

**AMENDED 2/17/2021**

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Board Secretary at [boardcomment@cambriacsd.org](mailto:boardcomment@cambriacsd.org).



## CAMBRIA COMMUNITY SERVICES DISTRICT

**Thursday, February 18, 2021 - 2:00 PM**

### AGENDA

#### REGULAR MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Please click the link below to join the webinar:

<https://zoom.us/j/94192460897?pwd=NVIQN2dVTFg0YytDNEiNk1CTJmOQT09>

**Passcode: 024226**

**Or iPhone one-tap:**

US: +16699006833,,94192460897# or +13462487799,,94192460897#

**Or Telephone:**

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

**Webinar ID: 941 9246 0897**

International numbers available: <https://zoom.us/j/94192460897>

#### 1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session
- E. President's Report
- F. Agenda Review: Additions/Deletions

#### 2. PUBLIC SAFETY

- A. Sheriff's Department Report
- B. CCSD Fire Chief's Report

#### 3. PUBLIC COMMENT

Members of the public may now address the Board on any item of interest within the jurisdiction of the

Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

#### **4. CONSENT AGENDA**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Adopt the January 2021 Expenditure Report
- B. Consideration to Adopt the January 14, 2021 and January 21, 2021 Regular Meeting Minutes and January 15, 2021, January 19, 2021 and January 27, 2021 Special Meeting Minutes
- C. Consideration of Adoption of Resolution 07-2021 Regarding the Continued Local State of Emergency Declaration
- D. Consideration of Ad Hoc Committee's Recommended Updates to Standing Committee Bylaws **CHANGED**
- E. Consideration of Adoption of Resolution 08-2021 Amending the District Salary Schedule and Establishing a Pay Schedule for the Position of Administrative Analyst - HR & IT

#### **5. REGULAR BUSINESS**

- A. Discussion and Consideration to Fill Seats on the Finance, Policy and Resources & Infrastructure Standing Committees
- B. Discussion and Consideration of Strategic Plan Status Report and Update
- C. Discussion and Consideration of Draft Policy on Encampments on District Property
- D. Discussion and Consideration of Second Quarter Budget Report FY 2020/2021

#### **6. MANAGER REPORTS**

- A. Public Comment: The President will be asking for Public Comment before the reports
- B. General Manager's Report
- C. Finance Manager's Report
- D. Utilities Report

#### **7. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

- A. Public Comment: The President will be asking for Public Comment before the reports
- B. Finance Committee's Report
- C. Policy Committee's Report
- D. Resources and Infrastructure Committee's Report
- E. Other Liaison Reports and Ad Hoc Committee Reports

#### **8. FUTURE AGENDA ITEM(S)**

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.

#### **9. ADJOURN**

## Cambria CSD

Thursday, February 4, 2021

Time Period: (Month)	January 1- January 31, 2021	Avila	Cayucos	Cambria	Los Osos	San Simeon
Calls For Service:	48					
CFS: Last Year	55					
<b>Assault/Battery:</b>						
CFS	0					
<b>Disturbance:</b>						
CFS	24					
<b>Burglary:</b>						
CFS	2					
<b>Theft:</b>						
CFS	2					
<b>Vandalism</b>						
CFS	1					
<b>Mail Theft:</b>						
CFS	1					
<b>Phone Scam:</b>						
CFS	2					
<b>Suspicious Circs:</b>						
CFS	2					
<b>Enforcement Stops:</b>						
CFS	43					
<b>Preventative Patrol Activity:</b>						
CFS	19					
<b>COVID Compliance:</b>						
CFS	0					

Notable:



## Cambria CSD Fire Department

### February 18<sup>th</sup>, 2021 CCSD Board Meeting

#### January 2021

##### Prevention and Education

- 0 Rough-in sprinkler inspections
- 2 Fire final inspections
  - 1475 Berwick
  - 382 Atwell
- 6 Fire plan reviews
  - 2050 Emmons
  - 1334 Berwick
  - 688 Weymouth
  - 2158 Windsor
  - 4934 Windsor
  - 1945 Windsor
- 0 Engine company commercial fire and life safety inspections were conducted
- 0 Public education events
- 0 Fire Engine and Station tours

##### Meetings and Affiliations

- Daily operational briefings January 0900 Cambria
- Daily liaison briefings January 1100 Cambria
- CCSD Managers mtg January 5<sup>th</sup>, 0830 Cambria
- Incident Management Team mtg January 8<sup>th</sup>, 0730 Cambria
- CCSD Managers mtg January 12<sup>th</sup>, 0830 Cambria
- Firesafe Focus Group mtg January 13<sup>th</sup>, 1500 Cambria
- CCSD Board mtg January 14<sup>th</sup>, 1400 Cambria
- CCSD Board strategic planning mtg January 15<sup>th</sup>, 0900 Cambria
- CCSD Board strategic planning mtg January 19<sup>th</sup>, 0900 Cambria
- Firesafe Council mtg January 20<sup>th</sup>, 0900 Cambria
- Prevention Officers mtg January 21<sup>st</sup>, 0900 Cambria
- CCSD Board mtg January 21<sup>st</sup>, 1400 Cambria
- CCSD Managers mtg January 26<sup>th</sup>, 0830 Cambria

##### Operations and News

- Completed Reserve Firefighter testing – all initial training complete
- SLO County EOC opened and running for Covid-19 Disaster Declaration
- Daily coordination between EOC, Public Health, County Fire Chiefs
- Station is closed to the public, all public events, prevention activities and educational tours are cancelled
- Training for the month of January was primarily focused on the following – Company officer review, annual CPAT, swiftwater rescue, high occupancy fires

##### Storm Response

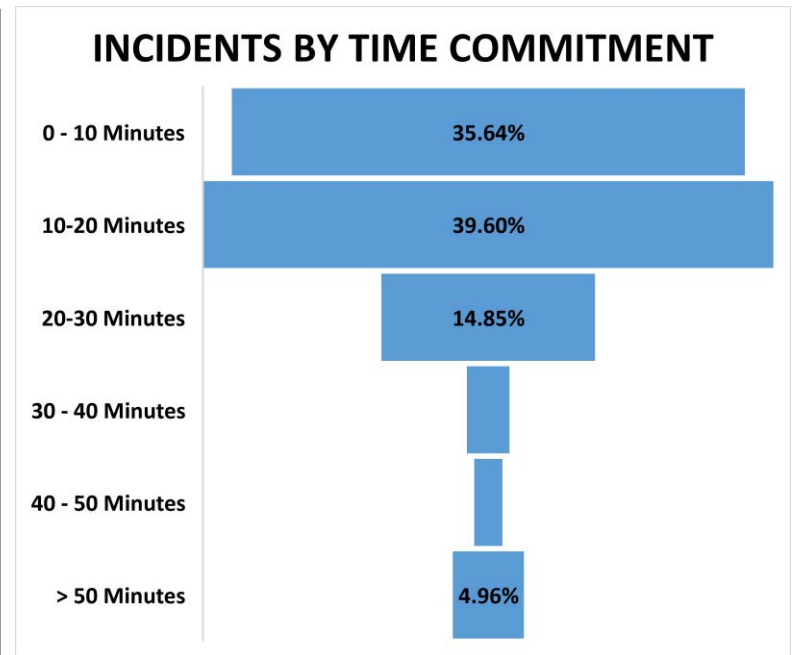
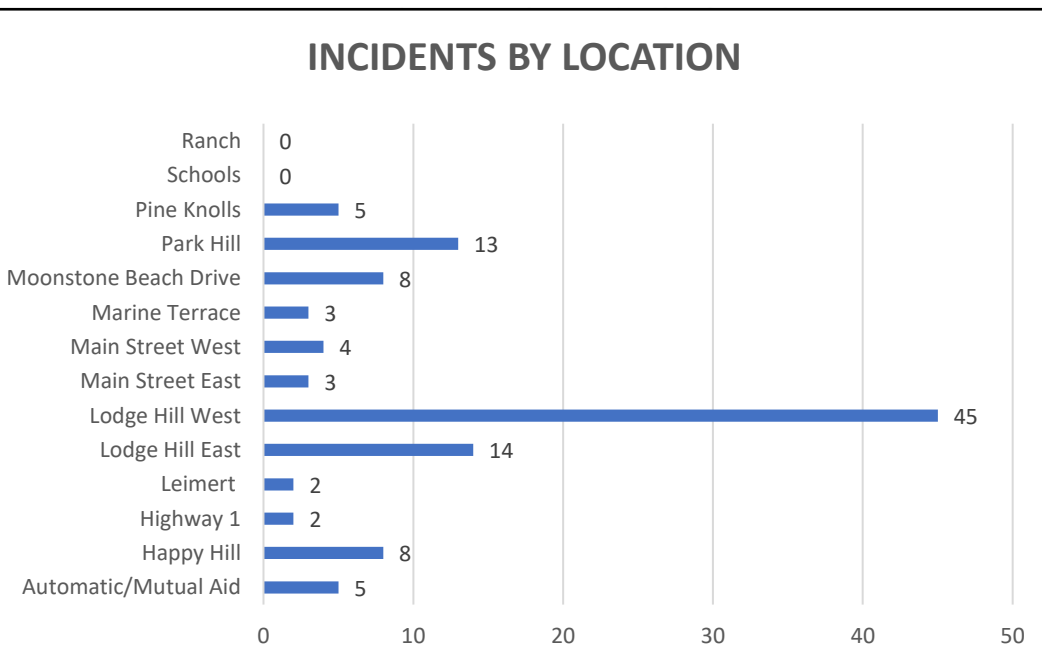
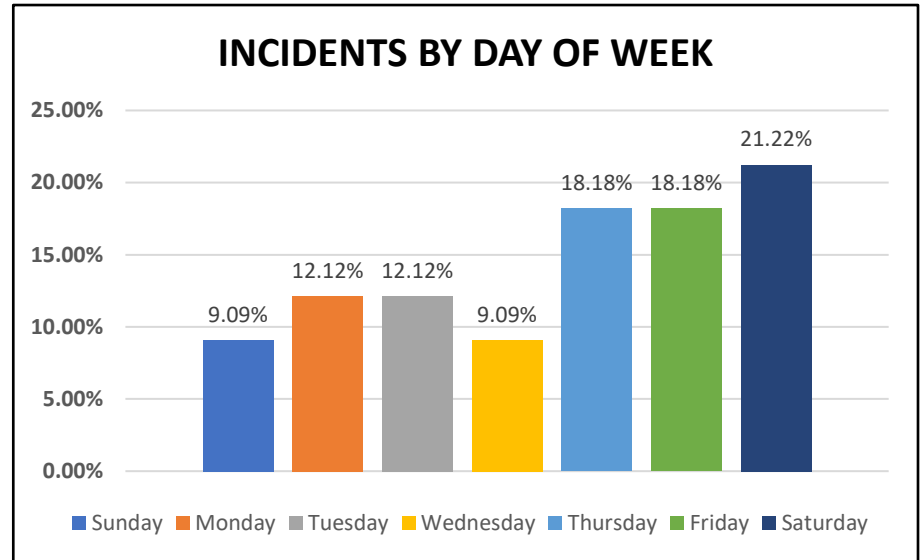
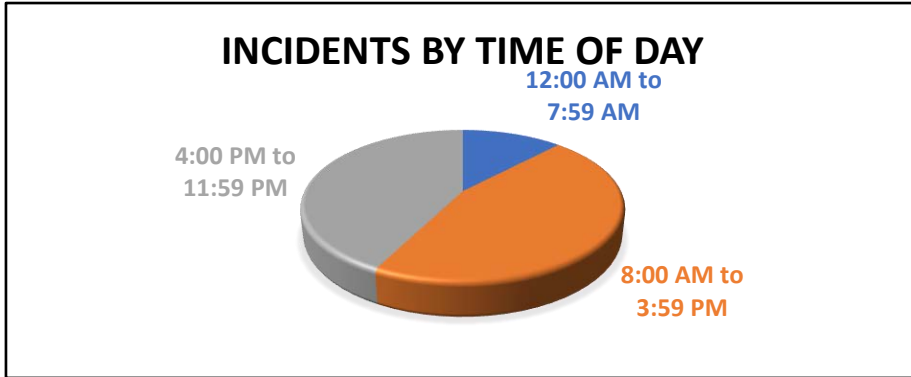
- 43 Emergency responses
- 266.75 Hours of additional staff time
- Damage assessment for CCSD and community

##### Grant Updates

- Awarded AFG Supplemental – Covid 19 PPE (equipment purchase in process)

Fire Statistics are attached for your review





**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH OF JANUARY 2021**

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
ABALONE COAST ANALYTICAL, INC.	72886	1/14/2021	1	58.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	72886	1/14/2021	1	122.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	72886	1/14/2021	1	127.00	WW/TOTAL SUSPENDED SOLIDS, QUANTI TRAY	12 6091 12
ABALONE COAST ANALYTICAL, INC.	72932	1/21/2021	1	372.00	WW/TOTAL SUSPENDED SOLIDS, OTHER MISC TESTING	12 6091 12
ABALONE COAST ANALYTICAL, INC.	72932	1/21/2021	1	58.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	72932	1/21/2021	1	33.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	72970	1/26/2021	1	154.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	72970	1/26/2021	1	90.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	72970	1/26/2021	1	122.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
				1,136.00		
ACCURATE MAILING SERVICE	72982	1/28/2021	1	799.45	WD/NOV-DEC 2020 WATER BILLING POSTAGE	11 6051 11
ACCURATE MAILING SERVICE	72982	1/28/2021	2	799.45	WW/NOV-DEC 2020 WATER BILLING POSTAGE	12 6051 12
ACCURATE MAILING SERVICE	72982	1/28/2021	3	262.15	WD/NOV-DEC 2020 WATER BILLING MAILING	11 6080M 11
ACCURATE MAILING SERVICE	72982	1/28/2021	4	262.14	WW/NOV-DEC 2020 WATER BILLING MAILING	12 6080M 12
ACCURATE MAILING SERVICE	72982	1/28/2021	1	(262.15)	WD/CREDIT FOR MAILING ERROR	11 6080M 11
ACCURATE MAILING SERVICE	72982	1/28/2021	2	(262.14)	WW/CREDIT FOR MAILING ERROR	12 6080M 12
				1,598.90		
AGP VIDEO	72933	1/21/2021	1	793.75	ADM/VIDEO CONFERENCING SVCS 12/10/20, 12/17/20	01 6086 09
ALL PRIVATE UTILITY LOCATING	72872	1/13/2021	1	840.00	WW/LOCATE SEWER LATERAL ON MCCABE	12 6032C 12
ALL WAYS CLEAN	72934	1/21/2021	1	216.00	F&R/VETS HALL MONTHLY CLEANING JAN 2021	01 6033V 02
ALL WAYS CLEAN	72934	1/21/2021	1	152.00	F&R/MONTHLY CLEANING JAN 21	01 6080M 02
ALL WAYS CLEAN	72934	1/21/2021	2	368.33	WW/MONTHLY CLEANING JAN 21	12 6033B 12
ALL WAYS CLEAN	72934	1/21/2021	1	240.30	ADM/MONTHLY CLEANING JAN 2021	01 6033B 09
ALL WAYS CLEAN	72934	1/21/2021	1	803.00	F&R/PUBLIC RESTROOMS MONTHLY CLEANING JAN 2021	01 6080M 02
				1,779.63		
ALPHA FIRE & SECURITY ALARM CO	72935	1/21/2021	1	135.00	F&R/VETS HALL FIRE ALARM MONTRNG FEB,MAR,APR 2021	01 6033V 02
ANCHORTEX CORPORATION	72971	1/26/2021	1	700.31	FD/PARTICULATE FILTERS	01 6089A 01
ANCHORTEX CORPORATION	72971	1/26/2021	1	1,615.09	FD/RESPIRATORY PROTECTION KITS	01 6089A 01
				2,315.40		
ANDREW THOMSON	72866	1/5/2021	1	320.00	WD/RESET CONTROLLER SR4 PRODUCTION METER	11 6031R 11
ANDREW THOMSON	72866	1/5/2021	1	160.00	WD/FIX LOSS OF COMMUNICATION SCADA	11 6063 11
ANDREW THOMSON	72897	1/14/2021	1	3,160.00	WD/SCADA IGNITION UPGRADE 11/18/20 - 11/21/20	11 6170 11
ANDREW THOMSON	72897	1/14/2021	1	2,400.00	WD/SCADA IGNITION UPGRADE 12/15/20 - 12/21/20	11 6170 11
ANDREW THOMSON	72897	1/14/2021	1	18,270.00	WD/SCADA IGNITION UPGRADE 11/23/20 - 12/19/20	11 6170 11
ANDREW THOMSON	72945	1/21/2021	1	5,040.00	WD/INITIAL DESIGN & PROJECT DEVMNT SCADA IGNITION	11 6170 11
				29,350.00		
AT&T	72873	1/13/2021	1	246.24	WW/ALARM AT LIFT STN B-4	12 6060P 12
AT&T	72972	1/26/2021	1	300.08	WD/WELL HEAD ZONE TO ZONE TRANSMISSION	11 6060P 11
				546.32		
AT&T MOBILITY	72845	1/5/2021	1	66.01	FD/MONTHLY CELL SERVICE	01 6060C 01
AT&T/CALNET3	72858	1/5/2021	1	23.35	WW/ALARM AT LIFT STN A	12 6060P 12
AT&T/CALNET3	72858	1/5/2021	1	22.90	WW/ALARM AT LIFT STN B3	12 6060P 12
AT&T/CALNET3	72858	1/5/2021	1	34.16	FD/228 CENTER ST	01 6060P 01
AT&T/CALNET3	72858	1/5/2021	1	22.90	WW/ALARM AT LIFT STN B1	12 6060P 12
AT&T/CALNET3	72858	1/5/2021	1	22.91	WW/ALARM AT LIFT STN B2	12 6060P 12
AT&T/CALNET3	72858	1/5/2021	1	22.91	WW/ALARM AT LIFT STN B	12 6060P 12
AT&T/CALNET3	72858	1/5/2021	1	22.92	WW/ALARM AT LIFT STN 9	12 6060P 12
AT&T/CALNET3	72858	1/5/2021	1	22.91	WW/ALARM AT LIFT STN A1	12 6060P 12
AT&T/CALNET3	72858	1/5/2021	1	22.89	WW/FAX LINE	12 6060P 12
AT&T/CALNET3	72858	1/5/2021	1	23.14	WD/TELEMETRY SYSTEMS	11 6060P 11
AT&T/CALNET3	72858	1/5/2021	1	44.12	F&R/FIRE ALARMS AT VETS HALL	01 6060P 02
AT&T/CALNET3	72858	1/5/2021	1	22.89	WW/ALARM AT LIFT STN 4	12 6060P 12
AT&T/CALNET3	72858	1/5/2021	1	22.90	WW/ALARM AT LIFT STN 8	12 6060P 12
AT&T/CALNET3	72858	1/5/2021	1	23.04	WD/LEIMERT PUMP STN	11 6060P 11
AT&T/CALNET3	72858	1/5/2021	1	23.46	ADM/OFFICE FAX LINE	01 6060P 09
AT&T/CALNET3	72858	1/5/2021	1	23.82	F&R/RODEO GROUNDS RD	01 6060P 02

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VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
AT&T/CALNET3	72858	1/5/2021	1	54.01 455.23	WW/HEATH LANE PHONE	12 6060P 12
BADGER METER INC.	72936	1/21/2021	1	30.00	WD/ORION CELLULAR SVC DEC 2020	11 6031M 11
BELL, LINDA	72958	1/25/2021	1	250.00	WD/REF ASNMT DEP BAL APN 023.022.002 - BELL	11 2420 11
BELL, LINDA	72958	1/25/2021	2	(115.95)	WD/REF ASNMT DEP BAL APN 023.022.002 - BELL	11 4124 10
BELL, LINDA	72958	1/25/2021	1	250.00	WD/REF ASNMT DEP BAL APN 023.181.022 - BELL	11 2420 11
BELL, LINDA	72958	1/25/2021	2	(115.95)	WD/REF ASNMT DEP BAL APN 023.181.022 - BELL	11 4124 10
				268.10		
BLAND, MELISSA	72827	1/5/2021	1	33.33	WD/MONTHLY CELL PHONE & INTERNET REIMB	11 6060C 11
BLAND, MELISSA	72827	1/5/2021	2	33.33	WW/MONTHLY CELL PHONE & INTERNET REIMB	12 6060C 12
BLAND, MELISSA	72827	1/5/2021	3	33.34	SWF/MONTHLY CELL PHONE & INTERNET REIMB	39 6060C 25
				100.00		
BOUND TREE MEDICAL, LLC	72846	1/5/2021	1	191.44	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
BRENTAG PACIFIC, INC.	72875	1/13/2021	1	501.71	WD/CHEMICALS	11 6091C 11
BRENTAG PACIFIC, INC.	72875	1/13/2021	1	538.93	WD/CHEMICALS	11 6091C 11
BRENTAG PACIFIC, INC.	72973	1/26/2021	1	365.36	WD/CHEMICALS	11 6091C 11
BRENTAG PACIFIC, INC.	72973	1/26/2021	1	235.18	WD/CHEMICALS	11 6091C 11
				1,641.18		
BREZDEN PEST CONTROL, INC.	72937	1/21/2021	1	85.00	ADM/SPRAY AND DEWEB	01 6033B 09
BURKEY, MICHAEL A	72828	1/5/2021	1	45.00	FD/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 01
CAL WATER ENVIRNMT ASSOC (CWEA)	72938	1/21/2021	1	192.00	WW/MEMBERSHIP RENEWAL JALLCHIN	12 6054 12
CAMBRIA AUTO SUPPLY LP	72859	1/5/2021	1	181.13	WW/BATTERY	12 6041L 12
CAMBRIA AUTO SUPPLY LP	72859	1/5/2021	1	39.81	WW/MOTOR OIL	12 6041L 12
CAMBRIA AUTO SUPPLY LP	72859	1/5/2021	1	80.07	WW/TRUCK AIR FILTERS, BATTERY BRUSH	12 6041L 12
CAMBRIA AUTO SUPPLY LP	72859	1/5/2021	1	15.00	WW/VAN AIR FILTER	12 6041L 12
CAMBRIA AUTO SUPPLY LP	72859	1/5/2021	1	175.76	ADM/BATTERY FOR 2013 FORD FUSION	01 6041L 09
CAMBRIA AUTO SUPPLY LP	72983	1/28/2021	1	8.03	WW/RADIATOR CAP	12 6048 12
CAMBRIA AUTO SUPPLY LP	72983	1/28/2021	1	17.41	WW/EXHAUST PIPE RAIN CAP	12 6032G 12
CAMBRIA AUTO SUPPLY LP	72983	1/28/2021	1	4.19	WD/TURN SIGNAL BULB 2017 FORD F250	11 6041L 11
CAMBRIA AUTO SUPPLY LP	72983	1/28/2021	1	33.98	WW/EXHAUST PIPE RAIN CAP	12 6032G 12
				555.38		
CAMBRIA HARDWARE CENTER	72948	1/25/2021	1	2.89	WW/SUPPLIES	12 6041V 12
CAMBRIA HARDWARE CENTER	72948	1/25/2021	1	2.04	WW/SCREWS	12 6032L 12
CAMBRIA HARDWARE CENTER	72948	1/25/2021	1	(2.04)	WW/RETURN SCREWS	12 6032L 12
CAMBRIA HARDWARE CENTER	72948	1/25/2021	1	12.31	WW/MISC SUPPLIES	12 6050 12
CAMBRIA HARDWARE CENTER	72948	1/25/2021	1	5.46	WW/STEEL ROD	12 6032L 12
CAMBRIA HARDWARE CENTER	72948	1/25/2021	1	9.31	WW/HOSE CONNECTOR	12 6032L 12
CAMBRIA HARDWARE CENTER	72948	1/25/2021	1	3.85	WW/BUSHING	12 6032L 12
CAMBRIA HARDWARE CENTER	72948	1/25/2021	1	17.12	WW/BATTERY	12 6092 12
CAMBRIA HARDWARE CENTER	72948	1/25/2021	1	21.44	WW/WEED SPRAY	12 6033B 12
CAMBRIA HARDWARE CENTER	72948	1/25/2021	1	9.64	WW/MURIATIC ACID	12 6032S 12
CAMBRIA HARDWARE CENTER	72949	1/25/2021	1	126.69	FD/DEPT SUPPLIES	01 6090 01
CAMBRIA HARDWARE CENTER	72949	1/25/2021	1	6.96	FD/NOZZLE	01 6090 01
CAMBRIA HARDWARE CENTER	72950	1/25/2021	1	5.35	ADM/BATTERIES	01 6041L 09
CAMBRIA HARDWARE CENTER	72951	1/25/2021	1	62.18	F&R/TARPS	01 6090 02
CAMBRIA HARDWARE CENTER	72951	1/25/2021	1	60.44	ADM/LOCKSET & DOOR PARTS	01 6033B 09
CAMBRIA HARDWARE CENTER	72951	1/25/2021	1	22.92	F&R/PAINT AND SUPPLIES	01 6033V 02
CAMBRIA HARDWARE CENTER	72951	1/25/2021	1	18.18	F&R/BRUSHES, PAINT	01 6033V 02
CAMBRIA HARDWARE CENTER	72951	1/25/2021	1	23.94	F&R/PAINT BRUSHES	01 6033V 02
CAMBRIA HARDWARE CENTER	72951	1/25/2021	1	6.42	F&R/ANT SPRAY	01 6033B 02
CAMBRIA HARDWARE CENTER	72951	1/25/2021	1	14.53	F&R/HASPS AND HINGES	01 6033B 02
CAMBRIA HARDWARE CENTER	72951	1/25/2021	1	49.22	F&R/PAINT SUPPLIES	01 6033V 02
CAMBRIA HARDWARE CENTER	72951	1/25/2021	1	24.84	F&R/PAINT BRUSHES	01 6033V 02
CAMBRIA HARDWARE CENTER	72952	1/25/2021	1	11.00	WD/MISC SUPPLIES	11 6031M 11
CAMBRIA HARDWARE CENTER	72952	1/25/2021	1	63.06	WD/PVC PIPE	11 6031M 11
CAMBRIA HARDWARE CENTER	72952	1/25/2021	1	14.11	WD/PVC PIPE	11 6031M 11



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VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
CAMBRIA HARDWARE CENTER	72952	1/25/2021	1	21.44	WD/BATTERIES	11 6090 11
CAMBRIA HARDWARE CENTER	72952	1/25/2021	1	30.42	WD/GLOVES, PAINT	11 6031V 11
CAMBRIA HARDWARE CENTER	72952	1/25/2021	1	5.35	WD/PAINT	11 6090 11
CAMBRIA HARDWARE CENTER	72952	1/25/2021	1	32.05	WD/MISC SUPPLIES	11 6035L 11
CAMBRIA HARDWARE CENTER	72952	1/25/2021	1	5.89	WD/MISC SUPPLIES	11 6031R 11
				687.01		
CAMBRIA VILLAGE SQUARE	72842	1/5/2021	1	2,553.03	ADM/MONTHLY OFFICE LEASE PMT 1316 TAMSON	01 6075 09
CARMEL & NACCASHA LLP	72898	1/21/2021	1	3,675.55	ADM/LEGAL SERVICES GENERAL DEC 2020	01 6080K 09
CARMEL & NACCASHA LLP	72898	1/21/2021	1	260.00	ADM/MONTHLY SVCS PRIV & CONF DEC 2020	01 6080L 09
CARMEL & NACCASHA LLP	72898	1/21/2021	2	980.00	SWF/MONTHLY SVCS PRIV & CONF DEC 2020	40 1829I 30
CARMEL & NACCASHA LLP	72898	1/21/2021	3	80.00	ADM/MONTHLY SVCS PRIV & CONF DEC 2020	01 6080L 09
CARMEL & NACCASHA LLP	72898	1/21/2021	1	11,100.00	ADM/MONTHLY RETAINER FOR LEGAL SERVICES FEB 2021	01 6080K 09
				16,095.55		
CASTELLANOS, MICHAEL	72829	1/5/2021	1	45.00	FD/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 01
CHARTER COMMUNICATIONS	72860	1/5/2021	1	279.07	F&R/ETHERNET SERVICES VETS HALL	01 6060I 02
CHARTER COMMUNICATIONS	72860	1/5/2021	2	140.09	F&R/ETHERNET SERVICES RODEO GROUNDS RD	01 6060I 02
CHARTER COMMUNICATIONS	72860	1/5/2021	3	235.29	ADM/ETHERNET SERVICES TAMSON DR	01 6060I 09
CHARTER COMMUNICATIONS	72860	1/5/2021	4	265.85	WD/ETHERNET SERVICES HEATH LANE	11 6060I 11
CHARTER COMMUNICATIONS	72860	1/5/2021	5	265.85	WW/ETHERNET SERVICES HEATH LANE	12 6060I 12
CHARTER COMMUNICATIONS	72939	1/21/2021	1	39.99	F&R/BUSINESS VOICE FOR RODEO GROUNDS RD	01 6060I 02
CHARTER COMMUNICATIONS	72939	1/21/2021	1	162.50	FD/BUSINESS INTERNET	01 6060I 01
CHARTER COMMUNICATIONS	72939	1/21/2021	2	162.50	ADM/BUSINESS INTERNET	01 6060I 09
CHARTER COMMUNICATIONS	72939	1/21/2021	3	162.50	WD/BUSINESS INTERNET	11 6060I 11
CHARTER COMMUNICATIONS	72939	1/21/2021	4	162.50	WW/BUSINESS INTERNET	12 6060I 12
CHARTER COMMUNICATIONS	72939	1/21/2021	5	490.00	ADM/BUSINESS VOICE	01 6060I 09
CHARTER COMMUNICATIONS	72974	1/26/2021	1	174.97	WW/BUSINESS INTERNET & VOICE	12 6060I 12
				2,541.11		
CIO SOLUTIONS, LP	72830	1/5/2021	1	2,952.40	ADM/MONTHLY BILLING FOR JAN 2021	01 6044 09
CIT BANK, N.A.	72876	1/13/2021	1	333.42	FD/MONTHLY IP PHONE	01 6060P 01
CIT BANK, N.A.	72876	1/13/2021	2	206.40	ADM/MONTHLY IP PHONE	01 6060P 09
CIT BANK, N.A.	72876	1/13/2021	3	113.97	WD/MONTHLY IP PHONE	11 6060P 11
CIT BANK, N.A.	72876	1/13/2021	4	113.97	WW/MONTHLY IP PHONE	12 6060P 12
				767.76		
CLARK, JAIME	72959	1/25/2021	1	250.00	WD/REF ASNMT DEP BAL APN022.093.043-CLARK/CREMEANS	11 2420 11
CLARK, JAIME	72959	1/25/2021	2	(115.95)	WD/REF ASNMT DEP BAL APN022.093.043-CLARK/CREMEANS	11 4124 10
				134.05		
CORBIN WILLITS SYSTEMS INC.	72831	1/5/2021	1	1,273.57	ADM/MONTHLY SUPPORT AGMT MOM SOFTWARE 01/21	01 6044 09
CULLIGAN-KITZMAN WATER	72847	1/5/2021	1	90.00	FD/RO SERVICE HICAP SOFTENER	01 6033B 01
CURIOUS POSSIBILITIES	72960	1/25/2021	1	250.00	WD/REF ASNMT DEP BAL APN 023.022.002-CURIOUS POSS	11 2420 11
CURIOUS POSSIBILITIES	72960	1/25/2021	2	(115.95)	WD/REF ASNMT DEP BAL APN 023.022.002-CURIOUS POSS	11 4124 10
				134.05		
DARIUS/ELIANNA KAPFER	72884	1/13/2021	1	42.20	MQ CUSTOMER REFUND	11 2005
DIAMOND MAPS	72848	1/5/2021	1	360.00	WD/ANNUAL SUBSCRIPTION OCT 2020 - OCT 2021	11 6045 11
DIAMOND MAPS	72848	1/5/2021	2	360.00	WW/ANNUAL SUBSCRIPTION OCT 2020 - OCT 2021	12 6045 12
				720.00		
DIGITAL DEPLOYMENT, INC	72888	1/14/2021	1	200.00	ADM/STREAMLINE MONTHLY MEMBER FEE DEC 2020	01 6011W 09
DITCH WITCH WEST	72849	1/5/2021	1	477.61	WD/REPLACEMENT HOSE FOR VACUUM TRAILER	11 6090 11
EMILY A TORLANO	72841	1/5/2021	1	45.00	FD/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 01
FAMCOM PIPE & SUPPLY, INC.	72861	1/5/2021	1	732.70	WD/REPAIR CLAMPS	11 6035R 11

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FARM SUPPLY COMPANY	72984	1/28/2021	1	291.37	WD/LEAK REPAIR PARTS CANTERBURY/WARWICK	11 6035L 11
FEDEX	72940	1/21/2021	1	20.02	WW/FED EX SHIPPING SERVICE	12 6051 12
FERGUSON ENTERPRISES LLC #686	72877	1/13/2021	1	703.52	F&R/RETROFIT KIT PUBLIC RESTROOMS	01 6033B 02
FERGUSON ENTERPRISES LLC #686	72985	1/28/2021	1	325.49	F&R/FAUCETS PUBLIC RESTROOMS	01 6033B 02
				1,029.01		
FGL ENVIRONMENTAL INC.	72889	1/14/2021	1	406.00	WD/ORGANIC ANALYSIS 11/3/20	11 6091 11
FGL ENVIRONMENTAL INC.	72889	1/14/2021	1	96.00	WW/INORGANIC ANALYSIS 12/1/20	12 6091 12
FGL ENVIRONMENTAL INC.	72889	1/14/2021	1	620.00	WW/INORGANIC & SUPPORT ANALYSIS 12/8/20	12 6091 12
FGL ENVIRONMENTAL INC.	72889	1/14/2021	1	112.00	WD/BACTI & SUPPORT ANALYSIS 12/15/20	11 6091 11
				1,234.00		
FIRST BANKCARD	72947	1/21/2021	1	-	F&R/C MENDOZA VISA CHARGES	01 6033E 02
FIRST BANKCARD	72947	1/21/2021	2	53.07	F&R/LANDFILL CHARGE	01 6033E 02
FIRST BANKCARD	72947	1/21/2021	1	-	ADM/J WEIGOLD VISA CHARGES	01 6115 09
FIRST BANKCARD	72947	1/21/2021	2	389.90	ADM/ZOOM VIDEO SERVICES	01 6115 09
FIRST BANKCARD	72947	1/21/2021	1	-	WD/WW/R DIENZO VISA CHARGES	11 6120E 11
FIRST BANKCARD	72947	1/21/2021	2	64.37	WD/CALWEP VIRTUAL TRAINING MGERSENY 12/8-10/20	11 6120E 11
FIRST BANKCARD	72947	1/21/2021	3	64.38	WW/CALWEP VIRTUAL TRAINING MGERSENY 12/8-10/20	12 6120E 12
FIRST BANKCARD	72947	1/21/2021	4	5.40	WD/POSTAGE	11 6051 11
FIRST BANKCARD	72947	1/21/2021	5	5.39	WW/POSTAGE	12 6051 12
FIRST BANKCARD	72947	1/21/2021	6	44.40	WW/FEDEX SHIPPING	12 6032C 12
FIRST BANKCARD	72947	1/21/2021	7	121.00	WW/FEDEX SHIPPING	12 6051 12
FIRST BANKCARD	72947	1/21/2021	1	-	FD/W HOLLINGSWORTH VISA CHARGES	01 6054 01
FIRST BANKCARD	72947	1/21/2021	2	83.67	FD/NAME TAGS	01 6094 01
FIRST BANKCARD	72947	1/21/2021	3	28.00	FD/FULCRUM MONTHLY SUBSCRIPTION	01 6054 01
				859.58		
FORD MOTOR CREDIT COMPANY LLC	72941	1/21/2021	1	637.09	F&R/LEASE PMT 2016 FORD F-250 W/UT BODY JAN 2021	01 2516 02
GAETANO, ANNA MARIE	72867	1/7/2021	1	1,797.50	WD/REIMB LAND SURVEY COSTS	11 6032L 11
GERBER'S AUTO SERVICE	72862	1/5/2021	1	45.75	FD/SMOG INSPECTION 2003 FORD F350XLT	01 6041L 01
GERBER'S AUTO SERVICE	72975	1/26/2021	1	1,451.94	WW/NEW TIRES 2012 FORD F250	12 6041L 12
				1,497.69		
GIBSON, JOHNATHAN	72835	1/5/2021	1	45.00	FD/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 01
GONZALEZ, MICHAEL / HICKMAN, B	72961	1/25/2021	1	250.00	WD/REF ASNMT DEP BAL APN 023.116.021-GONZALES	11 2420 11
GONZALEZ, MICHAEL / HICKMAN, B	72961	1/25/2021	2	(115.95)	WD/REF ASNMT DEP BAL APN 023.116.021-GONZALES	11 4124 10
				134.05		
GREEN, JAMES R	72836	1/5/2021	1	80.00	WD/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	11 6060C 11
GREEN, JAMES R	72836	1/5/2021	2	20.00	SWF/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	39 6060C 25
				100.00		
HACH COMPANY	72986	1/28/2021	1	267.29	WD/FREE CHLORINE REAGENT	11 6090 11
HALEY DODSON	72833	1/5/2021	1	100.00	ADM/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	01 6060C 09
HD SUPPLY FACILITIES MAINTENAN	72956	1/25/2021	1	32.46	WW/OFFICE SUPPLIES	12 6050 12
HD SUPPLY FACILITIES MAINTENAN	72956	1/25/2021	1	256.52	WW/LAB SUPPLIES	12 6092 12
HD SUPPLY FACILITIES MAINTENAN	72956	1/25/2021	1	886.06	WW/MISC SUPPLIES	12 6032C 12
HD SUPPLY FACILITIES MAINTENAN	72956	1/25/2021	1	98.92	WW/LAB SUPPLIES	12 6092 12
HD SUPPLY FACILITIES MAINTENAN	72956	1/25/2021	1	147.19	WW/DISPENSER PUMP, DIPPER	12 6032T 12
HD SUPPLY FACILITIES MAINTENAN	72956	1/25/2021	1	121.92	WW/EQUIPMENT HOOK	12 6032C 12
HD SUPPLY FACILITIES MAINTENAN	72956	1/25/2021	1	484.27	WW/DEPT SUPPLIES	12 6032C 12
HD SUPPLY FACILITIES MAINTENAN	72956	1/25/2021	2	219.32	WW/LAB SUPPLIES	12 6092 12
				2,246.66		
HOLLINGSWORTH, WILLIAM	72837	1/5/2021	1	55.00	FD/MONTHLY INTERNET REIMBURSEMENT	01 6060C 01
HOME DEPOT CREDIT SERVICE	72890	1/14/2021	1	256.33	SWF/EXTERIOR PAINT	39 6033B 25
HOME DEPOT CREDIT SERVICE	72890	1/14/2021	2	(15.00)	SWF/EXTERIOR PAINT REBATE	39 6033B 25

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HOME DEPOT CREDIT SERVICE	72890	1/14/2021	1	360.63	WW/BROOM, 4' LIGHT BULBS	12 6032T 12
HOME DEPOT CREDIT SERVICE	72890	1/14/2021	2	(269.27)	WW/RETURN 4' LIGHT BULBS WRONG SIZE	12 6032T 12
HOME DEPOT CREDIT SERVICE	72890	1/14/2021	1	114.55	WD/SHOP SUPPLIES, PAINT	11 6090 11
HOME DEPOT CREDIT SERVICE	72890	1/14/2021	1	255.15	F&R/PAINT & PAINT SUPPLIES VETS HALL	01 6033V 02
HOME DEPOT CREDIT SERVICE	72890	1/14/2021	1	51.46	WD/SPRAY PAINT FOR HYDRANTS	11 6031F 11
				<u>753.85</u>		
IDLER'S SVC CO PASO ROBLES	72878	1/13/2021	1	704.46	FD/GAS DRYER	01 6040 01
INNOVATIVE CONCEPTS	72863	1/5/2021	1	25.00	FD/BUSINESS WEBSITE HOSTING	01 6044 01
INNOVATIVE CONCEPTS	72863	1/5/2021	2	25.00	ADM/BUSINESS WEBSITE HOSTING	01 6044 09
				<u>50.00</u>		
IPRINT TECHNOLOGIES	72850	1/5/2021	1	939.52	WW/PRINTER TONER	12 6045 12
J B DEWAR INC.	72868	1/7/2021	1	478.55	F&R/146.90 GALS GAS	01 6096 02
J B DEWAR INC.	72869	1/12/2021	1	1,900.13	FD/251.10 GALS GAS; 320.00 GALS DIESEL	01 6096 01
J B DEWAR INC.	72869	1/12/2021	1	1,136.61	F&R/350.00 GALS GAS	01 6096 02
				<u>3,515.29</u>		
JOEL SWITZER DIESEL REPAIR, IN	72880	1/13/2021	1	490.33	WW/OIL CHANGE & SERVICE 2019 VACTOR TRUCK	12 6041V 12
JOHN ALLCHIN	72826	1/5/2021	1	30.98	WW/REIMB PURCHASE AT AUCTION TWO HEDGE TRIMMERS	12 6032T 12
JOHN ALLCHIN	72826	1/5/2021	1	100.00	WW/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	12 6060C 12
				<u>130.98</u>		
JOHN F WEIGOLD, IV	72843	1/5/2021	1	100.00	ADM/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	01 6060C 09
JULIE HUHN LLC	72891	1/14/2021	1	212.55	ADM/FACE MASKS	01 6048 09
JULIE HUHN LLC	72891	1/14/2021	2	310.61	FD/FACE MASKS	01 6048 01
JULIE HUHN LLC	72891	1/14/2021	3	108.72	WD/FACE MASKS	11 6048 11
JULIE HUHN LLC	72891	1/14/2021	4	122.71	WW/FACE MASKS	12 6048 12
JULIE HUHN LLC	72891	1/14/2021	5	30.46	F&R /FACE MASKS	01 6048 02
				<u>785.05</u>		
KIM, YOUNG WOOK	72962	1/25/2021	1	500.00	WD/REF ASNMT DEP BAL APN 024.211.021 - KIM	11 2420 11
KIM, YOUNG WOOK	72962	1/25/2021	2	(231.90)	WD/REF ASNMT DEP BAL APN 024.211.021 - KIM	11 4124 10
				<u>268.10</u>		
KNUDSEN, ERIK	72963	1/25/2021	1	250.00	WD/REF ASNMT DEP BAL APN 023.116.021 - KNUDSEN	11 2420 11
KNUDSEN, ERIK	72963	1/25/2021	2	(115.95)	WD/REF ASNMT DEP BAL APN 023.116.021 - KNUDSEN	11 4124 10
				<u>134.05</u>		
LIBERTY COMPOSTING, INC.	72942	1/21/2021	1	6,260.87	WW/TIPPING FEES BIOSOLIDS DEC 2020	12 6032S 12
LIEBERT CASSIDY WHITMORE	72987	1/28/2021	1	1,900.00	ADM/CLIENT MATTER CA131-00001 THROUGH 12/31/20	01 6080L 09
LIFE-ASSIST, INC.	72864	1/5/2021	1	1,499.36	FD/EMERGENCY MEDICAL SUPPLIES - PPE GRANT	01 6089A 01
LIFE-ASSIST, INC.	72864	1/5/2021	1	587.73	FD/EMERGENCY MEDICAL SUPPLIES - PPE GRANT	01 6089A 01
LIFE-ASSIST, INC.	72864	1/5/2021	1	1,051.05	FD/SAFETY GLASSES - PPE GRANT	01 6089A 01
LIFE-ASSIST, INC.	72988	1/28/2021	1	316.60	FD/N95 MASKS - PPE GRANT	01 6089A 01
				<u>3,454.74</u>		
MALONEY, RYAN S	72838	1/5/2021	1	45.00	FD/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 01
MCCRAIN, DAN	72839	1/5/2021	1	45.00	FD/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 01
MENDOZA, CARLOS	72840	1/5/2021	1	100.00	F&R/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	01 6060C 02
MICHELLE DYER	72887	1/14/2021	1	167.12	WD/RAIN COAT AGARNEY	11 6094 11
MICHELLE DYER	72887	1/14/2021	1	918.92	WW/JACKET, GLOVES, SAFETY CABINET	12 6094 12
MICHELLE DYER	72887	1/14/2021	1	275.69	F&R/SAFETY CABINET, TRASH BAGS, WIPES	01 6090 02
				<u>1,361.73</u>		
MILLER DRILLING COMPANY	72989	1/28/2021	1	363.75	WD/INSPECTION & REPAIR SR4 BACK WASH PUMP	11 6031R 11

