

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, May 14, 2020 2:00 PM

1. OPENING

A. Call to Order

President Farmer called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Farmer asked the Board of Directors and staff to recite America the Beautiful.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Harry Farmer, Cindy Steidel, Amanda Rice, David Pierson and Donn Howell.

Staff present via Zoom: General Manager John F. Weigold IV, District Counsel Timothy Carmel, Fire Chief William Hollingsworth, Finance Manager Pamela Duffield, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Deputy District Clerk Haley Dodson.

D. Report from Closed Session

District Counsel reported that the Board discussed Windeler vs. CCSD and Madrid vs. CCSD and there is nothing to report.

E. Agenda Review: Additions/Deletions

President Farmer asked for any additions or deletions.

Director Rice would like to postpone item 6.C.

The Board of Directors agreed to discuss postponement during the item.

2. COMMISSION REPORT

A. PROS Chairman's Report

PROS Chairman Steve Kniffen provided a report.

3. PUBLIC COMMENT

Public Comment:

Christine Heinrichs, Cambria (the Deputy District Clerk read the written comment into the record)

Cheryl McDowell, Cambria (the Deputy District Clerk read the written comment into the record)

Tina Dickason, Cambria (the Deputy District Clerk read the written comment into the record)

4. CONSENT AGENDA

- A. CONSIDERATION OF ADOPTION OF RESOLUTION 18-2020 DECLARING A CONTINUED LOCAL EMERGENCY IN THE CAMBRIA COMMUNITY SERVICES DISTRICT DUE TO THE CORONAVIRUS PANDEMIC**
- B. CONSIDERATION OF ADOPTION OF RESOLUTION 19-2020 APPROVING UPDATED DISTRICT PERSONNEL REGULATIONS**
- C. CONSIDERATION TO APPROVE AND EXECUTE RESOLUTION 20-2020 AUTHORIZING AN INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING**

Director Rice would like to discuss 4A during regular business at future meetings.

Director Rice pulled item 4B for discussion.

Director Howell would like to table item 4B.

Director Howell would like an explanation on item 4C.

Vice President Steidel had questions regarding item 4B.

President Farmer stated items 4B and 4C will be moved to regular business for discussion.

Director Rice moved to approve consent agenda item 4A.

Director Howell seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Items 4B was discussed after Hearings and Appeals item 5A.

Mr. Weigold introduced the item and provided a summary.

Director Rice acknowledged former director Gail Robinette for getting the ball rolling on this item in 2011. She also acknowledged Timothy Carmel and David Hirsch for their work on this item. She discussed Board discretion, federal and State law and things that must be in compliance with the MOUs. There is a duplicated vehicle use policy. There are sections that are thin and don't give enough guidance. She would like to take more time to review this item.

Director Howell stated in addition to what Director Rice stated, there are also items under the General Manager's purview.

Director Howell moved to postpone the personnel regulations item to next week's meeting.

The motion failed for a lack of a second.

District Counsel suggested this item be pushed to June.

Director Rice moved to postpone the item to the next reasonable agenda.

Director Howell withdrew his original motion and seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Item 4C was discussed after 4B.

Mr. Weigold introduced the item and turned it over to Mr. Dienzo, who provided a summary.

Director Howell had questions regarding the bid process and purchasing policy verbiage.

Director Rice is concerned about force majeure article 10.

Director Pierson would like to add the Purchasing Policy compliance verbiage to the resolution.

Vice President Steidel suggests adding “the CCSD will maintain compliance with the District Purchasing Policy, including purchase limits and approvals, when purchasing through HGACBuy for District needs” to the resolution.

Director Howell moved to approve Resolution 20-2020 be adopted with the following amendment “the CCSD will maintain compliance with the District Purchasing Policy, including purchase limits and approvals, when purchasing through HGACBuy for District needs.”

Director Pierson seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

5. HEARINGS AND APPEALS

A. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 17-2020 CONFIRMING THE ITEMIZED REPORT OF WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES FOR COLLECTION ON THE COUNTY TAX ROLL

District Counsel introduced the item and provided a summary.

President Farmer opened the public hearing.

Public Comment:
None

President Farmer closed the public hearing.

Vice President Steidel moved to adopt Resolution 17-2020 confirming the itemized report of Water and Wastewater Standby or Availability Charges for collection on the County Tax Roll.

Director Pierson seconded the motion.

Motion Passed Ayes – 4 (Steidel, Pierson, Howell, Farmer), Nay - 1 (Rice), Absent – 0

6. REGULAR BUSINESS

A. DISCUSSION OF THIRD QUARTER BUDGET REPORT AND CONSIDERATION OF APPROVAL OF RESOLUTION 21-2020 AMENDING FISCAL YEAR 2019/20 BUDGET

Mr. Weigold introduced the item and turned it over to Ms. Duffield who provided a summary.

Director Rice moved to approve Resolution 21-2020 amending the Fiscal Year 2019/20 budget.

