

CAMBRIA COMMUNITY SERVICES DISTRICT
MINUTES OF PROS (Parks Recreation and Open Space) COMMISSIONERS
December 4, 2012 – 2850 Burton Drive, Fire Department

1A. Commission Chair Steve Kniffen called meeting to order at 10:00 AM.

Present: PROS Commissioners: Adolph Atencio, Ben Bouldin, Tim Roche, Joyce Renshaw and Chair Steve Kniffen

Parks & Recreation Liaison & CCSD Board: Gail Robinette

CCSD Staff: General Manager Gruber, Facilities Resources Supervisor Carlos Mendoza, and District Clerk Kathy Choate

Ex Officio Members: FFRP (Friends of Fiscalini Ranch Preserve) – JoEllen Butler

Absent: CUSD Lee Wight (excused)

Other CCSD Board members present: Jim Bahringer, Allan MacKinnon, and Michael Thompson

1B. Established quorum of five commissioners present.

1C. **Chair Report** – Chair Kniffen reported no report.

2A. **Ex-Officio Member Reports**

Friends of Fiscalini Ranch Preserve (FFRP) – JoEllen Butler reported on Erosion Control Project which has gone well, only one thing left to be done. She announced an upcoming fundraiser called “Songs of the Season.” Tickets are \$15 at the Chamber or at the door and she provided blue information cards on the event. FFRP will be receiving a grant of \$1,000 from CBID (County Business Improvement District). CBID is working on selling the idea that tourists can come to Cambria and do environmental work on the Ranch and then stay in local motels. Commissioner Renshaw reported that lately the FFRP Docent Walks are getting many tourists signed up to participate. The new Trails Map is being revised by David Foote, Firma Consultants.

2B. **Coast Unified School District** – No report.

3. **Public Comment on Topics Not on the Agenda** – None

4A. **CCSD Parks and Recreation Manager’s Report**

Carlos Mendoza reported activity on the Skateboard Park is going well, with about ten to twenty youth participating on a daily basis and very active on weekends. Enforcement of rules is going well with use of helmets requiring the most monitoring. The possibility of Skateboard Park fundraisers might be in the works and it is hoped that it would be advertised through CCSD. General Manager Gruber stated that us a possibility. Commissioner Bouldin requested Greg Whitford be asked to move his truck from the front of the Skateboard Park.

4B. **Status Report on the Fiscalini Ranch Master Plan:**

FRRP Executive Director Jo Ellen reported that changes in the Ranch Management Plan required by the County in their recommendations to the EIR are currently on hiatus due to an accident suffered by Marian King.

5A. **Ranch Manager's Report**

Status Report on Fiscalini Ranch Event(s) Policy: The policy was approved by FFRP November 7, 2012. This policy was presented to PROS for their approval. Carlos reported that the only changes on the policy are the following:

3 Participants are not to exceed 50 and over 25 participants require approval of FFRP Board of Directors

#4 Set up statement that it cannot be more than two hours before the event and must be removed within an hour after the event; and

#9 FFRP and CCSD will meet at least annually to review this policy and its compliance with the Management Plan.

*The meeting was reconvened at 11:00 AM to consider formal action on this item.

Commissioner Renshaw moved to approve the Fiscalini Ranch Event Policy.

Commissioner Atencio seconded. Motion was approved unanimously.

Ayes – 5, No – 0, Absent – 0

The draft Event Policy will now be presented to the CCSD Board for their consideration and approval. A discussion was also held that donations for the use of the property could be asked for and the money given to FFRP.

This idea came from CCSD Board Vice President Thompson. Commissioner Roche added that one third of the income for the Dog Park comes from donations. Board Director/PROS Liaison Robinette inquired if the hospitality table on weekends was still in the works? JoEllen responded it is. JoEllen also reported that she has found out the source for the donation tube and will pursue additional information regarding use of the tube.

6. **Regular Business**

A. **Commissioner Roche moved to approve the October 2, 2012 minutes.**

Commissioner Renshaw seconded. Motion carried unanimously.

Ayes – 5, No – 0, Absent – 0

B. PROS Commission received report from General Manager Regarding Dog Park Improvements, specifically the parking lot. Commissioner Roche reported that as long as Carlos and CCSD are willing to redo the driveway every five to six weeks or so, he is satisfied. Carlos is checking to see if he can get asphalt poured by a contractor he has been in touch with, as that would be a better solution. A fence has been placed on each side of the driveway which gives the Dog Park a sense of entrance. A discussion was also held about the parking lot on the East Ranch, when the Dog Park is moved there. It cannot be asphalt. It has to be permeable.

C. Consideration to Adopt 2013 PROS Regular Meeting Schedule: **Commissioner Renshaw moved to adopt 2013 PROS regular meeting schedule.**

Commissioner Atencio seconded. Motion carried unanimously.

Ayes – 5, No – 0, Absent – 0

D. Commissioner Chair Kniffen introduced the discussion of 2013/2014 PROS Goals and Objectives and suggested the Commissioners, between now and the next meeting think about what we would like the goals to be. The Commission will

discuss them at the February meeting. Commissioner Kniffen would like a few specific goals.

One of the things he would like to know is how much money it takes to maintain the Ranch. He is also concerned about the area by the Lodge on Burton where children have to walk to get to the Middle School. It is dangerous and narrow. He expressed the need to pursue an easement with the Lodge to rectify the situation.

Commissioner Renshaw reported she had talked with Ryan Chapman from County Public Works and he said there was not much the County could do since the property belongs to the Lodge. General Manager Gruber said it would be a good idea to pick out a few goals and then he could see if he could allocate money into the budget to accomplish some of them. Now is the time, as CCSD will be looking at their budget in the coming months.

7. Comments, Concerns, Other Future Discussion Items - None

8. Commissioner Kniffen adjourned the meeting at 10:45 AM to the end of year festivities/potluck. Commissioner Kniffen reconvened the meeting to take action by a vote of the commissioners on Item 5A Fiscalini Ranch Event Policy. *See Item 5C for action taken. Commissioner Kniffen adjourned the meeting at 11:00 AM.

Next PROS Regular Meeting: February 5, 2013 at 10:00 A.M., Veterans Memorial Building, 1000 Main Street, Cambria