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CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

Thursday, May 24, 2012-12:30 PM

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

2. SPECIAL REPORTS

A. SHERIFF'S DEPARTMENT REPORT

(Estimated Time: 5 minutes)

3. ACKNOWLEDGMENTS/PRESENTATIONS

(Estimated Time: 15 minutes)

4. PUBLIC COMMENT

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

(Estimated Time: 20 minutes)

5. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

(Estimated Time: 5 minutes)

6. MANAGER'S AND BOARD REPORTS

- A. MANAGER'S REPORT
- B. LONG TERM WATER SUPPLY ALTERNATIVES UPDATE General Manager and/or District Engineer

C. MEMBER AND COMMITTEE REPORTS
Presentation by President MacKinnon, "If Not Now--When? If Not Us—Who?

(Estimated Time: 30 minutes)

7. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Approve Expenditures for Month of April 2012
- B. Consideration to Approve Minutes of Board of Directors Regular Meeting, April 26, 2012
- C. Consideration to Adopt Resolution 15-2012 Approving SSMP (Sanitary Sewer Management Plan)
- D. Consideration to Authorize the General Manager to process the Transfer of Eleven Commercial Active Service EDUs from Commercial Property at 1601 Main Street to Commercial Property at 6170 Moonstone Beach Drive, Subject to Meeting the Requirements of CCSD Code Section 8.04.100(F)
- E. Consideration to Adopt Resolution 18-2012 Granting an Exception to the Hiring Freeze for the Administrative Technician I Position

(Estimated Time: 15 minutes)

8. HEARINGS AND APPEALS

- A. Discussion and Consideration of DRAFT Fiscal Year 2012/2013 Operating Budget
- B. Discussion and Consideration to Confirm Water and Wastewater Standby or Availability Charges as Provided in Government Code §61124(b) and Consider Adoption of Resolution 14-2012 Confirming Water and Wastewater Standby or Availability Charges for Fiscal Year 2012/2013
- C. Discussion and Consideration to Adopt Resolution 17-2012 Declaring a Public Nuisance for the Annual Fire Hazard Fuel Reduction Program

(Estimated Time: 60 minutes)

9. REGULAR BUSINESS

A. Discussion and Consideration to Adopt Ordinance 03-2012 Amending CCSD Code Section 7.04.010 Rules Governing Cambria Veterans' Memorial Building

(Estimated Time: 20 minutes)

10. FUTURE AGENDA ITEM(S)

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

11. ADJOURN

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors AGENDA NO. **6.A.**

FROM: Jerry Gruber, General Manager

·

Meeting Date: May 24, 2012 Subject: MANAGER'S REPORT

ADMINISTRATION

Listed below is my General Manager's Report for the Month of May 2012.

- The General Manager and the Finance Manager continue to meet with Department Managers regarding the preparation of the budget for fiscal year 2012/2013. The draft budget will be presented on today's agenda for discussion and staff will ask for direction from the Board regarding the preparation for the final budget. The Final Budget for Fiscal Year 2012/2013 will be brought to the Board for approval at the June 28 regular Board meeting.
- Staff has received the final draft of the Master Fee schedule from Bartle Wells and Associates and will be meeting with the Ad-Hoc Committee within the next few weeks. A community workshop will be scheduled in the near future to solicit community input regarding the Master Fee Schedule. Staff anticipates bringing the Master Fee Schedule to the Board for consideration and adoption in June.
- The County of San Luis Obispo continues to work on the Fiscalini Ranch Conditional Use Permit application specifically the Fiscalini Ranch Plan. As of May 15, 2012 an anticipated date for adoption by the County has not yet been scheduled."
- I have been working with the County of San Luis Obispo Public Works Department regarding the purchase of a temporary Construction Easement for the Main Street Bridge replacement. An agreement has been executed and the CCSD will receive \$2500.00 annually for two years from the County.
- The CCSD has met with the CUSD regarding the renewal of the agreement for the SR4 Well. The Water Supply Committee will be meeting on May 23 to discuss the proposed terms to the agreement.
- Ad-Hoc Committees from both the CCSD and the CCHD in addition to staff have met to discuss administrative support and shared services between both agencies. Our next scheduled meeting is June 1, 2012.
- A provisional Landowners Access Agreement was signed by the General Manager regarding the San Simeon Creek Steelhead Watershed Management Plan. The applicant was the Central Coast Salmon Enhancement and Greenspace. Sampling will begin in the San Simeon Creek within the next few weeks.
- Bill Avery from Avery and Associates continues to meet with representatives from the MCE, IAFF and the SEIU. A closed session is scheduled with the CCSD Board of Directors on June 7, 2012.
- Finalized Sanitary Sewer Management Plan with staff and APTwater Services.
- I continue to meet weekly with the District's Department Managers to discuss operational related matters.

• I continue to visit various CCSD Facilities such as Fire, Water, Wastewater, Veterans Hall and the Fiscalini Ranch.

I attended the following meetings and or public functions since the April Board Meeting:

- May 9, 2012- Liebert Cassidy and Whitmore Training regarding conducting employee investigations and Labor negotiations.
- May 9, 2012- Attended the Chamber of Commerce Business Showcase and Chamber Mixer. The CCSD was a participant and set up an information booth.
- May 13, 2012. Attended the Cambria Choral Spring Concert.
- May 18, 2012 attended the California Special Districts Associations local chapter meeting.

BOARD OF DIRECTORS' MEETING-MAY 24, 2012 ADDENDUM TO GENERAL MANAGER'S REPORT FINANCE MANAGER'S REPORT

<u>AUDIT</u>-The CCSD's audited financial statements for the fiscal year ended June 30, 2011 have been posted to the CCSD's website.

BUDGET-The Mid-Year Revision Operating Budget for FY 2011/2012 has been posted to the CCSD website. The Third Quarter Revenue and Expenditure report for the nine months ended March 31, 2012 has been posted to the CCSD's website. The Draft Fiscal Year 2012/2013 Operating Budget will be presented at today's meeting.

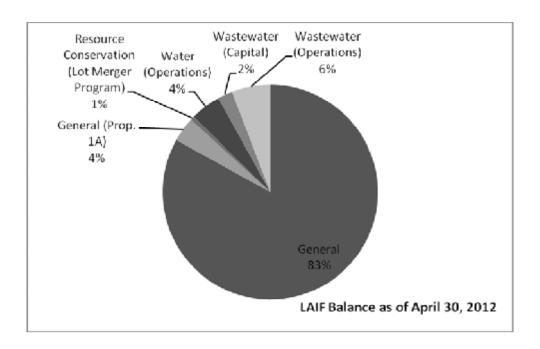
EXPENDITURES-There was one disbursement in excess of \$100,000 during April, 2012, a \$264,594.25 note payment to Citizens Business Bank.

RESERVES-LAIF BALANCE-The balance in the Local Agency Investment Fund (LAIF) as of April 30, 2012 was \$4,426,519, which includes interest income of \$4,248.88 for the period of January-March, 2012. This is an increase of \$104,249 from March 31, 2012 and a decrease of \$407,672 from April 30, 2011. In addition, there was approximately \$96,000 more cash in the bank (after allowing for outstanding checks) on April 30, 2012 than on April 30, 2011. This is an overall annual decrease of approximately \$312,000 from April 30, 2011. The annual decrease last month was approximately \$566,000. At that time, it was reported that the decrease was caused by timing differences, which were expected to work themselves out by May 31, 2012, at least to a great extent. This is still the case.

The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>A</u> N	MOUNT
General	\$ 3	3,695,902
General (Prop. 1A)	\$	159,286
Resource Conservation (Lot Merger Program)	\$	27,152
Water (Operations)	\$	197,433
Wastewater (Capital)	\$	96,267
Wastewater (Operations)	\$	250,479

With the exception of the restricted funds to offset a potential future Proposition 1A take-away, reserve amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific programs, such as the Lot Merger Program, are not overspent. The above amounts have been updated based on the audit for the fiscal year ended June 30, 2011 with the exception of the Resource Conservation Department's balance (for the Lot Merger Program), which has been updated as of March 31, 2012.



<u>INTERNAL LOANS</u>-As of April 30, 2012, the CCSD Board of Directors approved several internal loans to be made out of the General Fund to the Water and Wastewater Funds. To date, all of the costs that were to be paid from the loan proceeds were actually able to be fully paid for out of the Water or Wastewater Funds respectively with the exception of the \$166,000 loan for ACE match requirements. As such, this is the only loan currently outstanding and no additional loans are expected to be required for activity through April 30, 2012.

BORROWING FUND	LOAN AMOUNT <u>AUTHORIZED</u>	COSTS TO DATE	AMOUNT OF LOAN OUTSTANDING TO DATE	PURPOSE OF LOAN
Water	\$ 166,000	\$ 166,000	\$ 157,726	ACE Matching

EXTERNAL LOANS-As of April 30, 2012 the CCSD external debt is as shown per the attachment, including interest rates and prepayment penalty provisions.

BOARD OF DIRECTORS' MEETING-MAY 24, 2012 ADDENDUM TO GENERAL MANAGER'S REPORT FINANCE MANAGER'S REPORT ATTACHMENT SCHEDULE OF LONG-TERM DEBT

DESCRIPTION>	Bank Note (Funds 2006 Refund of 1995 Bonds)-65% Water	Bank Note (Funds 2006 Refund of 1995 Bonds)-35% Sewer	Bank Note (Funds 2006 Refund of 1999 Bonds)	State Revolving Fund Loan
DEBT HOLDER>	Citizens Bank	Citizens Bank	City National Bank	SWRCB
ORIGINAL PRINCIPAL>	1,233,375.00	664,125.00	2,245,000.00	2,592,324.38
INTEREST RATE>	4.50%	4.50%	4.55%	3.00%
FUND>	Water	Wastewater	Wastewater	Wastewater
DEPARTMENT>	Water	Wastewater	Wastewater	Wastewater
FINAL PAYMENT DATE>	5/1/2015	5/1/2015	9/23/2023	5/28/2016
PRINCIPAL BALANCE @ 4/1/12>	383,175	206,325	1,497,000	797,008
PROJECTED PRINCIPAL PAYMENT(S) FFY 2011/2012*>	159,770	86,030	88,000	150,147
PROJECTED INTEREST PAYMENT(S) FFY 2011/2012*>	24,433	13,156	70,116	23,910
PROJECTED BALANCE @ 6/30/12*>	383,175	206,325	1,497,000	646,861
PROJECTED PRINCIPAL PAYMENT(S) FFY 2012/2013*>	166,985	89,915	94,000	154,651
PROJECTED INTEREST PAYMENT(S) FFY 2012/2013*>	17,243	9,285	65,975	19,406
PROJECTED BALANCE @ 6/30/13*>	216,190	116,410	1,403,000	492,210
PROJECTED PRINCIPAL PAYMENT(S) FFY 2013/2014*>	174,525	93,975	100,000	159,290
PROJECTED INTEREST PAYMENT(S) FFY 2013/2014*>	9,729	5,238	61,561	14,766
PROJECTED BALANCE @ 6/30/14*>	41,665	22,435	1,303,000	332,920
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015*>	41,665	22,435	109,000	164,069
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015*>	1,875	1,010	56,807	9,987
PROJECTED BALANCE @ 6/30/15*>	0	0	1,194,000	168,851
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)**>	184,228	99,191	161,365	174,057
PREPAYMENT PENALTY>	No	No	Yes-Not allowed until 10/1/13, 3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	No

^{*}Presumes all scheduled payments are timely made.

^{**}Average is based on years with a balance outstanding for the entire year. Payoff years are excluded.

BOARD OF DIRECTORS' MEETING MAY 24, 2012 ADDENDUM TO GENERAL MANAGER'S REPORT FIRE CHIEF'S REPORT

Response information is attached and represents activities for the month of April 2012. Progress updates and highlights regarding the different programs and services our department provides are identified below:

Prevention and Education (April 2012)

- 03 residential new and remodel fire plan reviews were completed.
- **04** residential and commercial technical fire inspections were conducted.
- **01** residential and commercial water appliance inspections were conducted.
- 11 engine company commercial fire and life safety inspections were conducted.
- **05** public education event
- 02 residential smoke detectors were installed and or the batteries changed.

Meetings and Affiliations (April 2012)

	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \		
•	CAFS Research Team	Apr. 7	1100-1400, Cambria
•	SLO County Chiefs Association	Apr. 4	0900-1300, San Miguel
•	Fire Hazard Fuel Reduction	Apr. 11	1300-1500, Cambria
•	Cambria Forest Committee	Apr. 11	1800-1900, Cambria
•	EMSA Disaster Planning	Apr. 16	0900-1300, SLO
•	CCSD/CCHD Management	Apr. 17	1400-1600, Cambria
•	CCSD Budget Mtg.	Apr. 18	1330-1530, Cambria
•	SLO County Haz Mat JPA	Apr. 18	1400-1700, SLO
•	EMS ADHOC	Apr. 20	0900-1100, Cambria
•	Estero Bay MCI Drill	Apr. 28	0800-1400, Cayucos

Operations

Fire Crews responded to the report of a commercial structure fire behind the Mozzi's bar the evening of May 8th. On arrival personnel found an attached storage and utility shed, at the rear of the Cambria Cafe, well involved in heavy black smoke and flames. The fire was threatening the storage area of Bob and Jan's Bottle Shop and the apartments above Mozzi's. Firefighters were able to contain and extinguish the fire before it extended into these areas. There was one minor injury to a citizen reported as respiratory irritation due to smoke inhalation. Damages are estimated to be approximately \$25,000. The cause of the fire is under investigation but does not appear to be suspicious.

Cambria fire and CERT personnel participated in a SLO County Mass Casualty Drill in Cayucos on April 28th. The exercise was a simulated school bus roll over that tested rescue personnel in their ability to evacuate, treat and transport victims utilizing rope systems to bring accident victims up a steep hill and over 200 feet. The SLO County Technical Rescue team, San Luis Ambulance, Cambria Community Health Care District, SLO County Coastal Fire Agencies and Cambria CERT participated in the event.

The North Coast Ocean Rescue (NCOR) team responded to the aid of a kayaker in distress on Mother's Day Sunday. Crew members received the report of a possible rescue when reporting parties saw an empty kayak adrift at sea. Crew members searched the waters about 100 yards off shore north of San Simeon Creek and located an extremely hypothermic male floating in his life jacket. The victim was rescued and rushed to shore and into an awaiting ambulance. After arriving at the hospital in critical condition with an extremely low core body temperature, the patient is expected to make a full recovery. Several of the NCOR members involved with this rescue are some of the newest reserve firefighters on the Cambria CSD Fire Department. They are Michael Castellanos, Emmit Hoey and George Kaperonis.

Prevention

The Cambria Fire Department would like to remind all residents that Fire Season is right around the corner. A dry winter combined with late rains could conspire to make this an exceptionally active and dangerous fire season. Fire Department staff would like to ask that residents prepare their property for fire safety by making sure that there is defensible space around all structures. Eliminating downed tree limbs, brush and ladder fuels can make the difference in surviving a wildland fire. Attention to home venting is also advised. Use of the proper vents and vent screening is one of the most effective and inexpensive ways to safeguard your home. If you have questions or would like more information about defensible space and fire resistive venting, please contact the Cambria CSD Fire Department at 927-6240. Personnel are available and happy to answer any questions you may have about making your home fire safe.

The Bridge Street fuel break on the Covell Ranch is set to begin within the next few weeks. The project, managed and grant funded by Cal Fire, is estimated to begin around the first week of June and will take about three weeks to complete. Currently personnel are flagging boundaries (pink), seedlings and retained vegetation (orange) and stream and water shed boundaries (blue and white). Hand crews from the Cal Fire Cuesta camp will then begin doing hand work such as French Broom and invasive removal. This will be followed with mechanized clearing performed by the contractor Pacific Fire Wood and Lumber. The shaded fuel break will provide a significant improvement to fire safety in the Community of Cambria.

"Wildfire Prevention is a Community Responsibility!

CMB Fire Monthly Stats: Incidents

Categories	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-11	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Totals
Fire	0	0	0	0									0
Hazardous Mat.	0	0	0	0									0
Medical*	44	35	42	44									165
Vehicle TC	2	2	0	0									4
Hazardous Situations	2	2	6	0									10
Public Service Assist	9	3	5	14									31
False Alarms	4	7	12	9									32
Agency Assist	0	0	0	0									0
Mutual Aid	0	1	0	0									1
Auto Aid	1	0	0	0									1
Rescue	0	0	0	0									0
Fire Investigations	0	0	0	0									0
Monthly Response Totals	62	50	65	67	0	0	0	0	0	0	0	0	244
Cumulative Totals	62	112	177	244									244

BOARD OF DIRECTORS' MEETING – May 24, 2012 ADDENDUM TO GENERAL MANAGER'S REPORT DISTRICT ENGINEER'S REPORT

This month's report includes a summary of work tasks that are not tied to a specific capital improvement project (Non-CIP work tasks) as well as a summary of existing CIP projects. Much of the past month's CIP efforts have been associated with Army Corps coordination on the long-term water supply project EIR/EIS. This has included discussions on preliminary criteria to consider towards evaluating various alternatives, as well as refinements to the initial concepts being considered towards inclusion among a broad range of alternatives for evaluation within the EIR/EIS. Although no dates have yet been scheduled, staff's goal is to present much of this information in future workshop settings prior to completion of the draft EIR/EIS.

For further details, please see the attached non-CIP Work Task and capital improvement projects (CIPs) summaries. In addition, an April 18, 2012 Army Corps Financial Report on the Cambria water supply project follows the CIP summary sheet.

May 24, 2012 Addendum to General Manager's Report, District Engineer's Report

Non-CIP Work Tasks

No.	Description	Status
1 Up	odate CCSD Munipal Code on Water Conservation Standards	Developing staff report for 6/28/2012 CCSD Board meeting. Researched
		2010 Ca. Green Building Code Standards. Updated inspection and
		remodel forms; attended approximately 16 working group meetings;
		obtained high efficiency 1.0 & 0.8 gpf toilets for testing. Researched
		means to develop retrofit points from existing leak repair program.
		Developed admin draft review redlines to Code Sections 4.16, 4.16A, and
		4.20
2 Re	emodel permitting	Respond to walk-up requests for information & water letters on
		remodels. Completed approx 27 reviews for calendar year 2012 to date.
3 Qı	uality of Life/Contingency factor Board request	Completed research on past 10 years of water master planning
		documents and updated demands based on 2010 UWMP update.
		Summarized findings and reecommendations within SR 9.C for
		4/26/2012 Board meeting.
4 Re	equest for Proposals (RFP) for supply & demand study	In response to water conservation ad-hoc committee request,
		completed draft RFP for submittal to consulting community. Waiting on
		approval to contact consultants and complete mailings.
5 Ha	ard rock drilling investigation/Cleath-Harris Geologists	Completed agreement, resolution, and staff report 9.D for 4/26/2012
	gg,	Board meeting. Expect to complete initial site visits within the next
		month.
6 20	010 Urban Water Management Plan (UWMP) Department of	Coordinated with admin tech on data entry of 2010 UWMP into Ca. DWF
	rater Resources (DWR) data entries	web-based filing system. (Staff completed the 2010 UWMP earlier this
"	ater nesources (DWN) data entires	year, which was adopted by the CCSD Board on 2/23/2012.) Data entry
		into DWR web-based system is required to facilitate UWMP approval,
		,
		which is a condition for any future state grants or revolving fund monies.
7 D.	ton OF Croundwater grant	Entries are approx. 95% complete.
/ 1	op 85 Groundwater grant	Conducted initial research of groundwater investigation grant for
		consideration towards funding future hard rock drilling investigation.
0 14/	DAC acception attended	Grant applications are due in June 2012.
8 W	RAC meeting attendance	Attended 5/2/2012 WRAC meeting. Learned of Santa Maria River
		instream flow study completion, as well as Coastal conditions imposed
		on Los Osos WWTP project's recycled water program that may evolve
_		into other project conditions or policy.
9 Bu	udget assistance to water & wastewater	Have attended budget meetings to further coordinate future consulting
		& water conservation program needs.
10 W	RDA coordination	Contacting Congresswoman Lois Capps' local representative Greg Haas
		concerning future WRDA bill coordination. Further coordination is
		needed to allow for continued Federal funding should the EIR/EIS
		preferred alternative not include include seawater desalination.
11 In:	stream flow study research	Researching and gathering background information on instream flow
		study condition noted by March 23, 2012 CCC letter commenting on
		Notice of Prepartion issued for the water supply project EIR/EIS.
		Developing strategies for coordination with ongoing work by ACE.
12 Pr	oposal to complete water conservation program update	Contacted Maddaus Water Management and developed preliminary
		draft scope of work for consideration in a future consulting services
		agreement. On hold following water conservation ad-hoc committee
		decision to not proceed.
13 Se	ewer System Management Plan information requests	Provided scanned images of drawings and reports to assist consultant.
	,	Provided information on standard details developed by SLO County for
		incorporation into report.
1		
1/1 (-	ambria Shores Inn EDU/remodel questions	Initiating research on questions concerning EDU capacity associated with

May 24, 2012 Addendum to General Manager's Report, District Engineer's Report

Capital Improvement Projects (CIPs) Summary

								Report Date:	5/24/2012 financial data shown is draft & unaudited			
oject CIP	Project	Status	Active?		Budget		Start Date	% Spent	Est'd physical	\$ Spent	Notes	
#				Category		\$			% complete			
1801	Seawater Desalination	EIR/EIS for water supply project started: researched and completed	Yes	ACE PM/ACE staff		1,058,583	3/27/2006	100		1,058,583	(1)	
1001	Seawater Desamilation	approximately 8 concepts for consideration within a reasonable	163	Geo/DYA		1,034,781	9/30/2008	47%		484,713	(1) (2) (3)	
	Joint notable water comply project with Army Corne to	range of alternatives; scoping session completed 3/15/2012. ACE is		Enviro/Chambers		673,482	9/30/2008	30%		203,302		
		rescoping consulting agreements to broaden its range of		30% Design/CDM		1,286,917	9/27/2010	57%		729969	(2) (2)	
	provide drought protection and augment existing	alternatives to avoid data collection needs within State Parks-		30% Design/CDIVI	Subtotal	4,053,763	9/2//2010	3/76	Subtotal	2,476,567	(2)	
	water supply.	owned properties.		Planning Const'n Est	Subtotal	(4)			Subtotal	2,470,307	(4)	
		owned properties.		Planning Const II Est		(4)					(4)	
1814	SCADA	Planning & design of the water facilities SCADA system completed	No	Planning, Design. Programmir		449,334	8/26/2004	100		449,334		
	(Supervisory Control & Data Acquisition)	by Cybernet Consulting. Individual components & software have		Equipment & software/variou		244,264	4/12/2007	100		244,264		
	Remote equipment monitoring, controls,	been purchased & factory tested on Phase I water system. Local			Subtotal	693,598			Subtotal	693,598		
	and alarms for water & wastewater infrastucture.	field panels & installation at remote sites remain to be completed.		Field panels & install'n Est		350,000						
		Currently dveloping bid documents for Phase I water system SCADA			Total Project Est	1,043,598					(5)	
		installation.										
1818	Stuart Street Tank III	Notice of Determination was filed 9/28/2011 following the Board's	Yes	Environmental/RBF		32,595	10/26/2006	64	65		(6) (7)	
		adoption of the Initial Study/Mitigated Negative Declaration.		Design/RBF		97,013			10		(7)	
	(Additional tank storage for fire protection)	Coastal Development Permitting & supporting design tasks are in			Subtotal	129,607				68,394	(8)	
		process.		Planning-level Const'n Est		938,000					(9)	
		·		CM/RE/Constn Eng @ 10%		93,800						
					Total Project Est	1,161,407						
1817	Rodeo Grounds Pump Station	Notice of Determination was filed 11/01/2011 following the	Yes	Environmental/RBF	-	83,315	10/26/2006	67	65		(6) (7)	
	(New station will replace existing station, which is	Board's adoption of the Initial Study/Mitigated Negative		Design/RBF		247,971	·		10		(7)	
	obsolete due to its age, condition, & flood plain	Declaration. Coastal Development Permitting & supporting design			Subtotal	331,287				117,948	(8)	
	location. Fire pumps being designed as part of the	tasks are in process.		Planning-level Const'n Est		2,397,600					(10)	
	new station will also increase distribution system	,		CM/RE/Constn Eng @ 10%		239,760					(- /	
	flows for fire fighting.)				Total Project Est	2,968,647						

Notes:

- (1) Costs are from a May 20, 2011 ACE quarterly report. ACE PM & staff time reflect costs to date from project inception. These costs show an expenditure of \$195,799 from a May 20, 2011 report to the April 18, 2012 ACE report
- (2) Funding for these line items is 100% Federal from an earlier American Recovery & Reinvestment Act of 2009 appropriation
 (3) The scope of work is currently being modified on the DYA contract and may be reallocated to other contracts.
- (4) From 1/29/2009 Board update report, construction costs were estimated at \$16,400,000 without solar power, and \$20,100,000 with solar power.
- (5) Original planning-level project cost estimate by Cybernet was \$1,300,000
- (6) Project renamed from the Stuart Street Tank No. 3 project to "Stuart Street & Fiscalini Tank Sites Storage Project"
- (7) The original October 26, 2006 RBF consulting contract of \$443,894 lumped design and environmental consulting costs together for both the tank and pump station projects. For internal cost tracking purposes, and to allow a means to estimate costs for each project individually, RBF consulting costs were split 70% for the pump station and 30% for the tank project. This percent allocation between projects was based on a ratio of construction cost estimates for each project that were presented in an earlier. April 26, 2007 Preliminary Design Report (\$1,908,000 for the pump station projects. \$812,000 for the tank project). Following a change of scope to add an alternative to the Stuart St. tank project is reported by a redistribution of estimated design and environmental line item costs by RBF without increasing the RBF Contract amendment for \$17,000 was added to the overall contract. The \$17,000 additional authorization was accompanied by a redistribution of estimated design and environmental line item costs by RBF without increasing the RBF Contract amendment for \$17,000 additional authorization was accompanied by a redistribution of estimated design and environmental line item costs by RBF without increasing the RBF Contract.
- (8) Costs for environmental and design tasks are from a June 24, 2011 RBF invoice, which includes total costs from the October 26, 2006 contract approval date to May 31, 2011
- (9) From an April 2007 preliminary design report, which had estimated \$818,000. This 2007 value was updated to June 2011 dollars by using a ratio of 20-city ENR contruction indexes.
- (10) From a June 2011 preliminary design report addendum, which is based on June 2011 dollars, adding in \$200,000 for downstream pipeline reaches, as well as a 20% construction contingency.



US Army Corps of Engineers



Cambria Alternative Water Supply Project

Financial Report 18-Apr-12

Project Estimates			
	Total	Federal (75%)	CCSD (25%)
a) Original Estimate - source: Project Cooperation Agreement dated March 24, 2006	13,700,000	10,275,000	3,425,000
b) Updated Estimate - source: CCSD Board update 1/29/2009 (See Note 1)	16,400,000	12,300,000	4,100,000
c) Updated Estimate - source: CCSD Board update 1/29/2009 with Solar Power (See Note 1)	20,100,000	15,075,000	5,025,000
Federal Authorizations			
Omnibus Appropriation Act 2001 - PL 106-554	10.300.000	(authorized project Federal Limit)	
WRDA 2007		(approved in-kind credit - not add	
American Recovery and Reinvestment Act of 2009 (ARRA)		(part of \$10.3M authorization - no	
Project Funds	Dol	lars	
Floject Fullus	Appropriated		Obligated
Federal			9
Regular Appropriations	1,025,000	886,500	878,404
ARRA	3,063,325	3,063,325	3,045,453
Cambria Community Services District	400.000	400.000	100 510
Cash Project Coordination Team	166,000	166,000	108,516
In-Kind (\$3M)			
Total	4,254,325	4,115,825	4,032,373
Project Obligations / Expenditures		Dollars	
	Obligated (through 04-18-12)	Expended (through 04-18-12	Estimate for next quarter
Federal	((, , , ,	,
Labor			
Project Management (See Note 2)	459,665	459,665	20,000
Planning (See Note 3)	299,153	299,153	33,000
Engineering (See Note 4)	299,765	299,765	30,000
Contracts		_	
Geotechnical Investigation	477,335	428,418	<u>-</u>
Geotechnical Investigation Contract Modification (ARRA)	557,446	56,295	-
Preliminary Design Contract (ARRA)	1,286,917	729,969	200,000
Environmental Impact Statement (ARRA)	543,650	78,775	300,000
Environmental Documents (Categorical Exclusion)	129,832	124,527	-
Subtotal USACE	4,053,763	2,476,567	583,000
CCSD		_	
PCT - Project Coordination Team (unofficial credit to date) (See Note 5) (estimated credit) WRDA 2007 Authorized In-Kind Credit (estimated credit)	260,000 805,000	260,000 540,000	20,000 170,000
	,	,	·
Subtotal CCSD	1,065,000	800,000	190,000

lotes:

Total

5,118,763

3.276.567

^{1.} Project costs inflated at annual rate of 4% per year to an estimated construction mid-point of June 2012. Federal amount shown is higher than what is currently authorized. The current Federal limit is \$10.3 million. Therefore \$10.3 million will be the maximum potential Federal expenditure on this project without additional authorization and an amendment of the project agreement. Without change, CCSD will be responsible for any project cost above \$10.3 million.

^{2.} Project management tasks have been related to all project management activities in development and coordination of the project management plan, integral determination report and project cooperation agreement. It also includes legal review, technical management, contracting costs, travel costs and coordination for obtaining rights of entry including real estate. It also includes project management tasks related to the verification phase of the project in addressing environmental considerations and geotechnical investigations.

^{3.} Planning cost is primarily the environmental work related to the project. Tasks have been focused on preparation of the project management plan, necessary coordination for development of an Environmental Assessment for the geotechnical work and development of Environmental Impact Statement for water supply alternative. Some actions also include coordination with other resource agencies and support for obtaining rightsof entry.

^{4.} Engineering cost included actions to develop the project management plan related to coastal processes and geotechnical evaluations. It also includes time and coordination to develop a scope of work for the existing geotechnical evaluation contract, a modification to the geotechnical contract, development of the scope of work for the preliminary design contract and oversight of the contract.

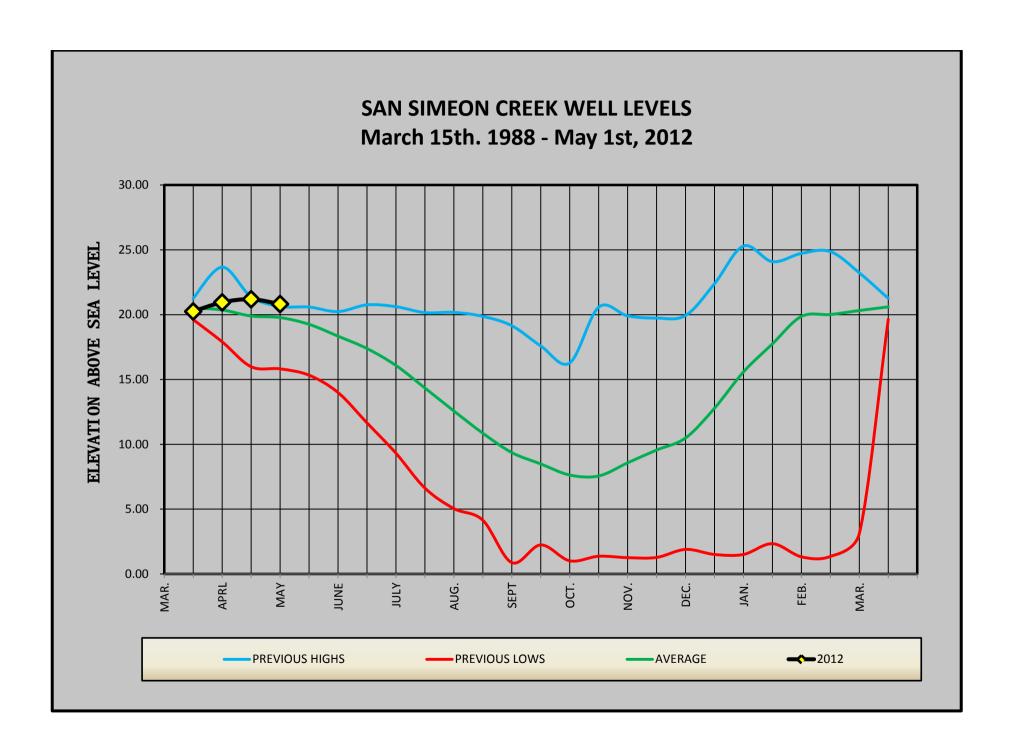
BOARD OF DIRECTORS' MEETING MAY 24, 2012 ADDENDUM TO GENERAL MANAGER'S REPORT WATER SUPERVISOR REPORT

- Attached is the Water Department summary for April call outs: 109 in total.
- Well levels are at normal levels (full) for this time of year. Both creeks are flowing past the well fields. We will start pumping Santa Rosa well #4 in the next few weeks.
- We have been performing spring maintenance at SR #4 in preparation for start up this summer.
- We have also started spring clean up at all of our facilities. This will be on going for a few months as the weeds will be reoccurring and needed to be cut again.
- We are in the process of installing water services at 8 wastewater lift stations.
 We are awaiting materials. Water and wastewater departments will be working together to complete these tasks.
- We have relocated and/or replaced a few fire hydrants in the East Village.
 They look a lot better and we are planning to replace a few more in that side of town along with some other locations throughout the community.
- We have been painting piping and pumps at our booster pump stations
- Ongoing conservation review and meetings.
- Ongoing C.I.P. meetings, discussing priorities and schedules.
- Working on Operations budget.
- We are in the process of replacing more of the larger meters with more accurate new ones. This will take some time and coordination with the motels and other commercial accounts.
- Along with the summary report, end of April was our billing cycle. Staff has
 done an excellent job in reading all the town's meters in a very timely manner.
 Kudos to my staff and the new technology.

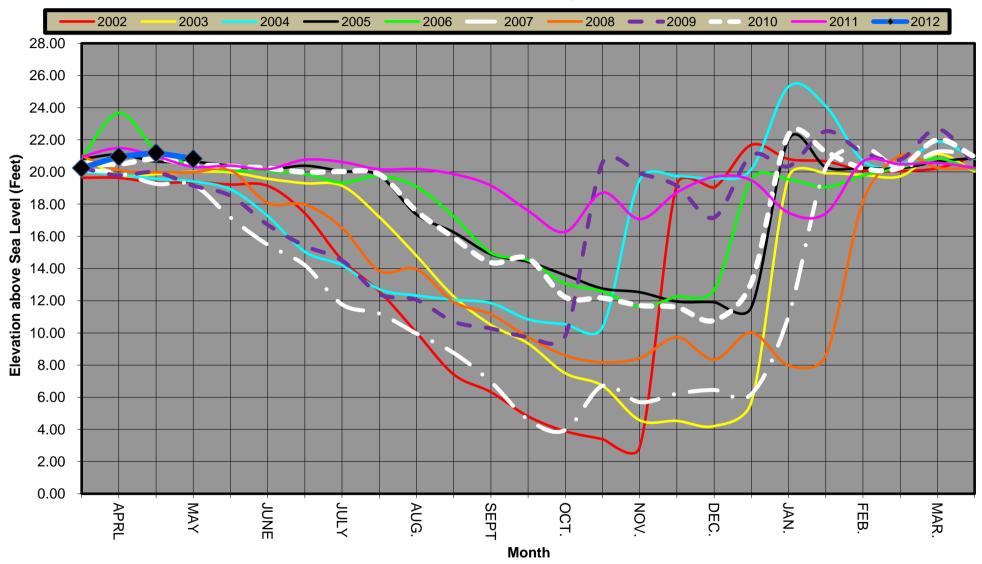
Jim Adams Water System Supervisor

Water Department April 2012Report

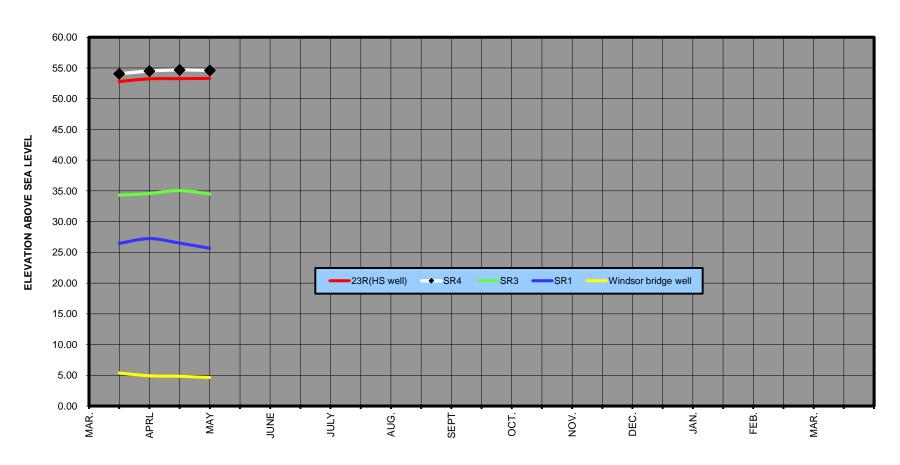
Nature Of Service Provided	Times Provided During Work hours	Times provided After hours	Total # of times provided
Read meter/locate meter	42		42
Leak/high usage on customers side of meter	6	1	7
Meter dial and/or Transmitter replaced (routine)			0
Lock/Unlock water meter	1		1
Shut off/ Turn on water at meter	5	4	9
Low water pressure			0
Dirty water complaints			0
Taste and Odor Complaints			0
Repair leak in distribution system	4		4
System alarms handled by operator on call	1	1	2
Water main breaks			0
Retro fit inspections (low flow toilets, hot water recic pumps)	27		27
Water meter and service line up-grades for fire flow			0
U.S.A North locations	15		15
Meter monitor installed/show customer how to read meter	2		2
Water service replaced as routine maintenance			0
Angle stops replaced (routine maintenance)	3		3
Other as not discibed above			0
Tota	al number of services pref	ormed during work hours	103
То	tal number of services pre		6
	Total numb	per of services preformed	109



San Simeon Creek Well Levels Last 10 years March 15th, 2000 - May 1st, 2012



SANTA ROSA CREEK WELL LEVELS March 15th, 2012 - May 1st, 2012



5/1/12

CAMBRIA COMMUNITY SERVICES DISTRICT WELL WATER LEVELS FOR 5/1/12

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks							
	SANTA ROSA CREEK WELLS										
23R SR4 SR3 SR1 RP#1 RP#2 21R3 WBE WBW	30.10 27.40 19.80 20.41 20.80 14.82 8.33 12.23 12.80	83.42 82.00 54.30 46.40 46.25 33.11 12.88 16.87 17.02	53.32 54.60 34.50 25.99 25.45 18.29 4.55 4.64 4.22								
	AVERAGE LEVEL	OF DISTRICT'S SAI	NTA ROSA WELLS =	38.36 FEET							
	;	SAN SIMEON CREE	K WELLS								
16D1 9M1 9P2 9P7 9L1 SS4 9K2 SS3 SS2 SS1 11B1 11C1 PFNW 10A1 10G2 10G1 10F2 10M2 9J3	6.68 23.53 7.60 9.40 11.13 11.75 13.15 12.98 12.73 19.85 14.74 13.86 25.70 19.06 17.50 25.66 24.20 16.45	11.81 65.63 19.11 19.59 27.33 25.92 30.23 33.25 34.01 34.07 105.43 98.20 93.22 78.18 62.95 59.55 66.92 55.21 43.45	5.13 42.10 11.51 10.19 16.20 18.48 20.10 21.03 21.34 85.58 83.46 79.36 52.48 43.89 42.05 41.26 31.01 27.00	Gradient = N/A							

20.82 FEET

Red Font are the CCSD's Production Wells

5/1/12

BOARD OF DIRECTORS MEETING MAY 24, 2012 ADDENDUM TO GENERAL MANAGER'S REPORT WASTEWATER SUPERVISOR REPORT

- Hydro cleaned sewer line located on Brighton St. Also, inspected lateral connections using CCTV push camera.
- 2) Cleared manhole blockage in strawberry canyon.
- 3) Hydro cleaned sewer line located on Worchester Dr.
- 4) Repaired Vactor truck air break condensate release valve.
- 5) Paso Robles Ford repaired F350 service truck. Installed new ICP sensor and Hi psi oil pump.
- 6) Alpha Electric completed blower & RAS MCC cooling fan installation and double check blower #3 fault. Blower #3 needs rewinding.
- 7) Alpha Electric continues to work on lift station alarm repairs. Work includes testing and installing new wiring and removing old equipment.
- 8) Installed new rotating assembly on pump #1 at lift station B.
- 9) Installed new block heater on WWTP emergency generator.
- 10) Preparing for our annual plant wide cleaning scheduled for the end of MAY.
- 11) Continue inspecting manholes. Manhole inspection project almost completed. 1-2 days remaining.
- 12) SLO county APCD inspected new emergency generator at A-1 lift station. They will be issuing a new permit within several weeks.
- 13) I had a meeting with the SLO county environmental health department and reviewed are hazardous response plan. Currently updating plan.
- 14) Continue working with APTwater Services on Cambria CSD SSMP (Sanitary Sewer Management Plan).
- 15) Continue to work with Bio-Resource Consultants on updating the GIS mapping for the collection system.
- 16) Working on information flyer/handout for middle school tour scheduled for May 30th.
- 17) Sun Pacific working on installing new pump panel for lift station B4. Project will take 2-4 weeks.

