



# CAMBRIA COMMUNITY SERVICES DISTRICT

**Thursday, April 20, 2023 - 1:00 PM**

1000 Main Street Cambria, CA 93428

## AGENDA

### REGULAR MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

**In person at:**

**Cambria Veterans' Memorial Hall  
1000 Main Street, Cambria, CA 93428**

**AND via Zoom at:**

Please click the link below to join the webinar:

**<https://us06web.zoom.us/j/85678014248?pwd=aHdVWkJicE53TXM2Rkt2SFB2VzVIUT09>**

**Passcode: 518352**

**Or One tap mobile:**

**US: +16694449171,,85678014248# or +16699006833,,85678014248#**

**Or Telephone: dial \*6 to mute/unmute; dial \*9 to raise/lower hand**

**Dial (for higher quality, dial a number based on your current location):**

**US: +1 669 444 9171 or +1 669 900 6833 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248  
7799 or +1 719 359 4580 or +1 689 278 1000 or +1 929 205 6099 or +1 301 715 8592 or +1 305 224  
1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473  
4847 or +1 564 217 2000 or +1 646 931 3860**

**Webinar ID: 856 7801 4248**

**International numbers available: <https://us06web.zoom.us/j/85678014248>**

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the CCSD Administration Office, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at <https://www.cambriacsd.org/>. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda or other documents in the agenda packet provided in an alternative format, contact the Administrative Analyst at 805-927-6223 at least 48 hours before the meeting to ensure that reasonable arrangements can be made. The Administrative Analyst will answer any questions regarding the agenda.

#### 1. OPENING

- A. Call to Order
- B. Pledge of Allegiance

- C. Establishment of Quorum**
- D. Report from Closed Session**
- E. President's Report**
- F. Agenda Review**

## **2. BOARD MEMBER COMMUNICATIONS**

Any Board Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

## **3. PUBLIC SAFETY**

- A. Sheriff's Department Report**
- B. CCSD Fire Chief's Report**

## **4. PUBLIC COMMENT**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

## **5. MANAGER REPORTS**

- A. General Manager's Report**
- B. Facilities & Resources Manager's Report**
- C. Finance Manager's Report**
- D. Utilities Report**

## **6. CONSENT AGENDA**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Adopt the March 2023 Expenditure Report**
- B. Consideration to Adopt the March 9, 2023 and March 16, 2023 Regular Meeting Minutes and March 29, 2023 and March 30, 2023 Special Meeting Minutes**

## **7. REGULAR BUSINESS**

- A. Discussion and Consideration of Modification of Project Description for the Water Reclamation Facility Coastal Development Permit Application**
- B. Discussion and Consideration of Resolution 21-2023 Approving an Employment Agreement with Matthew McElhenie for General Manager Services and Amending the CCSD Salary Schedule and Pay Schedule for General Manager**
- C. Discussion and Consideration of Ad Hoc Committee's Report and Recommended Amendments to Board of Directors' and Standing Committee Bylaws**

## **8. FUTURE AGENDA ITEM(S)**

This is an opportunity to request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct the General Manager to place a matter of business on a future agenda by majority vote

## **9. ADJOURN**

## CAMBRIA COMMUNITY SERVICES DISTRICT

Tuesday, April 4, 2023

Time Period: (Month)	March 1 – March 31, 2023	Avila	Cayucos	Cambria	Los Osos	San Simeon
Calls For Service:	264			46		
CFS: Last Year	311			54		
<b>Assault/Battery:</b>						
CFS	0					
<b>Disturbance:</b>						
CFS	11					
<b>Burglary:</b>						
CFS	2					
<b>Theft:</b>						
CFS	5					
<b>Vandalism</b>						
CFS	1					
<b>Mail Theft:</b>						
CFS	0					
<b>Phone Scam:</b>						
CFS	1					
<b>Suspicious Circs:</b>						
CFS	5					
<b>Enforcement Stops:</b>						
CFS	29					
<b>Preventative Patrol Activity:</b>						
CFS	15					

**Notable:**

# Statistics for March 2023

## March 2023 Call Volume

Call Type	# Of Responses	% Of Call Volume
Fires	1	1.3 %
Rescue & EMS	35	47.95 %
Hazardous Condition (No Fire)	4	5.48 %
Service Calls	14	19.18 %
Good Intent Calls	12	16.44 %
False Alarms	2	2.74 %
Severe Weather /Disaster	5	6.85 %
Special Incident Type	0	0 %
<b>Total:</b>	<b>73</b>	<b>100 %</b>

## EMS Patients (Residents vs. Non-Resident)

Resident	Non- Resident
<b>27</b>	<b>11</b>



# Earthquakes

## **Hazard Definition**

- An earthquake is a sudden, rapid shaking of the ground caused by the breaking and shifting of rock beneath the earth's surface or along fault lines. When the amassed energy grows strong enough, the plates break free causing the ground to shake. Most earthquakes occur at the boundaries where the plates meet, commonly called faults. However, some earthquakes occur in the middle of plates.

- The primary active faults within San Luis Obispo County include the San Andreas, San Simeon-Hosgri, and Los Osos faults.
- In 2008, the Shoreline Fault was discovered off the coast in the area of the Diablo Canyon Power Plant which is owned and operated by Pacific Gas and Electric Company (PG&E). The initial study of the fault, using conservative assumptions about the total length of the fault zone, indicates that a potential magnitude 6.5 strike-slip earthquake is possible.

- Where earthquakes have struck before, they will strike again. The Central California coast has a history of damaging earthquakes, primarily associated with the San Andreas Fault. However, there have been a number of magnitude 5.0 to 6.5 earthquakes on other faults which have affected large portions of the Central Coast.
- Recent events include the December 2003 - 6.5 magnitude San Simeon Earthquake and the September 2004 - 6.0 magnitude Parkfield Earthquake.

- **2003 San Simeon Earthquake** - The San Simeon Earthquake struck at 11:15 a.m. on December 22, 2003. The magnitude 6.5 earthquake is attributed to having occurred near the San Simeon/Oceanic/Hosgri Fault system. The epicenter was approximately six miles from the community of San Simeon. As a result of the quake Cambria experienced a residential structure fire, and several commercial and residential buildings were damaged. Some roadways were obstructed, and debris blocked some streets.

## **Hazard Potential**

The Hazard Potential for earthquakes is dependent upon a multitude of factors.

- **Earthquake Magnitude**
- **Distance from Epicenter**
- **Duration of Strong Shaking**
- **Local Geologic Conditions**
- **Fundamental Periods**

## Effects of Ground Shaking

- The primary effect of ground shaking is the damage or destruction of buildings, infrastructure, and possible injury or loss of life. Building damage can range from minor cracking of plaster to total collapse. Disruption of infrastructure facilities can include damage to utilities, pipelines, roads, and bridges. Ruptured gas and water lines can result in fires in the community.
- Secondary effects can include geologic impacts such as co-seismic fault movement along nearby faults, seismically induced slope instability, liquefaction, lateral spreading, and other forms of ground failure and seismic response

## Impacts on People and Housing

- In any earthquake, the primary consideration is saving lives. Time and effort must also be dedicated to providing for mental health by reuniting families, providing shelter to displaced persons, and restoring basic needs and services.
- Major efforts will be required to remove debris and clear roadways, demolish unsafe structures, assist in reestablishing public services and utilities, and provide continuing care and temporary housing for affected citizens.

## Plans and Programs in Place

- The San Luis Obispo County Office of Emergency Services (OES) and the Cambria Fire Department in coordination with local, state, and federal emergency response organizations, continually work to better prepare the District's residents for the impacts of a significant earthquake event.
- The San Luis Obispo County Planning and Building Department ensures that all new construction complies with current codes and ordinances regarding earthquake safety. Additionally, the Cambria CSD Fire Department sponsors a CERT team safety training to the public for residents to be better informed and prepared for a local disaster.



# Risk Assessment

- In the event of an earthquake, the location of the epicenter as well as the time of day and season of the year would have a profound effect on the number of deaths and casualties, as well as property damage. The hazard of earthquakes varies from place to place, dependent upon the regional and local geology.
- Ground shaking may occur in areas 65 miles or more from the epicenter (the point on the ground surface above the focus). A moderate earthquake occurring in or near Cambria could result in deaths, casualties, property damage, agricultural and environmental damage, and disruption of normal government and community services and activities.
- The effects could be aggravated by collateral emergencies such as fires, flooding, hazardous material spills, utility disruptions, landslides, and transportation emergencies.

- A survey of local, State, and Federal government emergency plans indicate that although there is a general capacity to respond to small and intermediate-sized earthquakes, it is unlikely that any of these governmental units will be able to cope with the immediate impact of a great quake, such as a magnitude 8.3 event on the south-central San Andreas fault.
- The general public must realize that the assistance that they have been used to expecting simply will not be immediately available. In fact, in the event of an earthquake of such magnitude, citizens must be prepared to wait for up to 72 hours or more for any type of organized response.



# General Preparedness

Your general emergency preparation should cover all the items listed below. Remember that additional preparation may be necessary for specific events.

- 1) Learn about your community's warning signals
- 2) Ask about animal care after emergencies
- 3) Learn about care for elderly or disabled persons in your area
- 4) Ask about disaster plans at workplace, school, daycare, etc
- 5) Know how to shut off utilities
- 6) Designate a safe room in your house
- 7) Decide where to meet with family after an emergency, outside of your neighborhood
- 8) Ask an out-of-area friend or family member to be a family contact
- 9) Make copies of and secure important family documents:  
(Wills, insurance policies, contracts, deeds, stocks, bonds Passports, immunization records Bank account numbers Credit card account numbers and companies)



# General Preparedness Continued...

- 10) Inventory of valuable household good and important Family records (birth, marriage, death)
- 11) Post emergency phone numbers by the phone
- 12) Determine best escape routes from home – have two ways out of each room
- 13) Check if you have adequate insurance coverage
- 14) Install smoke and carbon monoxide detectors on each level of your house, especially in/near bedrooms
- 15) Search for and secure hazards in your home
- 16) Take a Red Cross first aid and CPR class
- 17) Take a Community Emergency Response Team(CERT) training course

## How to Shelter-in-Place:

- 1) Stay inside. If you're outside, get inside immediately
- 2) Close all doors and windows
- 3) Turn off the heating, air conditioning, fireplace dampers, and all vents that lead to the outside
- 5) Find your emergency supply kit, a battery-powered radio, and a cell phone
- 6) Stay in place unless instructed to evacuate or until an "all clear" is announced

# 72 Hour Home Emergency Kit

Each Family kit should be personally tailored to the specific needs of the home. Some items that should be considered for inclusion in the kit are as follows:

- Food
- Water (minimum 1 gallon per person)
- Blankets and sheets
- Flashlight
- Extra batteries
- Handheld radio
- Candles
- Lighter/matches
- Equipment- (Duct tape/ rope/ shovel/ pocket Knife/ Ax)
- Medications/prescriptions
- First Aid kit
- Cash

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**

FROM: Ray Dienzo, Acting General Manager

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Meeting Date: April 20, 2023Subject: General Manager's Report

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**GENERAL MANAGER:**

The District continues its mission of providing water, wastewater collection and treatment, emergency response, facilities, and administrative services. In addition to the daily operations of the District, the following is an update on some of our current ongoing projects and activities:

**Climate Change Adaptation Planning Grant**

Staff is pleased to announce the District's grant application submittal for consideration of the Governor's Office of Planning and Research (OPR) Adaptation Planning Grant Round 1. This grant would enable the District to fund the preparation of a comprehensive Climate Adaptation and Resiliency Plan. This plan would build upon the efforts of many in our community to address climate change. This is an important first step in engaging the District's stakeholders in developing a plan to quantify the effects of climate change and develop data driven actions that our community can take. The District requested \$300,000 for this effort. No matching funds were required for this grant. Notice of awards are anticipated by June 2023. Special thanks to our Resource and Infrastructure Committee members Mark Meeks and Juli Amodei for their vigilance and informing staff of this opportunity. Also, a special thanks goes to Lorraine Schwenk, Executive Director of the Cambria Chamber of Commerce, County Supervisor Bruce Gibson, State Assemblyperson Dawn Addis, and Cambria Board President Karen Dean for providing letters of recommendation.

**Regulatory Compliance**

The District continues to provide all required regulatory reporting on or ahead of schedule.

Attachment: Public Record Requests and Responses



## Public Record Requests and Responses

The District received and responded to six (6) Public Record Act Requests since March 10, 2023, by the following individuals:

1. **3/10/2023 Tina Dickason** – Please provide any and all communications, including a contract, related to San Simeon Community Services District having access to hold its Board meetings at the Cambria CSD Vet's Hall.

On 3/13/2023, the CCSD responded to Tina Dickason's 3/10/2023 Public Records Request with the following:

Enclosed are the following documents which are responsive to your request:

- San Simeon CSD contract 3/14/2023
- San Simeon CSD contract 3/28/2023
- San Simeon CSD contract 4/4/2023, 4/11/2023 and 5/9/2023
- San Simeon CSD Non-Member's Certificate of Coverage
- Vets Hall Deposit
- Receipt of Fees
- Keyless Entry Agreement
- 2/22/2023 Email
- 2/24/2023 Email (2)
- 3/3/2023 Email
- 3/6/2023 Email (2)
- 3/7/2023 Email
- 3/8/2023 Email
- 3/9/2023 Email (8)

2. **3/10/2023 Tina Dickason** – Please provide the district's contract with Avery Associates, related to the search for a new General Manager.

On 3/10/2023, the CCSD responded to Tina Dickason's 3/10/2023 Public Records Request with the following:

Enclosed is the following document which is responsive to your request:

- Agreement for Consultant Services between CCSD and William Avery & Associates

3. **3/21/2023 Tina Dickason** – Please provide any and all documents relating to Cambria CSD's 1994 EIR for a desalination plant.

On 3/30/2023, the CCSD responded to Tina Dickason's 3/21/2023 Public Records Request with the following:

The Cambria CSD's 1994 EIR documents are available and uploaded for your review here: [1994 EIR](#)

4. **3/23/2023 Mike Lyons** – Seems to me that less than a year ago the CCSD's law firm held a 2 part seminar on the Brown Act....by Zoom. Could you tell me the date(s) of those seminars? Do you have a separate invoice from Carmel & Naccashia, LLP for those sessions and in case they have quoted a price for their "presentation" to be held March 29<sup>th</sup>?

On 3/27/2023, the CCSD responded to Mike Lyon's 3/23/2023 Public Records Request with the following:

The most recent presentation was in 2021 and the Board President felt it would be appropriate since there were new Board and Committee members. The District doesn't have a separate invoice for the presentations or a quoted price for the presentation, and Mr. Hirsch will be billing the District for his time updating the presentation related to changes in the law since 2021, as well as for his time making the presentation. The 2021 agendas and presentation are enclosed.

5. **4/5/2023 Henry Krzciuk**– Please provide electronic copies of State Parks billings for water and wastewater services for the past two years including supporting bill details. If volume data is not available on the billings please provide that data separately. Please provide an electronic copy of the contract/agreement for providing water and wastewater services to State Parks. Please provide a copy of Local Area Formation Commission approved Outside User Agreement(s) with State Parks for water and wastewater services.

On 4/12/2023, the CCSD responded to Henry Krzciuk's 4/5/2023 Public Records Request with the following:

Enclosed is the Agreement and Grant of Easement: San Simeon State Beach Sewer & Water Line which is responsive to your request. Government Code Section 7927.410 doesn't allow for disclosure of utility usage data.

**Government Code Section 7927.410.**

Nothing in this division requires the disclosure of the name, credit history, utility usage data, home address, or telephone number of a utility customer of a local agency, except that disclosure of the name, utility usage data, and the home address of a utility customer of a local agency shall be made available upon request as follows:

- (a) To an agent or authorized family member of the person to whom the information pertains.
- (b) To an officer or employee of another governmental agency when necessary for the performance of its official duties.
- (c) Upon court order or the request of a law enforcement agency relative to an ongoing investigation.
- (d) Upon determination by the local agency that the utility customer who is the subject of the request has used utility services in a manner inconsistent with applicable local utility usage policies.
- (e) Upon determination by the local agency that the utility customer who is the subject of the request is an elected or appointed official with authority to determine the utility usage policies of the local agency, provided that the home address of an appointed official shall not be disclosed without the official's consent.
- (f) Upon determination by the local agency that the public interest in disclosure of the information clearly outweighs the public interest in nondisclosure.

6. **4/5/2023 Henry Krzciuk**– Please provide electronic copies of Harvey's Honey Huts billings for wastewater services for the past two years including supporting bill details. If volume data is not available on the billings, please provide that data separately. Please provide an electronic copy of the contract/agreement for providing wastewater services to Harvey's Honey Huts. Please provide a copy of Local Area Formation Commission approved Outside User Agreement(s) with Harvey's Honey Huts for wastewater services. Thanks.

On 4/12/2023, the CCSD responded to Henry Krzciuk's 4/5/2023 Public Records Request with the following:

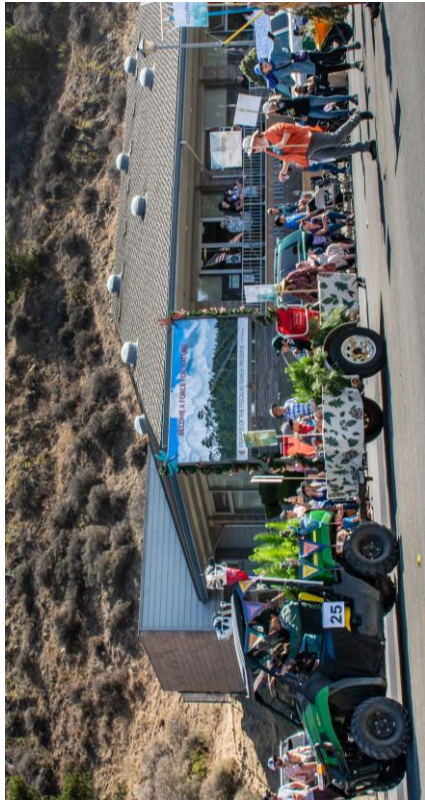
There are no documents responsive to your request. Government Code Section 7927.410 doesn't allow for disclosure of utility usage data.

**Government Code Section 7927.410.**

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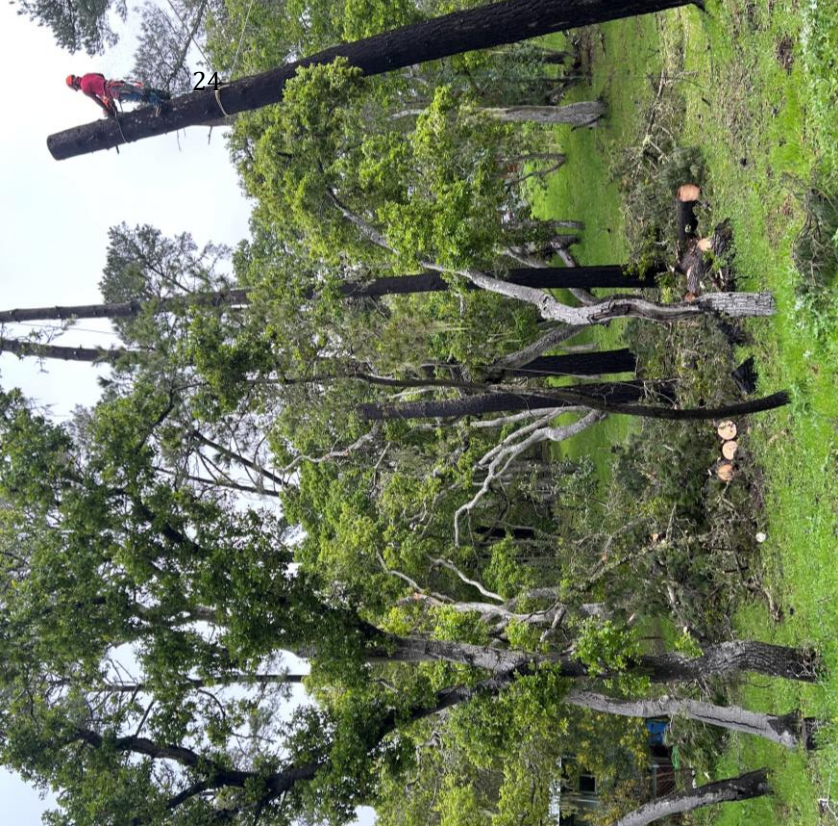
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- (c) Upon court order or the request of a law enforcement agency relative to an ongoing investigation.
- (d) Upon determination by the local agency that the utility customer who is the subject of the request has used utility services in a manner inconsistent with applicable local utility usage policies.
- (e) Upon determination by the local agency that the utility customer who is the subject of the request is an elected or appointed official with authority to determine the utility usage policies of the local agency, provided that the home address of an appointed official shall not be disclosed without the official's consent.
- (f) Upon determination by the local agency that the public interest in disclosure of the information clearly outweighs the public interest in nondisclosure.





# Facilities and Resources Manager Report

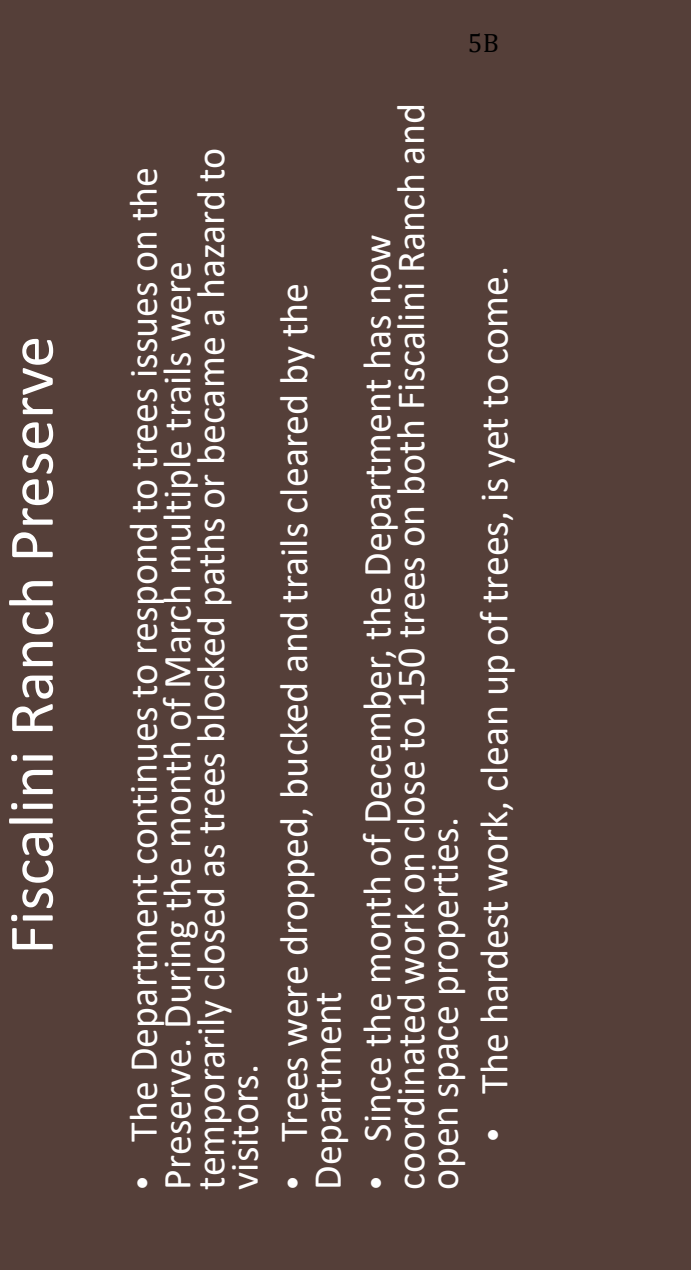
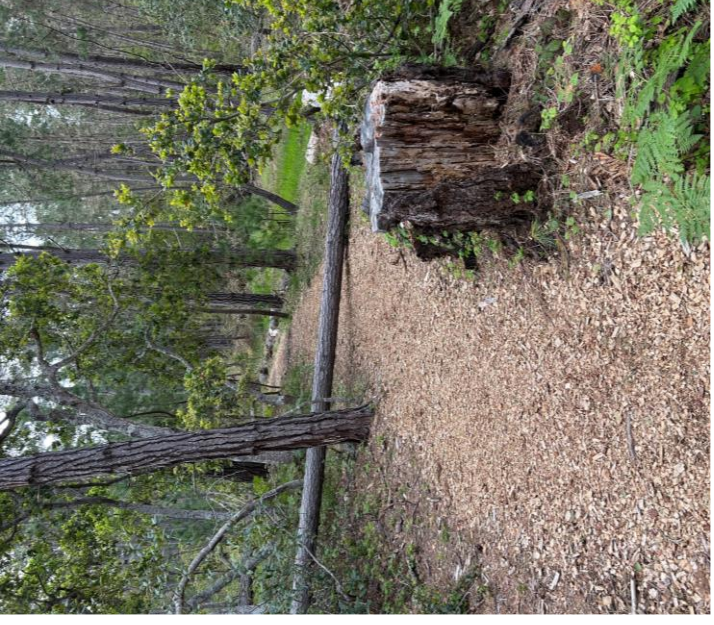
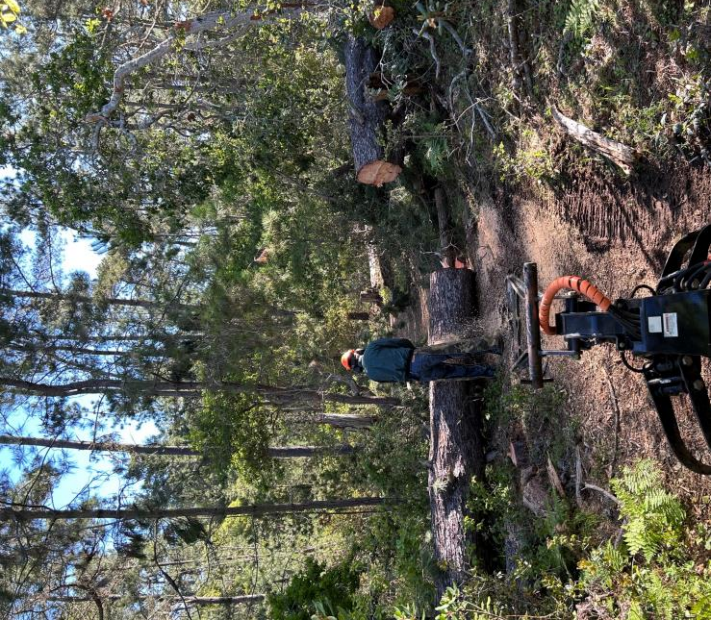




## Open Space Properties

- The Department continues to respond to tree issues on CCSD open space lots. The pictures on this page shows a large Monterey Pine tree that has uprooted and was falling towards the neighboring house. The only thing that stopped the tree from falling into the house was the tree in front of it. A local tree company was contacted, and the uprooted tree was quickly secured with ropes to other nearby trees. Two tree climbers worked simultaneously to top both the uprooted tree and the tree that it compromised.
- We have applied for and received a tree removal permit from SLO County. CCSD lot: 023-372-037. Two declining Monterey Pines are scheduled to be removed.





## Fiscalini Ranch Preserve

- The Department continues to respond to trees issues on the Preserve. During the month of March multiple trails were temporarily closed as trees blocked paths or became a hazard to visitors.
- Trees were dropped, bucked and trails cleared by the Department
- Since the month of December, the Department has now coordinated work on close to 150 trees on both Fiscalini Ranch and open space properties.
  - The hardest work, clean up of trees, is yet to come.

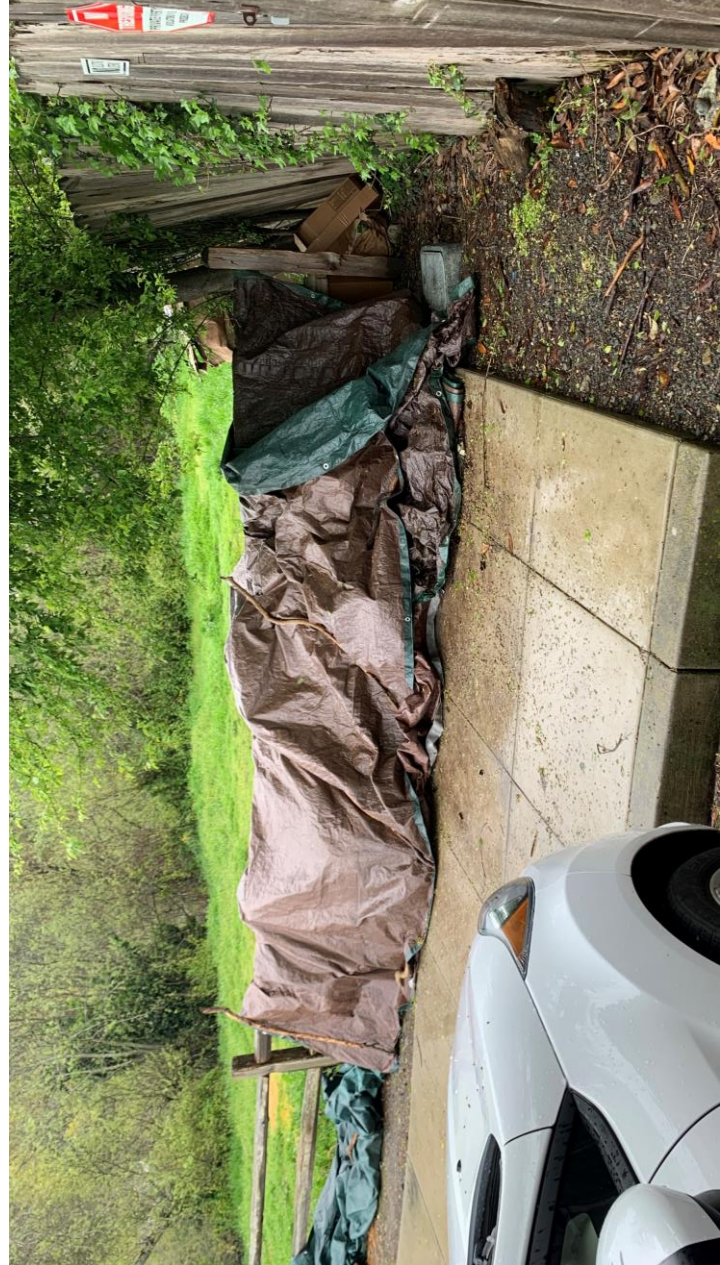


Due to the winter rains the parking lot and road had a lot of wear and tear. Large potholes and ruts made the visit to the Park not so pleasant. Facilities Staff brought in material, graded and filled in the potholes and ruts.

# Dog Park Parking Lot and Road



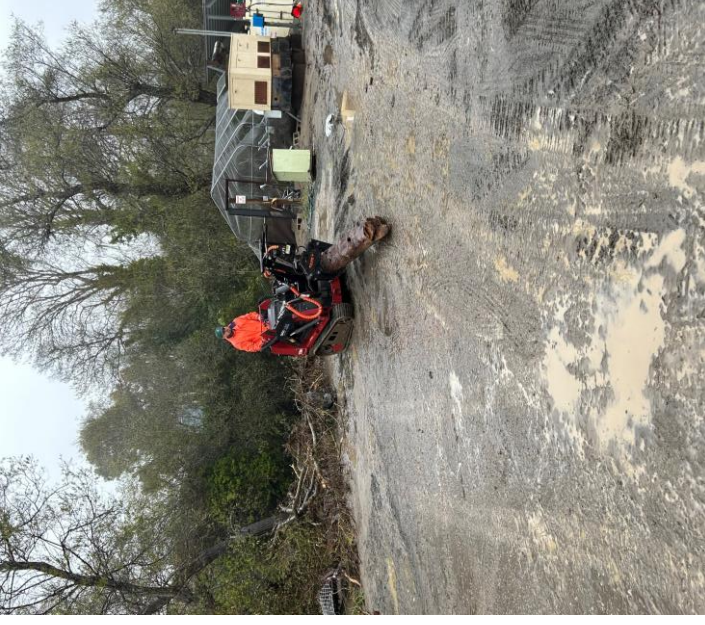




## Pocket Park Center St.

- With the assistance of the San Luis Obispo County Sheriff's CAT team and a clean up crew, the Department coordinated the clean up of an encampment on the Park.
- Site visits were conducted prior to posting eviction notices by both the CAT team and F&R Staff to offer the occupant assistance in relocating.

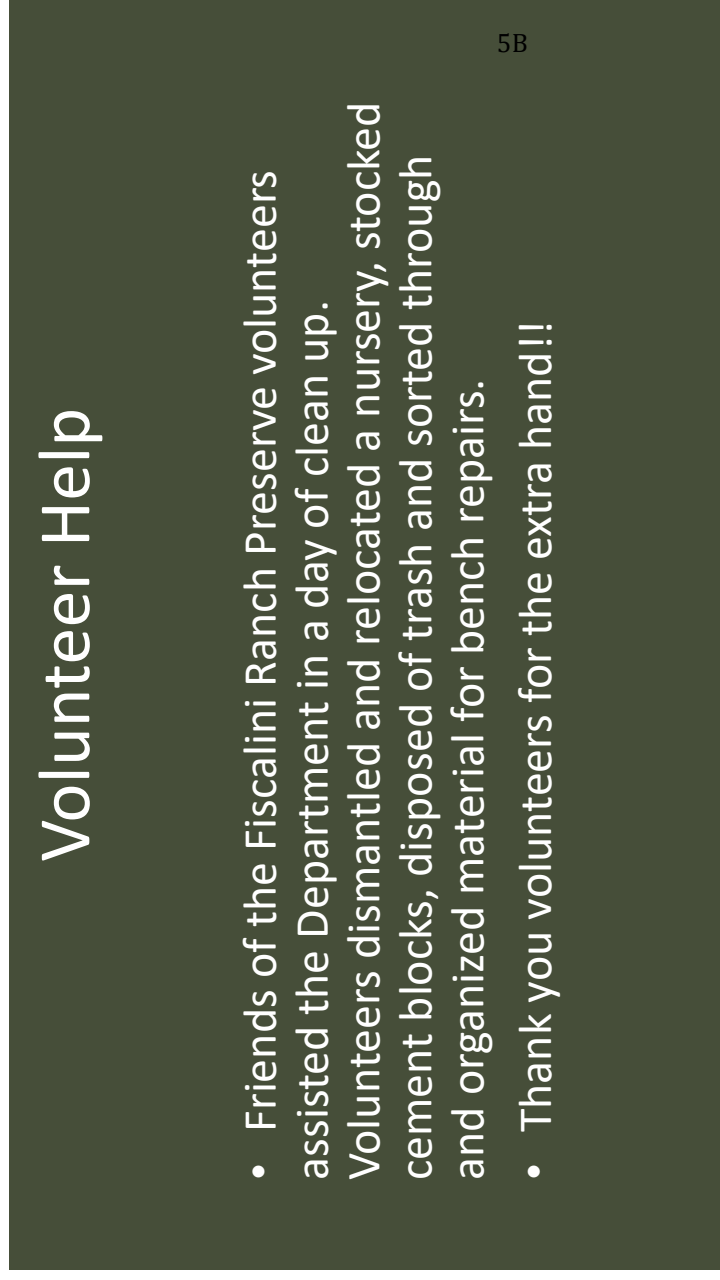
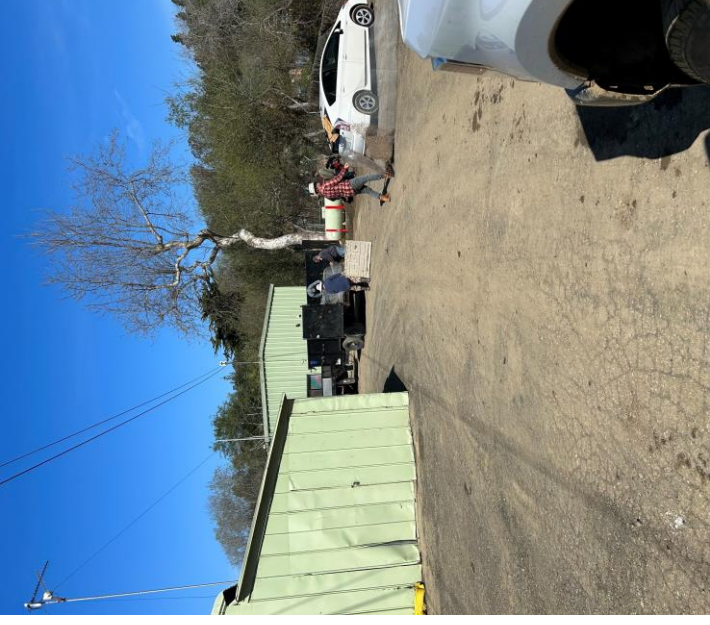
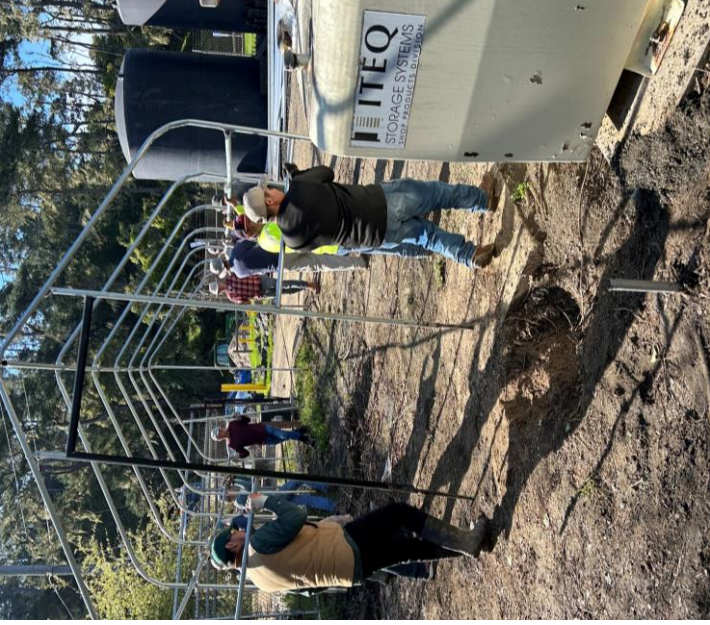




## Tree Clean Up and Fence Repairs

- The Department has been coordinating and working on securing the Facilities yard and Water Departments pump house.
- Due to the flooding of the facility, about 50% of the fence collapsed. Uprooted trees and logs laid over the fence.
- With the assistance of a tree contractor all the tree debris was cleaned up.
- A fence and gate company were hired to install new fence and repair the front and side gates.

