



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, January 18, 2018 - 2:00 PM

1000 Main Street, Cambria, CA 93428

AGENDA

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at www.cambriacsd.org. The District Office hours are Monday - Thursday, and every other Friday from 9:00 a.m. through 4:00 p.m. Please call 805-927-6223 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Election of Officers

- 1. Public Comment
- 2. Election of Officers

C. Agenda Review: Additions/Deletions

2. PUBLIC SAFETY (Estimated time 5 Minutes per item)

- A. Sheriff's Department Report

3. PUBLIC COMMENT (Estimated time 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

4. Manager Reports

- A. General Manager's Report
- B. Finance Manager's Report

- C. Fire Chiefs Report
- D. Ad Hoc Committees Reporting:
Rate and Fee Study for Water and Sewer Rates and Capacity Fees
Task: to work with the General Manager and the consultant, Bartle Wells Associates, on matters related to the rate and fee study for water and sewer rates and capacity fees.

Liaison Reports:

NCAC
PROS
FFRP
Forest Committee

5. **CONSENT AGENDA (Estimated time: 15 Minutes)**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. CONSIDERATION TO ADOPT THE DECEMBER 2017 EXPENDITURE REPORT
- B. CONSIDERATION TO ADOPT THE DECEMBER 4, 2017, DECEMBER 11, 2017, AND DECEMBER 19, 2017 SPECIAL MEETING MINUTES AND DECEMBER 14, 2017 REGULAR MEETING MINUTES
- C. CONSIDER ADOPTION OF RESOLUTION 02-2018 APPROVING WORKERS' COMPENSATION COVERAGE FOR BOARD OF DIRECTORS AND SPECIFIED DISTRICT VOLUNTEERS
- D. CONSIDERATION TO APPOINT KERMIT JOHANSEN, CURRENTLY AN ALTERNATE PROS COMMISSIONER TO THE PROS COMMISSION AND TO APPOINT STANLEY COOPER, CURRENTLY A PROS COMMISSIONER, AS AN ALTERNATE TO THE PROS COMMISSION, WITH EACH COMPLETING THE REMAINDER OF THE OTHER'S UNEXPIRED TERM
- E. CONSIDERATION OF ADOPTION OF RESOLUTION 04-2018 DECLARING WORK COMPLETED IN CONFORMANCE WITH THE PLANS AND SPECIFICATIONS FOR THE SURFACE WATER IMPOUNDMENT BASIN DRAINAGE SWALE PROJECT

6. **REGULAR BUSINESS (Estimated time: 15 Minutes per item)**

- A. DISCUSSION AND CONSIDERATION OF PROPOSED 2018 PROS GOALS & OBJECTIVES
- B. DISCUSSION AND CONSIDERATION REGARDING FIRE DEPARTMENT STAFFING LEVELS AND POSSIBLE BALLOT MEASURE FOR SPECIAL TAX ELECTION TO FUND THREE (3) FULL TIME FIREFIGHTERS
- C. DISCUSSION AND CONSIDERATION OF IMPLEMENTATION OF WATER AND SEWER RATES PURSUANT TO RESOLUTION 01-2016
- D. DISCUSSION AND CONSIDERATION OF ANNUAL REVIEW OF BOARD OF DIRECTORS BYLAWS
- E. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 01-2018 ESTABLISHING THE 2018 CCSD REGULAR BOARD MEETING SCHEDULE
- F. DISCUSSION AND CONSIDERATION OF ESTABLISHING COMMITTEE AND DIRECTOR LIAISON ASSIGNMENTS

7. **FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)**

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.

- A. Discussion and Consideration of List of CCSD Owned Properties

- B. Discussion and Consideration of Adoption of Policy Regarding Use of Electronic Communication Devices During Meetings
- C. Discussion and Consideration of CCSD Water Supply Situation

8. ADJOURN TO CLOSED SESSION Closed Session shall be held at the District offices located at 1316 Tamsen Street, Cambria, CA.(Estimated time 60 Minutes)

- A. CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6 Agency Designated Representative: General Manager, Jerry D. Gruber Employee Group: International Association of Fire Fighters (IAFF)
- B. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 Agency Designated Representative: General Manager Jerry Gruber; Employee Organization: Services Employee International Union
- C. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 Agency Designated Representative: General Manager Jerry Gruber; Unrepresented group, Management and Confidential Exempt Employees
- D. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Initiation of litigation pursuant to Government Code Section 54956.9(d)(4):One potential case.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 1.D.

FROM: Jerry Gruber, General Manager
Monique Madrid, District Clerk

Meeting Date: January 18, 2018

Subject: ELECTION OF BOARD OF DIRECTOR OFFICERS

RECOMMENDATIONS:

1. The Vice President opens nominations for the office of President
2. Accept nominations from the Board members
3. Close nominations
4. Vote of those nominated
5. The President opens nominations for the office of Vice President
6. Accept nominations from the Board members
7. Close nominations
8. Vote of those nominated

FISCAL IMPACT: None

DISCUSSION:

The first order of business of the new Board is the election of Board Officers, President and Vice President.

Section 1.4 of the Board of Director Bylaws provides the procedure for the election of the President and Vice President annually.

1.4 The President and Vice President of the Board shall be elected annually at the first regular meeting in December and the term of office shall commence immediately upon election and continue until replaced.

The procedures are outlined above for your consideration under recommendations.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ RICE ___ FARMER ___ BAHRINGER ___ WHARTON ___ PIERSON

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 4.A.

FROM: Jerry Gruber, General Manager

Meeting Date: January 18, 2018

Subject: MANAGER'S REPORT

GENERAL MANAGER:

I will be providing the CCSD Board of Directors an update on the following items:

I would like to take a moment to acknowledge and welcome the newest CCSD Board Member, Director Pierson. Staff is here to make your transition onto the Board of Directors as smooth as possible. Please let us know if there is anything we can do for you.

I have been working very closely with our new Finance Manager, Rudy Hernandez, since our last Board Meeting and I am extremely pleased with Rudy and the improvements he has made since his arrival. Mr. Hernandez will be providing the CCSD Board of Directors and the Community of Cambria a monthly update on the overall financial status of the District. This will include, but not be limited to, revenues versus expenditures, and the specific operational improvements and internal controls that have been implemented into our daily operations since Mr. Hernandez's arrival. I wanted to let the Board of Directors know that at last month's meeting, Ms. Bettenhausen raised some questions regarding the SWF. On Thursday January 4, 2018, a meeting was conducted at the General Manager's office to discuss, address, and resolve some of the questions that were asked at the December Board Meeting. In attendance from the CCSD were Jerry Gruber, Rudy Hernandez, Patrick O'Reilly via telephone, Bob Gresens, and Director Wharton. Elizabeth Bettenhausen, Dewayne Lee, and Karen Dean were also present. The meeting lasted approximately one and one half hour and the exchange was extremely respectful and cordial. Several other questions were asked relating to overall revenues versus expenditures and staff is addressing those.

Staff continues to monitor the community's water supply closely. As I am writing this staff report, it is raining outside and I am extremely thankful for the overdue precipitation. At the December Board Meeting the Board asked that I keep a very close eye on the current aquifer conditions, and to encourage conservation measures throughout the community. To date, we are well under our normal precipitation levels for this time of the year. Both the San Simeon and Santa Rosa aquifers are at adequate levels for our winter months; however if the weather patterns continue with minimal precipitation, we will need to discuss the possibility of more restrictive conservation efforts. The WBE monitoring well is at a good level, in addition to the Wastewater Gradient levels. Production continues to be at a manageable level and we do not anticipate at this time needing to operate the Sustainable Water Facility over the next few months.

On December 7, 2017, the RWQCB issued the approval of the Cambria Community Service's Blending of the Surface Impoundment Wastewater and Treated Municipal Effluent per Resolution No. R3-2014-0041, General Waiver for Specific Types of Discharge. District Engineer Bob Gresens will be providing the Board with an update on the Closure Plan as part of his Engineer's Report. I have also directed Bob to keep a running detailed breakdown for costs associated with the Closure Plan, as well as an update relating to the status of the District's RCDP for the SWF and the collaborative effort between CCSD staff and County Planning Staff.

I have submitted a renewal application to the South County Sanitation District for the disposal of brine from the SWF to their facility.

The East Ranch Phase One Park Project is completed and the Old Dog Park has been dismantled. The overall transition went extremely well thanks to Carlos Mendoza, CCSD staff, and Mr. Tim Roche from the PROS Commission. There is a significant amount of activity, both human and canine, at the new dog park located on the East Ranch at the Rodeo Grounds.

The Stuart Street Tank panel replacement project has been completed and the tank is back in service. If you recall, the overall cost of the project was \$41,000.00. This included contract management, material and construction cost. When the panels were being removed, the contractors found additional corrosion that need to be remediated before work could continue. Under an emergency order, I authorized the additional work at a cost of \$9,000.00. The total cost of repairs for the Stuart Street Tank came to \$50,000.00. This was \$14,000.00 under the \$64,000.00 that was budgeted as part of the Fiscal Year 2017/2018 Budget. I have several slides to present of the Stuart Street Tank Repairs as part of my General Manager's report.

The District continues to make ongoing improvements to both the Water and Wastewater Infrastructure as available resources allow. Both the CIP Master list for Water and Wastewater have been updated and reprioritized to be used as part of the upcoming Water and Wastewater Rate Study, in addition to the District Financial plan.

I would like to thank the County of San Luis Obispo Public Works for all the work they have done for the community of Cambria the last several months. The County, in preparation for the upcoming rains, has reinforced the entire hill by lift station B1 with plastic - adjacent to Tin City. If you recall last year, the hill behind the lift station experienced a mud slide that threatened the station. The County has secured the area with plastic and sandbags to protect the structure from future rains and flooding. The County has also done a superior job in cleaning out the drainage ditches of vegetation and sediment along San Simeon Creek Road, and has replaced a collapsed culvert in preparation for the rainy season. Staff is also working with State Parks on removing debris from another creek channel that could inhibit the natural flow of water within the creek during heavy rains. This multifaceted, multi-jurisdictional approach, in addition to the wet weather preparedness work that has already been done or is soon to be underway, will significantly reduce the impacts to the Impoundment Basin. I will continue to work with the County regarding additional long term improvements to the drainage culvert and adjacent roadway areas along the San Simeon Creek Road. These efforts could take one additional year to complete. With the rains upon us, everyone's efforts will pay off.

Staff also continues to work closely with the County of San Luis Obispo Planning Department on the District's Regular Coastal Development Permit for the Sustainable Water Facility. District staff conducted a conference call with staff from both the California Coastal Commission and County Planning Department regarding the Regular Coastal Development Permit for the Sustainable Water Facility. We will meet with County Staff on January 17, 2018.

Staff also continues to work closely with the State Water Resources Control Board regarding the licensing of the District's water rights for both the San Simeon and Santa Rosa aquifers. Staff anticipates the matter being resolved within the next few months. I continue to reach out to Mitchell Moody regarding the status of our request for licensing.

Finally, staff continues to work closely with the San Luis Obispo Sheriff's Department regarding the homeless issue within Cambria, specifically within the boundaries of the CCSD property. Carlos and staff have cleaned up a total of six encampments.

Department Reports:

ADMINISTRATION:

Human Resources:

We are currently recruiting for Reserve Firefighters.

We held Wastewater Operator-In-Training (OIT) and Grade 1 Operator interviews on December 27, 2017 and held a second interview on Friday, January 5, 2018.

We have filled the vacancy for the Administrative Technician IV position. The candidate will start work on January 22, 2018.

Information Technology:

TekTegrity will install the Microsoft Office 365 licensing on each computer this month. The server has been installed at the Fire Department and the wireless access points are working great.

Commissions and Committees:

Haley handles the creation, distribution and posting of the PROS Commission meeting agendas and minutes. The meeting agendas can be found on the CCSD website. The PROS Commissioners are asking the Board of Directors for consideration to appoint Kermit Johansson, currently an alternate PROS Commissioner, to the PROS Commission and to appoint Stanley Cooper, currently a PROS Commissioner, as an alternate to the PROS Commission, with each completing the remainder of the other's unexpired term. They also have completed their goals and objectives for 2018, which are before the Board of Directors for consideration today.

During the end of November and throughout the month of December, Monique worked on the following items:

- Jerry and Monique met with Director Pierson for orientation on January 3, 2018.
- Monique and Haley met with Jason Buhl and Stephanie Salvi on January 3, 2018 regarding a property at 6725 Cambria Pines Road.
- Met with the Confidential Administrative Assistant to prepare a Special Agreement and collect a security deposit for Jeff Roberts. Met with Mr. Roberts to finalize the Restrictive Covenant for two properties on Moonstone Beach Drive. Worked with District Counsel to review and finalize the Restrictive Covenant in order to have it recorded and finalized.
- Finalized processing of the paperwork to continue employment of Patrick O'Reilly.
- Finalized the employment contract for Finance Manager.
- Finalized December 2017 Resolutions.
- Attended the December Manager's meeting.
- Managed the process for filling of the Board member vacancy.
- Communicated with the SLO County Clerk's Office regarding special election options, ballot measure, and filling the vacant Board Member seat.
- Prepared for and published several Board meeting agenda packets; prepared and published the Notice for the adjourned board meeting.
- Met with AGP twice to discuss technical options for Board meeting presentations.
- Worked on several public record requests.
- Met with Billing Clerk to assist in CCSD owned property list; reviewed list in preparation for the January 2018 board meeting.
- Met with several employees for various Human Resources matters.
- Worked on various Human Resources matters.
- Met multiple times with the Administrative Technician III Payroll Technician to assist with various benefit administration tasks.
- Met with Finance Manager to discuss and assist with multiple Finance Department matters.
- Met with Water Department Supervisor.
- Met with Wastewater Department Supervisor.
- Met with the General Manager to finalize the SWF/CPO position description, prepared final position description.
- Worked with Confidential Administrative Assist to initialize the recruitment for the CPO for the SWF.
- Completed Five Things You Need to Know About the Salary History Law webinar.

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- Worked on District vehicle claim.
 - Processed legal summons.
 - Continued oversight of Wastewater Operator-In-Training (OIT), Grade I, or Grade II recruitment.
 - Met with Dental Insurance broker; reviewed dental insurance proposals; selected policy; prepared contract documents.
 - Met with the Administrative Technician IV and Bob Gresens regarding the exit of the Admin Technician IV.
 - Phone conference with TekTegrity regarding the server and Wi-Fi access points install.

FACILITIES AND RESOURCES:

1. Fiscalini Ranch Preserve:

- a. Trail Work:
 - i. Round pressure treated posts were placed on forest trail heads.
 - 1. These post will allow for quickly closing down of trails due to wind storms, trees down or when maintenance is being performed.
- b. Wedding: A small wedding ceremony was held on bluff trail on January 6th.
 - i. On average 3-6 wedding ceremonies are held per year on the Ranch.
 - ii. Wedding ceremonies are allowed per the Management Plan and are regulated through an events policy.

2. Community Park:

- a. Community Park has been completed and is now being used:
 - i. Dog Park: CCSD staff moved furniture, signs, water bowls from old dog park to new park.
 - ii. Signs: New rules signs were made and installed at new park.
- b. Old Dog Park:
 - i. CCSD Staff ordered a roll off dumpster in preparation for removal of old dog park.
 - ii. On Wednesday December 27th CCSD Staff began dismantling the park. Wire fence, posts and gates were removed.
 - iii. Trees were pruned and branches chipped

3. Vets Hall:

- a. Floors:
 - i. Dining room and main hall floors were refinished.
 - ii. From January 6th- January 11th no events were scheduled at Vets Hall to allow work on floors.
 - iii. CCSD Staff, stripped, cleaned and waxed floors
- b. Dispensers:
 - i. Brand new paper dispensers were installed in restrooms and kitchen.
- c. Fire Extinguishers-Kitchen:
 - i. All fire extinguishers and fire suppression in the kitchen were serviced and tested.
- d. 24 events were held since last monthly Board Meeting.
 - i. Events included: CCSD Special Board Meetings and SLO Sherriff Town Hall Meeting

4. Street Lights:

- a. CCSD Staff inspected all CCSD owned street lights on Main St.
 - i. 10 lights were identified as not working.
 - ii. 5 street lights have been repaired. The remaining 5 needed new ballasts. Ballasts have been ordered and work will be scheduled as soon as parts arrive.

5. Public Restrooms:

- a. Public restroom on Sheffield St. was closed during the week of December 12th. Restroom on Center St. was closed during week of December 18th.

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- b. During closure CCSD staff pressure washed all interior and exterior walls and floors, re sealed concrete floors, re painted interiors walls, repaired partitions and dispensers.
 - c. Portable restrooms were placed on site for public use while work was being done.
6. **Pocket Park Center St.**
- a. CCSD Staff removed old picket fence from park. A new split rail fence was installed.

ENGINEER:

Key activities since the December 14 Board meeting report, (report prepared on December 1, 2017 to the date of this report's preparation, which was January 9, 2018), have included:

- Sustainable Water Facility (SWF):
 - The Advanced Water Treatment Facility (AWTP) has remained off line.
 - The monthly Title 22 self-monitoring report for December 2017 was submitted to the RWQCB on January 4, 2018, which was eleven days before its due date.
 - The RWQCB approved a low threat discharge permit, which was needed to implement the impoundment basin closure plan.
 - Staff is completing preparations for emptying impoundment per the RWQCB approved closure plan. These activities include having two 21,000 gallon Baker tanks delivered to the SWF site on January 17, 2107. Additionally, staff training on the use of a spectrophotometer to measure boron is being coordinated with the manufacture's expert. Staff also met with Alpha Electrical in setting up temporary power and controls for the pump that will transfer water out of the pond to the Baker tanks, as well as the pump that will meter water into the WWTP effluent pipeline.
 - With the recent arrival of rains, grass starting to grow within the recently completed drainage swale and hydro-seeded areas to prevent erosion.



12/7/2017 View looking south along the new drainage swale that is located to the east of the impoundment. Recently hydro-seeded areas show as green areas. The eastern fencing shown to the right of the new swale was repaired during late summer/early fall of 2107.

- West Coast Tree has also assisted with placing sand and gravel bags to further prevent erosion during the winter rainy season.
- Staff continues to coordinate with County Planning staff on the Regular Coastal Development Permitting process. To date of this report, our next meeting with County staff is scheduled for January 17, 2018.
- Permit Counter:
 - For the 2017 Calendar Year, 6 Transfers of Position, 21 Assignments, 40 Voluntary Lot Mergers, and 59 Remodel Applications were reviewed and processed. So far in January 2018, 1 Voluntary Lot Merger and 2 Remodel Applications have been reviewed and processed.
- Miscellaneous Water and Wastewater Plant Projects and Repairs:
 - Influent Screen. To save on installation costs, a revised layout of the influent screen has been completed that will place the new screen on top of an existing grit tank as opposed to constructing a new reinforce concrete structure. New bids are being requested based on this revised approach.
 - See water portion of report for a discussion on the recently completed repairs to the smaller 125,000-gallon Stuart Street tank.
 - Staff worked with TekTegrity on replacing of the District Engineer's computer
- Staffing
 - Please join us in wishing Carolyn Winfrey the best as she has accepted a new position in Colorado Springs, Colorado, and will be moving after January 11, 2018. Fortunately, Carolyn has agreed to work under a contract arrangement on our RWQCB reporting for the next three months as we train new staff. Carolyn's unique combination of enthusiasm, work ethic, and expertise will be greatly missed.

Well Level reports from January 2, 2018 readings are attached, and are also being made available for review on the District's website at www.cambriacsd.org

WASTEWATER:

Wastewater Treatment Plant Operations

- We have replaced the motor on effluent pump 2. The old motor was sent out for inspection and rewinding.
- The new pressure relief valve for the plant water (3W) system has been installed.
- The fire extinguishers have all been inspected and are good for one more year.
- We have added all of the fire extinguishers to the monthly safety list.

Collection Systems & Lift Stations

- Seth Sutherland has provided the Trimble GPS along with a new tablet for the collection system. Now as staff checks or works on the system, the information is uploaded to the network and locations are being adjusted.
- We are continuing our ongoing campaign to locate the source of groundwater and storm water (I.e., infiltration and inflow, or I & I) that is getting into the collection system. When feasible, corrections are being made, such as repairing and replacing leaky manhole covers.
- The Vactor truck has been in the field cleaning lines and logging the information onto the GIS.
- We were tagged at lift station B-3. Delon and Tim painted over the area affected and now we need to add this lift station to the list of buildings that need to be painted.

Laboratory:

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- Abalone Coast continued to provide the services of a certified laboratory analyst for those analyses that are reported to the state. Currently, Abalone's Amanda Smith is calibrating the online pH meter on a monthly basis.
- Abalone is still calibrating the pH probe on a monthly basis.

Administrative:

- We have started interviews for the vacant position here at the wastewater plant.

WATER:

1. Repair of the smaller, 125,000-gallon Stuart Street Tank was completed from December 19th through December 21, 2017. Will Bellis of ATS completed design of this repair, and also inspected the repair work by Superior Tank. The original repair called for the replacement of seven roof panels and three of the top tier side panels, which were severely corroded. During removal of the seven roof panels it was discovered that three more panels would have to be removed and replaced. Approval of this added change was issued due to there being nothing to bolt the new panels onto, as well as the cost potentially doubling if Superior Tank's crew were to stop and remobilize back to the site for the additional three panels. Immediately following the repair, Water Department Staff filled the tank. The tank remained filled and offline until a Bacti sample could be analyzed by FGL labs. The Water Department received the analysis indicating a passed Bacti test on January 2, 2018, which resulted in the tank being placed back into service that same day.
2. On December 4th, 2017, Gold Coast Environmental was able to find and diagnose the problem with the Well SS-3 flow meter, which had been errantly reading too low. Gold Coast Environmental was able to calibrate the meter, and it has since been working correctly.
3. On December 27th, Water Department staff upgraded the existing water service located at 5233 Hillcrest to meet fire sprinkler flow requirements. Cost for this work is reimbursed to the District per the terms of a service line replacement agreement.
4. The Case Backhoe tractor used primarily by the Water Department for loading material into the dump truck and for larger excavations, would not start. Water Department operator Ben Grosskreutz was able to diagnose and repair a fuel problem, which saved the District on the potential cost associated with a travelling on-site tractor mechanic.
5. While conducting daily production rounds, Water Operator Travis Holt noticed a wet spot near the pressure regulator outside of the Well SS3 building. Water passes thru this regulator to the Chlorine analyzer and the turbidimeter for the entire San Simeon well field. Travis excavated the leaking pressure regulator and installed a new one with new hardware. It was fortunate that Travis observed this leak before it got worse. Had the leak progressed and worsened, it could have affected the accuracy of the Chlorine analyzer and turbidity meter.
6. On December 27, 2017, the District received notice that Travis Holt successfully passed his Grade Three Treatment exam. The CCSD now employs three Water Department operators with a Grade T3 Water Treatment License.
7. The SWF currently remains offline. Water Department staff have continued to perform groundwater sampling per the facility's state-issued monitoring and reporting program (MRP). Operator Larry Moore has continued to oversee maintenance of the SWF. Maintenance activities include repairing leaks and monthly circulation of Preservol within the filter membranes and reverse osmosis elements. Other activities include the mowing of weeds

around the facility and general housekeeping. Water Department staff have also worked alongside John Allchin, Bob Gresens, Carolyn Winfrey and Jerry Gruber to facilitate the Impoundment Basin Closure Plan.

8. In December of 2017 Water Department staff completed the following:

157 meters were read for billing and possible leaks. Additional re-reads were also performed for billing.

Staff assisted 24 rate payers with high usage or possible leaks.

2 meters were locked or unlocked

7 meters were shut off for repairs

3 leaks in the distribution system were repaired.

7 retrofit inspections were performed.

28 USA locations were completed

2 meter shut offs were replaced

5 fire hydrants were raised to allow better access for the Fire Department.

2 fire hydrant valves were located and raised. Just in case the fire hydrant is damaged, the valve will be much easier to find and shut off in an emergency.

The clay-valve pressure/flow regulator at SR4 started leaking. Staff noticed and promptly repaired.

9. Staff also completed the daily tasks of water treatment and distribution, including the daily inspections of all wells, well pumps and CL2 pumps, daily recording of water production, daily sampling of the water produced at active well heads, weekly routine sampling of water in the distribution system, and weekly inspections of all water facilities including tank sites and pressure reducing vaults. Any and all routine monthly and quarterly sampling required by the state of California.

Attachments: 01 CCSD Departmental and Operational Goals for 2018
02 CCSD Departmental and Operational Goals for 2018 PowerPoint Presentation
03 General Manager PowerPoint Presentation
04 2018 Tree Removal Letter
05 Production and Well graphs
06 Balance Public Relations January 2018 Report
07 Public Records Requests and Responses

CCSD Departmental and Operational Goals for 2018

I have had the opportunity to work collaboratively with each Department Manager regarding the District's Operational Goals for 2018. I would like to thank everyone for their input. Although the goals presented to the CCSD Board for operations are not all inclusive, I would like to point out that they represent continuing significant improvements in each Department for the CCSD and for the Community of Cambria. There are a few items that I would like to discuss with the Board that will help bring clarity to the goals and lay the foundation for the completion of the goals listed below. I am hopeful that three goals in particular will be adopted by the CCSD Board of Directors as their goals that will support, add to, or take away from the existing goals based on established priorities and available fiscal and human resources. I would like to bring a proposal for consulting services for a Strategic Plan forward to the Board in February 2018 for consideration. Two important components within the Strategic Plan will be a Mission Statement for the CCSD. Once the Strategic Plan, Mission Statement and Vision Statement have been agreed upon and established, the operational goals presented today may change. The goals the Board derives may also change once the Strategic Plan is developed. I would recommend that we move forward with the operational goals presented to the Board in order to accomplish items within every Department that need to be improved upon and or implemented.

Another important variable to note with the operational goals is the availability of financial resources. The District is moving forward with a Water and Wastewater Rate Study that will take a comprehensive look at the operational cost of both departments, in addition to a comprehensive look at the District's infrastructure needs from a CIP perspective and a long-term financial plan perspective. The Board will need to evaluate several options from a policy standpoint that will be presented by Bartle Wells and Associates and determine what path they will want to take.

Another important variable within the operational goals is the opportunity for possible grant funding for shovel ready projects. I have mentioned numerous times that the District will need to properly position itself for grant available funding for Water and Wastewater Projects, due to the highly competitive environment regarding the limited available funds . I use the words "shovel ready projects" because that is the benchmark we will need to establish within the CCSD to be seriously considered, and to be highly competitive for Water and Wastewater project funding. The three major components for "shovel ready projects" are: financial, engineering and environmental. The CCSD will need to have the available financial resources in place to match the required funding to be successful for grant funding. The CCSD will also need to be able to cover the debt portion of the matching funds in order to be competitive; hopefully this will be addressed and resolved with the current rate study.

Secondly, the District will need to have the engineering part of a project complete, again, before we can move forward with the grant process. In other words, the project, whatever it may be, needs to be fully designed and certified by a practicing engineer. This includes plans, specifications, and drawings to be submitted as part of the grant application process.

Third, the CCSD needs to make sure that any and all environmental documents are completed relating to the proposed project. The environmental documents based on the size and complexity of the project could be something as simple as a mitigated negative declaration or could be as

complexed as a full Environmental Impact Report- EIR. As you can see, the District will need to be strategic in our approach for grant funding with the understanding that the requirements and timing of a project can be complex and require a significant amount of up front funding.

The last item I would like to discuss regarding the operational goals for 2018 is unexpected priorities that may arise during the course of the year that may divert the District's limited financial and human resources away from the established goals to other immediate areas of higher priority. An example of this could be something along the lines of the leak at the Blue Bird Inn. Staff spent significant time locating the leak and making the necessary repairs to the main water line. Staff still needs to design, permit, install, and fund the replacement main line running over the pedestrian bridge. Since the District works in a very sensitive environmental area that is heavy regulated, the Board should be periodically brought up to date by the General Manager on available resources both from a financial and human resources perspective.

I would like to thank the CCSD Board of Directors for giving me the opportunity to work with the District staff on the development of the operational goals for 2018.

Departmental Operational Goals for 2018 are listed below in alphabetical order by department.

ADMINISTRATION:

FINANCE:

- Maintain fiscal oversight over CCSD budget for all departments.
- Complete the Water and Wastewater Rate study and District Financial Plan.
- Move forward with the Proposition 218 process for Water and Wastewater Departments.
- Implement the new accounting software program.
- Implement monthly utility billing process.
- Implement new budget status reports utilizing the existing MOMS software for the Management team that enhance and improve the budget monitoring system for the District. In addition, have monthly budget meetings with management staff.
- Implement a new bank reconciliation program using the MOMS cash management program that will improve the time it takes to reconcile the monthly bank statements.
- Complete the PERS Audit requirements prior to the January 31, 2018 deadline.
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- Fully implement the new accounting software program Tyler Incode.
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- Continue to evaluate internal controls and make improvements where needed.
- Develop a budget that enhances transparency and promotes accountability. In addition, start the process of developing a budget that is awarded the distinguished budget award through the Government Finance Officers Association.

HUMAN RESOURCES:

- Update all District Personnel Policies
- Prepare for Labor Negotiations for all three employee groups
- Plan, lead, and organize the training and compliance requirements for CCSD Managers, and CCSD Board of Directors.
- Create bi-annual newsletter
- Implement bi-weekly staff meetings
- Create Information Technology Network Policy
- Continue professional development of staff

DISTRICT CLERK:

- Continue to develop Records Management Policy
- Identify & Destroy Old Records Accordingly
- Continue to develop and improve the CCSD website
- Continue professional development of staff

FIRE DEPARTMENT:

- Allow the CCSD Board of Directors to consider funding the SAFER firefighter position through a ballot measure.
- Continue with hydrant maintenance and testing program to ensure functionality of infrastructure.
- Finalize department strategic plan, covering next 5 to 10 years and incorporate into the District Strategic Plan.
- Modify and adopt the next update to the California Fire Code, due later this year. This will keep us current with required fire-safe construction and WUI code building requirements.
- Update and expand the current Fire Hazard Fuel Reduction Program to capture all of the community. This needs to be done to provide for better fire safety and forest health.
- Update and revise all current SOP's (standard operating procedures) to ensure we are being consistent and safe in our emergency service delivery.
- Update and revise the reserve firefighter new hire academy.
- Update all task books and promotional tracks for each recognized position.
- Implement new mandated NFIRS (national fire incident reporting system) electronic reporting system.
- Pursue and apply for all available grants, secondary to our recent MJHMP, for community safety and mitigation efforts

FACILITIES AND RESOURCES DEPARTMENT:

- Consider funding for one additional staff member for purposes of maintaining CCSD assets.
- Repair erosion gully on Fiscalini Ranch Preserve
 - During the winter of 2017 an erosion gully on Ranch collapsed.
 - Civil Design Studios has been assisting in permitting process
 - Scheduled time: Spring-Summer
- Resurface Bluff Trail on Fiscalini Ranch
 - With assistance from FFRP
 - Scheduled time: Summer
- Weed abate all CCSD Lots on weed abatement list

- Scheduled time: June-August
- Create 100' fire breaks around perimeter of Fiscalini Ranch
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 - Work will include replanting
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 - Work to remove invasive plants such as, Italian thistle, star thistle, bull thistle, pampas grass etc.
 - Scheduled work: February- May
- Resurface Santa Rosa Creek Trail South End
 - Scheduled work: March-May

UTILITIES:***SUSTAINABLE WATER FACILITY (SWF):***

- Ensure timely submittal of required regulatory reports.
- Operate the SWF when needed and ensure that all regulatory and environmental requirements are met.
- Empty Brine Pond and complete the Closure Plan as stipulated.
- Renew Brine Disposal Agreement with the South County Sanitation District.
- Hire Chief Plant Operator.
- Continue to make needed improvements to the SWF such as battery back-ups and the ability to migrate data from SWF into reports.
- Update the Operation Maintenance and Management Plan (OMMP).
- Continue to work collaboratively with the Regional Water Quality Control Board (RWQCB). Provide empirical data to the RWQCB relating to water quality testing results that would allow the District to reduce sampling requirement, thus reducing the overall cost associated with running the SWF.
- Continue to work with the SLO County Planning Department regarding the Regular Coastal Development Permit. Obtain approval of the Coastal Development Permit by the SLO County Planning Commission and the County Board of Supervisors during the year of 2018.
- Continue to develop relationships and work collaboratively with all Federal, State, and Local Regulatory Agencies.
- Continue professional development of staff.
- Continue to make needed improvements to the SWF such as battery back-ups UPS power for MCC and the ability to migrate data from SWF into reports.

WASTEWATER DEPARTMENT:

- Ensure timely submittal of required regulatory reports.

- Develop and distribute new, improved, and accurate Consumer Confidence Report in a timely and professional manner to regulatory agencies and CCSD customers.
- Maintain fiscal responsibility within the existing budget.
- Seek grant funding for shovel ready projects where applicable (see comments regarding grant funding listed above)
- Install Influent Screen.
- Utilize District's existing GIS system to its maximum potential to improve department efficiencies.
- Solicit Engineering services for design of main motor control center at WWTP.
- Continue to improve the overall operations of the WWTP.
- Take Clarifier 1 offline and clean.
- Take one of the two aeration basins offline and clean.
- Continue to evaluate and resolve Intrusion and Infiltration challenges within the Collection System as resources through the revised rate structure and budget process are made available.
- Consider two additional staff members designated specifically for the Collection System.
- Purchase new Vactor Truck if rate adjustments are successful.
- Implement cost saving measures relating to energy usage at the WWTP.
- Update, complete, and submit a revised Sanitary Sewer Management Plan (SSMP).
- Complete an Injury and Illness Prevention Program.
- Update Keep-Trak program to include the Collection system.
- Continue to build Asset Management program relating to all WWTP equipment.
- Continue to update and implement an aggressive Safety Program.
- Migrate critical Lift stations into SCADA system as resources are made available.
- Continue to update aging Lift Stations to include drywells, wet wells, vaults, pumps, motors, panels, and generators as resources are made available.
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WATER DEPARTMENT:

- Ensure timely submittal of required regulatory reports.
- Maintain fiscal responsibility within the existing budget.
- Design and permit the replacement of the temporary bypass over the pedestrian bridge.
- Seek and implement additional training as it relates to the Water Department's SCADA system and ensure that SCADA is being used to its maximum potential.
- Evaluate all existing residential and commercial meters and determine a timeline and cost associated with developing a water meter replacement program. Work collaboratively with the Finance Department regarding the next generation of meters to be replaced and compatibility as it relates to the new Financial Software.
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- Increase available funding for asphalt repairs throughout Cambria.
- Continue professional development of staff.

Cambria Community Services District 2018 Departmental & Operational Goals



FINANCE:

- Maintain fiscal oversight over CCSD budget for all departments.
- Complete the Water and Wastewater Rate study and District Financial Plan.
- Move forward with the Proposition 218 process for Water and Wastewater Departments.
- Implement the new accounting software program.
- Implement monthly utility billing process.
- Implement new budget status reports utilizing the existing MOMS software for the Management team that enhance and improve the budget monitoring system for the District. In addition, have monthly budget meetings with management staff.
- Implement a new bank reconciliation program using the MOMS cash management program that will improve the time it takes to reconcile the monthly bank statements.
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CAMBRIA COMMUNITY SERVICES DISTRICT



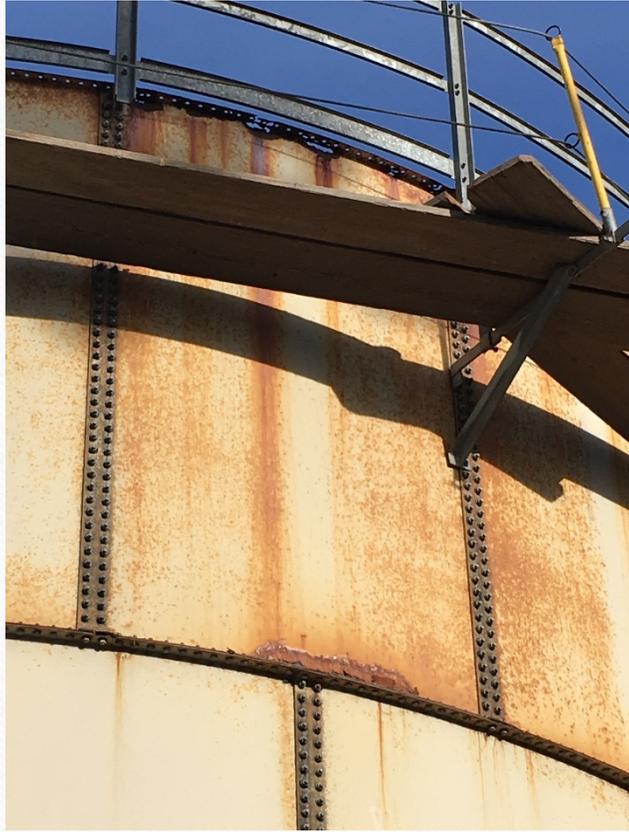
Board of Directors Regular Meeting

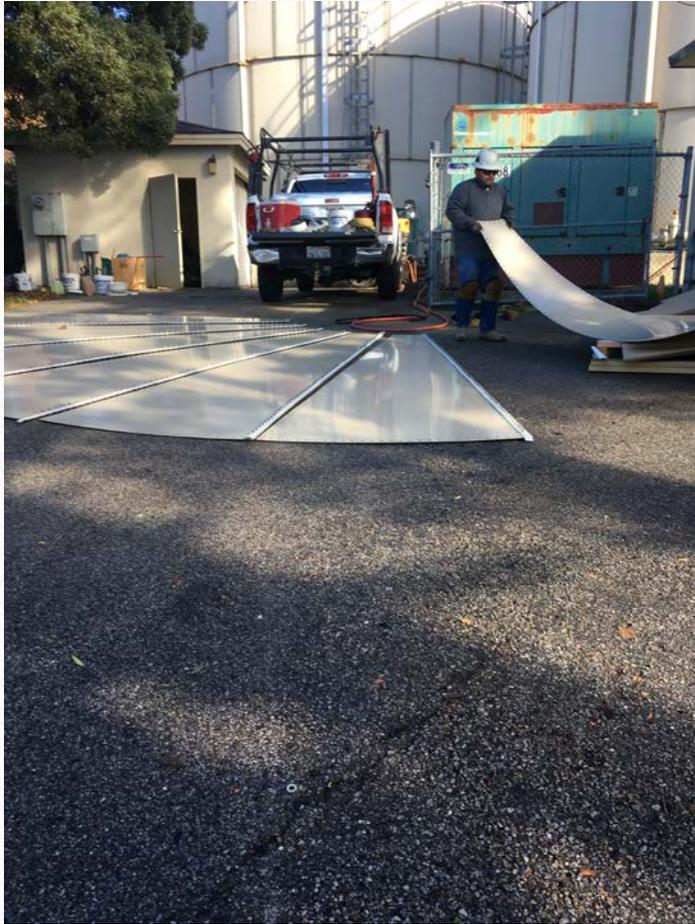
January 18, 2018

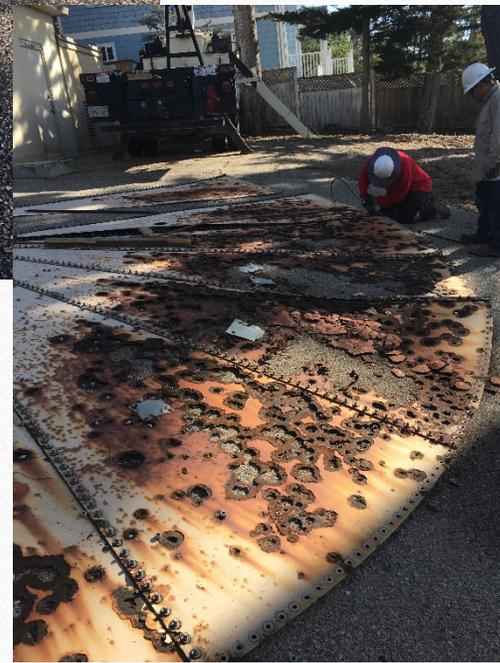
Water Department – Stuart Street Tank Project



Superior Tank removed the most severely corroded roofing. After removal of the roof and a bunch of the rust scale, it was determined that 3 shell panels were too far gone to bolt to. Everyone agreed that changing the contract to add the replacement of those shell panels would increase the likelihood that this tank can stay in service for the desired 5 more years. The cost and schedule to change out the panels while Superior was on site, with the adjacent roof off, is significantly lower than having them come back later.













