

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, November 9, 2023 1:00 p.m.

1. OPENING

A. Call to Order

President Dean called the meeting to order at 1:02 p.m.

B. Pledge of Allegiance

President Dean led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Karen Dean, Tom Gray, Harry Farmer, Debra Scott, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denise Fritz, Confidential Administrative Assistant Haley Dodson, Interim Fire Chief Michael Burkey, and Utilities Department Manager Jim Green.

Staff present via Zoom: District Counsel Timothy Carmel and Wastewater Systems Superintendent John Allchin.

D. Report from Closed Session

District Counsel reported at the October 19, 2023, regular meeting the Board of Directors discussed the General Manager's performance over the last six months pursuant to Government Code Section 54957. The written performance evaluation is complete, and it will be discussed with the General Manager at today's closed session.

E. President's Report

President Dean reported she attended the CSDA Chapter Meeting and luncheon with General Manager McElhenie on October 26, 2023. She also attended the Offshore Wind information session via Zoom on November 1, 2023, and a Grant Writing webinar.

F. Agenda Review

President Dean asked for any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Scott reported that she also attended the Offshore Wind information session via Zoom on November 1, 2023.

3. PUBLIC COMMENT

Public Comment:

Layon Whitaker, Cambria (the confidential administrative assistant read a written comment into the record)

Tina Dickason, Cambria

4. REGULAR BUSINESS

- A.** Receive a Presentation from the San Luis Obispo County Emergency Services Coordinator for Zonehaven

General Manager McElhenie introduced the item and provided a summary.

Keith Aggison provided a presentation and PowerPoint.

Public Comment:

Mark Ober, Cambria

Mrs. Siebuhr, Cambria

- B.** Discussion and Consideration of Ad Hoc Committee Report for Long-Term Water Supply and Storage Alternatives

General Manager McElhenie introduced the item and provided a summary.

Derrick Williams provided a presentation for the Ad Hoc Committee.

Director Thomas suggested striking the word effectively. The Board of Directors agreed.

Public Comment:

Dennis Dudik, Cambria

Vice President Gray moved to accept the Ad Hoc Committee Report for Long-Term Water Supply and Storage Alternatives, with the deletion of the word effectively in the appropriate spot.

Director Farmer seconded the motion.

Public Comment:

Tina Dickason, Cambria

Mark Ober, Cambria

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 2:27 p.m.

The Board of Directors reconvened the meeting at 2:35 p.m.

- C.** Discussion and Consideration of Adoption of Resolution 57-2023 Continuing Work Under Emergency Contracts for the East-West Village Transmission Line Emergency Repair Project Pursuant to Public Contract Code Section 22050 or Resolution 58-2023 Terminating the Emergency Action

General Manager McElhenie introduced the item and provided a summary.

Public Comment: none.

Vice President Gray moved to adopt Resolution 58-2023, terminating the emergency action for the East-West Village transmission line emergency repair project pursuant to Public Contract Code Section 22050.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

D. Discussion and Consideration to Fill Vacant Seat on the Finance Committee

General Manager McElhenie introduced the item and provided a summary.

Mr. Hinrichsen provided a summary of his qualifications.

Public Comment: none.

Vice President Gray moved that the Board approve the appointment of Keith Hinrichsen to the vacant seat on the Finance Committee.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

E. Discussion and Consideration to Approve the Intent to Serve Letter for the Cambria Skatepark Restroom

General Manager McElhenie introduced the item and provided a summary.

Public Comment:

Elizabeth Bettenhausen, Cambria

Tina Dickason, Cambria

Director Thomas moved to approve the intent to serve letter for the Cambria skatepark restroom.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

F. Discussion and Consideration to Authorize San Luis Obispo County Integrated Waste Management Authority to Submit a JPA Application for the SB 1383 Local Assistance Grant Program, Act as Lead Agency on Behalf of Cambria Community Services District and Authorize the General Manager to Submit a Letter of Authorization

General Manager McElhenie introduced the item and provided a summary.

Peter Cron provided a summary.

Public Comment:

Jeff Wilson, Cambria (the Confidential Administrative Assistant read a written comment into the record)

Director Thomas moved to authorize the Integrated Waste Management Authority to submit a JPA application for the SB 1383 Local Assistance Grant Program, act as lead agency on behalf of Cambria Community Services District, and authorize the General Manager to submit a letter of authorization.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

G. Discussion and Consideration of Approval of New Location for the Electric Vehicle Charging Station at the Veterans' Hall

General Manager McElhenie introduced the item and provided a summary.

Public Comment:

Keith Hinrichsen, Cambria

Mark Ober, Cambria

Vice President Gray moved to approve the proposed new location for the electric vehicle charging station at the Veterans' Hall.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

5. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Finance Committee's Report

A written report was included in the agenda packet.

B. Policy Committee's Report

There was no written report.

C. Resources & Infrastructure Committee's Report

Written reports were included in the agenda packet.

D. PROS Committee's Report

The report from the October 3rd meeting was included in the October 12th board meeting agenda packet.

E. Other Liaison Reports and Ad Hoc Committee Reports

Written reports were included in the agenda packet.

6. FUTURE AGENDA ITEM(S)

President Dean asked for any future agenda items.

Director Thomas requested evacuation assistance and drills, personal commuting, and use of CCSD vehicles.

Public Comment:

Elizabeth Bettenhausen, Cambria

Tina Dickason, Cambria

7. ADJOURN TO CLOSED SESSION

District Counsel stated the Board will adjourn to a closed session to review the General Manager's written performance evaluation with the General Manager. Pursuant to Government Code Section 54957(b) and for a conference with real property negotiators pursuant to Government Code Section 54956.8. The property is 2950 Santa Rosa Creek Road. The Assessor's Parcel Number is 013-081-075, which is the SR4 wellsite. The agency negotiators are General Manager Matthew McElhenie and District Counsel Timothy Carmel. The negotiating party is the Coast Unified School District. Under negotiation is the price and terms of payment for a lease, an easement, or a fee purchase.

President Dean asked for public comment on 7A and 7B.

Public Comment:

Mark Ober, Cambria

Elizabeth Bettenhausen, Cambria

Tina Dickason, Cambria

President Dean adjourned the meeting to closed session at 3:45 p.m.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957(b)(1)
Title: General Manager

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code Section 54956.8
Property: 2950 Santa Rosa Creek Road, Cambria, CA – APN: 013-081-075
Agency Negotiators: General Manager Matthew McElhenie and District Counsel Timothy J. Carmel
Negotiating Parties: Coast Unified School District
Under Negotiation: Lease or Easement/Fee Purchase, Price and Terms of Payment

President Dean called the meeting back to order at 5:15 p.m.

District Counsel reported that the Board returned from closed session where they reviewed the General Manager's written performance evaluation with the General Manager. It went quite well. The Board also had a conference with their real property negotiators primarily regarding the value of the SR4 wellsite and its appurtenances, and discussed the price and payment terms to lease or purchase the site and its appurtenances. No action was taken.

Public Comment:

Tina Dickason, Cambria

Elizabeth Bettenhausen, Cambria

President Dean adjourned the meeting at 5:17 p.m.

For further details on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website <https://slo-span.org/meetings/CCSD/>. CCSD's written comments can be reviewed on the District's meeting webpage.