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CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

Thursday, October 25, 2012– 12:30 PM

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. **OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

2. **SPECIAL REPORTS**

- A. SHERIFF'S DEPARTMENT REPORT
(Estimated Time: 5 minutes)

3. **ACKNOWLEDGMENTS/PRESENTATIONS**

(Estimated Time: 15 minutes)

4. **PUBLIC COMMENT**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

(Estimated Time: 20 minutes)

5. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

(Estimated Time: 5 minutes)

6. **MANAGER'S AND BOARD REPORTS**

- A. MANAGER'S REPORT
- B. LONG TERM WATER SUPPLY ALTERNATIVES UPDATE - General Manager and/or District Engineer

C. MEMBER AND COMMITTEE REPORTS
(Estimated Time: 30 minutes)

7. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Approve Expenditures for Month of September 2012
- B. Consideration to Approve Minutes of Board of Directors Regular Meeting, September 27, 2012
- C. Consideration to Adopt Resolution 62-2012 Approving a Two-Year Lease Extension with Cambria Village Square Shopping Center for the CCSD Administrative Offices for the Period of November 1, 2012 through October 31, 2014
- D. Consideration to Adopt Resolution 63-2012 Providing Assurances Regarding Veterans Memorial Flag and Garden

(Estimated Time: 15 minutes)

8. HEARINGS AND APPEALS – None

9. REGULAR BUSINESS

- A. Discussion and Consideration of 2012 End-of-Year Budget Report
- B. Discussion and Consideration to Adopt Resolution 60-2012 Authorizing the Execution and Delivery of an Installment Sale Agreement, and Authorizing and Directing Certain Actions in Connection with the Acquisition of Vehicles and a Copier
- C. Discussion and Consideration to Adopt Resolution 58-2012 Approving PROS Commission Recommendation for Appointment of Adolph Atencio to the Parks, Recreation and Open Space Commission
- D. Discussion and Consideration to Adopt Resolution 61-2012 Modifying the CCSD Retrofit Program by Suspending the Ability to Pay In-Lieu Fees
- E. Discussion and Consideration to Adopt Resolution 56-2012 Authorizing a Revision to Fire Flow Hydraulic Modeling for Residential Areas
- F. Discussion and Consideration to Adopt Resolution 57-2012 Approving RBF Consulting, Inc. Contract Amendment No. 2

- G. Discussion and Consideration Regarding Central Coastal California Seismic Imaging Project (CCCSIP) Comment Letter, San Luis Obispo County
- H. Discussion and Consideration to Adopt Resolution 45-2012 Ratifying Memorandum of Understanding (MOU) between Cambria Community Services District and Service Employees International Union (SEIU) Local 620
- I. Discussion and Consideration to Adopt Resolution 55-2012 Reporting the Payment of Member Contributions to the California Public Employees' Retirement System
- J. Discussion and Consideration to Adopt Resolution of Intention 59-2012 to Amend the Cambria Community Services District Contract with California Public Employees' Retirement System (CalPERS) to provide 3% at 55 Coverage for Safety Members and 2% at 60 for Miscellaneous Members, both with Three-Year Final Compensation

(Estimated Time: 60 minutes)

10. FUTURE AGENDA ITEM(S)

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

11. ADJOURN TO CLOSED SESSION, 1316 Tamsen Street, Suite 201, Cambria

- A. CONFERENCE WITH LABOR NEGOTIATORS** pursuant to Government Code §54957.6
Agency Designated Representative: Avery Consulting
Employee Organization: Management/Confidential Employees (MCE), Cambria CSD
- B. CONFERENCE WITH LABOR NEGOTIATORS** pursuant to Government Code §54957.6
Agency Designated Representative: Avery Consulting
Employee Organization: Cambria Firefighters/International Association of Firefighters (IAFF) Local 4635
- C. CONFERENCE WITH LABOR NEGOTIATORS** pursuant to Government Code §54957.6
Agency Designated Representative: General Manager
Employee Organization: SEIU, Local 620, Cambria CSD

- D. CONFERENCE WITH LABOR NEGOTIATORS** pursuant to Government Code §54957.6
Agency Designated Representative: General Manager
Employee Organization: Management/Confidential Employees (MCE), Cambria CSD
- E. CONFERENCE WITH LABOR NEGOTIATORS** pursuant to Government Code §54957.6
Agency Designated Representative: General Manager
Employee Organization: Cambria Firefighters/International Association of Firefighters (IAFF) Local 4635
- F. CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to Government Code §54956.8
Property: APNs 023.461.034, 023.461.035
Agency Negotiator: General Manager
Negotiating Parties: Taylor Metters, Owner
Under Negotiation: Price and Terms of Payment
- G. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code §54956.9(b)(3)(A)

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Jerry Gruber, General Manager

Meeting Date: October 25, 2012

Subject: MANAGER'S REPORT

ADMINISTRATION

Listed below is my General Manager's Report for the Month of October 2012 and associated activities that I am working on with the assistance and support of CCSD staff and District Counsel.

- On October 9, 2012 the Cambria Community Services District conducted a community workshop regarding Water Conservation. The workshop was facilitated by Bill Maddaus of Maddaus Water Management who is working on the CCSD'S water conservation program. Staff continues to work with Bill Maddaus regarding the Conservation Program that will be implemented by the CCSD. The Water Department continues to conduct water audits of hotels.
- The shared services Ad-hoc Committees for both the CCSD and the CCSD met on October 16, 2012 to discuss the JPA process.
- Bill Avery of Avery and Associates has reached an agreement with the SEIU. The SEIU Memorandum of Understanding is an agenda item as part of today's Board meeting. Negotiations continue with the MCE and IAFF groups.
- Alex Handler of Bartle Wells and Associates continues to work on the Water and Wastewater Connection Fee Study. Staff is currently in the process of updating the capital improvement plan as part of the study.
- APT Water has been authorized to proceed with the Fats, Oils and Grease Program. Approximately 120 businesses and commercial facilities will be evaluated to determine if their grease system are functioning properly. APT Water will start the program in January of 2013.
- Jon Turner of Phoenix Engineering has been authorized to proceed with phase one of the wastewater collection system audit. This audit will be instrumental in identifying key infrastructure deficiencies.
- The Cambria Skate Park officially opened on Wednesday October 17, 2012. A special thanks to all the volunteers that work so diligently to reconstruct the park.
- The Dog Park driveway and approach has been repaired and improved.
- Staff is working on several proposed projects in town that will require the developer to offset any additional demand by retrofitting facilities throughout Cambria.
- I continue to meet on a regular basis with CCSD staff specifically the District Clerk, Finance Director, Administrative Services Officer and District Engineer to review and discuss daily operational and administrative matters. I continue to meet weekly with managers from the Facilities and Resources Department, Fire Department, Water and Wastewater Department. Progress continues to be made within each Department. Those items are specifically identified within the Department Managers Reports.

I attended the following meetings and or community events on behalf of the CCSD since our last Board of Directors meeting:

Attended PROS meeting on October 2, 2012.

Attended Water Conservation Ad-Hoc Committee Meeting on October 3, 2012.

Attended Water Conservation Board Workshop on October 9, 2012.

Attended monthly Chamber mixer on October 10, 2012.

Attended Water Alternatives Ad- Hoc Committee Meeting on October 15, 2012

Attended Shared Services Ad-Hoc Committee Meeting on October 16, 2012.

Attended CSDA Local Chapter Meeting on October 19, 2012.

**BOARD OF DIRECTORS' MEETING-OCTOBER 25, 2012
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT**

AUDIT-The CCSD's audited financial statements for the fiscal year ended June 30, 2011 have been posted to the CCSD's website.

BUDGET- The Fiscal Year 2012/2013 Operating Budget has been posted to the CCSD website. The Fourth Quarter Revenue and Expenditure report for the twelve months ended June 30, 2012 is being presented in today's meeting and will be posted to the CCSD website in the very near future. The First Quarter Revenue and Expenditure report for the three months ended September 30, 2012 will be posted to the CCSD website by the first week of November.

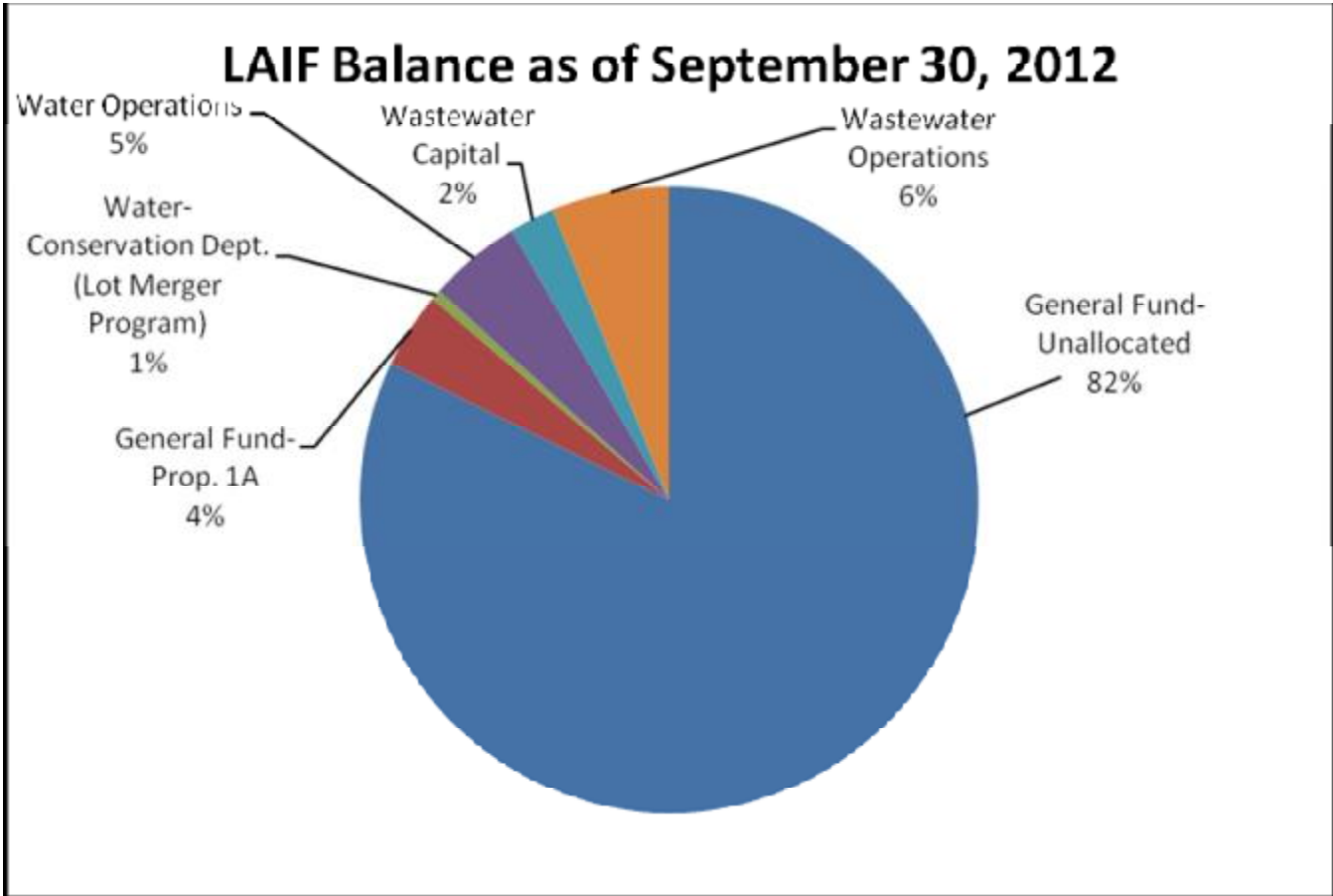
EXPENDITURES-There was one disbursement in excess of \$100,000 during September, 2012, a loan payment in the amount of \$128,057 to City National Bank. This payment was a scheduled installment of the loan to refinance Wastewater bonds.

RESERVES-LAIF BALANCE-The balance in the Local Agency Investment Fund (LAIF) as of September 30, 2012 was \$4,080,446. This does not include interest earned in the amount of \$3,786.69 for July-September, 2012. The attached Schedule of Cash and Investments Balance indicates how the Cash and Investments balance compares to the prior month's balance as well as for the same month in each of the prior 4 years.

The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 3,354,775
General (Prop. 1A)	\$ 159,286
Water (Conservation Dept.-Lot Merger Program)	\$ 21,691
Water (Operations)	\$ 197,620
Wastewater (Capital)	\$ 96,358
Wastewater (Operations)	\$ 250,716

With the exception of the restricted funds to offset a potential future Proposition 1A take-away, final reserve amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific programs, such as the Lot Merger Program, are not overspent. The above amounts have been updated based on the audit for the fiscal year ended June 30, 2011 with the exception of the Resource Conservation Department's balance (for the Lot Merger Program), which has been updated as of June 30, 2012. The amounts have also been updated for the interest revenue received through June 30, 2012.



INTERNAL LOANS-As of September 30, 2012, the CCSD Board of Directors approved several internal loans to be made out of the General Fund to the Water and Wastewater Funds. To date, all of the costs that were to be paid from the loan proceeds were actually able to be fully paid for out of the Water or Wastewater Funds respectively with the exception of the \$166,000 loan for ACE match requirements. As such, this is the only loan currently outstanding and no additional loans are expected to be required for activity through September 30, 2012.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
Water	\$ 166,000	\$ 166,000	\$ 157,726	<u>ACE Matching</u>

EXTERNAL LOANS-As of September 30, 2012 the CCSD external debt is as shown per the attachment, including interest rates and prepayment penalty provisions. An analysis of the potential savings that could be generated by prepayment of some or all of the CCSD's debt obligations is expected to be brought to the Board in a meeting in the near future. However, prior to that, the CCSD plans on implementing a Reserve Policy, which is expected to be presented to the Board in November or December, 2012.

**BOARD OF DIRECTORS' MEETING-OCTOBER 25, 2012
 ADDENDUM TO GENERAL MANAGER'S REPORT
 FINANCE MANAGER'S REPORT ATTACHMENT
 SCHEDULE OF CASH & INVESTMENTS BALANCE**

PERIOD ENDING	BALANCE	INCREASE/ (DECREASE FROM PRIOR YEAR	INCREASE/ (DECREASE FROM BASE PERIOD (September 30, 2008)
September 30, 2008	3,909,661	N/A	N/A
September 30, 2009	3,509,616	(400,045)	(400,045)
September 30, 2010	3,910,650	401,034	989
September 30, 2011	3,922,223	11,573	12,562
September 30, 2012	4,128,117	205,894	218,456

PERIOD ENDING	BALANCE	INCREASE/ (DECREASE FROM PRIOR MONTH
August 31, 2012	4,460,291	N/A
September 30, 2012	4,128,117	(332,174)

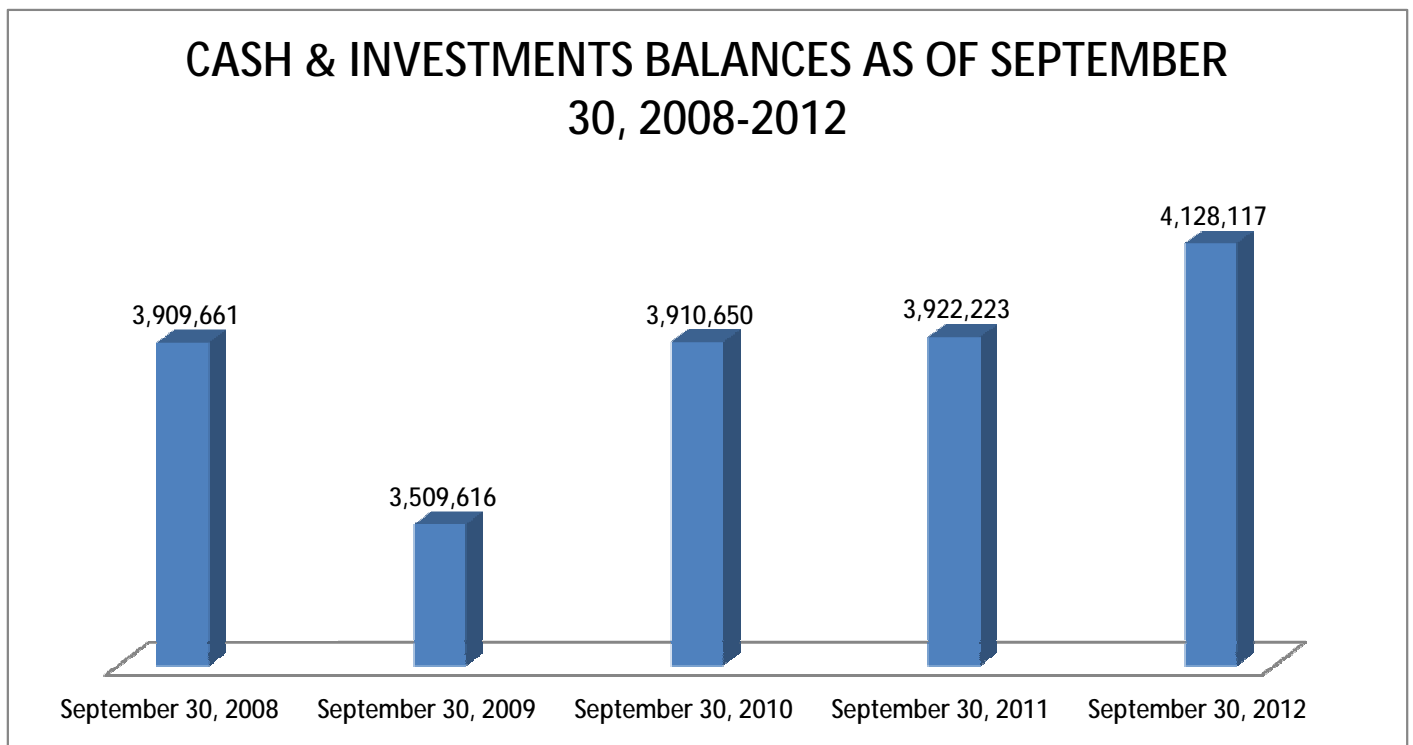
NOTES:

BALANCE includes amount on deposit with the LAIF plus Cash in Main Checking Account net of outstanding checks and deposits in transit plus Cash in Overflow Account.

All amounts are based on CCSD records.

**BOARD OF DIRECTORS' MEETING-OCTOBER 25, 2012
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF CASH & INVESTMENTS BALANCE**

PERIOD ENDING	BALANCE	INCREASE/ (DECREASE FROM PRIOR YEAR	INCREASE/ (DECREASE FROM BASE PERIOD (September 30, 2008)
September 30, 2008	3,909,661	N/A	N/A
September 30, 2009	3,509,616	(400,045)	(400,045)
September 30, 2010	3,910,650	401,034	989
September 30, 2011	3,922,223	11,573	12,562
September 30, 2012	4,128,117	205,894	218,456



PERIOD ENDING	BALANCE	INCREASE/ (DECREASE FROM PRIOR MONTH
August 31, 2012	4,460,291	N/A
September 30, 2012	4,128,117	(332,174)

NOTES:

BALANCE includes amount on deposit with the LAIF plus Cash in Main Checking Account net of outstanding checks and deposits in transit plus Cash in Overflow Account.

All amounts are based on CCSD records.

**BOARD OF DIRECTORS' MEETING-SEPTEMBER 27, 2012
 ADDENDUM TO GENERAL MANAGER'S REPORT
 FINANCE MANAGER'S REPORT ATTACHMENT
 SCHEDULE OF CASH & INVESTMENTS BALANCE**

PERIOD ENDING	BALANCE	INCREASE/ (DECREASE FROM PRIOR YEAR	INCREASE/ (DECREASE FROM BASE PERIOD (August 31, 2008)
August 31, 2008	4,303,036	N/A	N/A
August 31, 2009	3,988,939	(314,097)	(314,097)
August 31, 2010	4,313,741	324,802	10,705
August 31, 2011	4,192,167	(121,574)	(110,869)
August 31, 2012	4,460,291	268,124	157,255

PERIOD ENDING	BALANCE	INCREASE/ (DECREASE FROM PRIOR MONTH
July 31, 2012	4,433,220	N/A
August 31, 2012	4,460,291	27,071

NOTES:

BALANCE includes amount on deposit with the LAIF plus Cash in Main Checking Account net of outstanding checks and deposits in transit plus Cash in Overflow Account.

