

AMENDED 12/15/2020

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Board Secretary at boardcomment@cambriacsd.org.



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, December 17, 2020 - 2:00 PM

AGENDA

REGULAR MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Please click the link below to join the webinar:

<https://zoom.us/j/91603931157?pwd=aG9pdDVvamNYaHFNbldiMmliYy9BUT09>

Passcode: 107170

Or iPhone one-tap:

US: +16699006833, 91603931157# or +13462487799, 91603931157#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 916 0393 1157

International numbers available: <https://zoom.us/u/aqfkPbTTY>

1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Agenda Review: Additions/Deletions

2. PUBLIC SAFETY

- A. Sheriff's Department Report
- B. CCSD Fire Chief's Report

3. PUBLIC COMMENT

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance

with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

4. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Adopt the November 2020 Expenditure Report
- B. Consideration to Adopt the November 9, 2020 Special Meeting Minutes and November 12, 2020 and November 19, 2020 Regular Meeting Minutes and November 20, 2020 Adjourned Regular Meeting Minutes
- C. Consideration of Adoption of Resolution 56-2020 Updating the Assignment of Banking Powers for Cambria Community Services District
- D. Consideration of Adoption of Resolution 57-2020 Amending the CCSD Salary Schedule

5. REGULAR BUSINESS

- A. Discussion and Consideration to Direct the Policy Committee to Develop an Outdoor Lighting Policy
- B. Discussion and Consideration Regarding Policies that are Being Considered by the Policy Committee
- C. Discussion and Consideration to Adopt Resolution 55-2020 Regarding the Continued Local State of Emergency Declaration
- D. Discussion and Consideration of Appointment of an Ad Hoc Committee to Review Policy Related to Intent to Serve Letters
- E. Receive Update and Report from the Affordable Housing Ad Hoc Committee and Consider Action to Direct Staff to Partner with the County of San Luis Obispo on the Design and Implementation of the Affordable Housing Program Required by the North Coast Area Plan
- F. Discussion and Consideration to Fill a Position on the Resources and Infrastructure Committee on an Emergency Basis Added Staff Report
- G. Discussion and Consideration to Direct Staff to Advertise for Open Positions on All Standing Committees Added Staff Report
- H. Discussion and Consideration to Establish an Ad Hoc Committee to Review Board and Standing Committee Bylaws Regarding Standing Committee Appointment Procedures Added Staff Report

6. MANAGER REPORTS

- A. General Manager's Report Amended 12/15/20
- B. Finance Manager's Report
- C. Utilities Report

7. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

- A. President's Report
- B. Finance Committee's Report
- C. Policy Committee's Report
- D. Resources and Infrastructure Committee's Report
- E. Other Liaison Reports and Ad Hoc Committee Reports

8. FUTURE AGENDA ITEM(S)

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal

agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.

9. ADJOURN

Cambria CSD

Tuesday, December 8, 2020

Time Period: (Month)	November 8 - December 8, 2020	Avila	Cayucos	Cambria	Los Osos	San Simeon
Calls For Service:	45			45		
CFS: Last Year	53			53		
Assault/Battery:						
CFS	0					
Disturbance:		Transients encampment, couple arguing, verbal argument, dog barking.				
CFS	12					
Burglary:		Tools taken from locked utility trailer, items missing from homeless subjects tent.				
CFS	2					
Theft:		Medicine taken from porch, female took clothing items, stolen credit card used in Cambria.				
CFS	3					
Vandalism		Damage to fence and lights taken from a yard, subject got into trash bin and broke the top.				
CFS	2					
Mail Theft:						
CFS	0					
Phone Scam:		Warrant issued scam.				
CFS	1					
Suspicious Circs:		Subject was followed home, subject received a suspicious package, someone came through RP's gate.				
CFS	3					
Enforcement Stops:		Traffic stops, bicycle stops, and pedestrian stops.				
CFS	29					
Preventative Patrol Activity:		Foot patrol, extra patrol, on-site contacts, bar check, and patrol check.				
CFS	14					
COVID Compliance:						
CFS	33					

Notable:



Cambria CSD Fire Department

December 17th, 2020 CCSD Board Meeting

November 2020

Prevention and Education

- 1 Rough-in sprinkler inspections
 - 486 Lancaster
- 0 Fire final inspections
- 3 Fire plan reviews
 - 382 Atwell
 - 373 Kerwin
 - 6576 Buckley
- 0 Engine company commercial fire and life safety inspections were conducted
- 0 Public education events
- 0 Fire Engine and Station tours

Meetings and Affiliations

- | | |
|-----------------------------------|--|
| • Daily operational briefings | November 0900 Cambria |
| • Daily liaison briefings | November 1100 Cambria |
| • Staff mtg | November 2 nd , 0800 Cambria |
| • CCSD Managers mtg | November 3 rd , 0830 Cambria |
| • SLO County Fire Chiefs mtg | November 4 th , 0900 Cambria |
| • Health Equity Planning mtg | November 10 th , 1500 Cambria |
| • Firesafe Focus Group mtg | November 11 th , 1500 Cambria |
| • CCSD Board mtg | November 12 th , 1400 Cambria |
| • Cuesta College EMS Advisory mtg | November 12 th , 1500 Cambria |
| • CCSD Managers mtg | November 17 th , 0830 Cambria |
| • CCSD Board mtg | November 19 th , 1400 Cambria |
| • HR/Personnel mtg | November 23 rd , 1400 Cambria |
| • CCSD Managers mtg | November 24 th , 0830 Cambria |
| • Staff mtg | November 30 th , 0800 Cambria |

Operations and News

- Toys For Tots drop off at fire station
- Completed Reserve Firefighter testing – candidates are in training academy
 - Five candidates on board
 - One additional completed background and is ready for training
- SLO County EOC opened and running for Covid-19 Disaster Declaration
- Daily coordination between EOC, Public Health, County Fire Chiefs
- Station is closed to the public, all public events, prevention activities and educational tours are cancelled
- Training for the month of September was primarily focused on the following topic
 - Academy

Grant Updates

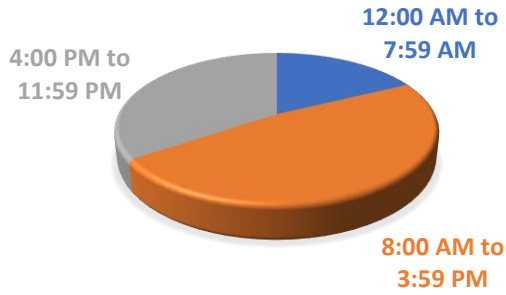
- Awarded PG&E grant for defensible space – Village Lane (work completed)
- Awarded AFG Supplemental – Covid 19 PPE (in process)

Fire Statistics are attached for your review

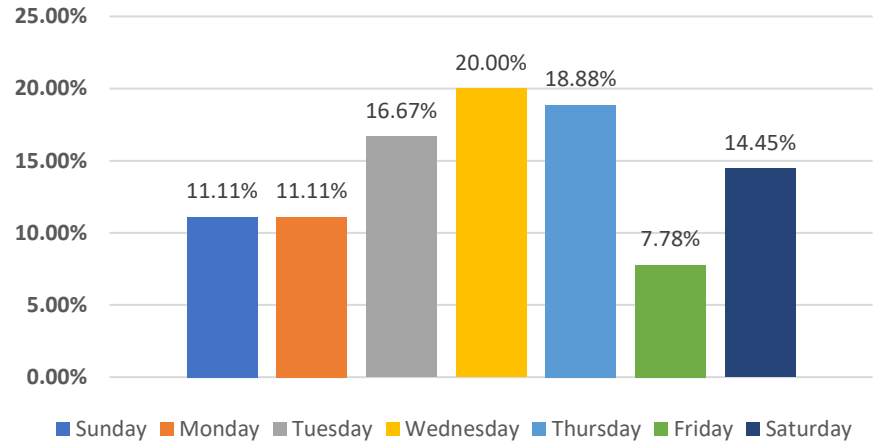
CAMBRIA CSD FIRE DEPARTMENT - MONTHLY INCIDENT STATISTICS p.1

Categories	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total
NFIRS Series 1: Fire	0	1	0	1	3	3	3	2	0	0	2		15
Structure Fire	0	0	0	0	1	0	0	1	0	0	1		3
Vehicle Fire	0	1	0	0	0	0	0	0	0	0	0		1
Vegetation Fire	0	0	0	0	0	2	1	0	0	0	0		3
Fire (other)	0	0	0	1	2	1	2	1	0	0	1		8
NFIRS Series 2: Overpressure/Explosion	0	0	0	0	0	0	0	0	0	2	0		2
NFIRS Series 3: Rescue & EMS	36	38	28	16	23	25	36	19	36	27	27		311
Motor Vehicle Accident	2	2	3	0	3	2	5	0	0	1	1		19
Ocean/Water Rescue	0	0	0	0	0	0	0	0	1	0	0		1
Cliff Rescue	0	0	0	0	0	0	0	0	0	0	0		0
NFIRS Series 4: Hazardous Condition	4	3	1	0	0	2	4	1	0	0	1		16
Spills	1	0	0	0	0	0	0	0	0	0	0		1
Gas Leaks	1	0	0	0	0	0	1	1	0	0	0		3
Electrical Problems	2	0	0	0	0	0	2	0	0	0	1		5
Hazards (other)	0	3	1	0	0	2	1	0	0	0	0		7
NFIRS Series 5: Service Call	20	14	19	5	11	12	6	9	12	26	17		151
Water Leak	0	0	0	0	0	1	0	0	0	0	0		1
Smoke/Odor Problem	0	0	0	0	0	0	0	0	1	0	0		1
Animal Problem	2	0	0	0	0	0	0	0	0	0	0		2
Public Service Assist	6	5	8	2	7	4	3	2	4	4	3		48
Assist Invalids	12	9	11	3	4	7	3	7	7	22	14		99
NFIRS Series 6: Good Intent Call	34	22	13	17	23	23	29	20	17	22	22		242
NFIRS Series 7: False Alarm	10	4	5	7	4	6	8	12	5	10	7		78
NFIRS Series 8: Severe Weather/Disaster	1	0	0	0	0	0	0	2	0	0	1		4
NFIRS Series 9: Special Incident Type	0	0	0	0	0	0	0	0	0	0	0		0
Response Totals	105	82	66	46	64	71	86	65	70	87	77	0	819

INCIDENTS BY TIME OF DAY



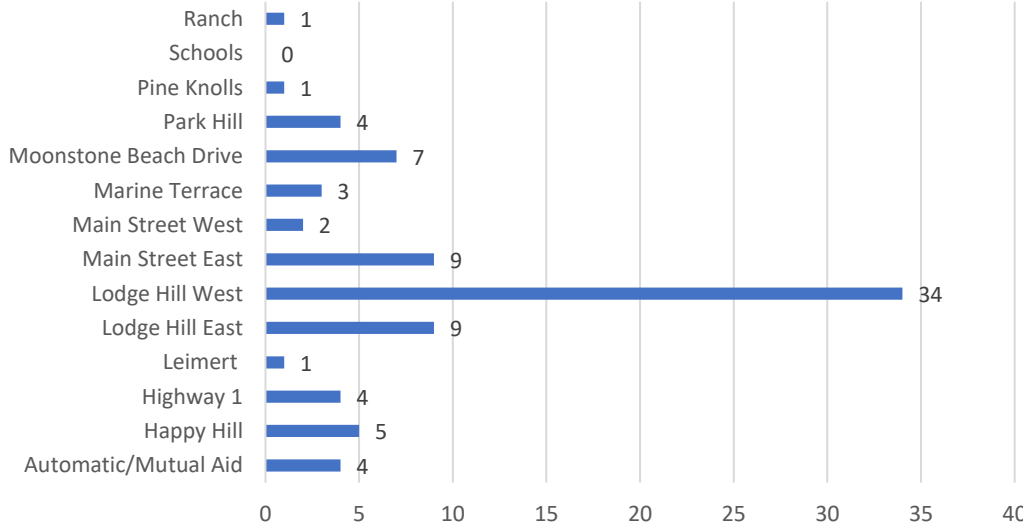
INCIDENTS BY DAY OF WEEK



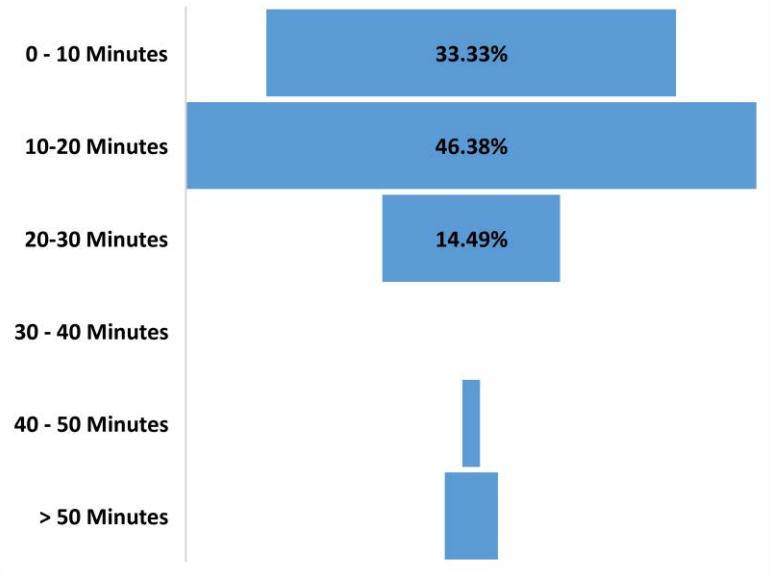
INCIDENTS BY CUSTOMER



INCIDENTS BY LOCATION



INCIDENTS BY TIME COMMITMENT



**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF NOVEMBER 2020**

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
ABALONE COAST ANALYTICAL, INC.	72554	11/17/2020	1	122.00	WW/TOTAL SUSPENDED SOLIDS, ELAP FEE	12 6091 12
ABALONE COAST ANALYTICAL, INC.	72554	11/17/2020	1	58.00	WW/TOTAL SUSPENDED SOLIDS, ELAP FEE	12 6091 12
ABALONE COAST ANALYTICAL, INC.	72554	11/17/2020	1	154.00	WW/TOTAL SUSPENDED SOLIDS, ELAP FEE	12 6091 12
ABALONE COAST ANALYTICAL, INC.	72554	11/17/2020	1	90.00	WW/TOTAL SUSPENDED SOLIDS, ELAP FEE	12 6091 12
ABALONE COAST ANALYTICAL, INC.	72637	11/30/2020	1	58.00	WW/TOTAL SUSPENDED SOLIDS, ELAP FEE	12 6091 12
ABALONE COAST ANALYTICAL, INC.	72637	11/30/2020	1	90.00	WW/TOTAL SUSPENDED SOLIDS; ELAP FEE	12 6091 12
ABALONE COAST ANALYTICAL, INC.	72637	11/30/2020	1	58.00	WW/TOTAL SUSPENDED SOLIDS, ELAP FEE	12 6091 12
ABALONE COAST ANALYTICAL, INC.	72637	11/30/2020	1	90.00	WW/TOTAL SUSPENDED SOLIDS, ELAP FEE	12 6091 12
ABALONE COAST ANALYTICAL, INC.	72637	11/30/2020	1	186.00	WW/TOTAL SUSPENDED SOLIDS, ELAP FEE	12 6091 12
				906.00		
ACCURATE MAILING SERVICE	72501	11/4/2020	1	40.21	WD/POSTAGE FOR LATE NOTICES	11 6051 11
ACCURATE MAILING SERVICE	72501	11/4/2020	2	40.20	WW/POSTAGE FOR LATE NOTICES	12 6051 12
ACCURATE MAILING SERVICE	72501	11/4/2020	3	5.48	WD/MAILING FOR LATE NOTICES	11 6080M 11
ACCURATE MAILING SERVICE	72501	11/4/2020	4	5.47	WW/MAILING FOR LATE NOTICES	12 6080M 12
ACCURATE MAILING SERVICE	72603	11/19/2020	1	865.31	WD/SEP-OCT 2020 WATER BILLING POSTAGE	11 6051 11
ACCURATE MAILING SERVICE	72603	11/19/2020	2	865.32	WW/SEP-OCT 2020 WATER BILLING POSTAGE	12 6051 12
ACCURATE MAILING SERVICE	72603	11/19/2020	3	193.42	WD/SEP-OCT 2020 WATER BILLING MAILING	11 6080M 11
ACCURATE MAILING SERVICE	72603	11/19/2020	4	193.42	WW/SEP-OCT 2020 WATER BILLING MAILING	12 6080M 12
				2,208.83		
ADOBE INC.	72604	11/19/2020	1	73.08	ADM/ADOBE PRO SUBSCRIPTION OTERTERIAN	01 6045 09
ADOBE INC.	72604	11/19/2020	1	35.43	WD/ADOBE PRO SUBSCRIPTION MGERSENY	11 6045 11
ADOBE INC.	72604	11/19/2020	2	35.42	WW/ADOBE PRO SUBSCRIPTION MGERSENY	12 6045 12
				143.93		
AGP VIDEO	72605	11/19/2020	1	700.00	ADM/VIDEO CONFERENCING SVCS 10/8/20, 10/18/20	01 6086 09
ALL WAYS CLEAN	72555	11/17/2020	1	216.00	F&R/VETS HALL MONTHLY CLEANING NOV 2020	01 6033V 02
ALL WAYS CLEAN	72555	11/17/2020	1	152.00	F&R/MONTHLY CLEANING NOV 2020	01 6080M 02
ALL WAYS CLEAN	72555	11/17/2020	2	368.33	WW/MONTHLY CLEANING NOV 2020	12 6033B 12
ALL WAYS CLEAN	72555	11/17/2020	1	240.30	ADM/MONTHLY CLEANING NOV 2020	01 6033B 09
ALL WAYS CLEAN	72555	11/17/2020	1	803.00	F&R/CLEANING PUBLIC RESTROOMS NOV 2020	01 6080M 02
				1,779.63		
ALPHA ELECTRICAL SERVICE	72606	11/19/2020	1	1,067.18	WW/MOTOR STARTER FOR CHEM PUMP	12 6032S 12
ALPHA ELECTRICAL SERVICE	72638	11/30/2020	1	301.50	WW/SERVICE CALL FOR POLYMER PUMP	12 6032S 12
				1,368.68		
ANDREW THOMSON	72510	11/4/2020	1	1,141.02	WD/SCADA COMM WIRING REPLACED PINE KNOLLS	11 6063 11
ANDREW THOMSON	72510	11/4/2020	1	769.11	WD/REPLACE BREAKER IN PANEL SSWF #3 PUMP	11 6031W 11
				1,910.13		
ASSOCIATED TRAFFIC SAFETY, INC	72639	11/30/2020	1	125.77	F&R/SIGNS FOR FISCALINI RANCH	01 6033R 02
AT&T	72521	11/10/2020	1	245.33	WW/ALARM AT LIFT STN B-4	12 6060P 12
AT&T	72640	11/30/2020	1	297.84	WD/WELL HEAD ZONE TO ZONE TRANSMISSION	11 6060P 11
				543.17		
AT&T/CALNET3	72502	11/4/2020	1	21.88	WW/ALARM AT LIFT STN A	12 6060P 12
AT&T/CALNET3	72502	11/4/2020	1	21.83	WW/ALARM AT LIFT STN B3	12 6060P 12
AT&T/CALNET3	72502	11/4/2020	1	32.86	FD/228 CENTER ST	01 6060P 01
AT&T/CALNET3	72502	11/4/2020	1	21.83	WW/ALARM AT LIFT STN B1	12 6060P 12
AT&T/CALNET3	72502	11/4/2020	1	21.83	WW/ALARM AT LIFT STN B2	12 6060P 12
AT&T/CALNET3	72502	11/4/2020	1	21.85	WW/ALARM AT LIFT STN B	12 6060P 12
AT&T/CALNET3	72502	11/4/2020	1	21.88	WW/ALARM AT LIFT STN 9	12 6060P 12
AT&T/CALNET3	72502	11/4/2020	1	21.84	WW/ALARM AT LIFT STN A1	12 6060P 12
AT&T/CALNET3	72502	11/4/2020	1	21.85	WW/FAX LINE	12 6060P 12
AT&T/CALNET3	72502	11/4/2020	1	22.00	WD/TELEMETRY SYSTEMS	11 6060P 11
AT&T/CALNET3	72502	11/4/2020	1	41.98	F&R/FIRE ALARMS AT VETS HALL	01 6060P 02

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AT&T/CALNET3	72502	11/4/2020	1	21.82	WW/ALARM AT LIFT STN 4	12 6060P 12
AT&T/CALNET3	72502	11/4/2020	1	21.82	WW/ALARM AT LIFT STN 8	12 6060P 12
AT&T/CALNET3	72502	11/4/2020	1	21.81	WD/LEIMERT PUMP STN	11 6060P 11
AT&T/CALNET3	72502	11/4/2020	1	22.26	ADM/OFFICE FAX LINE	01 6060P 09
AT&T/CALNET3	72502	11/4/2020	1	23.54	F&R/RODEO GROUNDS RD	01 6060P 02
AT&T/CALNET3	72502	11/4/2020	1	51.85	WW/HEATH LANE PHONE	12 6060P 12
AT&T/CALNET3	72626	11/30/2020	1	23.80	WW/ALARM AT LIFT STN A	12 6060P 12
AT&T/CALNET3	72626	11/30/2020	1	23.74	WW/ALARM AT LIFT STN B3	12 6060P 12
AT&T/CALNET3	72626	11/30/2020	1	35.33	FD/228 CENTER ST	01 6060P 01
AT&T/CALNET3	72626	11/30/2020	1	23.74	WW/ALARM AT LIFT STN B1	12 6060P 12
AT&T/CALNET3	72626	11/30/2020	1	23.73	WW/ALARM AT LIFT STN B2	12 6060P 12
AT&T/CALNET3	72626	11/30/2020	1	23.74	WW/ALARM AT LIFT STN B	12 6060P 12
AT&T/CALNET3	72626	11/30/2020	1	23.77	WW/ALARM AT LIFT STN 9	12 6060P 12
AT&T/CALNET3	72626	11/30/2020	1	23.75	WW/ALARM AT LIFT STN A1	12 6060P 12
AT&T/CALNET3	72626	11/30/2020	1	23.74	WW/FAX LINE	12 6060P 12
AT&T/CALNET3	72626	11/30/2020	1	24.02	WD/TELEMETRY SYSTEMS	11 6060P 11
AT&T/CALNET3	72626	11/30/2020	1	45.80	F&R/FIRE ALARMS AT VETS HALL	01 6060P 02
AT&T/CALNET3	72626	11/30/2020	1	23.73	WW/ALARM AT LIFT STN 4	12 6060P 12
AT&T/CALNET3	72626	11/30/2020	1	23.73	WW/ALARM AT LIFT STN 8	12 6060P 12
AT&T/CALNET3	72626	11/30/2020	1	23.72	WD/LEIMERT PUMP STN	11 6060P 11
AT&T/CALNET3	72626	11/30/2020	1	24.29	ADM/OFFICE FAX LINE	01 6060P 09
AT&T/CALNET3	72626	11/30/2020	1	24.61	F&R/RODEO GROUNDS RD	01 6060P 02
AT&T/CALNET3	72626	11/30/2020	1	55.86	WW/HEATH LANE PHONE	12 6060P 12
				905.83		
BADGER METER INC.	72557	11/17/2020	1	30.00	WD/ORION CELLULAR SVC OCT 2020	11 6031M 11
BEDKE, DAVID	72607	11/19/2020	1	236.20	FD/REFUND WEED ABATEMENT CHG APN 023.025.022	01 4370 01
BLAND, MELISSA	72482	11/3/2020	1	33.33	WD/MONTHLY CELL PHONE & INTERNET REIMB	11 6060C 11
BLAND, MELISSA	72482	11/3/2020	2	33.33	WW/MONTHLY CELL PHONE & INTERNET REIMB	12 6060C 12
BLAND, MELISSA	72482	11/3/2020	3	33.34	SWF/MONTHLY CELL PHONE & INTERNET REIMB	39 6060C 25
				100.00		
BOUND TREE MEDICAL, LLC	72558	11/17/2020	1	54.12	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
BRAVO, SAMUEL	72559	11/17/2020	1	280.00	ADM/PAINTING & REPAIRS TO ADMIN OFFICE	01 6033B 09
BRENNTAG PACIFIC, INC.	72627	11/30/2020	1	412.43	WD/CHEMICALS	11 6091C 11
BRENNTAG PACIFIC, INC.	72627	11/30/2020	1	694.28	WD/CHEMICALS	11 6091C 11
				1,106.71		
BREZDEN PEST CONTROL, INC.	72504	11/4/2020	1	857.72	F&R/SQUIRREL CONTROL VETS HALL INITIAL MONTH SVC	01 6033V 02
BREZDEN PEST CONTROL, INC.	72504	11/4/2020	1	75.00	F&R/SQUIRREL CONTROL VETS HALL	01 6033V 02
BREZDEN PEST CONTROL, INC.	72504	11/4/2020	1	75.00	F&R/SQUIRREL CONTROL VETS HALL	01 6033V 02
				1,007.72		
BURKEY, MICHAEL A	72483	11/3/2020	1	45.00	FD/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 01
CAL FIRE CHIEFS ASSOC	72641	11/30/2020	1	30.00	FD/ANNUAL MEMBERSHIP DUES FY 2020/2021	01 6054 01
CAL SPECIAL DIST ASSOC (CSDA)	72505	11/4/2020	1	7,805.00	ADM/2021 CSDA MEMBERSHIP RENEWAL	01 6054 09
CALIFORNIA DEPT OF FISH AND WI	72642	11/30/2020	1	3,361.50	WD/STREAMBED ALTERATION PERMIT NOTIFICATION FEE	11 6055 11
CAMBRIA AUTO SUPPLY LP	72503	11/4/2020	1	25.40	WD/GREASE FOR WELL PUMPS	11 6031P 11
CAMBRIA AUTO SUPPLY LP	72503	11/4/2020	1	33.61	FD/WINDSHIELD WASHER BLADES	01 6041L 01
CAMBRIA AUTO SUPPLY LP	72503	11/4/2020	1	279.13	WW/STARTER FOR GENERATOR	12 6032G 12
CAMBRIA AUTO SUPPLY LP	72503	11/4/2020	1	(82.58)	WW/CREDIT FOR CORE DEPOSIT	12 6032G 12
CAMBRIA AUTO SUPPLY LP	72503	11/4/2020	1	13.20	WW/ANTIFREEZE	12 6032G 12

**CAMBRIA COMMUNITY SERVICES DISTRICT
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FOR THE MONTH OF NOVEMBER 2020**

