

Pursuant to Government Code Section 54953(e), members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Board Secretary at boardcomment@cambriacsd.org.



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, January 20, 2022 - 2:00 PM

AGENDA

REGULAR MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86907092460?pwd=bjhGUllhKzBNUXISVXRSY1I0K1BDZz09>

Passcode: 920256

Or One tap mobile:

US: +16699006833,,86907092460# or +12532158782,,86907092460#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 869 0709 2460

International numbers available: <https://us06web.zoom.us/j/86907092460>

1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. President's Report
- E. Agenda Review: Additions/Deletions

2. AWARDS, ACKNOWLEDGMENTS AND PRESENTATIONS

- A. Swearing in of new SAFER Firefighters
- B. Charlotte Holifield from CSDA will present the Certificate of Excellence award to the CCSD

3. BOARD MEMBER COMMUNICATIONS

Any Board Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

4. PUBLIC SAFETY

- A. Sheriff's Department Report
- B. CCSD Fire Chief's Report

5. PUBLIC COMMENT

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

6. MANAGER REPORTS

- A. General Manager's Report
- B. Finance Manager's Report
- C. Utilities Report

7. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Adopt the December 2021 Expenditure Report
- B. Consideration to Adopt the December 9, 2021 and December 16, 2021 Regular Meeting Minutes and December 16, 2021 and December 28, 2021 Special Meeting Minutes
- C. Consideration to Adopt Resolution 03-2022 Regarding the Local State of Emergency Declaration
- D. Consideration of Adoption of Resolution 04-2022 Authorizing the Continuance of Remote Teleconference Meetings of the Legislative Bodies of the Cambria Community Services District Pursuant to Government Code Section 54953(e)(3)
- E. Consideration of Extension of the Outstanding Peoples' Self-Help Housing Project Intent to Serve Letter
- F. Consideration of Appointment of Director Farmer as Chairperson for the Policy Committee

8. REGULAR BUSINESS

- A. Discussion and Consideration of Adoption of Resolution 05-2022 Declaring a Stage 1 Baseline Condition
- B. Receive, Discuss, and Consider Report from the Finance Committee on Strategic Planning Task to Identify Underfunded, Under-resourced and Under-Staffed Services
- C. Discussion and Consideration of Strategic Plan Status Report and Update
- D. Discussion and Consideration of Adoption of Resolution 06-2022 Pursuant to Public Contract Code Section 22050 Determining to Continue Work Under Emergency Contracts for the Emergency San Simeon Transmission Water Main Repair Project

9. FUTURE AGENDA ITEM(S)

This is an opportunity to request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct the General Manager to place a matter of business on a future agenda by majority vote

10. ADJOURN TO CLOSED SESSION

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code

Section 54957(b)(2)
Title: General Manager

CAMBRIA Community Services District

Wednesday, January 12, 2022

Time Period: (Month)	Dec. 1 – Dec. 31, 2021	Avila	Cayucos	Cambria	Los Osos	San Simeon
Calls For Service:	287			40		
CFS: Last Year	299			48		
Assault/Battery:						
CFS	4					
Disturbance:						
CFS	11					
Burglary:						
CFS	2					
Theft:						
CFS	5					
Vandalism						
CFS	0					
Mail Theft:						
CFS	0					
Phone Scam:						
CFS	2					
Suspicious Circs:						
CFS	3					
Enforcement Stops:						
CFS	35					
Preventative Patrol Activity:						
CFS	12					

Notable:



Cambria CSD Fire Department January 20th, CCSD Board Meeting

December 2021

Prevention and Education

- 0 Rough-in sprinkler inspections
- 2 Fire final inspections
- 14 Fire plan reviews
 - 1451 Bradford
 - 2141 Sherwood
 - 340 Dorset
 - 2587 Romney
 - 5255 Plymouth
 - 2564 Burton
 - 1875 Chester
 - 528 Plymouth
 - 1000 Warren
 - 1997 St. Thomas
 - 6795 Cambria Pines
 - 219 Castle
 - 1911 Oxford
 - 6820 Moonstone
- 0 Engine company commercial fire and life safety inspections were conducted
- 0 Public education events
- 0 Fire Engine and Station tours

Meetings and Affiliations

- | | |
|----------------------------------|--|
| • Weekly operational briefings | December 0900 Cambria |
| • Weekly liaison briefings | December 1100 Cambria |
| • County Chief's mtg | December 1 st , 1100 Shell Beach |
| • Ad Hoc Evacuation Subcommittee | December 2 nd , 1000 Cambria |
| • CISM Team mtg | December 6 th , 1100 Grover Beach |
| • Cal OES site visit | December 7 th , 1000 Cambria |
| • Staff mtg | December 7 th , 1300 Cambria |
| • Fire Safe Focus Group mtg | December 8 th , 1500 Cambria |
| • CCSD Board mtg | December 9 th , 1400 Cambria |
| • CCSD Managers mtg | December 14 th , 0830 Cambria |
| • CISM Team mtg | December 14 th , 1500 Cambria |
| • Firesafe Counsel mtg | December 15 th , 1300 Cambria |
| • CCSD Board mtg | December 16 th , 1400 Cambria |
| • CCSD Managers mtg | December 21 st , 0830 Cambria |
| • Policy Committee mtg | December 30 th , 1430 Cambria |

Operations and News

- SLO County EOC opened and running for Covid-19 Disaster Declaration
- Weekly coordination between EOC, Public Health, County Fire Chiefs
- Station is closed to the public, all public events, prevention activities and educational tours are cancelled
- Training for the month of December was primarily focused on the following – new recruit training, EMS skills and assessment

Grant Updates

- Awarded AFG Supplemental: Covid 19 PPE – awarded, equipment purchase in process
- SLO OES Grant for mobile radio replacement – awarded, equipment purchase in process
- AFG SAFER Grant – awarded, personnel start January 1, 2022
- Zonehaven Evacuation Grant – awarded through County Fire Chiefs/Firesafe Counsel

Fire Safety Bulletins

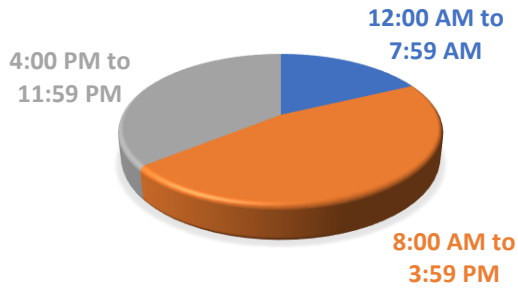
- Opioid Awareness

Fire Statistics are attached for your review

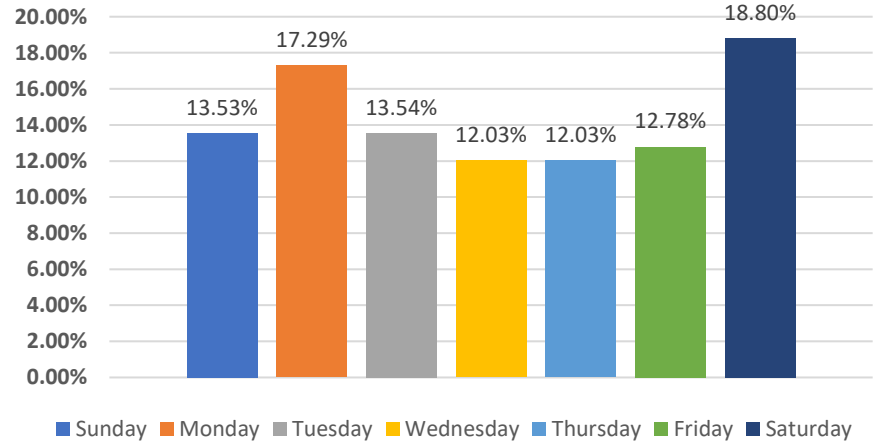
CAMBRIA CSD FIRE DEPARTMENT - MONTHLY INCIDENT STATISTICS p.1

Categories	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total
NFIRS Series 1: Fire	2	0	1	0	1	1	1	3	1	3	1	0	14
Structure Fire	1	0	0	0	0	0	0	1	0	0	1	0	3
Vehicle Fire	0	0	0	0	0	1	0	0	1	0	0	0	2
Vegetation Fire	1	0	0	0	0	0	0	1	0	2	0	0	4
Fire (other)	0	0	1	0	1	0	1	1	0	1	0	0	5
NFIRS Series 2: Overpressure/Explosion	0	0	0	0	0	0	0	0	0	0	0	0	0
NFIRS Series 3: Rescue & EMS	35	27	45	41	32	30	39	38	34	41	35	53	450
Motor Vehicle Accident	1	0	2	1	2	0	2	3	0	1	2	2	16
Ocean/Water Rescue	1	0	0	0	0	0	0	1	1	0	0	0	3
Cliff Rescue	1	0	1	0	0	0	0	0	0	0	0	0	2
NFIRS Series 4: Hazardous Condition	14	2	1	1	1	0	0	0	0	6	4	5	34
Spills		0	0	0	0	0	0	0	0	0	0	0	0
Gas Leaks		1	0	1	0	0	0	0	0	1	2	0	5
Electrical Problems	13	0	1	0	0	0	0	0	0	5	1	3	23
Hazards (other)	1	1	0	0	1	0	0	0	0	0	1	2	6
NFIRS Series 5: Service Call	17	15	15	9	14	15	16	18	16	14	15	21	185
Water Leak	0	0	0	0	0	0	0	0	1	0	0	0	1
Smoke/Odor Problem	0	0	0	0	0	0	0	0	0	0	0	1	1
Animal Problem	0	0	0	0	1	0	0	0	0	0	0	0	1
Public Service Assist	10	1	4	3	2	5	8	16	10	12	11	17	99
Assist Invalids	7	15	11	6	11	10	8	2	5	2	4	3	84
NFIRS Series 6: Good Intent Call	21	17	19	25	21	26	39	36	11	16	28	31	290
NFIRS Series 7: False Alarm	6	4	10	5	5	8	4	3	2	6	1	3	57
NFIRS Series 8: Severe Weather/Disaster	16	0	0	0	0	0	1	0	1	1	1	2	22
NFIRS Series 9: Special Incident Type	1	0	0	0	0	0	0	0	0	2	0	0	3
Response Totals	112	65	91	81	74	80	100	98	65	89	85	115	1055

INCIDENTS BY TIME OF DAY



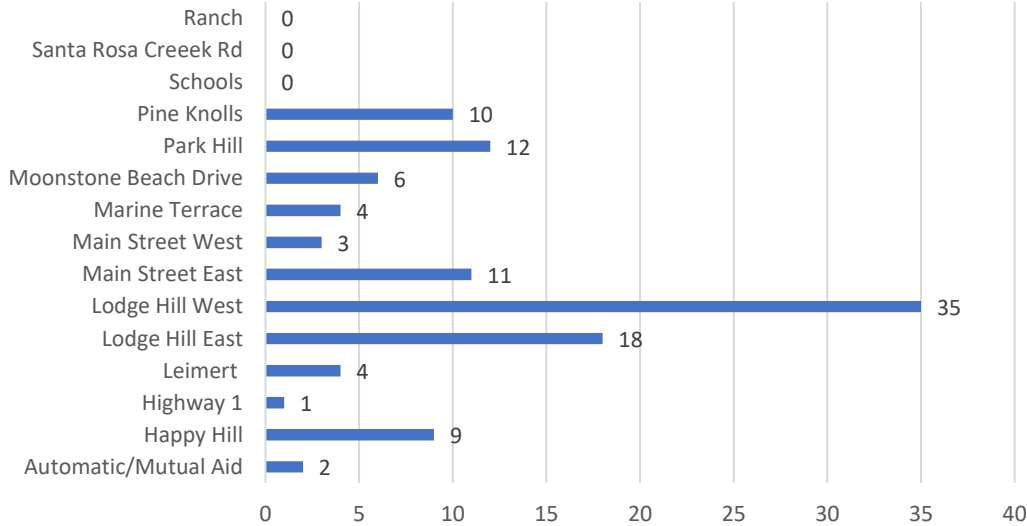
INCIDENTS BY DAY OF WEEK



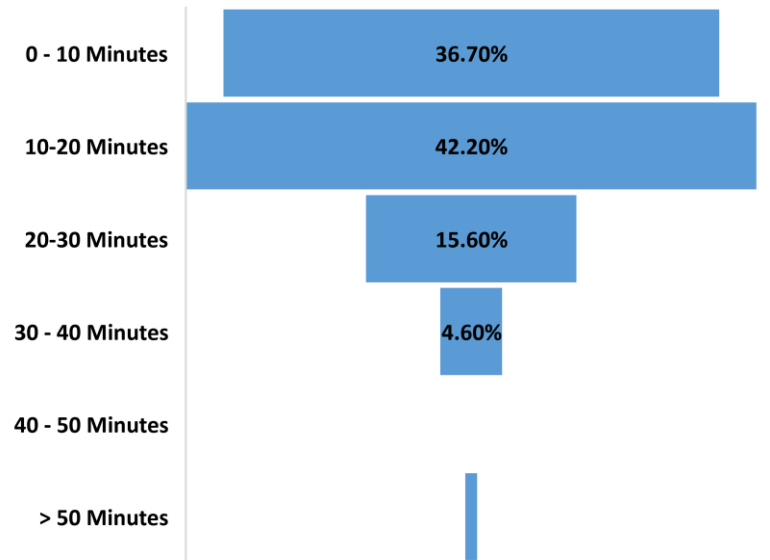
INCIDENTS BY CUSTOMER



INCIDENTS BY LOCATION



INCIDENTS BY TIME COMMITMENT





OPIOID AWARENESS



How You Can Save A Life



BACKGROUND

Opioid medications cover a broad spectrum of prescription and non-prescription drugs. They can effect a person's ability to breath, and when used in excess, can rapidly cause a person to become unresponsive and stop breathing. Opioid medications are prescribed by physicians for pain relief purposes; however, patients can sometimes build a tolerance and take more than recommended to achieve pain relief. This increase in opioid dependency can lead to a patient overdosing, and ultimately dying due to respiratory arrest.

In 2020, 62% of all overdoses in San Luis Obispo County were opioid related and 64 people died directly from an opioid overdose.

COMMON PRESCRIPTION OPIOIDS ARE

- Heroin
- Actiq
- Duragesic
- OxyContin
- Fentanyl
- Dilaudid
- Sublimaze
- Percocet
- Percodan
- Hydrocodone
- Morphine
- Demerol



MEDICATION TO HELP

Naloxone (trade name Narcan) is a medication that blocks the receptors in your body that react to opioids, restoring a patient's ability to breathe. Fire departments and paramedics carry this medication and administer it successfully on patients who overdose on opioids. Narcan is available at the SLO County Drug & Alcohol Services, and through SLO Bangers Syringe Exchange and Overdose program. In CA, pharmacists are allowed to dispense Narcan without a prescription.

It is recommended that people who use opioids, or are around those who use opioids, carry this life saving medication with them. The device that delivers the drug sprays a controlled dose into the victim's nostrils, and does not require the use of a needle or other invasive procedure.

IMPORTANT PHONE NUMBERS

SLO Adult Services: (805) 781-4700 / (800) 838-1381

SLO Youth Services Clinic: (805) 781-4179

Drug and Alcohol Services: (805) 7814275 / (800) 838-1381

SLO Public Health: (805) 458-0123 www.slocounty.ca.gov

Transitions Mental Health Association: (805) 540-6500

Alcoholics Anonymous: (805) 541-3211 www.sloaa.org

Narcotics Anonymous: (800) 549-7730 www.centralcoastna.org

SLO Bangers: (805) 458-0123 www.slobangers.com

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: John F. Weigold, IV, General Manager

Meeting Date: January 20, 2022

Subject: General Manager's Report

GENERAL MANAGER:

The District continues its mission of providing water, wastewater treatment, emergency response, facilities, and administrative services. In addition to the daily operations of the Cambria Community Services District (CCSD), the following is an update on some of our current ongoing projects and activities:

Water Conservation

As we move deeper into our wet season, the recent stormy weather has provided a great deal of additional rains which have topped off our wells. We thank the community for its conservation efforts, which enabled us to effectively work our way through the dry season during our current drought. In accordance with our 2020 Water Shortage Contingency Plan (WSCP), we are recommending to the Board that we move to a Stage 1 Baseline Condition, which will be discussed later in this meeting.

Regulatory Compliance

The District continues to provide all required regulatory reporting on or ahead of schedule.

Strategic Planning Workshop

The District will update our strategic plan on January 24-25, 2022 as part of a special Board meeting. Public comment will be taken as part of the Board's meeting on January 24, 2022 and the meeting will be adjourned to the next day when the strategic plan group workshop will be held.

Grants

The Fire Department sought Board permission last week to apply for a Notice of Interest (NOI) for the California Office of Emergency Services (Cal OES) Hazard Mitigation Grant Program (HMGP) for an Emergency Alert System for the community.

Resumption of Utility Billing Late Fees and Water Shut-offs

The District will reinstate late charges for utility billing, beginning with the November-December 2021 billing cycle, billed in January 2022, with a payment due date of February 2022. The District will then resume water shut-offs for delinquent accounts effective with this November-December 2021 billing cycle.

Emergency San Simeon Transmission Water Main Repair Project

On the morning of Thursday December 23, 2021, District water operations staff responded to State Parks staff report of a water main break near the San Simeon Creek Campground. Staff identified this as the transmission water main that supplies water from the San Simeon Well Field, the District's primary water source, to the town of Cambria. The CCSD Board declared an emergency, staff hired a contractor to make emergency repairs and work began the week of December 27th. We are making great progress on the temporary water main construction for the water transmission line and staff is hoping that all work can be completed by the end of the week of January 10th, 2022.

Electric Vehicle (EV) Charging Station

The EV charging station at the Veterans Hall was installed on November 23-24. The contractor has scheduled a final inspection for January 13, 2022, after which the District can recover the grant funding. Before putting the unit into operation, the Board will need to approve a fee schedule in accordance with District policy.

East Ranch Restroom Project

The District Engineer is working with Civil Design Studios to develop a scope for required construction documents as we begin the permitting process for construction.

HUMAN RESOURCES:

COVID-19

There were no extraordinary actions taken by the General Manager this month related to the COVID-19 pandemic, as authorized by Resolutions 09-2020 and 52-2020.

On December 13, 2021, the California Department of Public Health (CDPH) issued updated guidance concerning the use of face coverings. The guidance, which requires that all individuals, regardless of their vaccination status, wear face coverings while in indoor public settings between December 15, 2021 and January 15, 2022, and supersedes prior guidance from CDPH on this subject. On January 5, 2022, the CDPH announced that the indoor mask mandate would be extended through February 15, 2022. The Cambria Community Services District is continuing to follow the County of San Luis Obispo Health Department Order that went into effect on September 1, 2021 requiring masking in all indoor public places and will continue to follow the CDPH guidance requiring that all individuals, regardless of their vaccination status, wear face coverings while in indoor public settings through February 15, 2022. The District is continuing to implement the following policies and procedures for added safety and health protection:

- At a minimum, District staff is cleaning and disinfecting commonly touched surfaces in all vehicles and apparatus at the beginning and end of the day.
- At a minimum, District staff is cleaning and disinfecting commonly touched surfaces in all CCSD buildings at the beginning and end of the day.
- All CCSD employees are regularly washing hands or using hand sanitizer.
- All CCSD employees are required to wear a face covering in all indoor public settings.
- All CCSD employees are provided with face coverings, hand sanitizer and wipes.
- All CCSD employees are allowed to get COVID-19 vaccination appointments during their work day and are allowed to use district vehicles to go to and from their appointments.
- All Fire Department personnel are wearing personal protective equipment (PPE) gear/N95 masks on all emergency responses and are regularly washing hands/using hand sanitizer before, during and after each emergency.

- All Fire Department personnel responding to incidents of heightened concern, are wearing increased levels of personal protective equipment (PPE), N95 masks, eye protection, gowns, and shields as necessary.
- The District has given department managers clearly visible and easy-to-read signage to hang at all District facility entry points.

FACILITIES & RESOURCES:

Please refer to the attached report.

Attachments:

- 1 - Facilities and Resources Report
- 2 - Public Record Requests and Responses



Facilities and Resources Manager Report

Storm-Trails

- The December storms caused several trees on the Fiscalini Ranch to uproot and fall on trails.
- Forest Loop Trail and Santa Rosa Creek Trail were closed temporarily.
- Facilities and Resources Staff cut the trees and reopened the trails.



Sign

- The December rains caused damage to the sign on east Fiscalini Ranch Preserve.
- The Chamber of Commerce has hired a contractor to repair the sign. However, the repairs will be delayed do to access. As soon as the ground dries up enough to get equipment to the site the sign will be repaired.



CCSD Lots

- We have applied for a permit from SLO County Planning and Building to remove 3 Monterey pine trees from APN: 023-272-037. The neighbors surrounding the lot expressed concern about the state of the trees. Staff found that the trees were stressed, had gall rust and mistletoe disease on them and had a lean towards a home.
- During the December rains an 8" diameter pine tree fell from a CCSD lot (picture right) and nicked the corner of a rain gutter.



CCSD Lots

- The Fire Chief requested that F&R inspect and remove two dead trees next to Fire Station 2 on Heath Ln. The trees were located on a CCSD lot.
- The trees were removed by CCSD Staff and a local tree contractor. Pictures of before and after.



Storm Repairs

- F&R Staff continue to make repairs from the 2021 January storms that flooded the headquarters.
- F&R Staff constructed, painted and installed the upper cabinets in the breakout area.



Storm Repairs- Yard Clean Up

- Furniture for F&R Staff was installed. Previous furniture was ruined during the 2021 January storm that flooded the headquarters.
- F&R staff also replaced the water heater that was ruined during last years storm.
- General clean up of the grounds was performed in December. (pictures on the right)



Streetlight

- On December 29th, a vehicle ran into a CCSD streetlight across from the Redwood Center.
- Since this was a hit and run, Staff was unable to locate the person responsible for the damage.
- F&R Staff filed a report with CHP, cleaned up and removed the streetlight and informed CCSD's insurance.



Public Record Requests and Responses

The District responded to four (4) Public Record Request since November 23, 2021 by the following citizens:

12/06/21 Phil L. Houser - We are requesting a copy of the incident report for a travel trailer fire that occurred on September 9, 2021. If there are photos available, we would request copies of those as well. The owner's name is William Tracy Hart and we have received a Subrogation regarding this incident. The travel trailer was a 2021 Jayco Jay Feather 25RB travel trailer, VIN [REDACTED]. According to the information we received, the incident occurred in Cambria. However, no address was provided. Please feel free to call if you have any questions. Thank you, Phil L. Houser

On 12/16/21, the CCSD responded to Phil Houser's 12/06/21 Public Records Request with the following:

Attached please find the document responsive to your request.
CMB Incident 20210130126

12/17/21 Laila Heid - Good morning, Pursuant to my rights under the California Public Records Act, California Government Code §6250 et seq., I request the following public records electronically, which are in the possession and control of your organization:

1. How many of your customers have received a water shutoff notice on or after March 4, 2020?
2. How many notices sent on or after March 4, 2020 are still in effect?
3. Why did your system elect not to apply for funding through the California Water and Wastewater Arrearage Payment Program?

I am requesting these records on behalf of SPUR, a nonprofit think tank focused on regional planning and public policy. I will be consulting with SPUR as a graduate student at the University of California, Berkeley. I request a waiver of fees because my interest in the records is not for commercial purposes, and disclosure of the information is in the public interest and will contribute significantly to public understanding of the impact of the utility's water shutoffs.

I will expect a response within 15 business days. If my request is denied in whole or in part, I expect a detailed justification for withholding the records.

Thank you in advance for your prompt response. Please contact me at

laila_heid@berkeley.edu or my supervisor, Laura Feinstein at [REDACTED], **if you have any questions**. Sincerely, Laila Heid and Laura Feinstein - Laila Heid - Master of Public Policy Candidate 2022 - University of California, Berkeley - Goldman School of Public Policy

On 12/17/21, the CCSD responded to Laila Heid's 12/17/21 Public Records Request with the following:

How many of your customers have received a water shutoff notice on or after March 4, 2020?

Cambria CSD sent 22 customers notice of water shutoff after March 4, 2020.

How many notices sent on or after March 4, 2020 are still in effect?

Cambria CSD has 2 customers still in effect.

Why did your system elect not to apply for funding through the California Water and Wastewater Arrearage Payment Program?

Cambria CSD applied for the State of California – Department of Finance’s COVID-19 Independent Special District Relief Fund, which precluded us from applying for the State Water and Wastewater Arrearage Payment Program.

12/24/21 - Brenda Geraci – Any building permits for [REDACTED] Drake Street, Cambria, CA

On 1/3/22, the CCSD responded to Brenda Geraci’s 12/24/21 Public Records Request with the following:

The District has found no records which are responsive to your request for either [REDACTED] or [REDACTED] Drake Street. Address changes and building permits are not in our jurisdiction. Please contact the County of San Luis Obispo Building and Planning Department for further information.

12/27/21 – Robert Segal - Request to view CCSD ordinance requiring homeowners of Cambria to procure and maintain mandatory trash service.

On 12/28/21, the CCSD responded to Robert Segal’s 12/27/21 Public Records Request with the following:

Garbage service is mandatory under the CCSD Municipal Code Section 6.08.090 – which states: All premises within the limits of the district which are occupied or which have a water service account shall have refuse service, and the election by any person not to accept such service shall not exempt him or her from the payment of the minimum charge for sanitation service. The solid waste contractor providing the service in the district, pursuant to the contract agreement, may in addition to the minimum charge billed by the district, bill an additional amount for special pickups arranged between the contractor and the occupant.

Excepted from the mandatory sanitation charge are any unoccupied premises having a water service exclusively for irrigation purposes. Persons applying for this exemption shall certify to the exclusive use of their water service for irrigation purposes, and occupancy of the premises or use of water for other than irrigation purposes shall be an infraction.

(Ord. 4-2004 § 9)

Please note the CCSD has codified the adopted Ordinances and is available on our website located at www.cambriacsd.org. The search field is amazing and easy to use. Please use the link below if you would like to be able to go directly to our Municipal Code.

https://www.municode.com/library/ca/cambria_community_services_district/codes/code_of_ordinances

BOARD OF DIRECTORS' MEETING – JANUARY 20, 2022

FINANCE MANAGER'S REPORT

EXPENDITURE REPORT FOR THE MONTH OF DECEMBER 2021

The Expenditure Report for the month of December 2021 is being submitted to the CCSD Board of Directors in today's meeting (see Agenda Item 7.A.). The report includes a detailed listing and monthly sub-total for each Accounts Payable Vendor, and a summary of each department's monthly expenditures.

CCSD DIRECTOR MEETINGS & COMPENSATION FOR THE MONTH OF NOVEMBER 2021

CCSD Directors may receive compensation of \$100 for each meeting attended, up to a maximum compensation of \$600 in each month, per the CCSD Board Bylaws. The table below shows the meeting month, number of meetings attended and the total compensation for each CCSD Director.

Director Name	Meeting Month	Number of	Amt Per	Total
Farmer, Harry	Nov-21	5	\$ 100.00	\$ 500.00
Howell, Donn		0	\$ 100.00	\$ -
Steidel, Cynthia	Nov-21	4	\$ 100.00	\$ 400.00
Dean, Karen	Nov-21	6	\$ 100.00	\$ 600.00
Gray, Tom	Nov-21	4	\$ 100.00	\$ 400.00
Total		19		\$1,900.00

AVAILABLE CASH BALANCES AS OF DECEMBER 2021

The total available cash is listed as follows:

Account Type	Balance
Main Checking	\$ 2,390,933.04
Money Market	\$ 2,239,639.42
Local Agency Investment Fund (LAIF)	\$ 3,868,540.60
Total	\$ 8,499,113.06

Available cash is defined as the balance in the Main Checking Account, less outstanding checks, plus Money Market Account, plus Local Agency Investment Fund (LAIF). The total available cash as of December 31, 2021, was \$8,499,113.06.

The total available cash in all restricted accounts are listed as follows:

Account Type (Restricted)	Balance
Payroll	\$ 76,508.47
Veterans Hall	\$ 5,209.12
Health Reimbursement Account (HRA)	\$ 42,409.66
Total	\$ 124,127.25

At this time, the CCSD has adequate resources to meet its cash commitments. Staff will continue to be frugal in purchases, postpone non-critical purchases and carefully monitor their respective budget(s).

Staff submitted a reimbursement request for COVID-19 costs to FEMA. The next step in the process is for FEMA to determine if the costs submitted are eligible for reimbursement, which continues to be under review. Staff will report on the outcome as information becomes available.

In late January 2021, CCSD facilities and equipment were damaged by the significant rain and windstorm activity. Staff will continue working with the County of San Luis Obispo Office of Emergency Services and the State-CALOES to recover eligible costs. The State-CALOES staff met with CCSD staff and will be touring the damaged sites in early December 2021. Staff is working with State-CALOES on cost recovery efforts.

In October 2021, staff submitted COVID-19 expenditures to State Department of Finance for COVID-19 Fiscal Relief for Special Districts. CCSD was allocated \$25,643, to be distributed by the County of San Luis Obispo County Auditor-Controller in January 2022.

WATER SHUT-OFFS AND LATE FEES

Due to the COVID-19 pandemic, the California State Governor's Office enacted legislation prohibiting the discontinuance of water service, for non-payment. This legislation expired on December 31, 2021.

In coordination with the discontinuance of water service, CCSD Board adopted Resolution 11-2020, suspending the imposition of late charges. Late charges will be reinstated, beginning with the November-December 2021 billing cycle, billed in January 2022 with a payment due date of February 2022.

NEW FINANCIAL SYSTEM UPGRADE - STATUS

Staff and the Tyler Ad-hoc Committee have concluded the routine conference calls with Tyler Technologies, as required for implementation. Staff will meet with Tyler on an as needed basis and seek assistance from Tyler's tech support to resolve system issues or procedural questions. During the months of December 2021 and January 2022, staff will work with Tyler to configure the tax reporting forms (1099 and W-2's) and train for calendar year end and calendar year beginning.

ANNUAL AUDIT – STATUS

In early November, staff began work with the Independent Auditor for the FY 2020/2021 audit. These efforts will continue during the month of December 2021 and financial reports are anticipated to be drafted in January 2022.

