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CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

Thursday, August 22, 2013– 12:30 PM

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. **OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

2. **SPECIAL REPORTS**

- A. SHERIFF'S DEPARTMENT REPORT
- B. FIRE DEPARTMENT REPORT
(Estimated Time: 5 minutes)

3. **ACKNOWLEDGMENTS/PRESENTATIONS**

- A. Proclamation Recognizing Cambria Community Emergency Response Team (CERT)
(Estimated Time: 15 minutes)

4. **PUBLIC COMMENT**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.
(Estimated Time: 20 minutes)

5. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

(Estimated Time: 5 minutes)

6. **MANAGER'S AND BOARD REPORTS**

- A. GENERAL MANAGER'S REPORT

B. MEMBER AND COMMITTEE REPORTS
(Estimated Time: 30 minutes)

7. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Approve Expenditures for July 2013
- B. Consideration to Approve Minutes of Board of Directors Regular Meeting, July 25, 2013
- C. Consideration to Approve Pacific Western Bank Request for Intent to Serve Extension for APN 024-191-062

(Estimated Time: 15 minutes)

8. HEARINGS AND APPEALS

- A. Public Hearing to Adopt Resolution 34-2013 Approving Appropriation Limit for Fiscal Year 2013/2014
- B. Public Hearing to Consider Adoption of Resolution 35-2013 Amending the CCSD Fee Schedule to Provide for Revised Fees to Connect to the Water and Sewer Systems

(Estimated Time: 30 minutes)

9. REGULAR BUSINESS

- A. Consideration of Adoption of Ordinance 03-2013 Amending the CCSD Municipal Code to Implement the Interim Issuance of Intent to Serve Letters and the Revised Water Conservation and Retrofit Program and Directing the District Clerk to File a Notice of Exemption and Adoption of Resolution 36-2013 Establishing Retrofit In-Lieu Fees

(Estimated Time: 60 minutes)

10. FUTURE AGENDA ITEM(S)

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda.

11. ADJOURN TO CLOSED SESSION, 1316 Tamsen Street, Suite 201, Cambria

- A. **CONFERENCE WITH LABOR NEGOTIATORS** pursuant to Government Code §54957.6
Agency Designated Representative: Assistant District Counsel
Title of Position of Unrepresented Employee: General Manager

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6. A.**

FROM: Jerry Gruber, General Manager

Meeting Date: August 22, 2013

Subject: MANAGER'S REPORT

Administration

Listed below is my General Manager's Report for August 22, 2013 in addition to other activities that I am working on with the assistance and support of CCSD Ad hoc Committees, Staff, and District Counsel.

- CCSD staff has been working on updating the District's website. Please take a few moments to visit the CCSD website at www.cambriacsd.org. Staff will continue to update and improve the district website.
- The Administrative staff continues to work towards transitioning into their new roles, assignments and positions. Cortney Upthegrove is doing the job of Administrative Technician III/Billing Clerk and Conservation Specialist. Cortney is in the process of training another employee within the office for her position as Billing Clerk. The District is recruiting for a part time customer service representative. At this point in time everything is going well. The Finance Manager is currently overseeing accounts receivable, accounts payable, the front counter and customer billing. The Administrative Services Officer is overseeing Human Resources, Risk Management and Information Technology.
- The District continues to make progress on records retention and associated data base management by the utilization of our Laser Fiche software.
- I have formulated a Technology Working Group to evaluate and determine how the District can become more efficient thru the use of and implementation of technology. The working group is comprised of the Finance Manager, Administrative Services Officer and the Districts Payroll Clerk.
- I have formulated a Compliance Audit Working Group to evaluate the Districts current permits relating to Water and Wastewater Departments. The Compliance Audit Working Group is comprised of the District Engineer, Utilities Manager, District Clerk and both Chief Plant Operators from the Water and Wastewater Departments.
- I have implemented a process that requires all State Reports sent out by the Water and Wastewater agencies electronically be mailed also by the Administrative Offices in the form of a hard copy with the appropriate cover letter attached. The reports from both Departments will be reviewed prior to being sent out for accuracy and a pathway with the appropriate electronic folders were developed for future access capability and historical retrieval when necessary.
- I have implemented training between the Finance Manager and District Managers relating to the proper coding on budget related items. This training will reduce the probability of improper coding and improve overall communication amongst staff while focusing on proper financial and budget protocol.
- Staff working directly with Bartle Wells and Associates has completed the Cambria Community Services District Water and Sewer Capacity Fee Study. I am very pleased with the results of the report and would like to thank staff and Alex Handler of Bartle

Wells and Associates for all their hard work over the last year. Several recommendations within the report warrant additional conversation with the Board and ultimately staff would seek some direction regarding future policy related matters that could directly impact the community from a monetary standpoint... The report also noted that it did not include a component for the Buildout Recovery Program. Prior to this Board Meeting I reached out via telephone to community members who served on the Build out Reduction Program Committee to explain the methodology that was used within the document. Although the Build out Reduction Committee completed their work prior to my arrival I think it is important to acknowledge and thank them for the tremendous amount of work they did. I would like to thank the CCSD Board of Directors for their patience and allowing staff and Bartle Wells two additional months to complete the report.

- Staff continues to work with RBF Engineering on the preliminary design work for the Stuart Street Tank and Rodeo Grounds Pump Station. Staff has received, reviewed and commented on the Cambria Community Services District Rodeo Grounds Pump Station and Stuart Street Tank Predesign Report Addendum 2 from RBF Engineering dated May of 2013.
- Pro Pipe has completed their 20% cleaning and videotaping of the Districts Collection System. Approximately 25-30 manholes were located, specifically along the creeks, Strawberry Canyon and Fern Canyon. I would like to thank Greenspace for working collaboratively with the CCSD regarding the hand clearing on both canyons and reestablishing the District's easements. Many of the manholes that were discovered were more than likely buried for upwards of thirty years. While the process was taking place the CCSD received a great deal of positive feedback from the work that we are doing relating to CCTV cleaning. There are a few areas that will need immediate attention and repair and staff is working with local jurisdictions and contractors to make sure the work is completed in a timely manner.
- I wanted to take a few moments to clarify the combining of the Water and Wastewater Departments. I believe I could have selected a better choice of words when letting the Board and the public know about changes regarding Departments within the District. I should have used the words cohabitate or co-locate instead of combining. I also want to touch briefly on concerns from two Cambrians regarding usage of Water and Wastewater staff in areas that they may not be properly licensed in. Licensed Water Operators are not performing duties requiring a State Wastewater Treatment License. Wastewater Operators are not performing duties requiring a State Water License. Both Departments are working as a team in matters such as traffic control, emergency response, water main breaks and assisting with maintenance related items. The goal of the District should be to have all of our operators dual certified. I would encourage the Board and all Cambrians to visit and tour the Utilities Operations Center located at the Wastewater Treatment Facility. Tours can be arranged by contacting Mike Finnigan Utilities Manger at 927-6221 or by email at mfinnigan@cambriaccsd.org.
- I would encourage the Board and all Cambrians to visit the newly renovated CCSD Facilities and Resources Department located at the old Water Yard on the East Ranch. The District now has a state of the art facility that can be utilized to better maintain the Fiscalini Ranch in addition to providing improved maintenance of the Districts assets. Tours can be arranged by contacting Carlos Mendoza Facilities and Resources Manager at 927-6220 or by email at cmendoza@cambriaccsd.org.

I attended the following meetings and or community events on behalf of the CCSD since CCSD's last Board of Directors' Meeting on July 25, 2013.

- I met with the Water Alternatives Ad-Hoc Committee
- I attended the Parks, Recreation and Open Space Commissioners Meeting.
- I served on the interviewing panel for General Manager for the Oceano Community Services District.
- I attended the Camp Ocean Pines Board of Directors Meeting.
- I attended the monthly Chamber of Commerce Chamber Mixer.

**BOARD OF DIRECTORS' MEETING-AUGUST 22, 2013
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT**

AUDIT-The CCSD's audited financial statements for the fiscal year ended June 30, 2012 have been posted to the CCSD's website.

BUDGET-The Fiscal Year 2013/2014 Operating Budget has been posted to the CCSD website. The Third Quarter Revenue and Expenditure report for the nine months ended March 31, 2013 has been posted to the CCSD website. The Fourth Quarter Revenue and Expenditure report for the twelve months ended June 30, 2013 is expected to be presented in the September, 2013 meeting. Because this is the final report for the fiscal year, additional time to prepare the report is necessary to allow time to receive all documents associated with the CCSD's Revenue and Expenditures for the fiscal year. Some of these documents are not received until August, if not later. The Compensation Report for calendar year 2012 has also been posted to the CCSD website.

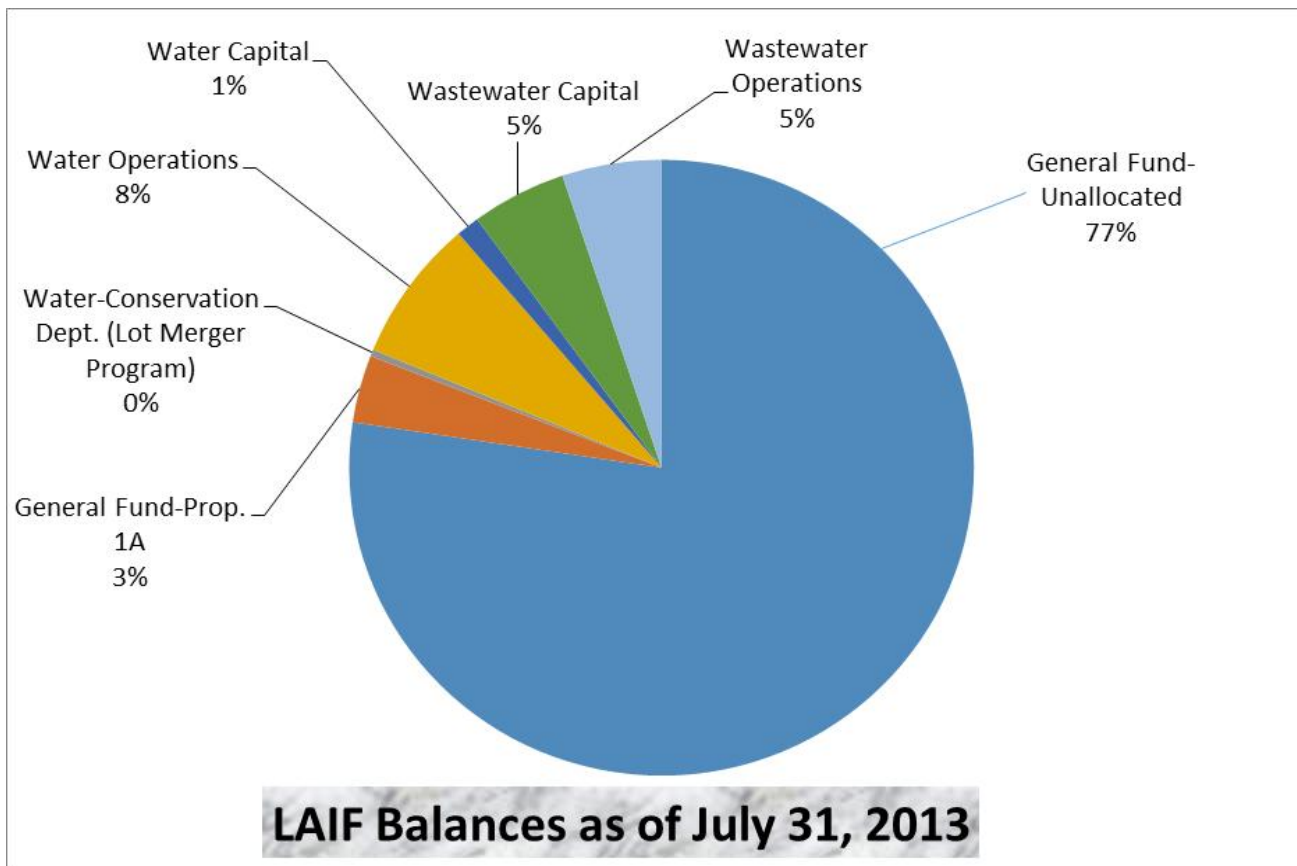
EXPENDITURES-There were no disbursements in excess of \$100,000 during July, 2013.

RESERVES-LAIF BALANCE-The balance in the Local Agency Investment Fund (LAIF) as of July 31, 2013 was \$4,493,738. The attached Schedule of Cash and Investments Balance indicates how the Cash and Investments balance compares to the prior month's balance as well as for the same month in each of the prior 4 years. Too much emphasis should not be placed on one month's activity; rather the information should be looked at on a trend basis.

The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 3,476,244
General (Proposition 1A)	\$ 159,286
Water (Conservation Dept.-Lot Merger Program)	\$ 16,086
Water (Operations)	\$ 335,844
Water (Capital)	\$ 54,056
Wastewater (Capital)	\$ 221,060
Wastewater (Operations)	\$ 231,162

With the exception of the restricted funds to offset a potential future Proposition 1A take-away, final reserve amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific programs, such as the Lot Merger Program, are not overspent. The above amounts have been updated based on the audit for the fiscal year ended June 30, 2012 with the exception of the Resource Conservation Department's balance (for the Lot Merger Program), which has been updated as of June 30, 2013. The amounts have also been updated for the interest revenue received through July 31, 2013.



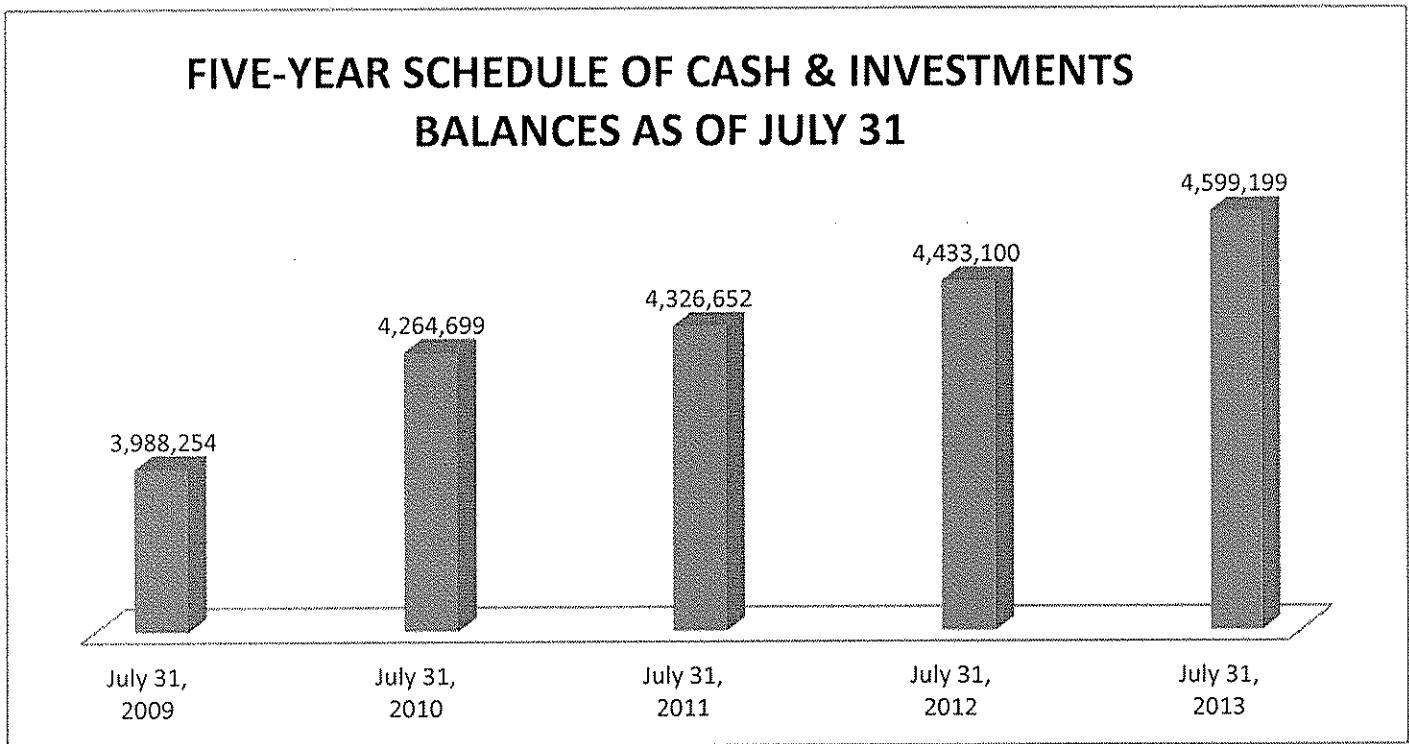
INTERNAL LOANS-As of July 31, 2013, the CCSD Board of Directors approved several internal loans to be made out of the General Fund to the Water and Wastewater Funds. To date, all of the costs that were to be paid from the loan proceeds were actually able to be fully paid for out of the Water or Wastewater Funds respectively with the exception of the \$166,000 loan for ACE match requirements. As such, this is the only loan currently outstanding and no additional loans are expected to be required for activity through July 31, 2013.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
Water	\$ 166,000	\$ 166,000	\$ 157,726	<u>ACE Matching</u>

EXTERNAL LOANS-As of July 31, 2013 the CCSD external debt is as shown per the attachment, including interest rates and prepayment penalty provisions.

**BOARD OF DIRECTORS' MEETING-AUGUST 22, 2013
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF CASH & INVESTMENTS BALANCE**

PERIOD ENDING	BALANCE	INCREASE/ (DECREASE FROM PRIOR YEAR	INCREASE/ (DECREASE FROM BASE PERIOD (July 31, 2009)
July 31, 2009	3,988,254	N/A	N/A
July 31, 2010	4,264,699	276,445	276,445
July 31, 2011	4,326,652	61,953	338,398
July 31, 2012	4,433,100	106,448	444,846
July 31, 2013	4,599,199	166,099	610,945



PERIOD ENDING	BALANCE	INCREASE/ (DECREASE FROM PRIOR MONTH
June 30, 2013	4,839,064	N/A
July 31, 2013	4,599,199	(239,865)

NOTES:

BALANCE includes amount on deposit with the LAIF plus Cash in Main Checking Account net of outstanding checks and deposits in transit plus Cash in Overflow Account.

All amounts are based on CCSD records.

**BOARD OF DIRECTORS' MEETING-AUGUST 22, 2013
 ADDENDUM TO GENERAL MANAGER'S REPORT
 FINANCE MANAGER'S REPORT ATTACHMENT
 SCHEDULE OF LONG-TERM DEBT**

DESCRIPTION>	Bank Note (Funds 2006 Refund of 1995 Bonds)-65% Water	Bank Note (Funds 2006 Refund of 1995 Bonds)-35% Sewer	Bank Note (Funds 2006 Refund of 1999 Bonds)	State Revolving Fund Loan
DEBT HOLDER>	Citizens Bank	Citizens Bank	City National Bank	SWRCB
ORIGINAL PRINCIPAL>	1,233,375.00	664,125.00	2,245,000.00	2,592,324.38
INTEREST RATE>	4.50%	4.50%	4.55%	3.00%
FUND>	Water	Wastewater	Wastewater	Wastewater
DEPARTMENT>	Water	Wastewater	Wastewater	Wastewater
FINAL PAYMENT DATE>	5/1/2015	5/1/2015	9/23/2023	5/28/2016
PRINCIPAL BALANCE @ 8/1/13>	208,650	112,350	1,403,000	492,210
PROJECTED PRINCIPAL PAYMENT(S) FFY 2013/2014>	174,525	93,975	100,000	159,290
PROJECTED INTEREST PAYMENT(S) FFY 2013/2014>	9,729	5,238	61,561	14,766
PROJECTED BALANCE @ 6/30/14**>	41,665	22,435	1,303,000	332,920
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015>	41,665	22,435	109,000	164,069
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015>	1,875	1,010	56,807	9,987
PROJECTED BALANCE @ 6/30/15**>	0	0	1,194,000	168,851
PROJECTED PRINCIPAL PAYMENT(S) FFY 2015/2016>	0	0	109,000	168,851
PROJECTED INTEREST PAYMENT(S) FFY 2015/2016>	0	0	51,847	5,066
PROJECTED BALANCE @ 6/30/16**>	0	0	1,085,000	0
PROJECTED PRINCIPAL PAYMENT(S) FFY 2016/2017>	0	0	114,000	0
PROJECTED INTEREST PAYMENT(S) FFY 2016/2017>	0	0	46,773	0
PROJECTED BALANCE @ 6/30/17**>	0	0	971,000	0
PROJECTED INTEREST PAYMENTS FFY 13/14-16/17>	11,603	6,248	216,988	29,819
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)**>	184,254	99,213	162,247	174,010
PREPAYMENT PENALTY>	Yes-1%	Yes-1%	Yes-Not allowed until 10/1/13, 3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	No

*Average is based on years with a balance outstanding for the entire year. Payoff years are excluded if final amount is less than normal.

**Presumes all scheduled payments are timely made.

**BOARD OF DIRECTORS' MEETING AUGUST 22, 2013
ADDENDUM TO GENERAL MANAGER'S REPORT
FIRE CHIEF'S REPORT**

Response information is attached and represents activities for the month of July 2013. Progress updates and highlights regarding the different programs and services our Department provides are identified below:

Prevention and Education (July 2013)

- **02** residential new and remodel fire plan reviews were completed.
- **06** residential and commercial technical fire inspections were conducted.
- **00** hydrant system flow test.
- **08** engine company commercial fire and life safety inspections were conducted.
- **03** public education event
- **03** residential smoke detectors were installed and or the batteries changed.

Meetings and Affiliations (July 2013)

- | | | |
|----------------------------------|---------|------------------------|
| • SLO County Chiefs Assn Meeting | July 10 | 0900-1300, Pismo Beach |
| • Rodeo Grounds Pump Station Mtg | July 16 | 1100-1200, Cambria |
| • Cambria Forest Committee | July 17 | 1800-2030, Cambria |
| • EMS Ad Hoc Committee | July 17 | 1000-1200, Cambria |
| • Insurance Services Org. (ISO) | July 25 | 0830-1230, Cambria |

Operations

Please join us in welcoming the Cambria Fire Department's newest class of Reserve Firefighters. The new staff will join the department to maintain the current level of 15 reserve personnel and will provide adequate expertise for paramedic and firefighting services. The new personnel are: Firefighter/Paramedics Brandon Bennewate, David Gacad, James Weinstein and Firefighters Andrew Gaultney, James Green, Harrison Keller and Jeremy Mace. The new reserves will begin filling shift assignments in September. These Firefighters will provide adequate personnel (15) to maintain current staffing levels and do not represent an increase in crew sizes.

Cambria Firefighters with the assistance of a construction contractor from the San Luis Obispo County Alternative Work Program (AWP) will soon begin the construction of a new fence around CCSD property at the rear of the fire station at 2850 Burton Drive. The project will provide a well needed replacement for the old fence currently at the site and will enable the department to access a large piece of CCSD owned property that is currently unusable. Other projects to maintain the facility have been identified and accomplished recently such as green LED exterior lighting, replacement carpeting and parking lot resurfacing. Future projects include replacement of water fixtures with low flow water saving appliances and painting of the out bay apparatus garage area.

Prevention

The Cambria Fire Department continues to be evaluated by the Insurance Services Organization (ISO). Still pending is a thorough review and analysis of the current water supply and fire flow. When complete the review will evaluate the current service levels and capabilities of our fire and emergency services within the community. The evaluation will result in a rating of the overall fire department capability. The rating is

given numerically on a scale of 1 to 10 with 1 being the highest level of service. The rating will determine insurance rates for commercial and residential property within the community. The Cambria Fire Department is currently rated as a level 5/9 fire service from the last evaluation given in the late 90's. It is felt that the many improvements in water storage capacity, hydrant placement and water line upgrades in combination with improvements in fire department equipment, training and operations will bring corresponding improvements in the Department's ISO rating.

CMB Fire Monthly Stats: Incidents

Categories	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug	13-Sep	13-Oct	13-Nov	Dec-13	Totals
Fire	0	1	0	0	0	4	1						6
Hazardous Mat.	0	0	0	0	0	0	0						0
Medical*	30	41	33	33	30	46	34						247
Vehicle TC	0	3	0	1	1	5	2						12
Hazardous Situations	4	1	1	7	4	2	1						20
Public Service Assist	10	9	7	13	15	8	12						74
False Alarms	10	3	7	9	11	8	10						58
Agency Assist	0	0	1	0	0	0	0						1
Mutual Aid	2	0	0	0	1	2	4						9
Auto Aid	2	0	0	0	2	0	0						4
Rescue	0	0	0	0	0	0	0						0
Fire Investigations	0	0	0	0	0	2	0						2
Monthly Response Totals	58	58	49	63	64	77	64						433
Cumulative Totals		116	165	228	292	369	433						433

BOARD OF DIRECTORS' MEETING – August 22, 2013
ADDENDUM TO GENERAL MANAGER'S REPORT FACILITIES AND RESOURCES
MANAGER'S REPORT

- Fiscalini Ranch:
 - § Fire Breaks:
 - Contracts for the last 3 fire breaks on the Ranch were awarded and work has been completed:
 - § Many of the trails on the open fields of the Ranch were overgrown, staff mowed back the trails.

- CCSD Lots:
 - § Staff has been finishing up weed abatement on district lots. Fallen trees and debris from several lots was removed.
 - § Staff continues to assist Waste Water Department in locating manholes on District properties.

- Fire Department
 - § Staff assisted the Fire Department in digging holes for the new fence at the Fire Station. Holes were dug with a tractor auger.

- Vet's Hall:
 - § 58 events were held at Veterans Memorial Building since last Board Meeting. Among those events were: Pinedorado-Follies rehearsals, Friends of the Library Book Sale, Scarecrow Workshops and Crafts Fair.
 - § Staff has been cleaning the grounds of the hall. Trees in the parking lot were trimmed back and material was chipped. Trash and debris was hauled away.

- Water Yard:
 - § More work is still being done at the now Facilities and Resources Yard:
 - Grounds:
 - Staff continues to remove all trash and debris around the building.
 - Staff cut back all encroaching willow trees around the perimeter of the yard
 - Interior:
 - Bays:
 - Staff has emptied out all of the bays and the interior walls and ceiling have been pressure washed.
 - Exterior Building:
 - Exterior of the building was pressure washed and will be painted by the end of the month.

- Equipment:
 - § New John Deere tractor arrived.

- Parks:
 - § Dog Park:
 - Staff mowed the perimeter of the park and made repair to the parking lot.

- § Skate Park:
 - Staff made some repairs to the parking lot and repaired some ventilations screens.
- § Steelhead Park:
 - Staff mowed the entire park
- Trails:
 - § Santa Rosa Trail:
 - Staff mowed and trimmed back trail
 - § Windsor-Shamel Park Trail:
 - Trail was mowed and trimmed back

Submitted by:
Carlos Mendoza
Facilities and Resources Supervisor/
Fiscalini Ranch Preserve Manager

**BOARD OF DIRECTORS' MEETING AUGUST 22, 2013
ADDENDUM TO GENERAL MANAGER'S REPORT
ADMINISTRATIVE OFFICE REPORT**

Human Resources:

We have begun the recruitment process for all three positions, Wastewater Operator II, Water Operator T3/D2 and an Administrative Technician I.

Ramon Lopez, Wastewater Operator II recently gave his notice and will be leaving the CCSD. We will miss Ramon and wish him the best in his future endeavors.

This has opened another position within the Wastewater Department. Our recruitment process will include a replacement for this position.

Retrofit Point Bank:

As of 8/1/2013 we have handed out 745 showerheads and 816 aerators. Commercial customers have received 204 aerators and 328 showerheads. Residential customers have received 612 aerators, and 417 showerheads.

We have worked on the retrofit upon resale points total and have included it below through July 2013.

The retrofit point bank total at this time is **8872**.

Rebates:	6454
Retrofit upon resale:	<u>2418</u>
Total remaining points:	8872

Conservation:

Conservation meetings continue to be held weekly.

Cortney Upthegrove Murguia and Justin Smith completed the Landscape Auditing class at Cal Poly during August 2013. They will begin conducting Landscape Audits within the next 30 days. Anyone interested in having an audit conducted may contact Cortney Upthegrove Murguia at (805) 927-6222 for details on this program.

Public Outreach:

Cortney Upthegrove Murguia and Justin Smith will be attending the Multiple Listing Service meeting in Cambria on August 22. Cortney Upthegrove Murguia will be attending the Morro Bay meeting on August 23. Additionally, we are in the process of ordering two different types of showerheads and an upgraded kitchen sink aerator. We believe that these upgraded fixtures may appeal to customers who have not yet participated in our water use efficiency plan showerhead and aerator retrofit program.

Cortney Upthegrove Murguia will also be returning to the Farmers Market every other Friday starting August 9, 2013.

Submitted by,
Monique Madrid
Administrative Services Officer

BOARD OF DIRECTORS' MEETING AUGUST 22, 2013
ADDENDUM TO GENERAL MANAGER'S REPORT
UTILITIES MANAGER REPORT

Water Department:

- ✓ Alpha Electric completed installation of new Opto 22 controller at the SR4 Well.
- ✓ Working with Water Department staff reviewing treatment operations, daily process control strategies, and maintenance programs.
- ✓ Miller drilling finished installing new booster pump motor at Stuart Street tank.
- ✓ Staff ordered a new 8 inch flow meter for Stuart Street booster pump station
- ✓ Staff continues to move forward with distribution system repairs.
- ✓ Alpha Electric upgraded the rodeo grounds telemetry communication site.
- ✓ Staff contacted Hydro Max USA regarding valve exercising, GPS, & water main mapping project.
- ✓ Staff is working with Souza construction on Main Street bridge dewatering project

WasteWater Department:

- ✓ Replaced Vactor truck outer suction tube.
- ✓ Staff is preparing for the ELAP laboratory annual inspection.
- ✓ Dechance Construction has completed emergency repairs on West street sewer line.
- ✓ Staff assisted Pro-pipe with cleaning sewer lines located at the Oak Terrace mobile home site.
- ✓ Staff worked with Bushwacker tree service regarding improving access to Fern Canyon, Strawberry Canyon, and East Ranch easement.
- ✓ Working with Dechance Construction on replacing equalization tank emergency bypass valve.

Administrative:

- ✓ Attending weekly meetings with both Water and Wastewater supervisors.
- ✓ Reviewing and updating water department master sample schedule sampling.
- ✓ Continue to working with senior water operator and district engineer reviewing Rodeo Grounds and Stuart Street tank booster pump station plans and submittals.

Mike Finnigan
Utilities Manager

**BOARD OF DIRECTORS' MEETING – AUGUST 22, 2013
ADDENDUM TO GENERAL MANAGER'S REPORT
DISTRICT ENGINEER'S REPORT**

The following table summarizes activities from July 25, 2013 to August 15, 2013. As mentioned in last month's report, this report also describes well levels.

Item No.	Description	Activities/Project Status
1	Capital Improvement Program & Connection/impact fee update.	Continued to coordinate with consultant Bartle Wells Associates. Today's hearing item includes the August 8, 2013 Water and Sewer Capacity Fee study that was recently completed by Bartle Wells Associates and addresses proposed changes to the fees
2	Assistance to water & wastewater operations.	<p>A change order was issued to ProPipe to extend their current CCTV inspection and cleaning work to include select reaches of sewers paralleling seasonal creek areas in Strawberry Canyon and behind Orlando Drive. These areas were chosen to determine whether they could be sources for infiltration and inflow during periods of heavy rainfall.</p> <p>Provided follow up information to the SWRCB in response to questions received on 7/23/2013 associated with 2011 sanitary sewer overflow events.</p> <p>Currently developing a request for quotation to incorporate water and sewer facilities into an updated GIS system.</p> <p>Currently developing a request for proposal for a wastewater treatment plant master plan.</p>
3	Water Conservation program	Attended staff conservation working group meeting on 8/12/2013, which included proposal development discussions with Maddaus Water Management for training staff on commercial water use audits.
4	Sanitary sewer extension to well SR-4 treatment facility.	Met with Coast Unified School District representatives on 8/9/2013 to review a proposed sanitary sewer extension to the Well SR-4 treatment facility, which is located behind the high school.
5	Rodeo Grounds Pump Station Replacement and Stuart Street Tank 3.	Currently working on Coastal Development Permit applications to the County. Revised preliminary layout drawings were received from RBF on 7/19/2013.
6	Long-term water supply project	<p>Provided review comments to an administrative review draft technical memo, which further documented the various alternatives described during the 2012 workshops and the associated screening process.</p> <p>Currently reviewing the need for further hydro-geological study and how to fund such additional work to help answer detailed technical questions posed by the environmental consultant. (Continued on next page)</p>

		Coordinating with legal counsel on an agreement with the Ferguson Group to provide D.C. advocacy services associated with WRDA and Federal funding. Further details were not available from ACE for this month's staff report.
7	Development and remodels	Three remodel reviews were completed during this period.

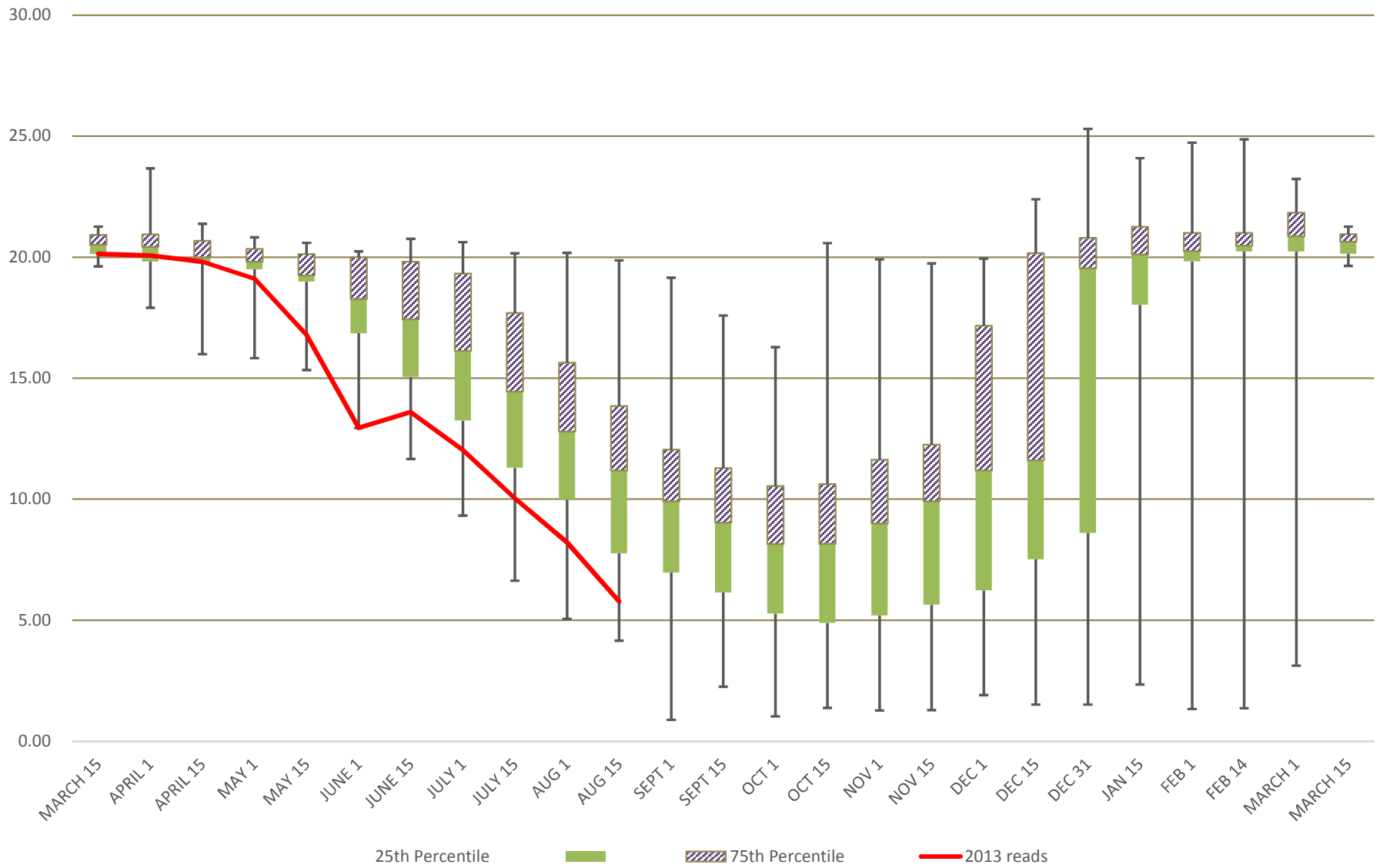
The attached table and figures show the current Santa Rosa and San Simeon supply well levels plotted up to August 15, 2013. As of this date, the San Simeon wells were at 5.74 feet above sea level, and the Santa Rosa well SR4 was at 50.77 feet above sea level. Please also note that report has added a statistical monthly comparison for the San Simeon well levels to further augment the historical plot that shows levels for each year from 1988 through 2012.

The attached production table shows that from January 2013 through July 2013, 377 acre-feet had been produced by the San Simeon well field, and 55 acre-feet had been produced by Santa Rosa well SR4. This results in a total production from both sources of 432 acre-feet. The January through July 2013 production total is close to what it was during 2007 and 2005 for this same time of year. For discussion purposes, the total annual production was 748.18 acre-feet for 2007 and 741.24 acre-feet for 2005. In comparison, the most recent 2012 total annual production was 724.74 acre feet.

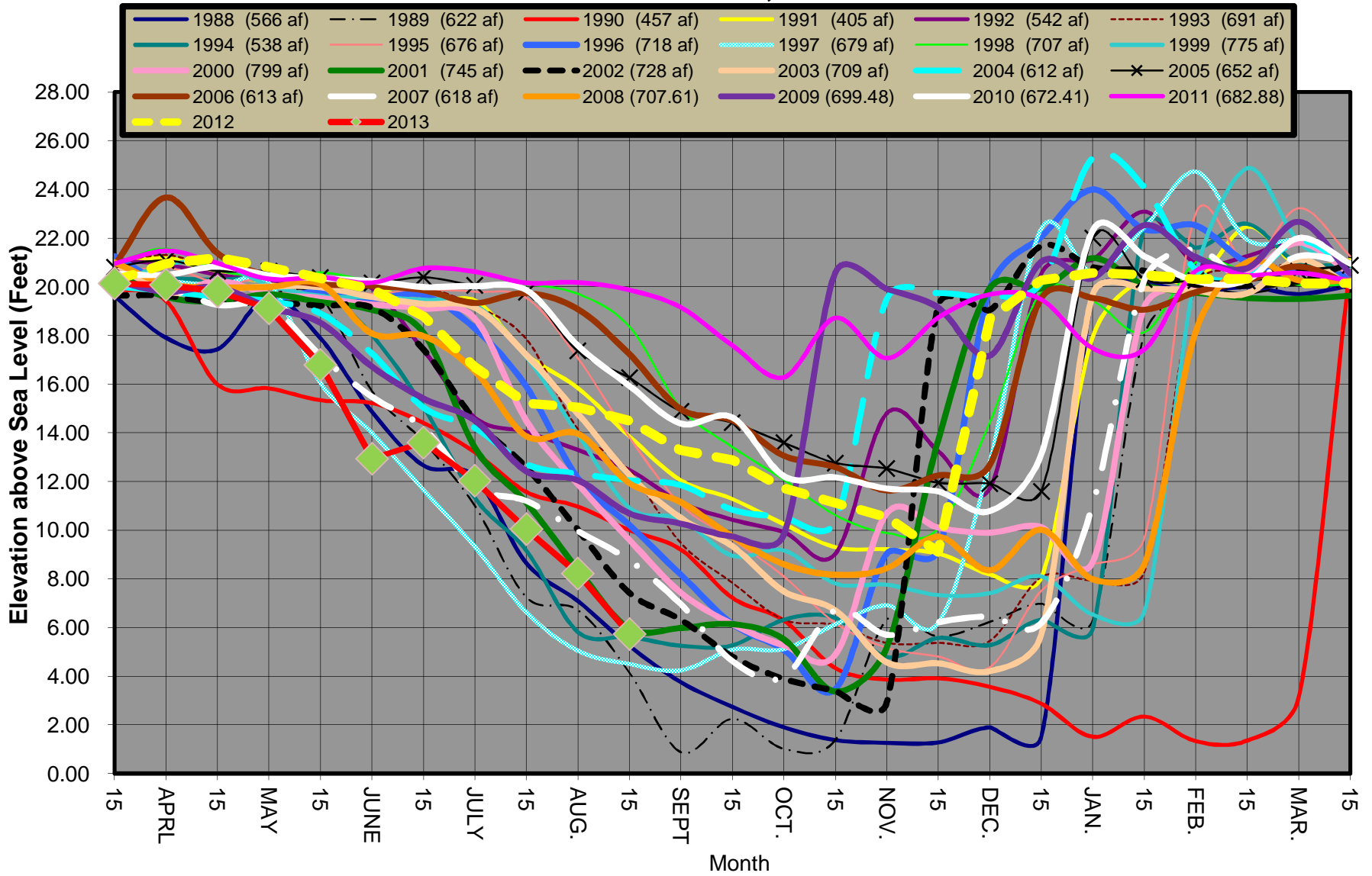
Attachments:

- Well Levels Summary as of August 15, 2013
- Plot showing statistical analysis of San Simeon well levels by month
- Line plots of San Simeon well levels by year, 1988 to August 15, 2013.
- Line plot of San Simeon well levels for historic minimum, average, and maximum.
- Line plot of Santa Rosa well levels for 2013, up to August 15, 2013
- Annual production by source from 1988 through July 31, 2013.