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
CAMBRIA AUTO SUPPLY LP	72522	11/10/2020	1	34.18	FD/MISC AUTO PARTS	01 6041L 01
CAMBRIA AUTO SUPPLY LP	72522	11/10/2020	1	64.84	FD/WINDSHIELD WIPER BLADES	01 6041L 01
CAMBRIA AUTO SUPPLY LP	72556	11/17/2020	1	86.36	F&R/BRAKE CLEANER	01 6090 02
CAMBRIA AUTO SUPPLY LP	72556	11/17/2020	1	108.97	F&R/OIL & FILTERS	01 6041L 02
				563.11		
CAMBRIA HARDWARE CENTER	72549	11/17/2020	1	20.22	WW/NUTS & BOLTS, DRILL BIT	12 6032T 12
CAMBRIA HARDWARE CENTER	72549	11/17/2020	1	45.02	WW/SLEDGE HAMMER, EXTENSION CORD	12 6032T 12
CAMBRIA HARDWARE CENTER	72549	11/17/2020	1	50.36	WW/DETERGENTS	12 6032T 12
CAMBRIA HARDWARE CENTER	72549	11/17/2020	1	127.55	WW/BATTERIES	12 6032L 12
CAMBRIA HARDWARE CENTER	72549	11/17/2020	1	34.81	WD/GLOVES, MISC SUPPLIES	11 6090 11
CAMBRIA HARDWARE CENTER	72549	11/17/2020	1	21.44	WW/TIEDOWNS	12 6032T 12
CAMBRIA HARDWARE CENTER	72549	11/17/2020	1	12.16	WW/MISC SUPPLIES	12 6041V 12
CAMBRIA HARDWARE CENTER	72549	11/17/2020	1	18.76	WW/MISC SUPPLIES	12 6041V 12
CAMBRIA HARDWARE CENTER	72550	11/17/2020	1	1.28	ADM/ELECTRICAL WALLPLATE	01 6033B 09
CAMBRIA HARDWARE CENTER	72551	11/17/2020	1	32.14	FD/4 FT LIGHT BULBS	01 6090 01
CAMBRIA HARDWARE CENTER	72551	11/17/2020	1	88.34	FD/BATTERIES, LIGHT BULBS, WALLPLATES	01 6090 01
CAMBRIA HARDWARE CENTER	72552	11/17/2020	1	16.06	F&R/SPRAY PAINT	01 6090 02
CAMBRIA HARDWARE CENTER	72552	11/17/2020	1	23.57	F&R/BATTERIES	01 6090 02
CAMBRIA HARDWARE CENTER	72552	11/17/2020	1	7.09	F&R/FOAM BRUSHES	01 6090 02
CAMBRIA HARDWARE CENTER	72553	11/17/2020	1	17.78	WD/MISC PARTS	11 6031Y 11
CAMBRIA HARDWARE CENTER	72553	11/17/2020	1	2.13	WD/NUTS & BOLTS	11 6090 11
CAMBRIA HARDWARE CENTER	72553	11/17/2020	1	71.47	WD/MISC PVC PARTS	11 6031M 11
CAMBRIA HARDWARE CENTER	72553	11/17/2020	1	7.49	WD/TUBING	11 6090 11
CAMBRIA HARDWARE CENTER	72553	11/17/2020	1	(3.74)	WD/RETURN TUBING	11 6090 11
CAMBRIA HARDWARE CENTER	72553	11/17/2020	1	3.51	WD/NUTS & BOLTS	11 6090 11
CAMBRIA HARDWARE CENTER	72553	11/17/2020	1	44.36	WD/LUMBER, BOLT HOOK, NUTS & BOLTS	11 6033B 11
CAMBRIA HARDWARE CENTER	72553	11/17/2020	1	1.58	WD/O-RINGS	11 6090 11
CAMBRIA HARDWARE CENTER	72553	11/17/2020	1	(19.71)	WD/RETURN BOLT HOOK	11 6033B 11
CAMBRIA HARDWARE CENTER	72553	11/17/2020	1	12.86	WD/BATTERIES	11 6090 11
CAMBRIA HARDWARE CENTER	72553	11/17/2020	1	20.21	WD/PVC PARTS	11 6035L 11
				656.74		
CAMBRIA VILLAGE SQUARE	72498	11/3/2020	1	2,553.03	ADM/MONTHLY OFFICE LEASE PMT 1316 TAMSON	01 6075 09
CARB/PERP	72513	11/5/2020	1	805.00	WW/PORTABLE EQUIPMENT REGISTRATION	12 6055 12
CARMEL & NACCASHA LLP	72568	11/17/2020	1	4,220.00	ADM/MONTHLY SVCS PRIV & CONF OCT 2020	01 6080L 09
CARMEL & NACCASHA LLP	72568	11/17/2020	2	120.00	SWF/MONTHLY SVCS PRIV & CONF OCT 2020	40 1829I 30
CARMEL & NACCASHA LLP	72568	11/17/2020	3	80.00	ADM/MONTHLY SVCS PRIV & CONF OCT 2020	01 6080L 09
CARMEL & NACCASHA LLP	72568	11/17/2020	1	55.50	ADM/LEGAL SERVICES GENERAL OCT 2020	01 6080K 09
CARMEL & NACCASHA LLP	72568	11/17/2020	1	11,100.00	ADM/MONTHLY RETAINER FOR LEGAL SERVICES DEC 2020	01 6080K 09
				15,575.50		
CASTELLANOS, MICHAEL	72484	11/3/2020	1	45.00	FD/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 01
CENTRAL COAST COFFEE ROASTING	72536	11/16/2020	1	110.16	WW/COFFEE FOR OFFICE	12 6050 12
CHARTER COMMUNICATIONS	72506	11/4/2020	1	276.98	F&R/ETHERNET SERVICE VETS HALL	01 6060I 02
CHARTER COMMUNICATIONS	72506	11/4/2020	2	139.03	F&R/ETHERNET SERVICE RODEO GROUNDS RD	01 6060I 02
CHARTER COMMUNICATIONS	72506	11/4/2020	3	233.54	ADM/ETHERNET SERVICE TAMSON DR.	01 6060I 09
CHARTER COMMUNICATIONS	72506	11/4/2020	4	265.85	WD/ETHERNET SERVICE HEATH LANE	11 6060I 11
CHARTER COMMUNICATIONS	72506	11/4/2020	5	265.85	WW/ETHERNET SERVICE HEATH LANE	12 6060I 12
CHARTER COMMUNICATIONS	72609	11/19/2020	1	39.99	F&R/BUSINESS VOICE FOR RODEO GROUNDS RD	01 6060I 02
CHARTER COMMUNICATIONS	72609	11/19/2020	1	162.50	FD/BUSINESS INTERNET	01 6060I 01
CHARTER COMMUNICATIONS	72609	11/19/2020	2	162.50	ADM/BUSINESS INTERNET	01 6060I 09
CHARTER COMMUNICATIONS	72609	11/19/2020	3	162.50	WD/BUSINESS INTERNET	11 6060I 11
CHARTER COMMUNICATIONS	72609	11/19/2020	4	162.50	WW/BUSINESS INTERNET	12 6060I 12
CHARTER COMMUNICATIONS	72609	11/19/2020	5	484.14	ADM/BUSINESS VOICE	01 6060I 09
CHARTER COMMUNICATIONS	72643	11/30/2020	1	174.97	WW/BUSINESS INTERNET & VOICE	12 6060I 12

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				2,530.35		
CIO SOLUTIONS, LP	72485	11/3/2020	1	2,850.00	ADM/MONTHLY BILLING FOR NOV 2020	01 6044 09
CIT BANK, N.A.	72514	11/5/2020	1	333.42	FD/MONTHLY IP PHONE	01 6060P 01
CIT BANK, N.A.	72514	11/5/2020	2	206.40	ADM/MONTHLY IP PHONE	01 6060P 09
CIT BANK, N.A.	72514	11/5/2020	3	113.97	WD/MONTHLY IP PHONE	11 6060P 11
CIT BANK, N.A.	72514	11/5/2020	4	113.97	WW/MONTHLY IP PHONE	12 6060P 12
				767.76		
CITIES DIGITAL, INC.	72610	11/19/2020	1	1,808.16	ADM/LASERFICHE CLOUD LICENSING & FORMS PORTAL SUB	01 6044 09
CITY CLERK'S ASSOC OF CALIFORN	72486	11/3/2020	1	65.00	ADM/MEMBERSHIP RENEWAL THROUGH JULY 1, 2021	01 6054 09
CORBIN WILLITS SYSTEMS INC.	72487	11/3/2020	1	1,273.57	ADM/MONTHLY SUPPORT AGMT MOM SOFTWARE 11/20	01 6044 09
CULLIGAN-KITZMAN WATER	72507	11/4/2020	1	90.00	FD/RO SERVICE HICAP SOFTENER	01 6033B 01
DAVID KEITH TODD CONSULTING EN	72634	11/30/2020	1	981.20	SWF/PROFESSIONAL SVC FOR PERMITTING 10/1-10/31/20	40 6910 30
DELIVER-IT, LLC	72523	11/10/2020	1	14.00	ADM/COMPUTER DELIVERY OF LAPTOP TO CIO SOLUTIONS	01 6051 09
DELIVER-IT, LLC	72523	11/10/2020	1	14.00	ADM/DELIVERY OF LAPTOP FROM CIO SOLUTIONS	01 6051 09
DELIVER-IT, LLC	72611	11/19/2020	1	14.00	FD/DELIVERY OF DESKTOP TO CIO SOLUTIONS	01 6051 01
				42.00		
DIGITAL DEPLOYMENT, INC	72560	11/17/2020	1	200.00	ADM/STREAMLINE MONTHLY MEMBER FEE OCT 2020	01 6011W 09
DUDZIK, DENNIS/PAMELA	72612	11/19/2020	1	250.00	WD/REF ASNMT DEP BAL APN 022.151.065 - DUDZIK	11 2420 11
DUDZIK, DENNIS/PAMELA	72612	11/19/2020	2	(115.95)	WD/REF ASNMT DEP BAL APN 022.151.065 - DUDZIK	11 4124 10
				134.05		
EMILY A TORLANO	72497	11/3/2020	1	45.00	FD/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 01
EVANS, THOMAS ROY	72613	11/19/2020	1	250.00	WD/REF ASNMT DEP BAL APN 022.151.065 - EVANS	11 2420 11
EVANS, THOMAS ROY	72613	11/19/2020	2	(115.95)	WD/REF ASNMT DEP BAL APN 022.151.065 - EVANS	11 4124 10
				134.05		
FAMCOM PIPE & SUPPLY, INC.	72537	11/16/2020	1	1,762.79	WD/REPAIR PARTS FOR WINDSOR LEAK	11 6035L 11
FAMCOM PIPE & SUPPLY, INC.	72537	11/16/2020	2	3,318.70	WD/REPAIR PARTS FOR SYSTEM LEAKS	11 6090 11
FAMCOM PIPE & SUPPLY, INC.	72537	11/16/2020	1	204.73	WD/ASPHALT BLADE	11 6035R 11
FAMCOM PIPE & SUPPLY, INC.	72537	11/16/2020	2	257.52	WD/HYDRANT EXERCISER	11 6031F 11
				5,543.74		
FERGUSON ENTERPRISES LLC #686	72515	11/5/2020	1	653.87	F&R/BATTERY SENSOR KITS	01 6090 02
FGL ENVIRONMENTAL INC.	72524	11/10/2020	1	157.00	WW/INORGANIC ANALYSIS 9/8/20	12 6091 12
FGL ENVIRONMENTAL INC.	72524	11/10/2020	1	267.00	WW/INORGANIC & SUPPORT ANALYSIS 9/24/20	12 6091 12
FGL ENVIRONMENTAL INC.	72524	11/10/2020	1	416.00	WW/INORGANIC ANALYSIS 9/24/20	12 6091 12
FGL ENVIRONMENTAL INC.	72524	11/10/2020	1	416.00	WW/INORGANIC ANALYSIS 10/1/20	12 6091 12
FGL ENVIRONMENTAL INC.	72524	11/10/2020	1	267.00	WW/INORGANIC & SUPPORT ANALYSIS	12 6091 12
FGL ENVIRONMENTAL INC.	72524	11/10/2020	1	150.00	WD/BACTI ANALYSIS 10/6/20	11 6091 11
FGL ENVIRONMENTAL INC.	72524	11/10/2020	1	267.00	WW/INORGANIC & SUPPORT ANALYSIS	12 6091 12
FGL ENVIRONMENTAL INC.	72561	11/17/2020	1	136.00	WD/BACTI & SUPPORT ANALYSIS 10/6/20	11 6091 11
FGL ENVIRONMENTAL INC.	72561	11/17/2020	1	136.00	WD/INORGANIC & SUPPORT ANALYSIS 10/6/20	11 6091 11
FGL ENVIRONMENTAL INC.	72561	11/17/2020	1	157.00	WW/INORGANIC ANALYSIS 10/6/20	12 6091 12
FGL ENVIRONMENTAL INC.	72561	11/17/2020	1	729.00	WW/INORGANIC ANALYSIS 10/6/20	12 6091 12
FGL ENVIRONMENTAL INC.	72561	11/17/2020	1	136.00	WW/INORGANIC ANALYSIS 10/6/20	12 6091 12
FGL ENVIRONMENTAL INC.	72561	11/17/2020	1	112.00	WD/BACTI & SUPPORT ANALYSIS 10/13/20	11 6091 11
				3,346.00		

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FIRST BANKCARD	72548	11/16/2020	1	-	F&R/C MENDOZA VISA CHARGES	01 6033E 02
FIRST BANKCARD	72548	11/16/2020	2	30.00	F&R/LANDFILL CHARGE HOMELESS ENCAMPMENT CLEAN UP	01 6033E 02
FIRST BANKCARD	72548	11/16/2020	3	48.80	F&R/LANDFILL CHARGE HOMELESS ENCAMPMENT CLEAN UP	01 6033E 02
FIRST BANKCARD	72548	11/16/2020	1	-	ADM/J WEIGOLD VISA CHARGES	01 6125 09
FIRST BANKCARD	72548	11/16/2020	2	9.90	ADM/MEETING WITH INTERVIEW CANDIDATE	01 6125 09
FIRST BANKCARD	72548	11/16/2020	3	389.90	ADM/ZOOM VIDEO SERVICES	01 6115 09
FIRST BANKCARD	72548	11/16/2020	1	-	FD/W HOLLINGSWORTH VISA CHARGES	01 6054 01
FIRST BANKCARD	72548	11/16/2020	2	28.00	FD/FULCRUM MONTHLY SUBSCRIPTION	01 6054 01
FIRST BANKCARD	72548	11/16/2020	3	225.00	FD/EMS LICENSE RENEWAL MBURKEY	01 6120A 01
				731.60		
FKC CO., LTD	72628	11/30/2020	1	3,070.00	WW/LEVEL TRANSMITTER	12 6032S 12
FORD MOTOR CREDIT COMPANY LLC	72562	11/17/2020	1	637.09	F&R/LEASE PMT 2016 FORD F-250 W/UT BODY NOV 2020	01 2516 02
FURNITURE INSTALLATION TEAM IN	72614	11/19/2020	1	440.27	ADM/FINANCE MGR OFFICE FURN	01 6050 09
FURNITURE INSTALLATION TEAM IN	72614	11/19/2020	2	1,093.69	ADM/FINANCE MGR STNDNG DESK FINAL PMT	01 6095 09
FURNITURE INSTALLATION TEAM IN	72614	11/19/2020	1	205.92	ADM/ADD WORK SURFACE TO ADMIN CUBICLE FINAL PMT	01 6095 09
				1,739.88		
GERBER'S AUTO SERVICE	72525	11/10/2020	1	80.68	FD/OIL CHANGE 2013 FORD F150XLT	01 6041L 01
GIBSON, JOHNATHAN	72491	11/3/2020	1	45.00	FD/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 01
GRAINGER	72629	11/30/2020	1	16.65	WW/MISC PARTS	12 6032T 12
GREEN, JAMES R	72492	11/3/2020	1	80.00	WD/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	11 6060C 11
GREEN, JAMES R	72492	11/3/2020	2	20.00	SWF/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	39 6060C 25
				100.00		
GSOLUTIONZ, INC.	72563	11/17/2020	1	100.00	ADM/TROUBLESHOOT VOICEMAIL ISSUE	01 6060P 09
GSOLUTIONZ, INC.	72630	11/30/2020	1	100.00	ADM/INSTRUCTIONS ON HOW TO BLOCK SPAM CALLS	01 6060P 09
				200.00		
HACH COMPANY	72538	11/16/2020	1	108.24	WW/SOLUTION FOR LAB	12 6092 12
HALEY DODSON	72489	11/3/2020	1	100.00	ADM/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	01 6060C 09
HAMON OVERHEAD DOOR COMPANY,	72516	11/5/2020	1	483.22	FD/GARAGE DOOR SERVICE AND REPAIR	01 6033B 01
HD SUPPLY FACILITIES MAINTENAN	72546	11/16/2020	1	134.62	WW/LAB SUPPLIES	12 6092 12
HD SUPPLY FACILITIES MAINTENAN	72546	11/16/2020	1	38.20	WW/LAB SUPPLIES	12 6092 12
HD SUPPLY FACILITIES MAINTENAN	72546	11/16/2020	1	252.03	WD/PART FOR REPAIR AT SR4 PUMP	11 6031R 11
HD SUPPLY FACILITIES MAINTENAN	72546	11/16/2020	2	140.32	WD/PARTS FOR REPAIRS	11 6090 11
HD SUPPLY FACILITIES MAINTENAN	72546	11/16/2020	1	58.20	WD/METER WRENCH	11 6090 11
				623.37		
HENDERSON, KENT/CHERYL	72615	11/19/2020	1	250.00	WD/REF ASNMT DEP BAL APN 023.133.002 - HENDERSON	11 2420 11
HENDERSON, KENT/CHERYL	72615	11/19/2020	2	(115.95)	WD/REF ASNMT DEP BAL APN 023.133.002 - HENDERSON	11 4124 10
				134.05		
HERC RENTALS, INC.	72539	11/16/2020	1	293.34	F&R/STUMP GRINDER RENTAL	01 6070 02
HOLLINGSWORTH, WILLIAM	72493	11/3/2020	1	55.00	FD/MONTHLY INTERNET REIMBURSEMENT	01 6060C 01
HOME DEPOT CREDIT SERVICE	72526	11/10/2020	1	160.55	WD/STORAGE SHED FOR PARTS AT SR4 WELL HEAD	11 6033B 11
HOME DEPOT CREDIT SERVICE	72526	11/10/2020	1	257.52	SWF/EXTERIOR COATING	39 6033B 25
HOME DEPOT CREDIT SERVICE	72526	11/10/2020	1	74.00	WD/WORK LIGHT	11 6090 11
HOME DEPOT CREDIT SERVICE	72526	11/10/2020	1	170.03	WD/TRIPOD EMERGENCY LIGHT	11 6090 11
HOME DEPOT CREDIT SERVICE	72526	11/10/2020	1	171.32	WD/BATTERY PACKS FOR EMERGENCY LIGHT	11 6090 11

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HOME DEPOT CREDIT SERVICE	72526	11/10/2020	1	32.26	WW/SAW BLADES	12 6032T 12
HOME DEPOT CREDIT SERVICE	72526	11/10/2020	1	129.78	WD/T POSTS FOR FENCE REHAB, PAINT BRUSH, TIE DOWNS	11 6033B 11
HOME DEPOT CREDIT SERVICE	72564	11/17/2020	1	6.75	WW/MISC PARTS	12 6032L 12
HOME DEPOT CREDIT SERVICE	72564	11/17/2020	1	50.55	WD/MISC DEPT SUPPLIES	11 6090 11
				1,052.76		
INNOVATIVE CONCEPTS	72527	11/10/2020	1	25.00	FD/BUSINESS WEBSITE HOSTING	01 6044 01
INNOVATIVE CONCEPTS	72527	11/10/2020	2	25.00	ADM/BUSINESS WEBSITE HOSTING	01 6044 09
				50.00		
INT'L INST. MUNI CLERKS	72644	11/30/2020	1	170.00	ADM/ANNUAL MEMBERSHIP FOR OTERTERIAN - BRD SEC'Y	01 6054 09
IPRINT TECHNOLOGIES	72616	11/19/2020	1	139.43	WD/PRINTER TONER	11 6050 11
J B DEWAR INC.	72535	11/12/2020	1	1,087.03	FD/100.00 GALS GAS; 250.00 GALS DIESEL	01 6096 01
J B DEWAR INC.	72535	11/12/2020	1	1,665.25	F&R/420.00 GALS GAS; 125.00 GALS DIESEL	01 6096 02
J B DEWAR INC.	72625	11/30/2020	1	1,168.13	FD/113.40 GALS GAS; 250.30 GALS DIESEL	01 6096 01
J B DEWAR INC.	72625	11/30/2020	1	940.62	F&R/312.90 GALS GAS	01 6096 02
J B DEWAR INC.	72625	11/30/2020	1	90.56	WD/FUEL FOR SMALL EQUIPMENT	11 6096 11
				4,951.59		
JEANNE MARTIN	72533	11/10/2020	1	10.69	MQ CUSTOMER REFUND	11 2005
JOHN ALLCHIN	72481	11/3/2020	1	100.00	WW/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	12 6060C 12
JOHN ALLCHIN	72512	11/5/2020	1	156.00	WW/REIMB FOR ON-LINE TRAINING REGIST JALLCHIN	12 6120E 12
				256.00		
JOHN F WEIGOLD, IV	72499	11/3/2020	1	100.00	ADM/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	01 6060C 09
LIBERTY COMPOSTING, INC.	72617	11/19/2020	1	4,958.60	WW/TIPPING FEES BIOSOLIDS OCT 2020	12 6032S 12
LIEBERT CASSIDY WHITMORE	72645	11/30/2020	1	1,330.00	ADM/CLIENT MATTER CA131-00001 THROUGH 10/31/20	01 6080L 09
LIEBERT CASSIDY WHITMORE	72645	11/30/2020	1	950.00	ADM/CLIENT MATTER CA131-00013 THROUGH 10/31/20	01 6080L 09
				2,280.00		
LIFE-ASSIST, INC.	72540	11/16/2020	1	18.91	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
MALONEY, RYAN S	72494	11/3/2020	1	45.00	FD/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 01
MARK R JENNINGS	72517	11/5/2020	1	2,761.47	FD/SVC CALL TO REPLACE 4 TIRES ENGINE #5792	01 6041L 01
MARK R JENNINGS	72517	11/5/2020	1	1,628.77	FD/SVC CALL TO REPLACE 2 STEER TIRES ENGINE #5792	01 6041L 01
				4,390.24		
MCCRAIN, DAN	72495	11/3/2020	1	45.00	FD/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 01
MCMASTER-CARR SUPPLY CO	72565	11/17/2020	1	28.23	WW/SCREWS	12 6041V 12
MCMASTER-CARR SUPPLY CO	72565	11/17/2020	1	140.46	WW/O-RINGS	12 6032L 12
MCMASTER-CARR SUPPLY CO	72565	11/17/2020	1	116.94	WW/O-RINGS	12 6032S 12
				285.63		
MENDOZA, CARLOS	72496	11/3/2020	1	100.00	F&R/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	01 6060C 02
MINER'S ACE HARDWARE	72509	11/4/2020	1	40.83	F&R/PAINT FOR PUBLIC RESTROOMS	01 6090 02
MINER'S ACE HARDWARE	72618	11/19/2020	1	45.80	F&R/PAINT FOR PUBLIC RESTROOMS	01 6033B 02
				86.63		
MISSION LINEN SUPPLY	72619	11/19/2020	1	7.93	WD/TOWELS	11 6033B 11
MISSION LINEN SUPPLY	72619	11/19/2020	1	7.93	WD/TOWELS	11 6033B 11
MISSION LINEN SUPPLY	72619	11/19/2020	1	12.36	WD/TOWELS	11 6033B 11
MISSION LINEN SUPPLY	72619	11/19/2020	1	12.36	WD/TOWELS	11 6033B 11

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				40.58		
NAVIA BENEFIT SOLUTIONS, INC.	72631	11/30/2020	1	322.00	ADM/CAFETERIA PLAN ADMINISTRATION NOV 2020	01 6086 09
NEGRANTI CONSTRUCTION	72528	11/10/2020	1	68.50	WD/STREET REPAIR ASPHALT RECYCLING	11 6090 11
NEGRANTI CONSTRUCTION	72528	11/10/2020	1	60.60	WD/STREET REPAIR ASPHALT RECYCLING	11 6090 11
				129.10		
NOVAS, ALBERTO	72518	11/5/2020	1	90.00	F&R/CELL PHONE REIMB FOR SEPT & OCT 2020	01 6060C 02
OFFICE1	72566	11/17/2020	1	320.20	ADM/COPIER CONTRACT BASE & OVERAGE CHARGES	01 6044 09
OFFICE1	72566	11/17/2020	1	157.94	FD/COPIER CONTRACT BASE & OVERAGE CHARGES	01 6044 01
				478.14		
ORKIN	72529	11/10/2020	1	65.00	FD/PREVENTIVE PEST CONTROL FIRE STATION	01 6033B 01
PACIFIC GAS & ELECTRIC	72534	11/10/2020	1	22,056.07	WW/ELEC SVC VARIOUS LIFT STATIONS	12 6060E 12
PACIFIC GAS & ELECTRIC	72534	11/10/2020	1	338.98	WW/ELEC SVC SAN SIMEON CRK RD	12 6060E 12
PACIFIC GAS & ELECTRIC	72534	11/10/2020	1	812.87	SWF/ELEC SVC SAN SIMEON CRK RD UNIT 1	39 6060E 25
PACIFIC GAS & ELECTRIC	72534	11/10/2020	1	10.51	WD/ELEC SVC VAN GORDON CRK RD	11 6060E 11
PACIFIC GAS & ELECTRIC	72534	11/10/2020	1	30.74	F&R/ELEC SVC WEST VILLAGE RESTROOMS	01 6060E 02
PACIFIC GAS & ELECTRIC	72534	11/10/2020	2	32.34	F&R/ELEC SVC EAST VILLAGE RESTROOMS	01 6060E 02
PACIFIC GAS & ELECTRIC	72534	11/10/2020	3	1,144.26	F&R/ELEC SVC STREET LIGHTING	01 6060E 02
PACIFIC GAS & ELECTRIC	72534	11/10/2020	4	256.72	F&R/ELEC SVC VETS HALL	01 6060E 02
PACIFIC GAS & ELECTRIC	72534	11/10/2020	5	588.25	FD/ELEC SVC 2820 BURTON DR	01 6060E 01
PACIFIC GAS & ELECTRIC	72534	11/10/2020	6	310.52	ADM/ELEC SVC 1316 TAMSON DR	01 6060E 09
PACIFIC GAS & ELECTRIC	72534	11/10/2020	7	213.54	ADM/ELEC SVC RADIO SHACK	01 6060E 09
PACIFIC GAS & ELECTRIC	72534	11/10/2020	1	9,086.12	WD/ELEC SVC VARIOUS WELLS	11 6060E 11
PACIFIC GAS & ELECTRIC	72534	11/10/2020	1	1,695.42	WD/ELEC SVC 2820 SANTA ROSA CRK RD	11 6060E 11
PACIFIC GAS & ELECTRIC	72534	11/10/2020	1	49.18	SWF/ELEC SVC SAN SIMEON CRK RD UNIT 2	39 6060E 25
				36,625.52		
PAMELA DUFFIELD	72490	11/3/2020	1	100.00	ADM/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	01 6060C 09
PERRY FORD LINCOLN	72632	11/30/2020	1	73.73	WW/OIL CHANGE & INSPECTION 2020 FORD F-150	12 6041L 12
PLACER TITLE COMPANY	72646	11/30/2020	1	679.00	WD/VLM DEP ESCROW NO. 434030 SUHOVY MERGER	11 6080V 11
RAY DIENZO	72488	11/3/2020	1	33.33	WD/MONTHLY CELL PHONE & INTERNET REIMB	11 6060C 11
RAY DIENZO	72488	11/3/2020	2	33.33	WW/MONTHLY CELL PHONE & INTERNET REIMB	12 6060C 12
RAY DIENZO	72488	11/3/2020	3	33.34	SWF/MONTHLY CELL PHONE & INTERNET REIMB	39 6060C 25
				100.00		
READY REFRESH BY NESTLE	72567	11/17/2020	1	217.11	WW/DRINKING WATER	12 6050 12
RETIREE00	72569	11/17/2020	1	458.36	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE01	72570	11/17/2020	1	458.36	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE02	72571	11/17/2020	1	486.84	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE04	72572	11/17/2020	1	159.68	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE05	72573	11/17/2020	1	515.13	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE06	72574	11/17/2020	1	159.68	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE07	72575	11/17/2020	1	159.68	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE08	72576	11/17/2020	1	138.98	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE09	72577	11/17/2020	1	159.68	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE10	72578	11/17/2020	1	159.68	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE11	72579	11/17/2020	1	159.68	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE12	72580	11/17/2020	1	1,067.42	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE13	72581	11/17/2020	1	159.68	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE14	72582	11/17/2020	1	159.68	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE15	72583	11/17/2020	1	188.06	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01