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MINER'S ACE HARDWARE	72892	1/14/2021	1	35.49	F&R/PAINT SUPPLIES	01 6033R 02
MINER'S ACE HARDWARE	72892	1/14/2021	1	68.87	F&R/T-POSTS	01 6033V 02
MINER'S ACE HARDWARE	72892	1/14/2021	1	34.44	F&R/U-POSTS	01 6033V 02
MINER'S ACE HARDWARE	72990	1/28/2021	1	119.34	F&R/CHAIN SAW SUPPLIES	01 6033R 02
				258.14		
MISSION LINEN SUPPLY	72893	1/14/2021	1	12.36	WD/TOWELS	11 6033B 11
MISSION LINEN SUPPLY	72893	1/14/2021	1	13.29	WD/TOWELS	11 6033B 11
MISSION LINEN SUPPLY	72893	1/14/2021	1	8.40	WD/TOWELS	11 6033B 11
MISSION LINEN SUPPLY	72893	1/14/2021	1	8.40	WD/TOWELS	11 6033B 11
				42.45		
MOSS, LEVY & HARTZHEIM LLP	72894	1/14/2021	1	2,150.00	ADM/AUDIT SERVICES FOR FY 18/19	01 6080A 09
NAVIA BENEFIT SOLUTIONS, INC.	72976	1/26/2021	1	327.00	ADM/CAFETERIA PLAN ADMINISTRATION JAN 2021	01 6086 09
NOBLE SAW, INC.	72991	1/28/2021	1	4.30	F&R/BAR SCABBARD	01 6090 02
OASIS EQUIPMENT RENTAL	72953	1/25/2021	1	137.50	F&R/DUMP TRAILER RENTAL	01 6033E 02
OFFICE1	72879	1/13/2021	1	331.42	ADM/COPIER CONTRACT BASE & OVERAGE CHARGES	01 6044 09
OFFICE1	72879	1/13/2021	1	86.06	FD/COPIER CONTRACT BASE & OVERAGE CHARGES	01 6044 01
				417.48		
PACIFIC GAS & ELECTRIC	72871	1/13/2021	1	17,035.32	WW/ELEC SVC VARIOUS LIFT STATIONS	12 6060E 12
PACIFIC GAS & ELECTRIC	72871	1/13/2021	1	65.18	WW/ELEC SVC SAN SIMEON CRK RD	12 6060E 12
PACIFIC GAS & ELECTRIC	72871	1/13/2021	1	665.84	SWF/ELEC SVC SAN SIMEON CRK RD UNIT 1	39 6060E 25
PACIFIC GAS & ELECTRIC	72871	1/13/2021	1	10.84	WD/ELEC SVC VAN GORDON CRK RD	11 6060E 11
PACIFIC GAS & ELECTRIC	72871	1/13/2021	1	29.52	F&R/ELEC SVC WEST VILLAGE RESTROOMS	01 6060E 02
PACIFIC GAS & ELECTRIC	72871	1/13/2021	2	36.92	F&R/ELEC SVC EAST VILLAGE RESTROOMS	01 6060E 02
PACIFIC GAS & ELECTRIC	72871	1/13/2021	3	1,142.38	F&R/ELEC SVC STREET LIGHTING	01 6060E 02
PACIFIC GAS & ELECTRIC	72871	1/13/2021	4	248.13	F&R/ELEC SVC VETS HALL	01 6060E 02
PACIFIC GAS & ELECTRIC	72871	1/13/2021	5	848.51	FD/ELEC SVC 2850 BURTON DR	01 6060E 01
PACIFIC GAS & ELECTRIC	72871	1/13/2021	6	413.48	ADM/ELEC SVC 1316 TAMSON	01 6060E 09
PACIFIC GAS & ELECTRIC	72871	1/13/2021	7	202.51	ADM/ELEC SVC RADIO SHACK	01 6060E 09
PACIFIC GAS & ELECTRIC	72871	1/13/2021	1	6,920.81	WD/ELEC SVC VARIOUS WELLS	11 6060E 11
PACIFIC GAS & ELECTRIC	72871	1/13/2021	1	4,099.08	WD/ELEC SVC 2820 SANTA ROSA CRK RD	11 6060E 11
PACIFIC GAS & ELECTRIC	72871	1/13/2021	1	47.17	SWF/ELEC SVC SAN SIMEON CRK RD UNIT 2	39 6060E 25
				31,765.69		
PAMELA DUFFIELD	72834	1/5/2021	1	100.00	ADM/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	01 6060C 09
PROFESSIONAL WATER TECHNOLOGIE	72865	1/5/2021	1	865.77	SWF/CHEMICALS	39 6091C 25
PROFESSIONAL WATER TECHNOLOGIE	72943	1/21/2021	1	5,000.00	SWF/UF SYSTEM AUDIT	39 6080M 25
				5,865.77		
PROUD, JAMES & TRISHA	72964	1/25/2021	1	250.00	WD/REF ASNMT DEP BAL APN 023.181.022 - PROUD	11 2420 11
PROUD, JAMES & TRISHA	72964	1/25/2021	2	(115.95)	WD/REF ASNMT DEP BAL APN 023.181.022 - PROUD	11 4124 10
				134.05		
RAFAEL BUCIO	72885	1/13/2021	1	25.00	MQ CUSTOMER REFUND	11 2005
RAY DIENZO	72832	1/5/2021	1	33.33	WD/MONTHLY CELL PHONE & INTERNET REIMB	11 6060C 11
RAY DIENZO	72832	1/5/2021	2	33.33	WW/MONTHLY CELL PHONE & INTERNET REIMB	12 6060C 12
RAY DIENZO	72832	1/5/2021	3	33.34	SWF/MONTHLY CELL PHONE & INTERNET REIMB	39 6060C 25
				100.00		
READY REFRESH BY NESTLE	72944	1/21/2021	1	143.23	WW/DRINKING WATER	12 6050 12
RETIREE00	72899	1/21/2021	1	451.95	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE01	72900	1/21/2021	1	451.95	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE02	72901	1/21/2021	1	522.71	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE04	72902	1/21/2021	1	154.47	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE05	72903	1/21/2021	1	505.13	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE06	72904	1/21/2021	1	154.47	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE07	72905	1/21/2021	1	154.47	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11

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RETIREE08	72906	1/21/2021	1	121.83	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE09	72907	1/21/2021	1	154.47	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE10	72908	1/21/2021	1	154.47	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE11	72909	1/21/2021	1	154.47	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE12	72910	1/21/2021	1	1,149.29	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE13	72911	1/21/2021	1	154.47	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE14	72912	1/21/2021	1	154.47	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE15	72913	1/21/2021	1	181.06	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE16	72914	1/21/2021	1	505.13	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE17	72915	1/21/2021	1	451.95	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE19	72916	1/21/2021	1	451.95	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE20	72917	1/21/2021	1	154.47	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE21	72918	1/21/2021	1	181.06	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE22	72919	1/21/2021	1	451.95	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE24	72920	1/21/2021	1	181.06	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE26	72921	1/21/2021	1	839.63	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE27	72922	1/21/2021	1	820.19	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE28	72923	1/21/2021	1	451.95	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE30	72924	1/21/2021	1	503.14	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE31	72925	1/21/2021	1	154.47	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE32	72926	1/21/2021	1	820.19	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE33	72927	1/21/2021	1	522.71	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE36	72928	1/21/2021	1	667.76	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE37	72929	1/21/2021	1	55.31	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE37	72929	1/21/2021	2	719.06	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE37	72929	1/21/2021	3	331.88	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE38	72930	1/21/2021	1	1,587.85	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE39	72931	1/21/2021	1	522.71	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
				14,994.10		
RUTAN & TUCKER, LLP	72992	1/28/2021	1	2,197.82	SWF/PROFESSIONAL SERVICES NOV 2020	40 1829I 30
RUTAN & TUCKER, LLP	72992	1/28/2021	1	1,068.26	ADM/PROFESSIONAL SERVICES NOV 2020	01 6080L 09
RUTAN & TUCKER, LLP	72992	1/28/2021	1	2,962.82	SWF/PROFESSIONAL SERVICES DEC 2020	40 1829J 30
RUTAN & TUCKER, LLP	72992	1/28/2021	1	61.00	ADM/PROFESSIONAL SERVICES DEC 2020	01 6080L 09
				6,289.90		
SAN LUIS OBISPO COUNTY	72954	1/25/2021	1	406.70	FD/EQUIPMENT PERMIT RENEWAL	01 6055 01
SAN LUIS OBISPO COUNTY	72954	1/25/2021	1	2,846.90	WW/EQUIPMENT PERMIT RENEWAL	12 6055 12
SAN LUIS OBISPO COUNTY	72954	1/25/2021	2	1,626.80	WD/EQUIPMENT PERMIT RENEWAL	11 6055 11
SAN LUIS OBISPO COUNTY	72954	1/25/2021	1	135.29	F&R/EQUIPMENT PERMIT RENEWAL	01 6055 02
				5,015.69		
SAN LUIS POWERHOUSE	72851	1/5/2021	1	566.30	WD/BATTERY REPAIR - BACKUP GENERATOR RODEO GRNDS	11 6031G 11
SCOTT O'BRIEN FIRE & SAFETY CO	72977	1/26/2021	1	716.10	WW/ANNUAL FIRE EXTINGUISHER MAINTENANCE	12 6048 12
SCOTT O'BRIEN FIRE & SAFETY CO	72977	1/26/2021	2	860.39	WD/ANNUAL FIRE EXTINGUISHER MAINTENANCE	11 6048 11
SCOTT O'BRIEN FIRE & SAFETY CO	72977	1/26/2021	1	39.00	ADM/ANNUAL FIRE EXTINGUISHER MAINTENANCE	01 6033B 09
SCOTT O'BRIEN FIRE & SAFETY CO	72977	1/26/2021	1	140.42	SWF/ANNUAL FIRE EXTINGUISHER MAINTENANCE	39 6048 25
SCOTT O'BRIEN FIRE & SAFETY CO	72977	1/26/2021	1	59.00	WW/ANNUAL FIRE EXTINGUISHER MAINTENANCE	12 6048 12
SCOTT O'BRIEN FIRE & SAFETY CO	72993	1/28/2021	1	504.44	F&R/ANNUAL FIRE EXTINGUISHER MAINTENANCE	01 6033B 02
SCOTT O'BRIEN FIRE & SAFETY CO	72993	1/28/2021	1	91.52	F&R/ANNUAL FIRE EXTINGUISHER MAINTENANCE VETS HALL	01 6033V 02
				2,410.87		
SDRMA	72852	1/5/2021	1	500.00	WD/CLAIM PD1920008355-0001 PROPERTY DEDUCTIBLE	11 6035L 11
SETH SUTHERLAND	72998	1/28/2021	1	2,340.00	WW/GIS SYS MAINT & UPDATES JAN - DEC 2020	12 6032C 12
SHANNON, JEFFREY	72965	1/25/2021	1	250.00	WD/REF ASNMT DEP BAL APN 023.090.002 - SHANNON	11 2420 11
SHANNON, JEFFREY	72965	1/25/2021	2	(115.95)	WD/REF ASNMT DEP BAL APN 023.090.002 - SHANNON	11 4124 10
				134.05		
SINCLAIR, JOCELYN D.	72966	1/25/2021	1	250.00	WD/REF ASNMT DEP BAL APN 022.093.043 - SINCLAIR	11 2420 11
SINCLAIR, JOCELYN D.	72966	1/25/2021	2	(115.95)	WD/REF ASNMT DEP BAL APN 022.093.043 - SINCLAIR	11 4124 10
				134.05		
SLO COUNTY ASSESSOR	72995	1/28/2021	1	435.05	ADM/PARCEL REPORTS DOWNLOAD	01 6086 09

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SLO COUNTY IWMA	72978	1/26/2021	1	90.00	WW/HAZARDOUS WASTE DISPOSAL	12 6092 12
SLO COUNTY IWMA	72994	1/28/2021	1	60.00	F&R/HAZARDOUS WASTE DISPOSAL	01 6033E 02
				150.00		
SOUTH COAST EMERGENCY VEHICLE	72895	1/14/2021	1	3,711.78	FD/PUMPER TRUCK E57 INSPECTION & REPAIRS	01 6041L 01
SOUTH SLO COUNTY SANITATION DI	72853	1/5/2021	1	500.00	SWF/ANNUAL BRINE PERMIT FEE 2021	39 6055 25
STATE OF CALIFORNIA	72996	1/28/2021	1	49.00	FD/FINGERPRINT APPS & FBI	01 6125 01
STICKS & STONES TRUCKING LLC	72896	1/14/2021	1	30.00	F&R/GREEN WASTE DISPOSAL FISCALINI RANCH	01 6033R 02
SUNNY BALSELLS	72882	1/13/2021	1	100.00	MQ CUSTOMER REFUND	11 2005
SWRCB ACCOUNTING OFFICE	72997	1/28/2021	1	18,280.90	WD/WATER SYSTEM ANNUAL FEES FOR 7/1/20 - 6/30/21	11 6055 11
SYNCB/AMAZON	72955	1/25/2021	1	7.50	ADM/OFFICE SUPPLIES	01 6050 09
SYNCB/AMAZON	72955	1/25/2021	2	44.74	WW/SIGNS	12 6032T 12
SYNCB/AMAZON	72955	1/25/2021	3	25.89	WW/DEPT SUPPLIES	12 6050 12
SYNCB/AMAZON	72955	1/25/2021	4	91.78	FD/BATTERY PACKS	01 6090 01
SYNCB/AMAZON	72955	1/25/2021	5	35.19	FD/COFFEE FILTERS	01 6090 01
SYNCB/AMAZON	72955	1/25/2021	6	38.92	ADM/OFFICE SUPPLIES	01 6050 09
SYNCB/AMAZON	72955	1/25/2021	7	49.31	WD/OFFICE SUPPLIES	11 6050 11
SYNCB/AMAZON	72955	1/25/2021	8	47.21	ADM/OFFICE SUPPLIES	01 6050 09
SYNCB/AMAZON	72955	1/25/2021	9	34.98	WD/OFFICE SUPPLIES	11 6050 11
SYNCB/AMAZON	72955	1/25/2021	10	17.06	F&R/OFFICE SUPPLIES	01 6090 02
SYNCB/AMAZON	72955	1/25/2021	11	5.09	WD/OFFICE SUPPLIES	11 6050 11
SYNCB/AMAZON	72955	1/25/2021	12	5.09	WW/OFFICE SUPPLIES	12 6050 12
SYNCB/AMAZON	72955	1/25/2021	13	21.69	ADM/OFFICE SUPPLIES	01 6050 09
SYNCB/AMAZON	72955	1/25/2021	14	81.08	WW/OFFICE SUPPLIES	12 6050 12
SYNCB/AMAZON	72955	1/25/2021	15	8.03	ADM/OFFICE SUPPLIES	01 6050 09
SYNCB/AMAZON	72955	1/25/2021	16	23.58	ADM/LAPTOP CASE	01 6045 09
SYNCB/AMAZON	72955	1/25/2021	17	49.05	F&R/DEPT SUPPLIES	01 6090 02
SYNCB/AMAZON	72955	1/25/2021	18	75.06	FD/RADIO HEADSET	01 6090 01
SYNCB/AMAZON	72955	1/25/2021	19	75.02	FD/RADIO HEADSET CABLE	01 6090 01
SYNCB/AMAZON	72955	1/25/2021	20	156.30	FD/COFFEE FOR STATION HOUSE	01 6090 01
SYNCB/AMAZON	72955	1/25/2021	21	43.70	FD/BATTERIES	01 6090 01
SYNCB/AMAZON	72955	1/25/2021	22	37.52	FD/BATTERIES, IPAD CASE	01 6090 01
SYNCB/AMAZON	72955	1/25/2021	23	7.65	ADM/NAME PLATE FOR NEW EMPLOYEE OTERTERIAN	01 6050 09
SYNCB/AMAZON	72955	1/25/2021	24	7.64	ADM/NAME PLATE FOR BOARD SEC'Y OTERTERIAN	01 6115 09
SYNCB/AMAZON	72955	1/25/2021	25	41.51	WD/PHONE CASE	11 6090 11
SYNCB/AMAZON	72955	1/25/2021	26	30.02	ADM/OFFICE SUPPLIES	01 6050 09
SYNCB/AMAZON	72955	1/25/2021	27	33.89	ADM/OFFICE SUPPLIES	01 6050 09
SYNCB/AMAZON	72955	1/25/2021	28	42.88	WW/TRUCK DOOR TRIM	12 6041L 12
SYNCB/AMAZON	72955	1/25/2021	29	50.58	ADM/OFFICE SUPPLIES	01 6050 09
SYNCB/AMAZON	72955	1/25/2021	30	26.03	ADM/OFFICE SUPPLIES	01 6050 09
				1,213.99		
TAPS TRUCK ACCESSORY	72979	1/26/2021	1	340.02	WW/CAB GUARD, BEACON LIGHT FOR F350	12 6041L 12
TEMPLETON UNIFORMS	72854	1/5/2021	1	17.70	FD/NAMETAG TLOUDERMILK	01 6094 01
TEMPLETON UNIFORMS	72854	1/5/2021	1	134.90	FD/NOMEX SHIRT TLOUDERMILK	01 6094 01
				152.60		
TESTAMERICA LABORATORIES,INC.	72980	1/26/2021	1	2,767.50	WW/PFAS SAMPLING	12 6091 12
THE BLUEPRINTER	72874	1/13/2021	1	181.02	ADM/ENVELOPES	01 6053 09
THE BLUEPRINTER	72874	1/13/2021	2	15.43	WD/LATE NOTICES	11 6053 11
THE BLUEPRINTER	72874	1/13/2021	3	15.43	WW/LATE NOTICES	12 6053 12
				211.88		
THE GAS COMPANY	72870	1/12/2021	1	97.79	F&R/GAS SVC VETS HALL	01 6060G 02
THE GAS COMPANY	72870	1/12/2021	1	33.68	ADM/GAS SVC TAMSON DR	01 6060G 09
THE GAS COMPANY	72870	1/12/2021	1	345.21	FD/GAS SVC 2850 BURTON DR	01 6060G 01
THE GAS COMPANY	72870	1/12/2021	1	88.66	WW/GAS SVC 5500 HEATH LANE #B	12 6060G 12

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THE GAS COMPANY	72870	1/12/2021	1	49.00	FD/GAS SVC 5490 HEATH LANE	01 6060G 01
THE GAS COMPANY	72870	1/12/2021	1	272.70	WW/GAS SVC 5500 HEATH LANE	12 6060G 12
				887.04		
TIBBETT, JOSH	72967	1/25/2021	1	250.00	WD/REF ASNMT DEP BAL APN 013.084.041 - TIBBET	11 2420 11
TIBBETT, JOSH	72967	1/25/2021	2	(115.95)	WD/REF ASNMT DEP BAL APN 013.084.041 - TIBBET	11 4124 10
				134.05		
TIM/CHRISTINE GRAY	72883	1/13/2021	1	53.83	MQ CUSTOMER REFUND	11 2005
TYLER TECHNOLOGIES, INC	72855	1/5/2021	1	36,721.00	ADM/INCODE 10, YR 3 12/1/20 - 11/30/21	01 6044 09
TYLER TECHNOLOGIES, INC	72855	1/5/2021	1	50.00	ADM/FINANCIAL MGMT CHART OF ACCTS MAPPING & REVIEW	01 6170 09
TYLER TECHNOLOGIES, INC	72855	1/5/2021	1	75.00	ADM/FINANCIAL MGMT REVIEW & APPROVE BALANCING RPTS	01 6170 09
TYLER TECHNOLOGIES, INC	72999	1/28/2021	1	3,125.00	ADM/AP,GL,PAYROLL DATA CONVERSION	01 6170 09
TYLER TECHNOLOGIES, INC	72999	1/28/2021	1	375.00	ADM/FINANCIAL MGMT IMPLEMENTATION WORK	01 6170 09
TYLER TECHNOLOGIES, INC	72999	1/28/2021	1	950.00	ADM/FINANCIAL MGMT DATA CONVERSION	01 6170 09
TYLER TECHNOLOGIES, INC	72999	1/28/2021	1	150.00	ADM/FINANCIAL MGMT DATA CONVERSION	01 6170 09
				41,446.00		
US BANK EQUIPMENT FINANCE	72856	1/5/2021	1	199.53	ADM/COPIER LEASE PAYMENT	01 6044 09
US BANK EQUIPMENT FINANCE	72856	1/5/2021	2	109.85	FD/COPIER LEASE PAYMENT	01 6044 01
				309.38		
VARTANIAN, DENNIS & LINDA	72968	1/25/2021	1	250.00	WD/REF ASNMT DEP BAL APN 023.090.002 - VARTANIAN	11 2420 11
VARTANIAN, DENNIS & LINDA	72968	1/25/2021	2	(115.95)	WD/REF ASNMT DEP BAL APN 023.090.002 - VARTANIAN	11 4124 10
				134.05		
VERIZON WIRELESS	72957	1/25/2021	1	216.39	FD/MONTHLY ON-CALL CELL PHONES AND TABLETS	01 6060C 01
VERIZON WIRELESS	72957	1/25/2021	2	48.13	F&R/MONTHLY ON-CALL CELL PHONES AND TABLETS	01 6060C 02
VERIZON WIRELESS	72957	1/25/2021	3	170.54	WD/MONTHLY ON-CALL CELL PHONES AND TABLETS	11 6060C 11
VERIZON WIRELESS	72957	1/25/2021	4	(40.00)	WD/CREDIT ADJUSTMENT FOR EQUIP PURCH	11 6060C 11
VERIZON WIRELESS	72957	1/25/2021	5	51.58	WW/MONTHLY ON-CALL CELL PHONES AND TABLETS	12 6060C 12
				446.64		
WATER SYSTEMS CONSULTING, INC	72981	1/26/2021	1	9,048.75	WD/2020 URBAN WATER MGMT PLAN	11 6080E 11
WAYNE'S TIRE, INC.	72881	1/13/2021	1	983.62	F&R/NEW TIRES, BRAKE INSPECTION 2016 FORD F250	01 6041L 02
WESTAMERICA BANK	72857	1/5/2021	1	69,092.78	WW/ANNUAL LOAN PMT #1 - VAC TRUCK PRIN	12 6180J 12
WESTAMERICA BANK	72857	1/5/2021	2	11,394.26	WW/ANNUAL LOAN PMT #1 - VAC TRUCK INT	12 6180H 12
				80,487.04		
WESTERN ALLIANCE BANK-LOAN PAY	72946	1/21/2021	1	186,542.00	SWF/BANK LOAN PRINC	39 2604 11
WESTERN ALLIANCE BANK-LOAN PAY	72946	1/21/2021	2	143,171.13	SWF/BANK LOAN INT	39 6180I 25
				329,713.13		
WESTERN EQUIPMENT FINANCE, INC	72844	1/5/2021	1	304.35	F&R/TORO TX 1000 DINGO WIDE TRACK JAN 2021 PRINC	01 2520 02
WESTERN EQUIPMENT FINANCE, INC	72844	1/5/2021	2	35.50	F&R/TORO TX 1000 DINGO WIDE TRACK JAN 2021 INT	01 6180H 02
				339.85		
ZARGHAM, MEHDI	72969	1/25/2021	1	250.00	WD/REF ASNMT DEP BAL APN 013.084.041 - ZARGHAM	11 2420 11
ZARGHAM, MEHDI	72969	1/25/2021	2	(115.95)	WD/REF ASNMT DEP BAL APN 013.084.041 - ZARGHAM	11 4124 10
				134.05		
<b>Accounts Payable Vendor Subtotal</b>				669,248.08		-
Fire Department Accounts Payable Subtotal				18,301.28		
Facilities & Resources Accounts Payable Subtotal				11,574.78		
Administration Accounts Payable Subtotal				79,243.55		
Water Accounts Payable Subtotal				86,892.03		
Wastewater Accounts Payable Subtotal				129,835.46		
SWF Operations Accounts Payable Subtotal				337,260.34		
SWF Capital Accounts Payable Subtotal				6,140.64		
<b>Accounts Payable Vendor Subtotal</b>				669,248.08		

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AMERITAS LIFE INSURANCE GROUP	6996	1/31/2021	1	3,937.09	DENTAL INSURANCE-YER	01 2150
AMERITAS LIFE INSURANCE GROUP	6996	1/31/2021	1	610.38	DENTAL INSURANCE-YER	01 2150
AMERITAS LIFE INSURANCE GROUP	6996	1/31/2021	2	(41.43)	DENTAL INSURANCE-YER	12 5102 12
				4,506.04		
CALIFORNIA STATE DISBURSEMENT	6994	1/27/2021	1	638.21	DEDUCTION-MISC 1	01 2163
CALIFORNIA STATE DISBURSEMENT	6994	1/27/2021	2	-	DEDUCTION-MISC 1	
				638.21		
CAMBRIA COMMUNITY SERVICES DIS	6621	1/8/2021	1	1,340.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	6621	1/8/2021	2	200.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	6621	1/8/2021	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	6621	1/8/2021	4	300.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	6621	1/8/2021	5	200.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SERVICES DIS	6621	1/8/2021	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12
CAMBRIA COMMUNITY SERVICES DIS	6629	1/22/2021	1	1,390.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	6629	1/22/2021	2	200.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	6629	1/22/2021	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	6629	1/22/2021	4	300.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	6629	1/22/2021	5	200.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SERVICES DIS	6629	1/22/2021	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12
				4,630.00		
CAMBRIA FIRE FIGHTERS LOCAL 46	6623	1/8/2021	1	240.00	DUES-FIRE IAFF	01 2160
CAMBRIA FIRE FIGHTERS LOCAL 46	6632	1/22/2021	1	240.00	DUES-FIRE IAFF	01 2160
				480.00		
CAMBRIA FIREFIGHTERS ASSN	6631	1/22/2021	1	43.40	RESERVE FIREFTR DUES	01 2160
EMPLOYMENT DEVELOPMENT DP	6622	1/8/2021	1	3,569.62	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6622	1/8/2021	1	1,321.06	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	6630	1/22/2021	1	4,026.15	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6630	1/22/2021	1	1,470.36	STATE INCOME TAX	01 2130
				10,387.19		
ICMA-VNTGPT TRSFR AGT 457	6626	1/8/2021	1	4,642.84	457 YEE CONTRIBUTION	01 2141
ICMA-VNTGPT TRSFR AGT 457	6626	1/8/2021	1	900.00	457 YEE CONTRIBUTION	01 2141
ICMA-VNTGPT TRSFR AGT 457	6626	1/8/2021	1	320.00	457 YEE CONTRIBUTION	01 2141
ICMA-VNTGPT TRSFR AGT 457	6635	1/22/2021	1	5,562.54	457 YEE CONTRIBUTION	01 2141
ICMA-VNTGPT TRSFR AGT 457	6635	1/22/2021	1	900.00	457 YEE CONTRIBUTION	01 2141
				12,325.38		
IRS/FEDERAL PAYROLL TAXES	6625	1/8/2021	1	9,926.09	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6625	1/8/2021	1	13,688.16	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6625	1/8/2021	1	3,201.22	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6634	1/22/2021	1	11,015.29	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6634	1/22/2021	1	15,429.52	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6634	1/22/2021	1	3,599.78	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6634	1/22/2021	1	671.86	DEC 2020 941 PAYMENT	01 5107 09
				57,531.92		
PERS HEALTH BENEFIT SERV	6999	1/31/2021	1	34,529.74	MEDICAL INSURANC-YER	01 2151
PERS HEALTH BENEFIT SERV	6999	1/31/2021	2	(0.03)	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	6999	1/31/2021	3	98.99	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	6999	1/31/2021	4	1,140.00	MEDICAL INSURANC-YER	01 5121 01
PERS HEALTH BENEFIT SERV	6999	1/31/2021	5	715.00	MEDICAL INSURANC-YER	01 5121 02
PERS HEALTH BENEFIT SERV	6999	1/31/2021	6	1,573.00	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	6999	1/31/2021	7	858.00	MEDICAL INSURANC-YER	11 5121 11
PERS HEALTH BENEFIT SERV	6999	1/31/2021	8	1,001.00	MEDICAL INSURANC-YER	12 5121 12
PERS HEALTH BENEFIT SERV	6999	1/31/2021	9	60.16	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	6999	1/31/2021	1	6,716.62	MEDICAL INSURANC-YER	01 2151
				46,692.48		
PERS RETIREMENT SYSTEM	6627	1/8/2021	1	21,499.56	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	6627	1/8/2021	2	-	PERS PAYROLL REMITTANCE	



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PERS RETIREMENT SYSTEM	6636	1/22/2021	1	23,551.94	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	6636	1/22/2021	2	(46.87)	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	6636	1/22/2021	3	-	PERS PAYROLL REMITTANCE	
PERS RETIREMENT SYSTEM	6998	1/31/2021	1	9,359.34	UNFUNDED ACCRUED LIAB-SAF	01 5109 01
PERS RETIREMENT SYSTEM	6998	1/31/2021	1	10,049.03	UNFUNDED ACCRUED LIAB-MIS	01 5109 09
PERS RETIREMENT SYSTEM	6998	1/31/2021	2	3,207.74	UNFUNDED ACCRUED LIAB-MIS	01 5109 02
PERS RETIREMENT SYSTEM	6998	1/31/2021	3	6,216.77	UNFUNDED ACCRUED LIAB-MIS	11 5109 11
PERS RETIREMENT SYSTEM	6998	1/31/2021	4	7,409.03	UNFUNDED ACCRUED LIAB-MIS	12 5109 12
PERS RETIREMENT SYSTEM	6998	1/31/2021	5	1,504.52	UNFUNDED ACCRUED LIAB-MIS	39 5109 25
				<u>82,751.06</u>		
PPBI-DIRECT DEPOSIT	6624	1/8/2021	1	1,045.00	DIRECT DEPOSIT FLAT	01 2152
PPBI-DIRECT DEPOSIT	6624	1/8/2021	1	71,593.59	DIRECT DEPOSIT FLAT	01 2152
PPBI-DIRECT DEPOSIT	6633	1/22/2021	1	1,195.00	DIRECT DEPOSIT FLAT	01 2152
PPBI-DIRECT DEPOSIT	6633	1/22/2021	1	80,620.44	DIRECT DEPOSIT FLAT	01 2152
PPBI-DIRECT DEPOSIT	6695	1/27/2021	1	93.24	DIRECT DEPOSIT -NET	01 2152
				<u>154,547.27</u>		
SEIU LOCAL 620	6628	1/8/2021	1	337.93	SEIU UNION DUES	01 2160
SEIU LOCAL 620	6637	1/22/2021	1	372.85	SEIU UNION DUES	01 2160
THE LINCOLN NATIONAL LIFE INSU	6997	1/31/2021	1	280.24	LIFE INSURANCE	01 2164
				<u>991.02</u>		
				<b>Payroll Payable Subtotal</b>		
				375,523.97		

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, January 14, 2021 2:00 PM

**1. OPENING**

**A. Call to Order**

President Steidel called the meeting to order at 2:00 p.m.

**B. Pledge of Allegiance**

President Steidel led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present via Zoom: Cindy Steidel, Donn Howell, Harry Farmer, Karen Dean and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Ossana Terterian.

**D. Agenda Review: Additions/Deletions**

President Steidel asked for any additions or deletions. There were none.

**2. COMMISSION REPORT**

**A. PROS Chairman's Report**

PROS Chairman Steve Kniffen provided a report.

**3. PUBLIC COMMENT**

Public Comment:

Christine Heinrichs, Cambria (submitted a written comment for the record)

Iggy Fedoroff, Cambria

Elizabeth Bettenhausen, Cambria

Ted Key, Cambria

Tony Church, Cambria (submitted a written comment for the record)

**4. CONSENT AGENDA**

- A.** Consideration of Adoption of Resolution 01-2021 Reappointing Jim Bahringer and Stanley Cooper to the Parks, Recreation and Open Space Commission as Alternates

Mr. Weigold introduced the item and provided a brief summary.

Director Farmer moved to adopt (both 4A and 4B together) Resolution 01-2021 reappointing Jim Bahringer and Stanley Cooper to the Parks, Recreation and Open Space Commission as alternates.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

- B.** Consideration of Approval of an Amendment to Consultant Services Agreement with Moss, Levy & Hartzheim LLP for Professional Auditing Services in Performance of the District's FY 2019/2020 Audit and Adoption of Resolution 02-2021 Amending the Fiscal Year 2020/21 Budget

Mr. Weigold introduced the item and provided a brief summary.

Director Farmer moved to adopt (both 4A and 4B together) approval of an Amendment to Consultant Services Agreement with Moss, Levy & Hartzheim LLP for Professional Auditing Services in performance of the District's fiscal year 2019/2020 audit and adoption of Resolution 02-2021 amending the fiscal year 2020/21 budget.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

## **5. REGULAR BUSINESS**

- A.** Discussion and Consideration to Reconstitute the Ad Hoc Committee Working on the Coastal Development Permit and Expand Its Scope

Mr. Weigold introduced the item and provided a brief summary.

Public Comment:

Christine Heinrichs, Cambria (submitted a written comment for the record)

Crosby Swartz, Cambria

Elizabeth Bettenhausen, Cambria

Director Howell moved to create an Ad Hoc Committee for the CDP.

Director Gray moved to amend the motion stated by Vice President Howell.

Director Steidel and Director Dean were selected to the ad hoc committee.

Director Farmer seconded the motion.

Motion Passed Ayes – 4 (Steidel, Howell, Dean, Gray) Nays– 0 Abstain – 1 (Farmer)

- B.** Discussion and Consideration of the Board Bylaws Ad Hoc Committee Report of Recommended Annual Updates to Board and Standing Committees Bylaws

Mr. Weigold introduced the item and provided a brief summary.

Director Howell moved to recommend that the accepted revisions to the Board Bylaws be returned by Resolution for consideration on the consent agenda for the February 11<sup>th</sup> Board Meeting and that further the Bylaws Ad Hoc Committee review the recommended

changes to the Standing Committee Bylaws and provide recommendations or options for Board consideration.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

## **6. FUTURE AGENDA ITEM(S)**

President Steidel asked for any future agenda items.

Director Howell asked that the issue with the UWMP Ad Hoc Committee be put on a future agenda in February establishing an ad hoc committee to discuss and consider constituting an ad hoc committee for monitoring the progress of the UWMP.

Director Farmer asked that Utilities Manager Report be sent to County Planning/Coastal Commission – let item be brought to Board before going to the Commission. Board should have more oversight before it goes to Coastal Commission.

## **ADJOURN TO CLOSED SESSION**

### **A. Public Comment**

President Steidel asked for public comment. There was none.

President Steidel adjourned the meeting to closed session at 4:18 p.m.

**B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to Government Code Section 54956.9(d)(1)  
Name of Case: CCSD v. CDM Smith**

**C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to Government Code Section 54956.9(d)(1)  
Name of Cases: Windeler v. CCSD, et al.**

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS SPECIAL MEETING MINUTES**  
Friday, January 15, 2021 9:00 AM

**1. OPENING**

**A. Call to Order**

President Steidel called the meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

President Steidel led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present via Zoom: Cindy Steidel, Donn Howell, Harry Farmer, Karen Dean and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel David Hirsch, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Deputy District Clerk Haley Dodson.

**2. PUBLIC COMMENT ON AGENDA ITEMS**

Public Comment:

Robert Reid, Cambria (the Deputy District Clerk accepted and made the written comment apart of the record)

Elizabeth Bettenhausen, Cambria (the Deputy District Clerk accepted and made the written comment apart of the record)

Christine Heinrichs, Cambria (the Deputy District Clerk accepted and made the written comment apart of the record)

Scott Anderson, Cambria (the Deputy District Clerk accepted and made the written comment apart of the record)

Jim Townsend, Cambria (the Deputy District Clerk read the written comment into the record)

Ted Key, Cambria

**3. REGULAR BUSINESS**

**A. Receive Strategic Planning Community Input Focusing on Three Key Areas: District Strengths, District Weaknesses and District Goals and Other issues Related to the District Strategic Plan**

Mr. Weigold introduced the item, provided a summary and turned it over to President Steidel, who provided a summary.

Public Comment:

Mike Lyons, Cambria

Ted Key, Cambria

Crosby Swartz, Cambria

Laura Swartz, Cambria  
 Bruce Koontz, Cambria  
 Dennis Dudzik, Cambria

Public comment on the District's strengths and accomplishments of the CCSD in the past year:

Crosby Swartz, Cambria  
 Robert Reid, Cambria (the Deputy District Clerk read the written comment into the record)  
 Elizabeth Bettenhausen, Cambria (the Deputy District Clerk read the written comment into the record)  
 Christine Heinrichs, Cambria (the Deputy District Clerk read the written comment into the record)  
 Robert Fountain (the Deputy District Clerk read the written comment into the record)

Public comment on the District's current internal weaknesses or challenges:

Crosby Swartz, Cambria  
 Robert Reid, Cambria (the Deputy District Clerk read the written comment into the record)  
 Elizabeth Bettenhausen, Cambria (the Deputy District Clerk read the written comment into the record)  
 Christine Heinrichs, Cambria (the Deputy District Clerk read the written comment into the record)  
 Robert Fountain (the Deputy District Clerk read the written comment into the record)

Public comment on the District's three-year goals:

Dennis Dudzik, Cambria  
 Laura Swartz, Cambria  
 Robert Reid, Cambria (the Deputy District Clerk read the written comment into the record)  
 Elizabeth Bettenhausen, Cambria (the Deputy District Clerk read the written comment into the record)  
 Christine Heinrichs, Cambria (the Deputy District Clerk read the written comment into the record)  
 Robert Fountain (the Deputy District Clerk read the written comment into the record)

Public comment on the other issues related to the District's Strategic Plan:

Scott Anderson, Cambria (the Deputy District Clerk read the written comment into the record)

**B. On Tuesday, January 19, 2021 the Board of Directors will Hold an Adjourned Special Meeting to Facilitate a Workshop for Development of the District's Strategic Plan**

Mr. Weigold introduced the item and provided a summary. He announced the January 19, 2021 adjourned special Board meeting workshop participants below:

1. Amanda Rice, former CCSD Director
2. Carlos Mendoza, Facilities & Resources Supervisor
3. Cindy Steidel, CCSD President
4. David Hirsch, CCSD District Counsel
5. David Pierson, former CCSD Director
6. Donn Howell, CCSD Vice President and Chair of Policy Committee
7. Gordon Heinrichs, Vice Chair of Policy Committee
8. Harry Farmer, CCSD Director
9. John Nixon, Secretary of Policy Committee
10. John F. Weigold IV, General Manager

11. Karen Dean, CCSD Director and Chair of Resources & Infrastructure Committee
12. Pamela Duffield, Finance Manager
13. Ray Dienzo, Utilities Department Manager/District Engineer
14. Ted Siegler, Vice Chair of Finance Committee
15. Tom Gray, CCSD Director and Chair of Finance Committee
16. William Hollingsworth, Fire Chief

**C. Discussion and Consideration to Set a Date for the Next Strategic Planning Workshop**

Mr. Weigold introduced the item and provided a summary. This will be discussed at next week's adjourned special Board meeting.

President Steidel asked for public comment on 3A, 3B and 3C. There was no additional public comments or written comments.

**4. ADJOURN**

Director Howell moved that the Board adjourn the meeting and reconvene at an adjourned special Board meeting on Tuesday, January 19, 2021 at 8:30 a.m.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

President Steidel adjourned the meeting at 10:49 a.m.

For further detail on the CCSD meeting, please visit the district's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the district's meeting webpage.

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS ADJOURNED SPECIAL MEETING MINUTES**  
Tuesday, January 19, 2021 8:30 AM

**1. OPENING**

**A. Call to Order**

President Steidel called the meeting to order at 8:30 a.m.

