

Table of Contents

Agenda	3
MANAGER'S REPORT	
SR 6 A GM Rpt	6
SR 6 A Finance Manager's Report	7
SR 6 A Finance Manager's Report-Debt Schedule	9
SR 6 A Fire Chief Report	10
SR 6 A Fire Statistics	11
SR 6 A GM Rpt Water SUPV Rpt JUNE	12
SR 6 A Water dept. Monthly summary report.	13
SR 6 A 2011 SAN SIMEON CREEK WELL LEVEL CHART	14
SR 6 A 2011 SANTA ROSA CREEK WELL LEVEL CHART	15
SR 6 A SAN SIMEON CREEK YEARLY COMPARISON.	16
SR 6 A WELL LEVEL SUMMARIES	17
SR 6 A GM Rpt WWTP SUPV Rpt	18
SR 6 A GM Rpt Facilites and Resources Report	19
DESALINATION AND WATER STORAGE FACILITIES REPORT - Interim General Manager	
SR 6 B Desal Water Facilities Rpt	20
SR 6 B Capital Project Summary attach	22
Approve Expenditures for Month of May 2011	
SR 7 A Approve Expenditures for Month of May, 2012	23
SR 7 A Expenditure Report Department Codes.	31
Approve Minutes of Board of Directors Meetings; May 26, 2011 Special and Regular Meeting	
SR 7 B DRAFT CCSD ACTION MINUTES 0526	32
SR 7 B DRAFT CCSD ACTION MINUTES SPEC MTG 0526.	37
Consider Approval of Mission Country Disposal's Prop 218 Notice of Public Hearing Regarding Proposed Solid Waste Rate Increase and Schedule Public Hearing for August 25, 2011 to Consider Mission Country Disposal's Proposed Rate Increase in the Amount of 4.32%	
SR 7 C Consider Appvl Mission Country Prop 218 Notice and Schedule Hearing.	38
SR 7 C Mission Country Prop 218 Notice.	39
SR 7 C Reso 14 2009 CCSD Prop 218 Guidelines.	43
Consider Adoption of Resolution 25-2011 Approving Fire Hazard Fuel Reduction Contract	
SR 7 D FHFR Staff Report Contract Award 2011	50
SR 7 D Reso 25 2011 FHFR Contract	51
SR 7 D 2011 FHFR Contract pkg FINAL	52
Public Hearing to Consider Adoption of Resolution 26-2011 Approving the CCSD Operating Budget for Fiscal Year 2011/2012	

SR 8 A Conduct Public Hearing DRAFT FY 2011-2012 Operating Budget	64
SR 8 A DRAFT Fiscal Year 2011-2012 Operating Budget	66
SR 8 A Reso 26-2011 Adopting 2011-2012 Operating Budget	83
Public Hearing to Consider Adoption of Resolution 27-2011 Authorizing a 3% CPI Adjustment in the Fire Suppression Benefit Assessment	
SR 8 B Public Hearing Authorizing 3% CPI Adjustment in the Fire Suppression Benefit Assessment	85
SR 8 B Reso 28-2011 Authorizing 3% CPI Adjustment in the Fire Suppression Benefit Assessment	86
Public Hearing to Confirm Itemized Report and Consider Adoption of Resolution 28-2011 to Collect Delinquent Solid Waste Collection and Disposal Charges on the County Tax Roll	
SR 8 C Adopt Reso to Collect Delinquent Solid Waste Collection Charges to Tax Roll	87
SR 8 C Reso 28 2011 Solid Waste Delinquency	88
SR 8 C Mission Country Lien Final List	90
Presentation by Friends of Fiscalini Ranch Preserve Regarding Seasonal Wetlands and Discuss and Consider PROS Commission Recommendation Regarding Seasonal Wetlands	
SR 9 A Presentation by FFRP Regarding Seasonal Wetlands and Consider PROS Recommendation Regarding Seasonal Wetlands	91
SR 9 A E W Ranch Public Access_Resource Mgmt Plan excerpt.	92
Consider Adoption of Resolution 29-2011 Approving Extension of Intent to Serve Commercial EDUs, Applicant Kim Eady, Cambria Shores Inn	
SR 9 B 2011 Appv Commercial ITS Extension Eady Cambria Shores Inn.	94
SR 9 B Eady ITS Extension Application.	96
Consider Adoption of Resolution 30-2011 Approving Employment Agreement between CCSD and General Manager	
SR 9 C Appv Employment Agmt between CCSD and General Manager	98
SR 9 C Reso 30 2011 Appv Employment Agmt between CCSD and General Manager	99
SR 9 C GM Employ Agmt.	100
Consider Adoption of Resolution 31-2011 Amending Payment and Compensation Plan for Management and Confidential Employees	
SR 9 D Management and Confidential Payment Comp Plan	104
SR 9 D Reso 31 2011 Amend Mgmt_Conf Compensation Plan	106



CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

Thursday, June 23, 2011– 12:30 PM

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. **OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

2. **SPECIAL REPORTS**

- A. SHERIFF'S DEPARTMENT REPORT
(Estimated Time: 5 minutes)

3. **ACKNOWLEDGMENTS/PRESENTATIONS**

(Estimated Time: 15 minutes)

4. **PUBLIC COMMENT**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

(Estimated Time: 20 minutes)

5. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

(Estimated Time: 5 minutes)

6. **MANAGER'S AND BOARD REPORTS**

- A. MANAGER'S REPORT
- B. DESALINATION AND WATER STORAGE FACILITIES REPORT - Interim General Manager

C. MEMBER AND COMMITTEE REPORTS
(Estimated Time: 10 minutes)

7. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Approve Expenditures for Month of May 2011
- B. Approve Minutes of Board of Directors Meetings; May 26, 2011 Special and Regular Meeting
- C. Consider Approval of Mission Country Disposal's Prop 218 Notice of Public Hearing Regarding Proposed Solid Waste Rate Increase and Schedule Public Hearing for August 25, 2011 to Consider Mission Country Disposal's Proposed Rate Increase in the Amount of 4.32%
- D. Consider Adoption of Resolution 25-2011 Approving Fire Hazard Fuel Reduction Contract

(Estimated Time: 15 minutes)

8. HEARINGS AND APPEALS

- A. Public Hearing to Consider Adoption of Resolution 26-2011 Approving the CCSD Operating Budget for Fiscal Year 2011/2012
- B. Public Hearing to Consider Adoption of Resolution 27-2011 Authorizing a 3% CPI Adjustment in the Fire Suppression Benefit Assessment
- C. Public Hearing to Confirm Itemized Report and Consider Adoption of Resolution 28-2011 to Collect Delinquent Solid Waste Collection and Disposal Charges on the County Tax Roll

(Estimated Time: 30 minutes)

9. REGULAR BUSINESS

- A. Presentation by Friends of Fiscalini Ranch Preserve Regarding Seasonal Wetlands and Discuss and Consider PROS Commission Recommendation Regarding Seasonal Wetlands
- B. Consider Adoption of Resolution 29-2011 Approving Extension of Intent to Serve Commercial EDUs, Applicant Kim Eady, Cambria Shores Inn

- C. Consider Adoption of Resolution 30-2011 Approving Employment Agreement between CCSD and General Manager
- D. Consider Adoption of Resolution 31-2011 Amending Payment and Compensation Plan for Management and Confidential Employees

(Estimated Time: 60 minutes)

10. ADJOURN TO CLOSED SESSION, 1316 Tamsen Street, Suite 201, Cambria

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(3)(A) - 1 Potential Case

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Jerry Gruber, Interim General Manager

Meeting Date: June 23, 2011

Subject: MANAGER'S REPORT

ADMINISTRATION

This past month has been very productive for the organization as a whole. We continue to evaluate processes, programs and internal methodologies for improving efficiency and effectiveness while prioritizing task. I continue to work on the following items and will keep the Board of Directors informed via emails, telephone calls and face to face meetings on the progress being made.

- Support 2011 Goals adopted by the Board of Directors
- Finalize the 2011/2012 Fiscal Year Budget with emphasize on fiscal responsibility and significant improvements regarding infrastructure repair and maintenance.
- Finalize GIS for Wastewater Collection System .I will bring a power point presentation to the Board in July.
- Install Influent Pumping Station Panel at WWTP the week of June 20th.
- Conduct Master Fee Schedule kick off meeting the week of June 20th.
- Finalize Proposition 84 grant application
- Conduct water system evaluation with Rockwell Construction Services for SCADA the week of June 14.
- Work with legal counsel over the next month to finalize CCSD volunteer program. Please note that Denis and Dexter are back on Board as volunteers at the Fire Department.
- Work closely with First American Title Company to finalize pending lot mergers. The CCSD has retired a total of 28 lots in 2011.
- Improve conservation program through plan review process, retrofit inspections, remodel fees and evaluation of EDU point's bank.
- Evaluate current financial software MOMS Municipal Operation Management System to insure that that the software is being utilized to its maximum potential.
- Begin development of a records retention schedule within the next month.
- Evaluate a permit tracking software that would enable the CCSD to improve data management of the wait list, intent to serve list, grandfathered meter list, voluntary lot merger list, remodel applications and associated fees, retrofit in-lieu fees, water and wastewater availability fees and Fire Hazard Fuel Reduction program.
- Work with FIRMA to complete environmental permitting for the Moonstone Drive Connector Trail

I attended the following community meetings and or events since the last Board of Directors meeting.

- Memorial Day ceremony at the Veterans Hall.
- Friends of the Fiscalini Ranch Board meeting.
- Chamber of Commerce Mixer at the Historical Museum with several CCSD staff.
- Friends of the Fiscalini Ranch fund raiser.
- North Coast Advisory Council meeting.
- Chamber of Commerce Cooking Up Business "A Recipe for Success."
- CCSD community open house at the Fire Department.

**BOARD OF DIRECTORS' MEETING-JUNE 23, 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT**

AUDIT-The CCSD's audited financial statements for the fiscal year ended June 30, 2010 have been posted to the CCSD's website.

BUDGET-The Third Quarter Revenue and Expenditure report for the nine months ended March 31, 2011 has been posted to the CCSD website. The proposed budget for FY 2011/2012 is an item on today's Agenda.

EXPENDITURES-There were two disbursements in excess of \$100,000 during May, 2011. One was a regularly scheduled Wastewater loan payment in the amount of \$174,056.80. The second was a regularly scheduled Fire Department loan payment combined with an early loan payoff with the combined total payment being \$265,206.48. This was the early payoff of the OshKosh Capital loan approved by the Board of Directors on January 20, 2011. In addition, while it did not entail processing any single check in excess of \$100,000, costs in the amount of \$189,706 were incurred due to an employee severance during May, 2011.

RESERVES-LAIF BALANCE-The balance in the Local Agency Investment Fund (LAIF) as of May 31, 2011, was \$4,434,191. This is a decrease of \$400,000 from April 30, 2011 and a decrease of \$47,727 from May 31, 2010, although it is pertinent that there was approximately \$120,000 more cash in the bank (after allowing for outstanding checks) on May 31, 2011 than on May 31, 2010. The balance in the LAIF as of May 31, 2011 is an increase of \$122,811 from May 31, 2009.

The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 3,988,091
General (Prop. 1A)	\$ 159,286
Resource Conservation (Lot Merger Program)	\$ 44,068
Water	\$ -0-
Wastewater (Capital)	\$ 95,789
Wastewater (Operations)	\$ 146,957

With the exception of the restricted funds to offset a potential future Proposition 1A take-away, restricted amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific programs, such as the Lot Merger Program, are not overspent. The above amounts have been updated based on the audit for the fiscal year ended June 30, 2010.

INTERNAL LOANS-As of May 31, 2011, the CCSD Board of Directors approved the following internal loans to be made out of the General Fund and the indicated amounts have been disbursed.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
PENDING ACTIVITY:				
Water	\$ 166,000	\$ 166,000	\$ 157,726	ACE Matching
Water	\$ 30,000	\$ 30,000	\$ -0-	Stuart Street Tank & Rodeo Grounds Pump Station Environmental Review
Water	\$ 17,000	\$ 8,264	\$ -0-	Stuart Street Tank & Rodeo Grounds Pump Station Environmental Review
Water	\$ 21,650	\$ -0-	\$ -0-	Prepare SCADA Installation Budget
COMPLETED ACTIVITY:				
Water	\$ 60,000	\$ 60,000	\$ -0-	SCADA
Water	\$ 34,000	\$ 6,205	\$ -0-	Western Main Street Overlay

Total Authorized Loans from the General Fund to the Water Fund: \$ 307,000
 Total Amount actually Loaned from the General Fund to the Water Fund: \$ 157,726

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
COMPLETED ACTIVITY:				
Wastewater	\$ 15,000	\$ 15,000	\$ -0-	SCADA
Wastewater	\$ 4,000	\$ *	\$ -0-	Western Main Street Overlay

*Costs were not separately identified; work was done as part of regular operations.

Total Authorized Loans from the General Fund to the Wastewater Fund: \$ 19,000
 Total Amount Loaned from the General Fund to the Wastewater Fund: \$ -0-

In all situations with costs incurred to date, the above figures are based on the audit for the fiscal year ended June 30, 2010. The Wastewater Fund's costs were paid from current working capital. The Water Fund's costs for SCADA and the Western Street Overlay as well as \$8,274 of the ACE Matching costs were paid from the Water Fund's current working capital. At this time, it is projected that the Water Fund's costs for Stuart Street Tank & Rodeo Grounds Pump Station Environmental Reviews will be able to be paid out of the Water Fund's current working capital from operations with a substantial portion of the ACE Matching costs also expected to be repaid from the Water Fund's current working capital from operations.

EXTERNAL LOANS-As of May 31, 2011, the CCSD external debt is as shown per the attachment, including interest rates and prepayment penalty provisions.

**BOARD OF DIRECTORS' MEETING-JUNE 23, 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF LONG-TERM DEBT**

DESCRIPTION>	Lease/Purchase Agreement-Pierce Dash Pumper	Bank Note (Funds 2006 Refund of 1995 Bonds)-65% Water	Bank Note (Funds 2006 Refund of 1995 Bonds)-35% Sewer	Bank Note (Funds 2006 Refund of 1999 Bonds)	State Revolving Fund Loan
DEBT HOLDER>	OshKosh Capital	Citizens Bank	Citizens Bank	City National Bank	SWRCB
ORIGINAL PRINCIPAL>	477,223.85	1,233,375.00	664,125.00	2,245,000.00	2,592,324.38
INTEREST RATE>	5.09%	4.50%	4.50%	4.55%	3.00%
FUND>	General	Water	Wastewater	Wastewater	Wastewater
DEPARTMENT>	Fire	Water	Wastewater	Wastewater	Wastewater
FINAL PAYMENT DATE>	5/19/2011**	5/1/2015	5/1/2015	9/23/2023	5/28/2016
AVERAGE ANNUAL PAYMENT(S)>	N/A	184,211	99,191	164,417	174,057
PRINCIPAL BALANCE @ 5/31/11>	0	542,945	292,355	1,585,000	797,008
PROJECTED BALANCE @ 6/30/11*>	0	542,945	292,355	1,585,000	797,008
PROJECTED BALANCE @ 6/30/12*>	0	383,175	206,325	1,497,000	646,861
PROJECTED BALANCE @ 6/30/13*>	0	216,190	116,410	1,403,000	492,210
PROJECTED BALANCE @ 6/30/14*>	0	41,665	22,435	1,303,000	332,920
PREPAYMENT PENALTY>	N/A	No	No	Yes-Not allowed until 10/1/13, 3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	No

*Presumes all scheduled payments are timely made.

**Prepayment approved by the Board of Directors on January 20, 2011. Payoff took place on May 19, 2011.

**BOARD OF DIRECTORS' MEETING
ADDENDUM TO GENERAL MANAGER'S REPORT
FIRE CHIEF'S REPORT**

Response information is attached and represents activities for the month of May 2011.

Progress updates and highlights regarding the different programs and services our department provides are identified below:

Prevention and Education (May 2011)

- 5 residential new and remodel fire plan reviews were completed.
- 03 residential and commercial technical fire inspections were conducted.
- 01 residential and commercial water appliance/conservation inspections were conducted.
- 04 engine company commercial fire and life safety inspections were conducted.
- 07 public education event
- 13 residential smoke detectors were installed and or the batteries changed.

Meetings and Affiliations (May – June)

- | | |
|--|---|
| • Cambria Forest Committee | May 11 th 1800-2000, Cambria |
| • Coastal Incident Response Committee | May 19 th 0900-1200, Piedras Blancas |
| • SLO County Chiefs Association | June 1 st 0900-1300, Pismo Beach |
| • AFG Grant Workshop | June 3 rd 0900-1200, Arroyo Grande |
| • SLO County Haz Mat JPA | June 6 th 1300-1500, San Luis Obispo |
| • Central Coast Fire Prevention Officers | June 9 th 0900-1100, San Luis Obispo |
| • SLO County Fire Safe Council | June 9 th 1100-1300, San Luis Obispo |
| • Cambria Forest Committee | June 8 th 1800-2000, Cambria |

Operations

Members of the CCSD Fire Department recently participated in the annual San Luis Obispo County wildland interface drill. This year the event was held in a symposium format at the South Bay Training Center. Topics included evacuation, structural protection in the wildland urban interface, firefighter safety, situational awareness and mutual aid systems. All departments attending were from San Luis Obispo County as part of periodic interagency training intended to strengthen local area interoperability and mutual aid response.

Conversion of Fire Department and CCSD radio equipment to Narrow Band requirements was completed this month. As a part of Federal Communication Commission (FCC) standards, all radio equipment in use by the Fire Department and CCSD is required to be converted to narrow band by calendar year 2013. The CCSD was able to recover all costs associated with the narrow banding (with exception of two repeaters) through the 2010 Assistance to Firefighters Grant program.

Prevention

Weed abatement season is officially underway with fuel reduction notices being mailed out following the official declaration at the May Board meeting. The deadline to clear fuels from vacant parcels is July 8th with Fire Department inspections beginning the following day (July 9). The CCSD weed abatement contractor will begin work following the hearing at the July 29th Board meeting. Weeds, brush and vegetation fuels are extremely abundant this year due to the increased rainfall and fire crews expect an increased level of fire danger later in the year.

“Wildfire Prevention is a Community Responsibility!”

CMB Fire Monthly Stats: Incidents

Categories	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Totals
Fire	0	0	0	3	1								4
Hazardous Mat.	1	0	1	0	0								2
Medical*	46	38	33	38	42								197
Vehicle TC	2	4	3	0	3								12
Hazardous Situations	1	1	6	1	1								10
Public Service Assist	10	11	10	7	15								53
False Alarms	5	1	6	2	3								17
Agency Assist	0	1	2	0	1								4
Mutual Aid	0	0	0	0	0								0
Auto Aid	0	0	0	1	0								1
Rescue	0	0	0	0	4								4
Fire Investigations	0	1	0	1	0								2
Monthly Response Totals	65	57	61	53	70	0	0	0	0	0	0	0	306
Cumulative Totals	65	122	183	236	306	0	0	0	0	0	0	0	306

**BOARD OF DIRECTORS' MEETING JUNE 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
WATER SUPERVISOR REPORT**

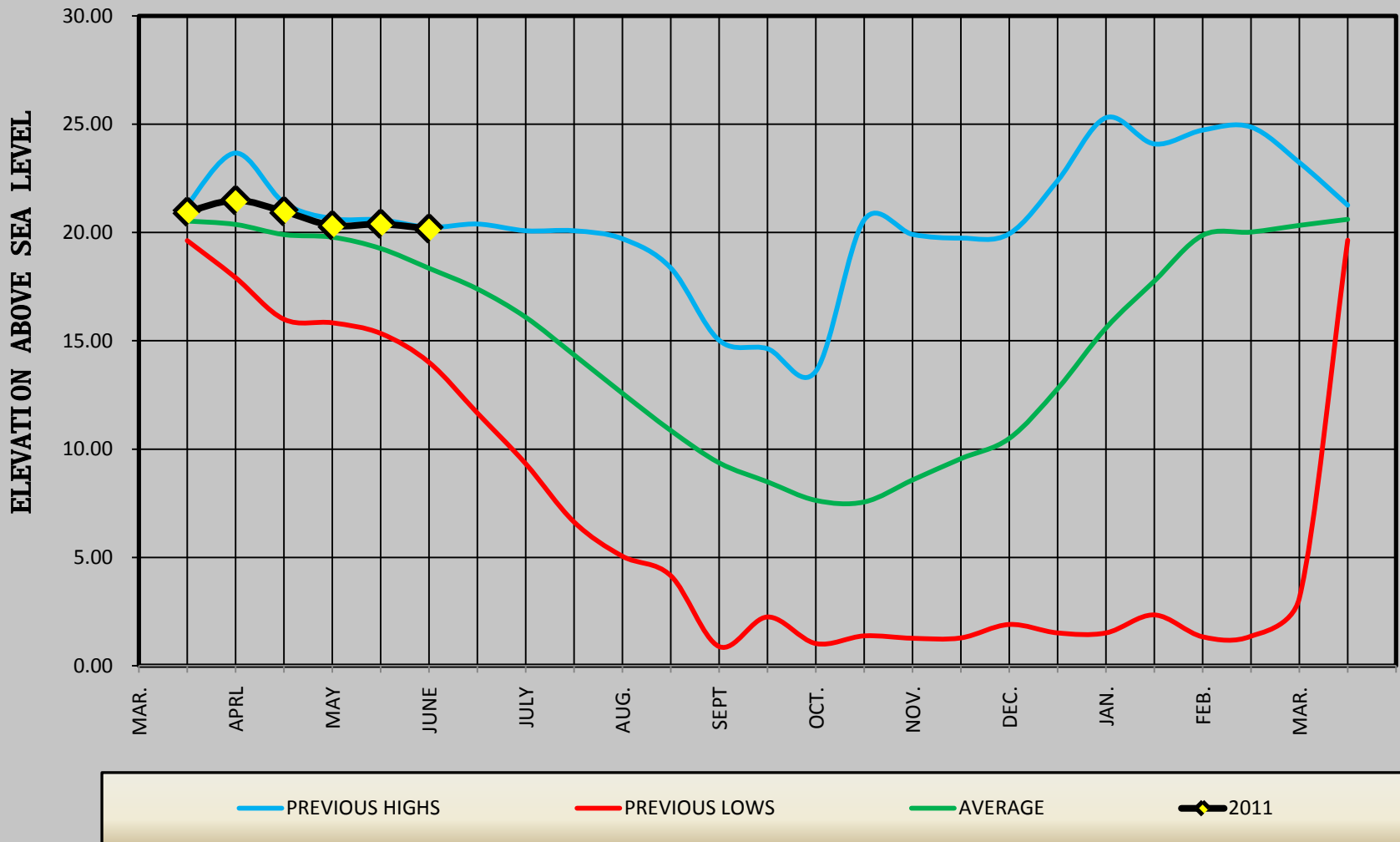
- Attached is the Water department summary for May call outs: 139 in total.
- Well levels are at the maximum they have been at for this time of year compared to recent years. Even though San Simeon well field is full, we are running Santa Rosa well #4 week days to maintain flow longer into the dry season, which in turn will help keep overtime costs down.
- We had a tank inspector come out and evaluate the Fiscalini tank (M.C.S.). After a thorough inspection, he felt that the tank was not in too bad of shape and repairs could be done and painted at a reasonable cost. We are waiting on another inspector to come out for a second opinion.
- The Moonstone Beach Drive fire hydrants have been replaced, this project has been completed.
- California Department of Public Health (CDPH) Annual Report is completed.
- We have started the annual Consumer Confidence Report.
- Pine Knolls tanks, there is some paving and chip sealing to be completed per that project agreement. Should be completed in July.
- SCADA site visits planned for June 15th and 16th.
- Well control telemetry repairs have been completed.

Jim Adams
Water System Supervisor

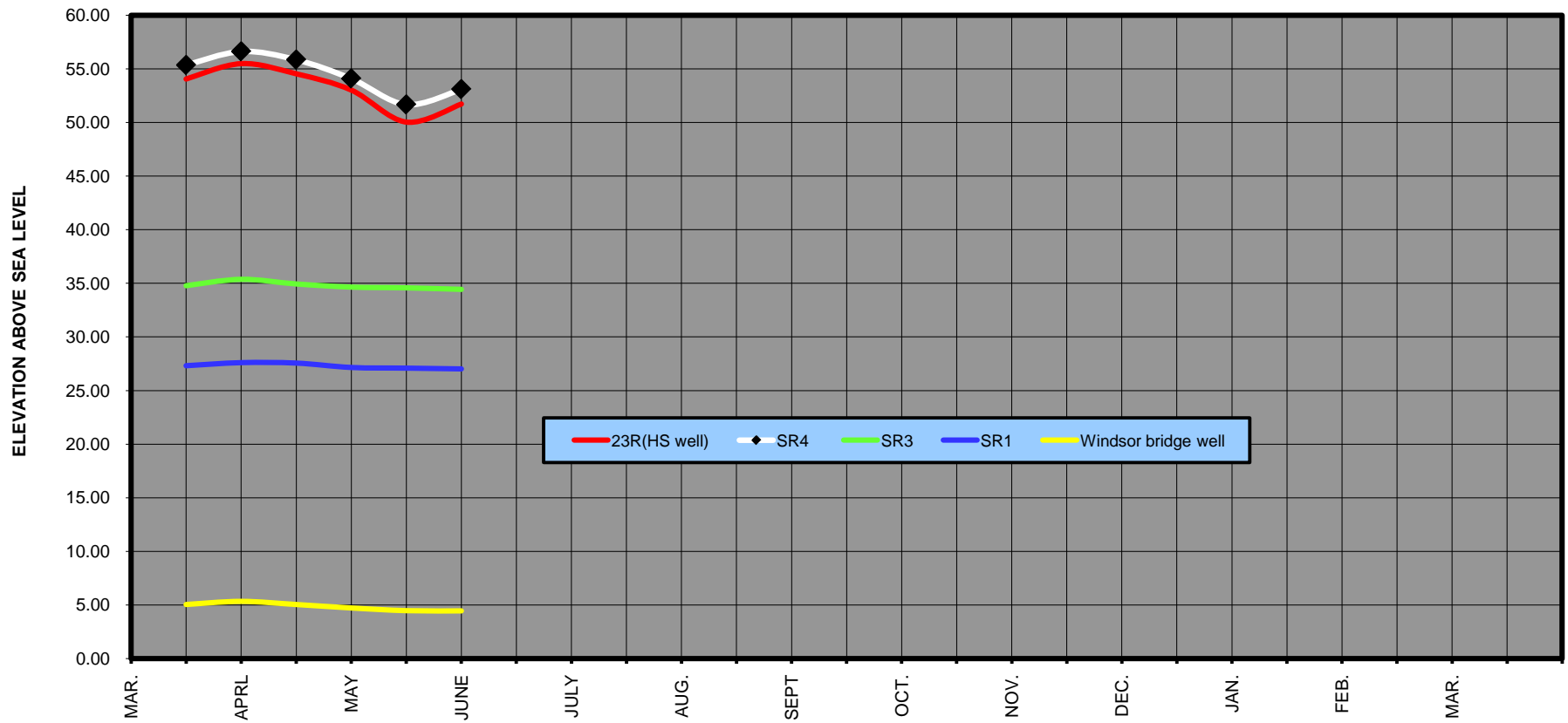
Water Department May 2011 Report

Nature Of Service Provided	Times Provided During Work hours	Times provided After hours	Total # of times provided
Read meter/locate meter	43		43
Leak/high usage on customers side of meter	14	1	15
Meter dial and/or Transmitter replaced (routine)	2		2
Lock/Unlock water meter	17		17
Shut off/ Turn on water at meter	7		7
Low water pressure			0
Dirty water complaints			0
Taste and Odor Complaints			0
Repair leak in distribution system	6	2	8
System alarms handled by operator on call	2	4	6
Water main breaks			0
Retro fit inspections (low flow toilets, hot water recirc pumps)	11		11
Water meter and service line up-grades for fire flow			0
U.S.A North locations	23		23
Meter monitor installed/show customer how to read meter	2		2
Water service replaced as routine maintenance	1		1
Angle stops replaced (routine maintenance)	4		4
Other as not discibed above			0
Total number of services preformed during work hours			132
Total number of services preformed after work hours			7
Total number of services preformed			139

