



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, January 28, 2016 - 12:30 PM

1000 Main Street, Cambria, CA 93428

AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum

2. SPECIAL REPORTS (Estimated time 5 Minutes per item)

- A. Sheriff's Department Report
- B. Cambria Community Services District Fire Department Report by Chief Steve Reeder

3. ACKNOWLEDGEMENTS AND PRESENTATIONS

- A. Receive Quarterly Report and Presentation from Balance Public Relations, Senator Dean Florez, retired
- B. Parks, Recreation, and Open Space (PROS) Chairman Steve Kniffen to provide quarterly update to Board on PROS matters

4. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

5. PUBLIC COMMENT (LIMITED TO 30 MINUTES)

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on

the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

6. MANAGER’S AND BOARD REPORTS (Estimated time 15 Minutes total)

A. Manager's Report

i. General Manager's Report

B. Ad Hoc Committee Reports and Other Related Board Member Reports (Committee Meetings and Board authorized meetings attended)

7. CONSENT AGENDA (Estimated time: 15 Minutes)

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

A. Consideration to Approve the December 2015 Expenditure Report

B. Consideration to Approve the Minutes from the Regular Board Meeting Held on December 17, 2015 and the Special Board Meeting Held on December 29, 2015

C. Consideration to Authorize the General Manager to Increase the Salary Incentive of Delon Blackburn, a Wastewater Operator II, in Recognition of his Exceptional Service to the District from 5% to 7.5% through June 30, 2016 Pursuant to the CCSD’s Payment and Compensation Plan Article 4, Section 4.2

D. Discussion and Consideration to Approve Agreement to Extend Engineering Services for Task Order 6 with CDM Smith Relating to Permitting Support and Engineering Services Post-Construction for the Sustainable Water Facility

8. HEARINGS AND APPEALS (Estimated time: 15 Minutes per item)

A. None

9. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

A. Discussion and Direction to Staff Regarding Revising Enhanced Water Conservation Measures Water Use Allotments and the Stage 3 Water Shortage Emergency Condition

B. Discussion and Consideration of Proposed 2016 Board Goals, Ad Hoc Committee and Director Liaison Assignments

10. PUBLIC COMMENT (CONTINUED)

Members of the public who have not had the opportunity to speak on item 5 due to the limitation of time may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

11. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.

12. ADJOURN TO CLOSED SESSION (Estimated time 60 Minutes)

A. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6,

Agency Designated Representatives: Shelline Bennett and General Manager Jerry Gruber
Employee Group: International Association of Fire Fighters (IAFF)

B. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code

Section 54957.6

Agency Designated Representative: District Counsel Timothy J. Carmel
Unrepresented Employee: General Manager Jerry Gruber

Cambria Community Service District

JANUARY 28, 2016

BOARD MEETING

Scope of Work



Strategic advisory work on general permitting for both water and wastewater.



Identifying grant funding opportunities for recycled water projects, specifically improvements to the wastewater treatment plant to meet RWQCB requirements relating to TMDL.



Education and strategic communications around the Emergency Water Supply Project, EWS, and other brackish water treatment facility work.



Providing the Cambria Community Services District board members with pertinent legislative information and relevant regulatory reports.



Governmental outreach, communication & external affairs.



Strategic Advisory Work Flow

50%



Strategic advisory work on general permitting for both water and wastewater.

- ✓ Cambria Water Management Plan.
- ✓ DWR Process & SLO Requirement Analysis: Recycled Water
- ✓ Coastal Commission: Water Issues- Upcoming
- ✓ Streams and Riparian Habitat Analysis
- ✓ Compliance
- ✓ EIR Input & Positioning

Grant Funding Workflow

45%



Identifying grant funding opportunities for recycled water projects, specifically improvements to the wastewater treatment plant to meet RWQCB requirements relating to TMDL.



- ✓ Water Recycling: Dan Newton.
- ✓ Small Community Wastewater: Regulations & Assignment
- ✓ Water Recycling Funding Program
- ✓ 1% Financing Discussions
- ✓ NOAA Federal Funding--first federal funding opportunity for the new Regional Coastal Resilience Grants Program.
- ✓ SLO & Cambria-Prop 84: residual dollars.
- ✓ Completed payment w/Division of Financial Assistance.

Education & Outreach: SWS Workflow

55%



Education and strategic communications around the Emergency Water Supply Project, EWS, and other brackish water treatment facility work.



- ✓ Coastal Commission Members Discussion.
- ✓ February Tour
- ✓ Department of Water Resources Staff.
- ✓ California State Parks.
- ✓ Senate & Assembly Staff Discussion: Cambria Issues
- ✓ Upcoming Environmental Policy

Legislative & Regulatory Work Flow

60%



Providing the Cambria Community Services District board members with pertinent legislative information and relevant regulatory monitoring.



- ✓ Tracking Water Recycling Public Workshops
- ✓ Attending DWR Groundwater guidelines meetings.
- ✓ Completed DWR Division of Financial Assistance process for grant reimbursement.
- ✓ Facilitated California State Parks discussion and issue resolution-Biological Monitoring & Access issues.
- ✓ Planning Upcoming: Cambria Policy & Education Day in Sacramento.

Government Outreach Work Flow

60%



Governmental outreach, communication & external affairs.



- ✓ Legislative analysis of pending bills in second session.
- ✓ Discussions of upcoming legislative policy due Feb 19th.
- ✓ DWR Groundwater guidelines & process
- ✓ Coastal Commission monitoring and discussions on EIR issues.



Feb: Sacramento Briefing Day

60%



Governmental outreach, communication & external affairs.



- ✓ Legislative analysis of pending bills in second session.
- ✓ Discussions of upcoming legislative policy due Feb 19th.
- ✓ DWR Groundwater guidelines & process
- ✓ Coastal Commission monitoring and discussions on EIR issues.



Sacramento: Cambria Briefing Day (Feb 8th, 9th)



Senators

- Senator Jeff Senator Fran Paley
- Senator Jeff Stone
- Senator Ben Allen
- Senator Bob Hertzberg
- Senator Ben Hueso
- Senator Hannah Beth Jackson



Assembly Members

- Assemblymember Mark Levine
- Assemblymember Matteh Dababneh
- Assembly member Bill Dodd
- Assemblymember Jose Medina
- Assemblymember Rudy Salas
- Assemblymemner Das Williams



Administration

- Martha Guzman, Deputy Director Water
- Dan Newton, Program Manager, Division of Financial Assistance, Water Recycling Funding Program, Ca Water Board
- Zaffar Eusuff, Financial Assistance Branch, Division of Intergrated Regional water Management , CDWR
- Janelle Beland, Undersecretary of California Natural Resources

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6. A.**

FROM: Jerry Gruber, General Manager

Meeting Date: January 28, 2016

Subject: MANAGER'S REPORT

GENERAL MANAGER: UPDATE ON THE FOLLOWING ITEMS.

Sustainable Water Facility Update:

The Sustainable Water Facility has exceeded all expectations during operations from September 30, 2015 to December 30, 2015. The sustainable Water Facility produced 29.81 acre feet of water while in production, 4.92 acre feet of water went directly into the San Simeon creek for the purpose of environmental enhancement. We were all aware that the gradient when we started the Sustainable Water Facility was at + .5 feet. This level is dangerously low and in the past has required that we make operational adjustments that impact both the San Simeon and Santa Rosa aquifers. Once the Sustainable Water Facility was put into operations the gradient consistently stayed at the + 1.0 foot level. In the opinion of the Districts Water Supervisor Justin Smith " Without the Sustainable Water Facility the District would have been in a situation to either stop disposal of the effluent from the Wastewater Treatment Facility to the Effluent Spray Field or stop production from the San Simeon Well Field. Either option would have significant impact to the community of Cambria". This is the second season that the Sustainable Water Facility has been able to provide potable water to the community of Cambria during the worst drought in California history in addition to giving the District the flexibility to properly manage its two ground water basins while providing environmental enhancement with water to the San Simeon Lagoon.

2015 Board Goals:

Under the Leadership of President Robinette, I can state with confidence that 2015 was a very productive and successful year for the CCSD, specifically relating to the three primary goals that were adopted at the January 2015 Board Meeting. Although the District faced challenges associated with cash flow issues and delays with receiving grant funds from Proposition 84 the overall progress and success of the District can be attributed to the overwhelming community support and a cohesive working relationship between the CCSD Board of Directors, the General Manager and staff. I have taken the time to detail the status and progress that has been made for the 2015 Goals and sincerely appreciate the guidance and wisdom that the Board of Directors continues to provide to staff.

1. Obtain a Regular Coastal Development Permit for the Brackish Water Treatment Facility [now called the Sustainable Water Facility (SWF)].

To support a Regular Coastal Development permit for the SWF the CCSD entered into an Agreement with RBF Consulting, a Michael Baker International Company on January 7, 2015. Amendment No. 1 to this Agreement was issued on May 20, 2015 following the CCSD Board approval on May 14, 2015. In addition to the EIR effort, Amendment No. 1 includes certain permitting tasks, such as an analysis of extending the lagoon water discharge closer to the San Simeon Creek lagoon channel, also involving completion of the Endangered Species Act, Section 7 consultation process with various resource agencies. Once completed the consultation process will provide the CCSD

with an additional level of assurance that the project is complying with ESA. The following table summarizes the EIR contract costs as of 1/19/2016.

Item	Cost \$
Original EIR agreement	164,450.00
EIR Amendment 1	81,630.00
Subtotal	\$250,080.00
Amount paid as of 12/31/2015	82,675.31
Remaining to be paid	167,404.69

Draft administrative EIR review sections are currently being completed, with approximately 75% of the sections having undergone a preliminary review. The additional permitting work called for in Amendment No. 1 was temporarily placed on hold last September and is currently being restarted. We currently estimate the public review draft of the EIR to be ready in the late spring of 2016. The CCSD submitted an application for a Regular Coastal Development permit on June 14, 2014 for the Sustainable Water Facility formerly referred to as the Emergency Water Supply Project (EWSP). A subsequent application review letter was issued to the CCSD on July 15, 2014 requesting additional information. The CCSD provided a detailed response to the County on November 7, 2014, which included reference to a future EIR completion in order to fully answer all of the questions raised in the County's July 15, 2014 letter. Two extensions have been granted by the County on the CCSD's Regular Coastal Development permit, with the most recent extension ending on June 30, 2016. Because the EIR public review and certification process can be challenged, and in view of the ongoing litigation with Land Watch, it is likely that an extension beyond the June 30, 2016 date will be needed.

- 2. Assess, prioritize, and determine actual costs and potential funding sources for the First Phase of the Wastewater Treatment Plant infrastructure improvements.**

The State Proposition 1 grant application process can proceed along several avenues. A direct grant application to the State which could provide a 35% State matching fund was initially applied for last June. General product information on a proposed 6.8 million dollar Wastewater Treatment Plant (WWTP) project was entered into the State's online FFAST system. The Project Manager David Balgobin was also assigned by the State following a June 3, 2015 meeting in Sacramento which included attendance by District Engineer Bob Gresens, Senator Dean Florez, ret., past Director Muril Clift and Dan Newton a key water financing Division Manager. While working on subsequent online FFAST grant application forms details were requested on how the CCSD was going to finance the 65% local share of the grant. Staff will continue to work on the process once additional information is gathered based on the proposed wastewater rate increases which could be implemented as part of the District's long term financial strategy for wastewater plant upgrades and improvements. Staff is refocusing their efforts on the Proposition 1 grant application process since the Proposition 84 matter relating to the Groundwater Management Plan has been resolved. General Manager

Gruber will be traveling to Sacramento on February 7 – 9 to attend meetings regarding the Proposition 1 funding and will update the Board on the results of those meetings. I have also attached a letter from the RWQCB referencing the successful completion of our Environmental Compliance Action (ECA) that required the District to complete a 10% design of the WWTP specifically relating to denitrification. The completion of the ECA and the components identified within the document will also play an integral role in the final design construction and cost associated with the WWTP upgrades.

In addition to the goal identified above it is important to note that although the District has experienced significant financial challenges during the last year, improvements to the overall infrastructure continue to take place. I have enclosed copies of the Wastewater Supervisor's monthly reports for the last 12 months to use as a tool to show the community and the Board that staff are not waiting idly by for the new facility to be built but instead is focused on continued improvements relating to our current assets.

The RWQCB has decided to temporarily suspend efforts relating to the total maximum daily load study for San Simeon Creek based on the exceptional level of Nitrate reductions that staff has been able to obtain through modifications to the WWTP. The RWQCB wants to further evaluate changes related to denitrification that the CCSD plans to implement in the future. This is a critical component of this particular goal because it could impact the overall cost of improvements to the WWTP in a positive manner.

3. Determine funding sources for the First Phase to implement and complete needed projects related to access to the Community Park including grading and swales.

The CCSD Board of Directors designated funds from Proposition 1A to fund improvements for the first phase of the Community Park. During the period of time that we were experiencing financial challenges it was determined that those funds should not be used until the District obtained funding from Proposition 1A. As part of the mid-year budget adjustment scheduled for the February 2016 board meeting staff will be requesting that those funds be reallocated toward the Park project. A contract for Civil Design Studios for the topographic analysis of the East Ranch was signed on April 20, 2015 and the work began shortly after signing the contract. Work was completed on June 2, 2015, and the contract cost was \$10,600. An additional contract was awarded to FIRMA on June 30, 2015 for the grading and drainage plans for the East Ranch Park plans for a total contract cost of \$18,000. FIRMA and Civil Design Studios have met with County staff and are working on the Conditions of Approval. Attached is a timeline for the Board's review relating to those Conditions of Approval. Additional work has taken place on the East Ranch relating to improvements for the future park which included the removal of several large Eucalyptus trees during July and August of 2014. PROS Chairman, Steven Kniffen has indicated that a private individual within the community will be donating \$5000 toward improvements to the East Ranch Park. A 30 day public comment period for the East Ranch Park was provided to the community. The CCSD received three comment letters that were presented to Parks, Recreation and Open Space Commissioners as part of their regular meeting.

Additional evaluation of the current Dog Park location was done by staff and Chairman Kniffen and it was determined and recommended to the PROS Commission that no additional improvements be made to the existing Dog Park, and once the grading and drainage project is completed that plans to move the existing Dog Park to the East

Ranch should be expedited. On January 19, 2016 I authorized an additional \$ 1600.00 dollars to FIRMA for the preparation of an Environmental Monitoring Plan for the East Ranch Park. CCSD staff along with consultants from both FIRMA and Civil Design Studios met with County staff to review and discuss the current permitting process that is underway regarding the East Ranch Park. County staff required that an Environmental Monitoring Plan be implemented as part of the permitting process.

Additional Information:

The General Manager and the Finance Manager will be meeting with each Department Manager to review and discuss the status of their budgets for Fiscal Year 2015/2016. Once we have had a chance to meet with everyone we will be convening the Budget Ad-Hoc Committee to review and discuss the overall status of the 2015/2016 Budget, specifying how each Department is doing from a revenue and expenditure standpoint. Staff will be bringing the Mid-Year Budget adjustment to the full Board in February with input from the Budget Ad-Hoc Committee.

I have attached the meeting notes for your review from the Cambria Fire Safe Focus Group dated January 13, 2016. As a point of clarification the prototype Biomass System that is referenced under Grants, references the CCSD Wastewater Treatment Plant as a location. I did meet with Dan Turner at the Wastewater Treatment Plant to review and discuss the feasibility of locating the system at the plant. Ultimately, the decision would be up to the CCSD Board of Directors once the terms and conditions are better understood and all of the sites within Cambria are evaluated to determine the most feasible location.

ADMINISTRATION:

Human Resources

We are currently working through the hiring process for a new Utility Billing Clerk. Once this position has been filled, Michelle Rodriguez will move to the Front Desk.

We are continuing the recruitment process for both the Wastewater Operator Grade 2 and the Wastewater Supervisor positions.

The Maintenance Technician position has been filled by Andrew Lyman. Please help him feel welcome as you see him working around the various facilities.

FACILITIES AND RESOURCES:

- Fiscalini Ranch Preserve
 - a. Trail Maintenance:
 - i. Friends of the Fiscalini Ranch Volunteers and CCSD Staff made repairs to a trail in preparation for the rainy season. The trail connects midway through the Marine Terrace Trail. The work consisted in installing water bars throughout the trail to stop erosion and divert water away from the trail.
 - ii. CCSD Staff has been monitoring and clearing trails after rain storms.
 - b. Butterflies
 - i. Jo Ellen Butler, Friends of the Fiscalini Ranch Board Members, Holly Sletteland, Jerry Gruber and Ranch Manger met on the Ranch to discuss Butterfly habitats on the Ranch.
 - c. Community Park
 - i. The comment period has ended for the phase 1 plan. We received 4 comments on the proposed plan.

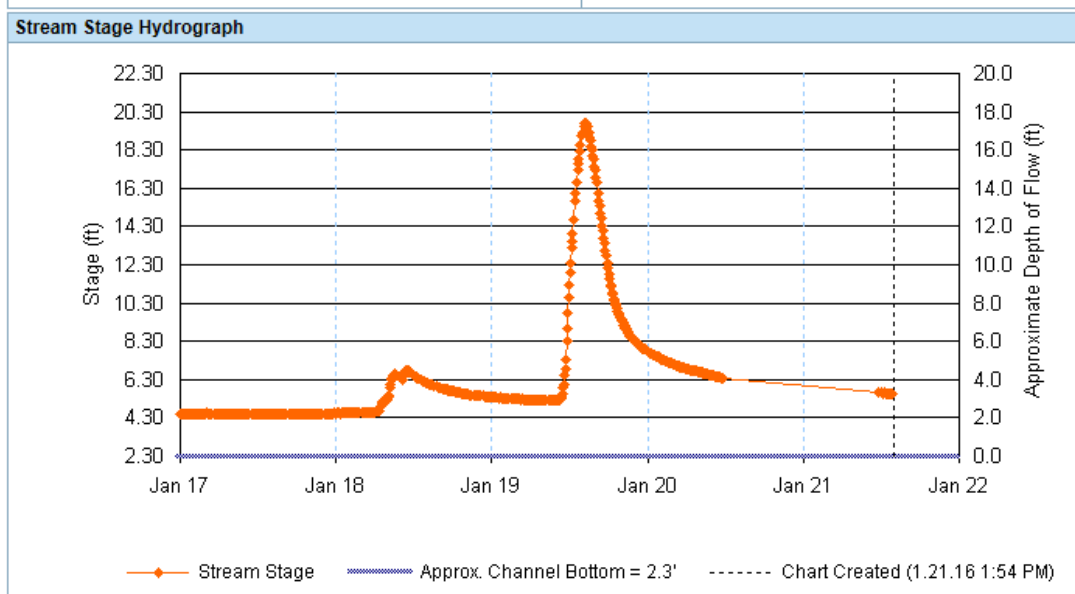
- ii. The comments were discussed and accepted at the PROS January 5th meeting.
 - d. Liability Waivers
 - i. Staff, in cooperation with legal counsel, has updated the liability waiver form.
 - 1. This waiver form is given to volunteers who wish to work on the Fiscalini Ranch Preserve.
- Vet's Hall
 - a. Maintenance:
 - i. Repairs were made to a kitchen refrigerator that was overheating, a dripping faucet was repaired, furnaces were cleaned and filters replaced, repairs were made to a corner of the roof over the Legion Hall.
 - ii. Staff is working on installing a Purple Heart placard in the Vets Hall parking lot.
 - b. 60 events were held at the Vets Hall since the last Board Meeting.
- Parks
 - a. Dog Park:
 - i. Staff has been researching a possibility of new entrance to the current Dog Park location. Cost and permits were discussed at the January 5th PROS meeting.
- Budget
 - a. Staff has been working on the midyear budget review.
- Staffing
 - a. Recruitment for a Maintenance Tech is ongoing.

ENGINEER:

Key activities since the December 17, 2015 Board meeting report have included:

- Assisted in contacting FRM for interim wastewater treatment plant operation services following the resignation of the CCSD's Wastewater Supervisor.
- Assisted Wastewater Department staff by facilitating installation of a new soft start for aeration blower 2 by Alpha Electrical.
- Continued to assess wastewater system needs for budgeting purposes, and to further refine a future wastewater improvement project.
- Sustainable Water Facility ("SWF") EIR:
 - Continued to coordinate with Michael Baker International on the SWF EIR. This effort is being completed to support the facility's regular Coastal Development Permit application.
 - CDM Constructors Inc. completed their remaining change order work on the product blending water that can be used to ensure compliance with lagoon water discharge permit requirements. This change provided de-chlorination and aeration to this flow stream.
 - Received final payment request from CDM Constructors requesting release of their 5% retention.
- Responded to miscellaneous permit counter information requests; an active service transfer; and inquiries concerning EDUs on certain properties.
- Completed assessment of water facilities following flooding along the lower San Simeon Creek on 1/19/2016. Reports vary, but over 5-inches of rainfall occurred in the upper

San Simeon watershed, which led to afternoon flash flooding at the San Simeon well field and lower State Parks campground. The following shows the San Simeon Creek stream gage level plot from this period (County Sensor 718).



In response to this flood event, Water Department staff ensured the San Simeon wells were shut down and reverted to using Santa Rosa Well SR-4. The Water Board's Division of Drinking Water was also notified of the situation. Flood waters began receding during the afternoon of 1/19/2016 after the flood crest had passed. Online turbidity and chlorine residual meters at the San Simeon wells were reviewed with Division of Drinking Water staff, which showed normal, acceptable levels were maintained prior to shut down of the San Simeon well field. As an added precautionary measure, each of the San Simeon wells were subsequently disinfected and flushed, with samples drawn on 1/21/2016 for bacteriological testing. The results of these samples are anticipated to be back from the laboratory between 1/22/2016 and 1/25/2016, which will then be reviewed with Division of Drinking Water staff. After these tests are confirmed to be within compliance limits with the Division of Drinking Water, Well SS-2 should be able to return to service (Well SS-1 is not normally operated in the winter whenever there is surface flow in the creek, and Well SS-3 is not restarted until 60 days has passed following shutdown of the EWS [which occurred the end of December 2015]). An inspection of the area on 1/21/2016 found the storm water had receded from all but two minor pools of water near well SS-3 and SS-1. These pools were draining back into creek channel via existing drainage culverts.

Inspection of the CCSD facilities during the afternoon flooding on 1/19/2016 found the SWF, Extraction Well 9P7, the evaporation pond, and the adjacent percolation ponds were not impacted by the flood waters. (Except for some minor cleaning of the micro-filters earlier that same day, the SWF was shut down.) The reinjection well, lagoon water discharge, and a few associated monitoring wells were subjected to the flooding. Approximately 200 feet of the above-ground reinjection well piping ("Yelo-Mine" piping) had floated, which was from the proximity of the reinjection well back towards the west. A 1/21/2016 inspection found the pipeline and injection well had stayed intact and there was no damage. A 1/22/2016 inspection found the lagoon water discharge and nearby monitoring wells 16D1 and MW-3 were intact.

Based on the experience gained from this flood event, short term follow up measures will likely include adding sand bags or other weight onto the reinjection Well's Yelo-Mine pipeline to prevent it from floating, as well as flushing of the monitoring wells and re-injection well. Longer term follow up measures may include extending well casings to a higher elevation and further protective berming around the facilities. An existing protective berm and service road showed signs of being overflowed near the proximity of well SS-1 and SS-3. Therefore, this existing berm and service roadway may also be spot repaired with added base rock in a few locations. Short and long term follow up measures will be reviewed with Water Board staff prior to their implementation.

Well level reports based on 1/11/2016 measurements are available on the District website located at www.cambriacsd.org Measurements were not made on 1/18/2016 due to the Martin Luther King Birthday Holiday.

