

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, November 14, 2019 2:00 PM

1. OPENING

A. Call to Order

President Pierson called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Pierson led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: David Pierson, Harry Farmer, Cindy Steidel and Donn Howell.

Amanda Rice arrived at 2:12 p.m.

Staff present: General Manager John F. Weigold IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield and Deputy District Clerk Haley Dodson.

D. Report from Closed Session

District Counsel reported that the Board discussed labor negotiations and provided instructions to the labor negotiators but there is no action to report.

E. Agenda Review: Additions/Deletions

President Pierson asked for any additions or deletions.

There were none.

2. ACKNOWLEDGEMENTS AND PRESENTATIONS (Estimated Time: 5 Minutes per item)

A. PROS Chairman's Report

PROS Chairman Steve Kniffen provided a report for the PROS Commission.

3. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

Public Comment:

Mark Ober (submitted a written comment to the District Clerk)

Christine Heinrichs

Elizabeth Bettenhausen

Tina Dickason

4. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

A. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 41-2019 APPOINTING STEVE KNIFFEN, ADOLPH ATENCIO AND JOYCE RENSHAW TO THE PARKS, RECREATION AND OPEN SPACE COMMISSION

Mr. Weigold introduced the item and provided a brief summary.

Title: Moved to adopt Resolution 41-2019 reappointing Steve Kniffen, Adolph Atencio and Joyce Renshaw to the Parks, Recreation and Open Space Commission.

Made by: Director Rice

Vice President Farmer seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Farmer, Howell, Steidel, Pierson

B. CONSIDER ADOPTION OF RESOLUTION 39-2019 AND INTRODUCTION OF ORDINANCE 02-2019 AMENDING CHAPTER 6.04 OF THE CAMBRIA COMMUNITY SERVICES DISTRICT MUNICIPAL CODE AND ADOPTING AND AMENDING THE 2019 EDITION OF THE CALIFORNIA FIRE CODE, THE 2018 EDITION OF THE INTERNATIONAL WILDLAND URBAN INTERFACE CODE AND NATIONAL FIRE PROTECTION ASSOCIATION STANDARD 1144

Mr. Weigold introduced the item and turned it over to Fire Chief Hollingsworth, who provided a summary and PowerPoint presentation.

Public Comment:
Crosby Swartz
Ted Key

Title: Moved to Adopt Resolution 39-2019.

Made by: Director Rice

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Steidel, Howell, Farmer, Pierson

Title: Moved to Introduce Ordinance 02-2019 Amending Chapter 6.04 of the Cambria Community Services District Municipal Code and adopting and amending the 2019 Edition of the California Fire Code, the 2018 Edition of the International Wildland Urban Interface Code and National Fire Protection Association Standard 1144 and waive full reading.

Made by: Director Rice

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Steidel, Howell, Farmer, Pierson

Title: Moved to schedule a Public Hearing on December 19, 2019 at a Regular Board meeting to consider adoption of Ordinance 02-2019.

Made by: Director Rice

Director Howell seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Howell, Steidel, Farmer, Pierson

Title: Moved to submit Resolution 39-2019 and Ordinance 02-2019 and all appropriate and required documentation to the County of San Luis Obispo as required by the California Health & Safety Code Section 13869.7.

Made by: Director Rice

Director Howell seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Howell, Steidel, Farmer, Pierson

C. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 42-2019 RESCINDING THE STAGE 2 WATER SHORTAGE CONDITION AND DECLARING A STAGE 1 DROUGHT WATCH CONDITION

Mr. Weigold introduced the item and turned it over to District Counsel, who provided a brief summary.

Public Comment:

Christine Heinrichs

Crosby Swartz

Ted Key

Jeff Hellman

Tina Dickason

Elizabeth Bettenhausen (submitted a written comment to the District Clerk)

Title: Moved that this matter be referred to the Resources & Infrastructure Committee as well as instructing them to pay due attention to the needs of businesses and come back to this Board no later than the second meeting in February.

Made by: Director Howell

Director Steidel seconded the motion.

Public Comment:

Rita Burton

Director Rice suggested an amendment to the motion and asked that the Resources & Infrastructure Committee or a subcommittee examine the water supply issue this year

and the potential demand this water year. What do we look like right now? Do we need to implement any restrictions? They should look at voluntary and mandatory restriction options.