All amounts are based on CCSD records.

BOARD OF DIRECTORS' MEETING-OCTOBER 25, 2012
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF LONG-TERM DEBT

DESCRIPTION>	Bank Note (Funds 2006 Refund of 1995 Bonds)-65% Water	Bank Note (Funds 2006 Refund of 1995 Bonds)-35% Sewer	Bank Note (Funds 2006 Refund of 1999 Bonds)	State Revolving Fund Loan
DEBT HOLDER>	Citizens Bank	Citizens Bank	City National Bank	SWRCB
ORIGINAL PRINCIPAL>	1,233,375.00	664,125.00	2,245,000.00	2,592,324.38
INTEREST RATE>	4.50%	4.50%	4.55%	3.00%
FUND>	Water	Wastewater	Wastewater	Wastewater
DEPARTMENT>	Water	Wastewater	Wastewater	Wastewater
FINAL PAYMENT DATE>	5/1/2015	5/1/2015	9/23/2023	5/28/2016
PRINCIPAL BALANCE @ 10/1/12>	383,175	206,325	1,403,000	646,861
PROJECTED PRINCIPAL PAYMENT(S) FFY 2012/2013*>	166,985	89,915	94,000	154,651
PROJECTED INTEREST PAYMENT(S) FFY 2012/2013*>	17,243	9,285	65,975	19,406
PROJECTED BALANCE @ 6/30/13*>	216,190	116,410	1,403,000	492,210
PROJECTED PRINCIPAL PAYMENT(S) FFY 2013/2014*>	174,525	93,975	100,000	159,290
PROJECTED INTEREST PAYMENT(S) FFY 2013/2014*>	9,729	5,238	61,561	14,766
PROJECTED BALANCE @ 6/30/14*>	41,665	22,435	1,303,000	332,920
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015*>	41,665	22,435	109,000	164,069
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015*>	1,875	1,010	56,807	9,987
PROJECTED BALANCE @ 6/30/15*>	0	0	1,194,000	168,851
PROJECTED PRINCIPAL PAYMENT(S) FFY 2015/2016*>	0	0	109,000	168,851
PROJECTED INTEREST PAYMENT(S) FFY 2015/2016*>	0	0	51,847	5,066
PROJECTED INTEREST PAYMENTS FFY 12/13-15/16*>	28,846	15,533	184,343	44,159
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)**>	184,241	99,207	162,048	174,022
PREPAYMENT PENALTY>	Yes-1%	Yes-1%	Yes-Not allowed until 10/1/13, 3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	No

*Presumes all scheduled payments are timely made.

**Average is based on years with a balance outstanding for the entire year. Payoff years are excluded if final amount is less than normal.

BOARD OF DIRECTORS' MEETING OCTOBER 25, 2012
ADDENDUM TO GENERAL MANAGER'S REPORT
FIRE CHIEF'S REPORT

Response information is attached and represents activities for the month of September 2012. Progress updates and highlights regarding the different programs and services our department provides are identified below:

Prevention and Education (September 2012)

- **07** residential new and remodel fire plan reviews were completed.
- **07** residential and commercial technical fire inspections were conducted.
- **00** residential and commercial water appliance inspections were conducted.
- **25** engine company commercial fire and life safety inspections were conducted.
- **04** public education event
- **09** residential smoke detectors were installed and or the batteries changed.

Meetings and Affiliations (September 2012)

- | | | |
|----------------------------------|----------|-----------------------|
| • SLO County Chiefs Association | Sept. 5 | 0900-1300, Creston |
| • CCSD Fire Flow Standards | Sept. 5 | 1130-1230, Cambria |
| • SLO County Haz Mat JPA | Sept. 7 | 1400-1600, San Luis |
| • Coastal Chiefs/Reserve Pgm | Sept. 10 | 1500-1700, Cayucos |
| • Emergency Operations Training. | Sept. 12 | 0800-1200, Los Osos |
| • Officer Meeting | Sept. 17 | 0830-1200, Cambria |
| • Movie Film Shoot Meeting | Sept. 17 | 1300-1530, Cambria |
| • EMSA | Sept. 26 | 0930-1200, Morro Bay |
| • Haz Mat JPA Meeting | Sept. 26 | 1300-1500, SLO |
| • Fire Safe Council | Sept. 27 | 0900-1130, Atascadero |

Operations

Captain Steve Bitto, David Glaser and a cadre of assistant instructors hosted the 4th annual Rescue Boat Operations Course in Cambria and Morro Bay. Participating in the training this year are 29 rescue personnel from Contra Costa County, Newport Beach, Cal Fire - Carmel Highlands, South Marin County, Sacramento Metro and Paula Fire Departments and the San Mateo County Sheriff Department. This course is considered to be among the most comprehensive in Ocean Rescue Boat Operations available in the country and possibly the world. Captain Bitto and his team taught this course earlier this year in Singapore. There are 8 members of the local NCOR Team receiving this advanced training.

CCSD Fire and CCHD staff continues to work toward shared services. Recent combined shift briefing sessions commenced during the second week of October. These briefings are intended to bring enhanced coordination of efforts in the areas of training, public education and fire and emergency medical programs. Future training and operational meetings are planned for the continued integration of the two agencies.

Prevention

Fire Department staff recently met with representatives from Dudek Fire Safety Consultants to discuss plans for the development of a fire safety plan for the Kingston Bay senior care facility planned for the area near Ardath Drive and Green Street. Dudek is working to produce a Facility Fire Safety Plan that will incorporate elements of

defensible space and hardened building components in combination with a maintenance and operational plan to address fire and disaster planning at the facility. The building concept is to incorporate a shelter in place design and capability. Dudek is known for their ability to integrate environmental elements into safety designs. More information about them can be obtained at the following link <http://www.dudek.com/>

“Change your clock – Change your battery” - Daylight savings time ends Sunday November 4th this year and it is time to “Fall back” or set your clock back one hour. It is also a good time to remember to change the batteries in your smoke detectors. Make sure they will function if you need them. If you need assistance with battery changes or if you need smoke detectors please contact the Fire Department at 927-6240

The Halloween Haunted Forest is back! The popular annual Halloween night fire safety program will be returning after a two year absence due to a lack of funding. This year the Haunted Forest will return under sponsorship of the Cambria Firefighters Association and supported by employees of the CCSD, The Cambria Community Healthcare District (CCHD), the Cambria Citizen Emergency Response Team (CERT) and the North Coast Ocean Rescue Team (NCOR). The program provides a safe alternative (combined with a fire safety theme) for local area kids of all ages on Halloween.

“Wildfire Prevention is a Community Responsibility!

CMB Fire Monthly Stats: Incidents

Categories	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Totals
Fire	0	0	0	0	1	2	2	2	0				7
Hazardous Mat.	0	0	0	0	0	0	0	0	0				0
Medical*	44	35	42	44	35	34	43	49	28				354
Vehicle TC	2	2	0	0	3	3	3	3	2				18
Hazardous Situations	2	2	6	0	3	0	0	2	1				16
Public Service Assist	9	3	5	14	7	10	1	10	5				64
False Alarms	4	7	12	9	10	7	9	5	10				73
Agency Assist	0	0	0	0	0	0	2	0	0				2
Mutual Aid	0	1	0	0	0	0	1	0	0				2
Auto Aid	1	0	0	0	2	0	0	0	2				5
Rescue	0	0	0	0	0	0	0	0	0				0
Fire Investigations	0	0	0	0	1	1	0	0	0				2
Monthly Response Totals	62	50	65	67	62	57	61	71	48	0	0	0	543
Cumulative Totals	62	112	177	244	306	363	424	495	543				543

**BOARD OF DIRECTORS' MEETING – OCTOBER 25, 2012
ADDENDUM TO GENERAL MANAGER'S REPORT
DISTRICT ENGINEER'S REPORT**

This month's report includes a summary of work tasks that are not tied to a specific capital improvement project, (Non-CIP work tasks). The CIP related efforts this past month were primarily focused solely on the Long-Term Water Supply Project, and related coordination with the Army Corps and their consultants. This effort is further discussed within staff report 6.B. Staff have also developed an amendment with RBF Consulting to restart design efforts on the Rodeo Ground Pump Station Replacement project and Stuart Street Tank 3 project. The RBF contract amendment is included as a discussion item in today's agenda.

Non-CIP activities have focused on water conservation, including the October 9, 2012 Workshop with Maddaus Water Management (MWM). Public input during the conservation workshop included mention of the County's August 28, 2012 adoption of Title 19, which included water efficiency measures of the California Green Building Code Standards (Cal Green). Because Section 4.16.160 of the CCSD Municipal Code allows for more restrictive codes to be applied, staffs have since begun requiring the more water efficient Cal Green fixtures. (Currently required as mandatory residential and non-residential measures with maximum flow rates having greater than or equal to 20% reduction – see attached Cal Green tables 4.303.2 and 5.303.2.3). To further communicate these requirements, key staff are meeting with the local realtors, updating informational handouts, and working on a web site posting. In parallel with the on-going work by MWM, staffs have also been developing interim conservation approaches to further facilitate conservation.

Non-CIP Works Tasks

Item No.	Description	Status
1	Permitting (Remodels & Proposed New Projects)	Responded to walk-up requests for information and water letter request for remodels. Completed approximately 48 remodel reviews to date for calendar year 2012.
2	Water Conservation Program Update	Continued to provide supporting information to Maddaus Water Management for updating the CCSD's water conservation program.
3	Impact Fee Study	Attending conference calls and providing supporting data to Bartle Wells.

Attachments:

- Cal Green Tables 4.303.2 & 5.303.2.3



**TABLE 4.303.2
FIXTURE FLOW RATES**

FIXTURE TYPE	FLOW RATE	MAXIMUM FLOW RATE AT ≥ 20 percent REDUCTION
Showerheads	2.5 gpm @ 80 psi	2 gpm @ 80 psi
Lavatory faucets, residential	2.2 gpm @ 60 psi	1.5 gpm @ 60 psi ²
Kitchen faucets	2.2 gpm @ 60 psi	1.8 gpm @ 60 psi
Gravity tank-type water closets	1.6 gallons/flush	1.28 gallons/flush ¹
Flushometer tank water closets	1.6 gallons/flush	1.28 gallons/flush ¹
Flushometer valve water closets	1.6 gallons/flush	1.28 gallons/flush ¹
Electromechanical hydraulic water closets	1.6 gallons/flush	1.28 gallons/flush ¹
Urinals	1.0 gallon/flush	.5 gallon/flush

- Includes single and dual flush water closets with an effective flush of 1.28 gallons or less.
 Single flush toilets—The effective flush volume shall not exceed 1.28 gallons (4.8 liters). The effective flush volume is the average flush volume when tested in accordance with ASME A112.19.233.2.
 Dual flush toilets—The effective flush volume shall not exceed 1.28 gallons (4.8 liters). The effective flush volume is defined as the composite, average flush volume of two reduced flushes and one full flush. Flush volumes will be tested in accordance with ASME A112.19.2 and ASME A112.19.14.
- Lavatory faucets shall not have a flow rate less than 0.8 gpm at 20 psi.

**TABLE 4.303.3
STANDARDS FOR PLUMBING FIXTURES AND FIXTURE FITTINGS**

REQUIRED STANDARDS	
Water closets (toilets)—flushometer valve-type single flush, maximum flush volume	ASME A 112.19.2/CSA B45.1 – 1.28 gal (4.8 L)
Water closets (toilets)—flushometer valve-type dual flush, maximum flush volume	ASME A 112.19.14 and U.S. EPA WaterSense Tank-Type High-Efficiency Toilet Specification – 1.28 gal (4.8 L).
Water closets (toilets)—tank type	U.S. EPA WaterSense Tank-Type High-Efficiency Toilet Specification
Urinals, maximum flush volume	ASME A 112.19.2/CSA B45.1 – 0.5 gal (1.9 L)
Urinals, nonwater urinals	ASME A 112.19.19 (vitreous china) ANSI Z124.9-2004 or IAPMO Z124.9 (plastic)
Public lavatory faucets: Maximum flow rate – 0.5 gpm (1.9 L/min)	ASME A 112.18.1/CSA B125.1
Public metering self-closing faucets: Maximum water use – 0.25 gal (1.0 L) per metering cycle	ASME A 112.18.1/CSA B125.1
Residential bathroom lavatory sink faucets: Maximum flow rate – 1.5 gpm (5.7 L/min)	ASME A 112.18.1/CSA B125.1

**SECTION 4.304
OUTDOOR WATER USE**

4.304.1 Irrigation controllers. Automatic irrigation system controllers for landscaping provided by the builder and installed at the time of final inspection shall comply with the following:

- Controllers shall be weather- or soil moisture-based controllers that automatically adjust irrigation in response to changes in plants’ needs as weather conditions change.
- Weather-based controllers without integral rain sensors or communication systems that account for local rainfall shall have a separate wired or wireless rain sensor which connects or communicates with the controller(s). Soil

moisture-based controllers are not required to have rain sensor input.

Note: More information regarding irrigation controller function and specifications is available from the Irrigation Association.

**SECTION 4.305
WATER REUSE SYSTEMS
(Reserved)**



**TABLE 5.303.2.3
FIXTURE FLOW RATES**

FIXTURE TYPE	FLOW RATE	MAXIMUM FLOW RATE AT 20 percent REDUCTION
Showerheads	2.5 gpm @ 80 psi	2 gpm @ 80 psi
Lavatory faucets—nonresidential	0.5 gpm @ 60 psi	0.4 gpm @ 60 psi
Kitchen faucets	2.2 gpm @ 60 psi	1.8 gpm @ 60 psi
Wash fountains	2.2 [rim space (in.)/20 gpm @ 60 psi]	1.8 [rim space (in.)/20 gpm @ 60 psi]
Metering faucets	0.25 gallons/cycle	0.2 gallons/cycle
Metering faucets for wash fountains	.25 [rim space (in.)/20 gpm @ 60 psi]	.20 [rim space (in.)/20 gpm @ 60 psi]
Gravity tank type water closets	1.6 gallons/flush	1.28 gallons/flush ¹
Flushometer tank water closets	1.6 gallons/flush	1.28 gallons/flush ¹
Flushometer valve water closets	1.6 gallons/flush	1.28 gallons/flush ¹
Electromechanical hydraulic water closets	1.6 gallons/flush	1.28 gallons/flush ¹
Urinals	1.0 gallons/flush	.5 gallons/flush

1. Includes single and dual flush water closets with an effective flush of 1.28 gallons or less:
 Single flush toilets—The effective flush volume shall not exceed 1.28 gallons (4.8 liters). The effective flush volume is the average flush volume when tested in accordance with ASME A 112.19.233.2.
 Dual flush toilets—The effective flush volume shall not exceed 1.28 gallons (4.8 liters). The effective flush volume is defined as the composite, average flush volume of two reduced flushes and one full flush. Flush volumes will be tested in accordance with ASME A 112.19.2 and ASME A 112.19.14.

**TABLE 5.303.6
STANDARDS FOR PLUMBING
FIXTURES AND FIXTURE FITTINGS**

REQUIRED STANDARDS	
Water closets (toilets) – flushometer valve type single flush, maximum flush volume	ASME A 112.19.2/ CSA B45.1 – 1.28 gal (4.8 L)
Water closets (toilets) – flushometer valve type dual flush, maximum flush volume	ASME A 112.19.14 and USEPA WaterSense Tank-Type High-Efficiency Toilet Specification – 1.28 gal (4.8 L)
Water closets (toilets) – tank-type	U.S. EPA WaterSense Tank-Type High-Efficiency Toilet Specification
Urinals, maximum flush volume	ASME A 112.19.2/ CSA B45.1 – 0.5 gal (1.9 L)
Urinals, nonwater urinals	ASME A 112.19.19 (vitreous china) ANSI Z124.9-2004 or IAPMO Z124.9 (plastic)
Public lavatory faucets: Maximum flow rate – 0.5 gpm (1.9 L/min)	ASME A 112.18.1/CSA B125.1
Public metering self-closing faucets: Maximum water use – 0.25 gal (1.0 L) per metering cycle	ASME A 112.18.1/CSA B125.1
Residential bathroom lavatory sink faucets: Maximum flow rate – 1.5 gpm (5.7 L/min) ¹	ASME A 112.18.1/CSA B125.1

**SECTION 5.304
OUTDOOR WATER USE**

5.304.1 Water budget. A water budget shall be developed for landscape irrigation use that conforms to the local water efficient landscape ordinance or to the California Department of Water Resources Model Water Efficient Landscape Ordinance where no local ordinance is applicable.

Note: Prescriptive measures to assist in compliance with the water budget are listed in Sections 492.5 through 492.8, 492.10 and 492.11 of the ordinance, which may be found at: <http://www.owue.water.ca.gov/landscape/ord/ord.cfm>.

5.304.2 Outdoor potable water use. For new water service for landscaped areas between 1,000 square feet and 5,000 square feet (the level at which *Water Code* §535 applies), separate meters or submeters shall be installed for indoor and outdoor potable water use.

5.304.3 Irrigation design. In new nonresidential construction with between 1,000 and 2,500 square feet of landscaped area (the level at which the MLO applies), install irrigation controllers and sensors which include the following criteria, and meet manufacturer’s recommendations.

5.304.3.1 Irrigation controllers. Automatic irrigation system controllers installed at the time of final inspection shall comply with the following:

1. Controllers shall be weather- or soil moisture-based controllers that automatically adjust irrigation in

BOARD OF DIRECTORS' MEETING OCTOBER 25, 2012
ADDENDUM TO GENERAL MANAGER'S REPORT
WATER SUPERVISOR REPORT

Water Department operations:

- ✓ Attached is the Water department summary for September call outs, 213 in total.
- ✓ Well levels are still above average, we are running Santa Rosa (SR) #4 only 8 hours per day due to diminishing stream flows in Santa Rosa creek. We will be running 12 hours a day on weekends, when there is ample flow.
- ✓ Continuing monitoring of the creeks.
- ✓ By weekly well measurements, if not weekly this time of year, due to the gradient in San Simeon.
- ✓ Surveys of larger commercial users for low flow devices is still in progress.

Maintenance and Distribution:

- ✓ Conducted by-annual calibration tests on various monitoring equipment.
- ✓ Repairs have started on the Fiscalini tank roof (rust patches) should be completed by the end of October.
- ✓ Fire hydrant repair and maintenance is ongoing.
- ✓ Monthly emergency generator maintenance.
- ✓ Major grounds clean up at the water yard and Van Gordon creek ranch house.
- ✓ Installation of a temporary water line for the erosion control project for facilities and resource department is completed.