This pressure regulator is located at SS3. The water that goes through the regulator is for the chlorine analyzer and the turbidimeter for the entire SS wellfield.



COUNTY OF SAN LUIS OBISPO
DEPARTMENT OF PLANNING & BUILDING
MARVIN A. ROSE, *INTERIM DIRECTOR*

January 3, 2018

Dear Cambria Resident:

In response to the significant hazards posed by dead and dying trees in Cambria, the Department of Planning and Building sent letters to Cambria residents in March 2017 authorizing them to remove hazardous trees on their property using a streamlined process. As we continue to see below average rain fall and as major forest fires have recently threatened many parts of the state, dead and dying trees in Cambria pose a significant threat to life and property in the forested community. In recognition of these hazards, the Department of Planning and Building hereby extends the streamlined permitting procedure until December 31, 2018.

Under the streamlined process previously authorized (and extended pursuant to this letter), Cambria landowners may remove any dead tree on their property that is deemed hazardous by Cal Fire provided they replant at a 1:1 ratio. See reverse side of this letter for further instructions. This streamlined process applies only to the removal of dead trees that are deemed hazardous by Cal Fire.

If you have any questions about this letter, please contact Airlin Singewald, Supervising Planner, at (805) 781-5198.

Sincerely,

A handwritten signature in black ink, appearing to read "Marvin Rose".

Marvin Rose
Interim Planning and Building Director
County of San Luis Obispo



**FREQUENTLY ASKED QUESTIONS
STREAMLINED PROCESS FOR HAZARDOUS TREE REMOVAL IN CAMBRIA**

Q: How do I get County approval for removing a hazardous tree on my Cambria property?

A: Call Cal Fire at 927-6240 or 927-4262 and request that they send a representative to your property to tag the hazardous tree. You are then free to remove the hazardous tree. No further County approval is required.

Q: What are my responsibilities after I remove a hazardous tree on my Cambria property?

A: You are required to replant at a 1:1 ratio and, within 45 days of tree removal, submit evidence of removal and replacement (photographs, receipts, etc.) to the Department of Planning and Building at the address below:

Department of Planning and Building
976 Osos Street, Room 300
San Luis Obispo, CA 93408

Q: What type of trees do I replant and where do I get them?

A: Your replacement seedlings must be one gallon size and the same species that you removed. Removed pines shall be replaced with native Monterey pine trees (*pinus radiata var. macrocarpa*). These seedlings are available through Greenspace (The Cambria Land Trust): www.greenspacecambria.org / (805) 927-2866 / info@greenspacecambria.org.

No out of the area Monterey pine stock shall be used.

Q: Will the County assist with the removal of hazardous trees on my parcel?

A: This streamlined process makes it easier for Cambria landowners to get approval to remove hazardous trees, but it does not assist with the actual removal of the trees. You are responsible for removing the hazardous trees yourself (at your own risk) or hiring a licensed contractor to remove the trees.

Q: Can I remove a healthy tree?

A: Only hazardous trees tagged by Cal Fire are eligible for removal under this streamlined process. Healthy trees that are not posing a risk to life or property cannot be removed unless they are associated with an approved coastal development permit.

Q: What was the process for removing hazardous trees prior to this authorization?

A: The usual process (prior to this authorization) for getting County approval to remove a hazardous tree involves paying a fee of \$126 (for the first three trees) and \$23 for each additional tree, scheduling an appointment with the County arborist to verify that each tree meets the County's removal criteria, and replanting at a 4:1 ratio.

2017
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER PRODUCTION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR	
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005	
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98		2005
	SS & SR TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24		
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004	
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11		2004
	SS & SR TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63		
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2003	
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05		2003
	SS & SR TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88		
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002	
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71		2002
	SS & SR TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48		
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001	
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68		2001
	SS & SR TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93		
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000	
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		2000
	SS & SR TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82		
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999	
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53		1999
	SS & SR TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58		
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998	
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16		1998
	SS & SR TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47		
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997	
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29		1997
	SS & SR TOTAL	50.63	49.28	65.68	68.67	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80		
1996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	1996	
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26		1996
	SS & SR TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25		
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995	
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90		1995
	SS & SR TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84		
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994	
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10		1994
	SS & SR TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10		
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993	
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90		1993
	SS & SR TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40		
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992	
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40		1992
	SS & SR TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70		

2017
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER PRODUCTION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	SS & SR TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	SS & SR TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	SS & SR TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	SS & SR TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 1/2/18

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	33.95	83.42	49.47	
SR4	30.68	82.00	51.32	
SR3	20.01	54.30	34.29	
SR1	17.91	46.40	28.49	
RP#1		46.25		
RP#2		33.11		Not Read
21R3	8.27	12.88	4.61	40450
WBE	12.10	16.87	4.77	
WBW	12.36	17.02	4.66	
AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 =				31.39 FEET
CCSD SANTA ROSA WELL SR4 =				51.32 FEET

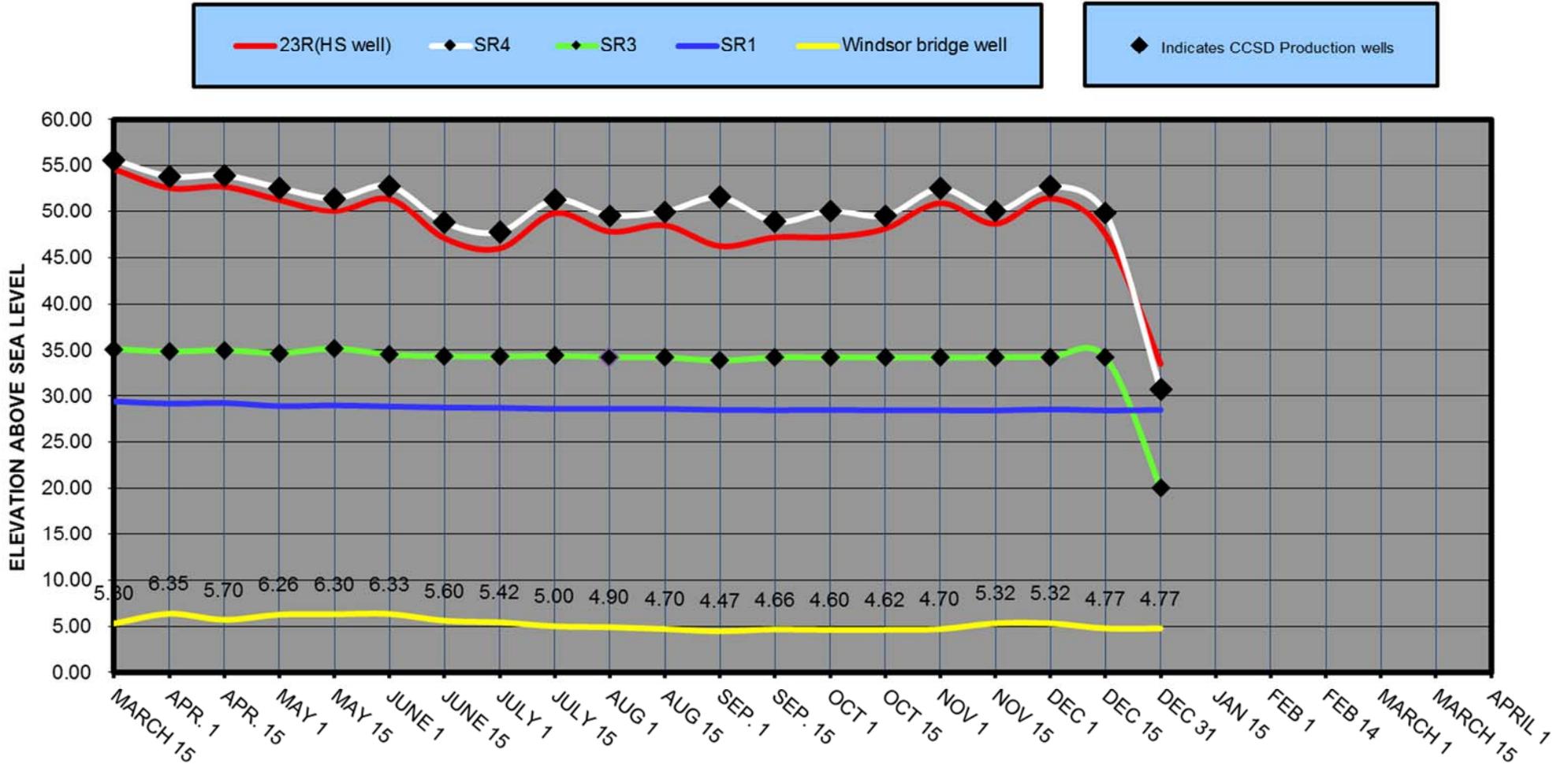
SAN SIMEON CREEK WELLS				
16D1	8.12	11.36	3.24	
MW4	12.44	15.95	3.51	
MW1	17.55	42.11	24.56	
MW2	17.02	38.10	21.08	
MW3	22.77	49.56	26.79	
9M1	28.49	65.63	37.14	
9P2	10.97	19.11	8.14	
9P7	11.57	20.69	9.12	
9L1	16.30	27.33	11.03	
RIW	15.91	25.41	9.50	
SS4	16.31	25.92	9.61	SS4 to 9P2 Gradient = + 1.47
MIW	17.40	29.89	12.49	
SS3	20.52	33.73	13.21	
SS2	19.80	33.16	13.36	
SS1	19.41	32.37	12.96	
11B1	34.34	105.43	71.09	
11C1	28.16	98.20	70.04	
PFNW	24.85	93.22	68.37	
10A1	32.98	78.18	45.20	
10G2	24.90	62.95	38.05	
10G1	23.21	59.55	36.34	
10F2	31.50	66.92	35.42	
10M2	29.50	55.21	25.71	
9J3	22.80	43.45	20.65	
lagoon	20.39			mitigation erosion none
AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1,SS2 & SS				13.18 FEET

revised 6/6/16

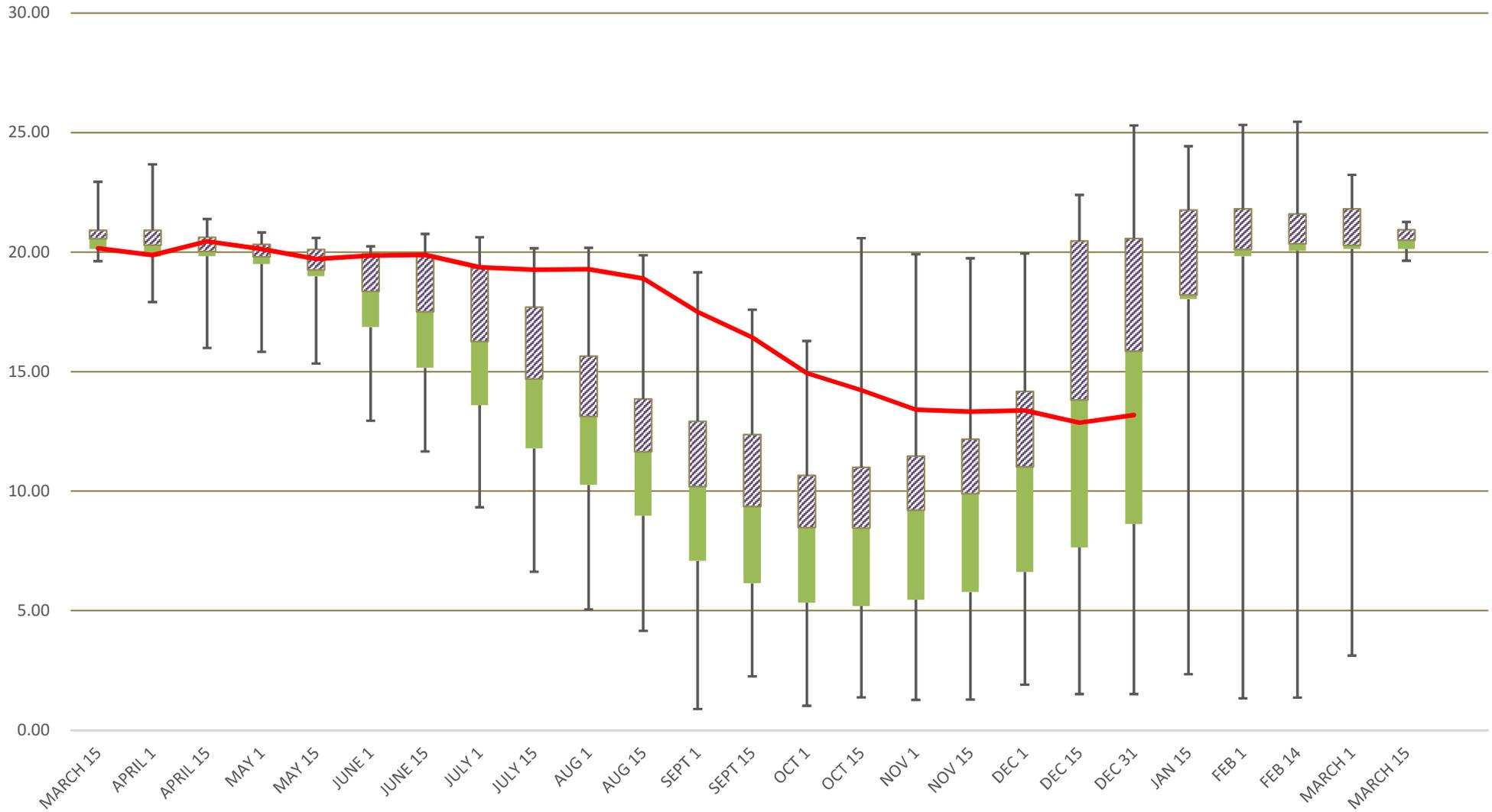
Red Font are the CCSD's Production Wells, as measured on 1/2/18

reference point on 16d1,miw1,miw2,miw3,9p7,riw,miw1,ss1,ss2 and ss3 updat 2/17/2015

SANTA ROSA CREEK WELL LEVELS March 15th, 2017 - Current

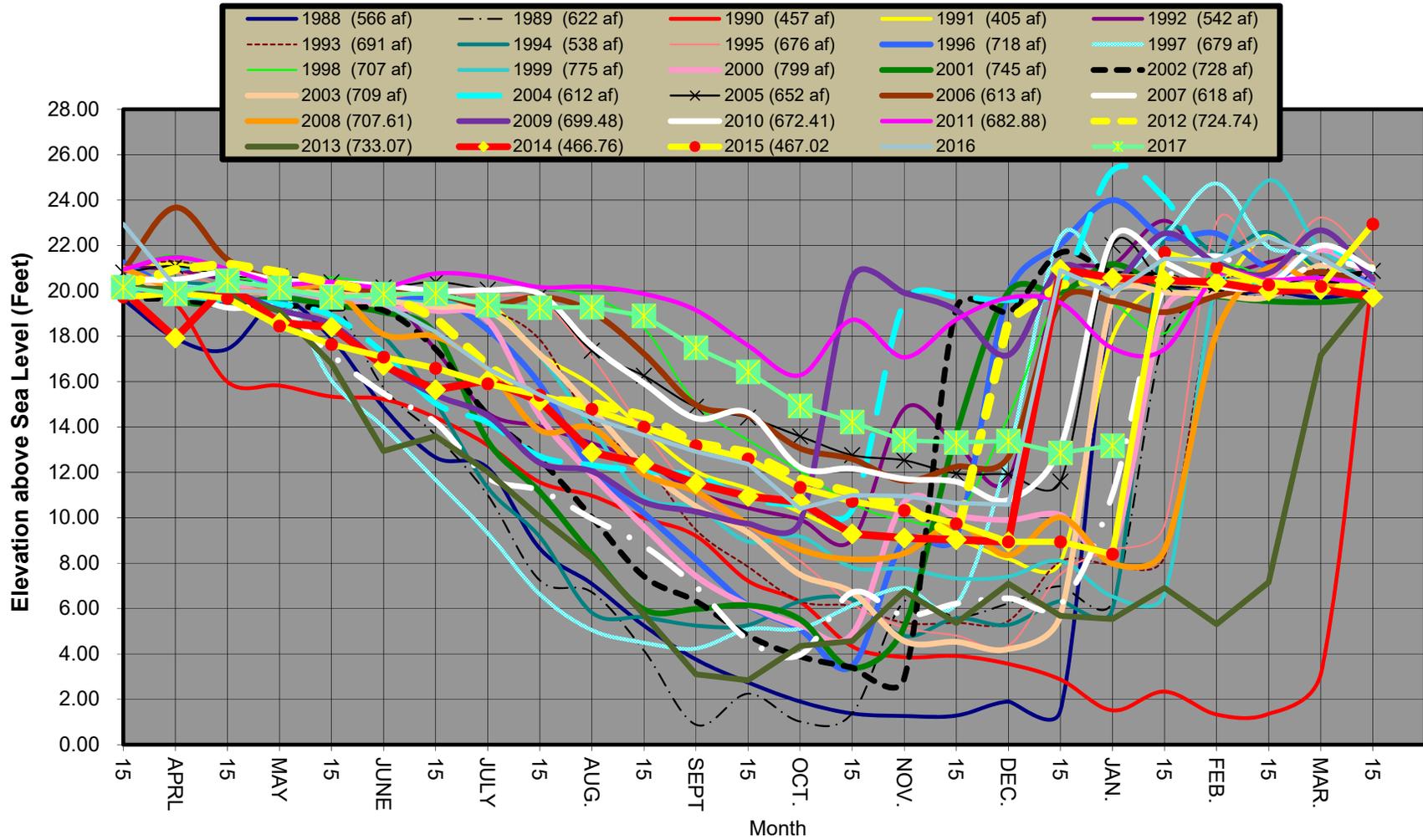


1988 to December 2017 Statistical San Simeon Well Level Summary by Month
 showing Minimums, Maximums, 25 % Percentile, 75% Percentile
 Average Level is the line between the Purple (hatched) and Green (solid) bars

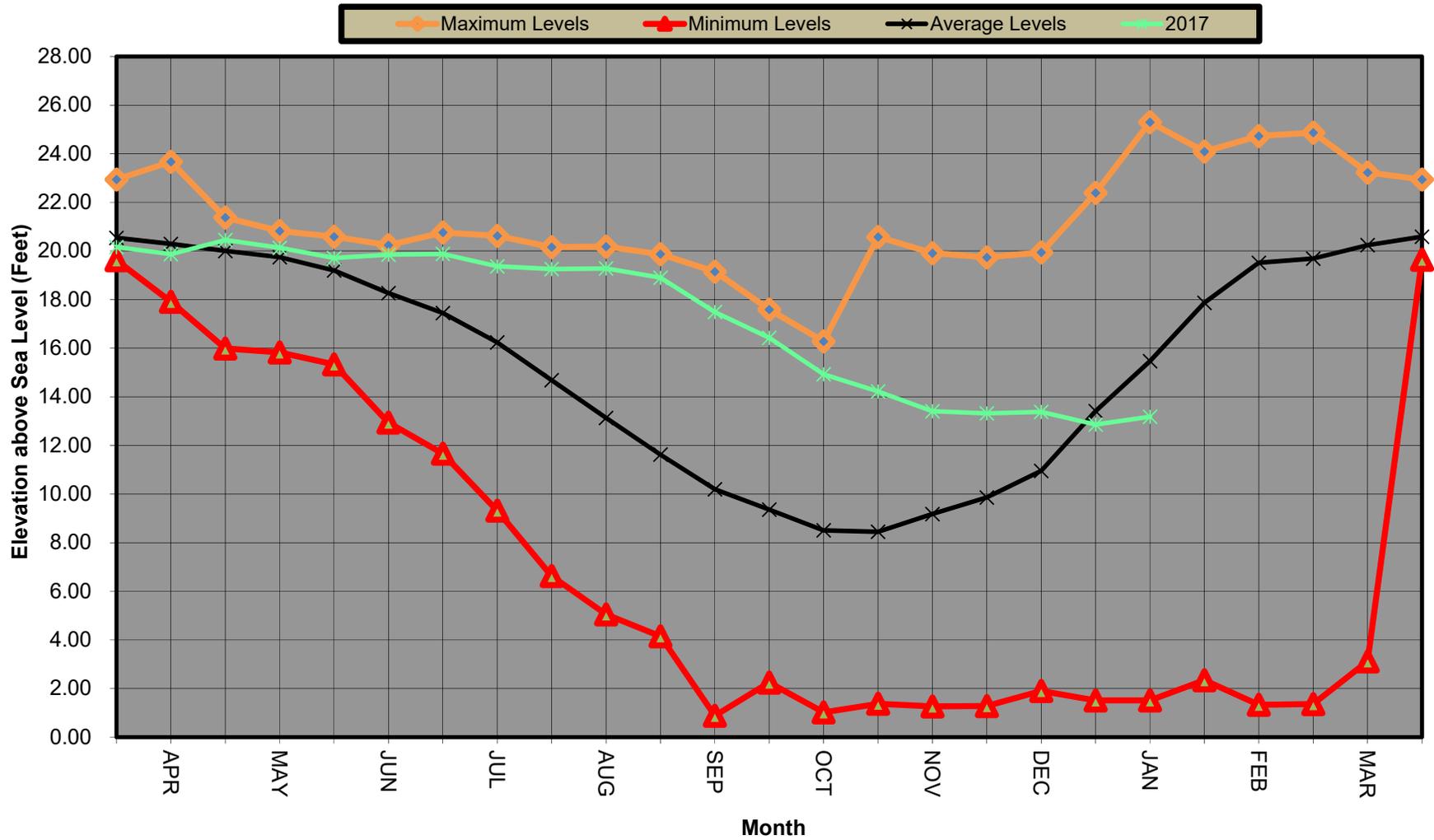


25th Percentile 75th Percentile 2017 reads

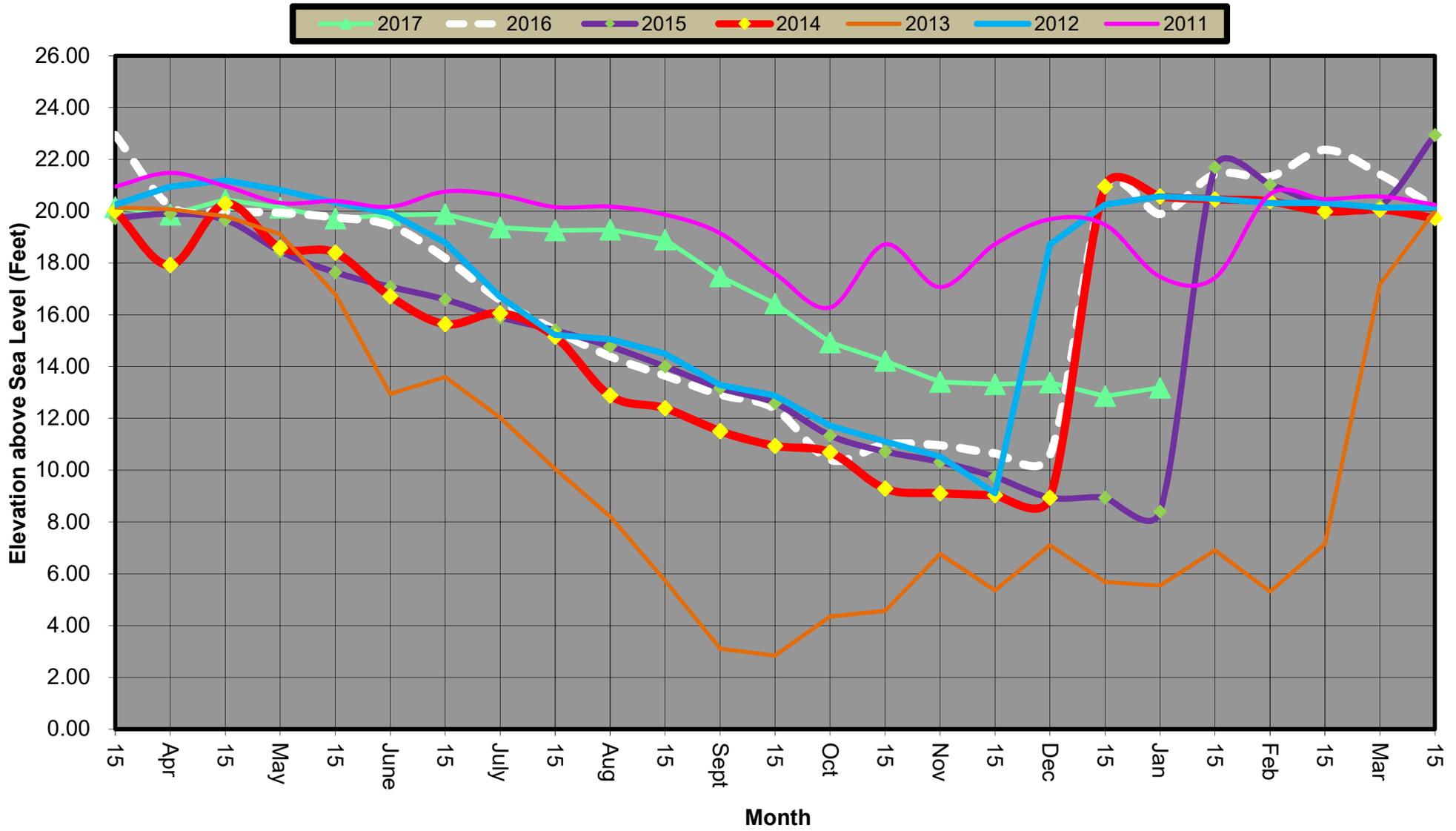
San Simeon Creek Well Levels 1988 - Current



San Simeon Creek Well Levels Mid-March 2017/2018 levels to date and 1988 to Current Min, Max, & Average



San Simeon Creek Well Levels Last 7 years March, 2011 - Current



**BALANCE PUBLIC RELATIONS:
CAMBRIA COMMUNITY SERVICE
DISTRICT—Monthly Report**



ACTIVITIES REPORT

PROJECT SUMMARY

REPORT DATE	PROJECT NAME	PREPARED BY
January 8, 2018	Cambria Community Services District	Dean Florez, Lobbyist Consultant

STATUS SUMMARY

Board Members:

Please find below the new activity report requested and refined at the Nov. 16 Board Meeting. The new report accomplishes the following:

1. Hours Worked and Expended
2. Explicit Description on meeting/gathering/workshop attended.
3. Explicit dates of meetings and purpose.
4. Summary Narrative of the month activities

SPECIFIC WORK FLOW

TASK	HOURS	DATE	PURPOSE	NOTES
Regulatory Work	8	Dec 5th	CEQA Early Public Consultation Meeting: Proposed Recycled Water Policy Amendment	The Recycled Water Policy provides goals for recycled water use in California, guidance for use of recycled water that considers protection of water quality, criteria for streamlined permitting of recycled water projects, and requirements for monitoring recycled water for constituents of emerging concern (CECs).

BALANCE PUBLIC RELATIONS: CAMBRIA COMMUNITY SERVICE DISTRICT—
Monthly Report Page 2

Administrative Work	4	Dec 14 th	Cambria Board Meeting	Directors Report, BPR Report--Monitoring
Regulatory Work	7	Dec 18th	Public Workshop: Proposed Industrial General Permit Amendment:	Regulatory meeting discussing by State Water Board staff will hold the following workshops to provide information and answer questions from the public regarding the proposed Industrial General Permit Amendment.
Legislative Work	3	Dec 18th	State Parks Issue	Engagement with Senior Staff resolving monitoring issues.
Administrative	1	Dec 18th	Weekly Update with GM Gruber	CCSD Ongoing Items
Regulatory Work	8	Dec 19th	STATE WATER RESOURCES CONTROL BOARD BOARD MEETING	State Water Board staff expect to release a public draft of an amendment to the Recycled Water Policy by March of 2018.
Legislative Work	2	Dec 20 th	Water Rights Issue	Resolving timing of water rights administrative issue with State Water Board.
Legislative Meetings	1	Dec 20th	Meeting with Legislative Staff	SRF Loan Repacking for communities with private debt.
Regulatory Work	3	Dec 22 nd	Cal Fire Grant Submittal Formulation and Discussions	CAL FIRE has announced filing period for Greenhouse Gas Grants that has a specific section/allocation for co-generation facilities.
Regulatory Work	3	Dec 22 nd	Cal Fire Grant Submittal Formulation and Discussions	FEMA has announced Hazard Mitigation Grant Program grants available as a result of federal disaster declaration related to wildfires in CA
Legislative Meetings	2	Dec 22th	Water Committee Staff	Language definition of SB 5 in terms of Section 80110, two hundred million dollars

**BALANCE PUBLIC RELATIONS: CAMBRIA COMMUNITY SERVICE DISTRICT—
Monthly Report** Page 3

(\$200,000,000) shall be available to the Natural Resources Agency for implementation of voluntary agreements that provide multi benefit water quality, water supply, and watershed protection and restoration for the watersheds

Regulatory Work	3	Dec 26 th	Follow-up Cal Fire Grant Opportunities	FEMA has announced Hazard Mitigation Grant Program grants available as a result of federal disaster declaration related to wildfires.
Administrative	1	Dec 27th	Weekly Update with GM Gruber	CCSD Ongoing Items
Administrative	2	Jan 2 nd	Meeting with Board President.	SRF Loan/Grant SWS Loan Refresh; State Parks update; Planning Commission Water Rights Letter.
Administrative	1	Jan 3rd	Scheduled Weekly Update with GM Gruber	CCSD Ongoing Items
Regulatory Work	8	January 4th	STATE WATER RESOURCES CONTROL BOARD BOARD MEETING	Staff workshops to discuss specific details of the proposed Recycled Water Policy amendment
Administrative	1	Jan 8th	Weekly Update with GM Gruber	Special discussion on State Parks access issue.
Regulatory Work	7	January 9th	STATE WATER RESOURCES CONTROL BOARD BOARD MEETING	Draft Amended Proposition 1 Groundwater Grant Program (GWGP) Funding Guidelines

BALANCE PUBLIC RELATIONS: CAMBRIA COMMUNITY SERVICE DISTRICT— Monthly Report Page 4

SUMMARY HOURS UTILIZED

CATAGORY	HOURS
Administrative	10
Regulatory Work	47
Legislative	8
Travel	12
TOTAL MONTHLY HOURS EXPENDED	77

WORK NARRATIVE

Administrative:

GM Gruber and I continue to work on outstanding issues in the State-Local nexus including: Working with Scott McFarland at State Water Rights. Note The issuance of these licenses will not be a hindrance to the issuance of any Coastal Development Permit. The water rights are still in effect and there are no outstanding petitions. Ongoing discussions on regarding Coastal Commission Staff and the County of San Luis Obispo Staff relating to Cambria Regular Coastal Development Permit for the Sustainable Water Facility. We also discussed the Districts efforts relating to Wet Weather Preparedness, The Closure Plan and the Cease and Desist Order.

New items for discussion include a repackage of debt SRF Loan interest rate relief package with the State. Also, CAL Fire grant opportunities including: (a) FEMA has announced Hazard Mitigation Grant Program grants available as a result of federal disaster declaration related to wildfires in CA; (2) CAL FIRE has announced filing period for Greenhouse Gas Grants that has a specific section/allocation for co-generation facilities.

DWR Actions & Impact

AMENDMENT TO THE STATEWIDE GENERAL PERMIT FOR THE DISCHARGE OF STORM WATER ASSOCIATED WITH INDUSTRIAL ACTIVITIES

There are no policy issues with the proposed amendment to incorporate mandatory TMDL requirements and U.S. EPA analytical methods. The following policy issue pertains to the proposed compliance options: Should the State Water Board allow the compliance option through storm water capture, use and infiltration statewide, or solely in regions and watersheds where the Regional Water Board does not have groundwater concerns?

State Water Board staff is proposing to amend the existing General Permit to: (1) incorporate permit requirements to implement existing TMDLs, (2) update monitoring requirements per the new federal Sufficiently Sensitive Methods Rule, and (3) provide permit compliance options for compliance with certain of this General Permit's technology-based effluent limitations, water quality based effluent limitations, discharge prohibitions, and TMDL requirements. The proposed TMDL-related requirements (which include numeric action levels and numeric effluent limitations) are applicable to discharges in watersheds that identify industrial storm water discharges as a source of the subject surface waterbody impairment. The proposed incorporation of requirements of the new U.S. EPA-approved Sufficiently Sensitive Methods Rule requires industrial storm water dischargers to use analytical methods that detect and quantify pollutants at, or below, the applicable water quality criteria or permit limits.

BALANCE PUBLIC RELATIONS: CAMBRIA COMMUNITY SERVICE DISTRICT— Monthly Report Page 5

PROPOSED RESOLUTION TO AMEND THE PROPOSITION 1 GROUNDWATER GRANT PROGRAM GUIDELINES

The State Water Board has a total of approximately \$744 million available for qualifying planning and implementation projects, after accounting for bond and program administration costs. Division of Financial Assistance (DFA) staff are completing the evaluation of proposals and the award of funds for the first round of funding (Round 1). In anticipation of the second round of funding (Round 2) to occur in 2018, staff have proposed amendments to the Guidelines to provide clarification regarding funding eligibility, to make changes to the maximum funding amounts, and to clarify general program requirements and expectations.

Groundwater projects in all regions are eligible including San Luis area. Regional Water Quality Control Boards and the Division of Drinking Water district offices are assisting with the technical review and evaluation of project proposals and will be providing input during project implementation.

Amendments to the Recycled Water Policy

State Water Board staff expect to release a public draft of an amendment to the Recycled Water Policy by March of 2018 with the Science Advisory Panel who presented their findings and recommendations at a public meeting on December 15, 2017 and will release their draft report for a 30-day public comment period in early January 2018. There was a staff workshops to discuss specific details of the proposed amendment on January 4, 2018 on this topic which may or may not affect the Cambria waste plant.

Ongoing Issues:

Improvements to State Revolving Loan Fund

The State Water Resources Control Board (State Water Board) administers California's Clean Water State Revolving Fund (CWSRF) Program (Program). In the last several years, the Program has received a significant number of applications in comparison to previous years. As of September 18, 2017, the Program had 165 applications in-house, totaling \$7.6B in funds requested; over 60 of those applications were complete. On average, the Program finances between 30 and 40 applications per year. Discussion centered on numerous improvements in the program that would benefit Cambria in the following next rounds and on the refinancing front.

Legislative Outreach Advocacy

Continue to see guidance on recycled water and grant funds expected from the upcoming bond election (given legislative passage) with a focus on upcoming grant and eligibility requirements. At least 3 meetings centered on this topic. BPR also began discussion with key legislative staff on potential changes to the SRF statute allowing a interest rate buy down.

Public Records Requests and Responses

There were 4 Public Record Requests received since December 14, 2017 by the following citizens. The listing below is representative of the request and does not necessarily reflect the extensive nature of each request.

12/13/2017: Cindy Steidel 1) Email receipts for period November 24, 2017 through December 4, 2017 for the following Director email addresses: arice@Cambriaccsd.com; DirectorRice.ccsd@gmail.com, hfarmer@Cambriaccsd.org, harry@hfastrologer.com (if a source of district records) I would appreciate access to emails which provide community comments (positive or negative) regarding the candidate slate seeking appointment to Mr. Sanders vacated seat.

On December 22, 2017, the CCSD responded to Cindy Steidel's 12/13/2017 request with the following:

A ten (10) day extension until January 1, 2018 is needed to continue to search our files. You will be notified if records have been identified and are available earlier.

On December 28, 2017, the CCSD responded to Cindy Steidel's 12/13/2017 request with the following:

Enclosed is all the emails received from the email addresses hfarmer@Cambriaccsd.org and harry@hfastrologer.com for the period November 24, 2017 through December 4, 2017. A ten (10) day extension until January 7, 2018 is needed to continue to search for responsive documents for the following email addresses: arice@Cambriaccsd.com and DirectorRice.ccsd@gmail.com. We will notify you when we have additional responsive documents available.

On January 5, 2018, the CCSD responded to Cindy Steidel's 12/13/2017 request with the following:

Enclosed is all the emails received from the email addresses arice@Cambriaccsd.com and DirectorRice.ccsd@gmail.com for the period November 24, 2017 through December 4, 2017.

12/18/2017: Elizabeth Bettenhausen 1) I request a copy of the complete list of Expense Distribution Accounts (and/or the equivalent, if called by a different name) used in the CCSD budget, CCSD monthly Expenditures Report, and any other system used by the CCSD to keep account of CCSD expenditures. I request a copy of the complete list of Revenue Distribution Accounts (and/or the equivalent, if called by a different name) used by the CCSD in any and all ways. This request for the complete list refers to the numbers and the purpose of each.

On December 19, 2017, the CCSD responded to Elizabeth Bettenhausen's 12/18/2017 request with the following:

Enclosed is the Cambria Community Services District's chart of accounts.

12/26/2017: Julie Tacker 1) Please provide the oaths office for yourself, Haley Dodson, and the two newest directors. Electronic copies are best.

On December 28, 2017, the CCSD responded to Julie Tacker's 12/26/2017 request with the following:

Enclosed is the Oath of Office forms for Director Aaron Wharton, Director David Pierson, Monique Madrid, and Haley Dodson.

1/3/2018: Gregg Berge 1) Copies of all loan documents, security instruments, encumbrances, and list of all CCSD facilities that secure the Sustainable Water Facility financial loan(s) of record. I do believe that this loan is currently with Torrey Pines Bank.

On January 11, 2018, the CCSD responded to Gregg Berge's 1/3/2018 request with the following:

1) Enclosed is the Installment Sale Agreement between the Cambria Community Services District and TPB Investments, Inc.

BOARD OF DIRECTORS' MEETING – JANUARY 18, 2018
FINANCE MANAGER'S REPORT

1. FINANCIAL STATEMENTS FOR THE MONTH OF NOVEMBER 2017 (Attached).

Beginning in November 2017, District staff will provide the Board and Public with monthly financial statements. This will result in better monitoring of the budget and allow staff to mitigate potential budget problems on a timely basis.

2. EXPENDITURE REPORT FOR THE MONTH OF DECEMBER 2017.

District staff is always looking for ways to streamline and promote operational efficiency as time permits. The December 2017 expenditure report has been automated where it now takes approximately 10 minutes to prepare as compared to 1.5 hours before being automated.

3. FY 2017/18 ADOPTED BUDGET

As the District's new finance manager, I have entered the District's FY 2017-18 budget into the MOMS software accounting program. This will allow staff to better monitor the expenditure budget by monitoring the amount of budget available to pay our vendors. On the flip side of the coin, staff will also be able to better monitor the revenue budget.

4. FY 2017-18 MID-YEAR BUDGET REVIEW

The Purpose of this report is threefold:

- Informs the Board as to how the adopted budget plan looks after six (6) months of operations into the current FY 2017-18.
- Sets the stage for the preparation of the FY 2018-19 budget by letting the Board know what types of Revenue or Expenditure problems may lie ahead in the preparation of the FY 2018-19 budget.
- Allows the Board to provide staff with direction on the types of services or programs the Board would like to see emphasized or de-emphasized in the preparation of the FY 2018-19 budget.

Staff will be presenting this report sometime during the end of February 2018.

5. NEW ACCOUNTING SOFTWARE PROGRAM

The District's current accounting software program is obsolete and does not have the latest technological advances needed to operate a business in the most efficient and effective manner. To address this issue, staff has analyzed other government software programs and is ready to meet with the IT committee to discuss and make a recommendation on the purchase of a new software accounting program. Staff plans to make a recommendation on the purchase of a new accounting software program to the Board at the meeting of February 2018.

CASH BALANCES

CCSD maintains one account with the State of California Local Agency Investment Fund (LAIF) and the following five accounts at Pacific Premier Bank:

- a payroll account;
- an account for operation of the Veteran's Hall;
- an account for medical benefits for employees;
- a main checking account; and
- A money market account.

CCSD pools all of its cash for all of its funds so, other than restricted funds, no cash asset is held for any specific fund. It should be noted that when the pooling method is used, a fund may overdraw its account in the pool. These overdrafts are reported as liabilities with a corresponding receivable (due to/from other funds) on the balance sheet.

The first three accounts shown above are restricted funds which are not available for use in other areas. However, the last two accounts are unrestricted and are available, along with LAIF, as part of the "pooled" cash of CCSD.

Revenues and expenditures fluctuate significantly from month to month and therefore the most appropriate comparison of available cash balances is at the end of the fiscal year on June 30th. Final balance amounts in the Water and Wastewater funds are determined after all other fiscal year activity is recorded, reconciled and audited. Audited cash balances on June 30, 2016 were as shown below. It should be noted that the 2014 and 2015 loans to the Water Fund were to support expenditures for the Sustainable Water Facility construction and those loans were repaid when the Prop 84 grant was received in December 2015.

