



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, June 13, 2019 - 2:00 PM

1000 Main Street Cambria, CA 93428

AGENDA

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at www.cambriacsd.org. The District Office hours are Monday - Thursday, and every other Friday from 9:00 a.m. through 4:00 p.m. Please call 805-927-6223 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session
- E. Agenda Review: Additions/Deletions

2. PUBLIC SAFETY (Estimated Time: 5 Minutes per item)

- A. Sheriff's Department Report
- B. CCSD Fire Chief's Report

3. ACKNOWLEDGEMENTS & PRESENTATIONS (Estimated Time: 5 Minutes per item)

- A. PROS Chairman's Report
- B. Utilities Report

4. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

5. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

- A.** Board Member, Committee and Liaison Reports
 - i.** President's Report
 - ii.** Finance Committee Report
 - iii.** Policy Committee Report
 - iv.** Resources & Infrastructure Committee Report
 - v.** Other Liaison Reports

6. MANAGER'S REPORT

- A.** General Management Report
- B.** Finance Manager's Report

7. CONSENT AGENDA (Estimated time: 15 Minutes)

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A.** CONSIDERATION TO ADOPT THE MAY 2019 EXPENDITURE REPORT
- B.** CONSIDERATION TO ADOPT THE MAY 9, 2019 AND MAY 23, 2019 REGULAR MEETING MINUTES AND MAY 24, 2019 AND MAY 31, 2019 SPECIAL MEETING MINUTES
- C.** CONSIDERATION OF ADOPTION OF RESOLUTION 20-2019 APPROVING AWARD OF FIRE HAZARD FUEL REDUCTION PROGRAM AGREEMENT
- D.** CONSIDERATION OF ADOPTION OF RESOLUTION 26-2019 AUTHORIZING WATER AND SEWER SERVICE FOR THE PROPERTY LOCATED AT 2706 MAIN STREET

8. HEARINGS AND APPEALS (Estimated time: 15 Minutes per item)

- A.** PUBLIC HEARING TO DISCUSS AND CONSIDER ADOPTION OF RESOLUTION 21-2019 CONFIRMING 2018 FIRE HAZARD FUEL REDUCTION ITEMIZED REPORT OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
- B.** PUBLIC HEARING TO DISCUSS AND CONSIDER RESOLUTION 22-2019 APPROVING A FIRE SUPPRESSION BENEFIT ASSESSMENT CONSUMER PRICE INDEX (CPI) ADJUSTMENT AT THE RATE OF 3.1% FOR FY 2019/2020 AND CONFIRMING THE ITEMIZED REPORT TO COLLECT THE ASSESSMENT ON THE COUNTY TAX ROLLS
- C.** PUBLIC HEARING TO CONSIDER ADOPTION OF RESOLUTION 23-2019 CONFIRMING THE ITEMIZED REPORT TO COLLECT DELINQUENT SOLID WASTE COLLECTION AND DISPOSAL CHARGES ON THE COUNTY TAX ROLLS

9. ADJOURN TO CLOSED SESSION (Estimated time: 60 Minutes)

- A.** PUBLIC COMMENT
- B.** PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957.
Title: General Manager
- C.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957
Title: Interim General Manager
- D.** CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6
Agency Designated Representatives: David Pierson and Timothy Carmel
Unrepresented Employee: General Manager



Cambria CSD Fire Department

June 13, 2019 CCSD Board Meeting

May 2019

Prevention and Education

- 2 Residential rough/hydro inspection were completed
- 4 Fire final inspections
- 3 Residential site visits for building questions
- 4 Fire plan reviews
 - 610 Warren
 - 2148 Andover
 - 340 Wedgewood
 - 6775 Cambria Pines
- 2 Engine company commercial fire and life safety inspections were conducted
- 1 Public education events
- 1 Fire Engine and Station tours

Hydrants Maintenance & Testing

Date	Water Used	Hydrants Completed	Hours
2017	5,418	98	98
2018	0	136	103
January 2019	0	0	0
February 2019	0	0	0
March 2019	0	0	0
April 2019	0	0	0
May 2019	0	0	0
	5,418	234	201

Meetings and Affiliations

- County Chiefs mtg May 1st, 0900 Atascadero
- County Chiefs mtg (swearing in) May 3rd, 1500 Atascadero
- Firewise Community mtg May 7th, 0900 Cambria
- Managers mtg May 7th, 1330 Cambria
- GM interviews May 8th, 1000 Cambria
- Firesafe Focus Group mtg May 8th, 1500 Cambria
- CCSD Board mtg May 9th, 1400 Cambria
- Strike Team Leader training May 10th, 0900 Los Osos
- Dispatch Coordinators/MACS mtg May 16th, 0900 San Luis Obispo
- Fire Ad Hoc mtg May 16th, 1300 Cambria
- Homeless mtg May 16th, 1500 Cambria
- CISM training May 20th, 0900 Atascadero
- HMGP grant mtg May 21st, 1530 Cambria
- Firesafe Council mtg May 22nd, 1300 Santa Margarita
- GM interviews May 24th, 1300 Cambria
- Budget review mtg/Finance committee May 28th, 0830 Cambria

Operations and News

- Training hours: 595.25 hours; training for the month of May was primarily focused on the following topics:
 - Reserve Firefighter academy
 - Active shooter review
 - Wildland refresher
 - EKG/CPR/Intubation review

Grant Updates

- HMGP DR-4382 – Both applications filed
 - DR-4382 – Defensible space – Village Lane, update filed in May
 - DR-4382 – Defensible space – Highway 1, update filed in May
- AFG Radio Grant – awaiting announcement
- HMGP DR-4407 – Evacuation grant filed
- HMGP DR-4407 – HMGP handbook grant filed

Fire Statistics are attached for your review

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **3.B.**FROM: John Allchin, Wastewater System Supervisor
James Green, Interim Water System Supervisor, SWF CPO-----
Meeting Date: June 13, 2019

Subject: UTILITIES REPORT

WASTEWATER:**Wastewater Treatment Plant (WWTP) Operations**

- PG&E's Preliminary Energy Assessment and the Investment Grade Audit (IGA) proposal were discussed at the Resources & Infrastructure (R&I) Committee meeting in May and forwarded to the Finance Committee for their review. A joint R&I/Finance Committee meeting was held in May to further discuss options for moving forward with PG&E to implement much needed improvements at the WWTP.
- We had two tours in May at the WWTP and are planning to continue monthly tours depending on community interest. Attached are the questions and answers that came up during these tours.
- We sold our first item on PublicSurplus.com and are looking to list a few more items in the coming weeks.
- Staff cleaned the water out of the digesters from the winter rains and started to remove debris from the remaining sections that need to be cleaned.
- We had a few trees fall around the WWTP in May. One fell across Heath Lane and the others are all behind the plant. Big Tree removed the tree across Heath Lane and will come back later to remove the rest.
- Staff is working on rebuilding one of our plant water pumps which lost a mechanical seal and had to be taken offline.
- Jim Fredle has passed his class B written drivers test and now has his permit.

Collection Systems & Lift Stations

- Our RFP for manhole cover replacements throughout the distribution system went out with no responses. Staff is considering smaller batch replacements and/or hiring temporary workers for these types of projects.
- We are receiving phantom alarms from lift stations 9 and B. A new level transmitter for LS9 has been ordered.
- Staff continues to identify manhole locations in the system. As soon as we get a camera, we can also inspect the lines.
- Operators Delon Blackburn and Toni Artho attended a presentation of new Vactor trucks in Pismo.

Laboratory

- Abalone is still the LAB administrator on file.
- Operator Toni Artho was able to secure the assistance of Portney Environmental to remove asbestos from our lab this month.

WATER/SWF:**System Leak Repairs**

- A small service leak on Dorsett was repaired by staff quickly, allowing the team to dispatch to another location on Leighton to excavate another potential leak. A failure in the service line was exposed and repaired onsite.

7

- Operator Adam Steventon reported a leak on Moonstone Beach Drive. Staff was dispatched, excavated and repaired a failing service line at this location.
- Cambria Fire Department notified the Water Department of a suspected major leak on Emmons on May 24th at approximately 1:45pm. CFD staff did an outstanding job of closing off the street for this repair. Water crews were onsite by 2 pm to begin excavation and repair. The cause of the leak was determined to be failure of a hydrant valve. The bolts on the top of the valve had decayed from years of saturated soil caused by stormwater runoff at this location. A temporary cold patch was put in place shortly after the repair. This is one of several sites that has been added to our list of roadway repairs needed in Cambria. Proposals for that work will be sought in the coming fiscal year.

System Maintenance

- Santa Rosa Well 4 had a new Seametrics Modbus flow meter, Opto 22 serial card, and 100' of data cable installed in preparation for an upgraded SCADA system coming soon. Work was performed in cooperation with Tough Automation.
- Valve exercising began in May thanks to our recently acquired exercising tool.
- A service line upgrade was provided at a property on Marlborough Street. New 1" HDPE service line was installed from the main corp valve to a new 1" meter.

Routine Water Activities	# Completed
Manual Meter Reads/Locates for Billing Purposes	275
Customer assists for high water usage on customer side of meter	21
Locking/Unlocking Water Meters	1
Meter Shut-Off/Turn-On at Owner's Request	39
Repairs of distribution system leaks	6
After-Hours System Alarm Responses	1
USA Locations	22
Water Service Line Information Requests	2
Water Conservation Retrofit Inspections	13
Water meter/ Service Line Upgrades	1

SWF

- A community tour of the SWF was held on May 10th for eight attendees. The topics discussed included process flow, percolation ponds, gradient control, and pond closure efforts.
- Staff attended the May 17th RWQCB meeting to support the adoption of the revised Waste Discharge Requirements for the Emergency Water Supply project. Revisions included a reinjection limit of 400 gpm and language to formalize the pond closure and off-hauling method of brine disposal. The WDR was approved and has since been delivered to the District.
- The impoundment basin (aka evaporation pond) has been emptied down to the last inch of waste which will be manually extracted and hauled off to an appropriate disposal site. The remaining steps towards final pond closure include removal of solids from the basin and pressure-washing of the liner.

Attachments:

1. Photographs
2. Production and Well Graphs
3. WWTP Tour FAQ



Figure 1 Staff fills road base in after leak repair on MBD.



Figure 2 Operator David Tracey and OIT Andy Lyman perform valve exercising.



Figure 3 Condition of Emmons St valve failure upon arrival.

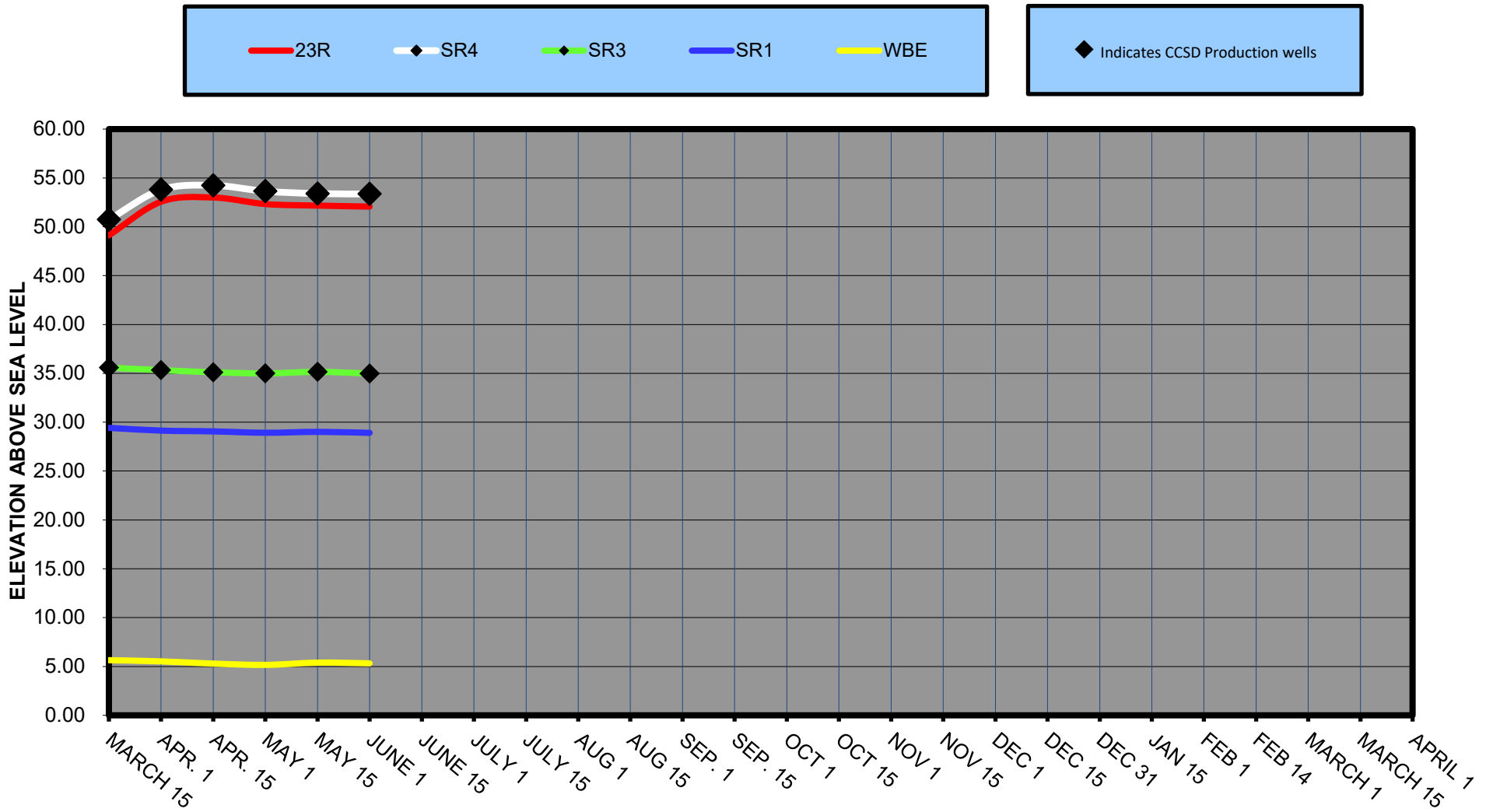


Figure 4 Emmons St after repair.

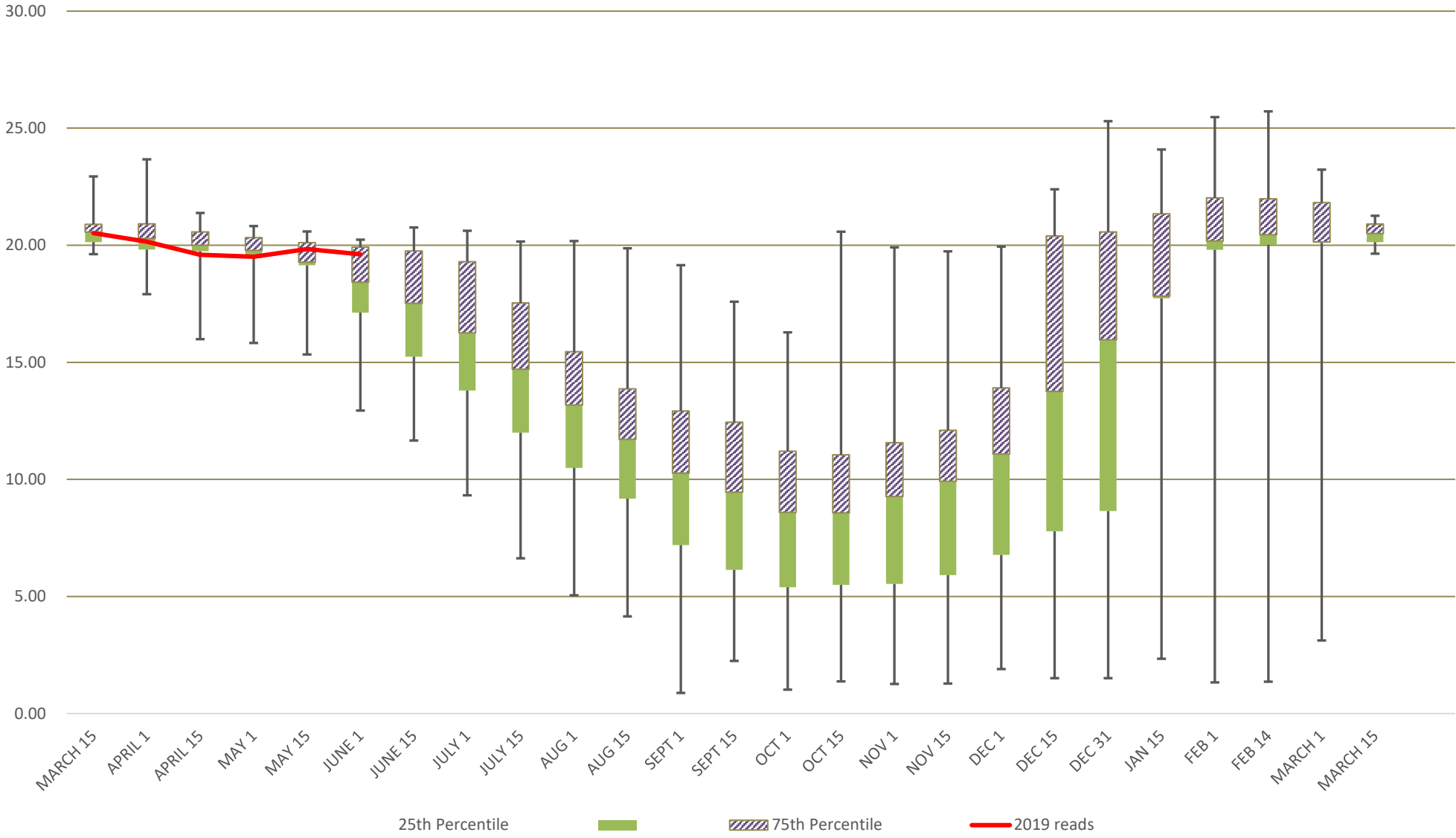


Figure 5 Impoundment Basin nearing completion of closure plan.

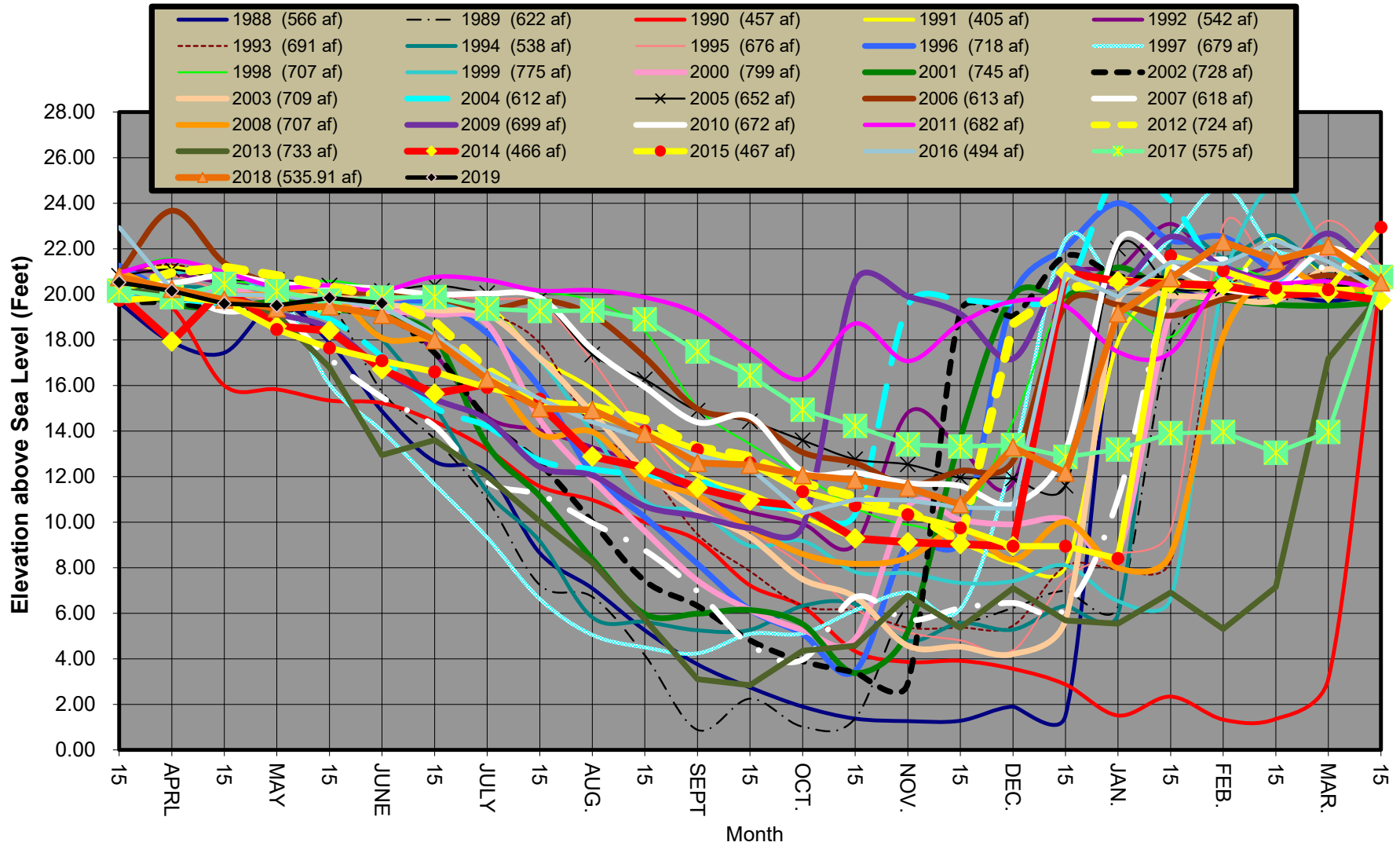
SANTA ROSA CREEK WELL LEVELS March 15th, 2018 - Current



