

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Finance Standing Committee or staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Board Secretary at [boardcomment@camabriacsd.org](mailto:boardcomment@camabriacsd.org).



## FINANCE COMMITTEE

REGULAR MEETING

Tuesday, November 24, 2020 - 10:00 AM

### AGENDA

**Please click the link below to join the webinar:**

<https://zoom.us/j/97254690797?pwd=NG5Ya1VyVG04Zis3NyswdWtjWFYzdz09>

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Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the Board Secretary, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at [www.camabriacsd.org](http://www.camabriacsd.org). Please call 805-927-6223 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The Committee Chairperson will answer any questions regarding the agenda.

- A. CALL TO ORDER
- B. ESTABLISH QUORUM
- C. CHAIRMAN'S REPORT

1. **AD HOC COMMITTEE REPORTS**
2. **PUBLIC COMMENT**

Members of the public may now address the Committee on any item of interest within the jurisdiction of the Committee but not on its agenda

today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Committee cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

**3. CONSENT AGENDA**

- A. Consideration to Approve the October 27, 2020 Regular Meeting Minutes

**4. REGULAR BUSINESS**

- A. Receive Update on Fiscal Year 2018/2019 Audit
- B. Receive Update on Tyler Incode
- C. Discussion Regarding District's Reserves

**5. FUTURE AGENDA ITEMS**

**6. ADJOURN**

**FINANCE COMMITTEE****REGULAR MEETING**

Tuesday, October 27, 2020 - 10:00 AM

**MINUTES****A. CALL TO ORDER**

Chairman Steidel called the meeting to order at 10:11 a.m.

**B. ESTABLISH QUORUM**

A quorum was established.

Committee members present via Zoom: Cindy Steidel, Ted Siegler, Dewayne Lee, Mary Maher, Marvin Corne and Cheryl McDowell.

Staff present via Zoom: John Weigold, General Manager, Pamela Duffield, Finance Manager, Haley Dodson, Deputy District Clerk.

- C. CHAIRMAN'S REPORT** – Chairwomen Steidel talked about potential changes to current roles. After the new CCSD board begins the next term, committee leadership and committee membership positions will be defined.

**1. AD HOC COMMITTEE REPORTS**

- A. SST Ad Hoc Funding Committee** – Committee members Lee and Siegler discussed meetings they had with groups in Sacramento who are sources of potential grants and loans with very favorable rates. Our community would not be eligible for Wastewater grants but there are Water grants. The subcommittee is also looking at private bank funding.

**2. PUBLIC COMMENT**

Public Comment:

**3. CONSENT AGENDA**

- A. Consideration to Approve the September 22, 2020 Regular Meeting Minutes**

Committee member Siegler moved to approve the meeting minutes.

Committee member Lee seconded the motion.

The motion was approved 5-Ayes (Lee, Maher, Corne, Siegler, McDowell), 0-Nays, 0-absent

#### 4. REGULAR BUSINESS

##### A. Discussion and Consideration to Approve the Budget Policy Revisions

Once the new accounting system is in place, a future policy revision will document the need for setting up a non-departmental department in the general fund to act as a holding place for revenues without a pre-defined home.

Committee member Siegler moved to approve the Budget Policy revisions.

Committee member Maher seconded the motion.

The motion was approved 5-Ayes (Lee, Maher, Corne, Siegler, McDowell), 0-Nays, 0-absent

##### B. Review of First Quarter Budget Report and Staff Recommendation

Ms. Duffield reviewed the budget report in detail with the committee. No outstanding issues were identified.

Committee member Lee moved to recommend First Quarter Budget Report approval to the Board.

Committee member Siegler seconded the motion.

The motion was approved 4-Ayes (Lee, Maher, Siegler, McDowell), 0-Nays, 1-absent (Corne)

##### C. Discussion and Definition of the PG&E IGA Ad Hoc Financing Analysis Support and Task Assignment

Committee members discussed extensively the need for a cleaned-up CIP list from the Resource and Infrastructure Committee as well as assistance from Ms. Duffield on CCSD financial projections.

Committee member McDowell moved to extend meeting 15 minutes to 12:15pm

Committee member Siegler seconded the motion.

The motion was approved 5-Ayes (Lee, Maher, Corne, Siegler, McDowell), 0-Nays, 0-absent

#### 5. FUTURE AGENDA ITEMS

#### 6. ADJOURN

Chairman Steidel adjourned the meeting at 12:13 p.m.