

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, September 19, 2019 2:00 PM

**1. OPENING**

**A. Call to Order**

President Pierson called the meeting to order at 2:01 p.m.

**B. Pledge of Allegiance**

President Pierson led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: David Pierson, Harry Farmer, Cindy Steidel and Donn Howell.

Director Rice arrived at 2:13 p.m.

Staff present: General Manager John F. Weigold IV, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, Finance Manager Pamela Duffield, Wastewater System Supervisor John Allchin, Fire Chief William Hollingsworth, Captain Emily Torlano, Engineer Michael Burkey and Reserve Firefighter Wilson Packard.

**D. Report from Closed Session**

District Counsel reported the Board met and there is nothing to report.

**E. Agenda Review: Additions/Deletions**

President Pierson asked for any additions or deletions.

There were none.

**2. PUBLIC SAFETY (Estimated Time: 5 Minutes per item)**

**A. Sheriff's Department Report**

Commander Nelson provided a brief Sheriff's Department Report.

**B. CCSD Fire Chief's Report**

Fire Chief William Hollingsworth provided a brief summary of recent activities in Cambria.

**3. ACKNOWLEDGEMENTS AND PRESENTATIONS (Estimated Time: 5 Minutes per item)**

**A. Recognition of Mr. Helmut Kuhn**

Mr. Weigold recognized Mr. Helmut Kuhn for assisting the District with photography services presented at the 9/7/2019 town hall meeting.

**B. Acknowledge the Cambria Fire Department for a Seal Rescue on 9/1/2019**

Mr. Weigold recognized the Cambria Fire Department for a recent seal rescue in San Simeon.

**4. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)**

Public Comment:

Karen Dean  
Elizabeth Bettenhausen  
Tina Dickason  
Christine Heinrichs  
Ted Key  
Mike Lyons  
Leslie Richards

**5. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

**i. President's Report**

President Pierson regrets having gaveled Mr. Belsher last meeting. Need to keep the business ongoing and follow the rules. He attended a meeting with the County and Coastal Commission. The board and staff have desire to cooperate with both the County and Coastal Commission to provide any information necessary. Talked about standing committees direction which is to follow board's direction. The overall goals of each committee should be assigned by the board. It is necessary for them to help the board do their work.

**ii. Finance Committee Report**

Public Comment:

Elizabeth Bettenhausen  
Leslie Richards  
Tina Dickason

Director Steidel provided information on the goals, objectives and bylaws.

Director Rice stated the frustration for the Policy Committee it would be helpful for the board to express their desire for which policies they want especially if some priorities have priority of the handbook policies.

**iii. Policy Committee Report**

Director Howell reported on Policy Committee desire to bring the policies developed to the board. He read the committees recommendations to the board.

**iv. Resources & Infrastructure Committee Report**

Vice President Farmer reported on the Resources & Infrastructure Committee provided a brief summary of the meeting and stated the folks serving on the committees are serving for free and do a lot of work.

President Pierson suggested we look at purchasing a Vactor truck.

**v. Other Liaison Reports**

Public Comment:

Elizabeth Bettenhausen

Director Rice reported on attending the Coastal Commission meeting. She generally doesn't speak, greets various members and staff members to maintain good relationships. New Cayucos project conversion of outfall pipe. Condition added only agency allowed to use the outfall is Cayucos. Suggested future discussion of uses of SWF.

Director Howell reported on the NCAC meeting.

Vice President Farmer reported on FFRP and sponsored benches. Bicycles Eroica tour was briefly discussed and some what new dog park area for the event. It was reported their finances are still in pretty good shape. He reported on the Forest Committee meeting, the fuel reduction program around Air Force housing undergrowth was removed.

**vi. PROS Chairman's Report**

The PROS Chairman wasn't available to give a report.

**6. MANAGER'S REPORT**

**A General Management Report**

Mr. Weigold provided a summary of the General Management Report.

The board reached consensus on the community plan by Cal Poly.