Utilities Report for January 2022

Department Activities for the Month of December

Wastewater Treatment Plant (WWTP)

This month, the Wastewater Department has been working in the shop putting together rotating assemblies for the plant's influent pump station. It has taken longer than normal to receive parts from suppliers. Now that parts are in hand, staff will be replacing bearings and impellers on two of the influent pumps rotating assemblies.

In order to prevent solids from overtopping during storm events, staff has installed a new polymer line to help clean up the secondary clarifiers during the rainy season. During the last storm event, the addition of the polymer significantly reduced the loss of solids in the system.

Staff installed a stormwater discharge pump at the plant to temporarily capture stormwater for flow equalization. Stormwater which falls on plant grounds is diverted directly back into the wastewater plant to comply with state regulations. Storing excess flow during storm events and returning it to the wastewater treatment system after flows reduce eases the hydraulic loading to the system.

Wastewater Collection System

Staff continue to clean lines in the system, pulling out debris and clearing clogs. This year the crew was able to clean a large portion of the collection system. Over one third of the system was cleaned in 2021. That is a total of 111,700 feet or 21.2 miles of line.

While cleaning lines, if the crew suspected a blockage, they ran the camera through that section. The crew filmed and recorded 8,317 feet or 1.58 miles of line this last year.



Figure A - New polymer piping



Figure B - Vector truck

This maintenance is made possible thanks to the acquisition of the vector truck and sewer camera, in addition to dedicated collection system operators.

Water Department

This month, a solar panel/battery storage upgrade was installed at the Pineknolls tank site. This location is the central hub for the Utilities Department communications network. Over the years, storm events have resulted in loss of communications when high winds or down tree limbs interfered with signal strength, connectivity, or power supply. To avoid communication loss due to power failure, the solar panel/battery storage system was developed to maintain backup power supply when PG&E connectivity is lost. During the installation, above-grade conduit was routed underground to add additional protection and security.



Figure C - Pineknolls Solar Panels with Battery Storage



Figure D - Faulty Fire Hydrant (Subsequently Replaced)

During routine fire hydrant valve exercising and maintenance, a faulty hydrant at Newport and Pineridge was identified and replaced.

On December 23, the Zone 2 to Zone 7 Santa Rosa Creek Waterline Replacement Project reached the point of substantial completion. This project completed the permanent replacement of a failed reach of transmission main discovered in 2017. On the same day, staff was notified that the San Simeon Well Field transmission main had failed under California State Parks property just off Highway 1 near the Washburn Day Use parking lot

(see Figure E). Immediate action was taken to isolate the failed line, cutting the community off from its primary source of drinking water: the San Simeon Well Field. Since the 23rd, the community has relied solely on the Santa Rosa Creek wells, specifically Santa Rosa Well 4 (SR4), for potable water production. The Santa Rosa wells are the CCSD's supplemental source of supply. Production from these wells is severely restricted during the dry season to protect instream flows which sustain protected species and habitat. Thankfully, this emergency occurred during a



Figure E San Simeon Transmission Main Break

particularly wet season with sufficient supply remaining under the CCSD's Santa Rosa Creek water rights license.

On December 28, 2021, the Board adopted Resolution No. 56-2021 declaring an emergency and authorizing the immediate expenditure of funds to repair the water main. Since that time, approximately 3000 feet of high-density polyethylene (HDPE) pipeline has been fusion welded and prepared for interconnection with the San Simeon Well Field transmission main. Restoration of service to those few customers on San Simeon Creek Road and reactivation of the San Simeon Well Field is planned for early January 2022.

Water Supply Status

As of December 31, the CCSD has diverted 48% and 71% of the annual San Simeon Creek and Santa Rosa Creek allocations, respectively, with 71% of total production coming from the San Simeon Creek aquifer. San Simeon Creek well levels are now trending above average (see attached charts). Additional well level data and production summary reports are available on the website at www.cambriacsd.org/water-data.

Water Department Activities and Tasks for December 2021:

Activity	# Completed
Manual Meter Reads/Locates for Billing Purposes	32
Customer assists for high water usage on customer side of meter	12
Locking/Unlocking Water Meters	1
Meter Shut-Off/Turn-On at Owner's Request	6
Repairs of distribution system leaks	12
After-Hours System Alarm Responses	4
USA Locations	31
Water Service Line Information Requests	23
Service angle-stop/ Valves Replaced	2
Service Line Upgrades/ Fire Flow	2
Hydrant Test/ Exercise (Total 144 Completed for 2021)	16
Hydrant Replacement	1
Flume Installation	2

Water Reclamation Facility

Routine maintenance continued.

Conservation & Permits

Water Supply & Demand

Water consumption continues to trend below average for this time of year. Total annual consumption for 2021 came in 1.98-acre feet less than 2020. This calendar year, San Simeon wells lowered to an average 8.93 feet in October 2021 before recharging in December thanks to plentiful precipitation. Currently, the Santa Rosa well field is slightly lower than normal due to

emergency use of Santa Rosa Well 4 during the Emergency San Simeon Water Transmission Main Repair Project. Levels are anticipated to stabilize following reactivation of the San Simeon Well Field.

Averages as of January 1 Using 1998-2021 Data

Stage	% of Average	SR4	WBE	WBW	Gradient	Average SS Wells
2	100%	51.64	5.63	5.32	1.32	16.23
	91%	46.99	5.12	4.84	1.20	14.77
3	90%	46.48	5.07	4.79	1.19	14.60
	81%	41.83	4.56	4.31	1.07	13.14
4	80%	41.31	4.50	4.26	1.06	12.98
	71%	36.67	4.00	3.78	0.94	11.52
5	70%	36.15	3.94	3.72	0.93	11.36
	61%	31.50	3.43	3.25	0.81	9.90
6	60%	30.99	3.38	3.19	0.79	9.74

CURRENT

3-Jan	51.14	6.00	5.62	2.65	20.83
15-Dec	53.62	5.78	5.52	2.43	16.64

Due to the system fully recharging, staff is recommending a reduction in severity of the water shortage to the baseline Stage 1.

In December, Utilities water conservation efforts focused on data collection and preliminary analysis for the ongoing work to update the 2013 Water Use Efficiency Plan. This will include further calibration of the model used to develop demand projections for the 2020 Urban Water Management Plan. This calibration will include a more refined data set of vacation rental properties, multifamily units, part-time occupancy, and Accessory Dwelling Units (ADUs). It will also include recommendations for a new water conservation programming portfolio and an assessment of the remaining retrofit capacity in the CCSD service area. This effort is being supported by Maddaus Water Management in collaboration with the County of San Luis Obispo's planning department.

Also in December, Utilities staff progressed through design and testing of a new automated business process to bring will serve application processing fully online. This process will streamline application intake, internal review, invoicing, and distribution. It will also bring all phases of the application into the CCSD's records management system, Laserfiche, making all data points available for query and analysis in the future.

Flume rebates are still available at www.cambriacsd.org/rebates and walk-throughs can be scheduled at www.cambriacsd.org/wue-walk-through.

Permit counter activity for the month of December includes the following:

ASSIGNMENTS (39 TO DATE IN 2021)

Waitlist No. 485 APN 024.141.023

Waitlist No. 421 APN 024.143.028

TRANSFERS (6 TO DATE IN 2021)

VOLUNTARY LOT MERGERS (3 TO DATE IN 2021)

WILL SERVES FOR REMODELS, ACTIVE SERVICE TRANSFERS, & GRANDFATHERS

(51 TO DATE IN 2021)

APN 023.102.025 - 1000 Warren - New Garage (Grommisch-Brown)

APN 022.291.036 - 340 Dorset - Bath, Interior Remodel & Garage Addition (Pank-Smith)

APN 023.102.025 - 1997 St Thomas - Garage & Interior Remodel (Laughton-Frojae)

VACATION RENTAL WILL SERVES (36 TO DATE IN 2021)

APN 022.201.032 5340 Guildford Dr Brian Wild

RETROFIT VERIFICATIONS (70 TO DATE IN 2021)

APN 023.351.008 2415 Wilcombe Rd

APN 022.233.025 5151 Pembroke

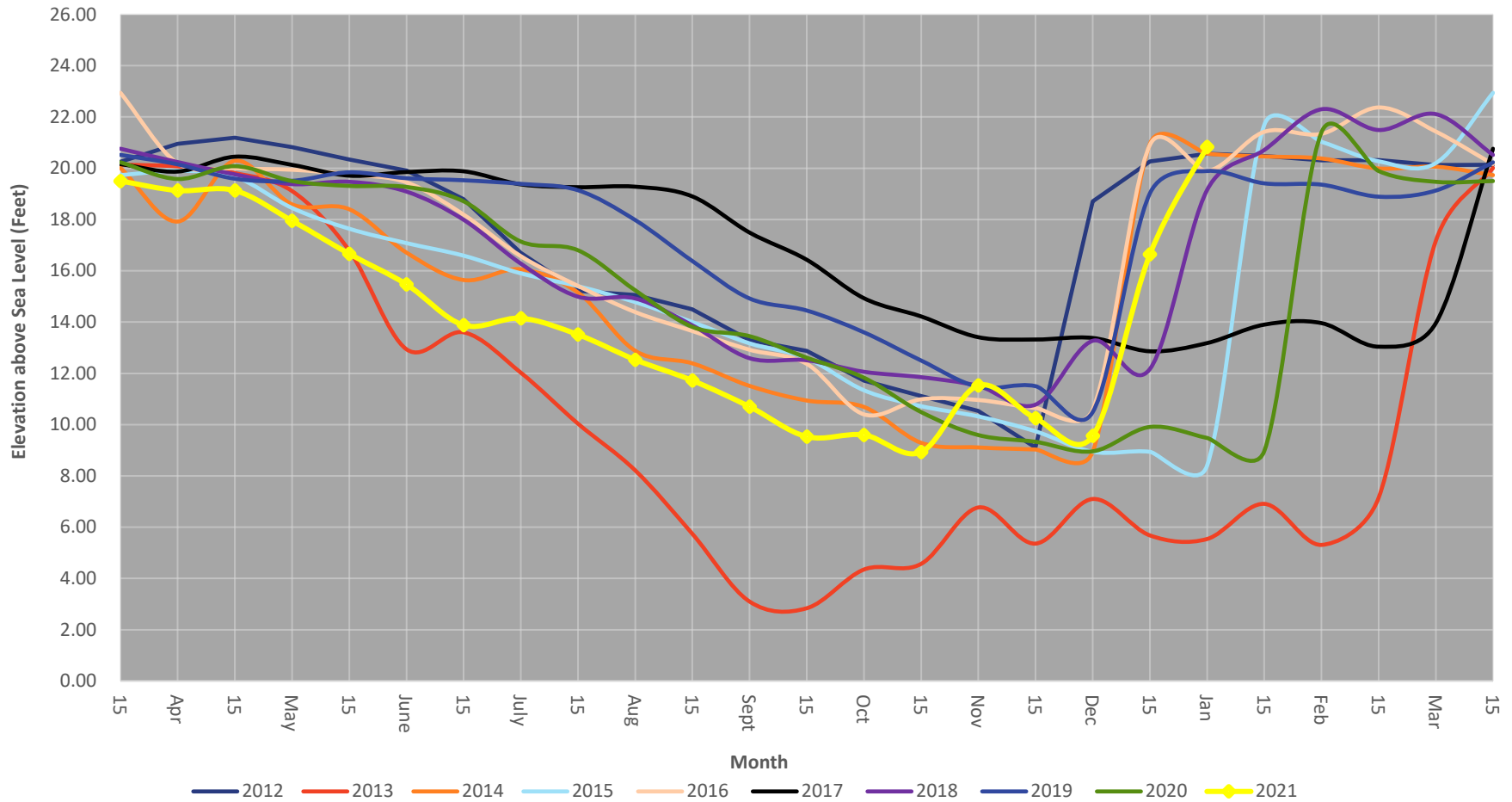
APN 013.131.037 2165 Wilton Dr

APN 024.092.022 1730 Langton St

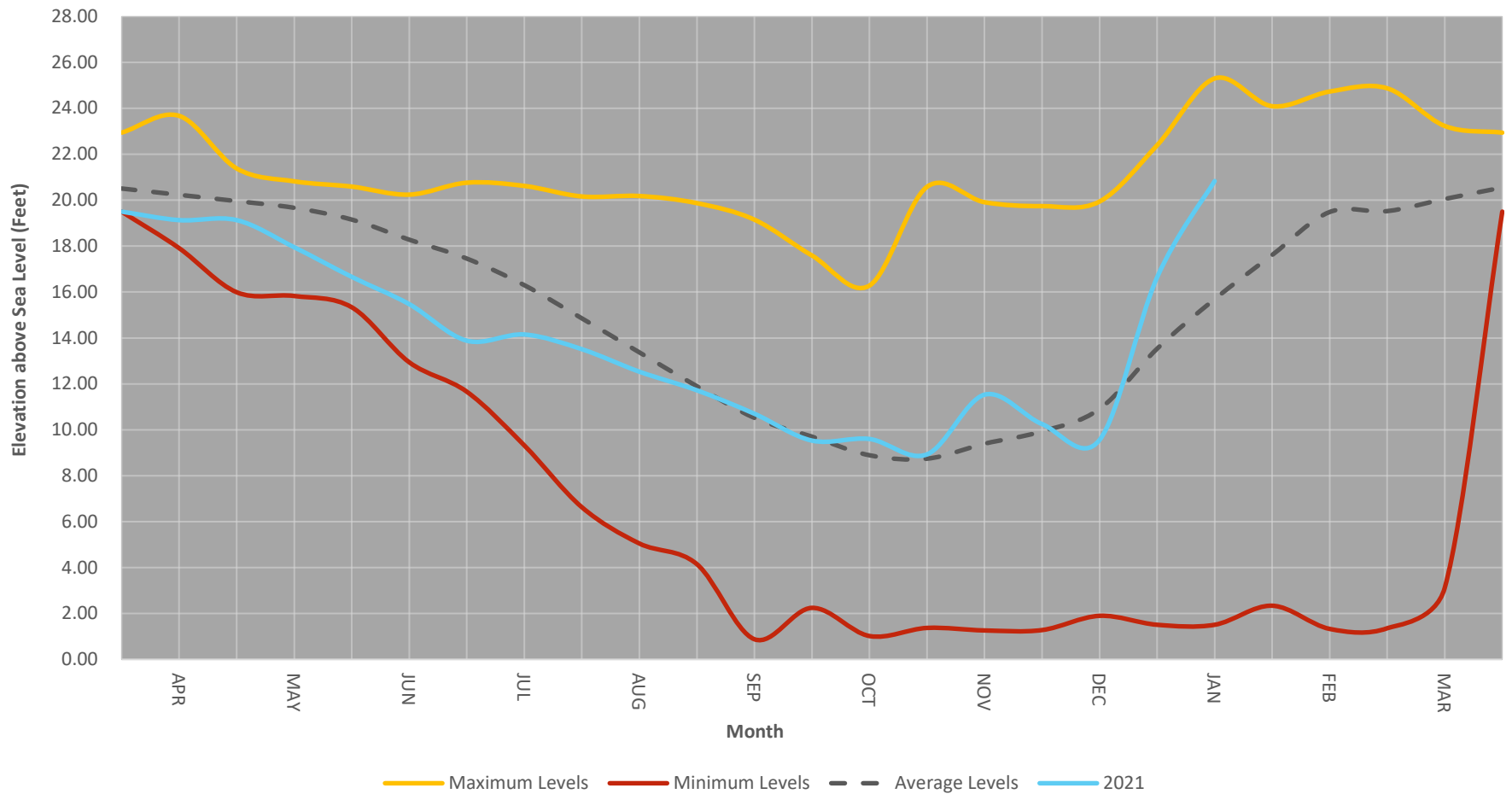
WATER LINE/METER REPLACEMENT (3 TO DATE IN 2021)

APN 023.371.023 2471 Banbury Rd Upgrade meter size for fire sprinkler system flow

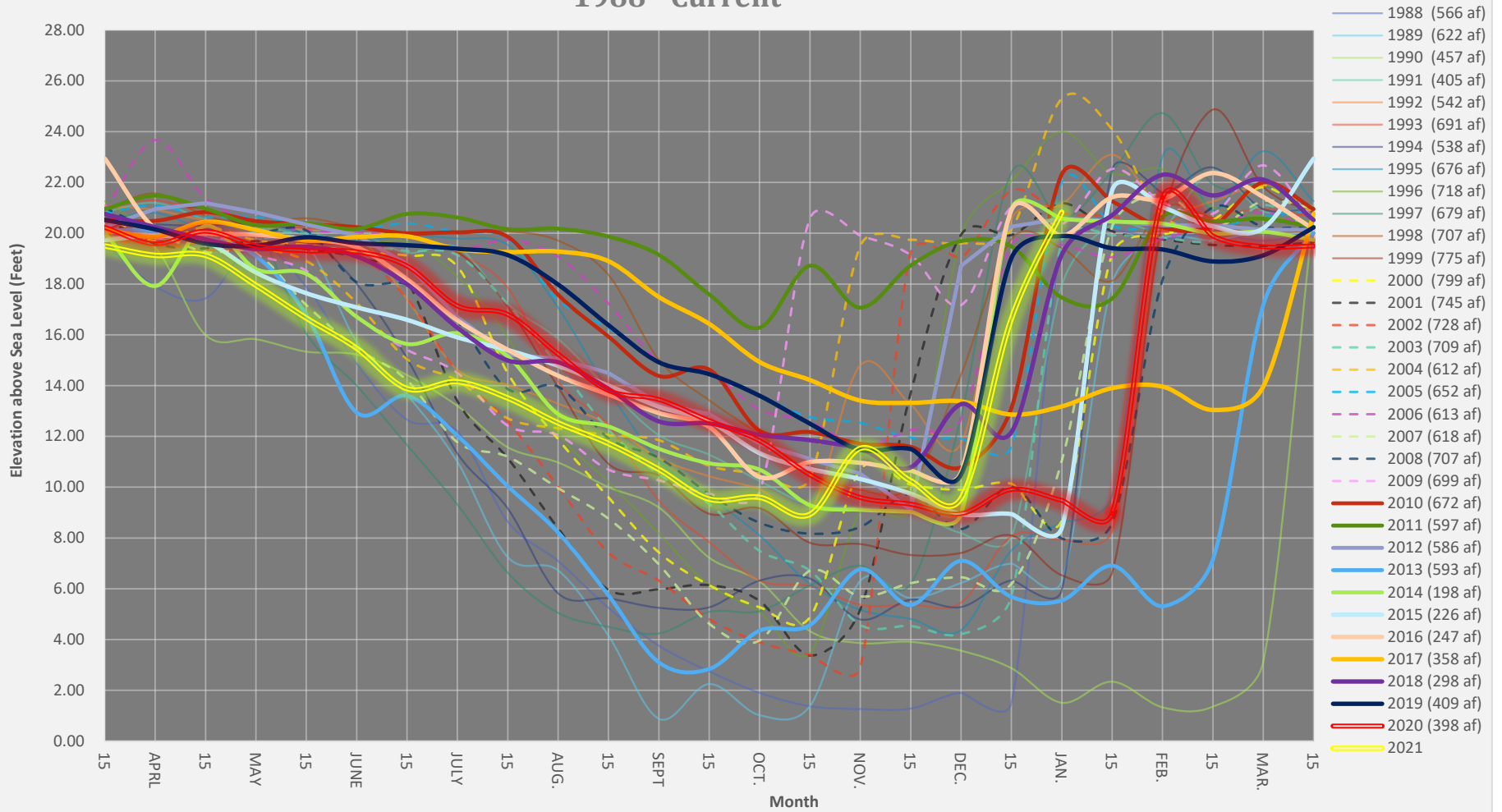
San Simeon Creek Well Levels Last 10 years March, 2012 - Current



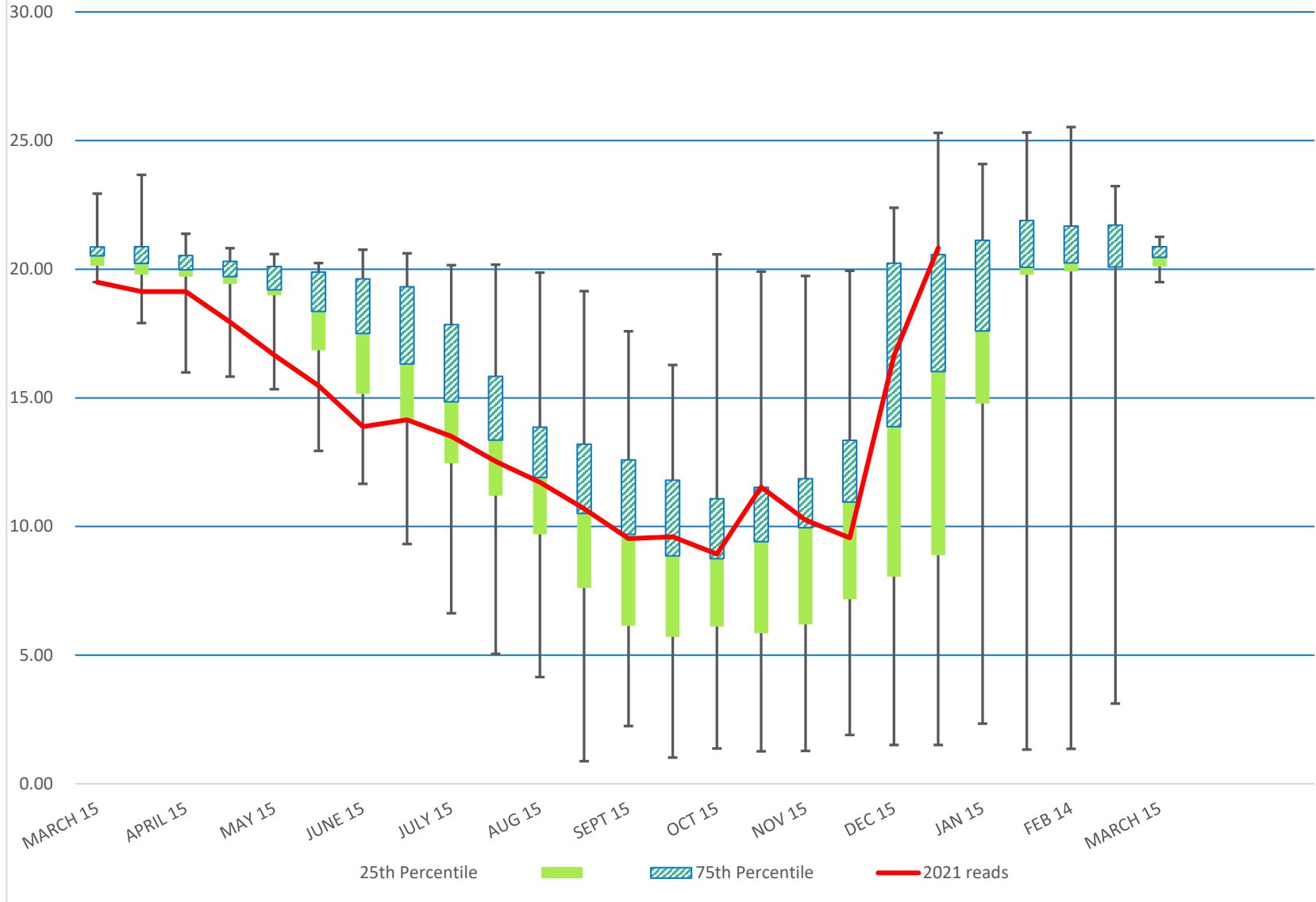
San Simeon Creek Well Levels Mid-March 2021 levels to date and 1988 to Current Min, Max, & Average



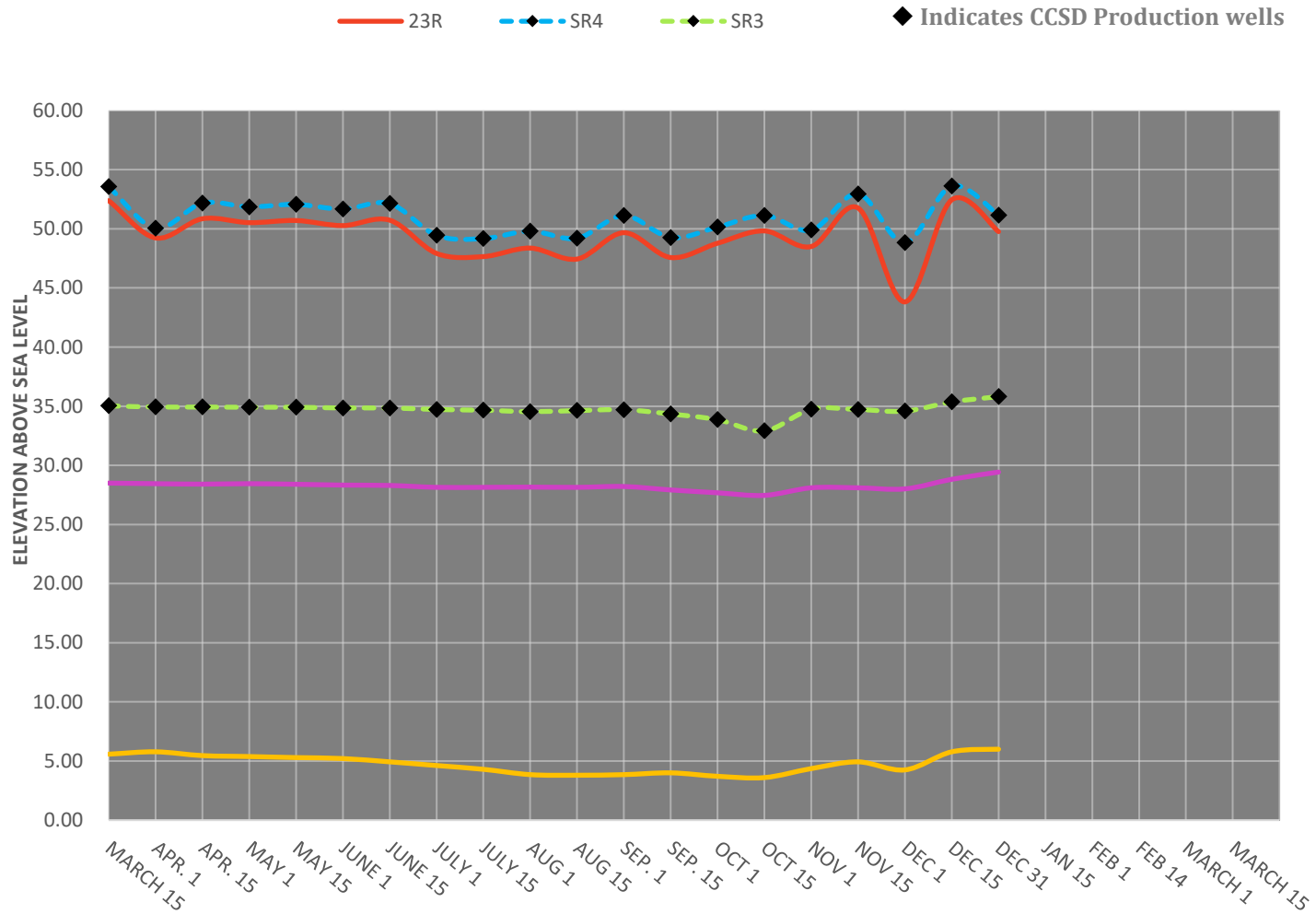
San Simeon Creek Well Levels 1988 - Current



1988 to Current Statistical San Simeon Well Level Summary by Month
 showing Minimums, Maximums, 25 % Percentile, 75% Percentile
 Average Level is the line between the Blue (hatched) and Green (solid) bars



SANTA ROSA CREEK WELL LEVELS March 15th, 2021 - Current



2021
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
2007	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	2007
	S.R.	0.00	0.00	0.60	1.81	14.47	22.24	23.47	12.37	5.29	18.70	21.20	9.42	129.57	
	SS & SR TOTAL	57.70	47.45	57.07	62.31	70.58	73.45	79.42	75.85	64.01	56.28	56.03	48.03	748.18	
2006	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	2006
	S.R.	0.00	0.78	0.00	0.62	0.74	2.56	23.58	20.72	20.17	23.88	26.46	13.63	133.14	
	SS & SR TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	66.74	60.92	56.38	746.10	
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98	
	SS & SR TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24	
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11	
	SS & SR TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63	
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2003
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05	
	SS & SR TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88	
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71	
	SS & SR TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48	
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68	
	SS & SR TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93	
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	SS & SR TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53	
	SS & SR TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58	
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16	
	SS & SR TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47	
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29	
	SS & SR TOTAL	50.63	49.28	65.68	68.67	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80	
1996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	1996
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	
	SS & SR TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25	
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	SS & SR TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84	
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	SS & SR TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10	

2021
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	SS & SR TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40	
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	SS & SR TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	SS & SR TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	SS & SR TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	SS & SR TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	SS & SR TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	



