CENTER ST
KEY TERMITE AND PEST CTRL	55691	3/18/2013	1	910.00	F&R/FUMIGATN-DRYWOOD TERMITES PUB RR 820 SHEFFIELD
				1,295.00	

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LABOSSIERE, J. ALLEYNE	55733	3/26/2013	1	15.26	ADM/MILEAGE EXPENSE TO SLO RE: TRUCK REG'N 3/1/13
LABOSSIERE, J. ALLEYNE	55733	3/26/2013	2	72.96	ADM/MILEAGE AND MTG EXP CSMFO PISMO BEACH 3/14/13
				88.22	
LEE, CARL/LINNIE	55635	3/6/2013	1	185.82	RC/REFUND BAL OF DEPOSIT
LIGHTHOUSE LITHO	55609	3/6/2013	1	75.13	RC/WATER CONSERVATION AWARENESS BANNER
LUYTIES, WILLIAM/CLAUDIA	55636	3/6/2013	1	185.82	RC/REFUND BAL OF DEPOSIT
MADDAUS WATER MANAGEMENT, INC.	55734	3/26/2013	1	6,229.54	WD/PROF SVCS RE: WATER USE EFFICIENCY 1/27-2/23/13
MADDAUS WATER MANAGEMENT, INC.	55734	3/26/2013	1	4,722.50	WD/PROF SVCS WATER CONSERVATION PGM 1/27 - 2/23/13
				10,952.04	
MARCHESE, BRUCE	55692	3/18/2013	1	50.00	RC/REBATE - LOW FLOW TOILET 3/13/13
MARTIN, JAMES	55718	3/25/2013	1	150.00	RC/REBATE PROGRAM - LOW FLOW WASHING MACHINE
MATHESON TRI-GAS, INC	55610	3/6/2013	1	55.22	WW/ACETYLENE AND GAS EQUIPMENT FEB 2013
MCAULAY, MARIE	55700	3/20/2013	1	94.67	WD/CUSTOMER REFUND
MCMASTER-CARR SUPPLY CO	55748	3/26/2013	1	136.56	WD/SQUARE DRIVE SOCKET AND BITS 3/14/13
MENDOZA, CARLOS	55594	3/4/2013	1	22.50	F&R/MONTHLY CELLULAR PHONE SERVICE REIMB MAR 2013
MENDOZA, CARLOS	55594	3/4/2013	2	22.50	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB MAR 2013
				45.00	
MILLER DRILLING COMPANY	55611	3/6/2013	1	1,422.47	WD/INSTALL NEW 7-1/2 HP PUMP MOTOR AT LEIMERT
MILLER, MARK	55595	3/4/2013	1	45.00	FD/MONTHLY CELLULAR PHONE SERVICE REIMB MAR 2013
MINER'S ACE HARDWARE	55612	3/6/2013	1	64.79	F&R/29 PIECE DRILL BIT SET 2/6/13
MINER'S ACE HARDWARE	55612	3/6/2013	1	198.95	F&R/PAINT AND SUPPLIES FOR VETERANS' HALL MAINT
				263.74	
MISSION LINEN SUPPLY	55749	3/26/2013	1	76.28	F&R/LINEN SERVICE AND UNIFORM CLEANING FEB 2013
MISSION LINEN SUPPLY	55749	3/26/2013	2	216.92	WD/LINEN SERVICE AND UNIFORM CLEANING FEB 2013
				293.20	
MONTEREY PENINSULA COLLEGE	55713	3/21/2013	1	660.00	FD/REGISTRATION TO FIRE COMMAND 2D ACADEMY 4/1-4/5
MONTEREY PENINSULA COLLEGE	55713	3/21/2013	2	-	CONT. HOLLINSWORTH, JOHN, JOE, JOSH GIBSON
				660.00	
MORAN, CURT	55637	3/6/2013	1	185.82	RC/REFUND BAL OF DEPOSIT
MUSIC FACTORY	55613	3/6/2013	1	313.90	F&R/NEW EQUALIZER AND INSPECT SOUND SYSTEM AT V/H
McKARNEY, NANCY	55747	3/26/2013	1	90.00	RC/AD REVISIONS 3/11/13
NAPA AUTO PARTS	55644	3/8/2013	1	87.12	FD/MAINT & REPAIR VEHICLES FEB 2013
NAPA AUTO PARTS	55644	3/8/2013	1	7.89	F&R/MAINT & REPAIR VEHICLES FEB 2013
NAPA AUTO PARTS	55644	3/8/2013	2	27.48	F&R/MAINT & REPAIR BUILDINGS FEB 2013
NAPA AUTO PARTS	55644	3/8/2013	3	112.82	F&R/MAINT & REPAIR DUMP TRAILER FEB 2013
NAPA AUTO PARTS	55644	3/8/2013	1	202.50	WW/MAINT & REPAIR COLLECTN SYS-FILTER FEB 2013
				437.81	

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NATIONAL METER & AUTOMATION	55750	3/26/2013	1	5,176.98	WD/6" METER BODY 2/22/13
NATIONAL METER & AUTOMATION	55750	3/26/2013	1	72.46	WD/6" FLANGE BOLT GASKET PACK 2/25/13
NATIONAL METER & AUTOMATION	55750	3/26/2013	1	198.80	WD/6" CAST IRON COMPANION FLANGES 2/26/13
				<u>5,448.24</u>	
NELSON, DON/SUZANNE	55701	3/20/2013	1	65.19	WD/CUSTOMER REFUND
NOBLE SAW, INC.	55614	3/6/2013	1	30.00	F&R/DISPOSAL FEE OF BRUSHCUTTER 4 STROKE
NOBLE SAW, INC.	55614	3/6/2013	1	87.53	F&R/REPAIRS TO MS 192T EQUIPMENT
				<u>117.53</u>	
PACIFIC GAS & ELECTRIC	55705	3/20/2013	1	10,905.96	WW/ELEC SVC WASTEWATER METERS A/C# 1258 FEB 2013
PACIFIC GAS & ELECTRIC	55706	3/20/2013	1	-	F&R/ELEC SVC 3195 RODEO GRNDS A/C# 0049 JAN 2013
PACIFIC GAS & ELECTRIC	55706	3/20/2013	1	55.62	WW/ELEC SVC 990 SS CRK RD A/C# 4084 FEB 2013
PACIFIC GAS & ELECTRIC	55706	3/20/2013	1	19.71	ADM/ELEC SVC 1316 TAMSEN #203 A/C# 6140 FEB 2013
PACIFIC GAS & ELECTRIC	55706	3/20/2013	1	9.86	F&R/ELEC SVC 7806 VG CRK RD A/C# 6551 FEB 2013
PACIFIC GAS & ELECTRIC	55706	3/20/2013	1	1,190.36	F&R/ELEC SVC F&R METERS FEB 2013
PACIFIC GAS & ELECTRIC	55706	3/20/2013	2	353.84	F&R/ELEC SVC VETERAN'S HALL FEB 2013
PACIFIC GAS & ELECTRIC	55706	3/20/2013	3	611.84	FD/ELEC SVC 2850 BURTON DRIVE FEB 2013
PACIFIC GAS & ELECTRIC	55706	3/20/2013	4	378.55	ADM/ELEC SVC 1316 TAMSEN #201 & RICHARD ST FEB '13
PACIFIC GAS & ELECTRIC	55706	3/20/2013	1	6,338.26	WD/ELEC SVC SEVERAL METERS A/C# 7832 FEB 2013
PACIFIC GAS & ELECTRIC	55706	3/20/2013	1	164.81	WD/ELEC SVC 2820 SR CRK RD A/C# 8058 FEB 2013
				<u>20,028.81</u>	
PARADISE COMMUNICATIONS	55615	3/6/2013	1	205.00	ADM/TROUBLESHOOT AND REPAIRS TO PHONE EXTENSION 16
PASO ROBLES TRUCK CENTER OR	55645	3/8/2013	1	1,363.20	WW/1990 VACTOR - ANNUAL DMV INSPECTION & SAFETY CK
PHOENIX CIVIL ENGINEERING, INC	55693	3/18/2013	1	910.00	WW/PROF ENGRNG SVCS WWMP COLLECTION SYSTEM AUDIT
PITNEY BOWES PURCH POWER	55638	3/6/2013	1	1,019.99	ADM/POSTAGE DOWNLOAD TO METER 2/12/13
PITNEY BOWES, INC.	55616	3/6/2013	1	65.78	ADM/RED INK CARTRIDGE FOR POSTAGE MACHINE
PROCARE JANITORIAL SUPPLY	55694	3/18/2013	1	591.40	F&R/JANITORIAL SUPPLIES 2/19/13
PROCARE JANITORIAL SUPPLY	55694	3/18/2013	1	159.06	F&R/JANITORIAL SUPPLIES 2/22/13
				<u>750.46</u>	
PULIZ, ROBIN	55702	3/20/2013	1	162.85	WD/CUSTOMER REFUND
QUILL CORP	55735	3/26/2013	1	463.63	FD/OFFICE SUPPLIES 2/14 - 3/6/13
QUILL CORP	55735	3/26/2013	2	392.79	ADM/OFFICE SUPPLIES 2/14 - 3/6/13
QUILL CORP	55735	3/26/2013	3	302.22	WW/OFFICE SUPPLIES 2/14 - 3/6/13
				<u>1,158.64</u>	
R.F. MACDONALD CO	55617	3/6/2013	1	338.46	WD/MECHANICAL SEAL KIT AND SHAFT SLEEVES
RANSON, DAVID	55719	3/25/2013	1	150.00	RC/REBATE PROGRAM - LOW FLOW WASHING MACHINE
RETIREES-FIRE				2,630.35	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR APR '13
RETIREES-FACILITIES & RESOURCES				1,210.98	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR APR '13
RETIREES-ADMINISTRATION				4,593.16	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR APR '13
RETIREES-WATER				1,801.55	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR APR '13
RETIREES-WASTEWATER				5,064.83	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR APR '13
				<u>15,300.87</u>	
RITTERBUSH REPAIR SERVICE	55695	3/18/2013	1	1,250.00	FD/FLEET MAINTENANCE & REPAIR FEB 2013
ROSSI & CARR ELECTRCL,INC	55751	3/26/2013	1	4,355.00	FD/INSTALL ENERGY EFFICIENT LED EXTERIOR LIGHTING

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SDRMA	55696	3/18/2013	1	15,967.00	ADM/QUARTERLY WORKERS COMP PREMIUM 4/1 - 6/30/2013
SELECT BUSINESS SYSTEMS	55618	3/6/2013	1	97.94	FD/MONTHLY MAINT AGRMT SHARP PRINTER 01/25 - 02/25
SHEPHERD, JAMES/CAROLYN	55639	3/6/2013	1	185.82	RC/REFUND BAL OF DEP
SLO COUNTY ASSESSOR	55752	3/26/2013	1	206.55	FD/COPY OF ASSESSORS TAX ROLL FOR CCSD ASSESSMENTS
SLO COUNTY ASSESSOR	55752	3/26/2013	2	103.28	WD/COPY OF ASSESSORS TAX ROLL FOR CCSD ASSESSMENTS
SLO COUNTY ASSESSOR	55752	3/26/2013	3	103.27	WW/COPY OF ASSESSORS TAX ROLL FOR CCSD ASSESSMENTS
				<u>413.10</u>	
SLO COUNTY CLERK-RECORDER	55620	3/6/2013	1	17.00	WD/LIEN RELEASE
SLO COUNTY CLERK-RECORDER	55736	3/26/2013	1	7.00	WD/LIEN RELEASE
				<u>24.00</u>	
SLO COUNTY PUBLIC WORKS	55716	3/25/2013	1	597.00	WW/ENCROACHMENT PERMIT MOONSTONE VALVE REPLACE
SLO COUNTY PUBLIC WORKS	55716	3/25/2013	2	1,000.00	WW/REFUNDABLE BOND FOR MOONSTONE VALVE REPLACE
				<u>1,597.00</u>	
STATE WATER RES.CTRL.BRD.	55621	3/6/2013	1	170.00	WW/R. LOPEZ WW OPERATOR GRADE III LICENSE
TAPPER, PATRICIA	55720	3/25/2013	1	75.00	RC/REBATE PROGRAM - LOW FLOW TOILET REPLACE 3 GPM
TAPS TRUCK ACCESSORY	55622	3/6/2013	1	452.09	WW/INSTALL RACK AND SWITCHES, MODIFY CAB GUARD
TECHXPRESS, INC.	55596	3/4/2013	1	2,680.00	ADM/MONTHLY NETGUARD IT SERVICE MAR 2013
TECHXPRESS, INC.	55646	3/8/2013	1	4,750.00	ADM/COMPUTER INSTALLATION PROJECT 2/22/13
				<u>7,430.00</u>	
TEETZEL, ROGER/DIANE	55703	3/20/2013	1	6.92	WD/CUSTOMER REFUND
THE DOCUTEAM	55681	3/18/2013	1	275.94	ADM/DOCUMENT STORAGE AND RETRIEVAL FEB 2013
THE GAS COMPANY	55707	3/21/2013	1	184.94	F&R/GAS SVC VETERAN'S HALL 13851540008 FEB 2013
THE GAS COMPANY	55707	3/21/2013	1	50.05	ADM/GAS SVC 1316 TAMSEN #201 18891540108 FEB 2013
THE GAS COMPANY	55707	3/21/2013	1	217.60	FD/GAS SVC 2850 BURTON DR 17842700134 FEB 2013
THE GAS COMPANY	55707	3/21/2013	1	56.38	ADM/GAS SVC 1316 TAMSEN #203 19311540926 FEB 2013
THE GAS COMPANY	55707	3/21/2013	1	89.28	WW/GAS SVC 5500 HEATH LN #B 09241491001 FEB 2013
THE GAS COMPANY	55707	3/21/2013	1	50.98	FD/GAS SVC 5490 HEATH LN 08821491001 FEB 2013
THE GAS COMPANY	55707	3/21/2013	1	171.06	WW/GAS SVC 5500 HEATH LN 09031491005 FEB 2013
THE GAS COMPANY	55707	3/21/2013	1	5.26	F&R/GAS SVC 3195 BURTON DR 07551537454 FEB 2013
				<u>825.55</u>	
THOMPSON, MICHAEL	55623	3/6/2013	1	42.94	WD/MILEAGE - MTG WITH L.CAPPS RE: LONG TERM WATER
TORLANO, EMILY	55619	3/6/2013	1	275.00	FD/TVL ADV-FIRE COMMAND 2E TRNG 3/10-3/15 MONTEREY
TORLANO, EMILY	55714	3/21/2013	1	111.00	FD/REIMB MPC TUITION FEE -FIRE COMMAND 2E TRAINING
				<u>386.00</u>	
UPTHEGROVE, CORTNEY	55624	3/6/2013	1	78.38	RC/MILEAGE TO WATER CONSERVATION MTG IN STA MARIA
UPTHEGROVE, CORTNEY	55737	3/26/2013	1	22.49	RC/MILEAGE EXP MLS REALTORS MTG MORRO BAY 3/22/13
				<u>100.87</u>	
USA BLUE BOOK	55625	3/6/2013	1	774.26	WW/ULTRASONIC LEVEL XDCR FOR LIFT STATION B4
USA BLUE BOOK	55697	3/18/2013	1	51.41	WW/SIGNAL WIRE- TRANSMITTERS @ LIFT STNS A1 & B4
USA BLUE BOOK	55697	3/18/2013	1	851.26	WW/FLOWLINE TRANSMITTERS AND BRACKETS - LS A1 & B4
USA BLUE BOOK	55697	3/18/2013	1	222.70	WW/NITRILE GLOVES 2/27/13
USA BLUE BOOK	55753	3/26/2013	1	37.25	WD/FOOT VALVE FOR SR4 WELL 3/4/13

