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# CAMBRIA COMMUNITY SERVICES DISTRICT

## REGULAR MEETING

**Thursday, September 27, 2012– 12:30 PM**

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

## AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

### 1. **OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

### 2. **SPECIAL REPORTS**

- A. SHERIFF'S DEPARTMENT REPORT  
(Estimated Time: 5 minutes)

### 3. **ACKNOWLEDGMENTS/PRESENTATIONS**

- A. Recognition of Assistant Fire Chief, Lieutenant, Training Officer, Engineer, and Firefighter Denis de Clercq Retirement  
(Estimated Time: 15 minutes)

### 4. **PUBLIC COMMENT**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

(Estimated Time: 20 minutes)

### 5. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

(Estimated Time: 5 minutes)

### 6. **MANAGER'S AND BOARD REPORTS**

- A. MANAGER'S REPORT

B. LONG TERM WATER SUPPLY ALTERNATIVES UPDATE - General Manager and/or District Engineer

C. MEMBER AND COMMITTEE REPORTS  
(Estimated Time: 10 minutes)

**7. CONSENT AGENDA**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

A. Consideration to Approve Expenditures for Month of August 2012

B. Consideration to Approve Minutes of Board of Directors Regular Meeting, August 23, 2012

C. Consideration to Adopt Resolution 43-2012 Approving CCSD Application and Agreement to Place Banners or Decorations on Main Street Light Lamp Posts

D. Consideration to Adopt Resolution 50-2012 Approving Amendments to the District's Conflict of Interest Code as Part of the Required Biennial Review

E. Consideration to Adopt Resolution 51-2012 Approving a Revised Fee Schedule for Various Services and Facilities Provided by the District

F. Consideration to Assign Twenty Eight (28) Commercial Wait List Positions to APN 013-232-012 Pursuant to CCSD Code Title 8 §8.04.090; Assignment Not Applied for Prior to Close of Escrow; Applicant, Michael Campo

G. Consideration to Adopt Resolution 52-2012 Approving an Employment Agreement Amendment with Jerome D. Gruber to serve as CCSD General Manager

(Estimated Time: 15 minutes)

**8. HEARINGS AND APPEALS - None**

**9. REGULAR BUSINESS**

A. Discussion and Board Direction Regarding Moving Forward with CCSD Stimulus Plan Concept

B. Consideration to Approve CSDA Letter of Support Regarding Senate Bill 1040 (Evans) Repealing State Responsibility Area (SRA) Fire Fee Imposed by the Passage of ABx1 24 Last Year

- C. Consideration to Adopt Resolution 54-2012 Approving Amendment to CCSD Voluntary Lot Merger Program

(Estimated Time: 60 minutes)

**10. FUTURE AGENDA ITEM(S)**

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

**11. ADJOURN TO CLOSED SESSION, 1316 Tamsen Street, Suite 201, Cambria**

**A. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(a)

Landwatch San Luis Obispo v. Cambria Community Services District; San Luis Obispo Superior Case No. CV 080991

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Jerry Gruber, General Manager

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Meeting Date: September 27, 2012

Subject: MANAGER'S REPORT

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**ADMINISTRATION**

Listed below is my General Manager's Report for the Month of September 2012 and associated activities that I am working on with the assistance and support of CCSD staff and District Counsel.

- Staff continues to work with Bill Maddaus regarding the Conservation Program that will be implemented by the CCSD. The Water Department is in the process of performing water audits of hotels within Cambria and the Administrative Department provided Bill Maddaus with historical data regarding usage. Staffs working collaboratively with Bill and Lisa Maddaus and have identified 21 conservation measures that will be further evaluated from an economic perspective. The CCSD will be conducting a Water Conservation Workshop facilitated by Bill and Lisa Maddaus on October 9, 2012 at the Veterans Hall from 4:00 P.M until 6:00 P.M The CCSD will be contacting external stakeholders such as realtors, contractors, and others to attend the meeting on October 9, 2012.
- On September 13, 2012 the County of San Luis Obispo Planning Commission unanimously approved the Fiscalini Ranch Conditional Use Permit application and the mitigated environmental impact report for the Fiscalini Ranch Preserve. Several conditions were added as part of the approval process relating to equestrian usage on the Ranch and public noticing regarding upcoming projects identified within the MEIR. The decision by the Planning Commission can be appealed to the County Board of Supervisors and the California Coastal Commission.
- The JPA process for shared services between the CCSD and the CCHD continues to move forward. The CCHD Board of Trustees is working diligently with Chief Miller and me on the JPA Process. In an effort to keep the CCSD Board informed regarding the progress being made I would asked that under Committee Reports from the Board of Directors that the Shared Services Ad-Hoc Committee provide a monthly update as part of our regular Board Meeting. In October I will forward to each of you a copy of my Administrators report that is included as part of the CCHD Board agenda packets each month. My report outlines changes that are being implemented from an Administrative and Operational perspective at the CCHD.
- Bill Avery, Avery and Associates continue to make significant progress relating to labor negotiations for the bargaining units of the IAFF, MCE and SEIU I anticipate bringing all three agreements to the Board of Directors for consideration in October as part of your regular Board meeting.
- Alex Handler of Bartle Wells and Associates has started on the Water and Wastewater Connection Fee Study. So far staff has conducted two conference calls with Alex.

- APT Water has been authorized to proceed with the Fats, Oils and Grease Program. Approximately 120 businesses and commercial facilities will be evaluated to determine if their grease system are functioning properly. Grease in the collection system is one of the leading causes of sanitary system overflows.
- Jon Turner of Phoenix Engineering has been authorized to proceed with phase one of the wastewater collection system audit.
- Staff is currently drafting a request for bid to video and clean approximately 20% of the Wastewater Collection System.
- The final material has been ordered for the Skate Park and everything should be completed within the next few weeks.
- Since our last Board meeting the Budget Ad-Hoc Committee and the Water Alternatives Ad-Hoc Committees have met with staff.
- I continue to meet on a regular basis with CCSD staff specifically the District Clerk, Finance Director, Administrative Services Officer and District Engineer to review and discuss daily operational and administrative matters. I continue to meet weekly with managers from the Facilities and Resources Department, Fire Department, Water and Wastewater Department. I also am meeting weekly with Heidi Holmes Administrative Assistant with the CCHD in addition to meeting weekly with Kristi Jenkins, Board President of the CCHD.

I attended the following meetings and or community events on behalf of the CCSD since our last Board of Directors meeting:

Attended two Closed Session meetings with CCHD

Attended one regularly scheduled CCHD Board of Trustees meeting.

Attended the American Legion monthly meeting and was their guest speaker.

Attended the Pinedorado Parade.

Attended the County of San Luis Obispo Planning Commission meeting.

Attended a Special Board meeting of the CCSD relating to water alternatives...

# Clean~Up Week

**Sept 24th – 28th, 2012**

## Rules & Regulations

### CLEAN-UP WEEK

A community service provided **free** to single family residential customers of Mission Country Disposal in the Cambria area.

### ON THE CURB

Place your Clean-Up Week garbage on the curb no later than 6:00am on your regular garbage collection day.

### CONTAINER NOTES

Clean-Up Week garbage may be placed in standard trash cans, various containers, or tied into bundles.

### MORE CONTAINER NOTES

Standard trash containers will be emptied and left on the curb. Boxes and plastic bags will be taken away with your garbage. If you want your non-standard containers left behind, *please mark or place a note on them.*

### CONTAINER SIZE

Containers or bundles of garbage must weigh 75 pounds or less and must measure four feet or less in overall length. **No hazardous materials will be taken.**

Garbage, Greenwaste, & Recycling combined for 12 cans, bags, or bundles.

**TWELVE** standard trash cans (32 gallons each) or the equivalent in various containers. (*Note: 6 standard 32 gallon trash cans equals 1 cubic yard.*)

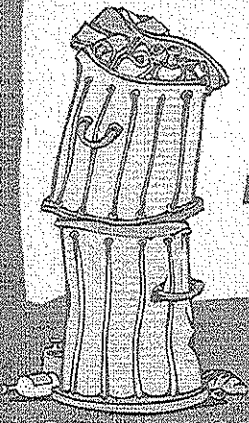
**TWELVE** bundles, each four feet or less in length and 75 pounds or less in weight.

### BULKY ITEMS (PLEASE CALL FIRST)

The following special prices are valid only during Clean-Up Week 2007. *Items must be on the curb to qualify for these special prices. You must call **72 HOURS** before your collection day.*

**\$10 EACH-LIMIT 2 OF EACH KIND**

Televisions • Water Heaters • Couches • Washers • Dryers • Small Appliances • Chairs • Box Springs • Mattresses • Refrigerators • Overstuffed Chairs • Passenger Car Tires (maximum of 4)



TO ARRANGE FOR PICKUP OF BULKY ITEMS (NOT FREE)

**you must first call 543-0875**

Bulky items will not be picked up unless you call 543-0875

**DON'T PUT OUT YOUR TRASH UNTIL  
YOUR COLLECTION DAY**

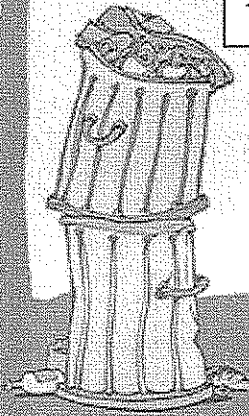


1. **LARGE PIECES OF CARDBOARD NEED TO BE CUT UP OR BROKEN DOWN SO THEY FIT IN THE BLUE WASTE WHEELER. THE AUTOMATED TRUCKS WE ARE SWITCHING TO CAN'T PICK UP LOOSE CARDBOARD. IF YOU NEED A BIGGER BLUE BIN CALL THE OFFICE.**
2. **IF WE MAKE THE MISTAKE OR MISS YOU THE TRUCK WILL COME BACK AT NO CHARGE. IF YOU DON'T FOLLOW THE RULES OR FORGET TO PUT YOUR CAN OUT BY 6:30AM AND WE HAVE TO SEND A TRUCK BACK TO YOUR HOUSE THE MINIMUM CHARGE IS \$5.78. IF YOU ARE UNSURE, CALL THE OFFICE THE DAY BEFORE YOUR COLLECTION DAY.**
3. **AS WE SWITCH OVER TO AUTOMATED TRUCKS IT IS IMPORTANT TO NOT PACK THE WASTE WHEELER SO TIGHT THAT WHEN TURNED UPSIDE DOWN, NOTHING WILL COME OUT.**

**THE OFFICE NUMBER IS 543-0875.**

**GARBAGEMEN WORK EVERY HOLIDAY EXCEPT CHRISTMAS. BECAUSE CHRISTMAS IS ON TUESDAY THIS YEAR, CHRISTMAS WEEK MONDAY CUSTOMERS ON MONDAY, TUESDAY CUSTOMERS ON WED, WED ON THUR, THUR ON FRI AND FRI ON SAT**

### **NEW OFFICE LOCATION**



The San Luis Obispo office has moved due to an earthquake retrofit remodeling. Our new location is 2945 McMillan #136, SLO, CA 93401 (off Broad St, east on Orcutt Road, north on McMillan) Ground floor to the left of the elevator.

**BOARD OF DIRECTORS' MEETING-SEPTEMBER 27, 2012  
ADDENDUM TO GENERAL MANAGER'S REPORT  
FINANCE MANAGER'S REPORT**

**AUDIT**-The CCSD's audited financial statements for the fiscal year ended June 30, 2011 have been posted to the CCSD's website.

**BUDGET**- The Fiscal Year 2012/2013 Operating Budget has been posted to the CCSD website. The Mid-Year Revised Operating Budget for FY 2011/2012 has been posted to the CCSD website. The Third Quarter Revenue and Expenditure report for the nine months ended March 31, 2012 has been posted to the CCSD's website. The Fourth Quarter Revenue and Expenditure report for the twelve months ended June 30, 2012 is not expected to be completed until October, 2012 because some significant information, such as the final property tax payment, the final Worker's Compensation Invoice and the invoice for 911 Dispatch services, are not received until months after the June 30, year-end date and since the Fourth Quarter report is the last one of the fiscal year, all efforts are made to make it as complete as possible. In addition, analyses of variations between budgeted amounts and final, actual amounts are provided with the Fourth Quarter report, which is a time-consuming process.

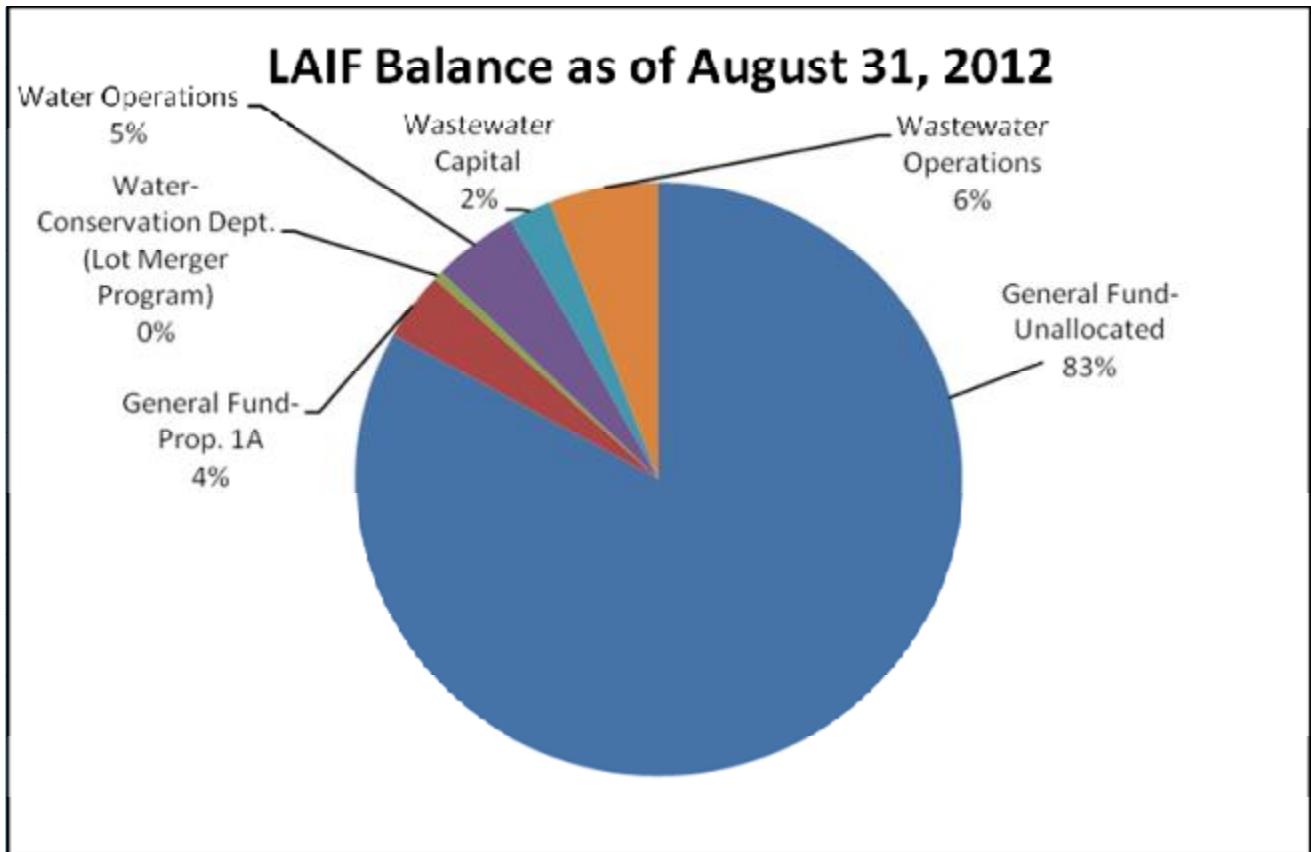
**EXPENDITURES**-There were no disbursements in excess of \$100,000 during August, 2012.

**RESERVES-LAIF BALANCE**-The balance in the Local Agency Investment Fund (LAIF) as of August 31, 2012 was \$4,280,446. The attached Schedule of Cash and Investments Balance indicates how the Cash and Investments balance compares to the prior month's balance as well as for the same month in each of the prior 4 years.

The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 3,555,290
General (Prop. 1A)	\$ 159,286
Water (Conservation Dept.-Lot Merger Program)	\$ 21,691
Water (Operations)	\$ 197,433
Wastewater (Capital)	\$ 96,267
Wastewater (Operations)	\$ 250,479

With the exception of the restricted funds to offset a potential future Proposition 1A take-away, final reserve amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific programs, such as the Lot Merger Program, are not overspent. The above amounts have been updated based on the audit for the fiscal year ended June 30, 2011 with the exception of the Resource Conservation Department's balance (for the Lot Merger Program), which has been updated as of June 30, 2012.



**INTERNAL LOANS**-As of August 31, 2012, the CCSD Board of Directors approved several internal loans to be made out of the General Fund to the Water and Wastewater Funds. To date, all of the costs that were to be paid from the loan proceeds were actually able to be fully paid for out of the Water or Wastewater Funds respectively with the exception of the \$166,000 loan for ACE match requirements. As such, this is the only loan currently outstanding and no additional loans are expected to be required for activity through August 31, 2012.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
Water	\$ 166,000	\$ 166,000	\$ 157,726	<u>ACE Matching</u>

**EXTERNAL LOANS**-As of August 31, 2012 the CCSD external debt is as shown per the attachment, including interest rates and prepayment penalty provisions. An analysis of the potential savings that could be generated by prepayment of some or all of the CCSD's debt obligations was planned to be brought to the Board in this month's meeting. However, after meeting with the ad hoc Budget Committee, additional information was requested and in order to allow time to compile the additional data, this is expected to be presented to the Board in October, 2012.

**BOARD OF DIRECTORS' MEETING-SEPTEMBER 27, 2012  
 ADDENDUM TO GENERAL MANAGER'S REPORT  
 FINANCE MANAGER'S REPORT ATTACHMENT  
 SCHEDULE OF CASH & INVESTMENTS BALANCE**

<b>PERIOD ENDING</b>	<b>BALANCE</b>	<b>INCREASE/ (DECREASE FROM PRIOR YEAR</b>	<b>INCREASE/ (DECREASE FROM BASE PERIOD (August 31, 2008)</b>
August 31, 2008	4,303,036	N/A	N/A
August 31, 2009	3,988,939	(314,097)	(314,097)
August 31, 2010	4,313,741	324,802	10,705
August 31, 2011	4,192,167	(121,574)	(110,869)
August 31, 2012	4,460,291	268,124	157,255

<b>PERIOD ENDING</b>	<b>BALANCE</b>	<b>INCREASE/ (DECREASE FROM PRIOR MONTH</b>
July 31, 2012	4,433,220	N/A
August 31, 2012	4,610,291	177,071

**NOTES:**

BALANCE includes amount on deposit with the LAIF plus Cash in Main Checking Account net of outstanding checks and deposits in transit plus Cash in Overflow Account.

All amounts are based on CCSD records.

**BOARD OF DIRECTORS' MEETING-SEPTEMBER 27, 2012**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FINANCE MANAGER'S REPORT ATTACHMENT**  
**SCHEDULE OF LONG-TERM DEBT**

DESCRIPTION>	Bank Note (Funds 2006 Refund of 1995 Bonds)-65% Water	Bank Note (Funds 2006 Refund of 1995 Bonds)-35% Sewer	Bank Note (Funds 2006 Refund of 1999 Bonds)	State Revolving Fund Loan
DEBT HOLDER>	Citizens Bank	Citizens Bank	City National Bank	SWRCB
ORIGINAL PRINCIPAL>	1,233,375.00	664,125.00	2,245,000.00	2,592,324.38
INTEREST RATE>	4.50%	4.50%	4.55%	3.00%
FUND>	Water	Wastewater	Wastewater	Wastewater
DEPARTMENT>	Water	Wastewater	Wastewater	Wastewater
FINAL PAYMENT DATE>	5/1/2015	5/1/2015	9/23/2023	5/28/2016
PRINCIPAL BALANCE @ 9/1/12>	383,175	206,325	1,497,000	646,861
PROJECTED PRINCIPAL PAYMENT(S) FFY 2012/2013*>	166,985	89,915	94,000	154,651
PROJECTED INTEREST PAYMENT(S) FFY 2012/2013*>	17,243	9,285	65,975	19,406
PROJECTED BALANCE @ 6/30/13*>	216,190	116,410	1,403,000	492,210
PROJECTED PRINCIPAL PAYMENT(S) FFY 2013/2014*>	174,525	93,975	100,000	159,290
PROJECTED INTEREST PAYMENT(S) FFY 2013/2014*>	9,729	5,238	61,561	14,766
PROJECTED BALANCE @ 6/30/14*>	41,665	22,435	1,303,000	332,920
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015*>	41,665	22,435	109,000	164,069
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015*>	1,875	1,010	56,807	9,987
PROJECTED BALANCE @ 6/30/15*>	0	0	1,194,000	168,851
PROJECTED PRINCIPAL PAYMENT(S) FFY 2015/2016*>	0	0	109,000	168,851
PROJECTED INTEREST PAYMENT(S) FFY 2015/2016*>	0	0	51,847	5,066
PROJECTED INTEREST PAYMENTS FFY 12/13-15/16*>	28,846	15,533	184,343	44,159
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)**>	184,241	99,207	162,048	174,022
PREPAYMENT PENALTY>	Yes-1%	Yes-1%	Yes-Not allowed until 10/1/13, 3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	No

\*Presumes all scheduled payments are timely made.

\*\*Average is based on years with a balance outstanding for the entire year. Payoff years are excluded if final amount is less than normal.

**BOARD OF DIRECTORS' MEETING SEPTEMBER 27, 2012**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FIRE CHIEF'S REPORT**

Response information is attached and represents activities for the month of August 2012. Progress updates and highlights regarding the different programs and services our department provides are identified below:

**Prevention and Education** (August 2012)

- **05** residential new and remodel fire plan reviews were completed.
- **06** residential and commercial technical fire inspections were conducted.
- **00** residential and commercial water appliance inspections were conducted.
- **06** engine company commercial fire and life safety inspections were conducted.
- **07** public education event
- **15** residential smoke detectors were installed and or the batteries changed.

**Meetings and Affiliations** (August 2012)

- |                                 |         |                        |
|---------------------------------|---------|------------------------|
| • SLO County Chiefs Association | Aug. 1  | 0900-1300, Atascadero  |
| • CCSD/CCHD Operations          | Aug. 6  | 1000-1200, Cambria     |
| • SLO County Haz Mat JPA        | Aug. 6  | 1400-1600, San Luis    |
| • SoCal FPO Meeting             | Aug. 8  | 0900-1400, Los Angeles |
| • Fire Flow Planning Mtg.       | Aug. 27 | 0900-1000, Cambria     |
| • FHFRP Planning Mtg.           | Aug. 27 | 1000-1100, Cambria     |
| • EMS AD HOC                    | Aug. 29 | 0900-1100, Cambria     |

**Operations**

Fire Department staff recently participated in Emergency Operations Center training at the South Bay Training Center in Los Osos. The content of the course was based on the Incident Command System (ICS) and the National Incident Management System (NIMS). The course was geared toward teaching skills to successfully handle the operation of the Emergency Operations Center (EOC) and local District Operations Center (DOC) in the event of a disaster or large scale emergency event. The training was made available to emergency personnel and San Luis Obispo County area managers in preparation of several upcoming EOC exercises, including a full scale disaster drill at the Diablo Canyon Nuclear Power Plant.

The North Coast Ocean Rescue (NCOR) hosted their sixth annual "Pier to Point Fun Paddle and Ocean Race" on Saturday September 15th. The event was well attended with participants paddling from San Simeon Pier to Leffingwell Landing. The conditions at the start of the paddle were a bit foggy this year but a delayed start enabled the event to go on as planned! The "Pier to Point" is an annual fund raising event to support the NCOR Team.

**Prevention**

Fire Prevention Week will be observed October 7 -13th this year. The dates are set to coincide and commemorate the Great Chicago Fire which occurred on Sunday October 8, 1871. According to popular legend, the fire was started when Mrs. Catherine O'Leary's cow tipped over a lantern and ignited her barn. The fire quickly spread to adjoining structures and burned for 3 days resulting in the conflagration that burned roughly a third of the City of Chicago to the ground. The Cambria CSD Fire Department makes the entire month of October available to focus on fire safety education. The

Department schedules tours of the station and visits to the local grammar school to deliver fire safety messages. The Department can also tailor fire safety programs for adults and older citizens. Please contact the CCSD Fire Department at 927-6240 if you would like to schedule a home safety survey or a fire safety related presentation.

The Halloween Haunted Forest is back! The popular annual Halloween night fire safety program will be returning after a two year absence due to a lack of funding. This year the Haunted Forest will return under sponsorship of the Cambria Firefighters Association and supported by employees of the CCSD, The Cambria Community Healthcare District (CCHD), the Cambria Citizen Emergency Response Team (CERT) and the North Coast Ocean Rescue Team (NCOR). The program provides a safe alternative (combined with a fire safety theme) for local area kids of all ages on Halloween.

“Change your clock – Change your battery” - Daylight savings time ends Sunday November 4<sup>th</sup> this year and it is time to “Fall back” or set your clock back one hour. It is also a good time to remember to change the batteries in your smoke detectors. Make sure they will function if you need them. If you need assistance with battery changes or if you need smoke detectors please contact the Fire Department at 927-6240

The Fire Department and CCSD Staff are currently reviewing plans for the proposed Kingston Bay Senior Assisted Living Center. The proposed 50 bed facility near Ardath Drive and Green Street will feature a delayed egress wing appropriate for dementia and Alzheimer’s patients. The project highlights concerns for emergency services in the community and the Fire Department is working with the developer to resolve issues related to access, Sheltering capability (in the event of wildfire, flood or disaster) and the impact on local Emergency Medical Services.