CCSD FINANCIAL AUDIT JUNE 30, 2016			
<u>FUND</u>	<u>CASH BALANCE</u>	<u>INTERFUND LOAN</u>	<u>CASH POSITION</u>
GENERAL FUND	4,234,000	(466,777)	3,767,223
WATER FUND	1,091,011	-	1,091,011
WASTEWATER FUND	(466,777)	466,777	-
TOTAL	4,858,234	0	4,858,234

CCSD CURRENT CASH POSITION AND PROJECTION

Cash balances on December 31, 2017 were \$2,958,248 as shown below. However, there were \$44,127 in checks issued but still outstanding at the end of the month which leaves \$2,914,121 in cash available.

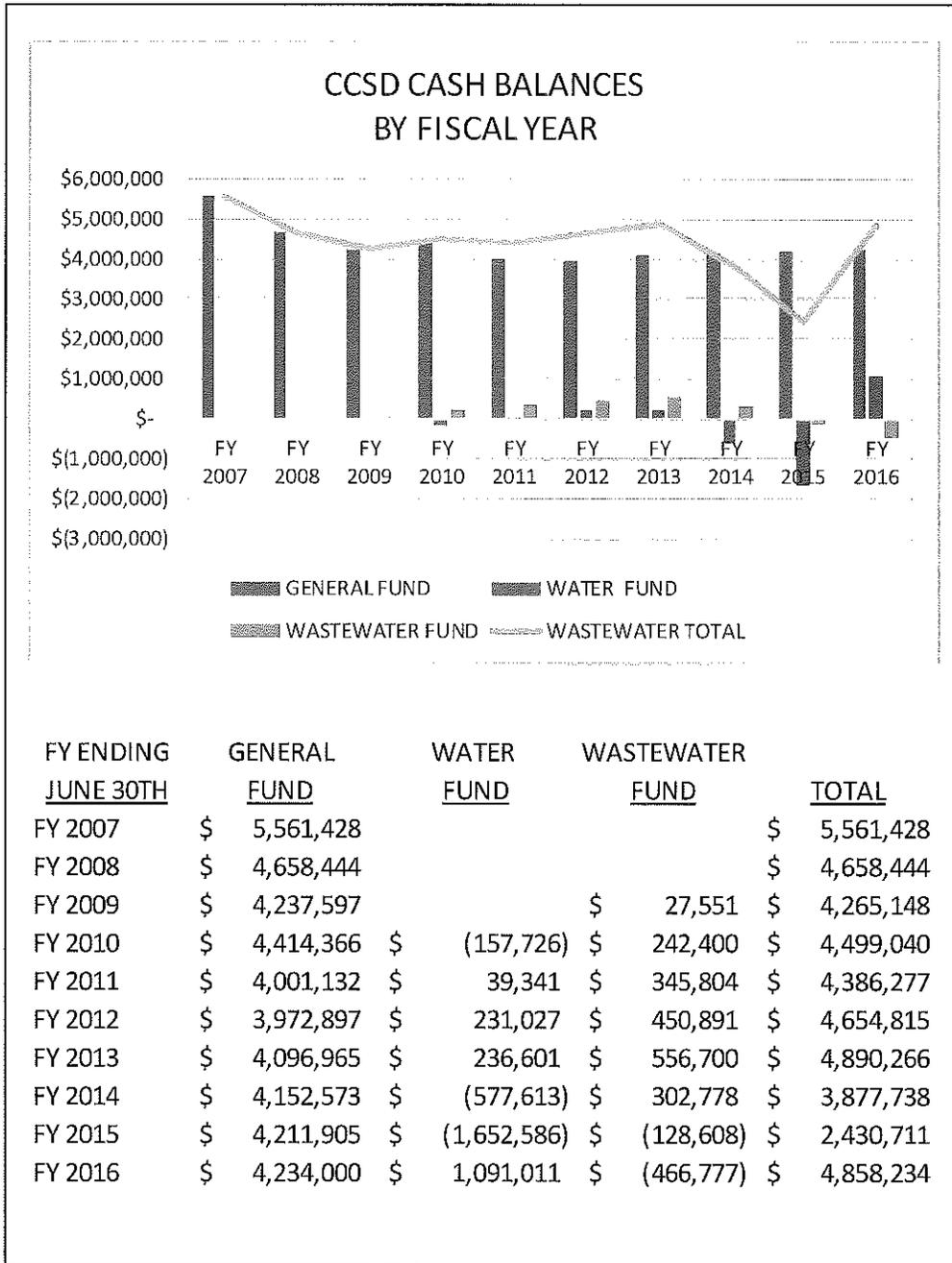
CCSD CASH POSITION	
DECEMBER 31, 2017	
PACIFIC PREMIER CHECKING BALANCE	\$1,758,592
PACIFIC PREMIER MONEY MARKET BALANCE	\$508,197
LAIF BALANCE	<u>\$691,459</u>
TOTAL CASH	\$2,958,248
OUTSTANDING CHECKS	<u>(44,127)</u>
AVAILABLE CASH	<u><u>\$2,914,121</u></u>

The cash flow projection for Cambria Community Services District for the Fiscal Year 2017-2018 is shown on the next page.

CCSD CASH FLOW PROJECTION 12/1/17 THROUGH 6/30/18

	<u>SWF CASH</u>	<u>OTHER CASH</u>	<u>TOTAL CASH</u>
CASH BALANCE 12/1/17	1,046,345	795,764	1,842,109
<u>CASH IN</u>			
PROPERTY TAX		1,782,734	1,782,734
FSBA (FIRE)		338,651	338,651
GRANT PPE (FIRE)		75,000	75,000
GRANT SAFER (FIRE)		78,160	78,160
GARBAGE FRANCHISE FEE		59,730	59,730
OTHER (GENERAL FUND)		88,949	88,949
WASTEWATER SALES		993,414	993,414
STANDBY/AVAIL FEES		107,250	107,250
WATER SALES		1,153,499	1,153,499
SWF SALES		448,223	448,223
STANDBY/AVAIL FEES		161,500	161,500
WAIT LIST FEES		1,233	1,233
OTHER (WATER FUND)		83,410	83,410
TOTAL CASH IN	-	5,371,752	5,371,752
<u>CASH OUT</u>			
PERSONNEL		2,806,107	2,806,107
UTILITIES		289,529	289,529
OPERATIONS		1,206,528	1,206,528
<u>CAPITAL PROJECTS:</u>			
- FIRE PERSONAL PROTECTIVE EQUIP		-	-
- EAST RANCH IMPROVEMENTS		-	-
- PURCHASE ADMIN OFFICE BUILDING		-	-
- PURCHASE FINANCE SOFTWARE		175,000	175,000
- REPLACE ADMIN SERVERS		35,000	35,000
- INFLUENT SCREEN		85,000	85,000
- STUART ST TANK REPAIR		-	-
- SWF PROJECT	175,000		175,000
<u>DEBT PAYMENTS</u>			
- FIRE TRUCK PURCHASE		-	-
- VEHICLE PAYMENTS		-	-
-LOAN PAYMENTS		409,461	409,461
TOTAL CASH OUT	175,000	5,006,625	5,181,625
NET CASH IMPACT	(175,000)	365,127	190,127
PROJECTED CASH BALANCE 6/30/18	871,345	1,160,891	2,032,236

The following chart and table show audited cash balances in the three funds on June 30th of each fiscal year for the last ten years.



DISTRICT DEBT SUMMARY**LONG TERM DEBT**

<u>FUND</u>	<u>DEBT</u>		<u>ORIGINAL</u> <u>PRINCIPAL</u>	<u>ISSUE</u> <u>DATE</u>	<u>AMOUNT</u>	<u>FINAL</u>	<u>INT</u> <u>RATE</u>	<u>ANNUAL</u> <u>PAYMENT</u>
	<u>HOLDER</u>	<u>PURPOSE</u>			<u>DUE</u> <u>6/30/17</u>	<u>PAYMENT</u> <u>DATE</u>		
Water	Note 1	Note 1	\$ 8,939,000	8/11/14	\$ 8,171,712	8/1/34	4.11%	\$ 659,426
Wtr/WW	Note 2	Note 2	\$ 1,585,000	3/23/11	\$ 971,000	9/23/23	4.55%	\$ 161,985

SHORT TERM DEBT

<u>FUND</u>	<u>DEBT</u>		<u>ORIGINAL</u> <u>PRINCIPAL</u>	<u>ISSUE</u> <u>DATE</u>	<u>AMOUNT</u>	<u>FINAL</u>	<u>INT</u> <u>RATE</u>	<u>ANNUAL</u> <u>PAYMENT</u>
	<u>HOLDER</u>	<u>PURPOSE</u>			<u>DUE</u> <u>6/30/17</u>	<u>PAYMENT</u> <u>DATE</u>		
Various	Note 3	Note 3	\$ 53,611	10/30/13	\$ 14,596	11/20/17	3.50%	\$ 14,596
General	Note 4	Note 4	\$ 31,350	7/31/13	\$ 6,793	7/30/18	0.00%	\$ 6,270
General	Note 5	Note 5	\$ 32,612	2/26/16	\$ 24,920	1/26/21	3.50%	\$ 7,645

INTERNAL LOAN

In Fiscal Year 2009-2010, the Water Fund borrowed \$166,000 from the General Fund to pay a required match on a grant from the Army Corps of Engineers. \$157,726 of that loan has been outstanding since June 30, 2010.

NOTES

Note 1. Borrowed from Western Alliance Bank to finance development of the Sustainable Water Facility.

Note 2. Borrowed from City National Bank to refund 1999 Water and Wastewater bonds.

Note 3. Borrowed from Morton Revocable Trust for two trucks.

Note 4. Borrowed from John Deere Financial for a tractor.

Note 5. Borrowed from Ford Motor Credit for a truck.

**CAMBRIA COMMUNITY SERVICES DISTRICT
BUDGET STATUS REPORT
JULY 1, 2017 THROUGH NOVEMBER 30, 2017**

CAMBRIA COMMUNITY SERVICES DISTRICT
 FY 2017 - 2018 July 1 through November 30, 2017
 SUMMARY OF ALL FUNDS

<u>GENERAL FUND</u>	<u>*REVENUES</u>	<u>*EXPENDITURES</u>	<u>CHANGE TO FUND BALANCE</u>
OPERATIONS			
GENERAL FUND: FIRE	\$307,938.00	\$776,021.00	\$ (468,083.00)
GENERAL FUND: FACILITIES & RESOURCES	\$50,681.00	\$239,246.00	\$ (188,565.00)
GENERAL FUND: PARKS & RECREATION	\$141,574.00	\$365,666.00	\$ (224,092.00)
GENERAL FUND: ADMINISTRATION	\$769,680.00	\$668,577.00	\$ 101,103.00
TOTAL GENERAL FUND	\$1,269,873.00	\$2,049,510.00	-\$779,637.00
WASTEWATER FUND			
WASTEWATER FUND	\$731,089.00	\$818,511.00	\$ (87,422.00)
DEPARTMENTS:			
WATER FUND: OPERATIONS	\$930,090.00	\$955,464.00	\$ (25,374.00)
WATER FUND: SWF CAP COST REC	\$332,404.00	\$426,698.00	\$ (94,294.00)
WATER FUND: SWF OPERATIONS	\$0.00	\$0.00	\$0.00
TOTAL WATER FUND	\$1,262,494.00	\$1,382,162.00	\$ (119,668.00)

*Note: Revenues earned reflect the period through October 2017 while expenditures reflect the period through November 2017.

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
FIRE DEPARTMENT**

5 MONTHS = 42%

<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>FY 16/17 BUDGET FY 17 - 18</u>	<u>ACTUAL THRU 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
REVENUES				
01 4310 01	PROPERTY TAXES	1,620,193	107,287	7%
01 4335 01	FIRE BENEFIT ASSESSMENT	451,534	112,827	25%
01 4370 01	WEED ABATE/FUEL REDUCTION	10,000	6,247	62%
01 4200 01	INTEREST INCOME	100	0	0%
01 4127 01	Mutual Aid Reimbursements	0	0	
01 4373 01	Inspection Fees	14,500	0	0%
01 4610 01	Grant Revenue: PPE (Personal Protecti	75,800	0	0%
01 4610 01	Grant Revenue: SAFER	117,240	81,577	70%
	GRANTS & DONATIONS REVENUE	193,040	81,577	42%
	FROM GENERAL FUND RESERVE	84,000	0	0%
TOTAL REVENUES		2,373,367	307,938	13%
EXPENDITURES				
01 5000 01	GROSS REGULAR WAGES	757,610	272,750	36%
01 5010 01	Overtime	108,947	57,030	52%
01 5031 01	Reservist Pay	105,120	39,460	38%
01 5020 01	Out of Class Pay	5,000	3,240	65%
	SUB-TOTAL SALARY & WAGES	976,677	372,479	38%
	SUB-TOTAL BENEFITS	556,904	137,189	25%
	TOTAL PERSONNEL COSTS	1,533,581	509,668	33%
01 6010 01	Ads-Legal/Other	0	292	
01 6014 01	Public Info General	0	2,003	
	INSURANCE & OTHER SERVICES	0	2,295	
01 6031F 01	M&R Fire Hydrants	3,000	66	2%
01 6033B 01	M&R Building	4,500	3,746	83%
01 6033G 01	M&R Grounds	2,500	0	0%
01 6040 01	M&R Equipment	900	65	7%
01 6041L 01	M&R Vehicles-Licensed	15,000	14,090	94%
01 6044 01	M&R Computer Services	1,815	1,805	99%
01 6063 01	Communication Equipment	15,000	0	0%
	EQUIP & BLDG MAINTENANCE	42,715	19,772	46%
01 6045 01	Computer Supplies & Upgrades	0	351	
01 6048 01	Security and Safety	1,200	150	13%
01 6050 01	Office Supplies	2,000	635	32%
01 6051 01	Postage & Shipping	0	73	

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
FIRE DEPARTMENT**

5 MONTHS = 42%

<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>FY 16/17 BUDGET FY 17 - 18</u>	<u>ACTUAL THRU 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
01 6053 01	Printing/Forms	3,000	424	14%
	OFFICE SUPPLIES & EQUIPMENT	<u>6,200</u>	1,633	26%
01 6054 01	Publications-Dues & Books	5,500	6,110	111%
01 6055 01	Government Fees & Licenses	48,584	42,731	88%
	DUES AND FEES	<u>54,084</u>	48,840	90%
01 6060C 01	Utilities-Wireless	2,565	1,204	47%
01 6060E 01	Utilities-Electricity	8,998	3,304	37%
01 6060G 01	Utilities-Gas	2,423	439	18%
01 6060I 01	Utilities-Internet	2,577	295	11%
01 6060P 01	Utilities-Phone	4,503	2,072	46%
01 6060S 01	Utilities-Sewer	1,296	585	45%
01 6060W 01	Utilities-Water	1,947	946	49%
	UTILITIES	<u>24,309</u>	8,845	36%
01 6080K 01	District Counsel	9,000	1,169	13%
01 6080L 01	Legal Services	9,000	0	0%
01 6080M 01	Other	15,375	39	0%
01 6220H 01	Physicals	0	0	
	PROFESSIONAL SERVICES	<u>33,375</u>	1,208	4%
01 6089 01	Emergency Medical Supplies	6,500	2,923	45%
01 6090 01	Operating Supplies	10,500	7,358	70%
01 6093 01	Small Tools & Equipment	2,500	0	0%
01 6094 01	Clothing & Uniforms	8,750	1,234	14%
01 6096 01	Fuel	10,000	6,196	62%
01 6220B 01	Breathing-SCBA	3,000	536	18%
01 6220D 01	Disaster Preparedness/CERT	7,000	1,279	18%
01 6220E 01	EOC Upgrade	0	0	
01 6220F 01	Fire Haz	12,352	15,405	125%
01 6220P 01	Personal Protective Equipment	93,800	0	0%
	OPERATING SUPP/EQUIP	<u>154,402</u>	34,930	23%
01 6220S 01	SURF RESCUE/NCOR	5,000	966	19%
01 6115 01	Meeting Expense	0	0	
01 6120A 01	Employee ALS Cert/Recirt Training	4,215	0	0%
01 6120E 01	Employee Travel/Reg/Fees	32,500	12,093	37%
01 6124 01	Employee Recognition	300	950	317%
01 6125 01	Employee Recruitment	0	0	
	TRAINING & TRAVEL	<u>37,015</u>	13,043	35%

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
FIRE DEPARTMENT**

5 MONTHS = 42%

<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>FY 16/17 BUDGET FY 17 - 18</u>	<u>ACTUAL THRU 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
01 6220A 01	OUTREACH/EDUCATION	6,000	0	0%
01 6180H 01	Pickup Truck-Interest	324	0	0%
01 2514 01	Pickup Truck-Principal	9,267	0	0%
	Fire Truck (5 Year Lease)	134,340	54,394	40%
	Chief/Command Pickup Truck (5 Year L	11,050	0	0%
	DEBT SERVICE	<u>154,981</u>	<u>54,394</u>	35%
01 6170 01	CAPITAL OUTLAY			
	Mobile Data Computer	0		
	Chief/Command Pickup Truck (5 Year L	0		
	CAPITAL OUTLAY	<u>0</u>	<u>0</u>	
SUBTOTAL OPERATING EXPENDITURES		<u>2,051,662</u>	<u>695,595</u>	34%
01 6200 01	ADMIN DPT ALLOCATION	<u>321,704</u>	<u>80,426</u>	25%
TOTAL EXPENDITURES		<u>2,373,366</u>	<u>776,021</u>	33%
TOTAL REVENUE LESS EXPENDITURES		<u>0</u>	<u>(468,084)</u>	

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
FACILITIES & RESOURCES DEPARTMENT**

5 MONTHS = 42%

<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>APPROVED BUDGET FY 17 - 18</u>	<u>ACTUAL THROUGH 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
REVENUES				
01 4310 02	Property Tax	604,442	40,025	7%
01 4500 02	Vet's Hall Rent	28,734	10,556	37%
01 4525 02	VH Rents-Private	200	0	0%
01 4590 02	VH Cleaning Fee	0	0	
	Total Vet's Hall	28,934	10,556	36%
01 4560 02	Rent - Banners	750	100	13%
01 4362 02	Insurance Reimbursement	1,000	0	0%
01 4610 02	Land Conservancy	3,000	0	0%
	Total Other	4,750	100	2%
TOTAL REVENUES		638,126	50,681	8%
EXPENDITURES				
01 5000 02	Regular Wages	198,897	77,832	39%
01 5010 02	Overtime	3,000	3,314	110%
	SUB-TOTAL SALARY & WAGES	201,897	81,146	40%
	SUB-TOTAL BENEFITS	140,521	62,415	44%
	TOTAL PERSONNEL COSTS	342,418	143,560	42%
01 6033V 02	M&R Vet's Hall	12,000	1,867	16%
01 6033B 02	M&R Buildings	12,000	3,617	30%
01 6033G 02	M&R Grounds	21,500	9,213	43%
01 6033L 02	M&R Street Light	1,000	(950)	-95%
01 6040 02	M&R Equipment	700	280	40%
01 6041L 02	M&R Vehicles Licensed	3,500	1,821	52%
01 6041N 02	M&R Vehicles Not Licensed	2,000	633	32%
01 6045 02	Comp etc Goods	500	0	0%
01 6033R 02	M&R Ranch	50,000	23,861	48%
	Total Maintenance & Repair	103,200	40,341	39%
01 6060C 02	Utilities Cell	788	258	33%
01 6060E 02	Utilities Elec	23,796	8,596	36%
01 6060G 02	Utilities Gas	1,577	444	28%
01 6060I 02	Utilities Internet	6,692	1,768	26%
01 6060P 02	Utilities Phone	504	635	126%
01 6060S 02	Utilities Sewer	3,052	1,333	44%
01 6060W 02	Utilities Water	4,880	2,219	45%
	Total Utilities	41,289	15,252	37%

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
FACILITIES & RESOURCES DEPARTMENT**

5 MONTHS = 42%

<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>APPROVED BUDGET FY 17 - 18</u>	<u>ACTUAL THROUGH 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
01 6080K 02	Pro Svc- Counsel	4,000	855	21%
01 6080M 02	Pro Svc- Misc	3,000	4,613	154%
	Total Professional Services	7,000	5,467	78%
01 6055 02	Govt Fees & Lic	300	0	0%
01 6048 02	Security & Safety	0	0	
01 6050 02	Office Supplies	500	0	0%
01 6070 02	Equip Rental	1,000	0	0%
01 6090 02	Dept Op Supply	14,000	4,371	31%
01 6093 02	Small Tools/Eqpt	6,000	0	0%
01 6094 02	Cloth/Uniform	1,200	0	0%
01 6096 02	Fuel	5,000	4,567	91%
	Total Other	28,000	8,938	32%
01 6115 02	Meeting Expense	0	112	
01 6120E 02	Tvl, Trn, Sem-Emp	0	0	
	Total Training	0	112	
01 2513 02	Principal-J. Deere	6,276	0	0%
01 2515 02	Principal-Ford PU City Nat'l Bank	0	0	
01 6180G 02	Interest-Ford PU	1,293	0	0%
01 2515 02	Ford PU Principal & Interest	6,352	0	0%
	Total Debt Service	13,921	0	0%
SUBTOTAL OPERATING EXPENDITURES		535,830	213,671	40%
01 6200 02	ADMIN DPT ALLOCATION	102,298	25,575	25%
TOTAL EXPENDITURES		638,128	239,246	37%
TOTAL REVENUE LESS EXPENDITURES		(1)	(188,565)	

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
PARK & RECREATION DEPARTMENT**

5 MONTHS = 42%

<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>APPROVED BUDGET FY 17 - 18</u>	<u>ACTUAL THROUGH 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
REVENUES				
01 4310 16	PROPERTY TAX	152,344	10,088	7%
01 4001 09	FRANCHISE FEES	79,640	0	0%
01 4390 16	OTHER	0	-	
	PROPOSITION 1A RESERVE	131,486	131,486	100%
TOTAL REVENUES		363,470	141,574	39%
EXPENDITURES				
01 6053 16	Printed Forms	1,000	0	0%
01 6080K 16	District Counsel			
01 6033R 16	M&R Ranch	10,157	10,000	98%
01 6170 16	CAPITAL OUTLAY	302,800	335,036	111%
SUBTOTAL OPERATING EXPENDITURES		313,957	345,036	110%
01 6200 16	ADMIN DPT ALLOCATION	49,513	20,630	42%
TOTAL OPERATING EXPENDITURES		363,470	365,666	101%
TOTAL OPERATING REVENUE LESS EXPENSE		0	(224,092)	

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
ADMINISTRATION DEPARTMENT**

5 MONTHS = 42%

<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>APPROVED BUDGET FY 17 - 18</u>	<u>ACTUAL THROUGH 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
REVENUES				
01 4013 09	Vac Rental Fees	600	405	68%
01 6200 09	Admin Dept Allocation	1,843,961	768,317.08	42%
01 4200 09	Interest Income	4,000	50	1%
01 4385 09	Radio Vault Rents	2,400	-	0%
01 4389 09	Public Records Request	1,200	-	0%
01 4390 09	Miscellaneous	2,000	907	45%
	Other	5,600	907	16%
TOTAL REVENUES		1,854,161	769,680	42%

EXPENDITURES

	Gross Regular Wages	751,175	277,592	37%
01 5010 09	Overtime	16,970	3,684	22%
01 5030 09	Part Time-Directors' Fees	30,000	12,100	40%
	Total Salaries & Wages	798,145	293,376	37%
	Benefits	437,047	164,612	38%
	Total Personnel Costs	1,235,192	457,988	37%
01 6010 09	Ads-Legal/Other	-	133	
01 6011I 09	Public Info	4,000	24	1%
01 6011N 09	Newsletter	-		
01 6011W 09	Website	4,935	0	0%
	Outreach/Education	8,935	157	2%
01 6030 09	Insurance	86,942	0	0%
01 6033B 09	M&R-Building	0	755	
01 6033G 09	M&R-Grounds	0	1,687	
01 6040 09	M&R-Equipment	0		
01 6041L 09	M&R-Licensed Vehicles	0	397	
01 6044 09	M&R-Computer Services	71,400	30,234	42%
	Maintenance	71,400	33,073	46%
01 6045 09	Computer Supplies & Upgrades	5,000	-	0%
01 6048 09	Security & Safety	0	126	
01 6050 09	Office Supplies	20,100	4,859	24%
01 6051 09	Postage & Shipping	4,764	1,511	32%

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
ADMINISTRATION DEPARTMENT**

		5 MONTHS = 42%		
<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>APPROVED BUDGET FY 17 - 18</u>	<u>ACTUAL THROUGH 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
01 6052 09	Bank Charges	2,200	354	16%
01 6053 09	Printing/Forms	1,300	742	57%
01 6070 09	Equipment Rental	500	-	0%
01 6090 09	Department Operating Supplies	1,785	809	45%
01 6094 09	Uniforms	0		
	Office Supplies & Equipment	35,649	8,400	24%
01 6054 09	Publications-Dues & Books	16,000	11,910	74%
01 6055 09	JPA/Gov't Fees	33,255	35,326	106%
	Dues and Fees	49,255	47,236	96%
01 6060C 09	Utilities-Wireless	2,427	2,092	86%
01 6060E 09	Utilities-Electricity	7,045	3,334	47%
01 6060G 09	Utilities-Gas	376	42	11%
01 6060I 09	Utilities-Internet	5,618	4,419	79%
01 6060P 09	Utilities-Telephone	15,275	4,092	27%
01 6060S 09	Utilities-Sewer	260	175	67%
01 6060W 09	Utilities-Water	118	80	67%
	Utilities	31,119	14,233	46%
01 6075 09	Office Rent	20,586	17,157	83%
01 6080A 09	Auditor	9,250	-	0%
01 6080K 09	District Counsel	88,000	57,542	65%
01 6080L 09	Legal	22,000	1,257	6%
01 6080M 09	Other	11,100	5,505	50%
01 6080T 09	Temporary Help	10,000	0	0%
01 6086 09	Outside Services	18,000	8,215	46%
01 6088 09	Claims	0		
	Professional Services	158,350	72,518	46%
01 6115 09	Meeting Expense	2,903	2,627	91%
01 6120D 09	Directors' Travel	5,000	353	7%
01 6120E 09	Training-LCW	4,500		0%
01 6120E 09	Employee Travel/Training	14,100	2,026	14%
01 6120E 09	Education	4,000		0%
01 6125 09	Employee Recruitment	3,000	1,838	61%
	Training and Travel	33,503	6,844	20%
01 6170 09	Replace Servers	35,000	10,972	31%
01 6170 09	Purchase Administrative Office	70,730		0%

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
ADMINISTRATION DEPARTMENT**

		5 MONTHS = 42%		
<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>APPROVED BUDGET FY 17 - 18</u>	<u>ACTUAL THROUGH 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
01 6170 09	Replace Administrative Software	17,500		0%
	Capital Outlay	123,230	10,972	9%
SUBTOTAL OPERATING EXPENDITURES		618,969	210,589	34%
TOTAL EXPENDITURES		1,854,161	668,577	36%
TOTAL REVENUE LESS EXPENDITURES		0	101,103	

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
WASTEWATER FUND**

5 MONTHS = 42%

<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>APPROVED BUDGET FY 17 - 18</u>	<u>ACTUAL THROUGH 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
REVENUES				
12 4000	Service Fees	1,986,828	698,707	35%
12 4360 12	Standby Availability	119,000	30,759	26%
12 4390 12	Miscellaneous	100	1,624	1624%
	Loan From General Fund	85,000	0	0%
TOTAL REVENUES		2,190,928	731,089	33%
EXPENDITURES				
12 5000 12	Regular Wages	420,692	160,724	38%
12 5010 12	Overtime	25,000	12,295	49%
12 5020 12	Standby Pay	18,250	6,850	38%
SUB-TOTAL SALARY & WAGES		463,942	179,869	39%
SUB-TOTAL BENEFITS		266,068	115,831	44%
TOTAL PERSONNEL COSTS		730,010	295,701	41%
12 6010 12	Ads-Legal	0	174	#DIV/0!
	OUTREACH/EDUCATION	0	174	#DIV/0!
12 6032C 12	M&R Collection System	5,000	5,268	105%
12 6032D 12	M&R Disposal Effluent	3,000	3,941	131%
12 6032G 12	M&R Generators	4,000	3,941	99%
12 6032L 12	M&R Lift Station	4,000	26,032	651%
12 6032P 12	M&R Pumps	2,500	22,915	917%
12 6032M 12	M&R Manholes	20,000		0%
12 6063 12	M&R Communications Equipment	5,000		0%
12 6035T 12	CCTV and Hydro Cleaning	12,500	5,800	46%
	COLLECTION SYSTEM REPAIRS	56,000	67,896	121%
12 6032S 12	Sludge Disposal	88,500	39,104	44%
12 6032T 12	Treatment Plant Repairs	50,000	72,178	144%
12 6033B 12	M&R Buildings	5,000	4,972	99%
12 6033G 12	M&R Grounds & Easements	14,400	629	4%
	M&R GROUNDS	19,400	5,601	29%
12 6035 12	Manhole Raising	2,000		0%
12 6037 12	SCADA		0	
12 6036T 12	Unplanned Maintenance	69,233	0	0%

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
WASTEWATER FUND**

5 MONTHS = 42%

<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>APPROVED BUDGET FY 17 - 18</u>	<u>ACTUAL THROUGH 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
	MAJOR MAINTENANCE	71,233	0	0%
12 6040 12	M&R Equipment	6,000	0	0%
12 6041L 12	M&R Vehicles-Licensed	6,250	1,359	22%
12 6041N 12	M&R Vehicles-Non-Licensed	1,900	451	24%
12 6041V 12	M&R Vehicles-Vactor	1,000	2,623	262%
12 6063 12	Communication Equipment	1,000		0%
	VEHICLE & EQUIPMENT REPAIRS	16,150	4,433	27%
12 6044 12	Computer Services	0	0	
12 6045 12	Computer Supplies & Upgrades	1,000	0	0%
12 6048 12	Security & Safety	2,000	0	0%
12 6050 12	Office Supplies	3,600	2,083	58%
12 6051 12	Postage	8,021	2,593	32%
12 6053 12	Printing/Forms	2,100	566	27%
	OFFICE SUPPLIES/EQUIPMENT	16,721	5,241	31%
12 6054 12	Publications/Dues	600	364	61%
12 6055 12	Government Fees/Licenses	90,000	2,342	3%
	DUES & FEES	90,600	2,705	3%
12 6060C 12	Utilities-Wireless	1,409	683	48%
12 6060E 12	Utilities-Electricity	200,000	90,606	45%
12 6060G 12	Utilities-Gas	1,327	252	19%
12 6060I 12	Utilities-Internet	4,903	1,852	38%
12 6060P 12	Utilities-Telephone	6,273	2,898	46%
12 6060W 12	Utilities-Water	11,000	4,573	42%
	UTILITIES	224,912	100,865	45%
12 6080K 12	District Counsel	3,000	3,743	125%
12 6080L 12	Legal	3,000	0	0%
12 6080M 12	Professional Services Misc	68,600	6,165	9%
12 6086 12	Outside Services	0	12,167	#DIV/0!
	PROFESSIONAL SERVICES	74,600	22,075	30%
12 6070 12	Equipment Rental	2,500	0	0%
12 6089 12	Emergency Medical Supplies	960		0%
12 6090 12	Operating Supplies	400	0	0%
12 6091 12	Lab Tests	23,500	7,924	34%
12 6092 12	Lab Supplies	3,000	1,645	55%
12 6093 12	Small Tools/Equipment	2,000	464	23%

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
WASTEWATER FUND**

5 MONTHS = 42%

<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>APPROVED BUDGET FY 17 - 18</u>	<u>ACTUAL THROUGH 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
12 6094 12	Clothing/Uniforms	2,400	0	0%
12 6095 12	Office Furniture/Equipment	0	0	
12 6096 12	Fuel	7,000	0	0%
	OPERATING SUPPLIES/EQUIP.	41,760	10,033	24%
12 6115 12	Meeting Exp.	500	0	0%
12 6120E 12	Employee Travel/Training	4,000	381	10%
12 6124 12	Employee Recognition	200	0	0%
12 6125 12	Recruitment	750	0	0%
	TRAINING & TRAVEL	5,450	381	7%
12 6180C 12	Interest-City Nat'l Bank	41,494	0	0%
12 2602 12	Principal-City Nat'l Bank	118,000		0%
	DEBT SERVICE	159,494	0	0%
12 6170 12	Influent Screen:			
12 6170 12	Construction/Installation	85,000		0%
	CAPITAL OUTLAY	85,000	0	0%
SUBTOTAL OPERATING EXPENDITURES		1,729,830	626,387	36%
12 6200 12	ADMIN DPT ALLOCATION	461,098	192,124	42%
TOTAL EXPENDITURES		2,190,928	818,511	37%
NET OPERATING INCOME/(LOSS)		0	(87,422)	

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
WATER FUND: OPERATIONS DEPARTMENT**

5 MONTHS = 42

<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>FY 16/17 APPROVED BUDGET</u>	<u>ACTUAL THROUGH 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
REVENUES				
11 4000	SALES	2,251,997	841,691	37%
11 4007 11	Returned Check Fee	400	370	93%
11 4008 11	Account Setup/Close Fees	6,000	2,915	49%
11 4373 11	Inspection Fees	8,450	2,985	35%
	ACCOUNT SERVICE FEES	<u>14,850</u>	<u>6,270</u>	42%
11 4124 11	ADMINISTRATIVE FEES	3,300		0%
11 4010 11	Penalties	55,000	14,344	26%
11 4011 11	Service Disconnect/Reconnect	50	79	158%
	LATE FEES	<u>55,050</u>	<u>14,422</u>	26%
11 4360 11	STANDBY AVAILABILITY	178,000	46,508	26%
11 4101 10	WAIT LIST FEES	61,630	20,669	34%
11 4100 11	Connect Rev - SFR	20,000	79	
11 4390 11	Other	4,500	450	10%
	OTHER	<u>24,500</u>	<u>529</u>	2%
RESOURCE CONSERVATION				
11 4050 10	ADMIN FEES	1,939	-	0%
11 4110 10	REMODEL FEES	75,000	0	0%
11 4122 10	RETRO FIT IN-LIEU FEES	2,500		0%
11 4124 10	ASSIGNMENT FEES	4,150	0	0%
11 1020 10	VOLUNTARY LOT MERGER	20,000		0%
	RESOURCE CONSERVATION	<u>103,589</u>	<u>-</u>	0%
TOTAL REVENUES		2,692,917	930,090	35%
EXPENDITURES				
11 5000 11	Salary & Wages	460,083	146,422	32%
11 5010 11	Overtime	25,000	19,448	78%
11 5020 11	Standby Pay	18,250	7,000	38%
	SUB-TOTAL SALARY & WAGES	<u>503,333</u>	<u>172,871</u>	34%
	SUB-TOTAL BENEFITS	<u>335,760</u>	<u>123,748</u>	37%
	TOTAL PERSONNEL COSTS	<u>839,093</u>	<u>296,619</u>	35%
11 6031D 11	M&R-Water Distribution	25,000	74,460	298%
11 6031F 11	M&R-Fire Hydrants	6,000	-	0%
11 6031G 11	M&R-Generators	1,000	-	0%

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
WATER FUND: OPERATIONS DEPARTMENT**

5 MONTHS = 42

<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>FY 16/17 APPROVED BUDGET</u>	<u>ACTUAL THROUGH 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
11 6031L 11	M&R-Water Leimert	2,000	544	27%
11 6031M 11	M&R-Meters	5,000	-	0%
11 6031Q 11	M&R-SR 3 Well	2,000	-	0%
11 6031R 11	M&R-SR 4	10,000	5,247	52%
11 6031S 11	M&R-Storage	13,500	-	0%
11 6031T 11	M&R-Treatment	20,000	10,490	52%
11 6031V 11	M&R-Valves	6,000	518	9%
11 6031W 11	M&R-Wells	7,500	9,973	133%
11 6031Y 11	M&R-Yard	5,100	2,172	43%
	DELIVERY SYSTEM REPAIRS	103,100	103,405	100%
11 6033B 11	M&R-Buildings	2,500	-	0%
11 6033G 11	M&R-Grounds	15,000	7,500	50%
	PLANT REPAIRS	17,500	7,500	43%
11 6037 11	SCADA Maintenance	15,000		
11 6036 11	Unplanned Maintenance	100,000		
	MAJOR MAINTENANCE	115,000	-	0%
11 6040 11	M&R-Equipment	1,000		0%
11 6041L 11	M&R-Vehicles-Licensed	5,000	8,068	161%
11 6041N 11	M&R-Vehicles-Non Licensed	2,000	-	0%
11 6063 11	Communication Equipment	5,000		0%
	VEHICLE & EQUIP REPAIRS	13,000	8,068	62%
11 6044 11	Computer Services	1,500	-	0%
11 6045 11	Computer Supplies & Upgrades	1,000	-	0%
11 6050 11	Office Supplies	3,000	-	0%
11 6051 11	Postage	11,054	4,073	37%
11 6053 11	Printing/Forms	3,000	566	19%
	OFFICE SUPPLIES & EQUIP	19,554	4,639	24%
11 6054 11	Dues & Publications	15,000	14,274	95%
11 6055 11	Gov't Fees & Licenses	42,700	2,242	5%
	GOVERNMENT FEES & DUES	57,700	16,516	29%
11 6059 11	BAD DEBT & CLAIMS	1,000	179	18%
11 6060C 11	Utilities-Wireless	1,980	1,176	59%
11 6060E 11	Utilities-Electricity	146,947	72,322	49%
11 6060G 11	Utilities-Gas	1,236		0%
11 6060I 11	Utilities-Internet	4,005	1,230	31%
11 6060P 11	Utilities-Telephone	5,784	2,639	46%

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
WATER FUND: OPERATIONS DEPARTMENT**

5 MONTHS = 42

<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>FY 16/17 APPROVED BUDGET</u>	<u>ACTUAL THROUGH 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
11 6060S 11	Utilities-Sewer	779	524	67%
11 6060W 11	Utilities-Water	1,978	-	0%
	UTILITIES	162,709	77,892	48%
11 6078 11	LEASE-WELL SITE	36,200	-	0%
12 6080G 11	Prof Svcs GIS	7,500	-	0%
11 6080K 11	District Counsel	20,000	7,794	39%
11 6080L 11	Legal	12,500	7,087	57%
11 6080M 11	Professional Services Misc	47,600	20,413	43%
	PROFESSIONAL SERVICES	87,600	35,294	40%
11 6048 11	Security & Safety	2,000	-	0%
11 6090 11	Operating Supplies	10,000	775	
11 6090B 11	Sensor Cleaning	-	-	
11 6091 11	Lab Tests	28,000	5,201	19%
12 6091G 11	Calibration	2,625	2,497	95%
11 6092 11	Lab Supplies	1,500		0%
11 6093 11	Small Tools/Equip	4,000	3,228	81%
11 6094 11	Clothing/Uniforms	8,000	2,772	35%
11 6096 11	Fuel	12,000		0%
	OP SUPPLIES/EQUIPMENT	68,125	14,472	21%
11 6115 11	Meeting Expense	1,000		0%
11 6120E 11	Employee Travel/Training	5,000	2,373	47%
11 6125 11	Recruitment	750	-	0%
	TRAINING & TRAVEL	6,750	2,373	35%
11 6170 11	Stuart Street Tank Repair	64,000	-	
	CAPITAL PROJECTS	64,000	-	0%
11 6180G 11	Interest-Truck	3,000	3,000	100%
11 2515 11	Principal-Truck	6,886	6,611	96%
	DEBT SERVICE	9,886	9,611	97%
RESOURCE CONSERVATION				
11 60111 10	Public Information	4,000	0	
11 6080V 10	Voluntary Lot Merger Program	20,000	-	0%
11 6090 10	Operating Supplies	7,500	0	
11 6611 10	Rebate Program	7,500	0	
	RESOURCE CONSERVATION	39,000	-	0%
SUBTOTAL OPERATING EXPENDITURES		1,640,217	576,569	35%

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
WATER FUND: OPERATIONS DEPARTMENT**

5 MONTHS = 42

<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>FY 16/17 APPROVED BUDGET</u>	<u>ACTUAL THROUGH 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
11 6200 11	ADMIN DPT ALLOCATION	909,348	378,895	42%
TOTAL EXPENDITURES		2,549,565	955,464	37%
NET OPERATING INCOME/(LOSS)		143,352	(25,374)	-18%

**CAMBRIA COMMUNITY SERVICE DISTRICT
FISCAL YEAR 2017 - 2018 BUDGET
WATER FUND: SUSTAINABLE WATER FACILITY
CAPITAL COST RECOVERY DEPARTMENT**

<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>PROPOSED BUDGET FY 17 - 18</u>	<u>ACTUAL THROUGH 11/30/2017</u>	<u>PERCENT THRU 11/30/2017</u>
REVENUES				
39 4041 11	Bi-monthly Base Charge	391,691	123,157	31%
39 4051 11	Bi-monthly Usage Charge	504,756	209,247	41%
TOTAL REVENUES		896,447	332,404	37%
EXPENDITURES				
39 5000 11	Wages & Benefits	130,176		
39 6031Z 11	Maintenance	12,000	63,597	530%
39 6055 11	Govt Fees & Licenses	40,000		0%
39 6060E11	Utilities (Electric)	12,000	8,589	72%
39 6091B11	Operating Supplies	3,000		0%
39 6091F 11	Remote System Monitorin	6,480	500	8%
39 6091H11	Lab Testing	21,120	53,079	251%
39 6080K11	Prof Svcs: Counsel	6,000	23,816	397%
39 6080L11	Prof Svcs: Legal	-	236	
39 6080M11	Prof Svcs: Other		37,303	
	PROFESSIONAL SERVICES	230,776	187,120	
39 6180I 11	Interest-Bank Loan	332,533	167,929	50%
11 2513 11	Principal-Bank Loan	326,893	-	0%
39 6829D 11	Performance Bond	71,650	71,649	100%
	DEBT SERVICE	731,076	239,578	33%
TOTAL EXPENDITURES		961,852	426,698	44%
NET OPERATING INCOME/(LOSS)		(65,405)	(94,294)	144%

NOTE:

THERE IS NO BUDGET BEING PROPOSED FOR SWF OPERATIONS IN FY 17-18 HOWEVI
IN FY 16-17 THE SWF OPERATIONS BUDGET HAD A LOSS OF \$163,936.