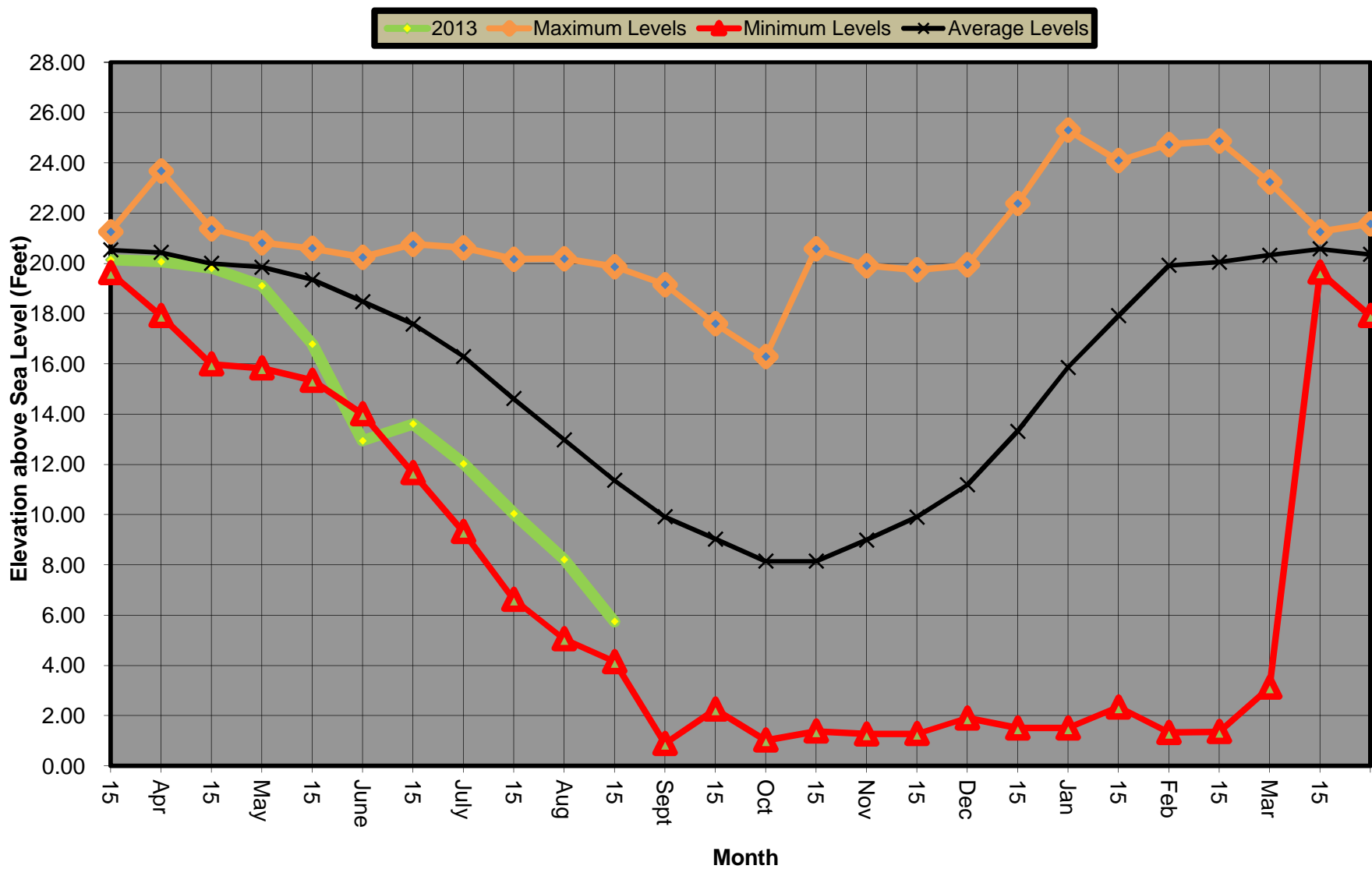
**1988 -2012 Statistical San Simeon Well Level Summary by Month
 showing Minimums, Maximums, 25 % Percentile, 75% Percentile
 Average Level is the line between the Purple (hatched) and Green (solid) bars**



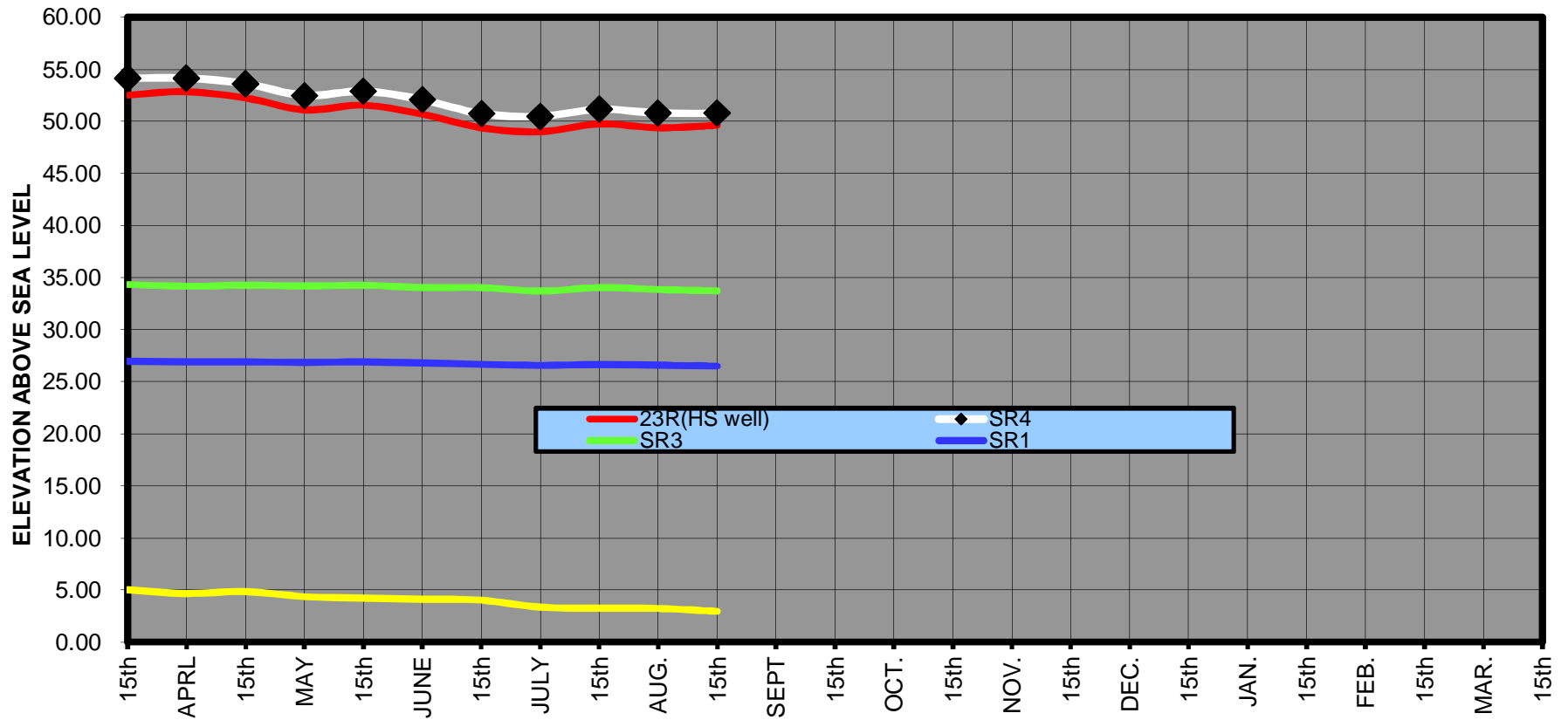
San Simeon Creek Well Levels 1988 - March, 2013



San Simeon Creek Well Levels 2013 levels to date and 1988 to 2012 Min, Max, & Average



SANTA ROSA CREEK WELL LEVELS March 15th, 2013- Current



2013
CAMBRIA COMMUNITY SERVICES DISTRICT
WATER PRODUCTION, BY SOURCE
ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	1000.0 TOTAL	YEAR
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40	
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10	
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84	
1996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	1996
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	
	TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25	
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29	
	TOTAL	50.63	49.28	65.68	68.66	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80	
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16	
	TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47	
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53	
	TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58	
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68	
	TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93	
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71	
	TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48	
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2003
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05	
	TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88	
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11	
	TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63	
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98	
	TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24	
2006	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	2006
	S.R.	0.00	0.78	0.00	0.62	0.74	2.56	23.58	20.72	20.17	23.88	26.46	13.63	133.14	
	TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	66.74	60.92	56.38	746.10	
2007	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	2007
	S.R.	0.00	0.00	0.60	1.81	14.47	22.24	23.47	12.37	5.29	18.70	21.20	9.42	129.57	
	TOTAL	57.70	47.45	57.07	62.31	70.58	73.45	79.42	75.85	64.01	56.28	56.03	48.03	748.18	
2008	S.S.	43.35	45.35	51.55	52.59	40.45	33.03	40.15	47.57	47.24	41.53	21.47	25.41	489.69	2008
	S.R.	2.33	0.67	0.71	2.20	24.69	33.55	32.94	24.87	18.26	21.03	32.21	24.46	217.92	
	TOTAL	45.68	46.02	52.26	54.79	65.14	66.58	73.09	72.44	65.50	62.56	53.68	49.87	707.61	
2009	S.S.	28.17	37.57	50.95	58.52	48.56	37.47	48.80	40.69	31.99	44.62	53.05	46.55	526.94	2009
	S.R.	24.83	3.81	0.00	0.00	13.53	26.06	25.21	34.10	32.64	11.02	0.00	1.34	172.54	
	TOTAL	53.00	41.38	50.95	58.52	62.09	63.53	74.01	74.79	64.63	55.64	53.05	47.89	699.48	
2010	S.S.	45.44	40.48	47.48	48.39	56.26	55.29	50.73	44.58	35.05	37.61	36.14	36.45	533.90	2010
	S.R.	0.00	0.00	0.77	0.62	0.68	8.74	21.96	27.30	32.52	21.71	14.48	9.73	138.51	
	TOTAL	45.44	40.48	48.25	49.01	56.94	64.03	72.69	71.88	67.57	59.32	50.62	46.18	672.41	
2011	S.S.	48.05	43.36	45.17	52.11	53.94	49.27	60.52	55.52	45.40	45.67	46.28	51.87	597.16	2011
	S.R.	0.00	0.70	0.00	0.76	6.65	11.03	12.97	14.82	19.45	14.15	5.19	0.00	85.72	
	TOTAL	48.05	44.06	45.17	52.87	60.59	60.30	73.49	70.34	64.85	59.82	51.47	51.87	682.88	
2012	S.S.	50.12	48.09	52.60	50.52	60.06	56.53	48.17	41.12	36.72	42.22	48.70	50.88	585.73	2012
	S.R.	3.54	0.79	0.00	0.66	1.44	11.14	27.95	33.22	29.98	21.43	8.86	0.00		

8/15/13

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 8/15/13

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	33.80	83.42	49.62	
SR4	31.23	82.00	50.77	
SR3	20.58	54.30	33.72	Shut down
SR1	19.90	46.40	26.50	Shut down
RP#1	21.41	46.25	24.84	
RP#2		33.11		Not Read
21R3		12.88		Not Read
WBE	13.92	16.87	2.95	
WBW		17.02		Not Read

AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 = 30.11 FEET
CCSD SANTA ROSA WELL SR4 = 50.77 FEET

* Wells SR-1 and SR-3 are out of service. Well SR-4 serves as CCSD's Santa Rosa production well

SAN SIMEON CREEK WELLS

16D1	8.10	11.81	3.71	
9M1		65.63		Not Read
9P2	14.88	19.11	4.23	
9P7		19.59		Not Read
9L1	21.87	27.33	5.46	
SS4	20.70	25.92	5.22	SS4 to 9P2 Gradient = + 0.99
9K2	25.10	30.23	5.13	
SS3	28.39	33.25	4.86	
SS2	28.13	34.01	5.88	
SS1	27.60	34.07	6.47	
11B1		105.43		Not Read
11C1	30.20	98.20	68.00	
PFNW		93.22		Not Read
10A1		78.18		Not Read
10G2		62.95		Not Read
10G1		59.55		Not Read
10F2		66.92		Not Read
10M2		55.21		Not Read
9J3		43.45		Not Read

AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1, SS2, & SS3 = 5.74 FEET

Red Font are the CCSD's Production Wells, as measured on 8/15/13
 Report format revised 7/23/2013

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING JULY 31, 2013**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
ABALONE COAST ANALYTICAL, INC.	56342	7/16/2013	1	50.00	WD/LAB TESTING SERVICE 6/26/13
ABILITY ANSWERING SERVICE	56326	7/11/2013	1	237.50	ADM/MONTHLY ANSWERING SERVICE JULY '13
ACCURATE MAILING SERVICE	56297	7/1/2013	1	700.00	WD/POSTAGE DEPOSIT FOR MAILING UTIL BILLS JUL 2013
ACCURATE MAILING SERVICE	56297	7/1/2013	2	700.00	WW/POSTAGE DEPOSIT FOR MAILING UTIL BILLS JUL 2013
ACCURATE MAILING SERVICE	56297	7/1/2013	3	100.00	WD/DEPOSIT FOR PROF MAILING SVC-UTIL BILLS JUL '13
ACCURATE MAILING SERVICE	56297	7/1/2013	4	100.00	WW/DEPOSIT FOR PROF MAILING SVC-UTIL BILLS JUL '13
ACCURATE MAILING SERVICE	56402	7/16/2013	1	43.65	WD/REMAINDER POSTAGE DUE - MAY/JUN UTIL BILLS
ACCURATE MAILING SERVICE	56402	7/16/2013	2	43.64	WW/REMAINDER POSTAGE DUE - MAY/JUN UTIL BILLS
ACCURATE MAILING SERVICE	56402	7/16/2013	3	319.62	WD/PROF MAILING SERVICES - MAY/JUN UTIL BILLS
ACCURATE MAILING SERVICE	56402	7/16/2013	4	319.61	WW/PROF MAILING SERVICES - MAY/JUN UTIL BILLS
ACCURATE MAILING SERVICE	56412	7/16/2013	1	9.51	WD/REMAINDER DUE - MAR/APR REMINDER NOTICES
ACCURATE MAILING SERVICE	56412	7/16/2013	2	9.51	WW/REMAINDER DUE - MAR/APR REMINDER NOTICES
ACCURATE MAILING SERVICE	56412	7/16/2013	3	16.30	WD/PROF MAIL SVCS - MAR/APR REMINDER NOTICES
ACCURATE MAILING SERVICE	56412	7/16/2013	4	16.30	WW/PROF MAIL SVCS - MAR/APR REMINDER NOTICES
				<u>2,378.14</u>	
AGP VIDEO	56307	7/3/2013	1	931.25	ADM/VIDEO PROD'N & STREAMING BRD MTNG 6/27/2013
AIRGAS USA, LLC	56308	7/3/2013	1	175.76	FD/OXYGEN CYLINDERS
ALLSTAR FIRE EQUIPMENT	56413	7/16/2013	1	399.75	FD/2.5" X 10' SUCTION HOUSE 2.5" STRAINER
ALLSTAR FIRE EQUIPMENT	56413	7/16/2013	1	1,115.45	FD/6" X 10' SUCTION HOUSE & 6" STRAINER
				<u>1,515.20</u>	
ALPHA ELECTRICAL SERVICE	56343	7/16/2013	1	4,952.70	WD/INSTALLED NEW DATA LOGGER S SIMEON WELL FIELD
ALPHA ELECTRICAL SERVICE	56343	7/16/2013	1	945.00	WD/INSTALLED SENSOPONE DIALER S SIMEON WELL FIELD
ALPHA ELECTRICAL SERVICE	56343	7/16/2013	1	3,878.75	WD/MAINT & REPAIR SR4 PLC UPGRADE 6/3 - 6/20
ALPHA ELECTRICAL SERVICE	56343	7/16/2013	1	799.17	WD/REPAIR SAN SIMEON WELL FIELD SECURITY GATE
ALPHA ELECTRICAL SERVICE	56343	7/16/2013	1	236.25	WD/REPLACE SR4 WELL ALARM DEFECTIVE RELAY SWITCH
ALPHA ELECTRICAL SERVICE	56343	7/16/2013	1	210.00	WW/MAINT & REPAIR RAS PUMP #2 6/25/13
ALPHA ELECTRICAL SERVICE	56448	7/26/2013	1	6,000.00	WW/SCADA PROGRESS PAYMENT
ALPHA ELECTRICAL SERVICE	56467	7/30/2013	1	2,936.52	WD/OPTO 22 CNTRLR @ RODEO GRNDS BOOSTER STN
				<u>19,958.39</u>	
ALPHA FIRE & SECURITY CORP	56327	7/11/2013	1	135.00	F&R/MONITOR FIRE ALARM SYS VET'S HALL 8/1 - 10/31
AM PAC REPAIR	56445	7/26/2013	1	255.00	FD/SMOKE AND SMOG CHECKS FOR ENGS 5797, 5791, WT57
ASHLAND, INC.	56449	7/26/2013	1	1,567.35	WW/PRAESTOL K
AT&T	56332	7/12/2013	1	108.62	WW/ALARM LIFT STATION B4 JULY 2013
AT&T	56419	7/18/2013	1	285.44	WD/ALARM VAN GORDON WELL FIELD JULY 2013
				<u>394.06</u>	
AT&T/CALNET2	56428	7/22/2013	1	144.90	FD/PHONE SVC 927-6240 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	30.58	F&R/VETERAN'S HALL ALARM 927-0493 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	290.75	ADM/PHONE SVC 927-6223 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	16.53	ADM/FAX LINE 927-5584 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	72.63	WD/PHONE AND FAX LINES 927-6226 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	16.06	WD/ BLDG PUMP STN LEIMERT TANK 927-1972 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	16.18	WD/TELEMETRY SYSTEM 927-0398 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	115.03	WW/PHONE SVC 927-6250 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	16.16	WW/FAX LINE 927-0178 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	15.96	WW/ALARM AT LIFT STN A 924-1538 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	16.44	WW/ALARM AT LIFT STN A1 924-1708 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	15.95	WW/ALARM AT LIFT STN B 924-1492 JUNE 2013

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AT&T/CALNET2	56428	7/22/2013	1	15.94	WW/ALARM AT LIFT STN B1 924-1038 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	16.09	WW/ALARM AT LIFT STN B2 924-1068 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	15.94	WW/ALARM AT LIFT STN B3 924-1550 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	15.95	WW/ALARM AT LIFT STN 4 927-1518 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	15.94	WW/ALARM AT LIFT STN 8 924-1548 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	16.08	WW/ALARM AT LIFT STN 8 927-1591 JUNE 2013
AT&T/CALNET2	56428	7/22/2013	1	-	WW/CIRCUIT ALARM SYSTEM 238-841-1465 JUNE 2013
				<u>863.11</u>	
AVAYA	56328	7/11/2013	1	105.96	FD/PHONE & VOICEMAIL MAINT AGRMT 6/16 - 9/15/13
AVAYA	56328	7/11/2013	1	191.28	WW/PHONE & VOICEMAIL MAINT AGRMT 6/18 - 9/17/13
				<u>297.24</u>	
BARTLE WELLS ASSOCIATES	56446	7/26/2013	1	783.00	WD/PROF SVCS RATE STUDY- CONXN FEES 6/3 - 6/28/13
BARTLE WELLS ASSOCIATES	56446	7/26/2013	2	522.00	WW/PROF SVCS RATE STUDY - CONXN FEES 6/3 - 6/28/13
				<u>1,305.00</u>	
BJORNSON, BRUCE	56450	7/26/2013	1	200.00	RC/RFND REMODEL IMPACT FEE SINK REMOVED
BLOCK, MARION JAY	56429	7/22/2013	1	63.42	F&R/ REFUND PURCHASE OF VINYL TILES
BORAH'S AWARDS	56430	7/22/2013	1	11.17	FD/PASS TAG - R. MALONEY
BRENNTAG PACIFIC, INC.	56333	7/12/2013	1	455.53	WD/CHEMICALS
BRENNTAG PACIFIC, INC.	56403	7/16/2013	1	718.57	WW/CHEMICALS
BRENNTAG PACIFIC, INC.	56403	7/16/2013	1	263.04	WD/CHEMICALS
BRENNTAG PACIFIC, INC.	56431	7/22/2013	1	683.50	WD/CHEMICALS 07/05/13
BRENNTAG PACIFIC, INC.	56451	7/26/2013	1	385.39	WD/CHEMICALS 07/18/13
				<u>2,506.03</u>	
BURTON'S FIRE, INC.	56432	7/22/2013	1	868.88	FD/PRIMING PUMP FOR ENGINE 5791
BUSHWHACKER 1	56433	7/22/2013	1	4,045.00	WW/CLRD WEEDS E/W RNCH -CCTV PROJECT 7/10-11 2013
BUSHWHACKER 1	56433	7/22/2013	1	320.00	WW/CLRD WEEDS & DEBRIS RABNK, GRM SCH, VET CLINIC
BUSHWHACKER 1	56433	7/22/2013	2	-	CONT'D) TO ALLOW ACCESS FOR CCTV SEWER PROJECT
BUSHWHACKER 1	56433	7/22/2013	1	125.00	WW/CLRD WEEDS & DEBRIS FOR 3 ADDT'L MANHOLES
BUSHWHACKER 1	56433	7/22/2013	2	-	CONT'D)LOCATED BEHIND RODEO GRNDS FOR CCTV PROJECT
BUSHWHACKER 1	56440	7/22/2013	1	648.00	WD/MOW SS TRAIL, MOW SS HOUSE PROPERTY
BUSHWHACKER 1	56440	7/22/2013	2	1,228.50	WD/MOVE MATERIALS FROM WTR YRD TO WW PLANT
				<u>6,366.50</u>	
BUSINESSPLANS, INC.	56420	7/18/2013	1	266.00	ADM/MONTHLY HRA PLAN ADMINISTRATION JULY 2013
CAL FIRE CHIEFS ASSOC	56404	7/16/2013	1	1,050.00	FD/ANNUAL MBRSHIP DUES 6/30/14 AND HAZMAT JPA
CAL FIRE CHIEFS ASSOC	56452	7/26/2013	1	250.00	FD/ANNUAL MEMBERSHIP DUES 7/1/13-6/30/14
				<u>1,300.00</u>	
CAL POLY CORPORATION	56334	7/12/2013	1	295.00	WD/LANDSCAPE AUDITOR CLASS FOR J. SMITH 7/16/13
CAL POLY CORPORATION	56334	7/12/2013	2	95.00	RC/DRIP & MICRO BOOK
				<u>390.00</u>	
CAL URBN WTR CONS COUNCIL	56405	7/16/2013	1	814.37	RC/2013 RENEWAL ANNUAL MEMBERSHIP DUES CUWCC
CAL URBN WTR CONS COUNCIL	56405	7/16/2013	2	814.36	WD/2013 RENEWAL ANNUAL MEMBERSHIP DUES CUWCC
CAL URBN WTR CONS COUNCIL	56405	7/16/2013	3	814.36	WW/2013 RENEWAL ANNUAL MEMBERSHIP DUES CUWCC
				<u>2,443.09</u>	

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CAL WATER ENVIRONMNT ASSN	56421	7/18/2013	1	30.00	WD/REG'N CONFERENCE RE: STATE COLLECTION SYSTEM
CAL WATER ENVIRONMNT ASSN	56421	7/18/2013	2	30.00	WW/REG'N CONFERENCE RE: STATE COLLECTION SYSTEM
CAL WATER ENVIRONMNT ASSN	56421	7/18/2013	3	-	CONT. FOR J. HARRIS 7/19-7/20/2013 MORRO BAY
				60.00	
CAMBRIA BUSINESS CENTER	56441	7/22/2013	1	19.34	WW/SUPPLIES FOR CCSD BUSINESS SHOWCASE JUNE 2013
CAMBRIA HARDWARE CENTER	56368	7/16/2013	1	213.61	WD/MAINT & REPAIR DISTRIBUTION
CAMBRIA HARDWARE CENTER	56368	7/16/2013	2	5.36	WD/MAINT & REPAIR WELLS
CAMBRIA HARDWARE CENTER	56368	7/16/2013	3	46.02	WD/M&R SR4
CAMBRIA HARDWARE CENTER	56368	7/16/2013	1	86.56	WW/MAINT & REPAIR TREATMENT
CAMBRIA HARDWARE CENTER	56368	7/16/2013	1	17.61	ADM/MAINT & REPAIR BUILDING
CAMBRIA HARDWARE CENTER	56368	7/16/2013	1	561.89	F&R/MAINT & REPAIR BUILDINGS
CAMBRIA HARDWARE CENTER	56368	7/16/2013	2	50.17	F&R/MAINT & REPAIR VET'S HALL
CAMBRIA HARDWARE CENTER	56368	7/16/2013	3	19.97	F&R/DEPT OPERATING EXPENSE
CAMBRIA HARDWARE CENTER	56368	7/16/2013	1	53.44	FD/MAINT & REPAIR BUILDINGS
				1,054.63	
CAMBRIA ROCK	56355	7/16/2013	1	598.75	WD/FILL SAND 20 YARDS 6/13/13
CAMBRIA ROCK	56355	7/16/2013	1	598.75	WD/FILL SAND 20 YARDS 6/21/13
				1,197.50	
CAMBRIA VILLAGE SQUARE	56306	7/1/2013	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN JUL 2013
CAMBRIA VILLAGE SQUARE	56466	7/30/2013	1	348.07	ADM/COMMON AREA MAINT & INSURANCE MAY-JUN 2013
				3,530.20	
CARMEL & NACCASHA LLP	56298	7/1/2013	1	8,000.00	ADM/MONTHLY RETAINER LEGAL SERVICES JULY 2013
CDW GOVERNMENT, INC.	56344	7/16/2013	1	(263.70)	WD/RETURN STD OFFICE SOFTWARE
CDW GOVERNMENT, INC.	56344	7/16/2013	1	359.10	WD/UPGRADE WATER DEPT SOFTWARE
				95.40	
CENTRAL COAST COFFEE ROASTING	56453	7/26/2013	1	66.96	ADM/OFFICE SUPPLIES 7/18/13
CHAMBER OF COMMERCE	56329	7/11/2013	1	210.00	ADM/ANNUAL MEMBERSHIP DUES FY 2013-2014
CHAPARRAL BUSINESS MACHIN	56434	7/22/2013	1	876.00	FD/ONE YR SVC CONTRCT FOR NEW COPY MACHINE @ FD
CHAPARRAL BUSINESS MACHIN	56454	7/26/2013	1	491.75	ADM/RICOH TONER
				1,367.75	
CHARLES P CROWLEY COMPANY, INC	56435	7/22/2013	1	3,078.07	WD/BACK UP CL2 DIAPHRAGM PUMP FOR SR4
CHARTER COMMUNICATIONS	56468	7/30/2013	1	175.99	FD/MONTHLY INTERNET SERVICE JULY 2013
CHARTER COMMUNICATIONS	56468	7/30/2013	2	87.99	WW/MONTHLY INTERNET SERVICE JULY 2013
CHARTER COMMUNICATIONS	56468	7/30/2013	3	88.00	WD/MONTHLY INTERNET SERVICE JULY 2013
CHARTER COMMUNICATIONS	56468	7/30/2013	4	175.99	F&R/MONTHLY INTERNET SERVICE JULY 2013 - F&R YARD
CHARTER COMMUNICATIONS	56468	7/30/2013	5	87.99	F&R/MONTHLY INTERNET SVC JULY 2013 - VET'S HLL
CHARTER COMMUNICATIONS	56468	7/30/2013	6	279.99	ADM/MONTHLY INTERNET SERVICE JULY 2013
				895.95	
CORBIN WILLITS SYSTEMS	56299	7/1/2013	1	1,199.12	ADM/MONTHLY SUPPORT AGREEMT-MOM SOFTWARE JULY 2013
COURIER SYSTEMS	56406	7/16/2013	1	13.02	ADM/COURIER SVC TO PICK UP PURCHASE ORDER FORMS
CRYSTAL SPRINGS WATER CO.	56345	7/16/2013	1	70.26	WW/DISTILLED AND DRINKING WATER % EQUIP RENTAL
CULLIGAN-KITZMAN WATER	56414	7/16/2013	1	53.00	FD/WATER SOFTENER SERVICE JUNE 2013
ECKHART, ED	56360	7/16/2013	1	29.65	WD/CUSTOMER REFUND

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ENVIRNMTL LAB ACCREDITN PGM BRA	56407	7/16/2013	1	1,455.00	WW/ANNUAL LABORATORY RENEWAL FEE
FEDEX	56455	7/26/2013	1	91.51	ADM/EXP SHPG TO PHOENIX CIVIL ENG - VENTURA
FENCE FACTORY, THE	56325	7/11/2013	1	350.00	F&R/6 MONTH FENCE RENTAL AGRMT FISCALINI RANCH
FERGUSON ENTERPRISES, INC #135	56346	7/16/2013	1	1,800.93	WD/DECHANCE CONST SERVICE REPAIR SUPPLIES 6/6/13
FERGUSON ENTERPRISES, INC #135	56346	7/16/2013	1	716.96	WD/SUPPLIES FOR VALVE & SERVICE REPAIR 6/13/13
FERGUSON ENTERPRISES, INC #135	56346	7/16/2013	1	2,872.80	WD/DIST SUPPLIES FOR SEVERAL JOBS BY DECHANCE
FERGUSON ENTERPRISES, INC #135	56346	7/16/2013	1	21.60	WD/G-5 VALVE BOX LID
FERGUSON ENTERPRISES, INC #135	56415	7/16/2013	1	1,592.15	WD/WATER DISTRIBUTION SUPPLIES
FERGUSON ENTERPRISES, INC #135	56415	7/16/2013	1	432.00	WD/DECHANCE CONSTRUCTION LINE REPAIR
				7,436.44	
FGL ENVIRONMENTAL	56347	7/16/2013	1	90.00	WD/BACTI AND SUPPORT ANALYSIS 6/18/13
FGL ENVIRONMENTAL	56347	7/16/2013	1	90.00	WD/BACTI AND SUPPORT ANALYSIS 6/25/13
FGL ENVIRONMENTAL	56347	7/16/2013	1	150.00	WD/SUPPORT ANALYSIS 6/25/13
FGL ENVIRONMENTAL	56408	7/16/2013	1	377.00	WW/INORGANIC & ORGANIC & SUPPORT ANALYSIS 6/4/13
FGL ENVIRONMENTAL	56436	7/22/2013	1	110.00	WD/BACTI AND SUPPORT ANALYSIS 07/01/13
FGL ENVIRONMENTAL	56436	7/22/2013	1	90.00	WD/BACTI AND SUPPORT ANALYSIS 07/09/13
				907.00	
FIGUEROA, CELINE	56361	7/16/2013	1	15.72	WD/CUSTOMER REFUND
FINNIGAN, MICHAEL	56300	7/1/2013	1	22.50	WD/MONTHLY CELLULAR PHONE SERVICE REIMB JULY 2013
FINNIGAN, MICHAEL	56300	7/1/2013	2	22.50	WW/MONTHLY CELLULAR PHONE SERVICE REIMB JULY 2013
				45.00	
FIRST BANKCARD	56369	7/16/2013	1	-	ADM/ A. RICE VISA CHARGES JUNE 2013
FIRST BANKCARD	56369	7/16/2013	2	19.09	ADM/TRVL EXP CSDA-SDLA CONF 6/17-6/18/13 - MEAL
FIRST BANKCARD	56369	7/16/2013	3	51.51	ADM/TRVL EXP CSDA-SDLA CONF 6/17-6/18/13 - GAS
FIRST BANKCARD	56369	7/16/2013	4	224.97	ADM/TRVL EXP CSDA-SDLA CONF 6/17-6/18/13 - LODGING
FIRST BANKCARD	56369	7/16/2013	1	-	ADM/ J. GRUBER VISA CHARGES JUNE 2013
FIRST BANKCARD	56369	7/16/2013	2	17.13	ADM/PROVIDE COFFEE TO CREW RE LEAK ON MAIN ST.
FIRST BANKCARD	56369	7/16/2013	3	15.35	ADM/WORKING LUNCH MTG. 6/6/12
FIRST BANKCARD	56369	7/16/2013	4	44.16	ADM/BREAKFAST MTG W/J. COBIN RE DESAL 6/11/13
FIRST BANKCARD	56369	7/16/2013	5	209.97	ADM/GFI ANTI-SPAM SOFTWARE 3 YEAR RENEWAL 6/16/13
FIRST BANKCARD	56369	7/16/2013	1	-	FD/ M. MILLER VISA CHARGES JUNE 2013
FIRST BANKCARD	56369	7/16/2013	2	81.27	FD/MEETING EXP RESERVE RECRUITMENT
FIRST BANKCARD	56369	7/16/2013	3	99.48	FD/MEETING EXP RESERVE RECRUITMENT
FIRST BANKCARD	56369	7/16/2013	1	-	ADM/ M. MADRID VISA CHARGES JUNE 2013
FIRST BANKCARD	56369	7/16/2013	2	350.00	ADM/CAL PERS MEMBERSHIP RENEWAL 2013/14
FIRST BANKCARD	56369	7/16/2013	3	620.00	ADM/CAL PERA TRAINING 11/20/13
FIRST BANKCARD	56369	7/16/2013	4	210.00	ADM/3 PGA ACADEMY TRAINING
FIRST BANKCARD	56369	7/16/2013	5	12.35	ADM/SHIPPING CHARGES
FIRST BANKCARD	56369	7/16/2013	1	-	ADM/ B. GRESENS VISA CHARGES JUNE 2013
FIRST BANKCARD	56369	7/16/2013	2	49.00	ADM/MONTHLY WEBEX HOSTING SERVICE JUNE 2013
FIRST BANKCARD	56369	7/16/2013	1	-	ADM/ K. CHOATE VISA CHARGES JUNE 2013
FIRST BANKCARD	56369	7/16/2013	2	80.00	ADM/MEETING EXPENSE BOARD MTG 5/23/2013
FIRST BANKCARD	56369	7/16/2013	3	76.00	ADM/MEETING EXP CHAMBER BUS/SHOWCASE MIXER
				2,160.28	
GEIS, GEORGE	56336	7/12/2013	1	50.00	RC/REBATE REPLACE 1.6 GLN TOILET WITH 1.28 5/30/13
GERBER'S AUTO SERVICE	56416	7/16/2013	1	52.95	WW/OIL/FILTER CHANGE LIC#1396729 6/26
GERBER'S AUTO SERVICE	56416	7/16/2013	1	132.90	WW/OIL/FILTER CHANGE LIC#1148462 6/26/13
GERBER'S AUTO SERVICE	56416	7/16/2013	1	42.83	WW/OIL/FILTER CHANGE LIC#E019991 6/26/13
GERBER'S AUTO SERVICE	56416	7/16/2013	1	72.86	WW/OIL/FILTER CHANGE LIC#1192809 6/26/13
				301.54	

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GFOA - GOVT FIN OFCRS ASSN	56437	7/22/2013	1	160.00	ADM/GOVT FINANCE OFF MBRSHIP DUES 7/1/13 - 6/30/14
GRAINGER	56309	7/3/2013	1	101.26	ADM/BATTERY FOR BACK-UPS UNIT
GRAINGER	56348	7/16/2013	1	113.19	WD/LUMAPRO UTILITY LIGHT
GRAINGER	56456	7/26/2013	1	228.98	WW/BATTERY
				<u>443.43</u>	
GRANITE RANCH OPPORTUNITIES IN	56362	7/16/2013	1	127.35	WD/CUSTOMER REFUND
GRESENS, ROBERT C.	56301	7/1/2013	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB JULY 2013
GRUBER, JEROME	56302	7/1/2013	1	45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB JULY 2013
GRUBER, JEROME	56422	7/18/2013	1	100.00	RC/REBATE REPLACE (2) 1.6 GLN TOILETS W/1.28 7/15
				<u>145.00</u>	
HARRIS, LLOYD	56423	7/18/2013	1	200.00	RC/REBATE PROGRAM LOW FLOW CLOTHES WASHING MACHINE
HENDERSON, ROSS	56424	7/18/2013	1	200.00	RC/REBATE PROGRAM LOW FLOW CLOTHES WASHING MACHINE
HOAK, BILL	56310	7/3/2013	1	50.00	RC/REBATE REPLACE 1.6 GLN TOILET WITH 1.28 4/16/13
HOME DEPOT CREDIT SERVICE	56427	7/18/2013	1	2,010.86	F&R/PAINT/CABINETS/WASHER/DRYER
HOME DEPOT CREDIT SERVICE	56427	7/18/2013	1	1,854.48	F&R/CABINETS, SINK, & REFRIGERATOR
HOME DEPOT CREDIT SERVICE	56427	7/18/2013	1	458.72	F&R/FLOORING TILE AND SUPPLIES
HOME DEPOT CREDIT SERVICE	56427	7/18/2013	1	84.93	F&R/DIGITAL LASER MEASURER
HOME DEPOT CREDIT SERVICE	56427	7/18/2013	1	297.41	F&R/DRYWALL AND FANS FOR RESTROOMS
HOME DEPOT CREDIT SERVICE	56427	7/18/2013	1	173.53	F&R/BASE MOULDING
HOME DEPOT CREDIT SERVICE	56427	7/18/2013	1	349.73	F&R/MAINT & REPAIR WATER YARD OFFICE
				<u>5,229.66</u>	
INNOVATIVE CONCEPTS	56303	7/1/2013	1	25.00	ADM/CIS HOSTING JULY 2013
INNOVATIVE CONCEPTS	56303	7/1/2013	2	25.00	FD/FIRE WEBSITE HOSTING JULY 2013
				<u>50.00</u>	
INT'L CODE COUNCIL (ICC)	56457	7/26/2013	1	125.00	FD/MEMBERSHIP DUES 7/1/2013 - 6/30/2014
J B DEWAR	56311	7/3/2013	1	1,039.47	FD/DIESEL FUEL 6/19/13
J B DEWAR	56311	7/3/2013	1	1,380.85	WW/DIESEL 6/19/13
J B DEWAR	56337	7/12/2013	1	2,595.78	WD/GASOLINE & DIESEL 6/27/13
J B DEWAR	56409	7/16/2013	1	1,589.32	FD/DIESEL FUEL 7/8/13
J B DEWAR	56458	7/26/2013	1	1,513.63	WW/DIESEL FUEL 7/8/13
				<u>8,119.05</u>	
JOHNSON, RICHARD	56363	7/16/2013	1	32.15	WD/CUSTOMER REFUND
KECK, RONALD S.	56312	7/3/2013	1	50.00	RC/REBATE REPLACE 1.6 GLN TOILET WITH 1.28 5/4/13
LABOSSIERE, J. ALLEYNE	56313	7/3/2013	1	1,123.65	ADM/REIMB TRVL EXP FOR GOV FIN OFF CONF 6/1-6/5/13
LABOSSIERE, J. ALLEYNE	56410	7/16/2013	1	14.18	ADM/REIMB TRAVEL EXP FOR CSMFO MTG IN PISMO BEACH
				<u>1,137.83</u>	
LACEY, DAVID	56314	7/3/2013	1	200.00	RC/REBATE PROGRAM LOW FLOW CLOTHES WASHING MACHINE
LACEY, DAVID	56425	7/18/2013	1	150.00	RC/REBATE REPLACE (3) 1.6 GLN TLTS W/1.28 7/15
				<u>350.00</u>	
LAHR ELECTRIC MOTORS	56315	7/3/2013	1	5,675.13	WW/REWIRE AND REBUILD SUBMERSIBLE PUMP JUNE 2013
LAHR ELECTRIC MOTORS	56315	7/3/2013	1	5,506.50	WW/REWIRE AND REBUILD SUBMERSIBLE PUMP JUNE 2013
				<u>11,181.63</u>	