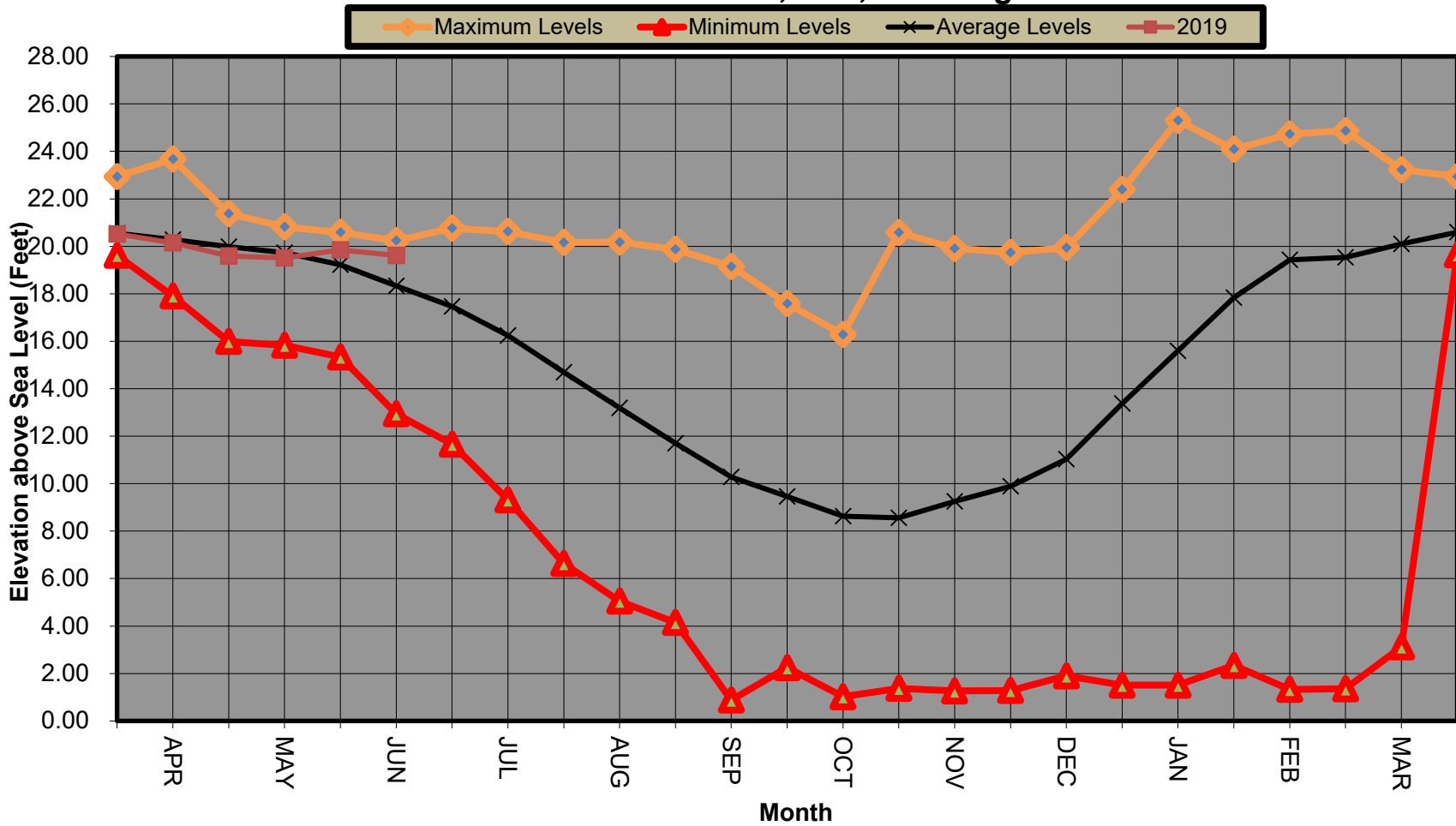
1988 to Current Statistical San Simeon Well Level Summary by Month
showing Minimums, Maximums, 25 % Percentile, 75% Percentile
Average Level is the line between the Purple (hatched) and Green (solid) bars



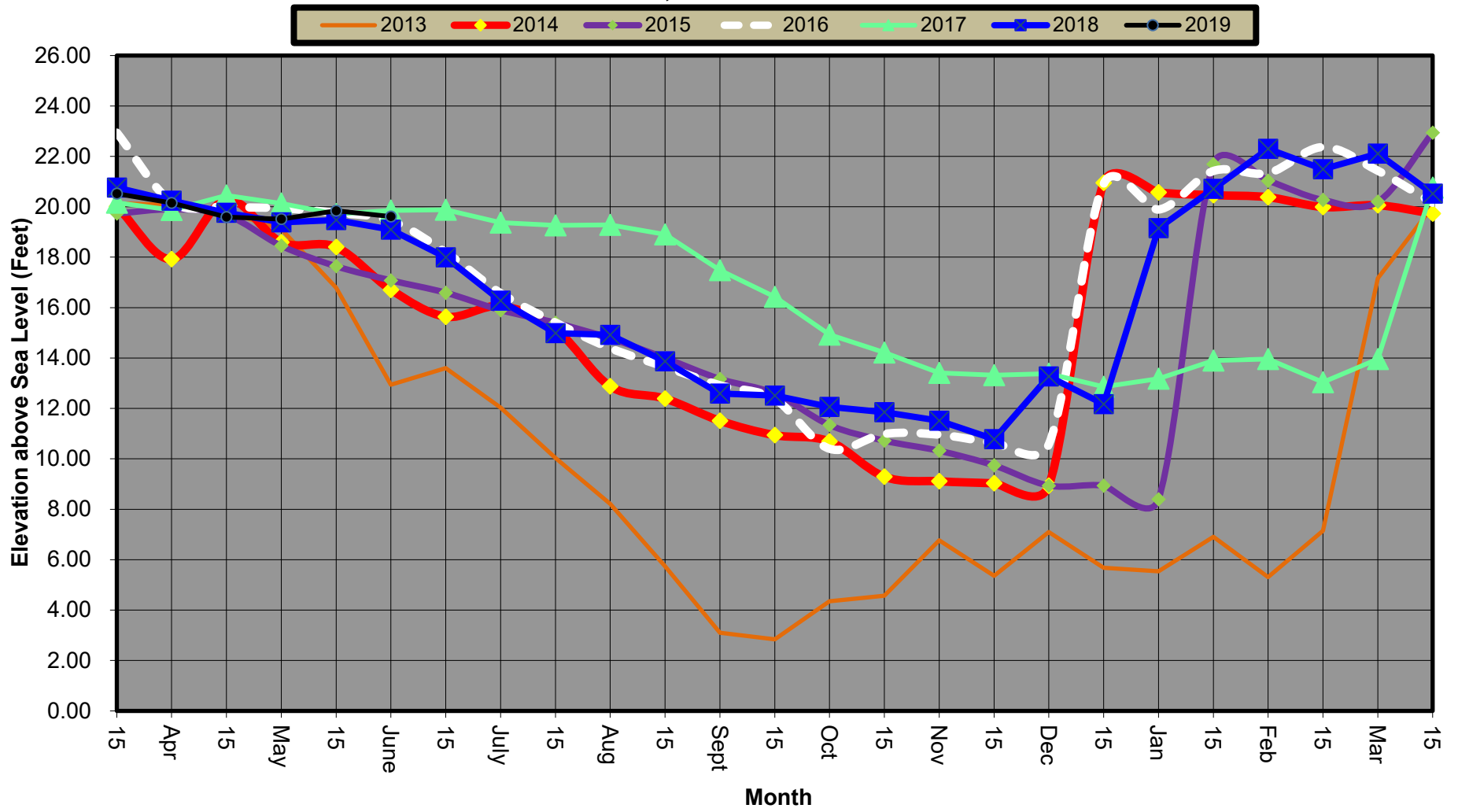
San Simeon Creek Well Levels 1988 - Current



San Simeon Creek Well Levels Mid-March 2019/2020 levels to date and 1988 to Current Min, Max, & Average



San Simeon Creek Well Levels Last 7 years March, 2013 - Current



Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	31.35	83.42	52.07	
SR4	28.64	82.00	53.36	
SR3	19.32	54.30	34.98	
SR1	17.49	46.40	28.91	
RP#1		46.25		Not Read
RP#2		33.11		Not Read
21R3	7.92	12.88	4.96	41897
WBE	11.55	16.87	5.32	
WBW	12.10	17.02	4.92	
AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 =				31.95 FEET
CCSD SANTA ROSA WELL SR4 =				53.36 FEET

SAN SIMEON CREEK WELLS				
16D1	6.66	11.36	4.70	
MW4	10.95	15.95	5.00	
MW1	11.68	42.11	30.43	
MW2	12.68	38.10	25.42	
MW3	15.96	49.56	33.60	
9M1	23.75	65.63	41.88	
9P2	10.45	19.11	8.66	
9P7	11.75	20.69	8.94	
9L1	15.36	27.33	11.97	
RIW	11.34	25.41	14.07	
SS4	14.00	25.92	11.92	SS4 to 9P2 Gradient = + 3.26
MIW	11.86	29.89	18.03	
SS3	12.77	33.73	20.96	
SS2	13.19	33.16	19.97	
SS1	14.46	32.37	17.91	
11B1	19.59	105.43	85.84	
11C1	14.45	98.20	83.75	
PFNW	13.39	93.22	79.83	
10A1	25.76	78.18	52.42	
10G2	25.84	62.95	37.11	
10G1	17.90	59.55	41.65	
10F2	25.90	66.92	41.02	
10M2	23.02	55.21	32.19	
9J3	15.62	43.45	27.83	
lagoon	18.96			mitigation erosion none
AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1,SS2 & SS				19.61 FEET

revised 6/6/16
 6/3/2019
Red Font are the CCSD's Production Wells, as measured on
 reference point on 16d1,miw1,miw2,miw3,9p7,riw,miw1,ss1,ss2 and ss3 updat 2/17/2015

2019
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER PRODUCTION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
19	SS & SR TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40	19
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	SS & SR TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	SS & SR TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	SS & SR TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	SS & SR TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	SS & SR TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	

Questions and Answers from WWTP Tours

Q, How many Variable Frequency Drives do we have at the plant?

A, We have 4 being used and one used as a soft start.

Q, What is the cause of power quality problems?

A, We have an old 3-wire power transformer supplying the plant. We need to update the transformer to a 4-wire grounded transformer. Before this can happen the WWTP needs to be able to receive the 4th wire.

Q, How do we remove all the debris from the aeration basin?

A, Now that we have a influent rag removal screen we need to take down the basins and remove them by hand.

Q, Is a new clarifier drive in the CIP list?

A, Not currently. The cost of the drive may require it to be added to a CIP list.

Q, Explain the transformer upgrade that PG&E will do for free but requires work on our end.

A, PG&E will supply a new 4-wire transformer, but we need to be able to receive the fourth wire at our end. At this time, we only have a 3-wire service. The fourth wire is a grounded wire.

Q, Exactly what in the control room needs to be upgraded?

A, After the IGA is completed, we will know if a new electrical panel is needed or if we need to add an additional breaker at a new location. The transfer switch for the generator needs to be replaced.

Generator questions:

Q, Will we still need an APCD permit if natural gas is used?

A, Staff is waiting on a response from APCD.

Q, Can we use the stored diesel fuel elsewhere at the plant to avoid spoilage?

A, Yes

Q, What is the trash catchment situation on the Influent Screen?

A, We have a can at the discharge of the screen and the trash is placed into a dumpster. The dumpster is emptied three times a week.

Q, What materials were used on the handrails and are they appropriate for our climate in terms of longevity?

A, Anodized aluminum; the only thing we have trouble with is degradation from the marine climate, but this is standard material for plants such as ours.

Q, Why is there still trash in the aeration basins if the screen is online?

A, That trash has accumulated for the past 20 years and will take a while to remove. We are not currently adding trash of any significant size thanks to the installation of the screen.

Q, Do you have to replace the whole blower system or just the motors?

A, The IGA proposes to replace two blowers with more efficient motors and blowers.

Q, If we repair all the leaky manhole covers in the system, what impact will that have on plant flows?

A, It will reduce the flows. We have managed to reduce the flows by 25% with installation of only 45 water-tight manhole lids.

Q, Why don't we shelter expensive equipment from the elements to preserve it?

A, I would love to cover all of the equipment and we may someday. Right now, I do not have money to do that.

Q, Will there be a warranty for construction done during the SST?

A, This project is just like any other construction project and will come with a one-year warranty which can be extended at additional cost.

Q, What chemicals from prescription medications are being dumped into the SS Creek Basin through our treated effluent?

A, The extent that discharges include prescription medications is a topic of evolving regulations. CCSD will work with the regional Water Board in addressing pharmaceuticals and other contaminants of emerging concern.

Q, How do we know that the aeration basins don't leak?

A, We have no reason to suspect a leak. Once the basins have been emptied for cleaning, we can inspect them for cracks. At this time, we have no water leaking from the exposed portion of the basins.

Q, Is there a fire hydrant on site?

A, No.

Q, Where does the water come from that is used throughout the treatment process?

A, This water is the finished product from the wastewater plant (treated effluent).

Q, Why can't we recycle the sludge from the plant or figure out a less expensive way to dispose of it?

A, The County of SLO does not allow land application of human waste, so we have to pay to have it trucked to a location outside of the county.

Q, What is the benefit of the PG&E program?

A, PG&E's SST program allows us to use a design-build path with 30% designs submitted to contractors for proposal. In the past, we typically have had to provide 90% design before we can proceed to a request for proposal. The SST program allows for streamlined procurement, as well, since PG&E has different purchasing authority compared to local governments.

Q, Why is there a discrepancy in the PG&E proposal verses the CIP list?

A, The cost estimates within the CIP list and within the PG&E program are separate estimates created years apart. The PG&E program covers a different scope of work and cost categories than originally budgeted for within the CIP list.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Paavo Ogren, Interim General Manager

Meeting Date: June 13, 2019

Subject: GENERAL MANAGEMENT REPORT

GENERAL MANAGER: Attached please find the various department managers' and supervisors' reports for the Board's review.

- Attended the Regional Water Board hearing on the Waste Discharge Requirements.
- Attended meeting with County Supervisor Bruce Gibson, Sheriff Commander Manuele, NCAC representatives and others regarding impacts from homeless encampments.
- Attended three meetings of the ad-hoc budget committee of the Finance Standing Committee regarding the 2019/20 preliminary budget.
- Attended the regular Finance Standing Committee and special Finance Standing Committee regarding the draft 2019/20 preliminary budget.
- Worked with staff on compliance measures.
- Primary work efforts involved development of the 2019/20 preliminary budget.

ADMINISTRATION: During the end of May and throughout the month of June, the Assistant General Manager and Deputy District Clerk worked on the following items:

Human Resources:

- Met with several employees for various Human Resources matters
- Fire Department Annual Physicals
- Workers Compensation claim
- District Engineer's position description and recruitment: Pending
- General Manager interview
- Prepare draft 2019/2020 organization chart

Trainings:

- Ethics AB 1234 Compliance Training
- Brown Act webinar

Board Meetings:

- Agenda preparation and distribution
- Staff report assignments and deadline reminders
- Board of Directors and staff regarding scheduling the June 20, 2019 special meeting
- Followed up to Board action: document preparation and distribution
- Prepare draft and post approved minutes
- Publish and Post Notices of Public Hearings

Policy, Resources and Infrastructure and Finance Committee support:

- Agenda preparation and distribution
- Agenda review
- Prepare draft and post approved minutes
- Post meeting audio recording
- Reminder of 700 form compliance

PROS Commission:

- Agenda preparation and distribution
- Agenda review

Meetings:

- Provide list of meetings in Cambria
- Attended various meetings with multiple staff members regarding a wide variety of operational matters

Miscellaneous:

- Public record requests
- Participated in multiple operational meetings
- Purchase orders
- CIO Solutions: technology issues
- Contact SLO County Clerk Recorders Office re: 700 form compliance

Engineering Department:

- Assist with multiple operational matters

Facilities & Resources Department:

- Attend multiple meetings

Fire Department:

- Met with the Fire Chief
- Posted the Fire Hazard Fuel Reduction Program Request for Proposals (RFP) to the Cambria and website
- Met with the Fire Chief and President Pierson regarding additional information requested for grants

Finance Department:

- Assist with multiple Finance Department matters
- Prepared Personnel Allocation List (PAL)

Wastewater Department:

- Attend multiple meetings

Water Department/SWF:

- Attend multiple meetings

FACILITIES AND RESOURCES:**1. Fiscalini Ranch Preserve:****a. Willow Trees:**

- Several willow trees fell across Santa Rosa Trail and trail on East Ranch.

- Willow trees were cut and chipped up

b. Fire breaks:

- CCSD staff has been working on the following fire breaks:

- Huntington St
- Windsor
- Warren-Trenton-Victoria Way
- Ramsey

c. Invasive Plants:

- i. FFRP Volunteers and CCSD staff have been coordinating efforts to tackle the explosion of invasive plants on the Ranch. This year, Italian and bull thistles have grown in larger numbers than previous years. New areas on the Ranch have shown infestations.
 - 1. FFRP volunteers are holding weekly weeding days. CCSD staff has been mowing acres and acres of infested areas on both east and west parts of the Ranch.
 - d. CCC and Americorp work day:
 - i. A third work day was held on the Ranch on Sunday May 19th.
 - 1. Volunteers pulled out invasive plants next to Santa Rosa Creek Trail. Native plants were also planted and the area was mulched with wood chips.
 - 2. CCC crew is watering plants with non-potable water.
 - 3. The three-work days were at no cost to the CCSD.
 - e. New Trail:
 - i. FFRP Trails Committee and CCSD staff have been working on a new trail off Marine Terrace Trail. A trail used by the public that went straight up the hill from Marine Terrace Trail was having erosion issues. This trail is being closed and rehabbed. The new trail being build will be more sustainable with little to no erosion issues.
 - f. Trail Work:
 - i. CCSD staff has mowed all the trails on east and west side of Ranch. Trails were overgrown with tall grasses. Mowing trails provides easier access to the public and fire protection.
 - ii. Forest trails on Tipton-Trenton and Forest Loop trails were cut back. Trails were overgrown with vegetation and poison oak.
 - g. Trees:
 - i. 3 dead and dangerous trees behind a home on Warren Dr., were cut and chipped.
- 2. **Community Park:**
 - a. CCSD staff mowed and weed wacked parking lot, fence line, bridge, exterior and interior of dog park.
- 3. **Fiscalini Tanks Road:**
 - a. F&R staff assisted Water Department in mowing road leading up to Fiscalini Tanks.
- 4. **F&R Yard:**
 - a. Willow trees around the perimeter of the yard were pruned. Vegetation was cut back from fence line.
- 5. **Vet's Hall:**
 - a. 34 events were held at Vets Hall in May

Attachments:

- 1. Public Record Requests and Responses
- 2. Facilities & Resources Pictures
- 3. Finance and Resources & Infrastructure Joint Meeting-PG&E Turnkey Program Overview & Potential Benefits

Public Records Requests and Responses

The District received eleven (11) Public Record Requests received since May 9, 2019 by the following citizens:

5/6/2019 Cheryl McDowell 1) Can you please send me current updated documents that have been filed with the courts on this case by CCSD and CDM Smith.

On May 13, 2019, the CCSD responded to Cheryl McDowell's 5/6/2019 Public Records Request with the following:

Enclosed is the following document which is responsive to your request:

- a. CCSD vs. CDM Smith, Inc. Case No. 18CVP-0318

5/8/2019: Joshua George 1) Any government code claims submitted to the district or any agendas or meeting minutes referencing the same from 2000-2008.

On May 20, 2019, the CCSD responded to Joshua George's 5/8/2019 Public Records Request with the following:

We are reviewing your request and trying to identify documents that may be responsive to your request. A ten (10) day extension until May 30, 2019 is needed to continue to search our files. You will be notified if records have been identified and are available earlier.

On May 24, 2019, the CCSD responded to Joshua George's 5/8/2019 Public Records Request with the following:

We recognize that we have a duty under the Public Records Act to make a good faith effort to search for documents that are responsive to your request. We have searched diligently for documents related to your Public Records Request and concluded that the District possesses a voluminous number of old records that may be responsive to your request. Please narrow your request to specific identifiable documents or records. We are happy to assist you in your efforts to identify specific documents.

On June 3, 2019, the CCSD responded to Joshua George's 5/8/2019 Public Records Request with the following:

There are no documents responsive to your request.

5/13/2019: Wendy Kelleridge 1) On May 16, 2017, my husband caught his foot in a long crevice on incline at 601 Canterbury Lane, Cambria. He subsequently had 2 brain surgeries and passed away on June 26, 2018. I need to verify date of incident (around 2:30 p.m.)

On May 13, 2019, the CCSD responded to Wendy Kelleridge's 5/13/2019 Public Records Request with the following:

Enclosed is the following document which is responsive to your request:

- a. CMB incident report 17-0000236

5/13/2019: Scott Smith 1) I received the report under case number 18-0000391. I noticed on the report the fire was still under investigation with cause undetermined. Has there been a conclusion as to the cause? Thank you for your time.

On May 21, 2019, the CCSD responded to Scott Smith's 5/13/2019 Public Records Request with the following:

There are no documents responsive to your request because there haven't been any changes to the enclosed report.

5/14/2019: Tere Rice 1) Hard copy CCSD water wait list. 1990-2019 as stated in the CCSD water services FAQs. I'm looking to purchase a lot and would like to confirm lots on the wait list.

On May 16, 2019, the CCSD responded to Tere Rice's 5/14/2019 Public Records Request with the following:

Enclosed are the following documents which are responsive to your request:

- a. Single Family Residential Wait List
- b. Multifamily Residential Wait List
- c. Commercial Wait List

5/14/2019: Gregg Berge 1) Copies of all applications (sewer and/or water) for service to: 1) APN 023.383.041, 024262.036 and 024.182.043. 2) Copy of formal disposition issued in writing to those subject applications. 3) Copy of request for decision to California Uniform Plumbing code section 713.0-713.6 for above referenced properties as needed by Central Coast Water Board (per Matt Keeling) in order to process OWTS permit under Tiers 1-3.

On May 24, 2019, the CCSD responded to Gregg Berge's 5/14/2019 Public Records Request with the following:

- 1) Enclosed is the following documents which are responsive to your request:
 - a. 12/5/2018 Water and Wastewater Service Application
- 2) Enclosed is the following documents which are responsive to your request:
 - a. 5/23/2016 G, Berge's Formal Determination Letter
 - b. 8/10/2016 G, Berge's Email to Ms. Madrid and Mrs. Dodson
 - c. 3/5/2017 G, Berge's Email to Ms. Madrid and Mrs. Dodson
 - d. 3/15/2017 G, Berge's Public Records Request with supporting documentation
- 3) Enclosed is the following documents which are responsive to your request:

- a. 5/16/2016 G, Berge's Request for Formal Determinations & Rules of Interpretation pursuant to updated San Luis Obispo County certificate LCP
- b. 6/12/2016 G, Berge's Appeal to CCSD

5/14/2019: Leslie Richards 1) Ken Triguero requested a large list on 3/15/2019. CCSD response to #3 "water savings as a result of retrofits and offsets was below." 4 documents: a) 2013 resale retrofit inspection data. b) 2013 resale retrofit data with estimated savings c) 2013 resale retrofit final inspection data d) retrofits points equivalency table. I would like a copy of all 4 documents as well.

On May 16, 2019, the CCSD responded to Leslie Richard's 5/14/2019 Public Records Request with the following:

Enclosed are the following documents which are responsive to your request:

- a) Resale retrofit inspection data
- b) Resale retrofit estimated savings
- c) Resale retrofit final inspection data
- d) Retrofit points equivalency table

5/20/2019: Sherry Hilber 1) Was there ever a final public report (after the initial investigation) of the fire at 1145 Pinewood Drive in Cambria of May 29, 2018? My recollection is that we discussed this after I received the prelim report and was informed that, as is often the case in these situations, the damage was too extensive to determine cause. Is this correct?

On May 21, 2019, the CCSD responded to Sherry Hilber's 5/20/2019 Public Records Request with the following:

There are no documents responsive to your request because there haven't been any changes to the enclosed report.

5/30/2019: Paul Nugent 1) I wanted to ask if there was any data the District had handy on water loss within our current system. Estimates for percentage lost is really what I am hoping for, I am not specifically concerned with trying to monetize it (though that may help some make decisions).

On June 3, 2019, the CCSD responded to Paul Nugent's 5/30/2019 Public Records Request with the following:

The water loss calculations are posted on the District's website and available for review here: <https://www.cambriacsd.org/well-level-reports>. The District hasn't published the calculations for March/April. but when they are ready they will be posted to the website.

5/30/2019 Cheryl McDowell 1) How many enterprise funds? Please supply me with documentation if the two water enterprise funds merge.

