# 6/17/2019: ADDED REGULAR BUSINESS ITEM 3.E. AND CONSENT AGENDA ITEM 5.A. 6/18/2019: ADDED ADDENDUM 1A, 1B & 1C



### CAMBRIA COMMUNITY SERVICES DISTRICT

## Thursday, June 20, 2019 - 2:00 PM

1000 Main Street Cambria, CA 93428

### **AGENDA**

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at www.cambriacsd.org. The District Office hours are Monday - Thursday, and every other Friday from 9:00 a.m. through 4:00 p.m. Please call 805-927-6223 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

#### 1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session
- E. Agenda Review: Additions/Deletions
- 2. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

### 3. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

- A. DISCUSSION AND CONSIDERATION OF SELECTION OF CANDIDATES FOR ELECTION TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS
- **B.** DISCUSSION AND CONSIDERATION OF CAPITAL IMPROVEMENT PROJECT (CIP) PRIORITIZATIONS AND REVIEW OF FINANCE AND RESOURCES & INFRASTRUCTURE JOINT SPECIAL MEETING OUTCOMES

- C. DISCUSSION AND CONSIDERATION OF A BUDGETADJUSTMENT TO REFLECT THE TYLER SOFTWARE ACQUISITIONS IN FISCAL YEAR 2018/2019, APPROVE CHANGE ORDER NOS. 2 & 3 AND ADOPTION OF RESOLUTION 27-2019
- D. DISCUSSION REGARDING FINANCE, POLICY & RESOURCES & INFRASTRUCTURE COMMITTEE BYLAWS
- E. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 28-2019 APPROVING AN EMPLOYMENT AGREEMENT WITH JOHN F. WEIGOLD, IV FOR GENERAL MANAGER SERVICES AND AMENDING THE CCSD SALARY SCHEDULE

### 4. HEARINGS AND APPEALS (Estimated time: 15 Minutes per item)

A. PUBLIC HEARING TO DISCUSS AND CONSIDER ADOPTION OF RESOLUTION 24-2019 APPROVING THE CCSD PRELIMINARY BUDGET FOR FISCAL YEAR 2019/2020 AND ADOPTION OF RESOLUTION 25-2019 ESTABLISHING THE FISCAL YEAR 2019/2020 APPROPRIATIONS LIMIT

### 5. CONSENT AGENDA (Estimated time: 15 Minutes)

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

A. CONSIDERATION OF APPROVAL OF AN EMPLOYMENT AGREEMENT WITH PAAVO OGREN FOR UTILITIES MANAGER SERVICES

### 6. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.

- A. Receive and File the Independent Auditor's Report for Fiscal Year 2017/18
- B. Discussion Regarding Reduced Water Rates for Low Income Ratepayers
- C. Public Hearing to Discuss and Consider Adoption of Resolution Approving the Final CCSD Budget for Fiscal Year 2019/2020 on August 15, 2019
- **D.** Town Hall Meeting on July 31, 2019 from 2:00 p.m. to 5:00 p.m.

### 7. ADJOURN TO CLOSED SESSION (Estimated time: 60 Minutes)

- A. Public Comment
- **B.** PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957(b). Title: General Manager
- C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957(b)

Title: Interim General Manager

D. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6

Agency Designated Representatives: David Pierson and Timothy Carmel Unrepresented Employee: General Manager

### CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors AGENDA NO. **3.A.** 

FROM: Monique Madrid, Administrative Services Officer/District Clerk

Haley Dodson, Deputy District Clerk

Meeting Date: June 20, 2019 Subject: DISCUSSION AND CONSIDERATION

OF SELECTION OF CANDIDATES FOR ELECTION TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS

### **RECOMMENDATIONS:**

Staff recommends that the Board of Directors approve the Official Election Ballot, select up to three (3) candidates for election to the Board of Directors for the Special District Management Risk Authority (SDRMA), and authorize the Board President to mark and sign the ballot.

### FISCAL IMPACT:

There is no fiscal impact associated with this agenda item.

### DISCUSSION:

The CCSD is a member of SDRMA, and participates in SDRMA's Property/Liability and Workers' Compensation Programs.

In January 2019, SDRMA requested nominations for three (3) seats on its Board of Directors. SDRMA's Election Committee reviewed the nomination documents and confirmed that five (5) candidates met the qualification requirements; those names are included on the enclosed Official Election Ballot.

It is requested that the Board of Directors select up to three (3) candidates to elect to the Board of Directors for SDRMA. The Statement of Qualifications for the five (5) candidates are attached for review. The candidates are: Bob Swan, Jesse D. Claypool, Patrick K. O'Rourke, Sandy Siefert-Raffelson, and James M. Hamlin. The four-year terms for newly elected SDRMA Directors will begin on January 1, 2020 and terminate on December 31, 2023. Election instructions are as follows:

- 1. The enclosed Official Election Ballot must be used to ensure the integrity of the balloting process.
- 2. After selecting up to three (3) candidates, the Board of Directors must approve the enclosed Official Election Ballot at a public meeting. Ballots containing more than three (3) candidate selections will be considered invalid and not counted.
- 3. The signed Official Election Ballot MUST be sealed and received by mail or hand delivery at SDRMA's office on or before 4:30 p.m. on Wednesday, August 21, 2019.

S 5	Official 2019 Election E	ectors Candidates' States s Email	
BOARD ACTIO	DN: Date	Approved:	_ Denied:
UNANIMOUS:	PIERSONFARM	MERRICESTEIDEL	HOWELL



2019 BOARD OF DIRECTORS ELECTION

## OFFICIAL ELECTION BALLOT ENCLOSED

This is an official election packet that contains items that require ACTION by your Agency's governing body for the selection of up to three (3) candidates to the SDRMA Board of Directors.

### **ELECTION PACKET ENCLOSURES**

- ☐ Election Ballot Instructions
- ☐ Official Election Ballot (Action Required)
- ☐ Candidate's Statements of Qualifications (5)
- ☐ Self-addressed, Stamped Envelope

1112 I Street, Suite 300 Sacramento, California 95814-2865 T 916.231.4141 or 800.537.7790 • F 916.231.4111

Maximizing Protection. Minimizing Risk. • www.sdrma.org

# SDRMA'S BOARD OF DIRECTORS ELECTION BALLOT INSTRUCTIONS

MAY 2 1 2019

Notification of nominations for three (3) seats on the Special District Risk Management Authority's (SDRMA's) Board of Directors was mailed to the membership in January 2019.

On May 2, 2019, SDRMA's Election Committee reviewed the nomination documents submitted by the candidates in accordance with SDRMA's Policy No. 2017-10 Establishing Guidelines for Director Elections. The Election Committee confirmed that five (5) candidates met the qualification requirements and those names are included on the Official Election Ballot.

Enclosed is the Official Election Ballot along with a Statement of Qualifications as submitted by each candidate. Election instructions are as follows:

- 1. The enclosed Official Election Ballot must be used to ensure the integrity of the balloting process.
- After selecting up to three (3) candidates, your agency's governing body must approve the enclosed Official Election Ballot at a public meeting. Ballots containing more than three (3) candidate selections will be considered invalid and not counted.
- The signed Official Election Ballot <u>MUST</u> be sealed and <u>received by mail or hand delivery at SDRMA's office on or before 4:30 p.m. on Wednesday, August 21, 2019 to the address below. A self-addressed, stamped envelope is enclosed. Faxes or electronic transmissions are NOT acceptable.
  </u>

Special District Risk Management Authority Election Committee 1112 "I" Street, Suite 300 Sacramento, California 95814

- 4. The four-year terms for newly elected Directors will begin on January 1, 2020 and terminate on December 31, 2023.
- 5. Important balloting and election dates are:

August 21, 2019: Deadline for members to return the signed Official Election Ballot

August 22, 2019: Ballots are opened and counted

August 23, 2019: Election results are announced, and candidates notified

September 25, 2019: Newly elected Directors are introduced at the SDRMA Annual Breakfast to be

held in Anaheim at the CSDA Annual Conference

November 6-7, 2019: Newly elected Directors are invited to attend SDRMA board meeting (Sacramento)

January 2020: Newly elected Directors are seated, and Board officer elections are held

If you have any questions regarding the election and balloting process, please do not hesitate to call SDRMA's Chief Operating Officer Paul Frydendal at 800.537.7790.



### **OFFICIAL 2019 ELECTION BALLOT**

# SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS

### **VOTE FOR ONLY THREE (3) CANDIDATES**

Mark each selection directly onto the ballot, voting for no more than three (3) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than three (3) candidates selected will be considered invalid and not counted. All ballots <u>must be sealed</u> and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 4:30 p.m., Wednesday, August 21, 2019. Faxes or electronic transmissions are NOT acceptable.

	BOB SWAN (INCUMBENT) Board Member, Groveland Community Services District
	JESSE D. CLAYPOOL  Board Chair, Honey Lake Valley Resource Conservation District
	PATRICK K. O'ROURKE, MPA/CFRM Board Member, Redwood Region Economic Development Commission
	SANDY SEIFERT- RAFFELSON (INCUMBENT) Finance Manager/Treasurer, Herlong Public Utility District
	JAMES (Jim) M. HAMLIN Board President, Burney Water District
	nis day of, 2019 by the Cambria Community Services District are ting by the following votes:
AYES:	
NOES:	
ABSTAIN:	
ABSENT:	
ATTEST:	APPROVED:

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates - no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate\*

Bob Swan

District/Agency

Groveland Community Services District (GCSD)

Work Address

P.O. Box 350, Groveland, CA 95321

Work Phone

Work Phone (209) 962-7161 Home Phone (408) 398-4731

\*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

#

### Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I am a current Board member. I would like to be elected to a second term because:

- 1. As a board member of Groveland CSD, I am particularly aware of the great value that smaller districts get from SDRMA, and I'd like to continue to do my part to make sure that this important agency continues to operate smoothly and stably into the indefinite future.
- 2. The insurance market in California (and nationwide) is going through a period of rapid change. The Board and staff are engaged in a major re-evaluation of SDRMA's approach to fulfilling its mission of providing cost-effective risk management services to it members. I believe that it is important to maintain Board continuity in this effort.
- 3. SDRMA Board members are either board members ("electeds") or employees of a member agency. I think there is value in having a balance between elected and employee Board members. The Board seats that are NOT up for election are currently 3 employees / 1 elected. I'd like to make sure the new Board has at least 2 elected members.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

- 1. SDRMA Board Member since 2016. This year (2019), I serve as Secretary. During our "no CEO" period in late 2017 - early 2018, I was a member of the ad hoc Personnel Committee. I am also a member of the Alliance Executive Council, and a backup member of the Legislative Committee.
- 2. Groveland CSD Board Member since I was appointed in June 2013. For the years 2014-2018, I served as Board President. (We finally implemented mandatory rotation of the office in 2019).
- 3. Member of the Board of Southside Community Connections, a local nonprofit in Groveland that provides educational, social, and recreational services to seniors, as well as free transportation to those who cannot drive.
- 4. Board Member (currently Treasurer) of Pine Cone Performers, a local choral and acting group, since 2010.
- 5. Back during my work life, I was a corporate representative on an IEEE standards committee concerned with wireless networking. It was very educational being on a committee where the members had widely differing (competing) goals.

What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)

History: BS Physics, MS Computer Science. 3 years in USAF. 30 years in the semiconductor industry, first as an engineering manager, later as a business unit manager. Now retired (so I have plenty of time).

Skills, etc.: Very familiar with financial reports, cost accounting, quantitative analysis. Working knowledge of modern computer and communications technology. Managed distributed organizations with up to 150 technical people and up to \$120M in annual sales. Pretty good at listening to different views, and helping to achieve consensus (or, at least, compromise).

### What is your overall vision for SDRMA? (Response Required)

Well, obviously I support our (newly revised) vision statement: "To be the exemplary public agency risk pool of choice for California special districts and other public agencies". In order to achieve this vision, I believe the key issues are:

- 1. Maintain long term financial stability. This includes ensuring that there is a fair allocation of cost versus risk across the pool membership.
- 2. Continue to retain / acquire highly qualified staff, and ensure that this is a desireable place to work.
- 3. Remember who are our target clientele, which in my opinion are small to mid-sized districts with limited options for insurance.
- 4. In light of ever-evolving California workers-compensation law, expand risk-management training even further than we now provide.
- 5. Maintain good relations with our re-insurers (who insulate us from catastrophe). In the long run, explore the possibility of joining a "captive" re-insurer to improve stability.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature

Page 2 of 2

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates - no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate\*

Jesse D. Claypool

District/Agency Honey Lake Valley Resource Conservation District

Work Address

USDA Service Center 170 Russell Avenue, Suite C Susanville, CA 96130

Work Phone

#

Work Phone 530-257-7271 ext 100 Home Phone 530-310-0232 The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

### Why do you want to serve on the SDRMA Board of Directors? (Response Required)

My interest for being on the SDRMA Board of Directors is because I believe it is imperative for there to be a knowledgeable and experienced voice on the Board with the perspective of the small to mid-size special district, working together with the other SDRMA Board Members, to ensure relevant-affordable solutions are available to all size special districts.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

l am currently serving my fifth (5th) consecutive term as Chairman of the Board of a special district. I served two (2) yrs. on a Technical Advisory Committee for the prevention of violence against schools K-12. I served one (1) term on an elementary school board. I am currently serving my second (2nd) consecutive term on CSDA's committee for Professional Development. I am currently serving my sixth (6th) consecutive term on the board of a Regional Water Management Group. I am currently serving my second (2nd) consecutive term on CSDA's committee for Member Services. I am currently serving as a member of the County's Civil Grand Jury.

I have attended and completed the California School Board Association's New Board Member Training. I have Certificates of Completion from CSDA for General Manager Evaluation, Exercising Legislative Authority and Achieving Transparency. I attended and completed CSDA's Extraordinary Leader training. I attended and completed CSDA's Special District Leadership Academy and I have received CSDA's Recognition in Special District Governance certificate.

What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)

My experience with special districts and governance, belief in the importance of quality governing policies, the ability to work effectively with the other board members and staff and a desire to give back to SDRMA and its membership will be what I bring to the SDRMA Board of Directors.

### What is your overall vision for SDRMA? (Response Required)

For SDRMA to continually advance as an industry leader providing affordable solutions for special districts of any size enabling them to be effective within the communities they serve.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature

Date 4-26-19

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates - no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate\*

Patrick K. O'Rourke, MPA/CFRM

District/Agency Redwood Region Economic Development Commission (RREDC)

Work Address 520 E Street Eureka, CA 95501

Work Phone

Work Phone 707-445-9651 Home Phone 707-726-6700
\*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

### Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I have considerable interest, knowledge, and experience in board leadership; board service; and board governance/policy development & oversight in for-profits, nonprofits, a joint powers authority/SDRMA member organization, and as an elected city councilman. I also have considerable experience (as a top-level executive board leader and manager) in organizational risk management and risk mitigation/prevention. I would like to share my knowledge, skills, abilities, and experience in service to SDRMA members, via my service on SDRMA's board of directors. I believe that my knowledge, experience, and dedication to excellence and implementation of best practices in governance and policy development/oversight will serve SDRMA well, and will assist SDRMA in maintaining its "Excellence" accreditation via the California Association of Joint Powers Authorities (CAJPA).

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Having served in board leadership roles (25+ years in for-profit entities; 25+ years in nonprofit & private/public foundations; and 2+ years in a Joint Powers Authority [SDRMA member organization]), I am well-versed and experienced in board governance; policy development; financial statement analysis and budget review; executive management search/selection, oversight and evaluation; organizational risk management/mitigation; litigation oversight; and best practices in organizational governance. At SDRMA member organization, Redwood Region Economic Development Commission (RREDC), I have served as 2019 Immediate Past Chair; 2018 Board Chair; 2017 Vice Chair; Chair of Executive Committee; and Member of the Loan Committee. I have in-depth knowledge of policy governance (Culver, et al.); I am an advocate for transparency & best practices; and I am knowledgeable & experienced in California's Ralph M. Brown Act and Roberts Rules of Order. I have also served in board governance and board leadership roles in several nonprofit organizations and in both public and private foundations, including as Board Chair (12+ years) and in President & Vice President roles. I have also Chaired Search/Selection committees; Public Relations committees; Fund Development committees; and Finance/Audit committees.

What special skills, talents, or experience (including volunteer experience) do you have?

(Response Required)

Besides holding a Master of Public Affairs degree, with a specialty in nonprofit management; having completed all coursework and written/oral exams (all except dissertation) for a PhD in Mass Communication, with a specialty in public relations and a cognate in organizational communication management, I have several other directly-relevant skills/talents/experience including: I am expertly adept at executive-level relationship development and stewardship, and have served as an organizational & industry advocate and liaison working closely with community organizations, local/county/state elected officials, and public/private entities/organizations and foundations. I am expertly adept at financial and operational analysis, and at asset/portfolio management and risk mitigation. I have taught for-credit university courses in corporate leadership; in entrepreneurial leadership research and practice; as well as having published peer-reviewed academic research on leadership in public relations.

### What is your overall vision for SDRMA? (Response Required)

My vision for SDRMA would be for SDRMA to continue to add value to its members; operate with the highest ethical practices and transparency; continue in providing excellence in service, education, safety and compliance training; help members to mitigate and reduce risk; provide expedient claims review and response; provide members with state-of-the-art education and information; educate members to minimize losses/risk in member workplaces; and to continue to provide members with comprehensive coverage for property/liability, workers comp, and health benefits.

I would envision SDRMA management and staff enjoying a quality of life that will ensure their happiness and continue an atmosphere of dedicated service to SDRMA members. I would also envision that SDRMA will continue to operate with efficiencies that minimize costs/expenses, continue to enable SDRMA to maintain competitive premium rates, and (when possible) lower organizational and member costs. I would also envision a governing board that embraces and employs best governing practices in all areas of policy development; executive management oversight; financial review/audit; and in investing and spreading portfolio assets to minimize portfolio investment risks and maximize return on investments. Finally, I would envision SDRMA, and its management team/staff, operating in ways that will continue to earn accreditation "Excellence" from the California Association of Joint Powers Authorities (CAJPA).

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature \_\_\_\_\_\_\_Date 3 25 145 2019

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates No statements are endorsed by SDRMA.

Candidate\* Sandy Seifert-Raffelson

District/Agency Herlong Public Utility District

Work Address 447-855 Plumas St., P o Box 115, Herlong, CA 96113

Work Phone (530) 827-3150 Cell Phone (530) 310-4320

\*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors?

I am a current Board member of SDRMA and feel that I have added my financial background to make better informed decisions for our members. As a Board member, I continue to improve my education of insurance issues and look forward to representing small District's and Northern California as a voice on the SDRMA Board. I feel I am an asset to the Board with my degree in Business and my 30 plus years' experience in accounting and auditing.

I understand the challenges that small District face every day when it comes to managing liability insurance, worker's compensation and health insurance for a few employees with limit revenue and staff. My education and experience give me an appreciation of the importance of risk management services and programs, especially for smaller District that lack expertise with insurance issues on a daily basis.

I feel I am an asset to this Board, and would love a chance to stay on 4 more years!

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

While serving on the SDRMA Board, I have been privilege to be Secretary of the Board for two years, and currently the Vice-President. I have served on CSDA's Audit and Financial Committee's for 6 years; I have served on the SDLF Board; Northeastern Rural Health Clinic Board; Fair Board; School and Church boards; 4-H Council and leader for 15 years; and UC Davis Equine Board. In the past 25 years, I have learn that there is no "I" in Board and it can be very rewarding to be part of a team that makes a difference for others.

As part of my many duties working with Herlong PUD, I worked to form the District and was directly involved with LAFCo, Lassen County Board of Supervisors and County Clerk to establish the initial Board of Directors and first Policies for HPUD. I have administered the financial portion of 2 large capital improvement project with USDA as well as worked on the first ever successful water utility privatization project with the US Army and Department of Defense. I am currently working on a 4.2 million grant from California for new infrastructure for the small District HPUD absorb through LAFCo in 2017. I am also the primary administrator of a federal contract for utility services with the Federal Bureau of Prison and the US Army.

What special skills, talents, or experience (including volunteer experience) do you have?

I have my Bachelor's Degree in Business with a minor in Sociology. I have audited Small Districts for 5 years, worked for a Small District for almost 15 years and have over 30 years of accounting experience. I am a good communicator and organizer. I have served on several Boards and feel I work well within groups or special committee. I am willing to go that extra mile to see things get completed.

I believe in recognition for jobs well done. I encourage incentive programs that get members motivated to participate and strive to do their very best to keep all losses at a minimum and reward those with no losses.

I have completed my Certificate for Special District Board Secretary/Clerk Program in both regular and advance course work through CSDA and co-sponsored by SDRMA. I have completed the CSDA Special District Leadership Academy and Special District Governance Academy. I am in the processes of getting my small District re-certified for their District of Transparency and hope one day to attain our District of Distinction.

I work for a District in Northeastern California that has under gone major changes from a Cooperative Company to a 501c12 Corporation, to finally a Public Utility District. I have worked with LAFCo to become a District. Also our small District consolidated another small District into our District. Through past experience I feel I make a great Board member representing the small districts of Northern California and their unique issues and will make decisions that would help all rural/small districts.

What is your overall vision for SDRMA?

For SDRMA to be at the top of the risk management field and to continue communicating and listening to the needs of all California Special Districts and meeting those needs at a reasonable price that Special Districts can afford. I would like to continue education and rewards for no claims and explore avenues of financial endeavors that will benefit our customers.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature Somb Suferb Raffelson Date 4/16/19

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates

- no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate*	James (Jim) M. Hamlin											
District/Agenc	CV Burney Water District											
		7										
Work Phone	(530) 335-3582 Cell Phone	-										
*The name or nickr	kname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.											
	Why do you want to serve on the SDRMA Board of Directors? (Response Required)											
Норе	to serve and help with decisions being made to both strengthen SDRMA a	nd										
move	into new areas. Our districts are facing new challenges constantly.											
District/Agency  Work Address  Work Phone  *The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.												
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What special skills, talents, or experience (including volunteer experience) do you have? (Response

Required)
September 1972 until January 2014, owned and operated a Insurance brokerage
Sold business and retired.
Board Member of Mayers Memorial Hospital District From 1990 until 2014
Served on the Associal of Hospital Districts for six years.
Served on the board of Burney Water District the previous six years. Current Serving on Mayers Memorial Hospital Financial Board.
What is your overall vision for SDRMA? (Response Required)
To have a listening ear for the districts that are represented. Need to use caution when jumping into new areas, not jepordise their strong programs
and beliefs for new programs.
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certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that m willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary terve. Please consider my application for nomination/candidacy to the Board of Directors.
andidate Signature James M Hamble Date 3-27-2019

From: Monique Madrid
To: Haley Dodson

Subject: FW: Special District Risk Management Authority (SDRMA) 2019 Board Election

**Date:** Monday, June 3, 2019 1:25:12 PM

Attachments: image001.png image002.png

This is the other we have received however it is the same candidate. We should still provide both items.



### Monique Madrid, CMC

Administrative Department Manager Cambria Community Services District

p: (805) 927-6223

(805) 927-5584

a: 1316 Tamsen Street, Suite 201 Cambria, CA 93428

P.O. Box 65 Cambria, CA 93428

w: www.cambriacsd.org e: mmadrid@cambriacsd.org

From: Monique Madrid

**Sent:** Friday, May 10, 2019 8:10 AM

**To:** Paavo Ogren <pogren@cambriacsd.org> **Cc:** Haley Dodson <hdodson@cambriacsd.org>

Subject: FW: Special District Risk Management Authority (SDRMA) 2019 Board Election

Good Morning Honorable Directors,

Please see the message below related to an upcoming SDRMA board election.

Monique



### Monique Madrid, CMC

Assistant General Manager/Administrative Department Manager Cambria Community Services District

p: (805) 927-6223

f: (805) 927-5584

a: 1316 Tamsen Street, Suite 201 Cambria, CA 93428

P.O. Box 65 Cambria, CA 93428

w: www.cambriacsd.org e: mmadrid@cambriacsd.org

**From:** Patrick O'Rourke < <u>pkorourke@gmail.com</u>>

Sent: Thursday, May 9, 2019 6:19 PM

**To:** Patrick O'Rourke < <u>pkorourke@gmail.com</u>>

Subject: Special District Risk Management Authority (SDRMA) 2019 Board Election

To: SDRMA Member Organization

C/o: General Manager / Board President

You should be receiving a letter from SDRMA in the mail, very soon, regarding the upcoming 2019 election for SDRMA Board of Directors. There are 5 candidates to be elected to 3 open board positions. SDRMA member organization ballots must be received by SDRMA no later than 4:30 p.m. on August 21st, 2019.

I, Patrick O'Rourke, have submitted my candidacy and would appreciate your organization's vote. SDRMA should be providing my "Statement of Qualifications," along with those of the other candidates.

I wanted to also provide you with my direct contact information (below) to answer any questions you may have concerning my candidacy. I would also like to try to make myself available to speak to your board members (via telephone or video teleconference) at your upcoming board meeting when this election item is on your public agenda, if your board officers/membership should so desire. Having such conversation would be an excellent way for me to learn what the needs and concerns of SDRMA members may be, and how I can best serve you as an SDRMA Board Member.

If you would like to schedule a time that I could talk with your board members, please contact me via email or telephone with the details (day/time) of your upcoming public board meeting when you will be making a decision on this 2019 SDRMA Board Election, along with the approximate agenda time for this Board Election item, and any conferencing/connection details. I will look forward to the opportunity to talk/visit with your members at your upcoming meeting, and take note of any concerns and questions that you may have so that I can best serve and represent the entire membership of SDRMA on the Special District Risk Management Authority's Board of Directors. Thank you so much for anticipated support!

Very Best Regards,

Patrick

Patrick K. O'Rourke, M.P.A./C.F.R.M.

2019 Immediate Past Chair; 2018 Board Chair; Member of Executive Committee; Member of Loan Committee:

Redwood Region Economic Development Commission (RREDC is a 19-member Joint Powers Authority)

City Council Member: City of Ferndale "The Victorian Village"
Master of Public Affairs-Nonprofit Management
Certification in Fund Raising Management
P.O. Box 571
Ferndale, CA 95536-0571 U.S.A.
1-707-726-6700
pkorourke@gmail.com

From: Monique Madrid
To: Haley Dodson

**Subject:** FW: Follow-up on Special District Risk Management Authority (SDRMA) 2019 Board Election

**Date:** Monday, June 3, 2019 1:23:08 PM

Attachments: image001.png

Please include as an attachment to the Election item. I think we have one other.



### Monique Madrid, CMC

Administrative Department Manager Cambria Community Services District

o: (805) 927-6223

f: (805) 927-5584

a: 1316 Tamsen Street, Suite 201 Cambria, CA 93428

P.O. Box 65 Cambria, CA 93428

w: www.cambriacsd.org e: mmadrid@cambriacsd.org

From: Patrick O'Rourke <pkorourke@gmail.com>

Sent: Thursday, May 30, 2019 8:04 PM

To: Patrick O'Rourke <pkorourke@gmail.com>

Subject: Follow-up on Special District Risk Management Authority (SDRMA) 2019 Board Election

May 30, 2019

To: SDRMA Member Organization C/o: General Manager/Board President

### Dear General Manager/Board President:

About two weeks ago, SDRMA mailed information to all special district member organizations regarding SDRMA's 2019 Board Election. Hopefully your district has received your ballot and instructions for completing and returning your choices for SDRMA board directors to SDRMA by/or before the deadline for ballot receipt at SDRMA offices at 4:30 p.m. on August 21st, 2019.

I, Patrick O'Rourke, am one of 5 candidate choices for the 3 open board positions. My candidate "Statement of Qualifications," were included in the election materials, along with those of the other candidates.

If it works into one of your upcoming board meeting agendas, I would like to try to make myself available to speak to your board members (via telephone or video teleconference), if your board officers/membership should so desire. Having such conversation would be an excellent way for me to learn more about what the needs and concerns of SDRMA members may be, and how I can best serve your organization as an SDRMA Board Member.

If you would like to schedule a time that I could talk with your board, please contact me via email or telephone with the details (day/time) of your upcoming public board meeting(s) when you might be available for a short discussion. I'd be happy to try to schedule a time at any of your meetings prior to your organization making your board member candidate selections for this 2019 SDRMA Board Election.

I look forward to the opportunity to talk/visit with your members and to take note of any concerns and questions so that I can best serve and represent the entire membership of SDRMA on the Special District Risk Management Authority's Board of Directors. Thank you so much for your anticipated support!

Very Best Regards,

Patrick

Patrick K. O'Rourke, M.P.A./C.F.R.M.

2019 Immediate Past Chair; 2018 Board Chair; Member of Executive Committee; Member of Loan Committee:

Redwood Region Economic Development Commission (RREDC is a 19-member Joint Powers Authority) City Council Member: City of Ferndale "The Victorian Village"

Master of Public Affairs-Nonprofit Management Certification in Fund Raising Management P.O. Box 571 Ferndale, CA 95536-0571 U.S.A.

1-707-726-6700 pkorourke@gmail.com

### CAMBRIA COMMUNITY SERVICES DISTRICT

AGENDA NO. 3.B. TO: Board of Directors

FROM: Haley Dodson, Deputy District Clerk

Annette Young, Clerical Assistant

Paavo Ogren, Interim General Manager VIA:

Meeting Date: June 20, 2019 Subject: DISCUSSION AND CONSIDERATION

> OF CAPITAL IMPROVEMENT PROJECT (CIP) PRIORITIZATIONS AND REVIEW OF FINANCE AND **RESOURCES & INFRASTRUCTURE**

JOINT SPECIAL MEETING

**OUTCOMES** 

### **RECOMMENDATIONS:**

Staff recommends the Board of Directors discuss and consider the Capital Improvement Project (CIP) prioritizations and review the Finance and Resources & Infrastructure Committees' joint special meeting outcome.

### **DISCUSSION:**

The Resources & Infrastructure Committee and Finance Committee held a joint special meeting on May 14, 2019 to discuss the Resources & Infrastructure Committee CIP prioritization for the Water, SWF and Wastewater systems. The agenda packet can be viewed here: https://www.cambriacsd.org/2019-05-14resources-infrastructure-standing-committee-special-meeting

The following is a summary of outcomes of the joint committee discussion: The Resources & Infrastructure Committee recommended that the Finance Committee accept the water CIP priority list as proposed, with the provision that priorities can change in the event of an emergency. All of the priority 1's on the Water Fund CIP list add up to \$440,000, excluding the water meter replacements. The overall water meter replacement program implementation needs to be reviewed by the Resources & Infrastructure Committee first to determine how the project will be phased. Any funds from the \$440,000 not used in the first year will be rolled over for use in the next year. Of the priority 1 projects, the highpressure water main replacement at the Santa Rosa Creek pedestrian bridge and the SCADA system upgrades should be given top consideration.

The Resources & Infrastructure Committee recommended the SWF CIP priorities as indicated, with the provision that priorities can be adjusted in the event of an emergency. Both Committees agreed to remove the line item for consulting assistance with the Army Corps of Engineers from the CIP list and reallocating that \$40k to contingencies.

The Resources & Infrastructure Committee recommended that the Finance Committee proceed with the Sustainable Solutions Turnkey (SST) program, with PG&E acting as the project manager, as well as moving forward with the initial payment to commence the investment grade audit (IGA). PG&E will be performing an IGA for the 12 items defined. If the District decides not to move forward with the IGA, the committee will need to review the list and perhaps move forward with the items this year. If the committee decides to move forward with the 12 items on the IGA, \$160,000 is due to PG&E at signing. The funds will come out of the fiscal year 2018/19 budget. The potential benefits to moving forward with the program are that the work content will extend the useful life of the Wastewater Treatment Plant by approximately 20 years and there will be a reduction in competing resources. District staff time would also be freed up to perform maintenance and operational work at the WWTP.

Attachments: Pro	position 218 Cl	IP Prioritization	n Water, W	astewater & SV	/F Spreadsheets	
BOARD ACTIO	N: Date	Approve	ed:	Denied:		
21 IOMINAIALI	PIERSON	FARMER	RICE	STEIDEI	HOWELL	

#### Revised 6/18/2018

Check of total

### **Water Projects**

Preliminary costs need to be updated & tied to a an ENR/year basis.

 Expansion [X],
 %
 %
 Priority

 Ops Budget
 Replacement [R]
 X
 R
 O
 Ranking

Line/Project Account # Operations [O] FY 18/19 - FY18/19 - 2nd FY19/20 FY20/21 FY21/22 FY22/23 FY23/24 FY24/25 FY25/26 FY26/27 FY27/28 1st half No. Description Annual Inflation (Percentage) Cumulative Inflation (Percentage) 109% 113% 116% 119% 123% Water Distribution System Projects Water Master Plan Amendment (revised fire flow modeling/tank sizing check) 6080M R/O/X 20 80 35,000 35,000 2 Stuart Street Tank Replacement (125K gallon welded steel tank with new foundation) 458,000 458.000 2 50,000 50,000 Water pipelines, pumps, and PRV repairs and replacements R/O 100 2 25,000 50,000 50,000 \$ 50,000 \$ 50,000 50,000 \$ 50,000 50,000 475,000 Piney Way erosion control protection for existing pipeline 6035 100 3 10,000 0 10,000 Study & predesign for pipeline in State Parks wetlands 3 30.000 30,000 Inspection & spot repair to water transmission main under S. Parks wetlands area; or do 7B 80,000 3 80,000 Lining of transmission main under S. Parks wetlands area (alt to relocate ~ \$612K to \$1.16 million), or do 7A 20 80 50,000 \$ 150,000 \$ 816,000 1,016,000 7B 3 Pressure zone 2 to zone 7 transmission main @ SR Creek pedestrian bridge 20 80 1 \$ 50,000 \$ 70,000 120,000 Subzone metering of distribution system 50,000 50,000 150,000 100 1 50,000 R/O 20 80 3 125,000 10 Pine Knolls - Iva Court zone 1 pipeline expansion 40.000 165,000 Replacement of problematic service lines within Leimert 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 100,000 3 Water Meter Replacements & Upgrades R/O 75 | 25 | 1 | \$ 50,000 200.000 200.000 200.000 200,000 200,000 1,050,000 12 13 Annual GIS updating & upgrades R/O 100 3 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 100,000 Valve Replacements 14 2 \$ 10,000 \$ 10,000 20,000 20,000 \$ 20,000 20,000 20,000 20,000 20,000 20,000 20,000 200,000 15 Replacement of problematic service lines within Leimert 3 \$ 40,000 10,000 10,000 10,000 10,000 10,000 10,000 100,000 Water Treatment Electonic self monitoring reporting program (yr 1 is software + consulting, yrs 2 + are annual tech support) 10,000 19,000 1.000 1.000 1.000 1.000 1.000 1.000 1.000 1.000 1.000 16 100 2 Tank & Booster Pump Station Projects Rodeo Grounds Pump Station Replacement (aka Zone 2 Booster pump station) 10,000 101,000 500,000 400,000 1,026,000 R/X 80 15,000 10,000 \$ 50.000 R/O 50 50 3 50.000 50.000 50.000 18 SCADA System - Long-term Water Portion 210.000 19 Electrical transfer switch and conduit to well SS-3 0 100 2 25,000 25,000 20 80 100,000 R/O 100,000 20 San Simeon well field generator replacement 2 Water conservation Database for water conservation program/tracking with parcel links & APN file conversion X/R/O 20 3 10,000 \$ 10,000 20,000 Vehicles & Trailer Mounted-Equipment Replacement Dump Truck (76 K purchase with 6 yr Ioan @ 5% assumed) 1 \$ 13,000 \$ 13,000 \$ 13,000 \$ 13,000 \$ 13,000 \$ 13.000 78,000 6170 24 Trailer Mounted Air Compressor 100 2 \$ 22,700 22,700 23 Trailer mounted, small capcity vactor 6170 0 100 2 \$ 48,000 48 000 Vehicle Replacement Program 2 25,000 25,000 25,000 \$ 25,000 25,000 25,000 \$ 25,000 25,000 25,000 250,000 Overhead Projects 50,000 Finance/billing software upgrade (water est'd @ 50%) R/O 100 1 25.000 75,000 Contingency/reserves (amount remains TBD) R/O 100 4 6080M User Fee study (water rates portion) 100 1 0 Subtotal water projects - noninflated \$/yr \$ 248,700 \$ 253,000 \$ 665,000 \$ 1,199,000 \$ 1,104,000 \$ 1,663,000 \$ 326,000 \$ 126,000 \$ 126,000 \$ 126,000 \$ 126,000 \$ 5,962,700 Priority Level 1 projects: \$ 113,000 \$ 133,000 \$ 288,000 \$ 263,000 \$ 263,000 213,000 200,000 1,473,000 \$ 95,700 \$ 696,000 \$ 496,000 \$ 96,000 \$ 2,658,700 80,000 \$ 257,000 \$ 554 000 \$ 96,000 \$ 96,000 \$ 96 000 96,000 \$ Priority Level 2 projects: Priority Level 3 projects: \$ 40,000 \$ 40,000 \$ 120,000 \$ 240,000 \$ 345,000 \$ 896,000 \$ 30,000 \$ 30,000 30,000 30,000 30,000 \$ 1,831,000 Priority Level 4 projects: Cummulative water projects \$ (all priority levels) \$ 248,700 \$ 501,700 \$ 1,166,700 \$ 2,365,700 \$ 3,469,700 \$ 5,132,700 \$ 5,458,700 \$ 5,584,700 \$

