

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors or staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Deputy District Clerk at boardcomment@cambriacsd.org.



CAMBRIA COMMUNITY SERVICES DISTRICT

I, Harry Farmer, President of the Cambria Community Services District Board of Directors, hereby call a Special Meeting of the Board of Directors pursuant to California Government Code Section 54956. The Special Meeting will be held: **Monday, March 23, 2020, 10:00 AM**. The purpose of the Special Meeting is to discuss or transact the following business:

AGENDA

SPECIAL MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Monday, March 23, 2020, 10:00 AM

Please click the link below to join the webinar:

**[https://zoom.us/j/954904554?
pwd=VWxraGg2UFBvNDFrcFJwdm9rZUJEZz09](https://zoom.us/j/954904554?pwd=VWxraGg2UFBvNDFrcFJwdm9rZUJEZz09)**

Password: 367835

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk and available on the CCSD website at www.cambriacsd.org. To comply with the Governor's Executive Order, CA Department of Public Health social distancing guidance and shelter-at-home order, related to slowing the spread of coronavirus (COVID-19), the CCSD Administrative Office is closed to the public, until further notice. Please call 805-927-6223 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum

2. PUBLIC SAFETY

- A. CCSD Fire Chief Report

3. MANAGER UPDATES

- A. General Manager Update
- B. Finance Manager Update
- C. Facilities & Resources Update
- D. Utilities Department Manager/District Engineer Update

4. PUBLIC COMMENT ON AGENDA ITEMS

5. REGULAR BUSINESS

- A.** DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 2020-09
DECLARING AN EMERGENCY AND TEMPORARILY AUTHORIZING THE
INCREASED AUTHORITY OF THE GENERAL MANAGER
- B.** DISCUSSION REGARDING OPERATIONAL AND FISCAL IMPACTS OF THE
CORONAVIRUS PANDEMIC

6. ADJOURN

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**

FROM: John F. Weigold, IV, General Manager
Timothy Carmel, District Counsel

Meeting Date: March 23, 2020

Subject: DISCUSSION AND
CONSIDERATION OF ADOPTION OF
RESOLUTION 2020-09 DECLARING
AN EMERGENCY AND
TEMPORARILY AUTHORIZING THE
INCREASED AUTHORITY OF THE
GENERAL MANAGER

RECOMMENDATIONS:

It is recommended that the Board of Directors discuss and consider adoption of Resolution 2020-09 declaring an emergency and temporarily authorizing the increased authority of the General Manager.

FISCAL IMPACT:

Fiscal impacts associated with adoption of the Resolution are unknown at this time.

DISCUSSION:

As the Board is aware, the State and County of San Luis Obispo have adopted a number of executive orders declaring a public health emergency and imposing restrictions on the general population to help control the spread of the COVID-19 virus. Adoption of Resolution number 2020-09 provides the General Manager with increased spending and other authority to allow for a more expeditious and effective response to various situations related to the COVID-19 pandemic as they occur. Additionally, the District may be eligible for cost recovery from the Federal and State governments on matters and acquisitions related to the COVID-19 pandemic.

Attachment: Resolution 2020-09

RESOLUTION 2020-09

DECLARATION OF EMERGENCY AND RESOLUTION OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO TEMPORARILY AUTHORIZE INCREASED AUTHORITY OF THE GENERAL MANAGER

WHEREAS, on March 4, 2020, the Governor of the State of California declared a State of Emergency to exist in California as a result of the threat of Novel Coronavirus 2019 (“COVID-19”); and

WHEREAS, on March 12, 2020, the Governor issued Executive Order N-25-20 in further response to the spread of COVID-19, mandating compliance with orders of State and local public health officials as they pertain to measures to control the spread of COVID-19; and

WHEREAS, on March 13, 2020, the San Luis Obispo County Health Officer declared a public health emergency and the County Emergency Services Director also proclaimed a local emergency due to the COVID-19 pandemic; and

WHEREAS, on March 14, 2020, the San Luis Obispo County Public Health Department announced the first confirmed case of COVID-19 in San Luis Obispo County, and additional cases have since been confirmed; and

WHEREAS, on March 19, 2020, the Governor of the State of California issued an Executive Order N-33- 20, ordering all individuals living in the State of California to stay at home or at their place of residence to preserve the public health and safety; and

WHEREAS, the health, safety and welfare of the Cambria Community Services District ("District") residents, businesses and visitors, are of utmost importance to the Board of Directors ("Board"), and additional future measures may be needed to protect the community; and

WHEREAS, preparing for, responding to, mitigating, and recovering from the spread of COVID-19 may require the District to divert resources from normal day-to-day operations and it may impose extraordinary requirements on and expenses to the District; and

WHEREAS, the General Manager currently has spending authority up to \$25,000, without prior Board approval in addition to limited authority related to personnel matters; and

WHEREAS, in the absence of Board action, strict compliance with certain District rules and ordinances could prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of COVID-19; and

WHEREAS, after consideration of all the facts reasonably available for review at the present time, the Board finds it in the best interest of the District to authorize the increase in General Manager spending authority to \$35,000, and up to \$50,000 upon authorization from the President of the Board, and approves all acts necessary and

appropriate to ensure the operation of the District, the safety of employees, and the safety of the public.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Cambria Community Services District, as follows:

1. The Board of Directors declares a State of Emergency to exist in the Cambria Community Services District as a result of the threat of Novel Coronavirus 2019.
2. The Board of Directors authorizes an increase in the General Manager's spending authority to \$35,000, and up to \$50,000 upon authorization from the President of the Board.
3. The General Manager may take all actions necessary, proper, and appropriate in his/her reasonable discretion to ensure the operation of the District, the safety of employees, and the safety of the public, including, but not limited to reasonable deviations from Board adopted Ordinances, Resolutions, Policies, Procedures, and Agreements.
4. The authority vested in the General Manager by this Resolution will terminate upon a declaration by the Governor that the State of Emergency has ended, the County Health Officer that the Public Health Emergency has ended, and the County Emergency Services Director that the Local Emergency has ended.

PASSED AND ADOPTED THIS 23rd day of March, 2020.

Harry Farmer, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Haley Dodson
Deputy District Clerk

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.B.**

FROM: John F. Weigold, IV, General Manager

Meeting Date: March 23, 2020

Subject: DISCUSSION REGARDING
OPERATIONAL AND FISCAL
IMPACTS OF THE CORONAVIRUS
PANDEMIC

RECOMMENDATIONS:

It is recommended that the Board of Directors and staff discuss the operational and fiscal impacts of the Coronavirus (COVID-19) pandemic.

FISCAL IMPACT:

Fiscal impacts associated with this item are unknown at this time.

DISCUSSION:

The Board of Directors and staff should discuss the operational and fiscal impacts of the Coronavirus (COVID-19) pandemic as it relates to the Cambria Community Services District.