SAN SIMEON CREEK WELL LEVELS March 15th. 1988 - June 1st, 2011



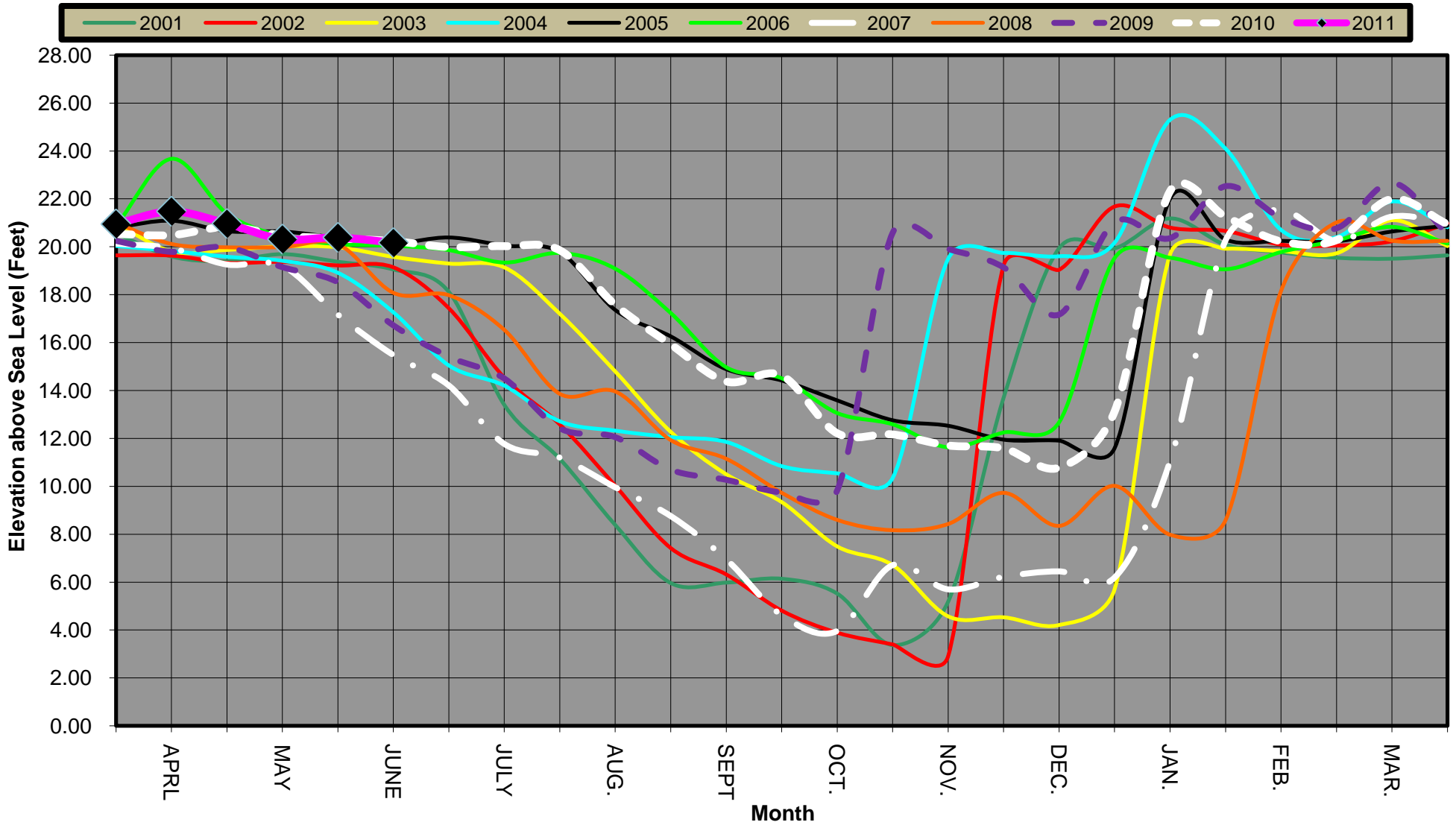
SANTA ROSA CREEK WELL LEVELS
March 15th, 2011 - June 1st, 2011



San Simeon Creek Well Levels

Last 10 years

March 15th, 2000 - June 1st, 2011



6/1/11

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 6/1/11

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	31.68	83.42	51.74	
SR4	28.89	82.00	53.11	
SR3	19.85	54.30	34.45	
SR1	19.37	46.40	27.03	
RP#1	20.73	46.25	25.52	
RP#2	14.88	33.11	18.23	
21R3	8.30	12.88	4.58	
WBE	12.42	16.87	4.45	
WBW	12.08	17.02	4.94	
AVERAGE LEVEL OF DISTRICT'S SANTA ROSA WELLS =				38.20 FEET

SAN SIMEON CREEK WELLS				
16D1	6.62	11.81	5.19	
9M1	18.79	65.63	46.84	
9P2	8.25	19.11	10.86	
9P7	9.43	19.59	10.16	
9L1	10.67	27.33	16.66	
SS4		25.92		Gradient = N/A
9K2	12.05	30.23	18.18	
SS3	14.42	33.25	18.83	
SS2	13.40	34.01	20.61	
SS1	13.00	34.07	21.07	
11B1	19.38	105.43	86.05	
11C1	14.37	98.20	83.83	
PFNW		93.22		Not Read
10A1	25.90	78.18	52.28	
10G2	19.15	62.95	43.80	
10G1	17.51	59.55	42.04	
10F2	25.65	66.92	41.27	
10M2	23.91	55.21	31.30	
9J3	15.90	43.45	27.55	
20.17 FEET				

Red Font are the CCSD's Production Wells

6/1/11

**BOARD OF DIRECTORS' MEETING JUNE 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
WASTEWATER SUPERVISOR REPORT**

- 1) Pulled and repaired pump #2 at lift station #4.
- 2) New pump controller for lift station #4.
- 3) Replaced muffin monster control panel.
- 4) New radiator hose for lift station B generator.
- 5) Cleaned sewer lines from black cat to Burton and from Center Street by French Bakery.
- 6) Started weed abatement program for WWTP, Lift stations, and spray fields.
- 7) Replaced check valves, and isolation valves at lift station #4.
- 8) Replaced motor starter capacitors at lift station #8.
- 9) Repaired sewer lateral connection to main line at 1551 Kenneth.
- 10) Yearly inspection from SLO Air Pollution Control Board completed.
- 11) Repairing 16" Air header coupling.
- 12) Working on and updating new preventive maintenance/work order program.
- 13) Staff working on new strategy for digester dewatering operation; evaluating the benefits of operating on a continuous basis rather than once a year.
- 14) Working on yearly storm water report.
- 15) Scheduled appointment to have flow meters and process analyzers calibrated.
- 16) Scheduled yearly Lab certification.
- 17) Scheduled an appointment with Farwest corrosion control to evaluate the WWTP Cathodic protection system for rust control and prevention.
- 18) Scheduled an appointment with Flow systems for Hydro grit equipment repairs.

BOARD OF DIRECTORS' MEETING – JUNE 23, 2011
ADDENDUM TO GENERAL MANAGER'S REPORT FACILITIES AND RESOURCES
MANAGER'S REPORT

- § BBQ pit repairs are completed.
- § Mowing to reduce thistles, radish, and mustard on the Ranch, and other CCSD properties is ongoing.
- § Mowing to reduce fire fuel on the Ranch, and other CCSD properties is ongoing.
- § Ongoing maintenance is occurring to assure that all trails on CCSD properties are accessible and safe to use.
- § Erosion repair project on the West Ranch is projected to be ready for construction by mid September, 2011.
- § Eucalyptus tree replacement project on West Ranch is projected to be ready for implementation by mid September, 2011.
- § Connector Trail on Moonstone Beach is projected to be ready for construction by mid September, 2011.
- § The main service line upgrade is complete.
- § PG&E installed a new line from the pole to the vet's hall.
- § Our electrician installed all new pipe and wire and lifted the line.

Benjamin Boer
CCSD Resources Supervisor

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**

FROM: Jerry Gruber, General Manager
Bob Gresens, District Engineer

Meeting Date: June 23, 2011

Subject: DESALINATION AND
WATER STORAGE
FACILITIES REPORT

Please note that an updated Capital Projects summary table follows this report.

DESALINATION PROJECT

As of the preparation date of this report (June 16, 2011), the joint Environmental Assessment and Initial Study/Mitigated Negative Declaration (EA & IS/MND) for the remaining geophysical and geotechnical investigation activities proposed along the Santa Rosa Creek beach and Shamel Park beach area was undergoing public review. The 30-day public review period for this document started on May 20, 2011 and ended on June 20, 2011. We estimated a CEQA hearing on this item will become part of the July 28, 2011 Board meeting agenda. We also anticipate that the remaining data collection activities will require a future Coastal Consistency Determination hearing with the California Coastal Commission, which will be a critical step in completing this investigation.

The collected data from the pending geotechnical investigation effort will determine whether the main paleochannel identified during a 2008 geophysical investigation is feasible for consideration towards a subterranean intake well or subterranean seawater concentrate return well. Such alternative approaches are recommended within Guidelines published by the Monterey Bay National Marine Sanctuary, as well as a past report by the California Coastal Commission. In addition, Community-Wide standards within the North Coast Area Plan for Cambria, further recommend assessing the feasibility for such subterranean alternatives. Several alternatives will be further defined and analyzed within a subsequent project-level EIR/EIS. The project-level EIR/EIS will be subject to a future and separate environmental clearance review process.

**STUART STREET TANK AND RODEO GROUNDS PUMP STATION PROJECT
INITIAL STUDIES/MITIGATED NEGATIVE DECLARATIONS**

The 30-day public review period for the Rodeo Grounds Pump Station replacement IS/MND started on June 20, 2011, with written comments due by 5:00 p.m. on July 19, 2011. We currently plan on having a CEQA hearing on the proposed pump station project as part of the July 28, 2011 Board meeting. The Stuart Street & Fiscalini tank sites storage project IS/MND is planned for public review starting around mid July, with a planned CEQA hearing as part of the August 25, 2011 Board meeting.

2010 Urban Water Management Plan (UWMP) Update

We have not been able to complete UWMP update by our previously planned goal of July 1, 2011. To allow adequate time for public review and noticing, staff has revised the UWMP update schedule to the following:

- August 25, 2011 Board meeting – describe water conservation goal setting requirements of UWMP Act update & related CCSD data (information item only)
- September 23, 2011 – Public hearing on conservation goal setting portion of the update plan
- October 27, 2011 Board meeting – present entire UWMP & start public review period on full plan
- November 24, 2011 – consider any public testimony, followed by recommendations to formally adopt the updated plan.

Attachments: (1)

DRAFT

Cambridria Community Services District - Capital Projects Summary

Report Date: 6/23/2011

CCSD Project #	Project	Status	Active?	Budget Category	\$	Start Date	% Spent	Est'd physical % complete	\$ Spent	Notes
1801	Seawater Desalination Joint potable water supply project with Army Corps to provide drought protection and augment existing water supply.	Geotechnical data collection is in progress and pending further environmental review & permitting. Project EIR/EIS is waiting on geotechnical data to define alternatives. Preliminary design efforts are supporting EIR/EIS alternatives development.	Yes	ACE PM/ACE staff	862,784	3/27/2006	100		862,784	(1)
				Geo/DYA	1,034,666	9/30/2008	38%		389,475	(2) (3)
				Enviro/Chambers	673,482		17%		112,133	(2)
				30% Design/CDM	1,286,917	9/27/2010	11%		142,848	(2)
				Subtotal	3,857,849			Subtotal	1,507,240	
			Planning Const'n Est	(4)					(4)	
1814	SCADA (Supervisory Control & Data Acquisition) Remote equipment monitoring, controls, and alarms for water & wastewater infrastructure.	Planning & design of the SCADA system completed by Cybernet Consulting. Individual components & software have been purchased & factory tested. Local field panels & installation at remote sites remain to be completed.	No	Planning, Design, Programming/Cybernet	449,334	8/26/2004	100		449,334	
				Equipment & software/various vendors	244,264	4/12/2007	100		244,264	
				Subtotal	693,598			Subtotal	693,598	
				Field panels & install'n Est	300,000			Total Project Est	1,043,598	
1818	Stuart Street & Fiscalini Tank Sites Storage Additional tank storage for fire protection	Preliminary design report was amended to include alternative for moving 125K-gallon Stuart St. tank to Fiscalini site. Public Review draft IS/MND est'd for mid July release. A Board CEQA hearing is planned for August 25, 2011.	Yes	Environmental/RBF Design/RBF	40,302	10/26/2006	64	65		(6) (7)
					119,950			10		(7)
				Subtotal	160,252				65,578	(8)
				10% Design Const'n Est	1,278,000					(9)
				CM/RE/Constn Eng @ 10%	127,800			Total Project Est	1,405,800	
1817	Rodeo Grounds Pump Station New station will replace existing station, which is obsolete due to its age, condition, & flood plain location. Fire pumps being designed as part of the new station will also increase distribution system flows for fire fighting.	Preliminary design report was amended to include connecting pipeline revisions. Public review draft IS/MND is to be released on June 20, 2011. A Board CEQA hearing is planned for July 28, 2011.	Yes	Environmental/RBF Design/RBF	75,608	10/26/2006	67	65		(6) (7)
					225,034			10		(7)
				Subtotal	300,642				113,350	(8)
				10% Design Const'n Est	2,397,600					(10)
				CM/RE/Constn Eng @ 10%	239,760			Total Project Est	2,637,360	

Notes:

- (1) Costs are from a May 20, 2011 ACE quarterly report. ACE PM & staff time reflect costs to date from project inception. These costs show an increase of \$234,000 when compared to the January 18, 2011 Quarterly report. The ACE project manager further reported that the earlier January 18, 2011 report did not include \$73,512 in ACE PM/ACE staff costs that had occurred prior to a conversion in the Corps financial software, which took place during calendar year 2005 +/- . The more current 5/20/2011 quarterly report has now captured those earlier costs. Therefore the actual PM/ACE staff costs since the January 18, 2011 report amount to \$160,488.
- (2) Funding for these line items is 100% Federal from an earlier American Recovery & Reinvestment Act of 2009 appropriation
- (3) The scope of work and associated percent complete are subject to further change based on resource agency permitting & right of entry requirements, which are currently unknown.
- (4) From 1/29/2009 Board update report, construction costs were estimated at \$16,400,000 without solar power, and \$20,100,000 with solar power.
- (5) Original planning-level project cost estimate by Cybernet was \$1,300,000
- (6) Project renamed from the Stuart Street Tank No. 3 project to "Stuart Street & Fiscalini Tank Sites Storage Project"
- (7) The original October 26, 2006 RBF consulting contract of \$443,894 lumped design and environmental consulting costs together for both the tank and pump station projects. For internal cost tracking purposes, and to allow a means to estimate costs for each project individually, RBF consulting costs were split 70% for the pump station and 30% for the tank project. This percent allocation between projects was based on a ratio of construction cost estimates for each project that were presented in an earlier April 26, 2007 Preliminary Design Report (\$1,908,000 for the pump station project & \$812,000 for the tank project). Following a change of scope to add an alternative to the Stuart St. tank project's environmental clearance process, a subsequent, May 27, 2010 RBF contract amendment for \$17,000 was added to the overall contract. The \$17,000 additional authorization was accompanied by a redistribution of estimated design and environmental line item costs by RBF without increasing the RBF Contract authorization ceiling above \$460,894.
- (8) Costs for environmental and design tasks are from a May 27, 2011 RBF invoice, which includes total costs from the October 26, 2006 contract approval date to April 30, 2011
- (9) From a June 2011 preliminary design report addendum, which is based on June 2011 dollars, adding in \$108,000 for moving the smaller tank, as well as a 20% construction contingency.
- (10) From a June 2011 preliminary design report addendum, which is based on June 2011 dollars, adding in \$200,000 for downstream pipeline reaches, as well as a 20% construction contingency.

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING MAY 31, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
ACCURATE MAILING SERVICE	52478	5/3/2011	1	700.00	WD/POSTAGE DEPOSIT FOR MAILING UTIL BILLS 5/11
ACCURATE MAILING SERVICE	52478	5/3/2011	2	700.00	WW/POSTAGE DEPOSIT FOR MAILING UTIL BILLS 03/11
ACCURATE MAILING SERVICE	52553	5/18/2011	1	8.78	WD/BALANCE DUE FOR MAY 2011 UTILITY BILLS
ACCURATE MAILING SERVICE	52553	5/18/2011	2	8.77	WW/BALANCE DUE FOR MAY 2011 UTILITY BILLS
ACCURATE MAILING SERVICE	52553	5/18/2011	3	150.27	WD/PROFESSIONAL SERVICES MAY 2011
ACCURATE MAILING SERVICE	52553	5/18/2011	4	150.26	WW/PROFESSIONAL SERVICES MAY 2011
				<u>1,718.08</u>	
ADAMS, JAMES R.	52479	5/3/2011	1	45.00	WD/MONTHLY CELL PHONE SERVICE REIMB 5/11
AGP VIDEO	52538	5/12/2011	1	835.00	ADM/VIDEO PROD/DIST BOARD MEETING 4/28/11
ALPHA ELECTRICAL SERVICE	52595	5/31/2011	1	255.00	WD/REPAIR CONTROL PANEL AT SS3 WELL
ALPHA FIRE & SECURITY	52566	5/19/2011	1	224.90	F&R/REPLACE SMOKE DETECTOR & WIRES VET'S HALL
ALTERA CENTRAL COAST,	52520	5/9/2011	1	80.00	WD/CUSTOMER REFUND
ARNOLD, STEPHEN CHRISTOPHER	52493	5/5/2011	1	180.00	WW/REMOVED BEE HIVE @ WWTP
ASHLAND, INC.	52510	5/6/2011	1	1,451.63	WW/PRAESTOL K 04/22/11
ASHLAND, INC.	52589	5/31/2011	1	1,451.63	WW/PRAESTOL K
				<u>2,903.26</u>	
AT&T PAYMENT CENTER	52561	5/19/2011	1	282.45	WD/ALARM VAN GORDON RD-WELL FIELD MAY 2011
AT&T/CALNET2	52574	5/19/2011	1	15.76	WW/MONTHLY FAX CHARGES 4/10 - 5/9/11
AT&T/CALNET2	52574	5/19/2011	1	46.82	WD/TELEMETRY SYS MONTHLY CHARGES 4/10 - 5/9/11
AT&T/CALNET2	52574	5/19/2011	1	29.74	F&R/VET'S HALL ALARM 4/10 - 5/9/11
AT&T/CALNET2	52574	5/19/2011	1	662.24	WW/CIRCUIT ALARM CHARGES 4/10 - 5/9/11
AT&T/CALNET2	52574	5/19/2011	1	15.52	ADM/RADIO VAULT 4/10 - 5/9/11
AT&T/CALNET2	52574	5/19/2011	1	15.54	WD/BLDG PUMP LIEMERT TANK 4/10 - 5/9/11
AT&T/CALNET2	52574	5/19/2011	1	16.14	ADM/FAX MONTHLY CHARGES APR/MAY 2011
AT&T/CALNET2	52574	5/19/2011	1	540.79	ADM/MAIN OFFICE MONTHLY CHARGES 4/10 - 5/9/11
AT&T/CALNET2	52574	5/19/2011	1	66.79	WD/PHONE & FAX MONTHLY CHARGES 4/10 - 5/9/11
AT&T/CALNET2	52574	5/19/2011	1	167.28	FD/MONTHLY PHONE CHARGES 4/10 - 5/9/11
AT&T/CALNET2	52574	5/19/2011	1	106.91	WW/MONTHLY PHONE CHARGES 4/10 - 5/9/11
				<u>1,683.53</u>	
BARTLETT, ALICIA	52521	5/9/2011	1	80.00	WD/CUSTOMER REFUND
BAUER COMPRESSORS	52607	5/31/2011	1	1,321.00	FD/ANNUAL SERVICE
BEN HEASTON'S 24 HR PLBG	52500	5/5/2011	1	125.00	F&R/SERVICE CALL EAST PUBLIC RESTROOMS
BJ&J CONSTRUCTION INC	52511	5/6/2011	1	4,148.00	WD/ASPHALT SERVICE & PATCHES ON 2845 NEWTON DRIVE
BOB WRIGHT CONSTRUCTION	52516	5/6/2011	1	1,925.00	WD/REMOVE HYDRANTS & CONCRETE/REPLACE WITH NEW
BOB WRIGHT CONSTRUCTION	52551	5/12/2011	1	1,275.00	WD/REMOVE & REPLACE HYDRANT EXOTIC GARDENS
BOB WRIGHT CONSTRUCTION	52572	5/19/2011	1	2,250.00	WD/REMOVE & REPLACE HYDRANT MOONSTONE DRIVE
BOB WRIGHT CONSTRUCTION	52586	5/26/2011	1	660.00	WWW/REPAIR SEWER LATERAL AT KENNETH ST PROPERTY
				<u>6,110.00</u>	
BOHNSACK, KURT/JULIE	52522	5/9/2011	1	101.64	WD/CUSTOMER REFUND
BOSWELL, DEBORAH	52523	5/9/2011	1	88.85	WD/CUSTOMER REFUND
BRENNTAG PACIFIC, INC.	52591	5/31/2011	1	1,012.06	WD/CHEMICALS
BRENNTAG PACIFIC, INC.	52591	5/31/2011	2	692.06	WWW/CHEMICALS
				<u>1,704.12</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING MAY 31, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
BROWN, JOSHUA/CATHIE	52524	5/9/2011	1	13.48	WD/CUSTOMER REFUND
BURTON'S FIRE, INC.	52507	5/6/2011	1	20.27	FD/20 WATT BULB 5791
BURTON'S FIRE, INC.	52507	5/6/2011	1	205.18	FD/MAINT OF E-97
BURTON'S FIRE, INC.	52507	5/6/2011	1	378.69	FD/WATER & FOAM GAUGE/TAG FOAM GAUGE
BURTON'S FIRE, INC.	52608	5/31/2011	1	898.50	FD/STARTER FOR ENGINE #5791
				<u>1,502.64</u>	
BUSINESSPLANS, INC.	52480	5/3/2011	1	259.00	ADM/MONTHLY HRA PLAN ADMINISTRATION 5/11
CAMBRIA AUTO PARTS	52576	5/26/2011	1	25.74	FD/MAINT & REPAIR LICENSED VEHICLES 5/5/11
CAMBRIA AUTO PARTS	52590	5/31/2011	1	43.05	WW/MAINT & REPAIR WW COLLECTIONS SYSTEM
				<u>68.79</u>	
CAMBRIA BUSINESS CENTER	52539	5/12/2011	1	43.40	FD/UPS SHIPPING FEE
CAMBRIA COMM HLTHCR DIST	52597	5/31/2011	1	18.60	FD/REFUND FIRE BENEFIT SUPPRESSION ASSESSMENT
CAMBRIA HARDWARE CENTER	52554	5/18/2011	1	43.27	WD/MAINT & REPAIR BUILDINGS
CAMBRIA HARDWARE CENTER	52554	5/18/2011	2	16.21	WD/DEPARTMENT OPERATING SUPPLIES
CAMBRIA HARDWARE CENTER	52554	5/18/2011	1	300.54	WW/MAINT & REPAIR WW PLANT
CAMBRIA HARDWARE CENTER	52554	5/18/2011	2	54.09	WW/MAINT & REPAIR WW COLLECTION SYSTEM
CAMBRIA HARDWARE CENTER	52554	5/18/2011	1	339.58	F&R/MAINT & REPAIR BUILDINGS
CAMBRIA HARDWARE CENTER	52554	5/18/2011	1	27.86	FD/MAINT & REPAIR BUILDINGS
CAMBRIA HARDWARE CENTER	52554	5/18/2011	2	70.34	FD/MAINT & REPAIR GROUNDS
CAMBRIA HARDWARE CENTER	52554	5/18/2011	3	2.46	FD/MAINT & REPAIR LICENSED VEHICLES
CAMBRIA HARDWARE CENTER	52554	5/18/2011	4	28.04	FD/DEPARTMENT OPERATING SUPPLIES
				<u>882.39</u>	
CAMBRIA ROCK	52509	5/6/2011	1	479.50	WD/2 YD READY MIX
CAMBRIA ROCK	52509	5/6/2011	1	270.63	WD/ 3/4 YD READY MIX
CAMBRIA ROCK	52563	5/19/2011	1	341.64	WD/FILL SAND & ROCK POLARSET MOONSTONE
CAMBRIA ROCK	52563	5/19/2011	1	286.86	WD/FILL SAND & ROCK MOONSTONE
				<u>1,378.63</u>	
CAMBRIA VILLAGE SQUARE	52490	5/3/2011	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN 5/11
CAMBRIA VILLAGE SQUARE	52603	5/31/2011	1	345.75	ADM/COMMON AREA MAINTENACE MARCH/APRIL 2011
				<u>3,527.88</u>	
CARMEL & NACCASHA LLP	52481	5/3/2011	1	6,600.00	ADM/MONTHLY RETAINER LEGAL SERVICES 5/11
CARRINGTON MORTGAGE SERVICES,	52525	5/9/2011	1	118.85	WD/CUSTOMER REFUND
CENTRAL COAST COFFEE	52567	5/19/2011	1	57.92	ADM/OFFICE SUPPLIES 5/10/11
CHAMBER OF COMMERCE	52609	5/31/2011	1	30.00	ADM/2011 BUSINESS SHOWCASE
CHAPARRAL BUSINESS MACHIN	52596	5/31/2011	1	237.33	ADM/RICOH 5110 TONER
COAST ELECTRONICS/RADIO	52508	5/6/2011	1	475.00	FD/FCC RADIO LIC UPDATE & NARROW BAND MODIFICATION
COAST ELECTRONICS/RADIO	52592	5/31/2011	1	1,945.25	FD/RADIO UPGRADES TO REPEATER SITE
				<u>2,420.25</u>	
CONTI, KIM	52526	5/9/2011	1	122.18	WD/CUSTOMER REFUND
CORBIN WILLITS SYSTEMS	52482	5/3/2011	1	1,174.12	ADM/MONTHLY SUPPORT FINANCIAL MGT SOFTWARE 5/11
CRYSTAL SPRING WATER CO.	52593	5/31/2011	1	14.36	WW/EQUIPMENT RENTAL APRIL 2011
CULLIGAN-KITZMAN WATER	52540	5/12/2011	1	52.00	FD/14 DAY WATER SOFTENER SERVICE APRIL 2011