Continued Next Page

CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH OF MARCH, 2013

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
Continued From Previous Page					
USA BLUE BOOK	55753	3/26/2013	1	37.25	WD/ADD'L FOOT VALVE FOR SR4 WELL 3/4/13
USA BLUE BOOK	55753	3/26/2013	1	354.09	WD/MALE ADAPTER AND TUBING FOR SR4 WELL 3/4/13
USA BLUE BOOK	55753	3/26/2013	1	730.23	WD/SENSAPHONE AUTODIALER & TOOLS FOR SR4 WELL 3/13
				<u>3,058.45</u>	
VIC'S BACKHOE SERVICE	55738	3/26/2013	1	770.00	WW/DIG UP BROKEN SEWER VALVE ON MOONSTONE 3/9/13
WINSOR CONSTRUCTION, INC.	55698	3/18/2013	1	20.00	F&R/GREEN WASTE DISPOSAL 2 TREES FISCALINI RANCH
WINSOR CONSTRUCTION, INC.	55698	3/18/2013	1	320.00	F&R/GREEN WASTE DISPOSAL EROSION PROJECT 2/27/13
WINSOR CONSTRUCTION, INC.	55698	3/18/2013	1	80.00	F&R/GREENWASTE DISPOSAL 2 LOADS - TREE STUMPS 3/1
				<u>420.00</u>	
	55556	3/21/2013	9000	<u>(417.38)</u>	Ck# 055556 Reversed
				229,527.61	
AFLAC (AMER FAM LIFE INS)	3103	3/1/2013	1	879.10	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3103	3/1/2013	1	94.22	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3118	3/15/2013	1	879.10	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3118	3/15/2013	1	94.22	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3128	3/22/2013	1	22.94	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3143	3/29/2013	1	676.42	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3143	3/29/2013	1	87.62	VOLUNTARY INS-PRETAX
				<u>2,733.62</u>	
CAMBRIA COMMUNITY SERVICES DIS	3104	3/1/2013	1	1,100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3104	3/1/2013	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3104	3/1/2013	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3104	3/1/2013	4	200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3104	3/1/2013	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3104	3/1/2013	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3119	3/15/2013	1	1,100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3119	3/15/2013	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3119	3/15/2013	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3119	3/15/2013	4	200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3119	3/15/2013	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3119	3/15/2013	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3129	3/22/2013	1	50.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3144	3/29/2013	1	1,050.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3144	3/29/2013	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3144	3/29/2013	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3144	3/29/2013	4	200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3144	3/29/2013	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3144	3/29/2013	6	250.00	MEDICAL REIMBURSEMNT
				<u>5,700.00</u>	
CAMBRIA FIRE FIGHTERS LOCAL 46	3107	3/1/2013	1	240.00	DUES-FIRE IAFF
CAMBRIA FIRE FIGHTERS LOCAL 46	3121	3/15/2013	1	240.00	DUES-FIRE IAFF
CAMBRIA FIRE FIGHTERS LOCAL 46	3147	3/29/2013	1	240.00	DUES-FIRE IAFF
				<u>720.00</u>	
CAMBRIA FIREFIGHTERS ASSN	3106	3/1/2013	1	118.82	RESERVE FIREFTR DUES
CAMBRIA FIREFIGHTERS ASSN	3146	3/29/2013	1	131.73	RESERVE FIREFTR DUES
				<u>250.55</u>	

CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH OF MARCH, 2013

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
EMPLOYMENT DEVELOPMENT DP	3105	3/1/2013	1	3,674.19	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3105	3/1/2013	1	902.09	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3120	3/15/2013	1	3,128.42	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3120	3/15/2013	1	787.38	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3130	3/22/2013	1	1,757.84	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3130	3/22/2013	1	283.01	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3145	3/29/2013	1	3,915.93	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3145	3/29/2013	1	909.20	STATE INCOME TAX
				<u>15,358.06</u>	
H.O.B.-DIRECT DEPOSIT	3108	3/1/2013	1	4,181.70	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3108	3/1/2013	1	52,084.31	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3122	3/15/2013	1	4,181.70	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3122	3/15/2013	1	47,223.55	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3131	3/22/2013	1	307.70	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3131	3/22/2013	1	16,826.74	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3148	3/29/2013	1	3,874.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3148	3/29/2013	1	51,691.67	Direct Deposit Flat
				<u>180,371.37</u>	
H.O.B./FEDERAL TAXES	3109	3/1/2013	1	10,689.77	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3109	3/1/2013	1	11,186.12	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3109	3/1/2013	1	2,616.16	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3123	3/15/2013	1	9,094.39	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3123	3/15/2013	1	9,977.32	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3123	3/15/2013	1	2,333.48	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3132	3/22/2013	1	6,723.36	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3132	3/22/2013	1	3,509.36	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3132	3/22/2013	1	820.74	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3149	3/29/2013	1	11,257.34	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3149	3/29/2013	1	11,329.90	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3149	3/29/2013	1	2,649.72	FEDERAL INCOME TAX
				<u>82,187.66</u>	
ICMA-VNTGPT TRSFR AGT 457	3110	3/1/2013	1	2,375.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3110	3/1/2013	1	1,088.47	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3124	3/15/2013	1	2,375.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3124	3/15/2013	1	1,088.47	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3133	3/22/2013	1	100.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3133	3/22/2013	1	100.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3150	3/29/2013	1	2,275.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3150	3/29/2013	1	988.47	457 DEF COMP-INDIV
				<u>10,390.41</u>	
PERS RETIREMENT SYSTEM	3111	3/1/2013	1	(0.03)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3111	3/1/2013	2	26,903.93	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3125	3/15/2013	1	(0.02)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3125	3/15/2013	2	26,140.48	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3134	3/22/2013	1	-	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3134	3/22/2013	2	644.74	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3151	3/29/2013	1	(0.01)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3151	3/29/2013	2	25,855.18	PERS PAYROLL REMITTANCE
				<u>79,544.27</u>	
SEIU LOCAL 620	3112	3/1/2013	1	280.02	SEIU UNION DUES
SEIU LOCAL 620	3126	3/15/2013	1	255.23	SEIU UNION DUES
SEIU LOCAL 620	3152	3/29/2013	1	255.23	SEIU UNION DUES
				<u>790.48</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH OF MARCH, 2013**

<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>LINE DESCRIPTION</b>
THE VARIABLE ANNUITY LIFE	3113	3/1/2013	1	50.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	3127	3/15/2013	1	50.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	3153	3/29/2013	1	50.00	DEFERRED COMP -VALIC
				150.00	
<i>Payroll Payable Vendor Subtotal</i>				378,196.42	
<b>TOTAL DISBURSEMENTS FOR MARCH, 2013</b>				607,724.03	



## **ADDENDA TO MONTHLY EXPENDITURE REPORT**

<b><i>DEPARTMENT CODES</i></b>	
FD	Fire Department
F&R	Facilities and Resources
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation



**CAMBRIA COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING MINUTES  
THURSDAY, MARCH 21, 2013, 12:30 PM**

AGENDA ITEM	DISCUSSION OR ACTION										
1A. <b>CALL TO ORDER</b>	President Thompson called the regular meeting to order at 12:30 PM.										
1B. <b>PLEDGE OF ALLEGIANCE</b>	President Thompson led the pledge of allegiance.										
1C. <b>ESTABLISHMENT OF QUORUM</b>	<table border="0"> <tr> <td>President Thompson</td> <td align="right">Present</td> </tr> <tr> <td>Vice President Bahringer</td> <td align="right">Present</td> </tr> <tr> <td>Director Clift</td> <td align="right">Present</td> </tr> <tr> <td>Director Rice</td> <td align="right">Present</td> </tr> <tr> <td>Director Robinette</td> <td align="right">Present</td> </tr> </table> <p>Staff Present: General Manager Jerry Gruber, Assistant District Counsel David Hirsch, District Engineer Bob Gresens, District Clerk Kathy Choate, and Administrative Services Officer Monique Madrid</p>	President Thompson	Present	Vice President Bahringer	Present	Director Clift	Present	Director Rice	Present	Director Robinette	Present
President Thompson	Present										
Vice President Bahringer	Present										
Director Clift	Present										
Director Rice	Present										
Director Robinette	Present										
1D. <b>REPORT FROM CLOSED SESSION</b>	District Counsel reported no report.										
2. <b>SPECIAL REPORTS</b>											
A. Sheriff's Department Report	Commander Nefores reported										
B. Fire Department Report	Captain Jonathan Gibson reported on behalf of Chief Miller.										
3. <b>ACKNOWLEDGEMENTS/PRESENTATIONS</b>	None										
4. <b>PUBLIC COMMENT</b>	<p><u>Mary Webb</u>, Cambria. Requested specific format of billing records bimonthly, submitted written example for the record.</p> <p><u>Tina Dickason</u>, Cambria. Commented on bottle rockets on the Fiscalini Ranch. Fire Department is unaware and not in Ranch Manager's report. Commented on Jim Adams resignation. Extended best wishes to Jim Adams. Requested well reports.</p> <p><u>Jeff Hellman</u>, Cambria. Wanted to clarify comments made regarding People's Self Help Housing and issuance of meters related to their being in the top 1% of nation's income.</p>										
5. <b>AGENDA REVIEW</b>	Stands as published.										
6. <b>MANAGER'S AND BOARD REPORTS</b>											
A. GENERAL MANAGER'S REPORT	<p>General Manager presented the reports, highlighting department activities. Announced that Mike Finnigan current lead Wastewater operator is assigned as temporary interim Utilities Manager, covering Water, Wastewater Collection system, and laboratory and spray field.</p> <p><b>Public Comment:</b></p> <p><u>Elizabeth Bettenhausen</u>, Cambria. Posed question on page 16 regarding new service connection process. Commented on email regarding resignation of Jim Adams.</p> <p><u>Tina Dickason</u>, Cambria. Requested more reporting on meetings being held regarding CCSD projects.</p>										

	<p>Submitted for the record action taken by Board of Supervisors Item 18 RMS Biennial Report. <u>Mary Webb</u>, Cambria. Requested separation of reports under General Manager’s reports. Commented on wait list process. What is connection fee? ACE and long term water supply project. Commented on showerhead. Board discussion followed.</p>
<p>B. MEMBER AND COMMITTEE REPORTS</p>	<p>President Thompson read a statement for the record regarding retiree health benefits.  <b>Public Comment:</b>  <u>Tina Dickason</u>, Cambria. Commented on health retiree benefits and supports the board.</p> <p>Director Rice reported on WRAC (Water Resource Advisory Council) meeting and Board of Supervisor meeting regarding RMS Biennial Report. Attended CSDA Leadership Training.  Director Clift reported he attended Board of Supervisor and WRAC meetings. Also attended meetings with county counsel, staff, and supervisors regarding request for level of severity level change. Attended CSDA Leadership Academy. Attended NCAC meeting.</p>
<p>7. <b>CONSENT AGENDA</b></p>	
<p>A. Approve expenditures for month of February 2013  B. Approve Minutes of Board of Directors regular meeting February 28, 2013  C. Adopt Resolution 07 2013 scheduling a public hearing to approve Water and Wastewater Standby or Availability Charges for Fiscal Year 2013/2014  D. Approve the Operational Agreement for the Consolidation of Reserve Personnel between the CCSD and CalFire/SLO County Fire Department</p>	<p>President Thompson presented the consent agenda.  <b>Director Bahringer moved to approve the consent agenda. Director Clift seconded. Motion carried unanimously. Ayes – 5, NO – 0, Absent - 0</b></p>
<p>8. <b>HEARINGS AND APPEALS</b></p>	<p>None</p>
<p>9. <b>REGULAR BUSINESS</b></p>	
<p>A. Adopt Resolution 09-2013 approving the Interim Issuance of Intent to Serve Letters</p>	<p>President Thompson introduced the item. General Manager Gruber presented the staff report.  <b>Public Comment:</b>  <u>Brenda Wutherford</u>, Sacramento. Supports return to a minimum 1% growth; has owned lot for 13 years.  <u>Mary Webb</u>, Cambria. Submitted for record, 2011 attorney memo regarding moratorium; opposes resolution. Use PSHH as a pilot project as to water use.</p>

	<p><u>Christine Hendrichs</u>, Cambria. No data offered between issuing permits and increasing the economy in Cambria. Opens dubious legal position.</p> <p><u>Jim Spencer</u>, Cambria. Purchased lot in 2002, over \$20,000 in property taxes that cannot be legally camped on.</p> <p><u>Paul McDonnell</u>, Cambria. Supports resolution. Traded wait list position for water meter.</p> <p><u>Bob Hahlsted</u>, Cambria. Supports resolution</p> <p><u>Elizabeth Bettenhausen</u>, Cambria. Opposes resolution and submitted hard copy for record.</p> <p><u>Deryl Robinson</u>, Huntington Beach, CA, President UNLOC (United Lot Owners of Cambria). Data supporting moratorium is a lot more flimsy than data supporting resolution today. Expressed appreciation to board and staff.</p> <p><u>Cynthia Hawley</u>, Cambria. Representing Landwatch SLO County. Action today requires CEQA review, can construe as administrative action. Cited Water Code 353 and 355. Submitted District Counsel 2011 memo regarding moratorium. Opposes resolution.</p> <p><u>Rick and Nancy Rentler</u>, residing in Santa Rosa, CA. #70 on waitlist, purchased in 1970. Supports resolution.</p> <p><u>Steve Figler</u>, Cambria. Resident since 2000, owned house here since 1998. Referenced whereas in reference to stagnation of economy. Health, safety, and welfare, not the economics. Opposes resolution.</p> <p><u>Jim Webb</u>, Cambria. Local economy references do not belong without substantiation. Requested board include mention of local environment and implementation of this resolution would not impact environment.</p> <p><u>Matthew Ortiz</u>, Long Beach. Supports resolution.</p> <p><u>Mr. and Mrs. Marsico</u>, Cambria property owners. All of California has water problems, it is a desert. Appreciates the board and staff efforts. Financial burden and no peace of mind to those owning properties. Supports resolution.</p> <p><u>Jim Silvers</u>, Cambria. 28-year resident. 2001 took first trip down Burton and Main Street, has counted businesses every six months. Progressively worse, believes there is a connection. Supports resolution.</p> <p><u>Tina Dickason</u>, Cambria. Opposes Resolution 09-2013. Need verification of 99AF savings in 20 years.</p> <p><u>Patricia and Frank Buesdsah</u>, Riverside, CA.</p>
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	<p>supports resolution 09-2013.  <u>Jeff Hellman</u>, Cambria. Second day of Spring, driest winter in recording of weather. Check with tax receipts of County as to economy. Opposes resolution.  <u>Bruce Koontz</u>, Cambria. 33 year resident. We need water. Lot owners pay taxes, endured moratorium, and are poster child for water conservation. Supports resolution.  <u>Linda Jordano</u>, Cambria. Owns a home because of economic down turn and owns a wait list position. Finite number of lots that can be built on. Supports resolution.  President Thompson submitted 25 written comments received for the record.  Board discussion followed.  <b>Director Bahringer moved to adopt Resolution 09-2013, striking the third whereas and the finding in Section 1b relating to the impact on the economy.</b>  <b>Director Robinette seconded.</b>  <b>Motion carried unanimously.</b>  <b>Ayes – 5, Nays – 0, Absent – 0</b></p>
<p><b>B.</b> Receive and adopt Fiscal year 2012/2013 Mid Year Budget</p>	<p>President Thompson introduced the item. General Manager Gruber presented the staff report. Ad Hoc Budget Committee vetted the budget.  <b>Director Robinette moved to approve mid-year budget. Director Clift seconded. Motion carried unanimously.</b>  <b>Ayes – 5, Nays-0, Absent-0</b></p>
<p><b>C.</b> Adopt Ordinance 01-2013 amending Subsection B of Section 8.04.110 of the CCSD Municipal Code relating to the Affordable Housing Program</p>	<p>President Thompson introduced the report. General Manager Gruber requested ASO present report. District Counsel Hirsch read ordinance by title.  <b>Director Robinette moved to waive further reading; read by title only. No second</b>  Board discussion followed.  <b>Director Rice moved to reintroduce Ordinance 01-2013; striking last sentence in 3<sup>rd</sup> whereas, beginning with “which are more units than necessary....” to the end of the sentence. Director Bahringer seconded. Motion carried unanimously.</b>  <b>Ayes – 5, Nays-0, Absent-0</b></p>
<p><b>D.</b> Introduce Ordinance 02-2013 amending Subsection B Section 8.04.100 of the CCSD Municipal Code in Order to Prohibit Transfers that Would Result in Multiple Positions on a Parcel</p>	<p>President Thompson introduced the item. General Manager Gruber presented the item. ASO Madrid presented the staff report, reading the ordinance by title.  <b>Director Rice moved to waive further reading and read by title only and introduced Ordinance 02-2013, amending Section 8.04.100 of the CCSD</b></p>

	<p><b>Municipal Code to prohibit transfers that would result in multiple positions on a parcel. Director Robinette seconded. Motion carried unanimous. Ayes – 5, Nays-0, Absent-0</b></p>
<p><b>E.</b> Adopt Resolution 10-2013 nominating Director Muril Clift as a candidate for election to the Special District Risk Management Authority Board of Directors</p>	<p>President Thompson introduced the item. General Manager Gruber presented the item.  <b>Director Rice moved to nominate Director Muril Clift as a candidate for election to the Special District Risk Management Authority (SDRMA) Board of Directors. Director Robinette seconded. Motion carried unanimous. Ayes – 5, Nays-0, Absent-0</b></p>
<p><b>F.</b> Nominate Special District Member for CSDA (California Special Districts Association) Term Expiring 2016</p>	<p>President Thompson introduced the item. General Manager Gruber presented the item. Board discussion followed.  <b>Director Clift moved to nominate Director Rice as CSDA Region 4 representative. Director Bahringer seconded. Motion carried unanimously. Ayes – 5, Nays-0, Absent-0</b></p>
<p><b>G.</b> Establish an Ad Hoc Committee to Recommend the Structure of an Outreach Committee</p>	<p>President Thompson introduced the item. Board discussion followed regarding the recommendation to establish an Outreach Committee of a diverse group of Cambria citizens.  <b>Director Bahringer moved to establish an Ad Hoc Committee of Directors Clift and Robinette to report back to the Board next month. Director Rice seconded. Motion carried unanimously. Ayes – 5, Nays-0, Absent-0</b>  <b>Public Comment:</b>  Jerry McKinnon, Cambria. Expressed concern of duplication of services.</p>
<p><b>10. FUTURE AGENDA ITEM(S)</b></p>	
<p><b>11. ADJOURN</b></p>	<p><b>President Thompson adjourned the meeting at 4:35 PM</b></p>

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Jerry Gruber General Manager  
Justine Harris Conf. Admin Asst.