Cambria Community Services District , CA

Expense Approval Report

By Vendor Name

Payment Dates 12/1/2021 - 12/31/2021

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
Vendor: 10041 - ABALONE COAST ANALYTICAL, INC.					
ABALONE COAST ANALYTICAL, 74794		12/14/2021	WW/VARIOUS TESTS	12-60910-12	372.00
ABALONE COAST ANALYTICAL, 74794		12/14/2021	WW/TOTAL SUSPENDED SOLIDS	12-60910-12	122.00
ABALONE COAST ANALYTICAL, 74794		12/14/2021	WW/TOTAL SUSPENDED SOLIDS	12-60910-12	90.00
ABALONE COAST ANALYTICAL, 74794		12/14/2021	WW/TOTAL SUSPENDED SOLIDS, QUANTI TRAY DW	12-60910-12	95.00
ABALONE COAST ANALYTICAL, 74794		12/14/2021	WW/TOTAL SUSPENDED SOLIDS	12-60910-12	97.00
ABALONE COAST ANALYTICAL, 74794		12/14/2021	WW/TOTAL SUSPENDED SOLIDS	12-60910-12	122.00
Vendor 10041 - ABALONE COAST ANALYTICAL, INC. Total:					898.00
Vendor: 10080 - ALL WAYS CLEAN					
ALL WAYS CLEAN 74795		12/14/2021	F&R/MONTHLY CLEANING VETS HALL DEC 2021	01-6033V-02	230.69
ALL WAYS CLEAN 74795		12/14/2021	F&R/WD/WW/MONTHLY CLEANING HEATH LANE DEC	01-6080M-02	162.00
ALL WAYS CLEAN 74795		12/14/2021	F&R/WD/WW/MONTHLY CLEANING HEATH LANE DEC	11-6033B-11	196.69
ALL WAYS CLEAN 74795		12/14/2021	F&R/WD/WW/MONTHLY CLEANING HEATH LANE DEC	12-6033B-12	196.69
ALL WAYS CLEAN 74795		12/14/2021	ADM/MONTHLY OFFICE CLEANING DEC 2021	01-6033B-09	256.64
ALL WAYS CLEAN 74795		12/14/2021	F&R/MONTHLY CLEANING PUBLIC RESTROOMS DEC 2021	01-6080M-02	857.60
Vendor 10080 - ALL WAYS CLEAN Total:					1,900.31
Vendor: 11108 - ALLCHIN, JOHN					
ALLCHIN, JOHN 74736		12/02/2021	WW/MONTHLY CELL PHONE & INTERNET ALLOWANCE	12-6060C-12	100.00
Vendor 11108 - ALLCHIN, JOHN Total:					100.00
Vendor: 10091 - ALPHA ELECTRICAL SERVICE					
ALPHA ELECTRICAL SERVICE 74810		12/16/2021	WW/SERVICE CALL FOR LS B1 ISSUES 11/22,23; 12/1,10	12-6033Z-12	1,720.31
Vendor 10091 - ALPHA ELECTRICAL SERVICE Total:					1,720.31
Vendor: 12546 - ANDERSON, IVAN					
ANDERSON, IVAN 74763		12/07/2021	ADM/REFUND OVERPAYMENT UB ACCT 700-1435-001	01-43900-09	2,938.35
Vendor 12546 - ANDERSON, IVAN Total:					2,938.35
Vendor: 10114 - ANDREW THOMSON					
ANDREW THOMSON 74764		12/08/2021	WD/BATTERY REPAIRS	11-60370-11	655.38
ANDREW THOMSON 74764		12/08/2021	WD/SCADA UPDATE	11-60370-11	330.00
ANDREW THOMSON 74764		12/08/2021	WD/SCADA MATERIALS	11-60370-11	671.47
ANDREW THOMSON 74764		12/08/2021	WW/LIFT STATIONS - COMPUTER UPDATE	12-6032L-12	495.00
Vendor 10114 - ANDREW THOMSON Total:					2,151.85
Vendor: 10135 - ASAP REPROGRAPHICS					
ASAP REPROGRAPHICS 74723		12/01/2021	F&R/PRINTING	01-6033V-02	10.44
Vendor 10135 - ASAP REPROGRAPHICS Total:					10.44
Vendor: 10142 - AT&T MOBILITY					
AT&T MOBILITY 74766		12/08/2021	FD/MONTHLY CELL PHONE SERVICE NOV 2021	01-6060C-01	59.02
Vendor 10142 - AT&T MOBILITY Total:					59.02



Cambria Community Services District , CA

Expense Approval Report

By Vendor Name

Payment Dates 12/1/2021 - 12/31/2021

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
Vendor: 10144 - AT&T/CALNET3					
AT&T/CALNET3	74774	12/09/2021	WW/ALARM AT LIFT STN A	12-6060P-12	22.60
AT&T/CALNET3	74774	12/09/2021	WW/ALARM AT LIFT STN B3	12-6060P-12	22.58
AT&T/CALNET3	74774	12/09/2021	WD/PINE KNOLLS TANK	11-6060P-11	32.40
AT&T/CALNET3	74774	12/09/2021	FD/FAX LINE	01-6060P-01	33.56
AT&T/CALNET3	74774	12/09/2021	WW/ALARM AT LIFT STN B1	12-6060P-12	22.55
AT&T/CALNET3	74774	12/09/2021	WW/ALARM AT LIFT STN B2	12-6060P-12	22.56
AT&T/CALNET3	74774	12/09/2021	WW/ALARM AT LIFT STN B	12-6060P-12	22.55
AT&T/CALNET3	74774	12/09/2021	WW/ALARM AT LIFT STN 9	12-6060P-12	22.70
AT&T/CALNET3	74774	12/09/2021	WW/ALARM AT LIFT STN A1	12-6060P-12	22.68
AT&T/CALNET3	74774	12/09/2021	WW/FAX LINE	12-6060P-12	22.75
AT&T/CALNET3	74774	12/09/2021	WD/TELEMETRY SYSTEMS	11-6060P-11	22.59
AT&T/CALNET3	74774	12/09/2021	F&R/FIRE ALARMS AT VETS HALL	01-6060P-02	43.68
AT&T/CALNET3	74774	12/09/2021	WW/ALARM AT LIFT STN 4	12-6060P-12	22.53
AT&T/CALNET3	74774	12/09/2021	WW/ALARM AT LIFT STN 8	12-6060P-12	22.57
AT&T/CALNET3	74774	12/09/2021	WD/LEIMERT PUMP STATION	11-6060P-11	22.52
AT&T/CALNET3	74774	12/09/2021	ADM/OFFICE FAX LINE	01-6060P-09	22.90
AT&T/CALNET3	74774	12/09/2021	F&R/RODEO GROUNDS RD	01-6060P-02	23.78
AT&T/CALNET3	74774	12/09/2021	WW/HEATH LANE PHONE	12-6060P-12	53.23
Vendor 10144 - AT&T/CALNET3 Total:					480.73
Vendor: 10140 - AT&T					
AT&T	74765	12/08/2021	WW/ALARM AT LIFT STN B-4	12-6060P-12	265.92
Vendor 10140 - AT&T Total:					265.92
Vendor: 10166 - BADGER METER INC.					
BADGER METER INC.	74811	12/16/2021	WD/ORION CELLULAR SVC NOV 2021	11-6031M-11	30.00
Vendor 10166 - BADGER METER INC. Total:					30.00
Vendor: 10222 - BIVENS, BENJAMIN					
BIVENS, BENJAMIN	74776	12/09/2021	WW/REIMB COLLECTION SYS MAINT CERT GR 1 RENEWAL	12-60540-12	91.00
Vendor 10222 - BIVENS, BENJAMIN Total:					91.00
Vendor: 10229 - BLAND, MELISSA					
BLAND, MELISSA	74737	12/02/2021	WD/WW/WRF/MONTHLY CELL PHONE & INTERNET	11-6060C-11	33.00
BLAND, MELISSA	74737	12/02/2021	WD/WW/WRF/MONTHLY CELL PHONE & INTERNET	12-6060C-12	33.00
BLAND, MELISSA	74737	12/02/2021	WD/WW/WRF/MONTHLY CELL PHONE & INTERNET	39-6060C-25	34.00
Vendor 10229 - BLAND, MELISSA Total:					100.00
Vendor: 10260 - BRENNTAG PACIFIC, INC.					
BRENNTAG PACIFIC, INC.	74796	12/14/2021	WD/CHEMICALS	11-6091C-11	408.64
BRENNTAG PACIFIC, INC.	74796	12/14/2021	WD/CHEMICALS	11-6091C-11	331.86
BRENNTAG PACIFIC, INC.	74796	12/14/2021	WD/CHEMICALS	11-6091C-11	307.12
Vendor 10260 - BRENNTAG PACIFIC, INC. Total:					1,047.62
Vendor: 10263 - BREZDEN PEST CONTROL, INC					
BREZDEN PEST CONTROL, INC	74738	12/02/2021	ADM/SPRAY AND DEWEB TAMSON DR	01-6033B-09	106.00
BREZDEN PEST CONTROL, INC	74738	12/02/2021	F&R/SQUIRREL CONTROL VETS HALL	01-6033V-02	75.00
BREZDEN PEST CONTROL, INC	74738	12/02/2021	F&R/SQUIRREL CONTROL RODEO GRNDS RD	01-6033B-02	125.00
Vendor 10263 - BREZDEN PEST CONTROL, INC Total:					306.00
Vendor: 10288 - BURKEY, MICHAEL A					



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BURKEY, MICHAEL A	74739	12/02/2021	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
Vendor 10288 - BURKEY, MICHAEL A Total:					45.00
Vendor: 10315 - CALIFORNIA WATER ENVIRONMENT ASSN					
CALIFORNIA WATER ENVIRON	74797	12/14/2021	WW/ANNUAL MEMBERSHIP DUES JOHN ALLCHIN	12-60540-12	192.00
CALIFORNIA WATER ENVIRON	74797	12/14/2021	WW/COLL SYS MAINT GR 1 CERT RENEWAL TREAPER	12-60540-12	91.00
Vendor 10315 - CALIFORNIA WATER ENVIRONMENT ASSN Total:					283.00
Vendor: 10356 - CAMBRIA HARDWARE CENTER					
CAMBRIA HARDWARE CENTEF	74803	12/14/2021	FD/MISC SUPPLIES	01-6033B-01	5.08
CAMBRIA HARDWARE CENTEF	74803	12/14/2021	FD/SMOKE ALARMS	01-6033B-01	80.41
CAMBRIA HARDWARE CENTEF	74803	12/14/2021	FD/TAPE, PELLETS	01-60900-01	46.09
CAMBRIA HARDWARE CENTEF	74804	12/14/2021	F&R/MISC SUPPLIES	01-60900-02	45.32
CAMBRIA HARDWARE CENTEF	74804	12/14/2021	F&R/MISC SUPPLIES	01-6033B-02	42.88
CAMBRIA HARDWARE CENTEF	74804	12/14/2021	F&R/LIGHT BULBS	01-6033V-02	18.22
CAMBRIA HARDWARE CENTEF	74804	12/14/2021	F&R/GLOVES, SIGNS, BLEACH	01-6033B-02	43.16
CAMBRIA HARDWARE CENTEF	74804	12/14/2021	F&R/LED LIGHT BULBS	01-6033B-02	64.31
CAMBRIA HARDWARE CENTEF	74804	12/14/2021	F&R/MISC SUPPLIES	01-6033V-02	39.78
CAMBRIA HARDWARE CENTEF	74804	12/14/2021	F&R/CABLE	01-6033B-02	8.89
CAMBRIA HARDWARE CENTEF	74804	12/14/2021	F&R/KEYS	01-6033V-02	10.17
CAMBRIA HARDWARE CENTEF	74804	12/14/2021	F&R/DRAIN CLEANER, FLUOR BULB	01-6033B-02	22.50
CAMBRIA HARDWARE CENTEF	74804	12/14/2021	F&R/ROLLER, ROLLER FRAME	01-6033B-02	19.49
CAMBRIA HARDWARE CENTEF	74804	12/14/2021	F&R/BATTERIES	01-60900-02	12.86
CAMBRIA HARDWARE CENTEF	74805	12/14/2021	ADM/GLASS GLUE	01-6033B-09	6.41
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/MISC SUPPLIES	12-6032S-12	66.89
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/ROLLER FRAMES; RETURN ROLLER FRAME	12-6032S-12	2.60
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/ROLLER FRAMES; RETURN ROLLER FRAME	12-6032S-12	2.60
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/ROLLER FRAMES; RETURN ROLLER FRAME	12-6032S-12	(4.89)
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/PRY BAR	12-6032S-12	48.23
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/DRILL BIT	12-6032S-12	4.82
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/PVC PIPE	12-6032S-12	9.65
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/PVC FITTINGS	12-6032S-12	20.28
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/COMMODE SEAT	12-6032T-12	26.80
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/MARKING PAINT	12-6032C-12	6.42
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/RETURN MARKING	12-6032C-12	(6.42)
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/HINGE STRAP	12-6032T-12	4.28
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/MARKING PAINT	12-6032C-12	6.42
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/FUNNELS	12-6032T-12	8.77
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/MISC SUPPLIES	12-6032T-12	16.45
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/PVC SUPPLIES	12-6032T-12	15.30
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/BROOM, WOOD STAKES	12-6032C-12	37.17
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/PVC PARTS	12-6032L-12	11.09
CAMBRIA HARDWARE CENTEF	74806	12/14/2021	WW/MISC SUPPLIES	12-6032L-12	5.53
CAMBRIA HARDWARE CENTEF	74808	12/14/2021	WD/PVC SUPPLIES	11-60900-11	2.98
CAMBRIA HARDWARE CENTEF	74808	12/14/2021	WD/MISC SUPPLIES	11-6033B-11	6.65
CAMBRIA HARDWARE CENTEF	74808	12/14/2021	WD/RETURN MISC SUPPLIES	11-6033B-11	(1.03)
Vendor 10356 - CAMBRIA HARDWARE CENTER Total:					756.16
Vendor: 10368 - CAMBRIA VILLAGE SQUARE					
CAMBRIA VILLAGE SQUARE	74740	12/02/2021	ADM/MONTHLY OFFICE LEASE	01-60750-09	2,553.03



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			PMT 1316 TAMSON		
CAMBRIA VILLAGE SQUARE	74740	12/02/2021	ADM/SEPT - OCT 2021 OUTSIDE MAINT & INSURANCE	01-6033G-09	485.90
Vendor 10368 - CAMBRIA VILLAGE SQUARE Total:					3,038.93
Vendor: 10375 - CARMEL & NACCASHA LLP					
CARMEL & NACCASHA LLP	74812	12/16/2021	ADM/MONTHLY RETAINER FOR LEGAL SERVICES JAN 2022	01-6080K-09	11,100.00
CARMEL & NACCASHA LLP	74812	12/16/2021	ADM/MONTHLY SVCS PRIV & CONF NOV 2021	01-6080L-09	4,280.00
CARMEL & NACCASHA LLP	74812	12/16/2021	ADM/LEGAL SVCS GENERAL NOV 2021	01-6080K-09	2,662.55
Vendor 10375 - CARMEL & NACCASHA LLP Total:					18,042.55
Vendor: 10384 - CASTELLANOS, MICHAEL					
CASTELLANOS, MICHAEL	74741	12/02/2021	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
Vendor 10384 - CASTELLANOS, MICHAEL Total:					45.00
Vendor: 10427 - CHARTER COMMUNICATIONS					
CHARTER COMMUNICATIONS	74724	12/01/2021	F&R/BUSINESS VOICE	01-6060I-02	39.99
CHARTER COMMUNICATIONS	74724	12/01/2021	F&R/ADM/WD/WW/ETHERNE	01-6060I-02	279.07
CHARTER COMMUNICATIONS	74724	12/01/2021	F&R/ADM/WD/WW/ETHERNE	01-6060I-02	140.09
CHARTER COMMUNICATIONS	74724	12/01/2021	F&R/ADM/WD/WW/ETHERNE	01-6060I-09	235.30
CHARTER COMMUNICATIONS	74724	12/01/2021	F&R/ADM/WD/WW/ETHERNE	11-6060I-11	270.23
CHARTER COMMUNICATIONS	74724	12/01/2021	F&R/ADM/WD/WW/ETHERNE	12-6060I-12	270.22
Vendor 10427 - CHARTER COMMUNICATIONS Total:					1,234.90
Vendor: 10443 - CIO SOLUTIONS, LP					
CIO SOLUTIONS, LP	74742	12/02/2021	ADM/MONTHLY BILLING FOR DEC 2021	01-60440-09	2,845.00
Vendor 10443 - CIO SOLUTIONS, LP Total:					2,845.00
Vendor: 10512 - CORBIN WILLITS SYSTEMS, INC.					
CORBIN WILLITS SYSTEMS, INC	74743	12/02/2021	ADM/MONTHLY SUPPORT AGMT MOM SOFTWARE 12/21	01-60440-09	1,299.04
Vendor 10512 - CORBIN WILLITS SYSTEMS, INC. Total:					1,299.04
Vendor: 12468 - DATAPROSE LLC					
DATAPROSE LLC	74777	12/09/2021	WD/WW/MAILING & POSTAGE UB BILLS SEPT-OCT	11-60510-11	884.07
DATAPROSE LLC	74777	12/09/2021	WD/WW/MAILING & POSTAGE UB BILLS SEPT-OCT	11-6080M-11	262.95
DATAPROSE LLC	74777	12/09/2021	WD/WW/MAILING & POSTAGE UB BILLS SEPT-OCT	12-60510-12	884.07
DATAPROSE LLC	74777	12/09/2021	WD/WW/MAILING & POSTAGE UB BILLS SEPT-OCT	12-6080M-12	262.95
Vendor 12468 - DATAPROSE LLC Total:					2,294.04
Vendor: 11709 - DIENZO, RAY					
DIENZO, RAY	74744	12/02/2021	WD/WW/WRF/MONTHLY CELL PHONE & INTERNET	11-6060C-11	33.00
DIENZO, RAY	74744	12/02/2021	WD/WW/WRF/MONTHLY CELL PHONE & INTERNET	12-6060C-12	33.00
DIENZO, RAY	74744	12/02/2021	WD/WW/WRF/MONTHLY	39-6060C-25	34.00



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DIENZO, RAY	74744	12/02/2021	CELL PHONE & INTERNET WD/WW/REIMB T2 & D2 WATER CERTS; OIT WW APP &	11-6120E-11	60.00
DIENZO, RAY	74744	12/02/2021	WD/WW/REIMB T2 & D2 WATER CERTS; OIT WW APP &	11-6120E-11	60.00
DIENZO, RAY	74744	12/02/2021	WD/WW/REIMB T2 & D2 WATER CERTS; OIT WW APP &	12-6120E-12	170.00
Vendor 11709 - DIENZO, RAY Total:					390.00
Vendor: 10624 - DIGITAL DEPLOYMENT, INC					
DIGITAL DEPLOYMENT, INC	74813	12/16/2021	ADM/STREAMLINE WEB W/ENGAGE MEMBER FEE DEC 2021	01-6011W-09	260.00
Vendor 10624 - DIGITAL DEPLOYMENT, INC Total:					260.00
Vendor: 10927 - DODSON, HALEY					
DODSON, HALEY	74745	12/02/2021	ADM/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-09	100.00
DODSON, HALEY	74745	12/02/2021	FD/REIMB FLOWERS-BADGE CEREMONY-BURKEY &	01-61240-01	32.60
DODSON, HALEY	74745	12/02/2021	ADM/BOTTLED WATER	01-60500-09	10.38
Vendor 10927 - DODSON, HALEY Total:					142.98
Vendor: 11552 - DUFFIELD, PAMELA					
DUFFIELD, PAMELA	74746	12/02/2021	ADM/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-09	100.00
Vendor 11552 - DUFFIELD, PAMELA Total:					100.00
Vendor: 10718 - EVANS FABRICATION					
EVANS FABRICATION	74778	12/09/2021	WW/FABRICATION OF GRIT DUMP CHUTE	12-6032T-12	325.00
Vendor 10718 - EVANS FABRICATION Total:					325.00
Vendor: 12538 - EVERS, CHRISTIAN					
EVERS, CHRISTIAN	74779	12/09/2021	FD/REIMB FOR PARAMEDIC PATCHES & FIRE HAT	01-60940-01	27.23
Vendor 12538 - EVERS, CHRISTIAN Total:					27.23
Vendor: 10732 - FARM SUPPLY COMPANY					
FARM SUPPLY COMPANY	74798	12/14/2021	FD/TREE	01-6033B-01	217.49
FARM SUPPLY COMPANY	74798	12/14/2021	WD/MISC OPERATING SUPPLIES	11-60900-11	121.29
Vendor 10732 - FARM SUPPLY COMPANY Total:					338.78
Vendor: 10748 - FERGUSON ENTERPRISES LLC					
FERGUSON ENTERPRISES LLC	74767	12/08/2021	F&R/FAUCET	01-6033B-02	245.77
Vendor 10748 - FERGUSON ENTERPRISES LLC Total:					245.77
Vendor: 10751 - FGL ENVIRONMENTAL INC.					
FGL ENVIRONMENTAL INC.	74780	12/09/2021	WW/INORGANIC ANALYSIS	12-60910-12	942.00
FGL ENVIRONMENTAL INC.	74780	12/09/2021	WW/INORGANIC & SUPPORT ANALYSIS	12-60910-12	282.00
FGL ENVIRONMENTAL INC.	74780	12/09/2021	WW/INORGANIC ANALYSIS	12-60910-12	748.00
FGL ENVIRONMENTAL INC.	74780	12/09/2021	WD/ORGANIC ANALYSIS	11-60910-11	500.00
FGL ENVIRONMENTAL INC.	74780	12/09/2021	WD/ORGANIC ANALYSIS	11-60910-11	406.00
FGL ENVIRONMENTAL INC.	74784	12/14/2021	WW/INORGANIC ANALYSIS	12-60910-12	201.00
FGL ENVIRONMENTAL INC.	74784	12/14/2021	WD/BACTI & SUPPORT ANALYSIS	11-60910-11	112.00
FGL ENVIRONMENTAL INC.	74784	12/14/2021	WW/INORGANIC ANALYSIS	12-60910-12	580.00
FGL ENVIRONMENTAL INC.	74784	12/14/2021	WW/INORGANIC & SUPPORT ANALYSIS	12-60910-12	282.00



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FGL ENVIRONMENTAL INC.	74784	12/14/2021	WD/BACTI & SUPPORT ANALYSIS	11-60910-11	136.00
FGL ENVIRONMENTAL INC.	74784	12/14/2021	WD/BACTI ANALYSIS	11-60910-11	30.00
FGL ENVIRONMENTAL INC.	74784	12/14/2021	WD/BACTI ANALYSIS	11-60910-11	60.00
FGL ENVIRONMENTAL INC.	74784	12/14/2021	WD/BACTI & SUPPORT ANALYSIS	11-60910-11	112.00
FGL ENVIRONMENTAL INC.	74784	12/14/2021	WD/BACTI ANALYSIS	11-60910-11	30.00
Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
FGL ENVIRONMENTAL INC.	74784	12/14/2021	WD/BACTI & SUPPORT ANALYSIS	11-60910-11	112.00
FGL ENVIRONMENTAL INC.	74784	12/14/2021	WD/BACTI & SUPPORT ANALYSIS	11-60910-11	112.00
FGL ENVIRONMENTAL INC.	74784	12/14/2021	WD/BACTI ANALYSIS	11-60910-11	24.00
Vendor 10751 - FGL ENVIRONMENTAL INC. Total:					4,669.00
Vendor: 10794 - FLUME, INC.					
FLUME, INC.	74785	12/14/2021	WD/FLUME SMART WATER MONITOR SYSTEMS	11-66110-11	209.14
Vendor 10794 - FLUME, INC. Total:					209.14
Vendor: 12540 - FNBO					
FNBO	DFT0000642	12/16/2021	F&R/BOOK ON FOREST PESTS	01-60900-02	50.58
FNBO	DFT0000643	12/16/2021	ADM/ZOOM VIDEO SVC	01-61150-09	389.90
FNBO	DFT0000643	12/16/2021	ADM/HOTEL CHRG - CANCELLED BD SECY CONF	01-6120E-09	166.34
FNBO	DFT0000643	12/16/2021	ADM/BUSINESS LUNCH	01-6120E-09	58.87
FNBO	DFT0000644	12/16/2021	FD/FULCRUM MONTHLY SUBSCRIPTION	01-60540-01	28.00
FNBO	DFT0000644	12/16/2021	FD/FUEL	01-60960-01	125.00
FNBO	DFT0000644	12/16/2021	FD/PARAMEDIC RECERTIFICATION JGIBSON	01-6120A-01	300.00
FNBO	DFT0000644	12/16/2021	FD/PIE FOR BADGE CEREMONY 11/18/21	01-6120E-01	30.00
FNBO	DFT0000644	12/16/2021	FD/DONUTS FOR FIREFIGHTER INTERVIEWS 11/16/21	01-6120E-01	16.50
FNBO	DFT0000644	12/16/2021	FD/LUNCH FOR FIREFIGHTER INTERVIEW PANEL & CREW	01-6120E-01	114.86
FNBO	DFT0000644	12/16/2021	FD/LUNCH RESCUE WATER CRAFT TRAINING 11/8/21	01-6220S-01	78.71
Vendor 12540 - FNBO Total:					1,358.76
Vendor: 12499 - FORD MOTOR CREDIT COMPANY					
FORD MOTOR CREDIT COMPA	74814	12/16/2021	F&R/LEASE PMT 2021 FORD F-350 LEASE #9109303	01-6180H-02	162.96
FORD MOTOR CREDIT COMPA	74814	12/16/2021	F&R/LEASE PMT 2021 FORD F-350 LEASE #9109303	01-6180J-02	773.03
Vendor 12499 - FORD MOTOR CREDIT COMPANY Total:					935.99
Vendor: 10828 - FURNITURE INSTALLATION TEAM					
FURNITURE INSTALLATION TE	74725	12/01/2021	F&R/TWO WORK STATIONS FINAL PMT	01-6033Z-02	1,821.04
FURNITURE INSTALLATION TE	74815	12/16/2021	F&R/MANAGER'S WORK STATION 50% DEPOSIT	01-6033Z-02	1,428.88
Vendor 10828 - FURNITURE INSTALLATION TEAM Total:					3,249.92
Vendor: 12422 - G&S PAVING					
G&S PAVING	74747	12/02/2021	WD/ASPHALT REPAIRS TASK ORDER #5	11-6035R-11	4,165.00



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Vendor 12422 - G&S PAVING Total:					4,165.00
Vendor: 10847 - GERBER'S AUTO SERVICES					
GERBER'S AUTO SERVICES	74748	12/02/2021	ADM/SMOG INSPECTION 2013 FORD FOCUS	01-6041L-09	54.00
GERBER'S AUTO SERVICES	74768	12/08/2021	FD/SMOG INSPECTION 2013 FORD F150XLT	01-6041L-01	45.75
Vendor 10847 - GERBER'S AUTO SERVICES Total:					99.75
Vendor: 10850 - GIBSON, JOHNATHAN					
GIBSON, JOHNATHAN	74749	12/02/2021	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
Vendor 10850 - GIBSON, JOHNATHAN Total:					45.00
Vendor: 12501 - GRAVES, KAYLA					
GRAVES, KAYLA	74750	12/02/2021	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
Vendor 12501 - GRAVES, KAYLA Total:					45.00
Vendor: 10896 - GREEN, JAMES R					
GREEN, JAMES R	74751	12/02/2021	WD/WRF/MONTHLY CELL PHONE & INTERNET	11-6060C-11	100.00
Vendor 10896 - GREEN, JAMES R Total:					100.00
Vendor: 12338 - GREGORIO A. CELEDON					
GREGORIO A. CELEDON	74726	12/01/2021	WW/REMOVE & CHIP FALLEN TREE ON HEATH LANE 10/11/2	12-6033B-12	2,500.00
GREGORIO A. CELEDON	74726	12/01/2021	F&R/HOMELESS CAMP CLEANUP POCKET PARK -	01-6033E-02	2,500.00
GREGORIO A. CELEDON	74786	12/14/2021	WW/TREE REMOVAL AND CHIPPING - WWTP	12-6033B-12	1,200.00
GREGORIO A. CELEDON	74816	12/16/2021	F&R/REMOVE LIMBS, WEED ABATE CCSD LOT	01-6033G-02	2,500.00
GREGORIO A. CELEDON	74816	12/16/2021	F&R/REMOVE DEAD TREES VICTORIA WY TRAIL FISC	01-6033R-02	3,500.00
Vendor 12338 - GREGORIO A. CELEDON Total:					12,200.00
Vendor: 12548 - GRIFFIN, PATRICIA					
GRIFFIN, PATRICIA	1142	12/16/2021	F&R/REFUND KEY DEPOSIT ROTARY WREATH EVENT 12/4/21	01-24210-02	20.00
Vendor 12548 - GRIFFIN, PATRICIA Total:					20.00
Vendor: 10924 - HACH COMPANY					
HACH COMPANY	74787	12/14/2021	WD/PROBE	11-6031Q-11	1,424.18
Vendor 10924 - HACH COMPANY Total:					1,424.18
Vendor: 10972 - HD SUPPLY FACILITIES MAINTENANCE					
HD SUPPLY FACILITIES MAINT	74769	12/08/2021	WW/PAINT	12-6032C-12	151.75
HD SUPPLY FACILITIES MAINT	74817	12/16/2021	WW/LOG BOOKS	12-60920-12	33.24
HD SUPPLY FACILITIES MAINT	74817	12/16/2021	WD/PRESSURE GAUGES	11-60930-11	240.04
Vendor 10972 - HD SUPPLY FACILITIES MAINTENANCE Total:					425.03
Vendor: 11003 - HOLLINGSWORTH, WILLIAM					
HOLLINGSWORTH, WILLIAM	74752	12/02/2021	FD/MONTHLY INTERNET ALLOWANCE	01-6060C-01	55.00
HOLLINGSWORTH, WILLIAM	74788	12/14/2021	FD/REIMB FOR COLLAR BRASS FOR MBURKEY & KGRAVES	01-60940-01	109.38
Vendor 11003 - HOLLINGSWORTH, WILLIAM Total:					164.38
Vendor: 11005 - HOME DEPOT CREDIT SERVICE					
HOME DEPOT CREDIT SERVICE	74781	12/09/2021	F&R/MISC MATERIALS	01-6033B-02	59.55
HOME DEPOT CREDIT SERVICE	74781	12/09/2021	F&R/SMALL TOOLS, MISC SUPPLIES	01-60900-02	429.29



