



# CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

**Thursday, April 23, 2009– 12:30 PM**

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

## AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

**1. OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

**2. PUBLIC COMMENT (Total Time Limited to 15 minutes)**

Members of the public wishing to address the Board on any non-actionable item not listed on the agenda (items 1 - 6) and within the jurisdiction of the Cambria CSD may do so when recognized by the President. Public comments during this and other portions of the agenda will be limited to 3 minutes per person.

**3. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

(Estimated Time: 5 minutes)

**4. ACKNOWLEDGMENTS/PRESENTATIONS**

**5. SPECIAL REPORTS**

- A. SHERIFF'S DEPARTMENT REPORT

(Estimated Time: 5 minutes)

**6. MANAGER'S AND BOARD REPORTS**

A. MANAGER'S REPORT

(Estimated Time: 10 minutes)

B. MEMBER AND COMMITTEE REPORTS

(Estimated Time: 10 minutes)

**7. CONSENT AGENDA**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

A. Approve Expenditures for Month of March 2009

B. Approve Minutes of Board of Directors Meeting, March 26, 2009

C. Consider Adoption of Resolution 15-2009 Approving Cooperative Staffing Agreement between the CCSD and the Cayucos Fire Protection District

(Estimated Time: 15 minutes)

**8. HEARINGS AND APPEALS**

A. Public Hearing to Consider Fixing of Water and Wastewater Standby or Availability Charges as Provided in Government Code §61124

1. Receive Financial Report

2. Conduct Public Hearing

3. Adopt Resolution 16-2009 Fixing Water and Wastewater Standby or Availability Charges

(Estimated Time: 30 minutes)

**9. REGULAR BUSINESS**

A. Consider Adoption of Resolution 17-2009 Rededicating the Cambria Veterans Memorial Building

**ADJOURN TO 6:00 PM**

**(At the conclusion of item 9A, the Regular Board Meeting will be adjourned to the same location at 6:00 PM, April 23, 2009 to consider the remainder of the Regular Meeting Agenda – items 9B through 11)**

- B. Consider Adoption of Resolution 19-2009 Approving CCSD Operating Budget for Fiscal Year 2009-2010
- C. Consider Adoption of Resolution 14-2009 Approving Guidelines for the Submission and Tabulation of Protests

(Estimated Time: 60 minutes)

**10. PUBLIC COMMENT**

Members of the public wishing to address the Board on any non-actionable item not listed on the agenda (items 1 – 6) and within the jurisdiction of the Cambria CSD may do so when recognized by the President. Public comments during this and other portions of the agenda will be limited to 3 minutes per person.

**11. ADJOURN**

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Tammy Rudock, General Manager

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Meeting Date: April 23, 2009

Subject: MANAGER'S REPORT  
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**ADMINISTRATION**

**VOLUNTARY LOT MERGER PROGRAM**

Attached is the summary report for the CCSD's Voluntary Lot Merger Program covering activity for April 2007-March 2009. A total of 287 lots have been reduced at a cost of \$17,268. The BRP (Buildout Reduction Program) goal for reduction by voluntary lot merger was 394 lots, and the program has reached 73% of that goal in two years. The summary report was posted to the CCSD website.

**3<sup>rd</sup> QUARTER REPORT FY 2008/2009**

The 3<sup>rd</sup> Quarter Report for FY 2008/2009 was completed and posted to the CCSD website.

**HOLIDAY NOTICE**

CCSD administrative offices and utility field operations will be closed on Monday, May 25, 2009 in observance of Memorial Day. Service interruptions and emergencies may be reported by calling our 24-hour answering service at 927-6223.

**PARKS AND RECREATION**

The PROS (Parks, Recreation and Open Space) Commission met on Tuesday, April 7, 2009. The commission conducted annual election of officers: Steve Kniffen, Chairman, and Gail Robinette, Vice Chairman. Their next meeting is scheduled for Tuesday, May 5, 2009 at 10:00 a.m., in CCSD's Suite 204.

## Voluntary Merger Program at A Glance

BRP Goal for # of Lots Reduced By Merger*	394
Total Number of Lots Reduced By Merger	287
Number of lots to Reduce to Reach Goal	107

Starting Balance of BRP Fund	\$30,095
Ttl Revenue Rcvd For BRP From 5/1/07-12/31/08	\$10,000
Current Cost of Merger Program	\$17,268
Balance remaining	\$22,827

### 2007

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Number of Mergers	Program hadn't started yet				9	5	14	18	7	8	4	7	72
Number of Lots Reduced					17	6	39	64	17	23	9	20	195
Total Cost Per Month					\$1,255	\$807	\$2,182	\$2,792	\$1,238	\$1,285	\$652	\$1,168	\$11,379
BRP Revenue				\$30,095					\$10,000				\$10,000
Current Balance				\$30,095	\$28,840	\$28,033	\$25,851	\$23,059	\$31,821	\$30,536	\$29,884	\$28,716	\$28,716

### 2008

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Number of Mergers	0	5	1	5	1	4	2	2	3	4	0	0	16
Number of Lots Reduced	0	19	1	13	0	18	4	4	13	13	0	0	85
Total Cost Per Month	\$0	\$828	\$172	\$838	\$163	\$677	\$363	\$354	\$535	\$691	\$0	\$0	\$4,621
BRP Revenue													\$0
Current Balance	\$28,716	\$27,888	\$27,716	\$26,878	\$26,715	\$26,038	\$25,675	\$25,321	\$24,786	\$24,095	\$24,095	\$24,095	\$24,095

### 2009

	JAN	FEB	MAR	TOTAL
Number of Mergers	0	2	5	7
Number of Lots Reduced	0	6	10	16
Total Cost Per Month	\$0	\$365	\$903	\$1,268
BRP Revenue				
Current Balance	\$24,095	\$23,730	\$22,827	\$22,827

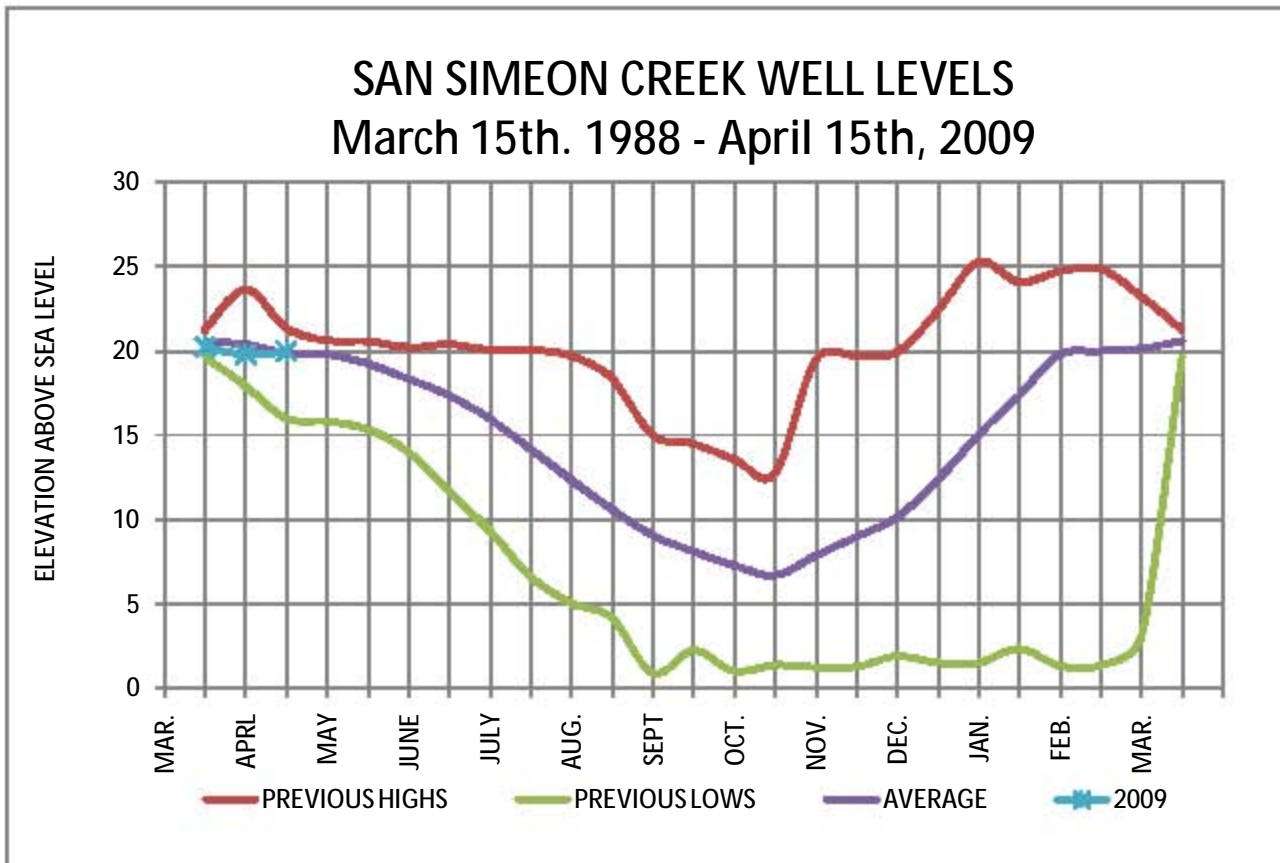
Starting Balance =	\$23,595	From Transfer of Commercial EDUs
	\$6,500	From Sale of Land
Revenue During 07/08 =	\$10,000	From Sale of Land
Ttl. Revenue to BRP =	\$40,095	

\*BRP goal is for mergers of vacant lots with existing built lots

**BOARD OF DIRECTORS' MEETING-APRIL 23, 2009**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**ASSISTANT GENERAL MANAGER/UTILITIES MANAGER'S REPORT**

The following is an update of some of the projects we are working on. By no means is this a complete list; it contains the most important items in progress.

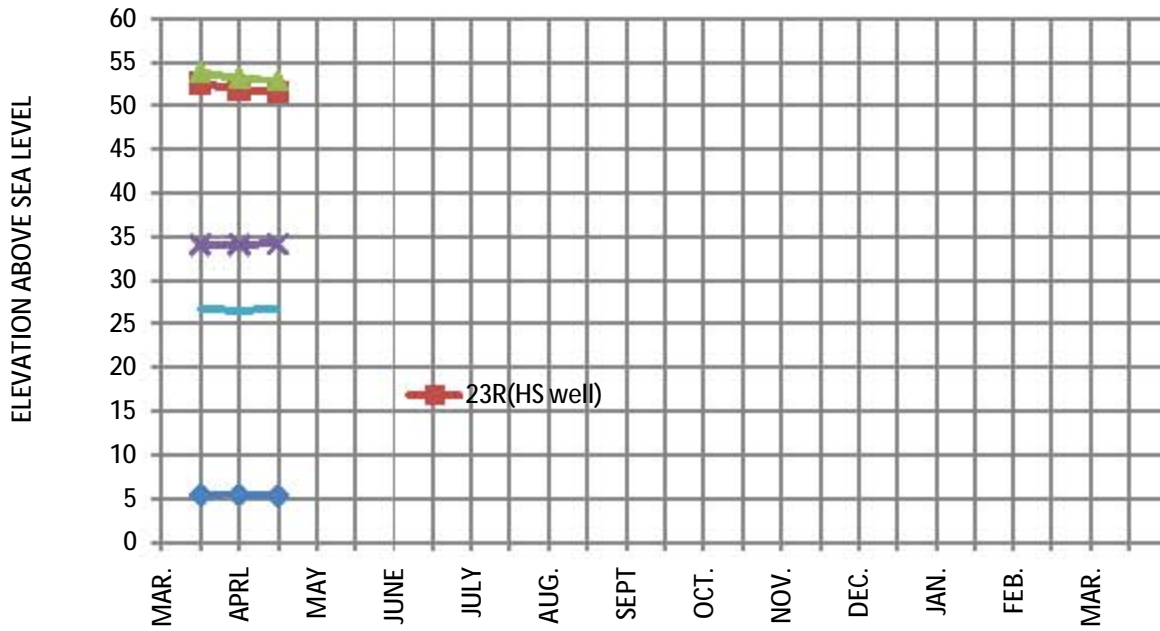
**Well Levels**



San Simeon Lagoon April 15, 2009, bar closed

# SANTA ROSA CREEK WELL LEVELS

March 15th, 2009 - April 1st, 2009



Santa Rosa Lagoon April 15, 2009, bar closed

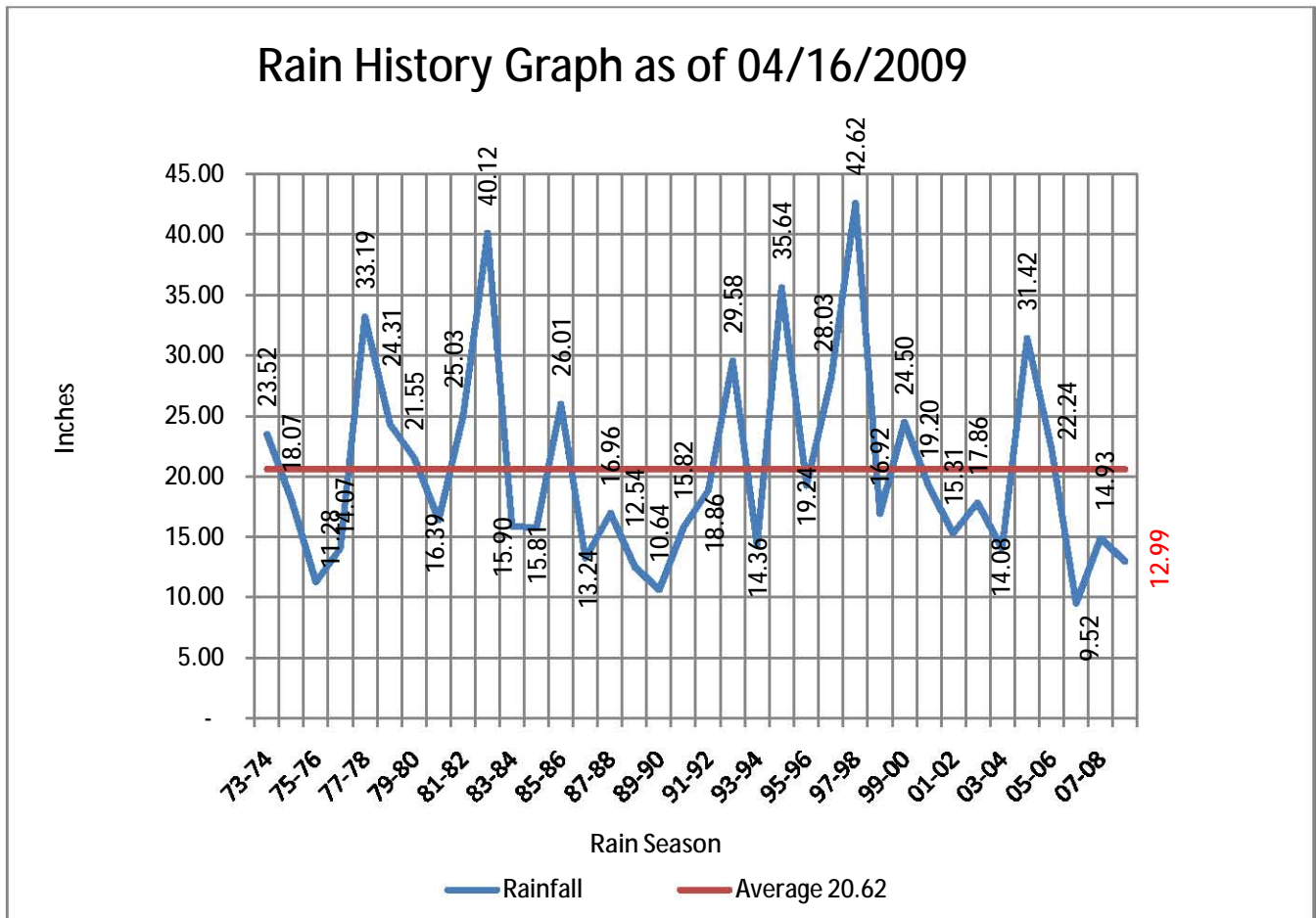
## Well Operations

Both well fields are still full and both creeks have ceased flowing to the ocean. Santa Rosa well SR4 is offline and will remain so until shortly before flows cease alongside the production wells of the San Simeon.

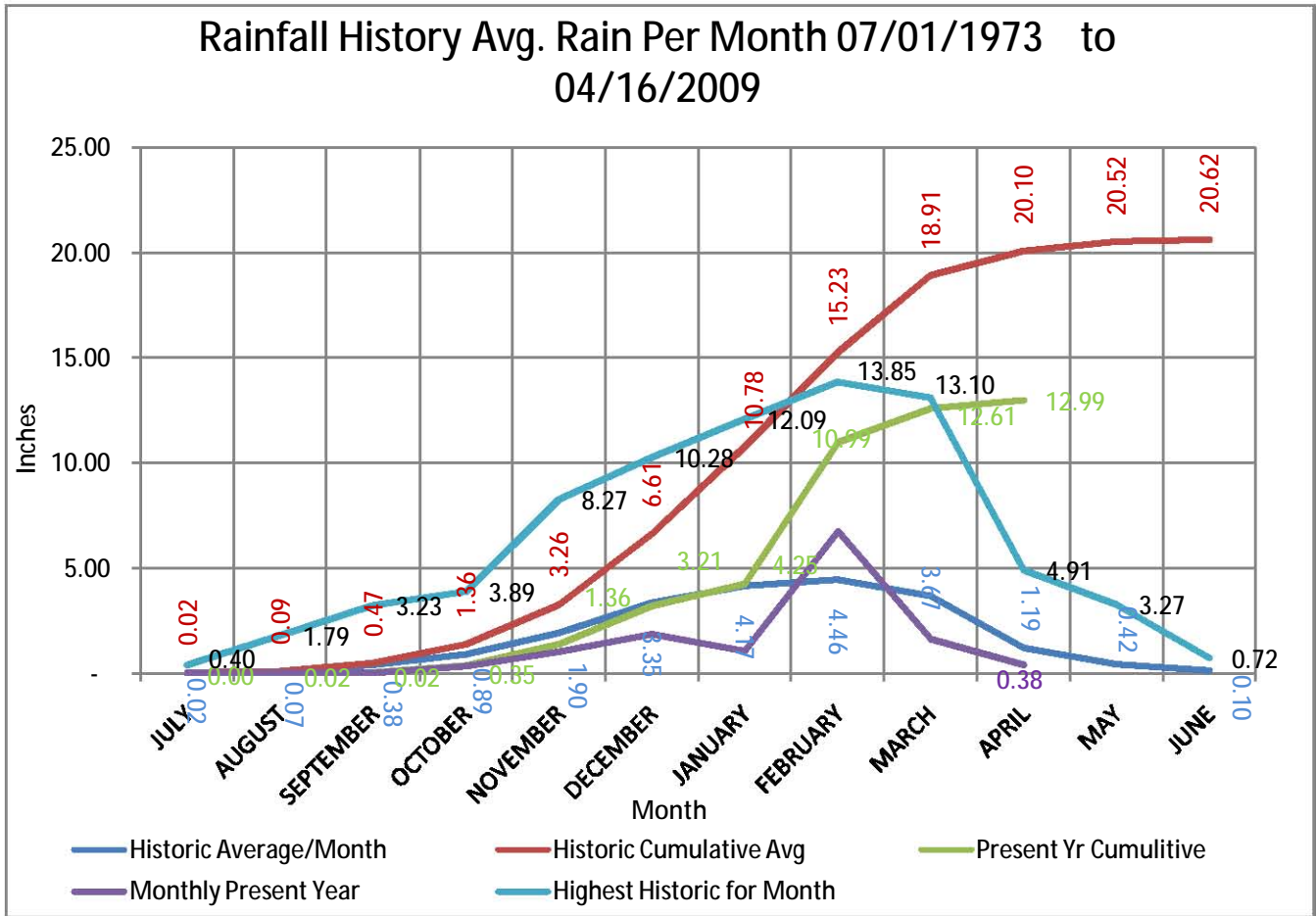
We have been doing some spring cleaning to SR4, in preparation for this coming summer. Staff hired a pumping service to come out and help clean out our reclaim tank to removed accumulated sediment . We also check the media in the pressure vessel, and it looks really good for media eight years old. With a few more repairs SR4 will be ready for full time operation in a week or two.

## Rainfall

The rainfall is below average, 63% of total rainfall for the season and 65% total rainfall for this time of year, but the wells are full and water has just ceased flowing to the ocean from both the San Simeon and Santa Rosa basins. This is enough water to keep us in good shape at least until summer. What is needed now is a good rain in late April or early May to top off both basins and carry the community to the next rain season, hopefully that will occur in November or December of this year.







