

FINANCE COMMITTEE
REGULAR MEETING
Tuesday, May 25, 2021 - 10:00 AM
MINUTES

A. CALL TO ORDER

Chairman Gray called the meeting to order at 10:00 a.m.

B. ESTABLISH QUORUM

A quorum was established.

Committee members present via Zoom: Tom Gray, Ted Siegler, Dewayne Lee, Mary Maher, Marvin Corne, and Cheryl McDowell.

Staff present via Zoom: John Weigold, General Manager, Pamela Duffield, Finance Manager, Ossana Terterian, Board Secretary, William Hollingsworth, Fire Chief, Carlos Mendoza, Facilities & Resources Supervisor, Ray Dienzo, Utilities Department Manager/District Engineer.

C. CHAIRMAN'S REPORT

Chairman Gray reported that an agenda item will be regularly added prior to public comment, titled committee member communications. This agenda time is for any committee member to make an announcement, report briefly on his or her activities, or ask a question for clarification.

Agenda items B & C will be covered before Agenda item A.

D. AD HOC SUBCOMMITTEE REPORTS

The subcommittee formed to Identify Under-Funded/Under-Resourced/Under-Staffed Services did not have any new information to report since the last monthly meeting.

1 COMMITTEE MEMBER COMMUNICATIONS

None

2 PUBLIC COMMENT

None

3 CONSENT AGENDA

A. Consideration to Approve the April 27, 2021 Regular Meeting Minutes

Committee member Lee moved to approve the meeting minutes.

Committee member Siegler seconded the motion.

The motion was approved 4-Ayes (Lee, Maher, McDowell, Siegler), 0-Nays, 1-Abstain (Corne)

4 REGULAR BUSINESS

A. Review and Discuss the FY 2021/2022 Preliminary Budget and Provide Recommendation(s) to the Board

Ms. Duffield reviewed in detail the FY 2021/2022 preliminary budget. Ms. Duffield talked through the 4 general fund departments and the 4 enterprise fund departments. The committee asked some clarifying questions during her presentation.

Public comment: Tina Dickason and David Pierson

During the board discussion members inquired why the SST loan repayment was included in the budget but not the loan itself. There were also comments relating to just fixing the damage done during the flooding to district property vs. investing in a more complete solution which would prevent damage in the future. Other comments included how to handle the lawsuit settlement money, brine disposal and the need for an additional truck and tractor.

In addition, there was discussion about having a one-page summary for the public to better understand the budgets including the amount spent of the WRF.

Committee member Siegler moved to extend the meeting 15 minutes to 12:15.

Committee member Lee seconded the motion.

The motion was approved 5-Ayes (Corne, Lee, Maher, McDowell, Siegler), 0-Nays, 0-Abstain

Mr. Dienzo explained the rationale for the additional truck and tractor.

The committee members also commented on how well the budget was put together by the team as well as the summary letter documenting how each step of the budget policy was followed in the budget development process.

Committee member Siegler moved to recommend to the Board that they approve the Budget as drafted except for the one change noted below.

Remove SST loan repayment and replace with SST project that would be budgeted if loan is not approved.

Committee member Corne seconded the motion.

The motion was approved 4-ayes (Corne, Lee, Maher, Siegler), 1-Nays (McDowell), 0-Abstain

B. Receive Update on Fiscal Year 2019/2020 Audit

Ms. Duffield reported that the audit field work was completed earlier this month and all requested information has been provided to the auditors. The process is much smoother than prior years. The draft report will be complete for the July meeting if not earlier.

Public comment: None

C. Receive Update on Tyler Incode

Ms. Duffield reported that they are processing the utility billing activities in Tyler Incode now. They plan to start work on the work order module and misc. other smaller parts of the system. Ms. Duffield and her team are on track to complete the implementation process in July.

Public comment: None

5 FUTURE AGENDA ITEMS

Chairman Gray asked for any future agenda items.

Committee member Corne suggested a water meter upgrade analysis for a future agenda item.

6 ADJOURN

Chairman Gray adjourned the meeting at 12:00 p.m.