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING MAY 31, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
D.LAFFERTY HEATING	52594	5/31/2011	1	313.21	WW/INSTALLED VENT TANKLESS WATER HEATER WWTP
DUGGAN SMITH & HEATH LLP	52598	5/31/2011	1	5,000.00	FD/M. MILLER LEGAL SERVICES APRIL/MAY 2011
EMPLOYMENT DEVELOPMENT UI	52610	5/31/2011	1	759.00	ADM/UNEMPLOYMENT DIRECT COSTS 1/1-3/31/11
ENNIX INCORPORATED	52483	5/3/2011	1	2,975.00	WW/ENNIX DIGESTER OPTIMIZATN 4/8/11 - 5/7/11
FARM PLAN	52544	5/12/2011	1	633.65	F&R/CUTTING HAMMERS FOR MOWER
FEDEX	52577	5/26/2011	1	52.89	ADM/SHIPPING CHARGES APRIL 2011
FERGUSON ENT., INC #632	52542	5/12/2011	1	211.09	WD/HYDRANT RISERS 6X12 6X24
FERGUSON ENT., INC #632	52542	5/12/2011	1	105.00	WD/HYDRANT RISER 6X18
				<u>316.09</u>	
FGL ENVIRONMENTAL	52543	5/12/2011	1	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	52568	5/19/2011	1	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	52611	5/31/2011	1	1,207.00	WW/INORGANIC & ORGANIC SUPPORT ANALYSIS
FGL ENVIRONMENTAL	52611	5/31/2011	1	90.00	WD/BACTI & SUPPORT ANALYSIS
				<u>1,477.00</u>	
FIRST AMERICAN TITLE CO	52534	5/12/2011	1	712.00	RC/VOLUNTARY LOT MERGER ESCROW DEPOSIT
FIRST AMERICAN TITLE CO	52534	5/12/2011	1	712.00	RC/VOLUNTARY LOT MERGER ESCROW DEPOSIT
FIRST AMERICAN TITLE CO	52534	5/12/2011	1	712.00	RC/VOLUNTARY LOT MERGER ESCROW DEPOSIT
FIRST AMERICAN TITLE CO	52534	5/12/2011	1	712.00	RC/VOLUNTARY LOT MERGER ESCROW DEPOSIT
FIRST AMERICAN TITLE CO	52587	5/31/2011	1	712.00	RC/VOLUNTARY LOT MERGER ESCROW DEPOSIT
				<u>3,560.00</u>	
FIRST BANKCARD	52504	5/5/2011	1	-	ADM/WD/K.CHOATE VISA CHARGES APRIL 2011
FIRST BANKCARD	52504	5/5/2011	2	267.81	WD/ROOM CHARGES J.ADAMS CRWA CONFERENCE 4/25-4/27
FIRST BANKCARD	52504	5/5/2011	3	11.06	ADM/LUNCH LCW TRAINING IN SLO 3/30/11
FIRST BANKCARD	52504	5/5/2011	1	-	FD/M.MILLER VISA CHARGES APRIL 201
FIRST BANKCARD	52504	5/5/2011	2	232.73	FD/CHARGES FOR MEAL TICKET FIRE ACADEMY
FIRST BANKCARD	52504	5/5/2011	1	-	ADM/T.RUDOCK VISA CHARGES APRIL 2011
FIRST BANKCARD	52504	5/5/2011	2	51.39	ADM/MEAL CHARGES SDRMA TRAINING W/MADRID
FIRST BANKCARD	52504	5/5/2011	3	60.24	ADM/MEAL CHARGES SDRMA TRAINING W/MADRID
FIRST BANKCARD	52504	5/5/2011	4	195.66	ADM/ROOM CHARGES SDRMA TRAINING W/MADRID
				<u>818.89</u>	
FOX, DENNIS/CHERYL	52527	5/9/2011	1	80.00	WD/CUSTOMER REFUND
GALLAGHER, MICHAEL S.	52604	5/31/2011	1	146.88	FD/REIMB TRVL MING LAKE WTR RESCUE COURSE 5/5-5/7
GERBER'S AUTO SERVICE	52557	5/19/2011	1	973.95	WW/REPAIR & MAINTENANCE FORD F250 L#E051355
GOWDY ELECTRIC	52512	5/6/2011	1	1,486.98	F&R/VET'S HALL SUBPANEL
GRACEY, WAYNE & MADIE	52599	5/31/2011	1	165.11	WD/REIM DAMAGED LANDSCAPING @ PINE KNOLLS TANKS
GRESENS, ROBERT C.	52484	5/3/2011	1	45.00	WD/MONTHLY CELL PHONE SERVICE REIMB 5/11
GRUBER, JEROME	52485	5/3/2011	1	22.50	WD/MONTHLY CELL PHONE SERVICE REIMB 5/11
GRUBER, JEROME	52485	5/3/2011	2	22.50	WW/MONTHLY CELL PHONE SERVICE REIMB 5/11
				<u>45.00</u>	
GUS JONES CONCRETE CUTTIN	52600	5/31/2011	1	175.00	WD/CUT PATCH FOR PAVING WINSOR @ SHAMEL PARK
HACH COMPANY	52569	5/19/2011	1	501.20	WD/ANALYSER FLUID WELLS MONITORING EQUIP 05/2011

CAMBRIA COMMUNITY SERVICES DISTRICT
 EXPENDITURE REPORT
 FOR THE MONTH ENDING MAY 31, 2011

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
HOME DEPOT CREDIT SERVICE	52505	5/5/2011	1	182.85	F&R/MAINT & REPAIR BUILDINGS-VET'S HALL
HOME DEPOT CREDIT SERVICE	52505	5/5/2011	1	21.61	ADM/MAINT & REPAIR BUILDINGS-ADMIN OFFICE
HOME DEPOT CREDIT SERVICE	52505	5/5/2011	1	250.83	F&R/MAINT & REPAIR BUILDINGS-VET'S HALL PAINT
				455.29	
INNOVATIVE CONCEPTS	52486	5/3/2011	1	839.30	FD/MONTHLY BROADBAND SERVICES 5/11
INNOVATIVE CONCEPTS	52486	5/3/2011	2	839.30	F&R/MONTHLY BROADBAND SERVICES 5/11
INNOVATIVE CONCEPTS	52486	5/3/2011	3	839.30	ADM/MONTHLY BROADBAND SERVICES 5/11
INNOVATIVE CONCEPTS	52486	5/3/2011	4	839.30	WD/MONTHLY BROADBAND SERVICES 5/11
INNOVATIVE CONCEPTS	52486	5/3/2011	5	839.30	WW/MONTHLY BROADBAND SERVICES 5/11
INNOVATIVE CONCEPTS	52486	5/3/2011	6	25.00	FD/1 MONTH WEB HOSTING fire.cambriacsdf.org 5/11
				4,221.50	
INT'L CODE COUNCIL (ICC)	52601	5/31/2011	1	125.00	FD/GOVERNMENTAL MEMBERSHIP DUES 6/30/11-6/30/12
INTERSTATE BILLING SERVICE, IN	52535	5/12/2011	1	128.21	FD/REPAIR CHECK ENGINE LIGHT ENG 91
J B DEWAR	52492	5/5/2011	1	1,360.11	WW/DIESEL FUEL CHARGES 4/27/11
J B DEWAR	52492	5/5/2011	1	952.08	FD/DIESEL FUEL CHARGES 4/27/11
J B DEWAR	52492	5/5/2011	1	432.62	WD/GASOLINE CHARGES 4/27/11
J B DEWAR	52612	5/31/2011	1	2,488.25	WW/DIESEL FUEL CHARGE
				5,233.06	
JWC ENVIRONMENTAL	52558	5/19/2011	1	2,564.28	WW/PC2200 STANDARD CONTROLLER
KUYKENDALL, MICHAEL	52487	5/3/2011	1	45.00	WW/MONTHLY CELL PHONE SERVICE REIMB 5/11
LABOSSIERE, J. ALLEYNE	52605	5/31/2011	1	64.54	ADM/REIMB TRAVEL TO CSMFO MTG PISMO BEACH 5/12/11
LIEBERT CASSIDY WHITMORE	52602	5/31/2011	1	3,360.00	ADM/MEMBERSHIP RENEWEL 7/1-6/30/12
LIEBERT CASSIDY WHITMORE	52602	5/31/2011	2	-	CONT. CENTRAL COAST EMPLOYMENT CONSORTIUM
				3,360.00	
LIGHTHOUSE LITHO	52570	5/19/2011	1	346.40	FD/ANNUAL REPORT
MATHESON TRI-GAS, INC	52513	5/6/2011	1	50.30	WW/ACETYLENE CYL RENTAL APRIL 2011
MCCORMICK'S TREE SERVICE	52545	5/12/2011	1	360.00	F&R/DEAD TREE REMOVAL CAMBORNE ST
MCMASTER-CARR SUPPLY CO	52613	5/31/2011	1	117.01	WW/MAINT & REPAIR WW COLLECTION SYSTEM
MEL'S LOCK & KEY	52501	5/5/2011	1	40.00	F&R/VET'S HALL SERVICE CALL
MENDOZA, CARLOS	52488	5/3/2011	1	22.50	F&R/MONTHLY CELL PHONE SERVICE REIMB 5/11
MENDOZA, CARLOS	52488	5/3/2011	2	22.50	ADM/MONTHLY CELL PHONE SERVICE REIMB 5/11
				45.00	
MICHAEL TINDELL SIGN HERE	52506	5/5/2011	1	32.48	ADM/BUSINESSS HOURS DECAL FOR ADMIN DOOR
MINER'S ACE HARDWARE	52546	5/12/2011	1	26.09	F&R/CHRISTY NEO MASK REUSABLE
MISSION LINEN SUPPLY	52502	5/5/2011	1	55.72	F&R/LINEN SERVICE & UNIFORM CLEANING APRIL 2011
MISSION LINEN SUPPLY	52502	5/5/2011	2	237.88	WD/LINEN SERVICE & UNIFORM CLEANING APRIL 2011
				293.60	
ML ENTRY GATES-MORTIMER LOPEZ	52514	5/6/2011	1	2,394.25	WD/GATE OPERATOR REMOVAL & REPLACEMENT
MUNICIPAL CODE CORP	52559	5/19/2011	1	500.00	ADM/ANNUAL DISTRICT CODE MAINTENANCE 5/11 - 5/12
NFPA MEMBERSHIP SERVICES	52578	5/26/2011	1	150.00	FD/NFPA ANNUAL MEMBERSHIP 2011 - 2012

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING MAY 31, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
NIELSON, WINNIE	52528	5/9/2011	1	54.25	WD/CUSTOMER REFUND
NOBLE SAW, INC.	52579	5/26/2011	1	1,142.51	FD/PURCHASE CHAINSAW
OSHKOSH CAPITAL	52533	5/11/2011	1	248,328.51	FD/PAYOFF PUMPER-PRINCIPAL
OSHKOSH CAPITAL	52533	5/11/2011	2	12,639.92	FD/PAYOFF PUMPER-INTEREST
OSHKOSH CAPITAL	52533	5/11/2011	3	4,238.05	FD/PAYOFF PUMPER-PREPAY PENALTY
				<u>265,206.48</u>	
PACIFIC GAS & ELECTRIC	52531	5/11/2011	1	4.45	F&R/ELECTRIC SERVICE 3/31 - 4/29/11
PACIFIC GAS & ELECTRIC	52531	5/11/2011	1	13.31	ADM/ELECTRIC SERVICE 3/31 - 4/29/11
PACIFIC GAS & ELECTRIC	52531	5/11/2011	1	9.17	WD/ELECTRIC SERVICE 3/31 - 4/30/11
PACIFIC GAS & ELECTRIC	52531	5/11/2011	1	6,996.39	WD/ELECTRIC SERVICE 3/31 - 5/2/11
PACIFIC GAS & ELECTRIC	52531	5/11/2011	1	709.05	WD/ELECTRIC SERVICE 4/1/11 - 5/2/11
PACIFIC GAS & ELECTRIC	52562	5/19/2011	1	44.71	WW/ELECTRIC SERVICE 3/31 - 4/30/11
PACIFIC GAS & ELECTRIC	52573	5/19/2011	1	11,673.62	WW/ELECTRIC SERVICE 3/31 - 5/4/11
PACIFIC GAS & ELECTRIC	52575	5/23/2011	1	1,412.27	F&R/ELECTRIC SERVICE 3/31 - 5/6/11
PACIFIC GAS & ELECTRIC	52575	5/23/2011	2	651.61	FD/ELECTRIC SERVICE 3/31 - 5/6/11
PACIFIC GAS & ELECTRIC	52575	5/23/2011	3	376.25	ADM/ELECTRIC SERVICE 3/31 - 5/6/11
				<u>21,890.83</u>	
PHIL'S PRO PLUMB	52580	5/26/2011	1	540.00	WW/INSTALL TANKLESS WTR HTR WWTP
PROCARE JANITORIAL SUPPLY	52582	5/26/2011	1	279.88	F&R/PAPER PRODUCTS & OPERATING SPPLS FOR VETS HALL
PROFFITT, DAN & JULIE	52581	5/26/2011	1	162.32	ADM/PAPER PRODUCTS FOR ADMIN OFFICE
QUILL CORP	52491	5/4/2011	1	291.95	ADM/OFFICE SUPPLIES
QUILL CORP	52491	5/4/2011	1	32.38	ADM/OFFICE SUPPLIES
QUILL CORP	52491	5/4/2011	1	15.57	RC/OFFICE SUPPLIES
QUILL CORP	52547	5/12/2011	1	183.20	ADM/OFFICE SUPPLIES
QUILL CORP	52547	5/12/2011	1	(20.05)	ADM/RETURN OF COLORED LEGAL COPY PAPER
QUILL CORP	52560	5/19/2011	1	18.29	ADM/OFFICE SUPPLIES
QUILL CORP	52560	5/19/2011	1	2.72	ADM/OFFICE SUPPLIES
QUILL CORP	52560	5/19/2011	1	10.87	ADM/OFFICE SUPPLIES
QUILL CORP	52560	5/19/2011	1	234.34	FD/OFFICE SUPPLIES
QUILL CORP	52560	5/19/2011	1	9.82	ADM/OFFICE SUPPLIES
QUILL CORP	52583	5/26/2011	1	270.61	ADM/OFFICE SUPPLIES
QUILL CORP	52583	5/26/2011	1	11.67	ADM/OFFICE SUPPLIES
QUILL CORP	52583	5/26/2011	1	48.68	ADM/OFFICE SUPPLIES
QUILL CORP	52583	5/26/2011	1	225.15	ADM/OFFICE SUPPLIES
				<u>1,335.20</u>	
RAYNER, TAMMY	52529	5/9/2011	1	65.96	WD/CUSTOMER REFUND
RICHARDSON, WADE	52530	5/9/2011	1	30.72	WD/CUSTOMER REFUND
RITTERBUSH REPAIR SERVICE	52495	5/5/2011	1	1,300.00	FD/MAINT & REPAIR OF ENGINE 91 & 97 APRIL 2011
SAN LUIS SECURITY SYSTEMS	52496	5/5/2011	1	126.00	ADM/SECURITY SYSTEM 1316 TAMSON JUNE'11-AUG'11
SELECT BUSINESS SYSTEMS	52497	5/5/2011	1	73.13	FD/SHARP X3500 COPIER REPAIR
SELECT BUSINESS SYSTEMS	52497	5/5/2011	1	9.00	FD/SHIPPING CHARGES FOR WASTE TONER BOX
				<u>82.13</u>	
SHANK, BENJAMIN	52614	5/31/2011	1	60.00	FD/REIMB FOR EMT RE CERTIFICATION
STATE WATER RES.CTRL.BRD.	52553	5/18/2011	1	145,773.37	WWW/STATE REVOLG FUND LOAN# 4806-550-0 PRINCIPAL
STATE WATER RES.CTRL.BRD.	52553	5/18/2011	2	28,283.43	WWW/STATE REVOLG FUND LOAN# 4806-550-0 INTEREST
				<u>174,056.80</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING MAY 31, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
SUN PACIFIC	52584	5/26/2011	1	843.75	WW/INSTALL PUMP CONTROL AND CONTROL PANEL
THE CAPRICORN GROUP	52556	5/19/2011	1	145.08	WW/BUFFERPAC COLOR-CODED SOLUTIONS
THE DOCUTEAM	52541	5/12/2011	1	311.64	ADM/DOCUMENT STORAGE APRIL 2011
THE GAS COMPANY	52532	5/11/2011	1	208.46	F&R/GAS SERVICE 1000 MAIN ST 3/31-4/29/11
THE GAS COMPANY	52532	5/11/2011	1	3.29	ADM/GAS SERVICE 1316 TAMSEN STE 201 4/13-4/29/11
THE GAS COMPANY	52532	5/11/2011	1	195.79	FD/GAS SERVICE 2850 BURTON DR 3/31-4/29/11
THE GAS COMPANY	52532	5/11/2011	1	3.16	ADM/GAS SERVICE 1316 TAMSEN STE 203 3/31-4/29/11
THE GAS COMPANY	52532	5/11/2011	1	44.40	WW/GAS SERVICE 5500 HEATH LN APT B 4/1-4/29/11
THE GAS COMPANY	52532	5/11/2011	1	4.55	FD/GAS SERVICE 5490 HEATH LN 4/1-4/29/11
THE GAS COMPANY	52532	5/11/2011	1	84.51	WW/5500 HEATH LN 4/1-4/29/11
THE GAS COMPANY	52532	5/11/2011	1	40.55	F&R/GAS SERVICE 3195 BURTON DR 3/31-4/29/11
				<u>584.71</u>	
TITAN INDUSTRIAL SUPPLY	52503	5/5/2011	1	104.66	WD/FIRST AID KIT SUPPLIES 4/28/11
TITAN INDUSTRIAL SUPPLY	52536	5/12/2011	1	141.36	WW/FIRST AID KIT SUPPLIES 4/28/11
				<u>246.02</u>	
UNITED STAFFING ASSOC	52498	5/5/2011	1	762.60	ADM/TEMP STAFFING 4/18 - 4/22/11
UNITED STAFFING ASSOC	52548	5/12/2011	1	297.60	ADM/TEMP STAFFING 4/27 - 4/28/11
UNITED STAFFING ASSOC	52564	5/19/2011	1	1,246.20	ADM/TEMP STAFFING 5/2 - 5/16/11
UNITED STAFFING ASSOC	52585	5/26/2011	1	1,264.80	ADM/TEMP STAFFING 5/9 -5/12/11
				<u>3,571.20</u>	
USA BLUE BOOK	52499	5/5/2011	1	1,278.95	WW/FOR NITRATE TESTING
USA BLUE BOOK	52571	5/19/2011	1	141.11	WW/SUCTION STRAINER
				<u>1,420.06</u>	
VAN SCOYOC ASSOC., INC.	52489	5/3/2011	1	6,225.00	ADM/PROF FED'L ADVOCACY FOR DESAL WASH D.C. 5/11
VERIZON WIRELESS	52565	5/19/2011	1	83.99	FD/CELL PHONE SERVICE 4/8 - 5/7/11
VIC'S BACKHOE SERVICE	52549	5/12/2011	1	1,100.00	WD/TRACTOR & DUMP TRUCK FOR HYDRANT REPLACEMENT
VIC'S BACKHOE SERVICE	52555	5/18/2011	1	1,536.00	WD/TRACTOR & DUMP TRUCK FOR HYDRANT REPLACEMENT
VIC'S BACKHOE SERVICE	52555	5/18/2011	1	1,680.00	WD/TRACTOR & DUMP TRUCK FOR HYDRANT REPLACEMENT
				<u>4,316.00</u>	
VICTOR BACKHOE, INC.	52515	5/6/2011	1	1,536.00	WD/REPLACE FIRE HYDRANTS MOONSTONE BCH DR.
WALLACE GROUP	52588	5/31/2011	1	899.75	WD/GIS SERVICES & ASSESSMENT ENGINEERING APRIL '11
WALLACE GROUP	52588	5/31/2011	2	899.75	WW/GIS SERVICES & ASSESSMENT ENGINEERING APRIL '11
WALLACE GROUP	52588	5/31/2011	3	640.50	FD/GIS SERVICES & ASSESSMENT ENGINEERING APRIL '11
WALLACE GROUP	52588	5/31/2011	1	305.00	FD/FIRE HAZARD FUEL REDUCTION PROGRAM APRIL '11
				<u>2,745.00</u>	
WINE COUNTRY BALANCE	52615	5/31/2011	1	375.00	WW/ADJUSTED & CALIBRATED LAB BALANCE
WINSOR CONSTRUCTION, INC.	52537	5/12/2011	1	318.26	WW/CLASS II BASE
WINSOR CONSTRUCTION, INC.	52537	5/12/2011	1	631.76	WW/CLASS II BASE
WINSOR CONSTRUCTION, INC.	52550	5/12/2011	1	98.51	WD/CONCRETE SAND
				<u>1,048.53</u>	
Accounts Payable Vendor Subtotal:				<u>570,269.57</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING MAY 31, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
AFLAC (AMER FAM LIFE INS)	2181	5/11/2011	1	615.21	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2181	5/11/2011	1	208.58	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2192	5/31/2011	1	573.78	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2192	5/31/2011	1	198.43	VOLUNTARY INS-PRETAX
				<u>1,596.00</u>	
AMERITAS	2175	5/3/2011	1	1,824.80	DENTAL INSURANCE-YER
AMERITAS	2175	5/3/2011	2	331.11	DENTAL INSURANCE-YER
AMERITAS	2175	5/3/2011	3	96.53	DENTAL INSURANCE-YER
				<u>2,252.44</u>	
CAMBRIA COMMUNITY SERVICES DIS	2182	5/11/2011	1	1,100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2182	5/11/2011	2	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2182	5/11/2011	3	200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2182	5/11/2011	4	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2182	5/11/2011	5	200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2193	5/31/2011	1	1,200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2193	5/31/2011	2	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2193	5/31/2011	3	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2193	5/31/2011	4	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2193	5/31/2011	5	200.00	MEDICAL REIMBURSEMNT
				<u>3,550.00</u>	
CAMBRIA FIREFIGHTERS ASSN	2196	5/31/2011	1	170.50	RESERVE FIREFTR DUES
EMPLOYMENT DEVELOPMENT DP	2184	5/11/2011	1	2,866.55	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2184	5/11/2011	1	813.72	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2195	5/31/2011	1	-	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2195	5/31/2011	1	415.41	STATE INCOME TAX
				<u>4,095.68</u>	
H.O.B.-DIRECT DEPOSIT	2185	5/11/2011	1	3,199.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2185	5/11/2011	1	43,708.67	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2197	5/31/2011	1	2,899.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2197	5/31/2011	1	58,200.25	Direct Deposit Flat
				<u>108,006.92</u>	
H.O.B./FEDERAL TAXES	2186	5/11/2011	1	8,274.24	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2186	5/11/2011	1	7,223.97	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2186	5/11/2011	1	2,014.34	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2198	5/31/2011	1	-	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2198	5/31/2011	1	1,285.76	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2198	5/31/2011	1	358.50	FEDERAL INCOME TAX
				<u>19,156.81</u>	
ICMA-VNTGPT TRSFR AGT 401	2188	5/11/2011	1	100.00	401-INDIV CONTRIB
ICMA-VNTGPT TRSFR AGT 401	52519	5/9/2011	1	48,000.00	ADM/401 PLAN #106159
ICMA-VNTGPT TRSFR AGT 457	52518	5/9/2011	1	31,000.00	ADM/457 PLAN #305712
ICMA-VNTGPT TRSFR AGT 457	2187	5/11/2011	1	2,138.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2187	5/11/2011	1	800.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2199	5/31/2011	1	3,538.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2199	5/31/2011	1	1,000.00	457 DEF COMP-INDIV
				<u>86,576.92</u>	
LINCOLN FINANCIAL GROUP	2176	5/3/2011	1	188.33	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	2176	5/3/2011	2	3.79	LIFE INSURANCE
				<u>192.12</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING MAY 31, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
PERS HEALTH BENEFIT SERV	2177	5/3/2011	1	21,863.32	PERS MEDICAL
PERS HEALTH BENEFIT SERV	2177	5/3/2011	2	387.37	PERS MEDICAL
PERS HEALTH BENEFIT SERV	2177	5/3/2011	3	89.02	PERS MEDICAL
PERS HEALTH BENEFIT SERV	2177	5/3/2011	4	2,641.94	PERS MEDICAL
PERS HEALTH BENEFIT SERV	2177	5/3/2011	5	1,106.17	PERS MEDICAL
PERS HEALTH BENEFIT SERV	2177	5/3/2011	6	6,880.92	PERS MEDICAL
PERS HEALTH BENEFIT SERV	2177	5/3/2011	7	3,032.07	PERS MEDICAL
PERS HEALTH BENEFIT SERV	2177	5/3/2011	8	4,769.31	PERS MEDICAL
PERS HEALTH BENEFIT SERV	2177	5/3/2011	9	83.75	PERS MEDICAL
PERS HEALTH BENEFIT SERV	2177	5/3/2011	1	1,807.91	EMPLOYEE MEDICAL DED
				<u>42,661.78</u>	
PERS RETIREMENT SYSTEM	2189	5/11/2011	1	-	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2189	5/11/2011	2	19,709.21	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2200	5/31/2011	1	(0.03)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2200	5/31/2011	2	25,013.09	PERS PAYROLL REMITTANCE
				<u>44,722.27</u>	
SEIU, LOCAL 620	2190	5/11/2011	1	200.63	SEIU UNION DUES
SEIU, LOCAL 620	2201	5/31/2011	1	200.63	SEIU UNION DUES
				<u>401.26</u>	
SLO CREDIT UNION	2183	5/11/2011	1	220.00	CREDIT UNION
SLO CREDIT UNION	2194	5/31/2011	1	220.00	CREDIT UNION
				<u>440.00</u>	
THE VARIABLE ANNUITY LIFE	2191	5/11/2011	1	75.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	2202	5/31/2011	1	75.00	DEFERRED COMP -VALIC
				<u>150.00</u>	
				<u>313,972.70</u>	
Payroll Payable Vendor Subtotal:				<u>313,972.70</u>	
TOTAL DISBURSEMENTS TO VENDORS FOR MAY, 2011				<u><u>884,242.27</u></u>	



ADDENDA TO MONTHLY EXPENDITURE REPORT

<i>DEPARTMENT CODES</i>	
FD	Fire Department
F&R	Facilities and Resources
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT
 BOARD OF DIRECTORS REGULAR MEETING MINUTES
 THURSDAY, MAY 26, 2011, 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION
1A. CALL TO ORDER	President Clift called the regular meeting to order at 12:38 PM.
1B. PLEDGE OF ALLEGIANCE	President Clift led the pledge of allegiance.
1C. ESTABLISHMENT OF QUORUM	President Clift Present Vice President MacKinnon Present Director Bahringer Present Director De Micco Present Director Thompson Present Staff Present: Interim General Manager Jerry Gruber, District Counsel Tim Carmel, District Engineer Bob Gresens, Finance Manager Alleyene LaBossiere, District Clerk Kathy Choate
1D. REPORT FROM CLOSED SESSION	District Counsel reported no formal action taken.
2. SPECIAL REPORTS	
A. Sheriff's Department Report	Deputy Steeb reported 241 calls of which 46 were EMS since last month's report. Sheriff Parkinson will hold Town Hall Meeting June 14.
3. ACKNOWLEDGEMENTS/PRESENTATIONS	President Clift presented proclamation to California Honor Guard Team 11.
4. PUBLIC COMMENT	<p><u>Vance Hyde</u>, Cambria. Commented on May 12 letter to editor. Spoke in support of Jerry Gruber and reinstatement of Chief Miller.</p> <p><u>Ron Crummitt</u>, Cambria. Spoke in support of Jerry Gruber and Chief Miller. Encouraged Board to consider releasing some wait list positions.</p> <p><u>Bruce Fosdike</u>, Cambria. Commented on recent publications regarding release of meters to raise money and concern with moratorium that is in effect and serving current residents with no long term alternative source.</p> <p><u>Amanda Rice</u>, Cambria. Echoed Vance Hyde's sentiments. 3,479 days since moratorium declared. Water production has decreased. How much water can we get without effecting environment from the two creeks? CCSD is using half of what Coastal Commission has permitted for the two creeks.</p>
5. AGENDA REVIEW	Item 7 A pulled for separate discussion. Item 9B moved to be heard first on regular business.
6. MANAGER'S AND BOARD REPORTS	
A. GENERAL MANAGER'S REPORT	Interim General Manager Gruber thanked the

	<p>Board, community and staff for their confidence. Welcomed Chief Miller back. Presented General Manager's report. Board discussion followed.</p> <p>Public Comment: <u>Elizabeth Bettenhausen</u>, Cambria. Supports Jerry Gruber and Chief Miller. Thanked staff for publishing responses to Initial Studies/MNDs. What is situation of recruitment for open staff positions? <u>Janine Jacobs</u>, Cambria. Commented on awareness group she has been working with on the desalination plant in Cambria and speaking a lot with soil specialist Jim Brownell. He has informed her that using a reverse osmosis treatment with treated water would cost one tenth the price that a desalination reverse osmosis plant would cost. Did feasibility study look at that? Is there enough treated water to recycle into the town? Commented on cal ponds. Is the Board open to alternatives other than desal?</p>
<p>B. DESALINATION AND WATER STORAGE FACILITIES REPORT</p>	<p>Interim General Manager Gruber presented the report. Board discussion followed. Public Comment: None</p>
<p>C. MEMBER AND COMMITTEE REPORTS</p>	<p>Director Bahringer suggested Fee Schedule and Facilities Committee combine. Board discussion followed and for present they will remain as two ad hoc committees. After meetings with Bartle and Wells, come back with recommendation to Board for reorganizing those committees or another option.</p> <p>Director Bahringer, NCAC. Reported the Trolley is gone and NCAC is trying to develop a long range plan to guarantee a fee schedule; Ralph Covell talked about his fire plan to reduce hazardous fuel; and Supervisor Gibson announced approved solar projects for SLO County.</p>
<p>7. CONSENT AGENDA</p>	
<p>A. Approve Expenditures for Month of April 2011</p>	<p>Director Bahringer reported he will initial monthly expenditure checks and report to Board as to informational audit. Director MacKinnon commented on TechXpress \$84,000 per year. Interim General Manager Gruber commented on Innovative Concepts contract and consideration of a Franchise Agreement with Charter with the goal</p>