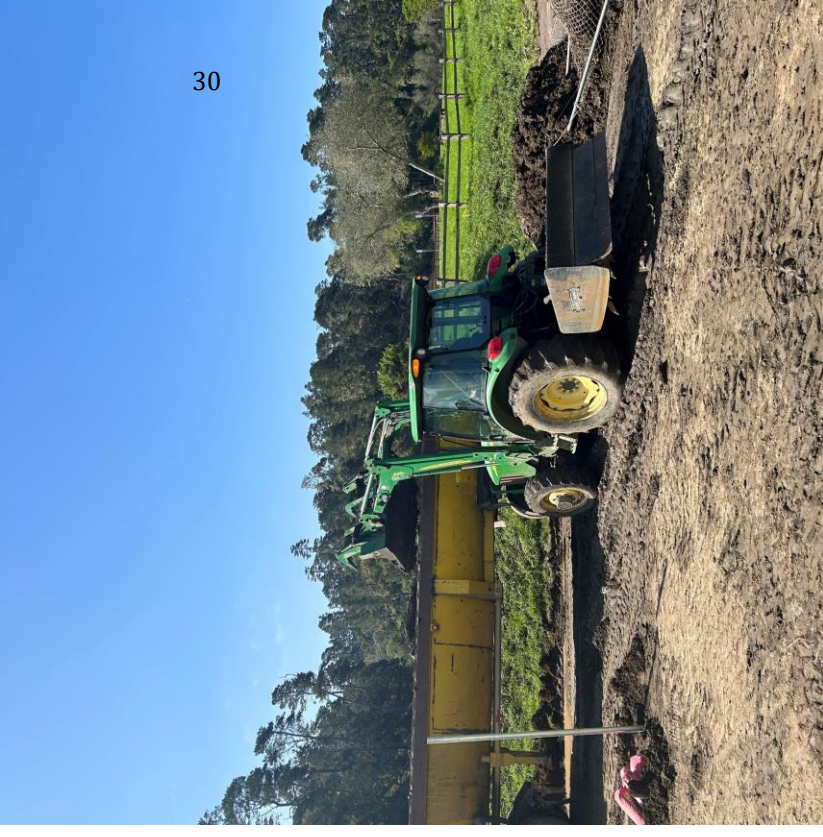




## Volunteer Help

- Friends of the Fiscalini Ranch Preserve volunteers assisted the Department in a day of clean up. Volunteers dismantled and relocated a nursery, stocked cement blocks, disposed of trash and sorted through and organized material for bench repairs.
- Thank you volunteers for the extra hand!!



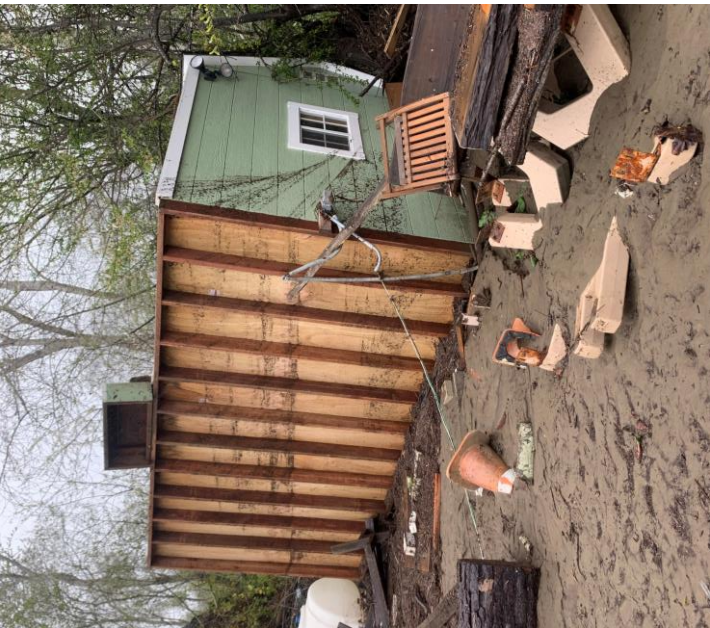
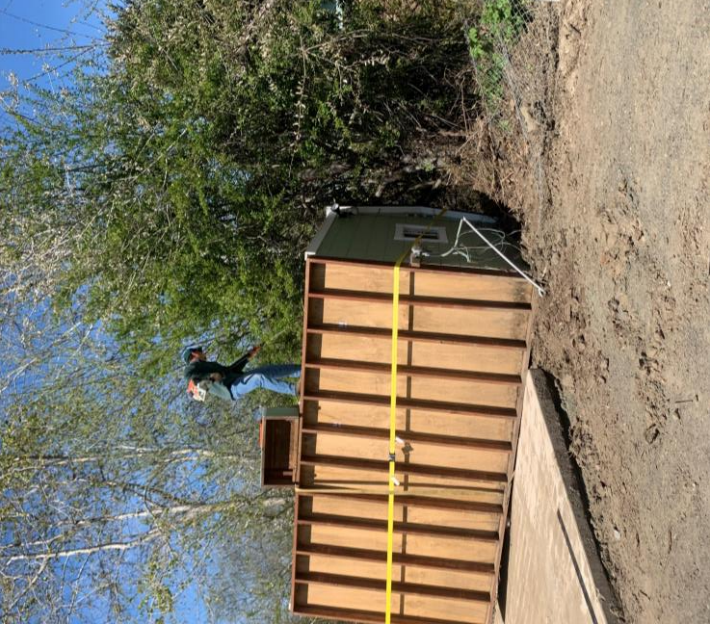


## Mud and Debris Clean Up

- When the Santa Rosa Creek flooded the Department's headquarters large amounts of mud and debris was left behind.
- Before the Department could start sorting through what could be salvaged, the debris and mud needed to be removed.
- F&R spent long day's piling up mud, removing and disposing of trash. Facilities Staff loaded up 10 semi trucks full of mud!!



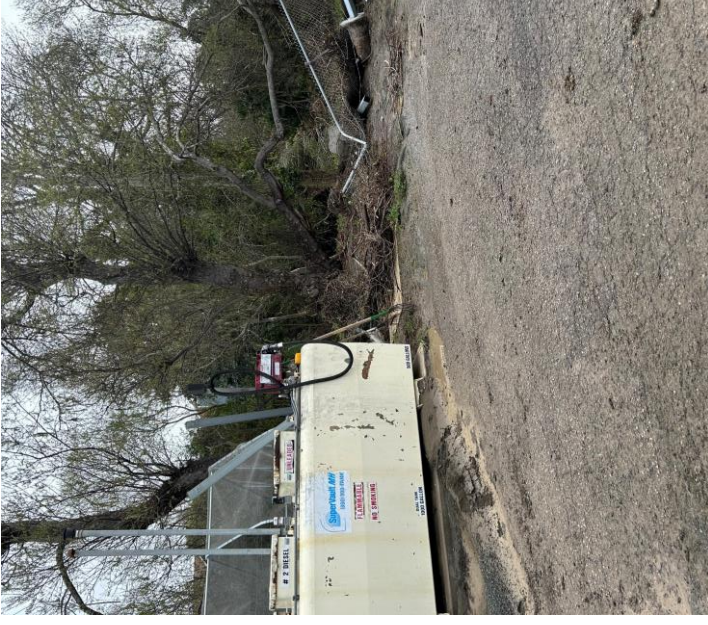




# Shed

- With close to 6 feet of water at the lowest part of the headquarters, the Departments shed stood no chance and was lifted off the foundation, turned on it's side and laid over the back fence. We had very little faith that the building could be saved. With a little ingenuity the Department was able to get the building back on its feet without causing more damage.
- All the interior items were removed, cabinets disassembled and disposed off, back siding removed, and the interior thoroughly cleaned. New siding, exterior trim and drip edge was installed. The building is now usable!

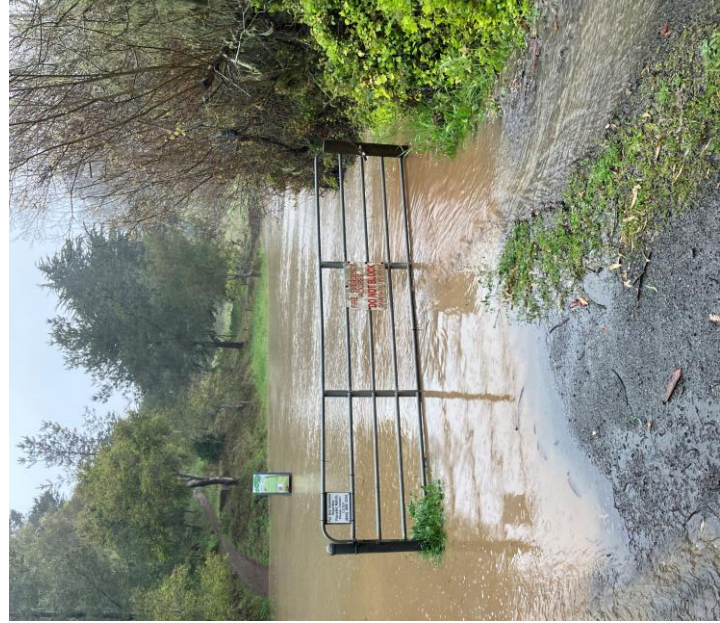
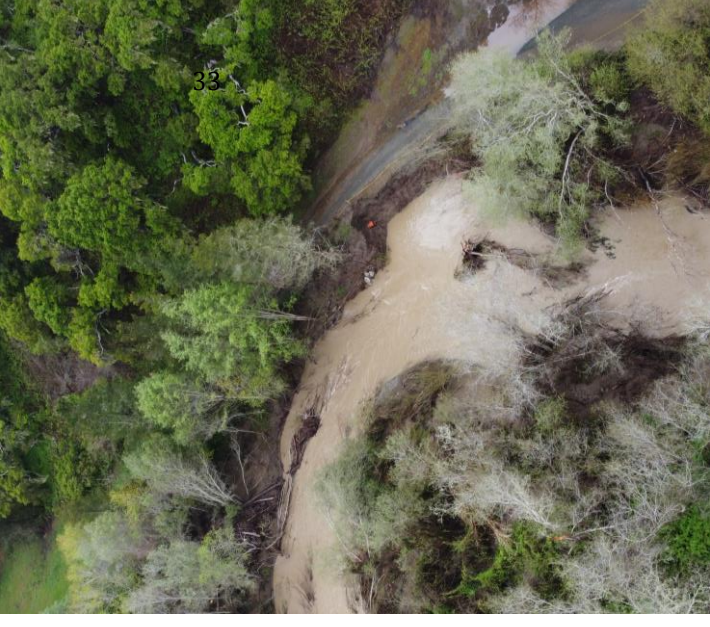
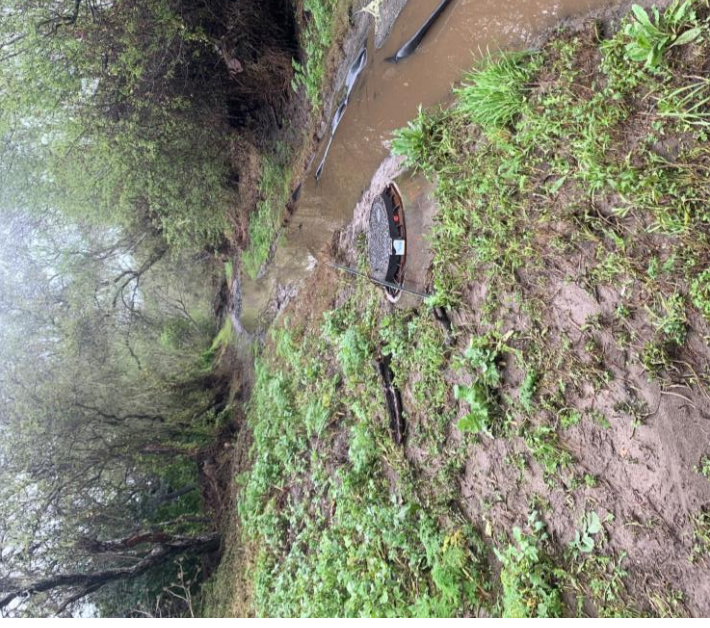
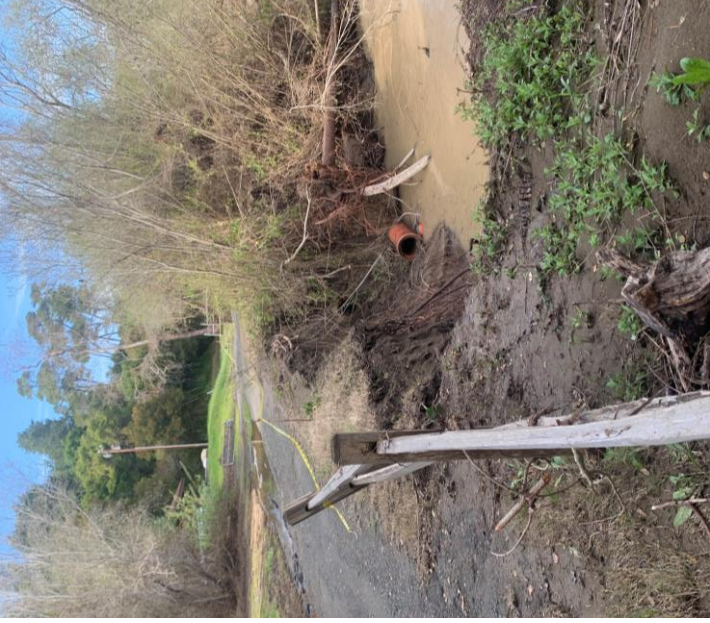




## CCSD Fuel Station

- The Santa Rosa Creek flooding caused interruption in providing fuel to the Water, Wastewater, Administration and Facilities and Resources Departments.
- Mud and debris surrounded the fuel station, a car port was uprooted and laid over the fuel station and there was concern of water infiltration to the computer system and/or fuel tank.
- While the Department worked on restoring this service, the Departments utilized local gas stations to fuel up.
- The car port was carefully disassembled and removed, and debris cleaned up. A fuel technician then inspected the entire system, no issues were found with the tank or computer system. The tanks were topped off and service to Departments was reestablished.





## Santa Rosa Creek Trail

- Major damage occurred to the Santa Rosa Creek Trail due to the March storm event.
- Large parts of the trail were completely flooded, mud and debris were left behind on the trail, willow trees and a Monterey pine lay across it at various points. Sections of the decomposed granite trail were washed away.
- Above right is an aerial photo of a section of the trail where the creek has started to erode the bank and is threatening to take out the trail.
- The Trail continues to be closed. The Department is working on coordinating clean up of trees and prioritizing repairs to the section that leads to the wastewater lift station.



**BOARD OF DIRECTORS' MEETING –APRIL 20, 2023**

**FINANCE MANAGER'S REPORT**

**EXPENDITURE REPORT FOR THE MONTH OF MARCH 2023**

The Expenditure Report for the month of March 2023 is being submitted to the CCSD Board of Directors in today's meeting (see Agenda Item 6.A.). The report includes a detailed listing and monthly sub-total for each Accounts Payable Vendor, and a summary of each department's monthly expenditures.

**CCSD DIRECTOR MEETINGS & COMPENSATION FOR THE MONTH OF MMARCH 2023**

CCSD Directors may receive compensation of \$100 for each meeting attended, up to a maximum compensation of \$600 in each month, per the CCSD Board Bylaws. The table below shows the meeting month being compensated for, number of meetings attended for the month of compensation and the total compensation paid in the month of March for each CCSD Director.

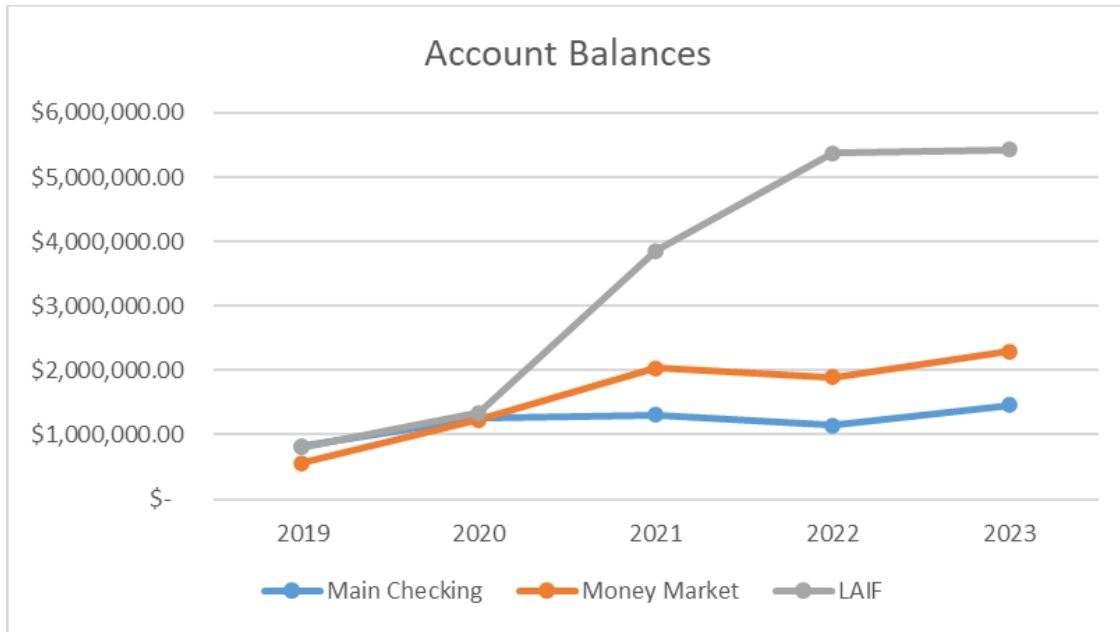
Director Name	Meeting Month	Number of Compensated Meetings	Amt Per Meeting	Total
Farmer, Harry	JAN/FEB	11	\$ 100.00	\$ 1,100.00
Thomas, Michael	JAN/FEB	11	\$ 100.00	\$ 1,100.00
Scott, Debra	JAN/FEB	5	\$ 100.00	\$ 500.00
Dean, Karen	FEB	4	\$ 100.00	\$ 400.00
Gray, Tom	JAN/FEB	9	\$ 100.00	\$ 900.00
Total		40		\$ 4,000.00

**AVAILABLE CASH BALANCES AS OF MARCH 31,2023**

The total available cash is listed as follows:

Account Type	Balance
Main Checking	\$ 1,461,833.60
Money Market	\$ 2,292,005.59
Local Agency Investment Fund (LAIF)	\$ 5,430,897.18
Total	\$ 9,184,736.37

Available cash is defined as the balance in the Main Checking Account, less outstanding checks, plus Money Market Account, plus Local Agency Investment Fund (LAIF). The total available cash as of March 31, 2023 was \$9,184,736.37.



The total available cash in all restricted accounts are listed as follows:

At this time, the CCSD has adequate resources to meet its cash commitments. Staff will continue to be frugal in purchases, postpone non-critical purchases and carefully monitor their respective budget(s).

Account Type (Restricted)	Balance
The Bank of New York Mellon	\$ 10,492,784
Payroll	\$ 61,081.10
Veterans Hall	\$ 5,349.93
Health Reimbursement Account (HRA)	\$ 45,794.78
<b>Total</b>	<b>\$ 10,605,009.81</b>

In late January 2021, CCSD facilities and equipment were damaged by the significant rain and windstorm activity. Staff has continued working with the County of San Luis Obispo Office of Emergency Services and the State-CALOES to recover eligible costs. The State-CALOES staff met with CCSD staff and toured the damaged sites in early December 2021. Staff is working with State-CALOES on cost recovery efforts and damage assessment reports are routing through the State-CALOES approval process.

To date, State-CALOES has approved the following projects for reimbursement:

Fund	Department	Description	Amount	75%	10%	Total
				OES Reimb	Admin	
GF	F&R	Rodeo Grounds Entrance Gate	5,705.00	4,278.75	427.88	4,706.63
GF	F&R	Santa Rosa Creek Trail	6,957.00	5,217.75	521.78	5,739.53
GF	F&R	Building, Shed, Fence	51,704.00	38,778.00	3,877.80	42,655.80
GF	Fire	Fencing Around Station	3,725.00	2,793.75	279.38	3,073.13
		Total	68,091.00	51,068.25	5,106.83	56,175.08

The District will be working with CALOES to get reimbursement for damages for the most recent storm event in March 2023. More information will be forthcoming as we assess the damage and submit requests for reimbursement to CALOES.

### **LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM (LIHWAP)**

The federal Low Income Household Water Assistance Program (LIHWAP) provides financial assistance to low-income Californians to help manage their residential water utility costs. LIHWAP is a federally funded program that offers a one-time payment to assist residential customers with past due water or wastewater bills. This program helps pay overdue bills which have accrued during any timeframe. There is no date restriction for when the overdue amount occurred. If you are having trouble paying your water bill, we encourage you to apply for this program. For more information about this program and a link to the LIHWAP website, please visit:

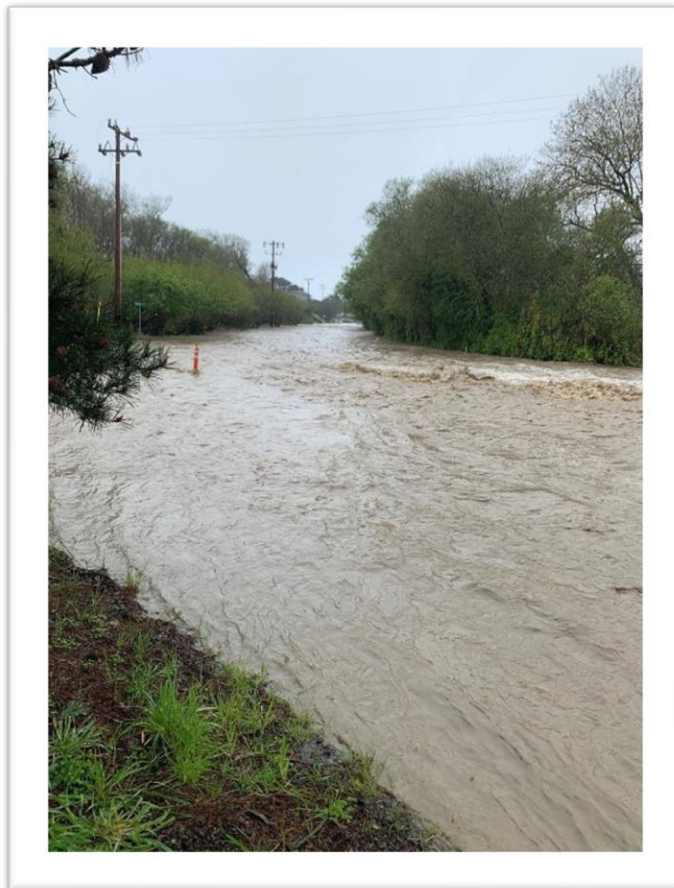
<https://www.cambriacsd.org/low-income-household-water-assistance-program>



# Utilities Report for Department Activities During the Month of March 2023

## Wastewater Treatment Plant (WWTP)

March started out like any other month, then the 10<sup>th</sup> came along and we have been cleaning up or working on making repairs every day since.



*Figure 1 Windsor, during the rain 03-10*

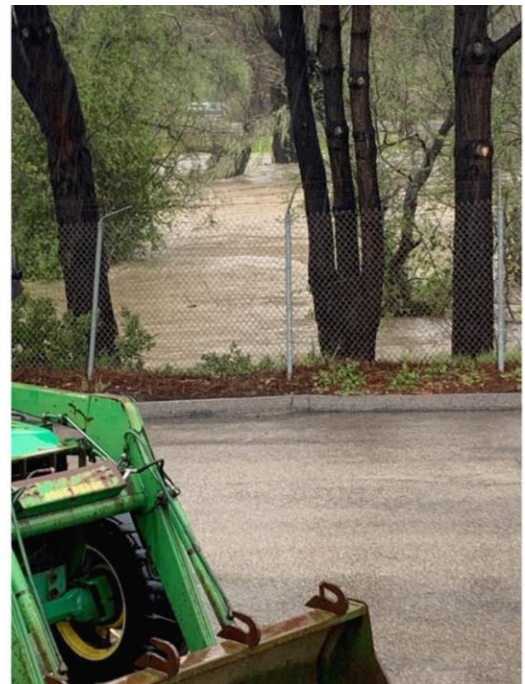
have been ordered for the plant. These valves are original and are leaking water into the operator gears on the top of the

On March 10<sup>th</sup> we pushed 2.11 million gallons through the plant, 1.5 million gallons above the daily average!

During the peak of the storm when Windsor became a raging river and operators at the plant were stranded, water from Santa Rosa Creek had risen to a point that it was 2 feet from coming into the plant.

New influent pump isolation valves

*Figure 2 Santa Rosa Creek water on East side of plant*



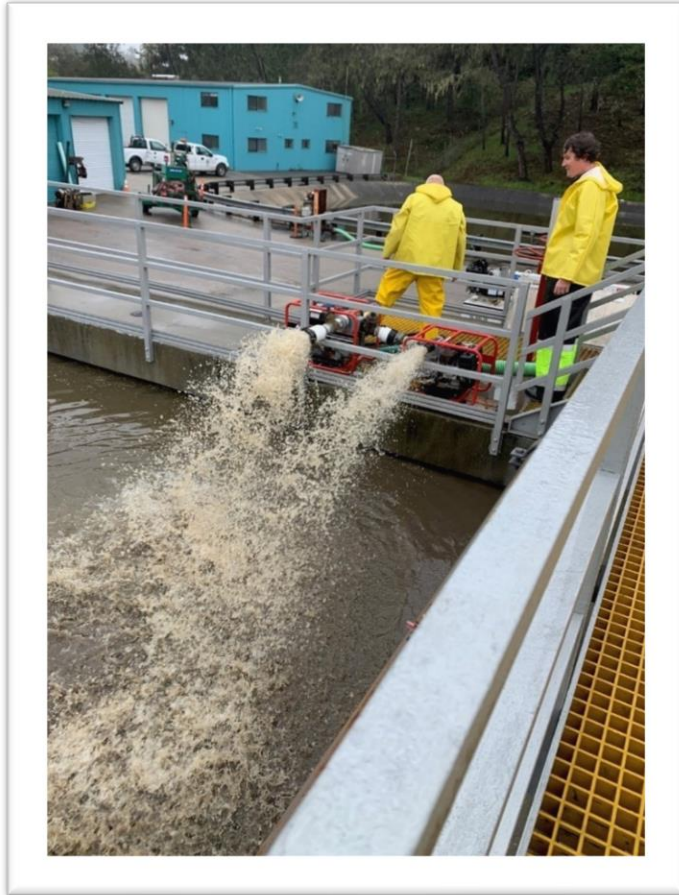


Figure 3 Helper pumps moving water into the plant.

valve. The valve for pump 3 was stuck and we were able to get it working after taking it apart and lubricating all the surfaces and gears. It too has water in the operator gears now.

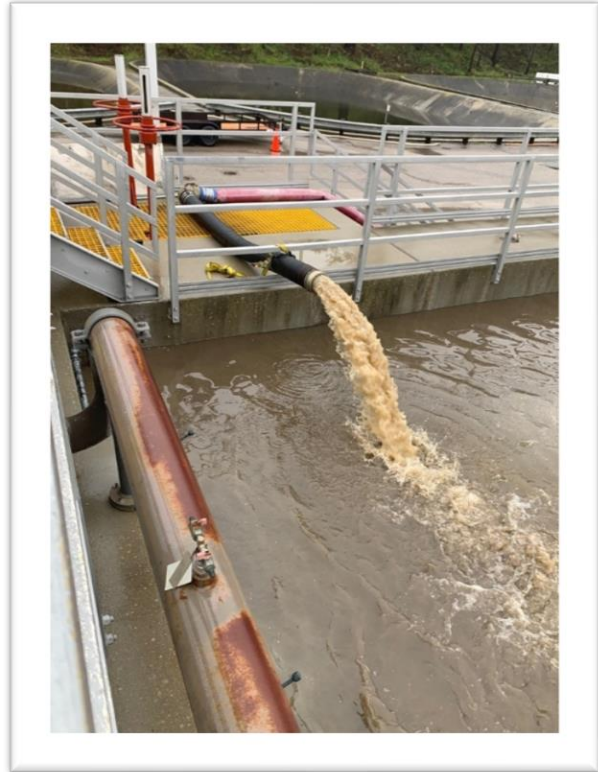


Figure 4 6-inch pump discharge during the rains

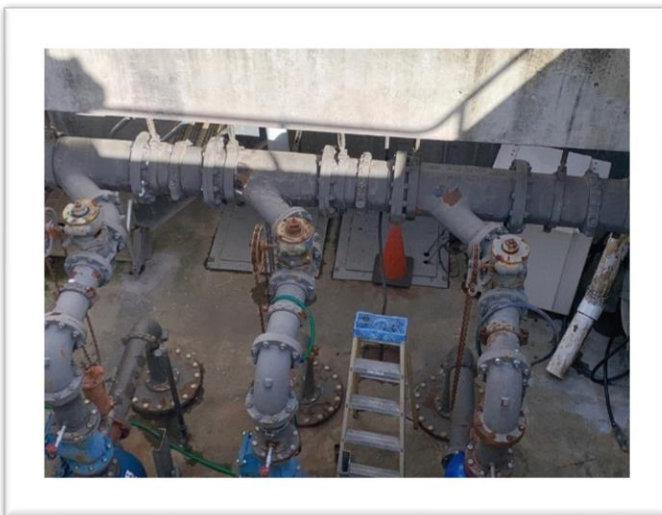


Figure 5 Influent pump isolation valves

## Collections System

This month we focused on putting Lift Station B and B-1 back together. On March 10<sup>th</sup>, The water at lift station B came up high enough to enter the control building. At Lift Station B-1 the water rose 2.5 feet over the top of the dry well. Our last communication from this lift station was at 9:11am telling us that pump 2 had failed. At

approximately 9:40 am the wet well would have filled, and this was the reported time of the beginning of the spill. We were unable to contain this spill until the morning of March 11<sup>th</sup>. at 9:44am.

First, we used tractors to remove mud from the wet well so we could find it and stop the spill, then Alpha arrived and started working on getting a pump running; this lasted until





Figure 6 Access road to lift station B during the 3-10 storm.

end of the month.  
On March 13th



Figure 7 This was the last photo taken of lift station B-1 during the rains, this was at approximately 8:45. At 9:11 we received the last communication. We were all landlocked at the WWTP shortly after.

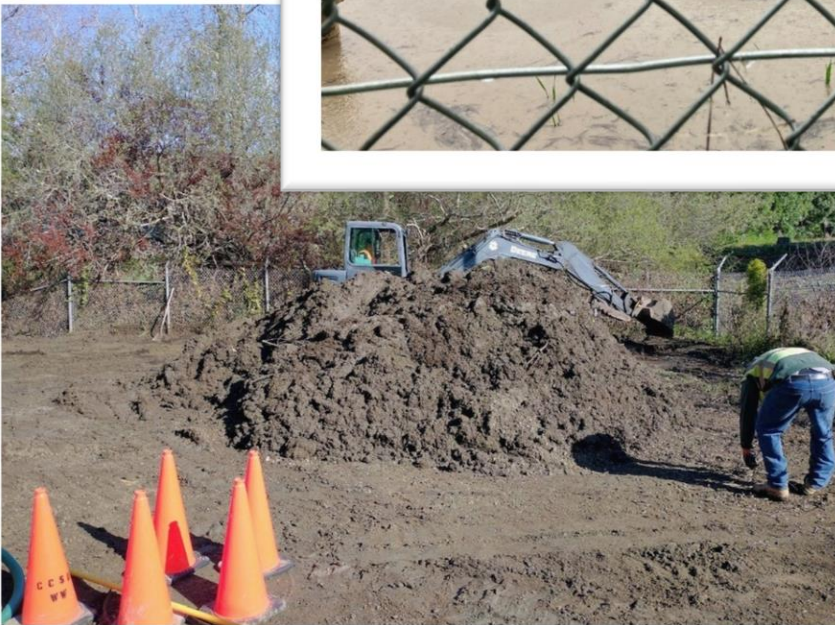


Figure 8 Mud removal the morning of 3-13

4am the following morning. The following week Alpha was on sight to replace the controls, wire in new electrical panels, two new motors, the level transducer, the motor controls, and lights. We hope to have all the work completed by the

Garcia Construction removed the mud and replaced it with



class 2 road base which allowed work to be performed without standing in 6 inches of mud.



Figure 9 Lift station B log jam

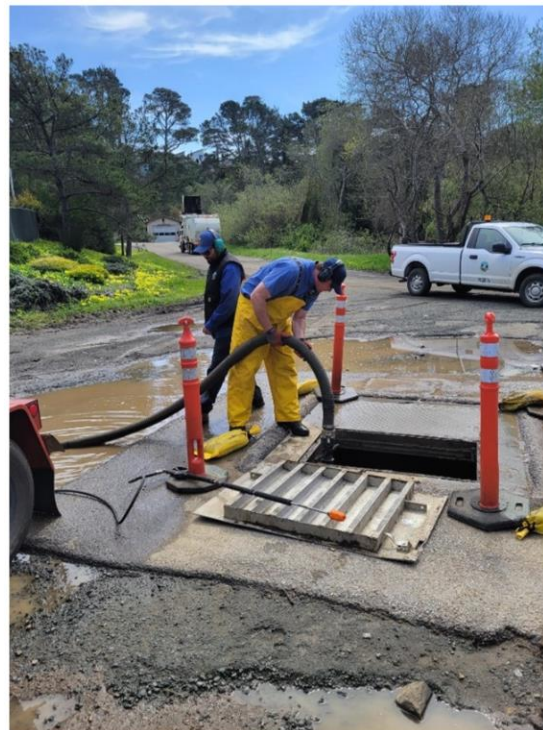
The lift station fence had recently been repaired from damage during the January 2021 storm and unfortunately the fence on the flats was destroyed during this storm. We are working with a contractor to repair the road so we can remove the damaged fence and allow contractors to bid on replacing the damage. We will be moving the fence up the hill about 20 feet to keep this from happening in the future.

## Water Department

Much of the staff's time during the month of March was consumed by either preparing for storm events or recovering from the events. The picture to the right illustrates Water Staff utilizing a vacuum



Figure 10 Lift station B new section of fence.





trailer to remove sediment and debris from a pressure vault. Critical infrastructure was covered with heavy materials during the deluge of March storms and was removed before potential problems could occur.

## Distribution System Activities

Water staff performed an emergency service line replacement on Croyden Lane. A replacement was scheduled for after the wet season, but a second failure prompted immediate renovation.

Water staff called in an emergency Utility Locate to USA811 and began excavation to make permanent repairs.



Permanent repairs were also made during the month to excavation locations throughout the community. Compaction tests are made on sub-grade material to ensure structural longevity of the



renovation. Eighteen total permanent repairs performed during the month of March.

Finally, at the end of the month Water Staff was able to return to distribution system maintenance. Tasks such as valve exercising, and hydrant maintenance were among the top priority tasks. Hydrant maintenance includes exercising the hydrant, obtaining water quality analysis, clearing debris or growth near hydrant access and exterior coatings application. Totals for the month include: 14 hydrants tested, 8 exterior coatings updated, and 2600 gallons flushed (including Fire Flow Training via Fire Department).

## Other Maintenance Activities – San Simeon CSD assistance

Due to source raw water quality, San Simeon Community Services District (SSCSD) was forced to reach out for emergency assistance. Based on regulatory permitting determined by Treatment Plant Designation, an exceedance of turbidity units dictates the “consent to process” from that source.



A CCSD Operator was on-site at the Vet’s Hall for the majority of Thursday and Friday to oversee filling and metering of domestic water being transferred to SSCSD. A Chain of Custody documenting each load was executed, noting water quality and quantity delivered. Staff time was also accounted for during the loading transactions. In total 74,200 gallons and about 20 loads were delivered to the SSCSD.

## Water Supply Status

As of March 31st, the CCSD has diverted 13% and 2.3% of the annual San Simeon Creek and Santa Rosa Creek allocations, respectively, with 95% of total production coming from the San Simeon Creek aquifer. Due to the storm events of this month we will enter the dry season at fully recharged well levels. Additional well level data and production summary reports are available on the website at [www.cambriacsd.org/water-data](http://www.cambriacsd.org/water-data).

Other Water Department activities for the Reporting Period are listed below.