Administrative:

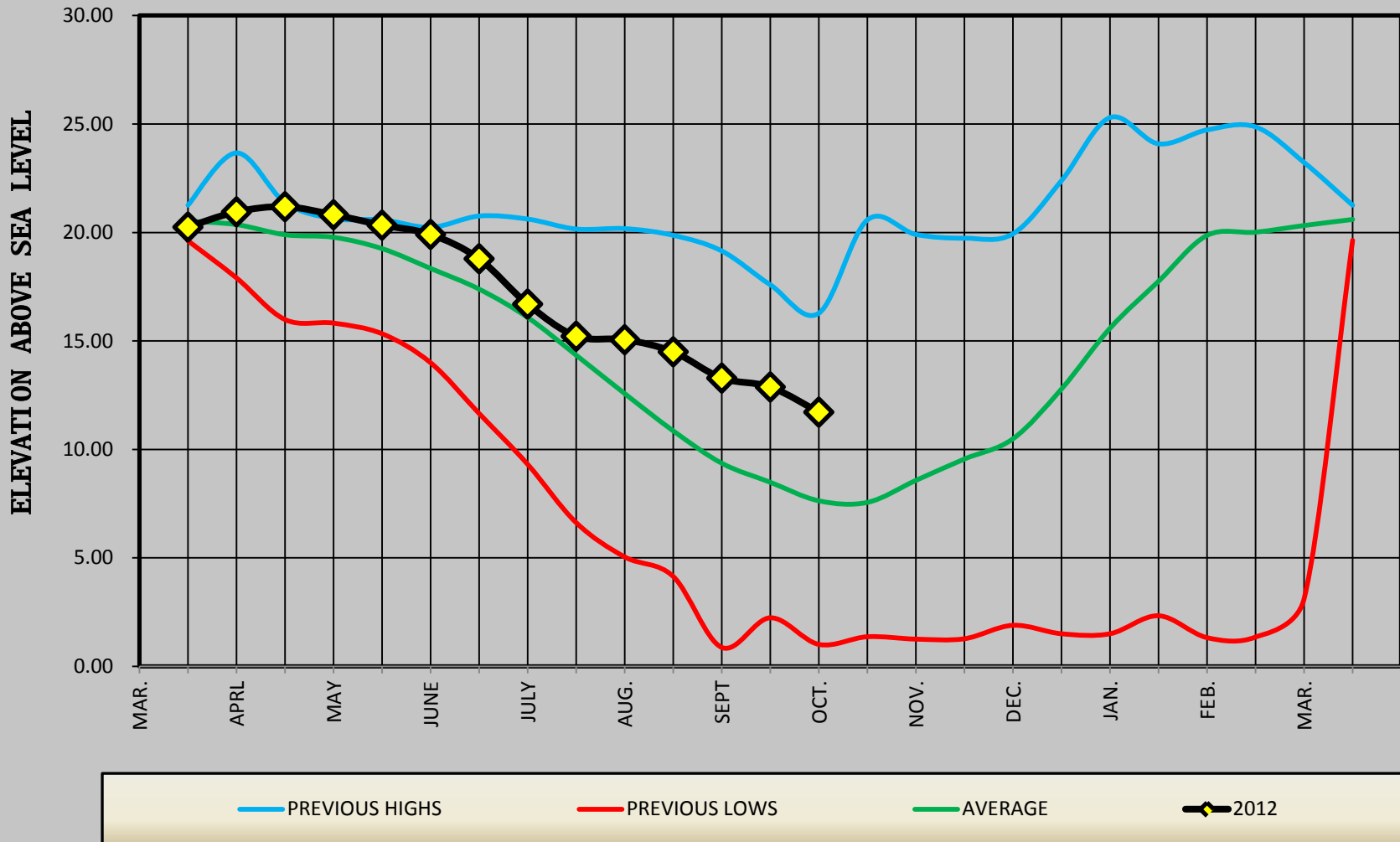
- ✓ Weekly meetings for our water conservation program are ongoing.
- ✓ Connection fee meetings are in progress and also ongoing.
- ✓ Review and discussion on several pending building projects.
- ✓ Monthly State and local reports.
- ✓ Plan to attend the local MLS (Realtor meet) to discuss changes in our fee schedule and protocol for inspections.

Jim Adams
Water System Supervisor

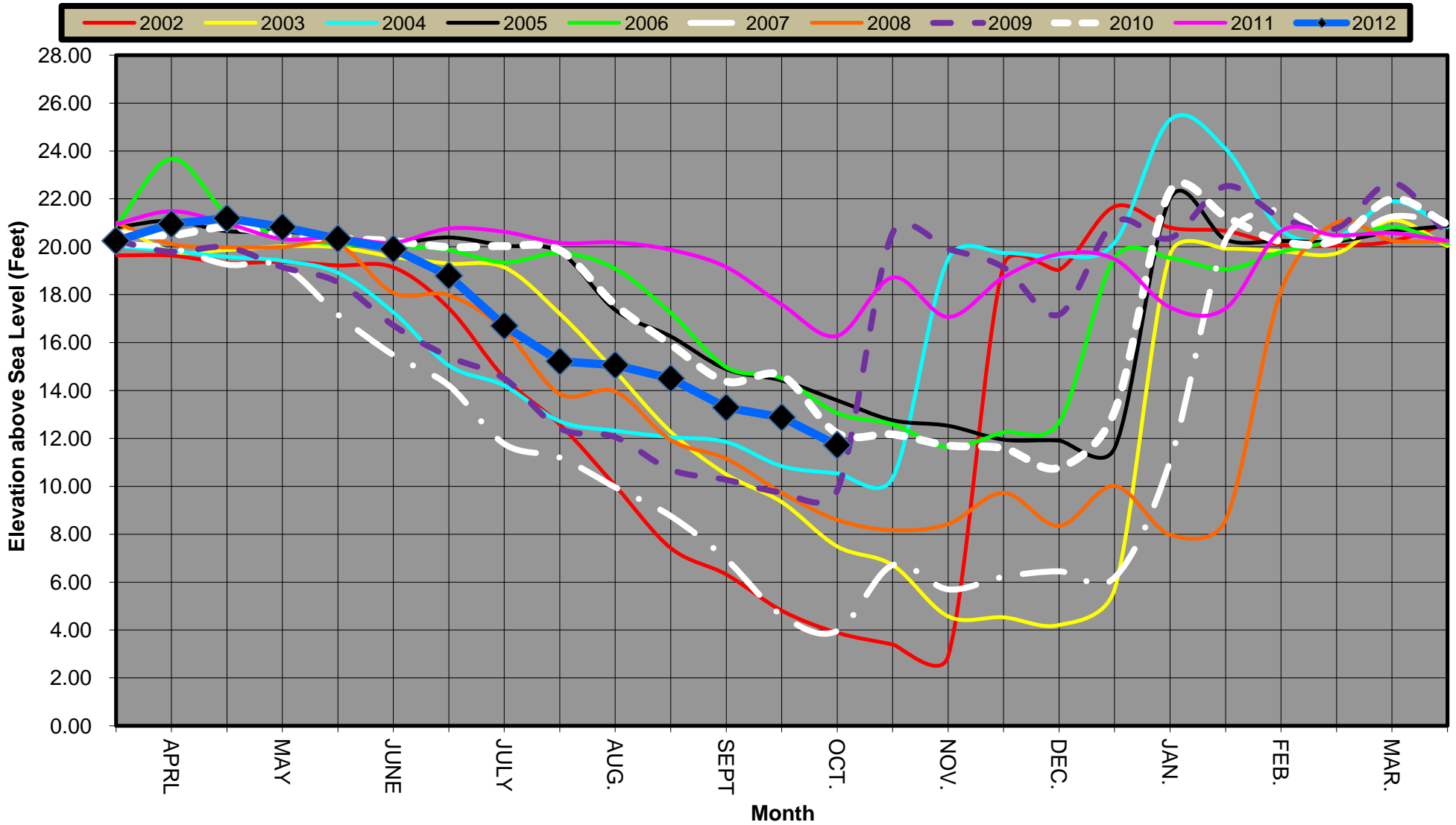
Water Department September 2012 Report

Nature Of Service Provided	Times Provided During Work hours	Times provided After hours	Total # of times provided
Read meter/locate meter	49	1	50
Leak/high usage on customers side of meter	33	10	43
Meter dial and/or Transmitter replaced (routine)	8		8
Lock/Unlock water meter	6		6
Shut off/ Turn on water at meter	9	6	15
Low water pressure			0
Dirty water complaints			0
Taste and Odor Complaints			0
Repair leak in distribution system	5	1	6
System alarms handled by operator on call			0
Water main breaks			0
Retro fit inspections (low flow toilets, hot water recirc pumps)	26		26
Water meter and service line up-grades for fire flow	1		1
U.S.A North locations	51		51
Meter monitor installed/show customer how to read meter	1		1
Water service replaced as routine maintenance	1		1
Angle stops replaced (routine maintenance)	5		5
Other as not discibed above			0
Total number of services preformed during work hours			195
Total number of services preformed after work hours			18
Total number of services preformed			213

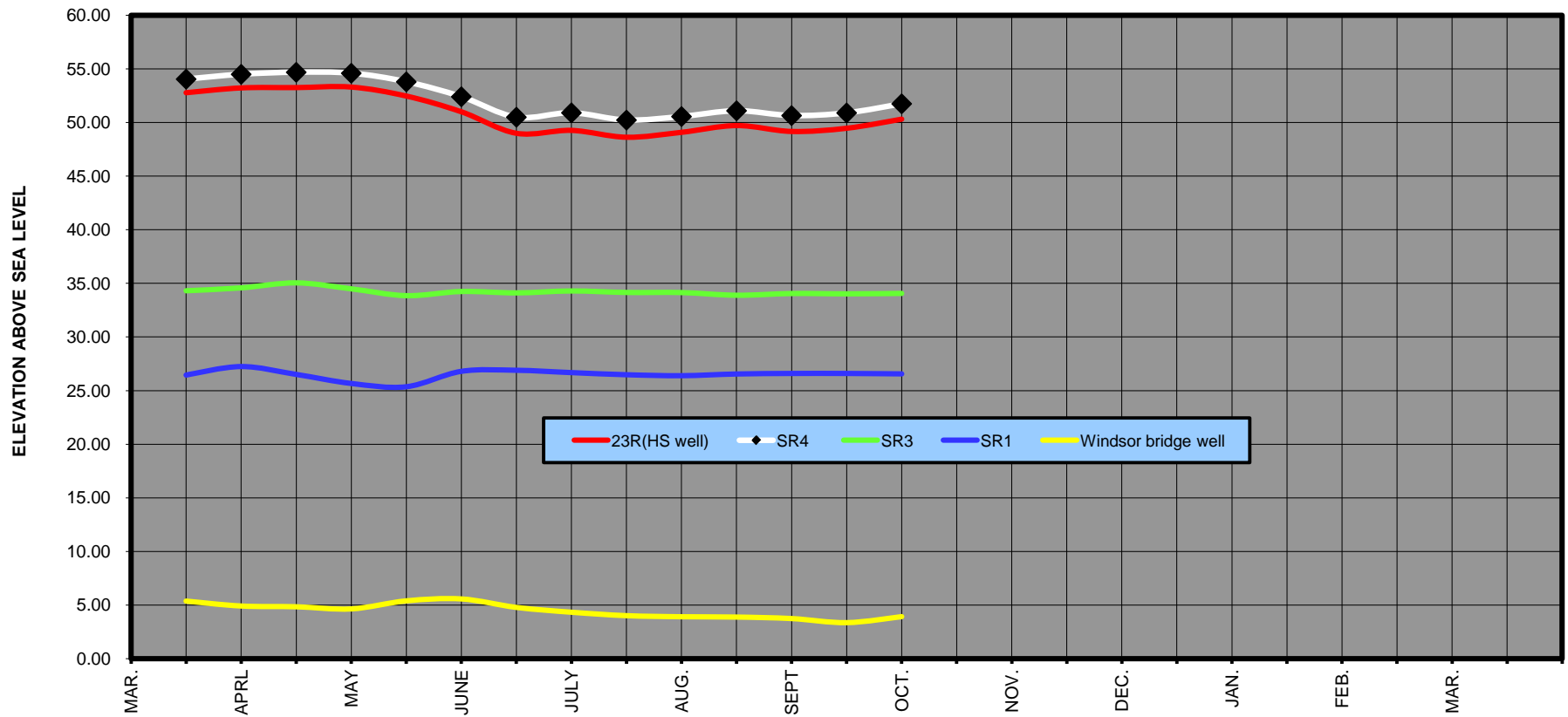
SAN SIMEON CREEK WELL LEVELS March 15th. 1988 - October 2nd, 2012



San Simeon Creek Well Levels
Last 10 years
 March 15th, 2000 - October 2nd, 2012



SANTA ROSA CREEK WELL LEVELS March 15th, 2012 - October 2nd, 2012



10/2/12

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 10/2/12

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	33.10	83.42	50.32	
SR4	30.25	82.00	51.75	
SR3	20.23	54.30	34.07	
SR1	19.84	46.40	26.56	
RP#1	21.40	46.25	24.85	
RP#2	16.18	33.11	16.93	
21R3	9.15	12.88	3.73	
WBE	12.95	16.87	3.92	
WBW	13.04	17.02	3.98	

AVERAGE LEVEL OF DISTRICT'S SANTA ROSA WELLS = 37.46 FEET

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SAN SIMEON CREEK WELLS				
16D1	7.44	11.81	4.37	
9M1	29.50	65.63	36.13	
9P2	11.78	19.11	7.33	
9P7	9.79	19.59	9.80	
9L1	17.41	27.33	9.92	
SS4	17.37	25.92	8.55	
9K2	20.40	30.23	9.83	
SS3	22.62	33.25	10.63	
SS2	21.95	34.01	12.06	
SS1	21.61	34.07	12.46	
11B1	36.65	105.43	68.78	
11C1	30.26	98.20	67.94	
PFNW	26.60	93.22	66.62	
10A1	33.15	78.18	45.03	
10G2	24.82	62.95	38.13	
10G1	23.13	59.55	36.42	
10F2	31.36	66.92	35.56	
10M2	25.50	55.21	29.71	
9J3	23.63	43.45	19.82	

Gradient = 1.22

11.72 FEET

Red Font are the CCSD's Production Wells

10/2/12

BOARD OF DIRECTORS MEETING OCTOBER 25, 2012
ADDENDUM TO GENERAL MANAGER'S REPORT
WASTEWATER SUPERVISOR REPORT

Wastewater Treatment Plant (WWTP)

§ Operations and Maintenance:

- § We finished processing biosolids for the year and will begin hauling solids starting October 24th. Biosolid samples were collected and sent out for analysis.
- § Alpha Electric installed (2) new GFI receptacles located next to the influent parshall flume area.
- § Gold Coast Environmental performed a confine space entry and installed a new influent flow meter and transducer at the WWTP.
- § Staff continues working on preventative maintenance.
- § The analog input module burned up on the WAS flow meter. Were currently working on a replacement.

Wastewater Collection System:

§ Operations and Maintenance:

- § Hydro cleaned lift station #9, B2, and B3.
- § Installed new sensaphone alarm dialer at lift station #4, #8, and B4.
- § Operations crew met with Bob Wright construction to discuss safety concerns (confine space entry) and flow bypass strategy regarding check the valve replacement project at lift station B. Lift station B is are largest station with pumping rates as high as 1600 gpm. As a result, work will need to commence at night when flows are at a minimum.
- § Bob Wright construction completed installation of the back flow device at lift station A1.

Laboratory:

- § Submitted the Cambria CSD laboratory application to the CA department of Health Services Environmental Laboratory Accreditation Program.
- § Completed our annual lab QA/QC proficiency testing through ERA water company.
- § Updated Cambria CSD QA/QC laboratory manual.

Effluent Sprayfield:

- § Checked non-potable water PH and CL2 residual.
- § OPW card reader used to monitor 9P7 well usage has malfunctioned. Cost to replace is around \$8,000.

Submitted by:
Mike Finnigan
Senior Wastewater Operator

BOARD OF DIRECTORS' MEETING – October 25, 2012
ADDENDUM TO GENERAL MANAGER'S REPORT FACILITIES AND RESOURCES
MANAGER'S REPORT

- Fiscalini Ranch:
 - § Erosion Project:
 - § Site is looking really good.
 - § Friends of the Fiscalini Ranch and Staff have been working on replanting native seed and willows.
 - § Once the project is completed the district along with Friends of the Fiscalini will monitor the site for 5 years.

- Santa Rosa Trail:
 - § 250 feet of trail will be repaired by the California Conservation Corp and Staff.
 - § Work is scheduled to begin October 29 and is expected to take 5 days for completion.

- Skate Park:
 - § Skate Park reopened on October 17th.
 - § Staff installed new trash cans, finished some minor repairs on the big half pipe, installed signs and trimmed back vegetation.

- Street Lights:
 - § Installation of the brackets is complete.

- Dog Park:
 - § Staff repaired the parking lot at the park.

- Vet's hall:
 - § 48 events were held at Veterans Memorial Building since last board meeting.
 - § Maintenance:
 - § Front of vet's hall was re painted.
 - § Sewer line was cleaned out and flushed.

Submitted by:
Carlos Mendoza
Facilities and Resources Supervisor/
Fiscalini Ranch Preserve Manager

**BOARD OF DIRECTORS' MEETING OCTOBER 25, 2012
ADDENDUM TO GENERAL MANAGER'S REPORT
ADMINISTRATIVE OFFICE REPORT**

The Administrative Office staff continues to provide support to the community and the other CCSD departments through some of the following items:

Master Fee Schedule:

The Administrative Staff has posted the newly revised forms on our website, replaced old forms in the application packets, and are working with the new fee schedule charges.

Billing:

We have changed the late fees to reflect the new fee schedule charges which went smoothly this billing period. We also conducted an internal change to our electronic-debit process which was also successful.

Conservation:

Today there is an item on the agenda to implement a change to the Retrofit Code where the more restrictive code adopted by the County will be implemented. This will allow for us to begin saving water with more modern water fixtures.

Voluntary lot mergers:

The Board passed the agenda item to more clearly identify the mergers eligible for the CCSD to pay the \$800 towards. We have already begun to implement this change.

Public Outreach:

Cortney Upthegrove and Jim Adams attended the Cambria Realtor MLS meeting on October 18. They provided handouts for the new Voluntary Lot Merger Resolution, the new fee schedule and staff report and the Retrofit Code. They received a lot of questions and felt that the presentation was successful. They plan on attending again in the future and any time new items come up that they feel would be beneficial to share with this group of stakeholders.

Meetings Attended:

October 16: Webinar: Health Care Reform
October 17: Webinar: Accommodating Bad Behavior, The Limits on Disciplining Disabled Employees
Oct. 21-24: CalPERS training

Submitted by,
Monique Madrid
Administrative Services Officer

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**

FROM: Jerry Gruber, General Manager
Bob Gresens, District Engineer

Meeting Date: October 25, 2012

Subject: LONG TERM WATER SUPPLY
ALTERNATIVES UPDATE

WATER SUPPLY PROJECT EIR/EIS

Work is proceeding by the Army Corps Consultants, CDM Smith and The Chambers Group on the Long-Term Water Supply project's Environmental Impact Report/Environmental Impact Statement (EIR/EIS). Since the September 19, 2012 Workshop No. 4, the engineering team has raised questions on whether the CCSD still wishes to include the use of wastewater from the San Simeon CSD as a source of recycled water. Based on engineering team discussions with San Simeon CSD staff, it appears that the previous estimate of 83 acre-feet for this alternative was too high, and that approximately 10 acre-feet would be a more realistic value. Because of this reduced capability, the technical team is questioning whether the transmission pipeline and related capital costs (previously estimated at \$11.2 million) justify continuing with detailed environmental analysis of this alternative within the EIR/EIS. Therefore, staff is suggesting a future Board discussion item on this subject to determine whether the Board wishes to further modify the direction provided on September 19, 2012. As a reminder, the following alternatives are currently undergoing detailed environmental analysis:

- 1) Advanced treatment of brackish water on CCSD property south of San Simeon Creek Road.
- 2) Surface storage within the Whale Rock reservoir for wintertime storage of CCSD-provided water, which would allow for dry season withdrawal, treatment, and use by the CCSD.
- 3) Surface storage from reservoirs constructed on ranch land north of San Simeon Creek Road for wintertime storage of CCSD-provided water, which would allow for dry season withdrawal, treatment, and use by the CCSD.
- 4) The treatment of wastewater from the San Simeon CSD service area to the north (previously estimated to be 83 acre-feet of dry season supply to a CCSD recycled water treatment and distribution system).

To allow for future Federal funding under WRDA should an alternative other than the brackish water alternative become the preferred alternative, a WRDA Bill would need to amend the current Cambria project authorization. For the Board's information, we have attached an October 11, 2012 letter by Senator Diane Feinstein, indicating that there may be some current movement towards completing a WRDA Bill.

Attachments:

October 11, 2012 Senator Diane Feinstein letter regarding WRDA

October 11, 2012

The Honorable Barbara Boxer
Chairman
Environment and Public Works
Committee
United States Senate
Washington, DC 20510

The Honorable James Inhofe
Ranking Member
Environment and Public Works
Committee
United States Senate
Washington, DC 20510

Dear Chairman Boxer and Ranking Member Inhofe,

As the Committee continues its consideration of a Water Resources Development Act, I am writing to request support for the items listed on Attachment A. These are in addition to those items previously submitted to the Committee on May 18, 2010.

I certify that neither I nor my immediate family has a pecuniary interest in the items that I have requested, consistent with the requirements of paragraph 9 of Rule XLIV of the Standing Rules of the Senate. I further certify that I have posted a description of the items requested on my official website, along with the accompanying justification.