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Meeting Date: April 25, 2013

Subject: Consideration to Approve  
Resolution 11-2013 Declaring a  
Vehicle and a Trash Pump  
Surplus and Authorizing the  
General Manager to Sell Them

**RECOMMENDATIONS:**

Adopt Resolution 11-2013 declaring a vehicle and a trash pump surplus and authorizing the General Manager to sell them.

**FISCAL IMPACT:**

Approximately \$1500.00

**DISCUSSION:**

The CCSD has a vehicle and a piece of equipment, a trash pump, which are no longer used. These items are listed in the attached Exhibit "A" to Resolution 11-2013.

District Counsel has advised that Government Code Section 61060(d) provides Community Service Districts with the authority to dispose of its personal property. Accordingly, staff is recommending that the Board of Directors declare this vehicle and equipment to be surplus, and authorize the General Manager to sell them.

Staff also recommends that no CCSD employees or their families be allowed to bid or purchase this vehicle or trash pump in order to avoid any appearance of impropriety.

Attachment: Resolution 11-2013  
Exhibit "A"

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BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ ROBINETTE \_\_\_ RICE \_\_\_

RESOLUTION NO. 11-2013  
April 25, 2013

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
DECLARING A VEHICLE AND A TRASH PUMP  
SURPLUS AND AUTHORIZING THE  
GENERAL MANAGER TO SELL THEM

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. The vehicle and equipment listed in Exhibit "A", attached hereto and incorporated herein, is hereby declared to be Surplus Property.
2. The General Manager is hereby authorized to sell the items listed in Exhibit "A". CCSD staff members or their families will not bid or purchase this vehicle or equipment.

PASSED AND ADOPTED THIS 25<sup>th</sup> day of April, 2013.

---

Michael Thompson, President  
Board of Directors

APPROVED AS TO FORM:

---

Timothy J. Carmel  
District Counsel

ATTEST:

---

Kathy A. Choate  
District Clerk

**Exhibit A**

**To Resolution 11-2013**

**Surplus Vehicle and Equipment Inventory**

<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Mileage</b>	<b>Condition</b>	<b>Value</b>	<b>Department</b>	<b>VIN #</b>
1996	Ford	F-250		Good/ needs some transmission work!		Wastewater	1FTHF26G4VEA52789
1985	Trash pump	MQ- 40TD 4"				Wastewater	40TD-3279



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D.**

FROM: Jerry Gruber, General Manager  
Monique Madrid, Admin Services Officer

---

Meeting Date: April 25, 2013      Subject: Consideration to Adopt Resolution 14-2013 Authorizing the Execution and Delivery of an Installment Sale Agreement, and Authorizing and Directing Certain Actions in Connection with the Acquisition of Vehicles

---

**RECOMMENDATIONS:**

Adopt Resolution 14-2013 authorizing the purchase and financing of a vehicle for the Administrative Office and a truck for the Fire Chief, and authorizing the execution and delivery of an installment sale agreement, and authorizing and directing certain actions in connection with the acquisition of these vehicles.

**FISCAL IMPACT:**

Ford Fusion:	\$18,382.50 plus interest.
Ford F1504X4 Ecoboost	\$31,653.38 plus interest.
F150 Add-ons:	\$3,576.00 plus interest; light bar, camper shell, and sliding rear window.

Staff will be working with Municipal Finance Corporation to secure an installment agreement for both vehicles with an interest rate expected to be in the 3.25-3.5% range. There is an attached Pro Forma Amortization Schedule which lists the projected fiscal impact by department based on that rate.

**DISCUSSION:**

The Board of Directors is being requested to approve the purchase and financing of a vehicle for the Administrative Office and a truck for the Fire Chief. These vehicle costs will be incorporated into the Fiscal Year 13/14 Budget. This will include expenditures in the amount of \$18,382.50 for the Administrative Department and \$35,229.38 for the Fire Department for a total of \$53,611.88, plus interest, spread out over a four year period.

The vehicle previously used by the Administrative Department, a 2001 Prius, was recently declared surplus and sold. The Prius had been declared a total loss and paid out by Special District Risk Management Authority. The 2001 Prius is being replaced with a 2013 Ford Fusion S Sedan.

The Fire department's new vehicle will serve as the command vehicle. This allows the F350 to be returned to use for the original intention as Squad 5757. The Squad vehicle (F350) is equipped with emergency scene lighting capability and has rollout trays that are fashioned to

accommodate vehicle rescue, high and low angle rescue and other utility equipment needed on fire and rescue calls. The Squad vehicle also has the capability of transporting up to four personnel to and from emergency scenes. This vehicle was temporarily pushed into service as a command vehicle until the new more efficient one could be obtained.

Attachments: Resolution 14-2013  
Pro Forma Amortization Schedule

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT\_\_\_ RICE\_\_\_ROBINETTE\_\_\_

RESOLUTION 14-2013

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT SALE AGREEMENT, AND AUTHORIZING AND DIRECTING CERTAIN ACTIONS IN CONNECTION WITH THE ACQUISITION OF THESE VEHICLES

WHEREAS, the Cambria Community Services District (CCSD) is a community services district duly organized and existing under and pursuant to the laws of the State of California; and

WHEREAS, the CCSD desires to provide for financing in the approximate amount of \$53,611.88 for the acquisition of a two vehicles (the "Property"); and

WHEREAS, Municipal Finance Corporation (the "Corporation") has proposed a cost-effective four year installment sale financing arrangement at a projected interest rate in the 3.25%-3.5% range; and

NOW, THEREFORE, the Board of Directors of the Cambria Community Services District does hereby resolve as follows:

SECTION 1. Installment Sale Agreement. The President of the Board of Directors, the General Manager or a designee in writing (each, an "Authorized Officer") is hereby authorized to enter into an Installment Sale Agreement (the "Installment Sale") with the Corporation to finance the Property, subject to approval as to form by the CCSD's legal counsel.

SECTION 2. Attestations. The District Clerk or other appropriate District officer is hereby authorized and directed to attest the signature of the Authorized Officer, and to affix and attest the seal of the CCSD, as may be required or appropriate in connection with the execution and delivery of the Installment Sale Agreement.

SECTION 3. Other Actions. The Authorized Officer and other officers of the CCSD are each hereby authorized and directed, jointly and severally, to take any and all actions and to execute and deliver any and all documents, agreements and certificates which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms of this Resolution and the Installment Sale. Such actions are hereby ratified, confirmed and approved.

SECTION 4. Qualified Tax-Exempt Obligations. The Installment Sale is hereby designated as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). The CCSD, together with all subordinate entities of the CCSD, do not reasonably expect to issue during the calendar year in which the Installment Sale is issued more than \$10,000,000.00 of obligations which it could designate as "qualified tax-exempt obligations" under Section 265(b) of the Code.

SECTION 5. Reimbursement of Prior Expenditures. The District declares its official intent to be reimbursed from the proceeds of the Installment Sale approved hereby for a maximum principal amount of \$53,611.38 of Property expenditures occurring no earlier than sixty days

prior to the adoption of this Resolution. All reimbursed expenditures will be capital expenditures as defined in Section 1.150-1(b) of the Federal Income Tax Regulations.

SECTION 6. Effect. This Resolution shall take effect immediately upon its passage.

PASSED, APPROVED AND ADOPTED this 25th day of April, 2013, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

---

Michael Thompson  
President of the Board

ATTEST:

APPROVED AS TO FORM:

---

Kathy A. Choate  
District Clerk

---

Timothy J. Carmel  
District Counsel

**CAMBRIA COMMUNITY SERVICES DISTRICT  
PRO FORMA AMORTIZATION SCHEDULE  
PURCHASE OF FORD F-150 PICKUP AND FUSION**

	<b>FIRE- F-150</b>	<b>ADMINISTRATION- FUSION</b>	<b>TOTAL CCSD</b>
TOTAL COST	35,229.38	18,382.50	53,611.88
LESS: DOWN PAYMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
AMOUNT FINANCED	<u><u>35,229.38</u></u>	<u><u>18,382.50</u></u>	<u><u>53,611.88</u></u>

<b>ESTIMATED PAYMENT DATE</b>	<b>ANNUAL PAYMENT AMOUNT</b>	<b>ANNUAL PAYMENT AMOUNT</b>	<b>ANNUAL PAYMENT AMOUNT</b>
June 1, 2014	9,628.74	5,024.23	14,652.97
June 1, 2015	9,628.74	5,024.23	14,652.97
June 1, 2016	9,628.74	5,024.23	14,652.97
June 1, 2017	<u>9,628.74</u>	<u>5,024.23</u>	<u>14,652.97</u>
	<u><u>38,514.98</u></u>	<u><u>20,096.91</u></u>	<u><u>58,611.88</u></u>

	<b>FIRE</b>	<b>ADMINISTRATION</b>	<b>TOTAL CCSD</b>
TOTAL PRINCIPAL	35,229.38	18,382.50	53,611.88
TOTAL INTEREST	<u>3,285.60</u>	<u>1,714.41</u>	<u>5,000.00</u>
TOTAL PAYMENTS	<u><u>38,514.98</u></u>	<u><u>20,096.91</u></u>	<u><u>58,611.88</u></u>

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.E.**

FROM: Jerry Gruber, General Manager  
Monique Madrid, Admin Services Officer

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Meeting Date: April 25, 2013      Subject: Consider Adoption of Resolution  
12-2013 Approving Revision of  
Utilities Manager Position  
Description and Salary Range

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**RECOMMENDATIONS:**

Adopt Resolution 12-2013 approving revision of Utilities Manager position description and salary range.

**FISCAL IMPACT:**

The prior salary range for the Utilities Manager was \$8,118 - \$9,868 monthly. The new salary range will be \$6,243 - \$7,583 monthly resulting in a monthly salary (and benefit cost) savings of approximately \$2,000. As a result of the adoption of Resolution 27-2010 and the implementation of the Utilities Department Reorganization there are additional monthly salary (and benefit cost) savings of approximately \$5,757 in the water fund and \$2,039 in the wastewater fund for a total of \$7,796.

The above amounts do not include the impact of the cash-out of accrued leave credits of the recently retired Water System Supervisor. The total cost of the cash-out, including payroll taxes and workers' compensation insurance, was \$29,470, which is \$2,200 less than the accrued expense of \$31,671. The accrued expense is included in the Water Fund's Compensated Absences of \$73,733 (found in the Noncurrent Liabilities section of the Statement of Net Assets of the CCSD's fiscal year 2011/2012 audited financial statements).

**DISCUSSION:**

The Utility Department reorganization was brought before the Board of Directors in May of 2010. The Board adopted Resolution 27-2010 providing for the reorganization, a copy of which is attached for reference. The Resolution approved a reorganization of the Utilities Department upon the respective retirements of the Water and Wastewater Supervisors. The Wastewater Supervisor retired in 2011 and was replaced with a Senior Wastewater Operator. The recent retirement of the Water Supervisor allow for implementation of the final step of the previously adopted plan.

The Utilities Manager will be responsible for Operations of both of the Water and Wastewater departments. The Water and Wastewater Departments will utilize Senior Operators who will perform the duty of the Chief Plant Operator. These position descriptions will be brought back

to the Board of Directors for adoption with this clarification in May. *Additionally*, a revised Organizational Chart will be brought forward in June with the final budget.

Attachments: Resolution 12-2013  
Exhibit "A" Utility Manager Position Description  
Exhibit "B" Salary chart  
Resolution 27-2010

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_

RESOLUTION 12-2013  
April 25, 2013

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING REVISION OF UTILITIES MANAGER POSITION DESCRIPTION  
AND SALARY RANGE

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Approves revision of Utilities Manager position description (attached as Exhibit "A", which Exhibit is incorporated herein by reference) and,
2. Approves the Salary Range for Utility Manager (attached as Exhibit "B", which Exhibit is incorporated herein by reference).
3. Upon appointment the General Manager is authorized to provide up to 1.25 vacation days per month (15 days per year) In accordance with Section 3.2 Vacation, of the Payment and Compensation Plan.

PASSED AND ADOPTED THIS 25<sup>th</sup> day of April 2013.

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Michael Thompson President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

---

Kathy A. Choate  
District Clerk

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Timothy J. Carmel  
District Counsel



CAMBRIA COMMUNITY SERVICES DISTRICT  
UTILITIES MANAGER

**DEFINITION:**

Under general direction of the General Manager, the Utilities Manager shall perform highly responsible and professional work in managing, planning, organizing, developing, directing and reviewing programs related to CCSD water supply, production, treatment, storage, control, distribution, conservation, metering and customer service programs; wastewater collection, treatment, and reclamation programs. Water and Wastewater department supervisor.

This is a management exempt position.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Exercises supervision of the Water and Wastewater systems as follows:

- Plans, organizes and directs utility programs which include; water supply, production, treatment, storage, conservation, distribution, and customer service operations; wastewater collection, treatment, and reclamation operations.
- Plans and recommends improvements to the water and wastewater system facilities; participates in the development of standards and specifications for recommended improvements.
- Plans and participates in the development of water supply procurement projects, regional water management planning and supply, wastewater service programs.
- Ensures that the CCSD is in compliance with water rights permit requirements, water supply treatment and distribution requirements, wastewater discharge permit requirements established by regional, state and federal regulatory agencies, interprets policies and procedures established by regulatory agencies, interprets laws relative to water rights and regulatory compliance requirements associated with utilities program activities.
- Monitors, evaluates and provides input to regulatory agencies and legislative bodies relative to the development of new regulations affecting the utilities industry.
- Participates in the preparation of the CCSD's budget and financial planning as it relates to utilities operating and capital improvement programs.
- Reviews Water and Sewer Fund revenue and expenditures and recommends appropriate adjustment to rates and fees based on established CCSD policies.

EXHIBIT "A" to Resolution 12-2013

- Supervises and participates in the preparation of monthly and annual reports for the Department to the CCSD Board of Directors and various regulatory agencies.
- Receives, investigates, and resolves difficult and complex complaints and requests within the framework of accepted CCSD policy and procedures.
- Coordinates the activities of the Utilities Department with other CCSD departments, divisions, and outside agencies.
- Represents the CCSD in work with other agencies and organization in participating in regional program development.

**KNOWLEDGE/SKILLS/ABILITIES:**

**KNOWLEDGE OF:** General principles and procedures involved in utility rate analysis and financing; principles, practices, methods, and procedures of civil or sanitary engineering as they relate to municipal water and wastewater systems; laws, codes, and regulations applicable to municipal utility operations; occupational hazards and safety precautions necessary in the work; organization, administration, budget, and personnel management.

**ABILITY TO:** Establish and implement goals; objectives, procedures, and priorities; administer the multiple work functions of the utilities operations organization; prepare and present statistical and descriptive reports; plan and schedule the various activities to which assigned; identify utility system needs and develop a cost-effective plan to meet needs identified; monitor contractual performance and oversee intergovernmental agreements; select, supervise, train, and evaluate subordinate and technical staff; develop and monitor complex capital and operating budgets; assess expenditure needs and determine revenue requirements to meet them.

**REQUIRED QUALIFICATION:**

**EXPERIENCE:** Five (5) years of increasingly responsible experience in utility system operations and administration, including at least three years of supervisor experience. Experience in a public agency with a utility division is desirable.