	<p>of reducing monthly costs.</p> <p>Director Bahringer moved to approve expenditure report for month of April 2011. Director DeMicco seconded. Motion carried unanimously. Ayes -5, Noes – 0, Absent – 0</p>
<p>B. Approve Minutes of Board of Directors Regular Meeting April 28, 2011 and Special Meetings April 28 and April 29</p> <p>C. Adopt Resolution 18-2011 authorizing banking powers of authority with Heritage Oaks Bank</p>	<p>Interim General Manager read consent items B and C. Director Thompson moved to approve Items B and C. Director MacKinnon seconded. Motion carried unanimously. Ayes -5, Noes – 0, Absent – 0</p>
<p>8. HEARINGS AND APPEALS</p>	<p>None</p>
<p>A. Public Hearing Confirming Water and Wastewater Standby or Availability charges as provided in Government Code §61124(b) and adopt Resolution 17-2011 confirming Water and Wastewater Standby or Availability charges for FY 2011/2012</p>	<p>Interim General Manager presented the staff report. President Clift opened the public hearing. Public Comment: None Director MacKinnon moved to adopt Resolution 17-2011 confirming Water and Wastewater Standby or Availability charges for FY 2011/2012. Director Bahringer seconded. Roll call vote. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</p>
<p>B. Adopt Resolution 19-2011 declaring a public nuisance for the annual Fire Hazard Fuel Reduction program</p>	<p>Interim General Manager introduced the report. Chief Miller presented the staff report. Captain Bitto commented on program changes. President Clift opened public hearing. Public Comment: <u>Amanda Rice</u>, Cambria. Questions she had were answered and supports program changes. President Clift closed public hearing. Director De Micco moved to adopt Resolution 19-2011 declaring a public nuisance within the Cambria Community Services District and directed staff to proceed with mailing notices to abate and remove hazardous wildland fuels and authorize new timing and collection procedures, as set forth in the presentation and report. Director Thompson seconded. Board discussion followed. Roll call vote. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</p>
<p>9. REGULAR BUSINESS</p>	
<p>A. Receive Draft 2011/2012 CCSD operating budget</p>	<p>Item 9 A heard after Item 9 B. Director De Micco departed meeting after Item 9 B heard. President Clift introduced the item. Interim General Manager highlighted key items of draft 2011/2012 operating budget. Board discussion</p>

	<p>followed. Interim General Manager responded to Board's questions. Board consensus to pay off loan from General Fund from Water Reserves and remainder to Capital. Board requests Mr. Burns, Van Scoyoc present his proposal to retain his services and what alternatives are available, rather than monthly retainer. Consider budgeting trips and contacts with Washington staff at local level.</p> <p>Public Comment: <u>Elizabeth Bettenhausen</u>, Cambria. Commended Finance Officer and General Manager for specifying capital outlay projects on pg 62 and 64. Requests updated list of employees/positions and replace outdated organization chart on website. Commented on allocated overhead charges. Requested clarification of Facilities and Resource and Resource Conservation department definitions. Requested clarification of Facilities and Resources, Conservation, and Parks and Recreation departments; how they will be funded and why.</p> <p><u>Amanda Rice</u>, Cambria. Similar concerns with Facilities, Parks and Recreation, and Resource Conservation. Need public outreach for conservation. Use water revenue for conservation, rather than General Fund.</p> <p><u>Jerry McKinnon</u>, Cambria. Have separate budget page for Veterans Memorial Building to define operations of just the Veterans Memorial Building. Property taxes and rental fees fund the building. Make the building more available to community.</p> <p>Board discussion followed regarding Resource Conservation, Parks and Recreation, and Facilities and Resources department definitions. Separate out real costs of Veterans building.</p>
<p>B. Adopt Resolution 21-2011 approving proposal from Rockwell Construction for SCADA Phase I Installation Budget</p>	<p>Interim General Manager Gruber presented the staff report. Board discussion followed regarding costs to date and benefit of SCADA. Director De Micco moved to adopt Resolution 21-2011 approving Rockwell Construction proposal for SCADA Phase I installation budget. Director Bahringer seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</p> <p>Public Comment: <u>Amanda Rice</u>, Cambria. Will the installation go out to bid? Will this contractor see what is there and give a price to install?</p>

<p>C. Adopt Resolution 22-2011 approving the application for Statewide Park Program Grant funds and Resolution 23-2011 approving the MOU between CCSD and CUSD regarding joint use of Santa Lucia Middle School Athletic Fields Proposition 84 Statewide Park Program</p>	<p>Interim General Manager Gruber presented the staff report. Full Board discussion and questions followed. Jerry Gruber responded to Board questions. Public Comment: <u>Elizabeth Bettenhausen</u>, Cambria. Commented on estimated maintenance costs. What is income base of proposed project? Any solid information as to what would be needed in terms of water? <u>Jerry McKinnon</u>, Cambria. Concerned with definitions, page 84; operation costs? Maintenance costs? Community Park vs athletic fields? Concerned with financial condition of State of California, money better spend in classrooms. Director MacKinnon moved to adopt Resolution 22-2011 approving the application for Statewide Park Program grant funds and Resolution 23-2011 approving the Memorandum of Understanding between the CCSD and CUSD regarding joint use of Santa Lucia Middle School Athletic Fields Proposition 84 Statewide Park Program. Director Thompsons seconded. Motion carried. Ayes – 3, No – 0, Absent – 1 (De Micco), Abstain – 1 (Bahringer).</p>
<p>D. Adopt Resolution 24-2011 approving SLO County Lease Agreement at Rodeo Grounds</p>	<p>President Clift introduced the item. Interim General Manager Gruber presented the staff report. Director Bahringer moved to adopt Resolution 24-2011 approving SLO County Lease Agreement at Rodeo Grounds. Director MacKinnon seconded. Motion carried unanimously. Ayes – 4, No – 0, Absent – 1 (De Micco)</p>
<p>10. PUBLIC COMMENT</p>	<p><u>Amanda Rice</u>, Cambria. Volunteered to be a regulatory advocate. County reaffirmed zero percent growth in Cambria until July 2012.</p>
<p>11. ADJOURN</p>	<p>President Clift adjourned the meeting at 4:07 PM.</p>

CAMBRIA COMMUNITY SERVICES DISTRICT
 BOARD OF DIRECTORS SPECIAL MEETING MINUTES
 THURSDAY, MAY 26, 2011, 11:30 AM

AGENDA ITEM	DISCUSSION OR ACTION										
1A. CALL TO ORDER	President Clift called the meeting to order at 11:30 AM										
1B. ESTABLISHMENT OF QUORUM	<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">President Clift</td> <td style="width: 30%;">Present</td> </tr> <tr> <td>Vice President MacKinnon</td> <td>Present</td> </tr> <tr> <td>Director Bahringer</td> <td>Present</td> </tr> <tr> <td>Director De Micco</td> <td>Present</td> </tr> <tr> <td>Director Thompson</td> <td>Present</td> </tr> </table> <p>Staff Present: Interim General Manager Jerry Gruber, District Counsel Tim Carmel, District Clerk Kathy Choate</p>	President Clift	Present	Vice President MacKinnon	Present	Director Bahringer	Present	Director De Micco	Present	Director Thompson	Present
President Clift	Present										
Vice President MacKinnon	Present										
Director Bahringer	Present										
Director De Micco	Present										
Director Thompson	Present										
2. PUBLIC COMMENT	None										
3. CLOSED SESSION	President Clift adjourned to closed session 11:37 AM										
A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6 Unrepresented Employee: Interim General Manager Agency Negotiator: District Counsel B. Public Employee Evaluation pursuant to Government Code Section 54957. Title: Interim General Manager C. Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(3)(C) Name of Case: Claim of Richard Morris	District Counsel Tim Carmel read the closed session items for the record.										
4. REPORT FROM CLOSED SESSION	District Counsel Tim Carmel reported no formal action was taken.										
5. ADJOURN TO REGULAR MONTHLY MEETING	President Clift adjourned the closed session meeting at 12:35 PM										

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Tim Carmel, District Counsel

Meeting Date: June 23, 2011 Subject: Consider Approval of Mission Country Disposal's Prop 218 Notice of Public Hearing Regarding Proposed Solid Waste Rate Increase and Schedule Public Hearing for August 25, 2011 to Consider the Proposed Rate Increase in the Amount of 4.32%

RECOMMENDATIONS:

It is recommended that the Board approve the attached Notice of Public Hearing submitted by Mission Country Disposal relating to their proposed solid waste rate increase, and schedule the public hearing for August 25, 2011.

FISCAL IMPACT:

None. All costs associated with the processing of the proposed rate increase to comply with the requirements of Proposition 218 will be borne by Mission Country Disposal

DISCUSSION:

The CCSD's solid waste franchisee, Mission Country Disposal, is proposing to increase its rates in the amount of 4.32%. The procedures for rate increases contained in Proposition 218 (Article XIID, Section 6 of the California Constitution) includes the requirement that written notice of the proposed fee be provided. The notice is to include the amount of the proposed fee, the basis upon which the amount of the proposed fee was calculated, the reason for the fee, along with the date, time and location of a public hearing at which property owners or tenants may submit written protests to the proposed rate increase.

The CCSD Board of Directors has adopted Guidelines relating to Proposition 218 protest hearings (Resolution 14-2009). Those Guidelines provide for the delivery of the required written notice after the notice has been approved by the Board of Directors. Accordingly, the attached Notice of Public Hearing Regarding Proposed Solid Waste Rate Increase (Attachment "A") has been prepared and is being submitted for approval by the Board. It is also recommended that the public hearing be scheduled for the Board's regular meeting on August 25, 2011.

Attachments: Notice of Public Hearing Regarding Proposed Solid Waste Rate Increase
Resolution 14-2009

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

**CAMBRIA COMMUNITY SERVICES DISTRICT
NOTICE OF PUBLIC HEARING REGARDING
PROPOSED SOLID WASTE RATE INCREASE**

Dear Property Owners and Tenants-Customers:

This notice is intended to inform you that the Cambria Community Services District Board of Directors (“District”) will hold a public hearing regarding solid waste disposal rate increases (the “Proposed Rate Increase”) proposed by Mission Country Disposal (“the Garbage Company”) for properties and customers receiving solid waste services within the District. The Proposed Rate Increase will be considered by the Cambria CSD Board at the date, time and location specified below. Consistent with the requirements of Proposition 218, this notice also provides you with the following information:

- The Date, Time and Place of the Public Hearing
- The Majority Protest Procedures
- The Basis for the Proposed Rate Increase; and
- The Proposed Rate Increase Amounts

NOTICE OF PUBLIC HEARING

A Public Hearing for the Proposed Solid Waste Rate Increases within the District’s boundary will be held on:

Date: August 25, 2011

Time: 12:30 pm

Place: Cambria Vets Building, 1000 Main Street, Cambria, CA

At the Public Hearing the Cambria Community Services District Board of Directors will consider all public comment in support and in opposition of the Proposed Rate Increase and whether or not a Majority Protest exists pursuant to the California Constitution (below). If approved, the Proposed Rate Increase would become effective September 1, 2011.

MAJORITY PROTEST

Pursuant to Section 6 of Article XIII D of the California Constitution, the following persons may submit a written protest against the Proposed Rate Increase to the District’s Clerk before the close of the Public Hearing referenced above.

- An owner(s) of property (parcel(s)) receiving solid waste service within the District’s boundary. If the person(s) signing the protest, as an owner, is not shown on the last equalized assessment roll as the owner of the parcel(s) then the protest must contain or be accompanied by written evidence that such person signing the protest is the owner of the parcel(s) receiving water service; and
- A Tenant(s) whose name appears on the Garbage Company’s records as the customer of record for the corresponding parcel receiving solid waste services service within the District’s boundary (tenant-customer).

A valid written protest must contain a statement that you protest the increase in solid waste rates, the address and Assessor's Parcel Number (APN) of the parcel or parcels which receive solid waste service and must be signed by either the owner or the tenant-customer of the parcel or parcels. One written protest per parcel shall be counted in calculating a majority protest to the proposed solid waste rate increase subject to the requirements of Section 6 of Article XIII D of the California Constitution. Written protests will not be accepted by e-mail or by facsimile. Verbal protests will not be counted in determining the existence of a majority protest. To be counted, a protest must be received in writing by the District Clerk before the close of the Public Hearing referenced above.

Written protests regarding the solid waste rate increase may be mailed to:

**Cambria Community Services District
Attn: District Clerk
P.O. Box 65
Cambria, CA 93428-0065**

Written protests may also be personally delivered to the District Clerk at the Cambria Community Service District Office located at 1316 Tamsen Street, Suite 201, Cambria, California.

If valid written protests are presented by a majority of owners and/or tenants-customers of parcels receiving solid waste service within the District's boundary, then the District will not adjust/increase the solid waste rates. Only one protest per parcel will be counted in determining whether or not a majority protest exists.

REASON FOR THE PROPOSED RATE INCREASES

The Proposed Rate Increases (amounting to an increase of approximately 4.51% for each category of service) are necessary for the Garbage Company to continue to provide safe, environmentally sound and reliable solid waste removal, transportation and disposal services to the citizens of the Cambria Community Services District. The increases requested are due to increasing operational costs. Several factors have contributed to these increased costs, including, but not limited to, the rising costs associated with the operation of a garbage company, increased costs associated with operation and fuel for vehicles, ongoing maintenance, increased labor costs, increased landfill rates, increased green waste fees, and increased costs associated with meeting more stringent State and Federal regulations.

BASIS FOR THE PROPOSED RATE INCREASE

The Proposed Rate Increases (amounting to an increase of approximately 4.32% for each category of service) is based on the following cost increases incurred by the Garbage Company:

1. 1.01% of the Proposed Rate Increase is based on increased costs for fuel, for vehicles, ongoing maintenance, and increased labor costs.
2. 2.02% of the Proposed Rate Increase is based on a \$5.00 per ton increase in landfill tipping fees which is the result of decreased tonnage processed at the landfill combined with compliance with new environmental regulations.
3. 1.29% of the Proposed Rate Increase is based on increased landfill tipping fees for processing greenwaste. Because of odor complaints, the current method of composting greenwaste has been suspended, thereby causing an increase in costs for processing greenwaste from \$18.00 per ton to \$29.00 per ton.

PROPOSED RATE INCREASE AMOUNTS

The following charts provide a summary of the current solid waste rates and proposed rate increases:

MISSION COUNTRY DISPOSAL RATE INCREASE EFFECTIVE September 1, 2011 CAMBRIA COMMUNITY SERVICES DISTRICT				
Service Description	Pickups Per Week	Current Monthly Rate Effective 11-1-2008	Proposed Rate Adjustment %	Proposed Monthly Rate Effective 9-1-2011
RESIDENTIAL:				
32 Gallon Waste Wheeler	1	\$16.60	4.32%	\$17.32
64 Gallon Waste Wheeler	1	\$33.20	4.32%	\$34.63
96 Gallon Waste Wheeler	1	\$49.80	4.32%	\$51.95
Service away from the curb	1	\$7.52	4.32%	\$7.84
Garbage extras (per bag)	1	\$8.30	4.32%	\$8.66
Recycling extras(per bag)	1	\$4.15	4.32%	\$4.33
Switch waste wheelers twice/year		\$22.22	4.32%	\$23.18
Sunday service		\$55.49	4.32%	\$57.89
White good, couch, hide-a-bed	each	\$43.91	4.32%	\$45.81
Mattress, box spring, small chair, tv	each	\$12.54	4.32%	\$13.08
Per month late fee or 18%	1	\$5.17	4.32%	\$5.39
COMMERCIAL DUMPSTERS - ALL AREAS:				
1 yd dumpster	1	\$55.77	4.32%	\$58.18
1 yd dumpster	2	\$83.25	4.32%	\$86.85
1 yd dumpster	3	\$113.16	4.32%	\$118.05
1 yd dumpster	4	\$142.02	4.32%	\$148.16
1 yd dumpster	5	\$170.71	4.32%	\$178.08
1.5 yd dumpster	1	\$70.76	4.32%	\$73.82
1.5 yd dumpster	2	\$115.70	4.32%	\$120.70
1.5 yd dumpster	3	\$145.07	4.32%	\$151.34
1.5 yd dumpster	4	\$192.74	4.32%	\$201.07
1.5 yd dumpster	5	\$240.76	4.32%	\$251.16
2 yd dumpster	1	\$80.76	4.32%	\$84.25
2 yd dumpster	2	\$140.72	4.32%	\$146.80
2 yd dumpster	3	\$198.21	4.32%	\$206.77
2 yd dumpster	4	\$255.91	4.32%	\$266.97
2 yd dumpster	5	\$309.76	4.32%	\$323.14
3 yd dumpster	1	\$103.79	4.32%	\$108.27
3 yd dumpster	2	\$194.91	4.32%	\$203.33
3 yd dumpster	3	\$285.74	4.32%	\$298.08
3 yd dumpster	4	\$381.07	4.32%	\$397.53

3 yd dumpster	5	\$488.94	4.32%	\$510.06
COMMERCIAL DUMPSTERS - ALL AREAS (Con't):				
4 yd dumpster	1	\$138.38	4.32%	\$144.36
4 yd dumpster	2	\$259.88	4.32%	\$271.11
4 yd dumpster	3	\$380.99	4.32%	\$397.45
4 yd dumpster	4	\$508.09	4.32%	\$530.04
4 yd dumpster	5	\$651.93	4.32%	\$680.09

The rates shown above include the monthly container rental fee and a semi-annual dumpster cleaning.

The rates are the same for bins and garwoods, when volume is identical. Bins and garwoods are types of containers used for recycling.

COMMERCIAL GARBAGE CANS - ALL AREAS:

1 Can *	1	\$15.33	4.32%	\$15.99
32 gallon waste wheeler	1	\$16.60	4.32%	\$17.32
64 gallon waste wheeler	1	\$33.20	4.32%	\$34.63
64 gallon waste wheeler	2	\$53.33	4.32%	\$55.63
96 gallon waste wheeler	1	\$49.81	4.32%	\$51.96
96 gallon waste wheeler	2	\$62.26	4.32%	\$64.95
96 gallon waste wheeler	3	\$77.82	4.32%	\$81.18
Garbage extras (per bag)		\$8.30	4.32%	\$8.66
Garbage extras (per yard)		\$17.57	4.32%	\$18.33

* Maximum volume and weight per garbage can : 33 gallons / 80 pounds

COMMERCIAL - OTHER CHARGES:

Rates for all commercial customers include recycling pickup once per week free of charge for up to 4 cubic yards. **If you need more frequent service, it can be provided at a 75% discount from the garbage service rates for the specified level of service required.**

FURTHER INFORMATION

If you have questions about the Proposed Rate Increase, please call the offices of Mission Country Disposal, at (805) 543-0875.



**RESOLUTION 14-2009
APRIL 23, 2009**

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
ADOPTING GUIDELINES FOR THE SUBMISSION AND TABULATION OF
PROTESTS IN CONNECTION WITH RATE HEARINGS
CONDUCTED PURSUANT TO ARTICLE XIID, SECTION 6,
OF THE CALIFORNIA CONSTITUTION,
AND RELATED NOTICING**

WHEREAS, Article XIID, Section 6 of the California Constitution requires the Board of Directors of the Cambria Community Services District (CCSD) to consider written protests to certain proposed increases to utility charges; and

WHEREAS, this constitutional provision does not offer specific guidance as to who is allowed to submit protests, how written protests are to be submitted, or how the CCSD is to tabulate the protests; and

WHEREAS, for purposes of determining protests, Government Code Section 53755(b) provides for one written protest per parcel, and Government Code Section 53750(g) provides that identified parcels are those parcels that an agency has identified as a parcel upon which a proposed fee or charge is to be imposed; and

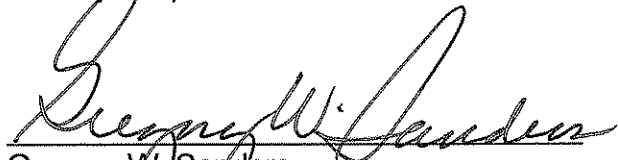
WHEREAS, to implement these provisions, and given the history of subdivision and development in Cambria, where the CCSD serves customers owning Assessor Parcel Numbers (APN) with more than one lot and the CCSD also serves customers with more than one APN, the attached Guidelines provide that a majority protest is to be determined based upon the number of parcels with active accounts served by the CCSD on the date of the public hearing, and defines "parcel" as a piece of land or property identified by Assessor's Parcel Number that is served by the CCSD, the owner or occupant of which is subject to the proposed charge; and

WHEREAS, the Board of Directors of the CCSD may direct the General Manager to mail notice of proposed water charges and proposed wastewater charges, effective July 1, 2009, to each record owner and record customer of every parcel served by the CCSD, scheduling the rates protest hearings for Monday, June 15, 2009, at 12:30 p.m., at Cambria Veterans Memorial Building, at 1000 Main Street, in Cambria, CA; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the CCSD hereby adopts the Guidelines for the Submission and Tabulation of Protests attached hereto as Exhibit "A" and incorporated herein by reference.

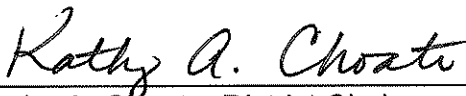
BE IT FURTHER RESOLVED that the Board of Directors hereby directs the General Manager to levy and collect special assessments and other fees as duly approved by the Board and to administer and expend the tax proceeds in accordance with the enabling legislative direction.

PASSED, APPROVED and ADOPTED this 23rd day of April 2009.



Gregory W. Sanders
President, Board of Directors

ATTEST:



Kathy A. Choate, District Clerk

APPROVED AS TO FORM:



Tim Carmel, District Counsel

Attachment "A"

CAMBRIA COMMUNITY SERVICES DISTRICT

GUIDELINES FOR THE SUBMISSION AND TABULATION OF PROTESTS

Where notice of a public hearing with respect to the adoption or increase of a utility charge has been given by the CCSD pursuant to Article XIID, Section 6(a) of the California Constitution, the following guidelines shall apply.

DEFINITIONS

Unless the context plainly indicates another meaning was intended, the following definitions shall apply in construction of these Guidelines:

1. "Parcel" means a piece of land or property identified by Assessor's Parcel Number (APN) that is served by the CCSD, as determined by the San Luis Obispo County Tax Assessor.
2. "Record customer" and "customer of record" mean the person or persons whose name or names appear on the CCSD's records as the person who has contracted for, and is obligated to pay for, utility services to a particular utility account.
3. "Record owner" or "parcel owner" means the person or persons whose name or names appear on the San Luis Obispo County Tax Assessor's latest equalized assessment roll as the owner of a parcel.
4. A "fee protest proceeding" is not an election, but the District Clerk will maintain the confidentiality of protests as provided below and will maintain the confidentiality and integrity of protests at all times.
5. "Public hearing" means the public hearing on the proposed charges.

NOTICE OF PROPOSED RATES AND PUBLIC HEARING

6. ***Notice Delivery.***
 - A. The CCSD shall give notice of proposed charges and public hearing on the proposed charges via 1st-class U.S. mail to all record owners and customers of record served by the CCSD, effective the date the notice is approved by the Board of Directors.
 - B. The CCSD will mail each notice subject to a request that the U.S. Postal Service provide forwarding address information to the CCSD for any notices forwarded by the U.S. Postal Service.

- C. If the U.S. Postal Service returns any notice to the CCSD as undeliverable and provides the CCSD a forwarding address, the CCSD shall mail the notice to the forwarding address, but its doing so does not extend the time in which protests may be submitted with respect to the proposed charges that are the subject of the public hearing.
- D. The CCSD will provide the notice of proposed charges and public hearing to each record owner and/or record customer who initiates CCSD utility services after the notice is mailed and before the date of the public hearing on the proposed charges, but its doing so does not extend the time in which protests may be submitted with respect to the proposed charges that are the subject of the public hearing.
- E. The CCSD will post the notice of proposed charges and public hearing at its official posting site after the notice is approved by the Board of Directors.

SUBMISSION OF PROTESTS

7. *Protest Requirements.*

- A. A written protest must include:
 - (i) A statement that it is a protest against the proposed charge which is the subject of the hearing; and
 - (ii) Name of the record owner or customer of record; and
 - (iii) Identity of the affected parcel by assessor's parcel number or service address; and
 - (iv) Original signature of the record owner or customer of record with respect to the identified parcel.
- B. Protests shall not be counted if any of the required elements (i thru iv) outlined in the preceding subsection "7.A." are omitted.
- C. A notice of proposed charges may, but need not, include a form by which record owners and customers of record may note their protest of, or support for, a proposed charge. However, use of such a protest form shall not be required and the CCSD shall accept any protest which complies with these Guidelines.

8. *Protest Submittal.*

- A. Any record owner or customer of record who is subject to the proposed utility charges, which are the subject of the public hearing, may submit a written protest to the District Clerk, by:
 - Delivery to the District Clerk's Office, 1316 Tamson Drive, Suite 201, Cambria, CA 93428,

- Mail to the CCSD, Attention: District Clerk, Post Office Box 65, Cambria, CA 93428, or
 - Personally submitting the protest at the public hearing.
- B. Protests must be received by the end of the public hearing, including those mailed to the CCSD. No postmarks will be accepted; therefore, any protest not actually received by the close of the public hearing, whether or not mailed prior to the public hearing, shall not be counted.
- C. In order to reduce duplicate protests and to avoid fraud, a protest may only be submitted by the record owner or customer of record who signed the protest or an individual authorized in writing by the record owner or customer of record to submit the protest. That written authorization shall be provided to the District Clerk so the District Clerk may accept a protest from someone other than the person who signed it.
- D. Designated trustees, legal guardians, probate estate executors or administrators, court-appointed or other legal representatives, or property managers/agents of a record owner or a record customer may sign a protest on behalf of a record owner or a record customer. Anyone other than the record owner or record customer's designee shall provide the District Clerk with the written authorization to act in such capacity.
- E. Emailed protests shall not be counted. Only protests with original signatures shall be counted.
- F. Copied protests shall not be counted. Only protests with original signatures shall be counted.
- G. Although oral comments at the public hearing will not qualify as a formal protest unless accompanied by a written protest, the CCSD Board of Directors welcomes input from the community during the public hearing on the proposed charges.

9. ***Protest Withdrawal.***

Any person who submits a protest may withdraw it by submitting to the District Clerk a signed written request that the protest be withdrawn. The withdrawal of a protest shall identify the affected parcel and the name of the record owner or customer of record who submitted both the protest and the request that it be withdrawn.

10. ***Multiple Record Owners or Customers of Record.***

- A. Each record owner or customer of record of a parcel served by the CCSD may submit a protest. This includes, but is not limited to, instances where:
- (i) A parcel is owned by more than a single record owner or more than one name appears on the CCSD's records as the customer of record for the parcel, or
 - (ii) A customer of record is not the record owner, or

- (iii) A parcel includes more than one record customer, or
- (iv) Multiple parcels are served via a single utility account such as master-metered condominium units and multiple family residential units.

B. Only one protest will be counted per parcel.

C. Any one protest submitted in accordance with these rules will be sufficient to count as a protest for the identified parcel.

11. ***CCSD as Record Owner of Parcel.***

Parcels owned by the CCSD that receive utility services, but are not subject to the proposed charges which are the subject of the public hearing, shall not be included in the parcel count for tabulation.

12. ***Transparency, Confidentiality, and Disclosure.***

- A. To ensure transparency and accountability in the fee protest tabulation, while protecting the privacy rights of record owners and customers of record, protests will be maintained in confidence until tabulation begins following the public hearing.
- B. Once a protest is opened during the tabulation, it becomes a disclosable public record, as required by state law.