FIRE:

Prevention and Education (December, 2015)

- 01 Residential rough/hydro inspections were completed
- 03 Fire final inspections
- 03 Residential site visits for building questions
- 01 Residential Plan Reviews
- 11 Engine company commercial fire and life safety inspections were conducted
- 03 Public education events
- 07 Residential smoke detectors were installed and or the batteries changed
- 07 Contacts with people regarding fire prevention questions
- 02 Station Tours

Meetings and Affiliations (December, 2015)

- Fire Safe Focus Meeting December 9th 1500 Fire Station 57
- SLO County MAC meeting December 15th 1000 CAL FIRE HQ's
(Mutual Aid Communications Committee)
- Ad hoc meeting with CAL FIRE December 22nd 1400 Fire Station 57

Operations

- 125 Training hours were logged for Cambria Fire Department for the month of November.
- December 20th we conducted training on setting up area command at the Cambria District Fire Station training room for multiple incidents throughout Cambria. This will enable Fire Department personnel to train others to set up the room prior to predictable events occurring. It will also speed the set up process by having more trained personnel.
- December 12th we conducted monthly training that included SLOEMSA policy review for respiratory distress patients, followed by refresher training on vehicle fires and auto extrication (vehicles were donated for training by Cambria Towing).
- Recruitment for Reserve Firefighters opened January 4th and closes January 20th. We anticipate hiring a minimum of six Reserve Firefighters.
- We are currently working through the process on hiring SAFER Grant funded Fire Fighters as the fourth Firefighter on the fire engine.
- A commercial/residential apartment structure fire that occurred on December 9th in the second story above the store on the 700 block of Main St. The fire spread from the deck into the ground-floor ceiling and the second-floor exterior wall. The fire was extinguished quickly but the hot tub and shed were destroyed. The two commercial structures attached to the building were untouched by the fire. No injuries were reported.

Other

- At the beginning of December two CERT members attended a FEMA grant funded class on Recovery from Disaster in Emmetsburg. Both CERT members paid for their travel. They returned with information regarding important details on recovering the maximum amount of funds from the Federal Government following a disaster.
- Mr. & Mrs. Claus were escorted by Engine 5791 and the station crew to a local Christmas event held at the Pinedorado grounds on December 5th.

Fire Statistics are attached for your review.

WASTEWATER:

Wastewater Treatment Plant Operations (for December, 2015)

- Fire Department on site for annual inspection.
- Weed abatement and clean up performed around treatment plant.
- Operators responded to off hour plant alarms.
- Annual fire extinguishers, plant buildings and vehicle inspections performed.
- Working with AES electrical SCADA upgrades with alarms in main plant.
- Fence Factory finished repairs to fence and gate.
- Electrical issues grit pump and conveyer fixed.
- Rented emergency back-up pump.

Collection Systems & Lift Stations

- Operators responded to off hour lift stations alarms.
- Weed abatement and clean up performed around lift stations.
- Checked that all alarms are functioning at all lift stations.
- Lift stations where inspected for operation.
- Ran emergency generators and performed maintenance.

Laboratory

- Samples gathered for FGL monthly compliance reporting.
- Daily Testing for compliance reporting to local and state agencies.

Administrative

- Met with Jerry, FRM and discussed new CPO for plant.

Work Request outside of WWTF and Collections System

- Preventive maintenance performed on all wastewater utilities vehicles.

WATER:

- Work has begun to prepare for the Fiscalini tank replacement project. Preparations are being made to facilitate the installation of an isolation valve and bypass valve to facilitate the installation of temporary tanks and the isolation of the existing tank for demolition.
- I have been working closely with a GIS consultant to begin putting together a plan for replacement of the districts aging radio read meters. The goal will be to replace about 150 meters in FY 16/17 as a test phase. The replacement will include replacing the existing meters within the Liemert pressure zone. This will include a photo and GPS location, cataloging the meters location so that it will be easy to find in the future. I would also like to install a master meter at the Liemert Tank and booster

pump station so that we can verify water loss in that specific area of town. If this test portion is successful, the goal would become replacing meters slowly over the next 8 years.

- There was a main break on Arliss Dr. the week before Christmas that was promptly repaired by the water department.
- Randy Redman from CCI was out on the 13th of January to complete the Dechlorination system.
- We have been diligently addressing leaks within the community.
- Production is up about 1.7AC/FT from last December but down 19 AC/FT from 2013

Production data, well level reports, and associated graphs are attached for your review and can be located on the District website, www.cambriacsd.org

Attachments: RWQCB letter re: ECA
 Wastewater Supervisor Monthly Reports last 12 months
 FIRMA Timeline
 Fire Safe Focus Group meeting notes
 Finance Manager Report
 Water production and well level graphs
 Fire Statistics

Central Coast Regional Water Quality Control Board

September 30, 2015

Mr Jerry Gruber, General Manager
Cambria Community Services District
jgruber@cambriacsd.org

Dear Mr. Gruber:

RE: FINAL REPORT FOR ENHANCED COMPLIANCE ACTION (ECA) TO COMPLY WITH THE STIPULATIONS OF ADMINISTRATIVE CIVIL LIABILITY ORDER R3-2014-0008, WDID NO. 3 SSO10239

Water Board staff has reviewed your final ECA project report (Report). The Report contains all of the information required to comply with the final stipulations of Administrative Civil Liability Order R3-2014-0008 (ACL). Thank you for your diligence in completing the ECA. You have fulfilled all of the requirements of the ACL and this matter is hereby concluded. We look forward to working with you in the future to complete the wastewater treatment plant upgrade. If you have any questions, please contact Chris Adair at cadair@waterboards.ca.gov or by phone at (805) 549-3761.

Sincerely,

for
Kenneth A. Harris Jr.
Executive Officer

cc:

Bob Gresens, District Engineer
Cambria Community Services District
bgresens@cambriacsd.org

Thea Tryon, Enforcement Coordinator
Central Coast Water Board
Thea.Tryon@waterboards.ca.gov

Todd Stanley
Central Coast Water Board
Todd.Stanley@waterboards.ca.gov

BOARD OF DIRECTORS' MEETING FEBRUARY 26, 2015

ADDENDUM TO GENERAL MANAGER'S REPORT

WASTEWATER SUPERVISOR REPORT

Wastewater Treatment Plant Operations (for January):

- Repairs performed on WWTP vehicles: F350 fuel line broken.
- WWTP alarms: scum wet well low level alarm.
- Alpha Electrical Service (AES) submitted proposal bid on wastewater treatment plant bower VFD installation and signed contract to perform the work.
- Confirmed with FRM and administration office on FRM continuation of work on clarifier drive gears and limit torque switch replacement that still needs to be addressed on clarifiers.
- Responded to private property concern from Bill Luye who resides above the wastewater treatment plant and CCSD boundaries. The concern was about a dead pine tree that may fall on his property. Carlos Mendoza Facilities and Resources Supervisor assisted me in a path forward to addressing the removal of this tree on CCSD property, Bid awarded to McCormick Tree Service.

Collection Systems & Lift Stations:

- Maintenance perform on Lift Station B generator. (Replaced radiator cap and added fluid).
- Fluid Resource Management completed 90% repairs on Lift Station 9.
- Responded to alarms on LS-B, A, LS-4 & LS8.
- Checked that all alarms are functioning at all lift stations.
- Assisted the Fire Department with cleanup of a spill to storm drainage form CCSD vehicle.
- FRM complete LS9 pumps pulley replacement and new generator installed by AES.
- Inspected new lateral connection at the Bluebird Motel.

Laboratory:

- Samples gathered for FGL.
- Ops10 data updated for 2015.
- Daily Testing for compliance reporting to local and state agencies.

Administrative:

- Submitted *monthly* report for December, 2014 to the "State Water Resources Control Board".
- Submitted 2014 *annual* report to the "State Water Resources Control Board".
- Completed Air Quality Monitoring Reports for CSLO – Air Pollutant Control District. Met with Tim Fuhs and inspected all CCSD wastewater generators for compliance.
- Made contact with "Peter Hauge" inspector – CSLO, on update of "Hazardous Material Business Plan," for the wastewater treatment facility. Was able to register on CSLO-CUPA data base and start on update of plans.
- Completed Hazardous Material Business Plan, SPCC Plan and Training Plan for San Luis Obispo County Health Agency.
- Interviewed and selected prospects for the vacant wastewater operator positions selected two applicants.

March 2015 Wastewater Supervisor Report

WASTEWATER:

Wastewater Treatment Plant Operations (for February):

- Alpha Electrical Service (AES) completed install on wastewater treatment plant bower 6 VFD installation. Motor has excessive vibration and is in need of millwright alignment.
 - A new motor was installed and electrical work performed.
 - Effluent pump # 2 failed, emergency services where performed by Alpha ES and Cal West Rain, new motor and electrical work performed and effluent pump # 2 was back in service by end of work day.
 - Digester transfer pump was replaced on South digester.
 - New gate code and remote controllers were installed at WWTF entrance gate.
- Collection Systems & Lift Stations

- Lift station generators where inspected for operation.

Laboratory:

- Worked on drafting laboratories SOP's and eliminated some unnecessary process control chemistry to save time.
- Setup laboratory spectrometer help reduce time spent in the laboratory and to assist with the 10% upgrade for WWTF's process laboratory control test for Ammonia, Nitrite, Nitrate, TKN, Settable Solids and COD test for future permit requirements not yet implemented by SWQRCB.

Administrative:

- 10% upgrade meeting with Carollo Engineering and Bob Gresens.
- Got quote from Alpha ES about MCC alarm panel upgrade for plant auto dialer and SCADA interface.
- Attended monthly budget meeting.
- Received quotes from San Luis Powerhouse for plant generator load test and ATI for digester metal wall density test for the 10% upgrade project.

April 2015 Wastewater Supervisor Report

WASTEWATER:

Wastewater Treatment Plant Operations

- Repairs are being made to Clarifier 2.
- Alpha Electrical Service (AES) completed install on wastewater plant panel alarm upgrade.
- Preferred Pump performed alignments on all blower motors.
- Safety Kleen disposed (pumped out) used diesel and left over fuel tanks and barrels that was stored at WWTF.

Collection Systems & Lift Stations

- FRM and DKal performing work on lift station A1.
- Checked that all alarms are functioning at all lift stations.
- Lift station generators where inspected for operation.

Laboratory

- Samples gathered for FGL.
- Daily Testing for compliance reporting to local and state agencies.
- Gathered and submitted samples to FGL for state semi-annuals compliance reporting, also submitted special sampling for new monitoring well for the EWS to the state as requested by Bob Gresens for spray field.

Administrative

- Completed monthly report to Water Quality Control Board for February, 2015.
- Attended meeting to kick off PG&E, LIA and SLOC energy assessment, with a plant and lift station tour.
- Met with the Finance Manager regarding the budget for FY 2015-2016.
- Reviewed new permit requirements for wells sampling and monitoring.

Work Request outside of WWTF and Collections System

- Weeds mowed and sprayed at San Simeon spray field.
-

May 2015 Wastewater Supervisor Report

WASTEWATER:

Wastewater Treatment Plant Operations:

- Clarifier 2 is "Out of Service" due to sludge collector failure. Parts are on order.
- Clarifier 2 has three broken sluice gates. Clarifier is out of service. Parts are on order.
- RAS and clarifier wet wells were vacuumed and cleaned out.
- Blower outer bearing replaced.
- Treatment plant alarm upgrade complete.
- VFD installed on blower 7 and is in operation.
- Treatment plant generator load test performed - all okay.
- Setup temporary anoxic zone and MLSS recycle pump on clarifier 2 in effort to reduce Nitrates.

Collection Systems & Lift Stations

- FRM and DKal performing work on lift station A1.
- Checked alarms are functioning properly at all lift stations.
- Lift station generators were inspected for reliability.

Laboratory:

- Samples gathered for FGL.
- Daily Testing for compliance reporting to local and state agencies.

Administrative:

- Completed monthly report to Water Quality Control Board for April, 2015.

June 2015 Wastewater Supervisor Report

WASTEWATER:

Wastewater Treatment Plant Operations (for May 2015):

- New OIT, Tim O'Marr started his employment with the Wastewater department.
- Clarifier 2 is "Out of Service" due to sludge collector failure, wear strips and sluice gates are being repaired and replaced.
- 240 volt electrical conduit installed from the blower MMC room to the aeration basin to supply electrical for MLSS recycle pump-purpose to reduce Nitrates.
- New MLSS recycle pump installed in aeration basin 1- purpose to reduce Nitrates.
- Process control for treatment plant changed to simulated Carollo Engineering "MLE Anoxic Nitrogen Reactor" design-purpose to reduce Nitrates.
- Blower 7 outer bearing replaced and is now in operation, blower 5 is off on standby.
- Sludge screw press is now in operation for 2015 sludge dewatering campaign.
- Weed abatement and clean up performed around treatment plant.
- New data points and remote access was installed to the OPTO 22 plant alarm panel display in MCC room.

Collection Systems & Lift Stations

- Operators responded to lateral cleanout sewer on Main St. at the Shell gas station on 05/16/15.
Unclogged back up in sewer main.
- Lift station 8 wet well cover is damaged and a temporary 4'X8'x 1" steel plate was placed over it for safety as it is located in the middle of road way until cover can be replaced.
- Lift station 9 rotating assembly was replaced.
- Weed abatement and clean up performed around lift stations.
- Checked that all alarms are functioning at all lift stations.
- Lift station generators where inspected for operation.

Laboratory:

- Implemented new process control laboratory test for Ammonia, Nitrite, Nitrate and Total Nitrogen. We are closely monitoring Nitrate levels.
- Sampling for MW4 and 16D1 sample wells added to monthly sampling.
- Samples gathered for FGL monthly compliance reporting.

- Daily Testing for compliance reporting to local and state agencies.

Administrative:

- Completed and submitted monthly report to Water Quality Control Board for April, 2015.
- Completed and submitted Annual Storm Water Report for 2014 -2015.
- Attended conference call meeting with CCSD Energy Watch Agenda.
- Attended conference call meeting with Carollo and Central Coast Water Board on 10% plant upgrade.

Work Request outside of WWTF and Collections System:

- Operators installed new mower to tractor and mowed weeds at and around the spray field.

July 2015 Wastewater Supervisor Report

WASTEWATER:

Wastewater Treatment Plant Operations (for June, 2015):

- Sludge holding tank weeds and sludge removed from top layer of the sludge holding tank.
- Electrical and meter calibration work perform at treatment plant
- Contractor excavating the isolation valve near muffin monster due to being broken in the open position.
- Clarifier 2 is "Out of Service" due to sludge collector failure, wear strips, wear shoes and jaw clutch were replaced.
- Sludge screw press is now in operation for 2015 sludge dewatering campaign.
- Weed abatement and clean up performed around treatment plant.

Collection Systems & Lift Stations

- OIT's went out on the Vactor Jet Rodding tuck to perform preventive maintenance on collections system on Main St.
- Weed abatement and clean up performed around lift stations.
- Checked that all alarms are functioning at all lift stations.
- Lift station generators where inspected for operation.

Laboratory:

- Implemented new process control laboratory test for TKN.
- Sampling for MW4 and 16D1 sample wells added to monthly sampling.
- Samples gathered for FGL monthly compliance reporting.
- Daily Testing for compliance reporting to local and state agencies.

Administrative:

- Gave tour of treatment plant to the CCSD Board "Wastewater Ad-Hoc committee".
- Completed and submitted monthly report to Water Quality Control Board for April, 2015.

Work Request outside of WWTF and Collections System:

- Operator mowed weeds at and around the spray field.

August 2015 Wastewater Supervisor Report

WASTEWATER:

Wastewater Treatment Plant Operations (for July 2015):

- Clarifier 2 is "Back in Service," scum trough is repaired and operational.
- Sludge screw press is now in operation for 2015 sludge dewatering campaign.
- Weed abatement and clean up performed around treatment plant.
- Operators responded to off hour plant alarms.

Collection Systems & Lift Stations

- Met with resident about past Vactor operations and collections system maintenance on Orlando St. and Drake St.
- OIT's and Operators went out on the Vactor Jet Rodding truck to perform preventive maintenance on collections system.
- Worked performed on pump 2 at LS 9.
- Weed abatement and clean up performed around lift stations.
- Checked all alarms are functioning at all lift stations.
- Lift station generators where inspected for operation.
- New small generator trailer assembled and ready for any lift station power outages.

Laboratory:

- Samples gathered for FGL monthly compliance reporting.
- Daily testing for compliance reporting to local and state agencies.

Administrative:

- SSO certification request finalized on CIWQS website.
- Worked on and submitted newly required "Storm Water Pollution Prevention Program" (SWPPP) to the State Water Board - storm water website.
- Implemented new operations meeting on Monday mornings and Thursday mornings.

Work Request outside of WWTF and Collections System:

- E-waste transported to recycling center in Paso Robles.

September 2015 Wastewater Supervisor Report

WASTEWATER:

Wastewater Treatment Plant Operations (for August, 2015):

- ☑ South sludge holding tank weeds removed from top layer, unplugged diffusers and completely emptied sludge from half of the tank.
- ☑ Installed new airlift pump for south sludge holding tank decant transfer.
- ☑ Alpha ES performed work on SCADA in blower/RAS MCC room.
- ☑ Sludge screw press is now in operation for 2015 sludge dewatering campaign.
- ☑ Weed abatement and clean up performed around treatment plant.
- ☑ All staff attended weekly safety meetings.

Collection Systems & Lift Stations

- ☑ LS B3 pump 1 check valve replaced.
- ☑ Operator & OIT's performed work on LS 9 pump 1 suction line.
- ☑ Operator and OIT's replaced steel plant for LS 8 wet well cover.
- ☑ Weed abatement and clean up performed around lift stations.
- ☑ Checked that all alarms are functioning at lift stations.
- ☑ Lift station generators where inspected for operation.
- ☑ Vactor utilized to clean plant influent wet well and south sludge holding tank.

Laboratory:

- ☑ Influent composite sampler replaced with spare sampler.
- ☑ Samples gathered for FGL monthly compliance reporting.
- ☑ Daily Testing for compliance reporting to local and state agencies.
- ☑ Attended conference call with Jon Rokke of RWQCB over sampling and reporting parameters.
- ☑ Discussed ELAP accreditation with Jane Jensen of RWQCB.

Administrative:

- ☑ Completed and submitted monthly & quarterly report to RWQCB for August, 2015.
- ☑ Attended Monthly budget meeting at admin office.

Work Request outside of WWTF and Collections System:

- ☑ Operator mowed weeds at and around the spray field.

October 2015 Wastewater Supervisor Report

WASTEWATER:

Wastewater Treatment Plant Operations (for September, 2015):

- ☑ Rags removed from influent distribution header in AB 2 and it was put back online.
- ☑ Draining AB 1 to remove rags from influent header.
- ☑ Sludge screw press is in operation for 2015 sludge dewatering campaign.
- ☑ Weed abatement and clean up performed around treatment plant.
- ☑ Operators responded to off hour plant alarms.

Collection Systems & Lift Stations

- ☑ Responded to sewer backup complaint on lateral cleanout from Chevron gas station. Our main line was flowing well and issues was on business lateral line.
- ☑ Responded to sewer smell complaint on Stuart Rd. Our main line was flowing well and informed homeowner that the issues was on their end.
- ☑ Responded to sewer manhole complaint on Hartford Rd. Manhole cap/cover falling over embankment, flagged the area and coordinating repairs.
- ☑ Worked performed on pump B at LS B3.
- ☑ Weed abatement and clean up performed around lift stations.
- ☑ Checked that all alarms are functioning at all lift stations.
- ☑ Lift station generators where inspected for operation.

Laboratory:

- ☑ Samples gathered for FGL monthly compliance reporting.
- ☑ Daily Testing for compliance reporting to local and state agencies.

Administrative:

- ☑ Red tagged 1000 gallon diesel tank due to water present in secondary containment and water and sludge in diesel fuel. Tank is no longer in service.
- ☑ Attended PG&E Energy Watch meeting at plant.
- ☑ Completed Hazardous and Universal Waste Training as required by SLOCHA.
- ☑ Completed SWPPP training for state compliance for 2015.
- ☑ Worked on ELAP program.
- ☑ Peter Hague of SLO County Health Agency onsite for inspection.
- ☑ Cal OSHA sent letter on deficiencies. All deficiencies addressed.

November 2015 Wastewater Supervisor Report

WASTEWATER:

Wastewater Treatment Plant Operations (for October, 2015):

- ☑ Rags removed from influent distribution header in AB 1 & 2.
- ☑ 1000 gal diesel tank was removed and no longer on CCSD property.
- ☑ Sludge screw press and 2015 sludge dewatering campaign is complete a total of 16 trucks of sludge cake was hauled offsite by Liberty Composting.
- ☑ RAS pump 2 was replaced.
- ☑ RAS pump VFD's where installed on OPTO 22 SCADA. – Old SCADA OP10 for RAS broken.
- ☑ Effluent pump 2 is out of service – new VFD is on order.
- ☑ Fence Factory repaired wastewater treatment facility broken fence on NW perimeter of property.
- ☑ RAS and emergency hydraulic pump are in for repair as backup pumps.
- ☑ Influent wet well was vacuumed up with Jet truck.
- ☑ Weed abatement and clean up performed around treatment plant.
- ☑ Operators responded to off hour plant alarms.

Collection Systems & Lift Stations

- ☑ Bob Wright Construction repaired manhole on Hartford Rd.
- ☑ Worked performed at LS 8 and LS 9.
- ☑ Weed abatement and clean up performed around lift stations.
- ☑ Checked that all alarms are functioning at all lift stations.
- ☑ Lift station generators where inspected for operation.

Laboratory:

- ☑ Samples gathered for FGL monthly and semiannual compliance reporting.
- ☑ Drafted up service contract for Abalone Coast Analytical for lab director assistance.
- ☑ Daily Testing for compliance reporting to local and state agencies.

Administrative:

- ☑ Completed managers' report for September.
- ☑ Updated SLOCHA CUPA hazardous material data base.
- ☑ Attended administrative meeting with manager.

Work Request outside of WWTF and Collections System:

- ☑ Jay Block assisted Facilities and Resources department with facilitating setup of CCSD board meetings.

December 2015 Wastewater Supervisor Report

WASTEWATER:

Wastewater Treatment Plant Operations (for November, 2015):

- ☑ Operators cleaning out algae growth from surface of effluent holding pond.
- ☑ Effluent pump 2 back in service with new VFD in operation.
- ☑ Emergency hydraulic pump was repaired.
- ☑ Weed abatement and clean up performed around treatment plant.
- ☑ Operators responded to off hour plant alarms.
- ☑ Emergency plant generator preventive maintenance and non-load run time performed.
- ☑ Worked performed on effluent SCADA totalizer not reading correctly.
- ☑ Fence Factory on site for fence repair and for estimate on other plant fence repair that was recently found.

Collection Systems & Lift Stations

- ☑ Worked performed at LS B1, B4, and LS 9.
- ☑ Responded to sewer backup on Main St. with the jet rodder vacuum truck with no violations to report.
- ☑ Operators responded to off hour lift stations alarms
- ☑ Heater installed on emergency call out sensea phone to help with condensation buildup.
- ☑ Weed abatement and clean up performed around lift stations.
- ☑ Checked that all alarms are functioning at all lift stations.
- ☑ Lift stations where inspected for operation.
- ☑ All emergency generator preventive maintenance and non-load run time performed

Laboratory:

- ☑ Samples gathered for FGL monthly compliance reporting.
- ☑ Daily Testing for compliance reporting to local and state agencies.

Administrative:

- ☑ Completed managers' report for October, 2015
- ☑ Completed SWQCRB Semi-annual report for 2015.