**“Wildfire Prevention is a Community Responsibility!**

## CMB Fire Monthly Stats: Incidents

<b>Categories</b>	<b>Jan-12</b>	<b>Feb-12</b>	<b>Mar-12</b>	<b>Apr-12</b>	<b>May-12</b>	<b>Jun-12</b>	<b>Jul-12</b>	<b>Aug-12</b>	<b>Sep-12</b>	<b>Oct-12</b>	<b>Nov-12</b>	<b>Dec-12</b>	<b>Totals</b>
Fire	0	0	0	0	1	2	2	2					7
Hazardous Mat.	0	0	0	0	0	0	0	0					0
Medical*	44	35	42	44	35	34	43	49					326
Vehicle TC	2	2	0	0	3	3	3	3					16
Hazardous Situations	2	2	6	0	3	0	0	2					15
Public Service Assist	9	3	5	14	7	10	1	10					59
False Alarms	4	7	12	9	10	7	9	5					63
Agency Assist	0	0	0	0	0	0	2	0					2
Mutual Aid	0	1	0	0	0	0	1	0					2
Auto Aid	1	0	0	0	2	0	0	0					3
Rescue	0	0	0	0	0	0	0	0					0
Fire Investigations	0	0	0	0	1	1	0	0					2
<b>Monthly Response Totals</b>	<b>62</b>	<b>50</b>	<b>65</b>	<b>67</b>	<b>62</b>	<b>57</b>	<b>61</b>	<b>71</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>495</b>
<b>Cumulative Totals</b>	<b>62</b>	<b>112</b>	<b>177</b>	<b>244</b>	<b>306</b>	<b>363</b>	<b>424</b>	<b>495</b>					<b>495</b>



**BOARD OF DIRECTORS' MEETING – SEPTEMBER 27, 2012  
ADDENDUM TO GENERAL MANAGER'S REPORT  
DISTRICT ENGINEER'S REPORT**

This month's report includes a summary of work tasks that are not tied to a specific capital improvement project, (Non-CIP work tasks). The CIP related efforts this past month were primarily focused solely on the Long-Term Water Supply Project, and related coordination with the Army Corps and their consultants. This effort is further discussed within staff report 6.B. Staffs have also held a conference call with Paul Klein of RBF Consulting on the Rodeo Ground Pump Station and Stuart Street Tank 3 projects. More information on work by RBF will follow in next month's Board reports.

Non-CIP Works Tasks

Item No.	Description	Status
1	Permitting (Remodels & Proposed New Projects)	Responded to walk-up requests for information and water letter request for remodels. Completed approximately 44 remodel reviews to date for calendar year 2012.
2	Water Conservation Program Update	Continued to provide supporting information to Maddaus Water Management for updating the CCSD's water conservation program.
3	Impact Fee Study	Attended two conference calls with Alex Handler on the impact fee study underway by Bartle Wells; providing supporting information.

**BOARD OF DIRECTORS' MEETING SEPTEMBER 27, 2012**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**WATER SUPERVISOR REPORT**

**Water Department operations:**

- ✓ Attached is the Water department summary for August call outs, 136 in total.
- ✓ Well levels are still above average, Santa Rosa (SR) #4 operations vary 8 to 12 hour run times depending on creek flows.
- ✓ Continuing monitoring of the creeks.
- ✓ By weekly well measurements, if not weekly this time of year, due to the gradient in San Simeon.
- ✓ Surveys of larger commercial users for low flow devices is still in progress.

**Maintenance and Distribution:**

- ✓ Repaired Chlorine pump and line at Santa Rosa well #4
- ✓ Repairs have started on the Fiscalini tank roof (rust patches) should be completed by the end of October.
- ✓ Fire hydrant repair and maintenance is ongoing.
- ✓ 3 Old leaking service lines at various locations have been replaced / upgraded.
- ✓ A new fire / service line was installed on Burton with the help of a local contractor.
- ✓ In the process of installing temporary water line for the erosion control project for facilities and resource department. (waiting on materials)

**Administrative:**

- ✓ Weekly meetings for our water conservation program are ongoing.
- ✓ Connection fee meetings are in progress and also ongoing.
- ✓ Review and discussion on several pending building projects.
- ✓ Monthly State and local reports.
- ✓ Attended Preventing Workplace Harassment, Discrimination and Retaliation training workshop.

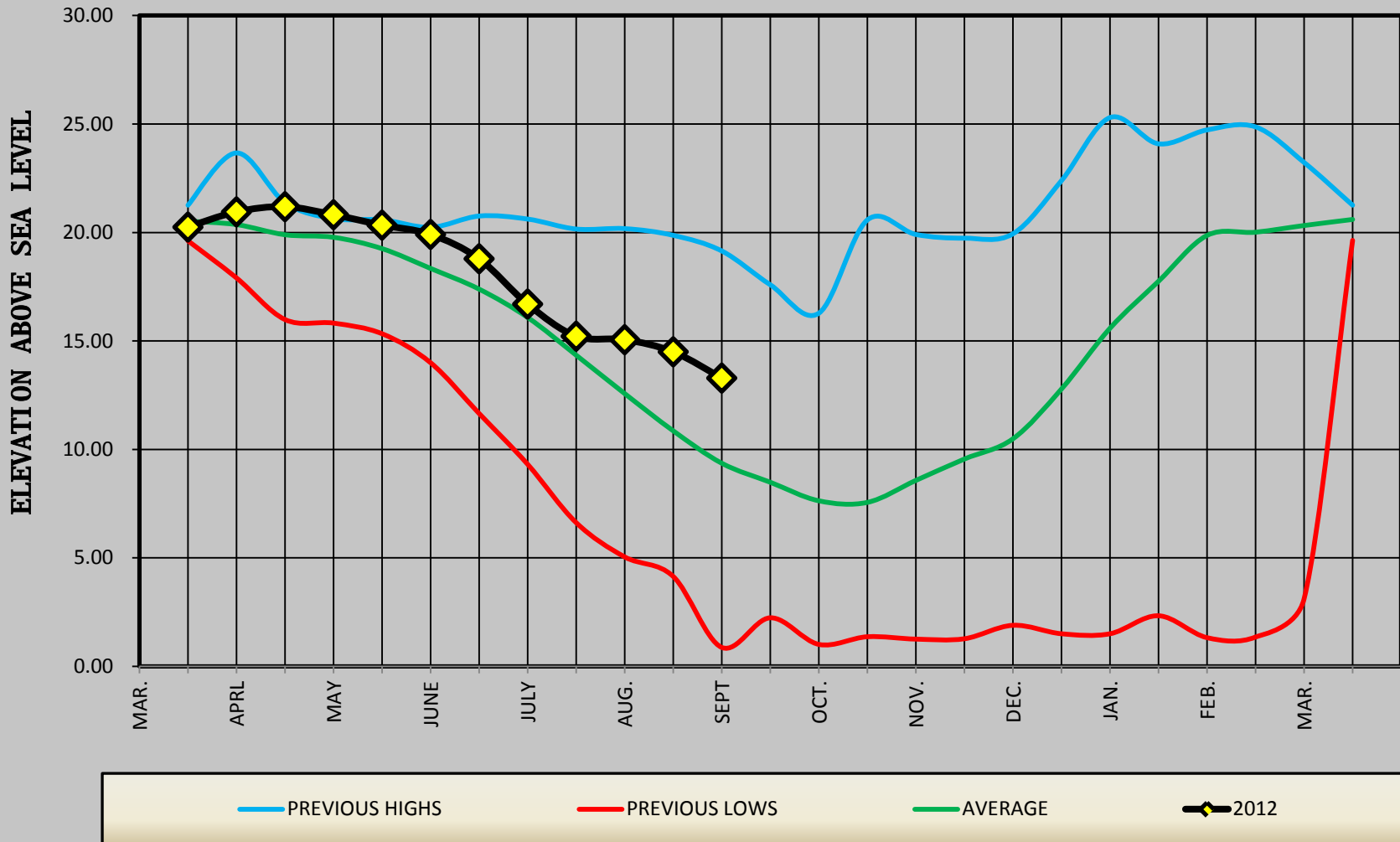
Jim Adams  
Water System Supervisor

# Water Department August 2012 Report

Nature Of Service Provided	Times Provided During Work hours	Times provided After hours	Total # of times provided
Read meter/locate meter	47		47
Leak/high usage on customers side of meter	12	4	16
Meter dial and/or Transmitter replaced (routine)	2		2
Lock/Unlock water meter	2		2
Shut off/ Turn on water at meter	3	1	4
Low water pressure	1		1
Dirty water complaints			0
Taste and Odor Complaints			0
Repair leak in distribution system	5		5
System alarms handled by operator on call		1	1
Water main breaks			0
Retro fit inspections (low flow toilets, hot water recirc pumps)	13		13
Water meter and service line up-grades for fire flow	2		2
U.S.A North locations	40		40
Meter monitor installed/show customer how to read meter			0
Water service replaced as routine maintenance			0
Angle stops replaced (routine maintenance)	3		3
Other as not discibed above			0
Total number of services preformed during work hours			130
Total number of services preformed after work hours			6
Total number of services preformed			136

## SAN SIMEON CREEK WELL LEVELS

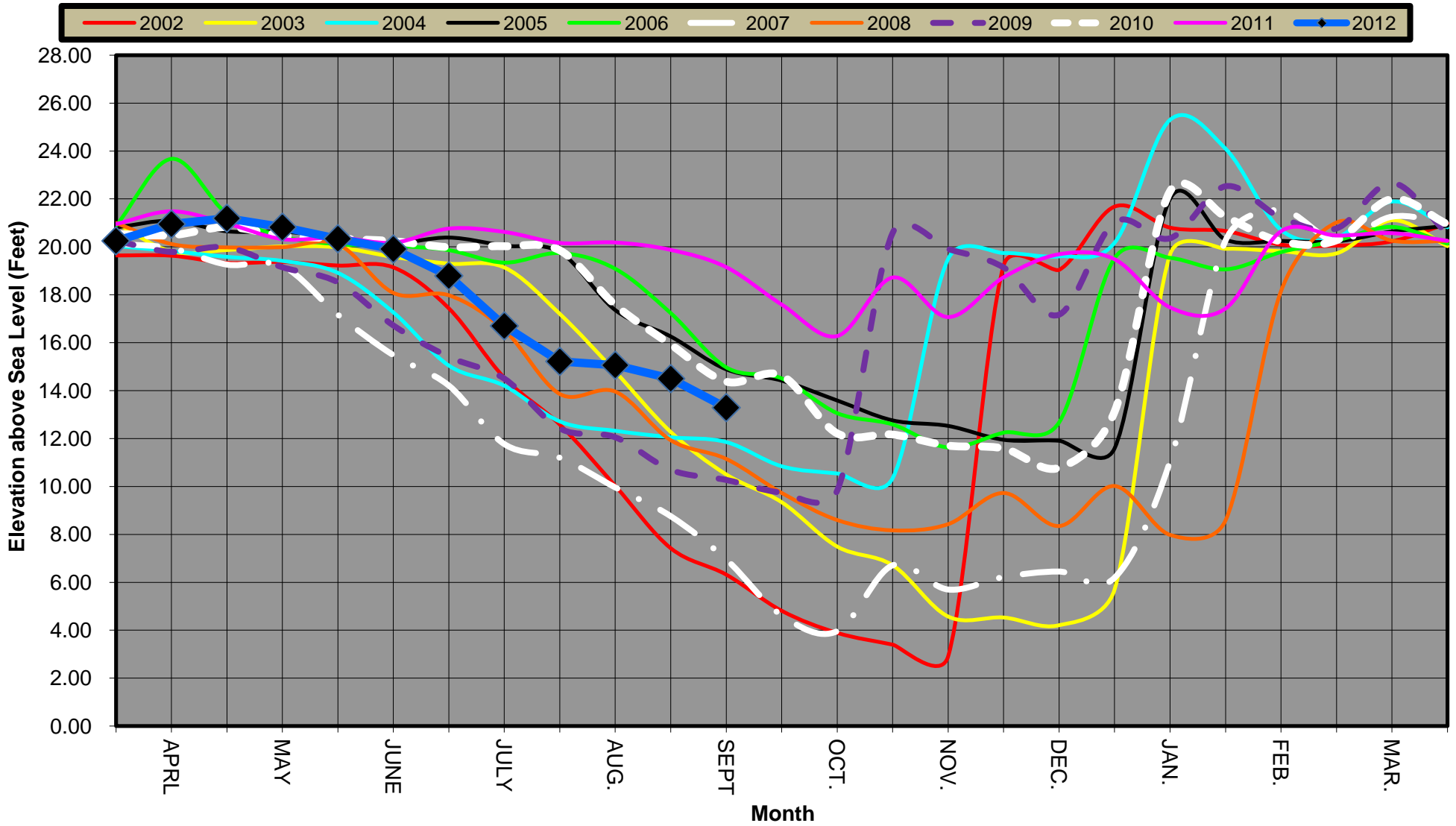
### March 15th. 1988 - September 5th, 2012



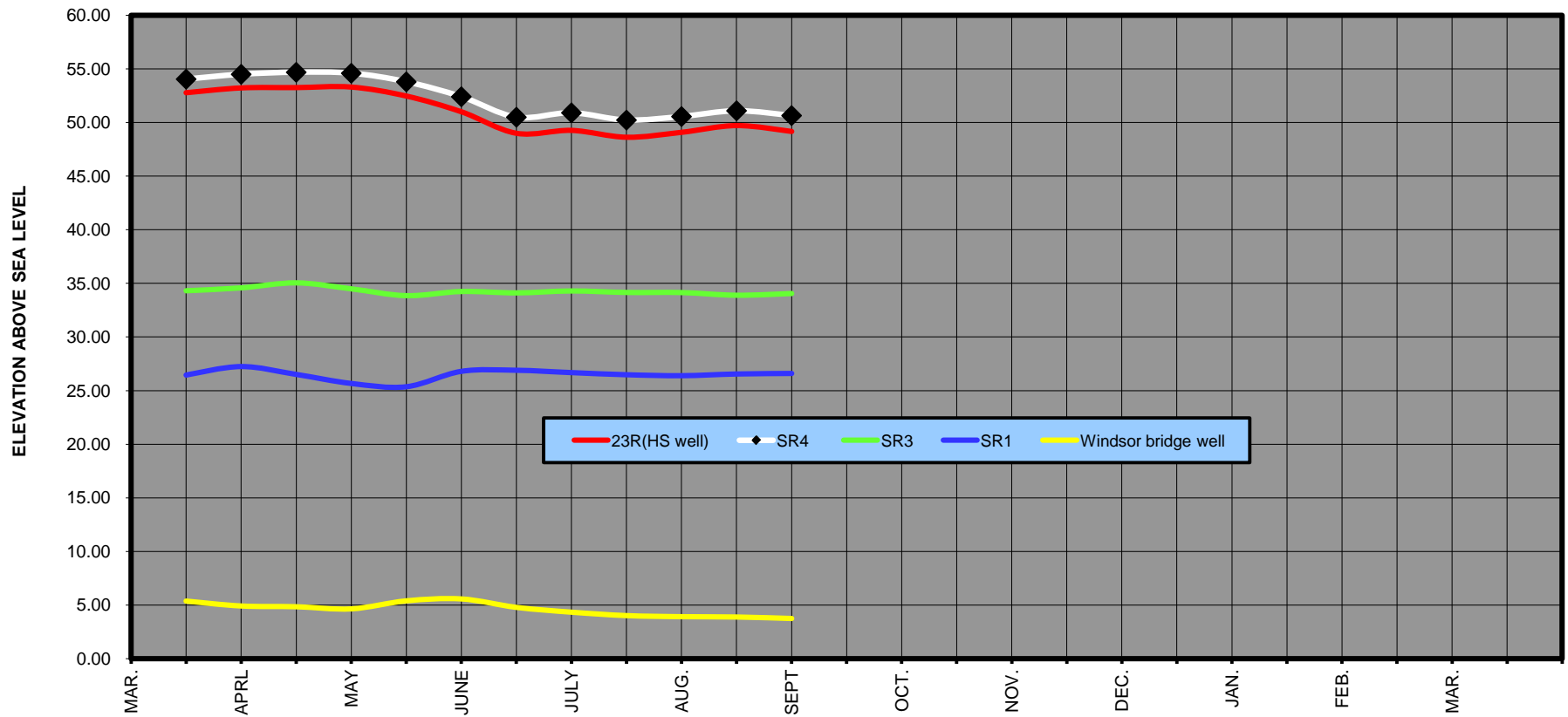
# San Simeon Creek Well Levels

## Last 10 years

March 15th, 2000 - September 5th, 2012



### SANTA ROSA CREEK WELL LEVELS March 15th, 2012 - September 5th, 2012



9/5/12

CAMBRIA COMMUNITY SERVICES DISTRICT  
WELL WATER LEVELS FOR 9/5/12

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
<b>SANTA ROSA CREEK WELLS</b>				
23R	34.25	83.42	49.17	
SR4	31.35	82.00	50.65	
SR3	20.24	54.30	34.06	
SR1	19.80	46.40	26.60	
RP#1	21.32	46.25	24.93	
RP#2	15.90	33.11	17.21	
21R3	9.30	12.88	3.58	
WBE	13.13	16.87	3.74	
WBW	13.20	17.02	3.82	

AVERAGE LEVEL OF DISTRICT'S SANTA ROSA WELLS = 37.10 FEET

<b>SAN SIMEON CREEK WELLS</b>				
16D1	7.52	11.81	4.29	
9M1	28.00	65.63	37.63	
9P2	9.65	19.11	9.46	
9P7	9.35	19.59	10.24	
9L1	16.55	27.33	10.78	
SS4	16.43	25.92	9.49	<b>Gradient = 0.03</b>
9K2	18.50	30.23	11.73	
SS3	21.12	33.25	12.13	
SS2	20.30	34.01	13.71	
SS1	20.03	34.07	14.04	
11B1	32.31	105.43	73.12	
11C1	25.98	98.20	72.22	
PFNW	22.43	93.22	70.79	
10A1	30.65	78.18	47.53	
10G2	22.88	62.95	40.07	
10G1	21.10	59.55	38.45	
10F2	29.42	66.92	37.50	
10M2	24.15	55.21	31.06	
9J3	21.90	43.45	21.55	

13.29 FEET

Red Font are the CCSD's Production Wells

9/5/12

**BOARD OF DIRECTORS MEETING SEPTEMBER 27, 2012**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**WASTEWATER SUPERVISOR REPORT**

**Wastewater Treatment Plant (WWTP)**

- § Operations and Maintenance:
  - § The WWTP solids dewatering project is coming to an end. Our goal is to start hauling solids around the first week of October.
  - § Tim's Arbor Service pruned and trimmed tree branches around WWTP perimeter fence.
  - § In order to improve the WWTP appearance, Mercado's Gardening Service is working on landscaping the front entrance.
  - § Staff finished installing the new plumbing and solenoid valve on the digester air lift pump.
  - § Sun Pacific installed alarm card #3 on the sensaphone autodialer.
  - § Staff continues to work on preventive maintenance work orders.
  - § Staff finished painting WWTP break room and restrooms.
  - § Attended the Central Coast Wastewater Operations Forum located at the San Luis Obispo WWTP. The forum was established to allow local wastewater operations management the opportunity to come together and exchange ideas, discuss current operational and maintenance issues, legislation, and network.

**Wastewater Collection System:**

- § Operations and Maintenance:
  - § Attended meeting with Phoenix engineering to discuss collection system audit. The Project is planned to begin sometime in October.
  - § Attended meeting with APT water regarding F.O.G inspection program. This project is planned to begin in October as well.
  - § With the recent improvements to the lift station data communication system, staff has greatly reduced lift station alarm callouts. Unfortunately, lift station #4 and #8 still continue to send false alarms. As a result, we're installing phone lines at both locations and adding sensaphone autodialers. This will allow us to bypass the older data communication system and send alarms directly to the on call operator cell phone.
  - § Bob Wright construction installed backflow devices at lift stations B and A1.

**Laboratory:**

- § Continue working on Lab sample entry log.

**Effluent Sprayfield:**

- § Staff repaired several holes along sprayfield perimeter fence and repaired gates located behind pond "D" and near the reservoir.

Submitted by:  
Mike Finnigan  
Senior Wastewater Operator



**BOARD OF DIRECTORS' MEETING – September 27, 2012**  
**ADDENDUM TO GENERAL MANAGER'S REPORT FACILITIES AND RESOURCES**  
**MANAGER'S REPORT**

- Fiscalini Ranch:
  - § Erosion Project:
    - § Project started August 22<sup>nd</sup>.
    - § A preconstruction and safety meeting was held prior to construction.
    - § 3 log structures and one rock structure were built in 4 working days.
    - § Facilities staff along with Friends of the Fiscalini Ranch have been working on the replanting the work site.
      - Compost has been spread on two gullies to help with the planting.
    - § Once the project is completed the district along with Friends of the Fiscalini will monitor the site for 5 years.
    - § Project has gone very smoothly and completion is expected by mid October.
  - § San Luis Obispo Planning Commission
    - § On September 13<sup>th</sup> the commission had a hearing on the Districts request for a Development Plan / Coastal Development Permit to implement the Public Access and Management Plan and proposed Community Park Master Plan for the Fiscalini Ranch Preserve.
    - § The Commission unanimously voted to approve the CDP with a number of conditions:
      - Limit the amount of equestrian use to 6 riders per day or 12 maximum per week.
      - No equestrians crossing or riding on Santa Rosa Creek.
      - Installation of barriers (per County approval) on east and west entrances to the creek.
      - Limit the amount of trails for equestrians
      - Notifying the public when projects will be implemented
- Santa Rosa Trail:
  - § Staff chipped/bucked and removed two trees that fell across the trail.
  - § Installation of utility lines was completed on lift station B. Staff is working with the Waste Water Department and California Conservation Corp to repair the trail.
- Skate Park:
  - § The district has received the necessary donations to order the supplies needed to finish the final repairs to the park.
  - § Materials were ordered and have arrived. The work to install and finish the final repairs will be done by volunteers.
  - § Repairs should be completed by the end of September/ early October.
- Street Lights:
  - § Manufacturing of the Flag poles is complete.

- § Poles were shipped September 12<sup>th</sup> and will be arriving by the end of the month. Installation will follow shortly after.
- § A banner policy and application is being presented to the board for approval.
  
- Pinedorado:
  - § Staff assisted the pinedorado committees throughout the 3 days of Pinedorado.
  
- CCSD owned lots:
  - § Staff has been dealing with illegal dumping on some CCSD lots.
  - § Staff has been working on removing two dangerous trees on Fern Dr. that are a hazard to the neighbors.
  
- Vet's hall:
  - § 46 events were held at Veterans Memorial Building since last board meeting.
  - § Maintenance:
    - § Dining room floor was buffed and waxed.
    - § Front of vet's hall and BBQ area were pressure washed.
    - § A broken water line was repaired by the front entrance.
    - § Repairs were made to the handicap doors in the dining room.

Submitted by:  
Carlos Mendoza  
Facilities and Resources Supervisor/  
Fiscalini Ranch Preserve Manager

**BOARD OF DIRECTORS' MEETING September 27, 2012  
ADDENDUM TO GENERAL MANAGER'S REPORT  
ADMINISTRATIVE OFFICE REPORT**

The Administrative Office staff continues to provide support to the community and the other CCSD departments through some of the following items:

**Master Fee Schedule:**

The Administrative Staff has been working on revising the forms to reflect the newly adopted fees. The new fee schedule will become effective Saturday, September 22.

**Conservation:**

We continue to meet as staff and review the current program and the application of it to our current code and customers. We also continue to provide data and meet with Maddaus Water Management on the water conservation study.

**Voluntary lot mergers:**

We are bringing a Resolution to clarify the eligibility of this matter to the Board for review in the September Board meeting.

**Transfers:**

These transfer transactions completed last month were billed for the actual staff and Counsel costs. Counsel's bill was offset by approximately \$4000.

**Assessments:**

Cortney Upthegrove and Al LaBossiere identified some errors in the Fire Suppression Benefit Assessment data file. This resulted in approximately \$5900 of additional revenue.

**Meetings Attended:**

August 23: Health Care Reform seminar.  
September 19: Attended the CCHD closed session

**Training:**

September 12: At-will employees training webinar  
September 13: Preventing Workplace Harassment training. We are currently working on recertifying all of our managers and supervisors.  
September 20: AB 340, What does pension reform mean for your agency?

Submitted by,  
Monique Madrid  
Administrative Services Officer

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**

FROM: Jerry Gruber, General Manager  
Bob Gresens, District Engineer

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Meeting Date: September 27, 2012

Subject: LONG TERM WATER SUPPLY  
ALTERNATIVES UPDATE

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**WATER SUPPLY PROJECT EIR/EIS**

Much of the past month's efforts focused on preparations associated with the recent September 19, 2012 Workshop No. 4. In response to the Board's earlier August 9, 2012 meeting requests, Workshop 4 presented cost estimates for various water supply concepts based on 250 acre-feet of dry season capacity (Except for the use of recycled water resulting from the treatment of wastewater from the San Simeon CSD, which was estimated to be 83 acre-feet in capacity.). Workshop 4 also presented updated outputs from the consultant's use of the Criterion Decision Plus (CDP) program after they had inputted the revised costs.

The goal of the four workshops was to provide direction and input to the Army Corps on which particular supply concepts to include for subsequent, detailed environmental analysis within the project's EIR/EIS process. At the conclusion of Workshop 4, the Board passed by motion their desire to have the following alternatives analyzed within the project EIR/EIS:

- 1) Advanced treatment of brackish water on CCSD property south of San Simeon Creek Road.
- 2) Surface storage within the Whale Rock reservoir for wintertime storage of CCSD-provided water, which would allow for dry season withdrawal, treatment, and use by the CCSD.
- 3) Surface storage from reservoirs constructed on ranch land north of San Simeon Creek Road for wintertime storage of CCSD-provided water, which would allow for dry season withdrawal, treatment, and use by the CCSD.
- 4) The treatment of wastewater from the San Simeon CSD service area to the north, which could add up to 83 acre-feet of dry season supply to a CCSD recycled water treatment and distribution system.