TABULATION OF PROTESTS

13. ***Protest Official.***

The CCSD shall retain a neutral third-party with experience as a City, County or District Clerk or elections official (the Protest Official) to determine the validity of all protests. The Protest Official shall not accept as valid any protest if he or she determines that any of the following conditions exist:

- A. The protest does not state its opposition to the proposed charges.
- B. The protest does not name the record owner or record customer of the parcel identified in the protest, as of the date of the public hearing.
- C. The protest does not identify a parcel served by the CCSD which is subject to the proposed charge.
- D. The protest does not bear an original signature of the named record owner or record customer with respect to the parcel identified on the protest. Whether a signature is valid shall be entrusted to the reasonable judgment of the Protest Official, who may review and compare it with signatures on file with the County Elections Official and/or the CCSD. If the signature is questionable, it will be retained for further follow-up with the record owner or customer of record. Should the count be close

enough that any retained protest might change it, the Protest Official will mail a notice to the record owner or customer of record requesting they contact the Protest Official within five (5) business days to verify their signature.

- E. The protest was altered in a way that raises a fair question as to whether the protest actually expresses the intent of a record owner or a customer of record to protest the charges.
- F. The protest was emailed or copied.
- G. The protest was not received by the District Clerk before the close of the public hearing on the proposed charges.
- H. A request to withdraw the protest was received prior to the close of the public hearing on the proposed charges.
- I. The Protest Official's decision that a protest is not valid shall constitute a final administrative action of the CCSD.

14. ***Majority Protest.***

- A. A majority protest exists if protests are timely submitted and not withdrawn by the record owners of, or customers of record with respect to, a majority (50% plus one) of the parcels subject to the proposed charge.
- B. The number of parcels with active customer accounts served by the CCSD on the date of the public hearing shall control in determining whether a majority protest exists.
- C. The CCSD will inform the public of the number of parcels served by the CCSD when the notice of proposed charges is mailed.

15. ***Tabulation of Protests.***

At the conclusion of the public hearing, the Protest Official shall tabulate all protests received, including those received during the public hearing, and shall report the results of the tabulation to the CCSD Board of Directors.

16. ***Report of Tabulation.***

If at the conclusion of the public hearing the Protest Official determines that he or she will require additional time to tabulate the protests, he or she shall so advise the CCSD Board of Directors, which may continue the meeting to allow the tabulation to be completed on another day or days. If so, the CCSD Board shall declare the time and place of tabulation, which shall be conducted in a place where interested members of the public may observe the tabulation, and the Board shall declare the time at which the meeting shall be resumed to receive and act on the tabulation report of the Protest Official.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D.**

FROM: Mark Miller, Fire Chief

Meeting Date: June 23, 2011

Subject: Consider Resolution 24-2011 Authorizing Award of Fire Hazard Fuel Reduction Contract

RECOMMENDATIONS:

Adopt Resolution 24-2011 authorizing:

1. Award of the Fire Hazard Fuel Reduction Contract to Bushwacker 1; and
2. The General Manager to sign the contract for the 2011 Fire Hazard Fuel Reduction Program.

FISCAL IMPACT:

All costs for clearing the parcels are billed directly to the property owner by the CCSD. Any unpaid billing will be collected via the San Luis Obispo County tax roll for calendar year 2012. CCSD administrative charges are also included in the charges and collected by the CCSD or the San Luis Obispo County Tax Collector's office.

DISCUSSION:

The CCSD advertised the week of June 8th for a contractor to abate and remove dead fuels and vegetation under the CCSD's annual Fire Hazard Fuel Reduction (FHFR) program. Proposals were due on June 15th at 10 a.m. The Request for Proposal (RFP) is attached for information.

Three contractor proposals were received by the deadline and evaluated by the CCSD based upon the selection criteria outlined in the FHFR RFP and contract documents. Contractor, Bushwacker 1 submitted the lowest most responsive proposal, which is attached for reference. The 2011 FHFR Program Contractor Agreement is also attached.

Attachments:

- Resolution 24-2011
- CCSD RFP
- Bushwacker 1 Submittal

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MAC KINNON ___ DE MICCO ___ BAHRINGER ___ THOMPSON ___

RESOLUTION 25-2011

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMBRIA COMMUNITY SERVICES DISTRICT AUTHORIZING THE
2011 FIRE HAZARD FUEL REDUCTION PROGRAM CONTRACT

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Authorize and approve an agreement for the 2011 Fire Hazard Fuel Reduction Program with Bushwacker 1.
2. The General Manager is authorized to execute this agreement on behalf of the Cambria Community Services District.
3. Staff is authorized to make minor revisions to agreement as necessary that do not impact price and term.

PASSED AND ADOPTED THIS 23rd day of June 2011.

Muril N. Clift, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate, District Clerk

Timothy J. Carmel, District Counsel

Fire Hazard Fuel Reduction Program

Request for Proposals (RFP)

June 6, 2011

CONTRACT REQUIREMENTS FOR FIRE HAZARD FUEL REDUCTION PROPOSALS/BIDS

The Cambria Community Services District (CCSD) is seeking proposals by Contractors for the Fire Hazard Fuel Reduction Program for 2011.

CCSD typically, has notified approximately two-thousand (2000+) parcel owners to abate their property of dried weeds, down trees or slash. Those parcels that do not comply with the requirements are placed on the CCSD's Contract list. Typically between one hundred fifty and three hundred (150-300) parcels are placed on the CCSD's contract list.

Required Scope and Schedule of Work

The contractor selected will be required to provide weed abatement services as specified in Exhibit C, titled "***Fire Department Fire Hazard Fuel Reduction Policy 2011 – Scope of Services***", according to a schedule described in Exhibit B "***2011 Fire Hazard Fuel Reduction Schedule***."

Required Cost of Proposal, Qualifications, and Agreement

Those submitting proposals must complete and submit the attached form identified as Exhibit E titled "***Cambria Community Services District Fire Hazard Fuel Reduction Program – 2011, Cost Proposal Form***." The required information is contained on the form and includes the following:

1. Types of equipment to be used and the cost of each to the property owner including operator costs.
2. Fee Structure for various lot sizes, as described in Exhibit "E".
3. Charges, per yard, for hauling away of the debris.
4. All equipment must be inspected by the Fire Department for required fire safety items and spark arrestors.
5. Pictures shall be taken by the Contractor before and after each lot is abated (as directed by the Cambria CSD Fire Department), logged with the lot abatement record and submitted to the Fire Department.

Other Requirements

A dated cover letter, signed by a person fully authorized to act on behalf of the **CONTRACTOR**, must be submitted with the proposal. The letter must indicate that the **CONTRACTOR** agrees to be bound by the proposal without modifications, unless mutually agreed by the **CONTRACTOR** and CCSD.

A statement of qualifications and a list of five (5) references must be provided, along with documentation demonstrating the **CONTRACTOR's** ability to maintain accurate records.

The selected **CONTRACTOR** will be required to sign an agreement (see Fire Hazard Fuel Reduction Agreement) with the CCSD, and must provide proof of insurance coverage as indicated in **Exhibit A – Legal Relations and Responsibilities to the Public**, prior to commencing ***any*** work for the CCSD. The Cambria Community Services District, its officers, Board Members, managers and employees must be named as co-insured or additional insured.

A Faithful Performance Bond will also be required. A cash deposit of \$5000.00 or Assignment of a Financial Instrument acceptable to the **CCSD** may be substituted in lieu of a **Faithful Performance Bond (see Exhibit D)**. All equipment must be inspected by the Fire Department to assure that all fire safety standards are met, including operational spark arrestors where required.

Proposal Evaluation

Proposals will be evaluated on the basis of the following criteria:

1. Stated costs to the property owner- 60%
2. Various types of equipment to be used by contractor- 10%
3. Prior demonstrated ability to maintain accurate records- 10%
4. Ability to complete the contract by August 19, 2011 and prior record of timely clearance completion 20%

Proposal Deadline

All proposals must be delivered to the Cambria Fire Station, 2850 Burton Drive, Cambria Calif. 93428; by 10:00 A.M., Wednesday, June 15th, 2011.

An evaluation of proposals and selection of contractors who meet the requirements as stated will occur after 1:00 P.M. June 16, 2011. The selection is subject to CCSD Board of Directors approval at their next scheduled meeting on Thursday June 23rd 2011.

Proposals not meeting all the required standards and requirements will not be considered!

Bid proposals must contain the following four documents or they will not be considered:

1. Copy of a Fire Wise Defensible Space Field Training certificate for field supervisor(s);
2. Completed copy of the Bid Proposal Form (Exhibit E);
3. Signed cover letter as defined and stipulated in the: 'Other Requirements' first paragraph of the RFP;
4. A signed statement of qualifications, and list of 5 references, as stipulated in the: 'Other Requirements' second paragraph of the RFP.

If you have any questions, contact the Cambria Fire Department at (805) 927-6240.

**CAMBRIA COMMUNITY SERVICES DISTRICT
FIRE DEPARTMENT**

**Mark Miller
Fire Chief**

2011 FIRE HAZARD FUEL REDUCTION AGREEMENT

This Fire Hazard Fuel Reduction Agreement ("Agreement") is made upon the date of execution, as set forth below, by and between, **CONTRACTOR "BUSHWACKER 1"** and the Cambria Community Services District, "**CCSD**". The parties hereto, in consideration of the mutual covenants contained herein, hereby agree to the following terms and conditions:

It is understood and agreed to:

SCHEDULE OF CHARGES

The **CCSD** will pay the following schedule of charges to the **CONTRACTOR** per the attached bid schedule, included as Exhibit E.

OBLIGATIONS OF CONTRACTOR

- A. The **CONTRACTOR** shall furnish and maintain throughout the term of this Agreement all proper insurance coverage as specified in "Legal Relations and Responsibilities to the Public" (**Exhibit A**).
- B. All work shall be completed as depicted in the Fire Hazard Fuel Reduction Schedule (**Exhibit B**). At all times the **CONTRACTOR's** work shall be subject to the approval of the Fire Chief or his designee.
- C. The **CONTRACTOR** shall become familiar, and shall fully comply with **CCSD** Fire Hazard Fuel Reduction Policy (**Exhibit "C"**).
- D. The **CONTRACTOR** upon award of contract shall furnish a performance bond (**Exhibit "D"**).
- E. The **CONTRACTOR** agrees to timely and fully perform or provide the services specified in this Agreement.
- F. The **CONTRACTOR** must submit packaged bills for lots cleared with a cover page that lists the number of lots cleared and the total cost of the packaged bills.
- G. All parcel clearing charges must be submitted to the **CCSD** by August 19, 2011. Failure to deliver the parcel clearance charges to the **CCSD** by this date will result in a 10% withholding of all charges that are delivered late to the **CCSD** as liquidated damages, assessed against the **CONTRACTOR**.

MINIMUM AMOUNT OF SERVICE BY CONTRACTOR

CONTRACTOR agrees to devote the hours necessary to perform the services set forth in this Agreement in an efficient and effective manner. **CONTRACTOR** may represent, perform services for and be employed by additional individuals or entities, at **CONTRACTOR's** sole discretion, as long as the performance of these extra-contractual services does not interfere with or present a conflict with **CCSD** business.

GENERAL PROVISIONS

TERM: This Agreement will become effective on the date of execution set forth below, and will continue in effect until terminated as provided herein.

SERVICES TO BE PERFORMED: **CONTRACTOR** agrees to perform or provide the services specified in this Agreement.

CONTRACTOR shall determine the method, details and means of performing the above-referenced services.

CONTRACTOR may, at **CONTRACTOR's** own expense, employ such assistants as **CONTRACTOR** deems necessary to perform the services required of **CONTRACTOR** by this Agreement. **CCSD** may not control, direct or supervise **CONTRACTOR's** assistants or employees in the performance of those services.

TOOLS AND INSTRUMENTALITIES: **CONTRACTOR** shall provide all tools, equipment and instruments to perform the services under this Agreement.

TERMINATION OF AGREEMENT

TERMINATION ON NOTICE: Notwithstanding any other provision of this Agreement, any party hereto may terminate this Agreement, at any time, without cause by giving at least **(30) thirty-days** prior written notice to the other parties to this Agreement.

TERMINATION OF OCCURRENCE OF STATED EVENTS: This Agreement shall terminate automatically on the occurrence of any of the following events:

- (1) Bankruptcy or insolvency of any party;
- (2) Sale of the business of any party;
- (3) The end of the **(30) thirty-days** as set forth above;
- (4) End of the contract to which **CONTRACTOR'S** services were necessary; or
- (5) Assignment of this Agreement by **CONTRACTOR** without the prior written consent of the **CCSD**.

TERMINATION BY ANY PARTY FOR DEFAULT OF CONTRACTOR: Should any party default in the performance of this Agreement or materially breach any of its provisions, a non-breaching party, at their option, may terminate this Agreement, immediately, by giving written notice of termination to the breaching party.

TERMINATION: This agreement may be terminated at the end of **August 2011**, **OR** if **CONTRACTOR** has completed all work and obligations set forth in this Agreement satisfactorily, at the discretion of the **CCSD**, it may be extended through **August 2012**. In that event, for the 2012 year, all parcel clearing charges must be submitted to the **CCSD** by date specified in Exhibit "B" 2012 schedule. Failure to deliver the parcel clearance charges to the **CCSD** by this date will result in a 10% withholding of all charges that are delivered late to the **CCSD** as liquidated damages, assessed against the **CONTRACTOR**.

MISCELLANEOUS:

REMEDIES: The remedies set forth in this Agreement shall not be exclusive but shall be cumulative with, and in addition to, all remedies now or hereafter allowed by law or equity.

NO WAIVER: The waiver of any breach by any party of any provision of this Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of this Agreement.

ASSIGNMENT: This Agreement is specifically not assignable by **CONTRACTOR** to any person or entity. Any assignment or attempt to assign by **CONTRACTOR**, whether it be voluntary or involuntary, by operation of law or otherwise, is void and is a material breach of this Agreement giving rise to a right to terminate as set forth in this Agreement.

ATTORNEY FEES: In the event of any controversy, claim or dispute between the parties hereto, arising out of or related to this Agreement, or the breach thereof, the prevailing party shall be entitled, in addition to other such relief as may be granted, to a reasonable sum as and for attorney fees.

NOTICES: Except as otherwise expressly provided by law, any and all notices or other communication required or permitted by this Agreement or by law to be served on or given to any party to this agreement shall be in writing and shall be deemed duly served and given when personally delivered or in lieu of such personal service when deposited in the United States mail, first-class postage prepaid to the following address for each respective party:

‘CCSD’
General Manager
Cambria Community Services District
PO Box 65
Cambria CA 93428

“CONTRACTOR”
Bushwacker 1
1700 London Lane
Cambria 93428

GOVERNING LAW: This Agreement and all matters relating to this Agreement shall be governed by the laws of the State of California in force at the time any need for the interpretation of this Agreement or any decision or holding concerning this Agreement arises. Any action arising out of or related to this Agreement shall be filed in the state court in the State of California with jurisdiction over San Luis Obispo County.

BINDING EFFECT: This Agreement shall be binding on and shall inure to the benefit of the heirs, executors, administrators, successors and assigns of the parties hereto, but nothing in this section shall be construed as consent by **CCSD** to any assignment of this Agreement or an interest in this Agreement.

SEVERABILITY: Should any provision of this Agreement be held by a court of competent jurisdiction or by a legislative or rulemaking act to be either invalid, void or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect, unimpaired by the holding, legislation or rule.

SOLE AND ENTIRE AGREEMENT: This Agreement constitutes the sole and entire Agreement between the parties with respect to the subject matter hereof. This Agreement correctly set forth the obligations of the parties hereto to each other as of the date of this Agreement. All Agreements or representations respecting the subject matter of this Agreement not expressly set forth or referred to in this Agreement are null and void.

TIME: Time is expressly declared to be of the essence in this Agreement.

DUE AUTHORITY: The parties hereby represent that the individuals executing this Agreement are expressly authorized to do so on and in behalf of the parties.

CONSTRUCTION: The parties agree that each has had an opportunity to have their counsel review this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting shall not apply in the interpretation of this Agreement or any amendments or exhibits thereto. The captions of the sections are for convenience and reference only, and are not intended to be construed to define or limit the provisions to which they relate.

AMENDMENTS: Amendments to this Agreement shall be made only with the mutual written consent of all of the parties to this Agreement.

Executed on this _____ day of _____ 2011 at Cambria, California.

Attest: CAMBRIA COMMUNITY SERVICES DISTRICT:

Muril N. Clift, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate, District Clerk

Timothy J. Carmel, District Counsel

EXHIBIT "A"

LEGAL RELATIONS AND RESPONSIBILITIES TO THE PUBLIC

Contractor's Insurance: The **CONTRACTOR** shall not commence work under this contract until he has obtained all insurance required under this Section and such insurance has been approved by the **CCSD** as to form, amount and carrier. Nor shall the **CONTRACTOR** allow any subcontractor to commence work on his subcontract until similar insurance required of the subcontractor has been so obtained and approved.

(a) Workers Compensation Insurance: The **CONTRACTOR** shall establish and maintain, during the life of this contract, workers compensation insurance in a minimum amount of **one million dollars (\$1,000,000)** for all employees working under this Agreement, and in case any work is sublet, **CONTRACTOR** shall require subcontractor similarly to provide workers compensation insurance. **CONTRACTOR** shall indemnify the **CCSD** for any damage resulting to it from failure of either **CONTRACTOR** or the subcontractor to take out or maintain such insurance.

(b) Commercial General Liability Insurance: The **CONTRACTOR** shall take out and maintain during the life of this contract, such public liability and property damage insurance as shall protect the **CCSD**, its elected and appointed boards, officers, agents and employees, **CONTRACTOR** and any subcontractor performing work covered by this Contract from claims for damage for bodily injury including death, as well as claims for property damage which may arise from **CONTRACTOR's** or subcontractor's operations under this contract, whether such operations be by the **CONTRACTOR**, or by any subcontractor, or by anyone directly or indirectly employed by either **CONTRACTOR** or subcontractor, and in the minimum amount of **one million dollars (\$1,000,000)**.

(c) Auto Liability: **CONTRACTOR** shall possess and maintain auto liability insurance (Business Auto Coverage Form) for all vehicles used in the provision of services under this Agreement. The minimum amount of auto liability insurance shall be in the amount of **one million dollars per accident (\$1,000,000)**.

(d) Proof of Coverage of Insurance: **CONTRACTOR** shall furnish the **CCSD** upon award of bid a Certificate of Insurance and endorsement, which shall contain the following:

"Name as Additional Insured Parties: The Cambria Community Services District, its elected and appointed boards, officers, agents and any subcontractor in the performance of work for the **CCSD**."

(30) Thirty-days prior notice shall be given to the **CCSD** of any reduction in insurance coverage or of insurance cancellation.

(e) Hold Harmless Agreement: **CONTRACTOR** shall indemnify, defend at its cost and with counsel selected by the **CCSD** and hold harmless the **CCSD** and its officers, officials, employees and agents from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description brought or recoverable against it or them by reason of any act, error or omission of the **CONTRACTOR**, his agents or employees, in the performance of the work.

EXHIBIT "B"

2011 Fire Hazard Fuel Reduction Program Schedule

<u>Date</u>	<u>Action</u>
May 26, 2011	Cambria CSD Board meeting to declare fire hazard/public nuisance with Cambria. (Resolution 19-2011)
May 27, 2011	Cambria CSD mails out Fire Hazard Fuel Reduction (FHFR) notices.
June 6, 2011	Advertise FHFR Contract.
June 15, 2011	Bid Deadline for FHFR Contract, 10:00 AM (1000 hours)
June 16, 2011	Evaluation of proposals and preliminary selection of contractor after 1:00 PM (1300 hours).
June 23, 2011	Cambria CSD Board awards FHFR Contract.
July 8, 2011	Deadline for parcels to meet clearance standards.
July 9, 2011	Parcel inspections begin.
July 15, 2010	Parcel inspections complete.
July 28, 2011	Public hearing and approval of parcel contract list.
July 29, 2011	CCSD's contractor begins clearance of unabated parcels.

EXHIBIT "C"

FIRE DEPARTMENT FIRE HAZARD FUEL REDUCTION PROGRAM POLICY 2011

SCOPE OF SERVICES

All parcels that are placed on the Cambria Community Services District annual "Fire Hazard Fuel Reduction Program" shall adhere to the following criteria:

All clearance work must be completed by July 8, 2011. If the parcel does not conform to the requirements as stated in the notice sent to the property owner, **the parcel will go to the CCSD's contract list July 28, 2011.** The CCSD's Contractor will then be directed to abate those parcels on the contract list to the following standards;

- ▶ Limit leaves, needles, twigs, bark, cones, pods, and chips to 3" in depth.
- ▶ Weeds and annual grasses should not exceed 4" in height. Avoid exposing bare soil or creating a situation that would encourage erosion.
- ▶ Remove Scotch/Irish or other broom type plants, Pampas Grass, Jubata Grass and Crocosmia, also known as Fire Weed. Isolated specimens may be left with greater than ten (10) feet separation and all dead materials are removed.
- ▶ All down and dead trees, tree rounds or limbs within thirty (30) of any structure must be removed. Tree stumps fallen over shall be cut and retain no more than 6 feet of the log within this 30 foot zone.
- ▶ All down trees beyond 30 feet from any structure twelve (12) inches in diameter or greater may remain on the parcel. However, the entire trunk must be completely on the ground. Materials less than 12 inches in diameter shall be cut and removed from the property.
- ▶ Remove ladder vegetation (dead wood) from under trees and shrubs, maintaining six (6) feet of vertical clearance for trees greater than twenty (20) feet in height.
- ▶ Remove combustible construction debris, trash and rubbish from property.
- ▶ Protect seedling pines, oaks and native shrubs by flagging them prior to cutting weeds.

Other Conditions

- ▶ The contractor shall photograph each parcel with a digital camera (as directed by the CCSD Fire Department) before and after abatement. Before and after pictures shall be taken from the same spot incorporating the same view. The before and after pictures shall include all flagged vegetation. Pictures shall include the date and the Assessor's Parcel Number (APN) on the picture. The contractor shall provide a digital photo file in a format compatible with CCSD software (CD, thumb drive, etc.) as well as hard copies of all pictures.
- ▶ All internal combustion powered equipment shall have approved and functional spark arresters on the exhaust.

- ▶ A fire extinguisher (ABC type) of at least 5-pound capacity shall be immediately available at the work site. A minimum of 2½ gallons of water must be available for vegetation fire extinguishment at all times by portable means. Examples are a pressurized water extinguisher, Hudson type pump sprayer or back-pump.

- ▶ All abatement work assigned to Cambria CSD Contractor shall begin no later than July 29, 2011 and must be completed August 19, 2011.

- ▶ All parcels shall be completely abated as prescribed to the property line, street and adjoining easements.

- ▶ ALL MATERIAL FROM ALL PARCELS SHALL BE HAULED AWAY OR APPROVAL WILL BE DENIED, however tree limbs/rounds should not be removed from the Cambria area due to Pine Pitch Canker control requirements.

DEBRIS SHALL NOT BE DUMPED ON ADJOINING OR UNCLEARED PORTIONS OF LOTS.

ANY EVIDENCE OF ILLEGAL DUMPING WILL BE PROSECUTED TO THE FULLEST EXTENT OF THE LAW.

EXHIBIT "D"

2011 ANNUAL FIRE HAZARD FUEL REDUCTION PROGRAM

FAITHFUL PERFORMANCE BOND

KNOW ALL PERSONS BY THESE PRESENTS:

That _____, as **CONTRACTOR**, and _____, as Surety, are held and firmly bound hereinafter called Owner, in the sum of **Five Thousand Dollars (\$5,000)**, for the payment of which sum will and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, said **CONTRACTOR** has been awarded and is about to enter into annexed agreement with said Owner to perform all work required under the Bidding Schedule titled;

2011 ANNUAL FIRE HAZARD FUEL REDUCTION PROGRAM

NOW, THEREFORE, if said **CONTRACTOR** performs all the requirements of said agreement as required on his/her part, at the times and in the manner specified therein, then this contract shall remain in full force and effect; if the **CONTRACTOR** fails to fulfill this contract, this obligation shall be null and void.

PROVIDED, that any alterations in the work to be done or the materials to be furnished, which may be made pursuant to the terms of said agreement, shall not in any way release said **CONTRACTOR** or said Surety hereunder, nor shall any extensions of time granted under the provisions of said agreement release either said **CONTRACTOR** or said Surety, and notice of such alterations of extensions of the agreement is hereby waived by said Surety.

SIGNED AND SEALED, this _____ day of _____, 2011.

Contractor (SEAL) Surety (SEAL)

BY: _____ BY: _____
Signature Signature

(Seal and Notary Acknowledgment of Surety)

Note: A cash deposit of \$5,000.00 or Assignment of a Financial Instrument acceptable to the CCSD may be substituted in lieu of a Faithful Performance Bond.

EXHIBIT "E"
CAMBRIA COMMUNITY SERVICES DISTRICT
FIRE HAZARD FUEL REDUCTION PROGRAM - 2011
BID PROPOSAL FORM

SCHEDULE OF PROPOSED CHARGES:

The bidder shall set forth for each item of work, in clearly legible figures, a unit price for the item in the respective spaces provided for this purpose.

A. Minimum charge for moving equipment onto a lot:

- | | |
|---------------------------------|----------------------------------|
| 1. 25' X 70' Lot | \$ <u>30-</u> |
| 2. 50' X 70' Lot | \$ <u>40-</u> |
| 3. 75' X 70' Lot | \$ <u>50-</u> |
| 4. 100' X 70' Lot | \$ <u>60-</u> |
| 5. Larger parcel charge formula | \$ <u>1.50 PER FRONT FT. FOR</u> |

B. Type of equipment and cost per hour, including operator: LOTS 70' IN DEPTH

- | | |
|--|---------------|
| 1. Tractor with mover | \$ <u>45-</u> |
| 2. High wee mover | \$ <u>N/A</u> |
| 3. Weed-eater | \$ <u>16-</u> |
| 4. Chainsaw | \$ <u>16-</u> |
| 5. Other equipment; (list with charges): | _____ |
| | _____ |
| | _____ |

- | | |
|---|---------------|
| 6. Dump and haul fee (charge by cubic yard) | \$ <u>14-</u> |
|---|---------------|


C. Laborer charge (per person/per hour) \$ 15-

D. Pictures -- before and after \$ N/C

I the undersigned, declare that I am authorized to submit a proposal in behalf of the stated business, have carefully examined Exhibits "A", "B", and "C" and hereby proposes to do all the work necessary to complete the project in accordance with said provisions, policies and regulations stated in the attached Fire Hazard Fuel Reduction Agreement:

NAME OF PROPOSER: DON & BUDDY CAMPO (BUSHWHACKER 1)

ADDRESS: 1700 LONDON LN. CAMBRIA CA. 93428

SIGNATURE OF PROPOSER: 

TITLE: CO-OWNER BUSHWHACKER 1

DATE: 6-15-11

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors AGENDA NO. **8.A.**

FROM: Jerry Gruber, Interim, General Manager
Alleyne LaBossiere, CPA, Finance Manager

Meeting Date: June 23, 2011 Subject: Conduct Public Hearing to Consider Adoption of Resolution 26-2011 Approving the CCSD Operating Budget for Fiscal Year 2011/2012

RECOMMENDATIONS:

1. Receive staff presentation on the proposed final CCSD Operating Budget for Fiscal Year (FY) 2011/2012.
2. Open the public hearing.
3. Receive public input.
4. Close public hearing.
5. Provide direction to Staff regarding the combining of the Facilities & Resources and Parks & Recreation Departments, designating the department Property Management.
6. Adopt Resolution 26-2010 approving the CCSD Operating Budget for FY 2011/2012.

