



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, December 19, 2019 - 2:00 PM

1000 Main Street Cambria, CA 93428

AGENDA

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at www.cambriacsd.org. The District Office hours are Monday - Thursday, and every other Friday from 9:00 a.m. through 4:00 p.m. Please call 805-927-6223 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. OPENING

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Establishment of Quorum**
- D. Report from Closed Session**
- E. Agenda Review: Additions/Deletions**

2. PUBLIC SAFETY (Estimated Time: 5 Minutes per item)

- A. SHERIFF'S DEPARTMENT REPORT**
- B. CCSD FIRE CHIEF'S REPORT**

3. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

4. MANAGER'S REPORT

- A. GENERAL MANAGEMENT REPORT**
- B. FINANCE MANAGER'S REPORT**
- C. UTILITIES REPORT-JOHN ALLCHIN, WASTEWATER SYSTEM SUPERVISOR**

Change

5. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

- A. President's Report
- B. Finance Committee Report
- C. Policy Committee Report
- D. Resources & Infrastructure Committee Report
- E. Other Liaison Reports and Ad Hoc Committee Reports

6. CONSENT AGENDA (Estimated time: 15 Minutes)

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. CONSIDERATION TO ADOPT THE NOVEMBER 2019 EXPENDITURE REPORT
- B. CONSIDERATION TO ADOPT THE NOVEMBER 14, 2019 AND NOVEMBER 21, 2019 REGULAR MEETING MINUTES
- C. CONSIDERATION OF ADOPTION OF RESOLUTION 46-2019 DECLARING VEHICLES AND EQUIPMENT SURPLUS, AND AUTHORIZING SALE BY THE GENERAL MANAGER

7. HEARINGS AND APPEALS (Estimated time: 15 Minutes per item)

- A. PUBLIC HEARING REGARDING ADOPTION OF ORDINANCE 02-2019 AMENDING CHAPTER 6.04 OF THE CAMBRIA COMMUNITY SERVICES DISTRICT MUNICIPAL CODE AND ADOPTING AND AMENDING THE 2019 EDITION OF THE CALIFORNIA FIRE CODE, THE 2018 EDITION OF THE INTERNATIONAL WILDLAND URBAN INTERFACE CODE, AND THE 2018 NATIONAL FIRE PROTECTION ASSOCIATION STANDARD 1144

8. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

- A. CONSIDERATION OF ADOPTION OF ORDINANCE 03-2019 AMENDING SECTIONS 4.04.080, 4.04.090 AND 4.04.100 OF THE CAMBRIA COMMUNITY SERVICES DISTRICT MUNICIPAL CODE RELATING TO DELINQUENT WATER BILLS
- B. DISCUSSION AND CONSIDERATION OF FIRST QUARTER BUDGET REPORT AND CONSIDERATION OF RECOMMENDATIONS TO APPROVE RESOLUTION 47-2019 AMENDING FISCAL YEAR 2019/20 BUDGET
- C. DISCUSSION AND CONSIDERATION OF APPROVAL OF PURCHASE OF A USED 2018 COMBINATION VACUUM TRUCK AND APPROVAL OF RESOLUTION 49-2019 TO FINANCE THE PURCHASE Change
- D. DISCUSSION AND CONSIDERATION TO SECURE FUNDING FOR MOBILE AND PORTABLE EMERGENCY SERVICE RADIOS FOR THE FIRE DEPARTMENT
- E. DISCUSSION AND CONSIDERATION TO APPROVE PG&E INVESTMENT GRADE AUDIT (IGA) AND MASTER SERVICE AGREEMENT AND RECEIVE RECOMMENDATION FROM THE RESOURCES & INFRASTRUCTURE COMMITTEE Added
Late
- F. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 44-2019 AMENDING THE DISTRICT SALARY SCHEDULE AND ESTABLISHING A PAY SCHEDULE FOR THE POSITION OF CLERICAL ASSISTANT

9. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.

10. ADJOURN TO CLOSED SESSION Closed Session shall be held at the District offices located at 1316 Tamsen Street, Cambria, CA.(Estimated time 60 Minutes)

- A.** Public Comment
- B.** PUBLIC EMPLOYMENT PERFORMANCE EVALUATION, pursuant to Government Code Section 54957(b)(1)
Title: General Manager
- C.** CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6 Agency Designated Representatives: General Manager, John F. Weigold, IV and Che Johnson; Employee Group: International Association of Fire Fighters (IAFF)
- D.** CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 Agency Designated Representatives: General Manager, John F. Weigold, IV and Che Johnson; Employee Organization: Services Employee International Union
- E.** CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2)



Cambria CSD Fire Department December 19, 2019 CCSD Board Meeting

November 2019

Prevention and Education

- 1 Residential rough/hydro inspection were completed
- 2 Fire final inspections
- 8 Fire plan reviews
 - 733 Ardath
 - 2215 Madison
 - 1551 Leonard
- 2 Engine company commercial fire and life safety inspections were conducted
- 1 Public education events
- 2 Fire Engine and Station tours

Hydrants Maintenance & Testing

Date	Water Used	Hydrants Completed	Hours
2017	5,418	98	98
2018	0	136	103
January - June 2019	0	0	0
July 2019	0	15	15
August 2019	0	8	6.5
September 2019	0	0	0
October 2019	0	0	0
November 2019	0	0	0
	5,418	257	222.5

Meetings and Affiliations

- NCAC land use mtg November 4th, 1300 Cambria
- CCSD Managers mtg November 5th, 0830 Cambria
- Develop planning mtg November 5th, 1500 Cambria
- County Chiefs mtg November 6th, 0900 San Luis Obispo
- Helicopter use mtg November 6th, 1330 Cambria
- Fire Finance mtg November 12th, 0930 Cambria
- Firesafe Focus Group mtg November 13th, 1500 Cambria
- CCSD Board mtg November 14th, 1400 Cambria
- CISM training November 19th – 22nd, Atascadero
- Active shooter training mtg November 25th, 1300 Cambria
- CCSD Managers mtg November 26th, 0830 Cambria
- Radio planning mtg November 26th, 1300 Cambria

Operations and News

- Training for the month of November was primarily focused on the following topics:
 - Water rescue operations
 - Company officer review
 - Intubation
 - Obstetric emergencies

Grant Updates

- DR-4382 – Defensible space – Village Lane, received and on waiting list
- HMGP DR-4407 – HMGP handbook grant filed, pending update

Fire Statistics are attached for your review

CMB Fire Monthly Stats: Incidents

S.R. 2.B.

Categories	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Total
Fire	1	0	0	3	3	0	1	1	2	1	0		12
Hazardous Mat.	0	0	0	0	0	0	0	0	0	0	0		0
Medical	49	46	63	36	42	45	52	49	44	46	33		505
(local patients/percentage)	43 87.8%	36 78.3%	46 73%	31 86.1%	35 83.3%	35 77.8%	32 61.6%	35 71.5%	34 77.3%	31 67.4%	data pending		358 75.8%
(non-local patients/percentage)	6 12.2%	10 21.7%	17 27%	5 13.9%	7 16.7%	10 22.2%	20 38.4%%	14 28.5%	10 22.7%	15 32.6%	data pending		114 24.2%
Ocean Rescue	0	0	0	0	0	0	1	1	1	1	0		4
Cliff Rescue	0	0	0	0	0	0	0	0	0	0	0		0
Vehicle TC	1	0	1	1	2	1	2	1	2	1	0		12
Hazardous Situations	11	24	11	4	8	2	1	4	1	5	2		73
Public Service Assist	15	10	17	22	9	9	24	10	15	30	25		186
False Alarms	24	6	15	18	21	22	15	11	26	25	30		213
Agency Assist	0	0	0	0	0	0	0	0	0	0	0		0
Mutual Aid	0	0	1	0	0	1	3	1	4	2	1		13
(Structure Fire)	0	0	0	0	0	0	2	0	0	0	0		2
(Vegetation Fire - In County)	0	0	0	0	0	0	1	1	4	1	0		7
(Ocean Rescue - In County)	0	0	0	0	0	0	0	0	0	0	0		0
(Cliff Rescue - In County)	0	0	1	0	0	1	0	0	0	0	0		2
(Vegetation Fire - Out of County)	0	0	0	0	0	0	0	0	0	1	1		2
Auto Aid	0	0	0	2	1	2	1	0	1	0	0		7
(Structure Fire)	0	0	0	0	0	0	0	0	0	0	0		0
(Vegetation Fire)	0	0	0	0	0	1	0	0	0	0	0		1
(Vehicle Accident)	0	0	0	2	1	1	1	0	1	0	0		6
Fire Investigations	1	0	0	3	0	0	1	0	0	0	0		5
Monthly Response Totals	101	86	107	88	84	81	98	76	93	109	91	0	1014

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 4.A.
Updated 12/19/2019

FROM: John F. Weigold, IV, General Manager
Monique Madrid, Administrative Department Manager
Carlos Mendoza, Facilities and Resources Supervisor

Meeting Date: December 19, 2019 Subject: GENERAL MANAGEMENT REPORT

GENERAL MANAGER:

I attended several meetings this month, including the Resources and Infrastructure Committee meeting; a combined President/General Manager meeting of the Cambria Community Services District, the Cambria Community Healthcare District and the Coast Unified School District; the Ad Hoc Committee Urban Water Management Plan meeting; and the Regional Water Quality Control Board December meeting.

We have completed our recruitment process and have hired Ray Dienzo as our new Utilities Manager. Ray is currently an engineer for the San Luis Obispo County Department of Public Works, and he will begin his new role at the CCSD on Monday, January 6, 2020.

We are effectively utilizing the Proposition 218 Rate increases to improve the operations of the District. Please see attachment 03 for specifics as to how we are spending the additional revenue.

In addition to the daily operations of the CCSD, I am focused on several ongoing, long term projects as follows:

Disaster/Emergency Preparedness

We are reviewing all CCSD operations to enable the district to operate during emergency conditions such as power outages. Chief Hollingsworth is creating our District Emergency Operations Plan.

Contract Management

We are streamlining our processes and procedures and incorporating business process tools to increase efficiencies.

Strategic Plan

We are working with the board to create a consolidated CCSD strategic plan to provide the staff with guidance from which to operate over the long term.

Energy Efficiency Infrastructure Improvement

We have met and assessed three vendors for consideration in assisting the district in improving our aging infrastructure and have made recommendations to the Resources and Infrastructure Committee. The Committee will make its recommendations to the full Board on December 19, 2019.

Water meter replacement

We continue to assess a variety of vendors in order to develop a way ahead plan for replacement of all District water meters. The plan may be part of the Energy Efficiency Infrastructure Improvement activity.

Labor Negotiations

We are in the process of working with the Board to renew contracts with both Service International Union (SEIU) and International Association of Fire Fighters (IAFF) labor unions.

Coastal Development Permit (CDP) for the Sustainable Water Facility (SWF)

The District team, led by Paavo Ogren, has been busy preparing the application for the CDP for the SWF. The team has been coordinating closely with the San Luis Obispo County Planning Department the California Coastal Commission.

Communication

We recently developed flow charts to more efficiently process agenda preparation and workflows for the board and standing committees.

Revenue Innovation

We have been looking for additional ways to fund our ongoing operations. This work is ongoing. The public is invited to share ideas with the General Manager at jweigold@cambriacsd.org.

Alternative Energy

The staff is continually looking to utilize alternative energy sources in our ongoing day-to-day work. Such as outfitting our streetlights with LED bulbs and providing electric vehicle charging stations on Main Street. The public is invited to share ideas with the General Manager at jweigold@cambriacsd.org.

Retrofit/Conservation Program

We recently hired an administrative technician to support the Utilities department with a focus to update the retrofit and conservation programs.

CCSD/CCHD/CUSD

We are working closely with the Cambria Community Health District and the Coast Unified School District to identify areas where we can partner for greater operational and cost efficiencies.

Veterans Hall

We are reviewing our plans, policies and fees for Veterans Hall operations. We held a meeting on November 11, 2019 with the primary not-for-profit Hall users to discuss options to fund ongoing operational costs and capital improvement projects.

Van Gordon Creek House

We are investigating options per Board direction for the Van Gordon Creek property house. The house was inspected by a home inspector/appraiser on December 10, 2019. A full report and assessment will be provided to the District in about a month.

Regulatory Compliance

The District continues to provide all required regulatory reporting on or ahead of schedule.

ADMINISTRATION MANAGER:

Monique Madrid has attended numerous meetings this month, including agenda preparation, operational reviews, SWF start-up costs, Labor Negotiations, personnel support and review, planning and implementation for Tyler Incode, and the Policy Committee.

Staffing, vacancies, and overall staffing levels

We are very pleased to be able to advertise and hire for the two newly created Wastewater Collection System Worker positions funded by the Proposition 218 rate process. These additional staff in the Utilities Department will help with the workload of our current employees and assist with various backlogged or deferred work. We will soon have the ability to train our employees in the Wastewater Department to drive commercial vehicles and use this vehicle for commercial driver license testing.

We are on our last round of interviews to fill the Water Operator position, which was also funded through the Proposition 218 rate process.

Staff is requesting the Board approve a salary schedule to allow us to hire a part-time clerical assistant to work primarily to cover the front desk duties. This item is included in today's budget.

We recently hired a provisional employee, Jim Soldenwagner, to assist Management Analyst Melissa Bland, who has been managing some of the duties required of the District Engineer while that position has been vacant. Jim previously worked for the CCSD in the Wastewater Department. Mr. Soldenwagner has experience in GIS analysis and as a physical science technician with the National Park Service in Yosemite, including responsibilities related to meadow restoration, air and water quality monitoring, ecological restoration, data management, and GIS.

Employee Training

We have a personnel training consortium membership which offers eight half days of personnel training from Front Line Supervisor to FLSA leaves. Monique has recently attended one day of training along with other CCSD managers in Atascadero.

Monique will be attending a webinar on 2/11 regarding legislative updates, and two upcoming conferences on Human Relations and Laserfiche software to increase our workflow efficiencies.

Contracts and Documents

We purchased a software program for electronic signature of documents named DocuSign, which allows us to control original contracts and the signature routing through. This was a value purchase as we were able to combine it with our Laserfiche license. Melissa Bland locating the new vendor who has provided us with a superior level of customer service and has assisted in the purchase of DocuSign. They are also providing two complimentary registrations for attendance at their upcoming conference.

Laserfiche is a software which will allow us to manage our contracts and other permanent records in a more efficient and effective manner. The upcoming conference will provide training opportunities to enhance the development of records management in our records repository.

Develop and review the annual budget in a timely manner

A new budget model was developed as part of our budget process for the current fiscal year. It identifies the projected revenue from the Proposition 218 rates and the CIP funds, as well as the CIP projects. The quarterly budget report is on this agenda and is coming before the Board

just before we bring the mid-year budget amendment in January or February. This new model will help us to be able to prepare and provide a timely budget for each upcoming fiscal year.

Complete the annual audit in a timely manner

Finance Manager Pam Duffield has spent many hours preparing for the audit which includes reviewing and locating documents, as well as correcting financial entries. She attends all Finance Committee meetings. She provides guidance to our employees regarding their budgets, budget items and compliance with our purchasing procedures. All of these improvements will assist in future budget development of audits with much less effort spent locating records and making corrections.

Implement the Tyler Incode Financial Software Program

Finance Manager Pam Duffield and Monique Madrid are attending bi-weekly meetings to plan for the implementation of the Tyler Incode Financial Software program. There is significant planning for the implementation of a new financial management system, and we look forward to working with this system which will provide capability for improved report presentations and information extraction.

FACILITIES & RESOURCES DEPARTMENT

Rainstorms

During recent storms, 3 trees fell on trails on Fiscalini Ranch and behind Wastewater yard. CCSD staff cut and cleaned up trees. One trail is currently closed due to flooding

CCSD Lots

A CCSD lot on Newton Dr. has several dead standing trees. We are working with the neighbor on a plan to drop and clean up the trees.

Dog Park

Wood Chips: A local contractor who was doing a job on Harmony offered to provide the Park with free Monterey Cypress wood chips. 40-yards of chips were dropped off at the Park. Chips were spread around by CCSD staff.

Fiscalini Ranch

Homeless Camp: One abandoned homeless camp was discovered on East Ranch. Sheriff's Department personnel visited the site several times and confirmed it was abandoned. Facilities staff bagged all trash, brought it down the hill and hauled it away.

Tree Planting: 500 Monterey Pine trees were scheduled to be planted on Saturday November 30th. Due to rain, the event was canceled and rescheduled to Sunday December 8th. Trees were grown from seed stock from Fiscalini Ranch by Nipomo Native Seeds. Trees were planted by Friends of the Fiscalini Ranch and community volunteers.

Dead trees: Six dead standing trees were identified behind homes on Ranch property behind homes on Tipton St., Warren Dr. and Victoria Way. All trees were dropped, chipped and logs loaded and disposed of.

Wood chips: The chips from these trees was collected and dropped off at two locations. One large load was dropped off at the intersection of the Ridge Trail and Creek to Ridge Trail. This

large load was used during the tree planting event. A second load was left at the Tipton trail head for use by trails volunteers.

Vets Hall

Deferred Maintenance Meeting: On November 14th several nonprofit group members, the CCSD General Manager, CCSD Facilities Supervisor and CCSD Board President met to discuss the maintenance needs of the Vets Hall. A second follow up meeting is being organized to go over the following items: Yearly cost to operate the Vets Hall, including utilities, janitorial supplies, repairs and CCSD staff time. Revenues for private events and non-profit events. List of deferred maintenance projects and total cost.

Recent work at Vets Hall: Monthly clean out/water jetting of main sewer line was performed. In preparation for rainstorms, rain gutters were cleared of debris. Furnace filters were replaced on all three heaters. New appliances: a kitchen refrigerator stopped working recently. A new refrigerator was purchased along with a new microwave just in time for the annual Thanksgiving meal.

Attachments: 01 Facilities & Resources Pictures
 02 Public Record Request and Response
 03 Proposition 218 Information

Removal of Dead and Dangerous Trees on Fiscalini Ranch



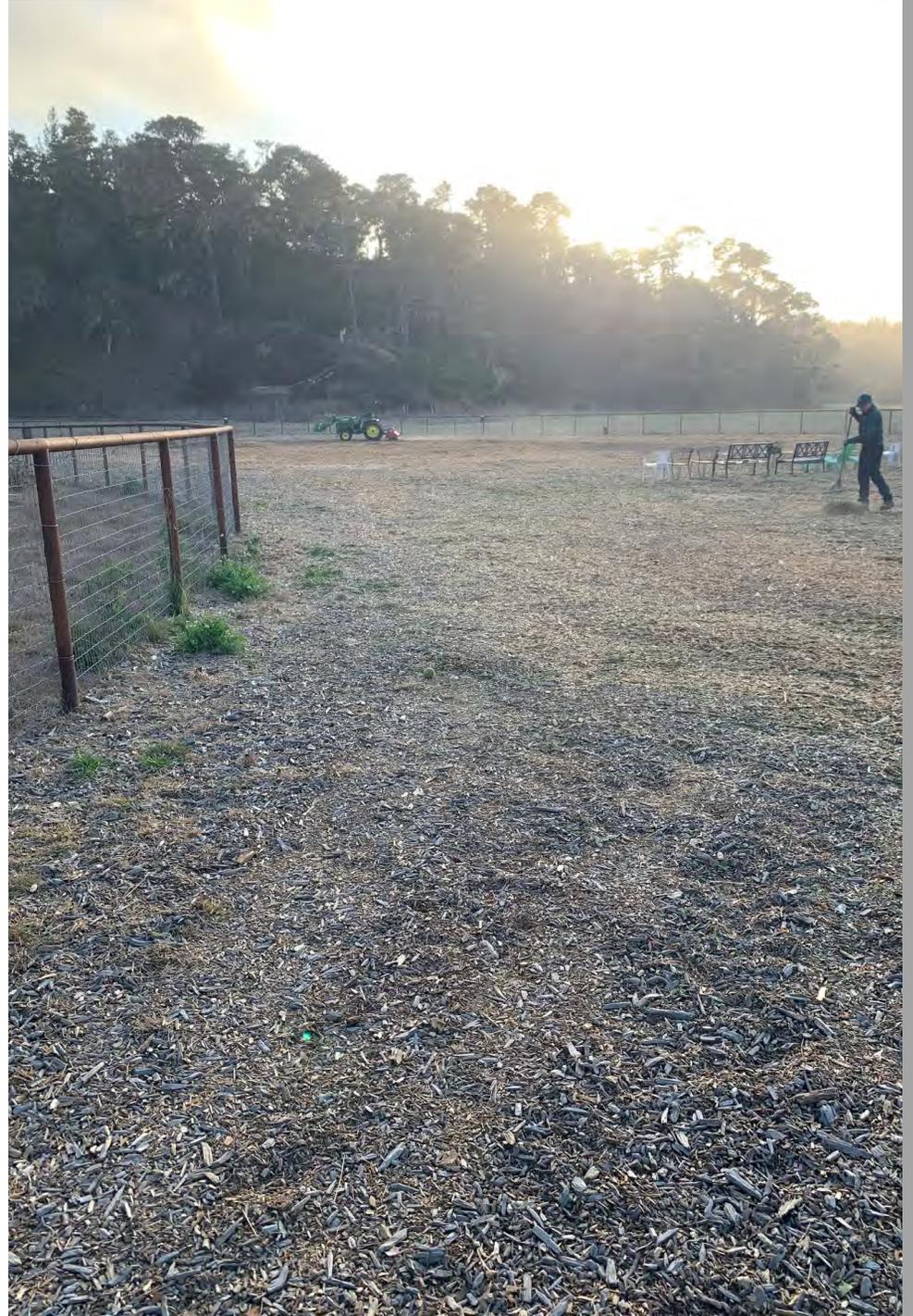
Wood Chips and Pine Trees for Tree Planting Event



Wood Chips for Dog Park



Spreading Wood Chips



Clean Up of Abandoned Homeless Camp on East Fiscalini Ranch



Cleaning Sewer Line Vet's Hall



One of Several Trees That Fell During Recent Storms



Cutting Branches Away From Building at Vet's Hall



New Microwave and Refrigerator at Vet's Hall



Public Records Requests and Responses

The District received five (5) Public Record Requests received since November 14, 2019 by the following citizens:

11/15/2019 Tina Dickason 1) I am submitting two Public Record Requests, both of which relate to the CCSD Board meeting that took place at 2 pm, November 14, 2019.

1) I am requesting any and all electronic communications (via i-phone and i-pad) made by General Manager, John Weigold, during the November 14, CCSD Board meeting, commencing at 2 pm, and until the Board adjourned to Agenda Item 6, "Closed Session."

2) I am requesting any and all electronic communications (via i-phone and i-pad) made by CCSD staff member, Melissa Bland, during the November 14, CCSD Board meeting, commencing at 2 pm, and until the Board adjourned to Agenda Item 6, "Closed Session."

On November 22, 2019, the CCSD responded to Tina Dickason's 11/15/2019 Public Records Request with the following:

- 1) Enclosed are the following documents which are responsive to your request:
 - a. Mr. Weigold's two text messages
 - b. Mr. Weigold's two emails and Central Coast Regional Water Quality Control Board Notice of Public Meeting on 12/12/2019 and 12/13/2019
- 2) Enclosed are the following documents which are responsive to your request:
 - c. Mrs. Bland's two text messages
 - d. Mrs. Bland's three emails

11/19/2019 Mark Rochefort 1) I'm looking to review the following: the full permit, including all conditions and requirements; the CCSD's application and any amendments to it; any Staff reports of the State Water Resources Control Board and/or the State Department of Fish and Wildlife; all copies of written communications by, between or among the District, the State Water Resources Control Board and the State Department of Fish and Wildlife relating to the permit or application. For clarification, it is my understanding that within the last few years the Water Rights Division issued a new or a revised permit granting the CCSD the right to divert a specific quantity of water from the San Simeon Creek aquifer. It is this permit and proceeding in which I am interested.

On December 2, 2019, the CCSD responded to Mark Rochefort's 11/19/2019 Public Records Request with the following:

Enclosed are the following documents which are responsive to your request:

- CCSD San Simeon Creek Water Basin Management Program and Operations Manual 8/14/1980
- Coastal Development Permit # 428-10
- Administrative Final Environmental Impact Report for Santa Rosa Creek Water Rights Project
- CCSD Complaints Alleging Violation of Permit 17287, Application 25002 San Simeon Creek Underflow Order WR 88-14
- Memo regarding Water Application 25002
- State of California SWRCB Order Granting Reconsideration of Decision 1624

- State of California SWRCB Order Amending Decision 1624 In Response to Petition for Reconsideration
- June 7, 1990 SWRCB Letter to CCSD
- August 8, 1990 SWRCB Letter to CCSD
- Order No. 93-24 Waste Discharge Requirements for CCSD
- August 16, 2001 SWRCB Letter to CCSD
- February 11, 2002 CCSD Letter to SWRCB
- July 8, 2009 SWRCB Letter to CCSD
- July 22, 2014 Division of Water Rights Petition for Change
- August 21, 2014 SWRCB Letter to CCSD
- October 16, 2014 CCSD Letter to SWRCB Division of Water Rights
- October 16, 2014 Petition for Extension of Time Permit 17287
- October 16, 2014 Petition for Extension of Time Permit 20387
- October 16, 2014 Environmental Information for Petitions for Permits 17287 and 20387
- March 21, 2017 CCSD letter to SWRCB Division of Water Rights
- Right to Divert & Use Water, Application 25002, Permit 17287, License 13916
- Right to Divert & Use Water, Application 28158, Permit 20387, License 13917
- Division of Water Rights Order, Application 25002, Permit 17287
- Order Approving Change in Point of Diversion and Amending the Permit 20387

11/25/2019 Christine Heinrichs 1) All codes and district policy, as referenced by GM Weigold and Board President Pierson, on which the district is relying for all water meter transfers, assignments, Intent to Serve letters, meter exchanges, any and all transactions involving new or updated water service.

On December 2, 2019, the CCSD responded to Christine Heinrichs' 11/25/2019 Public Records Request with the following:

The District's Municipal Code is located on our web site's carousel and available for review here: https://library.municode.com/ca/cambria_community_services_district/codes/code_of_ordinances

CCSD Municipal Code Title 8 covers most of the programs Mrs. Bland manages, including issuance of Intent to Serve letters, Transfers of Positions and Assignment of Positions. Section 8.04.020 lists the types of projects that do not require an EDU allocation. The general manager is authorized to issue "will serves" for those projects. Section 8.04.080 stipulates that any projects for water service over 3.0 EDUs must have Board approval. Section 8.04.090 and 8.04.100 lays out the requirements for assignments and transfers of positions, respectively. Title 4 covers the water conservation and retrofit program (4.04.016 and 4.04.020), as well as the emergency water conservation program (4.04.012). In regards to your request for any and all transactions involving new or updated water service, please narrow your request to specific identifiable documents or records. We are happy to assist you in your efforts to identify specific documents.

On December 10, 2019, the CCSD responded to Christine Heinrichs' 11/25/2019 Public Records Request with the following:

We responded to your initial public records request on December 2, 2019. However, you requested applications for water service from November 1, 2019 forward. Enclosed are the following documents which are responsive to your request:

- 1) Application for SLO County Will Serve Letters Fire & Water/Sewer Plan Review APN 013-381-002
- 2) Application for SLO County Will Serve Letters Fire & Water/Sewer Plan Review APN 022-151-081
- 3) Application for SLO County Will Serve Letters Fire & Water/Sewer Plan Review APN 022-321-035
- 4) Application for SLO County Will Serve Letters Fire & Water/Sewer Plan Review APN 023-095-038
- 5) Application for Replacement of Owner for Allocation of Water & Sewer Service APN 023-111-029
- 6) Application for Assignment of Water & Sewer "Position" or "Permits" APN 023-282-004

12/3/2019 Tina Dickason 1) I am requesting any and all communication that CCSD staff may have had with former general manager, Jerry Gruber, since his departure in September of 2018. More specifically, I am requesting any communication that may have incurred between Monique Madrid and Jerry Gruber, but not limited to.

On December 10, 2019, the CCSD responded to Tina Dickason's 12/3/2019 Public Records Request with the following:

Enclosed are the following documents which are responsive to your request:

- 11/8/2018 Email
- 11/8/2018 700 Form
- 12/18/2018 Email
- 1/11/2019 Email
- 1/31/2019 Letter
- 2/28/2019 Emails (2)
- 7/24/2019 Email
- 8/12/2019 Email
- 8/28/2019 Email
- 9/16/2019 Email
- 11/4/2019 Email

12/8/2019 Cheryl McDowell 1) Please furnish the complaint Benedetti v. CCSD.

This response is pending

Prop 218 Rate Increase Information for GM Report – Dec 2019

The current rate structure funds operations of the Water, Wastewater and Sustainable Water Facilities. The approved 2018 Prop 218 rate increase enhanced this funding to include the following:

Water Fund – Water Operations & Capital Outlay

- Add 1 Water Operator II – For water operations support in the repair and maintenance of CCSD's water delivery infrastructure, including valve exercising and flushing of dead ends to comply with permitting requirements.
- CIP Priority Projects – These projects include Replacing of an F150 Truck, Security Improvements, SCADA System Improvements, Backup Generator, Waterline Crossing @ the Pedestrian Bridge and a multi-year Water Meter Replacement Program.

Water Fund – SWF Operations & Capital Outlay

- Picking of Filters – To preserve the membrane filtration units and/or replacing reverse osmosis media.
- Impoundment Basin – To remove and dispose of debris at the impoundment basin, per Title 27 Closure Plan.
- CIP Priority Projects – These projects include Purchasing 2 Tanks for brine storage, Off Hauling and Permitting Consultants.
- Reserve Funding for 2 months of SWF Operations.

Wastewater Fund – Wastewater Operations & Capital Outlay

- Add 2 Wastewater Collection System Operators – To enhance the collection system maintenance program.
- CIP Priority Projects – These projects include Replacing of an F150 Truck, Security Improvements, Wastewater SST-PGE Turnkey, Replacing the Vactor Truck, Video Camera System and Lift Station Improvements.

BOARD OF DIRECTORS' MEETING – DECEMBER 19, 2019

FINANCE MANAGER'S REPORT

EXPENDITURE REPORT FOR THE MONTH OF NOVEMBER 2019

The Expenditure Report for the month of November 2019 is being submitted to the CCSD Board of Directors in today's meeting (see Agenda Item 6.A.). The report includes a detailed listing and monthly sub-total for each Accounts Payable Vendor, and a summary of each department's monthly expenditures.

CCSD DIRECTOR MEETINGS & COMPENSATION FOR THE MONTH OF NOVEMBER 2019

CCSD Directors may receive compensation of \$100 for each meeting attended, up to a maximum compensation of \$600 in each month, per the CCSD Board Bylaws. The table below shows the number of meetings attended and the total compensation for each CCSD Director.

Director Name	# Meetings	Amt Per Meeting	Total
Farmer, Harry	6	\$ 100.00	\$ 600.00
Howell, Donn	6	\$ 100.00	\$ 600.00
Pierson, David	5	\$ 100.00	\$ 500.00
Rice, Amanda	0	\$ 100.00	\$ -
Steidel, Cynthia	6	\$ 100.00	\$ 600.00
Total	23		\$ 2,300.00

AVAILABLE CASH BALANCES AS OF NOVEMBER 2019

The total available cash is listed as follows:

Account Type	Balance
Main Checking	\$ 1,002,206.04
Money Market	\$ 434,434.44
Local Agency Investment Fund (LAIF)	\$ 1,336,120.94
Total	\$ 2,772,761.42

Available cash is defined as the balance in the Main Checking Account, less outstanding checks, plus Money Market Account, plus Local Agency Investment Fund (LAIF). The total available cash as of November 30, 2019 was \$2,772,761.42.

The total available cash in all restricted accounts are listed as follows:

Account Type (Restricted)	Balance
Payroll	\$ 121,595.61
Veterans Hall	\$ 10,912.69
Health Reimbursement Account (HRA)	\$ 57,937.21
Total	\$ 190,445.51

Even though there is no expectation for the CCSD to have any difficulty meeting its cash commitments, staff continues to be frugal in purchases and carefully monitor their respective budget(s).

NEW FINANCIAL SYSTEM UPGRADE - STATUS

Staff and the Tyler Ad-hoc Committee will continue working with Tyler Technologies and have started routine conference calls, in developing the next steps required for implementation. More specific dates regarding the implementation schedule will be known in the very near future.

ANNUAL AUDIT – STATUS

Staff will continue to work closely with the contracted Auditor – Mr. David Bruner to finalize the FY 2017/18 audit and begin the FY 2018/19 audit.

Utilities Report for December 2019

Activities for the month of November 2019

Water Department

The month of November began with the installation of the new back-up power generator at the San Simeon Well Field. The old original generator, installed in the 1980's, was removed and a Tier 3 generator was installed.

Representatives from Cummins were there to train district staff on the startup, operation, and maintenance of the newly installed generator. Coincidentally, during instruction a power outage occurred, and the generator was put to work. It performed flawlessly. The Air Pollution Control District for SLO County was also out to perform startup & final inspections for the permitting process.



Figure 1 New Generator (left); Installation (right)

Throughout the month of November, Apodaca Paving has been performing roadway repairs at sites throughout the community where leaks or upgrades necessitated cutting into the County's right of way. Water staff performs temporary cold patch repairs throughout the year, and then contracts the permanent pave jobs out to a licensed and certified professional at least once a year. These permanent repairs meet all required SLO County specifications per our annual encroachment permit.

The Monday following the Thanksgiving holiday was a busy one. While staff was repairing a leak on Burton Drive, we received notification that a fire hydrant had been run over in Tin City. Staff

immediately responded and shut off the valve to the hydrant. Fortunately, no one was injured, and the hydrant has been re-installed and is back in service.



Figure 2 Fire hydrant incident (left); Hydrant repair (right) (Operators Andy Lyman and Adam Steventon pictured)

Please see the attached well level summaries, charts, and production data for information on the current status of our water system. As of November 30th, we have produced a total of 383 acre feet from our San Simeon wells and 107 acre feet from our Santa Rosa wells. That amounts to 48% of our permitted San Simeon diversion and 49% of our Santa Rosa diversion. This year, 78% of our water was diverted from the San Simeon basin.

Other activities in the department include:

Activity	# Completed
Manual Meter Reads/Locates for Billing Purposes	399
Customer assists for high water usage on customer side of meter	14
Locking/Unlocking Water Meters	1
Retrofit Inspections	13
Repairs of distribution system leaks	6
After-Hours System Alarm Responses	2
USA Locations	21
Water Service Line Information Requests	2
Service angle stop/Valves Replaced	3

Sustainable Water Facility



During the month of November, the 8-inch reinjection line, which carries treated water from the Advanced Water Treatment Plant to the reinjection well approximately 1800 feet away, was relocated. Erosion of the cliffside along a stretch of San Simeon Creek had placed the line in danger. Several 45-degree elbows and 50 feet of additional piping were installed to reposition the line further up the hill.

In preparation to operate the AWTP in a maintenance cycle, staff has continued coordinating with our technical team at H2O Innovations. A site visit is planned for January 2020.

Wastewater

Wastewater Treatment Plant

We have been experimenting with a new polymer for sludge de-watering. Brenntag was on site to jar test some different polymers a few months ago. We are looking into ways to reduce the cost of sludge processing.

Collection System

The team has been looking at new and used combination vacuum trucks and collection cameras. As expected, everyone wants to purchase the camera with the best video and hardware. Unfortunately, it is also the most expensive, so we have agreed the least expensive system will be adequate. The team has all come to agreement on the combination vacuum truck. We are asking the district to purchase a used demonstration truck manufactured in 2018.

It is bigger than the truck we have, has more options than our truck, and comes with a warranty.

We are recruiting for two collection system workers to operate the combination vacuum truck and the camera full time.

We had several power outages in the system this month. Lift Station B-4 had a circuit fail during one of the first power outages. We were able to get B-4 to operate on one pump through the night. The new control circuit was received and installed the next day, allowing B-4 to operate normally.

Lift Station B-4 also lost the sump pump in the dry well. We found this when a check valve needed to be worked on.

We have had several manhole lids replaced in the system. We have had them brought up to grade and are now on hold until we get more lift rings.

Permits & Conservation

In November, the Permit Counter processed applications for the following transactions:

“Will Serves” to permit remodels or additions

1. 1276 Tamson (Commercial improvements)
2. 485 Lancaster (Residential demo and addition)
3. 2215 Madison (Residential demo and rebuild)
4. 1551 Leonard (Residential renovation)

Application for Assignment of Position

1. Waitlist position no. 246

Application for Voluntary Lot Merger

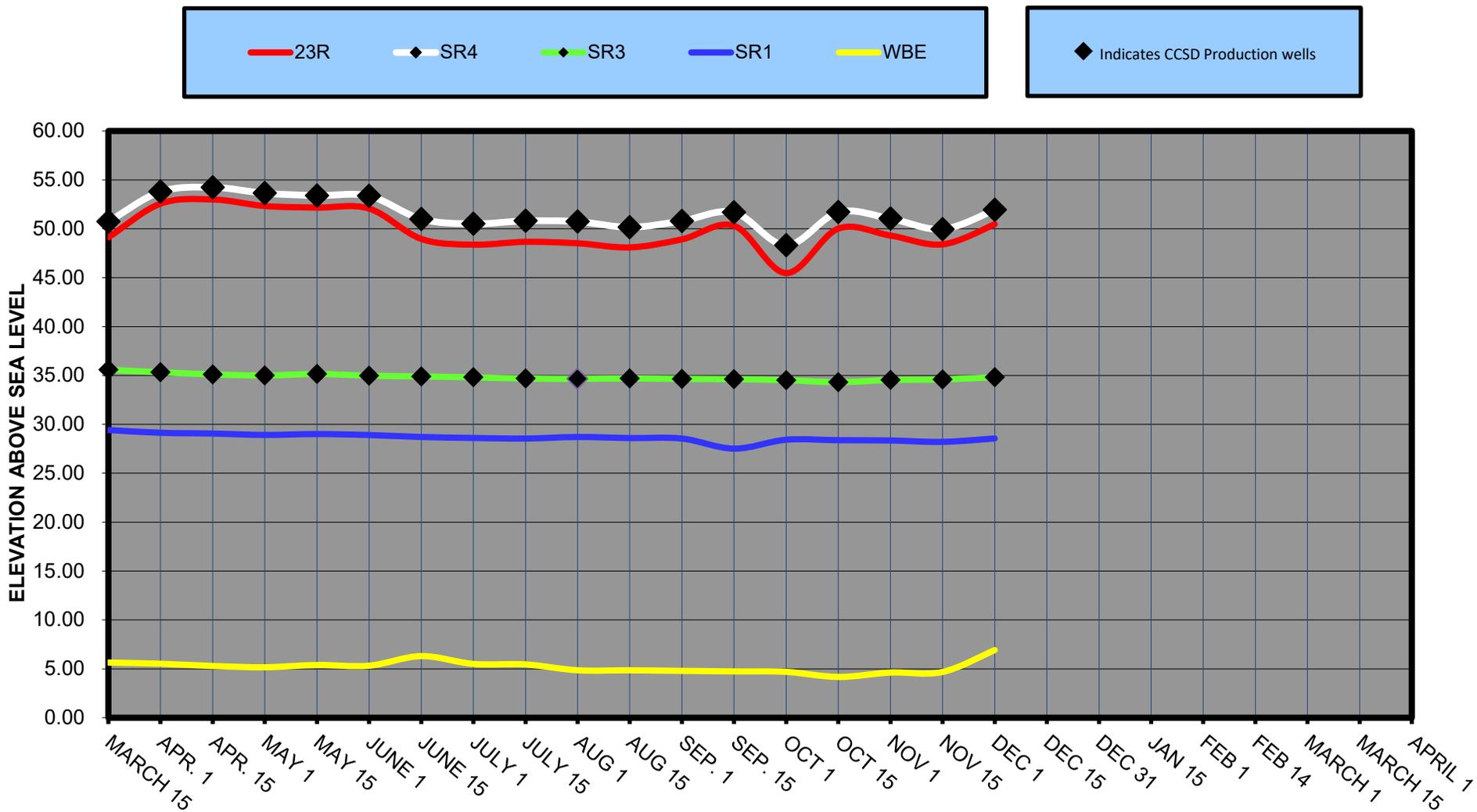
1. APNs 023-243-030 & 023-243-031 (4 to 1)

Staff continues to assist the Affordable Housing Ad-Hoc Committee to refine the administrative procedures for application and allocation.

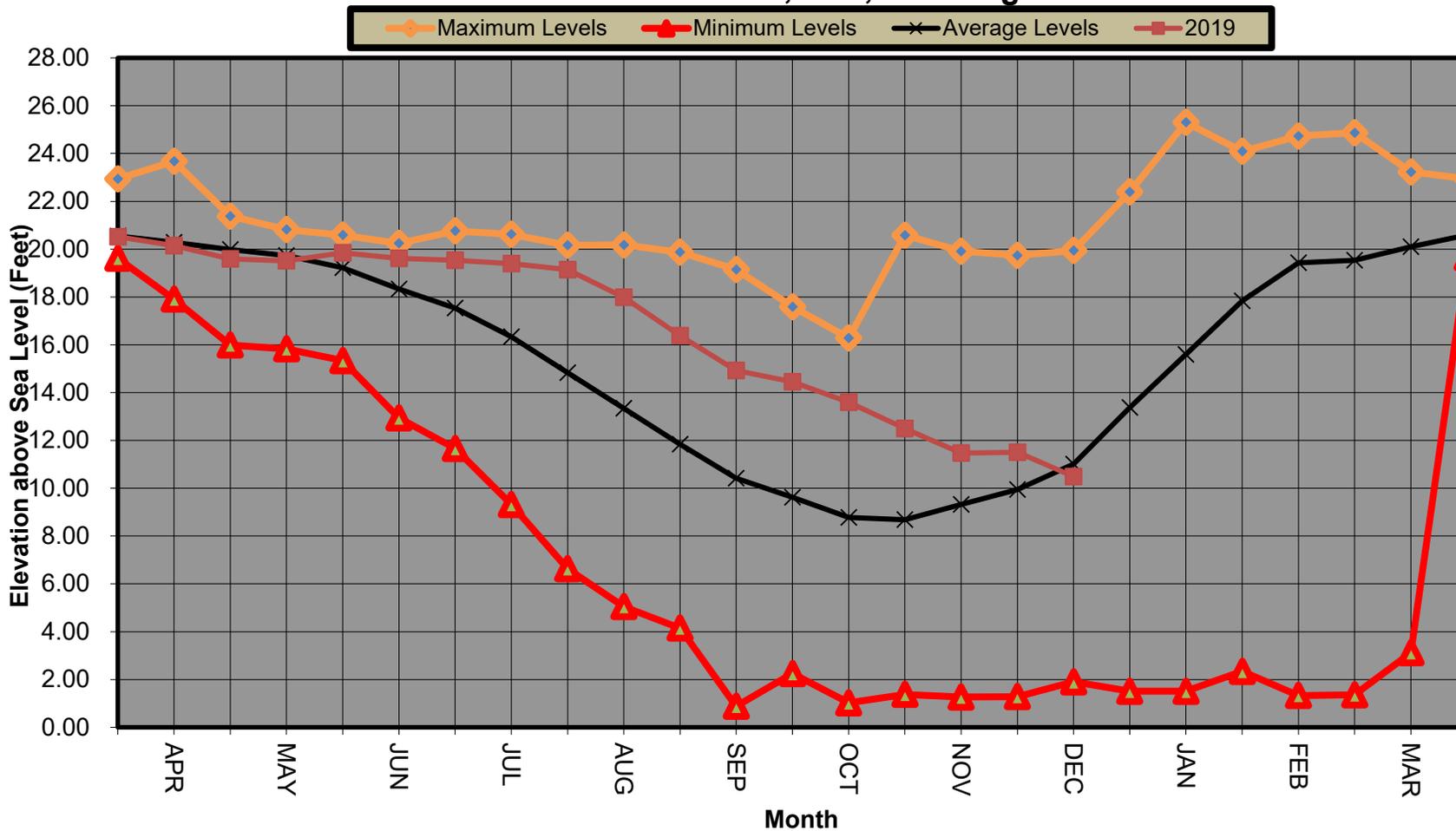
In November, the following regulatory reports were submitted:

1. Title 22 Quarterly Self-Monitoring Report Order No. R3-2019-0051
2. Title 22 October 2019 Self-Monitoring Report Order No. R3-2019-0051
3. Division of Drinking Water Monthly Reports
 - a. Surface Water Treatment Regulations (SR4)
 - b. Surface Water Treatment Regulations (SR3)
 - c. Groundwater Rule (San Simeon Well Field)
 - d. Total Coliform Rule
4. Discharger October 2019 Self-Monitoring Report Order No. 01-100

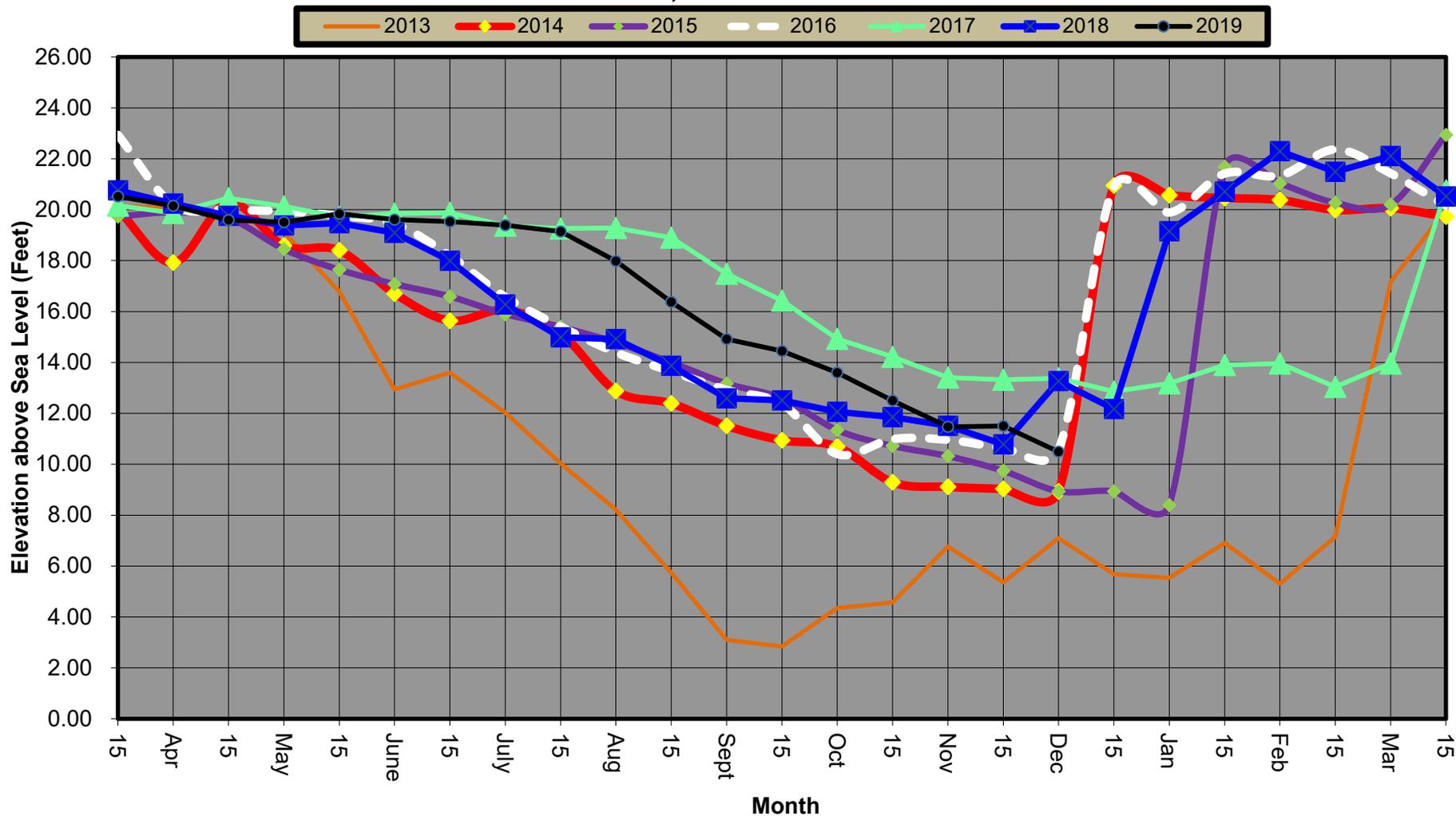
SANTA ROSA CREEK WELL LEVELS March 15th, 2019 - Current



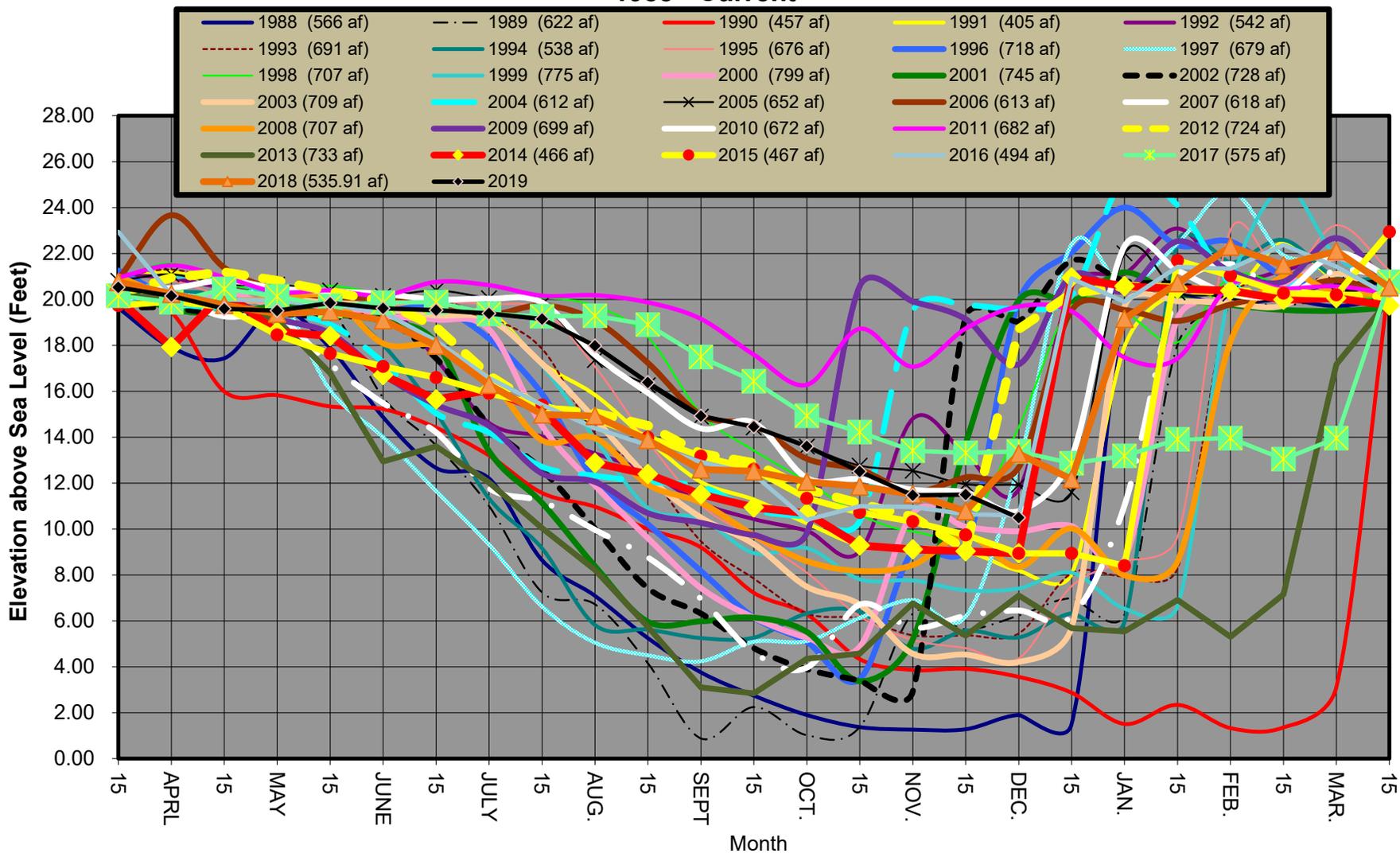
San Simeon Creek Well Levels Mid-March 2019/2020 levels to date and 1988 to Current Min, Max, & Average