**EDUCATION:** Any equivalent combination of experience, training and education which provides the knowledge, skills and abilities to perform the work. Successful completion of at least 30 semester units in a related field. A Bachelor's degree from an accredited college or university with major course work in civil engineering, sanitary

EXHIBIT "A" to Resolution 12-2013

engineering, environmental studies, public administration, or related field is desirable.

- LICENSES:**
1. A valid California Class "C" driver's license; must maintain satisfactory DMV record and ability to maintain insurability.
  2. Within twelve (12) months from the hire date, a Grade III Wastewater Treatment plant Operator's Certification issued by the California State Water Resources Control Board, or approved equivalent.
  3. Within twenty-four (24) months from the hire date, a Grade III Water Treatment Operator's license and Grade II Water Distribution Operator's license from the State of California Department of Health Services.

EXHIBIT "B" TO RESOLUTION 12-2013  
 FY 2012-2013 (no COLA)

POSITION TITLE	ENTRY				TOP
GENERAL MANAGER	10284	10798	11338	11905	12500
DISTRICT ENGINEER	8625	9057	9510	9985	10484
FIRE CHIEF	8625	9057	9510	9985	10484
FINANCE MANAGER	7611	7991	8391	8810	9251
UTILITIES MANAGER	6239	6550	6878	7222	7583
DISTRICT CLERK	6089	6393	6713	7048	7401
ADMINISTRATIVE SERVICES OFFICER	6089	6393	6713	7049	7401
FACILITIES AND RESOURCES SUPERVISOR	4733	4970	5218	5479	5753
CONFIDENTIAL ADMINISTRATIVE TECHNICIAN III	4370	4589	4818	5059	5312
CONFIDENTIAL ADMINISTRATIVE ASSISTANT	3591	3771	3959	4157	4365

Gray Shaded Positions currently vacant:

ASSISTANT GENERAL MANAGER	8625	9057	9510	9985	10484
WASTEWATER SYS SUPERVISOR	6900	7246	7608	7988	8388
WATER SYSTEM SUPERVISOR	6900	7246	7608	7988	8388
ASSISTANT FIRE CHIEF	7332	7698	8083	8487	8912
PARK & RECREATION MANAGER	7611	7991	8391	8810	9251
ASSISTANT FINANCE MANAGER	6089	6393	6713	7048	7401



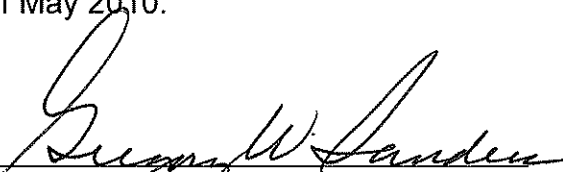
RESOLUTION 27-2010

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
REVISING UTILITIES DEPARTMENT REORGANIZATION  
FOR SUCCESSION PLANNING

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Approves the revised Utilities Department reorganization for succession planning to include the recruitment for a Utilities Manager, while the Water System Supervisor and Wastewater System Supervisor assume operator duties, including standby, until their respective retirements; and
2. Upon the respective retirements of the Water System Supervisor and Wastewater System Supervisor, these positions shall be eliminated from the Utilities Department and reverted to Operator positions; and
3. Grants an exception from the hiring freeze imposed by Resolution 13-2009 to recruit for a Utilities Manager.

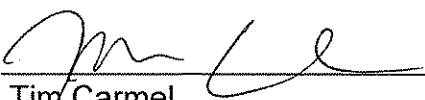
PASSED AND ADOPTED THIS 27<sup>th</sup> day of May 2010.

  
\_\_\_\_\_  
Gregory W. Sanders  
President, Board of Directors

ATTEST:

  
\_\_\_\_\_  
Kathy A. Choate  
District Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Tim Carmel  
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 7.F.

FROM: Jerry Gruber, General Manager

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Meeting Date: April 25, 2013      Subject: Consideration to Approve a Covenant Between the Cambria Community Services District and the County of San Luis Obispo for Preservation of Riparian Enhancement Area-Main Street Bridge Replacement Project

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors approve and authorize execution of the attached Covenant between the Cambria Community Services District and the County of San Luis Obispo for Preservation of Riparian Enhancement Area for the Main Street Bridge Replacement Project.

**FISCAL IMPACT:**

No costs will be incurred by the CCSD as a result of the Covenant. All financial costs related to the mitigation work for the Main Street Bridge Project will be the responsibility of the County of San Luis Obispo.

**DISCUSSION:**

As part of the County’s project to replace the Main Street Bridge over Santa Rosa Creek (the “Project”), the County is required to offset the loss and damage to existing riparian habitat resulting from the Project. They have identified a 1.032 acre area on property owned by the District that is suitable as a mitigation site. Staff has determined that the proposed mitigation site, which is in an area that the CCSD is planning to construct a walking path, is acceptable to the District.

The County will be responsible for all costs related to the mitigation work related to the Bridge Project. A Covenant has been prepared by the County and is being presented to the Board of Directors for consideration and approval. The Covenant provides that in consideration of the County’s obligation to plant and maintain the riparian habitat, the County is given the right to use the property for planting, maintaining and monitoring it. The District agrees to not use the subject site in any manner that would be detrimental to the habitat, but reserves the right for the walking trail. Given the importance of the Main Street Bridge Project to the community, staff is recommending approval of the Covenant in order to facilitate the Project.

Attachments: Covenant between the Cambria Community Services District and the County of San Luis Obispo for Preservation of Riparian Enhancement Area

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BOARD ACTION:      Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_



SAN LUIS OBISPO COUNTY  
**DEPARTMENT OF PUBLIC WORKS**

Paavo Ogren, Director

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County Government Center, Room 207 • San Luis Obispo, CA 93408 • (805) 781-5252

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Fax (805) 781-1229

email address: [pwd@co.slo.ca.us](mailto:pwd@co.slo.ca.us)

March 14, 2013

**CERTIFIED MAIL-  
RETURN RECEIPT REQUESTED**

Cambria Community Services District  
P.O. Box 65  
Cambria, CA 93428  
Attention: Mr. Jerry Gruber, General Manager

Subject: County of San Luis Obispo - Main St. Bridge Replacement Project  
WBS #300180, Parcel 08-10-M

Dear Mr. Gruber:

The County of San Luis Obispo Department of Public Works (County), proposes to secure an agreement with the Cambria Community Services District (CCSD) for the preservation of a riparian enhancement area on CCSD property located at Main Street and Santa Rosa Creek Road, Cambria (APN 013-151-045).

The County is conditioned by the Mitigated Negative Declaration approved March 19, 2010 to offset the loss or damage to existing riparian habitat resulting from construction of the project. It is our understanding that the Cambria Community Services District also has plans to construct a walking path and related habitat in or near the subject area.

The enclosed 'Covenant Between The Cambria Community Services District And The County of San Luis Obispo For Preservation of Riparian Enhancement Area' and related Exhibit A (Legal Description and Plat) further describe the proposal for the County to complete riparian enhancement measures on the described CCSD property.

In enacting this agreement, the CCSD would bear no responsibility or financial liability for the mitigation work related to the bridge project. The agreement merely permits the County to establish the described mitigation measures on CCSD land.

Time is of the essence as the required agreement must be secured soon in order to meet the project schedule. County Counsel has provided preliminary approval of the Agreement. We request that submittal of the County's proposal to your Board of Directors would be completed at the next available meeting of April 25, 2013.

Please contact me at (805) 781-5290 if I may assist in person with your presentation of the proposal or to discuss any questions that you may have regarding the proposed transaction.

Sincerely,



PHIL ACOSTA, SRWA  
Right of Way Agent

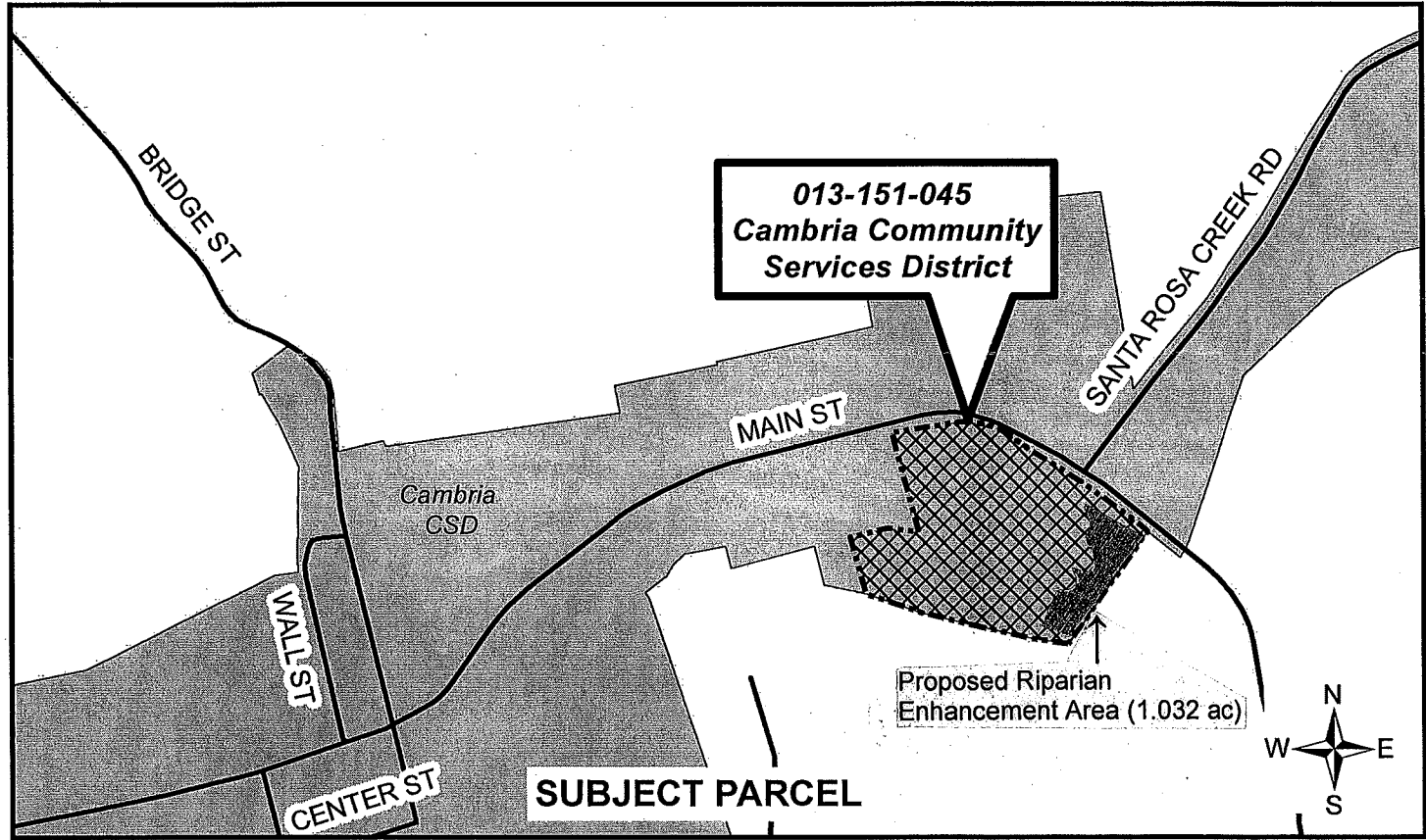
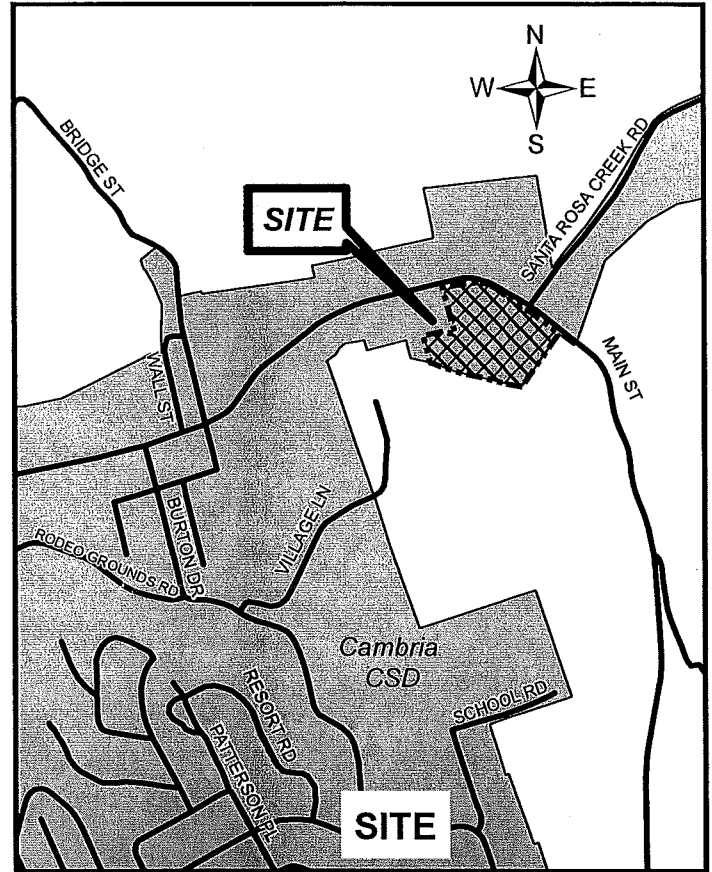
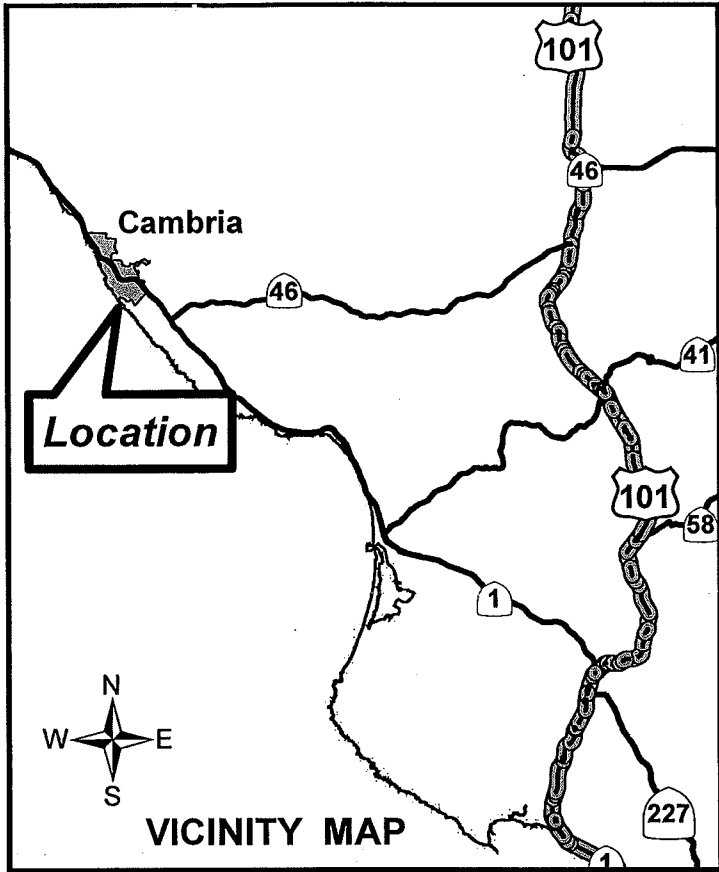
Enclosures

c: Dave Flynn, Deputy Director Public Works  
Cori Marsalek, Project Manager

File: Cambria Main St Bridge Project 300180.05

L:\DESIGN\MAR13\CCSD Mitigation Offer Ltr.docm.PA:mac





**Main Street Cambria Bridge Replacement Project  
WBS 300180.05**



Recording requested by, and  
when recorded mail to:

Public Works Department  
County of San Luis Obispo  
County Government Center, Room 207  
San Luis Obispo, CA 93408

APN 013-151-045 (portion)

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**COVENANT BETWEEN  
THE CAMBRIA COMMUNITY SERVICES DISTRICT  
AND THE COUNTY OF SAN LUIS OBISPO  
FOR PRESERVATION OF RIPARIAN ENHANCEMENT AREA**

The Cambria Community Services District ("CCSD") and the County of San Luis Obispo ("County") hereby agree as follows:

**WHEREAS**, the County is replacing the Main Street Bridge over Santa Rosa Creek, in Cambria, California ("Project");

**WHEREAS**, on March 19, 2010, the County Planning Department's Hearing Officer, approved the Minor Use Permit/Coastal Development Permit and Mitigated Negative Declaration;

**WHEREAS**, a condition of the Mitigated Negative Declaration approving the Project requires the County to offset the loss and damage to existing riparian habitat resulting from construction of the PROJECT;

**WHEREAS**, the County's the Habitat Mitigation and Monitoring Plan dated September 2012;

**WHEREAS**, the Project will resulted in the permanent impact to approximately 1.032 acres of habitat necessitating compensatory mitigation to be provided;

**WHEREAS**, approximately 1.032 acres of riparian habitat will need to be enhanced and maintained to meet the Project's obligations to mitigate its impacts to riparian habitat;

**WHEREAS**, the CCSD owns certain real property, as described in the attached Exhibit A (hereafter, the "Subject Property"), that is a suitable mitigation site as required by the County; and

**WHEREAS**, the Subject Property contains approximately 1.032 acres, and constitutes a portion of Assessor's Parcel Number 013-151-045.