Mike Finnigan Senior WWTP Operator

BOARD OF DIRECTORS' MEETING – MAY 24, 2012 ADDENDUM TO GENERAL MANAGER'S REPORT FACILITIES AND RESOURCES MANAGER'S REPORT

- o Fiscalini Ranch:
 - **§** Mowing:
 - § Staff has begun moving the entire east ranch.
 - Mowing will help in stopping invasive plants such as the Italian thistle and bull thistle from taking over that area of the ranch.
 - § Staff continues to clear fallen trees on West Fiscalini Ranch trails.
- Moonstone Connector Trail:
 - § Work began on the long awaited moonstone connector trail on April 16th.
 - **§** The trail is located along the south side of Moonstone Beach drive near its intersection with Windsor Boulevard.
 - § The trail is 109 feet long by 8 foot wide made of decomposed granite. A 60 foot retaining wall was also built.
 - § Trail was built by California Conservation Corp and Facilities and Resources Staff.
 - § Trail was completed on April 27th.
- o Vet's hall:
 - § 40 events were held at Veterans Memorial Building since last board meeting.
 - § Vet's Hall Repairs:
 - § Staff repaired and painted the side rails next to the patio area.
 - § Staff continues to repair and paint exterior windows.
 - § Fees waived for the month of May: \$1,422.00
 - Street Lights:
 - § Last month the board approved the purchase of additional street light banner poles. Facilities supervisor met with Taylor Hilden to schedule the purchase and installation of those poles.
 - § A Street light was hit and knocked down in front of the Black Cat restaurant. Staff is working on replacing the light.

Submitted by: Carlos Mendoza Facilities and Resources Supervisor/ Fiscalini Ranch Preserve Manager

BOARD OF DIRECTORS' MEETING APRIL 26, 2012 ADDENDUM TO GENERAL MANAGER'S REPORT ADMINISTRATIVE OFFICE REPORT

The Administrative Office staff continues to provide support to the community and the other CCSD departments through some of the following items:

Recruitment:

<u>Maintenance Technicians</u>: We are working through the recruitment process for one (1) additional part-time temporary, non-benefitted maintenance technician positions. We hope to have these positions filled and working by the end of May 2012.

<u>Reserve Firefighter</u>: We are currently in the process of hiring four (4) new reserve firefighters. We hope to have them on-board by May 15, 2012.

Conservation:

We are continuing to evaluate and develop an update to our current water conservation program.

Voluntary lot mergers:

We have twelve (12) lot merger applications pending for the current year.

Master fee schedule:

We are currently working to schedule a final conference call with Bartle Wells to review the suggestions on the final revisions for the proposed update to the master fee schedule.

Annual Assessment Programs:

The next season for the annual assessment programs is rapidly approaching. We have identified a team of staff members to assist with the implementation of each of these programs and are now underway with the data analysis and agenda staff report preparations. Fire Hazard Fuel Reduction Program, Fire Suppression Benefit Assessment, and Water and Wastewater Availability, were contracted out to the Wallace Group last year. This year they will be handled in-house this.

2011 Update on Fire Hazard Fuel Reduction Program (FHFRP):

Invoices: The Administrative Department is supporting the Fire Departments FHFRP by sending the final notices to the parcel owners. Any unpaid invoices will be rolled onto the tax bills in July.

Miscellaneous items:

Processing Pelfrey SFR EDU transfer, Received Kingston proposal for the senior housing project, Processing commercial EDU Transfer proposal, Waitlist position transfer, Fiber Optic application for 50% discount, Dog Park Insurance matter, and the Budget for 2012/2013.

Submitted by,

Monique Madrid Administrative Services Officer

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors AGENDA NO. **6.B.**

FROM: Jerry Gruber, General Manager

Bob Gresens, District Engineer

Meeting Date: May 24, 2012 Subject: LONG TERM WATER SUPPLY

ALTERNATIVES UPDATE

WATER SUPPLY PROJECT EIR/EIS

The Army Corps and their consultants are in the process of completing scope of work modifications for developing and analyzing additional project alternatives, while also refining earlier concepts (Preliminary concepts were attached to the April 26, 2012 Board meeting agenda item 6.B, which are now posted on the cambriacsd.org web site.). Recent project activities also include the development of criteria to be used in comparing alternatives, which is intended to be presented and discussed during a future public workshop.

The EIR/EIS for the water supply project will include a reasonable range of alternatives, several of which may not necessarily include seawater desalination. Therefore, to allow for future Federal Water Resource Development Act (WRDA) funding of an alternative other than desalination, a WRDA Bill would need to amend the Cambria project. Further discussions are needed with Federal representatives to pursue such an amendment.

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
ACCURATE MAILING SERVICE	54076	4/3/2012	1	45.00	WD/POSTAGE DEP FOR MAILING REMINDER NOTICES 04/12
ACCURATE MAILING SERVICE	54076	4/3/2012	2	45.00	WW/POSTAGE DEP FOR MAILING REMINDER NOTICES 04/12
ACCURATE MAILING SERVICE	54142	4/16/2012	1	27 15	WW/BALANCE DUE FOR 4/13/12 MAILING
ACCURATE MAILING SERVICE	54142	4/16/2012	2		WD/BALANCE DUE FOR 4/13/12 MAILING
ACCURATE MAILING SERVICE		4/26/2012			WD/POSTAGE FOR W WW AVAILABILITY NOTICES 2012
	54200		1		
ACCURATE MAILING SERVICE	54200	4/26/2012	2		_WW/POSTAGE FOR W WW AVAILABILITY NOTICES 2012
				1,051.26	
ADAMS, JAMES R.	54077	4/3/2012	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB 04/12
ADAMSON, MARY	54158	4/19/2012	1	30.00	WD/REFUND METER MONITOR
AGP VIDEO	54120	4/10/2012	1	1,295.00	ADM/VIDEO PROD/DIST BOARD MEETINGS 3/15 & 3/22/12
AIR POLLUTION CNTRL DIST	54088	4/3/2012	1	195.00	WD/PERMIT FOR PORTABLE GENERATOR
ALLAN HANCOCK JCCD	54174	4/23/2012	1	244.00	FD/FIRE INVESTIGATION TRAINING
ALLMAX SOFTWARE, INC.	54104	4/3/2012	1	1,400.00	WW/CUSTOM MODIFICATIONS SETUP
ALPHA ELECTRICAL SERVICE	54105	4/3/2012	1	3,527.50	WW/ANNUAL MCC PANEL CLEANING AND TESTING
ALPHA FIRE & SECURITY	54121	4/10/2012	1	135.00	F&R/MONITORING FIRE ALARM SYS VETS HALL MAY-JULY
AMERICAN WATER WORKS ASSN	54175	4/23/2012	1	238.00	WW/MEMBERSHIP FEES
AT&T	54122	4/10/2012	1	43.84	WW/ALARM LIFT STATION B-4
AT&T	54176	4/23/2012	1	282.84	_WD/ALARM VAN GORDON CRK RD WELL
				326.68	
AT&T/CALNET2	54150	4/19/2012	1	16.07	WW/MONTHLY FAX CHARGE 03/10/12-04/09/12
AT&T/CALNET2	54150	4/19/2012	1	30.22	F&R/TELEMETRY SYS MONTHLY CHGS 03/10/12-04/09/12
AT&T/CALNET2	54150	4/19/2012	1		WW/CIRCUIT ALARM CHARGES 03/10/12-04/09/12
AT&T/CALNET2	54150	4/19/2012	1		ADM/FAX MONTHLY CHARGES 03/10/12-04/09/12
AT&T/CALNET2	54150	4/19/2012	1		ADM/MAIN OFFICE MONTHLY CHARGES 03/10/12-04/09/12
AT&T/CALNET2	54150	4/19/2012	1		WW/MONTHLY PHONE CHARGES 03/10/12-04/09/12
AT&T/CALNET2	54177	4/23/2012	1		WD/TELEMETRY SYST MONTHY CHGS 03/10/12-04/09/12
AT&T/CALNET2	54177	4/23/2012	1		WD/BUILDING PUMP LEIMERT TANK 03/10/12-04/09/12
AT&T/CALNET2	54177	4/23/2012	1	78.59	WD/PHONE & FAX MONTHLY CHARGES 03/10-04/09/12
AT&T/CALNET2	54177	4/23/2012	1	147.31	FD/MAIN OFFICE MONTHY CHARGES
				1,405.23	
AVERY ASSOCIATES	54098	4/3/2012	1	1,700.00	ADM/LABOR RELATIONS SERVICES APRIL 2012
BARTLE WELLS ASSOCIATES	54143	4/16/2012	1	790.00	ADM/PROFESSIONAL CONSULTING SVCS 1/30/12-3/30/12
BARTLE WELLS ASSOCIATES	54143	4/16/2012	2		_WD/PROFESSIONAL CONSULTING SVCS 1/30/12-3/30/12
				1,580.00	
BAUER COMPRESSORS	54178	4/23/2012	1	1,180.00	FD/SERVICE & REPAIR FOR AIR COMPRESSOR
BEN HEASTON'S 24 HR PLBG	54151	4/19/2012	1	380.00	F&R/REPLACE SEWER LINE UNDER KITCHEN - VETS HALL
BOB WRIGHT CONSTRUCTION	54097	4/3/2012	1	1,120.00	WD/REMOVE & RELOCATE FIREHYDRANT
BRENNTAG PACIFIC, INC.	54152	4/19/2012	1	807.09	WW/CHEMICALS
BRENNTAG PACIFIC, INC.	54179	4/23/2012			WD/CHEMICALS
-, -				1,028.06	-

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
BRUMIT DIESEL INC	54099	4/3/2012	1	465.65	FD/ACTUATOR KIT ENGINE 5791
BRUMIT DIESEL INC	54099	4/3/2012	1	67.32	FD/MAINT & REPAIR VEHICLES
BRUMIT DIESEL INC	54123	4/10/2012	1	122.18	_FD/MAINT & REPAIR VEHICLES
				655.15	
BURTON'S FIRE, INC.	54124	4/10/2012	1	155.88	FD/MAINT & REPAIR VEHICLES
BUSINESSPLANS, INC.	54078	4/3/2012	1	259.00	ADM/MONTHLY HRA PLAN ADMINISTRATION 04/12
CALIF RURAL WATER ASSOC.	54125	4/10/2012	1	250.00	WD/WATER TREATMENT CERT. REVIEW
CAMBRIA HARDWARE CENTER	54154	4/19/2012	1	108.87	WW/HARDWARE SUPPLIES MARCH 2012
CAMBRIA HARDWARE CENTER	54154	4/19/2012	2	33.08	WW/HARDWARE SUPPLIES MARCH 2012
CAMBRIA HARDWARE CENTER	54154	4/19/2012	3	86.96	WW/HARDWARE SUPPLIES MARCH 2012
CAMBRIA HARDWARE CENTER	54154	4/19/2012	4	8.57	WW/HARDWARE SUPPLIES MARCH 2012
CAMBRIA HARDWARE CENTER	54154	4/19/2012	1	653.83	F&R/HARDWARE SUPPLIES MARCH 2012
CAMBRIA HARDWARE CENTER	54154	4/19/2012	2	6.20	F&R/HARDWARE SUPPLIES MARCH 2012
CAMBRIA HARDWARE CENTER	54154	4/19/2012	3	15.80	F&R/HARDWARE SUPPLIES MARCH 2012
CAMBRIA HARDWARE CENTER	54154	4/19/2012	4	22.49	F&R/HARDWARE SUPPLIES MARCH 2012
CAMBRIA HARDWARE CENTER	54154	4/19/2012	1	82.50	WD/HARDWARE SUPPLIES MARCH 2012
CAMBRIA HARDWARE CENTER	54154	4/19/2012	1	59.02	ADM/HARDWARE SUPPLIES MARCH 2012
CAMBRIA HARDWARE CENTER	54187	4/23/2012	1	30.89	FD/MAINT & REPAIR BUILDING
CAMBRIA HARDWARE CENTER	54187	4/23/2012	2		FD/MAINT & REPAIR VEHICLES
				1,146.23	
CAMBRIA VILLAGE SQUARE	54087	4/3/2012	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN 04/12
CARMEL & NACCASHA LLP	54128	4/10/2012	1	1,171.50	F&R/GENERAL COUNSEL FEBRUARY 2012
CARMEL & NACCASHA LLP	54128	4/10/2012	2	4,630.15	ADM/GENERAL COUNSEL FEBRUARY 2012
CARMEL & NACCASHA LLP	54128	4/10/2012	3	247.50	FD/GENERAL COUNSEL FEBRUARY 2012
CARMEL & NACCASHA LLP	54128	4/10/2012	4		RC/GENERAL COUNSEL FEBRUARY 2012
CARMEL & NACCASHA LLP	54128	4/10/2012	5		PR/GENERAL COUNSEL FEBRUARY 2012
CARMEL & NACCASHA LLP	54128	4/10/2012	6		WD/GENERAL COUNSEL FEBRUARY 2012
CARMEL & NACCASHA LLP	54128	4/10/2012	7		WW/GENERAL COUNSEL FEBRUARY 2012
CARMEL & NACCASHA LLP	54128	4/10/2012		, ,	ADM/LESS JANUARY 2012 RETAINER
CARMEL & NACCASHA LLP	54128	4/10/2012	2		WD/BERGE LITIGATION FEBRUARY, 2012
CARMEL & NACCASHA LLP	54128	4/10/2012	3		WW/BERGE LITIGATION FEBRUARY, 2012
CARMEL & NACCASHA LLP	54128	4/10/2012	4		WD/LANDWATCH I LITIGATION FEBRUARY, 2012
CARMEL & NACCASHA LLP	54128	4/10/2012			WD/LINDSEY LITIGATION FEBRUARY, 2012
CARMEL & NACCASHA LLP	54128	4/10/2012	6		WW/GILRAY LITIGATION FEBRUARY, 2012
CARMEL & NACCASHA LLP	54128	4/10/2012	1		ADM/DISCIPLINARY APPEAL HEARING
CARMEL & NACCASHA LLP	54128	4/10/2012	2	,	RC/DISCIPLINARY APPEAL HEARING
CARMEL & NACCASHA LLP	54079	4/3/2012			ADM/MONTHLY RETAINER LEGAL SERVICES 04/12
CARMEL & NACCASHA LLP	54128	4/10/2012	1		FD/GENERAL COUNSEL MARCH 2012
CARMEL & NACCASHA LLP	54128	4/10/2012	2		F&R/GENERAL COUNSEL MARCH 2012
CARMEL & NACCASHA LLP	54128	4/10/2012	3	·	ADM/GENERAL COUNSEL MARCH 2012
CARMEL & NACCASHA LLP	54128	4/10/2012	4	·	RC/GENERAL COUNSEL MARCH 2012
CARMEL & NACCASHA LLP	54128	4/10/2012	5		PR/GENERAL COUNSEL MARCH 2012
CARMEL & NACCASHA LLP	54128 54128	4/10/2012	6 1 <i>1</i>	·	WD/GENERAL COUNSEL MARCH 2012
CARMEL & NACCASHA LLP	54128 54128	4/10/2012	14		WW/GENERAL COUNSEL MARCH 2012
CARMEL & NACCASHA LLP	54128 54128	4/10/2012	4		WD/BERGE LITIGATION MARCH, 2012
CARMEL & NACCASHA LLP	54128	4/10/2012	5		WW/BERGE LITIGATION MARCH, 2012
CARMEL & NACCASHA LLP	54128 54128	4/10/2012	6		WD/LANDWATCH I LITIGATION MARCH, 2012
CARMEL & NACCASHA LLP	54128 54128	4/10/2012	7	·	WD/LINDSEY LITIGATION MARCH, 2012
CARMEL & NACCASHA LLP CARMEL & NACCASHA LLP	54128 54128	4/10/2012 4/10/2012	8 13		WW/GILRAY LITIGATION MARCH, 2012 ADM/LESS FEBRUARY 2012 RETAINER
CANVILL & NACCASTA LLP	J 4 120	4 /10/2012	13	30,897.85	ADIMILESS I EDITORITI 2012 RETAINER

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
CENTRAL COAST COFFEE CENTRAL COAST COFFEE	54153 54153	4/19/2012 4/19/2012	1 1		ADM/OFFICE SUPPLIES FD/OFFICE SUPPLIES
CHAPARRAL BUSINESS MACHIN	54089	4/3/2012	1	3,088.00	ADM/ANNUAL MAINT RENEWAL SAVIN 4060 THRU 3/14/13
CITIZENS BUSINESS BANK CITIZENS BUSINESS BANK CITIZENS BUSINESS BANK CITIZENS BUSINESS BANK	54126 54126 54126 54126	4/10/2012 4/10/2012 4/10/2012 4/10/2012	1 2 3 4	12,216.26 86,030.00	WD/PRINCIPAL DUE 5/1/12 -65% WD/INTEREST DUE 5/1/12 - 65% WW/PRINCIPAL DUE 5/1/12 - 35% WW/INTEREST DUE 5/1/12 - 35%
CLEATH-HARRIS GEOLOGISTS, INC. CLEATH-HARRIS GEOLOGISTS, INC. CLEATH-HARRIS GEOLOGISTS, INC.	54159 54159 54159	4/19/2012 4/19/2012 4/19/2012	1 1 1	439.50 393.80	WD/PROF SVCS TO DETECT HARD ROCK DRILLING AREAS WD/PROF SVCS TO DETECT HARD ROCK DRILLING AREAS WD/PROF SVCS TO DETECT HARD ROCK DRILLING AREAS
COAST ELECTRONICS/RADIO	54127	4/10/2012	1	1,181.77	FD/VHF RADIOS WITH VOICE/VIB/BATTERY CHARGERS
CORBIN WILLITS SYSTEMS	54080	4/3/2012	1	1,199.12	ADM/MONTHLY SUPPORT AGREEMT-MOM SOFTWARE 04/12
CRYSTAL SPRING WATER CO.	54180	4/23/2012	1	53.48	WW/DRINKING AND DISTILLED WATER AND RENTAL MAR '12
CULLIGAN-KITZMAN WATER	54181	4/23/2012	1	52.00	FD/14 DAY WATER SOFTENER SERVICE 3/07/12-3/31/12
ESTES EXPRESS LINES ESTES EXPRESS LINES	54106 54144	4/3/2012 4/16/2012	1 1		WW/SHIPPING CHARGESWW/SHIPPING CHARGES FOR WW PUMP
EVERBANK COMMERCIAL FINANCE	54182	4/23/2012	1	314.57	FD/SHARP X3500 COPIER LEASE AGREEMENT APRIL 2012
FENCE FACTORY, THE	54130	4/10/2012	1	350.00	F&R/ADDITIONAL FENCE FOR SKATE PARK
FERGUSON ENT., INC #632 FERGUSON ENT., INC #632	54183 54183	4/23/2012 4/23/2012	1 1		WD/MAINT & REPAIR FIRE HYDRANTS WD/MAINT & REPAIR
FGL ENVIRONMENTAL FGL ENVIRONMENTAL FGL ENVIRONMENTAL FGL ENVIRONMENTAL FGL ENVIRONMENTAL FGL ENVIRONMENTAL	54090 54090 54090 54090 54090 54184	4/3/2012 4/3/2012 4/3/2012 4/3/2012 4/3/2012 4/23/2012	1 1 1 1 1	387.00 162.00 90.00 90.00	WD/BACTI ANALYSIS WW/INORGANIC AND ORGANIC ANALYSIS WD/BACTI AND SUPPORT ANALYSIS WD/BACTI AND SUPPORT ANALYSIS WD/BACTI AND SUPPORT ANALYSIS WD/BACTI AND SUPPORT ANALYSIS
FINNIGAN, MICHAEL	54081	4/3/2012	1	45.00	W/MONTHLY CELLULAR PHONE SERVICE REIMB 04/12
FIRMA CONSULTANTS, INC.	54160	4/19/2012	1	371.25	PR/PROF SVCS FISCALINI RANCH MDP ADD SVCS #2 #2111
FORREST, ALAN	54117	4/10/2012	1	211.06	WD/CUSTOMER REFUND
G. W. POTTER	54161	4/19/2012	1	260.00	WW/REPAIR TRACTOR HYDRAULIC HOSE
GRAINGER GRAINGER	54107 54186	4/3/2012 4/23/2012	1 1		WW/MAINT & REPAIR TREATMENT PLANT WW/MAINT & REPAIR TREATMENT PLANT
GRESENS, ROBERT C.	54082	4/3/2012	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB 04/12

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
GROSSKREUTZ, BENJAMIN M.	54108	4/3/2012	1	65.00	WD/REIMB GRADE 2 TREATMENT APPLICATION FEES
GRUBER, JEROME	54083	4/3/2012	1	45.00	DM/MONTHLY CELLULAR PHONE SERVICE REIMB 04/12
GUS YATES, HYDROLOGIST	54132	4/10/2012	1	2,485.00	WD/OUTSIDE EXPERT TO REVIEW URBAN WATER MGMT PLAN
HAYWARD LUMBER	54133	4/10/2012	1	633.17	F&R/MAINT & REPAIR VETS HALL
HOME DEPOT CREDIT SERVICE	54188	4/23/2012	1	21.52	PR/MOONSTONE CONNECTOR TRAIL
IDLER'S INC.	54189	4/23/2012	1	1,492.23	FD/DISHWASHER AND MICROWAVE
INNOVATIVE CONCEPTS INNOVATIVE CONCEPTS INNOVATIVE CONCEPTS INNOVATIVE CONCEPTS INNOVATIVE CONCEPTS INNOVATIVE CONCEPTS	54084 54084 54084 54084 54084 54084	4/3/2012 4/3/2012 4/3/2012 4/3/2012 4/3/2012	3 4 5	839.30 839.30 839.30 839.30	FD/MONTHLY BROADBAND SERVICES 04/12 F&R/MONTHLY BROADBAND SERVICES 04/12 ADM/MONTHLY BROADBAND SERVICES 04/12 WD/MONTHLY BROADBAND SERVICES 04/12 WW/MONTHLY BROADBAND SERVICES 04/12 FD/MONTHLY WEB HOSTING fire.cambriacsd.org 04/12
INT'L INST. MUNI CLERKS	54134	4/10/2012	1	210.00	ADM/MEMBERSHIP DUES THRU 6/30/13
J B DEWAR J B DEWAR J B DEWAR J B DEWAR	54100 54155 54190 54190	4/3/2012 4/19/2012 4/23/2012 4/23/2012		3,155.07 1,352.17	FD/GASOLINE & DIESEL WW/DIESEL FD/DIESEL WD/GASOLINE
JOHN DEERE FINANCIAL JOHN DEERE FINANCIAL	54109 54156	4/3/2012 4/19/2012			WW/DUPLICATE KEYS FOR JOHN DEER TRACTOR WW/MAINT & REPAIR VEHICLES
KOONTZ, BRUCE	54157	4/19/2012	1	200.00	RC/REFUND OF OVERPAYMENT OF REMODEL FEES
KROM, DIANE	54118	4/10/2012	1	45.49	WD/CUSTOMER REFUND
LAWSON PRODUCTS	54110	4/3/2012	1	116.50	WW/MAINT & REPAIR COLLECTION
LIGHTHOUSE LITHO	54162	4/19/2012	1	225.23	F&R/TRAIL MAPS
LINC DELIVERY	54091	4/3/2012	1	19.50	WW/DELIVERY SERVICE TO SWQCB 3/29/12
MADDAUS WATER MANAGEMENT	54163	4/19/2012	1	2,002.50	WD/PROF SVCS REVIEW OF 2010 URBAN WTR MGMT PLAN
MADRID, MONIQUE MADRID, MONIQUE	54101 54101	4/3/2012 4/3/2012			ADM/TRAVEL REIMB CARMEL & NACCASHA TELE CONFERENCE ADM/TRAVEL REIMB - SLO CTY LIBRARY LCW HR TRAINING
MALONEY, RYAN S	54146	4/16/2012	1	423.68	FD/ADV TRVL EXP MONROVIA, CA FIRE OFFICER CLASS
MATT HUMPHREY CONSTRUCTION	54164	4/19/2012	1	485.00	F&R/SIGN AND INSTALLATION FOR FISCALINI RANCH TRL
MCMASTER-CARR SUPPLY CO MCMASTER-CARR SUPPLY CO	54135 54135	4/10/2012 4/10/2012			WD/MAINT & REPAIR WELLS WD/MAINT & REPAIR WELLS
MEDSTOP URGENT CARE MEDSTOP URGENT CARE	54136 54136	4/10/2012 4/10/2012			F&R/FD/PRE EMP PHYSICALS F&R/FD/PRE EMP PHYSICALS

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	CHECK	CHECK	LINE	LINE	
VENDOR NAME	NUMBER	DATE	NO.	AMOUNT	LINE DESCRIPTION
MENDOZA, CARLOS	54085	4/3/2012	1	22.50	F&R/MONTHLY CELLULAR PHONE SERVICE REIMB 04/12
MENDOZA, CARLOS	54085	4/3/2012	2	22.50	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB 04/12
				45.00	
MILLER, MARK	54086	4/3/2012			FD/MONTHLY CELLULAR PHONE SERVICE REIMB 04/12
MILLER, MARK	54147	4/16/2012	1 _		_FD/REIMBURSE ANNUAL CONFERENCE FEE BUELLTON
				145.00	
MINER'S ACE HARDWARE	54092	4/3/2012	1	126 25	F&R/MAINT & REPAIR BUILDINGS
MINER'S ACE HARDWARE	54165	4/19/2012			F&R/MAINT & REPAIR BUILDINGS
MINER'S ACE HARDWARE	54165	4/19/2012			F&R/KEYS
MINER'S ACE HARDWARE	54165	4/19/2012	1		ADM/MAINT & REPAIR VEHICLES
MINER'S ACE HARDWARE	54165	4/19/2012			F&R/MAINT & REPAIR BUILDINGS
MINER'S ACE HARDWARE	54191	4/23/2012			F&R/DEPT. OPERATING SUPPLIES
			-	605.90	-
MICCION LINEN CUESTA	F4444	4101001=		0.5	MID // INIEN OF DV//OF A LINIEODM OF EAVING MADOUR OF
MISSION LINEN SUPPLY	54111	4/3/2012			WD/LINEN SERVICE & UNIFORM CLEANING MARCH 2012
MISSION LINEN SUPPLY	54111	4/3/2012	2 _		_F&R/LINEN SERVICE & UNIFORM CLEANING MARCH 2012
				269.08	
NAPA AUTO PARTS	54093	4/3/2012	1	6.00	F&R/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	54093	4/3/2012			WW/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	54093	4/3/2012			F&R/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	54093	4/3/2012	1	5.56	WD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	54093	4/3/2012	1	3.21	F&R/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	54093	4/3/2012	1	3.31	F&R/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	54093	4/3/2012	1	32.14	F&R/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	54173	4/19/2012	1	2.86	F&R/MAINT & REPAIR VEHICLE
NAPA AUTO PARTS	54173	4/19/2012	1	30.02	F&R/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	54173	4/19/2012	1	3.83	F&R/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	54173	4/19/2012	1	17.26	F&R/MAINT & REPAIR VEHICLE
NAPA AUTO PARTS	54173	4/19/2012	1 _	10.71	_WW/MAINT & REPAIR VEHICLES
				196.97	
NATIONAL METER & AUTOMATION	54094	4/3/2012	1	10 889 07	WD/FIVE 2" COMPOUND METERS
NATIONAL METER & AUTOMATION	04004	4/3/2012		10,003.07	WENTIVE 2 COMIT COND METERO
NOBLE SAW, INC.	54137	4/10/2012	1	409.40	F&R/SMALL TOOLS AND EQUIPMENT
NOBLE SAW, INC.	54148	4/16/2012	1	46.90	FD/MAINT & REPAIR
NOBLE SAW, INC.	54166	4/19/2012	1	18.54	F&R/MAINT & REPAIR EQUIPMENT
NOBLE SAW, INC.	54192	4/23/2012	1	157.96	F&R/MAINT & REPAIR EQUIPMENT
			_	632.80	
PACIFIC GAS & ELECTRIC	54138	4/10/2012	1	4 30	F&R/ELECTRIC SERVICE 02/29/12-03/28/12
PACIFIC GAS & ELECTRIC	54138	4/10/2012	1		WW/ELECTRIC SERVICE 02/29/12-03/28/12
PACIFIC GAS & ELECTRIC	54138	4/10/2012			ADM/ELECTRIC SERVICE 02/29/12-03/28/12
PACIFIC GAS & ELECTRIC	54138	4/10/2012			WW/ELECTRIC SERVICE 02/29/12-03/28/12
PACIFIC GAS & ELECTRIC	54138	4/10/2012			WD/ELECTRICAL SERVICE 03/02/12-03/29/12
PACIFIC GAS & ELECTRIC	54167	4/19/2012			WW/ELECTRIC SERVICE 02/29/12-03/30/12
PACIFIC GAS & ELECTRIC	54193	4/23/2012		,	WD/ELECTRIC SERVICE 02/29/12-03/29/12
17.011.10 07.0 0 222011.10	01100	1/20/2012	•	17,791.47	=
DUMB BERMS OFFICE					WWW.DEDAID INFELLENT DUMP (IS
PUMP REPAIR SERVICE CO.	54112	4/3/2012	1	3,897.84	WW/REPAIR INFLUENT PUMP #3
QUILL CORP	54102	4/3/2012	1	117.88	FD/OFFICE SUPPLIES
QUILL CORP	54113	4/3/2012			ADM/OFFICE SUPPLIES
QUILL CORP	54113	4/3/2012		21.44	ADM/OFFICE SUPPLIES
QUILL CORP	54113	4/3/2012	1	4.99	ADM/OFFICE SUPPLIES
QUILL CORP	54113	4/3/2012	1	30.03	ADM/OFFICE SUPPLIES
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QUILL CORP	54113	4/3/2012	1	13.50	ADM/OFFICE SUPPLIES
QUILL CORP	54139	4/10/2012	1	53.61	ADM/OFFICE SUPPLIES
QUILL CORP	54168	4/19/2012	1	188.00	ADM/OFFICE SUPPLIES
QUILL CORP	54168	4/19/2012	1	6.55	ADM/OFFICE SUPPLIES
QUILL CORP	54168	4/19/2012	1		ADM/OFFICE SUPPLIES
QUILL CORP	54168	4/19/2012	1		ADM/OFFICE SUPPLIES
QUILL CORP	54194	4/23/2012	1	` ,	WW/OFFICE SUPPLIES
QUILL CORP	54194	4/23/2012	١,		
				600.82	
REIS, HELEN	54119	4/10/2012	1	26.86	WD/CUSTOMER REFUND
SDRMA	54095	4/3/2012	1	1,000.00	WD/CLAIM #AD1112005037-0001
SELECT BUSINESS SYSTEMS	54103	4/3/2012	1	85.03	FD/EXTRA USAGE FEES
SELECT BUSINESS SYSTEMS	54103	4/3/2012	1		FD/TONER
GELECT BOOMVEOO GTOTEMO	34103	4/3/2012	' '	94.03	=
				34.03	
SLO COUNTY ASSESSOR	54170	4/19/2012	1	200 50	FD/COPY OF ACCESSORS TAX ROLE
			1		
SLO COUNTY ASSESSOR	54170	4/19/2012	2		WD/COPY OF ACCESSORS TAX ROLE
SLO COUNTY ASSESSOR	54170	4/19/2012	3		_WW/COPY OF ACCESSORS TAX ROLE
				417.00	
SLO COUNTY NEWSPAPERS	54140	4/10/2012	1	349.90	WD/NOTICE OF PREPARATION - LEGAL PUBLICATION
SLO COUNTY NEWSPAPERS	54140	4/10/2012	2	-	_CONT'D) FOR CAMBRIA WATER SUPPLY
				349.90	
SUN PACIFIC	54114	4/3/2012	1	1,835.00	WW/INSTALL NEW CRANK - WWTP EMERGENCY GENERATOR
SUN PACIFIC	54171	4/19/2012	1	1,083.95	WW/MAINT & REPAIR LIFT STATION #8
SUN PACIFIC	54171	4/19/2012	2	303.75	WW/MAINT & REPAIR SLUDGE PRESS
SUN PACIFIC	54171	4/19/2012	3	764.00	WW/ADD NEW 16 CHANNEL CARD
SUN PACIFIC	54171	4/19/2012	4	780.22	WW/WORK ON LIFT STA ALARM SYSTEM
SUN PACIFIC	54171	4/19/2012	5	263.00	WW/NEW WWTP GENERATOR BLOCK HEARTER
			•	5,029.92	-
				-,	
TECHXPRESS, INC.	54096	4/3/2012	1	2.680.00	ADM/MONTHLY NETGUARD IT SERVICE APRIL 2012
				,	
THE DOCUTEAM	54129	4/10/2012	1	309.58	ADM/DOCUMENT STORAGE MARCH 2012
THE GAS COMPANY	54131	4/10/2012	1	180.10	F&R/GAS SERVICE 1000 MAIN ST. 03/01/12-03/29/12
THE GAS COMPANY	54131	4/10/2012			ADM/GAS SERVICE 1316 TAMSEN #201
THE GAS COMPANY	54131	4/10/2012	1		ADM/GAS SERVICE 1316 TAMSEN #203
THE GAS COMPANY	54131	4/10/2012	1		F&R/GAS SERVICE 1310 TAMISEN #203
			1		
THE GAS COMPANY	54145	4/16/2012	•		WW/GAS SERVICE 5500 HEATH APT B 3/2-4/2/12
THE GAS COMPANY	54145	4/16/2012			WW/GAS SERVICE 5500 HEATH LN 03/02/12-04/02/12
THE GAS COMPANY	54185	4/23/2012			FD/GAS SERVICE 03/01/12-03/30/12
THE GAS COMPANY	54185	4/23/2012	1		_FD/GAS SERVICE 5490 HEATH LN 03/02/12-04/02/12
				881.47	
TITAN INDUSTRIAL SUPPLY	54195	4/23/2012	1	258.95	WW/EMERGENCY AND FIRST AID EQUIPMENT
UNITED STAFFING ASSOC	54115	4/3/2012	1	184.86	FD/TEMP STAFFING WE 3/25/12
UNITED STAFFING ASSOC	54115	4/3/2012	2	832.35	F&R/TEMP STAFFING WE 03/25/12
UNITED STAFFING ASSOC	54115	4/3/2012	3	611.07	ADM/TEMP STAFFING WE 03/25/12
UNITED STAFFING ASSOC	54115	4/3/2012			WW/TEMP STAFFING WE 03/25/12
UNITED STAFFING ASSOC	54141	4/10/2012	1		FD/TEMP STAFFING WE 04/08/12
UNITED STAFFING ASSOC	54141	4/10/2012	2		F&R/TEMP STAFFING WE 04/08/12
UNITED STAFFING ASSOC	54141	4/10/2012	3		ADM/TEMP STAFFING WE 04/08/12
UNITED STAFFING ASSOC	54141	4/10/2012			WW/TEMP STAFFING WE 04/08/12
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VENDOR NAME	NUMBER	DATE	NO.	AMOUNT	LINE DESCRIPTION
UNITED STAFFING ASSOC	54172	4/19/2012	1		FD/TEMP STAFFING WE 04/08/12
UNITED STAFFING ASSOC	54172	4/19/2012	2		RC/TEMP STAFFING WE 04/08/12
UNITED STAFFING ASSOC	54172	4/19/2012	3		WW/TEMP STAFFING WE 04/08/12
UNITED STAFFING ASSOC	54172	4/19/2012	4		ADM/TEMP STAFFING WE 04/08/12
UNITED STAFFING ASSOC	54172	4/19/2012			F&R/TEMP STAFFING WE 04/08/12
UNITED STAFFING ASSOC	54196	4/23/2012	1		F&R/TEMP STAFFING WE 04/15/12
UNITED STAFFING ASSOC	54196	4/23/2012	2		ADM/TEMP STAFFING WE 04/15/12 FD/TEMP STAFFING WE 04/15/12
UNITED STAFFING ASSOC UNITED STAFFING ASSOC	54196 54196	4/23/2012 4/23/2012	3 4		RC/TEMP STAFFING WE 04/15/12
UNITED STAFFING ASSOC	34190	4/23/2012	4	6,699.30	NOTEMP STAFFING WE 04/19/12
USA BLUE BOOK	54116	4/3/2012	1	122.78	WW/LAB SUPPLIES
USA BLUE BOOK	54197	4/23/2012	1	392.02	WD/DEPT OPERATING EXPENSE
				514.80	-
VERIZON WIRELESS	54198	4/23/2012	1	95.00	FD/CEL PHONE SERVICE 03/08/12-04/07/12
VERIZON WIRELESS	54198	4/23/2012	1		FD/CEL PHONE SERVICE 03/08/12-04/07/12
				180.37	
WILLIAMS, LS	54149	4/16/2012	1	98.21	WD/CUSTOMER REFUND
WINSOR CONSTRUCTION, INC.	54199	4/23/2012	1	60.00	PR/MOONSTONE CONNECTOR TRAIL
Accounts P	ayable Vend	or Subtotal		404,121.68	
Addulta	ayable vella	or Gubtotar		404,121.00	-
AFLAC (AMER FAM LIFE INS)	2632	4/2/2012	1	753 46	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2632	4/2/2012			VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2650	4/13/2012			VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2650	4/13/2012	1		VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2665	4/27/2012	1	753.46	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2665	4/27/2012	1	77.93	VOLUNTARY INS-PRETAX
				2,494.17	-
AMERITAS	2643	4/3/2012	1	1,755.81	DENTAL INSURANCE-YER
AMERITAS	2643	4/3/2012	2	, ,	DENTAL INSURANCE-YER
AMERITAS	2643	4/3/2012	3	(110.58)	DENTAL INSURANCE-YER
AMERITAS	2643	4/3/2012	4		DENTAL INSURANCE-YER
AMERITAS	2643	4/3/2012	1		DENTAL INSURANCE-YER
AMERITAS	2676	4/30/2012	1	•	DENTAL INSURANCE-YER
AMERITAS	2676	4/30/2012	2		DENTAL INSURANCE-YER
AMERITAS	2676	4/30/2012	3		DENTAL INSURANCE YER
AMERITAS	2676	4/30/2012	4		DENTAL INSURANCE YER
AMERITAS	2676	4/30/2012	1	4,352.32	_DENTAL INSURANCE-YER
CAMBRIA COMMUNITY SERVICES DIS	2633	4/2/2012	1	1,000.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2633	4/2/2012	2	,	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2633	4/2/2012	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2633	4/2/2012	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2633	4/2/2012	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2633	4/2/2012	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2651	4/13/2012	1	950.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2651	4/13/2012	2		MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2651	4/13/2012	3		MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2651	4/13/2012	4	250.00	MEDICAL REIMBURSEMNT
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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
CAMBRIA COMMUNITY SERVICES DIS	2651	4/13/2012	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2651	4/13/2012	6	250.00	MEDICAL REIMBURSEMNT
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H.O.B./FEDERAL TAXES	2637	4/2/2012	1	•	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2654	4/13/2012	1	•	FEDERAL INCOME TAX
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H.O.B./FEDERAL TAXES	2670	4/27/2012	1	59,237.97	_FEDERAL INCOME TAX
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PERS HEALTH BENEFIT SERV	2645	4/3/2012	3	3,658.93	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2645	4/3/2012	4	2,238.03	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2645	4/3/2012	5	8,074.61	MEDICAL INSURANC-YER
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PERS HEALTH BENEFIT SERV	2645	4/3/2012	1	2,508.08	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2678	4/30/2012	1	20,885.33	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2678	4/30/2012	2	852.15	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2678	4/30/2012	3	1,052.38	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2678	4/30/2012	4	526.19	MEDICAL INSURANC-YER
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PERS RETIREMENT SYSTEM	2639	4/2/2012	1	-	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2639	4/2/2012	2	23,233.99	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2656	4/13/2012	1	0.01	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2656	4/13/2012	2	22,138.85	PERS PAYROLL REMITTANCE
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CAMBRIA COMMUNITY SERVICES DISTRICT

P.O. Box 65 • Cambria, CA 93428 • Telephone: (805) 927-6223 • Fax: (805) 927-5584

ADDENDA TO MONTHLY EXPENDITURE REPORT

DEPARTMENT CODES		
FD	Fire Department	
F&R	Facilities and Resources	
ADM	Administration	
RC	Resource Conservation	
WD	Water Department	
WW	Wastewater Department	
PR	Parks & Recreation	

CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS REGULAR MEETING MINUTES THURSDAY, APRIL 26, 2012, 12:30 PM

	AGENDA ITEM	DISCUSSION OR ACTION
1A.	CALL TO ORDER	President MacKinnon called the regular meeting to
		order at 12:35 PM.
1B.	PLEDGE OF ALLEGIANCE	President MacKinnon led the pledge of allegiance.
1C.	ESTABLISHMENT OF QUORUM	President MacKinnon Present
		Vice President Thompson Present
		Director Bahringer Present
		Director Clift Present
		Director Robinette Present
		Staff Present: General Manager Jerry Gruber,
		Assistant District Counsel David Hirsch, District
		Engineer Bob Gresens, District Clerk Kathy Choate.
1D.	REPORT FROM CLOSED SESSION	Assistant District Counsel reported no report.
2.	SPECIAL REPORTS	
	A. Sheriff's Department Report	Senior Deputy Todd Steeb reported for the month
		of March 278 calls for service, of which 57 were
		EMS requiring Fire and ambulance.
3.	ACKNOWLEDGEMENTS/PRESENTATIONS	None
4.	PUBLIC COMMENT	None
5.	AGENDA REVIEW	Pulled 7A Expenditure Report
6.	MANAGER'S AND BOARD REPORTS	
	A. GENERAL MANAGER'S REPORT	General Manager presented the manager's report.
		A ribbon cutting on Moonstone Connector Trail is
		being planned. Board discussion followed.
		Public Comment:
		Elizabeth Bettenhausen, Cambria. Commented on
		Water Department U.S.A. North locations and
		Growth Management Ordinance. Commended
		Wastewater on student outreach program.
		Mahala Burton, Cambria. Commented on NCAC
		Land Use Committee meeting and Growth
		Management Ordinance.
	B. LONG TERM WATER SUPPLY	General Manager Gruber introduced the item and
	ALTERNATIVES UPDATE	Bob Gresens presented the report. Board
	ALILINATIVES OF DATE	discussion followed.
		Public Comment:
		Amanda Rice, Cambria. Read from The End of
		Abundance, by David Zetland regarding solutions
		to water scarcity. Increase supply or manage what
		exists?
		OMOTO!