Thank you for your consideration of my requests. If you have any questions, please do not hesitate to call me, or have your staff contact James Peterson in my office at (202) 224-3841.

Sincerely,

Dianne Feinstein
United States Senator

DF/jp

Attachment A

Natomas/American River Flood Control

Location: Sacramento, California

Local Sponsor: Sacramento Area Flood Control Agency

Total Project Cost: \$1,389,500,000; requested federal share: \$921,200,000

- The Natomas Basin of the City of Sacramento and Sacramento and Sutter Counties has been determined to have inadequate flood protection (less than 100-year). Due to the urgent need to restore 100-year protection and to comply with the Statewide requirement for 200-year protection, State and local governments have financed and initiated work on the project, referred to locally as the "Natomas Levee Improvement Project." If funded, the project will widen 41.9 miles of existing levees, install 34.8 miles of soil bentonite cutoff wall, install 8.3 miles of seepage berms, and allow remediation of a bridge on State Route 99. Completion of this project would provide flood protection for 100,000 people, over 26,000 residences, and over \$8 billion in damageable property.

Levee Vegetation Policy

Location: Nationwide

Local Sponsor: California Natural Resources Agency / Department of Water Resources

Total Project Cost: Not applicable

- The Army Corps' levee vegetation policy under Engineering Technical Letter No. 1110-2-571 prohibits vegetation on and near levees without providing hard evidence that the policy makes levees safer. The State of California has estimated the cost of clearing vegetation from its 2,100 miles of levees would be \$7 billion. Removing vegetation could also result in the loss of habitat and increased water temperatures, potentially adversely impacting fish and bird species. The California Natural Resources Agency seeks inclusion of H.R. 5831, the Levee Vegetation Review Act of 2012, in WRDA to address their concerns with the Army Corps' levee vegetation policy. The legislation would require the Secretary of the Army to comprehensively review the Army Corps' levee vegetation policy, to provide recommendations and revised guidelines based on the stakeholder input and review by the National Academy of Engineering, and to offer regional and/or watershed variances to the policy where applicable.

Army Corps In-Kind Crediting Policy

Location: Nationwide

Local Sponsor: California Department of Water Resources / National Coalition of Flood Project Partners

Total Project Cost: Not applicable

- A May 2011 Army Corps decision restricted flood control agencies from obtaining credit eligibility for early work they do on projects under study by the Corps. This decision forces flood control agencies to choose to either forfeit credit eligibility for the early work they do to advance a project, or delay all work until late in the study process, and can also result in local agencies having an increased cost share. The proposed language

would restore non-federal sponsors' credit eligibility for certain work, potentially providing California agencies up to \$515.2 million of credit over the next 10 years. This would benefit flood control projects across the country and provide certainty to flood control projects that adhere to approved project standards.

Contra Costa Canal Flood Protection

Location: Contra Costa County, California

Local Sponsor: Contra Costa Water District

Total Project Cost: \$96,500,000; increased authorization: \$20,000,000

- Contra Costa Water District (CCWD) seeks to increase the existing authorization in P.L. 110-114, Section 5158 from \$23,000,000 to \$43,000,000 (an additional \$20,000,000) in order to complete the second phase of its flood control project, replacing 8 miles of levees with a buried pipeline. The federally-owned Contra Costa Canal was built by the U.S. Bureau of Reclamation in 1940 to convey agricultural water to rural Contra Costa County. The area surrounding the Canal has been urbanized and the Canal is now the backbone of Contra Costa Water District's (CCWD) conveyance system, which provides water to over 550,000 people. The project will increase flood protection of a federal facility in an area that is projected to experience significant residential growth, increase public safety and security, improve drinking water quality, and improve reliability of CCWD 's transmission system.

West Stanislaus County, Orestimba Creek

Location: Stanislaus County, California

Local Sponsor: Stanislaus County

Total Project Cost: \$40,000,000; requested federal share: \$30,000,000

- This project will construct flood control projects along Orestimba Creek necessary to achieve 100-year level flood protection. The existing creek channel is currently 10 feet deep, and offers only a three-year flood level protection. There have been 13 serious floods in the last 50 years, causing millions of dollars in damages to the City of Newman and the surrounding area. The Army Corps is expected to issue a Chiefs report for this project in July 2013.

San Francisco Bay to Stockton Ship Channel

Location: San Francisco Bay - Stockton, California

Local Sponsor: Port of Stockton

Total Project Cost: \$141,000,000; requested federal share: \$106,000,000

- The Port of Stockton seeks to increase the existing authorization in P.L. 89-298, Section 301 from \$46,853,000 to \$106,000,000 (an additional \$59,147,000) in order to deepen a the Stockton Deep Water Channel to 40 feet and realign the channel through False River and across the northern portion of Franks Tract. This project would allow deep-draft vessels access to the inland Port of Stockton, alleviate traffic at the Port of Oakland, and reduce land-based congestion. The existing navigation channel depths between San

Francisco Bay and the Port of Stockton are inadequate for deep-draft waterborne commerce and military vessel movement.

Big Bear Lake Water System Infrastructure Improvements

Location: Big Bear Lake, California

Local Sponsor: City of Big Bear Lake

Total Project Cost: \$12,000,000; requested federal share: \$9,000,000

- The City of Big Bear Lake seeks to modify P.L. 110-114, Section 5158, which authorized funding for construction of a water recycling project, in order to construct water pipeline and storage improvements that provide greater firefighting benefits. Currently 54% of the city's pipelines are undersized and not in compliance with the State's firefighting flow requirements. This amendment would modify the existing authorization to instead allow replacement of 181,000 feet (out of 500,000 feet) of undersized water main lines, and to add water storage capacity. The modified project would also reduce the authorization level from \$15,000,000 to \$12,000,000.

Encinitas-Solana Beach Shoreline Protection Project

Location: San Diego County, California

Local Sponsor: City of Solana Beach

Total Project Cost: \$165,000,000

- This project will stabilize approximately 3.4 miles of prized Encinitas and Solana Beach shoreline by adding approximately 1.64 million cubic yards of sand to prevent further erosion and bluff failures. Another 3.77 million cubic yards of sand will be added over the next 50 years to sustain 200 additional feet of beach in Solana Beach and 100 feet of beach in Encinitas. This work will protect the public against sudden bluff collapses, protect approximately 500 homes on top of the bluff, prevent an estimated \$100 million in damages, preserve beach recreation opportunities, and prevent piecemeal approaches to shoring up bluffs below each home. The Army Corps is expected to issue a Chiefs report for this project by summer 2013.

San Clemente Shoreline Restoration Project

Location: San Clemente, California

Local Sponsor: City of San Clemente

Total Project Cost: \$96,000,000

- This project will stabilize approximately 3,400 feet of shoreline around San Clemente Pier through an initial deposit of 251,000 cubic yards of sand and renourishment approximately every six years for the next 50 years. The project will prevent erosion that could threaten commercial properties, city infrastructure, coastal residences, and a portion of the primary rail corridor between Los Angeles and San Diego. The Army Corps issued a Chiefs report for this project in April 2012.

**BOARD OF DIRECTORS' MEETING OCTOBER 25, 2012
ADDENDUM TO GENERAL MANAGER'S REPORT
ADMINISTRATIVE OFFICE REPORT**

The Administrative Office staff continues to provide support to the community and the other CCSD departments through some of the following items:

Master Fee Schedule:

The Administrative Staff has posted the newly revised forms on our website, replaced old forms in the application packets, and are working with the new fee schedule charges.

Billing:

We have changed the late fees to reflect the new fee schedule charges which went smoothly this billing period. We also conducted an internal change to our electronic-debit process which was also successful.

Conservation:

Today there is an item on the agenda to implement a change to the Retrofit Code where the more restrictive code adopted by the County will be implemented. This will allow for us to begin saving water with more modern water fixtures.

Voluntary lot mergers:

The Board passed the agenda item to more clearly identify the mergers eligible for the CCSD to pay the \$800 towards. We have already begun to implement this change.

Public Outreach:

Cortney Upthegrove and Jim Adams attended the Cambria Realtor MLS meeting on October 18. They provided handouts for the new Voluntary Lot Merger Resolution, the new fee schedule and staff report and the Retrofit Code. They received a lot of questions and felt that the presentation was successful. They plan on attending again in the future and any time new items come up that they feel would be beneficial to share with this group of stakeholders.

Meetings Attended:

October 16: Webinar: Health Care Reform
October 17: Webinar: Accommodating Bad Behavior, The Limits on Disciplining Disabled Employees
Oct. 21-24: CalPERS training

Submitted by,
Monique Madrid
Administrative Services Officer

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF SEPTEMBER, 2012

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
ACCURATE MAILING SERVICE	54753	9/6/2012	1	700.00	WD/POSTAGE DEPOSIT FOR MAILING UTIL BILLS 09/12
ACCURATE MAILING SERVICE	54753	9/6/2012	2	700.00	WW/POSTAGE DEPOSIT FOR MAILING UTIL BILLS 09/12
ACCURATE MAILING SERVICE	54831	9/13/2012	1	169.30	WD/ PROF MAILING SERVICES JULY/AUG UTIL BILLS
ACCURATE MAILING SERVICE	54831	9/13/2012	2	169.29	WW/ PROF MAILING SERVICES JULY/AUG UTIL BILLS
ACCURATE MAILING SERVICE	54831	9/13/2012	3	28.49	WD/ ADDITIONAL POSTAGE DUE JULY/AUG UTIL BILLS
ACCURATE MAILING SERVICE	54831	9/13/2012	4	28.49	WW/ ADDITIONAL POSTAGE DUE JULY/AUG UTIL BILLS
				<u>1,795.57</u>	
ACS - AFFILIATED COMPUTER SERV	54764	9/6/2012	1	788.29	FD/FIREHOUSE SOFTWARE SUPPORT RENWL 9/1/12-8/31/13
ADAMS, JAMES R.	54754	9/6/2012	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB 09/12
ALLSTAR FIRE EQUIPMENT	54857	9/27/2012	1	979.75	FD/STRUCTURAL TECH TRADE FUSION GLOVES
ALPHA ELECTRICAL SERVICE	54784	9/6/2012	1	1,592.85	WW/REPAIR DIGEST AIR LIFT PUMP CONTROL
ASHLAND, INC.	54785	9/6/2012	1	1,486.49	WW/PRAESTOL K
AT&T	54832	9/13/2012	1	49.03	WW/ALARM LIFT STATION B4 7/11/12 - 8/10/12
AT&T	54848	9/18/2012	1	283.95	WD/ALARM VAN GORDON WELL FIELD
				<u>332.98</u>	
AT&T/CALNET2	54881	9/27/2012	1	16.37	WW/FAX LINE 08/10/12 - 09/09/12
AT&T/CALNET2	54881	9/27/2012	1	16.21	WD/TELEMETRY SYSTEM 08/10/12 - 09/09/12
AT&T/CALNET2	54881	9/27/2012	1	31.13	F&R/VETERAN'S HALL ALARM 08/10/12 - 09/09/12
AT&T/CALNET2	54881	9/27/2012	1	664.71	WW/CIRCUIT ALARM SYSTEMS 08/10/12 - 09/09/12
AT&T/CALNET2	54881	9/27/2012	1	16.22	WD/BLDG PUMP STN-LEIMERT TANK 08/10/12 - 09/09/12
AT&T/CALNET2	54881	9/27/2012	1	16.51	ADM/FAX LINE 08/10/12 - 09/09/12
AT&T/CALNET2	54881	9/27/2012	1	271.45	ADM/OFFICE PHONE SERVICE 08/10/12 - 09/09/12
AT&T/CALNET2	54881	9/27/2012	1	73.56	WD/FAX LINE 08/10/12 - 09/09/12
AT&T/CALNET2	54881	9/27/2012	1	165.23	FD/PHONE SERVICE 08/10/12 - 09/09/12
AT&T/CALNET2	54881	9/27/2012	1	116.13	WW/PHONE SERVICE 08/10/12 - 09/09/12
				<u>1,387.52</u>	
AVAYA	54882	9/27/2012	1	101.67	ADM/PHONE & VOICEMAIL MAINT 9/4/12 - 12/3/12
AVAYA	54882	9/27/2012	1	105.96	FD/PHONE & VOICEMAIL MAINT 9/16/12 - 12/15/12
AVAYA	54882	9/27/2012	1	191.28	WW/PHONE & VOICEMAIL MAINT 9/18/12 - 12/17/12
				<u>398.91</u>	
AVERY ASSOCIATES	54789	9/11/2012	1	457.37	ADM/REIMB TVL EXP RELATED TO LABOR NEGOT 7/8 - 7/9
AVERY ASSOCIATES	54813	9/13/2012	1	1,700.00	ADM/LABOR RELATIONS SERVICES SEPT 2012
				<u>2,157.37</u>	
BERQUIST REALTY INC,	54835	9/13/2012	1	6.72	WD/CUSTOMER REFUND
BOB WRIGHT CONSTRUCTION	54855	9/18/2012	1	1,600.00	WW/LIFT STN BACKFLWOW DEVICES, CHECK VALVES 9/5/12
BOB WRIGHT CONSTRUCTION	54878	9/27/2012	1	800.00	WD/INSTALL WATER AND FIRE SVC LINES AT 4049 BURTON
				<u>2,400.00</u>	
BORAH'S AWARDS	54802	9/13/2012	1	233.77	FD/PASS TAGS, NAME TAGS, ENGRAVING
BRENNTAG PACIFIC, INC.	54814	9/13/2012	1	924.20	WD/CHEMICALS
BRENNTAG PACIFIC, INC.	54814	9/13/2012	1	801.73	WD/CHEMICALS
BRENNTAG PACIFIC, INC.	54814	9/13/2012	1	378.44	WD/CHEMICALS
				<u>2,104.37</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF SEPTEMBER, 2012**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
BRUMIT DIESEL INC	54803	9/13/2012	1	131.65	FD/VEHICLE REPAIR PARTS
BRUMIT DIESEL INC	54883	9/27/2012	1	118.59	FD/OIL FILTERS AND WATER FILTERS FOR E5791 & E5797
BRUMIT DIESEL INC	54883	9/27/2012	1	183.12	FD/TACH ADAPTER AND FUEL FILTER FOR E5797
BRUMIT DIESEL INC	54883	9/27/2012	1	83.34	FD/OIL FILTER AND FUEL FILTER FOR WT57
				<u>516.70</u>	
BURTON'S FIRE, INC.	54804	9/13/2012	1	58.03	FD/VECHICLE REPAIR PART - BULB
BURTON'S FIRE, INC.	54858	9/27/2012	1	283.64	FD/VEHICLE REPAIR PART - SEAL KIT
				<u>341.67</u>	
BUSHWHACKER 1	54766	9/6/2012	1	6,057.50	FD/2012 FHFRP CONTRACT (FIRE HAZARD FUEL REDUCTN)
BUSINESSPLANS, INC.	54859	9/27/2012	1	273.00	ADM/MONTHLY HRA PLAN ADMINISTRATION SEPT 2012
CAMBRIA BUSINESS CENTER	54790	9/11/2012	1	316.51	ADM/COPYING CHARGES FOR BOD MTG PACKETS
CAMBRIA HARDWARE CENTER	54856	9/19/2012	1	108.94	WD/MAINT & REPAIR DISTRIBUTION SYSTEM AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	2	68.00	WD/MAINT & REPAIR WATER STORAGE SYSTEM AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	3	103.83	WD/DEPARTMENTAL OPERATING SUPPLIES AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	1	107.36	WW/MAINT & REPAIR COLLECTION SYSTEM AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	2	31.21	WW/MAINT & REPAIR LIFT STATIONS AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	3	368.65	WW/MAINT & REPAIR TREATMENT PLANT AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	4	6.21	WW/DEPARTMENTAL OPERATING SUPPLIES AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	1	4.27	ADM/COPY KEY AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	1	9.11	F&R/HARDWARE SUPPLIES DOG PARK AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	2	44.96	F&R/HARDWARE SUPPLIES PUBLIC RESTROOMS AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	3	122.15	F&R/MAINT & REPAIR BUILDINGS AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	4	550.64	F&R/EROSION CTRL PROJ - HDWR SUPLIES AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	5	93.78	F&R/MAINT & REPAIR OF GROUNDS AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	6	59.33	F&R/MAINT & REPAIR VETERAN'S HALL AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	7	16.02	F&R/MAINT & REPAIR VEHICLES AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	8	45.04	F&R/DEPARTMENTAL OPERATING SUPPLIES AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	9	11.03	F&R/SAFETY CLOTHING AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	1	20.97	FD/MAINT & REPAIR BUILDING AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	2	129.71	FD/MAINT & REPAIR GROUNDS AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	3	4.28	FD/MAINT & REPAIR VEHICLES AUG 2012
CAMBRIA HARDWARE CENTER	54856	9/19/2012	4	114.50	FD/DEPARTMENTAL OPERATING SUPPLIES AUG 2012
				<u>2,019.99</u>	
CAMBRIA ROCK	54828	9/13/2012	1	375.38	WD/FILL SAND
CAMBRIA VILLAGE SQUARE	54763	9/6/2012	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN 09/12
CAMBRIA VILLAGE SQUARE	54867	9/27/2012	1	414.67	ADM/COMMON AREA MAINT JULY/AUG 2012
				<u>3,596.80</u>	
CARMEL & NACCASHA LLP	54755	9/6/2012	1	8,000.00	ADM/MONTHLY RETAINER LEGAL SERVICES 09/12
CARMEL & NACCASHA LLP	54879	9/27/2012	1	165.00	FD/GENERAL COUNSEL AUGUST 2012
CARMEL & NACCASHA LLP	54879	9/27/2012	2	198.00	F&R/GENERAL COUNSEL AUGUST 2012
CARMEL & NACCASHA LLP	54879	9/27/2012	3	4,658.30	ADM/GENERAL COUNSEL AUGUST 2012
CARMEL & NACCASHA LLP	54879	9/27/2012	4	946.25	RC/GENERAL COUNSEL AUGUST 2012
CARMEL & NACCASHA LLP	54879	9/27/2012	5	1,762.80	WD/GENERAL COUNSEL AUGUST 2012
CARMEL & NACCASHA LLP	54879	9/27/2012	7	374.00	WWW/GENERAL COUNSEL AUGUST 2012
CARMEL & NACCASHA LLP	54879	9/27/2012	1	417.88	WWW/LITIGATION SERVICES AUGUST 2012 - GILRAY
CARMEL & NACCASHA LLP	54879	9/27/2012	2	816.30	WD/LITIGATION SERVICES AUGUST 2012 - LANDWATCH 1
CARMEL & NACCASHA LLP	54879	9/27/2012	3	555.00	WD/LITIGATION SERVICES AUGUST 2012 - LINDSEY
CARMEL & NACCASHA LLP	54879	9/27/2012	8	(8,000.00)	ADM/LESS RETAINER AUGUST 2012
				<u>9,893.53</u>	
CENTRAL COAST COFFEE	54815	9/13/2012	1	44.64	ADM/OFFICE SUPPLIES