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2017 - 2018 CAPITAL PROJECTS BUDGET
WATER FUND SUSTAINABLE WATER FACILITY (SWF)**

<u>SWF ONE-TIME REVENUES</u>	Approved Budget FY 2017/18	Already Received 11/30/2017
Loan (Installment Sale)	\$8,939,000	\$8,939,000
Proposition 84 IRWM Project	4,382,256	4,382,256
TOTALS	\$13,321,256	\$13,321,256

<u>CDM SMITH TASK ORDERS</u>	Approved Budget FY 2017/18	Already Spent 11/30/2017
Task Order #1: Hydrological Modeling	\$174,495	\$174,495
Task Order #2: Preconstruction Engineering	\$299,601	\$299,601
Task Order #3: Preconstruction Services	913,168	913,168
Task Order #4: Permitting: Prepurchase Assistan	518,053	518,053
Task Order #5: Permitting & Environmental	584,277	584,277
Task Order #6: Permitting & Environmental	317,071	191,698
TOTALS	\$2,806,665	\$2,681,292

<u>DESIGN BUILD CONTRACT WITH CDM CONSTRUCTORS</u>	Approved Budget FY 2017/18	Already Spent 11/30/2017
Design Build Contract	\$6,647,919	\$6,647,919
Change Order #1	511,602	511,602
Change Order #2	123,953	123,953
Change Order #3	83,268	83,268
TOTALS	\$7,366,742	\$7,366,742

<u>SWF EXPENDITURES: OTHER</u>	Approved Budget FY 2017/18	Already Spent 11/30/2017
General Costs		
Primarily FGL	\$58,087	\$58,087
Flag Lot Investigation	1,315	1,315
RWQCB Permitting Fees	44,706	44,706
RWQCB-mandated Environmental Surety Bond (71,839	71,839
Telemetry Upgrade	83,000	-
Tracer Testing 2016	102,120	102,120
Remote Sensing Installation at SS Creek Bridge	10,000	-
Tuff Box Laptop Computer	5,000	
Battery Backup for all PLCs (incl installation)	20,000	

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2017 - 2018 CAPITAL PROJECTS BUDGET
WATER FUND SUSTAINABLE WATER FACILITY (SWF)**

Pressure Transducer (impound basin)	10,000	
OPT 10 Software (data logging)	5,000	
TOTALS	\$411,067	\$278,067

Regular Coastal Development Permit	Approved Budget FY 2017/18	Already Spent 11/30/2017
Environmental Impact Report to support Reg CDP (MBI)	\$168,450	\$168,450
CDM EIR Support	\$100,000	\$57,390
Amend 1 to EIR (MBI)	\$346,016	\$346,016
Permitting Support (CDM SMITH TO8)	\$94,786	\$35,625
Tracer Study Support (CDM SMITH TO7)	\$161,052	\$50,780
Future Mitigation Measures	\$744,162	\$85,440
TOTALS	\$1,614,466	\$743,701

Professional Services Costs:	Approved Budget FY 2017/18	Already Spent 11/30/2017
Public Outreach	\$55,100	\$55,100
Rate Study, Legal Services	\$66,042	\$39,571
Debt Costs of Issuance	\$143,001	\$143,001
Legal Services (RE Landwatch Lawsuit)	\$407,645	\$407,645
Computer Programming	\$7,600	\$7,600
CCSD Labor Expensed to CIP Project	\$0	\$0
Strategic Advisor	\$122,258	\$88,258
TOTALS	\$801,646	\$741,175

SWF START-UP EXPENDITURES	Approved Budget FY 2017/18	Already Spent 11/30/2017
Start-Up Expenditures		
Power	\$20,320	\$20,320
Chemicals	\$28,275	\$28,275
Consumables (membranes, filters, UV lamps, etc)	\$0	\$0
Maintenance	\$22,284	\$22,284
Impound Basin Monitoring	\$0	\$0
Advanced Water Treatment Plant Sampling	\$141,185	\$141,185

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2017 - 2018 CAPITAL PROJECTS BUDGET
WATER FUND SUSTAINABLE WATER FACILITY (SWF)**

Baseline Monitoring to support Adaptive Manag	\$74,902	\$74,902
Start-Up Plant Operators (Three Month Co	\$136,300	\$136,300
TOTALS	\$423,266	\$423,266

SUMMARY

SUSTAINABLE WATER FACILITY PROJECT

APPROVED BUDGET FY 2017/18	ACTUAL THROUGH 11/30/2017
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SOURCES OF FUNDS

Loan (Installment Sale)	8,939,000	8,939,000
Proposition 84 Expedited Draught Grant	4,382,256	4,382,256
TOTAL FUNDS AVAILABLE	13,321,256	13,321,256

EXPENDITURES	\$13,423,852	\$12,234,243
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FUNDS AVAILABLE LESS EXPENDITURES	(102,596)	1,087,013
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Fire Department

Revenues. Revenues are only at 13% because very few property taxes have been received which is expected.

Expenditures. 42% of the fiscal year has elapsed and only 33% of expenditures have been incurred.

GL 01 6140L 01 (Vehicle Maintenance Licensed) is already at 94% of budget.

GL 01 6055 01 (Government Fees) is already at 88% of budget because annual dispatch fees have already been paid to SLO County.

GL 01 6096 01 for fuel needs to be reconciled.

GL 01 6220F 01 exceeds budget due to actual cost to mitigate fuel hazard properties. The extra costs will be recovered when the property owners pay the invoices for this service.

Facilities & Resources.

Revenues. Revenues are only at 8% because very few property taxes have been received which is expected.

Expenditures. 42% of the fiscal year has elapsed and only 37% of expenditures have been incurred.

GL 01 6080M 02 was charged \$4,613 for erosion plans from Civil Design studios. This probably should have been charged to the Fiscalini Ranch project GL 01 6170 02.

GL 01 6096 02 for fuel needs to be reconciled.

Park & Recreation.

Revenues. Revenues are at 39% of budget even though very few property taxes have been received which is expected.

Expenditures. Expenditures have already exceeded budget primarily due to the fact that the Fiscalini Ranch project is \$32,000 over budget.

Administration.

Revenues. Revenues are at 42% of budget because almost all revenues are from allocations to other funds and departments.

Expenditures. 42% of the fiscal year has elapsed and only 37% of expenditures have been incurred.

GL 01 6055 09 (Government Fees) has already slightly exceeded budget but most anticipated expenditures have been made.

GL 01 6080K 09 (Legal Fees) are already 65% of budget.

GL 01 6115 09 (Meeting expense) is already 91% of budget.

Wastewater Fund.

Revenues. Revenues are at 33% of budget primarily because only two out of six billing cycles have been invoiced. The review for December include invoices for the November/December billing cycle which will more accurately reflect 50% of revenues.

Expenditures. 42% of the fiscal year has elapsed and only 37% of expenditures have been incurred.

Collection System Repairs (GLs 12 60xx 12) are already over budget by almost \$12,000.

GL 12 6032T 12 (Treatment Plant Repairs) are already \$22,000 over budget.

GL 12 6036T 12 (Unplanned Maintenance) includes \$69,233 to offset the above unforeseen expenditures.

GL 12 6086 12 (Outside Services) reflects expenditures of \$12,167 for Balance Public Relations which should be in GL 12 6080M 12.

Water Department Operations.

Revenues. Revenues are at 37% of budget primarily because only two out of six billing cycles have been invoiced. The review for December include invoices for the November/December billing cycle which will more accurately reflect 50% of revenues.

Expenditures. 42% of the fiscal year has elapsed and only 37% of expenditures have been incurred. Delivery System Repairs have already slightly exceeded the annual budget with GL 11 6031D 11 (M&R Water Distribution) already exceeding budget by almost \$50,000.

This budget includes \$100,000 for unplanned maintenance in GL 11 6036 11.

Water Fund SWF Cost Recovery.

Revenues. Revenues are at 37% of budget primarily because only two out of six billing cycles have been invoiced. The review for December include invoices for the November/December billing cycle which will more accurately reflect 50% of revenues.

Expenditures. 42% of the fiscal year has elapsed and only 27% of expenditures have been incurred. This is primarily due to the fact that the loan payment for principal has not yet been made. That is a \$491,497 payment.

GLs 40 6031Z 11 and 40 6031Z 12 (Maintenance) total \$63,597 which is \$51,597 more than the budget for the year.

GL 39 6080K 11 (Legal) is already almost \$18,000 more than budgeted for the year. Perhaps this should be charged to the SWF Project instead of to SWF Cost Recovery.



Cambria CSD Fire Department January 18, 2018 CCSD Board Meeting

December 2017

Prevention and Education

- 2 Residential rough/hydro inspections were completed
- 4 Fire final inspections
- 0 Residential site visits for building questions
- 8 Fire plan reviews
 - 2152 Latham
 - 6180 Moonstone
 - 525 Ashby
 - 421 Ardath
 - 348 Harvey
 - 498 Huntington
 - 250 Cambridge
 - 2250 Yorkshire
- 4 Engine company commercial fire and life safety inspections were conducted
- 0 Public education events
- 14 Residential smoke/carbon monoxide detectors were installed and or the batteries changed
- 8 Contacts with people regarding fire prevention questions
- 3 Fire Engine and Station tours

Hydrants Maintenance & Testing

Date	Water Used	Hydrants Completed	Hours
June	3,768	32	52
July	0	0	0
August	1,650	21	16
September	0	30	18
October	0	15	12
November	0	0	0
December	0	0	0
Total	5,418	98	98

Meetings and Affiliations

- SLO County Chief's meeting December 8th, 0900 Pismo
- CCSD meeting December 11th, 1000 Vet's Hall
- Firesafe Focus meeting December 13th, 1500 Station 57
- CCSD meeting December 14th, 1000 Vet's Hall
- CCFPA December 21st, 0900 SLO

Operations and News

- Training hours: 106 hours, Training for the month of November was primarily focused on the following topics:
 - 5792 orientation
 - ALS review
 - Pump operations
 - SLICERS review
- Season of Hope and Toys for Tots

Fire Statistics are attached for your review

CMB Fire Monthly Stats: Incidents

Categories	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Totals
Fire	0	2	0	2	0	0	2	0	1	1	1	1	10
Hazardous Mat.	0	0	0	0	0	0	0	0	0	0	0	0	0
Medical	64	48	47	54	49	45	41	35	42	49	49	49	572
(Ocean Rescue)	0	0	0	1	1	3	0	0	1	0	0	0	6
(Cliffside Rescue)	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle TC	1	2	4	2	1	2	2	3	3	0	1	1	22
Hazardous Situations	13	27	5	3	7	3	0	2	2	3	3	0	68
Public Service Assist	17	13	17	16	11	15	18	13	21	15	20	23	199
False Alarms	10	16	8	9	12	11	20	16	13	23	11	14	163
Agency Assist	0	0	0	0	0	0	0	0	0	0	0	0	0
Mutual Aid	0	0	0	0	3	2	2	0	0	0	0	1	8
(Structure Fire)	0	0	0	0	2	0	0	0	0	0	0	0	2
(Vegetation Fire - In County)	0	0	0	0	1	2	2	0	0	0	0	0	5
(Vegetation Fire - Out of County)	0	0	0	0	0	0	0	0	0	0	0	1	1
Auto Aid	0	0	0	0	2	1	6	1	3	0	0	1	14
(Structure Fire)	0	0	0	0	0	0	0	0	0	0	0	0	0
(Vegetation Fire)	0	0	0	0	0	1	6	0	3	0	0	1	11
(Vehicle Accident)	0	0	0	0	2	0	0	1	0	0	0	0	3
Fire Investigations	0	0	0	0	0	0	0	0	1	1	0	0	2
Monthly Response Totals	105	108	81	87	91	79	91	70	86	92	85	92	1067

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF DECEMBER, 2017

5A

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description	Account#
ABALONE COAST ANALYTICAL, INC.	66252	12/5/2017	1	\$120.00	WW/TOTAL SUSPENDED SOLIDS QUANTI TRAY METALS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	66252	12/5/2017	1	\$70.00	WW/TOTAL SUSPENDED SOLIDS METALS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	66252	12/5/2017	1	\$75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	66305	12/7/2017	1	\$95.00	WW/TOTAL SUSPENDED SOLIDS AND METALS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	66305	12/7/2017	1	\$100.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	66335	12/19/2017	1	\$120.00	WW/TOTAL SUSPENDED SOLIDS METALS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	66335	12/19/2017	1	\$95.00	WW/TOTAL SUSPENDED SOLIDS AND METALS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	66335	12/19/2017	1	\$75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	66335	12/19/2017	1	\$14,186.80	SWF/TITLE 22 ORGANICSTCP LOW LEVEL EPA521 DIOXINS	40 6091H 11
ABALONE COAST ANALYTICAL, INC.	66335	12/19/2017	1	\$9,045.00	SWF/WELLS AT AWTP	40 6091H 11
ABALONE COAST ANALYTICAL, INC.	66391	12/21/2017	1	\$2,024.00	SWF/EXT-FORMALDEHYDE	40 6091H 11
ABALONE COAST ANALYTICAL, INC.	66391	12/21/2017	1	\$166.25	WW/LAB DIRECTOR HOURS DECEMBER 2017	12 6091 12
ABALONE COAST ANALYTICAL, INC.	66413	12/22/2017	1	\$100.00	WW/TOTAL SUSPENDED SOLIDS AND QUANTI TRAY	12 6091 12
				TOTAL	\$26,272.05	
ADVANTAGE LASER PRODUCTS	66306	12/7/2017	1	\$142.50	ADM/3 SLEEVES CHECK STOCK 606-BP PAYROLL & A/P	01 6050 09
ADVANTAGE LASER PRODUCTS	66306	12/7/2017	2	\$135.00	ADM/MICR TONER CF208X CHECK PRINTER	01 6050 09
ADVANTAGE LASER PRODUCTS	66306	12/7/2017	3	\$47.56	ADM/FREIGHT	01 6050 09
				TOTAL	\$325.06	
ADVANTAGE TECH SVCS, INC.	66253	12/5/2017	1	\$6,355.00	WD/STUART ST ROOF REPAIRS THRU OCTOBER 31, 2017	11 1818A 11
				TOTAL	\$6,355.00	
AGP VIDEO	66307	12/7/2017	1	\$2,418.75	ADM/11/7 BOD MTG 11/16 BOD MTG INTERNET STREAMING	01 6086 09
				TOTAL	\$2,418.75	
ALPHA ELECTRICAL SERVICE	66254	12/5/2017	1	\$290.12	WW/SERVICE CALL 11/20/17 RECONNECT EFFLUENT PUMP	12 6032T 12
ALPHA ELECTRICAL SERVICE	66336	12/19/2017	1	\$517.50	WW/SERVICE CALL 12/05/17 EFFLUENT PUMPS	12 6036 12
				TOTAL	\$807.62	
AMERICAN WATER WORKS ASSN	66337	12/19/2017	1	\$210.00	WD/ANNUAL & SECTIONAL DUES SMALL SYST UTIL MEMB	11 6054 11
AMERICAN WATER WORKS ASSN	66337	12/19/2017	2	\$210.00	WW/ANNUAL & SECTIONAL DUES SMALL SYST UTIL MEMB	12 6054 12
				TOTAL	\$420.00	

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Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description	Account#
ANDREW THOMSON	66410	12/21/2017	1	\$150.00	WD/TROUBLESHOOT FLOW METER ISSUES 11/23/17	11 6031W 11
ANDREW THOMSON	66410	12/21/2017	1	\$150.00	WD/TROUBLESHOOT GROOV OFFLINE 11/28/17	11 6094 11
ANDREW THOMSON	66410	12/21/2017	1	\$300.00	WW/LS9 CHANGE AVERAGING FILTER ULTRASONIC TRANSMIT	12 6032L 12
ANDREW THOMSON	66410	12/21/2017	1	\$375.00	WD/COMPLETE NOV DATA 12/5 TROUBLESHOOT LOG 12/6	11 6031W 11
			TOTAL	\$975.00		
AT&T	66309	12/7/2017	1	\$143.94	WW/ALARM LIFT STN B4 PHONE SVC 11/25/17-12/24/17	12 6060P 12
AT&T	66338	12/19/2017	1	\$296.51	WD/ALARM AT VAN GORDON WELL FIELD 12/7-01/06, 2018	11 6060P 11
			TOTAL	\$440.45		
AT&T/CALNET3	66414	12/22/2017	1	\$16.14	WW/ALARM AT LIFT STN 8 924-1548 SVC THRU 12/09/17	12 6060P 12
AT&T/CALNET3	66414	12/22/2017	1	\$13.36	WW/ALARM AT LIFT STN B3 SVC THRU 12/09/2017	12 6060P 12
AT&T/CALNET3	66414	12/22/2017	1	\$31.32	FD/927-6242 2284 CENTER ST SVC THRU 12/09/17	01 6060P 01
AT&T/CALNET3	66414	12/22/2017	1	\$0.35	F&R/PHONE LINE 927-6220 SVC THRU 12/09/2017	01 6060P 02
AT&T/CALNET3	66414	12/22/2017	1	\$16.14	WW/ALARM AT LIFT STN B1 SVC THRU 12/09/17	12 6060P 12
AT&T/CALNET3	66414	12/22/2017	1	\$16.18	WW/ALARM AT LIFT STN B2 924-1068 SVC THRU 12/9/17	12 6060P 12
AT&T/CALNET3	66414	12/22/2017	1	\$13.09	WW/ALARM AT LIFT STN B 924-1492 SVC THRU 12/9/17	12 6060P 12
AT&T/CALNET3	66414	12/22/2017	1	\$16.29	WW/ALARM AT LIFT STN A 924-1538 SVC THRU 12/09/17	12 6060P 12
AT&T/CALNET3	66414	12/22/2017	1	\$16.13	WW/ALARM AT LIFT STN A1 924-1078 SVC THRU 12/09/17	12 6060P 12
AT&T/CALNET3	66414	12/22/2017	1	\$16.18	WW/FAX LINE 927-1078 SVC THRU 12/09/17	12 6060P 12
AT&T/CALNET3	66414	12/22/2017	1	\$16.30	WD/TELEMETRY SYSTEM 927-0398 SVC THRU 12/09/17	11 6060P 11
AT&T/CALNET3	66414	12/22/2017	1	\$34.69	F&R/VETS HALL ALARM 927-0493 SVC THRU 12/09/17	01 6060P 02
AT&T/CALNET3	66414	12/22/2017	1	\$16.11	WW/ALARM AT LIFT STN 4 927-1518 SVC THRU 12/09/17	12 6060P 12
AT&T/CALNET3	66414	12/22/2017	1	\$16.11	WW/ALARM AT LIFT STN 8 927-1591 SVC THRU 12/09/17	12 6060P 12
AT&T/CALNET3	66414	12/22/2017	1	\$16.10	WD/LEIMERT PUMP STN 927-1972 SVC THRU 12/09/17	11 6060P 11
AT&T/CALNET3	66414	12/22/2017	1	\$16.67	ADM/FAX LINE 927-5584 SVC THRU 12/09/17	01 6060P 09
AT&T/CALNET3	66414	12/22/2017	1	\$0.05	WD/PHONE AND FAX LINE 927-6226 SVC THRU 12/09/17	11 6060P 11
AT&T/CALNET3	66414	12/22/2017	1	\$0.05	WD/PHONE AND FAX LINE 927-6226 SVC 11/10-12/9/2017	11 6060P 11
AT&T/CALNET3	66414	12/22/2017	1	\$49.51	WW/PHONE SERVICE 927-6250 SVC THRU 12/09/17	12 6060P 12
			TOTAL	\$320.77		
BADGER METER INC.	66340	12/19/2017	1	\$30.00	WD/ORION CELLULAR 1XRTT SERV UNIT NOVEMBER 2017	11 6080 11
			TOTAL	\$30.00		
BALANCE PUBLIC RELATIONS	66236	12/4/2017	1	\$2,333.34	SWF/CONSULTING SERVICES: GRANT FUNDING 12/2017	39 1829K 11
BALANCE PUBLIC RELATIONS	66236	12/4/2017	2	\$2,333.33	WD/CONSULTING SERVICES: GRANT FUNDING 12/2017	11 6080M 11

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BALANCE PUBLIC RELATIONS	66236	12/4/2017	3	\$2,333.33	WW/CONSULTING SERVICES: GRANT FUNDING 12/2017	12 6086 12
			TOTAL	\$7,000.00		
BORAH'S AWARDS	66392	12/21/2017	1	\$23.79	ADM/39 ENGRAVED LETTERS	01 6115 09
BORAH'S AWARDS	66392	12/21/2017	2	\$3.68	ADM/PLASTIC MAT	01 6115 09
BORAH'S AWARDS	66392	12/21/2017	3	\$0.29	ADM/TAX	01 6115 09
BORAH'S AWARDS	66392	12/21/2017	4	\$6.00	ADM/FREIGHT	01 6115 09
			TOTAL	\$33.76		
BOUND TREE MEDICAL, LLC	66341	12/19/2017	1	\$226.34	FD/GLOVES, SUCTION UNIT ASPIRATOR FILTER NEEDLE	01 6089 01
			TOTAL	\$226.34		
BRENNTAG PACIFIC, INC.	66256	12/5/2017	1	\$459.98	WD/CHEMICALS	11 6031T 11
BRENNTAG PACIFIC, INC.	66342	12/19/2017	1	\$245.51	WD/CHEMICALS	11 6031T 11
			TOTAL	\$705.49		
BUHL, JASON	66237	12/4/2017	1	\$45.00	WD/MONTHLY CELL PHONE REIMBURSEMENT 12/2017	11 6060C 11
			TOTAL	\$45.00		
CAMBRIA AUTO SUPPLY LP	66255	12/5/2017	1	\$2.75	F&R/WASHER FLUID	01 6041N 02
CAMBRIA AUTO SUPPLY LP	66310	12/7/2017	1	\$108.10	WW/AIR FILTER (GOLD)	12 6041L 12
CAMBRIA AUTO SUPPLY LP	66310	12/7/2017	1	\$2.99	WW/32 PREMIUM BUG WASH	12 6041L 12
CAMBRIA AUTO SUPPLY LP	66310	12/7/2017	1	\$18.47	WW/FAUCET AND FITTING	12 6041L 12
CAMBRIA AUTO SUPPLY LP	66339	12/19/2017	1	\$324.31	WD/BULL BAR L PL REL	11 6091 11
CAMBRIA AUTO SUPPLY LP	66339	12/19/2017	1	\$13.80	WD/FHP TRUFLEX V BELT	11 6041N 11
CAMBRIA AUTO SUPPLY LP	66339	12/19/2017	1	\$61.24	WD/WIPER BLADES TRICO FORCE FRONT	11 6091 11
CAMBRIA AUTO SUPPLY LP	66339	12/19/2017	1	\$12.58	F&R/NAPA QT 15W40 AND RADIATOR FUNNEL	01 6041N 02
			TOTAL	\$544.24		
CAMBRIA CHAMBER OF COMMERCE	66394	12/21/2017	1	\$50.00	ADM/INSTALLATION DINNER FOR HARRY FARMER	01 6115 09
CAMBRIA CHAMBER OF COMMERCE	66417	12/22/2017	1	\$50.00	ADM/INSTALLATION DINNER FOR DAVID PIERSON	01 6115 09
CAMBRIA CHAMBER OF COMMERCE	66417	12/22/2017	1	\$50.00	ADM/INSTALLATION DINNER FOR MONIQUE MADRID	01 6115 09
CAMBRIA CHAMBER OF COMMERCE	66417	12/22/2017	1	\$50.00	ADM/INSTALLATION DINNER FOR AMANDA RICE	01 6115 09

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			TOTAL	\$200.00		
CAMBRIA COMMUN SRVCS DIST	66426	12/27/2017	1	\$270.00	F&R/BIBLE COLLEGE DEPOSIT IN MAIN NOT VETS HALL	01 4500 02
			TOTAL	\$270.00		
CAMBRIA HARDWARE CENTER	66316	12/7/2017	1	\$97.72	WW/HARDWARE SUPPLIES	12 6032D 12
CAMBRIA HARDWARE CENTER	66316	12/7/2017	2	\$108.05	WW/HARDWARE SUPPLIES	12 6033B 12
CAMBRIA HARDWARE CENTER	66316	12/7/2017	3	\$111.63	WW/HARDWARE SUPPLIES	12 6032C 12
CAMBRIA HARDWARE CENTER	66316	12/7/2017	4	\$50.13	WW/HARDWARE SUPPLIES	40 6031Z 11
CAMBRIA HARDWARE CENTER	66316	12/7/2017	5	\$4.73	WW/HARDWARE SUPPLIES	12 6032T 12
CAMBRIA HARDWARE CENTER	66366	12/19/2017	1	\$123.37	WD/HARDWARE SUPPLIES	11 6093 11
CAMBRIA HARDWARE CENTER	66366	12/19/2017	2	\$110.35	WD/HARDWARE SUPPLIES	11 6041L 11
CAMBRIA HARDWARE CENTER	66366	12/19/2017	3	\$22.66	WD/HARDWARE SUPPLIES	11 6829C 11
CAMBRIA HARDWARE CENTER	66366	12/19/2017	4	\$41.04	WD/HARDWARE SUPPLIES	11 6031R 11
CAMBRIA HARDWARE CENTER	66366	12/19/2017	1	\$129.24	F&R/HARDWARE SUPPLIES	01 6033R 02
CAMBRIA HARDWARE CENTER	66366	12/19/2017	2	\$154.87	F&R/HARDWARE SUPPLIES	01 6033B 02
CAMBRIA HARDWARE CENTER	66366	12/19/2017	3	\$119.97	F&R/HARDWARE SUPPLIES	01 6033V 02
CAMBRIA HARDWARE CENTER	66366	12/19/2017	1	\$144.35	FD/HARDWARE SUPPLIES	01 6090 01
CAMBRIA HARDWARE CENTER	66366	12/19/2017	2	\$134.98	FD/HARDWARE SUPPLIES	01 6041L 01
CAMBRIA HARDWARE CENTER	66366	12/19/2017	3	\$65.37	FD/HARDWARE SUPPLIES	01 6033B 01
			TOTAL	\$1,418.46		
CAMBRIA ROCK	66267	12/5/2017	1	\$268.13	SWF/10 YARDS FILL SAND FOR SAND BAGS	40 6031Z 11
			TOTAL	\$268.13		
CAMBRIA VILLAGE SQUARE	66249	12/4/2017	1	\$3,431.45	ADM/MONTHLY OFFICE LEASE PMT 1316 TAMSEN 12/2017	01 6075 09
			TOTAL	\$3,431.45		
CANNON CORPORATION	66343	12/19/2017	1	\$4,338.75	SWF/100 YR HYDROLOGIC ANALYSIS MODEL FOR EXISTING	39 6080M 11
CANNON CORPORATION	66343	12/19/2017	1	\$13,753.59	SWF/STORMWATER ANALYSIS & DRAINAGE MEMO	39 6080M 11
CANNON CORPORATION	66343	12/19/2017	1	\$2,644.75	SWF/STORMWATER IMPROVEMENT PLANS ANALYSIS & MEMO	39 6080M 11
CANNON CORPORATION	66343	12/19/2017	1	\$6,153.50	SWF/DEVELOPMENT OF 2 DIMENSIONAL HYDRAULIC MODEL	39 6080M 11
			TOTAL	\$26,890.59		
CARMEL & NACCASHA LLP	66238	12/4/2017	1	\$11,100.00	ADM/MONTHLY RETAINER 12/2017	01 6080K 09

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Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description	Account#
				TOTAL	\$11,100.00	
CAROLYN WINFREY	66250	12/4/2017	1	\$22.50	WD/MONTHLY CELL PHONE REIMBURSEMENT 12/2017	11 6060C 11
CAROLYN WINFREY	66250	12/4/2017	2	\$22.50	WW/MONTHLY CELL PHONE REIMBURSEMENT 12/2017	12 6060C 12
CAROLYN WINFREY	66389	12/19/2017	1	\$57.80	SWF/CCRWQCB MEETING IN SLO 12/07/17	39 6120E 11
				TOTAL	\$102.80	
CASTELLANOS, MICHAEL	66344	12/19/2017	1	\$140.00	FD/REIMBURSEMENT FOR GAS M. CASTELLANOS 12/06/17	01 6190 01
				TOTAL	\$140.00	
CDM SMITH INC.	66345	12/19/2017	1	\$729.67	SWF/TASK 1 PROJECT MANAGEMENT	40 1829H 11
CDM SMITH INC.	66345	12/19/2017	2	\$673.55	SWF/TASK 1 PROJECT MANAGEMENT	39 1829H 11
CDM SMITH INC.	66345	12/19/2017	3	\$10,429.09	SWF/TASK 2 REPORTS/CLOSURE PLAN	40 1829D 11
CDM SMITH INC.	66345	12/19/2017	4	\$9,626.86	SWF/TASK 2 REPORTS/CLOSURE PLAN	39 1829D 11
CDM SMITH INC.	66345	12/19/2017	5	\$355.67	SWF/TASK 3 EIR SUPPORT	40 1829C 11
CDM SMITH INC.	66345	12/19/2017	6	\$328.31	SWF/TASK 3 EIR SUPPORT	39 1829C 11
CDM SMITH INC.	66393	12/21/2017	1	\$214.75	SWF/TASK 1 PROJECT MANAGEMENT	40 1829H 11
CDM SMITH INC.	66393	12/21/2017	2	\$198.24	SWF/TASK 1 PROJECT MANAGEMENT	39 1829H 11
CDM SMITH INC.	66393	12/21/2017	3	\$2,399.18	SWF/TASK 2 REPORTS/CLOSURE PLAN	40 1829D 11
CDM SMITH INC.	66393	12/21/2017	4	\$2,214.62	SWF/TASK 2 REPORTS/CLOSURE PLAN	39 1829D 11
CDM SMITH INC.	66416	12/22/2017	1	\$282.39	SWF/TASK 1 PROJECT MANAGEMENT	40 1829H 11
CDM SMITH INC.	66416	12/22/2017	2	\$260.27	SWF/TASK 1 PROJECT MANAGEMENT	39 1829H 11
CDM SMITH INC.	66416	12/22/2017	3	\$145.87	SWF/TASK 2 REPORTS/CLOSURE PLAN	40 1829D 11
CDM SMITH INC.	66416	12/22/2017	4	\$135.05	SWF/TASK 2 REPORTS/CLOSURE PLAN	39 1829D 11
				TOTAL	\$27,993.52	
CENTRAL COAST COFFEE ROASTING	66311	12/7/2017	1	\$51.34	WW/COFFEE SUPPLIES	12 6050 12
CENTRAL COAST COFFEE ROASTING	66346	12/19/2017	1	\$77.76	ADM/COFFEE SUPPLIES	01 6050 09
				TOTAL	\$129.10	
CHARTER COMMUNICATIONS	66272	12/5/2017	1	\$272.80	F&R/INTERNET SERVICE VETS HALL 11/10/17-12/09/17	01 6060I 02
CHARTER COMMUNICATIONS	66272	12/5/2017	2	\$136.93	F&R/INTERNET SERVICE RODEO GRDS 11/10/17-12/09/17	01 6060I 02
CHARTER COMMUNICATIONS	66272	12/5/2017	3	\$230.01	ADM/INTERNET SERVICE TAMSON 11/10/17-12/09/17	01 6060I 09
CHARTER COMMUNICATIONS	66272	12/5/2017	4	\$243.38	WD/INTERNET SERVICE HEATH LANE 11/10/17-12/09/17	11 6060I 11
CHARTER COMMUNICATIONS	66272	12/5/2017	5	\$243.38	WW/INTERNET SERVICE HEATH LANE 11/10/17-12/09/17	12 6060I 12

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CHARTER COMMUNICATIONS	66347	12/19/2017	1	\$158.98	F&R/PHONE & FAX LINE 927-6220 12/10-01/09/2018	01 60601 02
CHARTER COMMUNICATIONS	66347	12/19/2017	1	\$445.74	ADM/MONTHLY FIBER INTERNET 12/15/17-01/14/18	01 60601 09
CHARTER COMMUNICATIONS	66347	12/19/2017	2	\$87.50	FD/MONTHLY FIBER INTERNET 12/15/17-01/14/18	01 60601 01
CHARTER COMMUNICATIONS	66347	12/19/2017	3	\$87.50	ADM/MONTHLY FIBER INTERNET 12/15/17-01/14/18	01 60601 09
CHARTER COMMUNICATIONS	66347	12/19/2017	4	\$87.50	WD/MONTHLY FIBER INTERNET 12/15/17-01/14/18	11 60601 11
CHARTER COMMUNICATIONS	66347	12/19/2017	5	\$87.50	WW/MONTHLY FIBER INTERNET 12/15/17-01/14/18	12 60601 12
CHARTER COMMUNICATIONS	66347	12/19/2017	1	\$264.27	WW/COAX INTERNET SERVICE 12/18/17-01/17/18	12 60601 12
			TOTAL	\$2,345.49		
CLEATH-HARRIS GEOLOGISTS, INC.	66348	12/19/2017	1	\$1,527.60	SWF/PERMEABILITY TESTING IMPOUNDMENT BASIN PROJECT	40 6031Z 11
			TOTAL	\$1,527.60		
CLOACINA LLC	66312	12/7/2017	1	\$15,257.18	WW/EFFLUENT SCREENS WEDGE WIRE AND INSTALLATION	12 6036 12
			TOTAL	\$15,257.18		
COAST ELECTRONICS	66349	12/19/2017	1	\$63.24	WD/MAGNET MOUNT MOUNT PAD TNC CONNECTOR	11 6044 11
			TOTAL	\$63.24		
COASTAL COPY, INC.	66350	12/19/2017	1	\$372.74	ADM/CONTRACT OVERAGE 11/14/17-12/13/17	01 6044 09
			TOTAL	\$372.74		
CORBIN WILLITS SYSTEMS	66239	12/4/2017	1	\$1,224.12	ADM/MONTHLY SUPPORT AGRMENT - MOM SOFTWARE 12/2017	01 6044 09
			TOTAL	\$1,224.12		
COURIER SYSTEMS	66351	12/19/2017	1	\$14.00	ADM/PICK UP AT CARMEL AND NACCASHA	01 6051 09
COURIER SYSTEMS	66418	12/22/2017	1	\$14.00	WW/LAPTOP DELIVERY AND RETURN	12 6051 12
			TOTAL	\$28.00		
CRYSTAL SPRINGS WATER CO.	66352	12/19/2017	1	\$63.58	WW/SPRING DRINKING 5 SM PKG CASE 24	12 6050 12
CRYSTAL SPRINGS WATER CO.	66352	12/19/2017	1	\$52.87	WW/4 SM PKGS CASE 24	12 6050 12
			TOTAL	\$116.45		

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CULLIGAN-KITZMAN WATER	66353	12/19/2017	1	\$82.50	FD/MONTHLY SOFTENER AND RO SERVICE NOVEMBER 2017	01 6033B 01
			TOTAL	\$82.50		
DECHANCE CONSTRUCTION, INC.	66354	12/19/2017	1	\$3,433.62	WD/REBUILD EXISTING SERVICE LINE 2591 MADISON ST	11 6031D 11
DECHANCE CONSTRUCTION, INC.	66419	12/22/2017	1	\$41,298.94	WD/BURTON ST ALLEY WATERLINE REPAIR	11 6031D 11
			TOTAL	\$44,732.56		
DIANA'S CLEANING SERVICES	66313	12/7/2017	1	\$375.00	WW/NOVEMBER OFFICE CLEANING	12 6033B 12
			TOTAL	\$375.00		
DORMAN HYDRO-SEEDING	66395	12/21/2017	1	\$3,255.00	SWF/31,000 SF DRAINAGE SWALE SAN SIMEON CREEK RD	39 6170E 11
			TOTAL	\$3,255.00		
EMERGENCY VEHICLE SPECIALISTS,	66396	12/21/2017	1	\$5,816.64	FD/RADIO INSTALLATION FOR 5792 COMPLETE EMER BUILD	01 6170 01
EMERGENCY VEHICLE SPECIALISTS,	66396	12/21/2017	1	\$213.14	FD/RADIO INSTALLATION EQUIPMENT 5792	01 6170 01
			TOTAL	\$6,029.78		
FARM SUPPLY COMPANY	66356	12/19/2017	1	\$64.33	F&R/PET WATER TOWER 16 QT	01 6090 02
			TOTAL	\$64.33		
FASTENAL COMPANY	66257	12/5/2017	1	\$234.24	F&R/1/4-20X1 1/2FLTRX SS	01 6033B 02
			TOTAL	\$234.24		
FEIGIN, ANDREW	66357	12/19/2017	1	\$161.87	WD/ASSIGNMENT PROCESSING FEES REFUND 023.087.038	11 2420 11
			TOTAL	\$161.87		
FENCE FACTORY, THE	66358	12/19/2017	1	\$248.08	F&R/FENCE POST MIX SPLIT RAILS	01 6033G 02
			TOTAL	\$248.08		
FGL ENVIRONMENTAL	66258	12/5/2017	1	\$653.00	WW/INORGANIC, ORGANIC AND SUPPORT ANALYSIS 9/12/17	12 6091 12
FGL ENVIRONMENTAL	66315	12/7/2017	1	\$820.00	WW/INORGANIC AND SUB CONTR ANALYSIS 10/03/17	12 6091 12