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LIEBERT CASSIDY WHITMORE	56426	7/18/2013	1	3,523.00	ADM/MBSHIP DUES 7/1/13-6/30/14 C.C.EMP REL CNSRTM
LIGHTHOUSE LITHO	56316	7/3/2013	1	84.33	WW/BUSINESS CARDS FOR M. FINNIGAN
LIGHTHOUSE LITHO	56349	7/16/2013	1	239.19	FD/250 CERTIFICATE STICKERS
LIGHTHOUSE LITHO	56438	7/22/2013	1	103.20	ADM/8" LOGO STICKERS
				<u>426.72</u>	
MATHESON TRI-GAS, INC	56350	7/16/2013	1	58.70	WW/ACETYLENE AND GAS EQUIPMENT JUNE 2013
MCMaster-CARR SUPPLY CO	56317	7/3/2013	1	465.91	WW/LOCKING KEY CABINET
MCMaster-CARR SUPPLY CO	56351	7/16/2013	1	125.16	WD/12V BATTERY CHARGER 5 AMP
				<u>591.07</u>	
MENDOZA, CARLOS	56304	7/1/2013	1	22.50	F&R/MONTHLY CELLULAR PHONE SERVICE REIMB JULY 2013
MENDOZA, CARLOS	56304	7/1/2013	2	22.50	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB JULY 2013
				<u>45.00</u>	
MILLER, MARK	56305	7/1/2013	1	45.00	FD/MONTHLY CELLULAR PHONE SERVICE REIMB JULY 2013
MINER'S ACE HARDWARE	56318	7/3/2013	1	18.35	F&R/TOOL BOX W/AUTO LATCH
MINER'S ACE HARDWARE	56318	7/3/2013	1	160.93	F&R/PLUMBING SUPPLIES
				<u>179.28</u>	
MISSION LINEN SUPPLY	56338	7/12/2013	1	1,016.53	ADM/SHIRTS & SWEATSHIRTS W/LOGO EMBROIDERY
MISSION LINEN SUPPLY	56352	7/16/2013	1	265.21	F&R/UNIFORM JACKETS WITH CCSD LOGO EMBROIDERY
MISSION LINEN SUPPLY	56352	7/16/2013	2	336.11	WD/UNIFORM JACKETS WITH CCSD LOGO EMBROIDERY
MISSION LINEN SUPPLY	56352	7/16/2013	3	319.96	WW/UNIFORM JACKETS WITH CCSD LOGO EMBROIDERY
				<u>1,937.81</u>	
MORTIMER, GRAHAM	56364	7/16/2013	1	30.21	WD/CUSTOMER REFUND
MULLAHEY FORD	56319	7/3/2013	1	1,214.00	FD/INJECTORS FOR C-5700 LIC#1148464
NAPA AUTO PARTS	56339	7/12/2013	1	120.35	WD/MAINT & REPAIR SUPPLIES JUNE 2013
NAPA AUTO PARTS	56339	7/12/2013	1	123.52	FD/MAINT & REPAIR SUPPLIES JUNE 2013
NAPA AUTO PARTS	56339	7/12/2013	1	101.51	F&R/MAINT & REPAIR SUPPLIES JUNE 2013
NAPA AUTO PARTS	56339	7/12/2013	2	8.06	F&R/MAINT & REPAIR SUPPLIES JUNE 2013
				<u>353.44</u>	
NATIONAL METER & AUTOMATION	56442	7/22/2013	1	1,303.65	WD/ORION MOBILE RECEIVER TRADE IN
NOBLE SAW, INC.	56320	7/3/2013	1	31.09	FD/FUEL FILTER AND GUARD
NOBLE SAW, INC.	56320	7/3/2013	1	9.19	FD/REPLACE STEEL SCREEN
				<u>40.28</u>	
O'ROURKE, TERI	56365	7/16/2013	1	42.52	WD/CUSTOMER REFUND
PACIFIC GAS & ELECTRIC	56370	7/16/2013	1	15,014.15	WW/ELECTRIC SERVICE 5/30 - 7/04/13
PACIFIC GAS & ELECTRIC	56370	7/16/2013	1	10,700.90	WD/ELECTRIC SERVICE 5/30 - 6/28/13
PACIFIC GAS & ELECTRIC	56371	7/16/2013	1	1,223.22	F&R/ELEC SVC F&R METERS JUNE 2013
PACIFIC GAS & ELECTRIC	56371	7/16/2013	2	317.62	F&R/ELEC SVC VETERAN'S HALL JUNE 2013
PACIFIC GAS & ELECTRIC	56371	7/16/2013	3	719.34	FD/ELEC SVC 2850 BURTON DRIVE JUNE 2013
PACIFIC GAS & ELECTRIC	56371	7/16/2013	4	525.41	ADM/ELEC SVC 1316 TAMSEN #201 & RICHARD ST JUN '13
PACIFIC GAS & ELECTRIC	56371	7/16/2013	1	9.53	F&R/ELEC SVC 7806 VG CRK RD A/C# 6551 JUNE 2013
PACIFIC GAS & ELECTRIC	56371	7/16/2013	1	19.06	ADM/ELEC SVC 1316 TAMSEN #203 A/C# 6140 JUN 2013
PACIFIC GAS & ELECTRIC	56371	7/16/2013	1	3,558.89	WD/ELEC SVC 2820 SR CRK RD A/C# 8058 JUNE 2013
PACIFIC GAS & ELECTRIC	56371	7/16/2013	1	204.93	WW/ELEC SVC 990 SS CRK RD A/C# 4084 JUNE 2013
				<u>32,293.05</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING JULY 31, 2013**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
PACIFIC SAFETY SUPPLY, INC	56459	7/26/2013	1	720.10	FD/SAFETY VESTS, REFLECTIVE PATCHES
PASO PRINTERS	56330	7/11/2013	1	196.56	ADM/500 3-PART PURCHASE ORDER FORMS
PICTURE IT FRAMED	56460	7/26/2013	1	114.75	ADM/PROCLAMATION COMMENDING CAMBRIA ROTARY CLUBS 2
PITNEY BOWES CREDIT- PBCC	56321	7/3/2013	1	125.78	ADM/QTRLY LEASE 4/1/13-6/30/13
POTTER, G. W.	56469	7/30/2013	1	90.00	WW/MAINT & REPAIR F700
POTTER, G. W.	56469	7/30/2013	2	30.00	WW/MAINT & REPAIR VACTOR
POTTER, G. W.	56469	7/30/2013	1	2,520.83	WD/MAINT & REPAIR DUMP TRUCK VIN#1GDE4C1247F415997
				<u>2,640.83</u>	
POWELL, CATHERINE	56366	7/16/2013	1	39.57	WD/CUSTOMER REFUND
PROCARE JANITORIAL SUPPLY	56353	7/16/2013	1	355.84	F&R/JANITORIAL SUPPLIES 6/24/13
PROCARE JANITORIAL SUPPLY	56353	7/16/2013	1	79.53	F&R/JANITORIAL SUPPLIES 6/25/13
PROCARE JANITORIAL SUPPLY	56353	7/16/2013	1	92.69	F&R/JANITORIAL SUPPLIES 6/28/13
PROCARE JANITORIAL SUPPLY	56443	7/22/2013	1	1,200.86	F&R/VET'S HALL FLOOR CLEANING/COATING
PROCARE JANITORIAL SUPPLY	56470	7/30/2013	1	229.25	ADM/DEPT OPERATING SUPPLIES
PROCARE JANITORIAL SUPPLY	56470	7/30/2013	1	540.98	F&R/DEPT OPERATING SUPPLIES
				<u>2,499.15</u>	
QUILL CORP	56331	7/11/2013	1	402.43	ADM/OFFICE SUPPLIES 7/2/13 - 7/3/13
QUILL CORP	56340	7/12/2013	1	129.06	ADM/OFFICE SUPPLIES 6/24 - 6/28/13
QUILL CORP	56340	7/12/2013	2	18.89	FD/OFFICE SUPPLIES 6/24 - 6/28/13
QUILL CORP	56354	7/16/2013	1	86.07	WD/OFFICE SUPPLIES
QUILL CORP	56354	7/16/2013	1	18.45	WD/OFFICE SUPPLIES
QUILL CORP	56471	7/30/2013	1	795.04	ADM/OFFICE SUPPLIES 7/9/13 - 07/25/13
QUILL CORP	56471	7/30/2013	2	408.47	F&R/ COMPUTER SUPPLIES
				<u>1,858.41</u>	
RETIREE-FIRE				2,630.35	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG '13
RETIREE-FACILITIES AND RESOURCES				1,210.98	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG '13
RETIREE-ADMINISTRATION				4,213.14	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG '13
RETIREE-WATER				1,801.55	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG '13
RETIREE-WASTEWATER				5,064.83	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG '13
				<u>14,920.85</u>	
RICE, MIKE	56461	7/26/2013	1	1,680.00	F&R/WEED ABATEMENT 22 PARCELS
ROOTX	56322	7/3/2013	1	1,387.78	WW/MAINT & REPAIR COLLECTION
SARAGLOVE COMPANY	56323	7/3/2013	1	81.38	WD/WORK BOOTIES FOR WATER DEPARTMENT
SDRMA	56296	7/1/2013	1	65,350.68	ADM/PROPERTY & LIABILITY COVERAGE 7/1/13 - 6/30/14
SLO CO FIRE / CAL FIRE	56447	7/26/2013	1	30,229.52	FD/ANNUAL DISPATCHING SVCS AGREEMENT 2012
SLO COUNTY	56357	7/16/2013	1	739.83	WD/CROSS CONNECTION INSPECTIONS 5/29, 6/19, 6/27
SLO COUNTY NEWSPAPERS	56356	7/16/2013	1	104.92	ADM/PUBLIC NOTICE BUDGET HEARING 2013/2014
SLO COUNTY NEWSPAPERS	56356	7/16/2013	1	189.67	FD/2013 FHFR RFP NOTICE
SLO COUNTY NEWSPAPERS	56356	7/16/2013	1	189.67	FD/RFP FOR 2013 FHFR PROGRAM
SLO COUNTY NEWSPAPERS	56356	7/16/2013	1	148.99	ADM/PUBLIC HEARING DELINQUENT SOLID WASTE COLLECT
SLO COUNTY NEWSPAPERS	56356	7/16/2013	1	148.99	ADM/PUB HEARING NOTICE DELINQUENT SOLID WASTE COLL
SLO COUNTY NEWSPAPERS	56356	7/16/2013	1	353.52	FD/PUB HRNG NOTICE FIRE SUPPRESSION BENEFIT ASSESS
				<u>1,135.76</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
SOMACH, SIMMONS & DUNN	56462	7/26/2013	1	3,000.00	WD/SPECIAL COUNSEL LEGAL SVCS
SP MAINTENANCE SERVICES, INC.	56417	7/16/2013	1	3,051.39	F&R/REPLACE DAMAGED STREET LIGHT BY RABOBANK
STATE OF CALIFORNIA	56418	7/16/2013	1	326.00	FD/FINGERPRINT APPS FOR FD NEW RESERVISTS
STATE WATER RES.CTRL.BRD.	56472	7/30/2013	1	350.00	WW/B. EASTIN GRADE 3 EXAMINATION FEE
SWARTZ, CHARLIE	56439	7/22/2013	1	1,200.00	WD/DESIGN 2ND STORY FLOOR SYST FOR WD EQUIP @ WWTP
THE BLUEPRINTER	56324	7/11/2013	1	151.46	FD/ENVELOPES/POSTCARDS
THE BLUEPRINTER	56324	7/11/2013	2	145.18	WD/ENVELOPES/POSTCARDS
THE BLUEPRINTER	56324	7/11/2013	3	145.18	WW/ENVELOPES/POSTCARDS
THE BLUEPRINTER	56324	7/11/2013	4	614.00	RC/ENVELOPES/POSTCARDS
				<u>1,055.82</u>	
THE DOCUTEAM	56335	7/12/2013	1	372.94	ADM/DOCUMENT STORAGE AND RETRIEVAL JUNE 2013
THE GAS COMPANY	56372	7/16/2013	1	59.96	FD/GAS SVC 2850 BURTON DR 17842700134 JUNE 2013
THE GAS COMPANY	56372	7/16/2013	1	4.14	FD/GAS SVC 5490 HEATH LN 08821491001 JUNE 2013
THE GAS COMPANY	56372	7/16/2013	1	103.21	F&R/GAS SVC VETERAN'S HALL 13851540008 JUNE 2013
THE GAS COMPANY	56372	7/16/2013	1	41.21	WW/GAS SVC 5500 HEATH LN 09031491005 JUNE 2013
THE GAS COMPANY	56372	7/16/2013	1	33.97	WW/GAS SVC 5500 HEATH LN #B 09241491001 JUNE 2013
				<u>242.49</u>	
USA BLUE BOOK	56358	7/16/2013	1	213.88	WD/4 200 PSI LIQUID FILLED PRESSURE GAUGES
USA BLUE BOOK	56358	7/16/2013	1	3,691.82	WD/4' TO 12' HYDRAULIC PIPE CUTTER
USA BLUE BOOK	56358	7/16/2013	1	65.48	WD/1 200 PSI LIQUID FILLED PRESSURE GAUGES
USA BLUE BOOK	56358	7/16/2013	1	99.50	WW/CIRCULAR CHARTS FOR INF. EFF. FLOWS
USA BLUE BOOK	56411	7/16/2013	1	312.18	WW/MAINT & REPAIR COLLECTION - SWITCH & BRACKET
USA BLUE BOOK	56444	7/22/2013	1	563.59	WD/GASIFICATION RELEASE HEAD FOR CHL DIAPHRM PUMP
USA BLUE BOOK	56463	7/26/2013	1	208.81	WW/25 MANHOLE COVER CUSHIONS
				<u>5,155.26</u>	
VERIZON WIRELESS	56465	7/30/2013	1	96.06	FD/MONTHLY CELL PHONE SERVICE JUNE 2013
VERIZON WIRELESS	56465	7/30/2013	1	26.63	F&R/MONTHLY CELL PHONE SERVICE JUNE 2013
VERIZON WIRELESS	56465	7/30/2013	2	33.13	WD/MONTHLY CELL PHONE SERVICE JUNE 2013
VERIZON WIRELESS	56465	7/30/2013	3	34.98	WW/MONTHLY CELL PHONE SERVICE JUNE 2013
				<u>190.80</u>	
WILSON BOHANNAN PADLOCK CO	56359	7/16/2013	1	297.81	WD/30 BRASS PADLOCKS
WILSON BOHANNAN PADLOCK CO	56464	7/26/2013	1	134.92	WW/14 BRASS PADLOCKS
				<u>432.73</u>	
WINSOR CONSTRUCTION, INC.	56341	7/12/2013	1	368.88	WD/CLASS II ROAD BASE
YOUNGMAN, SAMUEL	56367	7/16/2013	1	214.30	WD/CUSTOMER REFUND
	3219	7/1/2013	9000	(190.24)	Ck# 003219 Reversed
	3219	7/1/2013	9002	7.57	Ck# 003219 Reversed
	3269	7/1/2013	9000	190.24	Ck# 003269->003219 Replacement
	3269	7/1/2013	9002	(7.57)	Ck# 003269->003219 Replacement
				<u>(0.00)</u>	
Accounts Payable Vendor Subtotal				<u>287,642.82</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
AFLAC (AMER FAM LIFE INS)	3294	7/5/2013	1	676.42	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3294	7/5/2013	1	87.62	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3305	7/16/2013	1	676.42	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3305	7/16/2013	1	87.62	VOLUNTARY INS-PRETAX
				<u>1,528.08</u>	
AMERITAS	3270	7/1/2013	1	2,506.27	DENTAL INSURANCE-YER
AMERITAS	3270	7/1/2013	2	15.60	DENTAL INSURANCE-YER
AMERITAS	3270	7/1/2013	3	(3.90)	DENTAL INSURANCE-YER
AMERITAS	3270	7/1/2013	1	313.87	DENTAL INSURANCE-YER
AMERITAS	3315	7/31/2013	1	2,535.65	DENTAL INSURANCE-YER
AMERITAS	3315	7/31/2013	2	15.60	DENTAL INSURANCE-YER
AMERITAS	3315	7/31/2013	3	(15.93)	DENTAL INSURANCE-YER
AMERITAS	3315	7/31/2013	1	296.52	DENTAL INSURANCE-YER
				<u>5,663.68</u>	
CAMBRIA COMMUNITY SERVICES DIS	3295	7/5/2013	1	1,100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3295	7/5/2013	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3295	7/5/2013	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3295	7/5/2013	4	200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3295	7/5/2013	5	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3295	7/5/2013	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3306	7/16/2013	1	1,100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3306	7/16/2013	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3306	7/16/2013	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3306	7/16/2013	4	200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3306	7/16/2013	5	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3306	7/16/2013	6	250.00	MEDICAL REIMBURSEMNT
				<u>3,900.00</u>	
CAMBRIA FIRE FIGHTERS LOCAL 46	3298	7/5/2013	1	240.00	DUES-FIRE IAFF
CAMBRIA FIRE FIGHTERS LOCAL 46	3308	7/16/2013	1	240.00	DUES-FIRE IAFF
				<u>480.00</u>	
CAMBRIA FIREFIGHTERS ASSN	3297	7/5/2013	1	142.75	RESERVE FIREFTR DUES
EMPLOYMENT DEVELOPMENT DP	3296	7/5/2013	1	4,117.00	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3296	7/5/2013	1	1,026.92	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3307	7/16/2013	1	2,893.67	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3307	7/16/2013	1	753.19	STATE INCOME TAX
				<u>8,790.78</u>	
H.O.B.-DIRECT DEPOSIT	3299	7/5/2013	1	3,474.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3299	7/5/2013	1	58,677.10	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3309	7/16/2013	1	3,474.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3309	7/16/2013	1	45,851.75	Direct Deposit Flat
				<u>111,476.85</u>	
H.O.B./FEDERAL TAXES	3300	7/5/2013	1	11,982.53	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3300	7/5/2013	1	12,882.32	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3300	7/5/2013	1	3,012.80	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3310	7/16/2013	1	8,490.04	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3310	7/16/2013	1	9,339.60	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3310	7/16/2013	1	2,184.30	FEDERAL INCOME TAX
				<u>47,891.59</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING JULY 31, 2013**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
ICMA-VNTGPT TRSFR AGT 457	3301	7/5/2013	1	2,350.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3301	7/5/2013	1	988.47	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3311	7/16/2013	1	2,350.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3311	7/16/2013	1	988.47	457 DEF COMP-INDIV
				<u>6,676.94</u>	
LINCOLN FINANCIAL GROUP	3271	7/1/2013	1	190.24	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	3316	7/31/2013	1	190.24	LIFE INSURANCE
				<u>380.48</u>	
PERS HEALTH BENEFIT SERV	3272	7/1/2013	1	22,969.24	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3272	7/1/2013	2	1,222.60	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3272	7/1/2013	3	22.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3272	7/1/2013	4	71.15	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3272	7/1/2013	5	575.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3272	7/1/2013	6	460.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3272	7/1/2013	7	1,035.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3272	7/1/2013	8	575.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3272	7/1/2013	9	690.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3272	7/1/2013	10	60.37	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3272	7/1/2013	11	0.09	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3272	7/1/2013	1	4,245.07	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3317	7/31/2013	1	23,167.26	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3317	7/31/2013	2	(3,667.80)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3317	7/31/2013	3	(49.50)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3317	7/31/2013	4	(49.50)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3317	7/31/2013	5	77.78	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3317	7/31/2013	6	575.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3317	7/31/2013	7	460.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3317	7/31/2013	8	1,035.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3317	7/31/2013	9	575.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3317	7/31/2013	10	690.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3317	7/31/2013	11	78.72	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3317	7/31/2013	12	0.06	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3317	7/31/2013	1	4,168.08	MEDICAL INSURANC-YER
				<u>58,985.62</u>	
PERS RETIREMENT SYSTEM	3302	7/5/2013	1	0.05	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3302	7/5/2013	2	29,559.19	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3312	7/16/2013	1	-	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3312	7/16/2013	2	24,997.77	PERS PAYROLL REMITTANCE
				<u>54,557.01</u>	
SEIU LOCAL 620	3303	7/5/2013	1	259.91	SEIU UNION DUES
SEIU LOCAL 620	3313	7/16/2013	1	259.91	SEIU UNION DUES
				<u>519.82</u>	
THE VARIABLE ANNUITY LIFE	3304	7/5/2013	1	50.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	3314	7/16/2013	1	50.00	DEFERRED COMP -VALIC
				<u>100.00</u>	
Payroll Payable Vendor Subtotal				<u>301,093.60</u>	
TOTAL DISBURSEMENTS FOR JULY, 2013				<u><u>588,736.42</u></u>	



ADDENDA TO MONTHLY EXPENDITURE REPORT

<i>DEPARTMENT CODES</i>	
FD	Fire Department
F&R	Facilities and Resources
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT
 BOARD OF DIRECTORS REGULAR MEETING MINUTES
 THURSDAY, JULY 25, 2013, 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION										
1A. CALL TO ORDER	Vice President Bahringer called the regular meeting to order at 12:35 PM.										
1B. PLEDGE OF ALLEGIANCE	Vice President Bahringer led the pledge of allegiance and established quorum with President Thompson having an excused absence.										
1C. ESTABLISHMENT OF QUORUM	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">President Thompson</td> <td style="text-align: right;">Absent</td> </tr> <tr> <td>Vice President Bahringer</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Clift</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Rice</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Robinette</td> <td style="text-align: right;">Present</td> </tr> </table> Staff Present: General Manager Jerry Gruber, Assistant District Counsel David Hirsch, District Engineer Bob Gresens and District Clerk Kathy Choate.	President Thompson	Absent	Vice President Bahringer	Present	Director Clift	Present	Director Rice	Present	Director Robinette	Present
President Thompson	Absent										
Vice President Bahringer	Present										
Director Clift	Present										
Director Rice	Present										
Director Robinette	Present										
1D. REPORT FROM CLOSED SESSION	Counsel reported the items from last meeting were continued to this meeting, so no closed session to report.										
2. SPECIAL REPORTS											
A. Sheriff's Department Report	No report										
B. Fire Department Report	Chief Miller highlighted Fire Department report and reported on two fire events this month. Board discussion followed.										
3. ACKNOWLEDGEMENTS/PRESENTATIONS	Vice President Bahringer presented proclamations to Mike Griffin, President, Rotary Club of Cambria and Linda Finley, President, Rotary Club of Cambria Sunrise Centennial for the sidewalk and landscaping improvements at Veterans Memorial Building.										
4. PUBLIC COMMENT	<u>Catherine Hyde</u> , Cambria. Will speak during 8B. <u>Tina Dickason</u> , Cambria. Today's Cambrian misrepresented her regarding Prop 218. She is circulating a petition among Cambrians to declare objection to issue intent to serve letters.										
5. AGENDA REVIEW	Stands as published.										
6. MANAGER'S AND BOARD REPORTS											
A. GENERAL MANAGER'S REPORT	General Manager Gruber presented the manager's report. Board discussion followed. District Engineer Gresens provided Engineer's report and provided a well level presentation. Board discussion followed.										

	<p>Public Comment: <u>Elizabeth Bettenhausen</u>, Cambria. Commented on July 12 email regarding Consumer Confidence report, SRWQB and regional agencies, DMM, how many manholes are near the creek, staff water certifications, and connection fee study. <u>Catherine Hyde</u>, Cambria. Commented on two breaks on Brighton Lane and is interested in how much water was lost during this water break and procedure to notify effected residents. Will there be more breaks of this size? <u>Tina Dickason</u>, Cambria. Commented on Windsor and Hwy 1 man hole cleaning. Is Water and Wastewater Utilities staff to be dual certified?</p>
<p>B. MEMBER AND COMMITTEE REPORTS</p>	<p>Director Rice reported on NCAC meeting. She commented on a meeting she attended with San Simeon riparian landowners who have been meeting regarding conservation and efficient use of water serving their properties and Fish and Wildlife Permit fee required to move fish.</p> <p>Director Clift reported on Ad Hoc Shared Services meeting and issue surrounding healthcare district employees performing in Fire Department roles; may require legislative measures to get through the legal requirements and will take some time.</p> <p>Public Comment: <u>Elizabeth Bettenhausen</u>, Cambria. Is there a report from Ad Hoc Conservation Committee?</p>
<p>7. CONSENT AGENDA</p>	
<p>A. Approve expenditures for month of June 2013</p> <p>B. Approve Minutes of Board of Directors regular meeting June 27, 2013 and Special Meeting, June 21, 2013</p> <p>C. Approve the agreement for use of Fuel and Fuel Tanks by and between the Cambria Community Services District and Cambria Community Healthcare District</p> <p>D. Approve scheduling public hearing to consider approval of the Appropriation Limit for Fiscal Year 2013/2014</p> <p>E. Approve Water Department repairs relating to additional automation for the SR4 well</p> <p>F. Adopt Resolution 33-2013 approving a one-year contract extension with Crosby Company, CPA for the Professional</p>	<p>Director Clift moved to approve the consent agenda. Director Rice seconded. Motion carried. Ayes – 4, No – 0, Absent – 1 (Thompson)</p> <p>Public Comment: None</p>

Financial Auditing Services	
<p>8. HEARINGS AND APPEALS</p> <p>A. Public Hearing to adopt Resolution 30-2013 ordering abatement of public nuisance for Fire Hazard Fuel Reduction Program</p>	<p>Vice President Bahringer introduced the item and opened the public hearing. General Manager Gruber presented the staff report. Public Comment: None Vice President Bahringer closed the public hearing.</p> <p>Director Robinette moved to adopt Resolution 30-2013 ordering abatement of public nuisance for Fire Hazard Fuel Reduction Program. Director Clift seconded. Roll Call Vote: Ayes – 3, No – 1 (Rice), Absent – 1 (Thompson)</p>
<p>B. Public Hearing to consider introduction of Ordinance 03-2013 and adoption of Resolution 19-2013 amending the CCSD Municipal Code and approving Administrative Procedures and related actions to implement the Interim Issuance of Intent to Serve Letters and the revised Water Conservation and Retrofit Program</p>	<p>Vice President Bahringer opened the public hearing and submitted Cynthia Hawley written comment for the record. General Manager Gruber introduced the staff report. Assistant District Counsel presented the staff report.</p> <p>Public Comment: <u>Cynthia Hawley</u>, written comment for the record. <u>Elizabeth Bettenhausen</u>, Cambria. Commented on page 85 Section 3; who will draft admin policy and when will it be brought to the Board? Page 104 are administrative policy and procedures the same thing or two different things? What are verifiable reductions? Are the connection fees in August exclusively devoted to Buildout Reduction Program or not? Are in-lieu fees going to be spent on anything other than Conservation Program? <u>Susan Shaler</u>, Cambria. Owner of second home in Cambria; concerned with current water users access to water. Water efficiency fixtures should be graphed and verified. Predicted water usage is increasing, conservation measures, and no new water permits. Do not rush to issue new ITS letters. <u>Dennis Frahmman</u>, 5 year home owner, Cambria. Believes water is key to future of this town. Conservation Plan is well thought out and creates water saving for future water users. What is best for town as a whole? Encouraged board to continue to move forward and supports the proposed activities. <u>Jean Matulis</u>, 12 year resident, Cambria. Commented on amending muni code at this point relies heavily on Conservation Plan. Currently,</p>

	<p>Cambrians are trying to conserve for survival, not to build more houses to consume more water. Are showerheads being utilized that are being issued? <u>Tina Dickason</u>, Cambria. No reduction in water use despite efficiency plan put in place. Nothing in water bill regarding conservation measures. Have not supplied an alternate supply of water. Commented on rancher letters to editor July 23. Opposes intent to serve letters. Conservation is not verified.</p> <p><u>Karen Dean</u>, Cambria. Part time home owner since 1994, will be full time within a couple of months. How do you know how many properties left to retrofit? Have part time users been considered in the long term? If a board member has a wait list position, is it a conflict to vote on this issue? <u>Mary Webb</u>, Vice President, Greenspace Cambria Land Trust. Spoke in opposition. Still in Water Code 350. RWOCB 1624 for Santa Rosa Creek required groundwater basin management plan. No monitoring plan in Cambria Pines Lodge expansion. Build out reduction program unfunded. Conservation program no validated for water savings. Request no change to GMO.</p> <p><u>Jeff Hellman</u>, Cambria. Spoke in opposition to issuing intent to serve letters.</p> <p>Full Board discussion followed. Public Comment: <u>Tina Dickason</u> – Commented on Growth Management Ordinance, moratorium, water conservation, and website information. Opposes issuance of intent to serve letters.</p> <p><u>Karen Dean</u>, Cambria. What is connection fee used for? If we do nothing to conserve, why can't we save that water for catastrophic event? Asked if counsel would comment on whether it is a conflict for a board member to hold a wait list position and vote on issuing intent to serve letters.</p> <p><u>Elizabeth Bettenhausen</u>, Cambria. Page 125, do not have to prove using green; what constitutes excessive water use? Page 121, as a community member, the procedures to her are vague.</p> <p><u>Jean Matulis</u>, Cambria. Commented on assumption when property passes on. Where she lives are three second homes and owners do plan to live there. Does not support building more houses with more usage.</p>
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	<p><u>Nancy Anderson</u>, Cambria. Has not seen the Conservation Plan. Does it include more than retrofit? What are the regulations in terms of watering yard and plants?</p> <p><u>Mary Webb</u>, VP, Greenspace. Have you met with Coastal Commission? Riparian users feel blindsided. Urged CCSD meet with agencies that will be considering approval.</p> <p><u>Susan Shaler</u>, San Diego. Is there a moratorium? CCSD website references it. Counsel opinion in 2011 confirmed it. Disagrees conservation is new water. Conservation has an end game. Paramount responsibility to protect existing water users. Per capita use, total water use has increased and wells are dropping.</p> <p><u>Jeff Hellman</u>, Cambria. Cambria economy is good. Global warming is real and is causing droughts. Cambria will have higher percentage of residents over time. Use Conservation to develop a buffer of water, not use more.</p> <p>Director Robinette read the written response she received from the Fair Political Practice Commission with regard to her holding a wait list position and there being no conflict of interest. "The financial effect on Ms. Robinette's properties is indistinguishable from the effect on the public generally."</p> <p><u>Mary Webb</u>, Cambria. Commented on wait list and she is not intimating to anyone Director Robinette is doing something wrong.</p> <p>Director Bahringer closed the public hearing.</p> <p>Director Rice moved to adopt Resolution 19-2013 and waive further reading, read by title only and introduce ordinance 03-2013 with counsel reading into the record modifications to second sentence in Section III 5, on page 5 of the Administrative Policy to read "The General Manager will calculate and apply retrofits actually completed by the applicant to future retrofit requirements for the same parcel. In the event retrofit in-lieu fees were paid instead of performing retrofits, such fees shall be refunded to the applicant and related retrofit points shall be returned to the Points Bank." The last two</p>
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	<p>sentences of Section 4.20.030(a)(5) should be deleted and replaced with the following: "Any retrofit in-lieu fees paid by the applicant shall be refunded and related retrofit points shall be returned to the points bank." District Counsel read title of ordinance for the record, "Ordinance 03-2013 amending Chapters 4.16, 4.20 and 8.04 of the CCSD Municipal Code Relating to Water Conservation Devices, the Water Conservation and Retrofit Program, and Water and Sewer Allocation in Order to Amend the Water Conservation and Retrofit Program and Implement the Water Use Efficiency Plan and the Interim Issuance of Intent to Serve Letters. Director Clift seconded. Roll call vote. Ayes – Directors Rice, Clift, Robinette, and Acting President Bahringer. No – 0, Absent – 1 (Thompson). Motion carried.</p>
<p>9. REGULAR BUSINESS</p>	
<p>A. Discussion and consideration to appoint 2013/2014 Ad Hoc Committee to provide input for IAFF Negotiations and Dental Plan for all CCSD employee groups</p>	<p>Vice President Bahringer introduced the item. General Manager Gruber presented the staff report. Director Rice moved to appoint Director Thompson and Director Clift for an Ad Hoc IAFF Negotiation and Dental Plan for all CCSD employee groups Committee. Director Robinette seconded. Motion carried. Ayes – 4, No – 0, Absent – 1 (Thompson) Public Comment: None</p>
<p>B. Discussion and consideration for an extension of an intent to serve letter for Cambria Shores Inn, Kim Eady, applicant, APN 022.381.002</p>	<p>Vice President Bahringer introduced the item. General Manager Gruber presented the report. Board discussion followed. Public Comment: <u>Kim Eady</u>, Cambria Shores Inn. Bought property in 1999 and is working to finish his project the best he can to meet imposed conditions. Has made significant progress between 2006 – 2010 investing \$3 million. His current permit with County is good for three years. Board questions followed. Director Clift moved to approve a 24-month extension of a 6 commercial EDU Intent to Serve Letter for Kim Eady's Cambria Shores Inn, APN 022.381.002. Rice seconded. Ayes -4, No – 0, Absent – 1 (Thompson).</p>

<p>C. Adopt Ordinance 04-2013 adding Chapter 1.06 to provide informal bidding procedures under the Uniform Public Construction Cost Accounting Act (Section 22000 et seq. of the California Public Contract Code)</p>	<p>President Bahringer introduced the item. General Manager Gruber turned the item to District Counsel for presentation. District Counsel read into record title of Ordinance 04-2013, an Ordinance of the Board of Directors of the Cambria Community Services District Adding Chapter 1.06 to Provide Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act (Section 22000 et seq. of the California Public Contract Code).</p> <p>Director Rice moved to adopt Ordinance 04-2013 by title only and waive further reading. Director Robinette second. Motion carried. Ayes – 4, No – 0, Absent – 1 (Thompson)</p>
<p>10. FUTURE AGENDA ITEM(S)</p>	<p>Board discussion regarding Standing Finance Committee and consider later in the year around October.</p>
<p>11. ADJOURN</p>	<p>Vice President Bahringer adjourned the meeting to closed session at 4:30 PM.</p>

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Monique Madrid, Administrative Services Officer
Cortney Upthegrove, Administrative Tech III

Meeting Date: August 22, 2013

Subject: Consider Extension of Intent
to Serve Letter for Pacific Western Bank,
Applicant, APNs 024.191.062

RECOMMENDATION:

Staff recommends that the Board of Directors approve a 36-month extension of a 16 EDU Multi-Family Residential Intent to Serve Letter for Pacific Western Bank APNs 024.191.062 with the conditions that there be significant progress or completion of the project prior to November 25, 2016 in order to be eligible for an additional extension, and that the project shall be subject to meeting all of the current plumbing standards per CCSD Code Section 4.16.160(A).

FISCAL IMPACT: Time extensions for Intent to Serve Letters are subject to paying fees in accordance with the CCSD's Fee Schedule and are required to pay a \$400 deposit to cover the actual cost.

DISCUSSION:

Pursuant to CCSD Code Section 8.04.080(E)(3), the extension of an Intent to Serve letter for more than three (3) EDU's is to be approved by the Board of Directors. Multi-Family Residential project extensions are valid for up to a 36-month period. That Section also provides that "...The board of directors shall have full discretion to approve or disapprove the request for extension on all other projects and, if granted, shall be subject to any conditions, which the board may impose."

CCSD Code Section 8.04.080(E)(3) also requires that applications for an extension of a Multi-Family Residential intent to serve letter have an application accepted by the County for processing of a minor use permit or development plan, if applicable, and an active application for a building permit. In addition any extension of an Intent to Serve letter shall be subject to payment of fees in accordance with the CCSD Fee Schedule, which requires a \$400.00 deposit.

This Intent letter was originally issued in 1997. The CCSD Board of Directors has approved eight prior extensions from 1999 until present. The most recent extension was issued in 2008 via special agreement and allowed for a five year extension period. As set forth in the attached letter from the Applicant, they are requesting a hardship waiver of the requirements in Section 8.04.080(E)(3), based upon the history of the property, and other factors relating to the real estate market and their efforts to sell the property for development. Section 8.04.080(E)(4) permits the Board to grant such hardship waivers "...upon a showing by the applicant that the time extension is necessary and the failure to comply with the requirements of subsection [8.04.080](#) E(3) is the result of circumstances outside of its control, including but not limited to financial hardship, foreclosure of the property and acquisition by a lender, or any similar facts and circumstances." The applicant has also submitted additional documents in support of their request relating to their efforts to develop the property. Those documents total approximately 335 pages and have been provided to the Board under separate cover. A copy of the additional documents is also available for public review in the District Clerk's Office.

Based upon the circumstances set forth in the Applicant's letter, Staff is recommending that the Board of Directors grant a 36-month extension, and impose conditions that there be significant progress or completion of the project prior to November 25, 2016 in order to be eligible for an additional extension and that the project shall be subject to meeting all of the current plumbing standards per CCSD Code Section 4.16.160(A). Failure to meet these conditions could result in revocation of the Intent to Serve

letter and return of the 16 EDUs to the Multi-Family Residential Wait List pursuant to CCSD Code Section 8.04.080(E)(1) and (F).

If approved, this extension of the Intent to Serve letter would be valid through November 25, 2016.

Attachments: Parcel Map
Application for Extension
Correspondence from Pacific Western Bank
Copy of previous agreement dated 2008

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ RICE ___ ROBINETTE

APPLICATION FOR EXTENSION

INTENT TO SERVE LETTER
 CONNECTION PERMIT

RESIDENTIAL COMMERCIAL

Extension, if approved, is valid for 6 months on residential Intent to Serve Letters, and 12 months on Commercial Intent letters and all Connection Permits.

INSTRUCTIONS: Application for Extension shall be submitted at least thirty (30) days prior to expiration date of letter/permit. Applicant must provide proof that application(s) for a building construction permit and, if required for this project, a minor use permit, is/are actively being processed by the County Planning Dept. **Application must include payment of Extension Fee per District Fee Schedule.**

TODAY'S DATE: 7/31/13 EXPIRATION DATE of LETTER/PERMIT 11/25/13

OWNER'S NAME Pacific Western Bank PHONE # 805-540-3892

OWNER'S MAIL ADDRESS 1322 Madonna Road, San Luis Obispo, CA 93405

AGENT'S NAME/PHONE NO. PAUL WHITE, 805-540-3892

ASSESSOR'S PARCEL NUMBER 024-191-013, 024-191-062 and 024, 191, 063

INTENT TO SERVE LETTER FIRST ISSUED (DATE): 11/17/08 # OF EXTENSIONS PREVIOUSLY REQUESTED 1

(REQUIRED) • Attach **CURRENT** (no more than 30 days old) **COUNTY STATUS PRINT-OUT** showing **RECENT** activity on the project

(REQUIRED) • Building Permit/ Project No. B N/A

(If applicable) • Minor Use Permit/ Project No. D N/A

• Have you started the foundation or construction? Yes ___ No

Reason for this request:

Please see attached request letter

I/We understand that the General Manager/Board of Directors (as applicable) shall have full discretion to approve or disapprove the requested extension, and if granted, the extension shall be subject to any conditions which may be imposed.

/s/ [Signature] 7/31/13
Signature of Applicant or Authorized Agent Date

----- for office use -----

Extension Fee Paid _____

Extension DENIED _____

All documentation received _____

Reason for Denial _____

Board Action Date (If applicable) _____

Extension APPROVED _____

New Expiration Date _____

/s/Permits Specialist / for General Manager

Date



PACIFIC WESTERN BANK

Board of Directors
Cambria Community Services District
PO Box 65
Cambria, CA 93428

7/31/13

RE: Request for extension of Intent to Serve Letter for APN's: 024-191-062, 063 formerly 024-191-060

Dear Honorable President and Board Members,

As you may know the document entitled Settlement Agreement and Mutual Release dated November 17, 2008 for APN 024-191-060 provided a 5 year period to exercise the Intent to Serve entitlements which expires November 25, 2013. With November just around the corner, Pacific Western Bank ("Pacific Western"), a California state-chartered bank, Successor by Merger to First California Bank ("First California"), Successor to the FDIC, as Receiver of San Luis Trust Bank ("San Luis Trust"), Pacific Western is requesting an extension of the Intent to Serve for a period of 3 years. Pacific Western is also requesting a hardship waiver due to non-compliance with requirements of paragraph 3 of Subsection E of Section 8.04.080 of the Cambria Community Services District Code.

There are several factors that have contributed to the need for an extension of the Intent to Serve. First, since the time that the original extension was granted in 2008 to San Luis Trust, the asset has been transferred to two institutions via FDIC assisted transaction and merger. Each Bank has a direction of how to maintain and dispose of real estate owned after foreclosure. San Luis Trust expended over \$150,000 in development costs from January 2009 to February 2011 at which time the Bank was closed. San Luis Trust had started and or completed engineering work, site plans, architectural renderings, soils reports, environmental reports, etc all while marketing the property for sale. First California acquired the asset on 2/22/11. They were very conservative in their approach toward improving REO property including the referenced property. First California's intentions were to quickly market and sell the property to developers who would then step in where San Luis Trust left off. Unfortunately no buyers completed a transaction on the referenced properties with First California. On May 31, 2013 Pacific Western acquired First California via merger. Pacific Western has been in negotiations for the past few months with developers who would like to purchase the property, however their concern is the pending maturity of the intent to serve, thus the Bank's request for an extension.

The second factor causing the need for an extension has been the previous property owner's disputes with the Cambria Community Services District ("Cambria CSD") and the Banks. On November 21, 2011, J.E. Lindsey, Inc. filed a Notice of Pendency of Action against the Cambria CSD and named the Bank as a "Real Party of Interest". This notice has been recorded against the property and has clouded title. While the Bank feels the *lis pendens* is invalid, it still remains in effect while the Bank works to remove it or sell the property subject to.



The third factor necessitating the desire for an extension has been the drastic reduction in real estate values and the economy since the original extension was granted. In July 2009 the parcels appraised for \$1,965,000 while a recent appraisal dated 7/11/12 valued the property at \$630,000. The Banks have been willing to reduce the list price yet there have been few offers and limited potential buyers in the market due to the economic downturn. First California had the property in escrow on two occasions; however both times the buyer's cancelled. Recently there has been increased activity of smaller developers entering the market but with the pending expiration of the Intent to Serve, buyers have been unwilling to complete the purchase.

I hope you can see that all three Banks have desired to improve the property and sell to a developer who can make this a viable development. Generally banks are not developers and this property is complex and needs a professional to step in and finish the project to the Cambria CSD's and County's standards. Pacific Western has buyers who are very interested in the property and ready to move forward with the project, but we need the Board to support our request for extension of the intent to serve. We appreciate your efforts in hearing this matter.