# Wastewater CIP - Capital Improvement Program

6/18/2018 revision 11:41am DRAFT - For Discussion Only

Line/Project Operations [O]  No.  Wastewater Projects  Wastewater Treatment Plant Projects  Influent screen, support platform design, & installation Electrical engineering design & cost estimate for WWTP's main incoming power breaker & MCC work Incoming power supply monitoring system Replace WWTP main power supply breaker and auto-transfer switch; (or, do project 5B.)  Replace WWTP main power supply breaker and auto-transfer switch; (or, do project 5B.) Replace WWTP main power supply breaker and auto-transfer switch; (or, do project 5B.) Replace WWTP main power supply breaker and auto-transfer switch; (or, do project 5B.)	20 20 20 20 20	80			1st Half FY18/19	2nd Half FY18/19  Dependent on	FY19/20	FY20/21	Project FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Total
Wastewater Treatment Plant Projects  1 Influent screen, support platform design, & installation 2 Electrical engineering design & cost estimate for WWTP's main incoming power breaker & MCC work 3 Incoming power supply monitoring system 4 Neutral wire installation from PG&E-provided delta to wye main replacement transformer to main MCC 5A Replace WWTP main power supply breaker and auto-transfer switch; (or, do project 5B.) R	20 20					•									
Wastewater Treatment Plant Projects  1 Influent screen, support platform design, & installation 2 Electrical engineering design & cost estimate for WWTP's main incoming power breaker & MCC work 3 Incoming power supply monitoring system 4 Neutral wire installation from PG&E-provided delta to wye main replacement transformer to main MCC 5A Replace WWTP main power supply breaker and auto-transfer switch; (or, do project 5B.) R	20 20					Duamasad Data									
Wastewater Treatment Plant Projects  1 Influent screen, support platform design, & installation 2 Electrical engineering design & cost estimate for WWTP's main incoming power breaker & MCC work 3 Incoming power supply monitoring system 4 Neutral wire installation from PG&E-provided delta to wye main replacement transformer to main MCC 5A Replace WWTP main power supply breaker and auto-transfer switch; (or, do project 5B.) R	20 20					Proposed Rate									
1 Influent screen, support platform design, & installation 2 Electrical engineering design & cost estimate for WWTP's main incoming power breaker & MCC work 3 Incoming power supply monitoring system 4 Neutral wire installation from PG&E-provided delta to wye main replacement transformer to main MCC 5A Replace WWTP main power supply breaker and auto-transfer switch; (or, do project 5B.) R	20 20					Increase									
2 Electrical engineering design & cost estimate for WWTP's main incoming power breaker & MCC work  3 Incoming power supply monitoring system  4 Neutral wire installation from PG&E-provided delta to wye main replacement transformer to main MCC  5A Replace WWTP main power supply breaker and auto-transfer switch; (or, do project 5B.)  R	20 20														
3 Incoming power supply monitoring system R 4 Neutral wire installation from PG&E-provided delta to wye main replacement transformer to main MCC R 5A Replace WWTP main power supply breaker and auto-transfer switch; (or, do project 5B.) R	20			1	\$ 150,000	¢ 50,000									\$ 150,000
4 Neutral wire installation from PG&E-provided delta to wye main replacement transformer to main MCC R 5A Replace WWTP main power supply breaker and auto-transfer switch; (or, do project 5B.) R		80		2		\$ 50,000	\$ 25,000								\$ 50,000 \$ 25,000
5A Replace WWTP main power supply breaker and auto-transfer switch; (or, do project 5B.)		80		1			\$ 20,000								\$ 20,000
ED. Doubes resistances as your Makey Control Control with V configuration county (and a resistant EA)	20	80		1			\$ 30,000								\$ 30,000
5B Replace main incoming power Motor Control Center with Y-configuration supply; (or, do project 5A) R	20	80		1			\$ 300,000								\$ 300,000
6 WWTP Update BNR Modeling Update & Value Engineering (early half of FY) X/R/O	20	20	80	1		\$ 40,000									\$ 40,000
7 Aeration tank baffles, anoxic mixers, & ML recirc system (later half of FY)  R/O	20	80	00	1		\$ 40,000	\$ 80,000 \$ 100,000								\$ 120,000
8 Automate aeration D.O. control system (CVs at air headers, press control @ main air header, new DO probes) X/R/O 9 Upgrade/replace aeration blowers X/R/O	20	20	80 80	2		\$ 50,000 \$ 30,000	\$ 150,000								\$ 150,000 \$ 180,000
10 Blower electrical room air filtration/conditioning for moisture & corrosion control	20	80	80	2		3 30,000	\$ 10,000			-					\$ 10,000
11 Replace main WWTP backup power generator	20	80		2			,	\$ 200,000							\$ 200,000
12 Replace digester catwalk handrailings, clean, and paint R	20	80		1	\$ 45,000										\$ 45,000
13 Cathodic protection replacements at digesters R	20	80		3			_	\$ 10,000							\$ 10,000
14 Plant non-potable 3W improvements & non-potable sprays for screw press  15 Improve grit tank hydraulic capacity (placeholder, insert approx \$10K cost if needed)  X/R/O	20	80	00	1			\$ 15,000								\$ 15,000
15 Improve grit tank hydraulic capacity (placeholder, insert approx \$10K cost if needed)  X/R/O  Repair or replace protective surge tank for plant effluent pipeline	20	20 80	80	2			\$ 25,000								\$ 25,000
17 Long-term plant upgrades - new sludge digester, flow equalization improvements, denite/phosphorous removal	20	80		3			23,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	250,000		\$ 1,500,000
18 Demo and remove old flow equalization tanks in SW corner of plant			100	3			\$ 40,000		,		,		,		\$ 40,000
19 Replace effluent punp (southern pump)	20	80		1		\$ 25,000									\$ 25,000
20 Annual electrical & instrumentation improvements X/R/O	20	20	80	2		\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000				\$ 360,000
21 SCADA System - WWTP - long-term improvements X/R/O 22 Effluent P.S. bypass piping	20	20 80	80	2		\$ 25,000	\$ 25,000 \$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	25,000	\$ 25,000	\$ 225,000 \$ 20,000
22 Effluent P.S. bypass piping 23 Miscl WWTP lab upgrades & investment in electronic self-monitoring reporting	20	20	80	1		\$ 10,000	\$ 20,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000 \$	3,000	\$ 3,000	\$ 20,000
Collection System Projects			00			7 10,000	7 10,000	ý 3,000 i	3,000	3,000	3,000	3,000	3,000	3,000	7 41,000
24 SCADA System - Collections System - long-term improvements X/R/O	20	20	80	2		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	25,000	\$ 25,000	\$ 225,000
25 Collection System smoke testing			100	2		\$ 50,000	,			,	,	,	,	,	\$ 50,000
26 Annual manhole inspections and report on needed corrections (approx. 20% of system/yr)			100	2		\$ 40,000			\$ 40,000	\$ 40,000					\$ 200,000
27 Collection System Phased televising & cleaning R/O			100	2		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000					\$ 500,000
28 Collection System Assessment software (E.g., t4 Spatial or other) 29 Collection System Assessment/engineering for repairs		-	100 100	2		\$ 10,000 \$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000					\$ 10,000 \$ 150,000
29 Collection System Assessment/engineering for repairs 30 Collection System Repairs to reduce I/I & damaged pipe sections			100	2		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	50,000	\$ 50,000	\$ 450,000
31 Manhole raising due to street overlays & roadway work	20	80	100	1		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000		10,000	\$ 10,000	\$ 90,000
32 Lift Station A (Nottingham & Leighton/Park Hill) new control panel at grade el. X/R/O	20	20	80	1		\$ 10,000	\$ 80,000								\$ 90,000
33 Lift Station A (Nottingham & Leighton/Park Hill) new submsersible pumps, MCC, bypass piping X/R/O	20	20	80	2					\$ 50,000	\$ 350,000					\$ 400,000
34 Lift Station A-1 (Sherwood & Harvey/Marine Terrace) new control panel at grade el.  X/R/O	20	20	80	1		\$ 60,000			4 40 000	4 225 222					\$ 60,000
35 Lift Station A-1 (Sherwood & Harvey/Marine Terrace) submersible pumps, MCC, bypass piping X/R/O  36 Lift Station 4 (DeVault PI/Seaclift Estates) VFDs /new elect panel & 3 phase pump motors R/O	20	20	80 80	3			\$ 25,000	\$ 60,000	\$ 40,000	\$ 225,000					\$ 265,000
36 Lift Sation 4 (DeVault PI/Seaclift Estates) VFDs /new elect panel & 3 phase pump motors R/O  37 Lift Sation B improvements (SR Creek/behind Park Hill) new control panel X/R/O	20	20	80	1			\$ 25,000	\$ 60,000							\$ 85,000 \$ 30,000
38 Lift Station B - new wet well, submersible pumps, and valve vault (placeholder) X/R/O	20	20	80	1			ŷ 30,000			\$ 300,000					\$ 300,000
39 Lift Station B - replace existing generator X/R/O	20	20	80	2		•	\$ 60,000								\$ 60,000
40 Lift Station B-1 (Village Ln/Tin City) relocate away from Feb 2017 landslide area (potential 50% FEMA 406 funding) X/R/O	20	20	80	1			\$ 300,000								\$ 300,000
41 Lift Station B-2 (Wood Dr./E. Lodge Hill) new control panel at grade el.  X/R/O	20	20	80	1			\$ 75,000			4 450 000	\$ 35,000	\$ 315,000			\$ 425,000
42 Lift Station B-3 (Green St./W. Lodge Hill) new control panel followed by future submserible pumps, MCC, bypass piping X/R/O  43 Lift Station B-4 (Green & Gleason/W. Lodge Hill) new submserible pumps, bypass piping X/R/O	20	20	80 80	2			\$ 90,000		\$ 20,000	\$ 160,000 \$ 240,000					\$ 250,000 \$ 260,000
44 Lift station 9 - replace corroded main incoming power breaker	20	100	00	1		\$ 8,000			20,000	240,000					\$ 8,000
45 Replacement and New PCs for operators		20	80	2		\$ 10,000					\$ 10,000				\$ 20,000
46 Annual maintenance and upgrading to GIS R/O		20	80	3		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	10,000	\$ 10,000	\$ 95,000
Vehicles and Trailer- Mounted Equipment															
Vactor truck - replace with new \$450K truck that meets emssion requirements (10 yr loan @ 4.5%)	20	80		2		\$ 56,000		\$ 56,000	\$ 56,000	\$ 56,000	\$ 56,000			\$ 56,000	\$ 504,000
48 Vehicle Replacement Program		100		3		\$ 25,000	\$ 25,000		\$ 25,000	\$ 25,000	\$ 25,000			\$ 25,000	\$ 250,000
49 Portable equipment replacement program (backhos, generators and pumps)				4		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	15,000	\$ 15,000	\$ 150,000
Overhead CIP Projects  50 Figure / Ibillian reftwere warrade (wastewater estid @ F0%)		20	00	2		ć 25.000	ć F0.000								ć 75.000
50 Finance/billing software upgrade (wastewater est'd @ 50%)  R/O  S1 Contingency/reserves (amount remains TBD)  X/R/O	20	20	80 80	3 4		\$ 25,000	\$ 50,000								\$ 75,000
51 Contangency/reserves (amount remains 100) //n/O	20	20	00	7											7
Total Per Year (all pri	iorities)				\$ 195,000	\$ 864,000	\$ 1,981,000	\$ 969,000	\$ 809,000	\$ 1,974,000	\$ 574,000	\$ 784,000	469,000	\$ 219,000	\$ 8,883,000
Priority Level 1					\$ 195,000				\$ 13,000		\$ 48,000			\$ 13,000	
Priority Level 2 priority Level 3 priori					\$ - \$ -	\$ 536,000 \$ 60,000			\$ 496,000 \$ 285,000	7 1,301,000	\$ 226,000 \$ 285,000		156,000 285,000	\$ 156,000 \$ 35,000	\$ 4,519,000 \$ 2,055,000
Priority Level 3 p					\$ -	\$ 15,000	. ,			\$ 285,000				\$ 35,000	
Thomy text 4	, ,,,,,,,,,,,					•									
Cummulative Total					\$ 240,000	\$ 1,104,000	\$ 2,221,000	\$ 3,190,000	3,999,000	\$ 5,973,000	\$ 6,547,000	\$ 7,331,000 \$	7,800,000	\$ 8,019,000	\$ 8,883,000

**SWF Projects** Revised 6/19/2018

.ine/Project	Preliminary costs need to be updated & tied to a an ENR/year basis.	Total Project Estimate	Outside Grant Funding	Ops Budget Re			O Ranking											Check of total
								First Half	2nd Half									
No.	Description					X R	0	FY18/19	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY26/27	FY27/28	
	·			_				Ś	Ś	Ś	Ś	Ś						•
	Annual Inflation (Percentage)							3.0%	3.0%	3.0%	3.0%	3.0%						
	Cumulative Inflation (Percentage)							112.55%	112.55%	115.93%	119.41%	122.99%						
	SWF Projects																	
	Regular Coastal Development Permitting Support																	
1	EIR consulting (follow up agency discussions to support the SWF's Regular CDP)					20 80	1	\$ 10,000		\$ 10,000								\$ 20,000
2	Section 7 ESA consulting, annual AMP report, & AMP update					20 80	1	\$ 125,000										\$ 125,000
3	Legal assistance for CEQA support and any subsequent appeals (amounts each year remain to be determined and are not shown)																1	
	Off-Site RO Concentrate Disposal Mods																	
4	Interim Mods at SWF for trailer fill station (portable pump, rented spill contrainment/loading pad, reuse rented Baker tanks						1	\$ 50,000										\$ 50,000
5	Future permanent mods at SWF for trailer fill station (piping & spill contrainment/loading pad) (1,2)					20 80	2			\$ 200,000								\$ 200,000
	Advanced Water Treatment Plant Improvements																	, , , , , , , , , , , , , , , , , , , ,
6	AWTP pull-barn style covers for outdoor equipment & control panels (1.2)			+		20 80	2			\$ 50,000								\$ 50,000
7	Miscelaneous instrumentation - monitoring upgrades, added effluent flow meter					20 80	1	\$ 10,000		\$ 50,000								\$ 10,000
8	Sems, Hach WIMS, or custom programmer for logging/reporting software and tablets (yr 1 is software/programming assistance)					20 80		\$ 4,000		\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 26,000
9	Installation of remote sensing instrumentation at SS creek (needs access agreement with State Parks)					20 80	3			\$ 10,000		, , , , , , , , , , , , , , , , , , , ,	, , , , , , , , , , , , , , , , , , , ,			, , , , ,		\$ 10,000
	Long-Term Improvement Modifications																	,
10	Surface Water Treatment Plant (SWTP) for Holding Basin and Well SS-1 treatment			+		20 8	30 3						\$ 150,000	\$ 600,000	\$ 600,000			\$ 1.350.000
11	Pipeline from Well SS-1 to surface water treatment plant (SWTP)						30 3						ŷ 150,000	\$ 75,000	+,			\$ 425,000
12	Impoundment basin conversion to groundwater storage, pump station at storage basin , and connecting pipelines						30 3							\$ 75,000	\$ 350,000			\$ 425,000
13	Solar Array System(1,2)						3			\$ 375,000				7,	+ 555/555		7	\$ 375,000
	2017 Cease & Desist Order Compliance - Non-capitalized Expenses																	,
14	Short term flood damage/CDO response - consultants for surveying, project mngt assistance& inspection, surface water hydrology & geohydrological			+		20 80	1											¢ -
15	Short term flood damage mitigation - drainage swale construction  Short term flood damage mitigation - drainage swale construction			+		20 80	1											ς .
16	Short term flood damage mitigation - closure plan equipment, installation, rentals, and temp power & controls						00 1	\$ 10,000										\$ 10,000
17	Hauling off the last 18-inches of impoundment water & emptied impoundment cleaning						00 1	\$ 35,000										\$ 35,000
			subotal S	SWF CIP projects - n	noninflated \$/yr			\$ 244,000	\$ 6,000	\$ 647,000	\$ 2,000	\$ 2,000	\$ 152,000	\$ 752,000	\$ 1,302,000	\$ 2,000	\$ 2,000	\$ 3,111,000
				Priority L	Level 1 projects:			\$ 240,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
				Priority L	Level 2 projects:			\$ 4,000	\$ 6,000	\$ 252,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 276,000
				Priority L	Level 3 projects:			\$ -	\$ -	\$ 385,000	\$ -	\$ -	\$ 150,000	\$ 750,000	\$ 1,300,000	\$ -	\$ -	\$ 2,585,000
				Priority L	Level 4 projects:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
																		1
		cun	nmulative SWF projects	\$ (CIP projects, leve	els 1 through 4)			\$ 244,000	\$ 250,000	\$ 891,000	\$ 893,000	\$ 895,000	\$ 1,047,000	\$ 1,799,000	\$ 3,101,000	\$ 3,103,000	\$ 3,105,000	\$ 3,111,000
Notes:	Red font indicates future projects that may qualify for Army Corps project funding via the existing federal Water Resource Development Act (WRDA) grant. If approved by		nmulative SWF projects	\$ (CIP projects, leve	vels 1 through 4)			\$ 244,000	\$ 250,000	\$ 891,000	\$ 893,000	\$ 895,000	\$ 1,047,000	\$ 1,799,000	\$ 3,101,000	\$ 3,103,000		\$ 3,105,000

Army Corps, costs could become zero due to past local share cost credit (see note 2 below).

- 1 Solar array estimated at 250 KW, & approximately \$1.50 per KW installed. Future candidate for Renewable Energy System Credit Transfer (RESCT), which could conceivably allow applying production towards remote CCSD electrical loads, such as WWTP.
- 2 Cost shown do not include any reduction from a 75% federally-funded existing WRDA grant with the Army Corps and are subject to the terms of a project cooperative agreement. Costs shown do not include any local share credit of approximately \$3 million, which as previously approved by the Army Corps. The grant, as well as proposed cost components, need to be revisited with the Army Corps and incorporated into the Corps project management plan updating process.

Shading indicates the cells included within the CIP totals (I.e., totals do not include operational costs nor potential future costs.)

Potential Future Expenses												
16 French drain @ impoundment to control groundwater level (implemented should hauling costs become prohibitively high)		20 80	3	Т	BD						un'	ıknown
17 Flood water diversion from roadway to creek (implemented should hauling costs become prohibitively high)		20 80	3	Т	BD						un'	ıknown
Off Hauling & Disposal of RO Concentrate - Operatinal Costs												
.8 RO Concentrate hauling (est'd at \$350/6000-gallon truckload hauled, 18000 gallons per day, 5 days/week, 3 mos per yr. )			63,000	63,000	63,000	63,000	63,000	63,000	63,000	63,000	63,000	567,00
9 Rental of semi-tractor to pull 6000-gallon trailers (est'd at \$220 per day, 3 mos per yr).		100	13,200	13,200	13,200	13,200	13,200	13,200	13,200	13,200	13,200	118,80
0 Disposal fee at pt of discharge (45 days/yr operation at 18,000 gallons per day, \$0.12 per gallon)	<u></u>	100	129,600	129,600	129,600	129,600	129,600	129,600	129,600	129,600	129,600	1,166,40
Operational Expenses												
21 Annual RO membrane & microfilter contract maintenance service		100	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	180,000
22 Annual Adaptive management Plan (AMP) monitoring by biologist		100	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
	subotal non-CIP/unknown potential SWF projects - noninflated \$/yr		230,800	230,800	230,800	230,800	230.800	230,800	230,800	230,800	230,800	2,082,20

- 1 Solar array estimated at 250 KW, & approximately \$1.50 per KW installed
- 2 Shown because cost could be 75% federally funded via existing WRDA grant with Army Corps (I.e., Local match would be \$375,000 X .25 ~ \$94,000)

  Future candidate for Renewable Energy System Credit Transfer (RESCT) to allow applying production towards remote CCSD electrical loads, such as WWTP.

Shading indicates the cells included within the CIP totals (I.e., totals do not include operational costs nor potential future costs.)

### CAMBRIA COMMUNITY SERVICES DISTRICT

AGENDA NO. **3.C.** TO: **Board of Directors** 

FROM: Pamela Duffield, Finance Manager Paavo Ogren, Interim General Manger VIA:

Meeting Date: June 20, 2019 Subject: DISCUSSION AND CONSIDERATION

> OF A BUDGET ADJUSTMENT TO REFLECT THE TYLER SOFTWARE **ACQUISITIONS IN FISCAL YEAR** 2018/2019. APPROVE CHANGE ORDER NOS. 2 & 3 AND ADOPTION

OF RESOLUTION 27-2019

### **RECOMMENDATIONS:**

Staff recommends that the Board of Directors adopt Resolution 27-2019 approving a budget adjustment to reflect the Tyler Software acquisitions in FY 2018/2019 and approve Change Order Nos. 2 and 3.

### FISCAL IMPACT:

Staff recommends that the Board approve a budget adjustment to upgrade the financial accounting software program. The total project cost for the financial accounting software program is a one-time fee in the amount \$68,850, plus an additional one-time fee of \$7,200 for the purchase of Fixed Asset and Work Order Modules. This budget adjustment will increase the allocated administrative overhead by \$76,050, which is charged to each department, as illustrated in Exhibit A of Resolution 27-2019.

### **DISCUSSION:**

On March 22, 2018, the Board approved an agreement with Tyler Technologies for purchase and implementation of a financial accounting software system. The budget for this purchase was to be phased in over FY 2017/2018 and FY 2018/2019. Due to the change in staffing over these fiscal periods, the one-time cost of \$68,850 to purchase the financial accounting software system was inadvertently overlooked during the budget process.

In addition, staff has continued to evaluate other software modules available from Tyler Technologies. Staff and the Tyler Implementation Ad-hoc Committee participated in a webinar with Tyler Technologies to evaluate the benefits of purchasing the Fixed Asset and Work Order Modules. There are many benefits to be gained by purchasing each module, as listed in the attached product sheets. Listed below are a few areas staff identified where efficiencies can be gained, if these modules are purchased:

### Fixed Assets Module

- Integrated fixed asset acquisition, tracking of CCSD fixed assets, depreciation calculations and disposal of equipment.
- Links fixed assets to work orders for preventative maintenance.

### Work Orders

- Integrated work order tracking system for maintaining labor, material and equipment use.
- Scheduling of planned or preventative maintenance for CCSD fixed assets.
- Interdepartmental work requests and tracking of such costs.

The cost for these modules total \$7,200 (Fixed Asset \$1,200 and Work Order \$6,000) and will also increase the annual system maintenance by \$3,979.

Staff and the Tyler Implementation Ad-hoc Committee recommend purchasing both modules and authorizing the Interim General Manager to amend the agreement as required.

Attachments: Reso	lution 27-2019		
Exhib	it A to Resolution 27-2	019	
Chan	ge Order No. 2		
Chan	ge Order No. 3		
Produ	ict Sheets for Fixed As	set and Work Order	Modules
BOARD ACTION:	Date	Approved:	Denied:
UNANIMOUS:	PIERSONFARMER_	RICESTEIDEL	_HOWELL

### RESOLUTION NO. 27-2019 June 20, 2019

# A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT AMENDING THE FISCAL YEAR 2018/19 BUDGET RELATING TO ACCOUNTING SOFTWARE (TYLER TECHNOLOGIES)

WHEREAS, on August 23, 2018, the Board of Directors adopted Resolution 26-2018 approving the final budget for Fiscal Year 2018/19; and

WHEREAS, Government Code Section 61111(a) authorizes the board of directors of a community services district to amend the budget by resolution; and

WHEREAS, as a result of contracting for accounting software with Tyler Technologies and approving Change Order Nos. 2 & No. 3, the Board of Directors desires to amend the Fiscal Year 2018/19 budget.

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cambria Community Services District that the amendment to the Fiscal Year 2018/19 budget as shown on Exhibit "A," attached hereto and incorporated herein by this reference, is hereby approved.

PASSED AND ADOPTED this 20th day of June, 2019.

	David Pierson, Board President
ATTEST:	APPROVED AS TO FORM:
Monique Madrid	Timothy J. Carmel
District Clerk	District Counsel

30 Page 1 of 1

# EXHIBIT A TO RESOLUTION 27-2019 CAMBRIA COMMUNITY SERVICES DISTRICT FY 2018/2019 ADOPTED BUDGET RECOMMENDED BUDGET ADJUSTMENTS

#### Budget Adjustments - Recommended

Fund	Date	Agenda Item	Purpose	 Sources		Uses
GF-Fire Dept			Increase Administrative Cost Allocation		\$	19,013
GF-Fire Dept			Unanticipated Revenues	\$ 19,013		
			Fund Sub-Total	\$ 19,013	\$	19,013
GF-Fac & Res			Increase Administrative Cost Allocation		\$	4,563
GF-Fac & Res			Unanticipated Revenues	\$ 4,563		
			Fund Sub-Total	\$ 4,563	\$	4,563
GF-PROS			Increase Administrative Cost Allocation		\$	1,141
GF-PROS			Unanticipated Revenues	\$ 1,141		
			Fund Sub-Total	\$ 1,141	\$	1,141
GF-Admin			Increase Capital Outlay		\$	76,050
GF-Admin			Increase Adminstrative Cost Allocation	\$ 76,050		
			Fund Sub-Total	\$ 76,050	\$	76,050
			General Fund Total	\$ 100,767	\$	100,767
Wastewater			Increase Administrative Cost Allocation		\$	19,773
Wastewater			Unanticipated Wastewater Sales Revenue	\$ 19,773	\$	-
			Fund Sub-Total	\$ 19,773	\$	19,773
Water			Increase Administrative Cost Allocation - Water	\$ -	\$	19,773
SWF - Ops			Increase Administrative Cost Allocation - SWF Ops	\$ -	\$	8,822
SWF- Capital			Increase Administrative Cost Allocation - SWF Capital	\$ -	\$	2,966
Water			Unanticipated Water Sales Revenue	\$ 31,561	\$	-
			Fund Sub-Total	\$ 31,561	\$	31,561
			F.V. 1 F 1 F 1	 F4 22.1	_	E4 224
			Enterprise Funds Total	\$ 51,334	\$	51,334



**Sales Quotation For** 

Pam Duffield
Cambria Community Services District
PO Box 65

Cambria , CA 93428-0065 Phone: +1 (805) 927-6223

Email: pduffield@cambriacsd.org

Quoted By: Kip Winget
Quote Expiration: 8/30/2019

Quote Name: Cambria CSD- FA

Quote Number: 2019-74038

Quote Description:

Tyler Software and Related Services - SaaS		(	One Time Fees	3	
Description		Impl. Hours	Impl. Cost	Data Conversion	Annual Fee
Financial Management Suite					
Fixed Assets		12	\$1,260	\$0	\$884
	Sub-Total:		\$1,260	\$0	\$884
	TOTAL:	12	\$1,260	\$0	\$884
Summary	One Time Fees Ro	ecurring Fees			

Summary	One Time Fees	Recurring Fees
Total Tyler SaaS	\$0	\$884
Total Tyler Services	\$1,260	\$0
Total Third Party Hardware, Software and Services	\$0	\$0
Summary Total	\$1,260	\$884

#### **Comments**

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
- Implementation and other professional services fees shall be invoiced as delivered.
- Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
- Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client—the actual services delivered on a time and materials basis.
- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- Expenses associated with onsite services are invoiced as incurred.

NOTICE- Travel Expenses are Not Included in the totals.



**Sales Quotation For** 

Pam Duffield Cambria Community Services District PO Box 65 Cambria , CA 93428-0065

Phone: +1 (805) 927-6223

Email: pduffield@cambriacsd.org

Quoted By: Kip Winget
Quote Expiration: 8/30/2019

Quote Name: Cambria CSD- WO

Quote Number: 2019-74039

Quote Description:

Tyler Software and Related Services - SaaS		(	One Time Fees	3	
Description		Impl. Hours	Impl. Cost	Data Conversion	Annual Fee
Customer Relationship Management Suite					
Work Orders		60	\$6,300	\$0	\$3,095
	Sub-Total:		\$6,300	\$0	\$3,095
	TOTAL:	60	\$6,300	\$0	\$3,095
			. ,		. ,
Summary	One Time Fees Re	ecurring Fees			

Summary	One Time Fees	Recurring Fees
Total Tyler SaaS	\$0	\$3,095
Total Tyler Services	\$6,300	\$0
Total Third Party Hardware, Software and Services	\$0	\$0
Summary Total	\$6,300	\$3,095

#### **Comments**

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

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- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
- Implementation and other professional services fees shall be invoiced as delivered.
- Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
- Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client—the actual services delivered on a time and materials basis.
- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- Expenses associated with onsite services are invoiced as incurred.

NOTICE- Travel Expenses are Not Included in the totals.



### **Incode Fixed Assets**

Tyler's Incode Fixed Assets is a comprehensive asset management solution designed specifically for the public sector. It provides organizations a powerful tool for tracking and reporting on all fixed assets throughout the life cycle. As an added convenience, assets acquired through other integrated Incode Financial modules can be automatically posted to Fixed Assets. This module reduces duplicate data entry and sets the standard for complete financial integration with automated tracking, management, accounting, and reporting of assets.

### **Information & Reports**

- Tracks assets for multiple funds, departments, and locations.
- Tracks detailed information for an asset such as insurance policies, acquisition and disposition details, and maintenance-related details such as asset condition, warranty, repairs, and maintenance contracts.
- Tracks improvements or additions to existing assets.
- Offers multiple methods for depreciation reporting (Straight Line, Declining Balance, Double Declining Balance, Modified Accelerated Cost Recovery, and more).
- Generates a range of master file reports through flexible reporting.
- Transfers data selectively to remote users through a mobile device interface for easy location verification and updates asset data using barcode scanning technology.
- Links specified assets to Incode Work Orders for preventative maintenance.

### **Transaction Efficiency**

- Manages assets by their original serial number or through the use of a defined tag number.
- Tracks multiple user-defined asset classes automatically.
- Establishes relationships between individual asset records through the use of asset types.
- Creates a new asset based on an existing record using the built-in copy function.
- Gives users multiple options for selecting assets for depreciation calculation.
- Records the transfer of assets. This process automates the transfer of assets from one fund to another, including the appropriate transfer of Incode General Ledger information.
- Automates the asset disposal process, including calculation of gain or loss on asset sales, and creates all necessary transactions to properly record asset disposal in the Incode General Ledger.

...continued on reverse

"The overall presentation of the software is impressive! It is very easy to use..."

—Debbie Fransen, Heritage Ranch Community Services District, CA

For more information, visi www.tylertech.com

or email info@tylertech.com



## **Incode Fixed Assets**

### **User Friendly**

- Provides efficient, comprehensive system integration.
- Gives users the ability to review and evaluate items posted to Fixed Asset G/L accounts in a preliminary asset file to determine proper accounting treatment.
- Delivers code-driven information tracking capabilities, fostering consistency in data entry and greater flexibility in report generation.
- Captures multiple user-defined data elements through use of comment codes.







#### **Incode Work Orders**

The Incode® Work Orders module gives clients the ability to enter and maintain labor hours, material costs and equipment usages against issued work orders. This module efficiently creates general ledger transactions for interdepartmental charges. Work Orders integrates with Accounts Payable, Fixed Assets, Inventory, Project Accounting and General Ledger.

#### **Work Order Management**

- Preventative maintenance tracks usage based on hours or mileage and creates a work order based on that usage.
- Allows users to initiate work orders from user-defined estimates.
- Calculates overhead, which can be a flat rate or a percentage of user-specified costs
- Quickly creates work orders from user-defined templates.
- Supports workflow by providing work requests that can be approved, rejected or used to initiate work orders.
- Allows for effortless interdepartmental setup to create charges between departments.
- Provides a convenient calendar view to display the user's assigned work orders.
- Tracks equipment used for work orders and displays the equipment information, maintenance history and usage.

#### **Integrations**

#### Accounts Payable

 Assigns a work order number to an invoice for materials, supplies or other expenses. The invoice amount posts to the work order as an expense.

#### General Ledger

- Integrates at the transaction level so that both General Ledger and Work Orders remain in balance.
- Charges the costs of the work order to the department that requested the work.
- Records revenue for the cost of the work order to the department that performed the work.
- Automatically creates interfund balancing entries when posting work order transactions across multiple funds.

#### Inventory

- Creates requests for inventory items that may be disbursed to complete the work order.
- Updates inventory based on the number of units disbursed.
- Assigns material costs of inventory items to the work order.

#### Fixed Assets

- Work orders may be created to track improvements to an asset. All work order costs post to the asset as an improvement.
- Work order equipment may be linked to an asset. Work orders are tracked on the asset for historical purposes.

#### **Project Accounting**

 Work order costs may post to a specific project account. For more information, visit www.tylertech.com or email info@tylertech.com



#### CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors AGENDA NO. 3.D.

FROM: Haley Dodson, Deputy District Clerk

Meeting Date: June 20, 2019 Subject: DISCUSSION REGARDING FINANCE, POLICY AND RESOURCES & INFRASTRUCTURE COMMITTEE BYLAWS

RECOMMENDATION:

It is recommended that the Board of Directors discuss the 2019 Finance, Policy and Resources & Infrastructure Committees' draft Bylaws, consider revisions and approve or provide direction as deemed appropriate.

#### **FISCAL IMPACT:**

No fiscal impact has been identified with this item.

#### **DISCUSSION:**

Director Steidel will lead the discussion regarding the 2019 Finance Committee Bylaws.

Director Rice will lead the discussion regarding the 2019 Policy Committee Bylaws.

Director Howell will lead the discussion regarding the 2019 Resources & Infrastructure Committee Bylaws.

Attachments: Finance Committee Bylaws Policy Committee Bylaws Resources & Infrastructure Committee Bylaws						
BOARD ACTION:	Date	A	pproved:	De	nied:	
INANIMOUS:	PIERSON	FARMER	RICE	STEIDEI	HOWELL	

TO: Board of Directors AGENDA NO. **3.E.** 

FROM: Paavo Ogren, Interim General Manager

Meeting Date: June 20, 2019 Subject: DISCUSSION AND CONSIDERATION

OF ADOPTION OF RESOLUTION 28-2019 APPROVING AN EMPLOYMENT

AGREEMENT WITH JOHN F.
WEIGOLD, IV FOR GENERAL
MANAGER SERVICES AND
AMENDING THE CCSD SALARY
SCHEDULE AND PAY SCHEDULE

FOR GENERAL MANAGER

#### **RECOMMENDATIONS:**

Staff recommends that the Board of Directors adopt Resolution 28-2019 approving an Employment Agreement ("Agreement") with John F. Weigold, IV for General Manager services, and amending the CCSD Salary Schedule and pay schedule for the position of General Manager.

#### **FISCAL IMPACT:**

Approval of the Resolution will result in a salary cost of \$155,000 annually for the first six months of the Agreement and \$170,000 annually for the following five years. Additional compensation and benefits in the form of those paid to other management employees could cost the District \$51,194 per year, depending on which benefit options are selected. The Preliminary FY 2019/2020 Budget includes salary & benefits for the General Manager position, so a budget adjustment is not required for this action.

#### **DISCUSSION:**

At the May 31, 2019 special meeting, the Board of Directors held a closed session pursuant to Government Code Section 54957 to discuss the interviews with the candidates for the General Manager position. Thereafter, at the June 13, 2019 regular meeting, the Board held a closed session pursuant to Government Code Section 54957.6 to instruct its negotiators, President Pierson and District Counsel Carmel, regarding the prospective General Manager's salary and benefits.

Based upon the Board's direction, President Pierson and District Counsel Carmel have negotiated the attached Agreement, which has been executed by Mr. Weigold and is being presented to the Board for its approval.

CalPERS requires that salaries be paid pursuant to publicly available pay schedules, which must also comply with California Code of Regulations Section 570.5. Accordingly, the attached Resolution also amends the CCSD pay schedule to reflect the salary in the Employment Agreement.

Attachments: Resolution 28-2019 Exhibit "A" Employment Agreement Exhibit "B" Salary Schedule							
BOARD ACTION:	Date		Approve	d:	Denied:		
JNANIMOUS:	_PIERSON	_FARMER	_RICE	_STEIDEL	_HOWELL		

#### RESOLUTION NO. 28-2019 June 20, 2019

#### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT APPROVING AN EMPLOYMENT AGREEMENT WITH JOHN F. WEIGOLD, IV AND AMENDING THE DISTRICT'S SALARY SCHEDULE

**BE IT RESOLVED** by the Board of Directors of the Cambria Community Services District as follows:

- 1. The Employment Agreement between the Cambria Community Services District and John F. Weigold, IV, attached hereto as Exhibit "A" and incorporated herein by reference, is hereby approved.
- 2. The Board President is authorized to execute the Employment Agreement on behalf of the Cambria Community Services District.
- 3. The revised Cambria Community Services District Salary Schedule, attached hereto as Exhibit "B" and incorporated herein by reference, is hereby approved.
- 4. In accordance with CalPERS regulations and CCR 570.5, the payrate and pay schedule for the position of General Manager is hereby revised and shall be based upon a monthly base salary of \$12,916.67, or \$155,000 annually, for the period commencing upon Mr. Weigold's employment with the District (August 1, 2019, or sooner) thru January 31, 2020, and a monthly base salary of \$14,166.67, or \$170,000 annually, beginning on February 1, 2020.
- 5. This Resolution and the salaries contained in Exhibit B shall constitute a publicly available pay schedule as required by Government Code Section 20480. Pursuant to CCR 570.5, it shall be immediately accessible and available for public review during the District's normal business hours.
- 6. This pay schedule shall be effective immediately on the date of the adoption of this Resolution. This Resolution and the pay schedule contained herein shall be retained by the District in its official records on a permanent basis.

PASSED AND ADOPTED this 20th day of June	e, 2019.
	David Pierson, President Board of Directors
ATTEST:	APPROVED AS TO FORM:
Monique Madrid, District Clerk	Timothy J. Carmel, District Counsel

#### **EMPLOYMENT AGREEMENT**

This **Employment Agreement** ("Agreement") made and entered into this \_\_\_ day of <u>June</u>\_, 2019, by and between the **Cambria Community Services District** (hereinafter referred to as "**Employer**" or "CCSD") and **John F. Weigold, IV** (hereinafter referred to as "**Employee**"), who understand as follows:

#### WITNESSETH:

**WHEREAS**, Employer desires to employ the services of Employee as General Manager; and

**WHEREAS,** it is the desire of Employer to provide certain benefits, establish certain conditions of employment and to set working conditions of Employee; and

**WHEREAS,** it is the desire of Employer to receive and retain the services of Employee and to provide for him to remain in such employment; to make possible full work productivity by assuring his morale and peace of mind; to act as a deterrent against malfeasance, misfeasance or substandard performance on his part; and to provide for terminating his services at such time as he may be unable to fully discharge his duties or when Employer may otherwise desire to terminate his employment; and

WHEREAS, Employee desires to accept employment as General Manager; and

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained, the parties agree as follows:

#### 1. Duties of General Manager

Employee agrees to perform the functions and duties of the position of General Manager, and any additional duties as may be assigned from time to time. A general description of the duties and responsibilities of the General Manager is attached to this Agreement and is incorporated herein by this reference as Exhibit A. In addition, Employee shall perform the statutorily required duties of a general manager of a community services district, as set forth in Government Code Section 61051, which provides as follows:

- (a) The implementation of the policies established by the board of directors for the operation of the district.
- (b) The appointment, supervision, discipline, and dismissal of the district's employees, consistent with the employee relations system established by the board of directors.
- (c) The supervision of the district's facilities and services.
- (d) The supervision of the district's finances.

#### 2. Term of Agreement

This Agreement commences upon its execution by the parties, and shall remain in effect through July 31, 2024. Employee shall begin his employment with the District on August 1, 2019 or sooner.

Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employer to terminate the services of Employee at any time, subject only to the provisions set forth in Section 4 of this Agreement. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from his position with Employer, subject only to the provisions set forth in Section 4 of this Agreement.

#### 3. Devotion to District Business and Hours of Work

The General Manager position is considered a full-time position. Therefore, except as otherwise provided herein, Employee shall not engage in any outside business, educational, professional, charitable, or other activities, whether for compensation or otherwise, that would conflict or materially interfere with performance of the General Manager duties, without written prior approval by the Board of Directors. As a full-time position, Employee's work schedule shall generally be consistent with the normal business hours adopted by the CCSD and those necessary to fulfill the obligations of General Manager, including being available to attend all necessary meetings during evenings and weekends. In recognition of the amount of work time required outside of regular business hours, it is agreed the General Manager does not have a fixed schedule and Employee will have the discretion to work as needed to accomplish the duties and responsibilities assigned to the General Manager.

Notwithstanding the foregoing, it is understood and agreed that due to a preexisting teaching obligation, Employee will not be available on Mondays through December 31, 2019. The teaching commitment shall be deemed to be an activity that does not conflict with or materially interfere with his performance of duties as General Manager.

#### 4. Termination

Employee understands that he has no constitutionally protected property or other interests in his employment as General Manager. Employee understands and expressly agrees that he serves in the General Manager position at the will and pleasure of the Board of Directors and that he may be terminated or asked to resign from that position at any time by the Board of Directors, without cause, for any reason or for no reason, immediately upon notice to Employee.

#### 5. Salary

For the period commencing August 1, 2019 thru January 31, 2020, Employer agrees to pay Employee a monthly base salary of \$12,916.67, or \$155,000 annually, for

his services. The monthly base salary shall be adjusted to \$14,166.67, or \$170,000 annually, on February 1, 2020. Subsequent increases in salary may be considered annually by the Board of Directors at the time of Employee's performance evaluation.

#### 6. Other Compensation

Employer agrees to provide Employee additional compensation and benefits as provided to other management employees of the CCSD. Employee agrees to pay one-hundred percent (100%) of the Employee designated share of the contribution to the Public Employees Retirement System in accordance with Section 2.08.150 of the CCSD Municipal Code. In addition, Employee shall receive the following benefits:

- A. Employee shall be reimbursed at the standard CCSD mileage rate for all District business travel miles outside of San Luis Obispo County in his personal vehicle.
- B. Employee shall accrue 10 days of vacation leave per year, which shall be subject to the two (2) year cap on accrual of leave time in accordance with the CCSD's Payment and Compensation Plan. Effective February 1, 2020, Employee will accrue 15 days of vacation leave per year, subject to the cap.
- C. Employee will be provided with a \$100,000 life insurance policy. The District will pay the full monthly premium for Employee.
- D. Employee may, at his discretion, opt out of receiving the CCSD health insurance benefits.

#### 7. Professional Development

As part of its normal budget process and reserving the right to establish appropriate priorities and funding amounts, Employer shall consider requests for funds for certain items, activities and materials deemed necessary and desirable for Employee's continued professional development, participation, growth and advancement. Those items, activities and materials shall include:

- A. Professional dues and subscriptions necessary for full participation in appropriate and relevant associations and organizations;
- B. Travel and subsistence expenses for professional meetings and similar functions (e.g., conferences, workshops, seminars, meetings, etc.) to foster professional development or represent the CCSD;
- C. Other items, activities and materials as may be agreed upon from time to time between Employee and Employer.

#### 8. Performance Review

Employee's initial performance review shall be on or about January 1, 2020. Thereafter, Employee shall receive semi-annual performance reviews on or before January 1 and June 30. As part of the performance reviews, Employee shall report on his efforts in the prior year to achieve the adopted goals of the Board of Directors. The initial and semi-annual performance reviews will include the preparation of a written evaluation by each Member of the Board of Directors using the General Manager Evaluation Form attached hereto as Exhibit B. Additional performance reviews shall be scheduled by of the Board of Directors on an as needed basis.

#### 9. General Provisions

- A. The terms of this Agreement are intended by the parties as the final expression of their agreement and may not be contradicted by evidence of any prior agreement or contemporaneous oral agreement. The parties further intend that this Agreement constitutes the complete and exclusive statement of its terms and that no extrinsic evidence whatsoever may be introduced in any judicial or arbitration proceeding, if any, involving this Agreement. Any amendments to this Agreement must be in writing and executed by both parties.
- B. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.
- C. This Agreement shall be governed by the laws of the State of California. Employee and the District agree that venue for any dispute shall be in San Luis Obispo County, California.
- D. The parties acknowledge that they understand the significance and consequences of this Agreement. The parties also acknowledge that they have been given full opportunity to review and negotiate this Agreement and execute it only after full reflection and analysis, and that they have had an opportunity to review this document and its application and meaning with their respective attorneys and advisors. This Agreement shall not be interpreted against the party who prepared the initial draft because all parties participated in the drafting of this Agreement by having ample opportunity to review and submit suggested changes or corrections for incorporation into the final version of this Agreement.
- E. Employee may not assign this Agreement in whole or in part.
- F. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. The text herein shall constitute the entire Agreement between the parties. Any amendments to this Agreement must

be in writing and executed by both parties. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee.

#### 10. Effective Date

This Agreement shall be effective on June \_\_\_\_\_, 2019.

In Witness Whereof, Employer and Employee have signed and executed this Agreement, both in duplicate, the day and year first above written.

EMPLOYEE:	EMPLOYER:	
Digitally signed by John Weigold DN: cn=John Weigold, o, ou, email=jfweigold@gmail.com, c=US Date: 2019.06.17 02:53:23 -07'00'		
John F. Weigold, IV	David Pierson, President Board of Directors	

# **EXHIBIT A TO EMPLOYMENT AGREEMENT General Manager Job Description**

The General Manager serves as the Chief Executive Officer of the District and is accountable to the Board of Directors. It should be noted that the general manager may sub-delegate a function delegated to him/her by the Board. However, the general manager still retains responsibility to ensure that any sub-delegated function is carried out appropriately. Where functions are delegated to the general manager to perform on behalf of the Board, it is important for the Board to ensure there are policies in place to guide the decision making. The Board should keep policies guiding the delegated decisions under regular review. For example, where media liaison is delegated to the general manager, the Board should adopt a media policy to guide statements to the media.

The position provides policy guidance to the Board of Directors and management staff; and is responsible for implementation and enforcement of all District ordinances, policies, and procedures, the conduct of all financial and human resources activities and the efficient and economical performance of the District's operations. The General Manager provides highly responsible and complex administrative support to the Board of Directors.

#### **Performance Expectations**

<u>Staff Effectiveness:</u> Promoting the development and performance of staff and employees throughout the organization (requires knowledge of interpersonal relations; skill in motivation techniques; ability to identify others' strengths and weaknesses).

Practices that contribute to this core content area are:

TEAM LEADERSHIP Facilitating teamwork (requires knowledge of team relations; ability to direct and coordinate group efforts; skill in leadership techniques)

COACHING/MENTORING Providing direction, support, and feedback to enable others to meet their full potential (requires knowledge of feedback techniques; ability to assess performance and identify others' developmental needs)

EMPOWERMENT Creating a work environment that encourages responsibility and decision making at all organizational levels (requires skill in sharing authority and removing barriers to creativity) DELEGATING Assigning responsibility to others (requires skill in defining expectations, providing direction and support, and evaluating results)

<u>Policy Facilitation:</u> Helping the CCSD Board of Directors and other community stakeholders identify, work toward, and achieve common goals and objectives (requires knowledge of group dynamics and political behavior; skill in communication, facilitation, and consensus-building techniques; ability to engage others in identifying issues and outcomes).