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VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
RETIREE16	72584	11/17/2020	1	515.13	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE17	72585	11/17/2020	1	458.36	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE19	72586	11/17/2020	1	458.36	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE20	72587	11/17/2020	1	159.68	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE21	72588	11/17/2020	1	188.06	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE22	72589	11/17/2020	1	458.36	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE24	72590	11/17/2020	1	188.06	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE26	72591	11/17/2020	1	820.29	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE27	72592	11/17/2020	1	785.52	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE28	72593	11/17/2020	1	458.36	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE30	72594	11/17/2020	1	464.21	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE31	72595	11/17/2020	1	159.68	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE32	72596	11/17/2020	1	1,112.68	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE33	72597	11/17/2020	1	486.84	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE34	72598	11/17/2020	1	458.36	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE36	72599	11/17/2020	1	628.62	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE37	72600	11/17/2020	1	52.61	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE37	72600	11/17/2020	2	684.03	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE37	72600	11/17/2020	3	315.71	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE38	72601	11/17/2020	1	1,488.18	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE39	72602	11/17/2020	1	486.84	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
				15,418.53		
RUTAN & TUCKER, LLP	72620	11/19/2020	1	2,027.82	SWF/PROFESSIONAL FEES OCT 2020	40 1829I 30
RUTAN & TUCKER, LLP	72620	11/19/2020	1	8,124.10	ADM/SUPPORT FOR LEGAL COUNSEL OCT 2020	01 6080L 09
				10,151.92		
SAN LUIS SECURITY SYSTEMS	72541	11/16/2020	1	126.00	ADM/QUARTERLY SECURITY MONITORNG DEC 2020-FEB 2021	01 6048 09
SLO COUNTY EMS	72531	11/10/2020	1	62.00	FD/EMT RECERTIFICATION RMALONEY	01 6120A 01
SLO COUNTY TAX COLLECTOR	72530	11/10/2020	1	233.50	ADM/PROPERTY TAX FY 2020/21 APN 013.101.072 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	72530	11/10/2020	2	233.50	ADM/PROPERTY TAX FY 2020/21 APN 013.101.072 #2	01 6055 09
SLO COUNTY TAX COLLECTOR	72530	11/10/2020	1	417.50	ADM/PROPERTY TAX FY 2020/21 APN 013.101.075 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	72530	11/10/2020	2	417.50	ADM/PROPERTY TAX FY 2020/21 APN 013.101.075 #2	01 6055 09
SLO COUNTY TAX COLLECTOR	72530	11/10/2020	1	13.85	ADM/PROPERTY TAX FY 2020/21 APN 024.353.029 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	72530	11/10/2020	2	13.85	ADM/PROPERTY TAX FY 2020/21 APN 024.353.029 #2	01 6055 09
SLO COUNTY TAX COLLECTOR	72530	11/10/2020	1	37.86	ADM/PROPERTY TAX FY 2020/21 APN 013.051.008 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	72530	11/10/2020	2	37.86	ADM/PROPERTY TAX FY 2020/21 APN 013.051.008 #2	01 6055 09
SLO COUNTY TAX COLLECTOR	72530	11/10/2020	1	987.23	ADM/PROPERTY TAX FY 2020/21 APN 013.051.016 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	72530	11/10/2020	2	987.23	ADM/PROPERTY TAX FY 2020/21 APN 013.051.016 #2	01 6055 09
SLO COUNTY TAX COLLECTOR	72530	11/10/2020	1	17.20	ADM/PROPERTY TAX FY 2020/21 APN 013.181.023 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	72530	11/10/2020	2	17.20	ADM/PROPERTY TAX FY 2020/21 APN 013.181.023 #2	01 6055 09
SLO COUNTY TAX COLLECTOR	72530	11/10/2020	1	13.85	ADM/PROPERTY TAX FY 2020/21 APN 024.273.025 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	72530	11/10/2020	2	13.85	ADM/PROPERTY TAX FY 2020/21 APN 024.273.025 #2	01 6055 09
SLO COUNTY TAX COLLECTOR	72530	11/10/2020	1	13.85	ADM/PROPERTY TAX FY 2020/21 APN 024.273.028 #1	01 6055 09
SLO COUNTY TAX COLLECTOR	72530	11/10/2020	2	13.85	ADM/PROPERTY TAX FY 2020/21 APN 024.273.028 #2	01 6055 09
				3,469.68		
SOLENIIS LLC	72542	11/16/2020	1	4,961.17	WW/PRAESTOL K SLUDGE POLYMER	12 6032S 12
STATE OF CALIFORNIA	72543	11/16/2020	1	98.00	FD/FINGERPRINT APPS & FBI	01 6125 01
STATE WATER RESOURCE CONTROL B	72621	11/19/2020	1	1,474.00	WW/ANNUAL PERMIT FEE 7/1/20 - 6/30/21	12 6055 12
STICKS & STONES TRUCKING LLC	72622	11/19/2020	1	180.00	F&R/GREEN WASTE DISPOSAL FISCALINI RANCH	01 6033R 02
STICKS & STONES TRUCKING LLC	72622	11/19/2020	2	60.00	WD/GREEN WASTE DISPOSAL LEIMERT TANK DRIVEWAY	11 6091B 11
STICKS & STONES TRUCKING LLC	72622	11/19/2020	1	90.00	F&R/GREEN WASTE DISPOSAL TREE TRIMMING CCSD PROPS	01 6033G 02
				330.00		

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SYNCB/AMAZON	72519	11/5/2020	1	(15.86)	FD/CREDIT FOR DAMAGED COPY PAPER	01 6050 01
SYNCB/AMAZON	72519	11/5/2020	2	24.66	WD/DISPOSABLE FACE MASKS	11 6048 11
SYNCB/AMAZON	72519	11/5/2020	3	24.66	WW/DISPOSABLE FACE MASKS	12 6048 12
SYNCB/AMAZON	72519	11/5/2020	4	256.50	FD/LAUNDRY DETERGENT	01 6090 01
SYNCB/AMAZON	72519	11/5/2020	5	37.51	FD/SOAP DISPENSER, CLEANING SOLUTION	01 6090 01
SYNCB/AMAZON	72519	11/5/2020	6	111.79	FD/TACTICAL GLOVES	01 6090 01
SYNCB/AMAZON	72519	11/5/2020	7	82.24	ADM/OFFICE SUPPLIES	01 6050 09
SYNCB/AMAZON	72519	11/5/2020	8	57.00	FD/COFFEE CREAMER FOR STATION	01 6090 01
SYNCB/AMAZON	72519	11/5/2020	9	32.94	FD/COFFEE CREAMER FOR STATION	01 6090 01
SYNCB/AMAZON	72519	11/5/2020	10	32.06	FD/STATION KITCHEN SUPPLIES	01 6090 01
SYNCB/AMAZON	72519	11/5/2020	11	166.83	FD/BULLETIN BOARD	01 6090 01
SYNCB/AMAZON	72647	11/30/2020	1	63.26	WW/TOOL BATTERIES	12 6032T 12
SYNCB/AMAZON	72647	11/30/2020	2	24.66	ADM/OFFICE SUPPLIES	01 6050 09
SYNCB/AMAZON	72647	11/30/2020	3	25.20	WD/MONITOR ARM	11 6045 11
SYNCB/AMAZON	72647	11/30/2020	4	25.20	WW/MONITOR ARM	12 6045 12
SYNCB/AMAZON	72647	11/30/2020	5	126.90	FD/COFFEE FOR STATION	01 6090 01
SYNCB/AMAZON	72647	11/30/2020	6	308.16	WW/SMALL EQUIPMENT	12 6032T 12
SYNCB/AMAZON	72647	11/30/2020	7	77.21	WW/SMALL TOOLS	12 6032T 12
SYNCB/AMAZON	72647	11/30/2020	8	29.32	ADM/COMPUTER CABLES	01 6045 09
SYNCB/AMAZON	72647	11/30/2020	9	235.92	WD/COMPUTER MONITORS	11 6045 11
SYNCB/AMAZON	72647	11/30/2020	10	8.57	WD/OFFICE SUPPLIES	11 6050 11
SYNCB/AMAZON	72647	11/30/2020	11	117.97	WW/COMPUTER MONITORS	12 6045 12
SYNCB/AMAZON	72647	11/30/2020	12	4.28	WW/OFFICE SUPPLIES	12 6032T 12
SYNCB/AMAZON	72647	11/30/2020	13	16.35	WD/OFFICE SUPPLIES	11 6050 11
SYNCB/AMAZON	72647	11/30/2020	14	14.28	WD/COMPUTER HEADPHONES	11 6045 11
SYNCB/AMAZON	72647	11/30/2020	15	8.18	WW/OFFICE SUPPLIES	12 6050 12
SYNCB/AMAZON	72647	11/30/2020	16	7.14	WW/COMPUTER HEADPHONES	12 6045 12
SYNCB/AMAZON	72647	11/30/2020	17	32.88	WD/OFFICE SUPPLIES	11 6050 11
SYNCB/AMAZON	72647	11/30/2020	18	16.44	WW/OFFICE SUPPLIES	12 6050 12
SYNCB/AMAZON	72647	11/30/2020	19	74.32	WW/WORK LIGHT	12 6032T 12
SYNCB/AMAZON	72647	11/30/2020	20	18.89	FD/COFFEE CREAMER	01 6090 01
SYNCB/AMAZON	72647	11/30/2020	21	130.80	FD/BATTERIES	01 6090 01
SYNCB/AMAZON	72647	11/30/2020	22	5.17	ADM/OFFICE SUPPLIES	01 6050 09
SYNCB/AMAZON	72647	11/30/2020	23	15.55	WD/OFFICE SUPPLIES	11 6050 11
SYNCB/AMAZON	72647	11/30/2020	24	15.54	WW/OFFICE SUPPLIES	12 6050 12
SYNCB/AMAZON	72647	11/30/2020	25	258.22	FD/SUPPLIES FOR STATION	01 6090 01
SYNCB/AMAZON	72647	11/30/2020	26	119.04	WW/SMALL EQUIPMENT	12 6032T 12
SYNCB/AMAZON	72647	11/30/2020	27	18.57	WW/OFFICE SUPPLIES	12 6050 12
SYNCB/AMAZON	72647	11/30/2020	28	38.61	ADM/OFFICE SUPPLIES	01 6050 09
SYNCB/AMAZON	72647	11/30/2020	29	(166.83)	FD/RETURN BULLETIN BOARD - BROKEN	01 6090 01
				2,480.13		
TEMPLETON UNIFORMS	72544	11/16/2020	1	223.76	FD/TACTICAL PANTS BLACK	01 6094 01
TEMPLETON UNIFORMS	72544	11/16/2020	1	246.91	FD/TACTICAL PANTS, BELT PACCIORINI	01 6094 01
TEMPLETON UNIFORMS	72544	11/16/2020	1	23.16	FD/BELT ELIGN	01 6094 01
TEMPLETON UNIFORMS	72544	11/16/2020	1	223.76	FD/TACTICAL PANTS BLACK	01 6094 01
TEMPLETON UNIFORMS	72544	11/16/2020	1	470.67	FD/TACTICAL PANTS, BELT EVERS	01 6094 01
TEMPLETON UNIFORMS	72544	11/16/2020	1	70.77	FD/NAMETAGS	01 6094 01
TEMPLETON UNIFORMS	72633	11/30/2020	1	592.41	FD/TACTICAL PANTS, SHIRT, PATCHES CELGIN	01 6094 01
				1,851.44		
THE BLUEPRINTER	72608	11/19/2020	1	13.10	WD/LATE NOTICES	11 6053 11
THE BLUEPRINTER	72608	11/19/2020	2	13.10	WW/LATE NOTICES	12 6053 12
				26.20		
THE GAS COMPANY	72508	11/4/2020	1	78.48	F&R/GAS SVC VETS HALL	01 6060G 02
THE GAS COMPANY	72508	11/4/2020	1	95.49	FD/GAS SVC 2850 BURTON DR	01 6060G 01
THE GAS COMPANY	72508	11/4/2020	1	15.91	WW/GAS SVC 5500 HEATH LANE #B	12 6060G 12
THE GAS COMPANY	72508	11/4/2020	1	4.48	FD/GAS SVC 5490 HEATH LANE	01 6060G 01
THE GAS COMPANY	72508	11/4/2020	1	28.24	WW/GAS SVC 5500 HEATH LANE	12 6060G 12

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				222.60		
THORNBURG, LAMONTE/JOSELYN	72623	11/19/2020	1	250.00	WD/REF ASNMT DEP BAL APN 023.133.002 - THORNBURG	11 2420 11
THORNBURG, LAMONTE/JOSELYN	72623	11/19/2020	2	(115.95)	WD/REF ASNMT DEP BAL APN 023.133.002 - THORNBURG	11 4124 10
				134.05		
TYLER TECHNOLOGIES, INC	72520	11/5/2020	1	5,000.00	ADM/PROJECT MANAGEMENT - FINANCIALS	01 6170 09
TYLER TECHNOLOGIES, INC	72520	11/5/2020	1	100.00	ADM/FIN MGMT REVIEW SUPPORTING DOCUMENTATION	01 6170 09
				5,100.00		
UNDERGROUND SERVICE ALERT	72532	11/10/2020	1	216.35	WD/CALIF STATE FEE FOR REGULATORY COSTS	11 6055 11
UNITED RENTALS (NA) INC.	72545	11/16/2020	1	1,004.93	WD/JACK HAMMER, SPADE, WHIPHOSE	11 6093 11
UNITED RENTALS (NA) INC.	72635	11/30/2020	1	364.65	WD/BACKFILL TAMPER	11 6093 11
UNITED RENTALS (NA) INC.	72635	11/30/2020	2	1,179.75	WW/PRESSURE WASHER; TRASH PUMP	12 6032T 12
				2,549.33		
US BANK EQUIPMENT FINANCE	72547	11/16/2020	1	199.53	ADM/COPIER LEASE PAYMENT	01 6044 09
US BANK EQUIPMENT FINANCE	72547	11/16/2020	2	109.85	FD/COPIER LEASE PAYMENT	01 6044 01
				309.38		
VERIZON WIRELESS	72624	11/19/2020	1	216.24	FD/MONTHLY ON-CALL CELL PHONES AND TABLETS	01 6060C 01
VERIZON WIRELESS	72624	11/19/2020	2	48.06	F&R/MONTHLY ON-CALL CELL PHONES AND TABLETS	01 6060C 02
VERIZON WIRELESS	72624	11/19/2020	3	48.05	WD/MONTHLY ON-CALL CELL PHONES AND TABLETS	11 6060C 11
VERIZON WIRELESS	72624	11/19/2020	4	51.42	WW/MONTHLY ON-CALL CELL PHONES AND TABLETS	12 6060C 12
				363.77		
VITAL RECORDS CONTROL	72636	11/30/2020	1	538.44	ADM/BOX STORAGE PICK UP & DELIVERY	01 6080M 09
WATER SYSTEMS CONSULTING, INC	72648	11/30/2020	1	9,468.75	WD/2020 URBAN WATER MGMT PLAN	11 6080E 11
WESTAMERICA BANK	72511	11/4/2020	1	127,292.90	FD/ANNUAL LOAN PAYMENT ON FIRE ENGINE PRINC	01 2517 01
WESTAMERICA BANK	72511	11/4/2020	2	6,080.72	FD/ANNUAL LOAN PAYMENT ON FIRE ENGINE INT	01 6180H 01
				133,373.62		
WESTERN EQUIPMENT FINANCE, INC	72500	11/3/2020	1	302.38	F&R/TORO TX 1000 DINGO WIDE TRACK NOV 2020 PRIN	01 2520 02
WESTERN EQUIPMENT FINANCE, INC	72500	11/3/2020	2	37.47	F&R/TORO TX 1000 DINGO WIDE TRACK NOV 2020 INT	01 6180H 02
				339.85		
Accounts Payable Vendor Subtotal				324,765.50		
Fire Department Accounts Payable Subtotal				148,791.79		
Facilities & Resources Accounts Payable Subtotal				11,177.46		
Administration Accounts Payable Subtotal				63,329.38		
Water Accounts Payable Subtotal				44,164.33		
Wastewater Accounts Payable Subtotal				52,967.27		
SWF Operations Accounts Payable Subtotal				1,206.25		
SWF Capital Accounts Payable Subtotal				3,129.02		
Accounts Payable Vendor Subtotal				324,765.50		
AMERITAS LIFE INSURANCE GROUP	6960	11/30/2020	1	3,906.92	DENTAL INSURANCE-YER	01 2150
AMERITAS LIFE INSURANCE GROUP	6960	11/30/2020	2	(73.28)	DENTAL INSURANCE-YER	01 5102 09
AMERITAS LIFE INSURANCE GROUP	6960	11/30/2020	3	-	DENTAL INSURANCE-YER	
AMERITAS LIFE INSURANCE GROUP	6960	11/30/2020	1	599.48	DENTAL INSURANCE-YER	01 2150
				4,433.12		
CAMBRIA COMMUNITY SERVICES DIS	6943	11/13/2020	1	1,290.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	6943	11/13/2020	2	250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	6943	11/13/2020	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02

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CAMBRIA COMMUNITY SERVICES DIS	6943	11/13/2020	4	300.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	6943	11/13/2020	5	200.00	MEDICAL REIMBURSEMNT	01 5122 11
CAMBRIA COMMUNITY SERVICES DIS	6943	11/13/2020	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12
CAMBRIA COMMUNITY SERVICES DIS	6952	11/25/2020	1	1,340.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	6952	11/25/2020	2	250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	6952	11/25/2020	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	6952	11/25/2020	4	300.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	6952	11/25/2020	5	200.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SERVICES DIS	6952	11/25/2020	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12
				4,630.00		
CAMBRIA FIRE FIGHTERS LOCAL 46	6946	11/13/2020	1	240.00	DUES-FIRE IAFF	01 2160
CAMBRIA FIRE FIGHTERS LOCAL 46	6954	11/25/2020	1	240.00	DUES-FIRE IAFF	01 2160
				480.00		
CAMBRIA FIREFIGHTERS ASSN	6945	11/13/2020	1	96.07	RESERVE FIREFTR DUES	01 2160
EMPLOYMENT DEVELOPMENT DEPT UI	6938	11/9/2020	1	644.50	UNEMPLOYEMENT CLAIM JUL-SEP 2020	01 5112 09
EMPLOYMENT DEVELOPMENT DP	6944	11/13/2020	1	5,257.11	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6944	11/13/2020	1	1,204.25	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	6953	11/25/2020	1	3,777.24	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6953	11/25/2020	1	864.78	STATE INCOME TAX	01 2130
				11,747.88		
ICMA-VNTGPT TRSFR AGT 457	6949	11/13/2020	1	5,012.34	457 YEE CONTRIBUTION	01 2141
ICMA-VNTGPT TRSFR AGT 457	6949	11/13/2020	1	900.00	457 YEE CONTRIBUTION	01 2141
ICMA-VNTGPT TRSFR AGT 457	6949	11/13/2020	1	295.00	457 YEE CONTRIBUTION	01 2141
ICMA-VNTGPT TRSFR AGT 457	6957	11/25/2020	1	4,962.34	457 YEE CONTRIBUTION	01 2141
ICMA-VNTGPT TRSFR AGT 457	6957	11/25/2020	1	900.00	457 YEE CONTRIBUTION	01 2141
				12,069.68		
IRS/FEDERAL PAYROLL TAXES	6948	11/13/2020	1	14,386.71	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6948	11/13/2020	1	15,354.46	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6948	11/13/2020	1	3,942.56	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6956	11/25/2020	1	10,649.44	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6956	11/25/2020	1	12,130.70	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6956	11/25/2020	1	3,188.54	FEDERAL INCOME TAX	01 2120
				59,652.41		
PERS HEALTH BENEFIT SERV	6963	11/30/2020	1	34,105.91	MEDICAL INSURANC-YER	01 2151
PERS HEALTH BENEFIT SERV	6963	11/30/2020	2	0.02	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	6963	11/30/2020	3	96.30	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	6963	11/30/2020	4	695.00	MEDICAL INSURANC-YER	01 5121 01
PERS HEALTH BENEFIT SERV	6963	11/30/2020	5	695.00	MEDICAL INSURANC-YER	01 5121 02
PERS HEALTH BENEFIT SERV	6963	11/30/2020	6	1,529.00	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	6963	11/30/2020	7	834.00	MEDICAL INSURANC-YER	11 5121 11
PERS HEALTH BENEFIT SERV	6963	11/30/2020	8	973.00	MEDICAL INSURANC-YER	12 5121 12
PERS HEALTH BENEFIT SERV	6963	11/30/2020	9	56.88	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	6963	11/30/2020	1	6,018.56	MEDICAL INSURANC-YER	01 2151
				45,003.67		
PERS RETIREMENT SYSTEM	6950	11/13/2020	1	22,901.27	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	6950	11/13/2020	2	-	PERS PAYROLL REMITTANCE	
PERS RETIREMENT SYSTEM	6950	11/13/2020	3	-	PERS PAYROLL REMITTANCE	
PERS RETIREMENT SYSTEM	6950	11/13/2020	4	0.04	PERS PAYROLL REMITTANCE	01 5109 09
PERS RETIREMENT SYSTEM	6958	11/25/2020	1	20,445.61	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	6962	11/30/2020	1	9,359.34	Unfunded Accrued Liab-SAF	01 5109 01
PERS RETIREMENT SYSTEM	6962	11/30/2020	1	10,049.03	Unfunded Accrued Liab-MIS	01 5109 09
PERS RETIREMENT SYSTEM	6962	11/30/2020	2	3,207.74	Unfunded Accrued Liab-MIS	01 5109 02
PERS RETIREMENT SYSTEM	6962	11/30/2020	3	6,216.77	Unfunded Accrued Liab-MIS	11 5109 11

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF NOVEMBER 2020**

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
PERS RETIREMENT SYSTEM	6962	11/30/2020	4	7,409.03	Unfunded Accrued Liab-MIS	12 5109 12
PERS RETIREMENT SYSTEM	6962	11/30/2020	5	<u>1,504.52</u>	Unfunded Accrued Liab-MIS	39 5109 25
				81,093.35		
PPBI-DIRECT DEPOSIT	6947	11/13/2020	1	1,195.00	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6947	11/13/2020	1	84,654.07	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6955	11/25/2020	1	1,045.00	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6955	11/25/2020	1	<u>71,934.13</u>	Direct Deposit Flat	01 2152
				158,828.20		
SEIU LOCAL 620	6951	11/13/2020	1	337.02	SEIU UNION DUES	01 2160
SEIU LOCAL 620	6959	11/25/2020	1	<u>337.02</u>	SEIU UNION DUES	01 2160
				674.04		
THE LINCOLN NATIONAL LIFE INSU	6961	11/30/2020	1	268.10	LIFE INSURANCE	01 2164
THE LINCOLN NATIONAL LIFE INSU	6961	11/30/2020	2	<u>11.20</u>	LIFE INSURANCE	01 2164 09
				279.30		
				Payroll Payable Subtotal		
				378,987.72		
TOTAL DISBURSEMENTS FOR NOVEMBER 2020				703,753.22		

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Monday, November 9, 2020 10:00 AM

1. OPENING

A. Call to Order

President Farmer called the meeting to order at 10:00 a.m.

B. Pledge of Allegiance

President Farmer led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Harry Farmer, Cindy Steidel, Amanda Rice, David Pierson and Donn Howell.

Staff present: General Manager John F. Weigold IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo, Deputy District Clerk Haley Dodson and Board Secretary Ossana Terterian.

2. ACKNOWLEDGEMENTS

The General Manager introduced the District's new Board Secretary, Ossana Terterian.

3. PUBLIC COMMENT ON AGENDA ITEMS

Public Comment:

Cheryl McDowell, Cambria (the Deputy District Clerk read the written comment into the record)
Christine Heinrichs, Cambria (the Deputy District Clerk read the written comment into the record)
Dewayne Lee, Cambria
Karen Dean, Cambria
Tina Dickason, Cambria

4. REGULAR BUSINESS

- A.** Discussion and Consideration of Approval of Grant Award for an Electric Vehicle Charging Station and Adoption of Resolution 51-2020 Amending the Fiscal Year 2020/2021 Budget

Mr. Weigold introduced the item and provided a brief summary.

Director Rice moved to adopt Resolution 51-2020.

Director Pierson seconded the motion.

Director Rice offered an amendment to the motion to ask the General Manager to work with the Chamber of Commerce and Cambria Tourism Board. She requested the District partner with the Chamber and Tourism Board and if the grant allows it, find ways for them to help offset costs for matching and if they can't, perhaps there's some permitting costs they can help with. She also requested the District develop a hybrid or electric vehicle policy.

Public Comment:

Jim Bahringer, Cambria

Laura Swartz, Cambria

Motion Passed Ayes – 3 (Steidel, Rice, Pierson) Nays– 2 (Howell and Farmer) Absent – 0

Director Rice moved to approve the grant award.

Director Pierson seconded the motion.

Motion Passed Ayes – 3 (Steidel, Rice, Pierson) Nays– 2 (Howell and Farmer) Absent – 0

5. **ADJOURN**

President Farmer adjourned the meeting at 11:02 a.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, November 12, 2020 2:00 PM

1. OPENING

A. Call to Order

President Farmer called the meeting to order at 10:00 a.m.

B. Pledge of Allegiance

President Farmer led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Harry Farmer, Cindy Steidel, Amanda Rice, David Pierson and Donn Howell.

Staff present: General Manager John F. Weigold IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Ossana Terterian.

D. Report from Closed Session

District Counsel reported at the October 15th Board meeting, the Board continued to discuss the performance of the General Manager and related compensation issues and continued to discuss labor negotiations with the Management and Confidential Employees group.

E. Agenda Review: Additions/Deletions

President Farmer asked for any additions or deletions. There were none.

2. COMMISSION REPORT

A. PROS Chairman's Report

PROS Chairman Steve Kniffen provided a report.

3. PUBLIC COMMENT

Public Comment:
Christine Heinrichs, Cambria
Elizabeth Bettenhausen, Cambria
Tina Dickason, Cambria

4. CONSENT AGENDA

A. Consideration of Ad Hoc Committee Recommendations Regarding Amendments to Standing Committee Bylaws

B. Consideration of Authorization of Revised Request for Proposals for Design and Construction of the Cambria Skate Park Project

Director Howell stated that paragraph 7.1 is missing the word “and” after “newly revised.”

Director Rice stated 3.4 isn’t on its own line.

Public Comment:

Tina Dickason, Cambria

Director Rice moved to approve the consent agenda with the addition of the word “and.”

Vice President Steidel seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Rice, Pierson, Howell, Farmer) Nays– 0 Absent – 0

5. REGULAR BUSINESS

A. Discussion and Consideration of Adoption of Draft Policy 4150: CCSD Policy and Procedures For Filling Vacancies on Board of Directors by Appointment and Addendum #1 to Policy 4150

Mr. Weigold introduced the item and turned it over to Director Howell, who provided a brief summary.

Public Comment:

Crosby Swartz, Cambria

Tina Dickason, Cambria

Director Howell read back the following changes and will prepare it for consent at a future meeting:

- Last sentence would read: members of the public in attendance of special meeting may address the board after applicants are interviewed and may allow applicant to respond to public comment.
- The 12 months to 8 months
- The last section regarding describing the method of voting
- Resignation section (can’t replace until they have a quorum)

The Board of Directors provided revisions to the policy and suggested the Policy Committee revise it and return it to the Board for approval.

Director Howell moved to table this item to the consent agenda at the next meeting.

Vice President seconded the motion.

Motion Passed Ayes – 4 (Steidel, Rice, Howell, Farmer) Nays– 0 Absent – 0, Abstain-1(Pierson)

6. FUTURE AGENDA ITEM(S)

President Farmer asked for any future agenda items.

Director Rice provided the Board a list of future agenda items:

- District’s fee schedule

- Connection fees
- Drought stages with triggers and restrictions
- CCSD-owned cameras (accountability and transparency)
- Vacation rentals
- Model community
- Strategic plan levels of service

Vice President Steidel suggested discussing the affordable housing program.

