

Parks, Recreation and Open Space Commission (PROS)

REGULAR MEETING Tuesday, February 4, 2020 - 10:00 AM VETERANS MEMORIAL BUILDING 1000 Main Street, Cambria, CA 93428

AGENDA

1. OPENING

- A. CALL TO ORDER
- B. ESTABLISH QUORUM
- C. CHAIR REPORT

2. EX - OFFICIO REPORTS

A. Friends of the Fiscalini Ranch Report

3. PUBLIC COMMENT NOT ON THE AGENDA

Members of the public may now address the Commission on any item of interest within the jurisdiction of the Commission but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Commission cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the Commission Chairperson.

4. CONSENT AGENDA (Estimated time: 15 Minutes)

A. Consideration to Approve the Minutes from the Regular Meeting held on January 7, 2020

5. REGULAR BUSINESS

- A. Discussion and Consideration of Appointment of Commission Secretary
- B. Discussion Regarding the Design for the Proposed Community Park Restrooms
- C. Discussion Regarding the Cambria Skateboard Park and

Unincorporated San Luis Obispo County Tourism Business Improvement District (TBID) Tourism Infrastructure/Beautification Guidelines and Application

- 6. FUTURE AGENDAITEMS
- 7. ADJOURN



Parks, Recreation and Open Space Commission (PROS)

REGULAR MEETING Tuesday, January 7, 2020 - 10:00 AM

MINUTES

1. OPENING

A. CALL TO ORDER

Chairman Kniffen called the meeting to order at 10:00 a.m.

B. ESTABLISH QUORUM

A quorum was established.

Present – Commissioners Johansson, Atencio, Kniffen, Cooper, Renshaw, Bahringer and Lord.

C. CHAIR REPORT

There was no Chair Report.

2. EX - OFFICIO REPORTS

A. Friends of the Fiscalini Ranch Report

FFRP: New Director kitty Connolly. The PROS Commission voted to accept her.

3. PUBLIC COMMENT NOT ON THE AGENDA

Public Comment:

None.

4. CONSENT AGENDA (Estimated time: 15 Minutes)

A. Consideration to Approve the Minutes from the Regular Meeting held on December 3, 2019

Joyce Renshaw moved to approve the December 3, 2019 meeting minutes.

Teri Lord second the motion.

All approved.

5. REGULAR BUSINESS

A. Discussion and Consideration of Goals and Objectives for 2020

The PROS Commission discussed the goals and objectives for 2020 and would like to revise goal # 3 to read:

3. Work to understand and identify lots that may benefit the vision of the PROS Committee and their potential to be purchased or retired.

The PROS Commission added # 5:

- 5. Work to secure funding outside the regular CCSD funding sources.
 - B. Discussion Regarding the Cambria Skateboard Park

There is very little interest expressed by the public in regards to maintaining the skate park. Will work with Carlos in obtaining proper permitting in moving forward.

C. Discussion Regarding Unincorporated San Luis Obispo County Tourism
 Business Improvement District (CBID) Tourism
 Infrastructure/Beautification Guidelines and Application

The PROS Commission discussed seeking a grant from the CBID to assist in the design of the bathrooms on East Ranch. Jim Bahringer will look into it.

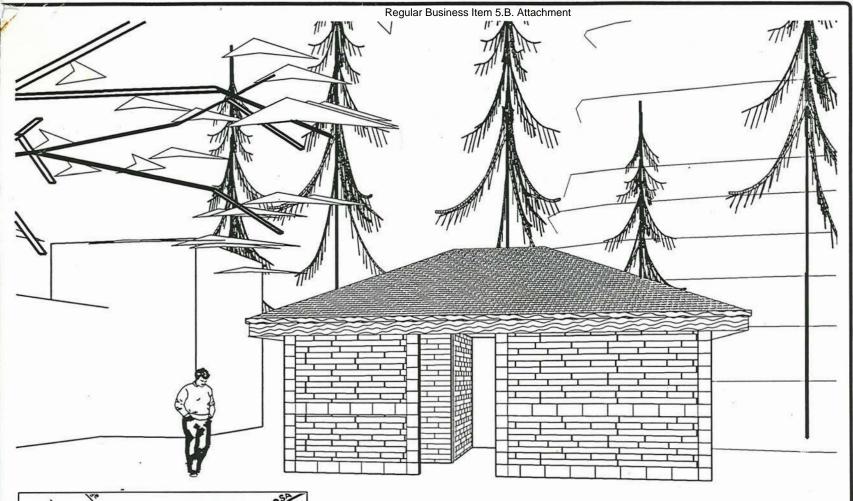
D. Discussion to Create a Not-for-Profit Foundation to Support the Recreation and Community Services District's Facilities, Programs, and Services

The PROS Commission discussed the idea of forming a community foundation to care for things within the jurisdiction of the CCSD that we don't want to use tax dollars to finance. There seemed to be consensus that the PROS would be a logical entity to begin initiation: skate park, the Ranch, East Park, the bathrooms, open space, the Vet's Hall. These are all projects that need continual financing that could be addressed if there were to be a foundation that were to umbrella all of these. No action taken.

6. FUTURE AGENDA ITEMS

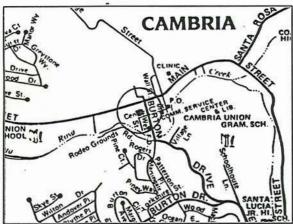
7. ADJOURN

Chair Commissioner Kniffen adjourned the meeting at 11:07 a.m.



COVER SHEET

NO SCALE



VICINITY MAP

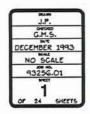
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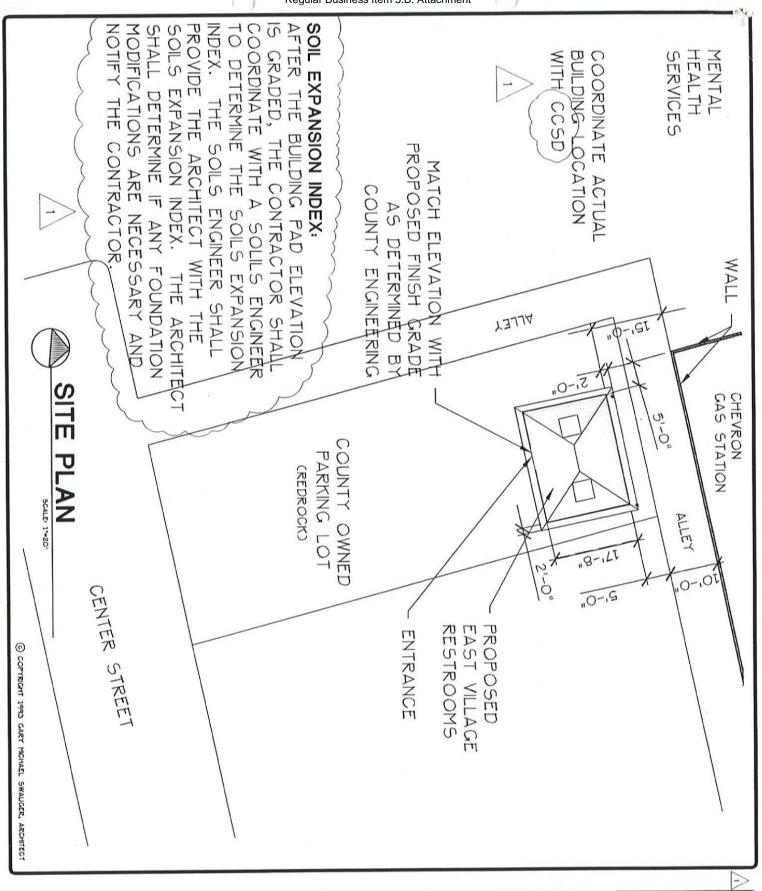
- COVER SHEET
- 2. SITE PLAN
- 3. FLOOR PLAN
- 4. FOUNDATION PLAN
- 5. ROOF FRAMING PLAN
- 6. ELEVATIONS
- 7. SECTION A
- 8. PLUMBING PLAN
- 9. ELECTRICAL PLAN
- D-1 DETAILS
- 16. HANDICAP REQUIREMENTS