Practices that contribute to this core content area are:

FACILITATIVE LEADERSHIP Building cooperation and consensus among and within diverse groups, helping them identify common goals and act effectively to achieve them; recognizing interdependent relationships and multiple causes of community issues and anticipating the consequences of policy decisions (requires knowledge of community stakeholders and their interrelationships)

# **EXHIBIT A TO EMPLOYMENT AGREEMENT General Manager Job Description**

MEDIATION/NEGOTIATION Acting as a neutral party in the resolution of policy disputes (requires knowledge of mediation/negotiation principles; skill in mediation/negotiation techniques)

FACILITATING BOARD EFFECTIVENESS Helping the CCSD Board develop a policy agenda that can be implemented effectively and that serves the best interests of the community (requires knowledge of role/authority relationships between elected and appointed officials; skill in responsibly following the lead of others when appropriate; ability to communicate sound information and recommendations)

<u>Service Delivery Management:</u> FUNCTIONAL/OPERATIONAL EXPERTISE Understanding the basic principles of service delivery in functional areas--e.g., public safety, community and economic development, human and social services, administrative services, public works (requires knowledge of service areas and delivery options)

Practices that contribute to this core content area are:

OPERATIONAL PLANNING Anticipating future needs, organizing work operations, and establishing timetables for work units or projects (requires knowledge of technological advances and changing standards; skill in identifying and understanding trends; skill in predicting the impact of service delivery decisions)

QUALITY ASSURANCE (Maintaining a consistently high level of quality in staff work, operational procedures, and service delivery (requires knowledge of organizational processes; ability to facilitate organizational improvements; ability to set performance/ productivity standards and objectives and measure results)

CITIZEN SERVICE Determining citizen needs and providing responsive, equitable services to the community (requires skill in assessing community needs and allocating resources; knowledge of information gathering techniques)

<u>Technological Literacy</u>: Demonstrating an understanding of information technology and ensuring that it is incorporated appropriately in plans to improve service delivery, information sharing, organizational communication, and citizen access (requires knowledge of technological options and their application)

<u>Financial Analysis:</u> Interpreting financial information to assess the short-term and long-term fiscal condition of the community, determine the cost-effectiveness of programs, and compare alternative strategies (requires knowledge of analytical techniques and skill in applying them)

<u>Budgeting:</u> Preparing and administering the budget (requires knowledge of budgeting principles and practices, revenue sources, projection techniques, and financial control systems; skill in communicating financial information

## **EXHIBIT A TO EMPLOYMENT AGREEMENT General Manager Job Description**

#### **REQUIRED QUALIFICATIONS:**

A Bachelor's degree and a minimum of five (5) years supervisory experience in a related field that includes three (3) years in the public sector/local government is expected. Or, any combination of education and experience which would likely provide the necessary knowledge and abilities.

#### **EDUCATION/TRAINING**

Minimum: Bachelor's degree in public or business administration, management, civil engineering or related field

Preferred: Master's degree in any of the above

#### **EXPERIENCE**

Minimum: Seven years of management level experience in the areas of staff development, finance/budget, capital projects, personnel management, intergovernmental relations/negotiations and interdepartmental coordination.

Preferred: Extensive management experience reporting to an elected board or commission which has provided a broad knowledge of the operation of local government in California along with water related issues and the operation of a community services district.

#### SPECIAL LICENSES/CERTIFICATIONS

Minimum: Valid California "C" drivers license. Must maintain satisfactory DMV record and ability to maintain insurability.

#### EXHIBIT B TO EMPLOYMENT AGREEMENT General Manager Evaluation Form

ASSISTING BOARD WITH ITS POLICY-MAKING ROLE						
A. Providing Information	WEAK				STRONG	
<ol> <li>Does the General Manager keep you informed, in a timely manner, of the things you want to know about?</li> </ol>	1	2	3	4	5	
2. Do reports provide adequate information and analysis to help you make sound decisions?	1	2	3	4	5	
3. Does he follow up promptly on Board requests for information or action without having to be reminded?	1	2	3	4	5	
B. Providing Advice	<u>WEAK</u>				<u>Strong</u>	
<ol> <li>Does the General Manager show adequate knowledge of community issues?</li> </ol>	1	2	3	4	5	
2. Does the General Manager plan ahead, anticipate needs and recognize potential problems?	1	2	3	4	5	
3. Does he have a good sense of timing in bringing issues to the Board for action?	1	2	3	4	5	
INTERNAL ADMINISTRATION						
A. Financial Management	<u>WEAK</u>				<u>Strong</u>	
<ol> <li>Is the General Manager effective in controlling costs through economical utilization of manpower, materials and equipment?</li> </ol>	1	2	3	4	5	
2. Does he provide you with sufficient information on the financial status of the District?	1	2	3	4	5	
B. Personnel Management	<u>WEAK</u>				<u>Strong</u>	
1. Are the decisions regarding employee training and productivity explained to Board?	1	2	3	4	5	
2. Does the General Manager explain decisions regarding positions and structural changes within the organization?	1	2	3	4	5	
C. Getting the Job Done	<u>Weak</u>				STRONG	
1. Do you have the sense that things the Board decides or directs get done?	1	2	3	4	5	
2. Does he pay sufficient attention to detail to avoid error or things "slipping through the cracks"?	1	2	3	4	5	
3. Does the General Manager develop and carry out short and long -term action plans?	1	2	3	4	5	
INTERPERSONAL						
A. Communications	<u>Weak</u>	<u> </u>			<u>Strong</u>	
1. Do you feel the General Manager is a good listener?	1	2	3	4	5	
2. Are communications thoughtful, clear and to the point?	1	2	3	4	5	
B. Management Style	<u>WEAK</u>	<u> </u>			STRONG	
<ol> <li>Is the General Manager open to new ideas and suggestions for change?</li> </ol>	1	2	3	4	5	
2. Does the General Manager work well under pressure?	1	2	3	4	5	
3. Can the General Manager consistently put aside personal views and implement Board policy and direction?	1	2	3	4	5	

#### EXHIBIT B TO EMPLOYMENT AGREEMENT General Manager Evaluation Form

	EXTERNAL RELATIONS						
A.	Citizen Relations	<u>Weak</u>				<b>STRONG</b>	
1.	Does the General Manager generally make a positive impression on citizens and is he respected in Cambria?	1	2	3	4	5	
2.	Is he effective in handling disputes or complaints involving citizens?	1	2	3	4	5	
3.	Does he have appropriate visibility or identity in Cambria?	1	2	3	4	5	
B.	Intergovernmental Relations	<u>Weak</u>				<b>STRONG</b>	
1.	Is the General Manager effective representing the District's interests in dealing with other agencies?	1	2	3	4	5	
2.	Does he participate in enough intergovernmental activity to have an impact on behalf of the District?	1	2	3	4	5	
	CONTRACTUAL SKILLS AND ABILITIES						
A.	Performance of contractual duties	<u>Weak</u>				<b>STRONG</b>	
1.	Knowledge of organizational and management practices as applied to the analysis evaluation of programs, policies and operational needs.	1	2	3	4	5	
2.	Knowledge of pertinent Federal, State and local laws, codes and regulations relative to community services district operations.	1	2	3	4	5	
3.	Ability to plan, organize and implement complex programs and projects.	1	2	3	4	5	
4.	Knowledge of funding sources impacting service and program development.	1	2	3	4	5	
5.	Knowledge of principles and practices of construction and service contract negotiations and administration.	1	2	3	4	5	
6.	Knowledge of the administration of project design, permitting and construction.	1	2	3	4	5	
7.	Ability to determine long range needs and to plan and organize work for the efficient accomplishment of such objectives.	1	2	3	4	5	
8.	Ability to establish and maintain effective working relationships	1	2	3	4	5	
9.	Knowledge of planning and permitting processes and the administration of the California Environmental Quality Act (CEQA) as it relates to district projects.	1	2	3	4	5	
10	. Ability to communicate clearly and concisely, both orally and in writing.	1	2	3	4	5	
OVERALL PERFORMANCE							
I	A. Overall Impression	<u>Weak</u>				<u>Strong</u>	
1.	Performance of duties in a professional and responsible manner consistent with generally accepted standards of his profession.	1	2	3	4	5	
2.	Publicly represents the district with professionalism, avoiding any action or conduct that may discredit or embarrass the CCSD.	1	2	3	4	5	
3.	Demonstrates commitment to the District and to a culture of excellence in serving the community's needs.	1	2	3	4	5	

#### EXHIBIT B TO EMPLOYMENT AGREEMENT General Manager Evaluation Form

#### **ADDITIONAL COMMENTS**

ACHIEVE	MENTS op achievements or strong points of the General Manager for the past twelve (12) months.
ist the to	op achievements of strong points of the General Manager for the past twelve (12) months.
	<b>DEVELOPMENT</b> erformance objectives for the General Manager that you feel are the most important targets for this year.
ist the po	erformance objectives for the General Manager that you feel are the most important targets for this year.
	Board Member
_	Date

Director \_\_\_\_\_

### CAMBRIA COMMUNITY SERVICES DISTRICT SALARY SCHEDULE

#### FOR THE PERIOD JULY 1, 2019 THROUGH JUNE 30, 2020

		UPDAT	ED JUNE 20	, 2019		10 YEARS SERVICE	15 YEARS SERVICE	20 YEARS SERVICE
POSITION TITLE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP E+5%)	STEP E+7.5%)	STEP E+10%)
SERVICE EMPLOYEES INTERNATIONAL UNION (ANNUA	L AMOUNTS	)						
Administrative Technician I	41,966	44,064	46,268	48,581	51,010	53,561	54,836	56,111
Water Treatment OIT	44,333	46,550	48,877	51,321	53,887	56,581	57,928	59,276
Maintenance Technician	44,555	46,782	49,121	51,577	54,156	56,864	58,218	59,572
Water Treatment Operator I	46,368	48,687	51,121	53,677	56,361	59,179	60,588	61,997
WasteWater Systems OIT	48,983	51,432	54,004	56,704	59,539	62,516	64,005	65,493
Administrative Technician II	49,970	52,469	55,092	57,847	60,739	63,776	65,295	66,813
WasteWater Systems Operator I	51,488	54,063	56,766	59,604	62,584	65,713	67,278	68,843
WasteWater Collections System Operator (NEW)								
Water Treatment Operator II	52,526	55,152	57,910	60,805	63,845	67,038	68,634	70,230
Laboratory Technician	56,889	59,734	62,720	65,856	69,149	72,607	74,335	76,064
WasteWater Systems Operator II	58,035	60,937	63,984	67,183	70,542	74,070	75,833	77,597
Water Systems Operator T3/D2	59,501	62,476	65,600	68,880	72,324	75,940	77,748	79,556
Administrative Technician III	60,700	63,735	66,922	70,268	73,781	77,470	79,315	81,159
Finance Specialist-Payroll/Benefits	60,700	63,735	66,922	70,268	73,781	77,470	79,315	81,159
WasteWater Systems Operator III	64,123	67,329	70,696	74,230	77,942	81,839	83,788	85,736
WasteWater & Water Supervisors & SWF CPO	75,219	78,980	82,929	87,075	91,429	96,001	98,286	100,572
·	,	•	•	•	,	•	•	•
CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (ANNUAL	AMOUNTS)							
Fire Captain	72,636	76,268	80,081	84,085	88,290	92,704	94,911	97,118
Fire Engineer	60,240	63,252	66,415	69,735	73,222	76,883	78,714	80,544
CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (HOURLY	ΔΜΟΙΙΝΤς)							
Firefighter (SAFER Grant)	13.65	14.33	15.05	15.80	16.59	N/A	N/A	N/A
The lighter (5/11 Ett Grant)	13.03	11.55	13.03	13.00	10.55	NA	N/A	14/7
CAMBRIA RESERVE FIREFIGHTERS (HOURLY RATE: NO	STEPS)							
Reserve Recruit Firefighter **	12.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Firefighter **	12.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Fire Engineer **	13.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Lieutenant **	14.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
CAMBRIA EXEMPT EMPLOYEES (ANNUAL AMOUNTS)								
Deputy District Clerk (Confidential)	63,804	66,994	70,344	73,861	77,554	21/2	21/2	21/2
Management Analyst	63,804	66,994	70,344	73,861	77,554	N/A	N/A	N/A
Facilities & Resources Supervisor	74,945	78,692	82,627	•		N/A	N/A	N/A
Administrative Services Officer/District Clerk	-	-	•	86,758	91,096	N/A N/A	N/A N/A	N/A N/A
(Confidential)	111,572	117,151	123,008	129,159	135,616	,	,	,
Finance Manager	107,900	113,295	118,960	124,908	131,153	N/A	N/A	N/A
District Engineer/Utilities Department Manager	119,771	125,760	132,048	138,650	145,582	N/A	N/A	N/A
Fire Chief	119,771	125,760	132,048	138,650	145,582	N/A	N/A	N/A
Administrative Department Manager ***	119,771	125,760	132,048	138,650	145,582	N/A	N/A	N/A
General Manager August 1, 2019 (or sooner)-							•	*
January 31, 2020)	155,000	155,000	155,000	155,000	155,000	N/A	N/A	N/A
General Manager (February 1, 2020)	170,000	170,000	170,000	170,000	170,000	N/A	N/A	N/A
CAMBRIA LIMITED TERM EMPLOYEE (HOURLY RATE: N	IO STEPS)							
Utilities Manager *	99.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A

<sup>\*</sup> Part-time employee working 24/hrs per week. This position receives cash in-lieu for heath and dental premiums, vacation is accrued at 1 day per month and receives a pro-rata portion of other benefits as provided in the Employment Agreement based on 24 hours per week.

Position with Confidential designation receives 5% pay differential

 $\label{thm:continuous} Was tewater\ \mbox{Collection System Operator - Job\ description\ and\ salary\ range\ to\ be\ determined.}$ 

Red denotes a change

<sup>\*\*</sup> Increase rate \$1.00 per year January 1, 2019-January 1, 2022

<sup>\*\*\*</sup>Assistant General Manager designation receives 5% pay differential

#### CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors AGENDA NO. 4.A.

FROM: Pamela Duffield, Finance Manager VIA: Paavo Ogren, Interim General Manager

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Meeting Date: June 20, 2019 Subject: PUBLIC HEARING TO DISCUSS AND

**CONSIDER ADOPTION OF** 

RESOLUTION 24-2019 APPROVING THE CCSD PRELIMINARY BUDGET FOR FISCAL YEAR 2019/2020 AND ADOPTION OF RESOLUTION 25-2019 ESTABLISHING THE FISCAL YEAR 2019/2020 APPROPRIATIONS LIMIT

\_\_\_\_\_

#### **RECOMMENDATIONS:**

Staff recommends the Board discuss and consider adoption of Resolution 24-2019 approving the CCSD Preliminary Budget for FY 2019/2020, adoption of Resolution 25-2019 establishing the FY 2019/2020 appropriations limit, and provide direction to staff as deemed appropriate.

#### **FISCAL IMPACT:**

The FY 2019/2020 Preliminary Budget would authorize total Revenue Projections, Expenditure Authorities, and changes to the General Fund, Water, SWF and Wastewater Fund balances as shown below:

The overall fiscal impact to the General Fund is a surplus of \$17,767 and is calculated as follows:

Fire	(\$69,818)
Facilities & Resources	(\$45,895)
Administration	\$133,480
PROS	\$0
Total	\$ 17,767

The overall fiscal impact to the Enterprise Funds is a surplus of \$67,183 and is calculated as follows:

Water	\$195,003
SWF	\$ 10,789
SWF-Capital	(\$138,609)
Wastewater	\$0
Total	\$ 67,183

The specific detail for each fund's surplus or deficit is discussed in detail in Attachment A and will be discussed by staff during the budget presentation.

#### **DISCUSSION:**

Adoption of a budget is one of the most important actions taken by the Board of Directors. It establishes the District's direction for the near term, and to some extent these decisions also have long term implications. The budget is the District's financial work plan, translated in expenditures, supported by revenues. The budget establishes the priorities of the District for the fiscal year.

#### FY 2019/2020 Preliminary Budget

The Preliminary Budget includes several components:

- Narrative The narrative is an in-depth review of each departmental budget within the
  associated fund. Revenue sources and expenditure requests are discussed, along with
  significant budget items, trade-offs and goals/objectives/plans.
- Preliminary Budget The preliminary budget includes department and fund level summaries and detailed line items for all revenues and expenses.
- Administrative Overhead Allocation The administrative overhead allocation assumes recovery of 100% of administrative costs. The different types of expenses are recovered at different percentages to each department and associated fund.
- Salary Schedule The salary schedule is inclusive of all current CCSD staff, includes a correction of a confidential designation and three new staff requests (1 Water, 2 Wastewater) recommended in the Prop 218 rate study. In addition to the salary schedule, a position allocation list (PAL) is being provided which details the change in staffing from FY 2018/2019 to FY 2019/2020.
- Organizational Chart The organizational chart represents the current reporting structure of CCSD that is funded in the preliminary budget. Existing staff positions, vacant positions, and new staff requests are included in this illustration.
- Capital Improvement Projects (CIP) Water, SWF and Wastewater CIP priority listings are included. The specific project amounts are still under discussion with both the Finance and Resource & Infrastructure Committees, and future Board action is to follow when the final CIP lists are confirmed.
- Unfunded Budget Requests The Board is being provided a list of each department's budget request, plus the amount that was funded or not funded. It is important for department managers to continue to request items needed to continue to provide service to residents and also important for the Board and the community to be aware of funding shortfalls and the associated impacts of these unfunded requests.

Staff has worked on the CIP priority listings with the Resource & Infrastructure Committee, then the Finance Committee and a subsequent budget ad-hoc committee to prepare the budget being submitted to you today. Both staff and the committees recommend approval of the Preliminary Budget through adoption of Resolution 24-2019.

#### Establishing the FY 2019/2020 Appropriations Limit –

Annually, the CCSD is required to calculate the expenditure appropriations limit from tax proceeds to determine compliance with Propositions 4 (Gann Initiative) and 111 (Spending Limitation Act of 1990). This calculation is based on the previous year's appropriations limit multiplied by the per capita personal income percentage change and multiplied again by the population percentage change. The State Department of Finance provides both the population change and the per capita personal income change for the previous fiscal year.

The CCSD is responsible for dividing revenues between tax and non-tax and applying the formula to the cumulative appropriations limit. For Fiscal Year 2019/2020, the appropriations limit has been calculated to be \$3,104,071.

This calculation means that the CCSD cannot receive more than \$3,104,071 in tax-based revenues in Fiscal Year 2018/2019. The estimated tax-based revenues for Fiscal Year 2019/2020 have been calculated to be \$2,525,749, which is approximately \$578,322 less than the appropriations limit. Therefore, the CCSD is in compliance with Article XIIIB of the California Constitution and staff recommends approval of Resolution 25-2019.

#### Proposed 2<sup>nd</sup> Tier Career Development –

There are two positions that are being requested to study and establish a career development series, 1) Management Analyst I/II and 2) Deputy District Clerk I/II. There is a desire to increase the level of responsibility of these positions to be similar to the Water & Wastewater Chief Plant Operators. Attachment 2 is provided as a recommended salary comparison for the current, proposed and comparison salary levels. Staff requests discussion and direction from the Board.

Att	esolution 25-20 tachment 1 –	019 and Exhi CCSD Prelim	ninary Bud	get FY 2019/20 areer Develop		
BOARD ACTIO	N: Date		 Approved:	Deni	ed:	 -
UNANIMOUS _	_PIERSON	_FARMER _	RICE	_ STEIDEL	HOWELL _	

#### RESOLUTION 24-2019 JUNE 20, 2019

# A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT APPROVING THE PRELIMINARY CCSD BUDGET FOR FISCAL YEAR 2019/2020

WHEREAS, the General Manager has submitted for consideration the Preliminary Cambria Community Services District (CCSD) Fiscal Year (FY) 2019/2020 Budget; and

**WHEREAS**, the draft Preliminary FY 2019/2020 CCSD Budget was introduced during a public hearing on June 20, 2019, and all persons were given an opportunity to be heard and their suggestions carefully considered; and

**WHEREAS,** a public hearing on August 15, 2019, on the Final FY 2019/2020 CCSD Budget is duly scheduled, will be advertised, and held, and all persons will be given an opportunity to be heard and their suggestions carefully considered.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Directors has reviewed the Preliminary CCSD Budget FY 2019/2020 for the period from July 1, 2019 through June 30, 2020, and hereby finds that the Budget is a sound plan for financing and expenditure control of required CCSD operations and services, and said Budget is hereby approved.

BE IT FURTHER RESOLVED that the Board of Directors is aware of the potential that events beyond control of the CCSD could substantially reduce CCSD revenues and/or increase expenditures. Therefore, the General Manager may temporarily suspend the expenditure of funds within the adopted Budget if in his judgment such temporary suspension is necessary to protect the CCSD's financial position and the impact of such a temporary suspension on CCSD operations will not be substantially detrimental to CCSD services. The General Manager is directed to administer the business operations of the CCSD as called for in the Operating Budget for FY 2019/2020 and as modified by any such temporary expenditure suspension. The General Manager is further directed to report back to the CCSD Board of Directors, as necessary, with recommendations for revision of the Budget when, and if, Budget impacts are known, and specific CCSD program or service level adjustments can be formulated.

**BE IT FURTHER RESOLVED** that the CCSD Board of Directors hereby directs the General Manager to levy and collect special assessments and other fees as duly approved by the Board and to administer and expend the tax proceeds in accordance with the enabling legislation.

#### Page 2 of 2 Resolution 24-2019

On the motion of Director	, seconded by Director
	_, and the following roll call vote, to wit:
AYES: NAYS: ABSENT:	
PASSED AND ADOPTED this 20 <sup>r</sup>	<sup>d</sup> day of June, 2019.
	David Pierson, President Board of Directors
ATTEST:	APPROVED AS TO FORM:
Monique Madrid, District Clerk	Timothy J. Carmel, District Counsel

#### RESOLUTION 25-2019 June 20, 2019

#### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT ADOPTING A TAX PROCEEDS EXPENDITURE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019/2020

WHEREAS, Government Code Sections 7900 et seq. provide for the effective and efficient implementation of Article XIIIB of the California Constitution; and

WHEREAS, Government Code Sections 7900 et seq. provide that each year, the governing body of each local agency shall, by resolution, establish the tax proceeds expenditure appropriations limit.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

The appropriations limit for Fiscal Year 2019/2020 is hereby established at Three Million One Hundred Four Thousand Seventy One Dollars (\$3,104,071).

Documentation used in the determination of the tax proceeds expenditure appropriations limit is attached hereto as Exhibit "A," and incorporated herein by this reference.

This Resolution is effective upon adoption.

PASSED AND ADOPTED THIS 20<sup>th</sup> day of June, 2019.

AYES:

NAYS:

ABSENT:

David Pierson, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Monique Madrid, District Clerk

Timothy J. Carmel, District Counsel

#### Exhibit A to Resolution 25-2019

# CAMBRIA COMMUNITY SERVICES DISTRICT 2019-2020 APPROPRIATIONS LIMIT AND BUDGETED APPROPRIATIONS SUBJECT TO LIMIT

#### 2018-2019 APPROPRIATIONS COMPARISON

Limit for 2018-2019	\$ 2,975,012	
<b>Budgeted Appropriations Subject to Limitation</b>	2,904,246	
Amount Under Limit	\$ 70,766	

#### 2019-2020 APPROPRIATIONS LIMIT CALCULATION

Consumer Price Index & Population Ratio (Unincorporated SLO County):

Per Capita Cost of Living Increase:

3.850%

Converted to Ratio

1700/

Population Increase:

0.470%

Converted to Ratio

1.0047

1.0385

Calculation of Factor

1.0434

2019-2020 Limit: 1.0434 X \$2,975,012=

\$ 3,104,071

#### 2019-2020 BUDGETED APPROPRIATIONS SUBJECT TO LIMITATION

Secured and Unsecured Taxes	\$ 2,510,956
Special District Augmentation Fund	0
Home Owner Property Tax Relief	14,793
Total	\$ 2,525,749

#### 2019-2020 APPROPRIATIONS COMPARISON

Limit for Fy 2019- 2020	\$	3,104,071
Budgeted Appropriations Subject to Limitation		2,525,749
Amount Under Limit	Ś	578.322

# CAMBRIA COMMUNITY SERVICES DISTRICT PRELIMINARY BUDGET FISCAL YEAR 2019/20

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#### Summary

The Cambria Community Services District (CCSD) preliminary budget for fiscal year (FY) 2019/20 has been prepared reflecting several actions that have been approved by the Board of Directors during the course of the current fiscal year. Those actions include approval of increases in customer rates and charges for enterprise funds, new budget policies, goals for calendar year 2019, and new guidance from standing committees covering numerous details associated with the CCSD's finances, operations and capital projects.

Overall, the District's financial condition is improving as a result of the enterprise fund rate increases approved on October 4, 2018. The revenue increases provide the District with the ability to cover the cost of providing water and wastewater services and to begin implementation of multi-year capital improvement projects. On May 23, 2019, the Board of Directors also approved the second phase of rate increases, effective July 1, 2019, which were prescribed in Resolution 27-2018 adopted on October 4, 2018 but which were not automatic. Additional details associated with enterprise fund activities, including recommendations of the CCSD standing committees guiding the preparation of the preliminary budget are provided in subsequent sections of this report.

While the preliminary budget includes revenues and expenditure plans for FY 2019/20, it does not include reserves since those are incorporated at the time that the Final Budget is considered by the Board. The prescribed timing of the final budget, which is established by Government Code Section 61110, provides staff the opportunity to perform year-end accounting closure procedures for the CCSD balance sheet in determining the current year's ending reserve balances which are also the beginning reserve balances for FY 2019/20. Since the District is currently working on the FY 2017/18 audit, the reserve balances incorporated into the FY 2019/20 will be staffs' best unaudited estimates for the final budget. Interfund loans are likely the most significant issues that may affect balance sheets and reserves. Based on existing Board direction, staff will provide an update on interfund loans prior to the submittal of the final budget with an initial review during presentation of the preliminary budget.

Service levels in the CCSD General Fund budgets, including Fire, Facilities and Resources, and Parks, Recreation and Open Space are generally consistent with the current fiscal year. Since the General Fund budgets are predominantly funded through taxes and assessments, which are increasing parallel to the rate of inflation, several unfunded items continue to exist. Additional details on General Fund budgets and unfunded items are provided in subsequent sections of this report. Options to increase revenues to address unfunded items are relatively limited with the most notable being a potential increase in franchise fee revenues that are generated from bills for solid waste services paid by the community. A current proposal by Waste Connections Inc. (formerly Mission Country Disposal) for a rate increase is being analyzed, and Board discussion and direction, if any, regarding franchise fees could be considered with that item. The timing of Board review of the Waste Connections Inc. rate proposal has not been established but is anticipated in the near future.

The following links to the CCSD website can be used for additional information on recent Board and standing committee actions guiding the preparation of the preliminary budget:

Budget Policies adopted December 13, 2018:

https://www.cambriacsd.org/district-policies

Board goals for 2019 adopted January 3, 2019:

https://www.cambriacsd.org/board-members

New rates for water, the sustainable water facilities and wastewater approved on October 4, 2018:

https://www.cambriacsd.org/2018-10-04-board-special-meeting

July 2018 Report by Bartle Wells Inc. supporting the Proposition 218 rate increases approved on October 4, 2018:

https://www.cambriacsd.org/2018-07-11-board-special-meeting

May 23, 2019 approval of water, sustainable water facilities and wastewater rates effective July 1, 2019:

https://www.cambriacsd.org/2019-05-23-board-meeting

#### Combined Preliminary Budget

The following table illustrates the combined CCSD budgets.

Cambria CSD - Combined Preliminary	General Fund		Ente	Enterprise Fund		und Budget Eliminat		Eliminating		dget Eliminating		Combined
Budget Fiscal Year 2019/20		<u>Budgets</u>		<b>Budgets</b>		<u>Subtotals</u>	Adjustments		<u>Budgets</u>			
Revenues												
Property Taxes	\$	2,480,735	\$	25,000	\$	2,505,735	\$	-	\$	2,505,735		
Fire Assessments		472,500				472,500				472,500		
Franchise Fees		86,000				86,000				86,000		
Administrative Cost Reimbursements		2,009,556				2,009,556		(2,009,556)		-		
Water Rates				2,989,000		2,989,000				2,989,000		
Sustainable Water Facility Rates				1,172,000		1,172,000				1,172,000		
Wastewater Rates				2,818,000		2,818,000				2,818,000		
Grants		75,000				75,000				75,000		
Interest Income		42,895				42,895		(27,960)		14,935		
Other Revenues		72,040		623,345		695,385		(25,000)		670,385		
Total Revenues	\$	5,238,726	\$	7,627,345	\$	12,866,071	\$	(2,062,516)	\$	10,803,555		
<u>Expenditures</u>												
Personnels Services	\$	3,186,468	\$	2,133,427	\$	5,319,895			\$	5,319,895		
Services and Supplies		1,273,302		1,816,773		3,090,075				3,090,075		
Capital Outlay		92,500		1,236,536		1,329,036				1,329,036		
Debt Service		143,738		888,820		1,032,558		(27,960)		1,004,598		
Administrative Cost Allocation		524,952		1,484,606		2,009,558		(2,009,558)		-		
Total Expenditures	\$	5,220,959	\$	7,560,162	\$	12,781,121	\$	(2,037,518)	\$	10,743,603		
Net Sources Over / (Under) Uses	\$	17,767	\$	67,183	\$	84,950	\$	24,998	\$	59,952		

Total General Fund revenues are estimated to increase \$143,576 (2.8%) from \$5,095,150 estimated for FY 2018/19 to \$5,238,726 in FY 2019/20. After adjusting for an increase in Administrative Costs reimbursement of \$128,706 incurred by the General Fund and charged to the operational budgets, the net revenue increase for the General Fund is estimated to be \$14,870. Property taxes are projected to increase \$105,800 (4.4%) from \$2,420,200 in FY 2018/19 to \$2,526,000 in FY 2019/20, based on estimates received from the County of San Luis Obispo Treasurer Tax Collector. The combined preliminary budget illustration above includes an offset for property taxes collection charges. The remaining changes relate to loan proceeds for equipment, reimbursements for fire personnel assisting on wildfires, and other revenues.

Total General Fund expenditures are estimated to increase \$32,100 (0.62%) from \$5,188,859 estimated for FY 2018/19 to \$5,220,959 in FY 2019/20. The increase in Fire Fund expenditures of \$98,036 represents the primary increase in costs.

Overall, the General Fund budgets are anticipated to incur a deficit of \$93,709 in FY 2018/19, and a surplus of \$17,767 in FY 2019/20, which essentially provides for a balanced budget in the proposed budget. Achieving a balanced budget relies on 100% cost recovery for the Administrative Fund. These administrative cost allocations, and other interfund transfers, are eliminated in the CCSD combined budget to determine net revenues and net expenditures after interfund activities.

The Enterprise Fund revenues are estimated to increase \$759,487 (11%) from \$6,867,858 in FY 2018/19 to \$7,627,345 in FY 2019/20. Enterprise Fund expenditures are estimated to increase \$987,269 (15.0%). The increases in revenues and expenditures is consistent with the rate increases approved in October 2018. Although the use of reserves and interfund transfers in FY 2019/20 is needed to cover the budgeted costs, doing so is consistent with the Prop 218 estimates and the overall multi-year implementation of the new rate structure. Details comparing the proposed FY 2019/20 budget to the estimates included in the Proposition 218 analysis prepared by Bartle Wells, which documented the need for the rate increases, is subsequently discussed in greater detail.

#### **General Fund Budgets**

The General Fund Budgets consist of the following:

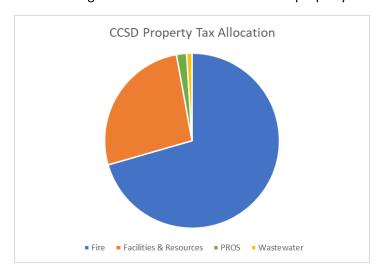
- Fire Fund
- Facilities and Resources Fund
- PROS (Parks, Recreation and Open Space) Fund
- Administrative Fund (Including the Overhead Allocation spreadsheet)

The combined General Fund budgets are illustrated on page 6, with summary and detailed schedules for each budget on pages 17 to 75.

#### Significant Budget Items

General Fund revenues are primarily property taxes, which are allocated between Fire, Facilities and Resources, and PROS in order to fund budgeted expenditures. Other revenues, such as the Fire Assessments, are restricted to the Fire Fund. The Administrative Fund budget includes a schedule on page 77 illustrating how administrative costs are allocated between the various CCSD budgets. In order to balance the General Fund budgets in FY 2019/20, the Administrative Cost allocation provides for 100% reimbursement of costs. Although Franchise Fee revenues continue to be shown in the Administrative Fund, they are not used to offset administrative cost and therefore help to ensure that the General Fund is balanced.

The following illustrates the allocation of CCSD property taxes.



#### General Fund Trade-Offs

Trade-offs in General Fund budgets link to how much property taxes is allocated to one of the budgets versus another budget. The Fire Fund is allocated 71% of the CCSD property taxes, which together with Fire Assessments of \$472,500, provide most of its funding. The Facilities and Resources Fund receives 27% of the CCSD property taxes, which with rental income of the Veterans Hall of \$26,000, provide for most of its funding. Allocating more property taxes to one fund, and decreasing the other, would result in trade-offs, possible changes in staffing, and changes in the list of "Unfunded Requests" illustrated on pages 84-85.

When considering trade-offs between General Fund budgets, it is important to recognize that CCSD has taken on added responsibilities in recent years without funding. Funding for maintenance of open space and the maintenance of the Veterans Hall are two primary responsibilities of the Facilities and Resources budget that continue to be underfunded and where service is provided in the best manner possible within available funding.

Lastly, \$25,000 in property taxes is budgeted for the low-income discounts for wastewater customers. Based on Proposition 218 requirements for the proportional allocation of costs when establishing customer rates and charges, low income discounts cannot be subsidized by other wastewater customers. Property taxes are the sole source of discretionary revenues appropriate to cover the cost of the discounts. Board consideration of providing low-income discounts for water customers is also under consideration and would require additional funding from property tax revenues which are not included in the FY 2019/20 budget but which would create additional trade-offs.

# Fire and Emergency Services – See budget schedules on pages 19-26 <u>Significant Budget Items</u>

- The CCSD Fire Fund provides for 7 full time personnel and 15 volunteer/reserve fire personnel. Staffing levels are consistent with the current FY 2018/19 staffing.
- Expenditures include \$75,000 to upgrade the radio system. Budgeted revenues also include \$75,000 in grant to pay for the upgrade. Grant applications have been successful through two rounds of review. In the event that the grant is not awarded to CCSD, an agenda item will be prepared during mid-year budget review so that any budget savings or available reserves can be considered to fund the upgrade.
- The budget request for FY 2019/20 included several items that are not funded in the preliminary budget and are listed on page 84.

#### Goals, Objectives and Plans

- 1) Continue to seek grant to upgrade radio system & procure in accordance with CCSD policy; prepare funding options for Board consideration if grant is not awarded.
- 2) Complete the goal for the Emergency Services Review adopted January 3, 2019
- 3) Continue to support employee training in maintaining professional licensing or other industry related training.
- 4) Prepare a generator compliance and replacement schedule for Fire Department.

#### Facilities and Resources – See budget schedules on pages 28-34

The Facilities and Resources (F&R) budget funds three (3) full-time equivalent staff positions and related expenditures for maintenance and repairs of District assets including real property such as the Veterans Hall Building, Skate Park, Dog Park, Public Restrooms, Open Space and Fiscalini Ranch. Relating to the F&R budget is the PROS budget, which has historically provided funding for start-up or facilities development efforts. Current challenges associated with unfunded budget requests is common for local agencies that can funding facilities development but are harder pressed to fund long-term maintenance efforts.

#### Significant Budget Items

- The CCSD Facilities and Resources Fund provides for 3 full time personnel. Staffing levels are consistent with the current FY 2018/19 staffing.
- Funded budget items are listed on page 84 and include increased funding for building & ground maintenance, equipment repairs and Center Street Sidewalk repairs.
- Significant unfunded requests exist and are listed on page 84.
  - Significant unfunded requests exist for maintenance of the Veterans Hall.
  - Significant resource constraints exist which affect staff's ability to maintain open space, streetlights, and public restrooms, which may not meet service level expectations of the community.

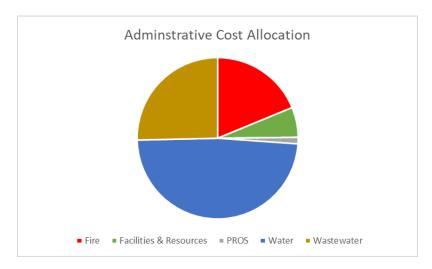
#### Goals, Objectives and Plans

- 1) Continue coordinating with PROS
- 2) Continue engaging in community dialogue on impacts from homeless encampments.
- 5) Continue to support employee training in maintaining professional licensing or other industry related training.
- 6) Review the fee structure for rental rates of the Veterans Hall.

#### Administrative Services—See budget schedules on pages 36-42

The CCSD Administrative Fund budget includes the cost of the general manager and staff responsible for the district's accounting and finances, human resources, clerk and records retention, centralized aspects of contract management and related administrative functions.

The following chart illustrates the CCSD allocation of administrative costs.



Overall, combined enterprise fund budgets pay 73.9% of the CCSD administrative costs with water fund budgets (including SWF budgets) covering 48.5% and the wastewater fund covering 25.4%. General fund budgets pay the remaining 26.1% with those costs covered by Fire (18.8%), Facilities and Resources (6.0%) and PROS (1.3%).

#### Significant Budget Items

- The Administrative Fund surplus for FY 2019/20 is estimated to be \$133,480.
- The surplus assumes that 100% of administrative costs are reimbursed by other operating budgets.
- The surplus helps ensure that the overall General Fund is balanced by covering deficits in the Fire Fund (\$69,818) and Facilities and Resources (\$45,895).
- Alternatives exist regarding revenues that are included in the Administrative Fund:
  - As an alternative to including revenues in the Administrative Fund, which generate the surplus, those revenues could be allocated directly to the other General Fund budgets similar to the allocation of property taxes; thereby eliminating the deficits illustrated in those budgets.
  - As a second alternative, all discretionary General Fund revenues could be included in the Administrative Fund. Doing so would create deficits in other general fund budgets representing the true value of funding needed from the General Fund.

#### Goals, Objectives and Plans

- 1) Support the following goals adopted by the Board of Directors on January 3, 2019:
  - a) Advance the District's strategic planning efforts
  - b) Develop the annual Proposition 218 rate review process
  - c) Review the District Code and consider whether direction should be provided to draft amendments
  - d) Review the District Fee Schedule and consider whether amendments should be provided to make amendments.

- 2) Continue with progress on the following Organizational Goals included in the Board review on January 3, 2019:
  - a) Staffing, vacancies and overall staffing levels
  - b) Labor negotiations
  - c) Employee Training
  - d) Develop and review the annual budget in a timely manner
  - e) Complete the annual audit in a timely manner
  - f) Implement the Tyler Incode Financial Software program
- 3) Work with the Finance Standing Committee on the frequency to re-evaluate the administrative cost methodology
- 4) Continue to support employee training in maintaining professional licensing or other industry related training.

#### **Enterprise Fund Budgets**

The CCSD Enterprise Fund budgets consist of the following:

- Water Fund
- SWF Operations Fund
- SWF Capital Fund
- Wastewater Fund

The combined Enterprise Fund budgets are illustrated on page 49, included combined summary information for the three (3) water fund budgets (Water, SWF Operations and SWF Capital Funds). Detailed schedules for the enterprise budget are on pages 51-75.

#### Significant Budget Items

As with the General Fund budgets, some significant budget items are common to all enterprise fund budgets while other issues are budget specific. The following is a list of budget issues common to all enterprise funds.

- The approval of water and wastewater rates and charges on October 4, 2018 and the second phase increases effective on July 1, 2019 help to ensure sufficient funding for the CCSD enterprise services and investment in CCSD infrastructure.
- Comparison of the Prop. 218 assumptions included in the Bartle Wells Inc. report dated July 2018 and the proposed FY 2019/20 Preliminary Budget is provided for all enterprise funds.
  - Overall, the proposed budgets are consistent with Proposition 218 estimates.
  - Differences between the preliminary budget and the Proposition 218 estimates exist for budget categories such as labor, services and supplies, capital outlay, debt service and administrative costs are illustrated in graphs and the budget schedules.
  - Public comment provided during the budget review at the Finance Committee supports continued follow up at the committee level on the details underlying the Proposition 218 estimates and District efforts moving forward with capital improvements and other District programs. This committee follow up is consistent with Board goals considered on January 3, 2019.

#### Trade-Offs

In contrast to the General Fund budgets where trade-offs exist between the budget units depending on the allocation of property tax and general fund discretionary revenues, the enterprise funds have their own dedicated revenues and trade-offs are budget specific. For CCSD water services, there are three "component units" of the budget – the Water Fund, the SWF Operations Fund and the SWF Capital Fund and trade-offs may also exist between those three components.

#### Goals, Objectives and Plans

Enterprise Funds are managed by the District Engineer/Utilities Department Manager. A couple of important goals for FY 2019/20 exist for both water and wastewater operations including the following:

- Recent rate increases provide funding for capital improvements and improved maintenance –
  implementing those efforts in a cost-effective manner will help ensure that the beneficial
  outcomes of rate increases are maximized.
- Continue to improve regulatory reporting and responsiveness to resource agencies.

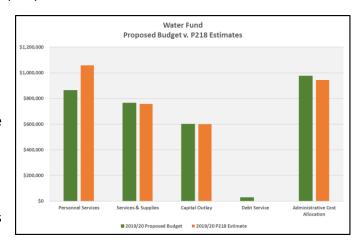
More specifically, advancing the Multi-Year Infrastructure Capital Improvement Program (CIP) will need to address staff roles and responsibilities, how the project priorities are phased, how professional and construction services are procured, and refinement of scope, schedules and budgets for individual projects. Overall project prioritization has recently been completed, reviewed and endorsed by the Resource and Infrastructure Committee and continued coordination with the committee will be a staff priority in FY 2019/20. Details on specific projects and programs are discussed in the following sections on each enterprise budget. Project Prioritization schedules are included on pages 81-83.