Work Request outside of WWTF and Collections System:

- ☑ Preventive maintenance performed on all wastewater utilities vehicles.

Conditions to be completed at the time of Application:

COA	Summary / Description		Response / Compliance Verification
5	Services	CCSD letter stating they are willing too service property	letter to be submitted under separate cover
6	Drainage	Drainage and erosion and sedimentation control plan in accordance with Title 23/ Land Use drainage, erious and sediment control plan	see Phase 1 Plans prepared by Civil Design Studio
7	AES/mm-4.b	Trail and road design plans	see Phase 1 Plans prepared by Civil Design Studio
8	AES/mm-5	Prepare signage plan	defer mitigation until such time Park Amenities are open to Public.
9	AES/mm-8	Prepare Visual Impact Assesment - HWY 1 staging area	not applicable, no construction staging shall occur within Higheay 1 staging area.
10	AES/mm-8	Prepare Visual Impact Assesment- proposed buildings	not applicable, no construction assocaited with proposed buildings or structures
11-13	AES/mm-11,12,	Development of Lighting Plan and relocation of CCSD storage yard	not applicable
14	AG/mm-1	incorporate soil capping of Ag soil where feasible	not feasible for proposed project
CIVIL 15	AQ/mm-1	Prepare and submit Dust Control Plan to APCD for approval prior to commencement of construction	Plan shall be prepared and submitted under separate cover.
CIVIL 16	AQ/mm-3	AQ mitigation measures to be shown on plans to reduce PM10	See Phase 1 Plans prepared by Civil Design Studio
CIVIL 17	AQ-mm-5	Submit construction schedule demonstrating total material moved	to be submitted under separate cover
18	AQ/mm-6	(a) Conduct geologic analysis to idenfiy presense of serpentine rock and naturlly occuraning asbestos. (b) Comply with Aesbestos Airborne Toxic Control Measures (ATCM)	Geologic anaysis is not warranted at this time. Standard Dust mitigation measures shall ensure airborne dust is minimized and localized to site.
19	BIO/mm-1	Obtain necessary permits from Agencies for site disturbance within jurisdictional areas.	Scope of work is not within jurisdictional area. All work proposed is above top of bank and setback from Riparian vegetation.
CIVIL 20	BIO/mm-3	Prepare Stowm Water Pollution Prevention Plan (SWPPP)	<i>Does CCSD have SWPPP coverage under a general SWPP document or municipal permit?</i>
21-27, 29-31		various	see response 'A' below
CIVIL 28	GEO/mm-3	Soil stabilization and erosion prevention per <i>Public Access Management Plan (RRM, 2003)</i>	see Ph.1 Plans
CIVIL 32	GeO/mm-9	Implementation of drainage swales/ storm driain system per <i>Community Park Master Plan and Grading Concept</i>	see Ph.1 Plans
33-36		various	see response 'B' below
37	HM/mm-4	Develop Integrated Pest Managemnt Plan (IPM)	IPM shall be developed upon time of turf installation

		Grading plans incorporate bioswale, BMPS to reduce stormwater pollutants, no buildings placed within flood zone	noted. See Phase 1 plans.
CIVIL / CCSD	38-39	HYD/mm-2, 3	
	40	N/mm-2	Noise Reduction Plan shall be prepared by Acoustical Consultant <i>Civil to add Noise Mitigation to Plans. See Sheet C1xx for Noise Control Plan. Standard noise mitigation would reduce temporary construction impacts related to noise. CCSD shall provide Notification required by this condition at the time of construction.</i>
	41-47, 49	various	see response 'A' below
CCSD	48	TC/mm-8	contribute to North Coast Road Improvement Fund <i>? Applicability</i>
	50-51	WS/mm-3,4	identification of proposed water source and onsite wells The proposed proeject does not include use of on-site wells.
	52	WS/mm-5	Demonstrate use of recycled water and water monitoring. Defer mitigation until development of sports fields and determination of natural turf finalized.
CCSD	53		School / Traffic Fees not applicable
	54		Provide Evidence that Army Corps and CDFG permits have been secured or that the agency has determined the permit is not required not applicable. Proposed Project is outside of riparian canopy. See response 'A' below.

Response 'A' Riparian area near Santa Rosa Creek (north of project) and seasonal wetland (south east corner) are indicated on plans. No riparian vegetation is planned for removal, and proper setback is indicated on plan to ensure protection of sensitive plant species and native habitats known to occur within proximity of proposed grading. The proposed project does not include development of Trails, therefore conditions relating to Trails do not apply. The proposed project does not include plans in conjunction with National Resource Conservation Service (NRCS)

Response 'B' The proposed project does not include building or foundation.

THE FOLLOWING ARE APPLICABLE COA PRIOR TO ISSUANCE OF CONSTRUCTION PERMIT:

COA		Summary /Description	Response / Compliance Verification
CCSD / FIRMA	55	BIO/mm-2	Prepare Project-Specific environmental monitoring plan coordinated with mitigation measures within EIR.
	56	BIO/mm-14	Pre-con Bio Survey --30 days prior to proposed site distrubrance Specified in Enviornmental Monitoring Plan COA-55.
	57	BIO-mm-16	Construction within 100-ft of Sant Rosa Creek require survey for special status aquatic species. to be scheduled by CCSD. <i>Review COA-- does this only apply to bridge construction? The project is within 100ft of SR Creek.</i>
	58	BIO/mm-17	Pre-Con Environmental Awareness Training noted

Fiscalini Ranch Ph.1 Grading
DRC02010-0026 COA Summary/Cambria Community Services District (CCSD)

59	BIO/mm-23	dewatering prior to work within creek containing flowing water	not applicable
60	BIO/mm-25	Nesting Bird Survey (Feb.15-Sept.1)	see COA 55
61	BIO/mm-26	Burrowing Owl Survey -- 30 days prior to site disturbance	noted. To occur during pre-con Bio Survey (COA 56)
62	CULT/mm-3	Archeological/Native American monitoring during all earth disturbing activity	Monitoring per approved monitoring plan (COA 55)
63	CULT/mm-7	Trail Development requires Historical Archeologist	not applicable

APPLICABLE COA DURING CONSTRUCTION:

COA		Summary /Description	Response / Compliance Verification
66	AQ/mm-2	Compliance review with the APCD prior to initiation of any constriction	related to COA 15
67	AQ/mm-4	Maintain monthly compliance checks verifying complaice with APCD requirements	
68	BIO/mm-5	No work shall occur within 50ft of on-site drainages during rain season: Oct.15-April 30 unless aurtherized by Agency	Environmental Monitor shall ensure proposed work is outside this zone
69	BIO/ mm-6	no eqpt. Or fill in drainages	
70	BIO/ mm-7	soil stockpile and other hazardous material storage	
71	BIO/ mm-8	Wetland impact mitigation 2:1	
72	BIO/mm-9	Following completion of ground-disturbing activities, all disturbed and barren areas shall be immediately revegetated with appropriate native vegetation to reduce the risk of erosion, per the requirements of the Habitat Revegetation and Restoration Plan and the Storm Water Pollution Prevention Plan.	seed mix in included on plans. Verify this meets requirements,
74	BIO/ mm-12	Bio monitor to ensure remaining plans and habitats are not inadvertently disturbed during construction.	compliance with this Condition shall be outlined in the Environmental Monitoring Plan (COA 55 / Bio/mm-2)
75	BIO/mm-15	Consturction within or adjacent to Santa Rosa Creek (within 100 ft) conducted during dry season: May 15- Oct. 15)	noted
76	BIO/ mm-18	Herbaceous and small woody vegetation within impact area removed by hand.	not applicabile

1. Grants - Dan Turner

Lots of exciting news to talk about! The Greenhouse Gas Grant of \$498,000 has been approved. The environmental review is underway, but the Governor's order suspending CEQA needs clarification. Some work has begun to plot forest conditions on Fiscalini Ranch and Covell Ranch and forest conditions will continue to be monitored for years to come. Potential use of a sawmill is being explored, with Don Seawater of the Pacific Access lumber company testing downed Monterey pine logs for viability of reuse. The goal is to sequester carbon, a requirement of the grant, by reusing as much of the wood as possible. Also being considered is a prototype portable biomass unit developed by a Berkeley firm that can generate 150 kwh, 24/7, from wood chips. The company is looking at Cambria as a test site and may place the cargo-container sized unit at the CCSD wastewater treatment plant on Park Hill. The unit does not burn wood, but uses a process called pyrolysis to produce energy and sequester carbon. Cambria is also the top project under consideration for a Western State Foresters Grant of \$260,000 that can be combined with the Greenhouse Gas Grant to go toward the sawmill and biomass projects. Not successful was the \$1.3 million grant request, but Dan said the Fire Safe Council is circling back to try again for some of those funds. Another new grant may become available when the current countywide chipping grant expires in March. And the Council is sending in a notice of interest to FEMA regarding federal disaster mitigation funding available in California.

2. Highway 1 Invasive Plant Removal - Alan Peters

This project is underway with CalFire crews doing the work cutting down French broom and pampas grass and removing dead trees from eight acres of terraces above the highway. The California Conservation Corps did not give permission for its crews to do the job.

3. Red Cross Home Fire Prevention Campaign - Craig Ufferheide

This successful campaign featuring volunteers who provide free smoke alarms and fire safety information to people in their homes is coming to Cambria. The Red Cross will give a presentation at a future Cambria Fire Safe Focus Group meeting and it is hoped the group will participate in the program. Planning/training is expected in April with launch of the program in June. Shirley Bianchi will schedule the focus group presentation.

4. Letter from California Coastal Commission.- Airlin Singlewald

The overall message of the letter was positive from County Planning's perspective. The county hasn't yet interpreted the Governor's proclamation in regard to suspending CEQA, and the Coastal Commission may also be unclear on the meaning because there's a lot of pressure from Sacramento to help communities rather than hinder them in the face of fire danger. The county Planning Director's letter easing

tree removal requirements seems to have passed muster with the Coastal Commission, and allowances in the county letter have been extended through 2016. Barbara Bronson-Gray suggested the county communicate the rules more clearly with local arborists and Connie Gannon expressed concern that tree replacement was not being followed through. Airlin said the county recommends waiting for rain before planting. He has so far only heard from one Cambrian who has completed the requirement this season. He also clarified that permitted removals are for dead trees only, and that CalFire must inspect and approve. Connie said Greenspace has the contract to replace trees that PG&E removes.

5. Ron Alsop Letter/ LHMP

The letter focused mainly on funding the LHMP. Jim Bahringer said the CCSD should get started on the LHMP regardless of funding. Cal Poly students could begin gathering data at a small cost and doing that now would save cost with the consultant later. CalFire Chief Lewin authorized some funding for the project, and Eric Shalhoob will check on possible funding with the new chief. Dan Turner asked if CCSD would be willing to help, adding the district could pursue an agreement with Cal Poly Corporation.

6. Conference Report - Dave Wierenga

Dave reviewed the four-day FEMA conference in Maryland he attended with Craig Ufferheide and Bruce Fosdike. Based on the National Recovery Framework, the conference looked at a number of planning guides in other communities. Much of the effort is already covered by county OES, but CCSD will need to get involved. Bruce Fosdike added that a community that's organized will have a better chance of getting funding quicker. He suggested the Fire Safe Council create a subcommittee of volunteers from organizations like CERT, Cambria Tourism Bureau, Chamber of Commerce, VOADS (volunteer organizations active in disasters), churches and others to work on planning. We need to prepare for an emergency as if we are on an island and will need to take care of ourselves for a long time. Shirley suggests beginning with some research about what each local entity is capable of doing. Bruce will report on progress of setting this up at the next Fire Safe meeting.

7. County Fire Safe Council - Dan Turner

Focus group members are invited to a barbecue lunch and Fire Safe Council board meeting on Wednesday, Jan. 20, 11:30 a.m. at the Vets Hall on Grand Avenue in SLO. Bruce Fosdike was appointed the Focus Group's representative to the council board and Suzy McDonald will serve as alternate. The board meets six times per year.

Next Cambria Fire Safe Focus Group Meeting: Wednesday, Jan. 27, 3-5 p.m., Cambria Fire Station.

BOARD OF DIRECTORS' MEETING – JANUARY 28, 2016
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT

ADMINISTRATION

The annual financial audit of the District's financial records for Fiscal Year 2014-15 is in progress and the official report is expected to be presented to the Board at the regular February meeting.

Interviews for the position of Admin Tech II (Utility Billing Clerk) were conducted during the first week of January. The position was offered to a very well qualified candidate and background checks are being conducted. It is anticipated that the new employee will begin work in early February.

BUDGET FY 2015/2016

- A Fiscal Year 2015/2016 Budget was adopted on June 25, 2015. A mid-year budget review will be presented to the Board at the regularly scheduled meeting in February.

EXPENDITURES OVER \$100,000 DURING JUNE 2015

There were no expenditures exceeding \$100,000 during December 2015.

WATER/WASTEWATER USAGE AND BILLING

The below chart reflects usage and billing through November/December 2015. The CCF billed were 14% above the amounts billed the previous year and 68% of the amount billed in 2013. The revenue realized in Water was about \$86,000 more than billed the previous year but included \$50,000 in SWF operating charges when there were none the previous year. It also included \$7,000 more in penalties. So actual water billing only increased about \$29,000 or 21%.

1 **CCSD WATER SALES HISTORY AND PROJECTIONS**

2 1/11/2016

3 FY 12/13	JUL/AUG	SEP/OCT	NOV/DEC	JAN/FEB	MAR/APR	MAY/JUN
4 TOTAL	381,951	313,702	250,683	255,453	277,670	333,616
5 BASE	102,586	102,672	102,722	102,809	102,906	102,915
6 USAGE	278,488	210,933	146,434	151,971	173,955	229,755
9 ADJUSTMNTS	877	97	1,527	673	809	946
11 TOTAL CASH						
12 CCF	61,407	51,098	40,051	40,943	44,201	54,173
13 USAGE \$/CCF	4.54	4.13	3.66	3.71	3.94	4.24

15 FY 13/14	JUL/AUG	SEP/OCT	NOV/DEC	JAN/FEB	MAR/APR	MAY/JUN
16 TOTAL	393,622	298,103	242,203	232,597	271,413	231,812
17 BASE	102,895	102,793	102,784	102,907	102,885	102,755
18 USAGE	288,512	192,906	137,197	129,137	97,979	99,313
21 ADJUSTMNTS	2,215	2,404	2,222	553	(157)	(17,035)
22 PENALTIES/SURCHARGES					70,706	46,779
23 TOTAL CASH						
24 CCF	63,113	47,345	38,827	36,576	24,917	25,500
25 USAGE \$/CCF	4.57	4.07	3.53	3.53	3.93	3.89

28 FY 14/15	JUL/AUG	SEP/OCT	NOV/DEC	JAN/FEB	MAR/APR	MAY/JUN
29 TOTAL	315,646	386,085	328,775	347,274	397,073	349,205
30 BASE	102,952	102,867	102,837	102,835	102,093	102,987
31 USAGE	127,246	103,268	83,048	85,496	107,340	103,415
32 EWS BASE		62,097	62,094	61,799	61,668	61,996
33 EWS USAGE		89,005	60,235	61,371	73,203	76,203
34 ADJUSTMNTS	(7,277)	(15,945)	(12,369)	(3,435)	(7,359)	(51,890)
35 PENALTIES/SU	92,725	44,793	32,930	39,208	60,128	56,494
36 TOTAL CASH						
37 CCF	31,592	28,764	23,723	23,967	28,899	28,229
38 % OF FY 12-13	51%	56%	59%	59%	65%	52%
39 USAGE \$/CCF	4.03	3.59	3.50	3.57	3.71	3.66
40 EWS \$/CCF		3.09	2.54	2.56	2.53	2.70

41	ACTUAL			PROJECTED		
42 FY 15/16	JUL/AUG	SEP/OCT	NOV/DEC	JAN/FEB	MAR/APR	MAY/JUN
43 TOTAL	496,358	430,208	414,976	345,907	377,915	378,193
44 BASE	102,935	102,730	102,828	102,835	102,093	102,987
45 USAGE	124,569	116,096	101,617	88,061	109,487	105,483
46 EWS BASE	61,874	61,792	62,098	61,799	61,668	61,996
47 EWS USAGE	83,654	79,869	71,071	63,212	74,667	77,727
48 EWS OPS		36,864	49,964			
49 ADJUSTMNTS	(3,964)	(49,726)	(23,276)	(10,000)	(10,000)	(10,000)
50 PENALTIES/SU	127,290	82,583	50,674	40,000	40,000	40,000
51 TOTAL CASH						
52 CCF	33,441	32,633	27,147	24,686	29,477	28,794
53 % OF FY 12-13	54%	64%	68%	60%	67%	53%
54 USAGE \$/CCF	3.73	3.56	3.74	3.57	3.71	3.66
55 EWS \$/CCF	2.50	2.45	2.62	2.56	2.53	2.70

The chart below shows how actual CCFs billed in fiscal years 2014 and 2015 and the first three billing periods for fiscal year 2016 compared to what was billed in fiscal year 2013.

COMPARISON OF WATER USAGE BILLED						
	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
FY 2012/2013	61,407	51,098	40,051	40,943	44,201	54,173
FY 2013/2014	63,113	47,345	38,827	36,576	24,917	25,500
Note 1	103%	93%	97%	89%	56%	47%
FY 2014/2015	31,592	28,764	23,723	23,967	28,899	28,229
Note 2	51%	56%	59%	59%	65%	52%
FY 2015/2016	33,441	32,633	27,147			
Note 3	54%	64%	68%			
Note 1: Each FY 2013/2014 billing cycle compared to same billing cycle in FY 2012/2013						
Note 2: Each FY 2014/2015 billing cycle compared to same billing cycle in FY 2012/2013						
Note 3: Each FY 2015/2016 billing cycle compared to same billing cycle in FY 2012/2013						

WASTEWATER REVENUE

The chart below shows actual Wastewater revenue for fiscal years 2013, 2014, 2015 and the first three billing periods for fiscal year 2016 as well as projected revenue for the remainder of fiscal year 2016.

56 **CCSD WASTEWATER SALES HISTORY AND PROJECTIONS**

57 1/11/2016

58 FY 12/13	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
59 SEWER SALES	353,040	333,530	314,016	316,887	322,690	339,547
60 BASE	248,975	248,931	248,991	249,061	248,917	248,880
61 USAGE	104,065	84,599	65,025	67,826	73,773	90,667
62	<i>PERCENT SALES COMPARED TO JUL/AUG 2013:</i>					
63	100%	81%	62%	65%	71%	87%
65						
66 FY 13/14	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
67 TOTAL	356,678	327,765	312,334	309,020	288,655	288,937
68 BASE	249,916	249,111	249,098	249,489	249,415	249,153
69 USAGE	106,762	78,654	63,236	59,531	39,240	39,784
70						
72	<i>COMPARISON TO SAME PERIOD FY 12/13</i>					
74 TOTAL %	101%	98%	99%	98%	89%	85%
75 USAGE %	103%	93%	97%	88%	53%	44%
76						
77 FY 14/15	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
78 TOTAL	298,877	291,469	286,650	287,225	292,401	291,940
79 BASE	250,263	250,012	249,984	250,198	249,261	250,349
80 USAGE	48,614	41,457	36,666	37,027	43,140	41,591
81						
82	<i>COMPARISON TO SAME PERIOD FY 12/13</i>					
82 TOTAL %	85%	87%	91%	91%	91%	86%
83 USAGE %	47%	49%	56%	55%	58%	60%
84						
85	ACTUAL			PROJECTED		
86 FY 15/16	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
87 TOTAL	297,892	296,385	292,464	288,336	293,264	292,772
88 BASE	250,403	249,841	250,429	250,198	249,261	250,349
89 USAGE	47,489	46,544	42,035	38,138	44,003	42,423
90						
91	<i>COMPARISON TO SAME PERIOD FY 12/13</i>					
92 TOTAL %	84%	89%	93%	91%	91%	86%
93 USAGE %	46%	55%	65%	56%	60%	47%
94						

EXPENDITURES FOR THE EMERGENCY WATER SUPPLY

The District has undertaken the development of an Emergency Water Supply system in response to the worst drought in California history which resulted in a declared Stage 3 Drought Emergency. \$12,736,588 in expenditures for the EWS project have been authorized by the CCSD Board of Directors. Those expenditures include the following:

CDM Smith: Engineering, Preconstruction, Permitting and Environmental Services	\$ 2,786,818
CDM Constructors Design/Build Services	7,345,669
General Costs	323,747
Other Professional Services	483,145
Total Plant Design/Build Expenditures	\$ 10,939,379
Plant Start-Up Expenditures	367,951
Regular Coastal Development Permit Expenditures	429,258
Future Regular Coastal Development Permit Mitigation Measures	1,000,000
TOTAL AUTHORIZATIONS	\$ 12,736,588

The Finance Department has accounted for expenditures associated with this effort by grouping expenditures into two main categories:

- 1. EWS: Filtration System, SR1/SR3 at Santa Rosa Creek**
- 2. EWS: Brackish Water Treatment at San Simeon Creek**

Total **invoices** paid thru August 2015 for the Emergency Water Supply projects associated with Santa Rosa Creek equal \$321,772. This figure includes costs associated with the rehabilitation of the Filtronics Plant and the SR1 and SR3 wells. The District has been awarded a Public Works System Drought Relief Grant of \$307,876 to offset the cost of this project. On September 28, 2015, the District received \$248,246 from this grant. Additional grant funds will be collected as additional work on this project is finished.

With respect to the Brackish Water Treatment at San Simeon Creek project, total commitments made to-date, in the form of issued **purchase orders**, equal \$10,153,560. These relate to Task Orders in the following way:

174,495	Task Order 1: Hydrogeoloical Modeling
299,601	Task Order 2: Preconstruction Engineering (Phase 1)
920,084	Task Order 3: Preconstruction Services (Phase 2)
499,941	Task Order 4: Engineering; Permitting; Purchase Assistance
584,607	Task Order 5: Permitting and Environmental
308,090	Task Order 6: Permitting and Environmental
<hr/>	
2,786,818	Total CDM Smith
6,647,919	Design/Build Contract
511,602	Change Order 1
123,953	Change Order 2
83,268	Change Order 3
<hr/>	
7,366,742	Total CDM Constuctors
<hr/>	
10,153,560	Total CDM Smith & CDM Constructors

- Invoices paid through December 2015 to CDM Smith, the Sustainable Water Facility Project’s primary design/build contractor, equal \$2,686,957.
 - Invoices paid through December 2015 to CDM Contractors Inc., the Sustainable Water Facility Project’s primary builder, equal \$7,134,704.
- With respect to the Brackish Water Treatment at San Simeon Creek project, total expenditures to all vendors through December 2015, meaning checks issued, equal \$10,684,507.

CASH BALANCES

CCSD maintains one account with the State of California Local Agency Investment Fund (LAIF) and the following five accounts at Heritage Oaks Bank:

- a payroll account;
- an account for operation of the Veteran’s Hall;
- an account for medical benefits for employees;
- a main checking account; and
- a money market account.

CCSD pools all of its cash for all of its funds so, other than restricted funds, no cash asset is held for any specific fund. It should be noted that when the pooling method is used, a fund may overdraw its account in the pool. These overdrafts are reported as liabilities with a corresponding receivable (due to/from other funds) on the balance sheet.

The first three accounts shown above are restricted funds which are not available for use in other areas. However, the last two accounts are unrestricted and are available, along with LAIF, as part of the “pooled” cash of CCSD.