			Elizabeth Bettenhausen, Cambria. Commented on agenda items 6A and 6B referencing page 14 (RFP) and 26 (workshops). Requested ACE provide written materials to public two weeks in advance of workshops. What is reasonable demand for water in Cambria and how can it be met with reasonable financial responsibility? Board discussion followed.
		C. MEMBER AND COMMITTEE REPORTS	President MacKinnon presented the Cambria Stimulus, "Controlled Release of Residential Water Connections." Board discussion followed. Public Comment: <u>Amanda Rice</u> , Cambria. Supports relief to the stagnation. 3,815 day of Water Code 350 moratorium. <u>Ron Crummitt</u> , Cambria. Supports the presentation. Support with facts and hard information. <u>Elizabeth Bettenhausen</u> , Cambria. Complimented President MacKinnon's presentation. Looks forward to seeing the hard data and legal authority within moratorium. Tourist economy and full time resident economy, what criteria used to evaluate? BRP should be proportionate to the new building. Director Clift reported on CCSD/CCHD Shared Services Ad Hoc Committee meeting. Director Thompson reported on Ad Hoc Facilities Committee meeting.
			President MacKinnon reported on Ad Hoc Conservation Committee meeting.
7.		CONSENT AGENDA	
	A.	Approve expenditures for month of March	President MacKinnon introduced consent agenda
	R	2012 Approve minutes of Board of Directors	and rescinded his request to pull Item 7A. Director Clift moved approval of consent agenda
	٥.	March 22 regular meeting	as presented. Director Thompson seconded.
	C.	Approve 2012 Veterans' Memorial	Motion carried unanimously.
		Building Rental Agreement Form	Ayes – 5, No – 0, Absent – 0
8.		HEARINGS AND APPEALS	
		A. Adopt Resolution 12-2012 Fixing	President MacKinnon introduced the item. General
		Water and Wastewater Standby or	Manager Gruber presented the staff report.
		<u> </u>	·

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Availability Charges for FY 2012/2013	President MacKinnon opened the public hearing. Public Comment: None President MacKinnon closed the public hearing. Director Bahringer moved to adopt Resolution 12-1202 fixing water and wastewater standby or availability charges for FY 2012/2013. Director Thompson seconded. Motion carried unanimously. Ayes – 4, No – 0, Absent – 0, Abstain – 1 (Robinette)
B. Introduce Ordinance XX-2012	President MacKinnon introduced the item.
amending CCSD Code Section 7.04.010	Director Clift moved to introduce by title only and
rules governing Cambria Veterans'	waive full reading. Director Bahringer seconded.
Memorial Building	Motion carried unanimously.
	Ayes – 5, No – 0, Absent - 0
	Public Comment:
	<u>Jerry McKinnon</u> , Cambria. Commented that April 24, 1955 the Veterans building was designated as a
	Veterans' Memorial Building under CA Military
	Code and Veteran organizations have preemptive
	rights to use of the building.
	Assistant District Counsel Hirsch introduced by title
	the draft ordinance amending CCSD Code
	§7.04.010 rules governing Cambria Veterans'
	Memorial Building. Board discussion followed.
	Director Clift requested under 7.04.010 (O) following the word Pinedorado, insert ", American
	Legion monthly meeting"
	Director Bahringer moved to introduce ordinance
	as amended by Director Clift. Director Clift
	seconded. Motion carried unanimously.
	Ayes – 5, No – 0, Absent - 0
9. REGULAR BUSINESS	
A. Discussion and Consideration of	President MacKinnon introduced the item.
Scarecrow Festival Request for Main	Director Clift provided background on the Main
Street Light Lamp Post Brackets	Street Light Lamp Posts and suggested the board
Funding	authorize a budget amendment to purchase and install two bars on the remaining lamp posts and
	CCSD would provide administrative process for use
	of lamp posts. CCSD would own, control, and fund.
	Full Board discussion followed.
	Director Bahringer moved to Table 9A and give
	guidance to General Manager to spend funds to
	complete the project and authorize General
	Manager to purchase and install lamp post arms
	to complete the project. Director Thompson

seconded.

Motion died, as no vote followed. Board discussion followed.

Director Bahringer moved to amend staff report 9A recommendations to approve CCSD be responsible for total cost of purchase, installation, and repair of light post brackets, with CCSD accepting no funds as described on page 82 that the Cambria Chamber of Commerce has collected and General Manager is to bring back rules and regulations for use of banner poles. Director Clift seconded. Motion carried unanimously.

Ayes -5, No -0, Absent -0

Discussion followed regarding budget amendment. Director Bahringer amended his motion to authorize a budget amendment to fund this expense in 2011/2012 budget. Director Clift seconded the amendment.

Ayes – 5, No – 0, Absent - 0

Public Comment:

<u>Taylor Hilden</u>, Cambria. Thanked the board for their consideration of this item. Introduced Roger Robinson, Historical Society Board Treasurer. Encouraged Board to think of this as an investment in the community.

<u>Jerry McKinnon</u>, Cambria. Which budget will this amount of money come from?

B. Adopt Ordinance 02-2012 amending CCSD Code adding Chapter 7.12 establishing rules and regulations for the use of the CCSD's Skateboard Park

President MacKinnon introduced the item. Assistant District counsel Hirsch presented the staff report.

Director Robinette moved to adopt by title only and waive further reading. Director Thompson seconded. Motion carried unanimously.

Ayes – 5, No – 0, Absent – 0

Assistant District Counsel Hirsch read by title only Ordinance 02-2012 establishing rules and regulations for the use of the CCSD's Skateboard Park.

Director Thompson moved to adopt Ordinance 02-2012 amending CCSD Code adding Chapter 7.12 establishing rules and regulations for the use of the CCSD's Skateboard Park. Director Robinette seconded. Motion carried.

Ayes – 4, No – 1 (Bahringer), Absent - 0
Board discussion followed regarding development of an agreement between parties supporting and

C. Discussion and Consideration of Contingency in addition to baseline amount of water for the purpose of sizing long-term water supply

maintaining the Skateboard Park.

President MacKinnon introduced the item. District Engineer Gresens presented the staff report and PwrPt. Board discussion followed. Public Comment:

Bruce Fosdike, Cambria. Expressed his concern of

future use. Supports growth, just watch what we are doing in planning 10, 20, 30, 40 years down the line. Are we looking that far ahead and are we looking at the right numbers? In his San Diego neighborhood the community went from family to retirement community and back to family in a 25 year time span. Questions whether Cambria's demographics will be in 25 years compared to what it is today. Urged caution, California has experienced several droughts in the past few decades. Eight new homes per year in 10 years will be 80 new homes. His home is solar. Pat Child, Cambria. Resident since 1989. Expressed his excitement about today's meeting. There has been 16 years of no progress towards water solution than in 1996. Looked at CCC comments and appears they are schooling the district. Addressed sensitivity analysis; agrees with earlier comments, not another study. Qualify of life comment is important and talk water usage. What is fiduciary duty of board? To sell water and provide necessary water for quality of life and safety. You need to sell water. Talk demand management and conservation. Year after year use decreases, less money to operate on; supports issuing permits. Can be used for capital improvements, not enterprise funds. Encourage residents to use water. In summer months look at possibility of dry year. CCC is telling us to do instream flow studies, will not be able to size the project without those studies. Riparian users have superior rights. Who has been here long enough to remember Poseidon on Main Street? On page 102 the CCC will evaluate whether there are feasible and less damaging alternatives. Additional conservation measurements. Consider nonstructural alternatives; changes in water pricing, more aggressive tiered water rate structure. What happens in a drought? 1000% surcharge. Get rid of ACE, get environmental consultants and get a project built and done. What is national average water use per person? 200 gallons per day per

person nationally and Cambria is 90. Elizabeth Bettenhausen, Cambria. Commented on her 120 cactuses in her front yard, no watering. Sent to staff and Board information on US Census Bureau 2000 and 2010 redefined. Did 200 moving out of town create this statistic? Huge list of what constitutes a vacancy. What is a sensitivity analysis? How are alternatives related to reasonable water alternatives currently being developed and defined by ACE? Does the PCA put us in a position to make such a decision? What are we doing with sensitivity analysis when ACE is moving ahead with EIR/EIS.CCC letter indicates an in stream study will be necessary. Mahala Burton, Cambria. Agrees with Director Bahringer, engineer, and resident Mr. Fosdike. Cannot be too careful in planning for future needs. Risk factors are all real and have been experienced. Throw out vacancy rate and census. Each person with meter whether living there or not is paying utility bill. CCC is the law, 20% of water from creeks go to visitor serving. Residents are at the bottom of the totem pole. Can not underestimate the contingency. When intent to serves issued those fees go to BRP. Amazon.com is effecting local business economy.

Director Clift moved the contingency CCSD apply is the 220 AF (Acre Feet). Director Thompson seconded. Director Bahringer supports the motion with amendment of "minimum." Director Clift amended his motion to set the contingency at a minimum of 220 AF above the current baseline. Director Thompson seconded. Motion carried unanimously.

Ayes - 5, No - 0, Absent - 0

General Manager Gruber introduced the item. District Engineer Gresens presented the staff report. Full Board discussion followed. **Public Comment:**

Elizabeth Bettenhausen, Cambria. In what ways are previous studies inadequate? Why are SAMDA studies not used? Why are bids not requested? What were criteria for selecting Cleath-Harris? Look at recent peer analysis of this firm by Paso Robles. How long does it take to do the scope of work? Is ACE considering any other concepts that might become alternatives that would have to be

D. Adopt Resolution 13-2012 authorizing professional services agreement with Cleath-Harris Geologists for Geologic Study and Investigations Services to support CCSD long term water supply analyses

	paid for by CCSD?
	Mahala Burton, Cambria. Requested continuing
	this discussion on what hard rock drilling is.
	Commented on three peer reviews of Cleath-
	Harris. Hard rock drilling has been done before in
	one location. WMP and alternative water study
	within the WMP described as high risk venture with considerable capital investment. Read what
	Department of Water Resources says about hard
	rock drilling.
	Pat Child, Cambria. First two speakers said it all.
	Not within scope being completed by ACE,
	frustrated after time spent on desal analysis,
	knowing State Park and CCC would not cooperate.
	Time better spent focused on continuing with
	desal project. To step out and be lead agency on
	this, need to coordinate with CCC. Have these
	agencies been contacted regarding this proposal?
	Who is our environmental consultant?
	Engineer Gresens responded to questions. Full
	Board discussion followed.
	Director Robinette on record: Agrees \$15,000 is
	significant, wants to know from ACE what we are
	trying to examine is feasible. Have Mr. Cleath bring
	clients with relevant track record. Determine we
	are making a good initial investment.
	Director Bahringer moved to adopt resolution
	13-2012 authorizing the professional services
	agreement with Cleath-Harris Geologists for
	geologic study and investigations services to
	support CCSD long term water supply analyses;
	with an initial report from Mr. Cleath, in person,
	be presented to the Board no later than June 28
	regular board meeting. Director Clift seconded.
	Motion carried unanimously.
	Ayes – 5, No – 0, Absent - 0
10. FUTURE AGENDA ITEM(S)	
11. ADJOURN	President MacKinnon adjourned the meeting at
	5:45 p.m.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors AGENDA NO. **7.C.**

FROM: Jerry Gruber, General Manager

Meeting Date: May 24, 2012 Subject: Consideration to Adopt

Resolution 15-2012 Approving

SSMP (Sanitary Sewer Management Plan)

RECOMMENDATION

Adopt Resolution 15-2012 approving the Sanitary Sewer Management Plan.

FISCAL IMPACT

As part of the 2011/2012 Fiscal Year Budget, the Cambria Community Services District ("CCSD") Board of Directors ("Board") approved a Professional Services Agreement with APT Water Services, LLC ("APT") to prepare a Sanitary Sewer Management Plan (SSMP) in an amount not to exceed \$18,245. Among other things, the SSMP establishes a tiered cleaning and inspection program as well as a fats, oils, and grease ("FOG") program. As part of the proposed draft 2012/2013 Fiscal Year Budget, approximately \$74,764.80 is budgeted for cleaning and video taping of 20% of the CCSD'S sewer collection system. An additional \$20,000 is being proposed as part of the draft 2012/2013 Fiscal Year Budget for the implementation of the CCSD's FOG program.

DISCUSSION

On May 2, 2006 the State Water Quality Control Board ("Water Board") adopted Order No. 2006-3-DWQ requiring all public agencies to develop and implement a SSMP. The SSMP must be approved by the CCSD Board and made available to the Water Board, the Regional Water Quality Control Board and the public. The goal of the SSMP is to provide a plan and schedule to properly manage, operate, and maintain all parts of the sanitary sewer system in an effort to reduce and prevent sanitary sewer overflows ("SSOs") as well as mitigate any SSOs that do occur. Order No. 2006-3-DWQ sets forth required elements which must be included in the SSMP. These include: 1) the goal of the SSMP; 2) contact information and a description of the "chain of command"; 3) a description of the CCSD's legal authority to prevent illicit discharges into the sewer system, its authority to require proper construction of the sewer connections, ensure access to the sewer system, limit the discharge of fats, oil and grease; 4) an operation and maintenance program; 4) a design and performance provision for the sewer system; 5) an overflow emergency response plan; 6) a FOG control program; 7) a system evaluation and capacity assurance plan; 8) a systematic audit the SSMP in relation to the number of SSOs; and 9) a communication program. The SSMP prepared by APT addresses each of these required elements.

In addition, on February 20, 2008 the Water Board adopted Executive Order No. 2008-002 EXEC amending the monitoring, record keeping, reporting and public notification program established under Order No. 2006-3-DWQ. The 2008 Executive Order places two further requirements on the CCSD. Specifically, the CCSD must:

- 1. Begin sanitary sewer overflow electronics reporting using the California Integrated Water Quality System (CIWQS) database and
- 2. Complete the electronic certification for the CIWQS system.

The CCSD however, cannot comply with the above requirements until the SSMP is adopted by the CCSD Board. The Water Board has given the CCSD until June 9, 2012 to adopt the SSMP and comply with the Water Board's orders.

Sa	_		•	d by APT	Water with suppor	t
BOARD ACTION	Date	Approve	d: De	nied:		•
UNANIMOUS:	_ MACKINNON _	THOMPSON	_BAHRINGER _	CLIFT	_ROBINETTE	

RESOLUTION 15-2012

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT APPROVING THE SANITARY SEWER MANAGEMENT PLAN AS REQUIRED BY THE STATE WATER RESOURCES CONTROL BOARD ORDER NO. 2006-3 STATEWIDE GENERAL WASTE DISCHARGE REQUIREMENTS FOR SANITARY SEWER SYSTEMS

WHEREAS, on May 2, 2006 the State Water Quality Control Board adopted Order No. 2006-3-DWQ (the "Order") requiring all public agencies to develop and implement a Sanitary Sewer Management Plan ("SSMP");

WHEREAS, the purpose of the Order is to develop a regulatory mechanism to provide a consistent statewide approach for reducing sanitary sewer overflows; and

WHEREAS, the SSMP must be approved by the Cambria Community Services District ("District") in order to comply with the Order.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Cambria Community Services District does hereby approve the Sanitary Sewer Management Plan attached hereto as Exhibit "A" and incorporated herein by this reference, as required by the State Water Resources Control Board Order No. 2006-3.

PASSED AND ADOPTED this 24th day of May 2012.

Allan S. MacKinnon
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT



SANITARY SEWER MANAGEMENT PROGRAM

PREPARED BY



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V.	Cambria CSD Enhanced Maintenance Areas List	
VI.	Manhole Inspection Form	
VII.	Lift Station & Wet Well Inspection Form	
VIII.	Standard Operating Procedure (SOP) "Odor Compl	aint"
IX.	Incident Report Form	

INTRODUCTION

Cambria Community Services District (Cambria CSD) is an independent special district that provides water, wastewater, fire and other community services to its customers. Cambria CSD Collection System includes ten (10) lift stations and fifty-nine (59) miles of gravity and force mains sewer pipeline. The collection system discharges to the Cambria CSD's Wastewater Treatment Plant (WWTP).

Today, Cambria CSD maintains a total area of 3,200 acres, 5 square miles. Cambria CSD is in the coastal region of Central California, in the northwestern portion of San Luis Obispo County. The Cambria CSD is located along Highway 1, immediately adjacent to the Pacific Ocean, approximately thirty-five (35) miles north of San Luis Obispo.

Cambria CSD provides wastewater treatment and disposal services to approximately sixthousand (6,000) residents in the Cambria area. Cambria CSD operates a one-million (1,000,000) gallon per day extended aeration activated sludge secondary WWTP in Cambria. The original WWTP was constructed in 1970. In 1995, a major upgrade was completed to improve the WWTP's ability to reliably meet the discharge requirements of the Regional Water Quality Control Board (RWQCB).

The RWQCB, Central Coast Region 3, oversees the sanitary sewer system requirements as defined in State Water Quality Order NO. 2006-003 DWQ. The State Water Resources Control Board has requested the RWQCB administer compliance of its newly defined State Water Quality Order.

CCSD Service Area San Simeon State Park Rural Residential Leimert Estates Happy Hill Pine Knolls Park Hill East Village Seack! East West Ranch Lodge Hill

SECTION 1. GOALS

It is incumbent upon Cambria Community Services District (Cambria CSD) to protect the environment to the greatest degree possible and ensure the collection system is protected and utilized properly. This responsibility includes preventing SSO's and may include restricting or prohibiting the volume, type, or concentration of wastes added to the system.

1.1 Regulatory Requirements

The collection system agency shall develop goals to manage, operate, and maintain all parts of the collection system. The goals shall address the provisions of adequate capacity to convey peak wastewater flows, as well as a reduction in the frequency of Sanitary Sewer Overflows (SSO) and the mitigation of their impacts.

1.2 Goals Discussion

Cambria CSD has developed the following Sanitary Sewer Management Plan (SSMP) goals which will contribute to the proper management of the collection system and will assist in minimizing the frequency and impacts of SSO's. These goals will be accomplished through providing proper guidance for appropriate maintenance, operations management, and emergency response.

The Cambria CSD SSMP goals are as follows:

- 1. Continue with the proactive approach to minimize the likelihood of an SSO. In the event of an SSO the goal of Operations Staff is to perform an analysis determining if any changes to the current process/management of the collection system is warranted.
- 2. Convey wastewater to the WWTP with a minimum of Infiltration and Inflow in the wastewater collection system.
- 3. Prevent public health hazards through proper regulatory notification, emergency response, SSO containment, and SSO clean up procedures.
- 4. Minimize inconveniences by responsibly and quickly handling interruptions in wastewater collection service.
- 5. Protect large investments in collection system by maintaining adequate capacities and extending useful life.
- 6. Use available funds for sewer operations in the most efficient manner. Identify, prioritize, and continuously upgrade and replace sewer system facilities to maintain reliability and adequacy of service to customers.
- 7. Provide adequate capacity to convey peak wastewater flows
- 8. Perform all operations in a safe manner to avoid personal injury and/or property damage.
- 9. Be available and responsive to the needs of the public. Work cooperatively with local, state and federal agencies to reduce, mitigate, and properly report an SSO.
- Implement regular, practical maintenance of the sewer collection system to remove roots, debris, sand, Fats, Oil, and Grease (FOG) in areas prone to blockages that may cause SSO or sewer backups.

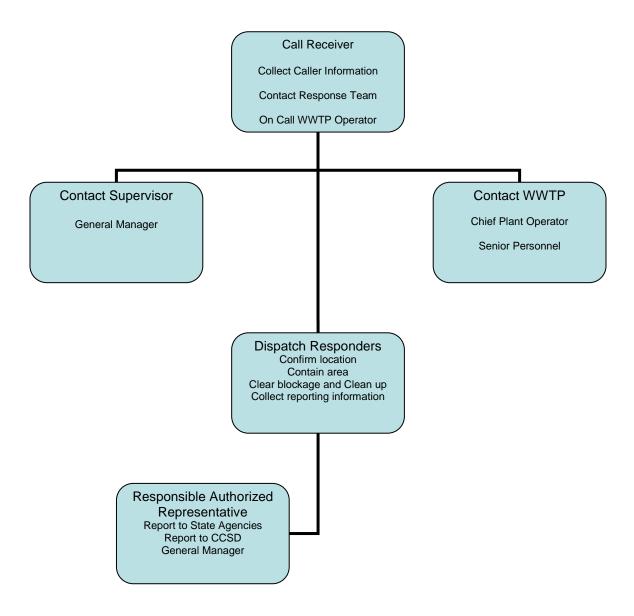
SECTION 2. ORGANIZATION

2.01 Responsible Authorized Representative

The Responsible Authorized Representative is assigned to ensure that all regulatory agencies are notified and reported to. All sewer system overflow events as well as system activities are to be reported to the Responsible Authorized Representative. The Responsible Authorized Representative is determined by the Cambria CSD General Manager.

2.02 Lines of Authority

Receiving a Call:



SECTION 2. ORGANIZATION

2.03 Names and Telephone Numbers:

CONTACT	TITLE	PHONE NUMBER
CCSD	General Manager	Office Phone: 805-927-6230
Jerry Gruber		Cell: 909-273-3954
•		Fax: 805-927-5584
CCSD	Chief Plant Operator	Office Phone: 805-927-6251
Mike Finnigan	·	Cell: 916-296-1316
Ğ		Fax: 805-927-0178
Ben Eastin	WW II Operator	Phone805-927-6250
	,	Cell: 805-712-6284
Delon Blackburn	WW II Operator	Phone805-927-6250
	- F	Cell: 805-703-3309
Ramon Lopez	WW I Operator	Phone805-927-6250
	Title Sporato.	Cell: 805-458-0335
Ed Ybarra	Lift Station Circuit Repair	Phone: 805-237-9503
AT&T	Ent Station Shoult Repair	Cell: 805-712-3857
Al's Septic Pumping Service	Emergency Contractor	Phone: 805-528-0432
Al 3 deplie i uniping dervice	Sewer line repairs	1 110110. 000 020 0402
Bob Wright	Emergency Contractor	Phone:805-927-5249
Bob Wright Construction	Sewer line repairs	F11011e.803-921-3249
Rob Fraser		Dhana: 005 772 0422
	Emergency Contractor	Phone: 805-772-9132
Sun-Pacific	Electrical	Cell: 805-459-1456
. D:		Home: 805-772-5034
Kevin Piper	Emergency Contractor	Phone: 805-595-2720
Alpha Electrical	Electrical	Home: 805-466-2720
California Regional Water	David LaCaro	Phone: 805-549-3892
Quality Control Board	David LaCaio	Filone. 003-349-3092
Quality Control Board		
Monterey Marine Sanctuary	Anytime Spill goes into Ocean	Phone: 831-647-4203
Or	, , ,	Fax:831-647-4205
NOAA Law Enforcement	Robert Yerena	Phone: 831-760-0122
	Impact on fish or wild animals	
Fish & Wildlife	Denise Steurer	Phone:805-644-1766
Fish & Game	Jim Solis	Phone: 831-649-2817
National Marine Fisheries	Anthony Spina	Phone: 562-980-4045
	, ,	
Coastal Commission	Steve Monowitz	Phone: 831-427-4863
State Parks	Any Beach affected areas	Phone: 805-927-2068
Hilltop Dispatch	,	Phone: 805-927-2171
Time Dispatori		Phone: 805-927-2069
County Environmental Health	Spill line	Phone: 805-781-5544
County Environmental Health		Fax: 805-781-4211
		1 47. 000 701-4211
Sheriff's Administration	If after hours or on land	Phone: 805-781-4550
Cambrian News	Kathe Tanner	Hm Phone:805-927-8895
Cambrian News	Talle Faillei	Wk Phone: 805-927-4708
	1	VVN F110116. 000-921-4100

SECTION 3. LEGAL AUTHORTIY

Cambria Community Services District's has the necessary legal authority within its Municipal Code Chapters 5.04.020 through 5.04.860, as set forth, below in order to prevent illicit discharges into its sewer system, require proper design and construction of its sewers and sewer connections, ensure access and limit the discharge of fats, oil and grease.

SEWER DISPOSAL

3.01 Prevention of Illicit Discharges in Sewers

Cambria CSD regulates and limits discharges of certain wastes into the Cambria CSD Sewers through Municipal Code section 5.04.160 entitled, "Types of Wastes Prohibited" specifically, section 5.04.160 states that:

No person shall discharge or cause to be discharged any of the following described waters or wastes to any public sewers.

- A. Any gasoline, benzene, naphtha, fuel oil, or other flammable or explosive liquid, solid or gas;
- B. Any waters or wastes containing toxic or poisonous solids, liquids, or gases in sufficient quantity, either singly or by interaction with other wastes, to injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, create a public nuisance, or create any hazard in the receiving water of the wastewater treatment plant including y not limited to cyanides in excess of two mg/l as CN in the wastes as discharges to the public sewer;
- C. Any waters or wastes having a pH lower than (5.5) or having any other corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the wastewater works;
- D. Solid or viscous substances in quantities of such size capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the wastewater works such as, but not limited to, ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, un-ground garbage, whole blood, paunch manure, hair and flashings, entrails and paper dishes, cups, milk containers, etc. either whole or ground by garbage grinders. (Ord. S-82 §3-5)

Municipal code 5.04.170 entitled "other wastes prohibited," gives additional authority to the General Manager to prohibit certain discharges if other "such wastes can harm either the sewers wastewater treatment process, or equipment, have an adverse effect on the receiving stream, or can otherwise endanger life, limb, public property or constitute a nuisance."

(Ord. S-82 §3-6)

Municipal Code section 5.04.180 further provides the General Manager with the discretion to limit certain discharges into the Cambria CSD's sewer system which are determined to "contain the substances or possess the characteristics...which in the judgment of the manager, may have a deleterious effect upon the wastewater works, processes, equipment, or receiving waters, or which otherwise create a hazard to life or constitute a public nuisance, and/or may cause the Cambria CSD to violate discharge requirements..." (Ord. S-82 § 3-7)

3.02 Design and Construction of Sewers and Connections

Cambria CSD regulates the design and construction of sewers and sewer connections pursuant to Municipal Code Section 5.04.480. Specifically, section 5.04.480 states the minimum standards for design and construction of sewers within the Cambria CSD shall be

in accordance with the plans, standards and specifications for Cambria Assessment No.1, except where requirements of the State or County are more restrictive, in which case the State or County requirements shall govern. The administration, inspection, enforcement and acceptance shall be by the Cambria CSD. The Cambria CSD may permit modifications or may require higher standards. Before acceptance of any sewer by the Cambria CSD, the sewer shall have been tested and all work shall have been completed in full compliance with the standards and the satisfaction of the Cambria CSD's Engineer. (Ord. S-82 §5-9)

3.03 Access to Infrastructure

Cambria CSD Municipal Code 5.04.090, "Power and Authorities of Inspectors" requires that:

"The Manager and any duly authorized employees of the Cambria CSD shall be permitted, upon showing evidence of his or her position, to enter private property for the purpose of inspection, re-inspection, observation, measurement, sampling, testing or otherwise performing such duties as may be necessary in the enforcement of the provisions of the ordinances, rules and regulations of the Cambria CSD." (Ord. S-82 §2-9)

3.04 Limitations of Discharges of FOG and Other Debris

See Section 3.01 above

ENFORCEMENT, DAMAGES AND PENALTIES

3.05 Liability for Violation of Ordinances, Rules and Regulations.

Cambria CSD Municipal Codes 5.04.700 through 5.04.760 establishes general enforcement and penalty provisions for violation of the Cambria CSD Municipal Codes and gives procedures for stepped enforcement in the event that violations occur.

3.06 Disconnection for Illegal Use.

Municipal code 5.04.720 states that the General Manager has authority to disconnect the user or subdivision sewer system from the sewer mains of the Cambria CSD and also the water service where the violation is occurring. (Ord. S-82 §7-3)

Municipal code 5.04.730 further states that during a period of disconnection habitation of such premises by human beings shall constitute a public nuisance;

"Whereupon the Cambria CSD shall cause proceedings to be brought for the abatement of the occupancy of the premises by human beings during the period of such disconnection".

(Ord. S-82 §7-4)

3.07 Violation and Fines

Municipal code 5.04.750, "Violation of ordinances, rules and regulations is a misdemeanor",

"Pursuant to Section 6523 of the Health and Safety Code of the State of California, the violation of any of the provisions of an ordinance, rule or regulation of the Cambria CSD by any person shall be punishable by a fine not to exceed one thousand dollars (\$1,000.00), imprisonment not to exceed one month or both. Each and every connection or occupancy in violation of any ordinance, rule and regulation of the Cambria CSD shall be deemed a separate violation and each and every day or part of a day a violation of the ordinance, rule or regulation continues shall be deemed a separate offense hereunder and shall be punishable as such".

(Ord. S-82 §7-6)

SECTION 4. OPERATIONS AND MAINTENANCE PROGRAM

4.01 Collection System Maps

It is the responsibility of all those involved in the planning, engineering, construction, maintenance, and operation of the Cambria CSD to keep mapping records current and as accurate as possible. All responsible office and field personnel should work from the same current map version to avoid inaccurate information and confusion. To ensure quick emergency response and to avoid serious damage and possible injury a system has been developed that tracks mapping updates and changes. An example of the form used to report changes can be found in Appendix IV. Training of personnel on how to complete the appropriate forms, verify and make the mapping changes, and inform the rest of staff of the changes will be enacted upon adoption of this Program.

4.02 Operations and Maintenance Activities

Cambria CSD has a preventative maintenance program which tracks all operations and maintenance activities of the Cambria CSD's Collection System. The Operator has developed a program to plan and track maintenance using a computerized maintenance program and reporting database "KeepTraK".

4.02.01 Enhanced Maintenance Areas

The areas of the Collection system can be identified as "Enhanced Maintenance Areas" due to high solids loading, heavy root growth, or irregularities in the system are tracked using a computerized maintenance program. "Enhanced Maintenance Areas" are categorized based on need into Monthly, Quarterly, Semi-Annual, and Annual work orders that are printed out on a monthly basis. Reports can be generated from the computer system to reflect what areas have been cleaned and what areas are due for cleaning. As each "Enhanced Maintenance Area" work order is completed, it is entered into the computer system and the time is reset automatically to the appropriate number of days when it will be due for maintenance again, ranging from 30 to 365 days. There are currently seven (7) listed "Enhanced Maintenance Areas" that have been identified in the Cambria CSD's Collection System (Appendix V). These areas are cleaned and maintained on a regular basis.

4.02.02 Routine Sewer Cleaning

Cambria CSD Operators annually clean twenty percent (20%) or approximately 62,304 feet of the collection system. At this rate the sewer collection system shall be cleaned at every 4 years. The operator has available various pieces of equipment and procedures which can be found in section 4.05 Equipment and Replacement parts.

4.02.03 Collection System Inspection

Cambria CSD will contract a Closed Circuit Television (CCTV) Contractor and annually video tape twenty percent (20%) or approximately 62,304 feet of the collection system as it is being cleaned. At this rate the Cambria CSD's Sewer Collection System shall be 100% video-taped in 4 years and will be re-inspected every five (5) years thereafter.

4.02.04 Manhole Inspections

Currently Cambria CSD has contracted a company to inspect and map 100% of its manholes. Project completion is due for June 2012. The Cambria CSD plans to maintain an annual inspection of manholes during annual Collection System Cleaning. The visual inspection will be performed from the street level. A form is filled out by the inspector and entered into the Cambria CSD preventative maintenance program, "KeepTraK". That form documents the conditions in the sewer system such as solids accumulation, infiltration evidence, failed or compromise structural sections of the maintenance hole, etc. These inspections include documentation that is entered into "KeepTraK" and include a color photo of each manhole. The form used can be found in Appendix VI.

4.02.05 Lift Station and Wet Wells Inspection and Maintenance

Cambria CSD has ten (10) Lift Stations that are inspected weekly and pump run times are recorded. Currently, the Cambria CSD cleans the Lift Stations and Wet Wells bi-annually via Hydrovac. The alarm system is tested quarterly. These inspections include documentation that is entered into "KeepTraK". The form used for inspection can be found in Appendix VII.

4.02.06 Odor Complaint Response and Investigation

In the event that an odor complaint is received by any Cambria CSD Staff, the lines of authority instruct that the operator on staff shall respond. The Standard Operating Procedure (SOP) is followed and the "Incident Report Form" is filled out and posted in the Cambria CSD's "KeepTraK" data base. The SOP for Odor Complaint can be found in Appendix VIII and the "Incident Report Form" can be found in Appendix IX.

4.02.07 Service Connection Response

Cambria CSD Municipal Code 5.04.040, "Violation Unlawful" states that:

"Following the effective date of the Ordinance codified in this chapter it shall be unlawful for any person to connect to, construct, install or provide, maintain and/or use any other means of wastewater disposal from any building in the Cambria CSD except by connection to a public sewer in the manner as in this chapter provided, when such public sewer has been constructed and accepted for use and is within two hundred (200) feet of the property containing the building."

(Ord. S-82 §2-4)

4.03 Rehabilitation and Replacement Plan

Cambria CSD is in the process of preparing a Wastewater Collection System Evaluation. The preparation of the Wastewater Collection System Evaluation is part of the Wastewater Master Plan and is scheduled for August 2012.

4.04 Training Program

Those individuals who are involved in the planning, engineering, construction, maintenance, and operation of the Cambria CSD Collection System are encouraged to communicate openly and frequently with each other to maintain adequate performance. Although currently not required, membership and certification in the operations and maintenance of collection systems provided by the California Water Environment Association is available. Membership into such programs allows access to information regarding regulations, training, and safety.

Updates to procedures or regulations will be conveyed to staff using tailgate training sessions and formal reviews of updated material.

4.05 Equipment and Replacement Parts

Maintenance equipment for cleaning and inspection of the Cambria CSD Collection System is owned and maintained by the Cambria CSD. It is also the responsibility of Cambria CSD to ensure containment equipment is available. In the event of an emergency and none of the equipment listed below can be utilized, there are several sub-contract agencies that can be contacted to respond. These agencies are listed in Section 2.03 Names and Telephone Numbers under "Emergency Contractor".

Critical replacement parts are ordered and kept on hand by the departments in which the equipment is housed. It is the responsibility of the departments to maintain the equipment so that it is kept in good working condition, including California Department of Transportation inspections of vehicles and power testing.

4.05.01 Cleaning Equipment

- 1 High Pressure Water Spray
- 1 Vactor Truck 2105

4.05.02 Inspection Equipment

The Cambria CSD will contract a CCTV inspection company to video tape the Cambria CSD Sewer Collection System.

4.05.03 Containment Equipment

Various picks and shovels Sand Bags Spill Response Kit 2" trash pumps John Deer tractor Absorbent Material Signs and cones

SECTION 5. DESIGN AND PERFORMANCE PROVISIONS

San Luis Obispo County's "Assessment No. 1" is used by the Cambria Community Services District for their "Design and Construction Standards." This document establishes requirements, conditions and regulations for construction of the Cambria CSD's sewer based upon approval of construction of sewer plans by the Cambria CSD Engineer, industry acceptable practice, and upon the standards set forth therein.

It is in this policy that procedures for inspection and testing installation and repairs of sanitary sewer system structures are also included. Assessment No. 1, 7.2.4 "Testing", states that:

"Prior to final approval, all sewer lines a shall be cleaned and tested for leakage by standard hydrostatic or low pressure air test, for deflection by mandrel test, and for standing water/other debris by TV inspection. All cleaning and testing shall take place after all utilities are installed, and up to, but not including the final paving is completed."

Cambria CSD Standards can be found at the following link;

http://www.slocounty.ca.gov/Assets/PW/DevServ/ImprovmentPlans/2011+SLOCo+PW+Stds+Final.pdf

SECTION 6. OVERFLOW EMERGENCY RESPONSE PLAN

The following standard operating procedure packet for a Sanitary Sewer Overflow Emergency Response has been developed to ensure a timely, organized, and thorough response to an overflow event. The packet includes a checklist, facts and guidelines, an event callout data sheet, the California Prop 65 form, an SSO category chart, a flow estimation guide, the SSO SOP, and emergency contact numbers. Personnel are to complete a packet for each sanitary sewer overflow event. The completed packet will assist management in submitting an event on the California Integrated Water Quality System (CIWQS).

SANITARY SEWER OVERFLOW - WDR REPORTING PACKET

Prepared by APTwater Services, LLC

THIS PACKET CONTAINS:

- 1. RESPONSE TO SANITARY SEWER OVERLFOW CHECKLIST
- 2. COLLECTION SYSTEM EVENT CALLOUT DATA SHEET
- 3. PROP 65 FORM
- 4. FLOW ESTIMATION GUIDE
- 5. SANITARY SEWER OVERFLOW (SSO) SOP
- **6. SSO FACTS AND GUIDELINES**

Response to Sanitary Sewer Overflow Checklist (SSO)

- 1. Contact General Manager to notify of Spill.
- 2. Call to dispatch equipment. If working with a contractor, verify that they are providing assistance. REMEMBER CONTAINMENT IS THE KEY!
- 3. Warm up truck and equipment. Take with you CAMERA, GPS, AND REPORTING PACKET. Fill 2 to 4 liters of sodium hypochlorite for disinfection.
- 4. Dispatch to overflow site safely and set up traffic control.
- 5. Remove blockage and restore flow. Determine cause of blockage.
- 6. Notify the following authorities within 2 HOURS of becoming aware of overflow:

CONTACT	TITLE	PHONE NUMBER
CCSD	General Manager	Office Phone: 805-927-
Jerry Gruber		6230
		Cell: 909-273-3954
		Fax: 805-927-5584
CCSD	Chief Plant Operator	Office Phone: 805-927-
Mike Finnigan		6251
		Cell: 916-296-1316
		Fax: 805-927-0178
California Regional Water	David LaCaro	Phone: 805-549-3892
Quality Control Board		
Monterey Marine Sanctuary	Anytime Spill goes into Ocean	Phone: 831-647-4203
Or		Fax:831-647-4205
NOAA Law Enforcement	Robert Yerena	Phone: 831-760-0122
	Impact on fish or wild animals	
Fish & Wildlife	Denise Steurer	Phone:805-644-1766
Fish & Game	Jim Solis	Phone: 831-649-2817
National Marine Fisheries	Anthony Spina	Phone: 562-980-4045
State Parks	Any Beach affected areas	Phone: 805-927-2068
Hilltop Dispatch	-	Phone: 805-927-2171
		Phone: 805-927-2069
County Environmental	Spill line	Phone: 805-781-5544
Health		Fax: 805-781-4211
	If after hours or on land	Phone: 805-781-4550
Sheriff's Administration		

- 7. Clean up any contained portion and Disinfect area. Determine the amount of the spill using the picture guide. Determine the amount recovered by how much is in the Vaccon tank.
- 8. If spill reached the storm drain and migrated to a river outlet, samples for total and fecal coliform will need to be collected and health warning signs posted immediately.
- 9. Fill out the Collection System Event Callout Data Sheet completely. All blanks must be filled in, including the GPS location. Reports need to be sent in to all agencies within 24 hours. Give report to supervisor.
- 10. Fill out Prop 65 form and fax to CRWQCB and County Environmental Health.
- 11. Fill out SSO on CIWQS

COLLECTION SYSTEM EVENT CALLOUT DATA SHEET

*ALL BLANKS MUST BE COMPLETED!

Report prepared by:				
Prepared Date:				
·				
Date the call was received:				
Time the call was received:				
Name of caller:				
Phone number of caller:				
Caller's Association (ex. CCSD, SPPD, Public Works)				
Site Address:				
Nearest Cross Street:				
Call issued to:				
Date and Time of Response:				
Name of Responder(s):				
Brief explanation of callout:				
Estimated spill volume:				
2. Did the spill discharge to a drainage channel and/or ocean?				
3. Did the spill discharge to a storm drainpipe that was not fully captured and returned to the sanitary sewer system?				
4a. Was this a private lateral spill?				
4b. If yes to 4, fill out the following information:				
ADDRESS:				
PHONE:				
5. Spill location name:				
6. Latitude of spill location:	Deg:	Min:	Sec:	Decimal:
7. Longitude of spill location:	Deg:	Min:	Sec:	Decimal:
8. Street number:				

9. Street direction:	
10. Street name:	
11. Street type:	
12. Suite/Apt:	
13. Cross street:	
14. District	
15. State	
16. Zip Code:	
17. County:	
18. Spill location description:	
40. Danianal Water Ovality Control Boards	Т
19. Regional Water Quality Control Board:	
20. Spill appearance point:	
21. Spill appearance point explanation:	
22. Did the Spill discharge to a drainage	YES OR NO
channel and/or surface water?	
23. Did the spill discharge to a storm drainpipe	
that was not fully captured and returned to the	YES OR NO
sanitary sewer system?	
24a. Private lateral spill?	YES OR NO
24b. If yes to 24a, name of responsible party.	
25. Final spill destination:	Ocean
Circle all locations the spill ended up.	Creek Building or Structure
	Other paved surface
	Storm drain
	Street Curb/gutter
	Surface Water
	Unpaved Surface Other- please explain:
	Cutor picade explain.
26. Estimated volume of spill recovered:	
*Refer to volume guide	
27. Estimated volume of spill that reached	
surface water, drainage channel, or not	
recovered from a storm drain:	
28. Estimated spill start date/time:	
*Use Military time	
29. Date and Time sanitary sewer agency was	
notified of or discovered spill:	
30. Estimated Operator arrival date/time:	
· ·	
*Use military time	
31. Estimated spill end date/time:	
*Use military time	I Dahain
32. Spill cause and description:	Debris Flow exceeded capacity
	Grease Deposition FOG
*Circle one	Operator error
	Pipe Structural Problem/failure
	Pump Station Failure Rainfall exceeded design
	Root intrusion
	Vandalism
	Other- explain:

33. If spill caused by wet weather, choose size				
of storm:				
34. Diameter of sewer pipe at point of blockage				
or spill cause: (in inches)				
35. Material of sewer pipe in applicable:				
36. Estimated age of sewer pipe is applicable:				
37. Description of terrain surrounding point of blo				
38. Spill response activities. Describe how spill w	as stopped and cleaned up:			
39. Spill response completion date:				
40. Where health warnings posted?	YES OR NO			
41. Name of impacted rivers or streams if				
applicable:				
42. Name of impacted surface water if				
applicable:				
43. Is there an ongoing investigation?	YES OR NO			
44. Water quality sample analyzed for:				
The second quanty compared analyzes are second				
45. Water quality sample results reported to: Circle all that apply				
County Health Agency				
Regional Water Quality Control Board				
None of the Above				
No Water quality samples taken Not applicable to this spill				
46. Spill corrective action taken:	Added sewer to preventive maintenance program			
Circle all that apply	Adjusted schedule/method of preventative maintenance			
Choic all that apply	Enforcement action against FOG source			
	Plan rehabilitation or replacement of sewer Repaired sewer			
	Other- explain			
47. OES Control Number:				
48. OES called date and time:				
49. County Health agency Notified:	YES OR NO			
50. County Health agency notified date/time:				
51. Regional Water Quality Control Board				
notified date/time:				
52. Other Agency Notified:				
53. Was any of this spill report information				
submitted via fax to the Regional Water Control				
Board?				
54. Date and Time spill report was submitted				
via fax to the Regional Quality Control Board:				
via lax to the Regional Quality Control Board.				