**NOW THEREFORE**, it is agreed by the parties hereto as follows:

1. In consideration of the County's obligation to plant and maintain certain natural plant species on the Subject Property pursuant to Habitat Mitigation and Monitoring Plan, the CCSD hereby grants the County the right to use the Subject Property, along with the necessary rights of ingress and egress, for the purpose of planting, maintaining, and monitoring said Subject Property in accordance with said Plan.
2. In the spirit of protecting the Subject Property in perpetuity in a native natural habitat, the CCSD agrees that the Subject Property shall not be used in any manner that would be detrimental to the planting, growth, or maintenance of said native natural habitat. The CCSD will refrain from disking, mowing, applying herbicides or other activities within or near the Subject Property that could result in damage to any such native natural habitat within the Subject Property.
3. The CCSD hereby reserves the right to construct and maintain a trail, to be constructed of natural materials, within the Subject Property in conformance with the San Luis Obispo County General Plan. Said trail shall be consistent with County's use of the Subject Property and shall not unreasonably disturb the natural habitat created and maintained by County under this Covenant.
4. This Covenant shall run with the land, and be binding on the parties successors and assigns.

**IN WITNESS THEREOF**, the parties hereto have executed this Covenant, and this Covenant shall become effective on the date shown signed by the County of San Luis Obispo.

COUNTY OF SAN LUIS OBISPO

BY: \_\_\_\_\_  
Chairperson of the Board of Supervisors  
County of San Luis Obispo  
State of California

DATED: \_\_\_\_\_


ATTEST:

BY: \_\_\_\_\_  
County Clerk and Ex-Officio Clerk  
of the Board of Supervisors  
County of San Luis Obispo  
State of California

DATED: \_\_\_\_\_

APPROVED AS TO FORM AND LEGAL EFFECT:

RITA NEAL  
County Counsel

BY:  \_\_\_\_\_  
Deputy County Counsel

DATED: 11/15/12

COUNTY OF SAN LUIS OBISPO PUBLIC WORKS DEPARTMENT

BY: \_\_\_\_\_  
Director of Public Works

DATED: \_\_\_\_\_

CAMBRIA COMMUNITY SERVICES DISTRICT, a political subdivision of the State of California, **GRANTORS:**

BY: \_\_\_\_\_  
Jerry Gruber, General Manager

DATED: \_\_\_\_\_

ATTEST:

BY: \_\_\_\_\_  
Chairperson of the Cambria Community Services District

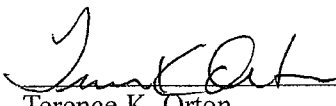
DATED: \_\_\_\_\_

## Legal Description

That portion of the Rancho Santa Rosa in the unincorporated area of San Luis Obispo County, State of California as described in Document Number 1998-087216 of Official Records, on file in the County Recorders Office of said County and State, more particularly described as follows:

Beginning at a found nail with tag marked LS 5812 located at the center of the bridge on Main Street, over Santa Rosa Creek as depicted on the map recorded in Book 69 of Records of Survey, at Page 28, records of said county, said nail being distant South 13°12'04" East, 880.42 feet from a found 1 inch iron pipe with plastic cap marked LS 5751 located near the northeasterly corner of the parcel of land described in Document Number 1998-087217, as said pipe is depicted on the map recorded in Book 95 of Records of Survey, at Page 44 on file in the Office of the County Recorder of said county and state; thence South 33°14'56" West a distance of 50.88 feet to a point on the southerly line of the Temporary Construction Easement for the Main Street Bridge on file in the Office of the County Public Works Department, said point being the True Point of Beginning (TPOB), thence along said southerly line of the Temporary Construction Easement, North 52°37'28" West a distance of 49.05 feet; thence continuing along said southerly line, North 52°58'37" West a distance of 31.16 feet; thence North 53°12'00" West a distance of 48.84 feet; thence North 53°59'59" West a distance of 47.36 feet; thence North 54°50'38" West a distance of 34.96 feet; thence leaving said southerly line of the Temporary Construction Easement, South 00°27'45" West a distance of 23.44 feet; thence South 20°24'39" East a distance of 6.08 feet to the beginning of a tangent curve concave westerly, having a radius of 66.75 feet; thence southerly along said curve through a central angle of 48°33'05", an arc length of 56.56 feet; thence tangent to said curve South 28°08'25" West a distance of 9.31 feet; thence South 17°05'49" West a distance of 29.99 feet; thence South 48°01'57" East a distance of 9.65 feet to the beginning of a tangent curve concave southwesterly, having a radius of 31.75 feet; thence southeasterly along said curve through a central angle of 48°01'57" an arc length of 26.62 feet; thence tangent to said curve South a distance of 48.49 feet to the beginning of a tangent curve concave northwesterly, having a radius of 11.75 feet; thence southerly along said curve through a central angle of 83°18'48", an arc length of 17.09 feet; thence tangent to said curve South 83°18'48" West a distance of 12.09 feet to the beginning of a tangent curve concave northerly, having a radius of 31.75 feet; thence westerly along said curve through a central angle of 50°37'29", an arc length of 28.05 feet; thence tangent to said curve North 46°03'43" West a distance of 16.07 feet; thence South 33°28'35" West a distance of 10.08 feet; thence South 24°39'53" East a distance of 9.03 feet; to the beginning of a tangent curve concave westerly, having a radius of 36.75 feet; thence southerly along said curve through a central angle of 123°19'58", an arc length of 79.11 feet; thence tangent to said curve North 81°19'55" West a distance of 28.85 feet; thence South 33°28'03" West a distance of 123.37 feet; thence South 65°29'26" East a distance of 96.95 feet; thence North 45°12'43" East a distance of 388.74 feet to the True Point of Beginning.

Containing 44,949.96 square feet or 1.032 acres, more or less.

 3/12/13  
Terence K. Orton  
PE 21,807 (Expires 9-30-13)

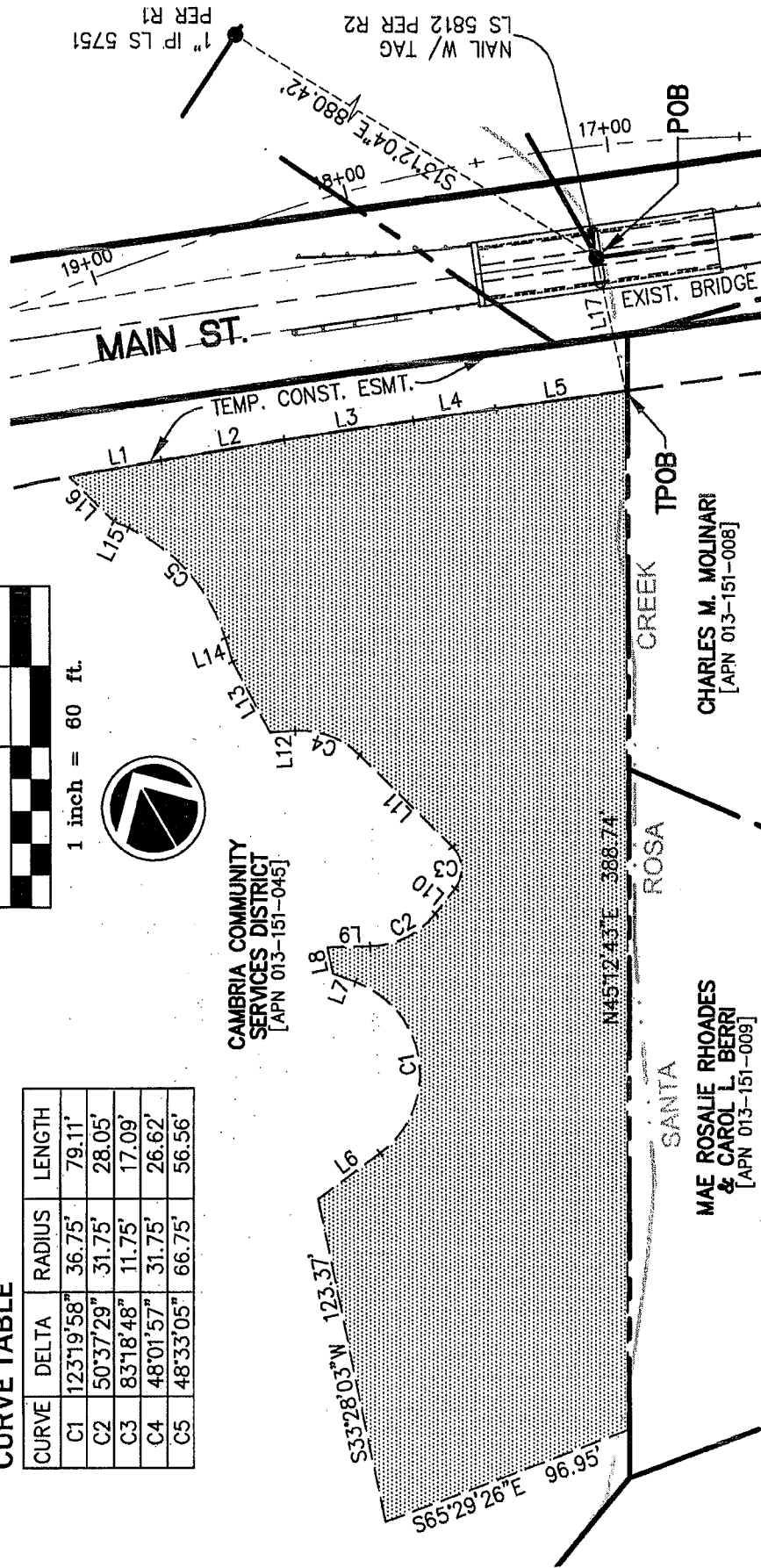


**EXHIBIT A**



**CURVE TABLE**

CURVE	DELTA	RADIUS	LENGTH
C1	123°19'58"	36.75'	79.11'
C2	50°37'29"	31.75'	28.05'
C3	83°18'48"	11.75'	17.09'
C4	48°01'57"	31.75'	26.62'
C5	48°33'05"	66.75'	56.56'



**HABITAT RESTORATION EASEMENT**

OF A PORTION OF THE RANCHO SANTA ROSA  
 PER DOCUMENT No. 1998-087216  
 IN THE COUNTY OF SAN LUIS OBISPO,  
 STATE OF CALIFORNIA

PREPARED AT THE REQUEST OF  
**COUNTY OF SAN LUIS OBISPO**  
 BY  
**ORTON ENGINEERING, INC.**  
 1686 RAMONA AVE., STE. F  
 GROVER BEACH, CA 93433  
 TELEPHONE: (805) 474-1700

FEBRUARY 22, 2013 JOB NO. 12.035  
 PAGE 2 OF 2

**LEGEND**

	PERMANENT EASEMENT
R1.....	95 LS 44
R2.....	69 LS 28
AREA OF EASEMENT: 44,950 S.F. MORE OR LESS	
19+00	CONST. $\phi$

**LINE TABLE**

LINE	BEARING	DIST.	LINE	BEARING	DIST.
L1	N54°50'38"W	34.96'	L10	S83°18'48"W	12.09'
L2	N53°59'59"W	47.36'	L11	SOUTH	48.49'
L3	N53°12'00"W	48.84'	L12	S48°01'57"E	9.65'
L4	N52°58'37"W	31.16'	L13	S17°05'49"W	29.99'
L5	N52°37'28"W	49.05'	L14	S28°08'25"W	9.31'
L6	N81°19'55"W	28.85'	L15	S20°24'39"E	6.08'
L7	S24°39'53"E	9.03'	L16	S00°27'45"W	23.44'
L8	S33°28'35"W	10.08'	L17	S33°14'56"W	50.88'
L9	N46°03'43"W	16.07'			

CAMBRIA COMMUNITY SERVICES CCSD

TO: Board of Directors

AGENDA NO. **8.A.**

FROM: Jerry Gruber, General Manager  
Alleyne LaBossiere, Finance Manager

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Meeting Date: April 25, 2013                      Subject: Discussion and Consideration to Fix Water and Wastewater Standby or Availability Charges as Provided in Government Code §61124(b) and Consideration to Adopt Resolution 13-2013 Fixing Water and Wastewater Standby or Availability Charges for Fiscal Year 2013/2014

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**RECOMMENDATION:**

1. Receive staff report and review the Financial Report on Water and Wastewater Standby or Availability Charges.
2. Open Public Hearing.
3. Take Public Testimony.
4. Close Public Hearing.
5. Discussion.
6. Make appropriate findings and adopt Resolution 13-2013 establishing water and wastewater standby or availability charges for Fiscal Year (FY) 2013/2014.

**FISCAL IMPACT:**

<u>Standby/Availability Charge</u>	<u>Estimated Revenue for FY 2012/2013</u>
Water	\$ 175,000
Wastewater	\$ 111,000

**DISCUSSION:**

Attached is a Financial Report and proposed Resolution No. 13-2013 for review and adoption after a public hearing is held. Resolution 13-2013 establishes the Water and Wastewater Standby or Availability Charges for FY 2013/14 and directs staff to notify the affected property owners. Final adoption of the charges will take place after a noticed public hearing on May 23, 2013.

Attachments: Water and Wastewater Standby or Availability Charges Financial Report  
Resolution 13-2013 Fixing CCSD Water and Wastewater Standby or Availability Charges

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied:

UNANIMOUS:    \_\_\_ THOMPSON    \_\_\_ BAHRINGER    \_\_\_ CLIFT    \_\_\_ ROBINETTE    \_\_\_ RICE    \_\_\_

# Water and Wastewater Standby or Availability Charges

## Financial Report

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### Legislative Background

State Government Code § 61124 allows the Cambria Community Services (CCSD) to annually levy a maximum of \$45 water standby or availability charges per acre of land within the CCSD, and a maximum of \$30 wastewater standby or availability charges per acre within the CCSD. The CCSD has determined that the following fee schedule is consistent with the legal standard that the fee not be discriminatory or excessive and does not exceed the reasonable cost of the proportional benefit received by each parcel from the improvements funded by the fees:

### **Water Standby or Availability Charges**

- a. For all parcels of one (1) acre or less: \$45.00
- b. For all un-subdivided land of more than one (1) acre: \$45.00 plus \$1.35 per acre over one acre.
- c. For all subdivided land of more than one (1) acre:
  - (1) For the first ten (10) acres, \$45.00 per acre.
  - (2) For all such land over the first ten (10) acres, \$1.35 per acre.

### **Wastewater Standby or Availability Charges**

- a. For all parcels of one (1) acre or less: \$30.00
- b. For all un-subdivided land of more than one (1) acre: \$30.00 plus \$.90 per acre over one (1) acre.
- c. For all subdivided land of more than one (1) acre:
  - (1) For the first ten (10) acres: \$30.00 per acre.
  - (2) For all such land over the first ten (10) acres: \$.90 per acre.

These charges do not exceed what the CCSD was charging in November 1996. Therefore, the imposition of the fees is exempt from the requirements of Proposition 218.

Estimated revenues from these sources during the CCSD's Fiscal Year 2013/2014 are as follows:

➤ Water	\$ 175,000
➤ Wastewater	\$ 111,000

The revenue projections are based on charging all improved property owners within the CCSD and unimproved property owners whose projects have received "Intent to Serve" letters, open connection permits and grandfather meters or open commitments.



## **CCSD Policy Summary**

In 1987 Government Code §61765.12 did not restrict the use of the standby/availability charges, but Proposition 218 indicates they must be used for “the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control.” (California Constitution, Article XIII D, § 4.) In 1990, the Board established a policy whereby the standby and availability charges help fund the CCSD’s Capital Improvement Program (CIP). On January 19, 2012, the Board amended this policy so that “Water and Wastewater Standby or Availability revenue is to be spent on maintaining, repairing and/or improving the respective fund’s infrastructure. Specifically, these funds shall be spent on CIP, Major Maintenance or Capital Outlay projects.”