**B. Pledge of Allegiance**

President Steidel did not recite the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present via Zoom: Cindy Steidel, Donn Howell, Harry Farmer, Karen Dean and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel David Hirsch, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Deputy District Clerk Haley Dodson.

Amanda Rice, former CCSD Director  
David Pierson, former CCSD Director  
Gordon Heinrichs, Vice Chair of Policy Committee  
John Nixon, Secretary of Policy Committee  
Ted Siegler, Vice Chair of Finance Committee  
Gail Tsuboi, Recorder  
Marilyn Snider, Facilitator

**2. PUBLIC COMMENT ON AGENDA ITEMS**

Public Comment:  
Public Comment was taken on January 15, 2021.

**3. REGULAR BUSINESS**

- A. Receive Strategic Planning Community Input Focusing on Three Key Areas: District Strengths, District Weaknesses and District Goals and Other issues Related to the District Strategic Plan**

This item was discussed on January 15, 2021.

- B. On Tuesday, January 19, 2021 the Board of Directors will Hold an Adjourned Special Meeting to Facilitate a Workshop for Development of the District's Strategic Plan**

Marilyn Snider introduced the item and started the workshop.



**MISSION STATEMENT**

The Cambria Community Services District (CCSD) provides water, wastewater treatment, solid waste disposal, fire protection services, street lighting services, and supports related community services such as parks, transit and operation of the Cambria Veterans' Memorial Building.

We seek to provide such services professionally, productively, and fairly, keeping in mind Cambria's unique history and character together with the challenges of the present and the future.

**THREE-YEAR GOALS (2021-2024, not in priority order)**

- Increase and improve communications with the public
- Achieve and sustain adequate financial resources to fulfill the mission
- Achieve a balanced policy for growth and resources
- Develop and implement a long-term infrastructure and resources plan

**NEXT STEPS/FOLLOW-UP PROCESS**

<b>WHEN</b>	<b>WHO</b>	<b>WHAT</b>
Wednesday, 20 January	Haley Dodson and General Manager John Weigold IV	Distribute the retreat record to all participants.
Within 48 hours of receipt	All recipients	Read the retreat record.
At the February 11, 2021 CCSD Board Meeting	General Manager John Weigold IV	Present the Strategic Plan to the Board and the public.
At the January 26, 2021 Management Team meeting	CCSD Management Team (General Manager – lead)	Review the “Current Internal Weaknesses/Challenges” list for possible action items.
By February 2, 2021	Management Team	Share and discuss the Strategic Plan with staff face to face
Monthly	CCSD Management Team (General Manager – lead)	Monitor progress on the goals and objectives and revise objectives (add, amend and/or delete), as needed.
Monthly	Haley Dodson and General Manager John Weigold IV	Prepare and distribute the updated Strategic Plan Monitoring Matrix to the CCSD Board and staff, which is available to the public.
June 28, 2021	CCSD Board Members	Special Board Meeting/CCSD Workshop for input by the public on the strategic plan.
June 29, 2021 (Tuesday) 8:30 am to 4:00 pm	Participants from the January 19 Strategic Planning Workshop	Strategic Planning Workshop to: - more thoroughly assess progress on the Goals and Strategic Objectives. - develop objectives for the next six months.

		<ul style="list-style-type: none"> <li>- review and revise, as needed, the CCSD Mission Statement</li> <li>- identify Core Values for the District</li> </ul>
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## **STRENGTHS AND ACCOMPLISHMENTS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT IN THE PAST YEAR**

### **Brainstormed List of Perceptions from each Participant**

- Completed the Audit for 18/19 and significantly improved financial reporting and clarity
- Forwarded the SWF RCDP to the County to begin the approval process
- Current staff from top to bottom is a strength
- Transparency
- Mitigating homeless encampments
- Partnering with PG&E on water treatment plant upgrades
- Developing a reasonably balanced and effective budget
- Resolved personnel challenges and continued restructuring staff responsibilities
- Board continued to refine purposes and expectations of Board standing committees
- Initial implementation of new billing and finance software
- Moved the permit process forward with a revised project description
- Increased transparency
- Progress on financial audits & Tyler Incode
- Forward progress with PG&E SST
- Submittal of SWF CDP to County Planning
- Improved management, both in personnel and organizational structure
- Improvement in financial stability of enterprise funds (Water, SWF & Wastewater)
- Some progress toward securing a permanent supplemental water source
- Beginning of needed upgrades to wastewater system
- Hard working and competent staff in the office and out in the field
- Productive Standing Committees regarding information gathering and decision making
- FINALLY submitted CDP application to County Planning Department
- Upgrading of Veteran's Hall
- Successful completion of long-term employee contracts with SEIU and IAFF
- Filling management positions
- Streamlining administrative positions
- Passion and commitment from staff
- Collegiality & mutual respect among Directors
- Competent & conscientious staff
- 3 standing committees of volunteers (15) helping to advise the Board and increase transparency
- Technically strong and capable District staff; Standing Advisory Committees
- Strengthening internal Financial infrastructure, processes, and policies
- Forward movement on SST program and research for funding sources
- Asset and Plant Equipment upgrades - Water and Wastewater Enterprises
- Upgraded staff
- With PG&E defined projects to upgrade waste treatment plant
- Made significant progress on reducing fire hazard in the Fiscalini Ranch Preserve Forest
- Established standing committees to advise board
- Increased communication with Staff/Board/Community
- Increased transparency with Staff/Board/Community
- Maintained staff levels and training of those staff
- COVID-19 response
- Continued infrastructure improvements
- Strengthen partnerships with local groups
- Approved PG&E Investment Grade Audit Project – a clear path forward for upgrading an aging wastewater infrastructure

- Approved Water and WW Superintendent and Program Manager positions for the Utilities Department – establishing quality people in key positions to complete valuable projects
- Approved SEIU union MOU for the Water and Wastewater Operators – establishing stability in our operations staff
- Moving forward with submitting the Coastal Development Permit for the Sustainable Water Facility – a foundation upon which to base environmentally responsible growth
- Involvement of community by forming the I&R, Finance and Policy Standing committees.
- Moving the Emergency Water Supply Project for approval for existing residences, not for growth
- Cleaning up of the CCSD property from homeless trespassing.
- Working on the Sewer treatment plant improvements.
- Staff leadership team and employees
- Staff reorganization
- Business automation and process control improvements
- Holding this Strategic Planning Session!
- Improved District website
- Replanting of Monterey pine trees
- Working with other appropriate agencies to mitigate fire risk
- Undertaking strategic planning
- Working with customers who have been challenged paying their bills
- A balanced budget

## **CURRENT INTERNAL WEAKNESSES/CHALLENGES OF THE CAMBRIA COMMUNITY SERVICES DISTRICT**

### **Brainstormed List of Perceptions from each Participant**

- The General Fund is sorely underfunded on a yearly basis
- Wildfire Preparedness and Evacuation Routes
- Lack of funding and resources to manage the Ranch and other cultural resources of the community
- Fire department manpower
- Resources to deal with the Homeless issue
- Ensuring an adequate water supply with capacity for all drought conditions
- Ensuring an adequate water treatment capacity
- Mitigating fire hazards
- Ensuring adequate financial resources to meet all obligations
- Loss of “institutional history” (due to turnover since 2016)
- Newer staff in key positions do not have experience working for special districts
- Asset management, tool inventory, vehicle mileage and fuel use need more oversight
- Lack of an identified vision, mission, programs & clear priorities for responsible budgeting and to measure performance and success
- Need better coordination and definition of roles between Board & GM
- Need better/more public outreach
- Need more transparency and interaction with public
- Addressing staffing needs of our fire department
- Lack of strategic planning to guide Staff in setting a long-term course of action
- Legacy of poor communications with regulatory agencies, especially Coastal Commission
- No viable plan or funding for ensuring defensible space and wildfire evacuation
- Too many commitments and too little staff and/or money in General Fund, particularly in property management
- Ongoing costs related to EWS/SWF
- Continuing counterproductive relationship with various county, state and federal agencies
- GM’s trustworthiness and overall commitment to well being of community
- Obtaining funding for major wastewater plant improvements
- Board should focus on policy, not operations
- Lack of funding and resources for adequate personnel and programs

- Lack of adequate personnel to meet the needs of the community
- Lack of strategic plan for overall guidance and direction
- Hesitation in pursuing grants
- Difficulties in regaining the community's trust due to past perceived high-handedness and backroom dealing on the part of directors
- Lack of a clear direction for staff
- The GM's inexperience in working with volunteers and unfamiliarity with relevant state laws and local ordinances
- Formalize an executable Emergency Egress Contingency Plan for the Community's footprint
- Community perception of transparency issues due to history
- Defining/identifying/quantifying water needs and availability
- Status of Working relationships with agencies outside the district
- Revenue impacts from responsibilities imposed or assumed historically without monetary assessment or accompanying revenue (e.g., maintenance of donated open space)
- Tight funding across the board
- Competition for resources within the general fund departments
- Continuing building moratorium likely to lead to more lawsuits and the chance that a court might step in to order action by the district
- Antiquated accounting system
- Communication Internal/External
- COVID
- Lack of a plan and/or goals
- Lack of long-term financial planning
- Unfunded open space properties
- Unfunded homeless liability
- Low staffing levels
- Deferred maintenance
- Drain on staff time with Committee and Ad-hoc meetings – these would be helpful if the Board put the Committee recommendations on Consent
- Some Board Members distrust staff
- Board members providing unclear direction and blaming staff for the negative results
- Lack of strategic plan
- Lack of forest manager to have a stronger forest and safer forest fire resistance
- CCSD staff allowing Wait Water list permitting during a water moratorium
- Having a low priority for infrastructure for water distribution
- Not having the coastal environment concerns as a priority
- Board direction and lack of focus
- Staff manning to support three additional standing committees
- Increasing open space and Ranch support requirements vs. fixed general fund resources
- Significant deferred maintenance on infrastructure
- Lack of adequate outreach to the community; they're not aware of meetings where they can be involved
- Not modernizing, finalizing and updating personnel policies
- Lack of a funded and enforceable defensible space plan
- Response to Covid has been a challenge
- Revenue impacts from responsibilities imposed/assumed historically without monetary assessment or accompanying revenue
- Challenge of defining/identifying/quantifying water needs and availability
- Records and documents management, especially versions/drafts
- Need to upgrade communications with public to get better input and more participation

**EXTERNAL FACTORS/TRENDS THAT WILL/MIGHT HAVE A POSITIVE IMPACT ON THE CAMBRIA COMMUNITY SERVICES DISTRICT IN THE NEXT THREE YEARS**

**Brainstormed List of Perceptions from each Participant**

- New financial technology (Tyler) will improve transparency
- New technologies in water conservation
- Resolution of water availability issues
- Political willpower at the State/County level to deal with the Homeless
- Increased federal and state support for funding needed improvements
- Stable leadership within CCSD
- Enhanced automation of CCSD processes
- Changes to number of full-time residents, visitors served
- Additional funding & support for the district may become available from CA or US
- New water and wastewater treatment processes appropriate for our unique situation
- Newly elected state senator for this area, John Laird, is former State Secretary of Resources (depts under Resources Sec'y <https://files.resources.ca.gov/offices/>)
- Ending of pandemic
- 5G
- Resolution of past division with agencies and neighboring ranchers
- Forest management
- Possible new federal and/or state programs that would provide new grant or loan funding for infrastructure, recreation and fire protection
- Favorable action by Coastal Commission on regular Coastal Development Permit for the Sustainable Water Facility (SWF)
- Improved governmental leadership and the ability of various agencies to help fund needed infrastructure Improvements at District
- Advances in water capture, use and reuse that will be utilized by Cambrians
- Technology improvements
- Implementation of Tyler for all finance related issues
- Full reopening of the entire business sector post pandemic
- Greater awareness of environmental problems/challenges on the part of the public and government
- Greater spirit of co-operation and interrelatedness in the community
- A new administration in Washington
- Technology advances for supplementing water use savings and recapture
- COVID Vaccinations
- Advancement of Low Income Housing Concepts
- Advances which address/curtail Global Warming
- Good relationship with the County Board of Supervisors and the Planning Department
- California law and policy that define water as an essential human need/right
- New Board/Committee Members
- COVID
- Implementation of new financial software
- Partnerships with local groups
- Grants
- Solution to the COVID pandemic
- Robust hotel and restaurant industry; including bed and breakfast; and AirBnB
- Staff retention – more than a compensation issue
- Political agreement of future growth
- The lack of sustainable water supply to allow for growth will keep Cambria the same size that will save chopping down the forest to make room for new homes.
- Limited board and standing committee election turnover
- Steady utility revenue
- Citizen and external organization familiarity with virtual meetings and processes
- Geographic separation from the remainder of SLO County

**EXTERNAL FACTORS/TRENDS THAT WILL/MIGHT HAVE A NEGATIVE IMPACT ON THE CAMBRIA COMMUNITY SERVICES DISTRICT THE NEXT THREE YEARS**

**Brainstormed List of Perceptions from each Participant •**

- Lack of rain to replenish the aquifers
- Continued reduction in population as more homes become part-time
- Continued aging of our population
- Coastal Commission intransigence
- Drought
- Regulatory constraints
- Economic recession
- Ongoing COVID-19 impact on staff, operations
- Changes to number of full-time residents, visitors served
- Permitting process (required by the county & Coastal) could deepen community division
- Recent change voters approved to property tax law may impact District's property tax revenues
- Homeless issues
- Lack of adequate fire evacuation routes
- Inadequate funds for infrastructure needs
- Impacts from the pandemic
- Severe drought leading to rising wildfire risk, as well as Stage 3 restrictions on water use and resulting loss of CCSD water-rate revenue
- Stricter environmental regulation requiring upgrades to infrastructure (e.g. wastewater system) and raising costs of new or upgraded infrastructure
- Recession or pandemic-related cuts in business activity that would impact CCSD revenues
- Unfavorable action by Coastal Commission on CDP for the SWF, setting back progress toward water security
- Potential drought conditions due to inadequate rainfall, lowering well levels and availability of water
- Danger of widespread fire, canceling of fire insurance availability for many Cambrians
- Covid 19 impact on physical and financial health of residents, businesses and rate payers
- Potential decrease in general tax revenue
- Potential decrease to property values
- Continued pandemic restrictions and their impact
- Retirement, loss of long-term employees, loss of institutional knowledge
- Increased homelessness related issues
- Continued maintenance and oversight of the ranch, it is an **unfunded** liability
- Continued absorption of unimproved parcels; it is an **unfunded** liability
- The pandemic and its economic consequences
- Pressure for development of approximately 10,000 small, substandard lots
- Pressure from owners of lots on the water waitlist to build beyond the District's capacity to provide adequate water & sewer service and fire safety
- Effects of climate change: extended drought, sea level rise, economic dislocation
- COVID – Potential impacts to Health, Environment, Economy, District Revenue Stream from county (General Fund Ad Valorem Taxes)
- Homeless Population – Health, Environment, Economic
- Global Warming – Sea Level Rise (Protection of our Fresh Water Sources) – Environmental, Political, Technical, economic
- State Pension Funding Requirements - Economic
- Many community members, especially some of the more vocal, don't respect the fact that the district provides essential services, there are no alternatives, and the community short-changes itself by not properly funding or otherwise supporting the district
- Distrust in relationship with the Coastal Commission
- Global warming leading to higher drought potential
- New Board/Committee Members
- COVID
- Lack of a long-term financial plan
- Continued tree mortality, forest management and fire danger

- Increase in homeless encampments
- Funding sources for parks and rec programs and assets
- Lack of political agreement on future growth
- Threat of a catastrophic wildfire
- Natural disasters: earthquakes, tsunami
- Current fire near San Simeon

### **IDENTIFY THREE-YEAR GOALS**

**Brainstormed list of possible goals from which the Three-Year Goals are developed**

- Improve water and wastewater infrastructure
- Hire a forest manager/ecologist to address the health and well being of the natural environment
- Stabilize general fund expenditures
- Develop a Parks and Recreation Plan
- Complete the CDP Process
- Improve relationship with County, State and Federal Agencies
- Establish a lighting assessment district
- Encourage the best practices of water use/reuse by residents and businesses
- Achieve adequate staffing for our fire department
- Bolster and secure consistent funding for the General fund
- Complete the district's sustainable water facility coastal development permit process
- Continue transition and implementation of Tyler for financial purposes
- Participate in the development of an overriding evacuation plan for the community of Cambria
- Development of an umbrella defensible space program for the community
- Adopt a CIP list for all departments- update current list
- Focus on futures improvements for the CCSD
- Increase and improve communications with the public
- Achieve and sustain adequate financial resources to fulfill the mission
- Achieve a balanced policy for growth and resources
- Develop and implement a succession and mentoring plan for CCSD staff
- Identify & provide additional funding resources for the general fund
- Complete a plan for water supply stability and sustainability
- Provide a plan for better fire protection and forest health
- Complete the infrastructure work for the water and wastewater departments
- Develop a long range infrastructure plan
- Implement SST Upgrades to Utility Infrastructure
- Achieve Political Agreement on Growth
- Develop a Forest Management Plan
- Achieve Financial Health & Stability
- Develop and implement a long-term infrastructure and resources plan

#### **C. Discussion and Consideration to Set a Date for the Next Strategic Planning Workshop**

Mr. Weigold introduced the item and provided a summary.

Marilyn suggested Tuesday, June 29<sup>th</sup> as an option for the workshop – and Monday, June 28<sup>th</sup> as the community portion. All directors agreed and were available on that date.

Marilyn showed the next steps/follow-up Process slide to show what needs to be done right after the meeting.

She asked what each member thought about the whole workshop process

President Steidel thanked everyone for their participation and how smooth the meeting went. She wanted to take a motion for the workshop dates of June 28<sup>th</sup> and June 29<sup>th</sup>.

Vice President Howell moved to accept the dates of the workshop.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

#### 4. **ADJOURN**

President Steidel adjourned the meeting at 3:56 p.m.

For further detail on the CCSD meeting, please visit the district's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the district's meeting webpage.

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**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, January 21, 2021 2:00 PM

**1. OPENING**

**A. Call to Order**

President Steidel called the meeting to order at 2:04 p.m.

**B. Pledge of Allegiance**

President Steidel led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present via Zoom: Cindy Steidel, Donn Howell, Harry Farmer, Karen Dean and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Ossana Terterian.

**D. Report from Closed Session**

District Counsel reported that the Board of Directors discussed pending litigation but there was nothing to report.

**E. President's Report**

President Steidel acknowledged the workshop participants.

**F. Agenda Review: Additions/Deletions**

President Steidel asked for any additions or deletions. She stated that she cannot verbally ask for future agenda items because it was erroneously left off the agenda. She asked that Board members email her with any future agenda items by January 27<sup>th</sup>.

**2. COMMISSION REPORT**

**A. Sheriff's Department Report**

Commander MacDonald wasn't present to provide a summary on the Sheriff Department's Report.

**B. CCSD Fire Chief's Report**

Chief Hollingsworth provided a report on recent activities in Cambria.

### 3. PUBLIC COMMENT

Public Comment:

Tina Dickason, Cambria

Michael McDonough, Cambria

Christine Heinrichs, Cambria (also submitted a written comment for the record)

Dennis Dudzik, Cambria

Cheryl McDowell, Cambria (submitted a written comment for the record)

### 4. CONSENT AGENDA

- A. Consideration to Adopt the December 2020 Expenditure Report
- B. Consideration to Adopt the December 10, 2020 and December 17, 2020 Regular Meeting Minutes
- C. Consideration of Adoption of Draft Policy 4150: CCSD Policy and Procedures for Filling Vacancies on Board of Directors by Appointment and Addendum #1 to Policy 4150
- D. Consideration of Adoption of Resolution 03-2021 Regarding the Continued Local State of Emergency Declaration and Consolidating the Various Board Actions Taken Related Thereto
- E. Consideration of Extension of the Outstanding Peoples' Self-Help Housing Project Intent to Serve Letter
- F. Consideration of Adoption of Resolution 04-2021 and Approval to Apply for Assistance to Firefighters Grants (AFG) Program for Hose and Rescue Equipment

Public Comment:

Christine Heinrichs, Cambria

Tina Dickason, Cambria

Director Farmer requested item 4E be pulled from consent for discussion.

Director Gray requested item 4F be pulled from consent for discussion.

Director Gray moved to adopt the consent agenda with only items A, B, C, and D.

Vice President Howell seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

Public Comment:

Bruce Gibson

Tina Dickason, Cambria

Christine Heinrichs, Cambria (also submitted a written comment for the record)

Michael Lyons, Cambria

Elizabeth Bettenhausen, Cambria

Morgan Bernardo

Vice President Howell moved to approve the extension.

Director Dean seconded the motion.

Motion Passed Ayes – 4 (Steidel, Howell, Dean, Gray) Abstain–1 (Farmer) Nays– 0 Absent -0

Director Dean moved to adopt Resolution 04-2021.

Vice President Howell seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

## **5. REGULAR BUSINESS**

- A.** Discussion and Consideration Regarding the Facility Presently Known as the Sustainable Water Facility and the Manner in Which it is Referred to Internally by the Staff and the District

Public Comment:

Tina Dickason, Cambria

Michael Lyons, Cambria

Christine Heinrichs, Cambria (also submitted a written comment for the record)

Elizabeth Bettenhausen, Cambria

Crosby & Laura Swartz, Cambria

Ted Key, Cambria

Dennis Dudzik, Cambria

Robert Fountain

Mr. Weigold introduced the item and provided a brief summary.

Vice President Howell moved to direct staff to bring back a new agenda item substantially as follows: Discussion and Consideration regarding renaming the facility presently known as the SWF to the March 11<sup>th</sup> meeting.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

Director Farmer requested to take a break from 4:17pm to 4:30pm – all agreed.

- B.** Receive Utilities Staff Presentation for Discussion and Consideration of an Agreement for Consultant Services with Todd Groundwater for Groundwater Modeling and Monitoring and Adoption of Resolution 05-2021 Amending the Fiscal Year 2020/21 Budget

Public Comment:

Tina Dickason

Ted Key

Crosby & Laura Swartz

Mr. Weigold introduced the item and provided a brief summary.

At 4:53pm – President Steidel motioned to extend the meeting to 6pm.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0  
Absent – 0

Director Dean moved to adopt the Resolution and approve the agreement.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

Vice President Howell moved to move items 6 and 7 to the 1<sup>st</sup> meeting in February –  
February 11<sup>th</sup>.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

## **6. MANAGER REPORTS**

**A.** Public Comment: The President will be asking for Public Comment before the reports

**B.** General Manager's Report

The Board of Directors didn't discuss this item.

**C.** Finance Manager's Report

The Board of Directors didn't discuss this item.

**D.** Utilities Report

The Board of Directors didn't discuss this item.

## **7. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

**A.** Public Comment: The President will be asking for Public Comment before the reports

**B.** Finance Committee's Report

The Board of Directors didn't discuss this item.

**C.** Policy Committee's Report

The Board of Directors didn't discuss this item.

**D.** Resources and Infrastructure Committee's Report

The Board of Directors didn't discuss this item.

**E.** Other Liaison Reports and Ad Hoc Committee Reports

The Board of Directors didn't discuss this item.

**8. ADJOURN TO CLOSED SESSION****A. Public Comment:**

President Steidel asked for any public comment.

Public Comment:

Christine Heinrichs (also submitted a written comment for the record)

President Steidel adjourned the meeting to closed session at 5:32 p.m.

**B. PUBLIC EMPLOYMEE PERFORMANCE EVALUATION, pursuant to  
Government Code Section 54957(b)(2)  
Title: General Manager**

For further detail on the CCSD meeting, please visit the district's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the district's meeting webpage.

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**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS SPECIAL MEETING MINUTES**  
Wednesday, January 27, 2021 10:00 AM

**1. OPENING**

**A. Call to Order**

President Steidel called the meeting to order at 10:10 a.m.

**B. Pledge of Allegiance**

President Steidel led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present via Zoom: Cindy Steidel, Donn Howell, Harry Farmer, Karen Dean (by phone) and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Ossana Terterian.

**2. PUBLIC COMMENT ON AGENDA ITEMS**

Public Comment:  
Christine Heinrichs, Cambria  
Elizabeth Bettenhausen, Cambria

**3. ADJOURN TO CLOSED SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION Pursuant to Government Code Section 54956.9(d)(1)**  
Name of Case: CCSD v. CDM Smith

President Steidel adjourned the meeting to closed session at 10:15 a.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **4.C.**

FROM: John F. Weigold, IV, General Manager

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Meeting Date: February 18, 2021	Subject: Consideration of Adoption of Resolution 07-2021 Regarding the Continued Local State of Emergency Declaration
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**RECOMMENDATIONS:**

It is recommended that the Board of Directors consider adoption of Resolution 07-2021 declaring a continued local state of emergency in the Cambria Community Services District due to the coronavirus pandemic.

**FISCAL IMPACT:**

The District continues to work with customers challenged with paying for their water and wastewater utility services, due to the impact of the COVID-19. Listed below is a recap of the billing cycle, the number & dollar amount of late customers and the number & dollar amount of customers on a payment plan, as of February 4, 2021:

Billing Cycle	Late #	\$	Pmt Pln	\$
Nov-Dec 2019	3	2,215.67	0	-
Jan-Feb 2020	3	916.91	0	-
Mar-Apr 2020	5	1,354.90	0	-
May-June 2020	11	2,556.20	1	441.96
Jul-Aug 2020	32	8,602.91	0	-
Sep-Oct 2020	60	26,747.47	3	1,518.58
Nov-Dec 2020	0	-	0	-
	114	42,394.06	4	1,960.54

The number and dollar amount of late customers for the Nov-Dec 2020 billing cycle was not available at the time of writing this report. The overall fiscal impacts and any potential FEMA grant reimbursement associated with the COVID-19 are unknown at this time.

**DISCUSSION:**

As the Board is aware, the State and County of San Luis Obispo have adopted a number of executive orders declaring a public health emergency and imposing restrictions on the general population to help control the spread of the COVID-19 virus. The Board of Directors adopted Resolution 52-2020 on November 19, 2020, which requires the Board to determine whether a local state of emergency continues to exist once a month. As the COVID-19 virus continues to ravage the State and country, it is recommended that the Board adopt Resolution 07-2021 declaring a continued local state of emergency.

Attachment: Resolution 07-2021

**RESOLUTION 07-2021  
February 18, 2021**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT DECLARING A CONTINUED LOCAL STATE OF EMERGENCY DUE TO THE CORONAVIRUS (COVID 19) PANDEMIC**

**WHEREAS**, on March 23, 2020 The Board of Directors (“Board”) adopted Resolution 09-2020 declaring a state of emergency to exist in the Cambria Community Services District as a result of the coronavirus pandemic; and

**WHEREAS**, on November 20, 2020, the Board adopted Resolution 52-2020, which requires the Board to determine whether a local state of emergency continues to exist within the District once per month.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of Directors of the Cambria Community Services District that a local state of emergency continues to exist in the Cambria Community Services District as a result of the coronavirus pandemic.

PASSED AND ADOPTED THIS 18<sup>th</sup> day of February 2021.

\_\_\_\_\_  
Cindy Steidel, President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Ossana Terterian  
Board Secretary

\_\_\_\_\_  
Timothy J. Carmel  
District Counsel



## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **4.D.**

FROM: John F. Weigold IV, General Manager

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Meeting Date: February 18, 2021Subject: Consideration of Ad Hoc Committee's  
Recommended Updates to Standing  
Committee Bylaws

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors consider approval of the recommended updates to the Standing Committee Bylaws.

**FISCAL IMPACT:**

There is no fiscal impact associated with this item.

**DISCUSSION:**

At the November 12, 2020 meeting, the Board of Directors last reviewed and approved changes to the Standing Committee Bylaws. At the January 21, 2021 regular meeting, the Board reviewed the Standing Committee Bylaws and directed the bylaw ad hoc committee to review and recommend additional changes to the Standing Committee Bylaws, which are shown in the attached red-lined Standing Committee Bylaws.

Attachment: Standing Committee Bylaws (Redline)

[draft changes 1/34/21 12:00& 1/6 & 1/8/21\_pm]

CAMBRIA COMMUNITY SERVICE DISTRICT STANDING COMMITTEE BYLAWS

1.0 SCOPE OF RESPONSIBILITY

1.1. Standing Committees are advisory to the Board of Directors. The committees shall gather information, explore alternatives, examine implications, and offer options for the review and deliberation by the Board of Directors.

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1.2 Each Standing Committee shall consider District related issues approved and assigned to it by the Board of Directors.

1.3 Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the committee or the CCSD in any policy, act or expenditure.

1.4 The committee and its members shall maintain collaborative working relationships with the public, other Standing Committees and the CCSD Board of Directors.

1.5 Any Standing Committee, or their ad hoc committees, may meet with staff and/or District consultants but shall not interfere with their operational duties, as determined by the General Manager. Any information requests to staff will be specific in nature and relate to the business of the committee.

1.6 Board directed policies developed outside the Policy Committee, shall be referred to that committee for assignment of a policy number and review-formatting as appropriate but will not require further content review or consideration by the Policy Committee

1.7 Standing Committee Statements of Purpose and Responsibilities

1.7.1 ~~Finance Committee~~ The Finance Committee shall:

- (a) Provide review for transparent budget processes and financial management that promote fiscal stability and instill public trust;
- (a)(b) ~~The committee shall~~ support and work directly with the CCSD General Manager and Finance Manager in enhancing financial integrity and monetary discipline;
- (b)(c) Discuss and receive public input during committee meetings and advise the Board of Directors on financial matters;
- (e)(d) Provide financial review, assessment, and recommendation to CCSD Board of Directors regarding staff identified potential funding sources available to the District from private, public, County, State or federal entities;
- (d)(e) Support other Standing Committees' fiscal review needs.

1.7.2 The Resources and Infrastructure Committee shall:

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- (a) Assess existing resources and gather information regarding infrastructure and resource needs of the community; ~~(CIP?)~~
- (b) ~~The committee shall~~ support and work directly with the CCSD General Manager and Utilities Manager in identifying/defining plans to meet the infrastructure needs of the community; working within the bounds of current and potential resources and priorities of the District;
- (c) Provide recommendations to the Board of Directors regarding actions to meet the community's infrastructure needs;
- (d) Support other Standing Committees' resource and infrastructure review needs.

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1.7.3 The Policy Committee shall:

- (a) Review existing operational and governance policies that the Board has identified as requiring assessment, update, or organization for consistency with other existing policies;
- (b) Identify potential areas of policy needs not currently addressed in the Policy Handbook; ~~d~~Develop needs assessment regarding impact due to lack of policy and immediacy of need, ~~and~~, ~~p~~Provide to the Board, through the committee chair, for definition of content, consideration of timing needs and approval to proceed in policy development;
- (c) ~~The committee~~ supports other Standing Committees' policy review needs.

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2. COMMITTEE MEMBERS

2.1 The Committee shall consist of five volunteer members from the community and one CCSD Board Director to act as chairperson.

2.2 Each Committee member must live and be registered to vote within the CCSD boundaries.

2.3 Method of appointment

- (a) The Chairperson shall be appointed by the President of CCSD Board of Directors, subject to Board approval.
- ~~(a)~~(b) Volunteer committee members shall serve two-year terms. Such terms shall begin in February of odd numbered years.
- (c) At the end of a term of office a Committee member wishing to continue for another term shall fill out an application as specified in 2.3.(d) below and will be considered for appointment along with the other applicants.
- (d) Prior to the beginning of a term the CCSD shall invite applications for committee membership. Such invitation shall be advertised for a minimum of two weeks in the local newspaper, on the CCSD website and at all Cambria CSD public information bulletin boards. Application forms may be obtained and submitted on the website and Administrative Offices during normal business hours during the application period.
- (e) Any applications received per 2.3.(d) above shall be retained by the District and remain active for two years.
- (f) Committee members shall be appointed from the pool of applicants (see 2.3.(d) above) by recommendation of the Committee Chairperson and a majority vote of CCSD Board of Directors.

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(g) The Committee Chairperson shall be responsible for interviewing new applicants and determining their qualifications prior to making a recommendation to the CCSD Board of Directors.

~~3.—2.4. Vacancies of unexpired terms of office of regular Committee members shall be filled by recommendation of the Committee Chairperson from the pool of applicants (see 2.3.(d) above) and appointment by the CCSD Board of Directors. COMMITTEE MEMBERS~~

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~~3.1.—The Committee shall consist of five volunteer members from the community and one CCSD Board Director to act as chairperson.~~

~~3.2.—Each Committee member must live and be registered to vote within the CCSD boundaries.~~

~~3.3.—Method of appointment~~

~~(a) The Chairperson shall be appointed by the President of CCSD Board of Directors, subject to Board approval.~~

~~(b) Volunteer committee members shall be appointed by a majority vote of CCSD Board of Directors to two-year terms~~

~~(c) To fill an opening on the Committee resulting from the expiration of a regular term of office with no request for reappointment, such vacancy shall be advertised for a minimum of two weeks in the local newspaper, on the CCSD website and at all Cambria CSD public information bulletin boards. Application forms may be obtained and submitted on the website and Administrative Offices during normal business hours during the application period.~~

~~(d) At the end of a term of office, and with the request of the member and approval by the Committee, the CCSD Board of Directors may reappoint that member for additional two-year terms, in increments.~~

~~3.4.—Vacancies~~

~~(a) Vacancies of unexpired terms of office of regular Committee members shall be filled following the procedures defined under 2.3 (c), above. Such vacancy shall be by appointment by the CCSD Board of Directors.~~

#### ~~4.3. COMMITTEE OFFICERS~~

~~4.1.3.1. The Chairperson shall be chosen annually from members of the Board of Directors by majority vote of the Board~~

~~4.2.3.2. The Vice-Chairperson and Secretary shall be chosen annually by a majority of the Committee.~~

~~4.3.3.3. No member of the committee shall hold more than one office.~~

~~4.4.3.4. Chairperson Duties:~~

~~(a) vote only in the event of a tie vote,~~

~~(b) preside over meetings,~~

~~(c) establish committee meeting agendas, consistent with direction from a majority of the Board of Directors,~~

~~(d) appoint appropriate ad hoc committees,~~

~~(e) sign reports,~~

~~(f) represent the Committee at regular CCSD Board meetings,~~

~~(g) coordinate with CCSD staff input for agenda preparation for the monthly Committee meetings,~~

~~(h) develop a meeting calendar, including joint Committee meetings, to be approved by the CCSD board. ~~appoint Committee members to act as liaison to another Committee.~~~~

~~4.5.3.5. Vice Chairperson duties:~~

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~~(a)~~ perform the duties of the Chairperson in their absence,  
~~(b)~~ appoint Committee members to act as liaison to another Standing Committee as determined by the Chairperson or a majority of the Committee.

4.6.3.6. Secretary duties:

- (a) record the minutes of the meetings in action form, ensuring the accuracy of when, how and by whom the Committee’s business was conducted.
- (b) Submit the draft written minutes and recording to CCSD staff for the public record.
- (c) Minutes should include at a minimum:
  - the date, time and location of the meeting,
  - a list of the Committee members present and absent,
  - a record of reports presented and by whom,
  - the text of motions presented and description of any action taken,
  - list of items considered for future agenda,
  - time of meeting adjournment.

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5.4. COMMITTEE MEMBER GUIDELINES AND AUTHORITY

~~5.1.4.1.~~ Members of the Committee and their activities are bound by all applicable provision of the Brown Act (Government Code Sections 54950, et seq.).

~~5.2.4.2.~~ Members of the Committee shall not participate in discussion of, or vote on issues constituting conflicts of interest – “no public official shall make, participate in making, or in any attempt to use his official position to influence a governmental decision in which he/she knows or has reason to know he/she has a financial interest.” (Government Code Section 87100).

~~5.3.4.3.~~ Members of the Committee are charged with protecting and upholding the public interest and exhibiting the highest level of ethics.

~~5.4.4.4.~~ Committee members shall at all times conduct themselves with courtesy towards each other, to staff and to members of the audience present at Committee meetings.

~~5.5.4.5.~~ Committee members have the right to disagree with ideas or opinions, while being respectful. Once the Committee takes action, individual Committee members should not create barriers to the implementation of any action voted upon by the Committee.

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4.6.

Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the committee or the CCSD in any policy, act or expenditure.

4.7. After two consecutive unexcused absences of a Committee member, the Committee, by a vote of a majority of a quorum of the Committee, may recommend action to the CCSD Board.

4.8. Should a Committee member disrupt Committee meetings or participate in behavior contrary to the charges and responsibilities of the Committee, the Committee, by a majority vote, may recommend action to the CCSD Board.

6.5. AGENDA PROCEDURE

~~6.1.5.1.~~ Members shall provide input on the agenda to the Chairperson.

~~6.2.~~ Chair shall develop the draft agenda in cooperation with the Vice Chair and CCSD staff.

~~5.2.~~

~~6.3.5.3.~~ CCSD staff shall prepare the final agenda and attachments.

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~~6.4.5.4.~~ CCSD staff shall post agendas at the District Administrative Office and be distributed to all Committee members and the agenda distribution list.

~~7.6.~~ MEETINGS

~~7.1.6.1.~~ The Committee shall meet within the jurisdictional boundaries of the CCSD, except as otherwise permitted by the Brown Act.

~~7.2.6.2.~~ Information that is exchanged before meetings shall be distributed through the District Clerk, and Committee members will receive all information being distributed as part of the normal meeting Agenda.

~~7.3.6.3.~~ The Committee shall meet monthly on dates set annually by the Committee, unless otherwise publicly noticed 72 hours in advance. The Committee may call publicly noticed special meetings as needed, with required 24-hour notice.

~~6.4.~~ A majority of all Committee members, including the Chair, shall constitute a quorum.

~~7.4.6.5.~~ The business at regular meetings of the Committee, shall be conducted for no more than a two-hour period, unless extended by a majority vote of a quorum of the Committee. In the event there are remaining items on the agenda at the end of the two-hour period, the Committee may adjourn the meeting to a specific date and time in accordance with the provisions of Government Code Section 54955. The intent and purpose of this policy is to encourage a reasonable time period in which the Committee's business is discussed and to protect against fatigue in discussing and deciding important issues.

~~7.5.6.6.~~ All Committee meetings shall be conducted by laws governing open meetings and public participation.

~~7.6.6.7.~~ The CCSD General Manager shall determine a staff liaison to the Committee for the purpose of improving the flow of communication.

~~8.7.~~ PARLIAMENTARY AUTHORITY

~~8.1.7.1.~~ The rules contained in the current edition of Rosenberg's Rules of Order (and, Newly Revised, and the current edition of Roberts Rules of Order 11<sup>th</sup> Edition for matters on which where Rosenberg's is silent, shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws, any special rules of order the Committee may adopt and statutes applicable to the Committee that do not authorize the provision of these laws to take precedence.

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~~9.8.~~ AMENDMENTS TO BYLAWS

~~9.1.8.1.~~ The CCSD Board of Directors retains sole authority to amend these bylaws. In addition to reviewing these bylaws in odd numbered years, committee chairpersons may include any urgent suggestions or ideas for changes during their monthly report. The Board of Directors may provide the chairperson direction regarding the suggestion or place the item on a future agenda for consideration. Any amendments must be approved by majority of a quorum of the CCSD Board of Directors.

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## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **4.E.**

FROM: John F. Weigold IV, General Manager

Meeting Date: February 18, 2021

Subject: Consideration of Adoption of Resolution 08-2021 Amending the District Salary Schedule and Establishing a Pay Schedule for the Position of Administrative Analyst – HR &amp; IT

**RECOMMENDATIONS:**

Staff recommends that the Board of Directors adopt Resolution 08-2021 amending the CCSD salary schedule and establishing a pay schedule for the Administrative Analyst – HR & IT position.

**FISCAL IMPACT:**

The budget impact in adding the Administrative Analyst – HR & IT would be approximately \$17,604, plus benefits, for the remainder of the fiscal year. During this fiscal year, there have been staffing changes in the Administrative Department. The overall impact to the Administrative Department Budget would be salary savings of approximately \$23,939, plus any benefits.

The proposed salary range for the Administrative Analyst – HR & IT is \$83,297-\$101,248 annually, with each step as follows:

Step A	Step B	Step C	Step D	Step E
83,297	\$87,462	\$91,835	\$96,427	\$101,248

**DISCUSSION**

The General Manager has continued to reorganize the Administration Department and created the Administrative Analyst – HR & IT position, which will be a part of the Management Exempt employees' group. The positions of Deputy District Clerk, Deputy District Clerk (Confidential) and Administrative Services Officer/District Clerk will be eliminated. The functions of the three positions have been subsumed by the position of the Administrative Analyst – HR & IT and the Board Secretary. This reorganization more efficiently addresses the needs of the District. The Administrative Analyst – HR & IT will be under the direction of the General Manager and will serve in an administrative capacity with management responsibilities for the Administration Department and also provide administrative support to the Fire and Facilities & Resources Departments. The position will oversee Human Resources, Information Technology, Records Management and Risk Management, and the position description is attached

Staff recommends the Board of Directors adopt Resolution 08-2021 approving the amended salary schedule and establishing a pay schedule for the position of Administrative Analyst – HR & IT.

Attachments: Resolution 08-2021  
Exhibit A to Resolution 08-2021 Amended Salary Schedule  
Administrative Analyst – HR & IT Position Description

RESOLUTION 08-2021  
February 18, 2021

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
AMENDING THE DISTRICT'S SALARY SCHEDULE AND  
ESTABLISHING A PAY SCHEDULE FOR THE  
POSITION OF ADMINISTRATIVE ANALYST – HR & IT

WHEREAS, a need was identified to create the position of Administrative Analyst – HR & IT for the Administration Department to more efficiently address the needs of the District; and

WHEREAS, CalPERS requires that pay amounts be established pursuant to publicly available schedules; and

WHEREAS, publicly available salary schedules are required to comply with California Code of Regulations (CCR) Section 570.5.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. The revised Cambria Community Services District Salary Schedule, attached hereto as Exhibit A and incorporated herein by reference, is hereby approved.
2. In accordance with CalPERS regulation CCR §570.5, the pay rate and pay schedule for the position of Administrative Analyst HR & IT shall be at the scheduled rates of Step A thru E annually, as follows:

Step A	Step B	Step C	Step D	Step E
\$83,297	\$87,462	\$91,835	\$96,427	\$101,248

3. This Resolution and the salaries contained in Exhibit A shall constitute a publicly available pay schedule as required by Government Code Section 20480. Pursuant to CCR §570.5, it shall be immediately accessible and available for public review during the District's normal business hours.
4. This pay schedule shall be effective immediately on the date of the adoption of this Resolution. This Resolution and the pay schedule contained herein shall be retained by the District in its official records on a permanent basis.