(Prop 65 form)

(Checking with CDPH if you have to turn in this form.)

SEWER OVERFLOW ESTIMATION GUIDE



Date Created: May 1, 2012

CREATED BY: Renee Lundy APTwater Services, LLC

STANDARD OPERATING PROCEDURES FOR SANITARY SEWER OVERFLOW RESPONSE

Cambria Community Services District

1. RESPONDING TO A SEWER BACK-UP/OVERFLOW:

- a. Once you receive a Call or Call-Out for a Sewer Back-Up/Overflow proceed immediately to the reported location of the Overflow.
- b. Upon arriving at the location and determining that the report is in fact a Sewer Back-Up/Over Flow within your service area, contact the Chief or Senior Operator or another employee for assistance with the Vactor Truck in order to clear the blockage.

2. SECURING THE AREA:

- a. After making contact with Cambria CSD Staff to respond to the Sewer Back-Up/Overflow, secure the area with safety cones and wait until Staff arrives with Vactor Truck and/or all Spill Response Equipment to clear and or clean the blockage or spill.
- b. If the Sewer Back-Up/Over Flow is in a high traffic area contact the Sheriff's Administration and request traffic control:

Sheriff's Administration: 805-781-4550

If after hours call: 911

- c. Once Staff has cleared the Sewer Back-Up/Over Flow, clean up and wash down the area affected by the Sewer Back-Up/Overflow per Cambria CSD procedures.
- d. You are to <u>"REMAIN AT THE SITE"</u> until Staff has completed clearing the Sewer Back-Up/Over Flow and has washed down, cleaned, and secured the area.

3. SAFETY VESTS AND LIGHT BARS:

a. You are to wear your safety vest at all times when working in the street or whenever and where ever your safety is at the <u>"SLIGHTEST"</u>
POSSIBLE RISK"!

SANITARY SEWER OVERFLOWS (SSO)

FACTS AND GUIDELINES

- RESPOND SAFELY! Be aware of the dangers. Arrive on site wearing the proper personal protective equipment (PPE), including a safety vest, rubber gloves, and steel-toed boots. Watch for oncoming traffic.
- ABSOLUTELY NO SMOKING! Sewer gases may be present creating an explosive environment.
- **CONTAINMENT IS THE KEY!** We want to contain any overflow from reaching the storm drain and direct the flow so that there is minimal public exposure.
- WHERE IS THE OVERFLOW COMING FROM? Identify the source; is it coming from the street (i.e. Manhole lids) or from private property (i.e. A cleanout)?
- LATERAL LINES ARE PRIVATE PROPERTY: If an overflow is caused by a
 blockage on a private property lateral line, it is the owner's responsibility to
 remove the blockage and clean the area. If the overflow has reached the street,
 we will clean only the area on public property.
- ONLY HYDRANT FLUSH WHEN DIRECTED: Typically, the less water used the better. Only in cases when there are no storm drains present, traffic is controlled, containment is set up, and vacuum equipment is on site can flushing be used.
- DISINFECTION: Apply environmental biodegradable cleaning and masking agent after cleanup. Do not allow any disinfectant to go down a storm drain that cannot be removed.
- LEAVE IT CLEAN! Do not leave the area without having the area properly
 disinfected and cleaned. Leave no trash or debris where it could come in contact
 with the public. Do not dispose of contaminated items down a storm drain. Do not
 leave any containment material in the street. If a private property has become
 contaminated due to a collection system blockage, communicate to them the
 disinfection method and clean up procedures. A professional restoration service
 may need to be called out to perform further clean up.

SECTION 7. FATS, OILS AND GREASE (FOG) CONTROL PROGRAM

7.01 Public Education Outreach Program

Cambria CSD will introduce a FOG program to the business community in the summer of 2012. Currently, public outreach is achieved to the residential community via educational material included in the monthly billing for sewer fees.

7.02 Disposal of FOG

It is the responsibility of each sewer user to take precautions in preventing the disposal of FOG into the sanitary sewer. It is recommended that all used cooking oil and grease be disposed in a proper container, such as a rendering barrel in a restaurant. In a residence, oil can be collected in a small container carefully sealed and disposed of in the garbage. Prior to washing cookware that has a greasy residue; the item should be wiped out with a disposable wipe or cloth and disposed of in the garbage.

7.03 Legal Authority to Prohibit Discharge of Illicit FOG

Cambria CSD Wastewater Ordinance S-82, Articles 1 through 9, provides guidance and requirements for FOG discharge in the Cambria CSD's sanitary sewer system. This Ordinance states that in pertinent part:

"No person shall discharge or cause to be discharge the following described substances, material...or any water or waste containing fats, wax grease, or oils, whether emulsified or not, in excess of one hundred (100) mg/l or containing substances which may solidify or become viscous at temperatures between thirty-two (32) degrees Fahrenheit and one hundred fifty (150) degrees Fahrenheit".

7.04 Interceptors Required

Section 3.8 of Ordinance S-82, states that;

"Grease, oil, and sand interceptors shall be provided when, in the opinion of the Manager, they are necessary for the proper handling of liquid wastes containing grease in excessive amounts, or any flammable wastes, sand, or other harmful ingredients; except that such interceptors shall be of a type and capacity approved by the Manager, and shall be located as to be readily and easily accessible for cleaning and inspection".

7.05 Maintenance of Traps

Per Section 3.9 of Ordinance S-82, interceptors "shall be maintained continuously in satisfactory and effective operation by the owner at his expense."

7.06 Best Management Practices (BMP) Requirements

Cambria CSD requires that any grease removal device must:

Readily accessible for cleaning and inspection.

- Operated and maintained by the owner at owner expense.
- Ensure contents of material do not exceed twenty-five (25) percent of the grease trap or interceptor capacity.
- Documents of grease trap and/or interceptor activity must be maintained by the owner or their representative and made available to Cambria CSD representatives upon request, at the owner's own expense.

7.07 Identification of Sewer Sections Subject to FOG Blockages

During routine annual line cleaning and regular enhanced maintenance areas, sewer line cleaning staff will document in the Cambria CSD's preventative maintenance program, "KeepTraK", where the areas of heavy grease are located. The frequency of cleaning is evaluated at the time of cleaning as to whether it is effective in preventing a sewer overflow.

7.08 Authority Of Implementation, Inspection And Source Control Measures

Ordinance S-82, section 2-9, establishes requirements for implementation of "Source Control Measures" and gives authority to any Cambria CSD's Representatives to inspect and disconnect

"The Manager and any duly authorized employees of the Cambria CSD shall be permitted, upon showing evidence of his or her position, to enter private property for the purpose of inspection, re-inspection, observation, measurement, sampling, testing or otherwise performing such duties as may be necessary in the enforcement of the provisions of the ordinances, rules and regulations of the Cambria CSD."

With routine inspections and detailed documentation the FOG source control program that will take into effect summer of 2012, can be evaluated for effectiveness and modification.

Inspections performed at minimum on an annual basis will include the following information:

- Verify that an approved FOG device is present at the facility in accordance with the Municipal Code.
- Verify that device is adequately sized for application.
- Evaluate the condition of the grease trap.
- Determine that the pumping frequency is sufficient.
- Review waste grease disposal practices.

SECTION 8. SYSTEM EVALUATION AND CAPACITY ASSURANCE PLAN

8.01 Introduction

This section describes the Cambria CSD programs that have been completed, are being performed and are scheduled to be performed as part of the ongoing evaluation to provide adequate hydraulic capacity in the wastewater collection system.

8.02 Regulatory Requirements for The System Evaluation and Capacity Assurance Plan Section

The General Waste Discharge Requirements detail the guidelines necessary to document the existing collection system evaluation to ensure that sufficient hydraulic capacity exists in the system for dry and wet weather flows in order to prevent a sanitary sewer overflow (SSO). A summary of the minimum requirements that must be addressed in this section according to the General Waste Discharge Requirements (GWDR) guidelines are listed here for reference.

General Waste Discharge Requirements (GWDR) Element 8 – System Evaluation and Capacity Assurance Plan:

The GWDR requirements for the System Evaluation and Capacity Assurance Plan are: The collection system agency shall prepare and implement a capital improvement plan that will provide hydraulic capacity of key sanitary sewer system elements for dry weather peak flow conditions, as well as the appropriate design storm or wet weather event. At a minimum, the plan must include:

- Evaluation: Actions needed to evaluate those portions of the sanitary sewer system that are experiencing or contributing to a sanitary sewer overflow (SSO) discharge caused by hydraulic deficiency. The evaluation must provide estimates of peak flows (including flows from SSOs that escape the system) associated with conditions similar to those causing overflow events, estimates of the capacity of key system components, hydraulic deficiencies (including components of the system with limiting capacity) and the major sources that contribute to the peak flows associated with overflow events.
- **Design Criteria:** Where design criteria do not exist or are deficient, undertake the evaluation identified in the Evaluation requirement above to establish appropriate design criteria.
- Capacity Enhancement Measures: The steps needed to establish a short- and long-term Capital Improvement Plan (CIP) to address identified hydraulic deficiencies, including prioritization, alternatives analysis, and schedules. The CIP may include increases in pipe size, I/I reduction, increases and redundancy in pumping capacity, and storage facilities. The CIP shall include an implementation schedule and shall identify sources of funding.
- Schedule: The Agency shall develop a schedule of completion dates for all portions of the capital improvement program developed above in Evaluation, Design Criteria, and Capacity Enhancement Measures requirements. This schedule shall be reviewed and updated consistent with the SSMP review and update requirements as described in

Section D.14 (of the GWDR). The criteria outlined are discussed in greater detail in the following sections.

8.03 System Evaluation

Actions needed to evaluate those portions of the sanitary sewer system that are experiencing or contributing to a sanitary sewer overflow (SSO) discharge caused by hydraulic deficiency. The evaluation must provide estimates of peak flows (including flows from SSOs that escape the system) associated with conditions similar to those causing overflow events, estimates of the capacity of key system components, hydraulic deficiencies (including components of the system with limiting capacity) and the major sources that contribute to the peak flows associated with overflow events.

Cambria CSD has been in a development moratorium for the past 11 years. No development has been occurring and therefore, the collection system has not expanded. Cambria CSD retained an engineering firm in 1992 to evaluate the collection system as part of a larger scope of work. The engineering analysis was performed by Penfield and Smith and the scope of work was as follows:

- Perform research of the existing system components at the time.
- Research the historical Cambria CSD operations and provide comparisons to other similarly sized Districts.
- Perform system flow monitoring throughout the collection system at various locations.
- Assemble a system flow model spreadsheet.
- Analyze the existing lift stations based on existing conditions and potential future build out of the network.
- Performed review of the previously obtained closed circuit television (CCTV) inspection in a portion of the collection system.
- Preparation of a recommended capital improvement program based on the findings of the model and field investigations.
- Preparation of a budgetary estimate for each of the proposed capital improvements.

The Penfield and Smith study identified the following recommendations as an initial capital improvement program:

- Identify existing manhole covers that have been paved over and bring them to grade.
- Re-establish access to manhole structures that are within easements and expand existing easements for accessibility. Perform an analysis of the manholes to ensure their structural condition.
- Establish a budgeted, scheduled system cleaning program to address root intrusion and other potential maintenance issues.
- Perform grease trap inspections as part of a system wide fats, oils and grease program.
- Perform a system wide CCTV inspection.
- Adopt collection system design and inspection standards.
- Perform an annual hydro-cleaning of the collection system trunk lines.
- Protect identified trunk lines from inflow that are adjacent to a creek through manhole lid liners or raising the manhole cone.
- Decrease pump cycling at specific lift stations by adjusting the level switches.
- Clean identified lift stations and force mains on a regular basis to reduce odor complaints in the collection system.
- Correct inaccessible emergency generator power inlet at Lift Station B-1.
- Establish communication link to Pump Station 8.

- Inspect identified pipelines for misaligned joints in Gleason area.
- Repair/replace existing air release valves.
- Install wet well coating system on identified lift stations.
- · Correct misaligned joints and gaps in collection system pipelines.
- Correct damaged/broken pipe joints that are experiencing infiltration.
- Repair misaligned/broken manhole rings.
- Purchase numerous equipment items for the proper maintenance of the collection system.

The following improvements have been made to the wastewater collection system in the past 10 months:

- Removed and repaired pump #2, installed new pump controller, check valves and isolation valves at lift station #4.
- Replaced motor starter at lift station #8.
- Cleaned collection system pipeline section in commercial section of Cambria CSD.
- Repaired sewer lateral connection at main line on Kenneth Street.
- Removed and repaired pump #2 at lift station B2.
- Installed identification marker posts adjacent to manholes located in easements.
- · Performed maintenance at lift station B3.
- · Repaired manhole cover at Nottingham/Cambridge.
- Replaced vault cover at lift station #8.
- Serviced emergency generator at lift station #9.
- · Replaced pump volute at lift station B.
- Repaired gravity sewer pipeline and removed manhole located in easement on Orlando Drive.
- Replaced motor starter on emergency generator at lift station A1.
- Repaired sewer lateral connection on Wilton.
- Replaced pump #2 and pump control panel transformer at lift station A-1.
- Performed emergency generator maintenance at lift station B-1.
- Installed pump controller at lift station B-2.
- Cleaned/Vactor lift station #8 wet well.
- Installed new transformer at lift station #4.
- Installed new communications unit at lift station B-4.
- Repaired pump #1 check valve at lift station B-4.
- Replaced pump #2 suction line at lift station B-3 and cleaned/vactored wet well.
- Replaced pump controller at lift station #8.
- Installed new emergency generator at lift station A-1.
- Replaced pump assembly at lift station A-1.
- Cleaned gravity sewer pipeline on Burton Road.
- Cleaned/vactored wet well at lift station #9.
- Collection system manhole identification and atlas map creation. Every manhole was visited and numbered. Information was checked against the Cambria CSD previous atlas map.

In order to properly justify that there are no capacity-related issues or to correct any existing situations in the existing collection system, the Cambria CSD shall conduct the following steps:

 Develop and conduct an aggressive collection system cleaning and closed circuit television (CCTV) program in order to identify any pipeline capacity issues and/or areas requiring immediate repairs to prevent any imminent SSOs. This includes all known enhanced maintenance areas in the collection system or areas where previous SSOs have occurred.

- 2. Implement the existing Cambria CSD adopted fats, oils and grease (FOG) ordinance and develop/execute the annual inspection program.
- 3. Prepare a wastewater collection system master plan that analyzes the existing and potential future expansion of the collection system by land use and zoning, generation rates, hydraulic capacity of the pipeline and lift station network, and existing equipment condition and life cycle costs.
- 4. Prepare a wastewater treatment plant audit to determine the adequacy of the equipment based on the wastewater system master plan existing and projected flow rates, life cycle costs and capital improvement plan/schedule/budget.
- 5. Compile and review pertinent flow data at the Cambria CSD lift stations to determine the following flow parameters: average dry weather flow (ADWF), peak dry weather flow (PDWF) and peak wet weather flow (PWWF).
- 6. Develop a simple spreadsheet hydraulic model of the Cambria CSD's collection system to compute flows at susceptible (hot spots) and representative locations (critical collection system basin outlets and major trunk lines) based on area and land use type.
- Conduct dry weather and wet weather flow monitoring at these same susceptible or representative locations within the system to document d/D measurements (flow depth/pipe diameter) during dry or wet weather conditions.
- 8. Calibrate the model using the data collected in steps 3 and 4 above.
- 9. Identify and confirm hydraulic deficiencies within the system.

8.04 Design Criteria

See Section 5, "Design and Construction".

8.05 Capacity Enhancement Measures

Recognizing that the Cambria CSD does not have a current master plan of the wastewater collection system, it is difficult to assess the hydraulic/structural deficiencies that exist in the network. When the master plan is complete along with the thorough investigative work identified below, the Cambria CSD will have a complete assessment of the existing system. From this, the Cambria CSD will perform the following tasks:

- Review previous reports, studies, and physical properties of the existing collection system, such as pipe size, pipe slope, and collection area and determine areas most susceptible to hydraulic deficiencies. (Previous Reports include: "Cambria Community Services District Water Conservation and Sewer Study, Penfield and Smith, March, 1992, District General Plan, etc.)
- 2. Prepare a prioritized short term capital improvement program based on the historical recommendations that takes into account available funding.
- 3. Develop improvement projects and commence implementing the short term CIP projects.

- 4. Review the information collected in the master plan and plant audit studies as well as the CCTV work performed in Section 8.3.
- 5. Develop replacement projects, prepare budgetary estimates for the work and incorporate the short-term and long-term projects (5 year) in the CIP in order to resolve these deficiencies. As Cambria CSD funding is limited, the projects will be prioritized.
- 6. In the event future wastewater lateral connections into the system are proposed, the Cambria CSD will adopt a policy requiring that development and redevelopment project proponents evaluate the offsite capacity impacts of their project through an engineering study and commit to providing any necessary off-site improvements as part of the project approval process to accommodate the potential flow increase and avoid hydraulic capacity issues.

. The Cambria CSD is in the process of enhancing its sewer maintenance program by simultaneously implementing a comprehensive sewer investigation program as well as immediate implementation of the recommendation from the 1992 study. Capital improvement projects design can be started in the fall so that work can commence in the spring when the rainy season is over. This will be considered the initial short term CIP. While the improvement plans are being prepared, the Cambria CSD can retain the services of several contractors and Cambria CSD staff to begin performing the collection system cleaning and CCTV work. Because of the lack of CCTV information on the Cambria CSD system, the entire collection system will be cleaned and internally video inspected using current video technology according to the following corrective schedule:

- Year 1: 20% of the collection system focusing on the trunk lines and commercial areas (approx. 12 miles of pipeline).
- Year 2: 50% of the collection system working out from the previous year's work (approx. 29.5 miles of pipeline).
- Year 3: 30% of the remaining collection system which will be end of lines and smaller diameter residential areas (approx. 17 miles of pipeline).
- 100% of the cleaned pipelines will be internally video inspected once the cleaning work is complete every year. This will document the existing system conditions as well as if additional cleaning is necessary. Initial Capital Improvement Program projects will be derived after Year 1 from the CCTV work. Any known issues will be addressed in the following year's CIP program. Once the cleaning and CCTV work is completed in the three year cycle stated above, the Cambria CSD will continue to clean the system every year for the trunk lines and the remainder of the collection system will be cleaned on a four year program. The Cambria CSD will perform CCTV work on the collection system annually at the known hot spot locations to determine if it is necessary to implement corrective procedures to prevent an SSO. The corrective procedures might be additional hydro cleaning, root removal, application of root control products or degreasing products, etc. CCTV work for the remainder of the collection system will be performed in 5 year alternating blocks (i.e. 20% of the system per year for 5 years and then no CCTV work for a period of 5 years, then repeat cycle), or CCTV work will be performed every year on 10% of the collection system over a period of 10 years so that the information is current to within 10 years.

The Cambria CSD is proceeding with the commencement of a system wide master plan effort that is already budgeted for and will commence shortly after the fiscal budget is adopted (July 2012).

The master plan effort will be performed concurrent with the preparation of the short term CIP program (4th quarter 2012). Some of the projects identified in the master plan will be added to the short term CIP and the remaining projects will be added to a long term (5 year) CIP. The 5 year CIP will allow the Cambria CSD to budget for, schedule and execute larger improvement projects. Unlike other agencies, the Cambria CSD has not expanded because of the moratorium, therefore; hydraulic improvements will have to be made to the existing system and paid for by the existing rate payers rather than proportionally sharing the improvement costs with future development rate payers.

Capacity enhancement measures will be funded through wastewater customer rates. In addition, larger projects could be funded through a State of California capital improvement loan program such as the State Revolving Fund. Once the investigation work is completed and the long term (5 year) CIP is completed, the Cambria CSD will develop a program to secure funding for the long term CIP to augment the collection system rates. If outside funding is unavailable, the Cambria CSD will need to increase the collection system monthly rates to fund the improvements.

8.06 Schedule

The schedule for the Cambria CSD's capacity enhancement projects will be included in the Cambria CSD's Capital Improvement Plan (CIP). The short- and long-term CIPs will be updated as the information from the CCTV work is performed and reviewed. It is anticipated that the CIPs will reflect a complete list of all identified capacity enhancement projects CIP (non development related) by the end of the third year of CCTV work. The Cambria CSD's schedule in order to complete the identified capacity enhancement measures listed in Section 8.5 is as follows:

Task	Estimated Completion
Review existing system characteristics	June 2012
Review available flow data	June 2012
Evaluate additional expansions/zone changes	June 2012
from General Plan	
Develop short term CIP from studies	June 2012
Begin implementing short term CIP	July 2012
Complete Year 1 cleaning and CCTV	October 2012
Update collection system short and long term	November 2012
CIP based on Year 1 CCTV work	
Complete the short term CIP	July 2013
Develop and implement FOG program	June 2012
Complete FOG program	January 2013
Complete lift station flow monitoring data	October 2012
collection (dry weather)	
Develop initial collection system hydraulic	December 2012
model	
Complete collection system master plan	January 2013
Complete wastewater treatment plant audit	October 2012
Complete dry weather monitoring - non lift	October 2012
station (3 months of data)	

Complete wet weather monitoring lift station	February 2013
and collection system (4 months of data)	•
Calibrate model	March 2013
Identify deficiencies	March 2013
Complete collection system CIP design projects for Year 2 CCTV work	June 2013
Complete a collection system rate study	October 2013
Complete Year 2 cleaning and CCTV	January 2014
Modify the long term CIP project list based on	March 2014
Year 2 CCTV	
Complete Year 2 CIP design projects on list	June 2014
Perform Year 3 cleaning and CCTV	November 2014
Finalize the collection system long term CIP	January 2015
design based on Year 3 CCTV work	
Complete collection system CIP design	January 2016
projects for Year 3 CCTV work	
Complete CIP projects construction on long	June 2018
term list	

This schedule shall be reviewed and updated consistent with the SSMP review and update requirements as described.

SECTION 9. MONITORING, MEASUREMENT, AND PLAN MODIFICATIONS

9.01 MAINTAINING RELEVANT INFORMATION

9.01.1 Annual Sewer Line Cleaning and Closed Circuit Television Inspection

It is the responsibility of the Cambria CSD to clean and video twenty percent (20%) of approximately fifty nine (59) miles (62,304 feet) of the entire gravity system once every year. All findings will be reported to the Cambria CSD General Manager. Cleaning is tracked using a preventive maintenance program, "KeepTraK". Notes and observations from each section are evaluated with Cambria CSD staff to determine areas that need to be addressed and prioritize for maintenance or repair.

9.01.2 Annual, Semi-Annual, Quarterly, and Monthly Hot Spot Cleaning

There are currently seven (7) "Enhanced Maintenance Areas" in the Cambria CSD's Collection System that have been identified. Upon determination of such areas, they will be tracked using the computer based maintenance program, "KeepTraK". This system will be maintained by the Cambria CSD staff. "Enhanced Maintenance Areas" will be categorized based on need into Monthly, Quarterly, Semi-Annual, and Annual work orders that are printed out on a monthly basis. Reports can be generated from "KeepTraK" to reflect what areas have been cleaned and what areas are due for cleaning. As each "Enhanced Maintenance Areas" work order is completed, it is entered into the computer system and the time is reset automatically to the appropriate number of days when it will be due for maintenance again, ranging from 30 to 365 days. This frequency can be adjusted based on operator observations, staff evaluation and from information gathered after CCTV inspections.

9.01.3 Manhole Inspections

The Cambria CSD will perform manhole inspections during the annual Collection System cleaning. Using the form in Appendix VI inspectors can rate the condition and inform the Cambria CSD of repair priority in a quarterly report. Manhole inspections include documentation that is entered into the Cambria CSD preventative maintenance program and will include a color photo of each manhole.

9.01.4 Sanitary Sewer Overflows

Sanitary Sewer Overflow events are reported to the California Integrated Water Quality System (CIWQS) and tracked using the website. The Wastewater Chief Plant Operator reports to the General Manager on a monthly and quarterly basis the amount of overflow events along with the cause of each event. This information is used to determine the need and priority of repair and maintenance.

9.01.5 Odor Response

Cambria CSD Staff tracks odor complaints for the Cambria CSD and reports any findings on a monthly and quarterly basis. The procedure for responding to an odor complaint can be found in Appendix VIII.

9.02 Monitoring and Measuring The Effectiveness Of Each Element

It is the responsibility of the Cambria CSD to evaluate the information provided by each of the elements listed above and develop a system to measure the effectiveness of their procedures. Data shall be configured into spreadsheets and charts to graphically map trends and alert staff to deficiencies in the program. Trends should indicate areas that need improvement as well as show progress in the areas of the program that have been most effective.

9.03 Accessing The Preventative Maintenance Program

The preventative maintenance program "KeepTraK" developed by the Cambria CSD demonstrates a trend in reduced service callouts due to blockages and structural failures over a specific time period. Upon complete implementation of the preventative maintenance program comparisons should be made on a month to month basis with a quarterly and annual trend to indicate effectiveness.

9.04 Updating Program Elements

During the monitoring and assessment of the Cambria CSD's Sanitary Sewer Management Program, it may be determined that certain elements are not effective. If preventative maintenance such as sewer line cleaning or "Enhanced Maintenance Areas" cleaning does not result in a reduction in service callouts, the frequency of such cleaning may be increased. If an increase in cleaning frequency does not decrease the amount of service callouts then an implementation of an alternate program element shall be enacted, such as a spot repair or depending on severity, complete sewer replacement.

It may also be determined that certain program elements are not monitoring the appropriate data needed. Specifics in inspections may indicate that additional data should be tracked. Trending may indicate other factors contributing to problems in the sewer system that have not historically been tracked, causing modifications to the program. These modifications or updates should be added to the program in an organized manner and documented within the Sanitary Sewer Management Program.

9.05 Identifying and Illustrating SSO Trends

Sanitary Sewer Overflows (SSO) shall be tracked as frequently as monthly to collect and compare data. By tracking location of overflows, the frequency in which they occur, and the magnitude of each, staff should be able to identify what areas are at most risk and plan for advanced action such as repair or replacement. There are several causes of sanitary sewer overflows that are tracked within the CWIQS system including grease, roots, sags, or line breaks. Each cause requires a specific corrective action such as increased cleaning, application of root control, or pipe lining.

By illustrating sanitary sewer overflow trends, determinations can be made by staff of where the more immediate needs are in the system. It could at anytime be determined that current maintenance practices are not proving to be effective enough and planned maintenance may be modified.

SECTION 10. SANITARY SEWER MANGEMENT PROGRAM AUDITS

10.01 Conducting Program Audits

To determine the effectiveness and compliance of the developed Sanitary Sewer Management Program, periodic internal audits shall be performed at a minimum of every two years. The audit shall be conducted using the form contained in this section and results kept on file for review.

10.02 Audit Responsibility

The audit shall be conducted by the Cambria CSD Chief/Senior Plant Operator. Audit findings shall be addressed by staff and followed up by the General Manager. It is the responsibility of the Cambria CSD's Regulatory Official to provide staff with findings and the corrective actions needed to develop a timeline for completion.

CAMBRIA COMMUNITY SERVICES DISTRICT SANITARY SEWER MANAGEMENT PROGRAM INTERNAL AUDIT

DATE OF INSPECTION:	
NAME OF INSPECTOR:	
ATTENDEES: _	

Section I. Assessment

	YES	NO	COMMENTS
1. Is there a current map of the collection			
system?			
2. Is there a copy of the master map on			
file?			
3. Is there more than one version of the			
collection system map being used in the			
field?			
4. Are map changes being reported			
according to program policy?			
5. Are there any known discrepancies			
with the current master map?			
6. How many SSO events have occurred			
in the last 12 months?			
7. Is there documentation confirming			
reporting on CIWQS database?			
8. Has the number of SSO events			
increased or decreased in the past 12			
months?			
9. How many Category 1 spills were			
reported in the last 12 months?			
10. How many Category 2 spills were			
reported in the last 12 months?			
11. How many Category 3 spills were			
reported in the last 12 months?			
12. How many SSO's reported in the last			
12 months were private lateral spills?			
13. How many SSO events required			
sampling for contaminates?			
14. How many SSO events have been			
caused by grease?			
15. Have there been any problems noted			
in response to SSO events?			
16. Are there any critical areas where the			
impact of an SSO event could be			
significant?			
17. Are there any blind areas in the			
Cambria CSD where an SSO could go			
unnoticed for a period of time?			-
18. Have SSO events been documented			
on a map with cause identified?			
19. What areas of the system have			
reoccurring SSO events?		l	

	ı	ı	
20. Is there a plan to address these			
areas?			
21. When is annual line cleaning performed?			
22. Who is responsible for the collection			
system cleaning?			
23. Is the annual line cleaning program written down?			
24. What percentage or total footage is			
cleaned annually?			
25. How often does the entire system get			
cleaned?			
26. Is cleaning followed by closed circuit			
television inspections?			
27. Who reviews the closed circuit			
television inspection?			
28. What issues were found during the			
last closed circuit television inspection?			
29. Are manhole inspections being			
performed?			
30. Have any significant problems been			
identified with manhole inspections?			
31. Is there a CMMS database being			
used to develop and track collection			
system work orders?			
System work studies.			
32. Are Hot Spot areas documented and			
tracked in a work order system?			
33. Are there any other collection system			
maintenance activities entered in a work			
order system?			
34. Have rehabilitation and replacement			
projects been included in the capital			
improvement plan?			
35. What projects are planned for the			
current year?			
36. Have there been any projects			
planned that have been postponed?			
37. How are projects prioritized?			
38. Is there adequate funding to address			
the needs for rehabilitation and			
replacement?			
39. What rehabilitation and replacement			
projects have been completed in the past			
12 months?			
40. Have rehabilitation and replacement			
projects that are not immediately			
required been identified and budgeted			
for?			
41. Do the CIP costs include all project			
costs including planning, design,			
construction, and inspection?			
42. Is there technical and safety training			
documented for collection system staff?			
43. Have staff participated in CWEA			

certification and training for collection		
system maintenance?		
44. Have staff obtained advanced		
certification in the past 12 months?		
45. Does staff have the appropriate		
licensing and training for the needed		
equipment?		
46. What equipment is available for		
collection system maintenance and		
response?		
47. Are equipment maintenance and		
upgrades budgeted for?		
48. Is there a replacement plan for		
equipment used in the collection system?		
49. Have critical components of system		
been identified?		
50. Are adequate supplies on hand to		
allow for two point repairs in any part of		
the system?		
51. Is there a parts standardization policy		
in place?		
52. Does the utility have a centralized		
location for storing spare parts?		
53. Does the utility maintain a stock of		
spare parts for maintenance vehicles and		
equipment?		
54. Does the utility have a system in		
place to track and maintain an accurate		
inventory of spare parts?		
EE Earthannaide Balancia (barbara)		
55. For those parts which are not kept in		
inventory, does the utility have a readily		
available source or supplier?		
56. Does the utility have a back-up power		
generator for lift stations?		
57. Does the utility have by-pass		
capability for lift station operation?		
58. Does utility have standard design		
criteria?		
59. Have there been changes in the		
standard specifications for new		
construction?		
60. Has there been any new construction		
or installation in the system within the		
last 12 months?		
61. Who is responsible for reviewing		
construction criteria and installations?		
62. Has an I/I investigation been performed within the Cambria CSD?		
When?		
63. Is there a requirement within the Cambria CSD to have lateral connections		
inspected prior to the sale of property?		
64. Is there periodic review of the design		
standards used in the Cambria CSD and		

is it updated as technology advances?		
65. Does the Cambria CSD have a list of		
approved contractors, developers, and		
design engineers that can perform		
construction on the collection system?		
66. Is there a written program for design		
and construction acceptance for the		
collection system?		
67. Are there standards within the		
program for cleaning, CCTV, air and		
smoke testing, and pressure testing?		
68. Are costs for inspections and design		
review for collection system construction		
covered in fees or budget?		
69. Are lift stations checked routinely?		
70. Is capacity adequate in current lift		
stations?		
71. What methods are used to inform		
Cambria CSD officials of issues		
concerning the collection system?		
72. Are there routine reports to Cambria		
CSD Board informing the Public of		
activities and needs in the collection		
system?		
73. Is there a written procedure on		
informing the Public of activity in the		
collection system?		
74. Does the Cambria CSD have an		
active grease program informing the		
Public of grease problems?		

CAMBRIA COMMUNITY SERVICES DISTRICT SANITARY SEWER MANAGEMENT PROGRAM INTERNAL AUDIT

DATE OF INSPECTION:	
NAME OF INSPECTOR:	
ATTENDEES: _	

Section II. Evaluation

	Comments
Population Served:	
System Size:	
Number of manholes:	
Number of lift stations:	
Percentage of Pipe:	
a. 6"	
b. 8"	
c. 10"	
d. 12"	
e. 14"	
f. 16"	
g. 18"	
h. 24"	
i. 36"	
j. 42" or greater	
Percentage of Pipe:	
a. New, within one year	
b. 2-5 years	
c. 5-10 years	
d. 10-20 years	
e. 20-30 years	
f. 30-40 years	
g. 40-50 years	
h. 50 years or greater	
Capacity of WWTP:	
Age of WWTP:	
Number of Collections	
Personnel:	
Average amount of SSO's in	
past year:	
Collection System Maintenance Budget:	
List of any Notices of Violation:	
List of any notices of violation:	

CAMBRIA COMMUNITY SERVICES DISTRICT SANITARY SEWER MANAGEMENT PROGRAM INTERNAL AUDIT

DATE OF INSPECTION	:
NAME OF INSPECTOR	:
ATTENDEES:	

Section III. Findings

FINDINGS	CORRECTIVE ACTION NEEDED	COMPLETION DUE BY

SECTION 11. COMMUNICATIONS PROGRAM

11.01 Communications In Billing

Cambria CSD has the opportunity to notify the community of Cambria on activities related to the Sanitary Sewer Management Program in the monthly billing sent for Water, Sewer, and Solid Waste. Comments can be added directly to the bill such as preventative measure reminders. If a greater amount of information is to be relayed to the Public, a flyer could be sent in the mail either included in the direct billing or individually.

11.02 Direct Mailers

If a greater amount of information is to be relayed to the Public, a flyer could be sent in the mail either included in the direct billing or separately. It is advisable that mailers go out before food related holidays that reminds the Public of how to properly dispose of grease. Other mailers may be sent only to specific neighborhoods to inform residents of maintenance activities that may affect them.

11.03 Newspaper Announcements

For large community sewer cleaning activities, the Public should be notified by publishing an announcement in the local newspapers. The community of Cambria has the, "Telegram Tribune", and the "Cambrian Newspaper". Any changes to the Sanitary Sewer Management Program shall be published in the local newspapers as well.

11.04 Public Service Announcements

Public service announcements to notify the public of any Public Works activities or measures can be broadcast on local radio stations. It is important to be able to reach the Public through all demographics and these announcements should be broadcast in Spanish as well as English.

11.05 Cambria CSD Website

Cambria CSD has developed a working website (cambriacsd.org) to inform the Public of the activities going on within the Cambria CSD. It is updated regularly and can be used to inform the Public of the progress on sewer management activities. There are tabs that can direct the public to phone numbers and hotlines they can contact for further questions.

11.06 Cambria CSD Board of Director Meetings

Cambria CSD holds regular Board meetings on the fourth Thursday of every month at 12:30 p.m. at the Cambria Vets Hall. The meetings are videotaped and a DVD format is available for check out. Minutes are recorded of each meeting and can be made available upon request. This is an opportunity for Board Members and Staff as well as the Public to address any concerns about the Sanitary Sewer System.

11.07 Interactions With The Public

The Cambria CSD Facility Maintenance Crews will be routinely trained in how to deal with the Public when working in the Collection System. Crews are instructed to secure the Public safety and health. When the Collection System Crew is approached by the Public they use that opportunity to educate the Public on proper maintenance and preventative measures that everyone can take to care for the system. During inspections of infrastructure such as Grease Traps, inspectors hand out materials to inform the Public of proper sewer maintenance and explain why it is important to prevent damage to the Collection System.

11.08 Communication Within The Agency

It is important that all channels of communication between Cambria CSD Staff, Maintenance Crews, and System Personnel are understood. By following the procedures set forth in this program there should be a clear process in which communications are relayed and received. Inspection Reports, evaluations and reviews, change forms, and system updates should be turned into the appropriate officials that can process these pieces of data and follow up with the proper personnel. 5Cambria CSD Staff should be able to use the Sanitary Sewer Management Program to address any system concerns, track changes, and standardize procedures.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors AGENDA NO. **7.D.**

FROM: Jerry Gruber, General Manager

Monique Madrid, Administrative Services Officer

Meeting Date: May 24, 2012 Subject: Consideration to Authorize the General

Manager to process the Transfer of Eleven Commercial Active Service EDUs from Commercial Property at 1601 Main Street to Commercial Property at 6170 Moonstone Beach Drive, Subject to Meeting the Requirements of CCSD Code Section

8.04.100(F)

RECOMMENDATION: Authorize the General Manager to process the transfer of eleven (11) commercial active service EDUs from the commercial property located at 1601 Main Street to the commercial property located at 6170 Moonstone Beach Drive, subject to meeting the requirements of the CCSD Code Section 8.04.100(F).

FISCAL IMPACT: \$598 transfer fee (paid), plus actual costs (being tracked); water and sewer connection fees of \$5,425 per EDU totaling \$59,675. Future fees are: remodel impact, application, review and inspection fees (when in receipt of an application for building permit) which will be in the amount of the fees in effect at the time of the review request. There will also be ongoing bi-monthly utility billing of \$120.21.

The applicants will retire six (6) parcels in accordance with CCSD Code Section 8.04.100. Lot retirement must meet the criteria set forth in subsection (B)(1).

DISCUSSION: The property owners of 1601 Main Street, Mike Lyons and Dick Morse, along with property owners of 6170 Moonstone Beach Drive, John Smith and Jeff Hall, have applied to the CCSD to allow a transfer of eleven (11) commercial active service EDUs.

CCSD Code Section 8.04.100(F). authorizes the general manager to process transfers of all or part of an existing commercial EDU to another existing commercial or commercially zoned property provided the transfer meets the requirements of the CCSD Code. The sender parcel must retain a sufficient amount of its existing commercial water for reasonable existing uses. At present the property has a designation of 12.22 commercial EDUs. An inspection of the property will be conducted to insure retention of a sufficient amount of its existing commercial water for reasonable existing uses.

The general manager will process the transfer and insure that the conditions set forth in the code are met prior to perfecting the transfer. The transfer fee plus actual costs, along with the connection fees will be paid at the time of the transfer.

This proposed transfer will provide a significant benefit to the District by reducing current and/or future water demand by permanently retiring lots from development, and thereby creating permanent open space, as mandated by Board policy.

Based upon the foregoing it is recommended that the Board authorize the General Manager to process the transfer of the eleven (11) commercial active service EDUs, subject to meeting the requirements of the CCSD Code. All applicable conditions must be satisfied prior to perfecting the transfer.

			_
BOARD ACTION:	Date	Approved: Denied:	
JNANIMOUS:	MACKINNON _	THOMPSON BAHRINGER CLIFTROBINETTE	

CAMBRIA COMMUNITY SERVICES DISTRICT

TO:	Board of I	Directors			agenda no. 7.E.
FROM:	•	ber, General Ma Madrid, Adminis	•	s Officer	
Meeting Date	e: Ma	y 24, 2012	Subject:	18-2012 Gra	on to Adopt Resolution anting an Exception to the e for the Administrative Position
RECOMMENT for the Admir		: Adopt Reso echnician I posi		granting an e	exception to the hiring freeze
	-employme	nding for the po nt list will result			ent budget. Hiring from the cost savings of
re-appointme The Adminis This position	we are recent of an entrative Tecentric will serve	questing the Boamployee who washinglessessessessessessessessessessessessess	ard grant an ex as laid off in Ju on was downg c of the Admini	sception to the one of 2010, d raded to an A strative Office	echnician III position in hiring freeze, allowing ue to budget constraints. Idministrative Technician I. and provide critical supports provided to the Board on
for the CCSI	D. The Res		procedures th	rough which t	established a hiring freeze he General Manager can
deemed nec community. Board of Dire	essary and Upon such ectors, suc	l critical to public written determi	c safety or the nation, which s / be filled on a	delivery of es shall be immed temporary ba	t a vacated position is sential services to the diately transmitted to the asis, subject to further ing.
District Engir Administrative position wou position, pro- human resou	neer, Finar ve Technici ld increase vide the fol urces, risk	ace Director, Dis an III Confidenti the number to lowing services; management, e	trict Clerk, Adr fal, and Admini eight (8) full-tir administration ngineering, con	ministrative Se istrative Tech ne staff memb n, finance, end ntract manage	mbers: General Manager, ervices Director, nician II. The addition of this pers. All staff, including this gineering, district clerk, ement and general manager SD Administrative Office.
BOARD ACTI		te			ed:
UNANIMOUS	: MAC	(INNON THO	MPSON BA	HRINGER	CLIFTROBINETTE

RESOLUTION 18-2012 May 24, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT GRANTING AN EXCEPTION TO THE HIRING FREEZE FOR THE ADMINISTRATIVE TECHNICIAN I POSITION

BE IT RESOLVED that the Board of Directors of the Cambria Community Services District does hereby grant an exception to the hiring freeze imposed by Resolution 13-2009 and authorizes the appointment of an Administrative Technician I, filling a budgeted vacant position that is critical to the delivery of essential services to the public.

PASSED AND ADOPTED THIS 24th day of May 2012.