Descriptions of the above concepts are attached from the August 9, 2012 Workshop 3. In addition, the revised cost summary table from the recent September 19, 2012 Workshop 4 is also attached.

Besides the updated costs and CDP modeling effort, the Board had also requested during its August 9, 2012 Workshop, confirmation that the brackish water alternative would qualify for Federal funding under the current Water Resources Development Act (WRDA) authorization. The Army Corps has since indicated in a September 7, 2012 email from Project Manager Kathleen Anderson that the brackish water alternative would qualify. District staff has also

requested the Corps to formalize their September 7, 2012 email into a signed letter for future reference.

The EIR/EIS schedule currently estimates the public review draft being circulated for review and comments starting sometime during the last week of March 2013. Unless extended, the draft EIR/EIS will have a 45 day public review period. A preferred project alternative will also be indentified following further environmental analysis of the reasonable range of alternatives.

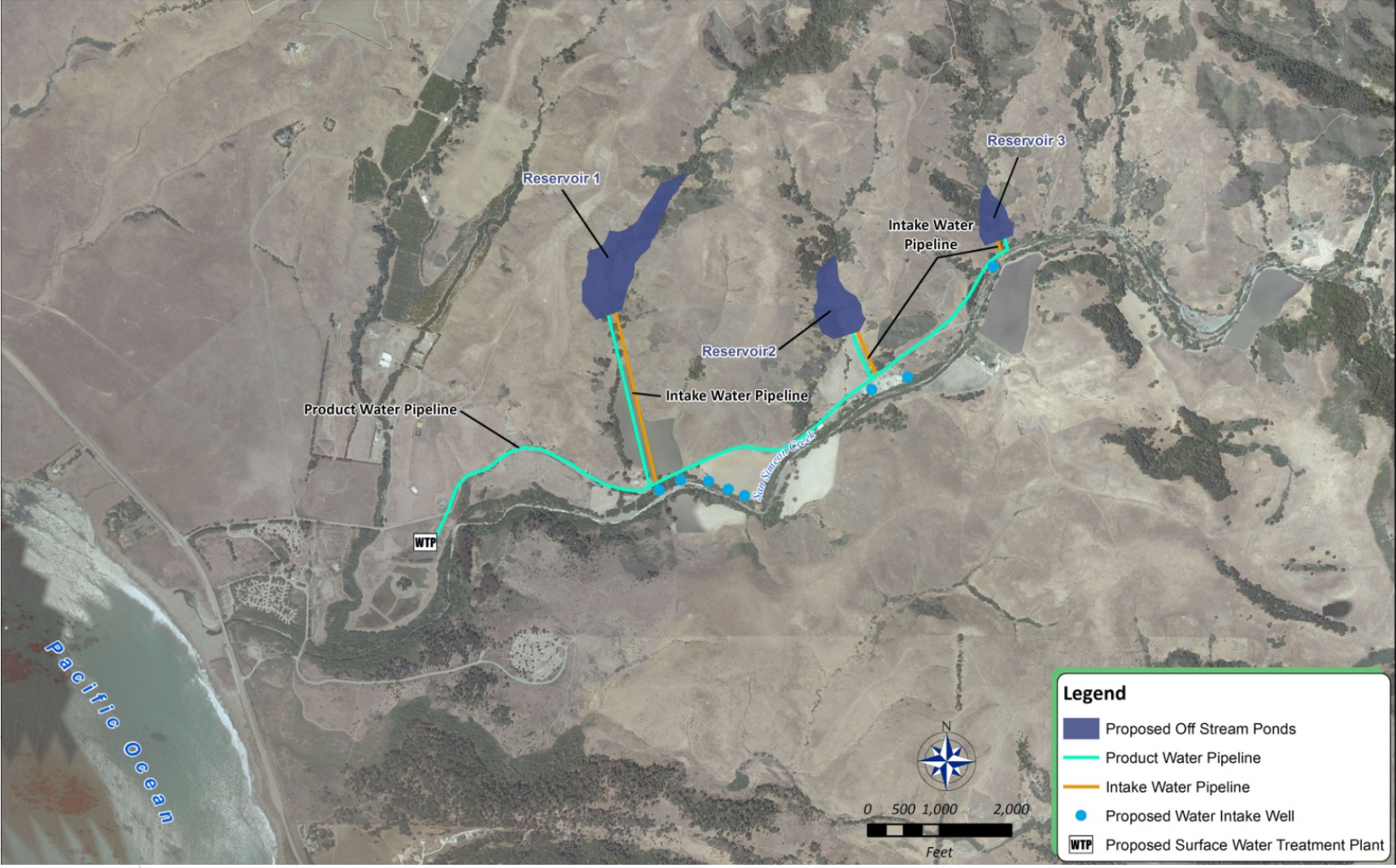
Army Corps Project Manager, Kathleen Anderson, has provided an updated quarterly financial report dated August 14, 2012, which is attached. She has reported that the total funds allocated (i.e., actually received by ACE) to the project to date amount to \$4,115,825 (\$3,949,825 from congress and \$166,000 from the CCSD). Of the total allocation, \$2,756,373 has been obligated to consulting contracts, of which \$1,416,449 has been expended, leaving a remaining \$1,339,924 to be expended on the existing consulting contracts. Corps labor charges since 2002 have totaled \$1,163,937. Of the \$166,000 provided by the CCSD, the Corps currently has \$113,207 remaining to be spent during Federal fiscal year 2012/2013. The remaining local funds from the CCSD will be used to fund Corps labor, as the ARRA funds provided to the project cannot be used for Corps labor beginning on October 1, 2012. However, ARRA funds can continue to be used on the obligated contracts up through February of 2015.

The range of alternatives to be studied within the EIS/EIR now includes three alternatives that would not qualify for Federal funding under the current WRDA authorization. Therefore, to allow for future Federal funding under WRDA should an alternative other than the brackish water alternative become the preferred alternative, a WRDA Bill would need to amend the current Cambria project authorization. Further discussions are needed with Federal representatives to pursue such an amendment.

Attachments:

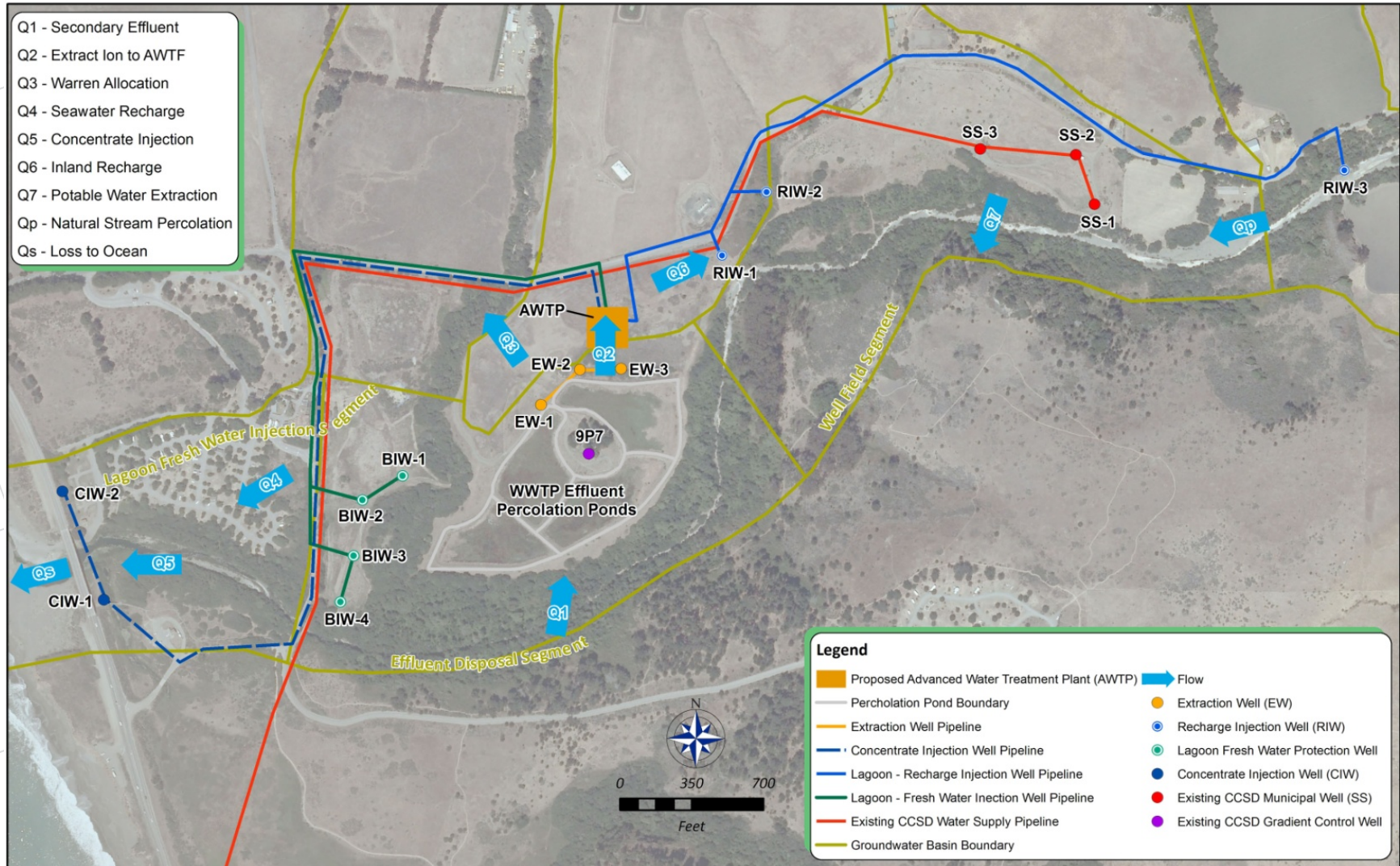
- Alternative descriptions from August 9, 2012 Workshop 3
- Cost summary table from September 19, 2012 Workshop 4
- August 14, 2012 Army Corps Quarterly Financial summary report

# San Simeon Creek Off-stream Storage





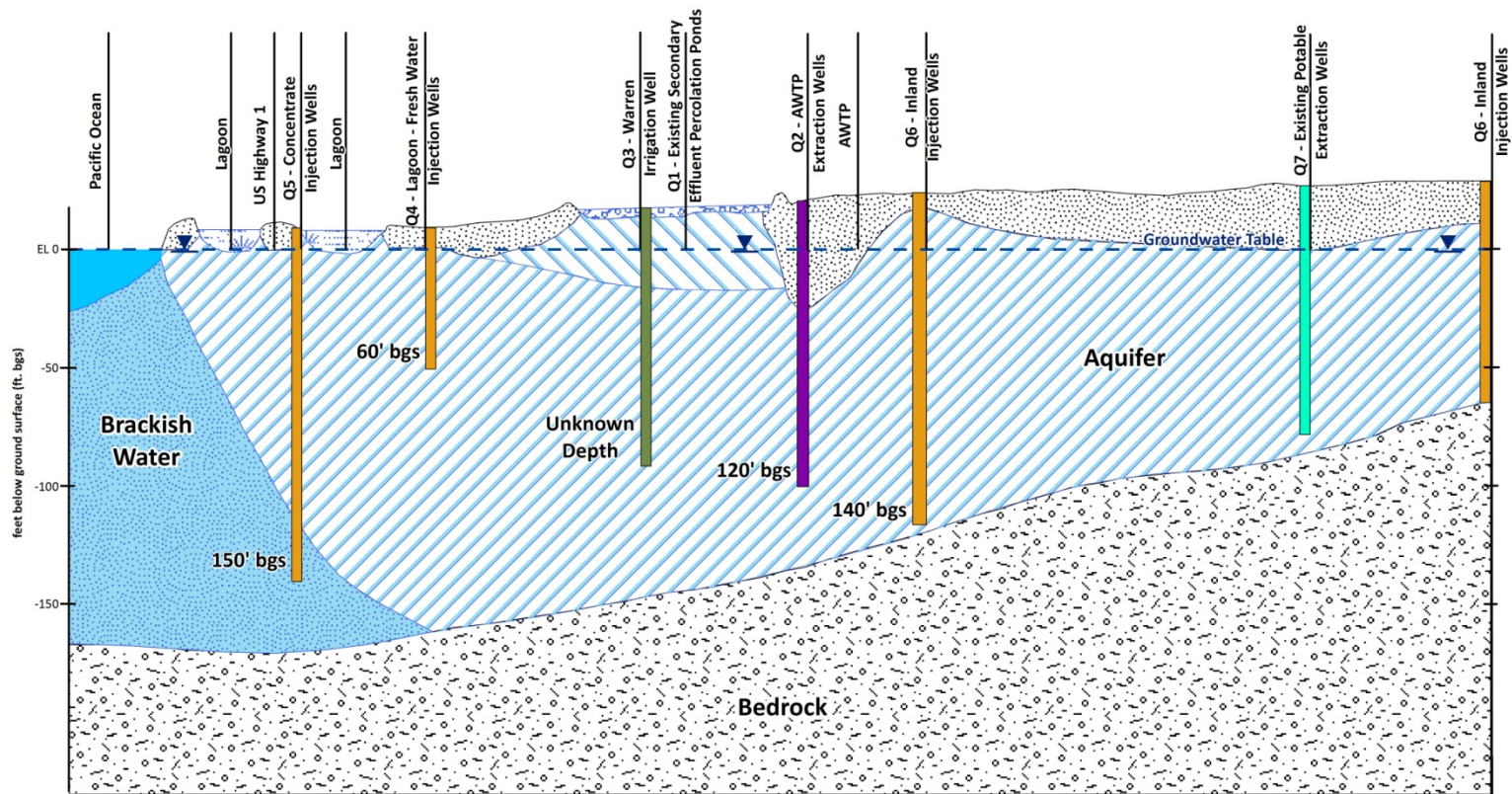
# San Simeon Creek Road Brackish Water





# San Simeon Creek Road Brackish Water

## Sectional Profile



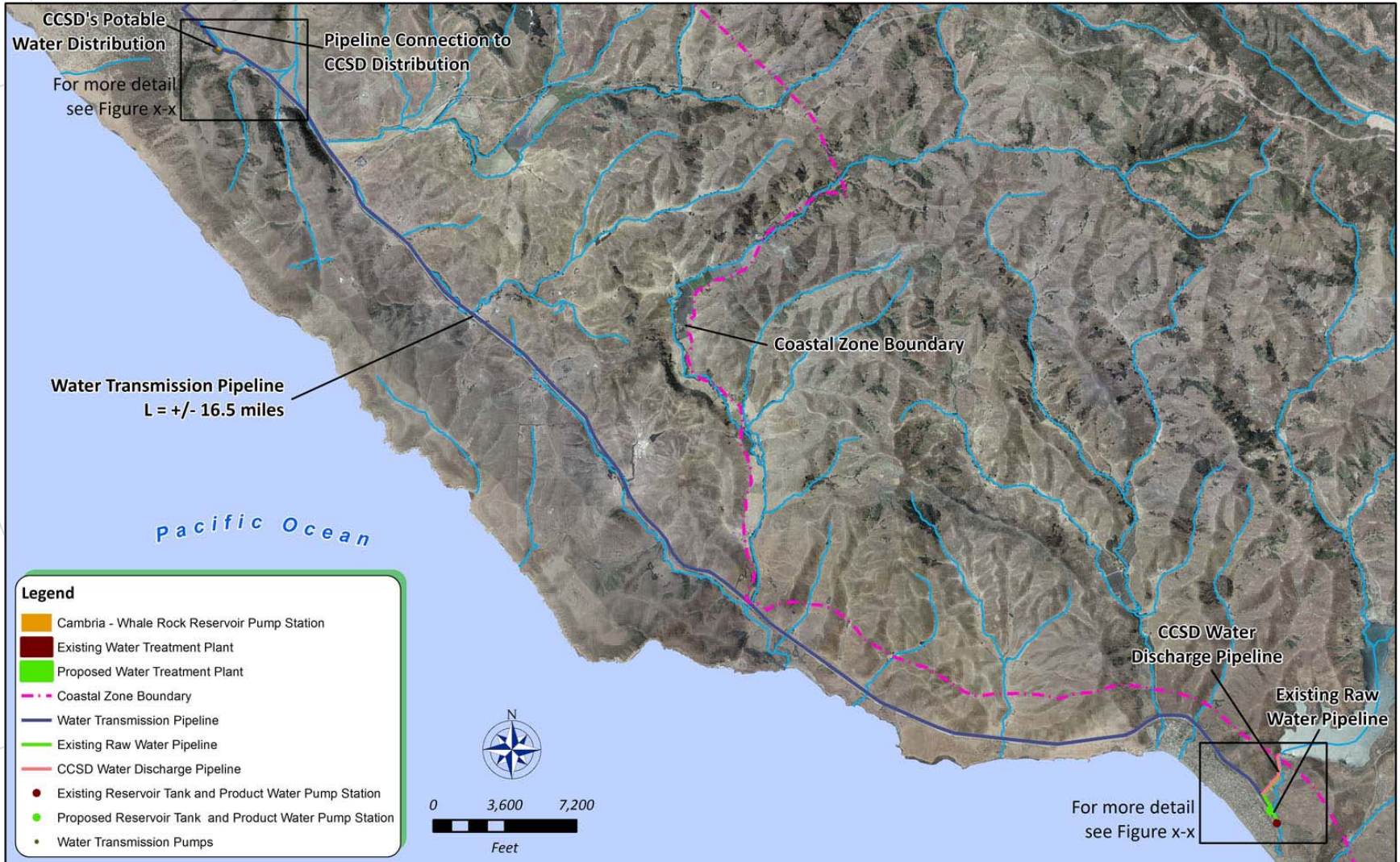
- Q1 - Secondary Effluent
- Q2 - Extract Ion to AWTF
- Q3 - Warren Allocation
- Q4 - Seawater Recharge
- Q5 - Concentrate Injection
- Q6 - Inland Recharge
- Q7 - Potable Water Extraction
- Qp - Natural Stream Percolation
- Qs - Loss to Ocean

### Legend

- Groundwater Table
- Injection Wells
- Potable Extraction Wells
- Non-Potable Extraction Wells
- Irrigation Wells
- Ocean
- Brackish Water
- San Simeon Creek Lagoon
- Recharge Aquifer
- Percolation Pond Water Mound
- Secondary Effluent Percolation Pond Lagoon
- Secondary Effluent Percolation Pond
- Bedrock
- Ground Surface



# Whale Rock Reservoir – Options A and B





# San Simeon CSD Recycled Water



# Tier II Water Supply Alternatives

## Summary of Engineering Cost Estimates

This slide from is from  
the 9/19/2012  
Workshop 4

Alternative	Capac. AF	Construct \$	O&M \$/y	Life Cycle \$	EUAC \$/Y	Cost \$/AF
1 Shamel Park SWRO w/o renewable solar power	250	14,472,000	349,200	30,382,560	1,215,360	4,861
2 San Simeon Creek Off-stream Storage	250	65,268,000	178,560	103,464,000	4,140,000	16,560
3 Morro Bay Shared SWRO	250	26,611,200	368,640	49,586,400	1,983,600	7,934
4 Estero Bay Marine Terminal	250	31,435,200	372,240	56,995,200	2,279,520	9,118
5 S. Simeon Creek Road Brackish Desal-182 AFY Warren w/o Treatment	250	12,866,400	316,080	27,108,000	1,084,320	4,337
6 Hardrock Aquifer Storage and Recovery	250	57,672,000	406,080	97,646,400	3,906,000	15,624
7 Whale Rock Reservoir-Option A w/A Lake Nacimiento	250	21,736,800	192,960	37,800,000	1,512,000	6,048
Whale Rock Reservoir-Option B w/Lake Nacimiento	250	28,936,800	329,760	52,128,000	2,088,000	8,352
8 San Simeon CSD Recycled Water	83	11,212,000	132,800	20,330,000	813,000	9,795



# US Army Corps of Engineers



## Cambria Alternative Water Supply Project (DRAFT)

Financial Report  
14-Aug-12

### Project Estimates

	Total	Federal (75%)	CCSD (25%)
a) Original Estimate - source: Project Cooperation Agreement dated March 24, 2006	13,700,000	10,275,000	3,425,000
b) Updated Estimate - source: CCSD Board update 1/29/2009 (See Note 1)	16,400,000	12,300,000	4,100,000
c) Updated Estimate - source: CCSD Board update 1/29/2009 with Solar Power (See Note 1)	20,100,000	15,075,000	5,025,000

### Federal Authorizations

Omnibus Appropriation Act 2001 - PL 106-554	10,300,000	(authorized project Federal Limit)
WRDA 2007	3,000,000	(approved in-kind credit - not additional funding)
American Recovery and Reinvestment Act of 2009 (ARRA)	3,063,325	(part of \$10.3M authorization - not additional funding)

### Project Funds

	Dollars		
	Appropriated	Allocated	Obligated
Federal			
Regular Appropriations		886,500	878,404
ARRA	1,025,000	3,063,325	2,985,429
Cambria Community Services District			
Cash	166,000	166,000	56,517
Project Coordination Team			
In-Kind (\$3M)			
<b>Total</b>	<b>4,254,325</b>	<b>4,115,825</b>	<b>3,920,350</b>

### Project Obligations / Expenditures

	Dollars		
	Obligated (through 08-14-12)	Expended (through 08-14-12)	Estimate for next quarter
Federal			
Labor			
Project Management (See Note 2)	520,341	520,341	10,000
Planning (See Note 3)	312,569	312,569	30,000
Engineering (See Note 4)	331,027	331,027	5,000
Contracts			
Geotechnical Investigation	477,335	465,421	-
Geotechnical Investigation Contract Modification (ARRA)	150,393	56,295	-
Preliminary Design Contract (ARRA)	1,286,917	604,851	200,000
Environmental Impact Statement (ARRA)	543,650	165,355	250,000
Environmental Documents (Categorical Exclusion)	129,832	124,527	-
Environmental Impact Statement Modification (ARRA)	168,246	-	-
Subtotal USACE	3,920,310	2,580,385	495,000
CCSD			
PCT - Project Coordination Team (unofficial credit to date) (See Note 5) (estimated credit)	260,000	260,000	20,000
WRDA 2007 Authorized In-Kind Credit (estimated credit)	805,000	570,000	150,000
Subtotal CCSD	1,065,000	830,000	170,000
<b>Total</b>	<b>4,985,310</b>	<b>3,410,385</b>	<b>665,000</b>

#### Notes:

1. Project costs inflated at annual rate of 4% per year to an estimated construction mid-point of June 2012. Federal amount shown is higher than what is currently authorized. The current Federal limit is \$10.3 million. Therefore \$10.3 million will be the maximum potential Federal expenditure on this project without additional authorization and an amendment of the project agreement. Without change, CCSD will be responsible for any project cost above \$10.3 million.
2. Project management tasks have been related to all project management activities in development and coordination of the project management plan, integral determination report and project cooperation agreement. It also includes legal review, technical management, contracting costs, travel costs and coordination for obtaining rights of entry including real estate. It also includes project management tasks related to the verification phase of the project in addressing environmental considerations and geotechnical investigations.
3. Planning cost is primarily the environmental work related to the project. Tasks have been focused on preparation of the project management plan, necessary coordination for development of an Environmental Assessment for the geotechnical work and development of Environmental Impact Statement for water supply alternative. Some actions also include coordination with other resource agencies and support for obtaining rights of entry.
4. Engineering cost included actions to develop the project management plan related to coastal processes and geotechnical evaluations. It also includes time and coordination to develop a scope of work for the existing geotechnical evaluation contract, a modification to the geotechnical contract, development of the scope of work for the preliminary design contract and oversight of the contract.
5. Project Coordination Team, PCT, activities include CCSD's time to coordinate with the Corps on project related design and construction actions.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH ENDING AUGUST 31, 2012**