Continued coordination between the Finance Committee and the Resources and Infrastructure Committee will also be important to advance the capital improvement program. Consideration of debt funding, especially for the wastewater system improvements proposed with the PG&E Turnkey project, will be an important point of coordination since it may likely affect the feasibility of beneficial outcomes.

#### Water Fund – See budget schedules on pages 51-57

The projected surplus in the FY 2019/2020 Water Fund budget is \$195,003, which is \$156,003 greater than the Prop 218 estimated surplus of \$39,000. Budgeted revenues are estimated to be \$3,424,250 and within \$24,250 of the Prop 218 estimate of \$3,400,000. Budget expenditures of \$3,229,247 is \$131,753 less than the Prop 218 estimate of \$3,361,000.

Personnel costs are anticipated to be \$195,385 less than the Prop 218 estimates and primarily result from the deferral of the Utilities Manager position included in Prop 218 estimates. This position will remain unfilled until staffing recommendations to the Board of Directors are completed later in the calendar year. Services and supplies are anticipated to be \$6,987 greater than the Prop 218 estimate. Capital Outlay is budgeted in the amount of \$600,000, which is the same as the Prop 218 estimate. Debt



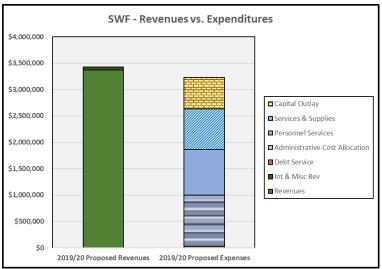
service was not included in the Prop 218 estimates but will be approximately \$26,547 due to the purchase of an F150 Truck and a Dump Truck in the current fiscal year which was financed. Administrative costs are estimated to exceed Prop 218 estimates by \$30,098. In total, expenditures are estimated to be \$131,753 less than the Prop 218 estimates.

The adjacent column chart compares budgeted revenues to budgeted expenditures.

#### Water Fund Trade-Offs

The Capital Outlay expenditures include trade-offs that will be needed to be considered by staff, the Resource and Infrastructure Committee and the Board of Directors during the course of FY 2019/20.

Priority #1 projects are listed on page 81. Since the SCADA system is expected



to be implemented over multiple years, its phasing will need to be determined to allocate available funding for water meters and other priority #1 projects. The Capital Outlay budget also includes \$44,000 for a replacement truck and security improvements. As a trade-off, those costs could be funded from the Water Fund surplus and thereby provide an additional \$44,000 in funding for infrastructure. Conversely maintaining the Water Fund surplus may be needed due to the Prop 218 assumptions in the SWF fund that includes an anticipated deficit of \$57,000 and an interfund loan of \$250,000.

#### Goals, Objectives and Plans

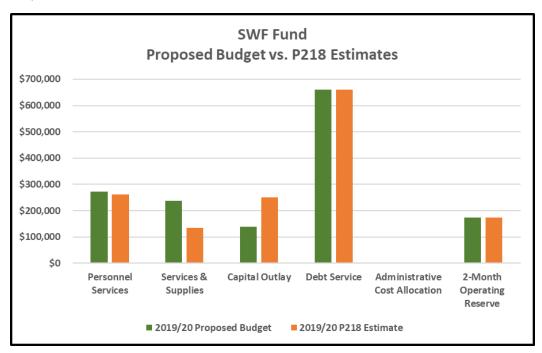
Water system goals for FY 2019/2020 include the following:

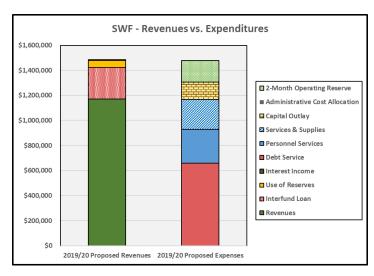
- Update of Urban Water Management Plan
- Update of Water Use Efficiency Plan
- Continue to support employee training in maintaining professional licensing and other industry related professional development.
- Evaluate interfund loan activities, document and present to the Finance Committee and Board of Directors.
  - Establish specific goals relating to Capital Improvement Projects: Prepare a generator compliance and replacement schedule for Water Department.
  - During quarterly budget reviews, provide status updates on CIP efforts.
  - Continue to develop details on scope, schedules and budgets for individual high priority projects.

#### SWF Fund – See budget schedules on pages 59-67

The projected operating surplus in the FY 2019/2020 SWF Fund budget is \$10,789 before the \$173,000 reserve set aside for 2 months of additional costs while the facilities are operating. With the operating cost set-aside, the budget shortfall of \$162,211. The Prop 218 estimates assumed a shortfall of \$57,000.

Additionally, the SWF – Capital Fund includes expenditures of \$138,609 which is \$111,391 less than the Proposition 218 estimates. Altogether, the proposed budgets for the SWF funds are \$6,180 less than the Prop 218 estimates.





The unanticipated costs relate to personnel, which is \$10,410 greater than the Prop 218 estimate, and costs related to "pickling of filters" to preserve the membrane filtration units within services and supplies, which is \$101,555 greater than the Prop 218 estimates. Budgeted revenues are estimated to be \$1,178,180, which is \$6,180 greater than the Prop 218 estimate of \$1,172,000 due to interest income.

The capital outlay estimate of \$138,609 includes \$80,000 for tank purchases to

replace the current rental units which are used to store brine discharge. \$30,000 is also included for other capital outlay costs. Continuing costs for the permitting of the facilities is included in the amount of \$28,609.

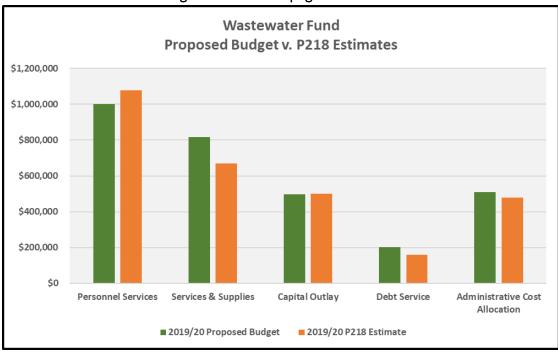
#### SWF – Trade-Offs

The continuing costs of permitting for SWF facilities is uncertain. The amounts currently budgeted and contracted for environmental services will be encumbered at the end of the FY 2018/19, which will help offset the need for new funding in FY 2019/20. Reducing the \$110,000 budgeted for permitting by \$81,391 will align the SWF budgets with the Prop 218 estimates as a whole.

#### <u>SWF - Goals, Objectives and Plans</u>

SWF goals for FY 2019/2020 include the following:

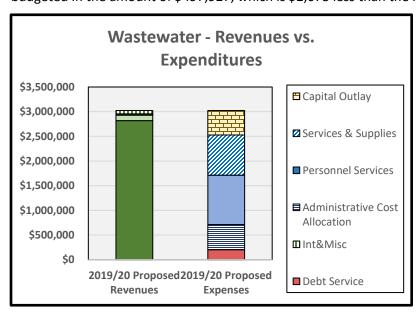
- Procurement of tanks to replace rental tanks.
- Continue to support employee training in maintaining professional licensing or other industry related professional development.
- Continue working on the Section 7 consultation and acquisition of the Regular Coastal Development Permit.



Wastewater Fund – See budget schedules on pages 69-75

There is no projected deficit in the FY 2019/2020 Wastewater budget, which is less than the Prop 218 estimated surplus of \$122,000. Budgeted revenues are estimated to be \$3,024,915 and \$16,915 greater than the Prop 218 estimate of \$3,008,000. Budget expenditures of \$3,024,915 is \$138,915 over the Prop 218 estimate of \$2,886,000.

Personnel costs are anticipated to be \$78,598 less than the Prop 218 estimates and primarily result from the deferral of the Utilities Manager position. Services and supplies are anticipated to be \$146,231 greater than the Prop 218 estimate and the greatest difference in any cost category. Capital Outlay is budgeted in the amount of \$497,927, which is \$2,073 less than the Prop 218 estimate. Debt service is



estimated at \$202,847, which is \$42,847 greater than the Prop 218 estimates due to interest expense on the interfund loan from the General Fund, which was not included in the Prop 218 estimates, and due to the purchase of the crane truck in the current year with financing. Administrative costs are estimated to exceed Prop 218 estimates by \$30,508. In total, expenditures are estimated to be \$138,915 greater than the Prop 218 estimates.

#### Trade-Offs

The most significant Prop 218 estimate that seems inconsistent with historical costs is the estimate for Services and Supplies. Pages 71-73 illustrate that actual Services and Supplies costs for wastewater operations ranged from a low of \$740,030 to a high of \$833,097, with an average of approximately \$775,000, over the past three years. In comparison, the Prop 218 estimate for Services and Supplies is \$669,000. Preliminary review of the Prop 218 estimates for Services and Supplies seem to indicate that the estimated cost reductions were based on expected savings in power costs and a reduction in maintenance costs on lift stations. Further investigation is needed and included in the goals listed below.

To accomplish a balanced budget, it was necessary to reduce the Priority #1 Projects for the Vactor Truck, Video Camera and Lift Station by \$36,073.

#### Goals, Objectives and Plans

Wastewater system goals for FY 2019/20 include the following:

- Complete due diligence with Standing Committees on the PG&E Turnkey project and provide final recommendations to the Board of Directors.
- Storm Water Pollution Prevention Plan Update
- Haz-Com Plan Update
- Fuel Storage Emergency Response Plan Update
- Odor Control Plan Update
- Operations Maintenance & Management Program Update
- Continue to support employee training in maintaining professional licensing or other industry related professional development.
- Evaluate Proposition 218 estimates of Services and Supplies and review with the Resource and Infrastructure and Finance Committees.
- Review recommendations with the Resource and Infrastructure Committee on priority one projects and make final recommendations to the Board of Directors during FY 2019/20.
  - Establish specific goals relating to Capital Improvement Projects.
  - Prepare a generator compliance and replacement schedule for Wastewater Department.
  - Complete due diligence on the PG&E Turnkey project and present final recommendations.
  - Obtain bids on capital equipment and present recommendations in the 1<sup>st</sup> quarter.
  - Determine priority work on lift stations based on funding available.

### CAMBRIA COMMUNITY SERVICES DISTRICT



FISCAL YEAR 2019-2020 PRELIMINARY BUDGET JUNE 20, 2019

## **GENERAL FUND SUMMARY**

- Fire Department 01
- Facilities & Resources Department 02
- Parks, Recreation & Open Space Department 16
  - Administration Department 09

2 2 3 3 4 4 ACCOUNT NO.	CAMBRIA COMMUNITY SERVICES DISTRICT GENERAL FUND	RICT			
ACCOUNT NO.	The land of the land				
ACCOUNT NO.					
	SUMMARY				
	GENERAL FUND (GF)	ACTUAL EV 2016/2017	(unaudited) ACTUAL	ESTIMATED EV 2018/2010	2019/20 PROPOSED
		receipence	0707/170711	( CAUS (0AUS 11	Tabona and the same and the sam
8	SOURCES OF FUNDS				
10 Fire	re	\$2,032,539	\$2,198,261	\$2,317,231	\$2,351,300
11 Fa	Facilities & Resources	\$595,018	\$624,571	\$717,769	\$697,055
12 PR	PROS	\$31,828	\$236,675	\$45,760	\$47,335
13 Ac	Admin	\$1,747,971	\$1,867,387	\$2,014,390	\$2,143,036
14	Total Sources of Funds	\$4,407,356	\$4,926,894	\$5,095,150	\$5,238,726
15	USES OF FUNDS				
18 Fire	re	\$1,991,889	\$2,393,353	\$2,323,082	\$2,421,118
19 <b>Fa</b>	Facilities & Resources	\$630,093	\$654,435	\$716,470	\$742,950
20 PR	PROS	\$25,582	\$401,302	\$45,760	\$47,335
21 Ac	Admin	\$1,637,824	\$2,037,398	\$2,103,547	\$2,009,556
22	Total Expenditures	\$4,285,388	\$5,486,488	\$5,188,859	\$5,220,959
23	OPERATING SURPLUS/(DEFICIT)				
Pire Fire	re	\$40,650	(\$195,092)	(\$5,851)	(\$69,818)
25 <b>Fa</b>	Facilities & Resources	(\$35,075)	(\$29,864)	\$1,299	(\$45,895)
26 PR	PROS	\$6,246	(\$164,627)	\$0	\$0
27 Ac	Admin	\$110,147	(\$170,011)	(\$89,157)	\$133,480
28	OPERATING SURPLUS/(DEFICIT)	\$121,968	(\$559,594)	(\$93,709)	\$17,767
43					
44	RESERVES				
45 Be	Beginning Reserves	0\$	0\$	\$0	0\$
46 0	Operating Surplus / (Deficit)	\$121,968	(\$559,594)	(\$63,709)	\$17,767
47 Tra	Transfers & Encumbrances	\$0	\$112,082	\$136,806	\$0
48 EI	ENDING RESERVES	\$121,968	(\$447,512)	\$43,097	\$17,767

# GENERAL FUND FIRE DEPARTMENT - 01

1	В	0	P	9	I	1
- 2	The state of the s	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS	ІСТ			
m		FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01	1, DEPARTMENT -	01		
4 2 9	ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET
7 8		SOURCES OF FUNDS				
10		Revenues	\$2,032,539	\$2,198,261	\$2,317,231	\$2,351,300
=		Other Sources of Funds	0\$	0\$	\$0	0\$
12		Total Sources of Funds	\$2,032,539	\$2,198,261	\$2,317,231	\$2,351,300
13		USES OF FUNDS				
16		Salaries & Wages	\$1,020,265	\$1,077,354	\$962,502	\$956,472
17		Benefits	\$503,227	\$529,124	\$538,466	\$578,174
18		Personnel Services	\$1,523,493	\$1,606,478	\$1,500,968	\$1,534,646
19		Services & Supplies	\$254,797	\$284,699	\$263,151	\$283,159
20		Capital Outlay	\$200	\$46,774	\$71,501	\$92,500
21		Debt Service	\$0	\$133,698	\$133,374	\$133,374
22		Administrative Cost Allocation	\$213,400	\$321,704	\$354,088	\$377,439
23		Total Expenditures	\$1,991,889	\$2,393,353	\$2,323,082	\$2,421,118
24		OPERATING SURPLUS/(DEFICIT)	\$40,650	(\$195,092)	(\$5,851)	(\$69,818)
39						
40		RESERVES				
41		Beginning Reserves				
45		Operating Surplus / (Deficit)	\$40,650	(\$195,092)	(\$5,851)	(\$69,818)
43		Transfers & Encumbrances	\$0	\$112,082	\$62,023	0\$
4		ENDING RESERVES	\$40,650	(\$83,010)	\$56,172	(\$69,818)
45						

7	ò	3%	2019/20 PROPOSED BUDGET			0	0	1,785,400	(17,850)	472,500	18,000	14,500	0	0	0	75,000	3,750			\$2,351,300			\$0	\$2.351.300
			PRO BUI														in the			\$2				.5
I			ESTIMATED FY 2018/2019			40,100	0	1,776,839	(17,000)	458,000	48,292	11,000	0	0	0	0	0	0	0	\$2,317,231		0	\$0	\$2.317.231
9	2	TO-	(unaudited) ACTUAL FY 2017/2018			26,756	0	1,603,280	(16,649)	438,506	6,388	12,524	10,113	117,343	0					\$2,198,261			\$0	\$2,198,261
ш	CT	I, DEPAKI MENI	ACTUAL FY 2016/2017			21,749	0	1,352,522	0	430,709	18,662	350	61,832	146,716	0					\$2,032,539			\$0	\$2,032,539
<u>a</u>	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS	FIRE DEPARTIMENT - GENERAL FUND - UT, DEPARTIMENT - UT	GENERAL FUND (GF) FIRE DEPARTMENT - 01	SOURCES OF FUNDS	REVENUES	Reimbursements to Fire Department	Interest Income	Property Tax	County Administrative Fee	Assessment-Fire	Weed Abatement	Inspection Fee Revenue	Miscellaneous Revenue	Grants Revenue: SAFER	Grant/Revenue: Personnel Protection	Grant/Revenue: Federal Firefighters Radios	Reimbursement for Fuel Tank Repairs - CHCD			Total Revenues	OTHER SOURCES OF FUNDS		Total Other Sources of Funds	Total Sources of Funds
В			ACCOUNT NO.			01 4127	01 4200	01 4310	01 4311	01 4335	01 4370	01 4373	01 4390	01 4610	01 4618									
1	F 2	m	4 5 9 1	- 00	σ	10	=	12	13	14	15	16	17	18	19	20	21	22	31	33	34	40	42	43

4	В	U	D L	9	I	
- 2		CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS	RICT			
m		FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01	01, DEPARTME	VT - 01		3%
4 5 9	ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET
7						
44		USES OF FUNDS				
46		SALARIES & WAGES				
47	2000	Salary & Wages	626,068	58 697,414	609,102	689,092
48	5010	Overtime	187,771	166,998	168,100	128,000
49	5020	Standby	1,845	5,985	2,500	2,000
50	5031	Reserve Firefighter Pay	94,168	101,501	118,800	137,160
51	5040	Sick/Vacation Pay	75,120	50 67,868	29,000	0
52	5050	Holiday Pay	35,293	37,588	2,000	0
53		Reduction for "E" Step				(2,780)
54		Total Salaries & Wages	\$1,020,265	5 \$1,077,354	\$962,502	\$956,472
55		BENEFITS		-		
99	5101	Uniform Allowance	2,000	1,625	2,500	2,500
57	5102	Dental Insurance	12,952	52 14,236	13,082	6,795
58	5103	Medical Insurance	130,974	74 132,959	114,883	124,028
59	5105	Life Insurance	8	808	006	1,008
09	5106	FICA	61,741	11 63,682	53,055	900'55
61	5107	Medicare	15,221	15,315	13,485	13,983
62	5108	Workers Compensation	41,830	31,461	50,339	50,058
63	5109	PERS - Retirement	173,244	201,915	220,024	249,918
64	5111	Payroll Tax Expense		0 0	0	0
65	5112	UI Reim Benefit		0 0	0	0
99	5120	Other Employee Benefits		0 850	2,600	2,600
29	5121	Retirees Health	53,101	11 49,037	51,998	26,678
000	1111	100 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	8 356	17 175	15,600	15 500

	L	Ð	<u>-</u>	J
CAMBRIA COMIMUNITY FUND LEVEL ANALYSIS	IY SEKVICES DISTRICT S			
EPARTMENT - G	FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01	- 01		3%
GENERAL FUND (GI	(GF) ACTUAL IT - 01 FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET
Total Benefits	s \$503,227	\$529,124	\$538,466	\$578,174
Total Personnel Servi	rvices \$1,523,493	\$1,606,478	\$1,500,968	\$1,534,646
SERVICES & SUPPLI	LIES			
Ads-Legal/Other	465	292	200	515
Public Information		218	0	0
Public Information - Website	201	0	0	0
New Request				1,200
Public Events	0	377	0	0
New Request				1,000
Maint & Repair Water Dept -Fire Hydrant	drant	572	1,000	1,030
M & R-Disposal of Sludge	0	0	0	0
M&R Buildings	4,282	7,575	2,000	5,150
M&R FD WTR Leak			1,000	1,030
r - Grounds (former	14 6042) 180	0	2,000	2,060
M & R - Ranch	16	0	0	0
M & R - Emergency	320	0	0	0
Maintenance & Repair · Equipment	t 699	2,851	4,032	4,153
Maint and Repair - Vehicles – Licensed	sed 41,087	28,517	20,000	20,600
Old M & R Bld/Grd	0	0	0	0
Computer/Copier /Printer Srvcs/MaintAgree	aintAgree 1,815	1,980	4,558	4,695
Computer/Copier/Printer Supplies/Maint.	/Maint.	1,092	100	103
Security and Safety	476	485	1,200	1,236
Safety - Medical	150	150	0	0
Office Supplies	1,982	2,610	3,358	3,459
New Request				1,000
Printing & Shipping	020	827	0	0

4	В	U	П	9	I	7
FAREN	A STATE OF THE STA	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS	RICT			
us?		ENE	RAL FUND - 01, DEPARTMENT - 01	- 01		3%
AC	ACCOUNT	GENERAL FUND (GF)	ACTUAL	(unaudited) ACTUAL	ESTIMATED	2019/20 PROPOSED
	NO.	FIRE DEPARTMENT - 01	FY 2016/2017	FY 2017/2018	FY 2018/2019	BUDGET
	6052	Bank Charges	195	11	0	0
	6053	Printing/Forms	936	912	187	0
		New Request				1,200
1453	6054	Membership -Dues , Publications & Books	7,141	6,236	9000'9	6,180
		New Request				1,500
	6055	Government Fees and Licenses	39,514	43,137	45,922	47,300
		Image Trend - EMS				2,800
		Image Trend - Fire				2,000
	6909	Bad Debt	9	0	0	0
_	6060C	Utilities Cell Phone	2,500	2,834	3,000	3,090
	6060E	Utilities Electricity	7,939	7,427	8,324	8,574
~	90909	Utilities Gas	2,127	2,169	1,234	1,271
	10909	Utilities Internet Access	2,795	1,263	1,284	1,323
_	6060P	Utilities Phone-Land Lines, Faxes, Alarms	3,977	4,251	4,348	4,478
	80909	Utilities Sewer	1,048	1,143	1,205	1,241
Э	W0909	Utilities Water	1,575	1,797	1,839	1,894
	6063	M&R Communications Equipment	0	0	0	0
	0809	Old Professional Services - Engineering	0	0	0	0
	6080K	Prof Services-District Counsel	9,958	1,169	0	0
-	10809	Land Conservancy -Lot Inventory, Etc.	1,150	0	0	0
Ð	M0809	Prof Services - Miscellaneous/Other	986	3,994	2,000	5,150
	6080T	Prof Services - Temporary	0	0	0	0
	9809	Outside Services	0	0	0	0
11.2324	6809	Emergency Medical Supplies	5,453	4,956	005'9	6,695
0,000	0609	Department Operating Supplies	26,350	17,701	21,379	22,020
5550	6093	Small Tools and Equipment	1,994	266	1,000	1,030
		Replace Gym Equipment				0

1	В	)	D F	9	H	_
- 2	ALIAN MARKET MAR	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS	RICT			
9		FIRE DEPARTMENT - GENERAL FUND - (	ERAL FUND - 01, DEPARTMENT - 01	- 01		3%
4 2	ACCOUNT	GENERAL FUND (GF)	ACTUAL	(unaudited) ACTUAL	ESTIMATED	2019/20 PROPOSED
9	NO.	FIRE DEPARTMENT - 01	FY 2016/2017	FY 2017/2018	FY 2018/2019	BUDGET
7						
123	6094	Clothing and Uniform	4,234	2,236	4,000	4,120
124	6095	Office Furnishings & Equipment	0	919	0	0
125	9609	Fuel -Gas and Diesel	13,839	18,227	20,000	20,600
126	8609	OTS Grant	0	12	0	0
127	6115	Meeting Expense	519	552	100	103
128	6120A	Employee ALS Cert/Recruit Training	0	835	2,782	2,865
129	6120E	Travel, Training, Seminars – Employees	25,731	25,429	25,000	25,750
130	6120R	Training - Reimbursement	222	0	0	0
131	6124	Employee Recognition	153	311	0	0
132		New Request				500
133	6125	Employee Recruitment	6,627	5,392	43	44
134		New Request				456
135	6220A	Fire Dept - Aware/Eductn/CERT/Vol Progrm	1,496	1,626	2,000	5,150
136		New Request				2,350
137	6220B	Fire Dept -SC BA Brthg Aprts/Resptry Test	8,932	535	006	927
138		SBCA Flow Test				600
139		SCBA Bottle Replacements (3)				6,000
140	6220D	Fire Dept Disaster Preparedness	4,729	5,495	0	0
141	6220E	Fire Dept -EOC Upgrade	1,915	545	0	0
142	6220F	Fire Dept Fr Haz Defensible Spc/Chipping	684	0	10,000	2,000
143	6220Н	Fire Dept - Haz Mat Phys	1,825	0	0	0
144	6220P	Personal Protective Equipment	0	296'25	10,000	10,300
145	6220R	FHRP Contract	11,668	15,405	29,356	30,237
146	6220S	Fire Dept - Surf Rescue/NCOR Program	3,716	2,403	9000'9	6,180
147	6602	Transit Expense	29	0	0	0
149		Total Services & Supplies	\$254,797	\$284,699	\$263,151	\$283,159

7	3%	2019/20 PROPOSED BUDGET								7,500	10,000	75,000		\$92,500		124,396	8,978	\$133,374		377,439	\$377,439	\$2,421,118
T		ESTIMATED FY 2018/2019		0	0	3,400	000′9	34,575	27,526					\$71,501		121,455	11,919	\$133,374		354,088	\$354,088	\$2,323,082
9	-01	(unaudited) ACTUAL FY 2017/2018		7,642	39,132	0	0	0	0					\$46,774		118,749	14,949	\$133,698		321,704	\$321,704	\$2,393,353
L	ICT 1, DEPARTMENT	ACTUAL FY 2016/2017		200	0	0	0	0	0					\$200		0	0	0\$		213,400	\$213,400	\$1,991,889
0 0	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01	GENERAL FUND (GF) FIRE DEPARTMENT - 01	CAPITAL OUTLAY	Capital Asset-Install Radio in 5792	Chief/Command Pickup (5 Year Lease)	USAR Equipment (Urban Search & Res	Image Trend Elite Project Management	Zoll X Series EKG	Command Vehicle Buildup	Fuel Station Computer Replacement	Station Security Upgrade	Radio System Upgrade		Total Capital Outlay	DEBT SERVICE	Principal on Fire Engine lease/Purchase	Interest on Fire Engine Lease/Purchase	Total Debt Service	ADMINISTRATIVE COST ALLOCATION	Allocated Overhead	Total Administrative Cost Allocation	Total Expenditures
В		ACCOUNT NO.		6170	6170B	6170C	6170D	6170F	6170G							6180H	6190			6200		
A	- 2 s	4 5 9 7	150	151	152	153	154	155	156	157	158	159	160	162	163	164	165	167	168	169	171	172

1   CAMBRIA COMMUNITY SERVICES DISTRICT     2   FUND LEVEL ANALYSIS     4   ACCOUNT   FIRE DEPARTMENT - G1     5   ACCOUNT   FIRE DEPARTMENT - G1     7   ACCOUNT   FIRE DEPARTMENT - G1     8   ACCOUNT   FIRE DEPARTMENT - G1     9   ACCOUNT   FIRE DEPARTMENT - G1     173   ACCOUNT   FIRE DEPARTMENT - G1     174   ACCOUNT   FIRE DEPARTMENT - G1     175   ACCOUNT   FIRE DEPARTMENT - G1     176   ACCOUNT   FIRE DEPARTMENT - G1     177   ACCOUNT   FIRE DEPARTMENT - G1     178   ACCOUNT   FIRE DEPARTMENT - G1     178   ACCOUNT   FIRE DEPARTMENT - G1     175   ACCOUNT   FIRE DEPARTMENT - G1     175   ACCOUNT   FIRE DEPARTMENT - G1     176   ACCOUNT   FIRE DEPARTMENT - G1     177   ACCOUNT   FIRE DEPARTMENT - G1     178   ACCOUNT   FIRE DEPARTMENT - G1     178   ACCOUNT   FIRE DEPARTMENT - G1     178   ACCOUNT   FIRE DEPARTMENT - G1     177   ACCOUNT   FIR	EVEL ANALYSIS EVEL ANALYSIS EVEL ANALYSIS GENERAL FUND (G FIRE DEPARTMENT RESERS & ENCUMI In - From General Fund s Out) ances - Sources of Fundin ances - Cosignated Funds TRANSFERS & ENCUM RESERVES	F) -01 (DEFICIT) BRANCES  B 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6	1, DEPARTMENT - ACTUAL FY 2016/2017 \$40,650	unaudited) ACTUAL 2017/2018 (\$195,092)	ESTIMATED FY 2018/2019	3%
ACCOUNT NO.	GENERAL FUND (GENERAL FUND (GENERAL FUND (GENERAL FUND (GENERATINE STATING SURPLUS/ IN - From General Fund sout) ances - Sources of Fundingences - Coesignated Funds TRANSFERS & ENCUM RESERVES	F) OEFICIT) BRANCES BS	1, DEPARTMENT - ACTUAL FY 2016/2017 \$40,650	unaudited) ACTUAL 2017/2018 (\$195,092)	ESTIMATED FY 2018/2019	3%
ACCOUNT NO.	GENERAL FUND (GENERAL FUND (GENERAL FUND (GENERAL FUND STREET OF STATE OF S	F) -01 (DEFICIT) BRANCES B	1, DEPARTMENT ACTUAL FY 2016/2017 \$40,650	unaudited) ACTUAL 2017/2018 (\$195,092)	ESTIMATED FY 2018/2019	3%
ACCOUNT  OPERATING SURPLUS/(DEFICIT)  TRANSFERS & ENCUMBRANCES  O1 4625  Transfers In - From General Fund (Transfers Out) Encumbrances - Sources of Funding Encumbrances - Obesignated Funds)  NET TRANSFERS & ENCUMBRANCES  RESERVES  Use of Reserves (Additions to Reserves) Other Adjustments  NET BUDGETARY SOURCES/USES	GENERAL FUND (G FIRE DEPARTMENT ERATING SURPLUS/ NSFERS & ENCUMI In - From General Fund s Out) ances - Sources of Fundin ances - (Designated Funds TRANSFERS & ENCUM RESERVES	F) CDEFICIT) BRANCES BS		2 2	ESTIMATED FY 2018/2019	06/0106
01 4625 Tran (Tra Encu Encu (Add Oth	ERATING SURPLUS/ INSFERS & ENCUMI In - From General Fund s Out) ances - Sources of Fundin ances - (Designated Funds TRANSFERS & ENCUM	(DEFICIT) BRANCES gg	\$40,650			PROPOSED BUDGET
01 4625 Tran (Tran Encu Encu Encu (Add	INSFERS & ENCUMI In - From General Fund s Out) ances - Sources of Fundin ances - (Designated Funds TRANSFERS & ENCUM	(DEFICIT) BRANCES BE	<b>\$40,650</b>			
01 4625 Tran (Tran Enc. Enc. (Add	INSFERS & ENCUMIIING In - From General Fund Sout) ances - Sources of Fundingeres - (Designated Fundseres - (Designated Fundseres & ENCUMITERS & ENCU	BRANCES g s)	0		(\$5,851)	(\$69,818)
O1 4625 Tran Enc. Enc. Enc. (Add. Oth.	In - From General Fund S Out) ances - Sources of Fundin ances - (Designated Funds TRANSFERS & ENCUM RESERVES	8 ( ( )	0			
Enc. Enc. Enc. Use (Add	s Out) ances - Sources of Fundin ances - (Designated Funds TRANSFERS & ENCUM RESERVES	8 (2)			62,023	
Encu Encu Use (Add	ances - Sources of Fundingances - (Designated Funds TRANSFERS & ENCUM RESERVES	98			0	
Use (Add	TRANSFERS & ENCUM	(9)			0	
Use (Add Oth	TRANSFERS & ENCUM RESERVES				0	
Use (Add	1		0\$	\$112,082	\$62,023	0\$
Use (Add						
(Add	serves			)	0	
Oth	s to Reserves)			3	0	
	ustments				0	
	ERVES - INCREASE / (D	ECREASE)	0\$	0\$	\$0	\$0
180	<b>BUDGETARY SOUR</b>	CES/USES	\$40,650	(\$83,010)	\$56,172	(\$69,818)
190 RESERVES	RESERVES					
191 Beginning Reserves	g Reserves					
Operating Surplus / (Deficit)	g Surplus / (Deficit)		\$40,650	(\$195,092)	(\$5,851)	(\$69,818)
Transfers & Encumbrances	s & Encumbrances		0\$	\$112,082	\$62,023	\$0
194 ENDING RESERVES	3 RESERVES		\$40,650	(\$83,010)	\$56,172	(\$69,818)

# GENERAL FUND FACILITES & RESOURCES DEPARTMENT – 02

		2019/20 PROPOSED BUDGET		\$697,055	\$0	\$697,055		\$216,909	\$164,883	\$381,792	\$229,616	\$0	\$10,364	\$121,178	\$742,950	(\$45,895)			\$0	(\$45,895)	\$0	(\$45,895)	
Ξ					00	69		10	92	02	90	03	87	72		66			\$0	66	\$0	66	
I		ESTIMATED FY 2018/2019		\$699,269	\$18,500	\$717,769	1	\$216,910	\$159,292	\$376,202	\$183,206	\$32,703	\$10,887	\$113,472	\$716,470	\$1,299				\$1,299		\$1,299	
9	MENT - 02	(unaudited) ACTUAL FY 2017/2018		\$624,571	\$0	\$624,571		\$220,866	\$145,411	\$366,277	\$162,791	\$9,154	\$13,915	\$102,298	\$654,435	(\$29,864)			\$0	(\$29,864)	\$0	(\$29,864)	
ı	CT UND - 01, DEPART	ACTUAL FY 2016/2017		\$595,018	0\$	\$595,018		\$205,495	\$158,347	\$363,842	\$173,169	\$200	\$1,776	\$91,106	\$630,093	(\$35,075)			\$0	(\$32,075)	0\$	(\$35,075)	
0	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	SOURCES OF FUNDS	Revenues	Other Sources of Funds	Total Sources of Funds	USES OF FUNDS	Salaries & Wages	Benefits	Personnel Services	Services & Supplies	Capital Outlay	Debt Service	Administrative Cost Allocation	Total Expenditures	OPERATING SURPLUS/(DEFICIT)		RESERVES	Beginning Reserves	Operating Surplus / (Deficit)	Transfers & Encumbrances	ENDING RESERVES	
B	ALL STATE OF THE PARTY OF THE P	ACCOUNT NO.																					
	- 2 m	4 0 0	∞	10	1	12	13	16	17	18	19	20	21	22	23	24	39	40	4	42	43	4	75

×					0	0	668,455	(2,100)	0	009	26,000	200	200	200	200	0	3,000	0	\$697,055				\$0	\$697,055	
	3%	2019/20 PROPOSED BUDGET					99	)			2								\$69\$					\$695	
=					T <sub>c</sub>	0	.0	((	0	0	0		) [	)		0		0	6			0		6	
I		ESTIMATED FY 2018/2019			12,463	)	658,106	(2,000)	)	009	26,000	200	200	200	200	)	3,000		\$699,269		18,500		\$18,500	\$717,769	
ŋ	TMENT - 02	(unaudited) ACTUAL FY 2017/2018				0	598,132	(1,691)	0	0	24,930	0	100	100	0	0.	3,000		\$624,571				\$0	\$624,571	
F	ICT FUND - 01, DEPAR	ACTUAL FY 2016/2017				0	266,207	0	0	0	25,061	0	029	100	0	0	3,000		\$595,018				0\$	\$595,018	
	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	SOURCES OF FUNDS	REVENUES	Reimbursements - Fire Safe Council	Interest Income	Property Tax	County Administrative Fee	Insurance-Reimbursement	Misc Revenue	Veterans Hall Rental Fees	Veterans Hall Rents- Private Parties	Rent Banner Poles	Rent-Ranch Events	Veterans Hall Clean Fee	Grants/Misc.Revenue	Land Conservancy		Total Revenues	OTHER SOURCES OF FUNDS	Loan Proceeds		Total Other Sources of Funds	Total Sources of Funds	USES OF FUNDS
A B		ACCOUNT NO.			01 4130	01 4200	01 4310	01 4311	01 4362	01 4390	01 4500	01 4525	01 4560	01 4570	01 4590	01 4610	01 4619								
	- 2 r	0 4 70 0 /	ω	0	10	-	12	13	14	15	16	17	18	19	20	21	22	23	36	37	38	39	45	46	47

J	3%	2019/20 PROPOSED BUDGET			209,409	7,500	0	0	0	\$216,909		1,200	2,840	52,766	432	12,828	3,200	12,199	48,455	2,600	23,163	5,200	\$164,883	\$381,792		0	0
_	8	PROF								•																	
I		ESTIMATED FY 2018/2019			198,110	7,500	5,100	6,200	0	\$216,910		1,200	5,491	48,767	300	12,735	3,179	12,073	46,497	2,600	21,250	5,200	\$159,292	\$376,202		0	0
g	STMENT - 02	(unaudited) ACTUAL FY 2017/2018			186,667	9,461	14,586	10,152		\$220,866		725	5,387	49,114	298	13,245	3,097	2,009	38,504	2,650	20,207	5,175	\$145,411	\$366,277		0	73
ч	ICES DISTRICT - GENERAL FUND - 01, DEPARTIMENT - 02	ACTUAL FY 2016/2017			178,125	5,340	12,986	9,044		\$205,495		2,175	5,117	47,523	284	13,061	3,055	9,840	49,990	2,700	21,218	3,384	\$158,347	\$363,842		0	0
	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FACILITIES AND RESOURCES - GENERAL FU	GENERAL FUND (GF) FACILITIES & RESOURCES - 02		SALARIES & WAGES	Salary & Wages	Overtime	Sick/Vacation Pay	Holiday Pay	Reduction for "E" Step	Total Salaries & Wages	BENEFITS	Uniform Allowance	Dental Insurance	Medical Insurance	Life Insurance	FICA	Medicare	Workers Compensation	PERS - Retirement	Other Employee Benefits	Retirees Health	Medical Reimbursements - HRA	Total Benefits	Total Personnel Services	SERVICES & SUPPLIES	Ads - Legal/Other	Public Events
A B		ACCOUNT NO.	•		2000	5010	5040	5050				5101	5102	5103	5105	5106	5107	5108	5109	5120	5121	5122				6010	6014
4	- N w	4 10 0	7	49	20	51	52	53	99	57	28	59	09	61	62	63	64	65	99	29	89	69	73	74	75	92	77

一				<u>20</u>	SED ET		0	12,360	21,115	2,000	15,000	3,090	51,500	14,000	14,362	515	3,605	895	2,781	2,819	1,236	0	309	0	371	0	0	816	23,091	3,554	5,033	808	3 852
			3%	2019/20	PROPOSED BUDGET																												
=					6		0	000	00			3,000	000		44	200	3,500		2,700		1,200	0	300	0	360	0	0	792	18	3,450	4,886	784	3.740
I					ESTIMATED FY 2018/2019			12,000	20,500			3,0	20,000		13,944	5	3,5		2,7		1,2		3		3			7	22,418	3,4	4,8	7	3.7
9			IMENT - 02	(nuandited)	ACTUAL FY 2017/2018	0	0	7,258	22,354			1,941	49,897		7,852	350	3,395		2,264		0	0	0	93	135	0 .	0	662	20,423	1,466	4,443	1,294	2,535
ш	CT		FUND - 01, DEPART		ACTUAL FY 2016/2017		0	8,757	19,116			(325)	58,815		11,389	436	1,083		3,575		0	0	79	0	3,240	0	0	728	21,030	1,377	6,229	478	2,464
O	CAMBRIA COMMUNITY SERVICES DISTRICT	FUND LEVEL ANALYSIS	FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02		GENERAL FUND (GF) FACILITIES & RESOURCES - 02		Insurance	Maintenance & Repairs - Buildings	Maintenance & Repairs - Grounds	New Request	Sidewalk Repair on Center St	M & R - Street Lights	M & R - Ranch	New Request	M & R- Vet's Hall	M & R- Equipment	Maintenance & Repairs - Vehicles Licenses	New Request	Maint. & Repairs - Vehicles Non-Licensed	New Request	Computer/Copier/Printer Supplies/Maint.	Security Safety	Office Supplies	Printing/Forms	Government Fees & Licenses	Cash Over (Short)	Bad Debt	Utilities - Cell Phone	Utilities - Electicity	Utilities - Gas	Utilities - Internet	Utilities - Phone-Land Lines, Faxes, Alarms	Utilities - Sewer
B	State of the State	PIER			ACCOUNT NO.		0809	6033B	6033G			9033L	6033R		6033V	6040	6041L		6041N		6045	6048	0509	6053	6055	8509	6909	90909	6060E	90909	10909	6060P	80909
A		2	c	4	9	7	78	79	80	81	82	83	84	85	98	87	88	89	06	91	95	93	94	95	96	16	86	66	100	101	102	103	104

$\times$						755																							
ſ	3%	2019/20	PROPOSED BUDGET		5,734	0	1,200	0	5,147	11,864	0	3,943	1,153	12,162	304	0	\$229,616		0	0	0	0	0	0					0\$
=										~		~	6	~		$\overline{a}$				~				and a					
I			ESTIMATED FY 2018/2019		2,567	0		0	4,997	11,518	0	3,828	1,119	11,808	295	0	\$183,206		18,500	14,203	0								\$32,703
9	RTMENT - 02	(unaudited)	ACTUAL FY 2017/2018		4,019	165		855	6,482	11,956	0	4,920	490	6,691	313	465	\$162,791				9,154								\$9,154
Ŧ	CT FUND - 01, DEPA		ACTUAL FY 2016/2017		3,943	771		4,871	0	13,904	0	4,931	1,073	4,960	245	0	\$173,169				200								\$200
D C	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02		INT GENERAL FUND (GF) FACILITIES & RESOURCES - 02		W Utilities - Water	Equipment Rental	New Request	K Professional Services - District Counsel	M Professional Services - Misc./Other	Department Operating Supplies	. Lab Tests	Small Tools and Equipment	Clothing and Uniform	Fuel - Gas and Diesel	Meeting Expenses	Employee Recruitment	Total Services & Supplies	CAPITAL OUTLAY	Toro Dingo TX 1000	Mower	Capital Assets	Vets Hall - Roof on Legion Kitchen	Vets Hall - Restroom Improvements	Vets Hall - Shed Replacement	Vets Hall - Sewer Main Line Replacement	Vets Hall - Improvement to Exterior Building	Vets Hall - Parking Lot Improvements		Total Capital Outlay
A B	STATE OF THE PARTY		ACCOUNT NO.		M0909	0209		9080K	M0809	0609	6091	6093	6094	9609	6115	6125			1470	1470	6170		45.2						
	7 2	0 4	5	/	105	106	107	108	109	110	111	112	113	114	115	116	145	146	147	148	153	154	155	156	157	158	159	160	162