Activity	# Completed
Manual Meter Reads/Locates for Billing Purposes (tamper, re-read)	537
Customer assists for high water usage on customer side of meter	23
Locking/Unlocking Water Meters	3

Activity	# Completed
Meter Shut-Off/Turn-On at Owner's Request	3
Repairs of distribution system leaks	1
After-Hours System Alarm Responses	0
USA Locations	32
Water Service Line Information Requests	7
Service angle stop/ Valves Replaced	2
Hydrant Service	14

## Water Reclamation Facility (WRF)



Last month the booster pump for Reverse Osmosis Train 1 was removed and taken in for motor rewind, which improves reliability, efficiency, and prolongs the duty life of the pump. Consumables such as gaskets and bolt kits were installed and updated while components were removed. The process of re-installation went smoothly with the aid of Wastewater crane service truck.

Preparations and a timeline for the October Zero Liquid Discharge Pilot run was coordinated with H2O Innovations. This potential pilot run operation has been vetted and approval received from regulatory agencies. The Division of Drinking Water strongly agrees and is in favor of the brief effort.

Maintenance performed during the month includes weekly circulation of preservatives in the RO's for fifteen minutes each stage. Valves were exercised in the MF Train. This

led up to a full Auto Run in the MF Train. Backwashing and air scour cleaning MF media occurred to wrap up the monthly tasks.

## Engineering

Project	Description	Status
<b>Coastal Development Permit for the Water Reclamation Facility</b>	Land Use Application DRC2013-00112 for the regular permitting of the Water Reclamation Facility.	District and County staff met to discuss current need to extend the schedule due to the inclusion of Instream Flow Study Task 1 results and the Section 7 consultation. County staff acknowledges will continue to work with the District



Project	Description	Status
<b>Instream Flow Study Task 1</b>	Study of the Lower San Simeon Watershed from Palmer Flats to the lagoon. Follows the California Department of Fish and Wildlife's methodology to establish instream flow needs for critical species and habitat.	The Technical Advisory Committee met to review the Draft IFS on 03/02/2023. IFS documents are now available at <a href="http://www.cambriacsd.org/instream-flow-study">www.cambriacsd.org/instream-flow-study</a>
<b>Instream Flow Study Task 2</b>	Completion of the Annual Adaptive Management Plan report and supporting groundwater modeling and monitoring.	The 2022 draft AMP Annual Report can be read at <a href="http://www.cambriacsd.org/instream-flow-study">www.cambriacsd.org/instream-flow-study</a> 2023 monitoring continues and additional modeling is in progress to better define lagoon level thresholds and triggers for AMP.
<b>Endangered Species Act Section 7 Consultation</b>	Federal consultation process to ensure that WRF project activities are not likely to jeopardize the continued existence of listed species or destroy or adversely modify designated critical habitats. Includes permitting assistance, reporting, and technical support.	<i>No change from last month.</i> Data from Instream Flow Study Task 1 is being considered to inform this Consultation.
<b>San Simeon Well Field (SSWF) Transmission Main Project</b>	Developing a permanent repair of the San Simeon Water Main. This project will also include solutions for the Sewer Effluent Main that runs parallel.	A request for proposals for preliminary design and alternatives analysis was announced on 02/16/2023 and can be viewed at: <a href="https://tinyurl.com/TransmissionMainRFP">https://tinyurl.com/TransmissionMainRFP</a>
<b>Water Meter Replacement Project – AMI</b>	Upgrades system to Advanced Metering Infrastructure (AMI) with new meters and real-time water analytics.	Staff and legal counsel are reviewing the contracting approach
<b>EV Charging Station</b>	Installation and operation of two EV charging stations at the Vets Hall.	Efforts to engage the County to move this station are in process
<b>Cambria Skatepark Project</b>	Design and construction of a new skatepark facility at the old skatepark location on Main St across from the Vets Hall.	The Board approved commencing with the permitting process during the Nov 17 <sup>th</sup> meeting. The application package was submitted to the County on Nov 28. New grant opportunities are being pursued and will be brought to the Board in May 2023



Project	Description	Status
<b>Community Park Restroom</b>	Design and construction of a restroom facility located near the Dog Park on the Fiscalini Ranch Preserve.	Generating building specifications to respond to the County comments.
<b>Pilot project for Zero Liquid Discharge for Brine in WRF</b>	Pilot study project to test innovative technology for brine reduction with the goal of zero liquid discharge	Next phase is the Piloting agreement anticipated for R&I review and Board approval by summer. In anticipation Utilities staff and H2O Innovations are meeting on 3/1/2023 to coordinate strategy and scheduling of the anticipated ZLD pilot test run in October.
<b>Stuart Street Tank Project</b>	Critical water infrastructure project to rebuild the Stuart Street tanks which have reached their useful operational life	Staff has met with their regionally assigned EPA representative on 3/2/2023 to discuss NEPA requirements and grant application specifics.
<b>Coastal Commission Notice of Violation</b>	Coastal Commission issued a Notice of Violation on 4/19/22 regarding CCSD intent to serve letters, water service to Tract 1804, and alleged violations of existing water extractions.	<i>No change from last month.</i> Staff submitted a formal response to the Commission and is awaiting next steps. A follow-up communication was sent to Commission staff on June 20, 2022. No response yet.
<b>Annual Water Supply and Demand Assessment</b>	The AWSDA is required by the California Water Code to analyze current water supply and demand conditions as well as project water supply reliability over the next year.	Staff will submit this report by July 1
<b>COVID-19 Wastewater Surveillance</b>	The District introduced COVID-19 wastewater surveillance to the County in March 2020. Participating in Centers for Disease Control (CDC) National Wastewater Surveillance System (NWSS) sponsored program till January 2023. No cost to the District.	<i>No change from last month.</i> 2022 report complete. Monitoring ongoing.

## Conservation & Permits

### Water Supply & Demand

Net diversion in March 2023 was 6.24 acre-feet lower than the same month last year. The demand reduction achieved was 4.5 acre-feet (compared to anticipated unconstrained demand). The cumulative supply surplus for the reporting period of July 1, 2022 through June 30, 2023 is estimated to be 6.2 acre-feet or 1.7%. Supplies have been augmented by above-average precipitation in March and we will remain in a Stage 1 Baseline Condition.

### Permit Counter Monthly Summary

#### ASSIGNMENT OF POSITION APPLICATIONS - 4 YTD

022.341.031	Huntington Rd	Position #617
022.341.037	Huntington Rd	Position #637

#### RETROFIT APPLICATIONS -9 YTD

022.202.006	5230 Plymouth St	William Coghlan
013.331.037	6393 Charing Lane	Scott Ryan
022.341.016	697 Worcester Dr	Diane Garcia

#### TRANSFER OF POSITION APPLICATIONS - 0 YTD

#### VOLUNTARY LOT MERGER APPLICATIONS - 1 YTD

023.425.060; .061, .002	Burton Dr
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#### VACATION RENTAL REGISTRATIONS (WILL SERVES) - 4 YTD

023.331.024	2250 Ludlow Ave	Thomas Shrader
023.235.042	2718 Newton Dr	Theresa De Alba

#### WATER LINE INSTALLATION OR UPGRADE APPLICATIONS - 0 YTD

#### WILL SERVES ISSUED - 4 YTD

022.021.023	353 Weymouth	Eric Nielson	Deck/Garage Addition
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#### WATER USE EFFICIENCY WALK-THROUGHS COMPLETED - 2 YTD

## CAMBRIA COMMUNITY SERVICES WELL LEVELS

4/3/2023

Well Read Date

### SANTA ROSA CREEK WELLS

Well Name	Well Description/Location	Distance to Water Level (ft)	Reference Point Elevation AMSL (ft)	Depth AMSL (ft)	Comments
23R	High School	27.38	83.42	56.04	
<b>SR4*</b>	<b>CCCD Production</b>	<b>25.00</b>	82.00	<b>57.00</b>	
<b>SR3</b>	<b>CCSD Production</b>	<b>17.88</b>	54.30	<b>36.42</b>	
<b>SR1</b>	<b>CCSD</b>	16.26	46.40	30.14	
21R3	County Parks	8.72	12.88	4.16	Meter Read (CF): 46523
WBE	Windsor Bridge East	12.18	16.87	4.69	
WBW	Windsor Bridge West	12.64	17.02	4.38	

**SR4**                      **57.00**  
AVG SR1 & SR3                      33.28

### SAN SIMEON CREEK WELLS

Well Name	Well Description/Location	Distance to Water Level (ft)	Reference Point Elevation AMSL (ft)	Depth AMSL (ft)	Comments
16D1	Van Gorden Creek Bridge	6.98	11.36	4.38	
MW4	Monitoring at Lagoon Entrance	11.16	15.95	4.79	
MW1	Monitoring at Blowers	5.04	42.11	37.07	
MW2	Monitoring at Influent	5.99	38.10	32.11	
MW3	Monitoring at Pond Gate	10.37	49.56	39.19	
9M1	Warren's Van Gorden Creek	9.72	65.63	55.91	
9P2	Gradient Monitoring	8.87	19.11	10.24	
9P7	WRF Intake	5.86	20.69	14.83	
9L1	Abandoned Irrigation	14.48	27.33	12.85	
RIW	WRF Injection Well	10.29	25.41	15.12	
<b>SS4</b>	<b>CCCD</b>	13.28	25.92	12.64	
MIW	WRF Injection Monitoring	10.57	29.89	19.32	
<b>SS3*</b>	<b>CCSD Production</b>	<b>13.21</b>	33.73	<b>20.52</b>	
<b>SS2*</b>	<b>CCSD Production</b>	<b>11.78</b>	33.16	<b>21.38</b>	
<b>SS1*</b>	<b>CCSD Production</b>	<b>11.42</b>	32.37	<b>20.95</b>	
11B1	Pedotti	16.70	105.43	88.73	
11C1	Pedotti	11.95	98.20	86.25	
PFNW	Palmer Flats	11.36	93.22	81.86	
10A1	Pedotti's Recorder	23.87	78.18	54.31	
10G2	New Rock Plant	17.95	62.95	45.00	
10G1	Old Rock Plant	16.27	59.55	43.28	
10F2	Warren	24.15	66.92	42.77	
10M2	Pedotti	21.35	55.21	33.86	
9J3	Pedotti	14.25	43.45	29.20	
Lagoon	Creek Pedestrian Bridge	19.53			Mitigation Erosion: None

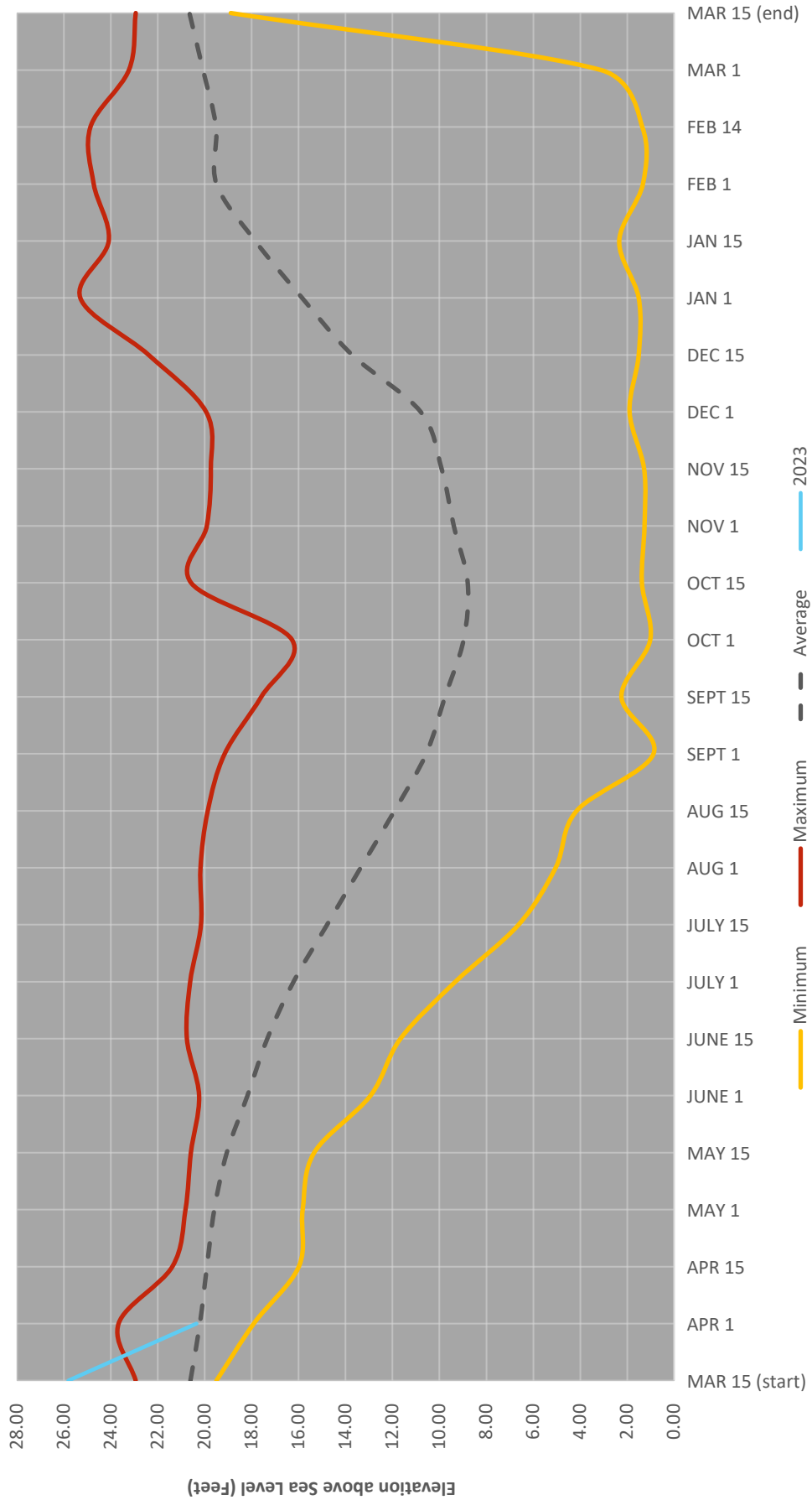
**AVG S1, SS2 & SS3**                      **20.95**  
**SS4/9P2 Gradient**                      **2.40**

\*Above Mean Sea Level (AMSL)

\*CCSD's Production Wells

Reference point on 16D1, MIW1, MIW2, MIW3, 9P7, RIW, MIW1, SS1, SS2 and SS3 updated on 2/17/2015

### San Simeon Creek Well Levels 1988 to Current Min, Max, & Average March 2023-2024



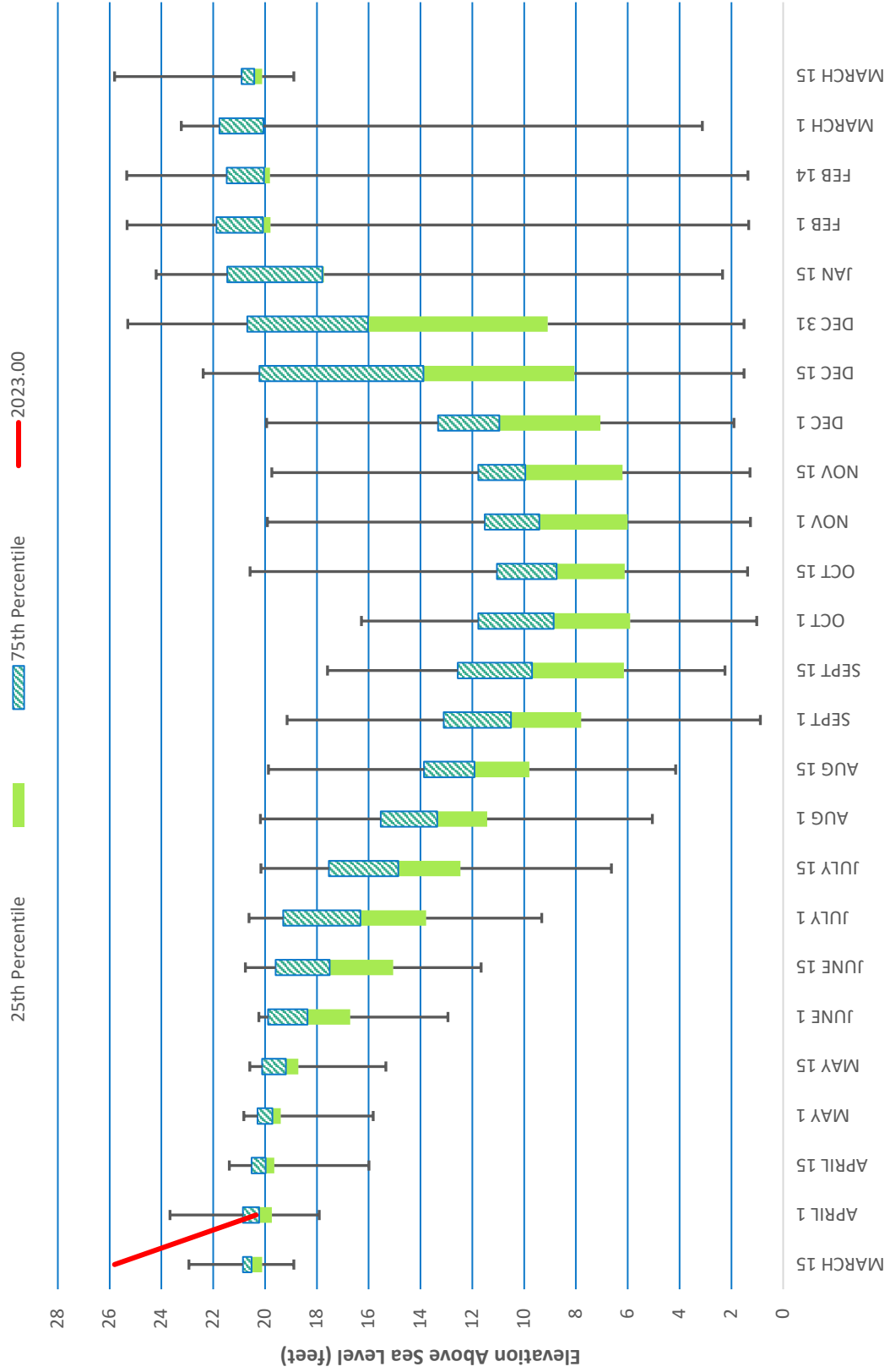


### San Simeon Creek Well Levels 1988 - Current

- 1988
- 1989
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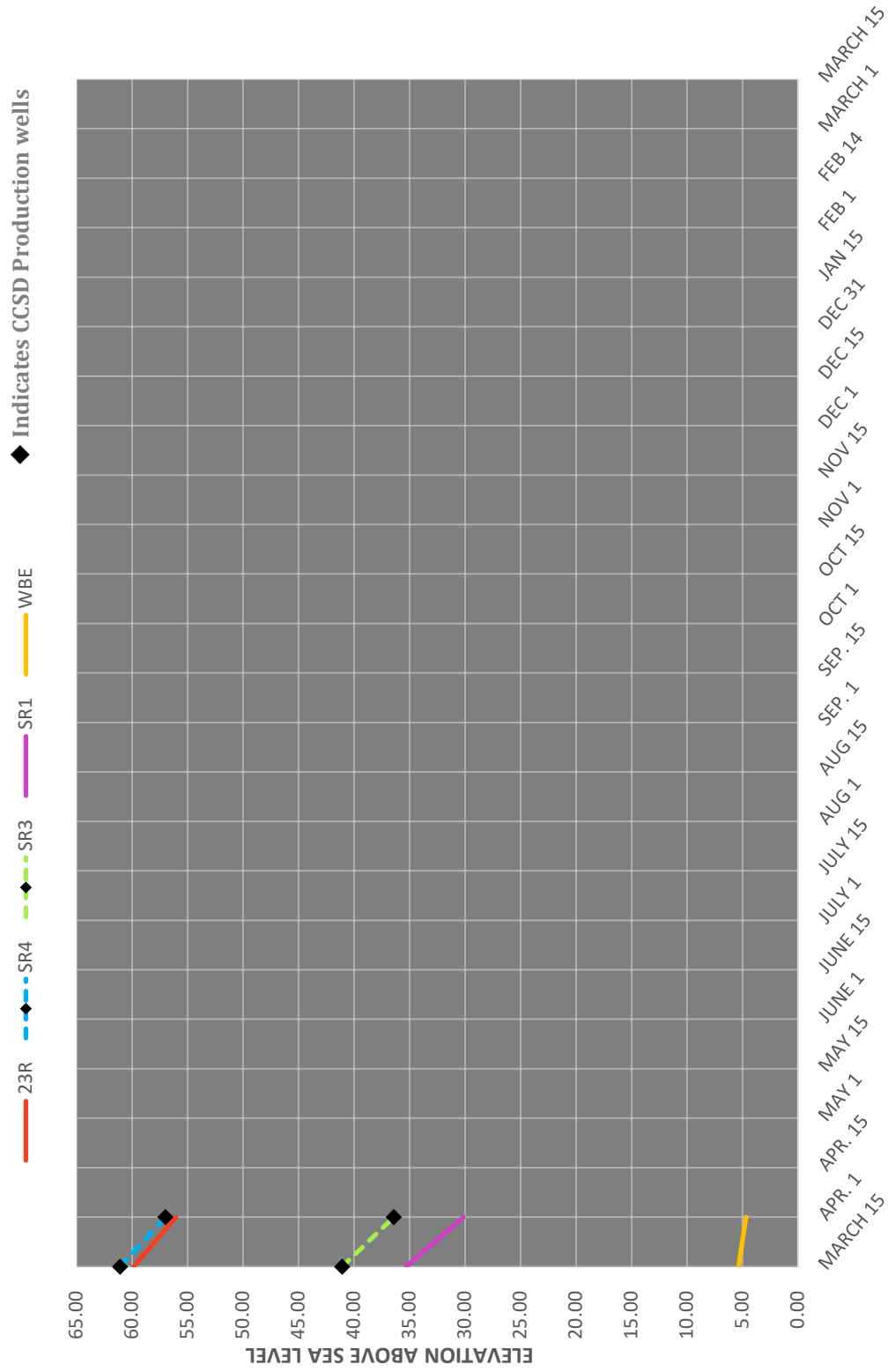


**1988 to Current Statistical San Simeon Well Level Summary by Month**  
**showing Minimums, Maximums, 25 % Percentile, 75% Percentile**  
**Average Level is the line between the Blue (hatched) and Green (solid) bars**



# SANTA ROSA CREEK WELL LEVELS

## March 2023 - Current





Potable Water Shortage Assessment <sup>1</sup>	Start Year: 2022												AF		
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Projected	Actual
Anticipated Unconstrained Demand	52	48	48	44	44	44	39	39	39	39	49	49	542		
<b>Actual Demand</b>	<b>50.6</b>	<b>48.2</b>	<b>43.3</b>	<b>44.0</b>	<b>39.3</b>	<b>36.9</b>	<b>35.4</b>	<b>33.7</b>	<b>34.5</b>				<b>365.8</b>		
<b>Supply Adjustment</b>													<b>18.0</b>		
Anticipated Total Water Supply	45	45	42	42	37	44	39	39	39	37	40	42	491		
<b>Accrued Surplus/Shortage from Previous Month</b>		<b>-5.6</b>	<b>-3.2</b>	<b>-1.3</b>	<b>-2.0</b>	<b>-2.3</b>	<b>7.1</b>	<b>3.6</b>	<b>5.3</b>						
Anticipated Surplus/Shortage w/o WSCP Action	-7.0	-12.6	-9.2	-7.3	-9.0	-2.3	7.1	3.6	5.3	-2.0	-9.0	-7.0	-49.3		
<b>Anticipated % Surplus/Shortage w/o WSCP Action</b>	<b>-13%</b>	<b>-24%</b>	<b>-19%</b>	<b>-15%</b>	<b>-21%</b>	<b>-5%</b>	<b>18%</b>	<b>9%</b>	<b>14%</b>	<b>-5%</b>	<b>-18%</b>	<b>-14%</b>	<b>-9%</b>		
<b>State Standard Shortage Level</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>1</b>		
<b>Planned WSCP Actions</b>															
Anticipated Benefit from WSCP: Supply Augmentation	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0		
Anticipated Benefit from WSCP: Demand Reduction	10.4	15.6	9.6	9.6	13.2	4.4	3.9	3.9	3.9				74.5		
<b>Actual Benefit from WSCP Action</b>	<b>1.4</b>	<b>3.8</b>	<b>4.7</b>	<b>4.0</b>	<b>4.8</b>	<b>7.1</b>	<b>3.6</b>	<b>5.3</b>	<b>4.5</b>				<b>39.2</b>		
Anticipated Surplus/Shortage w/WSCP Action	3.4	3.0	0.4	2.3	4.2	2.2	11.0	7.5	9.2	-2.0	-9.0	-7.0	25.2		
<b>Anticipated % Surplus/Shortage w/WSCP Action</b>	<b>7%</b>	<b>6%</b>	<b>1%</b>	<b>5%</b>	<b>9%</b>	<b>5%</b>	<b>28%</b>	<b>19%</b>	<b>24%</b>	<b>-5%</b>	<b>-18%</b>	<b>-14%</b>	<b>5%</b>		
<b>Actual Surplus/Shortage</b>	<b>-5.6</b>	<b>-3.2</b>	<b>-1.3</b>	<b>-2.0</b>	<b>-2.3</b>	<b>7.1</b>	<b>3.6</b>	<b>5.3</b>					<b>1.7</b>		
<b>Actual % Surplus/Shortage</b>	<b>-11%</b>	<b>-7%</b>	<b>-3%</b>	<b>-5%</b>	<b>-6%</b>	<b>19%</b>	<b>10%</b>	<b>16%</b>					<b>0%</b>		
<b>State Standard Shortage Level Achieved</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>		

<sup>1</sup>Assessments are based on best available data at time of submitting the report and actual volumes could be different due to many factors.

### Definitions for Terms Used in This Table

**Anticipated Unconstrained Demand:** Projection based on the average water production over the last 3 reporting years (July 2018 -June 2021).

**Actual Demand:** The total amount of potable water produced for the month.

**Supply Adjustment:** Observed aquifer recharge/depletion from seasonal precipitation/lack thereof.

**Anticipated Total Water Supply:** The target amount to be produced assuming dry years conditions.

**Anticipated Surplus/Shortage w/o WSCP:** The volumetric difference in the anticipated unconstrained demand and anticipated total water supply without any shortage response actions.

**Anticipated % Surplus/Shortage w/o WSCP Action:** The difference in the anticipated unconstrained demand and anticipated total water supply without any shortage response actions expressed as a percentage.

**State Standard Shortage Level:** The corresponding shortage level per California Water Code Section 10632(a)(3)(A).

**Anticipated Benefit from WSCP - Supply Augmentation:** Projected volume of water added to the supply, such as from the operation of the Water Reclamation Facility.

**Anticipated Benefit from WSCP - Demand Reduction:** Projected volume of water conserved through shortage response actions.

**Actual Benefit from WSCP Action:** Actual supply augmentation or demand reduction achieved.

**Revised Anticipated Surplus/Shortage w/WSCP Action:** Volumetric difference between the anticipated surplus/shortage w/o WSCP action and the actual benefits obtained.

**Revised Anticipated % Surplus/Shortage w/WSCP Action:** Difference between the anticipated surplus/shortage w/o WSCP action and the actual benefits obtained expressed as a percentage.

**Actual Surplus/Shortage:** Volumetric difference between the anticipated total water supply (including any adjustments) and the actual total demand.

**Actual % Surplus/Shortage:** Difference between the anticipated total water supply (including any adjustments) and the actual total demand expressed as a percentage.

**WSCP:** Water Shortage Contingency Plan



**2023**  
**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**NET WATER DIVERSION, BY SOURCE**  
**REPORTED IN ACRE-FEET**

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
<b>DIFFERENCE</b> (Current YR - Previous YR)		<b>-2.02</b>	<b>-2.32</b>	<b>-6.24</b>											
<b>2023</b>	S.S.	34.88	33.18	30.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	98.33	<b>2023</b>
	S.R.	0.40	0.48	4.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.10	
	<b>SS &amp; SR TOTAL</b>	<b>35.28</b>	<b>33.66</b>	<b>34.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>103.43</b>	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2022</b>	S.S.	13.35	35.93	40.71	39.95	43.22	33.05	26.13	19.40	13.74	17.92	31.27	36.45	351.11	<b>2022</b>
	S.R.	23.95	0.04	0.03	0.04	0.05	11.17	23.27	27.59	28.77	25.30	7.44	0.32	147.98	
	<b>SS &amp; SR TOTAL</b>	<b>37.30</b>	<b>35.97</b>	<b>40.74</b>	<b>39.99</b>	<b>43.27</b>	<b>44.22</b>	<b>49.41</b>	<b>46.98</b>	<b>42.50</b>	<b>43.22</b>	<b>38.71</b>	<b>36.77</b>	<b>499.09</b>	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2021</b>	S.S.	31.92	26.91	34.69	36.88	36.41	34.84	31.03	30.49	31.75	27.27	27.28	21.16	370.62	<b>2021</b>
	S.R.	9.00	10.22	8.91	9.05	12.02	14.41	20.65	16.40	11.30	14.52	11.69	16.81	155.00	
	<b>SS &amp; SR TOTAL</b>	<b>40.92</b>	<b>37.14</b>	<b>43.60</b>	<b>45.93</b>	<b>48.43</b>	<b>49.25</b>	<b>51.68</b>	<b>46.89</b>	<b>43.05</b>	<b>41.79</b>	<b>38.97</b>	<b>37.97</b>	<b>525.61</b>	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2020</b>	S.S.	34.86	34.07	30.68	26.63	36.29	40.67	33.16	35.23	34.60	39.39	31.34	13.98	390.90	<b>2020</b>
	S.R.	4.10	5.37	6.32	8.97	7.21	7.77	19.10	17.85	14.22	10.67	12.61	27.85	142.04	
	<b>SS &amp; SR TOTAL</b>	<b>38.96</b>	<b>39.43</b>	<b>37.00</b>	<b>35.60</b>	<b>43.50</b>	<b>48.44</b>	<b>52.25</b>	<b>53.08</b>	<b>48.82</b>	<b>50.06</b>	<b>43.95</b>	<b>41.83</b>	<b>532.93</b>	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2019</b>	S.S.	34.49	23.50	24.82	33.30	35.07	36.17	41.98	39.45	36.02	37.32	33.64	26.26	402.00	<b>2019</b>
	S.R.	3.25	9.73	13.89	8.50	7.75	10.16	10.80	10.45	11.12	11.42	11.15	13.78	122.00	
	<b>SS &amp; SR TOTAL</b>	<b>37.74</b>	<b>33.23</b>	<b>38.71</b>	<b>41.80</b>	<b>42.81</b>	<b>46.33</b>	<b>52.78</b>	<b>49.91</b>	<b>47.13</b>	<b>48.74</b>	<b>44.78</b>	<b>40.05</b>	<b>524.00</b>	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2018</b>	S.S.	14.65	15.73	24.97	32.09	38.50	38.30	32.13	21.54	17.99	12.97	12.65	30.43	291.97	<b>2018</b>
	S.R.	30.09	23.61	13.23	6.96	5.02	7.89	22.00	30.88	27.67	31.81	30.59	10.11	239.85	
	<b>SS &amp; SR TOTAL</b>	<b>44.74</b>	<b>39.34</b>	<b>38.20</b>	<b>39.05</b>	<b>43.52</b>	<b>46.19</b>	<b>54.13</b>	<b>52.42</b>	<b>45.67</b>	<b>44.78</b>	<b>43.24</b>	<b>40.54</b>	<b>531.82</b>	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2017</b>	S.S.	31.85	18.62	40.94	45.34	46.26	34.05	22.86	16.93	23.78	26.18	20.90	22.54	350.25	<b>2017</b>
	S.R.	6.97	14.54	6.02	9.89	18.14	28.49	32.63	32.27	16.96	12.25	20.29	21.27	219.72	
	<b>SS &amp; SR TOTAL</b>	<b>38.82</b>	<b>33.17</b>	<b>46.95</b>	<b>55.23</b>	<b>64.40</b>	<b>62.55</b>	<b>55.49</b>	<b>49.20</b>	<b>40.74</b>	<b>38.43</b>	<b>41.19</b>	<b>43.81</b>	<b>569.97</b>	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2016</b>	S.S.	16.21	8.82	19.61	21.27	24.30	28.06	28.37	26.49	26.02	6.49	5.66	21.53	232.83	<b>2016</b>
	S.R.	18.10	27.70	16.92	15.76	15.92	13.96	20.53	18.31	16.92	34.50	31.75	18.46	248.83	
	<b>SS &amp; SR TOTAL</b>	<b>34.31</b>	<b>36.53</b>	<b>36.52</b>	<b>37.03</b>	<b>40.21</b>	<b>42.02</b>	<b>48.90</b>	<b>44.80</b>	<b>42.94</b>	<b>40.99</b>	<b>37.42</b>	<b>39.98</b>	<b>481.66</b>	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.33	7.04	5.70	23.07	
<b>2015</b>	S.S.	19.95	16.65	17.16	17.79	16.18	14.14	15.14	17.39	20.36	26.17	23.74	21.23	225.89	<b>2015</b>
	S.R.	14.77	14.90	20.53	20.68	20.99	26.51	29.51	27.78	21.94	16.05	13.57	13.90	241.13	
	<b>SS &amp; SR TOTAL</b>	<b>34.72</b>	<b>31.55</b>	<b>37.69</b>	<b>38.47</b>	<b>37.17</b>	<b>40.65</b>	<b>44.65</b>	<b>45.17</b>	<b>42.30</b>	<b>42.22</b>	<b>37.31</b>	<b>35.13</b>	<b>467.02</b>	
	AWTP	5.55	14.34	12.49	7.61	0.00	0.00	0.00	0.00	3.68	8.07	6.29	10.89	68.92	
<b>2014</b>	S.S.	22.93	16.97	24.90	25.03	19.39	14.40	11.94	0.00	0.76	24.32	13.74	23.81	198.17	<b>2014</b>
	S.R.	34.69	19.85	10.00	10.44	18.88	24.19	30.89	43.09	36.26	12.06	18.63	9.62	268.59	
	<b>SS &amp; SR TOTAL</b>	<b>57.62</b>	<b>36.82</b>	<b>34.90</b>	<b>35.47</b>	<b>38.27</b>	<b>38.59</b>	<b>42.82</b>	<b>43.09</b>	<b>37.01</b>	<b>36.37</b>	<b>32.36</b>	<b>33.44</b>	<b>466.76</b>	
	AWTP														
<b>2013</b>	S.S.	50.55	47.40	54.72	55.27	63.18	46.01	60.82	72.32	57.73	29.84	26.72	28.61	593.16	<b>2013</b>
	S.R.	0.00	0.00	0.00	4.27	5.28	27.57	18.12	3.50	7.62	22.56	25.38	25.61	139.91	
	<b>SS &amp; SR TOTAL</b>	<b>50.55</b>	<b>47.40</b>	<b>54.72</b>	<b>59.54</b>	<b>68.45</b>	<b>73.58</b>	<b>78.94</b>	<b>75.82</b>	<b>65.35</b>	<b>52.40</b>	<b>52.11</b>	<b>54.22</b>	<b>733.07</b>	
	AWTP														
<b>2012</b>	S.S.	50.12	48.09	52.60	50.52	60.06	56.53	48.17	41.12	36.72	42.22	48.70	50.88	585.73	<b>2012</b>
	S.R.	3.54	0.79	0.00	0.66	1.44	11.14	27.95	33.22	29.98	21.43	8.86	0.00	139.01	
	<b>SS &amp; SR TOTAL</b>	<b>53.66</b>	<b>48.88</b>	<b>52.60</b>	<b>51.18</b>	<b>61.50</b>	<b>67.67</b>	<b>76.12</b>	<b>74.34</b>	<b>66.70</b>	<b>63.65</b>	<b>57.56</b>	<b>50.88</b>	<b>724.74</b>	
	AWTP														
<b>.1</b>	S.S.	48.05	43.36	45.17	52.11	53.94	49.27	60.52	55.52	45.40	45.67	46.28	51.87	597.16	<b>.1</b>