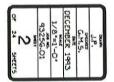
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EAST VILLAGE
CAMBRIA CHAMBER OF COMMERCE
CENTER 4 WEST STREET COVER SHEET







EAST VILLAGE

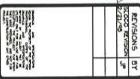
SITE PLAN

CAMBRIA CHAMBER OF COMMERCE CENTER & WEST STREETS

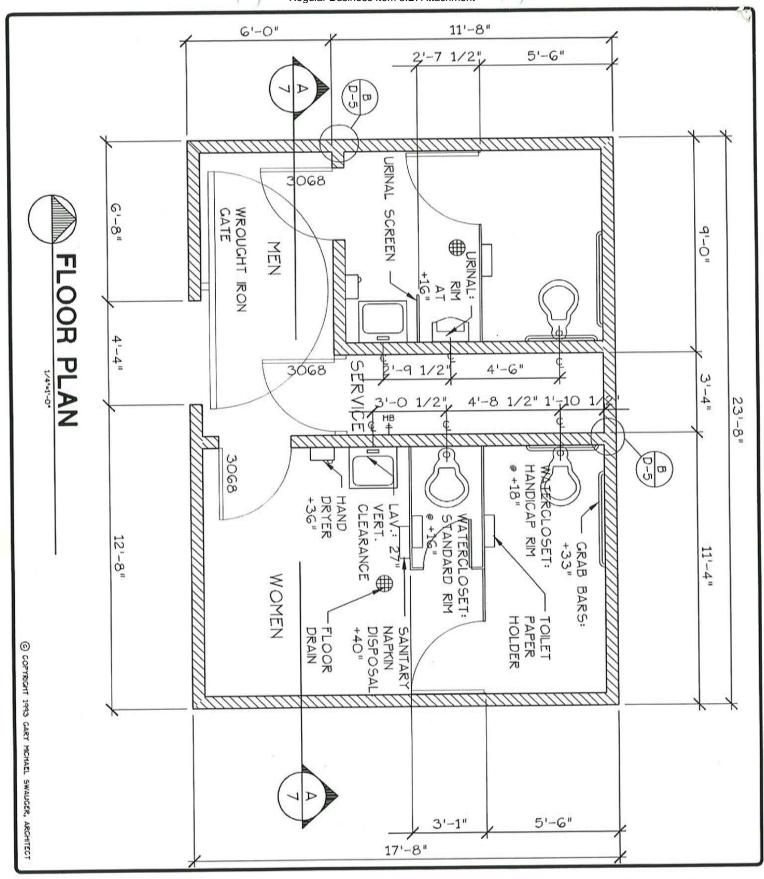


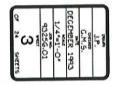
gary michael swauger architect

main autte o cambrile californie 606 927-9



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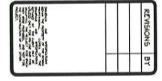
FROPOSED RESTROCHS FOR:

EAST VILLAGE

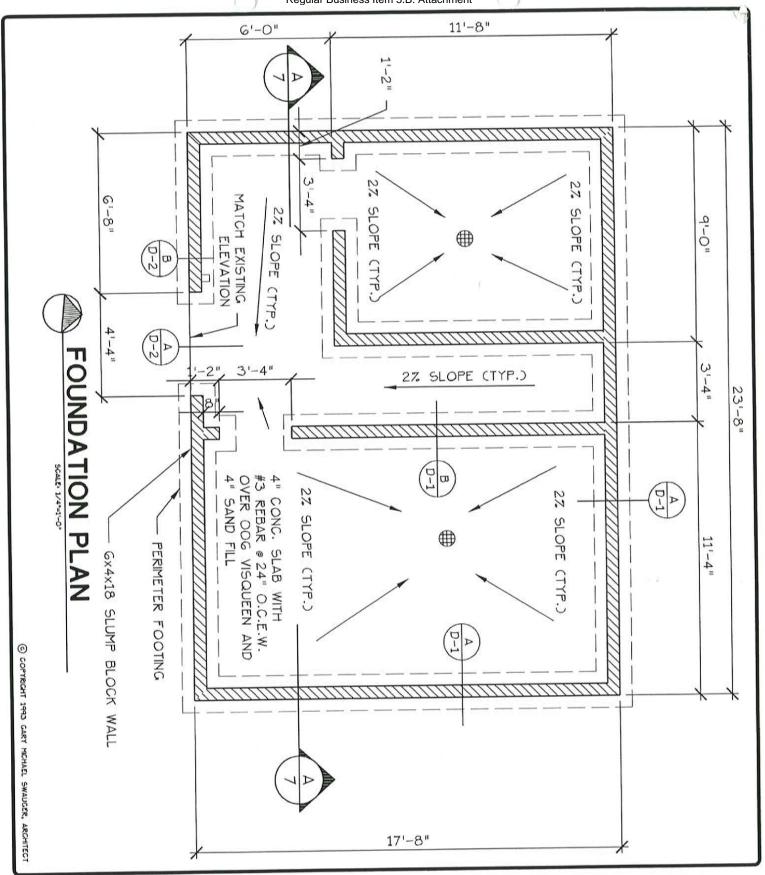
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CENTER & WEST STREET

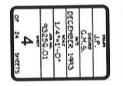


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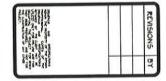


