

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, January 20, 2022 - 2:00 PM

1. OPENING

A. Call to Order

President Howell called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Howell led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Donn Howell, Karen Dean, Cindy Steidel, Harry Farmer, and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Ossana Terterian.

D. President's Report

President Howell reported about the water main leak being fixed and the strategic planning special meetings coming up.

E. Agenda Review: Additions/Deletions

President Howell asked for any additions or deletions.

President Howell stated that he wanted to move item 8C to the beginning of Regular Business, followed by item 8D, and then 8A, followed by item 8B.

General Manager Weigold stated that the new SAFER Firefighters weren't available and the swearing in will move to a later date.

2. AWARDS, ACKNOWLEDGMENTS AND PRESENTATIONS

A. Swearing in of new SAFER Firefighters

Chief Hollingsworth moved the swearing in ceremony to the February 17th regular meeting.

B. Charlotte Holifield from CSDA will present the Certificate of Excellence award to the CCSD

General Manager Weigold introduced Charlotte Holifield, from CSDA, who presented the District with a Certificate of Excellence award.

3. BOARD MEMBER COMMUNICATIONS

President Howell asked for any Board communications. Director Steidel talked about attending an award ceremony with the Chamber of Commerce. Director Farmer talked about a Greenspace tree planting opportunity over the upcoming weekend.

4. PUBLIC SAFETY

A. Sheriff's Department Report

Commander MacDonald was not available to provide the Sheriff's Department Report but had sent a written report for inclusion in the agenda.

B. CCSD Fire Chief's Report

Chief Hollingsworth provided a report on recent Fire Department activities in Cambria.

5. PUBLIC COMMENT

Public Comment:
Christine Heinrichs, Cambria
Elizabeth Bettenhausen, Cambria

6. MANAGER REPORTS

Public Comment:
Christine Heinrichs, Cambria

A. General Manager's Report

General Manager Weigold provided a summary of the General Manager's report.

B. Finance Manager's Report

Finance Manager Duffield provided a summary of the Finance Manager's report.

C. Utilities Report

Melissa Bland provided a summary of the Utilities report.

7. CONSENT AGENDA

President Howell asked if anyone wanted to pull anything for discussion.

Director Steidel asked to pull item 7F from consent.

Public Comment:

Christine Heinrichs, Cambria (also submitted a written comment).

Elizabeth Bettenhausen, Cambria

- A.** Consideration to Adopt the December 2021 Expenditure Report
- B.** Consideration to Adopt the December 9, 2021 and December 16, 2021 Regular Meeting Minutes and December 16, 2021 and December 28, 2021 Special Meeting Minutes
- C.** Consideration to Adopt Resolution 03-2022 Regarding the Local State of Emergency Declaration
- D.** Consideration of Adoption of Resolution 04-2022 Authorizing the Continuance of Remote Teleconference Meetings of the Legislative Bodies of the Cambria Community Services District Pursuant to Government Code Section 54953(e)(3)
- E.** Consideration of Extension of the Outstanding Peoples' Self-Help Housing Project Intent to Serve Letter

Director Gray moved to approve the consent agenda items 7A through 7E.

Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray)
Nays– 0 Absent – 0

- F.** Consideration of Appointment of Director Farmer as Chairperson for the Policy Committee

President Howell asked for any public comment. There were none.

General Manger Weigold introduced the item and provided a summary.

Director Gray moved to approve the consent agenda item 7F.

Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray)
Nays– 0 Absent – 0

8. REGULAR BUSINESS

- A.** Discussion and Consideration of Adoption of Resolution 05-2022 Declaring a Stage 1 Baseline Condition

General Manager Weigold introduced the item and provided a summary. He then turned it over to Melissa Bland for further explanation.

Public Comment: None

Director Gray moved to adopt Resolution 05-2022 declaring a Stage 1 baseline condition.

President Howell seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray)
Nays– 0 Absent – 0

- B.** Receive, Discuss, and Consider Report from the Finance Committee on Strategic Planning Task to Identify Underfunded, Under-Resourced and Under-Staffed Services

General Manager Weigold introduced the item and provided a summary.

Public Comment: None

Director Gray moved to receive the report from the Finance Committee on Strategic Planning Task to Identify Underfunded, Under-Resourced and Under-Staffed Services.

Director Steidel seconded the motion.

Motion Passed Ayes – 4 (Howell, Dean, Steidel, Gray) Abstain – 0 Nays– 1 (Farmer) Absent – 0

- C.** Discussion and Consideration of Strategic Plan Status Report and Update

President Howell suggested a break from 3:58 p.m. returning at 4:05 p.m.

General Manager Weigold introduced the item and provided a summary.

Public Comment: None

Director Steidel moved to approve the strategic plan with annotations as recorded by General Manager Weigold.

Director Gray and Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray)
Nays– 0 Absent – 0

- D.** Discussion and Consideration of Adoption of Resolution 06-2022 Pursuant to Public Contract Code Section 22050 Determining to Continue Work Under Emergency Contracts for the Emergency San Simeon Transmission Water Main Repair Project

General Manager Weigold introduced the item and provided a summary. Resolution 06-2022 and Resolution 07-2022 were presented. He then referred it to District Engineer Dienzo for further explanation and presentation.

Public Comment: None

Director Gray moved to adopt Resolution 07-2022 terminating work under emergency contracts to repair the San Simeon transmission water main.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 (Howell, Dean, Steidel, Farmer, Gray)
Nays– 0 Absent – 0

At 4:46pm, President Howell suggested extending the meeting.

Director Farmer moved to extend the meeting to 5:30.

Vice President Dean seconded the motion.

President Howell asked for a unanimous consent. There were no objections.

9. FUTURE AGENDA ITEM(S)

President Howell asked for any future agenda items. President Howell first went over the current list of items that are coming up on future agendas. Director Steidel had requested the prioritizing of the Vets' Hall repairs to be discussed and considered. Director Gray had asked for the discussion and consideration of the criteria of going back to in person or hybrid meetings. In addition, there was discussion of a possible third alternate for PROS, but was that tabled until it became germane. Also, criteria for an RFP for a consultant for the PROS Commission Master Plan priorities was tabled to be brought back at an appropriate time.

Mr. Dienzo expects to come back to the Board with a discussion of a permanent solution to the San Simeon water main.

Director Steidel moved to put the following item on the March 10, 2022 agenda – “Discuss and consider the intent and expectation for the Policy Committee and its purpose relative to CCSD Board needs.”

Director Gray seconded the motion.

Motion Passed Ayes – 4 (Howell, Dean, Steidel, Gray), Abstain – 1 Farmer, Nays– 0 Absent – 0

Director Gray reminded President Howell about the request to put on the agenda – to start Board meetings at an earlier time.

Director Farmer also requested that a summary of the WRF costs be discussed. Director Steidel and President Howell both stated that more discussion needs to be had to see the exact information requested.

10. ADJOURN TO CLOSED SESSION

At 5:25p.m., President Howell motioned to extend the meeting to 6:00 p.m.

Vice President Dean and Director Gray seconded the motion. Approval was unanimous.

Public Comment:

Christine Heinrichs, Cambria

- A. Public Employee Performance Evaluation, Pursuant to Government Code Section 54956(b)(2)
Title: General Manager

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.