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
CHAPARRAL BUSINESS MACHIN	54767	9/6/2012	1	410.19	ADM/FUSER UNIT KIT FOR RICOH PRINTER
CHAPARRAL BUSINESS MACHIN	54767	9/6/2012	1	53.63	ADM/FUSER OIL MAINT KIT FOR RICOH PRINTER
CHAPARRAL BUSINESS MACHIN	54791	9/11/2012	1	16,879.01	ADM/NEW RICOH AFICIO MP 6002SP PRINTER/COPIER
				<u>17,342.83</u>	
CHARTER COMMUNICATIONS	54833	9/13/2012	1	87.99	F&R/MONTHLY INTERNET SERVICE SEPT 2012
CHARTER COMMUNICATIONS	54833	9/13/2012	1	175.99	WD/MONTHLY INTERNET SERVICE SEPT 2012
CHARTER COMMUNICATIONS	54833	9/13/2012	1	279.99	ADM/MONTHLY INTERNET SERVICE SEPT 2012
CHARTER COMMUNICATIONS	54833	9/13/2012	1	175.99	VW/MONTHLY INTERNET SERVICE SEPT 2012
CHARTER COMMUNICATIONS	54884	9/27/2012	1	175.99	FD/MONTHLY INTERNET SERVICE OCT 2012
				<u>895.95</u>	
CITY NATIONAL BANK	54768	9/6/2012	1	94,000.00	VW/PRINCIPAL PYMT ON LOAN #10-021 VW REVENUE BONDS
CITY NATIONAL BANK	54768	9/6/2012	2	34,056.75	VW/INTEREST PYMT ON LOAN #10-021 VW REVENUE BONDS
				<u>128,056.75</u>	
CORBIN WILLITS SYSTEMS	54756	9/6/2012	1	1,199.12	ADM/MONTHLY SUPPORT AGREEMT-MOM SOFTWARE 09/12
CRYSTAL SPRING WATER CO.	54816	9/13/2012	1	94.28	VW/DISTILLED AND DRINKING WATER + EQUIP RENTAL
CULLIGAN-KITZMAN WATER	54805	9/13/2012	1	53.00	FD/WATER SOFTENER SERVICE AUG 2012
EMBLEM ENTERPRISES, INC.	54806	9/13/2012	1	461.39	FD/200 PATCHES CAMBRIA FIRE DEPT
ENTENMANN-ROVIN CO.	54807	9/13/2012	1	450.90	FD/ 5 BADGES 8/20/12
ESTES EXPRESS LINES	54786	9/6/2012	1	163.06	VW/SHIPPING CHARGES TO PUMP REPAIR SERVICE CO
EVERBANK COMMERCIAL FINANCE	54885	9/27/2012	1	289.15	FD/MONTHLY LEASE PYMT SHARP X3500 COPIER SEPT 2012
FARM SUPPLY COMPANY	54798	9/12/2012	1	349.61	F&R/EROSION CTRL PROJ - STRAW AND LANDSCAPE FABRIC
FARM SUPPLY COMPANY	54798	9/12/2012	1	573.66	F&R/EROSION CTRL PROJ - STRAW AND NETTING
FARM SUPPLY COMPANY	54798	9/12/2012	1	420.16	F&R/EROSION CTRL PROJ - STRAW BLANKET
FARM SUPPLY COMPANY	54798	9/12/2012	1	(534.04)	F&R/EROSION CTRL PROJ-RETURN NETTING, LNDSCP FABRC
FARM SUPPLY COMPANY	54798	9/12/2012	1	219.12	F&R/EROSION CTRL PROJ - IRRIGATION SUPPLIES
				<u>1,028.51</u>	
FENCE FACTORY, THE	54849	9/18/2012	1	52.50	F&R/TEMP FENCE RENTAL SKATE PARK SEPT 2012
FGL ENVIRONMENTAL	54799	9/12/2012	1	377.00	VW/INORGANIC AND ORGANIC ANALYSIS 8/7/12
FGL ENVIRONMENTAL	54799	9/12/2012	1	110.00	WD/BACTI AND SUPPORT ANALYSIS 8/7/12
FGL ENVIRONMENTAL	54799	9/12/2012	1	90.00	WD/BACTI AND SUPPORT ANALYSIS 8/14/12
FGL ENVIRONMENTAL	54799	9/12/2012	1	90.00	WD/BACTI AND SUPPORT ANALYSIS 8/21/12
FGL ENVIRONMENTAL	54860	9/27/2012	1	90.00	WD/BACTI & SUPPORT ANALYSIS 8/28/12
				<u>757.00</u>	
FINNIGAN, MICHAEL	54757	9/6/2012	1	45.00	VW/MONTHLY CELLULAR PHONE SERVICE REIMB 09/12
FIRE MANAGEMT CONSULTANT	54792	9/11/2012	1	1,975.00	FD/OCEAN RESCUE CLASS IN CAMBRIA 10/15 - 10/18/12
FIRE MANAGEMT CONSULTANT	54792	9/11/2012	2	-	JOHNATHAN GIBSON, BRODY, KAPERONIS, BURKEY, HOEY
				<u>1,975.00</u>	
FIRMA CONSULTANTS, INC.	54769	9/6/2012	1	2,304.07	PR/PROF SVCS FISCALINI RANCH MDP #2 7/30-8/27/12
FIRST AMERICAN TITLE CO	54800	9/12/2012	1	279.00	RC/VOL LOT MERGER DEPOSIT APN 023.048.018 & .027
FIRST AMERICAN TITLE CO	54800	9/12/2012	1	279.00	RC/VOL LOT MERGER DEPOSIT APN 023.048.018 & .041
				<u>558.00</u>	

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF SEPTEMBER, 2012

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
FIRST BANKCARD	54770	9/6/2012	1	-	FD/ M. MILLER VISA CHARGES AUGUST 2012
FIRST BANKCARD	54770	9/6/2012	2	68.01	FD/MEETING EXPENSES SLO CO FIRE SAFE COUNCIL MTG
FIRST BANKCARD	54770	9/6/2012	3	786.50	FD/REIMBURSABLE LODGING EXP. G. KAPERONIS RS GRANT
FIRST BANKCARD	54770	9/6/2012	4	141.67	FD/MATERIALS TO REPAIR WEBER GAS BBQ
FIRST BANKCARD	54770	9/6/2012	1	-	ADM/ K. CHOATE VISA CHARGES AUGUST 2012
FIRST BANKCARD	54770	9/6/2012	2	12.54	ADM/MEETING SUPPLIES - BOD MTGS, AD HOC MTGS, ETC.
FIRST BANKCARD	54770	9/6/2012	3	62.77	ADM/NATIONAL NOTARY ASSOCN PUBLICATIONS
FIRST BANKCARD	54770	9/6/2012	4	42.00	ADM/SPECIAL BOD MTG - WATER SUPPLY ALTERNATIVES
FIRST BANKCARD	54770	9/6/2012	5	25.08	ADM/SPECIAL BOD MTG - WATER SUPPLY ALTERNATIVES
FIRST BANKCARD	54770	9/6/2012	6	40.99	ADM/SPECIAL BOD MTG - USER FEE SCHEDULE
FIRST BANKCARD	54770	9/6/2012	7	40.99	PR/RIBBON CUTTING CEREMONY - MOONSTONE BEACH TRAIL
FIRST BANKCARD	54770	9/6/2012	8	44.83	ADM/WATTS WATER FILTER
				1,265.38	
FOUNDATION FOR CROSS-	54778	9/6/2012	1	198.90	WD/ANNUAL MEMBERSHIP-WATER PURVEYOR 7/1/12-6/30/13
GERBER'S AUTO SERVICE	54793	9/11/2012	1	54.45	FD/SMOG INSPECTION 1999 DODGE RAM LICENSE E043363
GRAINGER	54818	9/13/2012	1	154.33	WW/GEAR OIL/GREASE FOR CLARIFIER FLIGHT MOTORS
GRESENS, ROBERT C.	54758	9/6/2012	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB 09/12
GROSSKREUTZ, BENJAMIN M.	54794	9/11/2012	1	111.03	WD/TVL EXP TO WATER DISTRIB RWW CLASS GRADE 1 & 2
GROSSKREUTZ, BENJAMIN M.	54861	9/27/2012	1	121.01	WD/REIMB TVL EXP TO TAKE WATER DIST 2 EXAM 9/15/12
				232.04	
GRUBER, JEROME	54759	9/6/2012	1	45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB 09/12
GUS JONES CONCRETE CUTTIN	54819	9/13/2012	1	220.00	WD/CUT ASPHALT ON BURTON FOR REPAIRS 9/7/12
HAWKINS, KATHY	54836	9/13/2012	1	14.83	WD/CUSTOMER REFUND
HOME DEPOT CREDIT SERVICE	54821	9/13/2012	1	17.10	F&R/EROSION CTRL PROJ - YELLOW CAUTION TAPE
HOWE, SANDRA	54837	9/13/2012	1	22.82	WD/CUSTOMER REFUND
INNOVATIVE CONCEPTS	54760	9/6/2012	1	405.00	RC/DATABASE IMPROVEMENTS AND WAITLIST PROGRAMMING
INNOVATIVE CONCEPTS	54760	9/6/2012	1	101.25	FD/UPDATES IN CIS DATABASE FOR FHFRP
INNOVATIVE CONCEPTS	54760	9/6/2012	1	25.00	ADM/CIS HOSTING 09/12
INNOVATIVE CONCEPTS	54760	9/6/2012	2	25.00	FD/FIRE WEBSITE HOSTIN 09/12
				556.25	
J B DEWAR	54822	9/13/2012	1	1,682.48	WW/DIESEL FUEL 8/29/12
J B DEWAR	54822	9/13/2012	1	1,573.61	FD/GASOLINE AND DIESEL FUEL 8/29/12
J B DEWAR	54822	9/13/2012	1	2,101.74	WD/GASOLINE AND DIESEL FUEL 8/29/12
				5,357.83	
L.N. CURTIS & SONS	54808	9/13/2012	1	353.01	FD/BOOTS
LABOSSIERE, J. ALLEYNE	54862	9/27/2012	1	70.73	ADM/REIMB TVL EXP CSMFO FINANCE OFCR MTG 9/13/12
LIEBERT CASSIDY WHITMORE	54851	9/18/2012	1	110.00	ADM/HUMAN RESOURCES WEBINARS 9/12-9/13 M. MADRID
LIEBERT CASSIDY WHITMORE	54863	9/27/2012	1	110.00	ADM/PROF SRVCS RE: HUMAN RESOURCE TOPIC 8/21/12
				220.00	
LIGHTHOUSE LITHO	54771	9/6/2012	1	105.64	ADM/BUSINESS CARDS
LIGHTHOUSE LITHO	54823	9/13/2012	1	99.65	F&R/CAMBRIA AREA TRAILS AND WELCOME MAP
				205.29	

CAMBRIA COMMUNITY SERVICES DISTRICT
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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
LINC DELIVERY	54868	9/27/2012	1	19.50	WW/DELIVERY SERVICE TO SWQCB 9/18/12
LINDBERY, KIM R.	54787	9/6/2012	1	4,063.75	WD/PROF SVCS RE: OVERSEEING COMPLETION OF CONTRACT
LINDBERY, KIM R.	54787	9/6/2012	2	-	CONT. OBLIGATIONS ON PINE KNOLLS TANK PROJECT
				4,063.75	
MADDAUS WATER MANAGEMENT	54880	9/27/2012	1	10,577.50	WD/PROF SVCS WATER CONSERVATION PROGRAM AUG 2012
MADRID, MONIQUE	54864	9/27/2012	1	61.05	ADM/REIMB TVL EXP TO HR MTGS 8/15/12 & 8/23/12
MATHESON TRI-GAS, INC	54788	9/6/2012	1	56.72	WW/ACETYLENE GAS AND EQUIPMENT
MATTESON, RICHARD	54838	9/13/2012	1	80.00	WD/CUSTOMER REFUND
MCCORMICK'S TREE SERVICE	54865	9/27/2012	1	1,260.00	F&R/REMOVE TOP OF DEAD TREE, REMOVE TRUNK FERN DR
MEDSTOP URGENT CARE	54772	9/6/2012	1	225.00	ADM/PRE-EMPLOYMENT PHYSICAL
MEL'S LOCK & KEY	54824	9/13/2012	1	60.00	F&R/REPAIR LOCK BAR ON VETERAN'S HALL DOOR
MENDOZA, CARLOS	54761	9/6/2012	1	22.50	F&R/MONTHLY CELLULAR PHONE SERVICE REIMB 09/12
MENDOZA, CARLOS	54761	9/6/2012	2	22.50	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB 09/12
				45.00	
MILLER, MARK	54762	9/6/2012	1	45.00	FD/MONTHLY CELLULAR PHONE SERVICE REIMB 09/12
MINER'S ACE HARDWARE	54825	9/13/2012	1	164.10	F&R/PVC CONDUIT, OUTLET BOXES, RECEPTACLES, PAINT
MINER'S ACE HARDWARE	54825	9/13/2012	1	(58.16)	F&R/RETURNED PAINT
MINER'S ACE HARDWARE	54825	9/13/2012	1	58.16	ADM/PAINT FOR RESTROOMS - ADMIN OFFICE
MINER'S ACE HARDWARE	54866	9/27/2012	1	70.02	F&R/6# SLEDGE AND 3# DRILLING HAMMER
MINER'S ACE HARDWARE	54866	9/27/2012	1	59.22	F&R/CHANNEL MTL, STRUT CHANNEL, TIE WIRE REBAR
				293.34	
MISSION LINEN SUPPLY	54826	9/13/2012	1	52.00	F&R/LINEN SERVICE & UNIFORM CLEANING AUG 2012
MISSION LINEN SUPPLY	54826	9/13/2012	2	217.08	WD/LINEN SERVICE & UNIFORM CLEANING AUG 2012
				269.08	
MORA, MANUEL	54773	9/6/2012	1	100.00	PR/SOUND SYSTEM FOR MOONSTONE BEACH TRAIL EVENT
NAPA AUTO PARTS	54827	9/13/2012	1	78.57	WD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	54827	9/13/2012	1	100.47	FD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	54827	9/13/2012	1	6.41	FD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	54827	9/13/2012	1	60.57	F&R/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	54827	9/13/2012	1	78.33	WW/MAINT & REPAIR VEHICLES 7/31/12 - 8/31/12
				324.35	
NOBLE SAW, INC.	54869	9/27/2012	1	999.95	WD/2000 WATT PORTABLE GENERATOR
NOBLE SAW, INC.	54869	9/27/2012	2	226.15	WD/WEED TRIMMER REPAIRS
				1,226.10	
OAK SHORES REALTY,	54839	9/13/2012	1	40.02	WD/CUSTOMER REFUND
PACIFIC GAS & ELECTRIC	54834	9/13/2012	1	14,838.70	WW/ELECTRIC SERVICE 7/28/12 - 8/29/12
PACIFIC GAS & ELECTRIC	54834	9/13/2012	1	200.96	WW/ELECTRIC SERVICE 7/29/12 - 8/27/12
PACIFIC GAS & ELECTRIC	54834	9/13/2012	1	20.37	ADM/ELECTRIC SERVICE 7/28/12 - 8/27/12
PACIFIC GAS & ELECTRIC	54834	9/13/2012	1	11.41	F&R/ELECTRIC SERVICE 7/28/12 - 8/27/12
PACIFIC GAS & ELECTRIC	54834	9/13/2012	1	674.27	FD/ELECTRIC SERVICE 7/28/12 - 9/4/12
PACIFIC GAS & ELECTRIC	54834	9/13/2012	2	1,185.96	F&R/ELECTRIC SERVICE 7/28/12 - 9/4/12

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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
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PACIFIC GAS & ELECTRIC	54834	9/13/2012	3	323.54	F&R/ELECTRIC SERVICE 7/28/12 - 9/4/12 VETS HALL
PACIFIC GAS & ELECTRIC	54834	9/13/2012	4	491.07	ADM/ELECTRIC SERVICE 7/28/12 - 9/4/12
PACIFIC GAS & ELECTRIC	54834	9/13/2012	1	10,501.99	WD/ELECTRIC SERVICE 7/28/12 - 8/28/12
PACIFIC GAS & ELECTRIC	54834	9/13/2012	1	3,891.12	WD/ELECTRIC SERVICE 7/31/12 - 8/28/12
				<u>32,139.39</u>	
PAT MOLNAR GENERAL ENGINEERING	54774	9/6/2012	1	1,650.00	F&R/FACING ROCK FOR EROSION PROJECT FISCALINI RNCH
PAT MOLNAR GENERAL ENGINEERING	54774	9/6/2012	1	1,850.00	F&R/MOVE LOGS TO FISCALINI RANCH EROSION CTRL PROJ
				<u>3,500.00</u>	
PAYNE, HOWARD	54840	9/13/2012	1	88.39	WD/CUSTOMER REFUND
PIERCE, EDGAR	54841	9/13/2012	1	50.17	WD/CUSTOMER REFUND
PITNEY BOWES CREDIT- PBCC	54870	9/27/2012	1	162.00	ADM/QTRLY LEASE MAILING EQUIP 6/30/12 - 9/30/12
PITNEY BOWES, INC.	54775	9/6/2012	1	175.00	ADM/RED INK CARTRIDGES, EZ SEAL FLUID
PLATINUM CIRCLE REAL ESTATE IN	54842	9/13/2012	1	41.50	WD/CUSTOMER REFUND
POTTER, G. W.	54820	9/13/2012	1	210.00	WW/MAINT & REPAIR OF 4" PUMP
PRICE, STEPHEN/GOYER, CELESTE	54843	9/13/2012	1	93.68	WD/CUSTOMER REFUND
PROCARE JANITORIAL SUPPLY	54776	9/6/2012	1	210.16	F&R/JANITORIAL SUPPLIES
PROCARE JANITORIAL SUPPLY	54776	9/6/2012	1	258.40	F&R/JANITORIAL SUPPLIES
				<u>468.56</u>	
QUATTRO LIGHTING, INC.	54795	9/11/2012	1	7,980.00	F&R/40 FLAG POLES FOR STREETLIGHT POSTS
QUILL CORP	54777	9/6/2012	1	92.22	ADM/OFFICE SUPPLIES
QUILL CORP	54777	9/6/2012	1	198.52	ADM/OFFICE SUPPLIES
QUILL CORP	54777	9/6/2012	1	10.71	ADM/OFFICE SUPPLIES
QUILL CORP	54777	9/6/2012	1	17.36	ADM/OFFICE SUPPLIES
QUILL CORP	54777	9/6/2012	1	37.62	WW/TONER CARTRIDGES
QUILL CORP	54777	9/6/2012	1	216.41	WW/OFFICE SUPPLIES
QUILL CORP	54777	9/6/2012	1	4.62	ADM/OFFICE SUPPLIES
QUILL CORP	54777	9/6/2012	1	15.00	ADM/OFFICE SUPPLIES
QUILL CORP	54777	9/6/2012	1	23.58	F&R/OFFICE SUPPLIES
QUILL CORP	54777	9/6/2012	1	7.23	ADM/OFFICE SUPPLIES
QUILL CORP	54777	9/6/2012	1	88.79	WD/OFFICE SUPPLIES
QUILL CORP	54777	9/6/2012	1	211.32	ADM/OFFICE SUPPLIES
QUILL CORP	54796	9/11/2012	1	46.29	WW/OFFICE SUPPLIES
QUILL CORP	54796	9/11/2012	1	34.30	WW/OFFICE SUPPLIES
				<u>1,003.97</u>	
RICHARDSON, WADE	54844	9/13/2012	1	22.82	WD/CUSTOMER REFUND
RITTERBUSH REPAIR SERVICE	54809	9/13/2012	1	1,390.00	FD/VEHICLE/ENGINE REPAIRS AUG 2012
SAN LUIS SOILS AND SOD FARM	54829	9/13/2012	1	674.60	F&R/EROSION CTRL PROJ - COMPOST
SCOTT O'BRIEN FIRE SAFETY	54871	9/27/2012	1	2,975.00	F&R/BRING HOODED FIRE SYSTEM AT VET'S HALL TO CODE
SDRMA	54846	9/18/2012	1	15,966.00	ADM/QUARTERLY WORKERS COMP INSUR PREM 10/1-12/31
SDRMA	54846	9/18/2012	1	(1,227.19)	ADM/CREDIT TOWARD FINAL WORK COMP PREM FY 2011/12
				<u>14,738.81</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
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SEAWIDE MARINE DISTRIBUTION	54810	9/13/2012	1	292.32	FD/HANDHELD WATERPROOF VHF RADIO W/GPS MFG# M92D
SELECT BUSINESS SYSTEMS	54811	9/13/2012	1	106.17	FD/MONTHLY MAINT AGRMT SHARP PRINTER 7/25 - 8/25
SLO COUNTY AUDITOR-CONTROLLER	54847	9/18/2012	1	25,312.25	ADM/ANNUAL LAFCO ALLOCATION/SHARE 2012/2013
SLO COUNTY CLERK-RECORDER	54801	9/12/2012	1	17.00	ADM/LIEN RELEASE 399 DORSET STREET
SLO COUNTY NEWSPAPERS	54779	9/6/2012	1	102.40	PR/LEGAL AD FOR PROS COMMISSIONER VACANCY 8/1/12
SLO COUNTY NEWSPAPERS	54779	9/6/2012	1	102.40	PR/LEGAL AD FOR PROS COMMISSIONER VACANCY 8/8/12
SLO COUNTY NEWSPAPERS	54779	9/6/2012	1	132.10	ADM/LEGAL AD FOR APPROPRIATION LIMIT 8/13/12
SLO COUNTY NEWSPAPERS	54779	9/6/2012	1	132.10	ADM/LEGAL AD FOR APPROPRIATION LIMIT 8/15/12
				<u>469.00</u>	
SMITH, JENNIFER	54845	9/13/2012	1	9.14	WD/CUSTOMER REFUND
STRATEGIC INSIGHTS INC	54872	9/27/2012	1	162.50	WD/1/2 OF ANNUAL LICENSE RENEWAL PLANNING SOFTWARE
STRATEGIC INSIGHTS INC	54872	9/27/2012	2	162.50	WW/1/2 OF ANNUAL LICENSE RENEWAL PLANNING SOFTWARE
				<u>325.00</u>	
TECHXPRESS, INC.	54780	9/6/2012	1	2,680.00	ADM/MONTHLY NETGUARD IT SERVICE SEPT 2012
TEMPLETON UNIFORMS	54812	9/13/2012	1	831.51	FD/5 NOMEX UNIFORMS FOR 4 NEW RESERVE FIREFIGHTERS
TEMPLETON UNIFORMS	54812	9/13/2012	2	-	FOR BURKEY, CASTELLANOS, HOEY, KAPERONIS
				<u>831.51</u>	
TEXAS REFINERY CORP.	54873	9/27/2012	1	145.56	FD/SYNTHETIC BLEND OIL SAE 15W/40
THE BLUEPRINTER	54765	9/6/2012	1	728.14	ADM/ 33% OF ENVELOPES FOR UTILITY BILLINGS
THE BLUEPRINTER	54765	9/6/2012	2	728.14	WD/ 33% OF ENVELOPES FOR UTILITY BILLINGS
THE BLUEPRINTER	54765	9/6/2012	3	728.13	WW/ 33% OF ENVELOPES FOR UTILITY BILLINGS
				<u>2,184.41</u>	
THE DOCUTEAM	54817	9/13/2012	1	414.03	ADM/DOCUMENT STORAGE, RETRIEVAL AND DLVRY AUG 2012
THE GAS COMPANY	54850	9/18/2012	1	78.55	F&R/GAS SERVICE VETERAN'S HALL AUG 2012
THE GAS COMPANY	54850	9/18/2012	1	44.84	FD/GAS SERVICE 2850 BURTON DR AUG 2012
THE GAS COMPANY	54850	9/18/2012	1	29.18	WW/GAS SERVICE 5500 HEATH LN APT B AUG 2012
THE GAS COMPANY	54850	9/18/2012	1	4.49	FD/GAS SERVICE 5490 HEATH LN AUG 2012
THE GAS COMPANY	54850	9/18/2012	1	32.78	WW/GAS SERVICE 5500 HEATH LN AUG 2012
				<u>189.84</u>	
TRENT HANKINS HARDWOOD FLOORIN	54852	9/18/2012	1	450.00	F&R/REFINISH AND BUFF DINING ROOM FLOOR VET'S HALL
UNITED STAFFING ASSOC	54797	9/11/2012	1	148.80	F&R/TEMP STAFFING FOR WEEK ENDING 8/26/12
UNITED STAFFING ASSOC	54797	9/11/2012	2	595.20	WW/TEMP STAFFING FOR WEEK ENDING 8/26/12
UNITED STAFFING ASSOC	54853	9/18/2012	1	446.40	F&R/TEMP STAFFING FOR WEEK ENDING 9/2/12
UNITED STAFFING ASSOC	54853	9/18/2012	2	297.60	WW/TEMP STAFFING FOR WEEK ENDING 9/2/12
				<u>1,488.00</u>	
USA BLUE BOOK	54830	9/13/2012	1	237.79	WW/BOLTED COMPRESSION COUPLING 4"
USA BLUE BOOK	54874	9/27/2012	1	375.32	WW/FLANGED PLUG VALVES
USA BLUE BOOK	54874	9/27/2012	1	1,885.59	WW/SWING CHECK VALVE, FLANGE PACK
USA BLUE BOOK	54874	9/27/2012	1	109.80	WW/CHESELLE CHART PENS
USA BLUE BOOK	54874	9/27/2012	2	100.70	WW/BUFFER YELLOW AND RED LITERS
USA BLUE BOOK	54874	9/27/2012	1	821.03	WW/SENSAPHONE 4 CHANNEL AUTODIALER-LIFT STNS 4 & 8
USA BLUE BOOK	54874	9/27/2012	1	96.47	WD/SURGE PROTECTOR
USA BLUE BOOK	54874	9/27/2012	1	663.76	WD/MAINT & REPAIR TO HOG GUZZLER, PUMP, HOSE
				<u>4,290.46</u>	

