

LET'S LEARN

Professional Development Catalog

Professional development opportunities for special district elected/appointed officials and staff!

New webinars
and workshops
for 2025!



California Special
Districts Association
Districts Stronger Together

2025



Special District Risk Management Authority

Maximizing Protection. Minimizing Risk.

Trusted experience to provide comprehensive coverage and tailor-made protection.

Our Property/Liability & Workers' Compensation Programs are both *flexible* and *adaptable*, and designed to fit your agency's unique needs.

The Right Choice at the Right Time


We help you provide your employees with health benefits coverage options they both *want* and *need*, including: health, dental, vision, employee assistance programs, and so much more! Enrollment is easy with more predictable rates and responsive assistance to support you through the process.

Why SDRMA

For over three decades, we have proudly supported more than 500 California special districts by offering:

- broad-coverage insurance
- risk management resources
- safety education
- and more!

By doing what we do best, you can focus on what you do best: providing essential services to our local communities.

How can we help? 



Proudly serving California public agency special districts since 1982.



PRE-CONFERENCE WORKSHOPS

PRE-CONFERENCE WORKSHOP AND DESCRIPTION	DATES & TIME	COST	CIP
<p>Pre-GM Summit: So, You Want to Be a General Manager? <i>Qualifies toward the Essential Leadership Skills Certificate Program</i></p>  <p>A practical career development workshop for senior executives and emerging leaders in special districts. This action-oriented workshop includes group and panel discussions on the journey, roles and skill sets of a general manager, identifying GM opportunities including positioning yourself for executive recruitment, developing positive relations with the board, staff and peer agency executives, and leadership practices. Registration fee includes continental breakfast and lunch. Limited class size - register early!</p>	<p>Sunday, June 29, 2025 9:00 a.m. – 3:30 p.m.</p> <p>Olympic Valley, CA</p>	<ul style="list-style-type: none"> • \$130 CSDA Member and Non-member <p><i>Sponsored by the Special District Leadership Foundation (SDLF)</i></p> <p><i>Price includes continental breakfast and lunch</i></p>	
<p>Pre-Annual Conference: SDLA Module 1: Governance Foundations</p>  <p>This course teaches the foundational knowledge and skills that identify and define the essential building blocks of a successful board, focusing on the critical elements of governance: effective trustees, board mindset, structure, process and protocols, individual/team standards, board's role and responsibilities.</p>	<p>Monday, August 25, 2025 9:00 a.m. – 3:30 p.m.</p> <p>Monterey, CA</p>	<ul style="list-style-type: none"> • \$325 CSDA Member • \$650 Non-member <p><i>Price includes continental breakfast and lunch</i></p>	
<p>Pre-Annual Conference: So, You Want to Be a General Manager? <i>Qualifies toward the Essential Leadership Skills Certificate Program</i></p>  <p>A practical career development workshop for senior executives and emerging leaders in special districts. This action-oriented workshop includes group and panel discussions on the journey, roles and skill sets of a general manager, identifying GM opportunities including positioning yourself for executive recruitment, developing positive relations with the board, staff and peer agency executives, and leadership practices.</p>	<p>Monday, August 25, 2025 9:00 a.m. – 3:30 p.m.</p> <p>Monterey, CA</p>	<ul style="list-style-type: none"> • \$130 CSDA Member and Non-member <p><i>Sponsored by the Special District Leadership Foundation (SDLF)</i></p> <p><i>Price includes continental breakfast and lunch</i></p>	



Look for opportunities to earn SDRMA Credit Incentive Points.

SDRMA Credit Incentive Points (CIPs)

Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses, and positively impact the overall cost of property/liability and workers' compensation coverage through the Credit Incentive Program (CIP). Credit incentive points can be earned based on an agency's attendance at events with the CIP logo.



CONFERENCES

Information regarding hotel reservations and links to book in the CSDA room block will be emailed to the attendee only (not the individual registering the attendee) within 24 hours of registration.

SDLA CSDA's 2025 Special District Leadership Academy Conference

Core governance training for elected/appointed officials

CIP Earn SDRMA Credit Incentive Points.

La Quinta – April 21 – 24, 2025

Early-bird registration discount ends March 21, 2025

Embassy Suites by Hilton La Quinta Hotel & Spa
50-777 Santa Rosa Plaza
La Quinta, CA 92253

Redding – October 5 – 8, 2025

Early-bird registration discount ends September 5, 2025

Sheraton Redding Hotel at the Sundial Bridge
820 Sundial Bridge Drive
Redding, CA 96001

Monterey – November 16 – 19, 2025

Early-bird registration discount ends October 16, 2025

Embassy Suites by Hilton Monterey Bay Seaside
1441 Canyon Del Rey Boulevard
Seaside, CA 93955

CSDA's Special District Leadership Academy offers curriculum-based training built around the essential partnership between board members and general managers. Designed for both new and seasoned board members, our groundbreaking curriculum equips attendees with the knowledge and skills necessary to lead effectively and uphold vital governance responsibilities. This conference fosters collaborative leadership and sets a strong foundation for achieving shared goals within your special district.

Attendees will learn:

- How to work as a team
- The roles of the board and staff
- Attributes and characteristics of highly effective boards
- How culture, norms, values, and operating style influence the district
- Specific jobs the board must perform
- How individual values, skills, and knowledge help to shape how effective boards operate
- The importance of moving from "I" to "we" as the governance team
- The board's role in setting direction for the district; the board's role in finance and fiscal accountability
- ...And more!

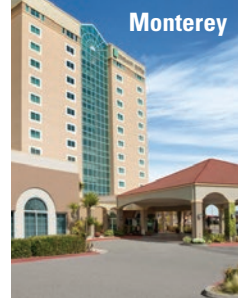
Choose one of three locations



La Quinta



Redding



Monterey

COST

EARLY REGISTRATION		REGULAR REGISTRATION	
CSDA Member	\$825	CSDA Member	\$890
Non-Member	\$1,650	Non-Member	\$1,780

EARLY BIRD PRICING

Register on or before March 21, 2025 (La Quinta), September 5, 2025 (Redding), and October 16, 2025 (Monterey)

SEND MORE – SAVE MORE

SPECIAL DISCOUNTED PRICING! Additional attendees from the same district:

EARLY REGISTRATION*		REGULAR REGISTRATION	
CSDA Member	\$565	CSDA Member	\$625
Non-member	\$1,130	Non-member	\$1,250



LA QUINTA

HOTEL ROOM RESERVATIONS: CSDA room reservations in the CSDA room block start at the rate of \$199 plus tax and fees per day. The room reservation cut-off is March 21, 2025; however, space is limited and may sell out before this date.

REDDING

HOTEL ROOM RESERVATIONS: CSDA room reservations in the CSDA room block start at the rate of \$169 plus tax and fees per day. The room reservation cut-off is September 12, 2025; however, space is limited and may sell out before this date.

MONTEREY

HOTEL ROOM RESERVATIONS: CSDA room reservations in the CSDA room block start at the rate of \$179 plus tax and fees per day. The room reservation cut-off is October 16, 2025; however, space is limited and may sell out before this date.



SDRMA Spring Education Day

 Earn SDRMA Credit Incentive Points.

SACRAMENTO – March 26, 2025 | 7:30 a.m. – 4:00 p.m.

Hilton Sacramento Arden West
2200 Harvard Street
Sacramento, CA 95815

Come join us for a dynamic Spring Education Day—Empowering Your Risk Management Strategy!

We're excited to invite you to our upcoming Spring Education Day, a no-cost opportunity for SDRMA and CSDA members. This day is designed to help sharpen members' risk management skills in Property/Liability and Workers' Compensation.