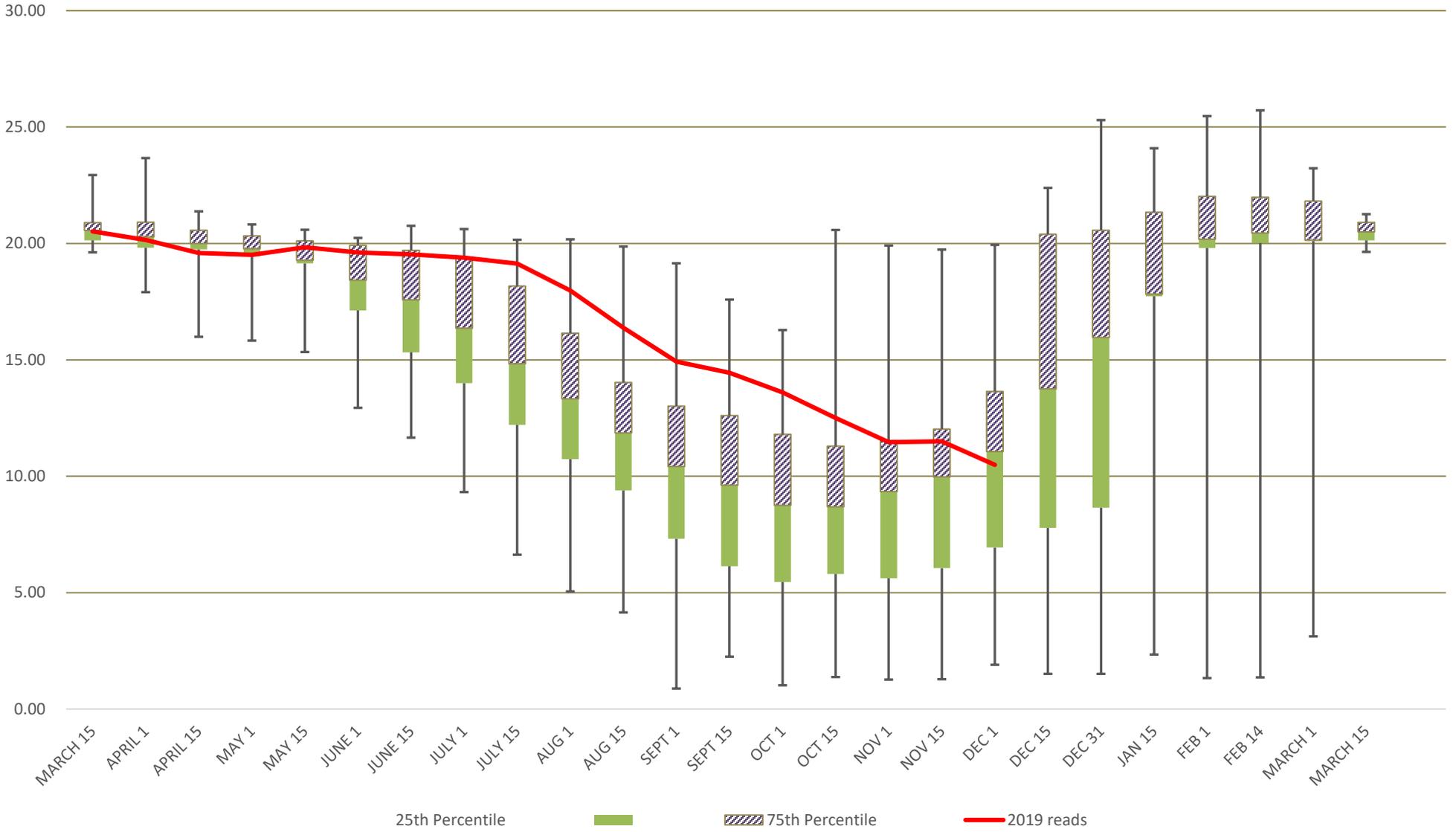
San Simeon Creek Well Levels Last 7 years March, 2013 - Current



San Simeon Creek Well Levels 1988 - Current



1988 to Current Statistical San Simeon Well Level Summary by Month
 showing Minimums, Maximums, 25 % Percentile, 75% Percentile
 Average Level is the line between the Purple (hatched) and Green (solid) bars



2019
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER PRODUCTION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
2007	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	2007
	S.R.	0.00	0.00	0.60	1.81	14.47	22.24	23.47	12.37	5.29	18.70	21.20	9.42	129.57	
	SS & SR TOTAL	57.70	47.45	57.07	62.31	70.58	73.45	79.42	75.85	64.01	56.28	56.03	48.03	748.18	
2006	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	2006
	S.R.	0.00	0.78	0.00	0.62	0.74	2.56	23.58	20.72	20.17	23.88	26.46	13.63	133.14	
	SS & SR TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	66.74	60.92	56.38	746.10	
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98	
	SS & SR TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24	
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11	
	SS & SR TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63	
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2003
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05	
	SS & SR TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88	
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71	
	SS & SR TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48	
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68	
	SS & SR TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93	
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	SS & SR TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53	
	SS & SR TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58	
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16	
	SS & SR TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47	
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29	
	SS & SR TOTAL	50.63	49.28	65.68	68.67	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80	
1996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	1996
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	
	SS & SR TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25	
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	SS & SR TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84	
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	SS & SR TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10	

2019
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER PRODUCTION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	SS & SR TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40	
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	SS & SR TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	SS & SR TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	SS & SR TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	SS & SR TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	SS & SR TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	

12/1/2019

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 12/1/2019

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	32.96	83.42	50.46	
SR4	30.06	82.00	51.94	
SR3	19.47	54.30	34.83	
SR1	17.84	46.40	28.56	
RP#1		46.25		Not Read
RP#2		33.11		Not Read
21R3	6.10	12.88	6.78	Meter read 42894 units
WBE	9.95	16.87	6.92	
WBW	10.24	17.02	6.78	
AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 =				31.70 FEET
CCSD SANTA ROSA WELL SR4 =				51.94 FEET

SAN SIMEON CREEK WELLS				
16D1	6.35	11.36	5.01	
MW4	10.74	15.95	5.21	
MW1	17.52	42.11	24.59	
MW2	16.56	38.10	21.54	
MW3	22.77	49.56	26.79	
9M1	26.04	65.63	39.59	
9P2	11.87	19.11	7.24	
9P7	12.97	20.69	7.72	
9L1	21.71	27.33	5.62	
RIW	18.16	25.41	7.25	
SS4	17.81	25.92	8.11	SS4 to 9P2 Gradient = + 0.87
MIW	20.00	29.89	9.89	
SS3	23.27	33.73	10.46	
SS2	22.46	33.16	10.70	
SS1	22.05	32.37	10.32	
11B1	36.46	105.43	68.97	
11C1	31.71	98.20	66.49	
PFNW	29.06	93.22	64.16	
10A1	35.06	78.18	43.12	
10G2	26.24	62.95	36.71	
10G1	24.58	59.55	34.97	
10F2	32.68	66.92	34.24	
10M2	31.26	55.21	23.95	
9J3	24.05	43.45	19.40	
lagoon	18.61			mitigation erosion none
AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1,SS2 & SS				10.49 FEET

revised 6/6/16

Red Font are the CCSD's Production Wells, as measured on 12/1/2019

reference point on 16d1,miw1,miw2,miw3,9p7,riw,miw1,ss1,ss2 and ss3 updat 2/17/2015

11/15/2019

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 11/15/2019

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	35.01	83.42	48.41	
SR4	32.04	82.00	49.96	
SR3	19.70	54.30	34.60	
SR1	18.19	46.40	28.21	
RP#1		46.25		Not Read
RP#2		33.11		Not Read
21R3	8.55	12.88	4.33	Meter read 42868 units
WBE	12.19	16.87	4.68	
WBW		17.02		Not Read
AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 =				31.41 FEET
CCSD SANTA ROSA WELL SR4 =				49.96 FEET

SAN SIMEON CREEK WELLS				
16D1	7.51	11.36	3.85	
MW4	11.90	15.95	4.05	
MW1		42.11		Not Read
MW2		38.10		Not Read
MW3		49.56		Not Read
9M1		65.63		Not Read
9P2	12.50	19.11	6.61	
9P7		20.69		Not Read
9L1	21.39	27.33	5.94	
RIW		25.41		Not Read
SS4	17.96	25.92	7.96	SS4 to 9P2 Gradient = + 1.35
MIW		29.89		Not Read
SS3	22.32	33.73	11.41	
SS2	21.44	33.16	11.72	
SS1	21.01	32.37	11.36	
11B1		105.43		Not Read
11C1	31.09	98.20	67.11	
PFNW		93.22		Not Read
10A1		78.18		Not Read
10G2		62.95		Not Read
10G1		59.55		Not Read
10F2		66.92		Not Read
10M2	31.22	55.21	23.99	
9J3		43.45		Not Read
lagoon	19.56			mitigation erosion none
AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1,SS2 & SS				11.50 FEET

revised 6/6/16

Red Font are the CCSD's Production Wells, as measured on 11/15/2019

reference point on 16d1,miw1,miw2,miw3,9p7,riw,miw1,ss1,ss2 and ss3 updat 2/17/2015

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF NOVEMBER 2019**

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
ABALONE COAST ANALYTICAL, INC.	70506	11/13/2019	1	100.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	70506	11/13/2019	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	70506	11/13/2019	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	70572	11/25/2019	1	100.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	70572	11/25/2019	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	70572	11/25/2019	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	70572	11/25/2019	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	70572	11/25/2019	1	150.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	70572	11/25/2019	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
				800.00		
ACCURATE MAILING SERVICE	70596	11/26/2019	1	151.95	WD/MAILING SERVICE	11 6080M 11
ACCURATE MAILING SERVICE	70596	11/26/2019	2	151.94	WD/POSTAGE SERVICE	11 6051 11
ACCURATE MAILING SERVICE	70596	11/26/2019	3	846.70	WW/MAILING SERVICE	12 6080M 12
ACCURATE MAILING SERVICE	70596	11/26/2019	4	846.69	WW/POSTAGE SERVICE	12 6051 12
ACCURATE MAILING SERVICE	70596	11/26/2019	5	149.96	ADM/MAILING SERVICE	01 6080M 09
				2,147.24		
ADVANTAGE TECH SVCS, INC.	70420	11/4/2019	1	5,344.00	WD/MANDATORY DIVE INSPECTION STUART ST TANKS	11 6031S 11
AGGREKO LLC	70421	11/4/2019	1	2,120.14	WD/GENERATOR RENTAL 9/11-10/8/19	11 6036 11
AGGREKO LLC	70573	11/25/2019	1	2,120.14	WD/GENERATOR RENTAL 10/9-11/5/19	11 6036 11
				4,240.28		
ALL WAYS CLEAN	70547	11/19/2019	1	487.50	F&R/VETS HALL MONTHLY CLEANING NOV 2019	01 6033V 02
ALL WAYS CLEAN	70547	11/19/2019	1	595.00	F&R/MONTHLY CLEANING NOV 2019	01 6080M 02
ALL WAYS CLEAN	70547	11/19/2019	2	303.00	WW/MONTHLY CLEANING NOV 2019	12 6080M 12
ALL WAYS CLEAN	70547	11/19/2019	1	225.00	ADM/MONTHLY CLEANING NOV 2019	01 6033B 09
				1,610.50		
ALLMAX SOFTWARE, INC.	70455	11/6/2019	1	880.00	WW/OPER 10 WASTEWATER ANNUAL SUPPORT THRU 10/31/20	12 6032T 12
ANDREW THOMSON	70539	11/13/2019	1	2,962.37	WW/ADD'L WORK LIFT STN A-1 CONTR UPGRADE CO#1	12 6170 12
ANDREW THOMSON	70539	11/13/2019	1	1,414.42	WW/LIFT STN A-1 CONTROL UPGRADE RETENTION RELEASE	12 6170 12
ANDREW THOMSON	70591	11/25/2019	1	600.00	WD/TROUBLESHOOT SCADA POWER SUPPLY STUART ST	11 6037 11
ANDREW THOMSON	70591	11/25/2019	1	600.00	WD/SCADA PC CONNECTIVITY ISSUE	11 6037 11
				5,576.79		
ARMSTRONG, MICHAEL R & CATHERI	70422	11/4/2019	1	273.00	FD/REFUND OF WEED ABATEMNT CHG ON 19/20 PROP TAXES	01 4370 01
AT&T	70423	11/4/2019	1	297.34	WW/ALARM @ VAN GORDON WELL FIELD	12 6060P 12
AT&T	70507	11/13/2019	1	234.74	WW/ALARM AT LIFT STN B-4 10/25-11/24/19	12 6060P 12
				532.08		
AT&T MOBILITY	70424	11/4/2019	1	93.33	FD/MONTHLY CELL SERVICE	01 6060P 01
AT&T/CALNET3	70508	11/13/2019	1	21.28	WW/ALARM AT LIFT STN 8 924-1584	12 6060P 12
AT&T/CALNET3	70508	11/13/2019	1	21.30	WW/ALARM AT LIFT STN B3 924-1584	12 6060P 12
AT&T/CALNET3	70508	11/13/2019	1	32.23	FD/228 CENTER ST 927-6242	01 6060P 01
AT&T/CALNET3	70508	11/13/2019	1	21.25	WW/ALARM AT LIFT STN B1 924-1038	12 6060P 12
AT&T/CALNET3	70508	11/13/2019	1	21.25	WW/ALARM AT LIFT STN B2 924-1068	12 6060P 12
AT&T/CALNET3	70508	11/13/2019	1	21.25	WW/ALARM AT LIFT STN B 924-1492	12 6060P 12
AT&T/CALNET3	70508	11/13/2019	1	21.33	WW/ALARM AT LIFT STN A 924-1538	12 6060P 12
AT&T/CALNET3	70508	11/13/2019	1	21.31	WW/ALARM AT LIFT STN A1 924-1708	12 6060P 12
AT&T/CALNET3	70508	11/13/2019	1	21.58	WW/FAX LINE 927-0178	12 6060P 12
AT&T/CALNET3	70508	11/13/2019	1	21.27	WD/TELEMETRY SYSTEMS 927-0398	11 6060P 11
AT&T/CALNET3	70508	11/13/2019	1	40.79	F&R/FIRE ALARMS AT VETS HALL	01 6060P 02
AT&T/CALNET3	70508	11/13/2019	1	21.27	WW/ALARM AT LIFT STN 4 927-1518	12 6060P 12
AT&T/CALNET3	70508	11/13/2019	1	21.24	WW/ALARM AT LIFT STN 8	12 6060P 12
AT&T/CALNET3	70508	11/13/2019	1	21.26	WD/LEIMERT PUMP STN 927-1927	11 6060P 11

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AT&T/CALNET3	70508	11/13/2019	1	21.61	ADM/OFFICE FAX LINE 927-5584	01 6060P 09
AT&T/CALNET3	70508	11/13/2019	1	23.56	F&R/RODEO GROUNDS 927-6229	01 6060P 02
AT&T/CALNET3	70508	11/13/2019	1	50.91	WW/PHONE SERVICE 927-6250	12 6060P 12
				424.69		
AUTOSYS, INC.	70575	11/25/2019	1	675.00	WW/TROUBLESHOOT SCADA FLOW METER & PUMP CONTROL	12 6032T 12
BATTERY SYSTEMS, INC.	70425	11/4/2019	1	260.05	F&R/BATTERIES FOR VETS HALL FLOOR MACHINE	01 6033V 02
BLAND, MELISSA	70442	11/6/2019	1	33.33	WD/MONTHLY CELL PHONE & INTERNET REIMB	11 6060C 11
BLAND, MELISSA	70442	11/6/2019	2	33.33	WW/MONTHLY CELL PHONE & INTERNET REIMB	12 6060C 12
BLAND, MELISSA	70442	11/6/2019	3	33.34	SWF/MONTHLY CELL PHONE & INTERNET REIMB	39 6060C 25
				100.00		
BOUND TREE MEDICAL, LLC	70548	11/19/2019	1	402.14	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
BRAVO, SAMUEL	70510	11/13/2019	1	2,100.00	ADM/REPAIRS & PAINTING IN ADM OFF KITCHEN & RESTROOM	01 6033B 09
BRENTTAG PACIFIC, INC.	70576	11/25/2019	1	451.34	WD/CHEMICALS	11 6090 11
BRENTTAG PACIFIC, INC.	70576	11/25/2019	1	278.85	WD/CHEMICALS	11 6090 11
				730.19		
BREZDEN PEST CONTROL, INC.	70577	11/25/2019	1	65.00	ADM/INSPECT & REPLENISH RODENT CONTROL DEVICES	01 6033B 09
BREZDEN PEST CONTROL, INC.	70577	11/25/2019	1	125.00	ADM/SPRAY AND DEWEB	01 6033B 09
				190.00		
BUSINESSPLANS, INC.	70578	11/25/2019	1	287.00	ADM/MONTHLY HRA PLAN ADMINISTRATION NOV 2019	01 6086 09
CAL SPECIAL DIST ASSOC (CSDA)	70549	11/19/2019	1	7,615.00	ADM/2020 CSDA MEMBERSHIP RENEWAL	01 6054 09
CAL WATER ENVIRNMT ASSOC (CWEA)	70550	11/19/2019	1	192.00	WW/MEMBERSHIP RENEWAL J ALLCHIN	12 6054 12
CAMBRIA AUTO SUPPLY LP	70509	11/13/2019	1	51.04	WW/V-BELT FOR LS B-3	12 6032L 12
CAMBRIA AUTO SUPPLY LP	70509	11/13/2019	1	389.12	WW/V BELTS FOR LIFT STATION	12 6032L 12
CAMBRIA AUTO SUPPLY LP	70574	11/25/2019	1	30.02	F&R/THREADLOCKER	01 6041N 02
CAMBRIA AUTO SUPPLY LP	70574	11/25/2019	1	11.15	WW/REAR LAMP ASSEMBLY	12 6041L 12
CAMBRIA AUTO SUPPLY LP	70574	11/25/2019	1	1.54	WW/FRONT LAMP BULB	12 6041L 12
				482.87		
CAMBRIA BUSINESS CENTER	70531	11/13/2019	1	15.00	ADM/NOTARY SERVICES	01 6080 09
CAMBRIA BUSINESS CENTER	70531	11/13/2019	2	40.00	WD/UPS SHIPMENT	11 6051 11
				55.00		
CAMBRIA COMMUNITY EMERGENCY R	70579	11/25/2019	1	1,811.32	FD/REIMB CERT FOR SUPPLIES 7/2019-10/2019	01 6220A 01
CAMBRIA HARDWARE CENTER	70542	11/19/2019	1	29.45	FD/WALL STRIPER, KNEE PADS	01 6090 01
CAMBRIA HARDWARE CENTER	70542	11/19/2019	1	12.29	FD/SCRAPERS	01 6090 01
CAMBRIA HARDWARE CENTER	70542	11/19/2019	1	103.14	FD/LINK CHAIN, QUICKCRETE, MISC PARTS	01 6033B 01
CAMBRIA HARDWARE CENTER	70542	11/19/2019	1	32.61	FD/REFLECTORS, CABLE TIES	01 6090 01
CAMBRIA HARDWARE CENTER	70542	11/19/2019	1	69.12	FD/KNEE PADS, SOAP, SCRAPER BLADE	01 6090 01
CAMBRIA HARDWARE CENTER	70542	11/19/2019	1	21.96	FD/GAUGE, CHALK REEL	01 6090 01
CAMBRIA HARDWARE CENTER	70543	11/19/2019	1	18.48	F&R/FLAGGING TAPE	01 6033R 02
CAMBRIA HARDWARE CENTER	70543	11/19/2019	1	37.53	F&R/PUMP SPRAYER	01 6033B 02
CAMBRIA HARDWARE CENTER	70543	11/19/2019	1	19.80	F&R/PAINT SUPPLIES	01 6033V 02
CAMBRIA HARDWARE CENTER	70543	11/19/2019	1	5.14	F&R/PAINT SUPPLIES	01 6033V 02
CAMBRIA HARDWARE CENTER	70543	11/19/2019	1	2.46	F&R/KEY RING	01 6090 02
CAMBRIA HARDWARE CENTER	70544	11/19/2019	1	9.63	F&R/COLOROX WIPES	01 6090 02
CAMBRIA HARDWARE CENTER	70544	11/19/2019	1	26.80	ADM/TABLE FAN	01 6050 09
CAMBRIA HARDWARE CENTER	70544	11/19/2019	1	6.40	ADM/KEY	01 6050 09
CAMBRIA HARDWARE CENTER	70545	11/19/2019	1	5.35	WD/FILTER	11 6031Q 11

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CAMBRIA HARDWARE CENTER	70545	11/19/2019	1	13.36	WD/PVC & GLUE	11 6091B 11
CAMBRIA HARDWARE CENTER	70545	11/19/2019	1	23.23	WD/GLOVES	11 6091B 11
CAMBRIA HARDWARE CENTER	70545	11/19/2019	1	27.10	WD/TUBING	11 6091B 11
CAMBRIA HARDWARE CENTER	70545	11/19/2019	1	4.06	WD/250V PLUG	11 6091B 11
CAMBRIA HARDWARE CENTER	70545	11/19/2019	1	9.27	WD/SPADE	11 6090 11
CAMBRIA HARDWARE CENTER	70545	11/19/2019	1	22.29	WD/FLUORESCENT BULBS	11 6031D 11
CAMBRIA HARDWARE CENTER	70545	11/19/2019	1	37.45	WD/QUICKCRETE, LUMBER, NUTS & BOLTS	11 6031D 11
CAMBRIA HARDWARE CENTER	70546	11/19/2019	1	58.23	WW/PAINT SUPPLIES FOR PAINTING VALVES	12 6032T 12
CAMBRIA HARDWARE CENTER	70546	11/19/2019	1	142.57	WW/BATTERIES	12 6032L 12
CAMBRIA HARDWARE CENTER	70546	11/19/2019	1	3.85	WW/MISC TOOL	12 6093 12
CAMBRIA HARDWARE CENTER	70546	11/19/2019	1	11.62	WW/MISC PVC PARTS	12 6032T 12
CAMBRIA HARDWARE CENTER	70546	11/19/2019	1	114.70	WW/STEEL TUBING & RODS	12 6032T 12
CAMBRIA HARDWARE CENTER	70546	11/19/2019	1	24.10	WW/SPRAY PAINT	12 6032T 12
CAMBRIA HARDWARE CENTER	70546	11/19/2019	1	48.12	WW/CHAIN & HOOK	12 6032L 12
CAMBRIA HARDWARE CENTER	70546	11/19/2019	1	19.82	WW/BATTERIES	12 6032L 12
				959.93		
CAMBRIA VILLAGE SQUARE	70452	11/6/2019	1	2,431.45	ADM/MONTHLY OFFICE LEASE PMT 1316 TAMSEN	01 6075 09
CARMEL & NACCASHA LLP	70469	11/7/2019	1	11,100.00	ADM/MONTHLY RETAINER FOR LEGAL SERVICES NOV 2019	01 6080L 09
CARMEL & NACCASHA LLP	70532	11/13/2019	1	4,663.90	ADM/LEGAL SERVICES GENERAL OCT 2019	01 6080L 09
CARMEL & NACCASHA LLP	70532	11/13/2019	1	7,936.37	ADM/MONTHLY SERVICES PRIV & CONF OCT 2019	01 6080L 09
CARMEL & NACCASHA LLP	70532	11/13/2019	1	4,415.01	ADM/LEGAL SERVICES GENERAL SEPT 2019	01 6080L 09
				28,115.28		
CDTFA-SPECIAL TAXES & FEES REM	70551	11/19/2019	1	367.07	WD/WATER RIGHTS ANNUAL FEE PERMIT 7/1-6/30/20	11 6055 11
CDTFA-SPECIAL TAXES & FEES REM	70551	11/19/2019	1	317.68	WD/WATER RIGHTS ANNUAL FEE PERMIT 7/1-6/30/20	11 6055 11
				684.75		
CENTRAL COAST COFFEE ROASTING	70511	11/13/2019	1	82.62	WW/COFFEE FOR OFFICE	12 6050 12
CHAFFEE ENTERPRISES, INC.	70419	11/4/2019	1	2,400.00	ADM/ANNUAL PRE-PMT ANSWERING SVC	01 6060P 09
CHARTER COMMUNICATIONS	70552	11/19/2019	1	39.99	F&R/BUSINESS VOICE FOR RODEO GROUNDS RD	01 6060I 02
CHARTER COMMUNICATIONS	70580	11/25/2019	1	87.50	FD/BUSINESS INTERNET	01 6060I 01
CHARTER COMMUNICATIONS	70580	11/25/2019	2	87.50	ADM/BUSINESS INTERNET	01 6060I 09
CHARTER COMMUNICATIONS	70580	11/25/2019	3	87.50	WD/BUSINESS INTERNET	11 6060I 11
CHARTER COMMUNICATIONS	70580	11/25/2019	4	87.50	WW/BUSINESS INTERNET	12 6060I 12
CHARTER COMMUNICATIONS	70580	11/25/2019	5	474.50	ADM/BUSINESS VOICE	01 6060I 09
CHARTER COMMUNICATIONS	70597	11/26/2019	1	273.57	F&R/ETHERNET SERVICES VETS HALL	01 6060I 02
CHARTER COMMUNICATIONS	70597	11/26/2019	2	137.33	F&R/ETHERNET SERVICES 2021 RODEO GRNDS RD	01 6060I 02
CHARTER COMMUNICATIONS	70597	11/26/2019	3	230.65	ADM/ETHERNET SERVICES 1316 TAMSON DR	01 6060I 09
CHARTER COMMUNICATIONS	70597	11/26/2019	4	261.61	WD/ETHERNET SERVICES 5500 HEATH LANE	11 6060I 11
CHARTER COMMUNICATIONS	70597	11/26/2019	5	261.61	WW/ETHERNET SERVICES 5500 HEATH LANE	12 6060I 12
CHARTER COMMUNICATIONS	70597	11/26/2019	1	174.97	WW/BUSINESS INTERNET & VOICE	12 6060I 12
				2,204.23		
CIO SOLUTIONS, LP	70443	11/6/2019	1	2,570.00	ADM/MONTHLY BILLING FOR NOV 2019	01 6044 09
CIT BANK, N.A.	70457	11/6/2019	1	333.42	FD/MONTHLY IP PHONE CHARGES	01 6060P 01
CIT BANK, N.A.	70457	11/6/2019	2	206.40	ADM/MONTHLY IP PHONE CHARGES	01 6060P 09
CIT BANK, N.A.	70457	11/6/2019	3	113.97	WD/MONTHLY IP PHONE CHARGES	11 6060P 11
CIT BANK, N.A.	70457	11/6/2019	4	113.97	WW/MONTHLY IP PHONE CHARGES	12 6060P 12
				767.76		
COASTAL ROLLOFF SERVICE	70554	11/19/2019	1	189.72	PROS/WASTE CONTAINERS RENTAL FOR SKATE PARK	01 6033P 16
CORBIN WILLITS SYSTEMS INC.	70444	11/6/2019	1	260.00	ADM/UTILITY BILLING TRAINING	01 6044 09
CORBIN WILLITS SYSTEMS INC.	70444	11/6/2019	1	1,248.60	ADM/MONTHLY SUPPORT AGMT MOMS SOFTWARE 11/2019	01 6044 09
CORBIN WILLITS SYSTEMS INC.	70555	11/19/2019	1	195.00	ADM/UTILITY BILLING TRAINING	01 6044 09

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				1,703.60		
CULLIGAN-KITZMAN WATER	70427	11/4/2019	1	87.00	FD/RO SERVICE HICAP SOFTENER SEPT 2019	01 6033B 01
CULLIGAN-KITZMAN WATER	70427	11/4/2019	1	88.25	FD/RO SERVICE HICAP SOFTENER OCT 2019	01 6033B 01
				175.25		
DANIEL C CASNER	70037	11/20/2019	9000	(300.00)	FD/Ck# 070037 Reversed - CO OFF TRG MBURKEY	01 6120E 01
DANIEL RODRIGUEZ	70528	11/13/2019	1	45.00	MQ CUSTOMER REFUND	11 2005
DAVID D BRUNER CPA, INC.	70468	11/7/2019	1	2,500.00	ADM/AUDIT SERVICES FOR FY 17/18	01 6080A 09
DAVID MCAULIFFE	70525	11/13/2019	1	279.18	MQ CUSTOMER REFUND	11 2005
DENNIS ROWLEY	70564	11/19/2019	1	1,860.00	FD/ACTIVE SHOOTER TRAINING	01 6120E 01
DIGITAL DEPLOYMENT, INC	70512	11/13/2019	1	200.00	ADM/STREAMLINE MONTHLY MEMBER FEE	01 6011W 09
FAMCOM PIPE & SUPPLY, INC.	70428	11/4/2019	1	2,385.59	WD/MISC SUPPLIES, CLAMPS & REPAIR CLIPS	11 6031D 11
FAMCOM PIPE & SUPPLY, INC.	70428	11/4/2019	1	775.80	WD/MISC SUPPLIES, AIR RELEASE VALVE ENCLOSURE	11 6031D 11
FAMCOM PIPE & SUPPLY, INC.	70533	11/13/2019	1	10,587.52	WW/MANHOLE LIDS	12 6032M 12
FAMCOM PIPE & SUPPLY, INC.	70533	11/13/2019	1	524.85	WD/MISC SUPPLIES, ADJUSTABLE PIPE SUPPORTS	11 6031Q 11
FAMCOM PIPE & SUPPLY, INC.	70533	11/13/2019	1	131.72	WD/MISC SUPPLIES	11 6031Q 11
FAMCOM PIPE & SUPPLY, INC.	70533	11/13/2019	1	27.21	WD/MISC SUPPLIES	11 6031Q 11
FAMCOM PIPE & SUPPLY, INC.	70581	11/25/2019	1	495.63	WD/COUPLING, BOLT, GASKET & FLANGE	11 6031D 11
				14,928.32		
FGL ENVIRONMENTAL INC.	70513	11/13/2019	1	95.00	WD/BACTI & SUPPORT ANALYSIS 10/8/19	11 6091 11
FGL ENVIRONMENTAL INC.	70513	11/13/2019	1	95.00	WD/BACTI & SUPPORT ANALYSIS 10/15/19	11 6091 11
FGL ENVIRONMENTAL INC.	70513	11/13/2019	1	95.00	WD/BACTI & SUPPORT ANALYSIS 10/22/19	11 6091 11
FGL ENVIRONMENTAL INC.	70582	11/25/2019	1	157.00	WW/INORGANIC ANALYSIS 9/16/19	12 6091 12
FGL ENVIRONMENTAL INC.	70582	11/25/2019	1	157.00	WW/INORGANIC ANALYSIS 10/8/19	12 6091 12
FGL ENVIRONMENTAL INC.	70582	11/25/2019	1	714.00	WW/INORGANIC ANALYSIS 10/8/19	12 6091 12
FGL ENVIRONMENTAL INC.	70582	11/25/2019	1	95.00	WD/BACTI & SUPPORT ANALYSIS 10/29/19	11 6091 11
				1,408.00		
FIRST BANKCARD	70541	11/19/2019	1	-	ADM/J WEIGOLD VISA CHARGES	01 6120E 09
FIRST BANKCARD	70541	11/19/2019	1	801.09	ADM/HOTEL, TRANSP & MEAL CSDA CONF 9/24-28 WEIGOLD	01 6120E 09
FIRST BANKCARD	70541	11/19/2019	1	-	ADM/M MADRID VISA CHARGES	01 6050 09
FIRST BANKCARD	70541	11/19/2019	1	520.98	ADM/OFFICE SUPPLIES	01 6050 09
FIRST BANKCARD	70541	11/19/2019	2	813.78	ADM/HOTEL,PARKING,MEALS CSDA CONF 9/24-28 MADRID	01 6120E 09
FIRST BANKCARD	70541	11/19/2019	3	499.00	ADM/PERS CONF REGIST PDUFFIELD 10/28-30/19	01 6120E 09
FIRST BANKCARD	70541	11/19/2019	1	-	FD/W HOLLINGSWORTH VISA CHARGES	01 6120E 01
FIRST BANKCARD	70541	11/19/2019	1	395.00	FD/TRAINING FOR FIRE OFFICER- BURKEY	01 6120E 01
FIRST BANKCARD	70541	11/19/2019	2	17.78	FD/MEALS LCW TRAINING 9/25/19 HOLLINGSWORTH	01 6120E 01
FIRST BANKCARD	70541	11/19/2019	3	(395.00)	FD/REFUND REGIST-TRNG FOR FIRE OFFICER CANCELLED	01 6120E 01
FIRST BANKCARD	70541	11/19/2019	4	1,007.88	FD/FIRE CODE DOCUMENTS	01 6054 01
FIRST BANKCARD	70541	11/19/2019	5	28.00	FD/MEMBERSHIP DUES	01 6054 01
FIRST BANKCARD	70541	11/19/2019	6	192.54	FD/OFFICE SUPPLIES, STATION COFFEE	01 6090 01
FIRST BANKCARD	70541	11/19/2019	7	35.56	WD/MEALS LCW TRAINING 9/25/19 GREEN & BLAND	11 6120E 11
FIRST BANKCARD	70541	11/19/2019	8	17.78	WW/MEALS LCW TRAINING 9/25/19 ALLCHIN	12 6120E 12
FIRST BANKCARD	70541	11/19/2019	9	17.78	ADM/MEALS LCW TRAINING 9/25/19 DODSON	01 6120E 09
				3,952.17		
FORD MOTOR CREDIT COMPANY LLC	70514	11/13/2019	1	637.09	F&R/2016 FORD F-250 W/UTILITY BODY NOV 2019	01 2516 02
FRESNO TRUCK CENTER INC	70426	11/4/2019	1	157.04	FD/FIRE ENGINE CHECK FOR OIL LEAK	01 6041L 01
G.F. GARCIA & SONS, INC.	70429	11/4/2019	1	15,865.00	WW/REPLACE MANHOLE AT MAIN & WINDSOR	12 6032M 12

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GERBER'S AUTO SERVICE	70515	11/13/2019	1	846.10	WD/REPLACE 4 TIRES 2005 FORD F150	11 6041L 11
GERBER'S AUTO SERVICE	70515	11/13/2019	1	270.00	WW/FIX PROBLEMS ON 2012 FORD F250	12 6041L 12
				1,116.10		
GOWDY ELECTRIC	70430	11/4/2019	1	242.22	FD/AIR COMPRESSOR SERVICE	01 6033B 01
GREEN, JAMES R	70447	11/6/2019	1	9.00	WD/MONTHLY CELL PHONE REIMBURSEMENT	11 6060C 11
GREEN, JAMES R	70447	11/6/2019	2	36.00	SWF/MONTHLY CELL PHONE REIMBURSEMENT	39 6060C 25
				45.00		
GRISWOLD INDUSTRIES	70553	11/19/2019	1	4,646.84	WD/PRESSURE REDUCING VALVE MAINT AT RODEO GROUNDS	11 6031D 11
GRISWOLD INDUSTRIES	70553	11/19/2019	1	1,134.66	WD/PRESSURE REDUCING VALVE MAINT AT STUART TANK	11 6031D 11
GRISWOLD INDUSTRIES	70553	11/19/2019	1	1,618.15	WD/PRESSURE REDUCING VALVE MAINT AT MADISON VAULT	11 6031D 11
GRISWOLD INDUSTRIES	70553	11/19/2019	1	1,768.50	WD/PRESSURE REDUCING VALVE MAINT AT ELLIS	11 6031D 11
				9,168.15		
GROSSKREUTZ, BENJAMIN M.	70583	11/25/2019	1	100.00	WD/LEVEL III WATER CERT ALLOWANCE	11 6120E 11
GSOLUTIONZ, INC.	70459	11/6/2019	1	100.00	ADM/TROUBLESHOOT PHONE ISSUES	01 6060P 09
GSOLUTIONZ, INC.	70516	11/13/2019	1	100.00	ADM/TROUBLESHOOT PHONE ISSUES	01 6060P 09
GSOLUTIONZ, INC.	70516	11/13/2019	1	100.00	ADM/TROUBLESHOOT ANSWERING SVC PHONE ISSUE	01 6060P 09
				300.00		
HACH COMPANY	70557	11/19/2019	1	529.00	WD/CHLORINE ANALYZER FOR SAMPLING	11 6092 11
HALEY DODSON	70445	11/6/2019	1	7.94	ADM/REIMB MILEAGE FOR VARIOUS MTGS 10/1 & 10/3/19	01 6122 09
HALEY DODSON	70445	11/6/2019	2	38.28	ADM/REIMB MILEAGE FOR DISTRICT BUSINES 10/2/19	01 6122 09
HALEY DODSON	70445	11/6/2019	1	4.76	ADM/REIMB MILEAGE FOR VARIOUS MTGS 10/7,9,10/19	01 6115 09
HALEY DODSON	70445	11/6/2019	1	2.09	ADM/REIMB MILEAGE FOR VARIOUS MEETINGS 10/17/19	01 6115 09
HALEY DODSON	70445	11/6/2019	1	9.37	ADM/REIMB MILEAGE FOR VARIOUS MTGS 10/22-24/19	01 6115 09
HALEY DODSON	70445	11/6/2019	1	100.00	ADM/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	01 6060C 09
				162.44		
HOLLINGSWORTH, WILLIAM	70448	11/6/2019	1	55.00	FD/MONTHLY INTERNET REIMBURSEMENT	01 6060C 01
HOME DEPOT CREDIT SERVICE	70534	11/13/2019	1	128.22	F&R/LAUNDRY TUB FOR VETS HALL	01 6033V 02
HOME DEPOT CREDIT SERVICE	70534	11/13/2019	1	2,462.60	FD/TILE AND GROUT FOR STATION HOUSE REPAIRS	01 6033F 01
HOME DEPOT CREDIT SERVICE	70534	11/13/2019	1	86.17	FD/WET DRY VAC FOR FIRE STATION	01 6093 01
HOME DEPOT CREDIT SERVICE	70558	11/19/2019	1	170.25	F&R/MICROWAVE FOR VETS HALL	01 6033V 02
HOME DEPOT CREDIT SERVICE	70558	11/19/2019	1	131.66	FD/TILE SEALER FOR STATION HOUSE REPAIRS	01 6033F 01
HOME DEPOT CREDIT SERVICE	70558	11/19/2019	1	301.62	WW/LED 4' LIGHT BULBS	12 6033B 12
HOME DEPOT CREDIT SERVICE	70558	11/19/2019	2	301.61	WD/LED 4' LIGHT BULBS	11 6033B 11
HOME DEPOT CREDIT SERVICE	70558	11/19/2019	1	181.02	ADM/OFFICE KITCHEN SINK & FAUCET	01 6033B 09
				3,763.15		
INNOVATIVE CONCEPTS	70517	11/13/2019	1	25.00	ADM/BUSINESS WEBSITE HOSTING	01 6044 09
INNOVATIVE CONCEPTS	70517	11/13/2019	2	25.00	FD/BUSINESS WEBSITE HOSTING	01 6044 01
				50.00		
J B DEWAR INC.	70470	11/7/2019	1	1,450.38	FD/100 GALS GAS; 250 GALS DIESEL	01 6096 01
J B DEWAR INC.	70470	11/7/2019	1	1,872.13	F&R/375 GALS GAS; 85 GALS DIESEL	01 6096 02
J B DEWAR INC.	70571	11/20/2019	1	78.16	FD/DIESEL EXHAUST FLUID	01 6096 01
J B DEWAR INC.	70571	11/20/2019	1	106.87	WD/2-CYCLE FUEL PRE-MIX	11 6040 11
J B DEWAR INC.	70571	11/20/2019	1	296.07	WW/EQUIPMENT OIL & LUBRICANT	12 6032T 12
J B DEWAR INC.	70571	11/20/2019	1	1,433.15	FD/150.40 GALS GAS; 208.50 GALS DIESEL	01 6096 01
J B DEWAR INC.	70571	11/20/2019	1	2,175.39	F&R/260 GALS GAS; 287.1 GALS DIESEL	01 6096 02
				7,412.15		
JOHN ALLCHIN	70441	11/6/2019	1	74.35	WW/REIMBURSEMENT FOR BAND SAW PURCHASE	12 6032T 12
JOHN ALLCHIN	70441	11/6/2019	1	75.40	WW/REIMBURSEMENT FOR BATTERIES FOR EFFLUENT PLC	12 6032T 12

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JOHN ALLCHIN	70441	11/6/2019	1	1.25	WW/REIMBURSEMENT FOR PARKING IN SLO	12 6115 12
JOHN ALLCHIN	70441	11/6/2019	1	45.00	WW/MONTHLY CELL PHONE REIMBURSEMENT	12 6060C 12
				196.00		
JOHN F WEIGOLD, IV	70453	11/6/2019	1	100.00	ADM/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	01 6060C 09
L.N. CURTIS & SONS	70561	11/19/2019	1	56.00	FD/GAS CAN	01 6090 01
LIBERTY COMPOSTING, INC.	70559	11/19/2019	1	4,733.69	WW/TIPPING FEES BIOSOLIDS OCT 2019	12 6032S 12
LIEBERT CASSIDY WHITMORE	70518	11/13/2019	1	19.00	ADM/ONLINE HARASSMENT TRNG OROZCO	01 6120E 09
LIEBERT CASSIDY WHITMORE	70518	11/13/2019	2	19.00	F&R/ONLINE HARASSMENT TRNG GARCIA	01 6120E 02
LIEBERT CASSIDY WHITMORE	70535	11/13/2019	1	75.00	ADM/WEBINAR 2020 LEGIS UPDT FOR PUB AGNCS MMADRID	01 6120E 09
LIEBERT CASSIDY WHITMORE	70560	11/19/2019	1	595.00	ADM/REGIST 2020 LCW ANNUAL CONF MMADRID 1/22-24/20	01 6120E 09
				708.00		
LOU/LAURA DUBNOW	70524	11/13/2019	1	182.07	MQ CUSTOMER REFUND	11 2005
LUNA, JEFFREY R	70519	11/13/2019	1	434.00	FD/REIMB REGIST, FUEL, TOLLS DRVR/OPR TRAINING	01 6120E 01
LYMAN, ANDREW CORBIN	70449	11/6/2019	1	45.00	WD/MONTHLY CELL PHONE REIMBURSEMENT	11 6060C 11
MADRID, MONIQUE	70450	11/6/2019	1	40.60	ADM/REIMB MILEAGE CSDA LOCAL CHAPTER LUNCHEON	01 6120E 09
MADRID, MONIQUE	70450	11/6/2019	1	55.00	ADM/MONTHLY INTERNET REIMBURSEMENT	01 6060C 09
				95.60		
MCCRAIN, DAN	70431	11/4/2019	1	44.45	FD/REIMB FOR REGIST & MEALS TRNING 9/23-9/24/19	01 6120R 01
MED-STOP MEDICAL CLINIC, INC.	70432	11/4/2019	1	190.00	ADM/POST OFFER PHYSICAL	01 6125 09
MED-STOP MEDICAL CLINIC, INC.	70432	11/4/2019	1	150.00	FD/DMV - DOT PHYSICAL	01 6080M 01
				340.00		
MEL'S LOCK & KEY	70584	11/25/2019	1	40.00	F&R/REPAIR GATE LOCK AT DOG PARK	01 6033B 02
MELISSA AVINA	70456	11/6/2019	1	100.00	F&R/REFUND PARTIAL VETS HALL RENT	01 4500 02
MENDOZA, CARLOS	70451	11/6/2019	1	22.50	ADM/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 09
MENDOZA, CARLOS	70451	11/6/2019	2	22.50	F&R/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 02
				45.00		
MILLER DRILLING COMPANY	70433	11/4/2019	1	1,145.45	WD/WELDED FLANGE TO STORAGE TANK	11 6031Q 11
MILLER DRILLING COMPANY	70536	11/13/2019	1	5,949.08	WW/EMERGENCY REPAIR EFFLUENT PUMP #2	12 6032D 12
				7,094.53		
MINER'S ACE HARDWARE	70520	11/13/2019	1	311.47	ADM/PAINT FOR OFFICE KITCHEN & BATHROOM	01 6033B 09
MINER'S ACE HARDWARE	70520	11/13/2019	1	198.21	F&R/MISC SHOP SUPPLIES	01 6090 02
MINER'S ACE HARDWARE	70520	11/13/2019	1	15.68	F&R/MISC SHOP SUPPLIES	01 6090 02
				525.36		
MISSION LINEN SUPPLY	70460	11/6/2019	1	1,617.33	F&R/SHIRTS & JACKET FOR MENDOZA, NOVAS & GARCIA	01 6094 02
MISSION LINEN SUPPLY	70460	11/6/2019	1	70.12	WD/TOWELS, WET MOPS, FLOOR MATS, COVERALLS	11 6033B 11
MISSION LINEN SUPPLY	70460	11/6/2019	1	16.15	WW/FLOOR MATS	12 6033B 12
MISSION LINEN SUPPLY	70521	11/13/2019	1	70.12	WD/TOWELS, WET MOPS, FLOOR MATS, COVERALLS	11 6033B 11
MISSION LINEN SUPPLY	70521	11/13/2019	1	16.15	WW/FLOOR MATS	12 6033B 12
MISSION LINEN SUPPLY	70562	11/19/2019	1	70.12	WD/TOWELS, WET MOPS, FLOOR MATS, COVERALLS	11 6033B 11
MISSION LINEN SUPPLY	70562	11/19/2019	1	16.15	WW/FLOOR MATS	12 6033B 12
MISSION LINEN SUPPLY	70585	11/25/2019	1	70.12	WD/TOWELS, WET MOPS, FLOOR MATS, COVERALLS	11 6033B 11
MISSION LINEN SUPPLY	70585	11/25/2019	1	16.15	WW/FLOOR MATS	12 6033B 12
				1,962.41		

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MORTIMER FERNANDEZ-LOPEZ	70563	11/19/2019	1	193.50	F&R/GATE REPAIR 990 SAN SIMEON CRK RD	01 6033B 02
MORTIMER FERNANDEZ-LOPEZ	70563	11/19/2019	2	193.50	WD/GATE REPAIR 990 SAN SIMEON CRK RD	11 6033B 11
MORTIMER FERNANDEZ-LOPEZ	70563	11/19/2019	1	425.00	F&R/GATE REPAIR 990 SAN SIMEON CRK RD	01 6033B 02
MORTIMER FERNANDEZ-LOPEZ	70563	11/19/2019	2	425.00	WD/GATE REPAIR 990 SAN SIMEON CRK RD	11 6033B 11
				1,237.00		
NFPA	70565	11/19/2019	1	175.00	FD/ANNUAL MEMBERSHIP RENEWAL THRU 11/29/20	01 6054 01
NOBLE SAW, INC.	70566	11/19/2019	1	92.61	F&R/PROTECTIVE CHAPS	01 6090 02
NORMAN STONE	70529	11/13/2019	1	92.37	MQ CUSTOMER REFUND	11 2005
ORKIN	70461	11/6/2019	1	65.00	FD/PREVENTIVE PEST CONTROL FIRE STATION	01 6033B 01
PACIFIC GAS & ELECTRIC	70523	11/13/2019	1	22,011.88	WW/ELEC SVC VARIOUS LIFT STATIONS	12 6060E 12
PACIFIC GAS & ELECTRIC	70523	11/13/2019	1	458.61	WW/ELEC SVC SAN SIMEON CK RD	12 6060E 12
PACIFIC GAS & ELECTRIC	70523	11/13/2019	1	520.06	SWF/ELEC SVC SAN SIMEON CRK RD UNIT 1	39 6060E 25
PACIFIC GAS & ELECTRIC	70523	11/13/2019	1	10.18	WD/ELEC SVC VAN GORDON CRK RD	11 6060E 11
PACIFIC GAS & ELECTRIC	70523	11/13/2019	1	35.38	F&R/ELEC SVC WEST VILLAGE RESTROOM	01 6060E 02
PACIFIC GAS & ELECTRIC	70523	11/13/2019	2	25.81	F&R/ELEC SVC EAST VILLAGE RESTROOM	01 6060E 02
PACIFIC GAS & ELECTRIC	70523	11/13/2019	3	1,115.08	F&R/ELEC SVC STREET LIGHTING	01 6060E 02
PACIFIC GAS & ELECTRIC	70523	11/13/2019	4	573.08	F&R/ELEC SVC VETS HALL	01 6060E 02
PACIFIC GAS & ELECTRIC	70523	11/13/2019	5	649.57	FD/ELEC SVC 2850 BURTON DR	01 6060E 01
PACIFIC GAS & ELECTRIC	70523	11/13/2019	6	340.16	ADM/ELEC SVC 1316 TAMSEN DR	01 6060E 09
PACIFIC GAS & ELECTRIC	70523	11/13/2019	7	164.15	ADM/ELEC SVC RADIO SHACK	01 6060E 09
PACIFIC GAS & ELECTRIC	70523	11/13/2019	1	12,030.34	WD/ELEC SVC VARIOUS WELLS	11 6060E 11
PACIFIC GAS & ELECTRIC	70523	11/13/2019	1	1,568.61	WD/ELEC SVC 2820 SANTA ROSA CRK RD	11 6060E 11
PACIFIC GAS & ELECTRIC	70523	11/13/2019	1	158.27	SWF/ELEC SVC SAN SIMEON CRK RD UNIT 2	39 6060E 25
				39,661.18		
PAMELA DUFFIELD	70446	11/6/2019	1	580.13	ADM/REIMB TRAVEL EXP PERS FORUM 10/28-30/2019	01 6120E 09
PAMELA DUFFIELD	70446	11/6/2019	1	100.00	ADM/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	01 6060C 09
				680.13		
PATRICE PARSONS	70526	11/13/2019	1	166.44	MQ CUSTOMER REFUND	11 2005
PLACER TITLE COMPANY	70471	11/7/2019	1	679.00	WD/VLM ESCROW DEP FOR ARMSTRONG APN 023-243-030	11 6080V 11
POSITIVE PROMOTIONS, INC.	70434	11/4/2019	1	1,268.69	FD/PUBLIC EDUCATION SUPPLIES	01 6220A 01
PROCARE JANITORIAL SUPPLY INC.	70522	11/13/2019	1	811.05	F&R/TOILET TISSUE, HAND SOAP, CAN LINERS	01 6090 02
PROCARE JANITORIAL SUPPLY INC.	70522	11/13/2019	1	235.46	F&R/PAPER TOWELS AND CAN LINERS	01 6090 02
PROCARE JANITORIAL SUPPLY INC.	70522	11/13/2019	1	162.98	F&R/TOILET TISSUE	01 6090 02
PROCARE JANITORIAL SUPPLY INC.	70586	11/25/2019	1	291.68	ADM/PAPER TOWELS, TISSUES	01 6090 09
PROCARE JANITORIAL SUPPLY INC.	70586	11/25/2019	1	255.77	F&R/CAN LINERS, GLOVES, TISSUE DISPENSER	01 6090 02
PROCARE JANITORIAL SUPPLY INC.	70586	11/25/2019	1	111.71	ADM/PAPER CUPS	01 6090 09
				1,868.65		
QUILL CORP	70462	11/6/2019	1	193.03	WW/OFFICE SUPPLIES	12 6050 12
QUILL CORP	70462	11/6/2019	1	69.69	WW/MISC SUPPLIES	12 6032C 12
				262.72		
RADOVICH MEDIATION GROUP, LLC	70435	11/4/2019	1	1,262.50	SWF/PROFESSIONAL SERVICES	40 1829I 30
READY REFRESH BY NESTLE	70537	11/13/2019	1	100.89	WW/SPRING DRINKING WATER	12 6050 12
RETIREEE00	70472	11/12/2019	1	476.70	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREEE01	70473	11/12/2019	1	476.70	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREEE02	70474	11/12/2019	1	476.94	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREEE04	70475	11/12/2019	1	170.35	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09

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RETIREE05	70476	11/12/2019	1	535.21	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE06	70477	11/12/2019	1	170.35	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE07	70478	11/12/2019	1	170.35	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE08	70479	11/12/2019	1	118.46	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE09	70480	11/12/2019	1	170.35	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE10	70481	11/12/2019	1	170.35	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE11	70482	11/12/2019	1	170.35	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE12	70483	11/12/2019	1	935.70	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE13	70484	11/12/2019	1	170.35	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE14	70485	11/12/2019	1	170.35	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE15	70486	11/12/2019	1	199.61	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE16	70487	11/12/2019	1	535.21	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE17	70488	11/12/2019	1	476.70	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE19	70489	11/12/2019	1	476.70	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE19	70489	11/12/2019	2	(306.60)	FD/ADJ TO MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE20	70490	11/12/2019	1	170.35	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE21	70491	11/12/2019	1	199.61	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE22	70492	11/12/2019	1	476.70	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE23	70493	11/12/2019	1	199.61	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE24	70494	11/12/2019	1	199.61	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE26	70495	11/12/2019	1	798.21	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE27	70496	11/12/2019	1	1,089.89	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE28	70497	11/12/2019	1	476.70	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE30	70498	11/12/2019	1	399.85	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE31	70499	11/12/2019	1	170.35	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE32	70500	11/12/2019	1	1,089.89	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE33	70501	11/12/2019	1	476.94	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE34	70502	11/12/2019	1	935.70	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE36	70503	11/12/2019	1	650.61	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE37	70504	11/12/2019	1	64.89	ADM/MONTHLY INSUR REIMB	01 5121 09
RETIREE37	70504	11/12/2019	2	843.59	WD/MONTHLY INSUR REIMB	11 5121 11
RETIREE37	70504	11/12/2019	3	389.35	WW/MONTHLY INSUR REIMB	12 5121 12
				14,395.98		
ROBIN PAULING	70527	11/13/2019	1	80.00	MQ CUSTOMER REFUND	11 2005
ROTO-ROOTER PLUMBING	70463	11/6/2019	1	150.00	ADM/SERVICE AT DISTRICT OFFICE 1316 TAMSON	01 6033B 09
ROTO-ROOTER PLUMBING	70587	11/25/2019	1	250.00	F&R/REPAIR TOILET WOMEN'S RESTROOM VETS HALL	01 6033V 02
				400.00		
RUTAN & TUCKER, LLP	70436	11/4/2019	1	11,420.67	SWF/PROFESSIONAL FEES	40 1829I 30
RUTAN & TUCKER, LLP	70436	11/4/2019	1	6,879.28	SWF/PROFESSIONAL FEES	40 1829I 30
				18,299.95		
SAFETY-KLEEN SYSTEMS INC.	70588	11/25/2019	1	718.74	WD/REMOVAL OF CHEMICALS FROM FILTERS	39 6080M 25
SAN LUIS PERSONNEL SERVICES, I	70464	11/6/2019	1	1,453.60	ADM/TEMP SVS WEEK ENDING 10/25/19	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	70589	11/25/2019	1	1,177.60	ADM/TEMP SVS WEEK ENDING 11/1/19	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	70589	11/25/2019	1	1,472.00	ADM/TEMP SVS WEEK ENDING 11/8/19	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	70589	11/25/2019	1	883.20	ADM/TEMP SVS WEEK ENDING 11/15/19	01 6080T 09
				4,986.40		
SAN LUIS SECURITY SYSTEMS	70568	11/19/2019	1	126.00	ADM/QUARTERLY SECURITY MONITORNG DEC 2019-FEB 2020	01 6048 09
SETH SUTHERLAND	70438	11/4/2019	1	4,660.00	WW/GIS SERVICE FOR WASTEWATER AUG-OCT	12 6080G 12
SHIFT CALENDARS, INC.	70590	11/25/2019	1	329.21	FD/SHIFT CALENDARS 2020	01 6050 01
SLO CO FIRE / CAL FIRE	70505	11/11/2019	1	320.00	FD/REGIST CO2C TRAINING 12/4-7/19 MBURKEY	01 6120E 01