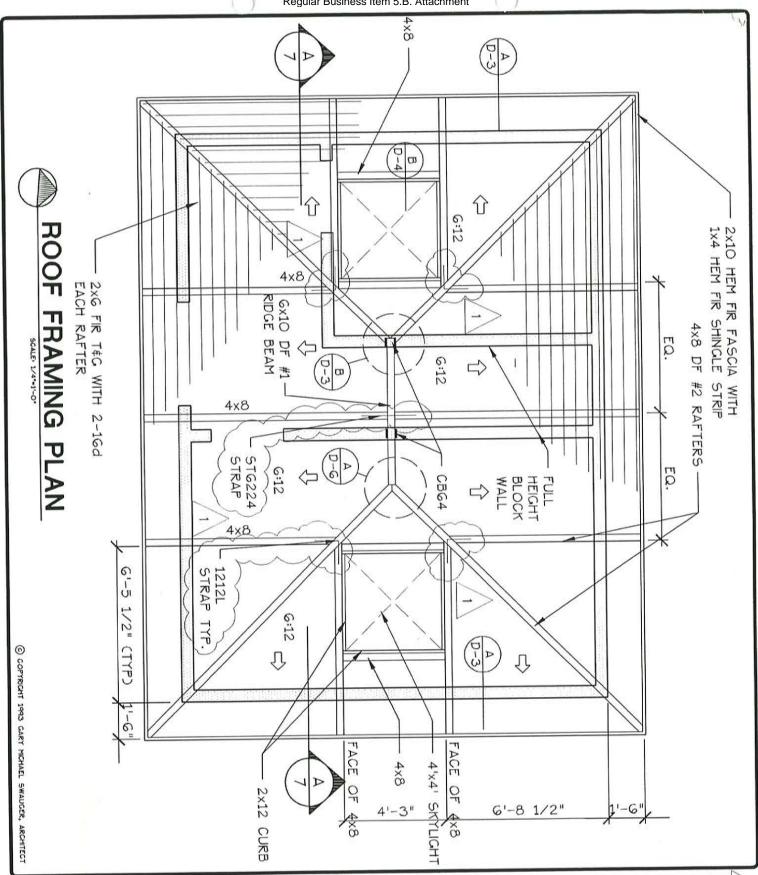


PROPOSED RESTROOMS FOR EAST VILLAGE CAMBRIA CAHMBER OF COMMERCE CENTER & WEST STREET



gary michael swauger architect







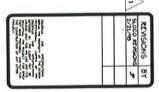
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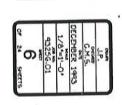
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architect gary michael awauger

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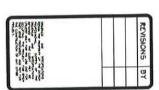


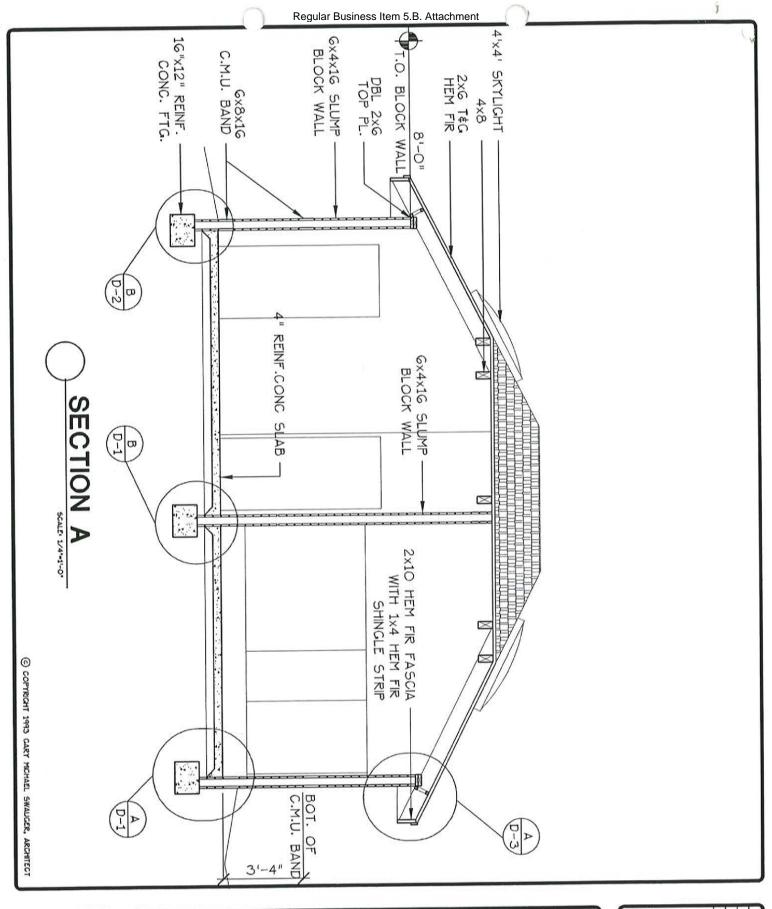
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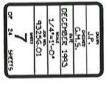
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CAMBRIA CHAMBER OF COMMERCE CENTER & WEST STREET



architect gary michael swauger





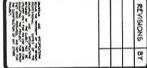


SECTION A

EAST VILLAGE
CAMBRIA CAMBER OF COMMERCE
CENTER & WEST STREET



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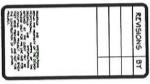
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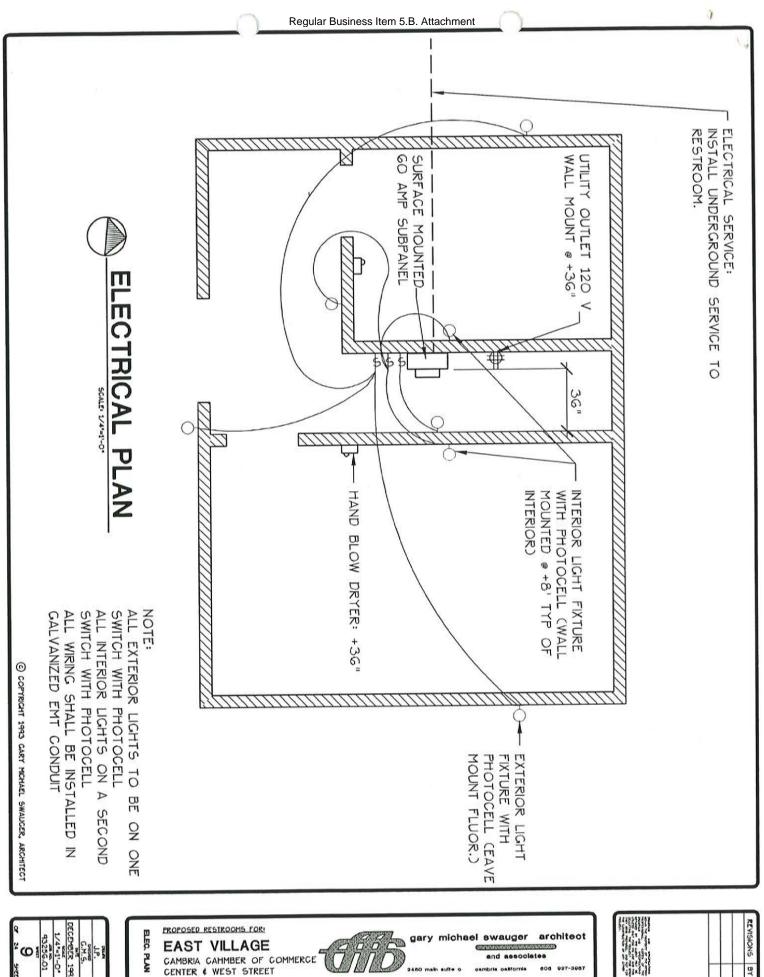
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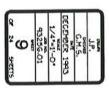


gary michael swauger architect

and associates



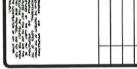


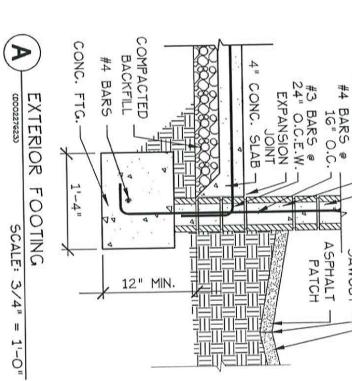


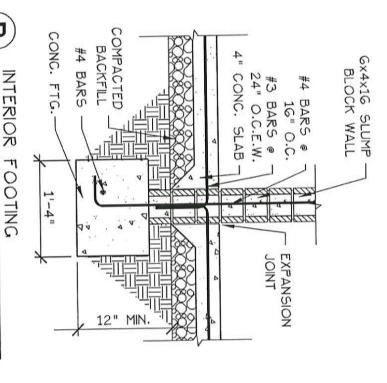
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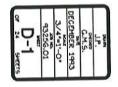
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PROPOSED RESTROOMS FOR DETAIL SHEET

