



CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

Thursday, June 25, 2009– 12:30 PM

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

2. PUBLIC COMMENT (Total Time Limited to 15 minutes)

Members of the public wishing to address the Board on any non-actionable item not listed on the agenda (items 1 - 6) and within the jurisdiction of the Cambria CSD may do so when recognized by the President. Public comments during this and other portions of the agenda will be limited to 3 minutes per person.

3. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

(Estimated Time: 5 minutes)

4. ACKNOWLEDGMENTS/PRESENTATIONS

Friends of the Library Presentation

5. SPECIAL REPORTS

- A. SHERIFF'S DEPARTMENT REPORT

(Estimated Time: 5 minutes)

6. MANAGER'S AND BOARD REPORTS

A. MANAGER'S REPORT

(Estimated Time: 10 minutes)

B. MEMBER AND COMMITTEE REPORTS

(Estimated Time: 10 minutes)

7. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

A. Approve Expenditures for Month of May 2009

B. Approve Minutes of Board of Directors Meeting, May 28 and June 15, 2009

C. Consider Adoption of Resolution 27-2009 Approving Van Scoyoc Associates Professional Services Agreement

D. Consider Adoption of Resolution 29-2009 Approving Amended 2009 Board of Directors' Bylaws

(Estimated Time: 15 minutes)

8. HEARINGS AND APPEALS

A. Public Hearing to Consider Adoption of Resolution 23-2009 Authorizing a Fire Suppression Benefit Assessment Consumer Price Index (CPI) Adjustment in the Amount of 5% for FY 2009-2010

B. Public Hearing to Consider Adoption of Resolution 26-2009 Approving the CCSD Operating Budget for Fiscal Year 2009/2010

(Estimated Time: 30 minutes)

9. REGULAR BUSINESS

A. Consider Approval of Letter Agreement Outlining Recommendations for Co-Location of Cambria Community Healthcare District Resources at the CCSD Fire Station

- B. Consider Introduction of Ordinance 01-2009 Repealing and Replacing
CCSD Code Section 3.04.020

(Estimated Time: 30 minutes)

10. PUBLIC COMMENT

Members of the public wishing to address the Board on any non-actionable item not listed on the agenda (items 1 – 6) and within the jurisdiction of the Cambria CSD may do so when recognized by the President. Public comments during this and other portions of the agenda will be limited to 3 minutes per person.

11. ADJOURN TO CLOSED SESSION, 1316 Tamson Drive, Suite 204

- A. **CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION**
Pursuant to subdivision (c) of Section 54956.9 (1 matter)
- B. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
Pursuant to Government Code Section 54956.9 (b)(3)(B)(1 matter)

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Tammy Rudock, General Manager

Meeting Date: June 25, 2009

Subject: MANAGER'S REPORT

ADMINISTRATION

HOLIDAY NOTICE

CCSD administrative offices and utility field operations will be closed on Friday, July 3, 2009 in observance of Independence Day. Service interruptions and emergencies may be reported by calling our 24-hour answering service at 927-6223.

PARKS AND RECREATION

The PROS (Parks, Recreation and Open Space) Commission met on Tuesday, June 2nd, 2009. There was consensus among the members to forego Concerts in the Park/By the Sea during FY 2009/2010, which saves the CCSD \$5,000. Communications are ongoing with the CUSD for joint use opportunities and collaborative grant/funding development. The Commission's next meeting is scheduled for Tuesday, July 7, 2009 at 10:00 a.m., in CCSD's Suite 204.

**BOARD OF DIRECTORS' MEETING
ADDENDUM TO GENERAL MANAGER'S REPORT
FIRE CHIEF'S REPORT**

Response information is attached and represents totals for the month of May 2009.

Progress updates and highlights regarding the different programs and services our department provides are identified below:

Prevention and Education (For the month of May 2009)

- 8 residential new and remodel fire plan reviews were completed.
- 10 residential and commercial technical fire inspections were conducted.
- 7 residential and commercial water appliance/conservation inspections were conducted.
- 9 engine company commercial fire and life safety inspections were conducted.
- 2 public education events
- 2 residential smoke detectors were installed and or the batteries changed.

Operations

- On Saturday June 6th the North Coast Ocean Rescue (NCOR) team conducted a Coastal Incident Response Plan – interagency training drill. The session was held just south of the San Simeon pier and included the NCOR team, San Luis Obispo County Sherriff Dive Team and California State Parks personnel. The session was geared to simulate open water rescue deployment and practiced “helocasting” (dropping rescue personnel from the helicopter and securing victims to hoist lines for evacuation). The drill utilized 17 personnel, SLO County Sheriff’s H-70 helicopter, and two NCOR rescue boats.

Fire Hazard Fuel Reduction

- § The annual Fire Hazard Fuel Reduction Program concluded on Monday, June 15th. All noticed properties were inspected on June 16th. Parcels not in compliance were sent to contract and will be cleared over the next few weeks by the CCSD designated contractor – Bushwhacker 1.
- § The Cambria Fire Safe Focus group has been awarded grant funding from the San Luis Obispo Fire Safe Council to conduct two community chipping weekends. These chipping events will take place over two weekends in late August. Formal dates will be announced as soon as possible to allow property owners to accumulate debris piles for the California Conservation Corps to chip back onto the property.
- § The Cambria Fire Safe Focus in cooperation with the San Luis Obispo Fire Safe Council is currently looking into acquiring “Fire Wise Community” status for the community. This would be an honor for Cambria and would potentially allow for increased grant opportunities in the future.

“Wildfire Prevention is a Community Responsibility!”

**Cambria CSD Fire Department
Response Information
January 1, 2009 - April 30, 2009**

Categories	Jan '09	Feb '09	Mar '09	Apr '09	May '09	June '09	July '09	Aug '09	Sept '09	Oct '08	Nov '08	Dec '08	Totals
Fire	1	1	0	1	2								5
Hazardous Mat.	0	0	0	0	1								0
Medical*	26	35	27	35	52								175
Vehicle TC	3	3	1	2	2								11
Hazardous Situations	1	1	10	8	3								23
Public Service Assist	5	10	2	9	3								29
False Alarms	4	1	9	5	4								23
Agency Assist	0	0	0	0	0								0
Mutual Aid	0	0	0	0	1								1
Auto Aid	0	0	0	0	0								0
Fire Investigations	0	1	0	0	0								1
Monthly Response Totals	40	52	49	60	68	0	0	0	0	0	0	0	269
Cumulative Totals	40	92	141	201	269								0
ALS*	0	0	0	0	0								0
Medic Engine Shift*	0	0	0	0	0								0

BOARD OF DIRECTORS' MEETING-JUNE 25, 2009
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT

BUDGET

EXPENDITURES-There was one disbursement in excess of \$100,000 during May 2009. A loan payment in the amount of \$174,057 was paid to the State Water Resources Control Board.

COST CONTAINMENT-The CCSD has previously responded to inquiries as to why 1st-class postage is used for the mailing of CCSD invoices and other critical items. We have been advised by a United State Postal Service Bulk Mailing Specialist that 1st-class postage is required to be used for all invoices that are not all for the same amount. In addition, the use of 1st-class postage guarantees the quickest return of undeliverable mail, which is imperative for CCSD invoices and legal documents.

Based upon an internal review and analysis, the total cost of computer system and internet technical support for the period of March-May 2009 is virtually identical to the total cost for the period of March-May 2008 with a large improvement in staff efficiency due to actually being able to access internal electronic programs and files and not repeatedly losing internet service.

The CCSD does review its procedures and suppliers in order to identify potential cost savings and has recently changed its supplier of printed forms and fire-fighting foam and is in the process of changing answering services at substantial cost-savings. We have also worked with suppliers to minimize fuel surcharges by coordinating deliveries. Finally, the community has been well served by the California Conservation Corps working with staff on CCSD property clearing, which results in large cost savings.

AUDIT-The Independent Auditors' Report and Financial Statements for the Year Ended June 30, 2008 have been posted to the CCSD website.

RESERVES-LAIF BALANCE-The balance in the Local Agency Investment Fund as of May 31, 2009 was \$4,311,310. This balance is a decrease of \$60,000 from April 30, 2009.

The LAIF Balance is made up as follows:

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 4,311,310
Water	\$ -0-
Wastewater	\$ -0-

The rate of return for LAIF for the Month of May, 2009 was 1.53%. Current bank certificate of deposit (CD) rates vary, but the current LAIF rate is competitive. However, CD rates may soon materially exceed LAIF's rate of return. As bank deposits are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 until at least 2013, staff will monitor the situation to determine if it becomes worthwhile to take advantage of this situation.

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING MAY 31, 2009**

VENDOR NAME	CHECK NUMBER	CHECK DATE	Line # NO.	LINE AMOUNT	LINE DESCRIPTION
ACCURATE MAILING SERVICE	49343	5/1/2009	1	\$ 40.00	WD/POSTAGE DEPOSIT FOR MAILING UTIL BILLS MAY '09
ACCURATE MAILING SERVICE	49343	5/1/2009	2	40.00	WW/POSTAGE DEPOSIT FOR MAILING UTIL BILLS MAY '09
ACCURATE MAILING SERVICE	49388	5/7/2009	1	800.00	WD/POSTAGE DEP FOR MAILING UTIL BILLS MAY'09
ACCURATE MAILING SERVICE	49388	5/7/2009	2	800.00	WW/POSTAGE DEP FOR MAILING UTIL BILLS MAY'09
ACCURATE MAILING SERVICE	49442	5/28/2009	1	40.88	WD/PSTG BAL DUE ON MAY UTILITY BILLS 05/12/09
ACCURATE MAILING SERVICE	49442	5/28/2009	2	40.88	WW/PSTG BAL DUE ON MAY UTILITY BILLS 05/12/09
ACCURATE MAILING SERVICE	49442	5/28/2009	3	239.10	WD/PROF SVC MAY UTILITY BILLS 05/12/09
ACCURATE MAILING SERVICE	49442	5/28/2009	4	239.10	WW/PROF SVCS MAY UTILITY BILLS 05/12/09
				2,239.96	
AECOM USA, INC.	49409	5/13/2009	1	1,247.40	WD/PINE KNOLLS CONSTRUCTION 2/28-4/3/09
AGP VIDEO	49355	5/5/2009	1	575.00	ADM/VIDEO PROD/DISTRIBUTION 3/26/09
AGP VIDEO	49415	5/21/2009	1	1,743.75	ADM/VIDEO PROD/DIST. BOD MEETINGS 4/14 & 4/23/09
				2,318.75	
AIR POLLUTION CNTRL DIST	49423	5/21/2009	1	991.54	WW/RENEW EQUIPMENT OPERATING FEE 4/09 TO 4/2010
AIRGAS WEST	49416	5/21/2009	1	20.97	WD/WELDING ROD 4/30/09
AIRGAS WEST	49416	5/21/2009	1	103.25	WD/ACETYLENE RENTAL 5/12/09
				124.22	
ARMSTRONG, SARAH	49365	5/5/2009	1	7.94	WD/CUSTOMER REFUND
AT&T PAYMENT CENTER	49356	5/5/2009	1	360.88	WD/SCADA SYS-WD CNXN MAY 2009
AT&T PAYMENT CENTER	49417	5/21/2009	1	656.86	WW/CIRCUIT ALARM SYSTEM MAY 2009
AT&T PAYMENT CENTER	49417	5/21/2009	1	291.20	WD/ALARM VAN GORDON RD-WELLFIELD MAY 2009
				1,308.94	
AT&T/CALNET2	49418	5/21/2009	1	15.80	WW/FAX MONTHLY CHARGES APRIL 2009
AT&T/CALNET2	49418	5/21/2009	1	15.62	WD/TELEMETRY SYS. MONTHLY CHARGES APRIL 2009
AT&T/CALNET2	49418	5/21/2009	1	29.91	PM/VET'S HALL ALARM APRIL 2009
AT&T/CALNET2	49418	5/21/2009	1	15.63	ADM/RADIO VAULT APRIL 2009
AT&T/CALNET2	49418	5/21/2009	1	16.15	WD/BLDG. PUMP LMRT. TANK APRIL 2009
AT&T/CALNET2	49418	5/21/2009	1	16.75	ADM/FAX MONTHLY CHARGES APRIL 2009
AT&T/CALNET2	49418	5/21/2009	1	352.92	ADM/MAIN OFFICE MONTHLY CHARGES APRIL 2009
AT&T/CALNET2	49418	5/21/2009	1	73.64	WD/PHONE & FAX MONTHLY CHARGES APRIL 2009
AT&T/CALNET2	49418	5/21/2009	1	116.80	WW/MAIN OFFICE MONTHLY CHARGES APRIL 2009
AT&T/CALNET2	49418	5/21/2009	1	178.07	FD/T1 LINES CONCTG FD/WD/WW APRIL 2009
AT&T/CALNET2	49418	5/21/2009	2	178.07	WD/T1 LINES CONCTG FD/WD/WW APRIL 2009
AT&T/CALNET2	49418	5/21/2009	3	178.06	WW/T1 LINES CONCTG FD/WD/WW APRIL 2009
				1,187.42	
AT&T/MCI	49357	5/5/2009	1	498.58	FD/T1 LINES CNCTG FD/WD/WW 10/2008-3/2009
AT&T/MCI	49357	5/5/2009	2	498.58	WD/T1 LINES CNCTG FD/WD/WW 10/2008-3/2009
AT&T/MCI	49357	5/5/2009	3	498.57	WW/T1 LINES CNCTG FD/WD/WW 10/2008-3/2009
				1,495.73	
BEAVERS, PENNY	49359	5/5/2009	1	150.00	RC/CLOTHES WASHER REBATE 4/30/09
BJ&J CONSTRUCTION COMPANY	49424	5/21/2009	1	425.00	WW/PATCH STREET AT 421 ARDATH 5/13/09
BJ&J CONSTRUCTION COMPANY	49424	5/21/2009	2	935.00	WW/PATCH SUNKEN LOT AT SCREW PRESS 5/13/09
				1,360.00	
BOB WRIGHT CONSTRUCTION	49383	5/7/2009	1	2,220.00	WW/REPAIR SEWER LATERAL AT 421 ARDATH 4/24/09
BOB WRIGHT CONSTRUCTION	49414	5/13/2009	1	961.86	WW/MANHOLES, FLAGGERS & CONCRETE 5/5/09
BOB WRIGHT CONSTRUCTION	49414	5/13/2009	1	1,140.00	WD/REPAIR SR4 PUMP LINE 5/9/09
				4,321.86	
BODE, BRYAN	49349	5/1/2009	1	45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB MAY '09
BRENNTAG PACIFIC, INC.	49419	5/21/2009	1	403.91	WD/CHEMICALS 5/5/09
BRENNTAG PACIFIC, INC.	49425	5/21/2009	1	837.75	WW/CHEMICALS 5/5/09
				1,241.66	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING MAY 31, 2009**

