



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF AUGUST 8, 2024, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

The Cambria Community Services District Board of Directors held a regular meeting on Thursday, August 8, 2024, at 1:00 p.m. at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428.

1. OPENING

1.A Call to Order

General Manager McElhenie called the meeting to order at 1:08 p.m. and stated that President Gray was en route to the meeting.

District Counsel stated that Vice President Scott is ill. The three Directors present at the Veterans' Memorial Hall should pick a presiding officer to run the meeting until President Gray arrives.

Director Thomas moved to appoint Director Dean to preside over the meeting.

Director Farmer seconded the motion.

Motion Passed Ayes – 3 (Farmer, Dean & Thomas) Nays - 0 Absent – 1 (Gray)

Vice President Scott reported that she received a positive COVID-19 test and decided not to attend the Board meeting in person. She requested that the Board of Directors allow her to attend via Zoom. She has no one over the age of 18 in the room.

Director Dean requested a vote to allow Vice President Scott to attend the meeting virtually.

Director Thomas moved to allow Vice President Scott to attend on Zoom.

Director Farmer seconded the motion.

Motion Passed Ayes – 3 (Farmer, Dean & Thomas) Nays - 0 Absent – 1 (Gray)

Vice President Scott took over as presiding officer for the meeting.

1.B Pledge of Allegiance

Vice President Scott led the Pledge of Allegiance.

1.C Establishment of Quorum

A quorum was established.

Directors present: Debra Scott, Harry Farmer, Karen Dean, and Michael Thomas.

Directors absent: Tom Gray.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denize Fritz, and Confidential Administrative Assistant Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel and Program Manager Tristan Reaper.

1.D President's Report

There was no President's Report.

1.E Agenda Review

Vice President Scott asked for any changes to the agenda.

General Manager McElhenie requested to move 4B to 4A since Mr. Linn is in attendance.

The Board of Directors agreed.

2. BOARD MEMBER COMMUNICATIONS

Director Thomas asked Mrs. Dodson to share pictures of the Bluff Trail repair on August 8, 2024.

President Gray arrived at 1:14 p.m.

President Gray took over as presiding officer for the meeting.

3. PUBLIC COMMENT

Christine Heinrichs, Cambria

Tina Dickason, Cambria

Mark Ober, Cambria (submitted written correspondence for the record)

4. REGULAR BUSINESS

4.A Discussion Regarding Board Meeting and Standing Committee Meeting Length and Schedules for the Calendar Year 2025

This item was discussed as the second regular business item.

General Manager McElhenie introduced the item and provided a summary.

The Board of Directors held a discussion.

Public Comment:

Christine Heinrichs, Cambria

Tina Dickason, Cambria

Elizabeth Bettenhausen, Cambria

Director Thomas would prefer the third week in the afternoon for PROS.

The Board of Directors would prefer to hold the regular Board meetings on the second Thursday of every month. The Monday following the Board meeting would include a morning and afternoon Standing Committee meeting. The Thursday following the Board meeting would include a morning and afternoon Standing Committee meeting.

AGP representative Hank Ogle stated that set up is 2 to 2.5 hours.

District staff will reach out to AGP regarding meeting times.

4.B Discussion and Consideration of Termination of the General Lease for Cambria Village Square Shopping Center Building I, 1316 Tamson Street, Suite 201, Cambria; Adoption of Resolution 25-2024 Approving a Ten-Year Lease with Linnvestments, LLC for the Cambria Community Services District Administrative Offices, located at 2150 Main Street, Cambria, from October 1, 2024, through September 30, 2034 and Authorizing the General Manager to Execute the Lease and Oversee the Transition to the New Office; and Adoption of Resolution 26-2024 Amending the Fiscal Year 2024/2025 Preliminary Budget

This item was discussed as the first regular business item.

General Manager McElhenie introduced the item and provided a summary.

Mr. Linn introduced himself.

The Board of Directors held a discussion.

Public Comment:
Tina Dickason, Cambria

Director Thomas moved to approve the termination of the lease for the Cambria Village Shopping Center and adopt Resolution 25-2024 approving a ten-year lease with Linnvestments, LLC for the Cambria Community Services District administrative offices, to be located at 2150 Main Street, Cambria, starting October 1, 2024, and authorizing the General Manager to execute the lease and oversee the transition to the new office.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

General Manager McElhenie provided a summary of the budget adjustment.

Public comment: none.

Director Farmer moved to adopt Resolution 26-2024, amending the Fiscal Year 2024/2025 Preliminary Budget.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

5. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

5.A Finance Committee's Report

A written report was included in the agenda packet.

5.B Policy Committee's Report

A written report was included in the agenda packet.

5.C PROS Committee's Report

A written report was included in the agenda packet.

Public Comment:

Christine Heinrichs, Cambria

5.D Resources & Infrastructure Committee's Report

A written report was included in the agenda packet.

5.E Other Liaison Reports and Ad Hoc Committee Reports

Written reports were included in the agenda packet.

6. FUTURE AGENDA ITEM(S)

President Gray asked for any future agenda items.

Confidential Administrative Assistant Dodson announced the September Board meeting items.

Director Farmer requested an update on the Kevin Merk work and suggested a discussion on reading written comments.

Vice President Scott stated that the Policy Committee is requesting that the Board of Directors consider whether there is a desire for a lighting policy on CCSD properties only.

Director Thomas suggested a discussion on reading written comments.

Public comment: none.

7. ADJOURN

President Gray adjourned the meeting at 2:54 p.m.

For further details on the CCSD meeting, please visit the District's website.