It should be noted that revenues and expenditures fluctuate significantly from month to month and that the most appropriate comparison of available cash balances is at the end of the fiscal year on June 30th. Final balance amounts in the Water and Wastewater funds are determined after all other fiscal year activity is recorded, reconciled and audited. Audited cash balances on June 30, 2014 were as shown below. It should be noted that the Emergency Water Supply Project is included in the Water Fund and receipt of funds from a loan of \$8,900,000 for the Water Fund (Emergency Water Supply Project) was anticipated shortly after the end of the fiscal year.

CCSD FINANCIAL AUDIT JUNE 30, 2014			
<u>FUND</u>	<u>CASH BALANCE</u>	<u>INTERFUND LOANS</u>	<u>CASH POSITION</u>
GENERAL FUND	1,900,666	2,251,907	4,152,573
WATER FUND	1,674,294	(2,251,907)	(577,613)
WASTEWATER FUND	302,778		302,778
TOTAL	3,877,738	-	3,877,738

2014 LOANS	2,094,181
LOANS PRIOR TO 2014	157,726
TOTAL LOANS	2,251,907

CCSD CURRENT CASH POSITION AND PROJECTION

Cash balances on December 30, 2015 were \$6,402,121 as shown below. However, there were \$61,522 in checks issued but still outstanding at the end of the month which leaves only \$6,402,121 in cash actually available.

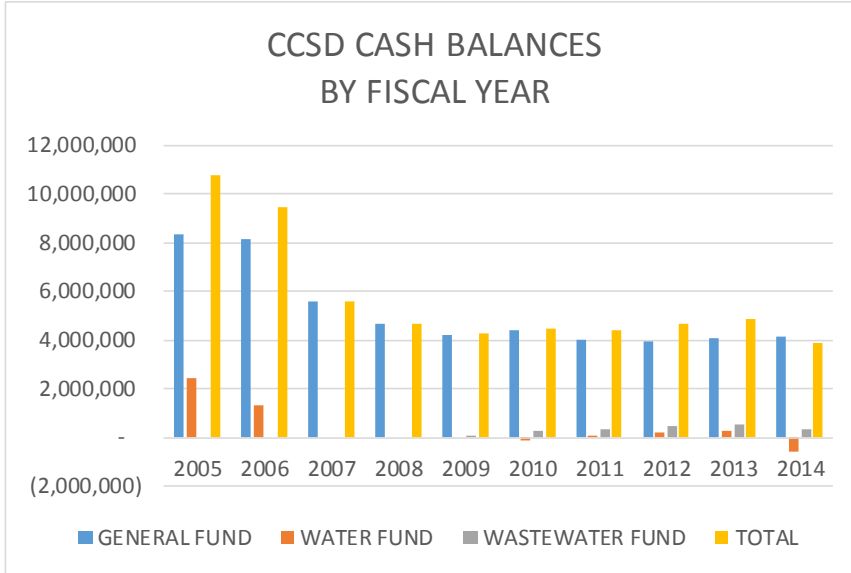
HOB CHECKING BALANCE	\$5,604,005
HOB MONEY MARKET BAL	\$503,916
LAIF BALANCE	\$355,722
TOTAL CASH	\$6,463,643
OUTSTANDING CHECKS	(61,522)
AVAILABLE CASH	\$6,402,121

The cash flow projection for the remainder of the fiscal year is shown below. This projection **does not** include any potential increases in revenue due to an anticipated increase in water and wastewater rates in

March 2016. It does include the receipt on December 17, 2015 of the Proposition 84 Grant of \$4,163,142.

CAMBRIA COMMUNITY SERVICES DISTRICT CASH FLOW PROJECTION FY 15-16						
	<u>JAN 2016</u>	<u>FEB 2016</u>	<u>MAR 2016</u>	<u>APR 2016</u>	<u>MAY 2016</u>	<u>JUN 2016</u>
BEG BALANCE	6,463,643	6,013,083	5,797,523	5,099,704	5,783,083	5,176,559
CASH IN						
WATR SALES	52,083	156,250	52,083	156,250	52,083	156,250
WATER WAIT LIST	-	-	-	-	-	55,000
AWTP SALES	35,000	105,000	35,000	105,000	35,000	105,000
AWTP OPS SALES	10,765	10,765	32,296	-	-	-
WW SALES	72,750	218,250	72,750	218,250	72,750	218,250
PROPERTY TAX	48,532	48,532	-	727,983	-	-
F&R GRANT	-	-	-	-	-	-
FRANCHISE FEE	2,000	10,000	2,000	10,000	2,000	10,000
OTHER	4,278	6,778	4,278	6,778	4,278	6,778
TOTAL CASH IN	225,409	555,576	198,407	1,224,262	166,112	551,278
CASH OUT						
WAGES	284,333	284,333	284,333	284,333	284,333	395,333
OPS: FIRE	31,444	31,444	31,444	18,944	43,944	18,944
OPS: F&R/PROS	14,007	14,007	14,007	14,007	14,007	14,007
OPS: ADMIN	41,272	41,272	41,272	41,272	41,272	41,272
OPS: WATER	55,612	55,612	55,612	55,612	55,612	55,612
OPS: WASTEWTR	49,551	49,551	49,551	49,551	49,551	49,551
AWTP OPS	47,250	-	-	-	-	-
DEBT	-	186,447	329,712	24,164	173,916	-
DISPATCH	-	-	-	-	-	-
CALFIRE CONTRAC	42,000	60,000	-	-	60,000	-
FISCALINI TANK	14,000	-	-	-	-	-
EWS PROJECT	50,000	50,000	50,000	50,000	50,000	50,000
SLUDGE REMOVAL	-	-	-	-	-	-
RAG PICKER \$90k	-	-	-	-	-	-
CAPITAL PROJECTS	46,500	20,000	8,000	3,000	-	-
TOTAL CASH OUT	675,969	792,666	863,931	540,883	772,635	624,719
ENDING BALANCE	6,013,083	5,775,993	5,132,000	5,783,083	5,176,559	5,103,119
NOTES:						
1. CCSD received Drinking Water Drought Grant for \$248,246 on September 28, 2015						
2. CCSD received an additional \$20,371 for Drinking Water Drought Grant on 10/28/15						
3. CCSD received \$59,417 Grant for Trash Recepticles on 10/21/15						
4. CCSD received Prop 84 Grant for \$4,163,142 on December 17, 2015.						

The following chart and table show audited cash balances in the three funds on June 30th of each fiscal year for the last ten years.



	GENERAL FUND	WATER FUND	WASTEWATER FUND	TOTAL
2005	8,340,086	2,427,867	-	10,767,953
2006	8,172,903	1,290,772	0	9,463,675
2007	5,561,428	0	0	5,561,428
2008	4,658,444	0	0	4,658,444
2009	4,237,597	0	27,551	4,265,148
2010	4,414,366	(157,726)	242,400	4,499,040
2011	4,001,132	39,341	345,804	4,386,277
2012	3,972,897	231,027	450,891	4,654,815
2013	4,096,965	236,601	556,700	4,890,266
2014	4,152,573	(577,613)	302,778	3,877,738

EXTERNAL LOANS

As of June 30, 2015, the CCSD external debt is as shown in the following two charts, including interest rates and prepayment penalty provisions.

**ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF LONG-TERM INFRASTRUCTURE-RELATED DEBT**

DESCRIPTION	State Revolving Fund Loan	Bank Note (Funds 2006 Refund of 1999 Bonds)	Bank Note (2014 Installment Sales Agreement for EWS)
DEBT HOLDER	SWRCB	City National Bank	Western Alliance Bank
ORIGINAL PRINCIPAL	\$2,592,324.38	\$2,245,000.00	\$8,939,000.00
INTEREST RATE	3.00%	4.55%	4.11%
FUND	Wastewater	Wastewater	Emergency Water Supply
DEPARTMENT	Wastewater	Wastewater	Water
FINAL PAYMENT DATE	5/28/2016	9/23/2023	8/1/2034
PRINCIPAL BALANCE @ 8/11/14	\$332,920	\$1,303,000	\$8,939,000
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015	\$164,069	\$109,000	\$149,181
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015	\$9,987	\$56,807	\$177,573
PROJECTED BALANCE @ 6/30/15**	\$168,851	\$1,194,000	\$8,789,819
PROJECTED PRINCIPAL PAYMENT(S) FFY 2015/2016	\$168,851	\$109,000	\$304,246
PROJECTED INTEREST PAYMENT(S) FFY 2015/2016	\$5,066	\$51,847	\$358,137
PROJECTED BALANCE @ 6/30/16**	\$0	\$1,085,000	\$8,485,573
PROJECTED PRINCIPAL PAYMENT(S) FFY 2016/2017	\$0	\$114,000	\$313,861
PROJECTED INTEREST PAYMENT(S) FFY 2016/2017	\$0	\$46,773	\$345,565
PROJECTED BALANCE @ 6/30/17**	\$0	\$971,000	\$8,171,712
PROJECTED PRINCIPAL PAYMENT(S) FFY 2017/2018	\$0	\$118,000	\$326,893
PROJECTED INTEREST PAYMENT(S) FFY 2016/2017	\$0	\$41,496	\$332,533
PROJECTED BALANCE @ 6/30/18**	\$0	\$853,000	\$7,844,819
PROJECTED INTEREST PAYMENTS FFY 14/15-17/18	\$15,053	\$196,923	\$1,213,808
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)*	\$173,987	\$161,731	\$659,975
PREPAYMENT PENALTY	No	Yes-3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	Yes - 5% until 8/1/2015; prepayment premium calculation before 8/1/2024; 0% on or after 8/1/2024

*Average is based on years with a balance outstanding for the entire year. Payoff years are excluded if final amount is less than normal.

**Presumes all scheduled payments are timely made.

INTERNAL LOANS

The only internal loan is the Army Corp of Engineers matching loan which was made consistent with the District’s practice of maintaining pooled cash available to cover the cash flow needs of the agency and of any individual Fund, to be restored to the General Fund.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
Water	\$ 166,000	\$ 166,000	\$ 157,726	Army Corp of Engineers Matching

**ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF SHORT-TERM DEBT**

LENDER CITY NATIONAL BANK
 AMOUNT OF ORIGINAL DEBT \$102,000
 DATE LOAN OBTAINED November 1, 2012
 INTEREST RATE 3%
 ANNUAL PAYMENT \$27,605
 DATE OF LAST PAYMENT April 1, 2017
 PURPOSE OF DEBT Purchase of 4 Pick-up Trucks and 1 Office Copier

LENDER MORTON REVOCABLE TRUST
 AMOUNT OF ORIGINAL DEBT \$53,612
 DATE LOAN OBTAINED September 15, 2013
 INTEREST RATE 3.5%
 ANNUAL PAYMENT \$14,595
 DATE OF LAST PAYMENT November 20, 2017
 PURPOSE OF DEBT Purchase of 2 Pick-up Trucks

LENDER JOHN DEERE FINANCIAL
 AMOUNT OF ORIGINAL DEBT \$31,350
 DATE LOAN OBTAINED July 31, 2013
 INTEREST RATE 0%
 ANNUAL PAYMENT \$6,270
 DATE OF LAST PAYMENT July 30, 2018
 PURPOSE OF DEBT Purchase of John Deere Tractor

2015
CAMBRIA COMMUNITY SERVICES DISTRICT
WATER PRODUCTION, BY SOURCE
ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	1000.0 TOTAL	YEAR
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	16.70	30.70	31.20	34.90	36.00	34.90	36.20	19.00	263.90	
	TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.60	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	36.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	67.90	53.50	48.60	677.70	
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.60	56.10	51.40	43.50	690.50	1993
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.60	56.10	51.40	43.50	691.40	
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10	
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84	
1996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	1996
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	
	TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25	
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29	
	TOTAL	50.63	49.28	65.68	68.66	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80	
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16	
	TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47	
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53	
	TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58	
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68	
	TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93	
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71	
	TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48	
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.04	708.83	2003
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05	
	TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88	
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11	
	TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	61.03	51.55	772.63	
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98	
	TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24	
2006	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	2006
	S.R.	0.00	0.78	0.00	0.62	0.74	2.56	23.58	20.72	20.17	23.88	26.46	13.63	133.14	
	TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	66.74	60.92	56.38	746.10	
2007	S.S.	57.70	47.45	56.47	60.60	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	2007
	S.R.	0.00	0.00	0.60	1.81	14.47	22.24	23.47	12.37	5.29	18.70	21.20	9.42	129.57	
	TOTAL	57.70	47.45	57.07	62.31	70.58	73.45	79.42	75.85	64.01	56.28	56.03	48.03	748.18	
2008	S.S.	43.35	45.35	51.55	52.59	40.45	33.03	40.15	47.57	47.24	41.53	21.47	25.41	489.69	2008
	S.R.	2.33	0.67	0.71	2.20	24.69	33.55	32.94	24.87	18.26	21.03	32.21	24.46	217.92	
	TOTAL	45.68	46.02	52.26	54.79	65.14	66.58	73.09	72.44	65.50	62.56	53.68	49.87	707.61	
2009	S.S.	28.17	37.57	50.95	58.52	48.56	37.47	48.80	40.69	31.99	44.62	53.05	46.55	526.94	2009
	S.R.	24.83	3.81	0.00	0.00	13.53	26.06	25.21	34.10	32.64	11.02	0.00	1.34	172.54	
	TOTAL	53.00	41.38	50.95	58.52	62.09	63.53	74.01	74.79	64.63	55.64	53.05	47.89	699.48	
2010	S.S.	45.44	40.48	47.48	48.39	56.26	55.29	50.73	44.58	35.05	37.61	36.14	36.45	533.90	2010
	S.R.	0.00	0.00	0.77	0.62	0.68	8.74	21.96	27.30	32.52	21.71	14.48	9.73	138.51	
	TOTAL	45.44	40.48	48.25	49.01	56.94	64.03	72.69	71.88	67.57	59.32	50.62	46.18	672.41	
2011	S.S.	48.05	43.36	45.17	52.11	53.94	49.27	60.52	55.52	45.40	45.67	46.28	51.87	597.16	2011
	S.R.	0.00	0.70	0.00	0.76	6.65	11.03	12.97	14.82	19.45	14.15	5.19	0.00	85.72	
	TOTAL	48.05	44.06	45.17	52.87	60.59	60.30	73.49	70.34	64.85	59.82	51.47	51.87	682.88	
2012	S.S.	50.12	48.09	52.60	50.52	60.06	56.53	48.17	41.12	36.72	42.22	48.70	50.88	585.73	2012
	S.R.	3.54	0.79	0.00	0.66	1.44	11.14	27.95	33.22	29.98	21.43	8.86	0.00	139.01	

1/11/16

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 1/11/16

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	46.50	83.42	36.92	
SR4	43.85	82.00	38.15	
SR3	28.73	54.30	25.57	
SR1	22.53	46.40	23.87	
RP#1	23.81	46.25	22.44	
RP#2		33.11		Not Read
21R3		12.88		
WBE	9.38	16.87	7.49	
WBW		17.02		Not Read
AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 =				24.72 FEET
CCSD SANTA ROSA WELL SR4 =				38.15 FEET

SAN SIMEON CREEK WELLS

16D1		11.36		Not Read
MW4		15.95		
MW1		42.11		Not Read
MW2		38.10		Not Read
MW3		49.56		Not Read
9M1		65.63		Not Read
9P2	9.00	19.11	10.11	
9P7		20.69		Not Read
9L1	10.95	27.33	16.38	
R1W		25.41		Not Read
SS4		25.92		SS4 to 9P2 Gradient = - N/A
MIW		29.89		Not Read
SS3	14.99	33.73	18.74	
SS2	14.50	33.16	18.66	
SS1	13.35	32.37	19.02	
11B1		105.43		Not Read
11C1		98.20		Not Read
PFNW		93.22		Not Read
10A1		78.18		Not Read
10G2		62.95		Not Read
10G1		59.55		Not Read
10F2		66.92		Not Read
10M2		55.21		Not Read
9J3		43.45		Not Read

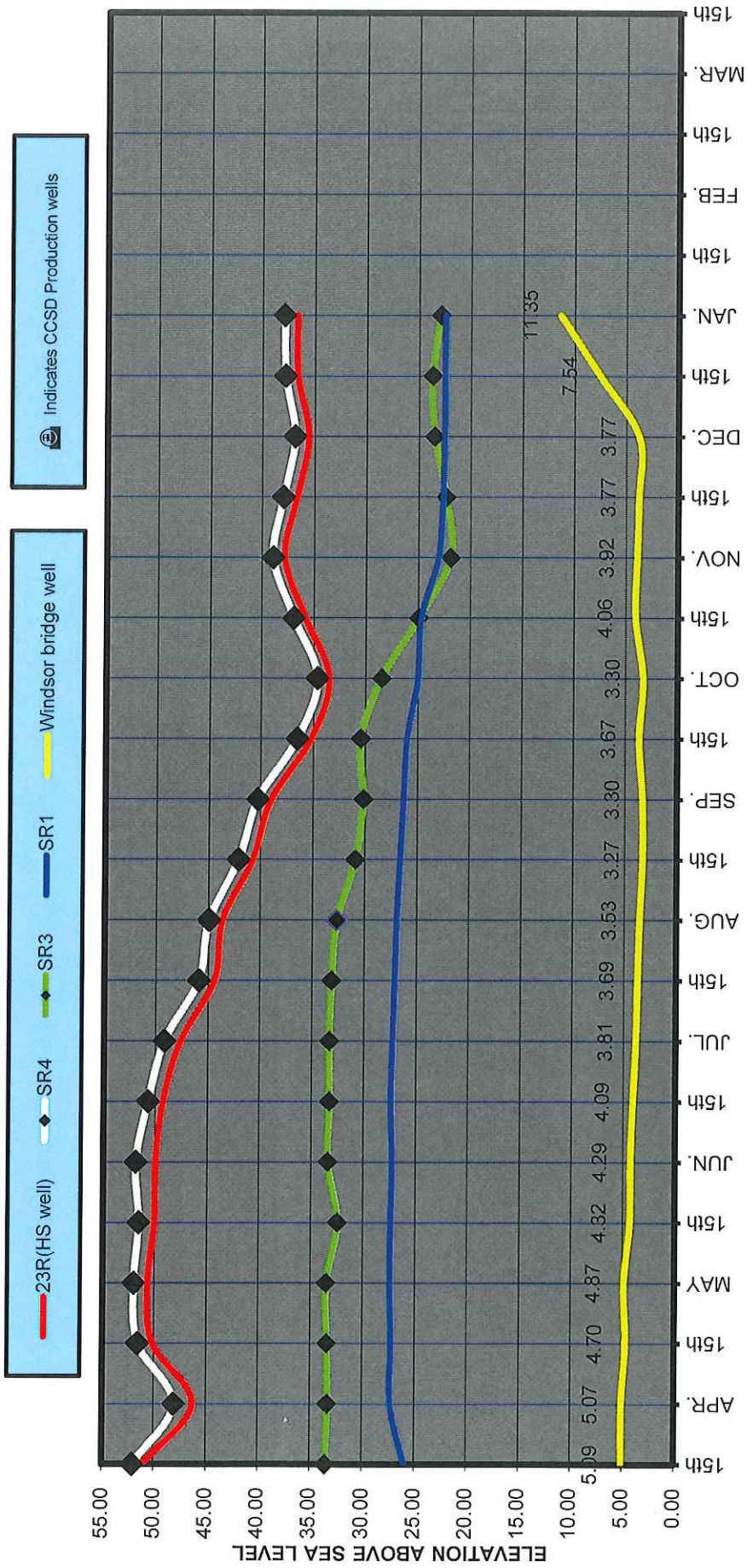
AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1,SS2 & SS3 = 18.81 FEET

Red Font are the CCSD's Production Wells, as measured on 1/11/16

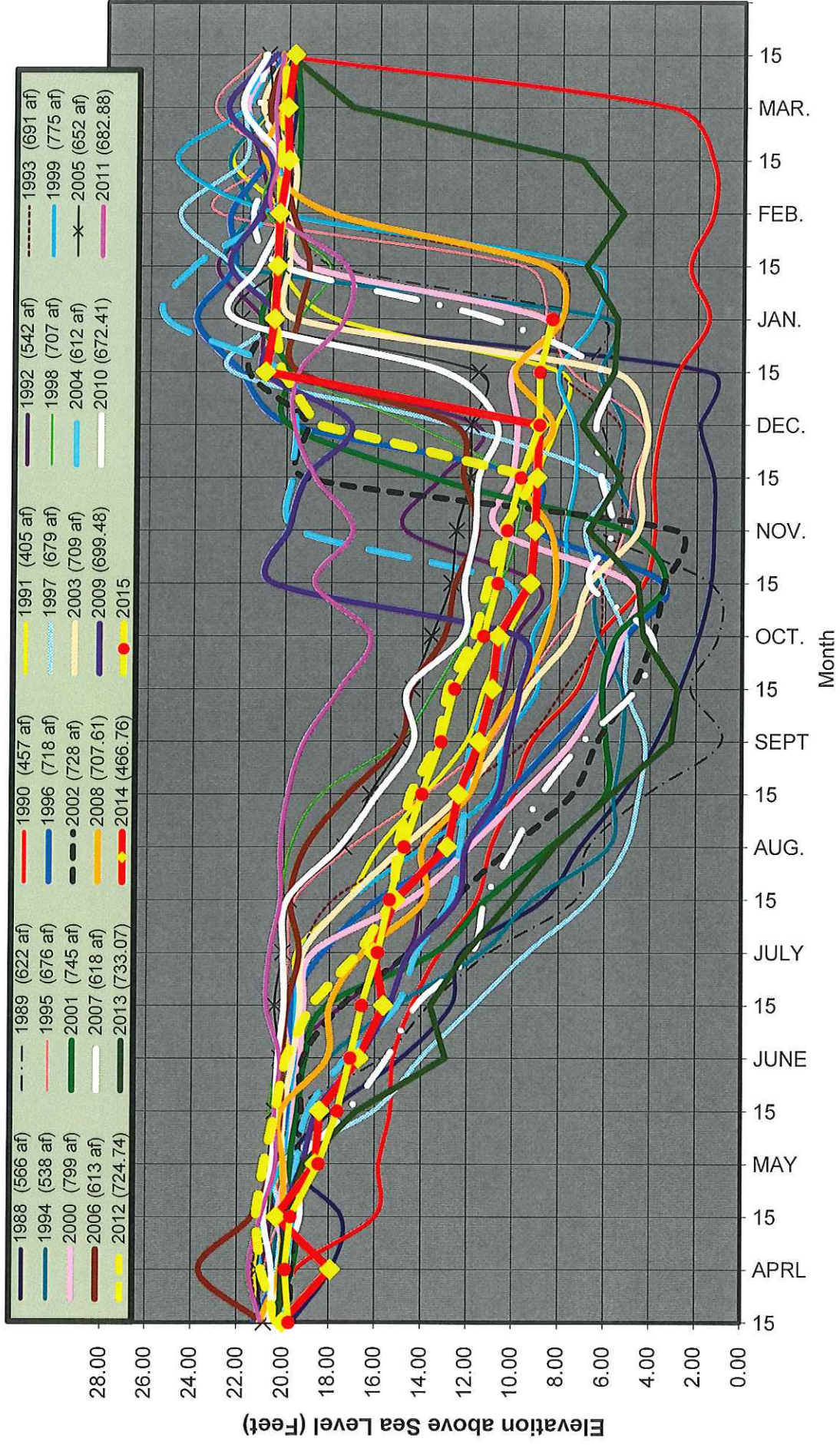
Reference point on 16d1,miw1,miw2,miw3,9p7,riw,miw1,ss1,ss2 and ss3 updated 2/17/2015