VENDOR NAME	CHECK NUMBER	CHECK DATE	Line # NO.	LINE AMOUNT	LINE DESCRIPTION
BURTON'S FIRE, INC.	49360	5/5/2009	1	112.04	FD/4" STORTZ CAPS FOR ENGINE 5791 4/9/09
BURTON'S FIRE, INC.	49426	5/21/2009	1	690.21	FD/BATTERY CHARGER FOR WATER TENDER 4/28/09
BURTON'S FIRE, INC.	49426	5/21/2009	1	204.22	FD/SPEAKER SIREN FOR ENGINE #97 5/11/09
				<u>1,006.47</u>	
CAMBRIA AUTO PARTS	49358	5/5/2009	1	27.07	WW/HEX KEY, AIR CHUCK 4/7/09
CAMBRIA AUTO PARTS	49358	5/5/2009	2	39.31	WW/SILICONE, N/D OIL, BRASS FITTINGS 4/7/09
CAMBRIA AUTO PARTS	49358	5/5/2009	1	29.90	WD/GREASE, EPOXY, SPRAY LUBE, TAPE 4/4/09
CAMBRIA AUTO PARTS	49358	5/5/2009	2	21.40	WD/WASHER FLUID, BULBS, WASH, BRAKE FLUID 4/4/09
CAMBRIA AUTO PARTS	49358	5/5/2009	1	27.25	PM/SOCKET & ADAPTORS 4/10/09
CAMBRIA AUTO PARTS	49358	5/5/2009	2	10.78	PM/CLAMPS 4/10/09
CAMBRIA AUTO PARTS	49358	5/5/2009	3	(11.21)	PM/CREDIT 4/16/09
CAMBRIA AUTO PARTS	49410	5/13/2009	1	16.11	FD/RELAY 5/1/09
CAMBRIA AUTO PARTS	49410	5/13/2009	1	8.42	FD/MOTOR OIL FOR UTILITY #5731 4/5/09
				<u>169.03</u>	
CAMBRIA HARDWARE CENTER	49382	5/7/2009	1	104.62	WD/M&R WATER DIST. APRIL 2009
CAMBRIA HARDWARE CENTER	49382	5/7/2009	2	52.38	WD/M&R WATER WELLS APRIL 2009
CAMBRIA HARDWARE CENTER	49382	5/7/2009	3	7.15	WD/M&R BUILDINGS APRIL 2009
CAMBRIA HARDWARE CENTER	49382	5/7/2009	4	48.95	WD/DEP'T. OPERATING SUPPLIES APRIL 2009
CAMBRIA HARDWARE CENTER	49382	5/7/2009	5	22.49	WD/SMALL TOOLS & EQUIP. APRIL 2009
CAMBRIA HARDWARE CENTER	49382	5/7/2009	1	125.36	WW/M&R WW TREATMENT APRIL 2009
CAMBRIA HARDWARE CENTER	49382	5/7/2009	2	61.51	WW/M&R WW COLLECTION APRIL 2009
CAMBRIA HARDWARE CENTER	49382	5/7/2009	1	42.84	PM/M&R BUILDINGS APRIL 2009
CAMBRIA HARDWARE CENTER	49382	5/7/2009	2	233.01	PM/M&R GROUNDS APRIL 2009
CAMBRIA HARDWARE CENTER	49382	5/7/2009	3	37.82	PM/DEP'T. OPERATING SUPPLIES APRIL 2009
CAMBRIA HARDWARE CENTER	49382	5/7/2009	1	17.08	ADM/MASKING TAPE, BATTERIES APRIL 2009
CAMBRIA HARDWARE CENTER	49382	5/7/2009	1	30.22	FD/M&R BUILDINGS APRIL 2009
CAMBRIA HARDWARE CENTER	49382	5/7/2009	2	19.47	FD/M&R GROUNDS APRIL 2009
CAMBRIA HARDWARE CENTER	49382	5/7/2009	3	5.82	FD/M&R VEHICLES-LICENSED APRIL 2009
CAMBRIA HARDWARE CENTER	49382	5/7/2009	4	34.92	FD/DEP'T. OPERATING SUPPLIES APRIL 2009
CAMBRIA HARDWARE CENTER	49382	5/7/2009	5	23.44	FD/EMPLOYEE TRAINING MATERIALS APRIL 2009
				<u>867.08</u>	
CAMBRIA ROCK	49421	5/21/2009	1	189.44	WD/5 YARDS FILL SAND 5/11/09
CAMBRIA TOWING	49364	5/5/2009	1	45.00	WW/TOW FORD F250 TO VILLAGE LANE 4/15/09
CAMBRIA VILLAGE PHARMACY	49413	5/13/2009	1	17.10	ADM/UTILITY BILL COLLECTION APRIL 2009
CAMBRIA VILLAGE SQUARE	49348	5/1/2009	1	4,242.84	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSON MAY '09
CAMBRIA VILLAGE SQUARE	49422	5/21/2009	1	543.41	ADM/COMMON AREA MAINTENANCE MARCH & APRIL 2009
				<u>4,786.25</u>	
CARMEL & NACCASHA LLP	49344	5/1/2009	1	6,600.00	ADM/MONTHLY RETAINER LEGAL SERVICES MAY '09
CENTRAL COAST COFFEE	49411	5/13/2009	1	13.44	ADM/SUPPLIES 5/11/09
COLANTUONO & LEVIN, PC	49427	5/21/2009	1	2,177.19	WD/PROP. 218 LEGAL SERVICES APRIL 2009
COLANTUONO & LEVIN, PC	49427	5/21/2009	2	2,177.19	WW/PROP. 218 LEGAL SERVICES APRIL 2009
				<u>4,354.38</u>	
COLLINGS & ASSOCIATES	49361	5/5/2009	1	400.00	FD/FIRE PLAN REVIEW 4/6/09
COLLINGS & ASSOCIATES	49361	5/5/2009	1	250.00	FD/FIRE PLAN REVIEW 4/20/09
				<u>650.00</u>	
CORBIN WILLITS SYSTEMS	49345	5/1/2009	1	1,174.12	ADM/MONTHLY SUPPORT AGREEMT-MOM SOFTWARE MAY'09
CREEK ENVIRONMENTAL LAB.	49420	5/21/2009	1	182.00	WD/COLIFORM LAB TESTS APRIL 2009
CRYSTAL SPRING WATER CO.	49412	5/13/2009	1	49.68	WW/DISTILLED WATER & RENTAL APRIL 2009

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING MAY 31, 2009**

VENDOR NAME	CHECK NUMBER	CHECK DATE	Line # NO.	LINE AMOUNT	LINE DESCRIPTION
DAVIDSON ASSOCIATES	49346	5/1/2009	1	5,304.00	ADM/MONTHLY RETAINER / DEPOSIT- PROF SVCS MAY '09
DAVIDSON ASSOCIATES	49346	5/1/2009	2	(5,304.00)	ADM/LESS FEBRUARY 2009 ADVANCE
DAVIDSON ASSOCIATES	49346	5/1/2009	3	(5,304.00)	ADM/LESS MARCH 2009 ADVANCE
DAVIDSON ASSOCIATES	49346	5/1/2009	4	4,080.00	ADM/PROFESSIONAL SERVICES
DAVIDSON ASSOCIATES	49346	5/1/2009	5	2,805.00	PR/PROFESSIONAL SERVICES
DAVIDSON ASSOCIATES	49346	5/1/2009	6	969.01	ADM/AMOUNT DUE C.C.S.D. FEBRUARY 2009
DAVIDSON ASSOCIATES	49346	5/1/2009	7	2,754.01	ADM/AMOUNT DUE C.C.S.D. MARCH 2009
				<u>5,304.02</u>	
DREYFUS, ANDY	49381	5/7/2009	1	93.40	WW/REIMBURSE FOR CEMENT MATERIALS 5/5/09
EFLEXGROUP.COM, INC.	49389	5/12/2009	1	208.50	ADM/EFLEX DEBIT CARD & HRA MONTHLY ADMIN MAY 2009
EFLEXGROUP.COM, INC.	49429	5/21/2009	1	50.00	ADM/COBRA MONTHLY ADMIN. FEE APRIL 2009
				<u>258.50</u>	
ELKHORN SLOUGH FOUNDATION	49390	5/12/2009	1	30.00	PR/COASTAL PRAIRIE TRAINING B.BOER 6/25/09
ENNIX INCORPORATED	49347	5/1/2009	1	2,975.00	WW/ DIGESTER OPTIMIZATION INV #5645 4/8/09-5/7/09
ENVIRONMENTAL RESOURCE	49430	5/21/2009	1	97.28	WW/TURBIDITY, LAB TESTING SUPPLIES 5/4/09
ENVIRONMENTAL RESOURCE	49430	5/21/2009	1	281.28	WW/PH,HARDNESS,MINERALS,LAB TSTNG SUPPLIES 5/11/09
				<u>378.56</u>	
FARM PLAN	49431	5/21/2009	1	45.95	PM/PARTS FOR THE JOHN DEERE TRACTOR 4/10/09
FARM PLAN	49431	5/21/2009	1	696.83	PM/28 HAMMERS FOR JOHN DEERE TRACTOR 4/16/09
FARM PLAN	49431	5/21/2009	1	278.75	PM/NUTS FOR THE JOHN DEERE TRACTOR 4/17/09
				<u>1,021.53</u>	
FEDEX	49432	5/21/2009	1	22.45	WW/SHIPPING CHARGES 5/13/09
FERGUSON ENT., INC #632	49391	5/12/2009	1	439.77	WD/MTR COUP, BALL CURB ST, BRS BUSH 4/27/09
FERGUSON ENT., INC #632	49433	5/21/2009	1	64.38	WD/8 CLAY X 8 CLAY COUP 5/4/09
FERGUSON ENT., INC #632	49433	5/21/2009	1	77.32	WD/CLST & URN DIAPH KIT 5/1/09
FERGUSON ENT., INC #632	49433	5/21/2009	1	374.10	WD/BEND L/A, PVC WGD REST GLND 5/7/09
FERGUSON ENT., INC #632	49433	5/21/2009	1	514.19	WD/FIP X CTS INSTATITE COUP 5/12/09
				<u>1,469.76</u>	
FGL ENVIRONMENTAL	49392	5/12/2009	1	1,241.00	WW/INORGANIC & ORGANIC ANALYSIS 4/7/09
FGL ENVIRONMENTAL	49392	5/12/2009	1	98.00	WW/INORGANIC ANALYSIS 4/7/09
				<u>1,339.00</u>	
FRY, KATHY	49366	5/5/2009	1	11.79	WD/CUSTOMER REFUND FRY0001
GRESENS, ROBERT C.	49350	5/1/2009	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB MAY '09
HACH COMPANY	49434	5/21/2009	1	(43.45)	WD/CREDIT FOR RETURNED ITEM ON 8/18/08
HACH COMPANY	49434	5/21/2009	1	594.87	WD/REAGENT FOR CLZ ANALYZER 4/14/09
				<u>551.42</u>	
HORVATH, ROBERT W.	49393	5/12/2009	1	150.00	RC/FIXTURE REABTE PROGRAM-WASHING MACHINE 4/30/09
INNOVATIVE CONCEPTS	49394	5/12/2009	1	50.00	ADM/TECH SUPPORT 4/16/09
INNOVATIVE CONCEPTS	49394	5/12/2009	1	50.00	WW/TECH SUPPORT 4/24/09
INNOVATIVE CONCEPTS	49394	5/12/2009	1	839.30	FD/BROADBAND SERVICES MAY 2009
INNOVATIVE CONCEPTS	49394	5/12/2009	2	839.30	PM/BROADBAND SERVICES MAY 2009
INNOVATIVE CONCEPTS	49394	5/12/2009	3	839.30	WD/BROADBAND SERVICES MAY 2009
INNOVATIVE CONCEPTS	49394	5/12/2009	4	839.30	WW/BROADBAND SERVICES MAY 2009
INNOVATIVE CONCEPTS	49394	5/12/2009	5	889.30	ADM/BROADBAND SERVICES MAY 2009
INNOVATIVE CONCEPTS	49394	5/12/2009	1	50.00	ADM/TECH SUPPORT 4/30/09
INNOVATIVE CONCEPTS	49394	5/12/2009	1	50.00	WW/TECH SUPPORT 5/5/09
INNOVATIVE CONCEPTS	49435	5/21/2009	1	200.00	ADM/TECH SUPPORT 5/13/09
				<u>4,646.50</u>	

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INT'L INST. MUNI CLERKS	49436	5/21/2009	1	200.00	ADM/MEMBERSHIP DUES 6/30/09-6/30/10
J B DEWAR	49395	5/12/2009	1	960.69	WW/DIESEL FUEL 4/23/09
J B DEWAR	49437	5/21/2009	1	1,233.40	FD/GASOLINE & DIESEL FUEL CHARGES 5/1/09
J B DEWAR	49437	5/21/2009	1	1,963.81	WW/GASOLINE & DIESEL FUEL CHARGES 5/13/09
J B DEWAR	49437	5/21/2009	1	1,969.14	WD/GASOLINE & DIESEL FUEL CHARGES 5/13/09
J B DEWAR	49437	5/21/2009	1	1,246.82	FD/GASOLINE & DIESEL FUEL CHARGES 5/13/09
				<u>7,373.86</u>	
KUYKENDALL, MICHAEL	49351	5/1/2009	1	45.00	WW/MONTHLY CELLULAR PHONE SERVICE REIMB MAY '09
LABOSSIERE, J. ALLEYNE	49399	5/12/2009	1	900.00	ADM/TRAINING ADV-GOVNT ACCOUNTING & AUDITING CONF 5/12
LEE, RICHARD	49396	5/12/2009	1	150.00	RC/FIXTURE REBATE PROGRAM-CLOTHES WASHER 4/30/09
LINDEBOOM, LINDA	49367	5/5/2009	1	29.54	WD/CUSTOMER REFUND LIN0053
MATHESON TRI-GAS, INC	49438	5/21/2009	1	47.90	WW/ACETYLENE CYL RENTAL APRIL 2009
MCMaster-CARR SUPPLY CO	49397	5/12/2009	1	174.60	WW/HOLE CUTTER FOR INF PUMP 3124A26 4/6/09
MCMaster-CARR SUPPLY CO	49397	5/12/2009	1	181.18	WW/HAND TAP 2521A674 4/9/09
MCMaster-CARR SUPPLY CO	49397	5/12/2009	1	308.21	WW/HOLE CUTTER, HIGH SPEED HAND TAP 4/10/09
MCMaster-CARR SUPPLY CO	49397	5/12/2009	1	77.11	WW/BULB SCREW-IN HEATER 4/17/09
MCMaster-CARR SUPPLY CO	49439	5/21/2009	1	144.85	WD/BRASS PRESSURE REGULATOR, PSI OUTLET 4/22/09
MCMaster-CARR SUPPLY CO	49439	5/21/2009	1	100.79	WD/MULTIPLE-POLYBUTYLENE BRASS PUSH CONNECT 5/4/09
MCMaster-CARR SUPPLY CO	49439	5/21/2009	1	25.27	WD/POLYBUTYLENE & BRASS CONNECT FITTING 5/5/09
MCMaster-CARR SUPPLY CO	49439	5/21/2009	1	145.06	WD/BRASS PRESSURE REGULATOR, PSI OUTLET, 5/6/09
				<u>1,157.07</u>	
MENDOZA, CARLOS	49352	5/1/2009	1	22.50	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB MAY '09
MENDOZA, CARLOS	49352	5/1/2009	2	22.50	PM/MONTHLY CELLULAR PHONE SERVICE REIMB MAY '09
MENDOZA, CARLOS	49362	5/5/2009	1	25.00	ADM/REFUND VET'S HALL DEPOSIT 5/5/09
				<u>70.00</u>	
MILLER, MARK	49353	5/1/2009	1	45.00	FD/MONTHLY CELLULAR PHONE SERVICE REIMB MAY '09
MINER'S ACE HARDWARE	49440	5/21/2009	1	48.93	PM/TOOLCHEST 2 DR 5/15/09
MISSION LINEN SUPPLY	49441	5/21/2009	1	236.72	WD/LINEN SERVICE & UNIFORM CLEANING 4/30/09
MISSION LINEN SUPPLY	49441	5/21/2009	2	27.68	PM/LINEN SERVICE & UNIFORM CLEANING 4/30/09
				<u>264.40</u>	
MURGUIA, DEBORAH	49372	5/5/2009	1	36.19	WD/CUSTOMER REFUND MUR0019
NORTH COAST TREE SERVICE	49373	5/6/2009	1	650.00	WW/REMOV TREE BRNCHS-HAUL DEBRIS-PLYMOUTH 04/27/09
OSHKOSH CAPITAL	49400	5/12/2009	1	16,083.04	FD/INTEREST PAYMENT 04/24/09
OSHKOSH CAPITAL	49400	5/12/2009	2	32,982.92	FD/PRINCIPAL PAYMENT 04/24/09
				<u>49,065.96</u>	
PACIFIC GAS & ELECTRIC	49384	5/7/2009	1	13.31	ADM/ELEC SVC TAMSON #203 3/31/09-04/29/09
PACIFIC GAS & ELECTRIC	49443	5/28/2009	1	4.44	PM/ELEC SVC RODEO GROUNDS RD 3/31/09-4/29/09
PACIFIC GAS & ELECTRIC	49443	5/28/2009	1	40.29	WW/ELEC SVC SAN SIMEON CRK RD 3/31/09-4/29/09
PACIFIC GAS & ELECTRIC	49443	5/28/2009	1	16.46	WD/ELEC SVC VAN GORDON CRK RD 3/31/09-4/29/09
PACIFIC GAS & ELECTRIC	49443	5/28/2009	1	8.58	WD/ELEC SVC MANOR WAY-PK TANKS 04/02/09-04/30/09
PACIFIC GAS & ELECTRIC	49443	5/28/2009	1	273.65	WD/ELEC SVC SANTA ROSA CRK RD 04/02/09-04/30/09
				<u>356.73</u>	
PAYSNICK, RHODA	49368	5/5/2009	1	11.04	WD/CUSTOMER REFUND
PITNEY BOWES PURCH POWER	49374	5/6/2009	1	18.99	ADM/POSTAGE REFILL TRANS FEE 04/02/09
PITNEY BOWES PURCH POWER	49374	5/6/2009	2	1,000.00	ADM/POSTAGE DOWNLOADED 04/02/09
				<u>1,018.99</u>	