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VERIZON WIRELESS	54854	9/18/2012	1	92.80	FD/CELL PHONE SERVICE 8/8/12 - 9/7/12
VERIZON WIRELESS	54854	9/18/2012	1	26.13	F&R/CELL PHONE SERVICE 8/8/12 - 9/7/12
VERIZON WIRELESS	54854	9/18/2012	2	25.93	WD/CELL PHONE SERVICE 8/8/12 - 9/7/12
VERIZON WIRELESS	54854	9/18/2012	3	36.32	WW/CELL PHONE SERVICE 8/8/12 - 9/7/12
				<u>181.18</u>	
VIC'S BACKHOE SERVICE	54875	9/27/2012	1	880.00	WW/BACKHOE SERVICE TO INSTALL WATER LINE AND BACK-
VIC'S BACKHOE SERVICE	54875	9/27/2012	2	-	CONT... FLOW DEVICE AT LIFT STN #B HUNTINGTON RD
VIC'S BACKHOE SERVICE	54875	9/27/2012	1	660.00	WD/TRACTOR WORK AT 4049 BURTON DR
				<u>1,540.00</u>	
WAYNE'S TIRE, INC.	54781	9/6/2012	1	2,996.67	FD/REPLACE TIRES ENGINE E-5791
WHITEFISH SKATE RAMP CO.	54782	9/6/2012	1	2,225.50	F&R/DRUMLITE RAMP SURFACING - SKATE PARK 1/2 DOWN
WHITEFISH SKATE RAMP CO.	54876	9/27/2012	1	2,225.50	F&R/DRUMLITE RAMP SURFACING SKATE PARK FINAL PYMT
				<u>4,451.00</u>	
WINSOR CONSTRUCTION, INC.	54783	9/6/2012	1	40.00	F&R/GREENWASTE DISPOSAL EROSION CONTROL PROJECT
WINSOR CONSTRUCTION, INC.	54783	9/6/2012	1	20.00	F&R/GREENWASTE DISPOSAL - EROSION CONTROL PROJECT
WINSOR CONSTRUCTION, INC.	54877	9/27/2012	1	105.25	WD/INVOICE 83678 DATED 9/10/12 ROAD BASE
WINSOR CONSTRUCTION, INC.	54877	9/27/2012	2	112.88	WD/INVOICE 83680 DATED 9/10/12 ROAD BASE
WINSOR CONSTRUCTION, INC.	54877	9/27/2012	3	121.50	WD/INVOICE 83681 DATED 9/10/12 ROAD BASE
WINSOR CONSTRUCTION, INC.	54877	9/27/2012	4	24.62	WD/TAX ON ROAD BASE
WINSOR CONSTRUCTION, INC.	54877	9/27/2012	5	40.00	F&R/INVOICE #041816 DATED 9/11/12 DUMP DEAD TREE
WINSOR CONSTRUCTION, INC.	54877	9/27/2012	6	54.00	F&R/INVOICE #041817 DATED 9/11/12 DUMP DEAD TREE
				<u>518.25</u>	
	53979	9/19/2012	9000	(9.94)	Ck# 053979 Reversed
	53980	9/19/2012	9000	(32.15)	Ck# 053980 Reversed
				<u>(42.09)</u>	
Accounts Payable Vendor Subtotal				<u>337,214.78</u>	
AFLAC (AMER FAM LIFE INS)	2877	9/14/2012	1	879.10	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2877	9/14/2012	1	94.22	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2895	9/28/2012	1	879.10	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2895	9/28/2012	1	94.22	VOLUNTARY INS-PRETAX
				<u>1,946.64</u>	
AMERITAS	2905	9/30/2012	1	1,938.78	DENTAL INSURANCE-YER
AMERITAS	2905	9/30/2012	2	0.02	DENTAL INSURANCE-YER
AMERITAS	2905	9/30/2012	3	15.00	DENTAL INSURANCE-YER
AMERITAS	2905	9/30/2012	1	353.32	DENTAL INSURANCE-YER
				<u>2,307.12</u>	
CAMBRIA COMMUNITY SERVICES DIS	2878	9/14/2012	1	1,100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2878	9/14/2012	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2878	9/14/2012	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2878	9/14/2012	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2878	9/14/2012	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2878	9/14/2012	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2896	9/28/2012	1	1,100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2896	9/28/2012	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2896	9/28/2012	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2896	9/28/2012	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2896	9/28/2012	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2896	9/28/2012	6	250.00	MEDICAL REIMBURSEMNT
				<u>3,900.00</u>	

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CAMBRIA FIREFIGHTERS ASSN	2880	9/14/2012	1	110.06	RESERVE FIREFTR DUES
EMPLOYMENT DEVELOPMENT DP	2879	9/14/2012	1	3,153.84	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2879	9/14/2012	1	750.42	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2897	9/28/2012	1	3,867.02	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2897	9/28/2012	1	730.00	STATE INCOME TAX
				8,501.28	
H.O.B.-DIRECT DEPOSIT	2881	9/14/2012	1	3,531.70	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2881	9/14/2012	1	50,403.48	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2898	9/28/2012	1	3,531.70	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2898	9/28/2012	1	47,907.36	Direct Deposit Flat
				105,374.24	
H.O.B./FEDERAL TAXES	2882	9/14/2012	1	9,432.85	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2882	9/14/2012	1	8,070.58	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2882	9/14/2012	1	2,425.42	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2899	9/28/2012	1	12,139.53	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2899	9/28/2012	1	8,395.86	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2899	9/28/2012	1	2,647.80	FEDERAL INCOME TAX
				43,112.04	
ICMA-VNTGPT TRSFR AGT 457	2883	9/14/2012	1	2,963.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2883	9/14/2012	1	800.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2900	9/28/2012	1	2,963.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2900	9/28/2012	1	800.00	457 DEF COMP-INDIV
				7,526.92	
LINCOLN FINANCIAL GROUP	2906	9/30/2012	1	183.61	LIFE INSURANCE
PERS HEALTH BENEFIT SERV	2907	9/30/2012	1	22,801.93	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2907	9/30/2012	2	2,610.04	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2907	9/30/2012	3	(526.19)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2907	9/30/2012	4	(0.12)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2907	9/30/2012	5	66.39	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2907	9/30/2012	6	3,658.93	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2907	9/30/2012	7	2,238.02	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2907	9/30/2012	8	8,074.61	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2907	9/30/2012	9	3,045.56	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2907	9/30/2012	10	5,826.98	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2907	9/30/2012	11	(155.74)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2907	9/30/2012	12	67.66	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2907	9/30/2012	1	1,868.94	MEDICAL INSURANC-YER
				49,377.01	
PERS RETIREMENT SYSTEM	2884	9/14/2012	1	-	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2884	9/14/2012	2	26,291.69	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2901	9/28/2012	1	(0.01)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2901	9/28/2012	2	25,844.39	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2901	9/28/2012	3	5.44	PERS PAYROLL REMITTANCE
				52,141.51	
SEIU LOCAL 620	2885	9/14/2012	1	262.06	SEIU UNION DUES
SEIU LOCAL 620	2902	9/28/2012	1	262.06	SEIU UNION DUES
				524.12	
SLO CREDIT UNION	2886	9/14/2012	1	280.00	CREDIT UNION
SLO CREDIT UNION	2903	9/28/2012	1	280.00	CREDIT UNION
				560.00	

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THE VARIABLE ANNUITY LIFE	2887	9/14/2012	1	50.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	2904	9/28/2012	1	50.00	DEFERRED COMP -VALIC
				<u>100.00</u>	
				<u>275,664.55</u>	<i>Payroll Payable Vendor Subtotal</i>
				<u>612,879.33</u>	TOTAL DISBURSEMENTS FOR SEPTEMBER, 2012



ADDENDA TO MONTHLY EXPENDITURE REPORT

<i>DEPARTMENT CODES</i>	
FD	Fire Department
F&R	Facilities and Resources
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT
 BOARD OF DIRECTORS REGULAR MEETING MINUTES
 THURSDAY, SEPTEMBER 27, 2012, 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION
1A. CALL TO ORDER	President MacKinnon called the regular meeting to order at 12:35 PM.
1B. PLEDGE OF ALLEGIANCE	President MacKinnon led the pledge of allegiance.
1C. ESTABLISHMENT OF QUORUM	President MacKinnon Present Vice President Thompson Present Director Bahringer Present Director Clift Present Director Robinette Present Staff Present: General Manager Jerry Gruber, District Counsel Tim Carmel, District Engineer Bob Gresens, District Clerk Kathy Choate.
1D. REPORT FROM CLOSED SESSION	District Counsel reported board discussed labor negotiations and no action was taken.
2. SPECIAL REPORTS	
A. Sheriff's Department Report	Deputy Sheriff Newell reported 308 calls for service; of that 61 EMS (Emergency Medical Services) related for fire department and ambulance.
3. ACKNOWLEDGEMENTS/PRESENTATIONS	President MacKinnon presented a proclamation to Retired Assistant Fire Chief Denis deClercq. Fire Chief Mark Miller presented a plaque of recognition expressing the Fire Department's appreciation for Denis deClercq's service to the community of Cambria. Denis deClercq expressed his appreciation.
4. PUBLIC COMMENT	<p><u>Jerry McKinnon</u>, Cambria. Former employee and retired CCSD member. Read letter and submitted for the record Joyce Hannum's letter relative to current MOU negotiations.</p> <p><u>Myron Gilbert</u>, Cambria. Full time resident since 1998, walks Ranch daily and voluntarily provides information to Ranch users, advising bikers to not ride the trails. Commented on recent wedding held on the Ranch and wants to make sure if things like this are allowed, that there are trails that are well defined. Currently they are trampled down. Suggested signs explicitly stating use these trails with caution. The Bluff Trail is in disrepair. With rains it will become a mud field.</p> <p><u>Tina Dickason</u>, Cambria. Commented on wedding held two weeks ago, Sept 15, 3:00 pm, with four musicians. Walks Bluff Trail frequently. John Deere</p>

	<p>tractor there on Saturday, the Ranch had been mowed down to 4" high with signs on South end to guide attendees to the wedding, people from Central Valley. Commented on Ranch Management Plan and read FFRP Mission Statement and September 13 Planning Suggested workshop on Ranch Management Plan regarding trail use.</p> <p><u>Mary Webb</u>, Cambria. Horse use is a concern, received emails from Jim Ellman, former PROS Commissioner, who is really disturbed. Feels horse use is expanded and not restricted. Cambria Corral was identified initially to ride as a group on the Ranch. Coalition being formed to stop donating to the Ranch. Water being discussed for sports field, believes it should go back to groundwater recharge for human consumption. Water Master Plan and Fiscalini Ranch Management Plan are in conflict. Almost appealed Fiscalini Ranch CDP due to projects moving forward with no public input. There is no guarantee of public input being solicited if General Manager and or a Board like the current Board are not here.</p> <p>Board discussion followed.</p> <p><u>Amanda Rice</u>, Cambria. Suggested having a procedure for responding to questions that come up during public comment. Posed question regarding running model on water supply in terms of need for surcharges. WEACC had recommended that the model be run every year to see if it is accurate for making those types of predictions.</p> <p><u>Jim Webb</u>, Cambria. Commented on major off-shore project being proposed offshore PG&E seismic project, 3D imaging to examine faults off our Coast. Requested Board consider letter of support in opposition to the PG&E Seismic Project being heard before Coastal Commission. No project would be better than the proposed project.</p> <p>Board discussion followed.</p>
5. AGENDA REVIEW	Item 7C pulled for discussion.
6. MANAGER'S AND BOARD REPORTS	
A. GENERAL MANAGER'S REPORT	<p>General Manager presented the reports, highlighting department activities. Board discussion followed.</p> <p><u>Amanda Rice</u>, Cambria. Commented on well production page being included in packet. Will finding of WEACC Citizens Committee be</p>

	<p>considered at Conservation Workshop? Suggested inviting WEACC Committee members to be included as stakeholders. <u>Tina Dickason</u>, Cambria. Noticed Mercado Landscaping on Windsor WWTP. What is purpose? Commented on September 13 SLO County Planning Commission Hearing and new equestrian use conditions imposed. Board discussion followed regarding Fiscalini Ranch Preserve and Community Park.</p>
<p>B. LONG TERM WATER SUPPLY ALTERNATIVES UPDATE</p>	<p>President MacKinnon introduced the item. General Manager Gruber commented. District Engineer Bob Gresens presented the staff report. Board discussion followed. <u>Tina Dickason</u>, Cambria. Commented ACE would spend what they have and would come back to CCSD and will ask for more funding. We are done with lobbyists and have four alternatives. Finish the EIR/EIS. Stop the bribing by ACE, had money and did not use for second geological testing. Board discussion followed regarding current federal funding and appropriation process for future funding.</p>
<p>C. MEMBER AND COMMITTEE REPORTS</p>	<p>Director Bahringer attended NCAC meeting. NCAC approved the proposed Brambles project. The downtown Cambria community still needs trash cans.</p>
<p>7. CONSENT AGENDA</p>	<p>Public Comment: <u>Amanda Rice</u>, Cambria. Will comment during Item 7C. <u>Jerry McKinnon</u>, Cambria. Commented on Facilities and Resources expenses as money well spent. <u>Iggi Fedoroff</u>, Cambria. Resident since 1998. Opposes consultants; fee schedule could have been done by an employee.</p>
<p>A. Approve expenditures for month of August 2012 B. Approve minutes of Board of Directors August 23, 2012 regular meeting C. Adopt Resolution 43-2012 Approving CCSD Application and Agreement to Place Banners or Decorations on Main Street Light Lamp Posts D. Adopt Resolution 50-2012 Approving Amendments to the District's Conflict of Interest Code as Part of the Required Biennial Review E. Adopt Resolution 51-2012 Approving a</p>	<p>President MacKinnon introduced consent agenda. Director Clift moved approval of consent calendar with the exclusion of 7C. Director Bahringer seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent – 0</p> <p>Item 7 C heard separately. Banners or Decorations on Main Street Light Lamp posts. Discussion followed regarding item number five (5) of Administrative Policy. First sentence of number five revised to read Banners or decorations may only be installed by <i>persons</i> or <i>entities</i> that are approved by the CCSD.</p>

<p>Revised Fee Schedule for Various Services and Facilities Provided by the District</p> <p>F. Assign Twenty Eight (28) Commercial Wait List Positions to APN 013-232-012 Pursuant to CCSD Code Title 8, §8.04.090; Assignment Not Applied for Prior to Close of Escrow; Applicant, Michael Campo</p> <p>G. Adopt Resolution 52-2012 Approving an Employment Agreement Amendment with Jerome D. Gruber to Serve as CCSD General Manager</p>	<p>Director Robinette moved to adopt resolution 43-2012 approving CCSD policy, application, and agreement to place banners or decorations on Main Street light lamp posts and since we were told that we could revise the language without delaying, she would still like to see it move forward as is. Director Thompson seconded.</p> <p>Public Comment: <u>Amanda Rice, Cambria</u>. What is rush in setting policy? What does not creating a public forum in the contract mean? If issue is making sure signs get up for Scarecrow Festival, make resolution for the Festival and come back for more public discussion and not such a rush.</p> <p>Board discussion followed regarding liability insurance, workers compensation, and acceptable insurance.</p> <p>Director Robinette moved to amended her motion to reflect the flexibility discussed. District Counsel Carmel stated paragraph five, with language changed to read: Banners or decorations may only be installed by <i>persons</i> or <i>entities</i> that are approved by the CCSD. A parallel change to the agreement itself, page 60 paragraph 2 where language is identical and will need to be changed. Director Thompson seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent – 0</p>
<p>8. HEARINGS AND APPEALS</p>	<p>None</p>
<p>9. REGULAR BUSINESS</p>	
<p>A. Discussion and Board Direction Regarding Moving Forward with CCSD Stimulus Plan Concept</p>	<p>President MacKinnon introduced the item. General Manager Gruber presented the staff report. President MacKinnon presented a PowerPoint, "Cambria Stimulus, Controlled Release of Residential Water Connections." Benefits and Rationale were presented. The Plan proposes consideration of releasing up to ten meters per year based on net zero based water consumption and is estimated to require less than two acre feet per year. CCSD connection fees could provide a significant funding source for long term water supply development. Connection revenues could reduce potential rate increases. Added revenue stream would support more favorable CCSD loan acquisition/rates. Provide initial relief to CCSD</p>

	<p>water wait list.</p> <p>Public Comment:</p> <p><u>Mary Webb</u>, Cambria. Commented agenda item requires a workshop of its own. Has serious issues with most everything in the presentation and until there is a water project, nothing has changed. Many times CCSD has claimed Coastal Commission is overreaching when they try to regulate use of our creeks and protect the environment. Goal of CCSD is to provide high quality water, wastewater, fire and other community services to its customers in a safe and effective, environmentally sensitive manner. Other small services were consolidated under the CCSD, in the last ten years which facilitated the expansion of CCSD to include lighting, parks, recreation, and open space. The CCSD is not in business for profit, it is not mandated to provide a stimulus to the community. Its mandate is to provide services to residents. No wait list permits can be issued. We have no water project, no new water has been created in Cambria since the moratorium, desalination has been denied, 32% vacancy rate, no recycling water project, water rate penalty surcharges have been levied against residents in the past and no policy to say no future rate penalty surcharges in the future. Maddaus Conservation Plan has not been introduced yet. Water conservation surveys not completed in Cambria. Current retrofit status unknown. Water Conservation ordinances from Coastal Commission are either not enforced or enacted. No new water policies that prevent the over drafting of San Simeon or Santa Rosa Creeks if more building is allowed. We do know the creeks have been over drafted in the past. No instream flow study. Need a report on outstanding commitments before talking about water wait list. Water Conservation Program and Buildout Reduction Plan are unfunded programs. The proposed program will require an EIR and will be expensive. Opposes approval of this agenda item.</p> <p><u>Jim Webb</u>, Cambria. Opposes public policy go forward based on fundamentally flawed analysis. Does not believe 10 meters allocated would stimulate the economy. It is predicated on a flawed analysis of what represents the majority of major economic drivers of the local economy. Tourism represents biggest chunk of income for</p>
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the community. Nothing in plan contributes to increasing number of tourists to Cambria. Issuing ten permits would not stimulate or contribute to tourism. How would one differentiate overall improvement to the economy over time and stimulus from issuing ten water meters? Realtors, contractors and Chamber of Commerce are in favor, but general population of Cambria will not benefit from this and should not be described as an economic stimulus plan.