Sincerely,

Paul White
Pacific Western Bank
Vice President
Special Assets



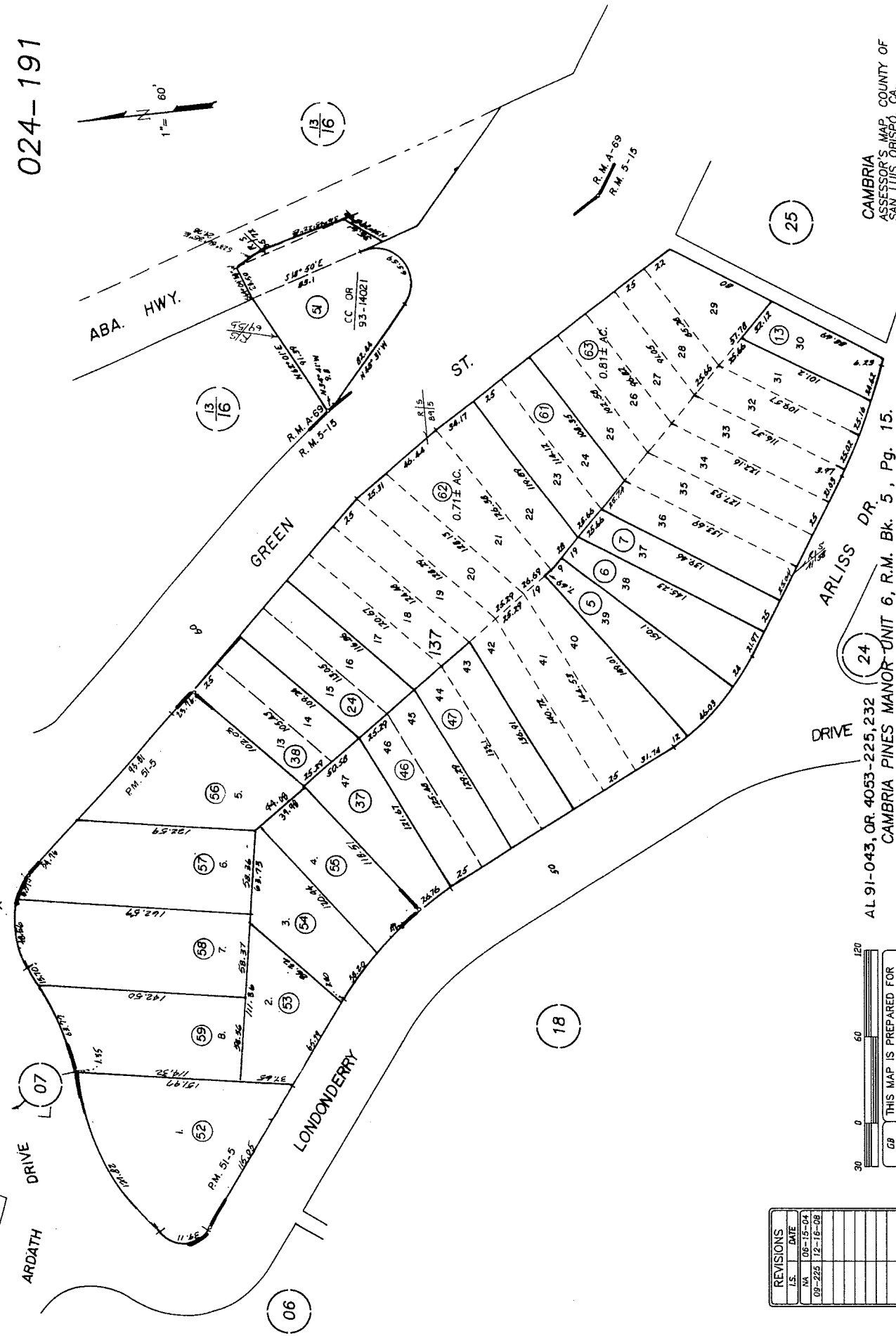
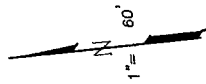
Attached are several items for your review if you desire.

1. A ledger log of expenses incurred for development of the parcels from 1/14/09 to 2/2/11;
2. Chronological support documents including county correspondence, surveys, reports, etc;
3. Copy of lis pendens filed by J.E. Lindsey, Inc.;
4. Appraisals showing extensive deterioration in value from 2009 to 2012.

Following is a timeline of notable events regarding the property for historical perspective.

- 10/14/08 – US Bankruptcy Trustee, Jerry Namba and San Luis Trust Bank (SLTB), secured creditor filed an application to extend intent to serve letter on referenced property.
- 10/31/08 – SLTB acquired referenced property via trustee sale.
- 11/17/08 – SLTB obtains extension of intent to serve for 5 years expiring 11/25/13.
- 2/09-3/11 – SLTB proceeded to try and move forward with building entitlements on property.
- 4/23/09 – SLTB engaged Kirby Gordon of Gordon and Gordon to market the property for sale at a price of \$2,400,000.
- 2/18/11 – SLTB is closed by the FDIC and First California Bank acquires assets as Successor to the FDIC, as Receiver of San Luis Trust Bank.
- 4/1/11 – First California Bank engages Kirby Gordon to remain as listing agent and reduce the list price to \$1,200,000.
- 10/7/11 – First California Bank engages Jason Hart of Lee & Associates to market the property with a list price of \$890,000.
- 11/10/11 – Property entered escrow for \$800,000.
- 12/20/11 – Escrow dated 11/10/11 cancelled.
- 8/10/12 - First California Bank reduces list price to \$695,000.
- 11/1/12 – Property entered escrow for \$630,000.
- 11/21/12 – Former owner J.E. Lindsey, Inc. files Notice of Pendency of Action on property naming CCSD as defendant and San Luis Trust Bank a Real Party of Interest.
- 11/23/12 – Escrow dated 11/1/12 cancelled.
- 5/31/13 – Pacific Western acquires First California Bank.
- 5/31/13 – Current - Bank has had several negotiations with potential buyers, however most recent discussions in July have stalled due to two pending issues. 1st the expected but unknown increase in water connection fees and 2nd the nearing maturity in November of the intent to serve.

024-191



CAMBRIA
ASSESSOR'S MAP, COUNTY OF
SAN LUIS OBISPO, CA.
BOOK 024 PAGE 191

AL 91-043, OR 4053-225, 232
CAMBRIA PINES MANOR UNIT 6, R.M. Bk. 5, Pg. 15.
WARDS SUB. OF THE RHO. SANTA ROSA, R.M. Bk. A, Pg. 69.

REVISIONS	DATE
LS.	05-15-04
MA	09-225 12-16-08

30 0 60 120
 GB
 08-01-00
 THIS MAP IS PREPARED FOR
 ASSESSMENT PURPOSES ONLY.

SETTLEMENT AGREEMENT AND MUTUAL RELEASE

This Settlement Agreement and Mutual Release ("Agreement") is made and entered into November 17, 2008 by and between the **Cambria Community Services District** ("District"), a Political Subdivision of the State of California and **San Luis Trust Bank, FSB** ("Bank"), a Federal Savings Bank, based on the following facts and circumstances (**District and Bank** are hereinafter collectively referred to as "**Parties**" and each of them may be singularly referred to as a "**Party**"):

RECITALS

A. On September 1, 2005, District issued an Intent to Provide Water and Sewer Service letter ("Intent to Serve Letter") for certain real property commonly known as a portion of Assessors Parcel Number 024-191-060 located within the District's boundaries and as more particularly described in Exhibit "A" attached hereto and incorporated herein by this reference ("Green/Londonderry Property"). The Intent to Serve Letter was to be used solely for the development of multi-family housing and by its own terms expires on November 25, 2008; and

B. On or about October 14, 2008, Bank's predecessor in interest of the Green/Londonderry Property, United States Bankruptcy Trustee, Jerry Namba, and the Bank, as a secured creditor with a secured beneficial interest in the Green/Londonderry Property, jointly filed a timely application for an extension of the Intent to Serve Letter; and

C. On October 31, 2008, Bank became the owner of the Green/Londonderry Property; and

D. Disputes have arisen between the Parties who wish to avoid unnecessary delay, expense and the uncertainties resulting from litigation over the Intent to Serve Letter and the currently pending application for an extension of the Intent to Serve Letter. The Parties, therefore, have agreed to settle and resolve issues related to the Intent to Serve Letter and the pending application for an extension of the Intent to Serve Letter, as set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual promises contained herein, and in order to resolve all disputes arising from or in connection with the relationship between District and Bank and for other good and valuable consideration, receipt of which is hereby acknowledged, it is agreed as follows:

[1]

1. District hereby agrees to extend for all Bank owned real property the intent to serve entitlements for a period of five (5) years, expiring on November 25, 2013 and to immediately re-issue a multi-family Intent to Serve Letter to provide for service to up to sixteen (16) dwelling units. The Intent to Serve Letter shall be used solely for the development of multi-family housing on the Green/Londonderry Property (the "Project").

2. Bank shall, within thirty (30) days of the date of this Agreement, transfer in fee to the District or its designee, ten (10) legal lots and all water entitlements designated for these lots, located on MacLeod Way, Cambria (the "MacLeod Property") as more particularly described in Exhibit "B" attached hereto and incorporated herein by this reference. The MacLeod Property shall be transferred to District free and clear of all liens and encumbrances, except current real property taxes and assessments which shall be paid by Bank and prorated as of the date of transfer.

3. District agrees that should, after the execution of this Agreement, Bank merge any legal lot within the Green/Londonderry Property with any other subsequently acquired contiguous legal lot within Assessor's Parcel Number 024-191-060, as currently configured and depicted in Exhibit A-1 attached hereto, then at the request of the Bank the multi-family Intent to Serve Letter shall be re-issued to provide water and sewer service for a total of eighteen (18) dwelling units. This re-issued letter shall expire on the same date and shall be subject to the same requirements as the Intent to Serve Letter issued pursuant to paragraph 1 of this Agreement.

4. The Parties agree that the Bank shall use reasonable diligence in processing the Project and that the Bank shall, commencing May 26, 2009, submit semi-annual reports to the District setting forth the status of the Project. Commencing November 26, 2011, should the District Board find, based on substantial evidence, that the Bank has not used reasonable diligence in processing the Project, it may, after notice and an opportunity for Bank to be heard and present evidence, revoke the Intent to Serve Letter.

5. Waiver. This Agreement is a full, mutual and general release and constitutes a full and final accord and satisfaction, extending to all claims of any nature that may exist between Bank, on the one hand, and District, on the other hand, whether known or unknown, suspected or anticipated by them to exist in their favor and regardless of whether any unknown, unsuspected or unanticipated claim would materially affect settlement and compromise of each of the matters mentioned herein. The Parties to this Agreement hereby expressly, voluntarily and knowingly waive, relinquish and abandon each and every right, protection and benefit to which they would be entitled now or at any time hereafter under Section 1542 of the Civil Code of California, which provides as follows:

[2]

"A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

6. Final Settlement. In making this voluntary express waiver of the protection of Section 1542 of the Civil Code of California, the Parties to this Agreement acknowledge that they may discover claims or facts in addition to or different from those which they know or believe to exist with respect to the matters mentioned herein. It is their intention to fully and forever settle and release any and all of such matters, claims and disputes, whether known or unknown, suspected or unsuspected, anticipated or unanticipated, incident to such intention between the Parties. This Agreement is and shall remain a full and complete general release notwithstanding the discovery or existence of any such additional or different claims or facts.

7. No Assignment. The Parties represent and warrant that they have not heretofore collectively or individually assigned, transferred, or hypothecated or purported to have assigned or transferred or hypothecated or will in the future assign, transfer or hypothecate to anyone any debt, judgment, claim, liability, demand, action, cause of action, or any interest therein, based upon or arising out of or pertaining to or concerning or connected with any matter, fact, event circumstance, or thing released herein.

8. No Admissions. Each Party acknowledges that this Agreement effects the settlement of claims which are denied by the Parties, and that nothing contained herein shall be construed as an admission of liability by or on behalf of either Party by whom liability is expressly denied. Neither this Agreement nor any of its terms shall be admissible in any proceeding brought by anyone not a party to this Agreement, as an admission of fact or law or in any proceeding between the Parties except in any proceeding to interpret or enforce its terms.

9. Authorization. To further the interest of the Parties to this Agreement, each Party warrants that it has the power to settle and release fully and completely all claims causes of action, demands, charges, and liabilities against the other Party to this Agreement. Each signatory signing this Agreement on behalf of a Party warrants that he or she is duly authorized and empowered to sign this Agreement on that Party's behalf.

10. No Inducement. The Parties declare and represent that no promises, inducements, or agreements not expressly contained herein were made, that this

[3]

Agreement contains the entire agreement between the Parties, and that the terms of this Agreement are contractual and not recitals only.

11. Binding Effect. The provisions of this Agreement will be binding upon and inure to the benefit of the heirs, executors, administrators, personal representatives, predecessors-in-interest, successors-in-interest and assigns of the respective Parties hereto. The Parties, on the other hand, agree to forever refrain and forebear from commencing, instituting or prosecuting any such arbitration, action or other proceeding against one another based on, arising out of, or in connection with any claim, debt, liability, demand, obligation, cost, expense, action or cause of action that is released and discharged by reason of this Agreement.

12. Further Document. The Parties agree to sign all papers and to execute and deliver such additional documents as are required to effectuate each of the terms of this Agreement.

13. Representation. The Parties represent and acknowledge that they have conferred with and are represented by counsel of their own selection with respect to this Agreement and all matters covered by it. Each Party represents that it has been fully advised by counsel with respect to all rights which are affected by this Agreement.

14. No Modification. This document sets forth the entire Agreement between the Parties and may not be altered, amended or modified in any respect, except by writing duly executed by the Party to be charged. All earlier understandings and oral agreements are expressly superseded and are of no further force and effect.

15. Attorney's Fees. Each Party shall bear their attorney's fees and costs with respect to the preparation and enforcement of this Agreement.

16. California Law. This Agreement shall be governed by the laws of the State of California. In the event that any provision of this Agreement is held to be ineffective or invalid, the remaining provisions will nevertheless be given full force and effect.

17. Construction. This Agreement shall be construed without regard to who drafted same, and shall be construed as though all Parties hereto participated equally in the drafting of the Agreement.

18. Counterparts. For the convenience of the Parties, this Agreement, consisting of nine (9) pages, may be executed in counterparts, which shall together constitute the Agreement of the Parties as one and the same document.

[4]

19. Specific Enforcement. This Agreement shall be specifically enforceable.

20. Recitals. The Recitals set forth above are incorporated herein by this reference.

21. This Agreement shall become effective on November 26, 2008.

Dated: November 18, 2008

San Luis Trust Bank, FSB

By: Casey Appel

Dated: November __, 2008

Cambria Community Services District

By: Joan Colin

APPROVED AS TO FORM AND CONTENT:

Arthur R. Montandon
Arthur R. Montandon, Esq.
Attorney for Cambria Community Services District

Farmer and Ready

Paul F. Ready 11/18/2008
Paul F. Ready, Esq.
Attorney for San Luis Trust Bank

Carmel and Naccasha LLP

Timothy J. Carmel
Timothy J. Carmel, Esq.
Attorney for San Luis Trust Bank

[5]

EXHIBIT "A"

Lots 17-22, inclusive, Lots 25-29, inclusive, Lots 31-36, inclusive and Lots 40-42 in Block 137 of Cambria Pines Manor Unit No. 6, County of San Luis Obispo, and State of California, according to map recorded July 2, 1930 in Book 5, Page 15 of Maps, in the office of the County Recorder of said County.

EXHIBIT "A-1"

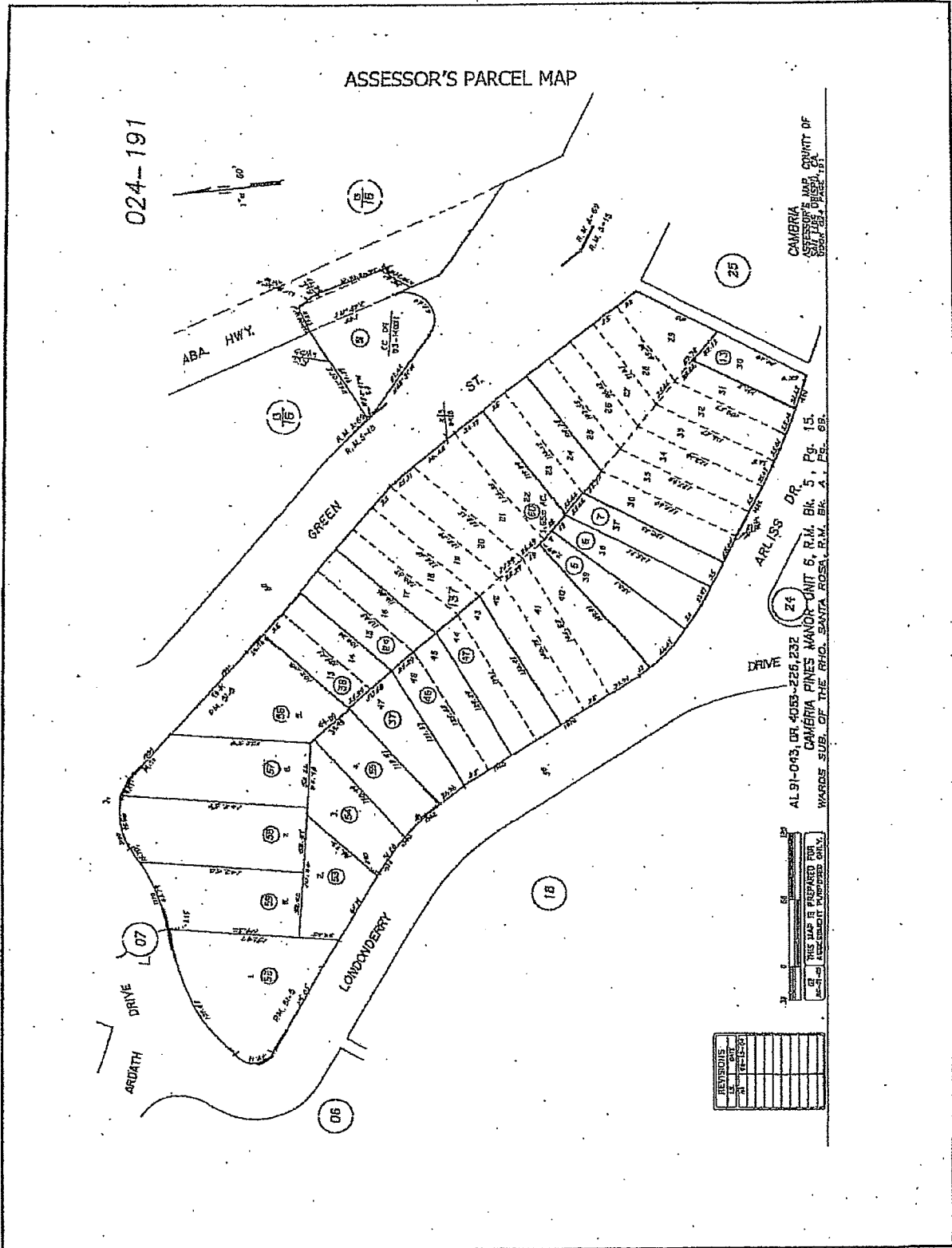
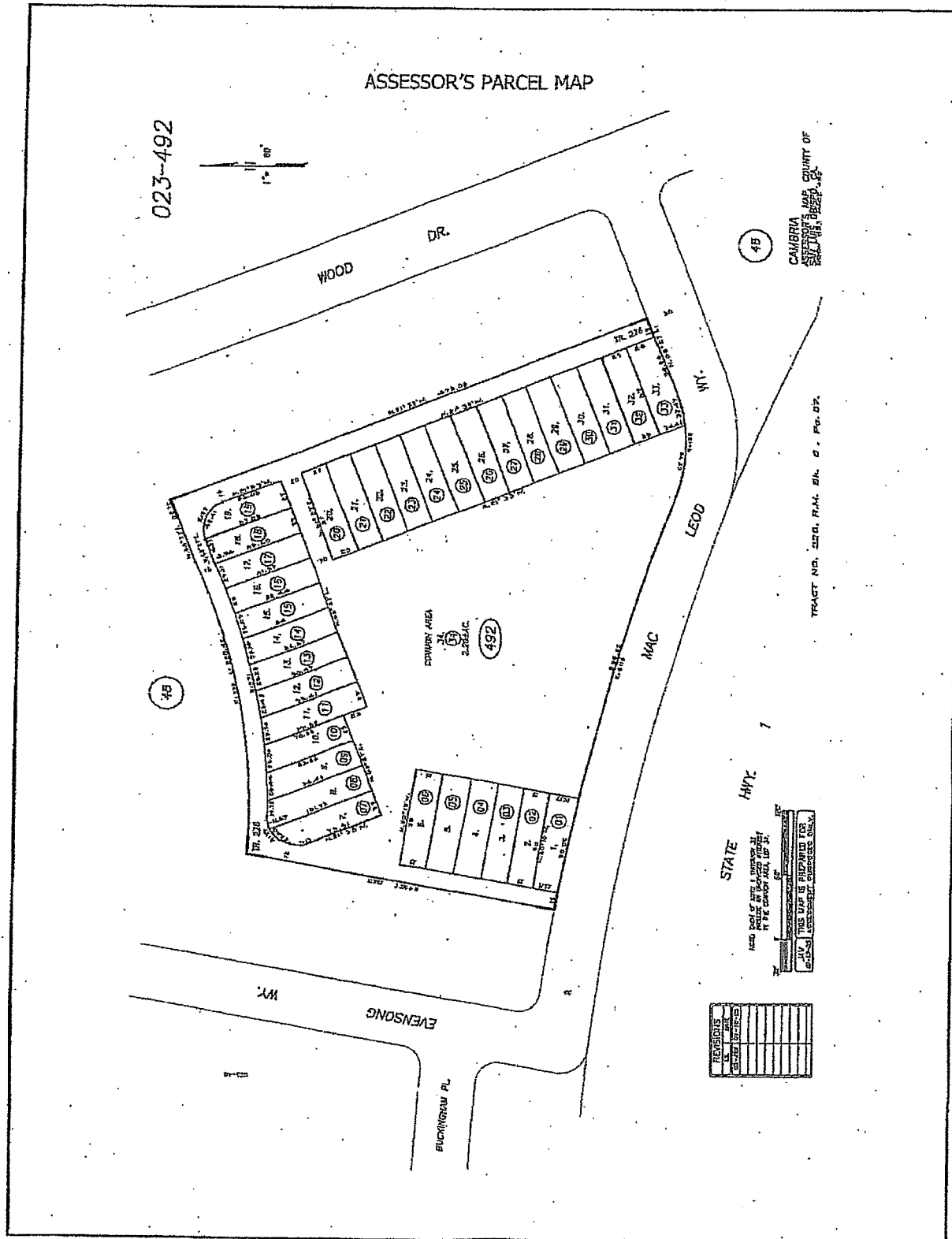


EXHIBIT "B"

Lots 1, 2, 6, 7, 18, 20, 21, 26, 27 and 32, Tract 226, Town of Cambria, County of San Luis Obispo, and State of California, according to map recorded December 22, 1961 in Book 6, Page 67 of Maps, in the office of the County of Recorder of said County.

EXHIBIT "B-1"



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.A.**

FROM: Alleyne LaBossiere, Finance Manager

Meeting Date: August 22, 2013 Subject: Conduct Public Hearing to Consider Approving the Appropriation Limit for Fiscal Year 2013/2014 and Adopt Resolution 34-2013 Establishing the Appropriation Limit for the CCSD

Recommendation:

1. Conduct public hearing to approve the appropriation limit for Fiscal Year 2013/2014.
2. Adopt Resolution 34-2013 establishing the CCSD appropriation limit for Fiscal Year 2013/2014, and direct staff to submit the resolution to the SLO County Auditor-Controller.

Fiscal Impact:

There is no fiscal impact if the CCSD is below the calculated limit, which is the situation; however, the annual appropriation limit calculation is still required and if the CCSD were over the limit, it would result in a reduction in General Fund Revenue or an increase in General Fund expenditures.

Discussion:

This is an annual item required by California state law, which limits the amount of property tax revenue that may be spent by local governments, including special districts, on activities other than education.

In November 1979 California voters passed Proposition 4, which added Article XIII B to the California constitution, and places an upper limit each year on the amount of money that can be spent on general operations from state tax revenues. The limit is based on 1978/1979 base year and adjusts each year based on population growth and inflation.

In 1990 California voters approved Proposition 111, which modified Article XIII B and provided new adjustment formulas making the Appropriation Limit more responsive to local growth issues, as well as requiring an annual review of limit calculations.

Government code Section 7910 provides that each year the governing body of each local jurisdiction is to, by resolution, establish its appropriation limit and make other necessary determinations for the following fiscal year pursuant to Article XIII B. The Board is being asked to hold a public hearing to consider the Fiscal Year 2013/2014 Appropriation Limit.

The Appropriation Limit is submitted to the audit firm and becomes part of the annual audit review, and is also submitted to the State Controller's Office.

Resolution 34-2013 establishes the FY 2013/2014 Appropriation Limit and Budgeted Appropriation Subject to Limit. Revenue subject to the limit is property tax revenue. The CCSD's Appropriation Limit for FY 2013/2014 is \$2,468,723, and when compared to the budgeted appropriation of \$1,853,517, the CCSD falls under the limit by \$615,206. The financial analysis is attached for reference.

Attachments: Resolution 34-2013
FY 2013/2014 Appropriation Limit and Budgeted Appropriation Subject to Limit

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ ROBINETTE ___ RICE ___

**CAMBRIA COMMUNITY SERVICES DISTRICT
2013-2014 APPROPRIATION LIMIT AND BUDGETED APPROPRIATION
SUBJECT TO LIMIT**

2012-2013 APPROPRIATION COMPARISON

Limit for 2012-2013	2,338,891
Budgeted Appropriation Subject to Limitation	<u>1,817,174</u>
Amount Under Limit	<u><u>521,717</u></u>

2012-2013 LIMIT COMPARISON

Consumer Price Index & Population Ratio (Unincorporated SLO County):		
Per Capital Cost of Living Increase:	5.120%	
Converted to Ratio		1.0512
Population Increase:	<u>0.41%</u>	
Converted to Ratio		<u>1.0041</u>
Calculation of Factor FFY 2012-2013		1.0555
2013-2014 Limit: 1.0555 X \$2,338,891=	2,468,723	

2012-2013 BUDGETED APPROPRIATION SUBJECT TO LIMITATION

Secured and Unsecured Taxes	1,834,669
Special District Augmentation Fund	0
Home Owner Property Tax Relief	<u>18,848</u>
Total	<u><u>1,853,517</u></u>

2013-2014 APPROPRIATION COMPARISON

Limit for 2013-2014	2,468,723
Budgeted Appropriation Subject to Limitation	<u>1,853,517</u>
Amount Under Limit	<u><u>615,206</u></u>

RESOLUTION 34-2013

RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING THE PROPOSITION 4 APPROPRIATION LIMIT
FOR THE FISCAL YEAR 2013/2014

WHEREAS, the State of California Department of Finance staff notified the CCSD of the change in the California per capita personal income and population changes in the unincorporated portions of San Luis Obispo County in 2013, which are used to calculate the appropriations limit adjustment; and

WHEREAS, the calculation factor to adjust the appropriation limit in Fiscal Year 2013/2014 is 1.0555, which is applied to the prior year appropriation limit of \$2,338,891 to yield an appropriation limit of \$2,468,723 for Fiscal Year 2013/2014; and

WHEREAS, pursuant to California Constitution Article XIII B, Section 1, Government Code Section 7900, and pursuant to the subsequent guidelines set forth by Proposition 111, the CCSD appropriation limit must be adjusted for changes for Fiscal Year ending June 30, 2014; and

WHEREAS, the CCSD plans to appropriate approximately \$1,853,517 in direct property tax revenue proceeds during Fiscal Year 2013/2014.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors for the Cambria Community Services District approves the Appropriation Limit for the CCSD for Fiscal Year ending June 30, 2014, in the amount of \$2,468,723. This limit is greater than the expected total tax proceeds appropriation of \$1,853,517 budgeted in the current fiscal year.

PASSED AND ADOPTED this 22nd day of August 2013.

Ayes:
Noes:
Absent:
Abstain:

Michael Thompson, President,
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.B**

FROM: Robert Gresens, District Engineer
David Hirsch, Assistant District Legal Counsel

Meeting Date: August 22, 2013

Subject: Public Hearing to Consider
Adoption of Resolution 35-2013
Amending the CCSD Fee
Schedule to Provide for Revised
Fees to Connect to the Water
and Sewer Systems

RECOMMENDATION

- 1) Receive presentation.
- 2) Hold hearing to receive public comments.
- 3) Subject to Board deliberations, accept the attached Water & Sewer Capacity Fee Study by Bartle Wells Associates dated August 8, 2013.
- 4) Approve Resolution 35-2013 adopting a water capacity fee of \$12,688 per equivalent dwelling unit (EDU); and, a sewer capacity fee of \$7,161 per EDU for properties located within the boundaries of Assessment District 2; or, \$9,330 per EDU for properties located outside of Assessment District 2; and, providing that applicants shall be responsible for paying all costs of making physical connection to the CCSD's water and/or sewer system, and shall reimburse the CCSD any actual costs incurred by the District.

FISCAL IMPACT

The cost of the capacity fee study prepared by Bartle Wells Associates was \$24,750, with 60% of this cost being applied to water and 40% being applied to sewer.

The Bartle Wells report found the District's current capacity fees do not fully recover costs for water and sewer infrastructure that benefit new development. Based on their analysis, the existing water capacity fee of \$3,255 per EDU should be increased to \$12,688 per EDU. Similarly, the existing sewer capacity fee of \$2,170 per EDU should be increased to \$7,161 per EDU for properties located within the Assessment District 2 boundary; or, \$9,330 per EDU for properties located outside of Assessment District 2. Applicants will also be responsible for paying all costs of making the physical connection to the CCSD's water and/or sewer system, and reimbursing the CCSD for any actual costs incurred by the District. This will have a positive impact on the District finances from any new development requiring the payment of capacity fees.

BACKGROUND

On August 27, 2012, the District authorized Bartle Wells Associates to complete a study updating the capacity fees charged to new development for water and sewer. Although there may have been a few subsequent annual adjustments to these fees, staff research found the

most detailed Board discussion and action on these fees last occurred during 1986. The key objectives of the recently completed Bartle Wells study included:

- Recovering the full costs of water and sewer system infrastructure and assets that benefit new development.
- Equitably recovering such costs from new development based on the capacity needs of each new development.
- Developing fees that are consistent with industry-wide practices and methodologies.
- Being in compliance with government code.

DISCUSSION

The purpose of this report is to provide the Board with information on recommended capacity fees for water and sewer, and to support an adjustment to these fees by the adoption of the attached Resolution 35-2013. It should be noted that the current fees to connect to the CCSD water and sewer systems have previously been referred to as “connection fees” and for consistency, based upon the Bartle Wells study, we are recommending that we refer to such fees as “capacity fees.”

The fee analysis used an “average cost approach,” which determines the proportionate share of costs for both existing and future facilities that benefit future development.

The methodology supporting this analysis first determined the value of existing water and sewer facilities and assets for fee recovery. This step included detailed review of fixed assets and updating those costs to current values using Engineering News-Record (ENR) Construction Cost Indexes from each asset’s acquisition date to June 2013. This effort also included evaluating sewer facilities built under Assessment District 2 (AD 2), to avoid double charging properties within the AD 2 boundary for such facilities. Based on this analysis, the consultant found the current value of existing water assets to be approximately \$42 million. Similarly, the current value of existing sewer system assets was found to be approximately \$23.4 million, with about \$12.5 million of that amount being attributable to sewer facilities that were paid for by Assessment District No. 2.

The District’s projected capital improvements for water and sewer facilities for the next 10 years was also analyzed, with each project being segregated for its share of cost associated with expansion, replacement, and operational needs. To avoid double counting of existing assets within the fee analysis, future replacement costs were excluded. This step found the future capital costs for water projects to be approximately \$20 million over the next 10 years with about \$3 million for expansion, \$3 million for replacement, and \$14 million for operational needs. By adding the current value of existing fixed assets values and future capital needs, the total water system cost for fee recovery was determined to be about \$54.7 million. Similarly, future capital costs for sewer projects over the next 10 years was found to be about \$5.8 million, with \$0.9 million for expansion, \$2.7 million for replacement, and \$2.2 million for

operational needs. The total sewer system cost for fee recover was found to be about \$37.3 million for properties within AD 2 and \$48.6 million for properties outside of AD 2.

Once recoverable values were determined, the capacity of facilities were compared to existing and projected demands to determine the cost per unit of capacity. For water, this step included using the District's 2010 adopted Urban Water Management Plan's estimated production total at build-out and calculated a unit cost per gallon. The cost per gallon was then estimated for a single family residential EDU using a past census value of 2.2 persons per occupied home and the year 2020 conservation goal of 105 gallons per capita per day, which was further reduced by 75% to account for residential use. For sewer, billing data was used to compute the number of existing residential EDUs and an equivalent number of commercial EDUs. A ratio between the residential and commercial EDUs for sewer was then applied to future buildout demand after fixing the number of future residential connections at 4,650 EDUs. The total number of future residential and commercial EDUs was then divided into the recoverable cost to derive a cost per EDU.

The end result of the calculations resulted in a proposed water capacity fee of \$12,688 per EDU, and a proposed sewer capacity fee of \$7,161 per EDU for properties within the boundaries of AD 2; or, \$9,330 for properties outside the boundaries of AD 2. In addition, based upon the recommendation of Bartle Wells, Resolution 35-2013 also provide that in addition to paying the capacity fees, that applicants will be responsible for paying all costs of making the physical connection to the CCSD's water and/or sewer system, and will reimburse the CCSD for any actual costs incurred by the District.

Further details on the study and recommended fees will be provided as part of a presentation by Bartle Wells Associates.

Attached: Resolution 35-2013
August 8, 2013 Water and Sewer Capacity Fee Study by Bartle Wells Associates

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ ROBINETTE ___ RICE ___

RESOLUTION NO. 35-2013
August 22, 2013

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AMENDING THE CCSD FEE SCHEDULE TO PROVIDE
FOR REVISED FEES TO CONNECT TO THE
WATER AND SEWER SYSTEMS

WHEREAS, California Government Code Section 61115(a) authorizes the Cambria Community Services District to establish rates or other charges for services and facilities that the District provides; and

WHEREAS, California Government Code Section 66013 governs the adoption of fees to connect to water and sewer systems; and

WHEREAS, the current fees to connect to the CCSD water and sewer systems, previously referred to as "Connection Fees" have not been increased for many years and the District now wishes to increase the fees to connect to the water and sewer systems in accordance with the Water & Sewer Capacity Fee Study prepared by Bartle Wells Associates dated August 8, 2013, and for consistency refer to such fees as "Capacity Fees"; and

WHEREAS, The Water and Sewer Capacity Fees will be levied to recover costs for existing and future water and wastewater system facilities and assets that provide benefit to new development; and

WHEREAS, pursuant to Government Code sections 66016 and 66018, the Board of Directors of the Cambria Community Services District held a public hearing on August 22, 2013, as part of a regularly scheduled meeting, during which the District gave members of the public the opportunity to make oral or written presentations on the proposed increase to the District's fees to connect to the water and sewer systems; and

WHEREAS, the District published notice of the time and place of the August 22, 2013 public hearing, including a general explanation of the matter to be considered, at least ten days before the hearing as required by Government Code sections 6062a and 66018; and

WHEREAS, in accordance with the requirements of Government Code Section 66016, at least ten days before the public hearing, the District made data publicly available that indicates the estimated cost required to provide the services for which the fees are to be levied and the revenue sources anticipated to provide such services.

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. The Water & Sewer Capacity Fee Study prepared by Bartle Wells Associates dated August 8, 2013, attached hereto as Exhibit "A" and incorporated herein by this reference, is hereby approved.
2. The Water and Sewer Connection Fees set forth in the Cambria Community Services District Fee Schedule Section entitled Utility Services & Water Conservation, shall be referred to as Capacity Fees and are hereby amended as follows:

Water Capacity Fee: \$12,688 per EDU

Sewer Capacity Fee for properties in Cambria Assessment District No. 2: \$ 7,161 per EDU

Sewer Capacity Fee for properties outside of Cambria Assessment District No. 2: \$9,330 per EDU

In addition to paying the Capacity Fees provided herein, the Fee Schedule is also hereby amended to provide that applicants shall be responsible for paying all costs of making the physical connection to the CCSD's water and/or sewer system, and shall reimburse the CCSD any actual costs incurred by the District.

PASSED AND ADOPTED THIS 22rd day of August 2013.

Michael Thompson, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Kathy A. Choate
District Clerk

Cambria Community Services District



Water & Sewer Capacity Fee Study

August 8, 2013



BARTLE WELLS ASSOCIATES
INDEPENDENT PUBLIC FINANCE ADVISORS



August 8, 2013

Cambria Community Services District
1316 Tamsen Street, Suite 201
Cambria, CA 93428

RE: Water & Sewer Capacity Fee Study

Bartle Wells Associates is pleased to submit the attached *Water & Sewer Capacity Fee Study*. The report develops updated capacity fees that are designed to equitably recover the costs of water and sewer infrastructure and assets benefiting new development. Prior to this study, the District's water and sewer capacity fees had not been updated in many years.

The District's combined water and sewer capacity fees are currently the lowest of 10 regional cities and communities surveyed. The report develops the maximum allowable fees the District may charge as follows:

- Water Capacity Fee: \$12,688 per EDU
- Sewer Capacity Fee: \$7,161 per EDU

Combined, these updated fees total \$19,849 per EDU or single family home. The proposed fees are significantly higher than the District's current fees and are in the upper-middle range compared to the current fees of other regional agencies. The report also includes various recommendations for the application and implementation of the updated capacity fees.

We enjoyed working with the District on this assignment and appreciate the input and assistance received from District staff throughout the project. Please contact us anytime if you have questions about this report or related capacity fee issues.

Sincerely,

Alex Handlers, CIPFA
Principal/Vice President

Alison Lechowicz
Financial Analyst

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Capacity Fee Tables

Tables deriving the updated capacity fees are included after the body of the report.

Appendices

Appendix A – Water & Wastewater Fixed Asset Valuation Detail

Appendix B – Government Code Pertaining to Water & Sewer Capacity Charges

1. Background, Objectives, & Government Code

District Overview

The Cambria Community Services District provides water, wastewater, fire protection, parks, recreation, and open space services to a population of approximately 6,400 in and around the unincorporated community of Cambria in San Luis Obispo County, California. The District was formed in 1976 and is located on California’s Central Coast, roughly halfway between the cities of San Francisco and Los Angeles. The District is governed by a five-member board of directors elected at large to four-year overlapping terms.

Background & Objectives

The District levies Water and Sewer Connection Fees on new or expanded connections to the District’s water and sewer systems. These fees are one-time charges levied as a condition of development and should recover the proportional cost of infrastructure and assets benefitting new development. These fees go by many names such as connection fees, development impact fees, and facility fees. This report refers to these charges as “capacity fees” or “capacity charges”, in line with California Government Code. The District’s capacity fees have not been updated in many years. The District’s combined water and sewer capacity fees are currently the lowest of 10 regional cities and communities surveyed.

In 2012, the District retained Bartle Wells Associates to update the District’s water and sewer capacity fees. Key objectives of the study include developing updated capacity fees that:

- Recover the full costs of water and sewer system infrastructure and assets that benefit new development to help ensure that growth pays its own way;
- Equitably recover costs from new connections to the water and sewer systems based on the capacity needs of each new development;
- Are consistent with industry-standard practices and methodologies;
- Comply with government code.

This report presents key findings and recommendations for updated water and sewer capacity fees. The recommended fees presented in this report were developed with substantial input from the District.

The capacity fees developed in this report do not recover costs for the District's Buildout Reduction Program (BRP). While the purpose of the BRP includes reducing long-term demand on the District's groundwater aquifers, further District policy direction is needed to assess the most appropriate means to fund the BRP program. For example, a Parks and Recreation/Open Space impact fee could be developed for this purpose. Excluding BRP cost-recovery from the updated water and sewer capacity fees does not preclude the District from adopting a separate fee to recover BRP costs at some point in the future.

Government Code

Development impact fees are governed by California Government Code Section 66000 et. seq. commonly known as AB1600. The Code refers to water and sewer impact fees as *capacity charges* since their purpose is to recover an equitable share of costs for capacity in infrastructure.

Section 66013 of the Code specifically governs water and sewer capacity charges and states that the fee "*shall not exceed the estimated reasonable cost of providing the service for which the fee or charge is imposed*" unless approved by a two-thirds vote. As such, the capacity fees calculated in this report represent the maximum charges that the District can levy.

The Code also states that "*Capacity charge means a charge for public facilities in existence at the time a charge is imposed or charges for new public facilities to be acquired or constructed in the future that are of proportional benefit to the person or property being charged.*" The Code does not detail any specific method for determining an appropriate fee.

Section 66013 also identifies various accounting requirements for capacity fee revenues, notably that such revenues cannot be co-mingled with other District revenues and must be used solely for the purpose for which the fee was imposed. Section 66016 of the Code identifies the procedural requirements for adopting or increasing a water or sewer capacity charge and Section 66022 summarizes the general process by which the charges can be legally challenges. *The full text of Sections 66013, 66016 and 66022 are attached as an appendix to this report.*

2. District & Regional Capacity Fees

Current District Water & Sewer Capacity Fees

The District's current water and sewer capacity fees per Equivalent Dwelling Unit (EDU) are listed below. An EDU represents the demand of standard single family residence.

- Water Connection Fee: \$3,255 per EDU
- Sewer Connection Fee: \$2,170 per EDU

The District assigns water and sewer EDUs based on each new connection's estimated water demand and wastewater discharge, respectively, to ensure the capacity fees paid by each new connection equitably reflect the demand and associated infrastructure capacity needs of that connection. For example, a new commercial connection with three times the water demand of standard single family home would be assigned three EDUs and pay a water capacity fee three times that of a single family home.

Regional Water & Sewer Capacity Fees

Regional Water Capacity Fees

Based on a survey of regional water agencies, water capacity fees ranged from a low of \$1,158 per new single family home in Grover Beach to a high of \$24,478 in Templeton Community Services District. The District's water capacity fee was the third lowest of agencies surveyed. Excluding the District's current fees, the regional average was \$10,651 and the regional median was \$8,100.

Regional Sewer Capacity Fees

Based on a survey of regional wastewater agencies, the District's sewer capacity fee of \$2,170 per EDU (or single family home) was the lowest in the region, with the highest fee at \$7,960 in Cayucos Sanitary District. Excluding the District's current fees, the regional average totaled \$5,073 and the regional median was \$4,446.