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POOR RICHARDS PRESS	49401	5/12/2009	1	230.24	WD/PRINT/MAIL WTR & WSTWTR AVAIL NOTICES 5/12/09
POOR RICHARDS PRESS	49401	5/12/2009	2	230.24	WW/PRINT/MAIL WTR & WSTWTR AVAIL NOTICES 5/12/09
POOR RICHARDS PRESS	49401	5/12/2009	3	688.90	WD/POSTAGE FOR NOTICES 5/12/09
POOR RICHARDS PRESS	49401	5/12/2009	4	688.90	WW/POSTAGE FOR NOTICES 5/12/09
				1,838.28	
QUILL CORP	49375	5/6/2009	1	81.13	ADM/QUILL COLORED COPY PAPER-LETTER 04/21/09
QUILL CORP	49375	5/6/2009	1	(81.13)	ADM/QUILL COLORED COPY PAPER-LTR-RETURNED 4/27/09
QUILL CORP	49375	5/6/2009	1	180.02	ADM/LASER PAPER 11X17/8.5X11,PENS 4/22
QUILL CORP	49375	5/6/2009	1	3.05	ADM/SUPPLIES 04/22/09
QUILL CORP	49402	5/12/2009	1	157.85	ADM/LSR PRNT PAPER,LBL MKR TAPE,BINDER CLPS 5/1/09
QUILL CORP	49402	5/12/2009	1	38.95	ADM/LABEL MAKER TAPE 05/01/09
QUILL CORP	49444	5/28/2009	1	188.80	ADM/LASER PRINT PAPER 05/06/09
QUILL CORP	49444	5/28/2009	2	86.69	WD/LASERJET TONER 05/06/09
QUILL CORP	49444	5/28/2009	1	26.63	ADM/DESKTOP STAPLER 05/18/09
				681.99	
RBF CONSULTING	49403	5/12/2009	1	3,286.19	WD/PROF SVCS-STUART STREET TANKS 3/1/09-3/31/09
RBF CONSULTING	49403	5/12/2009	2	7,667.79	WD/PROF SVCS-STUART STREET TANKS 3/1/09-3/31/09
				10,953.98	
RECOGNITION WORKS	49385	5/7/2009	1	50.35	FD/2008 FIRE FIGHTER OF THE YEAR AWARD 01/20/09
REGNS INTRST BILLING SVC	49445	5/28/2009	1	15.54	FD/FUEL/WATER SEPARATOR ENGINE 5791 05/14/09
RITTERBUSH REPAIR SERVICE	49446	5/28/2009	1	1,240.00	FD/MAINT. & REPAIR ON ENGINE 5797 05/01/09
RUDOCK, TAMMY	49354	5/1/2009	1	45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB MAY '09
SAN LUIS POWERHOUSE	49447	5/28/2009	1	86.39	FD/STREAMLIGHT BATTERIES ENGINE 5797 04/28/09
SAN LUIS SECURITY SYSTEMS	49386	5/7/2009	1	126.00	ADM/SECURITY SYSTEM 1316 TAMSON JUN'09-AUG'09
SEAWIDE MARINE DISTRIBUTN	49404	5/12/2009	1	214.18	FD/GPS WTRPRF MAP 76,CARRY CASE & MOUNT 05/01/09
SELECT BUSINESS SYSTEMS	49448	5/28/2009	1	147.61	FD/SHARP X3500 MNTLY SVC AGRMNT 3/25/09-4/25/09
SELECT BUSINESS SYSTEMS	49448	5/28/2009	1	76.13	FD/SHARP X3500 MNTLY SVC AGRMNT 4/25/09-5/25/09
				223.74	
SELYEM, BAYLIANNA	49369	5/5/2009	1	25.75	WD/CUSTOMER REFUND
SLO COUNTY	49449	5/28/2009	1	43.50	WD/HAZARDOUS MATERIALS HANDLER 3/31/09-4/30/09
SLO COUNTY ASSESSOR	49450	5/28/2009	1	424.55	FD/LIST OF PARCEL AND STRUCTURE SIZES 5/5/09
SLO COUNTY CLERK-RECORDER	49408	5/13/2009	1	14.00	ADM/LIEN RELEASE 5/13/09
SMITH, STEVE	49370	5/5/2009	1	29.54	WD/CUSTOMER REFUND
SOUTH KERN MACHINERY	49398	5/12/2009	1	345.11	WW/BALL ACY, ROD ACY 4/9/09
STATE WATER RESRC CTRL BD	49379	5/6/2009	1	137,405.38	WW/STATE REVOLVG FUND LOAN #C064108110 ANNUAL PYMT
STATE WATER RESRC CTRL BD	49379	5/6/2009	2	36,651.42	WW/STATE REVOLVG FUND LOAN #C064108110 ANNUAL PYMT
				174,056.80	
STRUVE, ROSEMARY	49371	5/5/2009	1	39.57	WD/CUSTOMER REFUND
SUN PACIFIC	49405	5/12/2009	1	270.00	WW/INSPECT WAS PUMP 05/07/09

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TELEMANAGEMENT SERVICES	49378	5/6/2009	1	33.82	FD/LONG DISTANCE PHONE SERVICE 03/18/09-04/21/09
TELEMANAGEMENT SERVICES	49378	5/6/2009	2	33.82	ADM/LONG DISTANCE PHONE SERVICE 03/18/09-04/21/09
TELEMANAGEMENT SERVICES	49378	5/6/2009	3	33.82	WD/LONG DISTANCE PHONE SERVICE 03/18/09-04/21/09
TELEMANAGEMENT SERVICES	49378	5/6/2009	4	33.81	WW/LONG DISTANCE PHONE SERVICE 03/18/09-04/21/09
				<u>135.27</u>	
TEMPLETON UNIFORMS	49376	5/6/2009	1	190.52	FD/UNIFORM SHIRT/PANT FOR R.JETTON 04/20/09
TEXAS REFINERY CORP.	49451	5/28/2009	1	127.73	FD/PRO-SPEC III 15/40 SYNTHETIC BLEND 05/07/09
THE BLUEPRINTER	49363	5/5/2009	1	745.12	ADM/BILLING ENVELOPES 4/29/09
THE BLUEPRINTER	49363	5/5/2009	2	745.12	WD/BILLING ENVELOPES 4/29/09
THE BLUEPRINTER	49363	5/5/2009	3	745.12	WW/BILLING ENVELOPES 4/29/09
THE BLUEPRINTER	49363	5/5/2009	1	243.56	ADM/BILLING INSERTS 4/29/09
				<u>2,478.92</u>	
THE DOCUTEAM	49380	5/7/2009	1	313.24	ADM/DOCUMENT STORAGE APRIL 2009
THE GAS COMPANY	49428	5/21/2009	1	136.54	PM/GAS SERVICE MAIN ST. VETS HALL 4/1-4/30/09
THE GAS COMPANY	49428	5/21/2009	1	7.04	ADM/GAS SERVICE TAMSEN SUITE 201 4/1-4/30/09
THE GAS COMPANY	49428	5/21/2009	1	158.96	FD/GAS SERVICE BURTON DR. 4/1-4/30/09
THE GAS COMPANY	49428	5/21/2009	1	7.92	ADM/GAS SERVICE TAMSEN SUITE 204 4/1-4/30/09
THE GAS COMPANY	49428	5/21/2009	1	7.04	ADM/GAS SERVICE TAMSEN SUITE 203 4/1-4/30/09
THE GAS COMPANY	49428	5/21/2009	1	3.51	FD/GAS SERVICE HEATH LN 4/3-5/1/09
THE GAS COMPANY	49428	5/21/2009	1	37.31	FD/GAS SERVICE HEATH LN #B 4/3-5/1/09
THE GAS COMPANY	49428	5/21/2009	1	50.48	WW/GAS SERVICE HEATH LN. 4/3-5/1/09
THE GAS COMPANY	49428	5/21/2009	1	39.37	PM/GAS SERVICE BURTON DR. 4/1-4/30/09
				<u>448.17</u>	
TITAN INDUSTRIAL SUPPLY	49452	5/28/2009	1	106.46	WD/SIGNS-DIESEL,UNLEADED,FLAMMABLE 05/14/09
TOBY'S PLUMBING	49377	5/6/2009	1	100.00	WW/REPLACE BRKN GATE VALVE W/ NEW BALL VALVE 04/07
TOOBS, INC.	49453	5/28/2009	1	155.16	FD/6 BLUNT CUT SWIM FINS 05/13/09
TYGRIS VENDOR FINANCE INC	49454	5/28/2009	1	291.69	FD/SHARP X350 COPIER LEASE AGREEMENT 05/07/09
UNITED RENTALS NW, INC.	49406	5/12/2009	1	184.16	PM/TRAILER DUMP RENTAL 04/30/09
UNITED RENTALS NW, INC.	49406	5/12/2009	1	152.32	PM/TRAILER DUMP RENTAL 04/30/09
UNITED RENTALS NW, INC.	49455	5/28/2009	1	1,190.28	WD/CUT-OFF SAW AND BLADES 05/06/09
				<u>1,526.76</u>	
VAN SCOYOC ASSOC., INC.	49407	5/12/2009	1	6,225.00	WD/PROF FEDL ADVOCACY FOR DESAL-WASH.D.C-MAY'09
WINBURN, JANANN	49387	5/7/2009	1	150.00	RC/LOW FLOW TOILET REBATE 04/29/09
WINE COUNTRY BALANCE	49456	5/28/2009	1	499.00	WW/CLEAN & CALIBRATE LAB SCALES 05/07/09
				<u>321,384.14</u>	
Accounts Payable Vendor Sub-Total				<u>321,384.14</u>	
AFLAC (AMER FAM LIFE INS)	9502	5/1/2009	1	433.58	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	9502	5/1/2009	1	106.87	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	9566	5/15/2009	1	433.58	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	9566	5/15/2009	1	106.87	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	9629	5/29/2009	1	433.58	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	9629	5/29/2009	1	106.87	VOLUNTARY INS-PRETAX
				<u>1,621.35</u>	

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CAMBRIA FIREFIGHTERS ASSN	9570	5/15/2009	1	214.80	RESERVE FIREFTR DUES
CAMBRIA FIREFIGHTERS ASSN	9633	5/29/2009	1	213.00	RESERVE FIREFTR DUES
				<u>427.80</u>	
EFLEXGROUP.COM, INC.	9505	5/1/2009	1	1,500.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9505	5/1/2009	2	100.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9505	5/1/2009	3	200.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9505	5/1/2009	4	50.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9505	5/1/2009	5	100.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9569	5/15/2009	1	1,500.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9569	5/15/2009	2	100.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9569	5/15/2009	3	200.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9569	5/15/2009	4	50.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9569	5/15/2009	5	100.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9632	5/29/2009	1	1,500.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9632	5/29/2009	2	100.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9632	5/29/2009	3	200.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9632	5/29/2009	4	50.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	9632	5/29/2009	5	100.00	MEDICAL REIMBURSEMNT
				<u>5,850.00</u>	
EMPLOYMENT DEVELOPMENT DP	9504	5/1/2009	1	3,350.52	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	9504	5/1/2009	1	934.81	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	9568	5/15/2009	1	3,575.86	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	9568	5/15/2009	1	1,054.01	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	9631	5/29/2009	1	4,744.48	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	9631	5/29/2009	1	1,177.79	STATE INCOME TAX
				<u>14,837.47</u>	
H.O.B.-DIRECT DEPOSIT	9506	5/1/2009	1	3,649.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	9506	5/1/2009	1	49,426.51	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	9571	5/15/2009	1	3,649.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	9571	5/15/2009	1	52,484.37	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	9634	5/29/2009	1	3,649.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	9634	5/29/2009	1	56,918.94	Direct Deposit Flat
				<u>169,776.82</u>	
H.O.B./FEDERAL TAXES	9507	5/1/2009	1	10,415.77	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	9507	5/1/2009	1	10,537.84	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	9507	5/1/2009	1	2,464.48	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	9572	5/15/2009	1	11,240.18	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	9572	5/15/2009	1	11,881.38	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	9572	5/15/2009	1	2,778.72	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	9635	5/29/2009	1	14,069.78	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	9635	5/29/2009	1	13,277.32	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	9635	5/29/2009	1	3,105.12	FEDERAL INCOME TAX
				<u>79,770.59</u>	
ICMA-VNTGPT TRSFR AGT 401	9509	5/1/2009	1	100.00	401-INDIV CONTRIB
ICMA-VNTGPT TRSFR AGT 401	9574	5/15/2009	1	100.00	401-INDIV CONTRIB
ICMA-VNTGPT TRSFR AGT 401	9637	5/29/2009	1	100.00	401-INDIV CONTRIB
ICMA-VNTGPT TRSFR AGT 457	9508	5/1/2009	1	2,263.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	9508	5/1/2009	1	900.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	9573	5/15/2009	1	2,363.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	9573	5/15/2009	1	900.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	9636	5/29/2009	1	2,463.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	9636	5/29/2009	1	900.00	457 DEF COMP-INDIV
				<u>10,090.38</u>	

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PERS HEALTH BENEFIT SERV	9642	5/31/2009	1	27,577.23	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9642	5/31/2009	2	435.66	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9642	5/31/2009	3	22.92	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9642	5/31/2009	4	(596.17)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9642	5/31/2009	5	0.04	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9642	5/31/2009	6	130.01	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9642	5/31/2009	7	3,434.65	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9642	5/31/2009	8	1,098.97	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9642	5/31/2009	9	6,939.57	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9642	5/31/2009	10	2,950.69	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9642	5/31/2009	11	2,563.34	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9642	5/31/2009	12	88.45	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	9642	5/31/2009	1	1,451.43	MEDICAL INSURANC-YER
				<u>46,096.79</u>	
PERS RETIREMENT SYSTEM	9510	5/1/2009	1	(0.01)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	9510	5/1/2009	2	24,487.94	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	9575	5/15/2009	1	(0.01)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	9575	5/15/2009	2	27,227.87	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	9638	5/29/2009	1	(0.04)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	9638	5/29/2009	2	28,572.87	PERS PAYROLL REMITTANCE
				<u>80,288.62</u>	
PRINCIPAL LIFE INSUR COMP	9643	5/31/2009	1	2,643.09	DENTAL INSURANCE-YER
PRINCIPAL LIFE INSUR COMP	9643	5/31/2009	2	61.26	DENTAL INSURANCE-YER
PRINCIPAL LIFE INSUR COMP	9643	5/31/2009	3	122.16	DENTAL INSURANCE-YER
PRINCIPAL LIFE INSUR COMP	9643	5/31/2009	4	48.09	DENTAL INSURANCE-YER
PRINCIPAL LIFE INSUR COMP	9643	5/31/2009	5	48.09	DENTAL INSURANCE-YER
PRINCIPAL LIFE INSUR COMP	9643	5/31/2009	6	(0.29)	DENTAL INSURANCE-YER
PRINCIPAL LIFE INSUR COMP	9643	5/31/2009	1	123.71	DENTAL INSURANCE-YER
				<u>3,046.11</u>	
SEIU, LOCAL 620	9511	5/1/2009	1	381.79	UNION DUES
SEIU, LOCAL 620	9576	5/15/2009	1	381.79	UNION DUES
SEIU, LOCAL 620	9639	5/29/2009	1	382.76	SEIU UNION DUES
				<u>1,146.34</u>	
SLO CREDIT UNION	9503	5/1/2009	1	555.00	CREDIT UNION
SLO CREDIT UNION	9567	5/15/2009	1	555.00	CREDIT UNION
SLO CREDIT UNION	9630	5/29/2009	1	555.00	CREDIT UNION
				<u>1,665.00</u>	
STATE OF CAL -DISB. UNIT	9512	5/1/2009	1	129.23	DEDUCTION-MISC 1
STATE OF CAL -DISB. UNIT	9577	5/15/2009	1	129.23	DEDUCTION-MISC 1
STATE OF CAL -DISB. UNIT	9640	5/29/2009	1	129.23	DEDUCTION-MISC 1
				<u>387.69</u>	
THE VARIABLE ANNUITY LIFE	9513	5/1/2009	1	150.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	9578	5/15/2009	1	150.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	9641	5/29/2009	1	150.00	DEFERRED COMP -VALIC
				<u>450.00</u>	
Payroll Payable Vendor Sub-Total				<u>415,454.96</u>	
TOTAL DISBURSEMENTS FOR MAY, 2009				<u>\$ 736,839.10</u>	



ADDENDA TO MONTHLY EXPENDITURE REPORT

<i>DEPARTMENT CODES</i>	
FD	Fire Department
PM	Facilities and Resources (Property Management)
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT
MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS
MAY 28, 2009 – VETERANS MEMORIAL BUILDING

- 1. Call to Order:** President Sanders called the meeting to order at 12:35 p.m. and led the pledge of allegiance. District Counsel Tim Carmel reported no report from closed session.