<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>Line Description</b>
ACCURATE MAILING SERVICE	54620	8/1/2012	1	45.00	WD/POSTAGE DEP FOR MAILING REMINDER NOTICES 08/12
ACCURATE MAILING SERVICE	54620	8/1/2012	2	45.00	WW/POSTAGE DEP FOR MAILING REMINDER NOTICES 08/12
ACCURATE MAILING SERVICE	54700	8/21/2012	1	12.38	WD/MAILING SERVICES FOR REMINDER NOTICES 8/15
ACCURATE MAILING SERVICE	54700	8/21/2012	2	12.37	WW/MAILING SERVICES FOR REMINDER NOTICES 8/15
ACCURATE MAILING SERVICE	54700	8/21/2012	3	0.45	WD/ADD'L POSTAGE DUE FOR REMINDER NOTICES 8/15/12
ACCURATE MAILING SERVICE	54700	8/21/2012	4	0.45	WW/ADD'L POSTAGE DUE FOR REMINDER NOTICES 8/15/12
				<u>115.65</u>	
ADAMS, JAMES R.	54621	8/1/2012	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB 8/12
AGP VIDEO	54644	8/6/2012	1	1,182.00	ADM/VIDEO PROD/DIST BOARD MEETING 07/19/12
AIR POLLUTION CNTRL DIST	54686	8/14/2012	1	572.50	WW/ANNUAL PERMIT -PORTABLE WATER PUMP FY 2012/13
AIR POLLUTION CNTRL DIST	54686	8/14/2012	1	1,265.00	WW/ANNUAL PERMIT - STANDBY DIESEL ENGINE FY 12/13
				<u>1,837.50</u>	
AIRGAS WEST	54645	8/6/2012	1	152.19	FD/OXYGEN CYLINDERS
ALLSTAR FIRE EQUIPMENT	54687	8/14/2012	1	1,866.15	FD/CLASS "A" FOAM JULY 2012
ALLSTAR FIRE EQUIPMENT	54701	8/21/2012	1	343.81	FD/MAINT & REPAIR TO CUT AND RECOUPLE 1 3/4" HOSE
ALLSTAR FIRE EQUIPMENT	54701	8/21/2012	1	680.05	FD/CLIFF RESCUE EQUIP-ROPES, PULLEYS, STRAPS, RACK
				<u>2,890.01</u>	
ALPHA ELECTRICAL SERVICE	54702	8/21/2012	1	3,129.00	WW/REWIRE ALARM PANEL AT PLANT
ALPHA ELECTRICAL SERVICE	54702	8/21/2012	2	244.55	WW/REPLACE LAMPS AND BALLASTS OF FLORESCENT FXTRS
ALPHA ELECTRICAL SERVICE	54702	8/21/2012	3	1,263.00	WW/REWIRE ALARM WIRING & RELAY FOR LIFT STATION
ALPHA ELECTRICAL SERVICE	54731	8/28/2012	1	315.00	WW/SOLIDSTATE START SWITCH AT LIFT STN #8 8/2/12
ALPHA ELECTRICAL SERVICE	54731	8/28/2012	2	517.50	WW/AGASTATE TIMER RELAY AT LIFT STATION B2 8/9/12
				<u>5,469.05</u>	
APT WATER SERVICES, LLC	54703	8/21/2012	1	4,800.00	WW/KEEPTRAK PREVENTATIVE MAINT PROGRAM DATA UPDATE
ASHLAND, INC.	54634	8/1/2012	1	2,229.73	WW/PRAESTOL K
AT&T	54635	8/1/2012	1	48.99	WW/ALARM LIFT STATION B-4 07/25-08/24/12
AT&T	54728	8/28/2012	1	283.95	WD/ALARM VAN GORDON CRK WELL FIELD 8/7/12-9/6/12
				<u>332.94</u>	
AT&T/CALNET2	54729	8/28/2012	1	15.80	WW/FAX LINE 7/10/12 - 8/9/12
AT&T/CALNET2	54729	8/28/2012	1	15.65	WD/TELEMETRY SYSTEM 7/10/12 - 8/9/12
AT&T/CALNET2	54729	8/28/2012	1	30.01	ADM/PHONE SVC HEATH LANE 7/10/12 - 8/9/12
AT&T/CALNET2	54729	8/28/2012	1	664.71	WW/CIRCUIT ALARM SYSTEMS 7/10/12 - 8/9/12
AT&T/CALNET2	54729	8/28/2012	1	-	ADM/RADIO VAULT PHONE SVC 7/10/12 - 8/9/12
AT&T/CALNET2	54729	8/28/2012	1	15.65	WD/BLDG PUMP STATION -LEIMERT TANK 7/10/12-8/9/12
AT&T/CALNET2	54729	8/28/2012	1	16.45	ADM/FAX LINE 7/10/12 - 8/9/12
AT&T/CALNET2	54729	8/28/2012	1	276.17	ADM/OFFICE PHONE SVC 7/10/12 - 8/9/12
AT&T/CALNET2	54729	8/28/2012	1	78.51	WD/FAX LINE 7/10/12 - 8/9/12
AT&T/CALNET2	54729	8/28/2012	1	135.05	FD/MONTHLY PHONE CHARGES 7/10/12 - 8/9/12
AT&T/CALNET2	54729	8/28/2012	1	109.36	WW/PHONE CHARGES 6/25/12 - 7/25/12
				<u>1,357.36</u>	
ATD-AMERICAN	54646	8/6/2012	1	330.76	FD/EXECUTIVE OFFICE CHAIR
AVERY ASSOCIATES	54647	8/6/2012	1	1,700.00	ADM/LABOR RELATIONS SERVICES AUGUST 2012

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BOB WRIGHT CONSTRUCTION	54665	8/6/2012	1	550.00	WD/REMOVE OLD METER/INSTALL NEW METER
BOB WRIGHT CONSTRUCTION	54665	8/6/2012	1	975.00	WW/REPAIRS LIFT STA #8/NEW CHECK & PLUG VALVES
BOB WRIGHT CONSTRUCTION	54665	8/6/2012	2	1,375.00	WW/REPAIR SEVERAL MANHOLES
BOB WRIGHT CONSTRUCTION	54723	8/21/2012	1	1,100.00	WW/MAINT & REPAIR MANHOLE COVERS-ROD GRND,SHERWOOD
BOB WRIGHT CONSTRUCTION	54723	8/21/2012	2	595.00	WW/MAINT & REPAIR CLEANOUTS, MANHOLES-MARINE TERR
BOB WRIGHT CONSTRUCTION	54752	8/30/2012	1	725.00	WW/RAISED AND REPAIRED MANHOLES, CLEANOUTS, RINGS
				<u>5,320.00</u>	
BOND BLACKTOP, INC.	54704	8/21/2012	1	16,176.00	WD/SLURRY SEAL MANOR WAY NEAR PINE KNOLLS TANKS
BORAH'S AWARDS	54705	8/21/2012	1	84.48	FD/EMPLOYEE RECOGNITION AWARD DECLERQ RETIREMENT
BORAH'S AWARDS	54705	8/21/2012	2	15.63	FD/NAME BADGES AND PASS TAGS
BORAH'S AWARDS	54705	8/21/2012	3	4.00	FD/ENGRAVED DOOR PLATE
BORAH'S AWARDS	54705	8/21/2012	4	117.98	FD/PROF LASER ENGRAVING SERVICES
				<u>222.09</u>	
BRENNTAG PACIFIC, INC.	54706	8/21/2012	1	976.69	WD/CHEMICALS
BRENNTAG PACIFIC, INC.	54706	8/21/2012	1	626.77	WW/CHEMICALS
BRENNTAG PACIFIC, INC.	54706	8/21/2012	1	481.14	WD/CHEMICALS
				<u>2,084.60</u>	
BURTON'S FIRE, INC.	54707	8/21/2012	1	217.33	FD/MAINT & REPAIR VEHICLES
BUSHWHACKER 1	54688	8/14/2012	1	175.00	WD/MOWING SERVICES LEIMERT WATER STATION JULY 2012
BUSHWHACKER 1	54733	8/28/2012	1	980.00	F&R/RODEO GROUNDS / AIR FORCE HOUSING FIRE BREAK
BUSHWHACKER 1	54733	8/28/2012	1	1,600.00	F&R/ WARREN/TRENTON FISCALINI PRESERVE FIRE BREAK
BUSHWHACKER 1	54733	8/28/2012	1	400.00	F&R/CUT BACK WINDSOR TRAIL
				<u>3,155.00</u>	
BUSINESSPLANS, INC.	54708	8/21/2012	1	273.00	ADM/MONTHLY HRA PLAN ADMINISTRATION AUG 2012
BUSINESSPLANS, INC.	54708	8/21/2012	2	(2.00)	ADM/CREDIT FORWARD FROM JUNE 2012
				<u>271.00</u>	
CALIF RURAL WATER ASSOC (CRWA)	54734	8/28/2012	1	250.00	WD/WATER DISTRIBUTION CERT RVW #1&2 B. GROSSKREUTZ
CAMBRIA HARDWARE CENTER	54667	8/9/2012	1	582.91	F&R/MAINT & REPAIR BUILDING
CAMBRIA HARDWARE CENTER	54667	8/9/2012	2	87.96	F&R/MAINT & REPAIR VET'S HALL
CAMBRIA HARDWARE CENTER	54667	8/9/2012	3	7.45	F&R/MAINT & REPAIR EQUIPMENT
CAMBRIA HARDWARE CENTER	54667	8/9/2012	4	1.71	F&R/MAINT & REPAIR NON LIC VEHICLES
CAMBRIA HARDWARE CENTER	54667	8/9/2012	5	17.67	F&R/DEPT OPERATING EXPENSE
CAMBRIA HARDWARE CENTER	54667	8/9/2012	6	18.21	ADM/DEPT OPERATING EXPENSE
CAMBRIA HARDWARE CENTER	54667	8/9/2012	1	110.60	WD/DEPT OPERATING EXPENSE
CAMBRIA HARDWARE CENTER	54678	8/14/2012	1	19.28	FD/SCBA EQUIPMENT
CAMBRIA HARDWARE CENTER	54678	8/14/2012	2	46.63	FD/MAINT & REPAIR BUILDINGS
CAMBRIA HARDWARE CENTER	54678	8/14/2012	3	15.44	FD/MAINT & REPAIR VEHICLES
CAMBRIA HARDWARE CENTER	54678	8/14/2012	4	220.43	FD/DEPT. OPERATING EXPENSES
CAMBRIA HARDWARE CENTER	54713	8/21/2012	1	370.67	WW/OPERATING SUPPLIES WW COLLECTION SYSTEM
CAMBRIA HARDWARE CENTER	54713	8/21/2012	2	7.50	WW/OPERATING SUPPLIES WW LIFT STATIONS
CAMBRIA HARDWARE CENTER	54713	8/21/2012	3	53.76	WW/OPERATING SUPPLIES WW TREATMENT SYSTEM
CAMBRIA HARDWARE CENTER	54713	8/21/2012	4	6.41	WW/MAINT & REPAIR WW VEHICLES
CAMBRIA HARDWARE CENTER	54713	8/21/2012	5	98.63	WW/MAINT & REPAIR WW OFFICE
				<u>1,665.26</u>	
CAMBRIA VILLAGE SQUARE	54630	8/1/2012	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN 08/12
CARMEL & NACCASHA LLP	54622	8/1/2012	1	8,000.00	ADM/MONTHLY RETAINER LEGAL SERVICES 08/12
CARMEL & NACCASHA LLP	54673	8/14/2012	1	482.00	FD/GENERAL COUNSEL JULY 2012
CARMEL & NACCASHA LLP	54673	8/14/2012	2	1,122.00	F&R/GENERAL COUNSEL JULY 2012
CARMEL & NACCASHA LLP	54673	8/14/2012	3	3,954.05	ADM/GENERAL COUNSEL JULY 2012

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CARMEL & NACCASHA LLP	54673	8/14/2012	4	1,913.75	WD/GENERAL COUNSEL JULY 2012
CARMEL & NACCASHA LLP	54673	8/14/2012	6	3,882.75	WW/GENERAL COUNSEL JULY 2012
CARMEL & NACCASHA LLP	54673	8/14/2012	9	32.25	RC/GENERAL COUNSEL JULY 2012
CARMEL & NACCASHA LLP	54673	8/14/2012	12	(8,000.00)	ADM/LESS JULY 2012 RETAINER
CARMEL & NACCASHA LLP	54673	8/14/2012	1	194.25	WD/LITIGATION SVCS JULY 2012 RE: BERGE
CARMEL & NACCASHA LLP	54673	8/14/2012	2	194.25	WW/LITIGATION SVCS JULY 2012 RE: BERGE
CARMEL & NACCASHA LLP	54673	8/14/2012	3	440.30	WD/LITIGATION SVCS JULY 2012 RE: LANDWATCH 2
CARMEL & NACCASHA LLP	54673	8/14/2012	4	793.50	WD/LITIGATION SERVICES JULY 2012 RE: LINDSEY
CARMEL & NACCASHA LLP	54673	8/14/2012	5	4,890.45	WW/LITIGATION SVCS JULY 2012 RE: GILRAY
				<u>17,899.55</u>	
CENTER FOR EDUCATION & EMPLOYM	54689	8/14/2012	1	254.95	FD/PUBLIC EMPLOYMENT LAW REPORT AND ENCYCLOPEDIA
CENTRAL COAST COFFEE	54674	8/14/2012	1	44.64	ADM/OFFICE SUPPLIES
CENTRAL COAST COFFEE	54709	8/21/2012	1	150.80	FD/OFFICE SUPPLIES
				<u>195.44</u>	
CHAPARRAL BUSINESS MACHIN	54637	8/1/2012	1	249.31	ADM/COMPUTER SUPPLIES
CHARTER COMMUNICATIONS	54685	8/14/2012	1	87.99	F&R/MONTHLY INTERNET SERVICE AUGUST 2012
CHARTER COMMUNICATIONS	54685	8/14/2012	1	175.99	WD/MONTHLY INTERNET SERVICE AUGUST 2012
CHARTER COMMUNICATIONS	54685	8/14/2012	1	279.99	ADM/MONTHLY INTERNET SERVICE AUGUST 2012
CHARTER COMMUNICATIONS	54685	8/14/2012	1	175.99	WW/MONTHLY INTERNET SERVICE AUGUST 2012
CHARTER COMMUNICATIONS	54730	8/28/2012	1	178.62	FD/INTERNET SERVICE 8/24/12 - 09/23/12
				<u>898.58</u>	
COAST ELECTRONICS/RADIO	54690	8/14/2012	1	390.13	WD/BUILD AND INSTALL NEW CABLES, ICOM REPEATER
COAST ELECTRONICS/RADIO	54690	8/14/2012	1	43.08	F&R/LABELMAKER AND LABELS
				<u>433.21</u>	
CORBIN WILLITS SYSTEMS	54623	8/1/2012	1	1,199.12	ADM/MONTHLY SUPPORT AGREEMT-MOM SOFTWARE 08/12
CRYSTAL SPRING WATER CO.	54735	8/28/2012	1	50.13	WW/DISTILLED AND DRINKING WATER + EQUIP RENTAL
CULLIGAN-KITZMAN WATER	54675	8/14/2012	1	53.00	FD/14 DAY WATER SOFTENER SERVICE 07/13/12-07/31/12
ERNEST PACKAGING	54676	8/14/2012	1	583.34	FD/STATION OPERATING SUPPLIES
EVERBANK COMMERCIAL FINANCE	54691	8/14/2012	1	289.15	FD/SHARP X3500 COPIER LEARSE AGRMT AUG 2012
FARM SUPPLY COMPANY	54710	8/21/2012	1	125.48	WW/MAINT & REPAIR EFFLUENT SYS - PROTECTIVE GEAR
FENCE FACTORY, THE	54736	8/28/2012	1	52.50	F&R/TEMP FENCE RENTAL SKATE PARK AUGUST 2012
FERGUSON ENT., INC #632	54711	8/21/2012	1	2,493.71	WD/MAINT & REPAIR DISTRIBUTION SYSTEM
FERGUSON ENT., INC #632	54711	8/21/2012	1	713.47	WD/MAINT & REPAIR DISTRIBUTION SYSTEM
FERGUSON ENT., INC #632	54711	8/21/2012	1	2,178.74	WD/MAINT & REPAIR DISTRIBUTION SYSTEM
				<u>5,385.92</u>	
FGL ENVIRONMENTAL	54712	8/21/2012	1	724.00	WW/INORGANIC, ORGANIC AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	54712	8/21/2012	1	90.00	WD/BACTI AND SUPPORT ANALYSIS - COLILERT
FGL ENVIRONMENTAL	54712	8/21/2012	1	48.00	WD/INORGANIC ANALYSIS WET CHEM NO3
FGL ENVIRONMENTAL	54712	8/21/2012	1	90.00	WD/BACTI AND SUPPORT ANALYSIS - COLILERT
FGL ENVIRONMENTAL	54712	8/21/2012	1	90.00	WD/BACTI AND SUPPORT ANALYSIS - COLILERT
				<u>1,042.00</u>	
FINNIGAN, MICHAEL	54624	8/1/2012	1	45.00	WW/MONTHLY CELLULAR PHONE SERVICE REIMB 08/12
FINNIGAN, MICHAEL	54666	8/9/2012	1	170.00	WW/REIMB FOR WW GRADE III LICENSE RENEWAL
				<u>215.00</u>	

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FIRE CHIEFS ASSOC OF SLO CO	54692	8/14/2012	1	1,050.00	FD/ANNUAL MEMBERSHIP DUES/HAZMAT JPA FY 2012/2013
FIRST BANKCARD	54643	8/6/2012	1	720.00	F&R/HAND DRYERS FOR PUBLIC BATHROOMS
FIRST BANKCARD	54643	8/6/2012	2	6.43	ADM/TRAVEL EXPENSES
FIRST BANKCARD	54643	8/6/2012	3	27.24	ADM/TRAVEL EXPENSES
FIRST BANKCARD	54643	8/6/2012	4	42.28	ADM/TRAVEL EXPENSES
FIRST BANKCARD	54643	8/6/2012	5	362.72	ADM/TRAVEL EXPENSES
FIRST BANKCARD	54643	8/6/2012	1	694.69	FD/PARAMEDIC TEXTBOOKS
FIRST BANKCARD	54643	8/6/2012	2	67.98	FD/DEPT. OPERATING EXPENSE
FIRST BANKCARD	54643	8/6/2012	1	427.90	WW/CHLORINE PELLETS
FIRST BANKCARD	54643	8/6/2012	2	6.00	ADM/MEETING EXPENSE
FIRST BANKCARD	54643	8/6/2012	3	888.00	ADM/ONE YEAR LICENSE FOR HOSTED SPAM PROTECTION
FIRST BANKCARD	54643	8/6/2012	4	-	(CONT'D) 07/13/12 - 07/12/13)
FIRST BANKCARD	54643	8/6/2012	1	54.19	WD/B. GRESENS VISA CHARGES JULY 2012
				<u>3,297.43</u>	
FISCALINI, OLIMPIO	54725	8/21/2012	1	128.69	WD/REFUND PYMT MADE BY OWNER-COLLECTED FROM TENANT
FRY, KATHY	54737	8/28/2012	1	68.85	ADM/TRAVEL EXPENSES TO ATTEND EXCEL CLASS IN SLO
GOLD COAST ENVIRONMENTAL	54745	8/30/2012	1	1,790.00	WW/CALIBRATE INFLUENT & EFFLUENT FLOW METERS
GOVERNMENT FINANCE	54649	8/6/2012	1	160.00	ADM/GOVT FINANCE OFF MMBRSHP DUES 7/1/12-6/30/12
GRAINGER	54746	8/30/2012	1	47.62	WW/TIMER, SPRING WOUND, FOR DIGESTER AIR LIFT PUMP
GRESENS, ROBERT C.	54625	8/1/2012	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB 08/12
GRIFFITH, ANNA/RICHARD	54743	8/28/2012	1	98.55	WD/CUSTOMER REFUND
GRUBER, JEROME	54626	8/1/2012	1	45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB 08/12
GRUBER, JEROME	54677	8/14/2012	1	204.80	ADM/REIMBURSE TRAVEL EXPENSES CSDA NAPA 7/16-7/17
				<u>249.80</u>	
HACH COMPANY	54714	8/21/2012	1	669.74	WD/LAB SUPPLIES - REAGENT FOR CL2 ANALYZER
HARVEYS HONEYHUTS	54747	8/30/2012	1	79.07	F&R/TOILET RENTAL AT FISCALINI RANCH
HAWLEY, CYNTHIA	54631	8/1/2012	1	122.52	WD/CUSTOMER REFUND
HOME DEPOT CREDIT SERVICE	54650	8/6/2012	1	40.86	ADM/MAINT & REPAIR BUILDINGS
HOME DEPOT CREDIT SERVICE	54650	8/6/2012	1	180.46	F&R/MAINT & REPAIR VET'S HALL
HOME DEPOT CREDIT SERVICE	54650	8/6/2012	1	160.98	F&R/MAINT & REPAIR SKATE PARK
				<u>382.30</u>	
IDLER'S INC.	54651	8/6/2012	1	700.32	FD/MATTRESSES
INNOVATIVE CONCEPTS	54627	8/1/2012	1	25.00	ADM/CIS HOSTING 08/12
INNOVATIVE CONCEPTS	54627	8/1/2012	2	25.00	FD/FIRE WEBSITE HOSTIN 08/12
				<u>50.00</u>	
J B DEWAR	54652	8/6/2012	1	822.42	WW/DIESEL
J B DEWAR	54652	8/6/2012	1	1,944.61	FD/GASOLINE
J B DEWAR	54679	8/14/2012	1	882.28	FD/DIESEL
J B DEWAR	54693	8/14/2012	1	427.61	FD/FILL-RITE FLOW METER AND FUEL FILTER 7/10/12
J B DEWAR	54693	8/14/2012	1	873.67	WD/GASOLINE AND DIESEL
J B DEWAR	54693	8/14/2012	1	441.42	WD/GASOLINE
J B DEWAR	54738	8/28/2012	1	1,275.89	WW/DIESEL FUEL 8/15/12

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J B DEWAR	54738	8/28/2012	1	1,375.56	FD/DIESEL FUEL 8/15/12
J B DEWAR	54738	8/28/2012	1	62.78	FD/GASOLINE 8/15/12
				<u>8,106.24</u>	
JEFF SMITH PLUMBING	54638	8/1/2012	1	103.00	F&R/MAINT & REPAIR VET'S HALL
LABOSSIERE, J. ALLEYNE	54748	8/30/2012	1	30.00	ADM/REIMB TRAVEL EXPENSES EXCEL CLASS IN SLO
LAWSON PRODUCTS	54639	8/1/2012	1	224.22	WW/DEPT. OPERATING EXPENSES
LIGHTHOUSE LITHO	54640	8/1/2012	1	851.57	PR/TRAIL MAPS
LINC DELIVERY	54749	8/30/2012	1	19.50	WW/DELIVERY SERVICE TO SWQCB
MADDAUS WATER MANAGEMENT	54750	8/30/2012	1	4,187.50	WD/PROF SVCS WATER CONSERVATION PROGRAM JULY 2012
MALONEY, RYAN S	54653	8/6/2012	1	92.00	FD/REIMBURSE TRAINING EXPENSE
MATHESON TRI-GAS, INC	54739	8/28/2012	1	56.72	WW/ACETYLENE GAS AND EQUIPMENT
MENDOZA, CARLOS	54628	8/1/2012	1	22.50	F&R/MONTHLY CELLULAR PHONE SERVICE REIMB 08/12
MENDOZA, CARLOS	54628	8/1/2012	2	22.50	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB 08/12
				<u>45.00</u>	
MID-STATE CONCRETE PROD.	54654	8/6/2012	1	1,297.73	WW/MANHOLE RINGS
MILLER, MARK	54629	8/1/2012	1	45.00	FD/MONTHLY CELLULAR PHONE SERVICE REIMB 08/12
MINER'S ACE HARDWARE	54668	8/9/2012	1	37.69	ADM/MAINT & REPAIR BUILDING
MISSION LINEN SUPPLY	54655	8/6/2012	1	271.35	WD/LINEN SERVICE & UNIFORM CLEANING JULY 2012
MISSION LINEN SUPPLY	54655	8/6/2012	2	65.00	F&R/LINEN SERVICE & UNIFORM CLEANING JULY 2012
				<u>336.35</u>	
MULLAHEY FORD	54715	8/21/2012	1	40.23	FD/MAINT & REPAIR VEHICLES CE-SPORD ADDITIVE
NAPA AUTO PARTS	54716	8/21/2012	1	7.49	FD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	54716	8/21/2012	1	29.01	FD/MAINT & REPAIR VEHICLES
				<u>36.50</u>	
NOBLE SAW, INC.	54656	8/6/2012	1	79.81	F&R/DEPARTMENT OPERATING EXPENSE
OAK SHORES REALTY,	54632	8/1/2012	1	80.00	WD/CUSTOMER REFUND
PACIFIC GAS & ELECTRIC	54672	8/14/2012	1	4.44	F&R/ELECTRIC SERVICE 06/28/12 - 07/27/12
PACIFIC GAS & ELECTRIC	54672	8/14/2012	1	15,266.01	WW/ELECTRIC SERVICE 06/28/12-07/31/12
PACIFIC GAS & ELECTRIC	54672	8/14/2012	1	201.57	WW/ELECTRIC SERVICE 06/28/12 - 07/28/12
PACIFIC GAS & ELECTRIC	54672	8/14/2012	1	19.71	ADM/ELECTRIC SERVICE 06/28/12 - 07/27/12
PACIFIC GAS & ELECTRIC	54672	8/14/2012	1	25.46	F&R/ELECTRIC SERVICE 06/28/12 - 07/27/12
PACIFIC GAS & ELECTRIC	54672	8/14/2012	1	740.83	FD/ELECTRIC SERVICE 06/28/12-08/03/12
PACIFIC GAS & ELECTRIC	54672	8/14/2012	2	1,340.75	F&R/ELECTRIC SERVICE 06/28/12-08/03/12
PACIFIC GAS & ELECTRIC	54672	8/14/2012	3	385.08	ADM/ELECTRIC SERVICE 06/28/12-08/03/12
PACIFIC GAS & ELECTRIC	54672	8/14/2012	4	386.14	F&R/ELECTRIC SERVICE VET' S HALL 06/28/12-08/03/12
PACIFIC GAS & ELECTRIC	54672	8/14/2012	1	11,334.72	WD/ELECTRIC SERVICE 06/27/12 - 07/30/12
PACIFIC GAS & ELECTRIC	54672	8/14/2012	1	3,553.61	WD/ELECTRIC SERVICE 06/29/12 - 07/30/12
				<u>33,258.32</u>	
PERS RETIREMENT SYSTEM	54744	8/28/2012	1	600.00	ADM/VALUATION REPORTS FOR MISC/SAFETY CONTRACTS