**2023**  
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YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
<b>201</b>	S.R.	0.00	0.70	0.00	0.76	6.65	11.03	12.97	14.82	19.45	14.15	5.19	0.00	85.72	<b>201</b>
	<b>SS &amp; SR TOTAL</b>	<b>48.05</b>	<b>44.06</b>	<b>45.17</b>	<b>52.87</b>	<b>60.59</b>	<b>60.30</b>	<b>73.49</b>	<b>70.34</b>	<b>64.85</b>	<b>59.82</b>	<b>51.47</b>	<b>51.87</b>	<b>682.88</b>	
<b>2010</b>	S.S.	45.44	40.48	47.48	48.39	56.26	55.29	50.73	44.58	35.05	37.61	36.14	36.45	533.90	<b>2010</b>
	<b>SS &amp; SR TOTAL</b>	<b>45.44</b>	<b>40.48</b>	<b>48.25</b>	<b>49.01</b>	<b>56.94</b>	<b>64.03</b>	<b>72.69</b>	<b>71.88</b>	<b>67.57</b>	<b>59.32</b>	<b>50.62</b>	<b>46.18</b>	<b>672.41</b>	
<b>2009</b>	S.S.	28.17	37.57	50.95	58.52	48.56	37.47	48.80	40.69	31.99	44.62	53.05	46.55	526.94	<b>2009</b>
	<b>SS &amp; SR TOTAL</b>	<b>24.83</b>	<b>3.81</b>	<b>0.00</b>	<b>0.00</b>	<b>13.53</b>	<b>26.06</b>	<b>25.21</b>	<b>34.10</b>	<b>32.64</b>	<b>11.02</b>	<b>0.00</b>	<b>1.34</b>	<b>172.54</b>	
<b>2008</b>	S.S.	43.35	45.35	51.55	52.59	40.45	33.03	40.15	47.57	47.24	41.53	21.47	25.41	489.69	<b>2008</b>
	<b>SS &amp; SR TOTAL</b>	<b>2.33</b>	<b>0.67</b>	<b>0.71</b>	<b>2.20</b>	<b>24.69</b>	<b>33.55</b>	<b>32.94</b>	<b>24.87</b>	<b>18.26</b>	<b>21.03</b>	<b>32.21</b>	<b>24.46</b>	<b>217.92</b>	
<b>2007</b>	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	<b>2007</b>
	<b>SS &amp; SR TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.60</b>	<b>1.81</b>	<b>14.47</b>	<b>22.24</b>	<b>23.47</b>	<b>12.37</b>	<b>5.29</b>	<b>18.70</b>	<b>21.20</b>	<b>9.42</b>	<b>129.57</b>	
<b>2006</b>	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	<b>2006</b>
	<b>SS &amp; SR TOTAL</b>	<b>0.00</b>	<b>0.78</b>	<b>0.00</b>	<b>0.62</b>	<b>0.74</b>	<b>2.56</b>	<b>23.58</b>	<b>20.72</b>	<b>20.17</b>	<b>23.88</b>	<b>26.46</b>	<b>13.63</b>	<b>133.14</b>	
<b>2005</b>	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	<b>2005</b>
	<b>SS &amp; SR TOTAL</b>	<b>0.00</b>	<b>0.62</b>	<b>0.93</b>	<b>0.76</b>	<b>0.76</b>	<b>0.73</b>	<b>1.64</b>	<b>17.32</b>	<b>20.25</b>	<b>21.69</b>	<b>16.92</b>	<b>7.36</b>	<b>88.98</b>	
<b>2004</b>	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	<b>2004</b>
	<b>SS &amp; SR TOTAL</b>	<b>0.00</b>	<b>0.61</b>	<b>1.17</b>	<b>4.84</b>	<b>8.68</b>	<b>22.08</b>	<b>30.80</b>	<b>36.30</b>	<b>27.32</b>	<b>24.95</b>	<b>1.73</b>	<b>1.63</b>	<b>160.11</b>	
<b>2003</b>	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	<b>2003</b>
	<b>SS &amp; SR TOTAL</b>	<b>0.70</b>	<b>1.11</b>	<b>0.48</b>	<b>0.94</b>	<b>1.84</b>	<b>5.63</b>	<b>19.77</b>	<b>22.04</b>	<b>16.00</b>	<b>6.58</b>	<b>3.12</b>	<b>5.84</b>	<b>84.05</b>	
<b>2002</b>	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	<b>2002</b>
	<b>SS &amp; SR TOTAL</b>	<b>1.28</b>	<b>1.27</b>	<b>1.10</b>	<b>1.11</b>	<b>14.82</b>	<b>22.79</b>	<b>19.54</b>	<b>9.67</b>	<b>3.52</b>	<b>4.02</b>	<b>2.04</b>	<b>0.55</b>	<b>81.71</b>	
<b>2001</b>	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	<b>2001</b>
	<b>SS &amp; SR TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5.78</b>	<b>21.08</b>	<b>16.87</b>	<b>8.06</b>	<b>0.89</b>	<b>52.68</b>	
<b>2000</b>	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	<b>2000</b>
	<b>SS &amp; SR TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>1999</b>	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	<b>1999</b>
	<b>SS &amp; SR TOTAL</b>	<b>0.01</b>	<b>0.01</b>	<b>0.01</b>	<b>0.04</b>	<b>0.02</b>	<b>0.07</b>	<b>0.01</b>	<b>0.02</b>	<b>0.32</b>	<b>0.02</b>	<b>0.00</b>	<b>0.00</b>	<b>0.53</b>	
<b>1998</b>	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	<b>1998</b>
	<b>SS &amp; SR TOTAL</b>	<b>0.01</b>	<b>0.01</b>	<b>0.01</b>	<b>0.01</b>	<b>0.00</b>	<b>0.01</b>	<b>0.01</b>	<b>0.09</b>	<b>0.01</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.16</b>	
<b>1997</b>	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	<b>1997</b>
	<b>SS &amp; SR TOTAL</b>	<b>0.02</b>	<b>0.08</b>	<b>0.02</b>	<b>0.02</b>	<b>0.02</b>	<b>0.02</b>	<b>0.38</b>	<b>25.92</b>	<b>31.54</b>	<b>36.85</b>	<b>12.41</b>	<b>0.01</b>	<b>107.29</b>	
<b>996</b>	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	<b>996</b>
	<b>SS &amp; SR TOTAL</b>	<b>0.01</b>	<b>0.03</b>	<b>0.03</b>	<b>0.03</b>	<b>0.03</b>	<b>0.01</b>	<b>0.03</b>	<b>0.02</b>	<b>0.01</b>	<b>0.02</b>	<b>0.02</b>	<b>0.02</b>	<b>0.26</b>	

**2023**  
**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**NET WATER DIVERSION, BY SOURCE**  
**REPORTED IN ACRE-FEET**

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
<b>19</b>	<b>SS &amp; SR TOTAL</b>	<b>46.67</b>	<b>43.43</b>	<b>47.42</b>	<b>56.98</b>	<b>66.21</b>	<b>70.84</b>	<b>75.73</b>	<b>77.29</b>	<b>68.24</b>	<b>65.60</b>	<b>50.39</b>	<b>49.45</b>	<b>718.25</b>	<b>19</b>
<b>1995</b>	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	<b>1995</b>
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	<b>SS &amp; SR TOTAL</b>	<b>43.20</b>	<b>41.10</b>	<b>47.10</b>	<b>52.14</b>	<b>53.50</b>	<b>59.00</b>	<b>74.70</b>	<b>74.10</b>	<b>65.40</b>	<b>64.70</b>	<b>55.30</b>	<b>47.60</b>	<b>677.84</b>	<b>1995</b>
<b>1994</b>	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	<b>1994</b>
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	<b>SS &amp; SR TOTAL</b>	<b>47.00</b>	<b>38.60</b>	<b>48.60</b>	<b>52.00</b>	<b>54.70</b>	<b>63.40</b>	<b>69.30</b>	<b>72.80</b>	<b>61.90</b>	<b>58.50</b>	<b>49.40</b>	<b>45.90</b>	<b>662.10</b>	<b>1994</b>
<b>1993</b>	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	<b>1993</b>
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	<b>SS &amp; SR TOTAL</b>	<b>50.60</b>	<b>46.00</b>	<b>52.60</b>	<b>56.30</b>	<b>68.40</b>	<b>68.80</b>	<b>68.10</b>	<b>69.80</b>	<b>59.80</b>	<b>56.10</b>	<b>51.40</b>	<b>43.50</b>	<b>691.40</b>	<b>1993</b>
<b>1992</b>	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	<b>1992</b>
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	<b>SS &amp; SR TOTAL</b>	<b>46.10</b>	<b>42.50</b>	<b>46.00</b>	<b>55.60</b>	<b>64.50</b>	<b>64.20</b>	<b>67.60</b>	<b>69.90</b>	<b>61.30</b>	<b>57.90</b>	<b>53.50</b>	<b>48.60</b>	<b>677.70</b>	<b>1992</b>
<b>1991</b>	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	<b>1991</b>
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	<b>SS &amp; SR TOTAL</b>	<b>42.20</b>	<b>36.20</b>	<b>33.20</b>	<b>39.70</b>	<b>48.70</b>	<b>49.60</b>	<b>55.10</b>	<b>56.40</b>	<b>50.70</b>	<b>49.00</b>	<b>46.10</b>	<b>48.80</b>	<b>555.70</b>	<b>1991</b>
<b>1990</b>	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	<b>1990</b>
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	<b>SS &amp; SR TOTAL</b>	<b>54.40</b>	<b>47.80</b>	<b>55.78</b>	<b>62.78</b>	<b>63.76</b>	<b>59.13</b>	<b>62.30</b>	<b>60.20</b>	<b>52.55</b>	<b>51.60</b>	<b>48.70</b>	<b>44.80</b>	<b>663.80</b>	<b>1990</b>
<b>1989</b>	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	<b>1989</b>
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	<b>SS &amp; SR TOTAL</b>	<b>51.00</b>	<b>47.90</b>	<b>53.90</b>	<b>62.90</b>	<b>71.00</b>	<b>75.70</b>	<b>87.10</b>	<b>88.90</b>	<b>78.30</b>	<b>61.30</b>	<b>60.20</b>	<b>58.80</b>	<b>797.00</b>	<b>1989</b>
<b>1988</b>	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	<b>1988</b>
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	<b>SS &amp; SR TOTAL</b>	<b>51.20</b>	<b>57.90</b>	<b>63.20</b>	<b>63.60</b>	<b>73.10</b>	<b>74.90</b>	<b>81.20</b>	<b>86.60</b>	<b>77.90</b>	<b>72.30</b>	<b>62.60</b>	<b>55.00</b>	<b>819.50</b>	<b>1988</b>
<b>1987</b>	S.S.	41.51	41.30	48.40	63.00	68.80	63.80	66.10	62.90	49.90	36.40	32.90	42.30	617.31	<b>1987</b>
	S.R.	10.20	3.80	0.00	0.00	2.00	13.80	22.40	26.00	28.80	35.60	19.30	6.59	168.49	
	<b>SS &amp; SR TOTAL</b>	<b>51.71</b>	<b>45.10</b>	<b>48.40</b>	<b>63.00</b>	<b>70.80</b>	<b>77.60</b>	<b>88.50</b>	<b>88.90</b>	<b>78.70</b>	<b>72.00</b>	<b>52.20</b>	<b>48.89</b>	<b>785.80</b>	<b>1987</b>

*Net diversion totals reported 2016 to current. Previous years are gross totals and may include water volumes also reported under riparian statements.*





Cambria Community Services District , CA

# Expense Approval Report

By Vendor Name

Payment Dates 3/1/2023 - 3/31/2023

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: 10057 - ADOBE INC.</b>					
ADOBE INC.	77384	03/22/2023	ALL/ACROBAT PRO DC LICENSE 2023-2024	01-60450-01	2,015.16
ADOBE INC.	77384	03/22/2023	ALL/ACROBAT PRO DC LICENSE 2023-2024	01-60450-02	287.88
ADOBE INC.	77384	03/22/2023	ALL/ACROBAT PRO DC LICENSE 2023-2024	01-60450-09	1,727.28
ADOBE INC.	77384	03/22/2023	ALL/ACROBAT PRO DC LICENSE 2023-2024	11-60450-11	431.82
ADOBE INC.	77384	03/22/2023	ALL/ACROBAT PRO DC LICENSE 2023-2024	11-60450-11	575.76
ADOBE INC.	77384	03/22/2023	ALL/ACROBAT PRO DC LICENSE 2023-2024	12-60450-12	431.82
ADOBE INC.	77384	03/22/2023	ALL/ACROBAT PRO DC LICENSE 2023-2024	12-60450-12	575.76
<b>Vendor 10057 - ADOBE INC. Total:</b>					<b>6,045.48</b>
<b>Vendor: 10060 - ADVANTAGE TECH SVCS, INC.</b>					
ADVANTAGE TECH SVCS, INC.	77369	03/20/2023	WD/ INSPECTION & SEDIMENT REMOVAL	11-60315-11	7,364.00
<b>Vendor 10060 - ADVANTAGE TECH SVCS, INC. Total:</b>					<b>7,364.00</b>
<b>Vendor: 10064 - AGP VIDEO</b>					
AGP VIDEO	77300	03/08/2023	VIDEO PRODUCTION SERVICES	01-60860-09	6,725.00
AGP VIDEO	77322	03/15/2023	VIDEO PRODUCTION SERVICES	01-60860-09	7,342.50
<b>Vendor 10064 - AGP VIDEO Total:</b>					<b>14,067.50</b>
<b>Vendor: 10080 - ALL WAYS CLEAN</b>					
ALL WAYS CLEAN	77302	03/09/2023	F&R/ MONTHLY CLEANING/VETS HALL/ MARCH 2023	01-6033V-02	530.00
ALL WAYS CLEAN	77302	03/09/2023	WW/WD/MONTHLY XLEANING WATER PLANT / MARCH 2023	01-6080M-02	172.00
ALL WAYS CLEAN	77302	03/09/2023	WW/WD/MONTHLY XLEANING WATER PLANT / MARCH 2023	11-6033B-11	205.00
ALL WAYS CLEAN	77302	03/09/2023	WW/WD/MONTHLY XLEANING WATER PLANT / MARCH 2023	12-6033B-12	205.00
ALL WAYS CLEAN	77302	03/09/2023	ADM/MONTHLY CLEANING ADM MAIN OFFICE	01-6033B-09	275.00
ALL WAYS CLEAN	77302	03/09/2023	F&R/ MONTHLY CLEANING RESTROOMS / MARCH 2023	01-6080M-02	1,950.00
<b>Vendor 10080 - ALL WAYS CLEAN Total:</b>					<b>3,337.00</b>
<b>Vendor: 11108 - ALLCHIN, JOHN</b>					
ALLCHIN, JOHN	77244	03/01/2023	WW/MONTHLY CELL PHONE & INTERNET ALLOWANCE	12-6060C-12	100.00
ALLCHIN, JOHN	77272	03/02/2023	WW/ MORTORIZED TRAILER JACK/ MOVE TRAILER AROUND	12-6041L-12	246.86
<b>Vendor 11108 - ALLCHIN, JOHN Total:</b>					<b>346.86</b>
<b>Vendor: 12703 - ALLSTAR INDUSTRIAL SUPPLY</b>					
ALLSTAR INDUSTRIAL SUPPLY	77278	03/02/2023	WW/ RAINS BIBS/BOOTS	12-60940-12	240.24
<b>Vendor 12703 - ALLSTAR INDUSTRIAL SUPPLY Total:</b>					<b>240.24</b>
<b>Vendor: 10092 - ALPHA FIRE &amp; SECURITY ALARM CORP</b>					
ALPHA FIRE & SECURITY ALARM CORP	77359	03/15/2023	FD/ FIRE SPRINKLER HEADS 20 YEAR TEST	01-6033V-02	1,008.66
<b>Vendor 10092 - ALPHA FIRE &amp; SECURITY ALARM CORP Total:</b>					<b>1,008.66</b>
<b>Vendor: 12671 - AMAZON CAPITAL SERVICES, INC.</b>					
AMAZON CAPITAL SERVICES, INC.	DFT0001949	03/21/2023	FD/COFFEE SUPPLIES	01-60900-01	236.25
AMAZON CAPITAL SERVICES, INC.	DFT0001950	03/21/2023	FD/SUPLIES	01-60900-01	150.10
AMAZON CAPITAL SERVICES, INC.	DFT0001951	03/21/2023	ADM/EXTENSION CORDS FOR VETS HALL	01-60450-09	27.70
AMAZON CAPITAL SERVICES, INC.	DFT0001952	03/21/2023	ADM/BOARD MEETING NAME PLATES	01-61150-09	21.07
AMAZON CAPITAL SERVICES, INC.	DFT0001953	03/21/2023	ADM/OFFICE SUPPLIES	01-60500-09	35.35
AMAZON CAPITAL SERVICES, INC.	DFT0001954	03/21/2023	ADM/COMPUTER SUPPLIES	01-60500-09	58.70
AMAZON CAPITAL SERVICES, INC.	DFT0001956	03/21/2023	WD/SEALANT AND OIL	11-6031S-11	80.74
AMAZON CAPITAL SERVICES, INC.	DFT0001957	03/21/2023	ADM/STAPLER FOR AP	01-60500-09	8.68
AMAZON CAPITAL SERVICES, INC.	DFT0001958	03/21/2023	ADM/OFFICE SUPPLIES	01-60500-09	72.40
AMAZON CAPITAL SERVICES, INC.	DFT0001959	03/21/2023	WW/HEARING PROTECTION	12-6032T-12	47.75
AMAZON CAPITAL SERVICES, INC.	DFT0001960	03/21/2023	ADM/TONER	01-60500-09	235.96
AMAZON CAPITAL SERVICES, INC.	DFT0001963	03/21/2023	ADM/OFFICE SUPPLIES	01-60500-09	122.04
AMAZON CAPITAL SERVICES, INC.	DFT0001964	03/21/2023	FD/OFFICE AND COFFEE SUPPLIES	01-60900-01	62.48
AMAZON CAPITAL SERVICES, INC.	DFT0001965	03/21/2023	WW/SOLAR BATTERY CHARGER	12-6041L-12	64.30
AMAZON CAPITAL SERVICES, INC.	DFT0001966	03/22/2023	WW/CHISEL AND ANGEL GRINDER	12-60930-12	81.86
AMAZON CAPITAL SERVICES, INC.	DFT0001967	03/22/2023	FD/BATTERIES	01-6220A-01	64.37
AMAZON CAPITAL SERVICES, INC.	DFT0001968	03/22/2023	FD/CAUTION TAPE	01-60900-01	331.41

AMAZON CAPITAL SERVICES, INC.	DFT0001969	03/22/2023	WW/SUPPLIES	12-60930-12	96.78
AMAZON CAPITAL SERVICES, INC.	DFT0001970	03/22/2023	FD/SUPPLIES	01-60900-01	96.85
AMAZON CAPITAL SERVICES, INC.	DFT0001971	03/22/2023	FD/BATTERIES	01-60900-01	118.76
AMAZON CAPITAL SERVICES, INC.	DFT0001972	03/22/2023	FD/REPLACE BROKEN LAMINATOR	01-60900-01	39.44
AMAZON CAPITAL SERVICES, INC.	DFT0001973	03/22/2023	ADM/DOCKING STATION	01-60450-09	222.87
AMAZON CAPITAL SERVICES, INC.	DFT0001974	03/22/2023	FD/OIL ABSORBENT MAT	01-60900-01	142.64
AMAZON CAPITAL SERVICES, INC.	DFT0001975	03/22/2023	FD/PEN FOR EMERGENCY APPARATUS	01-60900-01	32.16

**Vendor 12671 - AMAZON CAPITAL SERVICES, INC. Total: 2,450.66**

**Vendor: 10114 - ANDREW THOMSON**

ANDREW THOMSON	77264	03/02/2023	WD/SCADA/DESIGN RADIO SYSTEM	11-60630-11	462.50
ANDREW THOMSON	77264	03/02/2023	WD/PARTIAL 4 COMM PROGRAM	11-60370-11	5,457.50
ANDREW THOMSON	77303	03/09/2023	WD/ INSTALLED ELO TOUCH SCREEN & PC	11-6031R-11	4,818.30
ANDREW THOMSON	77385	03/22/2023	WW/RAS AND INFLUENT PLC ISSUES	12-6033Z-12	185.00
ANDREW THOMSON	77385	03/22/2023	WD/OFF SEASON START UP FOR STORM EVENT	11-6033Z-11	1,110.00
ANDREW THOMSON	77385	03/22/2023	WD/STORM EVENT POWER INTERRUPTION	11-6033Z-11	185.00
ANDREW THOMSON	77385	03/22/2023	WD/WELL FIELD POWER LOSS - STORM 3.10	11-6033Z-11	185.00
ANDREW THOMSON	77385	03/22/2023	WD/ELECTRIC MOTOR MAINT FOR BOOSTER PUMPS 03.10	11-6033Z-11	750.00

**Vendor 10114 - ANDREW THOMSON Total: 13,153.30**

**Vendor: 10135 - ASAP REPROGRAPHICS**

ASAP REPROGRAPHICS	77304	03/09/2023	F&R/ 5 COPIES 11 X 14 PHOTO	01-6033R-02	34.53
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**Vendor 10135 - ASAP REPROGRAPHICS Total: 34.53**

**Vendor: 10140 - AT&T**

AT&T	77292	03/06/2023	WW/ALARM@LIFT STATION B4	12-6060P-12	325.59
AT&T	77292	03/06/2023	WW/ALARM AT LIFT STATION B4	12-6060P-12	315.48

**Vendor 10140 - AT&T Total: 641.07**

**Vendor: 10159 - AVERY ASSOCIATES**

AVERY ASSOCIATES	77367	03/15/2023	ADM/ INITIAL RETAINER FOR GENERAL MGR RECRUITMENT	01-6080M-09	5,900.00
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**Vendor 10159 - AVERY ASSOCIATES Total: 5,900.00**

**Vendor: 10178 - BATTERY SYSTEMS, INC.**

BATTERY SYSTEMS, INC.	77386	03/22/2023	WD/F.250 SERVICE BED REPLACING ORIGINAL BATTERY	11-6041L-11	130.37
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**Vendor 10178 - BATTERY SYSTEMS, INC. Total: 130.37**

**Vendor: 12574 - BAVCO BACKFLOW APPARATUS & VALVE CO INC**

BAVCO BACKFLOW APPARATUS & VALVE CO INC	77387	03/22/2023	WD/BACKFLOW DEVICE CALIBRATION	11-6031D-11	123.70
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**Vendor 12574 - BAVCO BACKFLOW APPARATUS & VALVE CO INC Total: 123.70**

**Vendor: 10263 - BREZDEN PEST CONTROL, INC**

BREZDEN PEST CONTROL, INC	77279	03/02/2023	F&R/ SQUIRREL CONTROL DEVICES	01-6033B-02	133.00
BREZDEN PEST CONTROL, INC	77388	03/22/2023	ADM/PEST CONTROL	01-6033B-09	106.00
BREZDEN PEST CONTROL, INC	77388	03/22/2023	F&R/SQUIRREL CONTROL DEVICES	01-6033V-02	80.00

**Vendor 10263 - BREZDEN PEST CONTROL, INC Total: 319.00**

**Vendor: 10288 - BURKEY, MICHAEL A**

BURKEY, MICHAEL A	77261	03/02/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
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**Vendor 10288 - BURKEY, MICHAEL A Total: 45.00**

**Vendor: 10352 - CAMBRIA ELECTRIC AND SECURITY SYSTEMS**

CAMBRIA ELECTRIC AND SECURITY SYSTEMS	77305	03/09/2023	F&R/ LED WALL LIGHT/REPLACED LIGHT BY OFFICE DOOR	01-6033B-02	126.91
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**Vendor 10352 - CAMBRIA ELECTRIC AND SECURITY SYSTEMS Total: 126.91**

**Vendor: 10356 - CAMBRIA HARDWARE CENTER**

CAMBRIA HARDWARE CENTER	77294	03/07/2023	WD/BUILDING #'S FOR SSWF	11-6033B-11	9.56
CAMBRIA HARDWARE CENTER	77294	03/07/2023	WD/NUTS/BOLTS & SCREWS	11-60900-11	5.49
CAMBRIA HARDWARE CENTER	77294	03/07/2023	WD/2802 NEWPORT - ROAD REPAIR/RESTORE AFTER LEAK	11-6035R-11	214.39
CAMBRIA HARDWARE CENTER	77294	03/07/2023	WD/PIN LATCH FOR VAC TRAILER	11-60900-11	3.21
CAMBRIA HARDWARE CENTER	77294	03/07/2023	WD/ ASPHALT PATCH 60# PATCH	11-6035R-11	107.20
CAMBRIA HARDWARE CENTER	77294	03/07/2023	WD/PATCH FOR SHEFFIELD REPAIR	11-6035R-11	214.39
CAMBRIA HARDWARE CENTER	77295	03/07/2023	WW/ GORILLA TAPE/ GLOVE BROWN JERSEY	12-6032T-12	36.42
CAMBRIA HARDWARE CENTER	77295	03/07/2023	WW/2" POLY ADAPTOR/ 1/4" PVC ADAPTER/ BUSH MXF	12-6032L-12	51.74
CAMBRIA HARDWARE CENTER	77295	03/07/2023	WW/ NUTS/BOLTS & SCREWS	12-6041V-12	0.46
CAMBRIA HARDWARE CENTER	77295	03/07/2023	WW/ 10 PK 15" LIME FLAG/ 17OZ WHT MARK PAINT	12-6032C-12	15.09
CAMBRIA HARDWARE CENTER	77295	03/07/2023	WW/ NUTS/BOLTS & SCREWS	12-6032C-12	11.54
CAMBRIA HARDWARE CENTER	77295	03/07/2023	WW/ 5/8N DECK SCREWS/ 3/4" CDX 5 PLYWOOD	12-6032T-12	93.19
CAMBRIA HARDWARE CENTER	77295	03/07/2023	WW/ SS CLAMPS	12-6032L-12	5.34
CAMBRIA HARDWARE CENTER	77295	03/07/2023	WW/ 9 OZ WD40/ WTR REPELLENT	12-6041L-12	35.37



CAMBRIA HARDWARE CENTER	77295	03/07/2023	WW/ BLK DOOR PULL 6 3/4"	12-6032T-12	26.98
CAMBRIA HARDWARE CENTER	77295	03/07/2023	WW/ 2 OZ METAL EPOXY PUTTY	12-6032T-12	19.92
CAMBRIA HARDWARE CENTER	77295	03/07/2023	WW/ POLY NOZZLES	12-6032T-12	9.20
CAMBRIA HARDWARE CENTER	77295	03/07/2023	WW/ 48" BUNGEE CORD	12-6032T-12	14.77
CAMBRIA HARDWARE CENTER	77295	03/07/2023	WW/SUPPLIES	12-6032C-12	67.54
CAMBRIA HARDWARE CENTER	77295	03/07/2023	WW/ 1/4 X 100 YLW POLY ROPE/ CLAMP	12-6032C-12	23.01
CAMBRIA HARDWARE CENTER	77295	03/07/2023	WW/ LOCKABLE KEY CABINET	12-6032T-12	21.44
CAMBRIA HARDWARE CENTER	77299	03/07/2023	F&R/ HANDICAPPED SIGN	01-6033B-02	59.26
CAMBRIA HARDWARE CENTER	77299	03/07/2023	F&R/MISC SUPPLIES	01-6033R-02	46.33
CAMBRIA HARDWARE CENTER	77299	03/07/2023	F&R/GLOVES AND GLASSES	01-60900-02	22.49
CAMBRIA HARDWARE CENTER	77299	03/07/2023	F&R/BUG REPELENT/ SINGLE SIDED KEY	01-6033B-02	39.62

**Vendor 10356 - CAMBRIA HARDWARE CENTER Total: 1,153.95**

**Vendor: 10366 - CAMBRIA TOWING**

CAMBRIA TOWING	77306	03/09/2023	F&R/ FORD F-350	01-6041L-02	375.00
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**Vendor 10366 - CAMBRIA TOWING Total: 375.00**

**Vendor: 10368 - CAMBRIA VILLAGE SQUARE**

CAMBRIA VILLAGE SQUARE	77275	03/02/2023	MONTHLY RENT - TAMSON ST	01-60750-09	2,680.69
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**Vendor 10368 - CAMBRIA VILLAGE SQUARE Total: 2,680.69**

**Vendor: 10375 - CARMEL & NACCASHA LLP**

CARMEL & NACCASHA LLP	77287	03/02/2023	ADM/FEBRUARY LEGAL FEES	01-6080K-09	6,216.00
CARMEL & NACCASHA LLP	77287	03/02/2023	ADM/FEBRUARY LEGAL FEES	01-6080K-09	300.00
CARMEL & NACCASHA LLP	77288	03/02/2023	LEGAL - MONTHLY RETAINER	01-6080K-09	11,100.00
CARMEL & NACCASHA LLP	77320	03/13/2023	ADM/LEGAL FEES	01-6080K-09	4,440.00

**Vendor 10375 - CARMEL & NACCASHA LLP Total: 22,056.00**

**Vendor: 10384 - CASTELLANOS, MICHAEL**

CASTELLANOS, MICHAEL	77245	03/01/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
CASTELLANOS, MICHAEL	77293	03/07/2023	FD/ TRAVEL REIMB. / EL CAJON	01-6120E-01	1.55

**Vendor 10384 - CASTELLANOS, MICHAEL Total: 46.55**

**Vendor: 10427 - CHARTER COMMUNICATIONS**

CHARTER COMMUNICATIONS	DFT0001921	03/13/2023	ADM/F&R/WD/WW	01-6060I-02	435.29
CHARTER COMMUNICATIONS	DFT0001921	03/13/2023	ADM/F&R/WD/WW	01-6060I-09	236.29
CHARTER COMMUNICATIONS	DFT0001921	03/13/2023	ADM/F&R/WD/WW	11-6060I-11	268.66
CHARTER COMMUNICATIONS	DFT0001921	03/13/2023	ADM/F&R/WD/WW	12-6060I-12	268.66
CHARTER COMMUNICATIONS	DFT0001922	03/13/2023	FD/ADM/WW/BUS INTERNET & VOICE	01-6060I-01	162.50
CHARTER COMMUNICATIONS	DFT0001922	03/13/2023	FD/ADM/WW/BUS INTERNET & VOICE	01-6060I-09	162.50
CHARTER COMMUNICATIONS	DFT0001922	03/13/2023	FD/ADM/WW/BUS INTERNET & VOICE	11-6060I-11	162.50
CHARTER COMMUNICATIONS	DFT0001922	03/13/2023	FD/ADM/WW/BUS INTERNET & VOICE	12-6060I-12	162.50
CHARTER COMMUNICATIONS	DFT0001923	03/13/2023	WD/WW/INTERNET	11-6060I-11	39.99
CHARTER COMMUNICATIONS	DFT0001923	03/13/2023	WD/WW/INTERNET	12-6060I-12	149.98

**Vendor 10427 - CHARTER COMMUNICATIONS Total: 2,048.87**

**Vendor: 10443 - CIO SOLUTIONS, LP**

CIO SOLUTIONS, LP	77273	03/02/2023	WD/MONTHLY BILLING SUPPORT	01-60440-09	2,900.00
CIO SOLUTIONS, LP	77273	03/02/2023	ADM/ REFUND FOR SERVICES	01-60440-09	(195.00)

**Vendor 10443 - CIO SOLUTIONS, LP Total: 2,705.00**

**Vendor: 12723 - CITY OF SANLUIS OBISPO**

CITY OF SANLUIS OBISPO	77270	03/02/2023	FD/ M. CASTELLANOS FIRE INST. 1 & 2	01-6120E-01	475.00
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**Vendor 12723 - CITY OF SANLUIS OBISPO Total: 475.00**

**Vendor: 10463 - CIVIL DESIGN STUDIO INC.**

CIVIL DESIGN STUDIO INC.	77371	03/20/2023	F&R/CAMBRIA SKATE PARK	01-61700-16	3,901.00
CIVIL DESIGN STUDIO INC.	77371	03/20/2023	WRF/SAN SIMEON LAGOON DISCHARGE	40-61700-30	5,015.00
CIVIL DESIGN STUDIO INC.	77371	03/20/2023	F&R/CAMBRIA SKATE PARK DESIGN	01-61700-16	2,090.00

**Vendor 10463 - CIVIL DESIGN STUDIO INC. Total: 11,006.00**

**Vendor: 10474 - CLEVELAND BIOLOGICAL, LLC**

CLEVELAND BIOLOGICAL, LLC	77265	03/02/2023	WRF/STILLWATER REPOT REVIEW	39-6091E-25	7,945.00
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**Vendor 10474 - CLEVELAND BIOLOGICAL, LLC Total: 7,945.00**

**Vendor: 12725 - CONSERVATION WAREHOUSE**

CONSERVATION WAREHOUSE	77307	03/09/2023	WD/ 3/8" PCA COMPRESSION FITTING SUPPLY LINE ADAPT	11-66110-10	675.00
CONSERVATION WAREHOUSE	77372	03/20/2023	WD/8" PCA CO,PRESSION FITTING SUPPLY LINE ADAP	11-66110-11	1,045.50

**Vendor 12725 - CONSERVATION WAREHOUSE Total: 1,720.50**

**Vendor: 10512 - CORBIN WILLITS SYSTEMS, INC.**

CORBIN WILLITS SYSTEMS, INC.	77276	03/02/2023	MOM SOFTWARE MAINT	01-60440-09	1,299.05
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**Vendor 10512 - CORBIN WILLITS SYSTEMS, INC. Total: 1,299.05**

**Vendor: 12468 - DATAPROSE LLC**

DATAPROSE LLC	77308	03/09/2023	WD/WW/MAILING & POSTAGE FOR FEBRUARY	11-60510-11	45.30
DATAPROSE LLC	77308	03/09/2023	WD/WW/MAILING & POSTAGE FOR FEBRUARY	11-6080M-11	10.43
DATAPROSE LLC	77308	03/09/2023	WD/WW/MAILING & POSTAGE FOR FEBRUARY	12-60510-12	45.30

DATAPROSE LLC	77308	03/09/2023	WD/WW/MAILING & POSTAGE FOR FEBRUARY	12-6080M-12	10.44
<b>Vendor 12468 - DATAPROSE LLC Total:</b>					<b>111.47</b>
<b>Vendor: 10568 - DAVID CRYE, INC</b>					
DAVID CRYE, INC	77389	03/22/2023	WD/ROAD REPAIR MATERIAL	11-6035R-11	301.90
<b>Vendor 10568 - DAVID CRYE, INC Total:</b>					<b>301.90</b>
<b>Vendor: 10571 - DAVID KEITH TODD CONSULTING</b>					
DAVID KEITH TODD CONSULTING	77266	03/02/2023	WRF/ PERMIT RENEWAL	40-61700-30	907.15
DAVID KEITH TODD CONSULTING	77309	03/09/2023	WRF/ PERMIT RENEWAL	40-61700-30	1,469.43
<b>Vendor 10571 - DAVID KEITH TODD CONSULTING Total:</b>					<b>2,376.58</b>
<b>Vendor: 12729 - DFND TECHNOLOGIES, INC.</b>					
DFND TECHNOLOGIES, INC.	77360	03/15/2023	FD/ UNIFORM SHIRTS	01-60940-01	951.64
<b>Vendor 12729 - DFND TECHNOLOGIES, INC. Total:</b>					<b>951.64</b>
<b>Vendor: 11709 - DIENZO, RAY</b>					
DIENZO, RAY	77246	03/01/2023	WD/WW/WRF/CELL PHONE & INTERNET ALLOWANCE	11-6060C-11	33.00
DIENZO, RAY	77246	03/01/2023	WD/WW/WRF/CELL PHONE & INTERNET ALLOWANCE	12-6060C-12	33.00
DIENZO, RAY	77246	03/01/2023	WD/WW/WRF/CELL PHONE & INTERNET ALLOWANCE	39-6060C-25	34.00
<b>Vendor 11709 - DIENZO, RAY Total:</b>					<b>100.00</b>
<b>Vendor: 10624 - DIGITAL DEPLOYMENT, INC</b>					
DIGITAL DEPLOYMENT, INC	77268	03/02/2023	STREAMLINE WEB W/ENGAGE MEMBER FEE	01-6011W-09	260.00
<b>Vendor 10624 - DIGITAL DEPLOYMENT, INC Total:</b>					<b>260.00</b>
<b>Vendor: 10927 - DODSON, HALEY</b>					
DODSON, HALEY	77247	03/01/2023	ADM/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-09	100.00
<b>Vendor 10927 - DODSON, HALEY Total:</b>					<b>100.00</b>
<b>Vendor: 12720 - DREW KANNER</b>					
DREW KANNER	77262	03/02/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
<b>Vendor 12720 - DREW KANNER Total:</b>					<b>45.00</b>
<b>Vendor: 11552 - DUFFIELD, PAMELA</b>					
DUFFIELD, PAMELA	77248	03/01/2023	ADM/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-09	100.00
<b>Vendor 11552 - DUFFIELD, PAMELA Total:</b>					<b>100.00</b>
<b>Vendor: 12549 - ELGIN, CLIFFORD</b>					
ELGIN, CLIFFORD	77249	03/01/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
<b>Vendor 12549 - ELGIN, CLIFFORD Total:</b>					<b>45.00</b>
<b>Vendor: 10694 - ENTENMANN-ROVIN CO.</b>					
ENTENMANN-ROVIN CO.	77361	03/15/2023	FD/ BADGES/PINS	01-60940-01	1,180.43
<b>Vendor 10694 - ENTENMANN-ROVIN CO. Total:</b>					<b>1,180.43</b>
<b>Vendor: 12538 - EVERS, CHRISTIAN</b>					
EVERS, CHRISTIAN	77250	03/01/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
EVERS, CHRISTIAN	77373	03/20/2023	FD/ REIMB FOR PARAMEDIC LICENSE	01-6080M-01	250.00
<b>Vendor 12538 - EVERS, CHRISTIAN Total:</b>					<b>295.00</b>
<b>Vendor: 10732 - FARM SUPPLY COMPANY</b>					
FARM SUPPLY COMPANY	77390	03/22/2023	WD/WEED ABATEMENT MATERIAL	11-6033B-11	130.00
FARM SUPPLY COMPANY	77390	03/22/2023	WD/WEED ABATEMENT MATERIAL	11-60900-11	298.75
<b>Vendor 10732 - FARM SUPPLY COMPANY Total:</b>					<b>428.75</b>
<b>Vendor: 10747 - FENCE FACTORY</b>					
FENCE FACTORY	77310	03/09/2023	WW/REPLACED DAMAGED FENCE - STORM	12-6033Z-12	7,990.00
<b>Vendor 10747 - FENCE FACTORY Total:</b>					<b>7,990.00</b>
<b>Vendor: 10751 - FGL ENVIRONMENTAL INC.</b>					
FGL ENVIRONMENTAL INC.	77280	03/02/2023	WW/ INORGANIC ANALYSIS	12-60910-12	35.00
FGL ENVIRONMENTAL INC.	77280	03/02/2023	WW/ INORGANIC ANALYSIS	12-60910-12	94.00
FGL ENVIRONMENTAL INC.	77280	03/02/2023	WW/ INORGANIC ANALYSIS	12-60910-12	35.00
FGL ENVIRONMENTAL INC.	77280	03/02/2023	WW/ INORGANIC ANALYSIS	12-60910-12	35.00
FGL ENVIRONMENTAL INC.	77280	03/02/2023	WW/ INORGANIC ANALYSIS	12-60910-12	35.00
FGL ENVIRONMENTAL INC.	77280	03/02/2023	WW/ BACTI ANALYSIS	12-60910-12	41.00
FGL ENVIRONMENTAL INC.	77280	03/02/2023	WD/ INORGANIC ANALYSIS	11-60910-11	107.00
FGL ENVIRONMENTAL INC.	77280	03/02/2023	WW/ BACTI ANALYSIS	12-60910-12	67.00
FGL ENVIRONMENTAL INC.	77280	03/02/2023	WD/ BACTI ANALYSIS	11-60910-11	270.00
FGL ENVIRONMENTAL INC.	77280	03/02/2023	WW/ INORGANIC ANALYSIS	12-60910-12	94.00
FGL ENVIRONMENTAL INC.	77280	03/02/2023	WW/ INORGANIC ANALYSIS	12-60910-12	35.00
FGL ENVIRONMENTAL INC.	77280	03/02/2023	WW/ INORGANIC ANALYSIS	12-60910-12	35.00
FGL ENVIRONMENTAL INC.	77362	03/15/2023	WW/ INORGANIC ANALYSIS	12-60910-12	35.00
FGL ENVIRONMENTAL INC.	77362	03/15/2023	WW/ INORGANIC ANALYSIS	12-60910-12	35.00