## **Fiscal Year (FY) 2011/2012 Actual and FY 2012/2013 Estimated Revenues & Expenditures**

A summary follows of FY 2011/2012 actual and 2012/2013 projected Water and Wastewater revenues and expenditures for CIP, Major Maintenance or Capital Outlay projects.

As indicated, standby or availability revenue is needed to finance the maintenance and improvements of the funds’ infrastructure, particularly since connection fee revenue declined sharply since the implementation of the Water Code 350 Water Moratorium in 2001 and has been virtually non-existent in the most recent years.

Eliminating the standby and availability charges would eliminate a source of funding for infrastructure projects.

Fiscal Year 2011/2012 infrastructure funding sources and expenditures were as follows:

	<b>WATER FUND</b>	<b>WASTEWATER FUND</b>
Standby Availability Revenue	\$ 177,339	\$ 115,198
Revenue from Operations	-0-	93,230
Connection Fee Revenue	<u>-0-</u>	<u>-0-</u>
Total Funding Sources	<u>\$ 177,339</u>	<u>\$ 208,428</u>
Infrastructure Expenditures*	<u>\$ 168,692</u>	<u>\$ 208,428</u>
Transfer to Reserves	<u>\$ 8,647</u>	<u>\$ -0-</u>

\*Represents sum of Capital/Capital Outlay and Major Maintenance projects.

Fiscal Year 2012/2013 estimated infrastructure funding sources and expenditures are as follows:

	<b>WATER FUND</b>	<b>WASTEWATER FUND</b>
Standby Availability Revenue	\$ 175,000	\$ 115,000
Revenue from Operations	84,494	150,753
Transfer from Reserves	-0-	-0-
Connection Fee Revenue	<u>\$ 45,570</u>	<u>\$ -0-</u>
<b>Total Funding Sources</b>	<b><u>\$ 305,064</u></b>	<b><u>\$ 265,753</u></b>
<b>Infrastructure Expenditures*</b>	<b><u>\$ 305,064</u></b>	<b><u>\$ 265,753</u></b>
Transfer to Reserves	<u>\$ -0-</u>	<u>\$ -0-</u>

\*Represents sum of Capital/Capital Outlay and Major Maintenance projects.

The CCSD has identified a number of priority Water and Wastewater CIP, Major Maintenance and Capital Outlay Projects, including:

- Rodeo Grounds Pump Station Relocation
- Stuart Street Tank Replacement
- Alternate Water Supply
- Water Distribution System Improvements and Upgrades
- WWTP/Collection System Improvements and Upgrades
- Alarm System Upgrades (SCADA)

The proposed project list underscores the importance of having the maximum standby and availability charges in place. Failure to do further restricts an already slim revenue stream and may result in the inability of the CCSD to support current and future debt service associated with capital projects and/or limits the CCSD's ability to obtain long term financing of its projects in addition to being unable to fund infrastructure maintenance and improvements.

Failure to adopt Resolution 13-2013 will result in an estimated reduction of \$175,000 in Water Enterprise revenues and \$111,000 in Wastewater Enterprise revenues for Fiscal Year 2013/2014.

RESOLUTION 13-2013  
APRIL 25, 2013

A RESOLUTION OF THE BOARD OF DIRECTORS FOR  
THE CAMBRIA COMMUNITY SERVICES DISTRICT  
FIXING CCSD WATER AND WASTEWATER STANDBY  
OR AVAILABILITY CHARGES

WHEREAS, the Board of Directors of the Cambria Community Services (hereinafter called "CCSD") pursuant to Government Code § 61124 duly adopted a preliminary resolution toward the fixing of water and wastewater standby or availability charges for CCSD; and

WHEREAS, said preliminary resolution provided for the giving of notice and scheduling a public hearing concerning said water and wastewater standby or availability charges; and

WHEREAS, any person interested, including all persons owning property within the CCSD, were given the opportunity to appear and be heard concerning said CCSD water and wastewater standby or availability charges at the April 25, 2013, CCSD regular Board meeting, the time and place set in said preliminary resolution and notice for the public hearings concerning said water and wastewater standby or availability charges; and

WHEREAS, it is hereby found that the water and wastewater standby fees charged confer a special benefit upon the property assessed, and the amount being assessed does not exceed the reasonable cost of the proportional benefit received by each parcel from the improvements funded by the fees; and

WHEREAS, it is hereby found and determined that the water and wastewater standby or availability charges and the different rate structure for subdivided and un-subdivided land as set forth hereinafter are not discriminatory or excessive and will be in compliance with the law; and

WHEREAS, it is hereby found and determined that the water and wastewater standby or availability charges hereinafter set forth be fixed by the CCSD Board of Directors as the CCSD's water and wastewater standby or availability charges.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the CCSD as follows:

1. The recitals set forth hereinabove are true, correct and valid.

2. The Board of Directors of the CCSD hereby fixes the Water Standby or Availability Charges for the CCSD for the Fiscal Year 2013/2014 as follows:
  - a. For all parcels of one (1) acre or less: \$45.00.
  - b. For all un-subdivided land of more than one (1) acre: \$45.00 plus \$1.35 per acre over one (1) acre.
  - c. For all subdivided land of more than one (1) acre:
    - (1) For the first ten (10) acres, \$45.00 per acre.
    - (2) For all such land over the first ten (10) acres: \$1.35 per acre.

Such charges shall be made to all such lands within the CCSD, or outside its territorial limits, to which water is made available by the CCSD for any purpose, whether or not the water is actually used. Unimproved properties that have not been issued an "Intent to Serve" letter or connection permit shall be exempt from this charge.

3. The Board of Directors of the CCSD hereby fixes the Wastewater Standby or Availability Charges for the CCSD for the Fiscal Year 2013/2014 as follows:
  - a. For all parcels of one (1) acre or less: \$30.00.
  - b. For all un-subdivided land of more than one (1) acre: \$30.00 plus \$.90 per acre over one (1) acre.
  - c. For all subdivided land of more than one (1) acre:
    - (1) For the first ten (10) acres, \$30.00 per acre.
    - (2) For all such land over the first ten (10) acres: \$.90 per acre.

Such charges shall be made to all such lands within the CCSD, or outside its territorial limits, to which wastewater is made available by the CCSD for any purpose, whether the water is actually used or not. Unimproved properties that have not been issued an "Intent to Serve" letter or connection permit shall be exempt from this charge.

4. The Tax Collector of the County of San Luis Obispo is hereby authorized to collect these Water and Wastewater Standby or Availability Charges on the property tax bill along with such administrative fee as is allowed by law.
5. The CCSD Board of Directors intends to hold a public hearing confirming the itemized reports describing each parcel and the amount of Water and Wastewater Standby or Availability Charges to be assessed against each parcel on May 23, 2013, at 12:30 p.m. at

the following address: Cambria Veteran's Memorial Building, 1000 Main Street, Cambria, California.

6. The CCSD District Clerk is hereby authorized and directed to publish a notice of said public hearing prior to the date set for hearing, in a newspaper of general circulation printed and published in the County; and mail to each assessed property owner a notice of the filing of the report.
7. This resolution shall take effect immediately upon its adoption.
8. This resolution shall be available for public inspection in the offices of the District Clerk at the following address: Cambria Community Services District, 1316 Tamsen Street, Suite 201, Cambria, California.

PASSED AND ADOPTED THIS 25<sup>th</sup> day of April 2013, by the following roll call votes:

Ayes:  
Noes:  
Absent:

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Michael Thompson  
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

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Kathy A. Choate  
District Clerk

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Timothy J. Carmel  
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Carlos Mendoza, Fiscalini Ranch Preserve Manager

Meeting Date: April 25, 2013

Subject: Discussion and Consideration to Adopt Memorandum of Understanding between the Cambria Community Services District and the Friends of the Fiscalini Ranch Preserve Regarding Donations and Merchandise Sales on the Fiscalini Ranch Preserve

**RECOMMENDED ACTION:**

Adopt Memorandum of Understanding between the Cambria Community Services District and the Friends of the Fiscalini Ranch Preserve (FFRP) regarding donations and merchandise sales on the Fiscalini Ranch Preserve.

**FISCAL IMPACT:**

All funds raised will be used for the upkeep and maintenance of the Fiscalini Ranch Preserve.

**DISCUSSION:** The Friends of the Fiscalini Ranch is a nonprofit organization whose mission is to protect and maintain the Fiscalini Ranch Preserve. In order to raise funds to further its purposes FFRP desires to conduct a program to seek donations and conduct fundraising activities on the Ranch.

FFRP presented a proposal for raising funds to the General Manager. The proposal was given to District Counsel for review and the proposal was converted into a Memorandum of Understanding (MOU). The MOU was presented to the Parks Recreation and Open Space Commission (PROS) for consideration at the April 2, 2013 meeting and to the FFRP Board of Directors on April 11, 2013 both Boards accepted and approved recommending approval by the Cambria Community Board of Directors.

The MOU sets forth the definition of fundraising activities and type of merchandise sold or distributed. It also sets forth that all FFRP volunteers that come into contact with the public wear clothing that distinguishes them as volunteers of FFRP, be educated and trained. The MOU allows CCSD to review FFRP records of performance of the MOU along with an annual audit of all funds raised pursuant to the MOU.

Attachments: MOU between the CCSD and FFRP Regarding Donations and Merchandise Sales on the Fiscalini Ranch Preserve

BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE\_\_\_ROBINETTE\_\_\_

**MEMORANDUM OF UNDERSTANDING BETWEEN THE CAMBRIA  
COMMUNITY SERVICES DISTRICT AND THE FRIENDS OF THE FISCALINI  
RANCH PRESERVE REGARDING DONATIONS AND MERCHANDISE SALES ON  
THE FISCALINI RANCH PRESERVE**

This Memorandum of Understanding (“MOU”) is made and entered into this     day of April 2013, by and between the Cambria Community Services District (“CCSD”) and the Friends of the Fiscalini Ranch Preserve (“FFRP”),

**RECITALS**

WHEREAS, the Friends of the Fiscalini Ranch Preserve (“FFRP”) is a 501(c)3 nonprofit organization whose mission is to protect and maintain the Fiscalini Ranch (“Ranch”) and FFRP is committed to the on-going restoration and protection of the habitat, natural and cultural features of the Ranch while maintaining its historic public access; and

WHEREAS, in order to raise funds to further its purposes, FFRP desires to conduct a program to seek donations and conduct fundraising activities on the Ranch and desires to enter into this MOU with the Cambria Community Services District to set forth the manner in which such fundraising activities may take place.

NOW, THEREFORE, in consideration of the mutual covenants herein made, the parties understand and agree as follows:

**SECTION 1. DEFINITIONS**

1. Donation – is a type of fundraising income to FFRP, the use of which may or may not be subject to restrictions by the donor. Donations are typically given to the non-profit organization by willing donors and may either be solicited or unsolicited, restricted or general.
2. Fundraising – means the organized activity or an instance of soliciting money, pledges or gifts. Fundraising includes, but is not limited to, soliciting donations grants, planned giving, and other similar activities. Fundraising does not include sales.
3. Interpretative material – is a mission-based communication creating emotional and intellectual connections between the audience and the resource or organization.
4. Sales – for purposes of this MOU means the commercial activity of offering a product or service for a specific price.

**SECTION 2. Fundraising Activities on the Fiscalini Ranch**

1. FFRP agrees to maintain a close relationship and consult regularly with the CCSD on all matters pertaining to activities authorized under this MOU.

2. FFRP agrees to meet at least annually to coordinate with CCSD on activities related to the implementation of this MOU and to review compliance with terms of this MOU.

3. FFRP will seek necessary approvals of CCSD for any planned activities. FFRP may plan and carry out fundraising activities on the Ranch with the agreement of the Ranch Manager, CCSD General Manager or CCSD Board of Directors.

4. FFRP may engage in fundraising / taking donations and providing organizational and preserve information and FFRP merchandise and interpretive materials sales activities at the north and/or south entrances to the Bluff Trail.

- This would include a donations tube at each end of the Ranch and permission to have an information table on selected weekends, possibly extending to every weekend if the number of volunteers allows.
- Volunteers would sit at an information table, answer questions, hand out brochures take donations and sell FFRP merchandise, such as Ranch t-shirts and baseball caps.
- Volunteers will not approach visitors but will wait to be approached.
- Volunteers who come in direct contact with the public shall wear a name badge by which they may be known and distinguished as volunteers of FFRP, representing the organization.
- FFRP will educate, train, and regularly review the conduct of its volunteers having contact with the public.

5. Inappropriate merchandise will not be sold or distributed on site. Inappropriate merchandise includes, but is not limited to, those items that meet the following criteria:

- Items that imply or perpetuate inaccurate information or stereotypes.
- Items that violate state, federal or international laws in their production or sales.
- Items that are in conflict with cultural or natural resource preservation or conservation principles.
- Items that are in conflict with resource protection on the Ranch.

6. CCSD agrees to provide the venue and support for special events.

7. A CCSD representative will have the right to review FFRP records pertaining to the performance of this MOU.

8. FFRP shall have an audit performed annually related to the funds raised pursuant to this MOU.

9. All funds raised shall be used for the upkeep and maintenance of the Ranch.

Executed at Cambria, California, on the date and year first appearing above.



**Cambria Community Services District**

**Friends of the Fiscalini Ranch  
Preserve**

By: \_\_\_\_\_

Michael Thompson, President

By: \_\_\_\_\_

Its: \_\_\_\_\_

Attest:

\_\_\_\_\_

Kathy Choate, District Clerk

Approved As To Form:

\_\_\_\_\_

Timothy J. Carmel, District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Bob Gresens, District Engineer

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Meeting Date: April 25, 2013

Subject: Discussion and Consideration of Army Corps of Engineers Update on EIR/EIS Process and Water Supply Alternatives and Receive Army Corps of Engineers Quarterly Report

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors receive the update on the EIR/EIS, its related water supply alternatives currently being analyzed, and discuss and consider it, as appropriate.

**FISCAL IMPACT:**

Cost estimates for the long-term water supply alternatives being analyzed within the environmental impact report/environmental impact statement (EIR/EIS) are included as Attachment A. The Army Corps quarterly expenditure report was not received as of this month's agenda packet deadline and may be handed out as an addendum item during the meeting. It was reported by the Corps Project Manager that their reporting system was recently updated, which is causing some delay in receiving the quarterly reports.

**DISCUSSION:**

The following describes the status of the long-term water supply EIR/EIS analysis currently being completed by the Army Corps per a project cooperation agreement between the Corps and the CCSD.

A) Alternatives under detailed investigation.

The Corps had originally requested that no more than four alternatives be analyzed in detail within the project EIR/EIS. This led to the screening process and four CCSD public workshops during 2012, which solicited public and Board input into the ranking of various alternatives. (For convenient reference, the earlier alternative cost estimates and their comparative rankings are attached as attachments A through C.) At the conclusion of Workshop 4 on September 18, 2012 the CCSD Board provided direction to include the following alternatives within the detailed EIS analysis:

- 1) Desalination of brackish water removed from wells to be located on CCSD property between the treated wastewater effluent percolation ponds and the San Simeon potable well field;

- 2) Seasonal storage of CCSD-pumped groundwater within the Whale Rock reservoir;
- 3) Seasonal storage of CCSD-pumped groundwater within surface water reservoirs to be constructed on ranch property north of San Simeon Creek Road; and,
- 4) Use of wastewater from the San Simeon CSD to supplement the supply of recycled water for non-potable irrigation without lowering the amount of treated effluent entering the existing aquifer.

During the November 15, 2012 CCSD Board meeting, the use of San Simeon CSD wastewater was dropped from detailed consideration after it was learned that there were future plans to use most of that water locally within San Simeon. Therefore, the number of alternatives under detailed analysis was then lowered to three.

While discussing the status of the project during a March 13, 2013 conference call with the Army Corps project team, it was noted that the primary project objectives were to develop a water supply project that would:

- 1) Be able to provide a supply under extreme drought conditions
- 2) Be able to provide water during emergency conditions.
- 3) Be able to meet future demands.