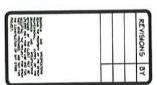
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 \Box

EAST VILLAGE
CAMBRIA CHAMBER OF COMMERCE
CENTER & WEST STREET



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6x4x16 SLUMP BLOCK WALL 6x8x16 C.M.U.

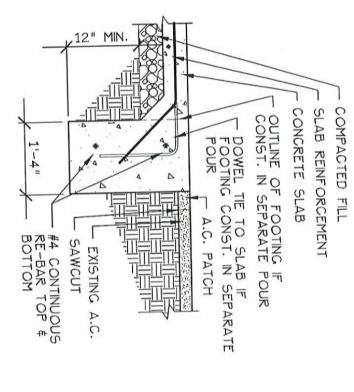
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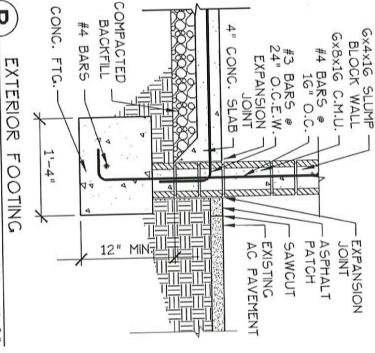
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PROPOSED RESTROOMS FOR

EAST VILLAGE

DETAIL SHEET

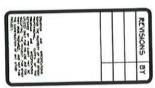
CAMBRIA CHAMBER OF COMMERCE CENTER & WEST STREET



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and associates

te o cambria california 805 927-96





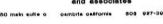
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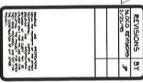
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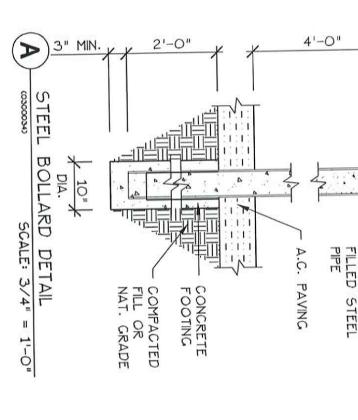
CAMBRIA CHAMBER OF COMMERCE
CENTER & WEST STREET



gary michael swauger architect







4x8 D.F. #2 2x12 무 #2 SKYLIGHT CURB PER FLOOR PLAN 6"

W (0781002) 1HDIT/NS DETAIL SCALE: 3/4" = 1'-0"

DECEMBER 1993

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PROPOSED RESTROOMS FOR

EAST VILLAGE

CAMBRIA CHAMBER OF COMMERCE CENTER & WEST STREET



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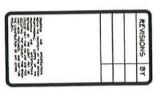
and associates

SHEET METAL FLASHING AS PER ELEVATION NOTES

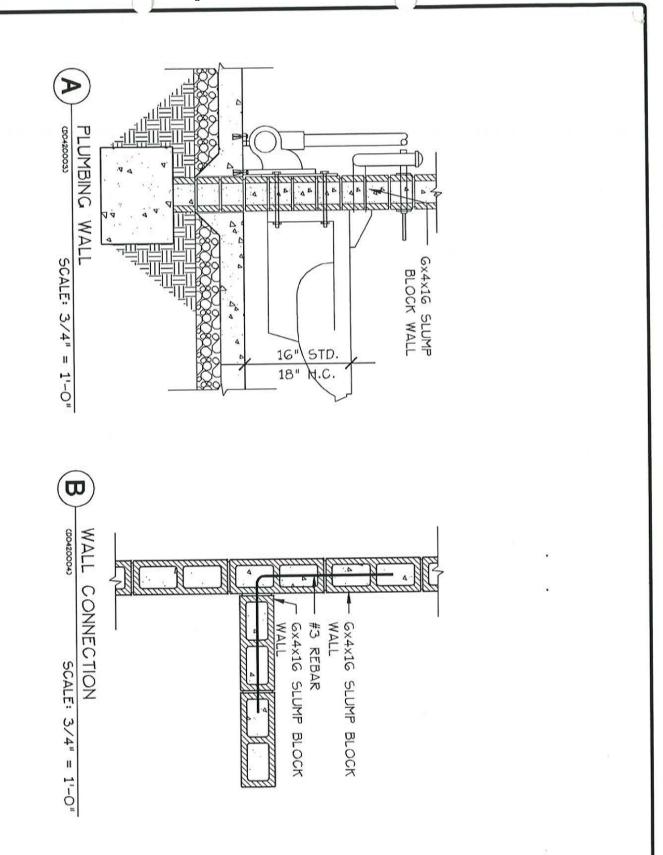
ROOF SHEATHING

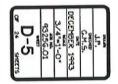
6" DIA. x 1/4"

THICK CONCRETE



DETAIL SHEET





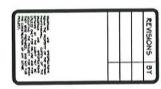
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EAST VILLAGE CAMBRIA CHAMBER OF COMMERCE CENTER & WEST STREET



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and associates



PROPOSED RESTROOMS FOR

(0600036)

RIDGE TO HIP

SCALE: 3/4" = 1'-0" @ CANTILEVER

Gx10 #1 RIDGE BEAM 3/16" ST. PL. 2-5/8" Ø MB.-4x8 HIP BEAM

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PROPOSED RESTROOMS FOR DETAIL SHEET

EAST VILLAGE
CAMBRIA CHAMBER OF COMMERCE
CENTER & WEST STREET



gary michael awauger architect

	REVISIONS
10045	BY

WHERE DOORS OPEN

CORRIDOR, THE RE-ONTO, BUT NOT INTO

QUIRED LEVEL FLOOR

NOTE

¢ CLEAR MIN. ■ MIN. LEVEL ŧ <u>ح</u> LEVEL & CLEAR REQUIRED CLEAR SPACE 60" MN. CLEAR CORRIDOR WIDTH 18" MN. EXTERIOR

DETAIL

DETAIL 1

CORRIDORS

EVEL FLOOR OR LANDING

REACH FOR DOOR. 1/4" ES THE WHEEL GRIPS TO WHEN OCCUPANT RELEAS-LEVEL CLEAR SPACE MUST BE NOTE CHAIRS FROM ROLLING SLOPE PER FOOT IS TO PREVENT WHEEL

60" MIN. CLEAR SPACE BOLEAR THE SPACE REQUIRED CLEAR 60" MN. 2" MN FIGH DOOR INTERIOR 24" XIV.