On June 5, 2019, the CCSD responded to Cheryl McDowell's 5/30/2019 Public Records Request with the following:

CCSD has two enterprise funds. The details for each fund is as follows:

- 1) Water Fund:
 - Water Operations, Maintenance and Capital – Fund 11
 - SWF Operations and Maintenance – Fund 39
 - SWF Capital – Fund 40

- 2) Wastewater Fund:
 - Wastewater Operations, Maintenance and Capital – Fund 12

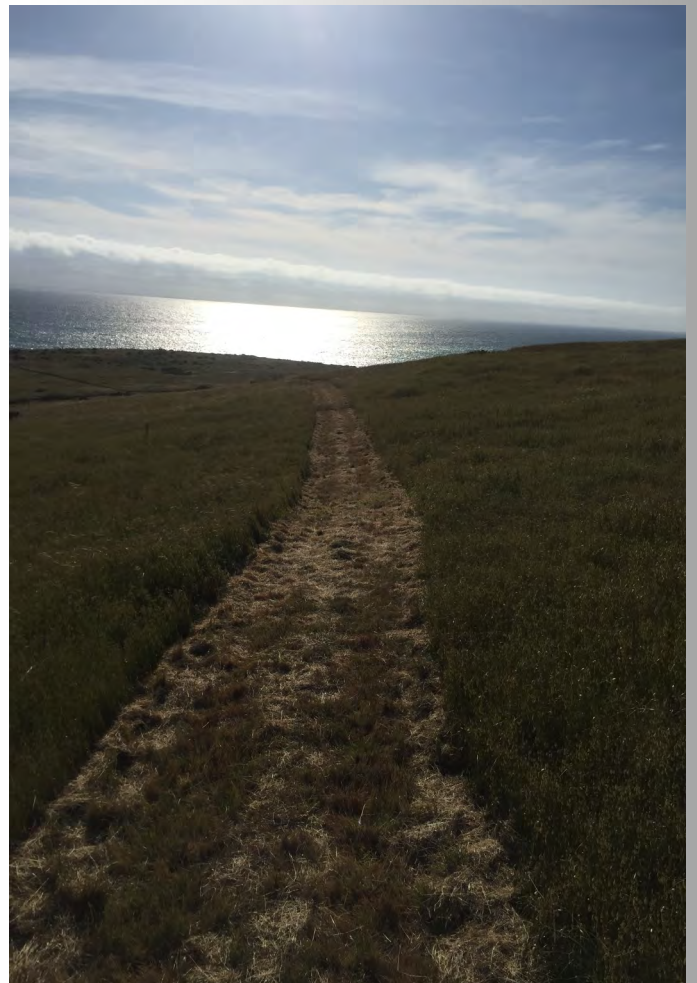
CCSD does not have two water enterprise funds. The Water Fund includes sub-funds for Water Operations/Capital and SWF Operations/Capital.

6/2/2019: Julie Tacker 1) I was viewing the last televised meeting of your board and heard you say the public could be placed on an email list to receive agendas. I went to your website to see how I could be added to the list and found this:

https://www.cambriacsd.org/cambria-csd-agenda-subscriptions#body_file-7fd6f5e5-0c23-4ec5-9047-361849befb17. Please consider this a CPRA request to inspect all communications (including, but not limited to email) relating to the establishment of this charge.

CLEARING AND MOWING TRAILS ON FISCALINI RANCH

30



MOWING ACRES OF INVASIVE PLANTS

31



MOWING ROAD TO FISCALINI TANKS FOR WATER DEPARTMENT

32



FIREBREAKS ON FISCALINI RANCH

33



2019 FIRE BREAKS ON FISCALINI RANCH



PRUNING TREES AROUND F&R YARD

35



CYPRESS TREE RECYCLED FROM FISCALINI RANCH

36



REMOVAL OF ICE PLANT FROM BLUFF TRAIL

37



COMMUNITY WORK DAY #3

38



Joint Meeting – PG&E Turnkey Program Overview and Potential Benefits

Overview

1. The base of reference for the PG&E assessment was review of potential energy savings related to the Wastewater Treatment Plant (also referred to as SST, Sustainable Solutions Turnkey Program).
2. An initial energy review (called a PEA, Preliminary Energy Assessment) was done at no cost to CCSD. The original recommendation that PG&E returned with was some 22 items (referred to as ECM's, or Energy Conservation Measures). Our staff identified 12 ECM's which were of priority and within our existing Capital Improvement Projects (CIP). Note that the CIP has projects not identified within the PG&E initial review as we have Capital Projects not related to energy.
3. **The next step in this process is for PG&E to perform an Investment Grade Audit (IGA) providing output of a detailed evaluation for each ECM selected (up to 12). Deliverable of a Firm Fixed Implementation Proposal, including cost benefit analysis, Scopes of Work, up to 30% design, utility and operational cost savings, installation cost and constructability, all which would be owned by CCSD.**
4. **If all 12 ECM's are part of this IGA, the cost to CCSD would total \$542,000. An initial payment of \$160,000 would be due at signing of the Investment Grade Audit contract. This \$160,000 payment would fall within the 2019/2020 fiscal year - our focus for budget review purposes. If we chose to go forward with fewer than 12, the total cost of the IGA and initial payment would be reduced.**
5. **Upon completion of the IGA, should we choose to go forward with the full program, the remaining \$382,000 would be rolled over into the construction projects. If we elect to go no further, the remaining \$382,000 would be owed to PG&E.**
6. If this program with PG&E is pursued, the greatest benefit of partnering with them would be to go forward with all 12 ECM's. If a lesser number is chosen, we will not be able to pursue those projects with PG&E later.
7. The R&I Committee has reviewed the PEA and the IGA and has recommended going forward with the SST. The Finance Committee needs to determine the upcoming fiscal year budgetary limits and what balance would be available based after allocation of budget for the \$160,000 initial IGA payment.

Potential Benefits to Consider:

- A. Extend the life of the Wastewater Treatment Plant by an estimated 20 years (this will be accomplished by implementation of the CIP list in any case, but the Turnkey program would probably provide a condensed timeline to completion)
- B. Headcount to accomplish the outlined Energy Conservation Measures are provided by resources outside the district staff. Resources within the District can be focused on maintenance and operation needs.
- C. Reduction in competing resources – CIP projects handled internally would require significantly more staff time in managing the design, design documentation and drawings, subcontractor and material quotes, resulting contract negotiations and project management.
- D. A completed IGA would also include Funding Options and Recommendations, including Grants, Low Interest Loans, Rebates and Incentives.
- E. Reduced operating costs through reduced energy consumption.

BOARD OF DIRECTORS' MEETING – JUNE 13, 2019

FINANCE MANAGER'S REPORT

EXPENDITURE REPORT FOR THE MONTH OF MAY 2019

The Expenditure Report for the month of May 2019 is being submitted to the CCSD Board of Directors in today's meeting (see Agenda Item 7.A.). The report includes a detailed listing and monthly sub-total for each Accounts Payable Vendor, and a summary of each department's monthly expenditures.

AVAILABLE CASH BALANCES AS OF MAY 2019

The total available cash is listed as follows:

Account Type	Balance
Main Checking	\$ 1,063,975.83
Money Market	\$ 562,929.96
Local Agency Investment Fund (LAIF)	\$ 1,320,099.49
Total	\$ 2,947,005.28

Available cash is defined as the balance in the Main Checking Account, less outstanding checks, plus Money Market Account, plus Local Agency Investment Fund (LAIF). The total available cash as of May 31, 2019 was \$2,947,005.28.

The total available cash in all restricted accounts are listed as follows:

Account Type (Restricted)	Balance
Payroll	\$ 151,475.62
Veterans Hall	\$ 16,931.78
Health Reimbursement Account (HRA)	\$ 47,256.90
Total	\$ 215,664.30

Even though there is no expectation for the CCSD to have any difficulty meeting its cash commitments, a spending freeze for non-critical needs continues to be in place.

NEW FINANCIAL SYSTEM UPGRADE - STATUS

Staff from all CCSD Departments and the CCSD Tyler Implementation Ad-Hoc Committee participated in a webinar with Tyler Technologies. This webinar was to evaluate the functionality of the Fixed Asset and Work Order Modules, which are not included in the CCSD's financial implementation contract. Staff will continue to evaluate the pros/cons of each module and then provide a recommendation to the Board in July 2019.

Staff will continue working with Tyler Technologies in developing the next steps required for implementation.

ANNUAL AUDIT – STATUS

Staff will continue to work with the contracted Auditor – Mr. David Bruner to complete the FY 2017/18 audit. The audit field work for FY 2017/18 began on June 3, 2019 and is expected to continue over the next two months.

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF MAY 2019**

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
I-DEAL HOMES RE HOLDINGS LLC	69455	5/17/19	1	89.29	MQ CUSTOMER REFUND	11 2005
AARON APPEL	69497	5/25/19	1	650.00	F&R/MILLING CYPRESS LOGS @ FISCALINI RANCH	01 6033R 02
ABALONE COAST ANALYTICAL, INC.	69353	5/6/19	1	100.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69374	5/10/19	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69374	5/10/19	1	100.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69374	5/10/19	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69374	5/10/19	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69475	5/25/19	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69475	5/25/19	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69509	5/29/19	1	125.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69509	5/29/19	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
				775.00		
ACCURATE MAILING SERVICE	69398	5/15/19	1	128.18	WD/MAILING FOR AVAIL NOTICE	11 6080M 11
ACCURATE MAILING SERVICE	69398	5/15/19	2	128.18	WW/MAILING FOR AVAIL NOTICE	12 6080M 12
ACCURATE MAILING SERVICE	69398	5/15/19	3	512.08	WD/POSTAGE FOR AVAIL NOTICE	11 6051 11
ACCURATE MAILING SERVICE	69398	5/15/19	4	512.07	WD/POSTAGE FOR AVAIL NOTICE	12 6051 12
				1,280.51		
AGP VIDEO	69443	5/17/19	1	1,170.00	ADM/VIDEO PRODUCTION SVS 4/11 & 4/18/19	01 6086 09
AGP VIDEO	69443	5/17/19	2	380.00	ADM/INTERNET STREAMING 4/11 & 4/18/19	01 6086 09
AGP VIDEO	69443	5/17/19	1	840.75	F&R/INSTALLATION OF PROJECTOR AT VETS HALL	01 6045 02
				2,390.75		
AL'S SEPTIC PUMPING, INC	69375	5/10/19	1	425.00	SWF/PUMPING OF SEPTIC HOLDING TANK	39 6033G 25
ALL WAYS CLEAN	69354	5/6/19	1	595.00	F&R/MONTHLY CLEANING MAY 2019	01 6080M 02
ALL WAYS CLEAN	69354	5/6/19	2	303.00	WW/MONTHLY CLEANING MAY 2019	12 6080M 12
				898.00		
ALPHA ELECTRICAL SERVICE	69355	5/6/19	1	251.50	WW/TROUBLESHOOT VFD'S	12 6032T 12
ANDREW THOMSON	69372	5/8/19	1	600.00	WD/PREP WORK FOR SCADA INSTALL SR4	11 6037 11
ANDREW THOMSON	69472	5/17/19	1	450.00	WD/HISTORICAL LOG REPAIR	11 6037 11
ANDREW THOMSON	69472	5/17/19	1	900.00	WW/LIFT STATION 9 LEVEL CONTROL REPAIR	12 6032L 12
ANDREW THOMSON	69530	5/31/19	1	15,232.25	WW/LIFT STATION A-1 CONTROL UPGRADE 35% PAYMENT	12 6170 12
				17,182.25		
AT&T	69351	5/3/19	1	297.34	WW/ALARM @ VAN GORDON WELL FIELD 04/07-05/06/19	12 6060P 12
AT&T	69363	5/8/19	1	203.97	WW/ALARM AT LIFT STN B-4 04/25-05/24/19	12 6060P 12
				501.31		
AT&T MOBILITY	69352	5/3/19	1	92.03	FD/MONTHLY CELL SERVICE 04/20-05/19/2019	01 6060P 01
AT&T/CALNET3	69356	5/6/19	1	20.50	W/ALARM AT LIFT STN 8 924-1584 3/10-04/09/19	12 6060P 12
AT&T/CALNET3	69356	5/6/19	1	20.72	WW/ALARM AT LIFT STN B3 924-1584 03/10-04/09/19	12 6060P 12
AT&T/CALNET3	69356	5/6/19	1	31.92	FD/2284 CENTER ST 927-6242 03/10-04/09/19	01 6060P 01
AT&T/CALNET3	69356	5/6/19	1	20.72	WW/ALARM AT LIFT STN B1 924-1038 03/10-04/09/19	12 6060P 12
AT&T/CALNET3	69356	5/6/19	1	20.72	WW/ALARM AT LIFT STN B2 924-1068 03/10-04/09/19	12 6060P 12
AT&T/CALNET3	69356	5/6/19	1	20.72	WW/ALARM AT LIFT STN B 924-1492 03/09-04/10/19	12 6060P 12
AT&T/CALNET3	69356	5/6/19	1	20.89	WW/ALARM AT LIFT STN A 924-1538 03/10-04/09/19	12 6060P 12
AT&T/CALNET3	69356	5/6/19	1	20.73	WW/ALARM AT LIFT STN A1 924-1708 03/10-04/09/19	12 6060P 12
AT&T/CALNET3	69356	5/6/19	1	20.86	WW/FAX LINE 927-1078 03/10-04/09/19	12 6060P 12
AT&T/CALNET3	69356	5/6/19	1	20.76	WD/TELEMETRY SYSTEM 927-0398 03/10-04/09/19	11 6060P 11
AT&T/CALNET3	69356	5/6/19	1	39.80	F&R/FIRE ALARMS AT VETS HALL 03/10-04/09/19	01 6060P 02
AT&T/CALNET3	69356	5/6/19	1	20.73	WW/ALARM AT LIFT STN 4 927-1518 03/10-04/09/19	12 6060P 12
AT&T/CALNET3	69356	5/6/19	1	20.73	WW/ALARM AT LIFT STN 8 03/10-04/09/19	12 6060P 12
AT&T/CALNET3	69356	5/6/19	1	20.72	WD/LEIMERT PUMP STN 927-1927 03/10-04/09/19	11 6060P 11
AT&T/CALNET3	69356	5/6/19	1	21.20	ADM/OFFICE FAX LINE 927-5584 03/10-04/09/19	01 6060P 09
AT&T/CALNET3	69356	5/6/19	1	22.60	F&R/RODEO GROUNDS 927-6229 03/10-04/09/19	01 6060P 02
AT&T/CALNET3	69356	5/6/19	1	50.37	WW/PHONE SERVICE 927-6250 03/10-04/09/19	12 6060P 12
				414.69		

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF MAY 2019**

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
BADGER METER INC.	69464	5/17/19	1	30.00	WD/ORION CELLULAR SERVICE	11 6031M 11
BIG TREE	69498	5/25/19	1	500.00	WD/TREE REMOVAL & CHIPPING HEATH LANE	11 6033G 11
BIG TREE	69498	5/25/19	1	2,110.00	F&R/CUT BACK TREES @ YARD AND SR TRAIL	01 6033G 02
BIG TREE	69508	5/29/19	1	7,520.00	F&R/CLEANING WILLOWS BACK FROM CCSD MAINT FAC	01 6033G 02
				10,130.00		
BLAND, MELISSA	69339	5/1/19	1	2.50	WW/PARKING FEES IN SLO FOR PROP 1 GRANT MTG	12 6120E 12
BLAND, MELISSA	69339	5/1/19	1	25.72	ADM/REIMB FOR 2 DISPLAY PORT TO DVI CABLES	01 6045 09
BLAND, MELISSA	69339	5/1/19	1	100.00	ADM/MONTHLY CELL PHONE/INTERNET REIMB	01 6060C 09
BLAND, MELISSA	69504	5/25/19	1	60.00	WD/REIMB FOR CALWEP CONF EXPENSE MEALS	11 6120E 11
BLAND, MELISSA	69504	5/25/19	2	60.00	WW/REIMB FOR CALWEP CONF EXPENSE MEALS	12 6120E 12
BLAND, MELISSA	69504	5/25/19	3	144.42	WD/REIMB FOR CALWEP CONF EXPENSE MILEAGE	11 6120E 11
BLAND, MELISSA	69504	5/25/19	4	144.42	WW/REIMB FOR CALWEP CONF EXPENSE MILEAGE	12 6120E 12
BLAND, MELISSA	69504	5/25/19	5	279.63	WD/REIMB FOR CALWEP CONF EXPENSE LODGING	11 6120E 11
BLAND, MELISSA	69504	5/25/19	6	279.63	WW/REIMB FOR CALWEP CONF EXPENSE LODGING	12 6120E 12
BLAND, MELISSA	69504	5/25/19	7	25.00	WD/REIMB FOR CALWEP CONF EXPENSE PARKING	11 6120E 11
BLAND, MELISSA	69504	5/25/19	8	25.00	WW/REIMB FOR CALWEP CONF EXPENSE PARKING	12 6120E 12
				1,146.32		
BLUE TARP FINANCIAL, INC	69364	5/8/19	1	312.28	WD/TRASH PUMP FOR LEAK REPAIR	11 6031D 11
BLUE TARP FINANCIAL, INC	69364	5/8/19	1	13.33	WD/1YR MEMBERSHIP DUES	11 6054 11
BLUE TARP FINANCIAL, INC	69364	5/8/19	2	13.33	WW/1YR MEMBERSHIP DUES	12 6054 12
BLUE TARP FINANCIAL, INC	69364	5/8/19	3	13.33	F&R/1YR MEMBERSHIP DUES	01 6054 02
BLUE TARP FINANCIAL, INC	69364	5/8/19	9000	(312.28)	Ck# 069364 Reversed	11 6031D 11
BLUE TARP FINANCIAL, INC	69364	5/8/19	9000	(13.33)	Ck# 069364 Reversed	11 6054 11
BLUE TARP FINANCIAL, INC	69364	5/8/19	9002	(13.33)	Ck# 069364 Reversed	12 6054 12
BLUE TARP FINANCIAL, INC	69364	5/8/19	9004	(13.33)	Ck# 069364 Reversed	01 6054 02
BLUE TARP FINANCIAL, INC	69373	5/8/19	9000	312.28	Ck# 069373->069364 Replacement	11 6031D 11
BLUE TARP FINANCIAL, INC	69373	5/8/19	9000	13.33	Ck# 069373->069364 Replacement	11 6054 11
BLUE TARP FINANCIAL, INC	69373	5/8/19	9002	13.33	Ck# 069373->069364 Replacement	12 6054 12
BLUE TARP FINANCIAL, INC	69373	5/8/19	9004	13.33	Ck# 069373->069364 Replacement	01 6054 02
BLUE TARP FINANCIAL, INC	69465	5/17/19	1	96.49	WD/PRESSURE GAUGES FOR RETROFIT INSPECTIONS	11 6090 11
				448.76		
BOUND TREE MEDICAL, LLC	69445	5/17/19	1	59.90	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
BRENNTAG PACIFIC, INC.	69377	5/10/19	1	388.96	WD/CHEMICALS	11 6090 11
BRENNTAG PACIFIC, INC.	69466	5/17/19	1	426.13	WD/CHEMICALS	11 6090 11
				815.09		
BREZDEN PEST CONTROL, INC.	69467	5/17/19	1	65.00	WD/INSPECT & REPLENISH RODENT DEVICES	11 6031W 11
BRIAN MORROW	69395	5/11/19	1	142.52	WD/REFUND OF UNUSED DEPOSIT ASSIGN 023-096-050	11 2420 11
BRIAN MORROW	69395	5/11/19	2	107.48	WD/REFUND OF UNUSED DEPOSIT ASSIGN 023-096-050	11 2420 11
BRIAN MORROW	69395	5/11/19	3	(107.48)	WD/REFUND OF UNUSED DEPOSIT ASSIGN 023-096-050	11 4124 10
				142.52		
BUSINESSPLANS, INC.	69477	5/25/19	1	259.00	ADM/MONTHLY HRA PLAN ADMINISTRATION MAY 2019	01 6086 09
CAL-COAST MACHINERY INC.	69510	5/29/19	1	91.66	F&R/REPLACE LENS ON MOWER	01 6041N 02
CAL-COAST MACHINERY INC.	69510	5/29/19	1	(32.82)	F&R/REPLACE LENS ON MOWER	01 6041N 02
CAL-COAST MACHINERY INC.	69510	5/29/19	1	32.82	F&R/REPLACE LENS ON MOWER	01 6041N 02
				91.66		
CAMBRIA AUTO SUPPLY LP	69376	5/10/19	1	128.53	WW/FUEL FILTER FOR VEHICLE	12 6041L 12
CAMBRIA AUTO SUPPLY LP	69476	5/25/19	1	79.60	WW/SHOP TOWELS & RAGS	12 6032T 12
				208.13		
CAMBRIA HARDWARE CENTER	69381	5/10/19	1	6.42	ADM/ACCT #3206 CLEANING SUPPLIES	01 6090 09
CAMBRIA HARDWARE CENTER	69381	5/10/19	1	18.20	ADM/ACCT #3206 HOSE CONNECTOR, GEL ODOR DEODORIZER	01 6090 09
CAMBRIA HARDWARE CENTER	69381	5/10/19	1	8.03	ADM/ACCT #3206 COVERED PITCHER FOR BOARD MTG	01 6115 09
CAMBRIA HARDWARE CENTER	69381	5/10/19	1	2.13	ADM/ACCT #3206 DUPLICATE OFFICE KEY	01 6090 09
CAMBRIA HARDWARE CENTER	69393	5/11/19	1	189.44	FD/ACCT #3210 REPLACEMENT BULB & ROUNDUP	01 6033B 01
CAMBRIA HARDWARE CENTER	69393	5/11/19	1	83.15	FD/ACCT #3210 HARDWARE, TRIMMER LINE, BATTERIES	01 6090 01

