

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, April 14, 2022 1:00 PM

1. OPENING

A. Call to Order

President Howell called the meeting to order at 1:00 p.m.

B. Pledge of Allegiance

President Howell led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Donn Howell, Karen Dean, Cindy Steidel, Harry Farmer & Tom Gray.

Staff present via Zoom: General Manager John F. Weigold IV, District Counsel Timothy Carmel, Fire Chief William Hollingsworth, Administrative Department Manager Pamela Duffield, Utilities Department Manager/District Engineer Ray Dienzo and Administrative Analyst – HR & IT Haley Dodson.

D. President's Report

President Howell discussed articles for the Cambria online newspaper and rate protests.

General Manager Weigold discussed Proposition 218 rate protest guidelines.

E. Agenda Review: Additions/Deletions

President Howell asked for any additions or deletions.

Vice President Dean requested to move 7D to the beginning of regular business. The Board agreed.

2. BOARD MEMBER COMMUNICATIONS

Director Steidel discussed the water, wastewater and Proposition 218 articles published on cambriaca.

Director Farmer also discussed articles published on cambriaca and Cambria Forest Committee meeting date change.

3. COMMISSION REPORT

A. PROS Chairman's Report

PROS Chairman Steve Kniffen provided a report for the PROS Commission.

4. PUBLIC COMMENT

Public Comment:

Laura Swartz, Cambria

Christine Heinrichs, Cambria

Tina Dickason, Cambria

Donald Archer, Cambria (submitted two written comments)

Cheryl McDowell, Cambria (the Administrative Analyst – HR & IT read a written comment into the record)

Scott Anderson, Cambria (the Administrative Analyst – HR & IT read a written comment into the record)

5. CONSENT AGENDA

A. Consideration of Adoption of Resolution 17-2022 Declaring a Public Nuisance for the Annual Fire Hazard Fuel Reduction Program

B. Consideration to Extend Provisional Appointment of Fire Captain

C. Consideration to Approve an Agreement for Consultant Services with Civil Design Studio for Permitting and Construction Design of the Cambria Skate Park Project

D. Consideration of Adoption of Resolution 19-2022 Updating the Assignment of Banking Powers for Cambria Community Services District

Director Steidel pulled consent agenda item 5C.

Vice President Dean moved to approve the consent agenda 5A, 5B and 5D.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

General Manager Weigold introduced 5C and turned it over to Ray Dienzo, who provided a summary.

Public Comment:

Tina Dickason, Cambria

Vice President Dean moved to approve the consent agenda 5C.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

6. HEARINGS AND APPEALS

A. Discussion and Consideration to Fix Water and Wastewater Standby or Availability Charges as Provided in Government Code §61124(b) and Consideration of Adoption of Resolution 18-2022 Fixing Water and Wastewater Standby or Availability Charges for Fiscal Year 2022/2023

General Manager Weigold introduced the item and provided a summary.

President Howell opened the public hearing.

Public Comment:

Tina Dickason, Cambria
Christine Heinrichs, Cambria
President Howell closed the public hearing.

Director Gray moved to adopt Resolution 18-2022 fixing Water & Wastewater Standby or Availability Charges for Fiscal Year 2022/2023.

Vice President Dean seconded the motion.

District Counsel discussed the water and wastewater standby or availability charges funds.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

7. REGULAR BUSINESS

A. Discussion and Consideration of Detached Guesthouses and District Issuance of Will Serve Letters

Vice President Dean introduced the item and provided a summary.

Public Comment:

Tina Dickason, Cambria (submitted a written comment)
Elizabeth Bettenhausen, Cambria (submitted a written comment)
Christine Heinrichs, Cambria

Director Gray moved to direct staff to include language on will serve letters for guesthouses stating that they meet the standards for a guesthouse and are not accessory dwelling units.

Vice President Dean seconded the motion.

Public Comment:

Laura Swartz, Cambria

Motion Passed Ayes – 4 (Gray, Dean, Steidel, Howell) Nays - 0 Absent – 0 Abstain – 1 (Farmer)

B. Discussion and Consideration of Approval of an Agreement for Consultant Services with Kevin Merk Associates, LLC for Environmental Consultation for the Water Reclamation Facility (WRF) Project and an Amendment to Consultant Services Agreement with Todd Groundwater for Additional Groundwater Modeling for the WRF Project, and Adoption of Resolution 21-2022 Amending the Fiscal Year 2021/22 Budget

General Manager Weigold turned it over to Finance Manager Duffield and District Engineer Dienzo, who provided a summary.