Present: Directors Clift, Chaldecott, MacKinnon and President Sanders

Absent: Director De Micco

Also present: General Manager Tammy Rudock, Assistant General Manager Bryan Bode, District Counsel Tim Carmel, Finance Manager Alleyne LaBossiere, Water Systems Supervisor Jim Adams, Admin Tech III Cori Ryan, and District Clerk Kathy Choate

- 2. Public Comment:**

Amanda Rice, Cambria. Thanked staff for board packet availability to the public.

Elizabeth Bettenhausen, Cambria. Commented on her April Public Record Act request for Army Corps of Engineers financial reports.

- 3. Agenda Review:**

Stands as published.

- 4. Acknowledgements/Presentation:** None

- 5. Special Reports**

A. Sheriff's Department Report: Commander Ben Hall reported vandalism reports are down and staffing is down over 15 positions. Increased fraud activity involving emotional contact of senior citizens for requests that money be wired via Western Union.

- 6. Manager's and Board Reports**

A. Manager's Report: Tammy Rudock summarized and presented the Managers' reports. Chief Miller and Captain Gallagher reported on response to Jesusita fire in Santa Barbara and May 14 Cambria Fire Department response to vegetation fire caused by a fallen tree on power lines.

- B. Member and Committee Reports**

Director Clift reported on meeting last week regarding co-location and coordination of resources.

Director Chaldecott reported the first meeting of Water Emergency Alternatives Citizens Committee will be tomorrow.

- 7. Consent Agenda**

A. Approve expenditures for the month of April 2009

B. Approve minutes of Board of Directors meeting April 14 and April 23, 2009

C. Adopt Resolution 20-2009 approving award of Fire Hazard Fuel Reduction contract

D. Adopt Resolution 18-2009 nominating Director Muril Clift as a candidate for election to the Special District Risk Management Authority Board of Directors

E. Adopt Resolution 22-2009 approving assignment of banking powers for CCSD with Heritage Oaks Bank

F. Approve extension of Intent to Serve letter for Senior Care Facility, Michael Clark, applicant, APN 024. 191.052

G. Approve extension of Intent to Serve letter for Cambria Shores Inn, Kim Eady, applicant, APN 022.381.002

H. Consider Ratifying General Manager's Approval of Professional Services Proposal by Carol Cowley, CMC, to Officiate the 2009 Water and Sewer Rates Protest Process

Public Comment:

Mary Webb, Cambria. Commented on expenditures: Legal fees, Davidson Associates, Innovative Concepts, PG&E, San Luis Mailing Service, and lobbyist for desal.

John MacKinnon, Cambria. Commented on having a tax watch official rather than a retired city clerk/government official tabulate the Prop 218 protests.

Tammy Rudock read consent items into record. **Director MacKinnon moved to approve Items A – H. Director Clift seconded. Motion carried unanimously. Ayes – 4, Nays – 0, Absent – 1 (De Micco)**

8. Hearings and Appeals

A. Public hearing to consider confirming water and wastewater standby or availability charges as provided in Government Code §61124 and adopt Resolution 22-2009 confirming water and wastewater standby or availability charges. The financial report was received. Tammy Rudock reviewed the staff report. President Sanders opened the public hearing.

Public Comment:

Amanda Rice, Cambria. If standby availability fees for CIP why are not all lots included, such as water wait list? Commented on resolution and no mention of identifying water/wastewater as funds accounted for charges collected.

Mary Webb, Cambria. Inquired whether a sunset clause applies to availability charges. Objects to fees being used for desal.

Director Clift moved to adopt resolution 22-2009 confirming the itemized report (Exhibit “A” to the resolution) describing each parcel and the amount of water and wastewater standby and/or availability charges to be assessed against each parcel. Director Chaldecott seconded. Motion carried unanimously.

Ayes – 4, Nays – 0, Absent – 1 (De Micco)

9. Regular Business

A. Receive Water Conservation Presentation. Tammy Rudock introduced the item and Cori Ryan facilitated Water Conservation presentation, “Know Your Water.”

Public Comment:

Elizabeth Bettenhausen, Cambria. What percentage of residential use 6 units/month? Commercial? Vacation? And multi-family?

Jerry McKinnon, Cambria. Commented on grass on his property and no need to water.

Amanda Rice, Cambria. Is 3% water used by CCSD usage or loss?

B. Receive Management Letter from Crosby and Cindrich CPAs and Management response. Tammy Rudock introduced the item and Bob Crosby who commented on Management letter.

Public Comment:

Elizabeth Bettenhausen, Cambria. Supports ad hoc Utilities Committee to address infrastructure program and identifying what are criteria of judging infrastructure.

Mary Webb, Cambria. Commented on best management practices and aging infrastructure.

Amanda Rice, Cambria. Inquired about Clyde Warren agreement.

10. Public Comment

Elizabeth Bettenhausen, Cambria. Thanked Bryan Bode for his public service.

Amanda Rice, Cambria. Fosters dogs through HART and is seeking home for dog.

11. Adjourn President Sanders adjourned the meeting at 2:40 p.m.

CAMBRIA COMMUNITY SERVICES DISTRICT
MINUTES OF THE SPECIAL MEETING OF BOARD OF DIRECTORS
JUNE 15, 2009 – 1000 MAIN STREET, CAMBRIA

1. Opening

President Sanders called the meeting to order at 12:30 p.m. with quorum established.

Present: Directors Chaldecott, Clift, De Micco, MacKinnon, and President Sanders

Absent: None

Also Present: General Manager Tammy Rudock, District Counsel Tim Carmel, District Clerk Kathy Choate, Protest Official Retired City Clerk/City Manager Carol Cowley

2. Public Comment

Jeff Hellman, Cambria. Commented on management.

Amanda Rice, Cambria. Fostering dog in need of home at HART.

Tina Dickason, Cambria. Submitted protest. Opposed desal spending.

Valerie Bentz, Cambria. Opposed increase; supports green/sustainable programs in Cambria.

Ron Walter, Cambria. Supports modest increase.

3. Public Hearings on Proposed Water and Sewer Rates

A. Public hearing on proposed water service rate increase in the amount of 9.75%, effective July 1, 2009.

1. Report results of Proposition 218 water rates protest response

2. Consider adoption of Resolution 24-2009 per Government Code §61115 establishing CCSD water service rates.

B. Public hearing on proposed sewer service rate increase in the amount of 15%, effective July 1, 2009.

1. Report results of Proposition 218 sewer rates protest response

2. Consider adoption of Resolution 24-2009 per Government Code §61115 establishing CCSD sewer service rates.

President Sanders opened the public hearings on water and sewer rates simultaneously.

Public Comment:

Elizabeth Bettenhausen, Cambria. Concerned about financial decisions. Contracts, benefits, budget needs better public participation.

Mary Webb, Cambria. Regarding her review of Excel spreadsheet, why parcel numbers are not on list, new parcels, etc.

Lynn Harkins, Cambria. Opposed Prop 218 guidelines and supports initiative challenge to fees.

Amanda Rice, Cambria. Commented on CCSD spending and no reductions.

Tina Dickason, Cambria. Commented on water/wastewater standby availability charges

President Sanders closed the public hearing at 12:57 PM and directed volunteers to begin the process of sorting and counting submitted protests.

Protest official, Carol Cowley reported for a majority protest of water rates 1,964 protests would be required; for sewer 1,909.

Protest Statements received: Water = 401; Sewer = 404.

No majority protest for either water or sewer.

Statements of Support: Water = 67; Sewer = 58

Consent Agenda-7. B.

Director Chaldecott moved to adopt Resolution 24-2009 per Government Code Section 61115 establishing water service rates, with an increase of 9.75%, effective July 1, 2009. Director De Micco seconded. Motion carried unanimously. Ayes – 5, Nays – 0, Absent - 0

Director Clift moved to adopt Resolution 25-2009 per Government Code Section 61115 establishing sewer service rates, with an increase of 15%, effective July 1, 2009. Director MacKinnon seconded. Motion carried unanimously. Ayes – 5, Nays – 0, Absent - 0

4. Public Comment

Mahala Burton, Cambria. Commented on water/wastewater standby availability charges and asked whether there is a termination clause to the fees?

5. President Sanders adjourned the meeting at 2:28 p.m.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Tammy Rudock, General Manager

Meeting Date: June 25, 2009

Subject: Consider Adoption of Resolution 27-2009 Approving Van Scoyoc Associates Professional Services Agreement

RECOMMENDATIONS:

Consider adoption of Resolution 27-2009 approving Van Scoyoc Associates professional services agreement for six months—July 1, 2009, through December 31, 2009.

FISCAL IMPACT:

General Funds: \$6,225 per month, plus expenses not anticipated to exceed 10%, for a total of \$41,085.

DISCUSSION:

The attached agreement provides for professional consulting services to the CCSD, including federal agency and legislative planning advocacy related to the ongoing progress and funding of the desalination project.

Attachments: Resolution 27-2009
Van Scoyoc Associates Agreement (7/1/09 – 12/31/09)

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___SANDERS___ CHALDECOTT ___ CLIFT ___ DEMICCO ___ MACKINNON___



CAMBRIA COMMUNITY SERVICES DISTRICT

RESOLUTION 27-2009

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT AUTHORIZING VAN SCOYOC ASSOCIATES PROFESSIONAL SERVICES AGREEMENT

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Authorize professional services agreement with Van Scoyoc Associates for the period 7/1/09 through 12/31/09; and
2. Authorize the CCSD General Manager to sign it.

PASSED AND ADOPTED this 25th day of June, 2009

Gregory W. Sanders, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Tim Carmel
District Counsel

MEMORANDUM OF AGREEMENT

Cambria Community Services District (hereafter "CCSD") hereby retains Van Scoyoc Associates, Inc. (hereafter "VSA") as consultants and advisors with regard to various federal agencies and legislative issues. VSA undertakes to monitor and evaluate these issues and to advise CCSD on the components of an agency and legislative plan and the appropriate strategy necessary to achieve the goals of such a plan. VSA will perform such services with regard to those issues as are mutually agreed to between VSA and CCSD.

It is understood that VSA may be required to register on behalf of CCSD under the terms of the Lobbying Disclosure Act of 1995, as amended (2 USC §1601 et seq.) and any subsequent laws or regulations.

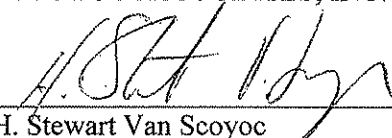
In consideration of the performance of these services, CCSD shall pay to VSA the sum of \$6,225.00 per month, with such payments due monthly and in advance. CCSD represents and warrants that these payments shall not be made with federally appropriated funds. Sums owed by CCSD to VSA shall accrue interest at a rate of 1.5% per month if unpaid after ninety (90) days.

This Agreement shall not be assignable by either party.

This Agreement shall become effective July 1, 2009 and shall continue in effect until December 31, 2009.

VAN SCOYOC ASSOCIATES, INC.

Date: 6/1/09

By: 
H. Stewart Van Scoyoc
President

CAMBRIA COMMUNITY SERVICES DISTRICT

Date: _____

By: _____
Tammy A. Rudock
General Manager

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D.**

FROM: Tammy Rudock, General Manager

Meeting Date: June 25, 2009

Subject: Consider Adoption of Resolution 29-2009 Approving Amended 2009 Board of Directors' Bylaws

RECOMMENDATIONS:

1. Amend 2009 Bylaws with proposed revisions to meeting stipend for Directors.
2. Adopt Resolution 29-2009 approving the amended 2009 Board of Directors' Bylaws.

FISCAL IMPACT:

Based on last fiscal year's total expenditure, the CCSD saves \$5,788 in FY 2009/2010 by the Directors reducing their stipend by 25%. This includes payroll taxes.

DISCUSSION:

Attached are the Board of Directors' revised Bylaws for approval. The revisions to 2009 Bylaws include:

SUMMARY OF STRIKETHROUGH VERSION

- 8.1 Change "one hundred" to "seventy five" and "\$100" to "\$75";
- 8.3 Change "\$100" to "\$75" and "\$600" to "450."

These changes result from the Board's agreement to a reduction in their meeting stipend.

Attachment: DRAFT 2009 Revised Bylaws
Resolution 29-2009

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: __ SANDERS __ CHALDECOTT __ CLIFT __ DE MICCO __ MAC KINNON__



CAMBRIA COMMUNITY SERVICES DISTRICT

RESOLUTION 29-2009
JUNE 25, 2009

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING THE AMENDED 2009 CCSD BOARD OF DIRECTORS' BYLAWS

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Approves the reduction in the meeting stipend paid to Directors from \$100 per meeting to \$75 per meeting, and reduction in the monthly cap from \$600 per month to \$450 per month; and
2. Approves the attached amended CCSD Board of Directors' Bylaws for 2009.

PASSED AND ADOPTED THIS 25th day of June 2009.

Gregory W. Sanders, President
Board of Directors

APPROVED AS TO FORM:

Tim Carmel
District Counsel

ATTEST:

Kathy A. Choate
District Clerk



CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS' BYLAWS

1. OFFICERS OF THE BOARD OF DIRECTORS

- 1.1 The officers of the Board of Directors are the President and Vice President.
- 1.2 The President of the Board of Directors shall serve as chairperson at all Board meetings. The President shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion.
- 1.3 In the absence of the President, the Vice President of the Board of Directors shall serve as chairperson over all meetings of the Board. If the President and Vice President are both absent, the remaining members shall select one among themselves to act as chairperson for the meeting.
- 1.4 The President and Vice President of the Board shall be elected annually at the first regular meeting in December and the term of office shall commence immediately upon election and continue until replaced.

2. MEETINGS

- 2.1 Regular meetings of the Board of Directors shall commence at 12:30 p.m. on the fourth Thursday of each calendar month in the Veterans' Memorial Hall currently located at 1000 Main Street, Cambria unless otherwise directed by the Board of Directors.
- 2.2 Members of the Board of Directors shall attend all regular and special meetings of the Board unless there is good cause for their absence.
- 2.3 No Board action may be taken on an item not on the posted agenda; provided, however, matters deemed to be emergencies or of an urgent nature may be added to the agenda under the procedures of the Brown Act.
- 2.4 Pursuant to the Brown Act:
 - (a) Board Members may briefly respond to statements or questions from the public; and
 - (b) Board Members may, on their own initiative or in response to public questions, ask questions for clarification, provide

- references to staff or other resources for factual information, or request staff to report back at a subsequent meeting; and
- (c) The President of the Board or a Board majority in open session may take action to direct staff to place a matter on a future agenda.