**San Simeon Well Gradient**

The well level differential between 9P2 and SS4, indicating the gradient of the well field to the effluent application site, is presently positive. This means that the groundwater elevation of the water in the effluent application site is lower than the groundwater in the production wells, and therefore effluent cannot, over time, flow toward the well field.

**Operations**

The six-inch suction line that had corroded through in the wastewater treatment plant has been placed back in service. Staff installed new threaded inserts in the steel flanges that are embedded into the concrete floor and new bolts. The two remaining suction legs will be replaced this summer in the next fiscal year.

We are still working on the draft of the SSMP, Sewer System Management Plan, from John Wallace and Associates. Wastewater staff and I are reviewing it and making many needed changes and corrections before we have something presentable we can share. We were hoping to have our work finished by this meeting but we can only hope now to have a certifiable document by the next Board of Directors meeting.

On March 18, 2009 Lopez and Sons, a contractor working on the Pressure Storm Drain System Cambria Flood Control Project, working at a site near Cornwall and Sheffield, lowered the District's water main to accommodate the large diameter pressure drain pipe that is to be placed from above the north end of Sheffield and continue to Cornwall and then under Highway 1 to Santa Rosa creek.

Staff has been assisting the county with the pressure storm drain project. There are 4 water lines that need to be moved out of the way to accommodate the new storm drain. All four of these lines have been relocated, involving staff time after hours so that customers would be less impacted. In all we have incurred roughly 60 hours of overtime so far, some of which can't be avoided, due to the location of the work and the amount of customers that are impacted.

Lines relocated include one 10-inch, two 8-inch, and one 6-inch main line to accommodate the new 54-inch pressure storm drain.

Tuesday the 14<sup>th</sup> of March, Mike Kuykendall and Bryan Bode met with a group of wastewater treatment plant operators, engineers and others interested in the biosolids ordinance being reviewed for renewal or modification by the County of San Luis Obispo at John Wallace and Associates.

We met there to share our views on the matters of composting and how the ordinance may or may not affect the operations of our individual organizations and the handling of biosolids in our county and elsewhere in the future. In short it was a consensus of the group that the ordinance should be extended without modification. If modification is needed in the future to address composted biosolids beyond the scope of 40 CFR Rule 503, then the county should evaluate the issue through a proper EIR when the economy is a little better and funds are available.

The recent wind storm did not impact the water department very much but wastewater had power outages all over town and most of the generators were running and on-call staff was kept busy, but this is standard procedure with foul weather of any kind.

**BOARD OF DIRECTORS' MEETING-APRIL 23, 2009  
ADDENDUM TO GENERAL MANAGER'S REPORT  
DISTRICT ENGINEER'S REPORT**

The following summarizes water and wastewater related project activities, which covers the period from my March 18<sup>th</sup>, 2009 report to April 16<sup>th</sup>, 2009:

Desalination Project

The Army Corps staffs are developing an Environmental Assessment (EA), which will include a project description for their proposed geotechnical investigation at the Santa Rosa Creek beach area. We are hopeful that the EA will be ready for public review sometime within the next month or two.

Rodeo Grounds Pump Station Replacement and Stuart Street Tank No. 3 Projects

RBF is working on the Initial Study/Mitigated Negative Declarations for each of these projects, as well as their respective designs.

State Revolving Loan Programs

To date of this report, the state has not released any listing of projects that may become qualified under their 2009 drinking water and clean water revolving loan programs. This year's revolving loan programs are receiving additional funds from the Federal American Recovery and Reinvestment Act, which may have discounted interest rates as well as grant funding.

**BOARD OF DIRECTORS' MEETING – APRIL 23, 2009**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FIRE CHIEF'S REPORT**

Response information is attached and represents totals for the month of March 2009.

Progress updates and highlights regarding the different programs and services our department provides are identified below:

**Prevention and Education** (For the month of March 2009)

- 8 residential new and remodel fire plan reviews were completed.
- 11 residential and commercial technical fire inspections were conducted.
- 6 residential and commercial water appliance/conservation inspections were conducted.
- 0 engine company commercial fire and life safety inspections were conducted.
- 2 public education events
- 3 residential smoke detectors were installed and or the batteries changed.

**Administration**

- Please join the fire department in welcoming new reserve firefighters to the department. The new personnel are Dan McCrain, Ryan Jetten, Kingsley Powell and Sean Horton. The new firefighters will begin a 50-hour academy on April 13<sup>th</sup> where they will acquire the skills necessary to supplement existing fire department staffing for emergency services. The addition of these personnel will replace reserve personnel lost through attrition and will not increase current service levels, impact upon payroll, or increase the CCSD budget.

**Operations**

- The department responded to nine calls for emergency service as a result of a minor wind event occurred on Sunday, March, 22<sup>nd</sup>. There were no injuries and damage was limited to one automobile and multiple power lines. Power was out in some areas of the community for up to 24 hours.
- Cambria CSD Fire Department Captain Mike Gallagher was recently selected to become a member of the San Luis Obispo County Technical Rescue Team (TRT). Captain Gallagher will receive specialized training in high and low angle rescue techniques, confined space operations, ocean and white water rescue, trench and collapse operations and large animal rescue. This specialized training will provide the community with a valuable resource in advanced level rescue capability.

**Fire Hazard Fuel Reduction**

- § Work is almost complete on the East Park Hill shaded fuel break project. This project has been viewed as a collaborative success between the San Luis Obispo Fire Safe Council, Cambria Fire Safe Focus Group, Cuesta Camp Fire Crew and the CCSD.
- § Notices for the Annual Fire Hazard Fuel Reduction Program (FHFRP) were mailed out to property owners on April 10<sup>th</sup>. The deadline for clearing vacant parcels will be June 15<sup>th</sup>. Included in this agenda package are the program timeline and clearance notice for the 2009 FHFRP.
- § The bidding for the FHFRP Contract was open as of April 20<sup>th</sup>. All Bids are due by 10:00 AM on May 12, 2009. The contract will be recommended for award by the CCSD Board of Directors at the May 28<sup>th</sup> regular meeting.

**“Wildfire Prevention is a Community Responsibility!”**



## NOTICE TO CLEAR WEEDS AND/OR DEBRIS

### DIRECTORS:

Gregory Sanders  
President

Peter Chaldecott  
Vice President

Muril Clift  
Director

Frank DeMicco  
Director

Allan MacKinnon  
Director

Per California Health & Safety Code Section 14875  
CCSD Resolution 11-2009

April 10, 2009

Dear Property Owner:

The annual Fire Hazard Fuel Reduction Program deadline for the community of Cambria is approaching. This annual requirement is an effort to reduce the fire hazard caused by the accumulation of combustible materials on vacant parcels. Keep in mind that the forest helps define Cambria and it is important that we reduce the fire hazard without destroying its ability to regenerate. Make every effort to protect seedlings, young native trees and bushes by marking them. Identified property owners are required to clear all combustible vegetation and/or debris from their property by the **June 15, 2009 deadline**.

The following are guidelines to help you comply:

### OFFICERS:

Tammy Rudock  
General Manager

Tim Carmel  
District Counsel

Kathy Choate  
District Clerk

- § Remove combustible construction materials, tree rounds and trash from the property.
- § Trim weeds and annual grasses to **4 inches** in height
- § Avoid erosion by maintaining up to 4 inches of leaf litter or trimmed grasses
- § Remove dead limbs from bushes and fallen trees.
- § Fallen trees larger than 12 inches in diameter should be left whole but ensure the entire trunk is completely on the ground.
- § Fallen trees smaller than 12 inches in diameter should be cut and removed from the property.
- § Remove ladder vegetation from under trees and shrubs, maintaining 6 feet of vertical clearance for adult trees greater than 20 feet in height, while protecting seedlings, young trees and shrubs.
- § Please refer to the informational flyer available on-line for additional clearance information at [www.cambriacsd.org](http://www.cambriacsd.org).

The owner of record at the time of notification is responsible for clearance of the parcel. Cambria CSD Fire Department **will not** conduct any parcel inspections until **June 16, 2009**. There is no need to call the Cambria CSD Fire Department to advise that the parcel has been cleared. **This requirement has been eliminated.**

Those parcels not in compliance by the June 15<sup>th</sup>, 2009 deadline will be placed on a list to be abated by the CCSD's contractor. Cost for abatement for each parcel includes the contractor's charge for services, plus a \$400.00 administrative charge. **The CCSD is not responsible for the contractor's charges.**

If you have property that no longer requires abatement, (e.g., a parcel that has been developed or merged with a developed property,) please call (805) 927-6240 and we will remove the parcel number from our list.

Your cooperation is greatly appreciated. Thank you for doing your part to keep Cambria a fire-safe community with a healthy urban forest.

*"Wildland Protection & Fire Prevention is a Community Responsibility!"*

**Cambria CSD Fire Department  
Response Information  
January 1, 2009 - March 31, 2009**

<b>Categories</b>	Jan '09	Feb '09	Mar '09	Apr '09	May '09	June '09	July '09	Aug '09	Sept '09	Oct '08	Nov '08	Dec '08	<b>Totals</b>
Fire	1	1	0										<b>2</b>
Hazardous Mat.	0	0	0										<b>0</b>
Medical*	26	35	27										<b>88</b>
Vehicle TC	3	3	1										<b>7</b>
Hazardous Situations	1	1	10										<b>12</b>
Public Service Assist	5	10	2										<b>17</b>
False Alarms	4	1	9										<b>14</b>
Agency Assist	0	0	0										<b>0</b>
Mutual Aid	0	0	0										<b>0</b>
Auto Aid	0	0	0										<b>0</b>
Fire Investigations	0	1	0										<b>1</b>
<b>Monthly Response Totals</b>	<b>40</b>	<b>52</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>141</b>
<b>Cumulative Totals</b>	<b>40</b>	<b>92</b>	<b>141</b>										<b>0</b>
ALS*	0	0	0										<b>0</b>
Medic Engine Shift*	0	0	0										<b>0</b>

**BOARD OF DIRECTORS' MEETING-APRIL 23, 2009**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FINANCE MANAGER'S REPORT**

**BUDGET**-The Adopted Mid-Year Operating Budget for Fiscal Year 2008-2009 has been posted to the CCSD website as have been the Revenue and Expenditures for July-December, 2008. The preparation of the fiscal year 2009-2010 Operating Budget has delayed updating the Revenue and Expenditures through March 31, 2009.

**EXPENDITURES**-There were no disbursements in excess of \$100,000 during March, 2009.

**RESERVES-LAIF BALANCE**-The balance in the Local Agency Investment Fund as of March 31, 2009 was \$4,301,125. This balance is unchanged from February 28, 2009 and does not include the interest \$20,185.74 earned for the period of January 1-March 31, 2009.

The LAIF Balance is made up as follows:

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 4,301,125
Water	\$ -0-
Wastewater	\$ -0-

**CAMBRIA COMMUNITY SERVICES DISTRICT EXPENDITURE REPORT**  
**Month Ending March 31, 2009**

Vendor Name	Check Number	Check Date	Line #	Line Amount	Line Description
ACCURATE MAILING SERVICE	49091	3/5/09	1	\$ 800.00	WD/POSTAGE DEPOSIT FOR MAILING UTIL BILLS MAR '09
ACCURATE MAILING SERVICE	49091	3/5/09	2	800.00	WW/POSTAGE DEPOSIT FOR MAILING UTIL BILLS MAR '09
				<u>1,600.00</u>	
AGP VIDEO	49192	3/31/09	1	575.00	ADM/VIDEO PROD/DIST. BOD MEETING 2/19/09
AT&T PAYMENT CENTER	49193	3/31/09	1	656.86	WW/CIRCUIT ALARM SYSTEM MARCH 2009
AT&T/CALNET2	49194	3/31/09	1	27.65	WW/FAX MONTHLY CHARGES FEBRUARY 2009
AT&T/CALNET2	49194	3/31/09	1	53.00	PM/VET'S HALL ALARM FEBRUARY 2009
AT&T/CALNET2	49194	3/31/09	1	27.44	ADM/RADIO VAULT FEBRUARY 2009
AT&T/CALNET2	49194	3/31/09	1	28.38	ADM/FAX MONTHLY CHARGES FEBRUARY 2009
AT&T/CALNET2	49194	3/31/09	1	365.31	ADM/MAIN OFFICE MONTHLY CHARGES FEBRUARY 2009
AT&T/CALNET2	49194	3/31/09	1	271.03	FD/MAIN OFFICE MONTHLY CHARGES FEBRUARY 2009
AT&T/CALNET2	49194	3/31/09	1	211.23	WW/MAIN OFFICE MONTHLY CHARGES FEBRUARY 2009
				<u>984.04</u>	
AT&T/MCI	49103	3/9/09	1	132.23	FD/MAIN OFFICE MONTHLY CHARGES JANUARY 2009
AVAYA	49148	3/26/09	1	101.67	ADM/PHONE & VOICEMAIL MAINT. JAN & FEB 2009
AVAYA	49196	3/31/09	1	105.96	FD/PHONE & VOICEMAIL MAINTENANCE 2/17-3/16/09
AVAYA	49196	3/31/09	1	191.28	WW/PHONE & VOICEMAIL MAINT. 1/19 THRU 3/18/09
				<u>398.91</u>	
BJ&J CONSTRUCTION COMPANY	49137	3/13/09	1	9,116.00	WW/BIOSOLIDS AREA - PATCH TRENCHES, EXTRA BASE 6/5
BJ&J CONSTRUCTION COMPANY	49165	3/26/09	1	4,850.00	WD/PATCH WATERLINE POTHOLES IN CAMBRIA 3/9/09
				<u>13,966.00</u>	
BODE, BRYAN	49092	3/5/09	1	45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB MAR '09
BRENNTAG PACIFIC, INC.	49166	3/26/09	1	314.21	WD/CHEMICALS 3/5/09
BRENNTAG PACIFIC, INC.	49197	3/31/09	1	735.46	WW/CHEMICALS 3/5/09
				<u>1,049.67</u>	
BROWN,DAVID M.-ARCHITECT	49167	3/26/09	1	180.00	RC/REIMB. FOR LOT LINE ADJUSTMENT 3/20/09
CAL URBN WTR CONS COUNCIL	49198	3/31/09	1	2,448.88	WD/ANNUAL DUES 2009
CAL. SPECIAL DIST. ASSOCCN	49138	3/13/09	1	20.00	ADM/F. DEMICCO DIRECTOR WORKSHOP TEMPLETON 3/21/09
CAL. SPECIAL DIST. ASSOCCN	49138	3/13/09	2	20.00	ADM/T. RUDOCK DIRECTOR WORKSHOP TEMPLETON 3/21/09
				<u>40.00</u>	
CAMBRIA AUTO PARTS	49104	3/9/09	1	25.61	FD/VEHICLE SUPPLIES 01/20/09
CAMBRIA AUTO PARTS	49104	3/9/09	1	5.90	FD/VEHICLE SUPPLIES 01/20/09
CAMBRIA AUTO PARTS	49147	3/26/09	1	159.13	FD/MAINT. & REPAIR ON WOOD CHIPPER 01/08/09
CAMBRIA AUTO PARTS	49164	3/26/09	1	31.08	WD/1 GALLON WD-40 2/12/09
CAMBRIA AUTO PARTS	49195	3/31/09	1	307.75	WW/OIL, BELTS, FLUID 2/10/09
CAMBRIA AUTO PARTS	49195	3/31/09	2	35.31	WW/PIN PUNCH SET 2/10/09
				<u>564.78</u>	
CAMBRIA BUSINESS CENTER	49149	3/26/09	1	16.16	FD/UPS SHIPPING 03/02/09
CAMBRIA HARDWARE CENTER	49106	3/9/09	1	180.51	FD/HARDWARE SUPPLIES FEBRUARY 2009
CAMBRIA HARDWARE CENTER	49106	3/9/09	2	103.22	FD/HARDWARE SUPPLIES FEBRUARY 2009
CAMBRIA HARDWARE CENTER	49170	3/26/09	1	29.59	WD/M&R WATER DIST. FEBRUARY 2009
CAMBRIA HARDWARE CENTER	49170	3/26/09	2	12.16	WD/M&R WATER STORAGE FEBRUARY 2009
CAMBRIA HARDWARE CENTER	49170	3/26/09	3	91.82	WD/OPERATING SUPPLIES FEBRUARY 2009
CAMBRIA HARDWARE CENTER	49170	3/26/09	1	38.21	WW/M&R WW TREATMENT FEBRUARY 2009
CAMBRIA HARDWARE CENTER	49170	3/26/09	2	209.89	WW/M&R WW COLLECTION FEBRUARY 2009
CAMBRIA HARDWARE CENTER	49170	3/26/09	3	5.35	WW/OFFICE SUPPLIES FEBRUARY 2009
CAMBRIA HARDWARE CENTER	49170	3/26/09	1	19.94	PM/M&R BUILDINGS FEBRUARY 2009
CAMBRIA HARDWARE CENTER	49170	3/26/09	2	28.50	PM/M&R GROUNDS FEBRUARY 2009
CAMBRIA HARDWARE CENTER	49170	3/26/09	3	13.17	PM/OPERATING SUPPLIES FEBRUARY 2009
				<u>732.36</u>	
CAMBRIA TIRE & AUTO	49172	3/26/09	1	72.98	WD/TIRE ALIGNMENT F150 3/20/09
CAMBRIA VILLAGE PHARMACY	49162	3/26/09	1	15.90	ADM/UTILITY BILL COLLECTION FEBRUARY 2009