Public Comment:  
Elizabeth Bettenhausen  
Tina Dickason

**Title: Moved to continue the meeting to 6:00 p.m.**

*Made by: Director Rice*

*Director Steidel seconded the motion.*

**Motion Passed Unanimously Ayes - 5 Nays - 0 Absent - 0**

**Roll Call Vote:**

**Ayes: Rice, Steidel, Farmer, Howell, Pierson's**

**B. Finance Manager's Report**

Ms. Duffield provided a brief summary of the Finance Manager's Report. She updated the board on the Audit status. She mentioned the Auditors amended Agreement for additional funds.

**C. Utilities Report - John Allchin, Wastewater System Supervisor**

Wastewater System Supervisor John Allchin provided a brief summary of the Utilities Report.

Public Comment:  
Tina Dickason

**7. CONSENT AGENDA (Estimated time: 15 Minutes)**

**A. CONSIDERATION TO ADOPT THE AUGUST 2019 EXPENDITURE REPORT**

**B. CONSIDERATION TO ADOPT THE AUGUST 28, 2019 SPECIAL MEETING MINUTES AND AUGUST 8, 2019 AND AUGUST 15, 2019 REGULAR MEETING MINUTES**

**C. CONSIDERATION OF ADOPTION OF RESOLUTION 35-2019 APPROVING AN AMENDMENT TO CONSULTANT SERVICES AGREEMENT WITH DAVID D. BRUNER, CPA, INC. FOR PROFESSIONAL AUDITING SERVICES**

President Pierson asked for any items to be pulled.

There were none.

Public Comment:  
Elizabeth Bettenhausen

**Title: Moved to approve the consent agenda.**

*Made by: Director Rice*

*Vice President Farmer seconded the motion.*

**Motion Passed Unanimously Ayes - 5 Nays - 0 Absent - 0**

**Roll Call Vote:**

**Ayes: Rice, Farmer, Howell, Steidel, Pierson,**

**8. REGULAR BUSINESS (Estimated time: 15 Minutes per item)**

**A. DISCUSSION AND CONSIDERATION OF APPROVAL OF REAL PROPERTY TRANSFER AGREEMENT WITH THE LAND CONSERVANCY OF SAN LUIS OBISPO COUNTY FOR THE TRANSFER OF TWO LOTS (APN 023-353-007) AND ADOPTION OF RESOLUTION 36-2019 AUTHORIZING ACCEPTANCE OF SAME**

District Counsel introduced the item and provided a brief summary.

Public Comment:  
Crosby Swartz

**Title: Moved to approve the Real Property Transfer Agreement with the Land Conservancy of SLO County for the transfer of a parcel consisting of two lots on Burton Drive APN 023-353-007 and adoption of Resolution 36-2019 authorizing acceptance of same. Authorize the GM to issue any document necessary to consummate the transaction.**

*Made by: Director Rice*

*Vice President Farmer seconded the motion.*

**Motion Passed Ayes - 4 Nays - 1 Absent - 0**

**Roll Call Vote:**

**Ayes: Farmer, Howell, Rice, Steidel**

**Nays: Pierson**

**B. DISCUSSION AND CONSIDERATION OF LETTER FROM DEPARTMENT OF TRANSPORTATION OFFERING 4,400 SF PARCEL**

District Counsel introduced the item and provided a brief summary.

Public Comment:

Jerry McKinnon

The Board discussed the parcel and reached consensus to express interest but that they have no interest in paying for the appraisal.

**9. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)**

Director Rice suggested to review the streetlight banner policy.

**10. ADJOURN TO CLOSED SESSION (Estimated time 60 Minutes)**

President Pierson asked for public comment.

There was none.

President Pierson adjourned the meeting to closed session at 5:00 p.m.

**A.** Public Comment

**B.** CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Pursuant to Government Code Section 54956.9(d)(1)  
Name of Case: CCSD v. CDM Smith, Inc.; Case No. 18CVP-0318