- 2.5 The President shall conduct all meetings in a manner consistent with the policies of the District. All comments shall be directed to the President. The President shall determine the order in which agenda items shall be considered for discussion and/or actions taken by the Board and shall announce the Board's decision on all subjects. The President shall vote on all motions except in the case of a conflict of interest. On roll call the maker of the motion shall be called first, the Board member seconding the motion shall be called second, and the remainder are polled with the President voting last, unless the President made the motion or seconded the motion.
- 2.6 A majority of the Board shall constitute a quorum for the transaction of business. A majority of the Board is sufficient to do business, however motions must be passed unanimously if only three attend. When there is no quorum for a regular meeting, the President, Vice President, or any Board member shall adjourn such meeting, or, if no Board member is present, the District Clerk shall adjourn the meeting.
- 2.7 A roll call vote if required by law or contract shall be taken upon votes on ordinances and resolutions, and shall be entered in the minutes of the Board showing those Board members voting aye, voting no and those abstaining or absent. Unless a Board member states that they are not voting because of a conflict of interest and steps down from the dais prior to the discussion of the item, his or her silence shall be recorded as an affirmative vote and vote of abstention shall be recorded as an abstention.
- 2.8 Any person attending a public meeting of the Board of Directors may record the proceedings with an audio or video tape recorder or a still or motion picture camera in the absence of a reasonable finding that the recording cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a disruption of the proceedings.
- 2.9 All video tape recorders, still and/or motion picture cameras shall remain stationary and shall be located and operated from behind the public speakers podium once the meeting begins. The President retains the discretion to alter these guidelines, including the authority to require that all video tape recorders, still and/or motion picture cameras be located in the back of the room.

3. AGENDAS

- 3.1 The General Manager, in cooperation with the Board President and Vice President, shall prepare an agenda for each regular and special meeting of the Board of Directors. Any Director may call the General Manager and request an item to be placed on the regular meeting agenda no later than 4:30 p.m. two weeks prior to the meeting date. The General Manager shall establish a District Policy to guide staff in the preparation of meeting agendas.
- 3.2 A block of approximately 20 minutes time shall be set aside to receive general public comment. Comments on agendaed items should be held until the appropriate item is called. Unless otherwise directed by the President, members of the public shall state their name and their general place of residence prior to giving their comment. Public comment shall be directed to the President of the Board and limited to three minutes unless extended or shortened at the President's discretion.
- 3.3 Those items on the District Agenda, which are considered to be of a routine and non-controversial nature, are placed on the "Consent Agenda." These items shall be approved, adopted, and accepted, etc. by one motion of the Board of Directors. For example, approval of Minutes, approval of Warrants, various Resolutions accepting developer improvements, minor budgetary items, status reports, and routine District operations.
 - (a) Board members may request that any item listed under "Consent Agenda be removed from the "Consent Agenda," and the Board will then take action separately on that item. A member of the public will be given an opportunity to comment on the "Consent Agenda," however, only a member of the Board of Directors can remove an item from the "Consent Agenda." Items, which are removed ("pulled") by members of the Board for discussion, will typically be heard after other "Consent Agenda" items are approved unless the President orders an earlier or later time.
 - (b) A Board member may ask questions on any item on the "Consent Agenda." When a Board member has a minor question for clarification concerning a consent item, which will not involve extended discussion, the item may be discussed for clarification and the questions will be addressed along with the rest of the "Consent Agenda." Board members are encouraged to seek clarifications prior to the meeting if possible.
 - (c) When a Board member wishes to pull an item simply to register a dissenting vote, the Board member shall inform the presiding officer that they wish to register a dissenting vote without discussion. These items will be handled along with the rest of the Consent

Agenda, and the District Clerk will register a “no” vote in the minutes.

4. PREPARATION OF MINUTES AND MAINTENANCE OF TAPES

- 4.1 The minutes of the Board shall be kept by the District Clerk and shall be neatly produced and kept in a file for that purpose, with a record of each particular type of business transacted in paragraphs with proper subheadings;
- 4.2 The District Clerk shall be required to make a record only of such business as was actually passed upon by a vote of the Board and, except as provided in Section 4.3 below, shall not be required to record any remarks of Board Members or any other person;
- 4.3 Any Director may request for inclusion into the minutes brief comments pertinent to an agenda item, only at the meeting in which the item is discussed.
- 4.4 Written materials delivered to the Board at the meeting that were not contained in the Board Agenda Packet for review by the Board prior to the meeting shall not be included in the meeting minutes.
- 4.5 The District Clerk shall attempt to record the names and general place of residence of persons addressing the Board, the title of the subject matter to which their remarks related, and whether they spoke in support or opposition to such matter;
- 4.6 Whenever the Board acts in a quasi-judicial proceeding such as in assessment matters, the District Clerk shall compile a summary of the testimony of the witnesses.
- 4.7 Any tape or film record of a District meeting made for whatever purpose at the direction of the District shall be subject to inspection pursuant to the California Public Records Act. District tape and film records may be erased ninety (90) days after the taping or the recording.

5. MEMBERS OF THE BOARD OF DIRECTORS

Directors shall prepare themselves to discuss agenda items at meetings of the Board of Directors. Information may be requested from staff or exchanged between Directors before meetings.

- 5.1 Information that is exchanged before meetings shall be distributed through the General Manager, and all Directors will receive all information being distributed.

- 5.2 Directors shall at all times conduct themselves with courtesy to each other, to staff and to members of the audience present at Board meetings.
- 5.3 Differing viewpoints are healthy in the decision-making process. Individuals have the right to disagree with ideas and opinions, but without being disagreeable. Once the Board of Directors takes action, Directors should commit to supporting said action and not to create barriers to the implementation of said action.
- 5.4 At the President's discretion District Counsel shall act as parliamentarian.

6. AUTHORITY OF DIRECTORS

- 6.1 The Board of Directors is the unit of authority within the District. Apart from their normal function as a part of this unit, Directors have no individual authority. As individuals, Directors may not commit the District to any policy, act or expenditure.
- 6.2 Directors do not represent any fractional segment of the community, but are, rather, a part of the body, which represents and acts for the community as a whole.
- 6.3 The primary responsibility of the Board of Directors is the formulation and evaluation of policy. Routine matters concerning the operational aspects of the District are to be delegated to professional staff members of the District.

7. DIRECTOR GUIDELINES

- 7.1 Board Members, by making a request to the General Manager or District Clerk, shall have access to information relative to the operation of the District, including but not limited to statistical information, information serving as the basis for certain actions of Staff, justification for Staff recommendations, etc. If the General Manager or District Clerk cannot provide the requested information in a timely manner by reason of information deficiency, or major interruption in work schedules, work loads, and priorities, then the General Manager or District Clerk shall inform the individual Board Member why the information is not or cannot be made available.
- 7.2 In handling complaints from residents, property owners within the District, or other members of the public, Directors are encouraged to listen carefully to the concerns, but the complaint should be referred to the General Manager for processing and the District's response, if any.

- 7.3 Directors, when seeking clarification of policy-related concerns, especially those involving personnel, legal action, land acquisition and development, finances, and programming, should confer directly with the General Manager.
 - 7.4 When approached by District personnel concerning specific District policy, Directors should direct inquiries to the General Manager or District Clerk. The chain of command should be followed.
 - 7.5 Directors and General Manager should develop a working relationship so that current issues, concerns and District projects can be discussed comfortably and openly.
 - 7.6 When responding to constituent request and concerns, Directors should respond to individuals in a positive manner and route their questions to the General Manager, or in their absence, to the District Clerk.
 - 7.7 Directors are responsible for monitoring the District's progress in attaining its goals and objectives, while pursuing its mission.
8. DIRECTOR COMPENSATION
- 8.1 Each Director is authorized to receive ~~one hundred~~ seventy five dollars (~~\$100.00~~75.00) as compensation for each meeting they attend that relates to District business, including regular, adjourned or special meetings, standing or ad hoc committee meetings, including any days of travel for Board business, and excluding personal or impromptu meetings with a constituent(s).
 - 8.2 Director compensation shall not exceed six days in any calendar month.
 - 8.3 In no event shall Director compensation exceed ~~\$100~~ 75 per day, or ~~\$600~~450 per month.
 - 8.4 Each Board Member is entitled to reimbursement for their expenses incurred in the performance of the duties required or authorized by the Board.
 - (a) It is the policy of the District to exercise prudence with respect to hotel/motel accommodations. It is also the policy of the District for Board members and staff to stay at the main hotel/motel location of a conference, seminar, or class to gain maximum participation and advantage of interaction with others whenever possible. Actual hotel/motel costs shall be

reimbursed. Personal phone calls are not reimbursable.

- (b) Any Director traveling on District business shall receive in addition to transportation and lodging expenses, as an alternative to presenting receipts, a per diem allowance to cover ordinary expenses such as meals, refreshments and tips. The amount set for per diem shall be considered fair reimbursement and the Director shall neither be required to account for use of the per diem, return the unused portions, nor claim additional expenses for these items. The per diem shall be set by resolution of the Board. Raise per diem to \$50.00 per diem.

9. COMMITTEES

- 9.1 (a) As is customary with Board meetings, all committees shall meet within the jurisdictional boundaries of CCSD except in emergency.

- (b) Ad Hoc Committees

The Board shall appoint such ad hoc committees as may be deemed necessary or advisable. The duties of the ad hoc committee shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.

- 9.2 Standing Committees

- (a) The Board may create standing committees at its discretion. Standing committees shall be advisory committees to the Board of Directors and shall not commit the District to any policy, act or expenditure. Each standing committee may consider District related issues, on a continuing basis, assigned to it by the Board of Directors. The Board of Directors shall appoint committee members.

- (b) All standing committees shall be conducted as public meetings in accordance with the Brown Act and Sections 2, 3 and 4 of these Bylaws. Summary notes for each meeting of each committee shall be forwarded to the Board of Directors as a public record.

10. CORRESPONDENCE DISTRIBUTION POLICY

Time permitting, the following letters and other documents shall be accumulated and delivered to the Board of Directors on Monday of each week and/or with agenda packet.

- 10.1 All letters approved by the Board of Directors and/or signed by the President on behalf of the District; and

10.2 All letters and other documents received by the District that are of District-wide concern as determined by District staff.

10.3 The District General Manager shall establish a policy for receiving, processing and distribution of District correspondence.

11. CONFLICTS AND RELATED POLICY

State laws are in place, which attempt to eliminate any action by a Board Member or the District that may reflect a conflict of interest. The purpose of such laws and regulations is to insure that all actions are taken in the public interest. Laws, which regulate conflicts, are very complicated. The following provides a brief policy summary of various conflict related laws. Directors are encouraged to consult with District Legal Counsel and/or the FPPC at (916) 322-5660, prior to the day of the meeting, if they have a question about a particular agenda item.

11.1 Conflict of Interest

Each Director is encouraged to review the District Conflict Code on an annual basis. The general rule is that an official may not participate in the making of a governmental decision if it is: (1) reasonably foreseeable that the decision will have a (2) material financial effect on the (3) official or a member of his or her immediate family or on an economic interest of the official, and (4) the effect is distinguishable from the effect on the public generally. Additionally, the FPPC regulations relating to interests in real property have recently been changed. If the real property in which the Director has an interest is located within 500 feet of the boundaries of the property affected by decision, that interest is now deemed to be directly involved in the decision.

11.2 Interest in Contracts, Government Codes Section 1090

The prohibitions of Government Code Section 1090 provide that the Board of Directors may not contract with any business in which another Board member has financial interest.

11.3 Incompatible Office

The basic rule is that public policy requires that when the duties of two offices are repugnant or overlap so that their exercise may require contradictory or inconsistent action, to the detriment to the other public interest, their discharge by one person is incompatible with that interest.

12. BOARD MEMBER VACANCY

The Community Services District law specifically states in Government Code § 61042, subd. (c):

Any vacancy in the office a member elected to the board of directors shall be filled pursuant to Section 1780.

Government Code §1780 states the options for filling a Board vacancy.

Should the board of directors choose to fill a vacancy by appointment (allowed by law) the following process in addition to the required actions may include:

- 12.1 Adopt a resolution calling for posting of Notice of Vacancy.
 - 12.2 The notice is posted in compliance with Government Code §1780 which provides that the remaining board members may fill the vacancy by appointment and that a notice be posted at the three CCSD posting locations at least fifteen (15) days before the appointment is made.
 - 12.3 The notice may be published in a newspaper of general circulation.
 - 12.4 Within 30 days of vacancy notice and receipt of applications call a special meeting for applicant interview process.
 - 12.5 The appointment is to be made within 60 days of effective resignation.
 - 12.6 At next regular meeting hold nominations to fill the vacancy. The successful candidate will receive a motion, second and a two thirds majority of votes cast.
 - 12.7 The appointee will take the Oath of Office and is encouraged to participate in timely orientation.
13. EVALUATIONS
The District's General Manager and District Legal Counsel shall be evaluated annually.
 14. CONTINUING EDUCATION
Members of the Board of Directors are encouraged to attend educational conferences and professional meetings when the purposes of such activities are to improve District operation. Subject to budgetary constraints, there is no limit as to the number of Directors attending a particular conference or seminar when it is apparent that their attendance is beneficial to the District.
 15. BOARD BY-LAW REVIEW POLICY
Subject to 3.1 the Board By-law Policy shall be reviewed annually at the first regular meeting in February. The review shall be provided by District Counsel and ratified by Board action.

16. RESTRICTIONS ON RULES

The rules contained herein are guidelines only and shall govern the Board in all cases to which they are applicable, and in which they are not inconsistent with State or Federal laws.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.A.**

FROM: Tammy Rudock, General Manager
Alleyne LaBossiere, Finance Manager
Mark Miller, Fire Chief

Meeting Date: June 25, 2009

Subject: Public Hearing to Consider Adoption of Resolution 23-2009 Authorizing a Fire Suppression Benefit Assessment Consumer Price Index (CPI) Adjustment in the Amount of 5.0% for FY 2009-2010

Recommendations:

1. Receive staff report.
2. Open public hearing.
3. Receive public comment.
4. Close public hearing.
5. Adopt Resolution 23-2009 authorizing a 5.0% CPI adjustment in the existing Fire Suppression Benefit Assessment rates, effective July 1, 2009, in compliance with Resolution 27-2003 and the related Engineer's Report.

Fiscal Impact:

Increased fire suppression benefit assessment revenues of \$19,381, for a total of \$407,002 in FY 2009/2010.

Discussion:

The fire suppression benefit assessment provides operational funding for fire suppression activities within the CCSD Fire Department. CCSD Resolution 27-2003 confirmed the special benefit assessment for fire suppression. On or before July 1st of each subsequent fiscal year, the fire suppression benefit assessment may be increased for the ensuing year based upon the Consumer Price Index for the Los Angeles/ Anaheim/Riverside area not to exceed 5.4%. The State of California Division of Labor Statistics & Research recorded a 5.4% increase for the designated area for the fiscal year ending June 30, 2008.

The amount charged is based on the base unit, which is \$8.78 for FY 2009/2010.

The proposed range of assessments compared with existing rates is as follows:

	<u>FY 2009/2010</u>	<u>FY 2008/2009</u>
§ Vacant Lot	\$ 17.56	\$ 16.24
§ Single Family Residence < 3600 sq. ft.	\$ 87.80	\$ 81.20
§ Single Family Residence > 3600 sq. ft.	\$131.70	\$121.80
§ Multi-Family Residence per Dwelling Unit	\$ 43.90	\$ 40.60
§ Commercial Range	\$263.40-\$2,172.64	\$243.60-\$2,069.18

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ SANDERS ___ CHALDECOTT ___ CLIFT___ DE MICCO ___ MAC KINNON ___



CAMBRIA COMMUNITY SERVICES DISTRICT

RESOLUTION 23-2009
June 25, 2009

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AUTHORIZING THE FIRE SUPPRESSION BENEFIT ASSESSMENT
CONSUMER PRICE INDEX ADJUSTMENT
IN THE AMOUNT OF 5.0% FOR FY 2009/2010

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Authorizes the Fire Suppression Benefit Assessment Consumer Price Index Adjustment in the amount of 5.0%, effective July 1, 2009, in compliance with Resolution 27-2003 and the related Engineer's Report.
2. Approves the following assessments for FY 2009/2010:

§ Vacant Lot	\$ 17.56
§ Single Family Residence < 3600 sq. ft.	\$ 87.80
§ Single Family Residence > 3600 sq. ft.	\$131.70
§ Multi-Family Residence per Dwelling Unit	\$ 43.90
§ Commercial Range	\$263.40-\$2,172.64

PASSED AND ADOPTED THIS 25th day of June 2009.