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF MAY 2019**

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
CAMBRIA HARDWARE CENTER	69393	5/11/19	1	105.73	FD/ACCT #3210 PLYWOOD, CAULKING, HARDWARE	01 6090 01
CAMBRIA HARDWARE CENTER	69393	5/11/19	1	23.56	FD/ACCT #3210 TIRE SHINE, CAR WAX	01 6090 01
CAMBRIA HARDWARE CENTER	69393	5/11/19	1	24.92	FD/ACCT #3210 1/2" SHEET ROCK	01 6090 01
CAMBRIA HARDWARE CENTER	69403	5/15/19	1	9.31	WD/ACCT #3202 BATTERIES	11 6091 11
CAMBRIA HARDWARE CENTER	69403	5/15/19	1	65.58	WD/ACCT #3202 MISC HARDWARE & SUPPLIES	11 6091B 11
CAMBRIA HARDWARE CENTER	69403	5/15/19	1	62.16	WD/ACCT #3202 MISC HARDWARE & SUPPLIES	11 6091B 11
CAMBRIA HARDWARE CENTER	69403	5/15/19	1	37.53	WD/ACCT #3202 2GAL FARM SPRAYER	11 6033B 11
CAMBRIA HARDWARE CENTER	69403	5/15/19	1	9.64	WD/ACCT #3202 BATTERIES	11 6091B 11
CAMBRIA HARDWARE CENTER	69403	5/15/19	1	9.63	WD/ACCT #3202 LIQUID CHLORINE	11 6091B 11
CAMBRIA HARDWARE CENTER	69450	5/17/19	1	48.16	F&R/ACCT #3208 REPAIRS TO RANCH GATE	01 6033R 02
CAMBRIA HARDWARE CENTER	69450	5/17/19	1	12.83	F&R/ACCT #3208 CHAIN TO REPAIR RANCH GATE	01 6033R 02
CAMBRIA HARDWARE CENTER	69450	5/17/19	1	0.31	F&R/ACCT #3208 O-RINGS TO REPAIR RR @ CENTER ST	01 6033B 02
CAMBRIA HARDWARE CENTER	69450	5/17/19	1	15.00	F&R/ACCT #3208 REPAIR TO MENS RR VETS HALL	01 6033V 02
CAMBRIA HARDWARE CENTER	69450	5/17/19	1	10.70	F&R/ACCT #3208 GLOSS BLACK PAINT	01 6033B 02
CAMBRIA HARDWARE CENTER	69450	5/17/19	1	2.67	ADM/ACCT #3208 UTILITY HOOK	01 6033B 09
CAMBRIA HARDWARE CENTER	69450	5/17/19	1	31.99	F&R/ACCT #3208 PAINT TO REFINISH BENCH	01 6033B 02
CAMBRIA HARDWARE CENTER	69450	5/17/19	1	26.80	F&R/ACCT #3208 ROUNDUP PUMPER	01 6090 02
CAMBRIA HARDWARE CENTER	69507	5/25/19	1	(70.23)	WW/COLD 3/4 CERAMIC STEM	12 6032T 12
CAMBRIA HARDWARE CENTER	69507	5/25/19	1	(70.23)	WW/HOT 3/4 CERAMIC STEM	12 6032T 12
CAMBRIA HARDWARE CENTER	69507	5/25/19	1	22.17	WW/MISC HARDWARE & GLOVES	12 6032T 12
CAMBRIA HARDWARE CENTER	69507	5/25/19	1	70.23	WW/COLD 3/4 CERAMIC STEM	12 6032T 12
CAMBRIA HARDWARE CENTER	69507	5/25/19	1	(17.57)	WW/MISC HARDWARE	12 6032T 12
CAMBRIA HARDWARE CENTER	69507	5/25/19	1	70.23	WW/HOT 3/4 CERAMIC STEM	12 6032T 12
CAMBRIA HARDWARE CENTER	69507	5/25/19	1	(42.90)	WW/HOT-COLD 3/4 CERAMIC STEM	12 6032T 12
CAMBRIA HARDWARE CENTER	69507	5/25/19	1	19.48	WW/HARDWARE, PRIMER GLUE, TEFLON TAPE	12 6032T 12
CAMBRIA HARDWARE CENTER	69507	5/25/19	1	30.97	WW/MISC HARWARE	12 6032T 12
CAMBRIA HARDWARE CENTER	69507	5/25/19	1	61.97	WW/HOT-COLD 1/2 CERAMIC STEM	12 6032T 12
CAMBRIA HARDWARE CENTER	69507	5/25/19	1	(30.98)	WW/COLD 1/2 CERAMIC STEM	12 6032T 12
CAMBRIA HARDWARE CENTER	69507	5/25/19	1	25.72	WW/GORILLA TAPE	12 6032T 12
CAMBRIA HARDWARE CENTER	69507	5/25/19	1	20.74	WW/MISC HARDWARE	12 6032T 12
				893.49		
CAMBRIA ROCK	69369	5/8/19	1	236.66	SWF/6 YARDS BASE FOR SWF ROAD	39 6091B 25
CAMBRIA ROCK	69369	5/8/19	1	236.66	WD/6 YARDS BASE FOR SWF ROAD	39 6091B 25
CAMBRIA ROCK	69406	5/15/19	1	230.23	WD/6 YARDS FILL SAND FOR LEAK REPAIR	11 6031D 11
CAMBRIA ROCK	69484	5/25/19	1	236.66	WD/CLASS II ROAD BASE LINE/LEAK REPAIR	11 6091B 11
CAMBRIA ROCK	69484	5/25/19	1	236.66	WD/CLASS II ROAD BASE FOR LINE/LEAK REPAIR	11 6091B 11
CAMBRIA ROCK	69484	5/25/19	1	236.66	WD/CLASS II ROAD BASE FOR LINE/LEAK REPAIR	11 6091B 11
				1,413.53		
CAMBRIA VILLAGE SQUARE	69349	5/1/19	1	2,431.45	ADM/MONTHLY OFFICE LEASE PMT 1316 TAMSEN	01 6075 09
CAMBRIA VILLAGE SQUARE	69526	5/29/19	1	417.18	ADM/MAR/APR 2019 ADMIN OFFICE OUTSIDE MAINT	01 6033G 09
				2,848.63		
CANNON CORPORATION	69511	5/29/19	1	3,157.75	SFW/IMPOUNDMENT BASIN DESIGN EVALUATION	40 6170 30
CARMEL & NACCASHA LLP	69340	5/1/19	1	11,100.00	ADM/MONTHLY RETAINER MAY 2019	01 6080K 09
CARMEL & NACCASHA LLP	69409	5/15/19	1	7,124.05	ADM/LEGAL SERVICES GENERAL APRIL 2019	01 6080L 09
CARMEL & NACCASHA LLP	69409	5/15/19	1	11,100.00	ADM/MONTHLY RETAINER JUNE 2019	01 6080L 09
				29,324.05		
CENTRAL COAST BEARINGS	69478	5/25/19	1	269.16	WW/BEARINGS FOR PLANT WATER PUMP	12 6032T 12
CENTRAL COAST COFFEE ROASTING	69479	5/25/19	1	82.62	F&R/COFFEE FOR OFFICE	01 6090 02
CENTRAL COAST COFFEE ROASTING	69479	5/25/19	1	82.62	WW/COFFEE FOR OFFICE	12 6050 12
				165.24		
CHARTER COMMUNICATIONS	69499	5/25/19	1	39.99	F&R/BUSINESS VOICE FOR RODEO GROUNDS RD	01 6060I 02
CHARTER COMMUNICATIONS	69499	5/25/19	1	87.50	FD/FIBER INTERNET	01 6060I 01
CHARTER COMMUNICATIONS	69499	5/25/19	2	87.50	ADM/FIBER INTERNET	01 6060I 09
CHARTER COMMUNICATIONS	69499	5/25/19	3	87.50	WD/FIBER INTERNET	11 6060I 11
CHARTER COMMUNICATIONS	69499	5/25/19	4	87.50	WW/FIBER INTERNET	12 6060I 12
CHARTER COMMUNICATIONS	69499	5/25/19	5	474.91	ADM/BUSINESS INTERNET	01 6060I 09
CHARTER COMMUNICATIONS	69499	5/25/19	1	164.97	WW/BUSINESS INTERNET & VOICE	12 6060I 12
CHARTER COMMUNICATIONS	69512	5/29/19	1	273.57	F&R/ETHERNET SERVICE 05/09-06/08/19 VETS HALL	01 6060I 02

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CHARTER COMMUNICATIONS	69512	5/29/19	2	137.33	F&R/ETHERNET SERVICE 05/09-06/08/19 RODEO GRNS	01 6060I 02
CHARTER COMMUNICATIONS	69512	5/29/19	3	230.65	ADM/ETHERNET SERVICE 05/09-06/08/19 1316 TAMSEN	01 6060I 09
CHARTER COMMUNICATIONS	69512	5/29/19	4	248.25	WD/ETHERNET SERVICE 05/09-06/08/1 HEATH LANE	11 6060I 11
CHARTER COMMUNICATIONS	69512	5/29/19	5	248.25	WW/ETHERNET SERVICE 05/09-06/08/1 HEATH LANE	12 6060I 12
				2,167.92		
CHRIS/JENNIFER LAWSON	69459	5/17/19	1	21.90	MQ CUSTOMER REFUND	11 2005
CIO SOLUTIONS, LP	69446	5/17/19	1	590.62	ADM/REPLACEMENT LASER PRINTER & INSTALLATION	01 6045 09
CIO SOLUTIONS, LP	69446	5/17/19	1	2,650.00	ADM/MONTHLY BILLING FOR JUNE 2019	01 6044 09
				3,240.62		
CIT BANK, N.A.	69486	5/25/19	1	333.42	FD/MONTHLY IP PHONE CHARGES	01 6060P 01
CIT BANK, N.A.	69486	5/25/19	2	206.40	ADM/MONTHLY IP PHONE CHARGES	01 6060P 09
CIT BANK, N.A.	69486	5/25/19	3	113.97	WD/MONTHLY IP PHONE CHARGES	11 6060P 11
CIT BANK, N.A.	69486	5/25/19	4	113.97	WD/MONTHLY IP PHONE CHARGES	12 6060P 12
				767.76		
CORBIN WILLITS SYSTEMS INC.	69341	5/1/19	1	1,224.12	ADM/MONTHLY SUPPORT AGMT MOMS SOFTWARE 5/2019	01 6044 09
CREWSENSE LLC	69447	5/17/19	1	1,317.36	FD/CREW SENSE PRO SCEHD SVS 02/01/19-01/31/20	01 6090 01
CRYSTAL SPRINGS WATER CO.	69378	5/10/19	1	77.01	WW/SPRING DRINKING WATER	12 6050 12
CULLIGAN-KITZMAN WATER	69357	5/6/19	1	87.00	FD/HI CAP SOFTENER AND RO SERVICE	01 6033B 01
DANIEL KIYAMA	69394	5/11/19	1	70.00	F&R/REF VH RENT EVENT FOR 5/1/19 CANCEL	01 4500 02
DAVID D BRUNER CPA, INC.	69529	5/31/19	1	1,500.00	ADM/AUDIT SERVICES FOR FY 17/18	01 6080A 09
DAVID KEITH TODD CONSULTING EN	69524	5/29/19	1	588.50	SWF/PROFESSIONAL SERVICES FOR PERMITTING	40 6910 30
DAVID WIERENGA	69399	5/15/19	1	159.96	FD/REIMBURSEMENT FOR WHEEL KIT	01 6220D 01
DAVID WIERENGA	69448	5/17/19	1	178.70	FD/REIMBURSEMENT FOR CERT CLASS SUPPLIES	01 6220D 01
				338.66		
DIAMONDBACK FIRE & RESCUE	69500	5/25/19	1	103.03	FD/HOSE TOOL	01 6090 01
DIGITAL DEPLOYMENT, INC	69480	5/25/19	1	200.00	ADM/STREAMLINE MONTHLY MEMBER FEE	01 6011W 09
ELECTRICRAFT INC.	69506	5/25/19	1	1,696.96	F&R/REPAIR & REPLACE BULBS IN 6 STREET LIGHTS	01 6033L 02
EMILY A TORLANO	69503	5/25/19	1	43.08	FD/REIMBURSEMENT FOR ACADEMY TRAINING SUPPLIES	01 6120E 01
EVANS, STEVEN & DEBORAH	69392	5/11/19	1	142.52	WD/REFUND OF UNUSED DEPOSIT ASSIGN 023-096-050	11 2420 11
EVANS, STEVEN & DEBORAH	69392	5/11/19	2	107.48	WD/REFUND OF UNUSED DEPOSIT ASSIGN 023-096-050	11 2420 11
EVANS, STEVEN & DEBORAH	69392	5/11/19	3	(107.48)	WD/REFUND OF UNUSED DEPOSIT ASSIGN 023-096-050	11 4124 10
				142.52		
FAMCOM PIPE & SUPPLY, INC.	69513	5/29/19	1	664.79	WD/METER CABLES FOR SR3 & SR4	11 6031R 11
FAMCOM PIPE & SUPPLY, INC.	69513	5/29/19	1	2,641.17	WD/FITTINGS, VALVES AND REPAIR MATERIALS	11 6031D 11
FAMCOM PIPE & SUPPLY, INC.	69513	5/29/19	1	962.21	WD/PIPE REPAIR PARTS & BRASS FITTINGS	11 6031D 11
				4,268.17		
FARM SUPPLY COMPANY	69487	5/25/19	1	363.52	F&R/WEEDING TOOLS, HERBICIDE, RED DYE	01 6033R 02
FGL ENVIRONMENTAL INC.	69365	5/8/19	1	95.00	WD/BACTI & SUPPORT ANALYSIS 4/9/19	11 6091 11
FGL ENVIRONMENTAL INC.	69379	5/10/19	1	984.00	WW/INORGANIC ANALYSIS 4/2/19	12 6091 12
FGL ENVIRONMENTAL INC.	69379	5/10/19	1	95.00	WD/BACTI & SUPPORT ANALYSIS 4/16/19	11 6091 11
FGL ENVIRONMENTAL INC.	69468	5/17/19	1	95.00	WD/BACTI & SUPPORT ANALYSIS 4/23/19	11 6091 11
FGL ENVIRONMENTAL INC.	69488	5/25/19	1	157.00	WW/INORGANIC ANALYSIS 4/2/19	12 6091 12
FGL ENVIRONMENTAL INC.	69488	5/25/19	1	111.00	WW/INORGANIC ANALYSIS 4/2/19	12 6091 12
FGL ENVIRONMENTAL INC.	69488	5/25/19	1	615.00	WW/INORGANIC ANALYSIS 4/2/19	12 6091 12
				2,152.00		

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FIRST BANKCARD	69397	5/14/19	1	-	ADM/A RICE VISA CHARGES	01 6115 09
FIRST BANKCARD	69397	5/14/19	2	43.77	ADM/MEETING EXPENSE	01 6115 09
FIRST BANKCARD	69397	5/14/19	1	-	ADM/M MADRID VISA CHARGES	01 6120E 09
FIRST BANKCARD	69397	5/14/19	2	139.82	WD/HOTEL DEPOSIT CALWEP CONF JGREEN	11 6120E 11
FIRST BANKCARD	69397	5/14/19	3	139.81	WD/HOTEL DEPOSIT CALWEP CONF MBLAND	12 6120E 12
FIRST BANKCARD	69397	5/14/19	4	250.53	ADM/LUNCH FOR BOD & STAFF GM INTERVIEWS 3/29/19	01 6115 09
FIRST BANKCARD	69397	5/14/19	5	13.55	ADM/OFFICE SUPPLIES	01 6050 09
FIRST BANKCARD	69397	5/14/19	6	380.90	ADM/HDMI CABLES AND 2 COMPUTER MONITORS	01 6045 09
FIRST BANKCARD	69397	5/14/19	7	22.72	ADM/BOARD MEETING NAME PLATES	01 6115 09
FIRST BANKCARD	69397	5/14/19	8	(9.01)	ADM/HDMI CABLES	01 6045 09
FIRST BANKCARD	69397	5/14/19	9	410.25	ADM/PARCEL DOWNLOAD FROM COUNTY OF SLO	01 6055 09
FIRST BANKCARD	69397	5/14/19	1	-	FD/W HOLLINGSWORTH VISA CHARGES	01 6120E 01
FIRST BANKCARD	69397	5/14/19	2	(108.32)	FD/CANCEL 1 DAY LODGING 2B OFF TRG MCASTELLANOS	01 6120E 01
FIRST BANKCARD	69397	5/14/19	3	247.41	FD/STATION COFFEE, KEY VAULT	01 6090 01
FIRST BANKCARD	69397	5/14/19	4	63.76	FD/LUNCH FOR INTERVIEW PANEL	01 6125 01
FIRST BANKCARD	69397	5/14/19	5	28.00	FD/FULCRUM MONTHLY SUBSCRIPTION	01 6054 01
FIRST BANKCARD	69397	5/14/19	6	100.00	FD/FUEL FOR TRUCK	01 6096 01
FIRST BANKCARD	69397	5/14/19	7	179.32	FD/IPAD DOCKS FOR RAM VEHICLE	01 6044 01
FIRST BANKCARD	69397	5/14/19	8	70.60	FD/POSTAGE FOR MAILING HMGP GRANT APPLICATION	01 6051 01
				1,973.11		
FORD MOTOR CREDIT COMPANY LLC	69469	5/17/19	1	637.09	F&R/FORD 2016 F250 WITH UTILITY BODY	01 2516 02
GERBER'S AUTO SERVICE	69470	5/17/19	1	59.69	WD/OIL CHANGE 2013 FORD F250	11 6041L 11
GERBER'S AUTO SERVICE	69514	5/29/19	1	195.60	WW/OIL CHANGE & BELT REPLACEMENT 2005 F150	12 6041L 12
GERBER'S AUTO SERVICE	69514	5/29/19	1	107.77	WW/OIL CHANGE & SERVICE 2012 F250	12 6041L 12
GERBER'S AUTO SERVICE	69514	5/29/19	1	51.52	WW/OIL CHANGE & SERVICE 1996 F150	12 6041L 12
				414.58		
GFOA - GOVT FINANCE OFFICERS A	69380	5/10/19	1	160.00	ADM/ANNUAL MEMBERSHIP RENEWAL 07/01/19-06/30/20	01 6054 09
GOLD COAST ENVIRONMENTAL	69401	5/15/19	1	3,400.00	WD/CALIBRATION OF FLOW METERS	12 6032T 12
GREEN, JAMES R	69344	5/1/19	1	9.00	WD/MONTHLY CELL PHONE REIMBURSEMENT	11 6060C 11
GREEN, JAMES R	69344	5/1/19	2	36.00	SWF/MONTHLY CELL PHONE REIMBURSEMENT	39 6060C 25
				45.00		
GSOLUTIONZ, INC.	69402	5/15/19	1	100.00	FD/REMOTE SUPPORT TO CHANGE VOICEMAIL	01 6033F 01
GSOLUTIONZ, INC.	69449	5/17/19	1	200.00	ADM/SUPPORT SERVICES FOR ADMIN VOICEMAIL	01 6080M 09
GSOLUTIONZ, INC.	69515	5/29/19	1	200.00	FD/LABOR TO PROGRAM VOICEMAIL	01 6033F 01
				500.00		
GWENIS LAURA	69458	5/17/19	1	28.36	MQ CUSTOMER REFUND	11 2005
HALEY DODSON	69342	5/1/19	1	1.16	ADM/MILEAGE REIMBVETS HALL CCLOSED SESSION 3/29/19	01 6115 09
HALEY DODSON	69342	5/1/19	1	27.32	ADM/MILEAGE & MEAL REIMB BOD PKG DISTR 4/4/19	01 6115 09
HALEY DODSON	69342	5/1/19	1	5.22	ADM/MILEAGE REIMB BOD MTG, FD MTG 4/11-4/12/19	01 6115 09
HALEY DODSON	69342	5/1/19	1	2.32	ADM/MILEAGE REIMB POST AGENDA & MTG 4/15-4/18/19	01 6115 09
HALEY DODSON	69342	5/1/19	1	56.31	ADM/MILEAGE REIMB FOR LCW MTG 4/24/19	01 6120E 09
HALEY DODSON	69342	5/1/19	1	100.00	ADM/MONTHLY CELL PHONE/INTERNET REIMB	01 6060P 09
				192.33		
HAROLD/BARBARA JEWETT	69457	5/17/19	1	86.90	MQ CUSTOMER REFUND	11 2005
HD SUPPLY FACILITIES MAINTENAN	69525	5/29/19	1	109.76	WD/HAND PADDLES FOR TRAFFIC CONTROL	11 6093 11
HOLLINGSWORTH, WILLIAM	69345	5/1/19	1	55.00	FD/MONTHLY INTERNET REIMBURSEMENT	01 6060C 01
HOME DEPOT CREDIT SERVICE	69489	5/25/19	1	105.60	ADM/VACUUM FOR ADMIN OFFICE	01 6090 09
HOME DEPOT CREDIT SERVICE	69516	5/29/19	1	192.87	WD/3 PACK DIAMOND SAW BLADES	11 6031D 11
				298.47		
INGHAM PAINTING INC	69382	5/10/19	1	1,360.00	WW/WALL CLEANING, EPOXY COATING @ DUMP STATION	12 6032T 12
INNOVATIVE CONCEPTS	69383	5/10/19	1	25.00	FD/FD WEBSITE HOSTING	01 6044 01

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INNOVATIVE CONCEPTS	69383	5/10/19	2	25.00	ADM/ADM CIS WEBSITE HOSTING	01 6044 09
INNOVATIVE CONCEPTS	69517	5/29/19	1	112.50	WD/PROGRAMMING CIS WAITLIST INVOICING	11 6044 11
				162.50		
J B DEWAR INC.	69384	5/10/19	1	1,745.68	FD/80 GALS GASOLINE, 350 GALS DIESEL	01 6096 01
J B DEWAR INC.	69384	5/10/19	1	1,874.68	F&R/464 GALS GASOLINE	01 6096 02
J B DEWAR INC.	69481	5/25/19	1	1,386.32	FD/330 GALS DIESEL	01 6096 01
J B DEWAR INC.	69481	5/25/19	1	2,433.71	F&R/320 GALS GASOLINE, 274.1 GALS DIESEL	01 6096 02
				7,440.39		
JASON MALETIC	69461	5/17/19	1	645.71	MQ CUSTOMER REFUND	11 2005
JEFFREY BOERRIGTER	69505	5/25/19	1	28.50	WD/REFUND UNUSED DEPOSIT REMODEL 022-014-008	11 2420 11
JEFFREY BOERRIGTER	69505	5/25/19	2	321.50	WD/REFUND UNUSED DEPOSIT REMODEL 022-014-008	11 2420 11
JEFFREY BOERRIGTER	69505	5/25/19	3	(194.00)	WD/REFUND UNUSED DEPOSIT REMODEL 022-014-008	11 4050 11
JEFFREY BOERRIGTER	69505	5/25/19	4	(99.50)	WD/REFUND UNUSED DEPOSIT REMODEL 022-014-008	11 4373 11
JEFFREY BOERRIGTER	69505	5/25/19	5	(28.00)	WD/REFUND UNUSED DEPOSIT REMODEL 022-014-008	11 4373 11
				28.50		
JOHN ALLCHIN	69338	5/1/19	1	24.16	WW/LUNCH FOR MBLAND & JALLCHIN PROP 1 GRANT MTG	12 6120E 12
JOHN ALLCHIN	69338	5/1/19	1	45.00	WW/MONTHLY CELL PHONE REIMBURSEMENT	12 6060C 12
				69.16		
JOY VALADEZ	69463	5/17/19	1	143.01	MQ CUSTOMER REFUND	11 2005
L.N. CURTIS & SONS	69386	5/10/19	1	4,423.52	FD/SBCA RIT SYSTEM W/FACEPIECE & REGULATOR	01 6220B 01
L.N. CURTIS & SONS	69490	5/25/19	1	45.29	FD/YELLOW TRIDENT COMBO HEADLAMP	01 6090 01
				4,468.81		
LIBERTY COMPOSTING, INC.	69385	5/10/19	1	5,822.49	WW/BIOSOLIDS TIPPING FEES APRIL 2019	12 6032S 12
LYMAN, ANDREW CORBIN	69346	5/1/19	1	45.00	WD/MONTHLY CELL PHONE REIMBURSEMENT	11 6060C 11
MADRID, MONIQUE	69347	5/1/19	1	15.00	ADM/LUNCH MEETING IN SLO W/SUPV GIBSON	01 6115 09
MADRID, MONIQUE	69347	5/1/19	1	55.00	ADM/MONTHLY INTERNET REIMBURSEMENT	01 6060P 09
				70.00		
MARGARET/HILSON SHEN	69462	5/17/19	1	146.98	MQ CUSTOMER REFUND	11 2005
MARIA ANGELICA DEALBA	69456	5/17/19	1	76.12	MQ CUSTOMER REFUND	11 2005
MARK R JENNINGS	69358	5/6/19	1	128.00	FD/SERVICE CALL TO REPAIR FLAT TIRE VEH E-57	01 6041L 01
MCCRAIN, DAN	69491	5/25/19	1	557.92	FD/TRAVEL ADVANCE OFFICER 4C TRG DMCCRAIN	01 6120E 01
MED-STOPS MEDICAL CLINIC, INC	69404	5/15/19	1	150.00	WW/DMV/DOT PHYSICAL	12 6080M 12
MEL'S LOCK & KEY	69366	5/8/19	1	40.00	ADM/ADJUST DOOR LOCK FOR MAIN OFFICE	01 6033B 09
MENDOZA, CARLOS	69348	5/1/19	1	22.50	ADM/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 09
MENDOZA, CARLOS	69348	5/1/19	2	22.50	F&R/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 02
				45.00		
MISSION LINEN SUPPLY	69359	5/6/19	1	16.15	WW/FLOOR MATS	12 6033B 12
MISSION LINEN SUPPLY	69367	5/8/19	1	75.15	WD/TOWELS, WET MOPS, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	69367	5/8/19	1	68.10	WD/TOWELS, WET MOPS, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	69387	5/10/19	1	65.55	WD/TOWELS, WET MOPS, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	69387	5/10/19	1	16.15	WW/FLOOR MATS	12 6033B 12
MISSION LINEN SUPPLY	69451	5/17/19	1	65.55	WD/TOWELS, WET MOPS, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	69451	5/17/19	1	16.15	WW/FLOOR MATS	12 6033B 12
MISSION LINEN SUPPLY	69492	5/25/19	1	65.55	WD/TOWELS, WET MOPS, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	69492	5/25/19	1	16.15	WW/FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	69518	5/29/19	1	65.55	WD/TOWELS, WET MOPS, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	69518	5/29/19	1	16.15	WW/FLOOR MATS	12 6033B 12
				486.20		