With these objectives in mind as well as the past rankings that evolved from the 2012 public workshops, the project team determined that it was necessary to further expand the array of alternatives currently being analyzed to comply with federal, National Environmental Policy Act (NEPA) requirements. Therefore, the Army Corps mentioned they were now including within their detailed analysis: 1) a subterranean seawater desalination alternative, which has proposed horizontal wells originating from the Shamel Park area with a desalination facility located inland across from the wastewater treatment plant entrance on Heath Lane; and, 2) the shared use of the Morro Bay desalination facility. The Corps team also noted that the alternative with surface water reservoirs on ranch land north of San Simeon Creek road was no longer being analyzed in detail due to practical as well as environmental concerns that were identified as part of the current analysis effort. Therefore, the Army Corps team is currently analyzing the following alternatives in detail within the EIS:

- 1) Desalination of brackish water removed from wells to be located on CCSD property between the treated wastewater effluent percolation ponds and the San Simeon potable well field;
- 2) Seasonal storage of CCSD-pumped groundwater within the Whale Rock reservoir;
- 3) Desalination of subterranean seawater extracted from horizontal wells originating from the Shamel park area, with an inland treatment facility located off of Heath Lane across from the wastewater treatment plant entrance; and,
- 4) Shared use of the Morro Bay desalination facility, which includes a potable water transmission main from Morro Bay to Cambria.

B) EIR/EIS completion schedule.

Attachment D shows the most recent schedule for completion of the long-term water supply EIR/EIS. This schedule shows the 45-day public review period for the draft EIR/EIS starting on January 10, 2014, which is about eight months beyond earlier estimates. The reasons for this delay include the addition of the four public workshops during 2012, which were not included within earlier schedules. The additional workshops were then followed by the completion of engineering descriptions, which were needed by the environmental consultant before starting their work in earnest.

### C) Expenditures

The latest quarterly report was not received from the Corps by the production deadline for this month's agenda packet. Therefore, the quarterly report may be handed out during today's meeting as an addendum item. The most critical funding concern is for Army Corps staff oversight of the engineering and environmental consulting contracts. This was estimated at approximately \$100,000 to \$60,000 for the current 2012/2013 Federal fiscal year, which began on October 1, 2012.

#### Attachments:

- A) September 18, 2012 Workshop 4 cost estimate summary of supply alternatives
- B) September 18, 2012 Workshop 4 alternative rankings based on input received
- C) September 18, 2012 Workshop 4 alternative rankings based on the five most significant factors being equally weighted.
- D) EIR/EIS completion schedule

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_

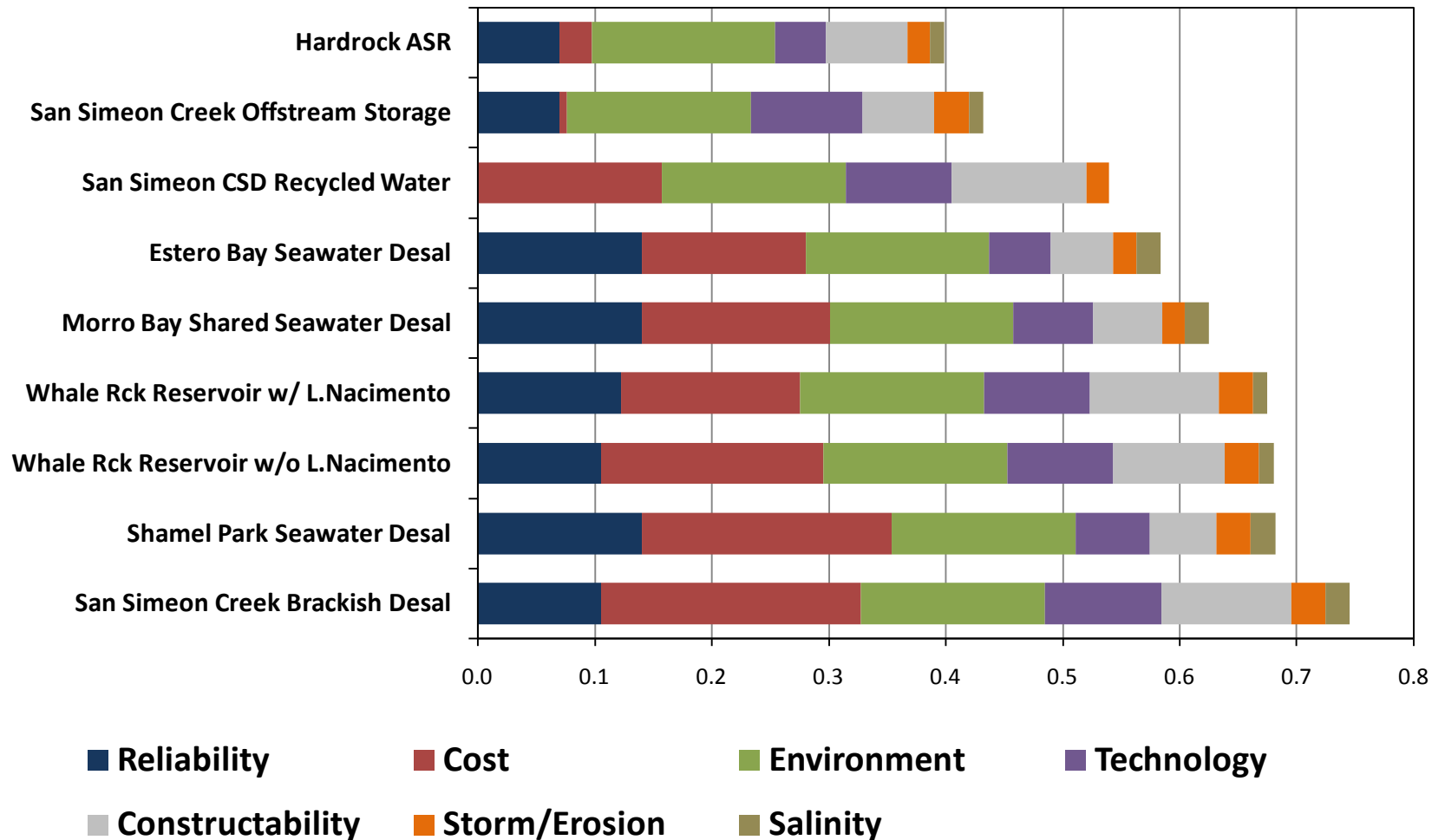
# Tier II Water Supply Alternatives

## Summary of Engineering Cost Estimates

From 9/18/2012 Cambria  
Community Services District;  
Long-term Water Supply Project,  
Community  
Workshop No. 4

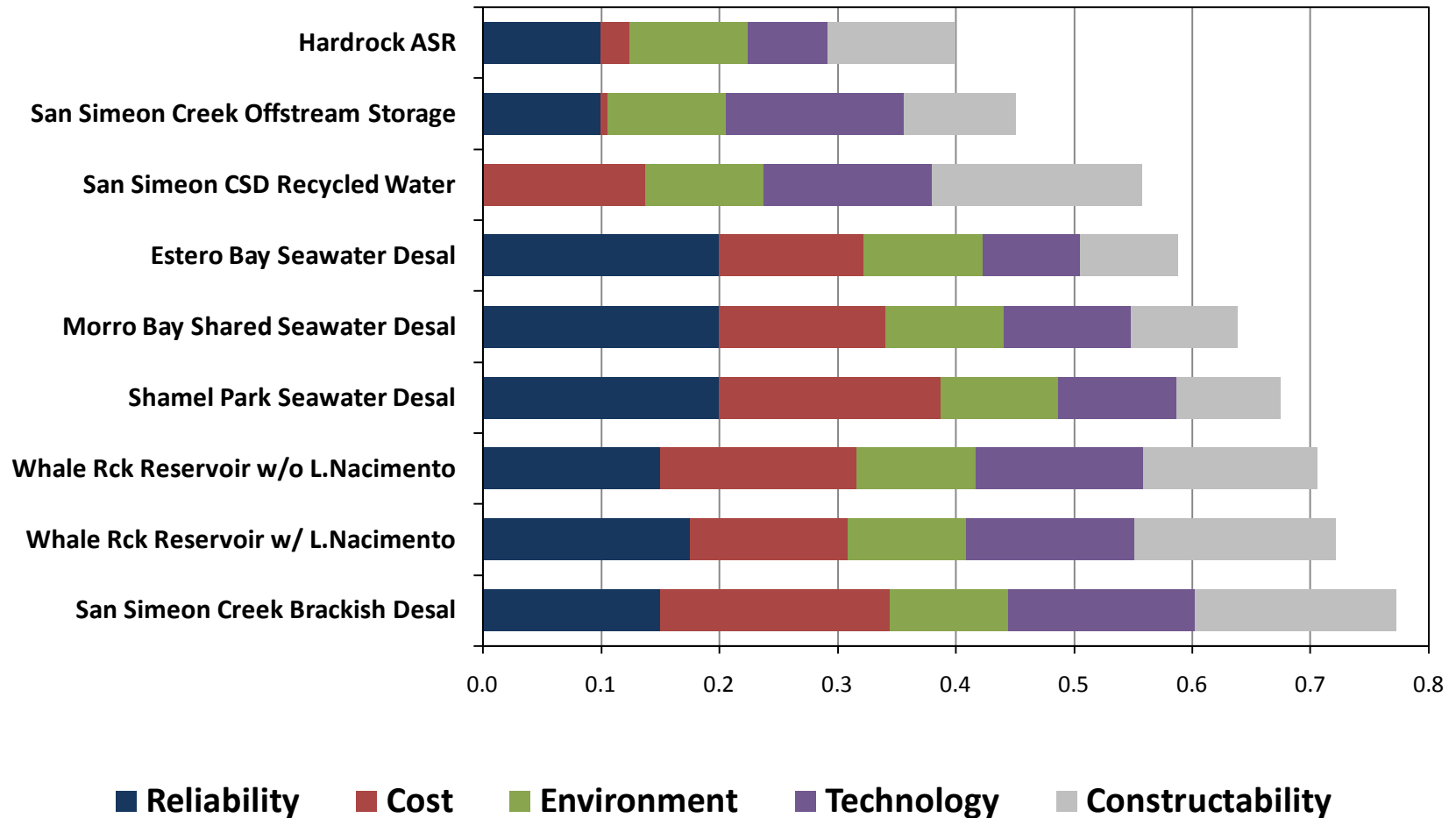
Alternative	Capac. AF	Construct \$	O&M \$/y	Life Cycle \$	EUAC \$/Y	Cost \$/AF
1 Shamel Park SWRO w/o renewable solar power	250	14,472,000	349,200	30,382,560	1,215,360	4,861
2 San Simeon Creek Off-stream Storage	250	65,268,000	178,560	103,464,000	4,140,000	16,560
3 Morro Bay Shared SWRO	250	26,611,200	368,640	49,586,400	1,983,600	7,934
4 Estero Bay Marine Terminal	250	31,435,200	372,240	56,995,200	2,279,520	9,118
5 S. Simeon Creek Road Brackish Desal-182 AFY Warren w/o Treatment	250	12,866,400	316,080	27,108,000	1,084,320	4,337
6 Hardrock Aquifer Storage and Recovery	250	57,672,000	406,080	97,646,400	3,906,000	15,624
7 Whale Rock Reservoir-Option A w/A Lake Nacimiento	250	21,736,800	192,960	37,800,000	1,512,000	6,048
Whale Rock Reservoir-Option B w/Lake Nacimiento	250	28,936,800	329,760	52,128,000	2,088,000	8,352
8 San Simeon CSD Recycled Water	83	11,212,000	132,800	20,330,000	813,000	9,795

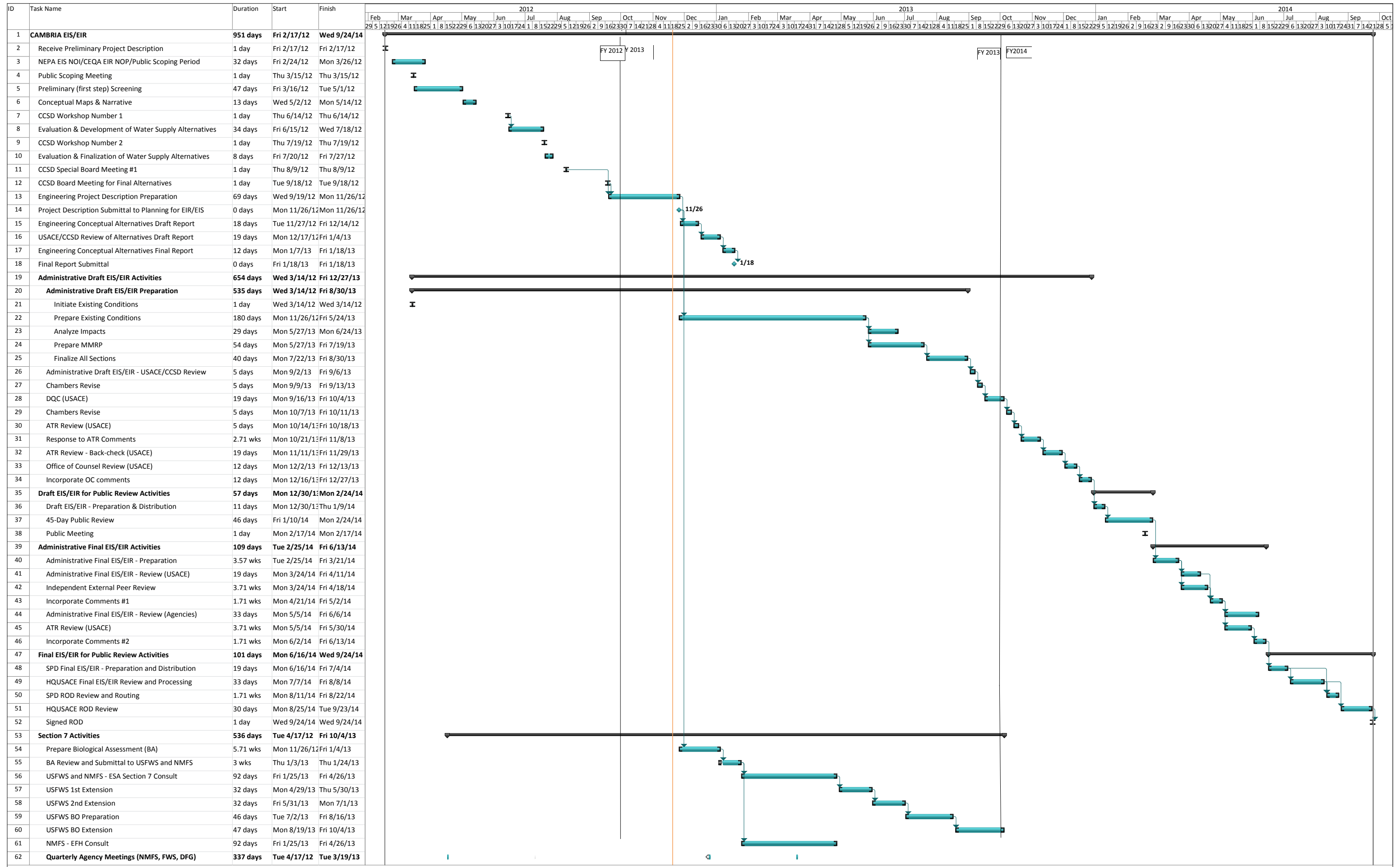
# Ranking of Alternatives with workshop attendee weights



# Ranking of Alternatives

## with 5 most important criteria all equally weighted





Project: Cambria EIS_EIR 2012 09	Task	Milestone	Project Summary	External Milestone	Inactive Milestone	Manual Task	Manual Summary Rollup	Start-only	Deadline
Date: Tue 11/20/12	Split	Summary	External Tasks	Inactive Task	Inactive Summary	Duration-only	Manual Summary	Finish-only	Progress



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.C.**

FROM: Jerry Gruber, General Manager

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Meeting Date: April 25, 2013      Subject: Discussion and Consideration to Adopt Ordinance 01-2013 Amending Subsection B of Section 8.04.110 of the CCSD Municipal Code Relating to the Affordable Housing Program

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors waive further reading, read by title only, and adopt Ordinance 01-2013 amending Subsection B of Section 8.04.110 of the CCSD Municipal Code relating to the Affordable Housing Program.

**FISCAL IMPACT:**

There are no immediate fiscal impacts from the Board’s amendment of the CCSD Municipal Code provisions relating to the Affordable Housing Program. The CCSD will receive connection fees from future affordable housing projects as they are developed in accordance with the CCSD’s Affordable Housing Program (AHP), subject to the incentive of a fifty (50) percent reduction for each unit constructed, as provided in CCSD Municipal Code Section 8.04.110(C).

**DISCUSSION:**

At its March 21, 2013 Board meeting Ordinance 01-2013 was re-introduced with a slight change in the third Whereas, modifying the last sentence and is now being presented for adoption.

