



## CAMBRIA COMMUNITY SERVICES DISTRICT

### MINUTES OF JULY 18, 2024, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

The Cambria Community Services District Board of Directors held a regular meeting on Thursday, July 18, 2024, at 1:00 p.m. at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428.

#### **1. OPENING**

##### **1.A Call to Order**

President Gray called the meeting to order at 1:00 p.m.

##### **1.B Pledge of Allegiance**

President Gray led the Pledge of Allegiance.

##### **1.C Establishment of Quorum**

A quorum was established.

Directors present: Tom Gray, Debra Scott, Harry Farmer, Karen Dean, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denize Fritz, Confidential Administrative Assistant Haley Dodson, Fire Chief Michael Burkey, and Utilities Department Manager Jim Green.

Staff present via Zoom: District Counsel Timothy Carmel and Program Manager Tristan Reaper.

##### **1.D President's Report**

President Gray didn't have a President's Report.

##### **1.E Agenda Review**

President Gray asked for any changes to the agenda. There were none.

#### **2. BOARD MEMBER COMMUNICATIONS**

Director Farmer reported on volunteerism in the community, and the recent NCAC meeting, at which they discussed the Lampton Cliff Park Adopt a Park. For more information, please contact 858-541-7040 or [lamptonrestore@gmail.com](mailto:lamptonrestore@gmail.com).

#### **3. PUBLIC SAFETY**

##### **3.A Sheriff's Department Report**

Commander Stuart MacDonald provided a brief report of recent Sheriff's Department activities in Cambria for June.

##### **3.B CCSD Fire Chief's Report**

Fire Chief Burkey provided a brief report of recent Fire Department activities in Cambria for June.

#### **4. PUBLIC COMMENT**

Dennis Dudzik, Cambria (submitted written correspondence for the record)

#### **5. MANAGER REPORTS**

##### **5.A General Manager's Report**

General Manager McElhenie provided a summary of the General Manager's Report.

Public Comment:

Elizabeth Bettenhausen, Cambria

##### **5.B Facilities & Resources Manager's Report**

General Manager McElhenie provided a summary of the Facilities & Resources Department Report.

Public Comment:

Dennis Dudzik, Cambria

Elizabeth Bettenhausen, Cambria

##### **5.C Finance Manager's Report**

Administrative Department Manager Fritz provided a summary of the Finance Manager's Report.

Public Comment:

Christine Heinrichs, Cambria

##### **5.D Utilities Report**

Utilities Department Manager Green provided a summary of the Utilities Report.

Public Comment:

Donn Howell, Cambria

#### **6. CONSENT AGENDA**

##### **6.A Consideration to Adopt the June 2024 Expenditure Report**

##### **6.B Consideration to Adopt the June 13, 2024 and June 20, 2024 Regular Meeting Minutes and June 25, 2024 Special Meeting Minutes**

##### **6.C Consideration of Adoption of Resolution 22-2024 Declaring Equipment Surplus and Authorizing Sale by the General Manager**

Public Comment:

Christine Heinrichs, Cambria

Elizabeth Bettenhausen, Cambria

Director Thomas moved to approve the consent agenda.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

## **7. REGULAR BUSINESS**

### **7.A Discussion and Consideration of CCSD-Owned Vehicle Policy and Adoption of Resolution 23-2024 Approving Same**

General Manager McElhenie introduced the item and provided a summary.

Vice President Scott provided an additional summary.

Public Comment: none.

Director Thomas appreciated the staff, committee, and committee members' discussion regarding this item.

Director Dean moved to adopt Resolution 23-2024 adopting the CCSD-Owned Vehicle Policy.

Vice President Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

## **8. FUTURE AGENDA ITEM(S)**

President Gray asked for any future agenda items.

Confidential Administrative Assistant Dodson announced the agenda items for the August Board meetings.

Public Comment:  
Christine Heinrichs, Cambria

President Gray appointed Vice President Scott and Director Dean to an ad hoc committee to review the Standing Committee Bylaws. They accepted the appointment. President Gray would like a report in September.

## **9. ADJOURN**

President Gray adjourned the meeting at 2:40 p.m.

For further details on the CCSD meeting, please visit the District's website.