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VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
MUNICIPAL CODE CORP	69405	5/15/19	1	232.96	ADM/SUPPLEMENTAL PAGES OF ORD 01-2019	01 6054 09
MUNICIPAL CODE CORP	69493	5/25/19	1	900.00	ADM/ANNUAL ONLINE CODE HOSTING 05/01/19-04/30/20	01 60111 09
				1,132.96		
NERELLI WELDING, INC.	69360	5/6/19	1	880.00	WW/WELD SUPPORTS ON HANGING VALVE INFLUENT PIPE	12 6170 12
NOBLE SAW, INC.	69368	5/8/19	1	929.62	WD/CUTTING CART FOR CONCRETE SAW	11 6093 11
NOBLE SAW, INC.	69519	5/29/19	1	1,131.36	F&R/REPLACE FENCELINE MOWER ATTACHMENT	01 6090 02
NOBLE SAW, INC.	69519	5/29/19	1	40.24	F&R/TRIMMER LINE	01 6090 02
				2,101.22		
O'NEILL WETSUITS, LLC	69388	5/10/19	1	1,005.16	FD/PSYCHO ONE BZ FULL WETSUIT MALONEY	01 6220S 01
PACIFIC GAS & ELECTRIC	69474	5/17/19	1	18,982.17	WW/ELEC SVC VARIOUS LIFT STATIONS 04/04-05/05/19	12 6060E 12
PACIFIC GAS & ELECTRIC	69474	5/17/19	1	61.62	WW/ELEC SVS SAN SIMEON CRK RD 3/28 - 04/28/19	12 6060E 12
PACIFIC GAS & ELECTRIC	69474	5/17/19	1	473.68	SWF/ELEC SVC 990 SAN SIMEON CRK RD 04/01-04/30/19	39 6060E 25
PACIFIC GAS & ELECTRIC	69474	5/17/19	1	10.51	WD/ELEC SVC 7806 VAN GORDON CRK RD 03/28-04/28/19	11 6060E 11
PACIFIC GAS & ELECTRIC	69474	5/17/19	1	27.03	F&R/ELEC SVC WEST VILLAGE 04/04-05/05/19	01 6060E 02
PACIFIC GAS & ELECTRIC	69474	5/17/19	2	26.98	F&R/ELEC SVC EAST VILLAGE 04/04-05/05/19	01 6060E 02
PACIFIC GAS & ELECTRIC	69474	5/17/19	3	1,092.94	F&R/ELEC SVC STREET LTG 04/04-05/05/19	01 6060E 02
PACIFIC GAS & ELECTRIC	69474	5/17/19	4	730.57	FD/ELEC SVC 2850 BURTON 04/04-05/05/19	01 6060E 01
PACIFIC GAS & ELECTRIC	69474	5/17/19	5	379.91	F&R/ELEC VETERANS HALL 04/04-05/05/19	01 6060E 02
PACIFIC GAS & ELECTRIC	69474	5/17/19	6	392.66	ADM/ELEC SVC 1316 TAMSEN 04/04-05/05/19	01 6060E 09
PACIFIC GAS & ELECTRIC	69474	5/17/19	7	148.56	ADM/ELEC SVC RADIO SHACK 04/04-05/05/19	01 6060E 09
PACIFIC GAS & ELECTRIC	69474	5/17/19	1	8,070.51	WD/ELEC SVC VARIOUS LOCATIONS	11 6060E 11
PACIFIC GAS & ELECTRIC	69474	5/17/19	1	1,161.35	WD/ELEC SVS 2820 SANTA ROSA CRK RD 04/02-05/01/19	11 6060E 11
PACIFIC GAS & ELECTRIC	69474	5/17/19	1	319.05	SWF/ELEC SVC 990 SAN SIMEON CRK RD 04/01-04/30/19	39 6060E 25
				31,877.54		
PAMELA DUFFIELD	69343	5/1/19	1	100.00	ADM/MONTHLY CELL PHONE/INTERNET REIMB	01 6060C 09
PETTY CASH	69520	5/29/19	1	53.40	ADM/BOARD MEETING & TRG EXPENSE	01 6115 09
PETTY CASH	69520	5/29/19	2	55.04	ADM/POSTAGE EXPENSE	01 6051 09
PETTY CASH	69520	5/29/19	3	10.00	WD/REFUND OVERPAYMENT OF FEES	11 4050 11
				118.44		
PLACER TITLE COMPANY	69389	5/10/19	1	679.00	WD/VLM FEES FOR DEAS MERGER APN 023-048-056,058	11 6080V 11
PORTNEY ENVIRONMENTAL & DEMOL	69494	5/25/19	1	1,210.00	WW/REMOVAL OF ASBESTOS FROM WWTP	12 6032T 12
PROCARE JANITORIAL SUPPLY INC.	69482	5/25/19	1	868.34	F&R/CAN LINERS, HAND SOAP, SEAT COVERS	01 6090 02
QUILL CORP	69452	5/17/19	1	49.74	FD/6 CASES BOTTLED WATER	01 6050 01
QUILL CORP	69452	5/17/19	1	57.64	ADM/OFFICE SUPPLIES	01 6050 09
QUILL CORP	69501	5/25/19	1	23.58	ADM/MONITOR STAND	01 6050 09
QUILL CORP	69501	5/25/19	1	351.90	ADM/6 CASES COPIER PAPER	01 6050 09
QUILL CORP	69521	5/29/19	1	171.59	F&R/REPLACE COMPUTER MONITOR	01 6045 02
				654.45		
RAIN FOR RENT	69483	5/25/19	1	1,680.00	SWF/SPILLGUARD ECONT TANK FLAT	39 6070 25
RETIREE00	69410	5/15/19	1	476.70	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE01	69411	5/15/19	1	476.70	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE02	69412	5/15/19	1	476.94	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE04	69413	5/15/19	1	170.35	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE05	69414	5/15/19	1	535.21	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE06	69415	5/15/19	1	170.35	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE07	69416	5/15/19	1	170.35	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE08	69417	5/15/19	1	118.46	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE09	69418	5/15/19	1	170.35	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE10	69419	5/15/19	1	170.35	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE11	69420	5/15/19	1	170.35	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE12	69421	5/15/19	1	935.70	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE13	69422	5/15/19	1	170.35	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01

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RETIREE14	69423	5/15/19	1	170.35	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE15	69424	5/15/19	1	199.61	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE16	69425	5/15/19	1	535.21	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE17	69426	5/15/19	1	476.70	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE19	69427	5/15/19	1	783.29	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE20	69428	5/15/19	1	170.35	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE21	69429	5/15/19	1	199.61	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE22	69430	5/15/19	1	476.70	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE23	69431	5/15/19	1	535.21	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE24	69432	5/15/19	1	199.61	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE26	69433	5/15/19	1	798.21	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE27	69434	5/15/19	1	1,089.89	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE28	69435	5/15/19	1	476.70	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE30	69436	5/15/19	1	(154.19)	WD/ADJ FOR PLAN CHANGE APRIL & MAY 2019	11 5121 11
RETIREE30	69436	5/15/19	1	399.85	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE31	69437	5/15/19	1	170.35	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE32	69438	5/15/19	1	1,089.89	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE33	69439	5/15/19	1	476.94	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE34	69440	5/15/19	1	935.70	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE36	69441	5/15/19	1	935.70	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE37	69442	5/15/19	1	64.89	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE37	69442	5/15/19	2	843.59	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE37	69442	5/15/19	3	389.35	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
				15,475.67		
RUTAN & TUCKER, LLP	69522	5/29/19	1	19,425.06	SWF/PROFESSIONAL FEES	40 18291 30
SAN LUIS PERSONNEL SERVICES, I	69453	5/17/19	1	2,464.00	ADM/TEMP SERVICES WEEK ENDING 4/26/19	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	69453	5/17/19	1	2,261.50	ADM/TEMP SERVICES WEEK ENDING 5/3/19	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	69453	5/17/19	1	2,480.00	ADM/TEMP SERVICES WEEK ENDING 5/10/19	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	69495	5/25/19	1	2,044.00	ADM/TEMP SERVICES WEEK ENDING 05/17/19	01 6080T 09
				9,249.50		
SAN LUIS SECURITY SYSTEMS	69370	5/8/19	1	126.00	ADM/QUARTERLY SECURITY MONITORING JUN-AUG 2019	01 6048 09
SLO COUNTY PUBLIC WORKS	69471	5/17/19	1	1,190.00	SWF/LAB TESTING 4/1-4/30/19 VARIOUS METALS	39 6091 25
SOUTH COAST EMERGENCY VEHICLE	69523	5/29/19	1	406.56	FD/SERVICE CALL,REPL ROCKER SWITCH - PUMPER TRUCK	01 6041L 01
SPECIALIZED EQUIPMENT REPAIR	69390	5/10/19	1	261.93	FD/BUSHING REPAIR	01 6041L 01
STATE OF CALIFORNIA	69407	5/15/19	1	245.00	DM/FINGERPRINT APPS & FBI	01 6125 09
STATE OF CALIFORNIA	69502	5/25/19	1	10.00	WW/PERM TRAILER IDENTIFICATION 5YR RENEWAL	12 6041L 12
				255.00		
TEMPLETON UNIFORMS	69391	5/10/19	1	344.76	FD/UNIFORM FOR NEW FD STAFF - BROOKS	01 6094 01
TEMPLETON UNIFORMS	69391	5/10/19	1	200.65	FD/UNIFORM PANT NEW FD STAFF - BROOKS	01 6094 01
TEMPLETON UNIFORMS	69391	5/10/19	1	344.76	FD/UNIFORM FOR NEW FD STAFF - MCELHENIE	01 6094 01
TEMPLETON UNIFORMS	69391	5/10/19	1	200.65	FD/UNIFORM PANT FOR NEW FD STAFF - MCELHENIE	01 6094 01
TEMPLETON UNIFORMS	69391	5/10/19	1	424.46	FD/UNIFORM FOR NEW FD STAFF - PACKARD	01 6094 01
TEMPLETON UNIFORMS	69391	5/10/19	1	223.81	FD/UNIFORM FOR NEW FD STAFF - MORT	01 6094 01
TEMPLETON UNIFORMS	69408	5/15/19	1	200.65	FD/UNIFORM PANT FOR NEW FD STAFF RMORT	01 6094 01
TEMPLETON UNIFORMS	69485	5/25/19	1	25.00	FD/SEWING TO REMOVE PATCH - JGIBSON	01 6094 01
				1,964.74		
TERRAIN GROUP	69371	5/8/19	1	1,520.00	WW/ENGINEERING SVS - DRAIN @ WWTP	12 6032T 12
THE BLUEPRINTER	69444	5/17/19	1	7.76	WD/LARGE FORMAT PRINT OF HIGH PRESS WATER MAIN	11 6053 11
THE BLUEPRINTER	69444	5/17/19	1	236.88	FD/PRINTING SERVICES WEED ABATE NOTICE	01 6053 01
THE BLUEPRINTER	69444	5/17/19	2	606.96	ADM/#10 WINDOW ENVELOPES	01 6053 09
THE BLUEPRINTER	69444	5/17/19	3	223.30	WD/LATE NOTICES, #9 & #10 ENVELOPES	11 6053 11
THE BLUEPRINTER	69444	5/17/19	4	223.30	WW/LATE NOTICES, #9 & #10 ENVELOPES	12 6053 12
				1,298.20		
THE DOCUTEAM	69400	5/15/19	1	484.04	ADM/BOX STORAGE PICKUP & DELIVERY	01 6080M 09

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THE GAS COMPANY	69396	5/11/19	1	125.28	F&R/GAS SVS VETS HALL 03/25 - 04/23/19	01 6060G 02
THE GAS COMPANY	69396	5/11/19	1	14.46	ADM/GAS SVC 1316 TAMSEN #201 03/11-04/22/19	01 6060G 09
THE GAS COMPANY	69396	5/11/19	1	231.19	FD/GAS SVS 2850 BURTON DR 04/02 - 05/01/19	01 6060G 01
THE GAS COMPANY	69396	5/11/19	1	42.88	WW/GAS SVS 5500 HEATH LANE 03/26 - 04-26/19	12 6060G 12
THE GAS COMPANY	69396	5/11/19	1	7.64	FD/GAS SVS 5490 HEATH LANE 03/26 - 04/26/19	01 6060G 01
THE GAS COMPANY	69396	5/11/19	1	46.06	WW/GAS SVS 5500 HEATH LANE 03/28 - 04/26/19	12 6060G 12
				<u>467.51</u>		
THE TRIBUNE	69454	5/17/19	1	150.04	WD/PUBLICATION OF PUBLIC HEARING 4/18, 4/25/19	11 6010 11
THE TRIBUNE	69454	5/17/19	2	150.04	WW/PUBLICATION OF PUBLIC HEARING 4/18, 4/25/19	12 6010 12
				<u>300.08</u>		
THREADHEAD, INC.	69496	5/25/19	1	1,763.21	FD/UNIFORM SHIRTS FOR ALL FIRE DEPARTMENT STAFF	01 6094 01
VERIZON WIRELESS	69473	5/17/19	1	32.89	F&R/MONTHLY ON-CALL CELL PHONES	01 6060C 02
VERIZON WIRELESS	69473	5/17/19	2	74.83	WD/MONTHLY ON-CALL CELL PHONES	11 6060C 11
VERIZON WIRELESS	69473	5/17/19	3	91.25	WW/MONTHLY ON-CALL CELL PHONES	12 6060C 12
VERIZON WIRELESS	69473	5/17/19	4	87.41	FD/MONTHLY ON-CALL CELL PHONES & TABLETS	01 6060C 01
VERIZON WIRELESS	69473	5/17/19	5	57.25	ADM/MONTHLY ON-CALL CELL PHONES	01 6060C 09
				<u>343.63</u>		
WALTER LEIMERT	69460	5/17/19	1	48.37	MQ CUSTOMER REFUND	11 2005
WEST COAST TREE SERVICE	69361	5/6/19	1	2,500.00	F&R/WEED ABATEMENT VETS HALL, DOG PRK, FISC RNCH	01 6033G 02
WEST COAST TREE SERVICE	69361	5/6/19	1	3,750.00	F&R/TREE TRIMMING & CHIPPING FISCALINI RANCH	01 6033R 02
WEST COAST TREE SERVICE	69527	5/29/19	1	2,500.00	F&R/TREE REMOVAL & CHIPPING BRUSH FISCALINI RANCH	01 6033R 02
				<u>8,750.00</u>		
WESTERN EQUIPMENT FINANCE, INC	69350	5/1/19	1	285.22	F&R/TORO TX 1000 DINGO WIDE TRACK - PRI	01 2520 02
WESTERN EQUIPMENT FINANCE, INC	69350	5/1/19	2	54.63	F&R/TORO TX 1000 DINGO WIDE TRACK - INT	01 6180 02
				<u>339.85</u>		
WINE COUNTRY BALANCE	69362	5/6/19	1	420.00	WW/METTLER AE-200 SN-P03610 CLEAN & CALIBRATE	12 6092 12
WINSOR CONSTRUCTION, INC.	69528	5/29/19	1	120.00	F&R/GREEN WASTE DISPOSAL 8CY	01 6033R 02
				Accounts Payable Vendor Subtotal	233,091.54	
Fire Department Accounts Payable Subtotal				22,092.07		
Facilities & Resources Accounts Payable Subtotal				34,090.91		
Administration Accounts Payable Subtotal				61,586.63		
Water Accounts Payable Subtotal				26,777.59		
Wastewater Accounts Payable Subtotal				60,775.98		
SWF Operations Accounts Payable Subtotal				4,597.05		
SWF Capital Accounts Payable Subtotal				<u>23,171.31</u>		
				Accounts Payable Vendor Subtotal	233,091.54	
AMERITAS	6293	5/31/19	1	4,153.51	DENTAL INSURANCE-YER	01 2150
AMERITAS	6293	5/31/19	2	73.28	DENTAL INSURANCE-YER	01 5102 09
AMERITAS	6293	5/31/19	3	(273.26)	DENTAL INSURANCE-YER	01 5102 01
AMERITAS	6293	5/31/19	4	(65.95)	DENTAL INSURANCE-YER	12 5102 12
AMERITAS	6293	5/31/19	5	(14.46)	DENTAL INSURANCE-YER	12 5102 12
AMERITAS	6293	5/31/19	6	(7.33)	DENTAL INSURANCE-YER	12 5102 12
AMERITAS	6293	5/31/19	1	486.35	DENTAL INSURANCE-YER	01 2150
				<u>4,352.14</u>		
CAMBRIA COMMUNITY SERVICES DIS	6252	5/3/19	1	950.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	6252	5/3/19	2	250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	6252	5/3/19	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	6252	5/3/19	4	250.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	6252	5/3/19	5	150.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SERVICES DIS	6252	5/3/19	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12
CAMBRIA COMMUNITY SERVICES DIS	6267	5/17/19	1	950.00	MEDICAL REIMBURSEMNT	01 2171

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CAMBRIA COMMUNITY SERVICES DIS	6267	5/17/19	2	250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	6267	5/17/19	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	6267	5/17/19	4	250.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	6267	5/17/19	5	150.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SERVICES DIS	6267	5/17/19	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12
CAMBRIA COMMUNITY SERVICES DIS	6284	5/31/19	1	950.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	6284	5/31/19	2	250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	6284	5/31/19	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	6284	5/31/19	4	250.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	6284	5/31/19	5	150.00	MEDICAL REIMBURSEMNT	01 5122 11
CAMBRIA COMMUNITY SERVICES DIS	6284	5/31/19	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12
				5,550.00		
CAMBRIA FIRE FIGHTERS LOCAL 46	6254	5/3/19	1	240.00	DUES-FIRE IAFF	01 2160
CAMBRIA FIRE FIGHTERS LOCAL 46	6270	5/17/19	1	240.00	DUES-FIRE IAFF	01 2160
CAMBRIA FIRE FIGHTERS LOCAL 46	6287	5/31/19	1	240.00	DUES-FIRE IAFF	01 2160
CAMBRIA FIREFIGHTERS ASSN	6269	5/17/19	1	165.71	RESERVE FIREFTR DUES	01 2160
CAMBRIA FIREFIGHTERS ASSN	6286	5/31/19	1	150.04	RESERVE FIREFTR DUES	01 2160
				1,035.75		
EMPLOYMENT DEVELOPMENT DP	6253	5/3/19	1	2,887.94	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6253	5/3/19	1	868.60	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	6268	5/17/19	1	4,286.20	UNEMPLOYMENT INSURANCE	01 6055 09
EMPLOYMENT DEVELOPMENT DP	6268	5/17/19	1	3,868.03	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6268	5/17/19	1	1,034.53	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	6285	5/31/19	1	4,577.12	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6285	5/31/19	1	1,149.54	STATE INCOME TAX	01 2130
				18,671.96		
ICMA-VNTGPT TRSFR AGT 457	6257	5/3/19	1	4,505.42	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	6257	5/3/19	1	600.00	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	6273	5/17/19	1	5,276.38	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	6273	5/17/19	1	600.00	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	6290	5/31/19	1	4,986.68	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	6290	5/31/19	1	600.00	457 DEFERRED COMP IN	01 2141
				16,568.48		
IRS/FEDERAL PAYROLL TAXES	6256	5/3/19	1	8,325.19	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6256	5/3/19	1	10,844.90	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6256	5/3/19	1	2,638.40	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6272	5/17/19	1	10,650.04	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6272	5/17/19	1	13,051.36	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6272	5/17/19	1	3,141.40	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6289	5/31/19	1	12,339.36	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6289	5/31/19	1	14,254.14	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6289	5/31/19	1	3,423.18	FEDERAL INCOME TAX	01 2120
				78,667.97		
LINCOLN FINANCIAL GROUP	6294	5/31/19	1	223.90	LIFE INSURANCE	01 2164
LINCOLN FINANCIAL GROUP	6294	5/31/19	2	(8.72)	LIFE INSURANCE	01 2164 09
LINCOLN FINANCIAL GROUP	6294	5/31/19	3	(2.82)	LIFE INSURANCE	12 2164 12
				212.36		
PERS HEALTH BENEFIT SERV	6296	5/31/19	1	32,506.21	MEDICAL INSURANC-YER	01 2151
PERS HEALTH BENEFIT SERV	6296	5/31/19	2	84.64	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	6296	5/31/19	3	952.00	MEDICAL INSURANC-YER	01 5121 01
PERS HEALTH BENEFIT SERV	6296	5/31/19	4	136.00	MEDICAL INSURANC-YER	01 5121 02
PERS HEALTH BENEFIT SERV	6296	5/31/19	5	1,904.00	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	6296	5/31/19	6	816.00	MEDICAL INSURANC-YER	11 5121 11
PERS HEALTH BENEFIT SERV	6296	5/31/19	7	680.00	MEDICAL INSURANC-YER	12 5121 12
PERS HEALTH BENEFIT SERV	6296	5/31/19	8	54.44	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	6296	5/31/19	9	(6.48)	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	6296	5/31/19	10	(1,351.57)	MEDICAL INSURANC-YER	12 5121 12
PERS HEALTH BENEFIT SERV	6296	5/31/19	11	(0.14)	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	6296	5/31/19	1	5,652.29	MEDICAL INSURANC-YER	01 2151

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF MAY 2019**

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
				41,427.39		
PERS RETIREMENT SYSTEM	6258	5/3/19	1	0.01	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	6258	5/3/19	2	17,229.86	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	6274	5/17/19	1	-	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	6274	5/17/19	2	18,969.22	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	6291	5/31/19	1	(0.01)	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	6291	5/31/19	2	18,935.73	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	6295	5/31/19	1	5,806.70	Unaccrued Liability Safty	01 5109 01
PERS RETIREMENT SYSTEM	6295	5/31/19	1	7,318.35	Unaccrued Liability Misc	01 5109 09
PERS RETIREMENT SYSTEM	6295	5/31/19	2	1,911.74	Unaccrued Liability Misc	01 5109 02
PERS RETIREMENT SYSTEM	6295	5/31/19	3	4,550.57	Unaccrued Liability Misc	11 5109 11
PERS RETIREMENT SYSTEM	6295	5/31/19	4	4,381.51	Unaccrued Liability Misc	12 5109 12
PERS RETIREMENT SYSTEM	6295	5/31/19	5	1,144.75	Unaccrued Liability Misc	11 5109 25
				80,248.43		
PPBI-DIRECT DEPOSIT	6255	5/3/19	1	3,145.00	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6255	5/3/19	1	50,776.40	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6271	5/17/19	1	3,295.00	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6271	5/17/19	1	61,006.17	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6288	5/31/19	1	3,145.00	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6288	5/31/19	1	66,987.80	Direct Deposit Flat	01 2152
				188,355.37		
SEIU LOCAL 620	6259	5/3/19	1	275.37	SEIU UNION DUES	01 2160
SEIU LOCAL 620	6275	5/17/19	1	275.37	SEIU UNION DUES	01 2160
SEIU LOCAL 620	6292	5/31/19	1	275.37	SEIU UNION DUES	01 2160
				826.11		
				Payroll Payable Subtotal		
				435,915.96		
TOTAL DISBURSEMENTS FOR MAY 2019				669,007.50		

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, May 9, 2019 2:00 PM

1. OPENING

A. Call to Order

President Pierson called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Pierson led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: David Pierson, Harry Farmer, Amanda Rice, Cindy Steidel and Donn Howell.

