

**CAMBRIA COMMUNITY SERVICES DISTRICT  
SIX-MONTH STRATEGIC GOALS & OBJECTIVES STATUS REPORT**

June 28, 2022 – March 15, 2023

Updated January 31, 2023

<b>CORE AREA: WATER SERVICES - GENERAL</b>						
<b>STRATEGIC GOAL: MEET THE ONGOING CHALLENGES OF EFFECTIVELY AND RELIABLY MANAGING WATER RESOURCES IN OUR SENSITIVE ECOSYSTEM</b>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the August 18, 2022 Board meeting	Utilities Mgr. – lead, R and I Committee, Melissa Bland	Clarify with the community the monitoring and evaluating drought stages.	X			Completed at R&I Committee meetings and with Board at its 8/18 meeting, as part of implementation of Stage 3 water conservation condition
2. At a March 2023 Board meeting	Utilities Mgr.	<b>Implement the Water Meter Replacement Program</b> <ul style="list-style-type: none"> <li>• Present to the Board the implementation plan for the previously-approved Water Meter Replacement Program.</li> </ul>			X	
3. First quarter 2023 at a Board meeting	Utilities Mgr.	<b>Complete the Stuart Street Tank Construction</b> <ul style="list-style-type: none"> <li>• Present to the Board the implementation plan for the Stuart Street tank construction (dependent upon receipt of appropriations monies).</li> </ul>			X	

4. Summer 2023	Utilities Mgr.	<b>Permanent replacement of San Simeon water line and effluent line</b> <ul style="list-style-type: none"> <li>• Present to the Board of the Results of the RFP.</li> </ul>				
5. April 2023	Utilities Mgr. working with the R&I Committee	<b>Research long-term water storage solutions</b> <ul style="list-style-type: none"> <li>• To revitalize the R&amp;I Ad Hoc Committee concerning long-term storage.</li> </ul>				

**CORE AREA: WATER SERVICES – WATER RECLAMATION FACILITY**

**STRATEGIC GOAL: ADVANCE COASTAL DEVELOPMENT PERMIT (CDP)  
TO ACHIEVE COUNTY AND COASTAL COMMISSION APPROVAL**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Future Objective	Utilities Mgr., working with the ad hoc committee of the R and I Committee	<b>Resolve the Brine Waste Disposal Issue</b> <ul style="list-style-type: none"> <li>Investigate and complete study for new cost-effective options and technologies for reduction/disposal of brine waste, including costs. Present a report to the Board upon conclusion of the study.</li> </ul>			X	Pilot program update tentatively scheduled for R&I early 2023.
2. Second quarter 2023 Board meeting or earlier.	Utilities Mgr.	<b>Complete the Task 1 In-Stream Flow Study</b> <ul style="list-style-type: none"> <li>Report results to the Board.</li> </ul>			X	
3. Second quarter 2023	Utilities Mgr.	<b>Complete the CDP Application</b> <ul style="list-style-type: none"> <li>Revisit the CDP project description to our CDP application.</li> <li>Submit the data needed to complete the CDP application for the County.</li> </ul>			X	In-Stream Flow Study Task 1 information to be included in the data set to the County.

**CORE AREA: WASTEWATER SERVICES**

**STRATEGIC GOAL: EXECUTE PHASED REPAIRS AND UPGRADES FOR THE WASTEWATER TREATMENT SYSTEM**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the Aug. 18, 2022 Board meeting	General Mgr. – lead, Utilities Mgr., Finance Mgr., CCSD Counsel	Present to the Board for review and consideration the agreement with PGE to move forward with the work on the wastewater treatment system.	X			Completed at August 31, 2022 Special Board meeting.
2. At the Sept. 8, 2022 Board meeting	General Mgr. – lead, Utilities Mgr., Finance Mgr., CCSD Counsel	Complete the financing package for the wastewater treatment system’s PGE/IGA projects and present the results to the Board for consideration	X			Completed at August 31, 2022 Special Board meeting
3. First Quarter 2023	WWTP Financing Working Group - President Dean (Lead), VP Gray, General Mgr, Admin Dept Mgr, Finance Mgr	<p><b>Define methodology for identification of required reporting to dissemination agent</b></p> <ul style="list-style-type: none"> <li>Hold initial meeting of WWTP Financing Working Group to determine methodology for review and identification of reporting documentation and agreements related to CSDA, Trustee and Underwriter.</li> <li>Establish a reporting system.</li> <li>Conduct Working Group review of contractual documents and formally document required actions, timelines and recommended internal processes.</li> </ul>			X	Draft for Board consideration
4. Quarterly report supplement to Board of Directors	Utilities Mgr and Finance Mgr.	<p><b>Monitor project expenditures and performance during the construction phase</b></p> <ul style="list-style-type: none"> <li>Quarterly report supplement to Finance and Resources &amp; Infrastructure Committees</li> </ul>				
5. FUTURE OBJECTIVE	TBD	<p><b>Revise any District Policies or Procedures to incorporate findings, as appropriate based on learnings from tracking project</b></p>			X	