Director Howell accepted the amendment to the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Howell, Steidel, Rice, Farmer, Pierson

The Board of Directors took a break at 4:03 p.m.

The Board of Directors reconvened at 4:12 p.m.

D. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 40-2019 AMENDING THE DISTRICT SALARY SCHEDULE AND ESTABLISHING A PAY SCHEDULE FOR THE POSITION OF WASTEWATER COLLECTION SYSTEM WORKER

Mr. Weigold introduced the item and turned it over to Mrs. Duffield, who provided a brief summary.

Title: Moved to adopt Resolution 40-2019 amending the District salary schedule and establishing a pay schedule for the position of Wastewater Collection System Worker.

Made by: Director Rice

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Steidel, Howell, Farmer, Pierson

E. DISCUSSION AND CONSIDERATION OF APPROVAL OF THE RESOURCES & INFRASTRUCTURE COMMITTEE'S MISSION STATEMENT, GOALS AND OBJECTIVES

Mr. Weigold introduced the item and provided a brief summary.

Public Comment:
Christine Heinrichs

Director Steidel suggested the following amendments to the goals:

- Analyze loss of District water and suggest ways to minimize it
- Review and recommend potential amendments to the District conservation programs

Vice President Farmer appreciated the minor amendments.

Director Rice agrees with the suggested amendments. She discussed the following goals and objectives:

- Discern needs of the community and maintain a working relationship with the community and the CCSD Board of Directors (beyond the scope of Resources & Infrastructure Committee)
- Create inventory management system for physical assets (this is a staff role)
- Review annual staff reports on regulatory compliance (the Board should be doing this)
- Readdress yearly Resources and Infrastructure Committee goals to ensure they are in line with the District's overall priorities (the committee doesn't need to be assessing objectives every year. They should be general, not specific)

Director Rice stated the Board should be clear and what we need from them is driven by what we are working on and things we've assigned the committee. Some of the statements are an overreach.

Public Comment:
Paul Nugent

President Pierson recommends the Resources & Infrastructure Committee review and make recommendations to the Board on the Asset Management policy.

Director Howell suggested the following amendments to the objectives:

- Assess existing resources and gather information regarding the current and future needs of the community (can be advice to the Board)
- Discern needs of the community and advise the Board regarding the same

The Board would like to see the inventory list and ask that the Resources & Infrastructure Committee revise the mission statement, goals and objectives and have them ready in 2020.

Vice President Farmer stated the Resources & Infrastructure Committee will review this again in December and bring it back for the Board to review in January.

Title: Moved to continue the meeting to 5:30 p.m.

Made by: Director Rice

Director Steidel seconded the motion.

Motion Passed Unanimously Ayes-5 Nays-0 Absent-0

Roll Call Vote:

Ayes: Rice, Steidel, Howell, Farmer, Pierson

F. REVIEW AND DISCUSSION OF POLICY COMMITTEE PRIORITIES AND POLICY REVIEWS

Mr. Weigold introduced the item and provided a brief summary.

Mr. Heinrichs provided a summary.

The Board directed the Policy Committee to look at a couple of existing policies, which should include the Purchasing Policy and revising it to include used and/or non-new equipment from outside sources.

5. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

President Pierson asked for any future agenda items.

Vice President Farmer would like discussion on the issuance of Intent to Serve letters and transfer of water meters.

Director Howell would like feedback on the policies that have been already brought forward to the Board.

President Pierson stated the review of policies will be on the December Board agenda.

6. ADJOURN TO CLOSED SESSION (Estimated time 60 Minutes)

President Pierson asked for public comment. There was none.

President Pierson adjourned the meeting to closed session at 5:18 p.m.

- A. Public Comment
- B. PUBLIC EMPLOYMENT PERFORMANCE EVALUATION, pursuant to Government Code Section 54957(b)(1)
Title: General Manager
- C. CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6 Agency Designated Representatives: General Manager, John F. Weigold, IV and Che Johnson; Employee Group: International Association of Fire Fighters (IAFF)
- D. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 Agency Designated Representatives: General Manager, John F. Weigold, IV and Che Johnson; Employee Organization: Services Employee International Union