TO PROVIDE PASSAGE WITHOUT REQUIRING THE ABILITY TO GRASP

ALLOWED FOR DRAINAGE

Ģ

BEYOND THE DOOR MAY BE THE MIN. 44"

CORRIDOR WIDTH.

ATCHING DOORS

LEVEL

TOGGLE

PUSH-PULL

HANDICAP DOOR REQUIREMENTS

30" TO 40" A.F.F.

DOOR REQUIREMENTS

48" MN.

T-24-2-3301(f), 2-3304(c,e,h,i), 2-3305(b), ADA 4.13

DOOR WIDTHS & HEIGHTS

ALL DOORS REQUIRED FOR HANDICAP ACCESS SHALL COMPLY WITH DETAILS 1 \$ 2.

SWINGING DOORS

SHALL HAVE

THE BOTTOM 10 INCHES OF ALL

HARDWARE BE CENTERED BETWEEN 30 AND 44 NICHES HIGH. LATCHING AND LOCKING DOORS THAT ARE HAND ACTIVATED AND WHICH ARE IN A PATH OF TRAVEL HAVE TO BE OPERABLE WITH A SINGLE EFFORT BY LEVER TYPE HARDWARE, BY PANIC BARS, PUSH-PULL ACTIVATING BARS, OR OTHER HARDWARE DESIGNED HAND ACTIVATED DOOR OPENING HARDWARE IS REQUIRED TO

CLOSERS THE OPENING HARDWARE. LOCKED EXIT DOORS ARE REQUIRED TO OPERATE AS DESCRIBED ABOVE IN THE DIRECTION OF EGRESS.

G. HOTEL AND MOTEL UNITS OF ELEVATION EXCEEDS 1/4 INCH.

ON THE CORRIDOR SIDE. SEPARATE DEAD LOCK ACTIVATION ON ROOM SIDE OF CORRIDORS IN HOTELS AND MOTELS IS ACCEPTABLE, BUT DEAD LOCKS ARE REQUIRED TO HAVE A LEVER HANDLE OR A LARGE THUMB-TURN IN AN EASILY REACHED LOCATION. REQUIRED TO BE PROVIDED IN LIEU OF LEVER TYPE HARDWARE WHEN BOLT AND UNLATCHING OPERATION IS KEY OPERATED FROM THE CORRIDOR OR EXTERIOR SIDE OF THE UNIT DOOR, LARGE BOW

OPENED BY A WHEELCHAIR FOOTREST WITHOUT CREATING A SMOOTH UNINTERRUPTED TRAP OR HAZARDOUS CONDITION. SURFACE TO ALLOW THE DOOR TO BE

POUNDS FOR EXTERIOR DOORS AND 5 POUNDS FOR INTERIOR DOORS. REQUIRED FIRE DOORS MAY REQUIRE UP TO 15 POUNDS PRESSURE. THE PRESSURE IS TO BE MEASURED AT RICHT ANGLES TO HINGED DOORS AND AT THE CENTER PLANE OF SLIDING OR FOLDING DOORS. COMPENSATING DEVICES OR AUTOMATIC DOOR OPERATORS MAY BE UTILIZED TO MEET THE REQUIREMENTS. EXCEEDING 45 DEGREES SO THAT NO SINGLE VERTICAL CHANGE THRE SHOLDS THE MAXIMUM EFFORT TO OPERATE DOORS CANNOT EXCEED 8.5 THRESHOLDS ARE REQUIRED TO BE NO MORE THAN 1/2 INCH

NO SCALE

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NO SCALE
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PROPOSED RESTROOMS FOR

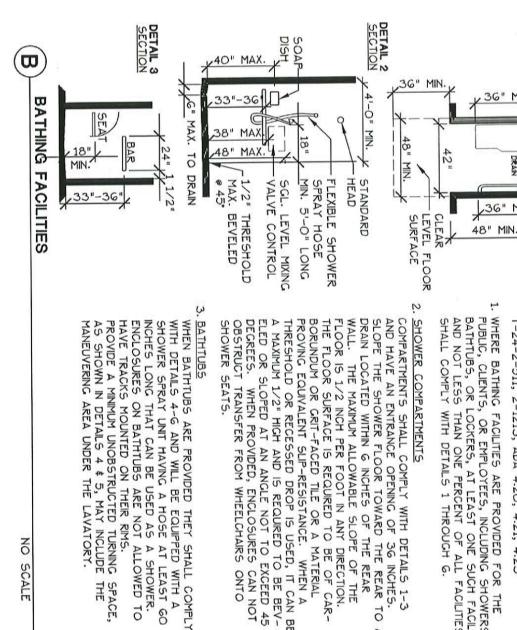
EAST VILLAGE

CAMBRIA CHAMBER OF COMMERCE CENTER & WEST STREET



architect gary michael swauger and associates

REVISIONS



BATHING FACILITIES

DETAIL 1

Z Z

MIN

24

T-24-2-511, 2-1213, ADA 4.20, 4.21, 4.23

24" MIN.

SEAT

PLAN

24"

PUBLIC, CLIENTS, OR EMPLOYEES, INCLUDING SHOWERS, BATHTUBS, OR LOCKERS, AT LEAST ONE SUCH FACILITY, WHERE BATHING FACILITIES ARE PROVIDED FOR THE AND NOT LESS THAN ONE PERCENT OF ALL FACILITIES, SHOWER COMPARTMENTS SHALL COMPLY WITH DETAILS 1 THROUGH G.

LAY.

TENTRY

FLOOR IS 1/2 NCH PER FOOT IN ANY DIRECTION.
THE FLOOR SURFACE IS REQUIRED TO BE OF CARBORUNDUM OR CRIT-FACED TILE OR A MATERIAL DRAIN LOCATED WITHIN 6 INCHES OF THE REAR COMPARTMENTS SHALL COMPLY WITH DETAILS 1-3 OBSTRUCT TRANSFER FROM WHEELCHAIRS ONTO ELED OR SLOPED AT AN ANGLE NOT TO EXCEED 45 A MAXIMUM 1/2" HIGH AND IS REQUIRED TO BE BEV-PROVING EQUIVALENT SLIP-RESISTANCE. WHEN A SLOPE THE SHOWER FLOOR TOWARD THE REAR TO AND HAVE AN ENTRANCE OPENING OF 36 INCHES. DEGREES. THRESHOLD OR RECESSED DROP IS USED, IT CAN BE WALL. SHOWER SEATS. THE MAXIMUM ALLOWABLE SLOPE OF THE WHEN PROVIDED, ENCLOSURES CAN NOT

D PLAN DETAIL 5 24" MIN. LAV. X N ENTRY 48" MN SPACE CLEAR SEAT 48" MIN. CLEAR.

