

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, June 9, 2022 1:00 PM

**1. OPENING**

**A. Call to Order**

President Howell called the meeting to order at 1:00 p.m.

**B. Pledge of Allegiance**

President Howell led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present via Zoom: Donn Howell, Karen Dean, Cindy Steidel, Harry Farmer & Tom Gray.

Staff present via Zoom: General Manager John F. Weigold IV, District Counsel Timothy Carmel, Fire Chief William Hollingsworth, Administrative Department Manager Pamela Duffield, Utilities Department Manager/District Engineer Ray Dienzo, Project Manager Melissa Bland, and Board Secretary Leah Reedall.

**2. BOARD MEMBER COMMUNICATIONS**

President Howell announced that anyone who wishes to volunteer at Fiscalini Ranch Preserve by pulling weeds or doing other things, can sign up on the website at [www.fiscaliniranchpreserve.org](http://www.fiscaliniranchpreserve.org). At the top of the website, hover your mouse pointer over "CONNECT," scroll down to "VOLUNTEER," and complete the online form.

**3. COMMISSION REPORT**

**A. PROS Chairman's Report**

PROS Chairman Steve Kniffen provided a report for the PROS Commission, The Skate Park, small-donor campaign brought in close to \$20,000. Finite numbers and decisions coming out of the County and District Engineering are expected in the Fall. The Skate Park also received a \$50,000 donation from an anonymous donor in Paso Robles. Lions Club has kicked in \$10,000 on a match donation and they are seeking a matching donor from other organizations in our community. Work continues on the bathrooms. The Garman's letter advocating for a trail around, and activities on the East Ranch was well-received and is a part of the record. Perhaps put it on the website. There is a parks & recreation industry magazine article circulating among the PROS Commission members and will also go out to CCSD directors. Director Steidel noted that the District's money allocated in the budget should not be included when announcing monies raised by the Skate Cambria.

**4. PUBLIC COMMENT**

Elizabeth Bettenhausen, Cambria

Tina Dickason, Cambria

**5. CONSENT AGENDA**

Public Comment: There were none.

**A.** Consideration of Adoption of Resolution 37-2022 Amending the Fiscal Year 2021/22 Budget

**B.** Consideration of Adoption of Resolution 38-2022 Approving a Navia Benefit Solutions Administrative Services Agreement for Health Benefit Reimbursement Arrangement Services and Authorizing the General Manager to Execute the Agreement

Director Gray moved to approve the consent agenda.

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes-5 (Gray, Steidel, Howell, Farmer, Dean); Nays-0; Absent-0

**6. HEARINGS AND APPEALS**

**A.** Public Hearing to Discuss and Consider Adoption of Resolution 33-2022-B<sup>1</sup> Confirming 2021 Fire Hazard Fuel Reduction Itemized Cost Report of the Cambria Community Services District

General Manager John Weigold introduced the item and provided a summary.

President Howell opened the public hearing.

Public Comment: There were none.

President Howell closed the public hearing.

Director Steidel moved to adopt Resolution 33-2022-B Confirming 2021 Fire Hazard Fuel Reduction Itemized Cost Report of the Cambria Community Services District

Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes-5 (Steidel, Dean, Farmer, Gray, Howell); Nays-0; Absent-0

**B.** Public Hearing to Discuss and Consider Resolution 34-2022 Approving a Fire Suppression Benefit Assessment Consumer Price Index (CPI) Adjustment at the Rate of 5.4% for FY 2022/2023 and Confirming the Itemized Report to Collect the Assessment on the County Tax Rolls

General Manager Weigold introduced the item and provided a brief summary. Administrative Director Pamela Duffield provide additional information.

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<sup>1</sup> On June 14, 2022, it was discovered that the number, Resolution 33-2022, was inadvertently assigned twice. Resolution 33-2022-B was assigned as the updated resolution number for this item.

President Howell opened the public hearing.

Public Comment: There were none.

President Howell closed the public hearing.

Director Gray moved to adopt Resolution 34-2022 Approving a Fire Suppression Benefit Assessment Consumer Price Index (CPI) Adjustment at the Rate of 5.4% for FY 2022/2023 and Confirming the Itemized Report to Collect the Assessment on the County Tax Rolls

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes – 5 (Gray, Steidel, Farmer, Dean, Howell); Nays-0; Absent-0

**C. Public Hearing to Discuss and Consider Adoption of Resolution 35-2022 Confirming the Itemized Report to Collect Delinquent Solid Waste Collection and Disposal Charges on the Fiscal Year 2022/2023 County Tax Rolls**

General Manager Weigold introduced the item and provided a summary. Administrative Department Manager Pamela Duffield gave a more detailed report.

President Howell opened the public hearing.

Public Comment: There were none.

President Howell closed the public hearing.

Director Farmer moved to adopt Resolution 35-2022 Confirming the Itemized Report to Collect Delinquent Solid Waste Collection and Disposal Charges on the Fiscal Year 2022/2023 County Tax Rolls

Director Gray seconded the motion.

Motion Passed Unanimously Ayes-5 (Farmer, Gray, Steidel, Dean, Howell); Nays-0; Absent-0

**7. REGULAR BUSINESS**

**A. Discussion and Consideration of the 2022 Annual Water Shortage Assessment Report**

General Manager Weigold introduced the item and turned it over to District Engineer Ray Dienzo who provided a detailed report. Slides from Mr. Dienzo's report will be made available on the website.

Public Comment:  
Elizabeth Bettenhausen, Cambria  
Crosby Schwartz, Cambria  
Scott Anderson, Cambria

Demand reduction under Stage 2 includes (1) an increase in water waste patrols, (2) expand the District's Public Information Campaign, (3) provide rebates on plumbing fixtures and devices, (4) limiting landscape irrigation to specific days, (5) prohibit certain types of landscape irrigation, and (6) providing rebates for landscape irrigation efficiency.