President MacKinnon responded the plan is for a long term funding source for water supply development and an additional benefit of potential job creation.

Amanda Rice, Cambria. Agrees with policy and action deficiencies enumerated by Mary Webb. There are things on the books not being enforced. Objects to statement, we have no new water. The County of Dade in Florida determined their Board as a matter of policy counted new water as water being saved because of efficiency; not conservation but efficiency, fixtures that do not affect the quality of one's life, only the amount of water being used. Believes this Board has standing policies that conserved water or water that is not used because of more efficient technologies, whether washing machines, dishwashers, or having CCSD buy a water truck to help people water their landscaping using the purple pipe water. Supports more restrictive landscaping ordinance. Believes this would allow for issuing of a few permits.

Tina Dickason, Cambria. Opposes the proposal. The language 10 or so is not legally clear, could mean 10 – 100. CCSD hired \$69,000 conservation consultant and need that report. More important, implement whatever WMP recycling and conservation before releasing any on water wait list. We need water in place before issuing intent to serve letters. To do less than that is ignoring why the moratorium was put into place and would put us in jeopardy. Over ten years, with different boards, there have been different scenarios. Currently there are large homes being built; swimming pools and 5,000 square foot homes. Where is that money being accounted for in our

	<p>revenue? What happens if we are in a drought situation? This will create legal problem for those waiting. Until real water exists, we cannot open up the wait list. Make sure retrofitting is done.</p> <p>President MacKinnon responded CCSD water statistics indicates water production capacity is 803 AF per year, which is less than 803 AF for the last five or six years. CCSD has the legal ability within Water Code 350 for the greatest public benefit to release additional water meters. CCSD would not release a water meter if it thought we did not have the ability based on a real time analysis of the aquifer we have. Ten Is just a number and should be specific based on current data available. CCSD has many examples of conservation performance in the past that have contributed to over 100 AF of new water available. It is no different than recycled water, which is new water. CCSD has a responsibility to those waiting to provide water. They have the right to sue us for not doing such. Lot owners believe this Board is working toward that end. It will be a long time before we have that supplemental water supply.</p> <p>Full Board discussion and counsel response followed. General Manager Gruber concurred the mechanics of the proposed plan will work itself out through the updated Conservation Program that is under development.</p>
<p>B. Approve CSDA Letter of Support Regarding Senate Bill 1040 (Evans) Repealing State Responsibility Area (SRA) Fire Fee Imposed by the Passage of ABx1 24 Last Year</p>	<p>President MacKinnon introduced the item. General Manager Gruber introduced Fire Chief Miller to present the item. Chief Miller provided an update on AB1500 failure with SB1040 attached. October 17 is deadline for SRA Fire Fee bills to reach this area.</p> <p>Board discussion followed.</p> <p><u>Tina Dickason</u>, Cambria. Commented on telephone call received from Timothy Bittle, Director Legal Affairs, Howard Jarvis Taxpayers Association regarding SRA fire fee and their plans to sue the State of California. Those interested may sign on website and object to the fee; suit is based on fact it is a tax, not a fee.</p> <p>Director Clift moved to approve letter of support regarding SB 1040 repealing State Responsibility Area (SRA) Fire Fee and we send copies and statements of support to Howard Jarvis</p>

	<p>Foundation and copies and statements of objection to Katcho Achadjian office as our local representative. Director Robinette seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent – 0</p>
<p>C. Adopt Resolution 54-2012 Approving Amendments to CCSD Voluntary Lot Merger Program</p>	<p>President MacKinnon introduced the item. District Counsel Carmel presented the staff report. Board discussion followed. Director Thompson moved to adopt Resolution 51-2012 amending the Voluntary Lot Merger Program in order to modify the Program's eligibility requirements so that the funds are used by property owners who are merging lots on a voluntary basis, and not merging already retired lots or merging lots as the result of satisfying requirements of other programs or agencies. Director Robinette seconded. Ayes – 4, No – 0, Absent – 0, Abstain – 1 (Bahringer)</p>
<p>10. FUTURE AGENDA ITEM(S)</p>	
<p>11. ADJOURN to closed session.</p>	<p>President MacKinnon adjourned the meeting to closed session at 4:35PM</p>

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Jerry Gruber, General Manager

Meeting Date: October 25, 2012

Subject: Consider Resolution 62-2012
Approving a Two-Year Lease
Extension with Cambria Village
Square Shopping Center for the
CCSD Administrative Offices for
the Period of November 1, 2012
through October 31, 2014

RECOMMENDATIONS:

Adopt Resolution 62-2012 approving a lease extension for two years at the existing rental rate between the CCSD and Cambria Village Square Shopping Center for the CCSD Administrative Offices (Suites 201, 202, and 203) located at 1316 Tamsen Street.

FISCAL IMPACT:

FY 2012/2014 annual lease payment for CCSD Administrative Offices (Suites 201-203): \$38,186
Monthly lease payment remains the same: \$3,182.13.

DISCUSSION:

The existing CCSD lease agreement with the Cambria Village Square Shopping Center expires on October 31, 2012. The leased property currently consists of Suites 201 through 203 occupied by the Administrative Offices.

The attached agreement extends the lease for two years, November 1, 2012, through October 31, 2014, and provides for a two (2) year least option. A lease history is attached for reference.

Should the CCSD choose to extend the lease for one year, Cambria Village Square has communicated a CPI increase of 2.8% would apply increasing the monthly amount by \$89.10 for a total of \$3,271.23. Staff is recommending the two year lease extension with the lease payment remaining at \$3,182.13 per month.

Attachments: Resolution 62-2012
2012 Lease Extension
Lease History

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ MACKINNON ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ ROBINETTE ___

LEASE EXTENSION - CCSD ADMINISTRATIVE OFFICES
 1316 Tamsen Suites 201, 202, 203 and 204 - RENTAL HISTORY

10/25/2012 Agenda SR 7 C

Effective Date	Monthly Amt	Sq Ft	Notes
November 1, 1998 to October 31, 1999	1,500.00	2016	Original w/5, 1-yr options to extend, Suite 201 & 202
November 1, 1999 to October 31, 2000	1,575.00 750.00	2016 1008	1st 1-yr extension, CPI 5% increase Amendment #1 - Add Suite 203
November 1, 2000 to October 31, 2001	2,441.25	3024	2nd 1-yr extension, CPI 5% increase
November 1, 2001 to October 31, 2002	2,502.28	3024	3rd 1-yr extension, CPI 2.5% increase
November 1, 2002 to October 31, 2003	2,627.39	3024	4th 1-yr extension, CPI 5% increase
November 1, 2003 to October 31, 2004	3,627.57	4032	5th 1-yr extension, CPI 5% increase, Add Suite 204
November 1, 2004 to October 31, 2005	3,790.81	4032	Extend for 2-yrs, 1st of 2-yrs, CPI 5% increase
November 1, 2005 to October 31, 2006	3,987.93	4032	2nd of 2-yr extension, CPI 5.2% increase
November 1, 2006 to October 31, 2007	4,147.45	4032	Extend for 2-yrs, 1st of 2-yrs, CPI 4% increase
November 1, 2007 to October 31, 2008	4,242.84	4032	2nd of 2-yr extension, CPI 2.3% increase
November 1, 2008, to October 31, 2009	4,242.84	4032	1-yr extension at 2007/2008 rates; one 1-year option
November 1, 2009, to October 31, 2010	3,182.13	3024	1-yr extension at 2007/2008 rates (less Suite 204)
November 1, 2010, to October 31, 2011	3,182.13	3024	1-yr extension at 2007/2008 rates, two 1-year options
November 1, 2011 to October 31, 2012	3,182.13	3024	1-yr extension at 2007/2008 rates, two 1-year options
November 1, 2012 to October 31, 2014	3,182.13	3024	2-yr extension at 2007/2008 rates, two 1-year options

RESOLUTION 62-2012

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AUTHORIZING A TWO-YEAR LEASE EXTENSION WITH
CAMBRIA VILLAGE SQUARE SHOPPING CENTER
FOR THE CCSD ADMINISTRATIVE OFFICES
FOR THE PERIOD NOVEMBER 1, 2012 THROUGH OCTOBER 31, 2014

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Authorize a 2-year lease extension for the period of November 1, 2012 through October 31, 2014, with Cambria Village Square Shopping Center for the CCSD Administrative Offices (Suite 201, 202, and 203), at the monthly rental rate of \$3,182.13; and
2. Authorize the CCSD General Manager to sign the lease extension.

PASSED AND ADOPTED THIS 25th day of October 2012.

Allan S. MacKinnon
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D.**

FROM: Jerry Gruber, General Manager

Meeting Date: October 25, 2012 Subject: Consideration of Adoption of Resolution 63-2012 Providing Assurances Regarding Veterans Memorial Flag and Garden

RECOMMENDATIONS:

It is recommended that the Board of Directors adopt Resolution 63-2012 providing assurances regarding the Veterans Memorial Flag and Garden in relation to a grant application to the Hind Foundation.

FISCAL IMPACT:

No fiscal impact to the CCSD has been identified by adoption of the Resolution. American Legion Post 432 maintains the Veterans Memorial, and the Rotary Club of Cambria and the Rotary Club of Cambria Sunrise Centennial have committed to maintaining the garden.

DISCUSSION:

As the Board of Directors is aware, American Legion Post 432 has created a Veterans Flag Memorial which includes a flag pole base in the shape of a star and flags for each military service, and which recognizes and honors the selfless service and sacrifice of our nation's past, present and future military members and the Veterans from Cambria. Greg Sanders, on behalf of American Legion Post 432, has contacted the CCSD regarding a grant being sought to complete the Veterans Flag Memorial and surrounding garden.

The application was filed with the Hind Foundation in the amount of \$47,000 by American Legion Post 432, the Rotary Club of Cambria and the Rotary Club of Cambria Sunrise Centennial. It should be noted that Post 432 has indicated that they will continue to maintain the Memorial and that the two Rotary Clubs have committed to maintaining the garden.

As part of the grant process the Hind Foundation has requested assurances that the Veterans Flag Memorial will remain in place should the funds be granted. In order to assist Post 432 and the Rotary Clubs in their efforts to secure the grant, staff is recommending that the Board adopt the attached Resolution, stating its intent and providing the CCSD's assurance that the Veterans Flag Memorial will remain in place for as long as the Cambria Community Services District owns and operates the Veterans Memorial Building and parking lot.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ MACKINNON ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ ROBINETTE ___

RESOLUTION NO. 63-2012
October 25, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
PROVIDING ASSURANCES REGARDING
THE VETERANS FLAG MEMORIAL AND GARDEN

WHEREAS, the Cambria Community Services District owns and operates the Cambria Veterans Memorial Building and parking lot, located at 1000 Main Street in Cambria, California; and

WHEREAS, American Legion Post 432 ("Post 432") has raised funds and has created a Veterans Flag Memorial which includes a flag pole base in the shape of a star and flags for each military service, and which recognizes and honors the selfless service and sacrifice of our nation's past, present and future military members and the Veterans from Cambria; and

WHEREAS, in order to complete the Veterans Flag Memorial and surrounding garden, Post 432, the Rotary Club of Cambria and the Rotary Club of Cambria Sunrise Centennial have applied for a grant from the Hind Foundation in the amount of \$47,000; and

WHEREAS, as part of the grant process the Hind Foundation has requested assurances that the Veterans Flag Memorial will remain in place should the funds be granted; and

WHEREAS, the Board of Directors of the Cambria Community Services District greatly appreciates the efforts of Post 432 and the Rotary Clubs to create a Flag Memorial to honor our Veterans and intends that the Veterans Flag Memorial shall remain in place for as long as the District owns and operates the Veterans Memorial Building and parking lot as a community facility for the citizens of Cambria.

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. Declares its intent and provides its assurance that the Veterans Flag Memorial shall remain in place for as long as the Cambria Community Services District owns and operates the Veterans Memorial Building and parking lot.
2. Extends its heartfelt gratitude to American Legion Post 432 and the Rotary Clubs for their commitment to creating and maintaining a Memorial to recognize and honor our Veterans.

PASSED AND ADOPTED THIS 25th day of October 2012.

Allan S. MacKinnon, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Kathy A. Choate
District Clerk

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Jerry Gruber, General Manager
Alleyne LaBossiere, Finance Manager

Meeting Date: October 25, 2012 Subject: Present Fiscal Year 2011/2012
End-of-the-Year Budget Report

RECOMMENDATIONS:

Receive presentation on FY 2011/2012 end-of-the-year Operating Budget report.

FISCAL IMPACT:

By Department, the results for FY 2011/2012 (prior to closing transfers) are:

DEPARTMENT	(DEFICIT)/ SURPLUS FROM OPERATIONS	BUDGETED (DEFICIT)/ SURPLUS	VARIANCE
Water	\$ 210,184	\$ 126,012	\$ 84,172
Resource Conservation	\$ (52,407)	\$ (45,399)	\$ (7,008)
Wastewater	\$ 44,818	\$ 2,272	\$ 42,546
Fire	\$ (7,815)	\$ (15,524)	\$ 7,709
Administration	\$ 34,628	\$ 7,259	\$ 27,369
Facilities & Resources	\$ (3,060)	\$ 4,208	\$ (7,268)
Parks & Recreation	\$ (6,602)	\$ (198)	\$ (6,404)
TOTAL CCSD	\$ 219,745	\$ 78,630	\$ 141,115

DISCUSSION:

The attached FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012 presents the results of cash transactions of the CCSD for the fiscal year that began on July 1, 2011 and ended June 30, 2012 as they relate to the CCSD's Operating Budget for the same period. While the adopted budget is only for operations, capital activity for the period is also shown on the Report; however capital activity is not reflected in the results shown above. Since the above amounts are based on cash activities, they will differ from the audited amounts due to such non-cash items as depreciation and amortization as well as for other reasons such as the principal portion of the CCSD's debt service being included above, but not being included in Operating Expenses in the audit. The attached Report will be posted to the CCSD website after today's meeting unless Staff is directed otherwise.

Attachments: Fourth Quarter Revenue and Expenditure Report-Fiscal Year 2011-2012

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ MACKINNON ___ THOMPSON ___ CLIFT ___ BAHRINGER ___ ROBINETTE ___

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
HIGHLIGHTS
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

COLUMN DESCRIPTIONS:

BUDGETED FISCAL YEAR 2012-2012-Represents the balances from the Mid-Year Operating Budget approved by the CCSD Board of Directors on March 23, 2012 adjusted for any Budget Adjustments approved by the Board of Directors. Approved Budget Adjustments for Fiscal Year 2011/2012 are as follows:

ACCOUNT	DESCRIPTION	AMOUNT	DATE APPROVED	DEPARTMENT
MAINTENANCE & REPAIRS	Streetlight Banners	\$ 10,000	4/26/12	Facilities & Resources
PROFESSIONAL SERVICES	Hard Rock Drilling	\$ 15,000	4/26/12	Water

ACTUAL 7/1/11-6/30/12-Represents the revenue received and expenditures paid from July 1, 2011-June 30, 2012. Year-end accruals for receivable and payables for all material activity except depreciation and amortization have been recorded and are included in the amounts shown. As such, there are no timing differences to account for in these reports. While the amounts shown have not been audited, they are shown on these reports on the same basis as they are expected to be shown on the audited financial statements in all material aspects.

VARIANCE-UNDER/(OVER) BUDGET-Represents the difference between the budgeted and actual amounts. For Revenue, if the amount is bracketed, the revenue received for the entire fiscal year exceeds the budgeted amount. A lack of brackets means that the revenue received for the entire fiscal year is less than the budgeted amount. For Expenditures, if the amount is bracketed, the amount spent for the entire fiscal year exceeds the budgeted amount. A lack of brackets means that the amount spent for the entire fiscal year is less than the budgeted amount. A bracketed balance for TOTAL OPERATING REVENUE LESS TOTAL OPERATING EXPENDITURES means that the overall results were better than budgeted and an unbracketed balance means that results were worse than budgeted.

Y-T-D % OF BUDGET-Represents the percentage of budgeted revenue received for the fiscal year or the amount of budgeted expenditures spent for the fiscal year.

VARIANCES-Following are explanations for variances from Budgeted to Actual in excess of \$10,000. In addition, variations that were under this dollar threshold, but with a significant revenue shortfall or cost overrun as a percentage of the budgeted amount are also reported on. In many cases, especially in cost centers such as Maintenance & Repairs, there is not a single identifiable item that caused the surplus or deficit. In such situations, the most significant transaction(s) is/are listed. Amounts are approximate.

WATER DEPARTMENT:

REVENUE:

SERVICE FEES-The reason that water sales were higher than budgeted is unknown, but there has been a correlation between the amount of rain received and water sales in the past and this is most likely at least a factor for the surplus in water sales as the winter of 2011/2012 was a dry one.

EXPENDITURES:

MAINTENANCE & REPAIR-DELIVERY SYSTEM-These costs vary greatly from year to year. A weighted average is used to arrive at a budget amount and there were fewer equipment failures than average for the year.

MAJOR MAINTENANCE-Please refer to the detail found on Page 13.

PROFESSIONAL SERVICES-Litigation costs were approximately \$5,900 higher than budgeted, District Counsel costs were approximately \$4,600 higher than budgeted and costs for the outside review of the Urban Water Management Plan were \$4,500 higher than budgeted.