FGL ENVIRONMENTAL INC.	77362	03/15/2023	WW/ INORGANIC ANALYSIS	12-60910-12	35.00
FGL ENVIRONMENTAL INC.	77374	03/20/2023	WW/ INORGANIC ANALYSIS	12-60910-12	566.00
FGL ENVIRONMENTAL INC.	77374	03/20/2023	WW/ INORGANIC ANALYSIS	12-60910-12	35.00
FGL ENVIRONMENTAL INC.	77374	03/20/2023	WW/ INORGANIC ANALYSIS	12-60910-12	94.00
FGL ENVIRONMENTAL INC.	77374	03/20/2023	WW/INORGANIC ANALYSIS	12-60910-12	35.00
FGL ENVIRONMENTAL INC.	77374	03/20/2023	WW/INORGANIC ANALYSIS	12-60910-12	35.00
FGL ENVIRONMENTAL INC.	77374	03/20/2023	WW/ INORGANIC ANALYSIS	12-60910-12	94.00
FGL ENVIRONMENTAL INC.	77374	03/20/2023	WW/INORGANIC ANALYSIS	12-60910-12	35.00
FGL ENVIRONMENTAL INC.	77374	03/20/2023	WD/ BACTI ANALYSIS	11-60910-11	124.00
FGL ENVIRONMENTAL INC.	77374	03/20/2023	WW/ INORGANIC ANALYSIS	12-60910-12	35.00
FGL ENVIRONMENTAL INC.	77391	03/22/2023	WD/BACTI, MISC, & SUPPORT ANALYSIS	11-60910-11	124.00
FGL ENVIRONMENTAL INC.	77391	03/22/2023	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	124.00

**Vendor 10751 - FGL ENVIRONMENTAL INC. Total: 2,289.00**

**Vendor: 12540 - FNBO**

FNBO	DFT0001891	03/01/2023	ADM/ ZOOM VIDEO CONFERENCING	01-61150-09	389.90
FNBO	DFT0001892	03/02/2023	FD/PRECISION TRAINING GROUP /GRAVES	01-6120E-01	442.00
FNBO	DFT0001893	03/02/2023	FD/ AMERICAN HEART ASSOC/ MALONEY	01-6120E-01	32.50
FNBO	DFT0001894	03/02/2023	FD/ AMERICAN HEART ASSOC./VINCENT	01-6120E-01	32.50
FNBO	DFT0001895	03/02/2023	FD/ 2021 INT'L WILDLAND-URBAN INTERFACE CODE	01-60540-01	78.83
FNBO	DFT0001896	03/02/2023	FD/5 NIGHTS HOTEL STAY/M. CASTELLANOS FOR S-290 CL	01-6120E-01	763.60
FNBO	DFT0001897	03/02/2023	FD/ SERVICE FEE - TRENCH RESCUE TECHNICIAN CLASS	01-6120E-01	8.22
FNBO	DFT0001898	03/02/2023	FD/ HOTEL FOR ELGIN/MAHONEY/ DRIVER OPERATOR CLASS	01-6120E-01	966.40
FNBO	DFT0001899	03/02/2023	FD/ ESSENTIALS - FEB 4 - MARCH 4, 2023	01-6120E-01	31.00
FNBO	DFT0001900	03/02/2023	FD/ HOTEL ROOM/ ELGIN & MAHONEY/ DRIVER OPERATOR	01-6120E-01	934.44
FNBO	DFT0001901	03/02/2023	FD/ GATORADE VARIETY PACK	01-60900-01	81.56
FNBO	DFT0001902	03/02/2023	FD/ TRENCH RESCUE TECHNICIAN CLASS - J. VINCENT	01-6120E-01	350.00

**Vendor 12540 - FNBO Total: 4,110.95**

**Vendor: 12499 - FORD MOTOR CREDIT COMPANY**

FORD MOTOR CREDIT COMPANY	77375	03/20/2023	ADM/LEASE PAYMENT - 2021 FORD F-350	01-6180H-02	109.62
FORD MOTOR CREDIT COMPANY	77375	03/20/2023	ADM/LEASE PAYMENT - 2021 FORD F-350	01-6180J-02	826.37

**Vendor 12499 - FORD MOTOR CREDIT COMPANY Total: 935.99**

**Vendor: 12602 - FRITZ, DENISE**

FRITZ, DENISE	77251	03/01/2023	ADM/MONTHLY CELL PHONE ALLOWANCE	01-6060C-09	100.00
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**Vendor 12602 - FRITZ, DENISE Total: 100.00**

**Vendor: 10847 - GERBER'S AUTO SERVICES**

GERBER'S AUTO SERVICES	77311	03/09/2023	F&R/ REPLACE 4 TIRES/MAINTENANCE	01-6041L-02	2,484.61
GERBER'S AUTO SERVICES	77311	03/09/2023	F&R/ TAIL LIGHT ASSEMBLY LEFT/ FORD F-350 2021	01-6041L-02	578.53

**Vendor 10847 - GERBER'S AUTO SERVICES Total: 3,063.14**

**Vendor: 12503 - GERSENY, MEGAN**

GERSENY, MEGAN	77252	03/01/2023	WD/WW/WRF/MONTHLY CELL PHONE & INTERNET ALLOWANCE	11-6060C-11	33.00
GERSENY, MEGAN	77252	03/01/2023	WD/WW/WRF/MONTHLY CELL PHONE & INTERNET ALLOWANCE	12-6060C-12	33.00
GERSENY, MEGAN	77252	03/01/2023	WD/WW/WRF/MONTHLY CELL PHONE & INTERNET ALLOWANCE	39-6060C-25	34.00

**Vendor 12503 - GERSENY, MEGAN Total: 100.00**

**Vendor: 10850 - GIBSON, JOHNATHAN**

GIBSON, JOHNATHAN	77253	03/01/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
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**Vendor 10850 - GIBSON, JOHNATHAN Total: 45.00**

**Vendor: 12501 - GRAVES, KAYLA**

GRAVES, KAYLA	77254	03/01/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
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**Vendor 12501 - GRAVES, KAYLA Total: 45.00**

**Vendor: 10896 - GREEN, JAMES R**

GREEN, JAMES R	77255	03/01/2023	WD/WRF/MONTHLY CELL PHONE & INTERNET ALLOWANCE	11-6060C-11	83.00
GREEN, JAMES R	77255	03/01/2023	WD/WRF/MONTHLY CELL PHONE & INTERNET ALLOWANCE	39-6060C-25	17.00
GREEN, JAMES R	77376	03/20/2023	WD/WW/ REIMBURSEMENT MEAL DURING STORM	11-6120E-11	41.15
GREEN, JAMES R	77376	03/20/2023	WD/WW/ REIMBURSEMENT MEAL DURING	12-6120E-12	41.15

			STORM		
			<b>Vendor 10896 - GREEN, JAMES R Total:</b>		<b>182.30</b>
<b>Vendor: 10924 - HACH COMPANY</b>					
HACH COMPANY	77281	03/02/2023	WD/ CHL ANALYZER FOR FIELD SAMPLING	11-60920-11	748.55
			<b>Vendor 10924 - HACH COMPANY Total:</b>		<b>748.55</b>
<b>Vendor: 11005 - HOME DEPOT CREDIT SERVICE</b>					
HOME DEPOT CREDIT SERVICE	77298	03/07/2023	WD/ OP SUPPLIES	11-60900-11	185.39
HOME DEPOT CREDIT SERVICE	77298	03/07/2023	F&R/ 2 - WALNUT BROWN PICTURE FRAMES	01-60900-02	124.02
HOME DEPOT CREDIT SERVICE	77298	03/07/2023	WW/ MISC SUPPLIES	12-6032T-12	229.13
HOME DEPOT CREDIT SERVICE	77298	03/07/2023	WD/ MOUNTING BRAKET FOR PUMP	11-6033B-11	37.71
			<b>Vendor 11005 - HOME DEPOT CREDIT SERVICE Total:</b>		<b>576.25</b>
<b>Vendor: 11072 - JB DEWAR INC.</b>					
JB DEWAR INC.	77271	03/02/2023	F&R/260 - 87 OCTANE GASOLINE/ 280.60 CLEAR DIESEL	01-60960-02	2,654.16
JB DEWAR INC.	77368	03/16/2023	F&R/ 250 GAL 87 OCTANE GAS/ 4.27 GAL CLEAR DIESEL	01-60960-02	1,768.49
JB DEWAR INC.	77394	03/22/2023	F&R/300 GAL GASOLINE 193 GAL DIESEL	01-60960-02	2,264.79
JB DEWAR INC.	77394	03/22/2023	F&R/TANK INSPECTION	01-6033B-02	215.00
			<b>Vendor 11072 - JB DEWAR INC. Total:</b>		<b>6,902.44</b>
<b>Vendor: 12650 - JUSTIN VINCENT</b>					
JUSTIN VINCENT	77256	03/01/2023	MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-01	100.00
			<b>Vendor 12650 - JUSTIN VINCENT Total:</b>		<b>100.00</b>
<b>Vendor: 10543 - KITZMAN WATER</b>					
KITZMAN WATER	77269	03/02/2023	FD/RO WATER SOFTNER SERVICE	01-6033B-01	105.00
KITZMAN WATER	77291	03/06/2023	WD/WW/MONTHLY DRINKING WATER	11-60500-11	60.70
KITZMAN WATER	77291	03/06/2023	WD/WW/MONTHLY DRINKING WATER	12-60500-12	60.70
			<b>Vendor 10543 - KITZMAN WATER Total:</b>		<b>226.40</b>
<b>Vendor: 11199 - L.N. CURTIS &amp; SONS</b>					
L.N. CURTIS & SONS	77282	03/02/2023	FD/ LARGE G1 FACEPIECE W LARGE NOSECUP	01-60930-01	440.95
L.N. CURTIS & SONS	77312	03/09/2023	FD/ MSA CAIRNS PASSPORT HELMET	01-60900-01	80.68
L.N. CURTIS & SONS	77395	03/30/2023	FD/ E3 CUTTER TOOL ONLY/ E3 SPREADER TOOL ONLY/ E3	01-61700-01	42,234.08
			<b>Vendor 11199 - L.N. CURTIS &amp; SONS Total:</b>		<b>42,755.71</b>
<b>Vendor: 11206 - LAHR ELECTRIC MOTORS</b>					
LAHR ELECTRIC MOTORS	77383	03/21/2023	WD/ LEIMERT BOOSTER PUMP "B" MOTOR REWIND	11-6031L-11	1,966.63
			<b>Vendor 11206 - LAHR ELECTRIC MOTORS Total:</b>		<b>1,966.63</b>
<b>Vendor: 11242 - LIFE-ASSIST, INC.</b>					
LIFE-ASSIST, INC.	77313	03/09/2023	FD/ OPERATING SUPPLIES	01-60890-01	831.74
LIFE-ASSIST, INC.	77313	03/09/2023	FD/ RUSCH BAG MASK RESUSCITATOR, PEDIATRIC	01-60890-01	23.28
LIFE-ASSIST, INC.	77364	03/15/2023	FD/ EASY CAP II/ RUSCH ENDOTRACHEAL TUBE/ EMS ROLL	01-60890-01	147.78
			<b>Vendor 11242 - LIFE-ASSIST, INC. Total:</b>		<b>1,002.80</b>
<b>Vendor: 11278 - LYMAN, ANDREW C.</b>					
LYMAN, ANDREW C.	77377	03/20/2023	WD/ REIMBURSEMENT / D2 CERT RENEWAL	11-6120E-11	60.00
			<b>Vendor 11278 - LYMAN, ANDREW C. Total:</b>		<b>60.00</b>
<b>Vendor: 12727 - MAIRA ARELLANO</b>					
MAIRA ARELLANO	1179	03/09/2023	VH/ REFUND OF VET'S HAL SECURITY DEPOSIT 3/4/23	01-24200-02	1,000.00
			<b>Vendor 12727 - MAIRA ARELLANO Total:</b>		<b>1,000.00</b>
<b>Vendor: 11296 - MALONEY, RYAN S</b>					
MALONEY, RYAN S	77257	03/01/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
			<b>Vendor 11296 - MALONEY, RYAN S Total:</b>		<b>45.00</b>
<b>Vendor: 11363 - MEEKS, CODY</b>					
MEEKS, CODY	77314	03/09/2023	WD/ DISTRIBUTION GRADE 2 RENEWAL / REIMBURSEMENT	11-6120E-11	60.00
			<b>Vendor 11363 - MEEKS, CODY Total:</b>		<b>60.00</b>
<b>Vendor: 11372 - MENDOZA, CARLOS</b>					
MENDOZA, CARLOS	77258	03/01/2023	F&R/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-02	100.00
			<b>Vendor 11372 - MENDOZA, CARLOS Total:</b>		<b>100.00</b>
<b>Vendor: 11405 - MINER'S ACE HARDWARE</b>					

MINER'S ACE HARDWARE	77283	03/02/2023	F&R/ HEATER W/THRM TOWER 23"	01-6033B-02	108.74
MINER'S ACE HARDWARE	77378	03/20/2023	F&R/ OUTDOOR PLANTS	01-6033V-02	29.34
MINER'S ACE HARDWARE	77378	03/20/2023	F&R/ EMPTY POLY SANDBAGS	01-6033B-02	53.83
MINER'S ACE HARDWARE	77378	03/20/2023	F&R/ MOVING BOXES/GORILLA TAPE/ BUBBLE WRAP	01-6033B-02	211.80
<b>Vendor 11405 - MINER'S ACE HARDWARE Total:</b>					<b>403.71</b>
<b>Vendor: 11474 - NAVIA BENEFIT SOLUTIONS, INC.</b>					
NAVIA BENEFIT SOLUTIONS, INC.	77263	03/02/2023	ADM/MONTHLY CAFETERIA PLAN ADMINSTRATION	01-60860-09	350.00
NAVIA BENEFIT SOLUTIONS, INC.	77315	03/09/2023	ADM/SECTION 105 FUNDING DEPOSIT-5.00% OF \$65,000	01-60860-09	3,250.00
<b>Vendor 11474 - NAVIA BENEFIT SOLUTIONS, INC. Total:</b>					<b>3,600.00</b>
<b>Vendor: 11492 - NOBLE SAW, INC.</b>					
NOBLE SAW, INC.	77316	03/09/2023	WD/POWER PRUNER/SPACER/SCREWS/AIR FILTER/ SPARK PL	11-60930-11	63.85
<b>Vendor 11492 - NOBLE SAW, INC. Total:</b>					<b>63.85</b>
<b>Vendor: 11508 - NOVAS, ALBERTO</b>					
NOVAS, ALBERTO	1180	03/27/2023	F&R/VETS HALL DEPOSIT REFUND	01-24200-02	1,000.00
<b>Vendor 11508 - NOVAS, ALBERTO Total:</b>					<b>1,000.00</b>
<b>Vendor: 11520 - OFFICE1</b>					
OFFICE1	77317	03/09/2023	ADM/COPIER CHARGESN FYE: 3/13 - 4/12/23	01-60440-09	382.72
OFFICE1	77317	03/09/2023	FD/ADM/ CHARGES FPE: 3/13 - 4/12/2023	01-60440-01	78.00
OFFICE1	77317	03/09/2023	FD/ADM/ CHARGES FPE: 3/13 - 4/12/2023	01-60440-09	319.82
<b>Vendor 11520 - OFFICE1 Total:</b>					<b>780.54</b>
<b>Vendor: 11543 - PACIFIC GAS &amp; ELECTRIC</b>					
PACIFIC GAS & ELECTRIC	DFT0001909	03/08/2023	WW/ELEC SVCS VARIOUS LIFT STATIONS	12-6060E-12	24,214.90
PACIFIC GAS & ELECTRIC	DFT0001911	03/08/2023	WRF/ELEC SVCS - SAN SIMEON CREEK ROAD	39-6060E-25	107.88
PACIFIC GAS & ELECTRIC	DFT0001912	03/08/2023	WD/ ELEC SVCS SAN SIMEON CREEK ROAD	11-6060E-11	216.33
PACIFIC GAS & ELECTRIC	DFT0001913	03/08/2023	WRF/ELEC SVCS SAN SIMEON CREEK ROAD UNIT	39-6060E-25	394.05
PACIFIC GAS & ELECTRIC	DFT0001914	03/08/2023	WD/ELECSVCS SANTA ROSA CREEK ROAD	11-6060E-11	216.33
PACIFIC GAS & ELECTRIC	DFT0001915	03/08/2023	WRF/ELEC SVCS SAN SIMEON CREEK ROAD UNIT	39-6060E-25	394.05
PACIFIC GAS & ELECTRIC	DFT0001916	03/08/2023	WD/ ELEC SVCS VARIOUS WELLS	11-6060E-11	15.64
PACIFIC GAS & ELECTRIC	DFT0001917	03/08/2023	WD/ ELEC SVCS VARIOUS WELLS	11-6060E-11	10,574.24
PACIFIC GAS & ELECTRIC	DFT0001918	03/08/2023	WD/ ELEC SVCS VARIOUS WELLS	11-6060E-11	16,497.02
PACIFIC GAS & ELECTRIC	DFT0001919	03/08/2023	FD/BURTON RD	01-6060E-01	1,295.16
PACIFIC GAS & ELECTRIC	DFT0001919	03/08/2023	F&R/EAST VILLAGE RESTROOM	01-6060E-02	1,316.11
PACIFIC GAS & ELECTRIC	DFT0001919	03/08/2023	F&R/WEST VILLAGE RESTROOM	01-6060E-02	403.69
PACIFIC GAS & ELECTRIC	DFT0001919	03/08/2023	AD/TAMSEN DRIVE	01-6060E-09	651.84
<b>Vendor 11543 - PACIFIC GAS &amp; ELECTRIC Total:</b>					<b>56,297.24</b>
<b>Vendor: 11566 - PASO ROBLES FORD</b>					
PASO ROBLES FORD	77290	03/06/2023	WD/ SERVICE & REPAIRS FOR 2017 SERVICE BED	11-6041L-11	785.83
PASO ROBLES FORD	77392	03/22/2023	WD/2018 F150 OIL SERVICE & TRANSMISSION FLUSH	11-6041L-11	382.33
<b>Vendor 11566 - PASO ROBLES FORD Total:</b>					<b>1,168.16</b>
<b>Vendor: 12452 - PITNEY BOWES GLOBAL FINANCIAL SVCS LLC</b>					
PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	77323	03/15/2023	ADM/POSTAGE MACHINE LEASE PMT	01-60700-09	148.20
<b>Vendor 12452 - PITNEY BOWES GLOBAL FINANCIAL SVCS LLC Total:</b>					<b>148.20</b>
<b>Vendor: 11623 - PITNEY BOWES RESERVE ACCT</b>					
PITNEY BOWES RESERVE ACCT	77289	03/06/2023	ADM/POSTAGE MACHINE REFILLS	01-60510-09	1,000.00
<b>Vendor 11623 - PITNEY BOWES RESERVE ACCT Total:</b>					<b>1,000.00</b>
<b>Vendor: 11682 - PUMPING EFFICIENCY TESTING SERVICES LLC</b>					
PUMPING EFFICIENCY TESTING SERVICES LLC	77284	03/02/2023	WD/ EFFICIENCY TRAINING / SSWF WELLS 2/ SSWF WELL 1	11-6031P-11	2,400.00
<b>Vendor 11682 - PUMPING EFFICIENCY TESTING SERVICES LLC Total:</b>					<b>2,400.00</b>
<b>Vendor: 11731 - RETIREE00</b>					
RETIREE00	77325	03/15/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	563.03
<b>Vendor 11731 - RETIREE00 Total:</b>					<b>563.03</b>
<b>Vendor: 11732 - RETIREE01</b>					
RETIREE01	77326	03/15/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	563.03
<b>Vendor 11732 - RETIREE01 Total:</b>					<b>563.03</b>
<b>Vendor: 11733 - RETIREE02</b>					
RETIREE02	77327	03/15/2023	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	440.54
<b>Vendor 11733 - RETIREE02 Total:</b>					<b>440.54</b>
<b>Vendor: 11735 - RETIREE04</b>					
RETIREE04	77328	03/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	206.02
<b>Vendor 11735 - RETIREE04 Total:</b>					<b>206.02</b>



<b>Vendor: 11736 - RETIREE05</b> RETIREE05	77329	03/15/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	206.02
				<b>Vendor 11736 - RETIREE05 Total:</b>	<b>206.02</b>
<b>Vendor: 11737 - RETIREE06</b> RETIREE06	77330	03/15/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	206.02
				<b>Vendor 11737 - RETIREE06 Total:</b>	<b>206.02</b>
<b>Vendor: 11738 - RETIREE07</b> RETIREE07	77331	03/15/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	206.02
				<b>Vendor 11738 - RETIREE07 Total:</b>	<b>206.02</b>
<b>Vendor: 11739 - RETIREE08</b> RETIREE08	77332	03/15/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	103.73
				<b>Vendor 11739 - RETIREE08 Total:</b>	<b>103.73</b>
<b>Vendor: 11740 - RETIREE09</b> RETIREE09	77333	03/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	206.02
				<b>Vendor 11740 - RETIREE09 Total:</b>	<b>206.02</b>
<b>Vendor: 11741 - RETIREE10</b> RETIREE10	77334	03/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	206.02
				<b>Vendor 11741 - RETIREE10 Total:</b>	<b>206.02</b>
<b>Vendor: 11742 - RETIREE11</b> RETIREE11	77335	03/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	206.02
				<b>Vendor 11742 - RETIREE11 Total:</b>	<b>206.02</b>
<b>Vendor: 11743 - RETIREE12</b> RETIREE12	77336	03/15/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	1032.08
				<b>Vendor 11743 - RETIREE12 Total:</b>	<b>1032.08</b>
<b>Vendor: 11744 - RETIREE13</b> RETIREE13	77337	03/15/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	206.02
				<b>Vendor 11744 - RETIREE13 Total:</b>	<b>206.02</b>
<b>Vendor: 11745 - RETIREE14</b> RETIREE14	77338	03/15/2023	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	206.02
				<b>Vendor 11745 - RETIREE14 Total:</b>	<b>206.02</b>
<b>Vendor: 11746 - RETIREE15</b> RETIREE15	77339	03/15/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	206.02
				<b>Vendor 11746 - RETIREE15 Total:</b>	<b>206.02</b>
<b>Vendor: 11747 - RETIREE16</b> RETIREE16	77340	03/15/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	563.03
				<b>Vendor 11747 - RETIREE16 Total:</b>	<b>563.03</b>
<b>Vendor: 11748 - RETIREE17</b> RETIREE17	77341	03/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	563.03
				<b>Vendor 11748 - RETIREE17 Total:</b>	<b>563.03</b>
<b>Vendor: 11750 - RETIREE19</b> RETIREE19	77342	03/15/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	563.03
				<b>Vendor 11750 - RETIREE19 Total:</b>	<b>563.03</b>
<b>Vendor: 11751 - RETIREE20</b> RETIREE20	77343	03/15/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	206.02
				<b>Vendor 11751 - RETIREE20 Total:</b>	<b>206.02</b>
<b>Vendor: 11752 - RETIREE21</b> RETIREE21	77344	03/15/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	206.02
				<b>Vendor 11752 - RETIREE21 Total:</b>	<b>206.02</b>
<b>Vendor: 11753 - RETIREE22</b> RETIREE22	77345	03/15/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	516.61
				<b>Vendor 11753 - RETIREE22 Total:</b>	<b>516.61</b>
<b>Vendor: 11755 - RETIREE24</b> RETIREE24	77346	03/15/2023	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	206.02
				<b>Vendor 11755 - RETIREE24 Total:</b>	<b>206.02</b>
<b>Vendor: 11757 - RETIREE26</b> RETIREE26	77347	03/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	1,075.02
				<b>Vendor 11757 - RETIREE26 Total:</b>	<b>1,075.02</b>
<b>Vendor: 11758 - RETIREE27</b> RETIREE27	77348	03/15/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	1,032.08
				<b>Vendor 11758 - RETIREE27 Total:</b>	<b>1,032.08</b>
<b>Vendor: 11759 - RETIREE28</b> RETIREE28	77349	03/15/2023	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	563.03
				<b>Vendor 11759 - RETIREE28 Total:</b>	<b>563.03</b>
<b>Vendor: 11761 - RETIREE30</b> RETIREE30	77350	03/15/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	440.54

					<b>Vendor 11761 - RETIREE30 Total:</b>	<b>440.54</b>
<b>Vendor: 11762 - RETIREE31</b>						
RETIREE31	77351	03/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09		206.02
					<b>Vendor 11762 - RETIREE31 Total:</b>	<b>206.02</b>
<b>Vendor: 11763 - RETIREE32</b>						
RETIREE32	77352	03/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09		552.1
					<b>Vendor 11763 - RETIREE32 Total:</b>	<b>552.1</b>
<b>Vendor: 11764 - RETIREE33</b>						
RETIREE33	77353	03/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09		440.54
					<b>Vendor 11764 - RETIREE33 Total:</b>	<b>440.54</b>
<b>Vendor: 11765 - RETIREE34</b>						
RETIREE34	77354	03/15/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01		103.73
					<b>Vendor 11765 - RETIREE34 Total:</b>	<b>103.73</b>
<b>Vendor: 11767 - RETIREE36</b>						
RETIREE36	77355	03/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09		774.34
					<b>Vendor 11767 - RETIREE36 Total:</b>	<b>774.34</b>
<b>Vendor: 11768 - RETIREE37</b>						
RETIREE37	77356	03/15/2023	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	01-51210-09		59.15
RETIREE37	77356	03/15/2023	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	11-51210-11		769.00
RETIREE37	77356	03/15/2023	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12		354.92
					<b>Vendor 11768 - RETIREE37 Total:</b>	<b>1,183.07</b>
<b>Vendor: 11769 - RETIREE38</b>						
RETIREE38	77357	03/15/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11		1,387.01
					<b>Vendor 11769 - RETIREE38 Total:</b>	<b>1,387.01</b>
<b>Vendor: 11003 - RETIREE40</b>						
RETIREE40	77358	03/15/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01		1,387.01
					<b>Vendor 11003 - RETIREE40 Total:</b>	<b>1,387.01</b>
<b>Vendor: 11800 - ROBERTO GARCIA</b>						
ROBERTO GARCIA	77285	03/02/2023	VH/ REFUND OVERPAYMENT VETS HALL RENTAL 4/24/2022	01-45000-02		360.00
					<b>Vendor 11800 - ROBERTO GARCIA Total:</b>	<b>360.00</b>
<b>Vendor: 12726 - SAN LUIS OBISPO COUONTY PLANNING &amp; BUILDING</b>						
SLO COUNTY PLANNING & BUILDING	77297	03/07/2023	F&R/ HAZARDOUS TREE REMOVAL/ MONTEREY PINE TREES	01-6033G-02		593.60
					<b>Vendor 12726 - SAN LUIS OBISPO COUONTY PLANNING &amp; BUILDING Total:</b>	<b>593.60</b>
<b>Vendor: 11863 - SAN LUIS POWERHOUSE</b>						
SAN LUIS POWERHOUSE	77267	03/02/2023	WD/ INVESTIGATE OIL LEAK	11-6031G-11		481.90
SAN LUIS POWERHOUSE	77267	03/02/2023	WW/METER REPLACEMENT	12-6032G-12		234.75
SAN LUIS POWERHOUSE	77267	03/02/2023	WD/ OIL/FUEL FILTER SERVICE	11-6031G-11		856.81
					<b>Vendor 11863 - SAN LUIS POWERHOUSE Total:</b>	<b>1,573.46</b>
<b>Vendor: 11900 - SCOTT O'BRIEN FIRE &amp; SAFETY CO. INC.</b>						
SCOTT O'BRIEN FIRE & SAFETY CO. INC.	77318	03/09/2023	FD/ ANNUAL MAINTENANCE EXTINGUISHERS	01-6080M-01		232.60
SCOTT O'BRIEN FIRE & SAFETY CO. INC.	77365	03/15/2023	FD/ ABC ANNUAL MAINTENANCE EXTINGUISHER	01-6080M-01		496.62
					<b>Vendor 11900 - SCOTT O'BRIEN FIRE &amp; SAFETY CO. INC. Total:</b>	<b>729.22</b>
<b>Vendor: 12731 - SIGNINGS WITH K.MAHRT</b>						
SIGNINGS WITH K.MAHRT	77379	03/20/2023	ADM/NOTARY SERVICE/ RELEASE OF LIEN PARCELO22-261	01-6080M-09		25.00
					<b>Vendor 12731 - SIGNINGS WITH K.MAHRT Total:</b>	<b>25.00</b>
<b>Vendor: 12708 - SLO COUNTY APCD</b>						
SLO COUNTY APCD	77393	03/22/2023	FD/RENEWAL OF EQUIPMENT UNDER PERMIT #1007-1	01-60550-01		465.52
					<b>Vendor 12708 - SLO COUNTY APCD Total:</b>	<b>465.52</b>
<b>Vendor: 11969 - SLO COUNTY CLERK-RECORDER</b>						
SLO COUNTY CLERK-RECORDER	77380	03/20/2023	ADM/ RELEASE LIEN -022.261.035- 950 HARTFORD ST	01-43900-09		20.00
					<b>Vendor 11969 - SLO COUNTY CLERK-RECORDER Total:</b>	<b>20.00</b>
<b>Vendor: 12478 - SO CAL GAS</b>						
SO CAL GAS	DFT0001903	03/07/2023	FD/GAS SVC 2850 BURTON DR	01-6060G-01		1,021.84
SO CAL GAS	DFT0001904	03/07/2023	FD/ MONTHLY GAS CHARGES	01-6060G-01		74.80
SO CAL GAS	DFT0001905	03/07/2023	WW/WD/ MONTHLY GAS CHARGES	11-6060G-11		207.85
SO CAL GAS	DFT0001905	03/07/2023	WW/WD/ MONTHLY GAS CHARGES	12-6060G-12		207.85
SO CAL GAS	DFT0001906	03/07/2023	F&R / MONTHLY GAS CHARGES	01-6060G-02		652.29

SO CAL GAS	DFT0001907	03/07/2023	ADM/GAS SVC 1316 TAMSON	01-6060G-09	46.12
SO CAL GAS	DFT0001908	03/07/2023	FD/ MONTHLY GAS CHARGES	01-6060G-01	127.32
				<b>Vendor 12478 - SO CAL GAS Total:</b>	<b>2,338.07</b>
<b>Vendor: 12084 - STEVENTON, ADAM</b>					
STEVENTON, ADAM	77381	03/20/2023	WD/ T4 CERTIFICATION REIMBURSEMENT	11-6120E-11	305.00
				<b>Vendor 12084 - STEVENTON, ADAM Total:</b>	<b>305.00</b>
<b>Vendor: 12588 - STEWART, WIL</b>					
STEWART, WIL	77259	03/01/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
				<b>Vendor 12588 - STEWART, WIL Total:</b>	<b>45.00</b>
<b>Vendor: 12645 - SYNAGRO WEST, LLC</b>					
SYNAGRO WEST, LLC	77382	03/20/2023	WW/BIOSOLIDS TO LIBERTY COMPOST	12-6032S-12	5,433.82
				<b>Vendor 12645 - SYNAGRO WEST, LLC Total:</b>	<b>5,433.82</b>
<b>Vendor: 10688 - TORLANO, EMILY A.</b>					
TORLANO, EMILY A.	77260	03/01/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
				<b>Vendor 10688 - TORLANO, EMILY A. Total:</b>	<b>45.00</b>
<b>Vendor: 12249 - UNITED RENTALS (NA) INC.</b>					
UNITED RENTALS (NA) INC.	77319	03/09/2023	F&R/ TRUCK PU 3/4 TON 4X4 EXT CAB	01-60700-02	836.55
				<b>Vendor 12249 - UNITED RENTALS (NA) INC. Total:</b>	<b>836.55</b>
<b>Vendor: 12250 - UNITED STAFFING ASSOC</b>					
UNITED STAFFING ASSOC	77286	03/02/2023	ADM/ TEMP AR/AP W/E: 2/26/2023	01-6080T-09	1,556.32
UNITED STAFFING ASSOC	77301	03/09/2023	ADM/ TEMP AR/AP FWE: 3/5/2023	01-6080T-09	1,590.92
				<b>Vendor 12250 - UNITED STAFFING ASSOC Total:</b>	<b>3,147.24</b>
<b>Vendor: 12261 - US BANK EQUIPMENT FINANCE</b>					
US BANK EQUIPMENT FINANCE	77277	03/02/2023	RICOH COPIER LEASE	01-60440-01	109.85
US BANK EQUIPMENT FINANCE	77277	03/02/2023	RICOH COPIER LEASE	01-60440-09	199.53
				<b>Vendor 12261 - US BANK EQUIPMENT FINANCE Total:</b>	<b>309.38</b>
<b>Vendor: 12637 - VINCENT COMMUNICATIONS</b>					
VINCENT COMMUNICATIONS	77366	03/15/2023	FD/CONNECTOR JACK RIGHT ANGLE/ LABOR	01-60900-01	220.76
				<b>Vendor 12637 - VINCENT COMMUNICATIONS Total:</b>	<b>220.76</b>
<b>Vendor: 12293 - VITAL RECORDS CONTROL</b>					
VITAL RECORDS CONTROL	77324	03/15/2023	ADM/DOCUMENT STORAGE	01-6080M-09	682.12
				<b>Vendor 12293 - VITAL RECORDS CONTROL Total:</b>	<b>682.12</b>
<b>Vendor: 12343 - WESTERN EQUIPMENT FINANCE</b>					
WESTERN EQUIPMENT FINANCE	77274	03/02/2023	F&R/ TORO TX 1000	01-61800-02	331.14
WESTERN EQUIPMENT FINANCE	77274	03/02/2023	F&R/ TORO TX 1000	01-6180H-02	8.71
				<b>Vendor 12343 - WESTERN EQUIPMENT FINANCE Total:</b>	<b>339.85</b>
<b>Vendor: 12728 - MORTON REVOCABLE TRUST</b>					
MORTON REVOCABLE TRUST	77321	03/13/2023	WD/FORD F-650 DUMP TRUCK - INSTALLMENT	11-6180H-11	1,352.76
			SALE AGREE		
MORTON REVOCABLE TRUST	77321	03/13/2023	WD/FORD F-650 DUMP TRUCK - INSTALLMENT	11-6180J-11	15,583.68
			SALE AGREE		
				<b>Vendor 12728 - MORTON REVOCABLE TRUST Total:</b>	<b>16,936.44</b>
					<b>Grand Total:</b>
					<b>307,545.41</b>

**Fund Summary**

Fund	Payment Amount
01 - GENERAL FUND	160,491.48
11 - WATER FUND	83,648.04
12 - WASTEWATER FUND	47,088.33
39 - WRF OPERATIONS	8,925.98
40 - WRF CAPITAL	7,391.58
<b>ind Total:</b>	<b>307,545.41</b>

<b>Vendor: 10103 - AMERITAS LIFE INSURANCE G</b>					
AMERITAS LIFE INSURANCE G	DFT0002004	03/29/2023	DENTAL PREMIUM	01-21500-00	3,902.96
AMERITAS LIFE INSURANCE G	DFT0002004	03/29/2023	DENTAL PREMIUM	01-21500-00	603.08
				<b>Vendor 10103 - AMERITAS LIFE INSURANCE G Total:</b>	<b>4,506.04</b>