	B	U	D F	9	H	, A
-	THE STATE OF THE S	CAMBRIA COMMUNITY SERVICES DISTRICT	RICT			
2	NIE W	FUND LEVEL ANALYSIS				
m		FACILITIES AND RESOURCES - GENERAL	S - GENERAL FUND - 01, DEPARTMENT - 02	RTMENT - 02		3%
4				(unaudited)		2019/20
9	ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	ACTUAL FY 2016/2017	ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	PROPOSED BUDGET
7						
163		DEBT SERVICE				
164		Budget Excess			0	0
165	6180)	Loan Principal - John Deere		6,270	522	0
166	6180)	Loan Principal - Ford		6,352	6,740	7,152
167	6180)	Loan Principal - Western Fin (Toro)		ä	2,265	2,353
168	6180H	Interest Expense - Ford Motor			902	493
169	6180H	Interest Expense - Western Finance			455	398
170	6180)	Loan Principal	0		0	0
171	6180H	Interest Expense	1776	1,293	0	0
174		Total Debt Service	\$1,776	\$13,915	\$10,887	\$10,364
175		ADMINISTRATIVE COST ALLOCATION				
176	6200	Allocated Overhead	91,106	102,298	113,472	121,178
178		Total Administrative Cost Allocation	\$91,106	\$102,298	\$113,472	\$121,178
179		Total Expenditures	\$630,093	\$654,435	\$716,470	\$742,950

CAMBRIA COMMUNITY SERVICES DISTRICT   CAMBRIA COMMUNITY SERVICES DISTRICT   CAMBRIA COMMUNITY SERVICES CHERAL FUND - 01, DEPARTMENT - 02   3	A	B	U	Б	5	I	_	
Continue	-	A THOUSE AND A STATE OF THE STA	SE	RICT				
ACCOUNT   CENERAL FUND (GF)	2							
ACCOUNT   GENERAL FUND (GF)	m		FACILITIES AND RESOURCES - GENERAL	L FUND - 01, DEPA	RTMENT - 02		3%	
OPERATING SURPLUS/(DEFICIT)         (\$35,075)         (\$29,864)         \$1,299         (\$           TRANSFERS & ENCUMBRANCES         0	4 0 9	ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET	
TRANSFERS & ENCUMBRANCES   CS99,864) \$1,299   (\$35,075)   (\$29,864) \$21,299   (\$35,075)   (\$29,864) \$21,299   (\$35,075)   (\$29,864) \$21,299   (\$35,075)   (\$29,864) \$21,299   (\$35,075)   (\$29,864) \$21,299   (\$35,075)   (\$29,864) \$21,299   (\$35,075)   (\$29,864) \$21,299   (\$35,075)   (\$29,864) \$21,299   (\$35,075)   (\$35,	180							
TRANSFERS & ENCUMBRANCES   O	181			(\$35,075)	(\$29,864)	\$1,299	(\$45,895)	
Transfers In - From General Fund	182		ı					
Transfers Out    Characters Out    Encumbrances - Sources of Funding   Encumbrances - Chesignated Fundis    Encumbrances	183	01 4625	Transfers In - From General Fund	0	0	0		
Encumbrances - Sources of Funding   Encumbrances - Chesignated Funds	184		(Transfers Out)			0		
Encumbrances - (Designated Funds)	185		Encumbrances - Sources of Funding			0		
NET TRANSFERS & ENCUMBRANCES   S0   S0   S0     RESERVES	186		Encumbrances - (Designated Funds)			0		
Compact New	188			0\$	\$0	\$0	0\$	
Use of Reserves     (Additions to Reserves     Other Adjustments	189		RESERVES					
(Additions to Reserves)   Other Adjustments	190		Use of Reserves			0		
Other Adjustments	191		(Additions to Reserves)			0		
NET BUDGETARY SOURCES/USES	192		Other Adjustments			0		
NET BUDGETARY SOURCES/USES	194		RESERVES - INCREASE / (DECREASE)	\$	\$0	\$0	0\$	
RESERVES         RESERVES           Beginning Reserves         (\$35,075)           Operating Surplus / (Deficit)         \$0           Transfers & Encumbrances         \$0           ENDING RESERVES         (\$35,075)           (\$35,075)         (\$29,864)           \$1,299         (\$	195		NET BUDGETARY SOURCES/USES	(\$35,075)	(\$29,864)	\$1,299	(\$45,895)	
RESERVES         RESERVES         RESERVES         Reginning Reserves         Reginning Reserves         Reginning Reserves         Reginning Reserves         Reginning Reserves         Reginning Reserves	196							
Beginning Reserves         (\$35,075)         (\$29,864)         \$1,299           Operating Surplus / (Deficit)         \$0         \$0         \$0           Transfers & Encumbrances         \$(\$35,075)         \$(\$29,864)         \$1,299         (\$	197		RESERVES					
Operating Surplus / (Deficit)         (\$35,075)         (\$29,864)         \$1,299           Transfers & Encumbrances         \$0         \$0         \$0           ENDING RESERVES         (\$35,075)         (\$29,864)         \$1,299         (\$	198		Beginning Reserves					
Transfers & Encumbrances         \$0         \$0         \$0           ENDING RESERVES         (\$35,075)         (\$29,864)         \$1,299	199		Operating Surplus / (Deficit)	(\$35,075)	(\$29,864)	\$1,299	(\$45,895)	
ENDING RESERVES (\$35,075) (\$29,864) \$1,299	200		Transfers & Encumbrances	\$0	\$0	\$0	0\$	
	201		ENDING RESERVES	(\$35,075)	(\$29,864)	\$1,299	(\$45,895)	

# GENERAL FUND ADMINISTRATION DEPARTMENT – 09

d	A B	U	P	9	I	7
1 2		CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS	RICT			
m		ADMINISTRATIVE DEPARTMENT - GEN	- GENERAL FUND - 01, DEPARTMENT - 09	EPARTMENT - 09		
4 2 9	ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET
- &		SOURCES OF FUNDS				
01		Revenues	\$415,670	\$23,426	\$133,540	\$133,480
=		Other Sources of Funds	\$1,332,301	\$1,843,961	\$1,880,850	\$2,009,556
12		Total Sources of Funds	\$1,747,971	\$1,867,387	\$2,014,390	\$2,143,036
13		USES OF FUNDS				
16		Salaries & Wages	\$686,155	\$851,776	\$961,650	\$787,933
17		Benefits	\$431,699	\$414,553	\$405,892	\$482,097
18		Personnel Services	\$1,117,854	\$1,266,329	\$1,367,542	\$1,270,030
19		Services & Supplies	\$515,104	\$720,783	\$686,922	\$739,526
20		Capital Outlay	\$0	\$45,282	\$49,083	\$0
21		Debt Service	\$4,866	\$5,004	\$0	\$0
22		Administrative Cost Allocation	\$0	0\$	\$0	0\$
23		Total Expenditures	\$1,637,824	\$2,037,398	\$2,103,547	\$2,009,556
24		OPERATING SURPLUS/(DEFICIT)	\$110,147	(\$170,011)	(\$89,157)	\$133,480
39						
40		RESERVES				
41		Beginning Reserves	0\$	\$0	0\$	0\$
45		Operating Surplus / (Deficit)	\$110,147	(\$170,011)	(\$89,157)	\$133,480
43		Transfers & Encumbrances	\$0	\$0	\$74,783	\$0
44		ENDING RESERVES	\$110,147	(\$170,011)	(\$14,374)	\$133,480
45						

A	8		4	5	I	_
	7			)		
-	The state of the s	CAMBRIA COMMUNITY SERVICES DISTRICT	RICT			
7		FUND LEVEL ANALYSIS				
m		ADMINISTRATIVE DEPARTMENT - GEN	MENT - GENERAL FUND - 01, DEPARTMENT - 09	DEPARTMENT - 0	6	3%
4				(unaudited)		2019/20
9	ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	ACTUAL FY 2016/2017	ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	PROPOSED BUDGET
7						
ω		SOURCES OF FUNDS				
0		REVENUES				
10	01 4001	Franchise Fees	70,448	0	86,000	86,000
11	01 4013	Vacation Rental Registration Fee	702	756	009	009
12	01 4126	Mandated Cost	0	0	0	
13	01 4200	Interest Income	5,569	18,853	14,500	42,895
4	01 4310	Property Tax-All	364,616	0	0	0
15	01 4311	County Administrative Fee	(41,551)	0	0	0
16	01 4385	Radio Vault Rent	2,400	2,400	2,400	2,400
17	01 4389	Public Records Request	654	73	40	40
18	01 4390	Miscellaneous Revenue	12,832	1,344	30,000	1,545
19			0	0	0	
33		Total Revenues	\$415,670	\$23,426	\$133,540	\$133,480
34		OTHER SOURCES OF FUNDS				
35		Allocated Administrative Overhead	1,332,301	1,843,961	1,880,850	2,009,556
40						
42		Total Other Sources of Funds	\$1,332,301	\$1,843,961	\$1,880,850	\$2,009,556
43		Total Sources of Funds	\$1,747,971	\$1,867,387	\$2,014,390	\$2,143,036
44		USES OF FUNDS				
46		SALARIES & WAGES		-2		
47	2000	Salary & Wages	569,337	712,834	782,901	764,846
48	5010	Overtime	7,245	13,704	20,000	20,000

	A B	U	П	9	I	
- 0		CAMBRIA COMMUNITY SERVICES DISTRICT	RICT			
л м		ART	MENT - GENERAL FUND - 01, DEPARTMENT - 09	DEPARTMENT - 0	0	3%
4				(unaudited)		2019/20
5	ACCOUNT	GENERAL FUND (GF)	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
9 /	NO.	ADMINISTRATIVE DEPARTMENT - 09	FY 2016/2017	FY 2017/2018	FY 2018/2019	BUDGET
49	5030	Director's	29,174	31,800	30,000	30,000
50	5040	Sick Leave/Vacation Pay	51,220	57,273	104,504	0
51	5050	Holiday Pay	29,179	36,165	24,245	0
52		Reduction for "E" Step			0	(26,913)
53						
54		Total Salaries & Wages	\$686,155	\$851,776	\$961,650	\$787,933
55		BENEFITS				
56	5102	Dental Insurance - Ameritas	7,733	8,597	8,371	7,307
57	5103	Medical Insurance	79,898	96,490	72,342	109,341
58	5105	Life Insurance	612	673	724	1,008
59	5106	FICA	36,538	46,524	42,538	48,391
09	5107	Medicare	10,570	12,364	13,201	12,090
61	5108	Workers Compensation	5,223	4,912	4,491	4,179
62	5109	Retirement-PERS	185,895	144,902	148,012	177,772
63	5111	Payroll Tax Expense	(16)	0	40	0
64	5112	Unemployment Insurance	0	0	14,850	0
65	5120	Other Employee Benefits	18,767	18,843	10,195	18,923
99	5121	Retirees Health	78,339	68,188	81,395	88,721
29	5122	Medical Reimbursements - HRA	8,140	13,060	9,733	14,365
72					0	
74		Total Benefits	\$431,699	\$414,553	\$405,892	\$482,097
75		Total Personnel Services	\$1,117,854	\$1,266,329	\$1,367,542	\$1,270,030
92		SERVICES & SUPPLIES				
77	6010	Ads - Legal/Other	0	133	826	851

	A B	U	П	g	I	
7	TIME	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS	RICT			
m		ADMINISTRATIVE DEPARTMENT - GEN	'MENT - GENERAL FUND - 01, DEPARTMENT - 09	EPARTMENT - 0	6	3%
4 3	ACCOUNT	GENERAL FUND (GF)	ACTUAL	(unaudited) ACTUAL	ESTIMATED	2019/20 PROPOSED
9 /	NO.	ADMINISTRATIVE DEPARTMENT - 09	FY 2016/2017	FY 2017/2018	FY 2018/2019	BUDGET
78	60111	Public Information - General	3,927	1,841	200	515
79	6011W	Public Information - Website	1,863	47	2,000	5,150
80	6013	Donations	0	0	0	0
81	6014	Public Events	0	24	0	0
82	6030	Insurance	70,349	750'68	115,000	118,450
83	6033B	Maintenance & Repairs - Buildings	1,977	5,541	4,072	4,194
84	60336	Maintenance & Repairs - Grounds	3,459	1,316	4,466	4,600
85	VEE09	Maintenance & Repairs - Vet's Hall	156	0	0	0
98	6041L	Maintenance & Repairs-Vehicles Licenses	1,647	4,899	442	455
87	6044	Computer/Copier /Printer Srvcs/MaintAgree	81,162	84,648	70,000	0
88		MOMS Annual Maintenance				15,000
88		Tyler Annual Maintenance				36,800
90	1030	Vivid Training Software (80 per empl)				7,300
91	W-1-1-1	Laser Fische				3,700
92		Computer Support Services				32,600
93		Copier Lease/Maintenance				8,000
94		Website Hosting				300
95	6045	Computer/Copier/Printer Supplies/Upgrades	5,892	9,145	2,000	7,210
96	6048	Security & Safety	1,265	252	909	623
97	6048E	Safety-Med	0	0	450	464
86	6050	Office Supplies	15,948	15,070	8,160	8,405
66	6051	Postage & Shipping	4,443	3,138	5,074	5,226
100	6052	Bank Charges	3,799	2,886	2,000	5,150
101	6053	Printing/Forms	878	1,322	1,286	1,325
102	6054	Membership -Dues , Publications & Books	17,233	14,010	15,000	15,450
103	6055	Government Fees and Licenses	37,145	32,597	32,000	32,960
104	6058	Cash Over (Short)	0	69	0	0

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CAMBRIA COMMUNITY FUND LEVEL ANALYSIS	AUNITY SERVICES DISTRICT ALYSIS	RICT			
ADMINISTRATIVE DEPART		MENT - GENERAL FUND - 01, DEPARTMENT - 09	EPARTMENT - 0	61	3%
GENERA	GENERAL FUND (GF)	ACTUAL	(unaudited) ACTUAL	ESTIMATED	2019/20 PROPOSED
ADMINISTRATIVE DEPARTMENT - 09	DEPARTMENT - 09	FY 2016/2017	FY 2017/2018	FY 2018/2019	BUDGET
Utilities Cell Phone		3,093	5,354	5,736	2,908
Utilities Electricity		7,047	8,329	6,137	6,321
Utilities Gas		645	510	200	515
Utilities Internet Access		7,209	10,352	10,236	10,543
-Land Lines,	Faxes, Alarms	296'9	6,380	2,000	7,210
Utilities Sewer		338	352	381	392
Utilities Water		154	160	173	178
Equipment Rental		505	376	200	515
Rental Expense Office Space		40,429	41,177	33,176	34,171
Prof Services - Audit		14,500	8,250	9,250	9,528
Prof Services - Finance		0	1,725	5,100	5,253
Prof Services-District Counsel		104,903	175,574	178,000	183,340
Prof Services-Legal		13,479	94,595	35,000	36,050
Prof Services - Miscellaneous/Other	s/Other	11,781	13,673	15,200	15,656
Professional Services - Temporary	orary	3,568	22,263	48,951	50,420
Outside Non-Professional Services	ervices	16,047	31,411	21,000	21,630
Claims		0	0	0	0
Department Operating Supplies	lies	1,522	2,275	1,000	1,030
Clothing/Uniforms		0	0	19	20
Office Furniture/Equipment		54	841	2,042	2,500
Fuel		0	0	1,000	1,030
Meeting Expenses		2,978	7,946	2,000	5,150
Travel, Training, Seminars – Directors	Directors	5,779	3,660	2,000	2,060
Travel, Training, Seminars	– Employees	17,017	14,122	15,000	15,450
Training - LCW		0	0	4,000	4,120
Employee Recognition		270	222	200	206
<b>Employee Recruitment</b>		5,679	5,241	5,440	5,603

4	B	U	D F	ŋ	<u> </u>	
- c	Tanana (	CAMBRIA COMMUNITY SERVICES DISTRICT	RICT			
7		ADMINISTRATIVE DEPARTMENT CENI	TO CIVILLIAND	TINDATA OTC	Ç	ì
М	and the same	ADMINISTRATIVE DEPARTMENT - GENERAL FUND - UI, DEPARTMENT - US	EKAL FUND - UL, I	JEPAKI MENI - C	<u>n</u>	3%
4 5	ACCOUNT	GENERAL FUND (GF)	ACTUAL	(unaudited) ACTUAL	ESTIMATED	2019/20 PROPOSED
9 /	NO.	ADMINISTRATIVE DEPARTMENT - 09	FY 2016/2017	FY 2017/2018	FY 2018/2019	BUDGET
132					0	0
147		Total Services & Supplies	\$515,104	\$720,783	\$686,922	\$739,526
148		CAPITAL OUTLAY				
149	61701	Purchase Administrative Office			0	
150	6170	Purchase Administrative Software			32,742	0
151		Purchase Fixed Asset Module				0
152		Purchase Work Order Module				0
153	6170	Remodel Administration Office			16,341	0
154	6170	Capital Assets - Replace Servers		45,282	0	
155						
158		Total Capital Outlay	\$0\$	\$45,282	\$49,083	0\$
159		DEBT SERVICE				
160	6180)	Loan Principal - Ford Fusion	4672	4,835	0	
161	6180H	Interest Expense - Ford Fusion	194	169	0	
163		Total Debt Service	\$4,866	\$5,004	\$0	0\$
164		ADMINISTRATIVE COST ALLOCATION				
165						
167		Total Administrative Cost Allocation	\$	\$0	0\$	0\$
168		Total Expenditures	\$1,637,824	\$2,037,398	\$2,103,547	\$2,009,556

`	B	U	D F	9	I	
- N		CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS	RICT			
m	and the second	ADMINISTRATIVE DEPARTMENT - GEN	MENT - GENERAL FUND - 01, DEPARTMENT - 09	DEPARTMENT - 0	O	3%
4 7 0	ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET
7						
170		OPERATING SURPLUS/(DEFICIT)	\$110,147	(\$170,011)	(\$89,157)	\$133,480
171		TRANSFERS & ENCUMBRANCES				
172	01 4625	Transfers In - From General Fund	0	0	74,783	
173		(Transfers Out)			0	
174		Encumbrances - Sources of Funding			0	
175		Encumbrances - (Designated Funds)			0	
177		NET TRANSFERS & ENCUMBRANCES	\$0	0\$	\$74,783	\$0
178		RESERVES				
179		Use of Reserves			0	
180		(Additions to Reserves)			0	
181		Other Adjustments			0	
183		RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	\$0
184		NET BUDGETARY SOURCES/USES	\$110,147	(\$170,011)	(\$14,374)	\$133,480
185						
186		RESERVES				
187		Beginning Reserves				
188		Operating Surplus / (Deficit)	\$110,147	(\$170,011)	(\$89,157)	\$133,480
189		Transfers & Encumbrances	\$0	0\$	\$74,783	\$0
190		ENDING RESERVES	\$110,147	(\$170,011)	(\$14,374)	\$133,480

# GENERAL FUND PARKS, RECREATION & OPEN SPACE DEPARTMENT – 16

	CAMBRIA COMMUNITY SERVICES DISTRICT	D F	9	<u> </u>	M
FUND LEVEL ANALYSIS PARKS, RECREATION 8		GENERAL FUND - 0	1, DEPARTMEN	T-16	3%
GENE PROS DI	GENERAL FUND (GF) PROS DEPARTMENT - 16	ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET
SOUR	SOURCES OF FUNDS				
R	REVENUES				
Franchise Fees			85,842	0	0
Property Tax		24,927	150,754	45,555	47,145
County Administrative Fee	ee .	702	(426)	(300)	(315)
				0	
Tota	Total Revenues	\$25,432	\$236,675	\$45,760	\$47,335
OTHER SO	OTHER SOURCES OF FUNDS				
Proposition 1A Reserve	е		0	0	
Reserve Transfer In		968'9	0 2	0	
Total Other	Total Other Sources of Funds	\$6,396	\$0\$	\$0	0\$
Total So	Total Sources of Funds	\$31,828	\$236,675	\$45,760	\$47,335
USES	USES OF FUNDS				
SALA	SALARIES & WAGES				
				0	
Total S	Total Salaries & Wages	\$0	\$0	\$0	\$
	BENEFITS				
				0	
	Total Benefits	\$0	\$0	\$0	\$0
Total	Total Personnel Services	0\$	\$0	\$0	0\$

M	3%	2019/20 PROPOSED BUDGET		276	19,580	1,144	0	0	\$21,000			0\$			0\$		26,335	\$26,335	\$47,335
I	r-16	ESTIMATED FY 2018/2019		276	19,580	1,144	0	0	\$21,000		0	0\$		0	0\$		24,760	\$24,760	\$45,760
ŋ	01, DEPARTMEN	(unaudited) ACTUAL FY 2017/2018		0	10,000	0	163		\$10,163		341,626	\$341,626			0\$		49,513	\$49,513	\$401,302
D L	ICT ENERAL FUND - (	ACTUAL FY 2016/2017		852	1,915	819	0		\$3,586		968'9	\$6,396		0	\$0		15,600	\$15,600	\$25,582
U	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS PARKS, RECREATION & OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16	GENERAL FUND (GF) PROS DEPARTMENT - 16	SERVICES & SUPPLIES	Public Information - General	M & R - Ranch	Printing Forms	Meeting Expense		Total Services & Supplies	CAPITAL OUTLAY		Total Capital Outlay	DEBT SERVICE		Total Debt Service	ADMINISTRATIVE COST ALLOCATION		Total Administrative Cost Allocation	Total Expenditures
A B	2 2 3	5 ACCOUNT 6 NO.	73	74 60111	75 6033R	76 6053	77 6115	133	135	136	137	144	145	146	149	150	151	153	154

ACCOUNT  ACCOUNT  ACCOUNT  ACCOUNT  CENERAL FUND (GF)  PARKS, RECREATION & OPEN SPACE - GEN  CRANSFERS & ENCUMBRANCES  O1 4625  Transfers In - From General Fund (Transfers Out) Encumbrances - Sources of Funding Encumbrances - (Designated Funds) Encumbrances - (Designated Funds)  NET TRANSFERS & ENCUMBRANCES  RESERVES  Use of Reserves (Additions to Reserves) Other Adjustments  RESERVES - INCREASE / (DECREASE)  NET BUDGETARY SOURCES/USES  Beginning Reserves	,		U		
ACCOUNT NO.	THE YEAR	STRICT			
ACCOUNT NO.	LEVEL ANALYSIS				
ACCOUNT  OPERATING SURPLUS/(DEFICIT)  TRANSFERS & ENCUMBRANCES  O1 4625  Transfers In - From General Fund (Transfers Out) Encumbrances - Sources of Funding Encumbrances - Obesignated Funds) Encumbrances - (Designated Funds)  NET TRANSFERS & ENCUMBRANCES  Use of Reserves (Additions to Reserves) Other Adjustments  RESERVES - INCREASE / (DECREASE)  NET BUDGETARY SOURCES/USES  Beginning Reserves	, RECREATION & OPEN SPACE	- GENERAL FUND - C	1, DEPARTMENT	r-16	3%
OPERATING SURPLUS/(I  TRANSFERS & ENCUMB  O1 4625 Transfers In - From General Fund (Transfers Out) Encumbrances - Sources of Funding Encumbrances - (Designated Funds)  NET TRANSFERS & ENCUMB  RESERVES  Use of Reserves (Additions to Reserves) Other Adjustments  RESERVES - INCREASE / (DE  NET BUDGETARY SOURC  RESERVES		ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET
OPERATING SURPLUS/(I  TRANSFERS & ENCUMB  11 4625 Transfers In - From General Fund (Transfers Out) Encumbrances - Sources of Funding Encumbrances - Oesignated Funds) NET TRANSFERS & ENCUMB  RESERVES  Use of Reserves (Additions to Reserves) Other Adjustments  RESERVES - INCREASE / (DE  NET BUDGETARY SOURC  RESERVES					
TRANSFERS & ENCUMB  10 4625 Transfers In - From General Fund (Transfers Out) Encumbrances - Sources of Funding Encumbrances - (Designated Funds)  NET TRANSFERS & ENCUMB  RESERVES  Use of Reserves (Additions to Reserves) Other Adjustments  RESERVES - INCREASE / (DE  NET BUDGETARY SOURC  RESERVES	ERATING SURPLUS/(DEFICIT)	\$6,246	(\$164,627)	0\$	\$0
Transfers In - From General Fund (Transfers Out) Encumbrances - Sources of Funding Encumbrances - (Designated Funds)  NET TRANSFERS & ENCUMB  RESERVES Use of Reserves (Additions to Reserves) Other Adjustments  NET BUDGETARY SOURC  RESERVES - INCREASE / (DE  RESERVES - SOURCE  NET BUDGETARY SOURCE  RESERVES	ENCUMB				
Encumbrances - Sources of Funding Encumbrances - (Designated Funds)  NET TRANSFERS & ENCUMB  RESERVES  Use of Reserves  (Additions to Reserves) Other Adjustments  RESERVES - INCREASE / (DE  NET BUDGETARY SOURC  RESERVES	s In - From General Fund	0	0	0	
Encumbrances - Sources of Funding Encumbrances - (Designated Funds)  NET TRANSFERS & ENCUMB  RESERVES  Use of Reserves  (Additions to Reserves)  Other Adjustments  RESERVES - INCREASE / (DE  NET BUDGETARY SOURC  RESERVES	rs Out)			0	
NET TRANSFERS & ENCUMB  RESERVES  Use of Reserves  (Additions to Reserves)  Other Adjustments  RESERVES - INCREASE / (DE  NET BUDGETARY SOURC	rances - Sources of Funding			0	
RESERVES  Use of Reserves  (Additions to Reserves)  Other Adjustments  RESERVES - INCREASE / (DE  NET BUDGETARY SOURC	rances - (Designated Funds)			0	
RESERVES Use of Reserves (Additions to Reserves) Other Adjustments RESERVES - INCREASE / (DE NET BUDGETARY SOURC	T TRANSFERS & ENCUMBRANCES	\$0	\$0	\$0	0\$
Use of Reserves (Additions to Reserves) Other Adjustments RESERVES - INCREASE / (DE NET BUDGETARY SOURC  RESERVES  RESERVES	RESERVES				
(Additions to Reserves) Other Adjustments  RESERVES - INCREASE / (DE  NET BUDGETARY SOURC  RESERVES  RESERVES	eserves			0	
Other Adjustments  RESERVES - INCREASE / (DE  NET BUDGETARY SOURC  RESERVES  RESERVES	ns to Reserves)			0	
NET BUDGETARY SOURC  RESERVES - INCREASE / (DE	Jjustments			0	
NET BUDGETARY SOURC  RESERVES  Beginning Reserves	SERVES - INCREASE / (DECREASE)	\$0	\$0	0\$	0\$
Beginning Reserv	BUDGETARY SOURCES/USES	\$6,246	(\$164,627)	\$0	\$0
Beginning Reserv					
	RESERVES		ý		
	ng Reserves				
174 Operating Surplus / (Deficit)	ng Surplus / (Deficit)	\$6,246	(\$164,627)	\$0	0\$
Transfers & Encumbrances	rs & Encumbrances	\$0	\$0	0\$	0\$
176 ENDING RESERVES	G RESERVES	\$6,246	(\$164,627)	0\$	0\$

	CŢ			
PARKS, RECREATION & OPEN SPACE - G	OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16	I, DEPARTMENT	- 16	
ACCOUNT GENERAL FUND (GF) NO. PROS DEPARTMENT - 16	ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET
SOURCES OF FUNDS				
Revenues	\$25,432	\$236,675	\$45,760	\$47,335
Other Sources of Funds	968'9\$	\$0	0\$	\$0
Total Sources of Funds	\$31,828	\$236,675	\$45,760	\$47,335
USES OF FUNDS				
Salaries & Wages	0\$	\$0	0\$	\$0
Benefits	0\$	\$0	0\$	0\$
Personnel Services	0\$	0\$	0\$	\$0
Services & Supplies	\$3,586	\$10,163	\$21,000	\$21,000
Capital Outlay	968'9\$	\$341,626	0\$	\$0
Debt Service	0\$	0\$	0\$	0\$
Administrative Cost Allocation	\$15,600	\$49,513	\$24,760	\$26,335
Total Expenditures	\$25,582	\$401,302	\$45,760	\$47,335
OPERATING SURPLUS/(DEFICIT)	\$6,246	(\$164,627)	\$0	0\$
RESERVES				
Beginning Reserves	0\$	\$0	\$0	\$0
Operating Surplus / (Deficit)	\$6,246	(\$164,627)	\$0	\$0
Transfers & Encumbrances	0\$	\$0	\$0	\$0
ENDING RESERVES	\$6.246	(¢15/ 627)	çu	UŞ ÇU

### **ENTERPRISE FUND SUMMARY**

- Water Department 11
- Sustainable Water Facility (SWF) Operations
   Department 39
  - SWF Capital Department 40
  - Wastewater Department 12

CAMBRIA COMINONI I SERVICES DISTRICT	JISTRICI					
ENTERPRISE FUNDS						
	ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE
SOURCES OF FUNDS						
Water	\$2,541,179	\$2,713,608	\$3,270,622	\$3,424,250	\$3,400,000	\$24.250
SWF	\$1,208,460	\$912,408	\$991,018	\$1,178,180	\$1,172,000	\$6,180
SWF-Capital	0\$	\$0	\$68,706	0\$	0\$	
Mastewater Total Water	\$3,749,639	\$3,626,016	\$4,330,346	\$4,602,430	\$4,572,000	\$30,430
Total Sources of Funds	\$5,767,499	\$5,776,028	\$6,867,858	\$7,627,345	\$7,580,000	\$47,345
USES OF FUNDS						
Water	\$2 777 634	\$2 406 316	\$2 314 438	\$3 229 247	\$3.361.000	\$1317
SWF	\$941,215	\$1,400,192	\$1,453,398	\$1,167,391	\$1,056,000	(\$111,391)
SWF-Capital	\$0	\$0	\$325,108	\$138,609	\$250,000	\$111,391
Total Water	\$3,713,849	\$3,806,508	\$4,092,944	4,535,247	4,667,000	131,753
Wastewater	\$2,504,462	\$2,223,228	\$2,479,949	\$3,024,915	\$2,886,000	(\$138,915
Total Expenditures	\$6,218,311	\$6,029,736	\$6,572,893	\$7,560,162	\$7,553,000	(\$7,162
OPERATING SURPLUS/(DEFICIT)						
Water	(\$231,455)	\$307,292	\$956,184	\$195,003	\$39,000	\$156,003
SWF	\$267,245	(\$487,784)	(\$462,380)	\$10,789	\$116,000	(\$105,2
SWF-Capital Total Water	\$35,790	(\$180.492)	(\$256,402) \$237,402	(\$138,609)	(\$250,000)	\$111,391
Wastewater	(\$486,602)	(\$73,216)	\$57,563	0\$	\$122,000	(\$122,0
OPERATING SURPLUS/(DEFICIT)	(\$450,812)	(\$253,708)	\$294,965	\$67,183	\$27,000	\$40,183
RESERVES						
Beginning Reserves						
Water	0	0	0	0	0	
SWF	0	0 (	0	0	0	
SWF-Capital Total Water	0 00	0 5	0 00	0 00	0 5	
Wastewater	0	0	0	0	O.	
Beginning Reserves	\$0	\$0	\$0	\$0	\$0	\$0
Operating Surplus / (Deficit)						
	(\$231,455)	\$307,292	\$956,184	\$195,003	\$39,000	\$156,003
SWF	\$267,245	(\$487,784)	(\$462,380)	(\$162,211)	(\$57,000)	(\$105,211)
SWF-Capital	\$0	\$0	(\$256,402)	(\$138,609)	(\$250,000)	\$111,391
Total Water	\$35,790	(\$180,492)	\$237,402	(\$105,817)	(\$268,000)	\$162,183
Wastewater	(\$486,602)	(\$73,216)	\$57,563	\$0	\$122,000	(\$122,000)
Operating Surplus / (Deficit)	(\$450,812)	(\$253,708)	\$294,965	(\$105,817)	(\$146,000)	\$40,183
Transfers & Encumbrances	T					
Water	0\$	\$0\$	0\$	0\$	\$0	
SWF Canital	000	000	000	0 \$0	0, 5	
Total Water	05	05	8 5	05	5	
Wastewater	\$0	\$00	(\$47,061)	80	\$0\$	
Transfers & Encumbrances	\$0	\$0	(\$47.061)	\$0	\$0	\$0
ENDING BESEBYES	(Aspendent)	Took oney,				
FNIME RESERVE			200	TO LO LO	TO CO CO CO	

### WATER FUND WATER DEPARTMENT – 11

CAMBRIA COMMUNITY SERVICES DISTRICT  FUND LEVEL ANALYSIS  WATER FUND - 11, DEPARTMENT - 11  NO. WATER FUND - 11, DEPARTMENT - 11  SOURCES OF FUNDS  SOURCES OF FUNDS  Total Sources of Funds  Total Sources of Funds  Total Sources of Funds  Benefits  Capital Outlay  Debt Service  Administrative Cost Allocation  Total Expenditures  OPERATING SURPLUS/(DEFICIT)	DISTRICT  111  ACTUAL  FY 2016/2017					
ACCOUNT NO.						
ACCOUNT NO. Rew Oth Oth Capi	ACTUAL FY 2016/2017					
Rev Oth Sala Ben Pers Serv Capi Deb		(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE
Sala Ben Ber Pers Serv Capi Deb						
Sala Sala Ben Ben Ber Capi						
Sala Ben Bers Pers Serv Capi Deb Adm	\$2,541,179	\$2,713,608	\$3,194,622	\$3,424,250	\$3,400,000	\$24,250
12 Total Sources of Funds  USES OF FUNDS  Salaries & Wages  Benefits  Benefits  Personnel Services  Services & Supplies  Capital Outlay  Debt Service  Administrative Cost Allocation  Total Expenditures  OPERATING SURPLUS/(DEFICIT)	\$0	\$0	\$76,000	\$0	\$0	. \$0
Sala Benn Pers Serv Capi	\$2,541,179	\$2,713,608	\$3,270,622	\$3,424,250	\$3,400,000	\$24,250
Sala Ben Pers Serv Capi Deb						
Ben Pers Serv Capi Deb Adm	\$445,122	\$541,578	\$484,416	\$507.477		
Pers Serv Capi Deb	\$316,875	\$281,470	\$291,469	\$355,138		$\bigvee$
Serv Capi Deb Adm	\$761,997	\$823,048	\$775,885	\$862,615	\$1,058,000	\$195,385
Capi Deb Adm	\$703,684	\$664,640	\$670,376	\$764,987	\$758,000	(\$6,987)
Deb	\$715,506	0\$	\$303,597	\$600,000	\$600,000	\$0
Adm	\$9,027	\$9,280	\$9,611	\$26,547	0\$	(\$26,547)
	\$582,420	\$909,348	\$554,969	\$975,098	\$945,000	(\$30,098)
	\$2,772,634	\$2,406,316	\$2,314,438	\$3,229,247	\$3,361,000	\$131,753
	(\$231,455)	\$307,292	\$956,184	\$195,003	\$39,000	\$156,003
40 RESERVES						
41 Beginning Reserves	0	0	0		0	0
42 Operating Surplus / (Deficit)	(\$231,455)	\$307,292	\$956,184	\$195,003	39,000	156,003
43 Transfers & Encumbrances	\$0	0\$	0\$	0\$	0	0
44 ENDING RESERVES	(\$231,455)	\$307,292	\$956,184	\$195,003	\$39,000	\$156,003

>		2019/20 EST. P218 VARIANCE			0	0	0	0	0	0	0	0	0	0	10,000	0	0	0	0	4,150	0	0	0	0	9,100	1,000	0	\$24,250		0	0	\$0	\$24,250
×		2019/20 PROP. 218 ESTIMATES			2,989,000	0	0	0	0	0	0	0	0	0	0	62,000	70,000	0	0	0	70,000	0	0	178,000	0	0	31,000	\$3,400,000		0	0	\$0	\$3,400,000
7	3%	PROPOSED BUDGET			2,989,000										10,000	62,000	70,000			4,150	70,000			178,000	9,100	1,000	31,000	\$3,424,250				\$0	\$3,424,250
H		ESTIMATED FY 2018/2019			2,805,012	800	4,600	0	20,000	200	0	8,000	5,460	4,000	0	61,300	20,000	0	44,050	10,000	0	0	(2,800)	175,500	13,000	0	0	\$3,194,622		76,000	0	\$76,000	\$3,270,622
9		(unaudited) ACTUAL FY 2017/2018			2,354,809	902	8,291	0	45,927	641	0	16,349	0	10,731	11,632	21,541	38,307	0	18,000	5,759	0	0	(068'2)	175,896	12,040	029	0	\$2,713,608				\$0	\$2,713,608
ш	शिंट	ACTUAL FY 2016/2017			2,158,781	909	7,084	0	45,264	235	340	200	0	1,454	(1,800)	98,162	36,945	0	0	2,417	0	0	0	177,100	9,103	1,182	3,807	\$2,541,179				\$0	\$2,541,179
O	CAMBRIA COMMUNITY SERVICES DISTRI FUND LEVEL ANALYSIS WATER FUND - 11, DEPARTMENT - 11	WATER FUND WATER DEPARTMENT - 11	SOURCES OF FUNDS	REVENUES	Service Sales	Returned Ck Fee	Acct Setup/clse	Off Hours	Water Penalty	Serv/Disc/Recon	Meter Tampering	Water Serv Fees	Penalty/Surcharge	Administrative Fee Revenue	Connect Rev-SFR	Wait List Maintenance Fee	Remodel Impact Fees	Connect Rev-Com	Retrofit In-Lieu Fee	Assignment Fees	Admin Fees	Voluntary Lot Merger	County Administrative Fee	Standby Availability Charges	Inspection Fee Revenue	Miscellaneous Revenue	Interest Income	Total Revenues	OTHER SOURCES OF FUNDS	Loan Proceeds - Dump Truck		Total Other Sources of Funds	Total Sources of Funds
A B		ACCOUNT NO.			11 4000	11 4007	11 4008	11 4009	11 4010		11 4012																11 4200			11 4397			

4	В	O	D	9	I	7	×	Α
-		CAMBRIA COMMUNITY SERVICES DISTR	rrict					
2 6		FUND LEVEL ANALYSIS WATER FUND - 11, DEPARTMENT - 11				<b>%</b> E		
4				(unaudited)		2019/20	2019/20	2019/20
9	ACCOUNT NO.	WATER DEPARTMENT - 11	ACTUAL FY 2016/2017	ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	PROPOSED BUDGET	PROP. 218 ESTIMATES	EST. P218 VARIANCE
7						•		
47		SALARIES & WAGES	0/195					
48	2000	Salary & Wages	318,314	410,935	365,166	506,236	0	(506,236)
49	5010	Overtime	50,379	51,842	35,000	35,000	0	(32,000)
20	5020	Standby	18,179	18,200	18,250	18,250	0	(18,250)
51	5040	Sick/Vacation Pay	36,190	38,061	49,000	0	0	0
52	2050	Holiday Pay	22,060	22,540	17,000	0	0	0
53		Reduction for "E" Step			0	(52,009)	0	52,009
54		Prop 218 Estimates						
55	The state of the s	Total Salaries & Wages	\$445,122	\$541,578	\$484,416	\$507,477	0\$	(\$507,477)
99		BENEFITS						
57	5101	Uniform Allowance	3,133	1,000	2,400	2,400	0	(2,400)
58	5102	Dental Insurance	9,005	9,139	9,100	5,831	0	(5,831)
59	5103	Medical Insurance	82,645	81,932	78,212	110,425	0	(110,425)
09	5105	Life Insurance	520	549	250	1,057	0	(1,057)
61	5106	FICA	30,620	31,720	28,932	33,723	0	(33,723)
62	5107	Medicare	7,781	7,676	7,065	8,173	0	(8,173)
63	5108	Workers Compensation	16,199	11,915	20,523	25,432	0	(25,432)
64	5109	PERS - Retirement	124,395	94,364	92,533	109,808	0	(109,808)
65	5120	Other Employee Benefits	2,025	1,988	2,026	1,768	0	(1,768)
99	5121	Retirees Health	33,657	31,287	39,534	43,092	0	(43,092)
29	5122	Medical Reimbursements - HRA	968'9	006'6	10,594	13,429	0	(13,429)
89					0		0	0
69		Prop. 218 Salaries and Benefits			0		871,000	871,000
0/		Prop. 218 Salaries and Benefits-Added Staff					187,000	187,000
71		Total Benefits	\$316,875	\$281,470	\$291,469	\$355,138	\$1,058,000	\$702,862
72		Total Personnel Services	\$761,997	\$823,048	\$775,885	\$862,615	\$1,058,000	\$195,385
73		SERVICES & SUPPLIES						
74	6010	Ads - Legal/Other	171	762	0	0	0	0
75	60111	Public Information - General	64	844	200	515	0	(515)
9/	6030	Insurance (new dump truck)	0	0	1,639	1,688	0	(1,688)
77	6031	Old M & R Lift Station	798	357	0	0	0	0
78	6031D	Maintenance & Repairs	52,038	151,559	102,161	105,226	0	(105,226)
79	6031F	Maintenance & Repairs - Fire Hydrants	5,166	825	3,000	3,090	0	(3,090)
80	6031G	Maintenance & Repairs - Generators	555	0	1,502	1,547	0	(1,547)