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FGL ENVIRONMENTAL	66315	12/7/2017	1	\$201.00	WW/INORGANIC ANALYSIS 10/19/17	12 6091 12
FGL ENVIRONMENTAL	66315	12/7/2017	1	\$95.00	WD/BACTI AND SUPPORT ANALYSIS 11/14/17	11 6091 11
FGL ENVIRONMENTAL	66359	12/19/2017	1	\$258.00	WW/INORGANIC AND SUPPORT ANALYSIS 09/12/17	12 6091 12
FGL ENVIRONMENTAL	66359	12/19/2017	1	\$758.00	WW/INORGANIC ORGANIC AND SUPPORT ANALYSIS 10/03/17	12 6091 12
FGL ENVIRONMENTAL	66359	12/19/2017	1	\$1,488.00	WW/INORGANIC AND SUPPORT ANALYSIS 10/03/17	12 6091 12
FGL ENVIRONMENTAL	66359	12/19/2017	1	\$401.00	WD/ORGANIC AND SUPPORT ANALYSIS 11/07/17	11 6091 11
FGL ENVIRONMENTAL	66359	12/19/2017	1	\$631.00	WW/INORGANIC ORGANIC AND SUPPORT ANALYSIS	12 6091 12
FGL ENVIRONMENTAL	66359	12/19/2017	1	\$95.00	WD/BACTI AND SUPPORT ANALYSIS 11/20/17	11 6091 11
FGL ENVIRONMENTAL	66420	12/22/2017	1	\$115.00	WD/BACTI AND SUPPORT ANALYSIS 12/05/2017	11 6091 11
FGL ENVIRONMENTAL	66420	12/22/2017	1	\$50.00	WD/BACTI ANALYSIS 12/05/2017	11 6091 11
			TOTAL	\$5,565.00		
FIRE SERVICE SPECIFICATION	66360	12/19/2017	1	\$841.81	FD/SERVICE WORK ON HOLMATRO RESCUE TOOLS	01 6040 01
			TOTAL	\$841.81		
FIRST BANKCARD	66334	12/18/2017	1	\$0.00	P&R/C MENDOZA VISA CHARGES NOVEMBER 2017	01 6170 16
FIRST BANKCARD	66334	12/18/2017	2	\$647.58	P&R/3 YARDS 3 - 8 COBBLES WEED REPELLANT	01 6170 16
FIRST BANKCARD	66334	12/18/2017	3	\$23.60	F&R/FOOD FOR VOLUNTEERS NOVEMBER 2017	01 6033R 02
FIRST BANKCARD	66334	12/18/2017	1	\$0.00	ADM/J GRUBER VISA CHARGES NOVEMBER 2017	01 6115 09
FIRST BANKCARD	66334	12/18/2017	2	\$45.61	ADM/BREAKFAST MEETING WITH CHIEF HOLLINGSWORTH	01 6115 09
FIRST BANKCARD	66334	12/18/2017	3	\$37.70	ADM/J GRUBER BELKIN HOME CHARGER NOVEMBER 2017	01 6050 09
FIRST BANKCARD	66334	12/18/2017	4	\$1,147.96	SWF/YELLOW MONO FILAMENT GRAVEL BAGS NOVEMBER '17	39 6031Z 11
FIRST BANKCARD	66334	12/18/2017	5	\$1,022.96	SWF/YELLOW MONO FILAMENT GRAVEL BAGS NOVEMBER '17	39 6031Z 11
FIRST BANKCARD	66334	12/18/2017	6	\$2,885.78	SWF/GEOTECH RED-FLO2 VFD PUMP CONTROLLER	39 6091B 11
FIRST BANKCARD	66334	12/18/2017	7	\$66.36	ADM/MEETING TO DISCUSS HR MATTERS NOVEMBER 2017	01 6115 09
FIRST BANKCARD	66334	12/18/2017	8	\$39.25	ADM/MEETING WITH CHIEF HOLLINGSWORTH - FD MATTERS	01 6115 09
FIRST BANKCARD	66334	12/18/2017	1	\$0.00	FD/E TORLANO VISA CHARGES NOVEMBER 2017	01 6094 01
FIRST BANKCARD	66334	12/18/2017	2	\$236.10	FD/M BURKEY WILDLAND FIREFIGHTER BOOTS	01 6094 01
FIRST BANKCARD	66334	12/18/2017	3	\$299.00	FD/M BURKEY SEMINAR ON COMMUNICATIONS	01 6120E 01
FIRST BANKCARD	66334	12/18/2017	4	\$182.28	FD/K PEDRANI E TORLANO SYMPOSIUM IN FRESNO	01 6120E 01
FIRST BANKCARD	66334	12/18/2017	5	\$478.42	FD/M BURKEY+ SYMPOSIUM IN FRESNO NOVEMBER 2017	01 6120E 01
FIRST BANKCARD	66334	12/18/2017	6	\$27.54	FD/FRUIT FOR DEPARTMENT TRAINING MEETING NOV '17	01 6090 01
FIRST BANKCARD	66334	12/18/2017	7	\$21.00	FD/COFFEE TO GO GIFT CARDS NOVEMBER 2017	01 6090 01
FIRST BANKCARD	66334	12/18/2017	8	\$1,196.55	FD/L SALAS, A HUNT SYMPOSIUM IN FRESNO NOV '17	01 6120E 01
FIRST BANKCARD	66334	12/18/2017	1	\$0.00	ADM/M MADRID VISA CHARGES NOVEMBER 2017	01 6120E 09
FIRST BANKCARD	66334	12/18/2017	2	\$1,050.00	ADM/2018 LCW ANNUAL CONFERENCE NOVEMBER 2017	01 6120E 09
FIRST BANKCARD	66334	12/18/2017	3	\$15.00	WW/WASTEWATER OPERATOR III ADVERTISEMENT	12 6125 12
FIRST BANKCARD	66334	12/18/2017	4	\$199.00	ADM/COLLECTIONS LAW SEMINAR NOVEMBER 2017	01 6120E 09

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FIRST BANKCARD	66334	12/18/2017	5	\$43.00	ADM/PIES FOR CLOSED SESSION NOVEMBER 2017	01 6115 09
FIRST BANKCARD	66334	12/18/2017	6	\$58.48	ADM/CLOSED SESSION FOOD NOVEMBER 2017	01 6115 09
FIRST BANKCARD	66334	12/18/2017	7	\$68.77	ADM/DISTRICT VEHICLE SERVICE NOVEMBER 2017	01 6041L 09
FIRST BANKCARD	66334	12/18/2017	8	\$21.45	ADM/MEETING GM AND VICE PRESIDENT NOVEMBER 2017	01 6115 09
FIRST BANKCARD	66334	12/18/2017	9	\$6.58	ADM/CLOSED SESSION CHIPS NOVEMBER 2017	01 6115 09
FIRST BANKCARD	66334	12/18/2017	10	\$71.32	ADM/CLOSED SESSION FOOD NOVEMBER 2017	01 6115 09
FIRST BANKCARD	66334	12/18/2017	11	\$6.86	ADM/PATRICK O'REILLY RETIREMENT CARD NOV 2017	01 6124 09
FIRST BANKCARD	66334	12/18/2017	12	\$14.99	ADM/ADOBE ACROBAT PRO MONTHLY SUBSCRIPTION	01 6060I 09
FIRST BANKCARD	66334	12/18/2017	13	\$58.15	ADM/CLOSED SESSION LUNCH NOVEMBER 2017	01 6115 09
FIRST BANKCARD	66334	12/18/2017	14	\$22.13	ADM/CLOSED SESSION LUNCH NOVEMBER 2017	01 6115 09
FIRST BANKCARD	66334	12/18/2017	15	\$200.00	WW/WASTE WATER OPERATOR IN TRAINING ADVERTISEMENT	12 6125 12
FIRST BANKCARD	66334	12/18/2017	16	\$285.00	WW/WASTE WATER OPERATOR IN TRAINING ADVERTISEMENT	12 6125 12
FIRST BANKCARD	66334	12/18/2017	1	\$0.00	FD/D MCCRAIN VISA CHARGES NOVEMBER 2017	01 6041L 01
FIRST BANKCARD	66334	12/18/2017	2	\$297.50	FD/ADJ HYDRANT & SPANNER WRENCH SET NOVEMBER '17	01 6041L 01
FIRST BANKCARD	66334	12/18/2017	1	\$0.00	FD/W HOLLINSWORTH VISA CHARGES NOVEMBER 2017	01 6041L 01
FIRST BANKCARD	66334	12/18/2017	2	\$20.00	FD/FUEL FOR COMMAND VEHICLE NOVEMBER 2017	01 6041L 01
FIRST BANKCARD	66334	12/18/2017	3	\$42.86	FD/ELECTRONIC MOUNT FOR COMMAND VEHICLE NOV '17	01 6090 01
FIRST BANKCARD	66334	12/18/2017	4	\$18.00	FD/FULCRUM MONTHLY SUBSCRIPTION NOVEMBER 2017	01 6054 01
FIRST BANKCARD	66334	12/18/2017	5	\$80.80	FD/EMS SUPPLY BAG FOR COMMAND BAG NOVEMBER 2017	01 6089 01
FIRST BANKCARD	66334	12/18/2017	1	\$0.00	FD/J GIBSON VISA CHARGES NOVEMBER 2017	01 6090 01
FIRST BANKCARD	66334	12/18/2017	2	\$77.38	FD/COFFEE FOR THE FIRE HOUSE NOVEMBER 2017	01 6090 01
FIRST BANKCARD	66334	12/18/2017	3	\$29.20	FD/CANDY FOR TRICK OR TREATERS NOVEMBER 2017	01 6090 01
FIRST BANKCARD	66334	12/18/2017	4	\$47.68	FD/COFFEE FOR FIRE HOUSE NOVEMBER 2017	01 6090 01
FIRST BANKCARD	66334	12/18/2017	5	\$200.00	FD/RENEWAL PARAMEDIC LICENSE NOVEMBER 2017	01 6090 01
FIRST BANKCARD	66334	12/18/2017	6	\$156.34	FD/COFFEE, WATER, GARORADE FOR FIRE HOUSE	01 6090 01
FIRST BANKCARD	66334	12/18/2017	1	\$0.00	ADM/R GRESENS VISA CHARGES NOVEMBER 2017	12 6120E 12
FIRST BANKCARD	66334	12/18/2017	2	\$530.00	WW/CIWQS TRAINING FOR DATA SUBMITTERS NOVEMBER '17	12 6120E 12
FIRST BANKCARD	66334	12/18/2017	3	\$1,147.96	SWF/YELLOW MONO FILIMENT GRAVEL BAG	39 6031Z 11
FIRST BANKCARD	66334	12/18/2017	4	\$119.00	WW/HAZARD COMMUNICATION WATER/WWATER UTILITIES	12 6120E 12
FIRST BANKCARD	66334	12/18/2017	5	\$119.00	WD/HAZARD COMMUNICATION FOR WATER WWATER UTILITES	11 6120E 11
FIRST BANKCARD	66334	12/18/2017	6	\$39.00	ADM/OVERLIMIT FEE	01 6052 09
FIRST BANKCARD	66334	12/18/2017	7	\$2,999.26	SWF/GRUNDFOS REDI-FLO 2 SUBMERSIBLE PUMP	39 6091B 11
FIRST BANKCARD	66334	12/18/2017	8	\$14.99	ADM/ADOBE ACROPRO MONTHLY SUBSCRIPTION GRESENS	01 6060I 09
FIRST BANKCARD	66334	12/18/2017	9	\$14.99	ADM/ADOBE ACROPRO MONTHLY SUBSCRIPTION WINFREY	01 6060I 09
				TOTAL	\$16,432.38	
FORD MOTOR CREDIT COMPANY LLC	66361	12/19/2017	1	\$637.09	F&R/2016 FORD F-250 WITH UTILITY BODY	01 2516 02
				TOTAL	\$637.09	

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GERBER'S AUTO SERVICE	66363	12/19/2017	1	\$40.00	WD/REPAIR BOTH REAR TIRES ON 2013 FORD F-250	11 6041L 11
			TOTAL	\$40.00		
GRAINGER	66260	12/5/2017	1	-\$147.36	WW/TRANSMITTER 1 BUTTON 315MHZ	12 6032T 12
GRAINGER	66260	12/5/2017	1	\$328.76	WW/LED WRAPAROUND FIXTURE, 4000K, WHITE	12 6033G 12
			TOTAL	\$181.40		
GRAND FLOW	66364	12/19/2017	1	\$377.54	ADM/W2 6 PART & 1099 4 PART WITH ENVELOPES	01 6050 09
			TOTAL	\$377.54		
GRESENS, ROBERT C.	66241	12/4/2017	1	\$100.00	WD/MONTHLY CELL PHONE REIMBURSMENT 12/2017	11 6060C 11
			TOTAL	\$100.00		
GRUBER, JEROME	66242	12/4/2017	1	\$100.00	ADM/MONTHLY CELL PHONE REIMBURSEMENT 12/2017	01 6060C 09
			TOTAL	\$100.00		
GSOLUTIONZ, INC.	66365	12/19/2017	1	\$355.34	F&R/INSTALL PHONE AT F&R ONSITE SERVICE CALL	01 6060P 02
GSOLUTIONZ, INC.	66397	12/21/2017	1	\$75.00	ADM/REMOTE LABOR SUPPORT	01 6060P 09
			TOTAL	\$430.34		
H2O INNOVATION USA, INC.	66261	12/5/2017	1	\$500.00	SWF/SPMC PACKAGE	40 6031Z 11
			TOTAL	\$500.00		
HACH COMPANY	66398	12/21/2017	1	\$4,839.60	SWF/DR3900 SPECTROPHOTOMETER WITH RFID	40 6031Z 11
			TOTAL	\$4,839.60		
HALEY DODSON	66240	12/4/2017	1	\$45.00	ADM/MONTHLY CELL PHONE REIMBURSMENT 12/2017	01 6060C 09
HALEY DODSON	66314	12/7/2017	1	\$3.42	ADM/SPECIAL BD MTG BREAKFAST FROM MORRO BAY	01 6115 09
			TOTAL	\$48.42		

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HD SUPPLY FACILITIES MAINTENAN	66271	12/5/2017	1	-\$166.93	WW/WEAR PLATE FOR 3'EFQT EBARA	12 6032T 12
HD SUPPLY FACILITIES MAINTENAN	66271	12/5/2017	1	\$196.17	WW/80 CPVC SOCKET 90 ELBOW 2' COUPLING AND PIPE	12 6032T 12
HD SUPPLY FACILITIES MAINTENAN	66331	12/7/2017	1	\$142.76	WW/SCHEDULE 80 CPVC SOCKET 90 ELBOW 2' COUPLING	12 6036 12
HD SUPPLY FACILITIES MAINTENAN	66411	12/21/2017	1	\$196.02	WW/SDS BINDER CENTERS	12 6048 12
			TOTAL	\$368.02		
HERNANDEZ, RUDY	66243	12/4/2017	1	\$100.00	ADM/MONTHLY CELL PHONE REIMBURSEMENT 12/2017	01 6060C 09
			TOTAL	\$100.00		
HOLLINGSWORTH, WILLIAM	66244	12/4/2017	1	\$100.00	FD/MONTHLY CELL PHONE REIMBURSEMENT 12/2017	01 6060C 01
			TOTAL	\$100.00		
HOME DEPOT CREDIT SERVICE	66317	12/7/2017	1	\$93.00	F&R/BIRCH POPLAR TAPE MEASURE PENCIL SHARPENER	01 6033B 02
HOME DEPOT CREDIT SERVICE	66317	12/7/2017	1	\$223.41	F&R/HOBBY BOARD TRASH CAN DUST PAN ROUTER	01 6090 02
			TOTAL	\$316.41		
ICMA MEMBERSHIP RENEWALS	66367	12/19/2017	1	\$1,428.00	ADM/ICMA MEMBERSHIP RENEWAL - J. GRUBER - 2018	01 6054 09
			TOTAL	\$1,428.00		
INNOVATIVE CONCEPTS	66245	12/4/2017	1	\$25.00	ADM/CIS HOSTING 12/2017	01 6044 09
INNOVATIVE CONCEPTS	66245	12/4/2017	2	\$25.00	FD/FIRE WEBSITE HOSTING 12/2017	01 6044 01
			TOTAL	\$50.00		
J B DEWAR	66318	12/7/2017	1	\$1,310.62	F&R/450 GALLONS GASOLINE DELIVERED 11/29/17	01 6096 02
J B DEWAR	66368	12/19/2017	1	\$1,976.78	FD/200 GAL GASOLINE 400 GAL DIESEL 11/29/17 DELVD	01 6096 01
J B DEWAR	66368	12/19/2017	1	\$1,217.58	FD/350 GAL DIESEL DELIVERED 12-13-17	01 6096 01
J B DEWAR	66368	12/19/2017	1	\$1,731.14	F&R/430 GAL GASOLINE 135.2 GAL DIESEL DEL 12-13-17	01 6096 02
			TOTAL	\$6,236.12		
JEFF SMITH PLUMBING	66399	12/21/2017	1	\$84.00	F&R/FAUCET REPAIR IN VETS HALL KITCHEN	01 6033V 02
			TOTAL	\$84.00		

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JOHN ALLCHIN	66235	12/4/2017	1	\$45.00	WW/MONTHLY CELL PHONE REIMBURSEMENT 12/2017	12 6060C 12
			TOTAL	\$45.00		
JOHN DEERE FINANCIAL	66246	12/4/2017	1	\$522.49	F&R/MONTHLY PMT COMPACT UTILITY TRACTOR 12/2017	01 2513 02
			TOTAL	\$522.49		
KNOX COMPANY	66319	12/7/2017	1	\$1,611.97	FD/MEDVAULT 2-NARCOTICS SAFE FOR 5792 EMER BUILDUP	01 6170 01
			TOTAL	\$1,611.97		
L.N. CURTIS & SONS	66370	12/19/2017	1	\$68.57	FD/SMALL YELLOW CASCADE WHITEWATER HELMET	01 6090 01
			TOTAL	\$68.57		
LAHR ELECTRIC MOTORS	66320	12/7/2017	1	\$2,159.58	WW/EFFLUENT PUMP MOTOR REWIND	12 6036 12
			TOTAL	\$2,159.58		
LIBERTY COMPOSTING, INC.	66321	12/7/2017	1	\$4,719.40	WW/TIPPING FEES BIOSOLIDS NOV 2017 TRAILER FEE	12 6032S 12
			TOTAL	\$4,719.40		
LIEBERT CASSIDY WHITMORE	66400	12/21/2017	1	\$26,544.70	ADM/CLIENT MATTER NO:CA131-00008	01 6080L 09
			TOTAL	\$26,544.70		
LIFE-ASSIST, INC.	66369	12/19/2017	1	\$71.96	FD/STRETCH BANDAGES SAM SPLINT STANDARD SIZE	01 6089 01
			TOTAL	\$71.96		
MADRID, MONIQUE	66247	12/4/2017	1	\$100.00	ADM/MONTHLY CELL PHONE REIMBURSEMENT 12/2017	01 6060C 09
			TOTAL	\$100.00		
MED-STOPS MEDICAL CLINIC, INC	66371	12/19/2017	1	\$235.00	ADM/POST OFFER PHYSICAL	01 6125 09
			TOTAL	\$235.00		

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MENDOZA, CARLOS	66248	12/4/2017	1	\$22.50	ADM/MONTHLY CELL PHONE REIMBURSEMENT 12/2017	01 6060C 09
MENDOZA, CARLOS	66248	12/4/2017	2	\$22.50	F&R/MONTHLY CELL PHONE REIMBURSEMENT 12/2017	01 6060C 02
			TOTAL	\$45.00		
MICHELLE DYER	66308	12/7/2017	1	\$641.95	WW/FIRST AID CABINETS NFPA SIGNS FLAP VALVE	12 6048 12
MICHELLE DYER	66308	12/7/2017	1	\$2,402.40	WD/NBKV/LVV/CBCC PULSAR KOPKIT	11 6031R 11
			TOTAL	\$3,044.35		
MID-COAST GEOTECHNICAL, INC.	66372	12/19/2017	1	\$485.00	RC/DENSITY TESTING CURVE MOLDS 4" AND 6"	01 6170 16
			TOTAL	\$485.00		
MINER'S ACE HARDWARE	66323	12/7/2017	1	\$161.60	F&R/CERAMIC HEATER TOWER BAGLESS WINDTUNNEL VAC	01 6033V 02
MINER'S ACE HARDWARE	66373	12/19/2017	1	\$218.32	F&R/BASKET BASE FOR ROUTER SQUEEGEE ROLLER FOAM	01 6033B 02
MINER'S ACE HARDWARE	66373	12/19/2017	1	\$226.99	F&R/CART WINDSHIELD WASHER FLUID ADHS CONST PL	01 6033B 02
MINER'S ACE HARDWARE	66373	12/19/2017	1	\$48.98	F&R/HOOK & LOOP BACKING SANDBELT BLADE BAND	01 6090 02
MINER'S ACE HARDWARE	66422	12/22/2017	1	-\$5.39	F&R/CHAIN LOOP RETURN	01 6033V 02
MINER'S ACE HARDWARE	66422	12/22/2017	1	\$145.77	F&R/MOCK NEST VEST PAINTBRUSH FAOM ROLLERS GLOVES	01 6033B 02
MINER'S ACE HARDWARE	66422	12/22/2017	1	\$476.22	F&R/ROUTER KIT HRG PROTECT BLTTH WDS RECON	01 6090 02
MINER'S ACE HARDWARE	66422	12/22/2017	1	\$3.86	F&R/ROLLER FOAM	01 6033V 02
			TOTAL	\$1,276.35		
MISSION LINEN SUPPLY	66262	12/5/2017	1	\$62.35	WD/TOWELS AND RUGS	11 6094 11
MISSION LINEN SUPPLY	66262	12/5/2017	1	\$12.95	WW/TOWELS AND RUGS	12 6033B 12
MISSION LINEN SUPPLY	66324	12/7/2017	1	\$62.35	WD/TOWELS AND RUGS	11 6094 11
MISSION LINEN SUPPLY	66324	12/7/2017	1	\$12.95	WW/TOWELS AND RUGS	12 6033G 12
MISSION LINEN SUPPLY	66374	12/19/2017	1	\$62.35	WD/TOWELS AND RAGS	11 6094 11
MISSION LINEN SUPPLY	66374	12/19/2017	1	\$12.95	WW/TOWELS AND RAGS	12 6033B 12
MISSION LINEN SUPPLY	66374	12/19/2017	1	\$12.95	WW/TOWELS AND RAGS	12 6033B 12
MISSION LINEN SUPPLY	66423	12/22/2017	1	\$62.35	WD/TOWELS AND RUGS	11 6094 11
			TOTAL	\$301.20		
MUNICIPAL CODE CORP	66375	12/19/2017	1	\$211.63	ADM/SUPPLEMENTAL PAGES AND ORDBANK	01 6054 09
			TOTAL	\$211.63		

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McKARNEY, NANCY	66322	12/7/2017	1	\$96.53	ADM/T MCCONNELL & R HERNANDEZ BUSINESS CARDS 250	01 6053 09
McKARNEY, NANCY	66322	12/7/2017	1	\$337.50	ADM/SEPT 2017 SYNC ISSUES W/BOD PAGE	01 6044 09
			TOTAL	\$434.03		
NGUYEN, GIANG	66325	12/7/2017	1	\$161.87	WD/ASSIGNMENT PROCESSING FEES REFUND 024.211.026	11 2420 11
			TOTAL	\$161.87		
ORKIN	66376	12/19/2017	1	\$65.00	FD/COMM PREVENTIVE PEST CTROL SVC 12/7/17	01 6033B 01
			TOTAL	\$65.00		
OVERSTREET, MARK	66377	12/19/2017	1	\$161.87	WD/ASSIGNMENT PROCESSING FEES REFUND 023.087.038	11 2420 11
			TOTAL	\$161.87		
PACIFIC GAS & ELECTRIC	66264	12/5/2017	1	\$159.85	WW/ELEC SVC SAN SIMEON CREEK RD. NOVEMBER 2017	12 6060E 12
PACIFIC GAS & ELECTRIC	66264	12/5/2017	1	\$21.02	ADM/ELEC SVC 1316 TAMSON #203 NOVEMBER 2017	01 6060E 09
PACIFIC GAS & ELECTRIC	66264	12/5/2017	1	\$10.51	WD/ELEC SVC 7806 VAN GORDON CREEK RD NOVEMBER 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	66264	12/5/2017	1	\$25.48	WD/ELEC SVC 9110 CHARING LANE NOVEMBER 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	66264	12/5/2017	2	\$1,218.68	WD/ELEC SVC 1320 SAN SIMEON CREEK RD NOVEMBER 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	66264	12/5/2017	3	\$815.92	WD/ELEC SVC 1330 SAN SIMEON CREEK RD NOVEMBER 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	66264	12/5/2017	4	\$1,632.17	WD/ELEC SVC 1340 SAN SIMEON CREEK RD NOVEMBER 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	66264	12/5/2017	5	\$558.35	WD/ELEC SVC 6425 CAMBRIA PINES RD NOVEMBER 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	66264	12/5/2017	6	\$30.35	WD/ELEC SVC 988 MANOR WAY NOVEMBER 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	66264	12/5/2017	7	\$2,578.48	WD/ELEC SVC 2031 RODEO GROUNDS RD NOVEMBER 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	66264	12/5/2017	8	\$39.65	WD/ELEC SVC 2499 VILLAGE LANE NOVEMBER 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	66264	12/5/2017	9	\$609.88	WD/ELEC SVC 1975 STUART ST TANK NOVEMBER 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	66326	12/7/2017	1	\$908.52	SWF/ELEC SVC 990 SAN SIMEON CRK TRMT PLANT NOV2017	39 6060E 11
PACIFIC GAS & ELECTRIC	66326	12/7/2017	1	\$2,440.18	WD/ELEC SVC 2820 SANTA ROSA CRK RD PUMP NOV 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	66326	12/7/2017	1	\$170.71	SWF/ELEC SVC SAN SIMEON CRK RD EVAP POND NOV 2017	39 6060E 11
PACIFIC GAS & ELECTRIC	66378	12/19/2017	1	\$262.18	WW/ELEC SVC LIFT STATION A NOVEMBER 2017	12 6060E 12
PACIFIC GAS & ELECTRIC	66378	12/19/2017	2	\$174.34	WW/ELEC SVC LIFT STATION 9 NOVEMBER 2017	12 6060E 12
PACIFIC GAS & ELECTRIC	66378	12/19/2017	3	\$85.71	WW/ELEC SVC LIFT STATION B2 NOVEMBER 2017	12 6060E 12
PACIFIC GAS & ELECTRIC	66378	12/19/2017	4	\$203.98	WW/ELEC SVC LIFT STATION A1 NOVEMBER 2017	12 6060E 12
PACIFIC GAS & ELECTRIC	66378	12/19/2017	5	\$445.26	WW/ELEC SVC LIFT STATION B NOVEMBER 2017	12 6060E 12
PACIFIC GAS & ELECTRIC	66378	12/19/2017	6	\$162.79	WW/ELEC SVC LIFT STATION B3 NOVEMBER 2017	12 6060E 12
PACIFIC GAS & ELECTRIC	66378	12/19/2017	7	\$337.36	WW/ELEC SVC LIFT STATION B4 NOVEMBER 2017	12 6060E 12
PACIFIC GAS & ELECTRIC	66378	12/19/2017	8	\$22.17	SWF/ELEC SVC LIFT STATION WELL PUMP 9P7 NOV 2017	39 6060E 11

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Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description	Account#
PACIFIC GAS & ELECTRIC	66378	12/19/2017	9	\$22.23	WW/ELEC SVC LIFT STATION 8 NOVEMBER 2017	12 6060E 12
PACIFIC GAS & ELECTRIC	66378	12/19/2017	10	\$12,550.20	WW/ELEC SVC TREATMENT PLANT NOVEMBER 2017	12 6060E 12
PACIFIC GAS & ELECTRIC	66378	12/19/2017	11	\$16.34	WW/ELEC SVC LIFT STATION 4 NOVEMBER 2017	12 6060E 12
PACIFIC GAS & ELECTRIC	66378	12/19/2017	12	\$196.37	WW/ELEC SVC LIFT STATION B1 NOVEMBER 2017	12 6060E 12
PACIFIC GAS & ELECTRIC	66378	12/19/2017	1	\$30.84	F&R/ELEC SVC WEST VILLAGE RESTROOM NOVEMBER 2017	01 6060E 02
PACIFIC GAS & ELECTRIC	66378	12/19/2017	2	\$33.04	F&R/ELEC SVC EAST VILLAGE RESTROOM NOVEMBER 2017	01 6060E 02
PACIFIC GAS & ELECTRIC	66378	12/19/2017	3	\$1,214.02	F&R/ELEC SVC STREET LIGHTING NOVEMBER 2017	01 6060E 02
PACIFIC GAS & ELECTRIC	66378	12/19/2017	4	\$427.52	F&R/ELEC SVC VETERANS HALL NOVEMBER 2017	01 6060E 02
PACIFIC GAS & ELECTRIC	66378	12/19/2017	5	\$685.43	FD/ELEC SVC 2850 BURTON DR NOVEMBER 2017	01 6060E 01
PACIFIC GAS & ELECTRIC	66378	12/19/2017	6	\$481.40	ADM/ELEC SVC 1316 TAMSON DR NOVEMBER 2017	01 6060E 09
PACIFIC GAS & ELECTRIC	66378	12/19/2017	7	\$118.62	ADM/ELEC SVC RADIO SHACK NOVEMBER 2017	01 6060E 09
			TOTAL	\$28,689.55		
PASO ROBLES FORD	66263	12/5/2017	1	\$365.71	WD/CUT AND PROGRAM KEY	11 6041L 11
			TOTAL	\$365.71		
PERS RETIREMENT SYSTEM	5486	12/29/2017	1	\$215.66	PERS PAYROLL REMITTANCE PPE 12/22/2017	01 5109 09
			TOTAL	\$215.66		
PETTY CASH	66251	12/4/2017	1	\$15.00	ADM/NOTARY SERVICES	01 4390 09
PETTY CASH	66251	12/4/2017	2	\$106.66	ADM/BOARD MEETING SUPPLIES	01 6033B 09
PETTY CASH	66251	12/4/2017	3	\$37.11	ADM/BINS FOR UTIL BILLS AND CALENDAR	01 6050 09
PETTY CASH	66251	12/4/2017	4	\$16.51	ADM/MAIL LETTER TO SACRAMENTO AND REIMB MAIL BAG	01 6051 09
PETTY CASH	66251	12/4/2017	5	\$13.00	ADM/MAIL AUDIT PLAN TO CALPERS	01 6059 09
PETTY CASH	66251	12/4/2017	6	\$15.00	ADM/LUNCH PER DIEM LCW WORKSHOPS IN SANTA MARIA	01 6120E 09
			TOTAL	\$203.28		
PITNEY BOWES PURCH POWER	66265	12/5/2017	1	\$77.21	ADM/FINANCE CHARGE ON POSTAGE SUPPLIES	01 6051 09
			TOTAL	\$77.21		
PITNEY BOWES, INC.	66379	12/19/2017	1	\$21.44	ADM/EZSEAL MOISTNER - CLEAR	01 6050 09
			TOTAL	\$21.44		
PLACER TITLE COMPANY	66327	12/7/2017	1	\$679.00	WD/VLM FEES PREPAID FOR FAKOURI 022.172.024/025	11 6080V 10

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Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description	Account#
PLACER TITLE COMPANY	66380	12/19/2017	1	\$679.00	WD/VLM FEES PREPAID TO PTC FOR TODD 023.261.018	11 6080V 10
PLACER TITLE COMPANY	66390	12/19/2017	1	\$679.00	WD/VLM FEES PREPAID FOR FOWLES 022.224.013	11 6080V 10
PLACER TITLE COMPANY	66424	12/22/2017	1	\$679.00	WD/VLM FEES TO PTC FOR LINNVESTMENTS 013.261.020	11 6080V 10
			TOTAL	\$2,716.00		
PROCARE JANITORIAL SUPPLY	66381	12/19/2017	1	\$1,038.65	F&R/JUMBO TOILET TISSUE HAND SOAP GLOVES CAN LINER	01 6090 02
PROCARE JANITORIAL SUPPLY	66381	12/19/2017	1	\$98.35	F&R/DIXIE HOT CUPS	01 6115 02
			TOTAL	\$1,137.00		
QUILL CORP	66266	12/5/2017	1	\$155.49	ADM/3S SERIES 550VA DESKTOP UPS BOB AND FRONT DESK	01 6050 09
QUILL CORP	66266	12/5/2017	1	\$247.58	ADM/WATER BUSINESS CARD HOLDER BLACK INK	01 6050 09
QUILL CORP	66382	12/19/2017	1	\$24.66	ADM/ENVELOPE MOISTENER	01 6050 09
QUILL CORP	66382	12/19/2017	1	\$195.51	ADM/PENCIL SHARPENER PAPER	01 6050 09
QUILL CORP	66382	12/19/2017	1	\$26.36	ADM/CREAMER CUPS	01 6050 09
QUILL CORP	66382	12/19/2017	1	\$43.21	ADM/BD 12C PROG COFFEE SS BLK	01 6050 09
QUILL CORP	66382	12/19/2017	1	\$171.79	ADM/WATER AND PAPER	01 6050 09
QUILL CORP	66382	12/19/2017	1	\$174.78	8 TAB INDEX CYAN TONER DELL TONER	01 6050 09
QUILL CORP	66401	12/21/2017	1	\$23.56	ADM/SNACK JAR ASSORTED CANDY 5 LB (FOR FRONT DESK)	01 6050 09
			TOTAL	\$1,062.94		
RETIREE00	66273	12/7/2017	1	\$429.29	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	11 5121 11
			TOTAL	\$429.29		
RETIREE01	66274	12/7/2017	1	\$458.57	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	12 5121 12
			TOTAL	\$458.57		
RETIREE02	66275	12/7/2017	1	\$458.57	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 02
			TOTAL	\$458.57		
RETIREE04	66276	12/7/2017	1	\$148.15	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 09
			TOTAL	\$148.15		
RETIREE05	66277	12/7/2017	1	\$429.29	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	12 5121 12

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Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description	Account#
			TOTAL	\$429.29		
RETIREE06	66278	12/7/2017	1	\$148.15	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	11 5121 11
			TOTAL	\$148.15		
RETIREE07	66279	12/7/2017	1	\$148.15	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	11 5121 11
			TOTAL	\$148.15		
RETIREE08	66280	12/7/2017	1	\$429.29	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	11 5121 11
			TOTAL	\$429.29		
RETIREE09	66281	12/7/2017	1	\$148.15	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 09
			TOTAL	\$148.15		
RETIREE10	66282	12/7/2017	1	\$148.15	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 09
			TOTAL	\$148.15		
RETIREE11	66283	12/7/2017	1	\$148.15	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 09
			TOTAL	\$148.15		
RETIREE12	66284	12/7/2017	1	\$991.47	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	12 5121 12
			TOTAL	\$991.47		
RETIREE13	66285	12/7/2017	1	\$148.15	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 01
			TOTAL	\$148.15		
RETIREE14	66286	12/7/2017	1	\$148.15	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 02
			TOTAL	\$148.15		
RETIREE15	66287	12/7/2017	1	\$148.15	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 01

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Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description	Account#
			TOTAL	\$148.15		
RETIREE16	66288	12/7/2017	1	\$429.29	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	11 5121 11
			TOTAL	\$429.29		
RETIREE17	66289	12/7/2017	1	\$429.29	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 09
			TOTAL	\$429.29		
RETIREE19	66290	12/7/2017	1	\$1,050.15	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 01
			TOTAL	\$1,050.15		
RETIREE20	66291	12/7/2017	1	\$148.15	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	12 5121 12
			TOTAL	\$148.15		
RETIREE21	66292	12/7/2017	1	\$148.15	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	12 5121 12
			TOTAL	\$148.15		
RETIREE22	66293	12/7/2017	1	\$429.29	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	12 5121 12
			TOTAL	\$429.29		
RETIREE23	66294	12/7/2017	1	\$429.29	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 09
			TOTAL	\$429.29		
RETIREE24	66295	12/7/2017	1	\$148.15	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 02
			TOTAL	\$148.15		
RETIREE26	66296	12/7/2017	1	\$792.49	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 09
RETIREE26	66296	12/7/2017	2	-\$136.84	ADM/MONTHLY INS PREM OVERPAYMENT REIMBURSEMENT	01 5121 09
			TOTAL	\$655.65		

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Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description	Account#
RETIREE27	66297	12/7/2017	1	\$1,050.16	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 01
			TOTAL	\$1,050.16		
RETIREE28	66298	12/7/2017	1	\$429.29	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 02
			TOTAL	\$429.29		
RETIREE29	66299	12/7/2017	1	\$181.79	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	11 5121 11
RETIREE29	66299	12/7/2017	2	\$167.16	WD/MONTHLY HEALTH INSUR PREM REIMB FOR AUG-NOV '17	01 5112 09
			TOTAL	\$348.95		
RETIREE30	66300	12/7/2017	1	\$458.57	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	11 5121 11
			TOTAL	\$458.57		
RETIREE31	66301	12/7/2017	1	\$458.57	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 09
			TOTAL	\$458.57		
RETIREE32	66302	12/7/2017	1	\$1,050.15	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 09
			TOTAL	\$1,050.15		
RETIREE33	66303	12/7/2017	1	\$458.57	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 09
			TOTAL	\$458.57		
RETIREE34	66304	12/7/2017	1	\$991.47	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '18	01 5121 01
			TOTAL	\$991.47		
ROTO-ROOTER PLUMBING	66383	12/19/2017	1	\$140.00	F&R/CLEARED URINAL SCREEN MENS PUBLIC RESTROOM	01 6033B 02
			TOTAL	\$140.00		
RUTAN & TUCKER, LLP	66268	12/5/2017	1	\$4,939.50	SWF/LANDWATCH CEQA PETITION	39 1829I 11
RUTAN & TUCKER, LLP	66268	12/5/2017	1	\$135.00	SWF/CDM SMITH DISPUTE	39 1829I 11
RUTAN & TUCKER, LLP	66402	12/21/2017	1	\$6,217.96	SWF/LANDWATCH CEQA PETITION	39 1829I 11

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RUTAN & TUCKER, LLP	66402	12/21/2017	1	\$1,408.54	SWF/CDM SMITH DISPUTE	39 18291 11
			TOTAL	\$12,701.00		
SAN LUIS SECURITY SYSTEMS	66403	12/21/2017	1	\$126.00	ADM/QUARTERLY SECURITY MONITORING 12/2017-02/2018	01 6048 09
			TOTAL	\$126.00		
SETH SUTHERLAND	66408	12/21/2017	1	\$1,600.00	WD/TRIMBLE R1 GNSS RECEIVER GPS SOFTWARE TABLET	11 6080G 11
SETH SUTHERLAND	66408	12/21/2017	2	\$1,600.00	WW/TRIMBLE R1 GNSS RECEIVER GPS SOFTWARE TABLET	12 6080G 12
SETH SUTHERLAND	66408	12/21/2017	1	\$990.00	WW/SEWER LINE DATA REVISION MAPPING BACKGRD TRNING	12 6080G 12
			TOTAL	\$4,190.00		
SHERMAN, JOHN	66328	12/7/2017	1	\$161.87	WD/ASSIGNMENT PROCESSING FEES REFUND 024.211.026	11 2420 11
			TOTAL	\$161.87		
SLO COUNTY	66404	12/21/2017	1	\$736.90	WD/CHARGEABLE REPORT WRITING/CORRESPONDENCE	11 6055 11
			TOTAL	\$736.90		
SLO COUNTY CLERK-RECORDER	66333	12/12/2017	1	\$15.00	WD/RELEASE OF LEIN 2110 SKYE ST PHILLIP BAKER	11 6053 11
			TOTAL	\$15.00		
SOUTH COAST EMERGENCY VEHICLE	66405	12/21/2017	1	\$644.40	FD/PUMPER LABOR WATER OUTLET TUBE ORING FREIGHT	01 6041L 01
			TOTAL	\$644.40		
STATE BOARD OF EQUALIZATION (C)	66269	12/5/2017	1	\$184.39	WD/WR STF 094-012000 WTR RIGHTS 7/01/17-06/30/18	11 6055 11
STATE BOARD OF EQUALIZATION (C)	66269	12/5/2017	1	\$233.52	WD/WR STF 094-010116 WTR RIGHTS 7/01/17-6/30/18	11 6055 11
			TOTAL	\$417.91		
STATE OF CALIFORNIA	66384	12/19/2017	1	\$32.00	ADM/NOV 2017 FINGERPRINTS APPS	01 6125 09
STATE OF CALIFORNIA	66384	12/19/2017	2	\$17.00	ADM/NOV 2017 FINGERPRINTS FBI	01 6125 09
			TOTAL	\$49.00		