We'll kick off with a powerful, eye-opening presentation that dives deep into the world of cyber threats, covering fraud, IT cybercrimes, and more. Walk away with crucial knowledge to protect your agency from today's rapidly evolving risks. The day continues with interactive breakout sessions, giving attendees the chance to explore specific areas of interest and connect with experts and peers. Plus, don't miss the Annual Membership Meeting with our Board of Directors, where they'll provide critical updates on the insurance market and upcoming renewal information.

As a bonus, attending this event allows SDRMA members to earn Credit Incentive Points (CIPs)—a great way to reduce your agency's annual contributions for Property/Liability and Workers' Compensation programs!

Come and learn how to strengthen your agency's risk management efforts, network with fellow members, and stay ahead of industry changes. Register now and be part of this important, engaging day!

COST

Free to SDRMA members and CSDA members*

**Additional fee to CSDA members for Governance Foundations workshop on this day*

Special Districts Legislative Days

SACRAMENTO – May 20 – 21, 2025

Sheraton Grand Sacramento Hotel
1230 J Street
Sacramento, CA 95814

With about 30 percent of the State Legislature turning over in the 2024 General Election, this year's Special Districts Legislative Days is a must-attend event. It is crucial that special districts come together to educate our newly-elected lawmakers on special districts and the communities and constituents we mutually serve.

The new legislative session promises to be another impactful year with a tenuous State Budget and ever-growing concern over challenging issues like housing, infrastructure, labor, governance, revenues, natural resources, and more that matter to all special districts whether they provide water, sewer, fire protection, parks, cemeteries, healthcare, mosquito abatement, ports, harbors, airports, libraries, or other essential services.

This is your chance to unite the voice of special districts on those issues that matter most to all of us. Don't miss this opportunity to hear from California's top decision-makers, build partnerships, and advocate for local control.

COST

EARLY REGISTRATION*

CSDA Member	\$395
Non-member	\$790

REGULAR REGISTRATION

CSDA Member	\$495
Non-member	\$990

Early bird pricing – Register on or before Wednesday, April 23, 2025



HOTEL ROOM RESERVATIONS: CSDA room reservations in the CSDA room block start at the rate of \$152 plus tax and fees per day. The room reservation cut-off is March 11, 2025; however, space is limited and may sell out before this date.



HOTEL ROOM RESERVATIONS: CSDA room reservations in the CSDA room block start at the rate of \$222 plus tax and fees per day. The room reservation cut-off is April 23, 2025; however, space is limited and may sell out before this date.



CONFERENCES



General Manager Leadership Summit

CIP Earn SDRMA Credit Incentive Points.

OLYMPIC VALLEY – June 29 – July 1, 2025

Everline Resort & Spa Lake Tahoe
400 Resort Road
Olympic Valley, CA 96146

**NEW
Content and
Speakers Added
Every Year!**

General managers and emerging leaders come together at our General Manager Leadership Summit to gain insight, make connections and hone their skills. Tailored education specifically to your role, choose from sessions designed to keep you current on governance best practices, state laws, human resources, operations, pensions, budgeting, district policies and procedures, risk management, and more! Plus, we provide plenty of interactive networking opportunities!

You will return to your district with new enthusiasm and knowledge, ready to take your board relationship, staff, and district to the next level.

CSDA Annual Conference and Exhibitor Showcase

CIP Earn SDRMA Credit Incentive Points.

MONTEREY – August 25 – 28, 2025

Monterey Conference Center
One Portola Plaza
Monterey, CA 93940

**The leadership
conference for
special districts**

The CSDA Annual Conference & Exhibitor Showcase is the must-attend event for special district leaders across California! With a densely packed agenda, this conference offers unparalleled opportunities to connect with peers and experts, and learn about new tools and trends.

Network with fellow special district professionals, explore the latest innovations and services in our extensive exhibitors' hall, and choose from over 30 targeted breakout sessions tailored to address today's relevant trends and topics for special districts.

This essential event will sharpen your skills, broaden your knowledge, infuse you with enthusiasm and forge new connections. Join us in 2025!

COST

EARLY REGISTRATION*		REGULAR REGISTRATION	
CSDA Member	\$890	CSDA Member	\$990
Non-member	\$1,780	Non-member	\$1,980

Early bird registration – Register on or before Friday, May 23, 2025

COST

EARLY REGISTRATION*		REGULAR REGISTRATION	
CSDA Member	\$890	CSDA Member	\$990
Non-member	\$1,780	Non-member	\$1,980

Early bird registration – Register on or before Friday, July 25, 2025



HOTEL ROOM RESERVATIONS CSDA room reservations in the CSDA room block start at the rate of \$229 plus a discounted resort fee of \$25, per room, per night, plus tax and fees per day. The room reservation cut-off is May 23, 2025; however, space is limited and may sell out before this date.



HOTEL ROOM RESERVATIONS: Room reservations at the Marriott and Portola Hotel & Spa are available starting at the rate of \$249 plus tax. The room reservation cut-off is August 4, 2025; however, space is limited and may sell out before this date.

One night's non-refundable room and tax will be charged at the time a reservation is made for rooms reserved at the Portola and charged on 8/4/25 for rooms reserved at the Marriott.



Earn Your Certificate OR Take Advanced Track Sessions for Returning Attendees!

Board Secretary/Clerk Conference

CIP Earn SDRMA Credit Incentive Points.

SONOMA COUNTY – October 27 – 29, 2025

Hyatt Regency Sonoma Wine Country
170 Railroad Street
Santa Rosa, CA 95401

NEW Content and Speakers Added Every Year!

Whether you're a first-time attendee or a seasoned board secretary/clerk, ongoing education is essential. To showcase your commitment to excellence, CSDA created the Board Secretary/Clerk Certificate program designed to provide education on the diverse responsibilities and complexities of your role. For first-time attendees, this certificate program provides a comprehensive foundation, equipping you with essential skills and insights to build your knowledge base.

For returning attendees, each year brings expanded learning opportunities with fresh, specialized breakout sessions designed to deepen your expertise and keep you up-to-date on new developments and trends that help you excel.

Earn your certificate and continue your professional journey with CSDA—this popular conference is your gateway to exceptional growth!

COST

EARLY REGISTRATION*		REGULAR REGISTRATION	
SDRMA Member	\$760	SDRMA Member	\$825
CSDA Member	\$825	CSDA Member	\$890
Non-member	\$1,650	Non-member	\$1,780

Early bird registration – Register on or before Friday, September 26, 2025



HOTEL ROOM RESERVATIONS: CSDA room reservations in the CSDA room block start at the rate of \$157* (or prevailing federal per diem at time of check-in, as of 11/22/24, per diem is \$157) plus discounted \$10 destination fee plus tax and fees per day. The room reservation cut-off is October 6, 2025; however, space is limited and may sell out before this date.

One night non-refundable deposit/non-refundable balance due 30 days prior to 11:59 PM local time the day of arrival.

GM Leadership Summit, Annual Conference, and Board Secretary/Clerk Conference

Conference Community and Mobile App will be used for messaging and session information. No written materials will be provided outside of pre-conference workshops. Please consider what you need or want to print before the conference.





ON-DEMAND WEBINARS

On-demand webinars are subject to change, and new on-demand webinars are added throughout the year.

You can participate in CSDA professional development opportunities at the time and place most convenient for you. You can even print your own certificate of completion. Start anytime you want; log in to csda.net, click on Learn, select All Events-Register from the drop-down menu, and then click On-Demand. If you need assistance with your account, please call the CSDA office at 877.924.2732.