SANTA ROSA CREEK WELL LEVELS

March 15th, 2015 - Current



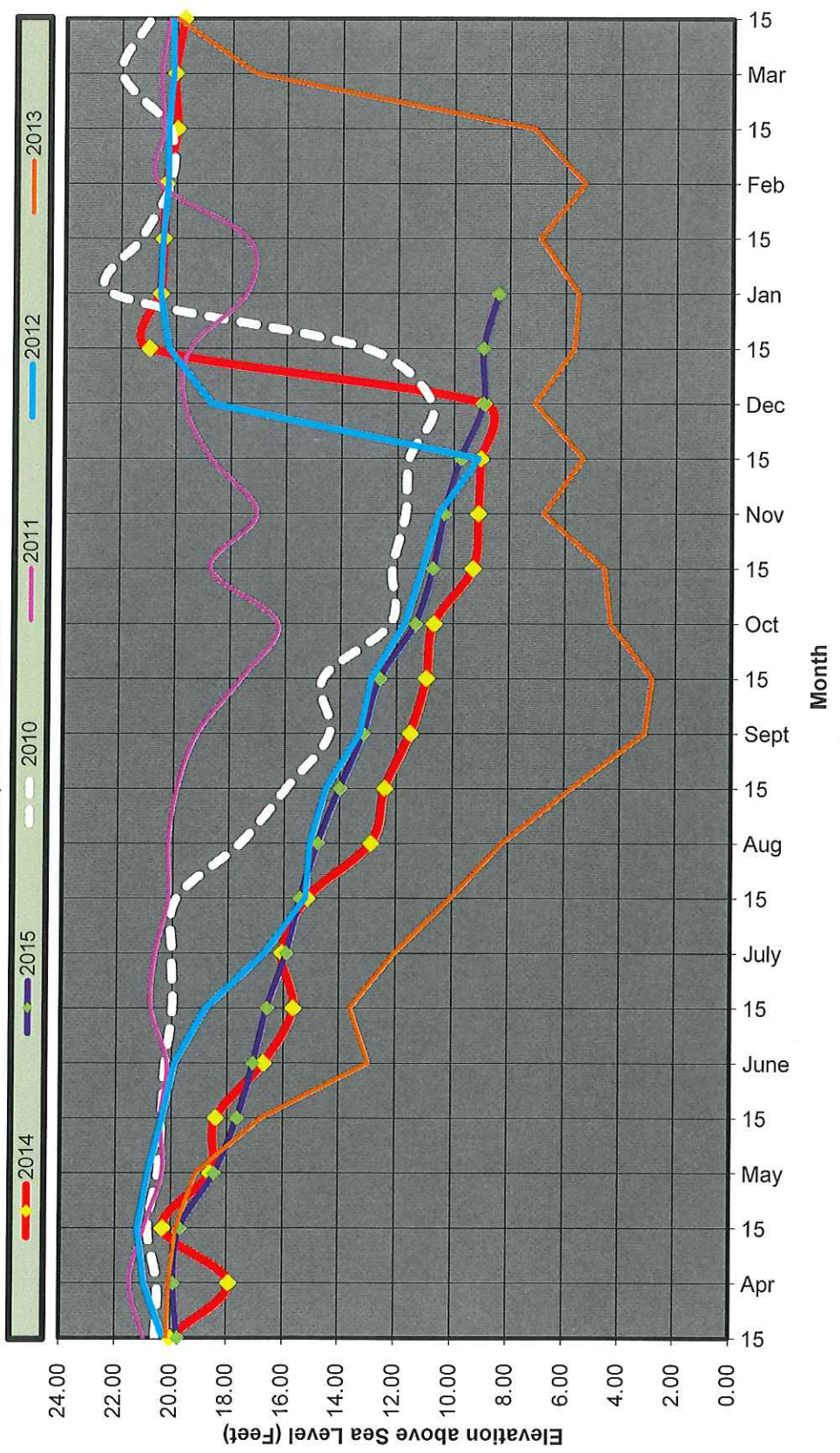
San Simeon Creek Well Levels 1988 - Current



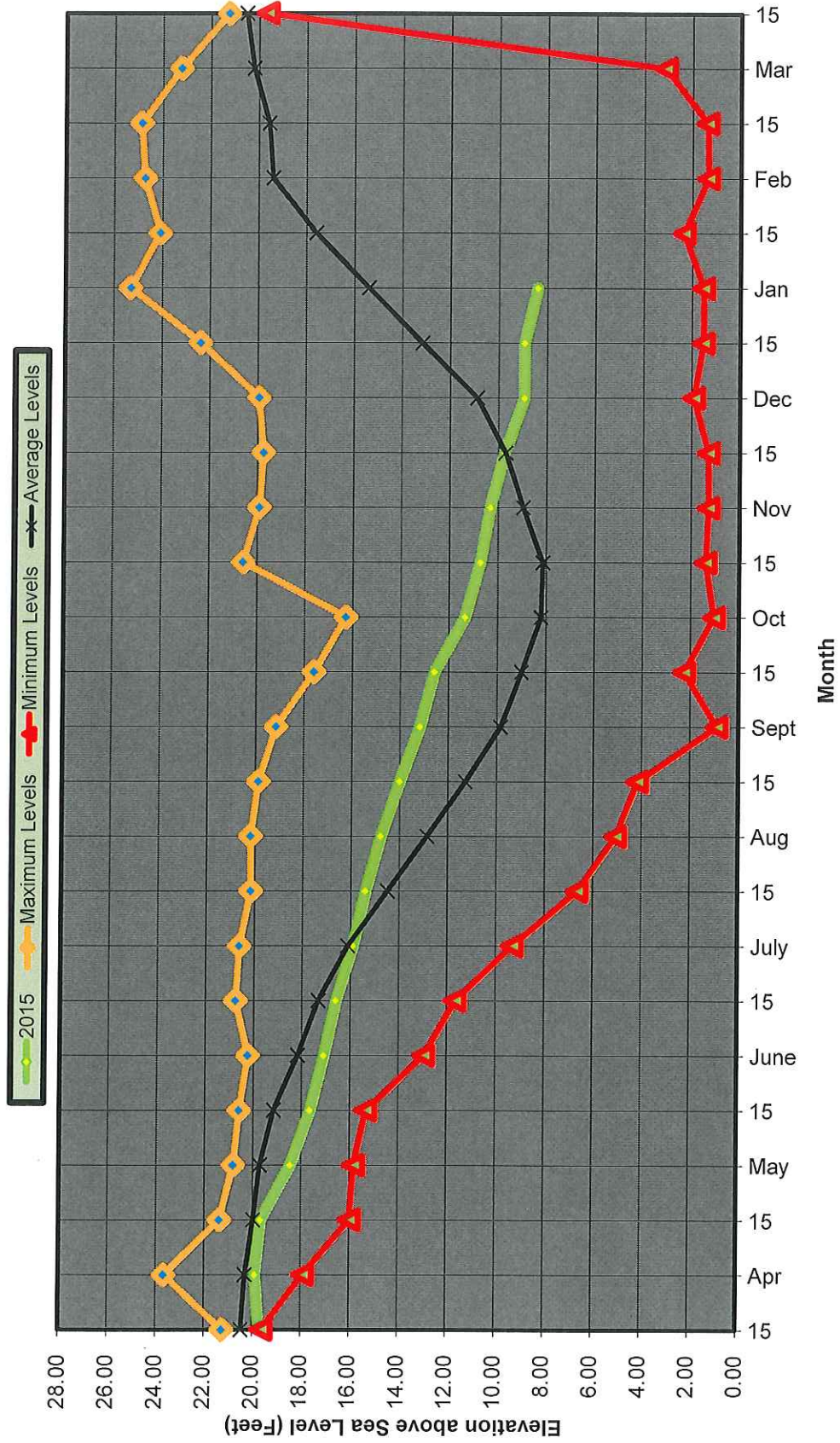
San Simeon Creek Well Levels

Last 5 years

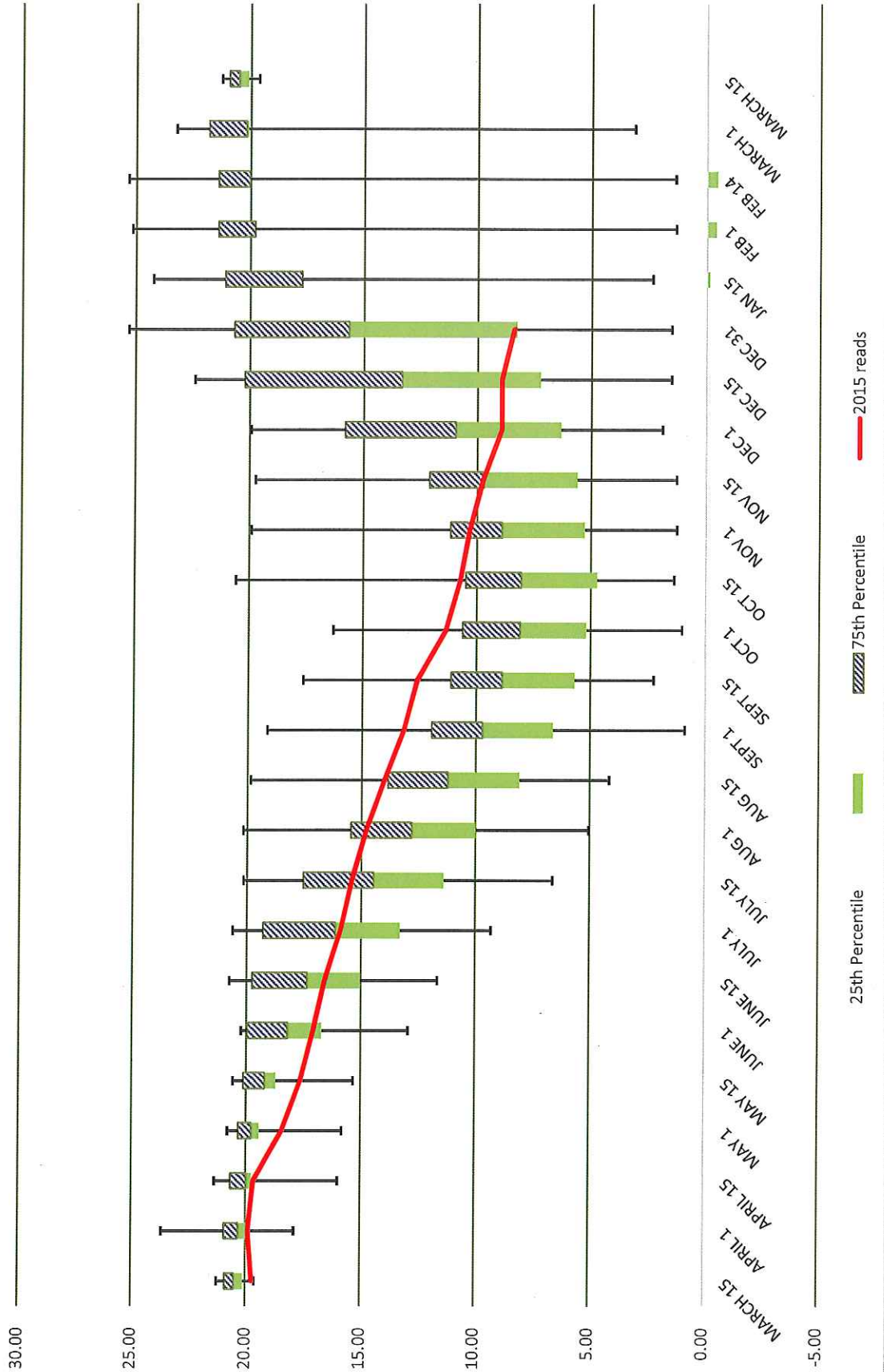
March, 2010 - Current



San Simeon Creek Well Levels
Water Year 2015/2016 levels to date and
1988 to Current Min, Max, & Average



1988 -2014 Statistical San Simeon Well Level Summary by Month
 showing Minimums, Maximums, 25 % Percentile, 75% Percentile
 Average Level is the line between the Purple (hatched) and Green (solid) bars



CMB Fire Monthly Stats: Incidents

Categories	14-Jan	14-Feb	14-Mar	14-Apr	14-May	14-Jun	14-Jul	14-Aug	14-Sep	14-Oct	14-Nov	Dec-14	Totals
Fire	0	1	0	0	1	3	2	2	1	3	0	1	14
Hazardous Mat.	1	0	0	0	0	0	0	0	2	0	0	0	3
Medical	49	52	43	42	33	53	48	39	51	39	28	39	516
Vehicle TC	1	0	0	1	3	4	3	1	1	3	3	2	22
Hazardous Situations	2	1	2	2	1	0	8	2	0	5	7	7	37
Public Service Assist	11	23	10	8	5	21	11	11	15	12	10	12	149
False Alarms	7	6	8	8	17	18	10	14	15	16	10	8	137
Agency Assist	0	0	0	0	0	0	0	0	0	0	0	0	0
Mutual Aid	0	0	1	0	0	1	2	1	0	0	0	0	5
Auto Aid	2	0	0	0	2	0	2	0	1	0	0	0	7
Rescue	0	1	0	0	0	0	0	0	2	0	0	0	3
Fire Investigations	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Response Totals	73	84	64	61	62	100	86	70	88	78	58	69	
Cumulative Totals	73	157	221	282	344	444	530	600	688	766	824	893	893

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF DECEMBER, 2015**

<u>Vendor Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Line Amt</u>	<u>Line Description</u>
3 INK SCREENPRINTING	61801	12/11/2015	751.19	FD/HEATHER CARDINAL TEE SHIRTS NCOR
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	3,825.00	WD/BSK WEEKLY, MONTHLY. QUARTERLY LAB TESIING
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	6,890.00	WD/GW MONITORING 11/19/15
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	878.00	WD/WEEKLY LABORATORY TESTING 11/03/15
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	46.00	WD/WEEKLY TOTAL NITROGEN
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	150.00	WD/COLIFORM TESTING 11/09/15
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	888.00	WD/BSK WEEKLY LABORATORY TESTING
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	150.00	WD/COLIFORM TESTING 11/10/15
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	150.00	WD/COLIFORM TESTING 11/12/15
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	46.00	WD/WEEKLY TOTAL NITROGEN 12/01/15
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	230.00	WD/SURFACE IMPOUNDMENT 12/01/15
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	150.00	WD/COLIFORM TESTING 11/17/15
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	150.00	WD/COLIFORM TESTING 11/17/15
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	150.00	WD/COLIFORM TESTING 11/19/15
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	150.00	WD/COLIFORM TESTING 11/19/15
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	71.00	WD/WEEKLY TOTAL NITROGEN 12/01/15
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	125.00	WD/COLIFORM TESTING 12/01/15
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	150.00	WD/COLIFORM TESTING 12/03/15
ABALONE COAST ANALYTICAL, INC.	61817	12/17/2015	150.00	WD/COLIFORM TESTING 12/03/15
			14,349.00	
ABILITY ANSWERING SERVICE	61746	12/3/2015	2,280.00	ADM/ANNUAL PRE-PMT ANS SERVICE DEC 2015-DEC 2016
ACCURATE MAILING SERVICE	61732	12/1/2015	45.00	WD/POSTAGE DEPOSIT REMINDER NOTICES 12/2015
ACCURATE MAILING SERVICE	61732	12/1/2015	45.00	WW/POSTAGE DEPOSIT REMINDER NOTICES 12/2015
ACCURATE MAILING SERVICE	61732	12/1/2015	5.00	WW/MAILING SERVICES REMINDER NOTICES 12/2015
ACCURATE MAILING SERVICE	61732	12/1/2015	5.00	WW/MAILING SERVICES REMINDER NOTICES 12/2015
ACCURATE MAILING SERVICE	61818	12/17/2015	(45.00)	WD/POSTAGE DEPOSIT REMIUNDER NOTICES 12/15
ACCURATE MAILING SERVICE	61818	12/17/2015	(45.00)	WW/POSTAGE DEPOSTI REMINDER NOTICES 12/15
ACCURATE MAILING SERVICE	61818	12/17/2015	67.36	WD/REMAINDER DUE POSTAGE REIMINDER NOTICE 12/15
ACCURATE MAILING SERVICE	61818	12/17/2015	67.36	WW/REMAINDER DUE POSTAGE REIMINDER NOTICE 12/15
ACCURATE MAILING SERVICE	61818	12/17/2015	(5.00)	WD/MAILING SERIVES REMINDER NOTICES 12/15
ACCURATE MAILING SERVICE	61818	12/17/2015	(5.00)	WW/MAILING SERIVES REMINDER NOTICES 12/15
ACCURATE MAILING SERVICE	61818	12/17/2015	14.48	WD/REMAINDER DUE MAILING REMINDER NOTICES 12/15
ACCURATE MAILING SERVICE	61818	12/17/2015	14.49	WW/REMAINDER MAILING SERVICE REMINDER NOTICE 12/15
			163.69	
ACWA	61802	12/11/2015	12,725.00	WD/2016 ANNUAL AGENCY DUES
AGP VIDEO	61819	12/17/2015	1,550.00	ADM/VIDEO PROD & STRM BRD MTG 11/12-11/19/15
AL'S SEPTIC PUMPING, INC	61803	12/11/2015	355.00	AWTP/PUMPING AND DISPOSAL OF SEPTIC WASTE
AL'S SEPTIC PUMPING, INC	61803	12/11/2015	355.00	WD/PUMPING AND DISPOSAL OF SEPTIC WASTE
AL'S SEPTIC PUMPING, INC	61803	12/11/2015	2,720.00	WD/PUMP TRUCK ASSIST EVAC HOLDING TANK & TRANSPORT
AL'S SEPTIC PUMPING, INC	61803	12/11/2015	805.00	WD/REQUEST-PUMPING & ASSIST, TRANSPORT 6 LOADS
			4,235.00	
ALLSTAR INDUSTRIAL SUPPLY	61841	12/22/2015	72.80	F&R/EDGE EYEWEAR SAFETY GLASSES
ALPHA ELECTRICAL SERVICE	61842	12/22/2015	3,007.65	WD/SR3 TEST CNTRL EQUIP FINAL START UP
ALPHA ELECTRICAL SERVICE	61842	12/22/2015	4,731.33	WD/SR4 ADD TRANSMITTERS REWIRED EXISTING WIRING
ALPHA ELECTRICAL SERVICE	61842	12/22/2015	428.08	WD/REPLACE UPS FOR SR3
ALPHA ELECTRICAL SERVICE	61842	12/22/2015	600.00	WD/FISCALINI PRESS TRANSDUCERS LIGHTNG PROTECTION
ALPHA ELECTRICAL SERVICE	61842	12/22/2015	1,125.00	WD/SR4 RELAYS TESTED AND DEBUGGED
ALPHA ELECTRICAL SERVICE	61842	12/22/2015	1,575.00	WW/MODIFY EXISTING REPORT GENERATION
ALPHA ELECTRICAL SERVICE	61842	12/22/2015	12,162.89	WW/REPLACED VFD EFF PUMP WITH YASKAWA EFF PUMP
			23,629.95	

ARCHULETA, ORLANDO	61733	12/1/2015	45.00	WW/MONTHLY CELL PHONE REIMBURSEMENT 12/2015
AT&T	61804	12/11/2015	102.18	WW/ALARM LIFT STATION B4 PHONE SERV THRU 12/24/15
AT&T	61820	12/17/2015	299.54	WD/ALARM AT VAN GORDON WELL FIELD DEC 2015
AT&T/CALNET3	61867	12/23/2015	19.66	WW/ALARM AT LIFT STN 8 924-1548 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	19.64	WW/ALARM AT LIFT STN B3 924-1550 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	19.66	WW/ALARM AT LIFT STN B1 924-1038 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	19.64	WW/ALARM AT LIFT STN B2 924-1068 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	19.80	WW/ALARM AT LIFT STN B 924-1482 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	19.81	WW/ALARM AT LIFT STN A 924-1538 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	19.64	WW/ALARM AT LIFT STN A1 924-1708 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	19.80	WW/FAX LINE 927-0178 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	19.64	WD/TELEMETRY SYSTEM 927-0398 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	37.41	F&R/VET'S HALL ALARM 927-0493 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	19.67	WW/ALARM AT LIFT STN 4 927-1518 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	19.64	WW/ALARM AT LIFT STN 8 927-1591 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	19.69	WD/LEIMERT PUMP STN 927-1972 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	20.00	ADM/FAX LINE 927-5584 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	299.33	ADM/PHONE SERVICE 927-6223 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	67.75	WD/PHONE AND FAX LINE 927-6226 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	187.97	FD/PHONE SERVICE 927-6240 SVC THRU 12/09/15
AT&T/CALNET3	61867	12/23/2015	135.59	WW/PHONE SERVICE 927-6250 SVC THRU 12/09/15
			<u>1,386.06</u>	
BALANCE PUBLIC RELATIONS	61734	12/1/2015	2,833.33	WW/CONSULTING SERVICE: GRANT FUNDING 12/2015
BALANCE PUBLIC RELATIONS	61734	12/1/2015	2,833.33	WD/CONSULTING SERVICE: GRANT FUNDING 12/2015
BALANCE PUBLIC RELATIONS	61734	12/1/2015	2,833.34	AWTP/CONSULTING SERVICE: GRANT FUNDING 12/2015
			<u>8,500.00</u>	
BARTLE WELLS ASSOCIATES	61843	12/22/2015	9,041.29	WD/WATER AND SEWER RATE STUDY
BARTLE WELLS ASSOCIATES	61843	12/22/2015	8,000.00	WW/WATER AND SEWER RATE STUDY
			<u>17,041.29</u>	
BORAH'S AWARDS	61821	12/17/2015	225.27	F&R/ENGRAVED DURABLACK PLATES
BRENNTAG PACIFIC, INC.	61822	12/17/2015	(678.51)	WD/CREDIT SODIUM HYDROXIDE RETURN
BRENNTAG PACIFIC, INC.	61822	12/17/2015	852.39	WD/CHEMICALS RET'D RETURN SERVICE FEES APPLY
BRENNTAG PACIFIC, INC.	61822	12/17/2015	1,130.21	WD/CHEMICALS 11/30/15
BRENNTAG PACIFIC, INC.	61822	12/17/2015	229.50	WD/CHEMICALS 12/02/15
BRENNTAG PACIFIC, INC.	61844	12/22/2015	303.80	WD/CHEMICALS 11/10/15
			<u>1,837.39</u>	
BRIAN CARR & PATRICIA MULLER	61805	12/11/2015	356.93	ADM/ASSIGNMENT COST REIMBURSEMENT SEPT 2015
BRUMIT DIESEL INC	61747	12/3/2015	2,177.91	FD/MAINT & REPAIR VEHICLES ENGINE 5791 PUMPER
BRUMIT DIESEL INC	61747	12/3/2015	48.87	FD/MAINT & REPAIR VEHICLES CHECK VALVE
			<u>2,226.78</u>	
BURTON'S FIRE, INC.	61823	12/17/2015	57.89	FD/MAINT & REPAIR
BUSINESSPLANS, INC.	61845	12/22/2015	266.00	ADM/MONTHLY HRA PLAN DEC 2015
CAMBRIA HARDWARE CENTER	61854	12/22/2015	36.52	WW/HARDWARE SUPPLIES NOV 2015
CAMBRIA HARDWARE CENTER	61854	12/22/2015	83.65	WW/HARDWARE SUPPLIES NOV 2015
CAMBRIA HARDWARE CENTER	61854	12/22/2015	9.66	WW/HARDWARE SUPPLIES NOV 2015
CAMBRIA HARDWARE CENTER	61854	12/22/2015	9.66	ADM/DURACELL AAA BATTERIES
CAMBRIA HARDWARE CENTER	61854	12/22/2015	67.63	F&R/HARWARE SUPPLIES NOV 2015
CAMBRIA HARDWARE CENTER	61854	12/22/2015	217.07	F&R/HARWARE SUPPLIES NOV 2015
CAMBRIA HARDWARE CENTER	61854	12/22/2015	29.15	F&R/HARWARE SUPPLIES NOV 2015
			<u>453.34</u>	
CAMBRIA ROCK	61834	12/17/2015	1,961.41	WD/12.54 TONS COLD MIX 10 YDS BASE
CAMBRIA VILLAGE SQUARE	61743	12/1/2015	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN 12/2015