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SLO COUNTY CLERK-RECORDER	70437	11/4/2019	1	15.00	ADM/RECORDING FEE-LIEN REL 2235 YORKSHIRE	01 4390 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	1	20.25	ADM/PROPRETY TAX FY 2019/20 APN 013.051.008 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	2	20.25	ADM/PROPRETY TAX FY 2019/20 APN 013.051.008 #2	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	1	861.46	ADM/PROPERTY TAX FY 2019/20 APN 013.051.016 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	2	861.46	ADM/PROPERTY TAX FY 2019/20 APN 013.051.016 #2	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	1	233.50	ADM/PROPERTY TAX FY 2019/20 APN 013.101.072 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	2	233.50	ADM/PROPERTY TAX FY 2019/20 APN 013.101.072 #2	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	1	417.50	ADM/PROPERTY TAX FY 2019/20 APN 013.101.075 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	2	417.50	ADM/PROPERTY TAX FY 2019/20 APN 013.101.075 #2	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	1	17.06	ADM/PROPERTY TAX FY 2019/20 APN 023.201.041 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	2	17.06	ADM/PROPERTY TAX FY 2019/20 APN 023.201.041 #2	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	1	17.06	ADM/PROPERTY TAX FY 2019/20 APN 023.233.054 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	2	17.06	ADM/PROPERTY TAX FY 2019/20 APN 023.233.054 #2	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	1	17.06	ADM/PROPERTY TAX FY 2019/20 APN 023.271.042 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	2	17.06	ADM/PROPERTY TAX FY 2019/20 APN 023.271.042 #2	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	1	13.85	ADM/PROPERTY TAX FY 2019/20 APN 024.273.025 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	2	13.85	ADM/PROPERTY TAX FY 2019/20 APN 024.273.025 #2	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	1	13.85	ADM/PROPERTY TAX FY 2019/20 APN 024.273.028 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	2	13.85	ADM/PROPERTY TAX FY 2019/20 APN 024.273.028 #2	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	1	13.85	ADM/PROPERTY TAX FY 2019/20 APN 024.353.029 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	70595	11/25/2019	2	13.85	ADM/PROPERTY TAX FY 2019/20 APN 024.353.029 #2	01 6055 09
				3,250.88		
SOLENIS LLC	70465	11/6/2019	1	4,976.15	WW/PRAESTOL K SLUDGE POLYMER	12 6032S 12
STATE OF CALIFORNIA	70569	11/19/2019	1	196.00	ADM/FINGERPRINT APPS & FBI	01 6125 09
STATE WATER RESOURCE CONTROL B	70466	11/6/2019	1	1,400.00	WW/ANNUAL PERMIT FEE 7/1/19 - 6/30/20	12 6055 12
STATE WATER RESOURCE CONTROL B	70594	11/25/2019	1	2,625.00	WW/ANNUAL PERMIT FEE 7/1/19-6/30/20	12 6055 12
STATE WATER RESOURCE CONTROL B	70594	11/25/2019	1	86,613.00	WW/ANNUAL PERMIT FEE 7/1/19-6/30/20	12 6055 12
STATE WATER RESOURCE CONTROL B	70594	11/25/2019	1	18,767.00	SWF/ANNUAL PERMIT FEE 7/1/19-6/30/20	39 6055 25
STATE WATER RESOURCE CONTROL B	70594	11/25/2019	1	2,572.00	SWF/ANNUAL PERMIT FEE 7/1/19-6/30/20	39 6055 25
STATE WATER RESOURCE CONTROL B	70594	11/25/2019	1	624.00	WD/ANNUAL PERMIT FEE 7/1/19-6/30/20	11 6055 11
				112,601.00		
SYNCB/AMAZON	70439	11/4/2019	1	133.94	F&R/OFFICE SUPPLIES	01 6033V 02
SYNCB/AMAZON	70439	11/4/2019	2	174.17	FD/OFFICE SUPPLIES	01 6044 01
SYNCB/AMAZON	70439	11/4/2019	3	23.99	FD/OFFICE SUPPLIES	01 6050 01
SYNCB/AMAZON	70439	11/4/2019	4	77.05	ADM/OFFICE SUPPLIES	01 6050 09
				409.15		
TEMPLETON UNIFORMS	70467	11/6/2019	1	32.00	FD/REMOVE & REPLACE PATCHES MCCRAIN	01 6094 01
TEMPLETON UNIFORMS	70467	11/6/2019	1	285.09	FD/WILDLAND TACTICAL PANT BURKEY	01 6094 01
TEMPLETON UNIFORMS	70467	11/6/2019	1	27.00	FD/REMOVE & REPLACE PATCHES TORLANO & BURKEY	01 6094 01
				344.09		
TERRA VERDE ENVIRONMENTAL CONS	70538	11/13/2019	1	754.26	F&R/FISCALINI RANCH PRE-ACTIVITY SURVEYS	01 6033R 02
THE BLUEPRINTER	70530	11/13/2019	1	20.86	WD/PRINTING SERVICES OF LATE NOTICES	11 6053 11
THE BLUEPRINTER	70530	11/13/2019	2	20.86	WW/PRINTING SERVICES OF LATE NOTICES	12 6053 12
				41.72		
THE DOCUTEAM	70556	11/19/2019	1	595.97	ADM/BOX STORAGE PICKUP & DELIVERY	01 6080M 09
THE GAS COMPANY	70458	11/6/2019	1	120.46	F&R/GAS SVCS VETS HALL 9/20 - 10/21/19	01 6060G 02
THE GAS COMPANY	70458	11/6/2019	1	132.34	FD/GAS SVCS 2850 BURTON DR 9/30-10/29/19	01 6060G 01
THE GAS COMPANY	70458	11/6/2019	1	26.87	WW/GAS SVCS 5500 HEATH LANE, #B 9/25-10/24/19	12 6060G 12
THE GAS COMPANY	70458	11/6/2019	1	4.20	FD/GAS SVCS 5490 HEATH LANE 9/25 - 10/24/19	01 6060G 01
THE GAS COMPANY	70458	11/6/2019	1	50.95	WW/GAS SVCS 5500 HEATH LANE 9/25-10/24/19	12 6060G 12

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF NOVEMBER 2019**

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
				334.82		
US BANK EQUIPMENT FINANCE	70540	11/13/2019	1	129.50	FD/COPIER LEASE PAYMENT	01 6044 01
US BANK EQUIPMENT FINANCE	70540	11/13/2019	2	235.23	ADM/COPIER LEASE PAYMENT	01 6044 09
				364.73		
VAN BUREN EQUIPMENT, INC	70567	11/19/2019	1	1,604.94	F&R/TRACK TIRES FOR TRACTOR	01 6041N 02
VERIZON WIRELESS	70592	11/25/2019	1	213.83	FD/MONTHLY ON-CALL CELL PHONES & TABLETS	01 6060C 01
VERIZON WIRELESS	70592	11/25/2019	2	47.94	ADM/MONTHLY ON-CALL CELL PHONES & TABLETS	01 6060C 09
VERIZON WIRELESS	70592	11/25/2019	3	47.96	F&R/MONTHLY ON-CALL CELL PHONES & TABLETS	01 6060C 02
VERIZON WIRELESS	70592	11/25/2019	4	62.54	WD/MONTHLY ON-CALL CELL PHONES & TABLETS	11 6060C 11
VERIZON WIRELESS	70592	11/25/2019	5	82.99	WW/MONTHLY ON-CALL CELL PHONES & TABLETS	12 6060C 12
				455.26		
WEST COAST TREE SERVICE	70570	11/19/2019	1	8,400.00	WW/REPLACE MANHOLE LIDS AT 4 LOCATIONS	12 6032M 12
WESTAMERICA BANK	70440	11/5/2019	1	124,394.00	FD/ANNUAL LOAN PAYMENT ON FIRE ENGINE PRINCIPAL	01 2517 01
WESTAMERICA BANK	70440	11/5/2019	2	8,979.62	FD/ANNUAL LOAN PAYMENT ON FIRE ENGINE INTEREST	01 6180H 01
				133,373.62		
WESTERN EQUIPMENT FINANCE, INC	70454	11/6/2019	1	290.83	F&R/TORO TX 1000 DINGO WIDE TRACK NOV 2019 PRINC	01 2520 02
WESTERN EQUIPMENT FINANCE, INC	70454	11/6/2019	2	49.02	F&R/TORO TX 1000 DINGO WIDE TRACK NOV 2019 INT	01 6180H 02
				339.85		
WIERENGA, DAVID	70593	11/25/2019	1	162.10	FD/REIMB CERT SUPPLIES	01 6220A 01
Accounts Payable Vendor Subtotal				520,432.19		
Fire Department Accounts Payable Subtotal				153,019.75		
Facilities & Resources Accounts Payable Subtotal				17,667.10		
Administration Accounts Payable Subtotal				72,162.71		
Water Accounts Payable Subtotal				49,685.78		
Wastewater Accounts Payable Subtotal				185,528.99		
SWF Operations Accounts Payable Subtotal				22,805.41		
SWF Capital Accounts Payable Subtotal				19,562.45		
Accounts Payable Vendor Subtotal				520,432.19		
AMERITAS	6542	11/27/2019	1	4,059.07	DENTAL INSURANCE-YER	01 2150
AMERITAS	6542	11/27/2019	2	(418.39)	DENTAL INSURANCE-YER	01 5102 09
AMERITAS	6542	11/27/2019	1	448.33	DENTAL INSURANCE-YER	01 2150
				4,089.01		
CAMBRIA COMMUNITY SERVICES DIS	6502	11/1/2019	1	1,500.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	6502	11/1/2019	2	250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	6502	11/1/2019	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	6502	11/1/2019	4	250.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	6502	11/1/2019	5	150.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SERVICES DIS	6502	11/1/2019	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12
CAMBRIA COMMUNITY SERVICES DIS	6521	11/15/2019	1	1,150.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	6521	11/15/2019	2	(400.00)	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	6521	11/15/2019	3	250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	6521	11/15/2019	4	50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	6521	11/15/2019	5	250.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	6521	11/15/2019	6	150.00	MEDICAL REIMBURSEMNT	01 5122 11
CAMBRIA COMMUNITY SERVICES DIS	6521	11/15/2019	7	200.00	MEDICAL REIMBURSEMNT	12 5122 12
CAMBRIA COMMUNITY SERVICES DIS	6534	11/27/2019	1	1,400.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	6534	11/27/2019	2	250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	6534	11/27/2019	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF NOVEMBER 2019**

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
CAMBRIA COMMUNITY SERVICES DIS	6534	11/27/2019	4	250.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	6534	11/27/2019	5	150.00	MEDICAL REIMBURSEMNT	01 5122 11
CAMBRIA COMMUNITY SERVICES DIS	6534	11/27/2019	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12
				6,350.00		
CAMBRIA FIRE FIGHTERS LOCAL 46	6505	11/1/2019	1	240.00	DUES-FIRE IAFF	01 2160
CAMBRIA FIRE FIGHTERS LOCAL 46	6524	11/15/2019	1	240.00	DUES-FIRE IAFF	01 2160
CAMBRIA FIRE FIGHTERS LOCAL 46	6536	11/27/2019	1	240.00	DUES-FIRE IAFF	01 2160
				720.00		
CAMBRIA FIREFIGHTERS ASSN	6504	11/1/2019	1	108.24	RESERVE FIREFTR DUES	01 2160
CAMBRIA FIREFIGHTERS ASSN	6523	11/15/2019	1	94.32	RESERVE FIREFTR DUES	01 2160
				202.56		
EMPLOYMENT DEVELOPMENT DP	6503	11/1/2019	1	4,186.36	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6503	11/1/2019	1	966.11	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	6512	11/1/2019	1	140.94	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6512	11/1/2019	1	34.21	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	6512	11/1/2019	2	527.61	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	6512	11/1/2019	3	-	STATE INCOME TAX	
EMPLOYMENT DEVELOPMENT DP	6516	11/6/2019	1	1,624.62	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6516	11/6/2019	1	773.76	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	6516	11/6/2019	2	(527.61)	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	6522	11/15/2019	1	4,535.15	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6522	11/15/2019	1	1,048.18	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	6535	11/27/2019	1	3,592.74	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6535	11/27/2019	1	862.47	STATE INCOME TAX	01 2130
				17,764.54		
ICMA-VNTGPT TRSFR AGT 457	6508	11/1/2019	1	2,432.64	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	6508	11/1/2019	1	700.00	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	6527	11/15/2019	1	2,667.68	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	6527	11/15/2019	1	700.00	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	6539	11/27/2019	1	2,206.18	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	6539	11/27/2019	1	700.00	457 DEFERRED COMP IN	01 2141
				9,406.50		
IRS/FEDERAL PAYROLL TAXES	6507	11/1/2019	1	11,284.18	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6507	11/1/2019	1	13,065.92	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6507	11/1/2019	1	3,255.96	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6513	11/1/2019	1	507.07	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6513	11/1/2019	1	424.24	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6513	11/1/2019	2	6,542.26	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6513	11/1/2019	1	99.22	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6517	11/6/2019	1	5,415.39	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6517	11/6/2019	1	9,594.58	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6517	11/6/2019	2	(6,542.26)	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6517	11/6/2019	1	713.84	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6526	11/15/2019	1	11,384.16	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6526	11/15/2019	1	13,335.56	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6526	11/15/2019	1	3,419.62	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6538	11/27/2019	1	9,830.26	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6538	11/27/2019	1	10,911.76	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6538	11/27/2019	1	2,890.58	FEDERAL INCOME TAX	01 2120
				96,132.34		
LINCOLN FINANCIAL GROUP	6543	11/27/2019	1	240.40	LIFE INSURANCE	01 2164
LINCOLN FINANCIAL GROUP	6543	11/27/2019	2	8.72	LIFE INSURANCE	01 2164 09
LINCOLN FINANCIAL GROUP	6543	11/27/2019	3	(7.78)	LIFE INSURANCE	01 2164 02
LINCOLN FINANCIAL GROUP	6543	11/27/2019	4	-	LIFE INSURANCE	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF NOVEMBER 2019**

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
				241.34		
PERS HEALTH BENEFIT SERV	6545	11/27/2019	1	32,838.46	MEDICAL INSURANC-YER	01 2151
PERS HEALTH BENEFIT SERV	6545	11/27/2019	2	18.04	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	6545	11/27/2019	3	(1,520.09)	MEDICAL INSURANC-YER	01 5103 11
PERS HEALTH BENEFIT SERV	6545	11/27/2019	4	108.17	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	6545	11/27/2019	5	(0.13)	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	6545	11/27/2019	6	952.00	MEDICAL INSURANC-YER	01 5121 01
PERS HEALTH BENEFIT SERV	6545	11/27/2019	7	136.00	MEDICAL INSURANC-YER	01 5121 02
PERS HEALTH BENEFIT SERV	6545	11/27/2019	8	1,904.00	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	6545	11/27/2019	9	816.00	MEDICAL INSURANC-YER	11 5121 11
PERS HEALTH BENEFIT SERV	6545	11/27/2019	10	680.00	MEDICAL INSURANC-YER	12 5121 12
PERS HEALTH BENEFIT SERV	6545	11/27/2019	11	99.23	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	6545	11/27/2019	12	59.98	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	6545	11/27/2019	1	5,308.30	MEDICAL INSURANC-YER	01 2151
				<u>41,399.96</u>		
PERS RETIREMENT SYSTEM	6509	11/1/2019	1	(252.77)	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	6509	11/1/2019	2	20,138.77	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	6509	11/1/2019	3	502.61	PERS PAYROLL REMITTANCE	01 5110 09
PERS RETIREMENT SYSTEM	6528	11/15/2019	1	20,064.50	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	6540	11/27/2019	1	(438.89)	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	6540	11/27/2019	2	18,840.17	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	6544	11/27/2019	1	7,408.08	Unaccrued Liab - Safety	01 5109 01
PERS RETIREMENT SYSTEM	6544	11/27/2019	1	8,371.14	Unaccrued Liab - MISC	01 5109 09
PERS RETIREMENT SYSTEM	6544	11/27/2019	2	2,110.36	Unaccrued Liab - MISC	01 5109 02
PERS RETIREMENT SYSTEM	6544	11/27/2019	3	5,182.10	Unaccrued Liab - MISC	11 5109 11
PERS RETIREMENT SYSTEM	6544	11/27/2019	4	6,026.24	Unaccrued Liab - MISC	12 5109 12
PERS RETIREMENT SYSTEM	6544	11/27/2019	5	1,758.63	Unaccrued Liab - MISC	39 5109 25
				<u>89,710.94</u>		
PPBI-DIRECT DEPOSIT	6506	11/1/2019	1	3,195.00	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6506	11/1/2019	1	68,415.69	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6525	11/15/2019	1	3,345.00	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6525	11/15/2019	1	73,851.89	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6537	11/27/2019	1	3,195.00	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6537	11/27/2019	1	59,451.04	Direct Deposit Flat	01 2152
				<u>211,453.62</u>		
PROTECTIVE LIFE INSURANCE COMP	6546	11/27/2019	1	502.75	LIFE INSURANCE	01 2164 09
SEIU LOCAL 620	6510	11/1/2019	1	275.37	SEIU UNION DUES	01 2160
SEIU LOCAL 620	6529	11/15/2019	1	275.37	SEIU UNION DUES	01 2160
SEIU LOCAL 620	6541	11/27/2019	1	275.37	SEIU UNION DUES	01 2160
				<u>826.11</u>		
				Payroll Payable Subtotal		
				478,799.67		
TOTAL DISBURSEMENTS FOR NOVEMBER 2019				999,231.86		

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, November 14, 2019 2:00 PM

1. OPENING

A. Call to Order

President Pierson called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Pierson led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: David Pierson, Harry Farmer, Cindy Steidel and Donn Howell.

Amanda Rice arrived at 2:12 p.m.

Staff present: General Manager John F. Weigold IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield and Deputy District Clerk Haley Dodson.

D. Report from Closed Session

District Counsel reported that the Board discussed labor negotiations and provided instructions to the labor negotiators but there is no action to report.

E. Agenda Review: Additions/Deletions

President Pierson asked for any additions or deletions.

There were none.

2. ACKNOWLEDGEMENTS AND PRESENTATIONS (Estimated Time: 5 Minutes per item)

A. PROS Chairman's Report

PROS Chairman Steve Kniffen provided a report for the PROS Commission.

3. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

Public Comment:

Mark Ober (submitted a written comment to the District Clerk)

Christine Heinrichs

Elizabeth Bettenhausen

Tina Dickason

4. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

A. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 41-2019 APPOINTING STEVE KNIFFEN, ADOLPH ATENCIO AND JOYCE RENSHAW TO THE PARKS, RECREATION AND OPEN SPACE COMMISSION

Mr. Weigold introduced the item and provided a brief summary.

Title: Moved to adopt Resolution 41-2019 reappointing Steve Kniffen, Adolph Atencio and Joyce Renshaw to the Parks, Recreation and Open Space Commission.

Made by: Director Rice

Vice President Farmer seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Farmer, Howell, Steidel, Pierson

B. CONSIDER ADOPTION OF RESOLUTION 39-2019 AND INTRODUCTION OF ORDINANCE 02-2019 AMENDING CHAPTER 6.04 OF THE CAMBRIA COMMUNITY SERVICES DISTRICT MUNICIPAL CODE AND ADOPTING AND AMENDING THE 2019 EDITION OF THE CALIFORNIA FIRE CODE, THE 2018 EDITION OF THE INTERNATIONAL WILDLAND URBAN INTERFACE CODE AND NATIONAL FIRE PROTECTION ASSOCIATION STANDARD 1144

Mr. Weigold introduced the item and turned it over to Fire Chief Hollingsworth, who provided a summary and PowerPoint presentation.

Public Comment:
Crosby Swartz
Ted Key

Title: Moved to Adopt Resolution 39-2019.

Made by: Director Rice

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Steidel, Howell, Farmer, Pierson

Title: Moved to Introduce Ordinance 02-2019 Amending Chapter 6.04 of the Cambria Community Services District Municipal Code and adopting and amending the 2019 Edition of the California Fire Code, the 2018 Edition of the International Wildland Urban Interface Code and National Fire Protection Association Standard 1144 and waive full reading.

Made by: Director Rice

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Steidel, Howell, Farmer, Pierson

Title: Moved to schedule a Public Hearing on December 19, 2019 at a Regular Board meeting to consider adoption of Ordinance 02-2019.

Made by: Director Rice

Director Howell seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Howell, Steidel, Farmer, Pierson

Title: Moved to submit Resolution 39-2019 and Ordinance 02-2019 and all appropriate and required documentation to the County of San Luis Obispo as required by the California Health & Safety Code Section 13869.7.

Made by: Director Rice

Director Howell seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Howell, Steidel, Farmer, Pierson

C. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 42-2019 RESCINDING THE STAGE 2 WATER SHORTAGE CONDITION AND DECLARING A STAGE 1 DROUGHT WATCH CONDITION

Mr. Weigold introduced the item and turned it over to District Counsel, who provided a brief summary.

Public Comment:
Christine Heinrichs
Crosby Swartz
Ted Key
Jeff Hellman
Tina Dickason
Elizabeth Bettenhausen (submitted a written comment to the District Clerk)

Title: Moved that this matter be referred to the Resources & Infrastructure Committee as well as instructing them to pay due attention to the needs of businesses and come back to this Board no later than the second meeting in February.

Made by: Director Howell

Director Steidel seconded the motion.

Public Comment:
Rita Burton

Director Rice suggested an amendment to the motion and asked that the Resources & Infrastructure Committee or a subcommittee examine the water supply issue this year

and the potential demand this water year. What do we look like right now? Do we need to implement any restrictions? They should look at voluntary and mandatory restriction options.

Director Howell accepted the amendment to the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Howell, Steidel, Rice, Farmer, Pierson

The Board of Directors took a break at 4:03 p.m.

The Board of Directors reconvened at 4:12 p.m.

D. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 40-2019 AMENDING THE DISTRICT SALARY SCHEDULE AND ESTABLISHING A PAY SCHEDULE FOR THE POSITION OF WASTEWATER COLLECTION SYSTEM WORKER

Mr. Weigold introduced the item and turned it over to Mrs. Duffield, who provided a brief summary.

Title: Moved to adopt Resolution 40-2019 amending the District salary schedule and establishing a pay schedule for the position of Wastewater Collection System Worker.

Made by: Director Rice

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Steidel, Howell, Farmer, Pierson

E. DISCUSSION AND CONSIDERATION OF APPROVAL OF THE RESOURCES & INFRASTRUCTURE COMMITTEE'S MISSION STATEMENT, GOALS AND OBJECTIVES

Mr. Weigold introduced the item and provided a brief summary.

Public Comment:
Christine Heinrichs

Director Steidel suggested the following amendments to the goals:

- Analyze loss of District water and suggest ways to minimize it
- Review and recommend potential amendments to the District conservation programs

Vice President Farmer appreciated the minor amendments.

Director Rice agrees with the suggested amendments. She discussed the following goals and objectives:

- Discern needs of the community and maintain a working relationship with the community and the CCSD Board of Directors (beyond the scope of Resources & Infrastructure Committee)
- Create inventory management system for physical assets (this is a staff role)
- Review annual staff reports on regulatory compliance (the Board should be doing this)
- Readdress yearly Resources and Infrastructure Committee goals to ensure they are in line with the District's overall priorities (the committee doesn't need to be assessing objectives every year. They should be general, not specific)

Director Rice stated the Board should be clear and what we need from them is driven by what we are working on and things we've assigned the committee. Some of the statements are an overreach.

Public Comment:
Paul Nugent

President Pierson recommends the Resources & Infrastructure Committee review and make recommendations to the Board on the Asset Management policy.

Director Howell suggested the following amendments to the objectives:

- Assess existing resources and gather information regarding the current and future needs of the community (can be advice to the Board)
- Discern needs of the community and advise the Board regarding the same

The Board would like to see the inventory list and ask that the Resources & Infrastructure Committee revise the mission statement, goals and objectives and have them ready in 2020.

Vice President Farmer stated the Resources & Infrastructure Committee will review this again in December and bring it back for the Board to review in January.

Title: Moved to continue the meeting to 5:30 p.m.

Made by: Director Rice

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Steidel, Howell, Farmer, Pierson

F. REVIEW AND DISCUSSION OF POLICY COMMITTEE PRIORITIES AND POLICY REVIEWS

Mr. Weigold introduced the item and provided a brief summary.

Mr. Heinrichs provided a summary.

The Board directed the Policy Committee to look at a couple of existing policies, which should include the Purchasing Policy and revising it to include used and/or non-new equipment from outside sources.

5. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

President Pierson asked for any future agenda items.

Vice President Farmer would like discussion on the issuance of Intent to Serve letters and transfer of water meters.

Director Howell would like feedback on the policies that have been already brought forward to the Board.

President Pierson stated the review of policies will be on the December Board agenda.

6. ADJOURN TO CLOSED SESSION (Estimated time 60 Minutes)

President Pierson asked for public comment. There was none.

President Pierson adjourned the meeting to closed session at 5:18 p.m.

- A. Public Comment
- B. PUBLIC EMPLOYMENT PERFORMANCE EVALUATION, pursuant to Government Code Section 54957(b)(1)
Title: General Manager
- C. CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6 Agency Designated Representatives: General Manager, John F. Weigold, IV and Che Johnson; Employee Group: International Association of Fire Fighters (IAFF)
- D. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 Agency Designated Representatives: General Manager, John F. Weigold, IV and Che Johnson; Employee Organization: Services Employee International Union

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, November 21, 2019 2:00 PM

1. OPENING

A. Call to Order

President Pierson called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Pierson led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: David Pierson, Harry Farmer, Amanda Rice, Cindy Steidel and Donn Howell.

Staff present: General Manager John F. Weigold IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Strategic & Organizational Advisor Paavo Ogren, Chief Plan Operator for the Sustainable Water Facility Jim Green, Captain John Gibson, Engineer Michael Castellanos, Reserve Firefighter Ben Shank and Deputy District Clerk Haley Dodson.

D. Report from Closed Session

District Counsel reported the Board gave instructions to labor negotiators and they briefly discussed the General Manager's performance.

E. Agenda Review: Additions/Deletions

President Pierson asked for any additions or deletions.

There were none.

2. PUBLIC SAFETY (Estimated Time: 5 Minutes per item)

A. Sheriff's Department Report

Senior Deputy Adolph provided a brief summary on recent activities in Cambria.

B. CCSD Fire Chief's Report

Captain Gibson provided a brief summary of recent activities in Cambria and acknowledged the Fire Department personnel for their service at the Southern California fires.

Engineer Michael Castellanos gave a brief report on the fires.

Director Rice announced the fundraiser for the 14th Annual Needs & Wishes fundraiser at the Los Osos Community Center on December 14, 2019.

3. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

Public Comment:
Christine Heinrichs
Mel McColloch
Steve Puglisi (submitted a written comment to the District Clerk)
Leslie Richards
Tina Dickason

4. MANAGER'S REPORT

A. General Management Report

Public Comment:
Crosby Swartz
Tina Dickason

Mr. Weigold provided a summary of the General Management Report.

B. Finance Manager's Report

Mrs. Duffield provided a brief summary of the Finance Manager's Report.

C. Utilities Report - Jim Green, Chief Plant Operator for the SWF

Mr. Green provided a summary of the Utilities Report.

Public Comment:
Tina Dickason

5. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

Public Comment:
Christine Heinrichs

i. President's Report

President Pierson reported on the San Simeon Community Services District meeting. They held preliminary discussions about sharing wastewater treatment plant resources. They had a meeting about the Vets Hall and a group of people who represent Lions Club, Rotary and other organizations to ask them for input on how we could get the fixes done at the Vets Hall, since the CCSD doesn't have the budget to do all the repairs. They will be meeting next month to review repairs.

ii. Finance Committee Report

Director Steidel reported the Finance Committee meeting will meet on November 26, 2019. The Committee will review the audit report and provide a recommendation to the Board of Directors.

iii. Policy Committee Report

Director Howell reported on the recent Policy Committee meeting. The Policy Committee needs direction on policies from the Board.

President Pierson suggested using the flow chart for setting the agenda and interacting with staff.

Director Rice suggests reviewing the Purchasing Policy. The CSDA manual is helpful as a guide.

President Pierson would like the Policy Committee to review existing policies. He recommends having an Ad Hoc Sub-Committee meet with the Finance Committee to review the Purchasing Policy. The six policies are on the December 12, 2019 Board agenda.

iv. Resources & Infrastructure Committee Report

Public Comment:
Tina Dickason

Vice President Farmer reported on the recent Resources & Infrastructure Committee meeting. The Committee cancelled the December 17, 2019 regular meeting and scheduled a special meeting on December 10, 2019 at 3:00 p.m. at the Veterans' Hall.

v. Other Liaison Reports and Ad Hoc Committee Reports

President Pierson reported on attending the Fire Safe Focus Group meeting. The group is looking into grants for an alert system that would consist of signage and a radio station that could assist the public during an emergency. They support NCAC's evaluation efforts to improve evacuations routes out of town.

Vice President Farmer reported on attending the recent FFRP meeting. They had a lengthy discussion regarding finding a place for a helicopter to land to use in firefighter emergencies on the ranch. They discussed using the Santa Rosa Church parking lot as another landing spot. They formed an ad hoc committee to investigate the possibility of a helicopter landing spot. The Ranch Manager's report discussed removal of ice plant and dead trees. There was a report on homeless encampments. James Allen will be giving a report on what has been done on the ranch. There will be a tree planting on November 30th at 9:00 a.m. at the ranch. He attended the Forest Committee and there was a discussion on the forest clearing.

Public Comment:
Jerry McKinnon

The Board took a Break at 4:08 p.m.

The Board reconvened at 4:18 p.m.

Director Rice discussed the California Burning Program (www.californiaburning.net).

Director Howell discussed the recent NCAC meeting.

Title: Moved to extend the meeting to 6:00 p.m.

Made by: Director Rice

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Steidel, Howell, Farmer, Pierson

6. CONSENT AGENDA (Estimated time: 15 Minutes)

- A. CONSIDERATION TO ADOPT THE OCTOBER 2019 EXPENDITURE REPORT**
- B. CONSIDERATION TO ADOPT THE OCTOBER 10, 2019 REGULAR MEETING MINUTES AND OCTOBER 24, 2019 SPECIAL MEETING MINUTES**

Public Comment:
Tina Dickason

Mr. Weigold introduced the item and provided a brief summary.

President Pierson asked for any items to be pulled.

There were none.

Title: Moved approval of the consent agenda.

Made by: Director Rice

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Farmer, Howell, Steidel, Pierson

7. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

A. DISCUSSION AND CONSIDERATION REGARDING STATUS REPORT ON OBTAINING COASTAL DEVELOPMENT PERMIT FOR THE SUSTAINABLE WATER FACILITY

Mr. Weigold introduced the item and provided a brief summary.

Public Comment:
Christine Heinrichs
Ted Key
Leslie Richards

Mr. Ogren provided a summary and PowerPoint presentation.

Title: Moved to extend the meeting to 6:30 p.m.

Made by: Director Rice

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Steidel, Howell, Farmer, Pierson

The Board reached consensus regarding removing the Surface Water Treatment Plant.

Director Rice would like the team name changed.

Mr. Ogren suggested changing the team name to Water Resource Planning Team.

The Board reached consensus on changing the team name to Water Resource Planning Team.

The Board reached consensus to move forward on the request for proposal (RFP) and to work with Resources & Infrastructure ad hoc committee on a recommendation.

8. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

President Pierson asked for any future agenda items.

Director Steidel would like the quarterly budget review on the second regular meeting in December.

9. ADJOURN TO CLOSED SESSION (Estimated time 60 Minutes)

President Pierson asked for public comment. There was none.

President Pierson adjourned the meeting to closed session at 6:18 p.m.

- A.** Public Comment
- B.** CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6 Agency Designated Representatives: General Manager, John F. Weigold, IV and Che Johnson; Employee Group: International Association of Fire Fighters (IAFF)
- C.** CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 Agency Designated Representatives: General Manager, John F. Weigold, IV and Che Johnson; Employee Organization: Services Employee International Union
- D.** CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2)

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.C.**

FROM: John F. Weigold IV, General Manager
William Hollingsworth, Fire Chief

Meeting Date: December 19, 2019 Subject: CONSIDERATION OF ADOPTION OF RESOLUTION 46-2019 DECLARING VEHICLES AND EQUIPMENT SURPLUS, AND AUTHORIZING SALE BY THE GENERAL MANAGER

RECOMMENDATIONS:

Staff recommends that the Board of Directors consider adoption of Resolution 46-2019 declaring vehicles and equipment surplus and authorizing the sale by the General Manager.

FISCAL IMPACT:

There may be costs incurred to dispose of or tow items in the event there are no interested parties to purchase them. If any sales result in revenue for the District, it will be treated as revenue to the Fire Department.

DISCUSSION:

The CCSD Fire Department has two (2) vehicles, and one (1) rescue boat, motor and trailer that have reached the end of their useful life and which are no longer used. The vehicles and equipment are listed on Exhibits "A" through "C," attached to Resolution 48-2019.

- Item A: The 1988 FMC Spartan Type I Fire Engine 5797 is surplus inventory and is no longer used by the Cambria CSD Fire Department. The original purchase price was \$165,000.00, but the current value is extremely difficult to determine due to its age and regular use and wear. It is assumed to be in excess of the \$500.00 limit requiring Board action to dispose of it. Staff recommends that it be offered for sale through local media, national fire service websites and advertising venues for the sum of \$2,000.00 and that staff be given the flexibility to work with the Finance Department in negotiations with bidders to secure a successful sale.
- Item B: The 1999 Dodge Ram Utility Truck 5731 is surplus inventory and is no longer used by the Cambria CSD Fire Department. The original purchase price was \$25,400.00. The current value of this vehicle is expected to be in excess of the \$500.00 limit requiring Board action to dispose of it. Based on criteria available through Kelly Blue Book (KBB), the value is anticipated to be less than \$1,500.00. Staff recommends that it be offered for sale through local media and advertising venues for the sum of \$1,000.00 and that staff be given the flexibility to work with the Finance Department in negotiations with bidders to secure a successful sale.
- Item C: The 2005 Achilles Surf 380 Rescue Boat, Yamaha 30 HP Engine, and 2005 Calki Boat Trailer are surplus inventory and are no longer used by the Cambria CSD Fire

Department. The original combined purchase price of these items is in excess of \$14,000.00, but the current value is extremely difficult to determine due to age, regular use and limited comparable resources for evaluation. The current value (boat, motor and trailer) is assumed to be in excess of the \$500.00 limit required for Board action to dispose of it. Based on criteria available through Boat Trader, NADA guides and J.D. Power, the combined estimated value is less than \$3,000.00. Staff recommends that they be offered for sale through local media and advertising venues for the sum of \$2,500.00 and that staff be given the flexibility to work with the Finance Department in negotiations with bidders to secure a successful sale.

Government Code Section 61060(d) provides community service districts with the broad authority to dispose of its personal property. Accordingly, staff is recommending that the Board of Directors declare these vehicles as surplus and authorize the General Manger to sell them.

It should be noted that no CCSD employees or their families will be allowed to bid or purchase these vehicles in order to avoid any appearance of impropriety.

Attachments: Resolution 46-2019
Exhibit A to Resolution 46-2019
Exhibit B to Resolution 46-2019
Exhibit C to Resolution 46-2019

RESOLUTION NO. 46-2019
December 19, 2019

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
DECLARING TWO (2) VEHICLES AND ONE (1) RESCUE BOAT, MOTOR
AND TRAILER AS SURPLUS AND AUTHORIZING SALE
BY THE GENERAL MANAGER

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. The equipment listed in Exhibits "A" through "C," attached hereto and incorporated herein by reference, is hereby declared to be Surplus Property.
2. The General Manager is hereby authorized to sell the items listed in Exhibits A through C; CCSD staff members or their families will not be permitted to bid or purchase such vehicles or equipment.

PASSED AND ADOPTED THIS 19th day of December, 2019.

President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Monique Madrid
District Clerk

Timothy J. Carmel, District Counsel

Liquidation of Vehicle Inventory

Year	Make	Model	Mileage	Condition	Value	Department	VIN #
1988	FMC	Spartan	37,459	NON-OP	\$2000.00	Fire	1S9AT6L01JC185743



Liquidation of Vehicle Inventory

Year	Make	Model	Mileage	Condition	Value	Department	VIN #
2003	Dodge	Ram	102,000	NON-OP	\$1,500.00	Fire	1FTSW31P93EC75118



Liquidation of Vehicle Inventory

Year	Make	Model	Mileage	Condition	Value	Department	VIN #
2005	Gemini	Surf 380	n/a	NON-OP	\$2,000.00	Fire	CF 4785 XC
1997	Calki	Trailer	n/a	NON-OP	\$500.00	Fire	1CXBT1419VS705368
2005	Yamaha	30HP	n/a	NON-OP	\$500.00	Fire	Serial# 6J8-KS 1004700



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.A.**

FROM: William Hollingsworth, Fire Chief

Meeting Date: December 19, 2019 Subject: PUBLIC HEARING REGARDING
ADOPTION OF ORDINANCE 02-
2019 AMENDING CHAPTER 6.04 OF
THE CAMBRIA COMMUNITY
SERVICES DISTRICT MUNICIPAL
CODE AND ADOPTING AND
AMENDING THE 2019 EDITION OF
THE CALIFORNIA FIRE CODE, THE
2018 EDITION OF THE
INTERNATIONAL WILDLAND
URBAN INTERFACE CODE, AND
THE 2018 NATIONAL FIRE
PROTECTION ASSOCIATION
STANDARD 1144

RECOMMENDATIONS:

Staff recommends that the Board of Directors:

1. Open the Public Hearing.
2. Receive public testimony on the adoption of Ordinance 02-2019 Amending Chapter 6.04 of the Cambria Community Services District Municipal Code and Adopting and Amending the 2019 Edition of the California Fire Code, the 2018 Edition of the International Wildland Urban Interface Code, and the 2018 National Fire Protection Association (NFPA) Standard 1144.
3. Close the Public Hearing
4. Read by title only, waive further reading, and adopt Ordinance 02-2019.
5. Direct that Ordinance 02-2019 and all appropriate and required documentation be submitted to the County of San Luis Obispo for ratification by the Board of Supervisors, as required by the California Health and Safety Code.

FISCAL IMPACT:

No fiscal impact is anticipated related to the adoption of the updated California Fire Code, International Wildland Urban Interface Code, and NFPA Standard 1144.

BACKGROUND:

As part of the process of adopting and amending the 2019 California Fire Code, the 2018 International Wildland Urban Interface Code, and the 2018 NFPA Standard 1144, at its November 14, 2019 meeting, the Board of Directors adopted Resolution 39-2019 and introduced Ordinance 02-2019 (copies attached). In accordance with the requirements of Health and Safety Code Sections 13869.7, 17958.7 and 18941.5, Resolution 39-2019 made certain required findings based upon climatic, geographical and topographical conditions in Cambria in support of the adoption of more restrictive fire and life safety standards and requirements than those

contained in the State's Fire Code. Ordinance 02-2019, which will adopt the 2019 California Fire Code, the 2018 International Wildland Urban Interface Code, and the 2018 NFPA Standard 1144, is now being presented to the Board of Directors for adoption. The new State Fire Code will go into effect on January 1, 2020.

Community service districts are authorized by Government Code Section 61100(d) to provide fire protection services, pursuant to the provisions of Health and Safety Code Section 13800, et seq. Health and Safety Code Section 13869.7 provides the procedure for adopting amendments to the State codes, which includes the requirement that the ordinance be submitted to the County prior to noticing a proposed ordinance for public hearing, as well as submittal of the ordinance after adoption to the County Board of Supervisors for formal ratification. The adoption of codes by reference is also subject to the requirements of Government Code Section 50022.1, et seq. The adoption procedure is somewhat different than the procedure that otherwise applies to the adoption of an ordinance. Pursuant to Government Code Section 50022.3, after the introduction of the ordinance, a noticed public hearing is to be scheduled and held. Resolution 39-2019 and draft Ordinance 02-2019 were submitted to the County after the Board's November 14, 2019 meeting and a notice of public hearing has been published for today's public hearing as required by law.

Ordinance 02-2019 amends provisions in Chapter 6.04 of the CCSD Municipal Code, readopts prior amendments to the previous version of the California Fire Code and makes a number of technical amendments, including many that were also adopted by San Luis Obispo County as part of their adoption of the 2019 California Fire Code. Adoption will ensure that the CCSD's Code is consistent with the County's requirements, including new provisions relating to driveway widths in very high fire severity zones and standards for turnarounds for driveways if they exceed specified lengths.

Local amendments from past Fire Code adoptions are also included in the Ordinance. These include provisions that were adopted in 2016 relating to: occupancy of buildings and use being prohibited before approval; a definition relating to "alteration" of a building; initiation of alarms, street, road and driveway grades; building address identification requirements; and requirements related to fire alarm and detection systems. Amendments were also made in 2013 and 2016, and are being continued, that revised fire sprinkler requirements to make them similar to and consistent with the majority of San Luis Obispo County in order to eliminate conflicting requirements, reduce confusion for local contractors and at the same time not dilute the fire safety requirements of the current provisions enforced within the CCSD. Two tables relating to fire sprinkler requirements are being adopted: Table 903.1 – Automatic Fire Sprinkler System Requirements for New Construction, and Table 903.2 – Automatic Fire Sprinkler System Requirements for Existing Construction. Copies of the Tables, which are incorporated into the Code by reference, are attached.

Also, in 2013 one of the amendments related to adding language prohibiting the use of "sky lanterns," which are small hot air balloon open flame devices. At that time, it was noted that efforts were made Countywide to regulate sky lanterns in the same manner as aerial fireworks, and that agencies throughout San Luis Obispo County had added such a prohibition. It was also noted that it was expected that a similar prohibition would be included in the new California Fire Code. The prohibition is included in the 2019 Fire Code; however, it does not contain exceptions for religious or cultural ceremonies that have previously been adopted by the County and made part of the CCSD local amendments in 2016. Accordingly, a definition and exception consistent with the one adopted by San Luis Obispo County has again been included.

In addition, staff is proposing that a new section be added that will provide the Fire Chief and his or her designees with peace officer authority pursuant to Sections 830.37(a) and (b) of the California Penal Code when performing their duties under the Fire Code and other fire and life safety codes. The intent of this provision is to allow for the issuance of citations for violations of such codes, in particular as they relate to defensible space and the possession of fireworks. A similar provision was in the CCSD Code until 2010. While it's not clear why it was removed, inclusion in the 2019 amendments will add a valuable tool for enforcement purposes. It also should be noted that in accordance with the express provisions of Penal Code Section 830.37, peace officers authorized under that section cannot carry firearms without further authorization and only under the specific terms and conditions specified by their employing agencies, and such authorization is not being requested or contemplated at this time.

Adoption of Ordinance 02-2019 will be followed by submittal to the County for ratification by the Board of Supervisors. Thereafter, it will be sent to the California Building Standards Commission for official filing. Upon filing with the State, the new regulations and standards will be fully enforceable within the Cambria Community Services District.

Attachments: Resolution 39-2019
 Exhibit A to Resolution 39-2019
 Ordinance 02-2019
 Table 903.1
 Table 903.2

RESOLUTION 39-2019
NOVEMBER 14, 2019

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT MAKING FINDINGS PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 13869.7, 17958.7, and 18941.5 RELATED TO THE ADOPTION OF AMENDMENTS TO THE 2019 EDITION OF THE CALIFORNIA FIRE CODE, THE 2018 EDITION OF THE INTERNATIONAL WILDLAND URBAN INTERFACE CODE AND THE 2018 NATIONAL FIRE PROTECTION ASSOCIATION STANDARD 1144

WHEREAS, it is the responsibility and duty of the Board of Directors of the Cambria Community Services District to provide citizens with the greatest degree of protection from fire; and

WHEREAS, the California Fire Code, Title 24, Part 9 is adopted every three (3) years by order of the California Legislature with supplements published in intervening years; and

WHEREAS, the latest edition of the California Building and Standards Code was published this year and has the force of law beginning January 1, 2020; and

WHEREAS, Ordinance 02-2019 will amend Section 6.04.010, et seq., of the Cambria Community Services District (CCSD) Municipal Code to adopt and amend the 2019 California Fire Code (which is based on the 2018 International Fire Code), the 2018 International Wildland Urban Interface Code, the 2018 National Fire Protection Association Standard 1144; and

WHEREAS, the Board of Directors of the Cambria Community Services District desires to make findings as required by the California Health and Safety Code Sections 13869.7, 17958.7, and 18941.5 that because of unique climatic, geographical and topographical conditions that exist within Cambria, the amendments to the adopted codes are necessary to protect the citizen's life, health, the community environment and property.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. That the recitals set forth hereinabove are true, correct, valid and incorporated into the body hereof by this reference.
2. Based upon the facts contained in "Exhibit A," the Board of Directors hereby makes findings that due to unique climatic, geographical and topographical conditions that exist within Cambria, the amendments to the 2019 Edition of the California Fire Code, the 2018 Edition of the International Wildland Urban Interface Code, and the 2018 National Fire Protection Association Standard 1144, as set forth in Ordinance 02-2019, are necessary to protect the life, health, community, environment and property

within the CCSD. That said Exhibit A, entitled "Cambria Community Services District Fire Department 2019 California Fire Code Amendment Findings," a copy of which is on file in the Cambria Community Services District administrative offices located at 1316 Tamsen Drive, Suite 201, Cambria, CA 93428, and is available there for public inspection, be and hereby is approved and adopted in the form set forth in said "Exhibit A."

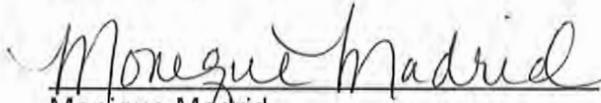
The foregoing Resolution 39-2019 was adopted at a Regular Meeting of the Board of Directors of the Cambria Community Services District on November 14, 2019.

AYES: 5 (Rice, Steidel, Howell, Farmer, Pierson)
NAYS: 0
ABSENT: 0



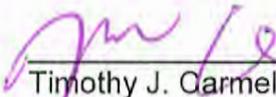
David Pierson
President, Board of Directors

ATTEST:



Monique Madrid
District Clerk

APPROVED AS TO FORM:



Timothy J. Carmel
District Counsel

“EXHIBIT A” to Resolution 39-2019
CAMBRIA COMMUNITY SERVICES DISTRICT FIRE DEPARTMENT
2019 CALIFORNIA FIRE CODE FINDINGS

Pursuant to Sections 13869.7, 17958.7 and 18941.5 of the California Health and Safety Code, the report contained herein shall be facts and the findings document to support proposed Cambria Community Services District Ordinance No. 02-2019. Under said ordinance, specific amendments have been established which are more restrictive in nature than those sections adopted by the State of California and contained in Title 24 of the California Code of Regulations.

The amendments to the California Fire Code, 2019 Edition (which is based on the 2018 International Fire Code as published by the International Code Council, and is part of the California Code of Regulations/ California Buildings and Standards Code, Title 24, Part 9), and the International Wildland Urban Interface Code 2018 edition (as published by the International Code Council), and the National Fire Protection Association Standard 1144, *Standard for Reducing Structure Ignition Hazards from Wildland Fire*, will apply in the Cambria Community Services District. The amendments address the unique fire problems, concerns, and future directions, by which this District can establish and maintain an environment which will deliver an adequate level of fire and life safety protection to its citizens and visitors.

Under the provisions of Sections 13869.7, 17958.7 and 18941.5 of the Health and Safety Code, local amendments shall be based on climatic, geographical, or topographical conditions. The findings contained herein shall address each of these situations and shall present the local situation, which, either singularly or in combination, cause the need for the amendments to be adopted.

CAMBRIA COMMUNITY PROFILE

In 1866, the Town of Cambria was established. Cambria encompasses an area of approximately 5 square miles, with a residential population of approximately 6,500. The physical location of Cambria is 1 mile north of Highway 46 West on California Highway 1 and immediately south of San Simeon Creek Road and California Highway 1, immediately adjacent to the Pacific Ocean. The majority of Cambria contains single-family residential housing, two distinct business areas, numerous hotels, motels and bed and breakfasts, as well as an elementary school, a middle school and a high school, and a small commercial business area. Housing areas are spread across Cambria at elevations ranging from 10 to 600 feet above sea level.

Traversing through Cambria is California State Highway 1 and the Pacific Ocean to the West. Another unique factor that can create a barrier is the possibility of an earthquake collapsing the Santa Rosa Creek bridges and San Simeon Creek Bridge, which would restrict access for emergency equipment.

Based on this profile of Cambria, the Cambria Community Services District Fire Department (CCSDFD) established certain requirements to increase the level of fire safety to the citizens and visitors of Cambria, as well as the buildings and property within its boundaries. The following points are factors which cause concern to the CCSDFD and are herein established and submitted as the findings:

1. CLIMATIC

The climate and weather patterns within Cambria are considered to be directly affected by the onshore winds from the Pacific Ocean, located immediately to the West. Normal rainfall averages 20-25 inches annually. During the winter rainy periods Cambria has the potential to experience flooding. The West business district flooded several years ago, interrupting emergency service response to this area and other parts of the community. During these flooding events it would be imperative that the community has automatic fire suppression systems to extinguish or control a fire to which the CCSDFD has a delayed response. During the summer and fall months, temperatures average approximately 68 degrees and can exceed 80 degrees for a period of days. Dry winds can remove the moisture from vegetation. Cambria has also experienced periods of drought which push fuel moisture levels to significantly low levels for long periods of time. It is well documented that coastal fuel models do not respond well to long periods of drought and low fuel moisture. Secondary to recent drought activity, it is estimated that there exists a greater than 60 percent tree mortality rate in the Cambria Pine Forest. During late summer and fall, winds can move a fire quickly across the hills and/or through residential and commercial areas of Cambria.

Because of weather patterns and limited water sources Cambria (like few other California communities) has long established and participated in water conservation programs to prevent water rationing. During some years water rationing and limitations on water use has been instituted and required. Water availability may be further limited in the future due to limited storage Capacity and increased consumption, as well as the climatic conditions which further impact the already minimal annual rainfall. Cambria's present water storage capacity is adequate for response to a single structure fire. Cambria experiences periods of low humidity, high temperature and winds each year. The age of the Cambria Pine Forest combined with diseases such as Pine Pitch Canker and infestations from Bark Beetle, create an environment where catastrophic wildland and resultant structural fires can occur. These conditions can create a situation where the Fire Department would commit limited resources to attempt to control and extinguish fire(s). The coastal fuel model types that are prevalent in and around Cambria are GR-6, GR-7, and TU-5. As mentioned above, these fuel model types have a scientific history of poor recovery from drought or low humidity and warm, dry wind conditions. In these known fuel types, it is well documented and observed that flying brands or burning embers from any fire can and will ignite many new fires. Since this is an obvious risk to our community, we must embrace ignition resistant exterior building construction features that protect the occupants as well as the surrounding wildland urban interface and intermix areas from this ever-present fire threat. These climatic conditions set the stage for potentially disastrous wildfire occurrences and threaten the public safety of the community. Cambria has not experienced a significant wildfire in over 130 years. While sound management of the water resources is possible, actual demands on our water supply have and will most assuredly increase.

2. GEOLOGICAL

The geologic features offered by Cambria give residents and visitors alike great scenic appeal. The coastline along the Pacific Ocean is emerging and is a rocky coast. The area in and around Cambria has considerable evidence of prior seismic activity. During the last several years earthquakes centered in Parkfield, San Simeon and Templeton have caused

significant seismic activity within Cambria. Several active faults are located to the East of Cambria and could result in damage occurring to the community. The disruption of streets and roadways due to seismic damage could delay the arrival of emergency fire response and allow fires to quickly escalate beyond the fire department's ability to suppress them. The installation of automatic fire suppression systems will allow the ability for the system to take action prior to the fire department's arrival. The potential for severe damage does exist for the entire built environment in the community but respective distances to such faults may limit damage in new construction where damage to older existing structures could be serious.

Although the CCSDFD and water system in Cambria are currently rated Class-4/4x by the Insurance Services Offices (ISO) it is possible that major fire flow requirements could be disrupted and automatic fire suppression systems requiring much less water would be the only means of extinguishment. Recent improvements to the community's water storage system have occurred; however, our community remains below current acceptable standards for the required amount for fire protection. The Cambria Community Services District (CCSD) is currently working toward a multi-year plan to improve the community water storage shortfall. Until a more reliable and permanent supplemental water supply is secured, Cambria is in and will remain in a water shortage emergency.

The potential for earthquakes influences fire protection planning. A major seismic event would create a community-wide demand on fire protection services, which would be beyond the response capability of the fire department. Near shore and long-distance Tsunami's can and would flood and damage large sections of Cambria. During flooding events it is well documented that building and other fires can and often do occur. This potential problem can be partially mitigated by requiring initial fire control through the installation of automatic fire protection systems. Extinguishing systems are instrumental in controlling or extinguishing fires in buildings in the event the water system is operating and undamaged by the seismic event. This increases the availability of firefighting resources to handle other emergencies during and after seismic events.

The geological layout of Cambria's hillside areas creates hazardous conditions should a storm or earthquake cause trees to fall and block roadways making access difficult or impossible until properly cleared. Landslides also frequently occur which can block ingress and egress. These conditions have occurred in the past and will happen again.

3. TOPOGRAPHIC

The topographic element of this report is associated closely with the geological element noted above. While the geological features create the topographic conditions, the areas of findings in this Section are a result of the construction and design of Cambria.

As the tourism activity in Cambria increases and parking lots fill with customers, delivery vehicles tend to double-park and add to congestion, which increases response times for emergency equipment. Most of Cambria's road system is below current access standards and pose challenges for responding emergency vehicles. Vegetation grows near or over the roadways' edge and are prone to erosion, landslides, and blockages by falling trees. These conditions have impacted the timely delivery of emergency fire response to the community. Local residents and visitors parking on or adjacent to already sub-standard streets create

access problems and blockages for fire and emergency services. The requirement for automatic fire suppression systems, defensible space, ignition resistant exterior construction features and improved fire access would support the fire and life safety response.

California Highway 1 completely traverses Cambria, creating a potential “barrier” to emergency response teams. All roads must pass over Highway 1, which could be sensitive to collapse in the event of an earthquake. In this instance, Cambria could be physically divided.

The value of the land in Cambria is near the top in the County. Maximum usage of the land is important to property owners, investors and developers. The most effective method of achieving this is to allow large homes on small lots with Pine trees and vegetation all around the structures. In numerous cases property is very sparingly cleared and a single residential dwelling is built in its place.