	Allan Mac Kinnon President Board of Directors
ATTEST:	APPROVED AS TO FORM:
Kathy A. Choate District Clerk	Timothy J. Carmel District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors AGENDA NO. 8.A.

FROM: Jerry Gruber, Interim General Manager Alleyne LaBossiere, Finance Manager

Meeting Date: May 24, 2012 Subject: Receive Draft FY 2012/2013 CCSD Operating Budget

RECOMMENDATIONS:

Receive DRAFT FY 2012/2013 Operating Budget and presentation, and provide direction to staff.

FISCAL IMPACT:

The FY 2012/2013 CCSD Operating Budget establishes the CCSD's plan for total anticipated operating revenues and expenditures as follows and a net surplus of \$71,959 is projected:

FUND(S)	TOTAL REVENUES & TRANSFERS IN	TOTAL EXPENDITURES
Water Enterprise Fund	\$2,021,043	\$2,004,141
Wastewater Enterprise Fund	\$2,107,895	\$2,084,599
General Fund	\$3,496,424	\$3,464,664

DISCUSSION:

Attached is the DRAFT FY 2012/2013 Operating Budget for review. Key assumptions and highlights are included in the Draft Budget. The most significant assumptions are:

- No change in Water and Wastewater sales from FY 2011/2012.
- A \$10,000 increase in Property Tax Revenue from FY 2011/2012.
- Total Maintenance & Repair/Major Maintenance/Capital Outlay expenditures will increase by \$57,923 from the total projected for FY 2011/2012 and by \$126,341 from the total projected for FY 2010/2011 in the Water Fund and while they would decrease by \$34,428 from the total projected for FY 2011/2012, they would increase by \$222,218 from the total projected for FY 2010/2011 in the Wastewater Fund.
- Rebate and Retrofit Program Expenditures will increase by \$74,700 from the total projected for FY 2011/2012.

Attachments:	DRAFT FY 2	Y 2012/2013 CCSD Operating Budget					
BOARD ACTION:	Date	Approve	ed: De	nied:			
UNANIMOUS:	MACKINNON	_ THOMPSON	_ BAHRINGER	_ CLIFT_	_ROBINETTE_		

CAMBRIA COMMUNITY SERVICES DISTRICT OPERATING BUDGET-FISCAL YEAR 2012/2013 HIGHLIGHTS DRAFT

Pg. 1 of 3

OPERATING BUDGET-As this is an operating budget, Capital Improvement Program Revenue and Expenditures are not included.

COLUMN DESCRIPTIONS:

FISCAL YEAR 2010/2011 ACTUAL-Represents the final amounts for the fiscal year ended June 30, 2011.

FINAL APPROVED FISCAL YEAR 2011/2012 BUDGET-Represents the budgeted amounts approved by the CCSD Board of Directors on March 23, 2012 (as the Mid-Year Budget Adjustment) plus any subsequent Budget Adjustments. To date, approved Budget Adjustments are as follows:

Water Department/Fund-\$15,000 to research and investigate hard rock drilling for water. Facilities & Resources Department/General Fund-\$7,558 to purchase light post brackets.

FISCAL YEAR 2011/2012 ESTIMATED-Represents the estimated final amounts for the fiscal year ended June 30, 2012.

FISCAL YEAR 2012/2013 PROPOSED-If approved, represents the Operating Budget for the fiscal year ended June 30, 2013.

INCREASE/(DECREASE) FY 2011/2012 EST. TO FT 2012-2013 PROPOSED AMOUNT-Represents the difference between the amount that is estimated to be the total Revenue or Expenditure for a given line item for Fiscal Year 2011/2012 and the amount of Revenue or Expenditure proposed to be budgeted for Fiscal Year 2012/2013.

INCREASE/(DECREASE) FY 2011/2012 EST. TO FT 2012-2013 PROPOSED %-Represents the percentage of the increase or decrease of the amount of the total Revenue or Expenditure proposed for a given line item for Fiscal Year 2012/2013 compared to the amount estimated for Fiscal Year 2011/2012.

SIGNIFICANT ASSUMPTIONS-Following are the significant assumptions made while compiling this budget:

No increase or decrease in Water and Wastewater sales (Service Fees) is projected.

The increase in Property Tax Revenue is based on SLO County's projected increase.

The increase in Fire Benefit Assessment Revenue is based on a 2% increase in the consumer price index and that the CCSD Board of Directors approve the increase.

No revenue increases were projected based on potential fee increases.

No Grant revenue or expenditures are budgeted.

Salaries & Wages and Payroll Taxes & Benefits are based on current staffing and benefits with the exceptions of the vacancy in Administration that resulted from an employee separation being filled; retirement costs are based on rates issued by CalPERS and an 8% increase in healthcare insurance costs.

No Advocate costs are budgeted.

OPERATING REVENUE-The following information is provided for the Operating Revenue Accounts:

SERVICE FEES (SALES)-This is the main source of revenue for the Water and Wastewater Funds.

PROPERTY TAXES-This is the main source of revenue for the Fire, Facilities & Resources and Parks & Recreation departments and a significant revenue source for the Administration Department.

ADMINISTRATIVE SERVICES CHARGES-These are charges allocated to other departments based on the percentage of time spent by Administration Staff processing other departments' revenue, expenditures and other activities.

FIRE BENEFIT ASSESSMENT-This is a separate property tax assessment that provides additional revenue to the Fire Department. A 1.5% increase (based on CPI increase) is budgeted.

REMODEL/IN-LIEU/TRANSFER EDUs FEES-These are Resource Conservation fees and are highly variable and do not flow in any pattern. The budgeted amount is approximately one-third of the actual revenue for FY 2007/2008. The amount budgeted for FY 2011/2012 is based on the projected amount for FY 2010/2011.

WEED ABATEMENT/FUEL REDUCTION-This revenue source is the reimbursement to the CCSD of its costs to clear lots under the CCSD's Fuel Hazard Reduction Program, included fees to administer the program.

CAMBRIA COMMUNITY SERVICES DISTRICT OPERATING BUDGET-FISCAL YEAR 2012/2013 HIGHLIGHTS DRAFT

Pg. 2 of 3

OPERATING REVENUE-Continued:

- INTEREST INCOME-Most Interest Income is from the CCSD's account with the Local Agency Investment Fund (LAIF).

 A projected average interest rate of 0.5% was used.
- ASSIGN/EXTENSION/ACCT SERVICE FEES-These are fees received by the Water and Resource Conservation Funds for such activities as maintaining or transferring Wait List positions as well as fees associated with late payments by customers.
- SERVICE FEES-This is revenue received by Administration related to vacation rentals and for other services provided and revenue received by the Resource Conservation Department for special projects.
- FRANCHISE FEES-These are the fees paid to the CCSD by Mission Country Disposal for the rights to provide sanitation services in Cambria.
- FACILITY RENTS-These are the rental fees received for the use of the Veteran's Hall as well as rental fees received from SLO County for the use of CCSD property. While the proposed rent revenue generated by the Veteran's Hall is expected to increase due to private events using the facility, land rent from the county is projected to decrease.
- STANDBY AVAILABILITY-These are Water and Wastewater assessments to generate revenue for the maintenance and improvement of the respective funds' infrastructure.
- MUTUAL AID REIMBURSEMENTS/INSPECTION FEES-Mutual Aid is revenue resulting from the CCSD Fire Department assisting with out-of-district fires is highly variable and none is budgeted. Inspection Fee Revenue are payments for such items as review of fire plans.
- GRANTS-Grant Revenue is recorded when the granting agency is billed and has approved payment. No active grants are in place.
- OTHER-Revenue that does not fit under any other category is reported as Other Revenue such as the funds received to reimburse the CCSD for its Medicare Part D costs associated with retirees, the amount of medical reimbursement benefit not used by employees and other miscellaneous payments.
- TRANSFERS FROM RESERVES-The Voluntary Lot Merger Program is funded by Resource Conservation reserves that are the result of prior years payments received for EDU transfers.
- **OPERATING EXPENDITURES-**The following information is provided for the major Operating Expenditure Accounts:
- SALARIES & WAGES-Salaries, wages and other forms of employee compensation are recorded here. Staffing levels budgeted for FY 2012/2013 are the same as for FY 2011/2012 with the exception of a Maintenance Technician position being budgeted for FY 2012/2013 and an Administrative Technician budgeted for FY 2011/2012 was vacant.
- BENEFITS-All employee benefits are recorded here. Budgeted amounts are based on the most current information available. Amounts budgeted for unfilled positions are at the highest possible amounts and actual costs may well be lower. While the largest increases in costs from FY 2011/2012 are for employee and retiree medical insurance, retirement costs easily remain the largest single benefits cost.
- MAINTENANCE & REPAIRS-These costs vary significantly from year to year. More activity than expected occurred in the Wastewater Department for FY 2011/2012 and a decrease in repair costs is projected to occur in FY 2012/2013. Less activity occurred in the Water Department and an increase in repair costs is projected.
- MAJOR MAINTENANCE-Details of Major Maintenance projects budgeted for FY 2012/2013 are listed as attachments to the Water and Wastewater Fund budgets.
- GOVERNMENT FEES AND DUES-The largest of these expenditures are \$55,000 for the annual wastewater discharge fee, \$28,000 for the annual 911 Dispatch fee and \$27,000 for the annual Local Agency Formation Commission (LAFCO) fee. In addition, \$5,000 is budgeted for election costs as this is an election year.
- OPERATING SUPPLIES AND EQUIPMENT-These costs include fuel costs, supplies (other than office supplies) that that include everything from lab supplies to toilet paper, lab tests and various other items. The main change in the FY 2012/2013 Budget for these costs is a 10% increase for fuel.

CAMBRIA COMMUNITY SERVICES DISTRICT OPERATING BUDGET-FISCAL YEAR 2012/2013 HIGHLIGHTS DRAFT

Pg. 3 of 3

OPERATING EXPENDITURES-Continued:

- UTILITIES-This includes electricity, telephone, sewer, water, internet, gas and telephone charges. The most significant change are sharply reduced internet costs due to the expiration of the prior contract, although it should be noted the previous contract included the costs of installing fiber optic cable and was not just for internet costs. Another significant cost reduction is a projected \$13,000 reduction in electrical costs in the Wastewater Department, which is the result of implementing more efficient procedures.
- PROFESSIONAL SERVICES-These costs include the District Counsel (including litigation costs), auditing, outside engineering, taping of Board of Director's meetings, document storage and other payments to contracted service providers in addition to the costs listed in the ADDITIONAL INFORMATION section.
- OPERATING SUPPLIES AND EQUIPMENT-These costs include fuel costs, supplies (other than office supplies) that include everything from lab supplies to toilet paper, lab tests and various other items. The main change in the FY 2012/2013 Budget for these costs is a 10% increase for fuel.
- DEBT SERVICE-All debt service is related to bonds and notes of the Water and Wastewater funds. The proceeds from the underlying obligations were used for the CCSD's infrastructure. A schedule of the CCSD's debt service can be found monthly as an attachment to the Finance Manager's Report.
- REBATE AND RETROFIT PROGRAMS-These are programs funded by the CCSD to encourage water conservation. In recent years, these programs had been scaled back and even though the low-flow toilet rebate program had continued to be funded, very few rebates were requested. For Fiscal Year 2012/2013, a greatly expanded program is expected to be implemented, although the details are still in flux. In addition, a Commercial, Industrial and Institutional Program is expected to be implemented.
- CAPITAL OUTLAY-Details of Capital Outlay projects budgeted for FY 2011/2012 are listed as attachments to the Water and Wastewater Fund budgets.
- ALLOCATED OVERHEAD PERSONNEL COSTS/OPERATING COSTS-See description of ADMINISTRATIVE SERVICE CHARGES under OPERATING REVENUES on the previous page.
- MAJOR MAINTENANCE, CAPITAL OUTLAY AND CAPITAL IMPROVEMENT PROGRAM ACTIVITY-The distinction between these accounts is mainly an accounting matter. Major Maintenance projects are proactive and are to bring equipment and/or infrastructure back to its original functionality. Capital Outlay Projects have a minimal cost of \$5,000, are either new or improve equipment and/or infrastructure and are depreciated. Capital Improvement Program (CIP) projects are multi-year projects costing \$100,000 or more, improve equipment and/or infrastructure or are additions or replacements and are also depreciated. As previously noted, this is an operating budget and CIP expenditures are not shown as they are part of a capital budget, however the Board of Directors has approved the environmental and design tasks related to the Rodeo Grounds Pump Station and Stuart Street Water Tank CIP projects with a remaining cost of \$251,234.69. Funding for these costs is to come from Water Fund reserves. In addition, \$81,510 of the District Engineer's salary and benefits were allocated to the CIP program. Funding for these costs will be from the Water Fund's Standby Availability revenue.

CAMBRIA COMMUNITY SERVICES DISTRICT OPERATING BUDGET-FISCAL YEAR 2012/2013 ADDITIONAL INFORMATION DRAFT

BUDGET COMMITTEE CHANGES

The following changes were made based on direction given by the CCSD Budget Committee:

DESCRIPTION	DEPARTMENT	AMOUNT per BUDGET COMMITTEE	AMOUNT ORIGINALLY PROPOSED	INCREASE/ (DECREASE)
Compound Meter Upgrades	Water	24,000 *	20,000	4,000
Rebate & Retrofit Programs	Conservation	55,000	6,000	49,000
NCOR Supplies	Fire	2,350	10,000	(7,650)

^{*}The CCSD Budget Committee did not give a recommendation as to the dollar amount to be budgeted, but rather gave direction as to the level of activity. They were given an estimate that 60 compound meters were in need of replacement and recommended that 20 be replaced in each of the next three years. However, there are actually 21 meters that need replacement, at an estimated cost of \$48,000. In addition, approximately 20 compound meters need modification, at an estimated cost of \$7,500. Funding to replace half of the meters needing replacement is the \$24,000 budgeted. In addition, the funds were budgeted to modify all meters needing modification as part of Water's regular Maintenance & Repairs.

CONTRACTED STUDIES/ANALYSES/PROGRAM DEVELOPMENTS

		COST	AMOUNT
DESCRIPTION	DEPARTMENT	CENTER	PROPOSED
Develop Conservation Program	Water	Professional Services	30,000
Demand/Supply Analysis	Water	Professional Services	30,000
Impact Fee Study	Water	Professional Services	10,000
Commercial, Industrial, Institution Program	Conservation	Rebate & Retrofit Prog.	20,000
Fats, Oil & Grease Program	Wastewater	Professional Services	20,000
Maintenance Data Input (OPT 10)	Wastewater	Professional Services	5,000

FACILITIES & RESOURCES UPGRADES/PROJECTS

	COST	AMOUNT
DESCRIPTION	CENTER	PROPOSED
Erosion Project	Open Space Maint.	15,000
Eucalyptus Project	Open Space Maint.	5,000
Public Restroom Upgrades	Maintenance & Repairs	7,000
Vet's Hall Range Hood	Maintenance & Repairs	2,800
Basketball Backboard-Vet's Hall	Maintenance & Repairs	1,200
Purchase Pickup Truck	Capital Outlay	6,000

CAMBRIA COMMUNITY SERVICES DISTRICT OPERATING BUDGET-FISCAL YEAR 2012/2013 ALL FUNDS/DEPARTMENTS DRAFT

		FINAL APPROVED			INCREASE/(DEC	DEAGE)
	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FY 2011/2012 E	
	2010/2011	2011/2012	2011/2012	2012/2013	FY 2012/2013 PR	
DESCRIPTION	ACTUAL	BUDGET	ESTIMATED	PROPOSED	AMOUNT	%
OPERATING REVENUE						
WATER DEPARTMENT-WATER FUND	1,754,942	1,788,494	1,811,139	1,906,443	95,304	5.3%
RESOURCE CONSERVATION-WATER FUND	104,301	94,350	97,821	102,600	4,779	4.9%
WASTEWATER FUND	1,935,788	2,086,908	2,107,879	2,107,895	16	0.0%
FIRE DEPARTMENT-GENERAL FUND	1,718,309	1,806,377	1,823,287	1,582,123	(241,164)	-13.2%
ADMINISTRATION-GENERAL FUND	1,427,119	1,363,627	1,371,888	1,396,994	25,106	1.8%
FACILITIES AND RESOURCES-GENERAL FUND	454,944	500,735	501,751	494,911	(6,840)	-1.4%
PARKS AND RECREATION-GENERAL FUND	46,462	32,180	32,180	22,396	(9,784)	-30.4%
TOTAL OPERATING REVENUE	7,441,865	7,672,671	7,745,945	7,613,362	(132,583)	-1.7%
	, ,	. ,			, ,	
TRANSFER FROM RESERVES	417,787	11,251	13,379	12,000	(1,379)	-10.3%
TOTAL OPERATING REVENUE & TRANSFERS IN	7,859,652	7,683,922	7,759,324	7,625,362	(133,962)	-1.7%
OBEDATING EVERNITHES						
OPERATING EXPENDITURES	1,510,070	1,662,481	1,664,965	1,796,519	131,554	7.9%
WATER DEPARTMENT-WATER FUND	1,310,070	1,002,401	154,621	207,622	53,001	34.3%
RESOURCE CONSERVATION-WATER FUND	1,935,204	2,084,636	2,103,398	2,084,599	(18,799)	-0.9%
WASTEWATER FUND	1,935,204	2,004,030 1,821,902	2,103,396 1,811,494	1,570,901	(240,593)	-13.3%
FIRE DEPARTMENT-GENERAL FUND	1,578,607	1,356,368	1,362,918	1,388,561	25,643	1.9%
ADMINISTRATION-GENERAL FUND	474,266	494,085	501,002	482,806	(18,196)	-3.6%
FACILITIES AND RESOURCES-GENERAL FUND PARKS AND RECREATION-GENERAL FUND	474,200 34,585	32,378	32,049	22,396	(9,653)	-30.1%
PARKS AND RECREATION-GENERAL FUND	34,000	32,010	32,043		(0,000)	
TOTAL OPERATING EXPENDITURES	7,603,690	7,602,850	7,630,447	7,553,403	(77,044)	-1.0%
OPERATING REVENUE & TRANSFERS IN						
LESS EXPENDITURES	255,962	81,072	128,877	71,959	(56,918)	-44.2%
mmyy m/s missir vitav		W134-2			,,,,,,,,,	
NET TRANSFERS	(255,962)	(81,072)	(128,877)	(71,959)	56,918	-44.2%
NET RESULTS OF OPPORATIONS	0	0	0	0	0	

CAMBRIA COMMUNITY SERVICES DISTRICT OPERATING BUDGET-FISCAL YEAR 2012/2013 ALL FUNDS/DEPARTMENTS DRAFT

Pg. 1 of 2

		FINAL				
		APPROVED			INCREASE/(DE	
	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FY 2011/2012	
	2010/2011	2011/2012	2011/2012	2012/2013	FY 2012/2013 PF	
DESCRIPTION	ACTUAL	BUDGET	ESTIMATED	PROPOSED	AMOUNT	%
OPERATING REVENUE					_	
SERVICE FEES	3,602,555	3,690,000	3,733,968	3,733,968	0	0.0%
PROPERTY TAX	1,857,081	1,807,174	1,807,174	1,814,954	7,780	0.4%
ADMINISTRATIVE SERVICES CHARGES	1,133,609	1,081,908	1,081,908	1,108,248	26,340	2.4%
FIRE BENEFIT ASSESSMENT	393,194	407,885	407,885	414,003	6,118	1.5%
REMODEL/IN LIEU FEES/TRANSFER EDUs	40,044	26,634	27,210	27,000	(210)	-0.8%
WEED ABATEMENT/FUEL REDUCTION	61,894	18,422	18,422	18,422	0	0.0%
INTEREST INCOME	22,067	15,562	15,794	15,562	(232)	<i>-</i> 1.5%
ASSIGN/EXTENSION/ACCT SERVICE FEES	130,259	130,762	130,929	130,800	(129)	-0.1%
SERVICE FEES	3,726	1,714	4,243	10,475	6,232	146.9%
FRANCHISE FEES	68,039	69,000	69,000	71,760	2,760	4.0%
FACILITY/PROPERTY RENTS	11,961	30,924	31,940	22,500	(9,440)	-29.6%
STANDBY AVAILABILITY	0	115,000	115,000	210,500	95,500	83.0%
MUTUAL AID REIMBURSEMENT/FEES	1,750	2,264	5,756	5,000	(756)	-13.1%
GRANT REVENUE	49,743	246,602	260,520	0	(260,520)	-100.0%
OTHER	65,943	28,820	36,196	30,170	(6,026)	-16.6%
TOTAL OPERATING REVENUE	7,441,865	7,672,671	7,745,945	7,613,362	(132,583)	-1.7%
TRANSFER FROM RESERVES	417,787	11,251	13,379	12,000	(1,379)	-10.3%
TOTAL OPERATING REVENUE & TRANSFERS IN	7,859,652	7,683,922	7,759,324	7,625,362	(133,962)	-1.7%

CAMBRIA COMMUNITY SERVICES DISTRICT OPERATING BUDGET-FISCAL YEAR 2012/2013 ALL FUNDS/DEPARTMENTS DRAFT

Pg. 2 of 2

		P15.1.6.1				Pg. 2 01 2
		FINAL APPROVED			INCREASE/(DE	CDEAGE)
	FICCAL VEAD		FISCAL YEAR	FISCAL YEAR	FY 2011/2012	
	FISCAL YEAR	FISCAL YEAR 2011/2012	2011/2012	2012/2013	FY 2012/2013 P	
DESCRIPTION	2010/2011 ACTUAL	BUDGET	ESTIMATED	PROPOSED	AMOUNT	%
OPERATING EXPENDITURES	ACTORE	DODOLI	LOTHINATED	THO! OOLD	AMOON	70
SALARIES & WAGES	2,197,681	2,162,423	2,162,377	2,147,629	(14,748)	-0.7%
SALARIES & WAGES SALARIES & WAGES-BUDGET ADJUSTMENT	166,339	2,102,420	2,102,011	2,147,020	(17,7,10)	N/A
PAYROLL TAXES & BENEFITS	1,339,902	1,420,432	1,384,272	1,530,364	146,092	10.6%
PAYROLL TAXES & BENEFITS PAYROLL TAXES & BENEFITS-BUDGET ADJ.	23,367	1,420,432	1,004,272	1,000,004	0	N/A
	20,007	45,000	45,000	0	(45,000)	-100.0%
SETTLEMENT	72,184	69,562	71,662	76,900	5,238	7.3%
INSURANCE/CLAIMS/BAD DEBT	330,211	463,541	485,091	457,950	(27,141)	-5.6%
MAINTENANCE & REPAIRS	0	7,558	7,558	0 0	(7,558)	-100.0%
STREETLIGHT BANNERS-BUDGET ADJ.	89,586	110,364	110,364	194,400	84,036	76.1%
MAJOR MAINTENANCE	59,691	35,000	35,000	35,000	0-,000	0.0%
SLUDGE HAULING	31,134	40,359	42,829	52,923	10,094	23.6%
OFFICE SUPPLIES & EQUIPMENT	134,106	137,736	139,424	158,164	18,740	13.4%
GOVERNMENT FEES, DUES, PUBLICATIONS	409,589	412,776	405,380	358,948	(46,432)	-11.5%
UTILITIES	409,569 349,697	321,280	353,337	292,140	(61,197)	-17.3%
PROFESSIONAL SERVICES	•	15,000	15,000	292,140	(15,000)	-100.0%
WELL DRILLING-BUDGET ADJ.	0	7,329	7,329	7,329	(10,000)	0.0%
FUEL HAZARD CONTRACT	33,214	7,329 38,186	38,186	38,186	(0)	0.0%
DISTRICT OFFICE RENT	38,186			33,700	4,040	13.6%
LEASE-WELL SITE & EQUIPMENT	29,676	29,660	29,660	131,413	959	0.7%
OPERATING SUPPLIES & EQUIPMENT	138,187	125,246	130,454	131,413	(228,244)	-100.0%
GRANT EXPENDITURES	41,345	229,249	228,244	-	12,234	55.4%
TRAINING/TRAVEL & RECRUITMENT	36,544	21,868	22,066	34,300	2,933	36.1%
PUBLIC OUTREACH/EDUCATION	4,432	5,754	8,117	11,050	·	-100.0%
CLAIMS	0	36	3,136	0	(3,136)	0.3%
DEBT SERVICE	687,763	615,562	615,562	617,460	1,898	
DEBT SERVICE-BUDGET ADJUSTMENT	216,141	0	0	75.000	0	N/A
REBATE AND RETROFIT PROGRAMS	925	300	300	75,000	74,700	24900.0%
VOLUNTARY LOT MERGER PROGRAM	11,940	11,251	13,379	12,000	(1,379)	-10.3%
CAPITAL OUTLAY	28,243	195,470	194,811	180,300	(14,511)	-7.4%
ALLOCATED OVERHEAD-PERSONNEL COSTS	753,626	739,264	739,264	804,290	65,026	8.8%
ALLOCATED OVERHEAD-OPERATING COSTS	379,982	342,644	342,644	303,958	(38,686)	-11.3%
TOTAL OPERATING EXPENDITURES	7,603,690	7,602,850	7,630,447	7,553,403	(77,044)	-1.0%
OPERATING REVENUE & TRANSFERS IN LESS EXPENDITURES	255,962	81,072	128,877	71,959	(56,918)	-44.2%
NET TRANSFERS	(255,962)	(81,072)	(128,877)	(71,959)	56,918	-44.2%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2012-2013 OPERATING BUDGET WATER FUND DRAFT

	FISCAL YEAR 2010/2011	FINAL APPROVED FISCAL YEAR 2011/2012	FISCAL YEAR 2011/2012	FISCAL YEAR 2012/2013	INCREASE/(DEC FY 2011/2012 I FY 2012/2013 PF	EST. TO ROPOSED
DESCRIPTION	ACTUAL	BUDGET	ESTIMATED	PROPOSED	AMOUNT	%
OPERATING REVENUE		4 700 101	1 014 100	4 000 440	05.004	" 00/
WATER DEPARTMENT-WATER FUND	1,754,942	1,788,494	1,811,139	1,906,443	95,304	5.3%
RES. CONSERVATION DEPTWATER FUND	104,301	94,350	97,821	102,600	4,779	4.9%
TOTAL OPERATING REVENUE	1,859,243	1,882,844	1,908,960	2,009,043	100,083	5.2%
TRANSFER FROM UNRESTRICTED RESERVES	11,940	11,251	13,379	12,000	(1,379)	-10.3%
TOTAL OPERATING REVENUE & TRANSFERS IN	1,871,183	1,894,095	1,922,339	2,021,043	98,704	5.1%
OPERATING EXPENDITURES						
WATER DEPARTMENT-WATER FUND	1,510,070	1,662,481	1,664,965	1,796,519	131,554	7.9%
RES, CONSERVATION DEPTWATER FUND	128,934	151,000	154,621	207,622	53,001	34.3%
ico. Concentration Del 11 miles con						
TOTAL OPERATING EXPENDITURES	1,639,004	1,813,481	1,819,586	2,004,141	184,555	10.1%
OPERATING REVENUE LESS EXPENDITURES	232,179	80,614	102,753	16,902	(85,851)	-83.6%
NET TRANSFERS (TO)/FROM RESERVES	(232,179)	(80,614)	(102,753)	(16,902)	85,851	-83.6%
NET RESULTS OF OPPORATIONS	0	0	0	0	0	

CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2012-2013 OPERATING BUDGET WATER FUND-WATER DEPARTMENT DRAFT

		FINAL				
		APPROVED			INCREASE/(DE	CREASE)
	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FY 2011/2012	
	2010/2011	2011/2012	2011/2012	2012/2013	FY 2012/2013 PF	
DESCRIPTION	ACTUAL	BUDGET	ESTIMATED	PROPOSED	AMOUNT	%
OPERATING REVENUE						
SERVICE FEES	1,684,392	1,720,000	1,742,843	1,742,843	0	0.0%
ACCOUNT SERVICE FEES	15,800	15,960	15,486	15,500	14	0.1%
LATE FEES	50,414	47,202	47,448	47,300	(148)	-0.3%
INTEREST INCOME	0	732	732	700	(32)	N/A
STANDBY AVAILABILITY	0	0	0	95,500	95,500	N/A
OTHER	4,336	4,600	4,630	4,600	(30)	-0.6%
TOTAL OPERATING REVENUE	1,754,942	1,788,494	1,811,139	1,906,443	95,304	5.3%
OPERATING EXPENDITURES						
SALARIES & WAGES	259,259	328,289	327,786	353,285	25,499	7.8%
PAYROLL TAXES & BENEFITS	177,134	215,652	215,258	244,229	28,971	13.5%
MAINTENANCE & REPAIR-DELIVERY SYSTEM	64,321	108,435	92,305	124,000	31,695	34.3%
MAINTENANCE & REPAIR-PLANT	6,490	5,571	5,497	5,600	103	1.9%
MAINTENANCE & REPAIR-VEHICLES & EQUIP	6,115	8,056	5,684	7,500	1,816	31.9%
MAJOR MAINTENANCE	3,590	59,350	59,350	82,000	22,650	38.2%
OFFICE SUPPLIES & EQUIPMENT	5,778	8,813	9,531	15,010	5,478	57.5%
GOVERNMENT FEES, DUES, PUBLICATIONS	14,868	16,620	16,809	21,162	4,353	25.9%
UTILITIES	133,397	131,134	131,993	125,400	(6,593)	-5.0%
BAD DEBT & CLAIMS	399	0	1,500	1,000	(500)	N/A
PROFESSIONAL SERVICES	99,234	84,516	103,180	127,000	23,820	23.1%
WELL DRILLING-BUDGET ADJ.	0	15,000	15,000	0	(15,000)	-100.0%
LEASE-WELL SITE	26,000	26,000	26,000	30,000	4,000	15.4%
OPERATING SUPPLIES & EQUIPMENT	39,968	36,001	36,095	39,700	3,605	10.0%
TRAINING/TRAVEL & RECRUITMENT	10,462	3,558	1,450	3,450	2,000	138.0%
PUBLIC OUTREACH & EDUCATION	157	0	2,700	1,250	(1,450)	N/A
DEBT SERVICE	184,192	184,203	184,203	184,228	25	0.0%
CAPTIAL OUTLAY	28,243	15,000	14,341	12,000	(2,341)	-16.3%
ALLOCATED OVERHEAD-PERSONNEL COSTS	299,470	284,750	284,750	304,593	19,843	7.0%
ALLOCATED OVERHEAD-OPERATING COSTS	150,994	131,533	131,533	115,112	(16,421)	-12.5%
TOTAL OPERATING EXPENDITURES	1,510,070	1,662,481	1,664,965	1,796,519	131,554	7.9%
OPERATING REVENUE LESS EXPENDITURES	244,872	126,013	146,174	109,924	(36,250)	-24.8%
TRANSFER TO WATER RESERVES	0	0	0	(16,902)	(16,902)	N/A
TRANSFER FROM WATER CAPITAL	(244,872)	(80,614)	(102,753)	0	102,753	-100.0%
TRANSFER TO RESOURCE CONSERVATION	0	(45,399)	(43,421)	(93,022)	(49,601)	114.2%
NET TRANSFERS	(244,872)	(126,013)	(146,174)	(109,924)	36,250	-24.8%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2012-2013 OPERATING BUDGET SUPPLEMENTAL INFORMATION SCHEDULE OF MAJOR MAINTENANCE & CAPITAL OUTLAY WATER FUND/DEPARTMENT DRAFT

		FINAL APPROVED			INCREASE/(DE	CREASE)
	FISCAL YEAR 2010/2011	FISCAL YEAR 2011/2012	2011/2012	FISCAL YEAR 2012/2013	FY 2011/2012 FY 2012/2013 PI	EST. TO
DESCRIPTION	ACTUAL	BUDGET	ESTIMATED	PROPOSED	AMOUNT	70
MAJOR MAINTENANCE	2 240	0	0	0	0	N/A
PEMBROOK	3,340	-	-	30,000	20,000	200%
REHAB FISCALINI TANK	250	10,000	10,000		•	
COMPOUND METER UPGRADES	0	20,000	20,000	24,000	4,000	20%
MAIN STREET SERVICE LINE UPGRADE	0	8,000	8,000	0	(8,000)	-100%
VALVE RAISING	0	15,000	15,000	0	(15,000)	-100%
CATHOLDIC PROTECTION/INSPECTION	0	6,350	6,350	11,000	4,650	73%
SEAL COAT MANOR WAY	0	0	0	17,000	17,000	N/A
ABANDONE WATERLINE & RELOCATE METERS-				_	_	
(CARDIFF/BERWICK)	0	0	0	0	0	N/A
RELOCATE METERS (CENTER STREET ALLEY)	0	0	0	0	0	N/A
WATERLINE REPLACEMENT (PINEDORADO)	0	0	0	0	0	N/A
TOTAL MAJOR MAINTENANCE	3,590	59,350	59,350	82,000	22,650	38%
CAPITAL OUTLAY HYDRANTS REPLACEMENT	28,243	0	0	0	0	N/A
RELOCATE METERS/ABANDONE WATERLINE	20,210	Ū	•	•	_	
(HESPERIAN)	0	12,000	12,000	0	(12,000)	-100%
MOBILE RADIOS	0	3,000	2,341	0	(2,341)	-100%
2 TRUCKS	<u> </u>	0	0	12,000	12,000	N/A
TOTAL CAPITAL OUTLAY	28,243	15,000	14,341	12,000	(2,341)	-16%

CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2012-2013 OPERATING BUDGET WATER FUND-RESOURCE CONSERVATION DEPARTMENT DRAFT

DESCRIPTION	FISCAL YEAR 2010/2011 ACTUAL	FINAL APPROVED FISCAL YEAR 2011/2012 BUDGET	FISCAL YEAR 2011/2012 ESTIMATED	FISCAL YEAR 2012/2013 PROPOSED	INCREASE/(DE FY 2011/2012 FY 2012/2013 PI AMOUNT	EST. TO
OPERATING REVENUE	20,013	5,000	0	0	0	N/A
IN-LIEU FEES	20,013	21,634	27,210	27,000	(210)	-0.8%
REMODEL FEES	,	21,034 56,000	56,000	56,000	(2.10)	0.0%
WAIT LIST FEES	55,003	•	11,995	12,000	5	0.0%
ASSIGNMENT FEES	9,042	11,600		7,500	5,000	200.0%
ADMINISTRATIVE FEES	0	0	2,500	7,500 100	5,000	-13.8%
INTEREST INCOME	212	116	116	100	(10)	-13.070
TOTAL OPERATING REVENUE	104,301	94,350	97,821	102,600	4,779	4.9%
TRANSFER FROM RESERVES	11,940	11,251	13,379	12,000	(1,379)	-10.3%
TOTAL OPERATING REVENUE & TRANSFERS IN	116,241	105,601	111,200	114,600	3,400	3.1%
ODERATING EVDENDITURES						
OPERATING EXPENDITURES	38,504	38,752	37,473	35,511	(1,962)	-5.2%
SALARIES & WAGES	25,031	25,590	24,878	22,510	(2,368)	-9.5%
PAYROLL TAXES & BENEFITS	25,031	15,750	15,750	22,010	(15,750)	-100.0%
SETTLEMENT	0	15,750	15,750	4,000	4,000	N/A
OUTREACH/EDUCATION	925	300	300	75,000	74,700	24900.0%
REBATE & RETROFIT PROGRAMS		100	100	200	100	100.0%
OFFICE SUPPLIES & EQUIPMENT	451	11,251	13,379	12,000	(1,379)	-10.3%
VOLUNTARY LOT MERGER PROGRAM	11,940	,	11,802	6,000	(5,802)	-49.2%
PROFESSIONAL SERVICES	2,211	8,318	34,800	38,029	3,229	9.3%
ALLOCATED OVERHEAD-PERSONNEL COSTS	33,155	34,800			(1,767)	-10.9%
ALLOCATED OVERHEAD-OPERATING COSTS	16,717	16,139	16,139	14,372	(1,707)	-10.570
TOTAL OPERATING EXPENDITURES	128,934	151,000	154,621	207,622	53,001	34.3%
OPERATING REVENUE LESS EXPENDITURES	(12,693)	(45,399)	(43,421)	(93,022)	(49,601)	114.2%
TRANSFER (TO)/FROM RECEDVES	0	0	0	0	0	
TRANSFER (TO)/FROM RESERVES TRANSFER FROM WATER DEPARTMENT	0	45,399	43,421	93,022	49,601	114.2%
	12,693	40,099	45,421	00,022	0	.,
TRANSFER FROM GENERAL FUND	12,093	· ·	<u> </u>			•
NET TRANSFERS	12,693	45,399	43,421	93,022	49,601	
NET RESULTS OF OPERATIONS	0_	0	0	0	0	<u>:</u>

CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2012-2013 OPERATING BUDGET WASTEWATER FUND/DEPARTMENT DRAFT

Departing Revenue Service Fees 1,918,163 1,970,000 1,991,125 1,991,125 0 INTEREST INCOME 1,166 1,284 1,284 1,300 16 INTEREST INCOME 16,459 624 470 470 0 OTHER 1,935,788 2,086,908 2,107,879 2,107,895 16 Departing Expenditures 347,251 301,474 298,631 283,039 (15,592) SALARIES & WAGES 47,146 71,838 83,000 (33,838) MAINTENANCE & REPAIR-PLANT 38,327 47,146 71,683 83,000 (33,838) MAINTENANCE & REPAIR-PLANT 38,596 51,014 51,014 112,400 61,386 11,683 MAINTENANCE & REPAIR-VEHICLES & EQUIP 4,674 16,025 20,333 8,600 (11,733) MAJOR MAINTENANCE & REPAIR-STORM EVENT 83,996 51,014 51,014 112,400 61,386 11,386 11,486		FINAL APPROVED FISCAL YEAR FISCAL YEAR 2010/2011 2011/2012 2011/2012			FISCAL YEAR 2012/2013	INCREASE/(DECREASE) FY 2011/2012 EST. TO FY 2012/2013 PROPOSED	
SERVICE FEES 1,918,163 1,970,000 1,991,125 1,991,125 0 INTEREST INCOME 1,166 1,284 1,284 1,284 1,300 16 STANDEY AVAILABILITY 0 115,000 115,000 10 OTHER 16,459 624 470 470 0 TOTAL OPERATING REVENUE 1,935,788 2,086,908 2,107,879 2,107,895 16 OPERATING EXPENDITURES 347,251 301,474 298,631 283,039 (15,592) SALARIES & WAGES 347,251 301,474 401,000 31,444 MAINTENANCE & REPAIR-COLLECTION 31,404 31,404 31,404 31,404 SALARIES & WAGES 347,251 301,444 31,404 31,404 31,404 31,404 31,404 SALARIES & WAGES 347,444 347,	DESCRIPTION	ACTUAL	BUDGET	ESTIMATED	PROPOSED	AMOUNT	%
INTEREST INCOME 1,166 1,284 1,284 1,300 16 STANDBY AVAILABILITY 0 115,000 115,000 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	OPERATING REVENUE					_	
STAINDEY AVAILABILITY 0 115,000 115,000 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	SERVICE FEES					•	0.0%
TOTAL OPERATING REVENUE 1,935,788 16,459 624 470 470 0 TOTAL OPERATING REVENUE 1,935,788 2,086,908 2,107,879 2,107,895 16 OPERATING EXPENDITURES SALARIES & WAGES SALARIES & WAGES ANT,251 301,474 298,631 283,039 (15,592) PAYROLL TAXES & BENEFITS 240,050 231,226 226,680 240,094 13,414 MAINTENANCE & REPAIR-COLLECTION SYSTEM 31,989 109,085 116,838 83,000 (33,383) MAINTENANCE & REPAIR-GROUNDS 12,303 8,452 5,807 5,500 (307) MAINTENANCE & REPAIR-GROUNDS 12,303 8,452 5,807 5,500 (307) MAINTENANCE & REPAIR-CHICLES & EQUIP 4,674 16,025 20,333 8,600 (11,733) MAINTENANCE & REPAIR-STORM EVENT 16,313 0 0 0 0 0 0 0 0 0 0 0 0 0	INTEREST INCOME	· ·	•	•			1.2%
OTHER 1,935,788 2,086,908 2,107,879 2,107,895 16 OPERATING EXPENDITURES SALARIES & WAGES 347,251 301,474 298,631 283,039 (15,592) SALARIES & WAGES 347,251 301,474 298,631 283,039 (15,592) PAYROLL TAXES & BENEFITS 240,050 231,226 226,680 240,094 13,414 MAINTENANCE & REPAIR-COLLECTION SYSTEM 31,989 109,085 116,838 83,000 (31,766) MAINTENANCE & REPAIR-PLANT 38,327 47,146 71,766 40,000 (31,766) MAINTENANCE & REPAIR-CROUNDS 12,303 8,452 5,807 5,500 (307) MAINTENANCE & REPAIR-VEHICLES & EQUIP 4,674 16,025 20,333 8,600 (11,733) MAJOR MAINTENANCE 8 REPAIR-STORM EVENT 16,313 0 </td <td>STANDBY AVAILABILITY</td> <td>•</td> <td></td> <td></td> <td>· ·</td> <td>-</td> <td>0.0%</td>	STANDBY AVAILABILITY	•			· ·	-	0.0%
OPERATING EXPENDITURES 347,251 301,474 298,631 283,039 (15,592) PAYROLL TAXES & BENEFITS 240,050 231,226 226,680 240,094 13,414 MAINTENANCE & REPAIR-COLLECTION SYSTEM 31,969 109,085 116,838 83,000 (33,838) MAINTENANCE & REPAIR-PLANT 38,327 47,146 71,766 40,000 (31,766) MAINTENANCE & REPAIR-PLANT 38,327 47,146 71,766 40,000 (31,766) MAINTENANCE & REPAIR-PCHICLES & EQUIP 4,674 16,025 20,333 8,600 (11,733) MAJOR MAINTENANCE 85,996 51,014 51,014 112,400 61,386 1 EMERGENCY REPAIR-STORM EVENT 16,313 0 0 0 0 0 0 SLUDGE DISPOSAL 59,691 35,000 35,000 35,000 35,000 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 <t< td=""><td>OTHER</td><td>16,459</td><td></td><td></td><td>***************************************</td><td></td><td>0.0%</td></t<>	OTHER	16,459			***************************************		0.0%
SALARIES & WAGES 347,251 301,474 298,631 283,039 (15,592) PAYROLL TAXES & BENEFITS 240,050 231,226 226,680 240,094 13,414 MAINTENANCE & REPAIR-COLLECTION SYSTEM 31,969 109,085 116,838 83,000 (33,838) MAINTENANCE & REPAIR-PLANT 38,327 47,146 71,766 40,000 (31,766) MAINTENANCE & REPAIR-PLANT 38,327 47,146 71,766 40,000 (31,766) MAINTENANCE & REPAIR-PLANT 38,327 47,146 71,766 40,000 (31,766) MAINTENANCE & REPAIR-VEHICLES & EQUIP 4,674 16,025 20,333 8,600 (11,733) MAJOR MAINTENANCE 85,996 51,014 51,014 51,014 112,400 61,386 1 EMERGENCY REPAIR-STORM EVENT 16,313 0 <th>TOTAL OPERATING REVENUE</th> <th>1,935,788</th> <th>2,086,908</th> <th>2,107,879</th> <th>2,107,895</th> <th>16</th> <th>0.0%</th>	TOTAL OPERATING REVENUE	1,935,788	2,086,908	2,107,879	2,107,895	16	0.0%
SALARIES & WAGES 347,251 301,474 298,631 283,039 (15,592) PAYROLL TAXES & BENEFITS 240,050 231,226 226,680 240,094 13,414 MAINTENANCE & REPAIR-COLLECTION SYSTEM 31,969 109,085 116,838 83,000 (33,838) MAINTENANCE & REPAIR-PLANT 38,327 47,146 71,766 40,000 (31,766) MAINTENANCE & REPAIR-PLANT 38,327 47,146 71,766 40,000 (31,766) MAINTENANCE & REPAIR-PLANT 38,327 47,146 71,766 40,000 (31,766) MAINTENANCE & REPAIR-VEHICLES & EQUIP 4,674 16,025 20,333 8,600 (11,733) MAJOR MAINTENANCE 85,996 51,014 51,014 51,014 112,400 61,386 1 EMERGENCY REPAIR-STORM EVENT 16,313 0 <td>OPERATING EXPENDITURES</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	OPERATING EXPENDITURES						
PAYROLL TAXES & BENEFITS 240,050 231,226 226,680 240,094 13,414 MAINTENANCE & REPAIR-COLLECTION SYSTEM 31,969 109,085 116,838 83,000 (33,838) MAINTENANCE & REPAIR-PLANT 38,327 47,146 40,000 (31,766) MAINTENANCE & REPAIR-GROUNDS 12,303 8,452 5,807 5,500 (307) MAINTENANCE & REPAIR-VEHICLES & EQUIP 4,674 16,025 20,333 8,600 (11,733) MAJOR MAINTENANCE 8EPAIR-STORM EVENT 16,313 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		347,251	301,474	•	•	,	-5.2%
MAINTENANCE & REPAIR-COLLECTION SYSTEM 31,969 109,085 116,838 83,000 (33,838) MAINTENANCE & REPAIR-LANT 38,327 47,146 71,766 40,000 (31,766) MAINTENANCE & REPAIR-GROUNDS 12,303 8,452 5,807 5,500 (307) MAINTENANCE & REPAIR-VEHICLES & EQUIP 4,674 16,025 20,333 8,600 (11,733) MAJOR MAINTENANCE 85,996 51,014 51,014 112,400 61,386 1 EMERGENCY REPAIR-STORM EVENT 16,313 0		240,050		•			5.9%
MAINTENANCE & REPAIR-PLANT MAINTENANCE & REPAIR-GROUNDS 12,303 8,452 5,807 5,500 (307) MAINTENANCE & REPAIR-GROUNDS 12,303 8,452 5,807 5,500 (307) MAINTENANCE & REPAIR-VEHICLES & EQUIP MAJOR MAINTENANCE 85,996 51,014 51,014 112,400 61,386 1 SLUDGE DISPOSAL OFFICE SUPPLIES & EQUIPMENT GOVERNMENT FEES, DUES, PUBLICATIONS 186,256 190,576 190,576 180,819 160,100 14,660 OPERATING SUPPLIES & EQUIPMENT 6,195 1,304 1,304 1,100 1,00		31,969					-29.0%
MAINTENANCE & REPAIR-VEHICLES & EQUIP MAINTENANCE & REPAIR-VEHICLES & EQUIP MAINTENANCE & REPAIR-VEHICLES & EQUIP MAINTENANCE & S5,996		•	•	•	•	,	-44.3%
MAINTENANCE & REPAIR-VEHICLES & EQUIP MAJOR MAINTENANCE EMERGENCY REPAIR-STORM EVENT 16,313 0 0 0 0 0 0 0 0 0 0 0 0 0		12,303					-5.3%
MAJOR MAINTENANCE EMERGENCY REPAIR-STORM EVENT 16,313 0 0 0 0 0 0 0 0 0 0 0 0 0		4,674	•			, , ,	-57.7%
SLUDGE DISPOSAL OFFICE SUPPLIES & EQUIPMENT SUDGE DISPOSAL OFFICE SUPPLIES & EQUIPMENT GOVERNMENT FEES, DUES, PUBLICATIONS S3,657 G0,929 G0,979 G7,002 G,023 UTILITIES 186,256 190,576 180,819 160,100 (20,719) PROFESSIONAL SERVICES 12,559 28,638 31,540 46,200 14,660 OPERATING SUPPLIES & EQUIPMENT 37,640 41,797 38,553 41,400 2,847 TRAINING/TRAVEL & RECRUITMENT G,195 1,304 1,304 1,100 (204) PUBLIC OUTREACH & EDUCATION 157 100 100 100 0 DEBT SERVICE CAPITAL OUTLAY ALLOCATED OVERHEAD-PERSONNEL COSTS ALLOCATED OVERHEAD-OPERATING COSTS 113,728 106,947 106,948 106,948 106,948 106,948 106,948 106,948 106,948 106,948 106,948 106,948			· ·	•			120.3%
OFFICE SUPPLIES & EQUIPMENT GOVERNMENT FEES, DUES, PUBLICATIONS UTILITIES PROFESSIONAL SERVICES 12,559 12,559 12,559 13,640 14,797 15,640 15,761 15,761 15,761 15,761 15,761 15,761 15,761 15,761 16,075 14,163 16,075 180,179 160,079 17,002 14,660 14,660 14,660 0PERATING SUPPLIES & EQUIPMENT 13,7640 14,1797 13,8553 14,400 14,660 14,660 0PERATING SUPPLIES & EQUIPMENT 13,7640 14,797 138,553 14,400 14,660 14,660 14,660 14,660 14,660 14,660 14,660 14,660 0PERATING SUPPLIES & EQUIPMENT 157 100 100 100 100 100 0 0 0 0 0 0 0 0 0	EMERGENCY REPAIR-STORM EVENT		=	~	-		N/A
GOVERNMENT FEES, DUES, PUBLICATIONS UTILITIES PROFESSIONAL SERVICES 12,559 12,5	SLUDGE DISPOSAL	· ·			,		0.0%
UTILITIES PROFESSIONAL SERVICES 12,559 PROFESSIONAL SERVICES PROFESSIONAL SERVICES 12,559 PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES 12,559 PROFESSIONAL SERVICES PROFESS				,			-11.9%
PROFESSIONAL SERVICES 12,559 28,638 31,540 46,200 14,660 OPERATING SUPPLIES & EQUIPMENT 37,640 TRAINING/TRAVEL & RECRUITMENT 6,195 1,304 1,304 1,100 (204) PUBLIC OUTREACH & EDUCATION 157 100 100 0 DEBT SERVICE CAPITAL OUTLAY ALLOCATED OVERHEAD-PERSONNEL COSTS ALLOCATED OVERHEAD-OPERATING COSTS 113,728 106,947 106,947 106,947 106,947 106,947 106,947 106,947 106,947 106,947 TOTAL OPERATING EXPENDITURES 1,935,204 2,084,636 2,103,398 2,084,599 (18,799) OPERATING REVENUE LESS EXPENDITURES (584) (2,272) (4,481) (23,296) (18,815)	GOVERNMENT FEES, DUES, PUBLICATIONS	,	•		•	•	9.9%
PROFESSIONAL SERVICES 12,503 37,640 41,797 38,553 41,400 2,847 OPERATING SUPPLIES & EQUIPMENT 37,640 41,797 38,553 41,400 2,847 TRAINING/TRAVEL & RECRUITMENT 6,195 1,304 1,304 1,100 (204) PUBLIC OUTREACH & EDUCATION 157 100 100 100 0 DEBT SERVICE 454,505 431,359 431,359 433,232 1,873 CAPITAL OUTLAY 0 180,470 180,470 162,300 (18,170) ALLOCATED OVERHEAD-PERSONNEL COSTS 225,559 229,183 229,183 255,000 25,817 ALLOCATED OVERHEAD-OPERATING COSTS 113,728 106,947 106,947 96,369 (10,578) TOTAL OPERATING EXPENDITURES 1,935,204 2,084,636 2,103,398 2,084,599 (18,799) OPERATING REVENUE LESS EXPENDITURES 584 2,272 4,481 23,296 18,815 TRANSFER TO RESERVES (584) (2,272) (4,481) (23,296) (18,815) <td>UTILITIES</td> <td></td> <td></td> <td>•</td> <td>•</td> <td>, , ,</td> <td>-11.5%</td>	UTILITIES			•	•	, , ,	-11.5%
TRAINING/TRAVEL & RECRUITMENT PUBLIC OUTREACH & EDUCATION DEBT SERVICE CAPITAL OUTLAY ALLOCATED OVERHEAD-PERSONNEL COSTS ALLOCATED OVERHEAD-OPERATING COSTS TOTAL OPERATING EXPENDITURES TRANSFER TO RESERVES (584) 1,304 1,304 1,100 100 0 100 100 0 100 100 100 0 180,470 180,470 180,470 162,300 (18,170) 25,817 106,947 106,947 106,947 96,369 (10,578) (18,799) (18,799)		·	•	•	•	,	46.5%
PUBLIC OUTREACH & EDUCATION 157 100 100 100 0 DEBT SERVICE 454,505 431,359 431,359 433,232 1,873 CAPITAL OUTLAY 0 180,470 180,470 162,300 (18,170) ALLOCATED OVERHEAD-PERSONNEL COSTS 225,559 229,183 229,183 255,000 25,817 ALLOCATED OVERHEAD-OPERATING COSTS 113,728 106,947 106,947 96,369 (10,578) TOTAL OPERATING EXPENDITURES 1,935,204 2,084,636 2,103,398 2,084,599 (18,799) OPERATING REVENUE LESS EXPENDITURES 584 2,272 4,481 23,296 18,815		•			•	•	7.4%
DEBT SERVICE CAPITAL OUTLAY ALLOCATED OVERHEAD-PERSONNEL COSTS ALLOCATED OVERHEAD-OPERATING COSTS ALLOCATED OVERHEAD-OPER		•				, ,	-15.6%
DEBT SERVICE 404,000 180,470 180,470 162,300 (18,170) CAPITAL OUTLAY 0 180,470 180,470 162,300 (18,170) ALLOCATED OVERHEAD-PERSONNEL COSTS 225,559 229,183 229,183 255,000 25,817 ALLOCATED OVERHEAD-OPERATING COSTS 113,728 106,947 106,947 96,369 (10,578) TOTAL OPERATING EXPENDITURES 1,935,204 2,084,636 2,103,398 2,084,599 (18,799) OPERATING REVENUE LESS EXPENDITURES 584 2,272 4,481 23,296 18,815 TRANSFER TO RESERVES (584) (2,272) (4,481) (23,296) (18,815)	PUBLIC OUTREACH & EDUCATION					•	0.0% 0.4%
ALLOCATED OVERHEAD-PERSONNEL COSTS ALLOCATED OVERHEAD-OPERATING COSTS ALLOCATED OVERHEAD-OPERATING COSTS 113,728 106,947 106,9	DEBT SERVICE					•	-10.1%
ALLOCATED OVERHEAD-PERATING COSTS 113,728 106,947 106,947 96,369 (10,578) TOTAL OPERATING EXPENDITURES 1,935,204 2,084,636 2,103,398 2,084,599 (18,799) OPERATING REVENUE LESS EXPENDITURES 584 2,272 4,481 23,296 18,815 4 TRANSFER TO RESERVES (584) (2,272) (4,481) (23,296) (18,815) 4		_		•		,	-10.1% 11,3%
TOTAL OPERATING EXPENDITURES 1,935,204 2,084,636 2,103,398 2,084,599 (18,799) OPERATING REVENUE LESS EXPENDITURES 584 2,272 4,481 23,296 18,815 TRANSFER TO RESERVES (584) (2,272) (4,481) (23,296) (18,815)		•	•		·	•	-9.9%
OPERATING REVENUE LESS EXPENDITURES 584 2,272 4,481 23,296 18,815 TRANSFER TO RESERVES (584) (2,272) (4,481) (23,296) (18,815)	ALLOCATED OVERHEAD-OPERATING COSTS	113,728	106,947	106,947	96,369	(10,578)	-9.9%
TRANSFER TO RESERVES (584) (2,272) (4,481) (23,296) (18,815)	TOTAL OPERATING EXPENDITURES	1,935,204	2,084,636	2,103,398	2,084,599	(18,799)	-0.9%
TRANSFER TO RESERVES (304) (2,212) (3,407)	OPERATING REVENUE LESS EXPENDITURES	584	2,272	4,481	23,296	18,815	419.9%
NET DECLUTE OF OPERATIONS O O O O	TRANSFER TO RESERVES	(584)	(2,272)	(4,481)	(23,296)	(18,815)	419.9%
NET RESULTS OF OPERATIONS	NET RESULTS OF OPERATIONS	0	0	0	0	0	

CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2012-2013 OPERATING BUDGET SUPPLEMENTAL INFORMATION SCHEDULE OF MAJOR MAINTENANCE & CAPITAL OUTLAY WASTEWATER FUND/DEPARTMENT DRAFT

		FINAL				
		APPROVED			INCREASE/(DEC	•
	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FY 2011/2012 E	
	2010/2011	2011/2012	2011/2012	2012/2013	FY 2012/2013 PR	ROPOSED
DESCRIPTION	ACTUAL	BUDGET	ESTIMATED	PROPOSED	AMOUNT	%
MAJOR MAINTENANCE						
INFLUENT PUMP CONTROL PANEL	85,996	0	0	0	0	N/A
COLLECTION SYSTEM	0	10,000	10,000	0	(10,000)	-100%
AERATION BASIN (SOCKS) REPLACEMENT	0	10,553	10,553	0	(10,553)	-100%
DIGESTER	0	5,000	5,000	0	(5,000)	-100%
HAND RAILS REPAIR	0	3,000	3,000	0	(3,000)	-100%
ORLANDO EMERGENCY REPAIRS	0	9,461	9,461	0	(9,461)	-100%
LIMIT TORQUE VALVES	0	3,000	3,000	0	(3,000)	-100%
GENERATOR PREVENTATIVE M&R	0	10,000	10,000	0	(10,000)	-100%
HYDRO CLEAN/CCTV COLLECTION SYS20%	0	0	0	75,000	75,000	N/A
REPLACE CHECK & PLUG VALVES	0	0	0	37,400	37,400	N/A

TOTAL MAJOR MAINTENANCE	85,996	51,014	51,014	112,400	61,386	120%
CAPITAL OUTLAY	_		10.000	0	(40,000)	-100%
SSMP-PHASE II & III	0	19,000	19,000	0	(19,000)	-100%
MOBILE RADIOS	0	3,000	3,000	0	(3,000)	-100%
LIFT STATION RADIOS	0	7,000	7,000	0	(7,000)	-100% -100%
DISSOLVED OXYGEN CONTROL EVALUATION	0	5,732	5,732	0	(5,732)	
LIFT STATION PUMP PANELS	0	59,000	59,000	0	(59,000)	-100% -100%
NEW GENERATOR A-1	0	37,500	37,500	0	(37,500)	
GRIT REMOVAL UNIT	0	49,238	49,238	0	(49,238)	-100%
INSTALL & MOVE PUMP PANELS	0	0	0	70,000	70,000	N/A
SYSTEM AUDIT	0	0	0	30,300	30,300	N/A
RADIO COMMUNICATION ALARM SYSTEM	0	0	0	12,000	12,000	N/A
NEW RAIL & PUMP LIFT STATION A & B	0	0	0	19,000	19,000	N/A
LIFT STATION BACKFLOW DEVICES	0	0	0	11,000	11,000	N/A
MAIN PLANT CIRCUIT GROUND	0	0	0	20,000	20,000	N/A
CAPITAL OUTLAY	00	180,470	180,470	162,300	(18,170)	-10%

CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2012-2013 OPERATING BUDGET GENERAL FUND DRAFT

		FINAL APPROVED			INCREASE/(DEC	CREASE)
	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FY 2011/2012 E	
	2010/2011	2011/2012	2011/2012	2012/2013	FY 2012/2013 PR AMOUNT	ROPOSED %
DESCRIPTION	ACTUAL	BUDGET	ESTIMATED	PROPOSED	AMOUNT	70
OPERATING REVENUE	4 740 000	4 000 077	4 000 007	1 500 100	(241,164)	-13.2%
FIRE DEPARTMENT-GENERAL FUND	1,718,309	1,806,377	1,823,287	1,582,123	, , ,	1.8%
ADMINISTRATION-GENERAL FUND	1,427,119	1,363,627	1,371,888	1,396,994	25,106	
FACILITIES AND RESOURCES-GENERAL FUND	454,944	500,735	501,751	494,911	(6,840)	-1.4%
PARKS AND RECREATION-GENERAL FUND	46,462	32,180	32,180	22,396	(9,784)	-30.4%
TOTAL OPERATING PERFECT	3,646,834	3,702,919	3,729,106	3,496,424	(232,682)	-6.2%
TOTAL OPERATING REVENUE	3,040,034	3,102,313	3,123,100	0,400,424	(202,002)	0.270
TRANSFER FROM UNRESTRICTED RESERVES	405,847	0	0	0	0	
TOTAL OPERATING REVENUE & TRANSFERS IN	4,052,681	3,702,919	3,729,106	3,496,424	(232,682)	-6.2%
OPERATING EXPENDITURES						
FIRE DEPARTMENT-GENERAL FUND	1,942,024	1,821,902	1,811,494	1,570,901	(240,593)	-13.3%
ADMINISTRATION-GENERAL FUND	1,578,607	1,356,368	1,362,918	1,388,561	25,643	1.9%
FACILITIES AND RESOURCES-GENERAL FUND	474,266	494,085	501,002	482,806	(18,196)	-3.6%
PARKS AND RECREATION-GENERAL FUND	34,585	32,378	32,049	22,396	(9,653)	-30.1%
THE THE THE THE THE TENE						
TOTAL OPERATING EXPENDITURES	4,029,482	3,704,733	3,707,463	3,464,664	(242,799)	-6.5%
OPERATING REVENUE LESS EXPENDITURES	23,199	(1,814)	21,643	31,760	10,117	46.7%
NET TRANSFERS (TO)/FROM RESERVES	(23,199)	1,814	(21,643)	(31,760)	(10,117)	46.7%
NET RESULTS OF OPPORATIONS	0	0	00	0	0	

CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2012-2013 OPERATING BUDGET GENERAL FUND-FIRE DEPARTMENT DRAFT

		FINAL APPROVED			INCREASE/(DE	CDEAGE)
	FISCAL YEAR 2010/2011	FISCAL YEAR 2011/2012	FISCAL YEAR 2011/2012	FISCAL YEAR 2012/2013	FY 2011/2012 FY 2012/2013 PF	EST. TO ROPOSED
DESCRIPTION	ACTUAL	BUDGET	ESTIMATED	PROPOSED	AMOUNT	%
OPERATING REVENUE	4 202 047	4 420 240	1,138,348	1,144,648	6,300	0.6%
PROPERTY TAX	1,206,917	1,138,348 407,885	407,885	414,003	6,118	1.5%
FIRE BENEFIT ASSESSMENT	393,194	18,422	18,422	18,422	0,110	0.0%
WEED ABATEMENT/FUEL REDUCTION	61,894	2,264	5,756	5,000	(756)	-13.1%
MUTUAL AID/INSPECTION FEES	1,750 957	2,204 50	50	50	(130)	0.0%
INTEREST INCOME	45,437	238,908	252,826	0	(252,826)	-100.0%
GRANT/DONATION REVENUE	45,437 8,160	230,900 500	202,020	0	(202,020)	N/A
OTHER						-13.2%
TOTAL OPERATING REVENUE	1,718,309	1,806,377	1,823,287	1,582,123	(241,164)	-13.270
TRANSFER FROM UNRESTRICTED RESERVES	216,141	0	0	0	0	N/A
TOTAL OPERATING REVENUE & TRANSFERS IN	1,934,450	1,806,377	1,823,287	1,582,123	(241,164)	-13.2%
OPERATING EXPENDITURES						
SALARIES & WAGES	795,937	796,418	791,207	742,789	(48,418)	-6.1%
PAYROLL TAXES & BENEFITS	408,676	455,248	437,526	474,504	36,978	8.5%
INSURANCE & OTHER SERVICES	3,211	900	500	900	400	80.0%
MAINTENANCE & REPAIR	35,307	39,490	37,464	42,500	5,036	13.4%
OFFICE SUPPLIES & EQUIPMENT	2,260	3,006	2,942	6,700	3,758	127.7%
GOVERNMENT FEES, DUES, PUBLICATIONS	31,384	31,066	34,066	34,000	(66)	-0.2%
UTILITIES	26,813	27,218	27,516	20,200	(7,316)	-26.6%
PROFESSIONAL SERVICES	51,365	25,357	27,175	12,300	(14,875)	-54.7%
FUEL HAZARD CONTRACT	33,214	7,329	7,329	7,329	0	0.0%
OPERATING SUPPLIES & EQUIPMENT	49,678	28,457	33,365	28,063	(5,302)	-15.9%
GRANT EXPENDITURES-See Note 3	37,039	217,555	216,550	0	(216,550)	-100.0%
TRAINING/TRAVEL & RECRUITMENT	10,277	6,456	9,351	15,000	5,649	60.4%
PUBLIC OUTREACH & EDUCATION	1,263	1,700	1,700	1,700	0	0.0%
EQUIPMENT LEASE	3,676	3,660	3,660	3,700	40	1.1%
CLAIMS	0	36	3,136	0	(3,136)	-100.0%
DEBT SERVICE	49,066	0	0	0	0	N/A
DEBT SERVICE-BUDGET ADJUSTMENT	216,141	0	0	0	0	N/A
ALLOCATED OVERHEAD-PERSONNEL COSTS	124,130	121,864	121,864	131,514	9,650	7.9%
ALLOCATED OVERHEAD-OPERATING COSTS	62,587	56,142	56,142	49,702	(6,441)	-11.5%
TOTAL OPERATING EXPENDITURES	1,942,024	1,821,902	1,811,494	1,570,901	(240,593)	-13.3%
OPERATING REVENUE LESS EXPENDITURES	(7,574)	(15,525)	11,793	11,222	(571)	-4.8%
TRANSFER (TO)/FROM RESERVES	7,574	15,525	(11,793)	(11,222)	571	-4.8%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2012-2013 OPERATING BUDGET GENERAL FUND-ADMINISTRATION DEPARTMENT DRAFT

DESCRIPTION		FISCAL YEAR	FINAL APPROVED FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DEC	
DESCRIPTION ACTUAL BUDGET ESTIMATED PROPOSED AMOUNT % OPERATING REVENUE ADMINISTRATIVE OVERHEAD CHARGES-PS 753,627 739,264 304,290 65,026 8.8% ADMINISTRATIVE OVERHEAD CHARGES-DE 379,982 342,644 303,985 (38,688) 11.3% PROPERTY TAX 171,037 174,941 117,4941 117,9911 790 0.6% PROPERTY TAX 19,199 12,968 13,200 13,000 (200) -1.5% SERVICE FEES 58,039 69,000 71,760 2.760 4.0% OTHER 31,509 23,096 31,096 25,100 (5,993) -19,3% TOTAL OPERATING REVENUE 1,427,119 1,363,627 1,371,888 1,396,994 25,106 1.8% DPERATING REVENUE & TRANSFERS IN 1,616,825 1,363,627 1,371,888 1,396,994 25,106 1.8% OPERATING REVENUE & TRANSFERS IN 1,616,825 1,363,627 1,371,888 1,396,994 25,106 1.8% OPERATING E							
Departing Revenue ADMINISTRATIVE OVERHEAD CHARGES-PS 753,827 739,264 739,264 303,988 (38,868) 11.3% 242,644 342,644 303,988 (38,868) 11.3% 242,644 342,644 303,988 (38,868) 11.3% 242,644 342,644 303,988 (38,868) 11.3% 242,644 342,644 303,988 (38,868) 11.3% 242,644 342,644 303,988 (38,868) 11.3% 242,645 303,988 336,868 11.3% 242,644 342,644 342,644 342,644 303,988 336,868 11.3% 242,645 304,000 242,668 242,644 342,644	DESCRIPTION			ESTIMATED	PROPOSED	AMOUNT	%
ADMINISTRATIVE OVERHEAD CHARGES-OE 379,982 342,644 342,644 303,958 (38,886) -11.3% PROPERTY TAX 171,037 174,941 174,941 175,911 970 0.6% INTEREST INCOME 19,199 12,986 13,200 13,000 (200) -1.5% SERVICE FEES 3,766 1,714 1,743 2,975 1,232 70,7% FRANCHISE FEES 88,039 69,000 69,000 71,760 2,760 4,0% OTHER 31,509 23,096 31,096 25,100 (2,996) -19.3% TOTAL OPERATING REVENUE 1,427,119 1,363,627 1,371,888 1,396,994 25,106 1.8% OPERATING REVENUE & TRANSFER FROM UNRESTRICTED RESERVES 189,706 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0							
PROPERTY TAX	ADMINISTRATIVE OVERHEAD CHARGES-PS	753,627	739,264	739,264	804,290	65,026	8.8%
INTEREST INCOME	ADMINISTRATIVE OVERHEAD CHARGES-OE	379,982	342,644	342,644	303,958	(38,686)	
SERVICE FEES	PROPERTY TAX	171,037	174,941	174,941	175,911	970	0.6%
FRANCHISE FEES 68,039 69,000 69,000 71,760 2,760 4,0%	INTEREST INCOME	19,199	12,968	13,200	•	, ,	
OTHER 31,509 23,096 31,096 25,100 (5,996) -19.3% TOTAL OPERATING REVENUE 1,427,119 1,363,627 1,371,888 1,396,994 25,106 1.8% TRANSFER FROM UNRESTRICTED RESERVES 189,706 0 0 0 0 0 TOTAL OPERATING REVENUE & TRANSFERS IN 1,616,825 1,363,627 1,371,888 1,396,994 25,106 1.8% OPERATING EXPENDITURES SALARIES & WAGES 582,832 543,146 554,446 599,305 44,859 8.1% SALARIES & WAGES - BUDGET ADJUSTMENT 166,339 0 0 0 0 0 NA PAYROLL TAXES & BENEFITS - BUDGET ADJ. 23,367 0 0 0 0 0 NA SETILEMENT 0 29,250 29,250 0 (29,250) NA MAINTENANCE & REPAIRS 61,495 64,666 68,341 63,200 (5,141) 7,576 MAINTENANCE & REPAIRS 61,495 64,666 68,341 63,200	SERVICE FEES	3,726	1,714	1,743			
TOTAL OPERATING REVENUE 1,427,119 1,363,627 1,371,888 1,396,994 25,106 1.8% TRANSFER FROM UNRESTRICTED RESERVES 189,706 0 0 0 0 0 0 TOTAL OPERATING REVENUE & TRANSFERS IN 1,616,825 1,363,627 1,371,888 1,396,994 25,106 1.8% OPERATING EXPENDITURES SALARIES & WAGES SALARIES & WAGES—BUDGET ADJUSTMENT 166,339 0 0 0 0 0 N/A PAYROLL TAXES & BENEFITS 372,473 394,835 388,782 430,430 41,648 10,7% PAYROLL TAXES & BENEFITS-BUDGET ADJ. 23,667 0 0 0 0 N/A SETTLEMENT 0 29,250 29,250 0 (29,250) N/A INSURANCE & CLAIMS 68,574 68,662 69,662 75,000 5,338 7.7% MAINTENANCE & REPAIRS 61,495 64,656 68,341 63,200 (5,141) 7.5% GOVERNMENT FEES, DUES, PUBLICATIONS 33,393 28,221 27,570 36,000 8,430 30.6% UTILITIES 27,068 24,111 24,299 14,181 16,650 2,669 18.8% GOVERNMENT FEES, DUES, PUBLICATIONS 33,393 28,221 27,570 36,000 8,430 30.6% UTILITIES 27,068 24,111 24,299 19,450 (4,849) -20.0% DISTRICT OFFICE RENT 38,186 38,186 38,186 0 0.0% PROFESSIONAL SERVICES 178,664 138,841 136,693 95,840 (40,853) -29.9% PUBLIC OUTREACH & EDUCATION 2,668 2,881 2,628 2,900 272 10.4% TOTAL OPERATING EXPENDITURES 1,578,607 1,356,368 1,362,918 1,388,561 25,643 1.9% OPERATING EXPENDITURES 38,218 7,259 8,970 8,433 (537) -6.0% NET TRANSFER TO RESOURCE CONSERVATION (12,693) 0 0 0 0 0 N/A TRANSFER TO RESOURCE CONSERVATION (12,693) 0 0 0 0 0 N/A TRANSFER (TO)/FROM RESERVES (25,525) (7,259) (8,970) (8,433) 537 -6.0%	FRANCHISE FEES	68,039	69,000				
TRANSFER FROM UNRESTRICTED RESERVES 189,706 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	OTHER	31,509	23,096	31,096	25,100	(5,996)	-19.3%
TOTAL OPERATING REVENUE & TRANSFERS IN 1,616,825 1,363,627 1,371,888 1,396,994 25,106 1.8% OPERATING EXPENDITURES SALARIES & WAGES 582,832 543,146 554,446 599,305 44,859 8.1% SALARIES & WAGES-BUDGET ADJUSTMENT 166,339 0 0 0 0 N/A PAYROLL TAXES & BENEFITS 372,473 394,835 388,782 430,430 41,648 10.7% PAYROLL TAXES & BENEFITS-BUDGET ADJ. 23,367 0 0 0 0 0 N/A SETTLEMENT 0 29,250 29,250 0 (29,260) N/A SETLEMENT 6 29,250 29,250 0 (29,260) N/A INSURANCE & CREAIRS 61,495 64,656 68,341 63,200 (5,141) 7.75% OFFICE SUPPLIES & EQUIPMENT 14,251 14,529 14,181 16,850 2,669 18.8% GOVERNMENT FEES, DUES, PUBLICATIONS 33,393 28,221 27,570 36,000	TOTAL OPERATING REVENUE	1,427,119	1,363,627	1,371,888	1,396,994	25,106	1.8%
OPERATING EXPENDITURES SALARIES & WAGES 582,832 543,146 554,446 599,305 44,859 8.1% SALARIES & WAGES BUDGET ADJUSTMENT 166,339 0 0 0 0 N/A PAYROLL TAXES & BENEFITS 372,473 394,835 388,782 430,430 41,648 10.7% PAYROLL TAXES & BENEFITS-BUDGET ADJ. 23,367 0 0 0 0 N/A SETTLEMENT 0 29,250 0 (29,250) N/A INSURANCE & CLAIMS 68,574 68,662 69,662 75,000 5,338 7.7% MAINTENANCE & REPAIRS 61,495 64,656 68,341 63,200 (5,141) -7.5% OFFICE SUPPLIES & EQUIPMENT 14,251 14,529 14,181 16,850 2,669 18.8% GOVERNMENT FEES, DUES, PUBLICATIONS 33,393 28,221 27,570 36,000 8,430 30.6% UTILITIES 27,668 24,111 24,299 19,450 (4,849) -20,0%	TRANSFER FROM UNRESTRICTED RESERVES	189,706	0	0	0	0	
SALARIES & WAGES 582,832 543,146 554,446 599,305 44,859 8.1% SALARIES & WAGES-BUDGET ADJUSTMENT 166,339 0 0 0 0 0 NIA PAYROLL TAXES & BENEFITS 372,473 394,835 388,782 430,430 41,648 10.7% PAYROLL TAXES & BENEFITS-BUDGET ADJ. 23,367 0 0 0 0 0 NIA SETTLEMENT 0 29,250 29,250 0 (29,250) NIA INSURANCE & CLAIMS 68,574 68,662 69,662 75,000 5,338 7.7% MAINTENANCE & REPAIRS 61,495 64,656 68,341 63,200 (5,141) -7.5% OFFICE SUPPLIES & EQUIPMENT 14,251 14,529 14,181 16,850 2,669 18.8% GOVERNMENT FEES, DUES,PUBLICATIONS 33,393 28,221 27,570 36,000 8,430 30,6% UTILITIES 27,068 24,111 24,299 19,450 (4,849) -20,0% DIS	TOTAL OPERATING REVENUE & TRANSFERS IN	1,616,825	1,363,627	1,371,888	1,396,994	25,106	1.8%
SALARIES & WAGES 582,832 543,146 554,446 599,305 44,859 8.1% SALARIES & WAGES-BUDGET ADJUSTMENT 166,339 0 0 0 0 0 NIA PAYROLL TAXES & BENEFITS 372,473 394,835 388,782 430,430 41,648 10.7% PAYROLL TAXES & BENEFITS-BUDGET ADJ. 23,367 0 0 0 0 0 NIA SETTLEMENT 0 29,250 29,250 0 (29,250) NIA INSURANCE & CLAIMS 68,574 68,662 69,662 75,000 5,338 7.7% MAINTENANCE & REPAIRS 61,495 64,656 68,341 63,200 (5,141) -7.5% OFFICE SUPPLIES & EQUIPMENT 14,251 14,529 14,181 16,850 2,669 18.8% GOVERNMENT FEES, DUES,PUBLICATIONS 33,393 28,221 27,570 36,000 8,430 30,6% UTILITIES 27,068 24,111 24,299 19,450 (4,849) -20,0% DIS	OPERATING EXPENDITURES						
SALARIES & WAGES-BUDGET ADJUSTMENT 166,339 0 0 0 0 N/A PAYROLL TAXES & BENEFITS 372,473 394,835 388,782 430,430 41,648 10.7% PAYROLL TAXES & BENEFITS-BUDGET ADJ. 23,367 0 0 0 0 N/A SETTLEMENT 0 29,250 29,250 0 (29,250) N/A INSURANCE & CLAIMS 68,574 68,662 69,662 75,000 5,338 7.7% MAINTENANCE & REPAIRS 61,495 64,656 68,341 63,200 (5,141) -7.5% OFFICE SUPPLIES & EQUIPMENT 14,251 14,529 14,181 16,850 2,669 18.8% GOVERNMENT FEES, DUES, PUBLICATIONS 33,393 28,221 27,570 36,000 8,430 30,6% UTILITIES 27,068 24,111 24,299 19,450 (4,849) -20,0% DISTRICT OFFICE RENT 38,186 38,186 38,186 38,186 0 0,0% TRAINING & TRAVEL 9,297		582,832	543,146	554,446	599,305	44,859	8.1%
PAYROLL TAXES & BENEFITS-BUDGET ADJ. 23,367 0 0 0 0 N/A SETTLEMENT 0 29,250 29,250 0 (29,250) N/A INSURANCE & CLAIMS 68,574 68,662 69,662 75,000 5,338 7.7% MAINTENANCE & REPAIRS 61,495 64,656 68,341 63,200 (5,141) -7.5% OFFICE SUPPLIES & EQUIPMENT 14,251 14,529 14,181 16,850 2,669 18.8% OFFICE SUPPLIES & EQUIPMENT 14,251 14,529 14,181 16,850 2,669 18.8% OFFICE SUPPLIES & EQUIPMENT 14,251 14,229 14,181 16,850 2,669 18.8% UTILITIES 27,068 24,111 24,299 19,450 (4,849) -20.0% DISTRICT OFFICE RENT 38,186 38,186 38,186 38,186 38,186 0 0.0% PROFESSIONAL SERVICES 178,664 138,841 136,693 95,840 (40,853) -29,9% TRAINING & TRAVEL		166,339	0	0	0	0	N/A
SETTLEMENT 0 29,250 29,250 0 (29,250) N/A INSURANCE & CLAIMS 68,574 68,662 69,662 75,000 5,338 7.7% MAINTENANCE & REPAIRS 61,495 64,656 68,341 63,200 (5,141) -7.5% OFFICE SUPPLIES & EQUIPMENT 14,251 14,529 14,181 16,850 2,669 18.8% GOVERNMENT FEES, DUES,PUBLICATIONS 33,393 28,221 27,570 36,000 8,430 30,6% UTILITIES 27,068 24,111 24,299 19,450 (4,849) -20,0% DISTRICT OFFICE RENT 38,186 38,186 38,186 38,186 0 0.0% PROFESSIONAL SERVICES 178,664 138,841 136,693 95,840 (40,853) -29,9% TRAINING & TRAVEL 9,297 9,050 8,880 11,400 2,520 28.4% PUBLIC OUTREACH & EDUCATION 2,668 2,881 2,628 2,900 272 10.4% TOTAL OPERATING EXPENDITURES<	PAYROLL TAXES & BENEFITS	372,473	394,835	388,782	430,430	41,648	10.7%
INSURANCE & CLAIMS 68,574 68,662 69,662 75,000 5,338 7.7%	PAYROLL TAXES & BENEFITS-BUDGET ADJ.	23,367	0	0	0	•	
MAINTENANCE & REPAIRS 61,495 64,656 68,341 63,200 (5,141) -7.5% OFFICE SUPPLIES & EQUIPMENT 14,251 14,529 14,181 16,850 2,669 18.8% GOVERNMENT FEES, DUES, PUBLICATIONS 33,393 28,221 27,570 36,000 8,430 30.6% UTILITIES 27,068 24,111 24,299 19,450 (4,849) -20.0% DISTRICT OFFICE RENT 38,186 38,186 38,186 38,186 38,186 38,186 0 0.0% PROFESSIONAL SERVICES 178,664 138,841 136,693 95,840 (40,853) -29.9% TRAINING & TRAVEL 9,297 9,050 8,880 11,400 2,520 28.4% PUBLIC OUTREACH & EDUCATION 2,668 2,881 2,628 2,900 272 10.4% TOTAL OPERATING EXPENDITURES 1,578,607 1,356,368 1,362,918 1,388,561 25,643 1.9% OPERATING REVENUE LESS EXPENDITURES 38,218 7,259 8,970 8,433 (537) -6.0% TRANSFER TO RESOURCE CONSERVATION (12,693) 0 0 0 0 0 N/A TRANSFER (TO)/FROM RESERVES (25,525) (7,259) (8,970) (8,433) 537 -6.0% NET TRANSFERS (38,218) (7,259) (8,970) (8,433) 537 -6.0%	SETTLEMENT	0	•		**		
OFFICE SUPPLIES & EQUIPMENT 14,251 14,529 14,181 16,850 2,669 18.8% GOVERNMENT FEES, DUES, PUBLICATIONS 33,393 28,221 27,570 36,000 8,430 30.6% UTILITIES 27,068 24,111 24,299 19,450 (4,849) -20.0% DISTRICT OFFICE RENT 38,186 38,186 38,186 38,186 38,186 0 0.0% PROFESSIONAL SERVICES 178,664 138,841 136,693 95,840 (40,853) -29.9% TRAINING & TRAVEL 9,297 9,050 8,880 11,400 2,520 28.4% PUBLIC OUTREACH & EDUCATION 2,668 2,881 2,628 2,900 272 10.4% TOTAL OPERATING EXPENDITURES 1,578,607 1,356,368 1,362,918 1,388,561 25,643 1.9% OPERATING REVENUE LESS EXPENDITURES 38,218 7,259 8,970 8,433 (537) -6.0% TRANSFER TO RESOURCE CONSERVATION TRANSFERS (25,525) (7,259) (8,970) (8,433) 53	INSURANCE & CLAIMS	•		·		•	
GOVERNMENT FEES, DUES, PUBLICATIONS 33,393 28,221 27,570 36,000 8,430 30.6% UTILITIES 27,068 24,111 24,299 19,450 (4,849) -20.0% DISTRICT OFFICE RENT 38,186 38,186 38,186 38,186 38,186 0 0.0% PROFESSIONAL SERVICES 178,664 138,841 136,693 95,840 (40,853) -29.9% TRAINING & TRAVEL 9,297 9,050 8,880 11,400 2,520 28.4% PUBLIC OUTREACH & EDUCATION 2,668 2,881 2,628 2,900 272 10.4% TOTAL OPERATING EXPENDITURES 1,578,607 1,356,368 1,362,918 1,388,561 25,643 1.9% OPERATING REVENUE LESS EXPENDITURES 38,218 7,259 8,970 8,433 (537) -6.0% NET TRANSFER (TO)/FROM RESERVES (38,218) (7,259) (8,970) (8,433) 537 -6.0%	MAINTENANCE & REPAIRS						
UTILITIES 27,068 24,111 24,299 19,450 (4,849) -20.0% DISTRICT OFFICE RENT 38,186 38,186 38,186 38,186 0 0.0% PROFESSIONAL SERVICES 178,664 138,841 136,693 95,840 (40,853) -29.9% TRAINING & TRAVEL 9,297 9,050 8,880 11,400 2,520 28.4% PUBLIC OUTREACH & EDUCATION 2,668 2,881 2,628 2,900 272 10.4% TOTAL OPERATING EXPENDITURES 1,578,607 1,356,368 1,362,918 1,388,561 25,643 1.9% OPERATING REVENUE LESS EXPENDITURES 38,218 7,259 8,970 8,433 (537) -6.0% TRANSFER TO RESOURCE CONSERVATION TRANSFER (TO)/FROM RESERVES (25,525) (7,259) (8,970) (8,433) 537 -6.0% NET TRANSFERS (38,218) (7,259) (8,970) (8,433) 537 -6.0%	OFFICE SUPPLIES & EQUIPMENT	14,251				· ·	
DISTRICT OFFICE RENT 38,186 38,186 38,186 38,186 38,186 0 0.0% PROFESSIONAL SERVICES 178,664 138,841 136,693 95,840 (40,853) -29.9% TRAINING & TRAVEL 9,297 9,050 8,880 11,400 2,520 28.4% PUBLIC OUTREACH & EDUCATION 2,668 2,881 2,628 2,900 272 10.4% TOTAL OPERATING EXPENDITURES 1,578,607 1,356,368 1,362,918 1,388,561 25,643 1.9% OPERATING REVENUE LESS EXPENDITURES 38,218 7,259 8,970 8,433 (537) -6.0% TRANSFER TO RESOURCE CONSERVATION TRANSFER (TO)/FROM RESERVES (25,525) (7,259) (8,970) (8,433) 537 -6.0% NET TRANSFERS (38,218) (7,259) (8,970) (8,433) 537 -6.0%	GOVERNMENT FEES, DUES, PUBLICATIONS	·					
PROFESSIONAL SERVICES 178,664 138,841 136,693 95,840 (40,853) -29.9% TRAINING & TRAVEL 9,297 9,050 8,880 11,400 2,520 28.4% PUBLIC OUTREACH & EDUCATION 2,668 2,881 2,628 2,900 272 10.4% TOTAL OPERATING EXPENDITURES 1,578,607 1,356,368 1,362,918 1,388,561 25,643 1.9% OPERATING REVENUE LESS EXPENDITURES 38,218 7,259 8,970 8,433 (537) -6.0% TRANSFER TO RESOURCE CONSERVATION TRANSFER (TO)/FROM RESERVES (25,525) (7,259) (8,970) (8,433) 537 -6.0% NET TRANSFERS (38,218) (7,259) (8,970) (8,433) 537 -6.0%	UTILITIES					, ,	
TRAINING & TRAVEL 9,297 9,050 8,880 11,400 2,520 28.4% PUBLIC OUTREACH & EDUCATION 2,668 2,881 2,628 2,900 272 10.4% TOTAL OPERATING EXPENDITURES 1,578,607 1,356,368 1,362,918 1,388,561 25,643 1.9% OPERATING REVENUE LESS EXPENDITURES 38,218 7,259 8,970 8,433 (537) -6.0% TRANSFER TO RESOURCE CONSERVATION TRANSFER (TO)/FROM RESERVES (25,525) (7,259) (8,970) (8,433) 537 -6.0% NET TRANSFERS (38,218) (7,259) (8,970) (8,433) 537 -6.0%	DISTRICT OFFICE RENT		,			=	
PUBLIC OUTREACH & EDUCATION 2,668 2,881 2,628 2,900 272 10.4% TOTAL OPERATING EXPENDITURES 1,578,607 1,356,368 1,362,918 1,388,561 25,643 1.9% OPERATING REVENUE LESS EXPENDITURES 38,218 7,259 8,970 8,433 (537) -6.0% TRANSFER TO RESOURCE CONSERVATION TRANSFER (TO)/FROM RESERVES (12,693) 0 0 0 0 0 N/A NET TRANSFERS (38,218) (7,259) (8,970) (8,433) 537 -6.0%	PROFESSIONAL SERVICES		•		·	· · · · · · · · · · · · · · · · · · ·	
TOTAL OPERATING EXPENDITURES 1,578,607 1,356,368 1,362,918 1,388,561 25,643 1.9% OPERATING REVENUE LESS EXPENDITURES 38,218 7,259 8,970 8,433 (537) -6.0% TRANSFER TO RESOURCE CONSERVATION TRANSFER (TO)/FROM RESERVES (12,693) (25,525) 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	TRAINING & TRAVEL				•		
OPERATING REVENUE LESS EXPENDITURES 38,218 7,259 8,970 8,433 (537) -6.0% TRANSFER TO RESOURCE CONSERVATION TRANSFER (TO)/FROM RESERVES (12,693) 0 0 0 0 0 N/A 0 0 0 0 0 0 N/A 0	PUBLIC OUTREACH & EDUCATION	2,668	2,881	2,628	2,900	272	10.4%
TRANSFER TO RESOURCE CONSERVATION (12,693) 0 0 0 0 N/A TRANSFER (TO)/FROM RESERVES (25,525) (7,259) (8,970) (8,433) 537 -6.0% NET TRANSFERS (38,218) (7,259) (8,970) (8,433) 537 -6.0%	TOTAL OPERATING EXPENDITURES	1,578,607	1,356,368	1,362,918	1,388,561	25,643	1.9%
TRANSFER (TO)/FROM RESERVES (25,525) (7,259) (8,970) (8,433) 537 -6.0% NET TRANSFERS (38,218) (7,259) (8,970) (8,433) 537 -6.0%	OPERATING REVENUE LESS EXPENDITURES	38,218	7,259	8,970	8,433	(537)	-6.0%
TRANSFER (TO)/FROM RESERVES (25,525) (7,259) (8,970) (8,433) 537 -6.0% NET TRANSFERS (38,218) (7,259) (8,970) (8,433) 537 -6.0%	TRANSFER TO RESOURCE CONSERVATION	(12.693)	0	0	0	0	N/A
					(8,433)		-6.0%
NET RESULTS OF OPERATIONS 0 0 0 0 0	NET TRANSFERS	(38,218)	(7,259)	(8,970)	(8,433)	537	-6.0%
	NET RESULTS OF OPERATIONS	0	0	0	0	0	

CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2012-2013 OPERATING BUDGET GENERAL FUND-FACILITIES AND RESOURCES DEPARTMENT DRAFT

DESCRIPTION	FISCAL YEAR 2010/2011 ACTUAL	FINAL APPROVED FISCAL YEAR 2011/2012 BUDGET	FISCAL YEAR 2011/2012 ESTIMATED	FISCAL YEAR 2012/2013 PROPOSED	INCREASE/(DE FY 2011/2012 FY 2012/2013 PI AMOUNT	EST. TO
OPERATING REVENUE						
PROPERTY TAX	436,971	469,399	469,399	471,999	2,600	0.6%
FACILITY/PROPERTY RENTS	11,961	30,924	31,940	22,500	(9,440)	-29.6%
INTEREST INCOME	533	412	412	412	0	0.0%
OTHER/DONATION	5,479	0	0	0	0	N/A
TOTAL OPERATING REVENUE	454,944	500,735	501,751	494,911	(6,840)	-1.4%
OPERATING EXPENDITURES						
SALARIES & WAGES	173,898	154,344	152,834	133,700	(19,134)	-12.5%
PAYROLL TAXES & BENEFITS	116,538	97,881	91,148	118,597	27,449	30.1%
MAINTENANCE & REPAIRS	31,888	37,743	42,174	39,050	(3,124)	-7.4%
STREETLIGHT BANNERS-BUDGET ADJ.	0	7,558	7,558	0	(7,558)	-100.0%
OPEN SPACE MAINTENANCE	21,009	18,882	18,882	39,000	20,118	106.5%
GOVERNMENT FEES, DUES, PUBLICATIONS	804	900	0	0	0	N/A
UTILITIES	36,055	39,737	40,753	33,798	(6,955)	-17.1%
PROFESSIONAL SERVICES	1,412	34,610	42,191	4,600	(37,591)	-89.1%
OPERATING SUPPLIES & EQUIPMENT	10,901	18,991	22,442	22,250	(192)	-0.9%
TRAINING/TRAVEL & RECRUITMENT	313	1,500	1,081	1,300	219	20.3%
CAPITAL OUTLAY	0	0	0	6,000	6,000	N/A
ALLOCATED OVERHEAD-PERSONNEL COSTS	54,147	55,927	55,927	61,332	5,405	9.7%
ALLOCATED OVERHEAD-OPERATING COSTS	27,301	26,012	26,012	23,179	(2,833)	-10.9%
TOTAL OPERATING EXPENDITURES	474,266	494,085	501,002	482,806	(18,196)	-3.6%
OPERATING REVENUE LESS EXPENDITURES	(19,322)	6,650	749	12,105	11,356	1517.0%
TRANSFER (TO)/FROM RESERVES	19,322	(6,650)	(749)	(12,105)	(11,356)	1517.0%
NET RESULTS OF OPERATIONS	0	0	0	0	0	

CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2012-2013 OPERATING BUDGET GENERAL FUND-PARKS AND RECREATION DEPARTMENT DRAFT

DESCRIPTION	FISCAL YEAR 2010/2011 ACTUAL	FINAL APPROVED FISCAL YEAR 2011/2012 BUDGET	FISCAL YEAR 2011/2012 ESTIMATED	FISCAL YEAR 2012/2013 PROPOSED	INCREASE/(DE FY 2011/2012 FY 2012/2013 PI AMOUNT	EST. TO
OPERATING REVENUE PROPERTY TAX GRANTS	42,156 4,306	24,486 7,694	24,486 7,694	22,396	(2,090) (7,694)	-8.5% N/A
TOTAL OPERATING REVENUE	46,462	32,180	32,180	22,396	(9,784)	-30.4%
OPERATING EXPENDITURES PUBLIC OUTREACH /EDUCATION OFFICE SUPPLIES & EQUIPMENT PROFESSIONAL SERVICES TRAINING & TRAVEL GRANT EXPENDITURES ALLOCATED OVERHEAD-PERSONNEL COSTS ALLOCATED OVERHEAD-OPERATING COSTS	187 20 4,252 0 4,306 17,165 8,655	1,073 0 1,000 0 11,694 12,740 5,871	989 0 755 0 11,694 12,740 5,871	1,100 0 200 2,050 0 13,822 5,224	111 0 (555) 2,050 (11,694) 1,082 (647)	11.2% N/A -73.5% N/A -100.0% 8.5% -11.0%
TOTAL OPERATING EXPENDITURES	34,585	32,378	32,049	22,396	(9,653)	-30.1%
OPERATING REVENUE LESS EXPENDITURES	11,877	(198)	131	0	(131)	-100.0%
TRANSFER TO PARKS & RECREATION CAPITAL TRANSFER (T0)/FROM RESERVES	(1,161) (10,716)	0 198	0 (131)	0	0 131	N/A -100.0%
NET TRANSFERS	(11,877)	198	(131)	0	131	-100.0%
NET RESULTS OF OPERATIONS	0	0_	0	0	0	

CAMBRIA COMMUNITY SERVICES CCSD

TO:	D: Board of Directors		AGENDA NO. 8.B.		
FROM:	Jerry Gruber, General Manaç Alleyne LaBossiere, Finance	-			
Meeting Date	e: May 24, 2012 S	Subject:	Discussion and Consideration to Confirm Itemized Report of Water and Wastewater Standby or Availability Charges as Provided in Government Code §61124(b) and Consideration to Adopt Resolution 14-2012 Confirming Water and Wastewater Standby or Availability Charges for Fiscal Year 2012/2013		

RECOMMENDATION:

- 1. Receive itemized report of Water and Wastewater Standby or Availability Charges.
- 2. Open Public Hearing.
- 3. Take Public Testimony.
- 4. Close Public Hearing.
- 5. Discussion.
- 6. Adopt Resolution 14-2012 confirming the itemized report (Exhibit "A" to the Resolution) describing each parcel and the amount of water and wastewater standby or availability charges to be assessed against each parcel for Fiscal Year (FY) 2012/2013.

FISCAL IMPACT:

Standby/Availability Charge	Estimated Revenue for FY 2012/2013
Water	\$ 177,000
Wastewater	\$ 115,000

DISCUSSION:

Attached is proposed Resolution No. 14-2012 for review and adoption after the public hearing is held. The Board previously adopted Resolution 16-2010, which established the standby and availability annual charges at \$45 for water and \$30 for wastewater for properties of one (1) acre or less with higher fees for properties over one (1) acre as described in the attached Financial Report. The specific fee schedule is shown on page 1 of the attached Financial Report.

The itemized report of water and wastewater standby or availability charges by parcel has been and will continue to be available for review at the CCSD office and is available today at this hearing.

this hearing.					
Attachments: Water and Wastewater Standby or Availability Charges Financial Report Resolution 14-2012 Confirming CCSD Water and Wastewater Standby or Availability Charges					
BOARD ACTION	ON: Date	Approved: _	Denied	d:	
UNANIMOUS:	MACKINNON	ITHOMPSON	BAHRINGER	_CLIFT	_ROBINETTE

Water and Wastewater Standby or Availability Charges

Financial Report

Legislative Background

State Government Code § 61124 allows the Cambria Community Services (CCSD) to continue to annually levy a maximum of \$45 water standby or availability charges per acre of land within the CCSD, and a maximum of \$30 wastewater standby or availability charges per acre within the CCSD. These water and wastewater standby and availability charges were originally authorized by Government Code Section 61765.12 and comply in all material respects with Section 5(a) of Article 13D of the California Constitution. The CCSD has determined that the following fee schedule is consistent with the legal standard that the fee is not discriminatory or excessive and does not exceed the reasonable cost of the proportional benefit received by each parcel from the improvements funded by the fees:

Water Standby or Availability Charges

- a. For all parcels of one (1) acre or less: \$45.00
- b. For all un-subdivided land of more than one (1) acre: \$45.00 plus \$1.35 per acre over one acre.
- c. For all subdivided land of more than one (1) acre:
 - (1) For the first ten (10) acres, \$45.00 per acre.
 - (2) For all such land over the first ten (10) acres, \$1.35 per acre.

Wastewater Standby or Availability Charges

- a. For all parcels of one (1) acre or less: \$30.00
- b. For all un-subdivided land of more than one (1) acre: \$30.00 plus \$.90 per acre over one (1) acre.
- c. For all subdivided land of more than one (1) acre:
 - (1) For the first ten (10) acres: \$30.00 per acre.
 - (2) For all such land over the first ten (10) acres: \$.90 per acre.

Estimated revenues from these sources during the CCSD's Fiscal Year 2012/2013 are as follows:

Ø Water \$ 177,000 Ø Wastewater \$ 115,000

The revenue projections are based on imposing the charge on all improved properties within the CCSD and unimproved properties with projects that have received "Intent to Serve" letters, open connection permits and grandfather meters or open commitments.

CCSD Policy Summary

In 1990, the Board established a policy whereby the standby and availability charges help fund the CCSD's Capital Improvement Program (CIP). On January 19, 2012, the Board amended this policy so that "Water and Wastewater Standby or Availability revenue can be spent on maintaining, repairing and/or improving the respective enterprise fund's infrastructure. Specifically, these funds shall be spent on CIP, Major Maintenance or Capital Outlay projects."

<u>Fiscal Year (FY) 2010/2011 Actual and FY 2011/2012 Estimated Revenues & Expenditures</u>

A summary follows of FY 2010/2011 actual and 2011/2012 projected Water and Wastewater revenues and expenditures for CIP, Major Maintenance or Capital Outlay projects.

As indicated, standby or availability revenue is critically needed to finance the maintenance and improvements of the water and wastewater infrastructure, particularly since connection fee revenue declined sharply since the adoption of the Water Code 350 water moratorium in 2001 and has been virtually non-existent in the most recent years. Eliminating the standby and availability charges would eliminate one of the few remaining sources of funding for infrastructure projects.

Fiscal Year 2010/2011 infrastructure funding sources and expenditures were as follows:

	WATER FUND	WASTEWATER FUND
Standby Availability Revenue Revenue from Operations Connection Fee Revenue	\$ 177,294 51,942 <u>-0-</u>	\$ 115,168 -0- <u>-0-</u>
Total Funding Sources	\$ 229,236	<u>\$ 115,168</u>
Infrastructure Expenditures	<u>\$ 229,236</u>	<u>\$ 11,764</u>
Transfer to Reserves	-0-	103,404

Fiscal Year 2011/2012 estimated infrastructure funding sources and expenditures are as follows:

	WATER FUND	WASTEWATER FUND		
Standby Availability Revenue	\$ 177,000	\$ 115,000		
Revenue from Operations	74,350	116,484		
Transfer from Reserves	181,854	-0-		
Connection Fee Revenue				
Total Funding Sources	\$ 433,204	\$ 231,484		

Infrastructure Expenditures	<u>\$ 433,204</u>	\$ 231,484
Transfer to Reserves	<u>\$ -0</u>	\$ -0

The CCSD has identified a number of priority Water and Wastewater CIP, Major Maintenance and Capital Outlay Projects, including:

- Ø Rodeo Grounds Pump Station Relocation
- Ø Stuart Street Tank Replacement
- Ø Alternate Water Supply
- Ø Pine Knolls Connection Pipeline
- Ø WWTP/Collection System Improvements and Upgrades
- Ø Alarm System Upgrades (SCADA)

The proposed project list underscores the importance of having the maximum standby and availability charges in place. Failure to do so further restricts an already slim revenue stream and may result in the inability of the CCSD to support current and future debt service associated with capital projects and/or limits the CCSD's ability to obtain long term financing of its projects in addition to being unable to fund infrastructure maintenance and improvements.

Failure to adopt Resolution 14-2012 will result in an estimated reduction of \$177,000 in Water Enterprise revenues and \$115,000 in Wastewater Enterprise revenues for Fiscal Year 2012/2013.

RESOLUTION 14-2012 May 24, 2012

RESOLUTION CONFIRMING ITEMIZED REPORT OF WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES

WHEREAS, by Resolution No. 12-2012 the Board of Directors of the Cambria Community Services District fixed the Water and Wastewater Standby or Availability Charges for all parcels within the CCSD, with the exclusion of those unimproved properties that have not been issued an "Intent to Serve" letter, or connection permits, for Fiscal Year 2012/2013; and

WHEREAS, District Counsel has provided a legal opinion that the standby and availability charges as set by this resolution are validly imposed in compliance with the provisions of Proposition 218; and

WHEREAS, based on District Counsel's opinion, the Board finds that the standby and availability charges set herein do not conflict with Proposition 218; and

WHEREAS, the General Manager has filed with the District Clerk a report describing each parcel and the amount of Water and Wastewater Standby or Availability Charge to be assessed against each parcel for the Fiscal Year 2012-2013, which report is designated as Exhibit "A" and is incorporated herein by reference as though here fully set forth;

WHEREAS, at 12:30 PM, on April 26, 2012 and 12:30 PM on May 24, 2012, at the Veterans Memorial Building, 1000 Main Street, Cambria, California, the time and place set forth in the notices of public hearing concerning the placing of annual water and wastewater standby or availability charges on the tax rolls, any person interested, including all persons owning property within the District, were given the opportunity to appear and be heard concerning this matter.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the Cambria Community Services District, as follows:

- 1. The recitals set forth hereinabove are true, correct and valid.
- 2. Said itemized report, Exhibit "A", copies of which are on file in the office of the Cambria Community Services District and are available there for public inspection, be and is hereby ordered confirmed in the form set forth in said Exhibit "A".
- 3. The CCSD General Manager, or their designee, shall transmit a copy of this Resolution to the County Auditor.

Resolution 14-2012 Page 2 May 26, 2011

- 4. The County Auditor and the County Tax Collector be and hereby are authorized and directed to do all acts necessary and proper to place on the 2012/2013 tax rolls the respective assessments set forth in said confirmed itemized report Exhibit "A" and to collect these Water and Wastewater Standby or Availability Charges on the property tax bill, plus such administrative charges allowed by law.
- 5. As a result of the confirmation of said itemized report, Exhibit "A", the amounts of the Water and Wastewater Standby or Availability Charges set forth in said itemized report are thereby made special assessments and shall become liens against the respective parcels of real property in the Cambria Community Services District.
 - 6. This resolution shall take effect immediately upon its adoption.

Directors of the	Cambria Community Se	ervices Distric	t held on May 24, 2012.	
By una	nimous vote on the m	notion of Dire	ector,	seconded by
Director	, Resolution No	. 14-2012 is a	adopted at the Regular	Meeting of the
Board of Direct	ors this 24th day of May	2012.		_

The foregoing resolution was adopted at a Regular Meeting of the Board of

	Allan S. MacKinnon, President Board of Directors
ATTEST:	APPROVED AS TO FORM:
Kathy A. Choate District Clerk	Timothy J. Carmel District Counsel

WATER & WASTEWATER STANDBY OR AVAILABILITY FEES FOR 2012/2013 TAX ROLL

APN	WATER AVAILABLE	WASTE WATER AVAILABLE
013081050	\$61.20	WASTE WATER AVAILABLE
013081050	\$45.00	
013081051	\$45.00	
013081032	\$45.00	
013081073	\$46.34	
013084001	\$46.34	
013084002	\$45.00	
013084003	\$46.34	
013084007	\$45.00	
013084009	\$45.00	
013084019	\$45.00	
013084012	\$46.34	
013084016	\$46.34	
013084019	\$45.00	
013084020	\$46.34	
013084021	\$45.00	
013084022 013084023	\$45.00 \$46.34	
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013084024	\$45.00	
013084025	\$45.00	
013084026	·	
013084027	\$45.00	
013084029	\$46.34	
013084030	\$46.34	
013084031	\$46.34	
013084032	\$45.00	
013084033	\$45.00	
013084034 013084037	\$45.00	
013084037	\$46.34	
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013084040	\$45.00	
013084043	\$45.00	
013084044	\$46.34 \$45.00	
013084045		
013084047	\$45.00	
013084048	\$46.34	
013084049	·	
013084050	·	
013084051	\$45.00	
013084055	\$46.34	
013084058	·	
013084059	-	
013085001	\$45.00	
013085002	\$45.00	
013085003	\$45.00	

013085004	\$45.00	
013085005	\$45.00	
013085006	\$45.00	\$30.00
013085007	\$45.00	\$30.00
013085008	\$45.00	\$30.00
013085009	\$45.00	\$30.00
013085010	\$45.00	\$30.00
013085010	\$45.00	\$30.00
013085012	\$45.00	
013085012	\$45.00	
013085014	\$45.00	
013085014	\$45.00	
013085019	\$45.00	
013085020	\$45.00	
013085021	\$45.00	
013101006	\$46.34	\$30.90
013101000	\$45.00	\$30.00
013101018	\$47.70	\$31.80
013101043	\$51.74	\$34.50
013101046	\$46.34	\$30.90
013101059	\$45.00	\$30.00
013101060	\$45.00	\$30.00
013101064	\$45.00	\$30.00
013101066	\$45.00	\$30.00
013101067	\$46.34	\$30.90
013101068	\$45.00	\$30.00
013101069	\$45.00	\$30.00
013101070	\$45.00	\$30.00
013101071	\$45.00	\$30.00
013101073	\$45.00	\$30.00
013101074	\$45.00	\$30.00
013101081	\$45.00	\$30.00
013101083	\$53.10	\$35.40
013101084	\$45.00	\$30.00
013111004	\$45.00	\$30.00
013122005	\$45.00	
013122006	\$45.00	
013124001	\$45.00	\$30.00
013124002	\$45.00	\$30.00
013124003	\$45.00	\$30.00
013124004	\$45.00	\$30.00
013124005	\$45.00	\$30.00
013124006	\$45.00	\$30.00
013124007	\$45.00	\$30.00
013124008	\$45.00	\$30.00
013124009	\$45.00	\$30.00
013124010	\$45.00	\$30.00

012124011	¢45.00 l	¢20.00
013124011 013124012	\$45.00 \$45.00	\$30.00 \$30.00
013124012	\$45.00	
013124013	· · · · · · · · · · · · · · · · · · ·	\$30.00 \$30.00
013124014	\$45.00 \$45.00	\$30.00
013124015	\$45.00	·
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013124017	\$45.00	\$30.00
013124018	\$45.00	\$30.00
013124019	\$45.00	\$30.00
013124020	\$45.00	\$30.00
013124021	\$45.00	\$30.00
013131034	\$46.34	d24.00
013131035	\$47.70	\$31.80
013131037	\$45.00	\$30.00
013141010	\$46.34	\$30.90
013141012	\$46.34	\$30.90
013141014	\$47.70	\$31.80
013141015	\$46.34	\$30.90
013141016	\$46.34	\$30.90
013141017	\$51.74	\$34.50
013141022	\$45.00	\$30.00
013151006	\$45.00	\$30.00
013151011	\$45.00	\$30.00
013151012	\$46.34	\$30.90
013151019	\$46.34	\$30.90
013151021	\$46.34	\$30.90
013151023	\$46.34	\$30.90
013151033	\$49.04	\$32.70
013151034	\$50.40	\$33.60
013151035	\$49.04	\$32.70
013151037	\$49.04	\$32.70
013151038	\$47.70	\$31.80
013151039	\$49.04	\$32.70
013151040	\$49.04	\$32.70
013151042	\$46.34	\$30.90
013151043	\$45.00	\$30.00
013161026	\$45.00	
013181015	\$45.00	\$30.00
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013221009	\$45.00	\$30.00
013221013	\$45.00	\$30.00
013221016	\$47.70	\$31.80
013221023	\$45.00	\$30.00
013221024	\$45.00	\$30.00
013221025	\$45.00	\$30.00
013221027	\$45.00	\$30.00
013221029	\$45.00	\$30.00

012221020	¢45.00	¢20.00
013221030	\$45.00	\$30.00
013231001	\$45.00	\$30.00
013231002	\$45.00	\$30.00
013231004	\$45.00	\$30.00
013231007	\$45.00 \$45.00	\$30.00
013231008	· · · · · · · · · · · · · · · · · · ·	\$30.00
013231009	\$45.00	\$30.00
013231010	\$45.00	\$30.00
013231011	\$45.00	\$30.00
013232004	\$45.00	\$30.00
013232005	\$45.00	\$30.00
013232006	\$45.00	\$30.00
013232007	\$45.00	\$30.00
013232012	\$47.70	\$31.80
013233001	\$45.00	\$30.00
013233002	\$45.00	\$30.00
013233005	\$45.00	\$30.00
013233011	\$45.00	\$30.00
013233012	\$45.00	\$30.00
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013241002	\$45.00	\$30.00
013241003	\$45.00	\$30.00
013241004	\$45.00 \$45.00	\$30.00
013241005 013241006	· · · · · · · · · · · · · · · · · · ·	\$30.00
013241006	\$45.00 \$45.00	\$30.00 \$30.00
013241007	\$45.00	\$30.00
013241014	\$45.00	\$30.00
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013242004	\$45.00	\$30.00
013242005	\$45.00	\$30.00
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013242011	\$45.00	\$30.00
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013242022	\$45.00	\$30.00
013242025	\$45.00	\$30.00
013242027	\$45.00	\$30.00
013242029	\$45.00	\$30.00
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013242032 013242033	\$45.00 \$45.00	\$30.00 \$30.00
013242034	\$45.00	\$30.00
013242034		\$30.00
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	\$46.34	·
013251008	\$47.70	\$31.80
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013261021	\$45.00	\$30.00
013261022	\$45.00	\$30.00
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013261026	\$45.00	\$30.00
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013262003	\$45.00	\$30.00
013262006	\$45.00	\$30.00
013262008	\$45.00	\$30.00
013262014	\$45.00	\$30.00
013262016	\$45.00	\$30.00
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013263005	\$45.00	\$30.00
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013263007	\$45.00	\$30.00
013263009	\$45.00	\$30.00
013263010	\$45.00	\$30.00
013263011	\$45.00	\$30.00
013264004	\$45.00	\$30.00
013264006	\$45.00	\$30.00
013264007	\$45.00	\$30.00
013264008	\$45.00	\$30.00
013264017	\$45.00	\$30.00
013264018	\$45.00	\$30.00
013264019	\$45.00	\$30.00
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012265021	¢45.00	¢20.00
013265021 013265022	\$45.00 \$45.00	\$30.00 \$30.00
013265022	\$45.00	\$30.00
013263023		\$30.00
013291006	\$45.00 \$45.00	\$30.00
	\$45.00	
013292008		\$30.00
013292010	\$45.00	\$30.00
013292011	\$45.00	\$30.00
013292017	\$45.00	\$30.00
013292020	\$46.34	\$30.90
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013293004	\$45.00	\$30.00
013293005	\$45.00	\$30.00
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013293011	\$45.00	\$30.00
013293012	\$45.00	\$30.00
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013294028	\$45.00	\$30.00
013294029	\$45.00	\$30.00
013294030	\$45.00	\$30.00
013294034	\$45.00	\$30.00
013294035	\$45.00	\$30.00
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013294043	\$45.00	\$30.00
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013301002	\$45.00	\$30.00
013301003	\$45.00	\$30.00
013301004	\$45.00	\$30.00
013301006	\$45.00	\$30.00
013301007	\$45.00	\$30.00
013301008	\$45.00	\$30.00
013301010	\$45.00	\$30.00
013301014	\$45.00	\$30.00
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013301019	\$45.00	\$30.00
013301020	\$45.00	\$30.00
013301021	\$45.00	\$30.00
013301022	\$45.00	\$30.00
013301023	\$45.00	\$30.00
013301024	\$45.00	\$30.00
013301026	\$45.00	\$30.00
013301027	\$45.00	\$30.00
013301028	\$45.00	\$30.00
013301029	\$45.00	\$30.00
013301030	\$45.00	\$30.00
013301031	\$45.00	\$30.00
013301035	\$45.00	\$30.00
013301036	\$45.00	\$30.00
013301037	\$45.00	\$30.00
013301038	\$45.00	\$30.00
013301039	\$45.00	\$30.00
013301040	\$45.00	\$30.00
013301041	\$45.00	\$30.00
013301042	\$45.00	\$30.00
013301045	\$45.00	\$30.00
013301048	\$45.00	\$30.00
013301049	\$45.00	\$30.00
013301050	\$45.00	\$30.00
013301051	\$45.00	\$30.00
013311002	\$45.00	\$30.00
013311003	\$45.00	\$30.00
013311004	\$45.00	\$30.00
013311005	\$45.00	\$30.00
013311006	\$45.00	\$30.00
013311007	\$45.00	\$30.00
013311009	\$45.00	\$30.00
013311010	\$45.00	\$30.00
013311012	\$45.00	\$30.00
013311013	\$45.00	\$30.00
013311014	\$45.00	\$30.00
013311015	\$45.00	\$30.00
013311016	\$45.00	\$30.00
013311017	\$45.00	\$30.00
013311018	\$45.00	\$30.00
013311019	\$45.00	\$30.00
013311020	\$45.00	\$30.00
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013312003	\$45.00	\$30.00
013312004	\$45.00	\$30.00

012212005	¢45.00	¢20.00
013312005	\$45.00	\$30.00
013312006 013312007	\$45.00 \$45.00	\$30.00 \$30.00
013312007	•	\$30.00
013312008	\$45.00 \$45.00	\$30.00
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013312010	•	\$30.00
013312011	\$45.00	\$30.00
013312012	\$45.00	\$30.00
013312013	\$45.00	\$30.00
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013321005	\$45.00	\$30.00
013321006	\$45.00	\$30.00
013321007 013321013	\$45.00 \$45.00	\$30.00
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013321014 013322001	\$45.00 \$45.00	\$30.00
013322001	\$45.00	\$30.00
013322002	\$45.00	\$30.00 \$30.00
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013322004		
	\$45.00	\$30.00
013322006 013322007	\$45.00 \$45.00	\$30.00
013322007	\$45.00 \$45.00	\$30.00 \$30.00
013322008	•	
013322009	\$45.00 \$45.00	\$30.00 \$30.00
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013341001	\$45.00	\$30.00
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013331050	\$46.34	, -
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013351017	\$45.00	\$30.00
013351037 013351038	\$45.00	\$30.00
013351038	\$45.00 \$45.00	\$30.00
	· ·	\$30.00
013351041	\$45.00	\$30.00
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013351044	\$45.00	\$30.00
013351045	\$45.00	\$30.00
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		\$30.00
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013371002	\$45.00	\$30.00 \$30.00
013371003	\$45.00	\$30.00
013371004		
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013371006	\$45.00 \$45.00	\$30.00
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013371008	\$45.00	\$30.00
013371009	\$45.00	\$30.00
013371010	\$45.00	\$30.00
013371012	\$45.00	\$30.00
013371013	\$45.00	\$30.00
013371014	\$45.00	\$30.00

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013371017	\$45.00	\$30.00
013371018	\$45.00	\$30.00
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013371028	\$45.00	\$30.00
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	\$45.00	\$30.00
022013053 022013055	\$45.00 \$45.00	\$30.00
022013055	\$45.00	\$30.00
022013036	\$45.00	\$30.00 \$30.00
022013037	\$45.00	\$30.00
022013038	\$45.00	\$30.00
022014004 022014007	\$45.00 \$45.00	\$30.00
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022014021	\$45.00	\$30.00
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022014037	\$45.00	
022014038	\$45.00	\$30.00 \$30.00
022014039	\$45.00	\$30.00
022014040	\$45.00	\$30.00

022014042	¢4F.00	¢20.00
022014043 022014045	\$45.00 \$45.00	\$30.00 \$30.00
022014045	\$45.00	\$30.00
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022021009	\$45.00	
	\$45.00 \$45.00	\$30.00
022021019	· · · · · · · · · · · · · · · · · · ·	\$30.00
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022021021	\$45.00	\$30.00
022021022	\$45.00	\$30.00
022021023	\$45.00	\$30.00
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022023031	\$45.00	\$30.00
022023032	\$45.00	\$30.00
022024006	\$45.00	\$30.00
022024026	\$45.00	\$30.00

022024027	¢45.00	¢20.00
022024027 022024036	\$45.00 \$45.00	\$30.00
022024036	\$45.00	\$30.00 \$30.00
022024037		\$30.00
022024041	\$45.00	
022024042	\$45.00 \$45.00	\$30.00
	•	\$30.00
022024047	\$45.00	\$30.00
022024048	\$45.00	\$30.00
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022033018	\$45.00	\$30.00
022033019	\$45.00	\$30.00
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022033030	\$45.00	\$30.00
022033032	\$45.00	\$30.00
022033033	\$45.00	\$30.00

022022025	¢45.00 l	¢20.00
022033035	\$45.00 \$45.00	\$30.00
022033037 022033039	\$45.00	\$30.00 \$30.00
022033039		\$30.00
022033041	\$45.00	\$30.00
022033042	\$45.00 \$45.00	
	· · · · · · · · · · · · · · · · · · ·	\$30.00
022034002	\$45.00	\$30.00
022034003	\$45.00	\$30.00
022034004	\$45.00	\$30.00
022034009	\$45.00	\$30.00
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022042039	\$45.00	\$30.00
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022042043	\$45.00	\$30.00
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022042046	\$45.00	\$30.00

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022042050 022042051	\$45.00 \$45.00	\$30.00 \$30.00
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022052023		\$30.00
022052024	\$45.00	
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022052038	· · · · · · · · · · · · · · · · · · ·	\$30.00
022052039	\$45.00	\$30.00
022052045	\$45.00	\$30.00
022052047	\$45.00	\$30.00
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022241024	Ş45.UU <u> </u>	\$30.00

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	\$45.00 \$45.00	
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023012028	\$45.00 \$45.00	
	· · · · · · · · · · · · · · · · · · ·	\$30.00
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023051018 023051023	\$45.00 \$45.00	\$30.00 \$30.00
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023051028	\$45.00	
	\$45.00 \$45.00	\$30.00
023051034	· · · · · · · · · · · · · · · · · · ·	\$30.00
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023083018 023083019		\$30.00 \$30.00
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023083020	\$45.00 \$45.00	
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023086035	· · · · · · · · · · · · · · · · · · ·	\$30.00
023086042	\$45.00	\$30.00
023086042	\$45.00 \$45.00	\$30.00 \$30.00
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023000033	γ 4 3.00	\$30.00

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023112024	\$45.00 \$45.00	\$30.00
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023112030	· · · · · · · · · · · · · · · · · · ·	\$30.00
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023151008	\$45.00	\$30.00
023151009	\$45.00	\$30.00
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023163026		\$30.00
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023204042	•	\$30.00
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023233000	γ + υ.υυ	30.00

022225007	¢45.00	¢20.00
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023261010	\$45.00	\$30.00

022264042	¢45.00 l	¢20.00
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023261022	\$45.00 \$45.00	
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022204042	¢45.00	¢30.00
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023291048	\$45.00 \$45.00	\$30.00
023291049	· · · · · · · · · · · · · · · · · · ·	
	\$45.00	\$30.00
023291051	\$45.00	\$30.00
023291055	\$45.00	\$30.00
023291056	\$45.00	\$30.00
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023293014	\$45.00	\$30.00
023293015	\$45.00	\$30.00
023293032	\$45.00	\$30.00
023293036	\$45.00	\$30.00
023293038	\$45.00	\$30.00
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023293046	\$45.00	\$30.00
023293047	\$45.00	\$30.00
023293048	\$45.00	\$30.00
023293053	\$45.00	\$30.00
023293054	\$45.00	\$30.00
023293056	\$45.00	\$30.00
023293057	\$45.00	\$30.00
023301009	\$45.00	\$30.00

022201010	¢45.00	¢20.00
023301010 023301012	\$45.00 \$45.00	\$30.00 \$30.00
023301012	\$45.00	\$30.00
023301014		\$30.00
023301020	\$45.00	\$30.00
	\$45.00 \$45.00	
023302016		\$30.00
023302017	\$45.00	\$30.00
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023302031	\$45.00	\$30.00
023302032	\$45.00	\$30.00
023302036	\$45.00	\$30.00
023302041	\$45.00	\$30.00
023302042	\$45.00	\$30.00
023303005	\$45.00	\$30.00
023303012	\$45.00	\$30.00
023303013	\$45.00	\$30.00
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023311014	\$45.00	\$30.00
023311020	\$45.00	\$30.00
023311025	\$45.00	\$30.00
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023311030	\$45.00	\$30.00
023312008	\$45.00	\$30.00
023312011	\$45.00	\$30.00
023312025	\$45.00	\$30.00
023312027	\$45.00	\$30.00
023312029	\$45.00	\$30.00
023312030	\$45.00	\$30.00

022212002	\$4E 00	¢20.00
023313002 023313010	\$45.00 \$45.00	\$30.00
023313010	\$45.00	\$30.00 \$30.00
023313011		\$30.00
023313014	\$45.00 \$45.00	\$30.00
023313019	\$45.00	
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023313023	\$45.00	\$30.00
023313024	\$45.00	\$30.00
023313025	\$45.00	\$30.00
023321023	\$45.00	\$30.00
023321024	\$45.00	\$30.00
023321027	\$45.00	\$30.00
023321028	\$45.00	\$30.00
023321029	\$45.00	\$30.00
023322013	\$45.00	\$30.00
023322020	\$45.00	\$30.00
023322026	\$45.00	\$30.00
023322028	\$45.00	\$30.00
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023331029	\$45.00	\$30.00
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023331042	\$45.00	\$30.00
023331056	\$45.00	\$30.00
023331057	\$45.00	\$30.00
023331059	\$45.00	\$30.00
023331061	\$45.00	\$30.00
023332030	\$45.00	\$30.00
023332031	\$45.00	\$30.00
023332033	\$45.00	\$30.00
023332034	\$45.00	\$30.00
023333009	\$45.00	\$30.00
023333022	\$45.00	\$30.00
023333039	\$45.00	\$30.00
023333040	\$45.00	\$30.00
023333044	\$45.00	\$30.00

02222045	¢4F 00	¢20.00
023333045 023341080	\$45.00 \$45.00	\$30.00 \$30.00
023341080	\$45.00	\$30.00
023341082		\$30.00
023341083	\$45.00 \$45.00	\$30.00
023351008	\$45.00	\$30.00
023351009	\$45.00	\$30.00
023351015	\$45.00	\$30.00
023351021	\$45.00	\$30.00
023351022	\$45.00	\$30.00
023351026	\$45.00	\$30.00
023351027	\$45.00	\$30.00
023351028	\$45.00	\$30.00
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023352036	\$45.00	\$30.00
023353001	\$45.00	\$30.00
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023353056	\$45.00	\$30.00
023361006	\$45.00	\$30.00
023361007	\$45.00	\$30.00
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023361042	\$45.00	\$30.00
023361043	\$45.00	\$30.00
023361044	\$45.00	\$30.00
023361046	\$45.00	\$30.00
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023361049	\$45.00	\$30.00
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023362019	\$45.00	\$30.00
023362020	\$45.00	\$30.00
023362025	\$45.00	\$30.00
023362027	\$45.00	\$30.00
023362028	\$45.00	\$30.00

023362029	\$45.00	\$30.00
023362029	\$45.00	730.00
023362037	\$45.00	\$30.00
023362038	\$45.00	\$30.00
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023363012	\$45.00	\$30.00
023363013	\$45.00	\$30.00
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023371010	\$45.00	\$30.00
023371015	\$45.00	\$30.00
023371018	\$45.00	\$30.00
023371022	\$45.00	\$30.00
023371023	\$45.00	\$30.00
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023372003	\$45.00	\$30.00
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023373015	\$45.00	\$30.00
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023373032	\$45.00	\$30.00
023373036	\$45.00	\$30.00
023373038	\$45.00	\$30.00
023373042	\$45.00	\$30.00
023373045	\$45.00	\$30.00
023373046 023381016	\$45.00 \$45.00	\$30.00
023381016	\$45.00	\$30.00 \$30.00
023381017	\$45.00	\$30.00
023381048	\$45.00	\$30.00
023381051	\$45.00	\$30.00
073301037	Ş 4 J.00	350.00

022201052	¢45.00	¢30.00
023381053 023381054	\$45.00 \$45.00	\$30.00 \$30.00
023381054	\$45.00	\$30.00
023381055		\$30.00
023382003	\$45.00 \$45.00	\$30.00
023382009		
	\$45.00	\$30.00
023382023	\$45.00	\$30.00
023382025	\$45.00	\$30.00
023382036	\$45.00	\$30.00
023382047	\$45.00	\$30.00
023382052	\$45.00	\$30.00
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023383042	\$45.00	\$30.00
023383045	\$45.00	\$30.00
023383046	\$45.00	\$30.00
023383051	\$45.00	\$30.00
023383055	\$45.00	\$30.00
023383056	\$45.00	\$30.00
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023391041	\$45.00	\$30.00
023391042	\$45.00	\$30.00
023391059	\$45.00	\$30.00
023391061	\$45.00	\$30.00
023392010	\$45.00	\$30.00
023392012	\$45.00	\$30.00
023392019	\$45.00	\$30.00
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023401006	\$45.00	\$30.00
023401009	\$45.00	\$30.00
023401017	\$45.00	\$30.00
023401018	\$45.00	\$30.00
023401026	\$45.00	\$30.00
023402021	\$45.00	\$30.00
023402023	\$45.00	\$30.00
023402024	\$45.00	\$30.00
023403007	\$45.00	\$30.00
023403020	\$45.00	\$30.00
023403027	\$45.00	\$30.00
023403031	\$45.00	\$30.00
023403034	\$45.00	\$30.00
023403036	\$45.00	\$30.00
023403037	\$45.00	\$30.00