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH ENDING AUGUST 31, 2012**

<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>Line Description</b>
PHOENIX CIVIL ENGINEERING, INC	54717	8/21/2012	1	390.00	WW/PROF ENGINEERING SVCS - DEVELOP RFP FORM
PROCARE JANITORIAL SUPPLY	54657	8/6/2012	1	78.01	F&R/DEPT JANITORIAL SUPPLIES
PROCARE JANITORIAL SUPPLY	54657	8/6/2012	1	130.61	ADM/JANITORIAL SUPPLIES
PROCARE JANITORIAL SUPPLY	54657	8/6/2012	1	216.88	F&R/JANITORIAL SUPPLIES
PROCARE JANITORIAL SUPPLY	54680	8/14/2012	1	37.47	ADM/JANITORIAL SUPPLIES
PROCARE JANITORIAL SUPPLY	54680	8/14/2012	1	128.76	F&R/JANITORIAL SUPPLIES
				<u>591.73</u>	
PUMP REPAIR SERVICE CO.	54698	8/21/2012	1	9,950.56	WW/OVERHAULED PUMP #2 AT LIFT STN-B FY 11/12
QUILL CORP	54641	8/1/2012	1	20.37	ADM/OFFICE SUPPLIES
QUILL CORP	54641	8/1/2012	1	147.08	ADM/OFFICE SUPPLIES
QUILL CORP	54658	8/6/2012	1	315.50	FD/OFFICE SUPPLIES
QUILL CORP	54658	8/6/2012	1	170.71	FD/OFFICE SUPPLIES
QUILL CORP	54658	8/6/2012	1	450.44	WW/EXECUTIVE DESK
QUILL CORP	54658	8/6/2012	1	(67.57)	ADM/EXECUTIVE DESK
QUILL CORP	54669	8/9/2012	1	242.40	ADM/OFFICE SUPPLIES
QUILL CORP	54718	8/21/2012	1	28.73	FD/OFFICE SUPPLIES
QUILL CORP	54718	8/21/2012	1	110.99	ADM/OFFICE SUPPLIES
QUILL CORP	54718	8/21/2012	1	249.61	ADM/OFFICE SUPPLIES
				<u>1,668.26</u>	
REASOR, RICHARD/VON ASPERN, DE	54726	8/21/2012	1	146.49	WD/CUSTOMER REFUND
RESCUE TECH1, INC.	54694	8/14/2012	1	690.61	FD/WATER RESCUE HELMETS, GLOVES AND TUBES
RITTERBUSH REPAIR SERVICE	54659	8/6/2012	1	90.00	FD/LOCK REPAIR
RITTERBUSH REPAIR SERVICE	54695	8/14/2012	1	540.50	FD/REPAIR SERVICES FOR DEPT ENGINES JULY 2012
				<u>630.50</u>	
S&S SEEDS INC.	54740	8/28/2012	1	725.78	F&R/NATIVE GRASS SEED
SAN LUIS SECURITY SYSTEMS	54660	8/6/2012	1	126.00	ADM/SECURITY SYSTEM 1316 TAMSEN 9/2012 - 11/2012
SCOTT O'BRIEN FIRE SAFETY	54661	8/6/2012	1	84.13	FD/MISC PROF SERVICES
SDRMA	54741	8/28/2012	1	415.34	ADM/FINAL WORKERS COMP PREM FY 2011/2012 PER AUDIT
SELECT BUSINESS SYSTEMS	54662	8/6/2012	1	97.79	FD/MAINT & REPAIR COMPUTERS
SHANK, BENJAMIN	54696	8/14/2012	1	47.83	FD/REIMBURSEMENT FOR AIR FILTER FROM NOBLE SAW
SLO COUNTY CLERK-RECORDER	54681	8/14/2012	1	34.00	WD/LIEN RELEASES 4005 BURTON DR (2)
SOCIETY FOR HR MANAGEMENT	54720	8/21/2012	1	180.00	ADM/ANNUAL MBRSHIP RENEW M.MADRID 11/1/12-10/31/13
SPAIN, RUSSELL	54633	8/1/2012	1	114.53	WD/CUSTOMER REFUND
STATE OF CAL-DPT HLT SVCS	54663	8/6/2012	1	80.00	WD/B.GROSSKREUTZ GRADE 2 WTR TRMT OP CERT
STATE OF CALIFORNIA	54682	8/14/2012	1	15,315.00	PR/MOONSTONE CONNECTOR TRAIL 4/16/12 - 4/25/12
STATE OF CALIFORNIA	54682	8/14/2012	1	1,244.45	PR/MOONSTONE CONNECTOR TRAIL 6/21/12
				<u>16,559.45</u>	
SUN PACIFIC	54683	8/14/2012	1	15,000.00	WW/BALANCE FOR B4 LIFT STA PUMP PANEL INSTALLATION
SUN PACIFIC	54751	8/30/2012	1	1,197.86	WW/REWIRE AND REPAIR A1 LIFT STATION PUMPS 1 & 2
SUN PACIFIC	54751	8/30/2012	1	13,000.00	WW/COMPLETION OF PUMP PANEL AT LIFT STATION A1
				<u>29,197.86</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
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<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>Line Description</b>
TEXAS REFINERY CORP.	54699	8/21/2012	1	291.78	FD/FUEL STABILIZER DZL-PEP FY 11/12
TEXAS REFINERY CORP.	54699	8/21/2012	1	145.56	FD/OIL SAE 15W/40 PRO-SPEC III FY 11/12
				<u>437.34</u>	
THE BLUEPRINTER	54732	8/28/2012	1	625.66	WW/PRINTED FATS, OILS, GREASE INFO SHEET 7/31/12
THE CAPRICORN GROUP	54636	8/1/2012	1	267.49	WW/LAB SUPPLIES
THE CAPRICORN GROUP	54636	8/1/2012	1	1,305.88	WW/LAB SUPPLIES
THE CAPRICORN GROUP	54636	8/1/2012	1	81.37	WW/LAB SUPPLIES
				<u>1,654.74</u>	
THE CREDIT BUREAU	54724	8/21/2012	1	128.69	WD/COLLECTION AGENCY FEE
THE DOCUTEAM	54648	8/6/2012	1	285.53	ADM/DOCUMENT STORAGE JULY 2012
THE GAS COMPANY	54671	8/14/2012	1	86.71	F&R/GAS SERVICE VET'S HALL 06/28/12-07/31/12
THE GAS COMPANY	54671	8/14/2012	1	-	ADM/GAS SERVICE 1316 TAMSEN #201 05/30/12-06/28/12
THE GAS COMPANY	54671	8/14/2012	1	-	ADM/GAS SERVICE 1316 TAMSEN 06/28/12-07/31/12
THE GAS COMPANY	54671	8/14/2012	1	71.25	FD/GAS SERVICE 2850 BURTON DRV 06/28/12 - 07/30/12
THE GAS COMPANY	54671	8/14/2012	1	-	ADM/GAS SERVICE 1316 TAMSEN #203 06/28/12-07/31/12
THE GAS COMPANY	54671	8/14/2012	1	29.87	WW/GAS SERVICE 5500 HEATH LN APT B
THE GAS COMPANY	54671	8/14/2012	1	4.40	FD/GAS SERVICE 5490 HEATH LANE 06/29/12-07/31/12
THE GAS COMPANY	54671	8/14/2012	1	33.39	WW/GAS SERVICE 5500 HEATH LN 06/29/12-07/31/12
				<u>225.62</u>	
TITAN INDUSTRIAL SUPPLY	54742	8/28/2012	1	15.42	WD/EMERGENCY MEDICAL SUPPLIES
TORLANO, EMILY	54719	8/21/2012	1	200.00	FD/REIMB FOR PARAMEDIC LIC RENEWAL WITH CAL EMS
UNDERGROUND SERVICE ALERT	54697	8/14/2012	1	161.64	WD/ANNUAL MBRSHIP-LOCATING UTILITY LINES FY 12/13
UNITED STAFFING ASSOC	54670	8/9/2012	1	162.75	F&R/TEMP STAFFING WE/07/29/12
UNITED STAFFING ASSOC	54670	8/9/2012	2	609.15	WW/TEMP STAFFING WE 07/29/12
UNITED STAFFING ASSOC	54721	8/21/2012	1	297.60	F&R/TEMP STAFFING WEEK ENDING 8/5/2012
UNITED STAFFING ASSOC	54721	8/21/2012	2	669.60	WW/TEMP STAFFING WEEK ENDING 8/5/2012
UNITED STAFFING ASSOC	54721	8/21/2012	1	148.80	F&R/TEMP STAFFING FOR WK ENDING 08/12/12
UNITED STAFFING ASSOC	54721	8/21/2012	2	595.20	WW/TEMP STAFFING FOR WK ENDING 08/12/12
				<u>2,483.10</u>	
UPTON, DEXTER C	54684	8/14/2012	1	50.00	RC/REBATE REPLACE 1.6 GLN TOILET W/1.28 GLN TOILET
USA BLUE BOOK	54642	8/1/2012	1	48.28	WW/MAINT & REPAIR COLLECTION
USA BLUE BOOK	54664	8/6/2012	1	153.70	WW/MAINT & REPAIR TREATMENT3
USA BLUE BOOK	54722	8/21/2012	1	79.73	WD/DEPARTMENTAL OPERATING SUPPLIES
USA BLUE BOOK	54722	8/21/2012	1	973.34	WW/RIGID K-400 CABLE MACHINE WITH 75 FT C32 CABLE
				<u>1,255.05</u>	
VERIZON WIRELESS	54727	8/21/2012	1	92.00	FD/CELL PHONE SERVICE 07/08/12-08/07/12
VERIZON WIRELESS	54727	8/21/2012	1	25.93	F&R/CELL PHONE SERVICE 07/08/12-08/07/12
VERIZON WIRELESS	54727	8/21/2012	2	25.94	WD/CELL PHONE SERVICE 07/08/12-08/07/12
VERIZON WIRELESS	54727	8/21/2012	3	33.87	WW/CELL PHONE SERVICE 07/08/12-08/07/12
				<u>177.74</u>	
	54547	8/13/2012	9000	(60.00)	Ck# 054547 Reversed
<b>Accounts Payable Vendor Sub-Total</b>				<u>211,750.94</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
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<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>Line Description</b>
AFLAC (AMER FAM LIFE INS)	2824	8/3/2012	1	879.10	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2824	8/3/2012	1	94.22	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2838	8/17/2012	1	879.10	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2838	8/17/2012	1	94.22	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2856	8/31/2012	1	879.10	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2856	8/31/2012	1	94.22	VOLUNTARY INS-PRETAX
				<u>2,919.96</u>	
AMERITAS	2812	8/1/2012	1	1,847.30	DENTAL INSURANCE-YER
AMERITAS	2812	8/1/2012	2	(64.90)	DENTAL INSURANCE-YER
AMERITAS	2812	8/1/2012	3	13.80	DENTAL INSURANCE-YER
AMERITAS	2812	8/1/2012	4	0.03	DENTAL INSURANCE-YER
AMERITAS	2812	8/1/2012	1	336.57	DENTAL INSURANCE-YER
AMERITAS	2867	8/30/2012	1	1,920.47	DENTAL INSURANCE-YER
AMERITAS	2867	8/30/2012	2	13.80	DENTAL INSURANCE-YER
AMERITAS	2867	8/30/2012	3	109.37	DENTAL INSURANCE-YER
AMERITAS	2867	8/30/2012	1	349.96	DENTAL INSURANCE-YER
				<u>4,526.40</u>	
CAMBRIA COMMUNITY SERVICES DIS	2825	8/3/2012	1	1,100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2825	8/3/2012	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2825	8/3/2012	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2825	8/3/2012	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2825	8/3/2012	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2825	8/3/2012	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2839	8/17/2012	1	1,100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2839	8/17/2012	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2839	8/17/2012	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2839	8/17/2012	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2839	8/17/2012	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2839	8/17/2012	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2857	8/31/2012	1	1,100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2857	8/31/2012	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2857	8/31/2012	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2857	8/31/2012	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2857	8/31/2012	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2857	8/31/2012	6	250.00	MEDICAL REIMBURSEMNT
				<u>5,850.00</u>	
CAMBRIA FIREFIGHTERS ASSN	2827	8/3/2012	1	115.41	RESERVE FIREFTR DUES
CAMBRIA FIREFIGHTERS ASSN	2859	8/31/2012	1	145.55	RESERVE FIREFTR DUES
				<u>260.96</u>	
EMPLOYMENT DEVELOPMENT DP	2826	8/3/2012	1	3,760.41	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2826	8/3/2012	1	839.81	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2840	8/17/2012	1	2,817.18	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2840	8/17/2012	1	661.59	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2858	8/31/2012	1	4,032.63	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2858	8/31/2012	1	859.24	STATE INCOME TAX
				<u>12,970.86</u>	
H.O.B.-DIRECT DEPOSIT	2828	8/3/2012	1	3,481.70	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2828	8/3/2012	1	55,129.43	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2841	8/17/2012	1	3,531.70	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2841	8/17/2012	1	46,526.77	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2860	8/31/2012	1	3,531.70	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2860	8/31/2012	1	55,278.88	Direct Deposit Flat
				<u>167,480.18</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
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<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>Line Description</b>
H.O.B./FEDERAL TAXES	2829	8/3/2012	1	10,917.13	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2829	8/3/2012	1	9,180.45	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2829	8/3/2012	1	2,559.96	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2842	8/17/2012	1	8,283.33	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2842	8/17/2012	1	7,507.82	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2842	8/17/2012	1	2,093.50	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2861	8/31/2012	1	11,665.25	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2861	8/31/2012	1	9,566.76	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2861	8/31/2012	1	2,676.34	FEDERAL INCOME TAX
				<u>64,450.54</u>	
ICMA-VNTGPT TRSFR AGT 457	2830	8/3/2012	1	2,963.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2830	8/3/2012	1	800.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2843	8/17/2012	1	2,963.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2843	8/17/2012	1	800.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2862	8/31/2012	1	2,963.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2862	8/31/2012	1	800.00	457 DEF COMP-INDIV
				<u>11,290.38</u>	
LINCOLN FINANCIAL GROUP	2813	8/1/2012	1	173.20	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	2813	8/1/2012	2	(3.79)	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	2868	8/30/2012	1	183.61	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	2868	8/30/2012	2	0.94	LIFE INSURANCE
				<u>353.96</u>	
PERS HEALTH BENEFIT SERV	2814	8/1/2012	1	21,505.22	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2814	8/1/2012	2	(652.63)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2814	8/1/2012	3	3,658.93	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2814	8/1/2012	4	2,238.02	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2814	8/1/2012	5	8,074.61	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2814	8/1/2012	6	3,045.56	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2814	8/1/2012	7	5,826.98	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2814	8/1/2012	8	(1,940.06)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2814	8/1/2012	9	63.20	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2814	8/1/2012	10	56.60	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2814	8/1/2012	1	1,786.95	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2869	8/30/2012	1	22,363.52	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2869	8/30/2012	2	(1,568.24)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2869	8/30/2012	3	56.60	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2869	8/30/2012	4	3,658.93	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2869	8/30/2012	5	2,238.02	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2869	8/30/2012	6	8,074.61	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2869	8/30/2012	7	3,045.56	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2869	8/30/2012	8	5,826.98	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2869	8/30/2012	9	(155.74)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2869	8/30/2012	10	12.99	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2869	8/30/2012	1	1,844.26	MEDICAL INSURANC-YER
				<u>89,060.87</u>	
PERS RETIREMENT SYSTEM	2831	8/3/2012	1	-	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2831	8/3/2012	2	25,328.65	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2844	8/17/2012	1	-	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2844	8/17/2012	2	24,739.66	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2844	8/17/2012	1	-	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2844	8/17/2012	2	230.29	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2863	8/31/2012	1	(0.01)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2863	8/31/2012	2	26,340.74	PERS PAYROLL REMITTANCE
				<u>76,639.33</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
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SEIU LOCAL 620	2832	8/3/2012	1	246.51	SEIU UNION DUES
SEIU LOCAL 620	2845	8/17/2012	1	262.06	SEIU UNION DUES
SEIU LOCAL 620	2864	8/31/2012	1	262.06	SEIU UNION DUES
				<u>770.63</u>	
SLO CREDIT UNION	2833	8/3/2012	1	280.00	CREDIT UNION
SLO CREDIT UNION	2846	8/17/2012	1	280.00	CREDIT UNION
SLO CREDIT UNION	2865	8/31/2012	1	280.00	CREDIT UNION
				<u>840.00</u>	
THE VARIABLE ANNUITY LIFE	2834	8/3/2012	1	50.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	2847	8/17/2012	1	50.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	2866	8/31/2012	1	50.00	DEFERRED COMP -VALIC
				<u>150.00</u>	
				<u>437,564.07</u>	
<b>Accounts Payable Vendor Sub-Total</b>					
<b>TOTAL DISBURSEMENTS FOR AUGUST, 2012</b>				<u>649,315.01</u>	



## **ADDENDA TO MONTHLY EXPENDITURE REPORT**

<b><i>DEPARTMENT CODES</i></b>	
FD	Fire Department
F&R	Facilities and Resources
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT  
 BOARD OF DIRECTORS REGULAR MEETING MINUTES  
 THURSDAY, AUGUST 23, 2012, 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION
1A. CALL TO ORDER	President MacKinnon called the regular meeting to order at 12:35 PM.
1B. PLEDGE OF ALLEGIANCE	President MacKinnon led the pledge of allegiance.
1C. ESTABLISHMENT OF QUORUM	President MacKinnon Present Vice President Thompson Present Director Bahringer Present Director Clift Present Director Robinette Present Staff Present: General Manager Jerry Gruber, Assistant District Counsel David Hirsch, District Engineer Bob Gresens, District Clerk Kathy Choate.
1D. REPORT FROM CLOSED SESSION	Assistant District Counsel reported no report.
2. SPECIAL REPORTS	
A. Sheriff's Department Report	Commander Nefores reported 251 calls for service; of that 50 EMS related for fire department and ambulance.
3. ACKNOWLEDGEMENTS/PRESENTATIONS	President MacKinnon recognized the passing of former Board member Helen May.
4. PUBLIC COMMENT	<p><u>Amanda Rice</u>, Cambria. Commented on questions she has posed regarding trash service and capital projects.</p> <p><u>Jerry McKinnon</u>, speaking on behalf of retired employees of CCSD. Give consideration to retirees with regard to MOU. Fill a void that needs to be filled. No representation on behalf of retirees or regular employees to make special consideration.</p>
5. AGENDA REVIEW	Stands as presented.
6. MANAGER'S AND BOARD REPORTS	
A. GENERAL MANAGER'S REPORT	<p>General Manager Gruber presented the reports, highlighting department activities and announced the September 13, County Planning Commission hearing on Fiscalini Ranch Coastal Development Permit. Board discussion followed.</p> <p>Public Comment:  <u>Elizabeth Bettenhausen</u>, Cambria. Thanked staff and board, reports are edification of what staff is achieving. Praise to young people that raised funds for Skateboard Park. Praised Carlos Mendoza,</p>



	<p>Facilities and Resources. Windsor path is much more accessible. Appreciates ASO report. What is existing commitment list? Requested update on SCADA, Rodeo Grounds, Stuart Street Tank project. <u>Jerry McKinnon</u>, Cambria. Commented on small town effort to establish a Skateboard Park and provide a history on how it came into existence. Suggested placing a plaque in commemoration of Helen May to remember her for what she did for this town. She served on CCSD board and did so much for youth of Cambria.</p>
<p>B. LONG TERM WATER SUPPLY ALTERNATIVES UPDATE</p>	<p>General Manager Gruber introduced the staff report. District Engineer Bob Gresens presented the staff report.  Public Comment:  <u>Amanda Rice</u>, Cambria. Asked if the public would have access to the modeling tool at the next workshop and commented on sea level rise issues. <u>Elizabeth Bettenhausen</u>, Cambria. Used internet to research Federal contracts and reviewed quarterly updates of CDM, useful information to have in hand when making public policy in regard to their work. Requested water supply concepts and alternatives be posted to CCSD website and commented on the EIR process for the Water Master Plan. Requested informative information be provided to the public in advance for the decision making process.  <u>Mary Webb</u>, Cambria. Attended August 9 workshop; presentation not on CCSD website. Analyzed Whale Rock, etc. concepts were analyzed based on 400 AF/year, now we are looking at 250AF/year. Suggested talking to the Coastal Commission and community. Commented on CIP project assumptions.  <u>Harry Farmer</u>, Cambria. Called attention to Aug 23 The Cambrian, Waste Not, Want Not. Did not attend August 9 workshop, purchased the presentation and watched at home and knowledgeable Cambria speakers with valuable comments. Found it interesting the most inexpensive alternative water resource is desal. How was criteria arrived at? Use the alternatives as close to home as possible. Use resources provided by Mother Earth and with the fewest moving parts.  Full Board discussion followed. District Engineer Gresens responded to Board questions.</p>

<p>C. MEMBER AND COMMITTEE REPORTS</p>	<p>Director Robinette reported on Moonstone Connector Trail event. Thanked collaboration of County, CCC, CCSD, and California Coastal Trails representatives for the trail completion.</p>
<p>7. CONSENT AGENDA</p>	
<p>A. Approve expenditures for month of July 2012  B. Approve minutes of Board of Directors July 26, 2012 regular meeting</p>	<p>President MacKinnon introduced consent agenda. Director Bahringer moved approval of consent agenda as presented. Director Clift seconded. Motion carried unanimously.  Ayes – 5, No – 0, Absent – 0</p> <p>Public Comment:  <u>Jerry McKinnon</u>, Cambria. Spoke on behalf of American Legion regarding Cambria Veterans Memorial Building. Commented on \$1,000 expenditure for Mutt Mitts and street lighting costs. Consider separate budget page for Veterans Memorial building.</p>
<p>8. HEARINGS AND APPEALS</p>	
<p>A. Held Public Hearing to Approve the Appropriation Limit for Fiscal Year 2012/2013 and Adopt Resolution 47-2012 Establishing the Appropriation Limit for the CCSD</p>	<p>President MacKinnon introduced the item. General Manager Gruber presented the report. President MacKinnon opened the public hearing.  Public Comment: None  Director Bahringer moved to adopt Resolution 47-2012 establishing the CCSD appropriation limit for FY 2012/2013 and direct staff to submit the resolution to the SLO County Auditor-Controller. Director Robinette seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent – 0</p>
<p>9. REGULAR BUSINESS</p>	
<p>A. Approve Request for Intent to Serve Letter for 22 Affordable Housing EDUs (Equivalent Dwelling Units) for 2845 Schoolhouse Lane (Schoolhouse Lane II Site), Applicant: People's Self Help Housing</p>	<p>President MacKinnon introduced the item. General Manager commented on the team effort on the report. District Engineer presented the report.  Public Comment:  Janette Duncan, People's Self-Help Housing representative. Commented on Schoolhouse Lane project, currently long waiting list for Schoolhouse Lane Site I and need for low-income housing in the community. The site is deed restricted to lower the density on the site. The County of SLO has funds available for development of the site. The project would be affordable perpetually.  Board discussion followed regarding retrofitting and benefit to community.</p> <p><u>Elizabeth Bettenhausen</u>, Cambria. Commented on</p>

	<p>affordable housing and intent to serve letters and glad to have the presentation today. No greater need in this town than affordable housing. Will the list for existing commitments from Administrative Services Officer have existing commitments that exist outside of what we are seeing today <u>Mary Webb</u>, Cambria. Commented on her public record request for water wait list, EDUs, commercial, and multi-family. Supports affordable housing. How many other affordable housing applicants are there? CCC appeals on units of water. Is this project conditioned to building on green building code, no lawn, no water? Where is language on these conditions for all of us to look at? What prevents PSHH from not retrofitting or adding a lawn? Visual inspections on retrofitting? Can they get federal funding for low-flow? What went into \$59,675 number in staff report? We are in a moratorium and how will this project set a precedent for projects coming up. <u>Amanda Rice</u>, Cambria. PSHH is reputable organization. Her time on NCAC learned permitting, County's responsibility to ensure codes are implemented. Planning is not what CCSD is responsible for. County will be responsible for implementing. Their regulations are green and efficient. In view of the moratorium, 22 out of 66 that could have been issued is the right thing to do. The moratorium made every home here more expensive; supply and demand. Full Board discussion followed.</p> <p>Director Clift moved to direct staff to issue an Intent to Serve letter to People's Self Help Housing for 22 affordable housing units on APN 013.151.034, Schoolhouse Lane Site II. Director Bahringer seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent – 0</p>
<p>B. Consider Rescheduling the CCSD Board of Directors Regular September 27 Meeting Date to October 4</p>	<p>President MacKinnon introduced the report. General Manager Gruber presented the report. Public Comment: None  Director Bahringer moved to keep the meeting date of September 27. Director Clift seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent - 0</p>
<p>C. Grand Jury</p>	<p>President MacKinnon introduced the report. General Manager Gruber presented the report.</p>

	<p>Mary Webb, Cambria. Commented of the 15 CSDs, CCSD has the largest budget. Commented on budgets and populations.</p> <p>Director Clift moved to approve CCSD response to SLO Grand Jury report dated June 30, 2012 titled, "Managing Millions: Assessing the Transparency of Community Service Districts." Director Bahringer seconded. Motion carried unanimously.  Ayes – 5, No – 0, Absent – 0</p>
<p>D. Adopt Ordinance 05-2012 Repealing CCSD Code Section 3.04.010 User Fee Schedule and Table 3.04.010</p>	<p>President MacKinnon introduced and presented the item.  Public Comment: None  Director Thompson moved to waive further reading, read by title only and Adopt Ordinance 05-2012. Director Robinette seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent – 0</p>
<p>E. Adopt Resolution 44-2012 Approving Updated 2012 CCSD User Fee Schedule and Existing Veterans Memorial Building Fees</p>	<p>President MacKinnon introduced the item. General Manager Gruber presented the staff report. Board discussion followed.</p> <p>Public Comment:  <u>Amanda Rice</u>, Cambria. Commented on Administrative charges; close account and late fee charges, photo copy cost \$.20/page. PRA gives range of .10 to .25/page. CCSD at high end of that range. Agenda subscription, instead of annual fee – one time set up fee? Commented on page 118 water conservation and fixture fees; why are charges different for fire incident reports?  <u>Jerry McKinnon</u>, Cambria. Prior to the meeting provided copies of CA Military and Veterans Code which establishes the building as a recognized Veterans Hall and gives recognition to veterans' organizations? Suggested in italics at bottom of list referencing community groups and civic organizations who may receive a reduction as determined by the General Manager; include veterans' organizations.  <u>Mike McLaughlin</u>, Cambria. Supports changes. Posed question regarding the effective date and change from ordinance to resolution. Commented on section where General Manager has the authority to establish fees that are not provided</p>

	<p>within, what was anticipated or what does it cover?  <u>Jo Ellen Butler</u>, Friends of Fiscalini Ranch Preserve, Executive Director submitted written comments to the Board for the record.</p> <p>Director Bahringer moved to adopt Resolution 44-2012 approving the updated 2012 CCSD User Fee Schedule and existing Veterans Memorial Building fees with the addition of recognition of Veterans groups and amend titles on page 90 to read as titles on page 111 (Veterans Memorial Hall Rentals). Director Thompson seconded. Motion carried unanimously.  Ayes – 5, No – 0, Absent - 0</p>
<p>10. FUTURE AGENDA ITEM(S)</p>	<p>None</p>
<p>11. ADJOURN to closed session.</p>	<p>President MacKinnon adjourned the meeting to closed session at 4:50 PM</p>

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Jerry Gruber, General Manager  
Carlos Mendoza, Facilities and Resources Supervisor

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Meeting Date: September 27, 2012      Subject: Consideration to Adopt Resolution  
43-2012 Approving CCSD Policy and  
Application and Agreement to Place  
Banners or Decorations on Main Street  
Light Lamp Posts  
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**Recommendation:**

Adopt Resolution 43-2012 approving CCSD policy and application and agreement to place banners or decorations on Main Street light lamp posts.