Resolution 08-2021 was adopted at a Regular Meeting of the Cambria Community Services District on February 18, 2021.

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Cindy Steidel  
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

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Ossana Terterian  
Board Secretary

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Timothy J. Carmel  
District Counsel

**CAMBRIA COMMUNITY SERVICES DISTRICT  
SALARY SCHEDULE  
FOR THE PERIOD JULY 1, 2020 THROUGH JUNE 30, 2021  
Updated FEBRUARY 18, 2021**

POSITION TITLE	STEP A	STEP B	STEP C	STEP D	STEP E	10 YEARS	15 YEARS	20 YEARS
						SERVICE	SERVICE	SERVICE
						STEP E+5%	STEP E+7.5%	STEP E+10%
<b>SERVICE EMPLOYEES INTERNATIONAL UNION (ANNUAL AMOUNTS) - Wage Increases Effective 1st Full Payroll Following January 16, 2021</b>								
<b>Administration (Includes 1.25% Wage Increase)</b>								
Clerical Assistant	36,068	37,872	39,765	41,754	43,841	46,033	47,129	48,225
Administrative Technician I	43,022	45,173	47,432	49,804	52,294	54,908	56,216	57,523
Administrative Technician II	51,227	53,789	56,478	59,302	62,267	65,381	66,937	68,494
Board Secretary	51,227	53,789	56,478	59,302	62,267	65,381	66,937	68,494
Administrative Technician III	62,227	65,339	68,606	72,036	75,638	79,419	81,310	83,201
Finance Specialist-Payroll/Benefits	62,227	65,339	68,606	72,036	75,638	79,419	81,310	83,201
<b>Facilities &amp; Resources (Includes 1.25% Wage Increase &amp; 1.0% Equity Adjustment)</b>								
Maintenance Technician	46,582	48,911	51,357	53,925	56,621	59,452	60,867	62,283
<b>Water, SWF &amp; Wastewater Operations (Includes 1.25% Wage Increase &amp; 1.0% Equity Adjustment)</b>								
Water Treatment OIT	46,350	48,667	51,101	53,656	56,339	59,156	60,564	61,972
Water Treatment Operator I	48,478	50,902	53,447	56,119	58,925	61,871	63,344	64,818
Water Treatment Operator II	54,916	57,662	60,545	63,573	66,751	70,089	71,758	73,426
Water Systems Operator T3/D2	62,209	65,319	68,585	72,015	75,615	79,396	81,286	83,177
WasteWater Collection System Worker	48,651	51,083	53,637	56,319	59,135	62,092	63,570	65,049
WasteWater Systems OIT	51,212	53,773	56,461	59,284	62,248	65,361	66,917	68,473
WasteWater Systems Operator I	53,831	56,522	59,348	62,316	65,431	68,703	70,339	71,974
Laboratory Technician	59,478	62,452	65,574	68,853	72,296	75,910	77,718	79,525
WasteWater Systems Operator II	60,676	63,710	66,895	70,240	73,752	77,440	79,284	81,127
WasteWater Systems Operator III	67,041	70,393	73,913	77,609	81,489	85,563	87,601	89,638
<b>CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (ANNUAL AMOUNTS) - Wage Increase of 3.25% Effective 1st Full Payroll Following December 31, 2020</b>								
Fire Captain	77,246	81,109	85,164	89,422	93,894	98,588	100,936	103,283
Fire Engineer	64,064	67,267	70,630	74,162	77,870	81,763	83,710	85,657
<b>CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (HOURLY AMOUNTS)</b>								
Firefighter (SAFER Grant)	13.65	14.33	15.05	15.80	16.59	N/A	N/A	N/A
<b>CAMBRIA RESERVE FIREFIGHTERS (HOURLY RATE: NO STEPS) \$1.00 salary increase, effective January 1, 2021</b>								
Reserve Recruit Firefighter **	14.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Firefighter **	14.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Fire Engineer **	15.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Lieutenant **	16.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>CAMBRIA EXEMPT EMPLOYEES (ANNUAL AMOUNTS)</b>								
Deputy District Clerk	65,080	68,334	71,751	75,338	79,105	N/A	N/A	N/A
Deputy District Clerk (Confidential)	68,334	71,751	75,338	79,105	83,061	N/A	N/A	N/A
Management Analyst	65,080	68,334	71,751	75,338	79,105	N/A	N/A	N/A
Facilities & Resources Supervisor	76,444	80,266	84,279	88,493	92,918	N/A	N/A	N/A
<b>Administrative Analyst - HR &amp; IT</b>	<b>83,297</b>	<b>87,462</b>	<b>91,835</b>	<b>96,427</b>	<b>101,248</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
Program Manager	89,556	94,034	98,735	103,672	108,856	N/A	N/A	N/A
Water Systems Superintendent	100,698	105,733	111,020	116,571	122,400	N/A	N/A	N/A
Wastewater Systems Superintendent	100,698	105,733	111,020	116,571	122,400	N/A	N/A	N/A
Administrative Services Officer/District Clerk	113,803	119,494	125,468	131,742	138,329	N/A	N/A	N/A
Finance Manager	110,058	115,561	121,339	127,406	133,776	N/A	N/A	N/A
District Engineer/Utilities Department Manager	122,166	128,275	134,688	141,423	148,494	N/A	N/A	N/A
Fire Chief	122,166	128,275	134,688	141,423	148,494	N/A	N/A	N/A
Administrative Department Manager	122,166	128,275	134,688	141,423	148,494	N/A	N/A	N/A
Administrative Department Manager (Confidential)	128,275	134,688	141,423	148,494	155,919	N/A	N/A	N/A
General Manager	170,000	170,000	170,000	170,000	170,000	N/A	N/A	N/A
<b>CAMBRIA LIMITED TERM EMPLOYEE (HOURLY RATE: NO STEPS)</b>								
Retired Annuitant - District Engineer	70.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A

\*\* Increase rate \$1.00 per year January 1, 2019-January 1, 2022

Position with Confidential designation receives 5% pay differential

Red denotes a change



## CAMBRIA COMMUNITY SERVICES DISTRICT POSITION SPECIFICATION

<b>Position</b>	Administrative Analyst – HR and IT
<b>Organization</b>	Cambria Community Services District
<b>Location</b>	Cambria, California
<b>Reports to</b>	General Manager
<b>Website</b>	<a href="http://www.cambriacsd.org">www.cambriacsd.org</a>

### **ABOUT THE DISTRICT**

The Cambria Community Services District, formerly named the Cambria Water District, which was formed in 1967. Cambria Water District provided sewer services to the community. In 1976, the Cambria Community Services District (CCSD) was formed. This facilitated the expansion of CCSD services to include water, wastewater, fire protection, lighting, refuse, and Parks, Recreation, and Open Space. The CCSD is governed by a five-member board of directors elected by Cambria voters for four-year overlapping terms.

A special district is a very basic form of local government, special to the state of California. There are approximately 2,300 independent special districts in California. When residents or landowners want new services or higher levels of existing services, they can form a special district to pay for and administer them.

The CCSD is primarily funded by utility fees augmented by a small amount of property tax revenue. Today, there are three independent special districts in Cambria: The Cambria Community Services District, Cambria Healthcare District, and Cambria Cemetery District.

### **ABOUT CAMBRIA**

The town of Cambria, California is located halfway between San Francisco and Los Angeles on the Central Coast of California, approximately four miles south of Hearst Castle and fifteen miles north of Morro Bay. Cambria is considered one of the most desirable places to live in California. Within thirty minutes of San Luis Obispo and Paso Robles, Cambria offers a quality of life that provides unlimited outdoor amenities, rugged coastlines, rolling hills, clean air, and a Mediterranean climate. Cambria offers excellent schools and a work environment that fosters teamwork, collaborative thinking, and a sense of community.

**DEFINITION:**

Under the direction of the General Manager, the Administrative Analyst – HR and IT serves in an administrative capacity with management responsibilities for the Administration Department and provides administrative support to the Fire and Facilities & Resources Departments. The Administrative Analyst – HR and IT manages human resources, risk management, information technology and records management.

This is a position within the Management and Confidential Employee group.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:****Administration & Management Duties:**

- Performs project research and report preparation.
- Performs complex and confidential clerical and administrative support duties.
- Receives guidance from the General Manager and responds to sensitive personnel issues.
- Coordinates various communications and activities among the Administration, Fire and Facilities & Resources Departments, District staff, vendors and the public.
- Attends to a variety of office administrative details, such as keeping informed of departmental activities, transmitting information, ordering, and coordinating supplies.
- Performs departmental fiscal tasks such as assisting in budget preparation, tracking budget line items, coding invoices, and purchase orders for payment approval.
- Prepares a variety of routine reports, memoranda, correspondence, and documents.
- Provides office support by filing and indexing materials alphabetically and numerically; conducts file and record searches.
- Manages records retention and permanent repository and works with other departments on records retention and destruction.
- Handles liability and property claims.
- Perform special research projects or other administrative tasks as assigned.
- Handles liability and property claims.
- All other duties as assigned.

**Human Resources Duties:**

- Implements and manages the District's human resources and labor relations programs and projects, including preparation, updating and administration of the District's compensation and benefit plans and policies, personnel policies and procedures, classification plans and labor relations policies.
- Oversees the recruitments and hiring process. Prepares recruitments, interview, and selection process for new employees; establishes eligibility lists; manages pre-employment physical examinations and Department of Justice background checks; finalizes new hires; and conducts new employee orientation.
- Manages the TargetSolutions training program; assigns training to new employees, directors, committee members and commission members.
- Manage employee personnel files and records.
- Manages the District's Department of Motor Vehicle Employer Pull Notice Program.

#### Information Technology Duties:

- Supervises and oversees the Information Technology vendor and provides support to assure proper functionality and alignment of system with CCSD policies and procedures. Arranges for equipment purchases and maintenance.
- Supervises and oversees the telephone contract vendor and provides support to assure proper functionality and alignment of system with CCSD policies and procedures. Arranges for equipment purchases and maintenance.
- Manages the CCSD website and website vendor and assures functionality and alignment of system with CCSD policies and procedures.
- Supervises and oversees the Verizon and AT&T/CALNET vendors and assures functionality and alignment of phones with CCSD policies and procedures.
- Supervises and oversees contract insurance review with the District's insurance company.

#### Records Management Duties:

- Provides office support by filing and indexing materials alphabetically and numerically; conducts file and record searches.
- Manages the records retention and permanent repository, works with other departments on records retention and destruction.

#### Risk Management:

- Administers the District's workers' compensation program.
- Prepares and maintains accurate records of numerous reports related to recruitments, workers compensation, benefits, labor relations, personnel files, and performance evaluations.
- Performs duties relating to the CCSD's administration of employer-employee relations.

#### **KNOWLEDGE/SKILLS/ABILITIES**

- Operate standard office equipment, including job-related computer hardware and software applications, facsimile equipment, and multi-line telephones.
- Provide exemplary customer service to all individuals by demonstrating a willingness to be attentive, understanding, responsive, fair, courteous, and respectful, and to actively participate in maintaining a positive customer service environment.
- Communicate clearly and concisely, both orally and in writing.
- Conduct transactions with the public and CCSD employees; answers questions, provides information and schedules appointments.
- Prepare business letters, reports and various correspondence.
- Correct English usage, grammar, spelling, punctuation, and basic math.
- Knowledge of computer applications, including Microsoft Office Suite, Adobe, Streamline and Laserfiche.
- Records management and filing principles and practices.
- Ability to learn specialized departmental computer software and web-based applications.
- Prioritize and organize multiple work activities to effectively meet deadlines
- Work with minimal supervision.

- Learn, interpret, and apply departmental and CCSD personnel policies and procedures; learn basic federal, state and local laws, codes, regulations, policies and procedures.
- Maintain confidentiality of personnel records and files.
- Exercise discretion and tact in processing documents and information of a confidential or sensitive nature.
- Participate in developing reports and recommendations. Establish and maintain accurate records and reports.
- Use independent judgment and discretion.

**REQUIRED QUALIFICATIONS:**

**EXPERIENCE:** Any combination of experience and/or education that is likely to provide the required knowledge and skills necessary to satisfactorily perform all essential duties and responsibilities. Experience with a public agency is highly desirable.

**EDUCATION:** A Bachelor's degree from an accredited college or university with a major in Public Administration, Business Administration, Business Management, or a closely related field as defined by the appointing authority at the time of recruitment.

**LICENSE:** Must possess a valid California class "C" driver's license and maintain insurability.

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**

FROM: John F. Weigold IV, General Manager

Meeting Date: February 18, 2021

Subject: Discussion and Consideration to Fill  
Seats on the Finance, Policy and  
Resources & Infrastructure Standing  
Committees**RECOMMENDATIONS:**

Staff recommends that the Board of Directors consider appointing applicants to fill the vacancies of the Finance, Policy and Resources & Infrastructure Standing Committees.

**FISCAL IMPACT:**

There is no fiscal impact identified with this item.

**DISCUSSION:**

At the December 17, 2020 regular Board meeting, staff was directed to open and accept applications to fill seats on the Finance, Policy and Resources & Infrastructure Standing Committees. The terms of all volunteer standing committee members expired on January 17, 2021. New appointments will need to be made at the February 18, 2021 meeting, or as soon thereafter as possible. Section 2.3(c) of the CCSD Standing Committee Bylaws identifies the method for filling openings on the standing committees: "To fill an opening on the Committee resulting from the expiration of a regular term of office...such vacancy shall be advertised for a minimum of two weeks in the local newspaper, on the CCSD website and at all Cambria CSD public information bulletin boards."

Applicants must live and be registered to vote within the CCSD boundaries. The application period closed on February 3, 2021. A total of 18 applications were received and are attached for the Board's review. Staff recommends the Board of Directors consider appointing applicants to fill the seats on the Finance, Policy and Resources & Infrastructure Standing Committees.

Staff recommends the Board of Directors consider appointing applicants to fill the vacancies on the Standing Committees.

Attachments: Finance Committee Applications – S. Boyett, M. Corne, D. Lee, M. Maher, C. McDowell, T. Siegler

Policy Committee Applications – S. Boyett, C. Harmon Worthen, G. Heinrichs, T. Key, L. Richards

Resources & Infrastructure Applications – S. Boyett, B. Fowles, D. Pierson, S. Siebuhr, M. Thomas, J. Townsend, J. Webb



**FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE  
STANDING COMMITTEE MEMBER APPLICATION**

**Deadline: Wednesday, February 3, 2021 at 4:00 p.m.**

For more information, please visit: [www.cambriacsd.org](http://www.cambriacsd.org)

**Standing Committee applications can be delivered to the Cambria Community Services District office drop boxes located at 1316 Tamsen Street, Suite 201, Cambria, California 93428, mailed to Cambria Community Services District, PO Box 65 Cambria, CA 93428 or emailed to Ossana Terterian ([oterterian@cambriacsd.org](mailto:oterterian@cambriacsd.org))**

The Political Reform Act (Government Code Section 82000, etc. Seq.) requires most state and local government officials and employees to publicly disclose their personal assets and income. Individuals must also disqualify themselves from participating in decisions, which may affect their personal financial interests. The Standing Committee members are required by law to file a Statement of Economic Interest form.

NAME: Boyett Stephen P  
Last First MI

Home Address: [REDACTED] Cambria 93428  
Street City Zip

Home Phone: [REDACTED] Cell Phone: [REDACTED]

E-mail address: [REDACTED]

I have been a registered voter at the address listed above since: Sept. 2020  
Year

If less than 6 months, place and date of last voter registration: Lake Forest, CA Nov. 2017 -- Sept. 2020  
Address Date

Are you a registered voter in Cambria?  yes  no

**Enter qualifications and interest in the position below.**

See following page.

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If additional space is needed, please use the reverse side of the application.

Signature: [Handwritten Signature] Date: 01-11-2021



I am a practicing attorney with 12 years' experience working in the clean energy industry. I advise developers and operators in the development of utility-scale solar installations and battery energy storage facilities. My experience includes regularly dealing with California regulated utilities like PG&E, SCE, and SDG&E.

I have a passion for, and practical knowledge of resource conservation and allocation. This includes developing, constructing and financing new and upgraded facilities for the efficient provision of utility services to California communities.

I am a new member of the Cambria community, having moved here with my family in September 2020. I am eager to become more involved with CCSD, particularly to ensure the preservation of Cambria's natural beauty and resources and support the community's access to those resources. While my experience in energy may not perfectly overlap with the responsibilities of CCSD, I believe it affords me the ability to bring a unique perspective and useful skillset to either standing committee. Please consider my application for vacancies on the Finance, Policy and Resources & Infrastructure Standing Committees.



**FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE  
STANDING COMMITTEE MEMBER APPLICATION**

**Deadline: Wednesday, February 3, 2021 at 4:00 p.m.**

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NAME: Corne, Marvin H

Last First MI

Home Address: [REDACTED] Cambria, CA 93428

Street City Zip

Home Phone: [REDACTED] Cell Phone: n/a

E-mail address: [REDACTED]

I have been a registered voter at the address listed above since: 2017  
Year

If less than 6 months, place and date of last voter registration: \_\_\_\_\_  
Address Date

Are you a registered voter in Cambria?  yes  no

**Enter qualifications and interest in the position below.**

currently servin on CCSD Finance standing committee (2 years)

45 years experience in finance and banking

Retired bank president & CEO

board of directors experience with multiple non-profit, community and professional orgs

If additional space is needed, please use the reverse side of the application.

Signature: [Handwritten Signature] Date: 12/23/20



**FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE  
STANDING COMMITTEE MEMBER APPLICATION**

**Deadline: Wednesday, February 3, 2021 at 4:00 p.m.**

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NAME: LEE J. DEWAYNE

Home Address: [REDACTED] CAMBRIA CA 93428  
Last First MI  
Street City Zip

Home Phone: [REDACTED] Cell Phone: [REDACTED]

E-mail address: [REDACTED]

I have been a registered voter at the address listed above since: 2013  
Year

If less than 6 months, place and date of last voter registration: \_\_\_\_\_  
Address Date

Are you a registered voter in Cambria?  yes  no

**Enter qualifications and interest in the position below.**

- Served as a member of this Standing Finance Committee of the Cambria CCSD since formation.
- BBA Degree in Finance and Business Administration
- Self employed, owner/manager of several office products retail stores.
- Sales manager with Federal Office Products Wholesale
- Served on the Lamesa Rotary club board of directors.

If additional space is needed, please use the reverse side of the application.

Signature: Dewayne Lee Date: January 4, 2021





**FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE  
STANDING COMMITTEE MEMBER APPLICATION**

**Deadline: Wednesday, February 3, 2021 at 4:00 p.m.**

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NAME: McDowell Cheryl G.

Last First MI

Home Address: [REDACTED] Cambria 93428

Street City Zip

Home Phone: [REDACTED] Cell Phone: 805 909-0579

E-mail address: [REDACTED]

I have been a registered voter at the address listed above since: 1986  
Year

If less than 6 months, place and date of last voter registration: \_\_\_\_\_  
Address Date

Are you a registered voter in Cambria?  yes  no

**Enter qualifications and interest in the position below.**

This application is for the Finance Committee position.  
My qualifications : I currently serve as a member of the Finance Committee, I hereby request to be renewed for an additional two years.  
\_\_\_\_\_  
\_\_\_\_\_

If additional space is needed, please use the reverse side of the application.

Signature: Cheryl McDowell Date: December 28, 2020



**FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE  
STANDING COMMITTEE MEMBER APPLICATION**

**Deadline: Wednesday, February 3, 2021 at 4:00 p.m.**

For more information, please visit: [www.cambriacsd.org](http://www.cambriacsd.org)

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NAME: Siaglor Edward H (Ted)  
 Last First MI

Home Address: [REDACTED] Cambria 93428  
 City Zip

Home Phone: [REDACTED] Cell Phone: [REDACTED]

E-mail address: [REDACTED]

I have been a registered voter at the address listed above since: 2013  
Year

If less than 6 months, place and date of last voter registration: \_\_\_\_\_  
Address Date

Are you a registered voter in Cambria?  yes  no

**Enter qualifications and interest in the position below.**

- 3 1/2 years as vice-chair of the Standing Finance Committee
- 30+ years in corporate accounting and finance leading to CFO positions with a public and several private companies

If additional space is needed, please use the reverse side of the application.

Signature: [Signature] Date: 12/29/2020



**FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE  
STANDING COMMITTEE MEMBER APPLICATION**

**Deadline: Wednesday, February 3, 2021 at 4:00 p.m.**

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NAME: Boyett Stephen P  
Last First MI

Home Address: [REDACTED] Cambria 93428  
Street City Zip

Home Phone: [REDACTED] Cell Phone: [REDACTED]

E-mail address: [REDACTED]

I have been a registered voter at the address listed above since: Sept. 2020  
Year

If less than 6 months, place and date of last voter registration: Lake Forest, CA Nov. 2017 -- Sept. 2020  
Address Date

Are you a registered voter in Cambria?  yes  no

**Enter qualifications and interest in the position below.**

See following page.

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If additional space is needed, please use the reverse side of the application.

Signature: [Signature] Date: 01-11-2021

I am a practicing attorney with 12 years' experience working in the clean energy industry. I advise developers and operators in the development of utility-scale solar installations and battery energy storage facilities. My experience includes regularly dealing with California regulated utilities like PG&E, SCE, and SDG&E.

I have a passion for, and practical knowledge of resource conservation and allocation. This includes developing, constructing and financing new and upgraded facilities for the efficient provision of utility services to California communities.

I am a new member of the Cambria community, having moved here with my family in September 2020. I am eager to become more involved with CCSD, particularly to ensure the preservation of Cambria's natural beauty and resources and support the community's access to those resources. While my experience in energy may not perfectly overlap with the responsibilities of CCSD, I believe it affords me the ability to bring a unique perspective and useful skillset to either standing committee. Please consider my application for vacancies on the Finance, Policy and Resources & Infrastructure Standing Committees.





**FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE  
STANDING COMMITTEE MEMBER APPLICATION**

**Deadline: Wednesday, February 3, 2021 at 4:00 p.m.**

For more information, please visit: [www.cambriacsd.org](http://www.cambriacsd.org)

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NAME: Heinrichs Gordon L  
Last First MI

Home Address: [Redacted] Cambria 93428  
Street City Zip

Home Phone: [Redacted] Cell Phone: [Redacted]

E-mail address: [Redacted]

I have been a registered voter at the address listed above since: 2007  
Year

If less than 6 months, place and date of last voter registration: \_\_\_\_\_  
Address Date

Are you a registered voter in Cambria? ( X ) yes ( ) no

**Enter qualifications and interest in the position below.**

\_\_\_\_\_  
Previous experience as CCSD Co - Chair on the Policy Committee.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If additional space is needed, please use the reverse side of the application.

Signature: *Gordon Heinrichs* Date: Jan 29 2021



**FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE  
STANDING COMMITTEE MEMBER APPLICATION**

**Deadline: Wednesday, February 3, 2021 at 4:00 p.m.**

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NAME: KEY TED A  
Last First MI

Home Address: [REDACTED] CAMBRIA 93428  
City Zip

Home Phone: [REDACTED] Cell Phone: [REDACTED]

E-mail address: [REDACTED]

I have been a registered voter at the address listed above since: 2015  
Year

If less than 6 months, place and date of last voter registration: \_\_\_\_\_  
Address Date

Are you a registered voter in Cambria?  yes ( ) no

**Enter qualifications and interest in the position below.**

EXISTING MEMBER ON THE  
POLICY STANDING COMMITTEE

If additional space is needed, please use the reverse side of the application.

Signature: Teddy Date: 2/1/21



**FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE  
STANDING COMMITTEE MEMBER APPLICATION**

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NAME: Richard Zeslie M.  
Last First MI

Home Address: 2934 Burton Cambria  
Street City Zip

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

I have been a registered voter at the address listed above since 2019  
Year

If less than 6 months, place and date of last voter registration: \_\_\_\_\_  
Address Date

Are you a registered voter in Cambria? (  ) yes ( ) no

**Enter qualifications and interest in the position below.**

Continue on  
Policy, please!

If additional space is needed, please use the reverse side of the application.

Signature: Zeslie M. Date: 1/28/21



**FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE  
STANDING COMMITTEE MEMBER APPLICATION**

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NAME: Worthen Claudia Harmon  
Last First MI

Home Address: [REDACTED] Cambria 93428  
Street City Zip

Home Phone: [REDACTED] Cell Phone: \_\_\_\_\_

E-mail address: [REDACTED]

I have been a registered voter at the address listed above since: 1988  
Year

If less than 6 months, place and date of last voter registration: \_\_\_\_\_  
Address Date

Are you a registered voter in Cambria? (  ) yes (  ) no

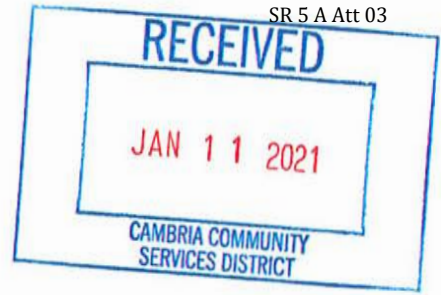
**Enter qualifications and interest in the position below.**

I am currently serving on the Policy Committee and in good standing. I would like to  
continue serving for a two year term.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If additional space is needed, please use the reverse side of the application.

Signature: [Signature]

Date: February 3, 2021



**FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE  
STANDING COMMITTEE MEMBER APPLICATION**

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NAME: Boyett Stephen P  
Last First MI

Home Address: [Redacted] Cambria 93428  
Street City Zip

Home Phone: [Redacted] Cell Phone: [Redacted]

E-mail address: [Redacted]

I have been a registered voter at the address listed above since: Sept. 2020  
Year

If less than 6 months, place and date of last voter registration: Lake Forest, CA Nov. 2017 -- Sept. 2020  
Address Date

Are you a registered voter in Cambria?  yes  no

**Enter qualifications and interest in the position below.**  
See following page.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If additional space is needed, please use the reverse side of the application.

Signature: [Handwritten Signature] Date: 01-11-2021

I am a practicing attorney with 12 years' experience working in the clean energy industry. I advise developers and operators in the development of utility-scale solar installations and battery energy storage facilities. My experience includes regularly dealing with California regulated utilities like PG&E, SCE, and SDG&E.

I have a passion for, and practical knowledge of resource conservation and allocation. This includes developing, constructing and financing new and upgraded facilities for the efficient provision of utility services to California communities.

I am a new member of the Cambria community, having moved here with my family in September 2020. I am eager to become more involved with CCSD, particularly to ensure the preservation of Cambria's natural beauty and resources and support the community's access to those resources. While my experience in energy may not perfectly overlap with the responsibilities of CCSD, I believe it affords me the ability to bring a unique perspective and useful skillset to either standing committee. Please consider my application for vacancies on the Finance, Policy and Resources & Infrastructure Standing Committees.



**FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE  
STANDING COMMITTEE MEMBER APPLICATION**

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NAME: FOWLES BRAD  
Last First MI

Home Address: [REDACTED] CAMBRIA 93428  
Street City Zip

Home Phone: \_\_\_\_\_ Cell Phone: [REDACTED]

E-mail address: [REDACTED]

I have been a registered voter at the address listed above since: 5  
Year

If less than 6 months, place and date of last voter registration: \_\_\_\_\_  
Address Date

Are you a registered voter in Cambria?  yes  no

**Enter qualifications and interest in the position below.**

UCLA ARCHITECTURE, CALIFORNIA CONTRACTOR LIC. # 472075  
CALIFORNIA CERTIFIED TECHNICIAN, CLEA EDUCATION CHAIRMAN

MY INTEREST IS TO PROMOTE RESPONSIBLE USE & EVALUATION OF CAMBRIA RESOURCES.

If additional space is needed, please use the reverse side of the application.

Signature: [Signature] Date: JAN, 22, 2021



**FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE  
STANDING COMMITTEE MEMBER APPLICATION**

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NAME: Pierson David A  
Last First MI

Home Address: \_\_\_\_\_ Cambria 93428  
Street City Zip

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

I have been a registered voter at the address listed above since: 2018  
Year

If less than 6 months, place and date of last voter registration: \_\_\_\_\_  
Address Date

Are you a registered voter in Cambria?  yes  no

**Enter qualifications and interest in the position below.**

Served as Chair of the committee for the past year. Engineering degree from USNA and worked as an engineer for 30 years.

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If additional space is needed, please use the reverse side of the application.

Signature: *David A. Pierson* Date: 12/24/2020





**FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE  
STANDING COMMITTEE MEMBER APPLICATION**

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NAME: SIEBUHR STEVEN C.  
Last First MI

Home Address: [REDACTED]  
Street City Zip

Home Phone: [REDACTED] Cell Phone: [REDACTED]

E-mail address: [REDACTED]

I have been a registered voter at the address listed above since: 2003  
Year

If less than 6 months, place and date of last voter registration: \_\_\_\_\_  
Address Date

Are you a registered voter in Cambria?  yes  no

**Enter qualifications and interest in the position below.**  
Retired system integrator & C-10 contractor, 35 yrs  
experience in water & wastewater facilities

If additional space is needed, please use the reverse side of the application.

Signature: [Signature] Date: 1/11/2021



**FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE  
STANDING COMMITTEE MEMBER APPLICATION**

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NAME: Thomas, Michael S  
Last First MI

Home Address: [Redacted] Cambria, CA 93428  
Street City Zip

Home Phone: \_\_\_\_\_ Cell Phone: [Redacted]

E-mail address [Redacted]

I have been a registered voter at the address listed above since: 2018  
Year

If less than 6 months, place and date of last voter registration: \_\_\_\_\_  
Address Date

Are you a registered voter in Cambria?  yes  no

**Enter qualifications and interest in the position below.**

- \* 34 year career at Chevron in engineering, operations and project management
- \* Passionate about environmental conservation, especially water and forest conservation
- \* Deep commitment to sustaining the natural beauty and economic viability of Cambria for generations to come
- \* Active volunteer on the FFRP trail repair and invasive species removal crews

If additional space is needed, please use the reverse side of the application.

Signature: [Handwritten Signature]

Date: 12/27/2020





**FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE  
STANDING COMMITTEE MEMBER APPLICATION**

**Deadline: Wednesday, February 3, 2021 at 4:00 p.m.**

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NAME: Webb Jim S  
Last First MI

Home Address: [Redacted] Cambria 93428  
Street City Zip

Home Phone: [Redacted] Cell Phone: [Redacted]

E-mail address: [Redacted]

I have been a registered voter at the address listed above since: 1988  
Year

If less than 6 months, place and date of last voter registration: \_\_\_\_\_  
Address Date

Are you a registered voter in Cambria?  yes  no

**Enter qualifications and interest in the position below.**

Interested in all water/waste water infrastructure  
proposals.

If additional space is needed, please use the reverse side of the application.

Signature: [Handwritten Signature]

Date: 25/12/20

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.B.**

FROM: John F. Weigold IV, General Manager

---

Meeting Date: February 18, 2021Subject: Discussion and Consideration of  
Strategic Plan Status Report and  
Update

---

**RECOMMENDATIONS:**

Staff recommends that the Board of Directors discuss and consider the monthly updates to the Strategic Plan.

**FISCAL IMPACT:**

There is no fiscal impact associated with this item.

**DISCUSSION:**

The Board held a special meeting on January 15<sup>th</sup> and adjourned to January 19<sup>th</sup> to develop a strategic plan, which included the development of goals for the next three years and underlying objectives to be largely accomplished over the next six months. Staff recommends that the Board discuss and consider the Strategic Plan status report and update as necessary. The Board will review the progress of the goals and objectives monthly and will review and will hold a comprehensive Strategic Plan update session in late June 2021 during a special meeting.

Staff recommends the Board review, discuss and consider the monthly updates to the Strategic Plan.

Attachment: 2021 Strategic Plan and Board Goals and Objectives

C A M B R I A   C O M M U N I T Y   S E R V I C E S   D I S T R I C T  
S I X - M O N T H   S T R A T E G I C   O B J E C T I V E S

**19 January 2021 – 1 July 2021**

THREE-YEAR GOAL: INCREASE AND IMPROVE COMMUNICATION WITH THE PUBLIC						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the April 8, 2021 CCSD Board meeting	Deputy District Clerk – lead, CCSD Dir. Tom Gray, Vice Chair Policy Committee Gordon Heinrichs	Assess the website for community accessibility to information important for them to know and report results to the Board and staff				
2. At the April 15, 2021 Board meeting	General Manager John Weigold IV, with input from the Policy Committee	Develop a template improving public communication through social media.				
3. April 15 2021	Deputy District Clerk - lead, General Manager John Weigold IV, Fire Chief William Hollingsworth, Facilities & Resources Manager Carlos Mendoza	Expand the existing format within the website for the public to communicate with staff and share with the Board and staff.				
4. FOR FUTURE CONSIDERATION		Develop a newsletter for the public that is distributed regularly and the process(es) for distributing it.				

THREE-YEAR GOAL: ACHIEVE AND SUSTAIN ADEQUATE FINANCIAL RESOURCES TO FULFILL THE MISSION						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. April 1, 2021	GM John Weigold IV and Finance Manager Pamela Duffield, co-leads, working with the Finance Committee	Identify underfunded, under-resourced and under-staffed services				
2. June 1, 2021	GM John Weigold IV and Finance Manager Pamela Duffield, co-leads, working with the Finance Committee	Identify funding resources and structural changes to meet unmet services needs				
3. July 1, 2021	GM John Weigold IV and Finance Manager Pamela Duffield	Complete the Tyler Financial System implementation				

THREE-YEAR GOAL: ACHIEVE A BALANCED POLICY FOR GROWTH AND RESOURCES						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the April 15, 2021 CCSD Board meeting	The Resources and Infrastructure Committee's ad hoc Committee on Water Conservation (CCSD Director Karen Dean – lead)	Identify public water conservation measures and best practices and bring recommendations to the Board for sharing with the public.				
2. At the May 13, 2021 CCSD Board meeting	The Resources and Infrastructure Committee (former CCSD Director David Pierson – lead)	Identify additional sources of water and share the results with the Board.				



THREE-YEAR GOAL: DEVELOP AND IMPLEMENT A LONG-TERM INFRASTRUCTURE AND RESOURCES PLAN						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the April 12, 2021 Resources and Infrastructure Committee meeting	General Manager John Weigold IV – lead, Finance Director Pam Duffield and Utilities Manager Ray Dienzo	Update the short-term CIP (Capital Improvement Plan) and present it to the Resources and Infrastructure Committee for review.				
2. May 1, 2021	Utilities Manager Ray Dienzo and Finance Director Pam Duffield	Coordinate the conversion of Plan-It to Tyler Incode Asset Management Module for the purpose of asset management for ALL CCSD departments.				
3. At the June 14, 2021 Resources and Infrastructure Committee meeting	General Manager John Weigold IV – lead, Finance Director Pam Duffield and Utilities Manager Ray Dienzo	Update and extend the long-term CIP (Capital Improvement Plan) and present it to the Resources and Infrastructure Committee for review.				

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.C.**

FROM: John F. Weigold, IV, General Manager

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Meeting Date: February 18, 2021	Subject: Discussion and Consideration of Draft Policy on Encampments on District Property
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**RECOMMENDATIONS:**

The Policy Committee recommends the Board of Directors review the draft policy on encampments located on District property and discuss and consider adoption of the same.

**FISCAL IMPACT:**

There are no fiscal impacts associated with adoption of this policy. However, to comply with Section 2225.3.1 of this policy, the General Fund Department of Facilities & Resources will burden the costs to remove these encampments. The FY 2020/2021 budget for this activity is \$39,409, which includes encampment cleanup efforts, cover for storage trailer and purchase of an additional trailer for personal property storage. The encampment cleanup efforts during FY 2020/2021 are expected to incur significant costs, both in outside services and staff time. It is anticipated that a budget adjustment will be needed to address this issue in the coming months, once actual costs are known.

**DISCUSSION:**

The Policy Committee met on December 28, 2020 to review and discuss the attached draft policy on encampments on District property. The Committee approved forwarding the draft policy to the Board of Directors for consideration and recommends that the policy be adopted. Currently there is no active policy on Encampments on District Property. A draft policy is attached.

Attachment:

Policy 2225 – Encampments on District Property

## **POLICY 2225 -- Encampments on District Property**

### **2225.1 Purpose**

This policy is being created in an effort to protect the overall public health and safety of the Cambria Community at large, as well as restricting activities that could negatively impact environmentally sensitive habitat.

### **2225.2 Background**

The CCSD owns property including the Fiscalini Ranch Preserve and parcels accepted from the Land Conservancy of SLO, dedicated to open space and subject to conservation easements that specifically prohibit illegal camping activities.

### **2225.3 Policy**

2225.3.1 Illegal, non-sanctioned homeless encampments on District property pose significant hazards to public health and safety, foster criminal activities, and create nuisance conditions affecting the surrounding neighborhoods. Thus, all illegal homeless encampments shall be removed from District property promptly upon discovery. And, cleaned sites shall be restored to their original intent and condition. Continued monitoring and enforcement actions will be necessary to guarantee that the heavily entrenched local homeless population does not create re-encampments on these corrected sites, a matter of particular concern for the District.

2225.3.2 Since the CCSD provides limited defined services to the Cambria Community and lacks many of the resources necessary to adequately address the core problems surrounding homelessness in general that are fostering the creation of these illegal encampments, the district shall coordinate collaborative efforts and enforcement partnerships with the appropriate county agencies as well conservation stakeholders and independent local non-profits.

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.D.**FROM: John F. Weigold IV, General Manager  
Pamela Duffield, Finance Manager

---

Meeting Date: February 18, 2021      Subject: Discussion and Consideration of  
Second Quarter Budget Report for FY  
2020/21

**RECOMMENDATIONS:**

It is recommended that the Board of Directors discuss, review and approve the second quarter budget report for FY 2020/21 or provide other direction to staff, as deemed appropriate.

The Finance Committee reviewed the second quarter budget report on January 26, 2021 and recommended approval by a 5-0 vote.

**FISCAL IMPACT:**

The FY 2020/21 budget was adopted by the Board on August 20, 2020. Since that time, the Board has adopted amendments to the FY 2020/21 budget, due to grant funding awards for Fire Department Personal Protective Equipment, PROS Department Restroom Design and Facilities & Resources Department Installation of an EV Station. These budget amendments have been included in this reporting. There are no additional budget amendments being requested at this time.

**DISCUSSION:**

The budget report for the second quarter of FY 2020/21 covers the period from July 1, 2020 through December 31, 2020, which is approximately 50% of the fiscal year.

**General Fund**

The General Fund budgets include Fire, Facilities & Resources, PROS and Administration Departments. Overall revenues are greater than expenditures during the second quarter. This is normal as most of the General Fund revenues are derived from property taxes, which are received in October through April. During this reporting period there are no significant budget variations for Fire, Facilities & Resources, PROS or Administration.

Facilities & Resources are expected to incur significant costs in the cleanup of multiple encampments. The costs for these cleanups are not known, however a budget amendment may be required during the third quarter to address these costs.

**Wastewater Fund – Wastewater Operations & Capital Outlay**

Revenues are greater than expenditures during the second quarter, due to the timing of the utility billing cycles, debt service payment schedules and capital project expenditures. During this reporting period there are no significant budget variations for Wastewater operations.

**Water Fund – Water Operations & Capital Outlay**

Revenues are greater than expenditures during the second quarter, due to the timing of the utility billing cycles, debt service payment schedules and capital project expenditures. During this reporting period there are no significant budget variations for Water operations.

**Water Fund – SWF Operations & Capital Outlay**

Revenues are less than expenditures during the second quarter. During this reporting period there are no significant budget variations for SWF operations or SWF Capital Outlay.

**Capital Projects**

During this reporting period there has been minimal capital projects activity. Staff continues to work with the R&I Committee on the format and content of a District-Wide CIP listing. Included in this report is an updated CIP listing for the General, Water, Wastewater and SWF Funds.

**Storm Damage**

In late January 2021, CCSD facilities and equipment were damaged by significant rain and windstorm activity. The total costs are still under evaluation, as damages are still being assessed. The initial estimate is projected to be \$400,000 or greater. Staff will provide the Board with additional information as it becomes available.