Gregory W. Sanders, President
Board of Directors

APPROVED AS TO FORM:

Tim Carmel, District Counsel

ATTEST:

Kathy A. Choate, District Clerk

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.B.**

FROM: Tammy Rudock, General Manager
Al LaBossiere, Finance Manager

Meeting Date: June 25, 2009

Subject: Public Hearing to Consider
Adoption of Resolution 26-2009
Approving the CCSD Operating
Budget for Fiscal Year 2009/2010

RECOMMENDATION:

1. Receive Finance Committee and staff presentation of differences between the proposed final CCSD Operating Budget for Fiscal Year (FY) 2009/2010 and the DRAFT FY 2009/2010 CCSD Operating Budget approved on April 23, 2009, per Resolution 19-2009.
2. Open the public hearing.
3. Receive public input.
4. Close public hearing.
5. Consider approval of Resolution 26-2009 approving the CCSD Operating Budget for FY 2009/2010.

FISCAL IMPACT:

The FY 2009/2010 CCSD Operating Budget establishes the CCSD's plan for total anticipated operating revenues and expenditures as follows:

<i>FUNDS(S)</i>	<i>TOTAL REVENUES</i>	<i>TOTAL EXPENDITURES</i>
Water Enterprise Fund	\$1,804,326	\$1,785,025
Wastewater Enterprise Fund	\$1,980,807	\$1,956,016
Governmental Funds	\$3,813,415	\$3,798,083

BACKGROUND:

The following budget related activities have occurred this year:

- § April 14, 2009: A budget workshop was conducted, which included discussions on rates and protest guidelines, and water and sewer capital improvement programs.
- § April 23, 2009: During a continued evening meeting to allow for greater community input, the Board of Directors adopted Resolution 19-2009 approving the DRAFT CCSD Operating Budget for FY 2009/2010. Resolution 14-2009 was also adopted approving Protest Guidelines.

- § April 27, 2009: Notices of proposed increases to water rates and sewer rates and public hearings were mailed by the CCSD to 3,931 parcel owners and 549 tenant customers.
- § June 15, 2009: Public hearings on proposed water rates and sewer rates were conducted and written protest/support statements were tabulated at the meeting. A majority protest was not achieved for either proposed increase to water rates or sewer rates. Therefore, the Board of Directors adopted Resolution 24-2009 establishing water service rates, and Resolution 25-2009 establishing sewer rates.

DISCUSSION:

The proposed final FY 2009/2010 CCSD Operating Budget is attached for consideration. Staff met with the Finance Committee (Directors Clift and MacKinnon) on June 11th and June 22nd for final budget recommendations, input, and preparation for today's meeting.

The committee and staff maintained the water and sewer rate increases (9.75% and 15% respectively) into the budget. We continued to be conservative about the property tax revenues and maintained a 2% decrease as our projection for next year. That meant corresponding decreases in anticipated expenditures for the respective departments.

By not filling the position, obvious personnel cost savings result from the retirement of Bryan Bode, AGM/Utilities Manager (effective mid-August 2009). That results in the ability of projections for small surpluses in Water, Wastewater, and General Funds (with Administration serving as the repository for surplus General Funds per direction of the Finance Committee to retain "zero-based budgeting"). Therefore, Directors Clift and MacKinnon are recommending the establishment of "Transfer to Reserves" in those funds. This creates the ability to have emergency reserve funds, which are particularly important to the Water and Wastewater Enterprise Funds, since none currently exist.

Moreover, with the ultimate sale of the surplus fire engine projected now in FY 2009/2010, the Fire Department has a surplus as well.

Significant differences between the 4/23/09 approved DRAFT FY 2009/2010 Operating Budget and the attached final FY 2009/2010 CCSD Operating Budget are as follows, by department:

WATER

1. All revenue and expenditure projections (FY 2008/2009 ESTIMATED) include May actuals.
2. Decreased Salaries/Wages and Benefits by not filling AGM/Utilities Manager position, as a result of Bryan Bode's retirement. (*Note: Water CIP will have a corresponding decrease in personnel costs.*)
3. Budgeted .6% decrease in CalPERS Retirement benefit.
4. Decreased to 3% Medical/Dental Insurance benefits (including retirees).
5. Increased Professional Services expenditure for litigation legal services.
6. Provided for Transfer to Water Reserves for projected surplus funds.

WASTEWATER

1. All revenue and expenditure projections (FY 2008/2009 ESTIMATED) include May actuals.
2. Decreased Salaries/Wages and Benefits by not filling AGM/Utilities Manager position, as a result of Bryan Bode's retirement. (*Note: Wastewater CIP will have a corresponding decrease in personnel costs.*)
3. Budgeted .6% decrease in CalPERS Retirement benefit.
4. Decreased to 3% Medical/Dental Insurance benefits (including retirees).
5. Increased Professional Services expenditure for litigation legal services.
6. Provided for Transfer to Wastewater Reserves for projected surplus funds.

FIRE

1. All revenue and expenditure projections (FY 2008/2009 ESTIMATED) include May actuals.
2. Eliminated 5% projected CPI increase in Fire Suppression Benefit Assessment revenues. (*Note: The FY 2009/2010 assessments will remain at the existing FY 2008/2009 rates, which are the carryover rates from FY 2007/2008 since there was no CPI adjustment that year either. Staff will present a policy for Board consideration regarding application of CPI.*)
3. Decreased projected increases in Salaries & Wages.
4. Budgeted 2.5% decrease in CalPERS Retirement benefit.
5. Decreased to 3% Medical/Dental Insurance benefits (including retirees).
6. Increased Other Revenue to include anticipated minimum sale proceeds of surplus engine.
7. Provided for Transfer to Fire Reserves for projected surplus funds.
8. Absorbed "Preparedness" expenditure line item into "Operating Supplies & Equipment," since it represents SCBA equipment/materials and nominal NCOR supplies.

ADMINISTRATION

1. All revenue and expenditure projections (FY 2008/2009 ESTIMATED) include May actuals.
2. Eliminated 4% increase to Franchise Fees (Mission Country Disposal franchise) Operating Revenue. (*Note: Staff worked closely with Mission Country Disposal representatives to contain operational costs, which resulted in there being no anticipated proposal for garbage/recycling/green waste rate increases for customers in FY 2009/2010. Staff will, however, present a policy to the Board for consideration that provides a mechanism by which Mission Country Disposal can collect unpaid customer accounts.*)
3. Budgeted .6% decrease in CalPERS Retirement benefit.
4. Decreased to 3% Medical/Dental Insurance benefits (including retirees).
5. Decreased Professional Services by \$7,500 as the result of performing OPEB actuarial analysis "in-house" by CCSD staff. (*Knowledge was gained by staff during recent training that smaller districts [less than 100 employees] can prepare their OPEB actuarial in-house as a cost-saving measure.*)
6. Increased Property Tax revenue allocation to provide for 6-month federal advocacy professional services contract with Van Scoyoc Associates. (*Note: On 4/23/09, the*

Board of Directors directed staff to utilize General Funds to compensate for these professional services.)

7. Increased Professional Services expenditure to include 6-month federal advocacy professional services contract with Van Scoyoc Associates.
8. Eliminated Trolley expenditure, effective October 1, 2009. *(Note: The Finance Committee and staff will work with representatives from SLOCOG [San Luis Obispo Council of Governments] and the Cambria Chamber of Commerce to timely transition this service.)*
9. Decreased District Office Rent expenditure by not renewing and vacating Suite 204, effective October 1, 2009. *(Note: Already scheduled committee and/or representative meetings will be timely noticed and transitioned by the CCSD to the Fireside Lounge at the Cambria Veterans Building.)*
10. Provided for Transfer to General Fund Reserves for projected surplus funds.

FACILITIES & RESOURCES

1. All revenue and expenditure projections (FY 2008/2009 ESTIMATED) include May actuals.
2. Decreased Salaries/Wages and Benefits by not filling AGM/Utilities Manager position, as a result of Bryan Bode's retirement.
3. Budgeted .6% decrease in CalPERS Retirement benefit.
4. Decreased to 3% Medical/Dental Insurance benefits (including retirees).
5. Decreased projected increases in Facility Rent revenues (Veterans Building).

PARKS & RECREATION

1. All revenue and expenditure projections (FY 2008/2009 ESTIMATED) include May actuals.
2. Decreased Salaries/Wages and Benefits by not filling AGM/Utilities Manager position, as a result of Bryan Bode's retirement.
3. Decreased Allocated Overhead as a result of anticipated grant funding reduction and related financial processing, and General Manager focused on absorbing AGM/Utilities Manager duties.
4. Eliminated Public Events (Concerts in the Park/By the Sea) from Parks & Recreation.

RESOURCE CONSERVATION

1. All revenue and expenditure projections (FY 2008/2009 ESTIMATED) include May actuals.
2. Decreased projected revenue increases to In-Lieu and Remodel fees.
3. Budgeted .6% decrease in CalPERS Retirement benefit.
4. Decreased to 3% Medical/Dental Insurance benefits (including retirees).

Attachments: Resolution 26-2009
FY 2009/2010 CCSD Operating Budget

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: __SANDERS__ CHALDECOTT__ CLIFT __ DE MICCO __MAC KINNON__



**RESOLUTION 26-2009
JUNE 25, 2009**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMBRIA COMMUNITY SERVICES DISTRICT (CCSD)
APPROVING THE CCSD OPERATING BUDGET
FOR FISCAL YEAR 2009/2010**

WHEREAS, the General Manager has submitted for consideration the Cambria Community Services District (CCSD) Fiscal Year (FY) 2009/2010 Operating Budget; and

WHEREAS, a community workshop on April 14, 2009, and regular business item on April 23, 2009, on the DRAFT FY 2009/2010 CCSD Operating Budget were scheduled and held, and all persons were given an opportunity to be heard and their suggestions carefully considered; and

WHEREAS, the CCSD Board of Directors approved the DRAFT CCSD Operating Budget for FY 2009/2010 on April 23, 2009, via Resolution 19-2009; and

WHEREAS a public hearing on June 25, 2009, on the final FY 2009/2010 CCSD Operating Budget was duly scheduled, advertised, and held, and all persons were given an opportunity to be heard and their suggestions carefully considered.

NOW, THEREFORE BE IT RESOLVED that the CCSD Board of Directors has reviewed the final FY 2009/2010 CCSD Operating Budget and the funds included therein for the period July 1, 2009, through June 30, 2010, and hereby finds that the budget is a sound plan for financing and expenditure control of required CCSD operations and services, and the budget is hereby adopted.

BE IT FURTHER RESOLVED the Board of Directors is aware of the potential that events beyond control of the CCSD that could substantially reduce CCSD revenues and/or increase expenditures. Therefore, the General Manager may temporarily suspend the expenditure of funds within the adopted budget if in their judgment such deferral is necessary to protect the CCSD's financial position and the impact of such a temporary suspension on CCSD operations will not be

substantially detrimental to CCSD services. The General Manager is directed to administer the business operations of the CCSD as called for in the Operating Budget for FY 2009/2010 and as modified by the temporary expenditure reductions. The General Manager is further directed to report back to the CCSD Board of Directors, as necessary, with recommendations for revision of the budget when, and if, budget impacts are known and recommended CCSD program or service level adjustments can be formulated.

BE IT FURTHER RESOLVED the CCSD Board of Directors hereby directs the General Manager to levy and collect special assessments and other fees as duly approved by the Board and to administer and expend the tax proceeds in accordance with the enabling legislative direction.

On the motion of Director _____, seconded by Director _____, and the following roll call vote, to wit:

AYES:
NAYES:
ABSENT:

PASSED AND ADOPTED this 25th day of June 2009.

Gregory W. Sanders, President

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate, District Clerk

Tim Carmel, District Counsel

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2009-2010 OPERATING BUDGET
BY DEPARTMENT
ALL FUNDS/DEPARTMENTS
6/25/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	FROM FY 2008-2009 ESTIMATED AMOUNT	%
OPERATING REVENUE						
WATER FUND	1,882,924	1,647,137	1,646,111	1,804,326	158,215	9.6%
WASTEWATER FUND	1,726,989	1,723,600	1,722,400	1,980,807	258,407	15.0%
FIRE DEPARTMENT-GENERAL FUND	2,210,294	1,871,371	1,876,458	1,729,738	(146,720)	-7.8%
ADMINISTRATION-GENERAL FUND	1,501,382	1,582,506	1,573,135	1,421,109	(152,026)	-9.7%
FACILITIES AND RESOURCES-GENERAL FUND	115,940	467,991	464,421	457,362	(7,059)	-1.5%
PARKS AND RECREATION-GENERAL FUND	167,222	83,726	83,726	55,757	(27,969)	-33.4%
RESOURCE CONSERVATION FUND	150,125	163,444	172,045	149,449	(22,596)	-13.1%
TOTAL OPERATING REVENUE	7,754,876	7,539,775	7,538,296	7,598,548	60,252	0.8%
OPERATING EXPENDITURES						
WATER FUND	1,597,767	1,756,011	1,721,520	1,785,025	63,505	3.7%
WASTEWATER FUND	1,636,593	1,931,350	1,882,504	1,956,016	73,512	3.9%
FIRE DEPARTMENT-GENERAL FUND	2,028,675	1,871,371	1,887,120	1,722,238	(164,882)	-8.7%
ADMINISTRATION-GENERAL FUND	1,370,405	1,527,137	1,491,382	1,413,277	(78,104)	-5.2%
FACILITIES AND RESOURCES-GENERAL FUND	407,441	467,991	455,223	457,362	2,139	0.5%
PARKS AND RECREATION-GENERAL FUND	142,434	83,726	77,312	55,757	(21,556)	-27.9%
RESOURCE CONSERVATION FUND	123,174	163,444	144,446	149,449	5,003	3.5%
TOTAL OPERATING EXPENDITURES	7,306,489	7,801,030	7,659,507	7,539,124	(120,384)	-1.6%
TOTAL REVENUE LESS EXPENDITURES	448,387 *	(261,255)	(121,211)	59,424	180,635	
TRANSFERS TO RESERVES				(59,424)		
NET RESULTS OF OPERATIONS				0		

* A PORTION OF FISCAL YEAR 2007-2008 SURPLUS IS DUE TO PERSONNEL COSTS BEING ALLOCATED TO CIP

NOTE-Capital Revenue, including projected Standby Availability Revenue of \$280,000 is not shown as this is an Operating Budget only.