FISCAL IMPACT

The FY 2011/2012 CCSD Operating Budget establishes the CCSD's plan for total anticipated operating revenues and expenditures as follows:

FUNDS(S)	TOTAL REVENUES	TOTAL EXPENDITURES
Water Enterprise Fund	\$1,783,200	\$1,748,685
Wastewater Enterprise Fund	\$1,962,400	\$1,952,847
Governmental Funds	\$3,645,760	\$3,626,120

Since last month's budget introduction and presentation, several changes were made in revenue and expenditures. The majority were minor adjustments based on updated information received. Changes in excess of \$5,000 are detailed on a separate page of the attached draft document.

DISCUSSION:

Attached is the final DRAFT FY 2011/2012 Operating Budget for review. Key assumptions and highlights are outlined in the attached document, and were introduced at last month's May 26th Board Meeting.

POLICY DECISIONS

Upon the Board's approval of the CCSD FY 2011/2012 Operating Budget, the following policy changes take effect:

1. Federal Advocate. The federal advocate will be budgeted for a six (6) month period, specifically for the period of July 1, 2011-December 31, 2011.
2. Combining of the Facilities & Resources and Parks & Recreation Departments. This would have no impact on the Budget other than in term of its presentation.

Attachments: Final DRAFT FY 2011/2012 CCSD Operating Budget

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS ___ CLIFT ___ MAC KINNON ___ DE MICCO ___BAHRINGER ___ THOMPSON___

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
HIGHLIGHTS
DRAFT**

Page 1 of 3

OPERATING BUDGET-As this is an operating budget, Capital Improvement Program Revenue (Standby Availability and Connection Fees) and Expenditures are not included.

OPERATING REVENUE-The following information is provided for the Operating Revenue Accounts.

SERVICE FEES-This is the main source of revenue for the Water and Wastewater Funds. A very slight decrease for Fiscal Year (FY) 2011/2012 revenue is projected.

PROPERTY TAXES-This is the main source of revenue for the Fire, Facilities & Resources and Parks & Recreation departments and a significant revenue source for the Administration Department. Although there will be a small CPI increase in FY 2011/2012 (it was a decrease in FY 2010/2011) and San Luis Obispo County estimates that revenue will be flat county-wide, a 1% decrease is budgeted.

ADMINISTRATIVE SERVICES CHARGES-These are charges allocated to other departments based on the percentage of time spent by Administration Staff processing other departments' revenue, expenditures and other activities. This amount has decreased in recent years and the amount budgeted is less than was allocating ten years ago due to the Administration Department's projected costs being \$112,268 less for FY 2011/2012 than they were in FY 2001/2002 (per the FY 2001/2002 audit).

FIRE BENEFIT ASSESSMENT-This is a separate property tax assessment that provides additional revenue to the Fire Department. A 3% increase (based on CPI increase) is budgeted.

ASSIGN/EXTENSION/ACCT SERVICE FEES-These are fees received by the Water and Resource Conservation Funds for such activities as maintaining or transferring Wait List positions as well as fees associated with late payments by customers.

FRANCHISE FEES-These are the fees paid to the CCSD by Mission Country Disposal for the rights to provide sanitation services in Cambria.

WEED ABATEMENT/FUEL REDUCTION-This revenue source is the reimbursement to the CCSD of its costs to clear lots under the CCSD's Fuel Hazard Reduction Program, included fees to administer the program.

GRANTS-Grant Revenue is recorded when the granting agency is billed and has approved payment. Because the State of California has frozen grant funds in recent years, the CCSD does not budget grant revenue prior to its receipt to avoid over-estimating revenue. (Other than required match amounts, grant expenditures are also not budgeted). The net effect of grants is to increase revenue and expenditures by like amounts with no net effect on the results of operations.

IN-LIEU/REMODEL/TRANSFER EDUs FEES-These are Resource Conservation fees and are highly variable and do not flow in any pattern. The budgeted amount is approximately one-third of the actual revenue for FY 2007/2008. The amount budgeted for FY 2011/2012 is based on the projected amount for FY 2010/2011.

INTEREST INCOME-Most Interest Income is from the CCSD's account with the Local Agency Investment Fund (LAIF). A projected average interest rate of 0.75% was used.

FACILITY RENTS-These are the rental fees received for the use of the Veteran's Hall.

SERVICE FEES-This is revenue received by Administration related to vacation rentals and for other services provided.

MUTUAL AID REIMBURSEMENTS/INSPECTION FEES-Mutual Aid is revenue resulting from the CCSD Fire Department assisting with out-of-district fires is highly variable and none is budgeted. Inspection Fee Revenue are payments for such items as review of fire plans.

TRANSFERS FROM RESERVES-The Voluntary Lot Merger Program is funded by Resource Conservation reserves that are the result of prior years payments received for EDU transfers. In FY 2010/2011, the Board of Directors approved the payoff of a loan for the purchase of Fire Department equipment from reserves as well as the severance package paid to the prior General Manager.

OTHER-Revenue that does not fit under any other category is reported as Other Revenue such as the funds received to reimburse the CCSD for its Medicare Part D costs associated with retirees, the amount of medical reimbursement benefit not used by employees and other miscellaneous payments. For FY 2010/2011, \$16,331 in insurance reimbursement for storm damage and \$5,748 of workers' compensation insurance reimbursements as well as other smaller receipts were also recorded here. These items are not expected to recur and are the reason for the budgeted decrease.

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012**

**HIGHLIGHTS
DRAFT**

Page 2 of 3

OPERATING EXPENDITURES-The following information is provided for the major Operating Expenditure Accounts.

SALARIES & WAGES-All salaries, wages and other forms of employee compensation are recorded here. Staffing levels budgeted for FY 2011/2012 are the same as for FY 2010/2011 with the exception of the Utilities Manager position not being budgeted for FY 2011/2012 plus one temporary staff person will continue to be used on a part-time basis to address Resource conservation and Administration projects, although two positions are budgeted to be filled by lower classification employees than those being replaced. Budgeted costs are based on agreements currently in place.

BENEFITS-All employee benefits are recorded here. Budgeted amounts are based on the most current information available. Budgeted amounts includes unemployment in the amounts of \$43,860 for the Administration Department and \$5,040 for Resource Conservation. These are the maximum amounts allowed and the actual amounts could be lower. In addition, amounts budgeted for unfilled positions are at the highest possible amounts and the actual costs may well be lower. While the largest increases in costs from FY 2010/2011 are for employee and retiree medical insurance, retirement costs easily remain the largest single benefits cost.

SEVERANCE PACKAGE-On April 29, 2011, the CCSD Board of Directors terminated the employment of the then General Manager. The costs shown represents the severance package as contained in the employment contract. As these costs were not part of normal operations and were the result of Board action, they are funded by reserves instead of operating revenue.

ALLOCATED OVERHEAD PERSONNEL COSTS/OPERATING COSTS-See description of ADMINISTRATIVE SERVICE CHARGES under OPERATING REVENUES on the previous page.

DEBT SERVICE-All debt service is related to bonds and notes of the Water and Wastewater funds. The proceeds from the underlying obligations were used for the CCSD's infrastructure. A schedule of the CCSD's debt service can be found monthly as an attachment to the Finance Manager's Report.

UTILITIES-This includes electricity, telephone, sewer, water, internet, gas and telephone charges.

MAINTENANCE & REPAIRS-These costs vary significantly from year to year. Less activity than expected occurred in the Water and Wastewater funds for FY 2010/2011, at least partly due to staffing shortages causing staff to have to postpone maintenance. This is not expected to occur in FY 2011/2012.

PROFESSIONAL SERVICES-These costs include the District Counsel (including litigation costs), auditing, outside engineering, taping of Board of Director's meetings, document storage and other payments to contracted service providers. For FY 2011/2012, the Washington D.C. based advocate is budgeted for six months compared to a full year being budgeted for FY 2010/2011. Other significant decreases are due to the deletion of the \$15,000 contract with Cal Fire and a reduction of \$15,000 in projected litigation costs.

MAJOR MAINTENANCE-Details of Major Maintenance projects budgeted for FY 2011/2012 are listed as attachments to the Water and Wastewater Fund budgets.

GOVERNMENT FEES AND DUES-The largest of these expenditures are \$40,000 for the annual wastewater discharge fee, \$29,000 for the annual 911 Dispatch fee and \$27,000 for the annual Local Agency Formation Commission (LAFCO) fee.

OPERATING SUPPLIES AND EQUIPMENT-These costs include fuel costs, supplies (other than office supplies) that include everything from lab supplies to toilet paper, lab tests and various other items. The main change in the FY 2011/2012 Budget for these costs is a 10% increase for fuel.

CAPITAL OUTLAY-Details of Capital Outlay projects budgeted for FY 2011/2012 are listed as attachments to the Water and Wastewater Fund budgets.

MAJOR MAINTENANCE, CAPITAL OUTLAY AND CAPITAL IMPROVEMENT PROJECT DISTINCTION-The distinction between these accounts is mainly an accounting matter. Major Maintenance projects are repairs to bring equipment and/or infrastructure back to its original functionality. Capital Outlay Projects (CIP) improve equipment and/or infrastructure and are depreciated. Capital Improvement Projects involve major (cost of \$100,000 or more) equipment and/or infrastructure additions or replacements and are also depreciated. As previously noted, due to this being an operating budget, CIP expenditures are not shown as they are part of a capital budget.

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012**

**HIGHLIGHTS
DRAFT**

Page 3 of 3

OPERATING EXPENDITURES-Continued-The following information is provided for the major Operating Expenditure Accounts.

INSURANCE/CLAIMS/BAD DEBT-The major component of these costs is the CCSD's annual payment for liability/property/vehicle insurance (workers' compensation insurance is included in Benefits).

DISTRICT OFFICE RENT-This is the annual cost to rent the CCSD's Administrative office.

OFFICE SUPPLIES & EQUIPMENT-In addition to the cost of office supplies, postage, computer supplies and printed forms costs are included here.

FUEL HAZARD CONTRACT-This is the cost of the contract to clear customers' lots under the CCSD's Fuel Hazard Reduction Program. These costs are passed on to the customers (see WEED ABATEMENT/FUEL REDUCTION under Operating Revenues). Costs to clear CCSD lots are included in Facilities & Resources' Operating Expenditures under Open Space Maintenance unless the work was done by CCSD employees.

LEASE-WELL SITE & EQUIPMENT-The large majority of these costs is for the property rent for the SR4 well site.

SLUDGE HAULING-In addition to the cost of hauling the CCSD's dewatered bio-solids, costs in this account had included the purchase (at a cost of \$36,000/year) of biochemicals to reduce the amount of bio-solids. New procedures are to be implemented to negate the need for the added chemicals and these costs were not budgeted for FY 2011/2012, although other costs were added due to new process controls.

TRAINING/TRAVEL & RECRUITMENT-The FY 2010/2011 deficits in Water and Wastewater are entirely due to much higher than expected recruitment costs. For FY 2011/2012, it is planned to use lower cost, but more effective recruitment advertising. The proposed increase in the Fire Benefit Suppression Assessment of \$11,880 funds an increase of \$11,500 to the Fire Department's training budget.

VOLUNTARY LOT MERGER PROGRAM-This is the cost incurred to reduce the number of potentially buildable lots by paying the county and title company fees to merge adjacent lots. The costs are funded by EDU Transfer fees previously received (see TRANSFERS FROM RESERVES under Operating Revenues).

PUBLIC OUTREACH/EDUCATION/EVENTS-These costs include maintaining the CCSD's website, funding the meter monitor program (where the CCSD pays for 50% of the costs for a device that remotely monitors a customer's water meter) and safety materials distributed by the CCSD Fire Department.

GRANT EXPENDITURES-Other than match requirements, grant expenditures are not usually budgeted and this is case for FY 2011/2012. Any expenditures would be offset by grant revenue (se GRANTS under Operating Revenue).

REBATES AND RETROFIT PROGRAMS-At this time, only low water use toilets are part of the Rebate Program. The program is being evaluated to determine its most efficient potential use.

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
CHANGES FROM THE DRAFT PRESENTED MAY 26, 2011
DRAFT**

Following are the significant (\$5,000 or greater) changes from the Draft Operating Budget presented to the Board of Directors on May 26, 2011:

REVENUE CHANGES

ACCOUNT CHANGED	REASON FOR CHANGE	FUND-DEPARTMENT AFFECTED \$5,000 OR GREATER	REVISED AMOUNT	ORIGINAL AMOUNT	INCREASE/ (DECREASE)
ADMINISTRATIVE SERVICE CHARGES	Reduction in projected Administration Dept. costs	GENERAL-ADMIN	1,090,213	1,113,087	(22,874)
WEED ABATEMENT	Expected reduction due to program changes	GENERAL-FIRE	37,600	63,000	(25,400)
OTHER REVENUE	Rodeo Grounds back rent	WATER-WATER	16,500	5,000	11,500

EXPENDITURES CHANGES

SALARIES & WAGES	Workload increase	RES CON-RES CON	48,393	42,333	6,060
PAYROLL TAXES & BENEFITS	Mainly reduced projected unemployment costs	GENERAL-ADMIN/RES CON-RES CON	472,002	494,286	(22,284)
PROFESSIONAL SERVICES	Addition of funding for advocate for 6 months less decrease in projected litigation costs	WATER-WATER	135,450	112,750	22,700
FUEL HAZARD CONTRACT	Expected reduction due to program changes	GENERAL-FIRE	25,000	33,000	(8,000)
ALLOCATED OVERHEAD-PERSONNEL COSTS	Reduction in projected Administration Dept. costs	WATER-WATER/WW-WW	540,631	557,851	(17,220)

NOTE-Because property taxes are allocated to General Fund departments other than Administration so as to budget neither a surplus nor a deficit, there have been changes to the departments' revenue, but as the overall amount of projected Property Tax Revenue has not changed, these changes are not shown above.

CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
ALL FUNDS/DEPARTMENTS
DRAFT

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
SERVICE FEES	3,641,598	3,661,682	3,660,000	3,660,000	0	0.0%
PROPERTY TAX	1,911,305	1,872,904	1,872,904	1,854,174	(18,730)	-1.0%
ADMINISTRATIVE SERVICES CHARGES	1,178,271	1,157,615	1,157,615	1,090,213	(67,402)	-5.8%
FIRE BENEFIT ASSESSMENT	386,633	396,005	396,005	407,885	11,880	3.0%
REMODEL/IN LIEU FEES/TRANSFER EDUs	92,028	54,500	39,312	45,100	5,788	14.7%
WEED ABATEMENT/FUEL REDUCTION	62,972	60,000	63,000	37,600	(25,400)	-40.3%
INTEREST INCOME	27,328	30,638	21,660	29,138	7,478	34.5%
ASSIGN/EXTENSION/ACCT SERVICE FEES	138,246	137,500	131,921	132,700	779	0.6%
SERVICE FEES	4,058	6,150	5,413	2,400	(3,013)	-55.7%
FRANCHISE FEES	68,089	68,000	67,500	68,000	500	0.7%
FACILITY RENTS	16,884	16,500	12,177	12,500	323	2.7%
MUTUAL AID REIMBURSEMENT/INSPECTION FEES	23,513	3,500	2,035	2,000	(35)	-1.7%
GRANT REVENUE	83,548	0	74,861	0	(74,861)	-100.0%
SALE OF SURPLUS EQUIPMENT	11,000	0	0	0	0	N/A
TRANSFERS FROM RESERVES	0	224,141	413,847	10,000	(403,847)	-97.6%
OTHER	41,071	29,250	59,852	39,650	(20,202)	-33.8%
TOTAL OPERATING REVENUE	7,686,544	7,718,385	7,978,104	7,391,360	(586,744)	-7.4%
OPERATING EXPENDITURES						
SALARIES & WAGES	2,295,744	2,300,719	2,224,900	2,127,193	(97,707)	-4.4%
PAYROLL TAXES & BENEFITS-See Note 1	1,333,075	1,467,482	1,399,242	1,533,368	134,126	9.6%
SERVERANCE PACKAGE	0	0	189,706	0	(189,706)	-100.0%
INSURANCE/CLAIMS/BAD DEBT	64,590	68,400	72,408	70,900	(1,508)	-2.1%
MAINTENANCE & REPAIRS	334,304	375,000	317,707	379,400	61,693	19.4%
MAJOR MAINTENANCE	46,334	157,000	94,340	241,000	146,660	155.5%
SLUDGE HAULING	63,117	65,000	61,090	35,000	(26,090)	-42.7%
EMERGENCY REPAIR-STORM EVENT	0	0	16,313	0	(16,313)	-100.0%
OFFICE SUPPLIES & EQUIPMENT	51,716	52,700	35,870	36,450	580	1.6%
GOVERNMENT FEES, DUES,PUBLICATIONS	133,925	143,100	141,707	139,300	(2,407)	-1.7%
UTILITIES	394,600	389,824	406,029	414,310	8,281	2.0%
PROFESSIONAL SERVICES	310,293	277,180	350,268	267,950	(82,318)	-23.5%
FUEL HAZARD CONTRACT	34,707	30,000	33,214	25,000	(8,214)	-24.7%
DISTRICT OFFICE RENT	42,428	38,186	38,186	38,186	(0)	0.0%
LEASE-WELL SITE & EQUIPMENT	29,627	33,800	29,682	29,800	118	0.4%
OPERATING SUPPLIES & EQUIPMENT	120,864	118,550	129,124	119,650	(9,474)	-7.3%
GRANT EXPENDITURES	67,938	16,231	57,512	5,000	(52,512)	-91.3%
TRAINING/TRAVEL & RECRUITMENT	26,702	23,250	33,132	35,970	2,838	8.6%
PUBLIC OUTREACH/EDUCATION/EVENTS	30,182	7,900	5,000	6,400	1,400	28.0%
DEBT SERVICE	670,817	891,318	903,904	615,562	(288,343)	-31.9%
REBATE AND RETROFIT PROGRAMS	1,525	2,000	1,110	2,000	890	80.2%
VOLUNTARY LOT MERGER PROGRAM	12,425	8,000	8,000	10,000	2,000	25.0%
CAPITAL OUTLAY	59,863	53,000	35,000	105,000	70,000	200.0%
ALLOCATED OVERHEAD-PERSONNEL COSTS	804,788	793,600	793,600	779,531	(14,069)	-1.8%
ALLOCATED OVERHEAD-OPERATING COSTS	373,483	364,015	364,015	310,682	(53,333)	-14.7%
TOTAL OPERATING EXPENDITURES	7,303,047	7,676,255	7,741,063	7,327,652	(413,411)	-5.3%
OPERATING REVENUE LESS EXPENDITURES	383,497	42,130	237,041	63,708	(173,333)	-73.1%
NET TRANSFERS	(383,497)	(42,130)	(237,041)	(63,708)	173,333	-73.1%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

NOTE:

1). As this is an Operating Budget only, Capital Revenue (including Standby Availability and Connection Fees) and Capital Expenditures (including capitalized personnel costs estimated at \$174,949) are not shown.

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
ALL FUNDS/DEPARTMENTS
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
WATER FUND	1,761,100	1,778,932	1,770,557	1,783,200	12,643	0.7%
WASTEWATER FUND	1,959,981	1,962,300	1,977,681	1,962,400	(15,281)	-0.8%
FIRE DEPARTMENT-GENERAL FUND	1,831,974	1,894,663	1,973,935	1,616,683	(357,252)	-18.1%
ADMINISTRATION-GENERAL FUND	1,444,296	1,452,065	1,640,807	1,387,154	(253,653)	-15.5%
FACILITIES AND RESOURCES-GENERAL FUND	450,783	459,001	454,542	495,437	40,895	9.0%
PARKS AND RECREATION-GENERAL FUND	76,839	42,586	47,086	25,086	(22,000)	-46.7%
RESOURCE CONSERVATION FUND	161,571	128,838	113,496	121,400	7,904	7.0%
TOTAL OPERATING REVENUE	7,686,544	7,718,385	7,978,104	7,391,360	(586,744)	-7.4%
OPERATING EXPENDITURES						
WATER FUND	1,665,757	1,760,865	1,575,558	1,748,685	173,127	11.0%
WASTEWATER FUND	1,819,566	1,960,663	1,954,209	1,952,847	(1,362)	-0.1%
FIRE DEPARTMENT-GENERAL FUND	1,752,040	1,894,663	1,966,498	1,616,683	(349,815)	-17.8%
ADMINISTRATION-GENERAL FUND	1,399,409	1,423,815	1,601,067	1,350,609	(250,458)	-15.6%
FACILITIES AND RESOURCES-GENERAL FUND	473,264	464,001	480,046	495,437	15,391	3.2%
PARKS AND RECREATION-GENERAL FUND	45,660	36,586	40,406	25,086	(15,320)	-37.9%
RESOURCE CONSERVATION FUND	147,352	135,662	123,277	138,305	15,028	12.2%
TOTAL OPERATING EXPENDITURES	7,303,048	7,676,255	7,741,061	7,327,652	(413,409)	-5.3%
OPERATING REVENUE LESS EXPENDITURES	383,496	42,130	237,043	63,708	(173,335)	-73.1%
NET TRANSFERS	(383,496)	(42,130)	(237,043)	(63,708)	173,335	-73.1%
NET RESULTS OF OPPORATIONS	0	0	0	0	0	

NOTES:

- 1). As this is an Operating Budget only, Capital Revenue (including Standby Availability and Connection Fees) and Capital Expenditures (including capitalized personnel costs estimated at \$174,949) are not shown.
- 2). Retiree health insurance costs (estimated at \$259,730) are combined with current employees' costs to arrive at total Personnel Costs, but are not included in Allocated Overhead as retirees do not supply current services.

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
WATER FUND/DEPARTMENT
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
SERVICE FEES	1,682,745	1,701,682	1,700,000	1,700,000	0	0.0%
ACCOUNT SERVICE FEES	14,975	15,800	14,102	14,200	98	0.7%
LATE FEES	53,987	55,700	51,955	52,500	545	1.0%
INTEREST INCOME	9	0	0	0	0	N/A
OTHER	9,384	5,750	4,500	16,500	12,000	266.7%
TOTAL OPERATING REVENUE	1,761,100	1,778,932	1,770,557	1,783,200	12,643	0.7%
OPERATING EXPENDITURES						
SALARIES & WAGES	336,703	356,148	295,240	296,434	1,194	0.4%
PAYROLL TAXES & BENEFITS	205,716	218,927	191,823	207,471	15,648	8.2%
MAINTENANCE & REPAIR-DELIVERY SYSTEM	109,682	109,650	67,779	112,000	44,221	65.2%
MAINTENANCE & REPAIR-PLANT	2,603	1,000	6,200	7,000	800	12.9%
MAINTENANCE & REPAIR-VEHICLES & EQUIP	14,950	9,050	7,209	8,500	1,291	17.9%
MAJOR MAINTENANCE	31,375	77,000	4,340	133,000	128,660	2964.5%
OFFICE SUPPLIES & EQUIPMENT	12,331	13,600	7,443	7,800	357	4.8%
GOVERNMENT FEES, DUES,PUBLICATIONS	17,289	17,400	17,211	19,000	1,789	10.4%
UTILITIES	131,055	125,284	128,912	132,300	3,388	2.6%
BAD DEBT & CLAIMS	1,289	3,500	434	500	66	15.1%
PROFESSIONAL SERVICES	80,112	82,500	99,188	135,450	36,262	36.6%
LEASE-WELL SITE	26,000	30,000	26,000	26,000	0	0.0%
OPERATING SUPPLIES & EQUIPMENT	33,511	38,700	37,022	33,600	(3,422)	-9.2%
TRAINING/TRAVEL & RECRUITMENT	3,572	3,300	10,350	5,350	(5,000)	-48.3%
PUBLIC OUTREACH & EDUCATION	1,772	800	400	700	300	75.0%
DEBT SERVICE	183,114	184,192	184,192	184,203	11	0.0%
CAPTIAL OUTLAY	15,197	33,000	35,000	17,000	(18,000)	-51.4%
ALLOCATED OVERHEAD-PERSONNEL COSTS	313,840	313,160	313,160	302,011	(11,149)	-3.6%
ALLOCATED OVERHEAD-OPERATING COSTS	145,646	143,654	143,654	120,366	(23,288)	-16.2%
TOTAL OPERATING EXPENDITURES	1,665,757	1,760,865	1,575,558	1,748,685	173,127	11.0%
OPERATING REVENUE LESS EXPENDITURES	95,343	18,067	194,999	34,515	(160,484)	-82.3%
TRANSFER TO WATER CAPITAL	(87,069)	(18,067)	(37,273)	(34,515)	2,758	N/A
APPLY TO LOAN FROM GENERAL FUND	(8,274)	0	(157,726)	0	157,726	N/A
NET TRANSFERS	(95,343)	(18,067)	(194,999)	(34,515)	160,484	-82.3%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

NOTE:

1). As this is an Operating Budget only, Capital Revenue (including Standby Availability and Connection Fees) and Capital Expenditures (including capitalized personnel costs estimated at \$174,949) are not shown.

CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
MAJOR MAINTENANCE/CAPITAL OUTLAY DETAIL
WATER DEPARTMENT
DRAFT

Rehab Fiscalini Tank	30,000
Meter Upgrades	20,000
Main St. Service Line Upgrade	8,000
Pineway Water Line Repairs	25,000
Valve Raising	15,000
Water Line Replacement (Pinedorado)	10,000
Cathodic Protection	5,000
Raise Windsor Vault	5,000
SR4 Streambank Restoration	10,000
Water Yard Shop Roof	<u>5,000</u>

MAJOR MAINTENANCE	<u><u>133,000</u></u>
--------------------------	-----------------------

Relocate 3 Meters/Abandon 2" Water Line (Hesperian)	12,000
Radios	<u>5,000</u>

CAPITAL OUTLAY	<u><u>17,000</u></u>
-----------------------	----------------------

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
WASTEWATER FUND/DEPARTMENT
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
SERVICE FEES	1,958,853	1,960,000	1,960,000	1,960,000	0	0.0%
INTEREST INCOME	188	1,500	1,200	2,250	1,050	87.5%
OTHER	940	800	16,481	150	(16,331)	-99.1%
TOTAL OPERATING REVENUE	1,959,981	1,962,300	1,977,681	1,962,400	(15,281)	-0.8%
OPERATING EXPENDITURES						
SALARIES & WAGES	335,775	369,489	361,230	289,589	(71,641)	-19.8%
PAYROLL TAXES & BENEFITS	219,580	253,138	241,978	247,827	5,849	2.4%
MAINTENANCE & REPAIR-COLLECTION SYSTEM	60,233	50,600	38,208	59,000	20,792	54.4%
MAINTENANCE & REPAIR-PLANT	19,558	29,100	35,000	30,000	(5,000)	-14.3%
MAINTENANCE & REPAIR-GROUNDS	579	10,000	12,508	10,000	(2,508)	-20.0%
MAINTENANCE & REPAIR-VEHICLES & EQUIP	7,560	9,000	5,417	6,650	1,233	22.8%
MAJOR MAINTENANCE	14,959	80,000	90,000	108,000	18,000	20.0%
EMERGENCY REPAIR-STORM EVENT	0	0	16,313	0	(16,313)	-100.0%
SLUDGE DISPOSAL	63,117	65,000	61,090	35,000	(26,090)	-42.7%
OFFICE SUPPLIES & EQUIPMENT	11,112	11,800	8,596	9,400	804	9.4%
GOVERNMENT FEES, DUES,PUBLICATIONS	47,825	54,600	54,800	60,300	5,500	10.0%
UTILITIES	171,679	168,730	183,848	188,400	4,552	2.5%
PROFESSIONAL SERVICES	12,544	22,000	19,273	9,800	(9,473)	-49.2%
OPERATING SUPPLIES & EQUIPMENT	33,804	41,000	33,941	41,500	7,559	22.3%
TRAINING/TRAVEL & RECRUITMENT	2,679	3,000	6,516	4,000	(2,516)	-38.6%
PUBLIC OUTREACH & EDUCATION	722	600	300	300	0	0.0%
DEBT SERVICE	438,637	441,919	454,505	431,359	(23,147)	-5.1%
CAPITAL OUTLAY	44,666	20,000	0	88,000	88,000	N/A
ALLOCATED OVERHEAD-PERSONNEL COSTS	228,497	226,696	226,696	238,620	11,924	5.3%
ALLOCATED OVERHEAD-OPERATING COSTS	106,040	103,991	103,991	95,102	(8,889)	-8.5%
TOTAL OPERATING EXPENDITURES	1,819,566	1,960,663	1,954,209	1,952,847	(1,362)	-0.1%
OPERATING REVENUE LESS EXPENDITURES	140,415	1,637	23,472	9,553	(13,919)	-59.3%
TRANSFER TO RESERVES	(140,415)	(1,637)	(23,472)	(9,553)	13,919	-59.3%
TRANSFER FROM THE GENERAL FUND	0	0	0	0	0	N/A
NET TRANSFERS	(140,415)	(1,637)	(23,472)	(9,553)	13,919	-59.3%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

NOTE:

1). As this is an Operating Budget only, Capital Revenue (including Standby Availability and Connection Fees) and Capital Expenditures are not shown.

CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
MAJOR MAINTENANCE/CAPITAL OUTLAY DETAIL
WASTEWATER DEPARTMENT
DRAFT

Collection System Evaluation	10,000
Aeration Basin (Socks) Replacement	20,000
Digester	30,000
Hand Rails Repair	8,000
Orlando Emergency Repair	10,000
Limit Torque Valves	10,000
Generator Preventative M&R	<u>20,000</u>
MAJOR MAINTENANCE	<u>108,000</u>
SSMP-Phase II & III	30,000
Radios	8,000
Disolved Oxygen Control Evaluation	10,000
Lift Station Pump Panels	<u>40,000</u>
CAPITAL OUTLAY	<u>88,000</u>

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
GOVERNMENTAL FUNDS
DRAFT**

DESCRIPTION	FISCAL YEAR 2009/2010 ACTUAL	FISCAL YEAR 2010/2011 BUDGETED	FISCAL YEAR 2010/2011 ESTIMATED	FISCAL YEAR 2011/2012 PROPOSED	INCREASE/(DECREASE) FY 2010/2011 EST. TO FY 2011/2012 PROPOSED	
					AMOUNT	%
OPERATING REVENUE						
FIRE DEPARTMENT-GENERAL FUND	1,831,974	1,894,663	1,973,935	1,616,683	(357,252)	-18.1%
ADMINISTRATION-GENERAL FUND	1,444,296	1,452,065	1,640,807	1,387,154	(253,653)	-15.5%
FACILITIES AND RESOURCES-GENERAL FUND	450,783	459,001	454,542	495,437	40,895	9.0%
PARKS AND RECREATION-GENERAL FUND	76,839	42,586	47,086	25,086	(22,000)	-46.7%
RESOURCE CONSERVATION FUND	161,571	128,838	113,496	121,400	7,904	7.0%
TOTAL OPERATING REVENUE	3,965,463	3,977,153	4,229,866	3,645,760	(584,106)	-13.8%
OPERATING EXPENDITURES						
FIRE DEPARTMENT-GENERAL FUND	1,752,040	1,894,663	1,966,498	1,616,683	(349,815)	-17.8%
ADMINISTRATION-GENERAL FUND	1,399,409	1,423,815	1,601,067	1,350,609	(250,458)	-15.6%
FACILITIES AND RESOURCES-GENERAL FUND	473,264	464,001	480,046	495,437	15,391	3.2%
PARKS AND RECREATION-GENERAL FUND	45,660	36,586	40,406	25,086	(15,320)	-37.9%
RESOURCE CONSERVATION FUND	147,352	135,662	123,277	138,305	15,028	12.2%
TOTAL OPERATING EXPENDITURES	3,817,725	3,954,727	4,211,295	3,626,120	(585,175)	-13.9%
OPERATING REVENUE LESS EXPENDITURES	147,738	22,426	18,571	19,640	1,069	5.8%
NET TRANSFERS TO RESERVES	(147,738)	(22,426)	(18,571)	(19,640)	(1,069)	5.8%
NET RESULTS OF OPPORATIONS	0	0	0	0	0	

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
GENERAL FUND-FIRE DEPARTMENT
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
PROPERTY TAX	1,283,336	1,217,192	1,217,192	1,167,948	(49,244)	-4.0%
FIRE BENEFIT ASSESSMENT	386,633	396,005	396,005	407,885	11,880	3.0%
WEED ABATEMENT/FUEL REDUCTION	62,972	60,000	63,000	37,600	(25,400)	-40.3%
MUTUAL AID/INSPECTION FEES	23,513	3,500	2,035	2,000	(35)	-1.7%
INTEREST INCOME	1,478	1,725	1,100	750	(350)	-31.8%
GRANT/DONATION REVENUE	62,977	0	70,361	0	(70,361)	-100.0%
SALE OF SURPLUS EQUIPMENT	11,000	0	0	0	0	N/A
TRANSFER FROM UNRESTRICTED RESERVES	0	216,141	216,141	0	(216,141)	-100.0%
OTHER	65	100	8,100	500	(7,601)	-93.8%
TOTAL OPERATING REVENUE	1,831,974	1,894,663	1,973,935	1,616,683	(357,252)	-18.1%
OPERATING EXPENDITURES						
SALARIES & WAGES	795,664	783,724	781,378	759,249	(22,129)	-2.8%
PAYROLL TAXES & BENEFITS	422,496	425,642	416,432	477,410	60,978	14.6%
INSURANCE & OTHER SERVICES	505	400	3,400	1,400	(2,000)	-58.8%
MAINTENANCE & REPAIR	37,927	40,200	37,118	33,650	(3,468)	-9.3%
OFFICE SUPPLIES & EQUIPMENT	5,378	5,500	2,907	2,500	(407)	-14.0%
GOVERNMENT FEES, DUES, PUBLICATIONS	32,006	31,800	34,672	29,000	(5,672)	-16.4%
UTILITIES	29,210	27,700	27,657	28,100	443	1.6%
PROFESSIONAL SERVICES	17,308	22,000	50,260	20,100	(30,160)	-60.0%
FUEL HAZARD CONTRACT	34,707	30,000	33,214	25,000	(8,214)	-24.7%
OPERATING SUPPLIES & EQUIPMENT	35,491	31,050	45,925	33,050	(12,875)	-28.0%
GRANT EXPENDITURES	67,938	16,231	53,012	5,000	(48,012)	-90.6%
TRAINING/TRAVEL & RECRUITMENT	11,143	6,300	6,524	16,700	10,176	156.0%
PUBLIC OUTREACH & EDUCATION	1,328	1,700	1,700	1,700	0	0.0%
EQUIPMENT LEASE	3,627	3,800	3,682	3,800	118	3.2%
DEBT SERVICE	49,066	265,207	265,207	0	(265,207)	-100.0%
ALLOCATED OVERHEAD-PERSONNEL COSTS	142,237	139,443	139,443	128,722	(10,721)	-7.7%
ALLOCATED OVERHEAD-OPERATING COSTS	66,009	63,966	63,966	51,302	(12,665)	-19.8%
TOTAL OPERATING EXPENDITURES	1,752,040	1,894,663	1,966,498	1,616,683	(349,815)	-17.8%
OPERATING REVENUE LESS EXPENDITURES	79,934	0	7,437	0	(7,437)	-100.0%
TRANSFER (TO)/FROM RESERVES	(79,934)	0	(7,437)	0	7,437	-100.0%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
GENERAL FUND-ADMINISTRATION DEPARTMENT
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
ADMINISTRATIVE OVERHEAD CHARGES-PS	804,788	793,600	793,600	779,531	(14,069)	-1.8%
ADMINISTRATIVE OVERHEAD CHARGES-OE	373,483	364,015	364,015	310,682	(53,333)	-14.7%
PROPERTY TAX	140,588	172,450	172,450	179,541	7,091	4.1%
INTEREST INCOME	24,678	26,250	18,500	25,500	7,000	37.8%
SERVICE FEES	4,058	6,150	5,413	2,400	(3,013)	-55.7%
FRANCHISE FEES	68,089	68,000	67,500	68,000	500	0.7%
TRANSFER FROM UNRESTRICTED RESERVES	0	0	189,706	0	(189,706)	-100.0%
OTHER	28,612	21,600	29,622	21,500	(8,122)	-27.4%
TOTAL OPERATING REVENUE	1,444,296	1,452,065	1,640,807	1,387,154	(253,653)	-15.5%
OPERATING EXPENDITURES						
SALARIES & WAGES	616,338	579,324	572,172	557,167	(15,005)	-2.6%
PAYROLL TAXES & BENEFITS	358,685	424,625	407,170	439,096	31,927	7.8%
SERVERANCE PACKAGE	0	0	189,706	0	(189,706)	-100.0%
INSURANCE & CLAIMS	60,082	64,500	68,574	69,000	426	0.6%
MAINTENANCE & REPAIRS	38,732	69,500	58,707	63,400	4,693	8.0%
OFFICE SUPPLIES & EQUIPMENT	20,866	21,300	16,834	16,650	(184)	-1.1%
GOVERNMENT FEES, DUES,PUBLICATIONS	36,726	39,200	34,200	30,000	(4,200)	-12.3%
UTILITIES	27,721	28,250	27,479	24,750	(2,729)	-9.9%
DISTRICT OFFICE RENT	42,428	38,186	38,186	38,186	(0)	0.0%
PROFESSIONAL SERVICES	164,250	147,080	176,507	99,500	(77,007)	-43.6%
TRAINING & TRAVEL	8,195	7,950	9,132	9,360	228	2.5%
PUBLIC OUTREACH & EDUCATION	2,951	3,900	2,400	3,500	1,100	45.8%
CAPITAL OUTLAY	22,435	0	0	0	0	N/A
TOTAL OPERATING EXPENDITURES	1,399,409	1,423,815	1,601,067	1,350,609	(250,458)	-15.6%
OPERATING REVENUE LESS EXPENDITURES	44,887	28,250	39,740	36,545	(3,195)	-8.0%
TRANSFER (TO)/FROM RESERVES	(44,887)	(28,250)	(39,740)	(36,545)	3,195	-8.0%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

NOTE:

1). Retiree health insurance costs (estimated at \$101,976) are combined with current employees' costs to arrive at total Personnel Costs. The Administration Department's retiree costs are not factored in Administrative Overhead Charges as retirees do not supply current services.

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
GENERAL FUND-FACILITIES AND RESOURCES DEPARTMENT
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
PROPERTY TAX	431,113	440,676	440,676	481,599	40,923	9.3%
FACILITY RENTS	16,884	16,500	12,177	12,500	323	2.7%
INTEREST INCOME	716	825	540	338	(202)	-37.3%
OTHER/DONATION	2,070	1,000	1,149	1,000	(149)	-13.0%
TOTAL OPERATING REVENUE	450,783	459,001	454,542	495,437	40,895	9.0%
OPERATING EXPENDITURES						
SALARIES & WAGES	167,368	165,776	175,996	176,361	365	0.2%
PAYROLL TAXES & BENEFITS	102,250	114,712	116,213	128,658	12,445	10.7%
MAINTENANCE & REPAIRS	19,424	26,400	27,704	24,200	(3,504)	-12.6%
OPEN SPACE MAINTENANCE	23,056	20,500	21,858	25,000	3,142	14.4%
GOVERNMENT FEES, DUES,PUBLICATIONS	79	100	804	900	96	11.9%
UTILITIES	34,935	39,860	38,132	40,760	2,628	6.9%
PROFESSIONAL SERVICES	7,532	3,000	1,500	1,500	0	0.0%
OPERATING SUPPLIES & EQUIPMENT	18,058	7,800	12,236	11,500	(736)	-6.0%
TRAINING & TRAVEL	1,113	700	450	400	(50)	-11.1%
CLAIMS	2,715	0	0	0	0	N/A
ALLOCATED OVERHEAD-PERSONNEL COSTS	66,072	58,375	58,375	61,605	3,230	5.5%
ALLOCATED OVERHEAD-OPERATING COSTS	30,662	26,778	26,778	24,553	(2,225)	-8.3%
TOTAL OPERATING EXPENDITURES	473,264	464,001	480,046	495,437	15,391	3.2%
OPERATING REVENUE LESS EXPENDITURES	(22,481)	(5,000)	(25,504)	0	25,504	-100.0%
TRANSFER (TO)/FROM RESERVES	22,481	5,000	25,504	0	(25,504)	-100.0%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
GENERAL FUND-PARKS AND RECREATION DEPARTMENT
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
PROPERTY TAX	56,268	42,586	42,586	25,086	(17,500)	-41.1%
GRANTS	20,571	0	4,500	0	(4,500)	N/A
TOTAL OPERATING REVENUE	76,839	42,586	47,086	25,086	(22,000)	-46.7%
OPERATING EXPENDITURES						
SALARIES & WAGES	1,243	0	0	0	0	N/A
PAYROLL TAXES & BENEFITS	707	0	0	0	0	N/A
PUBLIC OUTREACH /EDUCATION	974	900	200	200	0	0.0%
OFFICE SUPPLIES & EQUIPMENT	1,407	0	0	0	0	N/A
GOVERNMENT FEES, DUES,PUBLICATIONS	0	0	20	100	80	400.0%
PROFESSIONAL SERVICES	9,084	200	2,040	1,000	(1,040)	-51.0%
TRAINING & TRAVEL	0	2,000	160	160	0	N/A
GRANT EXPENDITURES	0	0	4,500	0	(4,500)	-100.0%
ALLOCATED OVERHEAD-PERSONNEL COSTS	22,024	22,956	22,956	16,893	(6,063)	-26.4%
ALLOCATED OVERHEAD-OPERATING COSTS	10,221	10,530	10,530	6,733	(3,797)	-36.1%
TOTAL OPERATING EXPENDITURES	45,660	36,586	40,406	25,086	(15,320)	-37.9%
OPERATING REVENUE LESS EXPENDITURES	31,179	6,000	6,680	0	(6,680)	-100.0%
TRANSFER (T0)/FROM RESERVES	(31,179)	(6,000)	(6,680)	0	6,680	-100.0%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
RESOURCE CONSERVATION FUND/DEPARTMENT*
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
IN-LIEU FEES	18,300	14,500	21,851	25,100	3,249	14.9%
REMODEL FEES	37,928	40,000	17,461	20,000	2,539	14.5%
WAIT LIST FEES	59,366	56,000	56,000	56,000	0	0.0%
ASSIGNMENT FEES	9,918	10,000	9,864	10,000	136	1.4%
TRANSFER EDUs	35,800	0	0	0	0	N/A
INTEREST INCOME	259	338	320	300	(20)	-6.3%
FROM RESTRICTED RESERVES	0	8,000	8,000	10,000	2,000	N/A
TOTAL OPERATING REVENUE	161,571	128,838	113,496	121,400	7,904	7.0%
OPERATING EXPENDITURES						
SALARIES & WAGES	42,653	46,258	38,884	48,393	9,509	24.5%
PAYROLL TAXES & BENEFITS	23,641	30,438	25,627	32,906	7,279	28.4%
REBATE & RETROFIT PROGRAMS	1,525	2,000	1,110	2,000	890	80.2%
OFFICE SUPPLIES & EQUIPMENT	622	500	90	100	10	11.1%
VOLUNTARY LOT MERGER PROGRAM	12,425	8,000	8,000	10,000	2,000	25.0%
PROFESSIONAL SERVICES	19,463	400	1,500	600	(900)	-60.0%
ALLOCATED OVERHEAD-PERSONNEL COSTS	32,118	32,970	32,970	31,680	(1,290)	-3.9%
ALLOCATED OVERHEAD-OPERATING COSTS	14,905	15,096	15,096	12,626	(2,470)	-16.4%
TOTAL OPERATING EXPENDITURES	147,352	135,662	123,277	138,305	15,028	12.2%
OPERATING REVENUE LESS EXPENDITURES	14,219	(6,824)	(9,781)	(16,905)	(7,124)	72.8%
TRANSFER (TO)/FROM RESERVES	(14,219)	0	0	0	0	
TRANSFER FROM GENERAL FUND	0	6,824	9,781	16,905	7,124	
NET TRANSFERS	(14,219)	6,824	9,781	16,905	7,124	
NET RESULTS OF OPERATIONS	0	0	0	0	0	

*The Resource Conservation Fund is included in Governmental Funds.

**CAMBRIA COMMUNITY SERVICES DISTRICT
OPERATING BUDGET-FISCAL YEAR 2011/2012
GENERAL FUND-PROPERTY MANAGEMENT DEPARTMENT*
DRAFT**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2009/2010 ACTUAL	2010/2011 BUDGETED	2010/2011 ESTIMATED	2011/2012 PROPOSED	FY 2010/2011 EST. TO FY 2011/2012 PROPOSED AMOUNT	%
OPERATING REVENUE						
PROPERTY TAX	487,381	483,262	483,262	506,685	23,423	4.8%
FACILITY RENTS	16,884	16,500	12,177	12,500	323	2.7%
INTEREST INCOME	716	825	540	338	(202)	-37.3%
GRANTS	20,571	0	4,500	0	(4,500)	-100.0%
OTHER/DONATION	2,070	1,000	1,149	1,000	(149)	-13.0%
TOTAL OPERATING REVENUE	527,622	501,587	501,628	520,523	18,895	3.8%
OPERATING EXPENDITURES						
SALARIES & WAGES	168,611	165,776	175,996	176,361	365	0.2%
PAYROLL TAXES & BENEFITS	102,957	114,712	116,213	128,658	12,445	10.7%
MAINTENANCE & REPAIRS	19,424	26,400	27,704	24,200	(3,504)	-12.6%
OPEN SPACE MAINTENANCE	23,056	20,500	21,858	25,000	3,142	14.4%
OFFICE SUPPLIES & EQUIPMENT	1,407	0	0	0	0	N/A
GOVERNMENT FEES, DUES,PUBLICATIONS	79	100	824	1,000	176	21.4%
UTILITIES	34,935	39,860	38,132	40,760	2,628	6.9%
PROFESSIONAL SERVICES	16,616	3,200	3,540	2,500	(1,040)	-29.4%
OPERATING SUPPLIES & EQUIPMENT	18,058	7,800	12,236	11,500	(736)	-6.0%
TRAINING & TRAVEL	1,113	2,700	610	560	(50)	-8.2%
GRANT EXPENDITURES	0	0	4,500	0	(4,500)	-100.0%
PUBLIC OUTREACH /EDUCATION	974	900	200	200	0	0.0%
CLAIMS	2,715	0	0	0	0	N/A
ALLOCATED OVERHEAD-PERSONNEL COSTS	88,096	81,331	81,331	78,498	(2,833)	-3.5%
ALLOCATED OVERHEAD-OPERATING COSTS	40,883	37,308	37,308	31,286	(6,022)	-16.1%
TOTAL OPERATING EXPENDITURES	518,924	500,587	520,452	520,523	71	0.0%
OPERATING REVENUE LESS EXPENDITURES	8,698	1,000	(18,824)	0	18,824	-100.0%
TRANSFER (TO)/FROM RESERVES	(8,698)	(1,000)	18,824	0	(18,824)	-100.0%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

*This is a combination of the Facilities & Resources and Parks & Recreation Departments of the General Fund. It is included for illustrative purposes only and the amounts contained are not carried forward to the district-wide pages.

**RESOLUTION 26-2011
JUNE 23, 2011**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMBRIA COMMUNITY SERVICES DISTRICT (CCSD)
APPROVING THE CCSD OPERATING BUDGET
FOR FISCAL YEAR 2011/2012**

WHEREAS, the General Manager has submitted for consideration the Cambria Community Services District (CCSD) Fiscal Year (FY) 2011/2012 Operating Budget; and

WHEREAS, the DRAFT FY 2011/2012 CCSD Operating Budget was introduced during a regular business item on May 26, 2011, and all persons were given an opportunity to be heard and their suggestions carefully considered; and

WHEREAS a public hearing on June 23, 2011, on the final FY 2011/2012 CCSD Operating Budget was duly scheduled, advertised, and held, and all persons were given an opportunity to be heard and their suggestions carefully considered.

NOW, THEREFORE BE IT RESOLVED that the CCSD Board of Directors has reviewed the final FY 2011/2012 CCSD Operating Budget and the funds included therein for the period July 1, 2011, through June 30, 2012, and hereby finds that the budget is a sound plan for financing and expenditure control of required CCSD operations and services, and the budget is hereby adopted.

BE IT FURTHER RESOLVED the Board of Directors is aware of the potential that events beyond control of the CCSD that could substantially reduce CCSD revenues and/or increase expenditures. Therefore, the General Manager may temporarily suspend the expenditure of funds within the adopted budget if in their judgment such deferral is necessary to protect the CCSD's financial position and the impact of such a temporary suspension on CCSD operations will not be substantially detrimental to CCSD services. The General Manager is directed to administer the business operations of the CCSD as called for in the Operating Budget for FY 2011/2012 and as modified by the temporary expenditure reductions. The General Manager is further directed to report back to the CCSD Board of Directors, as necessary, with recommendations for revision of the budget when, and if, budget impacts are known and recommended CCSD program or service level adjustments can be formulated.

BE IT FURTHER RESOLVED the CCSD Board of Directors hereby directs the General Manager to levy and collect special assessments and other

fees as duly approved by the Board and to administer and expend the tax proceeds in accordance with the enabling legislative direction.

On the motion of Director _____, seconded by Director _____, and the following roll call vote, to wit:

AYES:
NOES:
ABSENT:

PASSED AND ADOPTED this 23rd day of June 2011.

Muril N. Clift, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Tim Carmel
District Counsel



CAMBRIA COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 27 2011
June 23, 2011

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AUTHORIZING THE FIRE SUPPRESSION BENEFIT ASSESSMENT
CONSUMER PRICE INDEX ADJUSTMENT
IN THE AMOUNT OF 3% FOR FY 2011/2012

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Authorizes the Fire Suppression Benefit Assessment Consumer Price Index Adjustment in the amount of 3%, effective July 1, 2011, in compliance with Resolution 27-2003 and the related Engineer's Report.
2. Thus, approves the following assessments for FY 2011/2012:

	<u>FY 2011/2012</u>
Vacant Lot	\$17.04
Single Family Residence < 3600 sq. ft.	\$85.20
Single Family Residence > 3600 sq. ft.	\$127.80
Multi-Family Residence per Dwelling Unit	\$42.60
Commercial Range	\$255.60 - \$2,172.60

PASSED AND ADOPTED THIS 23rd day of June 2011.

Muril N. Clift, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel, District Counsel

ATTEST:

Kathy A. Choate, District Clerk

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.C.**

FROM: Jerry Gruber, Interim General Manager
Tim Carmel, District Counsel

Meeting Date: June 23, 2011 Subject: Public Hearing on Itemized Report and Consider Adoption of Resolution 28-2011 to Collect Delinquent Solid Waste Collection and Disposal Charges on the County Tax Roll

RECOMMENDATIONS:

1. Receive staff report and review the itemized report for delinquent solid waste collection and disposal charges.
2. Open Public Hearing.
3. Take Public Testimony.
4. Close Public Hearing.
5. Discussion.
6. Adopt Resolution 28-2011 adopting the itemized report (Exhibit "A" to the Resolution) describing each parcel and the amount of delinquent solid waste collection and disposal charges to be collected against each parcel.

FISCAL IMPACT:

The property owner of record is responsible for payment. Collecting delinquent amounts on the tax roll ensures the CCSD and Mission Country Disposal will receive payment for solid waste collection and disposal from owners who do not pay their bill.

DISCUSSION:

On October 1, 2009 the CCSD Board of Directors adopted Ordinance 02-2009 electing to have delinquent solid waste collection and disposal service charges collected on County tax roll in accordance with the provisions of Health and Safety Code Section 5473 et seq.

The CCSD Board of Directors found that the timely and full payment of charges for solid waste collection and disposal services is critical for the successful operation of the CCSD's solid waste franchise and elected to, by resolution, have solid waste collection and disposal charges which are delinquent at the end of any fiscal year collected on the tax roll.

Mission Country Disposal has requested and filed an itemized report with the CCSD to collect delinquent solid waste collection and disposal charges on the 2011/2012 tax roll. Charges outstanding total approximately \$5,000.

The Board is now required to hold a hearing at which it is to hear and consider all objections and protests to the itemized report. Pursuant to Health and Safety Code Section 5473.3, at the conclusion of the hearing the Board may adopt, revise, change, reduce or modify any charge or overrule any or all objections. The attached Resolution has been prepared for Board consideration to approve and adopt the report. Thereafter it will be filed with the County Auditor and the amounts of the delinquent charges will be entered as charges against the parcels and collected on the annual bills for taxes levied against the respective lots and parcels.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

RESOLUTION NO. 28-2011
JUNE 23, 2011

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA
COMMUNITY SERVICES DISTRICT APPROVING AND ADOPTING THE
ITEMIZED REPORT AND AUTHORIZING DELINQUENT SOLID WASTE
COLLECTION AND DISPOSAL SERVICE CHARGES TO BE
COLLECTED ON TAX ROLL

WHEREAS, the Board of Directors ("Board") of the Cambria Community Services District ("District") makes the following findings of fact:

1. On August 20, 2009, the District Board duly adopted Ordinance No. 02-2009 pursuant to which the District elected to have delinquent solid waste collection and disposal service charges collected on the tax roll in the same manner, by the same persons, and at the same time as its general taxes, all pursuant to applicable Government and Health and Safety Codes; and

2. On June 1, 2011, in accordance with Health and Safety Code Section 5473.1, the District Clerk mailed letters to owners of real property notifying them of the District's intent to have such solid waste collection and disposal service charges delinquent as of May 15, 2011, placed on the 2011-2012 County tax roll for collection, pursuant to Health and Safety Code Sections 5473 and 5473a by filing a written report with the Auditor-Controller's office of the County of San Luis Obispo, containing a description of each parcel of real property with delinquent solid waste collection and disposal service charges and the owner thereof; and

3. Furthermore, such notice informed the property owner of the time and place of the public hearing to be held before the District Board scheduled for June 23, 2011 at which time all interested persons will be given the opportunity to present oral or written testimony for or against said report or any portions thereof; and

4. On or before July 22, 2011 the final filing date established by the County Auditor-Controller's Office, the District Clerk must submit all changes, additions and deletions to such list on a final filing basis; and

5. In accordance with San Luis Obispo County regulations, as of July 1, 2008 a fee of \$36.00 will be charged for each assessment removed or revised from the assessment listing occurring on a tax bill after extension. Thus, any charge levied against the District for change(s) in an assessment amount of a property owner that is not the result of District error will be subsequently invoiced and collected by the District from the property owner of record.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cambria Community Services District as follows:

Section 1. The above findings are true and correct, and are incorporated herein by this reference.

Section 2. The Board hereby approves and adopts the itemized report describing the delinquent solid waste collection and disposal service charges attached hereto as Exhibit "A" and hereby authorizes such charges to be collected on the County real property tax roll, pursuant to the procedures set forth in Health and Safety Code Sections 5473 *et seq.*

PASSED AND ADOPTED this 23rd day of June 2011.