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HOME DEPOT CREDIT SERVICE	74781	12/09/2021	F&R/DRILL KIT	01-60900-02	216.41
HOME DEPOT CREDIT SERVICE	74781	12/09/2021	FD/TREE	01-6033B-01	65.23
HOME DEPOT CREDIT SERVICE	74781	12/09/2021	WD/BLOWER, CONCRETE	11-6035R-11	100.68
HOME DEPOT CREDIT SERVICE	74781	12/09/2021	WD/BLOWER, CONCRETE	11-60930-11	292.54
HOME DEPOT CREDIT SERVICE	74781	12/09/2021	WW/MISC SUPPLIES	12-6032S-12	151.10
HOME DEPOT CREDIT SERVICE	74781	12/09/2021	WD/SMALL TOOLS	11-60900-11	168.41
HOME DEPOT CREDIT SERVICE	74781	12/09/2021	F&R/MISC SUPPLIES	01-60900-02	71.64
Vendor 11005 - HOME DEPOT CREDIT SERVICE Total:					1,554.85
Vendor: 11036 - IDLER'S SVC CO PASO ROBLES					
IDLER'S SVC CO PASO ROBLES	74770	12/08/2021	FD/NEW REFRIGERATOR DELIVERY AND INSTALL	01-6033B-01	3,000.00
Vendor 11036 - IDLER'S SVC CO PASO ROBLES Total:					3,000.00
Vendor: 11129 - JONTRONICS					
JONTRONICS	74727	12/01/2021	F&R/VET'S HALL AUDIO TUNE- UP & REPAIR	01-6033V-02	487.87
Vendor 11129 - JONTRONICS Total:					487.87
Vendor: 10543 - KITZMAN WATER					
KITZMAN WATER	74789	12/14/2021	WD/WW/DRINKING WATER	11-60500-11	107.62
KITZMAN WATER	74789	12/14/2021	WD/WW/DRINKING WATER	12-60500-12	107.63
KITZMAN WATER	74818	12/16/2021	FD/RO SERVICE HICAP SOFTENER	01-6033B-01	91.50
Vendor 10543 - KITZMAN WATER Total:					306.75
Vendor: 11241 - LIEBERT CASSIDY WHITMORE					
LIEBERT CASSIDY WHITMORE	74728	12/01/2021	ADM/CLIENT/MATTER CA131- 00001 THROUGH 10/31/21	01-6080L-09	864.50
Vendor 11241 - LIEBERT CASSIDY WHITMORE Total:					864.50
Vendor: 11242 - LIFE-ASSIST, INC.					
LIFE-ASSIST, INC.	74799	12/14/2021	FD/EMERGENCY MEDICAL SUPPLIES	01-60890-01	174.22
Vendor 11242 - LIFE-ASSIST, INC. Total:					174.22
Vendor: 11272 - LUNA, JEFFREY R					
LUNA, JEFFREY R	74729	12/01/2021	FD/REIMB RESCUE SYSTEMS 2 TRNG REGIST 12/13-12/17	01-6120E-01	250.00
Vendor 11272 - LUNA, JEFFREY R Total:					250.00
Vendor: 11296 - MALONEY, RYAN S					
MALONEY, RYAN S	74753	12/02/2021	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
Vendor 11296 - MALONEY, RYAN S Total:					45.00
Vendor: 12479 - MAYAN HARDWOOD, INC.					
MAYAN HARDWOOD, INC.	74754	12/02/2021	F&R/WOOD, MDF, SCREWS	01-6033B-02	158.34
Vendor 12479 - MAYAN HARDWOOD, INC. Total:					158.34
Vendor: 12472 - MCCLATCHY COMPANY LLC					
MCCLATCHY COMPANY LLC	74819	12/16/2021	ADM/LEGAL NOTICE ADS - THE TRIBUNE	01-6011I-09	532.50
Vendor 12472 - MCCLATCHY COMPANY LLC Total:					532.50
Vendor: 11357 - MEDSTOP MEDICAL CLINIC, INC					
MEDSTOP MEDICAL CLINIC, IN	74730	12/01/2021	FD/EMQ REVIEW 2021	01-6080M-01	513.00
Vendor 11357 - MEDSTOP MEDICAL CLINIC, INC Total:					513.00
Vendor: 11372 - MENDOZA, CARLOS					
MENDOZA, CARLOS	74755	12/02/2021	F&R/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-02	100.00
Vendor 11372 - MENDOZA, CARLOS Total:					100.00



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Vendor: 11387 - MICHELLE DYER					
MICHELLE DYER	74782	12/09/2021	WW/FILTERS	12-6032T-12	470.53
Vendor 11387 - MICHELLE DYER Total:					470.53
Vendor: 11389 - MID-COAST FIRE PROTECTION					
MID-COAST FIRE PROTECTION	74771	12/08/2021	FD/5 YEAR FIRE SPRINKLER TEST AND INSPECTION	01-6033B-01	874.90
Vendor 11389 - MID-COAST FIRE PROTECTION Total:					874.90
Vendor: 11405 - MINER'S ACE HARDWARE					
MINER'S ACE HARDWARE	74756	12/02/2021	WD/MISC OPERATING SUPPLIES	11-60900-11	81.46
Vendor 11405 - MINER'S ACE HARDWARE Total:					81.46
Vendor: 11407 - MISSION LINEN SUPPLY					
MISSION LINEN SUPPLY	74757	12/02/2021	WD/TOWELS	11-6033B-11	10.53
MISSION LINEN SUPPLY	74757	12/02/2021	WD/TOWELS	11-6033B-11	10.53
MISSION LINEN SUPPLY	74757	12/02/2021	WD/TOWELS	11-6033B-11	10.53
MISSION LINEN SUPPLY	74757	12/02/2021	WD/TOWELS	11-6033B-11	10.53
MISSION LINEN SUPPLY	74757	12/02/2021	WD/TOWELS	11-6033B-11	10.53
Vendor 11407 - MISSION LINEN SUPPLY Total:					52.65
Vendor: 11437 - MOSS, LEVY & HARTZHEIM LLP					
MOSS, LEVY & HARTZHEIM LLP	74790	12/14/2021	ADM/AUDIT SERVICES FOR FY 20/21	01-6080A-09	5,000.00
Vendor 11437 - MOSS, LEVY & HARTZHEIM LLP Total:					5,000.00
Vendor: 11474 - NAVIA BENEFIT SOLUTIONS, INC.					
NAVIA BENEFIT SOLUTIONS, INC.	74758	12/02/2021	MONTHLY CAFETERIA PLAN ADMINISTRATION	01-60860-09	336.00
Vendor 11474 - NAVIA BENEFIT SOLUTIONS, INC. Total:					336.00
Vendor: 11492 - NOBLE SAW, INC.					
NOBLE SAW, INC.	74731	12/01/2021	F&R/CHAIN SAW PARTS	01-60900-02	128.41
NOBLE SAW, INC.	74800	12/14/2021	F&R/CHAIN SPROCKET	01-60900-02	13.69
Vendor 11492 - NOBLE SAW, INC. Total:					142.10
Vendor: 11520 - OFFICE1					
OFFICE1	74801	12/14/2021	ADM/COPIER CONTRACT BASE & OVERAGE CHARGES	01-60440-09	391.63
OFFICE1	74801	12/14/2021	FD/COPIER CONTRACT BASE & OVERAGE CHARGES	01-60440-01	93.89
Vendor 11520 - OFFICE1 Total:					485.52
Vendor: 11530 - ORKIN					
ORKIN	74820	12/16/2021	FD/PREVENTIVE PEST CONTROL SERVICES	01-6033B-01	65.00
Vendor 11530 - ORKIN Total:					65.00
Vendor: 12277 - PACIFIC EQUIPMENT					
PACIFIC EQUIPMENT	74732	12/01/2021	F&R/CABLE RELEASE KIT	01-6041N-02	234.03
PACIFIC EQUIPMENT	74821	12/16/2021	F&R/SWITCH	01-6041N-02	124.29
Vendor 12277 - PACIFIC EQUIPMENT Total:					358.32
Vendor: 11543 - PACIFIC GAS & ELECTRIC					
PACIFIC GAS & ELECTRIC	DFT0000634	12/13/2021	WW/ELEC SVC VARIOUS LIFT STATIONS	12-6060E-12	17,650.32
PACIFIC GAS & ELECTRIC	DFT0000635	12/13/2021	WD/ELEC SVC VARIOUS	11-6060E-11	7,082.51
PACIFIC GAS & ELECTRIC	DFT0000636	12/13/2021	ALL/ELEC SVC GENERAL METERS	01-6060E-01	836.24
PACIFIC GAS & ELECTRIC	DFT0000636	12/13/2021	ALL/ELEC SVC GENERAL METERS	01-6060E-02	25.12
PACIFIC GAS & ELECTRIC	DFT0000636	12/13/2021	ALL/ELEC SVC GENERAL METERS	01-6060E-02	34.32
PACIFIC GAS & ELECTRIC	DFT0000636	12/13/2021	ALL/ELEC SVC GENERAL	01-6060E-02	1,147.38



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PACIFIC GAS & ELECTRIC	DFT0000636	12/13/2021	METERS ALL/ELEC SVC GENERAL	01-6060E-02	282.65
PACIFIC GAS & ELECTRIC	DFT0000636	12/13/2021	METERS ALL/ELEC SVC GENERAL	01-6060E-09	351.41
PACIFIC GAS & ELECTRIC	DFT0000636	12/13/2021	METERS ALL/ELEC SVC GENERAL	01-6060E-09	213.63
PACIFIC GAS & ELECTRIC	DFT0000637	12/13/2021	WD/ELEC SVC 2820 SANTA ROSA CRK RD	11-6060E-11	1,679.96
PACIFIC GAS & ELECTRIC	DFT0000638	12/13/2021	WRF/ELEC SVC SAN SIMEON CRK RD UNIT 2	39-6060E-25	54.38
PACIFIC GAS & ELECTRIC	DFT0000639	12/13/2021	WRF/ELEC SVC SAN SIMEON CRK RD UNIT 1	39-6060E-25	465.97
PACIFIC GAS & ELECTRIC	DFT0000640	12/13/2021	WD/ELEC SVC VAN GORDON CRK RD	11-6060E-11	10.84
PACIFIC GAS & ELECTRIC	DFT0000641	12/13/2021	WRF/ELEC SVC SAN SIMEON CRK RD	39-6060E-25	101.17
Vendor 11543 - PACIFIC GAS & ELECTRIC Total:					29,935.90
Vendor: 11566 - PASO ROBLES FORD					
PASO ROBLES FORD	74791	12/14/2021	WD/SERVICE TRANSMISSION FLUID 2012 FORD F250	11-6041L-11	300.21
PASO ROBLES FORD	74791	12/14/2021	WD/OIL CHANGE 2017 FORD F250 SD	11-6041L-11	72.64
PASO ROBLES FORD	74822	12/16/2021	F&R/OIL CHNG, REPLACE SHOCKS, BRAKE PADS 2012	01-6041L-02	2,489.74
Vendor 11566 - PASO ROBLES FORD Total:					2,862.59
Vendor: 11682 - PUMPING EFFICIENCY TESTING SERVICES LLC					
PUMPING EFFICIENCY TESTING	74783	12/09/2021	WD/ANNUAL CALIB & TESTING OF PROD WELL	11-6031W-11	2,000.00
Vendor 11682 - PUMPING EFFICIENCY TESTING SERVICES LLC Total:					2,000.00
Vendor: 11712 - READY REFRESH					
READY REFRESH	74792	12/14/2021	WD/WW/DISPENSER RECONDITIONING FEE, RENT	11-60500-11	36.80
READY REFRESH	74792	12/14/2021	WD/WW/DISPENSER RECONDITIONING FEE, RENT	12-60500-12	36.80
Vendor 11712 - READY REFRESH Total:					73.60
Vendor: 11731 - RETIREE00					
RETIREE00	74823	12/16/2021	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	500.30
Vendor 11731 - RETIREE00 Total:					500.30
Vendor: 11732 - RETIREE01					
RETIREE01	74824	12/16/2021	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	500.30
Vendor 11732 - RETIREE01 Total:					500.30
Vendor: 11733 - RETIREE02					
RETIREE02	74825	12/16/2021	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	482.30
Vendor 11733 - RETIREE02 Total:					482.30
Vendor: 11735 - RETIREE04					
RETIREE04	74826	12/16/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	175.65
Vendor 11735 - RETIREE04 Total:					175.65
Vendor: 11736 - RETIREE05					



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RETIREE05	74827	12/16/2021	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	175.65
Vendor 11736 - RETIREE05 Total:					175.65
Vendor: 11737 - RETIREE06					
RETIREE06	74828	12/16/2021	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	175.65
Vendor 11737 - RETIREE06 Total:					175.65
Vendor: 11738 - RETIREE07					
RETIREE07	74829	12/16/2021	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	175.65
Vendor 11738 - RETIREE07 Total:					175.65
Vendor: 11739 - RETIREE08					
RETIREE08	74830	12/16/2021	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	101.45
Vendor 11739 - RETIREE08 Total:					101.45
Vendor: 11740 - RETIREE09					
RETIREE09	74831	12/16/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	175.65
Vendor 11740 - RETIREE09 Total:					175.65
Vendor: 11741 - RETIREE10					
RETIREE10	74832	12/16/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	175.65
Vendor 11741 - RETIREE10 Total:					175.65
Vendor: 11742 - RETIREE11					
RETIREE11	74833	12/16/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	175.65
Vendor 11742 - RETIREE11 Total:					175.65
Vendor: 11743 - RETIREE12					
RETIREE12	74834	12/16/2021	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	1,113.59
Vendor 11743 - RETIREE12 Total:					1,113.59
Vendor: 11744 - RETIREE13					
RETIREE13	74835	12/16/2021	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	175.65
Vendor 11744 - RETIREE13 Total:					175.65
Vendor: 11745 - RETIREE14					
RETIREE14	74836	12/16/2021	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	175.65
Vendor 11745 - RETIREE14 Total:					175.65
Vendor: 11746 - RETIREE15					
RETIREE15	74837	12/16/2021	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	175.65
Vendor 11746 - RETIREE15 Total:					175.65
Vendor: 11747 - RETIREE16					
RETIREE16	74838	12/16/2021	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	500.30
Vendor 11747 - RETIREE16 Total:					500.30
Vendor: 11748 - RETIREE17					
RETIREE17	74839	12/16/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	500.30
Vendor 11748 - RETIREE17 Total:					500.30
Vendor: 11750 - RETIREE19					
RETIREE19	74840	12/16/2021	FD/MONTHLY HEALTH	01-51210-01	500.30



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			INSURANCE REIMB		
				Vendor 11750 - RETIREE19 Total:	500.30
Vendor: 11751 - RETIREE20					
RETIREE20	74841	12/16/2021	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	175.65
				Vendor 11751 - RETIREE20 Total:	175.65
Vendor: 11752 - RETIREE21					
RETIREE21	74842	12/16/2021	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	175.65
				Vendor 11752 - RETIREE21 Total:	175.65
Vendor: 11753 - RETIREE22					
RETIREE22	74843	12/16/2021	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	492.60
				Vendor 11753 - RETIREE22 Total:	492.60
Vendor: 11755 - RETIREE24					
RETIREE24	74844	12/16/2021	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	175.65
				Vendor 11755 - RETIREE24 Total:	175.65
Vendor: 11757 - RETIREE26					
RETIREE26	74845	12/16/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	932.63
				Vendor 11757 - RETIREE26 Total:	932.63
Vendor: 11758 - RETIREE27					
RETIREE27	74846	12/16/2021	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	925.50
				Vendor 11758 - RETIREE27 Total:	925.50
Vendor: 11759 - RETIREE28					
RETIREE28	74847	12/16/2021	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	500.30
				Vendor 11759 - RETIREE28 Total:	500.30
Vendor: 11761 - RETIREE30					
RETIREE30	74848	12/16/2021	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	482.30
				Vendor 11761 - RETIREE30 Total:	482.30
Vendor: 11762 - RETIREE31					
RETIREE31	74849	12/16/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	175.65
				Vendor 11762 - RETIREE31 Total:	175.65
Vendor: 11763 - RETIREE32					
RETIREE32	74850	12/16/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	463.32
				Vendor 11763 - RETIREE32 Total:	463.32
Vendor: 11764 - RETIREE33					
RETIREE33	74851	12/16/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	482.30
				Vendor 11764 - RETIREE33 Total:	482.30
Vendor: 11765 - RETIREE34					
RETIREE34	74852	12/16/2021	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	101.45
				Vendor 11765 - RETIREE34 Total:	101.45
Vendor: 11767 - RETIREE36					
RETIREE36	74853	12/16/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	850.23



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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
Vendor: 11767 - RETIREE36 Total:					850.23
Vendor: 11768 - RETIREE37					
RETIREE37	74854	12/16/2021	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	57.78
RETIREE37	74854	12/16/2021	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	751.12
RETIREE37	74854	12/16/2021	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	346.67
Vendor 11768 - RETIREE37 Total:					1,155.57
Vendor: 11769 - RETIREE38					
RETIREE38	74855	12/16/2021	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	1,150.00
Vendor 11769 - RETIREE38 Total:					1,150.00
Vendor: 11770 - RETIREE39					
RETIREE39	74856	12/16/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	482.30
Vendor 11770 - RETIREE39 Total:					482.30
Vendor: 11837 - RUTAN & TUCKER, LLP					
RUTAN & TUCKER, LLP	74733	12/01/2021	ADM/PROFESSIONAL SVCS THROUGH OCTOBER 31, 2021	01-6080L-09	90,564.54
RUTAN & TUCKER, LLP	74809	12/16/2021	ADM/PROFESSIONAL SVCS THROUGH NOV 30, 2021	01-6080L-09	138,826.72
Vendor 11837 - RUTAN & TUCKER, LLP Total:					229,391.26
Vendor: 11966 - SLO COUNTY ENVIRONMENTAL HEALTH					
SLO COUNTY ENVIRONMENTA	74772	12/08/2021	WD/HAZMAT DISCLOSURE, STATE SITE SURCHARGE 2022	11-60550-11	512.00
SLO COUNTY ENVIRONMENTA	74772	12/08/2021	WW/HAZMAT DISCLOSURE, STATE SITE SURCHARGE 2022	12-60550-12	577.00
SLO COUNTY ENVIRONMENTA	74772	12/08/2021	WD/HAZMAT DISCLOSURE, STATE SITE SURCHARGE 2022	11-60550-11	512.00
SLO COUNTY ENVIRONMENTA	74772	12/08/2021	WD/HAZMAT DISCLOSURE, STATE SITE SURCHARGE 2022	11-60550-11	512.00
SLO COUNTY ENVIRONMENTA	74772	12/08/2021	WD/HAZMAT DISCLOSURE, STATE SITE SURCHARGE 2022	11-60550-11	512.00
SLO COUNTY ENVIRONMENTA	74772	12/08/2021	FD/HAZMAT DISCLOSURE, STATE SITE SURCHARGE 2022	01-60550-01	512.00
Vendor 11966 - SLO COUNTY ENVIRONMENTAL HEALTH Total:					3,137.00
Vendor: 12478 - SO CAL GAS					
SO CAL GAS	DFT0000606	12/08/2021	FD/GAS SVC 2850 BURTON DR	01-6060G-01	219.62
SO CAL GAS	DFT0000607	12/08/2021	FD/GAS SVC 5500 HEATH LANE #B	01-6060G-01	24.82
SO CAL GAS	DFT0000608	12/08/2021	FD/GAS SVC 5490 HEATH	01-6060G-01	6.83
SO CAL GAS	DFT0000609	12/08/2021	F&R/GAS SVC VETS HALL	01-6060G-02	151.68
SO CAL GAS	DFT0000610	12/08/2021	WW/WD/GAS SVC 5500 HEATH LANE	11-6060G-11	79.90
SO CAL GAS	DFT0000610	12/08/2021	WW/WD/GAS SVC 5500 HEATH LANE	12-6060G-12	79.90
Vendor 12478 - SO CAL GAS Total:					562.75
Vendor: 12065 - STATE WATER RESOURCES CONTROL BOARD					
STATE WATER RESOURCES CO	74734	12/01/2021	WD/RENEWAL DRKG WATER OPER CERT GR3 JGREEN	11-6120E-11	90.00
Vendor 12065 - STATE WATER RESOURCES CONTROL BOARD Total:					90.00
Vendor: 12066 - STATE WATER RESOURCES CONTROL BOARD					



Cambria Community Services District , CA

Expense Approval Report

By Vendor Name

Payment Dates 12/1/2021 - 12/31/2021

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
STATE WATER RESOURCES CO	74773	12/08/2021	WW/ANNUAL PERMIT FEE 7/1/21 - 6/30/22	12-60550-12	1,738.00
Vendor 12066 - STATE WATER RESOURCES CONTROL BOARD Total:					1,738.00
Vendor: 10688 - TORLANO, EMILY A.					
TORLANO, EMILY A.	74759	12/02/2021	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
Vendor 10688 - TORLANO, EMILY A. Total:					45.00
Vendor: 12547 - TROJAN UV					
TROJAN UV	74802	12/14/2021	WRF/ANALYTICAL DEVICE HEATER, INTERFACE & PROGRAMNG	39-60900-25	2,833.52
Vendor 12547 - TROJAN UV Total:					2,833.52
Vendor: 12231 - TROPHY HUNTERS					
TROPHY HUNTERS	74735	12/01/2021	FD/NAME TAGS	01-60940-01	27.19
Vendor 12231 - TROPHY HUNTERS Total:					27.19
Vendor: 12261 - US BANK EQUIPMENT FINANCE					
US BANK EQUIPMENT FINANC	74760	12/02/2021	RICOH COPIER LEASE	01-60440-01	109.85
US BANK EQUIPMENT FINANC	74760	12/02/2021	RICOH COPIER LEASE	01-60440-09	199.53
Vendor 12261 - US BANK EQUIPMENT FINANCE Total:					309.38
Vendor: 12264 - US SAWS, INC.					
US SAWS, INC.	74793	12/14/2021	WD/REPAIR PARTS	11-60930-11	67.17
Vendor 12264 - US SAWS, INC. Total:					67.17
Vendor: 12286 - VERIZON WIRELESS					
VERIZON WIRELESS	DFT0000669	12/30/2021	ALL/MONTHLY ON-CALL CELL PHONES AND TABLETS	01-6060C-01	191.18
VERIZON WIRELESS	DFT0000669	12/30/2021	ALL/MONTHLY ON-CALL CELL PHONES AND TABLETS	01-6060C-02	48.01
VERIZON WIRELESS	DFT0000669	12/30/2021	ALL/MONTHLY ON-CALL CELL PHONES AND TABLETS	11-6060C-11	128.96
VERIZON WIRELESS	DFT0000669	12/30/2021	ALL/MONTHLY ON-CALL CELL PHONES AND TABLETS	12-6060C-12	73.98
Vendor 12286 - VERIZON WIRELESS Total:					442.13
Vendor: 12293 - VITAL RECORDS CONTROL					
VITAL RECORDS CONTROL	74857	12/16/2021	ADM/BOX STORAGE & DELIVERY	01-6080M-09	604.39
Vendor 12293 - VITAL RECORDS CONTROL Total:					604.39
Vendor: 11113 - WEIGOLD, IV JOHN F.					
WEIGOLD, IV JOHN F.	74761	12/02/2021	ADM/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-09	100.00
Vendor 11113 - WEIGOLD, IV JOHN F. Total:					100.00
Vendor: 12343 - WESTERN EQUIPMENT FINANCE					
WESTERN EQUIPMENT FINANC	74762	12/02/2021	F&R/TORO TX 1000 DINGO WIDE TRACK DEC 2021	01-61800-02	315.41
WESTERN EQUIPMENT FINANC	74762	12/02/2021	F&R/TORO TX 1000 DINGO WIDE TRACK DEC 2021	01-6180H-02	24.44
Vendor 12343 - WESTERN EQUIPMENT FINANCE Total:					339.85
Grand Total:					378,013.76

Fund Summary

Fund	Payment Amount
01 - GENERAL FUND	306,364.62
11 - WATER FUND	30,751.29
12 - WASTEWATER FUND	37,374.81
39 - WRF OPERATIONS	3,523.04
Grand Total:	378,013.76



Cambria Community Services District , CA

Expense Approval Report

By Vendor Name

Payment Dates 12/1/2021 - 12/31/2021

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
Vendor: 10103 - AMERITAS LIFE INSURANCE G					
AMERITAS LIFE INSURANCE G	7115	12/22/2021	DENTAL PREMIUM	01-21500-00	3,782.02
AMERITAS LIFE INSURANCE G	7115	12/22/2021	DENTAL PREMIUM	01-21500-00	577.48
AMERITAS LIFE INSURANCE G	7115	12/22/2021	DENTAL PREMIUM	01-51020-09	(0.02)
Vendor 10103 - AMERITAS LIFE INSURANCE G Total:					4,359.48
Vendor: 10350 - CAMBRIA COMMUNITY SERVICE					
CAMBRIA COMMUNITY SERVI	DFT0000620	12/10/2021	MEDICAL REIMBURSEMENT	01-21710-00	1,490.00
CAMBRIA COMMUNITY SERVI	DFT0000620	12/10/2021	MEDICAL REIMBURSEMENT	01-51220-01	200.00
CAMBRIA COMMUNITY SERVI	DFT0000620	12/10/2021	MEDICAL REIMBURSEMENT	01-51220-02	50.00
CAMBRIA COMMUNITY SERVI	DFT0000620	12/10/2021	MEDICAL REIMBURSEMENT	01-51220-09	300.00
CAMBRIA COMMUNITY SERVI	DFT0000620	12/10/2021	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVI	DFT0000620	12/10/2021	MEDICAL REIMBURSEMENT	12-51220-12	200.00
CAMBRIA COMMUNITY SERVI	DFT0000652	12/24/2021	MEDICAL REIMBURSEMENT	01-21710-00	1,590.00
CAMBRIA COMMUNITY SERVI	DFT0000652	12/24/2021	MEDICAL REIMBURSEMENT	01-51220-01	200.00
CAMBRIA COMMUNITY SERVI	DFT0000652	12/24/2021	MEDICAL REIMBURSEMENT	01-51220-02	50.00
CAMBRIA COMMUNITY SERVI	DFT0000652	12/24/2021	MEDICAL REIMBURSEMENT	01-51220-09	300.00
CAMBRIA COMMUNITY SERVI	DFT0000652	12/24/2021	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVI	DFT0000652	12/24/2021	MEDICAL REIMBURSEMENT	12-51220-12	200.00
Vendor 10350 - CAMBRIA COMMUNITY SERVICE Total:					4,980.00
Vendor: 10691 - EMPLOYMENT DEVELOPMENT DP					
EMPLOYMENT DEVELOPMENT	DFT0000631	12/10/2021	STATE TAX WITHHOLDING	01-21100-00	3,610.86
EMPLOYMENT DEVELOPMENT	DFT0000632	12/10/2021	SDI	01-21300-00	1,362.45
EMPLOYMENT DEVELOPMENT	DFT0000663	12/24/2021	STATE TAX WITHHOLDING	01-21100-00	4,520.71
EMPLOYMENT DEVELOPMENT	DFT0000664	12/24/2021	SDI	01-21300-00	1,606.57
Vendor 10691 - EMPLOYMENT DEVELOPMENT DP Total:					11,100.59
Vendor: 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC.					
IAFF LOCAL 4635 CAMBRIA PR	7113	12/08/2021	DUES-FIRE IAFF	01-21600-00	240.00
IAFF LOCAL 4635 CAMBRIA PR	7114	12/21/2021	DUES-FIRE IAFF	01-21600-00	240.00
Vendor 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC. Total:					480.00
Vendor: 11069 - IRS/FEDERAL PAYROLL TAXES					
IRS/FEDERAL PAYROLL TAXES	DFT0000629	12/10/2021	FEDERAL TAX WITHHOLDING	01-21000-00	9,776.28
IRS/FEDERAL PAYROLL TAXES	DFT0000630	12/10/2021	MEDICARE TAX	01-21200-00	3,356.82
IRS/FEDERAL PAYROLL TAXES	DFT0000633	12/10/2021	SOCIAL SECURITY TAX	01-21200-00	12,087.56
IRS/FEDERAL PAYROLL TAXES	DFT0000661	12/24/2021	FEDERAL TAX WITHHOLDING	01-21000-00	12,281.88
IRS/FEDERAL PAYROLL TAXES	DFT0000662	12/24/2021	MEDICARE TAX	01-21200-00	3,903.98
IRS/FEDERAL PAYROLL TAXES	DFT0000665	12/24/2021	SOCIAL SECURITY TAX	01-21200-00	12,287.80
Vendor 11069 - IRS/FEDERAL PAYROLL TAXES Total:					53,694.32
Vendor: 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457					
MISSION SQUARE RETIREMEN	DFT0000615	12/10/2021	457 YEE CONTRIBUTION	01-21410-00	6,345.00
MISSION SQUARE RETIREMEN	DFT0000616	12/10/2021	457 YEE CONTRIBUTION	01-21410-00	721.86
MISSION SQUARE RETIREMEN	DFT0000617	12/10/2021	457 YEE CONTRIBUTION	01-21410-00	75.00
MISSION SQUARE RETIREMEN	DFT0000618	12/10/2021	DC 457 MGMT MATCH	01-21410-00	900.00
MISSION SQUARE RETIREMEN	DFT0000619	12/10/2021	DD ICMA SEIU MATCH	01-21410-00	345.00
MISSION SQUARE RETIREMEN	DFT0000649	12/24/2021	457 YEE CONTRIBUTION	01-21410-00	6,345.00
MISSION SQUARE RETIREMEN	DFT0000650	12/24/2021	457 YEE CONTRIBUTION	01-21410-00	1,164.93
MISSION SQUARE RETIREMEN	DFT0000651	12/24/2021	DC 457 MGMT MATCH	01-21410-00	900.00
MISSION SQUARE RETIREMEN	DFT0000666	12/22/2021	401A CONTRIBUTION	01-21410-00	8,500.00
Vendor 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457 Total:					25,296.79
Vendor: 11652 - PPBI DIRECT DEPOSIT					
PPBI-DIRECT DEPOSIT	200013	12/10/2021	CHECK	01-21520-00	2,007.49
PPBI-DIRECT DEPOSIT	EFT0000016	12/10/2021	PAYROLL EFT	01-21520-00	75,557.40
PPBI-DIRECT DEPOSIT	200014	12/24/2021	CHECK	01-21520-00	1,813.34
PPBI-DIRECT DEPOSIT	EFT0000017	12/24/2021	PAYROLL EFT	01-21520-00	82,537.31
Vendor 11652 - PPBI-DIRECT DEPOSIT Total:					161,915.54
Vendor: 11593 - PERS HEALTH BENEFIT SERV					
PERS HEALTH BENEFIT SERV	DFT0000667	12/23/2021	HEALTH PREMIUM	01-21510-00	29,460.40
PERS HEALTH BENEFIT SERV	DFT0000667	12/23/2021	HEALTH PREMIUM	01-21510-00	7,205.48
PERS HEALTH BENEFIT SERV	DFT0000667	12/23/2021	HEALTH PREMIUM	01-51030-09	238.92
PERS HEALTH BENEFIT SERV	DFT0000667	12/23/2021	HEALTH PREMIUM	01-51210-01	745.00



