

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, November 10, 2022 1:00 PM

**1. OPENING**

**A. Call to Order**

President Howell called the meeting to order at 1:03 p.m.

**B. Pledge of Allegiance**

President Howell led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: Donn Howell, Karen Dean, Cindy Steidel, Harry Farmer and Tom Gray.

Staff present: General Manager John F. Weigold IV, Fire Chief Justin Vincent, Finance Manager Denise Fritz, Utilities Department Manager/District Engineer Ray Dienzo, Administrative Analyst – HR & IT Haley Dodson, Fire Captain Emily Torlano, Fire Engineer Kayla Graves, SAFER Firefighter Wil Stewart and Reserve Firefighter Stuart Mahoney.

Staff present via Zoom: District Counsel Timothy Carmel and Administrative Department Manager Pamela Duffield.

**D. President's Report**

President Howell reported that the Windeler litigation was decided in the District's favor, but has been appealed, and that the Afifi litigation has been dismissed.

Haley Dodson administered the Oath of Office to Fire Chief Justin Vincent.

**E. Agenda Review: Additions/Deletions**

President Howell asked for any additions or deletions. There were none.

**2. BOARD MEMBER COMMUNICATIONS**

Director Farmer stated November 14, 2022, marks 8 years since the WRF was built.

Vice President Dean stated she was thankful for the rain.

**3. COMMISSION REPORT**

**A. PROS Chairman's Report**

PROS Chairman Steve Kniffen provided a report for the PROS Commission.

**4. PUBLIC COMMENT**

Public Comment:

John McKelgan

Tina Dickason, Cambria

Christine Heinrichs, Cambria (the administrative analyst read the written comment into the record)

**5. CONSENT AGENDA**

**A. Consideration of Adoption of Resolution 71-2022 Amending the District Salary Schedule**

The Board of Directors held a discussion regarding the General Manager's salary.

Public Comment:

Debra Scott, Cambria

Tina Dickason, Cambria

Elizabeth Bettenhausen, Cambria

Christine Heinrichs, Cambria (the administrative analyst read the written comment into the record)

Director Gray moved to approve the consent agenda.

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**6. REGULAR BUSINESS**

**A. Discussion and Consideration of Location Options of Electric Vehicle (EV) Charging Station at the Veterans Hall**

General Manager Weigold introduced the item and turned it over to District Engineer Ray Dienzo who provided a brief summary and presentation.

Public Comment:

David Ehlers, Cambria (also read Brian Griffin's written comment into the record)

Debra Scott, Cambria

Michael Thomas, Cambria

Jerry McKinnon, Cambria

Tina Dickason, Cambria

Jeffrey Forest, Cambria

Ted Key, Cambria

David Pierson, Cambria (the administrative analyst read the written comment into the record)

Director Steidel moved to direct the Utilities Manager to pursue establishing the EV charging stations at the front of the Veterans' Hall in the recommended area and secondarily we coordinate with the Legion members in reestablishing the identity of the two parking places that were removed.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 2:46 p.m.

The Board of Directors reconvened the meeting at 2:57 p.m.

**B. Discussion and Consideration of Townhall Meetings and Other Strategies for Community Outreach**

General Manager Weigold introduced the item and provided a summary.

**Public Comment:**

Michael Thomas, Cambria  
Michael Calderwood, Cambria  
Laura Swartz, Cambria  
Jim Townsend, Cambria  
Tina Dickason, Cambria

Vice President Dean suggested including a newsletter in English and Spanish in utility billing mailings. She also suggested posting on social media about standing committee and commission meetings and what will be discussed.

Director Steidel thinks cambriaca needs to be used more regularly but it's dependent on staff resources.

Director Farmer reminded the Board of Directors that the district used to have a newsletter. He would like to see it in Spanish.

Director Gray stated the newsletter was done through the CCSD, CCHD and school board.

Director Howell stated that demonstrating how to navigate the website would be helpful.

**C. Discussion and Consideration of Current Board of Directors Ad Hoc Committees and Assignments**

General Manager Weigold introduced the item and provided a summary.

The Board of Directors reached consensus to remove the following Ad Hoc Committees, as their assignments were complete:

- Affordable Housing
- Board's Strategic Focus and Plan
- Low Income Discounts
- Review Board and Standing Committee Bylaws
- Underfunded, understaffed and under resourced services
- Board Policy

The Board of Directors reached consensus to continue the following Ad Hoc Committees:

- CDP/WRF (need new committee member; replace Steidel)
- Forest Management Alternatives
- Board Skate Park
- Emergency Evacuation Routes
- Veterans' Memorial Hall
- Solid Waste Rate Alleviation
- Pocket Park Sale to Historical Society (Farmer & Howell; need new member)
- SST (Dean & Steidel; need new member)

Director Farmer moved to extend the meeting to 4:30 p.m.

The Board of Directors reached unanimous consensus to extend the meeting.

**D. Discussion and Consideration to Review Updates to the Policy Checklist**

General Manager Weigold introduced the item and provided a summary.

Director Gray moved to adopt the policy checklist as presented in item 6D on November 10, 2022, including the notes and recommendations that are included with the policy section checklist B & C.

Director Steidel seconded the motion.

Public Comment:  
Michael Calderwood, Cambria

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**A. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

**A. Finance Committee's Report**

Director Steidel stated that the last meeting was cancelled.

**B. Policy Committee's Report**

There was no Board discussion on this item.

**C. Resources & Infrastructure Committee's Report**

Vice President Dean stated they approved the minutes and approved a CIP budget adjustment that was forwarded to the Finance Committee.

**D. Other Liaison Reports and Ad Hoc Committee Reports**

Director Gray reported on the Solid Waste Rate Alleviation Ad Hoc Committee meeting with Vice President Dean and Jeff Clarin. They discussed options and difficulties for possibly reducing rates through changes in service and more specifically providing rate relief for people who are qualified for rate relief for wastewater rates through the PG&E Care Program.

Vice President Dean stated the difference in franchise fees would be about \$46k.

Vice President Dean moved to extend the meeting to 4:45 p.m.

The Board of Directors reached unanimous consensus to extend the meeting.

Vice President Dean discussed the San Simeon CSD meeting, and they reviewed the Coastal Commission documents.

Public Comment:  
Tina Dickason, Cambria

Director Gray will meet with the Vets Hall Ad Hoc Committee, American Legion, Chamber of Commerce and Cambria Tourism Board to make the Vets Hall more productive.

**7. FUTURE AGENDA ITEM(S)**

President Howell asked for any future agenda items. There were none.

**8. ADJOURN TO CLOSED SESSION**

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957(b)(2)  
Title: General Manager**

President Howell asked for public comment on agenda item 8.A.

Public Comment:

Elizabeth Bettenhausen, Cambria (submitted a written comment for the record)

Christine Heinrichs, Cambria (submitted a written comment for the record)

Tina Dickason, Cambria

Vice President Dean moved to extend the meeting to 5:00 p.m.

The Board of Directors reached unanimous consensus to extend the meeting.

Donald Archer, Cambria (the administrative analyst read the written comment into the record)

Claudia Harmon Worthen, Cambria (the administrative analyst read the written comment into the record)

Gail Stevens, Cambria (the administrative analyst read the written comment into the record)

Scott Anderson, Cambria (the administrative analyst read the written comment into the record)

President Howell adjourned the meeting to closed session at 4:57 p.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.