

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, November 21, 2019 2:00 PM

**1. OPENING**

**A. Call to Order**

President Pierson called the meeting to order at 2:00 p.m.

**B. Pledge of Allegiance**

President Pierson led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: David Pierson, Harry Farmer, Amanda Rice, Cindy Steidel and Donn Howell.

Staff present: General Manager John F. Weigold IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Strategic & Organizational Advisor Paavo Ogren, Chief Plan Operator for the Sustainable Water Facility Jim Green, Captain John Gibson, Engineer Michael Castellanos, Reserve Firefighter Ben Shank and Deputy District Clerk Haley Dodson.

**D. Report from Closed Session**

District Counsel reported the Board gave instructions to labor negotiators and they briefly discussed the General Manager's performance.

**E. Agenda Review: Additions/Deletions**

President Pierson asked for any additions or deletions.

There were none.

**2. PUBLIC SAFETY (Estimated Time: 5 Minutes per item)**

**A. Sheriff's Department Report**

Senior Deputy Adolph provided a brief summary on recent activities in Cambria.

**B. CCSD Fire Chief's Report**

Captain Gibson provided a brief summary of recent activities in Cambria and acknowledged the Fire Department personnel for their service at the Southern California fires.

Engineer Michael Castellanos gave a brief report on the fires.

Director Rice announced the fundraiser for the 14<sup>th</sup> Annual Needs & Wishes fundraiser at the Los Osos Community Center on December 14, 2019.

**3. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)**

Public Comment:  
Christine Heinrichs  
Mel McColloch  
Steve Puglisi (submitted a written comment to the District Clerk)  
Leslie Richards  
Tina Dickason

**4. MANAGER'S REPORT**

**A. General Management Report**

Public Comment:  
Crosby Swartz  
Tina Dickason

Mr. Weigold provided a summary of the General Management Report.

**B. Finance Manager's Report**

Mrs. Duffield provided a brief summary of the Finance Manager's Report.

**C. Utilities Report - Jim Green, Chief Plant Operator for the SWF**

Mr. Green provided a summary of the Utilities Report.

Public Comment:  
Tina Dickason

**5. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

Public Comment:  
Christine Heinrichs

**i. President's Report**

President Pierson reported on the San Simeon Community Services District meeting. They held preliminary discussions about sharing wastewater treatment plant resources. They had a meeting about the Vets Hall and a group of people who represent Lions Club, Rotary and other organizations to ask them for input on how we could get the fixes done at the Vets Hall, since the CCSD doesn't have the budget to do all the repairs. They will be meeting next month to review repairs.

**ii. Finance Committee Report**

Director Steidel reported the Finance Committee meeting will meet on November 26, 2019. The Committee will review the audit report and provide a recommendation to the Board of Directors.

**iii. Policy Committee Report**

Director Howell reported on the recent Policy Committee meeting. The Policy Committee

needs direction on policies from the Board.

President Pierson suggested using the flow chart for setting the agenda and interacting with staff.

Director Rice suggests reviewing the Purchasing Policy. The CSDA manual is helpful as a guide.

President Pierson would like the Policy Committee to review existing policies. He recommends having an Ad Hoc Sub-Committee meet with the Finance Committee to review the Purchasing Policy. The six policies are on the December 12, 2019 Board agenda.

#### iv. Resources & Infrastructure Committee Report

Public Comment:  
Tina Dickason

Vice President Farmer reported on the recent Resources & Infrastructure Committee meeting. The Committee cancelled the December 17, 2019 regular meeting and scheduled a special meeting on December 10, 2019 at 3:00 p.m. at the Veterans' Hall.

#### v. Other Liaison Reports and Ad Hoc Committee Reports

President Pierson reported on attending the Fire Safe Focus Group meeting. The group is looking into grants for an alert system that would consist of signage and a radio station that could assist the public during an emergency. They support NCAC's evaluation efforts to improve evacuations routes out of town.