NO SCALE

MAY INCLUDE THE

AREA CONTROL 24" BAR SECTION 24"

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CAMBRIA CHAMBER OF COMMERCE CENTER & WEST STREET

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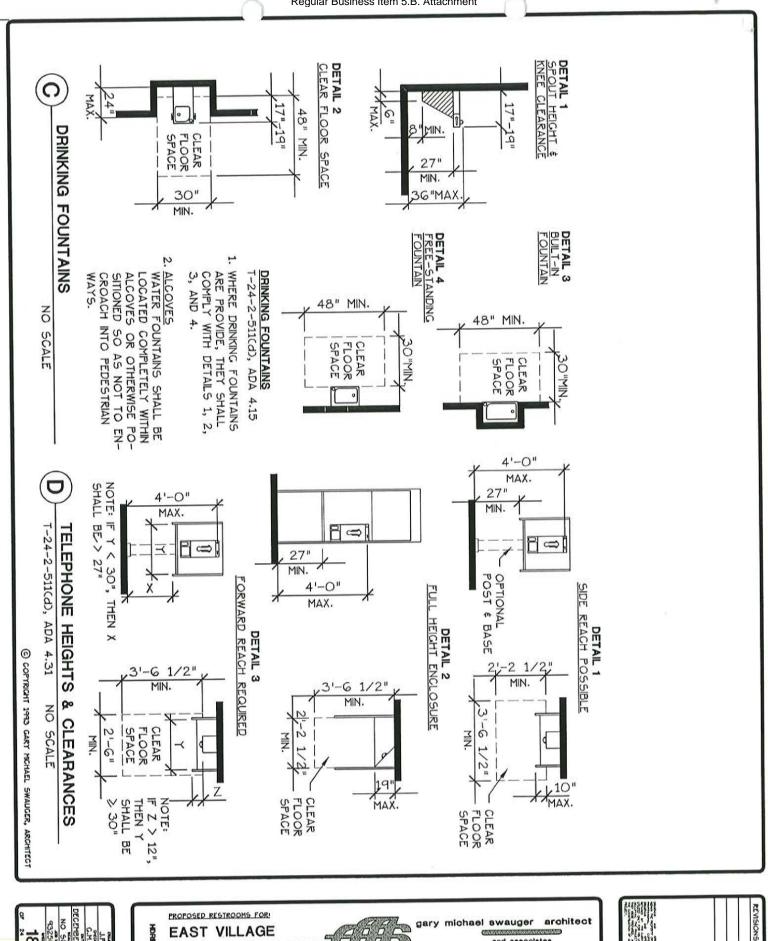
michael swauger architect and associates

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EAST VILLAGE

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CAMBRIA CHAMBER OF COMMERCE CENTER & WEST STREET



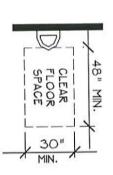
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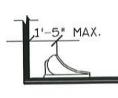


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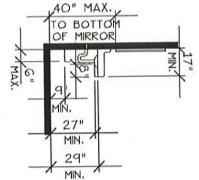
SANITARY FACILITIES

DETAIL 5
URINALS

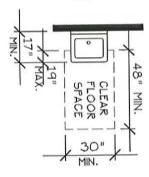




7.



DETAIL 4 LAVATORIES



SANITARY FACILITIES (CON'T)

5

URINALS
STALL-TYPE OR WALL HUNG URINALS SHALL COMPLY WITH DETAIL
5. FLUSH CONTROLS ARE TO BE HAND OPERATED, ARE TO
MEET THE SAME REQUIREMENTS AS THE FLUSH CONTROLS FOR THE WATER CLOSET.

AVATORY

6

UNDER LAVATORIES. LAVATORY HEIGHTS AND CLEARANCES SHALL COMPLY WITH DETAIL 4. INSULATE OR COVER HOT WATER AND DRAIN PIPES UNDER LAVATORIES. NO SHARP OR ABRASIVE SURFACES ARE ALLOWED

REQUIRED TO BE OPERABLE WITH ONE HAND AND CAN NOT REQUIRE GRASPING, PINCHING OR TWISTING OF THE WRIST. THE FORCE REQUIRED TO ACTIVATE CONTROLS IS NOT TO EXCEED 5 LB. LEVER-OPERATED, PUSH-TYPE, AND ELECTRONICALLY CONTROLLED MECHANISMS ARE EXAMPLES OF ACCEPTABLE DESIGNS. SELF-CLOSING VALVES ARE ALLOWED IF THE FAUCET REMAINS OPEN FOR AT LEAST 10 SECONDS. FAUCET CONTROLS AND OPERATING MECHANISMS ARE

AND SIMILAR DISPENSING AND DISPOSAL FIXTURES ARE PROVIDED, AT LEAST ONE OF EACH TYPE IS TO BE LOCATED WITH ALL OPERABLE PARTS, INCLUDING COIN SLOTS, WITHIN ACCESSORIES 40 NCHES FROM THE FLOOR. WHERE TOWEL, SANITARY NAPKIN, AND WASTE RECEPTACLES

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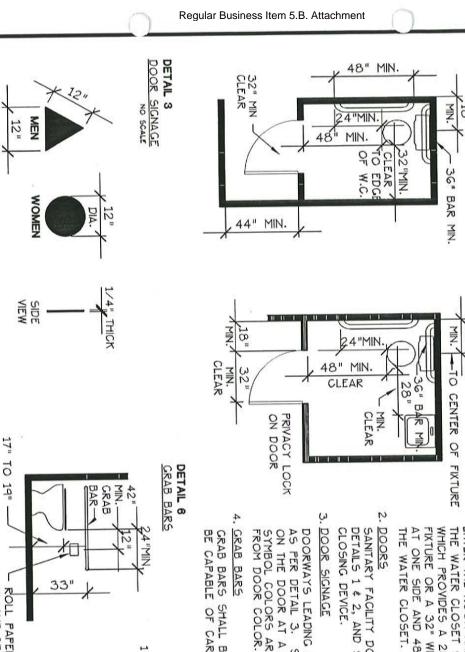


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SANITARY FACILITIES

DETAIL 1 TOILET STALL

DETAIL 2 PRIVACY TOILET

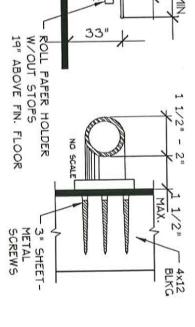
T-24-2-511, ADA 4.16-4.19, 4.22, 4.24

PROVIDE SUFFICIENT SPACE IN THE BATHROOM FOR A WHICH PROVIDES A 28" WIDE CLEAR SPACE FROM A FIXTURE OR A 32" WIDE CLEAR SPACE FROM A WALL WHEELCHAIR MEASURING 30" WIDE \times 48" LONG TO ENTER THE ROOM AND PERMIT THE DOOR TO CLOSE. AT ONE SIDE AND 48" OF CLEAR SPACE IN FRONT OF THE WATER CLOSET SHALL BE LOCATED IN A SPACE

SANITARY FACILITY DOORS SHALL COMPLY WITH DETAILS 1 $\ensuremath{\varepsilon}$ 2, and shall have an automatic closing device.