<b>Vendor: 10350 - CAMBRIA COMMUNITY SERVICE</b>					
CAMBRIA COMMUNITY SERVICE	DFT0001877	03/03/2023	MEDICAL REIMBURSEMENT	01-21710-00	1,550.00
CAMBRIA COMMUNITY SERVICE	DFT0001877	03/03/2023	MEDICAL REIMBURSEMENT	01-51220-01	250.00
CAMBRIA COMMUNITY SERVICE	DFT0001877	03/03/2023	MEDICAL REIMBURSEMENT	01-51220-02	50.00
CAMBRIA COMMUNITY SERVICE	DFT0001877	03/03/2023	MEDICAL REIMBURSEMENT	01-51220-09	250.00



CAMBRIA COMMUNITY SERVICE	DFT0001877	03/03/2023	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVICE	DFT0001877	03/03/2023	MEDICAL REIMBURSEMENT	12-51220-12	200.00
CAMBRIA COMMUNITY SERVICE	DFT0001935	03/17/2023	MEDICAL REIMBURSEMENT	01-21710-00	1,550.00
CAMBRIA COMMUNITY SERVICE	DFT0001935	03/17/2023	MEDICAL REIMBURSEMENT	01-51220-01	250.00
CAMBRIA COMMUNITY SERVICE	DFT0001935	03/17/2023	MEDICAL REIMBURSEMENT	01-51220-02	50.00
CAMBRIA COMMUNITY SERVICE	DFT0001935	03/17/2023	MEDICAL REIMBURSEMENT	01-51220-09	250.00
CAMBRIA COMMUNITY SERVICE	DFT0001935	03/17/2023	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVICE	DFT0001935	03/17/2023	MEDICAL REIMBURSEMENT	12-51220-12	200.00
CAMBRIA COMMUNITY SERVICE	DFT0001987	03/31/2023	MEDICAL REIMBURSEMENT	01-21710-00	1,550.00
CAMBRIA COMMUNITY SERVICE	DFT0001987	03/31/2023	MEDICAL REIMBURSEMENT	01-51220-01	250.00
CAMBRIA COMMUNITY SERVICE	DFT0001987	03/31/2023	MEDICAL REIMBURSEMENT	01-51220-02	50.00
CAMBRIA COMMUNITY SERVICE	DFT0001987	03/31/2023	MEDICAL REIMBURSEMENT	01-51220-09	250.00
CAMBRIA COMMUNITY SERVICE	DFT0001987	03/31/2023	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVICE	DFT0001987	03/31/2023	MEDICAL REIMBURSEMENT	12-51220-12	200.00
CAMBRIA COMMUNITY SERVICE	DFT0002008	03/30/2023	MEDICAL REIMBURSEMENT	01-21710-00	950.00
<b>Vendor 10350 - CAMBRIA COMMUNITY SERVICE Total:</b>					<b>8,450.00</b>

**Vendor: 10691 - EMPLOYMENT DEVELOPMENT DP**

EMPLOYMENT DEVELOPMENT DP	DFT0001888	03/03/2023	STATE TAX WITHHOLDING	01-21100-00	3,945.82
EMPLOYMENT DEVELOPMENT DP	DFT0001889	03/03/2023	SDI	01-21300-00	1,119.26
EMPLOYMENT DEVELOPMENT DP	DFT0001946	03/17/2023	STATE TAX WITHHOLDING	01-21100-00	4,375.14
EMPLOYMENT DEVELOPMENT DP	DFT0001947	03/17/2023	SDI	01-21300-00	1,194.58
EMPLOYMENT DEVELOPMENT DP	DFT0001998	03/31/2023	STATE TAX WITHHOLDING	01-21100-00	5,009.48
EMPLOYMENT DEVELOPMENT DP	DFT0001999	03/31/2023	SDI	01-21300-00	1,203.56
EMPLOYMENT DEVELOPMENT DP	DFT0002013	03/30/2023	STATE TAX WITHHOLDING	01-21100-00	4,447.41
EMPLOYMENT DEVELOPMENT DP	DFT0002014	03/30/2023	SDI	01-21300-00	413.47
<b>Vendor 10691 - EMPLOYMENT DEVELOPMENT DP Total:</b>					<b>21,708.72</b>

**Vendor: 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC.**

IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHT DFT0001864	03/03/2023	DUES-FIRE IAFF	01-21600-00	360.00	
IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHT DFT0001924	03/17/2023	DUES-FIRE IAFF	01-21600-00	360.00	
IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHT DFT0001976	03/31/2023	DUES-FIRE IAFF	01-21600-00	360.00	
<b>Vendor 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC. Total:</b>					<b>1,080.00</b>

**Vendor: 11069 - IRS/FEDERAL PAYROLL TAXES**

IRS/FEDERAL PAYROLL TAXES	DFT0001886	03/03/2023	FEDERAL TAX WITHHOLDING	01-21000-00	10,911.93
IRS/FEDERAL PAYROLL TAXES	DFT0001887	03/03/2023	MEDICARE TAX WITHHOLDING	01-21200-00	3,722.70
IRS/FEDERAL PAYROLL TAXES	DFT0001890	03/03/2023	SOCIAL SECURITY TAX	01-21200-00	15,917.70
IRS/FEDERAL PAYROLL TAXES	DFT0001944	03/17/2023	FEDERAL TAX WITHHOLDING	01-21000-00	12,557.99
IRS/FEDERAL PAYROLL TAXES	DFT0001945	03/17/2023	MEDICARE TAX WITHHOLDING	01-21200-00	3,982.88
IRS/FEDERAL PAYROLL TAXES	DFT0001948	03/17/2023	SOCIAL SECURITY TAX	01-21200-00	17,030.10
IRS/FEDERAL PAYROLL TAXES	DFT0001996	03/31/2023	FEDERAL TAX WITHHOLDING	01-21000-00	12,944.76
IRS/FEDERAL PAYROLL TAXES	DFT0001997	03/31/2023	MEDICARE TAX WITHHOLDING	01-21200-00	3,975.96
IRS/FEDERAL PAYROLL TAXES	DFT0002000	03/31/2023	SOCIAL SECURITY TAX	01-21200-00	17,000.66
IRS/FEDERAL PAYROLL TAXES	DFT0002011	03/30/2023	FEDERAL TAX WITHHOLDING	01-21000-00	11,230.98
IRS/FEDERAL PAYROLL TAXES	DFT0002012	03/30/2023	MEDICARE TAX WITHHOLDING	01-21200-00	1,332.28
IRS/FEDERAL PAYROLL TAXES	DFT0002015	03/30/2023	SOCIAL SECURITY TAX	01-21200-00	5,696.64
<b>Vendor 11069 - IRS/FEDERAL PAYROLL TAXES Total:</b>					<b>116,304.58</b>

**Vendor: 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457**

MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0001871	03/03/2023	457 YEE CONTIRBUTION	01-21410-00	3,974.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0001872	03/03/2023	457 YEE CONTIRBUTION	01-21410-00	817.19
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0001873	03/03/2023	457 YEE CONTIRBUTION	01-21410-00	25.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0001874	03/03/2023	DC 457 MGMT MATCH	01-21410-00	800.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0001875	03/03/2023	DD ICMA SEIU MATCH	01-21410-00	275.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0001876	03/03/2023	401A YEE CONTRIBUTION	01-21410-00	2,234.95
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0001931	03/17/2023	457 YEE CONTIRBUTION	01-21410-00	3,974.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0001932	03/17/2023	457 YEE CONTIRBUTION	01-21410-00	825.66
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0001933	03/17/2023	DC 457 MGMT MATCH	01-21410-00	800.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0001934	03/17/2023	401A YEE CONTRIBUTION	01-21410-00	2,234.95
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0001983	03/31/2023	457 YEE CONTIRBUTION	01-21410-00	3,974.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0001984	03/31/2023	457 YEE CONTIRBUTION	01-21410-00	1,012.06
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0001985	03/31/2023	DC 457 MGMT MATCH	01-21410-00	800.00

MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0001986	03/31/2023	401A YEE CONTRIBUTION	01-21410-00	2,234.95
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0002005	03/30/2023	457 YEE CONTIRBUTION	01-21410-00	6,000.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0002006	03/30/2023	DC 457 MGMT MATCH	01-21410-00	50.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 4 DFT0002007	03/30/2023	401A YEE CONTRIBUTION	01-21410-00	627.69

**Vendor 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457 Total: 30,659.45**

**Vendor: 11652 - PPBI DIRECT DEPOSIT**

PPBI-DIRECT DEPOSIT	20050	3/3/2023	Check	01-21520-00	2,184.22
PPBI-DIRECT DEPOSIT	EFT0000053	3/3/2023	EFT	01-21520-00	81,048.08
PPBI-DIRECT DEPOSIT	20051	3/17/2023	Check	01-21520-00	2,038.32
PPBI-DIRECT DEPOSIT	EFT0000054	3/17/2023	EFT	01-21520-00	87,849.48
PPBI-DIRECT DEPOSIT	EFT0000056	3/30/2023	EFT	01-21520-00	19,410.37
PPBI-DIRECT DEPOSIT	20052	3/30/2023	Check	01-21520-00	2,220.52
PPBI-DIRECT DEPOSIT	EFT0000055	3/31/2023	EFT	01-21520-00	86,802.64

**Vendor 11652 - PPBI-DIRECT DEPOSIT Total: 281,553.63**

**Vendor: 11593 - PERS HEALTH BENEFIT SERV**

PERS HEALTH BENEFIT SERV	DFT0002002	03/29/2023	HEALTH PREMIUM	01-21510-00	33,244.74
PERS HEALTH BENEFIT SERV	DFT0002002	03/29/2023	HEALTH PREMIUM	01-21510-00	8,610.26
PERS HEALTH BENEFIT SERV	DFT0002002	03/29/2023	HEALTH PREMIUM	01-51030-01	695.79
PERS HEALTH BENEFIT SERV	DFT0002002	03/29/2023	HEALTH PREMIUM	01-51030-09	(521.36)
PERS HEALTH BENEFIT SERV	DFT0002002	03/29/2023	HEALTH PREMIUM	01-51030-09	138.70
PERS HEALTH BENEFIT SERV	DFT0002002	03/29/2023	HEALTH PREMIUM	01-51210-01	906.00
PERS HEALTH BENEFIT SERV	DFT0002002	03/29/2023	HEALTH PREMIUM	01-51210-02	604.00
PERS HEALTH BENEFIT SERV	DFT0002002	03/29/2023	HEALTH PREMIUM	01-51210-09	89.97
PERS HEALTH BENEFIT SERV	DFT0002002	03/29/2023	HEALTH PREMIUM	01-51210-09	1,661.00
PERS HEALTH BENEFIT SERV	DFT0002002	03/29/2023	HEALTH PREMIUM	11-51210-11	1,057.00
PERS HEALTH BENEFIT SERV	DFT0002002	03/29/2023	HEALTH PREMIUM	12-51210-12	906.00

**Vendor 11593 - PERS HEALTH BENEFIT SERV Total: 47,392.10**

**Vendor: 11594 - PERS RETIREMENT SYSTEM**

PERS RETIREMENT SYSTEM	DFT0001865	03/03/2023	PERS RETIREMENT	01-21400-00	1,421.20
PERS RETIREMENT SYSTEM	DFT0001866	03/03/2023	PERS RETIREMENT	01-21400-00	3,808.35
PERS RETIREMENT SYSTEM	DFT0001867	03/03/2023	PERS RETIREMENT	01-21400-00	529.29
PERS RETIREMENT SYSTEM	DFT0001868	03/03/2023	PERS RETIREMENT	01-21400-00	1,226.43
PERS RETIREMENT SYSTEM	DFT0001869	03/03/2023	PERS RETIREMENT	01-21400-00	3,062.15
PERS RETIREMENT SYSTEM	DFT0001870	03/03/2023	PERS RETIREMENT	01-21400-00	3,010.30
PERS RETIREMENT SYSTEM	DFT0001878	03/03/2023	PERS RETIREMENT	01-21400-00	1,327.47
PERS RETIREMENT SYSTEM	DFT0001879	03/03/2023	PERS RETIREMENT	01-21400-00	2,567.70
PERS RETIREMENT SYSTEM	DFT0001880	03/03/2023	PERS RETIREMENT	01-21400-00	1,507.58
PERS RETIREMENT SYSTEM	DFT0001881	03/03/2023	PERS RETIREMENT	01-21400-00	1,884.95
PERS RETIREMENT SYSTEM	DFT0001882	03/03/2023	PERS RETIREMENT	01-21400-00	2,606.33
PERS RETIREMENT SYSTEM	DFT0001883	03/03/2023	PERS RETIREMENT	01-21400-00	2,884.35
PERS RETIREMENT SYSTEM	DFT0001925	03/17/2023	PERS RETIREMENT	01-21400-00	1,424.36
PERS RETIREMENT SYSTEM	DFT0001926	03/17/2023	PERS RETIREMENT	01-21400-00	3,816.66
PERS RETIREMENT SYSTEM	DFT0001927	03/17/2023	PERS RETIREMENT	01-21400-00	529.29
PERS RETIREMENT SYSTEM	DFT0001928	03/17/2023	PERS RETIREMENT	01-21400-00	1,226.41
PERS RETIREMENT SYSTEM	DFT0001929	03/17/2023	PERS RETIREMENT	01-21400-00	2,826.18
PERS RETIREMENT SYSTEM	DFT0001930	03/17/2023	PERS RETIREMENT	01-21400-00	2,778.31
PERS RETIREMENT SYSTEM	DFT0001936	03/17/2023	PERS RETIREMENT	01-21400-00	1,327.47
PERS RETIREMENT SYSTEM	DFT0001937	03/17/2023	PERS RETIREMENT	01-21400-00	2,567.70
PERS RETIREMENT SYSTEM	DFT0001938	03/17/2023	PERS RETIREMENT	01-21400-00	1,520.24
PERS RETIREMENT SYSTEM	DFT0001939	03/17/2023	PERS RETIREMENT	01-21400-00	1,900.54
PERS RETIREMENT SYSTEM	DFT0001940	03/17/2023	PERS RETIREMENT	01-21400-00	2,597.87
PERS RETIREMENT SYSTEM	DFT0001941	03/17/2023	PERS RETIREMENT	01-21400-00	2,874.99
PERS RETIREMENT SYSTEM	DFT0001977	03/31/2023	PERS RETIREMENT	01-21400-00	1,372.60
PERS RETIREMENT SYSTEM	DFT0001978	03/31/2023	PERS RETIREMENT	01-21400-00	3,680.10
PERS RETIREMENT SYSTEM	DFT0001979	03/31/2023	PERS RETIREMENT	01-21400-00	529.29
PERS RETIREMENT SYSTEM	DFT0001980	03/31/2023	PERS RETIREMENT	01-21400-00	1,226.43
PERS RETIREMENT SYSTEM	DFT0001981	03/31/2023	PERS RETIREMENT	01-21400-00	2,305.80
PERS RETIREMENT SYSTEM	DFT0001982	03/31/2023	PERS RETIREMENT	01-21400-00	2,266.75
PERS RETIREMENT SYSTEM	DFT0001988	03/31/2023	PERS RETIREMENT	01-21400-00	1,327.47
PERS RETIREMENT SYSTEM	DFT0001989	03/31/2023	PERS RETIREMENT	01-21400-00	2,567.70

PERS RETIREMENT SYSTEM	DFT0001990	03/31/2023	PERS RETIREMENT	01-21400-00	1,521.09
PERS RETIREMENT SYSTEM	DFT0001991	03/31/2023	PERS RETIREMENT	01-21400-00	1,901.58
PERS RETIREMENT SYSTEM	DFT0001992	03/31/2023	PERS RETIREMENT	01-21400-00	2,597.87
PERS RETIREMENT SYSTEM	DFT0001993	03/31/2023	PERS RETIREMENT	01-21400-00	2,874.99
PERS RETIREMENT SYSTEM	DFT0002003	03/29/2023	ACCRUED LIAB-MISC & SAFETY	01-51090-01	13,067.50
PERS RETIREMENT SYSTEM	DFT0002003	03/29/2023	ACCRUED LIAB-MISC & SAFETY	01-51090-02	3,506.66
PERS RETIREMENT SYSTEM	DFT0002003	03/29/2023	ACCRUED LIAB-MISC & SAFETY	01-51090-09	13,087.80
PERS RETIREMENT SYSTEM	DFT0002003	03/29/2023	ACCRUED LIAB-MISC & SAFETY	11-51090-11	8,809.78
PERS RETIREMENT SYSTEM	DFT0002003	03/29/2023	ACCRUED LIAB-MISC & SAFETY	12-51090-12	10,235.79
PERS RETIREMENT SYSTEM	DFT0002003	03/29/2023	ACCRUED LIAB-MISC & SAFETY	39-51090-25	2,040.05

**Vendor 11594 - PERS RETIREMENT SYSTEM Total: 126,145.37**

**Vendor: 11911 - SEIU LOCAL 620**

SEIU LOCAL 620	DFT0001884	03/03/2023	SEIU UNION DUES	01-21600-00	223.74
SEIU LOCAL 620	DFT0001885	03/03/2023	SEIU UNION DUES	01-21600-00	175.60
SEIU LOCAL 620	DFT0001942	03/17/2023	SEIU UNION DUES	01-21600-00	222.24
SEIU LOCAL 620	DFT0001943	03/17/2023	SEIU UNION DUES	01-21600-00	175.60
SEIU LOCAL 620	DFT0001994	03/31/2023	SEIU UNION DUES	01-21600-00	222.24
SEIU LOCAL 620	DFT0001995	03/31/2023	SEIU UNION DUES	01-21600-00	175.60

**Vendor 11911 - SEIU LOCAL 620 Total: 1,195.02**

**Vendor: 12175 - THE LINCOLN NATIONAL LIFE**

THE LINCOLN NATIONAL LIFE	DFT0002001	03/29/2023	LIFE INSUR-GROUP	01-21640-00	278.36
THE LINCOLN NATIONAL LIFE	DFT0002001	03/29/2023	LIFE INSUR-GROUP	01-51050-09	15.56

**Vendor 12175 - THE LINCOLN NATIONAL LIFE Total: 293.92**

**Grand Total: 639,288.83**



**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, March 9, 2023 1:00 PM

**1. OPENING**

**A. Call to Order**

President Dean called the meeting to order at 1:03 p.m.

**B. Pledge of Allegiance**

President Dean led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: Karen Dean, Tom Gray, Harry Farmer, Debra Scott and Michael Thomas.

Staff present: Acting General Manager Ray Dienzo, Finance Manager Denise Fritz, Fire Chief Justin Vincent, Facilities & Resources Manager Carlos Mendoza and Administrative Analyst – HR & IT Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel and Administrative Department Manager Pamela Duffield.

**D. President's Report**

President Dean reported on the general manager recruitment and the upcoming storm.

Chief Vincent provided an update on the upcoming storm.

**E. Agenda Review**

President Dean asked for any addition or deletions.

President Dean requested to remove 5B from the agenda for future consideration. The Board of Directors unanimously agreed.

Acting General Manager Dienzo requested to move 5D to 5A. The Board of Directors unanimously agreed.

**2. BOARD MEMBER COMMUNICATIONS**

Director Thomas reported on his attendance at the 2023 Special District Leadership Academy.

Director Scott reported on her attendance at the 2023 Special District Leadership Academy.

**3. COMMISSION REPORT**

**A. PROS Chairman's Report**

PROS Chairman Steve Kniffen provided a report for the PROS Commission.

#### **4. PUBLIC COMMENT**

Public Comment:

President Diamond, San Simeon CSD

Crosby Swartz, Cambria (submitted a written comment for the record)

Laura Swartz, Cambria

Linda Prentiss, Cool (the administrative analyst read a written comment into the record)

Holly Ludwigson, Cambria (the administrative analyst read a written comment into the record)

Elizabeth Bettenhausen, Cambria

The Board of Directors took a break at 1:37 p.m.

The Board of Directors reconvened the meeting at 1:52 p.m.

Public Comment:

Tina Dickason, Cambria

#### **5. REGULAR BUSINESS**

##### **A. Discussion and Consideration of Strategic Plan Status Report**

Acting General Manager Dienzo introduced the item and provided a summary.

The Board of Directors reviewed the Strategic Plan status report.

The Board of Directors agreed to create an Ad Hoc Committee consisting of Director Thomas and Director Scott to work on a historical page for the Strategic Plan.

Public Comment:

Christine Heinrichs, Cambria

Vice President Gray moved to accept the changes, updates and recommendations of staff.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

##### **B. Discussion and Approval of Neptune Technology Group for Procurement of Advanced Metering Infrastructure (AMI)**

This item wasn't discussed.

##### **C. Discussion and Consideration to Approve Draft Policy 1030: Code of Ethics Policy**

Acting General Manager Dienzo introduced the item and provided a summary.

Director Thomas suggested revising section 1030.8 and using a lower case "r" in the word representative.

Public Comment:

Jim Townsend, Cambria (the administrative analyst read a written comment into the record)

Jeff Wilson, Cambria

Vice President Gray moved to approve the draft Policy 1030: Code of Ethics policy.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Vice President Gray moved to approve the draft Policy 1030: Code of Ethics policy including the changes that were proposed by Director Thomas during this meeting.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**D. Receive and File the Independent Auditor’s Report for Fiscal Year 2021/22 and Internal Control Letter**

This item was reviewed as regular business item 5A.

Acting General Manager Dienzo introduced the item and turned it over to Ms. Duffield and Mr. Hom who provided a summary.

**A. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

**A. Finance Committee's Report**

There was no Board discussion on this item. A written report was included in the agenda packet.

**B. Policy Committee's Report**

A written report was included in the agenda packet.

**C. Resources and Infrastructure Committee's Report**

There was no Board discussion on this item. A written report was included in the agenda packet.

**D. Other Liaison Reports and Ad Hoc Committee Reports**

There was no Board discussion on this item. Written reports were included in the agenda packet.

**6. FUTURE AGENDA ITEM(S)**

President Dean asked for any future agenda items.

President Dean would like to discuss having the Policy Committee review the Social Media Policy and Code of Conduct and Behavioral norms.

**7. ADJOURN**



President Dean adjourned the meeting at 3:06 p.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

DRAFT

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, March 16, 2023 1:00 PM

**1. OPENING**

**A. Call to Order**

President Dean called the meeting to order at 1:02 p.m.

**B. Pledge of Allegiance**

President Dean led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: Karen Dean, Tom Gray, Harry Farmer, Debra Scott and Michael Thomas.

Staff present: Acting General Manager Ray Dienzo, Finance Manager Denise Fritz, Fire Chief Justin Vincent, Facilities & Resources Manager Carlos Mendoza and Administrative Analyst – HR & IT Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel and Administrative Department Manager Pamela Duffield.

**D. President's Report**

President Dean reported thanked staff, Cambria Fire, CAL OES, CCHD for the recent storm assistance.

**E. Agenda Review**

President Dean asked for any changes to the agenda. There were none.

**2. ACKNOWLEDGEMENTS**

**A. Swearing in of New Fire Engineer and SAFER Firefighter**

Chief Vincent swore in Clifford Elgin as Fire Engineer and Drew Kanner as SAFER Firefighter.

**3. BOARD MEMBER COMMUNICATIONS**

Director Farmer reported on the recent storm and sent positive thoughts for the citizens who live on Santa Rosa Creek Road.

**4. PUBLIC SAFETY**

**A. Sheriff's Department Report**

Commander Stuart MacDonald provided a brief report of recent Sheriff's Department activities in Cambria for the month of February.

Public Comment:

Tina Dickason, Cambria

**B. CCSD Fire Chief's Report**

Chief Vincent provided a brief report of recent Fire Department activities in Cambria for the month of February and a PowerPoint presentation.

Public Comment:

Tina Dickason, Cambria

Jeff Wilson, Cambria (the administrative analyst read a written comment into the record)

Bob Putney, Cambria

Mark Ober, Cambria

Tony Church, Cambria

**5. PUBLIC COMMENT**

Public Comment:

Cheryl McDowell, Cambria (the Administrative Analyst – HR & IT read a written comment into the record)

Shelly Becker, Cambria (the Administrative Analyst – HR & IT read a written comment into the record)

**6. MANAGER REPORTS**

**A. General Manager's Report**

Acting General Manager Dienzo provided a brief summary of the General Manager's Report.

Public Comment:

Tina Dickason, Cambria

**B. Facilities & Resources Manager's Report**

Facilities & Resources Manager Mendoza provided a brief summary of the Facilities & Resources Report.

Public Comment:

Steve Kniffen, Cambria

Kitty Connolly, Cambria

Juli Amodei, Cambria

Tina Dickason, Cambria

Joyce Renshaw, Cambria

Ellie Etter, Cambria

Mary Maher, Cambria (the administrative analyst read a written comment into the record)

The Board of Directors took a break at 2:53 p.m.

The Board of Directors reconvened the meeting at 3:02 p.m.



**C. Finance Manager's Report**

Finance Manager Fritz provided a brief summary of the Finance Manager's report.

**D. Utilities Report**

Acting General Manager Dienzo provided a brief summary of the Utilities Report.

Public Comment:

Tina Dickason, Cambria

**7. CONSENT AGENDA**

**A. Consideration to Adopt the February 2023 Expenditure Report**

**B. Consideration to Adopt the February 9, 2023 and February 16, 2023 Regular Meeting Minutes and February 3, 2023 Special Meeting Minutes**

**C. Consideration of Adoption of Resolution 14-2023 Amending the Memorandum of Understanding Between Cambria Community Services District and Cambria Firefighters/International Association of Firefighters (IAFF Local 4635)**

**D. Consideration of Adoption of Resolution 15-2023 Updating the Assignment of Banking Powers for Cambria Community Services District**

Vice President Gray moved to approve the consent agenda.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**8. REGULAR BUSINESS**

**A. Discussion and Consideration of Adoption of Resolution 13-2023, and Introduction of Ordinance 01-2023 Amending Chapter 6.04 of the Cambria Community Services District's Municipal Code and Adopting the 2022 Edition of the California Fire Code and the 2021 International Wildland Urban Interface Code, and Associated Local Amendments**

Acting General Manager Dienzo introduced the item and turned it over to Chief Vincent, who provided a summary.

Director Thomas suggested updating CFC Section 503.1.2.1.1 Developments of multi-dwelling units to read "where the number of dwelling units exceeds 30, two separate fire apparatus access roads shall be provided when located in a state responsibility area or a very high fire hazard severity zone."

Director Scott suggested capitalizing everything after a period.

Public Comment:

Bob Putney, Cambria

Mark Ober, Cambria (also submitted a written comment for the record)

Vice President Gray moved to extend the meeting to 4:30 p.m.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Vice President Gray moved to adopt Resolution 13-2023, and introduce Ordinance 01-2023 amending Chapter 6.04 of the Cambria Community Services District's Municipal Code and adopting the 2022 Edition of the California Fire Code and the 2021 International Wildland Urban Interface Code, and associated local amendments as amended by the Board of Directors and waive further reading.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Vice President Gray moved to schedule a public hearing for April 13, 2023 for adoption of Ordinance 01-2013 and direct staff to submit Resolution 13-2023 and Ordinance 01-2023 to the County of San Luis Obispo.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**B. Discussion and Consideration to Approve Amendment No. 4 to the Agreement for Use of Veteran's Memorial Building Facilities with American Legion Post No. 432**

Acting General Manager Dienzo introduced the item and provided a summary.

Director Thomas suggested a longer term for the amendment.

Vice President Gray moved to approve Amendment No. 4 to the Agreement for Use of Veteran's Memorial Building Facilities with American Legion Post No. 432.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**C. Discussion and Consideration of General Manager Evaluation Process and Form used for Review of General Manager's Performance**

Acting General Manager Dienzo introduced the item and provided a summary.

President Dean explained the General Manager evaluation process used for the previous years. She suggested taking this to an Ad Hoc Committee consisting of Vice President Gray and herself.

Director Thomas moved to extend the meeting to 5:00 p.m.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

President Dean created an Ad Hoc Committee consisting of President Dean and Vice President Gray to further research and bring back a report and recommendations for moving forward with the General Manager evaluation process.

#### **9. FUTURE AGENDA ITEM(S)**

President Dean asked for any future agenda items.

Vice President Gray suggested having an evaluation of the format for reporting financial information, and working with the Finance Manager and have the Finance Committee take this up and report back to the Board of Directors. He also suggested pursuing a defensive space ordinance in Cambria.

Director Scott suggested a discussion about the CDP application for the WRF and what to do to make sure that gets done.

#### **10. ADJOURN TO CLOSED SESSION**

District Counsel stated that Board will adjourn to closed session under Government Code Section 54957(b) to evaluate the Acting General Manager's performance and to review resumes and discuss possible interviews with General Manager candidates.

President Dean asked for public comment on 10A and 10B.

There was no public comment on these items.

President Dean adjourned to closed session at 4:30 p.m.

- A. PUBLIC EMPLOYMENT** Pursuant to Government Code Section 54957(b) Title: General Manager
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION** Pursuant to Government Code Section 54957(b) Title: Acting General Manager

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.



**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS**  
**SPECIAL MEETING MINUTES**  
Wednesday, March 29, 2023 10:00 AM

**1. CALL TO ORDER**

President Dean called the meeting to order at 10:00 a.m.

**2. PUBLIC COMMENT ON AGENDA ITEMS**

Public Comment:  
Jim Townsend, Cambria

**3. REGULAR BUSINESS**

David Hirsch of Carmel & Naccasha, LLP, provided a presentation on the Brown Act. No formal action of any kind was taken.

Public Comment:  
Ted Key, Cambria  
Mark Ober, Cambria  
Jim Townsend, Cambria  
Debra Scott, Cambria  
Donn Howell, Cambria  
Mark Ober, Cambria

**4. ADJOURN**

President Dean adjourned the meeting at 11:49 a.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS SPECIAL MEETING MINUTES**  
Thursday, March 30, 2023 9:00 AM

**1. OPENING**

**A. Call to Order**

President Dean called the meeting to order at 9:02 a.m.

**B. Pledge of Allegiance**

President Dean led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: Karen Dean, Tom Gray, Harry Farmer, Debra Scott and Michael Thomas.

Staff present: Administrative Analyst – HR & IT Haley Dodson.

**2. PUBLIC COMMENT ON AGENDA ITEMS**

Public Comment:

Elizabeth Bettenhausen, Cambria

Christine Heinrichs, Cambria (submitted a written for the record; the Administrative Analyst – HR & IT didn't receive the written comment during the board meeting but read the written comment during closed session)

**3. ADJOURN TO CLOSED SESSION**

President Dean adjourned to closed session at 9:16 a.m.

**A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957. Title: General Manager and Interim General Manager**

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording. CCSD written comments can be reviewed on the District's meeting webpage.

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.A.**

FROM: Ray Dienzo, Acting General Manager

Meeting Date: April 20, 2023

Subject: Discussion and Consideration of  
Modification of Project Description for  
the Water Reclamation Facility Coastal  
Development Permit Application**RECOMMENDATIONS:**

Staff recommends the Board discuss and consider options to modify the project description for the Water Reclamation Facility (WRF) Coastal Development Permit (CDP) application.

**FISCAL IMPACT:**

No fiscal impact for this item. Costs for future actions related to this issue are undetermined.

**DISCUSSION:**Summary of Permitting Efforts for the Water Reclamation Facility Project

On May 15, 2014, the County issued an emergency permit (ZON2013-00589) for the District to construct and operate an Emergency Water Supply Project (“EWS” or “Project”) in response to extreme drought and concerns that the District’s limited water supply would shortly be depleted. The Project is an indirect potable reuse system that treats a combination of creek underflow, percolated wastewater effluent, and brackish water from a saltwater wedge. The water is treated to an advanced degree and then reinjected back into the aquifer at a point upgradient from the wastewater percolation ponds and downgradient from the District’s San Simeon well field. The reinjected water travels 60 days before becoming available for extraction at the potable well field. This does not mean that the wells cannot operate prior to the 60 days. The reinjection process creates a protective “mound” between the San Simeon well field and the wastewater percolation ponds. This mound slows the movement of freshwater through the aquifer, increasing the dry season supply available at the well field. Furthermore, the mound creates a protective gradient to prevent the migration of wastewater effluent and saltwater inflow from the ocean toward the well field. The emergency permit was issued during a Governor-declared state of emergency which exempted certain projects, including indirect potable reuse projects, from compliance with the California Environmental Quality Act (CEQA). The emergency permit included a condition that the District apply for a regular CDP within 30 days of emergency permit approval. The District submitted its CDP application on June 13, 2014 and was assigned permit number DRC2013-00112.

To comply with CEQA, the District and its consultants prepared an Initial Study – Mitigated Negative Declaration in the summer of 2014 and circulated a draft for public comment. Subsequently, it was determined that an Environmental Impact Report (EIR) would be required. A Notice of Preparation for the EIR was issued March 4, 2015, and a draft EIR was subsequently prepared for the EWS project. During this time, the District began considering revisions to the Project to broaden the scope from an emergency supply for existing customers to a supply adequate to support a potential buildout scenario of 4,650 residential connections. A Notice of Availability was released in 2016 for the public to review the Subsequent EIR (SEIR), which tiered off the District’s Water Master Plan, Programmatic EIR (PEIR). The PEIR analyzed the



impacts of growth associated with an alternative water supply, such as desalination and demand management. With the release of the SEIR, the Project name officially shifted from the EWS to the Sustainable Water Facility (SWF). The SEIR for the SWF was certified by the Board of Directors on July 27, 2017.

Claims that the Project could provide a sustainable supply for buildout were supported by the 2015 Urban Water Management Plan and the 2013 Water Use Efficiency Plan, which assumed continued efficiencies in water use (both voluntary and regulated) would result in projected future potable water demands of approximately 700-acre feet per year (AFY). The 250 AFY of water supply made possible by the project would be sufficient to provide a reliable water supply to the community, even in dry years. The SEIR also assumed a U.S Army Corps of Engineers (ACE) permit would be required under Section 404 of the Clean Water Act for approval to extend the Project's lagoon discharge pipeline to the bank of San Simeon Creek. This permit would trigger a consultation with the United States Fish and Wildlife Service (USFWS) and the National Marine Fisheries Service (NMFS) per Section 7 of the Endangered Species Act (ESA), which would provide the highest standard of review for the Project's environmental impacts.

To incorporate the selected SWF project components into the application for a regular CDP, the District resubmitted its application to the County on February 27, 2017 and again on July 15, 2020. The 2020 application included a revised project description to reflect the changes in reverse osmosis reject (brine) disposal (off-hauling) and the decommissioning of the brine evaporation pond. It also included the proposed extension of the lagoon discharge pipeline to the bank of San Simeon Creek near the confluence of Van Gordon Creek. In response to the most recent application, the County issued an Information Hold letter requesting additional documentation to demonstrate how the Project addresses Local Coastal Program (LCP) policies and related requirements. To date, District staff has provided all the requested information aside from a final Instream Flow Study of San Simeon Creek and concurrence letters from natural resource agencies concerning the Project's Adaptive Management Plan (AMP). The Instream Flow Study Report is in draft form and was sent to the Technical Advisory Committee on January 17, 2023. The TAC has reviewed the report and staff is collating the written comments. Letters have been prepared and sent to request AMP concurrence from the appropriate natural resource agencies. An informal Section 7 consultation with ACE is being initiated now to discuss the proposed lagoon discharge modifications and the scope of the Biological Assessment.

#### Limitations of Existing Project

The original EWS project included an impoundment basin for brine storage and evaporation, informally known as the evaporation pond. In 2017, following an atmospheric river event in which the North Coast region of the County received record-breaking rainfall, both the freeboard and groundwater separation requirements for the Project were violated. As a result, the Regional Water Quality Control Board (RWQCB) issued a Cease-and-Desist Order and requested that the CCSD update and execute its pond closure plan to permanently terminate evaporation pond operations. The pond closure plan was approved by the RWQCB in December 2017. A final pond closure report documenting all clean-up and decommissioning activities was submitted to the RWQCB in August 2019. On December 12, 2019, the RWQCB issued Order No. R3-2019-0099 for Termination of Waste Discharge Requirements, permanently ending evaporation pond operations.

In lieu of brine disposal via evaporation, the CCSD proposed a system of intermediate storage in Baker tanks followed by off-hauling via tanker trucks to an appropriately licensed facility, such

as South San Luis Obispo County Sanitation District (SSLOCSD), where the CCSD is permitted to dispose of up to 50,000 gallons of brine per day. On May 17, 2019, the RWQCB adopted Order No. R3-2019-0051 updating the original order to reflect the brine off-hauling process and to formally document the injection rate of 400 GPM based on an updated tracer study published in 2017.

The brine off-hauling process provides a necessary mechanism to dispose of brine wastes; however, it is an imperfect and expensive solution. During future plant operations, the CCSD must contract with a trucking service for the use of a licensed driver and tanker truck. SSLOCSD accepts brine that meets water quality parameters between the hours of 8 am – 12 pm and 1 pm – 3 pm, Monday through Friday. The 50,000 gallons per day discharge limit is the total volume of brine SSLOCSD can accept from any discharger. Thus, the discharge capacity available to the CCSD can fluctuate based on other agency demands. Currently, the average discharge from other permittees is less than 5,000 gallons per day.

Intermediate storage at the WRF currently consists of two Baker tanks with approximately 21,000 gallons of storage capacity each. Allowing for optimal freeboard, this provides roughly 40,000 gallons of storage onsite. The WRF produces approximately 35 GPM or 50,000 gallons per day of brine waste during full-time, 24-hour operations. Additional Baker tanks can be obtained to increase onsite storage capacity. In addition, SSLOCSD has indicated they could accept brine for intermediate storage if the daily discharge limit is reached. Regardless, brine disposal restrictions limit the CCSD's ability to operate the WRF as needed.

