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<https://www.cambriacsd.org/policy-committee?year=2024>



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF DECEMBER 5, 2024, REGULAR POLICY COMMITTEE MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

A regular meeting of the Policy Committee of the Cambria Community Services District was held at the Cambria Veterans' Memorial Hall, located at 1000 Main Street, Cambria, CA 93428, on Thursday, December 5, 2024, at 3:00 PM

[Please note that the times indicated below in parentheses refer to locations in the meeting recording.]

1. OPENING

1.A Call to Order (00:11)

Committee Chair Scott called the meeting to order at 3:00 p.m.

1.B Establishment of Quorum

A quorum was established.

Committee members present: Committee Chair Debra Scott, Vice Chair Gordon Heinrichs, Ted Key, James Townsend, Claudia Harmon-Worthen, and Secretary Donn Howell.

Staff members present: General Manager Matthew McElhenie and Confidential Administrative Assistant Haley Dodson.

Members of the public present: Crosby Swartz (via Zoom), Jeff Wilson (via Zoom), Christine Heinrichs, Harry Farmer, and David Pierson.

1.C Chair Report (00:34)

Committee Chair Scott presented the committee members with certificates of appreciation and thanks.

1.D Ad Hoc Subcommittee Report(s) (1:58) There were none.

1.E Committee Member Communications (02:47)

Member Heinrichs asked for an update on the status of the Whistle-Blower and Sexual harassment policies. GM McElhenie replied that these policies are included in the Personnel policies that are likely to come before the CCSD Board of Directors in January.

2. PUBLIC COMMENT (04:20) There was no public comment at this time.

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3. CONSENT AGENDA

3.A Consideration to Approve the October 24, 2024 Regular Meeting Minutes (04:49)

Motion: to approve the Consent Agenda.

Motion by: Townsend

Second by: Key

Motion passed: Ayes – 5; Nays – 0; Chair not voting. (05:31)

4. REGULAR BUSINESS

4.A Report from the Ad Hoc Committee (Members Harmon-Worthen and Key) on *"Discuss, Review and Consideration of the Draft Policy to Address the Streetlights and Lights at Other Facilities under CCSD's Jurisdiction"* (05:41)

Following some background information provided by Chair Scott, Member Harmon-Worthen presented her report. She explained her sources of information and explained the concept of 'light trespass'. Chair Scott noted that she had taken Harmon-Worthen's material and put it in policy format, which she then handed out to the Committee members to review. There was further commentary from the Committee members and further explanation provided by Member Harmon-Worthen.

Call for Public Comment (27:12) There was none.

Member Harmon-Worthen agreed to send Chair Scott (12:02) and GM McElhenie (27:56) a copy of the County's lighting inventory spreadsheet. She had originally obtained the spreadsheet from the CCSD's former Facilities & Resources Manager, Carlos Mendoza.

Chair Scott asked the Committee members if they wanted to propose any additional edits to the policy. (28:25) There were none.

The Committee reached consensus to forward the draft policy to the CCSD Board of Directors with some added diagrams and modifications as discussed. (30:10)

4.B Discussion of the Board of Directors Decision on the November 21, 2024 Agenda Item *"Discussion and Consideration of Policy Committee Completion of Purpose and Direct Staff and District Counsel to Prepare a Draft of the New Committee's Purpose, Responsibilities, and Membership Criteria, and Update the Standing Committee Bylaws"* (30:46)

As an introduction to this item Chair Scott asked Ms. Dodson to play for the Committee the section from the CCSD Board of Directors' meeting recording where the Board took up this matter. (30:50)

After viewing the recording, the Committee members discussed the matter, sharing their views and misgivings. They received clarification regarding the new – fire safety –

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committee, its charge and proposed scope of responsibilities from GM McElhenie and Chair Scott. (55:30)

Call for Public Comment (1:25:21)

Dave Pierson (1:25:28)

Christine Heinrichs (1:29:51)

4.C Discussion of the Policy Committee's Transition Based on the Board's Direction

Chair Scott determined that the Committee dealt with this agenda item during the discussion of agenda item 4.B above. (1:34:30)

5. FUTURE AGENDA ITEM(S)

As this was the Policy Committee's final meeting there were no future agenda items.

6. ADJOURN (1:34:37)

Committee Chair Scott adjourned the meeting at 4:35 p.m.