Director Pierson suggested appointing or volunteering a director to attend the next NCAC meeting.

President Farmer will attend the meeting.

Director Pierson stated we need clarification on existing letters of intent.

Public Comment:
Tina Dickason, Cambria

7. ADJOURN TO CLOSED SESSION

President Farmer asked for public comment.

Public Comment:
Christine Heinrichs, Cambria
Elizabeth Bettenhausen, Cambria
Tina Dickason, Cambria
Michael Calderwood, Cambria

President Farmer adjourned the meeting to closed session at 3:40 p.m.

- A. Public Comment
- B. PUBLIC EMPLOYMENT PERFORMANCE EVALUATION, pursuant to Government Code Section 54957(b)(1)
Title: General Manager
- C. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6
Agency Designated Representative: John F. Weigold IV, General Manager
Unrepresented Employee Organization: Management and Confidential Exempt Employees
- D. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6
Agency Designated Representative: Timothy Carmel
Unrepresented Employee: General Manager

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, November 19, 2020 2:00 PM

1. OPENING

A. Call to Order

President Farmer called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Farmer asked the Board of Directors and staff to recite America the Beautiful.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Harry Farmer, Cindy Steidel, Amanda Rice, David Pierson and Donn Howell.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo, Board Secretary Ossana Terterian and Administrative Technician II – Support to District Engineer Megan Gerseny.

D. Report from Closed Session

District Counsel reported the Board discussed the performance of the General Manager and related compensation issues and compensation for Management and Confidential Employees.

E. Agenda Review: Additions/Deletions

President Farmer asked for any additions or deletions to the agenda. There were none.

2. ACKNOWLEDGEMENTS

Mr. Dienzo introduced the Administrative Technician II – Support to District Engineer Megan Gerseny.

3. PUBLIC SAFETY

A. Sheriff Department's Report

Commander Nelson was unable to attend the meeting but provided a written report.

B. CCSD Fire Chief's Report

Chief Hollingsworth provided a report on recent activities in Cambria.

4. PUBLIC COMMENT

Public Comment:

Shara Tatham & Juli Amodei, Cambria (the Board Secretary read the written comment into the record)

Christine Heinrichs, Cambria (submitted a written comment for the record)

Crosby Swartz, Cambria

Laura Swartz, Cambria

Michael Lyons, Cambria

Laura Lee Pritt, Cambria

Cyrus Tatham, Cambria

Landon Cloward, Cambria

Jeffrey Smith, Cambria

Reb Botelho, Cambria

Caiden Kennedy, Cambria

Tina Dickason, Cambria

Juli Amodei, Cambria

Eli Linn, Cambria

5. CONSENT AGENDA

A. Consideration to Adopt the October 2020 Expenditure Report

B. Consideration to Adopt the October 8, 2020 and October 15, 2020 Regular Meeting Minutes

Director Rice moved to approve the consent agenda.

Director Pierson seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

6. REGULAR BUSINESS

A. Discussion and Consideration to Adopt Resolution 52-2020 Regarding the Local State of Emergency Declaration

Mr. Weigold introduced the item and provided a summary.

Public Comment:

Cheryl McDowell, Cambria (the Board Secretary read the written comment into the record)

Director Pierson moved to adopt Resolution 52-2020 regarding the Local State of Emergency Declaration.

Vice President Steidel seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

B. Discussion and Consideration of First Quarter Budget Report for FY 2020/21

Mr. Weigold introduced the item and turned it over to Ms. Duffield who provided a summary.

Director Rice left the meeting at 3:12 p.m.

Director Rice returned to the meeting at 3:18 p.m.

Director Rice moved to approve the first quarter budget report for Fiscal Year 2020/21.

Director Pierson seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

C. Discussion and Consideration of Adoption of Resolution 53-2020 Authorizing a Salary Increase for Management and Confidential Employees (MCE) Group and Amending the CCSD Salary Schedule

Mr. Weigold introduced the item and provided a summary.

Public Comment:

Christine Heinrichs, Cambria (submitted a written comment for the record)

Tina Dickason, Cambria

Cheryl McDowell, Cambria (the Board Secretary read the written comment into the record)

Roderick Smith, Cambria (the Board Secretary read the written comment into the record)

Karen Pearson, Cambria (the Board Secretary read the written comment into the record)

James Townsend, Cambria (the Board Secretary read the written comment into the record)

Holly Ludwigson, Cambria (the Board Secretary read the written comment into the record)

Director Rice moved to adopt Resolution 53-2020 authorizing a salary increase for Management and Confidential Employees.

Director Howell seconded the motion.

Motion Passed Ayes – 4 (Steidel, Howell, Rice, Pierson) Nays– 1 (Farmer) Absent – 0

D. Discussion and Consideration to Fund a Retirement Account for the General Manager in Lieu of Increasing His Salary

District Counsel introduced the item and provided a summary.

Public Comment:

Tina Dickason, Cambria

Christine Heinrichs, Cambria (submitted a written comment for the record)

Director Pierson moved to approve funding a retirement account for the General Manager in the amount of \$20,000.

Director Howell seconded the motion.

Motion Passed Ayes – 3 (Steidel, Howell, Pierson) Nays– 1 (Farmer) Absent – 0, Abstain -1 (Rice)

Public Comment:

Karen Pearson, Cambria (the Board Secretary read the written comment into the record)

James Townsend, Cambria (the Board Secretary read the written comment into the record)

Holly Ludwigson, Cambria (the Board Secretary read the written comment into the record)

Roderick Smith, Cambria (the Board Secretary read the written comment into the record)

Cheryl McDowell, Cambria (the Board Secretary read the written comment into the record)

Paul Nugent, Cambria (the Board Secretary read the written comment into the record)

Jeannine Jacobs, Cambria (the Board Secretary read the written comment into the record)

E. Discussion and Consideration of Adoption of Draft Policy on Grants

Mr. Weigold introduced the item and provided a summary.

Director Pierson suggested tabling the item and sending it back to the Policy Committee to work with Mr. Weigold to bring it back to the Board with appropriate revisions.

Public Comment:

Tina Dickason, Cambria

Christine Heinrichs, Cambria (submitted a written comment for the record)

Elizabeth Bettenhausen, Cambria

Director Howell moved to table this item, send it back to the Policy Committee and bring it back at the second meeting in January.

Director Rice seconded the motion but amended the motion to bring it back in January or February.

Director Howell accepted the amendment.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

The Board of Directors took a break at 4:37 p.m.

The Board of Directors reconvened the meeting at 4:48 p.m.

7. MANAGER REPORTS

A. General Manager Report

Mr. Weigold provided a summary of the General Manager's Report.

Public Comment:

Tina Dickason, Cambria

Mr. Mendoza provided a summary of the Facilities & Resources Report.

Director Howell moved to extend the meeting to 5:30 p.m.

Director Pierson seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

B. Finance Manager Report

Ms. Duffield provided a summary of the Finance Manager's Report.

Vice President Steidel suggested the Board adjourn the November 19, 2020 regular board meeting to Friday, November 20, 2020 at 11:00 a.m.

Director Rice moved to adjourn the November 19, 2020 regular board meeting to Friday, November 20, 2020 at 11:00 a.m.

Director Pierson seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

The meeting was adjourned at 5:28 p.m. The Board reconvened at 11:00 a.m. on Friday, November 20, 2020 and the remaining agenda items were completed.

C. Utilities Report

The Board of Directors didn't discuss this item.

8. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. President's Report

The Board of Directors didn't discuss this item.

B. Finance Committee's Report

The Board of Directors didn't discuss this item.

C. Policy Committee's Report

The Board of Directors didn't discuss this item.

D. Resources & Infrastructure Committee's Report

The Board of Directors didn't discuss this item.

E. Other Liaison Reports and Ad Hoc Committee Reports

The Board of Directors didn't discuss this item.

9. FUTURE AGENDA ITEM(S)

The Board of Directors didn't discuss this item.

10. ADJOURN

President Farmer adjourned the meeting at 5:28 p.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS ADJOURNED REGULAR MEETING MINUTES
Friday, November 20, 2020 11:00 AM

1. OPENING

A. Call to Order

President Farmer called the meeting to order at 11:00 a.m.

B. Pledge of Allegiance

President Farmer led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Harry Farmer, Cindy Steidel, Amanda Rice, David Pierson and Donn Howell.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Ossana Terterian.

D. Report from Closed Session

The Board of Directors discussed this item on November 19, 2020.

E. Agenda Review: Additions/Deletions

The Board of Directors discussed this item on November 19, 2020.

2. ACKNOWLEDGEMENTS

The Board of Directors discussed this item on November 19, 2020.

3. PUBLIC SAFETY

A. Sheriff Department's Report

The Board of Directors discussed this item on November 19, 2020.

B. CCSD Fire Chief's Report

The Board of Directors discussed this item on November 19, 2020.

4. PUBLIC COMMENT

The Board of Directors discussed this item on November 19, 2020.

5. CONSENT AGENDA

- A. Consideration to Adopt the October 2020 Expenditure Report
- B. Consideration to Adopt the October 8, 2020 and October 15, 2020 Regular Meeting Minutes

The Board of Directors discussed this item on November 19, 2020.

6. REGULAR BUSINESS

- A. Discussion and Consideration to Adopt Resolution 52-2020 Regarding the Local State of Emergency Declaration

The Board of Directors discussed this item on November 19, 2020.

- B. Discussion and Consideration of First Quarter Budget Report for FY 2020/21

The Board of Directors discussed this item on November 19, 2020.

- C. Discussion and Consideration of Adoption of Resolution 53-2020 Authorizing a Salary Increase for Management and Confidential Employees (MCE) Group and Amending the CCSD Salary Schedule

The Board of Directors discussed this item on November 19, 2020.

- D. Discussion and Consideration to Fund a Retirement Account for the General Manager in Lieu of Increasing His Salary

The Board of Directors discussed this item on November 19, 2020.

- E. Discussion and Consideration of Adoption of Draft Policy on Grants

The Board of Directors discussed this item on November 19, 2020.

7. MANAGER REPORTS

- A. General Manager Report

The Board of Directors discussed this item on November 19, 2020.

- B. Finance Manager Report

The Board of Directors discussed this item on November 19, 2020.

- C. Utilities Report

Mr. Dienzo provided a summary of the Utilities Report.

Public Comment:

Christine Heinrichs, Cambria (submitted a written comment to the Board Secretary)

8. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

- A. President's Report

President Farmer reported on COVID-19 throughout the nation and County of San Luis Obispo. He commented on the Coastal Development Permit and Intent to Serve Letters. He discussed the health of the forest in Cambria.

B. Finance Committee's Report

Vice President Steidel reported that the Finance Committee reviewed the first quarter budget report. She reported that the Finance Committee will meet again on Tuesday, November 24, 2020.

C. Policy Committee's Report

Director Howell reported that the Policy Committee will be reviewing the Board Vacancies policy. The Policy Committee has a report recommendation on Streetlighting; however, it needs to be on the agenda for the Board to discuss. The Policy Committee will meet today to discuss the District's Purchasing policy and used equipment purchases, People Experiencing Homelessness policy and Correspondence to the Board policy. At the December meeting, the Policy Committee will be discussing Use of Surveillance Cameras on District Properties and Grants policies.

D. Resources & Infrastructure Committee's Report

Director Pierson reported that the Resources & Infrastructure Committee met on November 9, 2020. They discussed the CIP report. They will be appointing an Ad Hoc Committee to review the Urban Water Management Plan at a future meeting.

E. Other Liaison Reports and Ad Hoc Committee Reports

Director Rice reported on the recent CDP meeting.

Vice President Steidel and Director Howell reported on their meeting with District staff regarding Affordable Housing.

Director Pierson submitted a Retrofit Ad Hoc Final Report to the Board Secretary for inclusion in the record.

President Farmer reported on the recent NCAC meeting. They had a presentation from San Luis Obispo County Code Enforcement and reports from Supervisor Gibson and Claudia Harmon. They had a report from County Planning. They had a business report from businesses in Cambria. They had a report from FFRP. He reported on the recent FFRP meeting. They updated their mission. They reopened their office by Sandy's Deli. They had their 20th anniversary fundraiser. Carlos gave a report on removal of dead trees by the Fire and Facilities & Resources Departments. He reported on the increase of homeless on the Fiscalini Ranch. He reported on the recent Forest Committee meeting. They have a new director. They discussed the Nature PBS series. There was a report on the forest clearing that took place on Burton Drive. They discussed invasive plant removal. They discussed elections. They discussed the need for a forest ecologist/arborist. He discussed wearing masks in Cambria.

Vice President Steidel discussed the need for scheduling the strategic planning and goals session.

Public Comment:
Elizabeth Bettenhausen, Cambria

9. FUTURE AGENDA ITEM(S)

Director Pierson moved to hold a special meeting in December to discuss the strategic planning session meeting and dates.

Director Pierson amended his motion to hold the special meeting on November 30, 2020 at 10:00 a.m.

There was no second.

Director Pierson withdrew his motion.

Director Pierson would like the Affordable Housing item to come before the Board by the end of January.

Director Rice moved to discuss consideration of no new connections to the system.

There was no second.

Director Pierson moved to add the Affordable Housing item to a Board meeting in January.

Director Rice seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0
Absent – 0

Director Rice moved to add an item to an agenda regarding the discussion and consideration of no new connections to the system.

Director Howell seconded the motion and requested it come back in February.

Director Rice agreed to the amendment.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0
Absent – 0

10. ADJOURN

President Farmer adjourned the meeting at 1:56 p.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **4.C.**FROM: John F. Weigold, IV, General Manager
Pamela Duffield, Finance Manager

Meeting Date: December 17, 2020 Subject: Consideration of Adoption of Resolution 56-2020 Updating the Assignment of Banking Powers for Cambria Community Services District

RECOMMENDATIONS:

Staff recommends that the Board of Directors adopt Resolution 56-2020 updating the banking powers authority, as listed in the attached exhibit.

FISCAL IMPACT:

None.

DISCUSSION:

Staff recommends the following revisions to the current assignment of banking powers, adopted on March 12, 2020:

- Remove Directors Amanda Rice and David Pierson; and
- Add Directors Karen A. Dean and Thomas S. Gray

Exhibit A to the attached Resolution 56-2020 has been revised as specified above and is presented for the Board's review and consideration.

Attachments: Resolution 56-2020 and Exhibit A

RESOLUTION 56-2020
December 17, 2020

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
UPDATING THE ASSIGNMENT OF BANKING POWERS FOR
CAMBRIA COMMUNITY SERVICES DISTRICT

WHEREAS, the Cambria Community Services District (“CCSD”) has bank accounts at Pacific Premier Bank (“PPB”), as well as an investment account with the State of California Local Agency Investment Fund (“LAIF”); and

WHEREAS, PPB and LAIF require an approved resolution specifying which banking powers are assigned to CCSD officials and staff; and

WHEREAS, it is necessary to update the assignment of banking powers for the CCSD’s bank and investment accounts.

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cambria Community Services District that banking powers are hereby granted to the individuals listed within the attached Exhibit “A,” which is incorporated herein by this reference. This Resolution supersedes all previously adopted Resolutions relating to the assignment of banking powers.

PASSED AND ADOPTED this 17th day of December, 2020.

Cindy Steidel, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Ossana Terterian
Board Secretary

Timothy J. Carmel
District Counsel

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXHIBIT "A" TO RESOLUTION 56-2020
December 17, 2020
AUTHORIZED BANKING POWERS**

AGENT'S NAME AND TITLE OR POSITION

A Karen A. Dean, Director
 B Cindy Steidel, Director
 C Harry Farmer, Director
 D Donn Howell, Director
 E Thomas S. Gray, Director
 F John F. Weigold, IV, General Manager
 G Pamela Duffield, Finance Manager
 H William Hollingsworth, Fire Chief
 I Annette Young, Administrative Technician III
 J Raymond Dienzo, Utilities Department Manager/District Engineer
 K Nancy Gravender, Finance Specialist
 L Miriam Orozco, Administrative Technician III
 M Haley Dodson, Deputy District Clerk

Holder of Power	Description of Power	No. of Signatures Required
None	All Powers Listed.	N/A
F,J	Open any deposit or share account(s) in the name of the CCSD.	2
A,B,C,D,E,F,H,J	Endorse Checks and orders for the payment of money or to otherwise withdraw or transfer funds on deposit.	2
F,J	Upon receiving Board of Directors' approval, borrow money on behalf and in the name of the CCSD, sign, execute and deliver promissory notes or other evidence of indebtedness.	2
F,J	Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a safe deposit box.	2
A,B,C,D,E,F	Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now or hereafter owned or acquired by the CCSD as security for sums borrowed, and to discount the same, unconditionally guarantee the payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	2

Holder of Power	Description of Power	No. of Signatures Required
F,G,J	Transfer LAIF funds into/out of CCSD bank accounts.	N/A
G,I,J	Issue stop-payment of checks and order for payment of money and like activities.	N/A
F,G,I,J,K,L,M	Make account inquires and deposits.	N/A
G,I,J,K,L,M	Pick up bank statements.	1
G,I,J,K	Recurring electronic payment of federal and California payroll taxes.	N/A
G,I,J,K	Recurring electronic payroll direct deposits.	N/A
G,I,J,K,L	Recurring electronic deposits into CCSD accounts.	N/A
G,I,J,K	Recurring electronic transfers between CCSD accounts.	N/A
G,I,J,K	Recurring manual transfers between CCSD accounts.	1

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **4.D.**FROM: John F. Weigold IV, General Manager
Pamela Duffield, Finance Manager

Meeting Date: December 17, 2020

Subject: Consideration of Adoption of Resolution
57-2020 Amending the CCSD Salary
Schedule**RECOMMENDATIONS:**

Staff recommends that the Board of Directors consider adoption of Resolution 57-2020 to amend the CCSD salary schedule.

FISCAL IMPACT:

There is no fiscal impact to adopt Resolution 57-2020. The FY 2020/2021 budget includes the wage increases approved by the Board for Service Employees International Union, Local 620 (SEIU) and International Associated Firefighters, Local 4635 (IAFF) represented employees and the State of California minimum wage increase for Reserve Firefighters.

BACKGROUND:

The Board approved the SEIU Memorandum of Understanding (MOU) on January 16, 2020. This SEIU MOU agreement includes a five-year wage increase ranging from 1.25%-1.5% and 1.0% equity adjustment for Water, Wastewater and Maintenance classifications. The second year of the wage increase is 1.25%, plus certain classes receive an equity adjustment of 1% and is effective the first full payroll following one year from Board approval.

The Board approved the IAFF MOU on March 12, 2020. This IAFF MOU agreement includes a five-year wage increase ranging from 3%-4%. The second year of the wage increase is 3.25% and is effective the first full payroll following December 31, 2020.

The State of California began a 6-year minimum wage increase schedule starting on January 1, 2017 and ending on January 1, 2022, to raise the minimum wage to \$15.00 per hour, for businesses with 26 or more employees. This will be the fifth year of minimum wage increases for the Reserve Firefighter classifications, which are effective January 1, 2021.

Attachments: Resolution 57-2020 and Exhibit A

RESOLUTION 57-2020
DECEMBER 17, 2020

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AMENDING THE DISTRICT'S SALARY SCHEDULE

WHEREAS, the Board of Directors adopted a revised salary schedule on November 19, 2020; and

WHEREAS, the CCSD's Salary Schedule should be amended to implement the second year terms of the Service Employees International Union, Local 620 Memorandum of Understanding to increase wages by 1.25% and a 1% equity adjustment for Water, Wastewater and Maintenance classifications, effective the first full payroll following one year from Board approval on January 16, 2020; and

WHEREAS, the CCSD's Salary Schedule should be amended to implement the second year terms of the International Association of Firefighters, Local 4635 Memorandum of Understanding to increase wages by 3.25%, effective the first full payroll following December 31, 2020; and

WHEREAS, the CCSD's Salary Schedule should be amended to reflect the mandatory minimum wage rate increase, for Reserve Firefighter classifications, effective January 1, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that the Cambria Community Services District Salary Schedule, attached hereto as Exhibit A and incorporated herein by reference, is hereby approved.

Resolution 57-2020 was adopted at a Regular Meeting of the Cambria Community Services District on December 17, 2020.

Cindy Steidel
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Ossana Terterian
Board Secretary

Timothy J. Carmel
District Counsel

Exhibit A

**CAMBRIA COMMUNITY SERVICES DISTRICT
SALARY SCHEDULE
FOR THE PERIOD JULY 1, 2020 THROUGH JUNE 30, 2021
Updated DECEMBER 17, 2020**

POSITION TITLE	STEP A	STEP B	STEP C	STEP D	STEP E	10 YEARS SERVICE STEP E+5%	15 YEARS SERVICE STEP E+7.5%	20 YEARS SERVICE STEP E+10%
SERVICE EMPLOYEES INTERNATIONAL UNION (ANNUAL AMOUNTS) - Wage Increases Effective 1st Full Payroll Following January 16, 2021								
Administration (Includes 1.25% Wage Increase)								
Clerical Assistant	36,068	37,872	39,765	41,754	43,841	46,033	47,129	48,225
Administrative Technician I	43,022	45,173	47,432	49,804	52,294	54,908	56,216	57,523
Administrative Technician II	51,227	53,789	56,478	59,302	62,267	65,381	66,937	68,494
Board Secretary	51,227	53,789	56,478	59,302	62,267	65,381	66,937	68,494
Administrative Technician III	62,227	65,339	68,606	72,036	75,638	79,419	81,310	83,201
Finance Specialist-Payroll/Benefits	62,227	65,339	68,606	72,036	75,638	79,419	81,310	83,201
Facilities & Resources (Includes 1.25% Wage Increase & 1.0% Equity Adjustment)								
Maintenance Technician	46,582	48,911	51,357	53,925	56,621	59,452	60,867	62,283
Water, SWF & Wastewater Operations (Includes 1.25% Wage Increase & 1.0% Equity Adjustment)								
Water Treatment OIT	46,350	48,667	51,101	53,656	56,339	59,156	60,564	61,972
Water Treatment Operator I	48,478	50,902	53,447	56,119	58,925	61,871	63,344	64,818
Water Treatment Operator II	54,916	57,662	60,545	63,573	66,751	70,089	71,758	73,426
Water Systems Operator T3/D2	62,209	65,319	68,585	72,015	75,615	79,396	81,286	83,177
WasteWater Collection System Worker	48,651	51,083	53,637	56,319	59,135	62,092	63,570	65,049
WasteWater Systems OIT	51,212	53,773	56,461	59,284	62,248	65,361	66,917	68,473
WasteWater Systems Operator I	53,831	56,522	59,348	62,316	65,431	68,703	70,339	71,974
Laboratory Technician	59,478	62,452	65,574	68,853	72,296	75,910	77,718	79,525
WasteWater Systems Operator II	60,676	63,710	66,895	70,240	73,752	77,440	79,284	81,127
WasteWater Systems Operator III	67,041	70,393	73,913	77,609	81,489	85,563	87,601	89,638
CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (ANNUAL AMOUNTS) - Wage Increase of 3.25% Effective 1st Full Payroll Following December 31, 2020								
Fire Captain	77,246	81,109	85,164	89,422	93,894	98,588	100,936	103,283
Fire Engineer	64,064	67,267	70,630	74,162	77,870	81,763	83,710	85,657
CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (HOURLY AMOUNTS)								
Firefighter (SAFER Grant)	13.65	14.33	15.05	15.80	16.59	N/A	N/A	N/A
CAMBRIA RESERVE FIREFIGHTERS (HOURLY RATE: NO STEPS) \$1.00 Wage Increase, effective January 1, 2021								
Reserve Recruit Firefighter **	14.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Firefighter **	14.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Fire Engineer **	15.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Lieutenant **	16.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
CAMBRIA EXEMPT EMPLOYEES (ANNUAL AMOUNTS)								
Deputy District Clerk	65,080	68,334	71,751	75,338	79,105	N/A	N/A	N/A
Deputy District Clerk (Confidential)	68,334	71,751	75,338	79,105	83,061	N/A	N/A	N/A
Management Analyst	65,080	68,334	71,751	75,338	79,105	N/A	N/A	N/A
Facilities & Resources Supervisor	76,444	80,266	84,279	88,493	92,918	N/A	N/A	N/A
Program Manager	89,556	94,034	98,735	103,672	108,856	N/A	N/A	N/A
Water Systems Superintendent	100,698	105,733	111,020	116,571	122,400	N/A	N/A	N/A
Wastewater Systems Superintendent	100,698	105,733	111,020	116,571	122,400	N/A	N/A	N/A
Administrative Services Officer/District Clerk	113,803	119,494	125,468	131,742	138,329	N/A	N/A	N/A
Finance Manager	110,058	115,561	121,339	127,406	133,776	N/A	N/A	N/A
District Engineer/Utilities Department Manager	122,166	128,275	134,688	141,423	148,494	N/A	N/A	N/A
Fire Chief	122,166	128,275	134,688	141,423	148,494	N/A	N/A	N/A
Administrative Department Manager	122,166	128,275	134,688	141,423	148,494	N/A	N/A	N/A
Administrative Department Manager (Confidential)	128,275	134,688	141,423	148,494	155,919	N/A	N/A	N/A
General Manager	170,000	170,000	170,000	170,000	170,000	N/A	N/A	N/A
CAMBRIA LIMITED TERM EMPLOYEE (HOURLY RATE: NO STEPS)								
Retired Annuitant - District Engineer	70.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A

** Increase rate \$1.00 per year January 1, 2019-January 1, 2022

Position with Confidential designation receives 5% pay differential

Red denotes a change

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**FROM: John F. Weigold IV, General Manager
Carlos Mendoza, Facilities & Resources Supervisor

Meeting Date: December 17, 2020 Subject: Discussion and Consideration to Direct the Policy Committee to Develop an Outdoor Lighting Policy

RECOMMENDATIONS:

Staff recommends the Board of Directors discuss and consider directing the Policy Committee to develop an Outdoor Lighting Policy.

FISCAL IMPACT:

There are no fiscal impacts identified with this action.

DISCUSSION:

The Policy Committee is submitting the recommendation below to the Board of Directors for discussion and consideration:

The Cambria Community Services District (CCSD) is responsible for outdoor lighting in two applications:

1. District property, facilities, and infrastructure
2. The installation, maintenance, and operation of community street lighting

Why is such a policy needed?

- To provide illumination for nighttime safety, utility, and security.
- To employ lighting best practices in conformance with current applicable codes and ordinances (including CZLUO 23.04.320).
- To reduce district expense through the use of energy efficient lighting.
- To minimize light pollution, including sky glow, light trespass, glare, and nuisance lighting to protect the health, safety and welfare of residents and visitors.
- To mitigate adverse impacts on the nocturnal environment while preserving Cambria's rural village character.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.B.**

FROM: John F. Weigold IV, General Manager

Meeting Date: December 17, 2020	Subject: Discussion and Consideration Regarding Policies that are Being Considered by the Policy Committee
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RECOMMENDATIONS:

Staff recommends that the Board of Directors review the Cambria Community Services District Policy handbook index and discuss policies to be considered by the Policy Committee. Staff recommends the Board of Directors provide direction to the Policy Committee for continued review of the CSDA Policy Handbook, comparison with current CCSD policies, and making recommendations to the full Board regarding policies to consider for review.

FISCAL IMPACT:

The fiscal impacts are primarily related to the costs related to staff time and the Board Members.

DISCUSSION:

The Cambria Community Services District Policy Committee has been reviewing the District Policy Handbook over the past year. Staff recommends that the Board review the Policy Committee's progress to date and provide further direction and guidance to the Committee.



