



## CAMBRIA COMMUNITY SERVICES DISTRICT

### MINUTES OF DECEMBER 10, 2024, REGULAR FINANCE COMMITTEE MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

A regular meeting of the Finance Committee of the Cambria Community Services District was held at the Cambria Veterans' Memorial Hall, located at 1000 Main Street, Cambria, CA 93428, on Tuesday, December 10, 2024, at 10:00 AM

#### **1. OPENING**

##### **1.A Call to Order**

Chairman Gray called the meeting to order at 10 a.m.

##### **1.B Establishment of Quorum**

A quorum was established.

Committee members present: Chairman Tom Gray, Cheryl McDowell, David Pierson, Keith Hinrichsen and Scott McCann.

Staff present: Matthew McElhenie, General Manager, Haley Dodson, Confidential Administrative Assistant, and Denise Fritz, Administrative Department Manager.

##### **1.C Chair Report**

Chairman Gray reported on the reapplication process that will start following the Board meeting December 12<sup>th</sup> and applications will be received until January 9<sup>th</sup>. This process will pertain to the Finance, PROS, and R&I Standing Committees. The Policy committee finished their work and that committee will likely be replaced by one focused on fire protection.

##### **1.D Ad Hoc Subcommittee Report(s)**

##### **1.E Committee Member Communications**

#### **2. PUBLIC COMMENT**

#### **3. CONSENT AGENDA**

##### **3.A Consideration to Approve the October 22, 2024 Regular Meeting Minutes**

Mr. Pierson moved to approve the minutes with the inclusion of minor charges that were grammatical in nature.

Mr. Hinrichsen seconded the motion.

Motion passed 4-0.

#### **4. REGULAR BUSINESS**

**4.A Discussion and Consideration of Report and Recommendation from Ad Hoc Subcommittee on Allocation of Administrative Expenses**

Ms. Fritz presented her new allocation formula to the committee and there was some discussion on the content.

All present agreed the new formula should be adopted. The Ad Hoc committee was charged with revising the actual policy to reflect the new formula and report back in January. A discussion was then held on the allocation of the revenue stream produced by the franchise fee from Mission Country. The estimated amount of the revenue is \$200,000 and the committee recommended it be set aside in the General Fund reserves in the next FY budget.

**4.B Discussion Regarding the Cambria Vet's Hall CIP List**

General Manager McElhenie stated the CIP list is out of date and he will present new estimates of cost at the January meeting. Mr. Hinrichsen asked if some priority could be assigned to the items. The committee discussed the other projects that should be on the list including renovating the electrical system and the heating system. There was a discussion on the fee structure and use of the facility and the General Manager said the fee structure is under review and could be brought before the committee prior to going to the Board. It was decided this would be a prudent course of action. The possible use of the facility as an emergency center was discussed. There was also a discussion on grants and availability of grants and Cayucos was cited as an example.

**5. FUTURE AGENDA ITEM(S)**

Chairman Gray asked for any future agenda items. Ms. McDowell asked for the water wait list fees to be brought to the committee for discussion next year.

**6. ADJOURN**

Chairman Gray adjourned the meeting at 11:46 a.m.