Check Out the Most Popular On-Demand Webinars of 2024

2024 Sexual Harassment Prevention Training for Supervisors

Free CSDA Member | \$115 Non-member

2024 Ethics AB 1234 Compliance Training

Free CSDA Member | \$115 Non-member

Keeping Up with the Brown Act

Free CSDA Member | \$115 Non-member

Effective Meeting Management Through Parliamentary Procedure

Free CSDA Member | \$115 Non-member

Board Member and District Liability Issues

Free CSDA Member | \$115 Non-member

Who Does What? Best Practices for Board/Staff Roles The Critical Nature of Communications in the Public Agency

Free CSDA Member | \$115 Non-member

Learn ADA Compliance and Transparency Without Falling Asleep

Free CSDA Member | \$115 Non-member

Did You Know We Also Have On-Demand Webinars Available in Spanish?

Ethics AB 1234 Compliance Training SPANISH

Free CSDA Member
\$115 Non-member

Sexual Harassment Prevention Training for Supervisors SPANISH

Free CSDA Member
\$115 Non-member

But that's not all! We have over 75 Webinars in our On-Demand Library on topics ranging from finance to human resources, governance, and community outreach to technology and emergency preparedness. Live webinars are usually available in the on-demand webinar library within two weeks of the live event. We work hard to keep the content current, so plan to watch your on-demand webinar within 30 days of purchase.

Certificate FAQs

When will I receive my certificate?

- For webinars and virtual workshops, your certificate will be available within 48 hours.
- For conferences, your certificate will be available within two weeks of the close of the event.

What if I watched in a group?

We track each person who has logged in to a virtual event, noting the amount of time attended. If you are watching in a group, we can only see the person who has logged in, so please be sure to fill out the sign-in sheet located on our Support page > Webinars/On-Demand/Events > How do I watch a webinar or on-demand webinar as a group?

Where can I access my certificate?

Your certificate will be available digitally under your profile on the CSDA website.

1. Login to your account
2. Click on your name/photo in the top right corner of the home screen
3. Select "Profile" from the drop-down menu
4. Scroll down and click "My CSDA Account" (big blue button on the left of the screen)

All of your certificates for both live and on-demand events will be located on the next page.

What if I don't see my certificate?

If your certificate does not show under your profile within the above timeframe, contact updates@csda.net with your name, district, and event you attended.





LIVE WEBINARS

2025
MEMBER BENEFIT
FREE
WEBINARS

CSDA webinars are offered at no charge to all Members in part through the generous support of the Special District Risk Management Authority (SDRMA).

WEBINAR AND DESCRIPTION	DATES & TIME	COST	CIP
<p>NEW Prevailing Wage Update 2025</p> <p>Each year the California Legislature and Department of Industrial Relations change something in prevailing wage law. This year is no exception. Join us to learn about the new changes and how the DIR is enforcing fines against public agencies for failure to file timely PWC-100, having unregistered contractors on a project and more. Review the expansion of skilled and trained workforce requirements. Learn about the most common errors your contractors make and how you can best help them to comply.</p>	<p>Tuesday, January 14, 2025 10:00 - 11:00 a.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>NEW Transparency in Action: Unlocking the Brown Act</p> <p>This presentation on the Ralph M. Brown Act is tailored for board members and agency heads, delving into the essential obligations of public agencies to conduct open and transparent meetings consistent with the requirements of the California Constitution.</p>	<p>Tuesday, January 21, 2025 10:00 a.m. – 12:00 p.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>NEW 2025 Annual Employment Law Update</p> <p>Join us for an engaging and informative webinar on the latest updates in employment law, designed to help special districts stay up to date with the ever-evolving legal landscape. In an era of constant change and heightened employee expectations, it is crucial to understand the implications of new regulations and legislation to maintain a fair and compliant workplace environment.</p>	<p>Tuesday, January 28, 2025 10:00 a.m. – 12:00 p.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>Ethics AB 1234 Compliance Training</p> <p>State law requires local agency officials to complete two hours of ethics training within the first year of his or her service. Then, every local agency official must receive at least two hours of training in general ethics principles and ethics laws relevant to his or her public service every two years thereafter. This training satisfies these requirements by covering various ethics topics, including a discussion of the Ralph M. Brown Act.</p>	<p>Tuesday, February 4, 2025 10:00 a.m. – 12:00 p.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>Sexual Harassment Prevention for Supervisors</p> <p>This two-hour presentation will comply with the requirement of AB 1825 and AB 1661 and will cover: what constitutes sexual harassment and discrimination in the workplace; how to recognize and avoid harassment; what procedures to follow if you witness harassment, or are harassed yourself; the potential consequences, including personal liability of harassment; what constitutes abusive conduct in the workplace in compliance to AB 2053; and orientation, gender identity, and gender expression in compliance with SB 396.</p>	<p>Thursday, February 6, 2025 10:00 a.m. – 12:00 p.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>Sexual Harassment Prevention for Non-Supervisors</p> <p>Under Senate Bill 1343, passed in 2018, California employers with five or more employees must provide at least 1 hour of training and education regarding sexual harassment, abusive conduct and harassment based on gender to all employees within 6 months of their assuming their role, and every 2 years after.</p> <p>SB 1343 also includes temporary and seasonal employees, who must be trained within 30 days of their hiring or 100 hours worked, whichever is first. This training must be consistent with what is provided to other employees. The requirement for seasonal and temporary workers began on January 1, 2020.</p> <p>This training, via webinar, will satisfy SB 1343 requirements. The webinar is interactive, allowing attendees to ask questions.</p>	<p>Tuesday, February 11, 2025 10:00 – 11:00 a.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	



WEBINAR AND DESCRIPTION	DATES & TIME	COST	CIP
<p>NEW Exploring Financial Strategies: Funding Options for Special Districts</p> <p>Special districts, local government entities established for specific purposes like fire protection or water management, have several available funding options. Funding options allow special districts to finance their operations, infrastructure projects, and services while meeting the specific needs of their communities.</p>	<p>Tuesday, February 18, 2025 10:00 – 11:00 a.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>Maximize Your Membership Series: Resources for Board Members/Trustees</p> <p>As a member of the governing body of a special district, you play an integral role in shaping your district and community - and CSDA has the resources and information to help. Join us as we explore how to quickly access the top resources included in your CSDA membership, such as director/trustee specific trainings, best practices, cost-saving programs for your district, and more!</p>	<p>Monday, February 24, 2025 10:00 – 10:30 a.m.</p>	<ul style="list-style-type: none"> • Free to all 	
<p>NEW Board Member and District Liability Issues 2025</p> <p>Get a comprehensive overview of liability concerns affecting special districts and their board members. This presentation provides essential guidance on understanding, managing, and mitigating liability risks while serving your community effectively.</p>	<p>Tuesday, February 25, 2025 10:00 – 11:30 a.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>NEW California Public Records Act Update 2025</p> <p>In each recent year, either the courts or the Legislature has found a way to expand the scope and responsibilities of public agencies under the California Public Records Act. Requests are more frequent and have become increasingly complicated. Everyone is rightfully looking for innovative ways to handle the barrage of requests received, but there are also tried and tested tools that can help a Special District manage in this new frontier. In this webinar, participants will discover one new tool that can better manage and facilitate requests and will reexamine the benefits of a tried and tested tool that can reduce production costs. Additionally, the discussion will feature best practices that each special district can begin to implement right away.</p>	<p>Tuesday, March 4, 2025 10:00 a.m. – 12:00 p.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>NEW AI in 2025: Legal Landscape and Strategic Imperatives for Special Districts</p> <p>Explore the evolving legal landscape and practical implications of AI for special districts in 2025, focusing on emerging risks, regulatory considerations, and strategic adaptation in an AI-driven world.</p>	<p>Tuesday, March 11, 2025 10:00 a.m. – 12:00 p.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>NEW Grant Funding Readiness (including FEMA PA) and Continuity Planning for Maintaining Essential Services</p> <p>In this webinar, you will learn more about grant funding that may be available to you and steps to ensure you are ready to take it on. We will briefly discuss FEMA Public Assistance and provide an introduction to working with FEMA Public Assistance, including application, process, and timelines. Our speakers will also discuss continuity planning, a pillar of DHS funding, and provide strategies for maintaining essential services under constraints and discuss funding, skills prioritization techniques, and allocating resources effectively during limited operational capacity.</p>	<p>Tuesday, March 18, 2025 10:00 – 11:30 a.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	