Cambria Community Services District , CA

Expense Approval Report

By Vendor Name

Payment Dates 12/1/2021 - 12/31/2021

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
PERS HEALTH BENEFIT SERV	DFT0000667	12/23/2021	HEALTH PREMIUM	01-51210-02	745.00
PERS HEALTH BENEFIT SERV	DFT0000667	12/23/2021	HEALTH PREMIUM	01-51210-09	59.90
PERS HEALTH BENEFIT SERV	DFT0000667	12/23/2021	HEALTH PREMIUM	01-51210-09	1,639.00
PERS HEALTH BENEFIT SERV	DFT0000667	12/23/2021	HEALTH PREMIUM	11-51210-11	894.00
PERS HEALTH BENEFIT SERV	DFT0000667	12/23/2021	HEALTH PREMIUM	12-51210-12	1,043.00
Vendor 11593 - PERS HEALTH BENEFIT SERV Total:					42,030.70
Vendor: 11594 - PERS RETIREMENT SYSTEM					
PERS RETIREMENT SYSTEM	DFT0000611	12/10/2021	PERS RETIREMENT	01-21400-00	2,027.89
PERS RETIREMENT SYSTEM	DFT0000612	12/10/2021	PERS RETIREMENT	01-21400-00	5,429.09
PERS RETIREMENT SYSTEM	DFT0000613	12/10/2021	PERS RETIREMENT	01-21400-00	947.86
PERS RETIREMENT SYSTEM	DFT0000614	12/10/2021	PERS RETIREMENT	01-21400-00	957.34
PERS RETIREMENT SYSTEM	DFT0000621	12/10/2021	PERS RETIREMENT	01-21400-00	1,183.69
PERS RETIREMENT SYSTEM	DFT0000622	12/10/2021	PERS RETIREMENT	01-21400-00	2,293.63
PERS RETIREMENT SYSTEM	DFT0000623	12/10/2021	PERS RETIREMENT	01-21400-00	1,131.47
PERS RETIREMENT SYSTEM	DFT0000624	12/10/2021	PERS RETIREMENT	01-21400-00	1,419.28
PERS RETIREMENT SYSTEM	DFT0000625	12/10/2021	PERS RETIREMENT	01-21400-00	2,866.88
PERS RETIREMENT SYSTEM	DFT0000626	12/10/2021	PERS RETIREMENT	01-21400-00	3,223.63
PERS RETIREMENT SYSTEM	DFT0000645	12/24/2021	PERS RETIREMENT	01-21400-00	1,933.37
PERS RETIREMENT SYSTEM	DFT0000646	12/24/2021	PERS RETIREMENT	01-21400-00	5,180.14
PERS RETIREMENT SYSTEM	DFT0000647	12/24/2021	PERS RETIREMENT	01-21400-00	898.72
PERS RETIREMENT SYSTEM	DFT0000648	12/24/2021	PERS RETIREMENT	01-21400-00	907.71
PERS RETIREMENT SYSTEM	DFT0000653	12/24/2021	PERS RETIREMENT	01-21400-00	1,183.69
PERS RETIREMENT SYSTEM	DFT0000654	12/24/2021	PERS RETIREMENT	01-21400-00	2,293.63
PERS RETIREMENT SYSTEM	DFT0000655	12/24/2021	PERS RETIREMENT	01-21400-00	1,131.47
PERS RETIREMENT SYSTEM	DFT0000656	12/24/2021	PERS RETIREMENT	01-21400-00	1,419.28
PERS RETIREMENT SYSTEM	DFT0000657	12/24/2021	PERS RETIREMENT	01-21400-00	2,895.89
PERS RETIREMENT SYSTEM	DFT0000658	12/24/2021	PERS RETIREMENT	01-21400-00	3,256.28
PERS RETIREMENT SYSTEM	DFT0000668	12/23/2021	ACCRUED LIAB-MISC & SAFETY	01-51090-01	11,253.00
PERS RETIREMENT SYSTEM	DFT0000668	12/23/2021	ACCRUED LIAB-MISC & SAFETY	01-51090-02	3,098.68
PERS RETIREMENT SYSTEM	DFT0000668	12/23/2021	ACCRUED LIAB-MISC & SAFETY	01-51090-09	10,764.45
PERS RETIREMENT SYSTEM	DFT0000668	12/23/2021	ACCRUED LIAB-MISC & SAFETY	11-51090-11	8,088.57
PERS RETIREMENT SYSTEM	DFT0000668	12/23/2021	ACCRUED LIAB-MISC & SAFETY	12-51090-12	9,441.52
PERS RETIREMENT SYSTEM	DFT0000668	12/23/2021	ACCRUED LIAB-MISC & SAFETY	39-51090-25	1,881.61
Vendor 11594 - PERS RETIREMENT SYSTEM Total:					87,108.77
Vendor: 11672 - PROTECTIVE LIFE INSURANCE					
PROTECTIVE LIFE INSURANCE	7116	12/22/2021	GM LIFE INSURANCE POLICY	01-21640-09	502.75
Vendor 11672 - PROTECTIVE LIFE INSURANCE Total:					502.75
Vendor: 11911 - SEIU LOCAL 620					
SEIU LOCAL 620	DFT0000627	12/10/2021	SEIU UNION DUES	01-21600-00	181.49
SEIU LOCAL 620	DFT0000628	12/10/2021	SEIU UNION DUES	01-21600-00	175.60
SEIU LOCAL 620	DFT0000659	12/24/2021	SEIU UNION DUES	01-21600-00	181.49
SEIU LOCAL 620	DFT0000660	12/24/2021	SEIU UNION DUES	01-21600-00	175.60
Vendor 11911 - SEIU LOCAL 620 Total:					714.18
Vendor: 12175 - THE LINCOLN NATIONAL LIFE					
THE LINCOLN NATIONAL LIFE	7117	12/22/2021	LIFE INSUR-GROUP	01-21640-00	272.46
Vendor 12175 - THE LINCOLN NATIONAL LIFE Total:					272.46
Grand Total:					392,455.58

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, December 9, 2021 2:00 PM

1. OPENING

A. Call to Order

President Steidel called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Steidel led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Cindy Steidel, Donn Howell, Harry Farmer, Karen Dean and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Ossana Terterian.

D. Report from Closed Session

District Counsel stated that at the November 18th regular meeting, the Board considered the General Manager's performance and related labor negotiations. No action was taken. There was nothing to report.

E. President's Report

President Steidel reported that she sent a letter of thanks on behalf of the CCSD to Kitty Connelly, the Executive Director of Friends of the Fiscalini Ranch. The past year, the FFRP has been extraordinarily generous to the District, subsidizing over \$80,000 in contract services and providing thousands of volunteer hours in support of the ranch repair and maintenance. The FFRP is a vital and generous partner to the CCSD. She also thanked Carlos Mendoza and the crew for their support. Additional acknowledgement was given to Vice President Howell. President Steidel also acknowledge the hard work of the District staff.

F. Election of Officers

i Election of Officers

Public Comment: None

General Manager Weigold introduced the item and provided a summary.

President Steidel moved to nominate Donn Howell as President.

Director Gray seconded the motion.

Motion Passed Unanimously - Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0
Absent – 0

Director Steidel moved to nominate Karen Dean as Vice President.

Director Gray seconded the motion.

Motion Passed Unanimously - Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0
Absent – 0

G. Agenda Review: Additions/Deletions

President Howell asked for any additions or deletions.

Director Gray moved to delete Item 5B from this agenda and move it to the December 16th Board meeting so that it can be referred to the Finance Committee for discussion and review at their December 14th meeting.

Director Farmer seconded the motion.

Motion failed Nays – 4 (Howell, Dean, Steidel, Farmer) Ayes - 1 (Gray), Absent – 0

Director Farmer moved to move regular agenda item 6C to before 6A. There were no objections by anyone.

2. BOARD MEMBER COMMUNICATIONS

There were none.

3. COMMISSION REPORT

A. PROS Chairman's Report

PROS Commission Chairman Steve Kniffen provided a report about the work of the PROS Commission.

4. PUBLIC COMMENT

Public Comment:

Elizabeth Bettenhausen, Cambria

Christine Heinrichs, Cambria

Scott Anderson, Cambria

Chelsie Foster, Cambria

Dave Pierson, Cambria (Submitted a written comment)

Mel McColloch, Cambria (Submitted a written comment)

Tony Church, Cambria (Submitted a written comment)

5. CONSENT AGENDA

Director Gray moved to pull Item 5B for separate consideration.

Director Farmer moved to pull Item 5C for separate consideration.

- A. Consideration of Adoption of Resolution 47-2021 and Approval to Apply for Assistance to Firefighters Grants (AFG) Program for Vehicle Extrication Equipment and EKG Machine
- B. Consideration of Approval of Resolution 48-2021 Approving Application for Per Capita Grant Funds "Proposition 68" and Resolution 51-2021 Amending the Fiscal Year 2021/2022 Budget

General Manager Weigold introduced the item and provided a summary.

Public Comment:

Jim Bahringer, Cambria
 Elizabeth Bettenhausen, Cambria
 Kitty Connolly, Cambria
 Christine Heinrichs, Cambria
 Michael Calderwood, Cambria
 Chelsie Foster, Cambria
 Diane Felgenhauer, Cambria (submitted a written comment)
 Bob Hovarth, Cambria (submitted a written comment)
 Eugene and Karen Lamparter, Cambria (submitted a written comment)
 James Kelty, Cambria (submitted a written comment)
 Bev Praver, Cambria (submitted a written comment)
 Mahala Burton, Cambria (submitted a written comment)
 Jim Townsend, Cambria (submitted a written comment)

President Howell moved to Approve Resolution 48-2021 Approving Application for Per Capita Grant Funds "Proposition 68" and Resolution 51-2021 Amending the Fiscal Year 2021/2022 Budget.

Director Steidel seconded the motion.

Motion Passed Ayes – 3 (Howell, Dean, Steidel) Nays – 2 (Farmer, Gray) Absent – 0

- C. Consideration to Schedule Dates and Select Venue for a Special Board Meeting for the Strategic Planning Community Input and Workshop

Director Steidel moved to adopt the dates suggested for the CCSD Strategic Planning workshop and the associated Strategic Plan meeting, January 24 and 25, 2022 and contracted with Snider and Associates.

Vice President Dean seconded the motion.

Public Comment:

Elizabeth Bettenhausen, Cambria
 Christine Heinrichs, Cambria

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray)
Nays– 0 Absent – 0

- D.** Consideration of Adoption of Resolution 50-2021 to Waive Competitive Bidding Requirements and Authorize the General Manager to Execute a Contract with CalPortland Construction for Utility Adjustments to Grade in Conjunction with the County of San Luis Obispo's Asphalt Overlay Project

Director Gray moved to approve consent agenda items 5A and 5D only.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray)
Nays– 0 Absent – 0

President Howell suggested a small break from 4:01 p.m. to 4:05 p.m.

6. REGULAR BUSINESS

Director Farmer moved at 5:55pm to continue the meeting to 6:15 pm.

Director Steidel seconded the motion.

There were no objections.

Item 6.C. was taken out of order and considered first.

- A.** Discussion and Consideration of Adoption of Resolution 49-2021 to Establish an Annual Budget to Achieve a Target of \$178,000 for Development of the Cambria Skatepark

General Manager Weigold introduced the item and provided a summary.

Public Comment:

Bev Praver, Cambria (submitted a written comment)

Mahala Burton, Cambria (submitted a written comment)

Juli Amodei, Cambria

At 6:15pm, Director Dean moved to extend the meeting to 6:30pm.

President Howell seconded the motion.

There were no objections.

The discussion continued.

At 6:30 pm, President Howell moved to extend the meeting to 6:40 pm.

Director Farmer seconded the motion.

Director Gray had to leave, and the meeting continued to 6:40pm.

President Howell moved to adopt Resolution 49-2021 to Establish an Annual Budget to Achieve a Target of \$178,000 for the Development of the Skatepark

with the specification that the time frame be in 3 years and the amount shall be \$59,333. If construction were to commence within the specified time frame, the remainder commitment will be provided as a budget adjustment and with the fiscal 2021/22 budget cycle.

Director Farmer seconded the motion.

Motion Passed Ayes – 4 (Howell, Dean, Steidel, Farmer) Nays– 1 (Gray) Absent – 0

B. Discussion and Consideration of PROS Commission, Standing Committee Chair and Liaison Appointments

Not discussed – continued to Special Meeting date of December 16, 2021 at 10 a.m.

C. Discussion and Consideration Regarding the PG&E IGA Financing Update and to Authorize Bartle Wells to Proceed with the Phase 2 Rate Study (Considered before 6.A and 6.B)

General Manager Weigold introduced the item and provided a summary. He then turned it over to Alex Handler and Richard Brandis for more explanation.

At 4:55pm, Director Gray moved to extend the meeting to 5:30 pm.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray) Nays– 0 Absent – 0

The discussion continued.

At 5:25 pm, President Howell moved to continue the meeting to 6:00 pm. He only wanted to see if there were objections. There were none. No roll call needed.

Director Dean and Director Gray seconded the motion.

No objections were made, a unanimous decision to continue the meeting until 6:00 p.m.

Public Comment:

Elizabeth Bettenhausen, Cambria (submitted a written comment)
Christine Heinrichs, Cambria

Vice President Dean moved to authorize the phase 2 rate study of the scope of work under the current Agreement for Consultant Services with Bartle Wells for water, WRF, and sewer rate updates.

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray) Nays– 0 Absent – 0

7. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

This item was not discussed, as it was continued to Special Meeting date of December 16, 2021 at 10 a.m.

- A. Public Comment:
- B. Finance Committee's Report
- C. Policy Committee's Report
- D. Resources and Infrastructure Committee's Report
- E. Other Liaison Reports and Ad Hoc Committee Reports

8. FUTURE AGENDA ITEM(S)

President Howell didn't ask for any future agenda items.

9. ADJOURN

President Howell adjourned the meeting at 6:42 p.m. The remainder of the agenda will be considered at a Special Meeting on December 16, 2021 at 10:00 a.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Thursday, December 16, 2021 - 10:00 AM

1. OPENING

A. Call to Order

President Howell called the meeting to order at 10:02 a.m.

B. Pledge of Allegiance

President Howell led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Donn Howell, Karen Dean, Cindy Steidel, Harry Farmer, and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, and Utilities Department Manager/District Engineer Ray Dienzo, and Board Secretary Ossana Terterian.

2. PUBLIC COMMENT ON AGENDA ITEMS

Public Comment: President Howell stated that public comment will be taken as each item is introduced.

3. CONSENT AGENDA

A. Consideration to Direct Staff to Advertise for an Open Position on the Policy Committee

General Manager Weigold introduced the item and provided a summary.

Public Comment: None

Director Gray moved to direct staff to advertise for an open position on the Policy Committee.

Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray)
Nays– 0 Absent – 0

4. REGULAR BUSINESS

A. Discussion and Consideration of PROS Commission, Standing Committee Chair and Liaison Appointments

General Manager Weigold introduced the item and provided a summary.

Public Comment:

Michael Calderwood, Cambria

For the Finance Committee:

Director Gray nominated himself as Chair for the Finance Committee.

Director Farmer nominated Director Steidel as Chair for the Finance Committee.

A vote for each person nominated was then taken.

Vice President Dean voted for Director Steidel.

Director Farmer voted for Director Steidel.

Director Steidel voted for herself.

Director Gray voted for himself.

President Howell abstained.

The vote tally was 3 votes for Director Steidel and 1 vote for Director Gray.

For the Resources and Infrastructure Committee:

Director Steidel nominated Vice President Dean to be reelected as Chair for the R & I Committee.

The nomination was uncontested, and Vice President Dean was reelected as Chair of the R & I Committee.

For the Policy Committee:

Director Farmer nominated Director Gray as Chair for the Policy Committee.

Director Gray declined the nomination.

President Howell asked if Gordon Heinrichs would step up from Vice-Chair to Chair the Policy Committee for the time being.

In summary, the Board appoints Director Steidel as Chair for the Finance Committee and Vice President Dean as Chair for the R & I Committee. The Policy Committee will be chaired by Gordon Heinrichs for the time being.

Director Steidel moved to accept nominations as discussed for the Finance and Resources and Infrastructure Committees.

Director Farmer and Vice President Dean both seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray)
Nays– 0 Absent – 0

For the Ad Hoc Committee Assignments: Director Howell asked for unanimous consent, and if no objections, go through the whole list and then vote on it as a whole.

Affordable Housing – retain Steidel and Howell

Board's Strategic Focus and Plan – Remove Steidel and add Dean

CDP/WRF – retain Steidel and Dean

Forest Management Alternatives – retain Farmer and Gray

Grants Review – Finance Committee issue – will remove from list

Inventory Existing District Policies and Make Recommendations to the Board – completed – remove from list
 Low Income Rates – retain Farmer and Gray but call it Low Income Discounts
 Review Board and Standing Committee Bylaws Regarding Standing Committee Appointment Procedures – eliminate Regarding Standing Committee Appointment Procedures from title – come back with recommendations at the Bylaw review – and remove Howell and add Gray; keep Dean
 Review Policy Related to Intent to Serve Letters – completed – remove from list
 Tyler Incode – completed – remove from list
 Water Efficiency – going to R & I Committee – remove – not an issue

Director Gray moved to adopt the changes to the Ad Hoc Committee Assignments as discussed.

Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray)
 Nays– 0 Absent – 0

For Liaison Assignments:

Cambria Fire Safe Focus Group – Gray remains
 Cambria Fores Committee – Farmer remains
 Friends of the Fiscalini Ranch Preserve – Farmer remains
 North Coast Advisory Council – Dean remains
 San Simeon CSD – Howell recommends Steidel as liaison
 California Coastal Commission – Dean remains
 PROS Commission – Howell would like to establish Farmer as liaison

Director Steidel moved to accept the assignment of liaison appointments as discussed and the reestablishment of a liaison to the PROS Commission.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray)
 Nays– 0 Absent – 0

Director Steidel also asked to remove the Ex Officio Members for Coast Unified School District from the PROS Commission (on page22) because the school district never sent anyone and it should be removed from the list.

B. Discussion and Consideration to Recommend a Parks, Recreation and Open Space Commission (PROS) Third Alternate

General Manager Weigold introduced the item and provided a summary.

Public Comment:

David Pierson, Cambria
 Kermit Johansson, Cambria

Vice President Dean moved to withdraw the motion and to table it until it becomes germane.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray)
Nays– 0 Absent – 0

5. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Finance Committee's Report

Director Gray stated that there was no meeting in the past month, so therefore no report. No public comment.

B. Policy Committee's Report

President Howell discussed a few points from the Policy Committee meeting. No public comment.

C. Resources and Infrastructure Committee's Report

Vice President Dean had submitted a written report as part of the agenda packet. No public comment.

D. Other Liaison Reports and Ad Hoc Committee Reports

Vice President Dean and Director Farmer had submitted written reports as part of the agenda packet. No public comment.

6. ADJOURN

President Howell adjourned the meeting at 11:53 a.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, December 16, 2021 - 2:00 PM

1. OPENING

A. Call to Order

President Howell called the meeting to order at 2:02 p.m.

B. Pledge of Allegiance

President Howell led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Donn Howell, Karen Dean, Cindy Steidel, Harry Farmer, and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, and Utilities Department Manager/District Engineer Ray Dienzo, and Board Secretary Ossana Terterian.

D. President's Report

President Howell wished everyone a good holiday.

E. Agenda Review: Additions/Deletions

President Howell asked for any additions or deletions. General Manager Weigold asked that Item 6D be removed as contract negotiations have not been completed.

2. BOARD MEMBER COMMUNICATIONS

President Howell asked for any Board communications. There were none.

3. PUBLIC SAFETY

A. Sheriff's Department Report

Commander MacDonald was not available to provide the Sheriff's Department Report but had sent a written report for inclusion in the agenda.

B. CCSD Fire Chief's Report

Chief Hollingsworth provided a report on recent Fire Department activities in Cambria.

4. PUBLIC COMMENT

Public Comment:

Christine Heinrichs, Cambria

David Pierson, Cambria

Brian Griffin, Cambria (submitted a written comment)

5. CONSENT AGENDA

Public Comment:

Christine Heinrichs, Cambria

- A. Consideration to Adopt the November 2021 Expenditure Report
- B. Consideration to Adopt the November 10, 2021 and November 18, 2021 Regular Meeting Minutes and November 20, 2021 and November 30, 2021 Special Meeting Minutes
- C. Consideration to Adopt Resolution 52-2021 Regarding the Local State of Emergency Declaration
- D. Consideration of Adoption of Resolution 53-2021 Authorizing the Continuance of Remote Teleconference Meetings of the Legislative Bodies of the Cambria Community Services District Pursuant to Government Code Section 54953(e)(3)
- E. Consideration of Adoption of CCSD Recycled Content Paper Procurement Policy Relating to SB 1383
- F. Discussion and Consideration of Adoption of Resolution 55-2021 Establishing the 2022 CCSD Regular Board Meeting Schedule

Director Gray moved to approve the consent agenda items 5A through 5F.

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray)
Nays– 0 Absent – 0

6. REGULAR BUSINESS

- A. Discussion and Consideration of Strategic Plan Status Report and Update

General Manager Weigold introduced the item and provided a summary.

Public Comment:

Elizabeth Bettenhausen, Cambria

President Howell went through each page to take necessary comments and make changes as discussed.

Director Gray moved to adopt the changes to the Strategic Plan as discussed.

Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray)

Nays– 0 Absent – 0

B. Discussion and Consideration to Establish a Policy Regarding the Use of Surveillance Cameras

General Manager Weigold introduced the item and provided a summary. President Howell also presented more information regarding the item.

Public Comment: None

President Howell moved that the Board not consider formulating a policy at this time in regards to the use of surveillance cameras.

Director Gray seconded the motion.

Motion Passed Ayes – 4 (Dean, Steidel, Farmer, Gray) Nays– 1(Howell), Absent – 0

President Howell suggested a short break from 3:55 p.m. to 4 p.m.

C. Discussion and Consideration of Criteria for a Request For Proposal for a Consultant Regarding the Parks, Recreation and Open Space Commission (PROS) Master Plan Priorities

General Manager Weigold introduced the item and provided a summary.

Public Comment:

Jim Bahringer, Cambria (also submitted a written comment)

Elizabeth Bettenhausen, Cambria

Michael Calderwood, Cambria

Director Gray moved to table the item and bring it back at an appropriate time.

Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray)

Nays– 0 Absent – 0

D. Discussion and Consideration of Second Amendment to Solid Waste and Recycling Franchise Agreement with Mission Country Disposal

General Manager Weigold asked that Item 6 D be removed as contract negotiations have not been completed.

E. Discussion and Consideration to Fund a Retirement Account for the General Manager in Lieu of Increasing His Salary

District Counsel Carmel introduced the item and provided a summary.

Director Farmer moved at 4:55 p.m. to extend the meeting to 5:30 p.m. – there were no objections.

Public Comment:

Christine Heinrichs, Cambria (submitted a written comment)

Director Gray moved to approve funding for the contribution to the General Manager's retirement account in the amount of \$8,500.00.

Director Steidel seconded the motion.

Motion Passed Ayes – 4 (Howell, Dean, Steidel, Gray) Nays– 1 (Farmer)
Absent – 0

7. MANAGER REPORTS

- A.** Public Comment: The President will be asking for public comment before the reports.

Public Comment:

Crosby Swartz, Cambria (submitted a written comment)

Christine Heinrichs, Cambria (submitted a written comment)

- B.** General Manager's Report

General Manager Weigold provided a summary of the General Manager's report.

At 5:20 President Howell moved to extend the meeting to 6:00 p.m., Director Farmer seconded the motion – Director Gray stated that he wouldn't be able to stay.

Motion Passed Ayes – 4 (Howell, Dean, Steidel, Farmer) Nays– 1 (Gray)
Absent – 0

- C.** Finance Manager's Report

Finance Manager Duffield provided a summary of the Finance Manager's report.

- D.** Utilities Report

District Engineer Dienzo provided a summary of the Utilities report.

8. FUTURE AGENDA ITEM(S)

President Howell asked for any future agenda items.

The Board Ad Hoc and PROS Ad Hoc – President Howell will work on it.
An Ad Hoc for the Skate Park was brought forth by Director Farmer.

9. ADJOURN

President Howell adjourned the meeting at 6:00 p.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

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CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Tuesday, December 28, 2021 - 2:00 PM

1. OPENING

A. Call to Order

President Howell called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Howell led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Donn Howell, Karen Dean, Cindy Steidel, Harry Farmer, and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, and Utilities Department Manager/District Engineer Ray Dienzo, and Board Secretary Ossana Terterian.

2. PUBLIC COMMENT ON AGENDA ITEMS

Public Comment: Will be taken after the item is introduced and presented.

3. CONSENT AGENDA

- A.** Consideration of Adoption of Resolution 56-2021 Finding that an Emergency Exists within the District and Authorizing the General Manager to Execute a Contract with Hartzell Construction and Take Other Necessary Actions for the Emergency San Simeon Transmission Water Main Repair Project Without a Competitive Solicitation of Bids, Pursuant to Public Contracts Code Section 20168

Vice President Dean asked to pull the item from consent agenda for discussion.

General Manager Weigold introduced the item and provided a summary. He then turned it over to District Engineer Ray Dienzo for further explanation.

Public Comment:

Tina Dickason, Cambria

Clyde, Cambria

Gordon Heinrichs, Cambria (submitted a written comment)

District Counsel stated that he wanted to make two minor additions to the Resolution before it can be adopted. In the 5th recital, he would like to add "Public Contract Code

Sections 20168” before Section 22050; and in the first operative clause, to add “Pursuant to Public Contract Code Section 20168” after “Now Therefore, Be It Resolved by the Board of Directors of the Cambria Community Services District that”.

Director Gray moved to adopt Resolution 56-2021 Finding that an Emergency Exists within the District and Authorizing the General Manager to Execute a Contract with Hartzell Construction and Take Other Necessary Actions for the Emergency San Simeon Transmission Water Main Repair Project Without a Competitive Solicitation of Bids, Pursuant to Public Contracts Code Section 20168 and with the Resolution as updated by District Counsel during the meeting.

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray)
Nays– 0 Absent – 0

4. ADJOURN

President Howell adjourned the meeting at 2:52 p.m.

For further detail on the CCSD meeting, please visit the District’s website to review the meeting recording or visit SLO-Span’s website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District’s meeting webpage.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: John F. Weigold, IV, General Manager

Meeting Date: January 20, 2022	Subject: Consideration of Adoption of Resolution 03-2022 Regarding the Continued Local State of Emergency Declaration
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RECOMMENDATIONS:

It is recommended that the Board of Directors consider adoption of Resolution 03-2022 declaring a continued local state of emergency in the Cambria Community Services District due to the coronavirus pandemic.

FISCAL IMPACT:

The District continues to work with customers challenged with paying for their water and wastewater utility services, due to the impact of the COVID-19. Listed below is a recap of the billing cycle, the number & dollar amount of late customers, as of January 11, 2022:

Billing Cycle	Late #	\$	Pmt Pln	\$
Sep-Oct 2020 & Prior	2	4,110.53	0	-
Nov-Dec 2020	3	301.49	0	-
Jan-Feb 2021	5	1,201.22	0	-
Mar-Apr 2021	7	1,875.33	0	-
May-Jun 2021	20	8,213.07	0	-
Jul-Aug 2021	43	13,754.35	0	-
Sep-Oct 2021	117	33,129.39	3	1,243.99
	197	62,585.38	3	1,243.99

The overall fiscal impacts and any potential FEMA grant reimbursement associated with COVID-19 are unknown at this time.

DISCUSSION:

As the Board is aware, the State and County of San Luis Obispo have adopted a number of executive orders declaring a public health emergency and imposing restrictions on the general population to help control the spread of the COVID-19 virus. The Board of Directors adopted Resolution 52-2020 on November 19, 2020, which requires the Board to determine whether a local state of emergency continues to exist once a month. As the COVID-19 virus continues to ravage the State and country, it is recommended that the Board adopt Resolution 03-2022 declaring a continued local state of emergency.

Attachment: Resolution 03-2022

**RESOLUTION 03-2022
January 20, 2022**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT DECLARING A CONTINUED LOCAL STATE OF EMERGENCY DUE TO THE CORONAVIRUS (COVID 19) PANDEMIC

WHEREAS, on March 23, 2020 The Board of Directors (“Board”) adopted Resolution 09-2020 declaring a state of emergency to exist in the Cambria Community Services District as a result of the coronavirus pandemic; and

WHEREAS, on November 20, 2020, the Board adopted Resolution 52-2020, which requires the Board to determine whether a local state of emergency continues to exist within the District once per month.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Cambria Community Services District that a local state of emergency continues to exist in the Cambria Community Services District as a result of the coronavirus pandemic.

PASSED AND ADOPTED THIS 20th day of January 2022.

Donn Howell, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Ossana Terterian
Board Secretary

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D.**FROM: John F. Weigold, IV, General Manager
Timothy Carmel, District Counsel

Meeting Date: January 20, 2022	Subject: Consideration of Adoption of Resolution 04-2022 Authorizing the Continuance of Remote Teleconference Meetings of the Legislative Bodies of the Cambria Community Services District Pursuant to Government Code Section 54953(e)(3)
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RECOMMENDATIONS:

It is recommended that the Board of Directors consider adoption of Resolution 04-2022 to continue authorizing remote teleconference meetings of the legislative bodies of the Cambria Community Services District Section 54953(e)(3).

FISCAL IMPACT:

The fiscal impact of continuing to implement the teleconferencing requirement, for CCSD Board, Standing Committees and PROS Commission regular and special meetings includes AGP Video expense and continuing the Zoom subscription. An estimate of cost of expenses for a regular and special Board meeting are listed below. AGP Video does not attend and support Standing Committee and PROS Commission meetings.

Teleconference Meeting Expense – AGP Video & Zoom	
Contract Rate - Meeting (up to 3 hours)	\$350.00
Overtime Rate	\$125.00
SLO-SPAN Streaming	\$200.00
Zoom Subscription – Monthly	\$389.90
Grand Total per meeting	\$1,064.90

DISCUSSION:

At the September 24, 2021 Board of Directors meeting the Board of Directors adopted Resolution 37-2021 authorizing remote teleconference meetings of the legislative bodies of the Cambria Community Services District in accordance with newly adopted Government Code Section 54953(e) that was added to the Brown Act by AB 361.

Government Code Section 54953(e) permits legislative bodies, when there is a proclaimed State of Emergency declared by the Governor pursuant to Government Code Section 8625, to make a determination to authorize meeting remotely via teleconferencing as a result of the emergency. To do so, a resolution needs to be adopted in which the legislative body finds that meeting in person would present imminent risks to the health or safety of attendees, or that State or local officials have imposed or recommended measures to promote social distancing.