**Fiscal Impact:** Purchase and installation of light post brackets: \$9,757.00  
Additional fiscal impact will be required of CCSD staff to oversee the coordination of flags being displayed by numerous organizations. Additional costs were incurred by the CCSD to have legal counsel draft a formal agreement that clearly delineated the responsibilities of each party such as ongoing maintenance, insurance and the process involved in obtaining, tracking and coordinating encroachment permits from the County of San Luis Obispo.

Staff is recommending a \$50.00 fee per application.

Funding to purchase and install brackets came from the Facilities and Resources Departments Fiscal Year 2012/2013 budget.

**Discussion:** On April 26, 2012 Cambria Scarecrow Festival Co-Chair Taylor Hilden made a request to the CCSD Board of Directors, to purchase and install thirty nine (39) light post brackets to hang flags for the Scarecrow Festival. The Cambria Scarecrow Festival Committee is part of the Cambria Historical Society.

The Board of Directors approved the purchase and installation of such brackets and directed staff to work on a Banner Policy. Staff ordered the brackets and installation of such brackets is scheduled for the end of September. District Counsel has drafted a Banner Policy and application. Both were distributed to the Historical Society and feedback was received. The policy and the application are now being presented to the Board of Directors for its consideration and approval.

Attachment: Resolution 43-2012  
Application and Agreement

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ MACKINNON \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ ROBINETTE \_\_\_

RESOLUTION NO. 43-2012  
September 27, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING A POLICY AND APPLICATION AND AGREEMENT TO PLACE  
BANNERS OR DECORATIONS ON MAIN STREET LIGHT LAMP POSTS

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. To approve the CCSD policy and application and agreement to place banners or decorations on Main Street Light Lamp Posts, copies of which are attached hereto as Exhibits A and B and incorporated herein by reference; and
2. To authorize the General Manager and/or his designated staff to execute said agreements on behalf of the CCSD.

PASSED AND ADOPTED THIS 27<sup>th</sup> day of September 2012.

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Allan S. MacKinnon, President  
Board of Directors

APPROVED AS TO FORM:

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Timothy J. Carmel  
District Counsel

ATTEST:

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Kathy A. Choate  
District Clerk



## **CAMBRIA COMMUNITY SERVICES DISTRICT**

P.O. Box 65 • Cambria, CA 93428 • Telephone: (805) 927-6223 • Fax: (805) 927-5584

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**TO:** Interested Parties

**FROM:** Jerry Gruber  
General Manager

**DATE:** September 27, 2012

**SUBJECT: ADMINISTRATIVE POLICY: BANNERS OR DECORATIONS ON MAIN STREET LIGHT LAMP POSTS**

### **PURPOSE:**

The CCSD owns street lights along Main Street and has installed brackets to hang banners from them. Requests have also been received about placing decorations on the street lights. The purpose of this policy is to provide guidelines regarding the placement of banners or decorations on Main Street Light Lamp Posts by qualified organizations.

### **POLICY:**

Banners or decorations may be placed on the Main Street Light Lamp Posts, subject to the following guidelines and restrictions:

1. Only non-profit community groups or charitable organizations (hereinafter referred to as a "Sponsoring Organization") that desire to promote a special event or activity of community-wide interest, or to commemorate a community institution located within the boundaries of the Cambria Community Services District, may place banners or decorations on the Main Street Light Lamp Posts.
2. Applications for placement of banners or decorations shall include all of the following information. Such applications shall be subject to fees, as established by the Board of Directors:
  - a. The name of the Sponsoring Organization.
  - b. A brief description of the event or activity to be advertised on the banners, along with a sketch showing the design of the banner or decorations.



- c. The dates of the event or activity to be advertised, the date of proposed installation of the banners or decorations and the time period that the banners or decorations are to be displayed.
3. Upon approval by the CCSD, the completed application, signed by the CCSD and the Sponsoring Organization, shall constitute a binding agreement pursuant to which the Sponsoring Organization agrees to pay all costs for production, installation, removal and any ongoing maintenance of the banners or decorations.
4. Upon approval of the application, the CCSD shall issue an "Authorization to Use" letter in support of the required San Luis Obispo County Encroachment Permit. The Sponsoring Organization is responsible for securing the required Encroachment Permit from the San Luis Obispo County Public Works Department, payment of any required County fees, and compliance with any conditions of the Encroachment Permit. Banners or decorations may not be installed until the County has issued the Encroachment Permit
5. Banners or decorations may only be installed by properly licensed and insured installation companies that are approved by the CCSD. At the end of the time period authorized by the Application and Agreement the Sponsoring Organization shall arrange for the installation company to remove the banners or decorations.
6. The Sponsoring Organization shall be responsible for monitoring the condition of the banners or decorations and for replacement, cleaning and repair as needed. Upon notification by the CCSD that a banner or decorations condition is such that it needs replacement, cleaning or repair the Sponsoring Organization shall take immediate steps to correct any identified problems. In the event the banner or decoration is not replaced, cleaned or repaired the CCSD may arrange to have the banner or decoration removed and any costs incurred to do so shall be the responsibility of the Sponsoring Organization.
7. All banners or decorations shall be installed and maintained by the Sponsoring Organization in a good, safe and workmanlike manner and in compliance with all applicable laws, rules, and regulations.
8. The Sponsoring Organization shall provide, at its own cost and expense, and maintain in force policies of comprehensive public liability insurance in the amount of \$1,000,000. The CCSD shall be named as additional insured and the policy shall provide that it will not be cancelled, modified or lapse without thirty (30) days prior written notice to the CCSD. A Certificate of Insurance must be on file with the CCSD prior to installation of banners or decorations.
9. The Sponsoring Organization shall also hold harmless and indemnify the CCSD against all losses, expenses, claims, actions, causes of action, damages, costs or liabilities, including court costs and attorney fees, arising out of or resulting in any manner

whatsoever from the attachment, installation, maintenance, and/or removal of banners or decorations on CCSD street lights.

10. Sponsoring Organizations shall also be responsible for any damage to street lights as a result of attachment of banners or decorations, and shall reimburse the CCSD for any expenses for corrective action that the CCSD determines is required, including, but not limited to the replacement of the street light.
11. By permitting banners on street lights it is not the intent of the CCSD to create a public forum and banners shall not be used as a public forum for first amendment expression.



**Cambria Community Services District**  
**APPLICATION AND AGREEMENT**  
**TO PLACE BANNERS OR DECORATIONS**  
**ON MAIN STREET LIGHT LAMP POSTS**

**APPLICANT INFORMATION**

(NOTE: the applicant must be the Sponsoring Organization that will be responsible for the banners or decorations and attachment equipment and will provide for the installation/removal activities to attach/remove the banners or decorations on the street light lamp posts. The Cambria Community Services District Banner Policy states that only non-profit community groups or charitable organizations that desire to promote a special event or activity of community-wide interest, or to commemorate a community institution located within the boundaries of the Cambria Community Services District, may place banners or decorations on street lamp posts.)

1. Requesting Party:

Name Sponsoring Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

2. Provide a brief description of the event to be advertised or institution to be commemorated on the proposed banners or decorations:

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3. Provide the date of installation for the proposed banners or decorations, dates of the event advertised, and the time period that they will be displayed on the Main Street Light Lamp Posts:

Date of Event:\_\_\_\_\_

Date of Installation:\_\_\_\_\_

Time Period Banners or Decorations are to be Displayed:

From:\_\_\_\_\_To:\_\_\_\_\_

4. Attach a listing of the locations and number of street lamp posts to be affected by the proposed banner or decoration installation and a sketch depicting the design of the banner or decorations.

### **TERMS AND CONDITIONS OF APPLICATION AND AGREEMENT**

1. **Binding Agreement.** This Application and Agreement shall constitute a binding agreement pursuant to which the Sponsoring Organization agrees to pay all costs for production, installation, removal and any ongoing maintenance of the banners or decorations.

2. **Installation.** Banners or decorations may only be installed by properly licensed and insured installation companies that are approved by the CCSD. All banners or decorations shall be installed and maintained in a good, safe and workmanlike manner and in compliance with all applicable laws, rules, and regulations. At the end of the time period authorized by

this Application and Agreement the Sponsoring Organization shall arrange for the installation company to remove the banners or decorations.

**3. County Encroachment Permit.** The CCSD shall issue an “Authorization to Use” letter in support of the required San Luis Obispo County Encroachment Permit. The Sponsoring Organization is responsible for securing the required Encroachment Permit from the San Luis Obispo County Public Works Department, payment of any required County fees, and compliance with any conditions of the Encroachment Permit. Banners or decorations may not be installed until the County has issued the Encroachment Permit

**4. Maintenance and Repair of Banners or Decorations.** The Sponsoring Organization shall be responsible for monitoring the condition of the banners or decorations and for replacement, cleaning and repair, as needed. Upon notification by the CCSD that a banner or decoration’s condition is such that it needs replacement, cleaning or repair the Sponsoring Organization shall take immediate steps to correct any identified problems. In the event the banner or decoration is not satisfactorily replaced, cleaned or repaired the CCSD may arrange to have the banner or decoration removed and any costs incurred to do so shall be the responsibility of the Sponsoring Organization.

**5. Insurance.** The Sponsoring Organization, shall provide, at its own cost and expense, and maintain in force policies of comprehensive public liability insurance in the amount of \$1,000,000. The CCSD shall be named as additional insured and the policy shall provide that it will not be cancelled, modified or lapse without thirty (30) days prior written notice to the CCSD. A Certificate of Insurance must be on file with the CCSD prior to installation of banners or decorations.

**6. Hold Harmless and Indemnification.** The Sponsoring Organization shall hold harmless and indemnify the CCSD against all losses, expenses, claims, actions, causes of action, damages, costs or liabilities, including court costs and attorney fees, arising out of or resulting in any manner whatsoever from this Application and Agreement and/or the attachment,

installation, maintenance, and/or removal of banners or decorations on CCSD street light lamp posts.

**7. Damage to Street Lights.** Sponsoring Organizations shall also be responsible for any damage to street lights as a result of attachment of banners or decorations, and shall reimburse the CCSD for any expenses for corrective action that the CCSD determines is required, including, but not limited to the replacement of the street light lamp posts.

**8. No Public Forum.** By approval of this Application and Agreement the CCSD is not creating a public forum and banners and decorations installed pursuant to this Agreement and Application shall not be used as a public forum for first amendment expression.

**I hereby acknowledge that I have read and agree with all of the terms and conditions set forth in this Application and Agreement. I declare under penalty of perjury that the information contained in this Application and Agreement is true and correct to the best of my knowledge.**

**Sponsoring Organization:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

**CCSD:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D.**

FROM: Jerry Gruber, General Manager  
Kathy Choate, District Clerk

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Meeting Date: September 27, 2012      Subject: Consideration to Adopt Resolution 50-2012 Approving Amendments to the District’s Conflict of Interest Code as Part of the Required Biennial Review

**RECOMMENDATION:**

1. Adopt Resolution 50-2012 amending the list of designated positions subject to the CCSD’s Conflict of Interest Code
2. Authorize the President to sign Resolution 50-2012 on behalf of the Board of Directors.
3. Direct staff to forward Resolution 50-2012 to the County of San Luis Obispo Board of Supervisors for approval, along with the executed “2012 Local Agency Biennial Notice”.

**FISCAL IMPACT:** None

**DISCUSSION:**

The Political Reform Act requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate, or alternatively, if the Code must be amended. Once a determination has been made, any changes must be submitted in both “redline/strikeout” and clean format to the code reviewing body (County of San Luis Obispo Board of Supervisors). A “Local Agency Biennial Notice” indicating whether changes are being made is also required to be executed and submitted to the County Clerk/Recorder.

The CCSD has adopted the Fair Political Practices Commission’s (FPPC) Model Conflict of Interest Code. The Conflict of Interest Code includes a list of designated positions, which are positions that make or participate in the making of decisions that may have a foreseeable material effect on their financial interests, as defined in State law and FPPC regulations.

Since the CCSD has adopted the FPPC Model Conflict of Interest Code, which includes any and all amendments duly adopted by the FPPC, the only changes needed is to update the list of designated positions that have occurred as a result of organizational changes since the last biennial review. Staff is recommending that the Board of Directors adopt the attached Resolution, which will amend the CCSD’s Conflict of Interest Code to revise the list of designated positions by reclassifying the position of Wastewater Systems Operator to Senior Wastewater Operator, adding the positions of Administrative Services Officer, Assistant District Counsel, and Facilities and Resources Supervisor, and deleting the position of Utilities Manager.

Attachment: Resolution 50-2012

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BOARD ACTION:      Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ MACKINNON    \_\_\_ THOMPSON    \_\_\_ BHRINGER    \_\_\_ CLIFT    \_\_\_ ROBINETTE \_\_\_

RESOLUTION 50-2012  
September 27, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT RELATING  
TO BIENNIAL REVIEW OF ITS CONFLICT OF INTEREST CODE  
AND AMENDING THE LIST OF DESIGNATED POSITIONS SUBJECT  
TO THE CONFLICT OF INTEREST CODE

WHEREAS, the Cambria Community Services District has adopted, by Resolution 36-2010 dated July 22, 2010, the Fair Political Practices Commission's (FPPC) Model Conflict of Interest Code; and

WHEREAS, pursuant to Government Code Section 87306.5 the District is required to review its Conflict of Interest Code and, if a change is needed, submit an amended Conflict of Interest Code to the Board of Supervisors of the County of San Luis Obispo, which is the designated code reviewing body; and

WHEREAS, the Board of Directors of the Cambria Community Services District has determined that the list of designated positions subject to the provisions of the Conflict of Interest Code (reference Government Code Section 87302(a)) should be amended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. Exhibit "A" to Resolution 36-2010, "List of Positions Designated as subject to the Provisions of the CCSD's Conflict of Interest Code" is hereby amended by reclassifying the position of Wastewater Systems Operator to Senior Wastewater Operator, adding the positions of Administrative Services Officer, Assistant District Counsel, and Facilities and Resources Supervisor, and deleting the position of Utilities Manager, as set forth in Exhibit "A", attached hereto and incorporated herein by this reference.
2. Other than the amendments contained herein, the Board of Directors has determined that no other changes to the District's Conflict of Interest Code are required.
3. In accordance with Government Code Sections 87303 and 87306.5, this Resolution amending the Cambria Community Services District's Conflict of Interest Code shall be submitted to the Board of Supervisors of the County of San Luis Obispo, as the designated code reviewing body, along with the executed "2012 Local Agency Biennial Notice".

Resolution 50-2012 was adopted at a Regular Meeting of the Cambria Community Services District on September 27, 2012.



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Allan MacKinnon  
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

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Kathy A. Choate, District Clerk

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Timothy J. Carmel, District Counsel

EXHIBIT "A"  
TO CCSD RESOLUTION 50-2012

LIST OF POSITIONS DESIGNATED AS  
SUBJECT TO THE PROVISIONS OF THE CCSD'S  
CONFLICT OF INTEREST CODE

The below-described positions shall comply with the CCSD's Conflict of Interest Code. Disclosure of financial interests shall be required for the indicated categories. Disqualification shall occur when required by the Code.

<u>SCHEDULE</u>	<u>DISCLOSURE CATEGORIES</u>
A-1	Investments: Stocks, Bonds, and Other Interests (Ownership Interest is Less Than 10%)
A-2	Investments: Income, and Assets of Business Entities/Trusts (Ownership Interest is 10% or Greater)
B -	Interests in Real Property
C -	Income and Business Positions (Income Other than Loans, Gifts, and Travel Payments)
D -	Income – Loans (Received or Outstanding)
E -	Income – Gifts
F -	Income – Gifts: Travel Payments, Advances and Reimbursements

<u>POSITIONS</u>	<u>CATEGORIES</u>
Board Members	ALL
General Manager	ALL
Finance Manager	ALL
District Counsel	ALL
<u>Assistant District Counsel</u>	<u>ALL</u>
District Engineer	ALL
Fire Chief	ALL
<u>Administrative Services Officer</u>	<u>ALL</u>
<u>Facilities and Resources Supervisor</u>	<u>ALL</u>
Water System Supervisor	ALL
<u>Senior Wastewater Operator</u>	<u>ALL</u>
Parks, Recreation and Open Space Commissioners	ALL
District Clerk	ALL

# Office of the County Clerk-Recorder

COUNTY OF SAN LUIS OBISPO ♦ 1055 MONTEREY ST. RM. D120 ♦ SAN LUIS OBISPO, CA 93408 ♦ (805) 781-5080/5088



JULIE L. RODEWALD  
COUNTY CLERK RECORDER

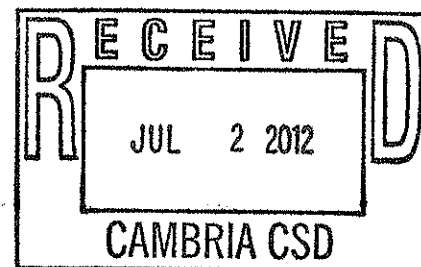
TOMMY GONG  
ASSISTANT COUNTY CLERK RECORDER

TO: COUNTY DEPARTMENTS, SCHOOL DISTRICTS, SPECIAL DISTRICTS, LOCAL GOVERNMENT AGENCIES AND COMMISSIONS

FROM: Ingrid Fagan, Clerk-Recorder's Office

DATE: June 25, 2012

SUBJECT: 2012 BIENNIAL NOTICE FOR CONFLICT-OF-INTEREST CODES



## BACKGROUND INFORMATION:

The Political Reform Act requires every local government agency to review its conflict-of-interest code biennially. Each agency must submit to the County Board of Supervisors a notice indicating whether or not an amendment is necessary. The enclosed "2012 Local Agency Biennial Notice" form must be returned to the Board of Supervisors no later than **October 1, 2012**.

## WHAT THIS MEANS TO YOU:

- Review the enclosed fact sheet.
- Review applicable Political Reform Act provisions (beginning at Gov. Code, § 81000 et seq.) to ensure that any monetary limitations contained in your code are consistent with the Act. (Alternatively, you may compare the limitations contained in the "Model Code" published by the FPPC and contained in the California Code of Regulations, Title 2, § 18730, to ensure that your code's monetary limitations are consistent with the Act.)
- Determine if your code needs to be amended.
- If amendments are necessary, please submit the following:
  - A letter outlining any changes
  - A "red-line/strike out" (track changes) version showing the changes to your current conflict-of-interest code
  - A "final" clean copy of your new conflict-of-interest code.
- **Complete and return the 2012 Local Agency Biennial Notice no later than October 1<sup>st</sup>, 2012, whether or not you will be making changes to your code.**

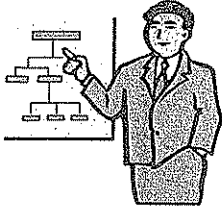
All codes must be reviewed by County Counsel prior to approval. If your agency is independent from the county (e.g., school districts, community service districts, etc.), any questions regarding substantive amendments to your code or questions regarding the conflict of interest code requirements of the Political Reform Act, should be directed to your agency's legal counsel. County departments and commissions of the county may contact County Counsel with any questions regarding substantive amendments to your code.

If your agency is amending your code, please submit it to our office **as soon as possible**. An agency's code is not effective until it has been approved by the Board of Supervisors.

Clerk-Recorder staff can be reached at 781-5085 or 781-5225 if you have any questions.

# How to Review a Conflict-of-Interest Code<sup>1</sup>

## Who is a Designated Employee?



### Designate these Positions:

High level positions that have authority to vote on a matter, appoint a person, obligate or commit his or her agency to a course of action, or enter into any contractual agreement on behalf of his or her agency.

Mid-level positions that have authority to negotiate decisions on behalf of the agency, without significant substantive review; or

Positions that advise or make recommendations to the decision-maker by conducting research or an investigation, preparing or presenting a report, analysis or opinion that requires the exercise of judgment on the part of the employee and the employee is attempting to influence the decision.

A designated employee is an officer, employee, member, or consultant of an agency whose position is designated in the code because the position entails the making or participation in the making of governmental decisions that may foreseeably have a material effect on his or her financial interest. (*Government Code Section 82019.*)

## Who Should Not be Designated?



### Do Not Designate these Positions:

- Board of Supervisors
- Chief Administrative Officers
- District Attorneys
- County Counsels
- County Treasurers
- Planning Commissioners
- City Council Members
- Mayors
- City Managers
- City Attorneys
- City Treasurers
- Other city, county, and local agency public officials who manage public investments
- Solely clerical, ministerial, or manual positions
- Unsalaries members of boards or commissions that are solely advisory

### Review:

First, eliminate positions outlined above that are not designated employees.

Second, evaluate the remaining employees, committees, officers, or consultants. Top level management personnel are normally broad policy makers and should be designated. Beyond that, read duty statements and talk to supervisors. Each position should be analyzed to determine if it makes decisions. Be sure all positions that have authority to authorize contracts are designated.

Next, review the disclosure categories. Employees should only disclose economic interests that relate to their job. Do not assign the same disclosure to every position as jobs are different. The disclosure category assignments must adequately differentiate between positions.

Contact other cities or counties for examples and guidance. The FPPC also posts model disclosure categories on its website.

## Check Duty Statements Review Disclosure Categories



<sup>1</sup> This information sheet should not be used to determine whether an agency is required to adopt a conflict-of-interest code. Contact the FPPC for assistance in making that determination.

# How to Amend a Conflict-of-Interest Code

The following are the FPPC's guidelines of the steps necessary to amend a conflict-of-interest code. Additional information may be required depending on the specific amendment. The FPPC's website, [www.fppc.ca.gov](http://www.fppc.ca.gov), has available all of the necessary forms and documents to prepare an amendment. When the code reviewing body is a City Council or Board of Supervisors, contact the local code reviewing body concerning their code amendment procedures.

## Non-Substantive Amendments

1. Provide a letter or memorandum describing the positions that have been deleted or renamed.
2. Include a copy of the entire code showing the changes in strikeout/underscore format.
3. Include a declaration by the chief executive officer.

## Substantive Amendments

1. Prepare the proposed amendment using strikeout/underscore format.
2. Prepare a Notice of Intention and conduct a public comment period. Multi-county agencies must have a 45-day comment period. Other local agencies must follow the city's or county's requirements. Provide a copy of the notice to:
  - a. Members of the public and to each employee affected by the proposed amendment.
  - b. Multi-county agencies should also forward the notice to the FPPC.
3. Submit to the code reviewing body the proposed code amendment in strikeout/underscore format. Multi-county agencies must provide the following:
  - a. A declaration by the Chief Executive Officer
  - b. A summary of any hearing, including the names and addresses of any participants
  - c. Copies of all written comments
  - d. Written justification for all changes
  - e. The most current organizational chart of the agency
  - f. Job descriptions of all positions being added or whose disclosure category is being changed
  - g. Minutes of the last two agency board meetings, if available

## Example strikeout/underscore format

<del>III. PUBLIC WORKS OFFICE</del> <del>MAINTENANCE DIVISION</del>	
1. Maintenance Superintendent.....	2
<u>2. Maintenance Supervisor.....</u>	<u>2</u>
<del>2. Asst. Maintenance Superintendent.....</del>	<del>2</del>
3. Senior Equipment Technician.....	3
<del>3. Equipment Services Technician.....</del>	<del>3</del>
<ul style="list-style-type: none"><li>• The Public Works Office became the Maintenance Division.</li><li>• The Asst. Maintenance Superintendent was reclassified to Maintenance Supervisor.</li><li>• The Equipment Services Technician position has been deleted.</li></ul>	

## 2012 Local Agency Biennial Notice

Name of Agency: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Office Phone No: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax No: \_\_\_\_\_

**Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code requires disclosure by agency officials who make or participate in making governmental decisions.**

This agency has reviewed its conflict-of-interest code and has determined that *(Check one box)*:

**An amendment is required. The following amendments are necessary:**  
*(Mark all that apply.)*

- Include new positions.
- Revise disclosure categories.
- Revise the titles of existing positions.
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions.
- Other *(describe)* \_\_\_\_\_

**No amendment is required.**

**The code is currently under review by the code reviewing body.**

---

### Verification

*The agency's code accurately designates all positions that make or participate in the making of governmental decisions; the disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding the designated positions; and the code includes all other provisions required by Government Code Section 87302.*

\_\_\_\_\_  
*Signature of Chief Executive Officer*

\_\_\_\_\_  
*Date*

Complete this notice regardless of how recently your code was approved or amended.  
Please return this notice no later than **October 1, 2012**, or the date specified by your agency, if earlier, to:

**County Clerk-Recorder  
Conflict of Interest Filings  
1055 Monterey #D120  
San Luis Obispo CA 93408**

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 7.E.

FROM: Jerry Gruber, General Manager  
Kathy Choate, District Clerk

-----  
Meeting Date: September 27, 2012

Subject: Consideration to Adopt  
Resolution 51-2012 Approving a  
Revised Fee Schedule for  
Various Services and Facilities  
Provided by the District

**RECOMMENDATION:**

Adopt Resolution 51-2012 approving a revised Cambria Community Services District Fee Schedule for various services and facilities provided by the District.