CAMBRIA VILLAGE SQUARE	61866	12/22/2015	524.24	ADM/MONTHLY COMMON AREA MAINT & INS SEP/OCT 2015
			<u>3,706.37</u>	
CARMEL & NACCASHA LLP	61735	12/1/2015	10,000.00	ADM/MONTHLY RETAINER 12/2015
CARMEL & NACCASHA LLP	61806	12/11/2015	1,244.00	ADM/COUNSEL SERVICES FOR OCTOBER 2015
CARMEL & NACCASHA LLP	61806	12/11/2015	50.00	FD/COUNSEL SERVICES FOR OCTOBER 2015
CARMEL & NACCASHA LLP	61806	12/11/2015	10,669.65	ADM/COUNSEL SERVICES FOR OCTOBER 2015
CARMEL & NACCASHA LLP	61806	12/11/2015	3,967.00	WD/COUNSEL SERVICES FOR OCTOBER 2015
CARMEL & NACCASHA LLP	61806	12/11/2015	250.00	WW/COUNSEL SERVICES FOR OCTOBER 2015
			<u>26,180.65</u>	
CDM CONSTRUCTORS INC.	61846	12/22/2015	196,859.98	AWTP/PROJ #105539 PARTIAL PROJECT RETENTION
CDM SMITH INC.	61824	12/17/2015	1,073.97	AWTP/T-1 ENGINEER CONSULTING SERVICES
CDM SMITH INC.	61824	12/17/2015	4,973.53	AWTP/T-1 ENGINEERING CONSULTING SERVICES
CDM SMITH INC.	61824	12/17/2015	11,220.70	AWTP/T-5 ENGINEERING CONSULTING SERVICES
CDM SMITH INC.	61824	12/17/2015	345.27	AWTP/T-1 ENGINEERING CONSULTING SERVICES
CDM SMITH INC.	61824	12/17/2015	21,347.32	AWTP/T-5 ENGINEERING CONSULTING SERVICES
CDM SMITH INC.	61824	12/17/2015	618.58	AWTP/T-1 ENGINEERING CONSULTING SERVICES
CDM SMITH INC.	61824	12/17/2015	10,161.87	AWTP/T-5 ENGINEERING CONSULTING SERVICES
			<u>49,741.24</u>	
CENTRAL COAST COFFEE ROASTING	61748	12/3/2015	77.76	ADM/OFFICE SUPPLIES
CHARTER COMMUNICATIONS	61749	12/3/2015	203.51	ALL/MONTHLY INTERNET SERVICE
CHARTER COMMUNICATIONS	61749	12/3/2015	185.99	F&R/MONTHLY INTERNET SERVICE RODEO GROUNDS
CHARTER COMMUNICATIONS	61749	12/3/2015	87.99	F&R/MONTHLY INTERNET SERVICE VET'S HALL
CHARTER COMMUNICATIONS	61749	12/3/2015	279.99	ADM/MONTHLY INTERNET SERVICE 1316 TAMSEN
CHARTER COMMUNICATIONS	61749	12/3/2015	100.49	WD/MONTHLY INTERNET SERVICE 5500 HEATH LANE
CHARTER COMMUNICATIONS	61749	12/3/2015	100.50	WW/MONTHLY INTERNET SERVICE 5500 HEATH LANE
			<u>958.47</u>	
COASTAL COPY, LP	61847	12/22/2015	62.94	ADM/USAGE C3503 11/14-12/13/15
CORBIN WILLITS SYSTEMS	61736	12/1/2015	1,224.12	ADM/MONTHLY SUPPORT AGRMT - MOM SOFTWARE 12/2015
CORRPRO COMPANIES, INC.	61848	12/22/2015	3,360.00	WD/CATHODIC PROTECTION MAINTENANCE ALL TANKS
CRYSTAL SPRINGS WATER CO.	61849	12/22/2015	33.19	WW/SPRING DRINKING WATER NOV 2015
CRYSTAL SPRINGS WATER CO.	61849	12/22/2015	18.83	WW/SPRING DRINKING WATER NOV 2015
			<u>52.02</u>	
DIANA'S CLEANING SERVICES	61750	12/3/2015	75.00	WD/MONTHLY CLEANING SEPTEMBER 2015
DIANA'S CLEANING SERVICES	61750	12/3/2015	75.00	WW/MONTHLY CLEANING SEPTEMBER 2015
DIANA'S CLEANING SERVICES	61750	12/3/2015	150.00	WD/MONTHLY CLEANING OCTOBER 2015
DIANA'S CLEANING SERVICES	61750	12/3/2015	150.00	WW/MONTHLY CLEANING OCTOBER 2015
DIANA'S CLEANING SERVICES	61850	12/22/2015	(150.00)	WD/MONTHLY CLEANING NOVEMBER 2015
DIANA'S CLEANING SERVICES	61850	12/22/2015	150.00	WD/MONTHLY CLEANING NOVEMBER 2015
DIANA'S CLEANING SERVICES	61850	12/22/2015	150.00	WD/MONTHLY CLEANING NOVEMBER 2015
DIANA'S CLEANING SERVICES	61850	12/22/2015	150.00	WW/MONTHLY CLEANING NOVEMBER 2015
			<u>750.00</u>	
FENCE FACTORY, THE	61751	12/3/2015	52.50	F&R/FENCE RENTAL 11/27 - 12/26/15
FERGUSON ENTERPRISES, INC #135	61852	12/22/2015	406.55	WD/EPDM TANK ADAPTER AND PVC EPDM
FERGUSON ENTERPRISES, INC #135	61852	12/22/2015	1,053.43	WD/MAINT & REPAIR
FERGUSON ENTERPRISES, INC #135	61852	12/22/2015	7.48	WD/SERVICE CHARGE
			<u>1,467.46</u>	
FGL ENVIRONMENTAL	61853	12/22/2015	25.00	WD/BACTI ANALYSIS
FGL ENVIRONMENTAL	61853	12/22/2015	1,940.00	WW/BACTI INORGANIC SUB CONTR. ANALYSIS
FGL ENVIRONMENTAL	61853	12/22/2015	938.00	WW/INORGANIC ANALYSIS
FGL ENVIRONMENTAL	61853	12/22/2015	110.00	WD/BACTI & SUPPORT ANALYSIS
FGL ENVIRONMENTAL	61853	12/22/2015	25.00	WD/BACTI ANALYSIS

FGL ENVIRONMENTAL	61853	12/22/2015	20.00	WD/BACTI ANALYSIS
FGL ENVIRONMENTAL	61853	12/22/2015	340.00	WD/ORGANIC ANALYSIS
FGL ENVIRONMENTAL	61853	12/22/2015	456.00	WW/INORGANIC, ORGANIC ANALYSIS, SUPPORT ANALYSIS
FGL ENVIRONMENTAL	61853	12/22/2015	20.00	WD/BACTI ANALYSIS
FGL ENVIRONMENTAL	61853	12/22/2015	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	61853	12/22/2015	20.00	WD/BACTI ANALYSIS
FGL ENVIRONMENTAL	61853	12/22/2015	90.00	WD/BACTI & SUPPORT ANALYSIS
FGL ENVIRONMENTAL	61853	12/22/2015	25.00	WD/BACTI ANALYSIS
			<u>4,099.00</u>	
FIRST BANKCARD	61816	12/17/2015	74.00	F&R/CHICGO GRADE LANDFILL
FIRST BANKCARD	61816	12/17/2015	22.95	ADM/STAFF APPRECIATION
FIRST BANKCARD	61816	12/17/2015	10.00	WD/WAIT LIST TRANSFER - NOTARY FEES
FIRST BANKCARD	61816	12/17/2015	304.38	ADM/CITY CLERKS TRAINING IN CALISTOGA SPRINGS
FIRST BANKCARD	61816	12/17/2015	525.00	ADM/LCW ANNUAL PUBLIC SECTOR EMPL LAW CONFERENCE
FIRST BANKCARD	61816	12/17/2015	109.99	ADM/MICROSOFT ACCESS 2016
FIRST BANKCARD	61816	12/17/2015	100.00	ADM/ADMINISTRATIVE TECHNICIAN II POSTING
FIRST BANKCARD	61816	12/17/2015	100.00	ADM/UTILITY BILLING POSITION POSTING
FIRST BANKCARD	61816	12/17/2015	63.64	ADM/PROCLAMATION FRAME FOR DIRECTOR CLIFT
FIRST BANKCARD	61816	12/17/2015	39.06	ADM/FUEL FOR DISTRICT CAR FOR SLO TRAINING
FIRST BANKCARD	61816	12/17/2015	24.45	ADM/FOOD FOR STAFF MEETING
FIRST BANKCARD	61816	12/17/2015	43.82	ADM/MEETING TO DISCUSS DISTRICT MATTERS
FIRST BANKCARD	61816	12/17/2015	67.50	ADM/CELEBRATION FOR DIRECTOR CLIFT
FIRST BANKCARD	61816	12/17/2015	9.77	ADM/CELEBRATION FOR DIRECTOR CLIFT
FIRST BANKCARD	61816	12/17/2015	78.80	ADM/HR MEETING W e SHLAHOOB, E TORLANO, M MADRID
FIRST BANKCARD	61816	12/17/2015	90.03	ADM/THE MISSION, THE MEN AND ME BOOKS
FIRST BANKCARD	61816	12/17/2015	14.99	ADM/ADOBE ACROPRO SUBSCRIPTION
FIRST BANKCARD	61816	12/17/2015	51.00	ADM/DELL COMPATIBLE INK TONER
			<u>1,729.38</u>	
GIBSON, JOHNATHAN	61744	12/2/2015	125.00	FD/FIRE MANAGEMENT 2C PERSONNEL & LABOR RELATIONS
GOLDEN BAY MECHANICAL SERVICES	61825	12/17/2015	79.50	F&R/REPAIRED GLASS DOOR ON REFRIGERATOR
GRAND FLOW	61753	12/3/2015	311.58	ADM/W2S AND 1099S DECEMBER 2015
GRESENS, ROBERT C.	61737	12/1/2015	45.00	WD/MONTHLY CELL PHONE REIMBURSEMENT 12/2015
GRUBER, JEROME	61738	12/1/2015	45.00	ADM/MONTHLY CELL PHONE REIMBURSEMENT 12/2015
H2O INNOVATION USA, INC.	61826	12/17/2015	540.00	AWTP/NOVEMBER SPMC PACKAGE
HACH COMPANY	61827	12/17/2015	217.74	WD/SI LAMP ASSEMBLY
HACH COMPANY	61827	12/17/2015	99.44	WD/STANDARD REDOX SOLUTION
HACH COMPANY	61827	12/17/2015	4,770.84	AWTP/SENSOR CABLE, WIPERS, SCIMMERS MOUNT HARWARE
HACH COMPANY	61827	12/17/2015	257.72	AWTP/M SS INTALLATION PIPE WITH FLANGE
			<u>5,345.74</u>	
HART IMPRESSIONS PRINT & COPY	61754	12/3/2015	40.19	WD/WATER FIXTURE INSPECTION REPORT
HAYWARD LUMBER	61828	12/17/2015	195.93	F&R/RELIABOARD AND BROWNTONE TIMBER
HOLLINGSWORTH, BILL	61745	12/2/2015	125.00	FD/FIRE MANAGEMENT C2 PERSONELLE & LABOR RELATIONS
IDLER'S INC., SLO	61755	12/3/2015	377.95	FD/WHIRLPOOL MICRO HOOD/MICROWAVE
INNOVATIVE CONCEPTS	61739	12/1/2015	25.00	ADM/FD/CIS HOSTING & FIRE WEBSITE HOSTING 12/2015
INNOVATIVE CONCEPTS	61739	12/1/2015	25.00	ADM/FD/CIS HOSTING & FIRE WEBSITE HOSTING 12/2015
			<u>50.00</u>	
J B DEWAR	61756	12/3/2015	630.22	FD/300 GALLONS DIESEL
J B DEWAR	61829	12/17/2015	431.45	FD/300 GALLONS DIESEL
J B DEWAR	61829	12/17/2015	688.68	F&R/200 GLS GASOLINE 200 GLS DIESEL
			<u>1,750.35</u>	

JEFF SMITH PLUMBING	61830	12/17/2015	83.00	F&R/CENTER ST MEN'S ROOM CLEARED STOPPAGE
JEFF SMITH PLUMBING	61830	12/17/2015	86.00	F&R/CLEAR VET'S HALL WOMEN'S TOILETS
			<u>169.00</u>	
JOHN DEERE FINANCIAL	61740	12/1/2015	522.49	F&R/MONTHLY PMT COMPACT UTILITY TRACTOR 12/2015
MADRID, MONIQUE	61741	12/1/2015	45.00	ADM/MONTHLY CELL PHONE REIMBURSEMENT 12/2015
MADRID, MONIQUE	61767	12/8/2015	45.00	ADM/MONTHLY CELL PHONE REIMBURSEMENT 12/2015
MADRID, MONIQUE	61768	12/8/2015	462.65	ADM/REIMB FOR CLERK TRAINING IN LA JOLLA 12/1-4/15
			<u>552.65</u>	
MAIL STREAM CORPORATION	61855	12/22/2015	97.29	WD/REMAINDER FOR PROP 218 MAIL PROCESSING
MCMASTER-CARR SUPPLY CO	61856	12/22/2015	129.12	WD/REGULAR DUTY STRAP WRENCH, L STRAP
MCMASTER-CARR SUPPLY CO	61856	12/22/2015	898.50	WD/DUCTILE IRON BUTTERFLY VALVE
			<u>1,027.62</u>	
MEL'S LOCK & KEY	61857	12/22/2015	54.02	ADM/OFFICE SUPPLIES KEYS MADE
MENDOZA, CARLOS	61742	12/1/2015	22.50	F&R/MONTHLY CELL PHONE REIMBURSEMNT 12/2015
MENDOZA, CARLOS	61742	12/1/2015	22.50	ADM/MONTHLY CELL PHONE REIMBURSEMNT 12/2015
			<u>45.00</u>	
MID-COAST FIRE PROTECTION	61858	12/22/2015	200.00	FD/ANNUAL FIRE SPRINKLER TEST & INSPECTION
MINER'S ACE HARDWARE	61757	12/3/2015	47.48	F&R/UNIGRO POTTING SOIL VETERAN'S HALL
MINER'S ACE HARDWARE	61757	12/3/2015	42.09	F&R/1"-2" INCH BLACK MEXICAN PEBBLE VETS HALL
			<u>89.57</u>	
MISSION LINEN SUPPLY	61859	12/22/2015	170.70	WW/LINEN SERVICE & UNIFORM CLEANING NOV 2015
MISSION LINEN SUPPLY	61859	12/22/2015	532.47	WD/LINEN SERVICE & UNIFORM CLEANING NOV 2015
			<u>703.17</u>	
MOJO'S VILLAGE BEAN	61831	12/17/2015	191.89	FD/VILLAGE FOG AND SIENNA WHOLE BEAN COFFEE
NAPA AUTO PARTS	61860	12/22/2015	11.27	WW/MAINT & REPAIR
NAPA AUTO PARTS	61860	12/22/2015	49.59	WW/MAINT & REPAIR FUEL INJECTION HOSE
NAPA AUTO PARTS	61860	12/22/2015	10.48	WW/MAINT & REPAIR THERMOSTAT
NAPA AUTO PARTS	61860	12/22/2015	62.07	WW/MAINT & REPAIR TANK HEATER
NAPA AUTO PARTS	61860	12/22/2015	1.12	WW/MAINT & REPAIR
NAPA AUTO PARTS	61860	12/22/2015	67.68	WW/MAINT & REPAIR HI POWER IND V-BELT
NAPA AUTO PARTS	61860	12/22/2015	4.81	WW/MAINT & REPAIR
NAPA AUTO PARTS	61860	12/22/2015	72.19	WW/MAINT & REPAIR BATTERY
NAPA AUTO PARTS	61860	12/22/2015	262.40	WW/MAINT & REPAIR BATTERY AND FUEL & OIL FILTERS
			<u>541.61</u>	
PACIFIC GAS & ELECTRIC	61809	12/11/2015	128.95	WW/ELEC SVC 900 SAN SIMEON CRK RD NOV 2015
PACIFIC GAS & ELECTRIC	61809	12/11/2015	19.06	ADM/ELEC SVC 1316 TAMSEN #203 NOV 2015
PACIFIC GAS & ELECTRIC	61809	12/11/2015	1,389.64	EWS/ELEC SVC 990 S SIMEON CRK EWS TR PLANT NOV '15
PACIFIC GAS & ELECTRIC	61809	12/11/2015	9.52	WD/ELEC SVC 7806 VAN GORDON CREEK RD NOV 201
PACIFIC GAS & ELECTRIC	61809	12/11/2015	25.42	WD/ELEC SVC 9110 CHARING LANE NOV 2015
PACIFIC GAS & ELECTRIC	61809	12/11/2015	713.54	WD/ELEC SVC 1320 SAN SIMEON CRK RD NOV 2015
PACIFIC GAS & ELECTRIC	61809	12/11/2015	3,091.26	WD/ELEC SVC 1330 SAN SIMEON CRK RD NOV 2015
PACIFIC GAS & ELECTRIC	61809	12/11/2015	750.63	WD/ELEC SVC 1340 SAN SIMEON CRK RD NOV 2015
PACIFIC GAS & ELECTRIC	61809	12/11/2015	413.54	WD/ELEC SVC 6425 CAMBRIA PINES RD NOV 2015
PACIFIC GAS & ELECTRIC	61809	12/11/2015	26.67	WD/ELEC SVC 988 MANOR WAY NOV 2015
PACIFIC GAS & ELECTRIC	61809	12/11/2015	2,680.92	WD/ELEC SVC 2031 RODEO GROUNDS RD NOV 2015
PACIFIC GAS & ELECTRIC	61809	12/11/2015	578.50	WD/ELEC SVC 2499 VILLAGE LANE NOV 2015
PACIFIC GAS & ELECTRIC	61809	12/11/2015	489.44	WD/ELEC SVC 1975 STUART STREET NOV 2015
PACIFIC GAS & ELECTRIC	61809	12/11/2015	1,133.60	WD/ELEC SVC 2820 SANTA ROSA CRK WELL PUMP NOV 2015
PACIFIC GAS & ELECTRIC	61809	12/11/2015	178.75	WD/ELEC SVC 900 S SIMEON CRK EVAP POND NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	185.84	WW/ELEC SVC LIFT STATION A NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	139.25	WW/ELEC SVC LIFT STATION 9 NOV 2015

PACIFIC GAS & ELECTRIC	61832	12/17/2015	98.39	WW/ELEC SVC LIFT STATION B-2 NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	139.54	WW/ELEC SVC LIFT STATION A-1 NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	272.58	WW/ELEC SVC LIFT STATION B NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	143.75	WW/ELEC SVC LIFT STATION B-3 NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	230.31	WW/ELEC SVC LIFT STATION B-4 NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	290.50	WW/ELEC SVC LIFT STN WELL PUMP 9P7 SPRAY FLD 11/15
PACIFIC GAS & ELECTRIC	61832	12/17/2015	18.81	WW/ELEC SVC LIFT STATION 8 NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	10,063.43	WW/ELEC SVC TREATMENT PLANT NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	15.38	WW/ELEC SVC LIFT STATION 4 NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	184.12	WW/ELEC SVC LIFT STATION B-1 NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	26.04	F&R/ELEC SVC WEST VILLAGE NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	13.79	F&R/ELEC SVC EAST VILLAGE NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	1,189.60	ALL/ELEC SVC STREET LIGHTING NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	310.68	F&R/ELEC SVC VETERAN'S HALL NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	430.30	FD/ELEC SVC 2850 BURTON DR NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	22.16	FD/ELEC SVC 2850 BURTON DR NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	299.02	ADM/ELEC SVC ADMIN OFFICE NOV 2015
PACIFIC GAS & ELECTRIC	61832	12/17/2015	91.03	ADM/ELEC SVC RADIO SHACK NOV 2015
			<u>25,793.96</u>	
POTTER PLUMBING, INC	61758	12/3/2015	514.48	FD/REPLACE URINAL FLUSH VALVE
PROFESSIONAL WATER TECHNOLOGIE	61833	12/17/2015	606.30	AWTP/SPECTRAGUARD 350
QUILL CORP	61759	12/3/2015	(23.63)	ADM/CREDIT FOR OFFICE SUPPLIES
QUILL CORP	61759	12/3/2015	296.64	WW/OFFICE SUPPLIES COPY PAPER
QUILL CORP	61759	12/3/2015	82.76	WW/OFFICE SUPPLIES LYSOL DISINFECTANT SPRAY
QUILL CORP	61759	12/3/2015	166.82	ADM/OFFICE SUPPLIES PAPER, WATER, CREAMERS
QUILL CORP	61861	12/22/2015	156.33	ADM/OFFICE SUPPLIES LASER PAPER
QUILL CORP	61861	12/22/2015	165.64	ADM/WATER, LASER PAPER CALCULATOR, STAPLES
QUILL CORP	61861	12/22/2015	125.08	WD/PENS, FINE POINT MARKERS
QUILL CORP	61861	12/22/2015	12.87	WD/UNI-PAINT MARKER
			<u>982.51</u>	
RAIN FOR RENT	61810	12/11/2015	818.40	WD/FRESH WATER TANK REPLACEMENT PARTS
RETIREE00	61769	12/10/2015	420.67	WD/MONTHLY HEALTH INSUR PREMIUM REIMB JAN '16
RETIREE01	61770	12/10/2015	991.30	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE02	61771	12/10/2015	631.07	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE04	61772	12/10/2015	409.23	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE05	61773	12/10/2015	420.67	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE06	61774	12/10/2015	142.18	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE07	61775	12/10/2015	441.40	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE07	61815	12/15/2015	147.83	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE08	61776	12/10/2015	420.67	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE09	61777	12/10/2015	147.83	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE10	61778	12/10/2015	441.40	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE11	61779	12/10/2015	147.83	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE12	61780	12/10/2015	1,007.80	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE13	61781	12/10/2015	147.83	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE14	61782	12/10/2015	147.83	F&R/MONTHLY HEALTH INSUR PREM REIMB FOR JAN '16
RETIREE15	61783	12/10/2015	142.12	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE16	61784	12/10/2015	409.23	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE17	61785	12/10/2015	409.23	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE19	61786	12/10/2015	1,007.80	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE20	61787	12/10/2015	147.83	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE21	61788	12/10/2015	142.12	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE22	61789	12/10/2015	991.30	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE23	61790	12/10/2015	409.23	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE24	61791	12/10/2015	147.83	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE26	61792	12/10/2015	767.35	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE27	61793	12/10/2015	991.30	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE28	61794	12/10/2015	420.67	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE29	61795	12/10/2015	452.77	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16