**CAMBRIA COMMUNITY SERVICES DISTRICT EXPENDITURE REPORT**  
**Month Ending March 31, 2009**

<u>Vendor Name</u>	<u>Check Number</u>	<u>Check Date</u>	<u>Line #</u>	<u>Line Amount</u>	<u>Line Description</u>
CAMBRIA VILLAGE SQUARE	49102	3/5/09	1	4,242.84	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSON MAR '09
CAMBRIA VILLAGE SQUARE	49204	3/31/09	1	502.34	ADM/COMMON AREA MAINT. JANUARY & FEBRUARY 2009
				4,745.18	
CARMEL & NACCASHA LLP	49133	3/13/09	1	6,600.00	ADM/MONTHLY RETAINER - LEGAL SERVICES - MAR '09
CARMEL & NACCASHA LLP	49168	3/26/09	1	560.70	ADM/TRANSITION FEBRUARY 2009
CARMEL & NACCASHA LLP	49168	3/26/09	2	1,621.53	WD/TRANSITION FEBRUARY 2009
CARMEL & NACCASHA LLP	49168	3/26/09	3	479.78	WW/TRANSITION FEBRUARY 2009
				9,262.01	
CELLULAR ONE	49088	3/5/09	1	11.44	FD/CELLULAR PHONE SERVICE JANUARY 2009
CELLULAR ONE	49088	3/5/09	2	19.55	WD/CELLULAR PHONE SERVICE JANUARY 2009
CELLULAR ONE	49088	3/5/09	3	69.96	WD/CELLULAR PHONE SERVICE JANUARY 2009 FINAL BILL
CELLULAR ONE	49088	3/5/09	4	19.45	WW/CELLULAR PHONE SERVICE JANUARY 2009
CELLULAR ONE	49088	3/5/09	5	36.93	PM/CELLULAR PHONE SERVICE JANUARY 2009
				157.33	
CENTRAL COAST BEARINGS	49199	3/31/09	1	82.36	WW/BUSHING TO PRESSURE HOSE 2/27/09
CHAPARRAL BUSINESS MACHINE	49089	3/5/09	1	3,088.00	ADM/MAINT. AGRMT. SAVIN 4060 3/09-3/10
CHAPARRAL BUSINESS MACHINE	49200	3/31/09	1	20.21	ADM/FUSER OIL KIT FOR RICOH 3/19/09
CHAPARRAL BUSINESS MACHINE	49200	3/31/09	2	20.21	WD/FUSER OIL KIT FOR RICOH 3/19/09
CHAPARRAL BUSINESS MACHINE	49200	3/31/09	3	20.21	WW/FUSER OIL KIT FOR RICOH 3/19/09
				3,148.63	
COLANTUONO & LEVIN, PC	49150	3/26/09	1	151.25	WD/PROP. 218 LEGAL SERVICES FEBRUARY 2009
COLANTUONO & LEVIN, PC	49150	3/26/09	2	151.25	WW/PROP. 218 LEGAL SERVICES FEBRUARY 2009
				302.50	
CONSOLIDATED ELECTRICAL	49201	3/31/09	1	243.94	WW/FURNACE CONTACTS FOR STATION A 2/26/09
CONSOLIDATED ELECTRICAL	49201	3/31/09	1	697.13	WW/1-200 AMP BREAKER FOR STN. A 2/27/09
				941.07	
CORBIN WILLITS SYSTEMS	49093	3/5/09	1	1,174.12	ADM/MONTHLY SUPPORT AGREEMENT-MOM SOFTWARE MAR '09
CREEK ENVIRONMENTAL LAB.	49090	3/5/09	1	182.00	WD/COLIFORM LAB TESTS JANUARY 2009
CROSBY & CINDRICH, CPAs	49169	3/26/09	1	3,335.00	ADM/C.A.F.R. JANUARY 2009
CRYSTAL SPRING WATER CO.	49202	3/31/09	1	57.67	WW/DRINKING WATER & RENTAL FEBRUARY 2009
DAVIDSON ASSOCIATES	49094	3/5/09	1	1,275.00	ADM/WEB REVISIONS DECEMBER 2008
DAVIDSON ASSOCIATES	49094	3/5/09	2	816.00	PROS/MEETINGS & COORDINATION DECEMBER 2008
DAVIDSON ASSOCIATES	49094	3/5/09	3	943.50	ADM/MISCELLANEOUS DECEMBER 2008
DAVIDSON ASSOCIATES	49094	3/5/09	4	382.50	ADM/GRANT MONITORING DECEMBER 2008
DAVIDSON ASSOCIATES	49094	3/5/09	5	586.50	PROS/POCKET PARK GRAND OPENING DECEMBER 2008
DAVIDSON ASSOCIATES	49094	3/5/09	6	204.00	PROS/EIR COORDINATION DECEMBER 2008
DAVIDSON ASSOCIATES	49094	3/5/09	7	178.50	PROS/FLOOD CONTROL EVENT DECEMBER 2008
DAVIDSON ASSOCIATES	49094	3/5/09	8	17.00	ADM/HIGH-SPEED INTERNET DECEMBER 2008
DAVIDSON ASSOCIATES	49094	3/5/09	9	4.68	ADM/MILEAGE DECEMBER 2008
DAVIDSON ASSOCIATES	49094	3/5/09	10	(5,304.00)	ADM/LESS DECEMBER 2008 ADVANCE
DAVIDSON ASSOCIATES	49094	3/5/09	11	896.33	ADM/AMOUNT DUE CCSD FROM C. DAVIDSON 12/31/08
DAVIDSON ASSOCIATES	49094	3/5/09	1	5,304.00	ALL/MONTHLY RETAINER / DEPOSIT- PROF SVCS MAR '09
				5,304.01	
EASTIN, BEN	49114	3/9/09	1	616.74	WW/TRVL ADVNCE PRE-EXAM VACAVILLE 3/18-3/21/09
EFLEXGROUP.COM, INC.	49115	3/9/09	1	208.50	ADM/HRA MONTHLY & EFLEX DEBIT CARD MARCH 2009
EFLEXGROUP.COM, INC.	49173	3/30/09	1	50.00	ADM/COBRA MONTHLY ADMIN FEE FEBRUARY 2009
				258.50	
ELLIS, PAUL D.	49151	3/26/09	1	120.59	FD/REIMB. FOR PAINT PURCHASED FOR STATION 3/16/09
EMPLOYMENT DEVELOPMENT DP	49128	3/9/09	1	156.00	FD/UNEMPLOYMENT INSURANCE COSTS QTR END 12/31/08
ENNIX INCORPORATED	49095	3/5/09	1	2,975.00	WW/ DIGESTER OPTIMIZATION INV #5619 2/8/09-3/7/09

**CAMBRIA COMMUNITY SERVICES DISTRICT      EXPENDITURE REPORT**  
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ERNEST PACKAGING	49105	3/9/09	1	846.50	FD/JANITORIAL SUPPLIES & PAPER PRODUCTS 02/24/09
ERNEST PACKAGING	49152	3/26/09	1	74.75	FD/JANITORIAL SUPPLIES 03/10/09
				<u>921.25</u>	
FEDEX	49116	3/9/09	1	31.39	WW/SHIPPING CHARGES 1/16/09
FERGUSON ENT., INC #632	49117	3/9/09	1	1,395.13	WD/3/4 CTS INSTATITE COUP/ 3/4X3 REDI CLMP 2/23/09
FERGUSON ENT., INC #632	49174	3/30/09	1	363.21	WD/STUFFING BX F/O-RING/HINGE PIN 3/4/09
FERGUSON ENT., INC #632	49174	3/30/09	1	53.63	WD/CTS PIPE 3/2/09
FERGUSON ENT., INC #632	49174	3/30/09	1	426.32	WD/3/4/ CTS X CTS INSTATITE COUP 3/13/09
				<u>2,238.29</u>	
FGL ENVIRONMENTAL	49118	3/9/09	1	98.00	WW/INORGANIC ANALYSIS 2/9/09
FGL ENVIRONMENTAL	49175	3/30/09	1	771.00	WW/INORGANIC & ORGANIC LAB ANALYSIS 2/10/09
				<u>869.00</u>	
FH PUMPS, INC.	49176	3/30/09	1	1,613.74	WD/PARTS TO REPAIR SR#4 2/23/09
FIFE, SUSAN	49127	3/9/09	1	22.34	MQ REFUND FOR CUSTOMER # FIF0001
FIRST BANKCARD	49185	3/31/09	1		ADM/K. CHOATE VISA CHARGES MARCH 2009
FIRST BANKCARD	49185	3/31/09	2	54.68	ADM/OFFICE SUPPLIES
FIRST BANKCARD	49185	3/31/09	3	48.16	ADM/BOD TOUR/MEETING SUPPLIES
FIRST BANKCARD	49185	3/31/09	4	25.76	ADM/BOD TOUR/MEETING SUPPLIES
FIRST BANKCARD	49185	3/31/09	1		ADM/T. RUDOCK VISA CHARGES MARCH 2009
FIRST BANKCARD	49185	3/31/09	2	23.13	ADM/LUNCH MEETING W/P. CHALDECOTT
				<u>151.73</u>	
FISHER SCIENTIFIC	49119	3/9/09	1	327.03	WW/GL FILTER PAPER, BUFFER PACS 2/23/09
GALLAGHER, MICHAEL S.	49153	3/26/09	1	31.54	FD/REIMB. FOR DINNER-ENGINE BREAKDOWN 2/16/09
GALLAGHER, MICHAEL S.	49153	3/26/09	1	81.29	FD/REIM SUPPLIES FOR STATION 3/10/09
				<u>112.83</u>	
GONG, ROBERT MD	49177	3/30/09	1	125.00	WW/DMV PHYSICAL 3/4/09
GONG, ROBERT MD	49177	3/30/09	1	205.00	WW/EMPLOYMENT PHYSICAL 3/18/09
				<u>330.00</u>	
GOWDY ELECTRIC	49178	3/30/09	1	278.61	PM/ELECTRIC WORK AT VETS HALL 2/16/09
GREAT WESTERN ALARM &	49179	3/30/09	1	627.00	ADM/MONTHLY ANSWERING SERVICE 2/23-3/23/09
GRESENS, ROBERT C.	49096	3/5/09	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB MAR '09
HAAKER EQUIPMENT COMPANY	49180	3/30/09	1	87.88	WW/SWIVEL KIT FOR VACTOR 3/4/09
HOME DEPOT CREDIT SERVICE	49120	3/9/09	1	155.10	PM/FENCE MATERIAL POCKTER PARK 1/29/09
HOME DEPOT CREDIT SERVICE	49120	3/9/09	1	(52.64)	PM/RETURNED MATERIALS FOR POCKET PARK 1/29/09
				<u>102.46</u>	
INNOVATIVE CONCEPTS	49121	3/9/09	1	25.00	FD/TECH SUPPORT 2/18/09
INNOVATIVE CONCEPTS	49121	3/9/09	1	839.30	FD/BROADBAND SERVICES MARCH 2009
INNOVATIVE CONCEPTS	49121	3/9/09	2	839.30	PM/BROADBAND SERVICES MARCH 2009
INNOVATIVE CONCEPTS	49121	3/9/09	3	889.30	ADM/BROADBAND SERVICES MARCH 2009
INNOVATIVE CONCEPTS	49121	3/9/09	4	839.30	WD/BROADBAND SERVICES MARCH 2009
INNOVATIVE CONCEPTS	49121	3/9/09	5	839.30	WW/BROADBAND SERVICES MARCH 2009
INNOVATIVE CONCEPTS	49181	3/30/09	1	150.00	ADM/TECH SUPPORT 3/3/09
INNOVATIVE CONCEPTS	49181	3/30/09	1	100.00	FD/TECH SUPPORT 3/5/09
INNOVATIVE CONCEPTS	49181	3/30/09	1	75.00	ADM/TECH SUPPORT 3/20/09
				<u>4,596.50</u>	

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J B DEWAR	49122	3/9/09	1	1,612.89	WW/DIESEL FUEL CHARGES 02/25/09
J B DEWAR	49122	3/9/09	1	495.44	WD/GASOLINE & DIESEL FUEL CHARGES 2/25/09
J B DEWAR	49122	3/9/09	1	686.43	FD/DIESEL & GASOLINE FUEL CHARGES 02/25/09
J B DEWAR	49182	3/30/09	1	1,223.89	WW/DIESEL FUEL CHARGES 3/11/09
J B DEWAR	49182	3/30/09	1	839.33	FD/GASOLINE & DIESEL FUEL CHARGES 03/11/09
J B DEWAR	49182	3/30/09	1	581.99	WD/GASOLINE & DIESEL FUEL CHARGES 3/11/09
J B DEWAR	49182	3/30/09	1	582.34	FD/GASOLINE & DIESEL FUEL CHARGES 3/23/09
				<u>6,022.31</u>	
KUYKENDALL, MICHAEL	49097	3/5/09	1	45.00	WW/MONTHLY CELLULAR PHONE SERVICE REIMB MAR '09
LABOSSIERE, J. ALLEYNE	49183	3/30/09	1	69.38	ADM/TRAVEL REIMBURSE SLO COUNTY TAX MTG 3/13/09
MCMaster-CARR SUPPLY CO	49124	3/9/09	1	56.04	WW/FOUR BLADE PLUG FOR GENERATOR 2/12/09
MEL'S LOCK & KEY	49155	3/26/09	1	63.58	PM/REPAIR LOCKS AT VET'S HALL 2/26/09
MENDOZA'S CLEANING	49203	3/31/09	1	235.00	PM/CLEAN VET'S HALL BLINDS 3/24/09
MENDOZA, CARLOS	49098	3/5/09	1	22.50	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB MAR '09
MENDOZA, CARLOS	49098	3/5/09	2	22.50	PM/MONTHLY CELLULAR PHONE SERVICE REIMB FEB '09
				<u>45.00</u>	
MICCICHI, RICHARD	49125	3/9/09	1	150.00	RC/REBATE WASHING MACHINE 2/27/09
MILLER, MARK	49099	3/5/09	1	45.00	FD/MONTHLY CELLULAR PHONE SERVICE REIMB MAR '09
MILLER, MARK	49156	3/26/09	1	170.00	FD/REIMB. FOR CPR CERT. FOR FIRE PERSONNEL 3/7/09
				<u>215.00</u>	
MISSION LINEN SUPPLY	49126	3/9/09	1	27.68	PM/LINEN SERVICE & UNIFORM CLEANING FEBRUARY 09
MISSION LINEN SUPPLY	49126	3/9/09	2	236.72	WD/LINEN SERVICE & UNIFORM CLEANING FEBRUARY 09
				<u>264.40</u>	
MONTANDON, ARTHUR R.	49100	3/5/09	1	(8,250.00)	ADM/MONTHLY CONSULTING SERVICES JANUARY 09
MONTANDON, ARTHUR R.	49100	3/5/09	2	2,838.00	ADM/OFFICE HOURS, MISC CORRESP & MTGS, RESEARCH
MONTANDON, ARTHUR R.	49100	3/5/09	3	2,961.75	WD/RESOLUTION RVW, LANDWATCH, BERGE, ORDNCE RESEARCH
MONTANDON, ARTHUR R.	49100	3/5/09	4	123.75	WW/RESOLUTION REVIEW
MONTANDON, ARTHUR R.	49100	3/5/09	5	2,326.51	ADM/AMOUNT DUE ART MONTANDON JANUARY 2009
MONTANDON, ARTHUR R.	49100	3/5/09	1	(8,250.00)	ADM/MONTHLY CONSULTING SERVICES DECEMBER 08
MONTANDON, ARTHUR R.	49100	3/5/09	2	4,125.00	ADM/OFFICE HRS, MISC CORRESP & MTGS
MONTANDON, ARTHUR R.	49100	3/5/09	3	3,795.00	WD/PROP 218, BERGE LITIG, LANDWATCH, LINDSEY
MONTANDON, ARTHUR R.	49100	3/5/09	4	330.00	WW/PROP 218, BERGE LITIGATION
MONTANDON, ARTHUR R.	49100	3/5/09	5	0.01	ADM/AMOUNT DUE ART MONTANDON DECEMBER 08
				<u>0.02</u>	
MORRO BAY RV & MARINE	49157	3/26/09	1	852.19	FD/REPAIR OF ALTERNATOR ON BOAT 57 03/10/09
McKARNEY, NANCY	49123	3/9/09	1	33.75	ADM/NEW LETTERHEAD ADDING TIM CARMEL 2/26/09
PACIFIC GAS & ELECTRIC	49143	3/25/09	1	363.17	PM/ELEC SVC THROUGH 03/06/09 - BAL DUE ON ST LITES
PACIFIC GAS & ELECTRIC	49184	3/30/09	1	4.44	PM/ELEC SVC 3195 RODEO GROUNDS RD 1/29 - 2/27/09
PACIFIC GAS & ELECTRIC	49184	3/30/09	1	40.29	WW/ELEC SVC 990 SAN SIMEON CRK RD 1/29 - 2/27/09
PACIFIC GAS & ELECTRIC	49184	3/30/09	1	13.31	ADM/ELEC SVC 1316 TAMSON DR #203 1/29 - 2/27/09
PACIFIC GAS & ELECTRIC	49184	3/30/09	1	15.56	WD/ELEC SVC 7806 VAN GORDON CRK RD 1/29 - 2/27/09
PACIFIC GAS & ELECTRIC	49184	3/30/09	1	10.40	WD/ELEC SVC 988 MANOR WAY-PK TANKS 1/30 - 3/2/09
PACIFIC GAS & ELECTRIC	49184	3/30/09	1	852.50	WD/ELEC SVC 2820 STA ROSA CRK RD-HS WELL 1/30-3/2
PACIFIC GAS & ELECTRIC	49186	3/31/09	1	776.16	FD/ELEC SVC 1/29-3/6/09
PACIFIC GAS & ELECTRIC	49186	3/31/09	2	135.35	PM/ELEC SVC 1/29-3/6/09 VET'S HALL
PACIFIC GAS & ELECTRIC	49186	3/31/09	3	58.91	PM/ELEC SVC 1/29-3/6/09 PUBLIC RESTROOMS
PACIFIC GAS & ELECTRIC	49186	3/31/09	4	1,107.21	PM/ELEC SVC 1/29-3/6/09 STREET LIGHTS
PACIFIC GAS & ELECTRIC	49186	3/31/09	5	438.68	ADM/ELEC SVC 1/29-3/6/09
PACIFIC GAS & ELECTRIC	49186	3/31/09	6	5,254.68	WD/ELEC SVC 1/29-3/6/09
PACIFIC GAS & ELECTRIC	49186	3/31/09	7	10,767.54	WW/ELEC SVC 1/29-3/6/09
				<u>19,838.20</u>	
PASO PRINTERS	49134	3/13/09	1	180.18	ADM/500 SETS OF 4 PART PERSONNEL ACTION FORMS 3/3
PASO PRINTERS	49141	3/25/09	1	113.69	ADM/333 SETS OF 3 PART LEAVE OF ABSENCE FORMS 3/20
				<u>293.87</u>	

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PETERSON, DORIS	49142	3/25/09	1	158.44	WD/REIMBURSE PLANTS/MATERIALS PER AGRMT 2/23-3/5
PITNEY BOWES CREDIT- PBCC	49187	3/31/09	1	162.00	ADM/QTRLY LEASE MAILING EQUIP 12/30/08-3/30/09
PUMP REPAIR SERVICE CO.	49139	3/17/09	1	2,171.93	WW/REPAIR AND MAINT TO GORMAN PUMP (1 of 2) 2/27
PUMP REPAIR SERVICE CO.	49139	3/17/09	1	2,171.93	WW/REPAIR AND MAINT TO GORMAN PUMP (2 OF 2) 2/27
				<u>4,343.86</u>	
REGNS INTRST BILLING SVC	49107	3/9/09	1	525.64	FD/MAINT. AND REPAIR ON WT-57 01/15/09
REGNS INTRST BILLING SVC	49107	3/9/09	1	197.69	FD/MAINT. AND REPAIR ON ENGINE 5791 02/11/09
				<u>723.33</u>	
RITTERBUSH REPAIR SERVICE	49158	3/26/09	1	1,307.50	FD/MAINT.& REPAIR ON RESCUE 5700,WT-57,ENG 91&97
RUDOCK, TAMMY	49101	3/5/09	1	45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB MAR '09
SAN LUIS POWERHOUSE	49108	3/9/09	1	479.02	FD/ANNUAL MAINTENANCE ON GENERATOR 01/22/09
SAN LUIS POWERHOUSE	49159	3/26/09	1	35.60	FD/CHEVRON DELO 01/22/09
				<u>514.62</u>	
SANDERS, GREGORY	49144	3/25/09	1	767.62	WD/REIMB TVL EXP TO WASH DC RE: DESAL 3/2-3/4
SELECT BUSINESS SYSTEMS	49109	3/9/09	1	157.51	FD/MONTHLY SVC AGREEMENT SHARP X3500 1/25-2/25
SHOPXTREME.COM	49110	3/9/09	1	163.97	FD/DEWALT COMPATIBLE 24V BATTERIES 02/12/09
SLO COUNTY	49135	3/13/09	1	376.98	WD/CROSS CONNECTION-INSPECTN & ADM COST 11/1-12/31
SLO COUNTY	49188	3/31/09	1	565.65	WD/CROSS CONNECTN-INSPECTN & ADM COST 9/1-10/31/08
				<u>942.63</u>	
SLO COUNTY PUBLIC WORKS	49145	3/25/09	1	613.00	WD/UTILITY BLANKET PERMIT #ENC20080362 7/15/08
SLO COUNTY PUBLIC WORKS	49145	3/25/09	2		CONT. FOR STREET EXCAVATIONS AND UNDERGROUND WORK
				<u>613.00</u>	
SOTO'S MARKET	49129	3/9/09	1	52.58	PR/SUPPLIES-CAL CONSRVTN CORPS-POCKET PARK 1/21/09
SOTO'S MARKET	49129	3/9/09	2	19.13	PR/SUPPLIES-CAL CONSRVTN CORPS-POCKET PARK 1/22/09
SOTO'S MARKET	49129	3/9/09	3	25.84	WW/EMPLOYEE RECRUITMENT INTERVIEW PANEL MTG 1/27
SOTO'S MARKET	49129	3/9/09	4	110.71	FD/SUPPLIES FOR FIRE DEPT MEETING 2/13/09
SOTO'S MARKET	49146	3/25/09	1	30.75	FD/MEETING SUPPLIES 2/24/09
SOTO'S MARKET	49146	3/25/09	2	56.28	ADM/NEW BD MBR, MGMT FACILITY TOUR SUPPLIES 2/26
SOTO'S MARKET	49146	3/25/09	3	59.50	ADM/2ND BD MBR, MGMT FACILITY TOUR SUPPLIES 3/02
SOTO'S MARKET	49146	3/25/09	4	103.27	FD/MEETING SUPPLIES 3/7
				<u>458.06</u>	
SPARTAN PRECISION	49136	3/13/09	1	55.00	PM/MAINT & REPAIR TO WEEDEATER TRIMMER 3/7
STATE OF CAL/DPT PUB HLTH	49171	3/26/09	1	66.64	WD/AB 2995 WATER SYSTEM FEES JULY-DEC 2008
STATE OF CALIFORNIA	49189	3/31/09	1	160.00	FD/FINGERPRINT APPS - 5 FIRE RESERVISTS FEB '09
TELEMANAGEMENT SERVICES	49130	3/9/09	1	33.82	FD/LONG DISTANCE PHONE SERVICE 1/21/09-2/17/09
TELEMANAGEMENT SERVICES	49130	3/9/09	2	33.82	ADM/LONG DISTANCE PHONE SERVICE 1/21/09-2/17/09
TELEMANAGEMENT SERVICES	49130	3/9/09	3	33.82	WD/LONG DISTANCE PHONE SERVICE 1/21/09-2/17/09
TELEMANAGEMENT SERVICES	49130	3/9/09	4	33.81	WW/LONG DISTANCE PHONE SERVICE 1/21/09-2/17/09
TELEMANAGEMENT SERVICES	49190	3/31/09	1	33.82	FD/LONG DISTANCE PHONE SERVICE 2/18 - 3/17/09
TELEMANAGEMENT SERVICES	49190	3/31/09	2	33.82	ADM/LONG DISTANCE PHONE SERVICE 2/18 - 3/17/09
TELEMANAGEMENT SERVICES	49190	3/31/09	3	33.82	WD/LONG DISTANCE PHONE SERVICE 2/18 - 3/17/09
TELEMANAGEMENT SERVICES	49190	3/31/09	4	33.81	WW/LONG DISTANCE PHONE SERVICE 2/18 - 3/17/09
				<u>270.54</u>	
TEXAS REFINERY CORP.	49111	3/9/09	1	126.56	FD/PRO-SPEC III 15/40 SYNTHETIC BLEND 02/26/09
THE DOCUTEAM	49113	3/9/09	1	228.81	ADM/DOCUMENT STORAGE FEBRUARY 2009