The town of Cambria is currently a designated by Cal Fire as a high wildland fire severity zone. The rural nature of the town and the fact that a significant wildland fire has not occurred here in over 130 years places the community and visitors at significant risk. Narrow roads and steep hillsides increase response times and delay fire suppression efforts. The accumulation of combustible trees, dead vegetation, brush and grass create significant hazards and pose a severe burden on emergency response by the fire department. The potential for multiple fires would quickly overtax the CCSDFD ability to adequately provide service. The hillside location of homes, and the grouping together of numerous homes in a small area, also creates service delivery problems for the department. Fires occurring in these homes have a greater potential to spread to the wildland and therefore would expose additional structures to loss by fire.

The physical isolation of the town of Cambria places neighboring fire departments significant distances away. When fire mutual aid is needed, the 30-minute average response time for neighboring jurisdictions to arrive from the East and South allows a significant amount of time for fires to grow and exceed the resource capability of the responding adjacent fire equipment. Therefore, requirements for built-in fire protection, defensible space, fuel reduction, ignition resistant exterior building features and improved access would significantly improve the fire and life safety for the residents and visitors of Cambria.

STATEMENT OF THE PROBLEM

The CCSDFD is charged with the task of providing a reasonable degree of fire and life safety protection to the citizens and visitors to our town. The continued development and growth of Cambria, as it relates to the delivery of fire protection, are of major concern if we are to continue to provide even a minimum level of fire protection to our community.

These findings address the problem of community growth and cost of fire control while offering an alternative approach to the continually growing demand for publicly funded fire protection services.

A report by the Institute for Local Self-Government entitled “Alternative to Traditional Public Safety Delivery Systems.” finds that a fire chief must move toward built-in private

fire protection equipment and systems if they are to control the fire department's operational budget, and adequately address the community fire protection problem.

This study, using guidelines from the Institute for Local Self-Government and the National Fire Protection Association, proposed that the fire department control fires in all new structures built within their jurisdiction. This could be accomplished by using an established emergency response assignment that will not create a deficiency in the fire protection services currently offered to the already established community.

The CCSDFD's emergency response assignment varies, depending on Paid-Call or Reserve Firefighter availability. Most Fire Departments consider two engine companies, a rescue unit, an EMS unit (paramedics), and a Chief Officer to be a minimum emergency response assignment for a single-family structure fire.

The CCSDFD's current daily staffing includes three personnel on a single Engine Company, and an Automatic Aid response from CAL Fire/San Luis Obispo County Fire, other adjacent agencies as well as available Reserve Firefighters. It then seems only reasonable that new structures constructed or added onto, in Cambria, be protected by built-in fire protection systems. The criteria for controlling the cost of fire protection in the CCSD is to cause (by ordinance) new structures, regardless of type of construction or occupancy, to be equipped with automatic fire sprinklers.

The amending and adoption of the 2019 California Fire Code, and the 2018 International Wildland Urban Interface Code and the NFPA Standard 1144 identifies a legally accepted, and recognized means to ensure public safety and proper protection from fire. The adoption of these Codes together with the amendments provides a reasonable and established means of adequately protecting life, the environment and property in Cambria.

These findings and future fire code provisions of the same kind reduce the need for large additions to publicly funded fire protection and allow the CCSD to grow with reasonable expansion of the CCSDFD. They also place fire protection and prevention in the community where the benefit can be realized much quicker and with greater advantage.

While smoke detectors are intended to provide an early warning that allows occupants to escape or defend themselves from the hazard of fire, automatic sprinklers are meant to control or extinguish a developing fire and to enable occupants to better escape. Automatic sprinklers are designed to respond quickly to suppress a fire, early in the fire's development stages. This will allow for the suppression or extinguishment of a fire, and still leave a breathable atmosphere for occupants to safely exit the building. Automatic fire sprinklers can also contain the fire to the building of origin, and therefore potentially keep the fire from spreading to the exterior wildland environment.

Based on these findings, Ordinance No. 02-2019 will provide effective protection of the residents, the environment, as well as property, and help reduce the ravages of fire.

It should also be noted these findings are only a part of the total CCSD master fire protection plan. This may be one of the single most important elements toward the progressive improvement of the delivery of fire and life safety/protection services.

While the adoption of stringent regulations may not prevent all incidents of fire or deaths from fire, the implementation of the various codes and/or requirements will reduce the severity and potential for the loss of life, damage to the environment and property damage in our community.

Prepared and submitted by: William Hollingsworth, Cambria CSD Fire Chief

ORDINANCE NO. 02-2019

BOARD OF DIRECTORS
CAMBRIA COMMUNITY SERVICES DISTRICT
DATE: DECEMBER 19, 2019

**ORDINANCE AMENDING CHAPTER 6.04 OF THE CAMBRIA
COMMUNITY SERVICES DISTRICT MUNICIPAL CODE AND
ADOPTING AND AMENDING THE 2019 EDITION OF THE
CALIFORNIA FIRE CODE, THE 2018 EDITION OF THE INTERNATIONAL
WILDLAND URBAN INTERFACE CODE, AND THE 2018 NATIONAL
FIRE PROTECTION ASSOCIATION STANDARD 1144**

The Board of Directors of the Cambria Community Services District (CCSD) ordains as follows:

Section 1. Findings.

The Board of Directors of the Cambria Community Services District, (hereinafter referred to as "District"), hereby makes the following findings of fact:

- A. Section 13869 of the Health and Safety Code of the State of California, Article 2 (commencing with section 50022) of Chapter 1 of Part 1 of Division 1 of Title 5 of the Government Code, and 61100(d) of the Government Code, authorize the Cambria Community Services District to adopt an Ordinance, which incorporates by reference fire prevention codes, and amendments.
- B. The California Code of Regulations/CA Buildings and Standards Code, Title 24, Part 9 which includes the California Fire Code, is adopted by order of the California Legislature with supplements published in intervening years.
- C. The latest edition of the California Buildings and Standards Code was published in 2019 and has the force of law beginning **January 1, 2020**.
- D. This Ordinance will repeal the current fire codes and all other previously adopted fire codes and amendments. This Ordinance will adopt and amend the 2019 California Fire Code, the 2018 International Wildland Urban Interface Code as published by the International Code Council, and the 2018 National Fire Protection Association Standard 1144 Standard for Reducing Structure Ignition Hazards from Wildland Fire, and will include annual supplements and State amendments and errata.
- E. Pursuant to California Health and Safety Code Sections 13869.7, 17958.7 and 18941.5 the Board has adopted Resolution No. 39-2019 making specific findings that because of unique climatic, geological, and topographical conditions that exist in Cambria, that the amendments to the adopted codes are necessary to protect life, health, property and the environment of the citizens of Cambria.

Section 2. Amendment to Section 6.04.010 of the Cambria Community Service District Municipal Code

Section 6.04.010 of the Cambria Community Services District Municipal Code is hereby amended as follows:

“6.04.010 -- Adoption of the 2019 edition of the California Fire Code, the 2018 International Wildland Urban Interface Code and the 2018 National Fire Protection Association Standard 1144.

Except as provided in 6.04.040, all articles and appendices of the 2019 California Fire Code, which is based on the 2018 edition of the International Fire Code as published by the International Code Council, the 2018 edition of the International Wildland Urban Interface Code as published by the International Code Council, and the 2018 edition of Standard 1144 Standard For Reducing Structure Ignition Hazards From Wildland Fire as published by the National Fire Protection Association, are adopted, including annual supplements, State amendments and errata.”

Section 3. Amendment to Section 6.04.040 of the Cambria Community Services District Municipal Code

Section 6.04.040 of the Cambria Community Services District Municipal Code is hereby amended as follows:

“Section 6.04.040 -- Amendments and Exceptions to the 2019 California Fire Code (CFC) and the 2018 International Wildland Urban Interface Code (IWUIC).

Pursuant to Resolution No. 39-2019, the Board of Directors of the Cambria Community Services District found that because certain unique local climatic, geological and topographical conditions exist within the District, more stringent building standards relating to fire and public safety than those standards adopted by the State Fire Marshal, and contained in the California Building Standards Code are necessary for adequate fire protection within the District. Resolution No. 39-2019 and the findings contained therein are hereby incorporated herein by this reference. The following amendments and exceptions to the California Fire Code, 2019 edition, are therefore hereby made:

1. CFC Section 101.1 Title: Insert the Cambria Community Services District.
2. CFC Section 103.2 Appointment: This Section is deleted in its entirety.
3. CFC Section 104.1 General, is amended to add the following language: The Fire Chief and his/her designees shall have the authority of Peace Officers or Public Officers pursuant to the California Penal Code Sections 830.37(a) and 830.37(b) in the performance of their duties under the California Fire Code and all other adopted Fire and Life Safety codes.
4. CFC Section 105.3.3 Occupancy Prohibited Before Approval, is amended as follows: Occupancy and use prohibited before approval. The building or structure shall not be occupied prior to the fire code official issuing a permit that indicates that applicable provisions of this code have been met. No appliance, device, equipment, or system shall be operated or used until the installation has been approved and permitted by the fire code official and all applicable provisions of this code have been met. It shall be the duty of the permit applicant or contractor or both to cause the work to remain accessible and exposed for inspection purposes.
5. CFC Section 106.1 Fees, is amended as follows: Fees are specified in the Cambria

Community Services District Fee Schedule for District Services, as adopted by resolution by the Board of Directors.

6. CFC Section 109.1 Board of Appeals Established, is amended as follows: To determine the suitability of alternate materials and types of construction and to provide for reasonable interpretations of the provisions of this code, there shall be and hereby is created a Board of Appeals consisting of the five members of the Cambria CSD Board of Directors. When a Cambria CSD Fire Code Appeal Board is convened, the Board of Directors shall become members of the Cambria CSD Fire Code Appeal Board. The existing rules and regulations of the Cambria CSD Board of Directors shall apply for appeal proceedings under this code. All decisions and findings will be placed into writing and a copy sent to the Fire Chief and the appellant.
7. CFC Section 202 General Definitions, the definition of "Alteration", is amended as follows: Alteration. Any construction change or renovation to an existing structure. Alterations include, but are not limited to, the addition or elimination of walls within the existing building envelope.
8. CFC Sections 202 and 302.1 Definitions, are amended to add the following definition:

SKY LANTERN. An airborne lantern typically made of paper with a wood frame containing a candle, fuel cell composed of waxy flammable material or other open flame which serves as a heat source to heat air inside the lantern to cause it to lift into the air. Sky candles, fire balloons and airborne paper lanterns mean the same as sky lanterns.
9. CFC Section 307.1.1 Prohibited Open Burning, is amended as follows: All open burning, bonfires, warming fires, and debris fires are prohibited within the Cambria CSD jurisdictional boundaries, except as permitted and authorized by the Cambria Community Services District Fire Department and the San Luis Obispo County Air Pollution Control District. This amendment does not restrict barbecues or recreational fires in a permanent approved barbecue pit or a manufactured device designed for the purpose.
10. CFC Section 308.1.6.3 Sky Lanterns, is amended to add the following section:
308.1.6.3 Sky Lanterns. The ignition and launching of sky lanterns is prohibited. Exceptions:
Upon the approval of the fire code official, sky lanterns may be used under the following conditions:
(a) When necessary for religious or cultural ceremonies and adequate safeguards have been taken in the discretion of the fire code official.
(b) Sky lanterns shall be tethered in a safe manner to prevent them from leaving the area and must be constantly attended until extinguished.
11. CFC Section 311.1.3 Securing Premises, is added as follows: The owner, occupant or other persons having under their control of any property, or materials on property, damaged by fire, when access by the public is possible, shall secure the property either by boarding up all openings, fencing, barricading or other appropriate measures as directed by the Fire Chief within 24 hour of the incident.
12. CFC Section 405.7 Initiation, is amended to read as follows: Where a fire alarm system is provided, emergency evacuation drills shall be initiated by activating the fire alarm system. Prior to initiating an alarm, the person initiating the alarm shall

contact the fire alarm monitoring company and advise the company's dispatcher of the fire drill. In cases where the fire alarm system is not monitored by a central station, notification shall be provided to the fire department dispatch center.

13. CFC Section 503.2.3 Surface, is amended as follows: All fire apparatus access roads, must be able to support a **minimum of 40,000 pounds as certified by a licensed civil engineer.**
14. CFC Section 503.2.4 Turning Radius, is amended as follows: The turning radius of a fire apparatus access road or driveway, shall be at least 28 feet inside radius and 48 feet outside radius.
15. CFC Section 503.2.7 Grade, is amended as follows: The grade for all roads, streets, private lands and driveways shall not exceed 16 percent. Design criteria shall be in accordance with San Luis Obispo County Public Works public improvement standards. Roads 12%-16% shall be a nonskid asphalt or concrete surface as specified in San Luis Obispo County public improvement Standards, specifications and drawings.
16. CFC Section 503.2.9 Driveway, is added as follows: Driveway specifications shall be provided for the fire plan review process.
17. CFC Section 503.2.9.1 Driveway Width for High and Very High Fire Severity Zones, is added as follows:

Length	Required Width
0-199'	12'
Greater than 200'	14"

18. CFC Section 503.2.9.2 Turnarounds, is added as follows: Turnarounds must be provided if driveway exceeds 300 feet, and shall be within 50 of the building. For driveways exceeding 300 feet, a turnaround shall be at the building site and must be within 50 of the dwelling. For driveways exceeding 800 feet, turnouts shall be provided no more than 400 feet apart. Driveways exceeding 150 feet in length, but less than 800 feet in length, shall provide a turnout near the midpoint of the driveway.
19. CFC Section 503.2.9.3 Turnouts, is added as follows: A turnout shall be provided near the midpoint and shall be a minimum of 10 feet wide and 30 feet long with a minimum 25 foot taper on each end.
20. CFC Section 503.4 Obstruction of Fire Apparatus Access Roads, is amended as follows: Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The Fire Chief and/or their authorized representatives, shall have the power and authority to remove or cause to remove, without notice, any vehicle or object parked or placed in violation of the California Fire Code. The owner of the vehicle or other object removed is responsible for all towing, storage and other charges incurred.
21. CFC Section 503.5 Required Gates or Barricades, is amended as follows: All motorized gates or barricades must have a system disconnect and a clearly understandable manual method of opening. All locks or other security devices must be either a Knox Company product or another similar system as approved by the Cambria CSD Fire Department.

22. CFC Section 505.1 Address Identification, is amended to read as follows: New and existing buildings shall have approved address Identification. The address identification shall be legible and placed in a position that is visible from the street or road fronting the property. Address identification characters shall contrast with their back grounds and be reflective material. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall not be spelled out. Each character shall be a minimum height of: 6" inches for residential, 8" inches for commercial, and 10" for industrial, with a minimum stroke width on ½ inch. Where required by the fire code official, address identification shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building address cannot be viewed from the public way, a monument, pole or other approved sign or means shall be used to identify the structure. When required by the fire code official, complexes with multiple buildings may be required to provide directories, premises maps and directional signs. The scale, design and location of directory signs shall be approved by the fire code official and be required to be illuminated.
23. CFC Section 603.4 Portable Unvented Heaters, is amended as follows: Portable unvented fuel-fired heating equipment shall be prohibited in all occupancies and in all groups. All flammable and combustible fueled heaters that are not vented to the outside of the building are included in this section.
24. CFC Section 903.2 Automatic Fire Sprinkler Systems, Where Required- is amended as follows: Section 903.2 "Where Required" is amended by deletion of Sections 903.2 through 903.2.11.3. Section 903.2 is amended by addition thereto to add Table 903.1 – Automatic Fire Sprinkler System Requirements for NEW CONSTRUCTION and Table 903.2 – Automatic Fire Sprinkler System Requirements for EXISTING CONSTRUCTION, which tables are attached hereto and incorporated herein by this reference.
25. CFC Section 903.3.2 Quick-Response and Residential Sprinklers, is amended as follows: All Group-R residences must have an approved automatic fire sprinkler head(s) installed in all attic or other areas where a forced air unit (FAU) or other open flame or heat producing device is located. An inspector's test valve must also be installed on all Group-R buildings at the point furthest opposite from where the fire sprinkler riser enters the building. Sprinkler heads and inspectors test valve locations are subject to approval by the Cambria CSD Fire Department.
26. CFC Section 903.3.7 Fire Department Connections, is amended as follows: Fire department connections for automatic sprinkler systems shall be installed in accordance with Section 912. Connections shall be located on the addressed side of the building and within 150 feet of a fire hydrant, with the exact location to be specified by the Fire Chief. The Fire Chief may require connections in locations other than the addressed side when necessary due to response needs or unusual building configuration.
27. CFC Section 903.3.8.6 Exterior Notification, is added as follows: All fire sprinkler systems including NFPA 13, 13D, and 13R shall provide a local water flow alarm.
28. CFC Section 907.1 Fire Alarm and detection systems, General, is amended to read as follows: This section covers the application, installation, performance, and maintenance fire alarm systems and their components in new and existing buildings and structures. All new commercial and industrial building shall be installed with fire alarm systems. The requirements of Section 907.2 are applicable to new buildings

and structures. The requirements of Section 907.9 are applicable to existing buildings and structures.

29. CFC Section 907.10.1 False Alarms, is added as follows: False alarms exceeding 3 per calendar year are subject to citation and cost recovery.
30. CFC Section 2306.2.3 Above-ground tanks located outdoors, above grade is amended by adding subsection 6 to read as follows:
6. All above ground liquid motor fuel tanks regardless of class of liquid or size must be permitted and approved by the Fire Chief or his or her designee.
31. CFC Section 5601.1 Scope, is amended as follows: The discharge, possession and or storage of both Safe and Sane (California State Fire Marshal Approved) Fireworks as well as all illegal fireworks is prohibited, except for professional displays that are permitted and approved by the Fire Chief or his or her designee, in accordance with Title 19, California Code of Regulations, Chapter 6.
32. Section CFC 5609, is amended to read: Seizure of Fireworks. The Fire Chief or his or her designee shall have the authority to seize, take and remove fireworks stored, sold, offered for sale, used or handled in violation of the provisions of Title 19, California Code of Regulations, Chapter 6 and the California Health and Safety Code, Chapter 9. This shall include Safe and Sane fireworks as well as specified in amended Section 5601.
33. IWUIC Chapter 5 Table 502.1 Fire Hazard Severity: This table is eliminated.
34. IWUIC Section 504.1 General, is amended as follows: Class 1 ignition-resistant construction shall be required for all new and remodel construction and shall be in accordance with Sections 504.2 through 504.11.
35. IWUIC Section 505 Class 2 Ignition-Resistant Construction: This section is deleted in its entirety.
36. IWUIC Section 506 Class 3 Ignition-Resistant Construction: This section is deleted in its entirety.
37. IWUIC Appendix-C (Fire Hazard Severity Form), is eliminated in its' entirety and is replaced as follows: In order to determine the applicable Fire Hazard Severity Class rating for construction within the CCSD the current Cambria CSD Fire Wildland Fire Risk map will be utilized to determine the requirements for the ignition resistant class rating. When there is a conflict between California State severity zones and CCSD severity zone maps the more stringent requirement shall be applied.

Section 4. Repeal of Conflicting Ordinances:

All former ordinances or parts thereof conflicting or inconsistent with the provisions of this Ordinance or the Code or Standards that were previously adopted are hereby repealed.

Section 5. Severability:

If any section, subsection, subdivision, paragraph, sentence, or clause of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The Board of Directors

hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, or clause thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, or clause be declared invalid or unconstitutional.

Section 6. Date of Effect:

This Ordinance shall take effect and be in force from and after its approval, as provided by law. Within **thirty (30)** days of passage, this Ordinance shall be published one time in a newspaper of general circulation published within the Cambria Community Services District's jurisdictional boundaries, together with the names of said Board Members voting for and against the Ordinance.

On the motion of Director _____, seconded by Director _____, and the following roll call vote, to wit:

AYES:
NOES:
ABSENT:

Ordinance No. 02-2019 is hereby adopted.

President, Board of Directors

ATTEST:

Monique Madrid
District Clerk

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

Table 903.1 – Automatic Fire Sprinkler System Requirements for NEW CONSTRUCTION

STRUCTURE TYPE	SPRINKLERS REQUIRED ²	DESCRIPTION	SQUARE FOOTAGE ¹		MIN. DISTANCES BETWEEN STRUCTURES AND PROPERTY LINES (PL)	REQUIREMENTS	USE EXAMPLES	EXCEPTIONS
			MIN	MAX				
New Construction	Yes	New buildings including mobile homes and commercial coaches ¹	0		Per CBC, CRC	Throughout new buildings	All new construction and dwellings	Exceptions 2, 3, 4
Residential Accessory Structure	Yes	Accessory structures as defined in CRC	1,000	3,000	50 feet from PL 30' between any structures on site	No heating, cooling, living or sleeping spaces	One story garage, workshop, studio, residential storage bldg.	Exception 1
Agricultural Structure	Yes	Accessory to agricultural operation, livestock, crops. Agricultural operations in accordance with AG LUO & CBC definition	3,000	5,000	100 feet from PL, 50 feet from other structures	Primary usage must be 75% livestock or crops	One story barn or stables	Exception 1
Pole barn, Covered arena, Greenhouse	No	One story hay storage, covered riding arena, greenhouses	Unlimited if 60 feet on all sides per CBC		100 feet from PL, 50 feet from other structures	No public use or access	See description	None
Agricultural Exempt (no permit required)	No	LUO Ag Exempt & signed affidavit	0	3,000	100 feet from PL, 50 feet from other structures	Per Ag Exempt agreement	Ag-Barn on Ag zoned land over 20 acres	See Title 19

References:

CRC: California Residential Code | **CFC:** California Fire Code | **CBC:** California Building Code | **LUO:** Land Use Ordinance (San Luis Obispo County)

Footnotes:

¹ For the purpose of calculating square footage for the application of fire sprinkler requirements and fire flow requirements, the floor area shall include all combustible areas attached to the structure, including garages, patio covers, overhangs over 2 feet, covered walkways and decks.

² Automatic Fire Sprinklers installed at exterior locations shall be approved corrosion resistant devices when environmental or operational conditions warrant.

Exceptions:

1. Structures between the minimum and the maximum square footage must meet all the above table criteria and all the following are required in lieu of fire sprinklers: ▪ no conditioned or habitable space, ▪ no second stories (lofts 1/3 the floor area and open to below are allowed), ▪ minimum two exits including one pedestrian door (side hinge swinging door), ▪ workshops or offices limited to 10% of floor area, ▪ dedicated fire water storage minimum of 5,000 gallons steel tank in full compliance with NFPA 1142 (see fire safety plan) if there is no community provided fire hydrant within 500 ft., ▪ structure complies with the California Wildland Urban-Interface Ignition Resistant Construction Requirements, ▪ heat detectors installed in accordance with CBC linked to an audible bell mounted in the exterior of the structure. ▪ Cannot be used as a place of employment or for public assemblage/events. ▪ Cannot be used as a commercial building.

2. A single-story building or commercial coach where floor area does not exceed 1000 square feet and the occupancy is not a Group A, E Daycare, F1 Woodworking, group R, Group H, Group I occupancy or any occupancy where cellulose nitrate film, pyroxylin plastics or any hazardous materials manufactured, stored or handled in quantities in excess of Tables in CBC, CFC or within Los Osos CSD and the fire flow from a hydrant is less than 750gpm at 20psi.

3. Mobile/manufactured or factory-built homes or commercial coaches constructed or altered on or before March 12, 2011 which were not manufactured with automatic fire sprinklers.

4. Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence.

Table 903.2 – Automatic Fire Sprinkler System Requirements for EXISTING CONSTRUCTION 4

OCCUPANCY OR STRUCTURAL MODIFICATION TYPE	SPRINKLERS REQUIRED 3	DESCRIPTION	SQUARE FOOTAGE 1	REQUIREMENTS	USE EXAMPLES	EXCEPTIONS
Alterations 1	Yes, if...	Alteration includes modifications to the structure	50% of existing floor area 2	Alterations additions and remodel square footage will be considered a combined and cumulative sum of floor area	Interior remodels Rehabilitation	Exceptions 1, 2, 3, 4
Additions 1	Yes, if...	Additions cumulative from January 01, 2008 regardless of any change of ownership	1,000 sf or 50% of floor area 2	Alterations additions and remodel square footage will be considered a combined and cumulative sum of floor area	Any addition	Exception 4
Hazard Category and Occupancy Classification Changes	Yes	Change results in higher hazard or as deemed necessary by fire code official and the building official	Any	Hazard classification rating as determined by the fire code official, and occupancy classification as determined by the building official.	Any change of occupancy defined in Chapter 3 of the CBC	None
Hazardous Materials Inside buildings	Yes	Cellulose nitrate film or pyroxylin plastics or any hazardous materials manufactured, stored or handled in quantities in excess of Tables in CBC, CFC	Any	Building and any portion of a building must also include requirements as listed in CFC Chapter 5005.4	Any occupancy	None

References:

CRC: California Residential Code | **CFC:** California Fire Code | **CBC:** California Building Code |

Footnotes:

- For the purpose of calculating square footage for the application of fire sprinkler requirements and fire flow requirements, the floor area shall include all combustible areas attached to the structure, including garages, patio covers, overhangs over 2 feet, covered walkways and decks.
- Fire sprinklers are required when all ceiling coverings are removed, or a project reaches the threshold of 50% of addition or alteration; determination of fire sprinklers shall be made by one of the following methods: 1) By net floor area: Any room(s) or area(s) that are added, altered, rehabilitated or repaired shall have their net floor area calculated and compared to the total net floor area of the existing structure to find the calculated percentage. 2) By surface area: Surface area shall be defined as surfaces of walls and ceilings. Any room(s) or area(s) that are added, altered, rehabilitated or repaired shall have their surface area calculated compared to the total wall and ceiling surface area of the existing structure to find the calculated percentage.
Note: Change(s) in project scope after the plan review process shall require that the fire sprinkler calculation be revised and submitted for review and approval.
- Automatic Fire Sprinklers installed at exterior locations shall be approved corrosion resistant devices when environmental conditions warrant.
- Mobile/manufactured or factory-built homes or commercial coaches constructed or altered on or before March 12, 2011 which were not manufactured with automatic fire sprinklers are not subject to fire sprinkler requirements.

Exceptions:

- Alterations limited to only one of the following: replacement of exterior coverings and windows, roofing, electrical services, sewer laterals, retaining walls, or routine plumbing, electrical and mechanical repairs.
- A loft open to the floor below and no more than one third of the floor area of the room below may be added without requiring sprinklers.
- REPAIR is the reconstruction or renewal for the purpose of maintenance.
- Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence. Footnote 2 determination is required.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.A.**

FROM: John F. Weigold, IV, General Manager,
Timothy Carmel, District Counsel

Meeting Date: December 19, 2019 Subject: CONSIDERATION OF ADOPTION OF
ORDINANCE 03-2019 AMENDING
SECTIONS 4.04.080, 4.04.090 AND
4.04.100 OF THE CAMBRIA
COMMUNITY SERVICES DISTRICT
MUNICIPAL CODE RELATING TO
DELINQUENT WATER BILLS

RECOMMENDATIONS:

It is recommended that the Board of Directors read Ordinance 03-2019 by title only, waive further reading and adopt the Ordinance, which will amend Sections 4.04.080, 4.04.090, and 4.04.100 the CCSD Municipal Code relating to delinquent water bills.

FISCAL IMPACT:

The fiscal impact of implementing SB 998 will largely be staff time associated with enforcing compliance with the new regulations. There may be some impact due to bad debt resulting from water accounts which remain connected, and are subsequently abandoned unpaid during the period in which the legal process is occurring.

DISCUSSION:

At its December 12, 2019 meeting, the Board of Directors introduced Ordinance 03-2019, which will amend CCSD Municipal Code Sections 4.04.080, 4.04.090 and 4.04.100 relating to delinquent water bills. The Ordinance is part of the District's implementation of newly adopted legislation, the Water Shutoff Protection Act, Senate Bill (SB) 998, which is codified at section 116900 et seq. of the California Health and Safety Code.

The CCSD Municipal Code has several provisions in it that address nonpayment of bills and delinquents accounts. Since SB 998 only applies to residential accounts, Sections 4.04.080 and 4.04.090 will be amended to clarify that the current provisions only apply to nonresidential accounts, and procedures for residential accounts are to be adopted by resolution. There is no legal requirement that water delinquency account procedures be adopted by ordinance and adopting the Policy on Discontinuance of Residential Water Services by resolution will make it easier to comply with any future changes to related State laws.

Also, CCSD Municipal Code Section 4.04.100 contains provisions relating to denial of new water and sewer permits for persons with delinquent accounts and removal of persons from wait list positions who have unpaid delinquent bills. Since the majority of agencies that provide water service do not have the type of restrictions and regulations that Cambria has with regard to new service or waiting lists, it is unclear how SB 998 impacts Section 4.04.100. As explained in the

December 12, 2019 staff report, it will be a rare circumstance for someone who is eligible for the protections of SB 998 to also be seeking new permits or be on a CCSD wait list. Ordinance 03-2019 will add the following to the beginning of the provisions in Section 4.04.100: "To the extent not inconsistent with the requirements of the District's Policy on Discontinuance of Residential Water Services and the provisions of California Health and Safety Code Sections 116900 et seq."

Attachments: Ordinance 03-2019

ORDINANCE NO. 03-2019

BOARD OF DIRECTORS
CAMBRIA COMMUNITY SERVICES DISTRICT
DATED: December 19, 2019

AN ORDINANCE AMENDING SECTIONS 4.04.080, 4.04.090 AND 4.04.100
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
MUNICIPAL CODE RELATING TO DELINQUENT WATER BILLS

WHEREAS, the Board of Directors of the Cambria Community Services District (“District”) may adopt rules and regulations for the operation of the District’s water system and for furnishing water to customers; and

WHEREAS, the Water Shutoff Protection Act, codified at section 116900 et seq. of the California Health and Safety Code, requires all urban water suppliers to adopt a written policy on the discontinuation of residential water service for nonpayment; and

WHEREAS, the written policy must include a plan for deferred or reduced payments; alternative payment schedules; a formal mechanism for a customer to contest or appeal a bill; and a telephone number for a customer to contact to discuss options for averting discontinuation of residential service for nonpayment; and

WHEREAS, the Water Shutoff Protection Act applies only to residential connections; and

WHEREAS, the District intends to adopt a Policy on the Discontinuance of Residential Water Service for Nonpayment to comply with the requirements of the Water Shutoff Protection Act; and

WHEREAS, the Board of Directors now wishes to amend the CCSD Municipal Code to differentiate between delinquent residential accounts and nonresidential accounts and to provide for the adoption of the District’s Policy on the Discontinuance of Residential Water Service for Nonpayment by resolution.

The Board of Directors of the Cambria Community Services District (CCSD) Ordains as follows:

Section 1. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Sections 4.04.080, 4.04.090 and 4.04.100 of the CCSD Municipal Code are hereby amended to read as follows:

4.04.080 - Rendering of water bills.

All water meters will be read the last week of even numbered months and the bill will be mailed by the 10th day of the odd numbered months. The

water usage charge and other charges shall be sent to the owner of the property, except that where the owner of the property has made arrangements with the manager by letter or on forms provided to have the bills sent to occupant of the property, or to the owner's agent.

In case of nonpayment of bills for non-residential accounts, the property owners shall be liable for the payment of the bills and any penalties and administrative charges. A delinquent notice will be sent on the 10th day of the month following the month in which the original bills were mailed to all customers having balances unpaid. Residential accounts will be handled in accordance with the District's Policy on Discontinuance of Residential Water Services, which shall be adopted by resolution of the Board of Directors, and as the same may be amended from time to time.

4.04.090 - Payment of delinquent bill.

A. Non-residential Accounts.

1. Customer has fifteen (15) calendar days to: 1. Pay the bill in full, or make a deposit of full amount at the Cambria Community Services District; 2. File an appeal with the general manager.
2. Billing Spread (Partial Payments Only). Receipts from partially paid bills will be applied to an account payable in the following order: 1. Penalty charges; 2. Refuse charges; 3. Sewer charges; 4. Water charges.

Any balance due will also be payable in the same order.

- ##### B. Residential Accounts.
- Where water bills become past due, residential accounts will be handled in accordance with the District's Policy on Discontinuance of Residential Water Services, which shall be adopted by resolution of the Board of Directors, and as the same may be amended from time to time

4.04.100 - Denial of new water and sewer permits for persons with existing unpaid delinquent bills.

- ##### A.
- To the extent not inconsistent with the requirements of the District's Policy on Discontinuance of Residential Water Services and the provisions of California Health and Safety Code Sections 116900 et seq., any person(s) who has a delinquent Community Services District bill will not be permitted to acquire a water or sewer permit until their delinquent bill, including any penalty charges, reconnection charges and deposit, has been paid in full as prescribed by existing provisions.

- B. To the extent not inconsistent with the requirements of the District's Policy on Discontinuance of Residential Water Services and the provisions of California Health and Safety Code Sections 116900 et seq., any person(s) who has not paid their delinquent Community Services District bill and who has requested to be placed on the District's water and sewer permit allocation list will be removed from the list at the end of the fifteen (15) day delinquent billing period and will relinquish their position on the list.

Section 3. This Ordinance shall take effect and be in full force and effect thirty (30) days after its passage.

Section 4. A summary of this Ordinance shall be published in a newspaper published and circulated in the community of Cambria at least five (5) days prior to the Board of Directors meeting at which the proposed Ordinance is to be adopted. A certified copy of the full text of the proposed Ordinance shall be posted in the office of the District Clerk. Within fifteen (15) days after passage of this Ordinance, it shall be published once, together with the names of the Directors voting thereon, in a newspaper of general circulation within the community.

Section 5. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The Board of Directors hereby declares that it would have passed this Ordinance and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

The foregoing Ordinance was adopted at a regular meeting of the Board of Directors of the Cambria Community Services District held on the 19th day of December, 2019.

AYES:

NAYS:

ABSENT:

Name:
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Monique Madrid, District Clerk

Timothy J. Carmel, District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.B.**

FROM: John F. Weigold IV, General Manager
Pamela Duffield, Finance Manager

Meeting Date: December 19, 2019 Subject: DISCUSSION AND CONSIDERATION
OF FIRST QUARTER BUDGET
REPORT AND CONSIDERATION OF
RECOMMENDATIONS TO APPROVE
RESOLUTION 47-2019 AMENDING
FISCAL YEAR 2019/20 BUDGET

RECOMMENDATIONS:

Staff recommends the Board of Directors discuss and review the 1st quarter budget report and approve the following recommendations:

- 1) Adopt Resolution 47-2019 approving the following budget adjustments to the FY 2019/20 budget:
 - a. Water Fund – Reallocate \$49,000 from the SCADA System Project to Purchase a Generator, resulting in no budget impact.
 - b. Wastewater Fund – Reallocate \$303,927 from undefined capital projects to the specific projects of Replacing of a Vactor Truck - \$95,000, Purchase of a Video Camera System - \$75,000 and Lift Station Improvements - \$133,927, resulting in no budget impact.

Staff received recommendations from both the Resources & Infrastructure and Finance Committees to reallocate capital project budgets, as detailed in Exhibit “A” of Resolution 47-2019.

FISCAL IMPACT:

There are no fiscal impacts as a result of the recommended budget adjustments. These recommended budget adjustments are to reallocate approved capital project budgets to specific Priority 1 projects, as detailed in Exhibit “A” of Resolution 47-2019.

DISCUSSION:

The budget report for the first quarter of FY 2019/20 covers the period from July 1, 2019 through September 30, 2019, which is approximately 25% of the fiscal year.

General Fund

The General Fund budgets include Fire, Facilities & Resources, PROS and Administration Departments. Overall revenues are less than expenditures during the first quarter. This is normal as most of the General Fund revenues are derived from property taxes, which are received in October through April.

CAMBRIA COMMUNITY SERVICES DISTRICT



FISCAL YEAR 2019-2020

FIRST QUARTER REPORT

12/19/2019

GENERAL FUND SUMMARY

- Fire Department – 01
- Facilities & Resources Department – 02
- Parks, Recreation & Open Space Department – 16
 - Administration Department - 09

A	B	C	D	L	M	N	Q	P	Q	R	S	T
1	2	3	4	5	6	7	8	9	10	11	12	13
14	15	16	17	18	19	20	21	22	23	24	25	26
27	28	29	30	31	32	33	34	35	36	37	38	39
40	41	42	43	44	45	46	47	48	49	50	51	52
<p align="center">CAMBRIA COMMUNITY SERVICES DISTRICT GENERAL FUND SUMMARY</p>												
ACCOUNT NO.	GENERAL FUND (GF)	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 APPROVED BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET	VARIANCE				
SOURCES OF FUNDS												
10	Fire	\$2,351,300	\$0	\$2,351,300	\$103,159	\$2,388,889	\$37,589	4%				
11	Facilities & Resources	\$697,055	\$0	\$697,055	\$38,199	\$697,093	\$38	5%				
12	PROS	\$48,482	\$0	\$48,482	\$1,720	\$48,482	\$0	4%				
13	Admin	\$2,143,036	\$0	\$2,143,036	\$562,509	\$2,173,768	\$30,732	26%				
14	Total Sources of Funds	\$5,239,873	\$0	\$5,239,873	\$705,587	\$5,308,232	\$68,359	13%				
USES OF FUNDS												
18	Fire	\$2,421,118	\$0	\$2,421,118	\$521,306	\$2,457,188	(\$37,271)	22%				
19	Facilities & Resources	\$742,950	\$0	\$742,950	\$143,870	\$743,053	(\$100)	19%				
20	PROS	\$48,482	\$0	\$48,482	\$8,372	\$48,482	\$0	17%				
21	Admin	\$2,009,556	\$76,050	\$2,085,606	\$557,615	\$2,093,833	(\$8,226)	27%				
22	Total Expenditures	\$5,222,106	\$76,050	\$5,298,156	\$1,231,164	\$5,342,556	(\$45,597)	23%				
23	OPERATING SURPLUS/(DEFICIT)											
24	Fire	(\$69,818)	\$0	(\$69,818)	(\$418,147)	(\$68,299)	\$318					
25	Facilities & Resources	(\$45,895)	\$0	(\$45,895)	(\$105,672)	(\$45,960)	(\$62)					
26	PROS	\$0	\$0	\$0	(\$6,652)	\$0	\$0					
27	Admin	\$133,480	(\$76,050)	\$57,430	\$4,894	\$79,935	\$22,506					
28	OPERATING SURPLUS/(DEFICIT)	\$17,767	(\$76,050)	(\$58,283)	(\$525,577)	(\$34,324)	\$22,762					
RESERVES												
44	Beginning Reserves	\$0	\$0	\$0	\$0	\$0	\$0					
45	Operating Surplus / (Deficit)	\$17,767	(\$76,050)	(\$58,283)	(\$525,577)	(\$34,324)	\$22,762					
46	Transfers & Encumbrances	\$0	\$76,050	\$76,050	\$0	\$76,050	\$0					
47	ENDING RESERVES	\$17,767	\$0	\$17,767	(\$525,577)	\$41,726	\$22,762					

GENERAL FUND
FIRE DEPARTMENT - 01

A	B	C	D	L	M	N	O	P	Q	R	S	T
 <p style="text-align: center;">CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01</p>												
ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 APPROVED BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET	VARIANCE				
SOURCES OF FUNDS												
REVENUES												
01 4127	Reimbursements to Fire Department	0	0	0	0	0	0	0%	0	0	0	(0)
01 4200	Interest Income	0	0	0	0	0	0	#####	0	0	0	0
01 4310	Property Tax	1,785,400	0	1,785,400	63,352	1,785,400	1,785,400	4%	1,785,400	1,785,400	0	0
01 4311	County Administrative Fee	(17,850)	0	(17,850)	0	(17,850)	(17,850)	0%	(17,850)	(17,850)	0	0
01 4335	Assessment-Fire	472,500	0	472,500	0	472,500	472,500	0%	472,500	472,500	0	0
01 4362	Insurance Reimbursement	0	0	0	37,564	37,564	37,564	#####	37,564	37,564	37,564	0
01 4370	Weed Abatement	18,000	0	18,000	0	18,000	18,000	0%	18,000	18,000	0	0
01 4373	Inspection Fee Revenue	14,500	0	14,500	2,218	14,500	14,500	15%	14,500	14,500	0	0
01 4390	Miscellaneous Revenue	0	0	0	25	25	25	#####	25	25	25	0
01 4610	Grants Revenue: SAFER	0	0	0	0	0	0	0%	0	0	0	(0)
01 4618	Grant/Revenue: Personnel Protection	0	0	0	0	0	0	#####	0	0	0	0
01 4625	Grant/Revenue: Federal Firefighters Radios	75,000	0	75,000	0	75,000	75,000	0%	75,000	75,000	0	0
01 4990	Reimbursement for Fuel Tank Repairs - CHCD	3,750	0	3,750	0	3,750	3,750	0%	3,750	3,750	0	0
32												0
32												0
32												0
34	Total Revenues	\$2,351,300	\$0	\$2,351,300	\$103,159	\$2,388,889	\$2,388,889	4%	\$103,159	\$2,388,889	\$37,589	\$37,589
OTHER SOURCES OF FUNDS												
43	Total Other Sources of Funds	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0
44	Total Sources of Funds	\$2,351,300	\$0	\$2,351,300	\$103,159	\$2,388,889	\$2,388,889	4%	\$103,159	\$2,388,889	\$37,589	\$37,589
USES OF FUNDS												
SALARIES & WAGES												
5000	Salary & Wages	689,092	0	689,092	134,684	669,087	669,087	20%	134,684	669,087	20,005	20,005
5010	Overtime	128,000	0	128,000	28,861	128,000	128,000	23%	28,861	128,000	0	0
5020	Standby	5,000	0	5,000	0	5,000	5,000	0%	0	5,000	0	0
5031	Reserve Firefighter Pay	137,160	0	137,160	23,908	137,160	137,160	17%	23,908	137,160	0	0
5040	Sick/Vacation Pay	0	0	0	19,375	19,375	19,375		19,375	19,375	(19,375)	(19,375)
5050	Holiday Pay	0	0	0	630	630	630		630	630	(630)	(630)
5050	Reduction for "E" Step	(2,780)	0	(2,780)	0	(2,780)	(2,780)		0	(2,780)	0	0
55	Total Salaries & Wages	\$956,472	\$0	\$956,472	\$207,458	\$956,472	\$956,472	22%	\$207,458	\$956,472	\$0	\$0
BENEFITS												
5101	Uniform Allowance	2,500	0	2,500	2,500	2,500	2,500	100%	2,500	2,500	0	0

A	B	C	D	L	M	N	O	P	Q	R	S	T
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CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS
FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01

ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 APPROVED BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET	VARIANCE
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58	5102	Dental Insurance	6,795			6,795	3,304	49%	6,795	0
59	5103	Medical Insurance	124,028			124,028	29,450	24%	124,028	0
60	5105	Life Insurance	1,008			1,008	183	18%	1,008	0
61	5106	FICA	55,006			55,006	12,703	23%	55,006	0
62	5107	Medicare	13,983			13,983	2,971	21%	13,983	0
63	5108	Workers Compensation	50,058			50,058	6,958	14%	50,058	0
64	5109	PERS - Retirement	249,918			249,918	58,094	23%	249,918	0
65	5111	Payroll Tax Expense	0			0	0	#####	0	0
66	5112	UI Reim Benefit	0			0	0	#####	0	0
67	5120	Other Employee Benefits	2,600			2,600	600	23%	2,600	0
68	5121	Retirees Health	56,678			56,678	12,393	22%	56,678	0
69	5122	Medical Reimbursements - HRA	15,600			15,600	3,600	23%	15,600	0
71		Total Benefits	\$578,174	\$0	\$0	\$578,174	\$132,766	23%	\$578,174	\$0
72		Total Personnel Services	\$1,534,646	\$0	\$0	\$1,534,646	\$340,224	22%	\$1,534,646	\$0
73		SERVICES & SUPPLIES								
74	6010	Ads-Legal/Other	515			515	0	0%	515	0
75	6011	Public Information	0			0	0	#####	0	0
76	6011W	Public Information - Website	0			0	0	#####	0	0
77	6011W	Public Information - Website New Request	1,200			1,200	0	0%	0	0
78	6014	Public Events	0			0	0	#####	0	0
79	6014	Public Events - New Request	1,000			1,000	0	0%	1,000	0
80	6031F	Maint & Repair Water Dept - Fire Hydrant	1,030			1,030	0	0%	1,030	0
81	6032S	M & R-Disposal of Sludge	0			0	0	#####	0	0
82	6033B	M&R Buildings	5,150			5,150	264	5%	5,150	0
83	6033F	M&R FD WTR Leak	1,030			1,030	3,144	305%	37,564	(36,534)
84	6033G	Maint & Repair - Grounds (formerly 6042)	2,060			2,060	0	0%	2,060	0
85	6033R	M & R - Ranch	0			0	0	#####	0	0
86	6036	M & R - Emergency	0			0	0	#####	0	0
87	6040	Maintenance & Repair - Equipment	4,153			4,153	0	0%	4,153	0
88	6041L	Maint and Repair - Vehicles - Licensed	20,600			20,600	6,458	31%	20,600	0
89	6042	Old M & R Bid/Grd	0			0	0	#####	0	0
90	6044	Computer/Copier/Printer Srvcs/Maint/Agree	4,695			4,695	1,130	24%	4,695	0
91	6045	Computer/Copier/Printer Supplies/Maint.	103			103	0	0%	103	0
92	6048	Security and Safety	1,236			1,236	0	0%	1,236	0
93	6048E	Safety - Medical	0			0	0	#####	0	0
94	6050	Office Supplies	3,459			3,459	859	25%	3,459	0
95	6050	Office Supplies - New Request	1,000			1,000	0	0%	1,000	0
96	6051	Printing & Shipping	0			0	25	#####	0	0

A B C D E L M N O P Q R S T



CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS
FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01

ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 APPROVED BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET	VARIANCE
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139	6220B	SBCA Flow Test	600		600	0	0%	600	0
140	6220B	SCBA Bottle Replacements (3)	6,000		6,000	0	0%	6,000	0
141	6220D	Fire Dept Disaster Preparedness	0		0	0	#####	0	0
142	6220E	Fire Dept -EOC Upgrade	0		0	0	#####	0	0
143	6220F	Fire Dept Fr Haz Defensible Spc/Chipping	2,000		2,000	0	0%	2,000	0
144	6220H	Fire Dept - Haz Mat Phys	0		0	0	#####	0	0
145	6220P	Personal Protective Equipment	10,300		10,300	480	5%	10,300	0
146	6220R	FHRP Contract	30,237		30,237	0	0%	30,237	(0)
147	6220S	Fire Dept - Surf Rescue/NCOR Program	6,180		6,180	0	0%	6,180	0
148	6602	Transit Expense	0		0			0	0
150		Total Services & Supplies	\$283,158	\$0	\$283,158	\$86,723	31%	\$319,229	(\$37,271)
151		CAPITAL OUTLAY							
152	6170	Capital Asset-Install Radio in 5792	0		0	0	#####	0	0
153	6170B	Chief/Command Pickup (5 Year Lease)	0		0	0	#####	0	0
154	6170C	USAR Equipment (Urban Search & Res	0		0	0	#####	0	0
155	6170D	Image Trend Elite Project Management	0		0	0	#####	0	0
156	6170F	Zoll X Series EKG	0		0	0	#####	0	0
157	6170G	Command Vehicle Buildup	0		0	0	#####	0	0
158	6170	Fuel Station Computer Replacement	7,500		7,500	0	0%	7,500	0
159	6170	Station Security Upgrade	10,000		10,000	0	0%	10,000	0
160	6170	Radio System Upgrade	75,000		75,000	0	0%	75,000	0
161									
163		Total Capital Outlay	\$92,500	\$0	\$92,500	\$0	0%	\$92,500	\$0
164		DEBT SERVICE							
165	2517	Principal on Fire Engine Lease/Purchase	124,396		124,396	0	0%	124,396	0
166	6190	Interest on Fire Engine Lease/Purchase	8,978		8,978	0	0%	8,978	0
167									
168		Total Debt Service	\$133,374	\$0	\$133,374	\$0	0%	\$133,374	\$0
169		ADMINISTRATIVE COST ALLOCATION							
170	6200	Allocated Overhead	377,439		377,439	94,360	25%	377,439	0
171									
172		Total Administrative Cost Allocation	\$377,439	\$0	\$377,439	\$94,360	25%	\$377,439	\$0
173		Total Expenditures	\$2,421,118	\$0	\$2,421,118	\$521,306	22%	\$2,457,188	(\$37,271)

A	B	C	D	L	M	N	O	P	Q	R	S	T
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**CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS
FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01**

ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 APPROVED BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE
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174							
175	OPERATING SURPLUS/(DEFICIT)	(\$69,818)	\$0	(\$69,818)	(\$418,147)	(\$68,299)	\$318
176	TRANSFERS & ENCUMBRANCES						
177	Transfers In - From General Fund	0		0		0	0
178	(Transfers Out)			0			0
179	Encumbrances - Sources of Funding						
180	Encumbrances - (Designated Funds)						
181							
182	NET TRANSFERS & ENCUMBRANCES	\$0	\$0	\$0	\$0	\$0	\$0
183	RESERVES						
184	Use of Reserves			0			0
185	(Additions to Reserves)			0			0
186	Other Adjustments			0		0	0
187							
188	RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	\$0	\$0	\$0
189	NET BUDGETARY SOURCES/USES	(\$69,818)	\$0	(\$69,818)	(\$418,147)	(\$68,299)	\$318
190							

191	RESERVES						
192	Beginning Reserves						
193	Operating Surplus / (Deficit)	(\$69,818)	\$0	(\$69,818)	(\$418,147)	(\$68,299)	\$318
194	Transfers & Encumbrances	\$0	\$0	\$0	\$0	\$0	\$0
195	ENDING RESERVES	(\$69,818)	\$0	(\$69,818)	(\$418,147)	(\$68,299)	\$318

GENERAL FUND

FACILITES & RESOURCES DEPARTMENT – 02

A	B	C	D	L	M	N	O	P	Q	R	S	T
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**CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS**

FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02

ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET	VARIANCE
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SOURCES OF FUNDS

9	REVENUES							
10	01 4130 Reimbursements - Fire Safe Council	0		0	0	#####	0	0
11	01 4200 Interest Income	0		0	0	#####	0	0
12	01 4310 Property Tax	668,455		668,455	23,719	4%	668,455	0
13	01 4311 County Administrative Fee	(2,100)		(2,100)	0	0%	(2,100)	0
14	01 4362 Insurance-Reimbursement	0		0	0	#####	0	0
15	01 4390 Misc Revenue	600		600	638	106%	638	38
16	01 4500 Veterans Hall Rental Fees	26,000		26,000	13,841	53%	26,000	0
17	01 4525 Veterans Hall Rentals- Private Parties	500		500	0	0%	500	0
18	01 4560 Rent Banner Poles	200		200	0	0%	200	0
19	01 4570 Rent-Ranch Events	200		200	0	0%	200	0
20	01 4590 Veterans Hall Clean Fee	200		200	0	0%	200	0
21	01 4610 Grants/Misc.Revenue	0		0	0	#####	0	0
22	01 4619 Land Conservancy	3,000		3,000	0	0%	3,000	0
23		0		0			0	0
24								
25								
36	Total Revenues	\$697,055	\$0	\$697,055	\$38,199	5%	\$697,093	\$38
37	OTHER SOURCES OF FUNDS							
38	Loan Proceeds			0	0		0	0
39				0	0		0	0
45	Total Other Sources of Funds	\$0	\$0	\$0	\$0		\$0	\$0
46	Total Sources of Funds	\$697,055	\$0	\$697,055	\$38,199	5%	\$697,093	\$38

USES OF FUNDS

49	SALARIES & WAGES							
50	5000 Salary & Wages	209,409		209,409	36,792	18%	207,009	2,400
51	5010 Overtime	7,500		7,500	3,772	50%	7,500	0
52	5040 Sick/Vacation Pay	0		0	950	#####	950	(950)
53	5050 Holiday Pay	0		0	1,450	#####	1,450	(1,450)
56	Reduction for "E" Step							
57	Total Salaries & Wages	\$216,909	\$0	\$216,909	\$42,964	20%	\$216,909	\$0
58	BENEFITS							
59	5101 Uniform Allowance	1,200		1,200	800	67%	800	400

A	B	C	D	L	M	N	Q	R	S	T
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CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS
FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02

ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE
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60	Dental Insurance	2,840		2,840	1,176	2,840	0
61	Medical Insurance	52,766		52,766	12,533	52,766	0
62	Life Insurance	432		432	74	432	0
63	FICA	12,828		12,828	2,606	12,828	0
64	Medicare	3,200		3,200	609	3,200	0
65	Workers Compensation	12,199		12,199	2,475	12,199	0
66	PERS - Retirement	48,455		48,455	10,829	48,455	0
67	Other Employee Benefits	2,600		2,600	600	2,600	0
68	Retirees Health	23,163		23,163	4,379	23,163	0
69	Medical Reimbursements - HRA	5,200		5,200	900	5,200	0
73	Total Benefits	\$164,883	\$0	\$164,883	\$36,982	\$164,483	-\$400
74	Total Personnel Services	\$381,792	\$0	\$381,792	\$79,946	\$381,392	-\$400
75	SERVICES & SUPPLIES						
76	Ads - Legal/Other	0		0	0	0	0
77	Public Events	0		0	0	0	0
78	Insurance	0		0	0	0	0
79	Maintenance & Repairs - Buildings	12,360		12,360	2,178	12,360	0
80	Maintenance & Repairs - Grounds	21,115		21,115	214	21,115	0
81	Maintenance & Repairs - New Request	7,000		7,000	0	7,000	0
82	Sidewalk Repair on Center St - New Request	15,000		15,000	4,652	15,000	0
83	M & R - Street Lights	3,090		3,090	0	3,090	0
84	M & R - Ranch	51,500		51,500	4,096	51,500	0
85	M & R - Ranch - New Request	14,000		14,000	0	14,000	0
86	M & R - Vet's Hall	14,362		14,362	2,524	14,362	0
87	M & R - Equipment	515		515	0	515	0
88	Maintenance & Repairs - Vehicles Licenses	3,605		3,605	315	3,605	0
89	Maintenance & Repairs - New Request	895		895	0	895	0
90	Maint. & Repairs - Vehicles Non-Licensed	2,781		2,781	655	2,781	0
91	Maint. & Repairs - New Request	2,819		2,819	0	2,819	0
92	Computer/Copier/Printer Supplies/Maint.	1,236		1,236	0	1,236	0
93	Security Safety	0		0	0	0	0
94	Office Supplies	309		309	0	309	0
95	Printing/Forms	0		0	0	0	0
96	Government Fees & Licenses	371		371	0	371	0
97	Cash Over (Short)	0		0	0	0	0
98	Bad Debt	0		0	0	0	0
99	Utilities - Cell Phone	816		816	189	816	0