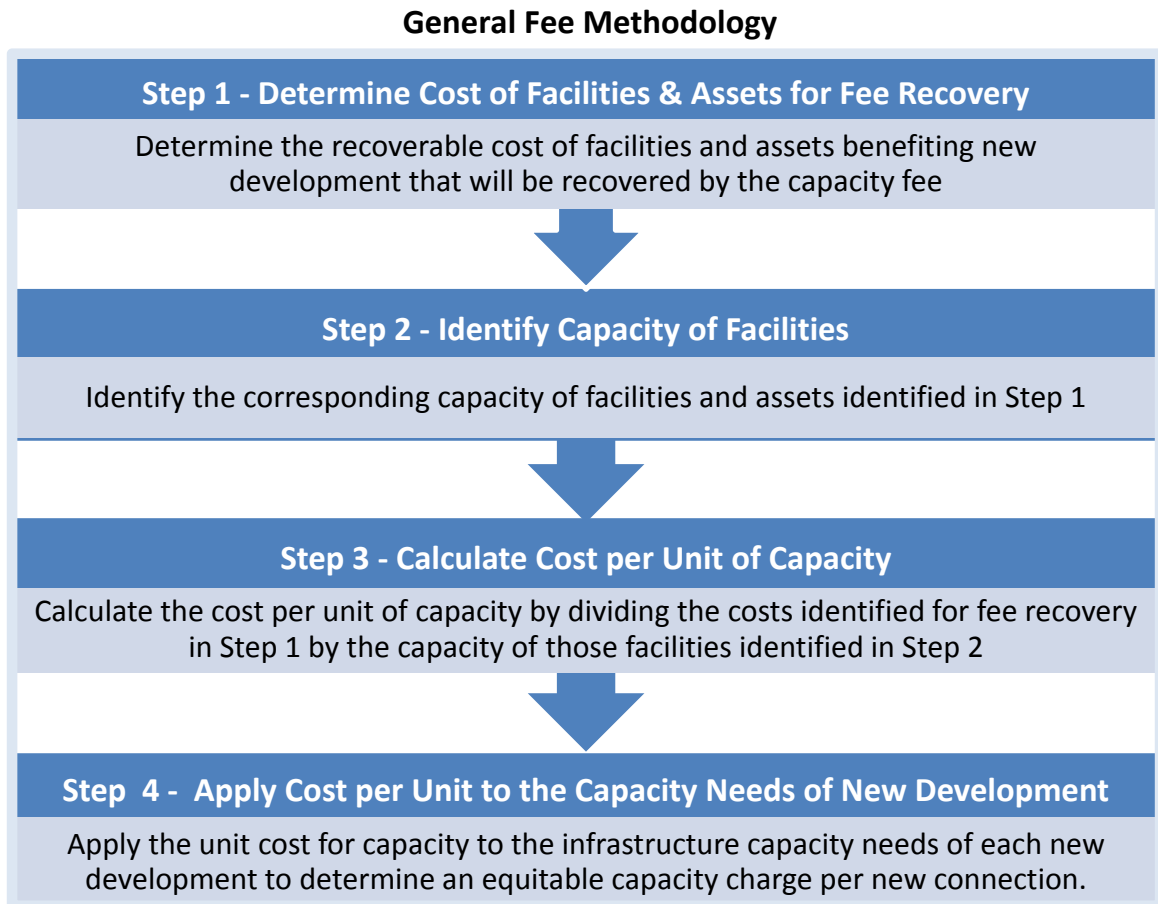
Combined Water & Sewer Capacity Fees

The District's combined water and sewer capacity fees total \$5,425 and are currently the lowest combined fees of 10 regional cities and communities surveyed. Excluding the District's current fees, the regional average for combined water and sewer capacity fees was \$15,746 (almost three times the District current fees) and the regional median was \$14,671.

3. Capacity Fee Methodology

General Fee Methodology

The general methodology used to calculate updated water and sewer capacity fees in this report is summarized below.



Average Cost Approach

This report calculates new water and capacity fees under an *average cost approach*. This is a widely used methodology for calculating water and sewer capacity fees. Under this approach, the capacity fees recover a proportionate share of costs for both existing and future facilities that benefit growth. The fee is calculated by dividing a) the total costs of existing and future water or wastewater facilities benefiting new development through buildout (in current dollars), by b) the total anticipated service capacity of the water or wastewater systems through buildout. The resulting fees represent the average cost per EDU for total water or wastewater facilities through buildout.

Facility Cost Valuation

The updated fees developed in this report determine the current valuation of existing assets by escalating the original purchase price of each asset into current dollars based on the change in the Engineering News-Record (ENR) Construction Cost Index from each asset's acquisition date to June 2013. The ENR index is a widely-used index for estimating construction cost inflation. This valuation approach ensures that new connections buy-in for the full inflation-adjusted cost of existing facilities. At the same time, the valuation method used in this report does not account for a) the estimated cost of interest that future customers would have to pay existing customers for the implicit loan provided by existing customers prefunding facilities for growth, or b) the cost of maintaining capacity in existing infrastructure for growth. This approach may also underestimate the actual replacement cost of District infrastructure.

4. Water Capacity Fee

Existing Water System Fixed Assets

Table W-1 shows a summary of existing water system fixed assets along with costs escalated into current dollars based on the change in the Engineering News-Record Construction Cost Index (20-Cities Index) from the acquisition date to June 2013. As shown on the table, the total cost of water system assets escalated into current dollars is roughly \$42 million. The actual cost of replacing the District's water system would likely be substantially higher than this estimate.

Water System Capital Improvements

Table W-2 details the District's current Water Capital Improvement Program (CIP). The District's CIP identifies almost \$20 million of capital improvements anticipated over the next 10 years. The District allocated the costs of each project to expansion (X), replacement (R), and/or operations (O) for improved system reliability. The water capacity fees calculated in this report exclude costs allocated to replacement to ensure no double counting of existing assets and their replacement.

Historical & Projected Water Demand

Table W-3 shows a history of metered water deliveries. Actual water production has historically been a little higher than water sales due to a) unmetered water use, such as for fire protection, b) system maintenance usage, c) system loss, and d) metering differences between the District's production meters and thousands of customer meters. This metered usage data was used to estimate current water system demand.

Chart A graphically shows historical metered water sales by customer type. Water use declined slightly over 10% from peak-year demand in 2006 through 2010/2011, then increased roughly 6% in 2012. Over the past 10 years, metered water deliveries averaged slightly over 660 acre-feet, or 215 million gallons per year.

Table W-4 summarizes water demand projections from the District's *2010 Urban Water Management Plan*. Total water demand through buildout is projected to increase to 836 acre-feet per year, representing an increase of approximately 176 acre-feet, or roughly 26.7% from current estimated water demand of 660 acre-feet.

Water Capacity Fee Calculation

Table W-5 calculates an updated water capacity fee. The fee conservatively recovers 90% of the current valuation of existing water system assets as well as anticipated water system capital improvement projects allocated to growth and operational reliability. The fee does not recover costs for capital improvements allocated to replacement to ensure no double counting of cost recovery for existing facilities and their replacement. Costs for fee recovery total \$54.7 million.

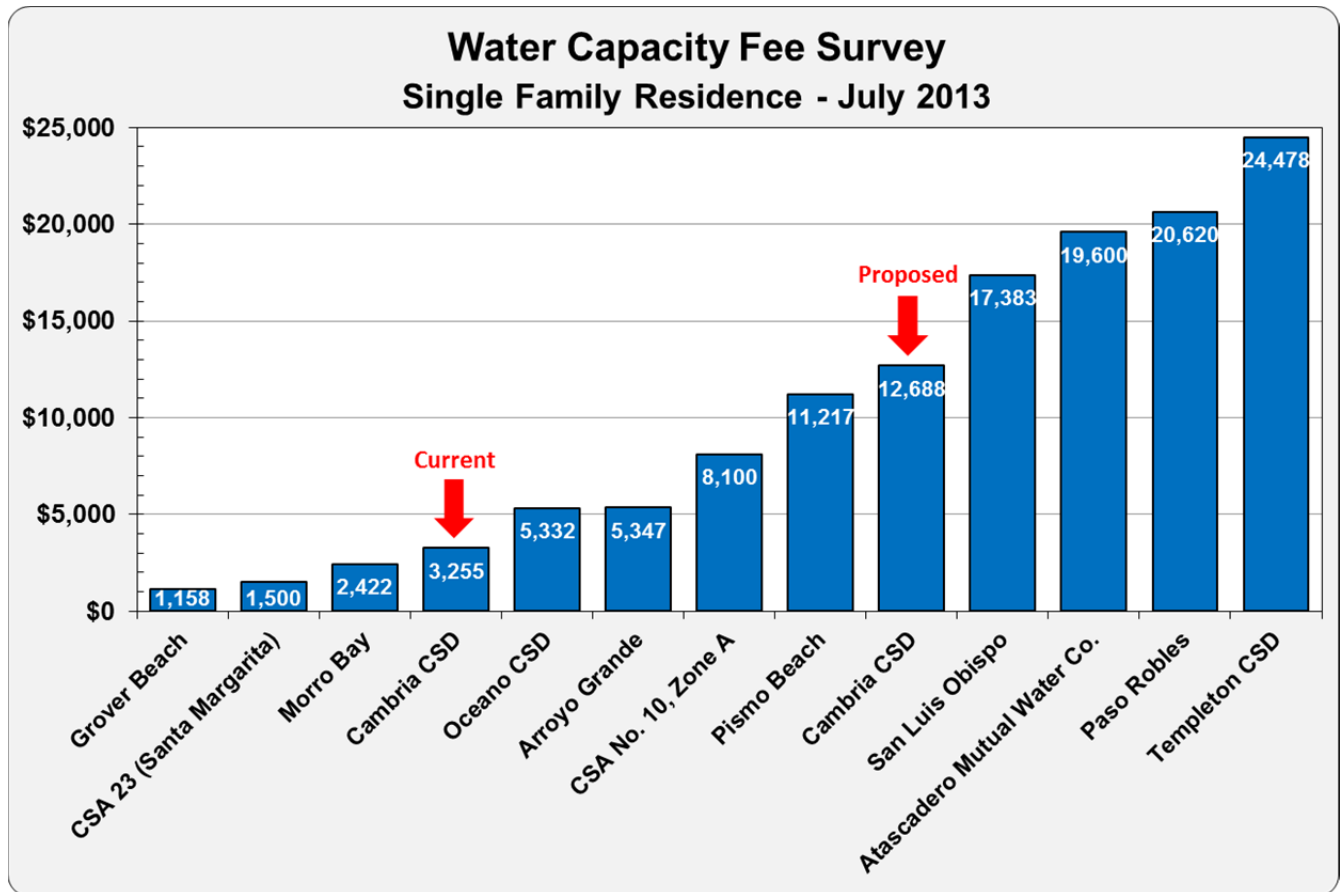
These costs are divided by the projected buildout capacity of the water system based on the *2010 Urban Water Management Plan* resulting in an average unit cost of \$73.34 per gallon per day (gpd) or \$150.31 per hundred cubic feet (hcf) of projected water demand.

Water demand per standard single family residence or EDU is estimated at 173 gpd or 84.4 hcf per year based on a) an average of 2.2 people per home (conservative estimate based on historical census data) multiplied by b) 105 gallons per capita per day (the District's 2020 conservation demand target for total District water use), multiplied by c) 75% (to exclude an estimated 25% of water use required for non-residential purposes that is included in the 105 gallons per capita per day target).

The updated capacity fee per EDU is calculated at \$12,688. This fee per EDU is calculated by multiplying the average unit cost (per million gallons or hcf) by the capacity requirements of a typical new single family home or EDU.

Regional Water Capacity Fee Survey

The following chart compares regional water capacity charges for a new single family home. The chart includes the District's current and proposed capacity charges. Excluding the District's fees, the regional average is \$10,651 and the regional median is \$8,100.



5. Sewer Capacity Fee

Existing Wastewater System Fixed Assets

Table S-1 shows a summary of existing wastewater system fixed assets along with costs escalated into current dollars based on the change in the Engineering News-Record Construction Cost Index (20-Cities Index) from the acquisition date to June 2013. As shown on the table, the total cost of wastewater system assets escalated into current dollars is roughly \$61.4 million. The actual cost of replacing the District's wastewater system would likely be substantially higher than this estimate.

As shown on Table S-2, some of the District's wastewater facilities were previously funded by an Assessment District and related grants and are thereby excluded from the sewer capacity fee calculation. The current value of these facilities is estimated at approximately \$23.4 million based on the original cost of these facilities (based on the Revised Engineer's Report dated June 28, 1976 for Cambria Assessment District No. 2) escalated into current dollars based on the change in the ENR Construction Cost Index to June 2013.

Sewer System Capital Improvements

Table S-3 details the District's current Sewer Capital Improvement Program (CIP). The District's CIP identifies approximately \$5.8 million of capital improvements anticipated over the next 10 years. The District allocated the costs of each project to expansion (X), replacement (R), and/or operations (O) for improved system reliability. The sewer capacity fees calculated in this report exclude costs allocated to replacement to ensure no double counting of existing assets and their replacement.

Current & Projected Wastewater Demands

Table S-4 shows current and projected wastewater demands in terms of EDUs. The District's sewer system current serves approximately 4,135 EDUs based on sewer billing data from the most recent fiscal year 2012/13. Total sewer system demand through buildout is projected at 5,210 EDUs including 4,650 residential EDUs (based on the *San Luis Obispo County North Coast Area Plan*) plus an estimated 560 non-residential EDUs (based on the current ratio of non-residential to residential EDUs applied to residential buildout projections).

Sewer Capacity Fee Calculation

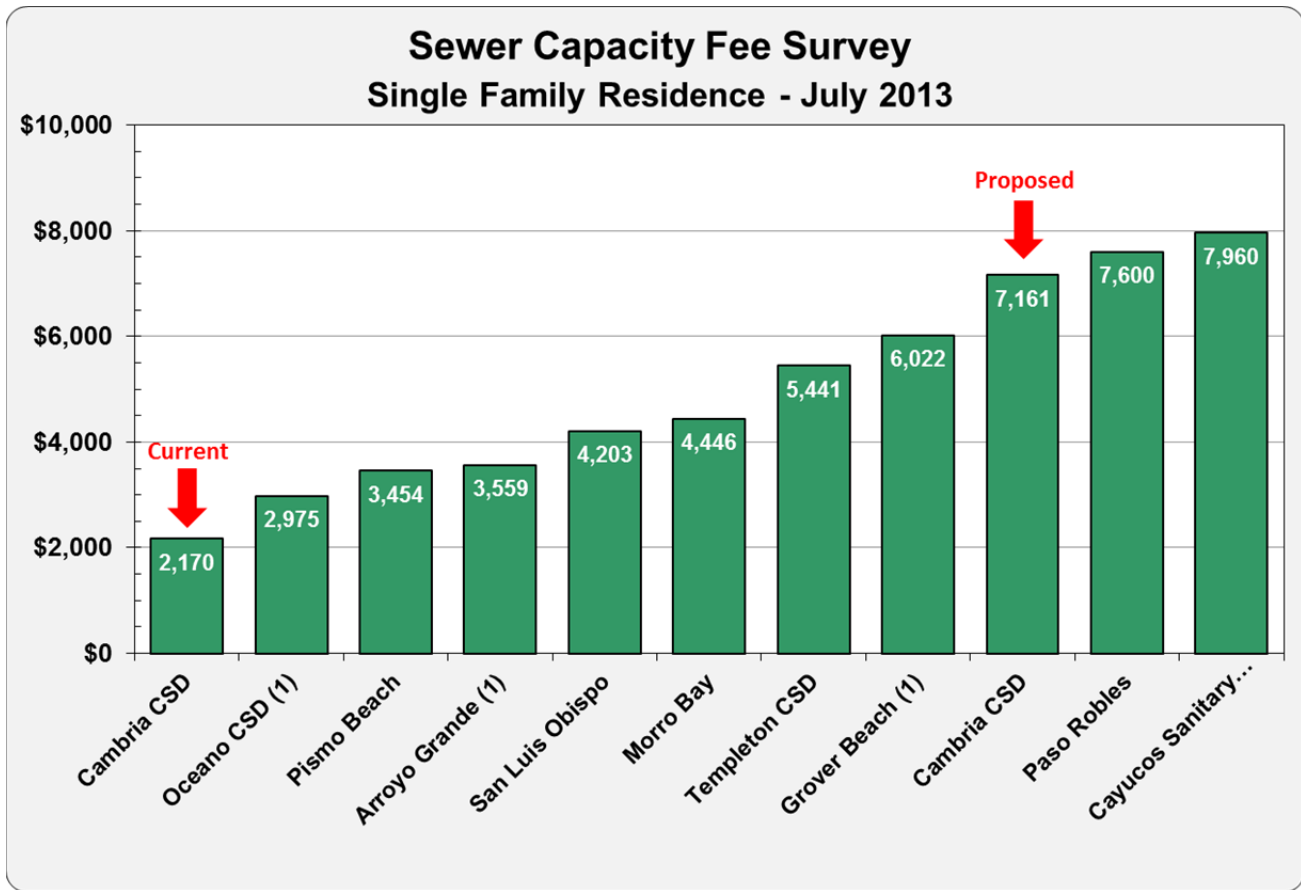
Table S-5 calculates an updated sewer capacity fee. The fee conservatively recovers 90% of the current valuation of existing water system assets (excluding the current value of facilities funded by the Assessment District and related grants) as well as anticipated sewer system capital improvement projects allocated to growth and operational reliability. The fee does not recover costs for capital improvements allocated to replacement to ensure no double counting of cost recovery for existing facilities and their replacement. Costs for fee recovery total \$37.3 million.

These costs are divided by 5,210 residential and commercial EDUs, the projected buildout service capacity of the District's sewer system, resulting in an average unit cost of \$7,161 per sewer EDU or single family home.

Table S-6 calculates an updated sewer capacity fee of \$9,330 for properties outside of Cambria Assessment District No. 2. These properties did not pay assessments to help fund District wastewater facilities and are not credited for projects funded by the assessments. However, the fee calculation does account for the current value of facilities funded by grants and contributions related to Assessment District No. 2. The District does not anticipate substantial development outside of the area that constituted Cambria Assessment District No. 2.

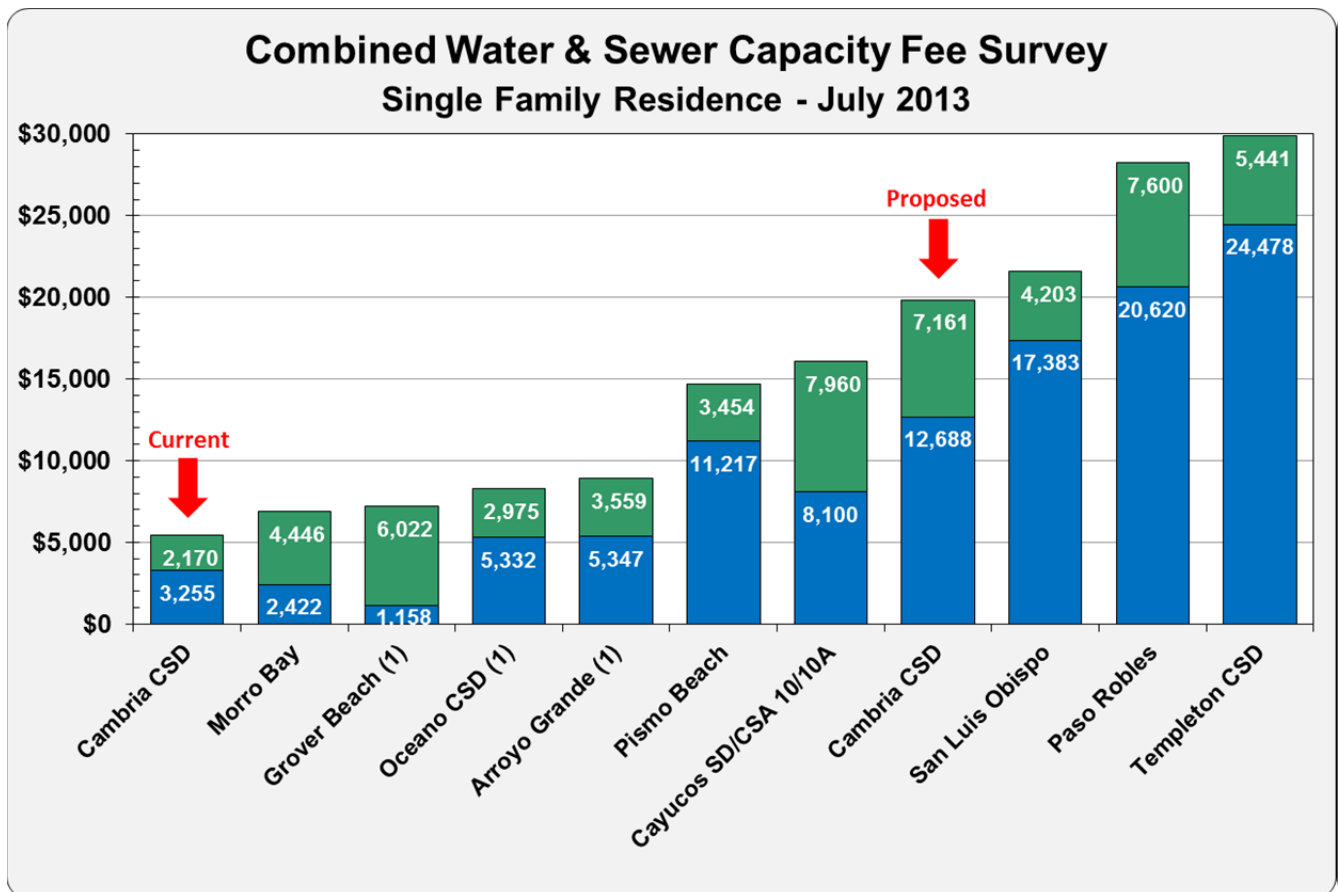
Regional Sewer Capacity Fee Survey

The following chart compares regional sewer capacity charges for a new single family home. The chart includes the District's current and proposed capacity charges. Excluding the District's fees, the regional average is \$5,073 and the regional median is \$4,446.



Combined Water & Sewer Capacity Fee Survey

The following chart compares combined water and sewer capacity fees for a new single family home or EDU from 10 regional cities and communities. The District's combined water and sewer capacity fees are currently the lowest combined fees of the regional agencies surveyed. Excluding the District's current fees, the regional average for combined water and sewer capacity fees was \$15,746 and the regional median was \$14,671. The District's proposed fees total \$19,849 and are in the upper middle range compared to other agency's current water and capacity charges.



6. Capacity Fee Application

This section highlights some key issues regarding the application and implementation of the updated capacity fees.

Capacity Fee Ordinances: Purpose of Fee

Pursuant to Government Code, revenues derived from the District's water and sewer capacity fees can only be used for the purpose for which the fees are collected. In order to give the District maximum flexibility for use of capacity fee revenues, BWA recommends that the District's fee ordinances broadly define the purpose of the fees, such as to recover costs for existing and future water system facilities and assets that provide benefit to new development.

Use of Capacity Fee Revenues

Capacity fee revenues derived from the portion of each fee used to recover costs for future capital improvement projects should be deposited into a segregated fund and used to help fund those capital projects, which exclude costs allocated to repairs and replacements. The portion of the fee used to recover costs for existing facilities can be used to help fund any capital improvements, including repairs and replacements, since this portion of the fee is essentially a reimbursement for facilities funded by existing or prior ratepayers.

Capacity Fee Credits for Redevelopment

Capacity fees for redevelopment projects should be based on the incremental water and wastewater demand generated from the project. For example, if a single family home is redeveloped as a mixed use residential and commercial development comprising 5 EDUs, the redevelopment project should be responsible for paying water and sewer capacity fees for the 4 incremental EDUs generated by the project.

Term of Capacity Fee

Capacity fees should be paid up front as a condition of development subject to a will-serve letter that allows the developer a period of time (typically one to two years) to complete their project and initiate water or sewer service. The capacity fees should remain in effect for the term of the will-serve letter, after which the developer should be responsible for paying for any increase in adopted capacity fees. Other agencies have experienced problems with developers purchasing capacity many years in advance of anticipated development in order to lock in lower fees.

Water Meter Size Determination

The District should retain the authority to determine or validate the appropriate water meter size for each new connection to ensure the proper meter size is installed.

Future Fee Adjustments

In future years, BWA recommends the District update its capacity fees annually or periodically by adjusting the fees by the change in the ENR Construction Cost Index (20-Cities Average) to account for future construction cost inflation. The fee adjustment should be based on the change in the ENR index from the most recent preceding fee update, which allows for a multi-year adjustment if the District ever defers an annual adjustment. The District's capacity fee ordinance can include automatic annual fee adjustment.

Additionally, the District should review and consider updating its capacity fees when substantial revisions are made to anticipated capital improvement needs or costs. In general, BWA recommends that capacity charges be independently reviewed and/or updated approximately once every five years.

CAPACITY FEE TABLES

**Cambria Community Services District
Water & Sewer Capacity Fee Study
List of Tables & Charts**

Water Capacity Fee Tables

- Table W-1 - Water System Fixed Assets
- Table W-2 - Water Capital Improvement Program
- Table W-3 - Historical Metered Water Deliveries
- Table W-4 - Water Demand Projections
- Table W-5 - Water Capacity Fee Calculation

Sewer Capacity Fee Tables

- Table S-1 - Wastewater System Fixed Assets
- Table S-2 - Assessment District Funding & Grant Contributions
- Table S-3 - Sewer Capital Improvement Program
- Table S-4 - Wastewater Demand Projections
- Table S-5 - Sewer Capacity Fee Calculation
- Table S-6 - Sewer Capacity Fee for Properties Outside AD No. 2

Charts

- Chart A - Annual Metered Water Deliveries
 - Chart B - Water Capacity Fee Survey
 - Chart C - Sewer Capacity Fee Survey
 - Chart D - Combined Water & Sewer Capacity Fee Survey
-

Water Capacity Fee Tables

Table W-1
Cambria Community Services District
Water & Sewer Capacity Fee Study
Water System Fixed Assets

Category	Cost Basis	Depreciation as of 6/30/12	Depreciated Book Value	ENR-Adjusted Cost (Jun 2013)*	
				Book Value	Cost Basis
Water System Fixed Assets					
Land	\$812,416	\$0	\$812,416	\$812,416	\$812,416
Distribution System	4,552,685	1,256,139	3,296,546	4,038,263	6,329,147
Wells	1,667,919	870,513	797,406	1,163,788	2,434,274
Pipelines	9,488,707	7,237,756	2,250,951	5,592,654	25,241,437
Fiscalini Waterline	732,024	102,483	629,541	806,753	938,084
Radio Meters	710,342	473,561	236,781	303,433	910,299
Creek Restoration	86,533	0	86,533	86,533	86,533
General Plant	671,472	473,388	198,084	283,240	2,762,974
Machinery and Equipment	299,665	282,053	17,612	27,736	529,262
Vehicles	171,766	171,766	0	0	274,395
Water Master Plan	<u>1,611,290</u>	<u>0</u>	<u>1,611,290</u>	<u>1,611,290</u>	<u>1,611,290</u>
Total	20,804,819	10,867,659	9,937,160	14,726,106	41,930,110

* Costs adjusted by the change in the Engineering News-Record 20-Cities Construction Cost Index.
Source: Fixed Asset Depreciation Schedule as of June 30, 2012 (with revisions through 5/30/13).

**Table W-2
Cambria Community Services District
Water & Sewer Capacity Fee Study
Water Capital Improvement Program**

Description	Priority Ranking	Total Cost (Current \$)	Cost Allocation %			Cost Allocation \$		
			Expn X	Repl R	Ops O	Expansion X	Replacement R	Operations O
Water CIP Projects								
Long-term water supply project	1	\$13,700,000	20%	0%	80%	\$2,740,000	\$0	\$10,960,000
Water Project specialty consulting (D.C. advocate & permitting assistance)	1	266,000	20%	0%	80%	53,200	0	212,800
Well SR-4: filter media, chlorination improvements, & added alarms	1	131,647	0%	75%	25%	0	98,735	32,912
Water Master Plan Update (revised fire flow modeling)	2	30,000	20%	0%	80%	6,000	0	24,000
Water System Assessment (audit of existing facilities)	2	0	20%	0%	80%	0	0	0
Water pipelines, pumps, and PRV repairs and replacements	2	500,000	0%	100%	0%	0	500,000	0
Piney Way erosion control protection for existing pipeline	2	5,000	0%	0%	100%	0	0	5,000
Rodeo Grounds Pump Station Replacement (aka Zone 2 Booster pump station)	1	1,026,000	20%	0%	80%	205,200	0	820,800
Stuart Street Tank III	2	776,000	20%	0%	80%	155,200	0	620,800
SCADA system - Interim Water Improvements (auto-dialer updates)	2	20,000	0%	100%	0%	0	20,000	0
SCADA System - Long-term Water Portion	2	350,000	0%	50%	50%	0	175,000	175,000
Rehab Fiscalini Tank (patch & paint)	1	30,000	0%	0%	100%	0	0	30,000
Fiscallini Tank replacement (320,000 gallons)	2	640,000	0%	100%	0%	0	640,000	0
Well SS2 Motor Control Center replacement	3	30,000	0%	100%	0%	0	30,000	0
Electrical transfer switch and conduit to well SS-3	1	10,000	0%	100%	0%	0	10,000	0
San Simeon well field generator replacement	2	100,000	0%	75%	25%	0	75,000	25,000
Leimert Tank - Seismic Upgrade	3	180,000	0%	0%	100%	0	0	180,000
Compound Meter Upgrades	1	60,000	0%	100%	0%	0	60,000	0
Water Meter Replacements & Upgrades	3	900,000	0%	75%	25%	0	675,000	225,000
Water Yard Relocation	3	310,000	0%	25%	75%	0	77,500	232,500
Parcel-tied GIS facility mapping with query/viewing capability	3	40,000	0%	0%	100%	0	0	40,000
Database for wtr conserv. prog./tracking w/ parcel links & APN file conversion	3	20,000	80%	0%	20%	16,000	0	4,000
Fire hydrant replacements and additions	3	55,000	0%	80%	20%	0	44,000	11,000
Annual valve box raising & adjusting	3	60,000	0%	0%	100%	0	0	60,000
Pine Knolls - Iva Court zone 1 pipeline expansion	3	165,000	0%	0%	100%	0	0	165,000
Administrative Offices - est'd water proportion @ 1/3 total	4	450,000	0%	100%	0%	0	450,000	0
Finance/billing software upgrade (water est'd @ 50%)	3	75,000	0%	100%	0%	0	75,000	0
Trailer Mounted Air Compressor	1	10,000	0%	100%	0%	0	10,000	0
Trailer Mounted Vactor	1	10,000	0%	100%	0%	0	10,000	0
Total		19,949,647	15.9%	14.8%	69.3%	3,175,600	2,950,235	13,823,812

Source: Water & Wastewater Capital Program Draft 06/18/13.

Chart A

Cambria Community Services District Annual Metered Water Deliveries (Acre-Feet)

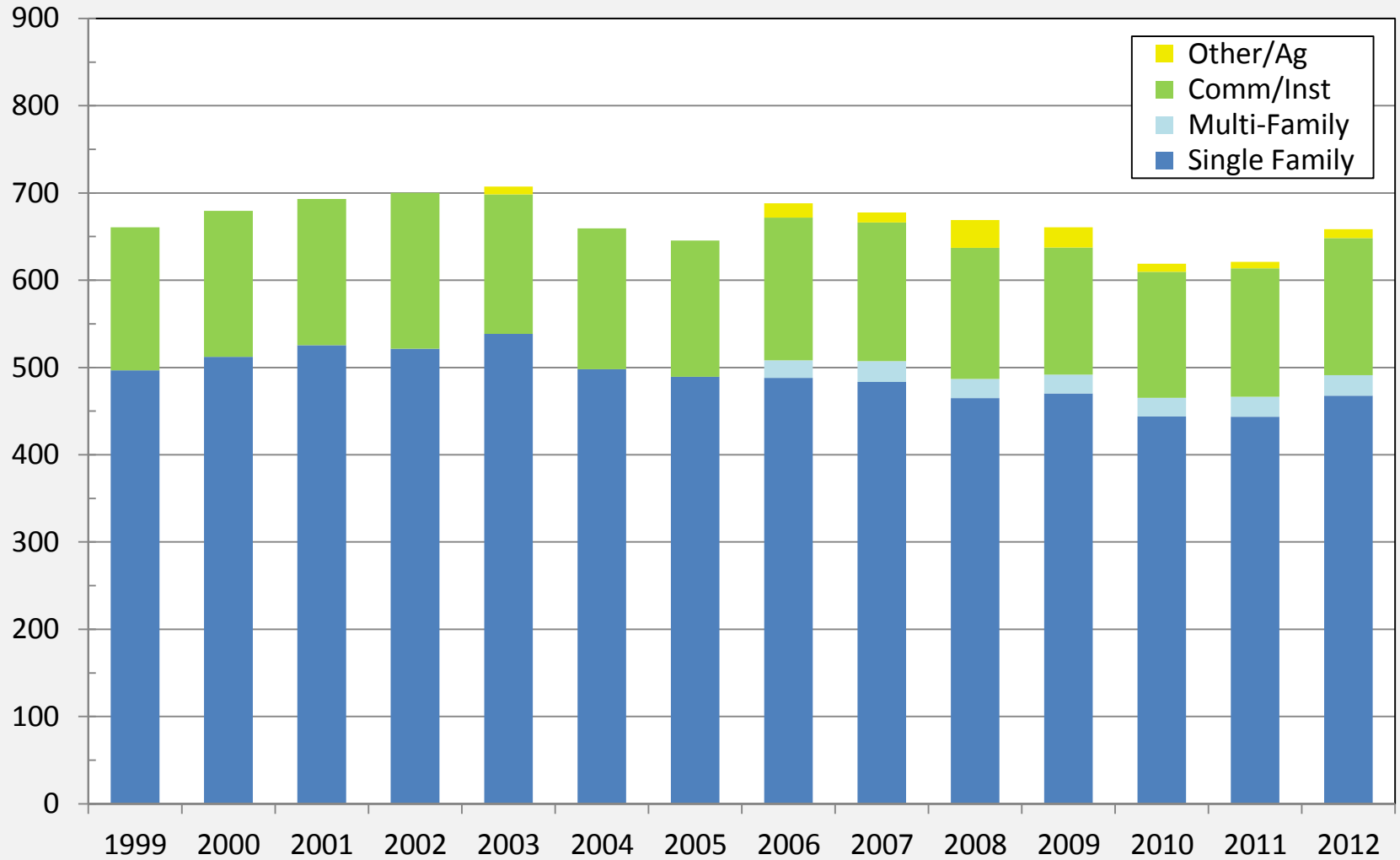


Table W-3
Cambria Community Services District
Water & Sewer Capacity Fee Study
Historical Metered Water Deliveries

Year	Metered Water Deliveries			% Change
	Million Gallons	MGD	Acre-Feet	
1999	215	0.590	660.5	
2000	221	0.607	679.6	2.9%
2001	226	0.619	693.2	2.0%
2002	228	0.625	700.1	1.0%
2003	230	0.631	707.4	1.0%
2004	215	0.589	659.4	-6.8%
2005	210	0.576	645.5	-2.1%
2006	224	0.614	688.3	6.6%
2007	221	0.605	677.6	-1.6%
2008	218	0.597	668.9	-1.3%
2009	215	0.590	660.5	-1.3%
2010	202	0.553	619.0	-6.3%
2011	202	0.554	621.1	0.3%
2012	215	0.588	658.3	6.0%
Average	217	0.596	667	
10-Year Average	215	0.590	661	
5-Year Average	210	0.576	646	

Source: Department of Water Resources Public Water System Statistics reports completed by the District each year.

Table W-4
Cambria Community Services District
Water & Sewer Capacity Fee Study
Water Demand Projections

Year	Projected Annual Demand ²		Increase		
	Acre Feet	Million Gallons	Acre Feet	Million Gallons	%
Current ¹	660.0	215.1			
2015	740.0	241.1	80.0	26.1	12.1%
2020	798.7	260.3	138.7	45.2	21.0%
2025	836.0	272.4	176.0	57.3	26.7%
2030	836.0	272.4	176.0	57.3	26.7%
2035	836.0	272.4	176.0	57.3	26.7%

1 Source: Estimated based on recent historical water deliveries to District customers.

2 Water demand for 2015-2035 from 2010 Urban Water Management Plan, Table 3-12.

**Table W-5
Cambria Community Services District
Water & Sewer Capacity Fee Study
Water Capacity Fee Calculation**

**Average Cost Approach
(Total Costs / Total Capacity)**

COSTS FOR FEE RECOVERY	<u>Total Cost</u>	<u>% Included</u>	<u>Costs Recovered</u>
Total System Costs (Excluding Replacements)			
Existing Water System Fixed Assets	\$41,930,110	90%	\$37,737,099
Water CIP: Growth-Related Projects	3,175,600	100%	3,175,600
Water CIP: Operational Improvement Projects	13,823,812	100%	13,823,812
Water CIP: Replacement Projects	<u>Excluded</u>		<u>Excluded</u>
Subtotal	58,929,522		54,736,511
Total Costs for Fee Recovery			54,736,511

TOTAL CAPACITY THROUGH 2025		<u>MG/year</u>	<u>hcf/year</u>
Current Annual Demand	78.9%	215.1	287,496
Expansion Capacity Through 2025	21.1%	<u>57.3</u>	<u>76,666</u>
Total Capacity Through 2025		272.4	364,162

CAPACITY FEE: UNIT COST	<u>\$ per gpd</u>	<u>\$ per hcf</u>
<i>Per Unit of Annual Water Demand</i>	\$73.34	\$150.31

CAPACITY FEE PER EDU	<u>gpd</u>	<u>hcf</u>
Demand per New Single Family Residence or EDU	173	84.4
Capacity Fee per EDU	\$12,688	\$12,688

* Based on an average of 2.2 people per home (conservative estimate based on historical census data)
x 105 gallons per capita per day (District's 2020 conservation demand target for all water use per capita)
x 75% (District estimate of the percentage of residential water use; excludes non-residential use).

Chart B

Water Capacity Fee Survey Single Family Residence - July 2013

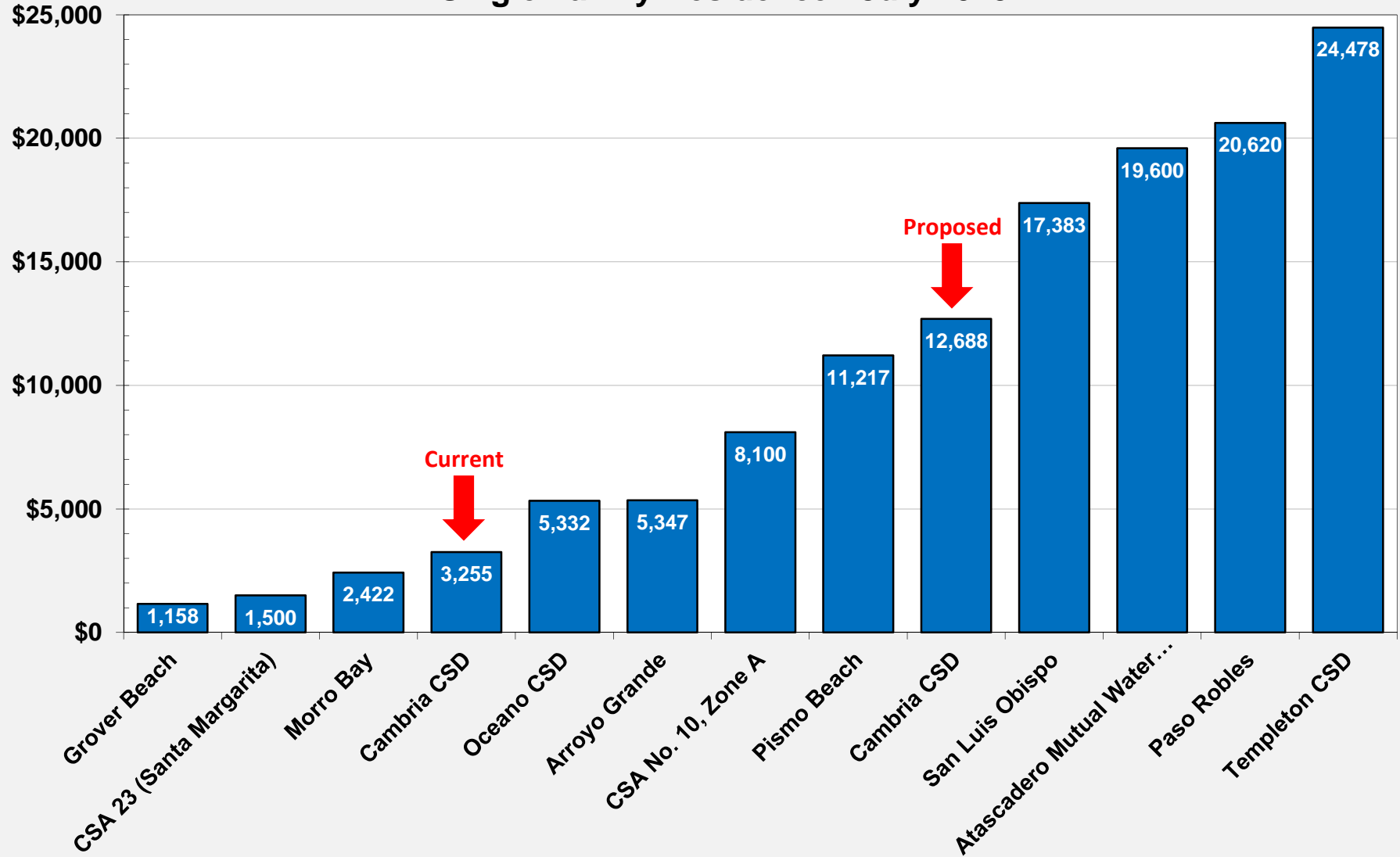


Table S-1
Cambria Community Services District
Water & Sewer Capacity Fee Study
Wastewater System Fixed Assets

Category	Cost Basis	Depreciation as of 6/30/12	Depreciated Book Value	ENR-Adjusted Cost to June 2013*	
				Book Value	Cost Basis
Wastewater System Fixed Assets					
Land	\$1,009,010	\$0	\$1,009,010	\$1,615,514	\$1,615,514
Collection System	10,785,362	8,686,790	2,098,573	5,475,453	31,398,182
Biosolids	1,908,339	757,854	1,150,485	1,501,395	2,704,995
Creek Restoration	512,312	34,650	477,662	582,140	632,711
Original Treatment Plant	4,909,992	3,872,945	1,037,047	2,828,769	13,737,445
Treatment Plan Upgrade	5,498,434	3,115,778	2,382,656	4,204,014	9,701,564
General Plant	327,190	287,568	39,622	75,843	670,390
Machinery and Equipment	519,742	463,238	56,504	67,656	407,497
Vehicles	<u>346,610</u>	<u>338,258</u>	<u>8,352</u>	<u>9,299</u>	<u>571,431</u>
Total	25,816,991	17,557,080	8,259,911	16,360,083	61,439,728

* Costs adjusted by the change in the Engineering News-Record 20-Cities Construction Cost Index.
Source: Fixed Asset Depreciation Schedule as of June 30, 2012 (with revisions through 5/30/13).