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THE GAS COMPANY	49154	3/26/09	1	219.82	PM/GAS SERVICE VET'S HALL 1/30-3/3/09
THE GAS COMPANY	49154	3/26/09	1	52.14	ADM/GAS SERVICE 1316 TAMSON STE 201 1/30-3/3/09
THE GAS COMPANY	49154	3/26/09	1	270.84	FD/GAS SERVICE 2850 BURTON DR 1/30-3/3-09
THE GAS COMPANY	49154	3/26/09	1	35.63	ADM/GAS SERVICE 1316 TAMSON STE 204 1/30-3/3/09
THE GAS COMPANY	49154	3/26/09	1	32.71	ADM/GAS SERVICE 1316 TAMSON STE 203 1/30-3/3/09
THE GAS COMPANY	49154	3/26/09	1	35.55	FD/GAS SERVICE 5490 HEATH LN 2/2-3/4/09
THE GAS COMPANY	49154	3/26/09	1	57.16	FD/GAS SERVICE 5500 HEATH LN 2/2-3/4/09
THE GAS COMPANY	49154	3/26/09	1	110.26	WW/GAS SERVICE 5500 HEATH LN 2/2-3/4/09
THE GAS COMPANY	49154	3/26/09	1	<u>43.11</u>	PM/GAS SERVICE 3195 BURTON DR 1/30-3/3/09
				857.22	
TYGRIS VENDOR FINANCE INC	49160	3/26/09	1	146.59	FD/SHARP X350 COPIER LEASE AGREEMENT 03/07/09
UNION BANK OF CALIFORNIA	49131	3/9/09	1	47,872.50	WW/CSCDA 1999B WW REV BONDS INTEREST DUE 3/15/09
UNION BANK OF CALIFORNIA	49131	3/9/09	2	<u>(82.48)</u>	WW/CSCDA 1999B WW REV BONDS CREDIT AVAIL BAL 3/15
				47,790.02	
UNIVERSITY ENTERPRISE INC	49132	3/9/09	1	102.55	WW/WATER DISTRIBUTN SYSTEM OP & MAINT MANUAL 2/19
UPTON, DEXTER C	49161	3/26/09	1	25.72	FD/REIMB. TOWEL CABINET FOR STATION 3/11/09
VAN SCOYOC ASSOC., INC.	49140	3/17/09	1	6,225.00	WD/PROF FEDL ADVOCACY FOR DESAL- WASH DC - MAR '09
VERIZON WIRELESS	49191	3/31/09	1	21.87	FD/CELL PHONE HARD WIRED TO RESCUE UNIT 2/5-3/7
WALKER, WILLIAM	49163	3/26/09	1	30.00	FD/BASIC PUMP OPERATIONS COURSE/CERT. 03/12/09
WAYNE'S TIRE, INC.	49112	3/9/09	1	<u>2,979.72</u>	FD/REPLACEMENT OF 6 TIRES ON ENG. 5791 02/19/09
<b>Accounts Payable Vendor Sub-Total</b>				<b>\$ 166,280.05</b>	
AFLAC (AMER FAM LIFE INS)	9278	3/6/09	1	\$ 429.80	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	9278	3/6/09	1	106.87	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	9343	3/21/09	1	429.80	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	9343	3/21/09	1	<u>106.87</u>	VOLUNTARY INS-PRETAX
				1,073.34	
CAMBRIA FIREFIGHTERS ASSN	9282	3/6/09	1	168.80	RESERVE FIREFTR DUES
CAMBRIA FIREFIGHTERS ASSN	9347	3/21/09	1	<u>2.40</u>	RESERVE FIREFTR DUES
				171.20	
EFLEXGROUP.COM, INC.	9281	3/6/09	1	1,500.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9281	3/6/09	2	100.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9281	3/6/09	3	200.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9281	3/6/09	4	50.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9281	3/6/09	5	100.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9346	3/21/09	1	100.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9346	3/21/09	2	200.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9346	3/21/09	3	50.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9346	3/21/09	4	100.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9346	3/21/09	5	<u>1,500.00</u>	MEDICAL REIMBURSEMNT
				3,900.00	
EMPLOYMENT DEVELOPMENT DP	9280	3/6/09	1	3,353.83	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	9280	3/6/09	1	1,031.79	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	9345	3/21/09	1	3,676.40	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	9345	3/21/09	1	<u>1,080.82</u>	STATE INCOME TAX
				9,142.84	
H.O.B.-DIRECT DEPOSIT	9283	3/6/09	1	3,299.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	9283	3/6/09	1	53,014.95	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	9348	3/21/09	1	3,299.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	9348	3/21/09	1	<u>53,698.25</u>	Direct Deposit Flat
				113,311.20	

**CAMBRIA COMMUNITY SERVICES DISTRICT EXPENDITURE REPORT**  
**Month Ending March 31, 2009**

<u>Vendor Name</u>	<u>Check Number</u>	<u>Check Date</u>	<u>Line #</u>	<u>Line Amount</u>	<u>Line Description</u>
H.O.B./FEDERAL TAXES	9284	3/6/09	1	11,566.30	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	9284	3/6/09	1	11,631.02	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	9284	3/6/09	1	2,720.18	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	9349	3/21/09	1	12,559.88	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	9349	3/21/09	1	12,183.60	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	9349	3/21/09	1	2,849.48	FEDERAL INCOME TAX
				<u>53,510.46</u>	
ICMA-VNTGPT TRSFR AGT 401	9286	3/6/09	1	100.00	401-INDIV CONTRIB
ICMA-VNTGPT TRSFR AGT 401	9351	3/21/09	1	100.00	401-INDIV CONTRIB
ICMA-VNTGPT TRSFR AGT 457	9285	3/6/09	1	2,263.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	9285	3/6/09	1	900.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	9350	3/21/09	1	2,263.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	9350	3/21/09	1	900.00	457 DEF COMP-INDIV
				<u>6,526.92</u>	
PERS HEALTH BENEFIT SERV	9356	3/31/09	1	26,575.21	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9356	3/31/09	2	0.04	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9356	3/31/09	3	125.88	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9356	3/31/09	4	(458.59)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9356	3/31/09	5	(917.18)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9356	3/31/09	6	60.82	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9356	3/31/09	7	3,434.65	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9356	3/31/09	8	1,098.97	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9356	3/31/09	9	6,939.57	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9356	3/31/09	10	2,950.69	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9356	3/31/09	11	2,563.34	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9356	3/31/09	12	88.46	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9356	3/31/09	1	1,398.70	MEDICAL INSURANC-YER
				<u>43,860.56</u>	
PERS RETIREMENT SYSTEM	9287	3/6/09	1	(0.02)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	9287	3/6/09	2	25,666.56	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	9352	3/21/09	1	(0.03)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	9352	3/21/09	2	25,708.43	PERS PAYROLL REMITTANCE
				<u>51,374.94</u>	
PRINCIPAL LIFE INSUR COMP	9357	3/31/09	1	2,546.55	DENTAL INSURANCE-YER
PRINCIPAL LIFE INSUR COMP	9357	3/31/09	2	(7.99)	DENTAL INSURANCE-YER
PRINCIPAL LIFE INSUR COMP	9357	3/31/09	1	118.96	DENTAL INSURANCE-YER
				<u>2,657.52</u>	
SEIU, LOCAL 620	9288	3/6/09	1	359.61	UNION DUES
SEIU, LOCAL 620	9353	3/21/09	1	359.61	UNION DUES
				<u>719.22</u>	
SLO CREDIT UNION	9279	3/6/09	1	555.00	CREDIT UNION
SLO CREDIT UNION	9344	3/21/09	1	555.00	CREDIT UNION
				<u>1,110.00</u>	
STATE OF CAL -DISB. UNIT	9289	3/6/09	1	129.23	DEDUCTION-MISC 1
STATE OF CAL -DISB. UNIT	9354	3/21/09	1	129.23	DEDUCTION-MISC 1
				<u>258.46</u>	
THE VARIABLE ANNUITY LIFE	9290	3/6/09	1	150.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	9355	3/21/09	1	150.00	DEFERRED COMP -VALIC
				<u>300.00</u>	
				<u>Payroll Payable Vendor Sub-Total</u>	
				<u>\$ 287,916.66</u>	
				<b>TOTAL DISBURSEMENTS FOR MARCH, 2009</b>	
				<u>\$ 454,196.71</u>	



## **ADDENDA TO MONTHLY EXPENDITURE REPORT**

<b><i>DEPARTMENT CODES</i></b>	
FD	Fire Department
PM	Facilities and Resources (Property Management)
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT  
MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS  
MARCH 26, 2009 – VETERANS MEMORIAL BUILDING

- 1. Call to Order:** President Sanders called the meeting to order at 12:30 p.m. and led the pledge of allegiance. District Counsel Tim Carmel reported Board authorized Counsel to participate in JE Lindsey CCSD matter by executing a waiver of conflict of interest. Board also considered a \$5 million claim submitted by Mary and Joseph Lindsey and took action to reject that claim which will be ratified today in open session.

Present: Directors Clift, De Micco, MacKinnon and President Sanders

Absent: Director Chaldecott

Also present: General Manager Tammy Rudock, Assistant General Manager Bryan Bode, District Counsel Tim Carmel and District Clerk Kathy Choate

- 2. Agenda Review:** Item 7A. Staff Report and Resolution 10-2009 W WW Standby Availability corrected to read Govt Code 61124. Agenda stands as corrected.
- 3. Acknowledgements/Presentation:** None

- 4. Special Reports**

A. Sheriff's Department Report: Commander Ben Hall reported 186 calls for service (last year over 200). Reported a number of vehicle break-ins around March 4, culprits have been apprehended and no repeat crimes occurring. Provided crime prevention announcement regarding scamming of targeted elderly individuals claiming to be a family member in crisis and to wire money to them or wire money to make money.

- 5. Manager's and Board Reports**

A. Manager's Report: Tammy Rudock summarized and presented the Managers' reports. Frank Silva, Mission Country reported April 13 – 17 Spring Clean-Up.

B. Member and Committee Reports

Ad Hoc Finance Committee, Director Clift reported on two meetings with staff regarding draft 2009/2010 operating budget.

Ad Hoc Utilities Committee, Director De Micco reported on capital improvement projects and the need to recognize fire safety and water supply issues related to capital improvement projects and the need for reserve enterprise funds for such projects.

Ad Hoc Committee CCHD/CCSD Co-Location Project, Director Clift reported on last Tuesday night's Healthcare District meeting and the interest in opening discussions on ALS (Advanced Life Support) equipment on CCSD fire engines and reconstituting the Ad Hoc CCHD and CCSD Committees.



President Sanders commented on SDRMA 2009 election and Director Clift's expressed interest in running for at seat. **Directed General Manager to place SDRMA nomination on April agenda.**

Director Clift requests Consent Item 6 C be pulled for separate discussion.

#### **6. Consent Agenda**

- A. Approve expenditures for the month of February 2009
  - B. Approve minutes of Board of Directors meeting February 19, 2009
  - C. Adopt Resolution 11-2009 declaring a public nuisance for the annual Fire Hazard Fuel Reduction Program
  - D. Adopt Resolution 12-2009 ratifying rejection of claim by J E Lindsey Inc as recommended by SDRMA (Special District Risk Management Authority)
- Tammy Rudock read **items 6 A, B, and D for the record. Director MacKinnon moved to adopt the consent agenda. Director De Micco seconded. Motion carried unanimously. Ayes – 4, No – 0, Absent – 1 (Chaldecott)**

Item 6C, Adopt Resolution 11-2009 declaring a public nuisance for the annual Fire Hazard Fuel Reduction Program. Board discussion followed. **Director Clift moved adoption of Resolution 11-2009 declaring a public nuisance for the annual Fire Hazard Fuel Reduction Program as presented. Director MacKinnon seconded. Motion carried unanimously. Ayes – 4, No – 0, Absent – 1 (Chaldecott)**

#### **7. Hearings and Appeals**

- A. Adopt Resolution 10-2009 scheduling a public hearing to approve Water and Wastewater Standby or Availability charges for fiscal year 2009-2010. President Sanders introduced the item, Tammy Rudock summarized the staff report. **Director DeMicco moved to Adopt Resolution 10-2009 scheduling a public hearing to approve Water and Wastewater Standby or Availability charges for FY 2009-2010. Director Clift seconded. Motion carried unanimously. Ayes – 4, No – 0, Absent – 1 (Chaldecott)**

#### **8. Regular Business**

- A. PROS Chair Gail Robinette introduced PROS Commissioners and presented the PROS Commission objectives and activities. Chair Robinette recognized the community participation and partnerships of CCSD, Friends of Fiscalini Ranch Preserve (FFRP), County of SLO, State and Coastal Conservancy, California Conservation Corps, Cambria Historical Museum, Cambria Tennis Club, Coast Unified School District and the Cambria Dog Park. Today's presentation included the highlights of PROS and the valued partners relating to PROS accomplishments and the funding stream for completing the projects.

PROS Commissioners Steve Kniffen, Jeff Miller, Michael Thompson, and Ben Bouldin reflected on beginnings and history of PROS accomplishments, such as Cross Town Trail, East West Ranch, East Village Pocket Park, the improved Boardwalk, Skatepark, tennis courts, Dog Park, and Lot Merger Program. Jack Breglio, Cambria Historical Museum; Art Edis, former President, Tennis Club; and Jo Ellen Buter, Director, FFRP reported on related PROS accomplishments through community partnerships.

B. Appoint Emergency Water Alternatives Citizens Committee.

**Director De Micco moved to appoint Water Alternative Citizens Committee (WACC) and one alternate being designed to Chamber of Commerce in lieu of Jerry McKinnon. Director MacKinnon seconded. Motion carried unanimously. Ayes – 4, No – 0, Absent – 1 (Chaldecott)**

Public Comment:

Lynn Harkins, Cambria. Commented on desal and need to conserve.

Michael Thompson, Cambria. Requested committee has a Chamber of Commerce representative.

Amanda Rice, Cambria. Requested clarification as alternate and role of said member.

Jerry McKinnon, Cambria. Listed as an alternate for business category and offered his appointment to Michael Thompson, Chamber of Commerce.

C. Consider nomination of CCSD director as Special District Member to LAFCO (Local Agency Formation Commission). Sanders reviewed staff report. **No nominations made; no action taken.**

D. Adopt Resolution 13-2009 instituting an immediate hiring freeze and rescinding approval of unfilled budgeted CCSD staff positions. Rudock reviewed the staff report. Board discussion followed.

**Director De Micco moved to adopt Resolution 13-2009 as amended read into record by District Counsel. Director Clift seconded. Motion carried unanimously. Ayes – 4, No – 0, Absent – 1 (Chaldecott)**

Public Comment:

Jerry McKinnon, Cambria. Commented on General Funds.

Micki Burton, Cambria. Commented on edit to Resolution 13-2009 referencing temporary vs. permanent.

## **9. Public Comment**

Lynn Harkins, Cambria. Commented on desal.

Mahala Burton, Cambria. Commented on desal and Whale Rock Exchange outlined in WMP.

Amanda Rice, Cambria. Commented on Sunshine Laws and email retention.

Jeff Hellman, Cambria. Fiscal responsibility and need to continue to scrutinize spending.

Michael Stoddard, Cambria. Commented on budget cuts and strongly voiced operating cuts by 10%. Of that 10% no cuts in the backbone of services, field personnel, and operating infrastructure.

**10. Adjourn to Closed Session** President Sanders adjourned the meeting to closed session at 3:42 p.m.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 7.C.

FROM: Mark Miller, Fire Chief

Meeting Date: April 23, 2009

Subject: Consider Adoption of Resolution 15-2009 Approving a Cooperative Staffing Agreement between the CCSD and the Cayucos Fire Protection District

**RECOMMENDATIONS:**

Consider adoption of Resolution 15-2009 approving a Cooperative Agreement between Cambria Community Services District and the Cayucos Fire Protection District to allow mixed crew assignments for mutual aid response. This agreement would allow the two fire agencies to share staffing and apparatus to facilitate mutual aid responses to planned need scenarios.

**FISCAL IMPACT:**

The agreement would allow both agencies the ability to participate in the State Mutual aid system without stressing current department staffing levels. State and Federal reimbursements would result in increased revenues to both agencies.

**DISCUSSION:**

Last year the CCSD Fire Department responded to three out-of-County mutual aid requests. Participation in the State Mutual Aid System allowed fire department personnel the benefit of firefighting experience in large scale wildland interface fires, while generating revenue to cover all expenditures. A cooperative agreement between the two departments would allow for greater flexibility and interoperability with limited personnel.

Attachments: Resolution 15-2009  
Cooperative Staffing Agreement

BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_SANDERS\_\_ CHALDECOTT \_\_ CLIFT \_\_ DE MICCO \_\_ MAC KINNON\_\_



RESOLUTION 15-2009

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING COOPERATIVE STAFFING AGREEMENT BETWEEN  
CAMBRIA CSD AND CAYUCOS FIRE PROTECTION DISTRICT

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Approve the Cooperative Staffing Agreement between the CCSD and the Cayucos Fire Protection District; and
2. Authorize the CCSD General Manager to sign the agreement.

PASSED AND ADOPTED THIS 23<sup>rd</sup> day of April 2009.

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Gregory W. Sanders  
President

ATTEST:

APPROVED AS TO FORM:

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Kathy A. Choate  
District Clerk

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Tim Carmel  
District Counsel

# COOPERATIVE STAFFING AGREEMENT

## SHARED RESOURCES BETWEEN THE CAMBRIA COMMUNITY SERVICES DISTRICT FIRE DEPARTMENT and CAYUCOS FIRE PROTECTION DISTRICT

THIS COOPERATIVE AGREEMENT is made on this **23rd** day of **April, 2009**, by and between the CAMBRIA COMMUNITY SERVICES DISTRICT FIRE DEPARTMENT (CCSDFD) and the CAYUCOS FIRE PROTECTION DISTRICT (CAY).

### PURPOSE

**Whereas**, in major emergencies fire agencies throughout California are requested to provide Mutual Aid equipment and manpower, and

**Whereas**, the state has in place an organization (OES) to order, track, and pay resources used in such major emergencies, and

**Whereas**, neither the CCSDFD Fire Department nor Cayucos Fire Department currently have sufficient personnel to single-handily staff for responses to these major emergencies, and

**Whereas**, there is an additional local benefit due to the experience gained by the fire personnel participating in these emergencies,

**Therefore**, The CCSDFD Fire Department and the Cayucos Fire Department mutually agree as follows:

1. The CCSDFD Fire Department and Cayucos Fire Department (the "Parties") agree to provide Firefighter and /or Fire Officer staffing to augment requesting agency engine staffing as requested, for mutual aid assignments as described in this document.
2. Recognizing that the commitment of the engine may last up to 21 days, it is expected that personnel from each agency plan for a 3-day (72 hour) commitment. After 3 days, requests may be made to replace all or part of the engine staffing through the Engine Company Officer to his department. Both agencies will make serious effort to facilitate and coordinate those requests in a timely manner, including transportation to and from the engine's location. In all cases, the engine crew is committed until such time as it is replaced by relief personnel.
3. No participating agency shall be required to deplete its own fire protection resources, personnel, services, and or facilities to the detriment of its normal fire protection responsibilities. Such personnel will be provided at the option of the lending party and may be denied without recourse to the requesting party.