The initial resolution is valid for thirty (30) days after teleconferencing for the first time pursuant to Government Code section 54953(e). If the State of Emergency remains active after that 30 day period, the local agency may act to renew its resolution and continue authorizing remote teleconferenced meetings by passing another resolution which includes findings that the State of Emergency declaration remains active, the local agency has reconsidered the circumstances of the State of Emergency, and the local agency has either identified: A) ongoing, direct impacts to the ability to meet safely in-person, or B) active social distancing measures as directed by relevant State or local officials.

Resolution 37-2021, adopted on September 24, 2021, included findings and was based upon a determination that as a result of the proclaimed State of Emergency in California due to the COVID-19 pandemic, and its continued spread in San Luis Obispo County and Cambria through the Delta variant of SARS-CoV-2, which is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others, holding meetings in person would present imminent risks to the health or safety of attendees. Recently, the Omicron variant, which is highly transmissible, has become the dominant strain in California and infection rates have skyrocketed.

Resolution 37-2021 became effective immediately and remained in effect for thirty (30) days after teleconferencing for the first time pursuant to Government Code section 54953(e). In order to continue to hold remote teleconferenced meetings in January, the Board of Directors will need to adopt a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Cambria Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953. Since the circumstances that led to adoption of Resolution 37-2021 have not changed, Resolution 04-2022 has been prepared for Board consideration.

Attachment: Resolution 04-2022

RESOLUTION 04-2022
January 20, 2022

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT MAKING
FINDINGS IN ACCORDANCE WITH GOVERNMENT
CODE SECTION 54953(e)(3), AUTHORIZING THE CONTINUANCE OF
REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

WHEREAS, on March 4, 2020 Governor Newsom declared a State of Emergency in the State of California pursuant to Government Code Section 8625 as a result of the threat of the Coronavirus (COVID-19) pandemic, which declaration continues to be in effect; and

WHEREAS, on September 16, 2021 Governor Newsom signed AB 361, which added subsection (e) to Government Code section 54953 of the Brown Act, and makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of Government Code Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the State caused by conditions as described in Government Code section 8558; and

WHEREAS, in addition to the Governor's proclamation of a State of Emergency, on March 23, 2020 the Board of Directors ("Board") adopted Resolution 09-2020 declaring a State of Emergency to exist in the Cambria Community Services District as a result of the Coronavirus pandemic; and has continued to make determinations that a local State of Emergency continues to exist in the Cambria Community Services District as a result of the Coronavirus pandemic; and

WHEREAS, there has been a significant increase in COVID-19 cases in San Luis Obispo County due primarily to the Omicron variant of SARS-CoV-2, the virus that causes COVID-19. Emerging evidence indicates that the Omicron variant is far more transmissible than prior variants of the virus and can be spread even by fully vaccinated individuals; and

WHEREAS, on September 24, 2021 the Board of Directors adopted Resolution 37-2021, finding that the requisite conditions exist for the legislative bodies of the Cambria Community Services District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the State of Emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, the Board of Directors now desires to adopt a Resolution finding that the requisite conditions exist for the legislative bodies of the Cambria Community Services District, as defined in the Brown Act, to continue to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. The above recitals are true, correct and are incorporated herein by this reference.
2. In accordance with the requirements of Government Code Section 54953(e)(3), the Board of Directors of the Cambria Community Services District hereby finds and determines that it has reconsidered the circumstances of the State of Emergency and that the State of Emergency continues to exist and to directly impact the ability of the members to meet safely in person due to the COVID-19 pandemic, and its continued spread in San Luis Obispo County and Cambria through the Omicron variant of SARS-CoV-2, which is far more transmissible than prior variants of the virus, and that even fully vaccinated individuals can spread the virus to others, and therefore holding meetings in person would present imminent risks to the health or safety of attendees.
3. The General Manager and legislative bodies of the Cambria Community Services District are hereby authorized and directed to continue to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public remote teleconferencing meetings in accordance with the requirements of Government Code section 54953(e) and other applicable provisions of the Brown Act.
4. This Resolution shall take effect immediately upon its adoption and shall be effective for thirty (30) days after its adoption, subject to being extended for an additional 30 day period by the Board of Directors adoption of a subsequent resolution in accordance with Government Code section 54953(e)(3) to further extend the time during which the legislative bodies of the Cambria Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code section 54953.

Resolution 04-2022 was adopted at a regular meeting of the Cambria Community Services District on January 20, 2022.

Donn Howell, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Ossana Terterian, Board Secretary

Timothy J. Carmel, District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.E.**

FROM: John F. Weigold IV, General Manager

Meeting Date: January 20, 2022	Subject: Consideration of Extension of the Outstanding Peoples' Self-Help Housing Project Intent to Serve Letter
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RECOMMENDATIONS:

Staff recommends that the Board of Directors approve Peoples' Self-Help Housing's (PSHH) application for an extension and grant a twelve (12) month extension of time for the Intent to Serve Letter.

FISCAL IMPACT:

There is no fiscal impact to the District by granting a time extension for the Intent to Serve letter.

DISCUSSION:

This item is being presented to the Board to consider approving the time extension request of the PSHH Intent to Serve Letter for the proposed Cambria Pines Apartments project that consists of 33 housing units, 32 of which are affordably restricted. The project was appealed to the California Coastal Commission after being approved by the County of San Luis Obispo's (SLO) Planning Department, Planning Commission, and Board of Supervisors. The appeal was denied by the Coastal Commission, and the project was issued Coastal Development Permit (CDP) A-3-SLO-19-0033.

Since then, PSHH has been actively working to finalize a financing mechanism which will enable them to proceed to construction. Typically, project applicants who have a CDP in hand are eligible to apply for a connection permit and have a physical water meter installed. However, due to the delayed financing, PSHH does not believe they will be ready to break ground until early 2023, at the earliest. As a result, they have opted to apply for an extension of their current Intent to Serve letter.

At its January 21, 2021 meeting, the Board approved a time extension for the Intent to Serve Letter through February 8, 2022. It is recommended that the Board grant an additional twelve (12) month extension for the PSHH Intent to Serve Letter.

Attachments:

- Intent to Serve Extension Application
- Coastal Development Permit A-3-SLO-19-0033
- PSHH Cover Letter
- Draft Extension Letter

APPLICATION FOR EXTENSION

INTENT TO SERVE LETTER CONNECTION PERMIT

RESIDENTIAL COMMERCIAL

Extension, if approved, is valid for 6 months on residential Intent to Serve Letters, and 12 months on Commercial Intent letters and all Connection Permits.

INSTRUCTIONS: Application for Extension shall be submitted at least thirty (30) days prior to expiration date of letter/permit. Applicant must provide proof that application(s) for a building construction permit and, if required for this project, a minor use permit, is/are actively being processed by the County Planning Dept. Application must include payment of Extension Fee per District Fee Schedule.

TODAY'S DATE: 1/13/2022 EXPIRATION DATE of LETTER/PERMIT 2/08/2022
OWNER'S NAME People's Self-Help Housing Kenneth Trigueiro PHONE # 805-540-2453
OWNER'S MAIL ADDRESS kennethh@pshhc.org
AGENT'S NAME/PHONE NO.

ASSESSOR'S PARCEL NUMBER 013-151-034

INTENT TO SERVE LETTER FIRST ISSUED (DATE): 02-21-2013 # OF EXTENSIONS PREVIOUSLY REQUESTED 4

- (REQUIRED) Attach CURRENT (no more than 30 days old) COUNTY STATUS PRINT-OUT showing RECENT activity on the project
(REQUIRED) Building Permit/ Project No. B County Project #: DRC2012-00052, APN: 013-151-034
(If applicable) Minor Use Permit/ Project No. D Coastal Development Permit #: CDP A-3-SLO-19-0033
Have you started the foundation or construction? Yes No X

Reason for this request:
People's self help housing has completed the construction design process and is in first plan check with the County of SLO.
We have secured additional SLO County funding through their "HOME" program and plan to apply for additional funding.
We will apply for final CTCAC funding in the Summer of 2022 and if all goes as planned will be ready to close financing and begin construction in the first quarter of 2023.

I/We understand that the General Manager/Board of Directors (as applicable) shall have full discretion to approve or disapprove the requested extension, and if granted, the extension shall be subject to any conditions which may be imposed.

Signature of Applicant or Authorized Agent: Kenneth Trigueiro Date: 1/13/2022

----- for office use -----

Extension Fee Paid _____ Extension DENIED _____
All documentation received _____ Reason for Denial _____
Board Action Date (if applicable) _____
Extension APPROVED _____
New Expiration Date _____ /s/Permits Specialist / for General Manager Date

CALIFORNIA COASTAL COMMISSION

CENTRAL COAST DISTRICT
725 FRONT STREET, SUITE 300
SANTA CRUZ, CA 95060
PHONE: (831) 427-4863
FAX: (831) 427-4877
WEB: California Coastal Commission Website



**COASTAL DEVELOPMENT PERMIT A-3-SLO-19-0033
(Peoples' Self Help Housing Affordable Apartments)
Issue Date: July 15, 2021
Page 1 of 6**

Coastal development permit (CDP) number A-3-SLO-19-0033 was approved by the California Coastal Commission on June 10, 2020. CDP A-3-SLO-19-0033 provides for the construction of a 33-unit apartment complex including 32 units to be rented at an affordable rate to qualifying low-income families for a period of 55 years, one one-bedroom manager's unit, a common building, a 61-space parking lot, and associated improvements. CDP A-3-SLO-19-0033 is subject to certain terms and conditions, including the standard and special conditions beginning on page 2 of this CDP.

All Prior to Issuance conditions have been met and satisfied, and thus by my signature below, the CDP is issued on behalf of the California Coastal Commission:

DocuSigned by:

Susan Craig

Susan Craig, Central Coast District Manager, for John Ainsworth, Executive Director

Acknowledgement

The undersigned Permittee acknowledges receipt of this coastal development permit and agrees to abide by all terms and conditions thereof. The undersigned Permittee acknowledges that Government Code Section 818.4 (which states in pertinent part that "a public entity is not liable for injury caused by the issuance of any permit") applies to the issuance of this coastal development permit.

Signature of Peoples' Self Help Housing Representative

Date

8/10/2021

Please note that this coastal development permit is not valid unless and until a copy of it with the signed acknowledgement has been returned to the California Coastal Commission's Central Coast District Office (14 Cal. Admin. Code Section 13158).

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Standard Conditions

This permit is granted subject to the following standard conditions:

1. **Notice of Receipt and Acknowledgment.** The permit is not valid and development shall not commence until a copy of the permit, signed by the Permittee or authorized agent, acknowledging receipt of the permit and acceptance of the terms and conditions, is returned to the Commission office.
2. **Expiration.** If development has not commenced, the permit will expire two years from the date on which the Commission voted on the application. Development shall be pursued in a diligent manner and completed in a reasonable period of time. Application for extension of the permit must be made prior to the expiration date.
3. **Interpretation.** Any questions of intent or interpretation of any condition will be resolved by the Executive Director or the Commission.
4. **Assignment.** The permit may be assigned to any qualified person, provided assignee files with the Commission an affidavit accepting all terms and conditions of the permit.
5. **Terms and Conditions Run with the Land.** These terms and conditions shall be perpetual, and it is the intention of the Commission and the Permittee to bind all future owners and possessors of the subject property to the terms and conditions.

Special Conditions

This permit is granted subject to the following special conditions:

1. **Approved Project.** This CDP authorizes construction of a 33-unit apartment complex including 32 units to be rented at an affordable rate to qualifying low-income families for a period of 55 years, one one-bedroom manager's unit, a common building, a 61-space parking lot, and associated improvements as shown on the plans entitled Cambria Pines People's Self Help Housing – Apartment Complex by Rea and Luker Architects, Inc. and dated received in the Coastal Commission's Central Coast District Office on June 3, 2019 – see **Exhibit 3**.
2. **Water Conservation.** The approved project shall institute the following water conservation measures:
 - a. **Water Conservation Plan.** PRIOR TO ISSUANCE OF THE CDP, the Permittee shall submit to the Executive Director, for review and approval, two copies of a Water Conservation Plan for the 33 apartment units, common building, and

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outdoor areas. The Plan shall, at a minimum, provide for the installation of the following water conservation features: on-demand hot water heaters; high-efficiency low-flow toilets; and other high water-efficiency appliances. In addition, the Plan shall ensure that the apartments shall make maximum use of other water conservation fixtures and equipment (including but not limited to high-efficiency washing machines and dishwashers, recirculation pumps, low-flow showerheads, shower shut-off valves, faucet aerators, etc.).

- b. Water Offset Plan.** PRIOR TO ISSUANCE OF THE CDP, the Permittee shall submit to the Executive Director, for review and approval, two copies of a Water Offset Plan, the purpose for which is to offset the project's water use by at least 125%. The Plan shall, at a minimum, include the following:
- 1. Water Use.** A quantification of the approved project's projected water usage in gallons per day, including a list of all water fixtures to be installed, including for outside landscaping, and their associated water flow.
 - 2. Retrofits.** A list of all retrofits installed in Cambria to offset the approved project's water use, including a breakdown of the number and type of fixtures to be retrofitted.
 - 3. Water Offsets.** A quantification of the estimated water use offset by the retrofits identified in subsection (2), including specifying water usage before and after the retrofit. The water offsets must total 125% of the total water use specified in subsection (1).
- c. Offset Confirmation.** ONE YEAR AFTER FULL OCCUPANCY OF THE APARTMENTS, the Permittee shall submit to the Executive Director, for review and approval, two copies of a report that confirms the project's actual water usage and evidence that the actual water savings from performed retrofits equals or exceeds 125% of the project's actual water use. If the total is less than 125%, the report shall describe the additional measures that will be applied to meet the required water reduction target. Annual reporting shall continue for at least three years or until the project's water usage is offset by 125% as documented in two consecutive annual reports, whichever is later.
- 3. Water Quality Protection.** PRIOR TO ISSUANCE OF THE CDP, the Permittee shall submit to the Executive Director, for review and approval, two sets of a Water Quality Protection Plan. The shall at a minimum include and provide for the following measures:

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- a. Construction Best Management Practices (BMPs).** The plan shall identify the type and location of the measures that will be implemented during construction to prevent erosion, sedimentation, and the discharge of pollutants during construction. These measures shall be selected and designed in accordance with the California Storm Water Best Management Practices Handbook Among these measures, the plans shall limit the extent of land disturbance to the minimum amount necessary to construct the project; designate areas for the staging of construction equipment and materials, including receptacles and temporary stockpiles of graded materials, which shall be covered on a daily basis; and provide for the installation of silt fences, temporary detention basins, and/or other controls to intercept, filter, and remove sediments and other pollutants from all runoff. The plan shall also incorporate good construction housekeeping measures, including the use of dry cleanup measures whenever possible; collecting and filtering cleanup water when dry cleanup methods are not feasible; cleaning and refueling construction equipment at designated off site maintenance areas; and the immediate clean-up of any leaks or spills. The plan shall indicate that prior to the commencement of grading, the Permittee shall delineate the approved construction areas with fencing and markers to prevent land-disturbing activities from taking place outside of these areas.
- b. Post Construction Drainage Provisions.** The Plan shall include a post-construction long-term drainage plan designed to collect, control, filter and treat post-construction drainage (including all runoff from the roof, driveway, decks, and other impervious surfaces) onsite to the greatest degree feasible. The plan shall clearly identify all stormwater and drainage infrastructure and related water quality measures (e.g., pervious pavements, etc.), with preference given to natural BMPs (e.g., bioswales, vegetated filter strips, etc.). Such infrastructure and water quality measures shall provide that all project area stormwater and drainage is filtered and treated to remove expected pollutants, and then directed to existing stormwater inlets/outfalls only if it is infeasible to accommodate it onsite. Infrastructure and water quality measures shall retain runoff from the project onsite to the maximum extent feasible (e.g., through the use of pervious areas, percolation pits, storm drain systems, etc.). The drainage plan shall demonstrate that all components are sized and designed appropriately to accommodate runoff from the site produced from each and every storm event up to and including the 85th percentile 24-hour runoff event. In extreme storm situations (>85% storm) excess runoff shall be conveyed off-site in a non-erosive manner.
- c. Construction Site Documents.** Copies of the signed CDP and the approved plan shall be maintained in a conspicuous location at the construction job site at all times, and such copies shall be available for public review on request. All

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persons involved with the construction shall be briefed on the content and meaning of the CDP and the public review requirements applicable to them, prior to commencement of construction.

- d. Construction Manager.** The plan shall provide that a construction manager be designated to be contacted during construction should questions arise regarding the construction (in case of both regular inquiries and emergencies), and that his/her contact information (i.e., address, phone numbers, email address, etc.) including, at a minimum, a telephone number (with message capabilities) and an email that will be made available 24 hours a day for the duration of construction, is conspicuously posted at the job site where such contact information is readily visible from public viewing areas while still protecting public views as much as possible, along with indication that the construction manager should be contacted in the case of questions regarding the construction (in case of both regular inquiries and emergencies). The construction manager shall record the contact information (name, phone number, email, etc.) and nature of all complaints received regarding the construction, and shall investigate complaints and take remedial action, if necessary, within 24 hours of receipt of the complaint or inquiry. Any critical and/or significant complaints and related responses shall be reported to the Executive Director as soon as possible, and all complaints and all actions taken in response shall be summarized and provided to the Executive Director on a weekly basis.
- e. Post-Construction Requirements.** All construction areas shall be restored to their pre-construction state or better upon completion of work. Where appropriate and feasible, roads/sidewalks that were impacted by construction and are being restored shall employ stormwater management infrastructure BMPs, including bioswales, pervious pavers, garbage traps, and vegetative strips.
- f. Construction Specifications.** The construction specifications and materials (including all construction contracts) shall include appropriate penalty provisions to address non-compliance with the terms and conditions of this CDP and the approved plan, including provisions sufficient to offset the cost of retrieving or cleaning up improperly contained foreign materials, and provisions that require remediation for any work inconsistent with the terms and conditions of this CDP and the approved plan.
- g. Notification.** The Permittee shall notify planning staff of the Coastal Commission's Central Coast District Office at least 3 working days in advance of commencement of construction, and immediately upon completion of construction.

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All requirements above and all requirements of the approved plan shall be enforceable components of this coastal development permit. The Permittee shall undertake development in conformance with this condition and the approved Construction Plan. Minor adjustments to these requirements may be allowed by the Executive Director if such adjustments: (1) are deemed reasonable and necessary by the Executive Director; and (2) do not adversely impact coastal resources.

- 4. County Conditions Incorporated.** San Luis Obispo County-required DRC2012-00052 Special Conditions 5, 6, 17, 18, 29, 30, and 31 (which address biological resources (see **Exhibit 5**)) shall be adhered to as a condition of this CDP. Any materials required to be submitted to the County to meet the incorporated special condition requirements shall also be submitted to the Executive Director for review and approval, under the same review and approval criteria. For future condition compliance tracking purposes, the incorporated special conditions shall be considered subsections of this Special Condition 4. To the extent any such incorporated requirements of this Special Condition 4 conflict with the other terms and conditions of this CDP, the other terms and conditions of this CDP shall apply.
- 5. Liability for Costs and Attorney Fees.** By acceptance of this CDP, the Permittee agree to reimburse the Coastal Commission in full for all Coastal Commission costs and attorney's fees including (1) those charged by the Office of the Attorney General, and (2) any court costs and attorney's fees that the Coastal Commission may be required by a court to pay that the Coastal Commission incurs in connection with the defense of any action brought by a party other than the Permittee against the Coastal Commission, its officers, employees, agents, successors and assigns challenging the approval or issuance of this permit. The Coastal Commission retains complete authority to conduct and direct the defense of any such action against the Coastal Commission.



January 13, 2022

Directors:

Donn Howell
 Karen Dean
 Cindy Steidel
 Harry Farmer
 Tom Gray

Cambria Community Services District
 1316 Tamsen Street, Suite 201
 Cambria, CA 93428

Dear Directors:

The intent to serve letter extension issued to People's Self-Help Housing (PSHH) on January 21, 2021 is nearing its expiration date. At this time the project is currently on its 2nd plan check phase that was submitted to the County of San Luis Obispo on 11/29/2021. PSHH is submitting for your consideration, a request for you to grant an additional 12 month extension, the proposed project milestones and past milestones are as follows:

- 06/16/2020
 - Notice of Intent to Issue Coastal Development Permit Issued by CA Coastal Commission.
- 07/02/2020
 - Request for proposals for Architectures services for Cambria Pines Issued
- 09/17/2020
 - Proposal to Provide Architectural Services accepted for Murray Duncan Architects
- 11/16/20-12/18/20
 - Design Development Phase, Murray Duncan Architects (MDA) updated preliminary design for Cambria Pines to meet current building code requirements
- 01/22/21
 - 30% Design Development Set delivered
- 02/19/21
 - 50% Design Development Set delivered
- 03/12/21
 - 80% Design Development Set delivered



- 07/15/21
 - Coastal Development Permit Issued
- 09/02/21
 - SLO County Building Department Submittal (1st Plan Check)
- 11/29/21
 - SLO County Building Department 2nd Plan Check Submittal
- January 2022
 - SLO County HOME Funding awards, we have been notified of a preliminary allocation, we are awaiting notice of an allocation.
- March 2022
 - Federal home loan bank of SF – Affordable Housing Program funding application
- July 2022
 - California Tax Credit Application Submittal (final soft funding application)
- October 2022
 - California Tax Credit Application Funding Award Announcement
- December 2022
 - Close Financing/ Start Construction
- April 2024
 - End Construction

Sincerely,



Rigoberto Guzman

CAMBRIA COMMUNITY SERVICES DISTRICT

DIRECTORS:

DONN HOWELL, President
 KAREN DEAN, Vice President
 HARRY FARMER, Director
 CINDY STEIDEL, Director
 TOM GRAY, Director


OFFICERS:

JOHN F. WEIGOLD IV, General Manager
 TIMOTHY J. CARMEL, District Counsel

1316 Tamsen Street, Suite 201 • P.O. Box 65 • Cambria CA 93428
 Telephone (805) 927-6223 • Facsimile (805) 927-5584

January 20, 2022

Peoples' Self Help Housing
 John Day
 3533 Empleo St.
 San Luis Obispo, CA 93401

Subject: **INTENT TO PROVIDE WATER AND SEWER SERVICE**
 ASSESSOR'S PARCEL NO.: 013.151.034
 33 EDUs to be used for Multi-Family Affordable Housing Project

Dear Applicant,

As you are aware the Board of Directors of the Cambria Community Services District previously took action to suspend all pending and outstanding Intent to Serve Letters, based upon the Stage 3 Water Shortage Emergency. On March 23, 2017 the Stage 3 Water Shortage Emergency was lifted. Based on the Board's actions, the Intent to Serve Letters were also to be extended for six months after the removal of the Stage 3 Water Shortage Emergency, which would have resulted in an expiration date of September 23, 2017. At its August 24, 2017 regular meeting, the CCSD Board of Directors took action to further extend your Intent to Serve Letter for an additional six months, to March 23, 2018. In response to your project status update letter dated January 12, 2018, the CCSD Board of Directors reviewed and approved your request for an 18-month extension at its February 22, 2018 regular meeting. At their August 8, 2019 regularly scheduled meeting, the CCSD Board approved your request for an additional 18-month extension. At the January 21, 2021 regular meeting, the CCSD Board approved your request for an additional 12-month extension. Most recently, at their January 20, 2022 regular meeting, the Board reviewed and approved your extension for an additional 12-month extension. Accordingly, this letter serves as an update and re-notification of the CCSD's present intention to provide water and sewer service to the above referenced parcel, subject to the terms and conditions contained herein and compliance with all applicable provisions of the CCSD Municipal Code.

Your "Intent to Serve" letter is now valid through February 8, 2023.

The CCSD's issuance to you of an "Intent to Serve" letter and subsequent issuance to you of water and sewer connection permits shall be subject to current and future rules, regulations, resolutions and ordinances of the Cambria Community Services District. The "Intent to Serve" letter may be revoked as a result of conditions imposed upon the CCSD, by a court or governmental agency of higher authority, or by a change in availability of resources, or by a change in ordinances,

resolutions, rules or regulations adopted by the Board of Directors for the protection of the health, safety and welfare of the District. The Board of Directors of the District reserves the right to revoke this "Intent to Serve" letter at any time.

Please be advised that the CCSD requires water conserving plumbing in all newly constructed residential and commercial buildings. These requirements are part of the 2016 California Green Plumbing Code, as subsequently updated. Additionally, the CCSD Board adopted its 2020 Urban Water Management Plan on June 17, 2021, which included provisions requiring that no potable water be used for outdoor landscaping. A summary of our latest water conservation and water use efficiency requirements is enclosed.

This Intent to Serve letter may be considered for an extension, subject to meeting the requirements of the CCSD Municipal Code. Application for such extension is subject to a non-refundable fee in the amount set forth in the CCSD's applicable fee schedule and shall be submitted to the District office 30 days prior to expiration. The CCSD Board has full discretion to approve or disapprove the requested extension, and if granted it will be subject to any additional conditions which may be imposed at that time.

During the period that the "Intent to Serve" letter is valid, you must obtain a water and sewer connection permit for the project by submitting signed application form, and an approved County Building Permit, together with payment of any balance due on retrofit, and water/sewer connection fees. Failure to complete any of the requirements of this Intent to Serve letter within the prescribed time restraints may result in its revocation, forfeiture of fees and your project will be returned to the waiting list.

If you have any questions concerning this matter, please call this office for assistance.

Sincerely,

CAMBRIA COMMUNITY SERVICES DISTRICT

Donn Howell
Board President

DH/mab

Enc. Conditions
New Construction Requirements

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.F.**

FROM: John F. Weigold IV, General Manager

Meeting Date: January 20, 2022Subject: Consideration of Appointment of
Director Farmer as Chairperson
of the Policy Committee

RECOMMENDATIONS: Staff recommends that the Board of Directors consider appointing Director Harry Farmer as Chairperson of the Policy Committee.

FISCAL IMPACT:

The fiscal impact is included in the budget for \$100 per meeting.

DISCUSSION:

There are two provisions in the Standing Committee Bylaws that address choosing a Committee Chairperson. Section 2.3(a) states appointment shall be by the Board President, subject to Board approval, and Section 3.1 states that the chairperson is chosen by the Board. This discrepancy will be addressed in the annual bylaw review.

Staff recommends that the Board consider appointing Director Farmer to the open position as Chairman of the Policy Committee.

Attachments: Standing Committee Bylaws

CAMBRIA COMMUNITY SERVICE DISTRICT STANDING COMMITTEE BYLAWS

1. SCOPE OF RESPONSIBILITY

1.1. Standing Committees are advisory to the Board of Directors. The committees shall gather information, explore alternatives, examine implications, and offer options for the review and deliberation by the Board of Directors.

1.2 Each Standing Committee shall consider District related issues approved and assigned to it by the Board of Directors.

1.3 Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the committee or the CCSD in any policy, act or expenditure.

1.4 The committee and its members shall maintain collaborative working relationships with the public, other Standing Committees and the CCSD Board of Directors.

1.5 Any Standing Committee, or their ad hoc committees, may meet with staff and/or District consultants but shall not interfere with their operational duties, as determined by the General Manager. Any information requests to staff will be specific in nature and relate to the business of the committee.

1.6 Board directed policies developed outside the Policy Committee, shall be referred to that committee for assignment of a policy number and formatting as appropriate but will not require further content review or consideration by the Policy Committee

1.7 Standing Committee Statements of Purpose and Responsibilities

1.7.1 The Finance Committee shall:

- (a) Provide review for transparent budget processes and financial management that promote fiscal stability and instill public trust;
- (b) Support and work directly with the CCSD General Manager and Finance Manager in enhancing financial integrity and monetary discipline;
- (c) Discuss and receive public input during committee meetings and advise the Board of Directors on financial matters;
- (d) Provide financial review, assessment, and recommendation to CCSD Board of Directors regarding staff identified potential funding sources available to the District from private, public, County, State or federal entities;
- (e) Support other Standing Committees' fiscal review needs.

1.7.2 The Resources and Infrastructure Committee shall:

- (a) Assess existing resources and gather information regarding infrastructure and resource needs of the community;
- (b) Support and work directly with the CCSD General Manager and Utilities Manager in identifying/defining plans to meet the infrastructure needs of the community,

working within the bounds of current and potential resources and priorities of the District;

- (c) Provide recommendations to the Board of Directors regarding actions to meet the community's infrastructure needs;
- (d) Support other Standing Committees' resource and infrastructure review needs.

1.7.3 The Policy Committee shall:

- (a) Review existing operational and governance policies that the Board has identified as requiring assessment, update, or organization for consistency with other existing policies;
- (b) Identify potential areas of policy needs not currently addressed in the Policy Handbook, develop needs assessment regarding impact due to lack of policy and immediacy of need, and provide to the Board, through the committee chair, for definition of content, consideration of timing needs and approval to proceed in policy development;
- (c) Support other Standing Committees' policy review needs.

2. COMMITTEE MEMBERS

2.1 The Committee shall consist of five volunteer members from the community and one CCSD Board Director to act as chairperson.

2.2 Each Committee member must live and be registered to vote within the CCSD boundaries.

2.3 Method of appointment

- (a) The Chairperson shall be appointed by the President of CCSD Board of Directors, subject to Board approval.
- (b) Volunteer committee members shall serve two-year terms. Such terms shall begin in February of odd numbered years.
- (c) At the end of a term of office a Committee member wishing to continue for another term shall fill out an application as specified in 2.3.(d) below and will be considered for appointment along with the other applicants.
- (d) Prior to the beginning of a term, or in the event of a vacancy during an unexpired term, the CCSD shall invite applications for committee membership. Such invitation shall be advertised for a minimum of two weeks in the local newspaper, on the CCSD website and at all Cambria CSD public information bulletin boards. Application forms may be obtained and submitted on the website and Administrative Offices during normal business hours during the application period.
- (e) Any applications received per 2.3.(d) above shall be retained by the District and remain active for two years.
- (f) Committee members shall be appointed from the pool of applicants (see 2.3.(d) above) by recommendation of the Committee Chairperson and a majority vote of CCSD Board of Directors.
- (g) The Committee Chairperson shall be responsible for interviewing new applicants and determining their qualifications prior to making a recommendation to the CCSD Board of Directors.

