

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, April 11, 2019 2:00 PM

**1. OPENING**

**A. Call to Order**

President Pierson called the meeting to order at 2:00 p.m.

**B. Pledge of Allegiance**

President Pierson led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: David Pierson, Harry Farmer, Cindy Steidel and Donn Howell.

Directors absent: Amanda Rice.

Staff present: Administrative Services Officer/District Clerk Monique Madrid, Finance Manager Pamela Duffield, Strategic & Organizational Advisor Paavo Ogren, District Counsel Timothy Carmel, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza and Deputy District Clerk Haley Dodson.

**D. Report from Closed Session**

District Counsel reported the following: March 21<sup>st</sup>, the Board discussed the process by which the four applicants for the General Manager position would be interviewed. He further reported that at the March 29<sup>th</sup> closed session, the Board discussed the results of the interview process, evaluated the four candidates, and no one was seated in the position. Lastly, he indicated the Board also discussed appointing an Interim General Manager.

**E. Agenda Review: Additions/Deletions**

President Pierson asked for any additions or deletions.

There were no additions or deletions.

**2. PUBLIC SAFETY (Estimated time: 5 minutes per item)**

**A. Sheriff's Department Report**

Commander Manuele provided a summary of recent activities in Cambria for the Sheriff's Department. He submitted a written report to the Deputy District Clerk.

**B. CCSD Fire Chief's Report**

Chief Hollingsworth provided a report of recent activities in Cambria.

**C. PROS Chairman's Report**

PROS Chairman Steve Kniffen provided a report for the PROS Commission.

**3. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)**

Public Comment:

Kelvin Jones

Walt Andrus

Christine Heinrichs

**4. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

**A. Board Member, Committee and Liaison Reports**

**i. President's Report**

President Pierson stated he'd like to know where each committee is on the goals and bylaws. He asked if a Board member would like to attend the legislative days in Sacramento on May 21<sup>st</sup> and May 22<sup>nd</sup>. The Board agreed not to send a member to Sacramento.

**ii. Finance Committee Report Including Discussion of Goals**

Director Steidel stated the committee is moving forward with the mission statement and bylaws but would like additional feedback regarding the statement and bylaws.

**iii. Policy Committee Report Including Discussion of Goals**

Director Rice was absent and there was no report.

**iv. Resources & Infrastructure Committee Report Including Discussion of Goals**

Director Howell stated the committee will be discussing the bylaws at the next meeting. The committee will also be reviewing the PG&E project at the Wastewater Treatment Plant and addressing the CIP list at the next meeting.

**v. Other Liaison Reports**

Vice President Farmer discussed the Friends of the Fiscalini Ranch meeting and provided a brief report. The Wildflower Show is this weekend.

Director Howell attended the NCAC meeting and provided a brief report. They discussed the tiny homes ordinance and homeless issue. The council agreed to have a town hall meeting regarding the homeless issue.

**5. MANAGER'S REPORT**

**A. General Manager's Report**

Ms. Madrid provided the Board with a brief summary of the General Manager's report.

Public Comment:

Christine Heinrichs

Elizabeth Bettenhausen

**B. Finance Manager's Report**

Mrs. Duffield provided a brief summary of the Finance Manager's Report.

**6. CONSENT AGENDA (Estimated time: 15 minutes)**

- A. CONSIDERATION TO ADOPT THE MARCH 2019 EXPENDITURE REPORT
- B. CONSIDERATION TO ADOPT THE MARCH 5, 2019 ADJOURNED REGULAR MEETING MINUTES, MARCH 29, 2019 SPECIAL MEETING MINUTES AND MARCH 14, 2019 AND MARCH 21, 2019 REGULAR MEETING MINUTES
- C. CONSIDERATION OF ADOPTION OF RESOLUTION 11-2019 DECLARING A PUBLIC NUISANCE FOR THE ANNUAL FIRE HAZARD FUEL REDUCTION PROGRAM
- D. CONSIDERATION OF ADOPTION OF RESOLUTION 14-2019 AUTHORIZING DESIGNATION OF APPLICANT'S AGENT TO BE FILED IN THE OFFICE OF EMERGENCY SERVICES (OES)
- E. CONSIDERATION OF AUTHORIZATION OF OPPOSITION LETTER TO AB 1486 RELATING TO PUBLIC AGENCY LAND AND SURPLUS PROPERTY

Public Comment:  
Elizabeth Bettenhausen  
Crosby Swartz

Director Steidel moved to approve the consent agenda.

Vice President Farmer seconded the motion.