In addition to logistical concerns, off-hauling is also an expensive means of brine disposal. For illustrative purposes, if the CCSD were to operate the WRF the brine disposal costs alone would be approximately \$11,000 per acre foot, which is about three times more expensive than a standard desalination plant.

The CCSD is currently pursuing a pilot program to test Zero Liquid Discharge technology, at no cost to the District.

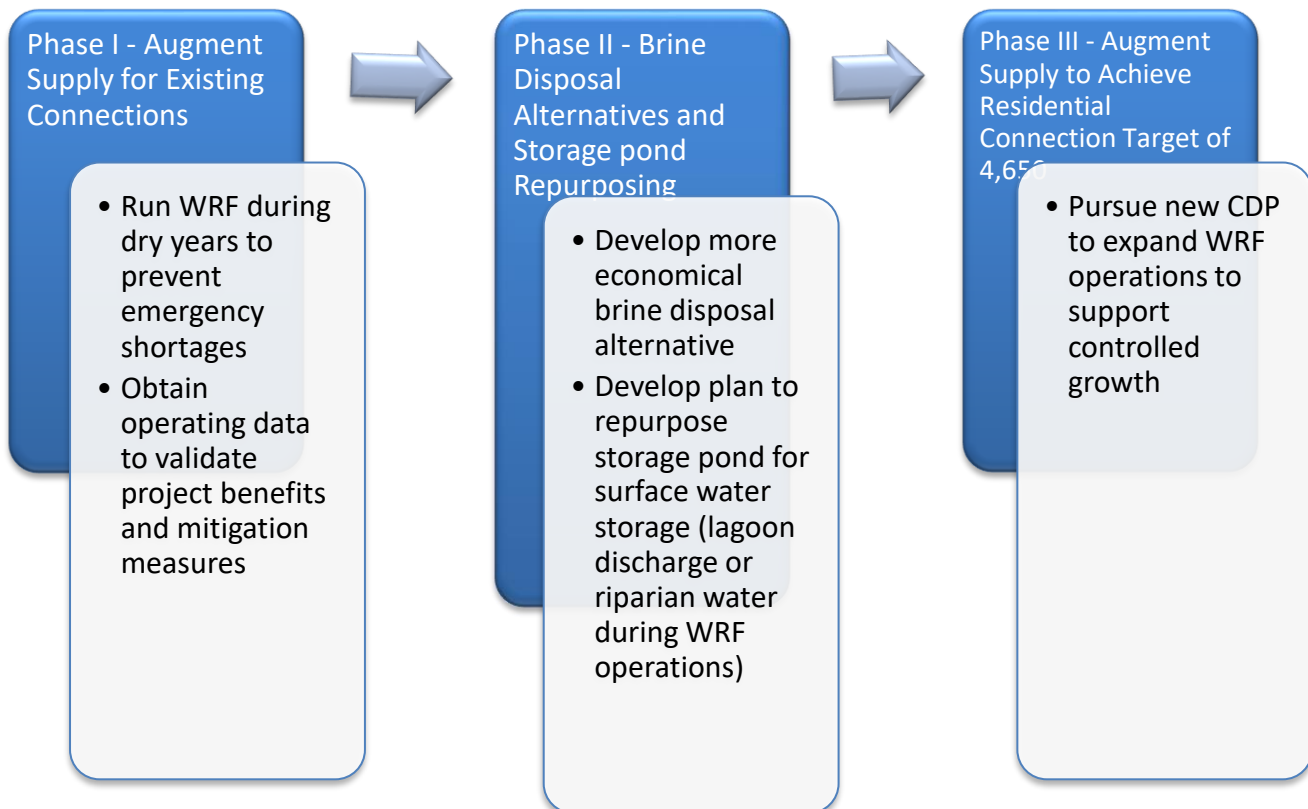
#### Staff Recommendations for a Phased Project Approach

In light of the above limitations and the protracted permitting timeline to date, staff has developed new recommendations for a phased approach to permitting the WRF. The first phase is to remove the growth component of 4650 residential connections and permit the Project solely for existing customers. This approach is intended to simplify the approval of a regular CDP since data from existing customers is available and findings from which are defensible. This would allow the CCSD to operate the WRF as needed. Operating data is essential to understanding how the project interacts with the groundwater table and what type of impacts, if any, occur to the surrounding riparian habitats under various operating scenarios. To date, the CCSD has conducted several iterations of groundwater modeling that suggest Project operations can occur with less than significant environmental impact. However, several variables exist that may exacerbate Project impacts, such as the timing and duration of plant operations and pumping from adjacent riparian landowners. The best way to understand the capabilities and limitations of the WRF is to run it, which makes obtaining a regular permit of the utmost importance.

Under the current emergency permit, the WRF may only be run under a declared stage 3 water shortage emergency. The 3 stages were expanded into 6 stages with the adoption of the 2020 Water Shortage Contingency Plan (WSCP). In the new WSCP, stages 4, 5, and 6 all represent

shortage emergencies as defined by California Water Code Section 350; however, stages 5 and 6 most closely correlate with the legacy program's stage 3. Limiting WRF operations to periods when CCSD customers are already being asked to cut their consumption by 50-60% continues to place the burden of water shortages on customers and limits Project operations to only the most severe water emergencies. The EWS, as explained earlier, was originally designed and permitted to protect and augment the water supply for existing connections only. Nine years after funding for the Project was approved by ratepayers, the facility remains permitted for emergency use only. Annual debt service, maintenance costs, and operating reserves continue to be funded by ratepayers who are unable to reap the benefits of the Project until severe water shortage emergencies are declared. The WRF should be operated proactively, yet conservatively, to prevent water shortages from escalating to emergency levels. This can only be done with a regular CDP.

Staff believes the fastest route to a successful CDP application is to prioritize WRF operations start with Phase I – Augment supply for existing connections. This proposed first step will *remove all growth-inducing aspects* of the Project description currently under review by the County.



Removing growth-inducing aspects from the project description will narrow the scope of environmental impacts that are required to be evaluated and potentially mitigated. Once the permit is obtained, the facility can be operated as needed to augment the dry season water supply and help prevent water shortage emergencies from taking place. Data collected during Project operations will be useful in validating Project benefits and mitigation measures in place to protect the environment.



With a regular CDP successfully obtained, CCSD staff can turn their attention to Phase II – Brine Disposal Alternatives and Storage Pond Repurposing. This effort will include developing alternatives for brine disposal that are both economical and environmentally sensitive. Additionally, alternatives should be analyzed for repurposing the SWIB for surface water storage, which could supplement lagoon discharge during WRF operations or provide an alternative dry-season supply of non-potable water required under the CCSD's agreement with a neighboring riparian landowner. The selected alternatives from this effort will become part of the project description submitted under Stage III – Augment Supply to Achieve Residential Connection Target of 4,650. With years of operating experience and environmental monitoring, the Project's ability to support additional growth will be better understood and defensible.

Staff recommends the Board consider the following options:

- Revise the current County of SLO Land Use Application for the WRF (permit number DRC2013-00112), also known as WRF Coastal Development Permit, to change the project description to remove all growth-inducing aspects.
- Create an ad hoc committee to review the approach
- No changes

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.B.**FROM: Haley Dodson, Administrative Analyst – HR and IT  
Timothy Carmel, District Counsel

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Meeting Date: April 20, 2023      Subject: Discussion and Consideration of Resolution 21-2023 Approving an Employment Agreement with Matthew McElhenie for General Manager Services and Amending the CCSD Salary Schedule and Pay Schedule for General Manager

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**RECOMMENDATIONS:**

Staff recommends that the Board of Directors consider adoption of Resolution 21-2023 approving an Employment Agreement (“Agreement”) with Matthew McElhenie for General Manager services, and amending the CCSD Salary Schedule and pay schedule for the position of General Manager.

**FISCAL IMPACT:**

Approval of the Resolution will result in a salary cost of \$175,000 annually for the first six months of the Agreement and \$180,000 annually for the following year. Subsequent salary increases are dependent on Performance reviews, as described in the Employment Agreement. Additional compensation and benefits in the form of those paid to other management employees will cost the District approximately \$51,194 per year, depending on which benefit options are selected. The adopted FY 2022/2023 Budget includes salary & benefits for the General Manager position, so a budget adjustment is not required for this action.

**DISCUSSION:**

At the March 31, 2023 special meeting, the Board of Directors held a closed session pursuant to Government Code Section 54957 to discuss the interviews with the candidates for the General Manager position. Thereafter, at the April 13, 2023 regular meeting, the Board held a closed session pursuant to Government Code Section 54957.6 to instruct its negotiators, Administrative Analyst Dodson and District Counsel, regarding the prospective General Manager’s Employment Agreement terms and conditions.

Based upon the Board’s direction, Administrative Analyst Dodson and District Counsel have negotiated the attached Agreement, which has been executed by Matthew McElhenie and is being presented to the Board for approval. Mr. McElhenie’s resume is also attached.

CalPERS requires that salaries be paid pursuant to publicly available pay schedules, which must also comply with California Code of Regulations Section 570.5. Accordingly, the attached Resolution also amends the CCSD pay schedule to reflect the salary in the Employment Agreement.

Attachment: Resolution 21-2023  
Exhibit “A” Employment Agreement  
Exhibit “B” Salary Schedule  
Matthew McElhenie’s Resume

**RESOLUTION NO. 21-2023  
April 20, 2023**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT APPROVING AN EMPLOYMENT AGREEMENT WITH MATTHEW MCELHENIE AND AMENDING THE DISTRICT’S SALARY SCHEDULE**

**BE IT RESOLVED** by the Board of Directors of the Cambria Community Services District as follows:

1. The Employment Agreement between the Cambria Community Services District and Matthew McElhenie, attached hereto as Exhibit “A” and incorporated herein by reference, is hereby approved.
2. The Board President is authorized to execute the Employment Agreement on behalf of the Cambria Community Services District.
3. The revised Cambria Community Services District Salary Schedule, attached hereto as Exhibit “B” and incorporated herein by reference, is hereby approved.
4. In accordance with CalPERS regulations and CCR 570.5, the payrate and pay schedule for the position of General Manager is hereby revised and shall be based upon a monthly base salary of \$14,583, or \$175,000 annually, for the period commencing upon Matthew McElhenie’s employment with the District.
5. This Resolution and the salaries contained in Exhibit B shall constitute a publicly available pay schedule as required by Government Code Section 20480. Pursuant to CCR 570.5, it shall be immediately accessible and available for public review during the District’s normal business hours.
6. This pay schedule shall be effective immediately on the date of the adoption of this Resolution. This Resolution and the pay schedule contained herein shall be retained by the District in its official records on a permanent basis.

PASSED AND ADOPTED this 20<sup>th</sup> day of April, 2023.

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Karen Dean, President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

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Haley Dodson, Administrative Analyst

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Timothy J. Carmel, District Counsel



## **EMPLOYMENT AGREEMENT**

This **Employment Agreement** (“Agreement”) made and entered into this 20th day of April, 2023 by and between the **Cambria Community Services District** (hereinafter referred to as “**Employer**” or “**CCSD**” or “**District**”) and **Matthew McElhenie** (hereinafter referred to as “**Employee**”), who understand as follows:

### **WITNESSETH:**

**WHEREAS**, Employer desires to employ Employee as General Manager; and

**WHEREAS**, it is the desire of Employer to provide certain benefits, establish certain conditions of employment, and to set working conditions of Employee; and

**WHEREAS**, it is the desire of Employer to receive and retain the services of Employee and to provide for him to remain in such employment; to make possible full work productivity by assuring his morale and peace of mind with respect to future security; to act as a deterrent against malfeasance, misfeasance or substandard performance on his part; and to provide for terminating his services at such time as he may be unable to fully discharge his duties or when Employer may otherwise desire to terminate his employment; and

**WHEREAS**, Employee desires to accept employment as General Manager.

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained, the parties agree as follows:

### **1. Duties of General Manager**

Employee agrees to perform the functions and duties of the position of General Manager, and any additional duties as may be assigned from time to time. The General Manager Position Description provides a high-level description of the duties and responsibilities of the General Manager, is attached to this Agreement as Exhibit A and is incorporated herein by this reference. In addition, Employee shall perform the statutorily required duties of a general manager of a community services district, as set forth in Government Code Section 61051, which provides as follows:

- a) The implementation of the policies established by the board of directors for the operation of the district.
- b) The appointment, supervision, discipline, and dismissal of the district’s employees, consistent with the employee relations system established by the board of directors.
- c) The supervision of the district’s facilities and services.
- d) The supervision of the district’s finances.

## **2. Term of Agreement**

This Agreement commences on April 20, 2023 and shall remain in effect for an indefinite term.

Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of Employer to terminate the services of Employee at any time, subject only to the provisions set forth in Section 4 of this Agreement.

## **3. Devotion to District Business and Hours of Work**

The General Manager position is considered a full-time position. Therefore, except as otherwise provided herein, Employee shall not engage in any outside business, educational, professional, charitable, or other activities, whether for compensation or otherwise, that would conflict or materially interfere with the performance of the General Manager duties without prior written approval of the Board of Directors. As a full-time position, Employee's work schedule shall generally be consistent with the normal business hours adopted by the CCSD and those necessary to fulfill the obligations of General Manager, including being available to attend all necessary meetings during evenings and weekends. In recognition of the amount of work time required outside of regular business hours, it is agreed the General Manager does not have a fixed schedule, and Employee will have the discretion to work as needed to accomplish the duties and responsibilities assigned to the General Manager.

Notwithstanding the foregoing, it is understood and agreed that Employee will continue with his tenured teaching position at Hartnell College. As a result, Employee might not be available within district boundaries for up to two days a week when the Employee may be scheduled to teach. However, Employee will be available by phone, email, and video-conferencing on those days. Furthermore, if feasible, Employee will be available via teleconferencing from 3:30 pm until 9:30 pm on said days. Additionally, the Employee will work every "scheduled day off" (SDO) if the need arises from hours missed from these prior teaching obligations while extending his regular day working hours to include remote work via teleconferencing on weekends. If the Employee has no scheduled teaching obligations on the aforementioned days, Employee will be performing the duties of General Manager within District boundaries and, if necessary, working beyond regular working hours to augment any missed working hours from the above said teaching obligations. The teaching commitment shall be deemed an activity that does not conflict with or materially interfere with his performance of duties as General Manager.

## **4. Termination and Severance Pay**

Employer may terminate this Agreement without cause, for any reason or for no reason, on three (3) months' notice to Employee. On the anniversary date of this Agreement, and upon receiving a satisfactory evaluation from the Board of Directors, the notice period shall be increased by one (1) additional month each year, until it reaches a maximum of

six (6) months. If this Agreement is terminated by Employer or by operation of law, Employee shall continue to work and receive Employee's salary and other compensation during the notice period. In the alternative and at its sole discretion, Employer may terminate Employee at any time during the notice period and, in that event, Employer agrees to pay Employee a lump sum cash payment equal to the remaining salary for the notice period and pay Employee's COBRA benefits equal to the notice period; provided, however, Employer shall have no obligation to provide such notice, severance pay and benefits in the event Employee is terminated for good cause. For the purpose of this Agreement, "good cause" shall include, but not necessarily be limited to, any of the following:

- A. A material breach of the terms of this Agreement;
- B. A failure to perform duties in a professional and responsible manner consistent with generally accepted standards of the profession;
- C. Conduct unbecoming the position of General Manager or likely to bring discredit or embarrassment to the CCSD;
- D. Repeated failure to carry out a directive or directives of the Board of Directors made by the Board as a body at a Brown Act-compliant meeting;  
or
- E. Any grossly negligent action or inaction by Employee that materially and adversely: (a) impedes or disrupts the operations of the District or its organization units; (b) is detrimental to employees or public safety; or (c) violates the District's properly-established rules or procedures.

"Good cause" shall not mean a mere loss of support or confidence by the Board of Directors.

In the event Employee voluntarily resigns Employee's position with Employer, Employee shall give Employer sixty (60) days advance written notice unless the parties agree otherwise in writing.

### **5. Salary**

Employer agrees to pay Employee for his services a monthly base salary in the amount of \$14,583 per month, or \$175,000 annually. Employee will be eligible for an increase in salary at his six-month evaluation at the discretion of the Board of Directors based on his performance. Subsequent salary increases may occur annually based on performance reviews by the Board of Directors.

## **6. Other Compensation**

Employer agrees to provide Employee additional compensation and benefits as provided to other management employees of the CCSD. Employee agrees to pay one-hundred percent (100%) of the Employee designated share of the contribution to the Public Employees Retirement System in accordance with Section 2.08.150 of the CCSD Municipal Code. In addition, Employee shall receive the following benefits:

- A. Employee shall be reimbursed at the standard CCSD mileage rate for all business travel miles outside San Luis Obispo County in his personal vehicle.
- B. Employer agrees to match Employee contributions to Employer sponsored supplemental retirement fund ("457 Plan") up to \$100 per payroll period. In addition, Employer shall annually deposit an additional amount equal to five percent (5%) of Employee's salary into the 457 Plan.
- C. Employee shall receive 21 days vacation leave per year immediately upon hire, which shall be subject to the two (2) year cap on accrual of leave time in accordance with the CCSD's Payment and Compensation Plan.
- D. Employee will be provided with a \$100,000 life insurance policy. The District will pay the total monthly premium for Employee.
- E. Employee may, at his discretion, opt out of receiving the CCSD health insurance benefits.

## **7. Professional Development**

As part of its normal budget process and reserving the right to establish appropriate priorities and funding amounts, Employer shall consider requests for funds for certain items, activities, and materials deemed necessary and desirable for Employee's continued professional development, participation, growth, and advancement. Those items, activities, and materials shall include:

- A. Professional dues and subscriptions necessary for full participation in appropriate and relevant associations and organizations;
- B. Travel and subsistence expenses for professional meetings and similar functions (e.g., conferences, workshops, seminars, meetings, etc.) to foster professional development or represent the CCSD; and
- C. Other items, activities, and materials as may be agreed upon in writing from time to time between Employee and Employer.



## **8. Performance Review**

Employee shall receive semi-annual performance reviews. Employee shall report on his efforts to achieve the goals and policies as outlined by the Board of Directors.

## **9. General Provisions**

- A. The terms of this Agreement are intended by the parties as the final expression of their agreement and may not be contradicted by evidence of any prior agreement or contemporaneous oral agreement. The parties further intend that this Agreement constitutes the complete and exclusive statement of its terms and that no extrinsic evidence whatsoever may be introduced in any judicial or arbitration proceeding, if any, involving this Agreement. Any amendments to this Agreement must be in writing and executed by both parties.
- B. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.
- C. This Agreement shall be governed by the laws of the State of California. Employee and the District agree that the venue for any dispute shall be in San Luis Obispo County, California.
- D. The parties acknowledge that they understand the significance and consequences of this Agreement. The parties also acknowledge that they have been given full opportunity to review and negotiate this Agreement and execute it only after full reflection and analysis and that they had an opportunity to review this document and its application and meaning with their respective attorneys and advisors. This Agreement shall not be interpreted against the party who prepared the initial draft because both parties participated in the drafting of this Agreement by having ample opportunity to review and submit suggested changes or corrections for incorporation into the final version of this Agreement.
- E. Employee may not assign this Agreement in whole or in part.
- F. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. The text herein shall constitute the entire Agreement between the parties. Any amendments to this Agreement must be in writing and executed by both parties. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee.

## **10. Effective Date**

This Agreement shall be effective on April 20, 2023.

**In Witness Whereof, Employer and Employee have signed and executed this Agreement, both in duplicate, the day and year first above written.**

**EMPLOYEE:**

**EMPLOYER:**

DocuSigned by:  
*Matthew McElhenie*  
CC6EACB16B88413  
\_\_\_\_\_  
**Matthew McElhenie**

\_\_\_\_\_  
**Karen Dean, President  
Board of Directors**

## Exhibit A to Employment Agreement



## CAMBRIA COMMUNITY SERVICES DISTRICT POSITION SPECIFICATION

<b>Position</b>	General Manager
<b>Organization</b>	Cambria Community Services District
<b>Location</b>	Cambria, California
<b>Reports to</b>	Board of Directors
<b>Website</b>	<a href="http://www.cambriacsd.org">www.cambriacsd.org</a>

### **ABOUT THE DISTRICT**

The Cambria Community Services District was formed in 1976, to include water, wastewater, fire protection, lighting, refuse, and parks, recreation, and open space. The CCSD is governed by a five-member Board of Directors elected by Cambria voters for four-year overlapping terms. A special district is a form of local government special to the state of California, set up by unincorporate communities to provide municipal services under local control. The CCSD is primarily funded by a combination of utility fees and property tax revenue.

### **ABOUT CAMBRIA**

The town of Cambria, California is located halfway between San Francisco and Los Angeles on the Central Coast of California, approximately four miles south of Hearst Castle and fifteen miles north of Morro Bay. Cambria is considered one of the most desirable places to live in California. Within thirty minutes of San Luis Obispo and Paso Robles, Cambria offers a quality of life that provides unlimited outdoor amenities, rugged coastlines, rolling hills, clean air, and a moderate climate. Its population as of the 2020 Census is 5,678. The economy is based on tourism and, with a median age of about 60, its demographics are tilted toward retirees. Its income levels are above state and national averages.

Cambria's local political debates center on a longstanding challenge of seeking adequate resources, especially water, without compromising the area's environmental values and small-town atmosphere.

### **ROLE DESCRIPTION**

The General Manager serves as the Chief Executive Officer of the District and is accountable to the Board of Directors. The General Manager provides policy guidance to the Board of Directors and management staff and is responsible for implementation and enforcement of all District ordinances, policies, and procedures, the conduct of all financial and human resources activities and the efficient and economical performance of the District's operations. Along with the Board

Exhibit A to Employment Agreement

president, the General Manager also represents the District before state, local and federal entities as well as members of the public. The General Manager may sub-delegate a function delegated by the Board. However, they still retain responsibility to ensure that any sub-delegated function is carried out appropriately.

**PERFORMANCE EXPECTATIONS**

**Representation of the District and the Cambria Community:** Understanding the community's interests and effectively promoting them in all relevant arenas, including government at the local, state and federal levels, media and interactions with the public.

*Practices that contribute to this Performance Expectation are:*

1. Listening: Requires a commitment to full-time service to Cambria and a willingness to listen to the full range of opinions.
2. Learning: Ability to get up to speed quickly on background material that is crucial to understanding today's issues.
3. Advocating for Cambria: Includes developing collaborative relationships with regulatory agencies and local peers in special district management; being able to articulate the CCSD's positions accurately and cogently, in media and other public venues.
4. Negotiation: Effectively representing the CCSD in bargaining, entering into contracts and other activities that potentially impact taxpayers and ratepayers.

**Staff Effectiveness:** Promoting the development and performance of employees throughout the organization.

*Practices that contribute to this Performance Expectation are:*

1. Team Leadership: Facilitating teamwork.
2. Coaching/Mentoring: Providing direction, support, and feedback to enable others to meet their full potential.
3. Empowerment: Creating a work environment that encourages responsibility and decision making at all organizational levels.
4. Delegating: Assigning responsibility to others.

**Policy Execution:** Assisting the CCSD Board of Directors and other community stakeholders identify, work toward, and achieve common goals and objectives.

*Practices that contribute to this Performance Expectation are:*

1. Facilitative Leadership: Building cooperation and consensus among and within diverse groups; recognizing interdependent relationships and multiple causes of community issues and anticipating the consequences of policy decisions.
2. Communication: Keeping the public, Board members and other interested parties up to date on status of CCSD activities, plans, regulatory issues and similar matters. Nurturing a "culture of communication" based on continual exchange of information with the public. Being able to clearly and thoroughly explain complex issues to the Board and public, in Staff reports and other venues.

**Special District Leadership:** Understanding the unique needs of a special district, having long-term vision, experience and familiarity with the regulatory agencies with whom CCSD interacts, sincere interest in and ability to work cooperatively with these agencies as we maintain and



### Exhibit A to Employment Agreement

improve our facilities and systems to serve the needs of our customers today and for generations to come in a way that maintains the natural beauty and protects our environmentally sensitive habitat area.

**Service Delivery Management:** Functional/Operational Expertise: Understanding the basic principles of service delivery in all functional areas (e.g., water, wastewater, fire protection, lighting, refuse, and parks, recreation and open space).

*Practices that contribute to this Performance Expectation are:*

1. Operational Planning: Anticipating future needs, organizing work operations, and establishing timetables for work units or projects.
2. Quality Assurance: Maintaining a consistently high level of quality in staff work, operational procedures, and service delivery.

**Information Technology:** Demonstrating an understanding of information technology and ensuring that it is incorporated appropriately in plans to improve service delivery, information sharing, organizational communication, and citizen access.

**Financial Analysis:** Interpreting financial information to assess the short-term and long-term fiscal condition of the District, determine the cost-effectiveness of programs, and compare alternative strategies.

**Budgeting:** Reviews and oversees the budget which includes knowledge of budgeting principles and practices, revenue sources, projection techniques, and financial control systems; skill in communicating financial information.

## **REQUIRED QUALIFICATIONS**

### **EDUCATION/TRAINING**

**Minimum:** Bachelor's degree in public or business administration, management, civil engineering or related field.

**Preferred:** Master's degree in any of the above.

### **EXPERIENCE**

**Minimum:** Seven years of management level experience in the areas of staff development, finance/budget, capital projects, personnel management, intergovernmental relations/negotiations and interdepartmental coordination, and three years in the public sector/local government, or any combination of education and experience which would likely provide the necessary knowledge and abilities may be considered.

**Preferred:** Extensive management experience reporting to an elected board or commission (which has provided a broad knowledge of the operation) of local government in California, along with water-related issues and the operation of a community services district. Experience in dealing with government agencies that oversee permitting and environmental regulation in coastal California is particularly valuable.

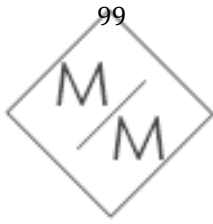
### **CALIFORNIA DRIVER'S LICENSE**

Valid California "C" driver's license. Must maintain satisfactory DMV record and ability to maintain insurance.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
SALARY SCHEDULE  
FOR THE PERIOD JULY 1, 2022 THROUGH JUNE 30, 2023  
Updated April 13, 2023**

POSITION TITLE	STEP A	STEP B	STEP C	STEP D	STEP E	10 YEARS	15 YEARS	20 YEARS
						SERVICE STEP E+5%	SERVICE STEP E+7.5%	SERVICE STEP E+10%
<b>SERVICE EMPLOYEES INTERNATIONAL UNION (ANNUAL AMOUNTS) - Wage Increases Effective 1st Full Payroll Following January 16, 2023</b>								
<b>Administration (Includes 1.5% Wage Increase)</b>								
Clerical Assistant	37,158	39,016	40,967	43,015	45,166	47,424	48,553	49,683
Administrative Technician I	44,322	46,538	48,865	51,308	53,874	56,567	57,914	59,261
Administrative Technician II	52,775	55,414	58,184	61,094	64,148	67,356	68,959	70,563
Board Secretary	52,775	55,414	58,184	61,094	64,148	67,356	68,959	70,563
Administrative Technician III	64,107	67,313	70,678	74,212	77,923	81,819	83,767	85,715
Finance Specialist-Payroll/Benefits	64,107	67,313	70,678	74,212	77,923	81,819	83,767	85,715
<b>Facilities &amp; Resources (Includes 1.5% Wage Increase &amp; 1.0% Equity Adjustment)</b>								
Maintenance Technician	48,941	51,388	53,957	56,655	59,488	62,462	63,949	65,436
<b>Water, WRF &amp; Wastewater Operations (Includes 1.5% Wage Increase &amp; 1.0% Equity Adjustment)</b>								
Water Treatment OIT	48,697	51,132	53,688	56,373	59,191	62,151	63,631	65,110
Water Treatment Operator I	50,932	53,479	56,153	58,960	61,908	65,004	66,552	68,099
Water Treatment Operator II	57,696	60,581	63,610	66,791	70,130	73,637	75,390	77,143
Water Systems Operator T3/D2	65,358	68,626	72,057	75,660	79,443	83,415	85,401	87,387
WasteWater Collection System Worker	51,114	53,669	56,353	59,170	62,129	65,235	66,789	68,342
WasteWater Systems OIT	53,804	56,495	59,319	62,285	65,399	68,669	70,304	71,939
WasteWater Systems Operator I	56,556	59,384	62,353	65,471	68,745	72,182	73,901	75,619
Laboratory Technician	62,489	65,614	68,894	72,339	75,956	79,754	81,653	83,552
WasteWater Systems Operator II	63,748	66,935	70,282	73,796	77,486	81,360	83,297	85,234
WasteWater Systems Operator III	70,435	73,957	77,655	81,537	85,614	89,895	92,035	94,176
<b>CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (ANNUAL AMOUNTS) 4% Wage Increases Effective 1st Full Payroll Following December 31, 2022</b>								
Fire Captain	83,349	87,516	91,892	96,487	101,311	106,376	108,909	111,442
Fire Engineer	69,125	72,581	76,210	80,020	84,021	88,223	90,323	92,424
<b>CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (HOURLY AMOUNTS) 4% Wage Increases Effective 1st Full Payroll Following December 31, 2022</b>								
Firefighter (SAFER Grant)	19.69	20.67	21.71	22.79	23.93	N/A	N/A	N/A
Firefighter	19.69	20.67	21.71	22.79	23.93	25.13	25.72	26.32
<b>CAMBRIA RESERVE FIREFIGHTERS (HOURLY RATE: NO STEPS) \$.50 salary increase, effective January 1, 2023</b>								
Reserve Recruit Firefighter **	15.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Firefighter **	15.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Fire Engineer **	16.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Lieutenant **	17.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>CAMBRIA EXEMPT EMPLOYEES (ANNUAL AMOUNTS) 2% Wage Increases Effective November 19, 2022</b>								
Administrative Analyst - HR & IT	86,662	90,995	95,545	100,322	105,339	N/A	N/A	N/A
Facilities & Resources Manager	93,174	97,833	102,724	107,860	113,254	N/A	N/A	N/A
Program Manager	93,174	97,833	102,724	107,860	113,254	N/A	N/A	N/A
Water Systems Superintendent	104,766	110,005	115,505	121,280	127,344	N/A	N/A	N/A
Wastewater Systems Superintendent	104,766	110,005	115,505	121,280	127,344	N/A	N/A	N/A
Finance Manager	114,504	120,229	126,241	132,553	139,181	N/A	N/A	N/A
District Engineer/Utilities Department Manager	127,101	133,456	140,129	147,136	154,492	N/A	N/A	N/A
Fire Chief	127,101	133,456	140,129	147,136	154,492	N/A	N/A	N/A
Administrative Department Manager	134,265	140,978	148,027	155,428	163,200	N/A	N/A	N/A
General Manager	175,000	175,000	175,000	175,000	175,000	N/A	N/A	N/A

Red denotes a change



# MATTHEW MCELHENIE

## Skills

- Organizational leadership
- Program leadership
- Policy and procedure improvements
- Regulatory compliance
- Problem resolution
- Conflict resolution
- Report creation
- Team collaboration
- Community relations
- Labor negotiations

## Experience

### Paramedic Program Director

01/2023 - Current

Cuesta College | San Luis Obispo, CA

- Community engagement, project management, and grant writing.
- Emergency planning, economic development, and personnel leadership, as well as solid concepts of all State and Federal Laws and regulations.
- Working with regional, state, and local officials and key decision-makers.
- Facilitated internal and external communication throughout the organization and conducted meetings with department heads and key management staff.
- Prepared and implemented budget forecasts and expenditures to meet or exceed annual strategic plan expectations.
- Interacted with managers, statewide organizations, associations, representatives of governmental agencies at the state and federal levels, and the news media.
- Coordinate, plan, prepare, present, evaluate, and deliver classroom instruction and related activities, including developing and revising curriculum; using a computer and advanced technologies in education; and maintaining currency in the field.
- Maintaining regulatory and safety standards.
- Prepare accreditation reports and participate in site visits necessary for regulatory agencies.
- Led the organization to develop a plan to mitigate pre-and post-pandemic barriers to the colleges vision, mission, goals and objectives.
- Collaborated with community groups, government entities and general public to advance goals and operational effectiveness.
- Set up monthly board and staff reports.
- Assessed students' knowledge and skills through assignments and exams.
- Taught students how to intervene in medical emergencies and how to perform head to toe assessments.
- Delegated patient assignments to students based on individual learning needs and patient assessments.
- Held clinical simulation projects and provided each student with individual feedback.
- Oversaw administrative support staff to facilitate day-to-day program activities.
- Spearheaded program planning and staff development to promote growth.
- Established strategy for program using evaluation outcomes and research to set goals and direction.
- Hired and developed staff members to collaboratively achieve program goals.

### Program Director, Emergency Medical Technician

01/2020 - Current

University of California Santa Barbara | Santa Barbara, California

- Community engagement, project management, and grant writing.

- Emergency planning, economic development, and personnel leadership, as well as solid concepts of all State and Federal Laws and regulations.
- Working with regional, state, and local officials and key decision-makers.
- Facilitated internal and external communication throughout the organization and conducted meetings with department heads and key management staff.
- Prepared and implemented budget forecasts and expenditures to meet or exceed annual strategic plan expectations.
- Interacted with managers, statewide organizations, associations, representatives of governmental agencies at the state and federal levels, and the news media.
- Coordinate, plan, prepare, present, evaluate, and deliver classroom instruction and related activities, including developing and revising curriculum; using a computer and advanced technologies in education; and maintaining currency in the field.
- Maintaining regulatory and safety standards.
- Prepare accreditation reports and participate in site visits necessary for regulatory agencies.
- Led the organization to develop a plan to mitigate pre-and post-pandemic barriers to the colleges vision, mission, goals and objectives.
- Collaborated with community groups, government entities and general public to advance goals and operational effectiveness.
- Set up monthly board and staff reports.

**Program Director, Emergency Medical Technician**

01/2017 - Current

Hartnell College | Salinas, California

- Results-oriented Program Director with over 15 years of professional experience in financial analysis and public administration, managing local, country, and state government responsibilities.
- Has successfully worked with the California Emergency Medical Services Agency, lobbying for changes to emergency services curriculum.
- Has worked with several county emergency services agencies to coordinate changes to regulations during the CoVID-19 pandemic.
- Has a background in community engagement, project management, and grant writing.
- Highly skilled in emergency planning, economic development, and personnel leadership, as well as solid concepts of all State and Federal Laws and regulations.
- Adept at working with regional, state, and local officials and key decision-makers.
- Facilitated internal and external communication throughout the organization and conducted meetings with department heads and key management staff.
- Prepared and implemented budgets and expenditures to meet or exceed annual strategic plan expectations.
- Interacted with managers, statewide organizations, associations, and representatives of governmental agencies at the state and federal levels.
- Coordinate, plan, prepare, present, evaluate, and deliver classroom instruction and related activities, including developing and revising curriculum; using a computer and advanced technologies in education; and maintaining currency in the field.
- Coordinate, plan, prepare, evaluate, and oversee clinical rotation activities, including developing and revising curriculum; scheduling and logging student's hours; securing clinical placements; interfacing with first responding agencies and EMS agencies; scheduling of employees; and maintaining regulatory and safety standards.
- Complete accreditation reports and participate in site visits necessary for regulatory agencies.
- Assist in the growth and success of a diverse population of students through careful preparation of course materials, effective teaching methodologies, and informed critical feedback on assignments and discussion.



- Led the organization to develop a plan to mitigate pre-and post-pandemic barriers to the colleges vision, mission, goals and objectives.
- Collaborated with community groups, government entities and general public to advance goals and operational effectiveness.
- Set up monthly board and staff reports.

#### **Paramedic**

01/2008 - Current

Cambria Ambulance | Cambria, CA

- Provided Advanced Life Support services on a 911 ambulance.
- Responded to medical emergencies within San Luis Obispo County, where I was able to treat and transport EMS patients while adhering to county and department-specific policies.
- Restock EMS supplies that were used at each incident.
- Complete patient care reports.
- Develop and maintain relationships with the fire department, hospital, and emergency staff.

#### **Program Director, Emergency Medical Technician**

07/2020 - 01/2023

Oxnard College | Oxnard, California

- Community engagement, project management, and grant writing.
- Emergency planning, economic development, and personnel leadership, as well as solid concepts of all State and Federal Laws and regulations.
- Working with regional, state, and local officials and key decision-makers.
- Facilitated internal and external communication throughout the organization and conducted meetings with department heads and key management staff.
- Prepared and implemented budget forecasts and expenditures to meet or exceed annual strategic plan expectations.
- Interacted with managers, statewide organizations, associations, representatives of governmental agencies at the state and federal levels, and the news media.
- Coordinate, plan, prepare, present, evaluate, and deliver classroom instruction and related activities, including developing and revising curriculum; using a computer and advanced technologies in education; and maintaining currency in the field.
- Maintaining regulatory and safety standards.
- Prepare accreditation reports and participate in site visits necessary for regulatory agencies;
- Led the organization to develop a plan to mitigate pre-and post-pandemic barriers to the colleges vision, mission, goals and objectives.
- Collaborated with community groups, government entities and general public to advance goals and operational effectiveness.
- Set up monthly board and staff reports.