President Howell provided clarification, with confirmation from the District Engineer, that we are not permitted to bring the Water Reclamation Facility (WRF) online until the District is at a Stage 5 Water Shortage.

Director Gray moved to submit the 2022 Annual Water Shortage Assessment Report to the State Department of Water Resources.

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes-5 (Gray, Steidel, Farmer, Dean, Howell); Nays-0; Absent-0

Discussion ensued among the directors as to the severity of the water shortage conditions and whether Stage 2 was adequate, with Director Farmer advocating the need for Stage 3 or 4 actions. Consideration was given as to the benefit of presenting the 2022 Annual Water Shortage Assessment Report to the Resources & Infrastructure Committee ("R & I") for the purpose of flushing out and answering any questions.

President Howell moved to direct General Manager Weigold to have staff re-present the 2022 Annual Water Shortage Assessment Report for discussion at the next Resources & Infrastructure Committee meeting.

Vice President Dean seconded the motion.

Discussion ensued, including public comment, regarding the prudence of using staff resources to re-present the current report to R & I, noting that anyone interested can view the meeting video on the website. President Howell emphasized the need to allow for time to clarify the particular methodology used in this report, why it is used, how it is used, and the justifications for it so that any potential questions can be answered.

President Howell's motion was withdrawn.

Vice President Dean moved to direct General Manager Weigold to have staff present the subsequent monthly updates of the 2022 Annual Water Shortage Assessment Report at the R & I Committee Meetings.

Director Gray seconded the motion.

Further discussion clarified that, though the 2022 Annual Water Shortage Assessment Report is an annual one, during this Stage 2 demand reduction, CCSD's Engineering Department will also be doing monthly analyses and reporting of data comparing projected to actual supply versus demand. This data can be included in the Utilities Report presented at the Board's regular monthly meetings.

Vice President Dean's motion was withdrawn.

Director Steidel moved to direct staff and Vice President Dean to determine from the Water Shortage Assessment Report useful features that could be presented in summary form to R & I or placed in the Utilities Report.

Director Gray seconded the motion.

The above motion being withdrawn, the Board then directed Vice President Dean to work with General Manager Weigold and staff to determine a form of executive summary for presenting updates to the water shortage assessment.

**B.** Discussion and Consideration of Adoption of Resolution 36-2022 Implementing the Governor's Executive Order Declaring a Stage 2 Water Shortage Watch and Establishing and Implementing Regulations Related Thereto

General Manager Weigold introduced the item and turned it over to District Engineer Dienzo and Program Manager Bland, who provided a summary, noting that the District has access to flume water use data for customers who secured their flumes through a District-provided rebate.

Public Comment:  
Elizabeth Bettenhausen, Cambria

Director Steidel moved to adopt Resolution 36-2022 Implementing the Governor's Executive Order Declaring a Stage 2 Water Shortage Watch and Establishing and Implementing Regulations Related Thereto

Director Gray seconded the motion.

The Board discussed additional stage actions outlined by staff that may be taken, including: increase water waste patrols, District to provide high-efficiency landscape and plumbing irrigation rebates and giveaways, budget permitting, and refilling of irrigation water cisterns with potable water from CCSD is prohibited. Director Farmer raised concern that the District's reduction demand measures may not include vacation rentals. Staff noted that they are prepared with templates that can be customized and printed by businesses in town, including hotels, motels, vacation rentals, and restaurants. Director Farmer also expressed his concern that this item calls only for a water shortage watch rather than a warning (Stage 3), which would call for greater restrictions on water use for landscaping, thereby conserving water for later in the dry season where the data show a greater demand than supply. District Engineer Dienzo commented that additional demand reduction actions could be taken without a Stage 3 or Stage 4 water shortage.

Director Farmer moved to amend the above motion and Resolution 36-2022 to incorporate Stage 3 irrigation measures limiting landscape watering to two days per week for 10 minutes per station, to conserve the CCSD water supply for later in the dry season.

Vice President Dean seconded the motion.

Director Farmer's motion was withdrawn.

Motion Passed Ayes-4 (Steidel, Gray, Dean, Howell); Nays-1 (Farmer); Absent-0

**C.** Discussion and Consideration to Adopt Resolution 39-2022 Authorizing Employee Contributions to the District's 401(a) Deferred Compensation Plan

General Manager Weigold introduced the item and provided a brief summary.

Public Comment: There were none.

Director Gray moved to adopt Resolution 39-2022 Authorizing Employee Contributions to the District's 401(a) Deferred Compensation Plan

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes-5 (Gray, Steidel, Farmer, Dean, Howell); Nays-0; Absent-0

**8. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

- A. Finance Committee's Report
- B. Policy Committee's Report
- C. Resources and Infrastructure Committee's Report
- D. Other Liaison Reports and Ad Hoc Committee Reports

Director Steidel and Vice President Dean presented an oral report from the Strategic Plan Ad Hoc Committee.

At 4:00 p.m., President Howell moved to extend the meeting to 4:30 p.m. Director Gray seconded the motion, and the motion carried.

The Ad Hoc Committee report is also on the June 16, 2022 CCSD Regular Meeting Agenda for greater discussion.

Public Comment:  
Michael Calderwood, Cambria  
Laura Schwartz, Cambria

President Howell gave an update on the Ad Hoc report on the Water Reclamation Facility, stating that the historical costs will be brought forward after the close of the fiscal year (July).

**9. FUTURE AGENDA ITEM(S)**

President Howell asked for any future agenda items. There were none.

**10. ADJOURN**

President Howell adjourned the meeting at 4:27 p.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.