# CAMBRIA COMMUNITY SERVICES DISTRICT



FISCAL YEAR 2020-2021  
SECOND QUARTER REPORT  
02/18/2021

## GENERAL FUND SUMMARY


- Fire Department – 01
- Facilities & Resources Department – 02
- Parks, Recreation & Open Space Department – 16
  - Administration Department - 09








GENERAL FUND  
FIRE DEPARTMENT - 01





A	B	C	D	M	N	O	P	Q	R	S	T	U
1	 <p>CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01</p>											
2												
3												
4	ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	2020/21 ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 APPROVED BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE				
5												
6												
7												
8	<b>SOURCES OF FUNDS</b>											
9	<b>REVENUES</b>											
10	01 4127	Grant/Revenue: County SLO OES FF Radios	30,000		30,000	0	0%	30,000	0			
11	01 4200	Interest Income	0		0	0	#####	0	0			
12	01 4310	Property Tax	1,838,962		1,838,962	815,879	44%	1,838,962	0			
13	01 4311	County Administrative Fee	(17,850)		(17,850)	0	0%	(17,850)	0			
14	01 4335	Assessment-Fire	483,900		483,900	227,414	47%	483,900	0			
15	01 4362	Insurance Reimbursement			0	0	#####	0	0			
16	01 4370	Weed Abatement	18,000		18,000	1,364	8%	18,000	0			
17	01 4373	Inspection Fee Revenue	14,500		14,500	3,448	24%	14,500	0			
18	01 4390	Miscellaneous Revenue	0		0	263	#####	0	0			
19	01 4610	Grants Revenue: SAFER	0		0	0	0%	0	0			
20	01 4618	Grant/Revenue: FEMA Firefighter PPE	0	22,526	22,526	0	0%	22,526	0			
21	01 4625	Grant/Revenue: Federal Firefighters Radios	0	0	0	0	#####	0	0			
22	01 4390	Reimbursement for Fuel Tank Repairs - CHCD	0	0	0	0	#####	0	0			
23	01 4392	Sale of Equipment	0		0	0	#####	0	0			
32					0							
33												
34		<b>Total Revenues</b>	<b>\$2,367,512</b>	<b>\$22,526</b>	<b>\$2,390,038</b>	<b>\$1,048,368</b>	<b>44%</b>	<b>\$2,390,038</b>	<b>\$0</b>			
35	<b>OTHER SOURCES OF FUNDS</b>											
41					0							
42												
43		<b>Total Other Sources of Funds</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>			
44		<b>Total Sources of Funds</b>	<b>\$2,367,512</b>	<b>\$22,526</b>	<b>\$2,390,038</b>	<b>\$1,048,368</b>	<b>44%</b>	<b>\$2,390,038</b>	<b>\$0</b>			

A	B	C	D	M	N	O	P	Q	R	S	T	U
1	 <p>CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01</p>											
2												
3												
4	ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	2020/21 ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 APPROVED BUDGET	2020/21 ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET	VARIANCE			
5												
6												
7												
45	<b>USES OF FUNDS</b>											
47	<b>SALARIES &amp; WAGES</b>											
48	5000	Salary & Wages	716,343		716,343	295,090	41%		716,343	0		
49	5010	Overtime	128,000		128,000	77,112	60%		128,000	0		
50	5020	Standby	5,000		5,000	0	0%		5,000	0		
51	5031	Reserve Firefighter Pay	148,133		148,133	40,923	28%		148,133	0		
52	5040	Sick/Vacation Pay	0		0	0			0	0		
53	5050	Holiday Pay	0		0	0			0	0		
54		Reduction for "E" Step	0		0	0			0	0		
55		<b>Total Salaries &amp; Wages</b>	<b>\$997,476</b>	<b>\$0</b>	<b>\$997,476</b>	<b>\$413,124</b>	<b>41%</b>		<b>\$997,476</b>	<b>\$0</b>		
56	<b>BENEFITS</b>											
57	5101	Uniform Allowance	2,500		2,500	2,500	100%		2,500	0		
58	5102	Dental Insurance	13,570		13,570	5,604	41%		13,570	0		
59	5103	Medical Insurance	137,844		137,844	54,570	40%		137,844	0		
60	5105	Life Insurance	1,008		1,008	305	30%		1,008	0		
61	5106	FICA	57,090		57,090	24,148	42%		57,090	0		
62	5107	Medicare	14,537		14,537	5,890	41%		14,537	0		
63	5108	Workers Compensation	52,672		52,672	15,142	29%		52,672	0		
64	5109	PERS - Retirement	290,187		290,187	119,714	41%		290,187	0		
65	5111	Payroll Tax Expense	0		0	(107)	#####		(107)	107		
66	5112	UI Reim Benefit	0		0	2,280	#####		2,280	(2,280)		
67	5120	Other Employee Benefits	2,600		2,600	1,100	42%		2,600	0		
68	5121	Retirees Health	44,167		44,167	16,246	37%		44,167	0		
69	5122	Medical Reimbursements - HRA	15,600		15,600	6,600	42%		15,600	0		
71		<b>Total Benefits</b>	<b>\$631,775</b>	<b>\$0</b>	<b>\$631,775</b>	<b>\$253,991</b>	<b>40%</b>		<b>\$633,947</b>	<b>(\$2,172)</b>		
72		<b>Total Personnel Services</b>	<b>\$1,629,251</b>	<b>\$0</b>	<b>\$1,629,251</b>	<b>\$667,115</b>	<b>41%</b>		<b>\$1,631,423</b>	<b>(\$2,172)</b>		
73	<b>SERVICES &amp; SUPPLIES</b>											
74	6010	Ads-Legal/Other	419		419	0	0%		419	0		
75	6011	Public Information	1,381		1,381	0	0%		1,381	0		
76	6011W	Public Information - Website	0		0	0	#####		0	0		
77	6011W	Public Information - Website New Request	189		189	85	45%		170	19		
78	6014	Public Events	0		0	0	#####		0	0		
79	6031F	Maint & Repair Water Dept -Fire Hydrant	0		0	0	#####		0	0		
80	6032S	M & R-Disposal of Sludge	0		0	0	#####		0	0		
81	6033B	M&R Buildings	2,674		2,674	1,911	71%		3,822	(1,149)		
82	6033F	M&R FD WTR Leak	0		0	0	#####		0	0		

A	B	C	D	M	N	O	P	Q	R	S	T	U
1	 <p>CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS</p>											
2	FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01											
3												
4	ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	2020/21 APPROVED ADJUSTMENTS	2020/21 APPROVED BUDGET	2020/21 APPROVED BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET	VARIANCE			
5	83	Maint & Repair - Grounds (formerly 6042)	261	261	0	0	0%	261	0	0	0	0
6	84	M & R - Ranch	0	0	0	0	#####	0	0	0	0	0
7	85	M & R - Emergency	0	0	0	0	#####	0	0	0	0	0
8	86	Maintenance & Repair - Equipment	846	846	146	17%	292	553	0	0	0	0
9	87	Maintenance & Repair - Equip - New Request	2,500	2,500	0	0%	2,500	0	0	0	0	0
10	88	Maint and Repair - Vehicles - Licensed	29,042	29,042	14,781	51%	29,563	(520)	0	0	0	0
11	89	Old M & R Bld/Grd	0	0	0	#####	0	0	0	0	0	0
12	90	Computer/Copier /Printer Svcs/Maint/Agree	4,868	4,868	1,263	26%	2,526	2,342	0	0	0	0
13	91	Computer/Copier/Printer Supplies/Maint.	122	122	243	199%	486	(364)	0	0	0	0
14	92	Security and Safety	2,046	2,046	0	0%	2,046	0	0	0	0	0
15	93	Safety - Medical	0	0	0	#####	0	0	0	0	0	0
16	94	Office Supplies	1,255	1,255	106	8%	213	1,042	0	0	0	0
17	95	Printing & Shipping	26	26	14	54%	28	(2)	0	0	0	0
18	96	Printing & Shipping - New Request	74	74	0	0%	74	0	0	0	0	0
19	97	Bank Charges	40	40	0	0%	40	0	0	0	0	0
20	98	Printing/Forms	0	0	0	#####	0	0	0	0	0	0
21	99	Membership - Dues, Publications & Books	7,877	7,877	3,180	40%	6,360	1,517	0	0	0	0
22	100	Membership-Dues - New Request	123	123	0	0%	123	0	0	0	0	0
23	101	Government Fees and Licenses	48,719	48,719	47,207	97%	48,719	0	0	0	0	0
24	102	Image Trend - EMS	2,769	2,769	2,546	92%	2,769	0	0	0	0	0
25	103	Image Trend - Fire	1,804	1,804	0	0%	1,804	0	0	0	0	0
26	105	Utilities Cell Phone	3,165	3,165	3,332	105%	6,663	(3,498)	0	0	0	0
27	106	Utilities Electricity	7,993	7,993	3,792	47%	7,584	410	0	0	0	0
28	107	Utilities Gas	2,815	2,815	808	29%	1,616	1,200	0	0	0	0
29	108	Utilities Internet Access	1,695	1,695	975	58%	1,950	(255)	0	0	0	0
30	109	Utilities Phone-Land Lines, Faxes, Alarms	6,026	6,026	2,134	35%	4,267	1,759	0	0	0	0
31	110	Utilities Sewer	1,414	1,414	779	55%	1,559	(145)	0	0	0	0
32	111	Utilities Water	2,088	2,088	1,947	93%	3,894	(1,806)	0	0	0	0
33	114	Prof Services-District Counsel	0	0	0	#####	0	0	0	0	0	0
34	115	Land Conservancy -Lot Inventory, Etc.	0	0	0	#####	0	0	0	0	0	0
35	116	Prof Services - Miscellaneous/Other	10,735	10,735	569	5%	1,138	9,597	0	0	0	0
36	117	Prof Services - Temporary	0	0	0	#####	0	0	0	0	0	0
37	118	Outside Services	0	0	0	#####	0	0	0	0	0	0
38	119	Emergency Medical Supplies	6,545	5,419	2,545	47%	5,090	329	0	0	0	0
39	120	Emergency Medical Supplies - New Request	455	455	0	0%	455	0	0	0	0	0
40	121	Emergency Med Supp - FEMA FGR COVID 19	0	23,652	0	0%	23,652	0	0	0	0	0
41	122	Department Operating Supplies	17,757	17,757	6,440	36%	12,880	4,877	0	0	0	0
42	123	Small Tools and Equipment	1,557	1,557	31	2%	62	1,495	0	0	0	0
43	124	Clothing and Uniform	1,989	1,989	5,107	257%	10,213	(8,225)	0	0	0	0

A	B	C	D	M	N	O	P	Q	R	S	T	U
1	 <p>CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01</p>											
2												
3												
4	ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	2020/21 APPROVED ADJUSTMENTS	2020/21 ADOPTED BUDGET	2020/21 APPROVED BUDGET	2020/21 APPROVED BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE			
5												
6												
7												
125	6095	Office Furnishings & Equipment	0	21,812	21,812	0	10,301	20,602	0	0	1,210	0
126	6096	Fuel - Gas and Diesel	0	0	0	0	0	0	0	0	0	0
127	6098	OTS Grant	0	0	0	0	0	0	0	0	0	0
128	6115	Meeting Expense	300	300	300	0	0	300	0	0	0	0
129	6120A	Employee ALS Cert/Recruit Training	4,270	4,270	4,270	1,392	2,784	2,784	0	0	1,486	0
130	6120E	Travel, Training, Seminars - Employees	15,000	15,000	15,000	572	1,143	1,143	0	0	13,857	0
131	6120R	Training - Reimbursement	0	0	0	0	0	0	0	0	0	0
132	6124	Employee Recognition	438	438	438	0	0	438	0	0	0	0
133	6125	Employee Recruitment	0	0	0	3,097	3,097	3,097	0	0	(3,097)	0
134	6125	Employee Recruitment - New Request	500	500	500	0	500	500	0	0	0	0
135	6220A	Fire Dept - Aware/Eductrn/CERT/Vol Progrm	0	0	0	2,034	4,068	4,068	0	0	(4,068)	0
136	6220B	Fire Dept - SC BA Brng Aptrs/Resprty Test	0	0	0	0	0	0	0	0	0	0
137	6220B	SBCA Flow Test - New Request	2,000	2,000	2,000	0	2,000	2,000	0	0	0	0
138	6220E	Fire Dept Disaster Preparedness	2,000	2,000	2,000	1,604	3,208	3,208	0	0	(1,208)	0
139	6220E	Fire Dept - EOC Upgrade	5,000	5,000	5,000	0	5,000	5,000	0	0	0	0
140	6220F	Fire Dept Fr Haz Defensible Spc/Chipping	2,000	2,000	2,000	0	2,000	2,000	0	0	0	0
141	6220H	Fire Dept - Haz Mat Phys	0	0	0	0	0	0	0	0	0	0
142	6220P	Personal Protective Equipment	3,498	3,498	3,498	1,337	2,673	2,673	0	0	825	0
143	6220R	Personal Protective Equipment - New Request	6,502	6,502	6,502	6,502	13,004	13,004	0	0	(6,502)	0
144	6220R	FHRP Contract	30,000	30,000	30,000	30,339	30,339	30,339	0	0	(339)	0
145	6220S	Fire Dept - Surf Rescue/NCOR Program	7,525	7,525	7,525	1,233	2,466	2,466	0	0	5,059	0
146	6221	Public Education - New Request (Formerly 6220A)	2,500	2,500	2,500	0	2,500	2,500	0	0	0	0
147	6602	CERT - New Request (Formerly 6220A)	1,000	1,000	1,000	0	1,000	1,000	0	0	0	0
148		Transit Expense	0	0	0	0	0	0	0	0	0	0
149												
150		<b>Total Services &amp; Supplies</b>	<b>\$275,614</b>	<b>\$22,526</b>	<b>\$298,140</b>	<b>\$158,351</b>	<b>\$281,740</b>	<b>\$16,399</b>	<b>53%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
151		<b>CAPITAL OUTLAY</b>										
152	6170	Capital Asset-Install Radio in 5792	0	0	0	0	0	0	0	0	0	0
153	6170B	Chief/Command Pickup (5 Year Lease)	0	0	0	0	0	0	0	0	0	0
154	6170C	USAR Equipment (Urban Search & Res)	0	0	0	0	0	0	0	0	0	0
155	6170D	Image Trend Elite Project Management	0	0	0	0	0	0	0	0	0	0
156	6170F	Zoll X Series EKG	0	0	0	0	0	0	0	0	0	0
157	6170G	Command Vehicle Buildup	0	0	0	0	0	0	0	0	0	0
158	6170	Fuel Station Computer Replacement	0	0	0	0	0	0	0	0	0	0
159	6170	Station Security Upgrade- Phase I of III	0	0	0	0	0	0	0	0	0	0
160	6170	Radio System Upgrade- Phase I, Phase II	30,000	30,000	30,000	0	30,000	30,000	0	0	0	0
161												
162												
163		<b>Total Capital Outlay</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>	<b>0%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>


	A	B	C	D	M	N	O	P	Q	R	S	T	U	
1														
2	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS													
3	FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01													
4	ACCOUNT NO.	GENERAL FUND (GF)		2020/21 ADOPTED BUDGET		2020/21 APPROVED ADJUSTMENTS		2020/21 APPROVED BUDGET		ACTUAL AT 12/31/2020		ESTIMATED ACTUAL		2020/21 EST. BUDGET VARIANCE
5	FIRE DEPARTMENT - 01													
6														
7														
164	<b>DEBT SERVICE</b>													
165	2517	Principal on Fire Engine Lease/Purchase		127,319			127,319		127,293	100%	127,319		0	
166	6190	Interest on Fire Engine Lease/Purchase		6,054			6,054		6,081	100%	6,054		0	
168		Total Debt Service		\$133,374		\$0	\$133,374		\$133,374	100%	\$133,374		\$0	
169	<b>ADMINISTRATIVE COST ALLOCATION</b>													
170	6200	Allocated Overhead		414,152			414,152		207,076	50%	414,152		0	
172		Total Administrative Cost Allocation		\$414,152		\$0	\$414,152		\$207,076	50%	\$414,152		\$0	
173		Total Expenditures		\$2,482,390		\$22,526	\$2,504,916		\$1,165,916	47%	\$2,490,689		\$14,227	


A	B	C	D	M	N	O	P	Q	R	S	T	U
1		CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01										
2												
3												
4	ACCOUNT NO.	GENERAL FUND (GF)	2020/21 ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 APPROVED BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET				
5		FIRE DEPARTMENT - 01										
6												
7												
174												
175		OPERATING SURPLUS/(DEFICIT)	(\$114,878)	\$0	(\$114,878)	(\$117,548)	(\$100,651)	\$14,227				
176		TRANSFERS & ENCUMBRANCES										
177	01.4625	Transfers In - From General Fund	0	0	0	0	0	0				
178		(Transfers Out)										
179		Encumbrances - Sources of Funding										
180		Encumbrances - (Designated Funds)										
181												
182		NET TRANSFERS & ENCUMBRANCES	\$0	\$0	\$0	\$0	\$0	\$0				
183		RESERVES										
184		Use of Reserves			0			0				
185		(Additions to Reserves)			0			0				
186		Other Adjustments			0			0				
187												
188		RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	\$0	\$0	\$0				
189		NET BUDGETARY SOURCES/USES	(\$114,878)	\$0	(\$114,878)	(\$117,548)	(\$100,651)	\$14,227				
190												
191		RESERVES										
192		Beginning Reserves										
193		Operating Surplus / (Deficit)	(\$114,878)	\$0	(\$114,878)	(\$117,548)	(\$100,651)	\$14,227				
194		Transfers & Encumbrances	\$0	\$0	\$0	\$0	\$0	\$0				
195		ENDING RESERVES	(\$114,878)	\$0	(\$114,878)	(\$117,548)	(\$100,651)	\$14,227				




GENERAL FUND  
FACILITES & RESOURCES DEPARTMENT – 02



A	B	C	D	M	N	O	P	Q	R	S	T	U
 <p><b>CAMBRIA COMMUNITY SERVICES DISTRICT</b>  <b>FUND LEVEL ANALYSIS</b>  <b>FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02</b></p>												
ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	2020/21 ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE					
<b>SOURCES OF FUNDS</b>												
<b>REVENUES</b>												
01 4130	Reimbursements - Fire Safe Council	0		0	0	0	#####	0	#####	0		0
01 4200	Interest Income	0		0	0	0	#####	0	#####	0		0
01 4310	Property Tax	689,177		689,177	305,762	689,177	44%		44%	689,177		0
01 4311	County Administrative Fee	(2,300)		(2,300)	0	(2,300)	0%		0%	(2,300)		0
01 4362	Insurance-Reimbursement	0		0	0	0	#####	0	#####	0		0
01 4390	Misc Revenue	600		600	0	600	0%		0%	600		0
01 4500	Veterans Hall Rental Fees	26,000		26,000	(2,983)	10,000	-11%		-11%	10,000		(16,000)
01 4525	Veterans Hall Rents- Private Parties	500		500	0	500	0%		0%	500		0
01 4560	Rent Banner Poles	200		200	0	200	0%		0%	200		0
01 4570	Rent-Ranch Events	200		200	0	200	0%		0%	200		0
01 4590	Veterans Hall Clean Fee	200		200	0	200	0%		0%	200		0
01 4610	Grants/Misc.Rev - EV Station Installation	0	8,977	8,977	0	8,977	0%		0%	8,977		0
01 4619	Land Conservancy	3,000		3,000	0	3,000	0%		0%	3,000		0
		0		0								0
	<b>Total Revenues</b>	<b>\$717,577</b>	<b>\$8,977</b>	<b>\$726,554</b>	<b>\$302,779</b>	<b>\$710,554</b>	<b>42%</b>		<b>42%</b>	<b>\$710,554</b>		<b>(\$16,000)</b>
<b>OTHER SOURCES OF FUNDS</b>												
	Loan Proceeds	40,000		40,000	0	40,000				40,000		0
				0								0
	<b>Total Other Sources of Funds</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$40,000</b>				<b>\$40,000</b>		<b>\$0</b>
	<b>Total Sources of Funds</b>	<b>\$757,577</b>	<b>\$8,977</b>	<b>\$766,554</b>	<b>\$302,779</b>	<b>\$750,554</b>	<b>39%</b>		<b>39%</b>	<b>\$750,554</b>		<b>(\$16,000)</b>
<b>USES OF FUNDS</b>												
<b>SALARIES &amp; WAGES</b>												
5000	Salary & Wages	213,093		213,093	84,472	213,093	40%		40%	213,093		0
5010	Overtime	7,500		7,500	1,496	7,500	20%		20%	7,500		0
5040	Sick/Vacation Pay	0		0	0	0	#####		#####	0		0
5050	Holiday Pay	0		0	0	0	#####		#####	0		0
	Reduction for "E" Step	(7,385)		(7,385)	0	(7,385)	0%		0%	(7,385)		0
	<b>Total Salaries &amp; Wages</b>	<b>\$213,208</b>	<b>\$0</b>	<b>\$213,208</b>	<b>\$85,968</b>	<b>\$213,208</b>	<b>40%</b>		<b>40%</b>	<b>\$213,208</b>		<b>\$0</b>
<b>BENEFITS</b>												
5101	Uniform Allowance	1,200		1,200	1,200	1,200	100%		100%	1,200		0

A	B	C	D	M	N	O	P	Q	R	S	T	U
1	 <b>CAMBRIA COMMUNITY SERVICES DISTRICT</b> <b>FUND LEVEL ANALYSIS</b> <b>FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02</b>											
2												
3												
4												
5												
6												
7												
ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	2020/21 ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE					
60	5102 Dental Insurance	3,800		3,800	1,584	3,800	0					
61	5103 Medical Insurance	46,282		46,282	18,322	46,282	0					
62	5105 Life Insurance	432		432	126	432	0					
63	5106 FICA	13,057		13,057	5,316	13,057	0					
64	5107 Medicare	3,262		3,262	1,243	3,262	0					
65	5108 Workers Compensation	13,139		13,139	3,667	13,139	0					
66	5109 PERS - Retirement	63,901		63,901	25,952	63,901	0					
67	5120 Other Employee Benefits	3,200		3,200	1,200	3,200	0					
68	5121 Retirees Health	24,184		24,184	10,694	24,184	0					
69	5122 Medical Reimbursements - HRA	4,800		4,800	1,700	4,800	0					
73	<b>Total Benefits</b>	<b>\$177,257</b>	<b>\$0</b>	<b>\$177,257</b>	<b>\$71,004</b>	<b>\$177,257</b>	<b>\$0</b>					
74	<b>Total Personnel Services</b>	<b>\$390,465</b>	<b>\$0</b>	<b>\$390,465</b>	<b>\$156,972</b>	<b>\$390,465</b>	<b>\$0</b>					
75	<b>SERVICES &amp; SUPPLIES</b>											
76	6010 Ads - Legal/Other	0		0	0	0	0					
77	6014 Public Events	0		0	0	0	0					
78	6030 Insurance	0		0	0	0	0					
79	6033B Maintenance & Repairs - Buildings	10,808		10,808	4,690	9,380	1,427					
80	6033G M&R - Grounds (incl approx 450 vac lots)	21,748		21,748	12,566	25,132	(3,384)					
81	6033E Maintenance & Repairs - Homeless Cleanup	25,409		25,409	10,229	20,458	4,951					
82	M&R - Shelter/Cover for Trailer New Request	2,000		2,000	0	2,000	0					
83	6033G Sidewalk Repair on Center St.	0		0	0	0	0					
84	6033L M & R - Street Lights	0		0	0	0	0					
85	6033R M & R - Ranch	52,895		52,895	20,451	52,895	0					
86	6033V M & R - Vet's Hall	17,337		17,337	7,781	15,562	1,775					
87	6040 M & R - Equipment	103		103	0	103	0					
88	6041L Maintenance & Repairs - Vehicles Licenses	1,198		1,198	241	482	715					
89	6041N Maint. & Repairs - Vehicles Non-Licensed	5,352		5,352	0	5,352	0					
90	6041N Maint. & Repairs - New Request	0		0	0	0	0					
91	6045 Computer/Copier/Printer Supplies/Maint.	254		254	0	254	0					
92	6048 Security Safety	0		0	0	0	0					
93	6050 Office Supplies	66		66	0	66	0					
94	6053 Printing/Forms	0		0	0	0	0					
95	6055 Government Fees & Licenses	186		186	0	186	0					
96	6058 Cash Over (Short)	0		0	0	0	0					
97	6059 Bad Debt	0		0	0	0	0					
98	6060C Utilities - Cell Phone	889		889	1,027	2,054	(1,165)					
99	6060E Utilities - Electricity	19,371		19,371	8,731	17,463	1,908					

A	B	C	D	M	N	O	P	Q	R	S	T	
1	 <b>CAMBRIA COMMUNITY SERVICES DISTRICT</b> <b>FUND LEVEL ANALYSIS</b>											
2	<b>FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02</b>											
3												
4	ACCOUNT NO.	GENERAL FUND (GF)	2020/21 ADOPTED BUDGET		2020/21 APPROVED ADJUSTMENTS		2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE		
5	6	7	FACILITIES & RESOURCES - 02									
100	6060G	Utilities - Gas	3,454			3,454	487	14%	974	2,480		
101	6060I	Utilities - Internet	4,634			4,634	2,318	50%	4,636	(2)		
102	6060P	Utilities - Phone-Land Lines, Faxes, Alarms	703			703	333	47%	666	37		
103	6060S	Utilities - Sewer	3,812			3,812	1,662	44%	3,324	487		
104	6060W	Utilities - Water	6,586			6,586	3,781	57%	7,562	(976)		
105	6070	Equipment Rental	720			720	293	41%	587	134		
107	6080K	Professional Services - District Counsel	0			0	0	#####	0	0		
108	6080M	Professional Services - Misc./Other	9,302			9,302	5,329	57%	10,658	(1,356)		
109	6080T	Temporary Service - (2 Mos) New Request	8,000			8,000	0	0%	8,000	0		
110	6090	Department Operating Supplies	13,049			13,049	3,870	30%	7,741	5,308		
111	6091	Lab Tests	0			0	0	#####	0	0		
112	6093	Small Tools and Equipment	4,120			4,120	512	12%	1,023	3,097		
113	6094	Clothing and Uniform	2,221			2,221	0	0%	2,221	0		
114	6096	Fuel - Gas and Diesel	14,652			14,652	4,954	34%	9,909	4,744		
115	6115	Meeting Expenses	26			26	0	0%	26	0		
116	6120E	Travel, Training, Seminars - Employees - New Request	2,000			2,000	0	0%	2,000	0		
117	6125	Employee Recruitment	515			515	0	0%	515	0		
146		<b>Total Services &amp; Supplies</b>	<b>\$231,410</b>		<b>\$0</b>	<b>\$231,410</b>	<b>\$89,257</b>	<b>39%</b>	<b>\$211,229</b>	<b>\$20,181</b>		
147		<b>CAPITAL OUTLAY</b>										
148	1470	Toro Dingo TX 1000	0			0	0	#####	0	0		
149	6170	Mower	0			0	0	#####	0	0		
154	6170	Capital Assets	0			0	0	#####	0	0		
158	6170	Trailer - Homeless Personal Property Storage	12,000			12,000	0	0%	12,000	0		
159	6170	F350 Truck - Replace 1999 F150 Truck	40,000			40,000	0	0%	40,000	0		
160	6170	EV Station Installation	0		22,272	22,272	0	0%	22,272	0		
161												
162												
163		<b>Total Capital Outlay</b>	<b>\$52,000</b>		<b>\$22,272</b>	<b>\$74,272</b>	<b>\$0</b>	<b>0%</b>	<b>\$74,272</b>	<b>\$0</b>		
164		<b>DEBT SERVICE</b>										
165		Budget Excess	0			0	0	#####	0	0		
166	6180J	Loan Principal - John Deere	0			0	0	#####	0	0		
167	6180J	Loan Principal - Ford (7mos)	4,373			4,373	0	0%	4,373	0		
168	2520	Loan Principal - Western Fin (Toro)	3,646			3,646	1,805	50%	3,646	0		
169	6180H	Interest Expense - Ford Motor (7mos)	87			87	0	0%	87	0		
170	6180H	Interest Expense - Western Finance	432			432	234	54%	432	0		
171	6180J	Loan Principal	0			0	0	#####	0	0		








GENERAL FUND  
PARKS, RECREATION & OPEN SPACE  
DEPARTMENT – 16





A	B	C	D	M	N	O	P	Q	R	S	T	U
1	 <b>CAMBRIA COMMUNITY SERVICES DISTRICT</b> <b>FUND LEVEL ANALYSIS</b> <b>PARKS, RECREATION &amp; OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16</b>											
2												
3												
4	ACCOUNT NO.	GENERAL FUND (GF)	2020/21 ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE				
5	GENERAL FUND (GF)											
6	PROS DEPARTMENT - 16											
7	SOURCES OF FUNDS											
8	REVENUES											
9	01 4001	Franchise Fees	0		0				0	#####	0	
10	01 4310	Property Tax	49,911		49,911	22,144	44%		49,911		0	
11	01 4311	County Administrative Fee	(315)		(315)		0%		(315)		0	
12	01 4390	Miscellaneous Revenue	505		505		0%		505		0	
13	01 4620	Grant - County SLO Beautification Infrastructure	0	20,000	20,000	20,000	100%		20,000		0	
31					0						0	
32												
33												
34		<b>Total Revenues</b>	<b>\$50,101</b>	<b>\$20,000</b>	<b>\$70,101</b>	<b>\$42,144</b>	<b>60%</b>		<b>\$70,101</b>		<b>\$0</b>	
35	OTHER SOURCES OF FUNDS											
39	01 4395	Proposition 1A Reserve										
40	01 4615	Reserve Transfer In			0						0	
44		<b>Total Other Sources of Funds</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>			<b>\$0</b>		<b>\$0</b>	
45		<b>Total Sources of Funds</b>	<b>\$50,101</b>	<b>\$20,000</b>	<b>\$70,101</b>	<b>\$42,144</b>	<b>60%</b>		<b>\$70,101</b>		<b>\$0</b>	
46	USES OF FUNDS											
48	SALARIES & WAGES											
49			0		0					#####	0	
56		<b>Total Salaries &amp; Wages</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>			<b>\$0</b>		<b>\$0</b>	
57	BENEFITS											
58			0		0					#####	0	
72		<b>Total Benefits</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>			<b>\$0</b>		<b>\$0</b>	


A	B	C	D	M	N	O	P	Q	R	S	T	U
 <p><b>CAMBRIA COMMUNITY SERVICES DISTRICT</b>  <b>FUND LEVEL ANALYSIS</b>  <b>PARKS, RECREATION &amp; OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16</b></p>												
ACCOUNT NO.	GENERAL FUND (GF) PROS DEPARTMENT - 16	ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	PERCENTAGE	ESTIMATED ACTUAL	2020/21 EST. BUDGET	VARIANCE			
73	Total Personnel Services	\$0	\$0	\$0	\$0	#####	\$0	\$0	\$0			
74	SERVICES & SUPPLIES											
75	60111 Public Information - General	0		0	0	#####	0	0	0			
76	6033P M & R - Skate Park Repairs/Design	17,256		17,256	145	0%	290	290	16,965			
77	6053 Printing Forms	1,030		1,030	0	0%	1,030	1,030	0			
78	6115 Meeting Expense	0		0	0	#####	0	0	0			
134	6080 Professional Sys - Grant Writer - New Request	3,000		3,000	0	0%	3,000	3,000	0			
136	Total Services & Supplies	\$21,286	\$0	\$21,286	\$145	1%	\$4,320	\$4,320	\$16,965			
137	CAPITAL OUTLAY											
138	6170 Design - Fiscalini East Ranch Park Restroom	0	20,000	20,000	0	0%	20,000	20,000	0			
142												
146	Total Capital Outlay	\$0	\$20,000	\$20,000	\$0	0%	\$20,000	\$20,000	\$0			
147	DEBT SERVICE											
148												
150												
151	Total Debt Service	\$0	\$0	\$0	\$0	#####	\$0	\$0	\$0			
152	ADMINISTRATIVE COST ALLOCATION											
153		28,456		28,456	14,228	50%	28,456	28,456	0			
154												
155	Total Administrative Cost Allocation	\$28,456	\$0	\$28,456	\$14,228	50%	\$28,456	\$28,456	\$0			
156	Total Expenditures	\$49,742	\$20,000	\$69,742	\$14,373	21%	\$52,776	\$52,776	\$16,965			

A	B	C	D	M	N	O	P	Q	R	S	T	U
1	 CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS PARKS, RECREATION & OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16											
2												
3												
4												
5												
6												
7												
ACCOUNT NO.	GENERAL FUND (GF) PROS DEPARTMENT - 16	ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE					
157												
158	OPERATING SURPLUS/(DEFICIT)	\$359	\$0	\$359	\$27,770	\$17,324	\$16,965					
159	TRANSFERS & ENCUMBRANCES											
160	Transfers In - From General Fund			0			0					
161	(Transfers Out)			0			0					
162	Encumbrances - Sources of Funding											
163	Encumbrances - (Designated Funds)											
164												
165	NET TRANSFERS & ENCUMBRANCES	\$0	\$0	\$0	\$0	\$0	\$0					
166	RESERVES											
167	Use of Reserves			0			0					
168	(Additions to Reserves)			0			0					
169	Other Adjustments			0			0					
170												
171	RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	\$0	\$0	\$0					
172	NET BUDGETARY SOURCES/USES	\$359	\$0	\$359	\$27,770	\$17,324	\$16,965					
173												
174	RESERVES											
175	Beginning Reserves											
176	Operating Surplus / (Deficit)	\$359	\$0	\$359	\$27,770	\$17,324	\$16,965					
177	Transfers & Encumbrances	\$0	\$0	\$0	\$0	\$0	\$0					
178	ENDING RESERVES	\$359	\$0	\$359	\$27,770	\$17,324	\$16,965					


GENERAL FUND  
ADMINISTRATION DEPARTMENT – 09




A	B	C	D	M	N	O	P	Q	R	S	T	U
<b>CAMBRIA COMMUNITY SERVICES DISTRICT</b> <b>FUND LEVEL ANALYSIS</b> <b>ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09</b>												
ACCOUNT NO.	GENERAL FUND (GF)	ADMINISTRATIVE DEPARTMENT - 09	2020/21 ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET	VARIANCE			
<b>SOURCES OF FUNDS</b>												
<b>REVENUES</b>												
9												
10	01 4001	Franchise Fees	118,000		118,000	39,026		118,000				0
11	01 4013	Vacation Rental Registration Fee	600		600	135		600				0
13	01 4200	Interest Income	20,966		20,966	120	1%	20,966				0
14	01 4310	Property Tax-All	15,366		15,366	15,366	100%	15,366				0
15	01 4311	County Administrative Fee	0		0	0	#####	0				0
16	01 4385	Radio Vault Rent	2,400		2,400	1,200	50%	2,400				0
17	01 4389	Public Records Request	0		0	0	#####	0				0
18	01 4390	Miscellaneous Revenue	1,545		1,545	1,354	88%	2,707				1,162
19			0		0							0
33		<b>Total Revenues</b>	<b>\$158,877</b>	<b>\$0</b>	<b>\$158,877</b>	<b>\$57,201</b>	<b>36%</b>	<b>\$160,039</b>				<b>\$1,162</b>
<b>OTHER SOURCES OF FUNDS</b>												
34												
35		Allocated Administrative Overhead	2,183,523		2,183,523	1,091,762	50%	2,183,523				0
40					0							0
42		<b>Total Other Sources of Funds</b>	<b>\$2,183,523</b>	<b>\$0</b>	<b>\$2,183,523</b>	<b>\$1,091,762</b>		<b>\$2,183,523</b>				<b>\$0</b>
43		<b>Total Sources of Funds</b>	<b>\$2,342,400</b>	<b>\$0</b>	<b>\$2,342,400</b>	<b>\$1,148,963</b>	<b>49%</b>	<b>\$2,343,562</b>				<b>\$1,162</b>
<b>USES OF FUNDS</b>												
<b>SALARIES &amp; WAGES</b>												
46												
47	5000	Salary & Wages	797,170		797,170	328,489	41%	797,170				0
48	5010	Overtime	20,000		20,000	4,601	23%	20,000				0
49	5030	Director's	36,000		36,000	12,000	33%	36,000				0
50	5040	Sick Leave/Vacation Pay	0		0	0	#####	0				0
51	5050	Holiday Pay	0		0	0	#####	0				0
52		Reduction for "E" Step	(9,037)		(9,037)	0	0%	(9,037)				0
53												
54		<b>Total Salaries &amp; Wages</b>	<b>\$844,133</b>	<b>\$0</b>	<b>\$844,133</b>	<b>\$345,090</b>	<b>41%</b>	<b>\$844,133</b>				<b>\$0</b>
<b>BENEFITS</b>												
55												
56	5102	Dental Insurance - Ameritas	9,390		9,390	3,476	37%	9,390				0
57	5103	Medical Insurance	73,252		73,252	20,808	28%	73,252				0
58	5105	Life Insurance	1,094		1,094	296	27%	1,094				0
59	5106	FICA	50,614		50,614	19,701	39%	50,614				0

A	B	C	D	M	N	O	P	Q	R	S	T	U
1	 <b>CAMBRIA COMMUNITY SERVICES DISTRICT</b> <b>FUND LEVEL ANALYSIS</b> <b>ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09</b>											
2												
3												
4	ACCOUNT NO.	GENERAL FUND (GF)	ADMINISTRATIVE DEPARTMENT - 09	2020/21 ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	PERCENTAGE	ESTIMATED ACTUAL	2020/21 EST. BUDGET	2020/21 VARIANCE	
5	60	5107	Medicare	12,537		12,537	5,012	40%	12,537		0	
6	61	5108	Workers Compensation	4,604		4,604	2,045	44%	4,604		0	
7	62	5109	Retirement-PERS	206,866		206,866	81,255	39%	206,866		0	
	63	5111	Payroll Tax Expense	0		0	0	#####	0		0	
	64	5112	Unemployment Insurance	0		0	902	#####	0		0	
	65	5120	Other Employee Benefits	11,480		11,480	4,280	37%	11,480		0	
	66	5121	Retirees Health	90,076		90,076	35,222	39%	90,076		0	
	67	5122	Medical Reimbursements - HRA	15,200		15,200	6,090	40%	15,200		0	
	72					0	#####	#####	0		0	
	74		<b>Total Benefits</b>	<b>\$475,113</b>	<b>\$0</b>	<b>\$475,113</b>	<b>\$179,086</b>	<b>38%</b>	<b>\$475,113</b>	<b>\$0</b>	<b>\$0</b>	
	75		<b>Total Personnel Services</b>	<b>\$1,319,246</b>	<b>\$0</b>	<b>\$1,319,246</b>	<b>\$524,176</b>	<b>40%</b>	<b>\$1,319,246</b>	<b>\$0</b>	<b>\$0</b>	
	76		<b>SERVICES &amp; SUPPLIES</b>									
	77	6010	Ads - Legal/Other	877		877	177	20%	353		523	
	78	60111	Public Information - General	903		903	0	0%	903		0	
	79		Public Information - Increase in Monthly Svcs Fees	272		272	0	0%	272		0	
	80	6011W	Public Information - Website	2,981		2,981	1,000	34%	2,000		981	
	81	6013	Donations	0		0	0	#####	0		0	
	82	6014	Public Events	287		287	0	0%	287		0	
	83	6030	Insurance	172,477		172,477	173,133	100%	173,133		(655)	
	84	6033B	Maintenance & Repairs - Buildings	17,020		17,020	6,278	37%	12,555		4,465	
	85	6033G	Maintenance & Repairs - Grounds	2,306		2,306	1,371	59%	2,742		(436)	
	86	6033V	Maintenance & Repairs - Vet's Hall	0		0	0	#####	0		0	
	87	6041L	Maintenance & Repairs-Vehicles Licenses	270		270	1,109	411%	2,218		(1,948)	
	88	6044	Computer/Copier /Printer Svcs/Maint&Agre	113,777		113,777	35,569	31%	113,777		0	
	96	6045	Computer/Copier/Printer Supplies/Upgrade	7,426		7,426	3,723	50%	7,446		(19)	
	97	6048	Security & Safety	798		798	252	32%	504		294	
	98	6048E	Safety-Med	39		39	0	0%	39		0	
	99	6050	Office Supplies	5,468		5,468	2,666	49%	5,331		137	
	100	6051	Postage & Shipping	1,750		1,750	1,661	95%	3,321		(1,571)	
	101	6052	Bank Charges	0		0	1,791	#####	3,582		(3,582)	
	102	6053	Printing/Forms	2,784		2,784	1,587	57%	3,174		(390)	
	103	6054	Membership -Dues , Publications & Books	10,291		10,291	8,769	85%	10,291		0	
	104	6055	Government Fees and Licenses	30,037		30,037	25,560	85%	30,037		0	
	105		LAFCO (15% reduction)	(3,800)		(3,800)	(3,800)	100%	(3,800)		0	
	106		Consolidated Election 2020 - New Request	11,000		11,000	0	0%	11,000		0	
	107		NeoGov - Performance License - New Request	3,874		3,874	0	0%	3,874		0	
	108		NeoGov - Learn License - New Request	5,165		5,165	0	0%	5,165		0	



A	B	C	D	M	N	O	P	Q	R	S	T	U
1	 <b>CAMBRIA COMMUNITY SERVICES DISTRICT</b> <b>FUND LEVEL ANALYSIS</b>											
2	<b>ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09</b>											
3	<b>ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09</b>											
4	ACCOUNT NO.	GENERAL FUND (GF)	ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET	VARIANCE			
5	ADMINISTRATIVE DEPARTMENT - 09											
6												
7												
109		Neo Gov - One Time Setup - New Request	2,500		2,500	0	2,500	0	0%		0	0
110	6058	Cash Over (Short)	0		0	0	0	0	#####		0	0
111	6060C	Utilities Call Phone	5,325		5,325	1,783	3,567	1,783	33%		3,567	1,758
112	6060E	Utilities Electricity	6,489		6,489	3,249	6,498	3,249	50%		6,498	(9)
113	6060G	Utilities Gas	232		232	3	7	3	1%		7	225
114	6060I	Utilities Internet Access	11,113		11,113	5,226	10,453	5,226	47%		10,453	660
115	6060P	Utilities Phone-Land Lines, Faxes, Alarms	7,543		7,543	5,745	11,490	5,745	76%		11,490	(3,947)
116	6060S	Utilities Sewer	494		494	256	513	256	52%		513	(19)
117	6060W	Utilities Water	234		234	163	326	163	70%		326	(92)
118	6070	Equipment Rental	620		620	251	502	251	40%		502	118
119	6075	Rental Expense Office Space	30,955		30,955	15,318	30,636	15,318	49%		30,636	318
120	6080A	Prof Services - Audit	14,678		14,678	17,500	17,500	17,500	119%		17,500	(2,823)
121	6080F	Prof Services - Finance	0		0	0	0	0	#####		0	0
122	6080K	Prof Services-District Counsel	202,047		202,047	71,010	202,047	71,010	35%		202,047	0
123	6080L	Prof Services-Legal	61,660		61,660	38,257	76,514	38,257	62%		76,514	(14,854)
124	6080M	Prof Services - Miscellaneous/Other	26,354		26,354	13,058	26,116	13,058	50%		26,116	237
125		Strategic Planning Consultant - New Request	7,500	5,500	13,000	0	13,000	0	0%		13,000	0
126	6080T	Professional Services - Temporary	30,000		30,000	0	30,000	0	0%		30,000	0
127	6086	Outside Non-Professional Services	23,183		23,183	6,509	13,018	6,509	28%		13,018	10,166
128	6088	Claims	0		0	0	0	0	#####		0	0
129	6090	Department Operating Supplies	2,107		2,107	0	2,107	0	0%		2,107	0
130	6094	Clothing/Uniforms	491		491	0	491	0	0%		491	0
131	6095	Office Furniture/Equipment	3,305		3,305	1,159	3,305	1,159	35%		3,305	0
132		Ergonomic Remodel - Front Desk New Request	1,500		1,500	1,466	1,466	1,466	98%		1,466	34
133		Ergonomic Remodel - FM Office New Request	2,000		2,000	1,107	1,107	1,107	55%		1,107	893
134		Ergonomic Remodel - GM Office New Request	1,700		1,700	0	1,700	0	0%		1,700	0
135		Video Conference Package - GM Office - New Request	5,500		5,500	3,807	3,807	3,807	69%		3,807	1,693
136		Cashiering Hardware (Tyler Impl) New Request	2,000		2,000	0	2,000	0	0%		2,000	0
137	6096	Fuel	235		235	77	154	77	33%		154	81
138	6115	Meeting Expenses	2,156		2,156	16	31	16	1%		31	2,125
139		Zoom for Remote Video Mtg 1Yr - New Request	4,800		4,800	1,950	3,899	1,950	41%		3,899	901