Cambria Community Services District Policy Handbook Index

SECTION 1000

GENERAL

- Policy 1000 Adoption/Amendment of Policies – Board approved on 8/15/2019
- Policy 1005 Association Memberships – Board approved on 8/15/2019
- Policy 1010 Basis of Authority – Board approved on 8/15/2019
- Policy 1015 Board Secretary – Board agreed to not utilize this policy on 12/12/2019
- Policy 1020 Board/Staff Communication - Board approved on 12/12/2019
- Policy 1025 Claims Against the District - Board approved on 12/12/2019
- Policy 1030 Code of ethics - Board agreed to not utilize this policy on 1/16/2020
- Policy 1035 Conflict of Interest - Board approved on 12/12/2019
- Policy 1040 Correspondence to the Board & Staff – Board approved on 2/20/2020
- Policy 1040.2 Correspondence Addressed to the Board of Directors (draft title) – Policy Committee assigned to Sub Committee (Key and Worthen) on 4/30/2020
- Policy 1042 Use of Electronic Devices by Board Members During Public Meetings - Board approved on 2/20/2020
- Policy 1045 Legal Counsel and Auditor – Policy Committee assigned to Sub Committee (Harmon, Nixon, Rohrbaugh) on 10/31/2019
- Policy 1050 Overview of the General Manager's Role – Policy Committee assigned to Sub Committee (Heinrichs, Key, Rohrbaugh) on 10/31/2019
- Policy 1055 Legislative Advocacy – Policy Committee assigned to Sub Committee (Heinrichs, Key, Rohrbaugh) on 10/31/2019

SECTION 2000

ADMINISTRATION

- Section 2100 Financial Management**
- Policy 2100 Accounts Receivable Policy
- Policy 2105 Asset Protection and Fraud in the Workplace
- Policy 2110 Budget Preparation
- Policy 2115 Credit Card Use
- Policy 2120 Employment of Outside Contractors and Consultants
- Policy 2125 Expense Authorization
- Policy 2130 Investment of District Funds
- Policy 2135 Purchasing
- Policy 2140 Receiving/Depositing Remittances
- Policy 2145 Records Retention
- Policy 2150 Reserve Policy – Board approved on 8/15/2019
- Policy 2155 Debt Management
- Policy 2160 Internal Controls
- Section 2200 Inventory & Property Management**
- Policy 2200 Disposal Surplus Property or Equipment
- Policy 2205 District Electronic Resources Policy and Procedures
- Policy 2210 Use/rental of District Facility
- Policy 2215 Naming of District Parks and Facilities



Cambria Community Services District Policy Handbook Index

Policy 2220 Flag Display Policy

Section 2300 Risk Management

Policy 2300 Emergency Preparedness
 Policy 2305 Emergency Response Guideline for Hostile or Violent Incidents
 Policy 2310 Workers' Compensation

Section 2400 Communications & Technology

Policy 2400 Customer Relations
 Policy 2405 Press Relations
 Policy 2410 Public Complaints
 Policy 2415 Social Media Use
 Policy 2420 Webpage
 Policy 2425 California Public Records Act Response Procedures
 Policy 2430 Electronic Document Retention Policy

SECTION 3000 PERSONNEL

Section 3100 Employment Practices

Policy 3100 Accommodations for Disability
 Policy 3102 Demotion – Nondisciplinary
 Policy 3104 Disciplinary Action
 Policy 3106 Driver Training and Record Review
 Policy 3108 Drug and Alcohol Testing
 Policy 3110 Employee Information/Emergency Data
 Policy 3112 Employee Promotion
 Policy 3114 Employee Records
 Policy 3116 Employee Status
 Policy 3118 Equal Opportunity
 Policy 3120 Grievance Procedure
 Policy 3122 Hours of Work and Overtime
 Policy 3124 Letters of Recommendation
 Policy 3126 Nepotism
 Policy 3128 Payroll Deductions for Salaried Employees
 Policy 3130 Performance Evaluation
 Policy 3134 Recruitment & Hiring
 Policy 3136 Separation from District Employment
 Policy 3138 Temporary Reclassifications
 Policy 3140 Unlawful Harassment – Policy Committee assigned to Sub Committee
 (Heinrichs, Key, Rohrbaugh) on 10/31/2019
 Policy 3141 Inclusive Workplace Policy
 Policy 3142 Whistleblowing Policy



Cambria Community Services District Policy Handbook Index

Section 3200	Standards of Conduct
Policy 3200	Dress Code & Personal Standards
Policy 3205	Housekeeping
Policy 3210	Outside Employment
Policy 3215	Receipt of Gifts
Policy 3220	Uniforms and Protective Clothing
Section 3300	Communications
Policy 3300	Internet, E-Mail and Electronic Communications
Section 3400	Compensation & Benefits
Policy 3400	Authorized Leave
Policy 3405	Bereavement Leave
Policy 3410	Catastrophic Time Bank
Policy 3415	Compensation
Policy 3420	Educational Assistance
Policy 3425	Family and Medical Leave
Policy 3430	Holidays
Policy 3435	Jury Duty
Policy 3440	Leave for Crime Victims and Family Members
Policy 3445	Military Leave
Policy 3450	Pregnancy Disability Leave
Policy 3455	Rest & Meal Periods
Policy 3460	Sick Leave
Policy 3465	Time Keeping/Time Records
Policy 3470	Time off for Children – School Activities
Policy 3475	Time off to Vote
Policy 3480	Unauthorized Voluntary Absence
Policy 3485	Use of Make up Time
Policy 3490	Vacations
Policy 3495	Workers' Compensation Leave
Section 3500	Health, Safety & Security
Policy 3500	Employee Assistance During Response to Emergency Situations
Policy 3505	Health and Welfare Benefits
Policy 3510	Illness and Injury Prevention Program
Policy 3515	Smoke-free Workplace
Policy 3520	Substance Abuse
Policy 3525	Workplace Violence Prevention Policy



Cambria Community Services District Policy Handbook Index

Section 4000 BOARD

Section 4100 Board of Directors

- Policy 4100 Attendance at Meetings
- Policy 4105 Committees of the Board of Directors
- Policy 4110 Duties of Board President
- Policy 4115 Ethics Training
- Policy 4120 Members of the Board of Directors
- Policy 4125 Training, Education and Conferences
- Policy 4150 CCSD Policy and Procedures for Filling Vacancies on Board of Directors by Appointment (draft title) – Policy Committee assigned to Sub Committee (Heinrichs and Nixon) on 4/30/2020

Section 4200 Board Meetings

- Policy 4200 Board Actions and Decisions
- Policy 4205 Board Meeting Agenda
- Policy 4210 Board Meeting Conduct
- Policy 4215 Brown Act Compliance – Open Meeting Requirements
- Policy 4220 Minutes of Board Meetings
- Policy 4225 Review of Administrative Decisions
- Policy 4230 Rules of Order for Conduct of Board and Committee Meetings
- Policy 4235 Types of Board Meetings

Section 4350 Standing Committees

- Policy 4351 Reimbursement of Standing Committee Members' Expenses – Board approved on 8/13/2020

Policies Not Assigned a Policy #:

- CCSD Policy on Applying for Grants for the SST Projects Included in the SST Program – Board approved on 8/13/2020
- Cambria's Homeless Population Policy – Policy Committee assigned to Sub Committee (Heinrichs, Richards, Worthen) on 4/30/2020
- Email Management and Retention Policies – Policy Committee assigned to Sub Committee (Key and Nixon) on 4/30/2020
- Outdoor and Street Lighting Policy
- Disaster Preparedness – Policy Committee assigned to Sub Committee (Heinrichs) on 10/9/2019
- Veterans' Hall Fees – Policy Committee assigned to Sub Committee (Key) on 10/9/2019

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.C.**

FROM: John F. Weigold, IV, General Manager

Meeting Date: December 17, 2020 Subject: Discussion and Consideration to Adopt Resolution 55-2020 Regarding the Continued Local State of Emergency Declaration

RECOMMENDATIONS:

It is recommended that the Board of Directors discuss and consider adoption of Resolution 55-2020 declaring a continued local state of emergency in the Cambria Community Services District due to the coronavirus pandemic.

FISCAL IMPACT:

The District continues to work with customers challenged with paying for their water and wastewater utility services, due to the impact of the COVID-19. Listed below is a recap of the billing cycle, the number & dollar amount of late customers and the number & dollar amount of customers on a payment plan, as of December 2, 2020:

Billing Cycle	Late #	\$	Pmt Pln	\$
Nov-Dec 2019	3	2,215.67	0	-
Jan-Feb 2020	3	916.91	0	-
Mar-Apr 2020	10	3,711.60	0	-
May-June 2020	21	6,181.08	1	541.96
Jul-Aug 2020	50	13,161.36	4	1,824.10
Sep-Oct 2020	0	-	0	-
	87	26,186.62	5	2,366.06

The number and dollar amount of late customers for the Sep-Oct 2020 billing cycle was not available at the time of writing this report. The overall fiscal impacts and any potential FEMA grant reimbursement associated with the COVID-19 are unknown at this time.

DISCUSSION:

As the Board is aware, the State and County of San Luis Obispo have adopted a number of executive orders declaring a public health emergency and imposing restrictions on the general population to help control the spread of the COVID-19 virus. The Board of Directors adopted Resolution 52-2020 on November 19, 2020, which requires the Board to determine whether a local state of emergency continues to exist once a month. As the COVID-19 virus continues to ravage the State and country, it is recommended that the Board adopt Resolution 55-2020 declaring a continued local state of emergency.

Attachment: Resolution 55-2020

RESOLUTION 55-2020
DECEMBER 17, 2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT DECLARING A CONTINUED LOCAL STATE OF EMERGENCY DUE TO THE CORONAVIRUS (COVID 19) PANDEMIC

WHEREAS, on March 23, 2020, the Board of Directors adopted Resolution 09-2020 declaring a local state of emergency within the Cambria Community Services District as a result of the Coronavirus pandemic; and

WHEREAS, Resolution 09-2020 included a provision requiring the Board of Directors to review the local state of emergency declaration at each regular and special Board meeting to determine if a local state of emergency continues to exist as a result of the Coronavirus pandemic; and

WHEREAS, Resolution 46-2020 amended that provision to require the Board of Directors to review the local state of emergency declaration at one regular Board meeting per month; and

WHEREAS, the Board finds that this emergency, which involves the outbreak of an extremely infectious disease (COVID-19), is a highly fluid and evolving situation, and in the interest of public health, safety and welfare, such a state of emergency continues to exist in the Cambria Community Services District.

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that a local state of emergency continues to exist in the Cambria Community Services District as a result of the Coronavirus Pandemic.

PASSED AND ADOPTED THIS 17th day of December, 2020.

Cindy Steidel, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Ossana Terterian
Board Secretary

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.D.**FROM: John F. Weigold IV, General Manager
Ray Dienzo, Utilities Department Manager/District Engineer

Meeting Date: December 17, 2020Subject: Discussion and Consideration of
Appointment of an Ad Hoc Committee
to Review Policy Related to Intent to
Serve Letters

RECOMMENDATION:

Staff recommends the Board discuss and consider appointing an ad hoc committee to evaluate CCSD policy related to Intent to Serve (ITS) letters.

FISCAL IMPACT:

The fiscal impact will be minimal and may include some staff time. State law authorizes each Director \$100 for each authorized day of service to the District, up to a maximum of \$600 per month.

DISCUSSION:

During the November 11, 2020 regular Board meeting, staff was directed to bring this item back to the Board for discussion and consideration.

Staff recommends the Board discuss and consider appointing an ad hoc committee to evaluate the CCSD policy related to ITS letters, and provide a recommendation to the full Board to modify that policy, if warranted. The suggested ad hoc committee's tasks would be as follows:

1. Evaluate the current policy related to ITS letters. This would include meeting with staff to discuss the current administrative procedures and the active list of ITS letters.
2. Develop recommendations for Board consideration regarding modifications to the current policy and related administrative procedures, if warranted.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.E.**FROM: John F. Weigold IV, General Manager
Ray Dienzo, Utilities Department Manager/District Engineer

Meeting Date: December 17, 2020

Subject: Receive Update and Report from the Affordable Housing Ad Hoc Committee and Consider Action to Direct Staff to Partner with the County of San Luis Obispo on the Design and Implementation of the Affordable Housing Program Required by the North Coast Area Plan

RECOMMENDATION:

Staff recommends that the Board receive an update and report from the Affordable Housing Ad Hoc Committee (Ad Hoc). Staff further recommends that the Board direct staff to partner with the County of San Luis Obispo (SLO) on the design and implementation of the Affordable Housing Program required by the North Coast Area Plan (NCAP).

FISCAL IMPACT:

No fiscal impact associated with this action.

DISCUSSION:

On September 12, 2019, the Board formed the Ad Hoc and tasked them with evaluating applications for affordable housing allocation and creating a process to prioritize affordable housing allocation recommendations. The Ad Hoc met with the Utilities Department's Program Manager and District Engineer numerous times to execute these tasks. In doing so, some inconsistencies between the District's codified program (8.04.110), the NCAP (7-28, Section 2.B.), and the draft 2020-2028 Housing Element of SLO County were identified. These include loopholes which may allow for market-rate development under the guise of Affordable Housing and incomplete analysis of water availability. Furthermore, the NCAP suggests that the District's program should be submitted to SLO County for concurrence. Although SLO County has been consulted in the past, a more collaborative process is recommended moving forward.

Recently, staff has been in communication with SLO County regarding affordable housing in general, as well as specific to issues such as the People's Self-Help Housing Schoolhouse Lane Apartments project. County staff has indicated a willingness to collaborate with the CCSD to assist in the development of an Affordable Housing Program that would be formally approved by the County Board of Supervisors. This would serve as the required NCAP program and would provide an avenue for permitting affordable housing projects consistent with Local Coastal Program policies. CCSD staff has also met with staff members from the California Coastal Commission who likewise communicated a desire for an LCP-consistent program for affordable housing in Cambria.

As alluded to above, the foremost issue in permitting any new development in Cambria is resource constraints, specifically water availability. To create an LCP-consistent Affordable

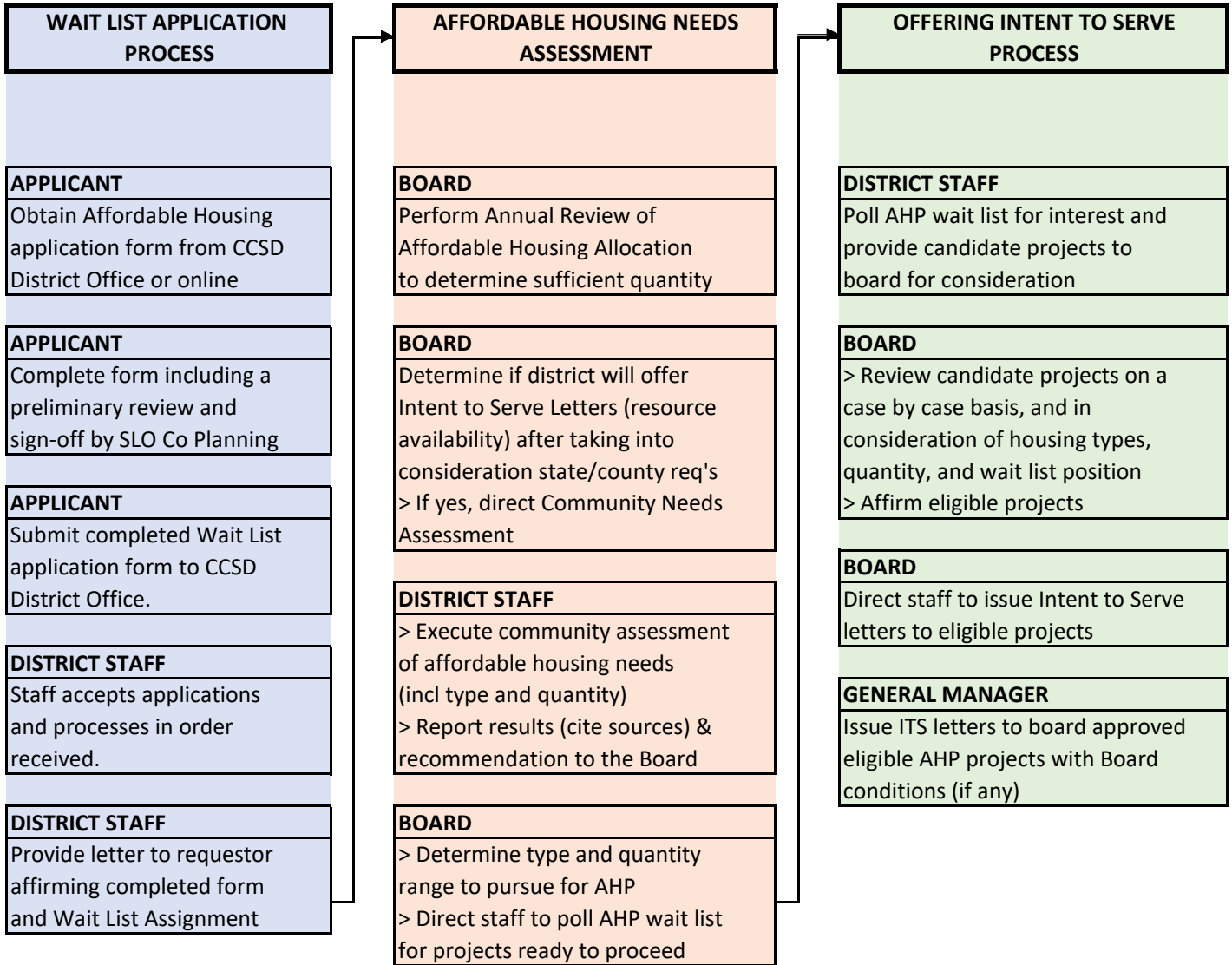
Housing Program, the CCSD will have to ensure that water supplied to these projects does not increase withdrawals from the CCSD's existing water sources: San Simeon and Santa Rosa Creeks. In the past, the CCSD has utilized a demand offset program to meet this objective; however, that program has come under recent scrutiny, particularly by Coastal Commission staff. To move forward with an LCP-consistent Affordable Housing Program, staff will need to analyze the available retrofit capacity in Cambria and determine the number of affordable units that could be accommodated via demand offset. This effort intersects with Board and staff goals to evaluate the efficacy of the Water Conservation & Retrofit Program as a whole. Staff will present further information on the Water Conservation & Retrofit Program in a future report to the Board.

At this time, it is clear that any affordable housing project supported by an Intent to Serve letter issued under the CCSD's existing Affordable Housing Program will be effectively categorically denied by the California Coastal Commission. Staff recommends that the Board direct staff to partner with SLO County to develop an LCP-consistent Affordable Housing Program which may include modifications to the District's current demand offset practices. A preliminary process flow has been developed by the Ad Hoc and Utilities Department staff and is attached for review and comment.

Staff also requests the guidance of the Board in providing an update to those parties who have applied for allocation under the existing Affordable Housing Program. It may be appropriate to draft correspondence to each party informing them of the status of the program. To date, twenty-four people have applied for allocations, each paying an application fee of \$55.

Attachment A – Draft CCSD Affordable Housing Program Process Flow

DRAFT CCSD AFFORDABLE HOUSING PROGRAM PROCESS FLOW



Developed by CCSD Staff and the Affordable Housing Ad Hoc (2020)

Added 12/15/2020

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.F.**

FROM: John F. Weigold IV, General Manager

Meeting Date: December 17, 2020 Subject: Discussion and Consideration to Fill a Position on the Resources & Infrastructure Committee on an Emergency Basis

RECOMMENDATIONS:

It is recommended that the Board of Directors discuss and consider filling a vacancy on the Resources & Infrastructure Committee on an emergency basis.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

Staff recommends the President fill the vacancy on the Resources & Infrastructure Committee on an emergency basis, subject to Board approval.

Attachments: CCSD Standing Committee Bylaws
Resources & Infrastructure Committee Appointment Schedule

CAMBRIA COMMUNITY SERVICE DISTRICT STANDING COMMITTEE BYLAWS

1.0 Scope of Responsibility

- 1.1. Standing Committees are advisory to the Board of Directors. The committees shall gather information, explore alternatives, examine implications, and offer options for the review and deliberation by the Board of Directors.
- 1.2 Each Standing Committee shall consider District related issues approved and assigned to it by the Board of Directors.
- 1.3 Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the committee or the CCSD in any policy, act or expenditure.
- 1.4 The committee and its members shall maintain collaborative working relationships with the public, other Standing Committees and the CCSD Board of Directors.
- 1.5 Any Standing Committee, or their ad hoc committees, may meet with staff and/or District consultants but shall not interfere with their operational duties, as determined by the General Manager. Any information requests to staff will be specific in nature and relate to the business of the committee.
- 1.6 Board directed policies developed outside the Policy Committee, shall be referred to that committee for assignment of a policy number and review formatting as appropriate but will not require further content review or consideration by the Policy Committee

1.7 Standing Committee Statements of Purpose and Responsibilities

1.7.1 Finance Committee:

- (a) Provide review for transparent budget processes and financial management that promote fiscal stability and instill public trust. The committee shall support and work directly with the CCSD General Manager and Finance Manager in enhancing financial integrity and monetary discipline.
- (b) Discuss and receive public input during committee meetings and advise the Board of Directors on financial matters;
- (c) Provide financial review, assessment, and recommendation to CCSD Board of Directors regarding staff identified potential funding sources available to the District from private, public, County, State or federal entities.
- (d) Support other Standing Committees' fiscal review needs.

1.7.2 Resources and Infrastructure Committee:

- (a) Assess existing resources and gather information regarding infrastructure and resource needs of the community. (CIP?)
- (b) The committee shall support and work directly with the CCSD General Manager and Utilities Manager in identifying/defining plans to meet the infrastructure needs of the community; working within the bounds of current and potential resources and priorities of the District.
- (c) Provide recommendations to the Board of Directors regarding actions to meet the community infrastructure needs.

(d) Support other Standing Committees' resource and infrastructure review needs.

1.7.3 Policy Committee:

(a) Review existing operational and governance policies that the Board has identified as requiring assessment, update, or organization for consistency with other existing policies.

(b) Identify potential areas of policy needs not currently addressed in the Policy Handbook. Develop needs assessment regarding impact due to lack of policy and immediacy of need. Provide to the Board, through the committee chair, for definition of content, consideration of timing needs and approval to proceed in policy development.

(c) The committee supports other Standing Committees' policy review needs.

2. COMMITTEE MEMBERS

2.1. The Committee shall consist of five volunteer members from the community and one CCSD Board Director to act as chairperson.

2.2. Each Committee member must live and be registered to vote within the CCSD boundaries.

2.3. Method of appointment

(a) The Chairperson shall be appointed by the President of CCSD Board of Directors, subject to Board approval.

(b) Volunteer committee members shall be appointed by a majority vote of CCSD Board of Directors to two- year terms

(c) To fill an opening on the Committee resulting from the expiration of a regular term of office with no request for reappointment, such vacancy shall be advertised for a minimum of two weeks in the local newspaper, on the CCSD website and at all Cambria CSD public information bulletin boards. Application forms may be obtained and submitted on the website and Administrative Offices during normal business hours during the application period.

(d) At the end of a term of office, and with the request of the member and approval by the Committee, the CCSD Board of Directors may reappoint that member for additional two-year terms, in increments.

2.4. Vacancies

(a) Vacancies of unexpired terms of office of regular Committee members shall be filled following the procedures defined under 2.3 (c), above. Such vacancy shall be by appointment by the CCSD Board of Directors.

3. COMMITTEE OFFICERS

3.1. The Chairperson shall be chosen annually from members of the Board of Directors by majority vote of the Board

3.2. The Vice-Chairperson and Secretary shall be chosen annually by a majority of the Committee.

3.3 No member of the committee shall hold more than one office.

3.4 Chairperson Duties:

(a) vote only in the event of a tie vote;

(b) preside over meetings;

(c) establish committee meeting agendas, consistent with direction from a majority of the Board of Directors;

(d) appoint appropriate ad hoc committees;

(e) sign reports;

(f) represent the Committee at regular CCSD Board meetings;

- (g) coordinate with CCSD staff input for agenda preparation for the monthly Committee meetings;
- (h) develop a meeting calendar, including joint Committee meetings, to be approved by the CCSD board;
- (i) appoint Committee members to act as liaison to another Committee.

3.5 Vice Chairperson duties:

- (a) perform the duties of the Chairperson in their absence.

3.6 Secretary duties:

- (a) record the minutes of the meetings in action form, ensuring the accuracy of when, how and by whom the Committee's business was conducted.
- (b) Submit the draft written minutes and recording to CCSD staff for the public record.
- (c) Minutes should include at a minimum:
 - the date, time and location of the meeting;
 - a list of the Committee members present and absent;
 - a record of reports presented and by whom;
 - the text of motions presented and description of any action taken
 - list of items considered for future agenda,
 - time of meeting adjournment.

4. COMMITTEE MEMBER GUIDELINES AND AUTHORITY

- 4.1. Members of the Committee and their activities are bound by all applicable provision of the Brown Act (Government Cod Sections 54950, et seq.).
- 4.2. Members of the Committee shall not participate in discussion of, or vote on issues constituting conflicts of interest – “no public official shall make, participate in making, or in any attempt to use his official position to influence a governmental decision in which he/she knows or has reason to know he/she has a financial interest.” (Government Code Section 87100).
- 4.3. Members of the Committee are charged with protecting and upholding the public interest and exhibiting the highest level of ethics.
- 4.4. Committee members shall at all times conduct themselves with courtesy towards each other, to staff and to members of the audience present at Committee meetings.
- 4.5. Committee members have the right to disagree with ideas or opinions, while being respectful. Once the Committee takes action, individual Committee members should not create barriers to the implementation of any action voted upon by the Committee.
- 4.6.
 - Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the committee or the CCSD in any policy, act or expenditure.
- 4.7. After two consecutive unexcused absences of a Committee member, the Committee, by a vote of a majority of a quorum of the Committee, may recommend action to the CCSD Board.
- 4.8. Should a Committee member disrupt Committee meetings or participate in behavior contrary to the charges and responsibilities of the Committee, the Committee, by a majority vote, may recommend action to the CCSD Board.

5. AGENDA PROCEDURE

- 5.1. Members shall provide input on the agenda to the Chairperson.

- 5.2. Chair shall develop the draft agenda in cooperation with the Vice Chair and CCSD staff.
 - 5.3. CCSD staff shall prepare the final agenda and attachments.
 - 5.4. CCSD staff shall post agendas at the District Administrative Office and be distributed to all Committee members and the agenda distribution list.
6. MEETINGS
- 6.1. The Committee shall meet within the jurisdictional boundaries of the CCSD, except as otherwise permitted by the Brown Act.
 - 6.2. Information that is exchanged before meetings shall be distributed through the District Clerk, and Committee members will receive all information being distributed as part of the normal meeting Agenda.
 - 6.3. The Committee shall meet monthly on dates set annually by the Committee, unless otherwise publicly noticed 72 hours in advance. The Committee may call publicly noticed special meetings as needed, with required 24-hour notice.
 - 6.4. A majority of all Committee members, including the Chair, shall constitute a quorum.
 - 6.5. All Committee meetings shall be conducted by laws governing open meetings and public participation.
 - 6.6. The CCSD General Manager shall determine a staff liaison to the Committee for the purpose of improving the flow of communication.
7. PARLIAMENTARY AUTHORITY
- 7.1. The rules contained in the current edition of Rosenberg's Rules of Order, Newly Revised, and the current edition of Roberts Rules of Order where Rosenberg's is silent, shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws, any special rules of order the Committee may adopt and statutes applicable to the Committee that do not authorize the provision of these laws to take precedence.
8. AMENDMENTS TO BYLAWS
- 8.1. The CCSD Board of Directors retains sole authority to amend these bylaws. In addition to reviewing these bylaws in odd numbered years, committee chairpersons may include any urgent suggestions or ideas for changes during their monthly report. The Board of Directors may provide the chairperson direction regarding the suggestion or place the item on a future agenda for consideration. Any amendments must be approved by majority of a quorum of the CCSD Board of Directors.