Vice President Steidel seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

B. DISCUSSION AND CONSIDERATION REGARDING 2020 BOARD GOALS AND OBJECTIVES

President Farmer introduced the item and provided a summary.

Director Rice stated there is no reference to the Fire, Facilities & Resources or Open Space Departments and suggests removing the word “complete” from the Urban Water Management Plan goal.

Vice President Steidel suggested adding reference to initiating actions to the second goal and suggests it be revised to state: “begin to prepare and develop the District’s 2020/2021 Urban Water Management Plan update.”

President Farmer suggested revising the second goal to read: “begin to prepare and develop the District’s 2020/2021 Urban Water Management Plan update.”

Director Rice moved to approve the 2020 Board goals and objectives with the change to the second goal about the Urban Water Management Plan that has been discussed.

Director Howell seconded the motion.

Motion Passed Unanimously Ayes – 5, Nays – 0, Absent – 0

The Board approved the following goals and objectives:

Goals:

- Complete the District’s Emergency Water Facility Coastal Development Permit application and proceed forward with the approval process.
- Begin to prepare and develop the District’s 2020/2021 Urban Water Management Plan update.

Objectives:

- Be receptive to, and understanding of, the economic challenges currently facing the residents and businesses of our community.
- Utilize the Cambria rate payers’ monies in as efficient and responsible manner as possible.

- Use effective and well-intentioned decision making and overall transparency, thereby continuing to cultivate and obtain the trust of the citizenry of Cambria.
 - Continue to take advantage of the diligent efforts and useful information provided by the Board's standing committees.
- C. DISCUSSION AND CONSIDERATION OF INTRODUCTION OF ORDINANCE 02-2020 AMENDING SECTIONS 4.16 AND 4.20 OF THE CAMBRIA COMMUNITY SERVICES DISTRICT MUNICIPAL CODE RELATING TO RETROFIT INSPECTIONS AND VERIFICATIONS**

Mr. Weigold introduced the item and turned it over to Mr. Dienzo, who provided a summary.

The Board had an extension discussion regarding this item.

Director Rice moved to appoint an ad hoc committee to review the retrofit program and bring it back to the Board of Directors for review.

Director Howell seconded the motion.

District Counsel stated the Board cannot appoint an ad hoc committee for this item, but it can be added to a future agenda for consideration.

Director Rice withdrew her motion.

Public Comment:
Karen Dean, Cambria

Director Pierson moved to table this item until it can be added to a future agenda.

Director Howell seconded the motion.

Motion Passed Unanimously Ayes – 5, Nays – 0, Absent – 0

The Board of Directors stated staff can use the updated form.

The Board took a break at 4:36 p.m. and reconvened at 4:38 p.m.

D. DISCUSSION AND CONSIDERATION REGARDING THE CCSD RECORDS RETENTION POLICY

Mr. Weigold introduced the item and turned it over to District Counsel, who provided a summary.

Director Rice moved to send this item to the Policy Committee to make sure the District has an appropriate email retention policy.

Director Pierson seconded the motion.

Public Comment:
Paul Nugent, Cambria

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

E. DISCUSSION AND CONSIDERATION TO APPROVE AN AGREEMENT FOR CONSULTANT SERVICES WITH WATER SYSTEMS CONSULTING, INC. FOR PREPARATION OF THE URBAN WATER MANAGEMENT PLAN (UWMP)

Mr. Dienzo introduced the item and provided a summary.

Public Comment:
Crosby Swartz, Cambria
Christine Heinrichs, Cambria

Director Howell had concerns regarding the contract and suggested moving forward with tasks 4 and 5 and not move forward with tasks 1-3.

Director Rice moved to continue the meeting to 5:25 p.m.

Director Howell seconded the motion.

Motion Failed Ayes – 3 (Rice, Howell, Farmer), Nays - 2 (Pierson, Steidel), Absent – 0

Director Pierson moved to approve an Agreement for Consultant Services with Water Systems Consulting, Inc. for preparation of the Urban Water Management Plan (UWMP).

Director Rice seconded the motion.

Motion Passed Ayes – 3 (Rice, Pierson, Steidel), Nays -2 (Howell and Farmer), Absent – 0

7. FUTURE AGENDA ITEM(S)

President Farmer asked for any future agenda items.

Director Rice requests a letter of support for the Chumash National Marine Sanctuary on next week's agenda. The deadline for comment is June 15th.

Mrs. Dodson suggests adding the Chumash National Marine Sanctuary letter of support to the June 11th agenda since the May 21st agenda will be posted today.

The Board of Directors agreed to add the Chumash National Marine Sanctuary letter of support to the June 11th agenda.

President Farmer would like discussion of the Brown Act and how it affects the standing committees.

President Farmer stated the free spaghetti fundraiser will be held next Wednesday from 4:00 p.m. to 7:00 p.m. at the Veterans' Hall parking lot.

8. ADJOURN

President Farmer adjourned the meeting at 5:13 p.m.