Staff present: Interim General Manager Paavo Ogren, District Counsel Timothy Carmel, Assistant General Manager Monique Madrid and Finance Manager Pam Duffield.

D. Report from Closed Session

District Counsel reported the Board discussed the General Manager recruitment and applications received.

E. Agenda Review: Additions/Deletions

President Pierson asked for any additions or deletions.

There were none.

Item 8.A. will be considered on May 23, 2019 due to an outside printing error.

2. PUBLIC SAFETY (Estimated time: 5 minutes per item)

A. Sheriff's Department Report

Commander Manuele provided a summary of recent activities in Cambria for the Sheriff's Department.

B. CCSD Fire Chief's Report

Chief Hollingsworth was not present.

C. PROS Chairman's Report

PROS Chairman Steve Kniffen was not present.

3. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

Public Comment:

Tina Dickason
Christine Heinrichs

4. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Board Member, Committee and Liaison Reports

i. President's Report

President Pierson recognized staff for the work they are doing and on the Regular Coastal Development Permit. The Board has received more General Manager resumes and they will be discussed in closed session.

ii. Finance Committee Report

Director Steidel reported a tour of the plant was held and information on the PG&E Turnkey program was provided. The goals and objectives were adopted by the Committee. The bylaws may not be the most recent version. A joint special meeting will be held with the Resources & Infrastructure Committee on Tuesday, May 14, 2019 from 2:00 p.m. to 5:00 p.m.

iii. Policy Committee Report

Director Rice reported the Policy Committee did not have a quorum last month and there is nothing to report.

iv. Resources & Infrastructure Committee Report

Vice Chair Karen Dean gave a brief report on the recent Resources & Infrastructure Committee WWTP & SWF tours. An ad hoc committee meeting was held with staff and they reviewed the CIP projects. The CIP lists were approved and sent to the Finance Committee for consideration.

Director Howell recommended the public attend tours of the facilities.

v. Other Liaison Reports

Public Comment:
Tina Dickason

Director Rice also attended the SSCSD meeting and reported on the status of a possible regional WWTP project. SSCSD Board felt a meeting was premature. She suggested SSCSD and CCSD staff get together. She asked if the Board had a consensus on the item and would ask the Interim General Manager to look into what the project might entail.

Vice President Farmer reported on the Forest Committee meeting and removal of problem areas on the street medians. He discussed Fern Canyon and viewing it as a special area. He also reported on the FFRP meeting. The FFRP is looking for volunteers to maintain the dog park. FFRP has agreed to contribute \$5000 of the cost to clean-up various homeless camps. They may experience a budget shortfall for this year and next and consideration was given to use reserve funds. Children at Leffingwell School are involved in current activity at the Fiscalini Ranch.

President Pierson reported the Fire Safe Focus Committee will be having a town hall meeting in July to discuss readiness for fire emergency. An evacuation study was conducted on Lodge Hill and will be made available to the public at the town hall meeting.

5. **MANAGER'S REPORT**

A. General Management Report

Public Comment:
Tina Dickason

Mr. Ogren explained that due to his limited time he lists items by bullet point and intends to report more details orally.

The Board reached consensus to ask staff to work with the Resources & Infrastructure Committee for initial review of the Project Description for the Regular Coastal Development Permit in July.

B. Finance Manager's Report

Mrs. Duffield provided a brief summary of the Finance Manager's Report.

6. **CONSENT AGENDA (Estimated time: 15 minutes)**

A. CONSIDERATION TO ADOPT THE APRIL 2019 EXPENDITURE REPORT

B. CONSIDERATION TO ADOPT THE APRIL 11, 2019 AND APRIL 18, 2019 REGULAR MEETING MINUTES

C. CONSIDERATION OF APPROVAL OF RIGHT OF WAY AGREEMENT, EASEMENTS AND CONSENT TO COMMON USE AGREEMENT WITH SAN LUIS OBISPO COUNTY FOR THE BURTON DRIVE MP 2.0 SLIP-OUT REPAIR PROJECT

The consent agenda items were heard before items 5.A. and 5.B.

Item 6.C. was pulled and heard separately. Mr. Ogren provided a brief description of the item. He confirmed the pedestrian pathway will be restored. Mr. Phil Acosta was present and spoke. He advised an easement was requested and they are following federal guidelines. He also provided revised documents and confirmed the pedestrian path will be reconstructed as part of the plan. The documents need to be updated to reflect the current President and Interim General Manager signature lines. The County is trying to begin the project in July, but they are asking for a two-year construction easement to allow for any possible unforeseen delays.

Director Howell asked for some verbiage changes and asked to delay the item. Phil Acosta advised this could delay the project to next season.

District Counsel suggested continuing this item to the May 23, 2019 board meeting.

Director Steidel moved to approve consent items 6.A. and 6.B.

Director Howell second the motion.

Roll Call Vote:

Director Steidel- Aye

Director Howell- Aye

Director Rice- Abstain

Vice President Farmer- Aye

President Pierson- Aye

Motion Passed: 4-Ayes (Steidel, Howell, Farmer, Pierson), 0-Nays, 1-Abstain (Rice) 0-Absent

7. REGULAR BUSINESS (Estimated time: 15 minutes per item)

A. DISCUSSION AND CONSIDERATION OF THIRD QUARTER BUDGET REVIEW AND CONSIDERATION OF RECOMMENDATIONS TO APPROVE RESOLUTION 18-2019 AMENDING THE FISCAL YEAR 2018/19 BUDGET

Mrs. Duffield introduced the item, presented the third quarter budget and recommended adjustments to the Board.

Director Howell moved to adopt Resolution 18-2019 approving the budget adjustments to the Fiscal Year 2018/19 budget.

Director Steidel seconded the motion.

Roll Call Vote:

Director Howell- Aye

Director Steidel- Aye

Director Rice- Aye

Vice President Farmer- Aye

President Pierson- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

The Board reached consensus to follow the recommendation number.

8. HEARINGS AND APPEALS (Estimated time: 15 minutes)

A. DISCUSSION AND CONSIDERATION OF ADOPTION OF THE ITEMIZED REPORT OF WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES FOR COLLECTION ON THE COUNTY TAX ROLLS

This item was not heard and was moved to the May 23, 2019 meeting.

9. ADJOURN TO CLOSED SESSION (Estimated time: 60 minutes)

President Pierson adjourned the meeting to closed session at 4:22 p.m.

**A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54597.
Title: General Manager**

**B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957.
Title: Interim General Manager**

10. ADJOURNMENT

A. THE REMAINING ITEMS ON THE AGENDA WILL BE CONSIDERED AT THE SECOND REGULAR MEETING ON MAY 23, 2019

11. OPENING

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Establishment of Quorum**
- D. Report from Closed Session**
- E. Agenda Review: Additions/Deletions**

12. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)

Members of the public who have not had the opportunity to speak on item 5 due to the limitation of time may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

This item will be discussed at the Regular Board Meeting on Thursday, May 23, 2019.

13. REGULAR BUSINESS (Estimated time: 15 minutes per item)

- A. DISCUSSION AND CONSIDERATION TO SCHEDULE A TOWN HALL MEETING DATE TO RECEIVE INPUT FROM THE PUBLIC, BOARD MEMBERS, AND STAFF TO DEVELOP THE DISTRICT'S MISSION STATEMENT**

This item will be discussed at the Regular Board Meeting on Thursday, May 23, 2019.

- B. DISCUSSION AND CONSIDERATION OF APPROVING AMENDED COVENANT RELATED TO PROPERTY LOCATED AT 2706 MAIN STREET, A LEASE WITH THE CAMBRIA HISTORICAL SOCIETY FOR USE OF THAT PROPERTY FOR THE SANTA ROSA SCHOOLHOUSE AND AUTHORIZING WATER AND SEWER SERVICE FOR THE PROPERTY**

This item will be discussed at the Regular Board Meeting on Thursday, May 23, 2019.

- C. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 19- 2019 APPROVING WATER, SUSTAINABLE WATER FACILITY AND SEWER RATE INCREASES EFFECTIVE JULY 1, 2019 AS AUTHORIZED IN RESOLUTION 27- 2018 IN ACCORDANCE WITH PROPOSITION 218**

This item will be discussed at the Regular Board Meeting on Thursday, May 23, 2019.

14. FUTURE AGENDA ITEM(S) (Estimated time: 15 minutes)

This item will be discussed at the Regular Board Meeting on Thursday, May 23, 2019.

15. ADJOURN TO CLOSED SESSION (Estimated time: 60 minutes)

This item will be discussed at the Regular Board Meeting on Thursday, May 23, 2019.

- A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54597.**

Title: General Manager

- B.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957.

Title: Interim General Manager

- C.** CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to Government Code Section 54956.9(d)(1).

Name of Case: CCSD v. CDM Smith, Inc.

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
 Thursday, May 23, 2019 2:00 PM

1. OPENING

A. Call to Order

President Pierson called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Pierson led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: David Pierson, Harry Farmer, Amanda Rice, Cindy Steidel and Donn Howell.

Staff present: Interim General Manager Paavo Ogren, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid and Finance Manager Pamela Duffield.

D. Report from Closed Session

District Counsel reported the Board continued to discuss the recruitment of a General Manager.

E. Agenda Review: Additions/Deletions

President Pierson asked for any additions or deletions.

There were no additions or deletions.

2. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)

Public Comment:
 Elizabeth Bettenhausen
 Tina Dickason
 Christine Heinrichs

3. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

- A. DISCUSSION AND CONSIDERATION TO SCHEDULE A TOWN HALL MEETING DATE TO RECEIVE INPUT FROM THE PUBLIC, BOARD MEMBERS, AND STAFF TO DEVELOP THE DISTRICT'S MISSION STATEMENT**

Mr. Ogren introduced the item and provided a brief summary.

The Board reached consensus to schedule a town hall meeting on Wednesday, July 31, 2019 from 2:00 p.m. to 5:00 p.m. to receive input from the public, Board members and staff to develop the District's mission statement.

Mr. Ogren will work with staff to make determinations.

Director Rice and Vice President Farmer will work on the background process for the meeting.

B. DISCUSSION AND CONSIDERATION OF APPROVING AMENDED COVENANT RELATED TO PROPERTY LOCATED AT 2706 MAIN STREET, A LEASE WITH THE CAMBRIA HISTORICAL SOCIETY FOR USE OF THAT PROPERTY FOR THE SANTA ROSA SCHOOLHOUSE AND AUTHORIZING WATER AND SEWER SERVICE FOR THE PROPERTY

Mr. Ogren introduced the item, provided a brief summary and turned it over to District Counsel, who provided a brief report on the matter.

Public Comment:

Tina Dickason
Elizabeth Bettenhausen
Laurel Stewart
Martha Reese

Director Rice moved to approve the lease and amended covenant for the property located at 2706 Main Street.

Director Howell seconded the motion.

Roll Call Vote:

Director Rice- Aye
Director Howell- Aye
Director Steidel- Aye
Vice President Farmer- Aye
President Pierson- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

The Board directed staff to come back with a resolution stating the reason why water and sewer service is being provided to the property. District Counsel will draft the resolution.

C. DISCUSSION AND CONSIDERATION OF APPROVE OF RIGHT OF WAY AGREEMENT, EASEMENTS AND CONSENT TO COMMON USE AGREEMENT WITH SAN LUIS OBISPO COUNTY FOR THE BURTON DRIVE MP 2.0 SLIP-OUT REPAIR PROJECT

Mr. Ogren introduced the item and provided a brief summary of the item and turned it over to District Counsel, who provided some specifics regarding the changes made to the agreements.

Director Rice moved to approve the right of way agreement, easement and consent to common use agreement with San Luis Obispo County for the Burton Drive MP 2.0 Slip-out Repair Project.

Director Steidel seconded the motion.

Roll Call Vote:

Director Rice- Aye

Director Steidel- Aye

Director Howell- Aye

Vice President Farmer- Aye

President Pierson- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

D. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 19-2019 APPROVING WATER, SUSTAINABLE WATER FACILITY, AND SEWER RATE INCREASES EFFECTIVE JULY 1, 2019 AS AUTHORIZED IN RESOLUTION 27-2018 AND IN ACCORDANCE WITH PROPOSITION 218

Mr. Ogren introduced the item and provided a brief summary.

Public Comment:

Christine Heinrichs

Elizabeth Bettenhausen (submitted a written public comment)

Tina Dickason

Director Rice moved to adopt Resolution 19-2019 approving water, Sustainable Water Facility and sewer rate increases effective July 1, 2019 as authorized by Resolution 27-2018 and in accordance with Proposition 218.

Director Steidel seconded the motion.

Roll Call Vote:

Director Rice- Aye

Director Steidel- Aye

Director Howell- Aye

Vice President Farmer- Abstain

President Pierson- Aye

Motion Passed: 4-Ayes (Rice, Steidel, Howell, Pierson), 0-Nays, 1-Abstain (Farmer), 0-Absent

4. HEARINGS AND APPEALS (Estimated time: 15 Minutes per item)

A. DISCUSSION AND CONSIDERATION OF ADOPTION OF THE ITEMIZED REPORT OF WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES FOR COLLECTION ON THE COUNTY TAX ROLLS

Mr. Ogren introduced the item and provided a brief summary.

President Pierson opening the public hearing. There were no speakers.

Director Howell moved to adopt the itemized report of water and wastewater standby or availability charges for collection on the County tax rolls.

Director Steidel seconded the motion.

Roll Call Vote:

Director Howell- Aye

Director Steidel- Aye

Director Rice- Nay

Vice President Farmer- Aye

President Pierson- Aye

Motion Passed: 4-Ayes (Howell, Steidel, Farmer, Pierson), 1-Nay (Absent), 0-Absent

5. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

Director Rice suggested reviewing the shut-off policy. Mr. Ogren anticipates this item will go to the Board in the fall.

Director Rice stated the Pilch intent to serve letter needs to come back to the Board in August.

Director Steidel would like the standing committee bylaws to come back to the Board.

Director Rice stated the bylaws will be on the Policy Committee agenda next week.

6. ADJOURN TO CLOSED SESSION Closed Session shall be held at the Veteran's Hall at 1000 Main St., Cambria CA 93428 in the Fireside Lounge

President Pierson adjourned the meeting to closed session at 3:58 p.m.

- A.** PUBLIC EMPLOYMENT Pursuant to Government Code section 54597.
Title: General Manager
- B.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957.
Title: Interim General Manager
- C.** CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION Pursuant to Government Code Section 54956.9(d)(1).
Name of Case: CCSD v. CDM Smith, Inc.

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Friday, May 24, 2019 4:00 PM

1. OPENING

A. Call to Order

President Pierson called the meeting to order at 4:00 p.m.

B. Pledge of Allegiance

President Pierson led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: David Pierson, Harry Farmer, Amanda Rice, Cindy Steidel and Donn Howell.

Staff present: Administrative Services Officer/District Clerk Monique Madrid, Fire Chief William Hollingsworth, Finance Manager Pamela Duffield, Facilities & Resources Supervisor Carlos Mendoza, Wastewater System Supervisor John Allchin, Chief Plant Operator for the Sustainable Water Facility (SWF) Jim Green, PROS Chairperson Steven Kniffen and Management Analyst Melissa Bland.

2. PUBLIC COMMENT ON AGENDA ITEMS

Public Comment:
None.

3. ADJOURN TO CLOSED SESSION (Estimated time 60 Minutes)

President Pierson adjourned the meeting to closed session at 4:01 p.m.

A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957.
Title: General Manager and Interim General Manager

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Friday, May 31, 2019 11:00 AM

1. OPENING

A. Call to Order

President Pierson called the meeting to order at 11:00 a.m.

B. Pledge of Allegiance

President Pierson led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: David Pierson, Harry Farmer, Amanda Rice, Cindy Steidel and Donn Howell.

Staff present: Interim General Manager Paavo Ogren.

2. PUBLIC COMMENT ON AGENDA ITEMS

Public Comment:
None.

3. ADJOURN TO CLOSED SESSION (Estimated time 60 Minutes)

President Pierson adjourned the meeting to closed session at 11:01 a.m.

A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957.
Title: General Manager and Interim General Manager

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: William Hollingsworth, Fire Chief

Meeting Date: June 13, 2019

Subject: CONSIDERATION OF ADOPTION
OF RESOLUTION 20-2019
APPROVING AWARD OF FIRE
HAZARD FUEL REDUCTION
PROGRAM AGREEMENT**RECOMMENDATIONS:**

Staff recommends the Board of Directors adopt Resolution 20-2019 approving the award of the Fire Hazard Fuel Reduction Program contract to Mike Rice and authorizing the Interim General Manager to sign the agreement.

FISCAL IMPACT:

All costs for clearing the parcels are billed directly to the property owner by the CCSD. Any unpaid billing will be collected via the San Luis Obispo County Tax Roll for calendar year 2020 in accordance with the provisions of Health and Safety Code Section 14875, et seq. CCSD administrative fees are also included in the charges.

DISCUSSION:

In accordance with the procedures in Health and Safety Code Section 14875, et seq., as part of its annual Fire Hazard Fuel Reduction Program (FHFRP) the CCSD contracts to provide for the removal of dangerous fuels and vegetation that have not been timely abated by property owners. Accordingly, the CCSD issued a Request for Proposals ("RFP") for a contractor to abate and remove the fuels and vegetation. Proposals were due on June 6, 2019 at 12:00 PM. The RFP is attached for reference.

One contractor proposal was received by the deadline and evaluated by staff based upon the selection criteria outlined in the FHFRP RFP and contract documents. The contractor that has been selected, Mike Rice, submitted a responsive proposal, which is attached for reference. The 2019 FHFRP Agreement is also attached.

Attachments:

- Request for Proposals
- Mike Rice's proposal
- Resolution 20-2019 and Exhibit A FHFRP Agreement

 BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___PIERSON___ FARMER___ RICE___ STEIDEL___ HOWELL___

CAMBRIA COMMUNITY SERVICES DISTRICT
REQUEST FOR PROPOSALS (RFP)
**2019 FIRE HAZARD FUEL
REDUCTION PROGRAM**

The Cambria Community Services District (CCSD) is seeking proposals from contractors for CCSD's annual Fire Hazard Fuel Reduction Program (FHFRP) for 2019.

The contractor selected will be required to provide wildland and vegetation fuel removal services as specified in "*Fire Department Fire Hazard Fuel Reduction Policy 2019 – Scope of Services*" in accordance with the timeline described in "*2019 FHFR Schedule*."

An RFP package may be picked up at the CCSD Fire Department, 2850 Burton Drive, Cambria, CA for complete program details and contract requirements.

Proposal Deadline: All proposals must be delivered to the CCSD Administrative Office, located at 1316 Tamsen Street, Suite 201, Cambria, CA 93428 by 12:00 PM, Thursday, June 6, 2019. An evaluation of proposals and selection of contractors who meet all of the requirements as stated will occur after 1:00 PM, Thursday, June 6, 2019. The contractor selection is subject to CCSD Board of Directors' approval at their next scheduled meeting on Thursday, June 13, 2019.

Proposals not meeting all the required standards and requirements will not be considered.

Bid proposals must contain the following four documents or they will not be considered:

- 1. Completed copy of the Bid Proposal Form (Exhibit "E");**
- 2. Provide *either* a or b as follows:**
 - a) A copy of Fire Wise Defensible Space Field Training certification with the proposal; OR**
 - b) Ensure that the CCSD Fire Department has a copy of your certification(s) or an equivalent course on file before you submit your bid proposal;**
- 3. Signed cover letter as defined and stipulated in the: "Other Requirements" first paragraph of the RFP; and**
- 4. A signed statement of qualifications and list of five (5) references, as stipulated in the "Other Requirements," second paragraph of the RFP.**

Cambria Community Services District
Fire Department
2850 Burton Drive
Cambria CA 93428
805-927-6240
May 16, 2019

Mike Rice
Forest, Yard & Garden
Contractor Lic# 859364
P.O. Box 204
Cambria, CA. 93428
(805) 927-3310
mikerice@thegrid.net

May 20, 2019

Cambria Community Services District
Cambria Fire Department
Fire Chief Hollingsworth
2850 Burton Drive
Cambria, CA 93428

Dear Chief Hollingsworth,

Every year the districts "Fire Hazard Fuel Reduction" program is one of the most important, for the safety and well being of our forested community. I am seeking consideration as the Fire Hazard Fuel Reduction contractor for 2019. I am experienced in fire safe environments, a certified FF1 fire academy graduate and through my years as a CMB Dept. volunteer firefighter and officer.

My experience since 1984 in my own landscape business and C.C.S.D. Fire Hazard Fuel Reduction program requirements for pre-contract weed abatement, in Cambria has given me a unique insight as to what "Fire Hazard Fuel Reduction" needs to be. I take pride in the fact that I know how to create a defensible space, while maintaining the native plants that pose no threat.

I agree to be bound by the Fire Hazard Fuel Reduction proposal - 2019, without modifications, unless mutually agreed by the contractor and CCSD. I look forward to the upcoming evaluation and selection. Thank you.

Sincerely yours,


Michael Rice

Enclosure: Statement of Qualifications and references.