Roll Call Vote:  
Director Steidel- Aye  
Vice President Farmer- Aye  
Director Howell- Aye  
President Pierson- Aye

Motion Passed: 4-Ayes (Steidel, Farmer, Howell, Pierson), 0-Nays, 1-Absent (Rice)

**7. HEARINGS AND APPEALS (Estimated time: 15 minutes per item)**

- A. DISCUSSION AND CONSIDERATION TO FIX WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES AS PROVIDED IN GOVERNMENT CODE §61124(b) AND CONSIDERATION OF ADOPTION OF RESOLUTION 12-2019 FIXING WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES FOR FISCAL YEAR 2019/2020

Mrs. Duffield introduced the item and provided a brief summary of the item.

President Pierson opened the public hearing.

Public Comment:  
None.

President Pierson closed the public hearing.

Director Howell moved to adopt Resolution 12-2019 establishing water and wastewater standby or availability charges for Fiscal Year 2019/2020.

Vice President Farmer seconded the motion.

Roll Call Vote:

Director Howell- Aye

Vice President Farmer- Aye

Director Steidel- Aye

President Pierson- Aye

Motion Passed: 4-Ayes (Howell, Farmer, Steidel, Pierson), 0-Nays, 1-Absent (Rice)

**8. REGULAR BUSINESS (Estimated time: 15 minutes per item)**

**A. DISCUSSION AND CONSIDERATION OF APPROVAL OF AN AMENDED EMPLOYMENT AGREEMENT WITH PAAVO OGREN TO SERVE AS INTERIM GENERAL MANAGER AND ADOPTION OF RESOLUTION 15-2019 AMENDING THE DISTRICT SALARY SCHEDULE**

President Pierson introduced the item and asked for public comment.

Public Comment:

Christine Heinrichs

Elizabeth Bettenhausen

Mr. Ogren provided a PowerPoint presentation and summary to the Board.

Director Steidel moved to adopt Resolution 15-2019 amending the District's salary schedule.

Vice President Farmer seconded the motion.

Roll Call Vote:

Director Steidel- Aye

Vice President Farmer- Aye

Director Howell- Aye

President Pierson- Aye

Motion Passed: 4-Ayes (Steidel, Farmer, Howell, Pierson), 0-Nays, 1-Absent (Rice)

Director Howell moved to approve an amended employment agreement with Paavo Ogren to serve as Interim General Manager.

Director Steidel seconded the motion.

Roll Call Vote:

Director Howell- Aye

Director Steidel- Aye

Vice President Farmer- Aye

President Pierson- Aye

Motion Passed: 4-Ayes (Howell, Steidel, Farmer, Pierson), 0-Nays, 1-Absent (Rice)

**9. ADJOURN TO CLOSED SESSION (Estimated time: 60 minutes)**

President Pierson adjourned the meeting to closed session at 3:56 p.m.

**A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957.**

Title: General Manager

- B. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54597.  
Title: Interim General Manager

**10. ADJOURNMENT**

- A. **THE REMAINING ITEMS ON THE AGENDA WILL BE CONSIDERED AT THE SECOND REGULAR MEETING ON APRIL 18, 2019**

**11. OPENING**

- A. **Call to Order**
- B. **Pledge of Allegiance**
- C. **Establishment of Quorum**
- D. **Report from Closed Session**
- E. **Agenda Review: Additions/Deletions**

**12. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)**

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

**13. REGULAR BUSINESS (Estimated time: 15 minutes per item)**

- A. DISCUSSION AND CONSIDERATION TO PROVIDE DIRECTION TO THE FINANCE COMMITTEE REGARDING SECURING FUNDING SOURCES FOR PERMANENT FIREFIGHTER POSITIONS

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

- B. DISCUSSION AND REVIEW OF FISCAL YEAR 2018/2019 MID-YEAR BUDGET, AS REVISED FROM THE MEETING ON FEBRUARY 28, 2019 (STAFF REPORT TO BE PUBLISHED AS A SUPPLEMENTAL ITEM NO LATER THAN 4/11/2019)

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

- C. DISCUSSION AND CONSIDERATION OF A BIKE SHARE LOCATION AGREEMENT WITH ZAGSTER, INC.

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

- D. DISCUSSION AND CONSIDERATION TO FILL VACANT SEAT ON THE POLICY COMMITTEE

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

- E. DISCUSSION AND REVIEW OF 2019 STATUS UPDATE ON BOARD GOALS AND OBJECTIVES

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

**F. DISCUSSION REGARDING REDUCED WATER RATES FOR LOW INCOME RATEPAYERS**

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

**14. FUTURE AGENDA ITEM(S) (Estimated time: 15 minutes)**

**A. Mission Country Solid Waste Rate Increase**

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

**15. ADJOURN TO CLOSED SESSION (Estimated time: 60 minutes)**

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

**A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957.  
Title: General Manager**

**B. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54597.  
Title: Interim General Manager**