AS PER DETAIL 3. SYMBOLS ARE TO BE CENTERED ON THE DOOR AT A HEIGHT OF GO" FROM FINISH FLOOR. SYMBOL COLORS ARE TO BE DISTINCTLY DIFFERENT FROM DOOR COLOR. DOORWAYS LEADING TO SANITARY FACILITIES SHALL BE

BE CAPABLE OF CARRYING 250 LBS PER FT. GRAB BARS SHALL BE AS PER DETAIL G AND SHALL



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PROPOSED RESTROOMS FOR HSANTARY2

EAST VILLAGE

CAMBRIA CHAMBER OF COMMERCE CENTER & WEST STREET



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FLOOR.

ELECTRICAL CONVENIENCE WALL OUTLETS ARE TO BE CENTERED A MINIMUM 12 INCHES FROM THE FLOOR. ELECTRICAL CONVENIENCE FLOOR OUTLETS AND BASEBOARD ELECTRICAL OUTLETS USED IN RELOCATABLE FARTITIONS OR

WINDOW WALLS ARE NOT SUBJECT TO THE MINIMUM HEIGHT

REQUIREMENTS.

CONTROLS, SWITCHES & OUTLETS

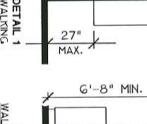
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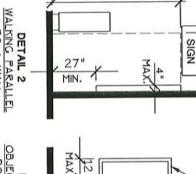
WINDOW -**OPERATORS** ÷ FOWER, HEAT, VENTILATION, WINDOWS, DRAFERIES, DOORS, AND SIMILAR CONTROLS OF FREQUENT AND ESSENTIAL USE ARE TO BE CENTERED BETWEEN 36 INCHES AND 48 INCHES FROM THE MANUALLY OPERATED SWITCHES AND CONTROLS FOR LIGHTS, DETAIL 1 CONTROLS, SWITCHES & OUTLETS HEIGHTS & CLEARANCES T-24-3-210-50(e), 3-380-8(c), 3-760-8.1, ADA 4.27 PULL CORDS 12" OUTLETS • MIN. OUTLET CONVENIENCE THERMOSTAT 2'-8" MIN. 3' 6 1/2 MAX.

PERPENDICULAR TO A WALL WALKING

TO A WALL

DETAIL 1 27 MAX.





27'

MAX.



PROTRUDING OBJECTS

T-24-2-522(f), ADA 4.4

80 NCHES FROM THE FLOOR CAN NOT PROTRUDE MORE THAN 4 NCHES NTO WALKS, HALLS, CORRIDORS, PASSAGEWAYS, OR AISLES. OBJECTS WITH THEIR LEADING EDGES WITHIN 27 NCHES OF THE FLOOR MAY PROTRUDE AND DISTANCE, BUT MAY OBJECTS NOT REDUCE THE REQUIRED CLEAR SPACE OR MANEUVERING OBJECTS WITH THEIR LEADING EDGES BETWEEN 27 INCHES AND SPACE FOR A WHEELCHAIR.

FREE STANDING OBJECTS MOUNTED ON POSTS OR PYLONS MAY OVERHANG 12 INCHES FROM 27 INCHES TO 80 INCHES ABOVE THE FLOOR.

2. HEADROOM

CIRCULATION SPACES. **(** PROTRUDING OBJECTS

80 NCHES CLEAR IS REQUIRED FOR HEAD ROOM IN WALKS, HALLS, CORRIDORS, PASSAGEWAYS, AISLES, AND OTHER

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PROPOSED RESTROOMS FOR

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CAMBRIA CHAMBER OF COMMERCE CENTER & WEST STREET



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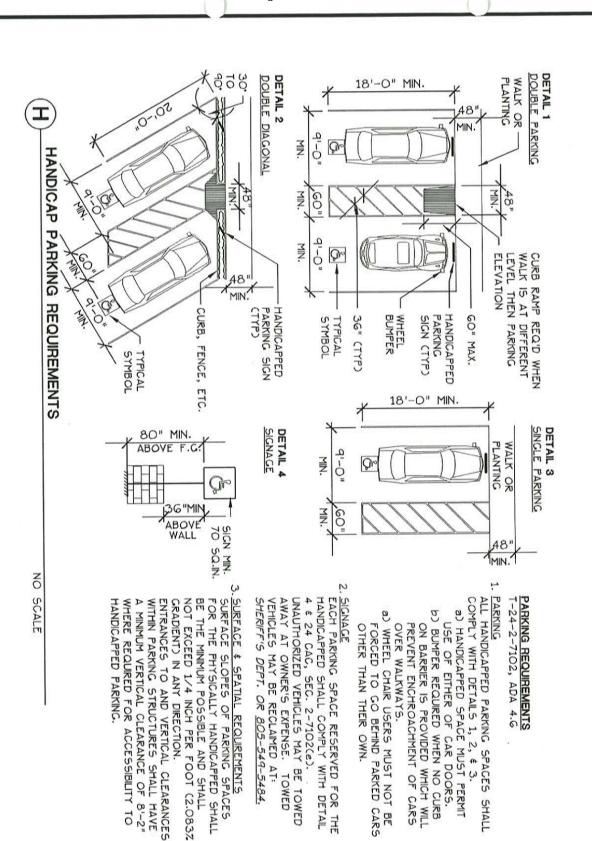
FREE STANDING

architect

OBJECT

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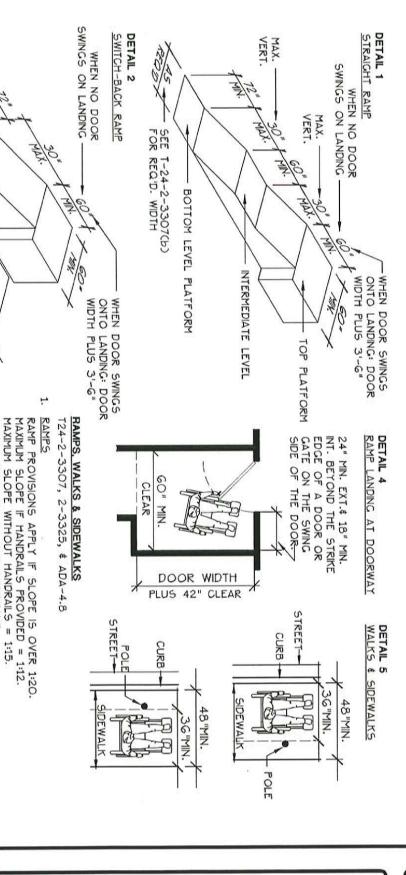
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RAMPS, HANDRAILS, WALKS & SIDEWALKS

SEE T-24-2-3307(b) FOR REQ'D. WIDTH

REQUIRED TO BE BEVELED WITH A SLOPE NO GREATER THAN 1 EXCEED 1/4" PER FOOT. ABRUPT CHANGES IN LEVEL EXCEEDING 1/2" ARE NOT ALLOWED. CHANGES IN LEVEL TO 1/2" HIGH ARE A MINIMUM OF 48" IS REQUIRED. ALL SURFACES SHALL BE SLIP RESISTANT PER T-24 SECTION 2-3325(a). CROSS SLOPES CA

CROSS SLOPES CANNOT

VERTICAL TO 2 HORIZONTAL.

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WALKS AND SIDEWALKS

SURFACES SHALL BE SLIP-RESISTANT.