4. Parties agree that this agreement shall in no way preclude or limit either agency from staffing a mutual aid response engine with personnel entirely from their individual agency if staffing allows.
5. The parties shall make every effort to staff the requesting parties' equipment with their own Driver/Operator and/or Company Officer. Exceptions to this can only be authorized by the Chief Officer or their appointed representative of each agency at time of request.
6. Personnel furnished by a lending party pursuant to this agreement shall be considered to be acting for their employer in pursuit of lawful duties, and any workers' compensation claims will be born by the lending party. Nothing contained in this agreement shall be construed to make any party hereto or any of its employees, the employee of the other party.
7. Each party shall be fully responsible for all repairs, maintenance and up keep including gas, oil, lubrication, parts replacement and repair of casualty damage of its own equipment used pursuant to this agreement while its equipment is used outside of its political boundaries.
8. During prolonged emergencies the requesting party shall provide for the well-being of the lending party's personnel, in regard to food and water for a minimum of 24 hours.
9. Each party shall be fully responsible for ensuring that their personnel are properly equipped with the necessary Personal Protective Equipment (PPE) needed for the given assignment.
10. The minimum training requirement for firefighters in this agreement shall be successful completion of the San Luis Obispo County Training Officers Paid Call Firefighter Academy or its equivalent or higher.
11. The minimum training requirement for Engine Captains in this agreement shall be successful completion of the San Luis Obispo County Fire Chiefs Association Company Officer All Risk Task Book, ICS I-300 Intermediate ICS, S-290 Intermediate Fire Behavior, S-205 Urban/Wildland Interface or S-215 Fire Operations in the Urban Interface or the equivalent.
12. During California Fire Assistance Agreement (CFAA) mutual aid responses, the Engine Captain will complete two (2) versions of OES Form F-42: one (1) for his agency personnel and one (1) for the other agency's staffing provided under this agreement.
13. All OES Form F-42's will be turned into the incident during DEMOB in accordance with established OES procedures. Copies of the completed separate F-42's will be retained and forwarded to CMB and CAY upon return from the incident by the responding agency.
14. OES will prepare an invoice based on the F-42s, and issue OES Form F-142 invoices for review and payment to each agency in accordance with OES procedures.

15. This agreement WILL NOT apply to Non-California Fire Assistance Agreement (CFAA) mutual aid responses.

IN WITNESS WHEREOF, the parties have executed this AGREEMENT hereto on the date first above written.

\_\_\_\_\_ Date \_\_\_\_\_  
Mark Miller, Fire Chief  
Cambria Fire Department

\_\_\_\_\_ Date \_\_\_\_\_  
William Radke, Fire Chief  
Cayucos Fire Department

\_\_\_\_\_ Date \_\_\_\_\_  
Tammy Rudock, General Manager  
Cambria Community Services District

\_\_\_\_\_ Date \_\_\_\_\_  
Bill Shea, Chairman  
Cayucos Fire Protection District

CAMBRIA COMMUNITY SERVICES CCSD

TO: Board of Directors

AGENDA NO. **8.A.**

FROM: Tammy Rudock, General Manager  
Alleyne LaBossiere, Finance Manager

Meeting Date: April 23, 2009

Subject: Receive Financial Report, Conduct Public Hearing, and Adopt Resolution 16-2009 Fixing Water and Wastewater Standby or Availability Charges

**RECOMMENDATION:**

1. Receive Staff Report and review Financial Report regarding estimated cost required to provide water and wastewater services.
2. Open Public Hearing.
3. Take Public Testimony.
4. Close Public Hearing.
5. Discussion.
6. Make appropriate findings and adopt Resolution 16-2009 establishing water and wastewater standby or availability charges for Fiscal Year 2009-2010.

**FISCAL IMPACT:**

<u>Standby/Availability Charge</u>	<u>Estimate Revenue</u>
Water	\$ 170,000
Wastewater	\$ 110,000

The Estimated Revenue has changed from the amount estimated presented on March 26, 2009 based on additional analysis. The Estimated Revenue for Water was previously \$170,000 and \$110,000 for Wastewater.

**DISCUSSION:**

Attached is a Financial Report and proposed Resolution No. 16-2009 for review and adoption after a public hearing is held. The Resolution establishes the recommended Standby and Availability Charge and directs Staff to notify the affected property owners. Final adoption of the charge will take place after a noticed public hearing on May 28, 2009.

Attachments: Water and Wastewater Charges Financial Report  
Resolution 16-2009 Fixing CCSD Water and Wastewater Standby or Availability Charges

BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ SANDERS \_\_\_ CHALDECOTT \_\_\_ CLIFT \_\_\_ DE MICCO \_\_\_ MAC KINNON \_\_\_



# Water and Wastewater Charges

## Financial Report

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### Legislative Background

State Government Code § 61124 allows the Cambria Community Services (CCSD) to annually levy a maximum of \$45 water standby or availability charges per acre of land within the CCSD, and a maximum of \$30 wastewater standby or availability charges per acre within the CCSD. The CCSD has determined that the following fee schedule is consistent with the legal standard that the fee not be discriminatory or excessive and does not exceed the reasonable cost of the proportional benefit received by each parcel from the improvements funded by the fees:

#### **Water Standby or Availability Fees**

- a. For all parcels of one (1) acre or less: \$45.00
- b. For all un-subdivided land of more than one (1) acre: \$45.00 plus \$1.35 per acre over one acre.
- c. For all subdivided land of more than one (1) acre:
  - (1) For the first ten (10) acres, \$45.00 per acre.
  - (2) For all such land over the first ten (10) acres, \$1.35 per acre.

#### **Wastewater Standby or Availability Fees**

- a. For all parcels of one (1) acre or less: \$30.00
- b. For all un-subdivided land of more than one (1) acre: \$30.00 plus \$.90 per acre over one (1) acre.
- c. For all subdivided land of more than one (1) acre:
  - (1) For the first ten (10) acres: \$30.00 per acre.
  - (2) For all such land over the first ten (10) acres: \$.90 per acre.

These fees do not exceed what the CCSD was charging in November 1996. Therefore, the imposition of the fees is exempt from the requirements of Proposition 218.

Estimated revenues from these sources during the fiscal year 2009/10 are as follows:

Ø Water	\$ 170,000
Ø Wastewater	\$ 110,000

The revenue projections are based on charging all improved property owners within the CCSD and unimproved property owners whose projects have received "Intent to Serve" letters, open connection permits and grandfather meters or open commitments.

## **CCSD Policy Summary**

In 1987 Government Code §61765.12 did not restrict the use of the standby/availability fees, but Proposition 218 indicates they must be used for “the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control.” (California Constitution, Article XIII D, § 4.) In 1990, the Board established a policy whereby the standby and availability charges help fund the CCSD’s Capital Improvement Program. Simultaneously, water and wastewater user fees, interest income, and certain miscellaneous revenues were to be used to cover operating expenses associated within the Utilities Department (Water and Wastewater).

Beginning in Fiscal Year 1993/94 the CCSD established a policy to transfer any operating funds in excess of operating expenditures to the Capital Improvement Fund. The policy covered a number of issues, and they include:

- Ø Provide a substitute revenue source due to the loss of property taxes and State augmentation funds;
- Ø Provide a revenue source paid by current customers to make up their share of Capital Project Cost which benefit them; and
- Ø Allowed for the transition of project costs subject to long term financing to be integrated back into the operating budget (once a financed capital project is completed and annual payments are charged to the operating budget).

Continuation of this policy means a part of the revenue stream for capital projects remains intact.

## **CAPITAL IMPROVEMENT PROGRAM**

The Capital Improvement Fund is established through the adopted Capital Improvement Program. The Program identifies infrastructure improvements and projects. As indicated in the Background Section, standby and availability charges and connection revenue are revenue sources for the Program. Debt, grants, and standby availability charges are the major funding sources for infrastructure projects.

## **ATTACHMENT – FY 2007/2008 Actual and FY 2008/2009 Estimated Revenues & Expenditures**

The attachment is a summary of 2007/08 actual and 2008/09 projected Water and Wastewater revenues and expenditures for Capital Improvement Projects.

As indicated in the attachment, standby or availability revenue is needed to finance the Capital Improvement Program budget, particularly since connection fee revenue declined sharply since the implementation of the Water Code 350 Water Moratorium in 2001 and has been virtually non-existent in the most recent years.

Eliminating the standby and availability charges would eliminate a source of funding for infrastructure projects.

In fiscal year 2007/08 expenditures of \$1,404,797 were incurred for Water Capital Assets. The expenditures for Wastewater Capital Assets were \$376,619.

The CCSD has identified a number of priority Water and Wastewater Capital Projects, including:

- Ø Rodeo Grounds Pump Relocation
- Ø Stuart Street Tank Replacement
- Ø Desalination
- Ø Pine Knolls Connection Pipeline
- Ø Bio-Solids Dewatering Project-Class A
- Ø Sanitary Sewer Management Plan
- Ø WWTP/Collection System Safety Improvements
- Ø Moonstone Beach Drive Bridge Utilities
- Ø Alarm System Upgrades (SCADA)

The projected cost for these projects for Fiscal Year 2009/2010 is approximately \$5,495,402.

The proposed project list underscores the importance of having the maximum standby and availability charges in place. Failure to do further restricts an already slim revenue stream and may result in the inability of the CCSD to support current and future debt service associated with capital projects and/or limits the CCSD's ability to obtain long term financing of its projects.

Failure to adopt the assessment will result in an estimated reduction of \$170,000 in Water Enterprise revenues and \$110,000 in Wastewater Enterprise revenues for Fiscal Year 2009/2010.

**ATTACHMENT  
CAPITAL ACTIVITY-FISCAL YEAR 2007-2008  
ACTUAL REVENUES & EXPENDITURES**

	<u><b>WATER</b></u>	<u><b>WASTEWATER</b></u>
<u>REVENUE</u>		
Connection Fees	9,714	17,684
Availability	175,893	114,114
Transfer from General Fund	<u>1,219,190</u>	<u>244,821</u>
Total	1,404,797	376,619
Capital Improvements	1,404,797	376,619
Transfer to Capital Reserves	0	0

**ATTACHMENT  
CAPITAL ACTIVITY-FISCAL YEAR 2008-2009  
ESTIMATED REVENUES & EXPENDITURES**

	<u><b>WATER</b></u>	<u><b>WASTEWATER</b></u>
<u>REVENUE</u>		
Connection	0	1,000
Availability	176,500	114,700
Transfer from General Fund	<u>68,500</u>	<u>0</u>
Total	245,000	115,700
Capital Improvements	245,000	58,900
Transfer to Capital Reserves	0	56,800



RESOLUTION 16-2009

A RESOLUTION OF THE BOARD OF DIRECTORS FOR  
THE CAMBRIA COMMUNITY SERVICES DISTRICT  
FIXING CCSD WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES

WHEREAS, the Board of Directors of the Cambria Community Services (hereinafter called "CCSD") pursuant to Government Code § 61124 duly adopted a preliminary resolution toward the fixing of water and wastewater standby or availability charges for CCSD; and

WHEREAS, said preliminary resolution provided for the giving of notice and holding a public hearing concerning said water and wastewater standby or availability charges; and

WHEREAS, any person interested, including all persons owning property within the CCSD, were given the opportunity to appear and be heard concerning said CCSD water and wastewater standby or availability charges at the March 26, 2009 CCSD regular Board meeting, the time and place set in said preliminary resolution and notice for the public hearings concerning said water and wastewater standby or availability charges; and

WHEREAS, it is hereby found that the water and wastewater standby fees charged confer a special benefit upon the property assessed, and the amount being assessed does not exceed the reasonable cost of the proportional benefit received by each parcel from the improvements funded by the fees; and

WHEREAS, it is hereby found and determined that the water and wastewater standby or availability charges and the different rate structure for subdivided and un-subdivided land as set forth hereinafter are not discriminatory or excessive and will be in compliance with the law; and

WHEREAS, it is hereby found and determined that the water and wastewater standby or availability charges hereinafter set forth be fixed by the CCSD Board of Directors as the CCSD's water and wastewater standby or availability charges;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the CCSD as follows:

1. The recitals set forth hereinabove are true, correct and valid.
2. The Board of Directors of the CCSD hereby fixes the Water Standby or Availability Charges for the CCSD for the Fiscal Year 2009/10 as follows:

- a. For all parcels of one (1) acre or less: \$45.00.
- b. For all un-subdivided land of more than one (1) acre: \$45.00 plus \$1.35 per acre over one (1) acre.
- c. For all subdivided land of more than one (1) acre:
  - (1) For the first ten (10) acres, \$45.00 per acre.
  - (2) For all such land over the first ten (10) acres: \$1.35 per acre.

Such charges shall be made to all such lands within the CCSD, or outside its territorial limits, to which water is made available by the CCSD for any purpose, whether or not the water is actually used. Unimproved properties that have not been issued an "Intent to Serve" letter or connection permit shall be exempt from this charge.

3. The Board of Directors of the CCSD hereby fixes the Wastewater Standby or Availability Charges for the CCSD for the Fiscal Year 2009/10 as follows:
  - a. For all parcels of one (1) acre or less: \$30.00.
  - b. For all un-subdivided land of more than one (1) acre: \$30.00 plus \$.90 per acre over one (1) acre.
  - c. For all subdivided land of more than one (1) acre:
    - (1) For the first ten (10) acres, \$30.00 per acre.
    - (2) For all such land over the first ten (10) acres: \$.90 per acre.

Such charges shall be made to all such lands within the CCSD, or outside its territorial limits, to which wastewater is made available by the CCSD for any purpose, whether the water is actually used or not. Unimproved properties that have not been issued an "Intent to Serve" letter or connection permit shall be exempt from this charge.

4. The Tax Collector of the County of San Luis Obispo is hereby authorized to collect these Water and Wastewater Standby or Availability Charges on the property tax bill along with such administrative fee as is allowed by law.
5. The CCSD Board of Directors intends to hold a public hearing confirming the itemized reports describing each parcel and the amount of Water and Wastewater Standby or Availability Charges to be assessed against each parcel on May 28, 2009 at 12:30 p.m. at the following address: Cambria Veteran's Memorial Building, 1000 Main Street, Cambria, California.
6. The CCSD District Clerk be and is hereby authorized and directed to publish a notice of said public hearing prior to the date set for hearing, in a newspaper of general circulation printed and published in the County; and mail to each assessed property owner a notice of the filing of the report.
7. This resolution shall take effect immediately upon its adoption.
8. This resolution shall be available for public inspection in the offices of the District Clerk at the following address: Cambria Community Services District, 1316 Tamson Drive, Suite 201, Cambria, California.

PASSED AND ADOPTED THIS 23<sup>rd</sup> day of April 2009, by the following roll call votes:

Ayes: Directors

Noes:

Absent:

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Gregory W. Sanders  
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

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Kathy A. Choate  
CCSD Clerk

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Tim Carmel  
CCSD Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Tammy Rudock, General Manager

Meeting Date: April 23, 2009

Subject: Consider Adoption of Resolution  
17-2009 Rededicating the Cambria  
Veterans Memorial Building

**RECOMMENDATIONS:**

Consider adoption of Resolution 17-2009 rededicating the Cambria Veterans Memorial Building as a facility to which veterans organizations are entitled to use, under the California Military and Veterans Code.

**FISCAL IMPACT:**

Fees for use are set forth within the Agreement and Amendment No. 1 for Use of Veterans Memorial Building Facilities between the CCSD and the American Legion Post No. 432.

**DISCUSSION:**

President Sanders requested rededication of the Cambria Veterans Memorial Building in honor of Memorial Day.

Attachments: Resolution 17-2009

BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    SANDERS    CHALDECOTT    CLIFT    DE MICCO    MAC KINNON





**RESOLUTION 17-2009**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
REDEDICATING CAMBRIA VETERANS MEMORIAL BUILDING**

WHEREAS, the Cambria Community Services District owns and operates the Veterans Memorial Building, located at 1000 Main Street, in Cambria, California; and

WHEREAS, the Veterans Memorial Building was conveyed to the Cambria Community Services District by the County of San Luis Obispo pursuant to San Luis Obispo County Board of Supervisors Resolution No. 79-498, adopted on November 12, 1979, for "use as required, including the continued use as a Veterans Memorial Building;" and

WHEREAS, the record of conveyance reveals that the Veterans Memorial Building and property was transferred to the Cambria Community Services District for perpetual use as a veterans and community building, thereby recognizing the dedication of the property to a public purpose, in accordance with California Military and Veterans Code Sections 1262, 1264, and 1266; and

WHEREAS, by virtue of "Agreement for Use of Veterans Memorial Building Facilities" dated July 24, 2003, and "Amendment No. 1 to the Agreement" dated March 22, 2007, between the Cambria Community Services District and American Legion Post No. 432, the extent of the use of the Cambria Veterans Memorial Building to which veterans organizations are entitled is established.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the Cambria Community Services District does hereby acknowledge that the Cambria Veterans Memorial Building is a veterans and community building dedicated in accordance with Sections 1262, 1264, and 1266 of the California Military and Veterans Code; and

BE IT FURTHER RESOLVED that the Board of Directors of the Cambria Community Services District hereby joins with American Legion Post No. 432 in a rededication of the Veterans Memorial Building on Memorial Day 2009 to those residents of Cambria and the surrounding area who gave their lives in defense of the United States of America.

PASSED and ADOPTED this 23<sup>rd</sup> day of April 2009.

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Gregory W. Sanders  
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

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Kathy A. Choate, District Clerk

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Tim Carmel, District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Tammy Rudock, General Manager

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Meeting Date: April 23, 2009                      Subject: Consider Adoption of Resolution  
19-2009 Approving DRAFT CCSD  
Operating Budget for Fiscal  
Year 2009-2010

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**RECOMMENDATION:**

The Finance Ad Hoc Committee (Directors Clift and MacKinnon) makes the following recommendation: Consider adoption of Resolution 19-2009 approving the DRAFT CCSD Operating Budget for Fiscal Year 2009-2010:

1. Includes 9.75% water rate increase and 15% wastewater rate increase; and
2. With regard to the \$80,000 cost for federal advocacy professional services eliminated from the Water Department/Fund operating budget:
  - A. Transfer to the Desalination project within the CIP, to be funded by Water Availability/Standby fee revenues and/or General Fund Reserves; or
  - B. Direct the General Manager to absorb the \$80,000 expenditure within the proposed operating budgets, which would likely result in elimination of personnel and reduction in services.

The final approval of the FY 2009/2010 Operating Budget will be considered after completion of the rate protest hearing.

**FISCAL IMPACT:**

The proposed budget establishes the CCSD's plan for total anticipated operating revenues and expenditures for FY 2009/2010.

<i><b>FUND(S)</b></i>	<i><b>TOTAL REVENUES</b></i>	<i><b>TOTAL EXPENDITURES</b></i>
Water Enterprise Fund	\$1,804,326	\$1,803,328
Wastewater Enterprise Fund	\$1,980,807	\$1,980,529
Governmental Funds	\$3,878,409	\$3,877,156

**DISCUSSION:**

The Finance Ad Hoc Committee presented the DRAFT FY 2009/2010 Operating Budget during a public workshop conducted last week on April 14<sup>th</sup>. Fifteen (15) community members attended the workshop. Key Assumptions and Highlights were also provided for reference.

As a result of feedback from the workshop and an additional meeting with staff, the Finance Ad Hoc Committee developed the attached final DRAFT Operating Budget for FY 2009/2010, resulting in proposed rate increases (for operations only) as follows:

Water: 9.75%  
Wastewater: 15%.

The following Major Maintenance projects (including those classified for accounting purposes as "Capital Outlay") are included within the operating budgets:

WATER DEPARTMENT/FUND

- § Moonstone Beach Bridge Replacement Utilities Relocation - \$47,000;
- § Fiscalini Water Storage Tank Rehabilitation - \$30,000;
- § Fire Hydrants (Moonstone Beach) - \$25,000 (in-house); and
- § Leimert Pump Station Upgrades (VFDs) - \$8,000.

WASTEWATER DEPARTMENT/FUND

- § Manholes Repair and Rehabilitation - \$15,000;
- § Chlorine Doors Replacement - \$15,000; and
- § Sewer System Safety Improvements - \$20,000.

The proposed \$80,000 expenditure for the federal advocacy professional services for the Desalination project requires further discussion and direction by the Board.

The nominal projected General Fund surplus (reflected in the Administration Department) has been minimized by reducing the proposed Fire Suppression Assessment Benefit from 5.4% to 5% for FY 2009/2010.

Director meeting stipend is proposed to be reduced from \$100 per meeting related to CCSD business to \$75 per meeting, not to exceed six days in any calendar month, or \$450 per month. Sections 8.1 through 8.3 of the CCSD Board of Directors' Bylaws need to be revised to reflect this change. (Currently, \$600 per month is the cap.)

The Key Assumptions and Highlights were also revised accordingly and are attached for reference. (Changes are highlighted in gray.)