2.4. Vacancies of unexpired terms of office of regular Committee members shall be filled by recommendation of the Committee Chairperson from the pool of applicants (see 2.3.(d) above) and appointment by the CCSD Board of Directors.

3. COMMITTEE OFFICERS

3.1. The Chairperson shall be chosen annually from members of the Board of Directors by majority vote of the Board

3.2. The Vice-Chairperson and Secretary shall be chosen annually by a majority of the Committee.

3.3. No member of the committee shall hold more than one office.

3.4. Chairperson Duties:

- (a) vote only in the event of a tie vote,
- (b) preside over meetings,
- (c) establish committee meeting agendas, consistent with direction from a majority of the Board of Directors,
- (d) appoint appropriate ad hoc committees,
- (e) sign reports,
- (f) represent the Committee at regular CCSD Board meetings,
- (g) coordinate with CCSD staff input for agenda preparation for the monthly Committee meetings,
- (h) develop a meeting calendar, including joint Committee meetings, to be approved by the CCSD board.

3.5. Vice Chairperson duties:

- (a) perform the duties of the Chairperson in their absence,
- (b) act as liaison to another Standing Committee as determined by the Chairperson or a majority of the Committee.

3.6. Secretary duties:

- (a) record the minutes of the meetings in action form, ensuring the accuracy of when, how and by whom the Committee's business was conducted.
- (b) Submit the draft written minutes and recording to CCSD staff for the public record.
- (c) Minutes should include at a minimum:
 - the date, time and location of the meeting,
 - a list of the Committee members present and absent,
 - a record of reports presented and by whom,
 - the text of motions presented and description of any action taken,
 - list of items considered for future agenda,
 - time of meeting adjournment.

4. COMMITTEE MEMBER GUIDELINES AND AUTHORITY

4.1. Members of the Committee and their activities are bound by all applicable provision of the Brown Act (Government Code Sections 54950, et seq.).

4.2. Members of the Committee shall not participate in discussion of, or vote on issues constituting conflicts of interest – “no public official shall make, participate in making, or in any attempt to use his official position to influence a governmental decision in which he/she knows or has reason to know he/she has a financial interest.” (Government Code Section 87100).

- 4.3. Members of the Committee are charged with protecting and upholding the public interest and exhibiting the highest level of ethics.
- 4.4. Committee members shall at all times conduct themselves with courtesy towards each other, to staff and to members of the audience present at Committee meetings.
- 4.5. Committee members have the right to disagree with ideas or opinions, while being respectful. Once the Committee takes action, individual Committee members should not create barriers to the implementation of any action voted upon by the Committee.
- 4.6. Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the committee or the CCSD in any policy, act or expenditure.
- 4.7. After two consecutive unexcused absences of a Committee member, the Committee, by a vote of a majority of a quorum of the Committee, may recommend action to the CCSD Board.
- 4.8. Should a Committee member disrupt Committee meetings or participate in behavior contrary to the charges and responsibilities of the Committee, the Committee, by a majority vote, may recommend action to the CCSD Board.

5. AGENDA PROCEDURE

- 5.1. Members shall provide input on the agenda to the Chairperson.
- 5.2. Chair shall develop the draft agenda in cooperation with the Vice Chair and CCSD staff.
- 5.3. CCSD staff shall prepare the final agenda and attachments.
- 5.4. CCSD staff shall post agendas at the District Administrative Office and be distributed to all Committee members and the agenda distribution list.

6. MEETINGS

- 6.1. The Committee shall meet within the jurisdictional boundaries of the CCSD, except as otherwise permitted by the Brown Act.
- 6.2. Information that is exchanged before meetings shall be distributed through the District Clerk, and Committee members will receive all information being distributed as part of the normal meeting Agenda.
- 6.3. The Committee shall meet monthly on dates set annually by the Committee, unless otherwise publicly noticed 72 hours in advance. The Committee may call publicly noticed special meetings as needed, with required 24-hour notice.
- 6.4. A majority of all Committee members, including the Chair, shall constitute a quorum.
- 6.5. The business at regular meetings of the Committee, shall be conducted for no more than a two-hour period, unless extended by a majority vote of a quorum of the Committee. In the event there are remaining items on the agenda at the end of the two-hour period, the Committee may adjourn the meeting to a specific date and time in accordance with the provisions of Government Code Section 54955. The intent and purpose of this policy is to encourage a reasonable time period in which the Committee's business is discussed and to protect against fatigue in discussing and deciding important issues.
- 6.6. All Committee meetings shall be conducted by laws governing open meetings and public participation.
- 6.7. The CCSD General Manager shall determine a staff liaison to the Committee for the purpose of improving the flow of communication.

7. PARLIAMENTARY AUTHORITY

- 7.1. The rules contained in the current edition of Rosenberg's Rules of Order (and Roberts Rules of Order 11th Edition for matters on which Rosenberg) is silent, shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws, any special rules of order the Committee may adopt and statutes applicable to the Committee that do not authorize the provision of these laws to take precedence.
8. AMENDMENTS TO BYLAWS
 - 8.1. The CCSD Board of Directors retains sole authority to amend these bylaws. In addition to reviewing these bylaws in odd numbered years, committee chairpersons may include any urgent suggestions or ideas for changes during their monthly report. The Board of Directors may provide the chairperson direction regarding the suggestion or place the item on a future agenda for consideration. Any amendments must be approved by majority of a quorum of the CCSD Board of Directors.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8A.**FROM: John F. Weigold IV, General Manager
Ray Dienzo, Utilities Department Manager

Meeting Date: January 20, 2022 Subject: Discussion and Consideration of
Adoption of Resolution 05-2022
Declaring a Stage 1 Baseline Condition

RECOMMENDATIONS:

Staff recommends the Board receive a report on the District's water supply outlook and consider adoption of Resolution 05-2022 declaring a Stage 1 Baseline condition.

FISCAL IMPACT:

The FY 2021/2022 adopted budget includes anticipated expenditures for conservation mailers, signage, and product demos or giveaways.

DISCUSSION:

The 2020 Water Shortage Contingency Plan (WSCP) was adopted unanimously during the Board's regular meeting held June 17, 2021. The WSCP contains six stages of water shortage severity (see attachment) which correspond to various water shortage indicators, including the average well levels at the San Simeon Creek well field, well levels at the Santa Rosa monitoring wells, gradient measurement between wells 9P2 and SS4, well levels at Santa Rosa (SR) Well 4, and the length of the dry season (as indicated by flow cessation at Palmer Flats). We are currently in the wet season, which began October 31st.

On July 15, 2021, your Board declared a Stage 4 Water Shortage Emergency requiring up to a 40% reduction in demand. Since then, demand has been reduced by an average of 18%, safeguarding the District's potable water supply through the remainder of the above-average length dry season¹.

Current indicator status is shown below.

Shortage Indicator	Status as of 01/04/2022	WSCP Stage	Recommended Stage
9P2/SS4 Gradient	2.65	Stage 1	Stage 1
SSWF Avg Level	20.83	Stage 1	
WBE/WBW Monitoring Wells	6.00/5.62	Stage 1	
SR Well 4 Level	51.14	Stage 2	

As of January 4, 2022, the levels at the Santa Rosa monitoring wells and SR Well 4 are at or near 100% of average. The San Simeon Well Field is 100% of normal for this time of year and the gradient is 100% of normal. Based on current demand projections, there is adequate supply to meet projected demands through the remainder of the wet season.

¹ The 2021 dry season was 157 days long, which represents 143% of average.

Staff recommends declaring a Stage 1 Baseline (Water Use Efficiency is a Way of Life). Stage 1 can be used to reduce demand up to 10% through voluntary water use efficiency measures and prohibition of waste.

Although the downshift from Stage 4 to Stage 1 may seem drastic, the WSCP is intended to be applied using factual shortage indicators, all of which are trending at 100% of normal. The aquifer is fully recharged thanks to early and plentiful seasonal precipitation, and well levels will historically remain relatively static during the wet season when San Simeon Creek is flowing. Thus, no significant decline should be observed until later in the spring.

As required by State law, staff will begin preparing the Annual Water Supply and Demand Assessment on April 1, 2022. This assessment will re-evaluate water shortage indicators as of that date and will include recommendations for supply planning for the coming year, including appropriate reductions in demand, as warranted. This assessment is due to the State no later than July 1, 2022. Regular monthly water supply and demand assessments will continue to be summarized in the Utilities Manager Report.

Regardless of the stage declared, staff will continue to aggressively market and provide free Water Use Efficiency (WUE) Walk-Throughs to customers, as these surveys are necessary for an ongoing study to determine retrofit saturation in the community. Thus far, staff has completed eight walk-throughs at Cambria businesses and residences and two internal walk-throughs (Cambria CSD Fire Department and the Wastewater Treatment Plant). Several leaks have been identified and repaired thanks to this effort. For our more efficient properties, WUE walk-throughs assist customers in preparing for future shortage emergencies by identifying water savings potential in their homes and businesses.

Information about WUE Walk-Throughs, including how to book your own assessment, can be found at www.cambriacsd.org/wue-walk-through.

Information about the Water Shortage Contingency Plan, including required shortage response actions for each stage, can be found at www.cambriacsd.org/water-shortage-contingency-plan.

In summary, staff recommends the following Board actions:

1. Consider adoption of a water shortage Stage 1 baseline.

Attachment:

- 1 - Resolution 05-2022
- 2 - Water Shortage Contingency Plan Shortage Response Actions

RESOLUTION NO. 05-2022
January 20, 2022

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
DECLARING A STAGE 1 BASELINE WATER SHORTAGE CONDITION

WHEREAS, the Board of Directors of the Cambria Community Services District (“CCSD”) has declared a Water Code Section 350 Water Shortage Emergency; and

WHEREAS, pursuant to Water Code Section 353, the Board of Directors may adopt such regulations and restrictions on the delivery of water which will conserve the water supply for the greatest public benefit; and

WHEREAS, in addition to Water Code Section 353, Water Code Section 375 provides that a public entity which supplies water may, after holding a public hearing, adopt and enforce water conservation programs to reduce the quantity of water used by the persons within the entity’s service area or jurisdiction for the purpose of conserving the entity’s water supplies; and

WHEREAS, after holding a duly noticed public hearing on June 17, 2021 the Board of Directors adopted Resolution 24-2021 adopting the Water Shortage Contingency Plan (WSCP); and

WHEREAS, after holding a duly noticed public hearing on July 15, 2021 the Board of Directors adopted Resolution 26-2021 declaring a Stage 4 Water Shortage Emergency; and

WHEREAS, CCSD staff has analyzed the status and condition of existing supplies and compared them to the water shortage criteria contained within the WSCP to recommend that the Board take action to rescind the water shortage emergency declaration and direct staff to implement the appropriate shortage response actions contained within the WSCP.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. The above recitals are true, correct and incorporated herein.
2. Based upon the existing water supply conditions as described in the staff report for agenda item 6 C presented to the Board of Directors at today’s meeting, the Board of Directors hereby finds that the District’s water supply has been replenished by seasonal rainfall such that the water supply is sufficient to satisfy the ordinary demands and requirements of water consumers.
3. Resolution 26-2021 is hereby repealed and replaced by this Resolution. The Water Shortage Response Actions set forth in Exhibit “A” which is attached hereto and incorporated herein, shall be effective immediately and apply within the jurisdictional boundaries of the Cambria Community Services District until rescinded or modified by the Board of Directors. All other CCSD water conservation rules, regulations, restrictions, definitions, enforcement procedures, violation provisions and appeal procedures which are in force shall remain in force, except where they may conflict with the Water Shortage Response Actions set forth in this Resolution.
4. The General Manager is hereby authorized and directed to implement the Water Shortage Response Actions set forth in Exhibit “A” including establishing administrative procedures to carry out the requirements in an effective and equitable manner.

- 5. CCSD staff is hereby directed to continue to monitor and evaluate current water and drought conditions on an ongoing basis and report back to the Board of Directors on a monthly basis.
- 6. The Board Secretary shall publish this Resolution in full within 10 days of its adoption in accordance with the provisions of Water Code Section 376(a). After such publication, and in accordance with the provisions of Water Code Section 377, violation of the Water Shortage Response Actions set forth in Exhibit "A" is a misdemeanor and punishable as set forth in Water Code Section 377.
- 7. Within fourteen (14) days from the date of this Resolution, the General Manager is hereby directed to provide notice to all water customers of the Stage 1 Baseline Water Shortage condition and the Water Shortage Response Actions as set forth herein as well as consequences for a violation thereof.

PASSED AND ADOPTED THIS 20th day of January, 2022, by the following vote:

Ayes:
 Nays:
 Absent:
 Abstain:

 Donn Howell, President
 Board of Directors

ATTEST:

APPROVED AS TO FORM:

 Ossana Terterian
 Board Secretary

 Timothy J. Carmel
 District Counsel

99 WATER SHORTAGE CONTINGENCY PLAN

www.cambriacsd.org/water-conservation

Stage 1

Water Use Efficiency is a Way of Life



VOLUNTARY ACTION

Shortage Response Actions

- Operators of hotels, motels, and other commercial establishments offering lodgings shall post in each room a notice of water shortage conditions, encouraging water conservation practices.
- Lodging establishment must offer opt out of linen service.
- Require covers for pools and spas.
- Watering to maintain the level of water in swimming pools shall occur only when essential.
- Draining of pools or refilling shall be done only for health or safety reasons.
- Non-potable irrigation is encouraged with no restrictions.
- Irrigation of parks, school ground areas, and road median landscaping will not be permitted more than twice a week and only if necessary.
- Irrigation of ornamental turf on public medians with potable water is prohibited.
- New landscaping should be limited to native or drought tolerant plants.
- Watering or irrigating of lawns, landscape or other vegetated area with potable water is limited to no more than 15 minutes per day per station.
- Water Waste Prohibitions (WWP) - Mandatory at All Times**
- Landscape irrigation shall be accomplished with person in attendance; occur between 6pm and 10am; be limited to water necessary to maintain landscaping; be applied in a manner that prevents runoff.
- No application of potable water to outdoor landscapes within 48 hours before, during, or after a measurable rainfall event.
- Washing of impervious surfaces, including vehicles, with potable water is prohibited unless utilizing high-pressure, low-volume systems.
- Leaks on customer side of meter shall be shut-off within two hours of discovery and corrected within an additional 6 hours.
- Use of potable water from the district's water supply system for compacting or dust control purposes is prohibited.
- Using unmetered water from any fire hydrant, except as required for fire suppression is prohibited.
- Restaurants shall serve water to customers only upon request.

Enforcement

Staff issues written citations for violations of shortage response actions. No fines except for WWP.

Shortage Indicators *As a % of Average*

Dry Season Start: June or later
SS4/9P2 Gradient: > 100%
Well Levels: > 100%
Rainfall Totals: 86% to 100%

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100 WATER SHORTAGE CONTINGENCY PLAN

www.cambriacsd.org/water-conservation

Stage
2

Water Shortage Watch



MANDATORY ACTION

Shortage Response Actions

- All previous shortage response actions, plus:
- Up to 3 days per week of landscape irrigation when using potable water; no more than 15 minutes per day per station.
- Use of graywater or recycled water for irrigation is permitted on any day and at any time.
- Construction projects requiring watering for new landscaping materials shall adhere to the designated irrigation requirements set forth in this plan and shall only install native or drought-tolerant plant species.
- Car washing is only permitted using a commercial carwash that recirculates water or by high pressure/low volume wash systems.
- Installation of new or replacement non re-circulating water systems in commercial conveyor car wash or commercial laundry systems is prohibited.
- Construction operations receiving water from a construction meter or water truck shall not use water unnecessarily for any purpose other than those required by regulatory agencies.
- District will commence public outreach campaign regarding water shortage watch restrictions including presentation and/or materials provided to local schools and street signage.

Enforcement

Staff issues written citations for violations of shortage response actions. No fines except for WWP.

Shortage Indicators *As a % of Average*

Dry Season Start: June or later
SS4/9P2 Gradient: 91% - 100%
Well Levels: 91% - 100%
Rainfall Totals: 71% - 85%

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101 WATER SHORTAGE CONTINGENCY PLAN

Stage
3

Water Shortage Warning



**MANDATORY
ACTION**

Shortage Response Actions

- All previous shortage response actions, plus:
- Up to two days per week of landscape irrigation when using potable water; no more than 15 minutes per day per station.
- Irrigation on public medians with potable water is prohibited.
- Tune-up irrigation system by checking for and repairing leaks and damaged sprinklers.
- Decorative water features that use potable water must be drained and kept dry.
- Filling, refilling, or replenishing ponds, streams, and artificial lakes is prohibited.
- Wash only full loads of laundry and/or dishes.
- Fix leaky faucets, toilets, showerheads, pipes and other water plumbing immediately.
- Shorten showers and turn off faucets while brushing teeth or shaving.
- District will expand outreach campaign to include a staffed informational booth at the weekly Farmer's Market. Water efficient product giveaways will be provided, budget permitting.

Enforcement

Staff issues written citations for violations of shortage response actions. No fines for first offense. Increasing fines for repeat offenses.

Shortage Indicators *As a % of Average*

Dry Season Start: May or later
SS4/9P2 Gradient: 81% - 90%
Well Levels: 81% - 90%
Rainfall Totals: 56% - 70%

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102 WATER SHORTAGE CONTINGENCY PLAN

Stage 4

Water Shortage Emergency



MANDATORY ACTION

Shortage Response Actions

- All previous shortage response actions, plus:
- Up to one day per week of landscape irrigation when using potable water; no more than 10 minutes per day per station.
- Maintenance of existing landscaping necessary for fire protection or erosion control may be irrigated up to two (2) days per week.
- Staff directed to implement monthly meter reading; notify customers of allocation exceedance.
- Existing pools and spas shall not be emptied and refilled using potable water unless required for public health and safety purposes.
- No will serves for projects including new pools or spas will be issued.
- Washing of vehicles at home is prohibited.
- No new temporary construction meter permits will be issued by the District.
- No new water meters allowed, except for health and safety, unless water demand is offset to a net zero increase. Achieving net zero water increase is when potable water use of proposed development is no greater than current demand within the District's service area prior to installation of the new meters.
- Previous waivers for watering or water use in excess of drought restrictions will be revoked.
- Staff directed to communicate with water users in the 90th percentile of their customer class to help reduce consumption.
- **Water Use Allocations Assigned per Permanent Resident:**
3 units per month
- **Commercial Water Use Allocations Assigned:** 3 units per EDU or fraction thereof; or average of last 12 months water use, whichever is less.
- **Vacation Rental Water Use Allocations Assigned:** 3 units per month.
- Staff directed to prepare WRF for operation.

Enforcement

Staff issues written citations for violations of shortage response actions. No fines for first offense. Increasing fines for repeat offenses.

Shortage Indicators *As a % of Average*

Dry Season Start: April or later
SS4/9P2 Gradient: 71% - 80%
Well Levels: 71% - 80%
Rainfall Totals: 41% - 55%

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103 WATER SHORTAGE CONTINGENCY PLAN

Stage 5

Extreme Water Shortage Emergency



MANDATORY ACTION

Shortage Response Actions

- All previous shortage response actions, plus:
- No irrigation with potable water sources. Dedicated irrigation meters will be locked by CCSD personnel until the Stage 5 is lifted.
- No new landscaping installations or renovations will be permitted.
- Water use for public health and safety purposes only.
- All construction water use is prohibited.
- No replacement water may be provided for ponds or lakes.
- No water for commercial car washes.
- Mandatory water audits for water users in the 90th percentile.
- **Water Use Allocations Assigned per Permanent Resident:** 2 units per month.
- **Commercial Water Use Allocations Assigned:** 2 units per EDU or fraction thereof; or 75% of average of last 12 months water use, whichever is less.
- **Vacation Rental Water Use Allocations Assigned:** 2 units per month
- **Penalty charges for violation of water use allocations.** Water use that exceeds allocation by less than 25% will be subject to a five-hundred percent (500%) surcharge levied on all usage above the customer's allocation. Water use that exceeds allocation by more than 25% will be subject to a one-thousand percent (1000%) surcharge levied on all usage above the customer's allocation. The tiered penalty structure is designed to acknowledge those customers who make a good faith effort to reduce consumption but go over their allocation by a small amount.



Enforcement

Staff issues written citations for violations of shortage response actions. No fines for first offense. Increasing fines for repeat offenses. Penalty charges for excess water use.

Shortage Indicators *As a % of Average*

Dry Season Start: March or earlier
SS4/9P2 Gradient: 61% - 70%
Well Levels: 61% - 70%
Rainfall Totals: 26% - 40%

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104 WATER SHORTAGE CONTINGENCY PLAN

Stage 6

Exceptional Water Shortage Emergency



MANDATORY ACTION

Shortage Response Actions

- All previous shortage response actions, plus:
- All landscape and non-essential outdoor water use for all Customers in all areas of the District's retail water service area shall be prohibited.
- All dedicated irrigation meters will be locked off by District personnel.
- Water use for public health and safety purposes only.
- Mandatory water audits for water users in the 90th percentile.
- **Water Use Allocations Assigned per Permanent Resident:**
2 units per month
- **Commercial Water Use Allocations Assigned:** 2 units per EDU or fraction thereof; or 75% of average of last 12 months water use, whichever is less.
- **Penalty charges for violation of water use allocations.** Water use that exceeds allocation by less than 25% will be subject to a five-hundred percent (500%) surcharge levied on all usage above the customer's allocation. Water use that exceeds allocation by more than 25% will be subject to a one-thousand percent (1000%) surcharge levied on all usage above the customer's allocation. The tiered penalty structure is designed to acknowledge those customers who make a good faith effort to reduce consumption but go over their allocation by a small amount.



Enforcement

Staff issues written citations for violations of shortage response actions. No fines for first offense. Increasing fines for repeat offenses. Penalty charges for excess water use.

Shortage Indicators *As a % of Average*

Dry Season Start: March or earlier
SS4/9P2 Gradient: <60%
Well Levels: <60%
Rainfall Totals: <25%

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CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.B.**FROM: John F. Weigold IV, General Manager
Pam Duffield, Finance Manager

Meeting Date: January 20, 2022Subject: Receive, Discuss and Consider Report
from the Finance Committee on
Strategic Planning Task to Identify
Underfunded, Under-Resourced and
Under-Staffed Services

RECOMMENDATION:

Staff recommends the Board receive, discuss and consider the report from the Finance Committee on the strategic planning task to identify underfunded, under-resourced and under-staffed services.

FISCAL IMPACT:

There is no financial impact for this item.

DISCUSSION:

The Finance Ad-hoc report on the Strategic Planning Task to Identify Underfunded, Under-Resourced and Under-Staffed Services was presented to the Board of Directors on November 10, 2021. The Board raised concerns that the report was edited after the Finance Committee reviewed and voted to forward to the Board. In light of this, the Board requested the report be returned to the Finance Committee for another review, before resubmitting to the Board. The Finance Committee reviewed the report again on December 14, 2021 and voted 5-0 to forward to the Board.

Staff recommends the Board receive, discuss and consider the Finance Committee's report on the Strategic Planning Task to Identify Underfunded, Under-Resourced and Under-Staffed Services.

Attachments: 01 – Finance Ad-Hoc Report
02 – Underfunded/Resources/Staffed List
03 – CIP Listing

CCSD Finance Committee Ad Hoc Subcommittee Report on Potential Funding Resources for Unfunded/Underfunded/Understaffed activities.

On February 11, 2021, the CCSD Board of Directors adopted a strategic plan goal to “achieve and sustain adequate financial resources to sustain the mission.” The Finance Committee has been directed to address two objectives related to that goal. The following is the first of two reports related to that strategic plan goal.

The first of these objectives is to “identify potential funding resources to address underfunded, under-resourced and understaffed services/support needs and present to the Board of Directors for discussion and possible consideration.” To carry out this task, the Committee named an ad hoc subcommittee made up of Committee members Marvin Corne, Dewayne Lee and Mary Maher. The following report was prepared by the ad hoc subcommittee and was approved by the full Committee on Sept. 28, 2021, for referral to the CCSD Board.

The second objective assigned to the Committee is to “identify structural changes to address underfunded, under-resourced and understaffed services/support needs and present to the Board of Directors for discussion and possible consideration.” The Committee will be appointing a new ad hoc subcommittee for that task.

Summary of Recommendations:

- Hold a roundtable with community leaders to discuss district financial situation to get their input on alternate ways to achieve results.
- Identify and apply for grants in each area of responsibility. Report out to the CCSD general manager and/or the finance committee.
- Consider merging the fire department with another such as SLO County Fire or CalFire.
- Share existing training facilities with other fire departments in the area.
- Finance top priority expenditures instead of buying outright.
- Share resources across departments or hire temporary workers instead of hiring additional full-time employees.
- Discourage establishment of homeless encampments. Seek state/county reimbursement for homeless encampment expenses.
- Seek state/county reimbursement for storm damage expenses.
- With the assistance and cooperation of other civic and community groups, establish an independent 501(c)(3) entity to conduct fund-raising for the Vets Hall repairs and assume the management and maintenance of the facility.
- Review all fees relative to the use of the Veterans Hall for opportunities to increase revenue.

- Meet with the senior management of Friends of the Fiscalini Ranch Preserve to reach agreement on an ongoing maintenance and funding plan.
- Pursue reimbursement for services provided on property owned by SLO county.
- Work with the county to ensure that CCSD receives a portion of the SLO County Transient Occupancy Tax (TOT).
- Identify savings through efficiency and elimination of waste in each department and consider outsourcing appropriate tasks.

Report Preparation and General Recommendations:

Each CCSD Department Manager submitted a list of his/her department's needs that fell into the category of unfunded, under-funded, or understaffed. These needs were then prioritized as

1. Needed now or within next 6 months
2. Needed within 6-12 months
3. Beyond 12 months

The items were further identified as "one-time only" or "ongoing" (See attached list).

Once the funding gaps were identified, the committee was to seek possible solutions which might include cost savings, new sources of revenue or the development of new or enhanced public-private partnerships. An ad hoc subcommittee of the Finance committee was formed to work with the CCSD Finance Manager in the pursuit of this goal.

The decision was made that this group should narrow its focus to concentrate on the General Fund areas -- specifically Fire Dept., Facilities & Resources and Parks, Recreation & Open Spaces.

As the group began its analysis of the issues, it became apparent that there is insufficient revenue for the District to provide the same or expanded services at the level desired by the CCSD department managers.

The first recommendation is that a roundtable meeting be held with a group of the most influential members of the community (i.e., leaders of the major civic organizations, FFRP, Chamber of Commerce, Lions Club, Greenspace, American Legion, etc.). The participants should be made aware of CCSD's financial challenges, and their assistance sought to identify possible courses of action.

Obviously, every possible grant opportunity for each of the various areas should be explored.

Recommendations for Departmental Priorities:

Fire Department

Priority 1

A grant for the additional 3 firefighters has been approved, providing a short-term solution for three years. Grants for some of the other needs may also be available. However, for the long-term, the Board of Directors must decide to what level they wish to staff and equip the fire department. The only viable and sustainable source of additional revenue is an increase to property taxes.

Priority 2

Many, if not most of the priority 2 items can be funded in the normal budgeting process with exception of the addition of clerical staff. Perhaps the need for a clerical staff addition can be met by sharing resources with other departments.

The department should investigate the sharing of an existing training facility with other fire departments in the area rather than invest in creating its own.

The new fire engine, if needed, may be financed.

Priority 3

The further addition of staff falls into the same scenario as in Priority 1, requiring fire benefit assessment increases.

Financing of the generator might be obtained.

The water tender is far enough in the future that a dedicated reserve may be created to prepare for the purchase.

As for the expansion of the fire station, without a windfall grant of some kind it is unlikely that funds will be available for this project in the foreseeable future.

As a strategic alternative, the board should consider merging the fire department with another such as SLO County Fire or CalFire.

Facilities and Resources

Priority 1

Consider adding the additional maintenance worker at a lower job grade to reduce the initial expense or utilize part-time or temporary help.

Seek grants to assist with the weed abatement and tree removal

Continue to pursue county, state and federal assistance with the storm damage expenses

Vets Hall: The combined priority 1,2 and 3 Vets Hall repair projects total \$375,000. This is a result of deferring needed maintenance over a long period of time. CCSD should consider enlisting the help of other civic organizations or citizens groups to form an independent 501(c)3 foundation to “save the hall.” The foundation could then launch a community fund-raising effort to make the necessary repairs and assume the management and maintenance responsibility going forward. An alternative short-term solution might be to attempt to secure a loan on the building to fund the repairs. In the meantime, CCSD staff should review all fees relative to the use of the Veterans Hall for opportunities to increase revenue.

Homeless Encampment: Every effort should be made to discourage these encampments. Seek grants or other financial assistance from the county and state to defray the expense associated with these encampments.

Fiscalini Ranch Preserve: It is recognized that Fiscalini Ranch Preserve is a treasure for Cambrians and visitors alike and every effort must be made to maintain and preserve it. The combined Priority 1 and 2 needs on the list total \$1.5 million. CCSD alone does not have the ability to acquire this amount. It must rely on grants or financial assistance from other entities. Senior Management of CCSD should meet with the Senior Management of Friends of Fiscalini Ranch Preserve to review and, if necessary, update the Ranch Management Plan that was implemented in 2003. The objective of the meeting would be to reach agreement on a realistic maintenance and funding plan.

Vacant lots owned by CCSD: Attempt to divest as many of these lots as possible. Seek volunteer labor in the maintenance of these properties (i.e., an “adopt a lot” program). No additional real estate should be accepted by CCSD without guaranteed funding for its maintenance.

Other: CCSD personnel perform a considerable amount of maintenance and service on property owned by SLO County or other agencies. Efforts should be made to ensure that the District is reimbursed for those services or stop performing them and deploy resources elsewhere.

PROS

Parks, recreation, and open-space projects on the list are all very desirable but, without major grant opportunities, funds to execute these projects are unlikely to become available in the foreseeable future.

One possible revenue source, albeit a small one, might be to seek a share of the SLO County Transient Occupancy Tax (TOT). The county collects a 12.5% lodging tax of which 1.5% is used to promote tourism. The PROS resources and activities support tourism; therefore CCSD should be entitled to a portion of the tax revenue. SLO County says the remainder of the TOT goes for other public services. Again, CCSD performs some of those services and should be compensated accordingly.