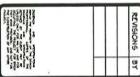
PROPOSED RESTROOMS FOR

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CAMBRIA CHAMBER OF COMMERCE



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1

CENTER & WEST STREET

34" 1

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STAIR & RAMP HANDRAILS DETAIL 2

1/2"-2" 1/2"

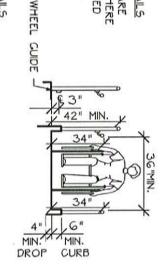
3 1 1/2"-2" 1 1/2" 0 1/2"-2" 1/2" ŝ

> RAMP HANDRAILS DETAIL 3

STAIR HANDRAILS

DETAIL 1

HANDRAILS ARE REQUIRED WHERE 1:15 SLOPE.



36"MIN.

RAMP HANDRAILS DETAIL 4

HANDRAILS & REQUIREMENTS T-24-2-3306, 2-3307, ADA 4.8, 4.26

FLIGHT OF STAIR BY A STRIP 2 INCHES WIDE. PLACE THE STRIP PARALLEL TO AND NOT MORE THAN 1 INCH FROM THE NOSE OF THE STEP OR LANDING TO ALERT THE VISUALLY IMPAIRED. THE STRIP IS REQUIRED TO BE OF MATERIALS AT AS SLIP RESISTANT AS THE OTHER TREADS OF THE STAIRS AND TO BE OF A CLEARLY AS THE OTHER TREADS OF THE STAIRS AND TO BE OF STAIRWAY MARKING MARK THE UPPER APPROACH AND THE LOWER TREAD OF EACH CONTRASTING COLOR. A PAINTED STRIP IS ACCEPTABLE.

STARWAYS SHALL HAVE HANDRAILS ON EACH SIDE, AND EVERY STARWAY REQUIRED TO BE MORE THAN 88 INCHES IN WIDTH SHALL BE PROVIDED WITH NOT LESS THAN ONE INTERMEDIATE HANDRAIL FOR EACH 88 INCHES OF REQUIRED WIDTH. REQUIRED HANDRAILS

HANDRAILS & REQUIREMENTS FOR RAMPS & STAIRWAYS

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Regular Business Item 5C

Unincorporated San Luis Obispo County Tourism Business Improvement District (CBID) **TOURISM INFRASTRUCTURE/BEAUTIFICATION**

Guidelines and Application

We appreciate your interest in partnering with our Local Fund Area (LFA) for support of your infrastructure and/or beautification project. We are pleased to receive your application for review, and look forward to learning more about your project, and how it supports out-of-county visitors, which is our primary mission.

A tourism infrastructure and/or beautification project is defined as a one-time project that enhances a CBID unincorporated community's cultural, environmental, recreational or historical assets that will benefit the visitor, and the resident, alike.

The Local Fund Areas (LFAs) support projects that are directly related to drawing tourists to our unincorporated CBID regions, and your project must exist within one of the following areas:

San Simeon Los Osos/Baywood/Unincorporated Morro Bay

Cambria Nipomo/Oceano Cavucos Avila Beach

Arroyo Grande Unincorporated/San Luis Obispo Unincorporated

As a public entity, we must adhere to certain standards as we consider each request. If the LFA board chooses to support your funding application, the CBID Advisory Board will then review each application, and will provide the final approval to support or deny funding requests. Funding requests under \$4,999 will be reviewed by a sub-committee of the CBID Advisory Board consisting of the Chair, Vice-Chair and CAO, and this sub-committee has the authority to approve, deny or bring to the full CBID Advisory board for approval. All funding applications are reviewed and approved at the next available CBID Advisory Board meeting following the LFA board meeting.

Funding applications must be **submitted to LFA board a minimum of** 60 **days prior** to the project launch date, and a **minimum of** 14 **days before the LFA board meeting date**.

Criteria for Application Consideration:

- **Preservation** of historical and cultural assets
- **Enhancement** of the overall beauty and/or infrastructure of a CBID unincorporated community
- **Improvement** visible within the community
- **Usability** by the community, and by visitors to that community

All paperwork should be filled out completely prior to submission and be accompanied by supporting documents. All items below need to be included in order for your submission to be considered complete:

- All questions within the application addressed with thorough, complete answers
- Detailed budget and narrative of your project
- Project completion report must be provided once the project is concluded

Action required by CBID LFA boards: Included with the application submission and supporting documents provided by the requesting organization, the LFA board minutes must clearly outline why the

Regular Business Item 5C

LFA board is considering the funding request and how it directly supports tourism infrastructure and beautification.

If you meet these criteria, please advance to the requirements and application details.

Unincorporated San Luis Obispo County Tourism Business Improvement District (CBID)

Local Area Fund Infrastructure and Beautification: Application

Project Title:			
Completion Date:			
Amount of funding requested:		Overall budget:	_
Organization Information:			
Local Area:			
Submitted by:	Phone:	E-mail:	
Organization receiving funds:			
Mailing Address:			
Contact Person:		Phone:	

Please complete the following:

Briefly describe your organization and its mission.

Provide a detailed description of the project, and what will be achieved with the LFA funding.

How will the project be beneficial to residents and visitors of the unincorporated LFA?

Describe your organizational capacity to successfully carry out the project. What parts, if any, of the project will be contracted out? List the proposed contractors.

If appropriate, provide any drawings, pictures or other visual documentation of what your project will look like.

Will your project require approval or permitting by an advisory board or public entity (ie; County or Services District)? Is so, please provide support that these requirements have been met.

As part of your application submission, please include a detailed budget (no specific budget format is required). Although the cost of insurance, salaries and equipment may be a part of the initial project (i.e. necessary to carry out the project); LFA funding **will not be used** to maintain the project or to pay for insurance, salaries, or equipment to maintain the project.

- 1. Provide a detailed budget with a list of any contractors and their associated costs.
- 2. Provide a budget narrative that:
 - a. describes each line item;
 - b. describes all sources of funding for the proposed project;
 - c. describes funding that is not yet secured and the subsequent timeline for securing such funding.

Regular Business Item 5C

Please provide a project timeline, and note that all projects must be completed within 1 year of funding.

Note if your organization has received project funding in previous years, include a project completion report as part of your application submission. If funded, a project completion report will need to be submitted 60 days following the conclusion of your project.

Before signing the statement below, please confirm that each of	the following is included within your submission:	
Completed & signed Application Financials		
Prior year project report (if local fund monies have been p Submitting 60 days prior project launch, and 14 days prior		
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APPLICANT'S STATEMENT		
I have reviewed the foregoing application submitted by		. ۔ا
contractual project to the San Luis Obispo County Tourism Busine contract which the CBID will enter into with the organization requ		ne
damage claims or other liabilities arising out of the performance of		
insurance to the CBID, with the CBID named as an additional insu		
applicant understands that he/she is entering into a contract with		nt
and the CBID is not making a charitable gift to the applicant. I have		
organization named herein-above. I am informed and believe that out the program/project and/or event as described.	the applicant and/or organization can and will carr	y
out the program, project until, or event up the crossed.		
I declare under penalty of perjury that the foregoing is true and co	rrect. Executed at,	
, California, on this day of	, 20	
By (Signature):		
Print Name:		
Title:		
Revised: June 16, 2017	Local Fund Chair Date	9
	Local Fund Co-Chair Date	 e