Table S-2
Cambria Community Services District
Water & Sewer Capacity Fee Study
Assessment District Funding & Grant Contributions

	Acquisition Cost & Funding Sources ¹	ENR Cost Adjustment ²	ENR-Adjusted Cost to June 2013 ²
Cambria Assessment District No. 2 Project Costs			
Cost of Construction (including contingencies)	\$5,784,514	2.9478	\$17,051,539
Cost of Right-of-Way Acquisitions	120,000	2.9478	353,735
Cost of Acquisition of Treatment & Disposal Rights	257,131	2.9478	757,968
Incidental Costs	<u>1,780,425</u>	2.9478	<u>5,248,321</u>
Total Costs	7,942,070		23,411,564
Funding Sources			
Grants and Contributions	3,683,015	2.9478	10,856,759
Assessment District No. 2	<u>4,259,055</u>	2.9478	<u>12,554,805</u>
Total Funding Sources	7,942,070		23,411,564

1 Source: Revised Engineer's Report dated June 28, 1976 for Cambria Assessment District No. 2

2 Based on the change in the Engineering News-Record Construction Cost Index (20-Cities Average) from 1980 through June 2013.

**Table S-3
Cambria Community Services District
Water & Sewer Capacity Fee Study
Sewer Capital Improvement Program**

Description	Priority Ranking	Total Cost (Current \$)	Cost Allocation %			Cost Allocation \$		
			Expn X	Repl R	Ops O	Expansion X	Replacement R	Operations O
Sewer CIP Projects								
WWTP Master Plan	1	50,000	20%	40%	40%	10,000	20,000	20,000
Collection System Phase II assessment/recs from FY2012/2013 videotape finding	1	23,715	0%	50%	50%	0	11,858	11,858
Collection System Assessment software (t4 Spatial)	2	11,000	0%	0%	0%	0	0	0
Collection system remote flow monitors (I.e., 10 "smart covers")	1	25,000	0%	50%	50%	0	12,500	12,500
Collection System pipeline repairs (identified in annual colln system inspections)	1	525,000	0%	100%	0%	0	525,000	0
Collection System Phase III assessment/recs from FY 2013/2014 videotape findin	1	9,000	0%	50%	50%	0	4,500	4,500
Collection System assessment/recs from FY 2014/2015 videotape findings	1	18,000	0%	50%	50%	0	9,000	9,000
Collection System assessment/recs from FY 2015/2016 videotape findings	1	18,000	0%	50%	50%	0	9,000	9,000
Collection System assessment/recs from FY 2016/2017 videotape findings	1	18,000	0%	50%	50%	0	9,000	9,000
Collection System assessment/recs from FY 2017/2018 videotape findings	1	9,000	0%	50%	50%	0	4,500	4,500
SCADA System - Wastewater Collections - interim improvements	1	38,000	0%	50%	50%	0	19,000	19,000
SCADA System - Wastewater Collections & WWTP - long-term improvements	2	440,000	20%	40%	40%	88,000	176,000	176,000
Power Reduction & Reliability Study	2	0	0%	50%	50%	0	0	0
Plant emergency power generator upgrade	2	80,000	20%	40%	40%	16,000	32,000	32,000
Plant electrical & instrumentation improvements	2	225,000	20%	40%	40%	45,000	90,000	90,000
Aeration D.O. control system	2	200,000	20%	40%	40%	40,000	80,000	80,000
Replace aeration blower motor	1	10,000	0%	100%	0%	0	10,000	0
Upgrade/replace aeration blowers	2	180,000	20%	40%	40%	36,000	72,000	72,000
WWTP Influent screening, pumping, & grit removal hydraulic improvements	1	390,000	20%	40%	40%	78,000	156,000	156,000
Lift Station A (Nottingham & Leighton/Park Hill) new control panel at grade el.	1	30,000	20%	40%	40%	6,000	12,000	12,000
Lift Station A (Nottingham & Leighton/Park Hill) new submersible pumps, MCC, & generat	2	210,000	20%	40%	40%	42,000	84,000	84,000
Lift Station A-1 (Sherwood & Harvey/Marine Terrace) new control panel at grade el	1	30,000	20%	40%	40%	6,000	12,000	12,000
Lift Station A-1 (Sherwood & Harvey/Marine Terrace) submersible pumps, MCC, & generat	2	125,000	20%	40%	40%	25,000	50,000	50,000
Lift Sation 4 (DeVault Pl/Seaclift Estates) VFDs /new elect panel & 3 phase pump	3	85,000	0%	50%	50%	0	42,500	42,500
Lift Sation 8 (Hillcrest/Pine Knolls) new elect panel, VFDs & 3-phase motors	2	15,000	0%	50%	50%	0	7,500	7,500
Lift Sation 9 (Moonstone Beach Dr.) generator replacement	1	35,000	0%	100%	0%	0	35,000	0
Lift Station 9 (Moonstone Beach Dr.) new submersible pumps, MCC, & generat	2	160,000	0%	50%	50%	0	80,000	80,000
Lift Sation B improvements (SR Creek/behind Park Hill) new control panel	1	30,000	20%	40%	40%	6,000	12,000	12,000
Lift Station B - replace existing corroded self-priming pump	1	20,000	0%	100%	0%	0	20,000	0
Lift Station B - new wet well, submersible pumps, and valve vault	1	284,000	20%	40%	40%	56,800	113,600	113,600
Lift Station B - replace existing generator	2	60,000	20%	40%	40%	12,000	24,000	24,000

**Table S-3
Cambria Community Services District
Water & Sewer Capacity Fee Study
Sewer Capital Improvement Program**

Description	Priority Ranking	Total Cost (Current \$)	Cost Allocation %			Cost Allocation \$		
			Expn X	Repl R	Ops O	Expansion X	Replacement R	Operations O
Lift Station B-1 (Village Ln/Tin City) reloacted new submersible pump sta. & gene	2	320,000	20%	40%	40%	64,000	128,000	128,000
Lift Station B-1 (Village Ln/Tin City) new electrical panel	1	30,000	20%	40%	40%	6,000	12,000	12,000
Lift Station B-2 (Wood Dr./E. Lodge Hill) new control panel at grade el.	1	30,000	20%	40%	40%	6,000	12,000	12,000
Lift Station B-2 (Wood Dr./E. Lodge Hill) relocate new submersible station across	2	245,000	20%	40%	40%	49,000	98,000	98,000
Lift Station B-3 (Green St./W. Lodge Hill), new control panel & level sensor	1	30,000	20%	40%	40%	6,000	12,000	12,000
Lift Station B-3 (Green St./W. Lodge Hill) new submersible pumps, MCC, bypass	2	200,000	20%	40%	40%	40,000	80,000	80,000
Lift Station B-4 (Green & Gleason/W. Lodge Hill) new MCC and transfer switch	1	60,000	20%	40%	40%	12,000	24,000	24,000
Lift Station B-4 (Green & Gleason/W. Lodge Hill) new submersible pumps, bypass	2	260,000	20%	40%	40%	52,000	104,000	104,000
Non-potable water system for screw press sprays	3	5,000	100%	0%	0%	5,000	0	0
Dewatered biosolids storage (2 trailers and/or covered material bins)	2	40,000	20%	40%	40%	8,000	16,000	16,000
Sanitary sewer service to well SR-4 treatment facility and CUHS septic tanks	1	60,000	0%	0%	100%	0	0	60,000
WWTP Denitrification Process Upgrades	3	250,000	20%	40%	40%	50,000	100,000	100,000
Flow equalization improvements	3	200,000	20%	40%	40%	40,000	80,000	80,000
Parcel-tied database upgrade with GIS query/viewing capability	3	40,000	0%	50%	50%	0	20,000	20,000
Finance/billing software upgrade (wastewater est'd @ 50%)	3	75,000	0%	50%	50%	0	37,500	37,500
Administrative Offices - est'd wastewater proportion @ 1/3 total	4	450,000	20%	40%	40%	90,000	180,000	180,000
Annual manhole raising	2	165,000	0%	50%	50%	0	82,500	82,500
Total		5,813,715	15.4%	46.8%	37.7%	894,800	2,718,958	2,188,958

Source: Water & Wastewater Capital Program Draft 06/18/13.

Table S-4
Cambria Community Services District
Water & Sewer Capacity Fee Study
Wastewater Demand Projections

	Sewer EDUs			Increase	
	Residential	Non-Residential	Total	EDUs	%
Current Demand (EDUs) ¹	3,690	445	4,135		
Buildout Demand (EDUs) ^{2,3}	4,650	560	5,210	1,075	29.1%

1 Current EDUs based on 2012/13 sewer billing data from Account & Class Summary reports.

2 Buildout Residential EDUs based on San Luis Obispo County North Coast Area Plan

3 Buildout Non-Residential EDUs estimated based on current ratio of Non-Residential to Residential EDUs.

**Table S-5
Cambria Community Services District
Water & Sewer Capacity Fee Study
Sewer Capacity Fee Calculation**

**Average Cost Approach
(Total Costs / Total Capacity)**

COSTS FOR FEE RECOVERY	<u>Total Cost</u>	<u>% Included</u>	<u>Costs Recovered</u>
Total System Costs (Excluding Replacements)			
Existing Wastewater System Fixed Assets	\$61,439,728		
<i>Less Assessment District & Grants/Contributions</i>	<u>(23,411,564)</u>		
Subtotal	38,028,164	90%	34,225,348
Wastewater CIP: Growth-Related Projects	894,800	100%	894,800
Wastewater CIP: Operational Improvements	2,188,958	100%	2,188,958
Wastewater CIP: Replacement Projects	<u>Excluded</u>		<u>Excluded</u>
Subtotal	41,111,922		37,309,105
Total Costs for Fee Recovery			37,309,105

TOTAL CAPACITY THROUGH 2025	<u>EDUs</u>
Current Annual Demand	4,135
Expansion Capacity Through 2025	<u>1,075</u>
Total Capacity Through 2025	5,210

CAPACITY FEE PER EDU	<u>\$ per EDU</u>
Total Cost / Total Capacity	\$7,161

Table S-6
Cambria Community Services District
Water & Sewer Capacity Fee Study
Sewer Capacity Fee Calculation
For Properties Outside Cambria Assessment District No. 2

Average Cost Approach
(Total Costs / Total Capacity)

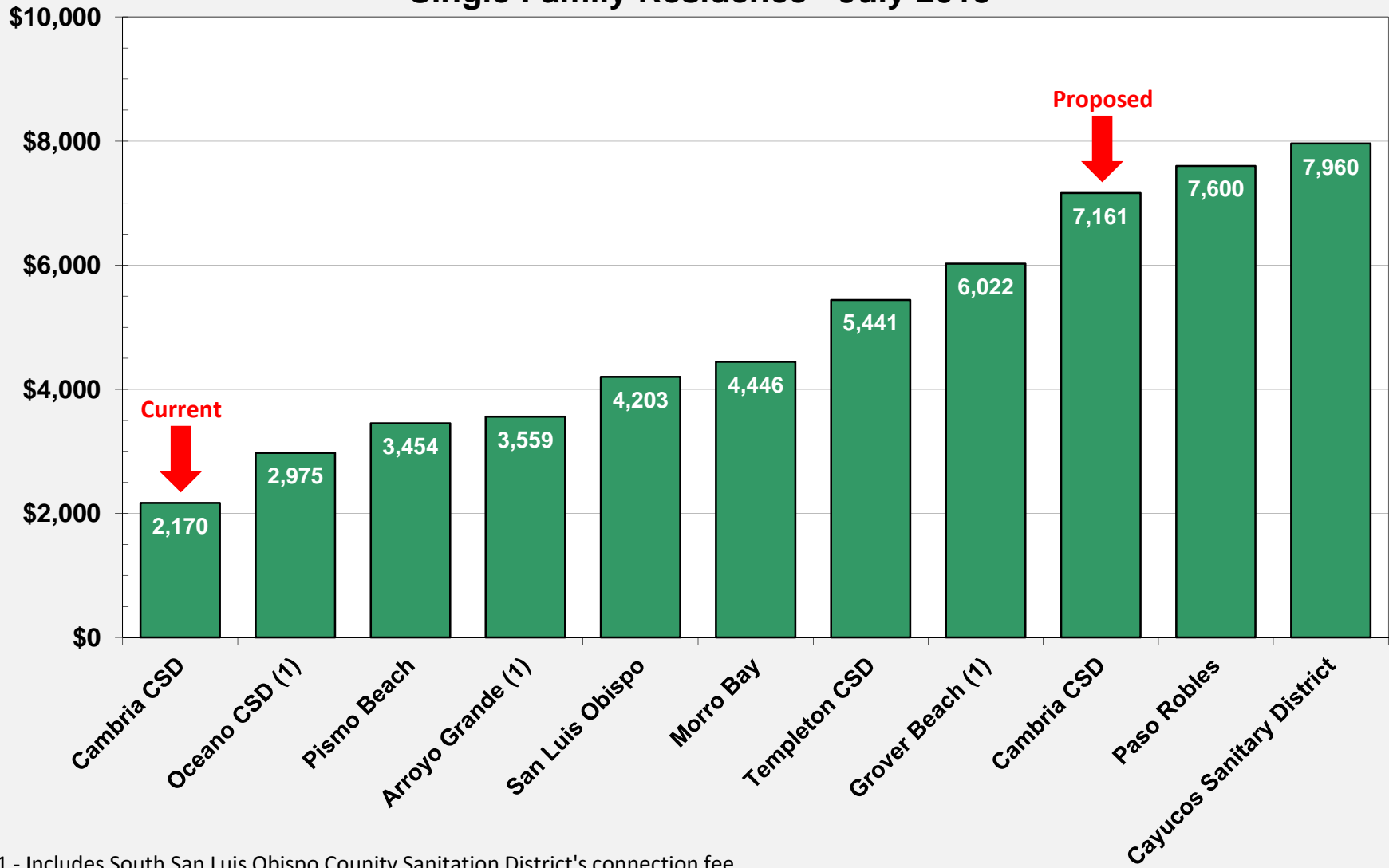
COSTS FOR FEE RECOVERY	<u>Total Cost</u>	<u>% Included</u>	<u>Costs Recovered</u>
Total System Costs (Excluding Replacements)			
Existing Wastewater System Fixed Assets	\$61,439,728		
<i>Less Grants/Contributions</i>	<u>(10,856,759)</u>		
Subtotal	50,582,969	90%	45,524,672
Wastewater CIP: Growth-Related Projects	894,800	100%	894,800
Wastewater CIP: Operational Improvements	2,188,958	100%	2,188,958
Wastewater CIP: Replacement Projects	<u>Excluded</u>		<u>Excluded</u>
Subtotal	53,666,727		48,608,430
Total Costs for Fee Recovery			48,608,430

TOTAL CAPACITY THROUGH 2025	<u>EDUs</u>
Current Annual Demand	4,135
Expansion Capacity Through 2025	<u>1,075</u>
Total Capacity Through 2025	5,210

CAPACITY FEE PER EDU	<u>\$ per EDU</u>
Total Cost / Total Capacity	\$9,330

Chart C

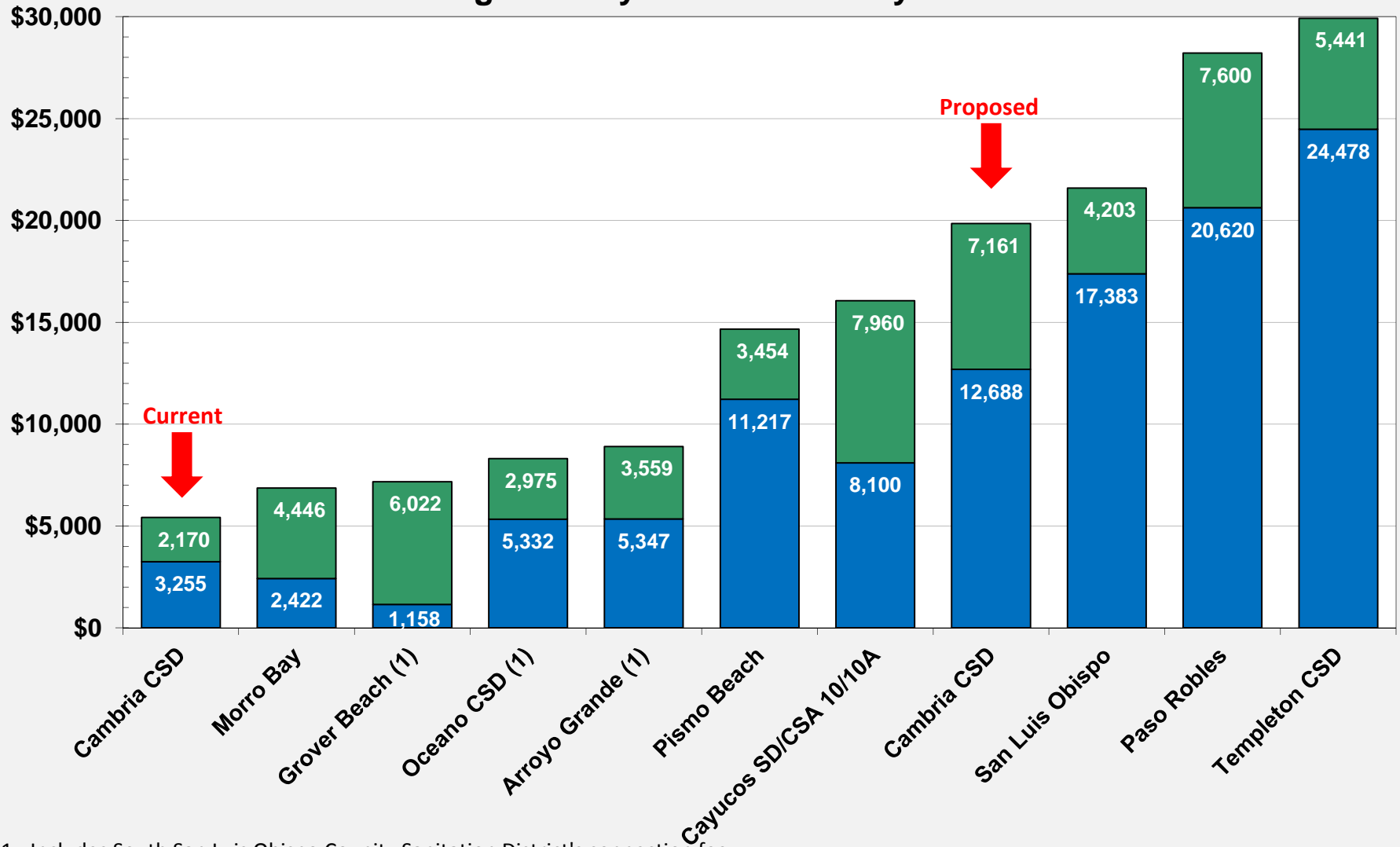
Sewer Capacity Fee Survey Single Family Residence - July 2013



1 - Includes South San Luis Obispo County Sanitation District's connection fee.

Chart D

Combined Water & Sewer Capacity Fee Survey Single Family Residence - July 2013



1 - Includes South San Luis Obispo County Sanitation District's connection fee.

APPENDIX A

**Table A-1
Cambria Community Services District
Water System Fixed Assets**

ENR-CCI 20-Cities, June 2013: 9542

Water Fixed Assets	Acquisition Year	Life (mos)	Original Cost	Accumulated Depreciation	Depreciated Net Book Value	Original ENR	ENR-Adjusted Cost		
							RCNLD	Acq. Cost Basis	Excl <\$50,000
Land			812,416	0	812,416		812,416	812,416	812,416
Acct 1400									
Pine Knolls Tank	2008	360	3,347,159	404,448	2,942,711	8310	3,378,983	3,843,392	3,843,392
Water Tank Top Of World	1993	360	855,565	541,860	313,705	5210	574,543	1,566,948	1,566,948
Leimert Water Tank	1988	480	99,307	59,176	40,131	4519	84,737	209,689	209,689
Orig 3 Wells & Addtn's	1963	240	15,079	15,079	-	901	-	159,693	159,693
Water Tanks	1981	240	47,700	47,700	-	3535	-	128,756	128,756
System Improvements	1982	240	22,369	22,369	-	3825	-	55,803	55,803
S/R Creek Filtration	1985	240	103,489	103,489	-	4195	-	235,397	235,397
S/R Booster Pump	1988	180	28,216	28,216	-	4519	-	59,579	59,579
S/S Standby Gen Well 1&2	1989	180	33,802	33,802	-	4615	-	69,889	69,889
Acct 1410 Total			4,552,685	1,256,139	3,296,546		4,038,263	6,329,147	6,329,147
SR-4 Well High School	2002	240	1,462,148	767,626	694,522	6538	1,013,632	2,133,958	2,133,958
SR-4 Well High School	2002	240	205,771	102,887	102,884	6538	150,156	300,316	300,316
Acct 1411 Total			1,667,919	870,513	797,406		1,163,788	2,434,274	2,434,274
Valve Raising	1993	240	28,200	26,790	1,410	5210	2,582	51,648	51,648
Water Lines Unit 1,3A,4A	1981	480	6,801,845	5,299,768	1,502,077	3535	4,054,546	18,360,171	18,360,171
Additions	1975	240	248,421	248,421	-	2212	-	1,071,624	1,071,624
Water Lines Unit5	1982	480	369,633	281,849	87,784	3825	218,990	922,101	922,101
Water Lines Unit 4A/6	1983	480	460,717	339,781	120,936	4066	283,811	1,081,201	1,081,201
Water Lines Unit 7	1984	480	422,966	301,360	121,606	4146	279,876	973,454	973,454
Water Line Unit 8 Lodge Hill	1985	480	353,588	243,098	110,490	4195	251,321	804,276	804,276
Water Line Unit 9 Lodge Hill	1987	480	105,669	71,332	34,337	4406	74,362	228,846	228,846
Water Line Unit 10 Lodge Hill	1988	480	214,149	131,171	82,978	4519	175,210	452,182	452,182
Pumping Plant	1969	240	19,363	19,363	-	1269	-	145,596	145,596
Trans & Dist Plant	1960	600	44,419	44,419	0	824	2	514,376	514,376
Valve Raising 92	1991	240	73,485	73,485	-	4835	-	145,024	145,024
Pineridge Main	1999	240	55,481	36,409	19,072	6059	30,035	87,375	87,375
SS Well Raising	2000	240	154,921	93,598	61,323	6221	94,059	237,624	237,624
99 Valve Raising	2000	240	31,195	18,719	12,477	6221	19,137	47,848	47,848
Warren Agreement Pipeline	2008	480	72,065	7,582	64,483	8310	74,043	82,749	82,749
Leffingwell Bridge Pipes	2010	480	32,590	611	31,979	8799	34,679	35,342	35,342
Acct 1420 Total			9,488,707	7,237,756	2,250,951		5,592,654	25,241,437	25,158,247
Fiscalini Waterline	2005	600	732,024	102,483	629,541	7446	806,753	938,084	938,084
Acct 1421 Total			732,024	102,483	629,541		806,753	938,084	938,084
Radio Meters (AMR)	2005	120	710,342	473,561	236,781	7446	303,433	910,299	910,299
Acct 1422 Total			710,342	473,561	236,781		303,433	910,299	910,299
Creek Restoration-NON DEPRECIABLE			86,533	0	86,533		86,533	86,533	86,533
Acct 1436 Total			86,533	0	86,533		86,533	86,533	86,533
Radio Stuart St	1993	120	7,856	7,856	-	5210	-	14,388	14,388
Pine St Water Main	1995	240	29,213	25,078	4,135	5471	7,212	50,951	50,951
General Plant Equip	1965	120	24,893	24,893	-	971	-	244,623	244,623
General Plant Vehicle & Equip	1962	120	152,965	152,965	-	872	-	1,673,844	1,673,844
6/82 WP H-14	1980	120	37,789	37,789	-	3237	-	111,394	111,394
	1980	60	5,036	5,036	-	3237	-	14,845	14,845
Equip Acq Acct 117	1982	120	9,262	9,262	-	3825	-	23,105	23,105
General Plant Bldg	1983	240	36,464	36,464	-	4066	-	85,573	85,573
Charing Lane Pressure Reg	1988	180	10,817	10,817	(0)	4519	(1)	22,840	22,840
Chemical Feed Unit	1999	120	9,295	9,295	1	6059	1	14,638	14,638
Water Yard Bank Protection	2000	240	208,713	126,100	82,613	6221	126,715	320,132	320,132
2840 ft RC Water Line(Purple)	2004	480	139,169	27,833	111,336	7115	149,313	186,641	186,641
Acct 1460 Total			671,472	473,388	198,084		283,240	2,762,974	2,673,157

**Table A-1
Cambria Community Services District
Water System Fixed Assets**

ENR-CCI 20-Cities, June 2013: 9542

Water Fixed Assets	Acquisition Year	Life (mos)	Original Cost	Accumulated Depreciation	Depreciated Net Book Value	Original ENR	ENR-Adjusted Cost		
							RCNLD	Acq. Cost Basis	Excl <\$50,000
S/S Standby Gen Well 1&2	1989	180	33,802	33,802	(0)	4615	(0)	69,889	69,889
1981 Ford 1 ton PU	1984	60	8,671	8,671	-	4146	-	19,956	
Water Meters	1983	60	12,018	12,018	-	4066	-	28,204	
Ditch Witch	1984	60	8,874	8,874	-	4146	-	20,423	
Ditch Witch	1985	60	8,680	8,680	-	4195	-	19,744	
John Deere 850 Tractor	1987	60	8,110	8,110	-	4406	-	17,564	
Various studies	1990	60	42,687	42,687	-	4732	-	86,078	86,078
Misc(ULD Adj)	1900	60	9,815	9,815	-				
Misc(94/95 Adj)	1995	60	25,957	25,957	-	5471	-	45,272	
Leimert Generator	1999	180	32,685	28,085	4,600	6059	7,244	51,474	51,474
Stuart Street Generator	1999	180	29,739	25,446	4,293	6059	6,761	46,834	
John Deere Tractor	1999	60	25,652	25,652	-	6059	-	40,398	
Diesel Fuel tank	1999	60	15,601	15,601	-	6059	-	24,569	
Genset Portable Generator	1999	180	37,374	28,656	8,718	6059	13,730	58,858	58,858
Acct 1470 Total			299,665	282,053	17,612		27,736	529,262	266,299
Vehicles(93/94 Adj)	1994	60	67,677	67,677	-	5408	-	119,411	119,411
Vehicles(95/96 Adj)	1996	60	10,909	10,909	-	5620	-	18,522	
Vehicle	1998	60	17,960	17,960	-	5920	-	28,948	
2000 Ford Pickup	1999	60	20,447	20,447	-	6059	-	32,201	
Ford F-350 Pickup	2003	60	35,575	35,575	-	6694	-	50,711	50,711
Ford 2005 F150 Pickup	2005	60	19,198	19,198	(0)	7446	(0)	24,602	
Acct 1472 Total			171,766	171,766	(0)		(0)	274,395	170,121
Water Master Plan	2008		1,611,290	0	1,611,290		1,611,290	1,611,290	1,611,290
Total Water			20,804,819	10,867,659	9,937,159		14,726,105	41,930,110	41,389,867

**Table A-2
Cambria Community Services District
Wastewater System Fixed Assets**

ENR-CCI 20-Cities, June 2013: 9542

Wastewater Fixed Assets	Acquisition Year	Life (mos)	Original Cost	Accumulated Depreciation	Depreciated Net Book Value	Original ENR	ENR-Adjusted Cost		
							Net Bk Value	Acq. Cost Basis	Excl <\$50,000
Land	1998		968,993	0	968,993	5920	1,561,846	1,561,846	1,561,846
Heath Lane	2004		40,017	0	40,017	7115	53,667	53,667	53,667
Acct 1400 Total			1,009,010	-	1,009,010		1,615,514	1,615,514	1,615,514
Manhole Raising	1993	240	135,382	129,612	5,770	5210	10,568	247,949	247,949
Station 9 Moonstone Beach	1993	240	49,514	48,279	1,235	5210	2,262	90,684	90,684
Station B-4 Green St	1993	240	56,587	55,170	1,417	5210	2,595	103,638	103,638
Station A-1 Sherwood/Harvey	1993	240	38,904	37,930	974	5210	1,783	71,252	71,252
Station B-1 Burton Dr	1993	240	31,830	31,038	792	5210	1,451	58,296	58,296
Collection Facility	1974	480	1,800,247	1,689,605	110,642	2020	522,646	8,503,939	8,503,939
Collection Facility -WP h12	1981	480	7,238,140	5,700,048	1,538,092	3535	4,151,761	19,537,859	19,537,859
Additional Costs	1982	456	13,296	10,521	2,775	3825	6,922	33,169	
Lift Sta # 1	1982	480	48,075	35,458	12,617	3825	31,474	119,930	119,930
Lift Sta #4	1983	480	55,440	39,501	15,939	4066	37,405	130,105	130,105
Lift Sta #9	1986	180	71,370	71,370	-	4295	-	158,559	158,559
Resorvior Van Gordon/Ranch	1983	480	158,439	112,889	45,550	4066	106,896	371,821	371,821
Additional cost AD 2	1983	456	42,985	34,025	8,960	4066	21,027	100,876	100,876
Manhole Raising 92	1991	240	84,906	84,906	(0)	4835	(0)	167,564	167,564
Flow Equal Basins	1990	360	562,496	449,999	112,497	4732	226,848	1,134,264	1,134,264
Force Main Modification	1991	120	30,950	30,950	0	4835	0	61,080	61,080
ULD Adj		120	13,561	13,561	-				
Force Main Eng		120	10,397	10,397	0				
99 Manhole Raising	2000	240	41,626	24,974	16,652	6221	25,542	63,847	63,847
Lift Sta B-9 Force Main Upg	2000	480	174,685	52,405	122,280	6221	187,558	267,938	267,938
Force Main	2000	480	84,988	23,373	61,615	6221	94,507	130,358	130,358
Leffingwell Bridge Pipes	2010	480	41,545	779	40,766	8799	44,208	45,053	
Acct 1430 Total			10,785,362	8,686,790	2,098,573		5,475,453	31,398,182	31,319,960
Bio-Solids Screw Press	2008	240	1,046,151	198,333	847,818	8310	973,512	1,201,249	1,201,249
Effluent Disp Pond	1995	300	862,188	559,521	302,667	5471	527,883	1,503,747	1,503,747
Acct 1435 Total			1,908,339	757,854	1,150,485		1,501,395	2,704,995	2,704,995
Bank Protection	2000	0	99,967	0	99,967	6221	153,333	153,333	153,333
Pond E & Berms			266,451	0	266,451		266,451	266,451	266,451
Acct 1436 Total (Nondepreciable)			366,418	0	366,418		419,784	419,784	419,784
MOVE SEWER LINE-Santa Rosa Creek*	2002	480	145,894	34,650	111,244	6538	162,356	212,927	212,927
Acct 1436D Total (Depreciable)			145,894	34,650	111,244		162,356	212,927	212,927
*Project completed approx. Sept., 2002, but not capitalized until FYE 6/30/07. Accumulated depreciation of \$12,766 is Prior Period Adjustment									
Original Treat/Plant	1974	480	243,519	228,554	14,965	2020	70,692	1,150,326	1,150,326
Assm't Dist #2	1981	480	318,507	250,828	67,679	3535	182,685	859,744	859,744
New Plant	1981	480	4,293,392	3,345,270	948,122	3535	2,559,259	11,589,122	11,589,122
Addl Costs- New Plant	1981	480	10,316	8,043	2,273	3535	6,134	27,846	
Lift Station WP 11-13*	1982	480	44,258	40,250	4,008	3825	9,998	110,408	110,408
Acct 1440 Total			4,909,992	3,872,945	1,037,047		2,828,769	13,737,445	13,709,599

*Error apparently made in depreciation accrual prior to FY02/03, excess depreciation taken. Depreciation adjusted from FY 11/12 on.

**Table A-2
Cambria Community Services District
Wastewater System Fixed Assets**

ENR-CCI 20-Cities, June 2013: 9542

Wastewater Fixed Assets	Acquisition Year	Life (mos)	Original Cost	Accumulated Depreciation	Depreciated Net Book Value	Original ENR	ENR-Adjusted Cost		
							Net Bk Value	Acq. Cost Basis	Excl <\$50,000
W/W Treatment Pl Upg 94	1994	360	5,498,434	3,115,778	2,382,656	5408	4,204,014	9,701,564	9,701,564
Acct 1442 Total			5,498,434	3,115,778	2,382,656		4,204,014	9,701,564	9,701,564
Vehicle Storage/Office Bldg	1992	300	188,659	149,036	39,623	4985	75,844	361,120	361,120
Various	1972	120	7,751	7,751	-	1753	-	42,191	
Various	1979	120	6,776	6,776	-	3003	-	21,531	
Various per WP H-14	1981	120	18,724	18,724	-	3535	-	50,542	50,542
Equipment	1982	120	10,413	10,413	-	3825	-	25,977	
Building Steel	1983	180	18,248	18,248	-	4066	-	42,824	
Bonomi Ranch Well-SS Cr	1990	120	12,550	12,550	-	4732	-	25,307	
Yard Sealcoat	1999	120	7,533	7,533	(0)	6059	(0)	11,863	
Various	1999	120	43,949	43,949	(0)	6059	(1)	69,213	69,213
Aeration Tank Meters	1999	120	12,587	12,587	0	6059	0	19,823	
Acct 1460 Total			327,190	287,568	39,622		75,843	670,390	480,875
Computer Prog & Printer	1983	60	8,745	8,745	-	4066	-	20,522	
Equipment	1984	60	10,521	10,521	-	4146	-	24,213	
MD 118 Hydroconstant	1986	84	5,606	5,606	-	4295	-	12,454	
MPGB Hydroconstant	1986	84	7,934	7,934	-	4295	-	17,627	
Multi-Quip Pump	1987	84	5,092	5,092	-	4406	-	11,028	
ULD			256,394	256,394	-				
Hydraulic Pump	1999	60	31,501	31,501	(0)	6059	(0)	49,610	
Vehicle Hoist	1999	60	5,813	5,813	-	6059	-	9,155	
John Deere Tractor/Boom Mow	1999	60	76,887	76,887	-	6059	-	121,085	121,085
Portable Generator*	1999	180	37,814	23,698	14,116	6059	22,230	59,551	59,551
Non-Potable P7P well	2004	60	2,637	2,637	(0)	7115	(0)	3,536	
P7P Pump & Components	2005	60	6,115	6,115	-	7446	-	7,836	
A-1 Generator	2012	180	32,603	725	31,878	9070	33,537	34,300	
Emergency Generator	2008	60	24,716	19,361	5,355	8310	6,149	28,380	
Camera, Self-Leveling, Color	2009	60	7,364	2,209	5,155	8570	5,739	8,199	
Acct 1470 Total			519,742	463,238	56,504		67,656	407,497	180,637
*Appears depreciation from purchase date (11/3/99) to 6/30/04 was omitted. Depreciation adjusted from FY 11/12 on.									
Office Equipment-Phone Sys	1999	60	9,182	9,182	-	6059	-	14,460	
Acct 1471 Total			9,182	9,182	-		-	14,460	-
Vehicles (94/95 Adj)	1995	60	245,176	245,176	-	5471	-	427,613	427,613
Vehicles (95/96 Adj)	1996	60	5,294	5,294	-	5620	-	8,988	
Vehicles (96/97 Adj)	1997	60	23,489	23,489	-	5826	-	38,471	
Ford F-350 Pickup	2003	60	39,229	39,229	0	6694	0	55,919	55,919
Dump Trailer*	2009	60	14,224	5,872	8,352	8570	9,299	15,837	
2005 Ford F150 Pickup	2005	60	19,198	19,198	-	7446	-	24,602	
Acct 1472 Total			346,610	338,258	8,352		9,299	571,431	483,532
*Depreciation under-reported FFY 09/10 & 10/11. Depreciation adjusted from FY 11/12 on.									
T-I Line*(Put in service FY 07/08)	2006	240	-	0	-	7751	-	-	
T-I Line-Abandoned	2010	0	-	0	-	8799	-	-	
Computer Equipment (96/97)	1997	60	8,296	8,296	-	5826	-	13,587	
Computer Equip	1999	60	9,508	9,508	-	6059	-	14,974	
Gateway Computers - 7	2003	60	19,834	19,834	-	6694	-	28,272	
Acct 1473 Total			37,638	37,638	-		-	56,834	-
*Capitalized even though under \$5,000 due to project costs being approx. \$25,000									
Sterilizer Lab	2002	60	6,623	6,623	0	6538	1	9,666	
Spectrophotometer	2002	60	9,690	9,690	-	6538	-	14,142	
Acct 1478 Total			16,313	16,313	0		1	23,808	-
Total Wastewater			25,880,124	17,620,213	8,259,911		16,360,084	61,534,830	60,829,386

APPENDIX B

California Government Code

Key Sections Pertaining to Water & Sewer Capacity Charges

Government Code Sections 66013, 66016, & 66022

66013

(a) Notwithstanding any other provision of law, when a local agency imposes fees for water connections or sewer connections, or imposes capacity charges, those fees or charges shall not exceed the estimated reasonable cost of providing the service for which the fee or charge is imposed, unless a question regarding the amount of the fee or charge imposed in excess of the estimated reasonable cost of providing the services or materials is submitted to, and approved by, a popular vote of two-thirds of those electors voting on the issue.

(b) As used in this section:

(1) "Sewer connection" means the connection of a structure or project to a public sewer system.

(2) "Water connection" means the connection of a structure or project to a public water system, as defined in subdivision (f) of Section 116275 of the Health and Safety Code.

(3) "Capacity charge" means a charge for public facilities in existence at the time a charge is imposed or charges for new public facilities to be acquired or constructed in the future that are of proportional benefit to the person or property being charged, including supply or capacity contracts for rights or entitlements, real property interests, and entitlements and other rights of the local agency involving capital expense relating to its use of existing or new public facilities. A "capacity charge" does not include a commodity charge.

(4) "Local agency" means a local agency as defined in Section 66000.

(5) "Fee" means a fee for the physical facilities necessary to make a water connection or sewer connection, including, but not limited to, meters, meter boxes, and pipelines from the structure or project to a water distribution line or sewer main, and that does not exceed the estimated reasonable cost of labor and materials for installation of those facilities.

(6) "Public facilities" means public facilities as defined in Section 66000.

(c) A local agency receiving payment of a charge as specified in paragraph (3) of subdivision (b) shall deposit it in a separate capital facilities fund with other charges received, and account for the charges in a manner to avoid any commingling with other moneys of the local agency, except for investments, and shall expend those charges solely for the purposes for which the charges were collected. Any interest income earned from the investment of moneys in the capital facilities fund shall be deposited in that fund.

(d) For a fund established pursuant to subdivision (c), a local agency shall make available to the public, within 180 days after the last day of each fiscal year, the following information for that fiscal year:

(1) A description of the charges deposited in the fund.

(2) The beginning and ending balance of the fund and the interest earned from investment of moneys in the fund.

(3) The amount of charges collected in that fiscal year.

(4) An identification of all of the following:

(A) Each public improvement on which charges were expended and the amount of the expenditure for each improvement, including the percentage of the total cost of the public improvement that was funded with those charges if more than one source of funding was used.

(B) Each public improvement on which charges were expended that was completed during that fiscal year.

(C) Each public improvement that is anticipated to be undertaken in the following fiscal year.

(5) A description of each interfund transfer or loan made from the capital facilities fund. The information provided, in the case of an interfund transfer, shall identify the public improvements on which the transferred moneys are, or will be, expended. The information, in the case of an interfund loan, shall include the date on which the loan will be repaid, and the rate of interest that the fund will receive on the loan.

(e) The information required pursuant to subdivision (d) may be included in the local agency's annual financial report.

(f) The provisions of subdivisions (c) and (d) shall not apply to any of the following:

(1) Moneys received to construct public facilities pursuant to a contract between a local agency and a person or entity, including, but not limited to, a reimbursement agreement pursuant to Section 66003.

(2) Charges that are used to pay existing debt service or which are subject to a contract with a trustee for bondholders that requires a different accounting of the charges, or charges that are used to reimburse the local agency or to reimburse a person or entity who advanced funds under a reimbursement agreement or contract for facilities in existence at the time the charges are collected.

(3) Charges collected on or before December 31, 1998.

(g) Any judicial action or proceeding to attack, review, set aside, void, or annul the ordinance, resolution, or motion imposing a fee or capacity charge subject to this section shall be brought pursuant to Section 66022.

(h) Fees and charges subject to this section are not subject to the provisions of Chapter 5 (commencing with Section 66000), but are subject to the provisions of Sections 66016, 66022, and 66023.

(i) The provisions of subdivisions (c) and (d) shall only apply to capacity charges levied pursuant to this section.

(Amended by Stats. 2007, Ch. 94, Sec. 1. Effective January 1, 2008.)