**FISCAL IMPACT:** In addition to correcting an error in the previously adopted Fee Schedule, adoption of the revised Fee Schedule will include a fee for applications for placement of banners on Main Street light lamp posts, which will allow the District to recover the cost of processing applications for the placement of such banners.

**DISCUSSION:**

A new CCSD Fee Schedule was adopted at the August 23, 2012 Board meeting. Subsequent to the adoption of the new Fee Schedule it came to staff's attention that fees in Exhibit "A" to Resolution 44-2012 in the section under "Utility Service and Water Conservation" relating to the Water & Sewer Impact Fee- new fixtures added to existing service were listed incorrectly. Resolution 51-2012 Exhibit "A", attached for your consideration, remedies that error. Additionally, the Board will also be considering the adoption of a policy and application for placement of banners or decorations on Main Street light lamp posts. An application fee for the placement of such banners or decorations is required; staff has determined that the amount of \$50.00 would be a reasonable amount to recover the cost of this service. Accordingly, an item has been added to the Customer Service Charge section of the Fee Schedule providing for the banner application fee.

Attachment: Resolution 51-2012

-----  
BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ MACKINNON \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ ROBINETTE \_\_\_

## RESOLUTION NO. 51-2012

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT ADOPTING A REVISED FEE SCHEDULE FOR VARIOUS SERVICES AND FACILITIES PROVIDED BY THE DISTRICT

**WHEREAS**, on August 23, 2012 the Board of Directors adopted a new Fee Schedule for various services and facilities provided by the District, and subsequently it was discovered that an item within the section titled "Utility Service & Water Conservation," for fees related to, "new fixtures added to existing service," contained amounts and descriptions that were in error; and

**WHEREAS**, the Board of Directors desires to correct the error by adopting a corrected Fee Schedule; and

**WHEREAS**, the Board has also approved a new policy and application process for the placement of banners on Main Street light lamp posts and desires to add an application fee for the placement of such banners or decorations to the updated Fee Schedule; and

**WHEREAS**, the Board of Directors has determined that adoption of the revised fee schedule for various services and facilities is appropriate and necessary in order to reasonably recover the cost of providing services.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Cambria Community Services District as follows:

1. The above recitals are true and correct, and are incorporated herein by this reference.
2. The revised Cambria Community Services District Fee Schedule dated September 27, 2012 and attached hereto as Exhibit A and incorporated herein by this reference, is hereby adopted.
3. The fees and charges set forth in Exhibit A shall be effective immediately.

The foregoing Resolution was PASSED and ADOPTED this 27<sup>th</sup> day of September 2012.

Ayes:  
Noes:  
Absent:  
Abstain:



Allan S. MacKinnon,  
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

---

Kathy A. Choate  
District Clerk

---

Timothy J. Carmel  
District Counsel

## EXHIBIT "A"

## Cambria Community Services District Fee Schedule

DRAFT

Type of Fee	Fee
<b>CUSTOMER SERVICE CHARGES</b>	
Account Start	\$38.50
Security Deposit for non-owner customers / or after disconnect	\$100
Returned Check	\$25 first time \$35 per each additional time
Late Fee – after 30 days <i>Fee can be waived once each calendar year at District's discretion.</i>	10% of delinquent amount with a \$10 minimum charge plus 0.5% of delinquent amount each additional month bill remains delinquent
48-Hour Notice fee	\$29.50
Service Disconnect / Reconnect Fee	\$140
Service Disconnect only	\$70
Service Reconnect only	\$70
Off Hours Reconnect	\$155
Meter Tampering	\$50 + actual cost
Payment Plan	Fee waived for first payment plan. Late Fee applies to second payment plan. <i>Maximum of 2 payment plans</i> allowed per calendar year.
Remodel Application Review Fee with Water Fixtures	Actual cost (including 10% admin overhead), \$250 <i>deposit required</i>
Remodel Application Review Fee without Water Fixtures	Actual cost (including 10% admin overhead), \$100 <i>deposit required</i>
Special Agreement Fee	Actual cost (including 10% admin overhead), <i>\$1,000 deposit required</i>
<b>Application Fee to Place Banners or Decorations on Main Street Light Lamp Posts</b>	<b>\$50 Non-Refundable Fee</b>
Other/Miscellaneous Services	The District reserves the authority to levy fees for other services not specified herein at a level not exceeding the District's costs for providing each service. Such fees will be based on District estimates for staff time and materials, including overhead and administration.
<b>GENERAL ADMINSTRATIVE CHARGES</b>	
Photo-copying	\$0.20 per page for black & white copies plus any additional pass-through costs if applicable
Drawings & Maps	Actual costs with a minimum of \$2 per page
Audio, CD, or DVD	Actual cost (including any vendor costs, materials, staff time, 10% admin overhead, mailing costs, and any other related costs)
Custom Report / Data Queries	\$0.20 per page for black & white copies plus actual costs (including staff time and 10% administrative overhead)
Agenda Subscription (by Email)	\$36 annual
Agenda Subscription (by Postal Mail)	\$54 annual (including postage)

Type of Fee	Fee
<b>WATER METER ALLOCATIONS</b>	
Wait List Administration Fee	\$88 (includes 10% admin overhead)
Intent to Serve Letter (Good for 18 months)	Actual cost (including 10 % admin overhead), <i>\$900 deposit required</i>
Extension of Intent to Serve Letter	Actual cost (including 10 % admin overhead) with deposit required
Single Permit	<i>\$200 deposit required</i>
Permits for more than 3 EDUs	<i>\$400 deposit required</i>
Transfer of Meter/Position Location	Replaced with 2 separate fees (listed below)
Meter/Position Relocation: For parcels without an existing connection	Actual cost (including 10% admin overhead), <i>\$750 deposit required</i>
Active Service Transfer	Actual cost (including 10% admin overhead), <i>\$750 deposit required</i>
Special Project Agreement	Actual cost (including 10% admin overhead), <i>\$1,000 deposit required</i>
Fireflow Evaluation of Infrastructure	Actual cost (including 10% admin overhead), <i>\$200 deposit required</i>
Assignment of Position (Change of Owner)	Actual cost (including 10% admin overhead), <i>\$500 deposit required</i>
Assignment requiring Board Approval	Actual cost (including 10% admin overhead), <i>\$1,000 deposit required</i>
<b>UTILITY SERVICE &amp; WATER CONSERVATION</b>	
Construction Damage	Actual cost (including 10% admin overhead)
Customer Service Call for Water Loss (formerly callout to private property leak)	No charge first call ; actual cost thereafter; After hours minimum 2 hours fully burdened overtime rate <i>No charge if meter is malfunctioning</i>
Water Connection Fee	\$3,255 per EDU
Sewer Connection Fee	\$2,170 per EDU
Engineering Plan Check	\$206 + actual costs over 2 hours (including 10% admin overhead)
New Construction Application Fee	\$55
New Construction Plan Review	\$110 + actual costs over 2 hours (including 10% admin overhead)
Remodel Application Fee	\$55
Remodel Plan Review	\$110 + actual costs over 2 hours (including 10% admin overhead)
Water & Sewer Impact Fee – New fixtures added to Existing Service	
Each Add'l Sink/Lavatory, Toilet, Urinal, or Clothes Washer	\$400
<del>Each Add'l Toilet/Urinal</del> Each Add'l Shower or Bathtub	\$800
<del>Each Add'l Shower or Bathtub</del> Each Add'l Bar or Laundry Sink	\$200
Meter Test <i>Fee waived if meter found defective</i>	Actual costs (including 10% admin overhead), <i>\$125 deposit required</i>
Meter Relocation	Actual costs (including 10% admin overhead), <i>\$100 deposit required</i>

Type of Fee	Fee
Water Conservation Fixture(s) Inspection(s): Applies to: New Construction, Retrofits, Resale Pre-Inspection, Remodels of greater than 20% of existing square footage, and Remodels of less than 20% of existing square footage	\$99.50 initial inspection, plus \$49.75 per reinspection if needed, plus additional actual costs
Sewer Wye Inspection	\$99.50 initial inspection, plus \$49.75 per reinspection if needed, plus additional actual costs
Sewer Lateral Agreement	Eliminate
Response to Private Sewer Spill	Eliminate
Pre-Treatment Inspection Related to SSMP	\$105 plus actual costs over 1 hour
<b>EQUIPMENT RENTAL COSTS (EXCLUDES STAFF TIME)</b>	
Backhoe	\$90 / hour
Portable Trailer Mounted Compressor	\$30 / hour
Service Truck	\$50 / hour
Dump Truck	\$70 / hour
Vactor Truck	\$100 / hour
Labor (each worker)	\$45 / hour
Other Equipment	Actual cost
<b>FIRE DEPARTMENT</b>	
Fireworks/Pyrotechnics Show Permit and Inspection	\$250 + actual costs over 2 hours
Tent Fire Permit and Inspection	\$150 + actual costs over 1 hour
Movie Set Fire Permit and Inspection	\$250 + actual costs over 2 hours
Plan Check w/Inspection and Fire Letter Residential New Construction Residential Remodel Commercial New Construction Commercial Remodel	\$350 + actual costs over 3 hours \$350 + actual costs over 3 hours \$450 + actual costs over 4 hours \$350 + actual costs over 3 hours
Fire Alarm Plan Check & Inspection	\$350 + actual costs over 3 hours
On-site Hydrant(s) Inspections(s)	\$300 + actual cost over 2.5 hours
Sprinkler System	\$250 standard + actual costs over 2 hours + if required, \$100 for bucket flow test + if required, \$100 for underground inspection + if required, \$100 for line test
Hydrant / Fire Flow Calculations	\$175 + actual cost over 1.5 hours
Administration of Fire Hazard Fuel Reduction Order	\$200 + contractor cost pass through
Incident Report	\$0.20 per page for black & white copies
Fire Investigation Report	\$0.20 per page for black & white copies
<b>Fire Service Vehicle Reimbursement Rates for Mutual Aid Calls</b>	
Fire Engine Type I (1,500 gpm)	\$90 per hour
Fire Engine Type II	\$56 per hour
Rescue Vehicle	\$56 per hour
Command Vehicle	\$56 per hour
Utility Vehicle	\$56 per hour
Water Tender CAF (Compressed Air Foam) (500 gpm)	\$70 per day
Vehicle Mileage	Per IRS allowance
Personnel Costs	Actual cost

## EXHIBIT "A"

## VETERAN'S MEMORIAL HALL RENTALS

DRAFT

		Community Groups & Civic Organizations		For Profit Entities & Private Events	
<b>SECURITY/CLEANING DEPOSIT</b>					
Partial Facility Use:					
Class I & II		\$50		\$100	
Class III		\$50		\$400	
Full Facility Use:					
Class I & II		\$250		\$250	
Class III		\$250		\$1,000	
Events with alcohol		\$500			
Class IV Events		n/a		\$1,500	
<b>CLASS I - III FEES</b>					
<b>Main Hall &amp; Full Facility</b>		<u>Main Hall</u>	<u>Full Facility</u>	<u>Main Hall</u>	<u>Full Facility</u>
Class I	Per hour	\$20	n/a	\$50	\$80
	Half Day (4 Hours)	n/a	n/a	\$150	\$250
	Full Day (8 Hours)	n/a	n/a	\$300	\$500
Class II	Per hour	\$25	n/a	\$70	\$100
	Half Day (4 Hours)	n/a	n/a	\$200	\$300
	Full Day (8 Hours)	n/a	n/a	\$400	\$600
Class III	Half Day (4 Hours)	\$30	n/a	\$300	\$600
	Full Day (8 Hours)	n/a	n/a	\$500	\$1,000
	Each Add'l Hour	n/a	n/a	\$60	\$120
Overnight Add-On Fee		n/a		\$50	
<b>Dining Room with Deck</b>					
	Per hour	\$12		\$35	
	Half Day (4 Hours)	n/a		\$90	
	Full Day (8 Hours)	n/a		\$180	
<b>Kitchen (Add-On Fee)</b>					
<i>Only rented as an add-on to rental of Main Hall or Dining Room</i>					
	1 hour	\$6		\$30	
	Each Add'l Hour	\$6		\$15	
<b>BBQ Pit</b>					
	Per hour	\$6			
	Half Day (4 Hours)	n/a		\$60	
	3/4 Day (6 Hours)	n/a		\$80	
	Full Day (8 Hours)	n/a		\$100	
<b>Parking Lot Only (Includes Restrooms)</b>					
	Per hour	\$9		n/a	
	Half Day (4 Hours)	n/a		\$200	
	Each Add'l Hour	n/a		\$50	
<b>CLASS IV FEES</b>		<u>Parking Lot Only</u>	<u>Full Facility</u>	<u>Parking Lot Only</u>	<u>Full Facility</u>
	Half Day	n/a	n/a	\$800	\$1,200
	All Day	n/a	n/a	\$1,500	\$2,000
<b>STAFFING</b>	n/a for community and civic groups		\$40 per hour per staff member, 2 hour minimum		
<i>Onsite District staff may be required for profit and private events, at the discretion of the General Manager or his/her designee.</i>					
Class I—Low or Minimum Impact (Events up to 35 people, includes passive uses, such as group meetings or exercise classes.)					
Class II—Medium Impact (Events with more than 35 people but less than 100, or where equipment or materials, supplies, or displays are brought in, such as woodcarving or art instruction, educational seminars, health fairs, craft shows, holiday benefits, and events with similar impact.)					
Class III—Moderate to Higher Impact (Events from 100 up to 500 people, events where alcohol liability is required, dances, large exhibits, and other events with similar impact.)					
Class IV—High Impact (Events with attendance by over 500 people)					
<i>Community groups and civic organizations and Veterans Organizations may receive a fee reduction as determined by the General Manager.</i>					

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.F.**

FROM: Jerry Gruber, General Manager  
Cortney Upthegrove, Administrative Technician II

---

Meeting Date: September 27, 2012                      Subject: Consideration to Assign Twenty Eight (28) Commercial Wait List Positions to APN 013-232-012 Pursuant to CCSD Code Title 8 §8.04.090; Assignment Not Applied for Prior to Close of Escrow; Applicant, Michael Campo

---

**RECOMMENDATIONS:**

Approve assignment of commercial wait list position number four (4), for twenty eight (28) commercial EDU's on APN 013-232-012 (2075 Main St.) not applied for prior to the close of escrow.

**FISCAL IMPACT:** \$1,100 fee paid to CCSD

**DISCUSSION:**

Owners of properties that are being transferred with wait list positions must submit an application to the CCSD for assignment of the positions at least 15 days prior to close of escrow, pursuant to CCSD Code section 8.04.090. The fee for a normal assignment process is \$475; however, if applicants fail to apply on time, and Board action is required, the fee is \$1,100.

The property in question closed escrow on July 30, 2012 and did not follow the assignment process prior to the close of escrow. The title officer is stating that they were unaware of the need to apply for the CCSD's commercial wait list assignment and she assumed that the positions passed with the property. However, the buyer was aware of the assignment requirement following a conversation with CCSD staff member Cortney Upthegrove on June 20, 2012. Additionally, the seller of the property has a signed disclosure agreement on file which requires they follow the process for assignment of a wait list position. All of the required paperwork has now been received and is ready for processing upon approval by the Board.

Staff recommends the Board approve the assignment of commercial wait list position number four (4), for twenty eight (28) commercial EDUs.

Attachment: Recorded Grant Deed  
Letter from Buyer  
Letter from Escrow Officer  
Disclosure statement from seller  
Application for placement on wait list

---

BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ MACKINNON \_\_\_ THOMPSON<sup>78</sup>\_\_\_ BAHRINGER\_\_\_ CLIFT \_\_\_ ROBINETTE\_\_\_

**JULIE RODEWALD**  
San Luis Obispo County - Clerk/Recorder  
Recorded at the request of  
**First American Title Company**

ASK  
7/30/2012  
8:00 AM

**RECORDING REQUESTED BY**  
First American Title Company

**AND WHEN RECORDED MAIL DOCUMENT TO:**  
Michael Campo  
1700 London Lane  
Cambria, CA 93428

DOC#: 2012041835



Titles:	1	Pages:	2
Fees	17.00		
Taxes	654.50		
Others	10.00		
PAID	\$681.50		

Space Above This Line for Recorder's Use Only

A.P.N.: 013-232-012

File No.: 4005-4059998 (KM)

**SURVEY MONUMENT FEE \$10.00**

**GRANT DEED**

The Undersigned Grantor(s) Declare(s): DOCUMENTARY TRANSFER TAX \$654.50; CITY TRANSFER TAX \$;  
SURVEY MONUMENT FEE \$

FILED	FEE PAID	EXEMPT	OUT OF STATE
AKL			

- computed on the consideration or full value of property conveyed, OR
- computed on the consideration or full value less value of liens and/or encumbrances remaining at time of sale,
- unincorporated area;  City of , and

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, **Vera M. Helm, Trustee of the Helm Family Nonqualifying Marital Trust dated 2/6/92 and Helm Porperty Holdings, LLC, a California Limited Liability Comany**

hereby GRANTS to **Michael Campo, a married man as his sole and separate property**

the following described property in the Unincorporated Area of **Cambria**, County of **San Luis Obispo**, State of **California**:

**PARCEL 1 OF PARCEL MAP NO. COAL-75-161, IN THE COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, ACCORDING TO MAP RECORDED NOVEMBER 24, 1975 IN BOOK 18, PAGE 61 OF PARCEL MAPS.**

Mail Tax Statements To: **SAME AS ABOVE**

Date: 07/18/2012

A.P.N.: 013-232-012

File No.: 4005-4059998 (KM)

Dated: 07/18/2012

Helm Property Holdings, LLC, a California  
Limited Liability Company

Vera M. Helm, Trustee of the Helm Family  
Nonqualifying Marital Trust dated 2/6/92

Vera M. Helm

Vera M. Helm, Trustee

William S. Helm

By: William S. Helm, Manager

STATE OF CA )  
COUNTY OF ORANGE )

On July 20 2012, before me, J.B. Swan III, Notary Public, Notary  
Public, personally appeared VERA M HELM & WILLIAM S. HELM

who proved to me on the basis of satisfactory evidence to  
be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that  
he/she/they executed the same in his/her/their authorized capacity(ies) and that by his/her/their signature(s)  
on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is  
true and correct.

WITNESS my hand and official seal.

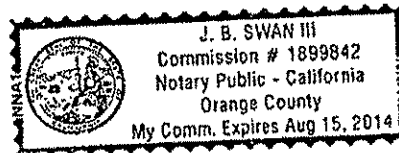
Signature

J.B. Swan III

My Commission Expires: Aug 15 2014

Notary Name: J.B. Swan III, Notary Public

Notary Registration Number: 1899842



This area for official notarial seal

Notary Phone: 949-544-1616

County of Principal Place of Business: Orange

END OF DOCUMENT



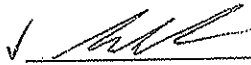
August 28, 2012

Cambria Community Services District  
1316 Tamson  
Cambria, CA 93428

Re: Commercial Wait List (#4) Assignment  
2075 Main St., Cambria, CA 93428

Please accept this letter as my request to submit to the Board for approval to allow the Assignment of the above referenced wait list position #4 from prior owner's to me. Escrow closed on 7/30/2012 and was handled by Kathy Mahrt at First American Title and the Assignment was inadvertently overlooked by Escrow during the escrow process. I understand I will need to provide the completed Assignment forms along with the total fee of \$1,100.00 to CCSD for processing.

Thank you in advance for your consideration in this matter and should you have any questions please feel free to call myself or Kathy Mahrt at First American Title.



---

Michael Campo



*First American Title*

First American Title Company  
601 Morro Bay Blvd, Suite A  
Morro Bay, CA 93442  
(805)771-1542  
Fax - (866)393-4560

August 21, 2012

To:

Cambria Community Services District  
1316 Tamson  
Cambria, CA 93425  
Attn: Board Members

Re: 2075 Main Street (013-232-012)  
Cambria, CA  
Buyer: Michael Campo  
Seller: Vera Helm and Helm Holding LLC

Gentlemen,

Recently I processed a sale escrow on the above referenced property which closed on July 30, 2012. When I returned from my vacation on August 27, 2012 I was told we inadvertently overlooked processing the assignment of the Commercial EDU'S. To be honest, I did not realize that CCSD had a Commercial Wait List. When I saw on the purchase agreement there were EDU'S included in the sale, I assumed they passed with the property so no Assignment was necessary. The Buyer, Seller and Real Estate Agent, Casey Hosman, also did not realize that any paperwork was needed to process the assignment of the EDU'S.

I am asking the Board to please allow the Assignment to be processed at this time and all parties understand that the fee for the assignment is now \$1,100.00 which First American Title will be paying since it was my error. I have been processing assignments and transfers with CCSD for well over 20 years most of them have been residential, but I have also processed numerous commercial transfers in the past. I have worked closely with CCSD in the Voluntary Merger Program as well as the assignments and transfers and have always been happy to provide CCSD with copies of recorded documents when asked. I am hoping this request be approved and we can move forward with the assignment process.

Thank you in advance for your consideration in this matter.

Sincerely,

Kathy Mahrt  
Certified Escrow Officer  
Branch Manager

CAMBRIA COMMUNITY SERVICES DISTRICT

DISCLOSURE AND ACKNOWLEDGEMENT

APPLICANT DEPOSIT FOR WATER AND SEWER CONNECTION FEES  
PURSUANT TO PROVISIONS OF DISTRICT ORDINANCE 1-93

Ordinance 1-93, as may be amended, of the Cambria Community Services District, hereinafter referred to as DISTRICT, provides for project placement on a DISTRICT waiting list for water and sewer connection permits and for deposit of the amounts required for water and sewer connection fees. Said deposit shall also be required to be maintained with the DISTRICT while the applicant(s) project remains on the waiting list or while a DISTRICT "Intent to Serve" letter is issued to the applicant and is validly in effect.

IF THE DEPOSIT IS MADE IN CASH, it will be held by the DISTRICT for the benefit of the applicant(s) until issuance of water and sewer connection permits to the applicant(s). While held by the DISTRICT, the cash deposit will earn interest for the benefit of the applicant(s) at a rate to be established and revised from time to time by Resolution of the Board of Directors of the District. Said interest will be compounded annually and added to the applicant's deposit account with the DISTRICT. The District shall be responsible for submitting annual 1099 forms to the applicant and the U.S. Internal Revenue Service declaring the interest earned to the benefit of the applicant(s).

IF THE DEPOSIT IS MADE WITH A FINANCIAL INSTRUMENT, the DISTRICT shall hold physical possession of the instrument and the Encumbrance Form must be completed by applicant's financial institution. While held by the DISTRICT, the encumbered account may earn interest for the benefit of the applicant(s) by terms arranged between the applicant(s) and the financial institution. In no case and at no time shall an account encumbered to the DISTRICT be reduced below \$5,000 per equivalent dwelling unit (EDU). The financial institution shall be responsible for submitting annual 1099 forms to applicant and to the U.S. Internal Revenue Service declaring the interest earned to the benefit of the applicant(s).

Upon an application maturing to the point of DISTRICT issuance to the applicant(s) of water and sewer connection permits, DISTRICT will convert the cash deposit and accrued interest earnings, or convert the financial instrument to cash payable to the DISTRICT, as non-refundable connection fees. The amount payable to the District shall be the amount of the connection fee in effect at the time connection permits are issued. If the fees in effect at that time exceed the accumulated amount on deposit, the applicant(s) will be required to pay to the DISTRICT the balance due before DISTRICT will issue the permits. If the accumulated amount on cash deposit exceeds the amount of fees in effect at that time, the DISTRICT will issue the permits to the applicant(s) together with any accumulated deposit amounts which are in excess of the required fees.

If an applicant submits request to the DISTRICT for removal from a waiting list or cancellation of an "Intent to Serve" letter, the DISTRICT will take such action and refund to the applicant the deposit amount plus accumulated interest, less an amount of \$50.00 from the original deposit as a non-refundable administration fee. In cases of Financial Instrument the applicant is required to submit the \$50.00 prior to the release of Instrument back to applicant. If an applicant assigns ("sells") the position, the appropriate assignment procedures (Ordinance 1-93, Section K.1) must be completed and the non-refundable fee of \$200.00 must be paid.

SPECIAL NOTE

An applicant's placement on a water and sewer allocation waiting list, the CCSD's issuance to the applicant of an "Intent to Serve" letter and the CCSD's issuance to the applicant of water and sewer connection permits shall all be subject to current and future rules, regulations, resolutions and ordinances of the Cambria Community Services District. Such placement on a waiting list or such "Intent to Serve" letter may be revoked as a result of conditions imposed upon the CCSD by a court or governmental agency of higher jurisdiction, or by a change in availability of resources, or by a change in ordinances, resolutions, rules or regulations adopted by the Board of Directors for the protection, health, safety and welfare of the CCSD. The Board of Directors of the CCSD reserves the right to revoke such placement on waiting list, or such "Intent to Serve" letter at any time. In addition, the Board of Directors reserves the right to increase, decrease, or otherwise modify the connection fees and/or establish such other conditions or requirements prior to the issuance of an "Intent to Serve" letter.

The applicant(s) identified and signed below do hereby acknowledge receipt of and understanding of the information contained herein. Applicant further acknowledges that in the event any interest in said property is transferred to another person without approval of assignment prior to transfer in accordance with District policy, that applicant's position on water and sewer waiting list is null and void.