A	B	C	D	M	N	O	P	Q	R	S	T	U
1	 <p>CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS</p>											
2	ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09											
3	ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09											
4	ACCOUNT NO.	GENERAL FUND (GF)	2020/21 ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET	VARIANCE			
5	ACCOUNT NO.	ADMINISTRATIVE DEPARTMENT - 09	ADOPTED BUDGET	APPROVED ADJUSTMENTS	CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET	VARIANCE			
6												
7												
140	6120D	Travel, Training, Seminars – Directors	2,318		2,318	0	2,318	0	0%		0	
141	6120E	Travel, Training, Seminars – Employees	9,689		9,689	524	1,048	8,641	5%		8,641	
142	6120G	Training - LCW (Incl Library Subscription)	5,088		5,088	4,865	4,865	223	96%		223	
143	6124	Employee Recognition	141		141	0	141	0	0%		0	
144	6125	Employee Recruitment	4,318		4,318	2,005	4,010	308	46%		308	
145					0			0	#####		0	
146												
160		<b>Total Services &amp; Supplies</b>	<b>\$864,276</b>	<b>\$5,500</b>	<b>\$869,776</b>	<b>\$456,147</b>	<b>\$865,339</b>	<b>\$4,437</b>	<b>52%</b>		<b>\$4,437</b>	
161		<b>CAPITAL OUTLAY</b>										
162	6170I	Purchase Administrative Office	0		0	0	0	0	#####		0	
163	6170	Purchase Administrative Software	0	64,573	64,573	6,950	64,573	0	11%		0	
164		Purchase Fixed Asset Module	0	1,200	1,200	0	1,200	0	0%		0	
165		Purchase Work Order Module	0	6,000	6,000	0	6,000	0	0%		0	
166	6170	Remodel Administration Office	0		0	0	0	0	#####		0	
167	6170	Capital Assets - Replace Servers	0		0	0	0	0	#####		0	
168												
169												
171		<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$71,773</b>	<b>\$71,773</b>	<b>\$6,950</b>	<b>\$71,773</b>	<b>\$0</b>	<b>10%</b>		<b>\$0</b>	
172		<b>DEBT SERVICE</b>										
173	6180J	Loan Principal - Ford Fusion			0	0	0	0	#####		0	
174	6180H	Interest Expense - Ford Fusion			0	0	0	0	#####		0	
175												
176		<b>Total Debt Service</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>#####</b>		<b>\$0</b>	
177		<b>ADMINISTRATIVE COST ALLOCATION</b>										
178												
179												
180		<b>Total Administrative Cost Allocation</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>#####</b>		<b>\$0</b>	
181		<b>Total Expenditures</b>	<b>\$2,183,522</b>	<b>\$77,273</b>	<b>\$2,260,795</b>	<b>\$987,272</b>	<b>\$2,256,358</b>	<b>\$4,437</b>	<b>44%</b>		<b>\$4,437</b>	



## ENTERPRISE FUND SUMMARY

- Water Department – 11
- Sustainable Water Facility (SWF) Operations  
Department – 39
  - SWF Capital Department – 40
  - Wastewater Department - 12



WATER FUND  
WATER DEPARTMENT – 11

A	B	C	M	N	O	P	Q	R	S	T	U	Y	Z
CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS WATER FUND - 11, DEPARTMENT - 11													
ACCOUNT NO.	WATER FUND WATER DEPARTMENT - 11	2020/21 ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	2020/2021 PROP. 218 ESTIMATES	2020/2021 PROP. 218 VARIANCE				
<b>SOURCES OF FUNDS</b>													
9	Revenues	\$3,589,417	\$0	\$3,589,417	\$1,909,576	\$3,600,263	\$10,846	\$3,589,000	\$417				
10	Other Sources of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
11	Total Sources of Funds	\$3,589,417	\$0	\$3,589,417	\$1,909,576	\$3,600,263	\$10,846	\$3,589,000	\$417				
<b>USES OF FUNDS</b>													
16	Salaries & Wages	\$537,612	\$0	\$537,612	\$218,768	\$537,612	\$0	\$983,000	(\$72,270)				
17	Benefits	\$350,814	\$0	\$350,814	\$137,742	\$350,814	\$0	\$700,000	(\$22,941)				
18	Personnel Services	\$888,426	\$0	\$888,426	\$356,509	\$888,426	\$0	\$1,100,000	\$211,574				
19	Services & Supplies	\$766,059	\$71,729	\$837,788	\$268,417	\$700,529	\$137,259	\$789,000	\$386,000				
20	Capital Outlay	\$314,000	\$581,378	\$895,378	\$0	\$895,378	\$0	\$700,000	(\$26,548)				
21	Debt Service	\$26,548	\$0	\$26,548	\$9,611	\$26,548	\$0	\$0	\$0				
22	Administrative Cost Allocation	\$1,055,270	\$0	\$1,055,270	\$527,635	\$1,055,270	\$0	\$983,000	(\$72,270)				
23	Total Expenditures	\$3,050,303	\$653,107	\$3,703,410	\$1,162,173	\$3,566,151	\$137,259	\$3,572,000	\$521,697				
24	OPERATING SURPLUS/(DEFICIT)	\$539,114	(\$653,107)	(\$113,993)	\$747,403	\$34,112	\$148,104	\$17,000	\$522,114				
<b>RESERVES</b>													
40	Beginning Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
41	Operating Surplus / (Deficit)	\$539,114	(\$653,107)	(\$113,993)	\$747,403	\$34,112	\$148,104	\$17,000	\$522,114				
42	Transfers & Encumbrances	\$0	\$653,107	\$653,107	\$0	\$653,107	\$0	\$0	\$0				
43	ENDING RESERVES	\$539,114	\$0	\$539,114	\$747,403	\$687,219	\$148,104	\$17,000	\$522,114				

A	B	C	D	M	N	O	P	Q	R	S	T	X	Y	Z	A					
CAMBRIA COMMUNITY SERVICES DISTRICT																				
FUND LEVEL ANALYSIS																				
WATER FUND - 11, DEPARTMENT - 11																				
ACCOUNT NO.	WATER FUND WATER DEPARTMENT - 11		2020/21 ADOPTED BUDGET		2020/21 APPROVED ADJUSTMENTS		2020/21 CURRENT BUDGET		ACTUAL AT 12/31/2020		ESTIMATED ACTUAL		2020/21 EST. BUDGET VARIANCE		2020/21 PROP. 218 ESTIMATES		2020/21 PROP. 218 VARIANCE			
SOURCES OF FUNDS																				
REVENUES																				
11 4000	Service Sales		3,145,667				3,145,667	55%	1,730,396	3,145,667	0		3,177,000						(31,333)	
11 4007	Returned CK Fee						375	#####	375	375	375								0	
11 4008	Acct Setup/Clse						2,580	#####	2,580	2,580	2,580								0	
11 4009	Off Hours						0	#####	0	0	0								0	
11 4010	Water Penalty						(112)	#####	(112)	(112)	(112)								0	
11 4011	Serv/Disc/Recon						0	#####	0	0	0								0	
11 4012	Meter Tampering						0	#####	0	0	0								0	
11 4014	Water Serv Fees						1,931	#####	1,931	1,931	1,931								0	
11 4023	Penalty/Surcharge						0	#####	0	0	0								0	
11 4050	Administrative Fee Revenue						3,624	#####	3,624	3,624	3,624								0	
11 4100	Connect Rev-SFR		10,000				10,000	0%	0	10,000	0								10,000	
11 4101	Wait List Maintenance Fee		62,000				62,000	97%	59,964	62,000	0								62,000	
11 4110	Remodel Impact Fees		70,000				70,000	20%	14,000	70,000	0								70,000	
11 4120	Connect Rev-Corn						0	#####	0	0	0								0	
11 4122	Retrofit In-Lieu Fee						0	#####	0	0	0								0	
11 4124	Assignment Fees		4,150				4,150	261%	10,828	10,828	6,678								4,150	
11 4128	Admin Fees		70,000				70,000	0%	0	70,000	0								70,000	
11 4130	Voluntary Lot Merger						0	#####	0	0	0								0	
11 4311	County Administrative Fee						0	#####	0	0	0								0	
11 4360	Standby Availability Charges		178,000				178,000	47%	83,555	178,000	0								178,000	
11 4373	Inspection Fee Revenue		9,100				9,100	27%	2,436	4,871	(4,229)								9,100	
11 4390	Miscellaneous Revenue		1,000				1,000	0%	0	1,000	0								1,000	
11 4390	Water Conservation Grant - New Request		7,500				7,500	0%	0	7,500	0								7,500	
11 4200	Interest Income		32,000				32,000	0%	0	32,000	0								32,000	
	<b>Total Revenues</b>		<b>\$3,589,417</b>				<b>\$3,589,417</b>	<b>53%</b>	<b>\$1,909,576</b>	<b>\$3,600,263</b>	<b>\$10,846</b>								<b>\$417</b>	
	<b>OTHER SOURCES OF FUNDS</b>																			
11 4397	Loan Proceeds - Dump Truck						0		0	0	0								0	
																			0	
																			0	
	<b>Total Other Sources of Funds</b>		<b>\$0</b>				<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>								<b>\$0</b>	
	<b>Total Sources of Funds</b>		<b>\$3,589,417</b>				<b>\$3,589,417</b>	<b>53%</b>	<b>\$1,909,576</b>	<b>\$3,600,263</b>	<b>\$10,846</b>								<b>\$417</b>	
	<b>USES OF FUNDS</b>																			
	<b>SALARIES &amp; WAGES</b>																			
5000	Salary & Wages		542,900				542,900	37%	199,707	542,900	0									(542,900)
5010	Overtime		35,000				35,000	32%	11,260	35,000	0									(35,000)
5020	Standby		18,250				18,250	49%	7,800	18,250	0									(18,250)
5040	Sick/Vacation Pay		0				0	#####	0	0	0								0	
5050	Holiday Pay		0				0	#####	0	0	0								0	
	Reduction for "E" Step		(58,538)				(58,538)	0%	0	(58,538)	0								58,538	
	Prop 218 Estimates																			
	<b>Total Salaries &amp; Wages</b>		<b>\$537,612</b>				<b>\$537,612</b>	<b>41%</b>	<b>\$218,768</b>	<b>\$537,612</b>	<b>\$0</b>								<b>(\$537,612)</b>	
	<b>BENEFITS</b>																			



A	B	C	D	M	N	O	P	Q	R	S	T	X	Y	Z
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
ACCOUNT NO.	WATER FUND	WATER DEPARTMENT - 11	ADOPED BUDGET	APPROVED ADJUSTMENTS	CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	2020/21 PROP. 218 ESTIMATES	2020/21 PROP. 218 VARIANCE				
58	5101	Uniform Allowance	2,000		2,000	1,600	2,000	0	80%				0	(2,000)
59	5102	Dental Insurance	6,940		6,940	2,828	6,940	0	41%				0	(6,940)
60	5103	Medical Insurance	66,776		66,776	25,890	66,776	0	39%				0	(66,776)
61	5105	Life Insurance	958		958	264	958	0	28%				0	(958)
62	5106	FICA	35,815		35,815	13,482	35,815	0	38%				0	(35,815)
63	5107	Medicare	8,752		8,752	3,153	8,752	0	36%				0	(8,752)
64	5108	Workers Compensation	29,519		29,519	7,040	29,519	0	24%				0	(29,519)
65	5109	PERS - Retirement	123,546		123,546	49,077	123,546	0	40%				0	(123,546)
66	5120	Other Employee Benefits	5,450		5,450	2,103	5,450	0	39%				0	(5,450)
67	5121	Retirees Health	56,992		56,992	27,875	56,992	0	49%				0	(56,992)
68	5122	Medical Reimbursements - HRA	14,066		14,066	4,430	14,066	0	31%				0	(14,066)
69									#####				0	0
70		Prop. 218 Salaries and Benefits							#####				906,000	906,000
71		Prop. 218 Salaries and Benefits-Added Staff							#####				194,000	194,000
72		Total Benefits	\$350,814	\$0	\$350,814	\$137,742	\$350,814	\$0	39%				\$1,100,000	\$749,186
73		Total Personnel Services	\$888,426	\$0	\$888,426	\$356,509	\$888,426	\$0	40%				\$1,100,000	\$211,574
74		SERVICES & SUPPLIES												
75	6010	Ads - Legal/Other	0		0	0	0	0	#####				0	0
76	6011	Public Information - General	2,121		2,121	219	438	1,683	10%				0	(2,121)
77	6030	Insurance (new dump truck)	0		0	0	0	0	#####				0	0
78	6031	Old M & R Lift Station	0		0	0	0	0	#####				0	0
79	6031D	Maintenance & Repairs	105,226		105,226	5,216	10,433	94,793	5%				0	(105,226)
80	6031F	Maintenance & Repairs - Fire Hydrants	3,090		3,090	300	601	2,489	10%				0	(3,090)
81	6031G	Maintenance & Repairs - Generators	1,547		1,547	548	1,096	451	35%				0	(1,547)
82	6031L	Maintenance & Repairs - Leimert Booster	1,030		1,030	0	0	1,030	0%				0	(1,030)
83	6031M	Maintenance & Repairs - Water Meters	4,128		4,128	221	443	3,686	5%				0	(4,128)
84		Production Meter Testing - New Request	5,872		5,872	0	5,872	0	0%				0	(5,872)
85	6031P	Pumps	0		0	25	51	(51)	#####				0	0
86	6031Q	Maintenance & Repairs - SR3 Well	8,309		8,309	0	8,309	0	0%				0	(8,309)
87	6031R	Maintenance & Repairs - SR4 Well/Filter	33,990		33,990	364	727	33,263	1%				0	(33,990)
88	6031S	Maint. & Repairs - Water Storage Tanks	4,430		4,430	3,971	4,430	0	90%				0	(4,430)
89		Annual Tank Inspection	9,398		9,398	10,388	10,388	(990)	111%				0	(9,398)
90		Annual Tank Maintenance & Rehab - New Request	46,172		46,172	0	46,172	0	0%				0	(46,172)
91	6031T	Maint. & Repairs -Water Treatment Systems	16,478		16,478	238	476	16,002	1%				0	(16,478)
92	6031V	Maint. & Repairs-Wtr.Values (Cord Pave)	3,090		3,090	0	3,090	0	0%				0	(3,090)
93	6031W	Maintenance & Repairs - Wells	2,754		2,754	2,891	2,891	(136)	105%				0	(2,754)
94		SS Well Field Dosing Lines & Analyzers	7,500		7,500	0	7,500	0	0%				0	(7,500)
95	6031Y	Maint. & Repairs -Water Yard/Booster St.	2,575		2,575	9,017	18,034	(15,459)	350%				0	(2,575)
96	6031Z	Maintenance	38		38	41	41	(3)	109%				0	(38)
97	6032D	M & R WW Disp Eff	0		0	0	0	0	#####				0	0
98	6032L	M & R WW Lift Station	0		0	0	0	0	#####				0	0
99	6032T	M & R WW Treatment	0		0	0	0	0	#####				0	0
100	6033B	Maintenance & Repairs - Buildings	10,371		10,371	2,352	4,704	5,667	23%				0	(10,371)
101		Paint Building	0		0	0	0	0	#####				0	0
102		Paint Office Building - New Request	10,000		10,000	0	10,000	0	0%				0	(10,000)
103	6033G	Maintenance & Repairs - Grounds	12,592		12,592	15,722	15,722	(3,129)	125%				0	(12,592)
104	6035L	M & R - Leak Repairs	0		0	5,402	5,402	(5,402)	#####				0	0

A	B	C	D	M	N	O	P	Q	R	S	T	X	Y	Z
CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS														
WATER FUND - 11, DEPARTMENT - 11														
ACCOUNT NO.	WATER FUND	WATER DEPARTMENT - 11	2020/21 ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	2020/21 PROP. 218 ESTIMATES	2020/21 PROP. 218 VARIANCE				
105	6035R	M & R - Road Repairs	0	0	0	25,923	25,923	(25,923)	0	0				
106	6035V	M & R - Valve Repairs	0	0	0	74	149	(149)	0	0				
107	6036	Maintenance & Repairs- Emergency Events	10,300	0	10,300	0	10,300	0	0	0				(10,300)
108	6037	Maintenance & Repairs - SCADA	38,703	0	38,703	736	1,473	37,231	1,473	0				(38,703)
109	6040	Maintenance & Repairs - Equipment	147	0	147	0	147	0	0	0				(147)
110		Maintenance & Repairs - Equipment New Request	853	0	853	0	853	0	0	0				(853)
111	6041L	Maintenance & Repairs - Vehicles Licenses	10,329	0	10,329	2,404	4,808	5,521	0	0				(10,329)
112	6041N	Maint. & Repairs - Vehicles Non-Licensed	750	0	750	196	265	358	0	0				(750)
113	6044	Computer/Copier/Printer Services	422	0	422	649	1,299	(876)	0	0				(422)
114	6045	Computer/Copier/Printer Goods	4,770	0	4,770	1,448	30%	1,874	0	0				(4,770)
115		Reporting Software	2,060	0	2,060	0	2,060	0	0	0				(2,060)
116		Replace 3 Computers	5,150	0	5,150	0	5,150	0	0	0				(5,150)
117	6048	Security & Safety	3,605	0	3,605	170	339	3,266	0	0				(3,605)
118	6050	Office Supplies	805	0	805	639	79%	1,278	(473)	0				(805)
119	6051	Printing & Shipping	5,958	0	5,958	3,143	53%	6,286	(328)	0				(5,958)
120	6052	Bank Charges	0	0	0	0	0	0	0	0				0
121	6053	Printing/Forms	3,036	0	3,036	2,627	87%	5,254	(2,218)	0				(3,036)
122	6054	Membership Dues, Publications/Books	5,801	0	5,801	3,830	66%	7,659	(1,858)	0				(5,801)
123	6055	Government Fees & Licenses	32,599	0	32,599	10,175	31%	32,599	0	0				(32,599)
124	6059	Bad Debt Expense	1	0	1	(1)	(102%)	2	0	0				(1)
125	6060C	Utilities - Cell Phone	2,012	0	2,012	1,246	62%	2,492	(480)	0				(2,012)
126	6060E	Utilities - Electricity	142,122	0	142,122	78,121	55%	156,243	(14,121)	0				(142,122)
127	6060G	Utilities - Gas	0	0	0	0	0	0	0	0				0
128	6060I	Utilities - Internet	4,133	0	4,133	2,300	56%	4,599	(466)	0				(4,133)
129	6060P	Utilities - Phone-Land Lines, Faxes, Alarms	5,125	0	5,125	2,731	53%	5,461	(337)	0				(5,125)
130	6060S	Utilities - Sewer	3,402	0	3,402	885	26%	1,771	1,631	0				(3,402)
131	6060W	Utilities - Water	0	0	0	0	0	0	0	0				0
132	6063	M & R Communications Equipment	2,575	0	2,575	4,729	184%	9,457	(6,882)	0				(2,575)
133	6078	Land Lease - Well Site	42,749	0	42,749	0	42,749	0	0	0				(42,749)
134	6080E	Professional Services - Engineering	0	0	0	13,415	0	0	0	0				0
135	6080E	Urban Water Mgmt Plan	0	71,729	71,729	0	71,729	0	0	0				0
136	6080G	Professional Services - GIS Development	10,372	0	10,372	2,023	20%	4,047	6,325	0				(10,372)
137	6080K	Professional Services - District Counsel	0	0	0	0	0	0	0	0				0
138	6080L	Land Conservancy - Lot Inventory, Etc.	0	0	0	0	0	0	0	0				0
139	6080M	Professional Services - Misc./Other	7,256	0	7,256	4,729	65%	9,457	(2,201)	0				(7,256)
140		Professional Services - Misc./Other New Request	7,744	0	7,744	0	7,744	0	0	0				(7,744)
141		Water Use Efficiency Plan Update (moved from 608	10,000	0	10,000	0	10,000	0	0	0				(10,000)
142	6080T	Professional Services - Temporary	962	0	962	5,006	520%	(4,044)	0	0				(962)
143	6080V	Voluntary Lot Merger Program	8,499	0	8,499	1,355	16%	5,789	(8,499)	0				(8,499)
144	6086	Outside Services	0	0	0	0	0	0	0	0				0
145	6089	Emergency Medical Supplies	92	0	92	0	92	0	0	0				(92)
146	6090	Department Operating Supplies	29,969	0	29,969	12,326	41%	5,318	0	0				(29,969)
147	6090B	Sensor Cleaning	0	0	0	0	0	0	0	0				0
148	6091	Lab Tests	12,284	0	12,284	6,329	52%	(374)	0	0				(12,284)
149	6091B	Operating Supplies	0	0	0	60	120	(120)	0	0				0
150	6091C	Operating Supplies - Chemicals	0	0	0	4,117	8,235	(8,235)	0	0				0
151	6091G	Calibration	9,421	0	9,421	9,379	100%	42	0	0				(9,421)
152	6091H	Lab Testing	0	0	0	0	0	0	0	0				0





WATER FUND  
SWF OPERATIONS – 39  
SWF CAPITAL - 40

A	B	C	D	M	N	O	P	Q	R	S	T	U	V	Z
ACCOUNT NO.	WATER FUND SWF DEPARTMENT - 25	ADAPTED BUDGET	APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	2020/21 PROP. 218 ESTIMATES	2020/21 PROP. 218 VARIANCE					
<b>SOURCES OF FUNDS</b>														
10	Revenues	\$1,302,347	\$0	\$1,302,347	\$716,961	\$1,302,347	\$0	\$1,321,000	(\$18,653)					
11	Other Sources of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
12	Total Sources of Funds	\$1,302,347	\$0	\$1,302,347	\$716,961	\$1,302,347	\$0	\$1,321,000	(\$18,653)					
<b>USES OF FUNDS</b>														
16	Salaries & Wages	\$119,384	\$0	\$119,384	\$42,463	\$119,384	\$0	\$271,000	\$87,708					
17	Benefits	\$63,908	\$0	\$63,908	\$22,465	\$63,908	\$0	\$140,000	(\$69)					
18	Personnel Services	\$183,292	\$0	\$183,292	\$64,928	\$183,292	\$0	\$710,000	\$50,575					
19	Services & Supplies	\$140,069	\$0	\$140,069	\$70,354	\$153,659	(\$13,590)	\$1,121,000	\$138,213					
20	Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
21	Debt Service	\$0	\$0	\$0	\$329,712	\$659,425	\$0	\$0	\$0					
22	Administrative Cost Allocation	\$659,425	\$0	\$659,425	\$0	\$0	\$0	\$0	\$0					
23	Total Expenditures	\$982,787	\$0	\$982,787	\$464,994	\$996,377	(\$13,590)	\$200,000	\$119,560					
24	OPERATING SURPLUS/(DEFICIT)	\$319,560	\$0	\$319,560	\$251,966	\$305,970	(\$13,590)	\$20,000	(\$53,440)					
<b>RESERVES</b>														
40	Beginning Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
41	Operating Surplus / (Deficit)	(\$33,440)	\$0	(\$33,440)	\$251,966	(\$47,030)	(\$13,590)	20,000	(53,440)					
42	Transfers & Encumbrances	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
43	ENDING RESERVES	(\$33,440)	\$0	(\$33,440)	\$251,966	(\$47,030)	(\$13,590)	\$20,000	(\$53,440)					

B	C	D	M	N	O	P	Q	R	S	T	U	Y	Z	A
CAMBRIA COMMUNITY SERVICES DISTRICT														
FUND LEVEL ANALYSIS														
SUSTAINABLE WATER FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
ACCOUNT NO.	WATER FUND SWF DEPARTMENT - 25	ADAPTED BUDGET	APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	2020/21 PROP. 218 ESTIMATES	2020/21 PROP. 218 VARIANCE					
SOURCES OF FUNDS														
REVENUES														
10 39 4041	SWF Water Base	488,167		488,167	267,691	488,167	0	513,000	(24,833)					
11 39 4042	SWF Base Vac			0	0	0	0	0	0					
12 39 4043	SWF Base Com Ld			0	0	0	0	0	0					
13 39 4044	SWF Base Com Wt			0	0	0	0	0	0					
14 39 4051	SWF Water Usage	808,000		808,000	449,270	808,000	0	808,000	0					
15 39 4052	SWF Use Vac Rnt			0	0	0	0	0	0					
16 39 4059	SWF Use Com Ld			0	0	0	0	0	0					
17 39 4054	SWF Use Com Wtr			0	0	0	0	0	0					
22 39 4061	SWF Facil Resd													
23 39 4062	SWF Facil Vac R													
24 39 4063	SWF Facil Cm Ld													
25 39 4064	SWF Facil Cm Wt													
26 39 4200	Interest Income	6,180		6,180	0	6,180	0	0	6,180					
27				0		0		0	0					
37	<b>Total Revenues</b>	<b>\$1,302,347</b>	<b>\$0</b>	<b>\$1,302,347</b>	<b>\$716,961</b>	<b>\$1,302,347</b>	<b>\$0</b>	<b>\$1,321,000</b>	<b>(\$18,653)</b>					
OTHER SOURCES OF FUNDS														
44 39 4620	Grant Revenue - Capital			0			0	0	0					
46	<b>Total Other Sources of Funds</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>					
47	<b>Total Sources of Funds</b>	<b>\$1,302,347</b>	<b>\$0</b>	<b>\$1,302,347</b>	<b>\$716,961</b>	<b>\$1,302,347</b>	<b>\$0</b>	<b>\$1,321,000</b>	<b>(\$18,653)</b>					
USES OF FUNDS														
SALARIES & WAGES														
50														
51 5000	Salary & Wages	128,411		128,411	42,463	128,411	0	0	(128,411)					
52 5010	Overtime	4,000		4,000	0	4,000	0	0	(4,000)					
53 5020	Standby	0		0	0	0	0	0	0					
54 5040	Sick/Vacation Pay	0		0	0	0	0	0	0					
55 5050	Holiday Pay	0		0	0	0	0	0	0					
56	Reduction for "E" Step	(13,027)		(13,027)	0	(13,027)	0	0	13,027					
57	Prop 218 Estimates			0		0		0	0					
59	<b>Total Salaries &amp; Wages</b>	<b>\$119,384</b>	<b>\$0</b>	<b>\$119,384</b>	<b>\$42,463</b>	<b>\$119,384</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$119,384)</b>					
BENEFITS														
60														
61 5101	Uniform Allowance	0		0	0	0	0	0	0					
62 5102	Dental Insurance	1,369		1,369	669	1,369	0	0	(1,369)					
63 5103	Medical Insurance	15,646		15,646	5,665	15,646	0	0	(15,646)					
64 5105	Life Insurance	171		171	38	171	0	0	(171)					



CAMBRIA COMMUNITY SERVICES DISTRICT  
FUND LEVEL ANALYSIS

SUSTAINABLE WATER FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25

B	C	D	M	N	O	P	Q	R	S	T	U	Y	Z	A
ACCOUNT NO.	WATER FUND SWF DEPARTMENT - 25	ADAPTED BUDGET	APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	2020/21 PROP. 218 ESTIMATES	2020/21 PROP. 218 VARIANCE					
65	FICA	8,164		8,164	2,641	8,164	0	0	0	(8,164)				
66	Medicare	1,954		1,954	618	1,954	0	0	0	(1,954)				
67	Workers Compensation	4,473		4,473	467	4,473	0	0	0	(4,473)				
68	PERS - Retirement	28,249		28,249	10,981	28,249	0	0	0	(28,249)				
69	Other Employee Benefits	2,335		2,335	946	2,335	0	0	0	(2,335)				
70	Medical Reimbursements - HRA	1,547		1,547	440	1,547	0	0	0	(1,547)				
71				0			0	0	0	0				
72	Prop 218 Estimates			0			0	271,000	271,000	0				
75	Total Benefits	\$63,908	\$0	\$63,908	\$22,465	\$63,908	\$0	\$271,000	\$271,000	\$207,092				
76	Total Personnel Services	\$183,292	\$0	\$183,292	\$64,928	\$183,292	\$0	\$271,000	\$271,000	\$87,708				
77	SERVICES & SUPPLIES													
78	Maintenance & Repairs - Fire Hydrants	0	0	0	0	0	0	0	0	0				
79	Maintenance & Repairs - Generators	0	0	0	0	0	0	0	0	0				
80	Maintenance	0	0	0	56	111	(111)	0	0	0				
81	Off-Hauling RO Brine	0	0	0	0	0	0	0	0	0				
82	Maintenance & Repairs - Buildings	1,409	1,409	1,409	4,169	8,337	(6,928)	0	0	(1,409)				
83	Maintenance & Repairs - Grounds	617	617	617	878	1,756	(1,139)	0	0	(617)				
84	Replace Analyzers (2)	0	0	0	0	0	0	0	0	0				
85	Maintenance & Repairs - Grounds - New Request	3,000	0	3,000	0	3,000	0	0	0	(3,000)				
86	Picking Filters for Preservation	0	0	0	0	0	0	0	0	0				
87	Maintenance & Repairs - Emergency	4,275	4,275	4,275	0	4,275	0	0	0	(4,275)				
88	Maintenance & Repairs - Vehicles Licenses	515	515	515	45	90	425	0	0	(515)				
89	Comp/Copier/Printer Services	1,079	1,079	1,079	0	1,079	0	0	0	(1,079)				
90	Postage & Shipping	0	0	0	0	0	0	0	0	0				
91	Government Fees & Licenses	31,661	31,661	31,661	23,627	31,661	0	0	0	(31,661)				
92	Utilities - Cell Phone	1,112	1,112	1,112	520	1,040	72	0	0	(1,112)				
93	Utilities - Electricity	8,065	8,065	8,065	4,687	9,374	(1,309)	0	0	(8,065)				
94	Utilities - Phone	0	0	0	100	0	0	0	0	0				
95	Equipment Rent	0	0	0	0	0	0	0	0	0				
96	Reduce Tank Rental to 3 Months	0	0	0	0	0	0	0	0	0				
97	Professional Services - District Counsel	0	0	0	0	0	0	0	0	0				
98	Professional Services - Legal	0	0	0	0	0	0	0	0	0				
99	Professional Services - Misc./Other	12,580	12,580	12,580	0	12,580	0	0	0	(12,580)				
100	Professional Services - Temporary	0	0	0	5,006	5,006	(5,006)	0	0	0				
101	Outside Services	0	0	0	0	0	0	0	0	0				
102	Department Operating Supplies	673	673	673	2,023	4,045	(3,372)	0	0	(673)				
103	Dept Oper Supplies - Add for Chemicals - New Requi	3,000	3,000	3,000	0	0	3,000	0	0	(3,000)				
104	Sensor Cleaning	0	0	0	0	0	0	0	0	0				
105	Lab Tests	10,300	10,300	10,300	0	10,300	0	0	0	(10,300)				
106	Operating Supplies	0	0	0	16	33	(33)	0	0	0				
107	Operating Supplies - Chemicals	0	0	0	174	348	(348)	0	0	0				



B	C	D	M	N	O	P	Q	R	S	T	U	Y	Z
CAMBRIA COMMUNITY SERVICES DISTRICT													
FUND LEVEL ANALYSIS													
SUSTAINABLE WATER FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25													
ACCOUNT NO.	WATER FUND SWF DEPARTMENT - 25	2020/21 ADOPTED BUDGET		2020/21 APPROVED ADJUSTMENTS		2020/21 CURRENT BUDGET		ACTUAL AT 12/31/2020		2020/21 EST. BUDGET VARIANCE		2020/21 PROP. 218 ESTIMATES VARIANCE	
7													
108	6091E	Baseline Biological Monitoring AMP - New Request	50,000			50,000	27,990	56%	50,000	0	0	0	(50,000)
109	6091F	Remote Monitoring	6,180			6,180	0	0%	6,180	0	0	0	(6,180)
110	6091G	Calibration	0			0	0	#####	0	0	0	0	0
111	6091H	Lab Testing	0			0	0	#####	0	0	0	0	0
112	6092	Lab Supplies	0			0	0	#####	0	0	0	0	0
113	6094	Clothing and Uniform	0			0	0	#####	0	0	0	0	0
114	6095	Office Furniture	1,194			1,194	0	0%	1,194	0	0	0	(1,194)
115	6096	Fuel - Gas and Diesel	3,286			3,286	1,004	31%	2,009	1,277	0	0	(3,286)
116	6115	Meeting Expense	0			0	0	#####	0	0	0	0	0
117	6120E	Travel, Training, Seminars - Employees	1,123			1,123	0	0%	1,123	0	0	0	(1,123)
118	6125	Employee Recruitment	0			0	58	#####	117	(117)	0	0	0
119	6195	Vehicles	0			0	0	#####	0	0	0	0	0
120	6829D	Performance Bonds	0			0	0	#####	0	0	0	0	0
121	6829M	Financial Services	0			0	0	#####	0	0	0	0	0
122	6829S	EWS Environmental	0			0	0	#####	0	0	0	0	0
154		Prop 218 Estimates	0			0	0	#####	0	0	140,000	140,000	0
157		Total Services & Supplies	\$140,069	\$0	\$0	\$140,069	\$70,354	50%	\$153,659	(\$13,590)	\$140,000	\$140,000	(\$69)
158		CAPITAL OUTLAY											
159	6170E	Impoundment Basin	0	0	0	0	0	#####	0	0	0	0	0
160		Capital Assets											
161		Prop 218 Estimates	0			0	0	#####	0	0	0	0	0
167		Total Capital Outlay	\$0	\$0	\$0	\$0	\$0	#####	\$0	\$0	\$0	\$0	\$0
168		DEBT SERVICE											
169	6195	Vehicle	0	0	0	0	0	#####	0	0	0	0	0
170	6180P	Loan Principal	369,327			369,327	182,785	49%	369,327	0	0	0	(369,327)
171	6180I	Interest Expense	290,098			290,098	146,927	51%	290,098	0	0	0	(290,098)
172											710,000	710,000	0
173													
174		Total Debt Service	659,425	\$0	\$0	\$659,425	\$329,712	50%	\$659,425	\$0	\$710,000	\$710,000	\$50,575
175		ADMINISTRATIVE COST ALLOCATION											
176		Administrative Cost Allocation - See Water Fund FY 2019/20	0			0	0	#####	0	0	0	0	0
177													
178		Total Administrative Cost Allocation	\$0	\$0	\$0	\$0	\$0	#####	\$0	\$0	\$0	\$0	\$0
179		Total Expenditures	\$982,787	\$0	\$0	\$982,787	\$464,994	47%	\$996,377	(\$13,590)	\$1,121,000	\$1,121,000	\$138,213



A	B	C	D	M	N	O	P	Q	R	S	T	X	Y	Z	AA
1	CAMBRIA COMMUNITY SERVICES DISTRICT														
2	FUND LEVEL ANALYSIS														
3	SUSTAINABLE WATER FACILITY - WATER FUND 40 - CAPITAL DEPARTMENT - 30														
4	ACCOUNT NO.	WATER FUND SWF CAPITAL DEPARTMENT - 30	2020/21 ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	2020/21 PROP. 218 ESTIMATES	2020/21 PROP. 218 VARIANCE					
8	SOURCES OF FUNDS														
10	Revenues		\$0	\$0	\$0	\$0	\$0	\$0	#####	\$0	\$0	\$0	\$0	\$0	
11	Other Sources of Funds		\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	
12	Total Sources of Funds		\$0	\$0	\$0	\$0	\$0	\$0	#####	\$0	\$0	\$0	\$0	\$0	
13	USES OF FUNDS														
16	Salaries & Wages		\$0	\$0	\$0	\$0	\$0	\$0	#####	\$0	\$0	\$0	\$0	\$0	
17	Benefits		\$0	\$0	\$0	\$0	\$0	\$0	#####	\$0	\$0	\$0	\$0	\$0	
18	Personnel Services		\$0	\$0	\$0	\$0	\$0	\$0	#####	\$0	\$0	\$0	\$0	\$0	
19	Services & Supplies		\$0	\$0	\$0	\$0	\$0	\$0	#####	\$0	\$0	\$0	\$0	\$0	
20	Capital Outlay		\$0	\$105,858	\$105,858	\$43,118	\$140,142	(\$34,285)	41%	\$50,000	\$50,000	\$50,000	\$50,000	\$0	
21	Debt Service		\$0	\$0	\$0	\$0	\$0	\$0	#####	\$0	\$0	\$0	\$0	\$0	
22	Administrative Cost Allocation		\$0	\$0	\$0	\$0	\$0	\$0	#####	\$0	\$0	\$0	\$0	\$0	
23	Total Expenditures		\$0	\$105,858	\$105,858	\$43,118	\$140,142	(\$34,285)	41%	\$50,000	\$50,000	\$50,000	\$50,000	\$0	
24	OPERATING SURPLUS/(DEFICIT)		\$0	(\$105,858)	(\$105,858)	(\$43,118)	(\$140,142)	(\$34,285)		(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	\$0	
39	RESERVES														
40	Beginning Reserves		\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
41	Operating Surplus / (Deficit)		\$0	(\$105,858)	(\$105,858)	(\$43,118)	(\$140,142)	(\$34,285)		(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	\$0	
42	Transfers & Encumbrances		\$0	\$105,858	\$105,858	\$0	\$105,858	\$0		\$0	\$0	\$0	\$0	\$0	
43	ENDING RESERVES		\$0	\$0	\$0	(\$43,118)	(\$34,284)	(\$34,285)		(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	\$0	
44															
45															

A	B	C	D	M	N	O	P	Q	R	S	T	U	Y	Z	AA	
1															132	
2	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS SUSTAINABLE WATER FACILITY - WATER FUND 40 - CAPITAL DEPARTMENT - 30															
3																
4	ACCOUNT NO.	WATER FUND SWF CAPITAL DEPARTMENT - 30	2020/21 ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	2020/21 PROP. 218 ESTIMATES	2020/21 PROP. 218 VARIANCE						
5	SOURCES OF FUNDS															
6	REVENUES															
7	4390	Miscellaneous Revenue	0		0	0	0	0	0	0	0	0	0	0	0	
8	33	Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
9	OTHER SOURCES OF FUNDS															
10	34				0											
11	35				0											
12	42	Total Other Sources of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
13	43	Total Sources of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
14	USES OF FUNDS															
15	SALARIES & WAGES															
16	46				0											
17	47				0											
18	54	Total Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
19	55	BENEFITS														
20	56				0											
21	70	Total Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
22	71	Total Personnel Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
23	72	SERVICES & SUPPLIES														
24	73				0											
25	134	Total Services & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	



A	B	C	D	M	N	O	P	Q	R	S	T	U	Y	Z	A
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
ACCOUNT NO.	WATER FUND	SWF CAPITAL DEPARTMENT - 30	ADOPTED BUDGET	APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	2020/21 PROP. 218 ESTIMATES	2020/21 PROP. 218 VARIANCE					
167															
168		OPERATING SURPLUS/(DEFICIT)	\$0	(\$105,858)	(\$105,858)	(\$43,118)	(\$140,142)	(\$34,285)	(\$50,000)	\$50,000					
169		TRANSFERS & ENCUMBRANCES													
170	01 4625	Transfers In - From General Fund			0			0	0	0					
171		(Transfers Out)			0			0	0	0					
172		Encumbrances - Sources of Funding			0										
173		Encumbrances - (Designated Funds)		105,858	105,858		105,858								
175		NET TRANSFERS & ENCUMBRANCES	\$0	\$105,858	\$105,858	\$0	\$105,858	\$0	\$0	\$0					
176		RESERVES													
177		Use of Reserves			0			0	0	0					
178		(Additions to Reserves)			0			0	0	0					
179		Other Adjustments			0			0	0	0					
180															
181		RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
182		NET BUDGETARY SOURCES/USES	\$0	\$0	\$0	(\$43,118)	(\$34,284)	(\$34,285)	(\$50,000)	\$50,000					
183															
184		RESERVES													
185		Beginning Reserves													
186		Operating Surplus / (Deficit)	\$0	(\$105,858)	(\$105,858)	(\$43,118)	(\$140,142)	(\$34,285)	(\$50,000)	\$50,000					
187		Transfers & Encumbrances	\$0	\$105,858	\$105,858	\$0	\$105,858	\$0	\$0	\$0					
188		ENDING RESERVES	\$0	\$0	\$0	(\$43,118)	(\$34,284)	(\$34,285)	(\$50,000)	\$50,000					