A	B	C	D	L	M	N	D	P	Q	R	S	T
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CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS

FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02

ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE
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100	6060E	Utilities - Electricity	23,091		23,091	23,091	0
101	6060G	Utilities - Gas	3,554		3,554	3,554	0
102	6060I	Utilities - Internet	5,033		5,033	5,033	0
103	6060P	Utilities - Phone-Land Lines, Faxes, Alarms	808		808	808	0
104	6060S	Utilities - Sewer	3,852		3,852	3,852	0
105	6060W	Utilities - Water	5,734		5,734	5,734	0
106	6070	Equipment Rental	0		0	0	0
107	6070	Equipment Rental - New Request	1,200		1,200	1,200	0
108	6080K	Professional Services - District Counsel	0		0	0	0
109	6080M	Professional Services - Misc./Other	5,147		5,147	5,147	0
110	6090	Department Operating Supplies	11,864		11,864	11,864	0
111	6091	Lab Tests	0		0	0	0
112	6093	Small Tools and Equipment	3,943		3,943	3,943	0
113	6094	Clothing and Uniform	1,153		1,153	1,153	0
114	6096	Fuel - Gas and Diesel	12,162		12,162	12,162	0
115	6115	Meeting Expenses	304		304	304	0
116	6125	Employee Recruitment	0		0	500	(500)
145		Total Services & Supplies	\$229,616	\$0	\$229,616	\$230,119	(\$500)
146		CAPITAL OUTLAY					
147	1470	Toro Dingo TX 1000	0		0	0	0
148	6170	Mower	0		0	0	0
153	6170	Capital Assets	0		0	0	0
160							
161							
162		Total Capital Outlay	\$0	\$0	\$0	\$0	\$0
163		DEBT SERVICE					
164		Budget Excess	-		0	0	0
165	6180J	Loan Principal - John Deere	-		0	0	0
166	6180J	Loan Principal - Ford	7,152		7,152	7,152	0
167	2520	Loan Principal - Western Fin (Toro)	2,353		2,353	2,353	0
168	6180H	Interest Expense - Ford Motor	493		493	493	0
169	6180H	Interest Expense - Western Finance	366		366	366	0
170	6180J	Loan Principal	-		0	0	0
171	6180H	Interest Expense	-		0	0	0
172							
174		Total Debt Service	\$10,364	\$0	\$10,364	\$10,364	\$0

A	B	C	D	L	M	N	O	P	Q	R	S	T
1	 CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS											
2	FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02											
3												
4	ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE				
175		ADMINISTRATIVE COST ALLOCATION										
176	6200	Allocated Overhead	121,178		121,178	30,295	121,178	0				
177												
178		Total Administrative Cost Allocation	\$121,178	\$0	\$121,178	\$30,295	\$121,178	\$0				
179		Total Expenditures	\$742,950	\$0	\$742,950	\$143,870	\$743,053	(\$100)				

A	B	C	D	L	M	N	O	P	Q	R	S	T
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**CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS
FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02**

ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE
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180							
181	OPERATING SURPLUS/(DEFICIT)	(\$45,895)	\$0	(\$45,895)	(\$105,672)	(\$45,960)	(\$62)
182	TRANSFERS & ENCUMBRANCES						
183	Transfers In - From General Fund			0			0
184	(Transfers Out)			0			0
185	Encumbrances - Sources of Funding						
186	Encumbrances - (Designated Funds)						
187							
188	NET TRANSFERS & ENCUMBRANCES	\$0	\$0	\$0	\$0	\$0	\$0
189	RESERVES						
190	Use of Reserves			0			0
191	(Additions to Reserves)			0			0
192	Other Adjustments			0			0
193							
194	RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	\$0	\$0	\$0
195	NET BUDGETARY SOURCES/USES	(\$45,895)	\$0	(\$45,895)	(\$105,672)	(\$45,960)	(\$62)
196							

197	RESERVES						
198	Beginning Reserves						
199	Operating Surplus / (Deficit)	(\$45,895)	\$0	(\$45,895)	(\$105,672)	(\$45,960)	(\$62)
200	Transfers & Encumbrances	\$0	\$0	\$0	\$0	\$0	\$0
201	ENDING RESERVES	(\$45,895)	\$0	(\$45,895)	(\$105,672)	(\$45,960)	(\$62)

GENERAL FUND
PARKS, RECREATION & OPEN SPACE
DEPARTMENT – 16

A B C D E F G H I J K L M N O P Q R S T



**CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS**

PARKS, RECREATION & OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16

ACCOUNT NO.	GENERAL FUND (GF) PROS DEPARTMENT - 16	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE
SOURCES OF FUNDS							
10	Revenues	\$48,482	\$0	\$48,482	\$1,720	\$48,482	4%
11	Other Sources of Funds	\$0	\$0	\$0	\$0	\$0	0%
12	Total Sources of Funds	\$48,482	\$0	\$48,482	\$1,720	\$48,482	4%
USES OF FUNDS							
16	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	#####
17	Benefits	\$0	\$0	\$0	\$0	\$0	#####
18	Personnel Services	\$0	\$0	\$0	\$0	\$0	#####
19	Services & Supplies	\$21,000	\$0	\$21,000	\$1,502	\$21,000	7%
20	Capital Outlay	\$0	\$0	\$0	\$0	\$0	#####
21	Debt Service	-	\$0	\$0	\$0	\$0	#####
22	Administrative Cost Allocation	\$27,482	\$0	\$27,482	\$6,871	\$27,482	25%
23	Total Expenditures	\$48,482	\$0	\$48,482	\$8,372	\$48,482	17%
24	OPERATING SURPLUS/(DEFICIT)	\$0	\$0	\$0	(\$6,652)	\$0	
39							
RESERVES							
40	Beginning Reserves	\$0	\$0	\$0	\$0	\$0	
41	Operating Surplus / (Deficit)	\$0	\$0	\$0	(\$6,652)	\$0	
42	Transfers & Encumbrances	\$0	\$0	\$0	\$0	\$0	
43	ENDING RESERVES	\$0	\$0	\$0	(\$6,652)	\$0	
44							
45							

A B C D E F G H I J K L M N O P Q R S T

CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS
PARKS, RECREATION & OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16

ACCOUNT NO.	GENERAL FUND (GF) PROS DEPARTMENT - 16	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET	VARIANCE
SOURCES OF FUNDS								
REVENUES								
01 4001	Franchise Fees	0		0	0	0	0	0
01 4310	Property Tax	48,292		48,292	1,720	48,292	48,292	0
01 4311	County Administrative Fee	(315)		(315)	0	(315)	(315)	0
01 4390	Miscellaneous Revenue	505		505	0	505	505	0
31				0	0	0	0	0
33	Total Revenues	\$48,482	\$0	\$48,482	\$1,720	\$48,482	\$48,482	\$0
OTHER SOURCES OF FUNDS								
01 4395	Proposition 1A Reserve							
01 4615	Reserve Transfer In			0				0
43	Total Other Sources of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
44	Total Sources of Funds	\$48,482	\$0	\$48,482	\$1,720	\$48,482	\$48,482	\$0

USES OF FUNDS								
SALARIES & WAGES								
47								
48		0		0				0
55	Total Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BENEFITS								
56								
57		0		0				0
71	Total Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
72	Total Personnel Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SERVICES & SUPPLIES								
73								
74	Public Information - General	276		276	0	276	276	0
75	M 7 R - Skate Park Repairs	0		0	1,502	1,502	1,502	(1,502)
76	M & R - Ranch	19,580		19,580	0	18,078	1,502	1,502
77	Printing Forms	1,144		1,144	0	1,144	1,144	0
78	Meeting Expense	0		0	0	0	0	0
134				0	0	0	0	0
135				0	0	0	0	0
136	Total Services & Supplies	\$21,000	\$0	\$21,000	\$1,502	\$21,000	\$21,000	\$0

A	B	C	D	L	M	N	Q	R	S	T
1	 CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS									
2	PARKS, RECREATION & OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16									
3										
4										
5										
6										
7										
	ACCOUNT NO.	GENERAL FUND (GF) PROS DEPARTMENT - 16	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE		
137		CAPITAL OUTLAY								
138			0							0
145		Total Capital Outlay	\$0	\$0	\$0	\$0	#####	\$0	\$0	\$0
146		DEBT SERVICE								
147					0		#####			0
150		Total Debt Service	\$0	\$0	\$0	\$0	#####	\$0	\$0	\$0
151		ADMINISTRATIVE COST ALLOCATION								
152			27,482		27,482	6,871		27,482		0
154		Total Administrative Cost Allocation	\$27,482	\$0	\$27,482	\$6,871	25%	\$27,482		\$0
155		Total Expenditures	\$48,482	\$0	\$48,482	\$8,372	17%	\$48,482		\$0

A	B	C	D	L	M	N	O	P	Q	R	S	T
 <p>CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS PARKS, RECREATION & OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16</p>												
ACCOUNT NO.	GENERAL FUND (GF) PROS DEPARTMENT - 16	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET	VARIANCE				
156	OPERATING SURPLUS/(DEFICIT)	\$0	\$0	\$0	(\$6,652)	\$0	\$0	\$0				
157	TRANSFERS & ENCUMBRANCES											
158	Transfers In - From General Fund			0								
159	(Transfers Out)			0								
160	Encumbrances - Sources of Funding											
161	Encumbrances - (Designated Funds)											
162												
163												
164	NET TRANSFERS & ENCUMBRANCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
165	RESERVES											
166	Use of Reserves			0								
167	(Additions to Reserves)			0								
168	Other Adjustments			0								
169												
170	RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
171	NET BUDGETARY SOURCES/USES	\$0	\$0	\$0	(\$6,652)	\$0	\$0	\$0				
172												
173	RESERVES											
174	Beginning Reserves											
175	Operating Surplus / (Deficit)	\$0	\$0	\$0	(\$6,652)	\$0	\$0	\$0				
176	Transfers & Encumbrances	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
177	ENDING RESERVES	\$0	\$0	\$0	(\$6,652)	\$0	\$0	\$0				

GENERAL FUND
ADMINISTRATION DEPARTMENT – 09

A	B	C	D	L	M	N	C	P	Q	R	S
1		CAMBRIA COMMUNITY SERVICES DISTRICT									
2		FUND LEVEL ANALYSIS									
3		ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09									
4	ACCOUNT NO.	GENERAL FUND (GF)	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET	VARIANCE		
5		ADMINISTRATIVE DEPARTMENT - 09									
6		SOURCES OF FUNDS									
7											
8		Revenues	\$133,480	\$0	\$133,480	\$60,120	\$164,212	\$30,732	45%		\$30,732
9		Other Sources of Funds	\$2,009,556	\$0	\$2,009,556	\$502,389	\$2,009,556	\$0	25%		\$0
10		Total Sources of Funds	\$2,143,036	\$0	\$2,143,036	\$562,509	\$2,173,768	\$30,732	26%		\$30,732
11		USES OF FUNDS									
12											
13		Salaries & Wages	\$787,933	\$0	\$787,933	\$180,081	\$787,933	\$0	23%		\$0
14		Benefits	\$482,097	\$0	\$482,097	\$111,823	\$489,624	(\$7,527)	23%		(\$7,527)
15		Personnel Services	\$1,270,030	\$0	\$1,270,030	\$291,904	\$1,277,557	(\$7,527)	23%		(\$7,527)
16		Services & Supplies	\$739,526	\$0	\$739,526	\$265,711	\$740,226	(\$699)	36%		(\$699)
17		Capital Outlay	\$0	\$76,050	\$76,050	\$0	\$76,050	\$0	0%		\$0
18		Debt Service	-	\$0	\$0	\$0	\$0	\$0	#####		\$0
19		Administrative Cost Allocation	\$0	\$0	\$0	\$0	\$0	\$0	#####		\$0
20		Total Expenditures	\$2,009,556	\$76,050	\$2,085,606	\$557,615	\$2,093,833	(\$8,226)	27%		(\$8,226)
21		OPERATING SURPLUS/(DEFICIT)	\$133,480	(\$76,050)	\$57,430	\$4,894	\$79,935	\$22,506			\$22,506
22		RESERVES									
23		Beginning Reserves	\$0	\$0	\$0	\$0	\$0	\$0			\$0
24		Operating Surplus / (Deficit)	\$133,480	(\$76,050)	\$57,430	\$4,894	\$79,935	\$22,506			\$22,506
25		Transfers & Encumbrances	\$0	\$76,050	\$76,050	\$0	\$76,050	\$0			\$0
26		ENDING RESERVES	\$133,480	\$0	\$133,480	\$4,894	\$155,985	\$22,506			\$22,506
27											
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A	B	C	D	L	M	N	O	P	Q	R	S	T
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**CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS**

ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09

ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE
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SOURCES OF FUNDS

REVENUES							
01 4001 Franchise Fees	86,000			86,000	28,761	86,000	0
01 4013 Vacation Rental Registration Fee	600			600	135	600	0
01 4126 Mandated Cost	0			0	0	0	0
01 4200 Interest Income	42,895			42,895	0	42,895	0
01 4310 Property Tax-All	0			0	30,732	30,732	30,732
01 4311 County Administrative Fee	0			0	0	0	0
01 4385 Radio Vault Rent	2,400			2,400	600	2,400	0
01 4389 Public Records Request	40			40	0	40	0
01 4390 Miscellaneous Revenue	1,545			1,545	(108)	1,545	0
	0			0			0
Total Revenues	\$133,480	\$0	\$0	\$133,480	\$60,120	\$164,212	\$30,732
OTHER SOURCES OF FUNDS							
Allocated Administrative Overhead	2,009,556			2,009,556	502,389	2,009,556	0
				0			0
Total Other Sources of Funds	\$2,009,556	\$0	\$0	\$2,009,556	\$502,389	\$2,009,556	\$0
Total Sources of Funds	\$2,143,036	\$0	\$0	\$2,143,036	\$562,509	\$2,173,768	\$30,732

USES OF FUNDS

SALARIES & WAGES							
5000 Salary & Wages	764,846			764,846	153,345	747,280	17,566
5010 Overtime	20,000			20,000	2,370	20,000	0
5030 Director's	30,000			30,000	6,800	30,000	0
5040 Sick Leave/Vacation Pay	0			0	12,756	12,756	(12,756)
5050 Holiday Pay	0			0	4,810	4,810	(4,810)
Reduction for "E" Step	(26,913)			(26,913)	0	(26,913)	0
Total Salaries & Wages	\$787,933	\$0	\$0	\$787,933	\$180,081	\$787,933	\$0
BENEFITS							
5102 Dental Insurance - Ameritas	7,307			7,307	3,286	7,307	0
5103 Medical Insurance	109,341			109,341	18,643	109,341	0
5105 Life Insurance	1,008			1,008	176	1,008	0

A	B	C	D	L	M	N	O	P	Q	R	S	T
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**CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS**

ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09

ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE
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59	FICA	48,391		48,391	10,981	48,391	0
60	Medicare	12,090		12,090	2,568	12,090	0
61	Workers Compensation	4,179		4,179	912	4,179	0
62	Retirement-PERS	177,772		177,772	41,262	177,772	0
63	Payroll Tax Expense	0		0	361	361	(361)
64	Unemployment Insurance	0		0	7,166	7,166	(7,166)
65	Other Employee Benefits	18,923		18,923	2,400	18,923	0
66	Retirees Health	88,721		88,721	21,017	88,721	0
67	Medical Reimbursements - HRA	14,365		14,365	3,050	14,365	0
72				0			0
74	Total Benefits	\$482,097	\$0	\$482,097	\$111,823	\$489,624	(\$7,527)
75	Total Personnel Services	\$1,270,030	\$0	\$1,270,030	\$291,904	\$1,277,557	(\$7,527)
76	SERVICES & SUPPLIES						
77	Ads - Legal/Other	851		851	0	851	0
78	Public Information - General	515		515	0	515	0
79	Public Information - Website	5,150		5,150	400	5,150	0
80	Donations	0		0	0	0	0
81	Public Events	0		0	267	0	0
82	Insurance	118,450		118,450	125,474	118,450	0
83	Maintenance & Repairs - Buildings	4,194		4,194	1,445	4,194	0
84	Maintenance & Repairs - Grounds	4,600		4,600	604	4,600	0
85	Maintenance & Repairs - Vet's Hall	0		0	0	0	0
86	Maintenance & Repairs-Vehicles Licenses	455		455	218	455	0
87	Computer/Copier /Printer Srvcs/Maint/Agre	103,700		103,700	19,657	103,700	0
95	Computer/Copier/Printer Supplies/Upgrade	7,210		7,210	6	7,210	0
96	Security & Safety	623		623	126	623	0
97	Safety-Med	464		464	32	464	0
98	Office Supplies	8,405		8,405	1,705	8,405	0
99	Postage & Shipping	5,226		5,226	591	5,226	0
100	Bank Charges	5,150		5,150	0	5,150	0
101	Printing/Forms	1,325		1,325	2,055	2,055	(730)
102	Membership -Dues , Publications & Books	15,450		15,450	235	15,450	0
103	Government Fees and Licenses	32,960		32,960	25,908	32,960	0
104	Cash Over (Short)	0		0	(31)	(31)	31
105	Utilities Cell Phone	5,908		5,908	1,247	5,908	0
106	Utilities Electricity	6,321		6,321	1,681	6,321	0

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**CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS**

ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09

ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE
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107	Utilities Gas	515		515	0	515	0
108	Utilities Internet Access	10,543		10,543	2,370	10,543	0
109	Utilities Phone-Land Lines, Faxes, Alarms	7,210		7,210	756	7,210	0
110	Utilities Sewer	392		392	154	392	0
111	Utilities Water	178		178	67	178	0
112	Equipment Rental	515		515	125	515	0
113	Rental Expense Office Space	34,171		34,171	7,294	34,171	0
114	Prof Services - Audit	9,528		9,528	6,750	9,528	0
115	Prof Services - Finance	5,253		5,253	0	5,253	0
116	Prof Services-District Counsel	183,340		183,340	39,024	183,340	0
117	Prof Services-Legal	36,050		36,050	0	36,050	0
118	Prof Services - Miscellaneous/Other	15,656		15,656	3,355	15,656	0
119	Professional Services - Temporary	50,420		50,420	10,727	50,420	0
120	Outside Non-Professional Services	21,630		21,630	5,538	21,630	0
121	Claims	0		0	0	0	0
122	Department Operating Supplies	1,030		1,030	247	1,030	0
123	Clothing/Uniforms	20		20	0	20	0
124	Office Furniture/Equipment	2,500		2,500	0	2,500	0
125	Fuel	1,030		1,030	51	1,030	0
126	Meeting Expenses	5,150		5,150	294	5,150	0
127	Travel, Training, Seminars - Directors	2,060		2,060	20	2,060	0
128	Travel, Training, Seminars - Employees	15,450		15,450	2,378	15,450	0
129	Training - LCW	4,120		4,120	4,940	4,120	0
130	Employee Recognition	206		206	0	206	0
131	Employee Recruitment	5,603		5,603	0	5,603	0
132				0			0
147	Total Services & Supplies	\$739,526	\$0	\$739,526	\$265,711	\$740,226	(\$699)
	CAPITAL OUTLAY						
148	Purchase Administrative Office	0		0	0	0	0
149	Purchase Administrative Software	0	68,850	68,850	0	68,850	0
150	Purchase Fixed Asset Module	0	1,200	1,200	0	1,200	0
151	Purchase Work Order Module	0	6,000	6,000	0	6,000	0
152	Remodel Administration Office	0	0	0	0	0	0
153	Capital Assets - Replace Servers	0	0	0	0	0	0
154				0			0
155				0			0
156				0			0
157				0			0
158	Total Capital Outlay	\$0	\$76,050	\$76,050	\$0	\$76,050	\$0

CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS



ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09

ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE
159	DEBT SERVICE						
160	Loan Principal - Ford Fusion			0	#####		0
161	Interest Expense - Ford Fusion			0	#####		0
162							
163	Total Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
164	ADMINISTRATIVE COST ALLOCATION						
165							
166							
167	Total Administrative Cost Allocation	\$0	\$0	\$0	\$0	\$0	\$0
168	Total Expenditures	\$2,009,556	\$76,050	\$2,085,606	\$557,615	\$2,093,833	(\$8,226)



CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS

ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09

ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE
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169							
170	OPERATING SURPLUS/(DEFICIT)	\$133,480	(\$76,050)	\$57,430	\$4,894	\$79,935	\$22,506
171	TRANSFERS & ENCUMBRANCES						
172	Transfers In - From General Fund	0	0	0	0	0	0
173	(Transfers Out - To General Fund)						0
174	Encumbrances - Sources of Funding			0		0	0
175	Encumbrances - (Designated Funds)		76,050	76,050		76,050	0
176							
177	NET TRANSFERS & ENCUMBRANCES	\$0	\$76,050	\$76,050	\$0	\$76,050	\$0
178	RESERVES						
179	Use of Reserves			0			0
180	(Additions to Reserves)			0			0
181	Other Adjustments			0			0
182							
183	RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	\$0	\$0	\$0
184	NET BUDGETARY SOURCES/USES	\$133,480	\$0	\$133,480	\$4,894	\$155,985	\$22,506
185							
186	RESERVES						
187	Beginning Reserves						
188	Operating Surplus / (Deficit)	\$133,480	(\$76,050)	\$57,430	\$4,894	\$79,935	\$22,506
189	Transfers & Encumbrances	\$0	\$76,050	\$76,050	\$0	\$76,050	\$0
190	ENDING RESERVES	\$133,480	\$0	\$133,480	\$4,894	\$155,985	\$22,506

ENTERPRISE FUND SUMMARY

- Water Department – 11
- Sustainable Water Facility (SWF) Operations
Department – 39
 - SWF Capital Department – 40
 - Wastewater Department - 12

WATER FUND
WATER DEPARTMENT – 11

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1																								
2		CAMBRIA COMMUNITY SERVICES DISTRICT																						
3		FUND LEVEL ANALYSIS																						
4		WATER FUND - 11, DEPARTMENT - 11																						
5	ACCOUNT NO.	WATER FUND	2019/20 FINAL BUDGET	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET	2019/20 EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE												
6		WATER DEPARTMENT - 11																						
7																								
63	5108	Workers Compensation	25,432	25,432		25,432	2,545	25,432	0		10%	(25,432)												
64	5109	PERS - Retirement	109,808	109,808		109,808	21,775	109,808	0		20%	(109,808)												
65	5120	Other Employee Benefits	1,768	1,768		1,768	204	1,768	0		12%	(1,768)												
66	5121	Retirees Health	43,092	43,092		43,092	9,776	43,092	0		23%	(43,092)												
67	5122	Medical Reimbursements - HRA	13,429	13,429		13,429	1,902	13,429	0		14%	(13,429)												
68							#####		0			0												
69		Prop. 218 Salaries and Benefits	0	0		0	#####		0			871,000												
70		Prop. 218 Salaries and Benefits-Added Staff	0	0		0	#####		0			187,000												
71		Total Benefits	\$355,138	\$355,138	\$0	\$355,138	\$58,026	\$354,358	\$800	\$800		\$702,862												
72		Total Personnel Services	\$862,615	\$862,615	\$0	\$862,615	\$138,386	\$861,815	\$800	\$800		\$1,058,000												
73		SERVICES & SUPPLIES																						
74	6010	Ads - Legal/Other	0	0		0	0	0	0	0		0												
75	6011	Public Information - General	515	515		515	0	515	0		0%	(515)												
76	6030	Insurance (new dump truck)	1,688	1,688		1,688	0	1,688	0		0%	(1,688)												
77	6031	Old M & R Lift Station	0	0		0	#####		0			0												
78	6031D	Maintenance & Repairs	105,226	105,226		105,226	6,145	105,226	0		6%	(105,226)												
79	6031F	Maintenance & Repairs - Fire Hydrants	3,090	3,090		3,090	0	3,090	0		0%	(3,090)												
80	6031G	Maintenance & Repairs - Generators	1,547	1,547		1,547	0	1,547	0		0%	(1,547)												
81	6031L	Maintenance & Repairs - Leimert Booster	1,030	1,030		1,030	0	1,030	0		0%	(1,030)												
82	6031M	Maintenance & Repairs - Water Meters	5,150	5,150		5,150	90	5,150	0		2%	(5,150)												
83	6031P	Pumps	0	0		0	#####		0			0												
84	6031Q	Maintenance & Repairs - SR3 Well	2,575	2,575		2,575	4,215	2,575	0		164%	(2,575)												
85	6031R	Maintenance & Repairs - SR4 Well/Filter	33,990	33,990		33,990	4,556	33,990	0		13%	(33,990)												
86	6031S	Maint. & Repairs - Water Storage Tanks	7,004	7,004		7,004	1,105	7,004	0		16%	(7,004)												
87		Annual Tank Inspection	10,000	10,000		10,000	0	10,000	0		0%	(10,000)												
88	6031T	Maint. & Repairs - Water Treatment Systems	16,478	16,478		16,478	0	16,478	0		0%	(16,478)												
89	6031V	Maint. & Repairs - Wtr. Values (Cord Pave)	3,090	3,090		3,090	0	3,090	0		0%	(3,090)												
90	6031W	Maintenance & Repairs - Wells	39,485	39,485		39,485	2,004	39,485	0		5%	(39,485)												
91		SS Well Field Dosing Lines & Analyzers	7,500	7,500		7,500	0	7,500	0		0%	(7,500)												
92	6031Y	Maint. & Repairs - Water Yard/Booster-St.	2,575	2,575		2,575	0	2,575	0		0%	(2,575)												
93	6031Z	Maintenance	0	0		0	27	27	(27)			0												
94	6032D	M & R WW Disp Eff	0	0		0	0	0	0			0												
95	6032L	M & R WW Lift Station	0	0		0	0	0	0			0												
96	6032T	M & R WW Treatment	0	0		0	0	0	0			0												
97	6033B	Maintenance & Repairs - Buildings	11,330	11,330		11,330	2,626	11,330	0		23%	(11,330)												
98		Paint Building	10,000	10,000		10,000	0	10,000	0		0%	(10,000)												
99	6033G	Maintenance & Repairs - Grounds	7,725	7,725		7,725	2,059	7,725	0		27%	(7,725)												
100	6036	Maintenance & Repairs - Emergency Events	10,300	10,300		10,300	14,999	10,300	0		146%	(10,300)												
101	6037	Maintenance & Repairs - SCADA	22,364	22,364		22,364	4,726	22,364	0		21%	(22,364)												
102	6040	Maintenance & Repairs - Equipment	180	180		180	0	180	0		0%	(180)												
103	6041L	Maintenance & Repairs - Vehicles Licenses	9,122	9,122		9,122	2,575	9,122	0		28%	(9,122)												
104	6041N	Maint. & Repairs - Vehicles Non-Licensed	413	413		413	0	413	0		0%	(413)												
105	6044	Computer/Copier/Printer Services	410	410		410	0	410	0		0%	(410)												
106	6045	Computer/Copier/Printer Goods	8,763	8,763		8,763	263	8,763	0		3%	(8,763)												
107		Reporting Software	2,000	2,000		2,000	0	2,000	0		0%	(2,000)												
108		Replace 3 Computers	5,000	5,000		5,000	0	5,000	0		0%	(5,000)												
109	6048	Security & Safety	3,605	3,605		3,605	0	3,605	0		0%	(3,605)												
110	6050	Office Supplies	805	805		805	33	805	0		4%	(805)												
111	6051	Printing & Shipping	14,620	14,620		14,620	2,280	14,620	0		16%	(14,620)												
112	6052	Bank Charges	0	0		0	0	0	0			0												
113	6053	Printing/Forms	2,391	2,391		2,391	510	2,391	0		21%	(2,391)												
114	6054	Membership Dues, Publications/Books	5,356	5,356		5,356	1,735	5,356	0		32%	(5,356)												

WATER FUND

SWF OPERATIONS – 39

SWF CAPITAL - 40

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z																					
CAMBRIA COMMUNITY SERVICES DISTRICT																																														
FUND LEVEL ANALYSIS																																														
SUSTAINABLE WATER FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25																																														
1	ACCOUNT NO.	WATER FUND SWF DEPARTMENT - 25	2019/20 FINAL BUDGET	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE																																			
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		SOURCES OF FUNDS																																												
		Revenues	\$1,178,180	\$1,178,180	\$0	\$1,178,180	\$226,900	\$1,178,180	\$0	\$1,172,000	\$6,180																																			
		Other Sources of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0																																			
		Total Sources of Funds	\$1,178,180	\$1,178,180	\$0	\$1,178,180	\$226,900	\$1,178,180	\$0	\$1,172,000	\$6,180																																			
		USES OF FUNDS																																												
		Salaries & Wages	\$170,825	\$170,825	\$0	\$170,825	\$30,994	\$170,825	\$0	\$170,825	\$0																																			
		Benefits	\$100,585	\$100,585	\$0	\$100,585	\$13,181	\$100,585	\$0	\$100,585	\$0																																			
		Personnel Services	\$271,410	\$271,410	\$0	\$271,410	\$44,175	\$271,410	\$0	\$261,000	(\$10,410)																																			
		Services & Supplies	\$236,555	\$236,555	\$0	\$236,555	\$18,334	\$236,554	\$0	\$135,000	(\$101,555)																																			
		Capital Outlay	\$0	\$0	\$5,198	\$5,198	\$65,100	\$65,100	(\$59,902)	\$0	\$5,198																																			
		Debt Service	\$659,426	\$659,426	\$0	\$659,426	\$329,713	\$659,426	\$0	\$660,000	\$574																																			
		Administrative Cost Allocation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0																																			
		Total Expenditures	\$1,167,391	\$1,167,391	\$5,198	\$1,172,589	\$457,322	\$1,232,490	(\$59,902)	\$1,056,000	(\$106,193)																																			
		OPERATING SURPLUS/(DEFICIT)	\$10,789	\$10,789	(\$5,198)	\$5,591	(\$230,422)	(\$54,310)	(\$59,902)	\$116,000	(\$100,013)																																			
		RESERVES																																												
		Beginning Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0																																			
		Operating Surplus / (Deficit)	(\$162,211)	(\$162,211)	(\$5,198)	(\$167,409)	(\$230,422)	(\$227,310)	(\$59,902)	(\$7,000)	(100,013)																																			
		Transfers & Encumbrances	\$0	\$0	\$5,198	\$5,198	\$0	\$5,198	\$0	\$0	0																																			
		ENDING RESERVES	(\$162,211)	(\$162,211)	\$0	(\$162,211)	(\$230,422)	(\$222,112)	(\$59,902)	(\$57,000)	(\$100,013)																																			

CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS
SUSTAINABLE WATER FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25

ACCOUNT NO.	WATER FUND SWF DEPARTMENT - 25	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE
SOURCES OF FUNDS									
REVENUES									
10 39 4041	SWF Water Base - Residential (SFR, MFR)	456,000		456,000	81,915	456,000	0	456,000	0
11 39 4042	SWF Base Vac	0		0	0	0	0	0	0
12 39 4043	SWF Base Com Ld	0		0	0	0	0	0	0
13 39 4044	SWF Base Com Wt	0		0	0	0	0	0	0
14 39 4051	SWF Water Usage - Residential (SFR, MFR)	716,000		716,000	144,985	716,000	0	716,000	0
15 39 4052	SWF Use Vac Rnt	0		0	0	0	0	0	0
16 39 4053	SWF Use Com Ld	0		0	0	0	0	0	0
17 39 4054	SWF Use Com Wtr	0		0	0	0	0	0	0
22 39 4061	SWF Facil Read								
23 39 4062	SWF Facil Vac R								
24 39 4063	SWF Facil Cm Ld								
25 39 4064	SWF Facil Cm Wt								
26 39 4200	Interest Income	6,180		6,180	0	6,180	0	6,180	0
27									
28									
37	Total Revenues	\$1,178,180	\$0	\$1,178,180	\$226,900	\$1,178,180	\$0	\$1,172,000	\$6,180
OTHER SOURCES OF FUNDS									
44 39 4620	Grant Revenue - Capital			0			0	0	0
46	Total Other Sources of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
47	Total Sources of Funds	\$1,178,180	\$0	\$1,178,180	\$226,900	\$1,178,180	\$0	\$1,172,000	\$6,180

USES OF FUNDS									
SALARIES & WAGES									
51 5000	Salary & Wages	172,195		172,195	24,911	162,595	9,600		
52 5010	Overtime	4,000		4,000	3,683	4,000	0		(172,195)
53 5020	Standby	0		0	100	0	0		(4,000)
54 5040	Sick/Vacation Pay	0		0	1,453	5,800	(5,800)		0
55 5050	Holiday Pay	0		0	846	3,800	(3,800)		0
56	Reduction for "E" Step	(5,370)		(5,370)	0	(5,370)	0		5,370
57	Prop 218 Estimates			0			0		0
59	Total Salaries & Wages	\$170,825	\$0	\$170,825	\$30,994	\$170,825	\$0	\$0	(\$170,825)
BENEFITS									
61 5101	Uniform Allowance	400		400	400	400	0		(400)
62 5102	Dental Insurance	1,762		1,762	718	1,762	0		(1,762)
63 5103	Medical Insurance	39,152		39,152	6,345	39,152	0		(39,152)
64 5105	Life Insurance	239		239	35	239	0		(239)

CAMBRIA COMMUNITY SERVICES DISTRICT
 FUND LEVEL ANALYSIS
 SUSTAINABLE WATER FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25

ACCOUNT NO.	WATER FUND SWF DEPARTMENT - 25	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE
5106	FICA	10,482		10,482	1,921	10,482	0	0	(10,482)
5107	Medicare	2,586		2,586	449	2,586	0	0	(2,586)
5108	Workers Compensation	8,912		8,912	817	8,912	0	0	(8,912)
5109	PERS - Retirement	33,178		33,178	1,849	33,178	0	0	(33,178)
5120	Other Employee Benefits	1,716		1,716	198	1,716	0	0	(1,716)
5122	Medical Reimbursements - HRA	2,158		2,158	449	2,158	0	0	(2,158)
71					#####		0	0	0
72	Prop 218 Estimates			0	#####		0	261,000	261,000
75	Total Benefits	\$100,585	\$0	\$100,585	\$13,181	\$100,585	\$0	\$261,000	\$160,415
76	Total Personnel Services	\$271,410	\$0	\$271,410	\$44,175	\$271,410	\$0	\$261,000	(\$10,410)
77	SERVICES & SUPPLIES								
6031F	Maintenance & Repairs - Fire Hydrants	0		0	0	0	0	0	0
6031G	Maintenance & Repairs - Generators	0		0	0	0	0	0	0
6031Z	Maintenance	20,760		20,760	0	20,760	0	0	(20,760)
6031	Off-Hauling RO Brine	3,090		3,090	0	3,090	0	0	(3,090)
6033B	Maintenance & Repairs - Buildings	1,409		1,409	0	1,409	0	0	(1,409)
6033G	Maintenance & Repairs - Grounds	2,076		2,076	333	2,076	0	0	(2,076)
6033G	Replace Analyzers (2)	7,500		7,500	0	7,500	0	0	(7,500)
6033G	Picking Filters for Preservation	60,000		60,000	0	60,000	0	0	(60,000)
6036	Maintenance & Repairs- Emergency	37,987		37,987	0	37,987	0	0	(37,987)
6041L	Maintenance & Repairs - Vehicles Licenses	232		232	0	232	0	0	(232)
6044	Comp/Copier/Printer Services	413		413	0	413	0	0	(413)
6051	Postage & Shipping	3,886		3,886	0	3,886	0	0	(3,886)
6055	Government Fees & Licenses	22,660		22,660	0	22,660	0	0	(22,660)
6060C	Utilities - Cell Phone	222		222	208	222	0	0	(222)
6060E	Utilities - Electricity	16,068		16,068	2,506	16,068	0	0	(16,068)
6070	Equipment Rent	24,918		24,918	5,261	24,918	0	0	(24,918)
6070	Reduce Tank Rental to 3 Months	(18,688)		(18,688)	0	(18,688)	0	0	18,688
6080K	Professional Services - District Counsel	0		0	0	0	0	0	0
6080L	Professional Services - Legal	0		0	0	0	0	0	0
6080M	Professional Services - Misc./Other	17,339		17,339	8,802	17,339	0	0	(17,339)
6086	Outside Services	44		44	0	44	0	0	(44)
6090	Department Operating Supplies	1,952		1,952	0	1,952	0	0	(1,952)
6090B	Sensor Cleaning	0		0	0	0	0	0	0
6091	Lab Tests	10,300		10,300	160	10,300	0	0	(10,300)
6091B	Operating Supplies	4,684		4,684	162	4,684	0	0	(4,684)
6091E	Baseline Mon	0		0	0	0	0	0	0
6091F	Remote Monitoring	6,180		6,180	0	6,180	0	0	(6,180)
6091G	Calibration	0		0	0	0	0	0	0
6091H	Lab Testing	0		0	0	0	0	0	0
6092	Lab Supplies	2,447		2,447	0	2,447	0	0	(2,447)

	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
1	CAMBRIA COMMUNITY SERVICES DISTRICT																								
2	FUND LEVEL ANALYSIS																								
3	SUSTAINABLE WATER FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25																								
4	ACCOUNT NO.	WATER FUND SWF DEPARTMENT - 25	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019											ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE					
5			173		173	0	0%	173	0	0	173						173	0	0	0					
6			4,573		4,573	903	20%	4,573	0	0	4,573						4,573	0	0	0					
7			0		0	0	#####	0	0	0	0						0	0	0	0					
			1,123		1,123	0	0%	1,123	0	0	1,123						1,123	0	0	0					
			5,206		5,206	0	0%	5,206	0	0	5,206						5,206	0	0	0					
			0		0	0	#####	0	0	0	0						0	0	0	0					
			0		0	0	#####	0	0	0	0						0	0	0	0					
			0		0	0	#####	0	0	0	0						0	0	0	0					
			0		0	0	#####	0	0	0	0						0	0	0	0					
			0		0	0	#####	0	0	0	0						0	0	0	0					
			0		0	0	#####	0	0	0	0						0	0	0	0					
			0		0	0	#####	0	0	0	0						0	0	0	0					
			0		0	0	#####	0	0	0	0						0	0	0	0					
			0		0	0	#####	0	0	0	0						0	0	0	0					
			0		0	0	#####	0	0	0	0						0	0	0	0					
			0		0	0	#####	0	0	0	0						0	0	0	0					
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			0		0	0	#####	0	0	0	0						0	0	0	0					
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			0		0	0	#####	0	0	0	0						0	0	0	0					
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			0		0	0	#####	0	0	0	0						0	0	0	0					
			0		0																				

A	B	C	D	L	M	N	O	P	Q	R	S	T	X	Y	Z
 CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS SUSTAINABLE WATER FACILITY - WATER FUND 40 - CAPITAL DEPARTMENT - 30															
ACCOUNT NO.	WATER FUND SWF CAPITAL DEPARTMENT - 30	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE						
156	Total Capital Outlay	\$138,609	\$88,510	\$227,119	\$8,699	\$235,818	(\$8,699)	\$250,000	\$14,182						
157	DEBT SERVICE														
158				0			0	0	0						
159				0			0	0	0						
160				0			0	0	0						
161	Total Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
162	ADMINISTRATIVE COST ALLOCATION														
163	Administrative Cost Allocation - See Water Fund FY 2019/20	0		0	0	0	0	0	0						
165	Total Administrative Cost Allocation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
166	Total Expenditures	\$138,609	\$88,510	\$227,119	\$8,699	\$235,818	(\$8,699)	\$250,000	\$14,182						
167															
168	OPERATING SURPLUS/(DEFICIT)	(\$138,609)	(\$88,510)	(\$227,119)	(\$8,699)	(\$235,818)	(\$8,699)	(\$250,000)	\$14,182						
169	TRANSFERS & ENCUMBRANCES														
170	Transfers In - From General Fund			0			0	0	0						
171	(Transfers Out)			0			0	0	0						
172	Encumbrances - Sources of Funding			0											
173	Encumbrances - (Designated Funds)		88,510	88,510		88,510									
175	NET TRANSFERS & ENCUMBRANCES	\$0	\$88,510	\$88,510	\$0	\$88,510	\$0	\$0	\$0						
176	RESERVES														
177	Use of Reserves			0			0	0	0						
178	(Additions to Reserves)			0			0	0	0						
179	Other Adjustments			0			0	0	0						
180															
181	RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
182	NET BUDGETARY SOURCES/USES	(\$138,609)	\$0	(\$138,609)	(\$8,699)	(\$147,308)	(\$8,699)	(\$250,000)	\$14,182						
183															
184	RESERVES														
185	Beginning Reserves														
186	Operating Surplus / (Deficit)	(\$138,609)	(\$88,510)	(\$227,119)	(\$8,699)	(\$235,818)	(\$8,699)	(\$250,000)	\$14,182						
187	Transfers & Encumbrances	\$0	\$88,510	\$88,510	\$0	\$88,510	\$0	\$0	\$0						
188	ENDING RESERVES	(\$138,609)	\$0	(\$138,609)	(\$8,699)	(\$147,308)	(\$8,699)	(\$250,000)	\$14,182						

WASTEWATER FUND
WASTEWATER DEPARTMENT – 12

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z																					
		CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12																																												
		WASTEWATER FUND											WASTEWATER DEPARTMENT - 12																																	
ACCOUNT NO.		2019/20 ADOPTED BUDGET					2019/20 APPROVED ADJUSTMENTS					2019/20 CURRENT BUDGET					ACTUAL AT 9/30/2019					ESTIMATED ACTUAL					2019/20 EST. BUDGET VARIANCE					2019/20 PROP. 218 ESTIMATES					2019/20 EST. P218 VARIANCE									
		SOURCES OF FUNDS																																												
10		Revenues					\$3,024,915					\$0					\$3,024,915					17%					\$3,024,915					\$0					\$3,008,000					\$16,915				
11		Other Sources of Funds					\$0					\$0					\$0					0%					\$0					\$0					\$0					\$0				
12		Total Sources of Funds					\$3,024,915					\$0					\$3,024,915					17%					\$3,024,915					\$0					\$3,008,000					\$16,915				
		USES OF FUNDS																																												
16		Salaries & Wages					\$597,669					\$0					\$597,669					17%					\$597,669					\$0					\$0					\$0				
17		Benefits					\$401,733					\$0					\$401,733					19%					\$400,933					\$800					\$0					\$0				
18		Personnel Services					\$999,402					\$0					\$999,402					17%					\$998,602					\$800					\$1,078,000					\$78,598				
19		Services & Supplies					\$815,231					\$0					\$815,231					17%					\$820,999					(\$5,771)					\$669,000					(\$146,231)				
20		Capital Outlay					\$497,927					\$44,258					\$542,185					7%					\$542,185					\$0					\$500,000					(\$42,185)				
21		Debt Service					\$202,847					\$0					\$202,847					73%					\$202,847					\$0					\$160,000					(\$42,847)				
22		Administrative Cost Allocation					\$509,508					\$0					\$509,508					25%					\$509,508					\$0					\$479,000					(\$30,508)				
23		Total Expenditures					\$3,024,915					\$44,258					\$3,069,173					20%					\$3,074,141					(\$4,971)					\$2,886,000					(\$183,173)				
24		OPERATING SURPLUS/(DEFICIT)					\$0					(\$44,258)					(\$44,258)					(\$49,226)					(\$4,971)					\$122,000					(\$166,258)									
39		RESERVES																																												
40		Beginning Reserves					\$0					\$0					\$0					\$0					\$0					\$0					\$0					\$0				
41		Operating Surplus / (Deficit)					\$0					(\$44,258)					(\$44,258)					(\$49,226)					(\$4,968)					122,000					166,258									
42		Transfers & Encumbrances					\$0					\$44,258					\$44,258					\$44,258					\$0					\$0					\$0					\$0				
43		ENDING RESERVES					\$0					\$0					\$0					(\$4,968)					(\$4,968)					\$122,000					(\$166,258)									
44		Total					\$0					\$0					\$0					(\$4,968)					(\$4,968)					\$122,000					(\$166,258)									
45																																														

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS
WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12

ACCOUNT NO. WASTEWATER FUND WASTEWATER DEPARTMENT - 12 WASTEWATER DEPARTMENT - 12

ACCOUNT NO.	WASTEWATER FUND	WASTEWATER DEPARTMENT - 12	WASTEWATER DEPARTMENT - 12	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE
70						\$0					
72				\$401,733	\$0	\$401,733	\$74,528	\$400,933	\$800	\$1,078,000	\$676,267
73				\$999,402	\$0	\$999,402	\$174,834	\$998,602	\$800	\$1,078,000	\$78,598
74											
75	6010	Ads - Legal/Other		\$515		\$515	0	515	0		(515)
76	6011	Public Information - General		\$0		\$0	0	0	0		0
77	6030	Insurance		\$0		\$0	0	0	0		0
78	6031Z	Maintenance		\$0		\$0	0	0	0	250,000	250,000
79	6032C	M & R WW Collection System		\$2,060		\$2,060	707	2,567	(507)		(2,060)
80	6032D	M & R WW - Disposal Effluent		\$0		\$0	275	275	(275)		0
81	6032E	M & R WW - Easements		\$0		\$0	0	0	0		0
82	6032G	M & R Wastewater Generators		\$4,120		\$4,120	10,479	10,479	(6,359)		(4,120)
83	6032L	M & R Wastewater Lift Stations		\$62,119		\$62,119	4,806	62,119	0		(62,119)
84	6032M	M & R-WW Manhole Raising(Cord Paving)		\$31,773		\$31,773	0	31,773	0		(31,773)
85	6032P	M & R - Pumps		\$0		\$0	0	0	0		0
86	6032S	M & R - WW Disposal of Sludge		\$106,220		\$106,220	12,169	106,220	0		(106,220)
87	6032T	M & R-Wastewater Treatment Plant		\$58,013		\$58,013	5,868	58,013	0		(58,013)
88	6033B	Maintenance & Repairs - Buildings		\$18,669		\$18,669	249	18,669	0		(18,669)
89	6033B	Maintenance & Repairs - Paint Building		\$20,000		\$20,000	0	20,000	0		(20,000)
90	6033G	Maintenance & Repairs - Grounds		\$515		\$515	0	515	0		(515)
91	6035	Major Maintenance		\$0		\$0	0	0	0		0
92	6035T	Major Maintenance-CCTV & Hydro Clean		\$0		\$0	0	0	0		0
93	6036	M & R - Emergency Events		\$0		\$0	0	0	0		0
94	6036T	Unplanned Maintenance		\$0		\$0	0	0	0		0
95	6037	M & R-SCADA		\$1,483		\$1,483	150	1,483	0		(1,483)
96	6040	M & R - Equipment		\$0		\$0	0	0	0		0
97	6041L	Maintenance & Repairs - Vehicles Licenses		\$5,883		\$5,883	1,564	5,883	0		(5,883)
98	6041N	Maint. & Repairs - Vehicles Non-Licensed		\$3,895		\$3,895	1,013	3,895	0		(3,895)
99	6041V	Maint. & Repairs - Vehicles - Vector		\$3,090		\$3,090	0	3,090	0		(3,090)
100	6044	Computer Services		\$413		\$413	0	413	0		(413)
101	6045	Computer/Copier/Printer Supplies/Maint.		\$5,150		\$5,150	263	5,150	0		(5,150)
102	6045	Replace Computers		\$10,000		\$10,000	0	10,000	0		(10,000)
103	6048	Security & Safety		\$4,120		\$4,120	71	4,000	120		(4,120)
104	6050	Office Supplies		\$3,342		\$3,342	486	3,342	0		(3,342)
105	6051	Printing & Shipping		\$13,762		\$13,762	1,718	13,762	0		(13,762)
106	6052	Bank Services		\$0		\$0	0	0	0		0
107	6053	Printing/Forms		\$2,074		\$2,074	559	2,074	0		(2,074)
108	6054	Membership Dues, Publications/Books		\$353		\$353	188	353	0		(353)
109	6055	Government Fees & Licenses		\$93,804		\$93,804	0	93,804	0	94,000	196
110	6055	SWPPP Update		\$3,000		\$3,000	3,750	3,750	(750)		(3,000)
111	6055	Haz-Com Update		\$2,000		\$2,000	1,000	1,000	1,000		(2,000)
112	6055	Fuel Storage Emergency Response Update		\$2,000		\$2,000	0	2,000	0		(2,000)

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS
WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12

ACCOUNT NO.	WASTEWATER FUND	WASTEWATER DEPARTMENT - 12	ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE
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113	6055	Odor Control Update	\$2,000		\$2,000	1,000	50%	1,000	1,000	(2,000)
114	6055	Operation Maint & Mgmt Program Update	\$14,000		\$14,000	0	0%	14,000	14,000	(14,000)
115	6060C	Utilities - Cell Phone	\$2,581		\$2,581	422	16%	2,581	2,581	(2,581)
116	6060E	Utilities - Electricity	\$250,234		\$250,234	69,989	28%	250,234	225,000	(25,234)
117	6060G	Utilities - Gas	\$818		\$818	182	22%	818	818	(818)
118	6060I	Utilities - Internet	\$6,706		\$6,706	1,544	23%	6,706	6,706	(6,706)
119	6060P	Utilities - Phone-Land Lines, Faxes, Alarms	\$8,057		\$8,057	2,172	27%	8,057	8,057	(8,057)
120	6060W	Utilities - Water	\$1,445		\$1,445	704	49%	1,445	1,445	(1,445)
121	6063	M & R Communications Equipment	\$0		\$0	0	#####	0	0	0
122	6070	Equipment Rental	\$1,030		\$1,030	492	48%	1,030	1,030	(1,030)
123	6080	Professional Services - Engineering	\$0		\$0	0	#####	0	0	0
124	6080G	Professional Services - GIS Development	\$6,180		\$6,180	1,860	30%	6,180	6,180	(6,180)
125	6080K	Professional Services - District Counsel	\$0		\$0	0	#####	0	0	0
126	6080L	Land Conservancy - Lot Inventory, Etc.	\$0		\$0	0	#####	0	0	0
127	6080M	Professional Services - Misc./Other	\$5,150		\$5,150	1,303	25%	5,150	5,150	(5,150)
128	6086	Outside Services	\$2,403		\$2,403	0	0%	2,403	2,403	(2,403)
129	6089	Emergency & Medical Supplies	\$515		\$515	0	0%	515	515	(515)
130	6090	Department Operating Supplies	\$103		\$103	0	0%	103	103	(103)
131	6091	Lab Tests	\$25,750		\$25,750	4,401	17%	25,750	25,750	(25,750)
132	6091H	Lab Testing	\$0		\$0	0	#####	0	0	0
133	6092	Lab Supplies	\$2,875		\$2,875	1,609	56%	2,875	2,875	(2,875)
134	6093	Small Tools and Equipment	\$3,508		\$3,508	508	14%	3,508	3,508	(3,508)
135	6094	Clothing and Uniform	\$2,060		\$2,060	0	0%	2,060	2,060	(2,060)
136	6095	Office Furniture/Equipment	\$1,030		\$1,030	0	0%	1,030	1,030	(1,030)
137	6096	Fuel - Gas and Diesel	\$11,112		\$11,112	5,091	46%	11,112	11,112	(11,112)
138	6115	Meeting Expenses	\$118		\$118	0	0%	118	118	(118)
139	6120D	Travel, Training, Seminars-Directors	\$0		\$0	0	#####	0	0	0
140	6120E	Travel, Training, Seminars-Employees,	\$6,120		\$6,120	160	3%	6,120	6,120	(6,120)
141	6124	Employee Recognition	\$0		\$0	0	#####	0	0	0
142	6125	Employee Recruitment	\$3,060		\$3,060	338	11%	3,060	3,060	(3,060)
143		Prop 218 Other	\$0		\$0	0	#####	0	100,000	100,000
145		Total Services & Supplies	\$815,231	\$0	\$815,231	\$137,087	17%	\$820,999	\$669,000	(\$146,231)
146		CAPITAL OUTLAY								
148		Security Improvements @ WWTP	\$0		\$0	0	#####	0	0	0
149		Replace 1996 F150 Rack Truck	\$9,000		\$9,000	0	0%	9,000	9,000	(9,000)
150		Capital Assets	\$25,000		\$25,000	0	0%	25,000	25,000	(25,000)
151	6170	WWTP Influent Screen Installation	\$0		\$0	0	#####	0	0	0
152	6170F	Hand Rails On Digesters	\$0	\$11,617	\$11,617	10,767	93%	11,617	11,617	(11,617)
153	6170F	Hand Rails on Main Walkway/Pump	\$0		\$0	0	#####	0	0	0
154	6170F	Screw screen Compactor With Auger	\$0		\$0	0	#####	0	0	0
155	6170F	Effluent Pump	\$0		\$0	0	#####	0	0	0

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

CAMBRIA COMMUNITY SERVICES DISTRICT
 FUND LEVEL ANALYSIS
 WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12

ACCOUNT NO.	WASTEWATER FUND WASTEWATER DEPARTMENT - 12	ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 9/30/2019	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE
157	6170F 6" Pump	\$0		\$0	0	0	0	0	0
158	Influent Station Improvements	\$0		\$0	0	0	0	0	0
159	LS A-1 Control Panel Upgrade	\$0	\$32,641	\$32,641	26,874	32,641	0		(32,641)
160	Crane Truck	\$0		\$0	0	0	0	0	0
161		\$0		\$0	0	0	0	0	0
162	Wastewater SST - PG&E Turnkey	\$160,000		\$160,000	0	160,000	0		(160,000)
163	CIP - Priority #1 Projects (unallocated)	\$303,927		\$303,927	0	303,927	0		(303,927)
164									
165									
166									
167									
168		\$0		\$0					
169	Prop 218 Estimates			\$0	0		0	500,000	500,000
171	Total Capital Outlay	\$497,927	\$44,258	\$542,185	\$37,641	\$542,185	\$0	\$500,000	(\$42,185)
172	DEBT SERVICE								
173	Loan Principal	\$132,000		\$132,000	132,000	132,000	0		(132,000)
174	Interest Expense	\$29,984		\$29,984	16,494	29,984	0		(29,984)
175	Interest Expense - Interfund Loan	\$27,960		\$27,960	0	27,960	0		(27,960)
176	Loan Principal-Muni Fin Ford Crane Trk	\$10,479		\$10,479	0	10,479	0		(10,479)
177	Interest Expense - Muni Fin Ford Crane Trk	\$2,424		\$2,424	0	2,424	0		(2,424)
178	Prop 218 Estimates			\$0			0	160,000	160,000
180	Total Debt Service	\$202,847	\$0	\$202,847	\$148,494	\$202,847	\$0	\$160,000	(\$42,847)
181	ADMINISTRATIVE COST ALLOCATION								
182	Administrative Cost Allocation	\$509,508		\$509,508	127,377	509,508	0	479,000	(30,508)
184	Total Administrative Cost Allocation	\$509,508	\$0	\$509,508	\$127,377	\$509,508	\$0	\$479,000	(\$30,508)
185	Total Expenditures	\$3,024,915	\$44,258	\$3,069,173	\$625,433	\$3,074,141	(\$4,968)	\$2,886,000	(\$183,173)

**RESOLUTION NO. 47-2019
December 19, 2019**

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AMENDING THE FISCAL YEAR 2019/20 BUDGET**

WHEREAS, on August 15, 2019, the Board of Directors adopted Resolution 32-2019 approving the final budget for Fiscal Year 2019/20; and

WHEREAS, Government Code Section 61111(a) authorizes the board of directors of a community services district to amend the budget by resolution; and

WHEREAS, the Board of Directors desires to amend the Fiscal Year 2019/20 budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that the Fiscal Year 2019/20 budget is hereby amended as shown on Exhibit "A," attached hereto and incorporated herein by this reference.