66016

(a) Prior to levying a new fee or service charge, or prior to approving an increase in an existing fee or service charge, a local agency shall hold at least one open and public meeting, at which oral or written presentations can be made, as part of a regularly scheduled meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered, and a statement that the data required by this section is available, shall be mailed at least 14 days prior to the meeting to any interested party who files a written request with the local agency for mailed notice of the meeting on new or increased fees or service charges. Any written request for mailed notices shall be valid for one year from the date on which it is filed unless a renewal request is filed. Renewal requests for mailed notices shall be filed on or before April 1 of each year. The legislative body may establish a reasonable annual charge for sending notices based on the estimated cost of providing the service. At least 10 days prior to the meeting, the local agency shall make available to the public data indicating the amount of cost, or estimated cost, required to provide the service

for which the fee or service charge is levied and the revenue sources anticipated to provide the service, including General Fund revenues. Unless there has been voter approval, as prescribed by Section 66013 or 66014, no local agency shall levy a new fee or service charge or increase an existing fee or service charge to an amount which exceeds the estimated amount required to provide the service for which the fee or service charge is levied. If, however, the fees or service charges create revenues in excess of actual cost, those revenues shall be used to reduce the fee or service charge creating the excess.

(b) Any action by a local agency to levy a new fee or service charge or to approve an increase in an existing fee or service charge shall be taken only by ordinance or resolution. The legislative body of a local agency shall not delegate the authority to adopt a new fee or service charge, or to increase a fee or service charge.

(c) Any costs incurred by a local agency in conducting the meeting or meetings required pursuant to subdivision (a) may be recovered from fees charged for the services which were the subject of the meeting.

(d) This section shall apply only to fees and charges as described in Sections 51287, 56383, 65104, 65456, 65584.1, 65863.7, 65909.5, 66013, 66014, and 66451.2 of this code, Sections 17951, 19132.3, and 19852 of the Health and Safety Code, Section 41901 of the Public Resources Code, and Section 21671.5 of the Public Utilities Code.

(e) Any judicial action or proceeding to attack, review, set aside, void, or annul the ordinance, resolution, or motion levying a fee or service charge subject to this section shall be brought pursuant to Section 66022.

(Amended by Stats. 2006, Ch. 643, Sec. 19. Effective January 1, 2007.)

66022

(a) Any judicial action or proceeding to attack, review, set aside, void, or annul an ordinance, resolution, or motion adopting a new fee or service charge, or modifying or amending an existing fee or service charge, adopted by a local agency, as defined in Section 66000, shall be commenced within 120 days of the effective date of the ordinance, resolution, or motion.

If an ordinance, resolution, or motion provides for an automatic adjustment in a fee or service charge, and the automatic adjustment results in an increase in the amount of a fee or service charge, any action or proceeding to attack, review, set aside, void, or

annul the increase shall be commenced within 120 days of the effective date of the increase.

(b) Any action by a local agency or interested person under this section shall be brought pursuant to Chapter 9 (commencing with Section 860) of Title 10 of Part 2 of the Code of Civil Procedure.

(c) This section shall apply only to fees, capacity charges, and service charges described in and subject to Sections 66013, 66014, and 66016.

(Amended by Stats. 2006, Ch. 643, Sec. 20. Effective January 1, 2007.)

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Jerry Gruber, General Manager
David Hirsch, Assistant District Counsel

Meeting Date: August 22, 2013 Subject: Consideration of Adoption of Ordinance 03-2013 Amending the CCSD Municipal Code to Implement the Interim Issuance of Intent to Serve Letters and the Revised Water Conservation and Retrofit Program and Directing the District Clerk to File a Notice of Exemption and Adoption of Resolution 36-2013 Establishing Retrofit In-Lieu Fees

RECOMMENDATIONS:

It is recommended that the Board of Directors waive further reading, read by title only and adopt Ordinance 03-2013 amending Chapters 4.16, 4.20 and 8.04 of the CCSD Municipal Code relating to Water Conservation Devices, the Water Conservation and Retrofit Program, and Water and Sewer Allocations. In addition, it is recommended that the Board adopt Resolution 36-2013 establishing retrofit in-lieu fees. The Municipal Code changes will implement the Water Use Efficiency Plan, the Interim Issuance of Intent to Serve Letters and revise the CCSD's Water Conservation and Retrofit Program.

FISCAL IMPACT:

New development will be required to fund the demand offset water-use efficiency measures being completed as part of the District's adopted comprehensive Water Conservation and Retrofit Program, or to take the lead in completing conservation measures within the District's water service area. Under the option of paying retrofit in-lieu fees, a project will have to pay \$50 per point for fees from the Points Bank.

DISCUSSION:

At the July 25, 2013 meeting, the Board of Directors adopted Resolution 19-2013 and introduced Ordinance 03-1013. These actions were related to implementation of the previously approved Water Use Efficiency Plan and Resolution 09-2013, which approved the issuance of intent to serve letters on an interim basis while the District continues to pursue a long-term supplemental water supply project ("Interim Issuance of Intent to Serve Letters"). Resolution 19-2013 adopted an Administrative Policy, lists of Acceptable and Prohibited Water Savings Plumbing and Fixtures, and a Retrofit Points Equivalency Table related to the implementation of the Interim Issuance of Intent to Serve Letters.

Ordinance 03-2013 will amend a number of provisions in the CCSD Municipal Code. Chapter 4.20 contains the District's Water Conservation and Retrofit Program. The proposed amendments are designed to implement the Interim Issuance of Intent to Serve Letters, and includes express language regarding the process for determining the number of "points" required by a project to offset water use, as well as the District's Points Bank and retrofit in-lieu fee process. Revisions to Chapter 4.16 relating to Water Conservation Devices have been prepared, including provisions regarding prohibited and acceptable water devices and fixtures. Chapter 4.16 also includes prohibitions and penalties. The prohibitions have been revised to make it clear that failure to install required plumbing fixtures, or removal after installation, is a Code violation and constitutes a misdemeanor. In addition, provisions are included that allow for recordation of notices against properties in violation.

Chapter 8.04 of the CCSD Municipal Code, which addresses allocations of Intent to Serve Letters, is also being amended. The amendments will expressly provide for the Board to determine how many Intent to Serve Letters are to be issued. It also provides for Board approval of an administrative policy containing the process for determining the number of Intent to Serve Letters, as well as procedures for polling the Wait List to determine which positions are ready to move forward with projects. It also will provide that the time that Intent to Serve Letters are valid will be tolled during any period that there are no allocations under the County's Growth Management Ordinance.

Resolution 36-2013 is also being presented to the Board for adoption. Since its adoption in 2003, Section 4.20.030(A)(2) of the CCSD Municipal Code has provided for a retrofit in-lieu fee of fifty dollars (\$50) per point. Ordinance 03-2013 includes a revision to Section 4.20.030(A)(2) to provide that the retrofit in-lieu fees are to be established by the Board of Directors by resolution based upon a determination of the cost to implement programs and projects that will reduce existing water use within the CCSD's service area in an amount equal to or greater than the anticipated water use of projects being issued intent to serve letters. As the Board is aware, the current budget contains the amount of \$362,000 for the Resource Conservation Department. This will provide for the implementation of the CCSD's conservation program, including recommendations that are contained in the Water Use Efficiently Plan prepared by Maddaus Water Management. Staff believes that it would be appropriate and desirable to, at a minimum, maintain the retrofit in-lieu fees at fifty dollars (\$50) per point at this time, based upon the CCSD's budget for its conservation program, subject to further review and analysis for additional increases to achieve the funding needed to provide for the reduction in existing water use.

Ordinance 03-2013 and Resolution 19-2013 are intended to provide for the CCSD's revised Water Conservation Program, and have been presented for adoption pursuant to the statutory authority contained in Sections 375 through 377 and Section 1009 of the California Water Code. Those statutes require publication of the regulations and holding a public hearing. After compliance with those statutory procedures, violations of the requirements of a duly adopted water conservation program are punishable as a misdemeanor. Water Code Section 377 contains specific penalties for such violations, which are referenced in revised CCSD Municipal Code Section 4.16.110.

Adoption of amendments to the CCSD's existing Water Conservation Program, and procedures and related administrative activities to implement the issuance of Intent to Serve Letters on an interim basis, will not result in direct or indirect physical changes in the

environment and are exempt from CEQA pursuant to CEQA Guidelines Section 15378(b)(5)) and Class 3 Categorical Exemption to CEQA under Title 22 C.C.R. Section 60101(c).. Also, approval of individual utility service connections are exempt under Section 15268(b)(4). Additionally, amending the CCSD's existing Water Conservation and Retrofit Program and providing for the interim issuance of Intent to Serve Letters is not subject to CEQA review pursuant to CEQA Guidelines Section 15061(b)(3), and also Section 15378(b)(2), general policy and procedure making, in that the Board is providing direction to create policies and procedures to implement the CCSD's Water Conservation and Retrofit Program, as well as Cambria Communitywide Condition 4.B of the North Coast Area Plan. Accordingly, Ordinance 03-2013 provides that the District Clerk is to file an appropriate notice of exemption.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ THOMPSON ___ BHRINGER ___ CLIFT ___ RICE ___ ROBINETTE ___

ORDINANCE NO. 03-2013

BOARD OF DIRECTORS
CAMBRIA COMMUNITY SERVICES DISTRICT
DATED: August 22, 2013

ORDINANCE AMENDING CHAPTERS 4.16, 4.20 AND 8.04 OF THE CCSD MUNICIPAL CODE RELATING TO WATER CONSERVATION DEVICES, THE WATER CONSERVATION AND RETROFIT PROGRAM, AND WATER AND SEWER ALLOCATION IN ORDER TO AMEND THE WATER CONSERVATION AND RETROFIT PROGRAM AND IMPLEMENT THE WATER USE EFFICIENCY PLAN AND THE INTERIM ISSUANCE OF INTENT TO SERVE LETTERS

WHEREAS, On February 28, 2013 the Board of Directors approved a Water Use Efficiency Plan (“WUEP”) which will further the CCSD’s Urban Water Management Plan goal of significantly reducing per capita water use and on March 21, 2013 the Board adopted Resolution 09-2013 approving the issuance of intent to serve letters on an interim basis (“Interim Issuance of Intent to Serve Letters”), while the District continues to pursue a long-term supplemental water supply project; and

WHEREAS, Resolution 09-2013 directed the CCSD Staff to implement the WUEP and the Interim Issuance of Intent to Serve Letters through the development of administrative procedures and other necessary actions; and

WHEREAS, on December 18, 2003 the Board of Directors adopted Ordinance 09-2003 in accordance with the procedures and requirements of Water Code Section 375, et seq., and the authority in Water Code Section 1009, regarding the CCSD’s Water Conservation and Retrofit Program, which Program is codified in CCSD Municipal Code Chapter 4.20; and

WHEREAS, in order to implement the WUEP and the Interim Issuance of Intent to Serve Letters it has been determined that amendments to CCSD Municipal Code, including revisions to Chapter 4.16 Water Conservation Devices and Chapter 4.20 Water Conservation and Retrofit Program, and Chapter 8.04 Water and Sewer Allocation are appropriate; and

WHEREAS, this Ordinance, along with Resolution 19-2013 adopting an Administrative Policy to administer the Interim Issuance of Intent to Serve Letters, lists of Acceptable and Prohibited Water Saving Plumbing and Fixtures, and the Retrofit Points Equivalency Table, is intended to provide for the CCSD’s revised Water Conservation Program, and is adopted pursuant to the statutory authority granted in Sections 375 through 377 and Section 1009 of the California Water Code, and the Board of Directors has adopted this Water Conservation Program after having held a public hearing in compliance with the requirements of Water Code Section 375(a); and

WHEREAS, the Board of Directors finds that the adoption of amendments to the CCSD’s existing Water Conservation Program, and procedures and related administrative activities to implement the issuance of Intent to Serve Letters on an

interim basis, will not result in direct or indirect physical changes in the environment and are exempt from CEQA pursuant to CEQA Guidelines Section 15378(b)(5) and Class 3 Categorical Exemption to CEQA under Title 22 C.C.R. Section 60101(c). Also, approval of individual utility service connections are exempt under Section 15268(b)(4). Additionally, the Board of Directors finds that amending the CCSD's existing Water Conservation and Retrofit Program and providing for the interim issuance of Intent to Serve Letters is not subject to CEQA review pursuant to CEQA Guidelines Section 15061(b)(3), and also Section 15378(b)(2), general policy and procedure making, in that the Board is providing direction to create policies and procedures to implement the existing Water Conservation and Retrofit Program, as well as Cambria Communitywide Condition 4.B of the North Coast Area Plan, which will be implemented in a manner consistent with and significantly less than the number of dwelling units that could be allowed under the San Luis Obispo County Growth Management Ordinance limits and further will be controlled by the amount of actual water conservation achieved within the District's service area. The District Clerk is directed to file an appropriate notice of exemption.

The Board of Directors of the Cambria Community Services District (CCSD) ordains as follows:

Section 1. Findings

- A. The findings contained in Ordinance No. 09-2003, a copy of which is attached hereto, regarding the CCSD's Water Conservation and Retrofit Program are hereby readopted and incorporated herein by reference as if fully set forth.
- B. The findings in Ordinance 09-2003 included findings regarding the CCSD's water supply, Order WR 89-19 of the State Water Resources Control Board regarding Santa Rosa Creek, Order WR 88-22 of the State Water Resources Control Board regarding San Simeon Creek, and findings regarding the general welfare requiring that the water resources of the District be put to beneficial use to the fullest extent capable and conservation of such water is being exercised in the interests of the District's residents , as well as consistent with Article X, Section 2 of the California Constitution regarding the State's policy of water conservation and the prohibition of waste.
- C. The findings in Ordinance 09-2003 also determined that specific rules, regulations and restrictions established in the CCSD's Water Conservation and Retrofit Program are necessary to conserve and supplement the District water supplies for the greatest public benefit, with particular regard to domestic use, sanitation and fire protection and that new water users must be regulated accordingly to ensure that demand does not exceed supply and that the use of water is reasonable and orderly, with a program goal to offset the expected number of Equivalent Dwelling Units (EDU's) of water to be used by each new or remodeled structure, with in-lieu fee provisions established to allow for the collection of funds to accomplish the water savings by direct water conservation activities performed by the District.

D. The Board of Directors further finds, that the adoption of revisions to the CCSD's water conservation program, and provision for its enforcement, as provided by this Ordinance and Resolution 19-2013, are necessary and appropriate to reduce the quantity of water used by persons in the District for the purpose of conserving the water supplies of the District, and that the direction in Resolution 09-2013 providing for the Interim Issuance of Intent to Serve Letters is consistent with the existing provisions of Ordinance 09-2003, as codified in Chapter 4.20 of the CCSD Municipal Code, as well as the District's duties and obligations as the community's water purveyor, and that providing for the interim issuance of Intent to Serve Letters based upon the water savings that will be achieved through the Water Use Efficiency Plan, while the District continues its efforts to develop a major public works project to provide a long-term supplemental water supply, constitutes utilization of the water supply in a manner that will provide the greatest public benefit with particular regard to domestic use, sanitation and fire protection.

Section 2. Subsection B of Section 8.04.040 is hereby amended to read as follows:

“B. Positions which are active service commitments, non-active service commitments, or parks/landscape/irrigation commitments are designated based on current meter designation, or if no current meter designation, then the most recent historical meter designation. Attached to the ordinance codified in this chapter and made a part hereof by reference is Exhibit D titled designation of positions. Exhibit D identifies the designation of position held by each parcel (identified by county assessor parcel number unless otherwise specifically identified in Exhibit D), which holds a position, which is an active service commitment, non-active service commitment, or parks/landscape/irrigation commitment. Water use is restricted to that designated on Exhibit D and to new customers who have been permitted to connect to the water system as new commitments authorized by the Board of Directors. The Table of Existing Commitments shall be updated to reflect such new commitments.”

Section 3. Subsection C of Section 8.04.080 of the CCSD Municipal Code is hereby amended to read as follows:

C. In order to implement the district's program to issue intent to serve letters on an interim basis while the district continues to pursue a long-term supplemental water supply project, during each allocation year the board of directors shall make a determination regarding how many intent to serve letters are to be made available for issuance. The process for determining the number of intent to serve letters that will be made available shall be set forth in an administrative policy approved by the board.

Prior to each allocation year in which intent to serve letters will be issued, the district shall conduct a poll of waiting list applications, in priority order, to determine which positions are willing and able to move forward on their building projects. Subject to approval by the board, the general manager shall establish administrative procedures for making such inquiries. This "inquiry" shall notify each eligible applicant of the requirements, which must be met upon acceptance of an intent to serve.

1. Deferral Policy. Based upon the number of years in which the Water Code Section 350 declaration of water shortage emergency has been in existence and restrictions and regulations have limited new connections to the water system, eEffective with the date of the ordinance codified amending ~~in~~ this chapter, each waiting list position, regardless of changes in ownership, is ~~is~~ allowed one to ~~one to~~ deferral acceptance of an intent to serve letter (choosing to remain on the waiting list when offered an intent to serve), without losing their position. ~~Failure to respond to the inquiry in a timely manner shall constitute a deferral.~~

a. ~~Variances may be allowed for deferral upon the following conditions: applicant provides proof of exceptional unanticipated circumstances which may include but not be limited to: recent serious illness or injury, death in immediate family, divorce, loss of employment. If circumstances meet the conditions, the board of directors may allow one non-penalty deferral in addition to that allowed in paragraph (C)(1) of this section.~~

b. ~~Deferrals subsequent to those discussed in paragraphs (C)(1) and (C)(1)(a) of this section shall cause the position to move to the end of the waiting list.~~

Section 4. Subsection E 2 of Section 8.04.080 of the CCSD Municipal Code is hereby amended to read as follows:

2. Subject to the limitations otherwise specified in this chapter, intent to serve letters shall remain valid for eighteen (18) months from the date of issuance. Multifamily and commercial projects receiving an intent to serve letter for less than their entire project in any one year shall have their intent to serve letter automatically extended to the date of the expiration of their last allocation for the project provided they accept the maximum number of EDUs available to the project each year. For those commercial and multifamily projects with permanent structures already existing, the EDUs shall be assigned to the parcel upon compliance with this chapter. The time limits contained herein shall be tolled during any period that there are no allocations under the County of San Luis Obispo Growth Management Ordinance.

Section 5. Chapter 4.16 is hereby amended and replaced in its entirety as set forth in Exhibit A, which exhibit is hereby incorporated herein by reference.

Section 6. Chapter 4.20 is hereby amended and replaced in its entirety as set forth in Exhibit B, which exhibit is hereby incorporated herein by reference.

Section 7. If any section, subsection, subdivision, paragraph, sentence, or clause of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The Board of Directors hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, or clause thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, or clause be declared unconstitutional.

Section 8. In accordance with Water Code Section 376, a summary prepared by District Counsel, was published and a certified copy of the full text of the proposed resolution were posted in the office of the Cambria Community Services District at least five days prior to the Board of Directors meeting at which this resolution was to be adopted. The District Clerk is hereby directed within 15 days after adoption of this resolution, to publish such summary, along with the names of those members voting for and it, and post a certified copy of the full text of the adopted resolution, along with the names of those Board members voting for and against the resolution in the Cambria Community Services District office.

Section 9. In accordance with the provisions in Water Code Section 376, this Ordinance shall take effect immediately upon its adoption.

The foregoing Ordinance amendment was adopted at a regular meeting of the Board of Directors of the Cambria Community Services District held on the 22nd day of August 2013.

AYES:
NOES:
ABSENT:

Michael Thompson
President, Board of Directors

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

EXHIBIT A
ORDINANCE ~~03XX~~-2013

Chapter 4.16 - WATER CONSERVATION DEVICES

Sections:

[4.16.010 - Purpose.](#)

[4.16.020 - Definitions.](#)

[4.16.030 - Plumbing fixtures for new construction.](#)

[4.16.040 — Reserved. ~~etrofit of existing hotels and motels.~~](#)

[4.16.050 - Requirements upon change of ownership or use.](#)

[4.16.060 - Retrofit upon expansion of use.](#)

[4.16.070 - Retrofit upon resale.](#)

[4.16.080 - ~~Failure to install and prohibition on removal after installation--~~
Recordation of notice.](#)

[4.16.090 - Discretionary exemptions.](#)

[4.16.100 - Appeals.](#)

[4.16.110 - ~~Failure to install and prohibition on removal after installation--~~ Penalties.](#)

[4.16.120 - Enforcement.](#)

[4.16.130 - Civil nuisance.](#)

[4.16.140 - Cost of enforcement.](#)

[4.16.150 - Remedies cumulative.](#)

[4.16.160 - ~~Conflicting provisions~~General notes.](#)

[Appendix 4.16A – ACCEPTABLE WATER SAVING PLUMBING AND FIXTURES](#)

[Appendix 4.16B – PROHIBITED DEVICES AND FIXTURES THAT CAUSE THE
EXCESSIVE USE OF WATER](#)

4.16.010 - Purpose.

It is the purpose and intent of this chapter to reduce the use of potable water within the Cambria Community Services District boundaries through the installation of water saving devices and plumbing, and through the prohibition of other devices and fixtures which cause the excessive use of water. [It is also the purpose and intent of this chapter, in conjunction with the provisions of chapter 4.20 of this Code, to facilitate the policies of the board of directors to issue intent](#)

to serve letters on an interim basis while the District continues to pursue a long-term supplemental water supply project, based upon implementation of the District's approved Water Use Efficiency Plan through water demand offsets.

~~(Ord. 3-88 § 1)~~

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4.16.020 - Definitions.

The definitions contained in Chapter 4.04 shall be used for interpreting this chapter. The following definitions are applications to this chapter.

"Change of ownerships" means a transfer of a present interest in real property, and a transfer of the right to beneficial use thereof, the value of which is substantially equal to the proportion of the ownership interest transferred, which transfer is the result of a contract of sale or similar instrument and for which escrow is opened or a contract of sale has been executed. ~~Except for transfers of title from one spouse to another, eEvery transfer of property shall qualify as a "change of ownership," except transfers of title from one spouse to another, whether the transfer is voluntary, involuntary, by operation of law, by grant, gift, devise, inheritance, trust, contract of sale, addition or deletion of an owner, property settlement, or any other means. "Change of ownership" affected other than by a contract of sale shall be deemed to occur at the time of actual transfer of title. A change of ownership resulting from a contract of sale or similar instrument shall be so regarded only if escrow is opened or a contract of sale is executed, whichever occurs last,~~ on or after the effective date of this chapter.

"Change of use" means, in the case of commercial, industrial or public authority structures, a change in the use to which the structure was previously devoted, to a substantially different use.

"Commercial" or "commercial building" means any use, structure, or project not defined as "residential" or "residential building."

"High-efficiency Low water-use plumbing and plumbing fixtures" means the particular requirements and standards of this chapter are those set forth in the approved list of Acceptable Water Savings Plumbing and Fixtures (the "Acceptable Water Savings Plumbing and Fixtures List"), which shall be maintained by the District and approved by the board of directors by resolution. Appendix 4.16A. The board may, from time to time, by resolution, modify, add to, or remove from, the standards and restrictions therein.

"New construction" means any construction of a previously non-existent structure requiring a discretionary or ministerial permit issued after the effective

date of this chapter that includes the installation of plumbing fixtures. "New construction" shall include additions, modifications, or structural improvements, which add square footage to floor space of existing structures and includes the installation of plumbing fixtures.

"Prohibited devices and fixtures" means the devices and fixtures set forth in the approved list of Prohibited Devices and Fixtures that Cause the Excessive Use of Water (the "Prohibited Water Devices and Fixtures List"), which shall be maintained by the District and approved by the board of directors by resolution. Appendix 4.16B. ~~The board may, from time to time, by resolution, modify, add to, or remove from, the standards and restrictions therein.~~

"Residential" or "residential building" means any use or structure built and intended primarily for the shelter, or housing of any person.

(Amended during 2004 codification; Ord. 3-88 § II)

4.16.030 - Plumbing fixtures for new construction.

All new construction, as defined herein, shall be exclusively equipped with high-efficiency low water-use plumbing and plumbing fixtures as defined by this chapter, and no prohibited devices or fixtures as defined in the approved Prohibited Water Devices and Fixtures List Appendix 4.16B shall be permitted. These high-efficiency low water-use fixtures shall be installed and maintained, and shall not be replaced with fixtures which allow greater water use. When the district installs any new water service meter, the meter shall be set with a flow restriction device installed and the flow restriction device shall not be removed until such time as the customer shows to the district compliance with the requirements of this chapter by means of one of the following methods:

- A. A. A copy of the plumbing permit obtained in relation to fixture installation which shows compliance with this chapter shall be forwarded to the district;
- B. B. A copy of the pest control inspection report, energy audit report, or other appropriate report (the general manager shall maintain a list of individuals qualified to provide this certification, which certifies exclusive installation of high-efficiency low water-use fixtures shall be forwarded to the district;
- C.

C. A copy of the building inspection report by the county building official which indicates exclusive installation of ~~high-efficiency low~~ water-use fixtures shall be forwarded to the district; or

D.

D. Statement of ~~exclusive~~ compliance with this chapter, together with a dated copy of the purchase receipt for each ~~high-efficiency low~~ water-use fixture, and a copy of the labor contract, or statement of self installation, which evidences complete installation, shall be forwarded to the district, and a written agreement by the property owner/purchaser allowing inspection of property by district staff or authorized agent.

(Ord. 3-88 § III)

4.16.040 -- ~~Reserved. retrofit of existing hotels and motels.~~

~~All existing hotels, motels, recreational vehicle parks, and campgrounds within ninety (90) days following the effective date of this chapter, shall retrofit all plumbing fixtures which are installed, but which do not meet low water-use plumbing fixture standards, with showers and shower heads as described in Category No. 4 of Appendix 4.16A, toilet water-use reduction devices capable of reducing flow by at least one gallon per flush, and bathroom washbasin faucets with aerators which limit the flow rate to a maximum of eight liters (two gallons) per minute. The general manager shall defer the retrofit requirement of this section for any plumbing fixture for which present technology is not available to cause the required flow reduction, such as in flushometer-style toilet fixtures, or where retrofitting is not otherwise feasible.~~

(Ord. 3-88 § IV)

4.16.050 - Requirements upon change of ownership or use.

A.

A. Residential. All existing residential buildings shall, at the time of change of ownership, be retrofitted, if not already so, exclusively with ~~high-efficiency low~~ water-use plumbing fixtures as defined by this chapter. These ~~s~~ fixtures shall be installed and maintained, and shall not be replaced with fixtures which allow greater water use.

B.

B. Commercial. All existing commercial, industrial, and public authority structures shall, at the time of change of ownership or change of use, be retrofitted, if not already so, with ~~low-high-efficiency~~ water-use plumbing fixtures as defined by this chapter. These fixtures shall be installed and

maintained and shall not be replaced with fixtures which allow greater water use.

~~(Ord. 3-88 § V)~~

4.16.060 - Retrofit upon expansion of use.

All residential, commercial, public authority, and industrial reconstruction, remodels or additions that add or change bathroom plumbing fixtures, and/or increase floor area by twenty (20) percent or greater of the existing floor area shall meet "new construction" ~~low~~ high-efficiency water-use plumbing fixture standards for the entire facility, including retrofitting of existing plumbing fixtures as identified in Section 4.16.030.

~~(Ord. 3-88 § VI)~~

4.16.070 - Retrofit upon resale.

A.

A. Prior to the close of escrow, the new owner/applicant shall show compliance with the retrofit requirements of this chapter by successfully meeting the district's inspection.

~~B.~~

B. Prior to the change of use of any commercial, industrial, or public authority buildings, the owner of record shall certify in writing to the Cambria Community Services District about such changes of use of the structure and compliance with this chapter, including compliance with all plumbing fixture retrofitting requirements. No change of use of such buildings shall be made prior to submission of such written certification to the general manager.

~~(Ord. 6-2005 § 1: amended during 2004 codification; Ord. 3-88 § VII)~~

4.16.080 ~~— Failure to install and prohibition on removal after installation--~~ Recordation of notice~~—~~.

Plumbing fixtures that have been installed as required by this chapter shall not be removed after installation, except for replacement with fixtures that are of greater efficiency. Whenever the general manager determines that there is an existing violation of this chapter based upon a determination that high-efficiency, ~~that low~~ water-use plumbing fixtures have not been installed at the time of change of ownership or use or have been removed since initial installation, the general manager may record a notice of violation with the office of the county recorder. The owner(s) of the property, as revealed by the assessment roll, on which the violation is situated and any other person responsible for the violation shall be notified of the recordation, if their address is known to the general

manager. The general manager shall cause a notice of correction to be recorded at such time as the property owner has established full compliance with the provisions of this chapter.

~~(Ord. 3-88 § VIII)~~

4.16.090 - Discretionary exemptions.

The general manager may, in his or her discretion, exempt projects from the provisions of this chapter, or impose reasonable conditions in lieu of compliance therewith, if he or she determines that any of the following sections apply:

~~A.~~

~~A.~~ A. Hardship. The general manager may grant an exemption for hardship where the requirements of this chapter would cause an unnecessary and undue substantial hardship upon the owner or purchaser of the facility or the public. Substantial hardship may include, but is not limited to:

~~1.~~

~~1.~~ 1. Plumbing in an existing facility which does not match connections with high-efficiency low-water-using plumbing fixtures and would, therefore, require partial replumbing of the structure. For example, different rough-in dimensions.

~~2.~~

~~2.~~ 2. Unavailability of high-efficiency low-water-using plumbing fixtures to match a well-defined historic architectural style (i.e., Victorian, Mission Revival) in an historic building (pre-1920).

Any project exempted pursuant to subsection (A)(1) of this section shall be required to have installed toilets using a no greater than one ~~maximum of three~~ and six-tenths one-half gallons per flush and two gallons per minute shower heads, if not already so provided.

~~B.~~

~~B.~~ B. Emergency. The general manager may grant an exemption for emergency purposes when the requirements of this chapter would create a condition affecting the health, sanitation, fire protection or safety of the facility owner or the public. Emergency conditions include, but are not limited to, sewer line grades that are insufficient to accommodate reduced flows caused by conversion of

water closet(s) to three and one-half gallons per flush as determined by the district engineer.

~~C.~~

C. In Lieu Compliance. The general manager may grant an exemption by imposing reasonable conditions in lieu of compliance with the requirements of this chapter, where the conditions would not allow the quantity of water consumed by the facility to exceed the total water demand achieved if the low water-use plumbing fixture standards set by this chapter had been used, and would not otherwise adversely affect service to any existing water consumer.

~~(Ord. 3-88 § IX)~~

4.16.100 - Appeals.

~~A.~~

A. Content of Appeal. An appeal may be made to the board by any public agency or person aggrieved by a decision of the general manager ~~and engineer~~ pursuant to this chapter. All appeals shall be made to the board by filing a written appeal with the district secretary within ten (10) working days from the date of the decision. The appellant must specifically state in the notice of appeal:

~~1.~~

1. The identity of the appellant and his or her interest in the decision;

~~2.~~

2. The identity of the decision appealed from and the conditions appealed from;

~~3.~~

3. A clear, complete, but brief statement of the reasons why, in the opinion of the appellant, the decision or the conditions imposed were unjustified or inappropriate;

~~4.~~

4. The specific reasons the appellant disagrees with the findings of the general manager;

~~5.~~

5. The specific facts of the matter in sufficient detail to notify interested persons of the nature of the proceedings, to place the interested persons upon notice as to how any proposed action may affect their interest so that they may formulate their defense of opposition without being subjected to surprise. The board will not accept an appeal stated in generalities, legal or otherwise.

B.

B. Form. An optional form for giving notice of appeal shall be provided by the general manager. The form need not be used if the notice of appeal is complete.

C.

C. Acceptance of Appeal. An appeal shall not be accepted by the board of directors unless it is complete and complies with all requirements. The district secretary shall not accept a notice of appeal if it is obvious on the face of the notice that it is incomplete.

D.

D. Hearing. The board shall set the matter for hearing at a regular meeting or special meeting within thirty (30) days from the date the appeal is filed, and may in its discretion thereafter affirm, reverse, or modify the manager's ~~and engineer's~~ decision, and impose any conditions it deems just and proper.

~~(Ord. 3-88 § X)~~

4.16.110 - Failure to install and prohibition on removal after installation--

Penalties.

Plumbing fixtures that have been installed as required by this chapter shall not be removed after installation. Any person, firm, or corporation whether as principal, agent, employee, or otherwise who fails to install fixtures as required by this chapter or who violates or causes or permits violating or causing or permitting the violation of any of the provisions of this chapter; or, any person or contractor who installs or removes plumbing fixtures contrary to the provisions of this chapter ~~with the intent to defeat the purposes of this chapter~~, shall be guilty of a misdemeanor in accordance with California Water Code Section 377. As provided in Water Code Section 377, upon conviction thereof such person, firm or corporation shall be punished by imprisonment in the county jail for not more than 30 days, or by fine not exceeding one thousand dollars (\$1,000), or by both. punishable as an infraction as provided by Section 1.12-010. Violations carry a maximum penalty of two hundred fifty dollars (\$250.00) for each offense. Each separate day or portion thereof during which any violation occurs or continues without a good faith effort by the responsible party to correct the violation, shall be deemed to constitute a separate offense, and upon conviction thereof, shall be separately punishable.

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~~(Ord. 3-88 § X)~~

4.16.120 - Enforcement.

The general manager shall be the officer primarily charged with enforcement of this chapter. All public employees of the Cambria Community Services District who are vested with the duty or authority to issue permits or install new water meters, shall conform to the provisions of this chapter and shall

issue no such permits or install such water meters in conflict with the provisions of this chapter, and any such permits issued in conflict with the provisions of this chapter, shall be null and void, and any such water meters installed shall be removed.

~~(Ord. 3-88 § XII)~~

4.16.130 - Civil nuisance.

A.

A. Any building or structure set up, erected, constructed, altered, enlarged, converted, moved, maintained, sold, or the use of which is changed, contrary to the provisions of this chapter, and/or any use of land, building, or premises, established, conducted operated or maintained contrary to the provisions of this chapter, shall be, and the same is declared to be a violation of this chapter and a public nuisance.

B.

B. The district may summarily abate the public nuisance, and district counsel or the district attorney, upon order of the board, may bring civil suit or other action, to enjoin or abate the nuisance.

C.

~~C. Each day any violation of this chapter continues shall be regarded as a new violation and separate offense.~~ The remedies provided in this chapter shall be cumulative and not exclusive.

D.

D. Should any person, firm, or corporation violate the terms of this chapter, and any action is authorized either by the board, district counsel, or district attorney, or is, in fact commenced by the agencies for the violation, no other action shall be taken on any application file by or on behalf of the person, firm, or corporation until the action has been concluded or resolved.

~~(Ord. 3-88 § XIII)~~

4.16.140 - Cost of enforcement.

A.

A. Any person, firm, or corporation who creates or maintains a public nuisance in violation of this chapter or upon whose property a notice of violation has been recorded, shall be liable for the costs of abatement and correction which shall include, but not be limited to:

~~1.~~

1. Cost of investigation;

~~2.~~

- 2. Court costs;
- 3. Attorney fees;
- 4. Cost of monitoring compliance.

B.

B. Upon a continuation of the public nuisance after notice from the district to cease the nuisance, any person, firm, or corporation shall be liable for the cost of abatement set forth above, plus a civil penalty of fifty (50) percent of these cost payable to the district in addition to any other cost of enforcement imposed by the court.

(Amended during 2004 codification; Ord. 3-88 § XIV)

4.16.150 - Remedies cumulative.

The remedies available to the district to enforce this chapter are in addition to any other remedies available under the district's ordinances, or any other state statutes, and do not replace or supplant any other remedy but are cumulative thereto.

(Ord. 3-88 § XV)

4.16.160 – Conflicting provisions. General notes.

A.

A. If any other codes or ordinances in effect in the district are in conflict with the provisions of this chapter, the more restrictive shall apply.

B.

B. In the event any provision of existing ordinances, regulations, or procedures of the district conflicts with the provisions of this chapter, the provisions of this chapter shall prevail.

(Ord. 3-88 § XVI)

Appendix 4.16A –

ACCEPTABLE WATER SAVING PLUMBING AND FIXTURES

~~Piping and water using devices and fixtures acceptable to the district shall be comprised of those plumbing and water using devices and fixtures described by the following category headings and meeting the standards set forth under those headings.~~

Category No. 1 – Plumbing System Requirements (New Construction Only)

All hot water systems will be of the circulating or two pipe type with forced circulation provisions.

Thermal insulation of a kind typically used to insulate pipes and having a thickness of not less than three-fourths of an inch shall be installed on all hot water piping except plastic piping with a no heat loss rating factor.

All hot water pipes located within or under concrete slabs must be insulated and contained in chases or conduits.

Any hot water fixture or outlet located within five feet of the hot water heater shall be exempt from the requirements of Category No. 1.

Category No. 2 – Toilets, Tank Type

Tank type toilets shall be of a design or equipped with a device that does not exceed 1.6 gallons per flush.

Category No. 3 – Toilets and Urinals, Flushometer Type

Flushometer type toilets and urinals shall be of a design that does not exceed 1.6 gallons per flush. (eg. Sloan model 110-1/Eljer Ultra bowl for toilets, Sloan 186 for urinals)

Category No. 4 – Shower Heads and Showers

Shower heads shall be of a design that limits the maximum flow to eight liters (two gallons) per minute (gpm) at fifty (50) pounds per square inch (psi), and shall have a shut-off valve located near the shower head. All showers having unsupervised public access shall have automatic shut-off valves which shall limit the flow of water to not more than five minutes.

Category No. 5 – Faucets, Faucet Aerators

All faucets in residential sinks shall be equipped with faucet aerators and shall be of a design that limits the maximum flow to two gallons per minute (2.0 GPM) at fifty (50) psi. All faucets in residential and commercial lavatories shall be equipped with faucet aerators and shall be of a design that limits the maximum flow to one-half gallon per minute at fifty (50) psi. Water faucets for uses other than residential shall have aerators and shall be of a design that limits the flow to a maximum of two and three-fourths gallons per minute (gpm) at fifty (50) psi and shall be operated by foot button or pedal valves.

Category No. 6 – Exterior Hose Bibs

~~Hose bibs shall be equipped with backflow preventers/vacuum breakers of a design that limits the maximum flow of water to four gallons per minute at fifty (50) psi.~~

~~**Category No. 7 – Water Pressure Regulators**~~

~~Pressure regulators rated capacity of at least three hundred (300) psi shall be installed and set at fifty (50) psi at all locations served by the district's water distribution system.~~

~~**Category No. 8 – Bath Tub Capacity**~~

~~All new installations of bath tubs and whirlpool spas, specifically units that are designed to be drained after each use, shall be of a design that does not exceed a maximum capacity of seventy (70) gallons.~~

~~**Category No. 9 – Hot Tubs, Spas**~~

~~Acceptable spas and hot tubs are tubs of any size that have a water recirculation system that filters and chlorinates the water. These units are not emptied after each use and are covered when not in use.~~

~~(Amended during 2004 codification; Res. 37-95 Schedule A; Ord. 5-88 Schedule A)~~

Appendix 4.16B –

PROHIBITED DEVICES AND FIXTURES THAT CAUSE THE EXCESSIVE USE OF WATER

Devices and fixtures which the district has determined to cause the excessive use of water shall be comprised of those water using devices and fixtures described by the following category headings and the operation and/or use of these fixtures and devices is prohibited.

Category No. 1 – Oversized Bathtubs in Motels

"Oversized Bathtubs" are tubs that are greater than seventy (70) gallons capacity.

Any existing "Oversized Bathtub" shall, upon resale of the property, be removed, permanently disconnected or converted to a recirculating, treated water type of tub, or a tub of seventy (70) gallons capacity or less and are subject to the retrofit on resale provisions of this chapter.

~~(Res. 37-95 Schedule B; Ord. 5-88 Schedule B)~~

EXHIBIT B
ORDINANCE ~~03XX~~-2013

Chapter 4.20 - WATER CONSERVATION AND RETROFIT PROGRAM

Sections:

4.20.010 - Application of rRetrofit requirements providers.

4.20.020 - Retrofit recipients.

4.20.030 - Program implementation.

4.20.040 - Equivalency table.

4.20.050 - Program standards.

4.20.060 - Program administration.

4.20.070 - Administrative fees.

4.20.080 - Time limit and transferability.

Appendix 4.20 - RETROFIT POINTS EQUIVALENCY TABLE

4.20.010 -- Application of rRetrofit requirements providers.

All commercial and residential property owners upon issuance of an intent to serve letter, all grandfathered services where no previous structure has been connected, ~~and or~~ all applicants for remodel or reconstruction of an existing service whereby any water fixtures will be added shall be required to participate in this program prior to issuance of a connection permit or remodel approval, pursuant to Title 8 of this code. It is also the purpose and intent of this chapter, in conjunction with the provisions of chapter 4.16 of this Code, to facilitate the policies of the board of directors to issue intent to serve letters on an interim basis while the District continues to pursue a long-term supplemental water supply project, based upon implementation of the District's approved Water Use Efficiency Plan through water demand offsets.

(Ord. 9-2003 Attach. 1 (part))

4.20.020 - Retrofit recipients.

All commercial and residential improved-property owners and public agencies within the Cambria Community Services District service area are

eligible, on a volunteer basis, to have their structures retrofitted, or otherwise participate in the programs offered by the district with the following exceptions:

Not eligible:

- ~~1.~~
 1. Structures already required to retrofit under [Chapter 4.16](#) (resales and remodels);
- ~~2.~~
 2. Existing fixtures in sStructures that provide no additional water savings based upon their being in compliance with the standards and requirements contained in Chapter 4.16 and the most current adopted Acceptable Water Savings Plumbing and Fixtures List previously retrofitted, provided however, that fixtures not already retrofitted to the standards required under this chapter shall be eligible;
- ~~3.~~
 3. Replacement structures (tear down/rebuild, whether on same site or transferred).

In addition, riparian water users and/or property owners in the Santa Rosa Creek and San Simeon Creek watersheds, upon approval of the general manager, are eligible for participation in district sponsored programs under this chapter.

(Ord. 9-2003 Attach. 1 (part))

4.20.030 - Program implementation.