WEBINAR AND DESCRIPTION	DATES & TIME	COST	CIP
<p>The ABC's of SDFL – 2025 Update</p> <p>This brief webinar provides an overview of all the Special District Leadership Foundation (SDFL) programs and resources, including our newest program, the Essential Leadership Skills Certificate! You'll discover which SDFL programs are right for you and your district as well as benefits of certification, recognition, and accreditation and steps in the application process.</p>	<p>Tuesday, April 1, 2025 10:00 – 11:00 a.m.</p>	<ul style="list-style-type: none"> • Free to all 	
<p>NEW CalPERS Update</p> <p>This webinar will address those compliance issues that CalPERS has been particularly interested in reviewing the last few years and the best strategies for avoiding running afoul of the rules. Topics will include examples of the MOU language to use to avoid common pitfalls and the practices to regularly follow to ensure continued compliance.</p>	<p>Tuesday, April 15, 2025 10:00 – 11:00 a.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>NEW GASB 68, 75, 87, 96, 101 – What's All the Fuss About?</p> <p>This session will explain the pension (GASB 68) and OPEB (GASB 75) rules in layman's terms that are simple to understand. We will explore the differences between the two GASBs and talk about how they affect your assets and liabilities. We will also explore the leases (GASB 87) and IT subscriptions (GASB 96) and explain when they apply and how they affect your district's financial statements. Lastly, we will explore the upcoming GASB 101 that is related to compensated absences and how you can determine if it applies to your district (hint, it most likely does!).</p>	<p>Tuesday, April 29, 2025 10:00 – 11:30 a.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>Maximize Your Membership Series: Resources for General Managers</p> <p>We understand that the job of a general manager can be very demanding. Your membership in CSDA helps keep you current on new laws, best practices, and innovative solutions. Join us as we discuss the tools and resources available to help you best serve your district and create a pipeline for future success.</p>	<p>Monday, May 5, 2025 10:00 – 10:30 a.m.</p>	<ul style="list-style-type: none"> • Free to all 	
<p>NEW Innovative Approaches to Building Infrastructure: Thinking Beyond Design – Bid - Build</p> <p>With demands on existing infrastructure increasing, are there better ways to get major projects built? New legislation allows special districts to implement progressive design-build project delivery methods to hire design and construction teams at the beginning of a project. Special districts being able to partner and collaborate with preferred design and construction teams provides the opportunity for reduced project risks, cost savings, and, ultimately, better infrastructure projects. However, it can also present unforeseen legal, practical, and political risks and challenges. This presentation will discuss how special districts can successfully use progressive design-build, along with other similar and underutilized alternative project delivery tools, to build public infrastructure.</p>	<p>Tuesday, May 6, 2025 10:00 – 11:00 a.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>NEW Successful Communication Strategies for Public Agencies</p> <p>Developing a communication strategy sets your agency or department on a trajectory for success and serves as a comprehensive roadmap with clear goals, objectives, strategies and tactics. In this session, you'll gain the expertise to devise measurable communications strategies that will bring clear value to your organization.</p>	<p>Tuesday, May 13, 2025 10:00 -11:00 a.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	



WEBINAR AND DESCRIPTION	DATES & TIME	COST	CIP
<p>NEW Going Green: How Special Districts Can Implement Budget-Neutral Energy Efficiency Projects with Low-Cost Financing</p> <p>Does your district have the need for energy efficiency projects, but you don't know where to start? Please join to learn about the energy projects available to special districts, the costs and budget impacts of these projects, and how to obtain financing. Speakers will describe the green energy subsidies that are available to public agencies from the recently passed Inflation Reduction Act, which can help lower project costs and allow districts to meet their sustainability goals. Speakers will inform you on how to best position your district to get a bank loan, update you on the current market conditions, and how to structure your financing so that debt service payments are offset by energy savings.</p>	<p>Tuesday, June 3, 2025 10:00 – 11:00 a.m.</p>	<ul style="list-style-type: none"> • Sponsored by CSDAFC • Free to all 	
<p>Maximize Your Membership Series: Resources for Board Secretaries/Clerks</p> <p>Whether you're new to the role or a seasoned pro, CSDA's welcoming community of board secretaries is here to help. Join us as we talk about ways to connect with your peers, access role-specific guides and trainings, and use your CSDA membership to improve the efficiency of your district.</p>	<p>Monday, June 9, 2025 10:00 – 10:30 a.m.</p>	<ul style="list-style-type: none"> • Free to all 	
<p>NEW Mastering Good Governance for a Better Board and Better District</p> <p>Good governance is the foundation of effective, transparent, and accountable leadership of your district, and an essential starting point for building and maintaining an efficient and effective special district. This session is full of practical, proven guidance to help you master the principles of good governance and streamline your board and manager roles and relationships: building board teamwork, carrying out the director's role with excellence and building a productive relationship with your manager. You will take home ideas for change and improvement, including evaluating whether to have committee meetings and if so, how to structure them; how to ensure your board is focusing on the right information and issues; dealing with difficult directors, improving deliberation and providing clear policy direction to the manager; a pain-free and productive method for evaluating the manager's performance, and more. This is an interactive session full of examples and real-world ideas.</p>	<p>Tuesday, June 10, 2025 10:00 a.m. - 12:00 p.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>NEW Developing and Updating Comprehensive Emergency Operations Plans for Special Districts: Aligning with Current Standards and Best Practices</p> <p>Join us for an essential 2-hour webinar designed to guide California's special districts through the process of developing, updating, and implementing effective Emergency Operations Plans (EOPs). This session will provide a comprehensive approach to creating EOPs that align with current standards and address the unique needs of special districts.</p>	<p>Tuesday, June 17, 2025 10:00 a.m. - 12:00 p.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>NEW Building Tomorrow: Mastering Capital Project Financing for Special Districts</p> <p>The session will discuss key considerations for capital project financing (bonds, private placements, financing leases, and government loans - USDA, SRF, WIFIA, etc.) and how market conditions impact your district's ability to obtain financing.</p>	<p>Tuesday, July 22, 2025 10:00 - 11:00 a.m.</p>	<ul style="list-style-type: none"> • Sponsored by CSDAFC • Free to all 	