PASSED AND ADOPTED this 19th day of December, 2019.

Board President

ATTEST:

APPROVED AS TO FORM:

Monique Madrid
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT
 2019-2020 FIRST QUARTER REPORT, EXHIBIT A TO RESOLUTION 47-2019
 RECOMMENDED BUDGET REALLOCATIONS

Budget Reallocations

Fund	Date	Agenda Item	Purpose	Sources	Uses
Water	8/15/2019	3.A.	SCADA System - Reallocate budget	\$ -	\$ (49,000)
Water			Generator Replacement - Add project & budget	\$ -	\$ 49,000
			Fund Sub-Total	\$ -	\$ -
			Difference (unidentified sources of funding)	\$ -	
Wastewater	8/15/2019	3.A.	Vac Truck/Video Camera/Lift Stations - Reallocate budget	\$ -	\$ (303,927)
Wastewater			Vactor Truck - Add Equipment & budget	\$ -	\$ 95,000
Wastewater			Video Camera - Add Equipment & budget	\$ -	\$ 75,000
Wastewater			Lift Station Improvements - Add project & budget	\$ -	\$ 133,927
			Fund Sub-Total	\$ -	\$ -
			Difference (unidentified sources of funding)	\$ -	
			Difference (Total unidentified sources of funding)	\$ -	

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.C.**FROM: John F. Weigold IV, General Manager
John Allchin, Wastewater Department Supervisor

Meeting Date: December 19, 2019

Subject: SUPPLEMENTAL STAFF REPORT
RELATED TO DISCUSSION AND
CONSIDERATION OF APPROVAL OF
PURCHASE OF A USED 2018
COMBINATION VACUUM TRUCK AND
APPROVAL OF RESOLUTION 49-2019
TO FINANCE THE PURCHASE**RECOMMENDATIONS:**

Staff recommends that the Board of Directors:

- Approve the purchase of a new 2019 Combination Vacuum Truck (Vactor) from Municipal Maintenance Equipment at a cost of \$374,856, plus applicable DMV fees, per the attached quote.
- Approve Resolution 49-2019 authorizing the execution and delivery of an Installment Sale Agreement with Municipal Finance Corporation to finance the purchase over five years at an annual interest rate of 3.10% and authorizing and directing certain actions in connection with the acquisition of the Vactor Truck.
- Authorize the General Manager to enter into an agreement with Municipal Maintenance Equipment.

FISCAL IMPACT:

The purchase and financing of a new Vactor truck was requested by the Wastewater Department during development of the FY 2019/20 budget.

The Installment Sale Agreement with Municipal Finance Corporation is for five years with an annual interest rate of 3.10%. The annual payment will be \$82,116.90, with the first payment due in December, 2020.

The FY 2019/20 budget contains \$95,000, which could be used in full or a partial amount for a down payment, since the first annual payment will not be due until FY 2020/21. For instance, if a down payment of \$75,000 was paid, the amount financed would be reduced to approximately \$300,000 and the annual loan payment would be approximately \$72,000. Staff will proceed as directed by the Board.

DISCUSSION:

As explained in the staff report contained in your agenda packet, the District had received a quote from Nixon-Egli Equipment Company for a used 2018 Vactor truck that has been used as a demonstration vehicle for the price of \$375,375. It has current mileage of 12,400, which

represents travel from location to location for this purpose. Staff originally recommended this vehicle for purchase.

This week the District received a revised bid from Municipal Maintenance Equipment Company for a new 2019 Vactor truck that they have been holding for June delivery for another municipality. This vendor matched the price of the 2018 used demo truck from Nixon Egli that had previously been recommended. Additionally, Municipal Maintenance Equipment will pay the District \$7,300 for trade-in for the current truck (Nixon-Egli subsequently offered to match this), increase the warranty from one to two years and warranty the truck's tanks for ten years.

Since we now have the opportunity to purchase a new Vactor truck for the same price as the used one offered by Nixon Egli, staff is recommending purchasing the truck offered in Municipal Maintenance Equipment's revised bid. The proposed purchase has multiple benefits to CCSD, including procuring a new Vactor truck at a significant cost savings, immediate delivery time and with a longer factory warranty.

ATTACHMENTS: Updated MME Quote
Updated Nixon Egli Quote



CSLB #980409
DIR 1000004282
www.source-mme.com
Toll Free 1-888-484-996B

Revised MME Quote

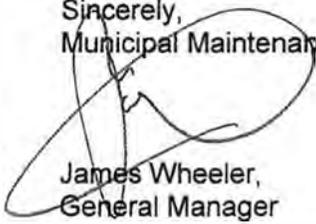
December 17, 2019

Trade value district owned Vactor

Mr. Allchin,

I am pleased to offer a trade allowance of \$7,300.00 for the district's 1989 Vactor mounted on an L8000 chassis. This allowance is valid towards the purchase of a new unused Vac-Con as presented on December 16, 2019. Thank you for the opportunity to earn your business.

Sincerely,
Municipal Maintenance Equipment, Inc.



James Wheeler,
General Manager

4634 Moyhew Road
Sacramento, CA 95827
Office: 916-922-1101
Fax: 916-922-1034

4750 Coterpillar Road, #D
Redding, CA 96003
Office: 530-243-4856
Fax: 530-243-1447

1913 Nancita Circle
Plocentio, CA 92870
Office: 714-528-8770
Fax: 714-528-8744

1930 W. Winton Avenue, #8
Hayward, CA 94545
Office: 510-670-0230
Fax: 510-670-9003

6230 Greyhound Lone, #K
Los Vegas, NV 89122
Office: 888-484-9968
Fax: 916-922-1034



CSLB #980409
DIR 1000004282
www.source-mme.com
Toll Free 1-888-484-9968

Revised MME Quote

December 16, 2019

Cambria Community Services District
P.O. Box 65
Cambria, CA 93428

Tel: 805-927-6221
jallchin@cambriacsd.org

Attention: John Allchin, Utilities Manager

We are pleased to provide the following quotation on the Vac-Con Combination Sewer and Storm Drain Cleaner for your review.

One (1) Each Vac-Con Model V312LHAE-P/1300 complete with the following standard equipment

- 3-Stage Vacuum System
- 3/16" Carten Steel Debris Tank-12 Yard
- Full Opening Rear Door
- Hydraulic Rear Door Locks, with Door Grabber with Safety Latch
- 10 Layflat Hose
- Debris Tank Dumping: Minimum 50 Degree, Hydraulic Scissors Lift - Power Up/Power Down
- Cross-Linked Polyethylene Water Tanks - 1300 Gallons - 10 Year Warranty
- Automatic Vacuum Breaker and Overfill Protection
- 2" Vacuum Intake Hose
- Boom Travel Tie Down
- 4 Way Hydraulic Boom with 270 Degree Rotation and Joystick Controls
- Front Mounted 600' Capacity (1" Hose)/Hydraulic Hose Reel
- Manual Hose Rewind Guide
- Hose Guide (Tiger Tail)
- 30" Leader Hose
- 20 GPM at 600 PSI Wash Down Hand Gun with 25' of Hose and Nozzle
- Sealed and Locking Tool Boxes
- (1) Each Sanitary and Penetrator Nozzles
- 20.5' Aluminum Intake Pipe (1-3', 1-5', 1-6', and 1-6.5' Nozzle)
- 5# Fire Extinguisher
- Set of Triangles
- ICC Lighting
- 12 Month Standard Warranty

4634 Mayhew Road
Sacramento, CA 95827
Office: 916-922-1101
Fax: 916-922-1034

4750 Caterpillar Road, #0
Redding, CA 96003
Office: 530-243-4856
Fax: 530-243-1447

1913 Nancita Circle
Placencia, CA 92870
Office: 714-528-8770
Fax: 714-528-8744

1930 W. Winlon Avenue, #8
Hayward, CA 94545
Office: 510-670-0230
Fax: 510-670-9003

6230 Greyhound Lane, #K
Las Vegas, NV 89122
Office: 888-484-9968
Fax: 916-922-1034



December 16, 2019
Cambria Community Services District
Vac-Con Model V312LHAE-P/1300 Quotation
Page2

Main Information:

- Blower: Hydrostatic Drive
- Boom: 10 ft. Aluminum Telescoping Boom with Pendant Control Station
- Hose Reel: Front Mounted, Articulating to Driver's Side (Std. Pivot)
- Jet Rodder Hose: 800' x 3/4" 3000 PSI Piranha Brand Jetter Hose
- Water System: 50 GPM / 3000 PSI - Pump
- Auxiliary Engine: GM Power Solutions International (PSI) 5.7 Liter, (350 CID) (8)-Cylinder, 140HP @ 3000 RPM - Standard
- Water Pump: Giant - 2 Year Warranty

Debris Body Options:

- 6" Knife Valve with Center Post and Handle, in lieu of the 5" Butterfly Valve (662-0125)
- Built in Body Prop - Rear Support Frame Mounted
- Rear Door Drain Valve Flush Out Connection
- Rear Splash Guard (2 - 10 O'clock)- Tank Mounted
- Rubber Pad on Standard Reflector

Water System Options:

- 1/4 Turn Ball Valve Water Drain
- 50' Capacity Retractable Hand Gun Hose Reel
- Auxiliary Engine Driven Hydraulics
- Centrifugal Compressor Fan Flush Out System
- Debris Body "Power Flush" System, 8 Jets
- Hydro-Excavation Package Includes: 50' Retractable Handgun Hose Reel with 50' of 1/2" High Pressure Hose, HP/Quick Disconnect, Heavy Duty HP Unloader Valve, Main Control Ball Valve, 72" x 1/2" Schedule 80 Lance with Quick Disconnect, Single Forward Spray Nozzle and Horizontal Handle
- Variable Flow Valve (Valve Only) - Nozzles Required
- Water & Debris Tanks Tied Together
- Water Pump Remote Oil Drain

Hose Reel Options:

- Aluminum Dual Roller Level Wind Guide

Misc. Machine Options:

- Auxiliary Engine Remote Oil Drain
- Centrifugal Compressor Quiet Silencer, Class 4, 304 Stainless Steel Construction, 14 In. x 40 In. with 8 In. Discharge
- (2) Cone Storage Racks- Rear of Frame
- Cyclone Separator
- Grease Assembly Articulating Hose Reel
- Heavy Reinforced Elbow "Wear Back"
- Long Handle Storage/ PVC (2) - Mounted in Storage Box Under Shelf
- Rear Mounted Tow Hooks



December 16, 2019
 Cambria Community Services District
 Vac-Con Model V312LHAE-P/1300 Quotation
 Page3

- Remote Boom Grease Zerk Assembly (Ground Level - Includes Water Pump Drive)
- Remote Debris Tank Grease Assembly (Ground Level)

Lighting Options:

- LED Hand Held Spotlight
- LED 4 Strobes - (2) Front Bumper/ (2) Rear Bumper - Whelen 50A03ZCR - Amber
- LED Arrow Board, Rear Debris Tank Door Mounted - Whelen TA 1251 NF1 Traffic Arrow
- LED Boom Mounted Flood Lights with Limb Guard - Whelen NP6BB Worklight
- LED Flood Light - Auxiliary Engine/Driver's Side Area - Whelen NP6BB Worklight
- LED Flood Light - Level Wind Guide with Limb Guard - Whelen NP6BB Worklight
- LED Flood Light - Water Pump Work Area with Limb Guard - Whelen NP6BB Worklight
- LED Midbody Flood Lights with Guards - Whelen NP6BB Worklight (Driver's Side & Curbside)
- LED Rear Mounted Flood Lights with Limb Guard - Whelen NP6BB Worklight
- (2) LED Strobes with Limb Guards, Rear Debris Tank Mounted -Whelen L21HAP LED Beacon with Whelen BGH Branch Guard
- (2) Mirror Mounted LED Beacon / Strobe Lights with Limb Guard - Whelen I21 HAP LED Beacon with Whelen BGH Branch Guard

Electrical Options:

- 6-Way Pendant Control Station, Additional
- Omnibus Precision Power™ System (OPP) - Electronic Controller System, Color Monitor, Electronic Footage Counter and Pressure Compensated Hydraulics
- Dual Traffic Camera System with Front Hose Reel Camera Placement - To View in Front of Hose Reel Area and Rear Camera Placement

Water System Accessories:

- 711-53686 Hydro. X Lance Assy- 72" with Quick Disconnects, 1/2" Schedule 80, Horizontal Handle
- 711-TBA 72" Extension for 711-53686 High Pressure Handwand

Misc. Accessories:

- Aero Boost Fan Option
- Digital Water Fill Front of Hose Reel

Leader Hose:

- 3/4" x 10' Length Leader Hose

Pipe Storage Rack:

- Lazy Susan Pipe Rack (Holds 5 Pipes)

Tool / Storage Boxes:

- (2) Roll Out Shelves for Storage Box Behind Cab
- 16" x 42" x 48" Steel Storage Box (Driver's Side Behind Cab)

Vacuum Tubing:

- 3' x 2" Clear Demo Tube 711-1255



December 16, 2019
 Cambria Community Services District
 Vac-Con Model V312LHAE-P/1300 Quotation
 Page4

2019

Paint:

- Single-Stage Polyurethane Elite White with Standard Blue Striping Package

Mounted on a new Freightliner 114SD 6x4 truck chassis complete with the following features:

- ISL370 Engine
- Allison 3000RDS Automatic Transmission
- 66,000 GVWR
- Driver's and Passenger's Side Air Seats
- Remote Chassis Engine Start Switch
- Air Conditioning
- AM/FM
- Painted White

Price F.O.B. Cambria, CA	\$438,999.00
Less Special Discount	89,482.00
Sub-Total	<u>\$349,517.00</u>
7.25% Estimated Sales Tax	<u>25,339.98</u>
Total	<u>\$374,856.98</u>

- Quotation includes delivery and on-site training.
- Quotation includes complimentary technician Vac-Con training class at Vac-Con facility, to include training class, lodging and meals.
- Quotation includes a complimentary 10month warranty inspection, to be completed by MME service technician.
- Due to California emissions requirements, special permits may be required on engines. MME cannot provide these permits and we recommend you contact your local Air Resources Management District for the specific requirements.
- Normal delivery 120-150 days A.R.O., depending on truck chassis availability.
- One (1) only unit available for immediate delivery.
- Sales tax applicable at time of delivery will be shown on invoice.
- Terms: Net 30
- Quotation valid for 30 days.

Thank you for your interest in this fine product line. Should you have any questions or need additional information, please let us know. We look forward to being of service.

Sincerely,
 Municipal Maintenance Equipment, Inc.

es | 1-J,

James Wheeler,
 General Manager

-
- SO. CALIFORNIA: 2044 South Vineyard Avenue, Ontario, CA 91761 • (909) 930-1822 • FAX (909) 923-2356
 - NO. CALIFORNIA: 800 East Grant Line Road, Tracy, CA 95376 • (209) 830-8600 • FAX (209) 830-8884

December 18, 2019

Cambria Community Services District

1316 Tamson Drive
Cambria, CA 93428

Attn: Mr. John Allchin

Dear John:

We are pleased to provide you a quotation on our 2018 **Sewer Equipment 900-ECO 12 Yard Truck-Mounted Combination Sewer Cleaner (S/N: 7405, Stock #217074)** equipped as follows:

Vacuum System:

- 4400 CFM blower
- 8" Vacuum hose system
- 18" Hg vacuum rating
- Dual cyclone separator
- Dual element 10 micron final filter
- Remote vacuum relief
- Variable volume delivery
- Analog vacuum display

Chassis:

- 2018 White Freightliner 114SD conventional chassis with power steering
- Single front axle load: 20,000 lbs.
- Tandem rear axle load: 46,000 lbs.
- GVW: 60,000 lbs.
- Cummins L9 370 HP @ 2000 RPM engine with 2016 onboard diagnostic/2010 EPA/CARB/Final configuration
- Allison 3000 RDS automatic transmission with PTO provision
- Hendrickson RT463 rear suspension w/54 inch axle spacing
- WABCO 4S/4M brake system without traction control
- Trailer connections: primary connector/receptacle wired for combination stop/turn, center pin powered through ignition with stop signal prewire package. SAE J560 7-way primary trailer cable receptacle mounted end of frame.
- 275 inch wheelbase with 71 inch rear frame overhang
- Front tow hooks – frame mounted
- 110 gallon aluminum fuel tank
- Michelin XZY-3 425/65R22.5 20 ply radial front tires/Michelin XDE M/S 11R22.5 16 ply radial rear tires

Boom:

- Hydraulic powered boom
- 180° Working radius
- 10' Extendable design
- 70° Steel elbow

Debris Tank:

- 9 Cubic yard capacity
- Steel construction
- Debris level indicator
- Hydraulic dump – 50° dump angle
- Dual ported rear door with knife valve
- Dump height – 60"
- Hydraulic open/close/lock door

Water System:

- 1000 Gallon capacity water tank
- Giant plunger style triplex – 65 GPM @ 2000 PSI with 30 minute run dry
- Black Duraprolene water tank construction with 10 year warranty
- Cold weather recirculation system
- 2.5" Hydrant fill system
- Air purge valve
- Variable volume delivery
- Low water warning light
- Analog pressure display
- Front and rear had gun ports

Electrical:

- NEMA 4 control panel
- Hour meter (blower & water pump)
- Military spec sealed switches

Truck:

- Aluminum toolbox 24"x42"x100" – behind cab
- (2) Aluminum toolboxes 18"x18"x30" – passenger
- (2) Aluminum toolboxes 18"x18"x24" – rear
- Aluminum long handle storage – rear
- LED D.O.T. approved lighting

Hose Reel & Hose:

- Front mounted telescoping & rotating
- 800'x1" capacity
- 10' Leader hose
- Single side controls

Accessories:

- (3) 8"x6' Extension tubes
- 8"x4' Extension tube
- 8"x6' Crowned suction nozzle
- 6"x10' Flat discharge hose
- (5) Quick clamps
- BB hose guide
- Tri-Star (chisel point) nozzle
- DD (high flow) nozzle
- Finned nozzle extension
- Nozzle rack
- 25' Fill hose
- Upstream pulley guide
- Wash down gun with 50' extension hose
- Variable pattern nozzle for wash down gun
- Hydrant wrench

Included Options:

Hose Reel Assembly:

- Automatic level wind with hydraulic up/down action
- Digital smart counter footage meter
- Footage meter (mounted on jet hose reel)
- Sewer hose (1" ID, 2500 PSI) – 600 feet
- Boom joystick control

Cleaning Attachments:

- (6) 18" DOT safety cones & holder
- Central lubrication system

Water Pumps:

- Triplex plunger style giant water pump rated at 80 GPM @ 2000PSI (includes drain valves)

Water Tanks:

- Base 1300 gallon black Duraprolene water tank with 10 year warranty (debris box saddle)
- Additional 200 gallon Duraprolene water tank with 10 year warranty (between rails)

Water System Attachments:

- Fill hose storage rack

- Standard hydro-excavation cleaning kit – 20 GPM @ 2000 PSI (includes 8" x 6' digging tube, rotary digging wand, dual jet digging wand, and automatic reel with 75' of 3/8" hose)
- Central wash down system (includes 50' of 1/2" hose on a spring retracting hose reel mounted mid-ship)

Toolbox Configurations:

- (2) Additional 18"x18"x30" aluminum toolbox
- Bumper mounted aluminum tool box – 12"x12"x14: (mounted driver side front bumper)
- Nozzle rack (mounted in mid-ship toolbox)
- Long handled tool storage – Two 4" tubes & cabinet

Debris Box & Boom:

- 12 cubic yard capacity debris box
- Telescoping boom system (identical reach as standard)
- Debris body washout system (includes dual nozzles in debris box)
- Decant screen on rear door port (swing out perforated shield)

Electrical & Lighting:

- Wireless remote control pendant (controls include hose reel payout/retrieve, water pump on/off, vacuum relief on/off, boom up/down, boom left/right, boom extend/retract, and module kill switch)
- Enhanced visibility camera system (includes front and rear mounted camera heads with split screen monitor in cab)
- (2) LED strobe light (located on boom support)
- LED arrow stick
- LED manhole area work light
- LED curbside body mounted work light
- (2) LED boom mounted work lights (complete with limb guard)
- (2) LED rear mounted work lights (located above rear door)
- LED handheld wireless 12v/110v rechargeable LED spotlight with storage

Chassis:

- Air purge winterization system (supplied by chassis air system)
- (2) Tow hooks (front and rear)

Paint:

- Debris tank/boom/hose reel/upright – Sewer blue

Special Items:

- Mini missile jetted 60 @ 2000
- Mini missile jetted 80 @ 2000
- Dual degree jetted 50 @ 2000

NIXON-EGLI EQUIPMENT CO.

www.nixon-egli.com

- 8" Handle for vacuum tube
- 8" x 1' Air induction tube
- Grease gun holder mounted in behind the cab toolbox
- Grease gun
- (2) Grease cartridge

PRICE, F.O.B. Ontario, California	\$350,000.00
Less Trade-in Value	<u>-\$8,000.00</u>
Total Price less trade	342,000.00
7.25% Sales Tax	<u>\$24,795.00</u>
Total Sale Price with Tax	\$366,795.00

The above price is subject to applicable taxes, including FET. Price does not include DMV registration fees. This quote is valid for 45 days. This unit is currently in stock and subject to prior disposition.

This unit will include a standard factory warranty of (12) Months or (2000) hours whichever comes first.

Thank you for the opportunity to quote on your equipment needs. If you have any further questions, please feel free to contact me.

Tray Hall

Tray hall
Area Manager/Product Specialist

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.C.**

FROM: John F. Weigold IV, General Manager
John Allchin, Wastewater Department Supervisor

Meeting Date: December 19, 2019

Subject: DISCUSSION AND CONSIDERATION
OF APPROVAL OF PURCHASE OF A
USED 2018 COMBINATION VACUUM
TRUCK AND APPROVAL OF
RESOLUTION 49-2019 TO FINANCE
THE PURCHASE

RECOMMENDATIONS:

Staff recommends that the Board of Directors:

- Approve the purchase of a used 2018 Combination Vacuum Truck (Vactor) from Nixon-Egli Equipment Company at a cost of \$375,375, plus applicable DMV fees, per the attached quote.
- Approve Resolution 49-2019 authorizing the execution and delivery of an Installment Sale Agreement with Municipal Finance Corporation to finance the purchase over five years at an annual interest rate of 3.10% and authorizing and directing certain actions in connection with the acquisition of the Vactor Truck.
- Authorize the General Manager to enter into an agreement with Nixon-Egli Equipment Company.

FISCAL IMPACT:

The purchase and financing of a new Vactor truck was requested by the Wastewater Department during development of the FY 2019/20 budget.

The Installment Sale Agreement with Municipal Finance Corporation is for five years with an annual interest rate of 3.10%. The annual payment will be \$82,116.90, with the first payment due in December, 2020.

The FY 2019/20 budget contains \$95,000, which could be used in full or a partial amount for a down payment, since the first annual payment will not be due until FY 2020/21. For instance, if a down payment of \$75,000 was paid, the amount financed would be reduced to approximately \$300,000 and the annual loan payment would be approximately \$72,000. Staff will proceed as directed by the Board.

DISCUSSION:

CCSD's current combination vacuum truck was manufactured in 1989 and is unreliable. It breaks down frequently and requires two operators to return it to service. This not only leaves the District without a truck for emergencies, but it also takes two people away from needed work on the system. More importantly, it limits the District's ability to respond to a spill in the system.

After the FY 2019/20 budget approval, staff began searching for this type of new equipment and evaluating the 8-10 month delivery timeline estimate and a cost of approximately \$450,000. Due to the lengthy delivery time, staff began searching for comparable used equipment. Several were located (see the attached quotes from Haaker Equipment Company and Municipal Maintenance Equipment), but with more miles, heavier use and no warranty. The equipment from Nixon-Egli was used as a demonstration vehicle and the current mileage of 12,400 represents travel from location to location for this purpose. The proposed purchase has multiple benefits to CCSD, including cost savings, delivery time and a factory warranty. Staff recommends moving forward with the purchase from Nixon-Egli.

ATTACHMENTS: Nixon-Egli Quote
Haaker Equipment Company
Municipal Maintenance Equipment
Resolution 49-2019 Authorizing the Execution and Delivery of an
Installment Sale Agreement and Authorizing and Directing Certain
Actions in Connection with the Acquisition of a Used 2018
Combination Vacuum Truck

-
- SO. CALIFORNIA: 2044 South Vineyard Avenue, Ontario, CA 91761 • (909) 930-1822 • FAX (909) 923-2356
 - NO. CALIFORNIA: 800 East Grant Line Road, Tracy, CA 95376 • (209) 830-8600 • FAX (209) 830-8884

December 9, 2019

Cambria Community Services District

1316 Tamson Drive
Cambria, CA 93428

Attn: Mr. John Allchin

Dear John:

We are pleased to provide you a quotation on our 2018 **Sewer Equipment 900-ECO 12 Yard Truck-Mounted Combination Sewer Cleaner (S/N: 7405, Stock #217074)** equipped as follows:

Vacuum System:

- 4400 CFM blower
- 8" Vacuum hose system
- 18" Hg vacuum rating
- Dual cyclone separator
- Dual element 10 micron final filter
- Remote vacuum relief
- Variable volume delivery
- Analog vacuum display

Chassis:

- 2018 White Freightliner 114SD conventional chassis with power steering
- Single front axle load: 20,000 lbs.
- Tandem rear axle load: 46,000 lbs.
- GVW: 60,000 lbs.
- Cummins L9 370 HP @ 2000 RPM engine with 2016 onboard diagnostic/2010 EPA/CARB/Final configuration
- Allison 3000 RDS automatic transmission with PTO provision
- Hendrickson RT463 rear suspension w/54 inch axle spacing
- WABCO 4S/4M brake system without traction control
- Trailer connections: primary connector/receptacle wired for combination stop/turn, center pin powered through ignition with stop signal prewire package. SAE J560 7-way primary trailer cable receptacle mounted end of frame.
- 275 inch wheelbase with 71 inch rear frame overhang
- Front tow hooks – frame mounted
- 110 gallon aluminum fuel tank
- Michelin XZY-3 425/65R22.5 20 ply radial front tires/Michelin XDE M/S 11R22.5 16 ply radial rear tires

Boom:

- Hydraulic powered boom
- 180° Working radius
- 10' Extendable design
- 70° Steel elbow

Debris Tank:

- 9 Cubic yard capacity
- Steel construction
- Debris level indicator
- Hydraulic dump – 50° dump angle
- Dual ported rear door with knife valve
- Dump height – 60"
- Hydraulic open/close/lock door

Water System:

- 1000 Gallon capacity water tank
- Giant plunger style triplex – 65 GPM @ 2000 PSI with 30 minute run dry
- Black Duraprolene water tank construction with 10 year warranty
- Cold weather recirculation system
- 2.5" Hydrant fill system
- Air purge valve
- Variable volume delivery
- Low water warning light
- Analog pressure display
- Front and rear had gun ports

Electrical:

- NEMA 4 control panel
- Hour meter (blower & water pump)
- Military spec sealed switches

Truck:

- Aluminum toolbox 24"x42"x100" – behind cab
- (2) Aluminum toolboxes 18"x18"x30" – passenger
- (2) Aluminum toolboxes 18"x18"x24" – rear
- Aluminum long handle storage – rear
- LED D.O.T. approved lighting

Hose Reel & Hose:

- Front mounted telescoping & rotating
- 800'x1" capacity
- 10' Leader hose
- Single side controls

Accessories:

- (3) 8"x6' Extension tubes
- 8"x4' Extension tube
- 8"x6' Crowned suction nozzle
- 6"x10' Flat discharge hose
- (5) Quick clamps
- BB hose guide
- Tri-Star (chisel point) nozzle
- DD (high flow) nozzle
- Finned nozzle extension
- Nozzle rack
- 25' Fill hose
- Upstream pulley guide
- Wash down gun with 50' extension hose
- Variable pattern nozzle for wash down gun
- Hydrant wrench

Included Options:

Hose Reel Assembly:

- Automatic level wind with hydraulic up/down action
- Digital smart counter footage meter
- Footage meter (mounted on jet hose reel)
- Sewer hose (1" ID, 2500 PSI) – 600 feet
- Boom joystick control

Cleaning Attachments:

- (6) 18" DOT safety cones & holder
- Central lubrication system

Water Pumps:

- Triplex plunger style giant water pump rated at 80 GPM @ 2000PSI (includes drain valves)

Water Tanks:

- Base 1300 gallon black Duraprolene water tank with 10 year warranty (debris box saddle)
- Additional 200 gallon Duraprolene water tank with 10 year warranty (between rails)

Water System Attachments:

- Fill hose storage rack

- Standard hydro-excavation cleaning kit – 20 GPM @ 2000 PSI (includes 8" x 6' digging tube, rotary digging wand, dual jet digging wand, and automatic reel with 75' of 3/8" hose)
- Central wash down system (includes 50' of 1/2" hose on a spring retracting hose reel mounted mid-ship)

Toolbox Configurations:

- (2) Additional 18"x18"x30" aluminum toolbox
- Bumper mounted aluminum tool box – 12"x12"x14: (mounted driver side front bumper)
- Nozzle rack (mounted in mid-ship toolbox)
- Long handled tool storage – Two 4" tubes & cabinet

Debris Box & Boom:

- 12 cubic yard capacity debris box
- Telescoping boom system (identical reach as standard)
- Debris body washout system (includes dual nozzles in debris box)
- Decant screen on rear door port (swing out perforated shield)

Electrical & Lighting:

- Wireless remote control pendant (controls include hose reel payout/retrieve, water pump on/off, vacuum relief on/off, boom up/down, boom left/right, boom extend/retract, and module kill switch)
- Enhanced visibility camera system (includes front and rear mounted camera heads with split screen monitor in cab)
- (2) LED strobe light (located on boom support)
- LED arrow stick
- LED manhole area work light
- LED curbside body mounted work light
- (2) LED boom mounted work lights (complete with limb guard)
- (2) LED rear mounted work lights (located above rear door)
- LED handheld wireless 12v/110v rechargeable LED spotlight with storage

Chassis:

- Air purge winterization system (supplied by chassis air system)
- (2) Tow hooks (front and rear)

Paint:

- Debris tank/boom/hose reel/upright – Sewer blue

Special Items:

- Mini missile jetted 60 @ 2000
- Mini missile jetted 80 @ 2000
- Dual degree jetted 50 @ 2000

NIXON-EGLI EQUIPMENT CO.

www.nixon-egli.com

- 8" Handle for vacuum tube
- 8" x 1' Air induction tube
- Grease gun holder mounted in behind the cab toolbox
- Grease gun
- (2) Grease cartridge

PRICE, F.O.B. Ontario, California	\$350,000.00
7.25% Sales Tax	<u>\$25,375.00</u>
Total Sale Price with Tax	\$375,375.00

The above price is subject to applicable taxes, including FET. Price does not include DMV registration fees. This quote is valid for 45 days. This unit is currently in stock and subject to prior disposition.

This unit will include a standard factory warranty of (12) Months or (2000) hours whichever comes first.

Thank you for the opportunity to quote on your equipment needs. If you have any further questions, please feel free to contact me.

Tray Hall

Tray hall
Area Manager/Product Specialist

HAAKER

EQUIPMENT COMPANY

2070 North White Avenue, La Verne, California 91750
(909) 598-2706 ~ FAX (909) 598-1427 Haaker.com

PROPOSAL October 16, 2019

TO: CAMBRIA COMMUNITY SERVICES DISTRICT
5500 Heath Lane
Cambria, CA 93428

ATTN: Mr. John Allchin
805-927-6221
Email: jallchin@cambriacs.org

In accordance with your request, we are pleased to submit the following proposal for your consideration and approval.

ONE NEW VACTOR 2110 PLUS JET RODDER

10-Cubic Yard Capacity with Roots 16" Positive Displacement Blower, 1000 Gallons of Water, Mounted on a 2021 Freightliner 114SD, 370HP 4x2 Chassis with Allison Automatic Transmission, Dual Air Ride Seats. Equipped with all Standard/ Optional Equipment listed:

Standard Equipment Included

- 48" x 22" x 24" Curb Side Aluminum Toolbox
- Aluminum Fenders
- Mud Flaps
- Electric/Hydraulic Four Way Boom
- Color Coded Sealed Electrical System
- Remote Pendant Control w/35' Cord
- Intuitouch Electronic Package
- Double Acting Dump Hoist Cylinder
- Handgun Assembly
- 3" Y-Strainer at Water Pump Inlet
- Ex-Ten Steel Cylindrical Debris Tank
- Flexible Hose Guide
- 30 Deg. Sand Nozzle w/Carbide Inserts
- 30 Deg. Sanitary Nozzle w/Carbide Inserts
- 15 Deg. Penetrator Nozzle w/Carbide Inserts
- Nozzle Storage Rack
- Vacuum Tube Storage: Curbside (2) Pipe, Rear Door (2) Pipe
- 1" Nozzle
- 10' Leader Hose
- Flat Rear Door w/Hydraulic Locks and Door Power-up/Down, Open/Close Feature
- Dual 10" Stainless Steel Float Shut Off System/Rear Mounted
- Debris Body Vacuum Relief System
- Debris Deflector Plate
- 48" Dump Height
- Water Sight Gauge PS
- Liquid Float Level Indicator
- Roots 821-15" Hg. Blower
- Boom Transport Post Storage
- 3" Y-Strainer @ Water Pump w/3" Drain Valve
- Performance Package: (Hyd Variable Flow, Dual PTO's, Dual Hyd. Pumps)
- Stainless Steel Microstrainer
- Blower Air Shift Controls
- Hydraulic Cooling Package
- Midship Handgun Coupling
- Side Mounted Water Pump
- Hose Wind Guide (Dual Roller)
- Hose Footage Counter - Mechanical
- Hose Reel Manual Hyd. Extend/Retract
- Hose Reel Chain Cover (Full)
- Tachometer/Chassis Engine W/Hourmeter
- Circuit Breakers
- LED Lights, Clearance, Back-Up, Stop, Tail & Turn
- Tow Hooks, Front and Rear
- Electronic Back-Up Alarm
- Hydraulic Tank Shutoff Valves
- 8" Vacuum Pipe Package
- Emergency Flare Kit
- Fire Extinguisher 5 Lbs.
- Low Water Alarm with Water Pump Flow Indicator
- Front Joystick Boom Control
- Digital Hose Footage Counter
- Water Pump Hour Meter

- PTO Hour Meter
- Camera System, Rear Only

- Digital Water Pressure Gauge
- Vactor 2100i Body Decal - Multi-Colored

Optional Equipment Included:

- Roots 824-16" Hg. Blower
- 180 Degree Rotation, 10 Ft. Telescoping Boom x 15 Ft. Hydraulic Extendable
- 80 GPM Variable Flow Water System
- 2500 PSI Water Pressure
- 1" x 600' Piranha Sewer Hose, 2500 PSI
- Hydraulic Extending/Rotating 15" Hose Reel (1" x 800') Capacity
- Module Paint, Dupont Imron Elite - Sanded Primer Base
- Debris Body Flush Out System
- 6" Butterfly Valve, Rear Door, 3:00 Position
- Centrifugal Separators
- Folding Pipe Rack, Curbside, 7" Pipe
- Folding Pipe Rack, Streetside, 7" Pipe
- Fixed Rear Door Pipe Rack, 7" Pipe
- Rear Door Splash Shield
- Lube Manifold
- Plastic Lube Chart
- Hot Shift Blower Drive
- Wireless Controls, including hose reel controls
- Rotatable Boom Inlet Hose, 10 x 15 RDB
- Automatic Hose Level Wind Guide, Indexing
- High Pressured Hose Reel
- Front Hose Reel Storage
- Rodder Pump Drain Valves
- Waterproof, Rechargeable, Wireless, Handheld, LED Spot Light w/12V Charger and Plug
- Worklights (2), LED, 10 x 15 RDB
- Worklights (2), LED, Rear Door
- Worklight, LED, Operators Station
- Hose Reel Wrapped for Delivery
- Toolbox, Behind Cab
- Toolbox, Driver Side Subframe, 18w x 24h x 24d
- (4) Long Handle Tool Storage Locations Behind Cab
- Safety Cone Storage Rack - Post Style
- Additional Safety Cone Storage Rack - Post Style
- Digital Water Level Indicator
- Debris Body Level Indicator
- Vactor Standard Manual and USB Version
- Roots 824-16" Hg. Blower
- 180 Degree Rotation, 10 Ft. Telescoping Boom x 15 Ft. Hydraulic Extendable
- 80 GPM Variable Flow Water System
- 2500 PSI Water Pressure
- 1" x 600' Piranha Sewer Hose, 2500 PSI
- Hydraulic Extending/Rotating 15" Hose Reel (1" x 800') Capacity
- Module Paint, Dupont Imron Elite - Sanded Primer Base
- Debris Body Flush Out System
- 6" Butterfly Valve, Rear Door, 3:00 Position
- Centrifugal Separators
- Folding Pipe Rack, Curbside, 7" Pipe
- Folding Pipe Rack, Streetside, 7" Pipe
- Fixed Rear Door Pipe Rack, 7" Pipe
- Rear Door Splash Shield
- Lube Manifold
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- Hot Shift Blower Drive
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- Rotatable Boom Inlet Hose, 10 x 15 RDB
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- Waterproof, Rechargeable, Wireless, Handheld, LED Spot Light w/12V Charger and Plug
- Worklights (2), LED, 10 x 15 RDB
- Worklights (2), LED, Rear Door
- Worklight, LED, Operators Station
- Hose Reel Wrapped for Delivery
- Toolbox, Behind Cab
- Toolbox, Driver Side Subframe, 18w x 24h x 24d
- (4) Long Handle Tool Storage Locations Behind Cab
- Safety Cone Storage Rack - Post Style
- Additional Safety Cone Storage Rack - Post Style
- Digital Water Level Indicator
- Debris Body Level Indicator
- Vactor Supplied Chassis, Single Axle, 2020 Freightliner 114SD SFA, 370 HP, Auto, 46,000 GVWR, 2016 Emissions
- Vactor Standard Manual and USB Version
- Whelen Light Package

Unit Price: \$ 397,109.00
 Sales Tax (7.75%) : \$ 28,790.40

TOTAL UNIT PRICE, FOB: CAMBRIA, CA:.....\$ 425,899.40

10 Year Municipal Equipment Lease

TERM	RATE FACTOR
10 Year	0.1210513

Equipment Cost (with tax) - \$425,899.40
Annual Payment Amount: - \$51,555.00
Buyout - \$1.00

THE PROPERTY HEREIN IS GUARANTEED BY MANUFACTURER'S WARRANTY ONLY AND SELLER MAKES NO WARRANTY EXPRESSED OR IMPLIED, OF MERCHANTABILITY OR OTHERWISE, OR OF FITNESS FOR ANY PARTICULAR PURPOSE, THAT EXTENDS BEYOND THE ABOVE DESCRIPTION OF THE EQUIPMENT.

NOTE: Price is good until 60 Days. Cost increases due to the addition of Government mandated safety or environmental devices incurred after the date of this proposal, will be charged to you at our cost. Proof of such costs, if any, will be documented.

TAXES: SALES TAX applicable at time of delivery will be shown on our invoice. FEDERAL EXCISE TAXES, if applicable, will require payment unless a properly executed Exemption Certificate is submitted.

DELIVERY: 240-300 Days

TERMS: Net 30

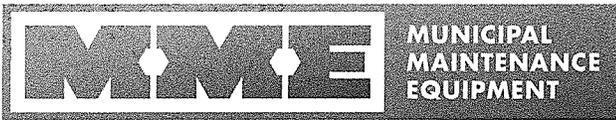
We appreciate the opportunity to present this proposal and look forward to being of further and continued service.

HAAKER EQUIPMENT COMPANY

ACCEPTED BY: _____

BY: Bryan Fox
BRYAN FOX
Sales Representative

DATE: _____



CSLB #980409
DIR 1000004282
www.source-mme.com
Toll Free 1-888-484-9968

November 5, 2019

Cambria Community Services District
P.O. Box 65
jallchin@cambriacsd.org
Cambria, CA 93428

Tel: 805-927-6221

Attention: John Allchin, Utilities Manager

We are pleased to provide the following quotation on the Used Vac-Con Combination Sewer and Storm Drain Cleaner for your review.

One (1) Only Used Vac-Con Model VPD3612SHAEN-O/1500 complete with the following standard equipment:

- Vacuum System – Roots 824 RCS PD Blower, 4000 CFM at 18" HG
- Hydrostatic Vacuum Drive
- 3/16" Corten Steel – 12 Cubic Yard Debris Tank
- Full Opening Rear Door
- Hydraulic Rear Door Locks
- 10' Layflat Hose
- Debris Tank Dumping: Minimum 50 Degree, Hydraulic Scissors Lift – Power Up/Power Down
- Cross-Linked Polyethylene Water Tanks - 1500 Gallons
- Automatic Vacuum Breaker and Overfill Protection
- 8" Vacuum Intake Hose
- Boom Travel Tie Down
- 4 Way Hydraulic Boom with 270 Degree Rotation and Joystick Controls
- Front Mounted 600' Capacity (1" Hose) / Hydraulic Hose Reel
- Manual Hose Rewind Guide
- Hose Guide (Tiger Tail)
- 30" Leader Hose
- 20 GPM at 600 PSI Wash Down Hand Gun with 25' of Hose and Nozzle
- Sealed and Locking Tool Boxes
- 1) Each Sanitary and Penetrator Nozzles
- 20.5' Aluminum Intake Pipe (1-3', 1-5', 1-6', and 1-6.5' Nozzle)
- ICC Lighting
- 5# Fire Extinguisher
- Set of Triangles
- 12 Month Standard Warranty

November 4, 2019

Cambria Used Vac-Con Model VPD3612SHAEN/1500 Quotation

Page 2

Complete with the following optional features:

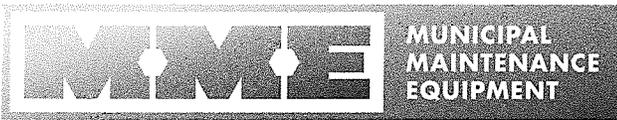
- Blower: Hydrostatic Drive
- Boom: 6 Ft. Aluminum Telescoping Boom
- Hose Reel: Front Mounted, Articulating to Driver Side (Std. Pivot)
- Jet Rodder Hose: 600' x 1" 2500 PSI/3250 PSI – 200 Ft. Extra Jetter Hose
- Water System: 80 GPM / 2500 PSI Pump
- Water Pump: FMC
- Storage Box for Nozzles/Passenger Side (Holds 12 Heads)
- Johnson Bar Holder Passenger Side
- Aluminum Pipe as follows: (1) 5' CB Nozzle, (1) 7.6" Section, (1) 4' Section and (1) 26" Section
- Turning Lights/Indicators Mounted Middle of Body/Amber 6.5" x 2.24")
- (2) LED 360 Strobes Amber with Guard/Rear of Body Mounted on 1" Plates Rigidly Supported
- (2) LED 360 Strobes with Guards Amber/Mirror Mounted
- Work Lights (9) Weatherproof LED Angled 15 Degrees (2) Each Side of Debris Tank
- (2) Rear Work Lights LED
- Rear Boom Assembly 8" Diameter, Hydraulically Powered, Pendant Control and Block Off Plate
- LED Level Wind Work Light
- 20" Hose Reel to Ground Clearance
- Plastic "Laminated" Riveted with Aluminum or Stainless Steel
- Work Lights and Strobes Use "Chassis Switches"
- HD Bumper Assembly ¼" Material 12" x 8" x 8" with Storage Box/End
- Debris Body Up Warning Light "Red" Dash Mounted
- Rear Door Lock/Not to Function When Debris Body is in Up or Raised Mode
- Flush Out for Debris Tank Screens
- ENZ Nozzle Package
- (2) Ladder Hook Assemblies (Storage Hooks)
- Rear Boom Assembly
- PD Blower Tach and Hour Meter
- High Volume Hydrostatic Pump
- 1 ½" Male Threaded Fire Hose Fitting
- 1 ½" Fill Nipple Located Minimum 6" From Subframe Edge
- (6) 50' Section Hydrant Hose Holders 4" ID Width for Additional Fill Hose
- Additional Sight Tube for Driver's Side
- Standard Fill System Set up for 3"
- Shut Off Valve @ Pump with Special Strainer Bee Valve #300A-ADC
- All Works Lights on Adjustable Swivels

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Cambria Used Vac-Con Model VPD3612SHAEN/1500 Quotation

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- (2) Collins Model #750 Hand Lights
- Safety Camera (3) Head System; (1) Upper Rear, (1) Front of Chassis on Hose Reel Area and (1) Right Side for RT Turns
- Tool Basket Behind Cab
- Special Tool Box Locks (Barrel/Cylinder Type Keyed Alike)
- Caution This Vehicle Makes Wide Turns Sign
- Control Boxes in Cab and Wiring Routed Under Center Of Cab not Driver's Side
- Triangles Mounted Next to Passengers Side Door
- Cone Racks to Hold 15 Each of 24" Safety Cones
- Tie Downs for Fall Protection 4' and 6' Climbing
- Additional Relief Valve (Total 3)
- (6) 1 ½" 50' Lengths End Male and Female Connections
- Hydrostatic Drive Water System "Hi-Flow Water System"
- Debris Body "Power Flush" System, 8 Jets
- 6" Knife Valve, Lower Rear Door Mounted with Cam-Lock
- Rear, Hydraulic Pump Off System, 450 GPM with 20' Layflat Hose
- Rear Splash Guard (3 - 9 O'clock) – Tank Mounted
- Swing Style Wear Plate
- Front Bumper Hand Gun Connection
- ¼ Turn Ball Valve Water Drain
- Automatic Power Guide, Include Electronic Footage
- (2) Lazy Susan Pipe Racks (Holds 5 Pipes)
- Aluminum Storage Box Behind Cab in Lieu of Standard Steel
- (2) Roll Out Shelves for Storage Box Behind Cab
- ICC – LED Lighting Package
- Wireless Remote Control: Boom, Vacuum Breaker, Throttle & Debris Body
- 6 Way Pendant Control Station
- 50' Capacity Retractable Hand Gun Hose Reel
- (2) Hand Gun Assemblies (2) Handle with Adjustable Spray
- Hydroexcavation Package Includes: 50' Retractable Hand Gun Hose Reel with 50' of ½" High Pressure Hose, HP/Quick Disconnect, Heavy Duty HP Unloader Valve, Main Control Ball Valve, 48" x ½" Stainless Steel Lance with Adjustable Grip and Horizontal Spray
- (7) 8" Quick Clamps, 680-0015
- Remote Boom Grease Zerk Assembly (Ground Level – Includes Water Pump Drive)
- Remote Debris Tank Grease Assembly (Ground Level)
- Grease Assembly Articulating Hose Reel
- Plastic Engraved Decals – Adhesive Type
- 1" Storm Nozzle Pipe Assembly (Skid)
- 1" x 25' Length Leader Hose
- Omnibus-2 Electronic Controller System – Color Monitor
- Wear Plate to Cover Entire Rear Door, with Hinge
- Built in Body Prop – Rear Boom Support Mounted



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Cambria Used Vac-Con Model VPD3612SHAEN/1500 Quotation
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Paint:

- DuPont Elite White with Orange Striping Package

Mounted on a used 2016 Peterbilt 367 6x4 truck chassis complete with the following features:

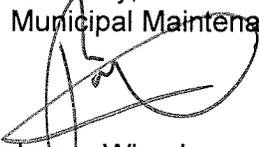
- PACCAR 400 HP Engine
- Allison 4500RDS Automatic Transmission
- 66,000 GVWR
- Driver's and Passenger's Side Air Seats
- Air Conditioning
- AM/FM
- Painted White

Used Price F.O.B. Cambria, CA	\$298,217.00
7.250% Estimated Sales Tax	<u>21,620.00</u>
Sub-Total	\$319,837.73
Estimated DMV	<u>7,500.00</u>
Total	\$327,337.73

- One (1) only unit available for immediate delivery.
- Unit sold as is where is, no warranty is expressed or implied.
- Terms: C.O.D. unless otherwise arranged.
- Quotation valid for 30 days.
- Unit subject to prior sale.

Thank you for your interest in this fine product line. Should you have any questions or need additional information, please let us know. We look forward to being of service.

Sincerely,
Municipal Maintenance Equipment, Inc.



James Wheeler,
General Manager

RESOLUTION NO. 49-2019

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT SALE AGREEMENT, AND
AUTHORIZING AND DIRECTING CERTAIN ACTIONS IN CONNECTION WITH THE ACQUISITION
OF A VACTOR TRUCK

WHEREAS, the Cambria Community Services District (the "District") is a special district duly organized and existing under and pursuant to the laws of the State of California; and

WHEREAS, the District desires to provide for financing in the approximate amount of \$375,000 for the acquisition of a Vactor truck (the "Property"); and

WHEREAS, Municipal Finance Corporation (the "Corporation") has proposed a cost-effective five year installment sale financing arrangement at a 3.10% interest rate and attached hereto as Exhibit A;

NOW, THEREFORE, it is resolved by the Board of Directors of the Cambria Community Services District as follows:

SECTION 1. Installment Sale Agreement. The President of the Board of Directors, the District Manager or a designee in writing (each, an "Authorized Officer") is hereby authorized to enter into an Installment Sale Agreement (the "Installment Sale") with the Corporation to finance the Property, subject to approval as to form by the District's legal counsel.

SECTION 2. Attestations. The Secretary of the Board or other appropriate District officer is hereby authorized and directed to attest the signature of the Authorized Officer, and to affix and attest the seal of the District, as may be required or appropriate in connection with the execution and delivery of the Installment Sale.

SECTION 3. Other Actions. The Authorized Officer and other officers of the District are each hereby authorized and directed, jointly and severally, to take any and all actions and to execute and deliver any and all documents, agreements and certificates which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms of this Resolution and the Installment Sale. Such actions are hereby ratified, confirmed and approved.

SECTION 4. Qualified Tax-Exempt Obligations. The Installment Sale is hereby designated as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). The District, together with all subordinate entities of the District, do not reasonably expect to issue during the calendar year in which the Installment Sale is issued more than \$10,000,000 of obligations which it could designate as "qualified tax-exempt obligations" under Section 265(b) of the Code.

SECTION 5. Effect. This Resolution shall take effect immediately upon its passage.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2019, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Approved: _____
Board President

Attest: _____
District Clerk

DOCUMENTATION INSTRUCTIONS AND REFERENCE

The following documents represent the complete documentation package:

1. Installment Sale Agreement and Exhibits
2. Assignment of Installment Sale and Acknowledgment of Assignment
3. Certificate of the District
4. Arbitrage and Tax Certificate
5. Incumbency and Signature Certificate
6. Certificate of Acceptance (executed upon final acceptance of Property)

All of the above documents shall be executed with original signatures. The signatory should be the officer(s) referenced in the resolution.

In addition to the above documents, the following additional items are required:

Resolution Please send an original or certified copy of the resolution adopted by the governing body.

Legal Opinion Please forward the documentation to your counsel for legal review and the issuance of a legal opinion like the sample provided. The legal opinion should be on the counsel's letterhead and bear an original signature.

Insurance Please fill out the Insurance Authorization Letter and fax to your insurance agent(s) and to MFC. Return completed original along with the other documents.

8038-G Form Please sign and date on second page. MFC will complete and file the form upon funding.

Please advise the vehicle dealer to register the vehicle(s) as follows:

Lienholder

**Westamerica Bank
P.O. Box 1190
Suisun City, CA 94585**

Please request the vehicle dealer to send MFC a copy of the registration application.

INSTALLMENT SALE AGREEMENT

This INSTALLMENT SALE AGREEMENT dated as of December 11, 2019 (this "Installment Sale") is by and between MUNICIPAL FINANCE CORPORATION, a corporation duly organized and existing under the laws of the State of California (the "Corporation") as seller and CAMRBIA COMMUNITY SERVICES DISTRICT, a community services district duly organized and existing under the laws of the State of California (the "District") as purchaser.