Muril N. Clift, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate, District Clerk

Timothy J. Carmel, District Counsel

Cambria Lien List 2011 Delinquent Mission Country Disposal Solid Waste Accounts

Customer Name	C PHO	Parcel No.	Service Address	Bill Name	>120day	Finance Chg	total
BLACK, BRUC	805-927-9609	022-131-026	968 SUFFOLK	BLACK, BRUC	88.86	25.00	113.86
BLACK, BRUC	805-927-9609	023-112-031	1890 ASTOR A	BLACK BRUC	135.20	45.00	180.20
COWAN, RONALD		023-205-013	2180 ANDOV	COWAN RON	169.00	60.00	229.00
EWERS, SANDRA		022-233-014	411 LANCAST	EWERS SAND	304.20	0.00	304.20
FETYKO, JOH	808-801-5113	022-131-050	5500 SUNBUR	JD FETYKO D	181.74	75.00	256.74
GILLIGAN, TE	805-995-1057	022-163-010	5398 NOTTING	GILLIGAN TE	23.80	35.00	58.80
GONELLA, NE	209-389-4528	022-182-063	350 PLYMOU	GONELLA NE	169.00	55.00	224.00
JOHNSON, JE	805-927-5014	023-292-054	2525 LEONA I	CHRISTOPHE	253.50	75.00	328.50
LAGALLE, JU	805-927-1872	023-383-045	2950 ORIN PL	LAGALLE JUL	375.93	77.69	453.62
MANSON, WE	559-433-1668	024-342-024	1399 BURTON	Wendy Mansor	45.99	15.00	60.99
MC ALPINE, T	805-927-0946	023-401-006	1445 HADDON	MC ALPINE, T	260.42	75.00	335.42
MOLINA, PED	805-310-7997	024-112-011	2198 BURTON	CASAS NORM	67.60	25.00	92.60
MURTAGH, V	805-927-1687	023-432-001	3100 BURTON	MURTAGH VI	349.30	106.23	455.53
OPPERMAN, I	805-924-1120	013-141-014	1592 CARDIF	OPPERMAN P	67.60	25.00	92.60
PLASENCIA, L	805-927-1072	023-235-040	2790 NEWTON	Plasencia, Luis	63.60	25.00	88.60
SHORE, ROBE	805-237-1930	023-025-021	1005 KENNET	SHORE TANIS	169.00	55.00	224.00
SMALLEY, BETTY J		022-041-001	503 WEYMOU	SMALLEY BE	340.63	105.84	446.47
WARNELL, D	805-927-0806	013-101-074	1095 MAIN ST	WARNELL, D	202.80	65.00	267.80

4,212.93

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Jerry Gruber, Interim General Manager

Meeting Date: June 23, 2011 Subject: Presentation by Friends of Fiscalini Ranch Preserve Regarding Seasonal Wetlands and Discuss and Consider PROS Commission Recommendation Regarding Seasonal Wetlands

RECOMMENDATIONS:

Receive presentation by Friends of Fiscalini Ranch Preserve regarding seasonal wetlands.

PROS and FFRP both recommend and support the submittal to the CCSD Board that we move forward with protecting the wetlands and place an appropriate signage about the sensitive habitat and the restoration in progress in the wetland areas.

FISCAL IMPACT:

Anticipated cost associated with the fabrication of signs, small metal poles and biodegradable roping is minimal. Estimated cost would be approximately \$ 1000.00 and would come from the Facilities and Resources budget.

DISCUSSION:

On May 25, 2011 I met with representatives from the FFRP Trails Committee, PROS Commission Trail Committee representative and Facilities and Resources Supervisor to discuss alternatives to protect seasonal wetlands adjacent to the entrance of the ranch next to the Marine Terrace Neighborhood also know as Winsor Wetlands. After reviewing goggle earth maps of the area and determining that trails were being formed in environmentally sensitive areas a consensus was reached to bring the matter to PROS Commission at their June 7, 2011 meeting for deliberation and consideration.

On June 7, 2011 the PROs Commission met and was presented a presentation by Adolph Atensio FFRP Trail Committee member outlining concerns and possible alternatives relating to the seasonal wetlands. A brief conversation ensued and the Ranch Management Plan was discussed .A portion of the Ranch Management Plan specifically states that all seasonal wetlands should be avoided by trails. Commissioner Robinette made a motion that PROS and FFRP both recommend and support the submittal to the CCSD Board that we move forward with protecting the wetlands and place appropriate signage about the sensitive habitat and restoration in progress in the wetlands areas Commissioner Miller seconded. Motion passed unanimously.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

The following methods should be used in the treatment of seasonal wetlands:

West Ranch

There are five separate areas of seasonal wetlands on the coastal terrace of the West Ranch. Methods for restoration include removal of invasive plants and allow for the natural progression of native plants. ~~All seasonal wetlands should be avoided by trails.~~ An elevated boardwalk will provide access over the wetlands, to allow it to restore and provide protection from trampling. Please refer to the Trail section in Chapter 4 for further description of the boardwalk.

East Ranch

Generally, wetland natural ecological processes should be allowed to function undisturbed on the East Ranch. Gradually remove the eucalyptus trees along the creek bank and Fern Canyon drainage as they die and remove the seedlings as they form, then replace with trees indigenous to the natural riparian woodland. The Eucalyptus grove at the County Yard should be removed as recommended by the Community Park Master Plan. If necessary, for example, in those areas severely trampled by cattle, re-introduce indigenous wetland vegetation to help restore the wetlands to their more natural state. Revegetation of wetlands should be done by hand spreading of seeds gathered from the existing plant population on-site.

To extend water availability in the wetlands for a longer duration, some alteration of the Fern drainage channel may occur to lower the edge of the channel at the wetlands. Lowering the channel edge will allow water to breach the channel near the wetlands to the east of the channel and to overflow into the wetland meadow. Grading should be done by hand after the wet season to prevent erosion, with the guidance of a wetland biologist. The altered area will need to be revegetated with native plants or rocks imbedded in the cut to stabilize the soil.

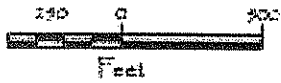
3. Forests

A number of trails currently exist in the Monterey Pine forest on the West Ranch. Trails appear to be the result of both wildlife and human use. Creating a defined and well-maintained trail system through the pine forest to keep people and their animals (i.e., dogs) on the trail would be an important step in maintaining the integrity of this habitat on the Ranch.

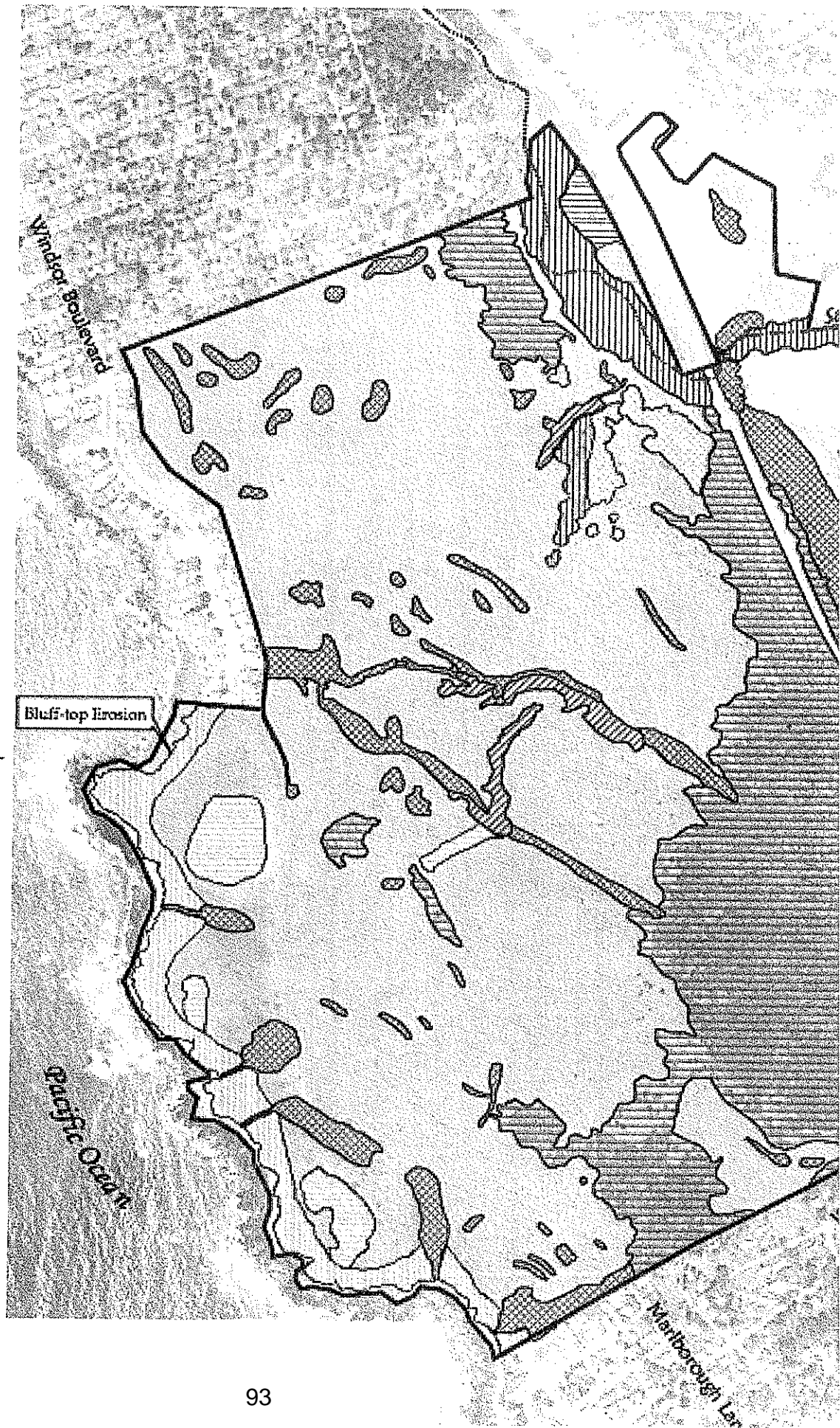
The oak and toyon woodland habitat is adjacent to and understory to the Monterey Pine forest on the upper slopes near the Hwy 1 corridor and near the East Lodge Hill and Park Hill area. This habitat is important as nesting and roosting habitat for various species of birds, as well as potential habitat for the San Luis Obispo morning glory. This environmental community will be protected from grazing and maintenance for public safety. For comprehensive forest management practices, the Ranch Manager should consult the guidelines as described in the "Forest Management Plan," Jones & Stokes, 2002.

Generally, the forest should be protected from grazing (fenced off at edge during grazing rotation). If grazing is employed in the Ranch, required fencing should be placed outside the forest area allowing a buffer for incremental expansion of the Monterey Pine forest. Maintain public access to and through the forest along the existing Loop Trail only. Improve the Loop Trail by removing hazards such as fallen tree limbs and low branches. Move the Forest Loop

t Ranch



- wetland setback (per Sections 23.07.172 and development permit)
- jurisdiction over activities affecting drainage (Alteration Agreement)
- over waters of the U.S. and wetlands (Corps
- Wildlife Service consultation)
- itional Marine Fisheries Service consultation)
- make habitat (County and CEQA review)
- USFWS consultation)
- view)
- res and "birds-of-prey" (County and CEQA
- aw: DFG Code 3503)
- id CEQA review)
- rcity Database (County and CEQA review)
- and CEQA review)
- view)
- id Highway 1 may be considered
- ama (Constraint B).



Handwritten notes or signature in the bottom left corner.



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Monique Madrid, Confidential Admin. Tech III

Meeting Date: June 23, 2011

Subject: Approve Extension of Intent to Serve Letter for Kim Eady's Cambria Shores Inn, APN 022.381.002

RECOMMENDATIONS:

Approve a 12-month extension of a 6 commercial EDU Intent to Serve Letter for Kim Eady's Cambria Shores Inn, APN 022.381.002.

FISCAL IMPACT

None.

DISCUSSION:

Pursuant to CCSD Code Section 8.04.080(E)(3), which regulates extensions of Intent to Serve Letters for more than 3 EDUs, Mr. Eady's request must be approved by the Board of Directors. Commercial project extensions are valid for a 12-month period.

The original project was commenced in 1999. San Luis Obispo County ("SLO County") has been working closely with Mr. Eady and his architect regarding project revisions (a copy of the subject SLO County land use permit is attached); Mr. Eady has satisfied the requirement that the applicant have an active project permit with SLO County for the project.

Mr. Eady has completed another phase of his remodeling project which included remodeling 6 rooms and 1 room addition. The 1 room addition utilizes the .6 portion of his original 6.6 EDUs. This leaves the Intent to Serve Letter for 6 EDUs requiring an extension.

The Cambria Shores Inn is a Triple Diamond and AAA Hotel that has been in Mr. Eady's family since the mid 1970s. Mr. Eady took ownership in 1998 and immediately began work on upgrading and modernizing the facilities, including compliance with building and fire safety codes.

When he acquired the 6.6 EDUs in 1999, Mr. Eady intended to construct additional motel units. He went through several years of planning, design, and a significant amount of funds to satisfy California Coastal Commission view shed corridor regulations and related coastal development permitting provisions. Since that time construction costs for commercial development have tripled. Therefore, Mr. Eady has scaled back his plans, while also working toward achieving his goals of enhancing the premises for the convenience of his traveling guests.

The current project provides for upgrades to the existing kitchen area and development of a small-scale dining restaurant (hot breakfast and lunch) for guests. Mr. Eady anticipates the project being constructed during 2011/2012. If approved, this extension of the Intent to Serve letter would be valid through July 25, 2012. Mr. Eady's Intent to Serve Letter has been extended ten times. Please allow this report to correct any dates previously noted incorrectly. All expiration dates for previous extensions should be July 25 of each year. The dates were as follows:

- July 25, 2002
- July 25, 2003
- July 25, 2004
- July 25, 2005
- July 25, 2006
- July 25, 2007
- July 25, 2008
- July 25, 2009
- July 25, 2010
- July 25, 2011

Attachments: Parcel Map
Application for Extension
Proof of valid County permit through 2012

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: __ CLIFT__ MACKINNON __ BHRINGER__ DE MICCO __ THOMPSON__

APPLICATION FOR EXTENSION LETTER

INTENT TO SERVE

CONNECTION PERMIT

RESIDENTIAL **COMMERCIAL**

Extension, if approved, is valid for 6 months on residential Intent to Serve Letters, and 12 months on Commercial Intent letters and all Connection Permits.

INSTRUCTIONS: Application for Extension shall be submitted at least thirty (30) days prior to expiration date of letter/permit. Applicant must provide proof that application(s) for a building construction permit and, if required for this project, a minor use permit, is/are actively being processed by the County Planning Dept. **Application must include payment of Extension Fee per District Fee Schedule.**

TODAY'S DATE: MAY 23 2011 EXPIRATION DATE OF LETTER/PERMIT JUNE 1ST 2011
OWNER'S NAME JOSEPH MCKIM EADY PHONE # 805-927-8644
OWNER'S MAIL ADDRESS 6276 MOONSTONE BEACH DRIVE CAMBRIA CA
AGENT'S NAME/PHONE NO. KIM EADY 305-1492 93430
ASSESSOR'S PARCEL NUMBER 022, 381, 002

INTENT TO SERVE LETTER FIRST ISSUED (DATE): MARCH 1 1999 # OF EXTENSIONS PREVIOUSLY REQUESTED 8

(REQUIRED) • Attach **CURRENT** (no more than 30 days old) **COUNTY STATUS PRINT-OUT** showing RECENT activity on the project

(REQUIRED) • Building Permit/ Project No. B

(If applicable) • Minor Use Permit/ Project No. D

• Have you started the foundation or construction? Yes No X

SEE 2008 INTENT TO SERVE LETTER

Reason for this request: PHASE 1) WE REMODELED ROOMS 19-24 & ADDED RM 25 2009/2010
WE ARE WORKING ON PHASE 2 IN THE KITCHEN. WE WILL REPAIR THE MANAGER'S KITCHEN TO COMMERCIAL REQUIREMENTS. ADDING 22 OUTSIDE TABLES WITH 4 SEATS USING .07 EDU PER SEAT.

EDU .07 X 4 SEATS = .28 EDUS PER TABLE X 21 TABLES = 5.88 EDUS = 6.00 EDUS

I/We understand that the General Manager/Board of Directors (as applicable) shall have full discretion to approve or disapprove the requested extension, and if granted, the extension shall be subject to any conditions which may be imposed.

/s/ Joseph McKim Eady
Signature of Applicant or Authorized Agent

MAY 23 2011
Date

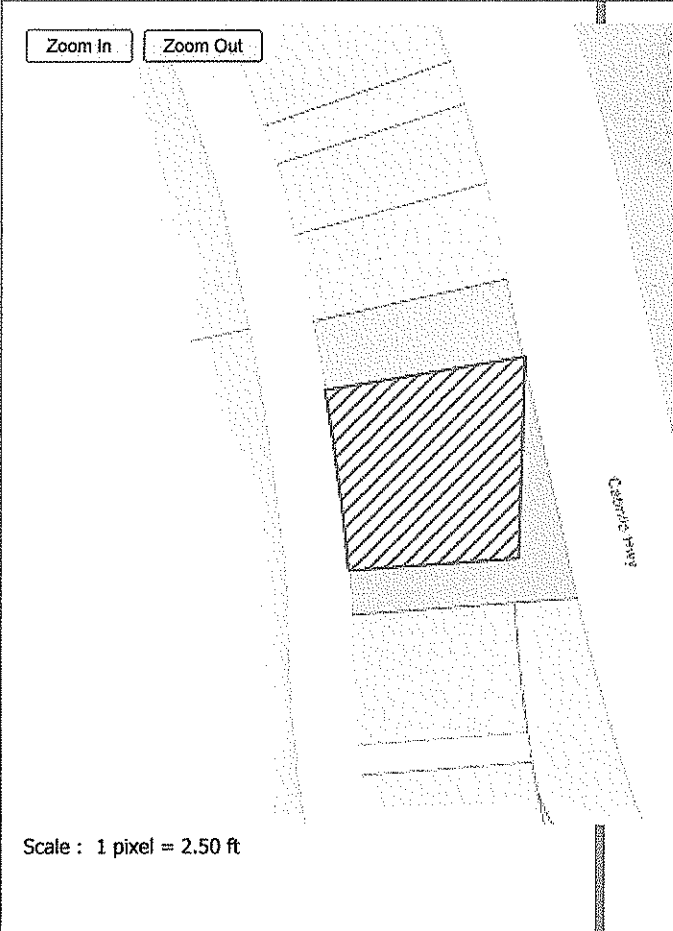
----- for office use -----

Extension Fee Paid _____ Extension DENIED _____
All documentation received _____ Reason for Denial _____
Board Action Date (if applicable) _____
Extension APPROVED _____
New Expiration Date _____

/s/Permits Specialist / for General Manager Date

REMODEL/ADD ON TO 6 HOTEL UNITS,
ADD 1 UNIT (862 SF) REMODEL 1,941
SF - ON 2/4/2010 REVISIONS TO
FLOOR PLANS OF UNITS 19 & 20
SUBMITTED AND APPROVED.

Parcel: 022-381-002
Address: 06276 MOONSTONE
BEACH DR CAMB
Application
Date: 9/4/2009
Issued Date: 10/26/2009
Expiration
Date: 10/26/2012 ✓
Finaled Date:
Community: Cambria
Planning Area: North Coast
Coastal Zone: Yes
Staff
Assigned:
Status: Issued



[Search For Another Permit](#)

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.C.**

FROM: Tim Carmel, District Counsel

Meeting Date: June 23, 2011 Subject: Consider Adoption of Resolution
 30-2011 Approving Employment
 Agreement between CCSD and General
 Manager

RECOMMENDATIONS:

It is recommended that the Board adopt Resolution 30-2011 approving the Employment Agreement with Jerry Gruber to serve as the CCSD General Manager.

FISCAL IMPACT:

DISCUSSION:

Based upon the Board's direction, District Counsel has negotiated the attached Employment Agreement ("Agreement") with Jerry Gruber to serve as General Manager for the Cambria Community Services District ("CCSD"). The Agreement has been executed by Mr. Gruber and is being presented to the Board for approval.

The Agreement provides that Mr. Gruber will receive a salary of \$150,000 annually. In accordance with the Board's adopted policy as contained in CCSD Municipal Code Section 2.08.150, he will pay the entire employee share of contributions to the Public Employees Retirement System. The Agreement also stipulates that Mr. Gruber will receive the other compensation and benefits provided by the CCSD to other management employees, except that he is expressly waiving the 4% pay raise for management scheduled for July 1, 2011. A \$450 per month automobile allowance, up to a \$100 per payroll period matching contribution to the IRC 457 deferred compensation plan, as well as vacation and administrative leave are also provided.

The Agreement is to be effective June 23, 2011 and expire on June 22, 2014. It also contains a six-month termination clause pursuant to which Mr. Gruber's employment may be terminated by the CCSD, without cause, upon six months notice. If that were to occur he would continue to work and receive his salary during the notice period. The CCSD would also have the option to terminate his employment during the notice period and pay a lump sum equal to remaining salary for the notice period, as well as COBRA benefits. Notice, severance pay and benefits would not be paid if the General Manager is terminated for good cause, as further set forth in the Agreement.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BHRINGER ___ DE MICCO ___ THOMPSON ___

RESOLUTION NO. 30-2011
JUNE 23, 2011

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING AN EMPLOYMENT AGREEMENT WITH JERRY GRUBER TO
SERVE AS CCSD GENERAL MANAGER

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. To approve the Employment Agreement, attached hereto as Exhibit A, between the CCSD and Jerry Gruber to serve as the CCSD General Manager.
2. The CCSD Board President is hereby authorized to execute this agreement on behalf of the Cambria Community Services District.

PASSED AND ADOPTED THIS 23rd day of June 2011.

Muril N. Clift, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Kathy A. Choate
District Clerk

EMPLOYMENT AGREEMENT

This **Employment Agreement** ("Agreement") made and entered into this 23rd day of June 2011, by and between the **Cambria Community Services District** (hereinafter referred to as "**Employer**" or "**CCSD**") and **Jerry Gruber** (hereinafter referred to as "**Employee**"), who understand as follows:

WITNESSETH:

Whereas, Employer desires to employ the services of Employee as General Manager; and

Whereas, it is the desire of Employer to provide certain benefits, establish certain conditions of employment and to set working conditions of Employee; and

Whereas, it is the desire of Employer to receive and retain the services of Employee and to provide for him to remain in such employment; to make possible full work productivity by assuring his morale and peace of mind with respect to future security; to act as a deterrent against malfeasance, misfeasance or substandard performance on his part; and to provide for terminating his services at such time as he may be unable to fully discharge his duties or when Employer may otherwise desire to terminate his employment; and

Whereas, Employee desires to accept employment as General Manager.

Now, therefore, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. Duties of General Manager

Employee agrees to perform the functions and duties of the position of General Manager, and any additional duties as may be assigned from time to time. A general description of the duties and responsibilities of the General Manager is attached to this Agreement and is incorporated herein by this reference

2. Term of Agreement

This Agreement commences with an effective date of June 23, 2011, and shall remain in effect until June 22, 2014.

- A. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employer to terminate the services of Employee at any time, subject only to the provisions set forth in Section 3 of this Agreement.

Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from his position with Employer, subject only to the provisions set forth in Section 3 of this Agreement.

3. Termination and Severance Pay

A. Employer may terminate this Agreement without cause, for any reason or for no reason, on six (6) months' notice to Employee. If this Agreement is terminated by Employer or by operation of law, Employee shall continue to work and receive his salary and other compensation during the notice period. In the alternative and at its sole discretion, Employer may terminate Employee at any time during the notice period and in that event Employer agrees to pay Employee a lump sum cash payment equal to the remaining salary for the notice period; and pay Employee's COBRA benefits equal to the notice period; provided, however, Employer shall have no obligation to provide such notice, severance pay and benefits in the event Employee is terminated for good cause. For the purpose of this Agreement, "good cause" shall include, but not necessarily be limited to, any of the following:

1. A material breach of the terms of this Agreement;
2. A failure to perform his duties in a professional and responsible manner consistent with generally accepted standards of the profession;
3. Conduct unbecoming the position of General Manager or likely to bring discredit or embarrassment to the CCSD.

"Good cause" shall not mean a mere loss of support or confidence by a majority of the Board of Directors of the CCSD. Employee may not be served written notice of termination, except for good cause, 90 days prior to, or 90 days following, any of CCSD Board Members being sworn into office.

B. In the event Employee voluntarily resigns his position with Employer, Employee shall give Employer 90 days' written notice in advance, unless the parties agree otherwise.

4. Salary

Employer agrees to pay Employee for his services a monthly base salary in the amount of \$12,500 per month, or \$150,000 annually. Subsequent increases in salary will be considered annually at performance evaluation time.

5. Other Compensation

Employer agrees to provide Employee additional compensation and benefits as provided to other management employees of the CCSD except that Employee agrees to waive, if offered, a four percent (4%) pay raise to management on July 1, 2011 and Employee agrees to pay one-hundred percent (100%) of the Employee designated share of the contribution to the Public Employees Retirement System in accordance with Section 2.08.150 of the CCSD Municipal Code. In addition, Employee shall receive the following benefits:

- A. Automobile allowance of \$450 per month for business travel within San Luis Obispo County. Employee shall be reimbursed at the standard CCSD mileage rate for all business travel miles outside of San Luis Obispo County.

- B. Employer agrees to match Employee contributions to Employer sponsored supplemental retirement fund ("457 Plan") up to \$100 per payroll period.
- C. Employee shall accrue 20 days vacation leave per year.
- D. Employee shall accrue 5 days administrative leave per year.

6. Professional Development

As part of its normal budget process and reserving the right to establish appropriate priorities and funding amounts, Employer shall consider requests for funds for certain items, activities and materials deemed necessary and desirable for Employee's continued professional development, participation, growth and advancement. Those items, activities and materials shall include:

- A. Professional dues and subscriptions necessary for full participation in appropriate and relevant associations and organizations;
- B. Travel and subsistence expenses for professional meetings and similar functions (e.g. conferences, workshops, seminars, meetings, etc.) to foster professional development or represent the CCSD;
- C. Other items, activities and materials as may be agreed upon from time to time between Employee and Employer.

7. Performance Review

Employee shall receive annual performance reviews each year on or before June 23rd. Based on the outcome of said performance reviews, Employee shall receive adjustments in compensation and/or extensions of this Agreement, as determined by the Board of Directors.


8. General Provisions

The text herein shall constitute the entire Agreement between the parties. Any amendments to this Agreement must be in writing and executed by both parties. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee.

If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect. The laws of the State of California shall govern this Agreement.

[SIGNATURES ON NEXT PAGE]

In Witness Whereof, Employer and Employee have signed and executed this Agreement, both in duplicate, the day and year first above written.

Employee: 
Jerry Gruber
General Manager

Employer: _____
Muril Clift
CCSD Board President

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9 D**

FROM: Jerry Gruber Interim General Manager
Monique Madrid Confidential Admin Tech III

Meeting Date: June 23, 2011 Subject: Adopt Resolution 31-2011 Amending
Payment and Compensation Plan
for Management and Confidential
Employees

Recommendation:

Adopt Resolution 31-2011 eliminating the internal relationship to salary percentages among the Management and Confidential employee group.

Fiscal Impact:

This action will eliminate any potential increases to the Management and Confidential employee group through the internal relationship initially established in 2003. The entire Management and Confidential Employee group supports the elimination of the internal salary relationship.

Internal Relationship:

General Manager	100%
Assistant General Manager (Vacant)	85% of GM
District Engineer	85% of GM
Fire Chief	85% of GM
Assistant Fire Chief (Vacant)	85% of FC
Utilities Manager (Vacant)	80% of GM
Finance Manager	75% of GM
Assistant Finance Manager (Vacant)	80% of FM
Parks and Recreation Manager (Vacant)	75% of GM
Facilities and Resources Manager	85% of Parks and Recreation Manager
District Clerk	80% of FM
Water Supervisor	80% of AGM
Wastewater Supervisor (Vacant)	80% of AGM

Discussion:

Beginning with FY 2002/2003, the CCSD Board adopted a compensation guideline for its Management and Confidential (exempt) employees, which is based upon maintaining percentage internal relationships between the salaries of certain designated Management and Confidential employees. The policy recognized that accomplishments and performance of the CCSD are a function of a successful management team, not merely the results of the performance of a single individual.

It is now being proposed that this provision be eliminated, and instead salaries be evaluated individually and on an as needed basis.

One change to the Management and Confidential (Exempt) Employees Compensation Plan is, therefore, recommended for Board approval:

- 1) Eliminate the internal relationships affecting the salaries of the Management and Confidential (Exempt) Employees Compensation Plan.

Attachment: Resolution 31-2011

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

RESOLUTION NO. 31-2011
JUNE 23, 2011

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AMENDING PAYMENT AND COMPENSATION PLAN FOR
MANAGEMENT AND CONFIDENTIAL EMPLOYEES

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. The Payment and Compensation Plan for Management and Confidential (exempt) employees is hereby amended to eliminate the compensation guidelines for Management and Confidential Employees that provide for maintaining percentage internal relationships between the salaries of designated employees. All Management and Confidential Employee Salary Charts shall be amended as necessary to be consistent with this amendment.

PASSED AND ADOPTED THIS 23rd DAY OF JUNE 2011.

Muril N Clift, President
Board of Directors

APPROVED AS TO FORM:

Timothy J Carmel
District Counsel

ATTEST:

Kathy A. Choate
District Clerk