WASTEWATER FUND  
WASTEWATER DEPARTMENT – 12

A	B	C	D	M	N	O	P	Q	R	S	T	U	Y	Z	A
CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12															
ACCOUNT NO.	WASTEWATER FUND	WASTEWATER DEPARTMENT - 12	ADOPTED BUDGET	2020/21 APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	2020/21 PROP. 218 ESTIMATES	2020/21 PROP. 218 VARIANCE					
SOURCES OF FUNDS															
10	Revenues		\$3,322,082	\$0	\$3,322,082	\$1,666,850	\$3,322,082	\$0	\$3,364,000	(\$41,918)					
11	Other Sources of Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
12	Total Sources of Funds		\$3,322,082	\$0	\$3,322,082	\$1,666,850	\$3,322,082	\$0	\$3,364,000	(\$41,918)					
USES OF FUNDS															
16	Salaries & Wages		\$649,946	\$0	\$649,946	\$265,339	\$649,946	\$0							
17	Benefits		\$432,448	\$0	\$432,448	\$172,769	\$432,848	(\$400)							
18	Personnel Services		\$1,082,394	\$0	\$1,082,394	\$438,108	\$1,082,794	(\$400)							
19	Services & Supplies		\$841,883	\$0	\$841,883	\$374,279	\$771,842	\$70,045		\$1,122,000	\$39,606				
20	Capital Outlay		\$875,404	\$89,875	\$965,279	\$0	\$965,279	\$0		\$696,000	(\$145,883)				
21	Debt Service		\$355,907	\$0	\$355,907	\$162,280	\$355,907	\$0		\$800,000	(\$75,404)				
22	Administrative Cost Allocation		\$554,190	\$0	\$554,190	\$277,095	\$554,190	\$0		\$260,000	(\$95,907)				
23	Total Expenditures		\$3,709,779	\$89,875	\$3,799,654	\$1,251,763	\$3,730,012	\$69,648		\$3,376,000	(\$333,779)				
24	OPERATING SURPLUS/(DEFICIT)		(\$387,697)	(\$89,875)	(\$477,572)	\$415,087	(\$407,930)	\$69,648		(\$12,000)	(\$375,697)				
RESERVES															
40	Beginning Reserves		\$0	\$0	\$0	\$0	\$0	\$0			0				
41	Operating Surplus / (Deficit)		(\$387,697)	(\$89,875)	(\$477,572)	\$415,087	(\$407,930)	\$69,648		(12,000)	(375,697)				
42	Transfers & Encumbrances		\$0	\$89,875	\$89,875	\$0	\$89,875	\$0							
43	ENDING RESERVES		(\$387,697)	\$0	(\$387,697)	\$415,087	(\$318,055)	\$69,648		(\$12,000)	(\$375,697)				



A	B	C	D	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
CAMBRIA COMMUNITY SERVICES DISTRICT																	
FUND LEVEL ANALYSIS																	
WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12																	
ACCOUNT NO.	WASTEWATER FUND	WASTEWATER DEPARTMENT - 12	ADOTTED BUDGET	APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	FY 2020/21 PROP. 218 ESTIMATES	FY 2020/21 PROP. 218 VARIANCE							
8	SOURCES OF FUNDS																
<b>REVENUES</b>																	
10	12 4000	Service Sales	\$3,112,167		\$3,112,167	1,598,294	3,112,167	0	3,171,000	(58,833)							
11	12 4200	Interest Income	\$4,000		\$4,000	0	4,000	0	4,000	0							
12	12 4311	County Administrative Fee	(58,085)		(58,085)	0	(8,085)	0	0	(8,085)							
13	12 4360	Standby Availability Charges	\$119,000		\$119,000	54,215	119,000	0	119,000	0							
14	12 4390	Miscellaneous Revenue	\$70,000		\$70,000	3,250	70,000	0	70,000	0							
31	12 4310	Property Taxes - Low Income Reduction Offset	\$25,000		\$25,000	11,092	25,000	0	0	25,000							
32					\$0	0		0		0							
34		<b>Total Revenues</b>	<b>\$3,322,082</b>	<b>\$0</b>	<b>\$3,322,082</b>	<b>\$1,666,850</b>	<b>\$3,322,082</b>	<b>\$0</b>	<b>\$3,364,000</b>	<b>(\$41,918)</b>							
<b>OTHER SOURCES OF FUNDS</b>																	
41	12 4397	Loan Proceeds - Crane Truck	\$0	\$0	\$0	0	0	0	0	0							
43		<b>Total Other Sources of Funds</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>							
44		<b>Total Sources of Funds</b>	<b>\$3,322,082</b>	<b>\$0</b>	<b>\$3,322,082</b>	<b>\$1,666,850</b>	<b>\$3,322,082</b>	<b>\$0</b>	<b>\$3,364,000</b>	<b>(\$41,918)</b>							
<b>USES OF FUNDS</b>																	
<b>SALARIES &amp; WAGES</b>																	
47	5000	Salary & Wages	\$656,843		\$656,843	244,019	656,843	0		(656,843)							
48	5010	Overtime	\$25,000		\$25,000	13,620	25,000	0		(25,000)							
49	5020	Standby	\$18,250		\$18,250	7,700	18,250	0		(18,250)							
50	5040	Sick/Vacation Pay	\$0		\$0	0	0	0		0							
51	5050	Holiday Pay	\$0		\$0	0	0	0		0							
52		Reduction for "E" Step	(\$50,147)		(\$50,147)	0	(50,147)	0		50,147							
54		<b>Total Salaries &amp; Wages</b>	<b>\$649,946</b>	<b>\$0</b>	<b>\$649,946</b>	<b>\$265,339</b>	<b>\$649,946</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$649,946)</b>							
<b>BENEFITS</b>																	
56	5101	Uniform Allowance	\$2,400		\$2,400	2,800	2,800	(400)		(2,400)							
57	5102	Dental Insurance	\$13,246		\$13,246	5,147	13,246	0		(13,246)							
58	5103	Medical Insurance	\$110,573		\$110,573	43,245	110,573	0		(110,573)							
59	5105	Life Insurance	\$1,151		\$1,151	329	1,151	0		(1,151)							
60	5106	FICA	\$42,378		\$42,378	16,264	42,378	0		(42,378)							
61	5107	Medicare	\$10,276		\$10,276	3,804	10,276	0		(10,276)							
62	5108	Workers Compensation	\$41,829		\$41,829	10,732	41,829	0		(41,829)							
63	5109	PERS - Retirement	\$142,445		\$142,445	59,063	142,445	0		(142,445)							
64	5112	Unemployment Insurance	\$0		\$0	0	0	0		0							
65	5120	Other Employee Benefits	\$6,215		\$6,215	2,201	6,215	0		(6,215)							
66	5121	Retirees Health	\$48,148		\$48,148	23,904	48,148	0		(48,148)							
67	5122	Medical Reimbursements - HRA	\$13,787		\$13,787	5,280	13,787	0		(13,787)							
68		<b>Total Salaries and Benefits</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>847,000</b>	<b>847,000</b>							





A	B	C	D	M	N	O	P	Q	R	S	T	U	Y	Z
CAMBRIA COMMUNITY SERVICES DISTRICT														
FUND LEVEL ANALYSIS														
WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12														
ACCOUNT NO.	WASTEWATER FUND	ADOPTED BUDGET	APPROVED ADJUSTMENTS	2020/21 CURRENT BUDGET	ACTUAL AT 12/31/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	FY 2020/21 PROP. 218 ESTIMATES	FY 2020/21 PROP. 218 VARIANCE					
157	Security Improvements @ WWTP	\$15,000		\$15,000	0	15,000	0	0%						(15,000)
158	Replace 1996 F150 Rack Truck			\$0	0	0	0	#####						0
159	Capital Assets			\$0	0	0	0	#####						0
160	WWTP Influent Screen Installation			\$0	0	0	0	#####						0
161	Hand Rails On Digesters			\$0	0	0	0	#####						0
162	Hand Rails on Main Walkway/Pump			\$0	0	0	0	#####						0
163	Screw screen Compactor With Auger			\$0	0	0	0	#####						0
164	Effluent Pump			\$0	0	0	0	#####						0
165	6" Pump			\$0	0	0	0	#####						0
166	Influent Station Improvements			\$0	0	0	0	#####						0
167	LS A-1 Control Panel Upgrade			\$0	0	0	0	#####						0
168	Crane Truck			\$0	0	0	0	#####						0
169				\$0	0	0	0	#####						0
170	Wastewater SST - PG&E Turnkey	\$528,404		\$528,404	0	528,404	0	0%						(528,404)
171	Wastewater SST - PG&E Turnkey (ECM 7)	\$232,500		\$232,500	0	232,500	0	0%						(232,500)
172	Wastewater SST - PG&E Turnkey (ECM 8 Switch)	\$99,500		\$99,500	0	99,500	0	0%						(99,500)
173	CIP - Priority #1 Projects (unallocated)			\$0	0	0	0	#####						0
174	Vactor Truck			\$0	0	0	0	#####						0
175	Video Camera System			\$0	0	0	0	#####						0
176	Lift Station Improvements		\$89,875	\$89,875	0	89,875	0	0%						0
177	Pump Replacement			\$0	0	0	0	#####						0
178				\$0	0	0	0	#####						0
179	Prop 218 Estimates			\$0	0	0	0	#####				800,000		800,000
180				\$0	0	0	0	#####						0
181	Total Capital Outlay	\$875,404	\$89,875	\$965,279	\$0	\$965,279	\$0	0%				\$800,000		(\$75,404)
182	DEBT SERVICE													
183	Loan Principal	\$136,000		\$136,000	136,000	136,000	0	100%						(136,000)
184	Interest Expense	\$23,888		\$23,888	13,491	23,888	0	56%						(23,888)
185	Interest Expense - Interfund Loan	\$5,926		\$5,926	0	5,926	0	0%						(5,926)
186	Principal - Interfund Loan	\$96,817		\$96,817	0	96,817	0	0%						(96,817)
187	Loan Principal-Muni Fin Ford Crane Trk	\$10,387		\$10,387	10,387	10,387	0	100%						(10,387)
188	Interest Expense - Muni Fin Ford Crane Trk	\$2,403		\$2,403	2,403	2,403	0	100%						(2,403)
189	Loan Principal-Muni Fin Vactor Trk	\$69,093		\$69,093	0	69,093	0	0%						(69,093)
190	Interest Expense - Muni Fin Vactor Trk	\$11,394		\$11,394	0	11,394	0	0%						(11,394)
191	Prop 218 Estimates			\$0	0	0	0	#####				260,000		260,000
192				\$0	0	0	0	#####						0
193	Total Debt Service	\$355,907	\$0	\$355,907	\$162,280	\$355,907	\$0	46%				\$260,000		(\$95,907)
194	ADMINISTRATIVE COST ALLOCATION													
195	Administrative Cost Allocation	\$554,190		\$554,190	277,095	554,190	0	50%				498,000		(56,190)
196				\$0	\$277,095	\$277,095	\$0	50%				\$498,000		(\$56,190)
197	Total Administrative Cost Allocation	\$3,709,779	\$89,875	\$3,799,654	\$1,251,763	\$3,730,012	\$69,648	33%				\$498,000		(\$333,779)
198	Total Expenditures	\$3,709,779	\$89,875	\$3,799,654	\$1,251,763	\$3,730,012	\$69,648	33%				\$498,000		(\$333,779)



# CAPITAL IMPROVEMENT PROJECTS

A	B	C	D	E	F	G
1	General Fund CIP (For Discussion Only - Modified 1/21/2021)					
2	General Fund Projects	Ranking	FY Project Cost	10-Yr Cost	Notes	
3	FY Administration Department Projects					
4	20-21 Tyler Incode	1	\$ 71,773	\$ 76,050		
5	Replace District Car	3	\$ -	\$ 30,000		
6						
7		Subtotal	\$ 71,773	\$ 106,050		
8	FY Facilities & Resources/PROS Projects					
9	20-21 Traller - Homeless Personal Property Storage	1	\$ 12,000	\$ 12,000		
10	20-21 F350 Truck - Replace 1999 F150 Truck	1	\$ 40,000	\$ 40,000		
11	20-21 Electric Vehicle Charging Station (Vets Hall)	1	\$ 22,272	\$ 22,272	Grant of \$8,977 awarded to offset; pending budget adjustment	
12	Skate Park Improvements	1	\$ -	\$ -	Cost Unknown	
13	20-21 Restroom Facilities @ Fiscalini Ranch Preserve	1	\$ 20,000	\$ -	Total cost unknown, 20k grant for design	
14	Vets Hall Sewer Line	1	\$ -	\$ 40,000	Priority from VH Meeting 1.30.2020	
15	Vets Hall Electrical Emergency (Generator & Equipment)	1	\$ -	\$ 50,000	Priority from VH Meeting 1.30.2020	
16	Vets Hall Water Line	2	\$ -	\$ 10,000	Priority from VH Meeting 1.30.2020	
17		Subtotal	\$ 72,000	\$ 174,272		
18	FY Fire Department Projects					
19	20-21 Radio System Upgrade Phase 2	1	\$ 30,000	\$ 40,729	Grant Funding as possible offset	
20	Fuel Station Computer Replacement	3	\$ -	\$ 10,000	50% cost paid by CCHD	
21	Fire Department Station Security	2	\$ -	\$ 80,000		
22	Zoll X Series EKG (2 systems)	2	\$ -	\$ 80,000		
23	Replace Fire Truck - Engine Type 1	3	\$ -	\$ 700,000	FY 2027	
24	Purchase New Fire Truck - Engine Type 3	3	\$ -	\$ 400,000	FY 2022	
25	Replace Water Tender	3	\$ -	\$ 250,000	FY 2024	
26	Facility Training Center (Sea Train Container)	3	\$ -	\$ 100,000		
27	Fire Station Expansion	3	\$ -	\$ 3,000,000	Includes Admin Office	
28	Extrication Tool	2	\$ -	\$ 60,000		
29		Subtotal	\$ 30,000	\$ 4,720,729		
30		GRAND TOTAL	\$ 5,001,051			
31	Budgeted for FY 2020-2021		Priority 1 Total	\$ 281,051		
32	Completed		Priority 2 Total	\$ 230,000		
33	In Progress		Priority 3 Total	\$ 4,490,000		
34	Not Started		Priority 4 Total	\$ -		
35			SST Total	\$ -		

A	B	C	D	E	F	G
1	<b>Wastewater CIP - Capital Improvement Program (Revised 11/4/2020 - For Discussion Only)</b>					
2	<b>Wastewater Projects</b>	<b>Ranking</b>	<b>FY Project Cost</b>	<b>10-Yr Cost</b>	<b>Notes</b>	
3	<b>FY Treatment Plant Projects in SST (All SST Cost Estimates Current as of 6/2/2020)</b>					
4	20-21 Investment Grade Audit (30% Design for all ECMs)	SST	\$ 528,404	\$ 688,404	Added 2/26; Balance budgeted for FY21	
5	20-21 Electrical Upgrades (ECM 7) - Conduits between PG&E transformer and service witchboard, switchboard, connections to existing switchboard, connections to generator)	SST	\$ 232,500	\$ 337,963		
6	Secondary Water System (3W) Improvements (ECM 10) - Submersible pumps, hydpneumatic tank, demo, electrical/I&C	SST		\$ 218,985		
7	Sewer Lift Stations (ECM 12) - Lift Station B1, Lift Station B4, Lift Station 4: Electrical/I&C	SST		\$ 2,739,235		
8	Influent Lift Station Modifications (ECM 2) - Bypassing; VFDs; Equipment & Material Demo; Pumps, guiderails, valves, and piping installation; upper concrete wet well deck & hatches (installation); electrical/I&C; new concrete and repair coatings	SST		\$ 1,025,772		
9	Modified Ludzak-Ettinger Process Upgrade (ECM 3) - MLE conversion based on Carollo 2015 Study minus VFD costs; header repair	SST		\$ 1,012,326		
10	Influent Flow Equalization (ECM 1) - New or refurbished EQ tanks based on Carollo 10% design	SST		\$ 922,043		
11	Effluent Pump Station Improvements (ECM 11) - Demo; surge tank replacement; instrumentation; replace air release valves; pipeline cleaning and flushing; electrical/I&C	SST		\$ 374,580		
12	RAS and WAS Pumping Improvements (ECM 5) - RAS pumping system; WAS pumping system; scum pumps replacement; skimming troughs replacement; electrical/I&C	SST		\$ 733,792		
13	SCADA System (ECM 9) - New SCADA system based on Carolla 10% Design	SST		\$ 455,259		
14	20-21 Backup Power (ECM 8) - 365 kW NG Generator; Demo; Propane backup	SST	\$ 99,500	\$ 479,327	Switch Gear FY21	
15	Blower System Improvements (ECM 4) - Replace 2 blowers; duct replacement	SST		\$ 457,179		
16	Sludge Thickening (ECM 6) - Rehabilitate rotary drum thickener and screw press; new transfer pumps; stabilization tanks; aeration system and control valve; demo of clarifiers; rolloff area with roof; electrical/I&C	SST		\$ 971,987		
17		<b>Subtotal</b>	<b>\$ 860,404</b>	<b>\$ 10,416,852</b>		
18	<b>FY Treatment Plant Projects Not in SST</b>					
19	20-21 Security Improvements	1	\$ 15,000	\$ 15,000	Added 5/2020	
20	Clarifier Improvements					
21	Eastern clarifier - Replace chain drive	1		\$ 40,000		
22	Eastern clarifier - Replace drive unit's metallic hubs with non-corrosive hubs	1		\$ 35,000		
23	Eastern clarifier - Replace clarifier chain, wear shoes, skid plates, & sprockets	2		\$ 40,000		
24	Western clarifier - Replace clarifier chain, wear shoes, skid plates, & sprockets	2		\$ 40,000		
25		<b>Subtotal</b>	<b>\$ 15,000</b>	<b>\$ 170,000</b>		
26	<b>FY Collection System Projects</b>					
27	Lift Station A (Nottingham & Leighton/Park Hill)					
28	New Submersible Pumps, MCC, Bypass Piping, Control Panel at Grade Elevation	1		\$ 490,000		
29	Lift Station A-1 (Sherwood & Harvey/Marine Terrace)					
30	New Submersible Pumps, Bypass Piping	1		\$ 265,000		
31	Lift Station B - (SR Creek/Behind Park Hill)					
32	New Control Panel, Generator, Wet Well, Submersible Pumps, and Valve Vault	3		\$ 435,000		
33	Lift Station B-2 (Wood Dr./E. Lodge Hill)					
34	New Control Panel at Grade Elevation	1		\$ 425,000		
35	Lift Station B-3 (Green St./W. Lodge Hill)					
36	New Control Panel	1		\$ 250,000		
37	New Submersible Pumps, MCC, Bypass Piping	3		\$ 250,000		
38	Collection System Assessment software (E.g, t4 Spatial or other)	3		\$ 10,000		
39		<b>Subtotal</b>	<b>\$ -</b>	<b>\$ 2,125,000</b>		
40				<b>GRAND TOTAL</b>	<b>\$ 12,711,852</b>	
41						
42						
43	Budgeted for FY 2020-2021			Priority 1 Total	\$ 1,520,000	
44	Not Started			Priority 2 Total	\$ 80,000	
45	In Progress			Priority 3 Total	\$ 695,000	
46				Priority 4 Total	-	
47				SST Total	\$ 10,416,852	\$ -
48						
49	<b>Completed Projects</b>					
50	<b>FY Vehicles and Trailer- Mounted Equipment</b>	<b>Ranking</b>	<b>FY Project Cost</b>	<b>10-Yr Cost</b>	<b>Actual Cost</b>	<b>Notes</b>
51	19-20 Pearpoint or equal TV Inspection camera (removed cost from mid year total to meet reduced funding balance, 11/20/2018.)	1		\$ 75,000	\$ 75,000	
52	18-19 F-350 Service Truck with Crane Body	1		\$ 57,040	\$ 56,540	
53	19-20 Vactor truck - replace with new \$430K truck that meets emssion requirements (7 yr loan @ 4.5%)	1		\$ 518,000	\$ 402,435	
54	19-20 Replacement Rack Truck (F-150)	-	\$ -	\$ 24,193	\$ 24,193	
55	<b>FY Treatment Plant Projects Not in SST</b>					
56	18-19 Influent screen, support platform design, & installation	1		\$ 164,509	\$ 156,675	
57	<b>FY Collection System Projects</b>					
58	19-20 Lift Station A-1 MCC, SCADA Improvements	1		\$ 45,000	\$ 50,835	
59				<b>GRAND TOTAL</b>	<b>\$ 765,678</b>	
60						
61						



A	B	D	E	F	G	H
1	<b>Water CIP - Capital Improvement Program</b> (Revised 11/4/2020 - For Discussion Only)					
2	<b>Water Projects</b>	Ranking	FY Project Cost	10-Yr Cost	Notes	
3	<b>FY Water Distribution System Projects</b>					
4	20-21 Pressure Zone 2 to Zone 7 transmission main replacement @ SR Creek pedestrian bridge	1	\$ 50,000	\$ 215,527	In Permitting: RFP	
5	20-21 Water Meter Replacements & Upgrades (phased)	1	\$ 332,500	\$ 1,050,000	Developing RFP	
6	Piney Way erosion control inspection report and follow-up protection efforts for existing pipeline	1		\$ 10,000		
7	Subzone metering of distribution system	2		\$ 150,000		
8	Replacement of problematic service lines within Leimert	3		\$ 130,000		
9	Water Master Plan Amendment (revised fire flow modeling/tank sizing check)	3		\$ 35,000		
10	Inspection & spot repair to water transmission main under S. Parks wetlands area; or lining of transmission main plus study & pre-design	4		\$ 80,000		
11	Pine Knolls - Iva Court zone 1 pipeline expansion	4		\$ 165,000		
12		Subtotal	\$ 382,500	\$ 1,835,527		
13	<b>FY Tank &amp; Booster Pump Station Projects</b>					
14	20-21 SCADA System - Phased Upgrades (Adding historian, reporting, etc)	1	\$ 240,351	\$ 250,000	Beginning Phase 2	
15	Stuart Street Tank Replacement (125K gallon welded steel tank with new foundation)	2		\$ 458,000	Recategorized 2/26	
16	Electrical transfer switch and conduit to well SS-3	2		\$ 25,000		
17	20-21 Rodeo Grounds Pump Station Replacement (aka Zone 2 Booster pump station)	3	\$ 62,000	\$ 1,016,000	Design/Permitting Budgeted FY21	
18		Subtotal	\$ 302,351	\$ 1,749,000		
19	<b>FY Vehicles and Trailer-Mounted Equipment</b>					
20	20-21 Replacement 2005 F-150 Truck with F-250 (for towing Ditch Witch)	1	\$ 35,000	\$ 35,000	Added 5/2020	
21		Subtotal	\$ 35,000	\$ 35,000		
22	<b>FY Water conservation</b>					
23	20-21 Database for water conservation program/tracking with parcel links & APN file conversion	1	\$ 10,000	\$ 10,000		
24		Subtotal	\$ 10,000	\$ 10,000		
26				GRAND TOTAL	\$ 3,629,527	
28	Budgeted for FY 2021		Priority 1 Total	\$ 1,570,527		
29	Not Started		Priority 2 Total	\$ 633,000		
30	In Progress		Priority 3 Total	\$ 1,181,000		
31			Priority 4 Total	\$ 245,000		
33	<b>Completed Projects</b>					
34	<b>FY Vehicles and Trailer-Mounted Equipment</b>					
35	18-19 Replacement Dump Truck	1		\$ 74,871		
36	18-19 Trailer-Mounted Air Compressor	2		\$ 22,557		
37	18-19 Trailer-Mounted Vacuum Extractor	2		\$ 46,169		
38	<b>FY Tank &amp; Booster Pump Station Projects</b>					
39	19-20 San Simeon well field generator replacement	2		\$ 50,449		
41				GRAND TOTAL	194,046	
44	<b>SWF CIP - Capital Improvement Program</b> (Revised 5/27/2019 - For Discussion Only)					
45	<b>SWF Projects</b>					
46	<b>Permitting &amp; Planning</b>					
47	20-21 Urban Water Management Plan - CDP Portion	1	\$ 20,463	\$ 20,463		
48	Groundwater modeling/ piezometer installation/monitoring	1	\$ -	\$ 75,758	Pending Board approval 1/21/2021	
49	EIR consulting (follow up agency discussions to support the SWF's Regular CDP)	1		\$ 28,609	Increased cost 2/26	
50	20-21 Section 7 ESA consulting, annual AMP report, & AMP update	1	\$ 80,592	\$ 100,000	Recorded as Operating Expense	
51		Subtotal	\$ 80,592	\$ 128,609		
52	<b>Interim, short-term SWF Modifications</b>					
53	Brine Tank Secondary Containment, Grading, Rock	1	\$ -	\$ 20,000	Grading, Rock Recorded as M&R	
54		Subtotal	\$ -	\$ 20,000		
55	<b>Advanced Water Treatment Plant</b>					
56	Miscellaneous instrumentation / monitoring upgrades	2		\$ 10,000		
57		Subtotal	\$ -	\$ 10,000		
58	<b>Long-Term Improvement Modifications</b>					
59	Consulting assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)	1		\$ 40,000		
60	Future permanent mods at SWF for trailer fill station (transfer tanks, piping, & spill containment/loading pad) (1,2)	2		\$ 200,000		
61	AWTP pull-barn style covers for outdoor equipment & control panels (1,2)	2		\$ 50,000		
62	Sems, Hach WIMS, or custom programmer for logging/reporting software and tablets	3		\$ 25,000		
63	Installation of remote sensing instrumentation at SS creek (needs ROE agreement with State Parks)	3		\$ 10,000		
64	Solar Array System (1,2)	3		\$ 375,000		
65		Subtotal	\$ -	\$ 700,000		
67				GRAND TOTAL	\$ 858,609	
69	Budgeted for FY 2021		Priority 1 Total	\$ 188,609		
70	Not Started		Priority 2 Total	\$ 260,000		
71	In Progress		Priority 3 Total	\$ 410,000		
72			Priority 4 Total	-		
74	<b>Completed Projects</b>					
75	<b>FY Advanced Water Treatment Plant</b>					
76	19-20 Filters / membrane replacements and build reserves for future	2		\$ 59,639		
77	<b>FY Interim, short-term SWF Modifications</b>					
78	18-19 Short-term flood damage mitigation	1		\$ 12,566		
79	18-19 Hauling of last 18" of water and cleaning impoundment	1		\$ 94,515		
81				GRAND TOTAL	166,720	

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**

FROM: John F. Weigold, IV, General Manager

Meeting Date: February 18, 2021

Subject: General Manager's Report

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**GENERAL MANAGER:**

The District continues its mission of providing water, wastewater treatment, emergency response, facilities, and administrative services. In addition to the daily operations of the CCSD, the following is an update on some of our current ongoing projects:

**Storm Damage**

On January 27 & 28, 2021, the CCSD experienced significant rain, flooding and windstorm activity. All departments sustained significant damage, but maintained ongoing operations throughout and following the storm due to the impressive efforts of our staff. Most affected was the CCSD Facility & Resources building which was flooded when the Santa Rosa Creek overflowed. This resulted in approximately four feet of debris (flood water, sewage, mud, etc.) to flow in and around our facility. There were several other CCSD locations with damage, but none as significant as the Facility & Resources building, and staff has relocated offices to the Veterans Hall. The initial storm damage cost estimates to all CCSD locations are approximately \$438,000, of which \$313,000 is related to General Funded locations and \$125,000 is related to Enterprise Funded locations. This damage occurred despite a significant effort by all departments in making major efforts to mitigate potential damage prior to the storm. Damage costs could have been significantly more. The overall storm damage costs represent a significant impact to our small district with limited financial resources, which has already been financially challenged over the past year with COVID-19 related costs. A Local Proclamation of Emergency was declared by SLO County on February 4, 2021, which may qualify the District for some emergency State funding, and staff is also working with SDRMA for potential coverage of damages. Note – this local proclamation is targeted at municipal agencies only and FEMA is not involved. Local businesses who have suffered damage or anticipate economic losses should report their issues at <https://www.recover slo.org/en/storm-recovery.aspx>. In conclusion, there will almost certainly be significant costs to the District and staff will keep the Board informed of our ongoing efforts.

**Skatepark**

Staff is working with District Counsel and the prospective skatepark designer to work out final contract issues prior to proceeding with the initial skatepark design.

**COVID-19**

Staff continues to operate according to County Health Department regulations. Utility Department operators have begun receiving COVID-19 vaccinations as part of the SLO County Health Department vaccine distribution plan.

## Grants

The General Manager has directed the Fire Chief to apply for the Assistance to Firefighters Grants (AFG) Program, for the current Staffing for Adequate Fire and Emergency Response (SAFER) opening. This program is directed by and under the authority of the Federal Emergency Management Agency (FEMA). SAFER was created to provide funding directly to fire departments to help them increase or maintain the number of trained, "front line" firefighters available in their communities. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response and operational standards established by the National Fire Protection Association (NFPA). This would be a 100% grant funding with no required District match.

## Safer Grant

The General Manager has directed the fire chief to apply for the Assistance to Firefighters Grants (AFG) Program, for the current Staffing for Adequate Fire and Emergency Response (SAFER) opening. This program is directed by and under the authority of the Federal Emergency Management Agency (FEMA). SAFER was created to provide funding directly to fire departments to help them increase or maintain the number of trained, "front line" firefighters available in their communities. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response and operational standards established by the National Fire Protection Association (NFPA).

## Grant Details

- Projected total cost of hiring four additional SAFER Firefighters is \$1.56 million
- THERE IS NO COST SHARE TO THE CCSD. This is FULLY funded by FEMA
- FEMA is making \$355 million dollars available, with a projected number of 300 awards
- Focus of grant is retention and rehiring of Firefighters that were terminated (we qualify due to the loss of the previous SAFER Firefighters)
- Application period opened February 8, 2021
- Application period closes [March 12, 2021](#)
- Grant application awards expected to begin after August 2021

## Regulatory Compliance

The District continues to provide all required regulatory reporting on or ahead of schedule.

## **HUMAN RESOURCES:**

### COVID-19

The General Manager has extended the Emergency Paid Sick Leave Policy to July 1, 2021. There were no other extraordinary actions taken by the General Manager this month related to the COVID-19 pandemic, as authorized by Resolutions 09-2020 and 52-2020.

## **RISK MANAGEMENT:**

### Storm Damage

The Cambria Fire Station 1, Fire Station 2, Facilities & Resources Department, the public restrooms located downtown West Village on Cornwall, off Main Street, Lift Station B3 generator and various utilities locations were damaged during the storm on January 27 and January 28. Haley Dodson assisted the Fire Department with answering phone calls and walk-ins during the storm. She also

worked with the Facilities and Resources Supervisor to temporarily relocate the Facilities & Resources Department to the Veterans' Memorial Building.

**INFORMATION TECHNOLOGY:**

Tyler Incode

CIO Solutions is supporting the installation and user support of the Tyler Incode software and associated equipment for the ongoing software implementation.

**FACILITIES & RESOURCES:**

Please refer to the attached report.

Attachments:

Facilities and Resources Report

Mission Country Disposal Cambria Clean-up Week 3/8-3/12 Flyer

Public Record Requests and Responses



In preparation for the winter storm in January staff filled, loaded, transported and placed sandbags behind the Vet's Hall. Minor flooding reported by Legion Members at Legion Hall.



- Emergency road next to the dog park was washed out.
- Dog Park was closed for several days do to flooding in the parking lot.
- Trail and most of east ranch flooded.
- Chamber of Commerce sign suffered damage



- Due to the winter storms in January all forest trails were closed do to 50 dangerous trees that were either blocking or had uprooted and were hanging over trails.
- On February 1st, 3 tree crews worked through the trail system to drop the trees and open up the trail system.
- FFRP Board unanimously agreed to pay for the cost of the crews





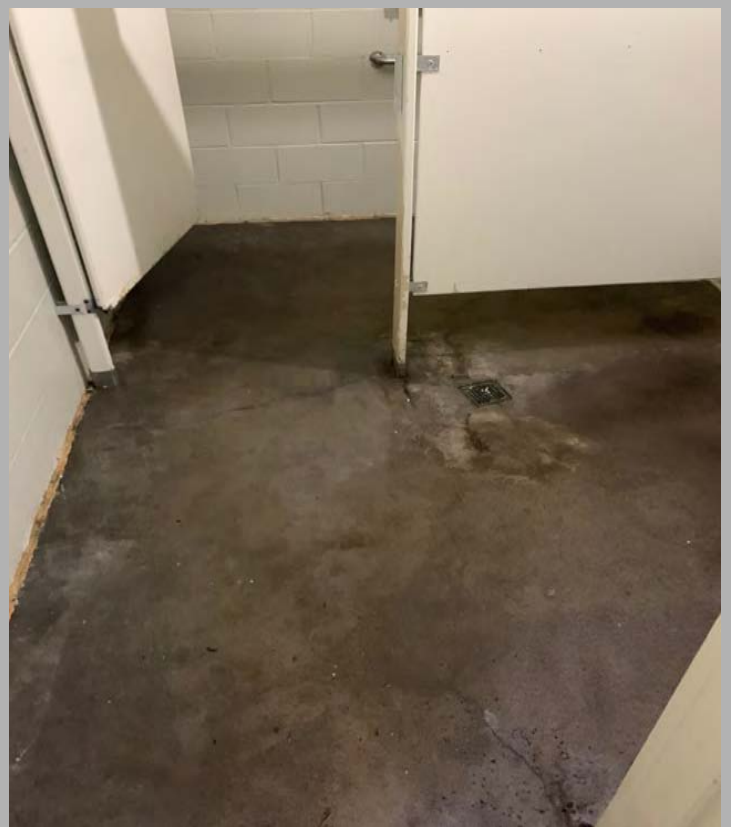
- During the January 27-28 storm the creek came over the bank at F&R headquarters, flooding the entire yard.
- Offices, shop and yard suffered water damage and were covered in mud.
- One vehicle, fence, asphalt, gate and shed suffered damage.
- **Preventative Measures Before Storm:**
  - ◇ CCSD Staff placed all outdoor power equipment (chainsaws, weed eaters etc.) on walls and ceiling. No equipment was lost
  - ◇ All computers and documents were moved off the ground and placed on top of tables. No documents or computers lost
  - ◇ All tools on the floor in the shop were placed on top of workbenches. Minor tool loss
  - ◇ One vehicle loss (99 f-150). No tractors, trailers or main work vehicles lost.



Immediately after the storm, CCSD Staff moved out as much mud and water as possible from the offices and shop to prevent further damage. A flood restoration company was called the same day to assist with the damage.



During the January winter storm the restroom was flooded and covered in mud. Restroom was cleaned and reopened in 4 days.



## Santa Rosa Creek Trail

1200 feet of trail washed away during the January storm. Trail continues to be closed.

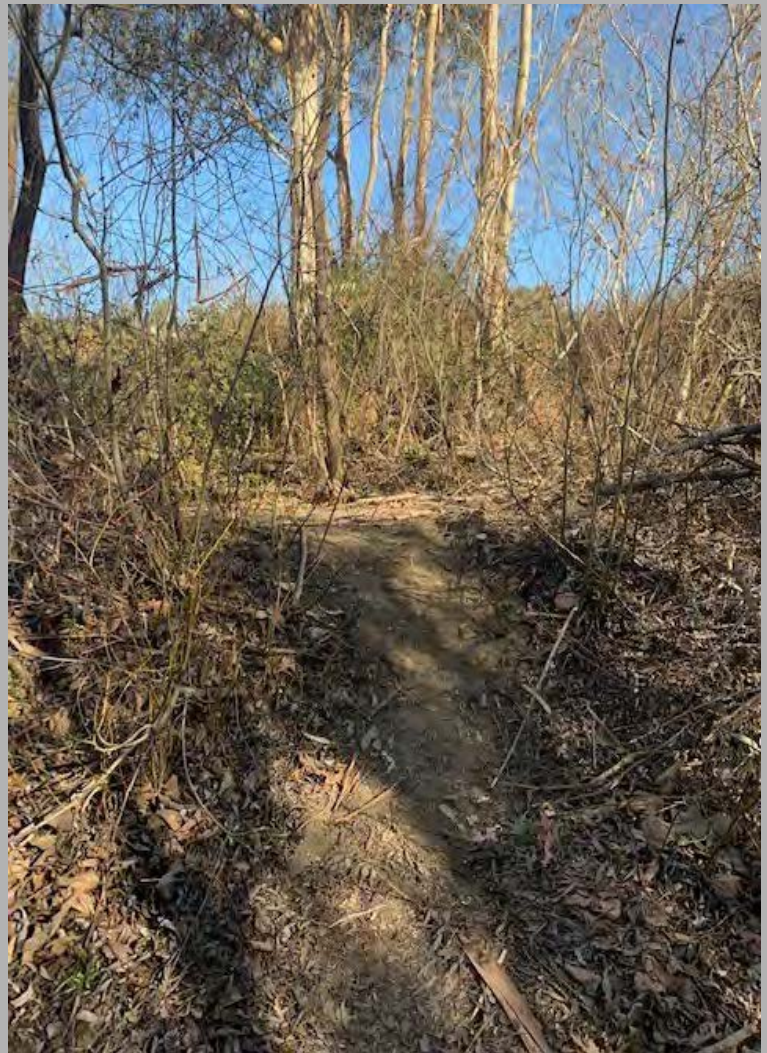


CCSD Staff and the Sherriff's Community Action Team worked together to clean up an encampment on the Pocket Park



- On January 12th an encampment was discovered next to the creek on the east part of Fiscalini Ranch.
- During the next couple of weeks CCSD Staff and the Sherriff's Community Action Team worked to relocate the three occupants.
- On January 20th the site was cleared. A few day's later the large storm hit and the creek completely covered the area were this encampment was located.

CCSD Staff also inspected the area along Hwy 1 and Cambria Dr. during and after the January storm, were the large encampments were located and cleaned in early January. The Santa Rosa Creek was flowing trough that entire area.



## Tree Planting Projects

- CCSD Staff and FFRP Volunteers planted native trees and shrubs along the Dog Park. The FFRP Executive Director and Ranch Manger have been working for moths on securing funds and trees to enhance the area.
- An additional tree planting day was also held on the Western part of the Ranch. In the last couple of months CCSD Staff and FFRP volunteers have planted over 500 Monterrey Pines.



# Clean~Up Week

March 8 - March 12

## Rules & Regulations

### CLEAN-UP WEEK

A community service provided to single family residential customers of Mission Country Disposal - CAMBRIA

### ON THE CURB

Place your Clean-Up Week garbage on the curb no later than 6:00am on your regular garbage collection day, otherwise items won't be collected. Don't block your waste wheelers, we still run automated trucks.

### CONTAINER NOTES

Clean-Up Week garbage may be placed in standard trash cans or tied into bundles. Standard trash containers will be emptied and left on the curb. Boxes and plastic bags will be taken away with your garbage. If you want your non-standard containers left behind, *please mark or place a note on them.*

### CONTAINER SIZE

Containers or bundles of garbage must weigh 75 pounds or less and must measure four feet or less in overall length.

Garbage, green waste, & recycling combined for 6 cans, bags, or bundles plus your waste wheelers. Excess garbage will be left on the curb.

SIX standard trash cans (32 gallons each) OR the equivalent in bags, boxes, or bundles. Each not to exceed 75 pounds and four feet in length

### BULKY ITEMS - PHONE CALL REQUIRED

You must call one week before your collection day to schedule.

These special prices are valid only during Clean-Up Week *Items must be on the curb to qualify for these special prices.*

LIMIT TWO OF EACH. OVERLY LARGE ITEMS REQUIRING TWO WORKERS TO HANDLE IS AN ADDITIONAL COST BY QUOTE ONLY

Televisions • Water Heaters • Couches • Washers • Dryers • Small Appliances • Chairs • Box Springs • Mattresses • Refrigerators • Overstuffed Chairs • Passenger Car Tires Rims (limit of 4)

No auto parts. No hazardous waste

### TO ARRANGE FOR PICKUP OF BULKY ITEMS (NOT FREE)

You must first call one week in advance 805-927-4995

SAME DAY CALLS WILL NOT BE ACCEPTED

Bulky items will not be picked up unless you call first.

**DON'T PUT OUT YOUR TRASH UNTIL  
YOUR COLLECTION DAY**





### Public Record Requests and Responses

The District responded to seven (7) Public Record Request since January 15, 2021 by the following citizens:

**01/12/21 Eric Hobbs** 1) Fire Building – 1/10/21 – Unknown – Richard Phillips – 1334 Berwick Dr.

On 01/20/21, the CCSD responded to Eric Hobbs' 0/12/21 Public Records Request with the following:

Enclosed is the following document which is responsive to your request:

CMB Incident 2021000486\_Redacted

**01/13/21 Cheryl McDowell** 1) Good Day Public record request for Dec 24, 2020 chimney fire on Warwick Street Thank you Cheryl McDowell

On 01/19/2021, The CCSD responded to Cheryl McDowell's 01/13/21 Public Records Request with the following:

Enclosed is the following document which is responsive to your request:

Cambria Incident Report 2020017030

**01/13/21 Christine Heinrichs** 1) Thank you. However, this does not explain why the district continues to approve water connections in violation of the Moratorium and the SLO County Local Coastal Plan, particularly with regard to water supply provisions and environmentally sensitive habitat provisions, as cited by the Coastal Commission is denying the Settimi permit, and others. The Hadian and Bookout permit applications are now going through the system, despite previous Coastal Commission denials. I am asking for the policies, documents, whatever the district is relying upon, to approve these permit applications. The Coastal Commission has informed the district that these permits will be denied at that level. I am asking for the district's justification for approving these permits. Thank you.

On 01/19/2021, The CCSD responded to Christine Heinrichs' 01/13/21 Public Records Request with the following:

The Hadian and Bookout properties are included on the Existing Commitment List (copy attached) as a result of a 1999 settlement agreement with Cambria West (also attached), the former owner of the Leimert Tract. As such, the District is contractually obligated (see page 5, section 6) to provide water to the properties and would be in breach of the settlement agreement if it refuses. The settlement agreement also includes a provision for attorney's fee in the event of litigation to enforce its terms. If any of these property owners were to sue the District for refusing to honor the settlement agreement and win, the District would also be liable not only for payment of its own attorneys' fees and costs of the litigation, but the property owner's, as well.

**01/24/21 Nancy Hussey** 1) We are requesting the property file on 2404 Bradford Place, Cambria.

On 01/28/2021, The CCSD responded to Nancy Hussey's 01/24/21 Public Records Request with the following:

Enclosed is the following document which is responsive to your request:

2017-08-23 2404 Bradford Pl (Wright)\_Redacted

## 2017-08-24 Vacation Rental Registration\_Redacted

**01/25/21 Michelle Alvarez** 1) Hello! Will you please send any ROW or utility info you have for Stafford St in Cambria? Please see the attached picture file for the work in question. Thank you, Michelle Alvarez

On 01/25/21, the CCSD responded to Michelle Alvarez' 0/15/21 Public Records Request with the following:

The following link will take you to our GIS map to view the area in question. We are also providing a link to an older As-Built which may be out-of-date but still helpful.