6. FUTURE OBJECTIVE	Utilities Mgr.	<b>Establish priorities and an implementation plan for CIP wastewater projects not in the SST.</b>				
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**CORE AREA: FIRE PROTECTION AND EMERGENCY SERVICES**

**STRATEGIC GOAL: PROVIDE OPTIMAL FIRE PROTECTION, WATER RESCUE,  
AND EMERGENCY MEDICAL SERVICES ON A 24/7 BASIS**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the October 20, 2022 Board meeting or earlier	General Mgr.	Hire the replacement for the retiring Fire Chief and report to the Board.	X			Recruitment process complete. Fire chief started work on 11/2.
2. Second Quarter 2023	Fire Chief and CCHD Ops Dir.	<b>Update Multijurisdictional Hazard Mitigation Plan for Cambria.</b> <ul style="list-style-type: none"> <li>• Review and update the adopted Multi-Jurisdictional Hazard Mitigation Plan for Cambria.</li> <li>• Report results to CCSD Board for consideration and approval.</li> </ul>			X	
3. Quarterly report	CCSD Directors Tom Gray and Karen Dean (co-leads), working with the Fire Chief and the coordinator of the Fire Safe Focus Group	<b>Update the CCSD Board to any and all changes to evacuation planning within the District.</b> <ul style="list-style-type: none"> <li>•</li> <li>• Report on development of procedures for evacuation of residents needing extra help.</li> <li>• Report on development of evacuation routes.</li> <li>• Report on progress of safe haven locations.</li> </ul>		X		Report to the Board by committee report
4. Third Quarter 2023	Fire Chief, working with the General Mgr, District Counsel and Fire Safe Focus Group	Prepare and provide to the Board a Fire Prevention Plan for Cambria for Board consideration <ul style="list-style-type: none"> <li>• Provide organizational chart.</li> <li>• Provide defensible space ordinance.</li> <li>• Provide budget and funding alternatives for the plan.</li> </ul>				

5. Second Quarter 2023	Fire Chief	Report on the progress of implementing the Zonehaven System and the emergency alert system.			X	Early 2023
6. First Quarter 2023	Finance Committee	<b>Present report to the Board regarding the allocation of the general fund for services that are funded through the general fund.</b> <ul style="list-style-type: none"> <li>• Review of Budget Policy.</li> </ul>				

**CORE AREA: FACILITIES AND RESOURCES**

**STRATEGIC GOAL: MANAGE AND PROVIDE STEWARDSHIP OF DISTRICT ASSETS,  
PARKS, RECREATION, AND OPEN SPACE IN A TIMELY, COST-EFFECTIVE,  
AND ENVIRONMENTALLY SENSITIVE MANNER**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the July 21, 2022 Board meeting	General Mgr.	Request the Board to appoint a Cambria Veterans' Memorial Hall ad hoc committee.	X			Completed at the 8/11 Board meeting.
2. At the October 20, 2022 Board meeting	Facilities and Resources Mgr. – lead, General Mgr, Finance Mgr.	Pursue identified and potential grant funding sources for Veterans' Hall capital improvement projects and report results to the Board.	X			Identified and applied for grant through T-Mobile - This T-Mobile grant was rejected
3. At the October 13, 2022 Board meeting	Facilities and Resources Mgr – lead, PROS Commission	Present to the Board for review and consideration the PROS Commission's recommended options for East Ranch recreational expansion.	X			
4. Second Quarter 2023	General Mgr., Facilities and Resource Mgr., working with a Board ad hoc committee	<b>Define future use and funding for the Veterans' Hall</b> <ul style="list-style-type: none"> <li>• Seeking non-CCSD funding sources for maintenance and operations</li> <li>• Improving outreach to promote more community use</li> <li>• Identifying potential improvements or amenities to increase the functionality of the Veterans' Hall</li> <li>• Review of rental rates</li> </ul>			X	Ad hoc committee assisting



5. Third quarter 2023	District Engineer	<b>Complete Skatepark project</b> <ul style="list-style-type: none"> <li>• Present an update to the Board for consideration on the final design, engineering estimate, and status of fundraising for the Skatepark (completed 11.17.2022).</li> <li>• Present final construction estimate to Board for consideration and status of funding to determine whether the project can proceed.</li> </ul>			X	
6. First quarter 2023	District Engineer	<b>Complete the East Ranch Restroom project</b> <ul style="list-style-type: none"> <li>• Obtain construction permit and present to the Board for consideration the construction RFP for the East Ranch restrooms.</li> <li>• Construct the restroom.</li> </ul>			X	Addressing SLO County comments. Require soils report.
7. Third quarter 2023	PROS Commission	<b>Present options and estimated construction and maintenance costs and possible funding sources for future Community Park projects to the Board</b> <ul style="list-style-type: none"> <li>• Frisbee golf</li> <li>• Exercise circuit</li> <li>• Multi-use trail</li> <li>• Picnic tables</li> </ul>				Address at next strategic planning update
8. First Quarter 2023	Finance Committee	<b>Present report to the Board regarding the allocation of the general fund for services that are funded through the general fund</b> <ul style="list-style-type: none"> <li>• Review of Budget Policy.</li> </ul>				