WEBINAR AND DESCRIPTION	DATES & TIME	COST	CIP
<p>NEW Do's and Don'ts of Initiative Campaigns</p> <p>The Secretary of State of California published a Statewide Initiative Guide to provide an understanding of the procedures and requirements for preparing and circulating initiatives, filing sections of the petition and complying with procedures for verifying signatures. Join Richard D. Pio Roda, Partner at Redwood Public Law LLP, as he reviews the Do's and Don'ts of the entire initiative campaign process for special district employees and elected officials including how to provide impartial and unbiased information to constituents regarding ballot measures.</p>	<p>Tuesday, September 9, 2025 11:00 a.m. - 12:00 p.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>NEW CA Government Compensation Reporting Rules and Requirements</p> <p>All special districts must file a state compensation report (GCC – Government Compensation in CA) with wage and benefit data by position in April of each year, for the prior calendar year. The GCC Report has many different rules and nuances in how to assemble properly. We will discuss common mistakes made in reporting and how to fix them. Lastly, we will explore different ways to gather the data needed to file the report in based on each payroll system.</p>	<p>Tuesday, September 16, 2025 10:00 – 11:00 a.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>NEW Dealing with Evolving Boundaries and Boards: By-Division Voting, Vacancies, and More</p> <p>Overview of controlling laws and regulations related your special district governance, from elections, to vacancies, to the transition to By-Division voting, and beyond.</p>	<p>Tuesday, September 23, 2025 10:00 – 11:00 a.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>Sexual Harassment Prevention for Supervisors</p> <p>This two-hour presentation will comply with the requirement of AB 1825 and AB 1661 and will cover: what constitutes sexual harassment and discrimination in the workplace; how to recognize and avoid harassment; what procedures to follow if you witness harassment, or are harassed yourself; the potential consequences, including personal liability of harassment; what constitutes abusive conduct in the workplace in compliance to AB 2053; and orientation, gender identity, and gender expression in compliance with SB 396.</p>	<p>Tuesday, October 14, 2025 10:00 a.m. – 12:00 p.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>Sexual Harassment Prevention for Non-Supervisors</p> <p>Under Senate Bill 1343, passed in 2018, California employers with five or more employees must provide at least 1 hour of training and education regarding sexual harassment, abusive conduct and harassment based on gender to all employees within 6 months of their assuming their role, and every 2 years after.</p> <p>SB 1343 also includes temporary and seasonal employees, who must be trained within 30 days of their hiring or 100 hours worked, whichever is first. This training must be consistent with what is provided to other employees. The requirement for seasonal and temporary workers began on January 1, 2020.</p> <p>This training, via webinar, will satisfy SB 1343 requirements. The webinar is interactive, allowing attendees to ask questions.</p>	<p>Thursday, October 16, 2025 1:00 - 2:00 p.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>Ethics AB 1234 Compliance Training</p> <p>State law requires local agency officials to complete two hours of ethics training within the first year of his or her service. Then, every local agency official must receive at least two hours of training in general ethics principles and ethics laws relevant to his or her public service every two years thereafter. This training satisfies these requirements by covering various ethics topics, including a discussion of the Ralph M. Brown Act.</p>	<p>Tuesday, October 21, 2025 10:00 a.m. – 12:00 p.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	



LIVE WEBINARS

WEBINAR AND DESCRIPTION	DATES & TIME	COST	CIP
<p>NEW Accommodating Mental Health Disabilities - Strategies for Success</p> <p>Public sector disability discrimination claims are on the rise and many employers will face challenges accommodating an employee whose mental disability impacts or limits their job performance. Unlike physical disabilities, mental disabilities can be difficult to recognize and/or accommodate. This presentation will address some of the unique challenges an employer faces when presented with an employee's mental disability. You'll learn about an employer's responsibilities when an unspoken mental disability is suspected; how far an employer is required to go to accommodate a mental disability; knowing when the accommodation process is over; and the circumstances under which an employer can separate a disabled employee.</p>	<p>Tuesday, November 4, 2025 10:00 – 11:00 a.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	
<p>NEW General Manager Performance Evaluations: A Strategic Approach that Works</p> <p>A well-executed general manager performance evaluation is crucial for both the manager's success and the board's effectiveness. But many boards tend to fumble, ignore, or mishandle this critical activity. Learn a proven process that will improve communication and understanding between the manager and board; incorporate both subjective and objective criteria for a well-rounded assessment; understand how to align the evaluation with clear policy directions and how to connect the evaluation process to the broader strategic plan and the manager's annual goals. There will be time for questions and answers. Join us to learn how a robust performance evaluation can drive excellence and mutual understanding among your board and staff leadership team.</p>	<p>Tuesday, December 2, 2025 10:00 a.m. - 12:00 p.m.</p>	<ul style="list-style-type: none"> • Free CSDA Member • \$125 Non-member 	



Sponsored by
SPECIAL DISTRICT LEADERSHIP FOUNDATION



NEW **Quarterly Leadership Lessons**

Leadership is not just for those at the top – it's a skill that can elevate individuals across all job levels. Join us for engaging sessions where we'll explore essential leadership principles tailored to a variety of district roles. Hear insights on cultivating leadership qualities that foster collaboration, drive results, and empower growth at each stage of your career.

No matter your current position, these sessions will provide actionable strategies to strengthen your leadership presence. Topics include communication techniques, decision-making, team motivation, and adapting leadership style to different situations.

Take this opportunity to elevate your career and inspire those around you – because leadership is for everyone!

Lesson Dates

- Board Members
Friday, February 21, 2025, 2:00 – 3:00 p.m.
- District Managers
Friday, May 2, 2025, 2:00 – 3:00 p.m.

Cost

- Free to all

- Finance Professionals
Friday, September 26, 2025, 2:00 – 3:00 p.m.
- Human Resources Professionals
Friday, November 7, 2025, 2:00 – 3:00 p.m.





ESSENTIAL LEADERSHIP SKILLS CERTIFICATE

Completion of the Essential Leadership Skills Certificate requires courses in each of the six modules. 2025 date and location options are noted below. Courses from taken within the last two years are also eligible. For more information visit sdlf.org.

Essential Leadership Skills Certificate Program

The Essential Leadership Skills Certificate Program from the Special District Leadership Foundation is tailored for special district staff and demonstrates to your supervisor, manager, and/or board of directors that you are trained in critical leadership skills and have the competencies to successfully lead special districts.

Modules

1. Effective Communication
2. Organizational Development
3. Financial Management
4. Human Resources Management
5. Leadership
6. Special District Laws

Essential Leadership Skills Courses - 2025 Date Options

Effective Communication *(must take both of the following)*

- On-Demand Webinar: Grassroots Advocacy and Public Outreach
- On-Demand Webinar: Who Does What? Best Practices in Board/Staff Relations

Organizational Development *(choose one)*

- Virtual Workshop: Organizational Development
Wednesday and Thursday, May 7 and 8, 2025
9:00 a.m. – 12:00 p.m. each day
- Virtual Workshop: Organizational Development
Wednesday and Thursday, October 1 and 2, 2025
9:00 a.m. – 12:00 p.m. each day

Financial Management *(choose one)*

- Virtual Workshop: Budget Preparations for Special Districts
Wednesday and Thursday, February 26 and 27, 2025
9:00 a.m. – 12:00 p.m. each day
- In-Person Workshop: Financial Management for Special Districts
Thursday, May 1, 2025, 9:00 a.m. – 4:00 p.m. - Sacramento
- Virtual Workshop: Financial Management for Special Districts
Wednesday and Thursday, November 5 and 6, 2025
9:00 a.m. – 12:00 p.m. each day

Human Resources Management *(choose one)*

- In-Person Workshop: Human Resources Boot Camp for Special Districts
Wednesday, April 9, 2025, 9:00 a.m. – 4:00 p.m. - Sacramento
- Virtual Workshop: Human Resources Boot Camp for Special Districts
Wednesday and Thursday, October 15 and 16, 2025
9:00 a.m. – 12:00 p.m. each day

Leadership *(choose one)*

- In-Person Workshop: Supervisory Skills for the Public Sector
Tuesday, April 8, 2025
9:00 a.m. – 4:00 p.m. - Sacramento
- In-Person Workshop: So, You Want to Be a General Manager?
Pre-GM Summit: Sunday, June 29, 2025
9:00 a.m. – 3:30 p.m. - Lake Tahoe
- In-Person Workshop: So, You Want to Be a General Manager?
Pre-Annual Conference: Monday, August 25, 2025
9:00 a.m. – 3:30 p.m. - Monterey
- Virtual Workshop: Supervisory Skills for the Public Sector
Wednesday and Thursday, November 12 and 13, 2025
9:00 a.m. – 12:00 p.m. each day

Special District Laws *(choose one)*

- Virtual Workshop: Overview of Special District Laws
Wednesday and Thursday, June 4 and 5, 2025
9:00 a.m. – 12:00 p.m. each day
- In-Person Workshop: Overview of Special District Laws
Monday, November 3, 2025
9:00 a.m. – 4:00 p.m. - Sacramento

For more information visit www.sdlf.org.