Mike Rice

Forest, Yard, & Garden
 Contractor Lic. # 859364
 P.O. Box 204
 Cambria, CA. 93428
 (805) 927-3310
mikerice@thegrid.net

Statement of Qualifications

C.C.S.D. Fire Hazard Reduction - 2019

Mike Rice - Gardening has grown into a Forest, Yard, & Garden landscape business since 1984, serving the Cambria community and SLO county. Service that includes weed abatement, defensible forested yard space, landscaping, terrain loading, and knowledge of native and non-native plants. Besides ongoing general maintenance of client's property, I have had approximately 200+ repeat weed abatement contracts since 1984. I maintain all required insurance for workers, liability and vehicles. In 2005 and 2006, I was engaged as a paid adviser/consultant for the Green Space, California Releaf, Cambria Fire Department "Native Plant Identification and Fire Wise Defensible Space Field Training" certificate program. I am a holder of the above certificate. I take great pride in producing informed quality workmanship, in a timely fashion.

Field Experience

- Over 35 years of experience with C.C.S.D. Fire Hazard Fuel Reduction program requirements, including timely completion of pre-contract weed abatement.
- Thorough knowledge of A.P.N. maps.
- 45 years avid horticulturist.
- SLO Coast Engineering flood control environmental habitat mediation (Oceano)
- SLO county dept. of general services, for Cambria and Cayucos
- Cayucos Fire Dept. Service Dist. (Abatement)
- San Simeon Community Dist. (Contract & Abatement)

Technical Knowledge and Education

- Landscape Contractor Lic. # 859364
- Fire hazard reduction and fuels
- Allen Hancock Fire Academy - Certified FF 1 -fire fighter
- Past pay-call volunteer - Cambria Fire Department
- Qualified Applicator license for Ag./ Right of Way / Landscape, # QAL 108686

Safety

I have a pro-active commitment to safe working conditions and the equipment for my employees and the environment. I have EMT 1 training and worked with the Cambria Community Health Care District, (1987-2002)



References

- Bob Hill - Land Conservancy SLO County 544-9096
- Heidi Holmes-Nagy - CMB Health Care District 927-8304
- Rick Hawley – Greenspace Director 927-2866
- Steve Bitto – CMB Fire (Ret.) 927-5738
- Kathe Tanner – Cambrian/Tribune Reporter 927-4140

EXHIBIT "E"

**CAMBRIA COMMUNITY SERVICES DISTRICT
FIRE HAZARD FUEL REDUCTION PROGRAM - 2019
BID PROPOSAL FORM**

SCHEDULE OF PROPOSED CHARGES:

The bidder shall set forth for each item of work, in clearly legible figures, a unit price for the item in the respective spaces provided for this purpose.

- A. Maximum charge for moving equipment onto a lot: \$ 35.00
- B. Type of equipment and cost per hour, including operator:
1. Tractor with mower \$ 55.00
 2. High wheel mower \$ /
 3. Weed-eater \$ 18.50
 4. Chainsaw \$ 18.50
 5. Other equipment (list with charges): chipper 55.00

 6. Dump and haul fee (charge by cubic yard) \$ 16.00
- C. Laborer charge (per person/per hour) \$ 18.50
- D. Pictures – before and after \$ \$.60 ea Print.

I, the undersigned, declare that I am authorized to submit a proposal on behalf of the stated business, have carefully examined Exhibits "A," "B," and "C," and hereby propose to do all the work necessary to complete the project in accordance with the provisions, policies and regulations stated in the attached Fire Hazard Fuel Reduction Agreement:

NAME OF PROPOSER: Michael Rice

ADDRESS: PO Box 204 Cambria Ca

SIGNATURE OF PROPOSER: M/Rice

TITLE: owner

DATE: 060319

SUCCESSFUL COMPLETION OF

2006 Native Plant Identification and FireWise Defensible Space Field Training
Valid from April 2006 thru April 2007

This certificate is awarded to

MICHAEL RICE

Owner

Cambria Fire Department

FOREST YARD AND GARDEN



Michael Rice

Signature

[Signature]

Signature

4/24/06

Date

4/25/06

Date

RESOLUTION 20-2019
June 13, 2019A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMBRIA COMMUNITY SERVICES DISTRICT APPROVING AN AWARD OF
THE 2019 FIRE HAZARD FUEL REDUCTION PROGRAM AGREEMENT

WHEREAS, as part of its annual program to abate dangerous weeds and vegetation, the Cambria Community Services District (CCSD) conducts an annual Fire Hazard Fuel Reduction Program (FHFRP) in accordance with the provisions of Health and Safety Code Section 14875, et seq.; and

WHEREAS, under the FHFRP, lots on which the nuisance fire hazard vegetation has not been timely removed by the owners are to be cleared and abated by the CCSD FHFRP contractor; and

WHEREAS, in order to select a contractor for the 2019 FHFRP a Request for Proposals (RFP) was advertised and the proposals that were submitted were evaluated in accordance with the criteria set forth in the RFP and contract documents; and

WHEREAS, based upon that evaluation the contractor, Mike Rice, has been selected as the lowest most responsive proposal.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Cambria Community Services District hereby:

1. Approves an Agreement for the 2019 Fire Hazard Fuel Reduction Program with Mike Rice, which Agreement is attached hereto as Exhibit A.
2. Authorizes the Interim General Manager to make minor revisions to the Agreement.
3. Authorizes the Interim General Manager to execute the Agreement.

PASSED AND ADOPTED THIS 13th day of June, 2019.

AYES:

NAYS:

ABSENT:

David Pierson, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Monique Madrid, District Clerk

Timothy J. Carmel, District Counsel

2019 FIRE HAZARD FUEL REDUCTION PROGRAM AGREEMENT

This Fire Hazard Fuel Reduction Program Agreement (“Agreement”) is made upon the date of execution, as set forth below, by and between, **CONTRACTOR** and the Cambria Community Services District (“**CCSD**”). The parties hereto, in consideration of the mutual covenants contained herein, hereby agree to the following terms and conditions:

It is understood and agreed to:

SCHEDULE OF CHARGES

The **CCSD** will pay the **CONTRACTOR** based upon the schedule of charges per the attached *Bid Proposal Form*, attached hereto as Exhibit “D.”

DOCUMENTS INCORPORATED BY REFERENCE

Exhibits “A,” “B,” “C,” and “D,” attached hereto, are hereby incorporated by reference and made a part of this Agreement as if fully set forth herein.

OBLIGATIONS OF CONTRACTOR

- A. The **CONTRACTOR** shall furnish and maintain throughout the term of this Agreement all proper insurance coverage as specified in "*Legal Relations and Responsibilities to the Public*" (Exhibit A).
- B. All work shall be completed as depicted in the “*Fire Hazard Fuel Reduction Schedule*” (Exhibit B). At all times the **CONTRACTOR’s** work shall be subject to the approval of the Fire Chief or his designee.
- C. The **CONTRACTOR** shall become familiar and shall fully comply with the **CCSD** “*Fire Hazard Fuel Reduction Policy*” (Exhibit C).
- D. The **CONTRACTOR** agrees to timely and fully perform or provide the services specified in this Agreement.
- E. The **CONTRACTOR** must submit packaged bills for lots cleared, including a cover page that lists the number of lots cleared and the total cost of the packaged bills.
- F. All parcel clearing charges must be submitted to the **Cambria CSD Fire Department** by September 9, 2019, at 4:00 P.M. Failure to deliver the parcel clearance charges to the **CCSD** by this date will result in a 10% withholding of all charges that are delivered late to the **CCSD** as liquidated damages, assessed against the **CONTRACTOR**.

MINIMUM AMOUNT OF SERVICE BY CONTRACTOR

CONTRACTOR agrees to devote the necessary hours to perform the services set forth in this Agreement in an efficient and effective manner. **CONTRACTOR** may represent, perform services for, and be employed by additional individuals or entities, at **CONTRACTOR's** sole discretion, as long as the performance of these extra-contractual services does not interfere with or present a conflict with **CCSD** business.

GENERAL PROVISIONS

TERM: This Agreement will become effective on the date of execution set forth below and will continue until terminated as provided herein.

SERVICES TO BE PERFORMED: **CONTRACTOR** agrees to perform or provide the services specified in this Agreement.

CONTRACTOR shall determine the method, details and means of performing the above-referenced services.

CONTRACTOR may, at **CONTRACTOR's** own expense, employ such assistants as **CONTRACTOR** deems necessary to perform the services required of **CONTRACTOR** by this Agreement. **CCSD** may not control, direct or supervise **CONTRACTOR's** assistants or employees in the performance of those services.

TOOLS AND INSTRUMENTALITIES: **CONTRACTOR** shall provide all tools, equipment and instruments to perform the services required under this Agreement.

TERMINATION OF AGREEMENT

TERMINATION ON NOTICE: Notwithstanding any other provision of this Agreement, any party hereto may terminate this Agreement, at any time, without cause by giving at least **thirty (30) days'** prior written notice to the other parties to this Agreement.

TERMINATION ON OCCURRENCE OF STATED EVENTS: This Agreement shall terminate automatically on the occurrence of any of the following events:

- (1) Bankruptcy or insolvency of any party;
- (2) Sale of the business of any party;
- (3) The end of the **thirty (30) day** notice period as set forth above;
- (4) The completion of the work specified under Exhibit C; or
- (5) Assignment of this Agreement by **CONTRACTOR** without the prior written consent of the **CCSD**.

TERMINATION BY ANY PARTY FOR DEFAULT OF CONTRACTOR: Should any party default in the performance of this Agreement or materially breach any of its provisions, a non-breaching party, at their option, may terminate this Agreement, immediately, by giving written notice of termination to the breaching party.

OPTION TO EXTEND: If **CONTRACTOR** has completed all work and obligations set forth in this Agreement satisfactorily, at the discretion of the **CCSD**, the Agreement may be extended through **September, 2020**. In that event, the **CCSD** will provide **CONTRACTOR** with an updated Exhibit B consisting of the Fire Hazard Fuel Reduction Program 2020 Schedule and all the terms governing this Agreement shall remain in effect according to the deadlines contained therein, unless sooner terminated.

MISCELLANEOUS:

REMEDIES: The remedies set forth in this Agreement shall not be exclusive, but shall be cumulative with, and in addition to, all remedies now or hereafter allowed by law or equity.

NO WAIVER: The waiver of any breach by any party of any provision of this Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of this Agreement.

ASSIGNMENT: This Agreement is specifically not assignable by **CONTRACTOR** to any person or entity. Any assignment or attempt to assign by **CONTRACTOR**, whether it be voluntary or involuntary, by operation of law or otherwise, is void and is a material breach of this Agreement giving rise to a right to terminate as set forth in this Agreement.

ATTORNEYS' FEES: In the event of any controversy, claim or dispute between the parties hereto, arising out of or related to this Agreement, or the breach thereof, the prevailing party shall be entitled, in addition to other such relief as may be granted, to a reasonable sum as and for attorneys' fees.

NOTICES: Except as otherwise expressly provided by law, any and all notices or other communication required or permitted by this Agreement or by law to be served on or given to any party to this agreement shall be in writing and shall be deemed duly served and given when personally delivered or, in lieu of such personal service, when deposited in the United States mail, first-class postage prepaid, addressed as follows for each respective party:

CCSD
General Manager
Cambria Community Services District
PO Box 65
Cambria CA 93428

CONTRACTOR

GOVERNING LAW: This Agreement and all matters relating to this Agreement shall be governed by the laws of the State of California in force at the time any need for the interpretation of this Agreement or any decision or holding concerning this Agreement arises. Any action arising out of or related to this Agreement shall be filed in the State court in the State of California with jurisdiction over San Luis Obispo County.

BINDING EFFECT: This Agreement shall be binding on and shall inure to the benefit of the heirs, executors, administrators, successors and assigns of the parties hereto, but nothing in this section shall be construed as consent by **CCSD** to any assignment of this Agreement or an interest in this Agreement.

SEVERABILITY: Should any provision of this Agreement be held by a court of competent jurisdiction or by a legislative or rulemaking act to be either invalid, void or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect, unimpaired by the holding, legislation or rule.

SOLE AND ENTIRE AGREEMENT: This Agreement constitutes the sole and entire Agreement between the parties with respect to the subject matter hereof. This Agreement correctly set forth the obligations of the parties hereto to each other as of the date of this Agreement. All Agreements or representations respecting the subject matter of this Agreement not expressly set forth or referred to in this Agreement are null and void.

TIME: Time is expressly declared to be of the essence in this Agreement.

DUE AUTHORITY: The parties hereby represent that the individuals executing this Agreement are expressly authorized to do so on and in behalf of the parties.

CONSTRUCTION: The parties agree that each has had an opportunity to have their counsel review this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting shall not apply in the interpretation of this Agreement or any amendments or exhibits thereto. The captions of the sections are for convenience and reference only and are not intended to be construed to define or limit the provisions to which they relate.

AMENDMENTS: Amendments to this Agreement shall be made only with the mutual written consent of all of the parties to this Agreement.

Executed on this ____ day of _____, 2019 at Cambria, California.

CAMBRIA COMMUNITY SERVICES DISTRICT

CONTRACTOR

By: _____
Paavo Ogren, Interim General Manager

By: _____
Its: _____

Attest:

Monique Madrid, District Clerk

Approved As To Form:

Timothy J. Carmel, District Counsel

EXHIBIT "A"

LEGAL RELATIONS AND RESPONSIBILITIES TO THE PUBLIC

Contractor's Insurance: The **CONTRACTOR** shall not commence work under this contract until he has obtained all insurance required under this Section and such insurance has been approved by the **CCSD** as to form, amount and carrier. Nor shall the **CONTRACTOR** allow any subcontractor to commence work on his subcontract until similar insurance required of the subcontractor has been so obtained and approved.

- (a) **Workers Compensation Insurance:** The **CONTRACTOR** shall establish and maintain, during the life of this contract, workers compensation insurance in a minimum amount of **One Million Dollars (\$1,000,000)** for all employees working under this Agreement, and in case any work is sublet, **CONTRACTOR** shall require subcontractor similarly to provide workers compensation insurance. **CONTRACTOR** shall indemnify the **CCSD** for any damage resulting to it from failure of either **CONTRACTOR** or the subcontractor to procure or maintain such insurance.
- (b) **Commercial General Liability Insurance:** The **CONTRACTOR** shall procure and maintain during the life of this contract, such public liability and property damage insurance as shall protect the **CCSD**, its elected and appointed boards, officers, agents and employees, **CONTRACTOR**, and any subcontractor performing work covered by this Contract from claims for damage for bodily injury including death, as well as claims for property damage which may arise from **CONTRACTOR's** or subcontractor's operations under this contract, whether such operations be by the **CONTRACTOR**, or by any subcontractor, or by anyone directly or indirectly employed by either **CONTRACTOR** or subcontractor, and in the minimum amount of **One Million Dollars (\$1,000,000)**.
- (c) **Auto Liability:** **CONTRACTOR** shall possess and maintain auto liability insurance (Business Auto Coverage Form) for all vehicles used in the provision of services under this Agreement. The minimum amount of auto liability insurance shall be in the amount of **One Million Dollars (\$1,000,000) per accident**.
- (d) **Proof of Coverage of Insurance:** Upon award of bid, **CONTRACTOR** shall furnish the **CCSD** with a Certificate of Insurance and endorsement, which shall contain the following:
- "Name as Additional Insured Parties: The Cambria Community Services District, its elected and appointed boards, officers, agents and any subcontractor in the performance of work for the **CCSD**."
- Thirty (30) days'** prior notice shall be given to the **CCSD** of any reduction in insurance coverage or of insurance cancellation.
- (e) **Hold Harmless Agreement:** **CONTRACTOR** shall indemnify, defend at its cost and with counsel selected by the **CCSD**, and hold harmless the **CCSD** and its officers,

officials, employees and agents from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description brought or recoverable against it or them by reason of any act, error or omission of the **CONTRACTOR**, his agents or employees, in the performance of the work.

EXHIBIT "B"**2019****FIRE HAZARD FUEL REDUCTION PROGRAM SCHEDULE**

- 4/11/2019 Declaration of Public Nuisance
- 4/12/2019 Notices sent to parcel owners; parcel cutting starts
- 5/16/2019 Advertise FHFRP Contract
- 6/6/2019 **RFP Deadline**
To Be Submitted by 12PM, to CCSD Admin Office
- 6/13/2019 Award Contract, CCSD Board Meeting
- 7/20/2019 **Abatement Deadline**
Final Inspections
- 7/24/2019 CCSD Contract List for Abatement Completed
- 8/8/2019 CCSD Public Hearing/Contract List for Abatement
Considered by Board for Approval
- 8/9/2019 CCSD Contractor Starts Lot Clearing
- 9/9/2019 **CCSD Contractor Deadline**
Final Inspections

EXHIBIT "C"**FIRE DEPARTMENT FIRE HAZARD FUEL REDUCTION PROGRAM
POLICY 2019****SCOPE OF SERVICES**

All parcels that are placed on the Cambria Community Services District annual "Fire Hazard Fuel Reduction Program" shall adhere to the following criteria:

All clearance work must be completed by July 20, 2019. If the parcel does not conform to the requirements as stated in the notice sent to the property owner, **the parcel will go on the CCSD's contract list August 8, 2019.** The CCSD's Contractor will then be directed to abate the parcels on the contract list to the following standards:

- ▶ Limit leaves, needles, twigs, bark, cones, pods, and chips to three inches (3") in depth.
- ▶ Weeds and annual grasses should not exceed four inches (4") in height. Avoid exposing bare soil or creating a situation that would encourage erosion.
- ▶ Remove Scotch/Irish or other broom type plants, Pampas Grass, Jubata Grass and Crocosmia, also known as Fire Weed. Isolated specimens may be left with greater than ten feet (10') separation and all dead materials are removed.
- ▶ All down dead trees, tree rounds or limbs within thirty feet (30') of any structure must be removed. Tree stumps fallen over shall be cut and retain no more than 6 feet (6') of the log within this thirty foot (30') zone.
- ▶ All down trees twelve inches (12") in diameter or greater beyond thirty feet (30') from any structure may remain on the parcel. However, the entire trunk must be completely on the ground. Materials less than twelve inches (12") in diameter shall be cut and removed from the property.
- ▶ Remove ladder vegetation (dead wood) from under trees and shrubs, maintaining six feet (6') of vertical clearance for trees greater than twenty feet (20') in height.
- ▶ Remove combustible construction debris, trash and rubbish from property.
- ▶ Protect seedling pines, oaks and native shrubs by flagging them prior to cutting weeds.

Other Conditions

- ▶ The Contractor shall photograph each parcel with a digital camera (as directed by the CCSD Fire Department) before and after abatement. Pictures shall be taken from the same spot, incorporating the same view. The before and after pictures shall include all flagged vegetation. Pictures shall include the date and the Assessor's Parcel Number (APN) on the picture. The Contractor shall provide a digital photo file

in a .jpg format which is compatible with CCSD software (CD, thumb drive, etc.), as well as hard copies of all pictures.

- ▶ All internal combustion powered equipment shall have approved and functional spark arresters on the exhaust.
- ▶ A fire extinguisher (ABC type) of at least five (5) pounds capacity shall be immediately available at the work site. A minimum of two and one half (2½) gallons of water must be available for vegetation fire extinguishment at all times by portable means. Examples are a pressurized water extinguisher, Hudson type pump sprayer or back-pump.
- ▶ All abatement work assigned to the CCSD Contractor shall begin no later than August 9, 2019 and must be completed September 9, 2019.
- ▶ All parcels shall be completely abated as prescribed to the property line, street and adjoining easements.
- ▶ ALL MATERIAL FROM ALL PARCELS SHALL BE HAULED AWAY OR APPROVAL WILL BE DENIED, however tree limbs/rounds should not be removed from the Cambria area due to Pine Pitch Canker control requirements.

DEBRIS SHALL NOT BE DUMPED ON ADJOINING OR UNCLEARED PORTIONS OF LOTS.

ANY EVIDENCE OF ILLEGAL DUMPING WILL BE PROSECUTED TO THE FULLEST EXTENT OF THE LAW.

EXHIBIT "D"

CAMBRIA COMMUNITY SERVICES DISTRICT

FIRE HAZARD FUEL REDUCTION PROGRAM - 2019
BID PROPOSAL FORM

SCHEDULE OF PROPOSED CHARGES:

The bidder shall set forth for each item of work, in clearly legible figures, a unit price for the item in the respective spaces provided for this purpose.

A. Maximum charge for moving equipment onto a lot: \$_____

B. Type of equipment and cost per hour, including operator:

1. Tractor with mower \$_____

2. High wheel mower \$_____

3. Weed-eater \$_____

4. Chainsaw \$_____

5. Other equipment (list with charges): _____

6. Dump and haul fee (charge by cubic yard) \$_____

C. Laborer charge (per person/per hour) \$_____

D. Pictures – before and after \$_____

I, the undersigned, declare that I am authorized to submit a proposal on behalf of the stated business, have carefully examined Exhibits "A," "B," and "C," and hereby propose to do all the work necessary to complete the project in accordance with the provisions, policies and regulations stated in the attached Fire Hazard Fuel Reduction Agreement:

NAME OF PROPOSER: _____

ADDRESS: _____

SIGNATURE OF PROPOSER: _____

TITLE: _____

DATE: _____

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D.**

FROM: Paavo Ogren, Interim General Manager

Meeting Date: June 13, 2019

Subject: CONSIDERATION OF ADOPTION OF RESOLUTION 26-2019 AUTHORIZING WATER AND SEWER SERVICE FOR THE PROPERTY LOCATED AT 2706 MAIN STREET

RECOMMENDATIONS:

Staff recommends that the Board of Directors adopt Resolution 26-2019 authorizing water and sewer service for the property located at 2706 Main Street for the Santa Rosa Schoolhouse.

FISCAL IMPACT:

The District’s lease with the Cambria Historical Society provides that all costs for the use, operation and maintenance of the property during the lease will be borne by the Historical Society, including water and sewer service.

BACKGROUND:

At its May 23, 2019 meeting, the Board of Directors approved a lease with the Cambria Historical Society (the “Historical Society”) for property located at 2706 Main Street (the “Property”) for use as a site for the relocation of the historic Santa Rosa Schoolhouse (the “Schoolhouse”). The staff report also included a recommendation that the Board authorize providing water and sewer service to the Property and staff was directed to come back with a resolution to provide such authorization. Accordingly, the attached Resolution has been prepared for the Board’s consideration.

The attached Resolution authorizes water and sewer service to the Property upon payment by the Historical Society of all required fees and notes that, as provided in the lease, they will also be responsible for all costs for providing water and sewer services to the Property. If required by San Luis Obispo County for any permits or approvals for the Historical Society’s use of the Property, the Resolution will also authorize staff to issue an Intent to Serve Letter.

The Resolution also contains a recital acknowledging that the Historical Society’s use of the Property will be for the benefit of Cambria as a parklike and educational not-for-profit museum that will be open to the public; however, express language is included clarifying that the determination regarding the use of the Property in that manner does not set a precedent for any future decisions about parks under the purview of the District, or about the meaning of “parklike” or “educational.”