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STATE WATER RESOURCE CONTROL B	66406	12/21/2017	1	\$2,062.00	SWF/ANNUAL PERMIT FEE 3400515536	40 6055 11
STATE WATER RESOURCE CONTROL B	66406	12/21/2017	1	\$500.00	WD/ANNUAL PERMIT FEE 4DW0128	11 6055 11
STATE WATER RESOURCE CONTROL B	66406	12/21/2017	1	\$14,929.00	SWF/ANNUAL PERMIT FEE 3400115535	40 6055 11
STATE WATER RESOURCE CONTROL B	66406	12/21/2017	1	\$68,901.00	WW/ANNUAL PERMIT FEE 3400102001 INDEX # 318641	12 6055 12
STATE WATER RESOURCE CONTROL B	66406	12/21/2017	1	\$4,699.00	WW/ANNUAL PERMIT FEE 3400102001	12 6055 12
STATE WATER RESOURCE CONTROL B	66406	12/21/2017	1	\$2,088.00	WW/ANNUAL PERMIT FEE COLLECTION SYSTEM 3SS010239	12 6055 12
			TOTAL	\$93,179.00		
STORUM, WILLIAM	66425	12/22/2017	1	\$323.74	WD/ASSIGNMENT PROCESSING FEES REFUND 024.182.053	11 2420 11
			TOTAL	\$323.74		
SWRCB ACCOUNTING OFFICE	66407	12/21/2017	1	\$8,550.40	SWF/FY 2016-17 RECYCLED WATER FEES 7/1/16-6/30/17	40 6055 11
			TOTAL	\$8,550.40		
TAPS TRUCK ACCESSORY	66270	12/5/2017	1	\$314.42	WD/STEP UP BARS FOR 2018 F250 WORK TRUCK	11 6041L 11
			TOTAL	\$314.42		
TEKTEGRITY INC	66409	12/21/2017	1	\$434.19	ADM/FINAL PAYMENT FOR ADMIN COMPUTERS	01 6045 09
TEKTEGRITY INC	66409	12/21/2017	1	\$2,198.00	ADM/MONTHLY BILLING FOR JANUARY	01 6044 09
TEKTEGRITY INC	66409	12/21/2017	1	\$23,119.50	ADM/NEW SERVERS AND MICROSOFT 365	01 6170 09
			TOTAL	\$25,751.69		
TERRAIN GROUP	66329	12/7/2017	1	\$360.01	SWF/REMAINDER FROM PO#0929817	39 1829E 11
TERRAIN GROUP	66329	12/7/2017	1	\$2,256.25	SWF/23.75 HRS ON PO 09-298-17 SWF ADVICE	39 1829E 11
TERRAIN GROUP	66385	12/19/2017	1	\$4,510.00	SWF/FIELD CONSTR BRINE POND HYDRO SEEDING OPERATIN	39 1829E 11
			TOTAL	\$7,126.26		
THE BLUEPRINTER	66415	12/22/2017	1	\$26.50	ADM/WWTP AND EMAIL	01 6053 09
			TOTAL	\$26.50		
THE DOCUTEAM	66355	12/19/2017	1	\$382.44	ADM/NOVEMBER STORAGE AND SERVICES	01 6080M 09
			TOTAL	\$382.44		

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Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description	Account#
THE GAS COMPANY	66259	12/5/2017	1	\$3.61	FD/GAS SVC 5490 HEATH LANE NOVEMBER 2017	01 6060G 01
THE GAS COMPANY	66259	12/5/2017	1	\$31.08	WW/GAS SVC 550 HEATH LANE NOVEMBER 2017	12 6060G 12
THE GAS COMPANY	66259	12/5/2017	1	\$27.49	WW/GAS SVC 5500 HEATH LANE #B NOVEMBER 2017	12 6060G 12
THE GAS COMPANY	66362	12/19/2017	1	\$146.44	FD/GAS SVC 2850 BURTON DRIVE NOVEMBER 2017	01 6060G 01
THE GAS COMPANY	66421	12/22/2017	1	\$24.14	ADM/GAS SVC 1316 TAMSON #201 11/16-12/15/2017	01 6060G 09
THE GAS COMPANY	66421	12/22/2017	1	\$22.31	ADM/GAS SVC 1316 TAMSON #203 11/16-12/15/2017	01 6060G 09
TOTAL				\$255.07		
THE TRIBUNE	66330	12/7/2017	1	\$210.54	WD/ORDINANCE 03-2017	11 60111 11
THE TRIBUNE	66330	12/7/2017	2	\$50.00	WW/WWTP OIT, 1 OR 2	12 6125 12
THE TRIBUNE	66330	12/7/2017	3	\$104.06	ADM/INTENT TO FILL BOD VACANCY	01 60111 09
THE TRIBUNE	66330	12/7/2017	4	\$104.06	ADM/INTENT TO FILL BOD VACANCY	01 60111 09
THE TRIBUNE	66330	12/7/2017	5	\$240.00	ADM/EMP LOCAL PKG	01 60111 09
TOTAL				\$708.66		
VERIZON WIRELESS	66386	12/19/2017	1	\$34.78	FD/MONTHLY CELL PHONE SERVICE WATER TENDER NOV 17	01 6060C 01
VERIZON WIRELESS	66386	12/19/2017	2	\$100.23	FD/MONTHLY CELL PHONE SERVICE E-5791 NOV 17	01 6060C 01
VERIZON WIRELESS	66386	12/19/2017	1	\$32.89	F&R/MONTHLY ON CALL CELL PHONE NOVEMBER 2017	01 6060C 02
VERIZON WIRELESS	66386	12/19/2017	2	\$64.31	WD/MONTHLY ON CALL CELL PHONE NOVEMBER 2017	11 6060C 11
VERIZON WIRELESS	66386	12/19/2017	3	\$65.62	WW/MONTHLY ON CALL CELL PHONE NOVEMBER 2017	12 6060C 12
VERIZON WIRELESS	66386	12/19/2017	4	\$32.89	ADM/MONTHLY ON CALL CELL PHONE NOVEMBER 2017	01 6060C 09
TOTAL				\$330.72		
WEST COAST TREE SERVICE	66387	12/19/2017	1	\$210.00	RC/ROCK WORK FOR NEW PARK	01 6170 16
WEST COAST TREE SERVICE	66387	12/19/2017	1	\$572.50	F&R/CLEAN HOMELESS CAMPS SANTA ROSA CREEK	01 6033R 02
WEST COAST TREE SERVICE	66427	12/29/2017	1	\$600.00	F&R/CUT DOWN & CLEAN UP DEAD TREE FISCALINI RANCH	01 6033R 02
TOTAL				\$1,382.50		
WILLIAMS HORTICULTURE	66388	12/19/2017	1	\$1,350.00	SWF/MONTHLY TREATMENT FOR GOPHERS (TWO MONTHS)	40 6031Z 11
TOTAL				\$1,350.00		
WINEMA GROUP CORPORATION	66332	12/7/2017	1	\$57.92	WW/CPR MASK W/KEYCHAIN	12 6048 12
TOTAL				\$57.92		

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Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description	Account#
ZEE MEDICAL SERVICE CO.	66412	12/21/2017	1	\$93.15	ADM/RESTOCK MEDICINE CABINET IBUTABS TYLENOL EYE W	01 6048 09
			TOTAL	\$93.15		
AFLAC (AMER FAM LIFE INS)	5440	12/1/2017	1	\$148.05	VOLUNTARY INS-PRETAX	01 2162
AFLAC (AMER FAM LIFE INS)	5440	12/1/2017	1	\$25.92	VOLUNTARY INS-PRETAX	01 2162
AFLAC (AMER FAM LIFE INS)	5457	12/15/2017	1	\$148.05	VOLUNTARY INS-PRETAX	01 2162
AFLAC (AMER FAM LIFE INS)	5457	12/15/2017	1	\$25.92	VOLUNTARY INS-PRETAX	01 2162
AFLAC (AMER FAM LIFE INS)	5476	12/29/2017	1	\$148.05	VOLUNTARY INS-PRETAX	01 2162
AFLAC (AMER FAM LIFE INS)	5476	12/29/2017	1	\$25.92	VOLUNTARY INS-PRETAX	01 2162
			TOTAL	\$521.91		
AMERITAS	5488	12/31/2017	1	\$4,095.57	DENTAL INSURANCE-YER	01 2150
AMERITAS	5488	12/31/2017	2	\$137.76	DENTAL INSURANCE-YER	01 5102 09
AMERITAS	5488	12/31/2017	3	\$9.71	DENTAL INSURANCE-YER	01 5102 09
AMERITAS	5488	12/31/2017	1	\$472.12	DENTAL INSURANCE-YER	01 2150
			TOTAL	\$4,715.16		
CAMBRIA COMMUNITY SERVICES DIS	5441	12/1/2017	1	\$1,300.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	5441	12/1/2017	2	\$250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	5441	12/1/2017	3	\$50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	5441	12/1/2017	4	\$200.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	5441	12/1/2017	5	\$150.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SERVICES DIS	5441	12/1/2017	6	\$200.00	MEDICAL REIMBURSEMNT	12 5122 12
CAMBRIA COMMUNITY SERVICES DIS	5458	12/15/2017	1	\$1,250.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	5458	12/15/2017	2	\$250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	5458	12/15/2017	3	\$50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	5458	12/15/2017	4	\$200.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	5458	12/15/2017	5	\$150.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SERVICES DIS	5458	12/15/2017	6	\$200.00	MEDICAL REIMBURSEMNT	12 5122 12
CAMBRIA COMMUNITY SERVICES DIS	5477	12/29/2017	1	\$1,250.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	5477	12/29/2017	2	\$250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	5477	12/29/2017	3	\$50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	5477	12/29/2017	4	\$200.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	5477	12/29/2017	5	\$150.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SERVICES DIS	5477	12/29/2017	6	\$200.00	MEDICAL REIMBURSEMNT	12 5122 12

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF DECEMBER, 2017

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description	Account#
				TOTAL	\$6,350.00	
CAMBRIA FIRE FIGHTERS LOCAL 46	5444	12/1/2017	1	\$360.00	DUES-FIRE IAFF	01 2160
CAMBRIA FIRE FIGHTERS LOCAL 46	5460	12/15/2017	1	\$360.00	DUES-FIRE IAFF	01 2160
CAMBRIA FIRE FIGHTERS LOCAL 46	5480	12/29/2017	1	\$360.00	DUES-FIRE IAFF	01 2160
				TOTAL	\$1,080.00	
CAMBRIA FIREFIGHTERS ASSN	5443	12/1/2017	1	\$130.66	RESERVE FIREFTR DUES	01 2160
CAMBRIA FIREFIGHTERS ASSN	5479	12/29/2017	1	\$125.04	RESERVE FIREFTR DUES	01 2160
				TOTAL	\$255.70	
EMPLOYMENT DEVELOPMENT DP	5442	12/1/2017	1	\$5,066.59	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	5442	12/1/2017	1	\$804.41	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	5459	12/15/2017	1	\$498.65	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	5459	12/15/2017	1	\$4,825.69	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	5459	12/15/2017	1	\$59.43	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	5459	12/15/2017	1	\$704.28	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	5478	12/29/2017	1	\$6,168.81	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	5478	12/29/2017	1	\$885.37	STATE INCOME TAX	01 2130
				TOTAL	\$19,013.23	
H.O.B.-DIRECT DEPOSIT	5445	12/1/2017	1	\$4,137.91	Direct Deposit Flat	01 2152
H.O.B.-DIRECT DEPOSIT	5445	12/1/2017	1	\$64,460.22	Direct Deposit Flat	01 2152
H.O.B.-DIRECT DEPOSIT	5461	12/15/2017	1	\$4,137.91	Direct Deposit Flat	01 2152
H.O.B.-DIRECT DEPOSIT	5461	12/15/2017	1	\$61,935.26	Direct Deposit Flat	01 2152
H.O.B.-DIRECT DEPOSIT	5481	12/29/2017	1	\$3,861.91	Direct Deposit Flat	01 2152
H.O.B.-DIRECT DEPOSIT	5481	12/29/2017	1	\$73,260.39	Direct Deposit Flat	01 2152
				TOTAL	\$211,793.60	
ICMA-VNTGPT TRSFR AGT 457	5447	12/1/2017	1	\$1,820.07	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	5447	12/1/2017	1	\$927.81	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	5463	12/15/2017	1	\$1,898.37	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	5463	12/15/2017	1	\$1,027.81	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	5483	12/29/2017	1	\$1,807.51	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	5483	12/29/2017	1	\$927.81	457 DEFERRED COMP IN	01 2141

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF DECEMBER, 2017

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description	Account#
TOTAL				\$8,409.38		
IRS/FEDERAL PARYOLL TAXES	5446	12/1/2017	1	\$16,299.96	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PARYOLL TAXES	5446	12/1/2017	1	\$12,814.68	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PARYOLL TAXES	5446	12/1/2017	1	\$3,568.48	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PARYOLL TAXES	5462	12/15/2017	1	\$1,351.41	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PARYOLL TAXES	5462	12/15/2017	1	\$15,889.98	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PARYOLL TAXES	5462	12/15/2017	1	\$818.80	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PARYOLL TAXES	5462	12/15/2017	1	\$9,988.92	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PARYOLL TAXES	5462	12/15/2017	1	\$191.50	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PARYOLL TAXES	5462	12/15/2017	1	\$3,474.70	FEDERAL INCOME TAX	01 2120
TOTAL				\$64,398.43		
IRS/FEDERAL PAYROLL TAXES	5482	12/29/2017	1	\$18,827.21	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	5482	12/29/2017	1	\$13,282.90	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	5482	12/29/2017	1	\$3,931.36	FEDERAL INCOME TAX	01 2120
TOTAL				\$36,041.47		
LINCOLN FINANCIAL GROUP	5489	12/31/2017	1	\$249.80	LIFE INSURANCE	01 2164
LINCOLN FINANCIAL GROUP	5489	12/31/2017	2	\$8.12	LIFE INSURANCE	01 5105 09
TOTAL				\$257.92		
No Recommended Vendor	5487	12/31/2017	1	-\$31.41	DENTAL INSURANCE-YER	1
No Recommended Vendor	5487	12/31/2017	2	\$31.41	DENTAL INSURANCE-YER	1
TOTAL				\$0.00		
PERS HEALTH BENEFIT SERV	5491	12/31/2017	1	\$33,837.99	MEDICAL INSURANC-YER	01 2151
PERS HEALTH BENEFIT SERV	5491	12/31/2017	2	\$665.00	MEDICAL INSURANC-YER	01 5121 01
PERS HEALTH BENEFIT SERV	5491	12/31/2017	3	\$532.00	MEDICAL INSURANC-YER	01 5121 02
PERS HEALTH BENEFIT SERV	5491	12/31/2017	4	\$1,463.00	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	5491	12/31/2017	5	\$798.00	MEDICAL INSURANC-YER	11 5121 11
PERS HEALTH BENEFIT SERV	5491	12/31/2017	6	\$798.00	MEDICAL INSURANC-YER	12 5121 12
PERS HEALTH BENEFIT SERV	5491	12/31/2017	7	\$131.64	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	5491	12/31/2017	8	\$71.87	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	5491	12/31/2017	9	\$0.08	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	5491	12/31/2017	1	\$6,052.76	MEDICAL INSURANC-YER	01 2151

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF DECEMBER, 2017

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description	Account#
				TOTAL	\$44,350.34	
PERS RETIREMENT SYSTEM	5448	12/1/2017	1	\$0.02	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	5448	12/1/2017	2	\$21,008.41	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	5464	12/15/2017	1	\$0.00	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	5464	12/15/2017	2	\$844.09	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	5464	12/15/2017	1	\$0.00	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	5464	12/15/2017	2	\$18,918.18	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	5484	12/29/2017	1	\$0.01	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	5484	12/29/2017	2	\$20,183.47	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	5484	12/29/2017	3	-\$1,965.73	PERS PAYROLL REMITTANCE	12 5109 12
PERS RETIREMENT SYSTEM	5484	12/29/2017	4	-\$102.64	PERS PAYROLL REMITTANCE	01 5109 09
PERS RETIREMENT SYSTEM	5484	12/29/2017	5	-\$3,149.49	PERS PAYROLL REMITTANCE	01 5109 01
PERS RETIREMENT SYSTEM	5484	12/29/2017	6	-\$380.34	PERS PAYROLL REMITTANCE	01 5109 09
PERS RETIREMENT SYSTEM	5484	12/29/2017	7	-\$67.58	PERS PAYROLL REMITTANCE	01 5109 02
PERS RETIREMENT SYSTEM	5490	12/31/2017	1	\$6,345.74	UNFUNDED ACCRUED LIABILTY	01 5109 09
PERS RETIREMENT SYSTEM	5490	12/31/2017	2	\$1,683.16	UNFUNDED ACCRUED LIABILTY	01 5109 02
PERS RETIREMENT SYSTEM	5490	12/31/2017	3	\$3,795.65	UNFUNDED ACCRUED LIABILTY	11 5109 11
PERS RETIREMENT SYSTEM	5490	12/31/2017	4	\$3,747.33	UNFUNDED ACCRUED LIABILTY	12 5109 12
PERS RETIREMENT SYSTEM	5490	12/31/2017	5	\$4,384.45	UNFUNDED ACCRUED LIABILTY	01 5109 01
				TOTAL	\$75,244.73	
SEIU LOCAL 620	5449	12/1/2017	1	\$492.24	SEIU UNION DUES	01 2160
SEIU LOCAL 620	5465	12/15/2017	1	\$469.88	SEIU UNION DUES	01 2160
SEIU LOCAL 620	5485	12/29/2017	1	\$469.88	SEIU UNION DUES	01 2160
				TOTAL	\$1,432.00	
Grand Total				\$957,033.04		

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF DECEMBER, 2017**

EXPENDITURE SUMMARY

\$586,766.05	01 TOTAL GENERAL FUND
\$85,335.42	11 TOTAL WATER OPERATIONS
\$134,936.08	12 TOTAL WASTEWATER OPERATIONS
\$76,106.21	39 TOTAL SWF OPERATIONS
\$73,889.28	40 TOTAL SWF PROJECT
\$957,033.04	TOTAL DISBURSEMENT FOR DECEMBER, 2017

Prepared by Rudy Hernandez | 1 - 8 - 2018

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
 Monday, December 4, 2017 10:00 AM

1. OPENING

A. Call to Order

President Rice called the meeting to order at 10:00 a.m.

B. Pledge of Allegiance

President Rice led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: President Rice, Vice President Farmer, Director Bahringer, and Director Wharton.

Staff present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, and Confidential Administrative Assistant Haley Dodson.

2. PUBLIC COMMENT ON AGENDA ITEMS

Public Comment on process.

3. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

A. DISCUSSION AND CONSIDERATION TO APPOINT A NEW DIRECTOR TO FILL THE VACANCY CREATED BY THE RESIGNATION OF GREGORY SANDERS

President Rice introduced the item and reviewed the process.

She asked for consensus on some clarification on the process.

Candidates will be allowed 4 minutes for an introduction and will be asked follow-up questions by the Board if they have any.

Public Comment following introductions:

Following public comment will reduce the number of applicants.

These applicants will proceed to the questioning of the Board.

Each candidate will be asked the same question by the Board Members.

Board Members will select a question from the list of questions prepared by the President and Director Bahringer. Approximately 12 minutes per applicant. Public Comment following the question period.

Candidates who did not move forward to the questioning period are not necessarily eliminated and can be considered at a later time. Elimination only occurs when the successful applicant is appointed.

Vice President Farmer requested to identify the qualifying characteristics in an applicant. He's looking for someone who will honestly assess the many challenges that face the District and the community. Make difficult decisions on putting financial house in order. Fresh ideas, gain the respect of ratepayers, someone who loves Cambria, respect of Mother Earth and Cambria.

Director Wharton read his statement on his ideas related to the numerous emails he received and what was stated in them.

Director Bahringer agreed with Director Wharton.

President Rice's goal today is the exhibit of intellectual and civility, pay attention to the budget, and focus on multiple issues related to the entire community.

Public Comment on process or questions:

Steve Kniffen
 Don Howell
 Dino Araali
 Jeff Hellman
 Ronald Cristando

AGP placed the questions on the screen and each Director selected a question from the numbered questions 1-10.

Selections as follows:

President Rice- Question # 9
 Vice President Farmer- Question # 3
 Director Bahringer-Question # 4
 Director Wharton-Question # 5

President Rice spoke to the applicants. She advised them that they would each select their random number, be sequestered, and asked them not to discuss CCSD business while sequestered and to please not have any electronic devices on.

Candidate random numbering:

1. Dewayne Lee
2. Mark Herrier-could not attend
3. Allan MacKinnon
4. Jeff Walters
5. Karen Dean
6. David Pierson
7. Brian Morrow
8. Steve Kniffen
9. Allan Fields-will arrive later
10. Tom Gray
11. Ron Cristando
12. Dennis Perry

1. Dewayne Lee introduced himself.
2. Mr. Herrier-not present
3. Allan MacKinnon introduced himself.
4. Jeff Walters introduced himself.
5. Karen Dean introduced herself.
6. David Pierson introduced himself.
7. Brian Morrow introduced himself.
8. Steve Kniffen introduced himself.
9. Allan Fields-not present
10. Tom Gray introduced himself.
11. Ron Cristando introduced himself.
12. Dennis Perry introduced himself.

Public Comment for 1 minute:

Bradley Zane
 Mike Lyons
 Jeff Hellman
 John Bell
 Jean Matulus
 Lucia Capaccioni
 Mary Webb

Sheri Bell
Joe Zenk
Donald Archer
Claudia Harmon Worthen
Bev Prayer
Ted Key
Leslie Richards
Brian Griffith
Greg Bates: Read into the record by the President
Cynthia Steidel
Bob Detweiler
Mark Rochefort
Laurel Stewart
Donn Howell
Peter Chaldecott
Bob Fountain

Break: the Board President called for a thirty minute lunch break.

At 1:49 p.m. the Board President called the meeting back to order.

Board members selected the following applicants for follow up questions:

President Rice: Dewayne Lee, Dennis Perry, and Karen Dean
Vice President Farmer: Dewayne Lee and Karen Dean
Director Bahringer: Tom Gray, Mark Herrier, and David Pierson
Director Wharton: Tom Gray, Ronald Cristando, and Mark Herrier

The President called all applicants back to the Main Hall and advised them of the selected applicants, then dismissed them back to the sequester room.

The selected candidates returned to the interview portion of the meeting in the same order as originally selected.

Two minutes were allowed for each response.

Vice President Farmer asked all candidates the following question:
What would the first steps be in the process of evaluating and identifying solutions to our fiscal challenges? What do you think fiscal responsibility means for the CCSD Board's authority?

Director Bahringer asked all candidates the following question:
What information - data, reports, studies...do you rely on to make your judgements? Describe a situation when you had to learn a large amount of material quickly. How did you do it?

Director Wharton asked all candidates the following question:
Identify something the District does that you perceive needs attention and describe what qualities you will bring to the Board to address that if appointed.

President Rice asked all candidates the following question:
How will you work to bridge the perceived divides and bring more civility into the overall discourse?

Vice President Farmer moved to extend the meeting to 4:30 p.m.

Director Bahringer seconded the motion.

Roll Call Vote:

Vice President Farmer- Aye
Director Bahringer-Aye
Director Wharton-Aye
President Rice-Aye

Motion Passed Unanimously: 4-Ayes, 0-Nays, 0-Absent

President Rice asked the applicants to return to the main hall.

She asked the Board members if they have any follow-up questions.

Board discussion followed.

President Rice opened the floor for nominations.

Director Bahringer moved to nominate Tom Gray to fill the vacant Board seat.

Director Wharton seconded the motion.

Roll Call Vote:

Director Bahringer-Aye
Director Wharton-Aye
Vice President Farmer-Nay
President Rice-Nay

Motion Failed: 2-Ayes (Bahringer, Wharton), 2-Nays (Farmer, Rice), 0-Absent

Vice President Farmer moved to nominate Dewayne Lee to fill the vacant Board seat.

President Rice seconded the motion.

Roll Call Vote:

Vice President Farmer-Aye
President Rice-Aye
Director Wharton-Nay
Director Bahringer-Nay

Motion Failed: 2-Ayes (Farmer, Rice), 2-Nays (Bahringer, Wharton), 0-Absent

Director Bahringer moved to continue the meeting to a date certain, December 11, 2017 at 12:00 p.m.

Director Wharton seconded the motion.

Roll Call Vote:

Director Bahringer-Aye

Director Wharton-Aye

Vice President Farmer-Aye

President Rice-Aye

Motion Passed Unanimously: 4-Ayes, 0-Nays, 0-Absent

B. Swear In Appointee

4. ADJOURN

President Rice adjourned the meeting at 3:50 p.m.

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
ADJOURNED SPECIAL MEETING MINUTES
 Monday, December 11, 2017 12:00 PM

1. OPENING

A. Call to Order

The Board President called the meeting to order at 12:01 p.m.

B. Pledge of Allegiance

The Board President led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: President Rice, Vice President Farmer, Director Bahringer and Director Wharton.

Staff Present: General Manager Jerry Gruber, District Counsel Timothy Carmel, and Administrative Services Officer/District Clerk Monique Madrid.

2. PUBLIC COMMENT ON AGENDA ITEMS

The Board President reminded everyone that this is an adjourned meeting and public comment was previously taken on December 4, 2017, the original meeting date.

3. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

A. DISCUSSION AND CONSIDERATION TO APPOINT A NEW DIRECTOR TO FILL THE VACANCY CREATED BY THE RESIGNATION OF GREGORY SANDERS

The Board President introduced the item and called attendance of the 7 applicants who were previously selected for follow up questioning.

The applicants who were present and previously selected are Dewayne Lee, Mark Herrier, Karen Dean, David Pierson, Dennis Perry, and Tom Gray.

The applicant who was absent is Ron Cristando.

The applicants not selected to advance who were present: Brian Morrow. Allan Fields sent an email which advised he would be present after he finished work around 1:00 p.m.

President Rice asked for a nomination from someone on the short list.

Director Bahringer nominated Tom Gray to fill the vacant seat on the Board of Directors.

Director Wharton seconded the motion.

Roll Call Vote:

Director Bahringer-Aye
 Director Wharton-Aye
 Vice President Farmer-Nay
 President Rice-Nay

Motion Failed: 2-Ayes (Bahringer, Wharton), 2-Nays (Farmer, Rice), 0-Absent

Director Bahringer asked if it is true that anyone on the list could be nominated. It was agreed that that was true.

Vice-President Farmer nominated Dewayne Lee to fill the vacant seat on the Board of Directors.

President Rice seconded the motion.

Mr. Lee requested an opportunity to answer some questions from the Board.

Roll Call Vote:

Vice President Farmer-Aye
 President Rice-Aye
 Director Wharton-Nay
 Director Bahringer-Nay

Motion Failed: 2-Ayes (Farmer, Rice), 2-Nays (Bahringer, Wharton), 0-Absent

Director Bahringer stated he had no further nominations.

Director Wharton stated he had no further nominations.

Director Farmer asked why both Directors are no longer in favor of their other selected applicants.

Director Wharton suggested the Board call an election.

President Rice moved to nominate Dennis Perry to fill the vacancy on the Board of Directors.

Vice President Farmer seconded the motion.

Roll Call Vote:

President Rice-Aye
 Vice President Farmer-Aye
 Director Bahringer-Nay
 Director Wharton-Nay

Motion Failed: 2-Ayes (Rice, Farmer), 2-Nays (Bahringer, Wharton), 0-Absent

Director Bahringer moved to call a Special Election to allow the two candidates supported by the Directors to run for election.

Director Wharton seconded the motion.

Roll Call Vote:

Director Bahringer-Aye
 Director Wharton-Aye
 Vice President Farmer-Nay
 President Rice-Nay

Motion Failed: 2-Ayes (Bahringer, Wharton), 2-Nays (Farmer, Rice), 0-Absent

President Rice moved to nominate David Pierson to fill the vacancy on the Board of Directors.

Vice President Farmer seconded the motion.

Roll Call Vote:

President Rice-Aye
 Vice President Farmer-Aye
 Director Wharton-Nay
 Director Bahringer-Nay

Motion Failed: 2-Ayes (Rice, Farmer), 2-Nays (Bahringer, Wharton), 0-Absent

Vice President Farmer moved to remain at the meeting until 4:30 p.m. today to conclude this process.

Motion failed for a lack of a second.

President Rice moved to have the meeting adjourned to a date certain.

Motion failed for a lack of a second.

President Rice called a 10 minute break.

President Rice called the meeting back to order at 2:05 p.m.

Director Wharton moved to appoint Mark Herrier to fill the vacant Board seat.

Director Bahringer seconded the motion with the addition to allow questioning of Mr. Herrier. Mr. Herrier stated he did not review the taped special meeting.

Roll Call Vote:

Director Wharton-Aye
 Director Bahringer-Aye
 Vice President Farmer-Nay
 President Rice-Nay

Motion Failed: 2-Ayes (Wharton, Bahringer) 2-Nays (Farmer, Rice), 0-Absent

Vice President Farmer moved to nominate Karen Dean to fill the vacant Board member seat.

President Rice seconded the motion.

Roll Call Vote:

Vice President Farmer-Aye
 President Rice-Aye
 Director Wharton-Nay
 Director Bahringer-Nay

Motion Failed: 2-Ayes (Farmer, Rice), 2-Nays (Bahringer, Wharton), 0-Absent

Director Bahringer moved to continue to a special meeting with a date certain on Tuesday, December 19, 2017 at 12:00 p.m. to address two items.

President Rice seconded the motion.

Roll Call Vote:

Director Bahringer-Aye

President Rice-Aye
Director Wharton-Aye
Vice President Farmer-Nay

Motion Passed: 3-Ayes (Bahringer, Rice, Wharton), 1-Nay (Farmer), 0-Absent

B. Swear In Appointee

4. ADJOURN

President Rice adjourned the meeting at 3:01 p.m.

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
 Tuesday, December 19, 2017 12:00 PM

1. OPENING

A. Call to Order

President Rice called the meeting to order at 12:02 p.m.

B. Pledge of Allegiance

President Rice led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: President Rice, Vice President Farmer, Director Bahringer, and Director Wharton.

Staff present: General Manager Jerry Gruber, District Counsel Timothy Carmel, and Confidential Administrative Assistant Haley Dodson.

2. PUBLIC COMMENT ON AGENDA ITEMS

3. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

A. DISCUSSION AND CONSIDERATION OF ADOPTION OF A POLICY REGARDING ELECTRONIC COMMUNICATIONS DURING BOARD MEETINGS

President Rice introduced the item and discussed the item. District Counsel provided the Board with a brief summary.

The Board requested that staff bring the item back for discussion of an expanded policy or to create a policy with some alternatives, both restrictive and to delineate some of the different options.

Public Comment:
 Mike Lyons
 Karen Dean
 Don Howell
 Elizabeth Bettenhausen

B. DISCUSSION AND CONSIDERATION TO APPOINT A NEW DIRECTOR TO FILL THE VACANCY CREATED BY THE RESIGNATION OF GREGORY SANDERS

General Manager Jerry Gruber introduced the continuation item. There is no staff report.

Public Comment:
 Bev Prayer
 Ted Key
 Dewayne Lee
 Karen Dean
 Laura Swartz
 Brian Griffin
 Don Howell
 Christine Heinrich
 Crosby Swartz

Elizabeth Bettenhausen
Mike Lyons

Director Wharton moved to nominate David Pierson to the Board of Directors.

Vice President Farmer seconded the motion.

Roll Call Vote:
Director Wharton-Aye
Vice President Farmer-Aye
Director Bahringer-Aye
President Rice-Aye

Motion Passed Unanimously: 4-Ayes, 0-Nays, 0-Absent

Confidential Administrative Assistant Haley Dodson administered the Oath of Office to David Pierson. Director Pierson took his seat with the Board of Directors.

C. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 47-2017 CALLING A SPECIAL ELECTION TO FILL THE VACANCY ON THE BOARD OF DIRECTORS AND REQUESTING CONSOLIDATION OF SAID ELECTION WITH THE JUNE 5, 2018 STATEWIDE DIRECT PRIMARY ELECTION

This item was not discussed due to the unanimous vote on Director Pierson's nomination to the Board of Directors.

D. DISCUSSION AND CONSIDERATION OF FUNDING ISSUES AND PRIORITIES, INCLUDING OPTIONS FOR SPECIAL TAX ELECTIONS

General Manager Gruber introduced the item and turned it over to District Counsel, who gave a summary of the item and provided an explanation of the special tax ballot measure to continue to fund the SAFER Grant Firefighter. Board direction was requested.

Public Comment:
Elizabeth Bettenhausen
Laura Swartz

The Board directed staff to bring back additional information as follows:

Chief Hollingsworth: additional information on the fourth Firefighter. President Rice requested scenarios regarding: (i) if we can't get it on the June ballot, (ii) if it gets on the June ballot and fails, what happens and how do we deal with that, and (iii) if it goes to November, what does it look like on our budget starting next year?

District Counsel: send information to the Board regarding documents that need to be submitted to the County for the June and November ballots.

General Manager Jerry Gruber stated the June ballot money is available in this year's budget to fund SAFER Grant Firefighters. In Fiscal Year 2018/19 it goes to the November ballot, then from July 1, 2018 to November, 2018, the General Fund revenues would need to pay for the SAFER Grant Firefighters. He stated he can have staff provide the Board with additional information specifically relating to the fourth Firefighter. He will work with the Finance Manager on putting together a funding analysis for the 17/18 fiscal year cost of a Firefighter.

The Board of Directors will hold a Regular meeting on January 18, 2018 at 2:00 p.m. at 1000 Main Street, Cambria, CA 93428.

4. ADJOURN

President Rice adjourned the meeting at 2:07 p.m.

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, December 14, 2017 12:30 PM

1. OPENING

A. Call to Order

The Board President called the meeting to order at 12:34 p.m.

B. Pledge of Allegiance

The Board President led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: President Rice, Vice President Farmer, Director Bahringer, and Director Wharton.

Staff present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, and Finance Manager Rudy Hernandez.

D. Election of Officers

Director Bahringer moved to postpone electing officers until next month when a fifth Board member is seated.

Director Wharton seconded the motion.

Roll Call Vote:

Director Bahringer-Aye
Director Wharton-Aye
Vice President Farmer-Aye
President Rice-Nay

Motion Passed: 3-Ayes (Bahringer, Wharton, Farmer), 1-Nay (Rice), 0-Absent

E. Report from Closed Session

District Counsel advised the Board discussed the performance of the General Manager and there was nothing further to report.

F. Agenda Review: Additions/Deletions

The Board President asked for any additions or deletions from the agenda.

There were no additions or deletions.

2. PUBLIC COMMENT (Estimated time 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)

Public Comment:
Leslie Richards
Elizabeth Bettenhausen
Donn Howell

3. SPECIAL REPORTS (Estimated time 5 Minutes per item)

A. FHFRP Member Jo Ellen Butler to provide an update on recent FHFRP activities

No representative was present.

B. PROS Commissioner Teri Lord to provide an update on recent PROS activities

No representative was present.

4. PUBLIC SAFETY (Estimated time 5 Minutes per item)

A. Sheriff's Department Report

Commander Voge provided a brief report on various matters related to the Sheriff's Department.

B. Cambria Community Services District Fire Department Report

CCSD Fire Chief William Hollingsworth provided a brief report on various matters related to the Fire Department.

5. Manager's Report

A. Manager's Report

General Manager Jerry Gruber provided a brief summary of the General Manager's report and a PowerPoint presentation with information on various projects being conducted within the District.

Public Comment:
Elizabeth Bettenhausen
Christine Heinrich
Donn Howell
Mike Lyons

B. Ad Hoc Committees Reporting:

Liaison Reports:
NCAC PROS FFRP
Forest Committee

Director Bahringer attended the NCAC dinner, which Bruce Gibson also attended. He advised he had nothing to report on the PROS Commission.

President Rice had nothing to report.

Vice President Farmer reported on attending a Forest Committee meeting. He also thanked the Cambria Counsel for the money they have provided to various organizations, but more specifically to the Forest Committee.

6. CONSENT AGENDA (Estimated time: 15 Minutes)

- A.** CONSIDERATION TO ADOPT THE NOVEMBER 2017 EXPENDITURE REPORT
- B.** CONSIDERATION TO ADOPT THE NOVEMBER 7, 2017 AND NOVEMBER 22, 2017 SPECIAL MEETING MINUTES AND NOVEMBER 16, 2017 REGULAR MEETING MINUTES
- C.** CONSIDERATION OF ADOPTION OF RESOLUTION 45-2017 UPDATING THE ASSIGNMENT OF BANKING POWERS FOR THE CAMBRIA COMMUNITY SERVICES DISTRICT
- D.** CONSIDERATION OF APPROVAL OF AMENDMENT NO. 2 TO THE MARCH 1, 2017 AGREEMENT FOR CONSULTANT SERVICES WITH TERRAIN GROUP, INC.

The Board President asked if anyone wanted to pull an item from the consent agenda.

Director Wharton reported on item 6.C. the bank name should be changed to Pacific Premier Bank.

Director Bahringer moved to approve the consent agenda with changing the bank name to Pacific Premier Bank on item 6.C.

Director Wharton seconded the motion.

Roll Call Vote:

Director Bahringer-Aye
 Director Wharton-Aye
 Vice President Farmer-Aye
 President Rice-Aye

Motion Passed Unanimously: 4-Ayes, 0-Nays, 0-Absent

7. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

- A.** DISCUSSION AND CONSIDERATION OF ADOPTION OF 2018 CCSD REGULAR BOARD MEETING SCHEDULE

General Manager Jerry Gruber introduced the item and asked for any questions.

President Rice would like the Directors to consider two meetings per month and one meeting in middle of the day and one meeting in the evening.

Director Bahringer moved to schedule the January meeting for January 18, 2018 at 2:00 p.m.

President Rice seconded the motion.

Roll Call Vote:

Director Bahringer-Aye
 President Rice-Aye
 Director Wharton-Aye

Vice-President Farmer-Aye

Motion Passed Unanimously: 4-Ayes, 0-Nays, 0-Absent

B. DISCUSSION AND CONSIDERATION OF FISCAL YEAR 2017/2018 QUARTERLY BUDGET REVIEW

General Manager Jerry Gruber introduced the item and turned it over the Finance Manager Rudy Hernandez, who provided a PowerPoint presentation, along with a review of the first quarter financial report. He then answered questions from the Board Members.

Public Comment:
Elizabeth Bettenhausen

The Board President called for a 7 minute break.

C. REVIEW AND DISCUSSION OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BUILDOUT REDUCTION PROGRAM REPORT PREPARED BY THE BUILDOUT REDUCTION PROGRAM CITIZENS' COMMITTEE

The Board President thanked the Committee for providing the report before the end of the year. District Counsel introduced the item and turned it over to Buildout Reduction Program Citizens' Committee (BRPCC) Member, Mark Rochefort. Mr. Rochefort provided a presentation developed by the Buildout Reduction Program Citizens' Committee.

Public Comment:
Donn Howell
Elizabeth Bettenhausen
Leslie Richards
Mike Lyons
Jeff Hellman

President Rice asked Directors to read report and note items they believe need to be addressed and possibly use Senator Dean Florez, Ret. for development of support from Sacramento legislators.

Director Bahringer moved to extend the meeting to 5:30 p.m. unless prevented by Director Wharton's unavailability.

Vice President Farmer seconded the motion.

Roll Call Vote:
Director Bahringer-Aye
Vice President Farmer-Aye
Director Wharton-Aye
President Rice-Aye

Motion Passed Unanimously: 4-Ayes, 0-Nays, 0-Absent

D. DISCUSSION REGARDING MAINTAINING CURRENT STAFFING LEVELS AT THE CAMBRIA CSD FIRE DEPARTMENT

General Manager Jerry Gruber introduced the item and turned it over to Fire Chief William Hollingsworth, who provided a summary of his report and a PowerPoint presentation.

Board discussion followed.

The Board gave direction to bring back details on funding this as a special tax for a ballot measure.

E. DISCUSSION AND CONSIDERATION OF FUNDING ISSUES AND PRIORITIES, INCLUDING OPTIONS FOR SPECIAL TAX ELECTIONS

The Board agreed to move item 7.E. to Tuesday, December 19, 2017 to review how to decide whether and how to fund a fourth Firefighter.

8. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

9. ADJOURN

President Rice adjourned the meeting at 5:33 p.m.

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.C.**

FROM: Jerry Gruber, General Manager
Monique Madrid, Administrative Services Officer

Meeting Date: January 18, 2018 Subject: CONSIDER ADOPTION OF
RESOLUTION 02-2018 APPROVING
WORKERS' COMPENSATION
COVERAGE FOR BOARD OF
DIRECTORS AND SPECIFIED
DISTRICT VOLUNTEERS

RECOMMENDATIONS:

Staff recommends that the Board of Directors adopt Resolution 02-2018 to continue providing Workers' Compensation coverage to the Board of Directors (Governing Body) and specified District volunteers.

FISCAL IMPACT:

The fiscal impact should not change because this item is being recommended as a result of SDRMA's excess carriers requirement to adopt a new Resolution in order to continue (or start) coverage.