WORKSHOPS

Virtual workshops are normally held over the course of two half-days, whereas in-person workshops are held over one full day.

WORKSHOP AND DESCRIPTION	DATES & TIME	COST	CIP
<p>Virtual Workshop: Records Management</p> <p>This interactive workshop will provide information about legal requirements and best practices for e-mail, records retention, and technology options for managing electronic records. This session will also cover media and devices, terminology, electronic records and e-mail retention, document imaging systems, software solutions, and taxonomies.</p>	<p>Wednesday and Thursday, January 15 and 16, 2025 9:00 a.m. – 12:00 p.m. each day</p>	<ul style="list-style-type: none"> • \$265 CSDA Member • \$530 Non-member 	
<p>Virtual Workshop: Board Member Best Practices</p> <p>This fast-paced and informative session covers all of the essential best practices of serving as a board member or trustee of a special district: the roles of board members and staff, policies and procedures your district should consider to ensure effective governance, and general ethics principles related to special districts including an overview of the laws affecting special districts.</p>	<p>Wednesday and Thursday, January 22 and 23, 2025 9:00 a.m. – 12:00 p.m. each day</p>	<ul style="list-style-type: none"> • \$265 CSDA Member • \$530 Non-member 	
<p>Virtual Workshop: SDLA Module 1: Governance Foundations</p> <p>This course teaches the foundational knowledge and skills that identify and define the essential building blocks of a successful board, focusing on the critical elements of governance: effective trustees, board mindset, structure, process and protocols, individual/team standards, board's role and responsibilities.</p>	<p>Wednesday and Thursday, February 19 and 20, 2025 9:00 a.m. – 12:00 p.m. each day</p>	<ul style="list-style-type: none"> • \$265 CSDA Member • \$530 Non-member 	
<p>Virtual Workshop: Budget Preparations for Special Districts</p> <p><i>Qualifies toward the Essential Leadership Skills Certificate Program</i></p> <p>Developing a budget is one of the most important functions for a local government. It is also one of the most difficult. Identifying priorities, forecasting revenue, addressing competing interests, determining the correct strategies, estimating cost of service, and ultimately allocating a limited pool of resources involves careful planning and effective decision-making across an entire organization.</p>	<p>Wednesday and Thursday, February 26 and 27, 2025 9:00 a.m. – 12:00 p.m. each day</p>	<ul style="list-style-type: none"> • \$265 CSDA Member • \$530 Non-member 	
<p>NEW Virtual Workshop: Introduction to Project Management</p> <p>As the business world grows and resources become more competitive within organizations, you will discover the need to continually learn how to manage an increasing number of projects. In today's market and economic times organizations require people to be project managers with little to no supervision.</p> <p>The skills of a trained project manager are invaluable to people and organizations around the world.</p>	<p>Wednesday and Thursday, March 12 and 13, 2025 9:00 a.m. – 12:00 p.m. each day</p>	<ul style="list-style-type: none"> • \$265 CSDA Member • \$530 Non-member 	

WORKSHOP AND DESCRIPTION	DATES & TIME	COST	CIP
<p>In-Person Workshop: SDLA Module 1: Governance Foundations <i>Part of SDRMA Spring Education Day</i></p> <p>This course teaches the foundational knowledge and skills that identify and define the essential building blocks of a successful board, focusing on the critical elements of governance: effective trustees, board mindset, structure, process and protocols, individual/team standards, and board's role and responsibilities.</p> <p>Hilton Sacramento Arden West 2200 Harvard Street Sacramento, CA 95815</p> <p>SDLA</p>	<p>Wednesday, March 26, 2025 11:00 a.m. – 3:45 p.m.</p>	<ul style="list-style-type: none"> • Free SDRMA Member* • \$150 CSDA Member* (Price includes lunch) <p><i>*Special reduced pricing at this location on this date only</i></p>	
<p>Virtual Workshop: SDLA Module 2: Charting the Course/Setting Direction</p> <p>This session will highlight the importance of setting the direction for your district. Learn the critical components of direction setting for your district along with how to avoid planning pitfalls. Attendees will walk through the steps of establishing and fulfilling your district's mission, vision, values, and strategic goals, and how to communicate those objectives to your constituents. This session looks at common communication breakdowns and potential areas for improvement in public agency communications.</p> <p>This session will discuss proper and effective communication methods to be aware of as a governing official including identifying audiences, responding to public input, navigating media relations, and engaging in legislative outreach and advocacy.</p> <p>SDLA</p>	<p>Wednesday and Thursday, April 2 and 3, 2025 9:00 a.m. – 12:00 p.m. each day</p>	<ul style="list-style-type: none"> • \$265 CSDA Member • \$530 Non-member 	
<p>In-Person Workshop: Supervisory Skills for the Public Sector <i>Qualifies toward the Essential Leadership Skills Certificate Program</i></p> <p>This course for supervisors will discuss and explore the supervisory skills necessary to work with people in the public sector environment. The course will cover what is expected of a supervisor; how to monitor and evaluate employees; and how to coach, mentor, and motivate employees. Through interactive exercises and engaging dialogue, you will learn how to create effective, productive, and successful teams; describe the various roles of a supervisor; understand the Emotional Maturity Continuum and how to apply it in the workplace; list best practices for effective performance management; practice defining performance standards; explain the GROW model of coaching; identify what motivates people; and list strategies for boosting motivation.</p> <p>California Special Districts Association Training Center 1112 I Street, Suite 250 Sacramento, CA 95814</p> <p>ESSENTIAL LEADERSHIP SKILLS CERTIFICATE</p>	<p>Tuesday, April 8, 2025 9:00 a.m. – 4:00 p.m.</p>	<ul style="list-style-type: none"> • \$275 SDRMA Member • \$325 CSDA Member • \$650 Non-member <p>Lunch included</p>	



WORKSHOPS

WORKSHOP AND DESCRIPTION	DATES & TIME	COST	CIP
<p>In-Person Workshop: Human Resources Boot Camp for Special Districts</p> <p><i>Qualifies toward the Essential Leadership Skills Certificate Program</i></p> <p>Are you prepared to face the important HR trends that are emerging now? CSDA is pleased to present a full day HR Boot Camp that will cover cutting-edge information that HR professionals at special districts need to know. Divided into four segments: hiring, performance evaluation, employee discipline, and legal trends, this day is designed to maximize your time and give you substantive information you can use at your district right away.</p> <p>California Special Districts Association Training Center 1112 I Street, Suite 250 Sacramento, CA 95814</p>	<p>Wednesday, April 9, 2025 9:00 a.m. – 4:00 p.m.</p>	<ul style="list-style-type: none"> • \$250 SDRMA Member • \$325 CSDA Member • \$650 Non-Member 	
<p>Virtual Workshop: Prevailing Wage: Basics and Beyond</p> <p>This workshop will cover the following topics:</p> <ul style="list-style-type: none"> • Prevailing Wage Basics and Updates: review basic contract clauses that need to be in all prevailing wage contracts (including change orders), the requirement that ALL contractors and subcontractors need to be registered, and the penalties which are imposed on the contractor AND the agency for non-compliance • You've Got Federal Funding, Now What? Federal funding for a project brings with it additional prevailing wage requirements. We'll discuss those additional requirements, everything from mandatory contract provisions, to bidding, to apprentices, through final enforcement • Prevailing Wage Enforcement - the Deep Dive: This workshop section will include confirming the proper California wage rate and understanding when those rates are issued and go into effect; reviewing audit options and the top issues that contractor miss on their certified payrolls; reviewing apprenticeship requirements and documentation; confirming that training contributions are properly made; and confirming whether subsistence and travel or shift pay is required to close your project with confidence 	<p>Wednesday and Thursday, April 16 and 17, 2025 10:00 a.m. – 12:00 p.m. each day</p>	<ul style="list-style-type: none"> • \$265 CSDA Member • \$530 Non-member 	
<p>Virtual Workshop: Policy and Procedure Writing</p> <p>This workshop offers practical, relevant, and effective tools to help organizations improve their rules and instructions so employees can actually use them.</p> <p>During this course, participants learn to:</p> <ul style="list-style-type: none"> • Avoid the most common policy-writing mistakes • Distinguish between policies, procedures, and task outlines • Organize, write, and edit "reader-friendly" policies, procedures, and tasks 	<p>Wednesday and Thursday, April 30 and May 1, 2025 9:00 a.m. – 12:00 p.m. each day</p>	<ul style="list-style-type: none"> • \$265 CSDA Member • \$530 Non-member 	