Attachments: Resolution 19-2009  
DRAFT FY 2009/2010 Operating Budget  
Key Assumptions and Highlights

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BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_SANDERS\_\_ CHALDECOTT\_\_ CLIFT \_\_ DE MICCO \_\_MAC KINNON\_\_



## RESOLUTION 19-2009

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT APPROVING THE DRAFT CCSD OPERATING BUDGET FOR FISCAL YEAR 2009/2010

**WHEREAS**, the General Manager has submitted for consideration a DRAFT Cambria Community Services District (CCSD) Fiscal Year (FY) 2009/2010 Operating Budget; and

**WHEREAS**, a community workshop on April 14, 2009, and regular business agenda item on April 23, 2009, on said DRAFT Operating Budget were duly scheduled, advertised, and held, and all persons were given an opportunity to be heard and their suggestions carefully considered.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Directors of the Cambria Community Services District has reviewed the proposed DRAFT CCSD FY 2009/2010 Operating Budget and the funds included therein for the period July 1, 2009, through June 30, 2010, and hereby finds that the budget is a sound plan for financing and expenditure control of required CCSD operations and services, and the DRAFT budget is hereby approved.

**BE IT FURTHER RESOLVED** that the final approval of the CCSD FY 2009/2010 Operating Budget will be considered after completion of the rate protest hearing.

**BE IT FURTHER RESOLVED** that the FY 2009/2010 portion of the Operating Budget for Fiscal Years 2008-2010 previously approved by the Board of Directors of the Cambria Community Services District by Resolution 16-2008 on May 22, 2008, is hereby null and void as a result of the action by the Board of Directors under this resolution.

**BE IT FURTHER RESOLVED** the Board of Directors is aware of the potential events beyond the control of the CCSD that could substantially reduce CCSD revenues and/or increase expenditures. Therefore, the General Manager may temporarily suspend the expenditure of funds within the adopted budget if in their judgment such deferral is necessary to protect the CCSD's financial position and the impact of such a temporary suspension on CCSD operations will not be substantially detrimental to CCSD services. The General Manager is directed to administer the business operations of the CCSD as called for in the DRAFT FY 2009/2010 Operating Budget and as modified by the temporary expenditure reductions. The General Manager is further directed to report back to the CCSD Board of Directors, as necessary, with recommendations for revision of the budget when, and if, budget impacts are known and recommended CCSD program or service level adjustments can be formulated.

**BE IT FURTHER RESOLVED** that the Board of Directors hereby directs the General Manager to levy and collect special assessments and other fees as duly approved by the Board and to administer and expend the tax proceeds in accordance with the enabling legislative direction.

On the motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and the following roll call vote, to wit:

AYES:  
NOES:  
ABSENT:

**PASSED and ADOPTED** this 23<sup>rd</sup> day of April 2009.

\_\_\_\_\_  
Gregory W. Sanders  
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Kathy A. Choate, District Clerk

\_\_\_\_\_  
Tim Carmel, District Counsel

**CAMBRIA COMMUNITY SERVICES DISTRICT  
FISCAL YEAR 2009-2010 OPERATING BUDGET  
BY DEPARTMENT  
ALL FUNDS/DEPARTMENTS  
DRAFT AS OF 4/20/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	FROM FY 2008-2009 ESTIMATED AMOUNT	%
<b>OPERATING REVENUE</b>						
WATER FUND	1,882,924	1,647,137	1,658,423	1,804,326	145,903	8.8%
WASTEWATER FUND	1,726,989	1,723,600	1,722,807	1,980,807	258,000	15.0%
FIRE DEPARTMENT-GENERAL FUND	2,210,294	1,871,371	1,875,921	1,749,225	(126,696)	-6.8%
ADMINISTRATION-GENERAL FUND	1,501,382	1,582,506	1,581,605	1,409,427	(172,178)	-10.9%
FACILITIES AND RESOURCES-GENERAL FUND	115,940	467,991	465,304	469,675	4,371	0.9%
PARKS AND RECREATION-GENERAL FUND	167,222	83,726	83,726	90,325	6,599	7.9%
RESOURCE CONSERVATION FUND	150,125	163,444	181,618	159,756	(21,862)	-12.0%
<b>TOTAL OPERATING REVENUE</b>	<b>7,754,876</b>	<b>7,539,775</b>	<b>7,569,403</b>	<b>7,663,541</b>	<b>94,138</b>	<b>1.2%</b>
<b>OPERATING EXPENDITURES</b>						
WATER FUND	1,597,767	1,756,011	1,715,748	1,803,328	87,580	5.1%
WASTEWATER FUND	1,636,593	1,931,350	1,887,793	1,980,529	92,736	4.9%
FIRE DEPARTMENT-GENERAL FUND	2,028,675	1,871,371	1,837,117	1,749,225	(87,892)	-4.8%
ADMINISTRATION-GENERAL FUND	1,370,405	1,527,137	1,505,041	1,409,214	(95,827)	-6.4%
FACILITIES AND RESOURCES-GENERAL FUND	407,441	467,991	460,476	469,675	9,199	2.0%
PARKS AND RECREATION-GENERAL FUND	142,434	83,726	82,130	90,325	8,195	10.0%
RESOURCE CONSERVATION FUND	123,174	163,444	155,671	158,717	3,046	2.0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>7,306,489</b>	<b>7,801,030</b>	<b>7,643,975</b>	<b>7,661,012</b>	<b>17,036</b>	<b>0.2%</b>
<b>TOTAL REVENUE LESS EXPENDITURES</b>	<b>448,387 *</b>	<b>(261,255)</b>	<b>(74,572)</b>	<b>2,529</b>	<b>77,101</b>	

\* A PORTION OF FISCAL YEAR 2007-2008 SURPLUS IS DUE TO PERSONNEL COSTS BEING ALLOCATED TO CIP

NOTE-Capital Revenue, including projected Standby Availability Revenue of \$280,000 is not shown as this is an Operating Budget only.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
FISCAL YEAR 2009-2010 OPERATING BUDGET  
BY REVENUE/EXPENDITURE CATEGORY  
ALL FUNDS/DEPARTMENTS  
DRAFT AS OF 4/20/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	FROM FY 2008-2009 ESTIMATED AMOUNT	%
<b>OPERATING REVENUE</b>						
SERVICE FEES-EXISTING RATES	3,279,803	3,292,837	3,292,837	3,292,837	0	0.0%
SERVICE FEES-SURCHARGES	215,261	0	0	0	0	N/A
SERVICE FEES-9.75% WATER/15% SEWER INCREASE	0	0	0	411,352	411,352	N/A
PROPERTY TAX	1,882,621	1,929,720	1,929,720	1,894,231	(35,489)	-1.8%
ALLOCATED OVERHEAD CHARGES-PS	666,249	869,811	857,634	816,308	(41,326)	-4.8%
ALLOCATED OVERHEAD CHARGES-OE	304,960	371,004	365,810	339,527	(26,283)	-7.2%
FIRE BENEFIT ASSESSMENT	387,621	387,621	387,621	407,002	19,381	5.0%
REMODEL/IN LIEU/ASSIGNMENT FEES	152,333	50,000	70,526	95,756	25,231	35.8%
WEED ABATEMENT/FUEL REDUCTION	132,436	40,848	40,848	40,848	0	0.0%
INTEREST INCOME	207,562	94,486	94,486	39,800	(54,686)	-57.9%
ASSIGN/EXTENSION/ACCT SERVICE FEES	67,225	70,100	73,937	73,937	0	0.0%
ADMINISTRATIVE SERVICE/WAIT LIST FEES	66,792	70,000	74,820	62,800	(12,020)	-16.1%
FRANCHISE FEES	65,435	67,857	67,857	97,857	30,000	44.2%
FACILITY RENTS	31,622	30,000	27,313	42,313	15,000	54.9%
MUTUAL AID REIMBURSEMENTS/FEES	33,771	78,000	87,000	20,583	(66,417)	-76.3%
GRANT/CHEVRON REVENUE	133,131	122,496	122,496	0	(122,496)	-100.0%
TRANSFER FROM RESTRICTED RESERVES	0	12,512	17,609	4,000	(13,609)	-77.3%
TRANSFER EDUs	10,000	0	0	0	0	N/A
OTHER	118,054	52,483	58,890	24,390	(34,500)	-58.6%
<b>TOTAL OPERATING REVENUE</b>	<b>7,754,876</b>	<b>7,539,775</b>	<b>7,569,403</b>	<b>7,663,541</b>	<b>94,139</b>	<b>1.2%</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES & WAGES	2,153,346	2,507,265	2,430,483	2,406,305	(24,178)	-1.0%
PAYROLL TAXES & BENEFITS	1,491,915	1,586,767	1,572,661	1,591,735	19,074	1.2%
INSURANCE & BAD DEBT	85,454	86,393	87,380	82,999	(4,381)	-5.0%
MAINTENANCE & REPAIRS	442,758	338,895	316,930	346,497	29,568	9.3%
MAJOR MAINTENANCE	0	0	0	107,000	107,000	N/A
SLUDGE HAULING	81,978	75,000	77,933	60,000	(17,933)	-23.0%
OFFICE SUPPLIES & EQUIPMENT	102,570	101,951	92,822	63,327	(29,495)	-31.8%
DUES, FEES, PUBLICATIONS	116,057	154,758	157,818	159,528	1,710	1.1%
UTILITIES	358,383	417,251	404,237	409,745	5,509	1.4%
PROFESSIONAL SERVICES	309,769	266,662	278,624	256,354	(22,270)	-8.0%
FUEL HAZARD CONTRACT	78,848	25,000	25,000	25,000	0	0.0%
DISTRICT OFFICE RENT	50,533	51,054	50,915	50,915	0	0.0%
LEASE-WELL SITE & EQUIPMENT	28,292	30,300	29,768	29,768	0	0.0%
OPERATING SUPPLIES & EQUIPMENT	150,634	136,099	119,960	118,657	(1,304)	-1.1%
TRAINING & TRAVEL	90,739	42,417	33,543	30,750	(2,793)	-8.3%
PUBLIC OUTREACH/EDUCATION/EVENTS & TROLLEY PREPAREDNESS	40,670	42,818	45,376	30,447	(14,929)	-32.9%
DEBT SERVICE-On Debt Existing on 7/1/08	2,922	8,591	8,580	3,444	(5,136)	-59.9%
REBATE AND RETROFIT PROGRAMS	722,778	671,653	671,746	673,708	1,962	0.3%
VOLUNTARY LOT MERGER PROGRAM	16,043	9,691	11,657	2,000	(9,657)	-82.8%
CAPITAL OUTLAY	11,591	7,650	5,097	4,000	(1,097)	-21.5%
ALLOCATED OVERHEAD-PERSONNEL COSTS	0	0	0	53,000	53,000	N/A
ALLOCATED OVERHEAD-OPERATING COSTS	666,249	869,811	857,635	816,308	(41,327)	N/A
<b>TOTAL OPERATING EXPENDITURES</b>	<b>7,306,489</b>	<b>7,801,030</b>	<b>7,643,975</b>	<b>7,661,012</b>	<b>17,036</b>	<b>0.2%</b>
<b>TOTAL REVENUE LESS EXPENDITURES</b>	<b>448,387 *</b>	<b>(261,255)</b>	<b>(74,572)</b>	<b>2,529</b>	<b>77,102</b>	

\* A PORTION OF FISCAL YEAR 2007-2008 SURPLUS IS DUE TO PERSONNEL COSTS BEING ALLOCATED TO CIP

NOTE-Capital Revenue, including projected Standby Availability Revenue of \$280,000 is not shown as this is an Operating Budget only.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
FISCAL YEAR 2009-2010 OPERATING BUDGET  
GOVERNMENTAL FUNDS/DEPARTMENTS  
DRAFT AS OF 4/20/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	FROM 2008-2009 ESTIMATED AMOUNT	%
<b>OPERATING REVENUE</b>						
FIRE DEPARTMENT-GENERAL FUND	2,210,294	1,871,371	1,875,921	1,749,225	(126,696)	-6.8%
ADMINISTRATION-GENERAL FUND	1,501,382	1,582,506	1,581,605	1,409,427	(172,178)	-10.9%
FACILITIES AND PROPERTIES-GENERAL FUND	115,940	467,991	465,304	469,675	4,371	0.9%
PARKS & RECREATION-GENERAL FUND	167,222	83,726	83,726	90,325	6,599	7.9%
RESOURCE CONSERVATION FUND	150,125	163,444	181,618	159,756	(21,862)	-12.0%
<b>TOTAL OPERATING REVENUE</b>	<b>4,144,963</b>	<b>4,169,038</b>	<b>4,188,174</b>	<b>3,878,409</b>	<b>(309,765)</b>	<b>-7.4%</b>
<b>OPERATING EXPENDITURES</b>						
FIRE DEPARTMENT-GENERAL FUND	2,028,675	1,871,371	1,837,117	1,749,225	(87,892)	-4.8%
ADMINISTRATION-GENERAL FUND	1,370,405	1,527,137	1,505,041	1,409,214	(95,827)	-6.4%
FACILITIES AND PROPERTIES-GENERAL FUND	407,441	467,991	460,476	469,675	9,199	2.0%
PARKS & RECREATION-GENERAL FUND	142,434	83,726	82,130	90,325	8,196	10.0%
RESOURCE CONSERVATION FUND	123,174	163,444	155,671	158,717	3,046	2.0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>4,072,129</b>	<b>4,113,669</b>	<b>4,040,434</b>	<b>3,877,156</b>	<b>(163,278)</b>	<b>-4.0%</b>
<b>TOTAL REVENUE LESS EXPENDITURES</b>	<b>72,834</b>	<b>55,369</b>	<b>147,740</b>	<b>1,253</b>	<b>(146,487)</b>	



**CAMBRIA COMMUNITY SERVICES DISTRICT  
FISCAL YEAR 2009-2010 OPERATING BUDGET  
WATER FUND/DEPARTMENT  
DRAFT AS OF 4/20/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	FROM FY 2008-2009 ESTIMATED AMOUNT	%
<b>OPERATING REVENUE</b>						
SERVICE FEES-EXISTING RATES	1,570,756	1,572,837	1,572,837	1,572,837	0	0.0%
SERVICE FEES-SURCHARGES	215,261	0	0	0	0	N/A
SERVICE FEES-9.75% RATE INCREASE	0	0	0	153,352	153,352	N/A
ACCOUNT SERVICE FEES	13,775	12,750	15,069	15,069	0	0.0%
LATE FEES	53,450	57,350	58,868	58,869	0	0.0%
ASSIGNMENT FEES	12,208	0	7,449	0	(7,449)	-100.0%
OTHER	17,474	4,200	4,200	4,200	0	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>1,882,924</b>	<b>1,647,137</b>	<b>1,658,423</b>	<b>1,804,326</b>	<b>145,903</b>	<b>8.8%</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES & WAGES	312,480	382,435	373,981	394,213	20,232	5.4%
PAYROLL TAXES & BENEFITS	210,377	255,512	246,524	258,016	11,492	4.7%
MAINTENANCE & REPAIR-DELIVERY SYSTEM	108,644	79,352	72,407	86,346	13,938	19.3%
MAINTENANCE & REPAIR-PLANT	6,623	5,068	3,699	3,500	(199)	-5.4%
MAINTENANCE & REPAIR-VEHICLES & EQUIP	32,880	13,068	10,833	11,706	873	8.1%
MAJOR MAINTENANCE	0	0	0	77,000	77,000	N/A
OFFICE SUPPLIES & EQUIPMENT	22,058	23,456	19,670	18,500	(1,170)	-5.9%
GOVERNMENT FEES & DUES	22,412	24,036	19,000	20,500	1,500	7.9%
UTILITIES	116,452	140,129	142,536	140,909	(1,626)	-1.1%
BAD DEBT & CLAIMS	1,013	1,000	1,381	2,000	619	44.8%
PROFESSIONAL SERVICES	73,317	87,515	95,895	60,312	(35,583)	-37.1%
LEASE-WELL SITE	26,000	26,000	26,000	26,000	0	0.0%
OPERATING SUPPLIES & EQUIPMENT	21,823	31,600	26,999	26,879	(120)	-0.4%
TRAINING & TRAVEL	28,577	11,132	8,542	8,967	424	5.0%
PUBLIC OUTREACH & EDUCATION	3,296	4,368	3,760	3,900	140	3.7%
DEBT SERVICE-On Existing Debt	186,531	184,139	184,139	184,211	72	0.0%
CAPITAL OUTLAY	0	0	0	33,000	33,000	N/A
ALLOCATED OVERHEAD-PERSONNEL COSTS	291,744	341,528	336,747	315,954	(20,793)	-6.2%
ALLOCATED OVERHEAD-OPERATING COSTS	133,539	145,673	143,634	131,415	(12,219)	-8.5%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,597,767</b>	<b>1,756,011</b>	<b>1,715,748</b>	<b>1,803,328</b>	<b>87,580</b>	<b>5.1%</b>
<b>OPERATING INCOME/(LOSS)</b>	<b>285,157 *</b>	<b>(108,874)</b>	<b>(57,325)</b>	<b>998</b>	<b>58,323</b>	

\*Fiscal Year 2007-2008 surplus due to personnel costs being allocated to CIP.

NOTE-Capital Revenue, including projected Standby Availability Revenue of \$170,000 is not shown as this is an Operating Budget only.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
FISCAL YEAR 2009-2010 OPERATING BUDGET  
WASTEWATER FUND/DEPARTMENT  
DRAFT AS OF 4/20/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	FROM FY 2008-2009 ESTIMATED AMOUNT	%
<b>OPERATING REVENUE</b>						
SERVICE FEES-EXISTING RATES	1,709,047	1,720,000	1,720,000	1,720,000	0	0.0%
SERVICE FEES-15% RATE INCREASE	0	0	0	258,000	258,000	N/A
OTHER	17,942	3,600	2,807	2,807	0	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>1,726,989</b>	<b>1,723,600</b>	<b>1,722,807</b>	<b>1,980,807</b>	<b>258,000</b>	15.0%
<b>OPERATING EXPENDITURES</b>						
SALARIES & WAGES	277,335	394,321	371,984	382,364	10,380	2.8%
PAYROLL TAXES & BENEFITS	215,773	263,138	261,805	280,423	18,618	7.1%
MAINTENANCE & REPAIR-COLLECT SYSTEM	50,783	60,966	53,966	46,041	(7,925)	-14.7%
MAINTENANCE & REPAIR-PLANT	19,245	24,420	18,459	33,249	14,790	80.1%
MAINTENANCE & REPAIR-GROUNDS	0	0	0	25,000	25,000	N/A
MAINTENANCE & REPAIR-VEHICLES & EQUIP	23,227	9,811	11,969	12,209	239	2.0%
MAJOR MAINTENANCE	0	0	0	30,000	30,000	N/A
SLUDGE DISPOSAL	81,978	75,000	77,933	60,000	(17,933)	-23.0%
OFFICE SUPPLIES & EQUIPMENT	18,917	20,604	16,986	12,767	(4,219)	-24.8%
GOVERNMENT FEES & DUES	37,277	41,705	53,664	59,013	5,348	10.0%
UTILITIES	172,250	192,274	177,736	183,107	5,370	3.0%
PROFESSIONAL SERVICES	8,526	26,627	27,500	27,936	436	1.6%
OPERATING SUPPLIES & EQUIPMENT	40,776	38,918	37,515	40,637	3,122	8.3%
TRAINING & TRAVEL	4,570	6,931	6,688	6,384	(304)	-4.6%
PUBLIC OUTREACH & EDUCATION	2,784	4,368	3,900	3,900	0	0.0%
DEBT SERVICE-On Existing Debt	438,285	438,448	438,541	440,430	1,889	0.4%
CAPITAL OUTLAY	0	0	0	20,000	20,000	N/A
ALLOCATED OVERHEAD-PERSONNEL COSTS	167,979	234,007	230,731	223,931	(6,800)	-2.9%
ALLOCATED OVERHEAD-OPERATING COSTS	76,888	99,812	98,415	93,139	(5,276)	-5.4%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,636,593</b>	<b>1,931,350</b>	<b>1,887,793</b>	<b>1,980,529</b>	<b>92,736</b>	4.9%
<b>OPERATING INCOME/(LOSS)</b>	<b>90,396 *</b>	<b>(207,750)</b>	<b>(164,987)</b>	<b>277</b>	<b>165,264</b>	

\*Fiscal Year 2007-2008 surplus due to personnel costs being allocated to CIP.