Revised 12/10/2020

CAMBRIA COMMUNITY SERVICES DISTRICT**RESOURCES & INFRASTRUCTURE COMMITTEE****APPOINTMENT SCHEDULE**

Committee Members	Date Appointed	Term Expiration
Vacant-Vice Chair		
Vacant-Secretary		
James Webb	1/17/2019	1/17/2021
Paul Nugent	1/17/2019	1/17/2021
Brad Fowles	1/17/2019	1/17/2021

Ex Officio Board Member	Date Appointed
Karen Dean- Chairman	12/10/2020

At the end of a term of office, and with the request of the member and approval by the Committee, the CCSD Board of Directors may reappoint that member for additional two-year terms, in increments.

Added 12/15/2020

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.G.**

FROM: John F. Weigold IV, General Manager

Meeting Date: December 17, 2020 Subject: Discussion and Consideration to Direct Staff to Advertise for Open Positions on All Standing Committees

RECOMMENDATIONS:

It is recommended that the Board of Directors discuss and consider directing staff to advertise for open positions on all standing committees.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

The Board of Directors reviewed and appointed one CCSD Board Member as Chairperson to each standing committee at its meeting on December 10, 2020. The terms of all volunteer standing committee members expire on January 17, 2021. New appointments will need to be made at the January 21, 2021 meeting, or as soon thereafter as possible. Section 2.3(c) of the CCSD Standing Committee Bylaws identifies the method for filling openings on the standing committees: "To fill an opening on the Committee resulting from the expiration of a regular term of office...such vacancy shall be advertised for a minimum of two weeks in the local newspaper, on the CCSD website and at all Cambria CSD public information bulletin boards." The Standing Committee Bylaws and the charts listing the appointments of the Standing Committee Chairperson and Committee Members are attached for the Board's review.

The current Committee Chairpersons are as follows:

- Finance Committee: Tom Gray
- Resources and Infrastructure Committee: Karen Dean
- Policy Committee: Donn Howell

Staff recommends the Board direct staff to advertise for all open positions on all standing committees.

Attachments: CCSD Standing Committee Bylaws
Finance Committee Appointment Schedule
Policy Committee Appointment Schedule
Resources & Infrastructure Committee Appointment Schedule

CAMBRIA COMMUNITY SERVICE DISTRICT STANDING COMMITTEE BYLAWS

1.0 Scope of Responsibility

- 1.1. Standing Committees are advisory to the Board of Directors. The committees shall gather information, explore alternatives, examine implications, and offer options for the review and deliberation by the Board of Directors.
- 1.2 Each Standing Committee shall consider District related issues approved and assigned to it by the Board of Directors.
- 1.3 Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the committee or the CCSD in any policy, act or expenditure.
- 1.4 The committee and its members shall maintain collaborative working relationships with the public, other Standing Committees and the CCSD Board of Directors.
- 1.5 Any Standing Committee, or their ad hoc committees, may meet with staff and/or District consultants but shall not interfere with their operational duties, as determined by the General Manager. Any information requests to staff will be specific in nature and relate to the business of the committee.
- 1.6 Board directed policies developed outside the Policy Committee, shall be referred to that committee for assignment of a policy number and review formatting as appropriate but will not require further content review or consideration by the Policy Committee

1.7 Standing Committee Statements of Purpose and Responsibilities

1.7.1 Finance Committee:

- (a) Provide review for transparent budget processes and financial management that promote fiscal stability and instill public trust. The committee shall support and work directly with the CCSD General Manager and Finance Manager in enhancing financial integrity and monetary discipline.
- (b) Discuss and receive public input during committee meetings and advise the Board of Directors on financial matters;
- (c) Provide financial review, assessment, and recommendation to CCSD Board of Directors regarding staff identified potential funding sources available to the District from private, public, County, State or federal entities.
- (d) Support other Standing Committees' fiscal review needs.

1.7.2 Resources and Infrastructure Committee:

- (a) Assess existing resources and gather information regarding infrastructure and resource needs of the community. (CIP?)
- (b) The committee shall support and work directly with the CCSD General Manager and Utilities Manager in identifying/defining plans to meet the infrastructure needs of the community; working within the bounds of current and potential resources and priorities of the District.
- (c) Provide recommendations to the Board of Directors regarding actions to meet the community infrastructure needs.

(d) Support other Standing Committees' resource and infrastructure review needs.

1.7.3 Policy Committee:

(a) Review existing operational and governance policies that the Board has identified as requiring assessment, update, or organization for consistency with other existing policies.

(b) Identify potential areas of policy needs not currently addressed in the Policy Handbook. Develop needs assessment regarding impact due to lack of policy and immediacy of need. Provide to the Board, through the committee chair, for definition of content, consideration of timing needs and approval to proceed in policy development.

(c) The committee supports other Standing Committees' policy review needs.

2. COMMITTEE MEMBERS

2.1. The Committee shall consist of five volunteer members from the community and one CCSD Board Director to act as chairperson.

2.2. Each Committee member must live and be registered to vote within the CCSD boundaries.

2.3. Method of appointment

(a) The Chairperson shall be appointed by the President of CCSD Board of Directors, subject to Board approval.

(b) Volunteer committee members shall be appointed by a majority vote of CCSD Board of Directors to two- year terms

(c) To fill an opening on the Committee resulting from the expiration of a regular term of office with no request for reappointment, such vacancy shall be advertised for a minimum of two weeks in the local newspaper, on the CCSD website and at all Cambria CSD public information bulletin boards. Application forms may be obtained and submitted on the website and Administrative Offices during normal business hours during the application period.

(d) At the end of a term of office, and with the request of the member and approval by the Committee, the CCSD Board of Directors may reappoint that member for additional two-year terms, in increments.

2.4. Vacancies

(a) Vacancies of unexpired terms of office of regular Committee members shall be filled following the procedures defined under 2.3 (c), above. Such vacancy shall be by appointment by the CCSD Board of Directors.

3. COMMITTEE OFFICERS

3.1. The Chairperson shall be chosen annually from members of the Board of Directors by majority vote of the Board

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3.4 Chairperson Duties:

(a) vote only in the event of a tie vote;

(b) preside over meetings;

(c) establish committee meeting agendas, consistent with direction from a majority of the Board of Directors;

(d) appoint appropriate ad hoc committees;

(e) sign reports;

(f) represent the Committee at regular CCSD Board meetings;

- (g) coordinate with CCSD staff input for agenda preparation for the monthly Committee meetings;
- (h) develop a meeting calendar, including joint Committee meetings, to be approved by the CCSD board;
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3.5 Vice Chairperson duties:

- (a) perform the duties of the Chairperson in their absence.

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4. COMMITTEE MEMBER GUIDELINES AND AUTHORITY

- 4.1. Members of the Committee and their activities are bound by all applicable provision of the Brown Act (Government Cod Sections 54950, et seq.).
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- 4.8. Should a Committee member disrupt Committee meetings or participate in behavior contrary to the charges and responsibilities of the Committee, the Committee, by a majority vote, may recommend action to the CCSD Board.

5. AGENDA PROCEDURE

- 5.1. Members shall provide input on the agenda to the Chairperson.

- 5.2. Chair shall develop the draft agenda in cooperation with the Vice Chair and CCSD staff.
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 - 6.4. A majority of all Committee members, including the Chair, shall constitute a quorum.
 - 6.5. All Committee meetings shall be conducted by laws governing open meetings and public participation.
 - 6.6. The CCSD General Manager shall determine a staff liaison to the Committee for the purpose of improving the flow of communication.
7. PARLIAMENTARY AUTHORITY
- 7.1. The rules contained in the current edition of Rosenberg's Rules of Order, Newly Revised, and the current edition of Roberts Rules of Order where Rosenberg's is silent, shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws, any special rules of order the Committee may adopt and statutes applicable to the Committee that do not authorize the provision of these laws to take precedence.
8. AMENDMENTS TO BYLAWS
- 8.1. The CCSD Board of Directors retains sole authority to amend these bylaws. In addition to reviewing these bylaws in odd numbered years, committee chairpersons may include any urgent suggestions or ideas for changes during their monthly report. The Board of Directors may provide the chairperson direction regarding the suggestion or place the item on a future agenda for consideration. Any amendments must be approved by majority of a quorum of the CCSD Board of Directors.

Revised 12/10/2020

CAMBRIA COMMUNITY SERVICES DISTRICT**FINANCE STANDING COMMITTEE****APPOINTMENT SCHEDULE**

Committee Members	Date Appointed	Term Expiration
Ted Siegler-Vice Chair	1/17/2019	1/17/2021
Dewayne Lee	1/17/2019	1/17/2021
Mary Maher- Secretary	1/17/2019	1/17/2021
Marvin Corne	1/17/2019	1/17/2021
Cheryl McDowell	1/17/2019	1/17/2021

Ex Officio Board Member	Date Appointed
Tom Gray- Chairman	12/10/2020

At the end of a term of office, and with the request of the member and approval by the Committee, the CCSD Board of Directors may reappoint that member for additional two-year terms, in increments.

Revised 2/13/2020

CAMBRIA COMMUNITY SERVICES DISTRICT**POLICY COMMITTEE****APPOINTMENT SCHEDULE**

Committee Members	Date Appointed	Term Expiration
Gordon Heinrichs-Vice Chair	1/17/2019	1/17/2021
John Nixon-Secretary	1/17/2019	1/17/2021
Ted Key	4/18/2019	4/18/2021
Claudia Worthen	10/10/2019	10/10/2021
Leslie Richards	2/13/2020	2/13/2022

Ex Officio Board Member	Date Appointed
Donn Howell- Chairman	8/15/2019

At the end of a term of office, and with the request of the member and approval by the Committee, the CCSD Board of Directors may reappoint that member for additional two-year terms, in increments.

Revised 12/10/2020

CAMBRIA COMMUNITY SERVICES DISTRICT**RESOURCES & INFRASTRUCTURE COMMITTEE****APPOINTMENT SCHEDULE**

Committee Members	Date Appointed	Term Expiration
Vacant-Vice Chair		
Vacant-Secretary		
James Webb	1/17/2019	1/17/2021
Paul Nugent	1/17/2019	1/17/2021
Brad Fowles	1/17/2019	1/17/2021

Ex Officio Board Member	Date Appointed
Karen Dean- Chairman	12/10/2020

At the end of a term of office, and with the request of the member and approval by the Committee, the CCSD Board of Directors may reappoint that member for additional two-year terms, in increments.

Added 12/15/2020

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.H.**

FROM: John F. Weigold IV, General Manager

Meeting Date: December 17, 2020

Subject: Discussion and Consideration to
Establish an Ad Hoc Committee to
Review Board and Standing Committee
Bylaws Regarding Standing Committee
Appointment Procedures

RECOMMENDATION:

It is recommended that the Board discuss and consider establishing an ad hoc committee to review the Board and Standing Committee Bylaws regarding standing committee appointment procedures.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

During the December 10, 2020 regular Board meeting, staff was directed to bring this item forward to the Board for discussion and consideration.

Staff recommends the Board discuss and consider establishing an ad hoc committee to review the Board and Standing Committee Bylaws regarding standing committee appointment procedures and report back with any recommended modifications.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: John F. Weigold, IV, General Manager

Meeting Date: December 17, 2020

Subject: General Manager's Report

GENERAL MANAGER:

The District continues its mission of providing water, wastewater treatment, emergency response, facilities, and administrative services. This report includes an update on our ongoing efforts to bring our Human Resources policies and procedures up to date, ongoing efforts to upgrade our information technology tools, as well as an update from the Facilities and Resources Department.

In addition to the daily operations of the CCSD, the following is an update on some of our current ongoing projects:

Homeless Encampments

Staff is working with the SLO County Sheriff Coastal Commander to enforce ordinances and ensure the safety of both the homeless and local residents. We are working to disband the homeless encampment on Highway 1 across from the Veterans Hall. Carlos Mendoza will provide a presentation on the recent history of homeless encampments on District property over the past five years.

Regulatory Compliance

The District continues to provide all required regulatory reporting on or ahead of schedule.

Code Enforcement

Staff has been spending time on enforcement issues, including identifying and removing encroachments on the Fiscalini Ranch and other District properties, as well as other issues.

COVID-19

Staff continues to operate according to County Health Department regulations. Recent changes include the wearing of masks inside District facilities/vehicles, particularly if employees are working indoors in open spaces.

New Director Orientation

The General Manager and Department heads provided briefings to newly elected Directors Karen Dean and Tom Gray. Board Secretary Ossana Terterian administered the oath of office at the District Administration office.

Skate Park and Rodeo Grounds Restroom

The District is negotiating contracts for the design of a skate park at the existing location and for a restroom for the East Ranch Rodeo Grounds.

HUMAN RESOURCES:

Reserve Firefighter Recruitment

The District has hired Reserve Firefighters Bradford Dunn and Tyler Loudermilk. Welcome, Brad and Tyler! The District is still accepting applications for the Reserve Firefighter position.

Program, Plans and Policies

The District is updating the following plans and policies:

- Illness and Injury Prevention Plan
- Administrative Accidents
- Payment & Compensation Plan
- Personnel Policies

The District is creating the following programs, plans and policies:

- Heat Illness Prevention Plan
- Bloodborne Pathogens Exposure Control Plan
- Liability Loss Control Program
- Clean Desk Policy
- Social Media Use Policy

COVID-19

On November 16, 2020, in response to significant increases in the incidence rates of COVID-19 in the state, the California Department of Public Health (“CDPH”) issued updated guidance concerning use of face coverings. The updated guidance requires that individuals wear a face covering at all times when outside of the home unless one of the eleven (11) enumerated exemptions applies. Unlike other guidance issued by the CDPH that is advisory in nature, the guidance concerning face coverings is mandatory. The Cambria Community Services District is following the California Department of Public Health guidelines and is requiring face coverings for employees not working in their own office or room. The District is also requiring that employees wear face coverings when riding with other employees in a district vehicle.

The California Occupational Safety and Health Standards Board calls for the immediate implementation of a COVID-19 Prevention Program (“CPP”). The emergency regulation (8 C.C.R. 3205) requires that, effective November 30, 2020, all employers adopt and implement a CPP in order to reduce transmission of the virus that causes COVID-19 at worksites and facilities. The district is in the process of creating a COVID-19 Prevention Program and a Return-to-Work toolkit. This will be implemented and executed by the General Manager as part of his District emergency powers authority to address the unique challenges the community and the District face as a result of the pandemic.

There were no extraordinary actions taken by the General Manager this month related to the COVID-19 pandemic, as authorized by Resolutions 09-2020 and 52-2020.

INFORMATION TECHNOLOGY:

Technology Tools

The District is creating a Clean Desk Policy for all employees.

Conference and Meeting Room

Staff has completed the outfitting of a conference room at the District's Administrative Office. The office is complete with full computer and videoconferencing facilities to for use by the Board and staff for training, confidential human resources meetings, and group and remote meetings. The room also enables better social distancing for vendors and visitors.

FACILITIES & RESOURCES:

Fiscalini Ranch Preserve

The annual tree planting event occurred on November 28. 350 native Monterey Pines were planted on the Preserve.

With the increased use this year, many ad hoc trails were created by users. Volunteers are working on closing and restoring these unauthorized trails.

50 yards of ice plant was removed from the Bluff Trail.

A new stone bench has been built and is ready to be used.

CCSD Staff continues to work on removing dead and dangerous trees.

Pocket Park

CCSD Staff cut back and chipped encroaching branches around the park.

Homeless

We continue to work with the Sheriff's Department on the homeless encampments at the corner of Cambria Dr. and Hwy 1.

Dog Park

FFRP and CCSD Staff will be planting trees around the Dog Park. Funds for the planting came from a Beautification Grant from the County awarded to the FFRP.

CCSD Staff coordinated delivery of 40 yards of wood chips from a local tree contractor for the Park.

Trash Cans Main St.

CCSD Staff is working with Beautify Cambria on refinishing and replanting the containers along Main St. Beautify Cambria received a grant to hire a contractor to sand and re finish the containers. Once refinished, Beautify Cambria volunteers will install new plants.

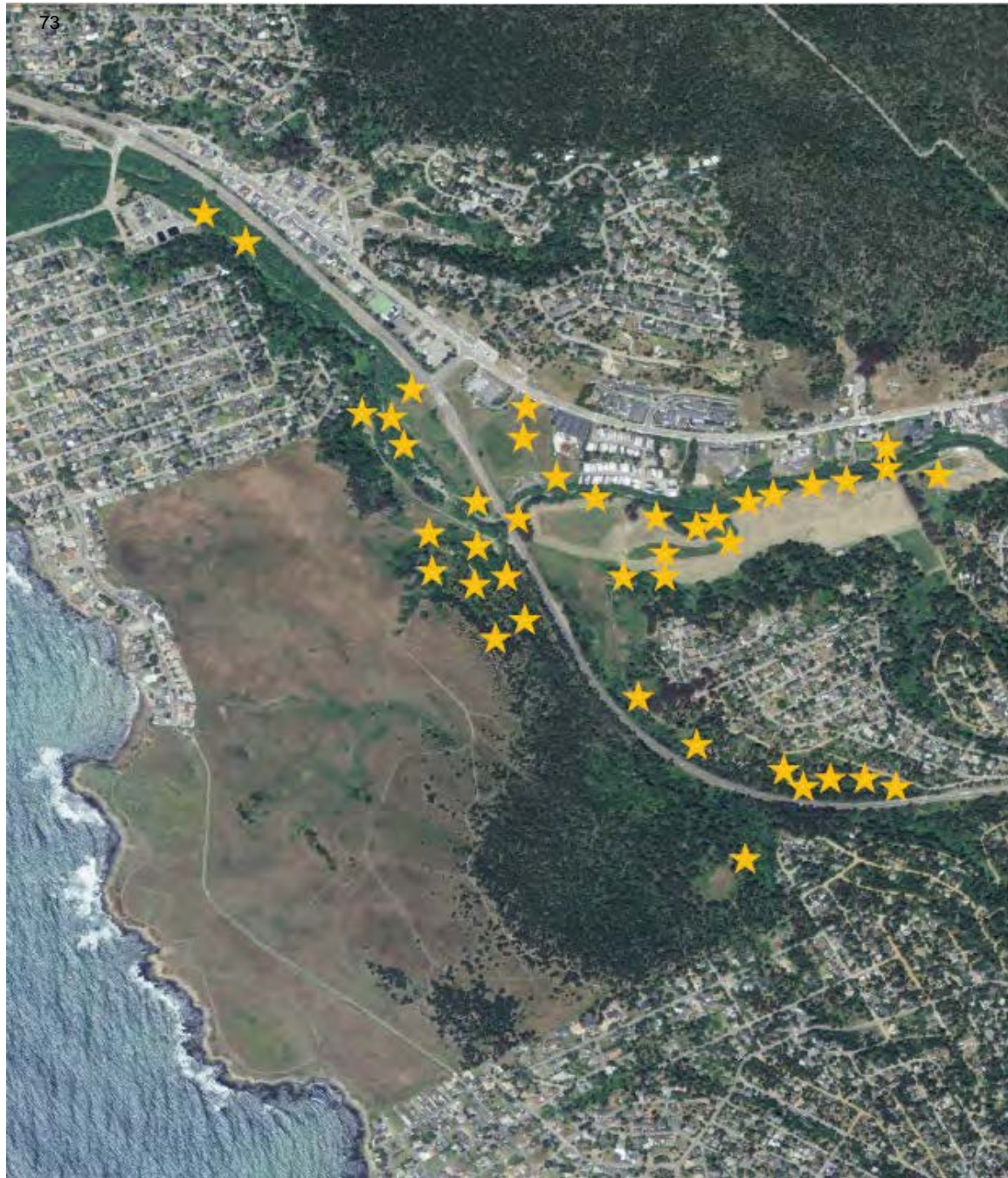
Attachments: CCSD Homeless Presentation
Facilities and Resources Pictures
Public Record Requests and Responses

Encampments Fiscalini Ranch 2015-16



Fiscalini Ranch-CCSD Open Space Lots 2016-2017





Homeless Encampments On Fiscalini Ranch and CCSD Open Space properties.

January 2019-November 2019



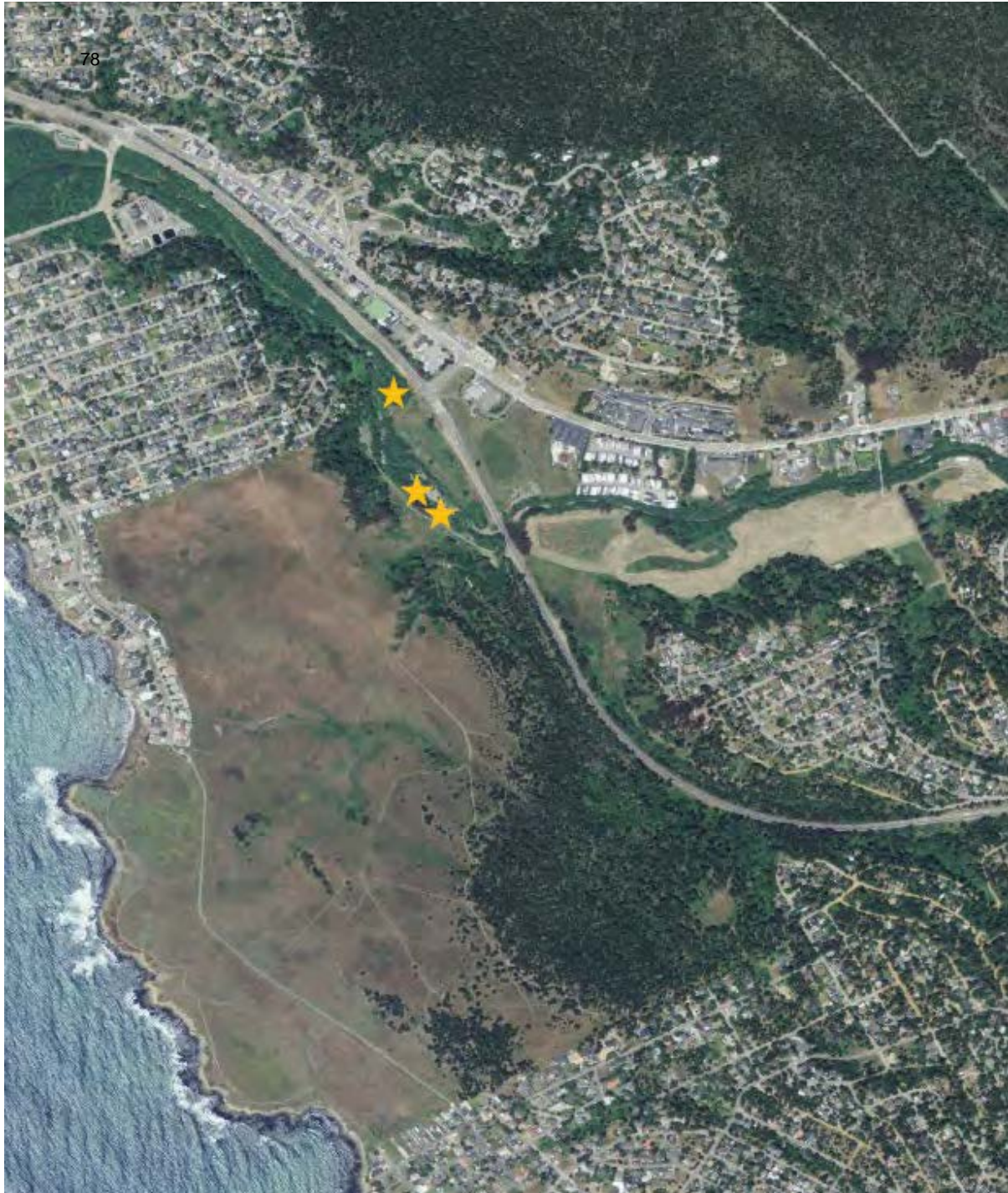




Homeless Encampments February 2020

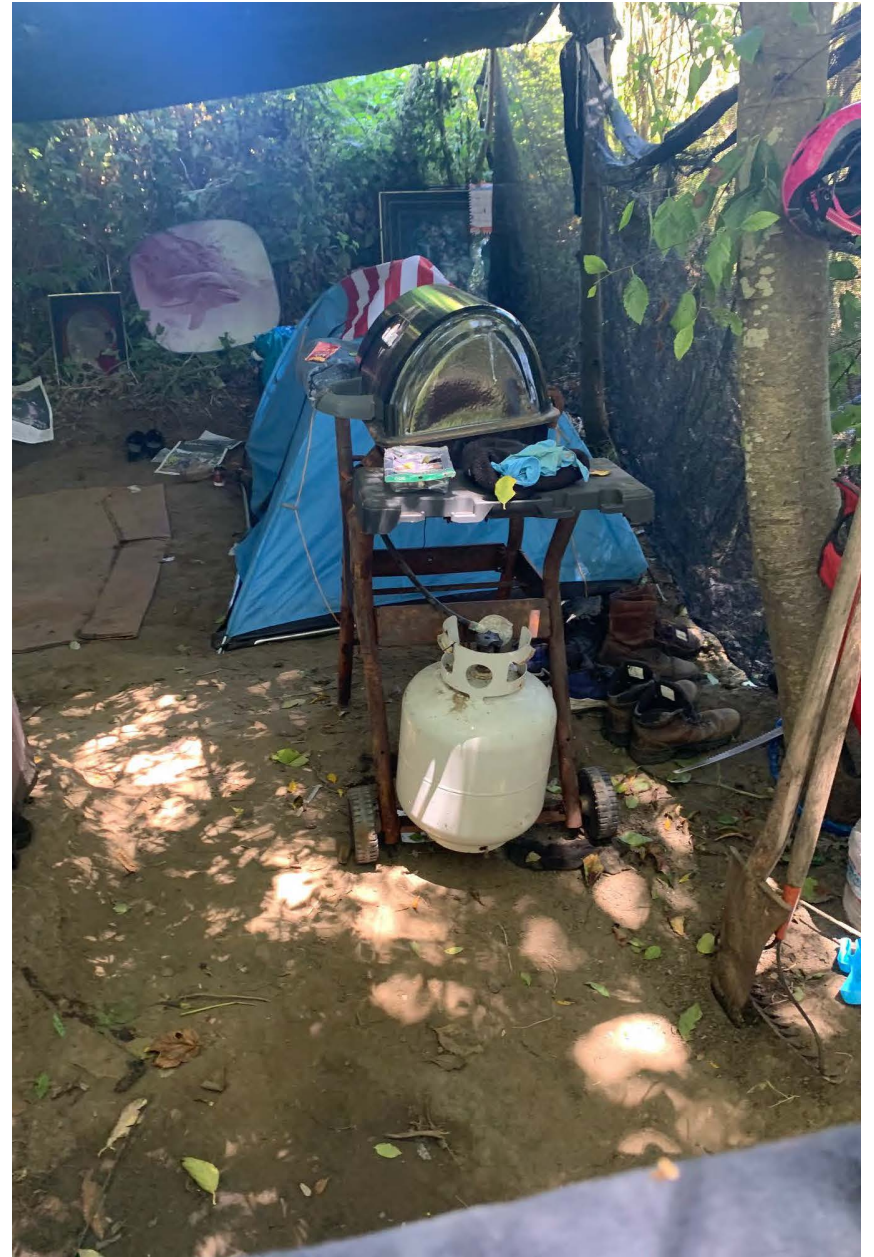
Fiscalini Ranch and CCS Open Space Properties