No new residential or commercial water and sewer connections or remodel approvals will be allowed except under this [water conservation and retrofit](#) program. The water conservation and retrofit program, hereinafter referred to as "program" shall be initiated as follows:

- ~~A.~~
 - A. New Construction From Waiting Lists.
 1. As provided in Section 8.04.080 (C) and as further provided in the administrative policy adopted in accordance with that Section , tThe board of directors of the Cambria Community Services District may authorize [issuance of the general manager to issue such number of](#) intent to serve

~~(ITS) letters, under this program as deemed appropriate and in accordance with Title 8 of this code.~~

2. Points and Points Bank.

a. The number of points required to offset water use for the project shall be calculated based upon administrative procedures approved by the board and a retrofit points equivalency table, which shall be adopted by the board by resolution. Points for commercial projects shall be determined based upon either values contained in the retrofit points equivalency table or based upon factors deemed appropriate by CCSD staff for the particular type of commercial use, including but not limited to the number of employees and whether facilities such as restrooms are to be made available for use by the public. Points shall represent water units (i.e. 1 point shall equal .72 annual water unit or 1.47 gallons per day). The retrofit points equivalency table shall include point values for fixtures, and the methodology for calculating the number of points required for a project in order to offset water use. Applicants shall be notified of the number of points required for his or her project.

b. A points bank shall be maintained by the district which shall represent retrofit points that accrue from the installation of high-efficiency water use fixtures that result from retrofits when there is a change of ownership or use (Section 4.16.050), expansion of use (Section 4.16.060, resale (4.16.070), district rebate programs, and other district programs used to achieve verifiable reductions in existing water use in the district's service area.

c. Applicants shall have the obligation to provide retrofits in the district's service area that offset the water demand of the project, as represented by the required number of points as determined by district staff. The district may permit all or a portion of the required points to be satisfied by payment of in-lieu fees for points from the points bank. In-lieu fees shall be established by the board by resolution, and shall be based upon a determination of the cost to implement programs and projects that will reduce existing water use within the district's service area in an amount equal to or greater than the anticipated water use of projects being issued intent to serve letters.

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2.

3. The district will issue a notification to eligible waiting list position holders along with an invoice for administrative fees, as required by the district's adopted fee schedule. Within ~~thirty (30) fifteen (15)~~ days of issuance of notification or such other time established by the General Manager, the applicant must make full payment of administrative fees and, if permitted by the district to select the option to perform retrofits or pay an in-lieu fee, tender to the district the amount of in-lieu fees that are required. of fifty dollars (\$50.00) per point required. The appropriate number of points shall be calculated in accordance with the schedule provided in Appendix 4.20. Payment of in-lieu fees shall relieve applicant of any further requirements under this program, except for those provided in subsections (A)(3) and (A)(4) of this section. On receipt of the administrative fee and in-lieu fees, if applicable, applicant's selection of retrofit option, and when in compliance with all other applicable laws and regulations, the district shall issue an intent to serve letter.

3.

4. In the event in-lieu fees are not requested by the applicant, or are not permitted or only satisfy a portion of the points required for the project, wWithin sixty (60) days of the issuance of the intent to serve letter, applicant must pay the in-lieu fee, if chosen, or submit properties proposed for plumbing and/or agriculture retrofit. All retrofit work then must be completed within ninety (90) days of the issuance date of the intent to serve ITS letter. Also within that same ninety (90) days (or no later than the last business day of the calendar year, whichever comes first), all residential applicants must show proof to the district, that they have applied for a building permit allocation under the San Luis Obispo County growth management ordinance. The allocation requires that a complete application be submitted to the county building and planning department for a building permit (and a minor use permit, where required) within the deadline set by the allocation.

4.

5. Failure to complete items in subsections (A)(~~32~~) and (A)(~~43~~) within the prescribed time periods will result in the general manager revoking the intent to serve letter and notify

the county that the applicant is not eligible for water and sewer service. All persons returned to the water and sewer waiting list shall be notified in writing. Such persons returned to the water and sewer waiting list shall be placed back on the list in the same relative order that their original position bears to all others on to the list. Any administrative fee paid shall be forfeited. ~~Retrofit fees are non-refundable. Any retrofits paid or completed shall be held in credit for future use for that project.~~ Any retrofit in-lieu fees paid by the applicant shall be refunded and related retrofit points shall be returned to the points bank.

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(Ord. 9-2003 Attach. 1 (part))

B.

B. Grandfathered Services. Grandfathered services are subject to retrofit requirements as per [the adopted retrofit points equivalency table](#). ~~Appendix 4.20~~. If the grandfather status was the result of a previously existent residence, the retrofit requirement shall be as for a "remodel." If there was no previous existent residence, the retrofit requirement shall be due and payable upon issuance of a county-approved building permit.

C.

C. Remodels and Active Service Transfers.

~~1.~~

1. Remodel or reconstruction of any existing service is subject to review by district staff when the project either adds: twenty-five (205) percent or more to existing habitable floor space, or adds any water-using fixtures.

~~2.~~

2. Application for approval of a remodel or reconstruction shall be made on a form provided by the district and include floor plans for the complete existing structure as well as the proposed remodel. [Detailed information shall be provided on the existing fixtures and the fixtures proposed for installation, including existing fixture flow rates and toilet gallons per flush volume. Timed discharge into a known volume container \(i.e. bucket tests\) may be used in cases where faucet manufacturer's information is not readily shown. Test shall be witnessed by a district representative or otherwise performed by a licensed plumber.](#) The remodel

plans must be the same ones that will be submitted to San Luis Obispo County for construction permit. Hard copy plans shall include an 11-inch by 17 inch drawing set, as well as associated electronic images provided on a compact disc in Adobe Acrobat file format (i.e. "pdf" files). Applications submitted on behalf of a property owner shall be accompanied by an agent authorization form provided by the district. An application fee shall be charged for plan review, except that in the event fixtures are being added, the plan review fee shall be included within the remodel impact fee.

~~3.~~

3. Impact fees for added water fixtures shall conform to Exhibit 2 of the ordinance codified in this chapter, and/or current district fee schedule, as may be amended.

~~4.~~

4. Upon receipt of complete application and fees, district shall provide a clearance letter stating project description, approval conditions, and fees paid. The clearance letter shall be provided by applicant to San Luis Obispo County for processing of construction permit.

~~D.~~

D. The general manager is authorized to establish a separate account for remodel impact and retrofit in-lieu fees collected in accordance with the provisions of this program. The general manager may authorize the expenditure of funds from this account to provide for retrofits and programs that will add points to the points bank, and for such other purposes authorized by the board of directors, only for qualified projects and programs identified in Section 4.20.050 and subject to such limitations contained therein.

(Ord. 9-2003 Attach. 1 (part))

4.20.040 - Equivalency table.

~~A.~~

A. An equivalency table is adopted and codified in Appendix 4.20. The retrofit points equivalency table approved by the board shall indicate indicates the point values of existing fixtures which may be retrofitted and the corresponding point requirements for each newly constructed or remodeled residential or commercial structure. Points for commercial projects shall be determined based upon either values contained in the retrofit points equivalency table or based upon factors deemed appropriate by CCSD staff for the particular type of commercial use.

including but not limited to the number of employees and whether facilities such as restrooms are to be made available for use by the public. A package of proposed retrofits must add up to no less than the minimum requirements established in the retrofit points equivalency table. Appendix 4.20.

B.

B. Owners of building parcels of eight thousand (8,000) square feet or more are required to install, on their own parcel, non-potable irrigation water cisterns with a minimum capacity of three thousand (3,000) gallons with collection-distributions systems, prior to receiving final occupancy approval. Properties with non-potable piping shall install and maintain a reduced pressure backflow device on the potable water service. For non-residential properties with more than 1,000 square feet of irrigated land area, a separate water meter service shall be installed to measure irrigation water. Re-inspection will be required at time of resale and remodeling to encourage continued use and maintenance. This requirement shall also apply to transfer of any service (active or otherwise) from a smaller parcel to one that is eight thousand (8,000) sq. ft. or larger.

C.

C. The general manager is authorized to make determinations for fixtures or projects not specifically designated in the equivalency table, including but not limited to irrigation water conservation projects, water-line leak detection and correction projects, and water marketing program projects. Such determinations shall be based on the estimated amount of water to be saved or created, the cost of project implementation, the type, size, and estimated water use of the structure to be built and attainment of the savings goal established under this chapter.

D.

D. The ~~retrofit equivalency~~ retrofit points equivalency table may be periodically adjusted to reflect changes in water use and/or water savings or for other reasons determined by resolution of the board of directors.

(Ord. 9 2003 Attach. 1 (part))

4.20.050 - Program standards.

A.

A. The following procedures, standards and/or warranties will be utilized in processing plumbing retrofit installation projects:

4.

1. Fixtures shall comply with the performance standards contained in approved list of Acceptable Water Savings Plumbing

and Fixtures, as provided for in Chapter 4.16. (see Appendix 4.20 for point values).

~~a.~~

~~Toilets – Ultra-low flow 1.6 gallons per flush maximum;~~

~~b.~~

~~Showerheads with shutoff valve – two gallons per minute maximum;~~

~~c.~~

~~Faucet aerators – two gallons per minute maximum;~~

~~d.~~

~~Outside hose bib with vacuum breaker – four gallons per minute maximum at fifty (50) pounds per square inch;~~

~~e.~~

~~Pressure regulators – fifty (50) pounds per square inch with a rated capacity of at least three hundred (300) pounds per square inch;~~

~~f.~~

~~Hot water recirculating pump (only where the wait for hot water at the tap exceeds approximately twenty (20) seconds);~~

~~g.~~

~~Energy Star rated domestic washing machines. (Annual re-inspection of washer installations shall insure continued use within this community)~~

~~2.~~

2. The district shall maintain a list of approved replacement fixtures that meet the standards required under this subsection. The district reserves the right to only approve specified fixtures for installation. Other brands may be approved by the general manager provided that they meet applicable performance standards equivalent to the brand specified.

~~3.~~

3. At the time of retrofit, the plumbing system will be checked for leaks and if any leaks are found they shall be repaired at the homeowner's expense. In addition, a water pressure test shall be conducted. Water pressure regulators shall be adjusted or installed in order that the water pressure does not exceed fifty (50) psig. The regulator shall be installed as close to the water meter as practical.

~~4.~~

4. Plumbing retrofits shall be conducted so that the entire residential or commercial structure shall be brought up to the

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standards required under this ~~Chapter~~section, wherever practical; however, partial retrofits shall be allowed for reduced point values. All work shall conform to applicable law and shall be warranted for a period of one year.

~~5.~~

5. The contractor shall be responsible for disposal of the old toilet and replacement of the toilet seat if requested by the home owner. All additional repairs to make the toilet fit in the bathroom, as well as repairs for damage, shall be at the plumber's expense. All refuse and discarded materials created by the retrofit shall be removed from the project volunteer's premises on the same day the work is performed. Failure to remove materials as required will result in the assessment of a mandatory re-inspection fee.

~~B.~~

~~B. Points shall be assigned to agriculture water conservation projects on a comparable basis to the approved retrofit equivalency table and conversion chart provided in Appendix 4.20. The general manager shall make determinations as to the estimated amount of water to be saved based on the proposed project to be conducted. In cases where a special installation is required or where unforeseen costs are incurred, the general manager may issue additional points. The general manager shall determine the eligibility of properties under this program as well as the type of installations eligible for participation under this program. C.~~

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BC. The following general provisions shall be applicable to the provisions of this section:

~~1.~~

1. This program shall be conducted by licensed, bonded, and insured contractors. The general manager may require that the contractor put a bond or cash deposit on file with the district and/or attend a district sponsored orientation program as a condition of providing services under this program. On request, the contractor shall provide the district with detailed costs and invoices associated with any installation under this program.

~~2.~~

2. The general manager may approve waivers and/or extensions where the conservation fixture(s) is not sufficient for the intended use, where there are significant problems associated with the installation, where the special demands of the household or business require modification, where additional time is needed to complete a project and/or where appropriate conservation fixtures are not readily available for the particular installation. Such waivers

or extensions shall be in writing and may require additional water reduction methods to be installed to offset the nonconforming fixtures.

~~3.~~

~~3.~~ The general manager may approve the use of in-lieu fees not to exceed an amount established by the board by resolution, one thousand dollars (\$1,000.00) for any one retrofit project for the installation of unique or special fixtures and/or equipment associated with plumbing or agricultural retrofitting. The use of such funds shall include, but not be limited to: wall hung, one piece or specialty toilets; extensive replacement materials required of an installation; unique equipment needed for agricultural retrofits or for other types of related installation issues.

~~4.~~

~~The board of directors establishes the following categories for the use of funds collected from in-lieu fees: plumbing retrofits for volunteers, water conservation and retrofit consultant study, leak detection, meter audits, and any other expenditure approved by resolution of the board of directors.~~

~~(Ord. 9-2003 Attach. 1 (part))~~

4.20.060 - Program administration.

~~A.~~

~~A.~~ The general manager is authorized to establish such procedures and such forms as are necessary to implement this program.

~~B.~~

~~B.~~ The general manager shall monitor and periodically report to the board of directors the status of the program, and its ability to meet the intended purposes.

~~C.~~

~~C.~~ The general manager shall designate appropriate staff to conduct pre-inspection and final inspections for verification of compliance with this chapter and otherwise delegate responsibility for program administration.

~~D.~~

~~D.~~ The general manager shall implement retrofit project priorities, taking into account the amount of funds available, and the board's priorities for use of funds.

~~(Ord. 9-2003 Attach. 1 (part))~~

4.20.070 - Administrative fees.

A.

A. A nonrefundable administrative fee shall be payable to the district by applicants eligible for intent to serve letters. The fee shall cover the cost of administering this program as well as the necessary pre- and final inspections.

B.

B. In the event that an applicant withdraws prior to completing this program, or fails to meet appropriate deadlines, the administrative fee shall be forfeited.

C.

C. The minimum fees established under this section shall be for normal processing of applications under this program. In the event that inspections on any individual project are required beyond the pre- and final inspection, additional inspection charges may be charged. The district reserves the right to charge for time and materials on any project that exceeds the costs identified in this section.

(Ord. 9-2003 Attach. 1 (part))

4.20.080 – Time limit and transferability.

A.

~~Plumbing retrofit approvals may be "assigned" to a new owner upon the sale of the property for which the retrofits were conducted or "transferred" to a new property pursuant to the district's assignment and transfer programs. No other assignment or transfer of retrofit credits shall be permitted.~~

B.

~~This program shall be in effect until rescinded or modified by the board of directors.~~

(Ord. 9-2003 Attach. 1 (part))

Appendix 4.20 – RETROFIT POINTS EQUIVALENCY TABLE

Points: 1 point is equal to .72 annual water unit or 1.47 gallons per day

Fixture Values:

Each existing home or fixture retrofitted is worth the following points:

Each 3.5 gpm toilet replaced with 1.6 gpm	5.4 points
Each whole house upgrade (faucets, shower heads & pressure regulator)	2.7 points
Each Hot Water recirculation pump installed*	6.8 points
Each Energy Star domestic washing machine installed	6.65 points

Each 3,000 gallon (minimum) non-potable cistern	22.0 points
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***Editor's note** — * Hot water recirculation pump shall only be installed where the wait for hot water at the tap exceeds about twenty (20) seconds.*

***Editor's note** — NOTE: Builders performing actual retrofits are responsible for locating their own retrofit points, arranging details and obtaining commitments from property owners. Payment of the "in lieu" fee relieves builder of further involvement in retrofitting other properties, unless otherwise required as a condition of county building permit.*

Points Required to Build a New Project:

No. of "Basic Full Baths" in proposed project (See per fixture fees for additional partial baths)

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"Basic Full Bath" = 1 toilet, 1/tub/shower combination, and 1 sink.

Each point = \$50 "In Lieu Fee" (Fees in this chart are illustrative only and subject to change. Fees should be confirmed with district fee schedule in effect at time of charges)	1 Bath	2 Baths	3 Baths	4 Baths	5 or More
	Points/In Lieu Fee	Points/In Lieu Fee	Points/In Lieu Fee	Points/In Lieu Fee	Points/In Lieu Fee
Parcel Size Under 4,000 Sq. Ft.	80/\$4,000	100/\$5,000	125/\$6,250	150/\$7,500	175/\$8,750
4,000 — 8,000 Sq. Ft.	90/\$4,500	125/\$6,250	150/\$7,500	175/\$8,750	200/\$10,000
All projects over 8,000 sq. ft. require cistern installation in addition to retrofit points shown here. 8,001 — 16,000 Sq. Ft.	100/\$4,500	150/\$7,500	175/\$8,750	200/\$10,000	250/\$12,500
16,001 — 32,000 Sq. Ft.	110/\$5,500	175/\$8,500	200/\$10,000	250/\$12,500	300/\$15,000
Over 32,000 Sq. Ft.	120/\$6,000	200/\$10,000	225/\$11,250	300/\$15,000	325/\$16,250

Each common-wall condominium, or attached multi-family unit	100 points / \$5,000 (per unit)
Commercial Projects (per EDU)	125 points / \$6,250 (per EDU)
Per-fixture fees for partial and/or oversized baths = toilet or sink \$400 (8 points), tub or shower \$800 (16 points)	

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Editor's note— *New Construction Example:*

Editor's note— *To build a 3-bathroom house on a 9,000 sq. ft. lot requires 175 points. 175 points equate to 126 water units per year, or 21 units per billing period (average). Points may be satisfied in any combination totaling at least 175, such as:*

Replace 21 toilets @ 5.4 points	113.40 points
Install 3 Energy-Star Washers @ 6.65 points	19.95 points
3 Whole-house upgrades @ 2.7 points	8.10 points
Install 5 hot-water recirc. pumps @ 6.8 points	34.00 points
TOTAL	175.45 points

Remodel Regulations

Remodels may not change the type of service existing (i.e. a single-family residence may not be converted to a multi-family dwelling)

How to determine if your remodel requires any processing by CCSD:

QUESTION	If YES, then ...
Will your remodel add less than 25% to your existing habitable floor space, and no water using fixtures?	No further process required from CCSD
Will your remodel add more than 25% to your existing habitable floor space?	Plan Review required.*
Will your remodel add any water using fixtures?	Plan Review required* and impact fees due. See Fee Schedule below
Will your remodel require additional EDU allocation (i.e. commercial use increase, or additional residential dwelling being created)	NOT ALLOWED under water moratorium

Editor's note— * *Plan review includes submittal to CCSD of a completed application form, a copy of the remodel floor plans being submitted to county planning (reduced size if possible), and also, existing (pre-remodel) floor plan for comparison of water fixtures.*

District will review your plans, and upon approval of project will provide you with a "Verification of Water Service" letter for county. Applicable fees and conditions of approval will be indicated on the letter.

Exhibit 2

Impact Fee Schedule:	
Plan Review Only—No fixtures being added (with Letter for County)	\$25.00
Additional water fixtures:	Fee Includes letter for county
—Each Additional Toilet	\$400.00 (8 points)
—Each Additional Kitchen or Bath Sink	\$400.00 (8 points)
—Each Additional Clothes Washer	\$400.00 (8 points)
—Each Additional Tub or separate Shower	\$800.00 (16 points)
Each Additional Bar or Laundry Sink	\$200.00 (4 points)

(Ord. 9-2003 Exh. 1)

RESOLUTION NO. 36-2013
August 22, 2013

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
ESTABLISHING A RETROFIT IN-LIEU FEE FOR POINTS IN THE
POINTS BANK RELATED TO THE CCSD WATER
CONSERVATION AND RETROFIT PROGRAM**

WHEREAS, the Board of Directors of the Cambria Community Services District has adopted Resolution 09-2013 approving the issuance of intent to serve letters on an interim basis while the District continues to pursue a long-term supplemental water supply, and subsequently adopted Ordinance 03-2013 amending the Water Conservation and Retrofit Program contained in Chapter 4.20 of the CCSD Municipal Code as part of its implementation of Resolution 09-2013; and

WHEREAS, CCSD Municipal Code Section 4.20.030(A)(2), as amended, provides that the number of points required to offset water use for a project is to be calculated, and applicants are obligated to provide retrofits in the District's service area that offset the water demand of the project as represented by the required number of points, and the District may also permit the required points to be satisfied by payment of retrofit in-lieu fees for points in the CCSD's Points Bank; and

WHEREAS, since its adoption in 2003, Section 4.20.030(A)(2) has provided for a retrofit in-lieu fee of fifty dollars (\$50) per point, and Section 4.20.030(A)(2) has been revised to provide that the retrofit in-lieu fees are to be established by the Board of Directors by resolution based upon a determination of the cost to implement programs and projects that will reduce existing water use within the CCSD's service area, and the Board now desires to re-establish the amount of the retrofit in-lieu fees at fifty dollars (\$50) per point based upon the CCSD's budget for its conservation program, subject to further review and analysis for additional increases necessary to fund the reduction in existing water use.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cambria Community Services District as follows:

1. Applicants who are permitted to satisfy their points requirements by payment of retrofit in-lieu fees for points in the Points Bank, as provided in CCSD Municipal Code Section 4.20.030, shall pay fifty dollars (\$50) per point.
2. Applicants who pay for points in the Points Bank shall be subject to all other requirements for Intent to Serve Letters, as established by the CCSD Municipal Code and related policies, rules and regulation.

PASSED AND ADOPTED THIS 22nd day of August, 2013.

Michael Thompson, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Kathy A. Choate
District Clerk

ORDINANCE NO. 09-2003

DATED: December 18, 2003

**ORDINANCE OF THE BOARD OF DIRECTORS OF THE
CAMBRIA COMMUNITY SERVICES DISTRICT
REGARDING WATER CONSERVATION AND RETROFIT PROGRAM**

SECTION 1. FINDINGS

- A. The water supply of the Cambria Community Services District is obtained from groundwater basins and/or underflow of San Simeon Creek and Santa Rosa Creek which are recharged by annual rains; and underground reservoir capacities of said groundwater basins and/or underflow are adversely affected by reduction in average rainfall and increased demands by water users in the District; and
- B. The District is subject to the provisions of Order WR 89-19 by the State Water Resources Control Board for Santa Rosa Creek which among other things, prohibits interference with other rights and instream beneficial uses, requires the District to cease diversions when water levels in its monitoring wells fall below 3 feet above mean sea level, or when vertical ground deformation exceeds the limit established in the ground deformation monitoring program, and deliver water to upstream riparian users when their wells become unusable; and the provisions of Order WR 88-22 by the State Water Resources Control Board for San Simeon Creek which, among other things, prohibits interference with other rights and instream beneficial uses, requires the District to deliver water to upstream riparian users when their wells become unusable, and implement all cost-effective measures identified in a water conservation program; and
- C. General welfare requires that the water resources of the District be put to beneficial use to the fullest extent capable, and conservation of such water is to be exercised in the interests of the residents of the District and for the public welfare; pursuant to the directive of Article X, Section 2 of the California Constitution establishing the State's policy of water conservation and prohibition of waste, and pursuant to the statutory authority granted by Sections 375-377 and Section 1009 of the California Water Code, the District is engaged in a successful ongoing program of water conservation; and
- D. Specific rules, regulations and restrictions established herein are necessary to conserve and supplement District water supplies for the greatest public benefit with particular regard to domestic use, sanitation and fire protection; and are in addition to any voluntary conservation programs undertaken by water users within the service area; and
- E. New water users must be regulated accordingly, to ensure that demand does not exceed supply and that the use of water is reasonable and orderly. If water use exceeded supply and adequate water was not available to users, the result could

be increased fire hazards, adverse impact on commerce, industry and recreation, and the public health, safety and welfare would generally be jeopardized; and

- F. It is the purpose of the Water Conservation and Retrofit Program, (hereinafter referred to as "Program") to conserve existing water resources, supplement and protect existing water supply, and increase water availability. The Program goal shall be to offset the expected number of Equivalent Dwelling Units (EDU's) of water to be used by each new or remodeled structure. The in-lieu fee provisions established herein shall allow for the collection of funds to accomplish the water savings by direct water conservation activities as provided; and
- G. This Ordinance reflects County Growth Management Ordinance limitations on issuance of new construction building permits as well as limitations and conditions of the Coastal Permits setting forth ratios of residential and commercial development; and
- H. Due to the difficulty in quantifying water savings based on this and other water conservation programs already in effect in the District, the determination of water savings under this Program is conservative; and data will continue to be collected to monitor this Program in order that the Program's effectiveness can be evaluated.

SECTION 2. CALIFORNIA ENVIRONMENTAL QUALITY ACT ("CEQA") FINDING.

The Board of Directors of the District further finds that this project is exempt from the California Environmental Quality Act ("CEQA") pursuant to the Class 3 Categorical Exemption to CEQA under Title 22 C.C.R. § 60101(c).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT THAT:

- 1.) The Water Conservation and Retrofit Program provided as Attachment 1 is hereby adopted;
- 2.) "Intent to Serve" (ITS) letters for new construction and remodels, or Water and Sewer Permits, shall only be issued pursuant to the Water Conservation and Retrofit Program adopted herein;
- 3.) This Ordinance shall take effect January 1, 2004, shall repeal Ordinance01-2003; and shall be in effect until amended or repealed by the Board of Directors;
- 4.) Within fifteen days of passage, a summary of this Ordinance shall be published one time in a newspaper of general circulation published within the Cambria Community Services District, together with the names of said Board members voting for and against the Ordinance. A copy of this Ordinance will also be available at the District office.

On the motion of Director Cobin, seconded by Director Chaldecott and the following roll call vote, to wit:

AYES: Chaldecott, Cobin, Funke-Bilu, Sanders, Villeneuve

NOES: none

ABSENT: none

ABSTAINED: none

Ordinance No. 09-2003 is hereby adopted.



Ilan Funke-Bilu
President, Board of Directors

ATTEST:



Kathy Choate
District Clerk

Attachment 1
CAMBRIA COMMUNITY SERVICES DISTRICT
Water Conservation and Retrofit Program

- A. Retrofit Providers:** All commercial and residential property owners upon issuance of an Intent to Serve Letter, all grandfathered services where no previous structure has been connected, or all applicants for remodel or reconstruction of an existing service whereby any water fixtures will be added shall be required to participate in this Program prior to issuance of a connection permit or remodel approval, pursuant to Ordinance 2-2000, as may be amended.
- B. Retrofit Recipients:** All commercial and residential improved-property owners and public agencies within the Cambria Community Services District service area are eligible, on a volunteer basis, to have their structures retrofitted, or otherwise participate in the programs offered by the District with the following exceptions:

NOT Eligible: 1.) Structures already required to retrofit under District Ordinances 3-88, 5-88 and Resolution 37-95, (resales and remodels);
2.) Structures previously retrofitted, provided however, that fixtures not already retrofitted to the standards required under this Ordinance shall be eligible;
3.) Replacement structures (tear down/rebuild, whether on same site or transferred).

In addition, Riparian water users and/or property owners in the Santa Rosa Creek and San Simeon Creek watersheds, upon approval of the General Manager, are eligible for participation in District sponsored programs under this Ordinance.

- C. Program Implementation:** No new residential or commercial water and sewer connections or remodel approvals will be allowed except under this Program. The Water Conservation and Retrofit Program, hereinafter referred to as "Program" shall be initiated as follows:

1) NEW CONSTRUCTION from Waiting Lists:

- a. The Board of Directors of the Cambria Community Services District may authorize the General Manager to issue such number of "Intent To Serve" ("ITS") letters under this program as deemed appropriate and in accordance with the Water and Sewer Allocation Ordinance 02-2000, as may be amended..
- b. The District will issue a notification to eligible waiting list position holders along with an invoice for administrative fee. Within fifteen (15) days of issuance of notification, the applicant must make full payment of administrative fees and select the option to perform retrofits or pay an in-lieu fee of fifty dollars (\$50.00) per point required. The appropriate number of points shall be calculated in accordance with the schedule provided as Exhibit 1. Payment of in-lieu fees shall relieve applicant of any further requirements under this program, except for those provided in Section C-4 and C-5. On receipt of the administrative fee and applicant's selection of retrofit option, and when in compliance with all other applicable laws and regulations, the District shall issue an Intent to Serve letter.
- c. Within sixty (60) days of the issuance of the "Intent to Serve" letter, applicant must pay the

in-lieu fee, if chosen, or submit properties proposed for plumbing and/or agriculture retrofit. All retrofit work then must be completed within ninety (90) days of the issuance date of the "ITS" letter. Also within that same ninety (90) days (or no later than the last business day of the calendar year, whichever comes first), all residential applicants must show proof to the District, that they have applied for a building permit allocation under the San Luis Obispo County Growth Management Ordinance. Said allocation requires that a complete application be submitted to the County Building and Planning Department for a building permit (and a minor use permit, where required) within the deadline set by the allocation.

- d.) Failure to complete items C-3 and C-4 above within the prescribed time periods will result in the General Manager revoking the "Intent to Serve" letter and notify the County that the applicant is not eligible for Water & Sewer Service. All persons returned to the water and sewer waiting list shall be notified in writing. Such persons returned to the water and sewer waiting list shall be placed back on the list in the same relative order that their original position bears to all others on to the list. Any administrative fee paid shall be forfeited. Retrofit fees are non-refundable. Any retrofits paid or completed shall be held in credit for future use for that project.

2) **GRANDFATHERED SERVICES**

Grandfathered services are subject to retrofit requirements as per Exhibit 1. If the grandfather status was the result of a previously existent residence, the retrofit requirement shall be as for a "remodel." If there was no previous existent residence, the retrofit requirement shall be due and payable upon issuance of a County-approved building permit.

3) **REMODELS and Active Service Transfers**

- a. Remodel or reconstruction of any existing service is subject to review by District staff when the project either adds: 25% or more to existing habitable floor space, or adds any water-using fixtures.
- b. Application for approval of a remodel or reconstruction shall be made on a form provided by the District and include floor plans for the complete existing structure as well as the proposed remodel. The remodel plans must be the same ones that will be submitted to San Luis Obispo County for construction permit. An application fee shall be charged for Plan Review, except that in the event fixtures are being added, the Plan Review Fee shall be included within the Remodel Impact fee.
- c. Impact fees for added water fixtures shall conform to Exhibit 2, attached, and/or current District fee schedule, as may be amended.
- d. Upon receipt of complete application and fees, District shall provide a clearance letter stating project description, approval conditions, and fees paid. Said clearance letter shall be provided by applicant to San Luis Obispo County for processing of construction permit.

- 4.) The General Manager is authorized to establish a separate account for remodel impact and retrofit in-lieu fees collected in accordance with the provisions of this program. The General Manager may authorize the expenditure of funds from this account only for qualified projects and programs identified in Section E of this Ordinance and subject to such limitations contained therein.

D. Equivalency Table

- 1.) An Equivalency Table is adopted and incorporated into this Ordinance as Exhibit 1. The Equivalency Table indicates the point values of existing fixtures which may be retrofitted and the corresponding point requirements for each newly constructed or remodeled residential or commercial structure. A package of proposed retrofits must add up to no less than the minimum requirements established in Exhibit 1.
- 2.) Owners of building parcels of 8,000 square feet or more are required to install, on their own parcel, non-potable irrigation water cisterns with a minimum capacity of 3,000 gallons with collection-distributions systems, prior to receiving final occupancy approval. Re-inspection will be required at time of resale and remodeling to encourage continued use and maintenance. This requirement shall also apply to transfer of any service (active or otherwise) from a smaller parcel to one that is 8,000 sq. ft. or larger.
- 3.) The General Manager is authorized to make determinations for fixtures or projects not specifically designated in the Equivalency Table, including but not limited to irrigation water conservation projects, water-line leak detection and correction projects, and water marketing program projects. Such determinations shall be based on the estimated amount of water to be saved or created, the cost of project implementation, the type, size, and estimated water use of the structure to be built and attainment of the savings goal established under this Ordinance.
- 4.) The Equivalency Table may be periodically adjusted to reflect changes in water use and/or water savings or for other reasons determined by resolution of the Board of Directors.

E. Program Standards

- 1.) The following procedures, standards and/or warranties will be utilized in processing plumbing retrofit installation projects:
 - a.) Fixtures (*see Exhibit 1 for point values*)
 - 1.) Toilets - Ultra-low flow 1.6 gallons per flush maximum
 - 2.) Showerheads with shutoff valve - 2.0 gallons per minute maximum
 - 3.) Faucet aerators - 2.0 gallons per minute maximum
 - 4.) Outside hose bib with vacuum breaker - 4.0 gallons per minute maximum at 50 pounds per square inch
 - 5.) Pressure Regulators - 50 pounds per square inch with a rated capacity of at least 300 pounds per square inch
 - 6.) Hot Water recirculating pump
(only where the wait for hot water at the tap exceeds approximately 20 seconds)
 - 7.) Energy-Star rated domestic washing machines.
(Annual re-inspection of washer installations shall insure continued use within this community)
 - b.) The District shall maintain a list of approved replacement fixtures that meet the standards required under this subsection. The District reserves the right to only approve specified fixtures for installation. Other brands may be approved by the General Manager provided that they meet applicable performance standards equivalent to the brand specified.

- c.) At the time of retrofit, the plumbing system will be checked for leaks and if any leaks are found they shall be repaired at the homeowner's expense. In addition, a water pressure test shall be conducted. Water pressure regulators shall be adjusted or installed in order that the water pressure does not exceed 50 psig. The regulator shall be installed as close to the water meter as practical.
 - d.) Plumbing retrofits shall be conducted so that the entire residential or commercial structure shall be brought up to the standards required under this Section, wherever practical; however, partial retrofits shall be allowed for reduced point values. All work shall conform to applicable law and shall be warranted for a period of one year.
 - e.) The contractor shall be responsible for disposal of the old toilet and replacement of the toilet seat if requested by the home owner. All additional repairs to make the toilet fit in the bathroom, as well as repairs for damage, shall be at the plumber's expense. All refuse and discarded materials created by the retrofit shall be removed from the project volunteer's premises on the same day the work is performed. Failure to remove materials as required will result in the assessment of a mandatory re-inspection fee.
- 2.) Points shall be assigned to agriculture water conservation projects on a comparable basis to the Equivalency Table and Conversion Chart provided in Exhibit 1. The General Manager shall make determinations as to the estimated amount of water to be saved based on the proposed project to be conducted. In cases where a special installation is required or where unforeseen costs are incurred, the General Manager may issue additional points. The General Manager shall determine the eligibility of properties under this Program as well as the type of installations eligible for participation under this program.
- 3.) The following general provisions shall be applicable to the provisions of Section E:
- a.) This program shall be conducted by licensed, bonded, and insured contractors. The General Manager may require that the contractor put a bond or cash deposit on file with the District and/or attend a District sponsored orientation program as a condition of providing services under this program. On request, the contractor shall provide the District with detailed costs and invoices associated with any installation under this Program.
 - b.) The General Manager may approve waivers and/or extensions where the conservation fixture(s) is not sufficient for the intended use, where there are significant problems associated with the installation, where the special demands of the household or business require modification, where additional time is needed to complete a project and/or where appropriate conservation fixtures are not readily available for the particular installation. Such waivers or extensions shall be in writing and may require additional water reduction methods to be installed to offset the nonconforming fixtures.
 - c.) The General Manager may approve the use of in-lieu fees not to exceed \$1000 for any one retrofit project for the installation of unique or special fixtures and/or equipment associated with plumbing or agricultural retrofitting. The use of such

funds shall include, but not be limited to: wall hung, one piece or specialty toilets; extensive replacement materials required of an installation; unique equipment needed for agricultural retrofits or for other types of related installation issues.

- 4.) The Board of Directors establishes the following categories for the use of funds collected from in-lieu fees: plumbing retrofits for volunteers, water conservation and retrofit consultant study, leak detection, meter audits, and any other expenditure approved by Resolution of the Board of Directors.

F. Program Administration

- 1.) The General Manager is authorized to establish such procedures and such forms as are necessary to implement this program.
- 2.) The General Manager shall monitor and periodically report to the Board of Directors the status of the Program, and its ability to meet the intended purposes.
- 3.) The General Manager shall designate appropriate Staff to conduct pre-inspection and final inspections for verification of compliance with this Ordinance and otherwise delegate responsibility for program administration.
- 4.) The General Manager shall implement retrofit project priorities, taking into account the amount of funds available, and the Board's priorities for use of funds.

G. Administrative Fees

- 1.) A nonrefundable administrative fee shall be payable to the District by applicants eligible for "Intent to Serve" letters. The fee shall cover the cost of administering this program as well as the necessary pre- and final inspections.
- 2.) In the event that an applicant withdraws prior to completing this program, or fails to meet appropriate deadlines, the administrative fee shall be forfeited.
- 3.) The minimum fees established under Section G shall be for normal processing of applications under this program. In the event that inspections on any individual project are required beyond the pre- and final inspection, additional inspection charges may be charged. The District reserves the right to charge for time and materials on any project that exceeds the costs identified in this Section.

H. Time Limit and Transferability

- 1.) Plumbing retrofit approvals may be "assigned" to a new owner upon the sale of the property for which the retrofits were conducted or "transferred" to a new property pursuant to the District's Assignment and Transfer Programs. No other assignment or transfer of retrofit credits shall be permitted.
- 2.) This Program shall be in effect until rescinded or modified by the Board of Directors.

Ordinance 09-2003
EXHIBIT 1

RETROFIT POINTS EQUIVALENCY TABLE

POINTS: 1 point is equal to .72 annual water unit or 1.47 gallons per day

FIXTURE VALUES

Each existing home or fixture retrofitted is worth the following points:

Each 3.5 gpm toilet replaced with 1.6 gpm	5.4	pts
Each whole house upgrade (faucets, shower heads & pressure regulator)	2.7	pts
Each Hot Water recirculation pump installed*	6.8	pts
Each Energy-Star domestic washing machine installed	6.65	pts
Each 3,000 gallon (minimum) non-potable cistern	22.0	pts

* Hot water recirculation pump shall only be installed where the wait for hot water at the tap exceeds 20 seconds.

NOTE: Builders performing actual retrofits are responsible for locating their own retrofit points, arranging details and obtaining commitments from property owners. Payment of the "In Lieu" fee relieves builder of further involvement in retrofitting other properties, unless otherwise required as a condition of County building permit.

POINTS Required To Build a NEW PROJECT:

of "Basic Full Baths" in proposed project (SEE PER FIXTURE FEES FOR ADDITIONAL PARTIAL BATHS)
"BASIC FULL BATH" = 1 toilet, 1 tub/shower combination, & 1 sink.

Each point = \$50 "In Lieu Fee" <i>(Fees in this chart are illustrative only and subject to change. Fees should be confirmed with District Fee Schedule in effect at time of charges)</i>	1 BATH POINTS/IN LIEU FEE	2 BATHS POINTS/IN LIEU FEE	3 BATHS POINTS/IN LIEU FEE	4 BATHS POINTS/IN LIEU FEE	5 OR MORE POINTS/IN LIEU FEE
PARCEL SIZE					
◆ Under 4,000 Sq. Ft.	80 / \$4,000	100 / \$5,000	125 / \$6,250	150 / \$7,500	175 / \$8,750
◆ 4,000 – 8,000 Sq. Ft.	90 / \$4,500	125 / \$6,250	150 / \$7,500	175 / \$8,750	200 / \$10,000
All projects over 8,000 sq ft require cistern installation in addition to retrofit points shown here.					
◆ 8,001 - 16,000 Sq. Ft.	100 / \$4,500	150 / \$7,500	175 / \$8,750	200 / \$10,000	250 / \$12,500
◆ 16,001- 32,000 Sq. Ft.	110 / \$5,500	175 / \$8,500	200 / \$10,000	250 / \$12,500	300 / \$15,000
◆ Over 32,000 Sq. Ft.	120 / \$6,000	200 / \$10,000	225 / \$11,250	300 / \$15,000	325 / \$16,250

- ◆ Each common-wall condominium, or attached multi-family unit 100 pts / \$5,000 (per UNIT)
- ◆ Commercial Projects 125 pts / \$6,250 (per EDU)

PER-FIXTURE FEES for Partial &/or oversized Baths = Toilet or Sink \$400 (8 pts), Tub or Shower \$800 (16 points)

New Construction Example:

To build a 3-bathroom house on a 9,000 sq ft lot requires 175 points. 175 points equate to 126 water units per year, or 21 units per billing period (average). Points may be satisfied in any combination totaling at least 175, such as:

Replace 21 toilets @ 5.4 pts	113.40 points
Install 3 Energy-Star Washers @ 6.65 pts	19.95 points
3 Whole-house upgrades @2.7 pts	8.10 points
Install 5 hot-water recirc pumps @ 6.8 pts	<u>34.00 points</u>
TOTAL	175.45 points

REMODEL REGULATIONS

Remodels may not change the type of service existing (i.e. a single-family residence may not be converted to a multi-family dwelling)

How to determine if your remodel requires any processing by CCSD:

QUESTION	If YES, then...
Will your remodel add less than 25% to your existing habitable floor space, and no water using fixtures?	No further process required from CCSD
Will your remodel add more than 25% to your existing habitable floor space ?	Plan Review required.*
Will your remodel add any water-using fixtures ?	Plan Review required* and impact fees due. See Fee Schedule below
Will your remodel require additional EDU allocation (i.e. commercial use increase, or additional residential dwelling being created)	NOT ALLOWED under water moratorium

* Plan Review includes submittal to CCSD of a completed application form, a copy of the remodel floor plans being submitted to County Planning (reduced size if possible), and also, existing (pre-remodel) floor plan for comparison of water fixtures.

District will review your plans, and upon approval of project will provide you with a "Verification of Water Service" letter for County. Applicable fees and conditions of approval will be indicated on the letter.

Impact Fee Schedule:

- Plan Review Only – No fixtures being added (with Letter for County) \$ 25.00

- Additional water fixtures: Fee Includes letter for county
 - Each Additional Toilet \$ 400.00 (8 points)
 - Each Additional Kitchen or Bath Sink \$ 400.00 (8 points)
 - Each Additional Clothes Washer \$ 400.00 (8 points)
 - Each Additional Tub or separate Shower \$ 800.00 (16 points)
 - Each Additional Bar or Laundry Sink \$ 200.00 (4 points)