NOTE-Capital Revenue, including projected Standby Availability Revenue of \$110,000 is not shown as this is an Operating Budget only.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
FISCAL YEAR 2009-2010 OPERATING BUDGET  
GENERAL FUND-FIRE DEPARTMENT  
DRAFT AS OF 4/20/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	FROM FY 2008-2009 ESTIMATED AMOUNT	%
<b>OPERATING REVENUE</b>						
PROPERTY TAX	1,509,862	1,295,700	1,295,700	1,277,392	(18,308)	-1.4%
FIRE BENEFIT ASSESSMENT	387,621	387,621	387,621	407,002	19,381	5.0%
WEED ABATEMENT/FUEL REDUCTION	132,436	40,848	40,848	40,848	0	0.0%
MUTUAL AID REIMBURSEMENTS/FEES	33,771	78,000	87,000	20,583	(66,417)	-76.3%
INTEREST INCOME	8,111	5,000	5,000	3,000	(2,000)	-40.0%
GRANT & DONATIONS REVENUE	75,030	42,202	42,202	0	(42,202)	-100.0%
CHEVRON	46,919	0	0	0	0	N/A
OTHER	16,544	22,000	17,550	400	(17,150)	-97.7%
<b>TOTAL OPERATING REVENUE</b>	<b>2,210,294</b>	<b>1,871,371</b>	<b>1,875,921</b>	<b>1,749,225</b>	<b>(126,696)</b>	<b>-6.8%</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES & WAGES	833,510	874,903	849,998	803,950	(46,048)	-5.4%
PAYROLL TAXES & BENEFITS	552,899	490,558	489,542	479,265	(10,277)	-2.1%
INSURANCE & OTHER SERVICES	2,231	165	500	250	(250)	-50.0%
MAINTENANCE & REPAIR	72,027	40,204	47,165	47,023	(142)	-0.3%
OFFICE SUPPLIES & EQUIPMENT	17,450	10,300	9,696	5,431	(4,265)	-44.0%
GOVERNMENT FEES & DUES	6,427	34,540	31,093	33,185	2,092	6.7%
UTILITIES	25,988	28,811	27,817	26,825	(992)	-3.6%
PROFESSIONAL SERVICES	49,964	6,065	12,518	17,170	4,653	37.2%
FUEL HAZARD CONTRACT	78,848	25,000	25,000	25,000	0	0.0%
OPERATING SUPPLIES & EQUIPMENT	77,469	52,705	42,530	44,633	2,104	4.9%
TRAINING & TRAVEL	22,892	8,258	5,241	4,981	(259)	-5.0%
PUBLIC OUTREACH & EDUCATION	2,332	2,082	2,082	2,000	(82)	-3.9%
PREPAREDNESS	2,922	8,591	8,580	3,444	(5,136)	-59.9%
EQUIPMENT LEASE	2,292	4,300	3,768	3,768	0	0.0%
DEBT SERVICE	97,962	49,066	49,066	49,066	0	0.0%
ALLOCATED OVERHEAD-PERSONNEL COSTS	125,855	165,312	162,998	143,533	(19,465)	-11.9%
ALLOCATED OVERHEAD-OPERATING COSTS	57,607	70,511	69,524	59,700	(9,824)	-14.1%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>2,028,675</b>	<b>1,871,371</b>	<b>1,837,117</b>	<b>1,749,225</b>	<b>(87,892)</b>	<b>-4.8%</b>
<b>TOTAL REVENUE LESS EXPENDITURES</b>	<b>181,619</b>	<b>0</b>	<b>38,804</b>	<b>0</b>	<b>(38,804)</b>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
FISCAL YEAR 2009-2010 OPERATING BUDGET  
GENERAL FUND-ADMINISTRATION DEPARTMENT  
DRAFT AS OF 4/20/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	FROM FY 2008-2009 ESTIMATED AMOUNT	%
<b>OPERATING REVENUE</b>						
ALLOCATED OVERHEAD CHARGES-PS	666,249	869,811	857,634	816,308	(41,326)	-4.8%
ALLOCATED OVERHEAD CHARGES-OE	304,960	371,004	365,810	339,527	(26,283)	-7.2%
PROPERTY TAX	161,905	95,479	95,479	100,035	4,556	4.8%
INTEREST INCOME	194,228	86,855	86,855	36,000	(50,855)	-58.6%
ADMINISTRATIVE SERVICE FEES	66,792	70,000	74,820	2,800	(72,020)	-96.3%
FRANCHISE FEES	65,435	67,857	67,857	97,857	30,000	44.2%
OTHER	41,813	21,500	33,150	16,900	(16,250)	-49.0%
<b>TOTAL OPERATING REVENUE</b>	<b>1,501,382</b>	<b>1,582,506</b>	<b>1,581,605</b>	<b>1,409,427</b>	<b>(172,178)</b>	<b>-10.9%</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES & WAGES	550,721	642,122	626,284	602,462	(23,823)	-3.8%
PAYROLL TAXES & BENEFITS	389,592	432,243	428,799	420,458	(8,341)	-1.9%
INSURANCE	81,170	85,229	85,000	80,750	(4,250)	-5.0%
MAINTENANCE & REPAIRS	51,759	42,522	39,173	36,956	(2,217)	-5.7%
OFFICE SUPPLIES & EQUIPMENT	42,780	41,999	42,329	24,892	(17,437)	-41.2%
GOVERNMENT FEES & DUES	48,893	53,723	53,965	46,731	(7,234)	-13.4%
UTILITIES	20,058	29,463	29,225	29,615	391	1.3%
DISTRICT OFFICE RENT	50,533	51,054	50,915	50,915	0	0.0%
PROFESSIONAL SERVICES	75,189	108,882	108,255	91,320	(16,935)	-15.6%
TRAINING & TRAVEL	32,714	13,400	10,463	9,469	(994)	-9.5%
PUBLIC OUTREACH & EDUCATION	17,163	16,500	20,634	5,647	(14,987)	-72.6%
TROLLEY	9,833	10,000	10,000	10,000	0	0.0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,370,405</b>	<b>1,527,137</b>	<b>1,505,041</b>	<b>1,409,214</b>	<b>(95,827)</b>	<b>-6.4%</b>
<b>TOTAL REVENUE LESS EXPENDITURES</b>	<b>130,977</b>	<b>55,369</b>	<b>76,564</b>	<b>213</b>	<b>(76,351)</b>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
FISCAL YEAR 2009-2010 OPERATING BUDGET  
GENERAL FUND-FACILITIES AND RESOURCES DEPARTMENT  
DRAFT AS OF 4/20/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	FROM FY 2008-2009 ESTIMATED AMOUNT	%
<b>OPERATING REVENUE</b>						
PROPERTY TAX	75,305	421,748	421,748	426,562	4,814	1.1%
FACILITY RENTS	31,622	30,000	27,313	42,313	15,000	54.9%
TRANSFER FROM RESERVES	0	12,512	12,512	0	(12,512)	-100.0%
INTEREST INCOME	5,223	2,631	2,631	800	(1,831)	-69.6%
OTHER	3,790	1,100	1,100	0	(1,100)	-100.0%
<b>TOTAL OPERATING REVENUE</b>	<b>115,940</b>	<b>467,991</b>	<b>465,304</b>	<b>469,675</b>	<b>4,371</b>	<b>0.9%</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES & WAGES	141,276	169,251	166,457	168,084	1,627	1.0%
PAYROLL TAXES & BENEFITS	99,727	117,822	118,405	120,613	2,208	1.9%
MAINTENANCE & REPAIRS	54,241	20,972	21,561	18,779	(2,782)	-12.9%
STORM DRAIN	0	12,512	12,512	0	(12,512)	-100.0%
OPEN SPACE MAINTENANCE	23,329	30,000	25,185	25,688	504	2.0%
OFFICE SUPPLIES & EQUIPMENT	160	3,870	3,180	755	(2,424)	-76.2%
UTILITIES	23,614	26,574	26,923	29,289	2,366	8.8%
PROFESSIONAL SERVICES	208	0	0	9,720	9,720	N/A
OPERATING SUPPLIES & EQUIPMENT	10,566	12,876	12,916	6,508	(6,409)	-49.6%
TRAINING & TRAVEL	1,223	250	7	0	(7)	-100.0%
CLAIMS	1,041	0	500	0	(500)	-100.0%
ALLOCATED OVERHEAD-PERSONNEL COSTS	35,711	51,779	51,054	63,732	12,678	N/A
ALLOCATED OVERHEAD-OPERATING COSTS	16,346	22,086	21,776	26,508	4,732	21.7%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>407,441</b>	<b>467,991</b>	<b>460,476</b>	<b>469,675</b>	<b>9,199</b>	<b>2.0%</b>
<b>TOTAL REVENUE LESS EXPENDITURES</b>	<b>(291,501)</b>	<b>0</b>	<b>4,829</b>	<b>0</b>	<b>(4,829)</b>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
FISCAL YEAR 2009-2010 OPERATING BUDGET  
GENERAL FUND-PARKS AND RECREATION DEPARTMENT  
DRAFT AS OF 4/20/09**

DESCRIPTION	FISCAL YEAR 2007-2008 ACTUAL	FISCAL YEAR 2008-2009 BUDGETED	FISCAL YEAR 2008-2009 ESTIMATED	FISCAL YEAR 2009-2010 PROPOSED	FROM FY 2008-2009 ESTIMATED AMOUNT	%
<b>OPERATING REVENUE</b>						
PROPERTY TAX	135,549	3,349	3,349	90,242	86,893	2595%
GRANTS	11,182	80,294	80,294	0	(80,294)	-100.0%
OTHER	20,491	83	83	83	0	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>167,222</b>	<b>83,726</b>	<b>83,726</b>	<b>90,325</b>	<b>6,599</b>	<b>7.9%</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES & WAGES	0	6,664	6,373	12,321	5,948	93.3%
PAYROLL TAXES & BENEFITS	0	3,194	3,366	6,601	3,235	96.1%
PUBLIC EVENTS	4,252	5,000	5,000	5,000	0	0.0%
PUBLIC OUTREACH /EDUCATION	543	200	0	0	0	N/A
OFFICE SUPPLIES & EQUIPMENT	1,205	1,722	962	981	19	2.0%
GOVERNMENT FEES & DUES	995	694	0	0	0	N/A
UTILITIES	21	0	0	0	0	N/A
PROFESSIONAL SERVICES	102,565	21,573	22,382	21,696	(686)	-3.1%
TRAINING & TRAVEL	694	1,166	1,143	650	(493)	-43.1%
ALLOCATED OVERHEAD-PERSONNEL COSTS	22,061	30,503	30,076	30,422	346	
ALLOCATED OVERHEAD-OPERATING COSTS	10,098	13,010	12,828	12,654	(174)	-1.4%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>142,434</b>	<b>83,726</b>	<b>82,130</b>	<b>90,325</b>	<b>8,195</b>	<b>10.0%</b>
<b>OPERATING REVENUE LESS EXPENDITURES</b>	<b>24,788</b>	<b>0</b>	<b>1,596</b>	<b>0</b>	<b>(1,596)</b>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
FISCAL YEAR 2009-2010 OPERATING BUDGET  
RESOURCE CONSERVATION FUND/DEPARTMENT  
DRAFT AS OF 4/20/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FROM FY 2008-2009	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	ESTIMATED AMOUNT	%
<b>OPERATING REVENUE</b>						
IN-LIEU FEES	65,250	0	16,600	23,240	6,640	40.0%
REMODEL FEES	74,875	50,000	46,477	65,067	18,591	40.0%
PROPERTY TAXES	0	113,444	113,444	0	(113,444)	-100.0%
WAIT LIST FEES	0	0	0	60,000	60,000	N/A
TRANSFER EDUs	10,000	0	0	0	0	N/A
ASSIGNMENT FEES	0	0	0	7,449	7,449	N/A
FROM RESTRICTED RESERVES	0	0	5,097	4,000	(1,097)	-21.5%
<b>TOTAL OPERATING REVENUE</b>	<b>150,125</b>	<b>163,444</b>	<b>181,618</b>	<b>159,756</b>	<b>(21,862)</b>	<b>-12.0%</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES & WAGES	38,023	37,569	35,406	42,911	7,505	21.2%
PAYROLL TAXES & BENEFITS	23,547	24,300	24,220	26,359	2,139	8.8%
REBATE & RETROFIT PROGRAMS	16,043	9,691	11,657	2,000	(9,657)	-82.8%
VOLUNTARY LOT MERGER PROGRAM	11,591	7,650	5,097	4,000	(1,097)	-21.5%
PROFESSIONAL SERVICES	0	16,000	12,075	28,200	16,125	133.5%
PUBLIC OUTREACH/EDUCATION	467	300	0	0	0	N/A
DUES, FEES, PUBLICATIONS	53	60	95	100	5	5.3%
TRAINING & TRAVEL	69	1,280	1,459	300	(1,159)	-79.4%
ALLOCATED OVERHEAD-PERSONNEL COSTS	22,899	46,682	46,029	38,736	(7,293)	
ALLOCATED OVERHEAD-OPERATING COSTS	10,482	19,912	19,633	16,111	(3,522)	-17.9%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>123,174</b>	<b>163,444</b>	<b>155,671</b>	<b>158,717</b>	<b>3,046</b>	<b>2.0%</b>
<b>TOTAL REVENUE LESS EXPENDITURES</b>	<b>26,951</b>	<b>0</b>	<b>25,948</b>	<b>1,039</b>	<b>(24,908)</b>	



# CAMBRIA COMMUNITY SERVICES DISTRICT

P.O. Box 65 • Cambria, CA 93428 • Telephone: (805) 927-6223 • Fax: (805) 927-5584

## DRAFT FISCAL YEAR 2009/2010 OPERATIONS BUDGET KEY ASSUMPTIONS AND HIGHLIGHTS

4/20/09

### OPERATING REVENUES

<b>ACTIVITY</b>	<b>DEPARTMENT(S)</b>	<b>ASSUMPTION/HIGHLIGHT</b>
SERVICE FEES – PROPOSED RATES	Water	9.75% increase budgeted
SERVICE FEES – PROPOSED RATES	Wastewater	15% increase budgeted
ASSIGNMENT FEES	Water and Resource Conservation	Corrected allocation from Water Revenue to Resource Conservation where service is delivered
WAIT LIST FEES	Administration and Resource Conservation	Corrected allocation from Administration Revenue to Resource Conservation where service is delivered
PROPERTY TAXES	Fire, Administration, Facilities & Resources, and Parks & Recreation	2% decrease budgeted
PROPERTY TAXES	Resource Conservation	Eliminated as revenue source
FIRE SUPPRESSION ASSESSMENT BENEFIT	Fire	5% increase budgeted
MUTUAL AID REIMBURSEMENT/FEES	Fire	Decreased based on average of prior 3 years' actuals
GRANTS	Fire and Parks & Recreation	No grant revenue budgeted
OVERHEAD ALLOCATION CHARGES	Administration	Decreased based on reduced Administration expenditures, including Director meeting stipend reduction
INTEREST INCOME	Administration	Decreased based on reduced market interest rate
FRANCHISE FEES	Administration	4% increase budgeted (Mission Country franchise)
FACILITY RENTS	Facilities & Resources	Vets Hall user fee increases and additions budgeted



IN LIEU FEES AND REMODEL FEES	Resource Conservation	User fee increases budgeted
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**PERSONNEL COSTS**

<b>ACTIVITY</b>	<b>DEPARTMENT(S)</b>	<b>ASSUMPTION/HIGHLIGHT</b>
SALARIES/WAGES & BENEFITS	Fire	Decreased by not filling Assistant Fire Chief position
SALARIES/WAGES & BENEFITS	Administration	Decreased by not filling Assistant Finance Manager position
SALARIES/WAGES & BENEFITS	Administration	Decreased Director meeting stipend from \$100 to \$75 per meeting for CCSD business
SALARIES/WAGES & BENEFITS	Water, Wastewater, and Administration	Management accounted for in operations, except for 75% of District Engineer position charged to Water CIP, and Utilities Manager position charged 10% to Water CIP and 10% to Wastewater CIP
SALARIES & WAGES	All	4% increase budgeted per Resolutions 54-2007 and 55-2007; 4% budgeted for IAFF/CFFA labor negotiations by 6/30/09
OVERTIME	Fire	Decreased to correlate with reduced Mutual Aid Reimbursement/Fees revenues
RETIREMENT	Water, Wastewater, Administration, Facilities & Resources, Parks & Recreation, and Resource Conservation	3% CalPERS increase budgeted for Miscellaneous employees
RETIREMENT	Fire	1% CalPERS increase budgeted for Safety employees
MEDICAL/DENTAL INSURANCE	All	8% increase budgeted, including retirees
WORKER'S COMPENSATION INSURANCE	All	5% decrease budgeted

## OPERATING EXPENDITURES

<b>ACTIVITY</b>	<b>DEPARTMENT(S)</b>	<b>ASSUMPTION/HIGHLIGHT</b>
ALLOCATED OVERHEAD	Water, Wastewater, Fire, Parks & Recreation, and Resource Conservation	Decreased based on proportionate share of administrative support services
ALLOCATED OVERHEAD	Facilities & Resources	Adjusted for increased activity
MAJOR MAINTENANCE	Water	Moonstone Beach Bridge Replacement Utilities Relocation-\$47,000; Fiscalini Water Storage Tank Rehabilitation-\$30,000
CAPITAL OUTLAY	Water	Fire Hydrants (Moonstone Beach)-\$25,000 (in-house); Leimert Pump Station Upgrades (VFDs)-\$8,000
MAINTENANCE & REPAIR-PLANT	Wastewater	Restored/increased for annual plant repairs and maintenance-\$15,000
MAINTENANCE & REPAIR-GROUNDS	Wastewater	Increased for fire hazard fuel reduction maintenance and tree and fallen debris removal on WWTP property-\$25,000
MAJOR MAINTENANCE	Wastewater	Manholes Repair and Rehabilitation-\$15,000; Chlorine Doors-\$15,000
SLUDGE DISPOSAL	Wastewater	Decreased based on improvements in biosolids dewatering operations
CAPITAL OUTLAY	Wastewater	Sewer System Safety Improvements-\$20,000
OFFICE SUPPLIES & EQUIPMENT	Administration	Decreased based on completion of computer system upgrades/replacement
GOVERNMENT FEES & DUES	Administration	Decreased based on not renewing ACWA and other professional memberships
PROFESSIONAL SERVICES	Administration	Decreased based on District Counsel transition and financial audit transition, while providing for OPEB Actuarial analysis and external legal counsel services
PUBLIC OUTREACH & EDUCATION	Administration	Decreased based on completion of CCSD website redesign and implementation

TROLLEY	Administration	Remains budgeted at 10% fare box recovery rate
TRANSFER FROM RESERVES	Facilities & Resources	Eliminated-No transfer from reserves budgeted
PUBLIC EVENTS	Parks & Recreation	Concerts in the Park/by the Sea remain budgeted
REBATE & RETROFIT PROGRAMS	Resource Conservation	Decreased until existing programs and ongoing funding sources are reviewed
VOLUNTARY LOT MERGER PROGRAM	Resource Conservation	Continued via restricted reserves for this activity
PROFESSIONAL SERVICES	Resource Conservation	Increased for inventory and field evaluation of vacant parcels by Land Conservancy of San Luis Obispo County

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 9.C.

FROM: Tammy Rudock, General Manager

-----  
Meeting Date: April 23, 2009      Subject: Consider Adoption of Resolution 14-2009  
Approving Guidelines for the Submission and  
Tabulation of Protests  
-----

**RECOMMENDATION:**

1. Consider Resolution 14-2009 approving Guidelines for the submission and tabulation of protests in connection with rate hearings conducted pursuant to Article XIID, Section 6, of the California Constitution, and related noticing;
2. Consider approving the 2009 Notice of Proposed Water and Sewer Rate Increases; and
3. Provide direction to staff regarding the proposed DRAFT Written Protest forms.

**FISCAL IMPACT:** None.

**DISCUSSION:**

During a public workshop held last week on April 14<sup>th</sup>, President Sanders of the Executive Committee (Vice President Chaldecott is out of town) presented the DRAFT Resolution 14-2009 approving Guidelines for the submission and tabulation of protests. Fifteen (15) community members attended the workshop.

After receiving community input, and upon completion by the Finance Ad Hoc Committee of the final DRAFT FY 2009/2010 Operating Budget, President Sanders worked with staff and District Counsel in revising Resolution 14-2009 and the Guidelines, and they are attached for review and consideration. Also attached are the DRAFT rates notice and written protest forms—one for water and one for sewer—to be made available upon request and on the CCSD website, along with the other documents and materials related to the proposed rate increases.