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2009-2010 OPERATING BUDGET
BY REVENUE/EXPENDITURE CATEGORY
ALL FUNDS/DEPARTMENTS
6/25/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	FROM FY 2008-2009 ESTIMATED AMOUNT	%
OPERATING REVENUE						
SERVICE FEES-EXISTING RATES	3,279,803	3,292,837	3,292,837	3,292,837	0	0.0%
SERVICE FEES-SURCHARGES	215,261	0	0	0	0	N/A
SERVICE FEES-9.75% WATER/15% SEWER INCREASE	0	0	0	411,352	411,352	N/A
PROPERTY TAX	1,882,621	1,929,720	1,929,720	1,891,126	(38,594)	-2.0%
ALLOCATED OVERHEAD CHARGES-PS	666,249	869,811	857,634	809,990	(47,644)	-5.6%
ALLOCATED OVERHEAD CHARGES-OE	304,960	371,004	365,810	348,458	(17,352)	-4.7%
FIRE BENEFIT ASSESSMENT	387,621	387,621	387,621	387,621	0	0.0%
REMODEL/IN LIEU/ASSIGNMENT FEES	152,333	50,000	62,049	85,449	23,400	37.7%
WEED ABATEMENT/FUEL REDUCTION	132,436	40,848	42,000	40,848	(1,152)	-2.7%
INTEREST INCOME	207,562	94,486	94,486	39,800	(54,686)	-57.9%
ASSIGN/EXTENSION/ACCT SERVICE FEES	67,225	70,100	62,025	73,937	11,912	19.2%
ADMINISTRATIVE SERVICE/WAIT LIST FEES	66,792	70,000	68,000	62,800	(5,200)	-7.6%
FRANCHISE FEES	65,435	67,857	67,857	67,857	0	0.0%
FACILITY RENTS	31,622	30,000	26,400	30,000	3,600	13.6%
MUTUAL AID REIMBURSEMENTS/FEES	33,771	78,000	101,000	20,583	(80,417)	-79.6%
GRANT/CHEVRON REVENUE	133,131	122,496	122,931	0	(122,931)	-100.0%
TRANSFER FROM RESTRICTED RESERVES	0	12,512	16,512	4,000	(12,512)	-75.8%
TRANSFER EDUs	10,000	0	0	0	0	N/A
SALE OF SURPLUS EQUIPMENT	0	0	0	7,500	7,500	N/A
OTHER	118,054	52,483	41,413	24,390	(17,024)	-41.1%
TOTAL OPERATING REVENUE	7,754,876	7,539,775	7,538,296	7,598,548	60,253	0.8%
OPERATING EXPENDITURES						
SALARIES & WAGES	2,153,346	2,507,265	2,471,884	2,324,267	(147,617)	-6.0%
PAYROLL TAXES & BENEFITS	1,491,915	1,586,767	1,551,973	1,508,595	(43,379)	-2.8%
INSURANCE & BAD DEBT	85,454	86,393	84,991	82,999	(1,992)	-2.3%
MAINTENANCE & REPAIRS	442,758	338,895	305,338	349,000	43,662	14.3%
MAJOR MAINTENANCE	0	0	0	107,000	107,000	N/A
SLUDGE HAULING	81,978	75,000	77,933	60,000	(17,933)	-23.0%
OFFICE SUPPLIES & EQUIPMENT	102,570	101,951	102,991	62,469	(40,522)	-39.3%
GOVERNMENT FEES, DUES, PUBLICATIONS	116,057	154,758	174,391	155,528	(18,863)	-10.8%
UTILITIES	358,383	417,251	382,942	409,745	26,804	7.0%
PROFESSIONAL SERVICES	309,769	266,662	300,146	325,354	25,208	8.4%
FUEL HAZARD CONTRACT	78,848	25,000	24,843	25,000	157	0.6%
DISTRICT OFFICE RENT	50,533	51,054	50,915	41,165	(9,750)	-19.1%
LEASE-WELL SITE & EQUIPMENT	28,292	30,300	29,768	29,768	0	0.0%
OPERATING SUPPLIES & EQUIPMENT	153,556	144,690	124,325	122,100	(2,225)	-1.8%
TRAINING & TRAVEL	90,739	42,417	29,540	31,031	1,492	5.0%
PUBLIC OUTREACH/EDUCATION/EVENTS & TROLLEY	40,670	42,818	36,678	13,947	(22,731)	-62.0%
DEBT SERVICE-On Debt Existing on 7/1/08	722,778	671,653	671,746	673,708	1,962	0.3%
REBATE AND RETROFIT PROGRAMS	16,043	9,691	11,657	2,000	(9,657)	-82.8%
VOLUNTARY LOT MERGER PROGRAM	11,591	7,650	4,000	4,000	-	0.0%
CAPITAL OUTLAY	0	0	0	53,000	53,000	N/A
ALLOCATED OVERHEAD-PERSONNEL COSTS	666,249	869,811	857,635	809,990	(47,645)	-5.6%
ALLOCATED OVERHEAD-OPERATING COSTS	304,960	371,004	365,810	348,458	(17,352)	-4.7%
TOTAL OPERATING EXPENDITURES	7,306,489	7,801,030	7,659,507	7,539,124	(120,384)	-1.6%
TOTAL REVENUE LESS EXPENDITURES	448,387 *	(261,255)	(121,211)	59,424	180,636	
TRANSFERS TO RESERVES				(59,424)		
NET RESULTS OF OPERATIONS				0		

* A PORTION OF FISCAL YEAR 2007-2008 SURPLUS IS DUE TO PERSONNEL COSTS BEING ALLOCATED TO CIP

NOTE-Capital Revenue, including projected Standby Availability Revenue of \$280,000 is not shown as this is an Operating Budget only.

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2009-2010 OPERATING BUDGET
GOVERNMENTAL FUNDS/DEPARTMENTS
6/25/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	FROM 2008-2009 ESTIMATED AMOUNT	%
OPERATING REVENUE						
FIRE DEPARTMENT-GENERAL FUND	2,210,294	1,871,371	1,876,458	1,729,738	(146,720)	-7.8%
ADMINISTRATION-GENERAL FUND	1,501,382	1,582,506	1,573,135	1,421,109	(152,026)	-9.7%
FACILITIES AND PROPERTIES-GENERAL FUND	115,940	467,991	464,421	457,362	(7,059)	-1.5%
PARKS & RECREATION-GENERAL FUND	167,222	83,726	83,726	55,757	(27,969)	-33.4%
RESOURCE CONSERVATION FUND	150,125	163,444	172,045	149,449	(22,596)	-13.1%
TOTAL OPERATING REVENUE	4,144,963	4,169,038	4,169,785	3,813,415	(356,370)	-8.5%
OPERATING EXPENDITURES						
FIRE DEPARTMENT-GENERAL FUND	2,028,675	1,871,371	1,887,120	1,722,238	(164,882)	-8.7%
ADMINISTRATION-GENERAL FUND	1,370,405	1,527,137	1,491,382	1,413,277	(78,104)	-5.2%
FACILITIES AND PROPERTIES-GENERAL FUND	407,441	467,991	455,223	457,362	2,139	0.5%
PARKS & RECREATION-GENERAL FUND	142,434	83,726	77,312	55,757	(21,555)	-27.9%
RESOURCE CONSERVATION FUND	123,174	163,444	144,446	149,449	5,003	3.5%
TOTAL OPERATING EXPENDITURES	4,072,129	4,113,669	4,055,483	3,798,083	(257,400)	-6.3%
TOTAL REVENUE LESS EXPENDITURES	72,834	55,369	114,302	15,332	(98,970)	
TRANSFERS TO RESERVES				(15,332)		
NET RESULTS OF OPERATIONS				0		

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2009-2010 OPERATING BUDGET
WATER FUND/DEPARTMENT
6/25/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	FROM FY 2008-2009 ESTIMATED AMOUNT	%
OPERATING REVENUE						
SERVICE FEES-EXISTING RATES	1,570,756	1,572,837	1,572,837	1,572,837	0	0.0%
SERVICE FEES-SURCHARGES	215,261	0	0	0	0	N/A
SERVICE FEES-9.75% RATE INCREASE	0	0	0	153,352	153,352	N/A
ACCOUNT SERVICE FEES	13,775	12,750	13,800	15,069	1,269	9.2%
LATE FEES	53,450	57,350	48,225	58,869	10,644	22.1%
ASSIGNMENT FEES	12,208	0	7,449	0	(7,449)	-100.0%
OTHER	17,474	4,200	3,800	4,200	400	10.5%
TOTAL OPERATING REVENUE	1,882,924	1,647,137	1,646,111	1,804,326	158,215	9.6%
OPERATING EXPENDITURES						
SALARIES & WAGES	312,480	382,435	382,000	372,582	(9,419)	-2.5%
PAYROLL TAXES & BENEFITS	210,377	255,512	248,000	236,792	(11,209)	-4.5%
MAINTENANCE & REPAIR-DELIVERY SYSTEM	108,644	79,352	64,200	86,346	22,146	34.5%
MAINTENANCE & REPAIR-PLANT	6,623	5,068	2,900	3,500	600	20.7%
MAINTENANCE & REPAIR-VEHICLES & EQUIP	32,880	13,068	10,100	11,706	1,606	15.9%
MAJOR MAINTENANCE	0	0	0	77,000	77,000	N/A
OFFICE SUPPLIES & EQUIPMENT	22,058	23,456	23,200	18,500	(4,700)	-20.3%
GOVERNMENT FEES & DUES	22,412	24,036	15,100	20,500	5,400	35.8%
UTILITIES	116,452	140,129	132,000	140,909	8,909	6.7%
BAD DEBT & CLAIMS	1,013	1,000	1,000	2,000	1,000	100.0%
PROFESSIONAL SERVICES	73,317	87,515	108,000	79,012	(28,988)	-26.8%
LEASE-WELL SITE	26,000	26,000	26,000	26,000	0	0.0%
OPERATING SUPPLIES & EQUIPMENT	21,823	31,600	34,100	26,879	(7,221)	-21.2%
TRAINING & TRAVEL	28,577	11,132	7,300	10,166	2,866	39.3%
PUBLIC OUTREACH & EDUCATION	3,296	4,368	3,100	3,900	800	25.8%
DEBT SERVICE-On Existing Debt	186,531	184,139	184,139	184,211	72	0.0%
CAPITAL OUTLAY	0	0	0	33,000	33,000	N/A
ALLOCATED OVERHEAD-PERSONNEL COSTS	291,744	341,528	336,747	316,055	(20,692)	-6.1%
ALLOCATED OVERHEAD-OPERATING COSTS	133,539	145,673	143,634	135,968	(7,666)	-5.3%
TOTAL OPERATING EXPENDITURES	1,597,767	1,756,011	1,721,520	1,785,025	63,505	3.7%
OPERATING INCOME/(LOSS)	285,157 *	(108,874)	(75,409)	19,301	94,710	
TRANSFER TO WATER RESERVES				(19,301)		
NET RESULTS OF OPERATIONS				0		

*Fiscal Year 2007-2008 surplus due to personnel costs being allocated to CIP.

NOTE-Capital Revenue, including projected Standby Availability Revenue of \$170,000 is not shown as this is an Operating Budget only.

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2009-2010 OPERATING BUDGET
WASTEWATER FUND/DEPARTMENT
6/25/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	FROM FY 2008-2009 ESTIMATED AMOUNT	%
OPERATING REVENUE						
SERVICE FEES-EXISTING RATES	1,709,047	1,720,000	1,720,000	1,720,000	0	0.0%
SERVICE FEES-15% RATE INCREASE	0	0	0	258,000	258,000	N/A
OTHER	17,942	3,600	2,400	2,807	407	16.9%
TOTAL OPERATING REVENUE	1,726,989	1,723,600	1,722,400	1,980,807	258,407	15.0%
OPERATING EXPENDITURES						
SALARIES & WAGES	277,335	394,321	371,984	358,969	(13,015)	-3.5%
PAYROLL TAXES & BENEFITS	215,773	263,138	255,000	253,861	(1,140)	-0.4%
MAINTENANCE & REPAIR-COLLECT SYSTEM	50,783	60,966	44,600	46,041	1,441	3.2%
MAINTENANCE & REPAIR-PLANT	19,245	24,420	23,300	33,249	9,949	42.7%
MAINTENANCE & REPAIR-GROUNDS	0	0	5,000	25,000	20,000	400.0%
MAINTENANCE & REPAIR-VEHICLES & EQUIP	23,227	9,811	10,500	12,209	1,709	16.3%
MAJOR MAINTENANCE	0	0	0	30,000	30,000	N/A
SLUDGE DISPOSAL	81,978	75,000	77,933	60,000	(17,933)	-23.0%
OFFICE SUPPLIES & EQUIPMENT	18,917	20,604	21,300	12,767	(8,533)	-40.1%
GOVERNMENT FEES & DUES	37,277	41,705	52,500	59,013	6,513	12.4%
UTILITIES	172,250	192,274	166,000	183,107	17,107	10.3%
PROFESSIONAL SERVICES	8,526	26,627	44,000	41,936	(2,064)	-4.7%
OPERATING SUPPLIES & EQUIPMENT	40,776	38,918	33,600	40,637	7,037	20.9%
TRAINING & TRAVEL	4,570	6,931	5,700	6,384	684	12.0%
PUBLIC OUTREACH & EDUCATION	2,784	4,368	3,400	3,900	500	14.7%
DEBT SERVICE-On Existing Debt	438,285	438,448	438,541	440,430	1,889	0.4%
CAPITAL OUTLAY	0	0	0	20,000	20,000	N/A
ALLOCATED OVERHEAD-PERSONNEL COSTS	167,979	234,007	230,731	229,698	(6,800)	-2.9%
ALLOCATED OVERHEAD-OPERATING COSTS	76,888	99,812	98,415	98,817	(5,276)	-5.4%
TOTAL OPERATING EXPENDITURES	1,636,593	1,931,350	1,882,504	1,956,016	62,067	3.3%
OPERATING INCOME/(LOSS)	90,396 *	(207,750)	(160,104)	24,790	196,339	
TRANSFER TO WASTEWATER RESERVES				(24,790)		
NET RESULTS OF OPERATIONS				0		

*Fiscal Year 2007-2008 surplus due to personnel costs being allocated to CIP.

NOTE-Capital Revenue, including projected Standby Availability Revenue of \$110,000 is not shown as this is an Operating Budget only.

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2009-2010 OPERATING BUDGET
GENERAL FUND-FIRE DEPARTMENT
6/25/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	FROM FY 2008-2009 ESTIMATED AMOUNT	%
OPERATING REVENUE						
PROPERTY TAX	1,509,862	1,295,700	1,295,700	1,269,786	(25,914)	-2.0%
FIRE BENEFIT ASSESSMENT	387,621	387,621	387,621	387,621	0	0.0%
WEED ABATEMENT/FUEL REDUCTION	132,436	40,848	42,000	40,848	(1,152)	-2.7%
MUTUAL AID REIMBURSEMENTS/FEES	33,771	78,000	101,000	20,583	(80,417)	-79.6%
INTEREST INCOME	8,111	5,000	5,000	3,000	(2,000)	-40.0%
GRANT & DONATIONS REVENUE	75,030	42,202	42,637	0	(42,637)	-100.0%
CHEVRON	46,919	0	0	0	0	N/A
SALE OF SURPLUS EQUIPMENT	0	0	0	7,500	7,500	N/A
OTHER	16,544	22,000	2,500	400	(2,100)	-84.0%
TOTAL OPERATING REVENUE	2,210,294	1,871,371	1,876,458	1,729,738	(146,720)	-7.8%
OPERATING EXPENDITURES						
SALARIES & WAGES	833,510	874,903	880,000	784,733	(95,267)	-10.8%
PAYROLL TAXES & BENEFITS	552,899	490,558	492,000	468,236	(23,764)	-4.8%
INSURANCE & OTHER SERVICES	2,231	165	500	250	(250)	-50.0%
MAINTENANCE & REPAIR	72,027	40,204	47,165	48,721	1,556	3.3%
OFFICE SUPPLIES & EQUIPMENT	17,450	10,300	10,349	5,431	(4,918)	-47.5%
GOVERNMENT FEES & DUES	6,427	34,540	51,896	33,185	(18,711)	-36.1%
UTILITIES	25,988	28,811	27,817	26,825	(992)	-3.6%
PROFESSIONAL SERVICES	49,964	6,065	13,946	17,170	3,224	23.1%
FUEL HAZARD CONTRACT	78,848	25,000	24,843	25,000	157	0.6%
OPERATING SUPPLIES & EQUIPMENT	80,391	61,296	45,925	48,077	2,152	4.7%
TRAINING & TRAVEL	22,892	8,258	5,241	4,981	(259)	-5.0%
PUBLIC OUTREACH & EDUCATION	2,332	2,082	2,082	2,000	(82)	-3.9%
EQUIPMENT LEASE	2,292	4,300	3,768	3,768	0	0.0%
DEBT SERVICE	97,962	49,066	49,066	49,066	0	0.0%
ALLOCATED OVERHEAD-PERSONNEL COSTS	125,855	165,312	162,998	143,192	(19,806)	-12.2%
ALLOCATED OVERHEAD-OPERATING COSTS	57,607	70,511	69,524	61,602	(7,922)	-11.4%
TOTAL OPERATING EXPENDITURES	2,028,675	1,871,371	1,887,120	1,722,238	(164,882)	-8.7%
TOTAL REVENUE LESS EXPENDITURES	181,619	0	(10,662)	7,500	18,161	
TRANSFER TO FIRE RESERVES				(7,500)		
NET RESULTS OF OPERATIONS				0		