<https://diamondMaps.com/map.ashx?key=10200210125152141827>

<https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:d9d21c54-4f73-4cdf-ae02-fe628987b441>

Stafford is a County road, so an encroachment permit for work in the right-of-way needs to be requested from the County of San Luis Obispo's Department of Public Works.

**01/25/21 Cheryl McDowell** 1) Please furnish Cambria Community Service District court complaint 20CVP-0139. Thank you Cheryl McDowell

On 01/28/2021, The CCSD responded to Cheryl McDowell's 01/25/21 Public Records Request with the following:

Enclosed is the following document which is responsive to your request:  
Summons and Notice for Case #20CVP-0139

**02/04/21 Gregg Berge** 1) Happy New Year! Please let this email serve as my formal request for public documents under the California Public Records Act (the "CPRA"). Documents requested: 2). Please provide the list of the issued intent to serve letters by APN along with any copies of the intent to serve letters for the annual allocations of(8) eight intent to serve letters allowed by the County of San Luis Obispo under Title 26 (AKA: San Luis Obispo County Growth Management Ordinance). The growth Management Ordinance provides for the issuance of up to eight per any calendar year (with four to be issued under Tract 1804) for either intent to serve or grandfathered meters on file with the CCSD. Please provide the eight issued (Intent to Serve) or meter allocations for each year since the passage of the Growth Management Ordinance (Title 26 as amended) since October 23, 1990. Let me know if you need further clarity in regards to this formal request in writing. Thank you for your cooperation in this matter and please confirm receipt of this CPRA request and the disposition of this request by email to:

On 02/12/2021, The CCSD responded to Gregg Berge's 02/04/21 Public Records Request with the following:

Due to the voluminous number of records you requested and the need to review our files to determine if anything responsive exists, a fourteen (14) day extension until February 26, 2021 is needed to search our files. You will be notified if records have been identified and are available earlier.

**BOARD OF DIRECTORS' MEETING – FEBRUARY 18, 2021**

**FINANCE MANAGER'S REPORT**

**EXPENDITURE REPORT FOR THE MONTH OF JANUARY 2021**

The Expenditure Report for the month of January 2021 is being submitted to the CCSD Board of Directors in today's meeting (see Agenda Item 4.A.). The report includes a detailed listing and monthly sub-total for each Accounts Payable Vendor, and a summary of each department's monthly expenditures.

**CCSD DIRECTOR MEETINGS & COMPENSATION FOR THE MONTH OF JANUARY 2021**

CCSD Directors may receive compensation of \$100 for each meeting attended, up to a maximum compensation of \$600 in each month, per the CCSD Board Bylaws. The table below shows the meeting month, number of meetings attended and the total compensation for each CCSD Director.

Director Name	Meeting Month	Number of	Amt Per	Total
Farmer, Harry	Dec-20	4	\$ 100.00	\$ 400.00
Howell, Donn	Nov-20 & Dec 20	12	\$ 100.00	\$ 1,200.00
Pierson, David		0	\$ 100.00	\$ -
Rice, Amanda		0	\$ 100.00	\$ -
Steidel, Cynthia		0	\$ 100.00	\$ -
Dean, Karen	Dec-20	3	\$ 100.00	\$ 300.00
Gray, Tom	Dec-20	3	\$ 100.00	\$ 300.00
Total		22		\$ 2,200.00

**AVAILABLE CASH BALANCES AS OF JANUARY 2021**

The total available cash is listed as follows:

Account Type	Balance
Main Checking	\$ 1,918,294.10
Money Market	\$ 2,037,341.54
Local Agency Investment Fund (LAIF)	\$ 1,360,513.71
Total	\$ 5,316,149.35

Available cash is defined as the balance in the Main Checking Account, less outstanding checks, plus Money Market Account, plus Local Agency Investment Fund (LAIF). The total available cash as of January 31, 2021 was \$5,316,149.35.

The total available cash in all restricted accounts are listed as follows:

Account Type (Restricted)	Balance
Payroll	\$ 177,157.82
Veterans Hall	\$ 6,446.64
Health Reimbursement Account (HRA)	\$ 72,389.43
Total	\$ 255,993.89

At this time, the CCSD has adequate resources to meet its cash commitments. Staff will continue to be frugal in purchases, postpone non-critical purchases and carefully monitor their respective budget(s).

Staff submitted a reimbursement request for COVID-19 costs to FEMA. The next step in the process is for FEMA to determine if the costs submitted are eligible for reimbursement, which continues to be under review. Staff will report on the outcome as information becomes available.

In late January 2021, CCSD facilities and equipment were damaged by the significant rain and windstorm activity. The total costs are still under evaluation, as damages are still being assessed. The initial estimate is projected to be \$400,000 or greater. Staff will provide additional information as it becomes available.

### **NEW FINANCIAL SYSTEM UPGRADE - STATUS**

Staff and the Tyler Ad-hoc Committee have continued routine conference calls with Tyler Technologies, in developing the next steps required for implementation. During January, the background configuration for the financial modules were conducted and training of Finance staff will begin in February.

### **ANNUAL AUDIT – STATUS**

Staff continues to work with the Auditor, as required for the FY 2018/2019 financial audit. The field work is complete, the draft financial statements have been prepared and the final audit statements are anticipated in February.

# Utilities Report for February 2021

Department Activities for the Month of January

## Wastewater Treatment Plant (WWTP)

The Department is still working under Covid-19 precautions.

We received sample results for PFAS (Per & Polyfluoroalkyl Substances) sampling this month. PFAS was detected in our system, so we will continue sampling for PFAS for the remainder of 2021. As mentioned in previous Utilities reports, this is a new state mandate and is only in the monitoring stage at this time. The State may require treatment options in the future, but no formal action limits have been adopted as of yet.

## Collection System

Minor investigations and preventative operations were done in January, such as pulling roots from sewer lines and performing manhole lid replacements.



Figure A - New manhole lids and bases

## Rain Event – January 26-28

The rain event from January 26-28 was classified as a 200-year storm. Heavy rains coupled with high winds created power outages and power fluctuations which caused complications District-wide. Our peak flow for the three days of rain was 2.7 million gallons, compared with .452 million gallons the day before.

Staff worked hard to keep increased flow to the plant under control by pumping into unused portions of the old digester tanks. All three influent pumps were unable to keep up with the incoming flow, so we used a portable 6-inch pump to assist. All portable generators were in use during the rain event, and all lift stations with permanent backup generators had to rely on them as power outages continued. The only back-up generator the Department had trouble with was at lift station B-3. This generator was needed at around 7:30 pm on January 27 and

failed to start. Alpha Electrical Service was called and were able to get the generator running. This generator failure resulted in a sanitary sewer overflow (SSO) which has been reported to the State, as required. At this same station, one of the pumps air-locked earlier in the day and that also resulted in a much smaller SSO.



*Figure B The result of I&I from the storm*



*Figure C Staff had to get creative with where excess water was stored during and after the storm*



*Figure D Staff at Lift Station B3 (left); muddy water at the bottom of lift station B1 (right)*

Lift station B-1 is in a flood plain and the water rose to a point where it entered through the air vent and hinge. No damage resulted.

At lift station A-1, there was a malfunction on one of the pumps. Fortunately, one pump was able to keep up with the flow at that location.

Access to lift station B was hindered for a few hours due to an overflow of Santa Rosa Creek near the station. The overflow was powerful enough to break the lock on the gate and push the fence over. Water worked its way around the base of the fence posts and removed them.



*Figure E Storm damage at Lift Station B*

All in all, staff pulled many overnight and extended hour shifts. Many thanks to the Wastewater Department for keeping things running during this 200-year storm event.

### Tech Talk Topic – What’s “Bugging” Us Down at the WWTP?

In general, both “bugs” and wastewater get a bad rap, but they both play an important role in your daily life—whether you realize it or not. By bugs, we mean microorganisms that live in the wastewater system. All of your liquid household waste ends up at the CCSD’s wastewater treatment plant (WWTP). Wastewater treatment relies, in part, on natural biological processes to help remove dissolved suspended solids from wastewater. Much like the helpful organisms living in your gut, microorganisms in the wastewater system treat contaminants as food, helping to break down and remove them. When the population of bugs at the WWTP is upset—such as recently happened with the inundation of stormwater into the collection system—it disrupts the normal process which allows the bugs to feast. This increases the time it takes to treat and dispose of the water and may result in temporary odors.

### Water Department

The start of the year for the Water Department is typically centered around maintenance and training. However, the beginning of 2021 generated several emergency responses in the distribution system:

- Repaired leak to a 2” line that provides service to the County Park at Shamel Park
- Service line repair at Orlando Street in the Marine Terrace area.

While performing a line repair/upgrade on Canterbury Lane, water staff experienced an end cap failure at a dead end on a 6” main line. The end cap, which appeared to be slipping off gradually, had finally fully separated. Water loss was significant but was quickly brought under control by shutting service off to the street. Many thanks for the understanding and cooperation of the immediate neighborhood which experienced a service interruption until 5:30 pm. The Department would also like to acknowledge and express our gratitude to our parts and materials source, Famcon, for making an emergency delivery of repair material to the site that day.

Other routine distribution tasks, such as hydrant testing and valve exercising practices, were performed in January. Several faulty angle stop shut-offs were replaced late in the month.

Water staff also took part in virtual training on the topic of the Surface Water Treatment Rule (SWTR) in January.



Figure F Dead end cap failure at Canterbury



The Santa Rosa Wells are subject to the SWTR due to their proximity to the creek. This was a great opportunity to revisit compliance measures with senior staff and present rules and regulations to new staff.

As of January 31st, the District diverted 4% of the both the annual San Simeon Creek and Santa Rosa Creek allocations, with 78% of total production coming from the San Simeon Creek aquifer. San Simeon Creek well levels are still trending above average thanks to January's precipitation (see attached charts). **Additional well level data and production summary reports are [available on the District website](#).**

Other Water Department activities and tasks for January 2021 are included in the chart below.

Activity	# Completed
Manual Meter Reads/Locates for Billing Purposes	80
Customer assists for high water usage on customer side of meter	37
Locking/Unlocking Water Meters	1
Meter Shut-Off/Turn-On at Owner's Request	10
Repairs of distribution system leaks	2
After-Hours System Alarm Responses	1
USA Locations	20
Water Service Line Information Requests	4
Service angle stop/ Valves Replaced	4
Hydrants/hydrant valves exercised	10 out of 359

#### Rain Event – January 26-28

Upon receiving weather forecasts about the predicted storm at the end of January, Water staff prepared for the worst. Areas of vulnerability were sandbagged, pumps were prepared, and back-up power generators were filled with fuel. Additional on-call operators were scheduled to assist with coverage during the storm event. As PG&E power outages became prevalent, the decision was made to rely on 100% back-up power where available. This practice assisted in eliminating the exchange between PG&E power and generated power. This exchange can be harmful to electrically powered motors, such as pumps, computers, and human-machine interfaces. The treatment and distribution system is not entirely equipped with back-up power and some integral communication equipment suffered damage. Back-up generated power was operated at booster sites and well locations to maintain domestic water production and adequate system pressure. While the



Figure G The Fiscalini Ranch access road during the storm

Department has made progress in improving the availability of back-up power, this event made it clear that additional work is still needed in this area. Next month's report will include an assessment of back-up power availability at all CCSD water infrastructure sites.

Water staff also assisted in mending a breach in the access road at the Fiscalini Ranch due to excessive sheet flow from the storm. This access road was used as ingress-egress to the Park Hill community which had lost access to Windsor Boulevard due to flooding from the Santa Rosa Creek.

The positive take away from this event is that the San Simeon Well Field, which was at below average levels prior to the storm, has been completely recharged. Well levels rose as much as twelve feet from measurements two weeks prior.

### Sustainable Water Facility

Recirculation of potable water occurs bi-monthly in Micro Filtration segment. Pneumatic valves were also exercised during this assignment.

### Conservation & Permits

This month, Staff received the grant agreement from the Bureau of Reclamation (BOR) for the Intelligent Leak Detection Program. This grant will fund half of the 100 upcoming rebates for a Flume Smart Water System. Staff hopes to make rebates available this spring, but the schedule is dependent on a Notice to Proceed from our grant coordinator at the BOR.

Work in January focused primarily on inputting data into the water demand model for the Urban Water Management Plan (UWMP). Additionally, staff prepared a draft request for qualifications and proposals for the Instream Flow Study. A contract for groundwater modeling and monitoring using the CCSD's hydrologist, Gus Yates of Todd Groundwater, was approved in January. An initial meeting with Yates and the CCSD's UWMP consultant took place to provide the best information available for the upcoming 2020 UWMP draft.

Other permit counter activities for the month of January are listed below.

ASSIGNMENTS (0 IN 2021)

TRANSFERS (1 IN 2021)

APN 022.151.065 – WL No. 76 Exchanged with APN 024.262.044 – WL No. 283 (Dudzik)

VOLUNTARY LOT MERGERS (0 IN 2021)

## WILL SERVES FOR REMODELS, ACTIVE SERVICE TRANSFERS, &amp; GRANDFATHERS (4 IN 2021)

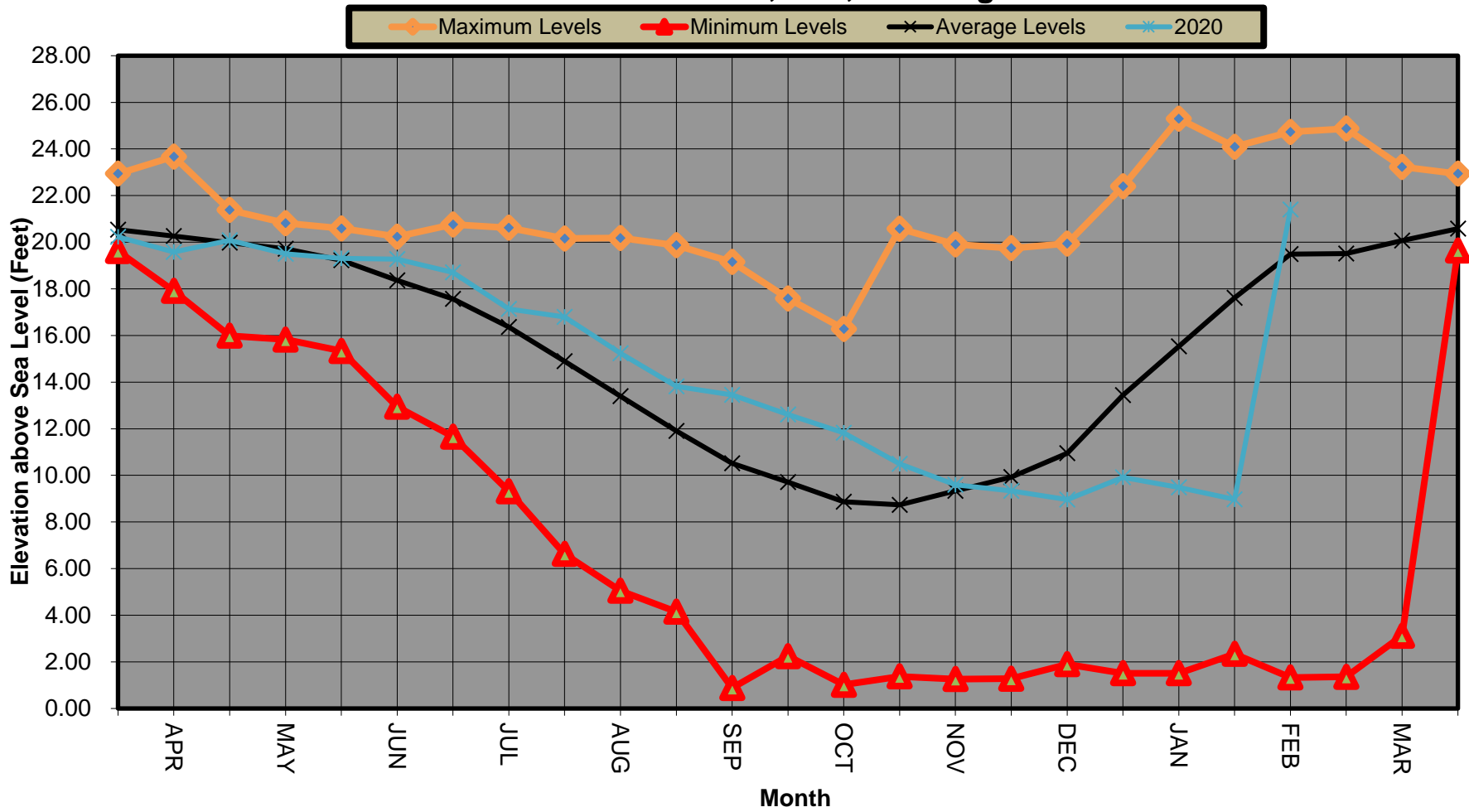
<b>APPLICANT</b>	<b>APN</b>	<b>SERVICE ADDRESS</b>	<b>DESCRIPTION</b>
Garcia/Greenfield	022.021.021	361 Weymouth	Crawlspace Repair
Schriber/Greenfield	023.041.001	2158 Windsor	Garage Remodel/Bath Add
Phillips	024.091.028	1334 Berwick	Wall Fire Damage Repair
Bechtel/Greenfield	023.084.012	1945 Windsor	Deck Repair

## RETROFIT VERIFICATIONS (4 IN 2021)

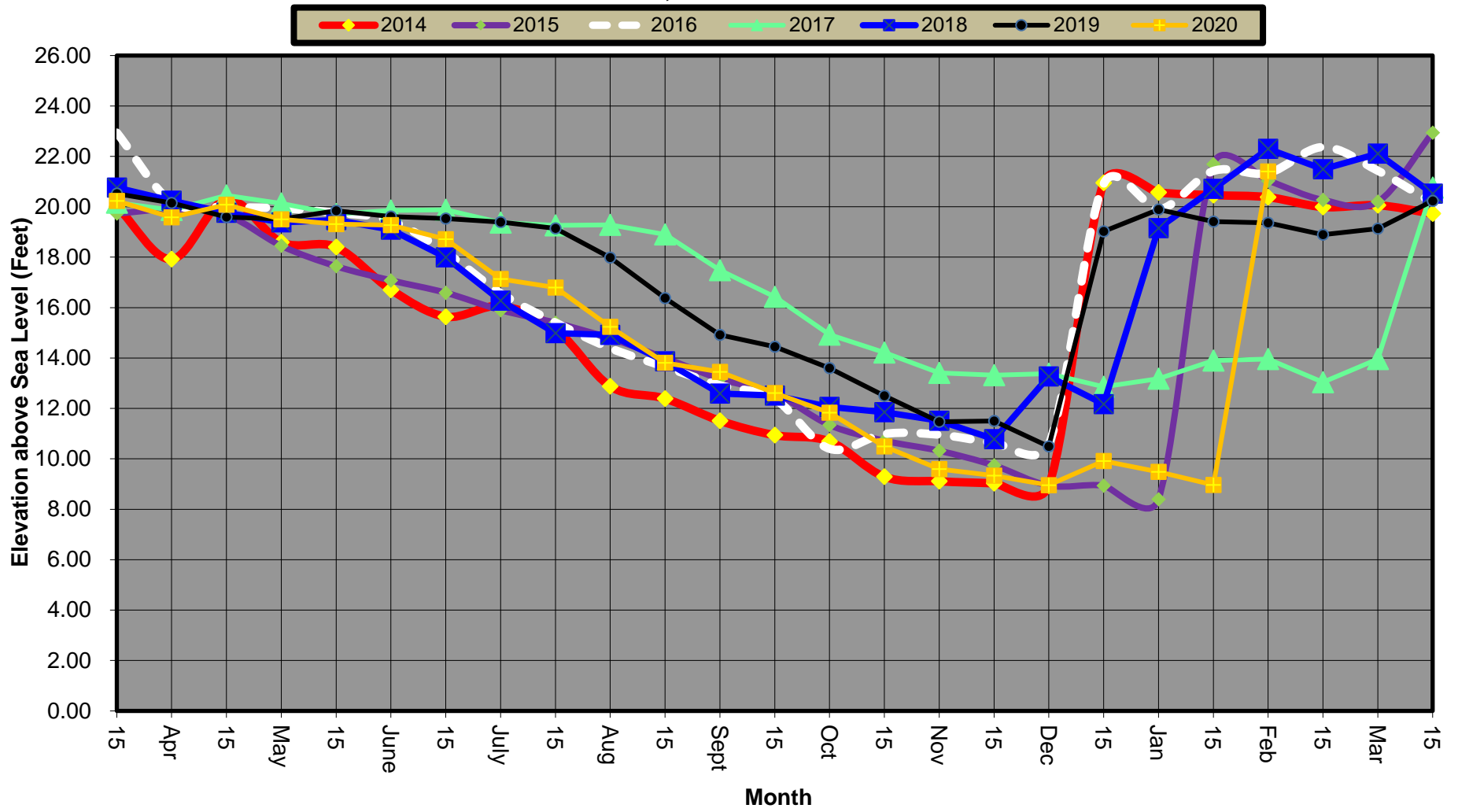
- 1031 Hartford
- 1658 Richard
- 1884 Cardiff
- 2830 Adams

## WATER LINE/METER REPLACEMENT (0 IN 2021)

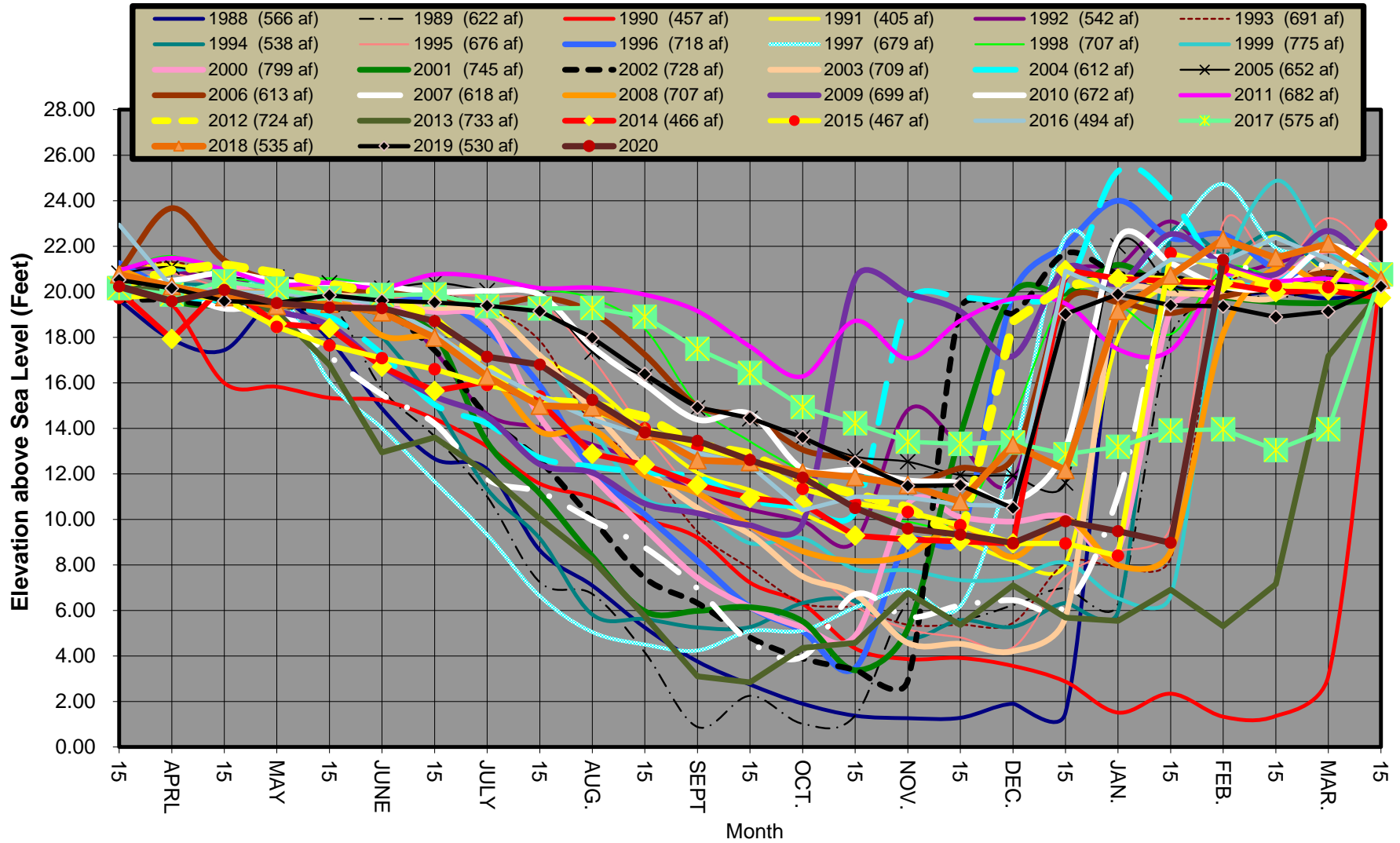
### San Simeon Creek Well Levels Mid-March 2020/2021 levels to date and 1988 to Current Min, Max, & Average

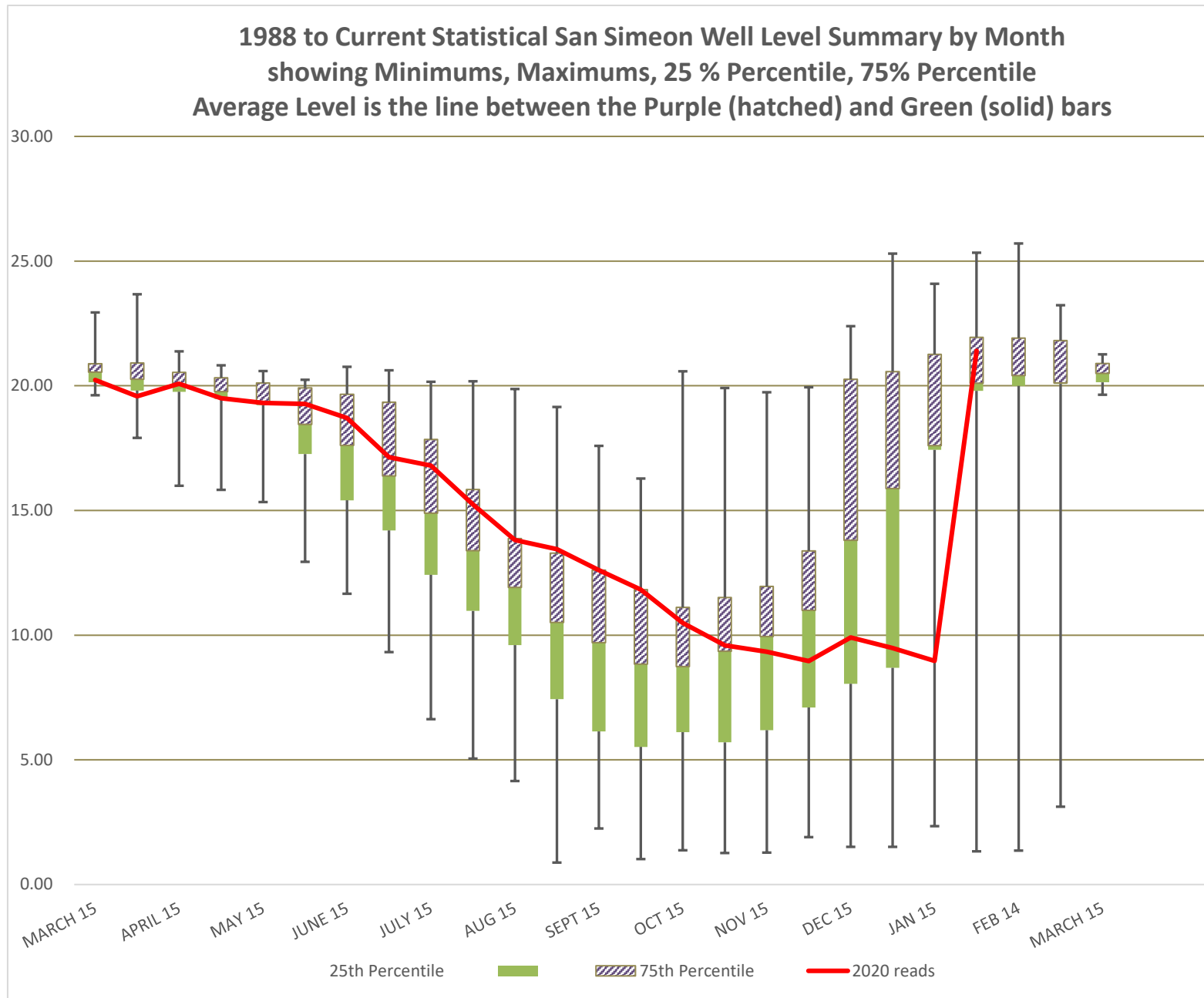


### San Simeon Creek Well Levels Last 7 years March, 2014 - Current

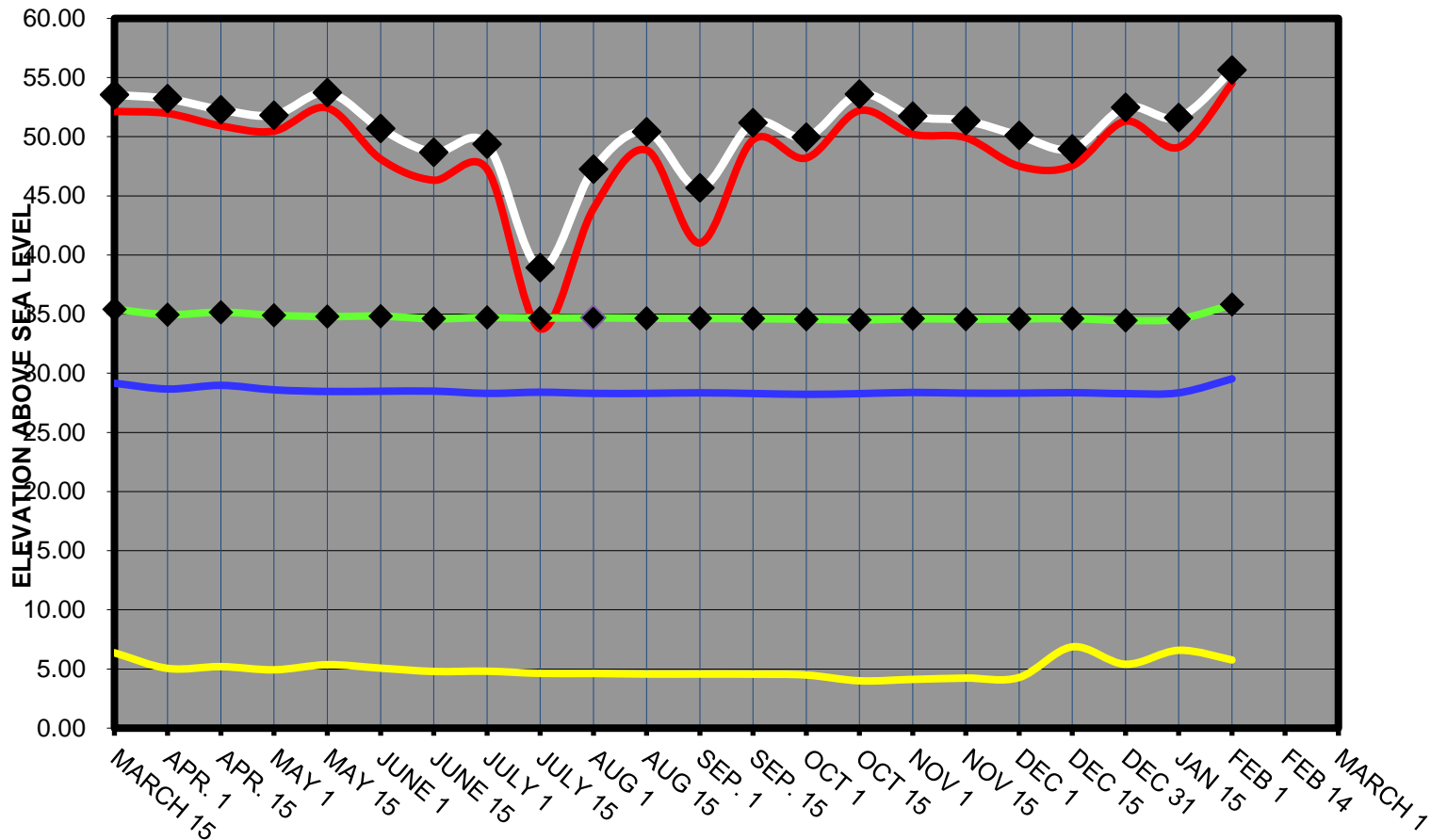
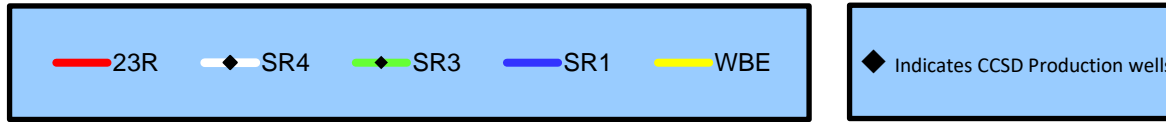


### San Simeon Creek Well Levels 1988 - Current





## SANTA ROSA CREEK WELL LEVELS March 15th, 2020 - Current









**2021**  
**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**GROSS WATER DIVERSION, BY SOURCE**  
**REPORTED IN ACRE-FEET**

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
<b>2007</b>	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	<b>2007</b>
	S.R.	0.00	0.00	0.60	1.81	14.47	22.24	23.47	12.37	5.29	18.70	21.20	9.42	129.57	
	<b>SS &amp; SR TOTAL</b>	<b>57.70</b>	<b>47.45</b>	<b>57.07</b>	<b>62.31</b>	<b>70.58</b>	<b>73.45</b>	<b>79.42</b>	<b>75.85</b>	<b>64.01</b>	<b>56.28</b>	<b>56.03</b>	<b>48.03</b>	<b>748.18</b>	
<b>2006</b>	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	<b>2006</b>
	S.R.	0.00	0.78	0.00	0.62	0.74	2.56	23.58	20.72	20.17	23.88	26.46	13.63	133.14	
	<b>SS &amp; SR TOTAL</b>	<b>50.81</b>	<b>49.88</b>	<b>48.82</b>	<b>50.27</b>	<b>61.32</b>	<b>68.21</b>	<b>79.70</b>	<b>80.39</b>	<b>72.66</b>	<b>66.74</b>	<b>60.92</b>	<b>56.38</b>	<b>746.10</b>	
<b>2005</b>	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	<b>2005</b>
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98	
	<b>SS &amp; SR TOTAL</b>	<b>50.05</b>	<b>46.78</b>	<b>52.02</b>	<b>55.77</b>	<b>66.46</b>	<b>69.54</b>	<b>82.16</b>	<b>78.92</b>	<b>68.96</b>	<b>68.77</b>	<b>57.75</b>	<b>44.06</b>	<b>741.24</b>	
<b>2004</b>	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	<b>2004</b>
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11	
	<b>SS &amp; SR TOTAL</b>	<b>55.83</b>	<b>52.01</b>	<b>59.73</b>	<b>69.17</b>	<b>76.66</b>	<b>74.70</b>	<b>77.84</b>	<b>75.98</b>	<b>68.38</b>	<b>59.75</b>	<b>51.03</b>	<b>51.55</b>	<b>772.63</b>	
<b>2003</b>	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	<b>2003</b>
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05	
	<b>SS &amp; SR TOTAL</b>	<b>53.43</b>	<b>51.08</b>	<b>57.83</b>	<b>59.26</b>	<b>64.66</b>	<b>73.85</b>	<b>84.82</b>	<b>85.38</b>	<b>74.91</b>	<b>73.66</b>	<b>59.32</b>	<b>54.68</b>	<b>792.88</b>	
<b>2002</b>	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	<b>2002</b>
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71	
	<b>SS &amp; SR TOTAL</b>	<b>55.71</b>	<b>53.50</b>	<b>61.80</b>	<b>66.54</b>	<b>75.57</b>	<b>77.92</b>	<b>86.33</b>	<b>83.02</b>	<b>70.11</b>	<b>66.05</b>	<b>58.40</b>	<b>54.53</b>	<b>809.48</b>	
<b>2001</b>	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	<b>2001</b>
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68	
	<b>SS &amp; SR TOTAL</b>	<b>56.16</b>	<b>48.05</b>	<b>55.92</b>	<b>60.69</b>	<b>73.30</b>	<b>77.51</b>	<b>85.01</b>	<b>84.28</b>	<b>74.53</b>	<b>73.08</b>	<b>56.22</b>	<b>53.18</b>	<b>797.93</b>	
<b>2000</b>	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	<b>2000</b>
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>SS &amp; SR TOTAL</b>	<b>56.41</b>	<b>50.43</b>	<b>55.27</b>	<b>65.40</b>	<b>70.84</b>	<b>73.60</b>	<b>85.00</b>	<b>84.68</b>	<b>73.30</b>	<b>65.60</b>	<b>58.49</b>	<b>59.80</b>	<b>798.82</b>	
<b>1999</b>	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	<b>1999</b>
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53	
	<b>SS &amp; SR TOTAL</b>	<b>56.41</b>	<b>45.27</b>	<b>52.17</b>	<b>57.44</b>	<b>70.45</b>	<b>71.42</b>	<b>85.42</b>	<b>82.70</b>	<b>69.77</b>	<b>68.06</b>	<b>57.78</b>	<b>57.69</b>	<b>774.58</b>	
<b>1998</b>	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	<b>1998</b>
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16	
	<b>SS &amp; SR TOTAL</b>	<b>44.40</b>	<b>46.37</b>	<b>47.01</b>	<b>50.54</b>	<b>56.43</b>	<b>63.44</b>	<b>77.76</b>	<b>80.39</b>	<b>68.36</b>	<b>66.58</b>	<b>54.06</b>	<b>52.13</b>	<b>707.47</b>	
<b>1997</b>	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	<b>1997</b>
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29	
	<b>SS &amp; SR TOTAL</b>	<b>50.63</b>	<b>49.28</b>	<b>65.68</b>	<b>68.67</b>	<b>76.20</b>	<b>79.16</b>	<b>82.69</b>	<b>82.94</b>	<b>68.86</b>	<b>64.35</b>	<b>51.37</b>	<b>45.97</b>	<b>785.80</b>	
<b>1996</b>	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	<b>1996</b>
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	
	<b>SS &amp; SR TOTAL</b>	<b>46.67</b>	<b>43.43</b>	<b>47.42</b>	<b>56.98</b>	<b>66.21</b>	<b>70.84</b>	<b>75.73</b>	<b>77.29</b>	<b>68.24</b>	<b>65.60</b>	<b>50.39</b>	<b>49.45</b>	<b>718.25</b>	
<b>1995</b>	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	<b>1995</b>
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	<b>SS &amp; SR TOTAL</b>	<b>43.20</b>	<b>41.10</b>	<b>47.10</b>	<b>52.14</b>	<b>53.50</b>	<b>59.00</b>	<b>74.70</b>	<b>74.10</b>	<b>65.40</b>	<b>64.70</b>	<b>55.30</b>	<b>47.60</b>	<b>677.84</b>	
<b>1994</b>	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	<b>1994</b>
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	<b>SS &amp; SR TOTAL</b>	<b>47.00</b>	<b>38.60</b>	<b>48.60</b>	<b>52.00</b>	<b>54.70</b>	<b>63.40</b>	<b>69.30</b>	<b>72.80</b>	<b>61.90</b>	<b>58.50</b>	<b>49.40</b>	<b>45.90</b>	<b>662.10</b>	

**2021**  
**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**GROSS WATER DIVERSION, BY SOURCE**  
**REPORTED IN ACRE-FEET**

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
<b>1993</b>	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	<b>1993</b>
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	<b>SS &amp; SR TOTAL</b>	<b>50.60</b>	<b>46.00</b>	<b>52.60</b>	<b>56.30</b>	<b>68.40</b>	<b>68.80</b>	<b>68.10</b>	<b>69.80</b>	<b>59.80</b>	<b>56.10</b>	<b>51.40</b>	<b>43.50</b>	<b>691.40</b>	
<b>1992</b>	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	<b>1992</b>
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	<b>SS &amp; SR TOTAL</b>	<b>46.10</b>	<b>42.50</b>	<b>46.00</b>	<b>55.60</b>	<b>64.50</b>	<b>64.20</b>	<b>67.60</b>	<b>69.90</b>	<b>61.30</b>	<b>57.90</b>	<b>53.50</b>	<b>48.60</b>	<b>677.70</b>	
<b>1991</b>	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	<b>1991</b>
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	<b>SS &amp; SR TOTAL</b>	<b>42.20</b>	<b>36.20</b>	<b>33.20</b>	<b>39.70</b>	<b>48.70</b>	<b>49.60</b>	<b>55.10</b>	<b>56.40</b>	<b>50.70</b>	<b>49.00</b>	<b>46.10</b>	<b>48.80</b>	<b>555.70</b>	
<b>1990</b>	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	<b>1990</b>
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	<b>SS &amp; SR TOTAL</b>	<b>54.40</b>	<b>47.80</b>	<b>55.78</b>	<b>62.78</b>	<b>63.76</b>	<b>59.13</b>	<b>62.30</b>	<b>60.20</b>	<b>52.55</b>	<b>51.60</b>	<b>48.70</b>	<b>44.80</b>	<b>663.80</b>	
<b>1989</b>	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	<b>1989</b>
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	<b>SS &amp; SR TOTAL</b>	<b>51.00</b>	<b>47.90</b>	<b>53.90</b>	<b>62.90</b>	<b>71.00</b>	<b>75.70</b>	<b>87.10</b>	<b>88.90</b>	<b>78.30</b>	<b>61.30</b>	<b>60.20</b>	<b>58.80</b>	<b>797.00</b>	
<b>1988</b>	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	<b>1988</b>
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	<b>SS &amp; SR TOTAL</b>	<b>51.20</b>	<b>57.90</b>	<b>63.20</b>	<b>63.60</b>	<b>73.10</b>	<b>74.90</b>	<b>81.20</b>	<b>86.60</b>	<b>77.90</b>	<b>72.30</b>	<b>62.60</b>	<b>55.00</b>	<b>819.50</b>	