7	1		(1.030)	(5.150)	0	575)	(066	104)	(000	(821	(060	(581	200)	(575)	0	0	0	0	(30)	(000	725)	(001	164)	(180)	(22)	(413)	(410)	(63)	(000	(000	(502)	(802)	(20)	0	191)	156)	(00)	(103)	
>		2019/20 EST. P218 VARIANCE	(1.0	(5.1		(2,575)	066'88)	(7,004	(10,000)	(16,478)	060'(2)	(39,485)	(7,500)	(2,575)					(11,330)	(10,000	(7,725	(10,300	(22,364	1	(9,122)	4)	4)	(8,763)	(2,000)	(2,000)	(3)(8)	8)	(14,620)		(2,391)	(5,356)	(306'08)	1)	
*		2019/20 PROP. 218 ESTIMATES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	(
_	3%	2019/20 PROPOSED BUDGET	1,030	5,150	0	2,575	33,990	7,004	10,000	16,478	3,090	39,485	7,500	2,575	0	0	0	0	11,330	10,000	7,725	10,300	22,364	180	9,122	413	410	8,763	2,000	2,000	3,605	802	14,620	0	2,391	5,356	30,900	103	0000
I		ESTIMATED FY 2018/2019	1,000	2,000	0	2,500	33,000	008'9		15,998	3,000	38,335		2,500	0	0	0	0	11,000		7,500	10,000	21,713	175	8,856	401	398	8,508			3,500	782	14,194	0	2,321	5,200	30,000	100	1000
٣		(unaudited) ACTUAL FY 2017/2018	544	23,137	686	2,590	15,935	9,421		15,373	1,464	12,895		3,117	0	0	0	0	1,244		2,325	1,844	8,577	2,424	10,757	1,039	585	2,068			230	164	9,205	1	2,607	16,483	24,893	(48)	3 70E
ч	<u>5</u>	ACTUAL FY 2016/2017	13,102	5,018	3,412	8,564	53,465	20,926		19,328	41	10,316		4,735	2,363	719	13	34	685		11,839	0	0	0	4,315	157	1,050	1,879			895	2,203	7,308	0	3,979	12,935	47,602	11,487	2162
0	CAMBRIA COMMUNITY SERVICES DISTR FUND LEVEL ANALYSIS WATER FUND - 11, DEPARTMENT - 11	WATER FUND WATER DEPARTMENT - 11	Maintenance & Repairs - Leimert Booster	Maintenance & Repairs - Water Meters	Pumps	Maintenance & Repairs - SR3 Well	Maintenance & Repairs - SR4 Well/Filter	Maint. & Repairs - Water Storage Tanks	Annual Tank Inspection	Maint. & Repairs -Water Treatment Systems	Maint. & Repairs-Wtr.Values (Cord Pave)	Maintenance & Repairs - Wells	SS Well Field Dosing Lines & Analyzers	Maint. & Repairs -Water Yard/Booster St.	Maintenance	M & R WW Disp Eff	M & R WW Lift Station	M & R WW Treatment	Maintenance & Repairs - Buildings	Paint Building	Maintenance & Repairs - Grounds	Maintenance & Repairs- Emergency Events	Maintenance & Repairs - SCADA	Maintenance & Repairs - Equipment	Maintenance & Repairs - Vehicles Licenses	Maint. & Repairs - Vehicles Non-Licensed	Computer/Copier/Printer Services	Computer/Copier/Printer Goods	Reporting Software	Replace 3 Computers	Security & Safety	Office Supplies	Printing & Shipping	Bank Charges	Printing/Forms	Membership Dues, Publications/Books	Government Fees & Licenses	Bad Debt Expense	Hilitias - Call Dhone
8		ACCOUNT NO.	6031L	6031M	6031P	6031Q	6031R	60315		6031T	6031V	6031W		6031Y	60312	6032D	6032L	6032T	6033B		6033G	9809	6037	6040	6041L	6041N	6044	6045			6048	0509	6051	6052	6053	6054	6055	6209	20202
	3 2 1	4 5 9 7	81	82	83	84	85	98	87	88	88	8	91	95	93	94	95	96	97	86	66	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117

7				0	(00	(00	0	0	0			0	0	0	0	0	0	00	0	0	98	\$0		26)	(882)	0	0	54)	82)	(21		69	75)
>		2019/20 EST. P218 VARIANCE			(32,000)	000(6)												(120,000	(436,000		000,009	0,		(8,726)	(8)			(13,754)	(3,182)	(\$26,547		351,469	(286,175)
×		2019/20 PROP. 218 ESTIMATES		0	0		0	0	0 0		0	0	0	0	0						600,000	\$600,000		0	0	0	0	0	0	0\$		945,000	0 0
	3%	2019/20 PROPOSED BUDGET			35,000	000'6											0	120,000	436,000			\$600,000		8,726	882	0	0	13,754	3,182	\$26,547		593,531	286,175
T		ESTIMATED FY 2018/2019		0			46,169	22,557	74,871	000,02	50,000	10,000	10,000	0	70,000						0	\$303,597		8,816	795	0	0	0	0	\$9,611		554,969	
O		(unaudited) ACTUAL FY 2017/2018		0																		0\$		8,363	917	0	0	0	0	\$9,280		909,348	
П	RICT	ACTUAL FY 2016/2017		715,506																		\$715,506		0	0	8811	216	0	0	\$9,027		582,420	
U	CAMBRIA COMMUNITY SERVICES DISTR FUND LEVEL ANALYSIS WATER FUND - 11, DEPARTMENT - 11	WATER FUND WATER DEPARTMENT - 11	CAPITAL OUTLAY	Capital Assets	Replace 2005 F150 Truck	Security Improvements @ WTP	Trailer-Mounted Vacuum Exactor	Air Compressor & Jack Hammer	Zone 2 to 7 Trans Main SR Crk Pad Brdg	Replacement of Leimert Service Lines	Water Meter Replacement/Upgrade	GIS Update/Upgrade	Valve Replacements	Rodeo Grounds Pump Station Replacement	SCADA System - L/T Water Portion			Waterline Crossing at Pedestrian Bridge	Water Meters/SCADA System		Prop 218 Estimates	Total Capital Outlay	DEBT SERVICE	Loan Principal-Ford F-250	Interest Expense	Loan Principal-City National Bank	Interest Expense	Loan Principal-Muni Fin Ford Dump Trk	Interest Expense - Muni Fin Ford Dump Trk	Total Debt Service	ADMINISTRATIVE COST ALLOCATION	Administrative Cost Allocation - Water Fund	Administrative Cost Allocation - SWF Fund Administrative Cost Allocation - SWF-C Fund
B		ACCOUNT NO.		6170	2100		6170	6170	6170	6170	6170	6170	6170	6170	6170									6180	6180H	6180)	6180H	6180)	6180H				
	3 2 1	4 5 9 7	160	163	164	165	166	107	169	170	171	172	173	174	175	176	1//	170	η (α	181	182	185	186	187	188	189	190	191	192	194	195	196	197

3 2 1		CAMBRIA COMMUNITY SERVICES DISTRI FUND LEVEL ANALYSIS WATER FUND - 11, DEPARTMENT - 11	RICT			3%		
5 5 7	ACCOUNT NO.	WATER FUND WATER DEPARTMENT - 11	ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 «PROPOSED BUDGET	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE
199		Total Administrative Cost Allocation	\$582.420	\$909.348	\$554 969	\$975,098	\$945,000	(\$30.08)
202		Total Expenditures	\$2,772,634	\$2,406,316	\$2,314,438	\$3,229,247	\$3,361,000	\$131,753
203		OPERATING SURPLUS/(DEFICIT)	(\$231,455)	\$307,292	\$956,184	\$195,003	\$39,000	\$156,003
205		TRANSFERS & ENCUMBRANCES						
206	01 4625	Transfers In - From General Fund	0	0	0		0	0
207		(Transfers Out)			0 0		0	0
500		Encumbrances - (Designated Funds)			0 0			
211		NET TRANSFERS & ENCUMBRANCES	0\$	0\$	\$0	\$0	\$0	\$0
212		RESERVES						
213		Use of Reserves			0		0	0
214		(Additions to Reserves - Vehicle Repl) Other Adjustments			0 0		0 0	0 0
217		RESERVES - INCREASE / (DECREASE)	\$	\$0	\$0\$	\$0	\$0	\$0
218		NET BUDGETARY SOURCES/USES	(\$231,455)	\$307,292	\$956,184	\$195,003	\$39,000	\$156,003
219								
220		KESEKVES						
221		Beginning Reserves						
222		Operating Surplus / (Deficit)	(\$231,455)	\$307,292	\$956,184	\$195,003	\$39,000	\$156,003
223		Transfers & Encumbrances	\$0	0\$	\$0	\$0	\$0	\$0
224		ENDING RESERVES	(\$231,455)	\$307,292	\$956.184	\$195.003	\$39.000	\$156 003

## WATER FUND SWF OPERATIONS – 39 SWF CAPITAL - 40

## COLOR OF PARTIANS DEPARTMENT - 25  ## COLOR OF PROPOSED   PROPO	1	B	U	F	9	I	_	×	^
ACCOUNT   WATER FUND   WATER	- 2		Y SERVICES DIS	RICT					
ACCOUNT   WATER FUND   ACTUAL   ACTUA	m		SUSTAINABLE WATER FACILITY - WATE	ER FUND 39 - OPER	SATIONS DEPAR	TMENT - 25			
Revenues	4 5 9	ACCOUNT NO.	WATER FUND SWF DEPARTMENT - 25	ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PR®POSED BUDGET	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE
Revenues   Revenues   S989,347   S912,408   S991,018   S1,178,180   S1,172,000     Cother Sources of Funds   S1,208,460   S912,408   S991,018   S1,178,180   S1,172,000     Cother Sources of Funds   S1,208,460   S912,408   S912,018   S1,178,180   S1,172,000     Cother Sources of Funds   S1,208,460   S1,208,180   S1,172,180   S1,172,000     Cother Sources of Funds   S1,208,460   S1,172,180   S1,172,	- 80		SOURCES OF FUNDS						
Cother Sources of Funds   \$219,113   \$0   \$0   \$0   \$0   \$0	10	Œ	Revenues	\$989,347	\$912,408	\$991,018	\$1,178,180	\$1.172.000	\$6.180
Total Sources of Funds	1	0	Other Sources of Funds	\$219,113	\$0	\$0	\$0	0\$	0\$
Selarites & Wages   Selarites &	12		Total Sources of Funds	\$1,208,460	\$912,408	\$991,018	\$1,178,180	\$1,172,000	\$6,180
Salaries & Wages   S40,177   S6,439   S156,794   S170,825   S10,085   S10,085   S10,085   S10,085   S10,085   S10,085   S10,085   S136,000   Services & Supplies   S40,177   S8,820   S230,836   S136,000   S13	13		USES OF FUNDS						100
Beginning Reserves   Stack	16	S	Salaries & Wages	\$40,177	\$6,439	\$156,794	\$170,825		
Services & Supplies   \$40,177   \$8,820   \$230,856   \$221,410   \$256,000   \$256,633   \$236,555   \$135,000   \$256,000   \$256,633   \$236,555   \$135,000   \$256,000   \$	17	B	Senefits	\$0	\$2,381	\$74,062	\$100,585		$\bigvee$
Services & Supplies   Stade, 987   Se60,026   \$260,633   S135,000   S135,00	18	а.	Personnel Services	\$40,177	\$8,820	\$230,856	\$271,410	\$261,000	(\$10,410)
Capital Outlay	19	S	Services & Supplies	\$246,987	\$660,026	\$260,633	\$236,555	\$135,000	(\$101,555)
Debt Service         \$654,051         \$682,025         \$659,424         \$659,426         \$660,000         \$660,000           Administrative Cost Allocation         \$0         \$0         \$267,485         \$1,167,391         \$1,167,391         \$1,056,000         \$660,000           Administrative Cost Allocation         \$0         \$241,215         \$1,400,192         \$1,453,398         \$1,167,391         \$1,056,000         \$6           Administrative Cost Allocation         \$267,245         \$487,784         \$3462,380         \$1,167,391         \$1,056,000         \$6           Administrative Cost Allocation         \$267,245         \$487,784         \$462,380         \$10,789         \$116,000         \$6           Administrative Cost Allocation         \$267,245         \$487,784         \$462,380         \$10,789         \$116,000         \$6           Administrative Surplus / (Deficit)         \$267,245         \$6487,784         \$6462,380         \$650,000         \$6           Administrative Surplus / (Deficit)         \$6487,784         \$6462,380         \$650,000         \$6         \$660,000         \$6           Administrative Surplus / (Deficit)         \$6487,784         \$6462,380         \$660,000         \$660,000         \$660,000         \$660,000         \$660,000         \$660,000	20	J	Capital Outlay	\$0	\$49,321	\$35,000	\$0	\$0	\$0
Administrative Cost Allocation         \$0         \$267,485         \$0         \$267,485         \$0<	21		Debt Service	\$654,051	\$682,025	\$659,424	\$659,426	\$660,000	\$574
OPERATING SURPLUS/(DEFICIT)         \$267,245         \$1,400,192         \$1,453,398         \$1,167,391         \$1,056,000         (\$462,380)         \$1,167,391         \$1,056,000         (\$400,192         \$1,453,398         \$1,167,391         \$1,056,000         (\$100,000         \$1,056,000	22	4	Administrative Cost Allocation	\$0	\$0	\$267,485	0\$	\$0	0\$
OPERATING SURPLUS/(DEFICIT)         \$267,245         (\$487,784)         (\$462,380)         \$10,789         \$116,000           RESERVES         \$0	23		Total Expenditures	\$941,215	\$1,400,192	\$1,453,398	\$1,167,391	\$1,056,000	(\$111,391)
RESERVES         \$0         <	24		OPERATING SURPLUS/(DEFICIT)	\$267,245	(\$487,784)	(\$462,380)	\$10,789	\$116,000	(\$105,211)
RESERVES         \$0         <	39								
Beginning Reserves         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$162,211         \$267,245         \$267,245         \$267,745         \$267,745         \$267,745         \$267,745         \$267,745         \$267,745         \$267,745         \$267,745         \$267,745         \$267,745         \$267,745         \$267,745         \$267,745         \$267,000 <th< td=""><th>40</th><td></td><td>RESERVES</td><td></td><td></td><td></td><td></td><td></td><td></td></th<>	40		RESERVES						
Operating Surplus / (Deficit)         \$267,245         (\$487,784)         (\$462,380)         (\$162,211)         (57,000)           Transfers & Encumbrances         \$0         \$0         \$0         \$0         0           ENDING RESERVES         \$267,245         (\$487,784)         (\$462,380)         (\$162,211)         (\$57,000)         (\$1	41	B	deginning Reserves	\$0	\$0	\$0	0\$	•	
Transfers & Encumbrances         \$0         \$	42	O	Operating Surplus / (Deficit)	\$267,245	(\$487,784)	(\$462,380)	(\$162,211)	(22,000)	(105,211)
ENDING RESERVES \$267,245 (\$487,784) (\$462,380) (\$162,211) (\$57,000)	43		ransfers & Encumbrances	0\$	\$0	\$0	0\$	0	0
	44	Ш	ENDING RESERVES	\$267,245	(\$487,784)	(\$462,380)	(\$162,211)	(\$57,000)	(\$105,211)

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-	Consultante of the second	CAMBRIA COMMUNITY SERVICES DISTRI	CT					
2	-	FUND LEVEL ANALYSIS						
М		SUSTAINABLE WATER FACILITY - WATER		FUND 39 - OPERATIONS DEPARTMENT - 25	TMENT - 25	3%		
4 5	ACCOUNT	WATER FUND	ACTUAL	(unaudited) ACTUAL	ESTIMATED	2019/20 PROPOSED	<u>2019/20</u> PROP. 218	<u>2019/20</u> EST. P218
9 2	ON	SWF DEPARTMENT - 25	FY 2016/2017	FY 2017/2018	FY 2018/2019	BUDGET	ESTIMATES	VARIANCE
80		SOURCES OF FUNDS						
6		REVENUES						
10	39 4041	SWF Water Base - Residential (SFR, MFR)	272,121	270,881	298,350	456,000	456,000	0
11	39 4042	SWF Base Vac	23,299	24,011	26,520		0	0
12	39 4043	SWF Base Com Ld	22,725	22,675	23,805		0	0
13	39 4044	SWF Base Com Wt	51,848	51,850	49,530		0	0
14	39 4051	SWF Water Usage - Residential (SFR, MFR)	255,662	288,981	317,900	716,000	716,000	0
15	39 4052	SWF Use Vac Rnt	22,361	26,228	27,820	gan (asa	0	0
16	39 4053	SWF Use Com Ld	131,631	133,005	144,305		0	0
17	39 4054	SWF Use Com Wtr	81,011	88,536	96,788		0	0
22	39 4061	SWF Facil Resd	56,104	(2,434)	0		0	0
53	39 4062	SWF Facil Vac R	4,668	0	0		0	0
24	39 4063	SWF Facil Cm Ld	37,392	0	0		0	0
52	39 4064	SWF Facil Cm Wt	16,652	0	0		0	0
26	39 4200	Interest Income	13,873	8,675	6,000	6,180	0	6,180
27					0		0	0
37		Total Revenues	\$989,347	\$912,408	\$991,018	\$1,178,180	\$1,172,000	\$6,180
38		OTHER SOURCES OF FUNDS						
44	39 4620	Grant Revenue - Capital	219,113	0	0		0	0
46		Total Other Sources of Funds	\$219,113	\$0	0\$	0\$	0\$	\$0
47		Total Sources of Funds	\$1,208,460	\$912,408	\$991,018	\$1,178,180	\$1,172,000	\$6,180
48	A CONTRACTOR OF THE PERSON	USES OF FUNDS						
50		SALARIES & WAGES						
51	2000	Salary & Wages	40,177	6,200	143,194	172,195	0	(172,195)
52	5010	Overtime	0	09	4,000	4,000	0	(4,000)
53	5020	Standby	0	0	0	0	0	0
54	5040	Sick/Vacation Pay	0	0	2,800	0	0	0
55	5050	Holiday Pay	0	179	3,800	0	0	0
56		Reduction for "E" Step				(5,370)		5,370
7 0		Total Caladia	C40 477	000 00	0 0		0	0
7		Total Salaries & Wages	1/1'04¢	\$6,439	\$156,794	\$1/0,825	20	(\$170,825)

FUND LEVEL ANALYSIS SUSTAINABLE WATER FACILITY  - WATER FUND 39 - OPERATIONS DEPARTMENT - 25
ACTUAL EV 2016/2017
100
Charles and Charle

	2019/20 EST. P218 VARIANCE	0	(17,339)	(44)	(1,952)	0	(10,300)	(4,684)	0	(6,180)	0	0	(4447)	(4 573)	0	(1,123)	0	(5,206)	0	0	0	135,000	(\$101,555)		0	0	0	\$0		0	(354,604)	(304,822)
	2019/20 PROP. 218 ESTIMATES	0	0	0	0	0	0	0	0	0	0	0 0		00	0	0	0		0	0	0	135,000	\$135,000		0		0	0\$		0	0	0
3%	2019/20 PROPOSED BUDGET	0	17,339	44	1,952	0	10,300	4,684	0	6,180	0	0 0	173	4.573	0	1,123	0	5,206	0	0	0	0	\$236,555		0	0		\$0		0	354,604	304,822
MENT - 25	ESTIMATED FY 2018/2019	6,708	16,834	43	1,895	0	10,000	4,548	0	9000'9	0	0	168	4,440	0	1,090	0	5,054	71,650	0	0	0	\$260,633		35,000		0	\$35,000		0	340,465	318,959
T. FUND 39 - OPERATIONS DEPARTMENT - 25	(unaudited) ACTUAL FY 2017/2018	8,035	154,425	0	0	0	152,950	7,567	0	200	0 1	10,277	1 0	0	0	0	700	0	71,649	0	22		\$660,026		49,321			\$49,321		22,599	326,893	332,533
	ACTUAL FY 2016/2017	23,840	26,149	0	0	2,865	4,909	2,483	150	3,243	0		0 0	0	0	57	0	0	71,649	0	27,517		\$246,987		0			0\$		0	313,861	340,190
CAMBRIA COMMUNITY SERVICES DISTRIC FUND LEVEL ANALYSIS SUSTAINABLE WATER FACILITY - WATER	WATER FUND SWF DEPARTMENT - 25	Professional Services - Legal	Professional Services - Misc./Other	Outside Services	Department Operating Supplies	Sensor Cleaning	Lab Tests	Operating Supplies	Baseline Mon	Remote Monitoring	Calibration	Lab lesting	Clothing and Uniform	Fuel - Gas and Diesel	Meeting Expense	Travel, Training, Seminars – Employees	Employee Recruitment	Vehicles	Performance Bonds	Financial Services	EWS Environmental	Prop 218 Estimates	Total Services & Supplies	CAPITAL OUTLAY	Impoundment Basin	Capital Assets	Prop 218 Estimates	Total Capital Outlay	DEBT SERVICE	Vehicle	Loan Principal	Interest Expense
	ACCOUNT NO.	10809	6080M	9809	0609	80609	6091	6091B	6091E	6091F	60916	HIEUG 6092	6094	9609	6115	6120E	6125	6195	6829D	6829M	68295				6170E					6195	6180P	61801

CAMBRIA COMMUNITY SERVICES DISTRICT   CHANGRED   CHAN		α			(		_		**
CONDUTE NUMER FUND   SECRETARY   CONDUTE NUMBER FUND   SECRETARY	1		The state of the s		פ	E	Y	×	Å
ACCOUNT   SWATER FACILITY - WATER FUND 39 - OPERATION'S DEPARTMENT - 25   350,000   100,000	2		CAMBRIA COMMONITY SERVICES DISTIFUCAD LEVEL ANALYSIS						
ACTUAL   WATER FUND	m		SUSTAINABLE WATER FACILITY - WATE		RATIONS DEPART	IMENT - 25	3%		
ACCOUNT   SWATE FUND   ACTUAL   ACTUA	4	Annual account of the second			(unaudited)		2019/20	2019/20	2019/20
NO   SWF DEPARTMENT - 25   PY 2015/2017   FY 2017/2018   FY 2015/2019   S682,025   S6822,025   S68222,025   S68222,025   S68222,025   S68222,025   S68222,025   S682222,025   S682222,025   S682222,025   S682222,025   S682222,025   S682222,025   S682222,025   S682222,025   S682222,025	5		WATER FUND	ACTUAL	ACTUAL	ESTIMATED	PROPOSED	PROP. 218	FST P218
Total Debt Service   S654/051   S682,025   S659,426   S669,000     Administrative Cost Aulocation - See Water Fund   Administrative Cost Aulocation - See Water Fund   Administrative Cost Aulocation - See Water Fund   S941,215   S1400,192   S1453,398   S1,167,391   S1,056,000	9 1		SWF DEPARTMENT - 25	FY 2016/2017	FY 2017/2018	FY 2018/2019	BUDGET	ESTIMATES	VARIANCE
ADMINISTRATIVE COST ALLOCATION   Administrative Cost Allocation   See Water Fund   Soft, 215   S1,400,132   S1,453,338   S1,167,391   S1,056,000   S1,05	- 100		Tabel Political	4000	100000	4000			
Administrative Cost Allocation   Sep	001	0	lotal Debt Service	TCO'45Q¢	\$687,025	\$659,474	659,426	\$660,000	\$574
Administrative Cost Allocation   See Water Fund   Administrative Cost Allocation   See Water Fund   See	169	6	ADMINISTRATIVE COST ALLOCATION						
Total Administrative Cost Allocation   50   50   50   50   50   50   50   5			Administrative Cost Allocation - See Water Fund						
Total Administrative Cost Allocation   50   5267,485   51,460,192   51,453,398   51,167,391   51,056,000   (5)	170		FY 2019/20	0	0	267,485	0	0	0
Total Expenditures   \$941,215   \$1,400,192   \$1,167,391   \$1,056,000   \$1	172	2	Total Administrative Cost Allocation	0\$	0\$	\$267,485	\$	0\$	\$0
OPERATING SURPLUS/(DEFICIT)         \$267,245         (\$487,784)         (\$462,380)         \$10,789         \$116,000         (\$10,789)           Transfers & ENCUMBRANCES         0	173	3	Total Expenditures	\$941.215	\$1.400.192	\$1.453.398	\$1 167 391	\$1.056.000	(\$111 391)
TRANSFERS & ENCUMBRANCES   Control of transfers out   Control of transfers	174								(TCC(TTTC)
TRANSFERS & ENCUMBRANCES   0.7465   0.784   0.785   0.789   0.716,000   0.6452   0.785   0.7									
Out 4625         TRANSFERS & ENCUMBRANCES         0 <t< td=""><td>175</td><td>2</td><td>OPERATING SURPLUS/(DEFICIT)</td><td>\$267,245</td><td>(\$487,784)</td><td>(\$462,380)</td><td>\$10,789</td><td>\$116,000</td><td>(\$105,211)</td></t<>	175	2	OPERATING SURPLUS/(DEFICIT)	\$267,245	(\$487,784)	(\$462,380)	\$10,789	\$116,000	(\$105,211)
Transfers   Tran	176	10							
Transfers Out     Encumbrances - Cources of Funding   Encumbrances - Cources of Funding     Encumbrances - Cources of Funding     Encumbrances - Cources of Funding     Encumbrances - Consignated Funds     Encumbrances - Consignated Funds     Encumbrances - Consignated Funds     Control Additions to Reserves - 2 Month Operations     Control Additions to Reserves	177		Transfers In - From General Fund	0	0	0		0	0
Encumbrances - Sources of Funding   Encumbrances - Sources of Funding   Encumbrances - Chesignated Funds	178	6	(Transfers Out)			0		0	0
NET TRANSFERS & ENCUMBRANCES   \$0   \$0   \$0   \$0   \$0     NET TRANSFERS & ENCUMBRANCES   \$0   \$0   \$0   \$0   \$0     RESERVES   Use of Reserves	179	6	Encumbrances - Sources of Funding			0			
NET TRANSFERS & ENCUMBRANCES   \$0   \$0   \$0   \$0   \$0     RESERVES   Use of Reserves   Captain of Reserves	180		Encumbrances - (Designated Funds)			0			
Cheeren   Chee	182	0.	NET TRANSFERS & ENCUMBRANCES	0\$	0\$	\$0\$	0\$	\$0	\$0
Use of Reserves         Use of Res	183	~	RESERVES						
(Additions to Reserves - 2 Month Operations)         \$0         (173,000)         (173,000)           Other Adjustments         \$0         \$0         \$0         (\$173,000)         (\$173,000	184	t	Use of Reserves			0		0	C
Other Adjustments         Operating Reserves         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$173,000         \$0         \$0         \$173,000         \$0         \$0         \$173,000         \$0         \$0         \$173,000         \$0         \$0         \$173,000         \$0         \$0         \$0         \$173,000         \$0         \$0         \$173,000         \$0         \$0         \$173,000         \$0         \$0         \$0         \$173,000         \$0 <t< td=""><td>185</td><td>10</td><td>(Additions to Reserves - 2 Month Operations)</td><td></td><td></td><td>0</td><td>(173,000)</td><td>(173,000)</td><td>0</td></t<>	185	10	(Additions to Reserves - 2 Month Operations)			0	(173,000)	(173,000)	0
NET BUDGETARY SOURCES/USES         \$0         \$0         \$0         \$0         \$0         \$0         \$173,000	186	101	Other Adjustments			0		0	0
NET BUDGETARY SOURCES/USES         \$267,245         (\$487,784)         (\$462,380)         (\$162,211)         (\$57,000)         (\$           Beginning Reserves         Operating Surplus / (Deficit)         \$267,245         (\$487,784)         (\$462,380)         (\$162,211)         (\$57,000)         \$           Transfers & Encumbrances         \$267,245         (\$487,784)         (\$462,380)         (\$162,211)         (\$57,000)         \$           ENDING RESERVES         \$267,245         (\$487,784)         (\$462,380)         (\$162,211)         (\$57,000)         (\$	188		RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	(\$173,000)	(\$173,000)	0\$
RESERVES         \$267,245         (\$487,784)         (\$462,380)         \$557,000)           Peginning Reserves         \$267,245         (\$487,784)         (\$462,380)         (\$162,211)         (\$57,000)           Transfers & Encumbrances         \$0         \$0         \$0         \$0         \$0           ENDING RESERVES         \$267,245         (\$487,784)         (\$462,380)         (\$162,211)         (\$57,000)         (\$6	189		NET BUDGETARY SOURCES/USES	\$267,245	(\$487,784)	(\$462,380)	(\$162.211)	(\$57,000)	(\$105,211)
RESERVES         RESERVES         RESERVES         Reginning Reserves         Reginning Reserves         Reginning Reserves	190								
Beginning Reserves         \$267,245         (\$487,784)         (\$462,380)         (\$162,211)         (\$57,000)           Transfers & Encumbrances         \$0         \$0         \$0         \$0         \$0           ENDING RESERVES         \$267,245         (\$487,784)         (\$462,380)         (\$162,211)         (\$57,000)	191		RESERVES						
Operating Surplus / (Deficit)         \$267,245         (\$487,784)         (\$462,380)         (\$162,211)         (\$57,000)           Transfers & Encumbrances         \$0         \$0         \$0         \$0         \$0           ENDING RESERVES         \$267,245         (\$487,784)         (\$462,380)         (\$162,211)         (\$57,000)         (\$	192	0.1	Beginning Reserves						
Transfers & Encumbrances \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	193	~	Operating Surplus / (Deficit)	\$267,245	(\$487,784)	(\$462,380)	(\$162,211)	(\$57,000)	(\$105,211)
ENDING RESERVES \$267,245 (\$487,784) (\$462,380) (\$162,211) (\$57,000)	194		Transfers & Encumbrances	\$0	\$0	\$0	0\$	0\$	\$0
	195		ENDING RESERVES	\$267,245	(\$487,784)	(\$462,380)	(\$162,211)	(\$57,000)	(\$105,211)

TAL DEPARTMENT - 30								
ACCOUNT   SOUTH EACH LITY - WATER FACILITY - WATER FUND   FY 2016/2017   FY 2017/2018   FY 2018/2019   FY 2016/2017   FY 2017/2018   FY 2018/2019   FY 2018/201		CAMBRIA COMMUNITY SERVICES DISTUND LEVEL ANALYSIS	FRICT					
ACCOUNT   SWE CAPITAL DEPARTMENT - 30   FY 2015/2017   FY 2015/2019   FY 2015/2		SUSTAINABLE WATER FACILITY - WAT	ER FUND 40 - CAP	ITAL DEPARTME	NT - 30			
Revenues         \$0         \$68,706         \$0			ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE
Chere Sources of Funds   Society		SOURCES OF FUNDS						
Other Sources of Funds   So   So   So   So   So   So   So   S		Revenues	0\$	0\$	\$68,706	0\$	0\$	\$0
Salaries & Wages   So	-	Other Sources of Funds	\$0	\$0	\$0	0\$	0\$	0\$
Salaries & Wages   Services & Supplies   So   So   So   So   So   So   So   S	2	Total Sources of Funds	0\$	0\$	\$68,706	0\$	0\$	0\$
Salaries & Wages   Salaries & Supplies   Services & Supplies   Salaries & Salaries & Supplies   Salaries & Salaries	3	USES OF FUNDS						
Benefits   Benefits   So	10	Salaries & Wages	0\$	0\$	\$0	\$0		
Personnel Services & Supplies   \$60   \$6	7	Benefits	\$0	\$0	\$0	0\$	$\bigvee$	$\bigvee$
Services & Supplies	3	Personnel Services	0\$	0\$	0\$	0\$	0\$	0\$
Capital Outlay	0	Services & Supplies	\$0	\$0	\$0	0\$	0\$	0\$
Debt Service	0	Capital Outlay	\$0	\$0	\$235,946	\$138,609	\$250,000	\$111,391
Administrative Cost Allocation         \$0         \$89,162         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$0         \$138,609         \$118,609         \$1		Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
OPERATING SURPLUS/(DEFICIT)         \$0         \$325,108         \$138,609         \$250,000         \$11           RESERVES         Soperating Surplus / (Deficit)         \$0         \$5256,402)         (\$138,609)         \$11           Intensifers & Encumbrances         So         \$0 <td>01</td> <td>Administrative Cost Allocation</td> <td>\$0</td> <td>\$0</td> <td>\$89,162</td> <td>0\$</td> <td>\$0</td> <td>\$0</td>	01	Administrative Cost Allocation	\$0	\$0	\$89,162	0\$	\$0	\$0
OPERATING SURPLUS/(DEFICIT)         \$0         \$0         (\$256,402)         (\$138,609)         \$11           RESERVES         Sequenting Reserves         \$0		Total Expenditures	\$0	\$0	\$325,108	\$138,609	\$250,000	\$111,391
RESERVES         SO         SO         SO         SO         SO         SO         C3256,402)         C3138,609)         C3250,000         SO         C3250,000         C3250,000         SO         C3250,000		OPERATING SURPLUS/(DEFICIT)	\$0	\$0	(\$256,402)	(\$138,609)	(\$250,000)	\$111,391
RESERVES         SO         <	6							
Beginning Reserves         \$0         \$138,609         \$1           ENDING RESERVES         \$0         \$0         \$\$         <	0	RESERVES						
Operating Surplus / (Deficit)         \$0         \$0         \$0         (\$138,609)         (250,000)         \$0           Transfers & Encumbrances         \$0         \$0         \$0         \$0         \$0         \$0         \$256,402)         \$138,609)         \$11		Beginning Reserves	\$0	\$0	0\$	0\$		
Transfers & Encumbrances         \$0         \$0         \$0         \$0         \$0         \$256,402)         \$250,000)	2	Operating Surplus / (Deficit)	\$0	\$0	(\$256,402)	(\$138,609)	(250,000)	111,391
ENDING RESERVES \$0 (\$256,402) (\$138,609) (\$250,000)	m	Transfers & Encumbrances	\$0	\$0	\$0	\$0	0	0
	-	ENDING RESERVES	\$0	\$0	(\$256,402)	(\$138,609)	(\$250,000)	\$111,391

CAMBRIA COMMUNITY SERVICES DISTRICT    CAMBRIA COMMUNITY SE	A	В	0	D F	9	Н	7	×	>
SUBSTAINABLE WATER FACILITY - WATER FUND 40 - CAPITAL DEPARTMENT 30         CUINAUGHENT 30         ACTUAL (Immudited) (Im				RICT					
SOURCES OF FUNDS         ACTUAL SOURCES OF FUNDS         ACTUAL DEPARTMENT 30         FY 2018/2019 PT 2018/2019 PROPOSED			SUSTAINABLE WATER FACILITY - WATE	R FUND 40 - CAPI	ITAL DEPARTME	NT - 30			
SOUNCES OF FUNDS   SOUNCE OF F		ACCOUNT NO.	WATER FUND SWF CAPITAL DEPARTMENT - 30	ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE
Total Services & Supplies   Sup			SOURCES OF FUNDS						
Total Pervenue   Sep			REVENUES						
Total Revenues of Funds   Signatures of Fu			Miscellaneous Revenue			68,706		0	0
Total Other Sources of Funds   So   So   So   So   So   So   So   S			Total Revenues	0\$	0\$	\$68,706	0\$	0\$	\$0
Total Other Sources of Funds   So   So   So   So   So   So   So   S			OTHER SOURCES OF FUNDS						
Total Sources of Funds         \$0<						0		0	0
Total Sources of Funds         \$0         \$68,706         \$0 <t< td=""><td></td><td></td><td>Total Other Sources of Funds</td><td>\$0</td><td>0\$</td><td>0\$</td><td>\$0</td><td>0\$</td><td>\$0</td></t<>			Total Other Sources of Funds	\$0	0\$	0\$	\$0	0\$	\$0
UDES OF FUNDS           SALARIES & WAGES         60         60         0			Total Sources of Funds	\$0	\$0	\$68,706	\$0	0\$	0\$
Total Salaries & Wages         \$0<	18.5		USES OF FUNDS						
Total Salaries & Wages         \$0         0         0         0         0         0         0         0         50         \$0			SALARIES & WAGES						
FENEFITS         \$0         <						0		0	0
BENEFITS         BENEFITS         Color Brackish Legal         SO			Total Salaries & Wages	\$0	\$0	0\$	\$0	\$0	\$0
Total Benefits         \$0			BENEFITS						
Total Benefits         \$0						0		0	0
Total Personnel Services & Supplies         \$0			Total Benefits	\$0	0\$	\$0\$	0\$	0\$	\$0
SERVICES & SUPPLIES         SO         SO <td></td> <td></td> <td>Total Personnel Services</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td>\$0</td>			Total Personnel Services	\$0	\$0	\$0	\$0	\$0	\$0
Total Services & Supplies         \$0			SERVICES & SUPPLIES					C	C
CAPITAL OUTLAY         0         0         0           Interim SWF AWTP Off-Hauling Facilities         0         0         0           Impoundment Basin Design Evaluation         11,885         0         0           CIP Brackish Environmental         6,728         0         0           CIP Brackish Legal         40,000         0         0           CIP SWF Public Outreach         2,333         0         0           Section 7 ESA Consultation         0         0         0			Total Services & Supplies	\$0	\$0	0\$	\$0	5	0\$
Interim SWF AWTP Off-Hauling Facilities         0         0           Impoundment Basin Design Evaluation         50,000         0           CIP Brackish Environmental         6,728         0           CIP Brackish Legal         40,000         0           CIP SWF Public Outreach         2,333         0           Section 7 ESA Consultation         125,000         0			CAPITAL OUTLAY					3	3
Interim SWF AWTP Off-Hauling Facilities         50,000         0           Impoundment Basin Design Evaluation         11,885         0           CIP Brackish Environmental         6,728         0           CIP Brackish Legal         40,000         0           CIP SWF Public Outreach         2,333         0           Section 7 ESA Consultation         125,000         0							0	0	0
Impoundment Basin Design Evaluation         11,885         0         0           CIP Brackish Environmental         6,728         0         0           CIP Brackish Legal         40,000         0         0           CIP SWF Public Outreach         2,333         0         0           Section 7 ESA Consultation         125,000         0         0			Interim SWF AWTP Off-Hauling Facilities			20,000		0	0
CIP Brackish Environmental         6,728         0         0           CIP Brackish Legal         40,000         0         0           CIP SWF Public Outreach         2,333         0         0           Section 7 ESA Consultation         125,000         0         0		_	Impoundment Basin Design Evaluation			11,885		0	0
CIP Brackish Legal         40,000         0           CIP SWF Public Outreach         2,333         0           Section 7 ESA Consultation         125,000         0		_	CIP Brackish Environmental			6,728		0	0
CIP SWF Public Outreach         2,333         0           Section 7 ESA Consultation         125,000         0	1		CIP Brackish Legal			40,000		0	0
Section / ESA Consultation			CIP SWF Public Outreach			2,333		0	0
			Section / ESA Consultation			125,000		0	0

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1 2	THE RESERVE TO SERVE	CAMBRIA COMMUNITY SERVICES DISTR FUND LEVEL ANALYSIS	TRICT					
m		SUSTAINABLE WATER FACILITY - WATER FUND 40 - CAPITAL DEPARTMENT - 30	R FUND 40 - CAP	ITAL DEPARTME	NT - 30			
4 70 7	ACCOUNT	WATER FUND	ACTUAL EV 2016/2017	(unaudited) ACTUAL	ESTIMATED	2019/20 PROPOSED	2019/20 PROP. 218	2019/20 EST. P218
				2777/1777	CTATIOTATIO		CHIMINICA	VAINIANCE
148		EIR Consulting and Section 7 Consultation				58,609	0	(28,609)
149		Off Hauling / Secondary Containment				20,000	0	(20,000)
150		Increase in Off Hauling Estimate				10,000	0	(10,000)
151		Tank Purchase				80,000	0	(80,000)
152							0	0
153							0	0
154		Prop 218 Estimates			0		250,000	250,000
156		Total Capital Outlay	0\$	\$0	\$235,946	\$138,609	\$250,000	\$111,391
157		DEBT SERVICE						
158			0		0		0	0
159			0		0		0	0
161		Total Debt Service	0\$	\$0	0\$	\$0	\$0	0\$
162		ADMINISTRATIVE COST ALLOCATION						
163		Administrative Cost Allocation - See Water Fund FY 2019/20			89 162	C	C	-
100					202/00			
165		Total Administrative Cost Allocation	\$0	\$0	\$89,162	\$0	\$0	\$0
166		Total Expenditures	\$0	\$0	\$325,108	\$138,609	\$250,000	\$111,391

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3 2 1		CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS SUSTAINABLE WATER FACILITY - WATER FUND 40 - CAPITAL DEPARTMENT - 30	RICT ER FUND 40 - CAPI	ITAL DEPARTME	NT - 30			
4 5 9	ACCOUNT NO.	WATER FUND SWF CAPITAL DEPARTMENT - 30	ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE
167		OPERATING SURPLUS/(DEFICIT)	0\$	\$0	(\$256,402)	(\$138,609)	(\$250,000)	\$111,391
169		TRANSFERS & ENCUMBRANCES		9				
	01 4625	Transfers In - From General Fund	0	0	0		0	0
171		(Transfers Out)			0		0	0
172		Encumbrances - Sources of Funding			0 0			
		Fireming aires (Designated Funds)						
175		NET TRANSFERS & ENCUMBRANCES	\$0	\$0	0\$	\$0	\$0	\$0
176		RESERVES						
177		Use of Reserves			0		0	0
178		(Additions to Reserves)			0		0	0
179		Other Adjustments			0		0	0
181		RESERVES - INCREASE / (DECREASE)	\$0	\$0	0\$	\$0	\$0	\$0
182		NET BUDGETARY SOURCES/USES	0\$	\$0\$	(\$256,402)	(\$138,609)	(\$250,000)	\$111,391
183								
184		RESERVES						
185		Beginning Reserves						
186		Operating Surplus / (Deficit)	\$0	\$0	(\$256,402)	(\$138,609)	(\$250,000)	\$111,391
187		Transfers & Encumbrances	\$0	\$0	\$0	\$0	\$0	\$0
188		ENDING RESERVES	\$0\$	\$0	(\$256,402)	(\$138,609)	(\$250,000)	\$111,391