RECITALS:

WHEREAS, the District deems it essential for the District to acquire the property described herein for its own public purposes; and

WHEREAS, it is intended that this Installment Sale be treated as a tax-exempt obligation of the District for federal income tax purposes; and

WHEREAS, the District and the Corporation agree to mutually cooperate now and hereafter, to the extent possible, in order to sustain the intent of this Installment Sale and the bargain of both parties hereto.

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the parties hereto agree as follows:

SECTION 1. Sale. The Corporation hereby sells to the District, and the District hereby purchases from the Corporation all property (the "Property") described in Exhibit A and made a part hereof. Hereinafter, reference to the Corporation means the Corporation and the Corporation's assigns for those rights, interests and obligations that may be assigned by the Corporation.

SECTION 2. Term. The terms and conditions of this Installment Sale shall become effective upon the authorized execution of this Installment Sale by the parties hereto. The installment term of the Property purchased hereunder commences and terminates on the dates specified in Exhibit B unless the term of this Installment Sale is extended as provided in this Section. If on the scheduled date of termination of this Installment Sale the Installment Payments shall not be fully paid, or provision therefor made, then the term of this Installment Sale shall be extended until the date upon which all such Installment Payments shall be fully paid.

SECTION 3A. Representations and Warranties of the District. The District represents and warrants to the Corporation that:

(a) The District is a Community Services District and political subdivision, duly organized and existing under the Constitution and laws of the State of California with District to enter into this Installment Sale and to perform all of its obligations hereunder.

(b) The District's governing body has duly authorized the execution and delivery of this Installment Sale and further represents and warrants that all requirements have been met and procedures followed to ensure its enforceability.

(c) The execution, delivery and performance of this Installment Sale do not and will not result in any breach of or constitute a default under any indenture, mortgage, contract, agreement or instrument to which the District is a party or by which it or its property is bound.

(d) There is no pending or, to the knowledge of the District, threatened action or proceeding before any court or administrative agency which will materially adversely affect the ability of the District to perform its obligations under this Installment Sale.

(e) The District has complied with all public bidding laws or provisions of the California Public Contract Code applicable to the acquisition of the Property purchased hereunder.

(f) The Property being purchased is essential to the District in the performance of its governmental functions and its estimated useful life to the District exceeds the term of this Installment Sale.

(g) Within two hundred seventy (270) days of the end of each fiscal year of the District during the term hereof, the District shall provide the Corporation with a copy of its audited financial statements for such fiscal year.

SECTION 3B. Budget and Appropriation. The District shall take such action as may be necessary to include all Installment Payments in its annual budget and annually to appropriate an amount necessary to make such Installment Payments. During the term of this Installment Sale, the District will furnish to the Corporation, if so requested, copies of each proposed budget of the District within thirty (30) days after it is filed and of each final budget of the District within thirty (30) days after it is printed. The covenants on the part of the District shall be deemed and construed to be duties imposed by law and it shall be the duty of each and every public official of the District to take such action and do such things as are required by law in the performance of the official duty of such officials to enable the District to carry out and perform the covenants and agreements in this Installment Sale agreed to be carried out and performed by the District.

SECTION 4. Representations and Warranties of the Corporation.
The Corporation represents and warrants to the District that:

(a) The Corporation is duly organized, validly existing and in good standing under the laws of the State of California, with full corporate power and authority to lease and own real and personal property.

(b) The Corporation has full power, authority and legal right to enter into and perform its obligations under this Installment Sale, and the execution, delivery and performance of this Installment Sale have been duly authorized by all necessary corporate actions on the part of the Corporation and do not require any further approvals or consents.

(c) The execution, delivery and performance of this Installment Sale do not and will not result in any breach of or constitute a default under any indenture, mortgage, contract, agreement or instrument to which the Corporation is a party by which it or its property is bound.

(d) There is no pending or, to the knowledge of the Corporation, threatened action or proceeding before any court or administrative agency which will materially adversely affect the ability of the Corporation to perform its obligations under this Installment Sale.

SECTION 5. Property Acquisition. The Corporation hereby appoints the District as its purchasing agent to acquire the Property purchased hereunder and the District hereby accepts said appointment (hereinafter, the "Agency"). The Agency is limited to i) negotiation of terms, conditions and acquisition cost of acquiring the Property from suppliers and contractors (collectively, the "Supplier") selected by the District; ii) to the inspection and acceptance of the Property upon its delivery and installation; and iii) to the exercise of any rights or remedies with respect to Property warranties or guarantees. All warranties and guarantees, either express or implied, that inure to the Corporation by virtue of the Agency are hereby passed through to the District to prosecute at the District's sole discretion.

SECTION 6. Installment Sale Proceeds. Moneys available to pay Property costs are defined as the "Installment Sale Proceeds". Disbursement of Installment Sale Proceeds to pay Property costs can be made either directly to the Supplier or to the District as a reimbursement of its prior expenditures for Property costs. The District shall deliver to the Corporation a disbursement authorization form along with the Supplier invoices and required reconciliation documents prior to the Corporation making a disbursement to the Supplier or a reimbursement to the District.

SECTION 7. Installment Payments. THE DISTRICT SHALL PAY TO THE CORPORATION, AS THE PURCHASE PRICE OF THE PROPERTY, INSTALLMENT PAYMENTS

(the "Installment Payments") IN THE AMOUNTS AND AT THE TIMES SET FORTH IN EXHIBIT B, AT THE OFFICE OF THE CORPORATION OR TO SUCH OTHER PERSON OR AT SUCH OTHER PLACE AS THE CORPORATION MAY FROM TIME TO TIME DESIGNATE IN WRITING. Should the District fail to pay any part of the Installment Payments herein within fifteen (15) days from the due date thereof, the District shall upon the Corporation's written request, pay interest on such delinquent Installment Payment from the date said Installment Payment was due until paid at the rate of twelve percent (12%) per annum or the maximum legal rate, whatever is less. The District shall pay Installment Payments exclusively from legally available funds, in lawful money of the United States of America, to the Corporation. The obligation of the District to pay Installment Payments hereunder shall be absolute and unconditional in all events, and will not be subject to set-off, defense, abatement, reduction, counterclaim, or recoupment for any reason whatsoever.

SECTION 8. Security Interest. As security for the payment of all of the District's obligations hereunder, the District hereby grants the Corporation, its successors or assigns, a security interest in the Property, its accessions and attachments thereto and replacements thereof and substitutions therefor and all proceeds of the Acquisition Fund and all proceeds and products of any of the foregoing. The District agrees to execute such additional documents, including financing statements, which the Corporation deems necessary or appropriate to establish and maintain the Corporation's security interest.

SECTION 9. Use. The District shall use the Property in a careful and proper manner and shall comply with and conform to all national, state, municipal, police, and other laws, ordinances, and regulations in anyway relating to the possession, use, or maintenance of the Property.

SECTION 10. Acceptance. The District shall acknowledge receipt, inspection and acceptance of the Property by executing a "Certificate of Acceptance".

SECTION 11. Corporation's Inspection. Upon forty-eight (48) hours prior notice, the Corporation shall at any and all times during normal business hours have the right to enter into and upon the District's premises where the Property is located for the purpose of inspecting the same or observing its use. The District shall give the Corporation immediate notice of any attachment or other judicial process affecting the Property.

SECTION 12. Property Selection and Ordering. The District has selected or will select the type and quantity of the Property purchased hereunder. The Corporation shall not be liable for, nor shall the validity, enforceability or effectiveness of this Installment Sale be affected by, any delay in or failure of delivery of the Property. The District acknowledges that it is solely responsible for determining the

suitability of the Property for its intended use. The Corporation shall have no duty to inspect the Property. If the Property is not properly installed, does not operate as represented or warranted by the Supplier, or is unsatisfactory for any reason, the District shall make any claim on account thereof solely against the Supplier. The District hereby assumes the risks, burdens and obligations to the Supplier on account of nonacceptance of the Property.

SECTION 13. Disclaimer of Warranty. THE CORPORATION NOT BEING THE MANUFACTURER OR SUPPLIER OF THE PROPERTY NOR A DEALER IN SIMILAR PROPERTY, HAS NOT MADE AND DOES NOT MAKE ANY REPRESENTATION, WARRANTY, OR COVENANT, EXPRESS OR IMPLIED, WITH RESPECT TO THE DESIGN, DURABILITY, FITNESS FOR USE, SUITABILITY, OR MERCHANTABILITY OF THE PROPERTY IN ANY RESPECT, AND AS BETWEEN CORPORATION AND THE DISTRICT, ALL PROPERTY SHALL BE ACCEPTED AND PURCHASED BY THE DISTRICT "WHERE IS," "AS IS," AND "WITH ALL FAULTS," AND THE CORPORATION SHALL NOT BE RESPONSIBLE FOR ANY PATENT OR LATENT DEFECTS THEREIN. THE DISTRICT AGREES TO SETTLE DIRECTLY SUCH CLAIMS WITH THE SUPPLIER AND WILL NOT ASSERT ANY SUCH CLAIMS AGAINST THE CORPORATION.

SECTION 14. Alterations and Attachments. All additions and improvements that are made to the Property shall belong to and become the property of the District and part of the Property subject to the security interest of the Corporation except that separately identifiable attachments added to the Property by the District may remain the property of the District and not subject to this Installment Sale as long as (i) the attachment is paid for in full by the District and (ii) the District agrees to remove the attachment and restore the Property to substantially as good condition as when received, normal wear and tear excepted, if and when the Property may be returned to the Corporation.

SECTION 15. Relocation. The District shall provide the Corporation prior written notice of its intent to relocate the Property. The District assumes all risks of loss to the Property attendant to its movement and relocation. The Property location shall be under the District's full control for its own governmental purpose.

SECTION 16. Maintenance and Repairs. The District, at its own cost and expense, shall furnish necessary labor and materials to maintain the Property in good repair, condition, and working order. The District's obligations to maintain the Property does not relieve the Supplier of its responsibility to fully perform with respect to all applicable Property warranties and guarantees.

SECTION 17. Risk of Loss; Damage; Destruction. With the exception of acts resulting from intentional misconduct or gross negligence by the Corporation, its agents and representatives, the District hereby assumes and shall bear the entire risk of loss and damage to the Property from any and every cause whatsoever. No loss or damage

to the Property or any part thereof shall impair any obligation of the District under this Installment Sale, which shall continue in full force and effect.

SECTION 18. Physical Damage/Public Liability Insurance. The District shall keep the Property insured, as nearly as practicable, against risk of loss or damage from any peril covered under an "all-risk" insurance policy for not less than the replacement value thereof, and the District shall carry public liability and property damage insurance covering the Property. All said insurance shall be in form and amount and with reputable companies and shall name the Corporation as an additional insured and loss payee. The District shall pay the premiums therefore and deliver certification of said policies to the Corporation. Each insurer shall agree, by endorsement upon the policy or policies issued by it or by independent instrument furnished to the Corporation, that it will give the Corporation thirty (30) days' written notice before the policy or policies shall be altered or canceled. The proceeds of such insurance, at the option of the District, shall be applied: (a) toward the replacement, restoration, or repair of the Property, or (b) toward payment of the total remaining obligations of the District hereunder; provided, however, that the District shall be responsible for the amount by which such insurance proceeds are insufficient to satisfy the cost of option (a) or option (b) above, as applicable. Should the District replace, restore, or repair the Property as set out in option (a) above, this Installment Sale shall continue in full force and effect. The District may self-insure up to specified limits as evidenced by a certificate of self-insurance in form and amount acceptable to the Corporation. Any self-insurance program in which the District is a participant shall comply with the provisions under this Installment Sale respecting cancellation and modification and payment of losses to the Corporation as its respective interests may appear. Such self-insurance shall be maintained on a basis which is actuarially sound as established by the District's risk manager or an independent insurance consultant which determination shall be made annually. Any deficiency shall be corrected within sixty (60) days of the District becoming aware of such deficiency.

SECTION 19. Liens and Taxes. The District shall keep the Property free and clear of all levies, liens, and encumbrances and shall promptly pay all fees, assessments, charges, and taxes (municipal, state and federal), including personal property taxes, which may now or hereafter be imposed upon the ownership, leasing, renting, sale, possession, or use of the Property, excluding, however, all taxes on or measured by the Corporation's income.

SECTION 20. Indemnity. Subject to California law concerning contribution and enforceability of indemnifications, the District shall indemnify the Corporation against and hold the Corporation harmless from any and all claims, actions, suits, proceedings, costs, expenses,

damages, and liabilities, including attorneys' fees, arising out of, connected with or resulting from the selection, possession, use, operation, or return of the Property excepting that the District shall not be required to indemnify the Corporation in the event that such liability or damages are caused by the gross negligence or intentional misconduct of the Corporation, its agents or representatives.

SECTION 21. Events of Default. The term "Event of Default", as used in this Installment Sale, means the occurrence of any one or more of the following events: (a) the District fails to make any Installment Payment (or any other payment) within fifteen (15) days after the due date thereof or the District fails to perform or observe any other covenant, condition or agreement to be performed or observed by it hereunder and such failure to either make the payment or perform the covenant, condition or agreement is not cured within ten (10) days after written notice thereof by the Corporation; (b) the Corporation discovers that any statement, representation or warranty made by the District in this Installment Sale or in any document ever delivered by the District pursuant hereto or in connection herewith is false, misleading or erroneous in any material respect; or (c) the District becomes insolvent, is unable to pay its debts as they become due, makes an assignment for the benefit of creditors, applies or consents to the appointment of a receiver, trustee, conservator or liquidator of the District or of all or a substantial part of its assets, or a petition for relief is filed by the District under federal bankruptcy, insolvency or similar laws.

SECTION 22. Remedies. Upon the District's failure to cure an Event of Default within ten (10) days after the Corporation's written notice thereof, the District's rights under this Installment Sale shall terminate and the Corporation will become entitled to retain all Installment Payments previously paid and to declare the principal component of all remaining Installment Payments, together with accrued interest at the rate specified in Exhibit B from the immediately preceding Installment Payment date upon which payment was made, to be immediately due and payable, whereupon the same shall become due and payable. The Corporation may also pursue all of its available remedies at law and in equity including, but not limited to, the repossession and sale of the Property. No right or remedy conferred upon the Corporation is exclusive of any other right or remedy, but each shall be cumulative of every other right or remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise, and may be enforced concurrently therewith or from time to time.

SECTION 23. Non-Waiver. No covenant or condition to be performed by the District under this Installment Sale can be waived except by the written consent of the Corporation. Forbearance or indulgence by the Corporation in any regard whatsoever shall not constitute a waiver of the covenant or condition in question. Until performance by the District of said covenant or condition is complete, the Corporation shall be

entitled to invoke any remedy available to the Corporation under this Installment Sale or by law or in equity despite said forbearance or indulgence.

SECTION 24. Assignment. The District shall not (a) assign, transfer, pledge, or hypothecate this Installment Sale, the Property, or any part thereof, or any interest therein, or (b) lease or lend the Property or any part thereof except with the prior written consent of the Corporation which, in the case of leasing, shall not be unreasonably withheld; provided such leasing shall not affect the tax-exempt status of the interest components of the Installment Payments payable by the District hereunder. No such pledge, assignment, lease or any other transfer shall in any event affect or reduce the obligation of the District to make the Installment Payments due hereunder. Consent to any of the foregoing acts applies only in the given instance and is not a consent to any subsequent like act by the District or any other person. The Corporation shall not assign its obligations under this Installment Sale with the exception of its obligation to issue default notices and its obligations pursuant to Section 28. The Corporation may assign its right, title and interest in this Installment Sale, the Installment Payments and other amounts due hereunder and the Property in whole or in part to one or more assignees or subassignees at any time, without the consent of the District. Any such assignment by the Corporation or its assigns shall comply with the requirements of Sections 5950-5955 of the California Government Code. No such assignment shall be effective as against the District unless and until the Corporation shall have filed with the District a copy of such assignment or written notice thereof. The District shall pay all Installment Payments hereunder pursuant to the direction of the Corporation or the assignee named in the most recent assignment or notice of assignment filed with the District. During this Installment Sale term, the District shall keep a complete and accurate record of all such assignments or notices of assignment. Subject to the foregoing, this Installment Sale inures to the benefit of, and is binding upon, the successors and assigns of the parties hereto.

SECTION 25. Ownership. The Property is and shall at all times be and remain the sole and exclusive property of the District, subject to the security interest of the Corporation. The Corporation shall take all actions necessary to insure that legal title to the Property being acquired by the District hereunder, whether by the District or by a third party acting on behalf of the District, is vested in the District.

SECTION 26. Personal Property. The Property is and shall at all times be and remain personal property notwithstanding that the Property or any part thereof may now be or hereafter become in any manner affixed or attached to or imbedded in, or permanently resting upon, real property or any building thereon, or attached in any manner to what is permanent by means of cement, plaster, nails, bolts, screws or otherwise.

SECTION 27. Reserved

SECTION 28. Release of Liens. Upon the District either making all of the Installment Payments scheduled herein or making a prepayment option payment, the Corporation, its successors or assigns shall cause the release of all liens, encumbrances or security interests on the Property created pursuant to the Corporation's rights under this Installment Sale.

SECTION 29. Tax Covenants.

(a) Generally. The District shall not take any action or permit to be taken any action within its control which would cause or which, with the passage of time if not cured would cause, the interest components of the Installment Payments to become includable in gross income for federal income tax purposes.

(b) Private Activity Bond Limitation. The District shall assure that the Installment Sale Proceeds are not so used as to cause this Installment Sale to satisfy the private business tests of Section 141(b) of the Internal Revenue Code of 1986, as amended (the "Code"), or the private loan financing test of Section 141(c) of the Code.

(c) No Arbitrage. The District will not take any action or omit to take any action which action or omission, if reasonably expected on the date of this Installment Sale, would have caused this Installment Sale to be an "arbitrage bond" within the meaning of Section 148(a) of the Code of the Internal Revenue Code of 1986 (as amended) (the "Code").

(d) Federal Guarantee Prohibition. The Installment Payments are not directly guaranteed or indirectly guaranteed in whole or in part by the United States or any agency or instrumentality of the United States so as to cause the Installment Payments to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

(e) Reimbursement Regulations. The Installment Sale Proceeds used for reimbursement of prior expenditures will be made pursuant to and in compliance with Income Tax Regulations Section 1.150-2.

(f) Bank Qualified. The District hereby designates this Installment Sale for purposes of paragraph (3) of Section 265(b) of the Code and represents that not more than \$10,000,000 aggregate principal amount of obligations the interest on which is excludable (under Section 103(a) of the Code) from gross income for federal income tax purposes (excluding (i) private activity bonds, as defined in Section 141 of the Code, except qualified 501(c)(3) bonds as defined in Section 145 of the Code and (ii) current refunding obligations to the extent the amount of the refunding obligation does not exceed the outstanding amount of the refunded obligation), including this Installment Sale, has been or will be issued

by the District, including all subordinate entities of the District, during calendar year 2019.

SECTION 30. Extraordinary Costs. In the case of litigation, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including attorneys' fees (which may be the allocable cost of in-house counsel), incurred by the prevailing party in exercising any of its rights or remedies hereunder or enforcing any of the terms, conditions or provisions hereof.

SECTION 31. Severability. If any provision of this Installment Sale shall be held invalid or unenforceable by a court of competent jurisdiction, such holdings shall not invalidate or render unenforceable any other provision of this Installment Sale, unless elimination of such provision materially alters the rights and obligations embodied in this Installment Sale.

SECTION 32. Entire Agreement. This Installment Sale and any agreements that specifically refer to this Installment Sale that are duly executed by authorized agents of the parties hereto constitute the entire agreement between the Corporation and the District, and it shall not be further amended, altered, or changed except by a written agreement that is properly authorized and executed by the parties hereto.

SECTION 33. Notices. Service of all notices under this Installment Sale shall be sufficient if given personally or mailed to the party involved at its respective address hereinafter set forth or at such address as such party may provide in writing from time to time. Any such notice mailed to such address shall be effective when deposited in the United States mail, duly addressed and with postage prepaid.

SECTION 34. Titles. The titles to the Sections of this Installment Sale are solely for the convenience of the parties and are not an aid in the interpretation thereof.

SECTION 35. Further Assurances and Corrective Instruments. The Corporation and the District agree that they will, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may be reasonably required for correcting any inadequate or incorrect description of the Property hereby purchased or intended so to be or for carrying out the expressed intention of this Installment Sale.

SECTION 36. Execution in Counterparts. This Installment Sale may be executed in several counterparts, each of which shall be original and all of which shall constitute but one and the same instrument.

SECTION 37. Time. Time is of the essence in this Installment Sale and each and all of its provisions.

SECTION 38. Agreement Interpretation. This Installment Sale and the rights of the parties hereunder shall be determined in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused their authorized agents to execute this Installment Sale on the dates specified below.

MUNICIPAL FINANCE CORPORATION
2945 Townsgate Road, Suite 200
Westlake Village, CA 91361

CAMRBIA COMMUNITY SERVICES DISTRICT
1316 Tamsen Street, Suite 201
Cambria, CA 93428

By _____

By _____

Title _____

Title _____

Date _____

Date _____

EXHIBIT A
PROPERTY DESCRIPTION

Vector Truck

ASSIGNMENT OF INSTALLMENT SALE AGREEMENT

FOR VALUE RECEIVED, MUNICIPAL FINANCE CORPORATION (the "Corporation") as assignor without recourse does hereby sell, assign, and transfer to Westamerica Bank (the "Assignee") as assignee and its successors and assigns (i) all of its right, title and interest in and to the Installment Sale Agreement dated as of December 11, 2019 between the Corporation as seller and CAMRBIA COMMUNITY SERVICES DISTRICT (the "District") as purchaser (hereinafter said agreement and any supplements, amendments, additions thereof and any extension or renewals thereof is referred to as the "Installment Sale") and (ii) all moneys, sums and amounts now due or hereinafter to become due under the Installment Sale.

The Corporation represents and warrants that it has made no prior sale or assignment of any interest covered hereby; that the Installment Sale is genuine and in all respects is what it purports to be; that the Assignee shall not be liable for and does not assume responsibility for the performance of any of the covenants, agreements, or obligations specified in the Installment Sale to be kept, paid or performed by the Corporation with exception of the Assignee's obligation to issue notices upon the District's default of the Installment Sale. The Corporation further represents and warrants that as of the date this assignment is made, the Installment Sale is in full force and effect, has not been amended except as set forth in instrument delivered to the Assignee and the District is not in default of any terms thereunder.

The Corporation hereby constitutes and irrevocably appoints the Assignee the true and lawful attorney of the Corporation to demand, receive and endorse payments and to give receipts, releases and satisfactions either in the name of the Assignee or in the name of the Corporation in the same manner and with the same effect as the Corporation could do if this Assignment of Installment Sale Agreement had not been made. Within fifteen (15) days after receiving its full bargain with respect to the Installment Sale, the Assignee shall cause to be released to the District its vested interest in the Property thereto.

This Assignment of Installment Sale Agreement shall be construed and governed in accordance with the laws of the State of California. Any provision of this Assignment of Installment Sale Agreement found to be prohibited by law shall be ineffective only to the extent of such prohibition, and shall not invalidate the remainder of this Assignment of Installment Sale Agreement.

This Assignment of Installment Sale Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

IN WITNESS WHEREOF, the Corporation has caused this Assignment of Installment Sale Agreement to be executed by its duly authorized agent on the date specified below.

MUNICIPAL FINANCE CORPORATION

By _____

Title _____

Date _____

ACKNOWLEDGEMENT OF ASSIGNMENT

The undersigned hereby acknowledges the assignment by MUNICIPAL FINANCE CORPORATION over to Westamerica Bank of that certain Installment Sale Agreement 19-000 dated as of December 11, 2019 (the "Installment Sale"), entered into between MUNICIPAL FINANCE CORPORATION as seller and the undersigned as the District.

With respect to the Installment Sale, the undersigned agrees to pay, commencing with the first scheduled Installment Payment, all installments and moneys due or to become due under said Installment Sale to Westamerica Bank, Fairfield Credit Administration, P.O. Box 1200, MAC A-1 B, Suisun City, CA 94585-1200, and further agrees it shall have no counterclaim or offset against installments due thereunder as to said Assignee and expressly further agrees that said Assignee shall not (except for the obligations specifically set forth in the foregoing Assignment of Installment Sale) be liable for any of the obligations of the seller under said Installment Sale.

IN WITNESS WHEREOF, the District has caused this Acknowledgment of Assignment to be executed by its authorized agent on the date specified below.

CAMRBIA COMMUNITY SERVICES DISTRICT

By _____

Title _____

Date _____

CERTIFICATE OF ACCEPTANCE

This Certificate of Acceptance is issued pursuant to the Installment Sale Agreement dated as of December 11, 2019 (the "Installment Sale") between CAMBIA COMMUNITY SERVICES DISTRICT (the "District") as purchaser and MUNICIPAL FINANCE CORPORATION (the "Corporation") as seller. The District hereby acknowledges as of the date specified below, the receipt, inspection and acceptance of the Property described on Exhibit A to the Installment Sale.

The District hereby certifies that the Property has been inspected, is now in the District's possession and is in good order and repair (subject to any undischarged vendor/contractor warranty obligations). The District further certifies that no event has occurred and is continuing which constitutes, or would constitute, an event of default but for any requirement of notice or lapse of time or both.

Property Acceptance Date: _____

IN WITNESS WHEREOF, the District's authorized agent confirms the Property acceptance date above by executing this Certificate of Acceptance.

CAMBIA COMMUNITY SERVICES DISTRICT

By _____

Title _____

CERTIFICATE OF THE DISTRICT

The undersigned, duly authorized representative of CAMRBIA COMMUNITY SERVICES DISTRICT (the "District") as purchaser under that Installment Sale Agreement dated as of December 11, 2019 (the "Installment Sale") with Municipal Finance Corporation as seller, hereby certifies as follows:

1. I have been duly authorized to execute and deliver, on behalf of the District, the Installment Sale and related documents pursuant to a resolution adopted by the District's governing body, which resolution is in full force and effect and has not been amended, modified, supplemented or rescinded as of the date hereof.
2. The District has complied with all agreements and covenants and satisfied all conditions contemplated by the Installment Sale on its part to be performed or satisfied on or before the date hereof.
3. The representations, warranties and covenants of the District contained in the Installment Sale are true and correct in all material respects as of the date hereof, as if made on this date.
4. No litigation is pending or, to the best of my knowledge, threatened (either in state or federal courts) (a) to restrain or enjoin the issuance and delivery of the Installment Sale or the collection of revenues to be used to meet the District's obligations under the Installment Sale; (b) in any way contesting or affecting the District for the execution or delivery of the Installment Sale, or the validity of the Installment Sale; (c) in any way contesting the existence or powers of the District, as such existence or powers in any way relate to the issuance of the Installment Sale or the District's obligations under the Installment Sale, or (d) could materially adversely affect the financial position of the District.
5. The Property being purchased pursuant to the Installment Sale is essential to the function of the District and is immediately needed by the District. Such need is neither temporary nor expected to diminish during the Installment Sale term. The Property is expected to be used by the District for a period in excess of the Installment Sale term.
6. The District's federal tax identification number is 95-3085608.

The meaning of the capitalized terms in this Certificate are the same as those provided in the Installment Sale.

CAMRBIA COMMUNITY SERVICES DISTRICT

By _____

Title _____

Date _____

INCUMBENCY AND SIGNATURE CERTIFICATE

I do hereby certify that I am the duly appointed and acting Secretary/Clerk of the CAMBIA COMMUNITY SERVICES DISTRICT, a community services validly existing under the Constitution and laws of the State of California (the "District"), and that, as of the date hereof, the individual named below is the duly appointed officer of the District holding the office set forth opposite his/her respective name. I further certify that (i) the signature set forth opposite his/her respective name and title is true and authentic and (ii) such officer has the District on behalf of the District to enter into that certain Installment Sale Agreement dated as of December 11, 2019, between the District and Municipal Finance Corporation, and all documents relating thereto.

Name

Title

Signature

IN WITNESS WHEREOF, I have duly executed this certificate hereto
this _____ day of _____, 2019.

Secretary/Clerk

SAMPLE ONLY
(PLEASE PREPARE ON COUNSEL'S LETTERHEAD
AND FORWARD 1 ORIGINAL TO ADDRESSEE)

MUNICIPAL FINANCE CORPORATION
2945 Townsgate Road, Suite 200
Westlake Village, CA 91361

RE: Installment Sale Agreement dated as of December 11, 2019 by and between MUNICIPAL FINANCE CORPORATION, (the "Corporation") as seller, and CAMRBIA COMMUNITY SERVICES DISTRICT (the "District") as purchaser.

Ladies and Gentlemen:

I have acted as counsel to the District with respect to the Installment Sale Agreement described above (the "Installment Sale") and in this capacity have reviewed a copy of the executed Installment Sale and related documents or exhibits attached thereto. Based upon the examination of these and such other documents as I deem relevant, it is my opinion that:

1. The District is a community services district and political subdivision of the State of California (the "State"), duly organized, existing and operating under the Constitution and laws of the State.

2. The District is authorized and has the power under applicable law to enter into the Installment Sale, and to carry out its obligations thereunder and the transactions contemplated thereby.

3. The Installment Sale has been duly authorized, approved, executed and delivered by and on behalf of the District, and is a legal, valid and binding contract of the District enforceable in accordance with its terms, except to the extent limited by State and Federal laws affecting remedies and by bankruptcy, reorganization or other laws of general application relating to or affecting the enforcement of creditor's rights.

4. A resolution duly authorizing the execution and delivery of the Installment Sale and related documents was duly adopted by the governing body of the District on _____ and such resolution has not been amended or repealed and remains in full force and effect.

MUNICIPAL FINANCE CORPORATION

RE: Installment Sale Agreement dated as of December 11, 2019 by and between MUNICIPAL FINANCE CORPORATION (the "Corporation") as seller, and CAMRBIA COMMUNITY SERVICES DISTRICT (the "District") as purchaser.

(Date)

Page 2

5. There is no litigation, action, suit or proceeding pending or, to the best of my knowledge after due inquiry, threatened before any court, administrative agency, arbitrator or governmental body that challenges the District of the District to enter into the Installment Sale or the ability of the District to perform its obligations under the Installment Sale and the transactions contemplated thereby.

This opinion may be relied upon by Municipal Finance Corporation, its successors and assigns.

Dated: _____ Very truly yours,

Please type name and title under signature.

INSURANCE AUTHORIZATION LETTER

TO: _____

Attn: _____

RE: Installment Sale Agreement dated December 11, 2019 between the undersigned as purchaser, and MUNICIPAL FINANCE CORPORATION as seller and Westamerica Bank as Assignee of seller.

The Insurance Requirements listed below are required to cover property described as follows:

All Property covered by Installment Sale Agreement 19-000.

Evidence of insurance in the form of a binder or cover letter is acceptable until formal certificates can be issued. Mail this within five (5) working days to:

Municipal Finance Corporation
2945 Townsgate Road, Suite 200
Westlake Village, CA 91361

I. BODILY INJURY AND PROPERTY DAMAGE:

- A. \$1,000,000 combined limits (primary plus umbrella) for Bodily Injury and Property Damage Coverage.
- B. Endorsement naming Assignee as an Additional Insured.
- C. Endorsement giving Assignee thirty (30) days written notice of any cancellation, reduction, or alteration of coverage.
- D. Endorsement stating: "It is understood and agreed that this insurance is primary insurance insofar as it relates to any and all equipment purchased from the Corporation."

II. PHYSICAL DAMAGE REQUIREMENTS:

- A. All Risk Coverage for not less than the total cost of \$375,000.00.
- B. Endorsement naming Assignee as Loss Payee.
- C. Endorsement giving Assignee thirty (30) days written notice of any cancellation, reduction, or alteration of coverage.
- D. Endorsement stating: "It is understood and agreed that this insurance is primary insurance insofar as it relates to any and all equipment purchased from the Corporation."

The District hereby authorizes you to provide the Corporation and Assignee with Certificates and Endorsements per the above.

CAMRBIA COMMUNITY SERVICES DISTRICT

By _____

Date _____

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.D.**

FROM: John Weigold IV, General Manager
William Hollingsworth, Fire Chief

Meeting Date: December 19, 2019 Subject: DISCUSSION AND CONSIDERATION
TO SECURE FUNDING FOR
MOBILE AND PORTABLE
EMERGENCY SERVICE RADIOS
FOR THE FIRE DEPARTMENT

RECOMMENDATIONS:

Staff recommends that the Board discuss and consider securing funding for mobile and portable emergency service radios for the Fire Department and direct the Fire Chief to purchase and secure the necessary upgrades to the existing communications system.

FISCAL IMPACT:

	Options (in order of preference)	Description	Cost	Funding
1	Total system replacement	23 portables radios, 5 mobile radios, install and programing	\$69,589	Transfer of reserves
2	Minimum needed now	5 portable radios and programing	\$11,162	Transfer of reserves and/or reallocation of existing budget
3	Minimum needed plus half of remainder fiscal year 19/20	19 portable radios and programing	\$40,940	Transfer of reserves and/or reallocation of existing budget
4	Remaining half fiscal year 20/21	4 portable radios, 5 mobile radios, installation and programing	\$28,689	Budget advance planning

DISCUSSION:

Poor communications and inadequate radio equipment are critical life safety issues. Existing radios have exceeded their expected 10-year life span. The State of California Office of Emergency Services, Cal Fire, and local government fire agencies annually update radio channels for local use and improved interoperability for Mutual Aid and Automatic Aid response. The current portable and mobile radios are maxed out on capacity, and are no longer programmable, potentially leaving crews out of communication at critical times. They have limited use in mountainous terrain and have difficulty connecting to secondary repeaters when primary systems are down. Current radios do not meet the required FCC P-25 Standard.

In anticipation of the need to update and replace the current radios, over the past two years the Cambria CSD Fire Department has applied for two federal grants, through AFG, for radio replacement; one regional grant encompassing the entire county, and one single agency applicant. Both applications were denied. The bare minimum number of radios must be replaced to keep the Department operational and compliant, while keeping the personnel safe.

Note: Considering all options above, it should be noted that complete system replacement must be addressed no later than the budget approval process for fiscal 20/21.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

FROM: John F. Weigold IV., General Manager
John Allchin, Wastewater Supervisor

AGENDA NO. **8.E.**
Added 12.19.2019

Meeting Date: December 19, 2019 Subject: DISCUSSION AND
CONSIDERATION TO APPROVE
PG&E INVESTMENT GRADE
AUDIT (IGA) AND MASTER
SERVICE AGREEMENT AND
RECEIVE RECOMMENDATION
FROM THE RESOURCES &
INFRASTRUCTURE COMMITTEE

RECOMMENDATIONS:

Staff recommends the Board of Directors approve the PG&E Investment Grade Audit (IGA) Proposal, Master Service Agreement and Investment Grade Audit (IGA) Work Order.

FISCAL IMPACT:

The overall cost of the PG&E Investment Grade Audit (IGA) is \$688,404. An initial amount of \$160,000 will need to be paid up front by the CCSD and is already budgeted for FY 2019/20. The remaining cost of \$528,404 would then be rolled into the construction phase. The construction phase amount and the funding for this phase are still under review and yet to be determined.

DISCUSSION:

The Resources & Infrastructure Committee met with three vendors to assess the way ahead for energy efficiency infrastructure improvements and recommended proceeding with PG&E. The Committee was asked to review the IGA contract language in order to determine if any clarification is needed regarding IGA costs being rolled into the construction costs if only a few items were chosen for construction. PG&E has assured staff that the remaining \$528,404 is considered pre-construction costs and would be financed along with construction costs. The Resources & Infrastructure Committee recommends moving forward with the PG&E Investment Grade Audit (IGA) for \$688,404, with the initial budgeted amount of \$160,000 being paid up front by the CCSD in FY 2019/20 and the remaining cost of \$528,404 rolled into the construction phase.

Also attached are the IGA Work Order and Master Service Agreement.

**Joint Meeting – PG&E Turnkey Program Overview and Potential Benefits
Overview**

1. The base of reference for the PG&E assessment was review of potential energy savings related to the Wastewater Treatment Plant, Lift Stations and Water infrastructure (also referred to as SST, Sustainable Solutions Turnkey Program).
2. An initial energy review (called a PEA, Preliminary Energy Assessment) was done at no cost to CCSD. The original recommendation that PG&E returned with was some 22 items (referred to as ECMs, or Energy Conservation Measures). We now have 17 ECMs that include all the original 22 items. We have also added Water well improvements, booster pump improvements and tank replacement. In this IGA, PG&E will also look at the Vets Hall and the Fire Station.

3. The next step in this process is for PG&E to perform an Investment Grade Audit (IGA) providing output of a detailed evaluation for each ECM selected (up to 17). Deliverable of a Firm Fixed Implementation Proposal, including cost benefit analysis, Scopes of Work, 30% design, utility and operational cost savings, installation cost and constructability, all which would be owned by CCSD.

4. If all 17 ECMs are part of this IGA, the cost to CCSD would total \$688,404. An initial payment of \$160,000 would be due at signing of the Investment Grade Audit contract. This \$160,000 payment would fall within the 2019/2020 fiscal year - our focus for budget review purposes.

5. Upon completion of the IGA, should we choose to go forward with the full program, the remaining \$528,404 would be rolled over into the construction projects. If we elect to go no further, the remaining \$528,404 would be owed to PG&E.

6. If this program with PG&E is pursued, the greatest benefit of partnering with them would be to move forward with all 17 ECMs. After we have evaluated how to fund the ECM's, we will have a better idea of how many the District can afford to complete.

7. The Resources & Infrastructure Committee has reviewed the PEA and the ECM's and has recommended going forward with the IGA.

Potential Benefits to Consider:

A. Extend the life of the Wastewater Treatment Plant, Lift Stations and Water infrastructure by an estimated 20 years (this will be accomplished by implementation of the CIP list in any case, but the Turnkey program would probably provide a condensed timeline to completion.)

B. Supplemental staff to accomplish the outlined ECMs are provided by resources outside the District staff. Resources within the District can be focused on maintenance and operation needs.

C. Reduction in competing resources – CIP projects handled internally would require significantly more staff time in managing the design, design documentation and drawings, subcontractor and material quotes, resulting contract negotiations and project management.

D. A completed IGA would also include Funding Options and Recommendations, including Grants, Low Interest Loans, Rebates and Incentives.

E. Reduced operating costs through reduced energy consumption.

F. Reduced repair and maintenance expense.

G. Bring the Water infrastructure into compliance with fire needs.

Staff recommends approval of the IGA to complete the 30% design documents needed to solicit bids for construction.

Attachments: 01 Revised Investment Grade Audit Proposal (IGA) 11.15.2019

02 Master Service Agreement 12.18.2019

03 CCSD Investment Grade Audit (IGA) Work Order 12.18.2019 (redline TC)

November 15, 2019

Mr. John Allchin
Wastewater Systems Supervisor
CAMBRIA COMMUNITY SERVICES DISTRICT
5500 Heath Lane
Cambria CA 93428

RE: Investment Grade Audit Proposal – REVISED TO INCLUDE ALL DISTRICT FACILITIES

John:

First, thank you for all of the time and work invested by the members of the Cambria Community Services District (CCSD) team. This collective input has been instrumental in the successful completion of our efforts to date. It has been a pleasure working with each of the team members on this exciting opportunity.

On behalf of PG&E, I am pleased to provide the following proposal for the next step in our Sustainable Solutions Turnkey (SST) Program – the **Investment Grade Audit (IGA)**. As requested by CCSD, the previous IGA Proposal dated May 6, 2019 has been revised such that the scope and cost now include all district facilities as reflected in the **Table 1** below.

As we have previously discussed, the IGA is a detailed validation of the Energy Conservation Measures (ECMs) outlined in our **Preliminary Energy Assessment** plus those facilities added to scope at the recent request of the District. The benefits of the IGA for CCSD remain valid:

- **Technical validation** of the ECMs including 30% design and specification documents
- **Collaborative engagement** with CCSD staff on solution development, design & equipment selection
- **Condition Assessment** of all CCSD facility assets to inform CIP planning
- **Financial analysis** to confirm savings, funding sources and available grants or incentives
- **Firm fixed-cost implementation proposal** of the mutually developed ECMs

Please review the information provided below. Do not hesitate to reach out if you have any questions or needs for additional information.

Thank you again for the opportunity to be of service to CCSD. We look forward to working with the extended team to deliver a successful project.

Respectfully submitted,

PACIFIC GAS AND ELECTRIC COMPANY

Brent

Brent R. Patera
Senior Business Development Manager
Turnkey Energy Solutions

November 15, 2019

Cambria Community Services District

5500 Heath Lane
Cambria CA 93428
Attn: John Allchin

The SST Program has been developed to assist customers in completing comprehensive energy and infrastructure projects which enhance facility performance while reducing the associated operating cost and environmental footprint – delivered through a single end-to-end turnkey process. This means that customers can complete significant facility improvement projects with a minimum of impact on their internal resources.

The program offers the Cambria Community Services District all of the services required to complete a successful project that would otherwise have to be procured by the District on a piecemeal basis:

- Integrated development, engineering and installation services
- Equipment, material and contractor procurement
- Project, construction and safety management
- Commissioning, start-up testing, documentation and operator training
- Funding procurement assistance, including available grants and low-interest financing
- Supplemental Facility Condition Assessment (FCA) Services

As the next step in the process, the PG&E Sustainable Solutions Turnkey (SST) Program is pleased to provide the following proposal for the Investment Grade Audit (IGA).

Proposal for Investment Grade Audit

This proposal includes all costs for professional consulting and engineering services required to complete the Scope of Work defined below. As a result of CCSD's request to expand the scope of the IGA, the Scope of Work below has been revised to include additional Energy Conservation Measures (ECMs) that were originally excluded from the Preliminary Energy Assessment at CCSD's direction. These ECMs have been added to this revised proposal in the following manner:

- Enhancements and/or clarifications for **ECM-2 Influent Lift Station Modifications**
- Enhancements and/or clarifications for **ECM-12 Sewer Lift Stations**
- Addition of
 - **ECM-13 Well Sites**
 - **ECM-14 Booster Stations**
 - **ECM-15 Storage Tanks**
 - **ECM-16 Facilities and Resources**
 - **ECM-17 Tertiary Treatment**
- Note that the assessment of **AMI Water Meters** has been excluded from this proposal at this time due to the lack of sufficient data but can be added as an amendment to this proposal at a later date as requested by CCSD.

ENERGY CONSERVATION MEASURES (ECMs)

PG&E and the SST team will evaluate the twelve (12) Energy Conservation Measures (ECMs) shown in Table 1 below. These ECMs are described in the 100% Preliminary Energy Assessment (PEA) Report titled: "Preliminary Energy Assessment Report for Cambria Community Services District" submitted on February 20, 2019 and revised on May 6, 2019.

Table 1: Recommended ECMs

ID	ECM Description	Site	Process Area	Level of Analysis
1	Influent Flow Equalization	WWTP	Equalization Basins (New)	30% Design
2	Influent Lift Station Modifications (Modified)	WWTP	Influent Lift Station	30% Design
3	Modified Ludzak-Ettinger Process Upgrade	WWTP	Aeration Basins	30% Design
4	Blower System Improvements	WWTP	Blower Room and Aeration Basins	30% Design
5	RAS and WAS Pumping Improvements	WWTP	Aeration Basins	30% Design
6	Sludge Thickening	WWTP	Solids Processing Area	30% Design
7	Electrical Upgrades	WWTP	Control and Generator Building	30% Design
8	Backup Power	WWTP	Control and Generator Building	30% Design
9	SCADA System	WWTP	Communications Systems	30% Design
10	Secondary Water System (3W) Improvements	WWTP	3W Station	30% Design
11	Effluent Pump Station Improvements	WWTP	Effluent	30% Design
12	Sewer Lift Stations (Modified)	Collection	Lift Stations	30% Design
	Expanded ECM's			
13	Well Sites	Water	Supply	Feasibility Analysis
14	Booster Stations	Water	Distribution	Feasibility Analysis
15	Storage Tanks	Water	Distribution	Feasibility Analysis
16	Facilities and Renewable Resources	Various	Admin & General	Feasibility Analysis
17	Tertiary Treatment	WWTP	Treatment	Feasibility Analysis

IGA ACTIVITIES AND DELIVERABLES (GENERAL)

The Investment Grade Audit will consist of the following activities that are integral to all Energy Conservation Measures (ECMs):

- Conduct IGA Kickoff Meeting with CCSD to discuss project goals, scopes, process, access requirements, communication protocol, Utility Tariffs and schedule.
- Acquire updated billing and usage information for Electricity, Natural Gas and Water for Utility Analysis.
- Acquire additional, detailed, ECM-specific information from CCSD as listed by ECM below.
- Conduct additional staff interviews and site audits, including energy metering, to enhance and verify information collected in the Preliminary Energy Assessment (PEA) and to establish utility baselines for each measure.
- Perform all necessary work to develop guaranteed firm fixed implementation pricing for the ECM's identified with a level of analysis of "**30% Design**" in Table 1 (all original WWTP ECM's):
 - Scopes of Work (SOW)
 - 30% (estimated) mechanical, electrical, structural, & instrumental / controls design
 - Competitive contractor selection including packages, site walks, RFI management, submittal evaluation and selection
 - Detailed analysis of utility and other operational cost savings, installation cost, and constructability
 - Specific work required at the ECM level is detailed in the respective sections below.
- Perform all necessary work to develop preliminary pricing for the ECM's identified with a level of analysis of "**Feasibility Assessment**" in Table 1:
 - Preliminary SOW & pricing
 - Design sketches
 - Preliminary analysis of utility and other operational cost savings and constructability
 - Design sketches as required
- Conduct Workshop Meetings with CCSD staff to discuss the findings and recommendations developed during the IGA. The meetings will be organized as follows:
 - Kick-Off Meeting
 - Utility Baseline Review
 - Energy Conservation Measures
 - Initial ECM Development Workshop focused on Feasibility of ECMs
 - 50% Development Review
 - 90% Development Review
 - Construction/Financing Workshop
- Upon conclusion of the IGA, a **Final Report** will be issued which will include:
 - Executive Summary

- Detailed Utility Analysis
- Detailed Development of Recommended Energy Conservation Measures
- Firm Fixed Implementation Proposal
- All supporting design information including basis of design documentation, design drawings, subcontractor & material quotes.
- 30% Design Completion for ECM's identified in Table 1
- Preliminary Construction Schedule
- PG&E Electric Service Upgrade Plan
- Financial Analysis that includes Cost Benefit Analysis and Firm-Fixed Project Cost Estimates
- Funding Options and Recommendations, Including Applicable Grants, Low-Interest Loans, Rebates and Incentives
- **Feasibility Assessment Report** for those ECMs so specified in Table 1

IGA ACTIVITIES AND DELIVERABLES (ECM-SPECIFIC)

1. ECM-1 Influent Flow Equalization

- Assess condition of existing welded equalization tank
- Review plant flow records and confirm size of equalization tank(s)
- Develop hydraulic profile from lift station through new screen, grit removal, and proposed equalization tanks
- Develop cost comparison of rehabilitating existing welded tank with new liner or new coating; constructing two new concrete tanks; and constructing two new glass-coated bolted steel tanks
- Develop preliminary size and description of major equipment items, including blowers and enclosure, transfer pumps, coarse bubble diffusers, valves, process instrumentation, and piping

2. ECM-2 Influent Lift Station Modifications

- Review plant flow records and confirm design criteria for new pumps
- Develop system curve for influent lift station **and four (4) priority collection system pumps**
- Evaluate potential wet well improvements **for influent pumps** including baffling to improve flow distribution
- **Evaluate potential improvements for collection system pumps**
- Review and confirm options for pump type with District staff
- Confirm number and flow range of pumps over a range of motor speeds
- Develop preliminary size and description of major equipment items, including new pumps, process instrumentation including flow meter(s), and piping
- **Develop scope of work and design to integrate collection system pumps into SCADA system**

3. ECM-3 Modified Ludzak-Ettinger Process Upgrade

- Review plant flow and water quality records and confirm design criteria
- Confirm proposed anoxic and aerobic basin size and configuration from prior studies
- Determine recirculation and waste activated sludge flows and aeration requirements under a range of operating conditions
- Develop preliminary piping and mechanical plan for review by District staff

- Develop preliminary size and description of major equipment items, including new anoxic mixer(s), diffusers, valves, process instrumentation, and piping

4. ECM 4 – Blower System Improvements

- Determine range of air requirements under various influent loading conditions based on analysis in ECM 3
- Develop description of process instrumentation (including air flow meters and dissolved oxygen probes)
- Evaluate options for upgrading / retrofitting blower system
- Develop scopes of work and preliminary design for recommended upgrades/retrofit
- Develop new sequences of operation to optimize system operation

5. ECM-5 RAS and WAS Pumping Improvements

- Perform assessment of visible surfaces within scum pit and RAS wet well
- Develop description of RAS pumps, WAS control valve, flow meters, process instrumentation, piping, valves, scum troughs, and scum pumps

6. ECM-6 Sludge Thickening Improvements

- Review plant sludge quality and flow records
- Assess capacity, condition and improvement options for existing thickener and screw press
- Confirm size of proposed glass-coated bolted steel sludge storage tank(s)
- Develop preliminary layout of biosolids handling area
- Develop preliminary layout of roll-off area
- Prepare lifecycle cost comparison of (1) onsite sludge storage and (2) roll-off storage with more frequent disposal
- Review and confirm preferred alternative with District staff

7. ECM-7 & 8 Electrical Upgrades and Backup Power

- Evaluate and develop retrofit solution for power requirements (hp and voltage) for new motors and loads in proposed ECMs
- Size and specify replacement solution for standby generator and transfer switch

8. ECM-9 SCADA System

- Develop preliminary process and instrumentation diagrams for coordination with SCADA design
- Develop scope of work for all necessary SCADA upgrades

9. ECM-10 Secondary Water System (3W) Improvements

- Review condition of existing wet well, pumps, and exposed piping
- Determine design criteria (flow and pressure) for 3W system
- Evaluate cost/benefits of variable frequency drives compared to hydro pneumatic storage
- Review and confirm solution with CCSD staff
- Recommend improvements to existing system or replacement with new pumps and valves

- Develop scopes of work for new pumps, valves, and appurtenances

10. ECM-11 Effluent Pump Station Improvements

- Field review effluent pipeline alignment, air release valves, and other appurtenances
- Confirm design criteria (flow and head requirements) for effluent pumps
- Determine if constant speed or variable speed pumping should be implemented
- Perform preliminary surge analysis on effluent pump and force main system
- Develop recommendations for cleaning pipeline, including provisions for a “pigging” station
- Determine repair and rehabilitation recommendations for existing coatings and equipment
- Develop scopes of work for new pumps, valves, instrumentation, and appurtenances

11. ECM-12 Sewer Lift Stations (B1 and B4)

- Develop design flows for each lift station based on available plant records, review of upstream land uses, and estimated peaking factors
- Confirm design criteria (flow and head requirements) for submersible pumps at each station
- Confirm size (depth and operating ranges) for wet well
- Evaluate dimensions and visible condition of existing wet well to determine if it can be used or a new wet well should be constructed
- Develop preliminary layout of B1 and B4 for review by CCSD staff
- Develop description of new pumps, valves, access hatches, instrumentation, and appurtenances
- Develop scope of work and 30% design to integrate lift stations into existing SCADA system
- Conduct Feasibility Assessment for four (4) additional priority Lift Stations

12. ECM-13 Well Sites (5 Total)

- Investigate adding back-up power for the four (4) non-equipped sites
- Evaluate the San Simeon pumps to determine the best retrofit option to optimize energy efficiency and operational performance
- Evaluate San Simeon electrical transfer switch and electrical panel to determine potential retrofit options
- Evaluate alternatives to tie new backup generation and booster pumps into SCADA system
- Confirm design criteria, develop preliminary scopes of work, and prepare design sketches

13. ECM-14 Booster Stations (3 Total)

- Evaluate Rodeo Grounds and Stewart pumps to determine best retrofit options to optimize energy efficiency and operational performance
- Evaluate alternatives to tie pumps into SCADA system
- Confirm design criteria, develop preliminary scopes of work, and prepare design sketches

14. ECM-15 Storage Tanks (4 Total)

- Evaluate issues related to booster pumps and storage tanks and feasibility of installing two (2) new tanks and booster pumps
- Evaluate alternatives to tie pumps into SCADA system
- Confirm design criteria, develop preliminary scopes of work, and prepare design sketches

15. ECM-16 Facilities and Renewable Resources

- Audit Veteran's Building, F&R Shop, Public Restrooms, Street Lights, and Fire Stations to identify energy efficiency, water conservation, and infrastructure upgrades
- Assess available siting locations for PV generation (ground, roof and/or carport)
- Assess available siting location for Electric Vehicle (EV) charging stations
- Assess opportunities to combine PV and EV charging
- Assess opportunities to deploy energy storage (battery) to minimize demand charges
- Prepare preliminary energy, sizing and economic analysis for confirmed ECMs
- Confirm design criteria, develop preliminary scopes of work, and prepare design sketches

16. ECM-17 Tertiary Filtration

- Evaluate plant hydraulics and treatment requirements
- Evaluate the feasibility of constructing tertiary facilities at the WWTP
- Develop preliminary scope of work and budgetary pricing
- Prepare conceptual sketches
- Prepare preliminary analysis of operational cost savings

COST AND PAYMENT TERMS

The total cost for the work described herein is **\$688,404**. Mobilization in the amount of \$160,000 is due at the time of contract execution. The balance of the cost shall be due and payable under the following options:

- 1) In the event CCSD elects to proceed with completion of the project, the remaining balance of the IGA cost will be carried into the construction contract.
- 2) In the event CCSD elects NOT to proceed with completion of the project, the remaining balance will be due and payable upon receipt of the Final IGA Report or no later than 270 days after IGA contract execution.

ASSUMPTIONS AND CLARIFICATIONS

The following assumptions and clarifications apply to the scope and costs presented in this proposal.

- PG&E assumes that specified facility data/information will be made available in a timely fashion including utility bills, facility construction drawings, equipment data, and operations and maintenance data.