DISCUSSION:

The CCSD belongs to a pooled insurance association with other special districts—Special District Risk Management Association (SDRMA), which also provides the District's Workers' Compensation insurance.

At the September 23, 2010 regular Board meeting, the CCSD adopted Resolution 52-2010 in order to declare the North Coast Ocean Rescue (NCOR) as volunteers and deem them employees for purposes of providing Workers' Compensation coverage. Additionally, at the May 28, 2015 regular Board meeting, the Board adopted Resolution 15-2015 in order to declare the Community Emergency Response Team (CERT) as volunteers and deem them employees for purposes of providing Workers' Compensation coverage.

On November 30, 2017, SDRMA sent correspondence to the CCSD advising a New Resolution would need to be adopted in order to continue (or start) providing Workers' Compensation coverage to the Governing Body members and/or specified volunteers. SDRMA provided a template Resolution for this item, which has been prepared and is attached for the Board's consideration.

Staff recommends the Board of Directors approve the attached Resolution allowing continuation of Workers' Compensation Coverage for our Governing Body members and our specified volunteers.

Attachment: Resolution 02-2018

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___RICE___ FARMER ___ BHRINGER ___ WHARTON___ PIERSON

RESOLUTION 02-2018

RESOLUTION OF THE GOVERNING BODY OF
THE CAMBRIA COMMUNITY SERVICES DISTRICT
DECLARING THAT GOVERNING BODY MEMBERS AND VOLUNTEERS SHALL
BE DEEMED TO BE EMPLOYEES OF THE DISTRICT FOR THE PURPOSE OF
PROVIDING WORKERS' COMPENSATION COVERAGE FOR SAID CERTAIN INDIVIDUALS WHILE
PROVIDING THEIR SERVICES

WHEREAS, the CCSD utilizes the services of Governing Body Members and Volunteers;

WHEREAS, Section 3363.5 of the California Labor Code provides that a person who performs voluntary service for a public agency as designated and authorized by the Governing Body of the agency or its designee, shall, upon adoption of a resolution by the Governing Body of the agency so declaring, be deemed to be an employee of the agency for the purpose of Division 4 of said Labor Code while performing such services; and

WHEREAS, the Governing Body wishes to extend Workers' Compensation coverage as provided by State law to the following designated categories of persons as indicated by a checkmark in the box to the left of the descriptions:

- All Members of the Governing Body of the Cambria Community Services District as presently or hereafter constituted and/or
- All persons performing voluntary services without pay other than meals, transportation, lodging or reimbursement for incidental expenses
- Individuals on Work-study programs
- Interns
- Other Volunteers

[designate]

NOW, THEREFORE, BE IT RESOLVED, that such persons coming within the categories specified above, including the duly elected or appointed replacements of any Governing Body Member and other designated individuals be deemed to be employees of the Cambria Community Services District for the purpose of Workers' Compensation coverage as provided in Division 4 of the Labor Code while performing such service. However, said Governing Body Members and other designated individuals will not be considered an employee of the Cambria Community Services District for any purpose other than for such Workers' Compensation coverage, nor grant nor enlarge upon any other right, duty, or responsibility of such Governing Body Members or other designated individuals, nor allow such persons to claim any other benefits or rights given to paid employees of the Cambria Community Services District.

PASSED, APPROVED AND ADOPTED this 18th day of January, 2018 by the following vote:

AYES:
NAYS:
ABSENT:

President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Monique Madrid
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.D.**

FROM: Jerry Gruber, General Manager

Meeting Date: January 18, 2018 Subject:

CONSIDERATION TO APPOINT KERMIT JOHANSSSEN, CURRENTLY AN ALTERNATE PROS COMMISSIONER TO THE PROS COMMISSION AND TO APPOINT STANLEY COOPER, CURRENTLY A PROS COMMISSIONER, AS AN ALTERNATE TO THE PROS COMMISSION, WITH EACH COMPLETING THE REMAINDER OF THE OTHER'S UNEXPIRED TERM

RECOMMENDATION:

Staff recommends that the Board of Directors consider the Parks, Recreation and Open Space (PROS) Commission's recommendation to appoint Kermit Johanssen, currently an Alternate PROS Commissioner, to the PROS Commission, and to Appoint Stanley Cooper, currently a PROS Commissioner, as an Alternate to the PROS Commission, with each completing the remainder of the other's unexpired term.

FISCAL IMPACT:

There is no fiscal impact associated with this action.

DISCUSSION:

Kermit Johanssen, currently an Alternate PROS Commissioner, would like the Board's consideration to be appointed to the PROS Commission to fulfill Stanley Cooper's unexpired term, which expires on 10/23/2018. Stanley Copper, currently a PROS Commissioner, would like the Board's consideration to be appointed as an Alternate to the PROS Commission, completing the remainder of Kermit Johanssen's unexpired term, which expires on 10/23/2018.

PROS TERM SCHEDULE 12/17/2015:

Commissioner	Date Appointed	Term Expiration
Steve Kniffen - Chair	12/17/15	12/31/19
Stanley Cooper	2/18/2016	10/23/18
Adolph Atencio	12/17/15	12/31/19
Joyce Renshaw	10/23/2014	10/23/18
Tim Roche	10/23/2014	10/23/18
Teri Lord-Alternate	2/18/2016	10/23/18
Kermit Johanssen-Alternate	2/18/2016	10/23/18

Ex Officio Members	Date Appointed
Friends of the Fiscalini Ranch Preserve	2/1/10
Coast Unified School District	2/1/10

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS ___ RICE ___ FARMER ___ BAHRINGER ___ WHARTON ___ PIERSON

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.E.**

FROM: Robert Gresens, District Engineer

Meeting Date: January 18, 2018 Subject: CONSIDERATION OF ADOPTION OF RESOLUTION 04-2018 DECLARING WORK COMPLETED IN CONFORMANCE WITH THE PLANS AND SPECIFICATIONS FOR THE SURFACE WATER IMPOUNDMENT BASIN DRAINAGE SWALE PROJECT

RECOMMENDED ACTION:

Staff recommends that the Board consider adoption of Resolution 04-2018 declaring work completed in conformance with the plans and specifications for the Surface Water Impoundment Basin Drainage Swale Project.

FISCAL IMPACT:

Total cost for G.F. Garcia and Sons, Inc. to complete the drainage swale work was \$44,865. There is no additional fiscal impact from adopting Resolution 04-2018.

DISCUSSION:

The Cambria Community Services District entered into a Short Form Public Works Contract with G.F. Garcia and Sons, Inc. on November 16, 2017 for construction of the Surface Water Impoundment Basin Drainage Swale project. Work was completed between November 20, 2017 and December 1, 2017. No change orders were required or issued during completion of the work, and the swale is operational.

Attachment: Resolution 04-2018

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ RICE ___ BAHRINGER ___ FARMER ___ WHARTON ___ PIERSON

**RESOLUTION NO. 04-2018
January 18, 2018**

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
DECLARING WORK COMPLETED IN CONFORMANCE WITH THE PLANS
AND SPECIFICATIONS FOR THE SURFACE WATER IMPOUNDMENT BASIN
DRAINAGE SWALE PROJECT**

WHEREAS, the Cambria Community Services District (“CCSD”) entered into a contract with G.F. Garcia & Sons on November 16, 2017, for construction of the Surface Water Impoundment Basin Drainage Swale project and said construction was completed on December 1, 2017; and

WHEREAS, the Cambria Community Services District conducted their final inspection on December 1, 2017 and determined the project was satisfactorily completed per design/construction specifications and in the time period and budget allotted.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Directors of the Cambria Community Services District, as follows:

That said contract work was completed on December 1, 2017;

That the total cost of the project was \$44,865.00.

PASSED AND ADOPTED this 18th day of January, 2018.

Board President

ATTEST:

APPROVED AS TO FORM:

Monique Madrid
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Jerry Gruber, General Manager

Meeting Date: January 18, 2018 Subject: DISCUSSION AND CONSIDERATION
OF PROPOSED 2018 PROS GOALS &
OBJECTIVES

RECOMMENDATION:

It is recommended that the Board of Directors consider the proposed 2018 PROS Commission Goals and Objectives.

FISCAL IMPACT:

DISCUSSION:

FOR BOARD CONSIDERATION

2018 Proposed Board Goals:

1. Continue working with the County on the Burton Drive Pedestrian Path. Consider an alternative for the portion of Burton Drive from the intersection of Eaton Road to the bridge that might be more practical.
2. Work with the County of San Luis Obispo on the establishment of additional Bike Paths throughout the community of Cambria.
3. Identify the properties/lots within the Build out Reduction Committees report that would be useful for PROS Mission Statement, goals and objectives.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS ___RICE ___FARMER ___BAHRINGER ___WHARTON___PIERSON

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**

FROM: Jerry Gruber, General Manager

Meeting Date: January 18, 2018

Subject: DISCUSSION AND CONSIDERATION
REGARDING FIRE DEPARTMENT
STAFFING LEVELS AND POSSIBLE
BALLOT MEASURE FOR SPECIAL
TAX ELECTION TO FUND THREE (3)
FULL TIME FIREFIGHTERS

RECOMMENDATIONS:

Staff recommends that the Board of Directors continue to consider the issue of Fire Department staffing levels and provide direction regarding a possible ballot measure to create a Special Tax to fund three (3) full time Firefighters.

FISCAL IMPACT:

If the Board decides to proceed with a ballot measure to fund the continued employment of the SAFER Grant firefighters, the measure would need to raise approximately \$300,000 annually, which would mean an annual per parcel tax of approximately \$50 assessed on each of the estimated 6,000 parcels in Cambria.

DISCUSSION:

In December 2017, Chief Hollingsworth made a presentation regarding Fire Department staffing levels. The Board of Directors provided direction to hold another discussion about the issue on the January Board meeting agenda, and to consider whether or not to proceed with a ballot measure to provide funding to maintain current Fire Department staffing levels.

As noted in the December staff report, on September 10, 2015 the Board of Directors adopted Resolution 32-2015, accepting the 2015 SAFER Grant Award (the "Grant"). Under the Grant, the CCSD received funding for three firefighters for a two-year period, which allowed for the addition of one Firefighter on daily staffing and provided for a four-person engine company consisting of a Captain, Engineer, SAFER-funded Firefighter and a reserve Firefighter.

As was noted at the time the Grant was accepted, unless additional funding is available, at the end of the period of time covered by the Grant, the SAFER-funded firefighter positions would end and the staffing would have to go back to a three person staffed engine. In June 2017, as part of the approval of the current fiscal year budget, the Board approved the transfer of \$84,000 from General Fund reserves to pay for Firefighter salaries. At that time, it was noted that the budget anticipated that the three SAFER Grant Firefighters would be hired as permanent full time Firefighters at a salary that is 83% of the current Fire Engineer Salary. This would add an additional \$70,650 in salary costs for the four months in Fiscal Year 2017/18 after the SAFER Grant funding ends, and about \$306,000 per year after that.

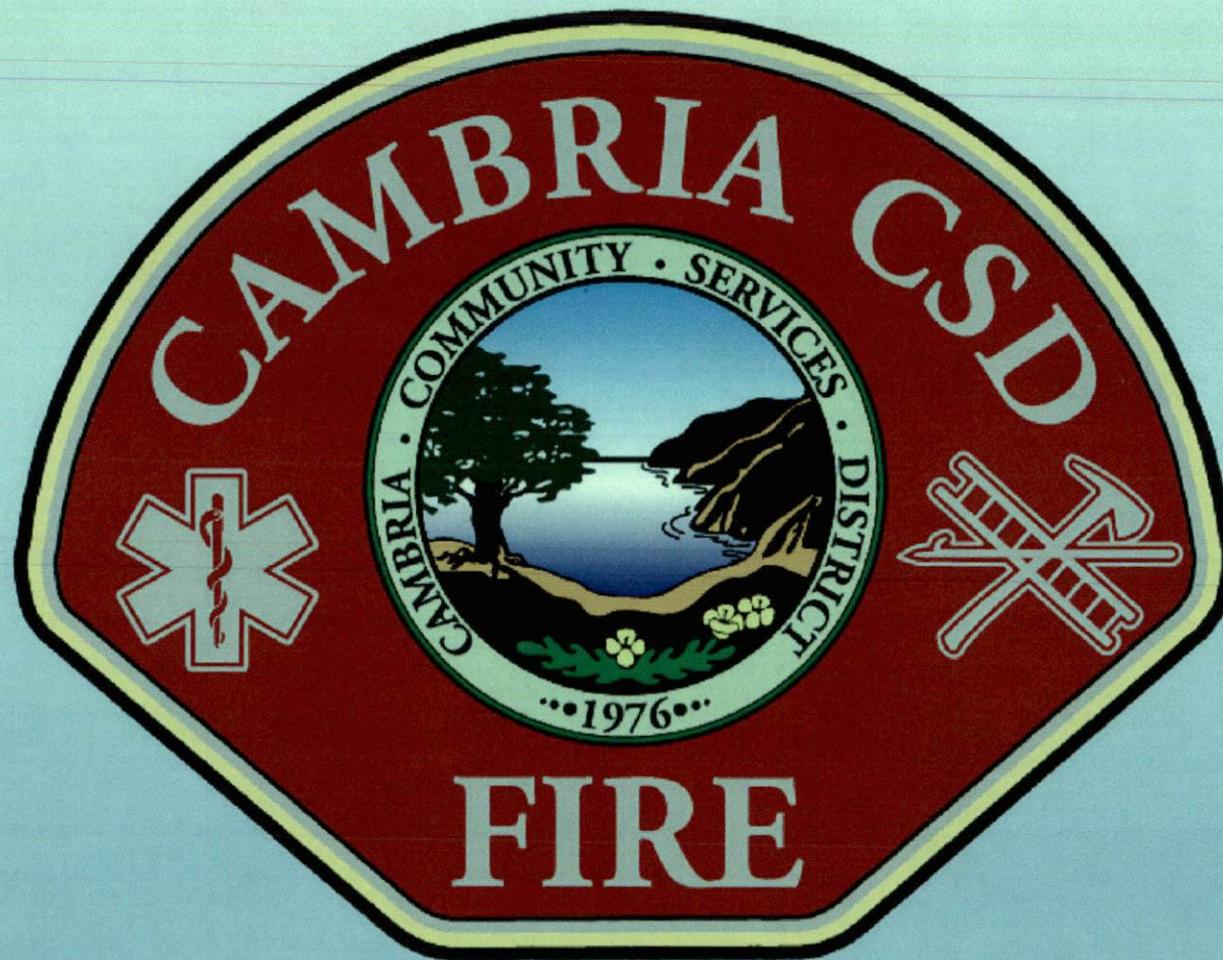
In order to cover the approximate \$300,000 necessary to fund continued employment of the SAFER Grant Firefighters, a special tax would need to be assessed at \$50 per parcel annually, based upon the approximately 6,000 parcels in Cambria.

With regard to a special election, Staff has consulted with the San Luis Obispo Clerk-Recorder's Office and they have advised that February 21, 2018 is the last day for the District to submit the required resolution calling for and placing the measure on the June 5, 2018 General Election ballot. The resolution must contain the full text of the measure, and the exact form of the question as it is to appear on the ballots. Also, as was noted in the December staff report, in order to call for such a special tax election, Government Code Section 50077 requires a noticed public hearing to consider the ordinance or resolution for the special tax, which must include the type of tax and rate of tax to be levied, the method of collection, and the date upon which an election is to be held. Therefore, if the Board decides to proceed with a special election and ballot measure in June, staff is seeking direction to schedule a special meeting to hold the required public hearing and consider adoption of the necessary legislation.

Attachment: Firefighter Staffing Level Review Cambria CSD Fire Department PowerPoint

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ RICE ___ FARMER ___ BAHRINGER ___ WHARTON ___ PIERSON



The logo is a large, semi-transparent octagonal emblem. It features a central circular seal with a landscape scene, surrounded by the text "CAMBRIA FIRE DEPARTMENT" and "1976". The word "FIRE" is prominently displayed at the bottom of the octagon. The background of the slide is a light blue gradient.

Firefighter
Staffing Level Review
Cambria CSD
Fire Department

DISCUSSION

- 4 - person vs. 3 - person engine company constant staffing model

1 Captain

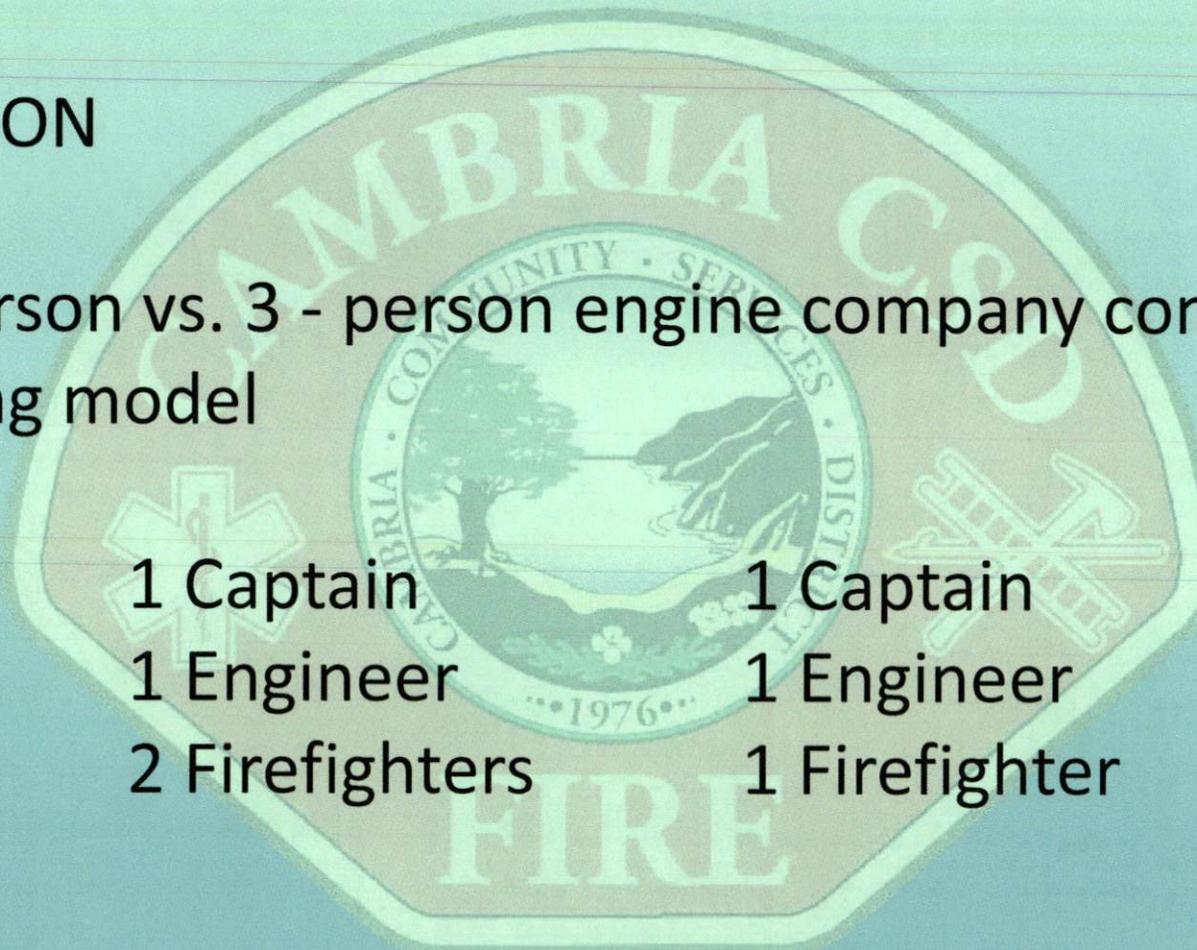
1 Engineer

2 Firefighters

1 Captain

1 Engineer

1 Firefighter



SELF ASSESSMENT

- NFPA 1710 – Standard for Organization of Fire Departments
 - Accreditation through CPSE (Center for Public Safety Excellence)
 - Comprehensive quality improvement model
 - Leads to higher efficiency
 - 239 accredited agencies out of 27,198 in U.S.
 - Lengthy process with great commitments
 - About \$13,000 initial and \$1,000 every year

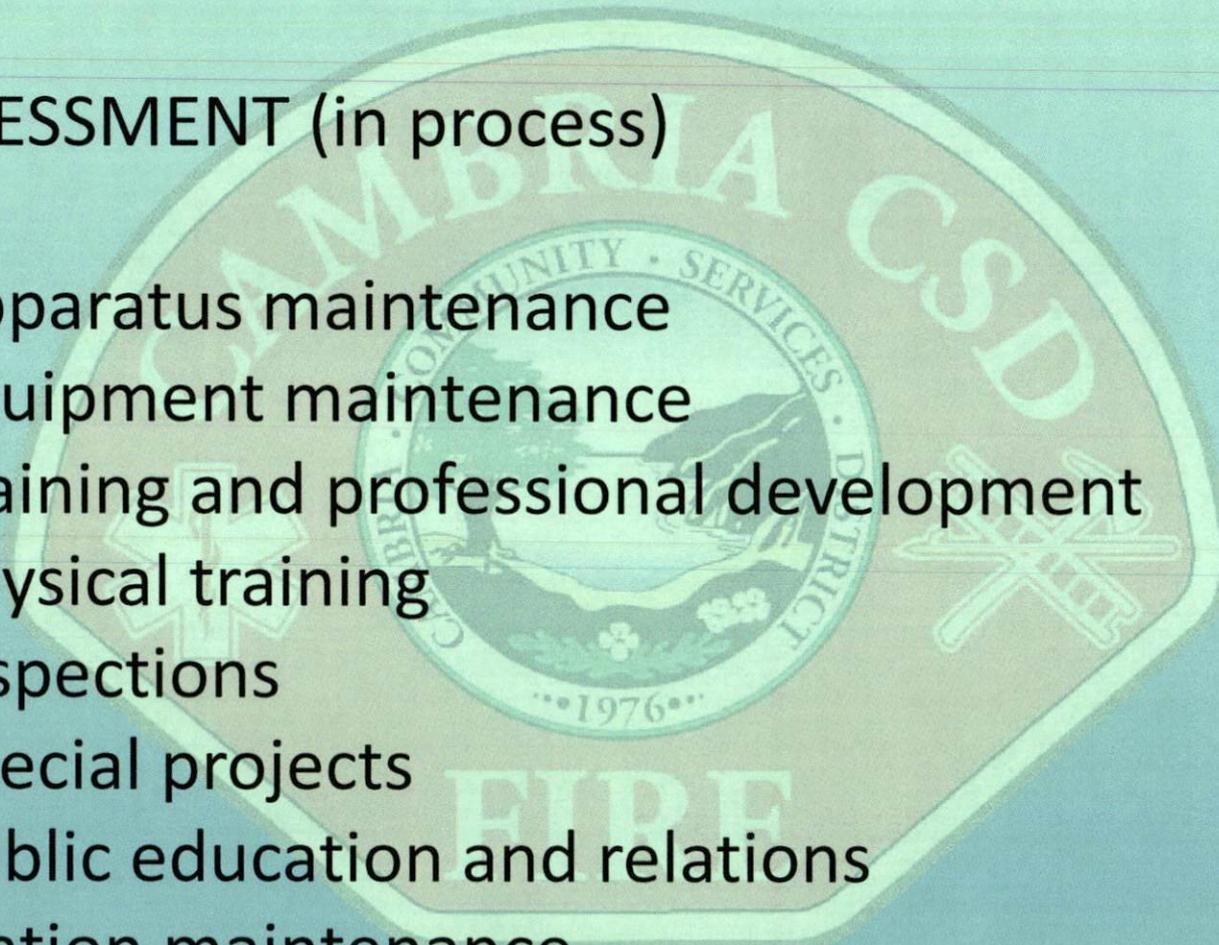
SELF ASSESSMENT

- Detailed evaluation
- Identifies areas of strength and weakness
- Creates systems for addressing deficiencies
- Encourages professional growth
- Creates a mechanism for developing strategic plans



SELF ASSESSMENT (in process)

- Apparatus maintenance
- Equipment maintenance
- Training and professional development
- Physical training
- Inspections
- Special projects
- Public education and relations
- Station maintenance
- Cleaning



SELF ASSESSMENT (in process)

- Mission

Tutela, Praevenio, Patronus Muneris
(Protection, Prevention, Customer Service)

- Vision

We bring the highest level of service to the community of Cambria. We regard our citizens, neighbors and guests with dignity and respect. We develop leaders at all levels of the Department through education, training, and high ethical standards.

ANNUAL REPORT



CAMBRIA CSD FIRE DEPARTMENT ANNUAL REPORT 2009 / 2010

CHIEF'S CORNER

Greetings

We are excited to share the publication of the Cambria CSD Fire Department 2009/2010 Annual Reports with you. Our personnel are honored to serve the community and continue to provide the highest level service to our citizens in Cambria. These reports will summarize and provide a snapshot of our activity over the last two years and I'm sure you will agree that the content reflects the dedication and commitment of our personnel.



The years of 2009 and 2010 were unprecedented in terms of fiscal uncertainty and challenges for the country, community and the fire service. The old mantra of "doing more with less" became extremely relevant as we found our organization challenged to maintain our levels of service. I am extremely proud of our personnel for maintaining the tenacity and commitment to continuously maintain and improve our professionalism and the product we provide to the community. With improved creativity and utilization of grant funding, the Cambria CSD Fire Department has not only persevered but also found that these have been some of our most productive years.

In January of each year, Fire Department staff meets to identify goals and objectives and establish a work plan for the upcoming year. Action items to improve Fire Department operations are identified and outlined to provide a roadmap for the direction of our organization. In 2009 and 2010, the personnel of the Cambria CSD Fire Department continued to work toward their many goals and objectives and raised the bar of excellence in spite of significant personnel and operational budget cuts.

The Cambria CSD Fire Department will remain committed to its mission of provide service to the community and looks forward to a productive 2011 and 2012. It is part with the community we serve and an honor to lead such a committed and quality.

Mark P. Miller, Fire Chief

M

"Committed to protecting the quality of life to the community by providing e and protection of life, prop

DEI

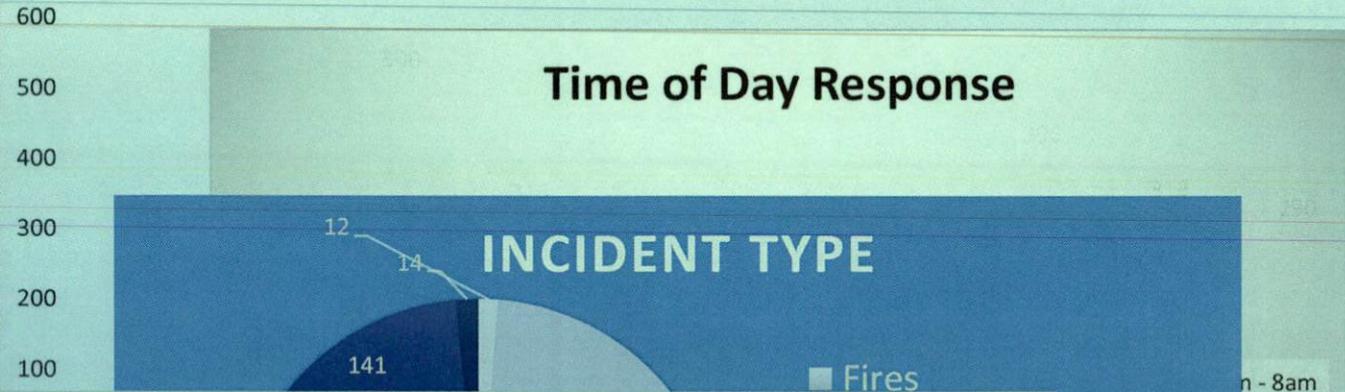
Cooperation	Communication, Te
Integrity	N
Professionalism	Commitment i
Responsibility	Accountability, Ma
Dedication	Pa
Trustworthiness	Dependab

TRAINING HOURS

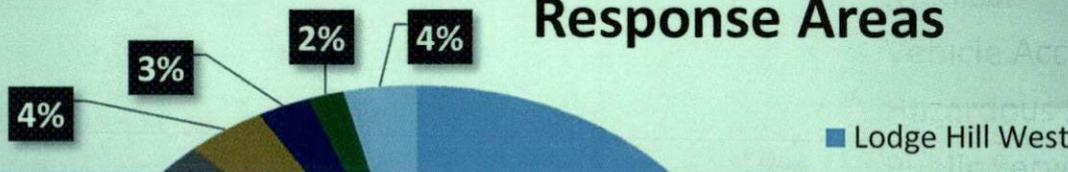
Staff Report 6.B. PowerPoint Attachment

Time of Day Response

INCIDENT TYPE



Response Areas



CALL VOLUME



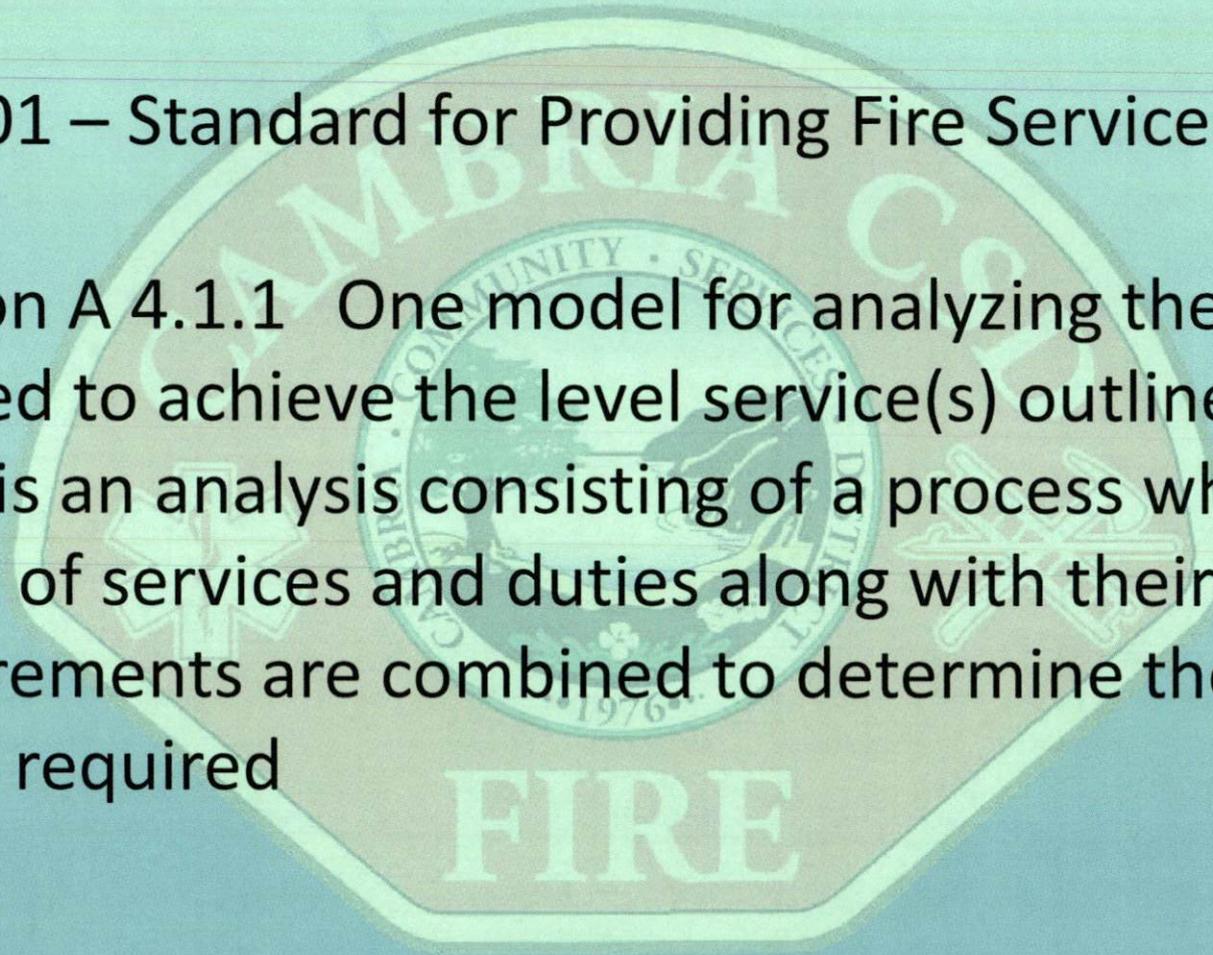
- Lodge Hill West
- Lodge Hill East
- Happy Hill
- Leimert
- Moonstone
- Park Hill
- Pineknolls
- Highway 1
- Main Street

n - 8am
- 5pm
- 12am

Accidents
Situations
Assist
Aid

NFPA 1201 – Standard for Providing Fire Services to Public

- Section A 4.1.1 One model for analyzing the personnel needed to achieve the level service(s) outlined within 4.1.2 is an analysis consisting of a process where the scope of services and duties along with their time requirements are combined to determine the total hours required



SELF ASSESSMENT (in process)

- **CORE VALUES**

Commitment. Dedicated to excellence in service.

Accountability. Upholding fiscal responsibility and the public's trust.

Morale. Promoting a spirit of community, teamwork and brotherhood.

Benevolence. Performing our duties with compassion for others.

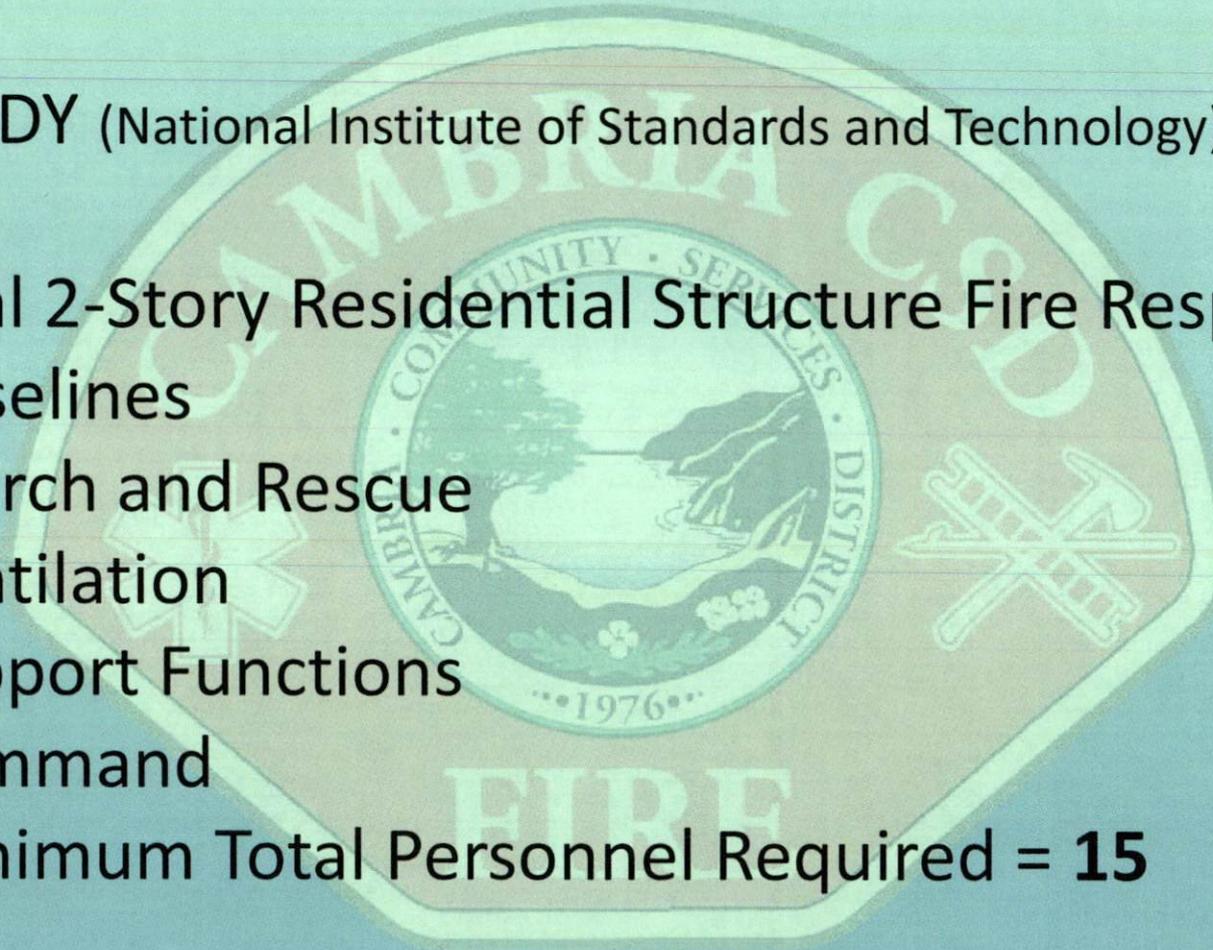
Respect. Honoring the traditional values of the Fire Service.

Integrity. Holding our self to high standards both on and off duty.

Achievement. Achieving what others deem impossible.