### WASTEWATER FUND WASTEWATER DEPARTMENT – 12

A	В	O	P	9	I		×	λ.
1 2		CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS	RICT					
m		WASTEWATER DEPARTMENT - FUND -	- 12, DEPARTMENT - 12	r - 12				
4 2 9	ACCOUNT NO.	WASTEWATER FUND WASTEWATER DEPARTMENT - 12	ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE
- 00		SOURCES OF FUNDS						
10		Revenues	\$2,017,860	\$2,150,012	\$2,480,472	\$3,024,915	\$3,008,000	\$16,915
11	5	Other Sources of Funds	\$0	\$0	\$57,040	0\$	0\$	\$0
12		Total Sources of Funds	\$2,017,860	\$2,150,012	\$2,537,512	\$3,024,915	\$3,008,000	\$16,915
13		USES OF FUNDS						
16	0)	Salaries & Wages	\$451,357	\$464,418	\$466,867	\$597,669		
17	4	Benefits	\$295,618	\$270,400	\$277,391	\$401,733	$\bigvee$	
18	<u> </u>	Personnel Services	\$746,975	\$734,818	\$744,258	\$999,402	\$1,078,000	\$78,598
19	01	Services & Supplies	\$833,097	\$743,910	\$740,030	\$815,231	\$669,000	(\$146,231)
20	J	Capital Outlay	\$346,929	\$117,278	\$326,889	\$497,927	\$500,000	\$2,073
21		Debt Service	\$147,686	\$166,124	\$191,859	\$202,847	\$160,000	(\$42,847)
22	1	Administrative Cost Allocation	\$429,775	\$461,098	\$476,913	\$209,508	\$479,000	(\$30,508)
23		Total Expenditures	\$2,504,462	\$2,223,228	\$2,479,949	\$3,024,915	\$2,886,000	(\$138,915)
24		OPERATING SURPLUS/(DEFICIT)	(\$486,602)	(\$73,216)	\$57,563	0\$	\$122,000	(\$122,000)
39								
40		RESERVES						
41	ш	Beginning Reserves	\$0	\$0	\$0	\$0	91	0
42	)	Operating Surplus / (Deficit)	(\$486,602)	(\$73,216)	\$57,563	\$0	122,000	(122,000)
43		Transfers & Encumbrances	\$0	\$0	(\$47,061)	\$0	,	
4		ENDING RESERVES	(\$486,602)	(\$73,216)	\$10,502	\$0	\$122,000	(\$122,000)
45								

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2		FUND LEVEL ANALYSIS						
m		WASTEWATER DEPARTMENT - FUND - 1	12, DEPARTMENT - 12	12		3%		
4 0 9	ACCOUNT NO.	WASTEWATER FUND WASTEWATER DEPARTMENT - 12	ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE
r 0		SOURCES OF FUNDS						
0		REVENIJES						
0 5	0000		277 500 13	62 040 691	22 222 223	000 010 00	000 010 0	
11 0	12 4200	Service Sales Interest Income	\$1,883,476	\$2,040,681	\$2,3/3,9/2	\$2,818,000	1,000	0
12	11 4311	County Administrative Fee	\$0	(\$7.788)	(\$7.700)	(\$8.085)		(8 085)
13	12 4360	Standby Availability Charges	\$115,159	\$114,345	\$114,000	\$119,000	119,000	0
14	12 4390	Miscellaneous Revenue	\$19,225	\$2,774	\$200	\$70,000	000'02	0
31		Property Taxes - Low Income Reduction Offset	\$0	\$0	\$0	\$25,000	0	25,000
32					\$0			0
34		Total Revenues	\$2,017,860	\$2,150,012	\$2,480,472	\$3,024,915	\$3,008,000	\$16,915
35		OTHER SOURCES OF FUNDS						
41	11 4397	Loan Proceeds - Crane Truck			\$57,040			0
42					0			
43		Total Other Sources of Funds	\$0	\$0	\$57,040	\$0	\$0	\$0
4		Total Sources of Funds	\$2,017,860	\$2,150,012	\$2,537,512	\$3,024,915	\$3,008,000	\$16,915
45		USES OF FUNDS						
47		SALARIES & WAGES						
48	2000	Salary & Wages	\$333,618	\$353,105	\$378,617	\$609,887		(609,887)
49	5010	Overtime	\$42,115	\$29,788	\$25,000	\$25,000		(25,000)
50	5020	Standby	\$18,429	\$18,000	\$18,250	\$18,250		(18,250)
51	5040	Sick/Vacation Pay	\$38,789	\$43,663	\$30,000	\$0		0
52	5050	Holiday Pay	\$18,406	\$19,862	\$15,000	\$0		0
53		Reduction for "E" Step			0	(\$55,468)		55,468
4 7		Total Calada O Mana	¢4E1 2E7	¢464 410	¢466 967	6507 660	40	(6202 660)
20		Total Salaries & Wages	166,1646	2404,410	7400,001	600'/666	0¢	(600'/600)
99		BENEFITS						
57	5101	Uniform Allowance	\$1,757	\$1,576	\$2,000	\$2,800		(2,800)
58	5102	Dental Insurance	\$8,277	\$7,917	\$8,000	\$7,450		(7,450)
59	5103	Medical Insurance	\$68,548	\$80,005	\$61,394	\$117,029		(117,029)
09	5105	Life Insurance	\$473	\$513	\$510	\$1,103		(1,103)
61	5106	FICA	\$25,967	\$27,731	\$27,253	\$38,515		(38,515)

1	7			0 0	2 H	(9,536)	(37,822)	120,805)	0	(1,716)	(49,409)	(15,548)	814,000	264,000	\$676,267	\$78,598		(515)	0	0	250,000	(2,060)	0	0	(4,120)	(62,119)	(31,773)	0	(106,220)	(58,013)	(18,669)	(20,000)	(515)	0	0	0	0	(1,483)	0	(5,883)
>	_			2019/20	VARIANCE		(3)	(12			(4	(1)	81	26	\$67	\$78					25					9)	(3		(10	(5	(1	(2								
>				2019/20 PPOB 218	ESTIMATES								814,000	264,000	\$1,078,000	\$1,078,000					250,000																			
_	<u> </u>		3%	2019/20 PROPOSED	BUDGET	\$9,536	\$37,822	\$120,805	\$0	\$1,716	\$49,409	\$15,548			\$401,733	\$999,402		515	0	0	0	2,060	0	0	4,120	62,119	31,773	0	106,220	58,013	18,669	20,000	515	0	0	0	0	1,483	0	5,883
				ESTIMATED	FY 2018/2019	\$6,811	\$24,778	\$84,543	\$6,751	\$1,637	\$45,329	\$8,385	0	0	\$277,391	\$744,258		\$500	0\$	\$0	\$0	\$2,000	\$0	0\$	\$4,000	\$60,310	\$30,848	\$0	\$103,126	\$56,323	\$18,125		\$500	\$0	\$0	\$0	\$0	\$1,440	\$0	\$5,712
0	ס		12	(unaudited)	FY 2017/2018	\$6,590	\$14,379	\$75,573	\$4,950	\$795	\$40,406	\$96'6\$			\$270,400	\$734,818		\$592	0\$	\$0	\$0	\$1,862	\$4,419	\$1,090	\$10,917	\$44,435	\$29,919	\$50	\$92,779	\$46,278	\$7,425		\$14,817	\$0	\$0	\$38,637	\$7,727	0\$	\$0	\$6,451
u			12, DEPARTMENT - 12	ACTIIAI	FY 2016/2017	\$6,494	\$19,350	\$113,363	\$2,288	\$810	\$41,356	\$6,935			\$295,618	\$746,975		\$171	\$64	\$500	\$454	\$11,220	\$17,396	0\$	\$8,194	\$12,893	\$1,653	\$3,004	\$124,316	\$82,046	\$2,968		\$32,469	\$0	\$0	\$36,166	0\$	\$9,106	\$2,122	\$7,445
	ITV SERVICES DISTR		WASTEWATER DEPARTMENT - FUND - 12	WASTEWATER FILIND	WASTEWATER DEPARTMENT - 12	Medicare	Workers Compensation	PERS - Retirement	Unemployment Insurance	Other Employee Benefits	Retirees Health	Medical Reimbursements - HRA	Prop. 218 Salaries and Benefits	Prop. 218 Salaries and Benefits-Added Staff	Total Benefits	Total Personnel Services	SERVICES & SUPPLIES	Ads - Legal/Other	Public Information - General	Insurance	Maintenance	M & R WW Collection System	M & R WW - Disposal Effluent	M & R WW - Easements	M & R Wastewater Generators	M & R Wastewater Lift Stations	M & R-WW Manhole Raising(Cord Paving)	M & R- Pumps	M & R- WW Disposal of Sludge	M & R-Wastewater Treatment Plant	Maintenance & Repairs - Buildings	Paint Building	Maintenance & Repairs - Grounds	Major Maintenance	Major Maintenance-CCTV & Hydro Clean	M & R- Emergency Events	Unplanned Maintenance	M & R- SCADA	M & R- Equipment	Maintenance & Repairs - Vehicles Licenses
a				ACCOLINI	NO.	5107	5108	5109	5112	5120	5121	5122						6010	60111	6030	6031Z	6032C	6032D	6032E	6032G	6032L	6032M	6032P	60325	6032T	60338		6033G	6035	6035T	9809	6036T	6037	6040	6041L
<	,	-   7	м	4 n	9 1	,	63	64	65	99	19	68	69	70	72	73	74	75	92	77	78	79	80	81	82	83	84	85	98	87	88	89	06	16	92	93	94	95	96	97

3% 2019/20 PROPOSEI BUDGET	3% 2019/2 PROPOS BUDGE	3% 2019/20 PROPOSED BUDGET 3,895 3,090 413 5,150 10,000	3% PROPOSED BUDGET 3,895 3,090 413 5,150 10,000 4,120	3% OPOSED OPOSED 3,895 3,090 413 5,150 10,000 4,120 3,342	9/20 **OSED 3,895 3,090 413 5,150 10,000 4,120 3,342 13,762	3,895 3,090 413 5,150 10,000 4,120 3,342 13,762	20 SED 3,895 3,090 4,130 6,120 13,762 0 0 2,074 2,074	10 10 10 10 10 10 10 10 10 10 10 10 10 1	895 (090 (090 (150 (000 (074 (000 (000 (000 (000 (000 (00	395 113 120 120 120 120 120 120 120 120	990 000 000 000 000 000 000 000 000 000		000007704840000	W 0 W 0 0 0 0 1 1 0 1 1 1 1 1 1 1 1 1 1	W 0 W 0 0 0 0 7 7 0 7 W 7 0 0 0 0 0 1 1 4 8	N 0 M 0 0 0 7 7 0 4 M 4 0 0 0 0 0 1 4 8 8 9												2019/20 PROP. 218 ESTIMATES
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		\$3,782 \$300 \$0 \$401 \$87 \$5,000																			55					\$ 25	85 85	
\$3,6	\$3,6														, , , , , , , , , , , , , , , , , , ,	5,	0, 0	15	0, 15	7	15							
Maint. & Repairs - Vehicles - Vactor \$2,115 Computer Services \$80																												
	aint.																											
	\$880	\$880	\$880 \$2,397 \$8,741	\$880 \$2,397 \$8,741 \$5,893	\$880 \$2,397 \$8,741 \$5,893 \$5,069	\$880 \$2,397 \$8,741 \$5,893 \$5,069	\$880 \$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,548	\$880 \$2,397 \$8,741 \$5,893 \$5,069 \$2,548 \$2,548 \$657 \$89,141	\$880 \$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,548 \$657 \$89,141	\$880 \$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,548 \$657 \$89,141 \$	\$880 \$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,548 \$657 \$89,141 \$	\$880 \$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,548 \$657 \$89,141 \$	\$880 \$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,548 \$657 \$89,141	\$880 \$2,397 \$8,741 \$5,893 \$5,893 \$5,669 \$2,548 \$657 \$89,141 \$89,141 \$1,398	\$880 \$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,548 \$657 \$89,141 \$1,398 \$1,398 \$1,398	\$880 \$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,548 \$657 \$89,141 \$1,398 \$1,280 \$1,280 \$5,202	\$880 \$2,397 \$5,893 \$5,069 \$22 \$2,548 \$657 \$89,141 \$1,398 \$1,280 \$5,202 \$5,202 \$6,229	\$880 \$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,548 \$6,57 \$1,398 \$1,398 \$1,280 \$1,280 \$5,202 \$6,229 \$13,344	\$880 \$2,397 \$5,893 \$5,893 \$5,069 \$22 \$22,548 \$657 \$89,141 \$1,398 \$1,398 \$1,280 \$1,280 \$5,202 \$5,202 \$5,202 \$6,229 \$13,344 \$13,344	\$880 \$2,397 \$5,893 \$5,069 \$22 \$2,248 \$657 \$89,141 \$13,38 \$1,280 \$1,280 \$5,202 \$6,229 \$13,344 \$13,344 \$13,344 \$13,344 \$13,344 \$13,398	\$880 \$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,548 \$657 \$89,141 \$1,398 \$1,398 \$1,280 \$1,280 \$5,202 \$6,229 \$6,229 \$13,344 \$150 \$9,595 \$3,735	\$880 \$2,397 \$8,741 \$5,893 \$5,069 \$22 \$22,548 \$657 \$89,141 \$1,398 \$1,380 \$1,280 \$5,202 \$6,229 \$13,344 \$13,344 \$150 \$9,595 \$3,735 \$3,735	\$880 \$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,548 \$6,57 \$1,398 \$1,398 \$1,398 \$1,280 \$1,280 \$1,280 \$5,202 \$6,229 \$13,344 \$150 \$5,202 \$6,229 \$13,344 \$150 \$5,303 \$3,735 \$3,735 \$3,738	\$880 \$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,548 \$657 \$209,974 \$1,280 \$1,280 \$1,280 \$5,202 \$6,229 \$6,229 \$13,344 \$150 \$5,202 \$6,229 \$1,398 \$1,380 \$	\$880 \$2,397 \$5,893 \$5,893 \$5,069 \$22 \$22,548 \$657 \$209,974 \$1,280 \$1,280 \$5,202 \$5,202 \$6,229 \$13,344 \$13,344 \$13,344 \$13,344 \$13,344 \$13,44 \$13,44 \$1,438 \$3,735 \$3,736 \$3,735 \$	\$880 \$2,397 \$5,893 \$5,893 \$5,069 \$22 \$22,548 \$657 \$209,974 \$1,280 \$5,202 \$5,202 \$5,202 \$5,202 \$5,202 \$5,202 \$5,202 \$5,202 \$5,202 \$5,303 \$1,438 \$3,735	\$880 \$2,397 \$5,893 \$5,069 \$22 \$2,248 \$657 \$2,548 \$657 \$1,398 \$1,280 \$1,280 \$5,202 \$6,229 \$1,280 \$1,280 \$1,280 \$1,280 \$1,280 \$1,280 \$1,280 \$1,280 \$1,280 \$1,394 \$13,344 \$13,344 \$13,344 \$1,4063 \$3,933 \$1,44,063 \$3,881 \$165 \$3,881 \$165 \$165 \$165 \$165 \$165 \$165 \$165 \$16	\$880 \$2,397 \$5,893 \$5,069 \$22 \$2,248 \$657 \$2,502 \$2,502 \$5,202 \$5,202 \$6,229 \$13,344 \$13,344 \$150 \$5,202 \$6,229 \$13,344 \$150 \$3,735 \$3,933 \$44,063 \$3,881 \$44,063 \$44,063 \$44,063 \$3,881 \$484 \$5,525
	\$2,397	\$2,397	\$2,397	\$2,397	\$2,397 \$8,741 \$5,893 \$5,069	\$2,397 \$8,741 \$5,893 \$5,069	\$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,548	\$2,397 \$8,741 \$5,893 \$5,069 \$2,548 \$2,548 \$657 \$89,141	\$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,548 \$657 \$89,141	\$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,248 \$657 \$89,141 \$	\$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,548 \$657 \$89,141 \$	\$2,397 \$8,741 \$5,893 \$5,669 \$22 \$2,548 \$657 \$89,141 \$	\$2,397 \$8,741 \$5,893 \$5,069 \$22 \$2,548 \$657 \$657 \$89,141	\$2,397 \$3,087 \$8,741 \$3,710 \$5,893 \$5,691 \$5,069 \$5,689 \$22 \$0 \$2,548 \$2,137 \$657 \$754 \$89,141 \$83,129	\$2,397 \$3,087 \$8,741 \$3,710 \$5,893 \$5,691 \$5,069 \$5,689 \$2,548 \$2,137 \$657 \$754 \$83,129 \$1,398 \$1,484 \$1,398 \$1,484 \$1,280 \$1,38	\$2,397 \$3,087 \$8,741 \$3,710 \$5,893 \$5,691 \$5,069 \$5,689 \$22 \$0 \$2,548 \$2,137 \$657 \$754 \$657 \$754 \$89,141 \$83,129 \$1,398 \$1,484 \$209,974 \$199,902 \$1,280 \$1,138 \$5,202 \$5,367	\$2,397 \$3,087 \$8,741 \$3,710 \$5,893 \$5,691 \$2,2 \$5,689 \$2,548 \$2,137 \$657 \$754 \$89,141 \$83,129 \$1,398 \$1,484 \$209,974 \$199,902 \$1,280 \$1,138 \$5,202 \$5,202	\$2,397 \$3,087  \$8,741 \$3,710  \$5,893 \$5,691  \$2,069 \$5,689  \$2,548 \$2,137  \$657 \$754  \$89,141 \$83,129  \$1,398 \$1,484  \$209,974 \$199,902  \$1,280 \$1,138  \$5,202 \$5,367  \$6,229 \$6,033	\$8,741 \$3,087  \$8,741 \$3,710  \$5,893 \$5,691  \$5,069 \$5,689  \$2,548 \$2,137  \$657 \$5,137  \$657 \$5,137  \$6,209  \$1,398 \$1,484  \$209,974 \$199,902  \$1,280 \$1,138  \$5,202  \$1,280 \$5,367  \$5,202  \$1,384 \$5,299  \$13,344 \$5,299	\$2,397 \$3,087  \$8,741 \$3,710  \$5,893 \$5,691  \$2,2 \$5,689  \$2,548 \$2,137  \$657 \$574  \$89,141 \$83,129  \$1,398 \$1,484  \$209,974 \$199,902  \$1,280 \$1,138  \$5,202 \$5,02  \$5,202 \$5,033  \$13,344 \$5,299  \$13,344 \$5,299  \$13,344 \$5,299  \$447  \$9,595	\$2,397 \$3,087  \$8,741 \$3,710  \$5,893 \$5,691  \$2,2 \$5,689  \$2,548 \$2,137  \$657 \$754  \$89,141 \$83,129  \$1,388  \$1,280  \$1,280  \$1,280  \$1,138  \$5,202  \$1,280  \$1,138  \$5,202  \$1,344  \$5,202  \$4,580  \$4,786  \$1,344  \$5,202  \$2,367  \$2,367  \$2,367  \$2,367  \$2,367  \$3,735  \$3,735	\$2,397 \$3,087  \$8,741 \$3,710  \$5,893 \$5,691  \$2,248 \$5,691  \$2,548 \$2,137  \$657 \$754  \$83,129  \$1,398 \$1,484  \$209,974 \$199,902  \$1,280 \$1,138  \$5,202 \$5,367  \$6,229 \$6,033  \$1,344 \$5,202  \$4,47  \$5,202 \$5,367  \$6,239  \$4,786  \$3,735  \$3,735  \$3,735  \$3,735	\$2,397 \$3,087  \$8,741 \$3,710  \$5,893 \$5,691  \$2,548 \$5,691  \$2,548 \$2,137  \$657 \$754  \$83,129  \$1,398 \$1,484  \$209,974 \$199,902  \$1,280 \$1,138  \$5,202 \$5,367  \$6,229 \$6,033  \$13,344 \$5,299  \$13,344 \$5,299  \$417  \$5,303 \$6,033  \$447  \$5,303 \$6,033  \$1,380 \$1,138  \$1,138  \$2,393 \$2,393  \$3,743	\$2,397 \$3,087  \$8,741 \$3,710  \$5,893 \$5,691  \$5,069 \$5,689  \$2,548 \$2,137  \$657 \$5,137  \$657 \$5,137  \$69,141 \$83,129  \$1,280 \$1,484  \$209,974 \$199,902  \$1,280 \$1,138  \$5,202 \$5,367  \$5,202 \$5,367  \$5,202 \$5,367  \$5,203 \$5,367  \$6,229 \$5,367  \$5,333  \$3,743  \$3,743  \$3,743  \$1,438  \$5,407  \$44,063 \$5,575	\$8,741 \$3,710 \$8,741 \$3,710 \$5,893 \$5,691 \$5,069 \$5,689 \$2,548 \$2,137 \$657 \$5,137 \$657 \$7,139 \$1,398 \$1,484 \$209,974 \$199,902 \$1,280 \$1,138 \$5,202 \$5,367 \$5,202 \$5,367 \$5,202 \$5,367 \$5,202 \$5,367 \$5,203 \$5,393 \$13,344 \$5,299 \$13,344 \$5,299 \$13,344 \$5,299 \$13,344 \$5,299 \$13,344 \$5,299 \$13,344 \$5,299 \$13,344 \$5,299 \$13,444 \$5,299 \$13,345 \$5,407 \$3,735 \$5,407 \$3,735 \$5,407 \$3,735 \$5,407 \$3,735 \$5,299 \$3,743 \$1,438 \$5,4063 \$5,297	\$2,397 \$3,087  \$8,741 \$3,710  \$5,893 \$5,691  \$5,069 \$5,689  \$2,548 \$2,137  \$657 \$5,137  \$657 \$5,137  \$637 \$1,398  \$1,398 \$1,484  \$209,974 \$199,902  \$1,280 \$1,138  \$5,202 \$5,367  \$5,202 \$5,367  \$5,202 \$5,367  \$6,033  \$13,344 \$5,299  \$13,344 \$5,299  \$13,344 \$5,299  \$13,344 \$5,299  \$13,344 \$5,299  \$13,344 \$5,299  \$13,344 \$5,299  \$13,344 \$5,299  \$13,447  \$44,063 \$3,743  \$1,438  \$1,438  \$1,438  \$1,438  \$28,721  \$3,881  \$28,721	\$8,741 \$3,087  \$8,741 \$3,710  \$5,893 \$5,691  \$5,693 \$5,693  \$2,548 \$2,137  \$657 \$5,137  \$657 \$5,137  \$6,209,974 \$199,902  \$1,280 \$1,138  \$5,202 \$5,367  \$6,229 \$5,603  \$5,202 \$5,367  \$6,229 \$5,367  \$6,229 \$5,367  \$6,229 \$5,367  \$6,229 \$5,367  \$6,229 \$5,367  \$6,333  \$1,484 \$5,299  \$13,344 \$5,299  \$13,344 \$5,299  \$13,344 \$5,299  \$13,344 \$5,299  \$13,344 \$5,299  \$14,063 \$19,527  \$24,063 \$24,063  \$244,063 \$19,527  \$3,881 \$28,721	\$8,741 \$3,087  \$8,741 \$3,710  \$5,893 \$5,691  \$22 \$5,689  \$22,548 \$2,137  \$657 \$5736  \$1,380  \$1,280 \$1,138  \$1,280 \$5,392  \$1,280 \$5,392  \$1,280 \$5,202  \$1,384 \$5,202  \$2,393  \$1,484  \$2,202  \$2,393  \$3,735  \$4,063  \$4,063  \$4,063  \$4,063  \$4,4063  \$4,28,721  \$4,4063  \$4,4

Z														=				T	I																			СТ	T
>				2019/20 EST. P218	VARIANCE	(3,508)	(2,060	(1,030)	(11,112	(118	0	(6,120)	0	(3,060)	100,000	(\$146,231		0	000'6)	(25,000)	0	0	0	0	0	0	0	0	0	0	0	(160,000)	(303,927	0	0	0	0	0	200,000
×				2019/20 PROP. 218	ESTIMATES										100,000	\$669,000																						000	200,000
7			3%	2019/20 PROPOSED	BUDGET	3,508	2,060	1,030	11,112	118	0	6,120	0	3,060	0	\$815,231			000'6\$	\$25,000												\$160,000	\$303,927						
T				ESTIMATED	FY 2018/2019	\$3,406	\$2,000	\$1,000	\$10,788	\$115	\$0	\$5,942	\$0	\$2,971	0	\$740,030			0	0	\$0	\$164,509	\$60,340	\$0	\$0	\$0	\$0	\$0	\$45,000	\$57,040								0	0
9			12	(unaudited) ACTUAL	FY 2017/2018	\$2,297	\$2,787	\$0	\$10,598	\$0	\$0	\$1,878	\$0	\$2,674		\$743,910					\$0	\$1,079	\$0	\$29,185	\$6,780	\$17,250	\$53,204	\$9,780											
ш	L		12, DEPARTMENT - 12	ACTUAL	FY 2016/2017	\$2,102	\$3,162	\$2,085	\$7,682	\$109	\$0	\$3,801	\$100	\$4,751		\$833,097					\$346,929																		
0	CAMBRIA COMMUNITY SERVICES DISTRICT	FUND LEVEL ANALYSIS	WASTEWATER DEPARTMENT - FUND - 12	WASTEWATER FUND	WASTEWATER DEPARTMENT - 12	Small Tools and Equipment	Clothing and Uniform	Office Furniture/Equipment	Fuel - Gas and Diesel	Meeting Expenses	Travel, Training, Seminars-Directors	Travel, Training, Seminars-Employees,	Employee Recognition	Employee Recruitment	Prop 218 Other	Total Services & Supplies	CAPITAL OUTLAY		Security Improvements @ WWTP	Replace 1996 F150 Rack Truck	Capital Assets	WWTP Influent Screen Installation	Hand Rails On Digesters	Hand Rails on Main Walkway/Pump	Screw screen Compactor With Auger	Effluent Pump	6" Pump	Influent Station Improvements	LS A-1 Control Panel Upgrade	Crane Truck		Wastewater SST - PG&E Turnkey	Vac Truck/Video Camera/Lift Stations						Prop 218 Estimates
В	The street			ACCOUNT	NO.	6093	6094	6095	9609	6115	6120D	6120E	6124	6125							6170	6170F	6170F	6170F	6170F	6170F	6170F	6170	6170	6170									
A	-	2	m	4 10	9	134	135	136	137	138	139	140	141	142	143	145	116	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169

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1 2	The state of the s	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS	H					
м		WASTEWATER DEPARTMENT - FUND - 12	- 12, DEPARTIMENT - 12	12		3%		
4 2 9	ACCOUNT NO.	WASTEWATER FUND WASTEWATER DEPARTMENT - 12	ACTUAL FY 2016/2017	(unaudited) ACTUAL FY 2017/2018	ESTIMATED FY 2018/2019	2019/20 PROPOSED BUDGET	2019/20 PROP. 218 ESTIMATES	2019/20 EST. P218 VARIANCE
7								
171		Total Capital Outlay	\$346,929	\$117,278	\$326,889	\$497,927	\$500,000	\$2,073
172		DEBT SERVICE						
173	2603	Loan Principal	\$114,000	\$118,000	\$128,000	\$132,000		(132,000)
174	6180C	Interest Expense	\$33,686	\$41,496	\$35,899	\$29,984		(29,984)
175	6180	Interest Expense - Interfund Loan		\$6,628	\$27,960	\$27,960		(27,960)
176	6180)	Loan Principal-Muni Fin Ford Crane Trk	0\$	\$0	\$0\$	\$10,479		(10,479)
177	6180H	Interest Expense - Muni Fin Ford Crane Trk	0\$	\$0	\$0\$	\$2,424		(2,424)
178		Prop 218 Estimates	0		0		160,000	160,000
180		Total Debt Service	\$147,686	\$166,124	\$191,859	\$202,847	\$160,000	(\$42,847)
181		ADMINISTRATIVE COST ALLOCATION						
182		Administrative Cost Allocation	429,775	461,098	476,913	\$209,508	479,000	(30,508)
184		Total Administrative Cost Allocation	\$429,775	\$461,098	\$476,913	\$509,508	\$479,000	(\$30,508)
185		Total Expenditures	\$2,504,462	\$2,223,228	\$2,479,949	\$3,024,915	\$2,886,000	(\$138,915)

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	FUND LEVEL ANALYSIS	RICT	·		ì		
ACCOUNT	WASTEWATER FUND	ACTUAL	(unaudited) ACTUAL	ESTIMATED	2019/20 PROPOSED	2019/20 PROP. 218	2019/20 EST. P218
NO	WASTEWATER DEPARTMENT - 12	FY 2016/2017	FY 2017/2018	FY 2018/2019	BUDGET	ESTIMATES	VARIANCE
186	OPERATING SURPLUS/(DEFICIT)	(\$486,602)	(\$73,216)	\$57,563	0\$	\$122,000	(\$122,000)
188	TRANSFERS & ENCUMBRANCES						
189 01 4625	Transfers In - From General Fund	\$0	\$0	\$27,722			0
	(Transfers Out)			(\$74,783)			0
	Encumbrances - Sources of Funding			0\$			
	Encumbrances - (Designated Funds)			\$0			
194	NET TRANSFERS & ENCUMBRANCES	\$0	\$0	(\$47,061)	\$0	0\$	\$0
	RESERVES						
196	Use of Reserves			\$0			0
	(Additions to Reserves)			\$0			0
198	Other Adjustments			\$0			0
200	RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	0\$	0\$	\$0
	NET BUDGETARY SOURCES/USES	(\$486,602)	(\$73,216)	\$10,502	\$0	\$122,000	(\$122,000)
203	RESERVES						
204	Beginning Reserves						
205	Operating Surplus / (Deficit)	(\$486,602)	(\$73,216)	\$57,563	\$0	\$122,000	(\$122,000)
206	Transfers & Encumbrances	\$0	\$0	(\$47,061)	\$0	\$0	\$0
	ENDING RESERVES	(\$486,602)	(\$73.216)	\$10 502	U\$	\$122 000	(\$122,000)

## BOARD OF DIRECTORS - MEETING JUNE 20, 2019, REVISED JUNE 11, 2019 FOARD SOR FISCAL YEAR 2019/20 PROPOSED BUDGET CAMBRIA COMMUNITY SERVICES DISTRICT ALLOCATION OF ADMINISTRATIVE OVERHEAD CALCULATION

"E" COSTS	!						!	!	i
	ALLOCATE	FIRE	F&R	PROS	WATER	WASTE	SWF- OPERATING	SWF- Capital	CHECK
ALLOCATION %	100.0%	16.7%	16.7%	16.7%	16.7%	16.7%	12.5%	4.2%	100.0%
Public Information-General	515	86	98	98	98	98	64	21	515
Public Information-Website	5,150	858	858	858	858	858	644	215	5,150
TOTAL "F" COSTS ALLOCATED	ላ የጸጸ	944	044	044	044	944	208	986	7 665
							8	2	200
	AMOUNT TO					WASTE			TOTAL
"L" COSTS	ALLOCATE	FIRE	F&R	PROS	WATER	WATER	SWF	SWF	CHECK
ALLOCATION %	100.0%	17.0%	%0.9	1.2%	30.6%	25.2%	15.0%	2.0%	100.0%
Personnel Services	1,270,030	215,905	76,202	15,240	388,629	320,048	190,505	63,502	1,270,030
Prof. SerDistrict Counsel	183,340	31,168	11,000	2,200	56,102	46,202	27,501	9,167	183,340
Prof. SerLegal	36,050	6,129	2,163	433	11,031	9,085	5,408	1,803	36,050
Office Rent	34,171	5,809	2,050	410	10,456	8,611	5,126	1,709	34,171
Travel, Training ('EES & Directors)	21,630	3,677	1,298	260	6,619	5,451	3,245	1,082	21,630
Meetings, Employee Recruitment	10,753	1,828	645	129	3,290	2,710	1,613	538	10,753
TOTAL "L" COSTS ALLOCATED	1,555,974	264,516	93,358	18,672	476,128	392,105	233,396	77,799	1,555,974
	OT THIOMA					MACTE			TOTAL
"R" COSTS	ALLOCATE	FIRE	F&R	PROS	WATER	WATER	SWF	SWF	CHECK
ALLOCATION %	100 0%	25.0%	%0.9	1.5%	26.0%	26.0%	116%	3 9%	100 0%
All Other Costs	447,917	111,979	26,875	6,719	116,458	116,458	52,070	17,357	447,917
TOTAL "R" COSTS ALLOCATED	447 917	111 979	26.875	6 719	116 458	116 458	52 070	17 357	747 017
			200				20,20	200	0,1
TOTAL ALL COSTS ALLOCATED	2,009,556	377,439	121,178	26,335	593,531	509,508	286,175	95,392	2,009,556
ALLOCATION per PROPOSED BUDGET	2,009,556	377,439	121,178	26,335	975,097	509,508	0	0	2,009,556
IN COCA SERVICE					(384 666)		306 175	06 303	
INCHEASE/(DECNEASE	1				(200,100)		200,173	30,032	.
							_	DIFFERENCE	î
OVERALL ALLOCATION %	100%	19%	%9	1%	46%	25%			

Legend:

"E" Equal Allocation All Departments

"L" % of Administation Effort Allocation to Each Department "R" % Based on Size of Department

### CAMBRIA COMMUNITY SERVICES DISTRICT SALARY SCHEDULE

### FOR THE PERIOD JULY 1, 2019 THROUGH JUNE 30, 2020

			ED JUNE 20	), 2019	2 30, 2020	10 YEARS SERVICE	15 YEARS SERVICE	20 YEARS SERVICE
POSITION TITLE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP E+5%)	STEP E+7.5%)	STEP E+10%)
SERVICE EMPLOYEES INTERNATIONAL UNION (ANNUA								
Administrative Technician I	41,966	44,064	46,268	48,581	51,010	53,561	54,836	56,111
Water Treatment OIT	44,333	46,550	48,877	51,321	53,887	56,581	57,928	59,276
Maintenance Technician	44,555	46,782	49,121	51,577	54,156	56,864	58,218	59,572
Water Treatment Operator I	46,368	48,687	51,121	53,677	56,361	59,179	60,588	61,997
WasteWater Systems OIT	48,983	51,432	54,004	56,704	59,539	62,516	64,005	65,493
Administrative Technician II	49,970	52,469	55,092	57,847	60,739	63,776	65,295	66,813
WasteWater Systems Operator I	51,488	54,063	56,766	59,604	62,584	65,713	67,278	68,843
WasteWater Collections System Operator (NEW)	•	•	•	•	,	•	,	,
Water Treatment Operator II	52,526	55,152	57,910	60,805	63,845	67,038	68,634	70,230
Laboratory Technician	56,889	59,734	62,720	65,856	69,149	72,607	74,335	76,064
WasteWater Systems Operator II	58,035	60,937	63,984	67,183	70,542	74,070	75,833	77,597
Water Systems Operator T3/D2	59,501	62,476	65,600	68,880	72,324	75,940	77,748	79,556
Administrative Technician III	60,700	63,735	66,922	70,268	73,781	77,470	79,315	81,159
Finance Specialist-Payroll/Benefits	60,700	63,735	66,922	70,268	73,781	77,470	79,315	81,159
WasteWater Systems Operator III	64,123	67,329	70,696	74,230	77,942	81,839	83,788	85,736
WasteWater & Water Supervisors & SWF CPO	75,219	78,980	82,929	87,075	91,429	96,001	98,286	100,572
	,===	. 5,555	/	,	,		55,255	
CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (ANNUAL	AMOUNTS)							
Fire Captain	72,636	76,268	80,081	84,085	88,290	92,704	94,911	97,118
Fire Engineer	60,240	63,252	66,415	69,735	73,222	76,883	78,714	80,544
CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (HOURLY A	(MOUNTS							
Firefighter (SAFER Grant)	13.65	14.33	15.05	15.80	16.59	N/A	N/A	N/A
5 6 15 (5 5 5)						•	,	•
CAMBRIA RESERVE FIREFIGHTERS (HOURLY RATE: NO S	STEPS)							
Reserve Recruit Firefighter **	12.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Firefighter **	12.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Fire Engineer **	13.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Lieutenant **	14.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
CAMBRIA EXEMPT EMPLOYEES (ANNUAL AMOUNTS)								
Deputy District Clerk (Confidential)	63,804	66,994	70,344	73,861	77,554	N/A	N/A	N/A
Management Analyst	63,804	66,994	70,344	73,861	77,554	N/A	N/A	N/A
Facilities & Resources Supervisor	74,945	78,692	82,627	86,758	91,096	N/A	N/A	N/A
Administrative Services Officer/District Clerk	111,572	117,151	123,008	129,159	135,616	N/A	N/A	N/A
(Confidential)	111,571		220,000	223,233	100,010			
Finance Manager	107,900	113,295	118,960	124,908	131,153	N/A	N/A	N/A
District Engineer/Utilities Department Manager	119,771	125,760	132,048	138,650	145,582	N/A	N/A	N/A
Fire Chief	119,771	125,760	132,048	138,650	145,582	N/A	N/A	N/A
Administrative Department Manager ***	119,771	125,760	132,048	138,650	145,582	N/A	N/A	N/A
General Manager August 1, 2019 (or sooner)-								
January 31, 2020)	155,000	155,000	155,000	155,000	155,000	N/A	N/A	N/A
General Manager (February 1, 2020)	170,000	170,000	170,000	170,000	170,000	N/A	N/A	N/A
CAMBRIA LIMITED TERM EMPLOYEE (HOURLY RATE: N	O STEPS)							
Utilities Manager *	99.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A

<sup>\*</sup> Part-time employee working 24/hrs per week. This position receives cash in-lieu for heath and dental premiums, vacation is accrued at 1 day per month and receives a pro-rata portion of other benefits as provided in the Employment Agreement based on 24 hours per week.