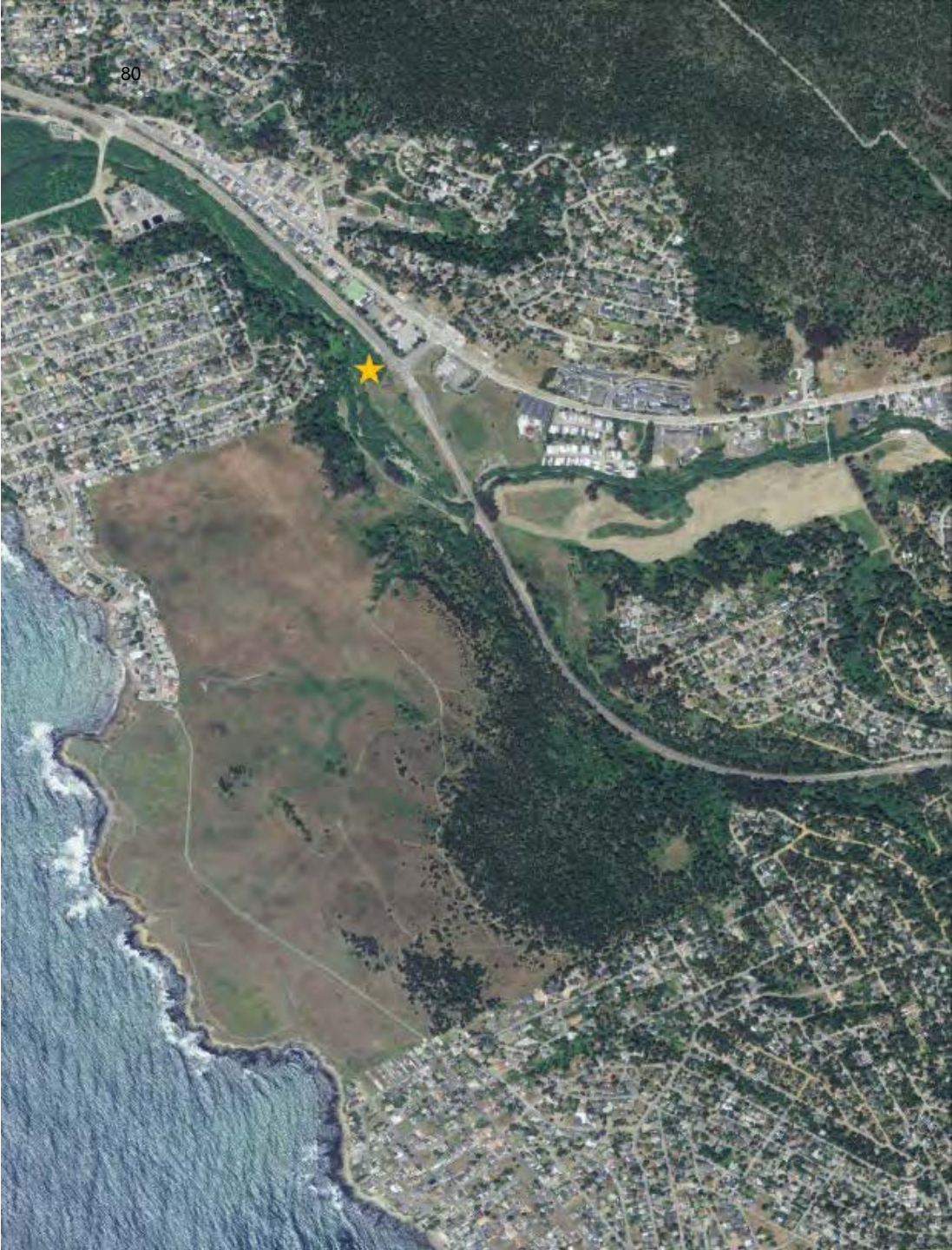


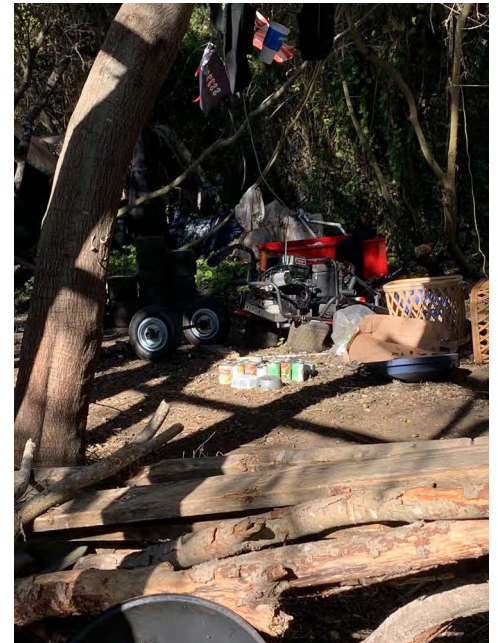
Homeless Encampments September 2020

Fiscalini Ranch and CCSD Open Space Properties



Homeless Encampments November 2020





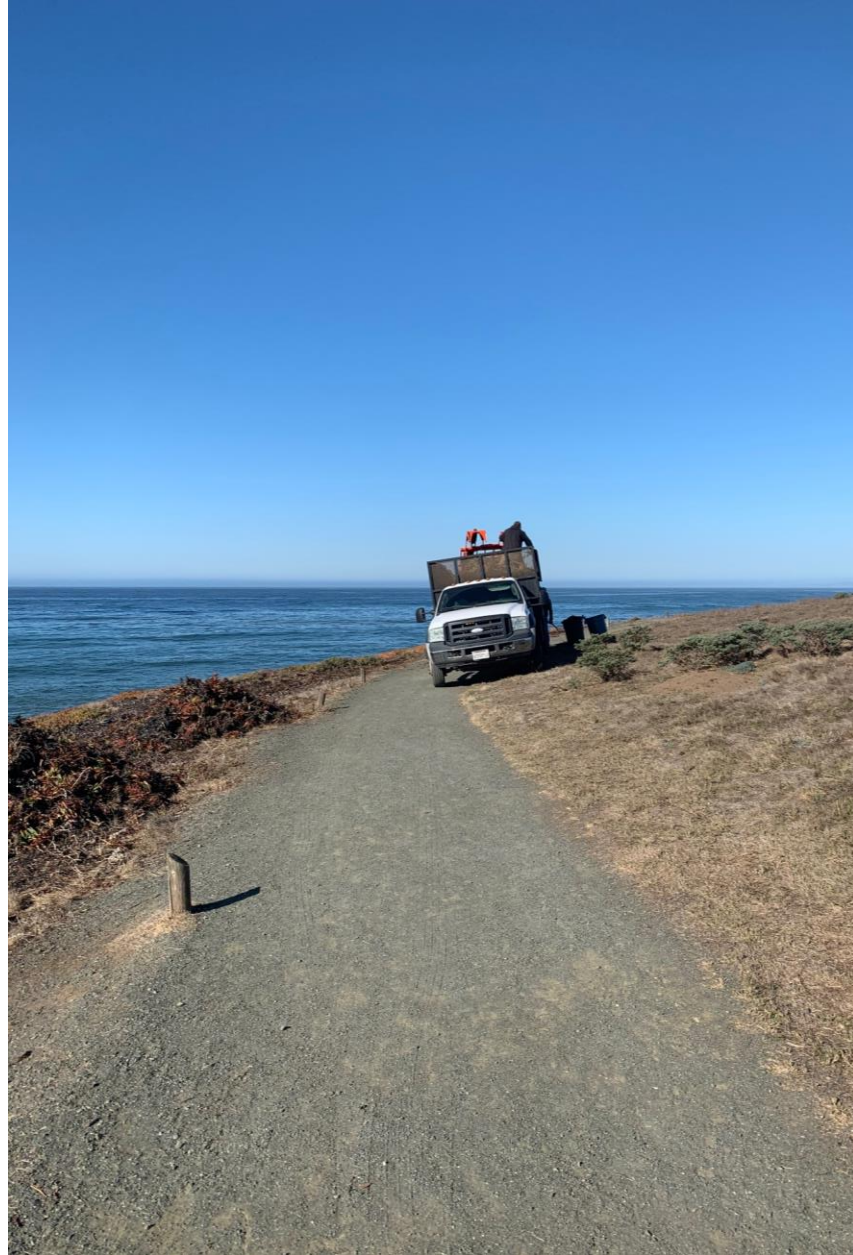
Encampments On Other CCSD Properties (Pocket Park, Parking Lots and Bridge)

82



Ice Plant Being Removed From Fiscalini Ranch Preserve

83



New Bench On Fiscalini Ranch Preserve

84



Tree Work On Fiscalini Ranch Preserve



Cambria Fire Department Chainsaw Training



Annual Tree Planting Event At Fiscali Ranch Preserve

87



Cleaning Up Pocket Park On Center St.



Trash/Recycle/Planter Receptacles From Main St. Being Sanded

89



Public Record Requests and Responses

The District receive four (4) Public Record Request since November 13, 2020 by the following citizens:

11/16/2020 Tina Dickason 1) I am requesting information related to the September 17, 2020, Board meeting from the General Manager's report (see excerpt below). Specifically, I am requesting information related to the item related to the bi-weekly Cambria/San Simeon Community Leaders Forum conference call.

- 1) When was the Forum group established?
- 2) What is the purpose of the Cambria/San Simeon Community Leaders Forum?
- 3) Please provide dates for all meetings the general manager has participated in?
- 4) Please provide the names of all participants who take part in the Cambria/San Simeon Community Leaders Forum?
- 5) Please provide the Agendas for all meetings that GM Weigold has attended, members of staff, and community members, or anyone else?
- 6) Please provide any/all communication between the general manager and participants of the Forum--including staff, or anyone else attending the Forum meetings, or related to them.

Meeting Date: September 17, 2020

Subject: General Manager Report

GENERAL MANAGER: "The District continues its missions of providing water, wastewater treatment, emergency response, facilities, and administrative services. I attended several meetings this month, including daily SLO County Emergency Operations Conference Calls; biweekly SLO County Special District General Manager Meetings (discussed COVID policies and procedures and shared our significant CSD activities); the Policy Committee meeting; the PROS Commission meeting; the Finance Committee meeting; the Resources & Infrastructure Committee meeting; and a bi-weekly Cambria/San Simeon Community Leaders Forum conference call, and the PG&E Sustainable Solutions Turnkey (SST) update meeting."

On 11/24/2020, the CCSD responded to Tina Dickason's 11/16/2020 Public Records Request with the following:

- 1) April 2, 2020 is our first recorded meeting.
- 2) The group's purpose is to share information between vital community organizations regarding the virus, our emergency response, and efforts underway to help those in need.
- 3) The General Manager participated in all or part of Forums on 3/26, 4/2, 4/9, 4/23, 4/30, 5/28 6/25, 7/23 and 8/13.
- 4) See attachment of those who may have participated in meetings.
- 5) Attached are the agendas we have available, as early meetings had no agendas.
- 6) There are no documents responsive to your request.

11/16/2020 Mike Keough 1) Please provide method and copy of CCSD's notification from SDRMA to CCSD or from CCSD to SDRMA for denial of our Claim No. 8355. Please expedite.

On 11/18/2020, the CCSD responded to Mike Keough's 11/18/2020 Public Records Request with the following:

Records pertaining to pending litigation to which the public agency is a party, or to claims under Government Code Section 6254(b) are exempt from disclosure. However, enclosed is the notice of rejection which was provided to SDRMA.

11/18/2020 Mike Keough 1) You sent CCSD response to me. I am requesting CCSD to "provide method and copy of CCSD's notification from SDRMA to CCSD or from CCSD to SDRMA for denial of our Claim No. 8355". I am requesting the denial notifications between SDRMA and CCSD entities.

On 11/23/2020, the CCSD responded to Mike Keough's 11/18/2020 Public Records Request with the following:

We have reviewed your request regarding ..." the denial notifications between SDRMA and CCSD entities" with the District's legal counsel. The only communications with SDRMA that the District has had that relates to your request was with Danny Pena, who as you are aware is the SDRMA Senior Claims Examiner who investigated your claim on behalf of the District. Accordingly, District Counsel has advised that as previously indicated to you in response for your request for Mr. Pena's report regarding your claim and also in our response to your most recent Public Records Act request, the documents you are seeking are exempt from disclosure under Government Code Section 6254(b) since they are also records pertaining to pending litigation and claims to which the public agency is a party.

11/18/2020 Robert Reid 1) Public records request for any and all communications between Calif Coastal Commission (CCC commissioners and staff or consultants) and CCSD staff, board members, consultants pertaining to Settemi and Hadian Will Serve notices and/or project(s) in the last ninety days of this request. Thank you

On 11/30/2020, the CCSD responded to Robert Reid's 11/18/2020 Public Records Request with the following:

Enclosed are the documents which are responsive to your request. The District needs to review more files to determine if any additional responsive documents exist. A fourteen (14) day extension until December 14th, 2020 is needed to search our files. You will be notified if records have been identified and are available earlier.

12/05/2020 John Paul Drayer 1) Could you email me any documents regarding your boards discussions or actions regarding adopting district elections, after the 2020 census results for Cambria are released next year to comply with the Federal & State Civil Rights Voting Acts. Cayucos local elections will be going to district elections in 2022.

On 12/07/2020, the CCSD responded to John Paul Drayer's 12/05/2020 Public Records Request with the following:

General Manager Weigold forwarded your public records request to me for a response. The CCSD has no non-exempt public records responsive to your request. Please let me know if you have any questions.

12/07/20 Gregg Allen Berge 1) I am in receipt of your fee schedule and I sent you a formal response to determine what was the proper fee scheduled to determine if sewer is "available or unavailable" as required pursuant to section(s) 713.0-713.6 of the California Uniform Plumbing

Code. The CCSD is the service provider for sewer for my three subject properties (APN Nos. 023-383-041, 024-262-036, and 024-182-043). I need this formal determination for two reasons:

- 1) To obtain an OWTS wastewater treatment solution if my properties are deemed not eligible or entitled to a sewer connection from the district. That would also apply to a separate water connections pursuant to the state plumbing code.
- 2) To determine if my properties are determined to be non-service islands within the jurisdictional boundary of the CCSD for a formal determination by San Luis Obispo County LAFCO.

Please provide the application fee needed to obtain these mandatory determinations under state law.

Please confirm receipt to the email address below.

BOARD OF DIRECTORS' MEETING – DECEMBER 17, 2020

FINANCE MANAGER'S REPORT

EXPENDITURE REPORT FOR THE MONTH OF NOVEMBER 2020

The Expenditure Report for the month of November 2020 is being submitted to the CCSD Board of Directors in today's meeting (see Agenda Item 4.A.). The report includes a detailed listing and monthly sub-total for each Accounts Payable Vendor, and a summary of each department's monthly expenditures.

CCSD DIRECTOR MEETINGS & COMPENSATION FOR THE MONTH OF NOVEMBER 2020

CCSD Directors may receive compensation of \$100 for each meeting attended, up to a maximum compensation of \$600 in each month, per the CCSD Board Bylaws. The table below shows the meeting month, number of meetings attended and the total compensation for each CCSD Director.

Director Name	Meeting Month	Number of	Amt Per	Total
Farmer, Harry	Oct-20	5	\$ 100.00	\$ 500.00
Howell, Donn	Sep-20 & Oct-20	11	\$ 100.00	\$ 1,100.00
Pierson, David	Oct-20	6	\$ 100.00	\$ 600.00
Rice, Amanda		0	\$ 100.00	\$ -
Steidel, Cynthia	Sep-20 & Oct-20	12	\$ 100.00	\$ 1,200.00
Total		34		\$ 3,400.00

AVAILABLE CASH BALANCES AS OF NOVEMBER 2020

The total available cash is listed as follows:

Account Type	Balance
Main Checking	\$ 1,716,054.34
Money Market	\$ 1,236,895.53
Local Agency Investment Fund (LAIF)	\$ 1,358,365.96
Total	\$ 4,311,315.83

Available cash is defined as the balance in the Main Checking Account, less outstanding checks, plus Money Market Account, plus Local Agency Investment Fund (LAIF). The total available cash as of November 30, 2020 was \$4,311,315.83.

The total available cash in all restricted accounts are listed as follows:

Account Type (Restricted)	Balance
Payroll	\$ 124,364.82
Veterans Hall	\$ 6,446.54
Health Reimbursement Account (HRA)	\$ 71,689.17
Total	\$ 202,500.53

At this time, the CCSD has adequate resources to meet its cash commitments. Staff will continue to be frugal in purchases, postpone non-critical purchases and carefully monitor their respective budget(s).

Staff submitted a reimbursement request for COVID-19 costs to FEMA. The next step in the process is for FEMA to determine if the costs submitted are eligible for reimbursement, which continues to be under review. Staff will report on the outcome as information becomes available.

NEW FINANCIAL SYSTEM UPGRADE - STATUS

Staff and the Tyler Ad-hoc Committee have continued routine conference calls with Tyler Technologies, in developing the next steps required for implementation. The data pull for the financial modules of payroll, accounts payable and the general ledger is scheduled to occur on December 3rd and December 10th. This will allow Tyler staff to analyze the current financial module information, to plan for data conversion and system implementation. During the month of November, we began the development of the chart of accounts and that effort will continue into December.

ANNUAL AUDIT – STATUS

Staff continues to work with the Auditor, as required for the FY 2018/2019 financial audit. The field work is complete, and the financials are being drafted.

Utilities Report for December 2020

Department Activities for the Month of November

Wastewater Treatment Plant (WWTP)

We are still working under Covid-19 precautions.

The SST Energy Conservation Measures (ECM) 7 and 8 are in the request for proposal (RFP) phase. We should have fixed firm pricing for these items in next month's report. These include upgrades to the plant's incoming power and replacement of the current backup generator for the plant. PG&E and MKN Engineering toured the plant again to refine a few specifications in order to finalize the ECMs.

We are almost finished with replacing all the fluorescent lighting at the WWTP with energy-efficient LED.



Figure A Replacing lights at the WWTP

We have been preparing for per- and polyfluoroalkyl substances (PFAS) sampling. PFAS are common chemical compounds found in flame retardant products. The Water Board has required all wastewater plants over 1MGD (Million Gallons per Day) to test for PFAS. Sampling costs will be around \$5,000 per year, and costs to modify the WWTP to accommodate new monitoring requirement is estimated to be around \$2,000.

Collection System

Lift station 4 has consumed a lot of our time this month. Staff had to locate the discharge point to the main gravity line from this lift station and that required cleaning the lines before a

camera could be placed. With that done, the information has been provided to the design engineers to determine the pump specifications, as Lift Station 4 is part of the SST program.

We have ordered the parts to rebuild one of the pumps at Lift Station B-2. This pump should be up and running in early December. Staff is continuing to look for a long-term solution to this lift station site.

In November, we exchanged the generator at Lift Station B-1 with the used generator that was purchased last year. The old generator from B-1 is no longer supported by the manufacturer and requires replacement. If possible, this will be taken care of during the completion of the SST project. (See photo of old generator in the yard; Figure 2.)

A tree was downed on the ranch and is in the path of our collection system, and we will be removing it in the coming days.



Figure B Old generator (left) and fallen tree (right)

Water Department

Water Staff performed several meter relocations during the month. These were necessary due to observed root intrusion and/or traffic damage. **Staff would like to remind customers to be conscientious when planting or landscaping near underground utilities.** Always contact 811 North before digging around your property so that utilities can be properly marked.

Distribution system maintenance continued throughout the month comprised of exercising valves and testing hydrants. Other maintenance included cleaning areas around water storage tanks. Cleaning off the tops of tanks is particularly important in preparation for the wet season. Numerous pine trees around these tank sites shed needles which accumulate on the tops of storage tanks. These pine needles become acidic when decomposing and cause damage to exterior coating and corrosion to the steel tanks.

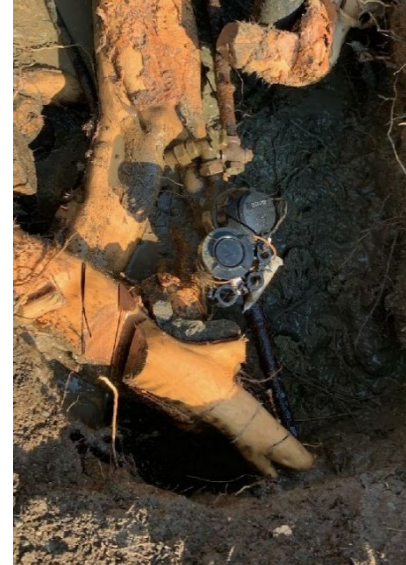
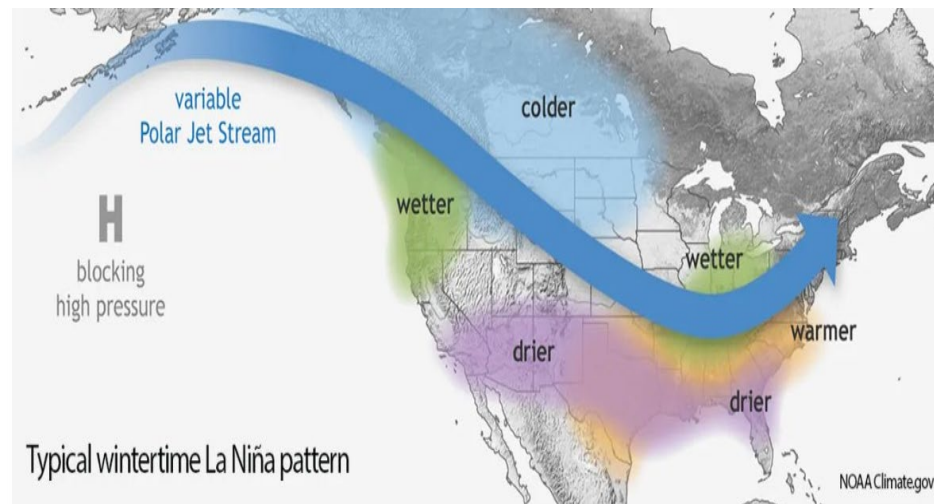


Figure C Meter with root intrusion

Much needed rainfall arrived on the 18th of the month, and well levels remain near average for this late in season. Even though diversion totals for the year are barely over half our allocated amount, we applaud our residents for



maintaining their conservation habits. NOAA is forecasting La Niña conditions this winter which may result in a cold, dry winter. Water Department staff will continue to monitor groundwater levels and daily demand to ensure adequate capacity for human consumption, sanitation, and fire protection. The District remains in a modified Stage 2 Water Shortage Condition.

The short week leading up to the Thanksgiving holiday provided an opportunity to complete some distribution system maintenance. During a routine hydrant test and valve exercise on Ardath and Sandown, a valve failure occurred. Water staff replaced the defective hydrant valve and brought the valve can back up to surface grade.

As of November 30, the District has diverted 48% and 52% of the annual San Simeon Creek and Santa Rosa Creek allocations, respectively, with 77% of total production coming from the San Simeon Creek aquifer. San Simeon Creek well levels are now trending below average (see attached charts). **Additional well level data and production summary reports are available on the District [website](#).**

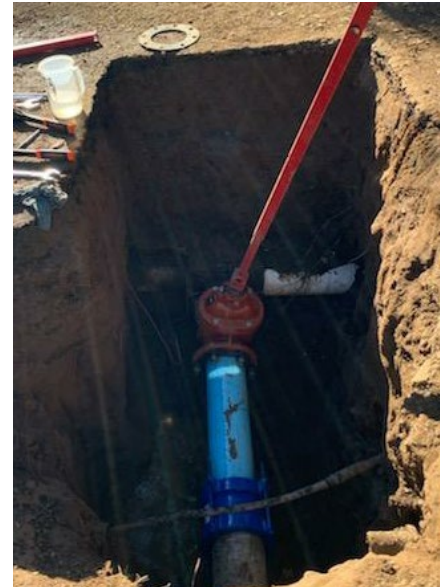


Figure D Hydrant valve replacement

Water Department Activities and Tasks for November 2020:

Activity	Total
Manual Meter Reads/Locates for Billing Purposes	66
Customer assists for high water usage on customer side of meter	21
Locking/Unlocking Water Meters	0
Meter Shut-Off/Turn-On at Owner's Request	8
Repairs of distribution system leaks	6
After-Hours System Alarm Responses	0
USA Locations	29
Water Service Line Information Requests	8
Service Angle stop/Valves Replaced	5
Hydrant Maintenance	20
Valve Maintenance	26
Hydrant Valve Replacement	1
Residential Meter Relocation	2

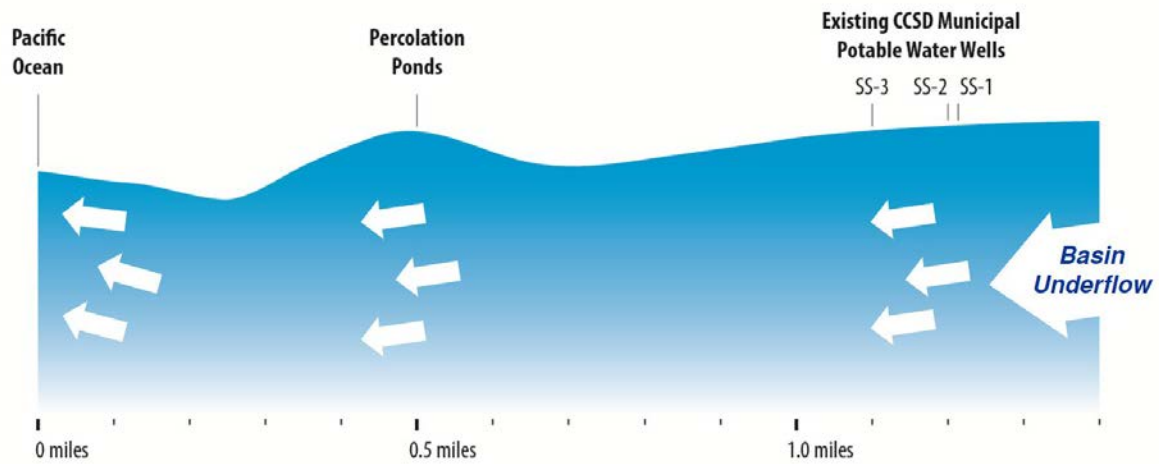
Sustainable Water Facility (SWF)

Staff is finishing up the exterior coatings on the buildings at the SWF. Clean in Place procedures in the microfiltration (MF) train continue monthly to extend the lifecycle of the filter media.

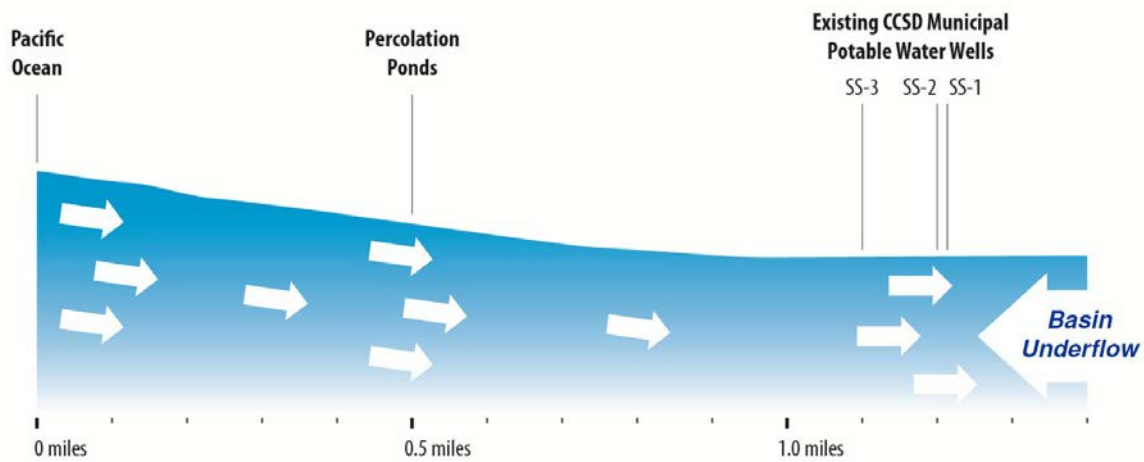
Tech Talk Topic – Dynamics of the San Simeon Wells and the Sustainable Water Facility

This month's topic describes three scenarios of the San Simeon Creek lower watershed: a typical water year with adequate recharge, a dry year with above-normal drawdown, and a dry year with SWF operations. Currently, the CCSD is pursuing a permit to operate the SWF in dry years to prevent a reverse gradient which could result in percolated wastewater and seawater

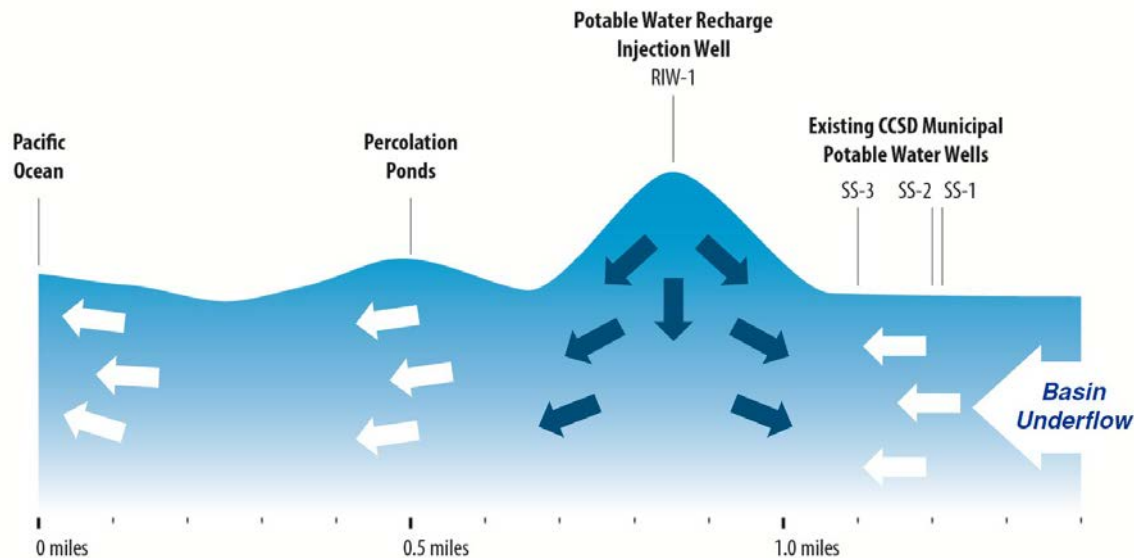
intrusion into the freshwater portion of the San Simeon Creek basin. Without the SWF, production at the San Simeon Wells would be drastically curtailed or even halted, putting undue strain on the sensitive Santa Rosa Creek basin.