RETIREE30	61796	12/10/2015	433.14	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE31	61797	12/10/2015	433.14	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE32	61798	12/10/2015	991.30	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE33	61799	12/10/2015	433.14	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
RETIREE34	61800	12/10/2015	991.30	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JAN '16
			15,786.34	
REVELES, JOSE	61811	12/11/2015	1,050.00	F&R/PUBLIC RESTROOM CLEANING 8/30-10/11/15
REVELES, JOSE	61811	12/11/2015	1,050.00	F&R/PUBLIC RESTROOM CLEANING 10/12-11/29/15
			2,100.00	
ITTERBUSH REPAIR SERVICE	61760	12/3/2015	1,315.00	FD/MAINT & REPAIR VEHICLES ENGINE 5791
RUTAN & TUCKER, LLP	61812	12/11/2015	9,417.61	AWTP/LANDWATCH CEQA PETITION
SAN LUIS PERSONNEL SERVICES, I	61761	12/3/2015	720.00	ADM/ADMIN ASSISTANT C NORTON TEMPORARY STAFF
SAN LUIS PERSONNEL SERVICES, I	61813	12/11/2015	528.75	ADM/ADMIN ASSISTANT C NORTON TEMPORARY STAFF
SAN LUIS PERSONNEL SERVICES, I	61835	12/17/2015	720.00	ADM/ADMIN ASSISTANT C NORTON TEMPORARY STAFF
SAN LUIS PERSONNEL SERVICES, I	61862	12/22/2015	894.38	ADM/ADMIN ASSISTANT C NORTON TEMPORARY STAFF
			2,863.13	
SCOTT O'BRIEN FIRE SAFETY	61762	12/3/2015	1,178.03	FD/ANNUAL MAINT FIRE EXTINGUISHER SERVICE
SCOTT O'BRIEN FIRE SAFETY	61863	12/22/2015	1,454.00	WW/ANNUAL MAINT ON EXTINGUISHERS
			2,632.03	
SHIFT CALENDARS, INC.	61763	12/3/2015	325.83	FD/2015 ANNUAL SHIFT CALENDARS
SPANISH TRANSLATIONS	61814	12/11/2015	223.00	ADM/TRANSLATE PUB HEARING PROPOSED RATE INCREASES
STATE OF CALIFORNIA	61836	12/17/2015	49.00	F&R/FINGERPRINT PROCESSING
STATE WATER RESOURCE CONTROL B	61766	12/3/2015	68,901.00	WW/ANNUAL PERMIT FEE 7/1/15 - 6/30/16
STATE WATER RESOURCE CONTROL B	61837	12/17/2015	1,504.00	WD/ANNUAL PERMIT FEE 07/01/15 - 06/30/16
STATE WATER RESOURCE CONTROL B	61868	12/28/2015	2,088.00	WW/ANNUAL PERMIT FEE 07/01/15 - 06/30/16
			72,493.00	
TECHXPRESS, INC.	61764	12/3/2015	3,135.00	ADM/MONTHLY NETGUARD IT SERVICE
THE DOCUTEAM	61851	12/22/2015	324.34	ADM/DOCUMENT STORAGE 11/1-11/30/15
THE GAS COMPANY	61752	12/3/2015	113.88	F&R/GAS SVC VETERAN'S HALL NOVEMBER 2015
THE GAS COMPANY	61752	12/3/2015	14.01	ADM/GAS SVC 1316 TAMSEN #201 NOVEMBER 2015
THE GAS COMPANY	61807	12/11/2015	169.31	FD/GAS SVC 2850 BURTON DRIVE NOV 2015
THE GAS COMPANY	61807	12/11/2015	6.49	FD/GAS SVC 5490 HEATH LANE NOV 2015
THE GAS COMPANY	61807	12/11/2015	49.38	WW/5500 GAS SVC 5500 HEATH LANE #B NOV 2015
THE GAS COMPANY	61807	12/11/2015	71.21	WW/GAS SVC 5500 HEATH LANE NOV 2015
			424.28	
THE TRIBUNE	61765	12/3/2015	126.50	ADM/NOTICE OF VACANCY 10/08/15
THOMAS S. GRAY	61808	12/11/2015	375.00	AWTP/PUBLIC OUTREACH SERVICE NOVEMBER 2015
VERIZON WIRELESS	61838	12/17/2015	36.23	F&R/MONTHLY ON CALL PHONE SERVICE NOV 2015
VERIZON WIRELESS	61838	12/17/2015	142.39	WD/MONTHLY ON CALL PHONE SERVICE NOV 2015
VERIZON WIRELESS	61838	12/17/2015	68.98	WW/MONTHLY ON CALL PHONE SERVICE NOV 2015
VERIZON WIRELESS	61838	12/17/2015	22.90	WW/MONTHLY PHONE SERVICE NOV 2015
VERIZON WIRELESS	61864	12/22/2015	122.88	FD/MONTHLY CELL PHONE SERVICE NOV 2015
			393.38	
VIC'S BACKHOE SERVICE	61839	12/17/2015	715.00	WD/VARIOUS LOACATIONS - BACKFLOW DEVISE REPAIR
VIC'S BACKHOE SERVICE	61839	12/17/2015	175.98	WD/LIFT STN OFF ARDATH - CLN INSTLL RBUILD KIT
			890.98	
VICTOR BACKHOE, INC.	61865	12/22/2015	715.00	WD/ANNUAL TEST OF 13 BACKFLOW DEVICES

VICTOR BACKHOE, INC.	61865	12/22/2015	<u>175.98</u>	WD/LIFT STN OFF ARDATH REBUILD KIT IN BACKFLOW DEV
			890.98	
ZEE MEDICAL SERVICE CO.	61840	12/17/2015	105.08	ADM/REPLACE MEDICAL SUPPLIS IN FIRST AID CABINET
	4455	12/18/2015	(103.89)	Ck# 004455 Reversed
	61741	12/8/2015	(45.00)	Ck# 061741 Reversed
	61775	12/15/2015	(441.40)	Ck# 061775 Reversed
	61801	12/22/2015	(751.19)	Ck# 061801 Reversed
	61839	12/22/2015	(715.00)	Ck# 061839 Reversed
	61839	12/22/2015	(175.98)	Ck# 061839 Reversed

Accounts Payable Vendor Subtotal 538,015.10

AFLAC (AMER FAM LIFE INS)	4432	12/4/2015	143.45	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	4432	12/4/2015	26.22	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	4445	12/18/2015	143.45	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	4445	12/18/2015	<u>26.22</u>	VOLUNTARY INS-PRETAX
			339.34	
AMERITAS	4457	12/31/2015	2,426.55	DENTAL INSURANCE-YER
AMERITAS	4457	12/31/2015	(11.73)	DENTAL INSURANCE-YER
AMERITAS	4457	12/31/2015	(0.07)	DENTAL INSURANCE-YER
AMERITAS	4457	12/31/2015	<u>291.23</u>	DENTAL INSURANCE-YER
			2,705.98	
CAMBRIA COMMUNITY SERVICES DIS	4433	12/4/2015	900.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4433	12/4/2015	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4433	12/4/2015	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4433	12/4/2015	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4433	12/4/2015	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4433	12/4/2015	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4446	12/18/2015	900.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4446	12/18/2015	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4446	12/18/2015	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4446	12/18/2015	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4446	12/18/2015	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4446	12/18/2015	<u>250.00</u>	MEDICAL REIMBURSEMNT
			3,800.00	
CAMBRIA FIRE FIGHTERS LOCAL 46	4435	12/4/2015	240.00	DUES-FIRE IAFF
CAMBRIA FIRE FIGHTERS LOCAL 46	4449	12/18/2015	240.00	DUES-FIRE IAFF
CAMBRIA FIREFIGHTERS ASSN	4448	12/18/2015	<u>106.05</u>	RESERVE FIREFTR DUES
			586.05	
EMPLOYMENT DEVELOPMENT DP	4434	12/4/2015	2,761.66	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4434	12/4/2015	503.14	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4447	12/18/2015	3,325.88	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4447	12/18/2015	<u>551.37</u>	STATE INCOME TAX
			7,142.05	
H.O.B.-DIRECT DEPOSIT	4436	12/4/2015	3,325.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	4436	12/4/2015	43,621.49	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	4450	12/18/2015	3,325.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	4450	12/18/2015	<u>48,897.05</u>	Direct Deposit Flat
			99,168.54	
ICMA-VNTGPT TRSFR AGT 457	4438	12/4/2015	1,773.33	457 DEFERRED COMP
ICMA-VNTGPT TRSFR AGT 457	4438	12/4/2015	809.25	457 DEFERRED COMP
ICMA-VNTGPT TRSFR AGT 457	4452	12/18/2015	1,773.33	457 DEFERRED COMP
ICMA-VNTGPT TRSFR AGT 457	4452	12/18/2015	<u>809.25</u>	457 DEFERRED COMP
			5,165.16	

IRS/FEDERAL PARYOLL TAXES	4437	12/4/2015	8,420.37	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4437	12/4/2015	7,656.02	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4437	12/4/2015	2,211.14	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4451	12/18/2015	10,105.00	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4451	12/18/2015	8,247.08	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4451	12/18/2015	<u>2,437.82</u>	FEDERAL INCOME TAX
			39,077.43	
LINCOLN FINANCIAL GROUP	4458	12/31/2015	175.10	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	4458	12/31/2015	<u>(6.63)</u>	LIFE INSURANCE
			168.47	
PERS HEALTH BENEFIT SERV	4460	12/31/2015	23,038.09	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4460	12/31/2015	93.40	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4460	12/31/2015	(0.05)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4460	12/31/2015	71.94	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4460	12/31/2015	625.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4460	12/31/2015	500.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4460	12/31/2015	1,375.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4460	12/31/2015	750.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4460	12/31/2015	750.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4460	12/31/2015	<u>4,433.76</u>	MEDICAL INSURANC-YER
			31,637.14	
PERS RETIREMENT SYSTEM	4439	12/4/2015	0.01	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4439	12/4/2015	14,111.08	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4453	12/18/2015	-	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4453	12/18/2015	14,118.11	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4459	12/31/2015	8,790.07	UNFUNDED ACCRUED LIABILIT
PERS RETIREMENT SYSTEM	4459	12/31/2015	2,947.71	UNFUNDED ACCRUED LIABILIT
PERS RETIREMENT SYSTEM	4459	12/31/2015	7,496.68	UNFUNDED ACCRUED LIABILIT
PERS RETIREMENT SYSTEM	4459	12/31/2015	6,234.54	UNFUNDED ACCRUED LIABILIT
PERS RETIREMENT SYSTEM	4459	12/31/2015	<u>2,800.00</u>	UNFUNDED ACCRUED LIABILIT
			56,498.20	
SEIU LOCAL 620	4440	12/4/2015	340.19	SEIU UNION DUES
SEIU LOCAL 620	4454	12/18/2015	<u>340.19</u>	SEIU UNION DUES
			680.38	
STATE OF CAL - FRANCHISE TAX B	4455	12/18/2015	103.89	DEDUCTION - MISC 2

Payroll Payable Vendor Subtotal 247,072.63

TOTAL DISBURSEMENTS FOR DECEMBER, 2015 785,087.73

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, December 17, 2015: 12:30 PM

1. OPENING

A. Call to Order

President Robinette called the meeting to order at 12:30 p.m.

B. Pledge of Allegiance

President Robinette led the Pledge of Allegiance

C. Establishment of Quorum

Board members present: President Robinette, Vice President Michael Thompson, Director Rice and Director Sanders. Director Bahringer was absent.

Staff present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, District Engineer Bob Gresens, and Finance Manager Patrick O'Reilly.

D. Election of Officers

Election of Board of Directors Officers

i. Election of Board of Directors Officers

Vice President Thompson asked for nominations for the office of President.

Director Sanders moved to nominate Gail Robinette for President and Michael Thompson for Vice President for the year 2016.

Vice President Thompson seconded the motion.

Public Comment:
Tina Dickason
Alan MacKinnon

Motion Passed
Ayes – 3, Nays – 1, Absent – 1

Roll Call Vote:

Ayes: Robinette, Sanders, Thompson
Nays: Rice
Absent: Bahringer

2. SPECIAL REPORTS

A. Sheriff's Department Report

No representative was present.

Public Comment:
Tina Dickason

- B. CCSD Fire Department Report provided by Battalion Chief Eric Shalhoob
Cal-Fire Battalion Chief Eric Shalhoob gave a brief presentation of recent events to the Board of Directors.

3. ACKNOWLEDGEMENTS AND PRESENTATIONS

- A. Balance Public Relations Dean Florez to Provide an Update to the CCSD
Balance Public Relations Dean Florez gave a brief presentation to update the board on the services provided.

Public Comment:
Tina Dickason

4. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

Director Rice pulled item 7C for separate consideration.

5. PUBLIC COMMENT

Public Comment:
Allan MacKinnon, Christina Tobin, Tina Dickason, Laura Swartz

6. MANAGER'S AND BOARD REPORTS (Estimated time 15 Minutes total)

A. Manager's Report

i. General Manager's Report

General Manager Jerry Gruber introduced the report and gave a brief update of the highlights in the report.

Finance Manager Patrick O'Reilly presented the Finance Manager section of the report.

District Engineer Bob Gresens also provided information related to the report.

Public Comment:
Tina Dickason

B. Ad Hoc Committee Reports and Other Related Board Member Reports (Committee Meetings and Board authorized meetings attended)

Vice President Thompson reported on the Fire Ad Hoc committee. One more meeting will be held prior to providing their recommendation to the full Board for its consideration. He also attended the PROS Commission meeting in December.

Director Rice reported on the Water Conservation Committee. They met with the General Manager regarding surcharges on water bills.

President Robinette reported on attending a meeting with Senator Monning regarding the risk to the community related to the forest.

Public Comment:
Jerry Wood

7. CONSENT AGENDA

- A.** Consideration to Approve the Expenditure Report for November 2015
- B.** Consideration to Approve the Minutes from the Special Meeting held on November 12, 2015 and the Regular Meeting held on November 19, 2015.

Director Sanders moved to approve Consent Agenda items 7A and 7B.

Director Rice seconded the motion.

Item 7C was considered separately.

Public Comment:
None

Motion Made By: Director Sanders; Seconded By: Director Rice

Motion Passed
Ayes - 4, Nays - 0, Absent - 1

- C.** Consideration to Adopt Resolution 37-2015 Approving a Revised Salary Schedule for Reserve Fire Fighters

Finance Manager Patrick O'Reilly presented the report.

Director Rice moved to approve item 7C.

Director Sanders seconded the motion.

Item 7 C was pulled for separate consideration.

Public Comment:
None

Motion Made By: Director Rice; Seconded By: Director Sanders

Motion Passed
Ayes - 4, Nays - 0, Absent - 1

8. HEARINGS AND APPEALS

None

9. REGULAR BUSINESS

- A.** Discussion and Consideration of SAFER Grant Staffing Alternatives and Options

Battalion Chief Eric Shalhoob presented the report to the Board of Directors and reviewed the three alternatives.

Director Sanders moved to adopt Resolution 38-2015 and approve alternate one as described in item 9A.

Vice President Thompson seconded the motion.

Public Comment:
Bill Knoop

Motion Passed

Ayes – 4, Nays – 0, Absent – 1

Roll Call Vote:

Ayes: Rice, Robinette, Sanders, Thompson

Absent: Bahringer

- B.** Discussion and Consideration to Reappoint PROS Commissioners Steve Kniffen and Adolph Atencio for a Four Year Term

General Manager Jerry Gruber introduced the item.

Director Sanders moved to reappoint Commissioners Steve Kniffen and Adolfo Atencio to the Parks, Recreation and Open Space (PROS) Commission for a new four year term.

Director Thompson seconded the motion.

Public Comment:

None

Motion Passed

Ayes – 4, Nays – 0, Absent – 1

Roll Call Vote:

Ayes: Rice, Robinette, Sanders, Thompson

Absent: Bahringer

- C.** Discussion and Consideration to Adopt 2016 CCSD Regular Board Meeting Schedule

General Manager Jerry Gruber introduced the item.

Director Rice moved to adopt the 2016 Regular Board meeting schedule.

Director Sanders seconded the motion.

Public Comment:

None

Motion Passed

Ayes – 3, Nays – 1, Absent – 1

Roll Call Vote:

Ayes: Robinette, Sanders, Thompson

Nays: Rice

Absent: Bahringer

- D.** Discussion and Consideration to Appoint an Ad Hoc Committee for the Environmental Impact Report for the Sustainable Water Facility

President Robinette recommended that she and Director Sanders serve on an EIR Ad Hoc Committee for the Sustainable Water Facility.

Vice President Thompson moved to approve the recommendation on the committee members as recommended.

Director Sanders seconded the motion.

Motion Passed
Ayes – 3, Nays – 1, Absent – 1

Roll Call Vote:

Ayes: Robinette, Sanders, Thompson

Nays: Rice

Absent: Bahringer

10. PUBLIC COMMENT

Public Comment:
Christina Tobin

11. FUTURE AGENDA ITEM(S)

President Robinette suggested inviting PROS members to share and update the full Board at the next meeting.

12. ADJOURN

President Robinette adjourned the meeting at 4:02 p.m.

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Tuesday, December 29, 2015: 9:00 AM

1. OPENING

A. Call to Order

President Robinette called the meeting to order at 9:02 a.m.

B. Pledge of Allegiance

President Robinette led the Pledge of Allegiance

C. Establishment of Quorum

Board members present were, President Robinette, Vice President Thompson, Director Bahringer, Director Rice, and Director Sanders.

Staff Present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, and Finance Manager Patrick O'Reilly.

2. PUBLIC COMMENT

3. HEARINGS AND APPEALS

A. Public Hearing on the Proposed Increases to Water and Sewer Rates and Continuance to February 12, 2016.

President Robinette opened the public hearing and asked District Counsel to introduce the item. Mr. Carmel provided a brief review of the Proposition 218 Notice and process. He then advised of the need to continue the hearing to February 12, 2016 at 9:00 a.m. at which time the Protests will be tabulated to determine the outcome of the process.

Alex Handlers of Bartle Wells and Associates presented information related to the proposed rate increases.

Public Comment:
Tina Dickason
Jerry Mackinnon

4. ADJOURN

President Robinette adjourned the meeting at 10:00 a.m.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Jerry Gruber General Manager
Orlando Archuleta Wastewater Supervisor

Meeting Date: January 28, 2016 Subject: Consideration to Authorize the General Manager to Increase the Salary Incentive of Delon Blackburn, a Wastewater Operator II, in Recognition of his Exceptional Service to the District from 5% to 7.5% through June 30, 2016 Pursuant to the CCSD's Payment and Compensation Plan Article 4, Section 4.2

RECOMMENDATIONS:

Staff recommends the Board of Directors authorize the General Manager to increase the salary of Delon Blackburn, Wastewater Operator II, in recognition of exceptional service to the District, from 5% to 7.5% through June 30, 2016, pursuant to the CCSD Payment and Compensation Plan Article 4, Section 4.2.

FISCAL IMPACT:

Current base salary = \$62,056 (plus benefits equal to \$35,025)

Salary with 5% Increase authorized March 25, 2015 = \$65,159 (plus benefits equal to \$36,397)

Salary with 7.5% increase now being recommended = \$66,710 (plus benefits equal to \$37,089)

Additional cost already incurred for 5% increase from March 26, 2015 to December 31, 2015 = \$3,352.

Additional cost to be incurred from January 1, 2016 to June 30, 2016 = \$1,126.

DISCUSSION:

On March 25, 2015, the General Manager recommended that the Board of Directors authorize a 5% Incentive Pay increase to the salary of Wastewater Operator II Delon Blackburn for his exceptional service to the District. The General Manager is now recommending that the 5% incentive be increased to 7.5%, the maximum allowed. Mr. Blackburn is currently acting in the capacity of the Shift Supervisor while the CCSD recruits a replacement Wastewater Systems Supervisor. The CCSD's Payment and Compensation Plan provides the following regarding Incentive Pay for employees:

- “4.2 Incentive Pay: The Board, upon recommendation of the Manager, may approve incentive payments of up to 7.5% in excess of current salary paid to an employee. This payment is subject to the following:
- A. The employee continues in the salary range and step assignments as regularly provided for his/her position, with the approved incentive pay being added.
 - B. The approved incentive pay shall not be effective for longer than one year without additional Board review and approval.
 - C. To be eligible for this consideration an employee must have worked at least 2 years for the District.
 - D. The incentive payments may be anything less than or equal to the maximum 7.5% increase.
 - E. It is understood that the incentive payment is for continued exceptional service to the District and will not be conferred lightly.”

The Wastewater Treatment Plant (“WWTP”) is currently staffed with one supervisor and three full time CCSD employees: one Wastewater Supervisor provided by Fluid Resources Management, one Treatment Plant Operator II and two Operators in Training (OIT.) In addition to the operation and maintenance of the WWTP, the three staff members are also responsible for ten liftstations and the collection system. The District is currently in the process of hiring two additional full time operators (one Supervisor and one Operator) to assist with plant operations, and liftstation and collection system operations. Delon has assumed the role of Shift Supervisor by assisting the newly hired Wastewater Supervisor in becoming familiar with overall WWTP and collection system operations. Delon continues to be instrumental in training the new OIT’s, taking on additional call duties, resuming the responsibilities of laboratory operations and providing historical knowledge to current and future employees. Delon has also assisted in identifying and resolving maintenance issues and has taken a primary role in project management, such as the upgrade to Liftstations B, A-1 and 9. The CCSD would like to thank the Wastewater Department for their hard work and diligence during this past year and their continuing efforts to continuously improve the system.

Based upon the foregoing, it is recommended that the Board authorize the General Manager to increase the salary of Delon Blackburn in accordance to the Payment and Compensation plan as identified above.

 BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ ROBINETTE ___ THOMPSON ___ BAHRINGER ___ RICE ___ SANDERS

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D.**

FROM: Jerry Gruber, General Manager

Meeting Date: January 28, 2016 Subject: Discussion and Consideration to Approve Agreement to Extend Engineering Services for Task Order 6 with CDM Smith Relating to Permitting Support and Engineering Services Post-Construction for the Sustainable Water Facility

RECOMMENDATION:

Staff recommends that the Board of Directors approve an Agreement to Extend Engineering Services for Task Order 6 with CDM Smith relating to Permitting Support and Engineering Services Post-Construction for the Sustainable Water Facility

FISCAL IMPACT:

There are no additional financial impacts. This does not increase the authorization limit previously approved by the Board of Directors.

DISCUSSION:

As the Board is aware, the CCSD entered into an Engineering Services Agreement with CDM Smith in February, 2014 related to the development of the emergency water supply project now known as the Sustainable Water Facility (the "Project"). The Agreement provided that the services to be performed by CDM Smith were to be set forth in Task Orders, which identified and defined each phase and activity of the Project, as well as specific services, schedules and budgets.

At its meeting on May 14, 2015 the Board of Directors approved Task Order 6, which consisted of services relating to Permitting Support and Engineering Services Post-Construction for the Project. That Task Order provided that CDM Smith was to provide various long-term permitting support through December 31, 2015.

Staff is now recommending that the Board approve the attached Agreement to Extend Engineering Services for Task Order 6 with CDM Smith relating to Permitting Support and Engineering Services Post-Construction for the Sustainable Water Facility, so that the CCSD will have the continuing expertise of CDM Smith. The services provided in Task Order 6 include meeting ongoing reporting requirements, engineering support for lagoon discharge, and engineering support for the Environmental Impact Report.

Attachment: Agreement to Extend Engineering Services for Task Order 6 – CDM Smith

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ ROBINETTE___ THOMPSON___ BAHRINGER___ RICE___ SANDERS___

**AGREEMENT TO EXTEND ENGINEERING SERVICES
FOR TASK ORDER 6 – CDM SMITH**

**(Permitting Support and Engineering Services Post-Construction for the
Sustainable Water Facility)**

This Agreement to Extend Engineering Services for Task Order 6 (“Agreement”) is made on January 28, 2016 as set forth below, by and between CDM SMITH, INC. (hereinafter referred to as “Consultant”), and the CAMBRIA COMMUNITY SERVICES DISTRICT, a California Special District (hereinafter referred to as “CCSD”).