WORKSHOP AND DESCRIPTION	DATES & TIME	COST	CIP
<p>In-Person Workshop: Financial Management for Special Districts</p> <p><i>Qualifies toward the Essential Leadership Skills Certificate Program</i></p> <p>Money, money, money... it's on everyone's mind and on your job description. Make sure you understand the full scope of financial information affecting special districts today. From budgeting and internal controls to long-term planning and capital improvement plans. Attendees will get the information they need to begin to assess the overall financial health of their district, and the steps needed to make positive changes.</p> <p>California Special Districts Association Training Center 1112 I Street, Suite 250 Sacramento, CA 95814</p> 	<p>Thursday, May 1, 2025 9:00 a.m. – 4:00 p.m.</p>	<ul style="list-style-type: none"> • \$250 SDRMA Member • \$325 CSDA Member • \$650 Non-member <p>Lunch included</p>	
<p>Virtual Workshop: Organizational Development</p> <p><i>Qualifies toward the Essential Leadership Skills Certificate Program</i></p> <p>This workshop will help leaders conduct an overall organizational assessment of their district, provide a primer on strategic planning, and instruct on the best practices for leadership development and team building. We will also explore how to handle inevitable changes in your organization, implement effective performance management strategies, promote employee engagement, and handle conflict resolution, including managing disputes and fostering an environment of effective collaboration.</p> 	<p>Wednesday and Thursday, May 7 and 8, 2025 9:00 a.m. – 12:00 p.m. each day</p>	<ul style="list-style-type: none"> • \$265 CSDA Member • \$530 Non-member 	
<p>Virtual Workshop: Overview of Special District Laws</p> <p><i>Qualifies toward the Essential Leadership Skills Certificate Program</i></p> <p>Day One: Board Governance – Brown Act, Ethics, Elections and Vacancies</p> <p>Day One will include an overview of board governance issues. The presentation will address Brown Act requirements, including agendas, closed sessions, committees, voting, teleconferencing, and recording of open meetings. The presentation also includes an overview of public service ethics laws, including conflicts of interest, Government Code section 1090, and related subjects. The presentation will also provide an overview of district elections and filling elected positions that become vacant. The discussion of these subjects will include analysis of recent legal developments and new laws as well as practical tips based on the speaker's many years of experience advising local agencies.</p> <p>Day Two: Transparency – Public Records, ADA Website Requirements, and Audits</p> <p>Day Two will review compliance issues related to the California Public Records Act ("CPRA"). It will also address California website compliance that integrates the CPRA, Brown Act, and addresses Section 508 ADA Compliance, State Controller Reports, Healthcare District Website, and Open Data. The presentation will also address special district audit requirements.</p> 	<p>Wednesday and Thursday, June 4 and 5, 2025 9:00 a.m. – 12:00 p.m. each day</p>	<ul style="list-style-type: none"> • \$265 CSDA Member • \$530 Non-member 	



WORKSHOPS

WORKSHOP AND DESCRIPTION	DATES & TIME	COST	CIP
<p>Virtual Workshop: SDLA Module 3: The Board's Role in Finance and Fiscal Accountability </p> <p>This session will discuss important financial concepts, reports, and policies specific to public agencies including special districts:</p> <ul style="list-style-type: none"> • How to ask the right questions • How to link the finance process to the district mission and goals • Budget process, budget assessment, and communicating budget information to the public • How to develop and analyze capital improvement plans and reserve guidelines 	<p>Wednesday and Thursday, September 17 and 18, 2025 9:00 a.m. – 12:00 p.m. each day</p>	<ul style="list-style-type: none"> • \$265 CSDA Member • \$530 Non-member 	
<p>Virtual Workshop: Organizational Development  ESSENTIAL LEADERSHIP SKILLS CERTIFICATE</p> <p><i>Qualifies toward the Essential Leadership Skills Certificate Program</i></p> <p>This workshop will help leaders conduct an overall organizational assessment of their district, provide a primer on strategic planning, and instruct on the best practices for leadership development and team building. We will also explore how to handle inevitable changes in your organization, implement effective performance management strategies, promote employee engagement, and handle conflict resolution, including managing disputes and fostering an environment of effective collaboration.</p>	<p>Wednesday and Thursday, October 1 and 2, 2025 9:00 a.m. – 12:00 p.m. each day</p>	<ul style="list-style-type: none"> • \$265 CSDA Member • \$530 Non-member 	
<p>Virtual Workshop: Human Resources Boot Camp for Special Districts  ESSENTIAL LEADERSHIP SKILLS CERTIFICATE</p> <p><i>Qualifies toward the Essential Leadership Skills Certificate Program</i></p> <p>Are you prepared to face the important HR trends that are emerging now? CSDA is pleased to present an HR Boot Camp that will cover cutting-edge information that HR professionals at special districts need to know. Divided into four segments: hiring, performance evaluation, employee discipline, and legal trends, this day is designed to maximize your time and give you substantive information you can use at your district right away.</p>	<p>Wednesday and Thursday, October 15 and 16, 2025 9:00 a.m. – 12:00 p.m. each day</p>	<ul style="list-style-type: none"> • \$190 SDRMA Member • \$265 CSDA Member • \$530 Non-Member 	

Gain knowledge.




Be one of the thousands of people CSDA trains every year.