- PG&E will require close coordination with District staff and other personnel in order to successfully complete the IGA.
- The District will arrange and provide access for PG&E and consulting personnel to all facility areas and equipment as needed to complete the work.
- PG&E assumes that appropriate personnel will be available during the site visits and meetings, and will also be available by email and telephone for follow-up consultations.
- Any additional work requested by the District will be priced based on the agreed to SOW.
- The District will provide available data and conduct additional analyses (including flow monitoring, pressure monitoring/recording, laboratory analyses, and other tests) if required for development and/or design. PG&E to provide testing protocols for use in collecting this data.
- PG&E has the right to rely on record drawings provided by the District in developing preliminary plans under the IGA
- PG&E has the right to rely on prior studies provided by the District in determining design criteria and developing preliminary plans

SCHEDULE

PG&E is prepared to begin work on the IGA immediately upon being provided a Notice to Proceed (NTP) from CCSD. Upon receipt of the NTP we will provide a schedule for the IGA work and arrange the kick-off meeting. Excluding review and/or administrative time required by CCSD, the estimated duration of the IGA is eight (8) months from the date of NTP.

Master Service Agreement

This Master Service Agreement (“Agreement”) is made and entered into as of the last date signed below (“Effective Date”) by and between Cambria Community Services District (“Customer”) and Pacific Gas and Electric Company, a California corporation (“PG&E”). Customer and PG&E shall each individually be referred to as “Party” and together constitute the “Parties.”

I. Recitals

- A. PG&E is a public utility regulated by the California Public Utilities Commission. PG&E provides power to customers in its service territory.
- B. Customer receives power from PG&E at Customer facilities within PG&E’s service area.
- C. PG&E also provides other services, including turnkey energy related services (“Turnkey Services”). Turnkey Services typically include energy related assessments of a customer facility and/or installation of energy related measures (“ERMs”). Typical ERMs include, but are not limited to, any of the following: energy efficiency measures, water efficiency measures, energy generation measures, demand control measures, energy storage measures and services to operate, maintain, repair, inspect and construct customer-owned or third-party electric and gas systems.
- D. PG&E is interested in providing Turnkey Services to Customer, and Customer is interested in receiving Turnkey Services from PG&E.

This Agreement sets forth the terms and conditions under which PG&E may provide Turnkey Services to Customer.

Now, therefore, in consideration of the promises and covenants set out herein, Customer and PG&E agree as follows:

II. Agreement

A. Relationship of the Parties

- 1. No agency or partnership:** Nothing in this Agreement creates an agency, partnership, or other form of joint enterprise between the Parties, and neither Party may create any obligations or responsibilities on behalf of the other Party.
- 2. Subcontractors:** PG&E may perform any or all Turnkey Services through subcontractors.
- 3. Project Management:** Customer and PG&E shall each designate an authorized employee (“Authorized Person”) who shall be the primary point of contact for inquiries and requests relating to this Agreement.

B. Turnkey Services

1. Preliminary Assessment (“PA”): PG&E may conduct, at no cost to Customer, a PA consisting of a brief on-site investigation and high-level evaluation of a Customer facility to identify possible ERMs. The purpose of the PA is to determine whether energy-related opportunities exist, and whether a more detailed assessment and/or implementation is desired by the Customer.

2. Investment Grade Assessment (“IGA”): After reviewing the PA, the Parties may enter into a Work Order (“WO”) setting forth a Scope of Work for an IGA. An IGA is a detailed assessment that describes the technical and financial feasibility of implementing one or more potential ERMs. If applicable, it provides the estimated energy savings and/or generation for each identified ERM. It may also support procurement of project financing.

The IGA WO will specify the terms for completing the IGA, including its price, scope, and schedule. Unless otherwise agreed in the IGA WO, Customer will provide PG&E, at no cost to PG&E, legible copies of all relevant facility plans and other facility-related drawings and information in order that an accurate IGA can be prepared. Customer will pay PG&E for the IGA according to the terms of the applicable IGA WO. If Customer decides to implement one or more ERMs identified in the IGA, Customer and PG&E will agree to include the cost of the IGA in the amount to be paid to PG&E under the resulting implementation WO.

3. Implementation: Upon completion of the IGA, PG&E will provide an ERM implementation proposal, which includes additional design, engineering and construction services. If Customer is interested in pursuing an implementation project as to any or all of the identified ERMs (a “Project”), the Parties will negotiate an implementation WO specifying, among other things, the ERMs to be installed as part of the Project, price, schedule, and source of funding.

4. Cooperation and Access: Customer acknowledges that PG&E’s performance of Turnkey Services depends upon Customer’s cooperation. Thus, Customer agrees to use its best efforts to cooperate with PG&E in PG&E’s performance of Turnkey Services. Customer will provide access to the subject Customer facilities for PG&E and its subcontractors to perform any function related to this Agreement during regular business hours, or during other reasonable hours as requested by PG&E, in writing, and acceptable to Customer. PG&E will comply with all Customer access policies and procedures. Customer and PG&E will coordinate PG&E’s activities with Customer’s activities and any construction or equipment installation will occur according to a schedule approved by Customer in advance.

To the extent PG&E’s ability to perform depends upon Customer’s performance (e.g., Customer review or approval of drawings or other submittals or Customer providing data, drawings, documents, or other information) and Customer’s performance is not completed within the agreed time period, which error is not due to any error, omission, failure to communicate, or the negligence of PG&E, PG&E’s period for performance will be extended accordingly and any direct costs incurred by PG&E because Customer’s performance was

not timely completed shall be reimbursed to PG&E. Any direct costs under which PG&E seeks reimbursement must be submitted in writing, with sufficient proof and justification to Customer prior to any payment. Any payment under this section shall be paid as a separate charge in the ordinary course of the Customer's accounts payable activities.

Customer shall be responsible for ensuring that the Customer facilities that are the subject of a WO under this Agreement are safe for PG&E personnel and subcontractors performing Turnkey Services at those facilities. Should PG&E question the safety of the facility; PG&E shall notify the Customer immediately. PG&E agrees to work with the Customer, in good faith, to determine whether any action must be taken to remediate the safety concern. Upon agreement by both Parties, the Customer shall promptly take such actions that may be agreed upon to help ensure a safe working environment.

Customer will use best efforts to assist PG&E in obtaining all necessary permits and approvals for the performance of the Turnkey Services.

5. WO Modifications for Changes: If either Party proposes any material addition, deletion, or modification to the IGA WO or implementation WO, then the Parties will negotiate a modification to the WO which is agreeable to both Parties, and which shall be in writing signed by both Parties. If the Parties are unable to reach agreement PG&E will suspend its performance under the applicable WO, only to the extent that it affects the proposed material addition, deletion or modification. If other obligations exist under the WO, PG&E will complete said work under the WO. Any performance that is suspended due to a disagreement, as described in this Section, may be suspended until such time as the disagreement has been resolved pursuant to Section D.10 (Dispute Resolution) and the modified WO has been executed by both Parties.

6. Compensation

a. Payment terms: Customer will pay PG&E for the Turnkey Services performed according to the payment terms contained in the relevant WO. All late payments shall be subject to an interest charge, which is the greater of: (i) one and one-half percent (1.5%) per month, or (ii) the maximum legal rate.

b. Expense: Customer agrees to reimburse PG&E for all reasonable and approved expenses incurred in connection with PG&E's performance of the Turnkey Services, consistent with the provisions of the applicable WO. Any and all expenses must be submitted to the Customer in writing and must provide sufficient detail and justification for such expense for Customer to determine its reasonableness.

c. Taxes: Customer shall be solely responsible for the payment of any sales, use, transfer and other taxes and duties which are imposed on PG&E because of the Turnkey Services performed under this Agreement (other than taxes based on PG&E's net income).

7. Warranties

a. Substantial Completion: “Substantial Completion” means an ERM is generally capable of being used for, or achieving the purpose intended by, the implementation WO relating to that ERM. Substantial Completion does not occur until the ERM is commissioned and accepted by the Customer and the Customer executes the Substantial Completion form attached to the WO.

b. Services Warranty: PG&E warrants it will perform the Turnkey Services specified in a WO under this Agreement in a commercially reasonable manner consistent with applicable industry standards. The warranty period for Turnkey Services relating to an ERM is one year from the date of Substantial Completion of that ERM. If Customer notifies PG&E within that one-year warranty period of any non-conformity or defect in such Turnkey Services, then PG&E will either re-perform, or refund the compensation received for such defective Turnkey Services, in full satisfaction of its liability for any breach of its Services Warranty. This Services Warranty extends to Customer only and cannot be assigned by Customer.

c. Third Party Warranties: PG&E will use commercially reasonable efforts to obtain from the manufacturers of equipment used in the Turnkey Services or ERMs installed as part of a Project standard guarantees and warranties, and will assign any such third party guarantees or warranties directly to Customer. Any warranty for such equipment is limited to such third-party warranties, and PG&E will not be liable for any breach of a third-party warranty. If Customer notifies PG&E of a defect in equipment installed as part of a Project within the term of the applicable third-party warranty, PG&E will consult with Customer regarding the appropriate remedy under the third-party warranty.

d. No Guarantee of Savings: PG&E does not warrant or guarantee any level of energy, water savings, cost reductions, or equipment or ERM performance.

e. Disclaimer: Except as expressly provided in this Section e, Customer expressly agrees that PG&E makes no other warranties and assumes no other liabilities, whether in contract or in tort, in connection with the assessment, design, engineering, equipment procurement, construction, implementation, operations, maintenance, services, equipment or ERMs hereunder whether express or implied, in law, in equity or in communications between PG&E and Customer. PG&E specifically disclaims any implied warranties of merchantability or fitness for a particular purpose.

8. PG&E Insurance

Prior to commencing Turnkey Services under a WO, PG&E will provide Customer with evidence that the following insurance is in full force and effect: (i) Worker's Compensation Insurance as required by applicable workers' compensation laws; and (ii) Comprehensive general liability of \$5,000,000 per occurrence; and (iii) Automobile liability of \$1,000,000 per person and \$2,500,000 per occurrence for bodily injury and \$1,000,000 per occurrence for property damage. PG&E shall have the right to self-insure with respect to any of these insurance requirements. Compliance with such insurance requirements will be evidenced by a letter of self insurance executed by the Director of PG&E's Insurance Department.

C General Provisions

1. Term and Termination

a. Term: The term of this Agreement is five (5) years beginning on the Effective Date. Upon thirty (30) days' written notice, the parties may renew this Agreement for two (2) additional three (3) year extensions by mutual written agreement.

b. Termination for Cause: If either Party materially defaults in the performance of its obligations under this Agreement or under a specific WO and/or Proposal, this Agreement or that WO and/or Proposal may be terminated by the non-defaulting party for cause upon thirty (30) days written notice. In addition to all remedies available to it at law or in equity, the non-defaulting party will be entitled to recover all costs and expenses reasonably incurred to exercise its remedies, including attorneys' fees.

c. Termination for Change in Law: Either Party may terminate this Agreement, or a specific WO and/or Proposal, upon forty-five (45) days written notice, or sooner as may be required, without liability or penalty if a change in law or regulations would prohibit PG&E from providing Turnkey Services under this Agreement or that specific WO and/or Proposal, in which event Customer would pay PG&E for the Turnkey Services provided to Customer as of the effective date of such termination and reimburse PG&E for reasonable demobilization costs incurred as a result of such termination.

d. Termination for Convenience: This Agreement or a specific WO and/or Proposal may be terminated by either Party upon thirty (30) days written notice without liability or penalty whenever that Party determines that such termination is in its best interest. If termination under this Section is initiated by Customer, then upon such termination, Customer shall pay PG&E only for those Turnkey Services provided to Customer as of the effective date of such termination and reimburse PG&E for reasonable demobilization costs incurred as a result of such termination. If termination under this section is initiated by PG&E, Customer is only responsible to pay PG&E for those Turnkey Services provided to Customer as of the effective date of such termination.

e. Termination for Default or Insolvency: Either Party may terminate this Agreement and all WO(s) and/or Proposal(s) upon written notice to the other Party if the other Party:

(i) is in default of any obligation hereunder which default is incapable of being cured, or which, being capable of being cured, has not been cured within seven days after receipt of written notice of such default; or (ii) becomes insolvent, makes a general assignment for the benefit of creditors, suffers or permits the appointment of a receiver for its business or assets, becomes subject to any proceeding under any bankruptcy or insolvency law whether domestic or foreign, or has been liquidated, voluntarily or otherwise.

f. Termination for CPUC Ruling or Order: PG&E may terminate this Agreement immediately and without prior notice to Customer in the event that the California Public Utilities Commission issues a ruling or order prohibiting or otherwise preventing PG&E from fulfilling, or substantially interfering with PG&E's ability to fulfill, its obligations under this Agreement, or finding that this Agreement is contrary to the policies of the California Public Utilities Commission.

2. Hazardous Materials and Other Unanticipated Conditions

a. Customer Responsibility: The Customer understands and agrees that PG&E has no responsibility to investigate or inspect a Customer facility where Turnkey Services are being provided for the presence of any hazardous, toxic or dangerous wastes, substances, chemicals, constituents, contaminants, pollutants, and materials subject to regulation under applicable law ("Hazardous Materials"), or to identify, remove, dispose of, abate or remediate Hazardous Materials. Customer shall have sole responsibility for the identification, removal, disposal, abatement or remediation of Hazardous Materials, and for the clean-up and disposal of any materials, equipment or substances containing, exposed to or contaminated by Hazardous Materials, all in accordance with applicable laws, and shall provide to Contractor a list of Hazardous Materials at the Customer facility where Turnkey Services are being provided. However, PG&E may, at its discretion, provide a proposal to address corrective actions related to the Hazardous Materials.

b. Discovery of Hazardous Materials: If PG&E discovers Hazardous Materials that are not included or previously disclosed in writing, in the disclosure list provided by Customer, per Section 2.a during the course of providing Turnkey Services, PG&E will immediately cease work, remove all PG&E personnel or subcontractors from the site, and shall notify Customer. Customer will be responsible for handling and removal of such Hazardous Materials at its expense, and Customer will bear the sole risk and responsibility. PG&E will not resume the Turnkey Services until such Hazardous Materials have been removed and/or remediated to PG&E's reasonable satisfaction. Any schedule delay or increase in the Turnkey Services or costs as a result of the presence of Hazardous Materials shall be grounds for a WO modification.

c. Unanticipated Conditions: If any unanticipated conditions exist or arise at the site where the Turnkey Services are being provided (such as Hazardous Materials, environmental conditions or pollution) that would involve the incurrence by PG&E of any expenses to correct such conditions, PG&E may cease work and request that Customer mitigate such circumstances or it may submit a request for a modification of the WO to

cover any corrective work and payment of related expenses. The Parties will negotiate a modification to the WO which is agreeable to both Parties. If the Parties are unable to reach agreement PG&E may suspend its performance under the applicable WO until such time as the disagreement has been resolved pursuant to the Dispute Resolution process set forth in Section J. and the modified WO has been executed by both Parties.

d. Safety Waiver: If, during performance of the Turnkey Services a condition is discovered at the work site that, in the sole judgment of PG&E (a) represents an extreme safety hazard to its workers or other personnel, or (b) may cause operational failure of equipment at the site or damage to other equipment being served by the site, then PG&E will immediately notify Customer of such condition and the Turnkey Services necessary to remedy the condition. At PG&E's sole discretion, it may either (a) suspend the Turnkey Services at that work site until such condition has been corrected to PG&E's satisfaction, or (b) ask that Customer sign a written notification in the form of Exhibit A (Safety Waiver). If Customer fails or refuses to either remedy the condition or sign the Safety Waiver, as designated by PG&E, PG&E shall be entitled to continue or commence suspension of the Turnkey Services at that site and refer the matter to Dispute Resolution under Section J. PG&E will not be liable for any costs incurred as a result of such suspension of Turnkey Services.

3. PG&E's Utility Obligations. Customer acknowledges that as a public utility, PG&E is obligated to maintain, repair, and service its own facilities, including those under the operation and control of the California Independent System Operator, and that this obligation takes precedence over any obligations undertaken in this Agreement. If PG&E decides, in its sole discretion, to divert personnel or resources committed to the performance of Turnkey Services under this Agreement to meet a utility obligation, PG&E's actions will not constitute a default, and PG&E will have no liability to Customer as a result. PG&E will have the option to resume the Turnkey Services as soon as possible if it determines, in its sole discretion, that such resumption will not interfere with its fulfilling its utility obligations.

4. Limitation of Liability. Neither party will be liable to the other Party for any special, incidental, indirect, punitive, or consequential damages, arising out of, or in connection with this Agreement. Further, PG&E's liability to Customer under this Agreement will not exceed the total amount paid by Customer to PG&E under the WO giving rise to the claim.

5. Indemnification. Customer shall indemnify and hold harmless PG&E, its officers, agents, and employees, against all loss, damage, expense, and liability, resulting from injury to or death of person, including, but not limited to employees of PG&E, Customer, or any third party, or damage to property, including, but not limited to, property of PG&E, Customer, or any third party, arising out of the acts or omissions of Customer under this Agreement except those resulting from the negligence or willful misconduct of PG&E. PG&E shall indemnify and hold harmless Customer, its officers, agents, and employees, against all loss, damage, expense, and liability, resulting from injury to or death of person, including, but not limited to employees of PG&E, Customer, or any third party, or damage to property, including, but not limited to, property of PG&E, Customer, or any third party, arising out of the acts or omissions of PG&E under this Agreement except the negligence or misconduct of Customer.

6. Assignment. This Agreement may not be assigned or otherwise transferred by either Customer or PG&E without the prior written consent of the other party, such consent not to be unreasonably withheld. Notwithstanding the foregoing, PG&E may, without such consent, assign this Agreement to a parent, subsidiary or other affiliate. PG&E may also subcontract all or part of the services. Subject to the foregoing, this Agreement shall inure to the benefit of and be binding upon Customer and PG&E and their respective successors and assigns.

7. Order of Precedence. In the event of a conflict between the provisions of the WO, any Modifications to the WO, and this Agreement, the following order of precedence shall apply (in descending order): (a) Modification to the WO; (b) WO; (c) Modification to the Agreement; and (d) the Agreement.

8. Force Majeure. If a Party is unable to perform its obligations under this Agreement due to any cause, event or other occurrence materially impacting the Turnkey Services that is not caused by that party or within its control to avoid or remedy ("Force Majeure Event"), this Agreement will at the other party's option: (i) remain in effect but the performing party's obligations will be suspended until the Force Majeure Event has ended; or, (ii) be terminated upon ten (10) days' notice to the non-performing party, in which event neither party will have any further liability to the other, other than Customer's obligation to pay PG&E for Turnkey Services rendered prior to the Force Majeure Event.

9. Dispute Resolution. If any dispute, excluding payment defaults or delinquencies, arises under this Agreement that is not settled promptly in the ordinary course of business, the Parties will first attempt to resolve such dispute by negotiating promptly in face-to-face negotiations between the respective designated senior managers of each Party. If the Parties are unable to resolve the dispute through these negotiations within thirty (30) business days following the start of such negotiations, then the Parties shall escalate the dispute to the business line vice president of PG&E and the appropriate senior manager within Customer's organization. If those individuals or their designees are unable to resolve the dispute within thirty (30) business days, then either Party may pursue available legal and equitable remedies.

10. Notices. Any notice required or permitted under this Agreement will be deemed sufficient if given in writing and delivered personally or sent by registered or certified mail, return receipt requested, postage prepaid, or delivered to a nationally recognized express mail service, charges prepaid, receipt obtained, to the address shown below or to such other persons or addresses as are specified by similar notice.

Pacific Gas and Electric Company:

Brent Patera
Business Development Manager
245 Market Street, MC N10D

San Francisco, CA 94105
Email: Brent.Patera@pge.com
Phone: (415) 973-5335
Mobile: (415) 265-7232

Cambria Community Services District

John Allchin
Waste Water Systems Supervisor
5500 Heath Lane
PO Box 65

Cambria, CA 93428
Email: jallchiin@cambriacsd.org
Phone: (805) 927-6221

11. Applicable Law and Venue. This Agreement is governed, construed, and enforced in accordance with the laws of the State of California, without regard to its conflict of laws rules. Any controversy or claim arising out of or relating to this Agreement shall be litigated in a California Superior Court of competent jurisdiction; or if jurisdiction over the action cannot be obtained in a California Superior Court, in a Federal District Court of competent jurisdiction situated in the State of California, and Customer hereby consents to the personal jurisdiction of such courts.

12. General Terms. This Agreement contains the entire agreement between the Parties regarding the Turnkey Services and supersedes any other prior oral or written agreements. If a conflict or inconsistency arises between the terms of this Agreement and any WO issued under it, the WO will control, as specified in Section D.8. Any modifications to this Agreement must be in writing and signed by the Parties. A waiver by either Party of any breach does not constitute a waiver of different or subsequent breaches. If any part of this Agreement is invalid, illegal, or unenforceable for any reason, that portion shall be replaced with a valid provision appropriate to the Parties' original intent and the remainder will be enforced.

13. Execution of Agreement. This Agreement may be executed by providing an electronic signature under the terms of the Electronic Signatures Act, 15 U.S.C. SS 7001 et. seq., and may not be denied legal effect solely because it is in electronic form or permits the completion of the business transaction referenced herein electronically instead of in person. The exchange of copies of this Agreement and of signature pages by electronic mail transmission will constitute effective execution and delivery of this Agreement as to the parties and may be used in lieu of the original Agreement for all purposes. Signatures of the parties transmitted by electronic mail will be deemed to be their original signatures for all purposes.

Intending to be legally bound, the Parties execute this Agreement by their duly authorized representatives.

Pacific Gas and Electric Company

245 Market Street, MC N10D
San Francisco, CA 94105

By:

Name:

Title:

Date:

Cambria Community Services District

1316 Tamsen Street, Suite 201
Cambria, CA 93428

By:

Name:

Title:

Date: SHERT

DRAFT

EXHIBIT A
SAFETY WAIVER

PG&E has informed the Customer's on-site representative of the following condition(s) which, in the opinion of PG&E's on-site representative, should be remedied before the Turnkey Services may be resumed at the work site. Customer recognizes that if the below-listed condition at the work site is not remedied as recommended by PG&E, an accident may occur, causing damage to the work site, equipment and/or injury to persons, including but not limited to, the employees of Customer, PG&E and subcontractors.

By signing this waiver, Customer acknowledges and accepts all liability associated with this condition.

Description of condition:

Equipment ID#: _____ (If applicable)

Facility Name: _____

Executed this ___ day of _____, _____

Pacific Gas and Electric Company

Cambria Community Services District

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

**CAMBRIA COMMUNITY SERVICES DISTRICT
INVESTMENT GRADE AUDIT WORK ORDER**

This Work Order (“Work Order”), effective as of the date of the latest signature executing this agreement (“Work Order Effective Date”), is entered into by Cambria Community Services District, an independent special district in the state of California (“Customer” or “the District”), and Pacific Gas and Electric Company (“PG&E”). Customer and PG&E are collectively the “Parties”. This Work Order is subject to the terms and conditions of the Master Service Agreement between Customer and PG&E, dated _____, 2019 (“Service Agreement”).

Having completed the 100% Preliminary Energy Assessment (“PEA”) Report, titled “Preliminary Energy Assessment Report for Cambria Community Services District,” (submitted on February 20, 2019 and revised on May 6, 2019), pursuant to the provisions of the Service Agreement and agreement between the Parties, Customer now wishes to engage PG&E to perform the services defined below in Section 1:

PROJECT NAME: Cambria Community Services District – Investment Grade Audit
PROJECT LOCATION: Cambria, CA 93428 (“Project Site”)
Waste Water Treatment Plant, 5500 Heath Lane
Various District Sites specified under Exhibit A (“SOW”)
VALUE OF WORK ORDER: \$688,404

1. SCOPE OF WORK, SUBCONTRACTORS, AND TERM

- 1.1. Scope of Work. PG&E will provide those energy assessment services (“Services”) set forth in Exhibit A (“SOW”), which is attached hereto and incorporated by reference herein.
- 1.2. Subcontractors. PG&E reserves the right to engage third party subcontractors (“Subcontractors”) to perform any portion of the SOW. PG&E agrees that, as between PG&E and Customer, PG&E is responsible for any Subcontractor’s performance of the SOW. And unless otherwise described in this Work Order, the fees and costs PG&E bills to Customer will include any and all fees and compensation due to any Subcontractors. PG&E is responsible for the payment of any compensation, monies, wages or other payment due or allegedly due Subcontractors. For purposes of this Work Order, PG&E and its Subcontractors shall be collectively referred to as “PG&E”.
- 1.3. Term. This Work Order shall commence upon the Work Order Effective Date and shall continue until all of the Services are complete; unless sooner terminated or extended as permitted under the Service Agreement (the “Work Order Term”). Contractor shall complete the Services in accordance with the milestone dates described in the project schedule attached hereto as Exhibit B and incorporated by reference herein.

2. CUSTOMER RESPONSIBILITIES

Customer will provide PG&E personnel and Subcontractors with reasonable access to the Project Site facilities and areas contemplated by the SOW, suitable office space, and other reasonable accommodations necessary to permit PG&E personnel and its Subcontractors to perform the Services in the SOW. While working on the Project Site, Customer may request that the PG&E Project team personnel be located in an area adjacent to Customer's subject matter experts and technical personnel, and Customer will provide PG&E with all necessary security badges and clearances, consistent with Customer's vendor policies. Customer will provide PG&E and its Subcontractors relevant Project Site information or documents necessary to perform the SOW, including but not limited to existing facility utility mapping, construction drawings, equipment data, and operation and maintenance data.

3. DELIVERABLES

As described in the SOW, the "Deliverables" that PG&E will provide to Customer include:

- IGA Kickoff Meeting to discuss project goals, scopes, process, access requirements, communication protocol, Utility Tariffs and schedule
- Updated utility information for Electric, Water and Natural Gas for Utility Analysis
- Additional staff interviews and site audits, including energy metering, to enhance and verify information collected in the PEA and to establish utility baselines for each measure.
- All necessary work to develop firm fixed implementation pricing for Energy Conservation Measures ("ECM") 1-12 ("Design ECMs") including:
 - Scopes of Work (SOW)
 - 30% (estimated) mechanical, electrical, structural and instrumental / controls design
 - Competitive contractor selection including packages, site walks, RFI management, submittal evaluation and selection
 - Detailed analysis of utility and other operational cost savings, installation cost, and constructability
 - Specific work required at the ECM level is [detailed in the respective sections below SOW.](#)
- Perform all necessary work to develop preliminary pricing for the ECMs 13-17 ("Feasibility ECMs"):
 - Preliminary SOW & pricing
 - Design sketches
 - Preliminary analysis of utility and other operational cost savings and constructability
 - Design sketches as required
- Workshop Meetings with District staff to discuss the findings and recommendations developed during the IGA. The meetings will be organized as follows:
 - Kick-Off Meeting
 - Utility Baseline Review

- ECMs
 - Initial ECM Development Workshop focused on Feasibility ECMs
 - 50% Development Review
 - 90% Development Review
- Construction/Financing Workshop
- Final IGA Report (100%), which will include:
 - Executive Summary
 - Detailed Utility Analysis
 - Detailed Development of Recommended ECMs
 - Firm Fixed Implementation Proposal
 - All supporting design information including basis of design documentation, design drawings, subcontractor & material quotes.
 - 30% Design Completion for Design ECMs
 - Preliminary Construction Schedule
 - PG&E Electric Service Upgrade Plan
 - Financial Analysis that includes Cost Benefit Analysis and Firm-Fixed Project Cost Estimates
 - Funding Options and Recommendations, Including applicable grants, low-interest loans, rebates and incentives
 - Feasibility Assessment Report for Feasibility ECMs

4. MODIFICATIONS

If a modification to this Work Order is necessary, the Parties agree to follow the modification process set forth in Section II.B.5 of the Service Agreement.

5. AUTHORIZATION

Upon receiving this Work Order, Customer will review the Work Order and SOW to verify acceptability of the terms. Customer's execution of this Work Order indicates its acceptance of the terms and conditions set forth herein and shall serve as a Notice to Proceed.

6. PAYMENT

- 6.1. The total cost for the work described herein is six-hundred-and-eighty-eight-thousand, four-hundred-and-four-dollars (\$688,404.00). Mobilization in the amount of one hundred and sixty thousand dollars (\$160,000.00) is due and payable at the time of Notice to Proceed. The balance of the cost shall be due and payable under the following options: (1) in the event that Customer elects NOT to proceed with completion of the project, the remaining balance will be due and payable upon within ninety (90) days of receipt of the Final IGA Report ~~or no later than 270 days after the Work Order Effective Date~~; or (2) in the event that Customer elects to proceed with

~~completion any implementation of the~~ project, the balance for the audit Services will be added to PG&E's total project implementation costs.

- 6.2. Each PG&E invoice will reference this Work Order and be submitted to Customer's billing address, which is Cambria Community Service District, P.O. Box 65, Cambria, CA 93428. Customer must render, or instruct its financial institution to render, all payments to PG&E within thirty (30) days from the invoice date. Each payment made by Customer or its third-party designee must reference this Work Order and invoice number and be mailed to:

PACIFIC GAS AND ELECTRIC COMPANY
ATTN: SST Manager, Business Development
245 Market Street, Mail Code: N10D
San Francisco, CA 94105

- 6.3. Payment Disputes. If a payment dispute arises under this Work Order that is not settled promptly in the ordinary course of business, the parties must first seek to resolve any such dispute between them by negotiating promptly in good faith negotiations. These negotiations will be conducted by the respective designated senior managers (Director Level or above) of each party responsible for their relationship and will be escalated internally by each party as reasonably necessary to seek resolution of the dispute. If the parties are unable to resolve the dispute between them through these negotiations within thirty (30) business days following their commencement (or within such other period as the parties may otherwise mutually agree upon), then the parties will escalate the dispute to their most senior executives within their organization (VP level or above). Notwithstanding anything to the contrary in the Agreement or this Work Order, pending the resolution of the issues(s) after the termination of the initial thirty (30) day negotiation period to resolve the dispute, PG&E may temporarily suspend its performance of the Implementation Work until such dispute has been resolved.

7. NOTIFICATIONS AND INTERFACE

Both Parties shall contact and/or deliver written notices (email is acceptable) to the business contacts below in the normal course of business, and in the event of any problems which may significantly affect the performance of the SOW under this Work Order.

BUSINESS CONTACTS:

CAMBRIA COMMUNITY SERVICES DISTRICT

Name John Allchin
Title Waste Water Systems Supervisor

PACIFIC GAS AND ELECTRIC COMPANY

Name Brent Patera
Title Business Development Manger

Address 5500 Heath Lane
Cambria, CA 93428
Telephone (805) 927-6221
Email jallchin@cambriacsd.org

Address 235 Market St.
San Francisco, CA 94105
Telephone (415) 265-7232
Email Brent.Patera@pge.com

CAMBRIA COMMUNITY SERVICES DISTRICT BILLING CONTACT:

Name Pamela Duffield
Title Finance Manager
Address P.O. Box 65
Cambria, CA 93428
Telephone (805) 927-6118

8. OWNERSHIP OF DELIVERABLES

- 8.1. Ownership and title to any Deliverable produced by or on behalf of PG&E pursuant to this Work Order will be transferred to Customer upon Customer's full payment for such Deliverable and no further agreement will be necessary to transfer ownership to Customer. PG&E shall furnish Customer all necessary copies of data used to prepare the documents that Customer requires to complete its review and approval process.
- 8.2. The Parties understand and agree that all calculations, drawings and specifications, whether in hard copy or machine-readable form, are intended for one-time use in the performance of the SOW and any implementation thereof.
- 8.3. PG&E shall not be liable for any claims, liabilities, or losses arising out of, resulting from, or in any way connected with, Customer's use of the Deliverables for other non-PG&E projects, except as permitted by PG&E in writing.
- 8.4. If Customer terminates this Work Order prior to PG&E completing the SOW, Customer will pay PG&E on a percentage-of-completion basis. Upon receiving such payment, PG&E will deliver to Customer the Deliverables in the state of completion they were in when Customer terminated. Such Deliverables will be deemed provided "AS IS" and "WITHOUT WARRANTY" but with all ownership rights otherwise provided in this Work Order. For clarity, the warranties in Article II, Section E-2II.B.7.b of the Service Agreement shall not apply to such Deliverables.

9. RELEASE OF REPORTS AND INFORMATION

The Deliverables PG&E prepares as part of the SOW under this Work Order are the Customer's property, and PG&E will not make them available to any individual or organization without Customer's prior written approval; provided such restriction does not apply to: (a) PG&E's agents, employees, consultants,

representatives, or Subcontractors performing any portion of the SOW hereunder, or (b) to regulatory authorities and government agencies.

10. AUTHORITY

Each Party represents and warrants that the individual signing below, as well as any Change Orders and approvals hereunder, has and shall have all requisite power and legal authority to bind the Party on whose behalf he/she is signing to that Party's obligations hereunder. IN WITNESS THEREOF, the Parties agree to be bound by this Work Order as of the Work Order Effective Date set forth above.

CAMBRIA COMMUNITY SERVICES DISTRICT

PACIFIC GAS AND ELECTRIC COMPANY

Signature:

Signature:

Print
Name:

Print Name:

Title:

Title:

Date:

Date:

DRAFT

**EXHIBIT A
SCOPE OF WORK**

This Exhibit A to the Investment Grade Audit Work Order describes the scope of work, timelines and cost for the development of energy conservation measures (“ECMs”) and/or energy generation opportunities identified and defined in the Preliminary Energy Assessment (“PEA”) Report titled: “Preliminary Energy Assessment Report for Cambria Community Services District,” submitted on February 20, 2019 and revised on May 6, 2019 as well as additional ECMs that were originally excluded from the PEA, included herein as per Customer’s request. This SOW includes all costs for professional consulting and engineering services required to complete the Scope of Work defined below:

ENERGY CONSERVATION MEASURES

PG&E will evaluate the seventeen (17) ECMs shown in Table 1 below. These ECMs are described in the PEA.

Table 1: Recommended ECMs

ID	ECM Description	Site	Process Area	Level of Analysis
1	Influent Flow Equalization	WWTP	Equalization Basins (New)	30% Design
2	Influent Lift Station Modifications	WWTP	Influent Lift Station	30% Design
3	Modified Ludzak-Ettinger Process Upgrade	WWTP	Aeration Basins	30% Design
4	Blower System Improvements	WWTP	Blower Room and Aeration Basins	30% Design
5	RAS and WAS Pumping Improvements	WWTP	Aeration Basins	30% Design
6	Sludge Thickening	WWTP	Solids Processing Area	30% Design
7	Electrical Upgrades	WWTP	Control and Generator Building	30% Design
8	Backup Power	WWTP	Control and Generator Building	30% Design
9	SCADA System	WWTP	Communications Systems	30% Design
10	Secondary Water System (3W) Improvements	WWTP	3W Station	30% Design
11	Effluent Pump Station Improvements	WWTP	Effluent	30% Design
12	Sewer Lift Stations (B-1 and B-4)	Collection	Lift Stations	30% Design

13	Well Sites	Water	Supply	Feasibility Analysis
14	Booster Stations	Water	Distribution	Feasibility Analysis
15	Storage Tanks	Water	Distribution	Feasibility Analysis
16	Facilities and Renewable Resources	Various	Admin & General	Feasibility Analysis
17	Tertiary Treatment	WWTP	Treatment	Feasibility Analysis

INVESTMENT GRADE AUDIT (IGA) ACTIVITIES AND DELIVERABLES (GENERAL)

The IGA will consist of the following activities that are integral to all ECMs:

- Conduct IGA Kickoff Meeting with the District to discuss project goals, scopes, process, access requirements, communication protocol, Utility Tariffs and schedule.
- Acquire updated utility information for Electric, Water and Natural Gas for Utility Analysis.
- Acquire additional, detailed, ECM-specific information from the District as listed by ECM below.
- Conduct additional staff interviews and site audits, including energy metering, to enhance and verify information collected in the PEA and to establish utility baselines for each measure.
- Perform all necessary work to develop firm fixed implementation pricing for ECMs 1-12 (“Design ECMs”)” in Table 1 above, including:
 - Scopes of Work (SOW)
 - 30% (estimated) mechanical, electrical, structural and instrumental / controls design
 - Competitive contractor selection including packages, site walks, RFI management, submittal evaluation and selection
 - Detailed analysis of utility and other operational cost savings, installation cost, and constructability
 - Specific work required at the ECM level is detailed in the respective sections below
- Perform all necessary work to develop preliminary pricing for the ECMs 13-17 (“Feasibility ECMs”) in Table 1 above:
 - Preliminary SOW & pricing
 - Design sketches
 - Preliminary analysis of utility and other operational cost savings and constructability
 - Design sketches as required
- Conduct Workshop Meetings with District staff to discuss the findings and recommendations developed during the IGA. The meetings will be organized as follows:
 - Kick-Off Meeting
 - Utility Baseline Review
 - ECMs
 - Initial ECM Development Workshop focused on Feasibility ECMs
 - 50% Development Review

- 90% Development Review
 - Construction/Financing Workshop
- Upon conclusion of the IGA, a **Final Report** will be issued which will include:
 - Executive Summary
 - Detailed Utility Analysis
 - Detailed Development of Recommended ECMs
 - Firm Fixed Implementation Proposal
 - All supporting design information including basis of design documentation, design drawings, subcontractor & material quotes.
 - 30% Design Completion for Design ECMs
 - Preliminary Construction Schedule
 - PG&E Electric Service Upgrade Plan
 - Financial Analysis that includes Cost Benefit Analysis and Firm-Fixed Project Cost Estimates
 - Funding Options and Recommendations, Including Applicable Grants, Low-Interest Loans, Rebates and Incentives
 - Feasibility Assessment Report for Feasibility ECMs

IGA ACTIVITIES AND DELIVERABLES (ECM-SPECIFIC)

1. ECM-1 Influent Flow Equalization

- Assess condition of existing welded equalization tank
- Review plant flow records and confirm size of equalization tank(s)
- Develop hydraulic profile from lift station through new screen, grit removal, and proposed equalization tanks
- Develop cost comparison of rehabilitating existing welded tank with new liner or new coating; constructing two new concrete tanks; and constructing two new glass-coated bolted steel tanks
- Develop preliminary size and description of major equipment items, including blowers and enclosure, transfer pumps, coarse bubble diffusers, valves, process instrumentation, and piping

2. ECM-2 Influent Lift Station Modifications

- Review plant flow records and confirm design criteria for new pumps
- Develop system curve for influent lift station and four (4) priority collection system pumps
- Evaluate potential wet well improvements for influent pumps including baffling to improve flow distribution
- Evaluate potential improvements for collection system pumps
- Review and confirm options for pump type with District staff
- Confirm number and flow range of pumps over a range of motor speeds

- Develop preliminary size and description of major equipment items, including new pumps, process instrumentation including flow meter(s), and piping
- Develop scope of work and design to integrate collection system pumps into SCADA system

3. ECM-3 Modified Ludzak-Ettinger Process Upgrade

- Review plant flow and water quality records and confirm design criteria
- Confirm proposed anoxic and aerobic basin size and configuration from prior studies
- Determine recirculation and waste activated sludge flows and aeration requirements under a range of operating conditions
- Develop preliminary piping and mechanical plan for review by District staff
- Develop preliminary size and description of major equipment items, including new anoxic mixer(s), diffusers, valves, process instrumentation, and piping

4. ECM 4 – Blower System Improvements

- Determine range of air requirements under various influent loading conditions based on analysis in ECM 3
- Develop description of process instrumentation (including air flow meters and dissolved oxygen probes)
- Evaluate options for upgrading / retrofitting blower system
- Develop scopes of work and preliminary design for recommended upgrades/retrofit
- Develop new sequences of operation to optimize system operation

5. ECM-5 RAS and WAS Pumping Improvements

- Perform assessment of visible surfaces within scum pit and RAS wet well
- Develop description of RAS pumps, WAS control valve, flow meters, process instrumentation, piping, valves, scum troughs, and scum pumps

6. ECM-6 Sludge Thickening Improvements

- Review plant sludge quality and flow records
- Assess capacity, condition and improvement options for existing thickener and screw press
- Confirm size of proposed glass-coated bolted steel sludge storage tank(s)
- Develop preliminary layout of biosolids handling area
- Develop preliminary layout of roll-off area
- Prepare lifecycle cost comparison of (1) onsite sludge storage and (2) roll-off storage with more frequent disposal
- Review and confirm preferred alternative with District staff

7. ECM-7 & ECM-8 Electrical Upgrades and Backup Power

- Evaluate and develop retrofit solution for power requirements (hp and voltage) for new motors and loads in proposed ECMs
- Size and specify replacement solution for standby generator and transfer switch

8. ECM-9 SCADA System

- Develop preliminary process and instrumentation diagrams for coordination with SCADA design
- Develop scope of work for all necessary SCADA upgrades

9. ECM-10 Secondary Water System (3W) Improvements

- Review condition of existing wet well, pumps, and exposed piping
- Determine design criteria (flow and pressure) for 3W system
- Evaluate cost/benefits of variable frequency drives compared to hydro pneumatic storage
- Review and confirm solution with District staff
- Recommend improvements to existing system or replacement with new pumps and valves
- Develop scopes of work for new pumps, valves, and appurtenances

10. ECM-11 Effluent Pump Station Improvements

- Field review effluent pipeline alignment, air release valves, and other appurtenances
- Confirm design criteria (flow and head requirements) for effluent pumps
- Determine if constant speed or variable speed pumping should be implemented
- Perform preliminary surge analysis on effluent pump and force main system
- Develop recommendations for cleaning pipeline, including provisions for a “pigging” station
- Determine repair and rehabilitation recommendations for existing coatings and equipment
- Develop scopes of work for new pumps, valves, instrumentation, and appurtenances

11. ECM-12 Sewer Lift Stations (B1 and B4)

- Develop design flows for each lift station based on available plant records, review of upstream land uses, and estimated peaking factors
- Confirm design criteria (flow and head requirements) for submersible pumps at each station
- Confirm size (depth and operating ranges) for wet well
- Evaluate dimensions and visible condition of existing wet well to determine if it can be used or a new wet well should be constructed
- Develop preliminary layout of B1 and B4 for review by District staff
- Develop description of new pumps, valves, access hatches, instrumentation, and appurtenances
- Develop scope of work and 30% design to integrate lift stations into existing SCADA system
- Conduct Feasibility Assessment for four (4) additional Lift Stations

12. ECM-13 Well Sites (5 Total)

- Investigate adding back-up power for the four (4) non-equipped sites
- Evaluate the San Simeon pumps to determine the best retrofit option to optimize energy efficiency and operational performance
- Evaluate San Simeon electrical transfer switch and electrical panel to determine potential retrofit options
- Evaluate alternatives to tie new backup generation and booster pumps into SCADA system
- Confirm design criteria, develop preliminary scopes of work, and prepare design sketches

13. ECM-14 Booster Stations (3 Total)

- Evaluate Rodeo Grounds and Stewart pumps to determine best retrofit options to optimize energy efficiency and operational performance
- Evaluate alternatives to tie pumps into SCADA system
- Confirm design criteria, develop preliminary scopes of work, and prepare design sketches

14. ECM-15 Storage Tanks (4 Total)

- Evaluate issues related to booster pumps and storage tanks and feasibility of installing two (2) new tanks and booster pumps
- Evaluate alternatives to tie pumps into SCADA system
- Confirm design criteria, develop preliminary scopes of work, and prepare design sketches

15. ECM-16 Facilities and Renewable Resources

- Audit Veteran's Building, F&R Shop, Public Restrooms, Street Lights, and Fire Stations to identify energy efficiency, water conservation, and infrastructure upgrades
- Assess available siting locations for PV generation (ground, roof and/or carport)
- Assess available siting location for Electric Vehicle (EV) charging stations
- Assess opportunities to combine PV and EV charging
- Assess opportunities to deploy energy storage (battery) to minimize demand charges
- Prepare preliminary energy, sizing and economic analysis for confirmed ECMs
- Confirm design criteria, develop preliminary scopes of work, and prepare design sketches

16. ECM-17 Tertiary Filtration

- Evaluate plant hydraulics and treatment requirements
- Evaluate the feasibility of constructing tertiary facilities at the WWTP
- Develop preliminary scope of work and budgetary pricing
- Prepare conceptual sketches

- Prepare preliminary analysis of operational cost savings

ASSUMPTIONS AND CLARIFICATIONS

The following assumptions and clarifications apply to the scope and costs presented in this proposal:

- PG&E assumes that specified facility data/information will be made available in a timely fashion including utility bills, facility construction drawings, equipment data, and operations and maintenance data.
- PG&E will require close coordination with the District facility staff and other District personnel in order to successfully complete the IGA.
- The District will arrange and provide access for PG&E and consulting personnel to all facility areas and equipment as needed to complete the work.
- PG&E assumes that appropriate personnel will be available during the site visits and meetings and will also be available by email and telephone for follow-up consultations.
- Any additional work requested by the District will be priced based on the agreed to SOW.
- District will provide available data and conduct additional analyses (including flow monitoring, pressure monitoring/recording, laboratory analyses, and other tests) if required for development and/or design. PG&E to provide testing protocols for use in collecting this data.
- PG&E has the right to rely on record drawings provided by the District in developing preliminary plans under the IGA
- PG&E has the right to rely on prior studies provided by the District in determining design criteria and developing preliminary plans

SCHEDULE

PG&E is prepared to begin work on the IGA immediately upon being provided a Notice to Proceed (NTP) from the District. Upon receipt of the NTP, PG&E will provide a schedule for the IGA work and arrange the kick-off meeting. Excluding review and/or administrative time required by the District, the estimated duration of the IGA is eight (8) months from the date of NTP.

EXHIBIT B
ESTIMATED PROJECT SCHEDULE-OF-VALUES

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.F.**

FROM: John F. Weigold IV, General Manager
Monique Madrid, Administrative Department Manager

Meeting Date: December 19, 2019 Subject: DISCUSSION AND CONSIDERATION
OF ADOPTION OF RESOLUTION 44-
2019 AMENDING THE DISTRICT
SALARY SCHEDULE AND
ESTABLISHING A PAY SCHEDULE
FOR THE POSITION OF CLERICAL
ASSISTANT

RECOMMENDATIONS:

Staff recommends that the Board of Directors adopt Resolution 44-2019 amending the CCSD salary schedule and establishing a pay schedule for the position of Clerical Assistant.

FISCAL IMPACT:

The budget impact is offset from the Administrative Technician III - Accounts Payable position salary savings of \$14,760, which is also part-time at 32 hours per week. The Clerical Assistant salary at Step C, based on part-time at 24 hours per week, is \$23,273. The overall impact to the Administrative Department Budget would be approximately \$8,513, plus any prorated benefits.

The proposed salary range is \$35,183-\$42,765 annually with each step as follows:

Step A	Step B	Step C	Step D	Step E
\$35,183	\$36,942	\$38,789	\$40,729	\$42,765

DISCUSSION:

This year the position of Accounts Payable was filled with a part-time employee. This position now works 32-hours per week, which allows salary savings of \$14,760 to be dedicated to offset costs of another part-time position.

Approximately two years ago, the Administration Department was reorganized. The reorganization created an unmanned front desk, which is sometimes problematic due to the change to the Administrative Technician - Utilities Billing staff member's coverage of the desk. This can cause a range of problems from interruption of work requiring attention to detail, to impacting daily work when coverage is required during billing and payroll and/or due to illness or planned absences.

Staff is proposing to hire a part-time employee for no more than 24 hours per week in order to cover front desk duties during the described periods and peak times, such as utility billing due date to allow for coverage during lunch periods, holidays, vacations and unplanned absences such as sick days. This position will assist with alleviating some additional demands on the Finance and Administration staff.

This year's budget originally included a full-time clerical assistant which was subsequently eliminated in order to balance the budget. Staff has been monitoring the impact of the front desk activity and is proposing to fill it with a part-time employee.

The position will cover tasks such as answering a multi-line telephone system, receiving payments, covering when there are planned or unplanned absences in the Finance Department, as well as assistance in other areas in Administration on an as needed basis. Other work tasks may include scanning documents, processing weed abatement invoices, processing waitlist payments, etc.

In order to fill the position, it is necessary for a salary schedule to be adopted. It is therefore recommended that Resolution 44-2019 be adopted approving the amended salary schedule and establishing a pay schedule for the position of Clerical Assistant.

Attachments: Resolution 44-2019
 Exhibit A to Resolution 44-2019 amended salary schedule

RESOLUTION 44-2019

December 19, 2019

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AMENDING THE DISTRICT'S SALARY SCHEDULE AND
ESTABLISHING A PAY SCHEDULE FOR THE
POSITION OF CLERICAL ASSISTANT

WHEREAS, a need was identified to create the position of Clerical Assistant for front desk coverage in the Administration Department, and

WHEREAS, CalPERS requires that pay amounts be established pursuant to publicly available schedules; and

WHEREAS, publicly available salary schedules are required to comply with California Code of Regulations (CCR) Section 570.5.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. The revised Cambria Community Services District Salary Schedule, attached hereto as Exhibit A and incorporated herein by reference, is hereby approved.
2. In accordance with CalPERS regulation CCR §570.5, the pay rate and pay schedule for the position of Clerical Assistant shall be at the scheduled rates of Step A thru E annually

Step A	Step B	Step C	Step D	Step E
\$35,183	\$36,942	\$38,789	\$40,729	\$42,765

3. This Resolution and the salaries contained in Exhibit A shall constitute a publicly available pay schedule as required by Government Code Section 20480. Pursuant to CCR §570.5, it shall be immediately accessible and available for public review during the District's normal business hours.
4. This pay schedule shall be effective immediately on the date of the adoption of this Resolution. This Resolution and the pay schedule contained herein shall be retained by the District in its official records on a permanent basis.

Resolution 44-2019 was adopted at a Regular Meeting of the Cambria Community Services District on December 19, 2019.

President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Monique Clerk
District Clerk

Timothy J. Carmel
District Counsel

**CAMBRIA COMMUNITY SERVICES DISTRICT
SALARY SCHEDULE
FOR THE PERIOD JULY 1, 2019 THROUGH JUNE 30, 2020**

UPDATED DECEMBER 19, 2019

POSITION TITLE						10 YEARS	15 YEARS	20 YEARS
	STEP A	STEP B	STEP C	STEP D	STEP E	SERVICE STEP E+5%)	SERVICE STEP E+7.5%)	SERVICE STEP E+10%)
SERVICE EMPLOYEES INTERNATIONAL UNION (ANNUAL AMOUNTS)								
Clerical Assistant	35,183	36,942	38,789	40,729	42,765	44,903	45,973	47,042
Administrative Technician I	41,966	44,064	46,268	48,581	51,010	53,561	54,836	56,111
Water Treatment OIT	44,333	46,550	48,877	51,321	53,887	56,581	57,928	59,276
Maintenance Technician	44,555	46,782	49,121	51,577	54,156	56,864	58,218	59,572
Water Treatment Operator I	46,368	48,687	51,121	53,677	56,361	59,179	60,588	61,997
WasteWater Collection System Worker	46,533	48,860	51,303	53,868	56,561	59,389	60,803	62,217
WasteWater Systems OIT	48,983	51,432	54,004	56,704	59,539	62,516	64,005	65,493
Administrative Technician II	49,970	52,469	55,092	57,847	60,739	63,776	65,295	66,813
WasteWater Systems Operator I	51,488	54,063	56,766	59,604	62,584	65,713	67,278	68,843
Water Treatment Operator II	52,526	55,152	57,910	60,805	63,845	67,038	68,634	70,230
Laboratory Technician	56,889	59,734	62,720	65,856	69,149	72,607	74,335	76,064
WasteWater Systems Operator II	58,035	60,937	63,984	67,183	70,542	74,070	75,833	77,597
Water Systems Operator T3/D2	59,501	62,476	65,600	68,880	72,324	75,940	77,748	79,556
Administrative Technician III	60,700	63,735	66,922	70,268	73,781	77,470	79,315	81,159
Finance Specialist-Payroll/Benefits	60,700	63,735	66,922	70,268	73,781	77,470	79,315	81,159
WasteWater Systems Operator III	64,123	67,329	70,696	74,230	77,942	81,839	83,788	85,736
WasteWater & Water Supervisors & SWF CPO	75,219	78,980	82,929	87,075	91,429	96,001	98,286	100,572
CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (ANNUAL AMOUNTS)								
Fire Captain	72,636	76,268	80,081	84,085	88,290	92,704	94,911	97,118
Fire Engineer	60,240	63,252	66,415	69,735	73,222	76,883	78,714	80,544
CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (HOURLY AMOUNTS)								
Firefighter (SAFER Grant)	13.65	14.33	15.05	15.80	16.59	N/A	N/A	N/A
CAMBRIA RESERVE FIREFIGHTERS (HOURLY RATE: NO STEPS)								
Reserve Recruit Firefighter **	12.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Firefighter **	12.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Fire Engineer **	13.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Lieutenant **	14.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
CAMBRIA EXEMPT EMPLOYEES (ANNUAL AMOUNTS)								
Deputy District Clerk (Confidential)	63,804	66,994	70,344	73,861	77,554	N/A	N/A	N/A
Management Analyst	63,804	66,994	70,344	73,861	77,554	N/A	N/A	N/A
Facilities & Resources Supervisor	74,945	78,692	82,627	86,758	91,096	N/A	N/A	N/A
Administrative Services Officer/District Clerk (Confidential)	111,572	117,151	123,008	129,159	135,616	N/A	N/A	N/A
Finance Manager	107,900	113,295	118,960	124,908	131,153	N/A	N/A	N/A
District Engineer/Utilities Department Manager	119,771	125,760	132,048	138,650	145,582	N/A	N/A	N/A
Fire Chief	119,771	125,760	132,048	138,650	145,582	N/A	N/A	N/A
Administrative Department Manager ***	119,771	125,760	132,048	138,650	145,582	N/A	N/A	N/A
General Manager August 1, 2019 (or sooner)- January 31, 2020)	155,000	155,000	155,000	155,000	155,000	N/A	N/A	N/A
General Manager (February 1, 2020)	170,000	170,000	170,000	170,000	170,000	N/A	N/A	N/A
CAMBRIA LIMITED TERM EMPLOYEE (HOURLY RATE: NO STEPS)								
Strategic and Organizational Advisor *	99.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A

* Employee will be working on and as-needed basis, approx 30/hrs per month.

** Increase rate \$1.00 per year January 1, 2019-January 1, 2022

***Assistant General Manager designation receives 5% pay differential

Position with Confidential designation receives 5% pay differential

Red denotes a change