

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, January 12, 2023 1:00 PM

1. OPENING

A. Call to Order

President Dean called the meeting to order at 1:01 p.m.

B. Pledge of Allegiance

President Dean led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Karen Dean, Harry Farmer and Tom Gray, Debra Scott and Michael Thomas.

Staff present: Acting General Manager Ray Dienzo, Fire Chief Justin Vincent, Finance Manager Denise Fritz and Interim Board Secretary/Administrative Analyst – HR & IT Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel and Administrative Department Manager Pamela Duffield.

D. President's Report

President Dean expressed her appreciation for all the hard work the Acting General Manager/Fire Chief and emergency responders in protecting our community during the last storm event. She thanked the Acting General Manager/Fire Chief and Administrative Analyst for posting on social media.

Director Farmer agreed and thanked CCSD staff.

E. Agenda Review: Additions/Deletions

President Dean asked for any additions or deletions.

Director Thomas suggested swapping 5A and 5B.

The Board of Directors agreed to swap 5A and 5B.

2. BOARD MEMBER COMMUNICATIONS

Director Thomas reported on the Film Festival.

3. COMMISSION REPORT

A. PROS Chairman's Report

PROS Chairman Steve Kniffen provided a report for the PROS Commission.

4. PUBLIC COMMENT

Public Comment:

Christine Heinrichs, Cambria

Lisa Marie Belsanti, Cambria

Elizabeth Bettenhausen, Cambria

Linda Prentiss, Cool (the administrative analyst read the written comment into the record)

5. REGULAR BUSINESS

A. Discussion and Consideration to Change Frequency of Standing Committee Meetings

Acting General Manager Dienzo introduced the item and provided a summary.

Public Comment:

Christine Heinrichs, Cambria

Donn Howell, Cambria

Elizabeth Bettenhausen, Cambria

Michael Calderwood, Cambria

Tina Dickason, Cambria

The Board of Directors unanimously agreed to have the committee chairs discuss this with their standing committees.

B. Discussion and Consideration of Annual Updates to Board, Parks, Recreation and Open Space (PROS) Commission and Standing Committee Bylaws and Appointment of an Ad Hoc Committee

President Dean introduced the item and provided a summary. She would like the PROS Commission to review their own Bylaws. There are discrepancies between the PROS Bylaws and municipal code.

Director Thomas suggested reviewing PROS as a standing committee.

The Board of Directors agreed to review the PROS Commission Bylaws at a later date.

President Dean recommended appointing Vice President Gray and Director Thomas as the ad hoc committee to review the Board and Standing Committee Bylaws.

The Board of Directors unanimously agreed.

Public Comment:

Michael Calderwood, Cambria

C. Discussion and Consideration to Approve Directors' Attendance at the California Special District Association's (CSDA) Special District Leadership Academy and CSDA Board Member Best Practices Virtual Workshop

Acting General Manager Dienzo introduced the item and provided a summary.

Public Comment:

Tina Dickason, Cambria

Director Thomas moved to approve the proposed schedule of attendees at the CSDA workshops.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

- D.** Discussion and Consideration of General Manager Position Description, Qualifications, Recruitment Process, and Advertising, and Consideration of Contracting with an Executive Recruiting Agency to Assist in the Process

Public Comment:

Tina Dickason, Cambria

Elizabeth Bettenhausen, Cambria

District Counsel introduced the item and provided a brief summary.

Public Comment:

Crosby & Laura Swartz, Cambria

Lisa Marie Belsanti, Cambria

Michael Calderwood, Cambria

Donn Howell, Cambria

Laura Swartz, Cambria

Lisa Marie Belsanti, Cambria

6. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

- A.** Finance Committee's Report

Public Comment:

Tina Dickason, Cambria

- B.** Policy Committee's Report

There was no Board discussion on this item.

- C.** Resources & Infrastructure Committee's Report

There was no Board discussion on this item.

- D.** Other Liaison Reports and Ad Hoc Committee Reports

There was no Board discussion on this item.

7. FUTURE AGENDA ITEM(S)

President Dean asked for any future agenda items.

Director Scott requested a diagram about the CDP application (specific titles, steps and reasons for what needs to be done).

Vice President Gray suggested reviewing the reserve policy.

Director Thomas suggested reviewing the cost of building the WRF. He would like to see the Board direct staff to produce a quarterly report to show the sources of funding for the true capital costs.

8. ADJOURN TO CLOSED SESSION

President Dean asked for public comment on agenda item 8.A. and 8.B.

Public Comment:
Christine Heinrichs, Cambria
Elizabeth Bettenhausen, Cambria
Tina Dickason, Cambria

President Dean adjourned the meeting to closed session at 3:20 p.m.

- A.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957(b)
Title: Acting General Manager
- B.** PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957(b) Title: General Manager

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.