Vice President Farmer reported on attending the recent FFRP meeting. They had a lengthy discussion regarding finding a place for a helicopter to land to use in firefighter emergencies on the ranch. They discussed using the Santa Rosa Church parking lot as another landing spot. They formed an ad hoc committee to investigate the possibility of a helicopter landing spot. The Ranch Manager's report discussed removal of ice plant and dead trees. There was a report on homeless encampments. James Allen will be giving a report on what has been done on the ranch. There will be a tree planting on November 30<sup>th</sup> at 9:00 a.m. at the ranch. He attended the Forest Committee and there was a discussion on the forest clearing.

Public Comment:  
Jerry McKinnon

The Board took a Break at 4:08 p.m.

The Board reconvened at 4:18 p.m.

Director Rice discussed the California Burning Program ([www.californiaburning.net](http://www.californiaburning.net)).

Director Howell discussed the recent NCAC meeting.

**Title: Moved to extend the meeting to 6:00 p.m.**

*Made by: Director Rice*

*Director Steidel seconded the motion.*

**Motion Passed Unanimously Ayes-5 Nays-0 Absent-0**

**Roll Call Vote:**

**Ayes: Rice, Steidel, Howell, Farmer, Pierson**

**6. CONSENT AGENDA (Estimated time: 15 Minutes)**

**A. CONSIDERATION TO ADOPT THE OCTOBER 2019 EXPENDITURE REPORT**

**B. CONSIDERATION TO ADOPT THE OCTOBER 10, 2019 REGULAR MEETING MINUTES AND OCTOBER 24, 2019 SPECIAL MEETING MINUTES**

Public Comment:

Tina Dickason

Mr. Weigold introduced the item and provided a brief summary.

President Pierson asked for any items to be pulled.

There were none.

**Title: Moved approval of the consent agenda.**

*Made by: Director Rice*

*Director Steidel seconded the motion.*

**Motion Passed Unanimously Ayes-5 Nays-0 Absent-0**

**Roll Call Vote:**

**Ayes: Rice, Farmer, Howell, Steidel, Pierson**

**7. REGULAR BUSINESS (Estimated time: 15 Minutes per item)**

**A. DISCUSSION AND CONSIDERATION REGARDING STATUS REPORT ON OBTAINING COASTAL DEVELOPMENT PERMIT FOR THE SUSTAINABLE WATER FACILITY**

Mr. Weigold introduced the item and provided a brief summary.

Public Comment:  
Christine Heinrichs  
Ted Key  
Leslie Richards

Mr. Ogren provided a summary and PowerPoint presentation.

**Title: Moved to extend the meeting to 6:30 p.m.**

*Made by: Director Rice*

*Director Steidel seconded the motion.*

**Motion Passed Unanimously Ayes-5 Nays-0 Absent-0**

**Roll Call Vote:**

**Ayes: Rice, Steidel, Howell, Farmer, Pierson**

The Board reached consensus regarding removing the Surface Water Treatment Plant.

Director Rice would like the team name changed.

Mr. Ogren suggested changing the team name to Water Resource Planning Team.

The Board reached consensus on changing the team name to Water Resource Planning Team.

The Board reached consensus to move forward on the request for proposal (RFP) and to work with Resources & Infrastructure ad hoc committee on a recommendation.

**8. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)**

President Pierson asked for any future agenda items.

Director Steidel would like the quarterly budget review on the second regular meeting in December.

**9. ADJOURN TO CLOSED SESSION (Estimated time 60 Minutes)**

President Pierson asked for public comment. There was none.

President Pierson adjourned the meeting to closed session at 6:18 p.m.

- A.** Public Comment
- B.** CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6 Agency Designated Representatives: General Manager, John F. Weigold, IV and Che Johnson; Employee Group: International Association of Fire Fighters (IAFF)
- C.** CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 Agency Designated Representatives: General Manager, John F. Weigold, IV and Che Johnson; Employee Organization: Services Employee International Union
- D.** CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2)