RECITALS

WHEREAS, Consultant and CCSD entered into an Agreement for Engineering Services on February 7, 2014 relating to the development of an emergency water supply project which has subsequently been constructed and is now known as the Sustainable Water Facility (the “Project”): and

WHEREAS, the Agreement provided that the services to be performed by CDM Smith were to be set forth in Task Orders, which identified and defined each phase and activity of the project, as well as specific services, schedules and budgets; and

WHEREAS, at its meeting on May 14, 2015, the Board of Directors approved Task Order 6, which consisted of services relating to Permitting Support and Engineering Services Post-Construction for the Project and provided that Consultant was to provide various services and long-term permitting support through December 31, 2015; and

WHEREAS, the CCSD now desires to enter into this Agreement to Extend Engineering Services in order to provide for the continued support and expertise of Consultant in relation to Permitting Support and Engineering Services Post-Construction for the Project.

NOW THEREFORE, the parties hereto, in consideration of the mutual covenants contained herein, hereby agree to the following terms and conditions:

Section 1. The terms and conditions of the February 7, 2014 Engineering Services Agreement Emergency Water Supply – CDM Smith, and Task Order 6 approved by the CCSD Board of Directors on May 14, 2015, are incorporated herein by this reference and made a part of this Agreement to Extend Engineering Services as though fully set forth at this point.

Section 2. This Agreement shall remain in effect until June 30, 2017, unless sooner terminated or extended by the parties.

Executed on the 28th day of January, 2016.

**CAMBRIA COMMUNITY SERVICES
DISTRICT**

CDM SMITH, INC.

By: _____
Jerry Gruber, General Manager

By: _____

Attest:

Its: _____

Monique Madrid, District Clerk

Approved As To Form:

Timothy J. Carmel, District Counsel

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Jerry Gruber, General Manager

Meeting Date: January 28, 2016 Subject: DISCUSSION AND DIRECTION TO STAFF REGARDING REVISING ENHANCED WATER CONSERVATION MEASURES WATER USE ALLOTMENTS AND THE STAGE 3 WATER SHORTAGE EMERGENCY CONDITION

RECOMMENDATIONS:

It is recommended that the Board of Directors discuss and provide direction on the recommendations of the Ad Hoc Conservation Committee regarding revisions to the enhanced water conservation measures. In addition, staff is requesting that the Board of Directors provide direction to staff regarding modification of the maximum water use allotment and/or of the previously declared Stage 3 Water Shortage Emergency Condition.

FISCAL IMPACT:

The exact impact of implementing any changes to the enhanced water conservation measures, restrictions on use of potable water and maximum water use allotments cannot be determined at this time.

DISCUSSION:

The Ad Hoc Conservation Committee recently met and indicated that they were recommending that the Board of Directors consider revising the water conservation measures, restrictions on the use of potable water and maximum water use allotments that have previously been imposed by the District on its customers. The Ad Hoc Conservation Committee is recommending modifying the allotments, eliminating surcharge/penalties and also allowing washing of vehicles with potable water. These recommendations are now being presented to the full Board for its consideration. If the Board so directs, staff will then schedule a public hearing on the changes for the February 12, 2016 Special Meeting or the February 18, 2016 Regular Meeting. In addition, staff is requesting that the Board of Directors provide direction regarding the previously declared Stage 3 Water Shortage Emergency Condition.

In order to assist the Board's consideration of this matter, staff offers the following information by way of background:

Beginning on January 30, 2014 the Board of Directors adopted several resolutions relating to the Stage 3 Water Shortage Emergency Condition and has implemented enhanced water conservation measures, restrictions on the use of potable water and maximum water use allotments for its customers. Maximum water use allotments were established for public, commercial, and residential customers. Use of potable water in excess of the monthly water use allotments was prohibited and subject to substantial penalties.

Subsequent to the declaration of the State 3 Water Shortage Emergency Condition the County issued an Emergency Permit for the Emergency Water Supply Project, now called the Sustainable Water Facility (“SWF”), which has been constructed and is now operational. In accordance with the Emergency Permit’s terms, the SWF can be utilized to produce water during declared Stage 3 Water Shortage Emergencies. Further, the Emergency Permit recognizes that Cambria historically experiences periodic severe droughts.

In addition, on November 13, 2015 Governor Brown issued Executive Order B-36-15, which called for an extension of urban water use restrictions until October 31, 2016 should drought conditions persist through January 2016. Based upon this new Executive Order he Department of Water Resources has developed a Proposed Regulatory Framework for Extended Emergency Regulation for Urban Water Conservation which is expected to be considered by the State Water Board sometime in February, 2016.

We are now experiencing the well publicized El Niño, and the current El Niño conditions so far has resulted in additional precipitation and improved conditions to our aquifers. Staff’s understanding is that the Ad Hoc Conservation Committee believes that given the rain, as well as the availability of the SWF if Stage 3 Water Shortage Emergency Conditions exist, it is warranted to provide some relief to its citizens as far as the water conservation measures and restrictions that have been put in place.

At the same time, however, staff believes that a cautious approach is appropriate. The broader water conditions and limited water supply in Cambria that led to the declared Water Code Section 350 Water Shortage Emergency continue to exist. Also, as noted it is recognized that Cambria is historically subject to severe droughts. In addition, the State is seeking to implement ongoing restrictions for Urban Water Conservation. Even with the anticipated precipitation from El Niño, the historic drought that California and Cambria have been facing is not over. Therefore, it is prudent and necessary to keep some measures and restrictions in place, as well as have measures and restrictions that are consistent with the requirements of the State of California.

As staff has previously advised, since 2002, the adoption of water use restrictions has been based upon the CCSD’s existing declared Water Code Section 350 water shortage emergency. In this respect, Water Code Section 353 authorizes the Board to adopt regulations and restrictions on the delivery of water which will conserve the water supply for the greatest public benefit. Also, Water Code Sections 375, et seq., provides the authority for the District to adopt and enforce water conservation measures to reduce the quantity of water being used in order to conserve water supplies. A public hearing is required to be held prior to adopting a resolution under Section 375. If the Board of Directors decides changes to the water conservation measures, restrictions on the use of potable water and maximum water use allotments and/or the Stage 3 Water Shortage Emergency Condition are desirable, a public hearing can be scheduled for the February 12, 2016 or February 18, 2016 meeting.

Attachment: Resolution 12-2015

BOARD ACTION: Date _____ Approved: _____ Denied: _____
UNANIMOUS:___ROBINETTE___ THOMPSON ___ BAHRINGER ___ RICE___ SANDERS___

RESOLUTION NO. 12-2015

May 14, 2015

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
REVISING ENHANCED WATER CONSERVATION MEASURES,
RESTRICTIONS ON THE USE OF POTABLE WATER AND
MAXIMUM WATER USE ALLOTMENTS

WHEREAS, the Board of Directors of the Cambria Community Services District ("CCSD") has declared a Water Code Section 350 Water Shortage Emergency; and

WHEREAS, pursuant to Water Code Section 353, the Board of Directors may adopt such regulations and restrictions on the delivery of water which will conserve the water supply for the greatest public benefit; and

WHEREAS, based upon determinations related to the condition of the CCSD's water supplies, on September 20, 2013 the Board of Directors, after holding a duly noticed public hearing, adopted Resolution 37-2013 approving enhanced water conservation measures and restrictions on the use of potable water; and

WHEREAS, on January 17, 2014, the Governor of the State of California declared a state of emergency (the "Proclamation") due to record dry conditions and concerns over the State's dwindling water supplies. The Proclamation states that "[l]ocal urban water suppliers and municipalities are called upon to implement their local water shortage contingency plans immediately in order to avoid or forestall outright restrictions that could become necessary later in the drought season"; and

WHEREAS, on April 25, 2014, Governor Brown declared a continued state of emergency (the "Second Proclamation") due to the persistent drought conditions and the need for additional expedited actions. The Second Proclamation included additional directives for water conservation and outdoor use; and

WHEREAS, on April 1, 2015, Governor Brown issued Executive Order B-29-15, which ordered the State Water Resources Control Board to impose significant new water use restrictions; and

WHEREAS, the 2014-15 rainy season has officially ended, leaving California to face its fourth consecutive year of drought with little chance of precipitation for the next six months; and

WHEREAS, the domestic water supply for the CCSD may be inadequate based upon the continued lack of precipitation and the current water levels in the aquifers that provide the domestic water supply for the CCSD, and specifically that water levels in the San Simeon and Santa Rosa creek aquifers are such that staff has determined that the available water supply may be insufficient to meet demand; and

WHEREAS, after holding a duly noticed public hearing on January 30, 2014 the Board of Directors declared a Stage 3 Water Shortage Emergency Condition and determined that it is necessary and desirable to adopt further revised enhanced water conservation measures and restrictions on the use of potable water, which included maximum water use allotments, and has subsequently adopted additional resolutions modifying the enhanced water conservation measures, restrictions on the use of potable water, and maximum water use allotments; and

WHEREAS, in addition to Water Code Section 353, Water Code Section 375 provides that a public entity which supplies water may, after holding a public hearing, adopt and enforce water conservation programs to reduce the quantity of water used by persons within the entity's service area or jurisdiction for the purpose of conserving the entity's water supplies; and

WHEREAS, after holding a duly noticed public hearing on December 18, 2014 the Board of Directors determined that additional revisions to the enhanced water conservation measures, restrictions on the use of potable water, and maximum water use allotments were appropriate.


NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

- 1 Based upon the existing water conditions, as described above, and in numerous staff reports and presentations to the Board of Directors, the Board of Directors hereby finds that the demands and requirements of water consumers cannot be satisfied without depleting the water supply of the CCSD to the extent that there would be insufficient water for human consumption, sanitation and fire protection and that, based on this condition and on concerns regarding the anticipated prolonged drought conditions, the Board of Directors declares that the Stage 3 Water Shortage Emergency Condition continues to exist and hereby implements revisions to the Stage 3 Water Conservation Program with enhanced water conservation measures and restrictions on the use of potable water, as further set forth herein and in Exhibit "A", all of which the Board of Directors finds are necessary and appropriate to protect the health, safety and welfare of the public.
- 2 Resolution 19-2014 is hereby repealed and replaced by this Resolution with the revised Enhanced Water Conservation Measures, Restrictions on the Use of Potable Water, and Maximum Water Use Allotments set forth in Exhibit "A," which exhibit is attached hereto and incorporated herein. The revised Enhanced Water Conservation Measures, Restrictions on the Use of Potable Water, and Maximum Water Use Allotments shall be effective immediately and apply within the jurisdictional boundaries of the Cambria Community Services District until rescinded or modified by the Board of Directors. All other CCSD water conservation rules, regulations, restrictions, definitions,

enforcement procedures, violation provisions and appeal procedures which are in force shall remain in force, except where they may conflict with the Enhanced Water Conservation Measures and Restrictions set forth in this Resolution.

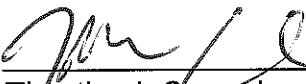
- 3 The District Clerk shall publish this Resolution in full within 10 days of its adoption in accordance with the provisions of Water Code Section 376(a). After such publication, and in accordance with the provisions of Water Code Section 377, violation of the Enhanced Water Conservation Measures and Restrictions on the Use of Potable Water set forth in Exhibit "A" is a misdemeanor and punishable as set forth in Water Code Section 377.

PASSED AND ADOPTED THIS 14th day of May, 2015.



Gail Robinette, President
Board of Directors

APPROVED AS TO FORM:



Timothy J. Carmel
District Counsel

ATTEST:



Monique Madrid
District Clerk

EXHIBIT "A" TO RESOLUTION 12-2015
ENHANCED WATER CONSERVATION MEASURES,
RESTRICTIONS ON THE USE OF POTABLE WATER, AND
MAXIMUM WATER USE ALLOTMENTS

A. RESTRICTIONS ON USE OF POTABLE WATER:

Effective immediately, outdoor use of potable water is restricted as follows:

1. Outdoor watering of landscaping and gardens with potable water is prohibited. This prohibition applies regardless of whether or not a particular customer uses less than the monthly use allotment set forth in section B herein below.
2. Guests in hotels, motels, and other commercial lodging establishments shall be provided the option of not laundering towels and linens daily. The CCSD will provide lodging establishments notices to advise guests of this option free of charge.
3. Washing vehicles, boats, and trailers with potable water is prohibited.
4. Washing down sidewalks, driveways, streets, walkways, parking lots, windows, buildings, porches, or patios and all other hard-surfaced areas by direct hosing or pressure washers with potable water is prohibited.
5. Emptying and refilling swimming pools and commercial spas is prohibited, except to prevent structural damage and/or to provide for the public health and safety.
6. Public restrooms shall be closed and replaced with porta-potties.

B. MAXIMUM WATER USE ALLOTMENT:

The use of potable water in excess of the monthly water use allotment set forth below is prohibited.

1. Public Uses. The CCSD will meet with school districts, public park agencies, and all other public agencies to establish appropriate agreements to reduce water consumption. The objective of such agreements shall be to eliminate irrigation of decorative landscape and reduce irrigation of turf and play areas to the minimum levels necessary to protect the health and safety of school children and park visitors. A five hundred (500) percent surcharge/penalty shall apply to all public water use in excess of three units per EDU per month.

2. Commercial Uses. The maximum water use allotment for all commercial uses shall be 80% of the actual average monthly water usage measured during the same monthly billing periods for the previous three (3) years that were used preceding implementation of this Stage 3 Water Shortage Emergency Condition. In the event a commercial use has not previously had an EDU allocation determined, the general manager shall determine and assign the EDU allocation according to the criteria provided in Title 8 of the CCSD Municipal Code, as subsequently amended or replaced.

3. Residential Uses. A maximum monthly use limit of two units per permanent resident is established for separately metered individual residential dwellings and for each separate residence within residential uses with two or more residential dwellings on the same meter (e.g., apartments and mobile homes). Each residential customer account is allotted two units per month. Customers may request an increase in the allotment of units by completing a permanent resident certification form provided by the district. The breakdown by household size is as follows:

Household Size	Units/Month
1 permanent resident	2 Units
Each additional permanent resident	2 Units each

4. Adjustment of Maximum Water Use Allotment. Each customer shall have the right to request an adjustment of the number of permanent residents in his or her household used to compute the maximum water use allotment by completing the permanent resident certification. The permanent resident certification is a form provided by the CCSD that must be completed by the customer and filed at the CCSD office in order to receive an increased water allotment. It is the consumer's responsibility to complete and file an amended permanent resident certification with the CCSD whenever there is a change in the number of "permanent residents" in the customer's household. Permanent resident certification forms shall be signed under penalty of perjury.

C. WATER RATE SCHEDULE:

The amount of water provided by the CCSD for the minimum bi-monthly residential service charge shall be **reduced from six units to four units**. Therefore, the first tier of the CCSD's graduated water rate schedule, as adopted pursuant to Title 3 of the CCSD's Municipal Code, applies to usage of between zero and four units. The second tier of the graduated water rate schedule applies to usage of between five and fifteen (15) units.

D. MONITORING:

Meters will be read monthly but bills will be prepared bi-monthly for the duration of this Stage 3 Water Shortage Emergency Condition. Customers with meter readings above the maximum use limits set forth herein shall be notified of a violation. Thirty (30) days after a water bill is mailed, the bill will become delinquent if the bill or any portion thereof which is not in dispute remains unpaid. A delinquent bill shall be increased by penalty of ten (10) percent of the amount of delinquency. If not paid within ten (10) days after receipt of notice of delinquency, service may be disconnected.

E. SURCHARGES/PENALTIES FOR VIOLATION OF MAXIMUM WATER USE ALLOTMENT:

Starting June 1, 2014, a surcharge/penalty will be levied on all water use in excess of the maximum water use allotment set forth as follows:

1. A one hundred percent (100%) surcharge/penalty shall be levied for all water use in excess of the maximum water use allotment for between five (5) – eight (8) units for bi-monthly service; and
2. A five hundred percent (500%) surcharge/penalty shall be levied for water use in excess of the maximum water use allotment for all usage of more than eight (8) units for bi-monthly service.

A delinquent bill shall be increased by penalty of ten (10) percent of the amount of delinquency. If the bill is not paid within ten (10) days after receipt of notice of delinquency, service may be disconnected.

F. CITATIONS FOR VIOLATIONS:

In addition to any other penalty permitted by law, the following fines shall apply to citations for violations of the water use restrictions contained herein: (reference CCSD Municipal Code Section 4.12C Section F(2))

First Violation: The District shall issue a written citation and impose a fine of fifty dollars (\$50.00.) Written notice shall be given to the owner by certified mail. The fine will be billed to the customer on the regular bi-monthly water bill.

Second Violation: A fine of one hundred fifty dollars (\$150.00.) Written notice shall be given to the owner by certified mail. The fine will be billed to the customer on the regular bi-monthly water bill.

Third Violation: A fine of two hundred fifty dollars (\$250.00.) Written notice shall be given to the owner by certified mail. The fine will be billed to the customer on the regular bi-monthly water bill.

Subsequent Violations: A fine of one thousand dollars (\$1000.00.) Written notice shall be given to the owner by certified mail. The fine will be billed to the customer on the regular bi-monthly water bill.

Failure to pay fines: The District may discontinue water service to any customer who fails to pay fines billed on the regular bi-monthly bill. Service will be restored upon full payment of all outstanding balances and reconnection charges. The charge for reconnection and restoration of normal service shall be twenty-five dollars (\$25.00.)

Discontinuance of Service: Repeated violations (i.e. more than two violations) of the measures adopted by the Board of Directors during the water shortage emergency condition shall be subject to discontinuance of service. The District will send a "Discontinuance Notice" for repeated violation of the measures. The water customer shall have ten (10) days to enter into a mandatory "Water Use and Retrofit Agreement" with the District. The "Water Use and Retrofit Agreement" shall specify mandatory water use restrictions and retrofits that must be implemented by the customer within thirty (30) days. Failure to enter into this agreement within ten (10) days after receipt of the "Discontinuance Notice" shall result in discontinuance of water service.

The general manager or his/her designee may only restore service under a "Water Use and Retrofit Agreement" between the customer and the District. Failure to comply with the "Water Use and Retrofit Agreement" within thirty (30) days from the date water service is restored shall result in discontinuance of water service.

G. EXCEPTIONS:

1. The general manager may, in his or her discretion, grant exceptions to the terms of this chapter not already provided for, if he or she finds and determines that:

a. Restrictions herein would cause an undue hardship or emergency condition; or

b. That the granting of the exception will not adversely affect the water supply or service to other existing water consumers.

Such exceptions may be granted only upon application in writing. Applications for exceptions from maximum commercial use allotments must be accompanied by a water conservation plan which identifies specific conservation measures to be implemented according to a detailed implementation schedule. Upon granting any such exception, the general manager may impose any conditions he or she determines to be just and proper. The terms of any exception shall be set forth in writing, the original to be kept on file with the district, and a copy to be furnished to the applicant. All exceptions granted shall be reported to the Board of Directors at a regularly scheduled meeting.

2. Specific Exceptions.

a. The intent of exceptions for laundromats and restaurants with public restrooms shall be to reduce water consumption and provide for surcharges/penalties at Stage 2 levels.

b. Medical exceptions shall be allowed based on an additional two units of water a month. The general manager shall issue exceptions consistent with current district policy.

c. Exceptions for public governmental agencies shall be consistent with water conservation policies of the district.

3. An applicant for an exception under this section may appeal the general manager's decision to the Board of Directors. A request for appeal must be submitted to the district in writing not more than ten (10) days after the general manager's decision. The board of directors shall consider the appeal within thirty (30) days of the request for appeal.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Jerry Gruber, General Manager

Meeting Date: January 28, 2016

Subject:

Discussion and Consideration of
Proposed 2016 Board Goals,
Ad Hoc Committee and Director
Liaison Assignments

RECOMMENDATION:

It is recommended that the Board of Directors identify and discuss the Board Goals for 2016 and make any necessary appointments to Ad Hoc Committees and Director Liaison Assignments.

FISCAL IMPACT:

Board Goals:

Goals that are being considered by the Board have been incorporated in part into the 2015/2016 Fiscal Year Budget. Once the goals are agreed upon, adjustments to the Fiscal Year 2015/2016 Mid-Year Budget will be recommended for consideration by the Board. The Fiscal Year 2015/2016 Mid-Year Budget adjustment will be brought to the Board at the February meeting. Additional allocations that may be required will be incorporated into the 2016/2017 Fiscal Year Budget for consideration by the Board of Directors as part of the budget process.

Committees:

Miscellaneous costs associated with staff time, document preparation and any necessary research required for each committee.

DISCUSSION:

President Robinette will lead the discussion regarding the proposed 2016 Board Goals and the Ad Hoc Committees, and the proposed appointments of Directors to each committee. The following is a review of the three major goals proposed by President Robinette, and the proposed Ad Hoc Committee assignments and their tasks, which are to be considered by the Board.

Proposed Board Goals:

- Obtain a Regular Coastal Development Permit for the Sustainable Water Facility (SWF).
- Assess, prioritize, and determine actual costs and potential funding sources, including Proposition 1 funding, for the first phase of the Wastewater Treatment Plant infrastructure improvements.
- Identify and determine funding sources for the first phase of the Community Park, to include grading and drainage swale development, as well as development of the Dog Park and to complete needed projects related to access to the Community Park.

Current Proposed Committees and Liaison Appointments:

- 2015-16 Budget Ad Hoc Committee: President Robinette and Vice President Thompson
Task: Review the proposed budget for Fiscal Year 2016-2017. Meet periodically to review and discuss the adopted budget.
- Wastewater Plant Improvement Ad Hoc Committee: Director Bahringer and Director Rice
Task: Review issues relating to the Wastewater Treatment Plant improvements and related matters and develop the first phase implementation plan.
- Conservation Ad Hoc Committee: Director Sanders and Director Rice
Task: Meet periodically to discuss and recommend water conservation best practices for the District's Enhanced Water Conservation Measures and related items.
- Park's Recreation and Open Space (PROs) Ad Hoc Committee: Vice President Thompson and Director Bahringer
Task: Meet periodically to discuss PROS Commission matters and assist in the first phase of the Community Park development project, including the Dog Park.
- 2015-2016 Evaluate Fire Prevention and Response Service Options and Implementation of Grand Jury Recommendations Ad Hoc Committee: Vice President Thompson and President Robinette
Task: Evaluate the CCSD's fire prevention and response options, as well as implementation of the Grand Jury recommendations.
- 2015-2016 Rate Adjustment/Implementation Ad Hoc Committee: Director Bahringer and Director Rice
Task: Review the development of rates based on the Bartle Wells & Associates Rate Study; consider funding sources for Phase I of the Wastewater Improvement Project related to the Carollo Engineering report; and review issues associated with the implementation of rates and charges for the Emergency Water Supply Project.

Proposed Merging of two committees to one:

- Sustainable Water Facility Water Permitting & EIR Ad Hoc Committee: President Robinette and Director Sanders
Task: Review and identify essential issues relating to water supply permitting for the Sustainable Water Facility regular Coastal Development Permit and assist in processing the related Environmental Impact Report.

- Liaison Appointments:

PRO'S, Parks, Recreation and Open Space and Friends of the Fiscalini Ranch Preserve Liaison:

Director Thompson will continue to serve as the Board liaison to the Parks, Recreation and Open Space Commission and Friends of the Fiscalini Ranch Preserve.

NCAC:

Director Bahringer will continue to serve as the Board liaison to the NCAC.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ ROBINETTE ___ THOMPSON ___ BAHRINGER ___ RICE ___ SANDERS