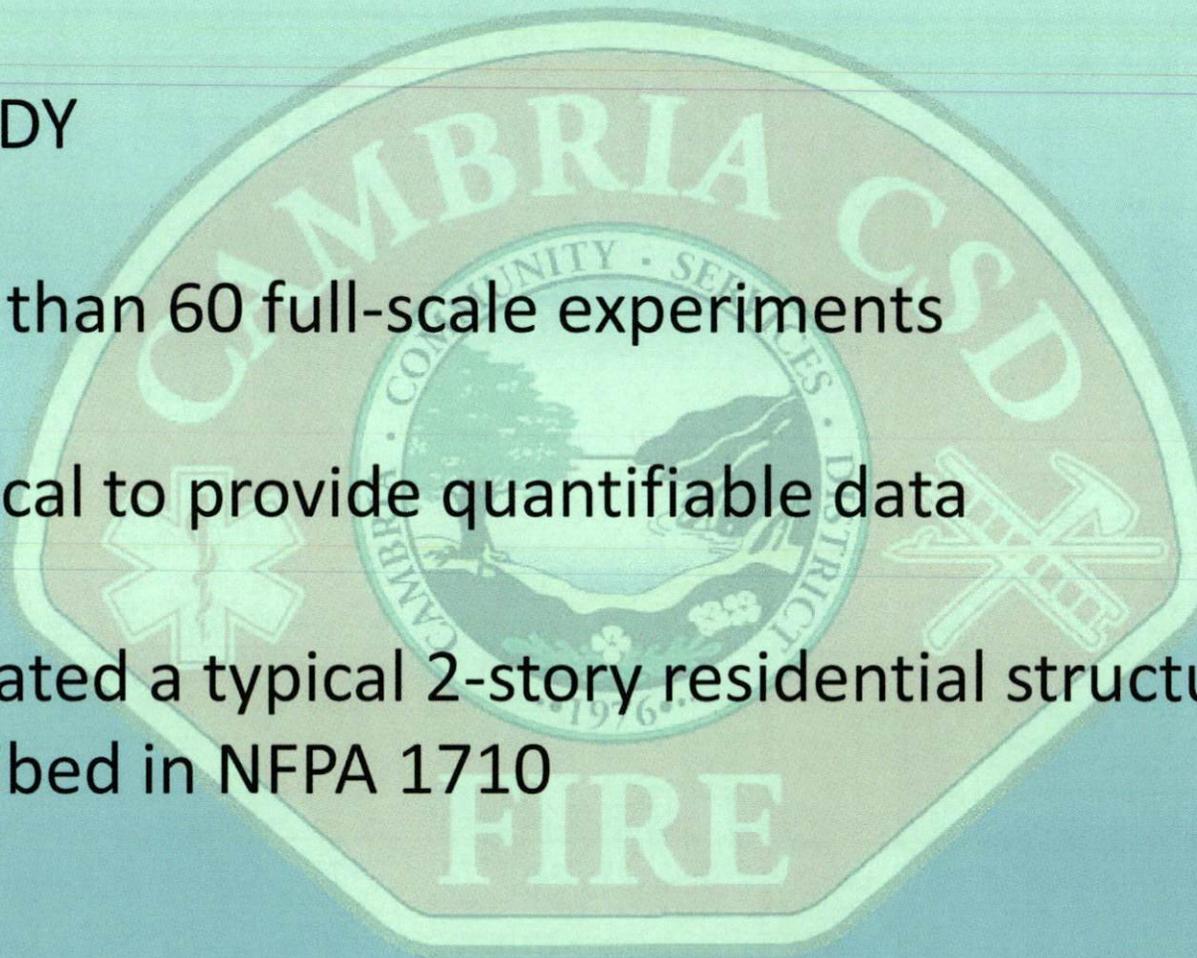
NIST STUDY (National Institute of Standards and Technology)

- Typical 2-Story Residential Structure Fire Response
 - Hoselines
 - Search and Rescue
 - Ventilation
 - Support Functions
 - Command
 - Minimum Total Personnel Required = **15**



NIST STUDY

- More than 60 full-scale experiments
- Identical to provide quantifiable data
- Simulated a typical 2-story residential structure fire as described in NFPA 1710



NIST – 22 MILESTONE TASKS ON A FIRE SCENE

- 
- The logo for the Cambridge Community Services Department Fire is a circular seal. It features a central illustration of a tree and a building. The text around the seal reads "CAMBRIDGE COMMUNITY SERVICES DEPARTMENT" and "1976". The word "FIRE" is written in large letters across the bottom of the seal.
- Stop at hydrant
 - Position engine
 - Conduct size-up
 - Engage pump
 - Position attack line
 - Establish 2 in/2 out
 - Supply attack engine
 - Establish RIT
 - Gain/force entry
 - Advance attack lines
 - Advance back-up lines
 - Advance back-up lines
 - Primary search
 - Ground ladders
 - Horizontal ventilation - 1
 - Horizontal ventilation - 2
 - Control utilities - in
 - Control utilities - out
 - Secondary search
 - Fire extension – walls
 - Fire extension – ceiling
 - Mechanical ventilation

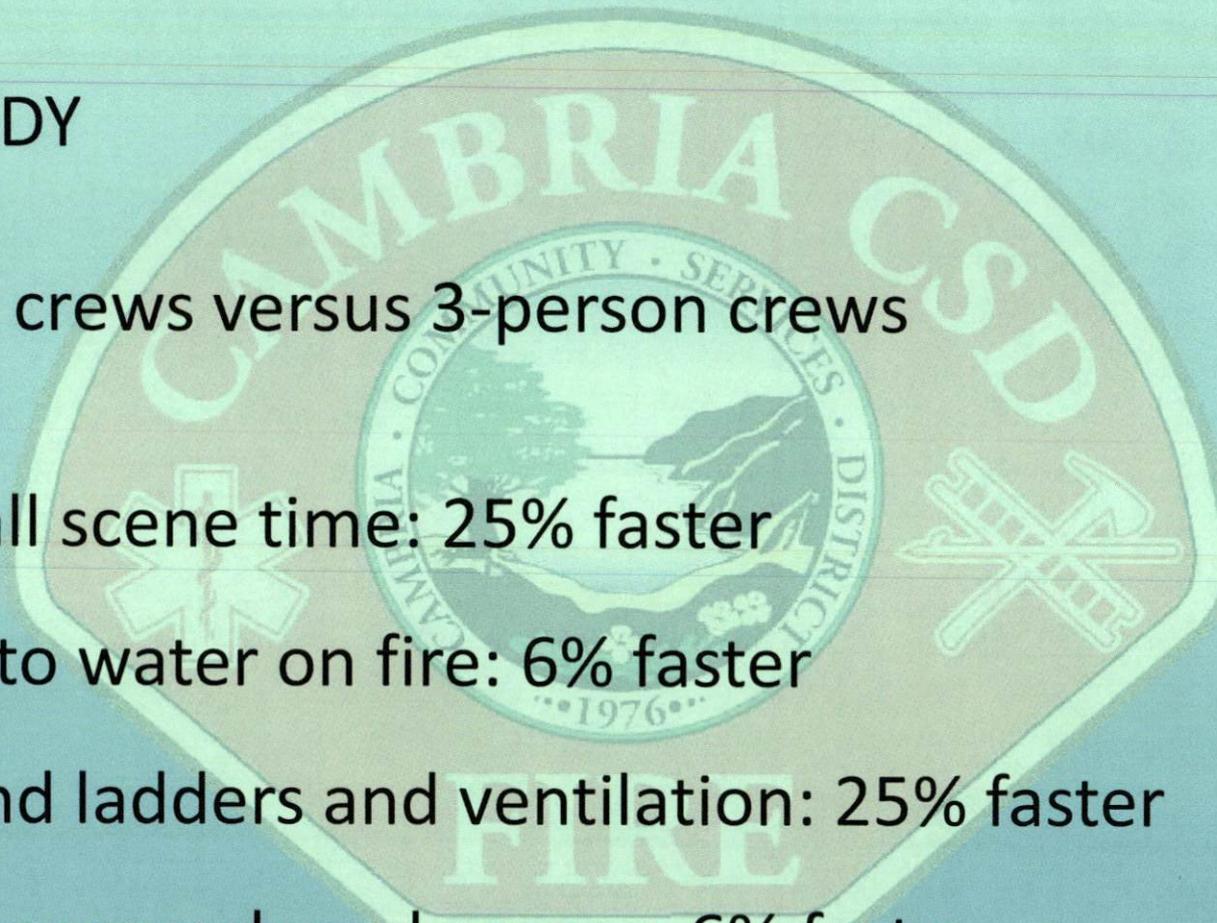
NIST STUDY

Milestone Tasks	3-Person Crew Start Time	4-Person Crew Start Time	Time Difference	3-Person Crew Duration	4-Person Crew Duration	Time Difference
Ventilation time	11:32	8:48	2:44	7:01	4:42	2:19
Advance attack lin	5:39	5:39	0:00	3:36	3:02	0:34
Advance back-up line	8:35	8:08	0:27	2:58	2:46	0:12
Primary search	9:10	8:47	0:23			
Laddering time	8:44	7:14	1:30	9:35	7:31	2:03

NIST STUDY

4-person crews versus 3-person crews

- Overall scene time: 25% faster
- Time to water on fire: 6% faster
- Ground ladders and ventilation: 25% faster
- Primary search and rescue: 6% faster
- Hose stretch time: 19% faster

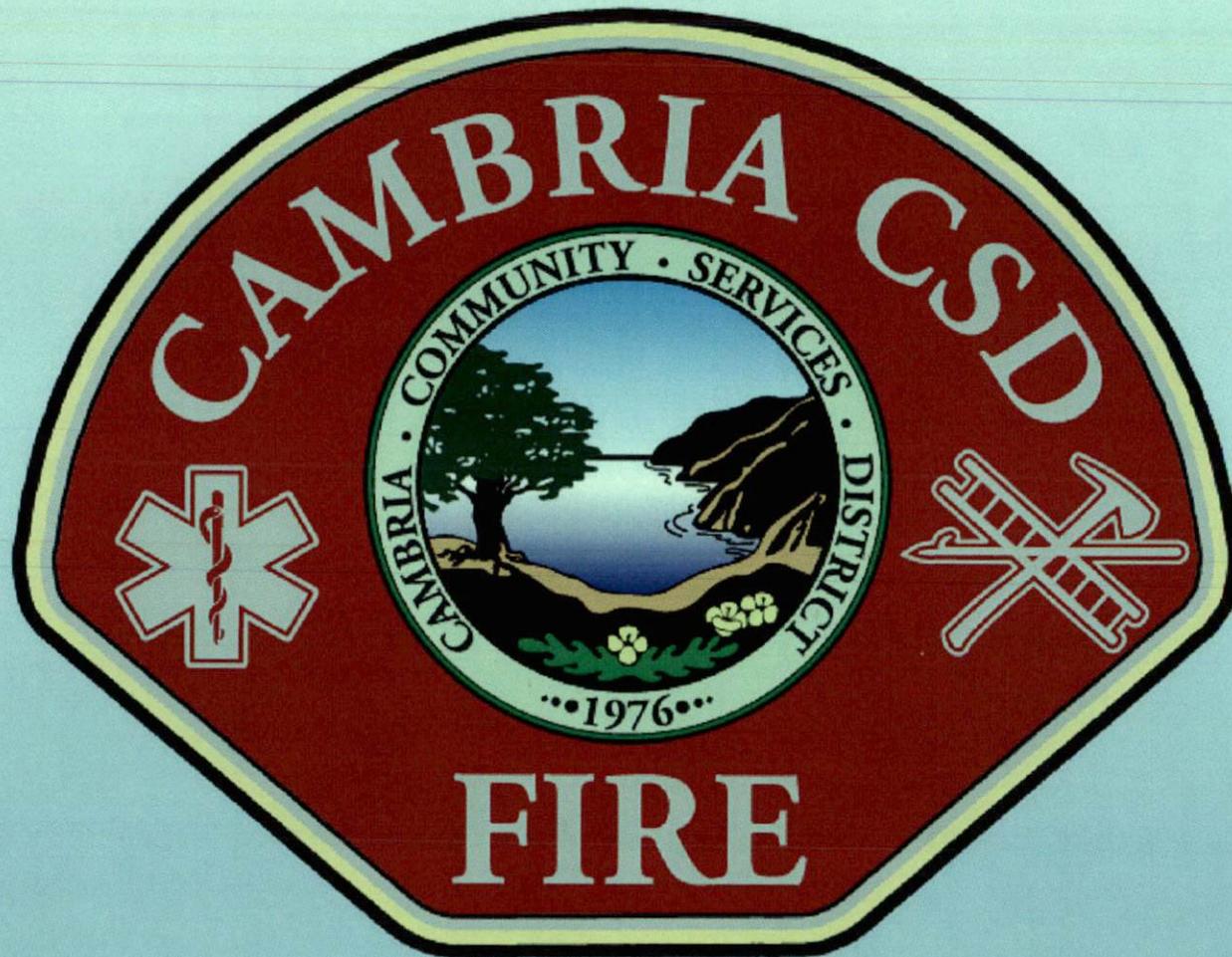


ADDITIONAL BENEFITS OF 4 PERSON STAFFING

- Consistently meet OSHA 2 in/2 out standard
- Improved automatic and mutual aid response
- Third person medical attendant
- Meets Grand Jury recommendation
- Meets MJHMP recommendation
- Safety maintenance projects
- Expanded FHFRRP
- Allows for more aggressive firefighting tactics
- Greater potential for property preservation
- Helps maintain ISO 4/4x classification
- Administrative Assistant and Fire Marshal positions

CONCLUSION

- Department recommends 4 – person engine company
- The CCSD Board of Directors and public have the right to determine the level of service
- Safety will not be compromised due to level of staffing
- Expectation to meet the needs for emergency response as we move forward



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.C.**FROM: Rudy Hernandez, Finance Manager
Jerry Gruber, General Manager

Meeting Date: January 18, 2018 Subject: DISCUSSION AND CONSIDERATION
OF IMPLEMENTATION OF WATER
AND SEWER RATES PURSUANT TO
RESOLUTION 01-2016

RECOMMENDATION:

Staff recommends that the Board of Directors approve the implementation of the 4% water and sewer rate increases previously adopted by Resolution 01-2016, to go into effect on March 1, 2018, and direct staff to mail a courtesy notice to CCSD customers advising of the upcoming rate increases.

FISCAL IMPACT:

The proposed water and sewer rate increases are necessary to provide adequate revenue to fund the annual costs of water and sewer operations, and to reduce any annual budget deficits. The 4% increase in water rates is projected to bring in an additional \$126,000 in annual water revenue, while the 4% increase in wastewater rates will amount to an additional \$79,475 annually.

DISCUSSION:

In late 2015 the Board commissioned a Water & Sewer Rate Study (Rate Study) which then became the basis for the noticed public hearing conducted in accordance with the requirements of Proposition 218. On February 12, 2016, the Board of Directors adopted Resolution 2016-01 (copy attached), which approved a graduated rate schedule with four (4) annual 4% inflationary increases. The first increase took effect on March 1, 2017, and the second increase was scheduled to take effect January 1, 2018; however, staff postponed implementing the increases to allow the Board to consider this item.

Although the rate increases have already been approved by the Board and go into effect automatically, the Board has the discretion to waive, postpone or reduce them, if they determine it is appropriate to do so. Staff recommends that the Board approve implementing the rate increases as previously approved, effective March 1, 2018.

The Rate Study was conducted by Bartle Wells & Associates, a qualified third-party consultant (Rate Consultant) with vast experience in rate-setting matters for all types of government agencies. The Rate Consultant's primary duty was to "forensically" analyze the District's costs (both current and future) of providing safe and reliable water and wastewater services, and then, based upon such cost analysis, provide recommendations as to the proper level of rates that produce enough income to allow the District to provide safe and reliable water and wastewater services. Nothing has come to staff's attention that changes the premised findings and recommendations of the Rate Consultant.

Key factors driving the need for rate increases include:

- **Help restore balance budgets.** In recent years, both water and wastewater utilities experienced annual budget deficits. The rate increases are needed to assist in bringing revenues back in line with the costs of providing services, restoring financial stability.
- **Help fund critical improvements to aging infrastructure.** The rate increases help fund CCSD's highest-priority water system capital needs and provide a minimal prudent level of funding for repairs, replacements, and rehabilitation of aging infrastructure. (The increased wastewater rates do not account for potential future regulatory-required upgrades to CCSD's wastewater treatment plant. CCSD plans to pursue grants and low-rate subsidized financing to help fund these infrastructure needs.)
- **Ongoing cost inflation.** Small annual rate increases keep revenues in line with the cost of inflation, which tends to be higher for utilities such as water and wastewater. Another annual increase includes labor costs. Some of these costs include increases in retirement plans, base salaries, health and dental premiums, and worker's compensation premiums. Other miscellaneous increases include the cost of electricity, gasoline and other insurance premiums such as liability and vehicles.

Although not legally required, by sending a courtesy notice of the upcoming rate increases in the form attached to this agenda report, ratepayers may be better able to prepare for the increases that will be billed for 2018, should the Board follow staff's recommendation.

Attachment: Resolution 01-2016
Notice of Increases to Water and Wastewater Rates

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS ___RICE ___FARMER ___BAHRINGER ___WHARTON___PIERSON

RESOLUTION 01-2016
February 12, 2016

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
ADOPTING INCREASED WATER AND SEWER RATES,
EFFECTIVE MARCH 1, 2016

WHEREAS, Government Code Section 61115 provides that the Cambria Community Services District, hereinafter referred to as the "CCSD," may establish, revise and collect rates and other charges for the services and facilities furnished by it; and

WHEREAS, existing CCSD water and sewer rates are not adequate to fund the normal operating costs of the water and sewer utility systems. The approved budget for Fiscal Year 2015-16 includes an operating deficit in the Water Fund of \$254,654 (not including the Sustainable Water Facility operations) and an operating deficit in the Sewer Fund of \$207,317. In addition, there is an immediate need for approximately \$1,000,000 in the Water Fund for critical capital improvements, specifically the replacement of the Fiscalini Water Tank, upgrading the pump station at the Rodeo Grounds and work on the Stuart Street Tank project; and

WHEREAS, the rate increases are necessary because the CCSD's water and sewer utilities rely primarily on revenues from service charges to fund the costs of providing service, and therefore water and sewer rates must be set at levels adequate to fund the costs of operating and maintaining the District's water and sewer systems to support safe and reliable service; and

WHEREAS, key factors driving the need for rate increases include: a need to restore balanced budgets to bring revenues in line with the cost of providing service and restore financial stability, to help fund critical improvements to aging infrastructure, to help fund the District's highest-priority water system capital needs, to provide a minimal prudent level of funding for repairs, replacements, and rehabilitation of aging infrastructure, and to provide for small annual rate increases to keep revenues in line with future cost inflation; and

WHEREAS, the water and sewer rates to be imposed by this Resolution cover no more than the cost that CCSD incurs to provide water and sewer services as detailed in the Water and Sewer Rate Study prepared by Bartle Wells & Associates and reviewed by the Board on November 12, 2015; and

WHEREAS, in accordance with the requirements of Proposition 218, official notice of the proposed increase in water and sewer rates was mailed to each record owner and customer of record, including property owners and tenant customers, on November 13, 2015 to advise of the public hearing (the "Notice"), which was originally scheduled for December 29, 2015; and

WHEREAS, it subsequently came to staff's attention that the Notice contained errors in the zip codes for the Veterans Memorial Building and for the address to submit written

Resolution 01-2016
Page 2 of 3

protests, and therefore a Notice of Continued Proposition 218 Public was sent to the parcel owners and tenant customers to advise of the errors, and that the December 29, 2015 public hearing would be opened, comments considered, protests received, and that the public hearing would be continued to February 12, 2016; and

WHEREAS, a public hearing was conducted by the Board of Directors on February 12, 2016, at which time all interested persons were afforded an opportunity to be heard on matters pertaining to the proposed increases to the water and sewer rates and to submit written protests; and

WHEREAS, the total number of parcels with the right to protest water rates is 3,937 and the total number of parcels with the right to protest sewer rates is 3,828. To reach a majority protest, 50% + 1 of these parcels, or 1,969 parcels for water rates and 1,915 parcels for sewer rates, are required to protest; and

WHEREAS, after tabulating the protests in accordance with the CCSD's adopted Guidelines for the Submission and Tabulation of Protests, it was determined that a majority protest does not exist; and

WHEREAS, the approval of this Resolution is exempt from CEQA pursuant to Public Resources Code Section 21080(b)(8).

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that the water and sewer rates, as provided in Exhibit A, attached hereto and incorporated herein by reference, are hereby adopted and shall become effective March 1, 2016.

PASSED AND ADOPTED THIS 12th day of February, 2016.

AYES: *Robinette, Thompson, Behringer, Rice, Sanders*

NOES: *Ø*

ABSENT: *Ø*

Gail Robinette

Gail Robinette, President
Board of Directors

APPROVED AS TO FORM:
Timothy J. Carmel

Timothy J. Carmel, District Counsel

ATTEST:
Monique Madrid

Monique Madrid, District Clerk

EXHIBIT A TO RESOLUTION 01-2016

WATER RATES

	Water Rates Effective On or After				
	March 1 2016	January 1 2017	January 1 2018	January 1 2019	January 1 2020
FIXED BI-MONTHLY CHARGES					
Residential (fixed charge per account)	\$25.50	\$26.52	\$27.58	\$28.68	\$29.83
Commercial (fixed charge per meter size)					
<u>Meter Size</u>					
5/8" or 3/4"	\$25.50	\$26.52	\$27.58	\$28.68	\$29.83
1"	63.75	66.30	68.95	71.70	74.58
1-1/2"	127.50	132.60	137.90	143.40	149.15
2" & Larger	255.00	265.20	275.80	286.80	298.30
WATER QUANTITY CHARGES					
<i>Billed based on metered water use (\$/ccf)</i>					
Residential Charges					
<u>Tier</u>	<u>Bi-Monthly Use</u>				
Tier 1	1 - 4 ccf	\$6.50	\$6.76	\$7.03	\$7.31
Tier 2	5 - 16 ccf	8.50	8.84	9.19	9.56
Tier 3	> 16 ccf	9.50	9.87	10.25	10.65
Commercial Charges					
Rate for All Water Use		\$8.50	\$8.84	\$9.19	\$9.56

1 ccf = 100 cubic feet, or approximately 748 gallons

SEWER RATES

	Sewer Rates Effective On or After				
	March 1 2016	January 1 2017	January 1 2018	January 1 2019	January 1 2020
FIXED BI-MONTHLY CHARGES					
Applies to All Accounts	\$56.00	\$58.24	\$60.57	\$62.99	\$65.51
SEWER QUANTITY CHARGES					
<i>Billed per unit of metered water use (\$/ccf).</i>					
Residential Rates	\$3.24	\$3.37	\$3.50	\$3.64	\$3.79
Commercial Rates					
<u>Wastewater Class</u>					
Class 1	\$2.84	\$2.95	\$3.07	\$3.19	\$3.32
Class 2	3.24	3.37	3.50	3.64	3.79
Class 3	4.98	5.18	5.39	5.61	5.83

Class 1 includes lower strength accounts including professional offices, retail stores, laundromats, & schools.

Class 2 includes all other commercial accounts (with standard/domestic strength wastewater) that are not classified Class 1 or Class 3.

Class 3 includes accounts with moderate to high wastewater strength including restaurants, hotels with restaurants, bakeries, mortuaries, markets with meat/seafood/food prep/garbage grinder, and mixed use accounts with an estimated 30% or more sewer discharge from higher strength wastewater flow.

1 ccf = 100 cubic feet, or approximately 748 gallons

WATER RATES

Water rate increases are shown on the table below. Rates include

- 1) a fixed bi-monthly charge levied on each account regardless of water use, plus
- 2) water quantity charges billed based on metered water use in each billing period.

Residential customers pay a uniform fixed charge per account plus water quantity charges billed via three inclining rate tiers, with water purchased first in Tier 1 and then subsequently in higher tiers as water use increases. Commercial rates include fixed charges that vary by meter size – with higher charges for customers with larger meter sizes that place more demand on the water system – plus a uniform volumetric rate for all water use set at the rate for the middle Tier 2 residential rate.

Water Rates Effective			
	on Mar-1 2018	on or after Jan-1 2019	on or after Jan-1 2020
Rate Increase %	4%	4%	4%
FIXED BI-MONTHLY CHARGES			
Residential (fixed charge per account)	\$27.58	\$28.68	\$29.83
Commercial (fixed charge per meter size)			
<u>Meter Size</u>			
5/8" or 3/4"	\$27.58	\$28.68	\$29.83
1"	68.95	71.70	74.58
1-1/2"	137.90	143.40	149.15
2" & Larger	275.80	286.80	298.30
WATER QUANTITY CHARGES			
<i>Billed based on metered water use (\$/ccf)</i>			
Residential Charges			
<u>Tier</u>	<u>Bi-Monthly Use</u>		
Tier 1	1 - 4 ccf	\$7.03	\$7.31
Tier 2	5 - 16 ccf	9.19	9.56
Tier 3	> 16 ccf	10.25	10.65
Commercial Charges			
Rate per ccf of water use		\$9.19	\$9.56
			\$9.94

1 ccf = 100 cubic feet, or approximately 748 gallons

WASTEWATER RATES

Wastewater rate increases are shown on the table below. Rates include

- 1) a fixed bi-monthly charge levied on each account regardless of water use, plus
- 2) wastewater quantity charges billed based on metered water use in each billing period. Wastewater quantity charges for commercial customers are billed according to three customer classes based on wastewater strength. Commercial customers with higher-strength wastewater pay higher quantity charges reflecting the cost of treating their wastewater.

Wastewater Rates Effective			
	on Mar-1 2018	on or after Jan-1 2019	on or after Jan-1 2020
Rate Increase %	4%	4%	4%
FIXED BI-MONTHLY CHARGES			
Applies to All Accounts	\$60.57	\$62.99	\$65.51
WASTEWATER QUANTITY CHARGES			
Billed per unit of metered water use			
(\$/ccf) Residential Rates	\$3.50	\$3.64	\$3.79
Commercial Rates			
<u>Wastewater Class</u>			
Class 1	\$3.07	\$3.19	\$3.32
Class 2	3.50	3.64	3.79
Class 3	5.39	5.61	5.83

Class 1 includes accounts with lower wastewater strength including professional offices, retail stores, laundromats, and schools.

Class 2 includes all other commercial accounts (with standard/domestic strength wastewater) that are not classified Class 1 or Class 3.

Class 3 includes accounts with moderate to high wastewater strength including restaurants, hotels with restaurants, bakeries, mortuaries, markets with meat/seafood/food prep/garbage grinder, and mixed use accounts with an estimated 30% or more wastewater discharge from higher strength wastewater flow.

1 ccf = 100 cubic feet, or approximately 748 gallons

IMPACT TO A TYPICAL RESIDENCE

With the water and wastewater rates effective March 1, 2018, a typical residence using 6 units of water per bi-monthly billing period (approximately 75 gallons per day) will face the impacts shown on the table below. Approximately two-thirds of residential customer bills are at or below this level of use; customers with lower water use will face smaller impacts.

	Water Rate	Wastewater Rate	SWF Rate	Total Bi-Monthly Bill*
Jan/Feb Bi-Monthly Bill	\$71.24	\$78.46	\$25.00	\$174.70
Mar/Apr Bi-Monthly Bill	\$74.08	\$81.57	\$25.00	\$180.65

* Excludes temporary charge only levied during months of operation of the Sustainable Water Facility

Impacts will vary based on customer class and metered water consumption. CCSD appreciates the community's successful efforts to reduce water use and continues to encourage customers to conserve.



Cambria Community Services District
PO Box 65
Cambria, CA 93428
Address Service Requested

**Notice of Increases to Water &
Wastewater Rates**



CCSD remains committed to operating as cost-effectively as possible while providing safe and reliable water and wastewater service to the community. For more information about CCSD and the rate increases, please call CCSD at (805) 927-6223 or visit our website at cambriacsd.org.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.D.**

FROM: Jerry Gruber, General Manager

Meeting Date: January 18, 2018 Subject: DISCUSSION AND CONSIDERATION
OF ANNUAL REVIEW OF BOARD OF
DIRECTORS BYLAWS

RECOMMENDATIONS:

Staff recommends that the Board of Directors discuss and consider the Board Bylaws and provide direction regarding any changes they would like to have brought back at the February regular meeting for consideration.

FISCAL IMPACT:

There is no fiscal impact associated with the Board’s annual review of its Bylaws.

DISCUSSION:

Section 10.1 of the Board of Directors Bylaws provides that they are to be reviewed annually at the first regular meeting in January. Any amendments are to be considered for adoption at the first regular meeting in February. Accordingly, attached is a copy of the current Board Bylaws, as revised on August 24, 2017 per Resolution 38-2017 and again on September 28, 2017 per Resolution 39-2017, for the Board’s review and consideration.

Recently, there has been Board discussion regarding changing the regular meeting day (the fourth Thursday of every month), which is established by Bylaw Section 2.1. If the Board decides to change the regular meeting day, staff recommends that the Board defer action on the regular meeting schedule (Item 6E) until the February meeting, so the appropriate change to Bylaw Section 2.1 can be made. However, in that case, the Board should set the time for the February 22 regular meeting.

Attachment: Board of Directors Bylaws

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ RICE ___ FARMER ___ BAHRINGER ___ WHARTON ___ PIERSON

BYLAWS

COMPLIANCE WITH FEDERAL OR STATE LAW

The Cambria Community Services District (CCSD) Board of Directors will comply with all Federal and State laws governing their conduct in the performance of their duties as Directors. These Bylaws are not intended to amend any laws governing the behavior of any individual Board Member or the Board as a whole. These Bylaws are for the purpose of providing guidance to the Director in the performance of his or her duties. If it is determined any of these Bylaws conflict with Federal or State rules or statutes the Federal or State rules or statutes will apply

1. OFFICERS OF THE BOARD OF DIRECTORS

- 1.1 The officers of the Board of Directors are the President and Vice President.
- 1.2 The President of the Board of Directors shall serve as presiding officer at all Board meetings. The President shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion.
- 1.3 In the absence of the President, the Vice President of the Board of Directors shall serve as presiding officer over all meetings of the Board. If the President and Vice President are both absent, the remaining members shall select one among themselves to act as presiding officer of the meeting.
- 1.4 The President and Vice President of the Board shall be elected annually at the first regular meeting in December and the term of office shall commence immediately upon election and continue until replaced.
- 1.5 The President or his or her designate shall be the spokesperson for the Board and point person for intergovernmental relations.
- 1.6 The President shall make appointments to all committees subject to Board approval.

2. MEETINGS

- 2.1 Regular meetings of the Board of Directors shall be on the fourth Thursday of each calendar month in the Veterans Memorial Hall, located at 1000 Main Street, Cambria, unless otherwise directed by the Board of Directors. The time for holding Regular meetings of the Board of Directors shall be established by resolution.
- 2.2 Pursuant to the Brown Act:
 - (a) Board Members may briefly respond to statements or questions from the public; and
 - (b) Board Members may, on their initiative or in response to public questions, ask questions for clarification, provide references to staff or other resources for factual information, or request staff to report back at a subsequent meeting; and
 - (c) The President of the Board or a Board majority in open session may take action to direct staff to place a matter on a future agenda.
- 2.3 Meeting Length. The business at regular meetings of the Board of Directors, including any scheduled closed sessions, shall be conducted for no more than a four-hour period, unless extended by a four-fifths (4/5th) vote of the Board. In the event there are remaining items on the agenda at the end of the four-hour period, the Board may adjourn the meeting to a specific date and time in accordance with the provisions of Government Code Section 54955. The intent and purpose of this policy is to encourage a reasonable time period in which the Board of Director's business is discussed and to protect against fatigue in discussing and deciding important District issues.

3. AGENDAS

- 3.1 The General Manager, in cooperation with the Board President and Vice President, shall prepare an agenda for each regular and special meeting of the Board of Directors. An item placed on an agenda in this manner shall only be removed by the General Manager, in cooperation with the President and Vice President. Any Director's request to place an item on the agenda must be approved by the Board President or a majority of the Board Members acting in open session.

- 3.2 A block of time shall be set aside to receive general public comment. Comments on items on the agenda should be held until the appropriate item is called. Public comment shall be directed to the President of the Board and limited to three minutes unless extended or shortened at the President's discretion.
- 3.3 Those items on the CCSD agenda, which are considered to be of a routine and non-controversial nature, are placed on the Consent Agenda. These items shall be approved, adopted, and accepted by one motion of the Board of Directors.
 - (a) Board members may request any item listed under Consent Agenda be removed from the Consent Agenda, and the Board will take action separately on that item.
 - (b) A Board member may ask a minor question, for clarification, on any item on the Consent Agenda. The item may be briefly discussed for clarification and the questions will be addressed along with the rest of the Consent Agenda.
 - (c) When a Board member wishes to pull an item simply to register a dissenting vote, the Board member shall inform the presiding officer they wish to register a dissenting vote without discussion. These items will be handled along with the rest of the Consent Agenda, and the District Clerk will register a "no" vote in the minutes.

4. PREPARATION OF MINUTES

- 4.1 The minutes of the Board shall be kept by the District Clerk.
- 4.2 The District Clerk shall be required to make a record only of such business as was actually passed upon by a vote of the Board and, except as provided in Section 4.3 and 4.6 below, shall not be required to record any remarks of Board members or any other person.
- 4.3 Any Director may request for inclusion into the minutes brief comments pertinent to an agenda item, only at the meeting in which the item is discussed.
- 4.4 Written materials delivered to the Board at the meeting that were not contained in the Board Agenda Packet for review by the Board prior to the meeting shall not be included in the meeting minutes.

- 4.5 The District Clerk shall attempt to record the names and general place of residence of persons addressing the Board, the title of the subject matter to which their remarks related, and whether they spoke in support or opposition to such matter.
- 4.6 Whenever the Board acts in a quasi-judicial proceeding such as in assessment matters, the District Clerk shall compile a summary of the testimony of the witnesses.

5. MEMBERS OF THE BOARD OF DIRECTORS

- 5.1 Information that is exchanged before meetings shall be distributed through the District Clerk, and all Directors will receive all information being distributed.
- 5.2 Directors shall at all times conduct themselves with courtesy to each other, to staff and to members of the audience present at Board meetings.
- 5.3 Individual Directors have the right to disagree with ideas or opinions, while being respectful. Once the Board of Directors takes action, Directors should not create barriers to the implementation of said action.
- 5.4 At the President's discretion District Counsel shall act as parliamentarian.

6. AUTHORITY OF DIRECTORS

- 6.1 The Board of Directors is the unit of authority within the CCSD. Apart from their normal function as a part of this unit, Directors have no individual authority. As individuals, Directors may not commit the CCSD to any policy, act or expenditure.
- 6.2 Directors do not represent any fractional segment of the community, but are rather a part of the body, which represents and acts for the community as a whole.
- 6.3 The primary responsibilities of the Board of Directors are:
 - (a) The formulation and evaluation of policy.
 - (b) Monitoring the CCSD's progress in attaining its goals and objectives.
 - (c) Appointment of a General Manager to handle all matters concerning the operational aspects of the CCSD.

7. DIRECTOR GUIDELINES

- 7.1 Board Members, by making a request of the General Manager, shall have access to information relative to the operation of the CCSD. If the General Manager cannot provide the requested information in a timely manner the General Manager shall inform the individual Board Member why the information is not or cannot be made available.
- 7.2 Board Members should recognize the General Manager has been given the authority to handle the operations of the district. When presented with questions or complaints from citizens or staff, Directors should listen to the concerns expressed and either confer with the General Manager regarding the concerns or refer the individual to the General Manager for resolution of their concerns. Board Members should not bypass the authority of the General Manager.

8. DIRECTOR COMPENSATION

- 8.1 Directors may receive compensation of one hundred dollars (\$100.00) for each authorized meeting attended or for each day of service rendered as a Director.
- 8.2 The following are authorized meeting for which a Director may be compensated:
 - (a) Regular Board meetings.
 - (b) Special Board meetings.
 - (c) Advisory or Committee meetings.
 - (d) Training or educational seminars, conferences or webinars.
 - (e) Negotiation sessions.
 - (f) Depositions.
 - (g) Meetings with District consultants, engineers, or other professionals for the purpose of conducting District business or potential business.
 - (h) Any other activity the Board requests a member attend in advance of attendance.
- 8.3 Director compensation shall not exceed six days of service in any calendar month.
- 8.4 In no event shall any Director's compensation exceed \$100.00 per day or \$600.00 per month.

- 8.5 Each Board Member is entitled to reimbursement for their travel, meals, lodging and other actual and necessary expenses incurred in the performance of the duties required or authorized by the Board pursuant to Government Code Section 53232.2
- 8.6 Board Members shall provide brief reports on meetings attended at the expense of the District at the next regular Board meeting, as provided by Government Code Section 53232.3.

9. COMMITTEES

- 9.1 All Board committees shall be Members appointed by the Board President with concurrence of the full Board.
- 9.2 All committees shall meet within the jurisdictional boundaries of CCSD except, as may be permitted by the Brown Act.
- 9.3 The Board may appoint such AD HOC committees as may be deemed necessary or advisable. The duties of the AD HOC committee shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made. AD HOC committees shall meet on an as needed basis.
- 9.4 Standing Committees:
- (a) Standing Committees may be created at the Boards discretion. Standing Committees may consider CCSD related issues assigned to it on a continuing basis.
- (b) All Standing Committees shall be conducted as public meetings in accordance with the Brown Act. Summary notes for each meeting of a Standing Committee shall be forwarded to the Board of Directors as a public record.

10. BOARD BYLAW REVIEW POLICY

- 10.1 Subject to 3.1 the Board Bylaws shall be reviewed annually at the first regular meeting in January and amendments to the Bylaws shall be considered for adoption by the Board at the first regular meeting in February.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.E.**

FROM: Monique Madrid, District Clerk

Meeting Date: January 18, 2018 Subject: DISCUSSION AND CONSIDERATION
OF ADOPTION OF RESOLUTION 01-
2018 ESTABLISHING THE 2018 CCSD
REGULAR BOARD MEETING
SCHEDULE

RECOMMENDATIONS:

Staff recommends that the Board adopt the attached Resolution 01-2018 establishing the 2018 CCSD Regular Board Meeting schedule.

FISCAL IMPACT:

None.

DISCUSSION:

It is proposed that the Board adopt the regular meeting schedule for 2018 in order to confirm the regular meeting dates. This schedule, when adopted, will be used by staff, the media, local community groups, and interested individuals to prepare for Board meetings. The Board has the authority to amend this schedule as the year progresses or the need arises. If the Board decides to consider a month without a meeting, it should be in a month other than July, due to the need to hold the Fire Hazard Fuel Reduction Contract Award public hearing in the month of July. It should be noted that, pursuant to Bylaw Section 2.1, the time for holding regular meetings is established by resolution. The attached Resolution includes blanks for the Board to fill in the individual times for each meeting.

In conformance with Bylaw Section 2.1, all proposed 2018 meeting dates are on the fourth Thursday of each month, except as follows:

- January 18th (3rd Thursday): Avoids conflict with the Art & Wine Festival.
- April 19th (3rd Thursday): Avoids conflict with the Wildflower Festival.
- November 15th (3rd Thursday): Avoids conflict with Thanksgiving holiday. (The standard CCSD holidays have been established for 2018 with Thanksgiving on Thursday, November 22nd.)
- December 13th (2nd Thursday): Avoids conflict with Christmas holiday.

Attachment: Resolution 01-2018
Exhibit A to Resolution 01-2018 2018 Draft Regular Meeting Schedule

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ RICE ___ FARMER ___ BHRINGER ___ WHARTON ___ PIERSON

RESOLUTION NO. 01-2018
JANUARY 18, 2018

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
ESTABLISHING THE 2018 CCSD REGULAR BOARD MEETING SCHEDULE

BE IT RESOLVED that the Board of Directors of the Cambria Community Services District does hereby adopt the 2018 Regular Board Meeting Schedule, attached hereto as Exhibit A. In conformance with Bylaw Section 2.1, all 2018 meeting dates are on the fourth Thursday of each month, except as follows:

- January 18th (3rd Thursday): Avoids conflict with the Art & Wine Festival.
- April 19th (3rd Thursday): Avoids conflict with the Wildflower Festival.
- November 15th (3rd Thursday): Avoids conflict with Thanksgiving holiday. (The standard CCSD holidays have been established for 2018 with Thanksgiving on Thursday, November 22nd.)
- December 13th (2nd Thursday): Avoids conflict with Christmas holiday.

PASSED AND ADOPTED THIS 18th day of January, 2018.

 President
 Board of Directors

ATTEST:

APPROVED AS TO FORM:

Monique Madrid, District Clerk

Timothy J. Carmel, District Counsel



CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
2018 REGULAR BOARD MEETING SCHEDULE

January 18, 2018 at _____ p.m. - 3rd Thursday

February 22, 2018 at _____ p.m.

March 22, 2018 at _____ p.m.

April 19, 2018 at _____ p.m. - 3rd Thursday

May 24, 2018 at _____ p.m.

June 28, 2018 at _____ p.m.

July 26, 2018 at _____ p.m.

August 23, 2018 at _____ p.m.

September 27, 2018 at _____ p.m.

October 25, 2018 at _____ p.m.

November 15, 2018 at _____ p.m. - 3rd Thursday

December 13, 2018 at _____ p.m. - 2nd Thursday

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.F.**

FROM: Jerry Gruber, General Manager

Meeting Date: January 18, 2018Subject: DISCUSSION AND CONSIDERATION
OF ESTABLISHING COMMITTEE AND
DIRECTOR LIAISON ASSIGNMENTS**RECOMMENDATION:**

Staff recommends that the Board of Directors discuss establishing committees and Director Liaison Assignments and make any necessary appointments for committees and Director Liaison Assignments.

FISCAL IMPACT:**DISCUSSION:**

The Board President will lead the discussion regarding establishing committees, and the proposed appointments of Directors to each committee. The following is a review of the proposed Ad Hoc Committees and their tasks, as well as liaison assignments, which are to be considered by the Board.

Proposed Committees:

Finance Ad Hoc Committee: Director Rice and Director Farmer

Task: evaluate budget for Fiscal Year 2017-2018, assess fiscal policies and priorities.

Fire Department Ad Hoc Committee: Director Farmer and VACANT

Task: Fire Department.

Infrastructure Ad Hoc Committee: Director Bahringer and Director Farmer

Task: Water Department, Wastewater Department and technology infrastructure (hardware and software) in all departments.

Parks, Recreation and Open Space (PROs) Ad Hoc Committee: Director Bahringer and Director Wharton

Task: Parks & Recreation and Facilities Departments (including Veterans Memorial Hall).

Water Supply (formerly Sustainable Water Facility Water Permitting & EIR Ad Hoc Committee):
Director Rice and Director Farmer

Task:

Support staff's work on water supply permitting for the Sustainable Water Facility regular Coastal Development Permit and Environmental Impact Report.

Review 2015 UWMP and progress on water efficiency program goals.

Report to Board and suggest needed policy reviews for consistency.

Information Technology Ad Hoc Committee: Director Rice and Director Bahringer
Task: The Technology Ad-Hoc Committee is responsible for pending technology infrastructure issues (hardware and software) in all departments.

Liaison Appointments:

- North Coast Advisory Council – Director Bahringer
- Coast Union School District – Director Rice
- Cambria Healthcare District – Director Farmer
- Cambria Forest Committee – Director Farmer
- Cambria Tourism Board – Director Bahringer
- Cambria Fire Safe Focus Group – Director Wharton
- Friends of Fiscalini Ranch Preserve – Director Farmer
- San Simeon CSD – VACANT
- Regulatory and other local, state, or federal agencies – Director Rice

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ RICE ___ FARMER ___ BAHRINGER ___ WHARTON ___ PIERSON