WORKSHOP AND DESCRIPTION	DATES & TIME	COST	CIP
<p>In-Person Workshop: Overview of Special District Laws</p> <p><i>Qualifies toward the Essential Leadership Skills Certificate Program</i></p> <p>Part One: Board Governance – Brown Act, Ethics, Elections - an overview of board governance issues. The presentation will address Brown Act requirements, including agendas, closed sessions, committees, voting, teleconferencing, and recording of open meetings. The presentation also includes an overview of public service ethics laws, including conflicts of interest, Government Code section 1090, and related subjects. The presentation will also provide an overview of district elections and filling elected positions that become vacant. The discussion of these subjects will include analysis of recent legal developments and new laws as well as practical tips based on the speaker's many years of experience advising local agencies.</p> <p>Part Two: Transparency – Public Records, ADA Website Requirements, and Audits- review compliance issues related to the California Public Records Act ("CPRA"). It will also address California website compliance that integrates the CPRA, Brown Act, and addresses Section 508 ADA Compliance, State Controller Reports, Healthcare District Website, and Open Data. The presentation will also address special district audit requirements.</p> <p>California Special Districts Association Training Center 1112 I Street, Suite 250 Sacramento, CA 95814</p> 	<p>Monday, November 3, 2025 9:00 a.m. – 4:00 p.m.</p>	<ul style="list-style-type: none"> • \$325 CSDA Member • \$650 Non-member <p>Lunch included</p>	
<p>Virtual Workshop: Financial Management for Special Districts</p> <p><i>Qualifies toward the Essential Leadership Skills Certificate Program</i></p> <p>Money, money, money... it's on everyone's mind and on your job description. Make sure you understand the full scope of financial information affecting special districts today. From budgeting and internal controls to long term planning and capital improvement plans. Attendees will get the information they need to begin to assess the overall financial health of their district and steps needed to make positive changes.</p> 	<p>Wednesday and Thursday, November 5 and 6, 2025 9:00 a.m. – 12:00 p.m. each day</p>	<ul style="list-style-type: none"> • \$190 SDRMA Member • \$265 CSDA Member • \$530 Non-member 	
<p>Virtual Workshop: Supervisory Skills for the Public Sector</p> <p><i>Qualifies toward the Essential Leadership Skills Certificate Program</i></p> <p>This course for supervisors will discuss and explore the supervisory skills necessary to work with people in the public sector environment. The course will cover what is expected of a supervisor; how to monitor and evaluate employees; and how to coach, mentor, and motivate employees. Through interactive exercises and engaging dialogue, you will learn how to create effective, productive, and successful teams; describe the various roles of a supervisor; understand the Emotional Maturity Continuum and how to apply it in the workplace; list best practices for effective performance management; practice defining performance standards; explain the GROW model of coaching; identify what motivates people; and list strategies for boosting motivation.</p> 	<p>Wednesday and Thursday, November 12 and 13, 2025 9:00 a.m. – 12:00 p.m. each day</p>	<ul style="list-style-type: none"> • \$215 SDRMA Member • \$265 CSDA Member • \$530 Non-member 	



WORKSHOPS

WORKSHOP AND DESCRIPTION	DATES & TIME	COST	CIP
<p>Virtual Workshop: SDLA Module 4: Board’s Role in Human Resources</p> <p>SDLA</p> <p>This session will teach participants how to determine the Human Resource (HR) health of their district and what areas to focus on as a board and individual governing official including:</p> <ul style="list-style-type: none"> • Identifying the board’s role in human resources • Recognizing HR red flags and positive indicators • Developing and maintaining essential HR policies • Covering confidentiality and legal liabilities • Evaluating the general manager 	<p>Wednesday and Thursday, December 3 and 4, 2025 9:00 a.m. – 12:00 p.m. each day</p>	<ul style="list-style-type: none"> • \$265 CSDA Member • \$530 Non-member 	



Does your district need help paying for CSDA professional development webinars, workshops, or conferences?

The Special District Leadership Foundation (SDLF) is committed to helping special districts obtain current and relevant continuing education. **To that end, they have funded four scholarship opportunities for special district elected officials and staff.**



SPECIAL DISTRICT LEADERSHIP FOUNDATION

SCHOLARSHIPS

Visit sdlf.org for more information.



California Special Districts Association

2025 REGISTRATION

Mail or Fax completed form to:
 CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814
 f: 916.520.2465

Questions?
 Please contact us
 toll-free: 877.924.2732

Workshop and paid webinar cancellations must be made in writing via fax or email. Cancellations received prior to 3 working days before the event will be refunded less a \$25 processing fee.

Conference cancellations begin at \$75 each and are non-refundable after the early-bird deadline. Substitutions to another attendee are possible but only for that conference (not transferable to another conference). Consult conference registration pages for details.

Online Registration Available at www.csdanet

One form per registrant. Please make copies as needed.

Name:	Title:
District:	
Phone:	Email:
Member status: <input type="checkbox"/> CSDA + SDRMA Member <input type="checkbox"/> CSDA Member <input type="checkbox"/> Non-member	

Please indicate which workshop or webinar you would like to attend.	City	Date	Total
Workshop/Webinar:			
Workshop/Webinar:			
Workshop/Webinar:			
Workshop/Webinar:			
WORKSHOP/WEBINAR SUBTOTAL 1:			

CSDA Conferences and Events	City	Date	Total
<input type="checkbox"/> SDRMA Spring Education Day <input type="checkbox"/> FREE - SDRMA Member <input type="checkbox"/> FREE - CSDA Member	Sacramento	March 26	
<input type="checkbox"/> Special District Leadership Academy - South EARLY BIRD: MAR 21 <input type="checkbox"/> \$825 - CSDA Member <input type="checkbox"/> \$1,650 - Non-member <input type="checkbox"/> \$890 - CSDA Member <input type="checkbox"/> \$1,780 - Non-member	La Quinta	April 21 - 24	
<input type="checkbox"/> Special Districts Legislative Days EARLY BIRD: APRIL 23 <input type="checkbox"/> \$395 - CSDA Member <input type="checkbox"/> \$790 - Non-member <input type="checkbox"/> \$495 - CSDA Member <input type="checkbox"/> \$990 - Non-member	Sacramento	May 20 - 21	
<input type="checkbox"/> General Manager Leadership Summit EARLY BIRD: MAY 23 <input type="checkbox"/> \$890 - CSDA Member <input type="checkbox"/> \$1,780 - Non-member <input type="checkbox"/> \$990 - CSDA Member <input type="checkbox"/> \$1,980 - Non-member	Olympic Valley	June 29 - July 1	
<input type="checkbox"/> Annual Conference & Exhibitor Showcase EARLY BIRD: JULY 25 <input type="checkbox"/> \$890 - CSDA Member <input type="checkbox"/> \$1,780 - Non-member <input type="checkbox"/> \$990 - CSDA Member <input type="checkbox"/> 1,980 - Non-member	Monterey	Aug 25 - 28	
<input type="checkbox"/> Special District Leadership Academy - North EARLY BIRD: SEPT 5 <input type="checkbox"/> \$825 - CSDA Member <input type="checkbox"/> \$1,650 - Non-member <input type="checkbox"/> \$890 - CSDA Member <input type="checkbox"/> \$1,780 Non-member	Redding	Oct 5 - 8	
<input type="checkbox"/> Board Secretary/Clerk Conference EARLY BIRD: SEPT 26 <input type="checkbox"/> \$760 - SDRMA Member <input type="checkbox"/> \$825 - CSDA Member <input type="checkbox"/> \$1,650- Non-member <input type="checkbox"/> \$825 - SDRMA Member <input type="checkbox"/> \$890 - CSDA Member <input type="checkbox"/> \$1,780- Non-member	Sonoma County	Oct 27 - 29	
<input type="checkbox"/> Special District Leadership Academy - Coastal EARLY BIRD: OCT 16 <input type="checkbox"/> \$825 - CSDA Member <input type="checkbox"/> \$1,650- Non-member <input type="checkbox"/> \$890 - CSDA Member <input type="checkbox"/> \$1,780- Non-member	Monterey	Nov 16 - 19	
CONFERENCE SUBTOTAL 2:			

(COMBINE SUBTOTAL 1 AND 2) ---- TOTAL AMOUNT DUE:

Payment information

Check
 Visa
 MasterCard
 American Express
 Discover

Acct. Name:	Acct. Number:
Expiration Date:	CVC:
Authorized Signature:	

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

Our Anti-Discrimination and Harassment Policy can be found under "CSDA Transparency" at www.csdanet/about-csda/who-we-are.

CSDA professional development is offered for general information only and is not offered or intended as legal advice. Participants should seek the advice of an attorney when confronted with legal issues and attorneys should perform an independent evaluation of issues raised.



California Special Districts Association

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2025