Public Comment:

Crosby Swartz, Cambria (submitted a written comment)
Tina Dickason, Cambria
Elizabeth Bettenhausen, Cambria (submitted a written comment)
Christine Heinrichs, Cambria

President Howell moved to table this item until the Resources & Infrastructure Committee has time to review it.

Director Gray seconded the motion but suggested an amendment to table the issuance of the contract to Kevin Merk Associates, LLC along with the budget adjustment required for that.

President Howell agreed to the suggested amendment and suggested to include that it's sent to the Resources & Infrastructure Committee.

Director Gray seconded the motion to table the issuance of the contract to Kevin Merk Associates, LLC along with the budget adjustment required for that and send it to the Resources & Infrastructure Committee.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Director Steidel moved to approve the Amendment to Agreement for Consultant Services with Todd Groundwater and increase the contract amount \$39,314.

Director Gray seconded the motion.

Motion Passed Ayes – 4 Nays (Steidel, Gray, Dean, Howell) – 1 (Farmer) Absent – 0

Director Gray moved to adopt Resolution 21-2022 amending the Fiscal Year 2021/22 Budget in the amount of \$66,314 using WRF fund reserves.

Director Steidel seconded the motion.

Motion Passed Ayes – 4 Nays (Steidel, Gray, Dean, Howell) – 1 (Farmer) Absent – 0

President Howell asked the Board of Directors to move item 7C to the next Board meeting.

The Board of Directors agreed to move 7C to the April 21, 2022 Board meeting.

Vice President Dean moved to extend the meeting to 4:30 p.m. at 3:52 p.m.

President Howell seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

C. Discussion and Consideration of Resolution 20-2022 Finalizing Changes to the Board and Standing Committee Bylaws

This item was pushed to the 4/21/2022 Board meeting.

D. Discussion and Consideration of Projects to be Proposed for Community Project Funding Via Congressman Carbajal

This item was discussed as the first regular business item,

General Manager Weigold introduced the item and provided a summary.

Public Comment:

Tina Dickason, Cambria

Elizabeth Bettenhausen, Cambria

District Engineer Dienzo provided a summary of the projects.

Director Steidel moved to have District staff apply for the community project funding via Congressman Carbajal as listed in the staff report 7D in today's agenda.

Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

8. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Finance Committee's Report

There was no Board discussion on this item.

B. Policy Committee's Report

Public Comment:

Christine Heinrichs, Cambria

Elizabeth Bettenhausen, Cambria

C. Resources and Infrastructure Committee's Report

There was no Board discussion on this item.

D. Other Liaison Reports and Ad Hoc Committee Reports

Vice President Dean stated NCAC is accepting applications for representatives and alternates for the even number districts. Applications are due 4/19 and the next NCAC meeting is on 4/20. Elections are in June.

The Board took a break at 3:59 p.m. and reconvened the meeting at 4:03 p.m.

9. FUTURE AGENDA ITEM(S)

President Howell asked for any future agenda items.

Director Farmer requested addressing opening the administrative office.

Director Gray requested addressing the format of how and when we return to meetings and then discuss when we reopen the administrative office.

President Howell suggested adding reopening the administrative office to the General Manager's report.

Public Comment:

Tina Dickason, Cambria

Elizabeth Bettenhausen, Cambria

10. ADJOURN TO CLOSED SESSION

President Howell asked for public comment on agenda item 10.

Public Comment:
Tina Dickason, Cambria

President Howell adjourned the meeting to closed session at 4:17 p.m.

- A.** CONFERENCE WITH LABOR NEGOTIATORS, Pursuant to Government Code Section 54957.6
Agency Designated Representative: Timothy Carmel
Employee Organization: Management Confidential Employees
- B.** CONFERENCE WITH LABOR NEGOTIATORS, Pursuant to Government Code Section 54957.6
Agency Designated Representative: Timothy Carmel
Employee: General Manager
- C.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957(b)(2)
Title: General Manager

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.