Scenario 1- Complete seasonal recharge of aquifer – the basin underflow maintains a gradient towards the ocean



Scenario 2 – Extreme dry season conditions - the basin underflow reverses gradient and increases effects of seawater intrusion



Scenario 3 - Operation of the Sustainable Water Facility to mitigate the reverse gradient by creating a mound at the injection well in the well field

Conservation & Permits

This month, staff met with a team from the Bureau of Reclamation to formalize a scope of work and milestone schedule for the WaterSMART grant administration. This grant will fund the second phase of the Intelligent Leak Detection Rebate project, a component of the developing residential water loss control program. It is anticipated that these funds will be available in the early months of 2021 to support 100 additional Flume Smart Water System rebates.

On November 12, staff submitted an initial response and extension request to SLO County following their Information Hold related to the SWF Land Use permit DRC2013-00112. The County approved our request, and we were extended an additional 180 days. The bulk of the response was comprised of direct findings to the CCSD's 2017 Final Subsequent Environmental Impact Report. CCSD needs this additional time in order to conduct additional studies to complete our response to the County's request for information.

Utilities staff continue to make progress implementing business process automation to streamline routine permitting and other administrative tasks. The Will Serve application for vacation rental registration is the first process to be launched to the public. Going forward, we will utilize an electronic form, instead of paper forms, to capture data to be used throughout the application review and approval process. Automated emails are triggered by the form submission process and staff action to approve, disapprove, or request additional information. The new online application can be found on the CCSD's webpage: www.cambriacsd.org/will-serve-and-retrofits.

Assignments (25 to date in 2020)

- APN 022-151-165 – Wait List Number 76 – Ownership change Evans to Dudzik
- APN 023-049-034 – Wait List Number 647 – Ownership change Buducin to Henderson

Transfers (1 to date in 2020)

Voluntary Lot Mergers (3 to date in 2020)

Will Serves for Remodels, Active Service Transfers, & Grandfathers (37 to date in 2020)

- APN 013-331-044 – 6576 Buckley – Kitchen/Master Bath Remodel (Bloom)
- APN 023-088-041 – 373 Kerwin – Deck Repair and Addition
- APN 023-017-046 – 382 Atwell – Deck Repair

Retrofit Verifications (69 to date in 2020)

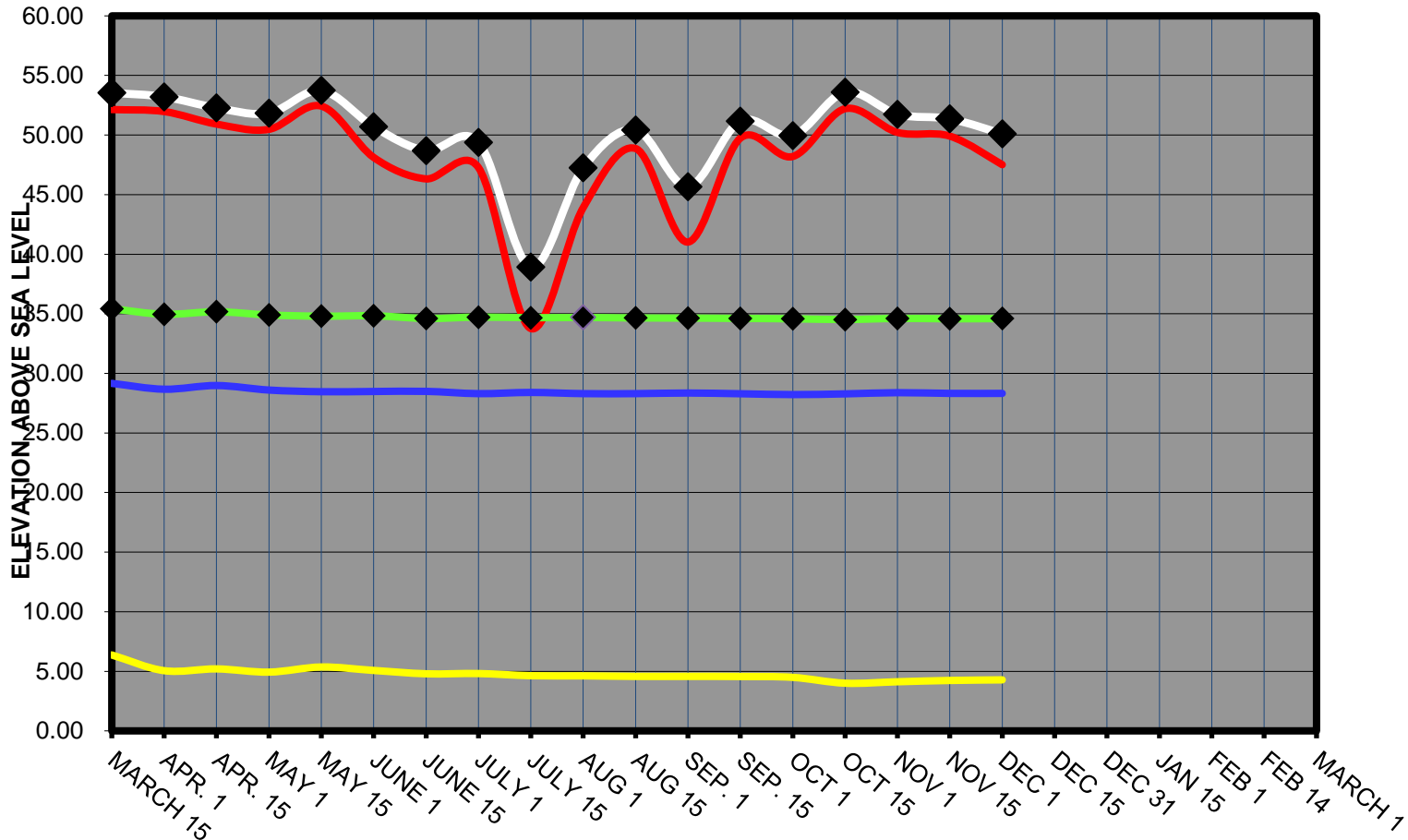
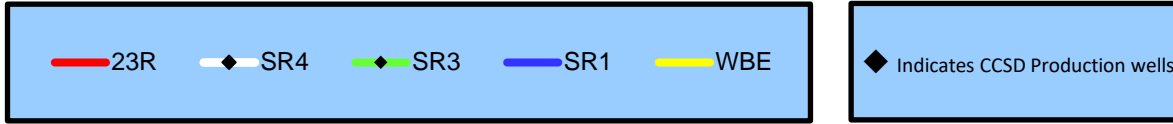
- 470 Exeter
- 1548 Spencer
- 2390 Leona
- 1424 Berwick
- 2499 Cowper
- 1405 Berwick
- 324 Warwick
- 2198 Leona
- 555 Caterbury

Water Line/Meter Replacement (4 to date in 2020)

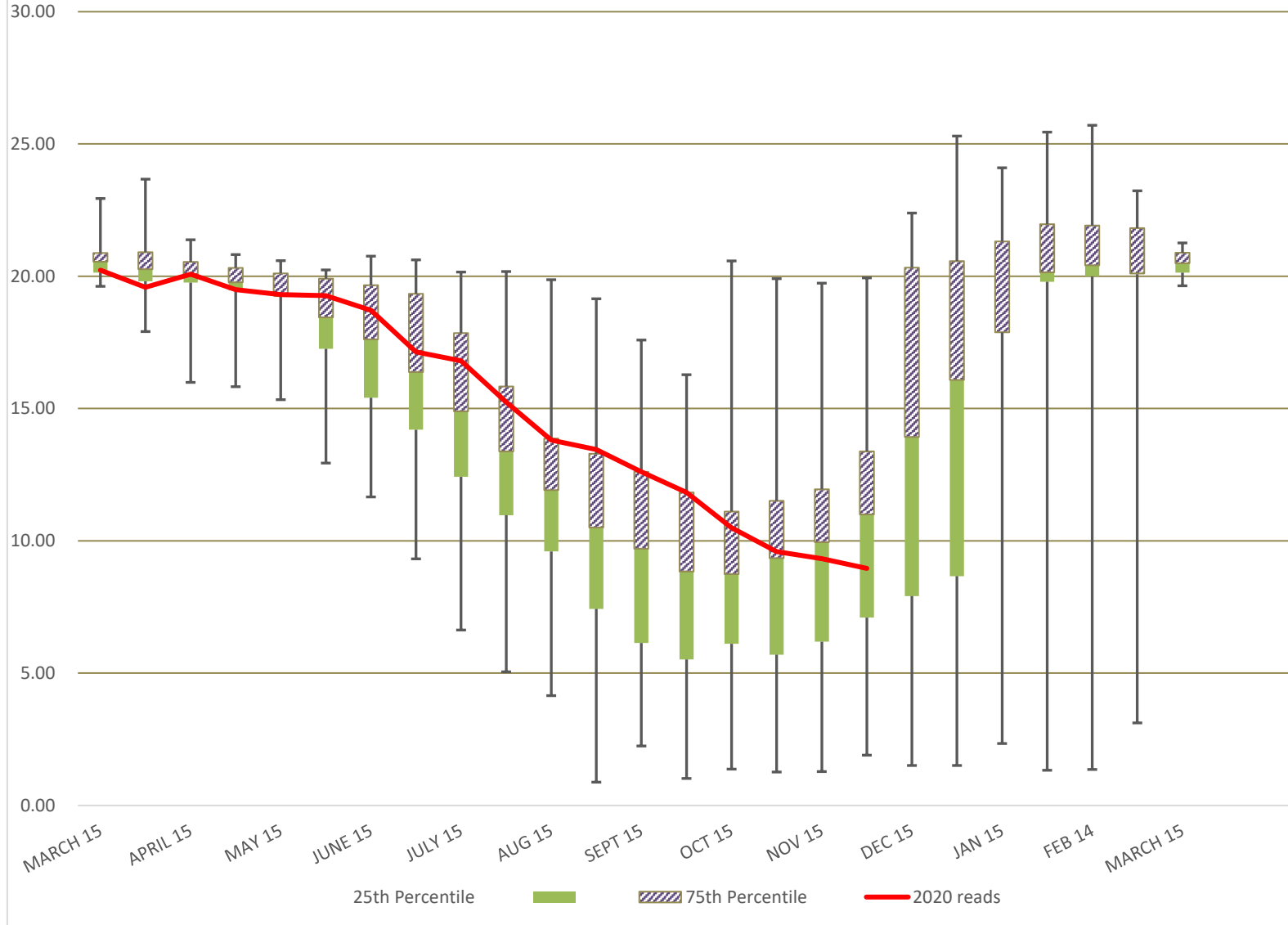
Regulatory Reports Submitted

- Title 22 October 2020 Self-Monitoring Report Order No. R3-2019-0051
- Title 22 Third Quarter Self-Monitoring Report Order No. R3-2019-0051
- Division of Drinking Water (DDW) Monthly Reports for October 2020
 - Surface Water Treatment Regulations (SR4)
 - Surface Water Treatment Regulations (SR3)
 - Groundwater Rule (San Simeon Well Field)
 - Total Coliform Rule
- DDW Urban Water Supplier Report – October 2020
- Discharger October 2020 Self-Monitoring Report Order No. 01-100

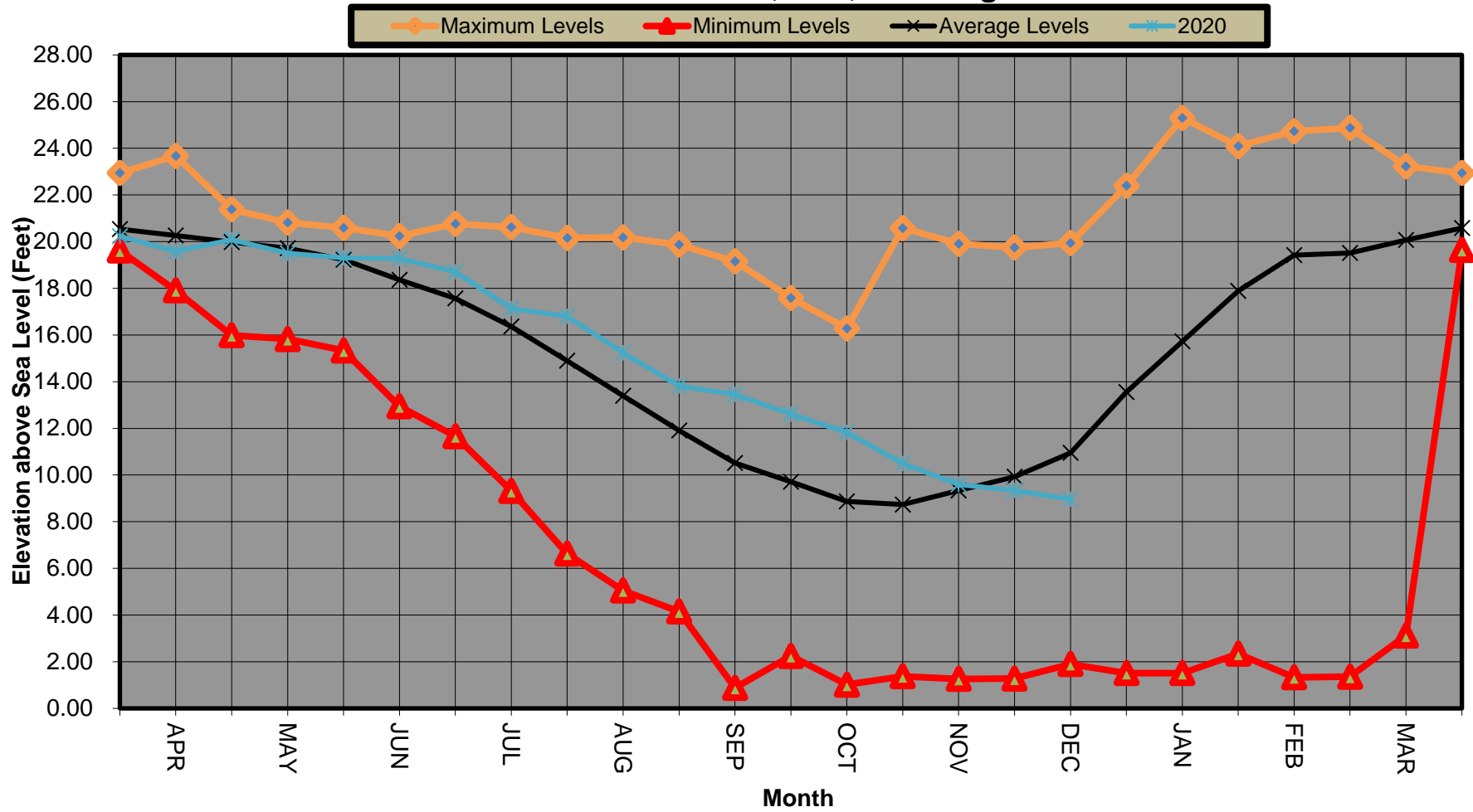
SANTA ROSA CREEK WELL LEVELS March 15th, 2020 - Current



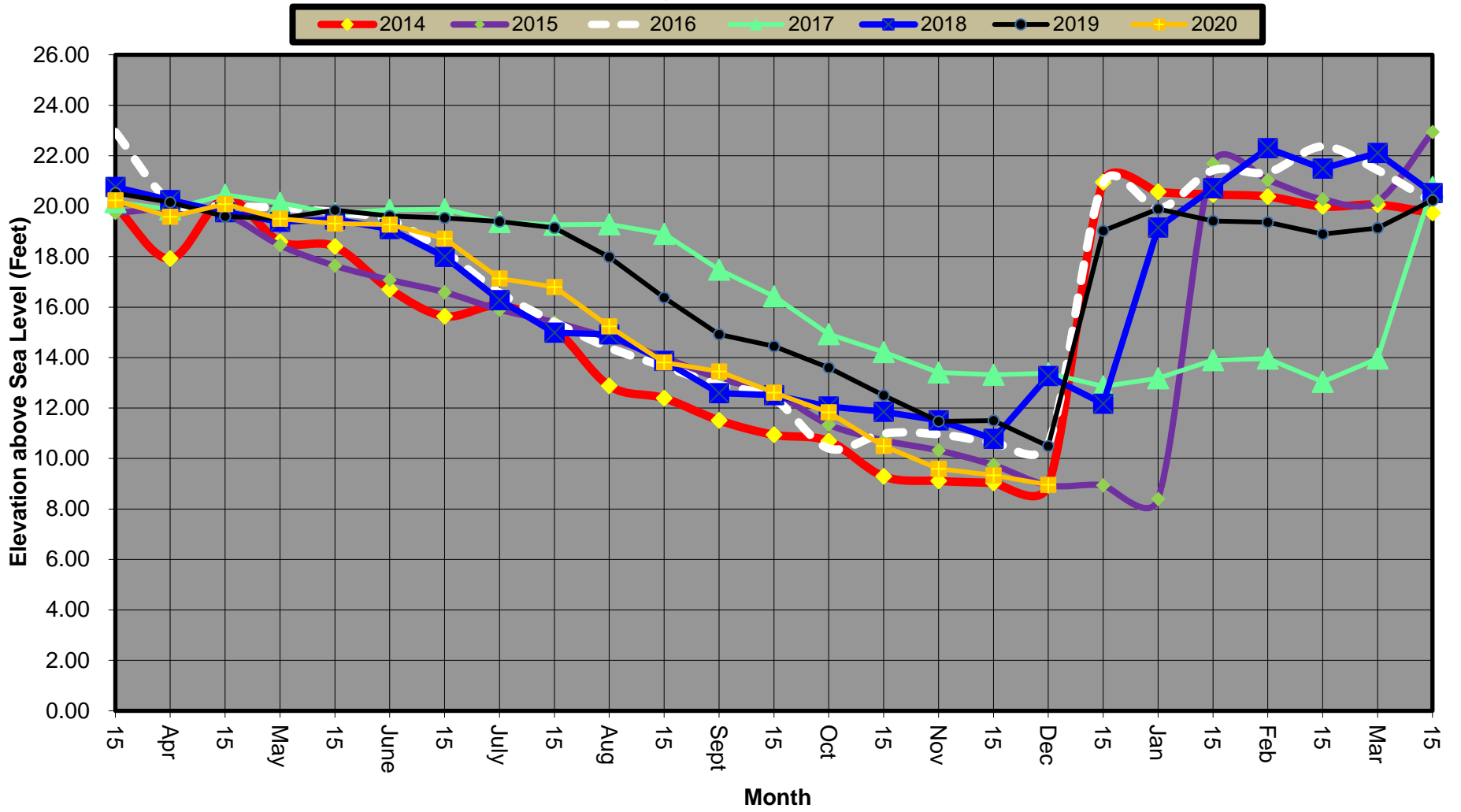
1988 to Current Statistical San Simeon Well Level Summary by Month
 showing Minimums, Maximums, 25 % Percentile, 75% Percentile
 Average Level is the line between the Purple (hatched) and Green (solid) bars



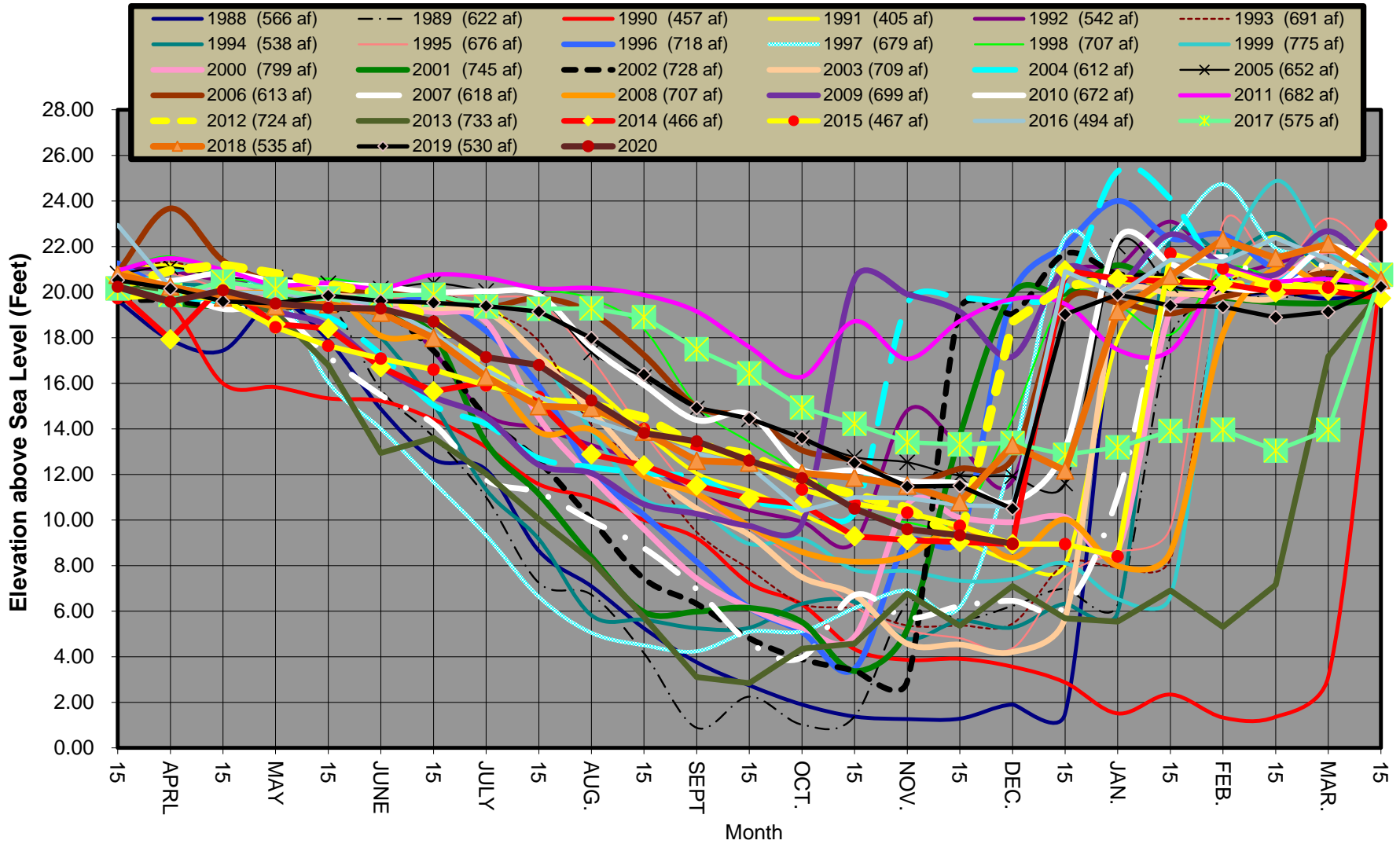
San Simeon Creek Well Levels Mid-March 2020/2021 levels to date and 1988 to Current Min, Max, & Average



San Simeon Creek Well Levels Last 7 years March, 2014 - Current



San Simeon Creek Well Levels 1988 - Current



12/1/2020

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 12/1/2020

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	35.91	83.42	47.51	
SR4	31.90	82.00	50.10	
SR3	19.70	54.30	34.60	
SR1	18.08	46.40	28.32	
21R3	8.83	12.88	4.05	Meter read 44385 CF
WBE	12.59	16.87	4.28	
WBW	12.75	17.02	4.27	

AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 = 31.46 FEET
CCSD SANTA ROSA WELL SR4 = 50.10 FEET

SAN SIMEON CREEK WELLS				
16D1	8.27	11.36	3.09	
MW4	12.55	15.95	3.40	
MW1	19.61	42.11	22.50	
MW2	18.53	38.10	19.57	
MW3	24.99	49.56	24.57	
9M1	29.06	65.63	36.57	
9P2	12.37	19.11	6.74	
9P7	12.88	20.69	7.81	
9L1	22.68	27.33	4.65	
RIW	19.17	25.41	6.24	
SS4	18.56	25.92	7.36	SS4 to 9P2 Gradient = + 0.62
MIW	21.16	29.89	8.73	
SS3	24.56	33.73	9.17	
SS2	24.12	33.16	9.04	
SS1	23.70	32.37	8.67	
11B1	49.30	105.43	56.13	
11C1	42.88	98.20	55.32	
PFNW	38.78	93.22	54.44	
10A1	42.53	78.18	35.65	
10G2	32.12	62.95	30.83	
10G1	30.02	59.55	29.53	
10F2	38.14	66.92	28.78	
10M2	34.91	55.21	20.30	
9J3	26.85	43.45	16.60	
lagoon	20.60			mitigation erosion none

AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1,SS2 & SS3 = 8.96 FEET

revised 6/6/16

Red Font are the CCSD's Production Wells, as measured on 12/1/2020

reference point on 16d1,miw1,miw2,miw3,9p7,riw,miw1,ss1,ss2 and ss3 updat 2/17/2015

2020
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
2007	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	2007
	S.R.	0.00	0.00	0.60	1.81	14.47	22.24	23.47	12.37	5.29	18.70	21.20	9.42	129.57	
	SS & SR TOTAL	57.70	47.45	57.07	62.31	70.58	73.45	79.42	75.85	64.01	56.28	56.03	48.03	748.18	
2006	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	2006
	S.R.	0.00	0.78	0.00	0.62	0.74	2.56	23.58	20.72	20.17	23.88	26.46	13.63	133.14	
	SS & SR TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	66.74	60.92	56.38	746.10	
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98	
	SS & SR TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24	
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11	
	SS & SR TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63	
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2003
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05	
	SS & SR TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88	
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71	
	SS & SR TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48	
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68	
	SS & SR TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93	
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	SS & SR TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53	
	SS & SR TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58	
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16	
	SS & SR TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47	
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29	
	SS & SR TOTAL	50.63	49.28	65.68	68.67	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80	
1996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	1996
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	
	SS & SR TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25	
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	SS & SR TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84	
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	SS & SR TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10	

2020
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	SS & SR TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40	
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	SS & SR TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	SS & SR TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	SS & SR TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	SS & SR TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	SS & SR TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	