Attachments: Resolution 26-2019

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___PIERSON ___ FARMER ___ RICE___ STEIDEL ___ HOWELL___

**RESOLUTION NO. 26-2019
June 13, 2019****A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT AUTHORIZING
WATER AND SEWER SERVICE FOR THE PROPERTY LOCATED AT 2706
MAIN STREET FOR THE SANTA ROSA SCHOOLHOUSE**

WHEREAS, at its May 23, 2019 meeting, the Cambria Community Services District (“District”) Board of Directors approved a lease (“Lease”) of property located at 2706 Main Street (the “Property”) with the Cambria Historical Society (the “Historical Society”) for use as a site for the relocation of the historic Santa Rosa Schoolhouse (the “Schoolhouse”); and

WHEREAS, the Historical Society is a public benefit, nonprofit corporation whose mission is to: promote an appreciation for the colorful history of Cambria and the surrounding area among residents and visitors; preserve, interpret and exhibit historic information and artifacts; and provide a welcoming center-of-town historic venue for community use; and

WHEREAS, it is in the best interest of the residents and taxpayers within the District to preserve the Schoolhouse, which is of great local historical significance, at the greatest efficiency and for the least cost to the residents and taxpayers of the District; and

WHEREAS, the use of the Property for the relocation and preservation of the Schoolhouse, which will be operated by the Historical Society for the benefit of Cambria as a parklike and educational not-for-profit museum open to the public, is a public purpose that will serve the community within the powers and authority of the District. This finding sets no precedent for any future District decisions about parks under the purview of the District or about the meaning of “parklike” or “educational”; and

WHEREAS, the Board of Directors’ action on May 23, 2019 included a determination that although the District is under a declared Water Code Section 350 Water Shortage Emergency, it would be appropriate to authorize water and sewer service to the Property, and staff was directed to return with a resolution to provide such authorization. The Board’s determination was based upon the following:

1. A new connection for an historical facility such as the Schoolhouse is not legally prohibited;
2. The Board has the discretion to allow such connections; and

3. The Schoolhouse will serve as a public educational facility, and will be located on publicly-owned property being leased to a non-profit entity to preserve and maintain a historical facility for the community.

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cambria Community Services District:

1. That the recitals set forth hereinabove are true, correct and valid.
2. Water and sewer service to the Property is hereby approved upon payment by the Historical Society of all required fees.
3. As provided in the Lease, the Historical Society shall be responsible for all costs for providing water and sewer service to the Property.
4. If required by San Luis Obispo County for any permits or approvals for the Historical Society's use of the Property, the Board hereby authorizes District staff to issue an Intent to Serve Letter.

PASSED AND ADOPTED this 13th day of June, 2019.

David Pierson, Board President

ATTEST:

APPROVED AS TO FORM:

Monique Madrid
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.A.**

FROM: Pamela Duffield, Finance Manager

Meeting Date: June 13, 2019Subject: PUBLIC HEARING TO DISCUSS AND
CONSIDER ADOPTION OF
RESOLUTION 21-2019 CONFIRMING
2018 FIRE HAZARD FUEL REDUCTION
ITEMIZED REPORT OF THE CAMBRIA
COMMUNITY SERVICES DISTRICT

RECOMMENDATIONS:

1. Conduct a public hearing to consider the itemized report on costs incurred for the 2018 Fire Hazard Fuel Reduction Program on parcels subject to clearing under the CCSD's Fire Hazard Fuel Reduction contract:
 - a. Open public hearing.
 - b. Receive public testimony and consider any objections from affected property owners.
 - c. Close public hearing and make any modifications to the itemized cost report deemed necessary.
2. Adopt Resolution 21-2019 confirming the 2018 Fire Hazard Fuel Reduction Itemized Cost Report.

FISCAL IMPACT:

The CCSD's contractor's cost for performing all the work on the parcels, plus CCSD's administrative charges, total \$22,922. The forty-eight (48) outstanding parcels invoiced and listed in the itemized cost report included in Resolution 21-2019 will be assessed on the San Luis Obispo County 2019-2020 Tax Roll in the total amount of \$22,922.

DISCUSSION:

This agenda item is for a public hearing that is being held in accordance with Health and Safety Code Section 14910 to consider the itemized cost report and hear any objections to the costs incurred by the CCSD to abate weeds and fire hazards as part of the CCSD's 2018 Fire Hazard Fuel Reduction Program. At the hearing, the Board may modify the amounts as it deems necessary and adopt the attached Resolution to confirm the itemized cost report. After the itemized cost report has been confirmed, the Resolution will be submitted to the County and the amounts will be included and collected on each respective property owner's property tax bill, in accordance with the provisions of the Health and Safety Code. Pursuant to the requirements of Health and Safety Code Section 14906, a copy of the itemized cost report has been posted on the District Board's chamber doors for three (3) days with a notice of the time and date when the itemized cost report will be considered by the Board for confirmation.

The itemized cost report provides a specific cost for each property owner subject to the charges. The charges reflect the actual contract price to remove or reduce the downed fuels and vegetation on the property, plus the CCSD’s administrative charge of \$200 for the inspection, follow-up, and managerial and administrative work performed by CCSD staff to submit the charges with the parcel data to the San Luis Obispo County Tax Collector for CCSD reimbursement. The CCSD invoiced affected property owners on February 8, 2019. The District’s general practice is to mail out additional courtesy notices to parcel owners who have not paid their invoices. The CCSD mailed reminder notices on April 12, 2019. The properties listed in the itemized cost report are those with invoices that remain outstanding.

It should be noted that the procedures and timing related to the collection of charges incurred by the CCSD in clearing parcels were approved by the Board on May 26, 2011. The process of confirming the costs of abatement for collection on the tax roll occurs in the following year, and accordingly the itemized report for 2018 abatement work is being presented to the Board for confirmation. The timing requirements imposed by San Luis Obispo County for inclusion of assessments on the FY 2019-2020 tax roll has a submission deadline of July 22, 2019.

Attachments: Resolution 21-2019
Exhibit A to Resolution 21-2019

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: _____ PIERSON _____ FARMER _____ RICE _____ STEIDEL _____ HOWELL _____

RESOLUTION 21-2019
June 13, 2019A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMBRIA COMMUNITY SERVICES DISTRICT
CONFIRMING THE FIRE HAZARD FUEL REDUCTION PROGRAM
ITEMIZED REPORT

WHEREAS, by Resolution No. 07-2018, the Fire Chief was directed to abate a public nuisance on certain parcels of real property located within the Cambria Community Services District; and

WHEREAS, said nuisance, consisting of noxious or dangerous weeds, live or dead vegetation located upon said parcels, has been abated under the power granted to the Cambria Community Services District by Health and Safety Code Section 14875, et seq., and Government Code Section 61100(t), whereby the Cambria Community Services District may declare certain hazardous vegetation a public nuisance for abating said vegetation to reduce the community wildland fire vulnerability and threat; and

WHEREAS, parcels in which the nuisance fire hazard vegetation was not removed by the owners have been cleared and abated by the Cambria Community Services District Fire Hazard Fuel Reduction Contractor, as approved by the Board of Directors in Resolution No. 07-2018; and

WHEREAS, an itemized report has been prepared showing the actual cost of said Fire Hazard Fuel Reduction to be charged to each parcel, which report is attached hereto, marked "Exhibit A," and incorporated herein by reference as though here fully set forth.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the Cambria Community Services District, as follows:

1. That the recitals set forth hereinabove are true, correct and valid.
2. That said itemized cost report entitled "Cambria Community Services District, Report of Fire Hazard Fuel Reduction 2018," a copy of which is on file in the office of the Cambria Community Services District and is available there for public inspection, be and hereby is ordered confirmed in the form set forth in said "Exhibit A."
3. That in accordance with Health and Safety Code Section 14915, the Finance Manager shall forthwith transmit a copy of this Resolution to the County Auditor.
4. That pursuant to the authority in Health and Safety Code Sections 14912, 14916 and 14917, the County Auditor and the County Tax Collector be and hereby are authorized and directed to do all acts necessary and proper to place on the

2019-2020 Tax Rolls, the respective assessments as set forth in said confirmed itemized cost report, plus such administrative fees as are allowed under the law.

5. That because of said confirmation and recording of said itemized cost report, pursuant to Health and Safety Code Section 14912, the amounts of the Fire Hazard Fuel Reduction costs set forth in said itemized cost report are thereby made special assessments and liens against the respective parcels of real property in the Cambria Community Services District, all as set forth in said itemized report referred to hereinabove as "Exhibit A."

PASSED AND ADOPTED THIS 13TH day of June, 2019.

AYES:

NAYS:

ABSENT:

David Pierson, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Monique Madrid, District Clerk

Timothy J. Carmel, District Counsel

EXHIBIT "A" TO RESOLUTION 21-2019
 CAMBRIA COMMUNITY SERVICES DISTRICT
 REPORT OF FIRE HAZARD FUEL REDUCTION 2018

<u>Parcel</u>	<u>Contractor</u> <u>Cost</u>	<u>Administrative</u> <u>Fee</u>	<u>Total Cost</u>
022.093.051	\$ 141.00	\$ 200.00	\$ 341.00
022.181.038	\$ 121.00	\$ 200.00	\$ 321.00
022.212.016	\$ 207.00	\$ 200.00	\$ 407.00
022.212.038	\$ 313.00	\$ 200.00	\$ 513.00
022.212.043	\$ 363.00	\$ 200.00	\$ 563.00
022.271.004	\$ 433.00	\$ 200.00	\$ 633.00
022.271.042	\$ 379.00	\$ 200.00	\$ 579.00
022.271.044	\$ 329.00	\$ 200.00	\$ 529.00
022.271.045	\$ 499.00	\$ 200.00	\$ 699.00
022.271.046	\$ 449.00	\$ 200.00	\$ 649.00
022.271.047	\$ 463.00	\$ 200.00	\$ 663.00
023.048.027	\$ 155.00	\$ 200.00	\$ 355.00
023.073.023	\$ 121.00	\$ 200.00	\$ 321.00
023.113.031	\$ 121.00	\$ 200.00	\$ 321.00
023.116.021	\$ 241.00	\$ 200.00	\$ 441.00
023.116.022	\$ 261.00	\$ 200.00	\$ 461.00
023.213.004	\$ 53.00	\$ 200.00	\$ 253.00
023.213.027	\$ 367.00	\$ 200.00	\$ 567.00
023.213.033	\$ 295.00	\$ 200.00	\$ 495.00
023.215.015	\$ 535.00	\$ 200.00	\$ 735.00
023.223.013	\$ 241.00	\$ 200.00	\$ 441.00
023.223.024	\$ 241.00	\$ 200.00	\$ 441.00
023.233.001	\$ 207.00	\$ 200.00	\$ 407.00
023.233.058	\$ 329.00	\$ 200.00	\$ 529.00
023.233.068	\$ 799.00	\$ 200.00	\$ 999.00
023.233.076	\$ 703.00	\$ 200.00	\$ 903.00
023.243.030	\$ 71.00	\$ 200.00	\$ 271.00
023.312.021	\$ 209.00	\$ 200.00	\$ 409.00
023.361.020	\$ 415.00	\$ 200.00	\$ 615.00
023.423.006	\$ 89.00	\$ 200.00	\$ 289.00
024.011.035	\$ 297.00	\$ 200.00	\$ 497.00
024.011.056	\$ 329.00	\$ 200.00	\$ 529.00
024.033.009	\$ 71.00	\$ 200.00	\$ 271.00
024.143.021	\$ 71.00	\$ 200.00	\$ 271.00
024.161.022	\$ 491.00	\$ 200.00	\$ 691.00
024.182.035	\$ 71.00	\$ 200.00	\$ 271.00
024.191.005	\$ 341.00	\$ 200.00	\$ 541.00
024.201.005	\$ 191.00	\$ 200.00	\$ 391.00
024.211.024	\$ 415.00	\$ 200.00	\$ 615.00
024.212.021	\$ 71.00	\$ 200.00	\$ 271.00
024.231.001	\$ 71.00	\$ 200.00	\$ 271.00
024.241.019	\$ 71.00	\$ 200.00	\$ 271.00
024.273.017	\$ 139.00	\$ 200.00	\$ 339.00
024.273.019	\$ 103.00	\$ 200.00	\$ 303.00
024.321.003	\$ 137.00	\$ 200.00	\$ 337.00
024.342.017	\$ 71.00	\$ 200.00	\$ 271.00
024.381.008	\$ 871.00	\$ 200.00	\$ 1,071.00
024.191.061	\$ 361.00	\$ 200.00	\$ 561.00
TOTAL PARCELS: 48			\$ 22,922.00

TO: Board of Directors

AGENDA NO. **8.B.**

FROM: Pamela Duffield, Finance Manager

Meeting Date: June 13, 2019

Subject: PUBLIC HEARING TO DISCUSS AND CONSIDER RESOLUTION 22-2019 APPROVING A FIRE SUPPRESSION BENEFIT ASSESSMENT CONSUMER PRICE INDEX (CPI) ADJUSTMENT AT THE RATE OF 3.1% FOR FY 2019/2020 AND CONFIRMING THE ITEMIZED REPORT TO COLLECT THE ASSESSMENT ON THE COUNTY TAX ROLLS

RECOMMENDATIONS:

1. Receive staff report.
2. Open public hearing.
3. Receive public comment.
4. Close public hearing.
5. Discussion.
6. Adopt Resolution 22-2019 approving a 3.1% CPI adjustment in the existing Fire Suppression Benefit Assessment rates, effective July 1, 2019, in compliance with Resolution 27-2003 and the related Engineer's Report, and confirming the itemized report to collect the assessment on the County tax rolls.

FISCAL IMPACT:

Adoption of the Resolution increases the annual fire suppression benefit assessment revenue by approximately \$14,198 for a projected total of \$472,500 for FY 2019/2020. The Fire Suppression Benefit Assessment provides critical supplemental funding for Fire Department operations.

DISCUSSION:

CCSD Resolution 27-2003 confirmed the special benefit assessment for fire suppression services. Pursuant to Government Code Section 50078, et seq., the assessment may be increased for the ensuing year based upon the Consumer Price Index, not to exceed 5.4%. The United States' Bureau of Labor Statistics recorded an average increase of 3.1% for the Los Angeles-Long Beach-Anaheim & Riverside-San Bernardino-Ontario areas for the twelve-month period ending March 31, 2019.

The proposed range of assessments compared with the existing rates is as follows:

	FY 2019-2020	FY2018-2019
Vacant Lot	\$19.93	\$19.33
Single Family Residence < 3600 square feet	\$99.66	\$96.66
Single Family Residence > 3600 square feet	\$149.52	\$145.02
Multi-Family Residence per Dwelling Unit	\$49.84	\$48.34
Commercial Range:		
Minimum of Commercial Range	\$299.00	\$290.01
Maximum of Commercial Range	\$2,543.27	\$2,466.80

Attachments: Resolution 22-2019

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: _____PIERSON___FARMER___RICE___STEIDEL___HOWELL___

RESOLUTION NO. 22-2019
June 13, 2019A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING THE FIRE SUPPRESSION BENEFIT ASSESSMENT CONSUMER
PRICE INDEX ADJUSTMENT IN THE AMOUNT OF
3.1% FOR FISCAL YEAR 2019/2020
AND AUTHORIZING COLLECTION ON THE TAX ROLLS

WHEREAS, in accordance with the authority in Government Code Section 61122, a community services district may levy benefit assessments consistent with the requirements of Article XIID of the California Constitution; and

WHEREAS, the Fire Suppression Benefit Assessment was approved by a majority of the property owners in Cambria in March 2003 pursuant to Government Code Section 50075 et seq.; and

WHEREAS, Government Code Section 50078.16 states that the Board of Directors may provide for the collection of the assessment in the same manner, and subject to the same penalties as, other fees, charges, and taxes fixed and collected by, or on behalf of the District and further provides that the County may deduct its reasonable costs incurred for that service before remittal of the balance to the District.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. Approves a Fire Suppression Benefit Assessment Consumer Price Index Adjustment in the amount of 3.1%, effective July 1, 2019, in compliance with Resolution 27-2003 and the related Engineer's Report.
2. Thus, approves the following assessments for Fiscal Year 2019/2020:

	<u>FY 2019/20</u>
Vacant Lot	\$19.93
Single Family Residence < 3600 sq. ft.	\$99.66
Single Family Residence > 3600 sq. ft.	\$149.52
Multi-Family Residence per Dwelling Unit	\$49.84
Commercial Range	\$299.00 – \$2,543.27

3. For the 2019-20 fiscal year, pursuant to the authority in Government Code Section 50078.16, the Board of Directors hereby elects to collect the District's Fire Suppression Benefit Assessment on the County tax roll, in the same manner, by the same person, and at the same time, together with and not separate from its taxes.

AYES:

NOES:

ABSENT:

PASSED AND ADOPTED THIS 13TH day of June 2019.

David Pierson, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Monique Madrid, District Clerk

Timothy J. Carmel, District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.C.**

FROM: Pamela Duffield, Finance Manager

Meeting Date: June 13, 2019

Subject: PUBLIC HEARING TO CONSIDER
ADOPTION OF RESOLUTION 23-2019
CONFIRMING THE ITEMIZED
REPORT TO COLLECT DELINQUENT
SOLID WASTE COLLECTION AND
DISPOSAL CHARGES ON THE
COUNTY TAX ROLLS

RECOMMENDATIONS:

1. Receive staff report and review the itemized report for delinquent solid waste collection and disposal charges.
2. Open Public Hearing.
3. Take Public Testimony.
4. Close Public Hearing.
5. Discussion.
6. Adopt Resolution 23-2019 confirming the itemized report (Exhibit "A" to the Resolution) describing each parcel and the amount of delinquent solid waste collection and disposal charges to be collected against such parcel.

FISCAL IMPACT:

The property owner of record is responsible for payment of the delinquent charges. Collecting delinquent charges on the tax roll ensures the CCSD's Franchisee, Mission Country Disposal, will receive payment for solid waste collection and disposal services from owners who have not paid their bills.

DISCUSSION:

On October 1, 2009, at the request of the Franchisee, the CCSD Board of Directors adopted Ordinance 02-2009 electing to have delinquent solid waste collection and disposal service charges collected on the County tax roll in accordance with the provisions of Health and Safety Code Section 5473.1, et seq.

The CCSD Board of Directors found that the timely and full payment of charges for solid waste collection and disposal services is critical for the successful operation of the CCSD's solid waste collection and disposal franchise and elected to, by resolution, have solid waste collection and disposal charges which are delinquent at the end of any fiscal year collected on the tax roll.

Mission Country Disposal has requested and filed an itemized report with the CCSD listing all delinquent solid waste collection and disposal charges for collection on the 2019/20 tax roll. Outstanding charges total approximately \$2,449.

The Board is required to hold a public hearing at which it is to consider all objections and protests to the itemized report. Pursuant to Health and Safety Code Section 5473.3, at the conclusion of the hearing the Board may adopt, revise, change, reduce or modify any charge or overrule any or all objections. The attached Resolution has been prepared for Board consideration to approve and adopt the report. Thereafter it will be filed with the County Auditor-Controller and the amounts of the delinquent charges will be entered as charges against the parcels and collected on the annual bills for property taxes levied against the respective parcels.

Attachments: Resolution 23-2019
Exhibit A to Resolution 23-2019

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: _____ PIERSON _____ FARMER _____ RICE _____ STEIDEL _____ HOWELL _____

RESOLUTION NO. 23-2019
JUNE 13, 2019A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMBRIA COMMUNITY SERVICES DISTRICT
CONFIRMING THE ITEMIZED REPORT AND AUTHORIZING
DELINQUENT SOLID WASTE COLLECTION AND DISPOSAL SERVICE
CHARGES TO BE COLLECTED ON TAX ROLL

WHEREAS, the Board of Directors ("Board") of the Cambria Community Services District ("District") makes the following findings of fact:

1. On October 1, 2009, the District Board duly adopted Ordinance No. 02-2009 pursuant to which the District elected to have delinquent solid waste collection and disposal service charges collected on the tax roll in the same manner, by the same persons, and at the same time as its general taxes, all pursuant to applicable Government and Health and Safety Codes; and

2. In accordance with Health and Safety Code Section 5473.1, the District Clerk has mailed letters to owners of real property notifying them of the District's intent to have such solid waste collection and disposal service charges delinquent as of May 23, 2019 placed on the 2019-2020 County tax roll for collection, pursuant to Health and Safety Code Sections 5473 and 5473a by filing a written report with the Auditor-Controller's office of the County of San Luis Obispo, containing a description of each parcel of real property with delinquent solid waste collection and disposal service charges, the amount of those delinquent charges, and the owner thereof; and

3. In accordance with the requirements of Health and Safety Code Section 5473.1, the District Clerk has caused a notice to be published of the time and place of the public hearing to be held before the District Board at which time all interested persons will be given the opportunity to present oral or written testimony for or against said report or any portions thereof; and

4. On or before July 22, 2019, the final filing date established by the County Auditor-Controller's Office, the Finance Manager must submit all changes, additions and deletions to such list on a final filing basis; and

5. In accordance with San Luis Obispo County regulations, as of July 1, 2008 a fee of \$36.00 will be charged for each assessment removed or revised from the assessment listing occurring on a tax bill after extension. Thus, any charge levied against the District for change(s) in an assessment amount of a property owner that is not the result of District error will be subsequently invoiced and collected by the District from the property owner of record.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cambria Community Services District as follows:

Section 1. The above findings are true and correct and are incorporated herein by this reference.

Section 2. The Board hereby confirms the itemized report describing the delinquent solid waste collection and disposal service charges attached hereto as Exhibit "A" and hereby authorizes such charges to be collected on the County real property tax roll, pursuant to the procedures set forth in Health and Safety Code Section 5473, et seq.

Ayes:
Nays:
Absent:

PASSED AND ADOPTED this 13th day of June, 2019.

David Pierson, Board President

ATTEST:

APPROVED AS TO FORM:

Monique Madrid, District Clerk

Timothy Carmel, District Counsel

Exhibit A to Resolution 23-2019

Cust No.	Customer Name	C_PHO	Parcel No.	Service Address	Bill Name	Bill Address	Bill City	>120 Day	Fin Charg	Total
8004231	SMALLEY, BETTY J		022-041-001	503 WEYMOUTH ST	SMALLEY, BETTY	1425 WOODSIDE DR #3068	SAN LUIS OBISPO, CA 93401-5936	334.13	85.64	419.77
10110459	MCCAULEY, DANIEL		024-054-034	2910 ERNEST PL	MCCAULEY, DANIEL	2910 ERNEST PL	CAMBRIA, CA 93428-5009	283.44	55.00	338.44
10070580	DONE, RAY		022-093-033	683 MAIN ST STE A	ROAD ENDS LLS C/O CLAUDIA	32420 2ND PL S	FEDERAL WAY, WA 98003-5777	253.17	60.00	313.17
10054151	LANKFORD, DARIN		022-261-036	950 HARTFORD ST	LANKFORD, DARIN & CYNTHIA	950 HARTFORD ST	CAMBRIA, CA 93428-2814	251.85	60.00	311.85
10049559	MC ALPINE, TIM & GINA		023-401-006	1445 HADDON DR	MC ALPINE, TIM & GINA	1445 HADDON DR	CAMBRIA, CA 93428-5125	251.85	60.00	311.85
8002537	SHORE, ROBERT		023-025-021	1005 KENNETH DR	SHORE, ROBERT	1005 KENNETH DR	CAMBRIA, CA 93428-4661	259.52	45.00	304.52
10113322	GOMES, REBECCA		022-084-060	630 CANTERBURY LN	GOMES, REBECCA	630 CANTERBURY LN	CAMBRIA, CA 93428-2406	199.34	35.00	234.34
8002954	STEFAN, MARGO		022-026-037	5696 MOONSTONE BEACH DR	STEFAN, MARGO	5696 MOONSTONE BEACH DR	CAMBRIA, CA 93428-2210	159.60	55.00	214.60

2,448.54