By: *Verza M. Helm*

Social Security No. [REDACTED]

VERZA M HELM (signature)

William S. Helm, Trustee of the Helm Family Nonqualifying Marital Trust, dated 2/06/92, Central Coast Lodging, LLC

Date 9-20-01

(printed name)

By: \_\_\_\_\_

Social Security No. \_\_\_\_\_

(signature)

Date \_\_\_\_\_

(printed name)

For project proposed to be located on Assessor's Parcel No.(s): 013-232-012

Original to District file  
1 copy to each applicant

CAMBRIA COMMUNITY SERVICES DISTRICT  
P.O.Box 65, Cambria, CA 93428 • (805) 927-6223

APPLICATION FOR PLACEMENT ON WAITING LIST  
FOR ALLOCATION OF WATER & SEWER SERVICE

(Pursuant to Provisions of Ordinances W-82, S-82, 2-86, and 1-93)

*Commercial*  
"RESIDENTIAL"

DATE: September 14, 2001

OWNER'S

NAME: Central Coast Lodging, LLC, and OWNER'S MAILING: [REDACTED]  
William S. Helm, Trustee of the Helm Family ADDRESS [REDACTED]  
Nonqualifying Marital Trust dated 12/06/92 VERA M. HELM TRUSTEE

PHONE (949) 851-9162

AGENT'S NAME/ADDRESS/PHONE [REDACTED]

PROPOSED SERVICE LOCATION 2075 MAIN STREET, CAMBRIA, CA 93428

PARCEL: 1 PARCEL MAP: COAL-75-161 ASSESSORS PARCEL NUMBER 013-232-012-02

PROJECT DESIGNATION:

SINGLE FAMILY        MULTI FAMILY        OTHER Comm. NO. OF UNITS 45 + Mgr Unit

TOTAL NUMBER OF EQUIVALENT DWELLING UNITS (EDU's) 28 (single unit = 1 EDU)

DEPOSIT AMOUNT (PER UNIT)

TO BE INCLUDED WITH APPLICATION: (WATER \$3,000 / SEWER \$2,000) 28 UNITS X \$5,000 = \$140,000

DEPOSIT METHOD: CASH/CHECK        FINANCIAL INSTRUMENT ✓ A.S.

CENTRAL COAST LODGING, LLC by:

[Signature]  
SIGNATURE OF APPLICANT OR AUTHORIZED AGENT

[REDACTED]  
SOCIAL SECURITY NUMBER OF APPLICANT

----- FOR DISTRICT USE ONLY -----

APPLICATION RECEIVED BY \_\_\_\_\_ DATE \_\_\_\_\_ TIME \_\_\_\_\_

DEPOSIT RECEIVED \$ \_\_\_\_\_

COUNTY CLEARANCE ATTACHED: YES        NO

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.G.**

FROM: David Hirsch, Assistant District Counsel

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Meeting Date: September 27, 2012      Subject: Consider Adoption of Resolution 52-2012 Approving an Amendment to Employment Agreement between the CCSD and the General Manager

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors adopt Resolution 52-2012 approving an Amendment to Employment Agreement with the General Manager.

**FISCAL IMPACT:**

The Amendment to the General Manager's Employment Agreement will result in the CCSD paying an additional 5% of his annual salary into the Employer sponsored supplemental retirement fund ("457 Plan"). In addition, he will receive an additional week of Administrative Leave.

**DISCUSSION:**

On June 23, 2011 the Board of Directors approved an Employment Agreement ("Agreement") with Jerry Gruber to serve as the CCSD General Manager. The Agreement was effective June 23, 2011 and expires on June 22, 2014. Section 7 of the Agreement provides for an annual performance review, and also states that the General Manager is to receive adjustments to compensation and/or extensions of the Agreement, as determined by the Board of Directors

At the July 2012 meeting, the Board of Directors held a closed session, as provided in Government Code Section 54957, to review the General Manager's performance. Thereafter, at the July and August meetings the Board held closed sessions to instruct it's negotiator regarding the General Manager's salary and benefits, as permitted by Government Code Section 54957.6

Based upon the Board's direction, the Assistant District Counsel has negotiated the attached Amendment to Employment Agreement ("Amendment"). The Amendment has been executed by Mr. Gruber and is being presented to the Board for its approval.

The Amendment provides that Mr. Gruber will receive an additional 5% of his salary contributed to his 457 Plan. In addition, he will receive an additional five days of administrative leave per year, so that he will now accrue ten days of administrative leave annually.

The Amendment will also add a provision to the Employment Agreement that will provide that he cannot be terminated three months prior to or three months after an election at which election a member of the Board of Directors is elected. Lastly, the term of the Agreement will be extended for one year, expiring on June 22, 2015. The changes to the Agreement will be effective retroactively from June 23, 2012.

-----  
BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ MACKINNON \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ ROBINETTE \_\_\_

RESOLUTION NO. 52-2012  
September 27, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING AN AMENDMENT TO  
EMPLOYMENT AGREEMENT  
WITH THE GENERAL MANAGER

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. To approve the Amendment to Employment Agreement between the CCSD and General Manager, Jerry Gruber, attached hereto as Exhibit "A".
2. To authorize the Board President to execute this Amendment to Employment Agreement on behalf of the Cambria Community Services District.

PASSED AND ADOPTED THIS 27<sup>th</sup> day of September 2012.

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Allan S. MacKinnon, President  
Board of Directors

APPROVED AS TO FORM:

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Timothy J. Carmel  
District Counsel

ATTEST:

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Kathy A. Choate  
District Clerk



**AMENDMENT TO  
EMPLOYMENT AGREEMENT**

This **Amendment to Employment Agreement** ("Amendment") made and entered into this 27<sup>th</sup> day of September 2012, by and between the **Cambria Community Services District** (hereinafter referred to as "**Employer**" or "**CCSD**") and **Jerome D. Gruber** (hereinafter referred to as "**Employee**"), who understand as follows:

**WITNESSETH:**

**Whereas**, on June 23, 2011 Employer and Employee entered into an Employment Agreement (the "Agreement") to employ the services of Employee as General Manager; and

**Whereas**, Employer and Employee desire to amend certain provisions of the Agreement;

**Now, therefore**, in consideration of the mutual covenants contained herein the Agreement is hereby amended as follows:

**Section 1.**

Sections 2 of the Agreement, "Term of Agreement", is hereby amended to read as follows:

"This Agreement commences with an effective date of June 23, 2011, and shall remain in effect until June 22, 2015.

- A. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employer to terminate the services of Employee at any time, subject only to the provisions set forth in Section 3 of this Agreement.

Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from his position with Employer, subject only to the provisions set forth in Section 3 of this Agreement."

**Section 2.**

Subjection A of Section 3 of the Agreement, "Termination and Severance Pay", is hereby amended to read as follows:

"A. Employer may terminate this Agreement without cause, for any reason or for no reason, on six (6) months' notice to Employee, provided however, that Employee shall not be terminated during or within a period of three months prior to or three months after an election at which election a member of the Board of Directors is elected. If this Agreement is terminated by Employer or by operation of law, Employee shall continue to work and receive his salary and other compensation during the notice period. In the alternative and at its sole discretion, Employer may terminate Employee at any time

during the notice period and in that event Employer agrees to pay Employee a lump sum cash payment equal to the remaining salary for the notice period; and pay Employee's COBRA benefits equal to the notice period; provided, however, Employer shall have no obligation to provide such notice, severance pay and benefits in the event Employee is terminated for good cause. For the purpose of this Agreement, "good cause" shall include, but not necessarily be limited to, any of the following:

1. A material breach of the terms of this Agreement;
2. A failure to perform his duties in a professional and responsible manner consistent with generally accepted standards of the profession;
3. Conduct unbecoming the position of General Manager or likely to bring discredit or embarrassment to the CCSD.

"Good cause" shall not mean a mere loss of support or confidence by a majority of the Board of Directors of the CCSD."

### **Section 3.**

Subsections B and D of Section 5 of the Agreement, "Other Compensation", are hereby amended to read as follows:

"B Employer agrees to match Employee contributions to Employer sponsored supplemental retirement fund ("457 Plan") up to \$100 per payroll period. In addition, Employer shall deposit an additional amount equal to five percent (5%) of Employees salary into the 457 Plan."

"D Employee shall accrue 10 days administrative leave per year."

### **Section 4.**

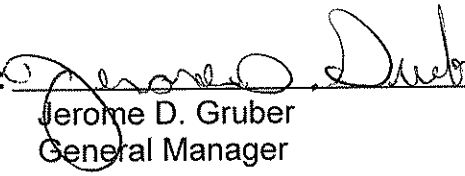
The Amendments to the Agreement contained herein shall be effective retroactively to June 23, 2012.

### **Section 5.**

Except as otherwise amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

[SIGNATURES ON NEXT PAGE]

In Witness Whereof, Employer and Employee have signed and executed this Agreement, both in duplicate, the day and year first above written.

Employee:  Employer: \_\_\_\_\_  
Jerome D. Gruber  
General Manager  
Allan S. MacKinnon  
CCSD Board President

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 9.A.

FROM: Jerry Gruber, General Manager  
Tim Carmel, District Counsel

-----  
Meeting Date: September 27, 2012      Subject: Discussion and Board Direction  
Regarding Moving Forward with  
Cambria Stimulus Plan

**RECOMMENDATIONS:**

It is recommended that the Board of Directors review this staff report and the PowerPoint presentation by President MacKinnon relating to the proposed Cambria Stimulus Plan, take public testimony and provide staff with direction with respect to moving forward with such a program

**FISCAL IMPACT:**

Until further direction is provided by the Board, staff is unable to provide information regarding the fiscal impact of the Stimulus Plan. It is staff’s understanding, however, that the concept includes allowing a small number of water connections per year that would result in additional connections fees to the CCSD, as well as adding additional customers to the CCSD water system. Additional connection fees could be used for needed water system maintenance and improvements. Adding customers can be expected to increase revenues and broaden the base over which system costs are spread, thereby reducing the need for future rate increases.

**DISCUSSION:**

**Background:**

At the May 28, 2012 meeting, Board President MacKinnon gave a PowerPoint presentation setting out a plan under which the CCSD would allow a small number of new water connections. There has been some Board discussion about the concept to this point, as well as a preliminary discussion with Supervisor Gibson and Coastal Commission staff. President MacKinnon has termed this concept “Cambria Stimulus, Controlled Release of Residential Water Connections” (“Stimulus Plan” or “Plan”) and requested that it be placed on the September 27, 2012 agenda so that it can be discussed and the Board can provide staff with appropriate direction. This staff report is being provided in order to facilitate the Board’s discussion of this item. It is largely based upon President MacKinnon’s previous presentation, as well as related concepts identified by staff.

As part of the Water Code Section 350 declaration of a water shortage emergency in 2001, the Board of Directors adopted restrictions and regulations, which included the suspension of issuance of any additional intent to serve letters. This has had the effect of creating a moratorium on new water connections. It should be noted that President MacKinnon’s Stimulus Plan concept recognizes that there is still a need to develop an additional long term

supplemental water supply. Therefore, the concept is not to “lift the moratorium”, but rather to allow a small number of water connections within the framework of the Water Code Section 350 declaration of water shortage emergency. The Plan is to be based upon an expanded water conservation program designed to offset any impacts from new connections, as well as existing conservation within the community having significantly reduced demand, as evidenced by reduced CCSD water production. More recently, the CCSD adopted its 2010 Urban Water Management Plan Update (February 23, 2012), which included a goal to further reduce water consumption in Cambria to 105 gallons per capita per day<sup>1</sup> by the year 2020, a future reduction of approximately five percent.

President MacKinnon’s Stimulus Plan is to release 10 or so water connections each year. The Plan would help stimulate the Cambria economy, as well as provide connection fees that would fund needed water system infrastructure repairs and upgrades. Additional revenue to the CCSD’s water utility would have the potential of reducing the need for future rate increases.

### **Legal framework and other agencies:**

District Counsel advises that although Water Code Section 356 provides the express legal authority for denying new connections when there is a declared water shortage emergency, such a prohibition is permissive and not mandatory. Moreover, when a Water Code Section 350 water shortage emergency has been declared, Water Code Section 353 expressly authorizes the Board of Directors to adopt “...such regulations and restrictions on the delivery of water and the consumption...for public use as will in the sound discretion of such governing body conserve the water supply for the greatest public benefit with particular regard to domestic use, sanitation, and fire protection.” (emphasis added).

In addition, the Board and staff recognize that the CCSD’s issuance of new Intent to Serve letters and allowing additional connections to the water system is only part of a larger process when it comes to permitting any new development. Land use authority for Cambria resides with San Luis Obispo County. Cambria is addressed in the County’s North Coast Area Plan, which is part of the Land Use and Circulation Elements of the County’s General Plan. New development in Cambria is also restricted by the County’s Growth Management Ordinance. Additionally, the California Coastal Commission has an important role in the development process. This proposal would also be subject to the outcome of future discussions with the County and Coastal Commission. Of course, the concept of issuing a small number of (10 or so) new water connections would be well within the number of connections that would otherwise be permissible under the County’s growth limits for Cambria, absent the current zero growth policy adopted as a result of the moratorium on new connections due to the declared water shortage emergency.

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<sup>1</sup> 105 gallons per capita per day (gpcd) is a combined value based on the total production serving commercial, institutional, and residential customers divided by the residential population. The 105 gpcd was developed based on the methodology described within the California Department of Water Resources March 2011 “Guidebook to Urban Water Suppliers to Prepare a 2010 Urban Water Management Plan.”

**Necessary steps to create program:**

At this stage the Stimulus Plan is broad and conceptual. A more concrete program and precise project description will be necessary in order to flesh out the concept of issuing new Intent to Serve letters. Staff believes several steps are needed in order to move such a concept forward. This will include compliance with the requirements of the California Environmental Quality Act in order for the Board to be able to consider adopting an actual program to implement the concept presented by President MacKinnon.

As staff understands it, the Stimulus Plan concept is to be predicated in significant part on an expanded water conservation program, pursuant to which new connections to the water system will be required to offset any additional water use through water conservation. Accordingly, the analysis and report being prepared by Maddaus Water Management will provide a critical analytical framework for the program.

The second important factor in the Stimulus Plan, as presented, is the premise that a decade of historical water usage data demonstrates that previous water demand projections were overestimated when compared to current usage<sup>2</sup>. Staff believes that an in-depth analysis of the CCSD’s actual water use is the other important component in developing a more concrete program for permitting limited new water system connections.

Finally, implementation of the Stimulus Plan program will likely need to be in the form of an ordinance to amend the CCSD Code, with express provisions setting out the criteria for the issuance of Intent to Serve letters under the program. This will involve identifying and amending any existing CCSD Code Sections that are inconsistent with allowing any new connections, including modifying Chapters 4.16 and 4.20 relating to water conservation, as well as Chapter 8.04 relating to “Water and Sewer Allocations”. We anticipate that such an ordinance will also include an extensive section stating the intent and purpose of the Board in adopting the ordinance, as well as detailed findings in relation to the Board’s authority under Water Code Section 353.

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_  
UNANIMOUS:    \_\_\_ MACKINNON \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ ROBINETTE \_\_\_

<sup>2</sup> “Baseline Water Supply Analysis,” December 8, 2000, Kennedy/Jenks Consultants.

# CAMBRIA STIMULUS

Controlled Release of Residential  
Water Connections

# Benefits

- Release of 10 to 15 water connections / yr will stimulate Cambria economy – jobs
- CCSD connection fees will fund infrastructure repairs and upgrades
- Connection revenues will reduce potential rate increases
- Added revenue stream will support CCSD favorable loan acquisition
- Provide some relief to CCSD Wait List property owners to fulfill their dreams



# Rational

- Kennedy – Jenks demand projections overstated based on current potable water usage
- Release of small number of connections will not impact Code 350 Moratorium status
- An additional water supply required to satisfy 665 Wait List demand in order to lift Moratorium
- Expanded Conservation Program will reduce current demand
- 10 added water connections = < 2 AF/YR

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Jerry Gruber, General Manager  
Mark Miller, Fire Chief  
Kathy Choate, District Clerk

-----  
Meeting Date: September 27, 2012      Subject: Consideration to Approve CCSD Letter in Support of CSDA Letter of Support Regarding Senate Bill 1040 (Evans) Repealing State Responsibility Area (SRA) Fire Fee Imposed by the Passage of ABx1 24 Last Year

**Recommendation:**

Approve CCSD letter of support regarding Senate Bill 1040 (Evans) repealing State Responsibility Area (SRA) Fire Fee imposed by the passage of ABx1 24 last year.

**Fiscal Impact:** Once all the SRA fees are assessed, fire protection districts with SRA lands within their jurisdiction will find it exceedingly difficult, if not impossible, to secure the necessary local support for a new benefit assessment or an increase thereto.

**Discussion:**

On August 29, 2012, CCSD staff received a legislative alert from California Special Districts Association (CSDA) regarding CSDA’s fight to repeal the SRA Fire Fee.

The CSDA is advocating for Senate Bill 1040, which was amended last week to repeal the \$150 annual state responsibility area (SRA) fire prevention fee. The repeal is contingent upon the passage of AB 1500 (Perez) which would eliminate the “single sales factor” tax formula for out-of-state corporations.

Repealing the fee will help local fire protection districts provide efficient and effective future and emergency service.

The SRA fee regulations were approved by the State Board of Forestry and Fire Protection earlier this year, and the \$150 fee is currently being assessed on approximately 850,000 habitable structures located within the SRA in order to pay for fire prevention activities that specifically benefit owners of those structures. The Board of Equalization began collecting the first round of SRA fees on July 30.

Altering the corporate tax formula in California is estimated to generate \$1 billion annually. It would backfill the approximately \$90 million that would be lost to the State if the SRA fee is repealed and send the remaining dollars toward a new college scholarship program.

Attached for your consideration of approval is a draft letter of support for Senate Bill 1040 (Evans) repealing State Responsibility Area (SRA) Fire Fee.

Attachment: CCSD Letter of Support

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ MACKINNON \_\_\_ THOMPSON \_\_\_ BAHNINGER \_\_\_ CLIFT \_\_\_ ROBINETTE \_\_\_



September 27, 2012

DIRECTORS:

Allan S. MacKinnon  
*President*

Michael Thompson  
*Vice President*

James Bahringer  
*Director*

Muril N. Clift  
*Director*

Gail Robinette  
*Director*

OFFICERS:

Jerry Gruber  
*General Manager*

Timothy J. Carmel  
*District Counsel*

Kathy A. Choate  
*District Clerk*

The Honorable Noreen Evans  
Senator, State of California  
State Capitol  
Sacramento CA 95814

RE: Senate Bill 1040 (Evans) – Support (As Amended August 27)

Dear Senator Evans:

As a special district, Cambria Community Services District supports your Senate Bill 1040. We provide water, sewer, fire protection, parks, recreation, and open space, and more to a community of approximately 6,000 residents.

SB 1040 will repeal the state responsibility area (SRA) fire fee imposed by passage of ABx1 24 last year. The \$150 fee is currently being assessed on approximately 850,000 habitable structures located within the SRA.

Although local fire protection agencies and CalFire have a long history of cooperatively providing the highest level of fire protection to the citizens of California, some local fire protection agencies are struggling to participate in the mutual aid system due to their fiscal problems. The SRA fee will further compound the ability of fire protection districts to resolve these challenges, especially in areas where a local fee has already been imposed.

Once all of the SRA fees are assessed, fire protection districts with SRA lands within their jurisdictions will find it exceedingly difficult, if not impossible, to secure the necessary local support for a new benefit assessment or an increase thereto. Repealing the fee will help local fire protection districts provide efficient and effective fire and emergency services.

For these reasons, Cambria Community Services District supports your SB 1040.

Sincerely,

Allan S. MacKinnon  
CCSD Board President

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors AGENDA NO. **9.C.**

FROM: Jerry Gruber, General Manager  
Monique Madrid, Administrative Services Officer

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Meeting Date: September 27, 2012 Subject: Consideration of Adoption of Resolution 54-2012 Amending the Voluntary Lot Merger Program

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors adopt Resolution 54-2012 amending the Voluntary Lot Merger Program in order to modify the Program’s eligibility requirements so that the funds are used by property owners who are merging lots on a voluntary basis, and not merging already retired lots or merging lots as the result of satisfying requirements of other programs or agencies

**FISCAL IMPACT:**

Funds for the Voluntary Lot Merger Program are restricted funds from fees paid in-lieu of retiring a lot when EDUs or Positions are transferred (reference CCSD Code Section 8.04.100). Such funds are to be used for purposes related to the retirement of lots. Restrictions on which lot mergers are eligible for the up to \$800 reimbursement will better utilize the limited funds that are available for the Program.

**DISCUSSION:**

On February 22, 2007 the Board of Directors adopted Resolution 16-2007, approving the Voluntary Lot Merger Program, under which the CCSD pays fees from available Buildout Reduction Program revenue to property owners to offset the costs of lot mergers. As a result of increased documentation and fee requirements imposed by the San Luis Obispo County for lot mergers, on December 14, 2009 the Board of Directors adopted Resolution 62-2009, increasing the CCSD’s funding participation in the Voluntary Lot Merger Program from the original amount of \$200 to an amount not to exceed \$800 per merger.

Staff has reviewed the history of the use of the Voluntary Lot Merger Program and has identified situations where CCSD reimbursement does not appear to be appropriate or advance the purposes for which the Program was established. For example, property owners have applied for and received funds from the CCSD for lot mergers that were being accomplished as a result of complying with requirements for transfers of EDUs or positions under the CCSD’s rules (reference CCSD Code Section 8.04.100) and also mergers resulting from conditions of approval placed upon projects by the County of San Luis Obispo. There have also been mergers for lots that have already been “retired” and restricted in any future water use as a result of recordation of deed restrictions in accordance with the transfer of positions provisions in the CCSD Code.

Since funds available to reimburse property owners for lot mergers are very limited, Staff is recommending that the attached Resolution be adopted to modify eligibility for the program so that reimbursements are limited to property owners who seek to voluntarily merge contiguous legal parcels. Lots merged as a result of transfers of EDUs or positions under the CCSD's rules and mergers resulting from conditions of approval placed upon projects by the County of San Luis Obispo or resulting from other regulations or requirements will not be eligible. In addition, the Program will be clarified to provide that the merger of lots where one of the lots has already been "retired" as the result of recordation of a restrictive covenant is also not eligible.

In order to implement this eligibility restriction, applicants for reimbursement will be required to sign a declaration, under penalty of perjury, that the merger is being done on a completely voluntary basis. The declaration will also state that the lot has not already been retired or its development rights eliminated, and are not as part of a transfer of EDUs or positions or a merger being done to satisfy conditions of approval placed upon the applicant by the County of San Luis Obispo or as a result of any other regulatory requirement.

Attachment: Resolution 54-2012

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ MACKINNON \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ ROBINETTE \_\_\_

RESOLUTION NO. 54-2012  
September 27, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
AMENDING THE VOLUNTARY LOT MERGER PROGRAM

WHEREAS, voluntary lot mergers can reduce the number of buildable lots and demand for water, as well as the strain on existing utility systems and infrastructure; and

WHEREAS, on February 22, 2007 the Board of Directors adopted Resolution 16-2007, approving the Voluntary Lot Merger Program, pursuant to which the Cambria Community Services District ("CCSD") pays fees from available Buildout Reduction Program revenue to property owners to offset the costs of lot mergers; and

WHEREAS, as a result of increased documentation and fee requirements imposed by the San Luis Obispo County for lot mergers, on December 14, 2009 the Board of Directors adopted Resolution 62-2009, increasing the CCSD's funding participation in the Voluntary Lot Merger Program in an amount not to exceed \$800 per merger transaction; and

WHEREAS, in the past property owners have applied for and received funds from the CCSD for lot mergers that were being accomplished as a result of satisfying requirements for transfers of EDUs or positions under the CCSD's rules (reference CCSD Code Section 8.04.100), mergers resulting from conditions of approval placed upon projects by the County of San Luis Obispo, and other transactions that are not truly "voluntary lot mergers" within the intent and meaning of the Voluntary Lot Merger Program; and

WHEREAS, mergers have also been accomplished for lots that have already been "retired" as a result of recordation of a restrictive covenant in accordance with Section 8.04.100 of the CCSD Code and since those lots are already restricted in future water use, the lot merger is inconsistent with and undercuts the intent and purpose of the Voluntary Lot Merger Program; and

WHEREAS, the CCSD wants to encourage property owners to take advantage of the benefits of voluntarily merging lots, which include creating a permanent buffer between the lot owner and their neighbor's property, possible property tax benefits (since development rights contribute to assessed valuation and the elimination of development rights can potentially reduce assessed valuation), and reduction in obligations for payment of annual Fire Suppression Assessment Benefit charges; and

WHEREAS, since the Voluntary Lot Merger Program has limited funds available, the Board of Directors deems it appropriate to modify the Program to focus the eligibility requirements so that the funds are used by property owners who are truly merging lots on a voluntary basis, and not merging already retired lots or merging as the result of satisfying requirements of other programs or agencies.

NOW, THEREFORE, The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Eligibility for payment under the CCSD Voluntary Lot Merger Program shall be limited to property owners who seek to voluntarily merge contiguous legal parcels. Lots merged as a result of transfers of EDUs or positions under the CCSD's rules (reference CCSD Code Section 8.04.100), and mergers resulting from conditions of approval placed upon projects by the County of San Luis Obispo or resulting from other regulations or requirements shall not be eligible. Merger of lots where one of the lots has already been "retired" as the result of recordation of a restrictive covenant or easement, including covenants required pursuant to CCSD Code Section 8.04.100, shall also not be eligible.
2. Applicants for funds under the Voluntary Lot Merger Program shall sign a declaration, under penalty of perjury, that the merger is being done on a completely voluntary basis. The declaration shall also state that the lot has not already been retired or its development rights eliminated, and is not as part of a transfer of EDUs or positions under the CCSD's rules (reference CCSD Code Section 8.04.100), or a merger being done to satisfy conditions of approval placed upon them by the County of San Luis Obispo or as a result of any other regulatory requirement.

PASSED AND ADOPTED THIS 27<sup>th</sup> day of September 2012.

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Allan S. MacKinnon, President  
Board of Directors

APPROVED AS TO FORM:

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Timothy J. Carmel  
District Counsel

ATTEST:

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Kathy A. Choate  
District Clerk