Attachment: DRAFT Resolution 14-2009 and Exhibit "A,"  
Guidelines for the Submission and Tabulation of Protests  
DRAFT Notice of Proposed Water and Sewer Rate Increases  
DRAFT Written Protest – Water  
DRAFT Written Protest – Sewer

-----  
BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:       SANDERS    CHALDECOTT    CLIFT    DE MICCO    MAC KINNON

# DRAFT



## RESOLUTION 14-2009

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT ADOPTING GUIDELINES FOR THE SUBMISSION AND TABULATION OF PROTESTS IN CONNECTION WITH RATE HEARINGS CONDUCTED PURSUANT TO ARTICLE XIID, SECTION 6, OF THE CALIFORNIA CONSTITUTION, AND RELATED NOTICING

**WHEREAS**, Article XIID, Section 6 of the California Constitution requires the Board of Directors of the Cambria Community Services District (CCSD) to consider written protests to certain proposed increases to utility charges; and

**WHEREAS**, this constitutional provision does not offer specific guidance as to who is allowed to submit protests, how written protests are to be submitted, or how the CCSD is to tabulate the protests; and

**WHEREAS**, for purposes of determining protests, Government Code Section 53755(b) provides for one written protest per parcel, and Government Code Section 53750(g) provides that identified parcels are those parcels that an agency has identified as a parcel upon which a proposed fee or charge is to be imposed; and

**WHEREAS**, to implement these provisions, and given the history of subdivision and development in Cambria, where the CCSD serves customers owning Assessor Parcel Numbers (APN) with more than one lot and the CCSD also serves customers with more than one APN, the attached Guidelines provide that a majority protest is to be determined based upon the number of parcels with active accounts served by the CCSD on the date of the public hearing, and defines "parcel" as a piece of land or property identified by Assessor's Parcel Number that is served by the CCSD, the owner or occupant of which is subject to the proposed charge; and

**WHEREAS**, the Board of Directors of the CCSD may direct the General Manager to mail notice of proposed water charges and proposed wastewater charges, effective July 1, 2009, to each record owner and record customer of every parcel served by the CCSD, scheduling the rates protest hearings for Monday, June 15, 2009, at 12:30 p.m., at Cambria Veterans Memorial Building, at 1000 Main Street, in Cambria, CA; and

# DRAFT

**WHEREAS**, the Board of Directors of the CCSD may direct the General Manager to include within the notice the customer classification change for vacation rentals from residential to commercial, effective July 1, 2009; and

**WHEREAS**, the Board of Directors of the CCSD may direct the General Manager to include within the notice, pursuant to Government Code Section 5353756(a), a 5-year Consumer Price Index provision for adjustment to the proposed water and wastewater charges.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the CCSD hereby adopts the Guidelines for the Submission and Tabulation of Protests attached hereto as Exhibit "A" and incorporated herein by reference.

**BE IT FURTHER RESOLVED** that the Board of Directors of the CCSD hereby directs the General Manager to mail out a notice of proposed water charges and proposed wastewater charges, effective July 1, 2009, to each record owner and record customer of every parcel served by the CCSD.

**BE IT FURTHER RESOLVED** that said notice shall contain a customer classification change for vacation rentals from residential to commercial.

**BE IT FURTHER RESOLVED** that as of July 1<sup>st</sup> of each year, until July 1, 2014, per Government Code Section 53756(a), the Board of Directors of the CCSD may increase the proposed water and sewer charges by the change in the CPI for the Los Angeles Metropolitan Statistical Area for All Urban Consumers during the most recent 12-month period for which data have been published, not to exceed 5.4%. The CPI adjustment will not be automatic, and must be approved by the CCSD Board of Directors.

**PASSED, APPROVED AND ADOPTED** on the motion of Director \_\_\_\_\_, and seconded by Director \_\_\_\_\_, Resolution 14-2009 is hereby adopted this 23rd day of April 2009 with the following roll call vote, to wit:

AYES:  
NOES:  
ABSENT:

\_\_\_\_\_  
Gregory W. Sanders  
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
KATHY A. CHOATE, District Clerk

\_\_\_\_\_  
TIM CARMEL, District Counsel

4/23/09

# DRAFT

## Attachment "A"

### CAMBRIA COMMUNITY SERVICES DISTRICT

#### **GUIDELINES FOR THE SUBMISSION AND TABULATION OF PROTESTS**

Where notice of a public hearing with respect to the adoption or increase of a utility charge has been given by the CCSD pursuant to Article XIID, Section 6(a) of the California Constitution, the following guidelines shall apply.

#### **DEFINITIONS**

Unless the context plainly indicates another meaning was intended, the following definitions shall apply in construction of these Guidelines:

1. "Parcel" means a piece of land or property identified by Assessor's Parcel Number (APN) that is served by the CCSD, as determined by the San Luis Obispo County Tax Assessor.
2. "Record customer" and "customer of record" mean the person or persons whose name or names appear on the CCSD's records as the person who has contracted for, and is obligated to pay for, utility services to a particular utility account.
3. "Record owner" or "parcel owner" means the person or persons whose name or names appear on the San Luis Obispo County Tax Assessor's latest equalized assessment roll as the owner of a parcel.
4. A "fee protest proceeding" is not an election, but the District Clerk will maintain the confidentiality of protests as provided below and will maintain the confidentiality and integrity of protests at all times.
5. "Public hearing" means the public hearing on the proposed charges.

#### **NOTICE OF PROPOSED RATES AND PUBLIC HEARING**

6. ***Notice Delivery.***
  - A. The CCSD shall give notice of proposed charges and public hearing on the proposed charges via 1<sup>st</sup>-class U.S. mail to all record owners and customers of record served by the CCSD, effective the date the notice is approved by the Board of Directors.
  - B. The CCSD will mail each notice subject to a request that the U.S. Postal Service provide forwarding address information to the CCSD for any notices

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forwarded by the U.S. Postal Service.

- C. If the U.S. Postal Service returns any notice to the CCSD as undeliverable and provides the CCSD a forwarding address, the CCSD shall mail the notice to the forwarding address, but its doing so does not extend the time in which protests may be submitted with respect to the proposed charges that are the subject of the public hearing.
- D. The CCSD will provide the notice of proposed charges and public hearing to each record owner and/or record customer who initiates CCSD utility services after the notice is mailed and before the date of the public hearing on the proposed charges, but its doing so does not extend the time in which protests may be submitted with respect to the proposed charges that are the subject of the public hearing.
- E. The CCSD will post the notice of proposed charges and public hearing at its official posting site after the notice is approved by the Board of Directors.

## **SUBMISSION OF PROTESTS**

### **7. *Protest Requirements.***

- A. A written protest must include:
  - (i) A statement that it is a protest against the proposed charge which is the subject of the hearing; and
  - (ii) Name of the record owner or customer of record; and
  - (iii) Identity of the affected parcel by assessor's parcel number or service address; and
  - (iv) Original signature of the record owner or customer of record with respect to the identified parcel.
- B. Protests shall not be counted if any of the required elements (i thru iv) outlined in the preceding subsection "8.A." are omitted.
- C. A notice of proposed charges may, but need not, include a form by which record owners and customers of record may note their protest of, or support for, a proposed charge. However, use of such a protest form shall not be required and the CCSD shall accept any protest which complies with these Guidelines.

### **8. *Protest Submittal.***

- A. Any record owner or customer of record who is subject to the proposed utility charges, which are the subject of the public hearing, may submit a written protest to the District Clerk, by:



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§ Delivery to the District Clerk's Office, 1316 Tamson Drive, Suite 201, Cambria, CA 93428,

§ Mail to the CCSD, Attention: District Clerk, Post Office Box 65, Cambria, CA 93428, or

§ Personally submitting the protest at the public hearing.

- B. Protests must be received by the end of the public hearing, including those mailed to the CCSD. No postmarks will be accepted; therefore, any protest not actually received by the close of the public hearing, whether or not mailed prior to the public hearing, shall not be counted.
- C. In order to reduce duplicate protests and to avoid fraud, a protest may only be submitted by the record owner or customer of record who signed the protest or an individual authorized in writing by the record owner or customer of record to submit the protest. That written authorization shall be provided to the District Clerk before the District Clerk may accept a protest from someone other than the person who signed it.
- D. Designated trustees, legal guardians, probate estate executors or administrators, court-appointed or other legal representatives, or property managers/agents of a record owner or a record customer may submit a protest on behalf of a record owner or a record customer. Anyone other than the record owner or record customer's designee shall provide the District Clerk with the written authorization to act in such capacity.
- E. Emailed protests shall not be counted. Only protests with original signatures shall be counted.
- F. Copied protests shall not be counted. Only protests with original signatures shall be counted.
- G. Although oral comments at the public hearing will not qualify as a formal protest unless accompanied by a written protest, the CCSD Board of Directors welcomes input from the community during the public hearing on the proposed charges.

## 9. ***Protest Withdrawal.***

Any person who submits a protest may withdraw it by submitting to the District Clerk a signed written request that the protest be withdrawn. The withdrawal of a protest shall identify the affected parcel and the name of the record owner or customer of record who submitted both the protest and the request that it be withdrawn.

## 10. ***Multiple Record Owners or Customers of Record.***

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- A. Each record owner or customer of record of a parcel served by the CCSD may submit a protest. This includes, but is not limited to, instances where:
  - (i) A parcel is owned by more than a single record owner or more than one name appears on the CCSD's records as the customer of record for the parcel, or
  - (ii) A customer of record is not the record owner, or
  - (iii) A parcel includes more than one record customer, or
  - (iv) Multiple parcels are served via a single utility account such as master-metered condominium units and multiple family residential units.
- B. Only one protest will be counted per parcel.
- C. Any one protest submitted in accordance with these rules will be sufficient to count as a protest for the identified parcel.

## 11. ***CCSD as Record Owner of Parcel.***

Parcels owned by the CCSD that receive utility services, but are not subject to the proposed charges which are the subject of the public hearing, shall not be included in the parcel count for tabulation.

## 12. ***Transparency, Confidentiality, and Disclosure.***

- A. To ensure transparency and accountability in the fee protest tabulation, while protecting the privacy rights of record owners and customers of record, protests will be maintained in confidence until tabulation begins following the public hearing.
- B. Once a protest is opened during the tabulation, it becomes a disclosable public record, as required by state law.

## **TABULATION OF PROTESTS**

### 13. ***Protest Official.***

The CCSD shall retain a neutral third-party with experience as a City, County or District Clerk or elections official (the Protest Official) to determine the validity of all protests. The Protest Official shall not accept as valid any protest if he or she determines that any of the following conditions exist:

- A. The protest does not state its opposition to the proposed charges.
- B. The protest does not name the record owner or record customer of the parcel identified in the protest, as of the date of the public hearing.

# DRAFT

- C. The protest does not identify a parcel served by the CCSD which is subject to the proposed charge.
- D. The protest does not bear an original signature of the named record owner of or record customer with respect to the parcel identified on the protest. Whether a signature is valid shall be entrusted to the reasonable judgment of the Protest Official, who may review and compare it with signatures on file with the County Elections Official and/or the CCSD. If the signature is questionable, it will be retained for further follow-up with the record owner or customer of record. Should the count be close enough that any retained protest might change it, the Protest Official will mail a notice to the record owner or customer of record requesting they contact the Protest Official within five (5) business days to verify their signature.
- E. The protest was altered in a way that raises a fair question as to whether the protest actually expresses the intent of a record owner or a customer of record to protest the charges.
- F. The protest was emailed or copied.
- G. The protest was not received by the District Clerk before the close of the public hearing on the proposed charges.
- H. A request to withdraw the protest was received prior to the close of the public hearing on the proposed charges.
- I. The Protest Official's decision that a protest is not valid shall constitute a final administrative action of the CCSD.

## 14. **Majority Protest.**

- A. A majority protest exists if protests are timely submitted and not withdrawn by the record owners of, or customers of record with respect to, a majority (50% plus one) of the parcels subject to the proposed charge.
- B. The number of parcels with active customer accounts served by the CCSD on the date of the public hearing shall control in determining whether a majority protest exists.
- C. The CCSD will inform the public of the number of parcels served by the CCSD when the notice of proposed charges is mailed.

## 15. **Tabulation of Protests.**

At the conclusion of the public hearing, the Protest Official shall tabulate all protests received, including those received during the public hearing, and shall report the results of the tabulation to the CCSD Board of Directors.

# DRAFT

16. ***Report of Tabulation.***

If at the conclusion of the public hearing the Protest Official determines that he or she will require additional time to tabulate the protests, he or she shall so advise the CCSD Board of Directors, which may **continue** the meeting to allow the tabulation to be completed on another day or days. If so, the CCSD Board shall declare the time and place of tabulation, which shall be conducted in a place where interested members of the public may observe the tabulation, and the Board shall declare the time at which the meeting shall be resumed to receive and act on the tabulation report of the Protest Official.

**DRAFT****NOTICE OF PROPOSED WATER AND SEWER RATE INCREASES**

April 23, 2009

## DIRECTORS:

Gregory Sanders  
*President*Peter Chaldecott  
*Vice President*Muril Clift  
*Director*Frank DeMicco  
*Director*Allan MacKinnon  
*Director*

Dear Record Owner or Customer of Record:

This notice is intended to inform you that the Cambria Community Services District (CCSD) will hold a public hearing regarding proposed increases to utility charges for customers receiving CCSD water and wastewater (sewer) services. The proposed water and sewer rate increases will be considered by the CCSD Board of Directors at the date, time, and location specified below. If you would like to receive this notice in Spanish, please contact the CCSD at (805) 927-6223. ***Si le gustaria recibir este document en Español, por favor llame a CCSD (805) 927-6223.***

Consistent with the requirements of Proposition 218, this notice also provides you with the following information:

## OFFICERS:

Tammy Rudock  
*General Manager*Tim Carmel  
*District Counsel*Kathy Choate  
*District Clerk*

- The amount of the proposed increases to water and sewer charges;
- The basis upon which the amount of the proposed increases to water and sewer charges was calculated; and
- How to protest the proposed increases to water and sewer charges.

**NOTICE OF PUBLIC HEARINGS**

Public Hearings for the proposed increases to Water and Sewer Charges will be held on:

**Date: Monday, June 15, 2009****Time: 12:30 p.m.****Place: Cambria Veterans Memorial Bldg., 1000 Main St., Cambria, CA**

This notice has been sent to all record owners and customers of record that are directly responsible for payment of CCSD water and sewer charges. When adopted by the CCSD Board of Directors, the proposed increases to water and sewer charges would become effective July 1, 2009.

**PROPOSED WATER AND SEWER RATE INCREASES**

Increases to the bi-monthly base rate and per unit (ccf<sup>1</sup>) rate for water and sewer services are proposed for all customer classifications (Residential and Commercial) as follows:

<sup>1</sup> A unit equals one ccf "hundred cubic feet;" a hundred cubic feet of water is 748 gallons.

**WATER:** 9.75% - Effective July 1, 2009 (Bill mailed September 10, 2009)  
**SEWER:** 15% - Effective July 1, 2009 (Bill mailed September 10, 2009)

The following tables reflect the proposed bi-monthly water and sewer rate schedules<sup>23</sup>:

**Proposed Bi-Monthly Water Rates-Effective July 1, 2009**

Usage (ccf)	Residential Rate Includes 9.75% Increase	Commercial Rate Includes 9.75% Increase
Base Rate plus 0-6 Units	23.82	54.07
7-15 Units-per Unit	6.05	6.69
16-20 Units-per Unit	6.18	6.83
21-30 Units-per Unit	6.30	6.95
31-40 Units-per Unit	6.44	7.08
41-50 Units-per Unit	6.95	7.47
51-60 Units-per Unit	7.22	7.73
61-70 Units-per Unit	7.47	8.12
71-80 Units-per Unit	7.73	8.37
81 or More Units-per Unit	7.86	9.02

**Proposed Bi-Monthly Sewer Rates-Effective July 1, 2009**

Usage (ccf)	Residential Rate Includes 15% Increase	Commercial Rate Includes 15% Increase
Base Rate plus 0-1 Units	65.03	65.03
2 or More Units-per Unit	1.94	1.94

<sup>2</sup> The customer classification for Vacation Rentals for the purposes of charging water and sewer rates will be Commercial under these schedules.

<sup>3</sup> As of July 1<sup>st</sup> of each year, until July 1, 2014, per Government Code Section 53756(a), the Board of Directors of the CCSD may increase water and sewer charges by the change in the CPI for the Los Angeles Metropolitan Statistical Area for All Urban Consumers during the most recent 12-month period for which data have been published, not to exceed 5.4%. Therefore, the maximum CPI increase in water and sewer rates for operations would be 5.4% per year. The CPI adjustment will not be automatic, and must be approved by the CCSD Board of Directors.

## **BASIS FOR THE PROPOSED WATER AND SEWER RATE INCREASES**

The proposed increases to water and sewer rates are necessary for the CCSD to continue to provide safe and reliable water and sewer services to the citizens of Cambria due to increasing operational, maintenance, and repair costs. Several factors have contributed to increasing costs, including, but not limited to, rehabilitation and replacement of water and sewer infrastructure and facilities, adequate revenues to cover operational expenditures, including existing debt service payments, the rising cost of electricity, natural gas, and other commodities necessary to operate water and sewer facilities, increased costs associated with operation of utility vehicles, pumps, generators, and motors, ongoing maintenance of infrastructure, increased labor costs, and increased costs associated with meeting more stringent State and Federal regulations.

## **WRITTEN PROTEST**

Pursuant to Proposition 218, you may submit a written protest to any or all of the proposed increases to water and sewer charges, **prior to the close of the public hearings** referenced above. You must submit a separate written protest for each charge that you are protesting:

- The proposed 9.75% increase to water rates; or
- The proposed 15% increase to sewer rates.

A written protest must contain:

1. A statement that it is a protest against the proposed charge which is the subject of the hearing; and
2. Name of the record owner or customer of record; and
3. Identity of the affected parcel by Assessor's Parcel Number (APN) or service address; and
4. Original signature of the record owner or customer of record with respect to the identified parcel.

Written protests must be submitted to the District Clerk by:

- Delivery to the District Clerk's Office 1316 Tamson Drive, Suite 201, Cambria, CA 93428;
- Mail to the CCSD, Attention: District Clerk, Post Office Box 65, Cambria, CA 93428; or
- Personally submitting the protests at the public hearing.

A protest may only be submitted by the record owner or customer of record who signed the protest or an individual authorized in writing by the record owner or customer of record to submit the protest. That written authorization shall be provided to the District Clerk before the District Clerk may accept a protest from someone other than the person who signed it.

## **QUESTIONS?**

Please review the CCSD website at [www.cambriacsd.org](http://www.cambriacsd.org) for further information on the approved *DRAFT CCSD FY 2009/2010 Operating Budget* and adopted *CCSD Resolution 14-2009 including Guidelines for the Submission and Tabulation of Protests in Connection With Rate Hearings Conducted Pursuant to Article XIID, Section 6, of the California Constitution, and Related Noticing*. Additional information may also be obtained by contacting the CCSD at (805) 927-6223 or via email to the District Clerk: [kchoate@cambriacsd.org](mailto:kchoate@cambriacsd.org).

# DRAFT

## WRITTEN PROTEST – WATER

I protest the CCSD proposed 9.75% increase to WATER service rates.

Print Your Name: \_\_\_\_\_

Print Service Address or Assessor's Parcel Number:

\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Written protests must be submitted to and received by the District Clerk prior to the end of the public hearings scheduled for Monday, June 15, 2009, at 12:30 p.m. at the Cambria Veterans Memorial Building in Cambria, CA, by:

- § Delivery to the District Clerk's Office 1316 Tamson Drive, Suite 201, Cambria, CA 93428;
- § Mail to the CCSD, Attention: District Clerk, Post Office Box 65, Cambria, CA 93428; or
- § Personally submitting the protest at the public hearings.

A protest may only be submitted by the record owner or customer of record who signed the protest or an individual authorized in writing by the record owner or customer of record to submit the protest. That written authorization shall be provided to the District Clerk before the District Clerk may accept a protest from someone other than the person who signed it.

*Please refer to the CCSD Notice of Proposed Water and Sewer Rate Increases for complete information.*



# DRAFT

## WRITTEN PROTEST – SEWER

I protest the CCSD proposed 15% increase to SEWER service rates.

Print Your Name: \_\_\_\_\_

Print Service Address or Assessor's Parcel Number:

\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Written protests must be submitted to and received by the District Clerk prior to the end of the public hearings scheduled for Monday, June 15, 2009, at 12:30 p.m. at the Cambria Veterans Memorial Building in Cambria, CA, by:

- § Delivery to the District Clerk's Office 1316 Tamson Drive, Suite 201, Cambria, CA 93428;
- § Mail to the CCSD, Attention: District Clerk, Post Office Box 65, Cambria, CA 93428; or
- § Personally submitting the protest at the public hearings.

A protest may only be submitted by the record owner or customer of record who signed the protest or an individual authorized in writing by the record owner or customer of record to submit the protest. That written authorization shall be provided to the District Clerk before the District Clerk may accept a protest from someone other than the person who signed it.

*Please refer to the CCSD Notice of Proposed Water and Sewer Rate Increases for complete information.*