022402041	\$4E 00	¢20.00
023403041 023403042	\$45.00 \$45.00	\$30.00 \$30.00
023403042	\$45.00	\$30.00
023403044		\$30.00
023403045	\$45.00 \$45.00	\$30.00
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023411001	\$45.00	\$30.00
023411010	\$45.00	\$30.00
023411011	\$45.00	\$30.00
023411012	\$45.00	\$30.00
023411027	\$45.00	\$30.00
023422001	\$45.00	\$30.00
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023422005	\$45.00	\$30.00
023422009	\$45.00	\$30.00
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023422013	\$45.00	\$30.00
023422022	\$45.00	\$30.00
023422026	\$45.00	\$30.00
023422027	\$45.00	\$30.00
023422033	\$45.00	\$30.00
023422034	\$45.00	\$30.00
023423025	\$46.34	\$30.90
023423035	\$45.00	\$30.00
023423039	\$45.00	\$30.00
023424016	\$45.00	\$30.00
023424021	\$45.00	\$30.00
023424022	\$45.00	\$30.00
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023424026	\$45.00	\$30.00
023424027	\$45.00	\$30.00
023425020	\$45.00	\$30.00
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023425031	\$45.00	\$30.00
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023425034	\$45.00	\$30.00
023425035	\$45.00	\$30.00
023425047	\$45.00	\$30.00
023425049	\$45.00	\$30.00
023425051	\$45.00	\$30.00
023425053	\$45.00	\$30.00
023425055	\$45.00	\$30.00
023425056	\$45.00	\$30.00
023425057	\$45.00	\$30.00
023425058	\$45.00	\$30.00
023425059	\$45.00	\$30.00
023431003	\$61.20	\$40.80

022422001	¢4E 00	\$20.00
023432001 023432002	\$45.00 \$45.00	\$30.00 \$30.00
023432002	\$45.00	\$30.00
023432006 023432007	\$45.00 \$45.00	\$30.00 \$30.00
023432007		
	\$45.00	\$30.00
023432012	\$45.00	\$30.00
023432013	\$45.00	\$30.00
023432014	\$45.00	\$30.00
023432015	\$45.00	\$30.00
023432018	\$45.00	\$30.00
023432023	\$45.00	\$30.00
023432024	\$45.00	\$30.00
023441009	\$50.40	\$33.60
023451001	\$45.00	\$30.00
023451002	\$45.00	\$30.00
023451003	\$45.00	\$30.00
023451004	\$45.00	\$30.00
023451010	\$45.00	\$30.00
023451014	\$45.00	\$30.00
023451017	\$45.00	\$30.00
023451018	\$45.00	\$30.00
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023451037	\$45.00	\$30.00
023451038	\$45.00	\$30.00
023452003	\$45.00	\$30.00
023452004	\$45.00	\$30.00
023452005	\$45.00	\$30.00
023452009	\$45.00	\$30.00
023452010	\$45.00	\$30.00
023452011	\$45.00	\$30.00
023452012	\$45.00	\$30.00
023452014	\$45.00	\$30.00
023452019	\$45.00	\$30.00
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023453005	\$45.00	\$30.00
023453006	\$45.00	\$30.00
023453008	\$45.00	\$30.00
023461001	\$45.00	\$30.00
023461003	\$45.00	\$30.00
023461010	\$45.00	\$30.00
023461011	\$45.00	\$30.00
023461013	\$45.00	\$30.00
023461014	\$45.00	\$30.00
023461015	\$45.00	\$30.00
023461016	\$45.00	\$30.00
023461019	\$45.00	\$30.00

023461022	\$45.00	\$30.00
023461023	\$45.00	\$30.00
023461025	\$45.00	\$30.00
023461027	\$45.00	\$30.00
023461032	\$45.00	\$30.00
023461033	\$45.00	\$30.00
023461034	\$45.00	\$30.00
023461036	\$45.00	\$30.00
023461037	\$45.00	\$30.00
023462001	\$45.00	\$30.00
023462002	\$45.00	\$30.00
	\$45.00	
023462003	•	\$30.00
023462004	\$45.00	\$30.00
023462005	\$45.00	\$30.00
023462006	\$45.00	\$30.00
023462010	\$45.00	\$30.00
023462011	\$45.00	\$30.00
023462014	\$45.00	\$30.00
023462017	\$45.00	\$30.00
023462018	\$45.00	\$30.00
023462019	\$45.00	\$30.00
023462020	\$45.00	\$30.00
023462021	\$45.00	\$30.00
023462024	\$45.00	\$30.00
023462025	\$45.00	\$30.00
023471002	\$45.00	\$30.00
023471003	\$45.00	\$30.00
023471004	\$45.00	\$30.00
023471005	\$45.00	\$30.00
023471005	\$45.00	\$30.00
023471009	\$45.00	\$30.00
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023471011	\$45.00	\$30.00
023471012	\$45.00	\$30.00
023471013	\$45.00	\$30.00
023471014	\$45.00	\$30.00
023471015	\$45.00	\$30.00
023471016	\$45.00	\$30.00
023471017	\$45.00	\$30.00
023471019	\$45.00	\$30.00
023471020	\$45.00	\$30.00
023471021	\$45.00	\$30.00
023471022	\$45.00	\$30.00
023471023	\$45.00	\$30.00
023471024	\$45.00	\$30.00
023471024	\$45.00	\$30.00
023471028	\$45.00	\$30.00
0234/1029	Ş 4 5.00	350.00

022474020	¢45.00 l	¢20.00
023471030 023471031	\$45.00 \$45.00	\$30.00 \$30.00
023471031	\$45.00	\$30.00
023471036		\$30.00
023471037	\$45.00 \$45.00	\$30.00
023481002	\$45.00	\$30.00
023481003	\$45.00	\$30.00
023481004	\$45.00	\$30.00
023481005	\$45.00	\$30.00
023481006	\$45.00	\$30.00
023481007	\$45.00	\$30.00
023481008	\$45.00	\$30.00
023481009	\$45.00	\$30.00
023481011	\$45.00	\$30.00
023481012	\$45.00	\$30.00
023481013	\$45.00	\$30.00
023481016	\$45.00	\$30.00
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023481023	\$45.00	\$30.00
023481024	\$45.00	\$30.00
023481026	\$45.00	\$30.00
023481027	\$45.00	\$30.00
023481029	\$45.00	\$30.00
023481030	\$45.00	\$30.00
023482006	\$45.00	\$30.00
023482011	\$45.00	\$30.00
023482012	\$45.00	\$30.00
023482013	\$45.00	\$30.00
023482015	\$45.00	\$30.00
023482016	\$45.00	\$30.00
023482018	\$45.00	\$30.00
023482020	\$45.00	\$30.00
023482021	\$45.00	\$30.00
024011002	\$45.00	\$30.00
024011015	\$45.00	\$30.00
024011018	\$45.00	\$30.00
024011020	\$45.00	\$30.00
024011032	\$45.00	\$30.00
024011053	\$45.00	\$30.00
024011054	\$45.00	\$30.00
024011059	\$45.00	\$30.00
024011063	\$45.00	\$30.00
024011064	\$45.00	\$30.00
024011065	\$45.00	\$30.00
024012007	\$45.00	\$30.00
024012016	\$45.00	\$30.00
024012017	\$45.00	\$30.00

024042020	¢45.00	¢20.00
024012020	\$45.00	\$30.00
024013008	\$45.00	\$30.00
024013020	\$45.00	\$30.00
024013024	\$45.00	\$30.00
024013031	\$45.00	\$30.00
024013033	\$45.00	\$30.00
024013038	\$45.00	\$30.00
024013044	\$45.00	\$30.00
024013045	\$45.00	\$30.00
024013046	\$45.00	\$30.00
024013052	\$45.00	\$30.00
024013053	\$45.00	\$30.00
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024021014	\$45.00	\$30.00
024021016	\$45.00	\$30.00
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024021028	\$45.00	\$30.00
024021038	\$45.00	\$30.00
024021046	\$45.00	\$30.00
024021047	\$45.00	\$30.00
024021048	\$45.00	\$30.00
024021049	\$45.00	\$30.00
024021050 024022007	\$45.00 \$45.00	\$30.00
	· · · · · · · · · · · · · · · · · · ·	\$30.00
024022012 024022013	\$45.00	\$30.00
024022013	\$45.00 \$45.00	\$30.00 \$30.00
024022029	·	\$30.00
024022029	\$45.00 \$45.00	\$30.00
024022030	\$45.00	\$30.00
024022031	\$45.00	\$30.00
024022030	\$45.00	\$30.00
024022041	\$45.00	\$30.00
024022050	\$45.00	\$30.00
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024022056	\$45.00	\$30.00
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024032002	\$45.00	\$30.00
024032004	\$45.00	\$30.00
024032000	\$45.00	\$30.00
024032008	\$45.00	\$30.00
024032010	\$45.00	\$30.00
024033007	γ 4 υ.00	λ20.00

024022000	¢45.00 l	¢20.00
024033008 024033013	\$45.00 \$45.00	\$30.00
024033013	\$45.00	\$30.00 \$30.00
024033025		\$30.00
024033030	\$45.00	\$30.00
	\$45.00	
024033035	\$45.00	\$30.00
024033044	\$45.00	\$30.00
024033046	\$45.00	\$30.00
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024034053	\$45.00	\$30.00
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024034057	\$45.00	\$30.00
024041006	\$45.00	\$30.00
024041009	\$45.00	\$30.00
024041026	\$45.00	\$30.00
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024051023	\$45.00	\$30.00

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024051029 024051032	\$45.00 \$45.00	\$30.00
024051032	\$45.00	\$30.00 \$30.00
024051033		\$30.00
024051034	\$45.00	
	\$45.00	\$30.00
024052005	\$45.00	\$30.00
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024071024	\$45.00	\$30.00

024074025	Ć45.00	¢20.00
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024081045	\$45.00	\$30.00
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024082021 024082023	\$45.00	\$30.00
	\$45.00	\$30.00
024091005 024091008	\$45.00 \$45.00	\$30.00
024091008	\$45.00	\$30.00
024091019	\$45.00	\$30.00 \$30.00
024091021	\$45.00	\$30.00
024091028	\$45.00	\$30.00
024091028		
024091029	\$45.00 \$45.00	\$30.00
024091030	\$45.00 \$45.00	\$30.00 \$30.00
024091031	\$45.00	\$30.00
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024093004	\$45.00	\$30.00
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024002010	¢4F.00	¢20.00
024093019 024093026	\$45.00 \$45.00	\$30.00
024093026	\$45.00	\$30.00 \$30.00
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024093031	\$45.00	\$30.00
024093033	\$45.00 \$45.00	
	· · · · · · · · · · · · · · · · · · ·	\$30.00
024093036	\$45.00	\$30.00
024101015	\$45.00	\$30.00
024101021	\$45.00	\$30.00
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	\$45.00	
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024132038	\$45.00	\$30.00
024132041	\$45.00	\$30.00
024133004	\$45.00	\$30.00
024133005	\$45.00	\$30.00
024133006	\$45.00	\$30.00
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024122010	¢45.00 l	¢20.00
024133010 024141013	\$45.00 \$45.00	\$30.00
024141013	\$45.00	\$30.00 \$30.00
024141019	· · · · · · · · · · · · · · · · · · ·	\$30.00
024141020	\$45.00	\$30.00
	\$45.00	
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024152017	\$45.00	\$30.00
024152028	\$45.00	\$30.00
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024161005	\$45.00	\$30.00
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024161015	\$45.00	\$30.00

024161024	¢45.00	¢20.00
024161024 024162003	\$45.00 \$45.00	\$30.00
024162003	\$45.00	\$30.00 \$30.00
024162007		\$30.00
024162009	\$45.00	
	\$45.00 \$45.00	\$30.00
024162026	· · · · · · · · · · · · · · · · · · ·	\$30.00
024162028	\$45.00	\$30.00
024171002	\$45.00	\$30.00
024171009	\$45.00	\$30.00
024171012	\$45.00	\$30.00
024171016	\$45.00	\$30.00
024171024	\$45.00	\$30.00
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024171031	\$45.00	\$30.00
024171032	\$45.00	\$30.00
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024191055	\$45.00	\$30.00
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024201009	\$45.00	\$30.00

024204047	Ć45.00	¢20.00
024201017	\$45.00	\$30.00
024201023	\$45.00	\$30.00
024201024	\$45.00	\$30.00
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024231007	\$45.00	\$30.00
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024231019	\$45.00	\$30.00
024231017	\$45.00	\$30.00
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024231034	\$45.00	\$30.00
024231047	\$45.00	\$30.00
024231047	\$45.00	\$30.00
024241010	\$45.00	\$30.00
024241010	\$45.00	\$30.00
024241023	γ 4 3.00	Ş30.00

024241024	¢45.00	¢30.00
024241024	\$45.00	\$30.00
024241030	\$45.00	\$30.00
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024242002	\$45.00	\$30.00
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024252040	\$45.00	\$30.00
024252041	\$45.00	\$30.00
024252041	\$45.00	\$30.00
024252045	\$45.00	\$30.00
024253009	\$45.00	\$30.00
024253009	\$45.00	\$30.00
	\$45.00 \$45.00	
024253015	\$45.00	\$30.00

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024282036	\$45.00	\$30.00
024282031	\$45.00	\$30.00
024282030	\$45.00	\$30.00
024282026	\$45.00	\$30.00
024282018	\$45.00	\$30.00
024282017	\$45.00	\$30.00
024282000	\$45.00	\$30.00
024281033	\$45.00	\$30.00 \$30.00
024281029 024281033	\$45.00 \$45.00	\$30.00
024281023	\$45.00	\$30.00
024281018	\$45.00	\$30.00
024281016	\$45.00	\$30.00
024281015	\$45.00	\$30.00
024273029	\$45.00	\$30.00
024273024	\$45.00	\$30.00
024273018	\$45.00	\$30.00
024273014	\$45.00	\$30.00
024273010	\$45.00	\$30.00
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024272010	\$45.00	\$30.00
024271025	\$45.00	\$30.00
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024262042	\$45.00	\$30.00
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024262013	\$45.00	\$30.00
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024261036	\$45.00	\$30.00
024261035	\$45.00	\$30.00
024261031	\$45.00	\$30.00
024261021	\$45.00	\$30.00
024261015	\$45.00	\$30.00
024253018	\$45.00	\$30.00

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024282039 024282040	\$45.00 \$45.00	\$30.00 \$30.00
024282040	\$45.00	
024282043		\$30.00 \$30.00
024282044	\$45.00	\$30.00
024282045	\$45.00	
	\$45.00	\$30.00
024291014	\$45.00	\$30.00
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024291037	\$45.00	\$30.00
024291038	\$45.00	\$30.00
024291039	\$45.00	\$30.00
024301014	\$45.00	\$30.00
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024301025	\$45.00	\$30.00
024301028	\$49.04	\$32.70
024301033	\$45.00	\$30.00
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024312005	\$45.00	\$30.00
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024331015	\$45.00	\$30.00
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024331018	\$45.00	\$30.00
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024332008	\$45.00	\$30.00
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024332016	\$45.00	\$30.00
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024332025	\$45.00	\$30.00
024332027	\$45.00	\$30.00
024332028	\$45.00	\$30.00
024341005	\$45.00	\$30.00

024241000	¢45.00 l	¢20.00
024341008 024341010	\$45.00	\$30.00
	\$45.00	\$30.00
024341011	\$45.00	\$30.00
024341016	\$45.00	\$30.00
024341022	\$45.00	\$30.00
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024341024	\$45.00	\$30.00
024341026	\$45.00	\$30.00
024341027	\$45.00	\$30.00
024341028	\$45.00	\$30.00
024341031	\$45.00	\$30.00
024341035	\$45.00	\$30.00
024341038	\$45.00	\$30.00
024342005	\$45.00	\$30.00
024342006	\$45.00	\$30.00
024342011	\$45.00	\$30.00
024342013	\$45.00	\$30.00
024342016	\$45.00	\$30.00
024342018	\$45.00	\$30.00
024342019	\$45.00	\$30.00
024342021	\$45.00	\$30.00
024342024	\$45.00	\$30.00
024351002	\$45.00	\$30.00
024351003	\$45.00	\$30.00
024352004	\$45.00	\$30.00
024352009	\$45.00	\$30.00
024352010	\$45.00	\$30.00
024352012	\$45.00	\$30.00
024352014	\$45.00	\$30.00
024352015	\$45.00	\$30.00
024353006 024353015	\$45.00	\$30.00
	\$45.00	\$30.00
024353032 024353035	\$45.00 \$45.00	\$30.00
024353035	\$45.00	\$30.00 \$30.00
024353038	\$45.00	\$30.00
024353038	\$45.00	\$30.00
024353049	\$45.00	\$30.00
024353044		
024353044	\$45.00 \$45.00	\$30.00
024353046	\$45.00 \$45.00	\$30.00 \$30.00
024353047	\$45.00	\$30.00
024353048	\$45.00	\$30.00
024353049	\$45.00	\$30.00
024354009	\$45.00	\$30.00
024361014 024361017	\$45.00 \$45.00	\$30.00
024301017	\$45.00	\$30.00

024361020	\$45.00	\$30.00
024361020	\$45.00	\$30.00
024361024	\$45.00	\$30.00
024361032	\$45.00	\$30.00
024362005	\$45.00	\$30.00
024362009	\$45.00	\$30.00
024362021	\$45.00	\$30.00
024362022	\$45.00	\$30.00
024362023	\$45.00	\$30.00
024363003	\$45.00	\$30.00
024363004	\$45.00	\$30.00
024363007	\$45.00	\$30.00
024363009	\$45.00	\$30.00
024371010	\$45.00	\$30.00
024371015	\$45.00	\$30.00
024371016	\$45.00	\$30.00
024371017	\$45.00	\$30.00
024371018	\$45.00	\$30.00
024371026	\$45.00	\$30.00
024371033	\$45.00	\$30.00
024371034	\$45.00	\$30.00
024372013	\$45.00	\$30.00
024372018	\$45.00	\$30.00
024381003	\$45.00	\$30.00
024381012	\$45.00	\$30.00
024381013	\$45.00	\$30.00
024381014	\$45.00	\$30.00
024381015	\$45.00	\$30.00
024381018	\$45.00	\$30.00
024381019	\$45.00	\$30.00
024381020	\$45.00	\$30.00
024381021	\$45.00	\$30.00
024382012	\$45.00	\$30.00
024382020	\$45.00	\$30.00
024382021	\$45.00	\$30.00
024382022	\$45.00	\$30.00
024383005	\$45.00	\$30.00
024383007	\$45.00	\$30.00
024383010	\$45.00	\$30.00
024383019	\$45.00	\$30.00
23471030002	\$45.00	\$30.00

TO: Board of Directors

FROM: Mark Miller, Fire Chief

Meeting Date: May 24, 2012 Subject: Consider Adoption of Resolution

17-2012 Declaring a Public Nuisance for the Annual Fire Hazard Fuel

AGENDA NO. 8.C.

Reduction Program

RECOMMENDATIONS:

1. Adopt Resolution 17-2012 declaring a public nuisance within the Cambria Community Services District (CCSD).

2. Direct staff to proceed with mailing notices to abate and remove hazardous wildland fuels, in order to maintain community defensible space.

FISCAL IMPACT:

All costs are billed directly to the property owners via the SLO County tax rolls.

DISCUSSION:

Each year the Fire Department conducts a Fire Hazard Fuel Reduction Program (FHFRP) to abate vegetation and hazardous wildland fire fuels. This FHFRP is carried out pursuant to the authority contained in Government Code Section 61100(t) and Health and Safety Code Sections 14875 et seq, and is initiated by the Board of Directors adoption of a resolution declaring the vegetation and hazardous wildland fire fuels on the identified properties to be a public nuisance.

There are approximately 1,838 vacant parcels within the CCSD that Fire Department staff inspects for compliance. Notices are then sent to those property owners whose properties require fire hazard fuel reduction work. In accordance with the procedures in the Health and Safety Code, a public hearing is being scheduled to be held on July 26, 2012. Thereafter, all parcels that are inspected and found to be either not cleared or non-compliant are placed on a contract list and are abated by the CCSD's contractor. The number of properties requiring annual clearance by the CCSD's contractor typically varies from 150 to 350 parcels.

Last year Fire Department staff recommended changing procedures and timing related to collection of costs that are incurred by the CCSD in clearing parcels. This was Board approved May 26, 2011. The timing requirements imposed by San Luis Obispo County for inclusion of assessments on the tax bill do not fit well with the growing season for weeds in Cambria. Rather than artificially rush the abatement process to fit the County's date for submittal, staff

believed it would be desirable to wait until later in the year to confirm the costs and submit them for collection by the County on the tax bill. In this regard, the Health and Safety Code provides that the confirmed report of costs is to be turned over to the County auditor on or before the 10th of August following confirmation, and the assessments are then entered against the respective parcels on the current assessment roll (Health and Safety Code Section 14915). The tax collector then includes the amount of the assessment on the tax bill. The County now imposes a deadline of July 20th which creates an even more unrealistic deadline for abatement in Cambria.

In order to comply with the statute, we suggest that this year we wait until <u>after</u> August 10, 2012 to confirm the costs for the work done this cycle. By confirming the costs later, we then will submit them to the County for collection on the following tax bill (i.e. 2013). We also believe that many property owners will pay if billed, instead of waiting for the costs to show up on their tax bill. In order to encourage payment, we are proposing that the CCSD's administrative fee of \$400 that is assessed on parcels that go on the tax bill continue to be reduced to \$200 for property owners who pay their bill within 90 days of being invoiced by the CCSD. The remaining parcels will then be presented to the Board for confirmation and sent to the County for inclusion on the following year's tax bill.

With more time to do the work, as well as an aggressive publicity campaign we believe that we were able to minimize the number of parcels that were cleared by the CCSD's contractor. Accordingly, we will continue following the Board's direction to proceed with the new timing and approach to collection of costs.

Attachments:	Resolution 17-2012 2012 FHFR Program Schedule 2012 Notice to Property Owners			
BOARD ACTION:	Date	Approved: Denied:		
UNANIMOUS:	MACKINNON _	THOMPSON BAHRINGER CLIFTROBINETTE		

RESOLUTION 17-2012 DATED: MAY 24, 2012

RESOLUTION OF THE BOARD OF DIRECTORS DECLARING A PUBLIC NUISANCE WITHIN THE CAMBRIA COMMUNITY SERVICES DISTRICT

WHEREAS, the Cambria Community Services District is a duly formed Community Services District which has the power to provide protection against fire; and

WHEREAS, pursuant to the authority in Government Code Section 61100(t) and Health and Safety Code Section 14875, et. seq., Community Services Districts may declare vegetation and wildland fire fuels a public nuisance for the purpose of proceeding with weed abatement/Fire Hazard/Fuel Reduction Program; and

WHEREAS, it is in the public interest that vegetation and hazardous live and dead fire fuels within said Cambria Community Services District be abated as an aid to wildfire prevention and community defensible space as well as protection of the fragile Cambria ecosystem..

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the CCSD as follows:

- Section 1. That the recitals set forth herein above are true, correct and valid.
- <u>Section 2.</u> That the vegetation and hazardous wildland fire fuels located on the private properties described on the attached document marked Exhibit A, which is incorporated herein by this reference as though here fully set forth, all of which are located within said District, are hereby declared a public nuisance.
- <u>Section 3.</u> In accordance with Health & Safety Code Section 14890, the CCSD Fire Chief is hereby designated as the person to give the notice to destroy, modify, abate and remove vegetation and other fire hazard fuels; said notice shall include that abatement be performed by property owners or locally certified contractors.
- <u>Section 4.</u> That said nuisance, unless otherwise corrected, shall be abated by the CCSD, with the cost thereof to be assessed upon the parcels from which said nuisance is abated.
- <u>Section 5.</u> That a public hearing shall be held on the proposed abatement of vegetation and hazardous wildland fire fuels on the 26th of July, 2012 at 12:30 P.M. at the following address: Cambria Veterans Memorial Building, 1000 Main Street, Cambria, California, to provide an opportunity for all property owners having any objections to the proposed removal of such weeds to be heard and given due consideration.
- <u>Section 6.</u> That the District Clerk be, and hereby is authorized and directed to mail notice of said hearing to property owners as their names and addresses appear from the last equalized assessment role as authorized by Health & Safety Code Section 14896.
- <u>Section 7.</u> This Resolution shall be signed by the President of the Board and attested by the

Secretary of the Board of Directors of the CCSD.

	motion of Director, seconded by solution No. 17-2012 is hereby adopted.
	Allan S. MacKinnon President, Board of Directors
ATTEST:	APPROVED AS TO FORM:
Kathy A. Choate	Timothy J. Carmel

DIRECTORS:

ALLAN S. MAC KINNON, President MICHAEL THOMPSON, Vice President JIM BAHRINGER MURIL N. CLIFT GAIL ROBINETTE



OFFICERS:

JERRY GRUBER, General Manager KATHY A. CHOATE, District Clerk TIMOTHY J. CARMEL, District Counsel

1316 Tamsen Street, Suite 201 • P.O. Box 65 • Cambria CA 93428 Telephone (805) 927-6223 • Facsimile (805) 927-5584

2012 FIRE HAZARD FUEL REDUCTION PROGRAM (FHFRP) SCHEDULE

5/24/2012	Declaration of Public Nuisance
5/25/2012	Mail Notice to Destroy Weeds and/or Debris per Resolution 17-2012 Exhibit "A" Lot Cutting Starts
5/29/2012	Advertise FHFRP Contract
6/14/2012	RFP Deadline (To Be Submitted to CCSD Admin Office by 4:00 PM, No Postmarks Accepted) Lot Inspections Start
6/28/2012	Award Contract
7/13/2012	Abatement Deadline Final Inspections
7/20/2012	CCSD Contract List for Abatement Completed Submit Contract List to Clerk for Board Packet
7/26/2012	CCSD Public Hearing/Contract List for Abatement Considered by Board for Approval
7/27/2012	CCSD Contractor Starts Lot Clearing
8/17/2012	CCSD Contractor Deadline Final Inspections
9/13/2012	Invoice CCSD Contracted Parcels (1 st Notice) Invoices Mailed (paid w/in 90 days, reduced Admin Fee of \$200)
11/13/2012	Mail 2 nd Notice to Unpaid CCSD Contracted Parcels (w/ Reduced \$200 Admin Fee)
12/13/2012	Deadline for CCSD Contracted Parcel Payments w/ Reduced Admin Fee of \$200 (deadline is 90 days from 1 st Invoice)
12/14/2012	Mail 3 rd Notice to Unpaid CCSD Contracted Parcels w/ Full Admin Fee of \$400
2/14/2013	Deadline for CCSD Contracted Parcel Payments w/Full Admin Fee of \$400
4/25/2013	CCSD Public Hearing to Confirm Itemized List for SLO County Tax Roll

DIRECTORS:

ALLAN S. MAC KINNON, President MICHAEL THOMPSON, Vice President JIM BAHRINGER MURIL N. CLIFT GAIL ROBINETTE



OFFICERS:

JERRY GRUBER, General Manager KATHY A. CHOATE, District Clerk TIMOTHY J. CARMEL, District Counsel

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May 25, 2012 APN: <<INSERT APN>>

Owner Name Mailing Address City, State, Zip Code

Dear Property Owner:

NOTICE TO DESTROY WEEDS AND/OR DEBRIS

Per California Health & Safety Code Section 14875 et seq. CCSD Resolution 17-2012

Notice is hereby given that on the 24 day of May, 2012 the Cambria Community Services District ("CCSD") Board of Directors passed Resolution 17-2012 declaring that noxious, dangerous, seasonal and/or recurring weeds were growing upon or in front of your property, and more particularly described in said Resolution and that the same constitute a public nuisance which must be abated by the removal of said noxious, dangerous, seasonal and/or recurring weeds, otherwise they will be removed and the nuisance abated by the CCSD Fire Department authorities, in which case the cost of such removal shall be assessed upon the lots and lands from which or in front of which such weeds are removed and such cost will constitute a lien upon such lots or lands until paid. Reference is hereby made to said Resolution further particulars.

All property owners having any objections to the proposed removal of such weeds are hereby notified to attend a meeting of the Board of Directors of Cambria Community Services District, to be held **July 26, 2012, 12:30 PM**, Veterans Memorial Building, Cambria, when their objections will be heard and given due consideration.

Dated this 25th day of May, 2012

See Guidelines on reverse side of notice to help you comply.

This annual requirement is an effort to reduce the fire hazard caused by the accumulation of combustible materials on vacant parcels. Keep in mind that the forest helps define Cambria and it is important that we reduce the fire hazard without destroying its ability to regenerate. Make every effort to protect seedlings, young native trees and bushes by marking them prior to cutting. Property owners are required to clear all combustible vegetation and/or debris from their property by the July 13, 2012 deadline.

The following are guidelines to help you comply:

- § Remove combustible construction materials, and trash from the property.
- § Trim weeds and annual grasses to 4 inches in height. Avoid exposing bare soil or creating a situation that would encourage erosion.
- § All down and dead trees, tree rounds, or limbs within 30 feet of any structure must be removed. Tree stumps fallen over shall be cut and retain no more than six feet of the log within this 30 foot zone.
- § All down trees beyond 30 feet from any structure 12 inches in diameter or greater may remain on the parcel. However the entire trunk must be completely on the ground. Materials less than 12 inches in diameter shall be cut and removed from the property.
- § Remove ladder vegetation from under trees and shrubs, maintaining 6 feet of vertical clearance for trees greater than 20 feet in height,
- All Scotch/Irish or other broom type plants, Pampas grass, Jubata grass and (Crocosmia) also know as Fire Weed shall be removed. Isolated specimens may be left with greater than ten feet (10) separation and all dead material is removed.
- § Please refer to the informational flyer available on-line for additional clearance information at www.cambriacsd.org.

The owner of record at the time of notification is responsible for clearance of the parcel. Lot owners having clearance done by local contractors will need to work closely with their contractor to insure your parcel gets inspected by the CCSD Fire Department. Those parcels not in compliance by the July 13, 2012 deadline will be placed on a list to be abated by the CCSD's contractor. Cost for abatement for each parcel includes the contractor's charge for services, plus a \$400.00 administrative charge. The CCSD is not responsible for the contractor's charges.

If you have property that no longer requires abatement, (e.g., a parcel that has been developed or merged with an improved property,) please call (805) 927-6240 and we will remove the parcel number from our list.

Your cooperation is greatly appreciated. Thank you for doing your part to keep Cambria a fire-safe community with a healthy urban forest.

TO:	Board	of Directors		AGENDA NO. 9.A.	
FROM:		Gruber, General M Hirsch, Assistant		Í	
Meeting Date	e:	May 24, 2012	Subject:	Consider Adoption of Ordinance 03-2012 Amending CCSD Code Section 7.04.010 Rules Governing Cambria Veterans' Memorial Building	
RECOMMEN	NDATIO	ONS:			
It is recommended that the Board adopt Ordinance 03-2012 Amending CCSD Code Section 7.04.010 Relating to Rules Governing the Cambria Veterans' Memorial Building by title only and waive further reading.					
FISCAL IMPACT:					
DISCUSSIO	N:				
At its April 26, 2012 Regular Meeting, the Board of Directors introduced Ordinance 03-2012, which will amend the CCSD Code Section 7.04.010 relating to rules governing the Cambria Veterans' Memorial Building. This is primarily a clean-up Ordinance with changes recommended by the Ad Hoc Facilities Resources Committee. Substantive changes include eliminating the prohibition on use of the facility for private activities and revising the smoking policy to comply with State law. The Ordinance is now being presented to the Board for adoption. If the Ordinance is adopted, the amended rules shall become effective thirty (30) days after the date of its adoption.					
BOARD ACTI	 ON:	Date	Approved: _	Denied:	
UNANIMOUS:	: M	ACKINNON TH	OMPSON BA	HRINGER CLIFTROBINETTE	

Draft 4/9/12<u>5/9/12</u>

ORDINANCE NO. XX03-2012

BOARD OF DIRECTORS CAMBRIA COMMUNITY SERVICES DISTRICT DATED: MAY 24, 2012

ORDINANCE AMENDING SECTION 7.04.010 OF THE CAMBRIA COMMUNITY SERVICES DISTRICT CODE RELATING TO RULES GOVERNING THE CAMBRIA VETERAN' MEMORIAL BUILDING

WHEREAS, pursuant to the authority of Government Code Section 61060(b), the Cambria Community Services District (the "District") is authorized to adopt by ordinance rules and regulations for the administration, operation, use and maintenance of its facilities; and

WHEREAS, Chapter 7.04 of Title 7 of the Cambria Community Services District Code contains rules and regulations governing the Cambria Veterans' Memorial Building and the District Board of Directors finds that it is in the best interest of the District to amend those rules and regulations;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT DOES ORDAIN AS FOLLOWS:

SECTION 1: Section 7.4.010 of the Cambria Community Services District Code is hereby amended to read as follows:

"7.04.010 - Rules governing Cambria Veterans' Memorial Building.

Note: All reference in these rules to the terms "lessee" or "user" shall be deemed to mean any person, firm, corporation or organization who has obtained permission to use the Cambria Veterans' Memorial Building from the Cambria Community Services District.

- A. Lessee agrees to save the Cambria Community Services District, its officers, agents and employees harmless from any and all liability arising from the use by the lessee of the Cambria Veterans' Memorial Building.
- B. The general manager shall require the lessee to make arrangements and pay for adequate security protection at all public dances and may require security for other events as deemed appropriate. The number of security personnel required will be determined by the general manager or designated representative. No music shall be played after twelve midnight on Monday through Saturday and no music shall be played after ten p.m. on Sundays. All doors and windows shall remain closed while music is being played after eight p.m.
- C. Lessee must pay for all breakage, damage or loss to the building, furnishings

and equipment occurring during such use.

- D. No equipment or any furnishings shall be removed from the building, except by express permission from the general manager, the manager's authorized representative, or the building supervisor.
- E. Garbage and trash must be placed in containers provided and left where required by the building supervisor.
- F. Decorations used within the hall or on the grounds shall not create a fire hazard, and must have the prior written approval of the building supervisor. This prohibition may include, but not be limited to, candles or open flame, hay bales and Christmas trees. The right to limit the size and amount of decorations is reserved by the building supervisor.

Decorating of the upper walls (above the wood trim approximately nine feet above the floor) or ceiling is prohibited except from permanently installed eyes and hooks and approved by the building supervisor. Pins or thumbtacks may be used on bulletin board material on walls. The use of tape, nails or staples is prohibited on any painted surface and floor of the building.

- G. Event signs may be posted not more than five (5) days prior to the event and must be removed within one (1) day after the event. Failure to remove signs in a timely manner may result in lessee being assessed a sign removal charge.
- H. The use of confetti, rice or dance floor wax is prohibited.
- I. Safe building and/or room capacity, as posted, shall not be exceeded.
- J. Thermostats and fuses/breakers shall not be tampered with. In the event of any difficulties with such equipment, the building supervisor shall be contacted immediately.
- K. Upon leaving the building, user shall check to insure that all lights, heaters and fans are turned off. All windows and doors shall be closed and locked. Any equipment shall be returned to the storage closet from which it came. All tables shall be taken down, stacked on table carts and chairs shall be folded and stacked against the walls in designated areas behind the leg stops.
- L. The kitchen shall be left clean, with all counters wiped off, floor mopped, spills cleaned from both top and inside of oven. All food stuffs are to be removed from kitchen, including refrigerators. Garbage shall be bagged, tied closed and deposited inside the dumpsters at rear of building. Note: the district does not supply pots, pans, utensils, dishes or glasses.
- M. The outside barbecue area shall be left clean of any food scraps and debris. Unused wood shall be stacked neatly by the side of the pit wall. Fire coals shall be quenched with water, and the grill leveled to the top edge of the pit. The grill and pit rim shall be scraped clean of food scraps, food fats, and other debris.

- N. Smoking is prohibited in the Veterans' Memorial as provided by California State Law (Labor Code 6405.5).
- O. Reservations may be made no earlier than twelve (12) months in advance. However, recurring events on a weekly, monthly or annual basis, such as Pinedorado, American Legion monthly meeting, or an event requiring longer than twelve (12) months to prepare for, may be scheduled on an ongoing basis, by written authorization by the general manager. The number of advance reservations by any particular individual, group, corporation or organization may be limited when such is necessary in the public interest and at the discretion of the general manager. Nonprofit organizations shall take precedence over for profit use where a scheduling conflict arises. Such determination may be made by the general manager. The decision of the general manager regarding advance reservations shall be final. The district reserves the right to cancel any reservation if the building is required for district use, or for emergency purposes.
- Applications for use of the building or grounds shall be accompanied by a deposit pursuant to the fee schedule on file at the district office. Upon confirmation of the reservation the district shall require full payments of the rental fee and determine if an additional deposit is required. This rental deposit shall be held by the district and forfeited if lessee fails to cancel the use of the building prior to 90 days from the time scheduled for such use. General Manager may waive collection of deposit under extenuating circumstances. The rental fee for that time reserved shall be deducted from the amount received and the balance, if any, shall be returned to the lessee. This deposit shall also be applied to repair or maintenance of the building, if in the opinion of the building supervisor the lessee or guests of the lessee caused damage to the building beyond usual wear and tear, or if the lessee fails to leave the building in good, clean condition in accordance with the rules herein regarding clean-up. This does not relieve the lessee of the responsibility of additional charges if the deposit does not cover the cost to restore the building to its original condition at the beginning of the rental period. An appropriate refund shall be made within seven days of end of the rental period. For regularly recurring uses the deposit shall remain on file with the district until such regularly recurring use is terminated.
- Q. All users of the Veterans' Memorial Building shall provide the district with a current certificate of insurance from an insurer authorized to provide coverage in the state of California providing for general liability coverage, naming the Cambria Community Services District as additionally named insured. The amount of coverage shall be in an amount established by the district and shall be provided before use begins. This coverage may be available from the district at the users' expense.
- R. The sale of alcoholic beverages is prohibited unless permission has been granted by the general manager or the manager's authorized representative. Any sale and/or consumption of alcoholic beverages on the premises shall be subject to the rules and regulations of the alcoholic beverage control (ABC) board. Additionally, CCSD must be provided with a copy of the ABC permit.

The sale or serving alcoholic beverages on the premises requires that the lessee

provide the CCSD with an additional or combined insurance policy with specific coverage for the sale and/or serving of alcoholic beverages.

- S. Every effort will be made to schedule adequate clean-up time after an event. If use does not allow for adequate clean-up time, the general manager, or his or her designated representative may limit the event to ensure adequate clean-up time and/or advise the next user that adequate clean-up will not take place prior to their scheduled event.
- T. The following policy shall govern the parking facilities:
 - 1. The board of directors specifically finds as follows:
 - a. The Cambria Community Services District has experienced problems constituting a public nuisance caused by unregulated and unauthorized public parking on certain unimproved district-owned property;
 - b. The district is authorized, pursuant to Vehicle Code S 22651(n), to cause to be removed any vehicle parked or left standing if the district board by resolution or ordinance has prohibited such parking, has authorized the removal of vehicles, and has posted signs giving notice of the removal; and
 - c. The district by this chapter desires to regulate parking on district-owned property.
 - 2. No person shall park or leave standing any vehicle upon subject property overnight, between the hours of two a.m. and six a.m., without permit obtained from the general manager or authorized representative, when there is posted upon such property at least two signs reading substantially as follows:

NO OVERNIGHT PARKING

2:00 AM TO 6:00 AM

EXCEPT BY DISTRICT PERMIT

TOW AWAY ZONE

CALL [INSERT APPROPRIATE TELEPHONE NUMBER HERE]

CAMBRIA COMMUNITY SERVICES DISTRICT

CCSD CODE SECTION 7.04 (T) (2)

VC Sections 22519; 22651-22659

3. During special events or by special use the general manager, or authorized representative, may cause temporary signs to be installed on subject property, restricting use of subject property to those uses allowed under district permit issued for and authorizing the special event, or special use. No person shall park or leave standing any vehicle upon the subject property without district

permit at such times as there is posted upon such property at least two temporary special event, or special use signs reading substantially as follows:

TOW AWAY ZONE SPECIAL EVENT

NO PARKING WITHOUT PERMIT

(TIME) (DATE) TO (TIME) (DATE)

RE: TOWED VEHICLES

CALL [INSERT APPROPRIATE TELEPHONE NUMBER HERE] CAMBRIA COMMUNITY SERVICES DISTRICT CCSD CODE SECTION 7.04 (T) (3)

VC Sections 22519; 22651-22659

4. Violation of subsection T of this section shall be an infraction punishable by a fine not to exceed one hundred dollars (\$100.00) for a first violation; a fine not

- a fine not to exceed one hundred dollars (\$100.00) for a first violation; a fine not exceeding two hundred dollars (\$200.00) for a second violation; and a fine not exceeding five hundred dollars (\$500.00) for each additional similar violation. In addition, if the applicable parking regulation establishes a "tow away zone" or otherwise provides that improperly parked vehicles will be removed, the district may cause such vehicle to be removed pursuant to the provisions of Vehicle Code S 22651(n) by any police official enumerated in Vehicle Code S 22651.
- 5. Prior to enforcing parking regulations adopted pursuant to this section, the district shall cause the property to be regulated to be posted with signs giving notice of the district regulations. "

SECTION 2: If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The Board of Directors hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unlawful.

SECTION 3: This Ordinance shall become effective thirty (30) days after the date of its adoption.

	nt was adopted at a regular meeting of the Board of / Services District held on the day of , 2012.
AYES: NOES: ABSENT:	
	Allan MacKinnon President, Board of Directors
	APPROVED AS TO FORM:
Kathy A. Choate	Timothy J. Carmel