Administration

Most of the Administration needs can be funded through the normal budgeting process except for an Administration Office Building. A specific reserve should be established to begin accumulating funds for this purpose.

Conclusion

As an unincorporated community services district, CCSD is limited in its ability to raise revenue. As in the private sector, the first step toward achieving and maintaining financial stability is to look for savings through efficiency and eliminating waste. Since Cambria is a no-growth community and, in fact, has lost population in the last decade, there should be an opportunity to reduce rather than increase personnel.

The implementation of new technologies should enable additional efficiencies.

Wherever practical, outsourcing should be considered as a means to reduce headcount. An additional benefit from outsourcing is the elimination of the need to purchase and maintain equipment.

District staff is encouraged to examine every activity for possible cost savings. Cross-training of employees and sharing of vehicles and equipment between departments is a good starting point.

Cambridia Community Services District
Strategic Plan - Achieve and Sustain Adequate Financial Resources to Fulfill the Mission
Task #1 - Identify Underfunded, Under-resourced and Under-staffed Services
Due Date - April 1, 2021, Updated July 27, 2021

Fund	Department	Source	Priority	Budget Item Request Description	Line Item Request Amount	FY 2021/2022		Ongoing Expense (Y/N)
						FY 2021/22 Funded Amount	FY 2021/22 Unfunded Amount	
General	Fire	Budget Funded	1	Radio System Upgrade (Grant Failed with County OES)	30,000	30,000	-	N
General	Fire	Budget Unfunded	1	Addition of 3 Firefighters (Step E Salary & Benefits) 3 Staff - Replaces the reserve firefighter program and provides 3 staff on engine at one time. (current is 2 FTE and 1 reserve firefighters)	361,200	-	361,200	Y
General	Fire	Budget Unfunded	1	Zoll X Series EKG (Grant Offset)	40,000	40,000	-	N
General	Fire	Budget Unfunded	1	Station Security Upgrade - Phase I of III	80,000	20,000	60,000	Y
Priority 1 Sub-Total					511,200	90,000	421,200	
General	Fire	Budget Unfunded	2	Fuel Station Computer Replacement (Delayed in FY 19/20)	14,000	14,000	-	N
General	Fire	Budget Unfunded	2	Addition of Clerical Assistant	74,799	-	74,799	Y
General	Fire	Under Funded	2	2021 Storm Damage	42,975	12,000	30,975	N
General	Fire	Under Funded	2	Hose Replacement - Per NFPA Guidelines (current 30+ yrs)	30,000	-	30,000	N
General	Fire	Under Funded	2	2nd Set of Turnout Uniforms for FF - Per NFPA (13 sets)	26,000	-	26,000	N
General	Fire	Under Funded	2	Training Facility for Firefighters	50,000	-	50,000	N
General	Fire	Under Funded	2	Unimproved Property for Training Facility	50,000	-	50,000	N
General	Fire	Under Funded	2	Fire Station Painting Exterior & Garages	20,000	-	20,000	N
General	Fire	Under Funded	2	Fire Engine Type 3 (FY 2022/2023)	400,000	-	400,000	N
General	Fire	Under Funded	2	Truck - Utility with Buildout (Loan Offset)	50,000	50,000	-	N
Priority 2 Sub-Total					757,774	76,000	681,774	
General	Fire	Budget Unfunded	3	CERT (New GL Acct Fmly 6220A)	5,500	3,605	1,895	Y
General	Fire	Under Funded	3	Fire Prevention Officer (Paramedic/Captain)	168,000	-	168,000	Y
General	Fire	Under Funded	3	Additional Storage Shed & Foundation	8,000	8,000	-	N
General	Fire	Under Funded	3	Fire Station Addition for Residential Wing/Admin Office	3,000,000	-	3,000,000	Y
General	Fire	Under Funded	3	Water Tender (FY 2031/2032)	250,000	-	250,000	N
General	Fire	Under Funded	3	Vehicle Equipment Reserve - Annual	50,000	-	50,000	Y
General	Fire	Under Funded	3	Emergency Generator Replacement	100,000	-	100,000	N
General	Fire	Under Staffed	3	Addition of 3 Firefighters (Step E Salary & Benefits) 4 Staff - Replaces the reserve firefighter program and provides 4 staff on engine at one time. (current is 2 FTE and 1 reserve firefighters)	361,200	-	361,200	Y
Priority 3 Sub-Total					3,942,700	11,605	3,931,095	
Fire Department - Sub-Total					5,211,674	177,605	5,034,069	
General	Fac & Res	Budget Unfunded	1	Addition of Maintenance Worker (Step E & Benefits)	92,603	-	92,603	Y

Cambridia Community Services District
Strategic Plan - Achieve and Sustain Adequate Financial Resources to Fulfill the Mission
Task #1 - Identify Underfunded, Under-resourced and Under-staffed Services
Due Date - April 1, 2021, Updated July 27, 2021

Fund	Department	Source	Priority	Budget Item Request Description	Line Item Request Amount	FY 2021/2022		Ongoing Expense (Y/N)
						FY 2021/22 Funded Amount	FY 2021/22 Unfunded Amount	
General	Fac & Res	Budget Unfunded	1	Buildings & Grounds Increase for weed abatement & tree removal	120,000	-	120,000	Y
General	Fac & Res	Budgeted	1	Temporary Services (6 mos)	24,000	8,000	16,000	Y
General	Fac & Res	Under Funded	1	2021 Storm Damage	269,750	48,500	221,250	N
General	Fac & Res	Under Funded	1	Vets Hall - Priority 1 Projects	116,500	15,000	101,500	Y
General	Fac & Res	Under Funded	1	Rodeo Grounds Shop Building - Annual CIP Budget	30,000	-	30,000	Y
General	Fac & Res	Under Fund/Res/Staff	1	Homeless Encampment	150,000	60,000	90,000	Y
General	Fac & Res	Under Fund/Res/Staff	1	Vacant Lot Maintenance (450 +/- Lots)	80,973	80,973	-	Y
Priority 1 Sub-Total					883,826	212,473	671,353	
General	Fac & Res	Under Funded	2	Vets Hall - Priority 2 Projects	112,500	-	112,500	Y
General	Fac & Res	Under Funded	2	Community Park/Dog Park Maintenance	14,100	14,100	-	Y
General	Fac & Res	Under Fund/Res/Staff	2	Ranch Staffing/Maintenance	500,000	-	500,000	Y
General	Fac & Res	Under Fund/Res/Staff	2	Public Restrooms (Monthly cleaning, supplies, repairs, staffing)	36,336	36,336	-	Y
Priority 2 Sub-Total					662,936	50,436	612,500	
General	Fac & Res	Under Funded	3	Street Lighting - Annual Electricity, Maintenance	16,200	16,200	-	Y
General	Fac & Res	Under Funded	3	Vets Hall - Priority 3 Projects	145,500	-	145,500	Y
General	Fac & Res	Under Funded	3	Public Restroom & Parking Lot - Annual CIP Budget	5,000	-	5,000	Y
General	Fac & Res	Under Funded	3	Cross Town Trail, Santa Rosa Creek Trail Systems	6,375	6,375	-	Y
General	Fac & Res	Under Funded	3	Cross Town Trail, Santa Rosa Creek Trail Systems- Asphalt Maint	50,000	-	50,000	Y
General	Fac & Res	Under Funded	3	Pocket Parks Maintenance - Moonstone Beach & Bridge/Center	1,000	1,000	-	Y
General	Fac & Res	Under Funded	3	Banner Program for Non-Profits	1,000	-	1,000	Y
General	Fac & Res	Under Funded	3	Trash Enclosures - Decorative Planters Annual Replacement	35,000	-	35,000	Y
General	Fac & Res	Under Fund/Res/Staff	3	Ranch Mgmt Plan Projects, Forest Mgmt & Restoration	1,000,000	-	1,000,000	N
Priority 3 Sub-Total					1,260,075	23,575	1,236,500	
Facilities & Resources Department Sub-Total					2,806,837	286,484	2,520,353	
General	PROS	Budget Unfunded	3	Community Park Phase II - Design	10,000	-	10,000	N
General	PROS	Under Funded	3	Skatepark - CIP for Construction	350,000	7,215	342,785	N
General	PROS	Under Funded	3	Fiscalini Ranch Restroom - CIP for Construction	220,000	14,925	205,075	N
General	PROS	Under Funded	3	Community Park Plan- CIP for Construction	3,000,000	-	3,000,000	N
General	PROS	Under Funded	3	Community Park Plan- CIP for Construction (Land Only)	1,000,000	-	1,000,000	N

Cambria Community Services District
Strategic Plan - Achieve and Sustain Adequate Financial Resources to Fulfill the Mission
Task #1 - Identify Underfunded, Under-resourced and Under-staffed Services
Due Date - April 1, 2021, Updated July 27, 2021

Fund	Department	Source	Priority	Budget Item Request Description	Line Item Request Amount	FY 2021/2022		Ongoing Expense (Y/N)
						FY 2021/22 Funded Amount	FY 2021/22 Unfunded Amount	
Priority 3 Sub-Total					4,580,000	22,140	4,557,860	
PROS Department Sub-Total					4,580,000	22,140	4,557,860	
General	Admin	Under Funded	1	Consultant Services for Redistricting	3,600	3,600	-	N
Priority 1 Sub-Total					3,600	3,600	-	
General	Admin		2		-	-	-	N
Priority 2 Sub-Total					-	-	-	
General	Admin	Budget Unfunded	3	Clerical Assistant Part-Time to Full Time (Step E & Benefits)	44,879	-	44,879	Y
General	Admin	Under Funded	3	Replace District Car (FY 2022 or 2023)	30,000	-	30,000	N
General	Admin	Under Funded	3	Administrative Office Building	400,000	-	400,000	N
General	Admin	Under Funded	3	Administrative Office - Leased Space Carpet	25,000	-	25,000	N
Priority 3 Sub-Total					499,879	-	499,879	
Administrative Department Sub-Total					503,479	3,600	499,879	
Total General Fund					13,101,991	489,829	12,612,161	
Water	Water	Under Funded	1	CIP Priority 1 Projects	1,570,527	579,649	990,878	Y
Priority 1 Sub-Total					1,570,527	579,649	990,878	
Water	Water	Under Funded	2	CIP Priority 2 Projects	633,000	-	633,000	Y
Water	Water	Under Funded	2	Cover for Sheltering of Equipment at Plant (50%)	15,000	15,000	-	N
Water	Water	Under Funded	2	AWIA (American Water Infrastructure Act) Vulnerability Assessment	5,000	5,000	-	N
Water	Water	Under Funded	2	TCP (Trichloropropane) Monitoring	5,000	5,000	-	Y
Water	Water	Under Funded	2	Modular Office Building @ Plant	10,000	10,000	-	N
Water	Water	Under Funded	2	2021 Storm Damage	47,000	-	47,000	N
Water	Water	Under Resourced	2	Lease w/CUHS for Well Site (annual cost w/annual CPI incr)	42,000	42,000	-	Y
Priority 2 Sub-Total					757,000	77,000	680,000	
Water	Water	Under Funded	3	CIP Priority 3 Projects	1,181,000	-	1,181,000	Y
Water	Water	Under Funded	3	Van Gordon Site - Modular Office Building	100,000	-	100,000	N
Water	Water	Under Funded	4	CIP Priority 4 Projects	100,000	-	100,000	Y

Cambria Community Services District
Strategic Plan - Achieve and Sustain Adequate Financial Resources to Fulfill the Mission
Task #1 - Identify Underfunded, Under-resourced and Under-staffed Services
Due Date - April 1, 2021, Updated July 27, 2021

Fund	Department	Source	Priority	Budget Item Request Description	Line Item Request Amount	FY 2021/2022		Ongoing Expense (Y/N)
						FY 2021/22 Funded Amount	FY 2021/22 Unfunded Amount	
Priority 3 & 4 Sub-Total					1,381,000	-	1,381,000	
Water Department Sub-Total					3,708,527	656,649	3,051,878	
Water	WRF-Ops/Cap	Under Funded	1	CIP Priority 1 Projects	200,000	200,000	-	Y
Priority 1 Sub-Total					200,000	200,000	-	
Water	WRF-Ops/Cap	Under Funded	2	CIP Priority 2 Projects	260,000		260,000	Y
Water	WRF-Ops/Cap	Under Funded	2	2021 Storm Damage	51,000	-	51,000	N
Priority 2 Sub-Total					311,000	-	311,000	
Water	WRF-Ops/Cap	Under Funded	3	CIP Priority 3 Projects	410,000		410,000	Y
Priority 3 Sub-Total					410,000	-	410,000	
WRF Department Sub-Total					921,000	200,000	721,000	
Wastewater	Wastewater	Budget Unfunded	1	Replace John Deere Tractor	70,000	70,000	-	N
Wastewater	Wastewater	Budget Unfunded	1	Replace Van - Transport of Video Camera System	55,000	55,000	-	N
Wastewater	Wastewater	Under Funded	1	CIP Priority 1 Projects	1,520,000	135,125	1,384,875	Y
Wastewater	Wastewater	Under Funded	1	CIP Priority SST Projects	10,416,852	489,894	9,926,958	Y
Priority 1 Sub-Total					12,061,852	750,019	11,311,833	
Wastewater	Wastewater	Under Funded	2	CIP Priority 2 Projects	80,000	-	80,000	Y
Wastewater	Wastewater	Under Funded	2	2021 Storm Damage	2,269	2,269	-	N
Wastewater	Wastewater	Under Funded	2	PFAS (Per-and polyfluoroalkyl substance) Monitoring	5,000	2,000	3,000	Y
Wastewater	Wastewater	Under Funded	2	PFAS (Per-and polyfluoroalkyl substance) Treatment	100,000	10,000	90,000	Y
Wastewater	Wastewater	Under Funded	2	Cover for Sheltering of Equipment at Plant (50%)	15,000	-	15,000	N
Priority 2 Sub-Total					202,269	14,269	188,000	
Wastewater	Wastewater	Under Funded	3	CIP Priority 3 Projects	695,000	-	695,000	Y
Priority 3 Sub-Total					695,000	-	695,000	
Wastewater Department Sub-Total					12,959,121	764,288	12,194,833	
Total Enterprise Funds					17,588,648	1,620,937	15,967,711	

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.C.**

FROM: John F. Weigold IV, General Manager

Meeting Date: January 20, 2022Subject: Discussion and Consideration of
Strategic Plan Status Report and
Update

RECOMMENDATIONS:

Staff recommends that the Board of Directors discuss and consider the monthly updates to the Strategic Plan.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

The Board held a special meeting on July 30th and adjourned to August 3rd to update the Strategic Plan, which included a review of and further development of goals for the next three years and underlying objectives to be largely accomplished over the next six months. Staff recommends that the Board discuss and consider the Strategic Plan Status Report and update the report as necessary. The Board will review the progress of the goals and objectives monthly and will hold a comprehensive Strategic Plan update session on January 24-25, 2022 during a special meeting.

Staff recommends the Board review, discuss and consider the monthly updates to the Strategic Plan.

Attachment: 2021 Strategic Plan and Board Goals and Objectives

C A M B R I A C O M M U N I T Y S E R V I C E S D I S T R I C T
S I X - M O N T H S T R A T E G I C O B J E C T I V E S

2 August 2021 – 15 January 2022

(Note – Changes from previous monthly report are reflected in red)

THREE-YEAR GOAL: INCREASE AND IMPROVE COMMUNICATION WITH THE PUBLIC						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the August 12, 2021 Board meeting	GM John Weigold IV	Present to the Board for consideration a policy regarding CCSD communications with the public through social media.	X			Adopted by CCSD Board at its 9/16 meeting.
2. By Feb 15, 2022	GM John Weigold IV	Develop a public outreach program, including a proactive communications plan and administrative procedure to ensure all news and updates are written with a consistent voice and format.			X	In progress following Board approval of the CCSD Social Media Policy on 9/16. Draft policy under review by GM.

THREE-YEAR GOAL: ACHIEVE AND SUSTAIN ADEQUATE FINANCIAL RESOURCES TO FULFILL THE MISSION						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By Jan. 20, 2022	GM John Weigold IV and Finance Manager Pamela Duffield (co-leads), working with the Finance Committee	Identify potential funding resources to address underfunded, under-resourced and understaffed services/support needs and present to the Board of Directors for discussion and possible consideration.		X		Finance ad hoc committee provided draft final report to the Finance Committee at its 9/28 meeting which was approved to present as a final report at the 11/10 Board meeting. Finance Committee re-reviewed on 12/14 and submit to the Board at 1/20/22 meeting.
2. By June 30, 2022	GM John Weigold IV and Finance Manager Pamela Duffield	Complete the Tyler Financial System Implementation.			X	In progress. Completion approximately June 30, 2022.
3. By Mar. 15, 2022	GM John Weigold IV and Finance Manager Pamela Duffield (co-leads), working with the Finance Committee	Identify potential structural changes to address underfunded, under-resourced and understaffed services/support needs and present to the Board of Directors for discussion and possible consideration.		X		Finance ad hoc committee was formed at the 10/26 Finance Committee meeting. Confirmed 3-member committee at 12/14 FC meeting (added third member). Initial work started.

THREE-YEAR GOAL: ACHIEVE A BALANCED POLICY FOR GROWTH AND RESOURCES						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. October 2021	Directors Farmer and Gray	Establish an ad hoc committee whose charge would be to develop a strategy to get community input regarding achieving a balanced policy for growth and resources, including natural resources.	X			Directors Farmer and Gray met on 10/22/21. Director Farmer to provide summary regarding Forest management to Board. Director Gray to set up a forest management structure.
2. June 30, 2022	Utilities Dept. Manager Ray Dienzo - lead, working with Staff & Board ad hoc (Donn Howell & Cindy Steidel)	Present to the Board of Directors a process to address policy recommendations for accessory dwelling units (ADU) and affordable housing.			X	Staff coordinating with the County. A long-term policy recommendation may be delayed until the end of the year. Discussion regarding an interim policy may be appropriate.

THREE-YEAR GOAL: DEVELOP AND IMPLEMENT A LONG-TERM INFRASTRUCTURE AND RESOURCES PLAN						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. January 15, 2022	CCSD Dir. Karen Dean and Utilities Dept. Manager Ray Dienzo (co-leads), working with GM John Weigold IV and the R & I Committee	Prioritize short term infrastructure requirements for future resourcing and present to the Board of Directors for review and possible consideration.		X		R&I Committee formed two ad hoc committees (Enterprise and Admin fund ad hocs) at their 9/13 meeting and both ad hocs met on Oct 7. Additional meetings were held on 10/26 and 10/29 to prioritize the WWTP CIP list and reordered the ECMs. Next step is to continue with Water and WRF CIP lists. No meetings held on November due to CCSD trial.
2. March 15, 2022	Utilities Dept. Manager Ray Dienzo, working with the R&I Committee	Prioritize the remaining non-funded Utility Department SST/IGA projects' requirements for future resourcing.			X	R&I Committee formed ad hoc committees at their 9/13 meeting and met on Oct 14. Next meeting is scheduled for Oct 20. Further work on this item is pending SST financing.
3. February 15, 2022	CCSD Dir. Karen Dean, working with the R&I Committee	Coordinate and review the asset management for all CCSD departments. (Action and Timing Dependent upon implementation of applicable elements of the Tyler System).			X	Ad hoc formed by R&I and will coordinate with Utilities Department. Start in 1 st quarter 2022.

<p>4. FUTURE OBJECTIVE</p>	<p>CCSD Dir. Karen Dean, working with the R&I Committee</p>	<p>Prioritize long term infrastructure requirements for future resourcing</p>				<p>Contingent upon completion of financing package and analysis.</p>
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THREE-YEAR GOAL: ACHIEVE COMMUNITY PREPAREDNESS FOR WILDFIRES AND OTHER EMERGENCIES						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Jan. 15, 2022	Fire Chief William Hollingsworth	Meet and confer to review and update the adopted Multi-Jurisdictional Hazard Mitigation Plan for Cambria, and report results to the CCSD Board.		X		Initial planning meeting scheduled for 11/4 to assign job responsibilities for members of CCHD and CCSD. Draft complete.
2. TBD	Facilities and Resource Manager Carlos Mendoza, working with Executive Dir. of the Friends of the Fiscalini Ranch	Look at options to update the Forest Management Plan for the Fiscalini Ranch and present the options to the Board of Directors of the Friends of the Fiscalini Ranch (FFRP), who will discuss funding at a future meeting.			X	At its 9/16 meeting the Board set aside this objective until other related strategic plan actions are more mature, resolved and a resolution relative to the Forest ad hoc committee is established.
3. Mar. 15, 2022	Establish Board Ad Hoc Committee comprised of Directors Tom Gray and Karen Dean as lead, working with Dave Pierson, the Fire Safe Focus Group, and Chief Hollingsworth.	Identify potential additional evacuation routes and capabilities, supporting relevant grant applications and report results to the CCSD Board		X		Ad hoc committee met on 11/4 and outlined assignments. Met 12/2 and 12/15. Cal Poly working on report due to be completed by early Feb. Creating pamphlet for Cambria visitors.

4. July 15, 2022	Fire Chief William Hollingsworth working with Dave Pierson and District Counsel	Research and develop a Defensible Space Ordinance for the community of Cambria and present it to the Board for consideration.				Held at least two meetings in the past year for fact-finding. Start estimated April 2022.
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CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.D.**

FROM: John F. Weigold IV, General Manager

Meeting Date: January 20, 2022

Subject: Discussion and Consideration of
Adoption of Resolution 06- or 07-2022
Pursuant to Public Contract Code Section
22050 Determining Whether to Continue
Work under Emergency Contracts for the
Emergency San Simeon Transmission
Water Main Repair Project

RECOMMENDATIONS:

Staff recommends that the Board of Directors consider adoption of Resolution 06-2022 or 07-2022 finding that there is or is not a need to continue the emergency action for the San Simeon Transmission Water Main Repair Project in accordance with Public Contract Code Section 22050.

FISCAL IMPACT:

The estimated cost of the emergency repair is \$300-400K. This project will be funded by the Water Fund. These costs will be managed within the respective fund's budgeted capital project expenditure accounts. At the time actual project costs are known, staff will return to the Board with a budget reallocation within capital project accounts. No budget adjustment is required at this time.

DISCUSSION:

On the morning of Thursday December 23, 2021, District water operations staff responded to a State Parks staff report of a water main break near the San Simeon Creek Campground. Staff identified this as the transmission water main that supplies water from the San Simeon Well Field, the District's primary water source, to the town of Cambria. After turning off the well pumps and isolating the break, staff requested Hartzell Construction to inspect the break and help develop solutions for a repair. The break is located in the marsh/wetlands area. Staff has obtained a Right of Entry Permit from State Parks for the emergency repair.

Public Contract Code (PCC) Section 22050 allows a public agency, in the case of an emergency, to repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes without going through a formal bid process. On December 28, 2021, the Board adopted Resolution No. 56-2021 declaring an emergency and authorizing the immediate expenditure of funds to repair the water main.

PCC Section 22050 requires that after proceeding with an emergency project, the Board of Directors shall review the emergency action at its next regularly scheduled meeting and at every regularly scheduled meeting thereafter until the emergency action is terminated, and if it is determined that there is a need to continue the action, authorize continuation of the emergency action by a four-fifths vote. Therefore, staff will be returning to the Board with updates as required by the statute until the emergency action is terminated. Staff will continue to work with the contractors to complete the necessary repairs.

The project is categorically exempt from CEQA pursuant to CEQA Guideline Section 15301(b) for the repair of existing publicly owned utility facilities. A Notice of Exemption has been submitted to the California Office of Planning and Research.

Since the December 28, 2021 Board meeting, the status of the project as of publication of this staff report is as follows (items in italics were previously reported to the Board at the January 13th regular meeting):

12/29/2021	<i>Construction of the overland by-pass HDPE main began immediately and continued through the weekend</i>
12/30/2021	<i>Staff installed a temporary tank and pump to provide water service to customers affected by the water main break</i>
1/4/2022	<i>Approximately 2900 LF HDPE completed</i>
1/5/2022	<i>Pressure testing began and successfully passed</i>
1/6/2022	<i>Disinfection process and bacteriological sampling occurred</i>
1/7/2022	Lab analysis confirms non-detection of e. coli and coliform bacteria in by-pass pipeline
1/10/2022	Dewatering and flushing of bypass line occurs in preparation for interconnection
1/11/2022	Existing main located for interconnection
1/12/2022	Existing main ported and drained of residual water
1/13/2022	First phase of interconnection completed at northern tie-in. Excavation and trenching at Washburn Campground Rd began.

On Friday, January 14th, interconnection at Exotic Garden Rd will begin and should be completed by the following Monday. Full commissioning of the by-pass line is projected to be complete as of Tuesday, January 18th.

Due to the timing of agenda publication, it is not possible for staff to know whether project completion will be obtained by the date of today's meeting. An oral report from the Utilities Department Manager will accompany this agenda item to provide a summary of the current project status. As such, this report includes two resolutions for consideration. Resolution 06-2022 is intended to continue the emergency action to finalize repairs. If project completion has been obtained, Resolution 07-2022 is intended to terminate the emergency action.

Staff recommends the Board adopt either Resolution 06-2022 or 07-2022 finding that there is or is not a need to continue the emergency action for the Emergency San Simeon Transmission Water Main Repair Project in accordance with Public Contract Code Section 22050.

Attachments:

Resolution 06-2022

Resolution 07-2022

RESOLUTION NO. 06-2022
January 20, 2022

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CAMBRIA COMMUNITY SERVICES DISTRICT
DETERMINING A NEED TO CONTINUE WORK UNDER
EMERGENCY CONTRACTS TO REPAIR THE SAN
SIMEON TRANSMISSION WATER MAIN**

WHEREAS, the District owns, operates and maintains a water distribution system from its San Simeon Well Field, its primary water source, including a Water Main pipe (the "Water Main") located immediately adjacent to Highway 1 in San Simeon State Park, Cambria, CA, which provides drinking water to residents of the District; and

WHEREAS, on or about December 23, 2021, the Water Main suffered a catastrophic failure resulting in the loss of hundreds of thousands of gallons of water; and

WHEREAS, the District is temporarily using its Santa Rosa Well No. 4 to satisfy the water needs of the community; and

WHEREAS, on December 28, 2021, pursuant to Public Contract Code (PCC) Sections 20168 and 22050, the Board of Directors deemed it was in the public interest to immediately authorize the expenditure of District funds needed to safeguard the public health, safety and welfare and to proceed immediately with emergency repairs of the failed Water Main; and

WHEREAS, on December 28, 2021, the Board deemed that the emergency repairs would not permit a delay resulting from a competitive solicitation for bids and that prompt action, including authorization to expend all funds required for such repairs without competitive bidding, was necessary to respond to the emergency; and

WHEREAS, on December 28, 2021, the Board adopted Resolution No. 56-2021 declaring an emergency and authorizing the immediate expenditure of funds to repair the failed Water Main; and

WHEREAS, PCC Section 22050 requires that after proceeding with an emergency project, the Board of Directors shall review the emergency action at its next regularly scheduled meeting and at every regularly scheduled meeting thereafter until the emergency action is terminated; and

WHEREAS, if it is determined that there is a need to continue the action, PCC Section 22050 requires a four-fifths vote of the Board to authorize the continuation of the emergency action.

NOW THEREFORE, BE IT RESOLVED by the Board of the Cambria Community Services District that, based on the above findings, the emergency declared by the Board on December 28, 2021, shall be deemed to continue.

BE IT FURTHER RESOLVED that the Water Main failure emergency shall be deemed to continue to exist until its termination is proclaimed by the Board.

On motion by Directors _____, seconded by Director _____, and on the following roll call vote, to wit:

AYES:

NAYS:

ABSENT:

The foregoing Resolution was passed and adopted this 20th day of January, 2022.

Donn Howell, President

ATTEST:

APPROVED AS TO FORM:

Ossana Terterian, Board Secretary

Timothy Carmel, District Counsel

RESOLUTION NO. 07-2022
January 20, 2022

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CAMBRIA COMMUNITY SERVICES DISTRICT
TERMINATING WORK UNDER EMERGENCY
CONTRACTS TO REPAIR THE SAN SIMEON
TRANSMISSION WATER MAIN**

WHEREAS, the District owns, operates and maintains a water distribution system from its San Simeon Well Field, its primary water source, including a Water Main pipe (the "Water Main") located immediately adjacent to Highway 1 in San Simeon State Park, Cambria, CA, which provides drinking water to residents of the District; and

WHEREAS, on or about December 23, 2021, the Water Main suffered a catastrophic failure resulting in the loss of hundreds of thousands of gallons of water; and

WHEREAS, the District is temporarily using its Santa Rosa Well No. 4 to satisfy the water needs of the community; and

WHEREAS, on December 28, 2021, pursuant to Public Contract Code (PCC) Sections 20168 and 22050, the Board of Directors deemed it was in the public interest to immediately authorize the expenditure of District funds needed to safeguard the public health, safety and welfare and to proceed immediately with emergency repairs of the failed Water Main; and

WHEREAS, on December 28, 2021, the Board deemed that the emergency repairs would not permit a delay resulting from a competitive solicitation for bids and that prompt action, including authorization to expend all funds required for such repairs without competitive bidding, was necessary to respond to the emergency; and

WHEREAS, on December 28, 2021, the Board adopted Resolution No. 56-2021 declaring an emergency and authorizing the immediate expenditure of funds to repair the failed Water Main; and

WHEREAS, PCC Section 22050 requires that after proceeding with an emergency project, the Board of Directors shall review the emergency action at its next regularly scheduled meeting and at every regularly scheduled meeting thereafter until the emergency action is terminated; and

WHEREAS, at the January 13, 2022 regular meeting, the Board adopted Resolution No. 02-2022 continuing the emergency declaration; and

WHEREAS, PCC Section 22050 requires that the Board terminate the emergency action at the earliest possible date that conditions warrant; and

WHEREAS, the emergency repairs to the Water Main have been completed.

NOW THEREFORE, BE IT RESOLVED by the Board of the Cambria Community Services District that the emergency declared by the Board on December 28, 2021, is hereby terminated.

On motion by Directors _____, seconded by Director _____, and on the following roll call vote, to wit:

AYES:

NAYS:

ABSENT:

The foregoing Resolution was passed and adopted this 20th day of January, 2022.

Donn Howell, President

ATTEST:

APPROVED AS TO FORM:

Ossana Terterian, Board Secretary

Timothy Carmel, District Counsel