#### **Firefighter**

01/2019 - 01/2021

Cambria Fire | Cambria, CA

- Inspect, drive, operate, and maintain all fire apparatus.
- Perform fire suppression by extinguishing all types of fires, including commercial structures, residential structures, wildland, vehicles, and refuse fires.
- Respond to rescue incidents, including vehicle extrication, ocean rescue, flood rescue, confined space rescue, large and small animal rescue, and low and high angle cliff rescue.
- Effectively coordinate operations on the ground with air resources using maps, GIS equipment, and radios.
- Emergency Medical Service duties include providing Advanced Life Support, as a lead team member, to patients during medical emergencies.
- Restock EMS supplies that were used at each incident.
- Complete patient care reports per county policy.

- Inspect, operate, and maintain equipment such as SCBAs, chain and rotary saws, extrication equipment, ground ladders, pneumatic airbags, ventilation fans, portable generators, thermal imaging cameras, and flashlights.

**Engineer/Paramedic**

01/2014 - 01/2017

Cal Fire | Half-moon Bay, California

- Inspect, drive, operate, and maintain all fire apparatus within the battalion which includes (3) Type I – ALS Structural Fire Engines, (1) ALS – 75' Aerial Quint, (2) Type I – Reserve Fire Engines, (2) Type III – Patrols and (1) Rescue.
- Perform fire suppression by extinguishing all types of fires, including commercial structures, residential structures, wildland, vehicle, and refuse fires.
- Respond to rescue incidents, including vehicle extrication, ocean rescue, flood rescue, confined space rescue, large and small animal rescue, and low and high angle cliff rescue.
- Acted as Rescuer (Alpha and Bravo), Rigger, and Rigger Assistant, and trained as Edge and Rescue Group Supervisor.
- Effectively coordinate operations on the ground with air resources using maps, GIS equipment, and radios.
- Emergency Medical Service duties include providing Advanced Life Support, as a lead team member, to patients during medical emergencies.
- Restock EMS supplies that were used at each incident.
- Complete patient care reports per county policy.
- Inspect, operate, and maintain equipment such as SCBAs, chain saws, rotary saws, extrication equipment, ground ladders, pneumatic airbags, ventilation fans, portable generators, thermal imaging, cameras, and flashlights.
- Perform annual inspections required by the Coastside Fire Protection District, including business inspections, defensible space, smoke detectors, hydrant inspections, and station inspections.
- Administrative duties include completing, submitting, and filing LE 100s, LE 66s, EMS, and Station month-end paperwork.
- Assisted in orientation and training volunteers, explorers, reserves, seasonal firefighters, and new employees.
- Maintain and report accurate and complete scholastic records, including attendance records.

**Engineer/Paramedic**

01/2009 - 01/2014

Ft. Hunter, Ft Hunter Liggett | Jolon, CA

- Inspect, drive, operate, and maintain all fire apparatus within the base, which includes (4)
- Type I – ALS Structural Fire Engines, (1) ALS – 75' Aerial Quint, (2) Type I – Reserve Fire Engines, (4) Type III – Patrols, and (1) Rescue.
- Perform fire suppression by extinguishing all types of fires, including commercial structures, residential structures, wildland, vehicles, and refuse fires.
- Respond to rescue incidents, including vehicle extrication, ocean rescue, flood rescue, confined space rescue, large and small animal rescue, and low and high angle cliff rescue.
- Effectively coordinate operations on the ground with air resources using maps, GIS equipment, and radios.
- Emergency Medical Service duties include providing Advanced Life Support, as a lead team member, to patients during medical emergencies.
- Restock EMS supplies that were used at each incident.
- Complete patient care reports per county policy.
- Inspect, operate, and maintain equipment such as SCBAs, chain and rotary saws, extrication equipment, ground ladders, pneumatic airbags, ventilation fans, portable generators, thermal imaging cameras, and flashlights.

- As an approved Company Officer, act as station Captain when a Captain is not present, which includes managing, training, mentoring, and commanding incidents.

**Firefighter/Paramedic**

01/2008 - 01/2009

Selma Fire Department | Selma, California

- Perform fire suppression by extinguishing all types of fires, including commercial structures, residential structures, wildland, vehicle, and refuse fires.
- Respond to rescue incidents, including vehicle extrication, flood rescue, confined space rescue, large and small animal rescue, and low- and high-angle rescue.
- Effectively coordinate operations on the ground with air resources using maps, GIS equipment, and radios.
- Emergency Medical Service duties include providing Advanced Life Support, as a lead team member, to patients during medical emergencies.
- Restock EMS supplies that were used at each incident.
- Complete patient care reports per department policy.
- Inspect, operate, and maintain equipment such as SCBAs, chain saws, rotary saws, extrication equipment, ground ladders, pneumatic airbags, ventilation fans, portable generators, thermal imaging cameras, and flashlights.

**EMT/Paramedic**

01/2005 - 01/2008

San Luis Ambulance | San Luis Obispo, CA

- Provided Advanced Life Support services on a 911 ambulance.
- Responded to medical emergencies within San Luis Obispo County, where I was able to treat and transport EMS patients while adhering to county and department-specific policies.
- Restock EMS supplies that were used at each incident.
- Complete patient care reports.
- Develop and maintain relationships with the fire department, hospital, and emergency staff.

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**Education**

<b>Doctor of Public Administration</b> California Baptist University	2020
<b>Masters of Public Safety Administration: Safety Administration</b> Lewis University   Romeoville, IL	2015
<b>Bachelor of Science: Kinesiology</b> California Polytechnic State University   San Luis Obispo, CA	2011
<b>Associate in Science: Paramedicine</b> Cuesta College   San Luis Obispo, CA	2011

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**Affiliations**

- National Registry of Emergency Medical Technicians: Registered Paramedic
- American Heart Association
- Executive Board Member (president) of the California Emergency Medical Services Educators' Association
- Associate Member of the California Fire Technology Directors Association

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**FROM: Ray Dienzo, Acting General Manager  
Timothy Carmel, District Counsel

Meeting Date: April 20, 2023

Subject: Discussion and Consideration of Ad Hoc  
Committee's Report and Recommended  
Amendments to Board of Directors' and  
Standing Committee Bylaws**RECOMMENDATIONS:**

It is recommended that the Board of Directors discuss and consider amendments to the Board of Directors' and Standing Committee Bylaws, as recommended by the Bylaws Ad Hoc Committee.

**FISCAL IMPACT:**

There is no fiscal impact associated with the proposed amendments.

**DISCUSSION:**

The Cambria Community Services District Bylaws ("Bylaws") are required to be reviewed annually pursuant to Section 11.1, and amended as necessary. At the December 15, 2022 Board meeting, an ad hoc committee composed of Vice President Gray and Director Thomas was created to review and recommend amendments to the Board of Directors' Bylaws and to the Standing Committee Bylaws. Attached is the Bylaws Ad Hoc Committee's report entitled 2023 Board & Standing Committee Bylaws Update, as well as redlined versions of both Bylaws highlighting the recommended amendments.

Attachment: Bylaws Ad Hoc Committee Report  
Board of Directors' Bylaws  
Standing Committee Bylaws



## 2023 Board & Standing Committees Bylaws Update

### 2023 Board and Standing Committee Bylaws Update

At the December 15, 2022, CCSD Board Meeting, the ad hoc committee of Vice President Tom Gray and Director Michael Thomas were assigned to propose updates to the bylaws of the Cambria Community Services District Board and standing committees, both of which were Board Approved 4/21/2022.

The Ad Hoc Committee recommends the following updates for Board consideration:

#### 1) Board of Directors Bylaws:

Refer to the file: *Board Bylaws\_2023 Update\_Final\_3/29/23..* Changes there are shown **in yellow highlight**.

Issue	Ad Hoc Committee Recommendation
Issue #1: the ad hoc committee numerous minor, non-substantive grammatical and typographical errors. Most of these errors were multiple spaces between words. The ad hoc committee corrected these grammatical errors in the updated file.	Recommendation #1 -- that the Board approve the corrections to these grammatical changes in one motion.
<p>Issue #2:</p> <p>For Standing Committees, 9.4a states “<i>All committees shall comply with the provisions of the Ralph M. Brown Act...</i>” and</p> <p>For Ad Hoc Committees, 10.1 states, “<i>... in conformance with the provisions of the Brown Act...</i>”</p> <p>But the bylaws do not state anywhere that the Board will do likewise.</p>	<p>Recommendation #2 -- that the Board approve the addition of paragraph 2.1 as follows:</p> <p><b><i>The Board shall comply with the provisions of the Ralph M. Brown Act concerning the calling and conduct of public meetings.</i></b></p>
Issue #3: Robert’s Rules of Order 12 <sup>th</sup> Edition is now available.	Recommendation #4 -- that the Board approve the revision of paragraph 5.3 to reflect this change.
Issue #4: Legally, ad hoc committees need to be formed for a specific task and are temporary. We recommend adding language to the Bylaws to ensure that these requirements are met.	<p>Recommendation #5 -- that the Board approve the revision of paragraph 10.2 to state:</p> <p>The tasks of the ad hoc committee shall be outlined at the time of appointment, <b><i>along with expected deliverables and an estimated completion date.</i></b> The committee shall be considered dissolved when its final report has been made.</p>

## 2023 Board & Standing Committees Bylaws Update

### 2) Standing Committee Bylaws:

Refer to the file: *Standing Committee Bylaws\_2023 Update\_Final 3/29/23*. Changes are shown **underlined and in yellow highlight**.

Issue	Ad hoc Committee Recommendation:
<p>Issue #1: The ad hoc committee found numerous minor, non-substantive grammatical or typographic errors. Most of these errors were multiple spaces between words. The ad hoc committee corrected these grammatical errors in the updated file.</p>	<p>Recommendation #1 -- that the Board approve the grammatical/typographic corrections in one motion.</p>
<p>Issue #2: Paragraph 1.6 states: <i>“Board directed policies developed outside the Policy Committee, shall be referred to that committee for assignment of a policy number and formatting as appropriate but will not require further content review or consideration by the Policy Committee.”</i></p> <p>CCSD has adopted Policy #1000 -- Adoption/Amendment of policies – that does not require a Policy Committee role as prescribed here. Also, Policy Committee activity is covered by the following section (1.7) of the bylaws, which needs revision for clarification and brevity as recommended here.</p>	<p>Recommendation #2 -- that the Board approve the deletion of Paragraph 1.6 and revise paragraph 1.7.3 to read:</p> <p><b><i>... If the Board determines that a policy is required, the Board shall proceed according to the existing Policy No. 1000 (“Adoption/Amendment of Policies”) and (for policies to be included in the District Policy Handbook) the “Policy Handbook Checklist” adopted on November 10, 2022.</i></b></p>
<p>Issue #3: Paragraph 1.7.2(b) states that the Resources and Infrastructure Committee shall <i>Support and work directly with the CCSD General Manager and Utilities Manager ...</i>”</p>	<p>Recommendation #3 – that the Board approve the addition of “District Engineer” to list of Staff potentially working with the R&amp;I Committee, rewording the relevant part of Paragraph 1.7.2.(b) thus: <b><i>Support and work directly with the CCSD General Manager, District Engineer and/or Utilities Manager</i></b></p> <p>...</p>

## 2023 Board & Standing Committees Bylaws Update

Issue	Ad hoc Committee Recommendation:
<p>Issue #4: Paragraph 2.4 addresses Standing Committee member meeting attendance: <i>A vacancy shall occur if a Committee member is absent from three (3) consecutive regular meetings without good cause, except as otherwise provided for by law or as authorized by the Board of Directors.</i></p> <p>Paragraph 4.6 also addresses Standing Committee member meeting attendance: <i>After three consecutive unexcused absences of a Committee member, the Committee, by a vote of a majority of a quorum of the Committee, may recommend action to the CCSD Board.</i></p>	<p>Recommendation #4 – that the Board approve the deletion of Paragraph 4.6.</p>
<p>Issue #5: Other redundant, inaccurate or misplaced language in Section 4. The Section describes conduct guidelines but does not address the authority of committee members; Paragraph 4.7 logically belongs to to the behavioral rules of Paragraph 4.4, and Paragraph 4.5 duplicates Paragraph 1.3</p>	<p>Recommendation #5 – that the Board approve the deletion of “and authority” in the Section title, the deletion of Paragraph 4.7 (with its content added to Paragraph 4.4), and the deletion of Paragraph 4.5.</p>
<p>Issue #6: Standing Committee meeting frequency was discussed at the 1/12/2023 CCSD Board meeting, Topic 5A.</p>	<p>Recommendation #6 – that the Board approve the revision of paragraph 6.3 to state:</p> <p><b><i>The Committee shall hold regular meetings as often as once a month and at least quarterly, on dates set annually by the Committee. The Committee may call special meetings as needed, with required 24-hour public notice.</i></b></p>
<p>Issue #7: The Board bylaws, 2.3. require 4/5 vote to extend meeting duration, whereas the Standing Committee bylaws, 6.5 require a majority vote.</p>	<p>Recommendation #7 – that the Board approve the revision to paragraph 6.5 to state:</p> <p><b><i>... four-fifths vote of the Committee.</i></b></p>

## 2023 Board & Standing Committees Bylaws Update

Issue	Ad hoc Committee Recommendation:
<p>Issue #8: Paragraph 4.1 addresses Brown Act compliance: <i>Members of the Committee and their activities are bound by all applicable provision of the Brown Act (Government Code Sections 54950, et seq.)..</i></p> <p>Paragraph 6.6 -- <i>All Committee meetings shall be conducted by laws governing open meetings and public participation</i> – is therefore redundant.</p>	<p>Recommendation #8 -- that the Board approve the deletion of Paragraph 6.6.</p>



## CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS BYLAWS

1. OFFICERS OF THE BOARD OF DIRECTORS

- 1.1 The officers of the Board of Directors are the President and Vice President.
- 1.2 The President of the Board of Directors shall serve as presiding officer at all Board meetings. The President shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion.
- 1.3 In the absence of the President, the Vice President of the Board of Directors shall serve as presiding officer over all meetings of the Board. If the President and Vice President are both absent, the remaining members shall select one among themselves to act as presiding officer of the meeting.
- 1.4 The President and Vice President of the Board shall be elected annually at the first regular meeting in December and the term of office shall commence immediately upon election and continue until replaced.
- 1.5 The President or his or her designee shall be the spokesperson for the Board and point person for intergovernmental relations.

2. MEETINGS

- 2.1 The Board shall comply with the provisions of the Ralph M. Brown Act concerning the calling and conduct of public meetings.
- 2.2 Regular meetings of the Board of Directors shall be on the

second and third Thursday of each calendar month in the Veterans Memorial Hall, located at 1000 Main Street, Cambria, unless otherwise directed by the Board of Directors. The time for holding Regular meetings of the Board of Directors shall be established by resolution.

2.3 For regular meetings, a block of time shall be set aside to receive general public comment. Comments on items on the agenda should be held until the appropriate item is called. Public comment shall be directed to the President of the Board and limited to three minutes unless extended or shortened at the President's discretion. During general public comment:

(a) Board members may briefly respond to statements or questions from the public; and

(b) At the President's discretion, Board members may, on their initiative or in response to public questions, ask questions for clarification, provide references to staff or other resources for factual information, or request staff to report back at a subsequent meeting; and

(c) The President of the Board or a Board majority in open session may take action to direct staff to place a matter on a future agenda.

2.4 Meeting Length. The business at regular meetings of the Board of Directors, including any scheduled closed sessions, shall be conducted for no more than a three-hour period, unless extended by a four-fifths (4/5th) vote of the Board. In the event there are remaining items on the agenda at the end of the three-hour period, the Board may adjourn the meeting to a specific date and time in accordance with the

provisions of Government Code Section 54955. The intent and purpose of this policy is to encourage a reasonable time period in which the Board of Director's business is discussed and to protect against fatigue in discussing and deciding important District issues.

2.5 Board members shall attend all regular and special meetings of the Board unless excused for emergencies or other good cause:

(a) Good cause for absence includes circumstances of which the President of the Board is notified prior to the meeting. Good cause also includes Board-authorized meeting absences such as attendance at a conference directly related to the functions and interests of the District or at the meeting of another public agency in order to participate in an official capacity.

(b) A Board member who is absent for good cause may notify the President by electronic transmission, telephone communication, or letter. The President shall notify the General Manager and the Board of all absences that are excused for good cause. The minutes shall indicate whether an absence was excused.

(c) A Board member vacancy shall occur upon the happening of any of the events set forth in Government Code section 1770.

2.6 The President shall conduct all meetings in a manner consistent with the policies of the CCSD. All comments shall be directed to the President. The President shall determine the order in which agenda items shall be considered for discussion and/or actions taken by the Board, and shall announce the Board's decision on all subjects. On roll call, the maker of the motion shall be called

- first, the Board member seconding the motion shall be called second, and the remainder are polled with the President voting last, unless the President made or seconded the motion.
- 2.7 A majority of the total membership of the Board shall constitute a quorum for the transaction of business. A majority of the total membership of the Board is sufficient to do business; however, motions must be passed unanimously if only three attend. When there is no quorum for a regular meeting, the President, Vice President or any Board member shall adjourn such meeting, or, if no Board member is present, the Board Secretary shall adjourn the meeting.
- 2.8 A roll call vote, if required by law, shall be taken upon votes on ordinances and resolutions, and shall be entered in the minutes of the Board showing those Board members voting aye, voting no and those abstaining or absent. Unless a Board member states that he or she is not voting because of a conflict of interest and steps down from the dais prior to the discussion of the item, his or her silence shall be recorded as a vote of abstention.
- 2.9 Any person attending a public meeting of the Board of Directors may record the proceedings with an audio or video recording device in the absence of a reasonable finding that the recording cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a disruption of the proceedings.
- 2.10 All video recording devices shall remain stationary and shall be located and operated from behind the public speaker's podium once the meeting begins. The President retains the discretion to alter these guidelines, including the authority to require that and all recording devices be located in the back



of the room.

### 3. AGENDAS

- 3.1 The General Manager, in cooperation with the Board President and Vice President, shall prepare an agenda for each regular and special meeting of the Board of Directors. An item placed on an agenda in this manner shall only be removed by the General Manager, in cooperation with the President and Vice President. Any Director's request to place an item on the agenda must be approved by the Board President or a majority of the Board members acting in open session.
- 3.2 Those items considered to be of a routine and noncontroversial nature, are placed on the Consent Agenda. These items shall be approved, adopted, and accepted by one motion of the Board of Directors.
  - (a) Board members may request any item listed under Consent Agenda be removed from the Consent Agenda, and the Board will take action separately on that item.
  - (b) A Board member may ask a minor question, for clarification, on any item on the Consent Agenda. The item may be briefly discussed for clarification and the questions will be addressed along with the rest of the Consent Agenda.
  - (c) When a Board member wishes to pull an item simply to register a dissenting vote, the Board member shall inform the presiding officer that he or she wishes to register a dissenting vote without discussion. These items will be handled along with the rest of the Consent

Agenda, and the Board Secretary will register a “no” vote in the minutes.

- 3.3 No Board action may be taken on an item not on a posted agenda, except as set forth in Government Code Section 54954.2(b).

#### 4. PREPARATION OF MINUTES

- 4.1 The minutes of the Board shall be kept by the Board Secretary, who may be an employee of the CCSD.
- 4.2 The Board Secretary shall be required to make a record only of such business as was actually passed upon by a vote of the Board and, except as provided in Section 4.3 and 4.6 below, shall not be required to record any remarks of Board members or any other person.
- 4.3 Any Board member may request for inclusion into the minutes brief comments pertinent to an agenda item, only at the meeting in which the item is discussed.
- 4.4 Written comments delivered to the Board at the meeting that were not contained in the Board Agenda Packet for review by the Board prior to the meeting shall be maintained as a separate public record.
- 4.5 The Board Secretary shall attempt to record the names and general place of residence of persons addressing the Board and the title of the subject matter to which their remarks related.
- 4.6 Whenever the Board acts in a quasi-judicial proceeding, the Board Secretary shall create a record of a summary of the testimony of the witnesses.

#### 5. MEMBERS OF THE BOARD OF DIRECTORS

- 5.1 Information that is exchanged before meetings shall be distributed through the Board Secretary, and all Board members will receive all information being distributed.
- 5.2 Board members shall at all times conduct themselves with courtesy to each other, to staff and to members of the audience present at Board meetings.
- 5.3 At the President's discretion, District Counsel shall act as parliamentarian. The rules contained in the current edition of *Rosenberg's Rules of Order* (and *Robert's Rules of Order* 12th Edition for matters on which Rosenberg is silent) shall govern the Board of Directors in all cases to which they are applicable and in which they are not inconsistent with these bylaws, any special rules of order the Board may adopt and any statutes applicable to the CCSD that do not authorize the provisions of these bylaws to take precedence.

## 6. AUTHORITY OF DIRECTORS

- 6.1 The Board of Directors is the unit of authority within the CCSD. Apart from their normal function as a part of this unit, Board members have no individual authority. As individuals, Board members may not commit the CCSD to any policy, act or expenditure.
- 6.2 All members of the Board of Directors shall exercise their independent judgment on behalf of the interests of the entire district, including the residents, property owners, and the public as a whole. Board members do not represent any fractional segment of the community, but are rather a part of the body which represents and acts for the community as a whole.
- 6.3 The Board of Directors shall adopt policies for the

operation of the district, including, but not limited to, administrative policies, fiscal policies, personnel policies, and the purchasing policies.

- 6.4 The primary responsibilities of the Board of Directors are:
- a) The formulation and evaluation of policy.
  - b) Monitoring the CCSD's progress in attaining its goals and objectives.
  - c) Appointment, oversight and evaluation of a General Manager to handle all matters concerning the operational aspects of the CCSD.
  - d) Appointment, oversight and evaluation of a District Counsel to handle all matters concerning the legal aspects of the CCSD.

## 7. BOARD MEMBER GUIDELINES

- 7.1 Board members, by making a request of the General Manager, shall have access to information relative to the operation of the CCSD. If the General Manager cannot provide the requested information in a timely manner, the General Manager shall inform the individual Board member why the information is not or cannot be made available.
- 7.2 Individual Board members should not involve themselves in the day-to-day operations of the District. Their primary role is to participate in the process of establishing the District's policies and goals. The General Manager is responsible for implementing those policies and goals.
- 7.3 Personnel matters and other operational issues that may be of concern to individual Board members should be addressed through the General Manager. Individual Board members shall not involve themselves or interfere in



personnel matters, to protect their impartiality when hearing an appeal of discipline, per the District's disciplinary and grievance process.

- 7.4 The General Manager shall take direction and instruction from the Board of Directors, as a body, when it is sitting in a duly convened meeting. Individual Board members should refrain from giving orders or instruction to the General Manager or any subordinates of the General Manager.
- 7.5 When presented with questions or complaints from citizens or staff related to operational or personnel matters, Board members should listen to the concerns expressed and either: (1) confer with the General Manager or District Counsel, as appropriate; or (2) refer the individual to the General Manager for resolution of their concerns.

## 8. BOARD MEMBER COMPENSATION

- 8.1 Board members may receive compensation of one hundred dollars (\$100.00) for each authorized day of service rendered as a Board member.
- 8.2 The following are authorized meetings for which a Board member may be compensated:
  - (a) Regular Board meetings.
  - (b) Special Board meetings.
  - (c) Standing Committee meetings of which the Board member is a Committee member.
  - (d) Participation in a training program on a topic that is directly related to the District, provided that the Board of Directors has previously approved the member's participation at a Board meeting and that

the member delivers a written report to the Board regarding the member's participation at the next Board meeting following the training program.

- (e) Representation of the District at a public event, provided that the Board of Directors has previously approved the member's representation at a Board meeting and that the member delivers a written report to the Board regarding the member's representation at the next Board meeting following the public event.
- (f) Representation of the District at a public meeting or a public hearing conducted by another public agency, provided that the Board of Directors has previously approved the member's representation at a Board meeting and that the member delivers a written report to the Board regarding the member's representation at the next Board meeting following the public meeting or public hearing.
- (g) Representation of the District at a meeting of a public benefit nonprofit corporation on whose board the District has membership, provided that the Board of Directors has previously approved the member's representation at a Board meeting and that the member delivers a written report to the Board regarding the member's representation at the next Board meeting following the corporation's meeting.

- 8.3 Board member compensation shall not exceed six days of service in any calendar month.
- 8.4 Board member compensation shall not exceed \$100.00 per day or \$600.00 per month.
- 8.5 Each Board member is entitled to reimbursement for travel,

meals, lodging and other actual and necessary expenses incurred in the performance of the duties required or authorized by the Board pursuant to Government Code Section 53232.2

- 8.6 Board members shall provide brief reports on meetings attended at the expense of the District at the next regular Board meeting, as provided by Government Code Section 53232.3.

## 9. STANDING COMMITTEES

- 9.1 Standing committees are those that have continuing subject matter jurisdiction, regularly established meeting schedules and one Board member as chairperson. The General Manager may be an ex-officio member of all standing committees.
- 9.2 The following shall be the standing committees of the District:
- a) Finance
  - b) Resources & Infrastructure
  - c) Policy
- 9.3 Committee Rules:  
Members' terms and method of appointment, along with detailed rules and procedures for committees, are contained in the Standing Committee Bylaws, a Board-approved set of guidelines and expectations for committees.
- 9.4 Meetings:
- a) All committees shall comply with the provisions of the Ralph M. Brown Act concerning the calling of public meetings, and with the Board and committee bylaws.

- b) A written report shall be prepared for each committee meeting by the Chair and forwarded to the Board of Directors. A recording of each meeting will be made available on the eDistrict's website.
- c) With the exception of the Board member serving as Committee Chair, Board members may attend meetings of the District's standing committees as observers only and shall not participate in such meetings.

#### 10. AD HOC COMMITTEES

- 10.1 The President or a majority of the Board may create ad hoc committees consisting of two Board members in accordance with the provisions of the Brown Act from time to time with specific focus and duration as required. Ad hoc committees shall meet on an as-needed basis.
- 10.2 The ~~duties~~ tasks of the ad hoc committee shall be outlined at the time of appointment, along with expected deliverables and an estimated completion date. The committee shall be considered dissolved when its final report has been made.

#### 11. BOARD BYLAW REVIEW POLICY

- 11.1 Subject to 3.1 the Board Bylaws shall be reviewed annually at the first regular meeting in January, after which amendments to the Bylaws may be considered for adoption by the Board.

#### 12. COMPLIANCE WITH FEDERAL AND STATE LAW

- 12.1 If it is determined any of these Bylaws conflict with Federal or State rules or statutes, the Federal or State



rules or statutes will apply.

- 12.2 These Bylaws are for the purpose of providing guidance to the Cambria Community Services District (CCSD) Board of Directors in the performance their duties.
- 12.3 These Bylaws are not intended to amend any laws governing the behavior of any individual Board member in a private capacity. All Board members will comply with all Federal and State laws governing their conduct in the performance of their duties.

## CAMBRIA COMMUNITY SERVICE DISTRICT STANDING COMMITTEE BYLAWS

### 1. SCOPE OF RESPONSIBILITY

1.1. Standing Committees are advisory to the Board of Directors. The committees shall gather information, explore alternatives, examine implications, and offer options for the review and deliberation by the Board of Directors.

1.2 Each Standing Committee shall consider only District-related issues approved and assigned to it by the Board of Directors, or issues within the purview of each Committee as defined in "Standing Committee Statements of Purpose and Responsibilities" below.

1.3 Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the committee or the CCSD in any policy, act or expenditure.

1.4 The committee and its members shall maintain collaborative working relationships with the public, other Standing Committees and the CCSD Board of Directors.

1.5 Any Standing Committee, or its ad hoc subcommittees, may meet with staff and/or District consultants but shall not interfere with their operational duties, as determined by the General Manager. Any information requests to staff will be specific in nature and relate to the business of the committee.

~~1.6 Board directed policies developed outside the Policy Committee, shall be referred to that committee for assignment of a policy number and formatting as appropriate but will not require further content review or consideration by the Policy Committee.~~

**Commented [TG1]:** From Michael: Delete this paragraph. This paragraph is inappropriate in this section of the Bylaws. CCSD has adopted Policy # 1000 Adoption/Amendment of policies. If we need to get this specific and restrictive, that's the place to address this, not here.

### 1.7 Standing Committee Statements of Purpose and Responsibilities

#### 1.7.1 The Finance Committee shall:

## Standing Committee Bylaws\_2023 Update\_Final 3/29/23

- (a) Provide review for transparent budget processes and financial management that promote fiscal stability and instill public trust;
- (b) Support and work directly with the CCSD General Manager and Finance Manager in enhancing financial integrity and monetary discipline;
- (c) Discuss and receive public input during committee meetings and advise the Board of Directors on financial matters;
- (d) Provide financial review, assessment, and recommendation to CCSD Board of Directors regarding potential funding sources available to the District from private, public, County, State or federal entities;
- (e) Support other standing committees' fiscal review needs.

## 1.7.2 The Resources and Infrastructure Committee shall:

- (a) Assess existing resources and gather information regarding infrastructure and resource needs of the community;
- (b) Support and work directly with the CCSD General Manager, District Engineer and/or ~~and~~ Utilities Manager in identifying/defining plans to meet the infrastructure needs of the community, working within the bounds of current and potential resources and priorities of the District;
- (c) Provide recommendations to the Board of Directors regarding actions to meet the community's infrastructure needs;
- (d) Support other standing committees' resource and infrastructure review needs.

## 1.7.3 The Policy Committee shall:

- (a) Review existing operational and governance policies that the Board has identified as requiring assessment, update, or organization for consistency with other existing policies;
- (b) Identify potential areas of policy needs not currently addressed in the CCSD Policy Handbook and develop needs assessments regarding impact due to lack of policy and immediacy of need. The Committee Chair shall provide the needs assessments to the Board members for consideration. If the Board determines that a

policy is required, the Board shall proceed according to the existing Policy No. 1000 (“Adoption/Amendment of Policies”) and (for policies to be included in the District Policy Handbook) the “Policy Handbook Checklist” adopted on November 10, 2022; will assign a board member ad hoc committee to define the policy needs and parameters. The result in policy parameters will be brought to the Board members for consideration and as needed, directed to the appropriate resources for policy development.

(c) Support other standing committees’ policy review needs.

## 2. COMMITTEE MEMBERS

- 2.1 The Committee shall consist of five volunteer members from the community and one CCSD Board Director to act as chairperson.
- 2.2 Each Committee member must live and be registered to vote within the CCSD boundaries.
- 2.3 Method of appointment:
  - (a) The Chairperson shall be chosen annually from members of the Board of Directors by majority vote of the Board.
  - (b) Volunteer committee members shall serve two-year terms. Such terms shall begin in February of odd numbered years.
  - (c) At the end of a term of office a committee member wishing to continue for another term shall fill out an application as specified in 2.3.(d) below and will be considered for appointment along with the other applicants.
  - (d) Prior to the beginning of a term, or in the event of a vacancy during an unexpired term, the CCSD shall invite applications for committee membership. Such invitation shall be advertised for a minimum of two weeks in the local newspaper, on the CCSD website and at all Cambria CSD public information bulletin boards. Application forms may be obtained and submitted to the website or the Administrative Offices during normal business hours during the application period.
  - (e) Any applications received per 2.3.(d) above shall be retained by the District and remain active for two years.
  - (f) Committee members shall be appointed from the pool of



applicants (see 2.3.(d) above) by recommendation of the Committee Chairperson and a majority vote of CCSD Board of Directors.

- (g) The Committee Chairperson shall be responsible for interviewing new applicants and determining their qualifications prior to making a recommendation to the CCSD Board of Directors.

2.4 Committee members shall attend all regular and special meetings of the Committee unless excused for emergencies or other good cause:

- (a) Good cause for absence includes circumstances of which the Chairperson of the Committee is notified prior to the meeting. Good cause also includes Board-authorized or Committee-authorized meeting absences such as attendance at a conference directly related to the functions and interests of the District or at the meeting of another public agency in order to participate in an official capacity.
- (b) A Committee member who is absent for good cause may notify the Chairperson by electronic transmission (e.g., email), telephone communication, or letter. The minutes shall indicate whether an absence was excused.
- (c) A vacancy shall occur if a Committee member is absent from three (3) consecutive regular meetings without good cause, except as otherwise provided for by law or as authorized by the Board of Directors.

2.5. Vacancies of unexpired terms of office of regular Committee members shall be filled by recommendation of the Committee Chairperson from the pool of applicants (see 2.3.(d) above) and appointment by the CCSD Board of Directors.

### 3. COMMITTEE OFFICERS

- 3.1. The Chairperson shall be chosen annually from members of the Board of Directors by majority vote of the Board
- 3.2. The Vice-Chairperson and Secretary shall be chosen annually by a majority of the Committee.
- 3.3. No member of the committee shall hold more than one office.

### 3.4. Chairperson duties:

- (a) Vote only in the event of a tie vote,
- (b) Preside over meetings,
- (c) Establish committee meeting agendas,
- (d) Appoint appropriate ad hoc committees,
- (e) Sign reports,
- (f) Represent the Committee at regular CCSD Board meetings,
- (g) Coordinate with CCSD staff input for agenda preparation for the monthly Committee meetings,

### 3.5. Vice Chairperson duties:

- (a) Perform the duties of the Chairperson in their absence,
- (b) Act as liaison to another Standing Committee as determined by the Chairperson or a majority of the Committee.

### 3.6. Secretary duties:

- (a) Record the minutes of the meetings in action form, ensuring the accuracy of when, how and by whom the Committee's business was conducted.
- (b) Submit the draft written minutes and recording to CCSD staff for the public record.
- (c) Minutes should include at a minimum:
  - The date, time and location of the meeting,
  - A list of the Committee members present and absent,
  - A record of reports presented and by whom,
  - The text of motions adopted along with a count of yes and no votes and the committee members dissenting,
  - List of items considered for future agenda,
  - Time of meeting adjournment.

## 4. COMMITTEE MEMBER GUIDELINES AND AUTHORITY

4.1. Members of the Committee and their activities are bound by all applicable provision of the Brown Act (Government Code Sections 54950, et seq.).

4.2. Members of the Committee shall not participate in discussion of, or vote on issues constituting conflicts of interest – “no public official shall make, participate in making, or in any attempt to use his official position to influence a governmental decision in which he/she knows

or has reason to know he/she has a financial interest.” (Government Code Section 87100).

- 4.3. Members of the Committee are charged with protecting and upholding the public interest and exhibiting the highest level of ethics.
- 4.4. Committee members shall at all times conduct themselves with courtesy towards each other, to staff and to members of the audience present at Committee meetings. Should a Committee member disrupt Committee meetings or participate in behavior contrary to the charges and responsibilities of the Committee, the Committee, by a majority vote, may recommend action to the CCSD Board.
- ~~4.5. Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the Committee or the CCSD in any policy, act or expenditure.~~
- ~~4.6. After three consecutive unexcused absences of a Committee member, the Committee, by a vote of a majority of a quorum of the Committee, may recommend action to the CCSD Board.~~
- ~~4.7. Should a Committee member disrupt Committee meetings or participate in behavior contrary to the charges and responsibilities of the Committee, the Committee, by a majority vote, may recommend action to the CCSD Board.~~

## 5. AGENDA PROCEDURE

- 5.1. Members shall provide input on the agenda to the Chairperson.
- 5.2. The Chair shall develop the draft agenda with input from the Vice Chair and CCSD staff.
- 5.3. CCSD staff shall prepare the final agenda and attachments.
- 5.4. CCSD staff shall post agendas at the District Administrative Office and be distributed to all Committee members and to the agenda distribution list.
- 5.5. The Committee Chairperson shall maintain a list of future agenda items with tentative dates for consideration. The list shall be posted on the CCSD Website.

## 6. MEETINGS

- 6.1. The Committee shall meet within the jurisdictional boundaries of the CCSD, except as otherwise permitted by the Brown Act.
- 6.2. Information that is exchanged before meetings shall be distributed through the District Clerk, and Committee members will receive all information being distributed as part of the ~~normal~~ meeting Agenda.
- 6.3. The Committee shall ~~hold regular meetings meet monthly as often as once a month and at least quarterly, on dates set annually by the Committee. unless otherwise publicly noticed 72 hours in advance.~~ The Committee may call ~~publicly noticed~~ special meetings as needed, with required 24-hour ~~public~~ notice.
- 6.4. A majority of all Committee members, including the Chair ~~person~~, shall constitute a quorum.
- 6.5. The business at regular meetings of the Committee, shall be conducted for no more than a two-hour period, unless extended ~~by a majority vote of a quorum four-fifths vote~~ of the Committee. In the event there are remaining items on the agenda at the end of the two-hour period, the Committee may adjourn the meeting to a specific date and time in accordance with the provisions of Government Code Section 54955. The intent and purpose of this policy is to encourage a reasonable time period in which the Committee's business is discussed and to protect against fatigue in discussing and deciding important issues.
- ~~6.6. All Committee meetings shall be conducted by laws governing open meetings and public participation.~~
- 6.7. The CCSD General Manager may determine a staff liaison to the Committee if needed for the purpose of facilitating communication.

## 7. PARLIAMENTARY AUTHORITY

- 7.1. The rules contained in the current edition of *Rosenberg's Rules of Order* (and *Robert's Rules of Order* 12<sup>th</sup> Edition for matters on which Rosenberg is silent), shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws, any special rules of order the Committee may adopt and statutes applicable to the Committee that do not authorize the

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provision of these laws to take precedence.

8. AMENDMENTS TO BYLAWS

8.1. These standing committee bylaws shall be reviewed annually at the first regular Board of Directors meeting in January after which the amendments may be considered for adoption by the Board.

8.2. The CCSD Board of Directors retains sole authority to amend these bylaws. Any amendments must be approved by a majority of the CCSD Board of Directors.