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2009-2010 OPERATING BUDGET
GENERAL FUND-ADMINISTRATION DEPARTMENT
6/25/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	FROM FY 2008-2009 ESTIMATED AMOUNT	%
OPERATING REVENUE						
ALLOCATED OVERHEAD CHARGES-PS	666,249	869,811	857,634	809,990	(47,644)	-5.6%
ALLOCATED OVERHEAD CHARGES-OE	304,960	371,004	365,810	348,458	(17,352)	-4.7%
PROPERTY TAX	161,905	95,479	95,479	139,104	43,625	45.7%
INTEREST INCOME	194,228	86,855	86,855	36,000	(50,855)	-58.6%
ADMINISTRATIVE SERVICE FEES	66,792	70,000	68,000	2,800	(65,200)	-95.9%
FRANCHISE FEES	65,435	67,857	67,857	67,857	0	0.0%
OTHER	41,813	21,500	31,500	16,900	(14,600)	-46.3%
TOTAL OPERATING REVENUE	1,501,382	1,582,506	1,573,135	1,421,109	(152,026)	-9.7%
OPERATING EXPENDITURES						
SALARIES & WAGES	550,721	642,122	628,000	605,227	(22,774)	-3.6%
PAYROLL TAXES & BENEFITS	389,592	432,243	415,000	410,975	(4,025)	-1.0%
INSURANCE	81,170	85,229	82,992	80,750	(2,242)	-2.7%
MAINTENANCE & REPAIRS	51,759	42,522	40,500	36,956	(3,544)	-8.7%
OFFICE SUPPLIES & EQUIPMENT	42,780	41,999	44,000	24,892	(19,108)	-43.4%
GOVERNMENT FEES & DUES	48,893	53,723	54,800	42,731	(12,069)	-22.0%
UTILITIES	20,058	29,463	29,225	29,615	391	1.3%
DISTRICT OFFICE RENT	50,533	51,054	50,915	41,165	(9,750)	-19.1%
PROFESSIONAL SERVICES	75,189	108,882	111,000	127,820	16,820	15.2%
TRAINING & TRAVEL	32,714	13,400	9,000	9,000	0	0.0%
PUBLIC OUTREACH & EDUCATION	17,163	16,500	16,950	1,647	(15,303)	-90.3%
TROLLEY	9,833	10,000	9,000	2,500	(6,500)	-72.2%
TOTAL OPERATING EXPENDITURES	1,370,405	1,527,137	1,491,382	1,413,277	(78,104)	-5.2%
TOTAL REVENUE LESS EXPENDITURES	130,977	55,369	81,754	7,831	(73,922)	
TRANSFER TO GENERAL FUND RESERVES				(7,831)		
NET RESULTS OF OPERATIONS				0		

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2009-2010 OPERATING BUDGET
GENERAL FUND-FACILITIES AND RESOURCES DEPARTMENT
6/25/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	INCREASE/(DECREASE)	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	FROM FY 2008-2009 ESTIMATED AMOUNT	%
OPERATING REVENUE						
PROPERTY TAX	75,305	421,748	421,748	426,562	4,814	1.1%
FACILITY RENTS	31,622	30,000	26,400	30,000	3,600	13.6%
TRANSFER FROM RESERVES	0	12,512	12,512	0	(12,512)	-100.0%
INTEREST INCOME	5,223	2,631	2,631	800	(1,831)	-69.6%
OTHER	3,790	1,100	1,130	0	(1,130)	-100.0%
TOTAL OPERATING REVENUE	115,940	467,991	464,421	457,362	(7,059)	-1.5%
OPERATING EXPENDITURES						
SALARIES & WAGES	141,276	169,251	167,500	158,285	(9,215)	-5.5%
PAYROLL TAXES & BENEFITS	99,727	117,822	115,500	112,317	(3,184)	-2.8%
MAINTENANCE & REPAIRS	54,241	20,972	21,561	19,584	(1,977)	-9.2%
STORM DRAIN	0	12,512	12,512	0	(12,512)	-100.0%
OPEN SPACE MAINTENANCE	23,329	30,000	23,000	25,688	2,688	11.7%
OFFICE SUPPLIES & EQUIPMENT	160	3,870	3,180	379	(2,800)	-88.1%
UTILITIES	23,614	26,574	27,900	29,289	1,389	5.0%
PROFESSIONAL SERVICES	208	0	0	9,720	9,720	N/A
OPERATING SUPPLIES & EQUIPMENT	10,566	12,876	10,700	6,508	(4,192)	-39.2%
TRAINING & TRAVEL	1,223	250	40	0	(40)	-100.0%
CLAIMS	1,041	0	500	0	(500)	-100.0%
ALLOCATED OVERHEAD-PERSONNEL COSTS	35,711	51,779	51,054	66,839	15,785	30.9%
ALLOCATED OVERHEAD-OPERATING COSTS	16,346	22,086	21,776	28,754	6,978	32.0%
TOTAL OPERATING EXPENDITURES	407,441	467,991	455,223	457,362	2,139	0.5%
TOTAL REVENUE LESS EXPENDITURES	(291,501)	0	9,199	0	(9,199)	

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2009-2010 OPERATING BUDGET
GENERAL FUND-PARKS AND RECREATION DEPARTMENT
6/25/09**

DESCRIPTION	FISCAL YEAR 2007-2008 ACTUAL	FISCAL YEAR 2008-2009 BUDGETED	FISCAL YEAR 2008-2009 ESTIMATED	FISCAL YEAR 2009-2010 PROPOSED	FROM FY 2008-2009 ESTIMATED AMOUNT	%
OPERATING REVENUE						
PROPERTY TAX	135,549	3,349	3,349	55,674	52,325	1562%
GRANTS	11,182	80,294	80,294	0	(80,294)	-100.0%
OTHER	20,491	83	83	83	0	0.0%
TOTAL OPERATING REVENUE	167,222	83,726	83,726	55,757	(27,969)	-33.4%
OPERATING EXPENDITURES						
SALARIES & WAGES	0	6,664	6,200	1,561	(4,639)	-74.8%
PAYROLL TAXES & BENEFITS	0	3,194	3,200	520	(2,680)	-83.8%
PUBLIC EVENTS	4,252	5,000	2,146	-	(2,146)	-100.0%
PUBLIC OUTREACH /EDUCATION	543	200	0	0	0	N/A
OFFICE SUPPLIES & EQUIPMENT	1,205	1,722	962	500	(462)	-48.1%
GOVERNMENT FEES & DUES	995	694	0	0	0	N/A
UTILITIES	21	0	0	0	0	N/A
PROFESSIONAL SERVICES	102,565	21,573	21,100	21,696	596	2.8%
TRAINING & TRAVEL	694	1,166	800	300	(500)	-62.5%
ALLOCATED OVERHEAD-PERSONNEL COSTS	22,061	30,503	30,076	21,801	(8,275)	
ALLOCATED OVERHEAD-OPERATING COSTS	10,098	13,010	12,828	9,379	(3,449)	-26.9%
TOTAL OPERATING EXPENDITURES	142,434	83,726	77,312	55,757	(21,556)	-27.9%
OPERATING REVENUE LESS EXPENDITURES	24,788	0	6,414	0	(6,412)	

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2009-2010 OPERATING BUDGET
RESOURCE CONSERVATION FUND/DEPARTMENT
6/25/09**

DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FROM FY 2008-2009	
	2007-2008 ACTUAL	2008-2009 BUDGETED	2008-2009 ESTIMATED	2009-2010 PROPOSED	ESTIMATED AMOUNT	%
OPERATING REVENUE						
IN-LIEU FEES	65,250	0	16,600	20,000	3,400	20.5%
REMODEL FEES	74,875	50,000	38,000	58,000	20,000	52.6%
PROPERTY TAXES	0	113,444	113,444	0	(113,444)	-100.0%
WAIT LIST FEES	0	0	0	60,000	60,000	N/A
TRANSFER EDUs	10,000	0	0	0	0	N/A
ASSIGNMENT FEES	0	0	0	7,449	7,449	N/A
FROM RESTRICTED RESERVES	0	0	4,000	4,000	0	0.0%
TOTAL OPERATING REVENUE	150,125	163,444	172,045	149,449	(22,596)	-13.1%
OPERATING EXPENDITURES						
SALARIES & WAGES	38,023	37,569	36,200	42,911	6,711	18.5%
PAYROLL TAXES & BENEFITS	23,547	24,300	23,273	25,895	2,622	11.3%
REBATE & RETROFIT PROGRAMS	16,043	9,691	11,657	2,000	(9,657)	-82.8%
VOLUNTARY LOT MERGER PROGRAM	11,591	7,650	4,000	4,000	0	0.0%
PROFESSIONAL SERVICES	0	16,000	2,100	28,000	25,900	1233%
PUBLIC OUTREACH/EDUCATION	467	300	0	0	0	N/A
DUES, FEES, PUBLICATIONS	53	60	95	100	5	5.3%
TRAINING & TRAVEL	69	1,280	1,459	200	(1,259)	-86.3%
ALLOCATED OVERHEAD-PERSONNEL COSTS	22,899	46,682	46,029	32,405	(13,624)	
ALLOCATED OVERHEAD-OPERATING COSTS	10,482	19,912	19,633	13,938	(5,695)	-29.0%
TOTAL OPERATING EXPENDITURES	123,174	163,444	144,446	149,449	5,003	3.5%
TOTAL REVENUE LESS EXPENDITURES	26,951	0	27,599	0	(27,599)	

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Tammy Rudock, General Manager

Meeting Date: June 25, 2009

Subject: Consider Approval of Letter Agreement
Outlining Recommendations for Co-
Location of Cambria Community
Healthcare District Resources at the
CCSD Fire Station

RECOMMENDATIONS:

Consider approval of a letter agreement outlining recommendations for co-location of Cambria Community Healthcare District (CCHD) resources at the CCSD Fire Station, and authorize Board President to sign it.

FISCAL IMPACT:

None.

DISCUSSION:

The attached letter agreement outlines recommendations for co-location of CCHD resources at the CCSD fire station, and continued planning for further implementation. President Sanders and Director Clift will continue serving as the CCSD's ad hoc committee working with the CCHD ad hoc committee.

The CCHD considered the letter agreement at its June 23rd Board meeting.

Attachments: 6/23/09 Letter Agreement between CCHD and CCSD

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___SANDERS___ CHALDECOTT ___ CLIFT ___ DEMICCO ___ MACKINNON___

June 23, 2009

Board of Trustees
Cambria Community Healthcare District
2535 Main Street
Cambria, CA 93428

Board of Directors
Cambria Community Services District
1316 Tamson Drive, Suite 204
Cambria, CA 93428

Re: Letter Agreement - Recommendations of CCSD/CCHD Co-Location
Committee

Dear Members of the Board of Trustees and Members of the Board of Directors:

As you are aware, the Cambria Community Healthcare District ("CCHD") Board of Trustees and the Cambria Community Services District ("CCSD") Board of Directors have an ongoing joint Co-Location Committee ("Committee") that has been investigating emergency service operational and financial efficiencies that may accrue from closer cooperation between the two agencies. Several months ago, meetings of the committee were suspended because of financial concerns over the prospect of having to expand the existing CCSD fire station to accommodate co-location of the CCHD emergency medical service crews.

The committee believes that some form of consolidation of CCHD emergency medical service operations and the CCSD fire department is in the best interests of the community. As pointed out in the report of the Emergency Medical Services Citizens Committee, there are a number of operational and financial benefits that can be realized from a cooperative service delivery effort by the two agencies. Within the past few months the committee, in consultation with the CCHD Administrator and CCSD General Manager, developed a set of ideas that will, if approved by the CCHD Board of Trustees and the CCSD Board of Directors, result in initiation of the process of co-locating the CCHD personnel and equipment at the CCSD fire station and completion of negotiations and documentation of a long term cooperative agreement.

Before proceeding further, the committee has requested that the Board of Trustees of the CCHD and the Board of Directors of the CCSD endorse the following recommendations and authorize the committee to:

1. Continue to work on the details of an arrangement whereby the highest level of operational efficiencies and cost savings are achieved through co-location and shared staffing of the two agencies.

2. Oversee the co-location plan and schedule of the CCHD emergency medical service operations at the CCSD fire station, and present the proposal to respective Boards for approval by August 31, 2009.
3. Develop recommendations for a joint powers agreement or other legally permissible arrangement for shared location, operations, staffing and funding.
4. Develop standard operating procedures for operations.
5. Negotiate recommendations for shared property operations and costs.

This Letter Agreement will be placed on the June 23, 2009 agenda of the CCHD Board of Trustees and the June 25, 2009 agenda of the CCSD for consideration. If approved by the respective Boards, please have the President of the CCHD Board of Trustees and the President of the CCSD Board of Directors sign in the spaces provided below. Once this Letter Agreement has been approved and executed, the committee, in conjunction with the staff of the two entities, will move forward expeditiously to bring all final recommendations and supporting agreements to the two Boards for consideration.

Sincerely,

Don Melendy,
CCHD Administrator

Tammy Rudock,
CCSD General Manager

AGREED this _____ day of June 2009.

Cambria Community Healthcare District (CCHD)

BY: _____
Frank Fratto, President

AGREED this _____ day of June 2009.

Cambria Community Services District

BY: _____
Greg Sanders, President

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Tammy Rudock, General Manager

Meeting Date: June 25, 2009

Subject: Consider Introduction of Ordinance
01-2009 Repealing and Replacing
CCSD Code Section 3.04.020

RECOMMENDATIONS:

Consider introduction of Ordinance 01-2009 repealing and replacing CCSD Code Section 3.04.020.

FISCAL IMPACT:

None.

DISCUSSION:

Last week, on June 15th, the CCSD Board of Directors approved Resolution 24-2009 establishing CCSD water rates, and Resolution 25-2009 establishing sewer rates. Therefore, the attached Ordinance 01-2009 repeals the rates established at CCSD Code Section 3.04.020.

Attachments: Ordinance 01-2009

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___SANDERS___ CHALDECOTT ___ CLIFT ___ DEMICCO ___ MACKINNON___

ORDINANCE 01-2009

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT REPEALING AND REPLACING CCSD CODE SECTION 3.04.020

THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT ORDAINS AS FOLLOWS:

Section 1. CCSD Code Title 3, Chapter 3.04, Article 2, § 3.04.020, entitled Water and Wastewater Rates Adopted, is hereby repealed and replaced in its entirety as follows:

The Board of Directors of the Cambria Community Services District hereby adopts water and wastewater rates in amounts established by resolution of the CCSD Board of Directors.

Section 2. Affect of Prior Ordinances and Resolutions. All ordinances, sections of ordinances and resolutions that are inconsistent with this Ordinance are hereby repealed. The repeal of ordinances and sections of ordinances herein shall not repeal the repealing clause of such ordinances or revive any ordinances which have been repealed thereby.

Section 3. Severance. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional, ineffective or in any manner in conflict with the laws of the United States, or the State of California, such decision shall not affect the validity of the remaining portions of this ordinance. The CCSD Board hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentence, clause or phrase be declared unconstitutional, ineffective, or in any manner in conflict with the laws of the United States or the State of California.

Section 4. Effective Date. This Ordinance shall become in full force and effect thirty (30) days after its passage. Within fifteen (15) days after passage of this Ordinance, a summary of the Ordinance shall be published once, together with the names of the Directors voting thereon, in a newspaper of general circulation within the CCSD. Additionally, this Ordinance shall be posted for one week at the CCSD's official posting location at 1316 Tamson Drive, Suite 201, Cambria, CA.

Introduced at a regular meeting of the Board of Directors on June 25, 2009, and passed and adopted by the Board of Directors of the Cambria Community Services District on the 23rd day of July 2009, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Gregory W. Sanders, President
Board of Directors

ATTEST:

Kathy A. Choate, District Clerk

APPROVED AS TO FORM AND LEGAL EFFECT:

Tim Carmel, District Counsel