CCSD Municipal Code Section 8.04.110(B) has provided for the allocation of 6 residential housing units per calendar year under the AHP and unused AHP units are carried forward to the next year. Since there have been few such projects the result has been an accumulation of 56 unused units, which appears to be more units than necessary to meet the needs for affordable housing projects in Cambria.

Based upon the foregoing, at its January 17, 2013 meeting the Board of Directors, after considering the status of AHP and the number of units that have accumulated, concluded that it was not necessary or appropriate to continue to add additional residential units beyond the 56 units that have already accumulated. The Board also indicated that it wanted to annually review the AHP and all proposed affordable housing projects on a case-by-case basis. Based upon this direction an Ordinance has been prepared for Board consideration to amend the Cambria Community Services District Municipal Code to revise the Affordable Housing Program to reflect these modifications.

Attachment: Draft Ordinance 01-2013

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BOARD ACTION:      Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ THOMPSON    \_\_\_ BAHRINGER    \_\_\_ CLIFT    \_\_\_ RICE    \_\_\_ ROBINETTE    \_\_\_

ORDINANCE NO. 01-2013

BOARD OF DIRECTORS  
CAMBRIA COMMUNITY SERVICES DISTRICT  
DATED: April 25, 2013

ORDINANCE AMENDING SUBSECTION B OF SECTION  
8.04.110 OF THE CCSD MUNICIPAL CODE RELATING TO  
THE AFFORDABLE HOUSING PROGRAM

**Whereas**, since 1993 the CCSD has had an Affordable Housing Program, which is codified in Section 8.04.110 of the Cambria Community Services District Municipal Code; and

**Whereas**, when the CCSD established an Implementation Program for Water Emergency Declaration on December 13, 2001, it included provisions pursuant to which the Board of Directors could consider issuance of Intent to Serve letters for affordable housing projects; and

**Whereas**, under the language of Subsection 8.04.110 (B) six residential units are allocated each year for affordable housing, and if unused, have been carried over to the next year. Since there have been few such projects since the CCSD's Declaration of a Water Shortage Emergency pursuant to Water Code Section 350, the result has been an accumulation of 56 units;

**Whereas**, there are provisions in State law relating to water and sewer service and affordable housing projects that reflect a Statewide policy of encouraging the development of affordable housing, including Government Code Section 65589.7, which provides that agencies that provide water and sewer service are to grant priority for the provision of those services to developments that include lower income housing; and

**Whereas**, the Board of Directors of the Cambria Community Services District desires to continue the CCSD's Affordable Housing Program, but does not believe it is necessary or appropriate to continue to add additional residential units beyond the 56 units that have already accumulated, and wants to annually review the Program and all proposed affordable housing projects on a case-by-case basis, and therefore has determined that it is appropriate to amend the Cambria Community Services District Municipal Code to revise the Affordable Housing Program to reflect these modifications;

The Board of Directors of the Cambria Community Services District (CCSD) ordains as follows:

**Section 1.** Subsection 8.04.110 (B) of the Cambria Community Services District Municipal Code is hereby amended to read as follows:

"B. Allocation. Prior to the effective date of the most recent amendment to this section, the board of directors has previously allocated six residential units per calendar year under the affordable housing program, and unused units were carried over to subsequent years. Accordingly, as of February 1, 2013 56 units have been carried over and are available for use for eligible affordable housing projects (the "affordable housing

unit allocation”). The board of directors has determined that these 56 units are an adequate number for the foreseeable future, and therefore no additional units shall be added to the affordable housing unit allocation unless otherwise determined by the board. All affordable housing projects and units shall be subject to all other district regulations including the requirements of this water and sewer allocation chapter, except as specifically modified by this section. Nothing in this section shall preclude the board of directors from modifying, or eliminating the allocation based on conditions imposed upon the district by a court or governmental agency of higher authority, or by a change in availability of resources, or by a change in ordinances, resolutions, rules or regulations adopted by the board of directors for the protection of the health, safety and welfare of the district.

The board of directors shall annually review the status of the affordable housing program and determine whether the affordable housing unit allocation contains a sufficient number of units to meet the needs of the community. All proposed affordable housing projects shall be reviewed for approval by the board of directors on a case-by-case basis for allocations from the existing balance in the affordable housing unit allocation.”

**Section 2.** If any section, subsection, subdivision, paragraph, sentence, or clause of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The Board of Directors hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, or clause thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, or clause be declared unconstitutional.

**Section 3.** This Ordinance shall take effect thirty (30) days after its adoption.

The foregoing ordinance amendment was adopted at a regular meeting of the Board of Directors of the Cambria Community Services District held on the 25th day of April 2013.

AYES:  
NAYES:  
ABSENT:  
ABSTAIN:

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Michael Thompson  
President, Board of Directors

APPROVED AS TO FORM:

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Kathy A. Choate  
District Clerk

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Timothy J. Carmel  
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.D.**

FROM: Jerry Gruber, General Manager

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Meeting Date: April 25, 2013      Subject: Discussion and Consideration to Adopt Ordinance 02-2013 Amending Subsection B of Section 8.04.100 of the Cambria Community Services District Municipal Code In Order to Prohibit Transfers that Would Result in Multiple Positions on a Parcel

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors waive further reading and read by title only, and adopt Ordinance 02-2013, amending Section 8.04.100 of the Cambria Community Services District Municipal Code to prohibit transfers that would result in multiple positions on a parcel.

**FISCAL IMPACT:**

No fiscal impact has been identified by amending the Cambria Community Services District Municipal Code to prohibit transfers that would result in multiple positions on a parcel.

**DISCUSSION:**

At its March 21, 2013 Board meeting Ordinance 02-2013 was introduced and is now being presented for adoption.

During the Board of Directors review of the existing commitment list at its January 17, 2013 meeting concerns were raised regarding some parcels having multiple positions listed on them. Staff was directed to bring back an amendment to the Cambria Community Services District Municipal Code to prohibit such situations from occurring in the future. Accordingly, the attached Ordinance has been drafted to add a provision to Section 8.04.100 that will provide that transfers shall not result in more than one position being located on a single parcel.

Attachment: Draft Ordinance 02-2013

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_

ORDINANCE NO. 02-2013

BOARD OF DIRECTORS  
CAMBRIA COMMUNITY SERVICES DISTRICT  
DATED: April 25, 2013

ORDINANCE AMENDING SUBSECTION B OF SECTION  
8.04.100 OF THE CCSD MUNICIPAL CODE PROHIBITING TRANSFERS THAT  
WOULD RESULT IN  
MULTIPLE POSITIONS ON A PARCEL

**WHEREAS**, during the Board of Directors recent review of the existing commitment list concerns were raised regarding some parcels having multiple positions listed on them; and

**WHEREAS**, the Board of Directors has determined that it is not appropriate for a parcel to have more than one position on it and therefore desires to amend the Cambria Community Services District Municipal Code to prohibit that situation from occurring when positions are transferred.

**NOW, THEREFORE**, the Board of Directors of the Cambria Community Services District ordains as follows:

**Section 1.** The Cambria Community Services District Municipal Code is hereby amended by adding Subsection (9) to Section 8.04.100(B) to read as follows:

9. Transfers shall not result in more than one position being located on a single parcel.

**Section 2.** If any section, subsection, subdivision, paragraph, sentence, or clause of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The Board of Directors hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, or clause thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, or clause be declared unconstitutional.

**Section 3.** This Ordinance shall take effect thirty (30) days after its adoption.

The foregoing Ordinance amendment was adopted at a regular meeting of the Board of Directors of the Cambria Community Services District held on the 25<sup>th</sup> day of April 2013.

AYES:

NOES:

ABSENT:

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Michael Thompson  
President, Board of Directors

APPROVED AS TO FORM:

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Kathy A. Choate  
District Clerk

---

Timothy J. Carmel  
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.E.**

FROM: Jerry Gruber, General Manager  
Kathy Choate, District Clerk

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Meeting Date: April 25, 2013      Subject: Cast Ballot Voting for a Special District  
Member to Local Agency Formation  
Commission (LAFCO) Term Expiring  
December 2014  
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**RECOMMENDATION:**

Cast ballot voting for a LAFCO (The Local Agency Formation Commission) Special District Member

**FISCAL IMPACT:**

None

**DISCUSSION:**

Three individuals have been nominated to fill the Special District member vacancy on the San Luis Obispo Local Agency Formation Commission (LAFCO). The term expires in December 2014. The nominees are as follows:

- Marshall Ochylski, Los Osos Community Services District
- Anthony Kalvans, San Miguel Community Services District
- Brian Kreowski, Port San Luis Harbor District

Each independent special district may vote for one nominee. The completed ballot is to be returned to the LAFCO office no later than May 2, 2013. A copy of the ballot is attached for your information.

Attachment: April 2, 2013 LAFCO Ballot for LAFCO Special District Member  
Nominee Statements

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE\_\_\_ROBINETTE\_\_\_



LAFCO - San Luis Obispo - Local Agency Formation Commission  
SLO LAFCO - Serving the Area of San Luis Obispo County

**TO: EACH INDEPENDENT SPECIAL DISTRICT**  
**FROM: DAVID CHURCH, AICP, EXECUTIVE OFFICER**  
**DATE: APRIL 2, 2013**  
**SUBJECT: BALLOT FOR LAFCO SPECIAL DISTRICT MEMBER**

Three individuals have been nominated for the vacant LAFCO Special District position currently filled by Alternate Commissioner Marshall Ochylski of the Los Osos CSD. The term for this position would expire in December 2014. Please schedule this item on a meeting agenda and select one of the nominees:

- Marshall Ochylski, Los Osos Community Services District
- Anthony Kalvans, San Miguel Community Services District
- Brian Kreowski, Port San Luis Harbor District

District: \_\_\_\_\_

Agenda Date: \_\_\_\_\_

General Manager or President: \_\_\_\_\_

**E-Mailed Ballot.** The Government Code allows for the balloting to be conducted electronically by the LAFCO Executive Officer if it is not possible for the Selection Committee to achieve a quorum. The Special Districts Selection Committee agrees that completing the election electronically is appropriate because attaining a quorum is not possible.

**Ballot Instructions.** Each Independent Special District may vote for one nominee. The vote by a District must be considered by the District's Board of Directors as an item on its agenda. The District's selection must be submitted to the LAFCO office no later than **May 2, 2013** via one of the following ways:

- 1) An email indicating the meeting date, attached agenda, and selection considered by the Board of Directors;
- 2) A scanned pdf of this ballot attached to an email with one of the nominees selected and the meeting date it was considered, or
- 3) A fax of the ballot with a cover memo sent to LAFCO with one of the nominees selected and the agenda date of the Board's decision. FAX number 805-788-2072.

Please contact me directly at 788-2096 or [Dchurch@slolafco.com](mailto:Dchurch@slolafco.com) if you have any questions. Thank you.

cc: Members, Formation Commission

**COMMISSIONERS**  
Chairman  
MURIL CLIFT  
Special District Member

Vice-Chairman  
KRIS VARDAS  
City Member

BRUCE GIBSON  
County Member

FRANK MECHAM  
County Member

TOM MURRAY  
Public Member

DUANE PICANCO  
City Member

VACANT  
Special District Member

**ALTERNATES**

ROBERTA FONZI  
City Member

DAVID BROOKS  
Public Member

MARSHALL OCHYLSKI  
Special District Member

PAUL TEIXEIRA  
County Member

**STAFF**

DAVID CHURCH, AICP  
Executive Officer

RAYMOND A. BIERING  
Legal Counsel

MIKE PRATER  
Analyst

DONNA J. BLOYD  
Commission Clerk

## **Marshall Ochylski**

### **Statement of Qualifications**

I am running for election as your Special District Representative to LAFCO because I believe I have the experience and ability to best represent our Special Districts and our unique needs on that Commission.

I have been serving as your Alternate Commissioner for the past year and a half. During that time I have diligently attended all LAFCO Meetings as your Special District representative. Since the first of this year I have sat on the Commission because of a vacancy in one of our Special District seats. I look forward to continuing to represent our Special Districts on the Commission and request your support.

As one of your two regular Commissioners on LAFCO, I will make decisions that promote the efficient use of our limited natural resources and infrastructure capacity, while providing for the interests and concerns of each of our Special Districts.

My record since my election in 2008 as a Director of the Los Osos Community Services District, including three as Board President, has proven my ability to listen, learn, and lead on a variety of issues - skills that I will continue to bring to LAFCO.

I sincerely appreciate the previous support I have received from our various Special Districts and ask for your District's vote in this election.

### **Current Activities:**

- **Board Member, Los Osos Community Services District**
  
- **Alternate Commission Member  
Local Agency Formation Commission (LAFCO)**
  
- **President, California Special Districts Association  
San Luis Obispo County Chapter**
  
- **California Special Districts Association  
2012 Statewide Board President of the Year**



BOARD OF COMMISSIONERS

CAROLYN MOFFATT  
JIM BLECHA  
JACK SCARBROUGH  
BRAIN KREOWSKI  
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*Commissioner*



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STEPHEN A. McGRATH *Harbor Manager*  
THOMAS D. GREEN *Legal Counsel*  
PHILLIP J. SEXTON, CPA *Treasurer*

Commissioner Brian Kreowski, known to his family and friends by his middle name "Craig", is a graduate of Arroyo Grande High School and his family has resided in San Luis Obispo County for more than 30 years. In the 80's, while attending Cuesta College and Cal Poly, Commissioner Kreowski worked at Port San Luis as a Sport Launch Operator and Maintenance Worker for the District.

Brian is one of the founding members of the Central Coast Aquarium Society, and helped facilitate the establishment and continuation of a mobile, interactive sea life educational program *Tidepool Treasures*, which has served in educating countless children and adults about our Ocean environments. He has participated in fostering many collaborative activities and programs with other marine organizations and was instrumental in facilitating the initial discussions for the Cal Poly take over of the Unocal Pier at Port San Luis.

In 1996, Brian was appointed to the Dinosaur Caves Task Force for the City of Pismo Beach. He served for over one year as vice-chairperson and was instrumental in the formulation of the Task Force recommendation to establish the property as an "open space" park.

Following the dissolution of the Task Force, Brian, and three other members created the Dinosaur Caves Preservation Society (DCPS), a non-profit 501(c)(3) organization, dedicated to preserving the Dinosaur Caves Property. He continues to serve as vice president of the society. Together with the City of Pismo Beach, the society has raised close to \$900,000 to develop the park.

In addition to practicing law, Commissioner Kreowski has taught at Cuesta College for the past 15 years and was the first part-time professor to receive the prestigious M'may Diffley Teaching award.

In 2003, Brian was appointed as a Commissioner to the Port San Luis Harbor Commission, by his fellow Commissioners, and then subsequently affirmed in his position as a Commissioner by an election of the people of the District. Since becoming a Commissioner, Brian has traveled to Washington, DC to represent the District and assist in the lobbying effort to acquire Federal Funding for the District's breakwater, which suffered earthquake damage in 2003. In 2008, Brian became President of the San Luis Obispo County Historical Society, and currently serves in that capacity, as well as a Commissioner for the Port San Luis Harbor District, Professor of Political Science at Cuesta College and managing member of the Shell Beach Law Group.

*Let the districts decide their own destiny*

*Elect Anthony R. Kalvans for LAFCO*



### **Who is Anthony Kalvans?**

- **President of the San Miguel Community Services District.**
- **Councilmember on the San Miguel Advisory Council**
- **Lifelong resident of San Miguel**
- **Member of the San Miguel Lions Club**
- **Member of The Native Sons**

### **Why am I running?**

#### Background

- Over the course of my life I have seen my town struggle with regards to our aging infrastructure and lack of development. Our current vacant lands have been deemed mostly unusable while expansion has been ruled out because of those same vacant lands.

#### Put Special Districts in control of their future

- I believe that the future of a districts boundaries should be determined by that district itself and that districts have the right to determine whether they want to expand or not and what services they want to provide. Before voting on any changes to a districts Sphere of Influence I will personally make all efforts to visit that district and derive my decision based on their expressed desires.

#### A House is House no matter where it is.

- I Personally disagree with point 7 of SLO LAFCOs Policies “***The Commission prefers urban development within Cities as opposed to development in the unincorporated area***” I believe that this policy has the potential to put special districts at a disadvantage, who want to expand with the intent of addressing shrinking revenues, aging infrastructure, scarce grant funding, and unmet needs.

Let’s treat our districts with the same rights as incorporated cities. Vote for **Anthony Kalvans**, as I believe your district deserves the right to determine what is best for itself.

If you have any questions please feel free to call me at (805)-610-2480 or email [ar.kalvans@gmail.com](mailto:ar.kalvans@gmail.com)