Position with Confidential designation receives 5% pay differential

 $\label{thm:continuous} Was tewater\ \mbox{Collection System Operator - Job\ description\ and\ salary\ range\ to\ be\ determined.}$ 

Red denotes a change

<sup>\*\*</sup> Increase rate \$1.00 per year January 1, 2019-January 1, 2022

<sup>\*\*\*</sup>Assistant General Manager designation receives 5% pay differential

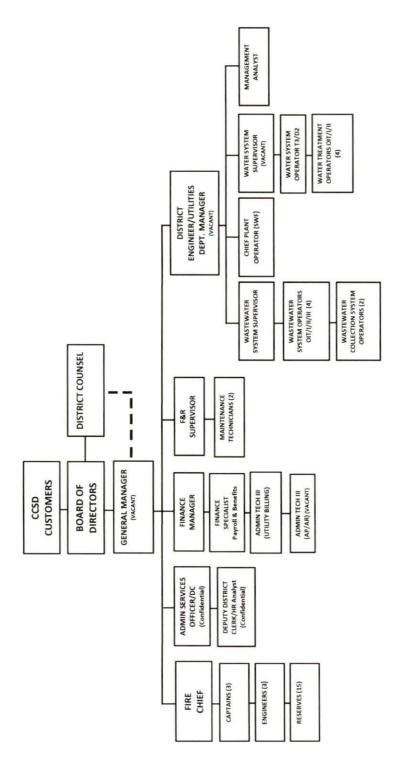
### CAMBRIA COMMUNITY SERVICES DISTRICT POSITION ALLOCATION LIST (PAL)

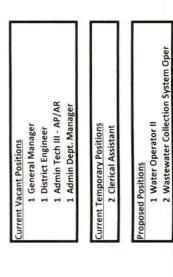
		ALLO CATION LI		
		FY 2018-19		Change from F
lob Class	Job Class Name	Adopted	Requested	2018-19 Adopte
	Administration			
Permanent			1 22	
	GENERAL MANAGER	1.00	1.00	0.00
	INTERIM GENERAL MANAGER	1.00	1.00	0.00
	ADMINISTRATIVE DEPARTMENT MANAGER	1.00	1.00	0.00
	DISTRICT CLERK/ADMINISTRATIVE SERVICES OFFICER (CONFIDENTIAL)	1.00	1.00	0.00
	FINANCE MANAGER	1.00	1.00	0.00
	DEPUTY DISTRICT CLERK (CONFIDENTIAL)	1.00	1.00	0.00
	FINANCE SPECIALIST-PAYROLL/BENEFITS	1.00	1.00	0.00
	ADMINISTRATIVE TECHNICIANS I, II OR III	2.00	2.00	0.00
	FACILITIES & RESOURCES SUPERVISOR	1.00	1.00	0.00
	MAINTENANCE TECHNICIANS	2.00	2.00	0.00
Permanent Total	ls	12.00	12.00	0.00
Permanent	Engineering			
rermanent	DISTRICT ENGINEER/UTILITIES DEPARTMENT MANAGER	1.00	1.00	0.00
	CHIEF PLANT OPERATOR (SWF)	1.00	1.00	0.00
	WASTEWATER SUPERVISOR	1.00	1.00	0.00
			4.00	
	WASTEWATER SYSTEM OPERATORS OIT, I, II OR III	4.00		0.00
	WASTEWATER COLLECTION SYSTEM OPERATOR	0.00	2.00	2.00
	WATER SUPERVISOR	1.00	1.00	0.00
	WATER SYSTEMS OPERATOR T3/D2	1.00	1.00	0.00
	WATER TREATMENT OPERATOR OIT, I OR II	3.00	4.00	1.00
	LABORATORY TECHNICIAN	0.00	0.00	0.00
	MANAGEMENT ANALYST	1.00	1.00	0.00
Permanent Tota	ls	13.00	16.00	3.00
	Fire			
Permanent				
	FIRE CHIEF	1.00	1.00	0.00
	FIRE CAPTAIN	3.00	3.00	0.00
	FIRE ENGINEER	3.00	3.00	0.00
	RESERVE RECRUIT FIREFIGHTER	0.00	0.00	0.00
	RESERVE FIREFIGHTER	15.00	15.00	0.00
	RESERVE FIRE ENGINEER	0.00	0.00	0.00
	RESERVE LIEUTENANT	0.00	0.00	0.00
	FIREFIGHTER (SAFER GRANT)	0.00	0.00	0.00
Permanent Tota		22.00	22.00	0.00
Department Tot	/ <del>-</del>	47.00	50.00	3.00
	the bad			
	Limited STRATEGIC AND ORGANIZATIONAL ADVISOR	1.00	0.00	-1.00
		2.00		
	RETIRED ANNUITANTS		0.00	-2.00
Limited Totals		3.00	0.00	-3.00

CAMBRIA COMMUNITY SERVICES DISTRICT

FISCAL YEAR 2019-20 RECOMMENDED BUDGET

# CCSD ORGANIZATIONAL CHART FOR FISCAL YEAR 2019/2020 July 1, 2019





		Ranking	F	Project Cost		10 yr Cost
	Water Distribution System Projects			100.000		
2	Pressure Zone 2 to Zone 7 transmission main replacement @ SR Creek pedestrian bridge	1	\$	120,000	\$	120,000
3	Water Meter Replacements & Upgrades Annual GIS updating & upgrades	1	\$	1,050,000	\$	1,050,00
4	Piney Way erosion control inspection report and follow-up protection efforts for existing pipeline	1	\$	10,000	5	10,00
		1 Subtotal	+	1,190,000	\$	1,280,000
5	Subzone metering of distribution system	2	\$	150,000	\$	150,000
6	Stuart Street Tank Replacement (125K gallon welded steel tank with new foundation)	2	\$	458,000	\$	458,00
	Priority	2 Subtotal	\$	608,000	\$	608,00
7	Replacement of problematic service lines within Leimert	3	\$	130,000	\$	130,00
8	Water Master Plan Amendment (revised fire flow modeling/tank sizing check)	3	\$	35,000	\$	35,00
9	Annual Water pipelines, pumps, and PRV repairs and replacements	3	\$	50,000	\$	500,00
10	Valve Replacements	3	\$	20,000	\$	20,00
		3 Subtotal	\$	235,000	\$	685,00
11	Inspection & spot repair to water transmission main under S. Parks wetlands area; or lining of transmission main plus study &	4	Ś	80,000	\$	90.00
12	Pine Knolls - Iva Court zone 1 pipeline expansion	4	\$	165,000	\$	80,00 165,00
12		4 Subtotal	-	245,000	\$	245,00
	Tank & Booster Pump Station Projects	4 Subtotal	7	243,000	7	243,00
1	SCADA System - Long-term Water Portion	1	\$	250,000	\$	250,00
2	Electrical transfer switch and conduit to well SS-3	2	\$	25,000		25,00
3	San Simeon well field generator replacement	2	\$	100,000	_	100,00
	Priority	2 Subtotal	\$	125,000	\$	125,00
4	Rodeo Grounds Pump Station Replacement (aka Zone 2 Booster pump station)	3	\$	1,016,000	\$	1,016,00
	Water conservation					HE COL
1	Database for water conservation program/tracking with parcel links & APN file conversion	1	\$	10,000	\$	10,00
	Vehicles & Trailer Mounted-Equipment					
1	Vehicle Replacement Program Reserves (Accumulate Funds)	1	\$	25,000	\$	250,00
	Overhead Projects					
1	Contingency/reserves (Accumulate Funds)	1	\$	15,000	\$	150,00
			_	Grand Total	-	4,619,00
		-		ority 1 Total		
			Pri	ority 2 Total	\$	733,000
			Pri	ority 2 Total ority 3 Total	\$	733,000
VA/E	CID. Canital Improvement Program (s. 1.1.00000 s. 1.1.00000		Pri	ority 2 Total	\$	733,000
WF	CIP - Capital Improvement Program (Revised 4/30/2019 - For Discussion Only)		Pri Pri	ority 2 Total ority 3 Total ority 4 Total	\$ \$	733,000 1,701,000 245,000
WF		Ranking	Pri Pri	ority 2 Total ority 3 Total	\$ \$	733,00 1,701,00
	Permitting		Pri Pri	ority 2 Total ority 3 Total ority 4 Total	\$	733,00 1,701,00 245,00
1	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)	1	Pri Pri Pri	ority 2 Total ority 3 Total ority 4 Total Project Cost	\$ \$	733,00 1,701,00 245,00 10 yr Cost
	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update	1 1	Pri	ority 2 Total ority 3 Total ority 4 Total ority 4 Total project Cost 10,000 100,000	\$ \$ \$	733,00 1,701,00 245,00 10 yr Cost 10,00 100,00
1	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority	1	Pri	ority 2 Total ority 3 Total ority 4 Total Project Cost	\$ \$	733,00 1,701,00 245,00 10 yr Cost 10,00 100,00
1	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications	1 1	Pri	ority 2 Total ority 3 Total ority 4 Total ority 4 Total project Cost 10,000 100,000	\$ \$ \$	733,00 1,701,00 245,00 10 yr Cost 10,00 100,00
1 2	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority	1 1	Pri	ority 2 Total ority 3 Total ority 4 Total ority 4 Total project Cost 10,000 100,000	\$ \$ \$ \$ \$	733,00 1,701,00 245,00 10 yr Cost 10,00 100,00 110,00
1 2	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)	1 1 1 Subtotal	Pri	ority 2 Total ority 3 Total ority 4 Total ority 4 Total oriolect Cost  10,000 100,000 110,000	\$ \$ \$ \$ \$	733,00 1,701,00 245,00 10 yr Cost 10,00 100,00 110,00
1 2	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase	1 1 1 Subtotal	Prii Prii S S S S S S S	ority 2 Total ority 3 Total ority 4 Total ority 4 Total ority 4 Total ority 4 Total 10,000 100,000 110,000 20,000	\$ \$ \$ \$ \$	733,00 1,701,00 245,00
1 2	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase  Priority  Advanced Water Treatment Plant	1 1 1 Subtotal 1 1 Subtotal 1 1 1 1 Subtotal 1 1 1 1 Subtotal 1 1 Subtotal 1 1 1 1 Subtotal 1 1 1 1 1 Subtotal 1 1 1 1 1 Subtotal 1 1 1 1 1 1 Subtotal 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Printer Printe	roject Cost  10,000  100,000  20,000  80,000  100,000	\$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 10 yr Cost 10,00 100,00 110,00 20,00 80,00 100,00
1 2 1	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks) a) Secondary Containment, Grading, Rock b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades	1 1 Subtotal 1 1 Subtotal 2	Prii Prii S S S S S S S	roject Cost  10,000 110,000 20,000 80,000	\$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 10 yr Cost 10,00 100,00 110,00 20,00 80,00
1 2	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades  Filters / membrane replacements (or build reserves for future)	1 1 Subtotal 1 1 Subtotal 2 2 2	Pride	10,000 100,000 100,000 100,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 245,00 10 yr Cost 10,00 110,00 20,00 80,00 100,00
1 1 1	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades  Filters / membrane replacements (or build reserves for future)  Priority	1 1 Subtotal 1 1 Subtotal 2	Pride	10,000 100,000 100,000 100,000 100,000	\$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 245,00 10 yr Cost 10,00 110,00 20,00 80,00 100,00
1 1 1	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades  Filters / membrane replacements (or build reserves for future)  Priority  Long-Term Improvement Modifications	1 1 Subtotal 1 1 Subtotal 2 2 2	Pride	10,000 100,000 100,000 100,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 245,00 10 yr Cost 10,00 110,00 20,00 100,00 100,00
1 1 1 2	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades  Filters / membrane replacements (or build reserves for future)  Priority  Long-Term Improvement Modifications  Consutling assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of	1 1 Subtotal 1 Subtotal 2 2 2 Subtotal	Pride	10,000 10,000 10,000 10,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 245,00 10 yr Cost 10,00 110,00 20,00 100,00 10,00 10,00
1 1 2 1 2	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades  Filters / membrane replacements (or build reserves for future)  Priority  Long-Term Improvement Modifications  Consutling assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)	1 1 Subtotal 1 1 Subtotal 2 2 2 Subtotal	Pride	10,000 100,000 100,000 100,000 100,000 100,000 100,000 40,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 245,00 10 yr Cost 10,00 110,00 110,00 100,00 100,00 10,00 40,00
1 2 1 2	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades  Filters / membrane replacements (or build reserves for future)  Priority  Long-Term Improvement Modifications  Consutling assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)  Future permanent mods at SWF for trailer fill station [transfer tanks, piping, & spill contrainment/loading pad] (1,2)	1 1 Subtotal 1 1 Subtotal 2 2 2 Subtotal 1 1 2	Pri	10,000 100,000 100,000 100,000 100,000 100,000 40,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 245,00 10 yr Cost 10,00 110,00 20,00 10,00 10,00 40,00 200,00
1 1 2 1 2	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades  Filters / membrane replacements (or build reserves for future)  Priority  Long-Term Improvement Modifications  Consutling assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)  Future permanent mods at SWF for trailer fill station [transfer tanks, piping, & spill contrainment/loading pad] (1,2)  AWTP pull-barn style covers for outdoor equipment & control panels (1,2)	1 1 Subtotal 1 1 Subtotal 2 2 2 Subtotal 1 2 2 2 Subtotal	Pri	roject Cost  10,000 100,000 20,000 10,000 10,000 40,000 40,000 200,000 50,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 245,00 10,00 100,00 110,00 10,00 10,00 10,00 40,00 200,00 50,00
1 2 1 2	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades  Filters / membrane replacements (or build reserves for future)  Priority  Long-Term Improvement Modifications  Consutling assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)  Future permanent mods at SWF for trailer fill station [transfer tanks, piping, & spill contrainment/loading pad] (1,2)  AWTP pull-barn style covers for outdoor equipment & control panels (1,2)  Priority	1 1 Subtotal 1 1 Subtotal 2 2 2 Subtotal 1 1 2	Pri	10,000 100,000 100,000 100,000 100,000 100,000 40,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 245,00 10 yr Cost 10,00 110,00 110,00 100,00 100,00 10,00 40,00
1 2 1 2 3	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades  Filters / membrane replacements (or build reserves for future)  Priority  Long-Term Improvement Modifications  Consutling assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)  Future permanent mods at SWF for trailer fill station [transfer tanks, piping, & spill contrainment/loading pad] (1,2)  AWTP pull-barn style covers for outdoor equipment & control panels (1,2)  Priority  Sems, Hach WIMS, or custom programmer for logging/reporting software and tablets (yr 1 is software/programming	1 1 Subtotal 1 1 Subtotal 2 2 Subtotal 1 2 2 Subtotal 2 2 Subtotal	Pri	10,000 100,000 100,000 100,000 100,000 100,000 100,000 100,000 100,000 200,000 40,000 200,000 50,000 250,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 10 yr Cost 10,00 110,00 110,00 10,00 10,00 10,00 10,00 20,00 50,00 250,00
1 2 1 2 1 2 3 3 4	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks) a) Secondary Containment, Grading, Rock b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades Filters / membrane replacements (or build reserves for future)  Priority  Long-Term Improvement Modifications  Consutling assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work) Future permanent mods at SWF for trailer fill station [transfer tanks, piping, & spill contrainment/loading pad] (1,2)  AWTP pull-barn style covers for outdoor equipment & control panels (1,2)  Priority  Sems, Hach WIMS, or custom programmer for logging/reporting software and tablets (yr 1 is software/programming assistance)	1 1 Subtotal 1 1 Subtotal 2 2 Subtotal 1 2 2 Subtotal 3	Pri	10,000 10,000 10,000 10,000 10,000 10,000 20,000 10,000 20,000 200,000 250,000 25,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 10 yr Cost 10,00 1100,00 1100,00 1100,00 100,00 100,00 20,00 100,00 200,00 250,00 250,00
1 2 1 2 3 4 5 5	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades  Filters / membrane replacements (or build reserves for future)  Priority  Long-Term Improvement Modifications  Consutling assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)  Future permanent mods at SWF for trailer fill station [transfer tanks, piping, & spill contrainment/loading pad] (1,2)  AWTP pull-barn style covers for outdoor equipment & control panels (1,2)  Priority  Sems, Hach WIMS, or custom programmer for logging/reporting software and tablets (yr 1 is software/programming assistance)  Installation of remote sensing instrumentation at SS creek (needs access agreement with State Parks)	1 1 Subtotal 1 1 Subtotal 2 2 Subtotal 1 2 2 Subtotal 2 2 Subtotal	Pri	10,000 10,000 10,000 10,000 10,000 10,000 20,000 10,000 200,000 250,000 25,000 10,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 10 yr Cost 10,00 1100,00 1100,00 110,00 100,00 100,00 20,00 100,00 200,00 250,00 250,00 10,00
1 2 1 2 2 3 4	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades  Filters / membrane replacements (or build reserves for future)  Priority  Long-Term Improvement Modifications  Consutling assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)  Future permanent mods at SWF for trailer fill station [transfer tanks, piping, & spill contrainment/loading pad] (1,2)  AWTP pull-barn style covers for outdoor equipment & control panels (1,2)  Priority  Sems, Hach WIMS, or custom programmer for logging/reporting software and tablets (yr 1 is software/programming assistance)  Installation of remote sensing instrumentation at SS creek (needs access agreement with State Parks)  Solar Array System (1,2)	1 1 Subtotal 1 1 Subtotal 2 2 Subtotal 1 2 2 Subtotal 3 3	Pri	10,000 10,000 10,000 10,000 10,000 10,000 20,000 10,000 20,000 200,000 250,000 25,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 10 yr Cost 10,00 100,00 110,00 100,00 100,00 100,00 20,00 20,00 20,00 250,00 255,00 375,00
1 2 1 2 3 4 5 5	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades  Filters / membrane replacements (or build reserves for future)  Priority  Long-Term Improvement Modifications  Consutling assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)  Future permanent mods at SWF for trailer fill station [transfer tanks, piping, & spill contrainment/loading pad] (1,2)  AWTP pull-barn style covers for outdoor equipment & control panels (1,2)  Priority  Sems, Hach WIMS, or custom programmer for logging/reporting software and tablets (yr 1 is software/programming assistance)  Installation of remote sensing instrumentation at SS creek (needs access agreement with State Parks)  Solar Array System (1,2)	1 1 Subtotal  1 1 Subtotal  2 2 Subtotal  1 2 2 Subtotal  3 3 3	Pri- Pri- Pri- Pri- S	10,000 10,000 10,000 10,000 10,000 10,000 10,000 20,000 10,000 20,000 20,000 250,000 25,000 10,000 375,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 245,00 10 yr Cost 10,00 110,00 110,00 10,00 10,00 10,00 40,00 50,00
1 2 1 2 3 4 5 5	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades  Filters / membrane replacements (or build reserves for future)  Priority  Long-Term Improvement Modifications  Consutling assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)  Future permanent mods at SWF for trailer fill station [transfer tanks, piping, & spill contrainment/loading pad] (1,2)  AWTP pull-barn style covers for outdoor equipment & control panels (1,2)  Priority  Sems, Hach WIMS, or custom programmer for logging/reporting software and tablets (yr 1 is software/programming assistance)  Installation of remote sensing instrumentation at SS creek (needs access agreement with State Parks)  Solar Array System (1,2)	1 1 Subtotal  1 1 Subtotal  2 2 Subtotal  1 2 2 Subtotal  3 3 3	Pri- Pri- Pri- Pri- S	10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 20,000 20,000 200,000 250,000 25,000 10,000 375,000 410,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	733,000 1,701,000 245,000 100,000 1100,000 1100,000 100,000 100,000 100,000 100,000 200,000 200,000 250,000 250,000 375,000 410,000
1 2 1 2 3 3 4 5 5	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades  Filters / membrane replacements (or build reserves for future)  Priority  Long-Term Improvement Modifications  Consutling assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)  Future permanent mods at SWF for trailer fill station [transfer tanks, piping, & spill contrainment/loading pad] (1,2)  AWTP pull-barn style covers for outdoor equipment & control panels (1,2)  Priority  Sems, Hach WIMS, or custom programmer for logging/reporting software and tablets (yr 1 is software/programming assistance)  Installation of remote sensing instrumentation at SS creek (needs access agreement with State Parks)  Solar Array System (1,2)	1 1 Subtotal  1 1 Subtotal  2 2 Subtotal  1 2 2 Subtotal  3 3 3	Prii Prii Prii Prii Prii Prii Prii Prii	10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 20,000 20,000 20,000 250,000 25,000 10,000 375,000 410,000 Grand Total	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 10 yr Cost 10,00 110,00 110,00 100,
1 2 1 2 3 3 4 5 5	Permitting  EIR consulting (follow up agency discussions to support the SWF's Regular CDP)  Section 7 ESA consulting, annual AMP report, & AMP update  Priority  Interim, short-term SWF Modifications  Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)  a) Secondary Containment, Grading, Rock  b) Tank purchase  Priority  Advanced Water Treatment Plant  Miscelaneous instrumentation / monitoring upgrades  Filters / membrane replacements (or build reserves for future)  Priority  Long-Term Improvement Modifications  Consutling assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)  Future permanent mods at SWF for trailer fill station [transfer tanks, piping, & spill contrainment/loading pad] (1,2)  AWTP pull-barn style covers for outdoor equipment & control panels (1,2)  Priority  Sems, Hach WIMS, or custom programmer for logging/reporting software and tablets (yr 1 is software/programming assistance)  Installation of remote sensing instrumentation at SS creek (needs access agreement with State Parks)  Solar Array System (1,2)	1 1 Subtotal  1 1 Subtotal  2 2 Subtotal  1 2 2 Subtotal  3 3 3	Prii Prii Prii Prii Prii Prii Prii Prii	10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 20,000 10,000 200,000 250,000 250,000 10,000 375,000 410,000 Grand Total ority 1 Total	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	733,00 1,701,00 245,00 10,00 100,00 110,00 100,00 1

Wastewater CIP - Capital Improvement Program (Revised 5/6/2019 - For Discussion Only)

	Wastewater Projects	Ranking	F	Project Cost	1	LO-Yr Cost
	Wastewater Treatment Plant Projects in SST					
	Electrical Upgrades (ECM 7) - Conduits between PG&E transformer and service witchboard, switchboard, connections to					
1	existing switchboard, connections to generator)	SST	\$	232,500	\$	232,500
	Secondary Water System (3W) Improvements (ECM 10) - Submersible pumps, hydrpneumatic tank, demo, electrical/1&C					
2		SST	\$	185,000	\$	185,000
3	Sewer Lift Stations (ECM 12) - Lift Station B1, Lift Station B4, Electrical/I&C	SST	\$	3,945,000	\$	3,945,000
	Influent Lift Station Modifications (ECM 2) - Bypassing; VFDs; Equipment & Material Demo; Pumps, guiderails, valves, and					
	piping installation; upper concrete wet well deck & hatches (installation); electrical/I&C new concrete and repair coatings	5				
4		SST	\$	846,250	\$	846,250
	Modified Ludzak-Ettinger Process Upgrade (ECM 3) - MLE conversion based on Carollo 2015 Study minus VFD costs;					
5	header repair	SST	\$	853,750	\$	853,750
6	Influent Flow Equalization (ECM 1) - New or refurbished EQ tanks based on Carollo 10% design	SST	\$	1,060,000	\$	1,060,000
	Effluent Pump Station Improvements (ECM 11) - Demo; surge tank replacement; pump replacement; install new VFDs;					
	flowmeter; discharge manifold piping; instrumentation; replace air release valves; pipeline cleaning and flushing;					
7	electrical/1&C	SST	\$	733,750	\$	733,750
	RAS and WAS Pumping Improvements (ECM 5) - RAS pumping system; WAS pumping system; scum pumps replacement;					
8	skimming troughs replacement; electrical/I&C	SST	\$	496,250	\$	496,250
9	SCADA System (ECM 9) - New SCADA system based on Carolla 10% Design	SST	\$	721,250	\$	721,250
10	Backup Power (ECM 8) - 365 kW NG Generator; Demo; Propane backup	SST	\$	497,500	\$	497,500
11	Blower System Improvements (ECM 4) - Replace 2 blowers; duct replacement	SST	\$	1,345,000	\$	1,345,000
	Sludge Thickening (ECM 6) - Rehabilitate rotary drum thickener and screw press; new transfer pumps; stabilization tanks;		_			
12	aeration system and control valve; demo of clarifiers; rolloff area with roof; electrical/I&C	SST	\$	961,250	\$	961,250
		-	_	11,877,500	7.5	11,877,500
1	Treatment Plant Projects Not in SST		Ť			
1	Clarifier Repairs (replace eastern drive unit's metalic hubs with non-corrosive hubs)	1	\$	35,000	\$	35,000
	Collection System Projects		-	33,000	-	33,000
1	Lift Station B-2 (Wood Dr./E. Lodge Hill) new control panel at grade el.	1	\$	425,000	\$	425,000
2	Lift Station B-3 (Green St./W. Lodge Hill) new control panel	1	\$	250,000	\$	250,000
3	Lift Station 4 (DeVault PI/Seaclift Estates) VFDs /new elect panel & 3 phase pump motors	1	\$	85,000	1000	85,000
4	Five-Year Replacement and New PCs for operators	1	\$	10,000	\$	20,000
5		1	\$		-	
5	Annual manhole inspections and report on needed corrections (approx. 20% of system/yr)	1	>	40,000	Þ	400,000
	Annual Collection System Phased televising & cleaning (revised 11/20/18 reduced cost by 50% & extended number of			F0 000		500 000
6	years - SSMP has this over 10 yrs,)	1	\$	50,000	-	500,000
7	Lift Station A (Nottingham & Leighton/Park Hill) new submsersible pumps, MCC, bypass piping	1	\$	400,000	-	400,000
8	Lift Station A (Nottingham & Leighton/Park Hill) control panel at grade el	1	\$	90,000	0.00	90,000
9	Lift Station A-1 (Sherwood & Harvey/Marine Terrace) submersible pumps, MCC, bypass piping	1	\$	265,000	\$	265,000
		Subtotal	\$	1,615,000	\$	2,435,000
				and distance		
1	Lift Station B improvements (SR Creek/behind Park Hill) new control panel	2	\$	75,000	\$	75,000
2	Annual manhole raising due to street overlays & roadway work/Manhole cover replacements	2	\$	10,000	\$	100,000
		Subtotal	\$	85,000	\$	175,000
	<del>以表面的表面则则是具有的的的,是是是一种的人的,是是是一种的人的人的人的人的人的人的人的人的人的人的人的人的人的人的人的人的人的人的人</del>		am		SHA!	
1	Annual Collection System Repairs to reduce I/I & damaged pipe sections	3	\$	50,000	\$	500,000
2	Lift Station B - new wet well, submersible pumps, and valve vault (placeholder)	3	\$	300,000	\$	300,000
3	Collection System Assessment software (E.g, t4 Spatial or other)	3	\$	10,000	\$	10,000
	Annual Collection System Assessment/engineering for repairs (extended number of years - SSMP has this occurring over					
4	10 yrs)	3	\$	30,000	\$	300,000
5	Lift Station B-3 (Green St./W. Lodge Hill) submserible pumps, MCC, bypass piping	3	\$	250,000	\$	250,000
6	Lift Station B - replace existing generator	3	\$	60,000	\$	60,000
		Subtotal	\$	700,000	\$	1,420,000
1	Annual SCADA System Maintenance or Upgrades - Collections System	4	\$	25,000	\$	25,000
2	Collection System smoke testing	4	\$	50,000	\$	50,000
		Subtotal	\$	75,000	\$	75,000
	Vehicles and Trailer- Mounted Equipment					
	Pearpoint or equal TV inspection camera (removed cost from mid year total to meet reduced funding balance,					
1	11/20/2018.)	1	\$	50,000	\$	50,000
2	Vactor truck - replace with new \$430K truck that meets emssion requirements (7 yr loan @ 4.5%)	1	\$	518,000	\$	518,000
		Subtotal	_	568,000	\$	568,000
r lead				ele a la l		
3	Vehicle Replacement Program (Annual reserves)	3	\$	25,000	\$	250,000
		ALCOHOL:	1	Assembly to the second	A SE	
4	Portable equipment replacement program - backhoes, generators and pumps (Annual reserves)	4	\$	15,000	\$	150,000
	Deferred Major Maintenance		~	13,000	7	250,000
1	Cleaning of aeration basins (after screen installation)	1	\$	20,000	\$	20,000
2	Cleaning of pipelines from headworks to aeration tanks (after screen installation), including cleanout additions	1	\$	10,000	\$	10,000
	Decaring or processes from nearworks to acration tanks farter screen installations, including cleanout additions	Subtotal		30,000	\$	30,000
		Jubiotal	2	30,000	ð	30,000
2	Western slavifier Peopless slavifier shain week shape skild plates 9 speeduate	2	¢	40.000	ċ	40.000
3	Western clarifier - Replace clarifier chain, wear shoes, skid plates, & sprockets  Eastern clarifer - Replace clarifier chain, wear shoes, skid plates, & sprockets	2	\$	40,000 40,000	\$	40,000
4				40.000		

<sup>1</sup> Wastewater CIP - Capital Improvement Program (Revised 5/6/2019 - For Discussion Only)

	Wastewater Projects	Ranking	Project Cost	:	10-Yr Cost
5	Repainting of WWTP	2	\$ 30,000	\$	30,000
6	Repainting of lift station facilities	2	\$ 10,000	\$	10,000
		Subtotal	\$ 40,000	\$	40,000
17					SECTION AND ADDRESS.
7	Seal coat AC pavement at WWTP	4	\$ 65,000	\$	65,000
			Grand Total	\$	17,120,500
			Priority 1 Total	\$	3,068,000
			Priority 2 Total	\$	215,000
			Priority 3 Total	\$	1,670,000
			Priority 4 Total	\$	290,000
			SST Total	\$	11,877,500

### Cambria Community Services District FY 2019/20 Department Line Item Budget Requests

Fund	Department	Budget Item Request Description	Line Item Request Amount	FY 2019/20 Funded Amount	FY 2019/20 Unfunded Amount
General Fund	Fire	Image Trend EMS Software	2,800	2,800	
General Fund	Fire	Image Trend Fire Software	2,000	2,000	
General Fund	Fire	SCBA Fire Flow Testing	600	600	
General Fund	Fire	Fuel Station Computer Replacement	7,500	7,500	12
General Fund	Fire	SCBA Bottle Replacements (6)	12,000	6,000	6,000
General Fund	Fire	Computer Replacements (3)	5,000		5,000
General Fund	Fire	Copier Replacement	6,000	-	6,000
General Fund	Fire	Rope Rescue Gear	3,000	3,000	100
General Fund	Fire	Replace Gym Equipment	5,300		5,300
General Fund	Fire	Station Security Upgrade	72,000	10,000	62,000
General Fund	Fire	Radio Upgrade/Replacement	75,000	75,000	
General Fund	Fire	Public Information - website	1,200	1,200	-
General Fund	Fire	Public Events	1,000	1,000	-
General Fund	Fire	Office Supplies	1,000	1,000	-
General Fund	Fire	Printing & Shipping	1,200	1,200	-
General Fund	Fire	Membership, Dues & Publications	1,500	1,500	-
General Fund	Fire	FR Haz Defensible Space/Chipping	10,300	2,000	8,300
General Fund	Fire	Employee Recognition	500	500	
General Fund	Fire	Employee Recruitment	500	500	950
General Fund	Fire	FD-Aware/Education/Cert	7,500	7,500	-
		Sub-Total	215,900	123,300	92,600
General Fund	Facilities & Resources	Addition of Maintenance Worker (Step E & Benefits)	86,750	(*)	86,750
General Fund	Facilities & Resources	Buildings & Grounds Increase for Homeless camp cleanup, weed	15,000	7,000	8,000
		abatement & tree removal			
General Fund	Facilities & Resources	Fiscalini Ranch Increase for Parking Lot Maint, Dog Park Fence, ADA	30,000	14,000	16,000
General Fund	Facilities & Resources	Pathway Paint Ladder Rack F250	1,000	1,000	
General Fund	Facilities & Resources	Repairs to Tractor & Skid Steer	2,819	2,819	-
General Fund	Facilities & Resources	Equipment Rental of Stump Grinder	1,200	1,200	
General Fund	Facilities & Resources	Center St Sidewalk Repairs	15,000	15,000	
General Fund				13,000	19,000
	Facilities & Resources	Vets Hall Replace Legion Kitchen Roof	19,000	-	1-0-2
General Fund	Facilities & Resources	Vets Hall Public Restroom Improvements	7,500	-	7,500
General Fund	Facilities & Resources	Vets Hall Shed Replacement	5,000		5,000
General Fund	Facilities & Resources	Vets Hall Replace Sewer Main Line	50,000		50,000
General Fund General Fund	Facilities & Resources Facilities & Resources	Vets Hall Paint Exterior Building  Vets Hall Recoat/Seal & Restripe Parking Lot	25,000 15,000	-	25,000 15,000
		Sub-Total Sub-Total	273,269	41,019	232,250
General Fund	Administration	Addition of Clerical Assistant (Step E & Benefits)	68,290	-	68,290
General Fund	Administration	Tyler Annual Maintenance	36,800	36,800	-
General Fund	Administration	Purchase Admin Software (add full system cost)	68,900	68,900	
General Fund	Administration	Purchase Fixed Asset Module	1,260	1,260	
General Fund	Administration	Purchase Work Order Module	6,300	6,300	-
General Fund	Administration	Sub-Total	181,550	113,260	68,290
		Total General Fund	670,719	277,579	393,140
		Total delicial valid	0,0,713	217,313	333,140
Water Fund	Water	Addition of Water Operator II (Step E & Benefits)	98,970	98,970	-
Water Fund	Water	Annual Tank Inspection	10,000	10,000	140
Water Fund	Water	SS Well Field Dosing Lines & Analyzers	7,500	7,500	2
Water Fund	Water	Paint Building	10,000	10,000	-
Water Fund	Water	Reporting Software	2,000	2,000	-
Water Fund	Water	Replace 3 Computers	5,000	5,000	
Water Fund	Water	Urban Water Mgmt Plan	30,000	30,000	
Water Fund	Water	Water Use Efficiency Plan Update	10,000	10,000	(*)
Water Fund	Water	Replace 2005 F150 Truck	35,000	35,000	
Water Fund	Water	Security Improvements @ WTP	9,000	9,000	
		Sub-Total	217,470	217,470	
Water Fund	SWF - Operations	Replace Analyzers (2)	7,500	7,500	
	SWF - Operations	Pickling of Filters for Preservation	60,000	60,000	
	SWF - Operations	Reduce Tank Rental to 3 Months	(18,688)	(18,688)	100
Water Fund		Sub-Total	48,812	48,812	
Water Fund Water Fund		Sub-Total			
Water Fund		Sub-10tal			
Water Fund	SWF - Capital	Increase in Off Hauling Expense	10,000	10,000	*
Water Fund Water Fund				10,000 <b>10,000</b>	
Water Fund Water Fund		Increase in Off Hauling Expense	10,000		:

### Cambria Community Services District FY 2019/20 Department Line Item Budget Requests

Fund	Department	Budget Item Request Description		Line Item Request Amount	FY 2019/20 Funded Amount	FY 2019/20 Unfunded Amount
Wastewater Fund	Wastewater	Paint Building		20,000	20,000	-
Wastewater Fund	Wastewater	Replace Computers		10,000	10,000	-
Wastewater Fund	Wastewater	SWPPP Update		3,000	3,000	-
Wastewater Fund	Wastewater	Haz-Com Update		2,000	2,000	100
Wastewater Fund	Wastewater	Fuel Storage Emergency Response Update		2,000	2,000	121
Wastewater Fund	Wastewater	Odor Control Update		2,000	2,000	
Wastewater Fund	Wastewater	Operation Maint & Mgmt Program Update		14,000		14,000
Wastewater Fund	Wastewater	Security Improvements @ WWTP		9,000	9,000	20. 19 <del>4</del> 1
Wastewater Fund	Wastewater	Replace 1996 F150 Rack Truck		25,000	25,000	
		•	Sub-Total	270,280	256,280	14,000
			Total Enterprise Funds	546.562	532.562	14.000

6/10/2019

# Proposed 2nd Tier Career Development Salary

By Monique Madrid

related to tasks and salary. It is desired that the level of responsiblity be close to that of the Water and Wastewater This salary chart has been prepared in order to propose a salary schedule to assist in career path development for Chief Plant Operator positions. It recommended the second level position start with the equivalent of salary step Chief Plant Operators. Therefore, the preferred salary is close to but does not exceed the top salary step of the two positions identified in the chart below. The two positions are considered to be on the same career track as "D" of the entry level position.

											CPO	Difference
			Ma	nagemei	<b>Management Analyst</b>						Step E	from CPO E
		Step A	,	Step B	Step C		Step D	,	Step E			
Current Management												
Analyst I	\$	63,804	\$	66,994	\$ 70,344 \$ 73,861	\$	73,861	\$	\$ 77,554			
Proposed Management												
Analyst II	↔	73,861	\$	77,554	77,554 \$ 81,432	\$		\$	85,503 \$ 89,779	Ş	91,429	91,429 \$ (1,650)
											CPO	Difference
			De	puty Dis	<b>Deputy District Clerk</b>						Step E	from CPO E
		Step A		Step B	Step C		Step D	,	Step E			
Current Deputy District												
Clerk I	❖	63,804	φ.	66,994	\$ 70,344	<u></u>	73,861	Ş	\$ 77,554			
Proposed Deputy District												
Clerk II	↔	73,861	\$	77,554	77,554 \$ 81,432	\$		\$	85,503 \$ 89,779	\$	91,429	91,429 \$ (1,650)

### Addendum 1C

### CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors AGENDA NO. **5.A.** 

FROM: Monique Madrid, Administrative Services Officer/District Clerk

Meeting Date: June 20, 2019 Subject: CONSIDERATION OF APPROVAL OF

AN EMPLOYMENT AGREEMENT WITH PAAVO OGREN FOR UTILITIES

MANAGER SERVICES

### **RECOMMENDATIONS:**

Staff recommends that the Board of Directors approve an Employment Agreement ("Agreement") with Paavo Ogren for Utilities Manager services and authorize the Board President to execute it.

### **FISCAL IMPACT:**

Mr. Ogren would make the same salary of \$99 per hour, plus limited benefits, that he did as the Interim General Manager.

### DISCUSSION:

Paavo Ogren was designated Interim General Manager at the April 11, 2019 regular Board meeting, and his contract was scheduled to terminate on December 21, 2019 or upon the hire of a permanent General Manager. As the District is in the process of retaining a new General Manager, but is currently without a District Engineer or Utilities Manager, it is recommended that the Board approve a contract with Mr. Ogren to serve out what would have been the remainder of his contract term as the Utilities Manager. All other provisions of the Agreement, including salary and benefits, are the same as in his current agreement. This action would allow the District to retain Mr. Ogren's valuable services while the new General Manager becomes acclimated and a recruitment for District Engineer/Utilities Manager can be conducted. The Agreement will only take effect when the new General Manager begins employment with the District, and can be terminated upon ten days' notice.

Attachments:	Employment A Exhibit A Utilit	•		•		
BOARD ACTIO	N: Date	A	pproved:	De	nied:	 
UNANIMOUS:	PIERSON	FARMER	RICE	STEIDEL	HOWELL	

### **EMPLOYMENT AGREEMENT**

This Employment Agreement ("Agreement") is made and entered into this \_\_\_\_ day of June, 2019, by and between the Cambria Community Services District (hereinafter referred to as "Employer," "District" or "CCSD") and Paavo Ogren (hereinafter referred to as "Employee"), who understand as follows:

### WITNESSETH:

WHEREAS, the Employee and Employer have previously entered into Employment Agreements retaining Employee as Strategic and Organizational Advisor and Interim General Manager; and

**WHEREAS,** the Board of Directors has retained a new General Manager and now desires to appoint and employ Employee as the Utilities Manager, and Employee desires to accept said appointment subject to the terms and conditions set forth herein.

### NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

### **SECTION 1. EMPLOYMENT AS UTILITIES MANAGER**

Subject to the terms and conditions of this Agreement, District hereby agrees to employ Employee as the District's Utilities Manager. Employee shall perform the duties set forth in the Utilities Manager position description, attached hereto as Exhibit A, and incorporated herein by reference.

### **SECTION 2. TERM AND TERMINATION**

- A. This Agreement shall take effect when a permanent General Manager begins employment with the District and shall remain in effect until December 21, 2019, unless sooner terminated as set forth herein.
- B. Employee understands that he has no constitutionally protected property or other interests in his employment as the Utilities Manager and the position is considered to be "at will" employment. Employee understands and expressly agrees that he serves in the Utilities Manager position at the will and pleasure of the Board and that he may be terminated from that position at any time by the Board, without cause, by providing Employee with written notice of such termination. Additionally, Employee shall have the right to resign from that position at any time by providing the Board with written notice of such resignation.

### SECTION 3. WORK SCHEDULE, SALARY AND COMPENSATION

A. Employee's work schedule shall include working at the CCSD offices a minimum of two days per week. He shall also provide the CCSD with services on one additional day per week, which may be either from the CCSD or from his home or from other locations that may be convenient for the Employee. Overall, it is

- anticipated that Employee will provide approximately 24 hours per week of services to the District. Timesheets shall be submitted substantiating the hours worked.
- B. Employer agrees to pay Employee Ninety-Nine Dollars (\$99.00) per hour for his services as Utilities Manager, which compensation is set forth in CCSD's Preliminary Budget adopted by Resolution 24-2019. Employee shall receive the following benefits: contributions to CalPERS, sick leave, administrative leave, and payment of Social Security costs and other legally required employment costs. Health insurance and dental insurance premiums will be paid as "cash in-lieu," and vacation leave will accrue at a rate of one day per month.
- C. Employer acknowledges that since Employee is currently a member of the California Public Employees Retirement System (CalPERS), his employment with the District shall be enrolled with CalPERS upon his hiring and reported accordingly. Employee agrees to pay one-hundred percent (100%) of the Employee designated share of the contribution to CalPERS in accordance with Section 2.08.150 of the CCSD Municipal Code.

### **SECTION 4. GENERAL PROVISIONS**

- A. The terms of this Agreement are intended by the parties as the final expression of their agreement and may not be contradicted by evidence of any prior agreement or contemporaneous oral agreement. The parties further intend that this Agreement constitutes the complete and exclusive statement of its terms and that no extrinsic evidence whatsoever may be introduced in any judicial or arbitration proceeding, if any, involving this Agreement. Any amendments to this Agreement must be in writing and executed by both parties.
- B. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.
- C. This Agreement shall be governed by the laws of the State of California. Employee and the District agree that venue for any dispute shall be in San Luis Obispo County, California.
- D. The parties acknowledge that they understand the significance and consequences of this Agreement. The parties also acknowledge that they have been given full opportunity to review and negotiate this Agreement and execute it only after full reflection and analysis, and that they have had an opportunity to review this document and its application and meaning with their respective attorneys and advisors. This Agreement shall not be interpreted against the party who prepared the initial draft because all parties participated in the drafting of this Agreement by having ample opportunity to review and submit suggested changes or corrections for incorporation into the final version of this Agreement.

### Addendum 1C

- E. Employee may not assign this Agreement in whole or in part.
- F. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

**IN WITNESS WHEREOF,** District and Employee have executed this Contract on the day and year first set forth below.

DISTRICT:	EMPLOYEE:
David Pierson, President Board of Directors	Paavo Ogren
Dated:	Dated:
ATTEST:	
Haley Dodson Deputy District Clerk	
APPROVED AS TO FORM:	
Timothy J. Carmel District Counsel	

### CAMBRIA COMMUNITY SERVICES DISTRICT UTILITIES MANAGER

### **DEFINITION**

Under the direction of the General Manager, the Utilities Manager is responsible for the supervision of all District utility functions, including administration of consultant and construction contracts, managing, planning, organizing, developing, directing and reviewing programs related to CCSD water supply, production, treatment, storage, control, distribution, conservation, metering and customer service programs; and wastewater collection, treatment, and reclamation programs. The Utilities Manager provides professional services to the District relating to the planning, design and construction of the District's capital improvement program and for any studies, analyses, investigations, or technical assistance required in the operation of the District or for providing reports and information to regulatory agencies and as directed.

### SUPERVISION RECEIVED/EXERCISED

The Utilities Manager receives administrative direction and job assignments from the General Manager. The Utilities Manager exercises direct supervision and management of the Water and Wastewater Departments and the Management Analyst.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Manages and oversees operations of utilities departments; monitors workload, output, and efficiency of utilities operations; plans, schedules, supervises, reviews, trains, and evaluates the work of assigned staff; holds regular meetings with assigned staff to communicate expectations, receive feedback, resolve problems, and provide required resources for work assignments.
- Responsible for oversight of CCSD permit compliance including water rights permitting, water supply treatment and distribution requirements, and wastewater treatment and discharge permit requirements established by regional, state, and federal regulatory agencies, and interprets policies and procedures established by regulatory agencies.
- Oversees the provision of contracted services; prepares specification and requests for proposals; reviews bids and makes recommendations for contract award; administers and monitors consultant service agreements and public works contracts to ensure compliance with contractual obligations and approved budgets.
- Analyzes the District's needs, and develops and prioritizes projects for the capital improvement program; presents findings and recommendations to the General Manager; provides project management and construction management for capital improvement projects; enforces design standards, construction plans and specifications, adherence to project and construction schedules, compliance with

- project budgets including change-order review and recommendations, and recommendation of approval of contract payments based on progress of the work.
- Oversees and assumes responsibility for the District's asset management program in collaboration with the Finance Manager and supervisory staff in the utilities departments.
- Provides engineering analysis and reports as directed by the General Manager; may make presentations of findings and recommendations as required; supervises and participates in the preparation of monthly reports to the General Manager covering activities within engineering and utilities departments.
- Oversees the District's permit and conservation programs, including issuance of Intent to Serve letters and management of the retrofit points bank.
- Manages preparation of the CCSD's budget and financial planning as it relates to engineering, utilities operations and capital improvements; reviews Water and Sewer fund revenue and expenditures and works with the Finance Manager to recommend appropriate adjustments to rates and fees based on established CCSD policy.
- Represents the CCSD in work with other agencies and organizations to promote regional program development, including the Integrated Regional Water Management program and the Water Resources Advisory Committee.
- Keeps abreast of current engineering principles and practices, technology, regulations and literature that apply to the District's operations and projects.

### **OTHER DUTIES AND RESPONSIBILITIES**

- Attends Board of Directors and community meetings as required.
- Reviews reports and other documents submitted by subordinates or other District personnel for completeness and accuracy.
- Responds to public inquiries regarding projects, plans and District policies.

### **KNOWLEDGE, SKILLS AND ABILITIES**

- Knowledge of: utility operation principles and practices as applied to the field of public works, including water and wastewater system design, construction, and operations; laws, codes, and regulations applicable to municipal utility operations; professional, technical, legal, and financial problems involved in municipal engineering programs and projects.
- Skilled in: construction methods and practices; project management techniques, including scheduling, budgeting, enforcement of contract articles, documentation and good contractor-owner relations; cost estimation for public works type projects; specification writing for construction projects; and plan preparation and development for construction projects.
- Ability to: establish and implement goals, objectives, procedures, and priorities; administer the work of multiple functions of the utilities operations organization; prepare and present statistical and descriptive reports; develop and monitor complex capital and operating budgets; provide sound and responsive customer

service; provide accurate and thorough oral presentations to the public; operate a computer and applicable software; write clear and meaningful correspondence to convey ideas in non-technical terms and to provide technical documentation to back-up recommendations.

### **REQUIRED QUALIFICATIONS**

- Experience in the field of wastewater or water systems.
- Licensed to drive a motor vehicle in the State of California.
- A minimum of five years of supervisory or management work for assigned staff members, and in the design and construction of a variety of public works projects.
- Bachelor's degree, preferably in engineering, business or public administration.