PROFESSIONAL SERVICES-BUDGET ADJUSTMENT-Due to circumstances beyond either the CCSD or the contractor's control, the vast bulk of budgeted services were not performed.

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
HIGHLIGHTS
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

Page 2 of 3

VARIANCES-Continued

WASTEWATER DEPARTMENT:

REVENUE:

SERVICE FEES-The reason that wastewater sales were higher than budgeted is unknown, but there has been a correlation between the amount of rain received and water sales in the past and since wastewater sales are partially based on water sales, this is most likely at least a factor for the surplus in wastewater sales as the winter of 2011/2012 was a dry one.

EXPENDITURES:

MAINTENANCE & REPAIR-COLLECTION SYSTEM-These costs vary greatly from year to year. A weighted average is used to arrive at a budget amount and there were more equipment failures than average for the year, particularly as related to the lift stations. In addition, improvements, such as to the alarm system, were made.

MAINTENANCE & REPAIR-PLANT-These costs vary greatly from year to year. A weighted average is used to arrive at a budget amount and there were more equipment failures than average for the year. All repairs were under \$4,000 except for an \$8,000 emergency pump repair and the reconditioning of a 1200 amp breaker in the amount of \$13,400.

MAJOR MAINTENANCE-Please refer to the detail found on Page 17.

FIRE DEPARTMENT:

REVENUE:

WEED ABATEMENT/FUEL REDUCTION-The CCSD changed its methodology in how it collects Weed Abatement Revenue. In prior years, charges were placed on the property tax assessment for the parcels cleared by the CCSD's contractor. For fiscal year 2011/2012, they were invoiced to the parcel owners. Several owners did not pay (these charges were assessed on the fiscal year 2012/2013 property tax assessments). In addition, some charges were waived.

GRANT REVENUE-The actual revenue is greater than was budgeted because Grant Revenue is not budgeted until all activates required for its receipt have been completed. It should be noted that Grant Revenue appears to exceed Grant Expenditures because the labor costs associated with grants is not included in Grant Expenditures.

EXPENDITURES:

CLAIMS-Claims are not normally expected or budgeted. The unbudgeted claims paid were related to the Fuel Hazard Reduction Program and a vehicle accident.

GRANT EXPENDITURES-Other than required matching funds, Grant Expenditures are not budgeted.

ADMINISTRATION DEPARTMENT:

REVENUE:

ADMINISTRATIVE OVERHEAD-OPERATING EXPENDITURES-The variance is caused by an error in the compilation of the budgeted amount for this line item. The budgeted amount was based on eleven months of projected activity instead of twelve months.

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
HIGHLIGHTS
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

Page 3 of 3

VARIANCES-Continued

ADMINISTRATION DEPARTMENT:

EXPENDITURES:

SALARIES & WAGES-There were three factors causing the deficit. The largest was due to Directors' Pay being higher than budgeted due to a greater number of meetings than is normal. The second largest factor was the use of a part-time employee more than was expected. This was more than offset by a decrease in the projected use of a temporary help person (these savings are in PROFESSIONAL SERVICES). The third factor was a greater than projected amount of cashed-out leave credits.

PARKS & RECREATION DEPARTMENT:

EXPENDITURES:

GRANT EXPENDITURES-Unexpected costs, especially for additional permitting, biologist and construction, caused the deficit.

RESERVES-The majority of the CCSD's reserve funds are deposited in the Local Agency Investment Fund (LAIF), which was created by statute to allow California local agencies to invest in California's Pooled Money Investment Account (PMIA). LAIF funds are primarily invested in United States Treasury bills and notes. Substantial amounts are invested in certificates of deposits/time deposits and loans to California government agencies. No funds are invested in equities, which is why during the recent economic downturns, there were no negative market valuations. As of June 30, 2012, there was approximately \$21.9 billion invested in LAIF and \$60.6 billion invested in PMIA. As of June 30, 2012, LAIF/PMIA had a fair market valuation of 100.12% of cost. LAIF funds are protected by statute and no participant in LAIF has ever lost any portion of its investment. The balance of the CCSD's Reserves is cash in the bank, net of outstanding checks.

From June 30, 2008 to June 30, 2012, the CCSD's Reserves decreased by \$31,200, or 0.67%. However, the "mix" (how much in each Fund) has changed somewhat with a decrease of \$852,629 (18.3%) in the CCSD's General Fund and increases of \$409,018; \$390,852 and \$21,559 in the Water Fund, Wastewater Fund and Resource Conservation Voluntary Lot Merger Program's Reserves respectively. The decrease in the General Fund's Reserves from June 30, 2008 to June 30, 2009 of \$443,445 was caused by the transfer of \$367,672 to the Water Fund and \$156,723 to the Wastewater Fund (a total of \$524,395). The decrease in the General Fund's Reserves from June 30, 2010 to June 30, 2011 of \$401,522 was due to the payoff of the Fire Department's Pierce Pumper in the amount of \$216,141 plus the severance payout for the previous General Manager in the amount of \$189,706.

There appears to be an anomaly in that while the General Fund had a surplus for the fiscal year ended June 30, 2012, its Reserve balance decreased slightly. This is caused by timing differences. An example of such a difference is that the Fire Department had Grants Receivable of \$57,486 as of June 30, 2012, meaning this amount was included in Grant Revenue, but the cash had not been received as of that date (it was all subsequently received).

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
ALL FUNDS/DEPARTMENTS
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	BUDGETED FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
OPERATING REVENUE & TRANSFERS IN				
WATER-WATER FUND	1,788,494	1,829,166	(40,672)	102.3%
RESOURCE CONSERVATION-WATER FUND	94,350	99,895	(5,545)	105.9%
WASTEWATER-WASTEWATER FUND	2,086,908	2,120,921	(34,013)	101.6%
FIRE DEPARTMENT-GENERAL FUND	1,806,377	1,841,501	(35,124)	101.9%
ADMINISTRATION-GENERAL FUND	1,363,627	1,401,801	(38,174)	102.8%
FACILITIES AND RESOURCES-GENERAL FUND	500,735	502,164	(1,429)	100.3%
PARKS AND RECREATION-GENERAL FUND	32,180	40,099	(7,919)	124.6%
TOTAL OPERATING REVENUE	7,672,671	7,835,547	(162,876)	102.1%
TRANSFERS IN				
RESOURCE CONSERVATION-WATER FUND	11,251	12,280	(1,029)	109.1%
TOTAL TRANSFERS IN	11,251	12,280	(1,029)	109.1%
TOTAL OPERATING REVENUE & TRANSFERS IN	7,683,922	7,847,827	(163,905)	102.1%
OPERATING EXPENDITURES				
WATER-WATER FUND	1,662,482	1,618,982	43,500	97.4%
RESOURCE CONSERVATION-WATER FUND	151,000	164,582	(13,582)	109.0%
WASTEWATER-WASTEWATER FUND	2,084,636	2,076,103	8,533	99.6%
FIRE DEPARTMENT-GENERAL FUND	1,821,901	1,849,316	(27,415)	101.5%
ADMINISTRATION-GENERAL FUND	1,356,368	1,367,173	(10,805)	100.8%
FACILITIES AND RESOURCES-GENERAL FUND	496,527	505,224	(8,697)	101.8%
PARKS AND RECREATION-GENERAL FUND	32,378	46,701	(14,323)	144.2%
TOTAL OPERATING EXPENDITURES	7,605,292	7,628,081	(22,789)	100.3%
TOTAL OPERATING REVENUE & TRANSFERS IN LESS TOTAL OPERATING EXPENDITURES	78,630	219,745	(141,115)	279.5%
TRANSFERS TO OPERATING RESERVES	(38,429)	(237,223)	198,794	617.3%
TRANSFERS FROM OPERATING RESERVES	15,524	17,477	(1,953)	112.6%
TRANSFERS TO CAPITAL	(55,725)	0	(55,725)	0.0%
NET TRANSFERS	(78,630)	(219,745)	141,115	279.5%
NET RESULTS OF OPERATIONS	0	0	0	

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
ALL FUNDS/DEPARTMENTS
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	BUDGETED FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
CAPITAL REVENUE				
WATER-WATER FUND	N/A	177,339	N/A	N/A
RESOURCE CONSERVATION-WATER FUND	N/A	0	N/A	N/A
WASTEWATER FUND	N/A	2,170	N/A	N/A
FIRE DEPARTMENT-GENERAL FUND	N/A	0	N/A	N/A
ADMINISTRATION-GENERAL FUND	N/A	0	N/A	N/A
FACILITIES AND RESOURCES-GENERAL FUND	N/A	0	N/A	N/A
PARKS AND RECREATION-GENERAL FUND	N/A	0	N/A	N/A
TOTAL CAPITAL REVENUE	N/A	<u>179,509</u>	N/A	N/A
CAPITAL EXPENDITURES				
WATER-WATER FUND	N/A	123,617	N/A	N/A
RESOURCE CONSERVATION-WATER FUND	N/A	0	N/A	N/A
WASTEWATER FUND	N/A	0	N/A	N/A
FIRE DEPARTMENT-GENERAL FUND	N/A	0	N/A	N/A
ADMINISTRATION-GENERAL FUND	N/A	0	N/A	N/A
FACILITIES AND RESOURCES-GENERAL FUND	N/A	0	N/A	N/A
PARKS AND RECREATION-GENERAL FUND	N/A	4,623	N/A	N/A
TOTAL CAPITAL EXPENDITURES	N/A	<u>128,240</u>	N/A	N/A
TOTAL CAPITAL REVENUE & TRANSFERS IN LESS TOTAL CAPITAL EXPENDITURES	N/A	<u>51,269</u>	N/A	N/A
TRANSFERS TO CAPITAL RESERVES	N/A	(55,892)	N/A	N/A
TRANSFER FROM GENERAL FUND RESERVES	N/A	4,623	N/A	N/A
NET TRANSFERS	N/A	<u>(51,269)</u>	N/A	N/A
NET RESULTS OF CAPITAL ACTIVITIES	N/A	<u><u>0</u></u>	N/A	N/A

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
ALL FUNDS/DEPARTMENTS
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	BUDGETED FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
OPERATING REVENUE & TRANSFERS IN				
UTILITY SALES	3,690,000	3,765,778	(75,778)	102.1%
PROPERTY TAX	1,807,174	1,801,190	5,984	99.7%
ADMINISTRATIVE SERVICES CHARGES	1,081,908	1,111,539	(29,631)	102.7%
FIRE SUPPRESSION BENEFIT ASSESSMENT	407,885	403,951	3,934	99.0%
STANDBY AVAILABILITY	115,000	115,198	(198)	100.2%
WEED ABATEMENT/FUEL REDUCTION	18,422	7,210	11,212	39.1%
WAIT LIST/ASSIGN/REMODEL/IN-LIEU FEES	94,234	96,994	(2,760)	102.9%
ACCOUNT SERVICE/LATE FEES	63,162	62,166	996	98.4%
FRANCHISE FEES	69,000	70,652	(1,652)	102.4%
FACILITY RENTS	30,924	33,909	(2,985)	109.7%
MUTUAL AID REIMB/INSPECTION/SERVICE FEES	3,978	10,297	(6,319)	258.8%
INTEREST INCOME	15,562	16,131	(569)	103.7%
GRANT REVENUE	246,602	305,854	(59,252)	124.0%
OTHER	28,820	34,678	(5,858)	120.3%
TOTAL OPERATING REVENUE	7,672,671	7,835,547	(162,876)	102.1%
TRANSFERS FROM RESTRICTED RESERVES	11,251	12,280	(1,029)	109.1%
TOTAL OPERATING REVENUE & TRANSFERS IN	7,683,922	7,847,827	(163,905)	102.1%

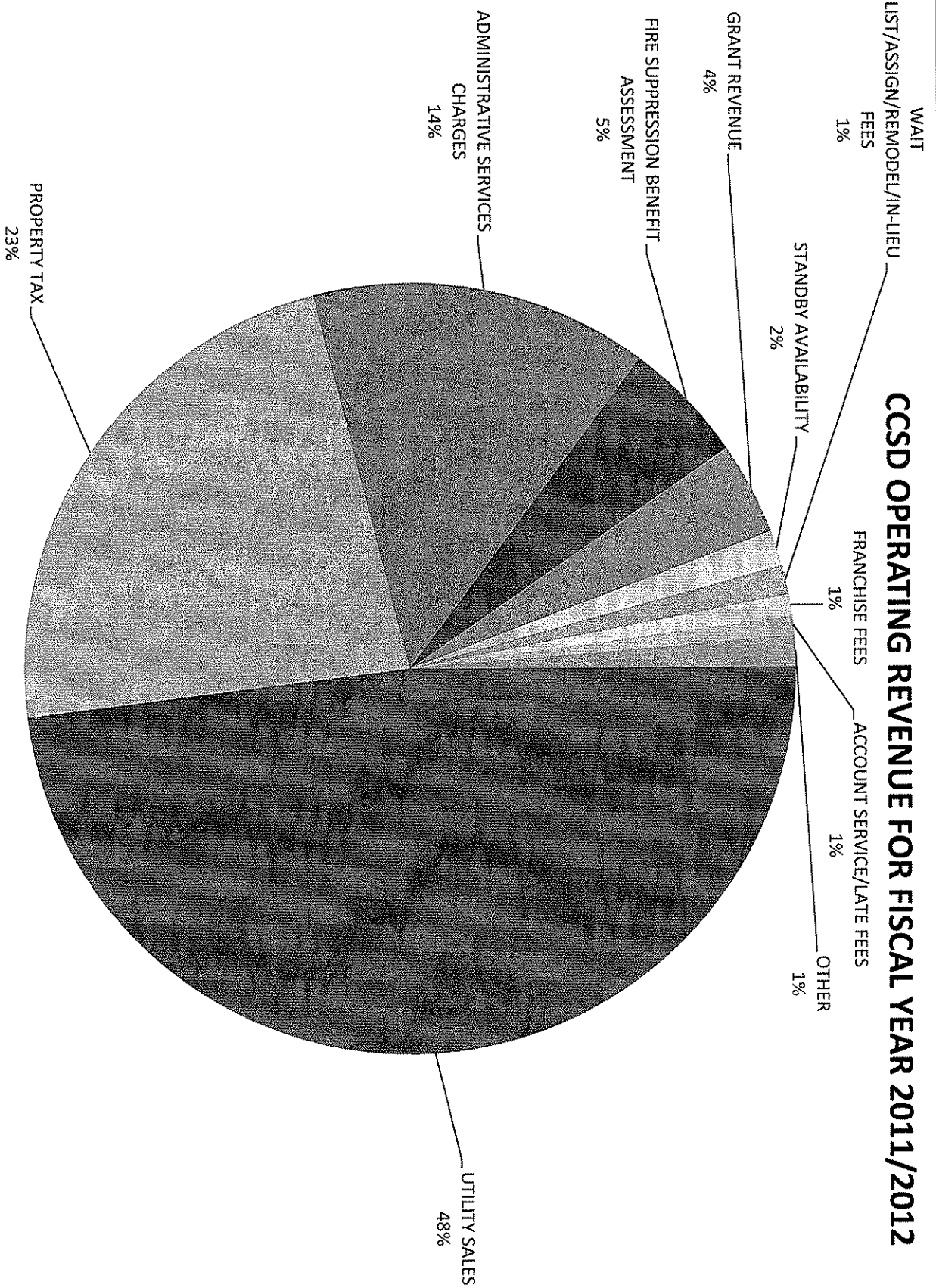
**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
ALL FUNDS/DEPARTMENTS
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

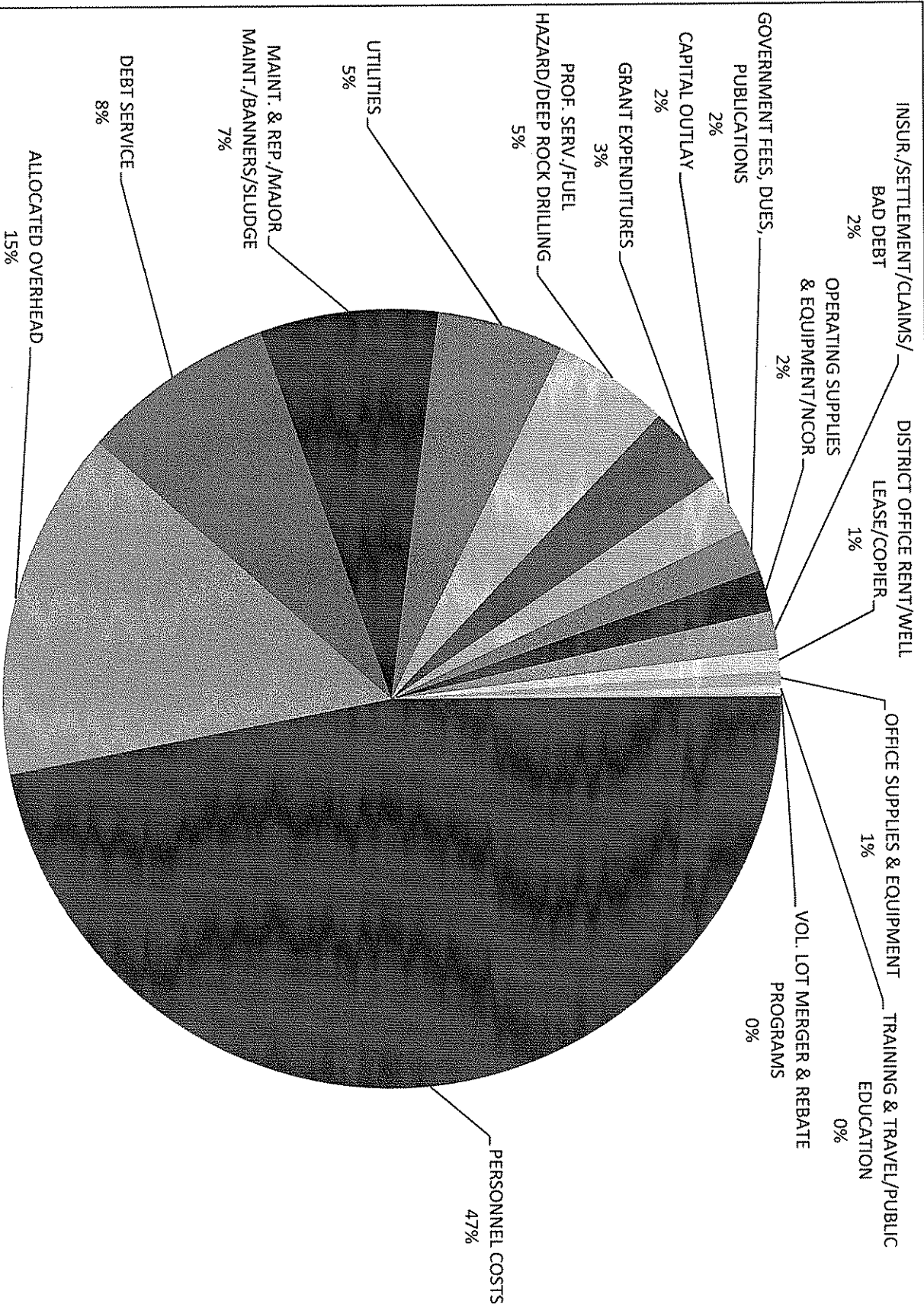
DESCRIPTION	BUDGETED FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
OPERATING EXPENDITURES				
SALARIES & WAGES	2,162,423	2,176,324	(13,901)	100.6%
PAYROLL TAXES & BENEFITS	1,420,431	1,407,523	12,908	99.1%
SETTLEMENT	45,000	45,000	0	100.0%
INSURANCE/CLAIMS/BAD DEBT	69,598	75,529	(5,931)	108.5%
MAINTENANCE & REPAIRS	463,542	460,258	3,284	99.3%
BUDGET ADJUSTMENT-STREETLIGHT BANNERS	10,000	7,980	2,020	79.8%
MAJOR MAINTENANCE	110,364	70,644	39,720	64.0%
SLUDGE HAULING	35,000	25,568	9,432	73.1%
OFFICE SUPPLIES & EQUIPMENT	40,359	45,215	(4,856)	112.0%
GOVERNMENT FEES, DUES, PUBLICATIONS	137,736	139,492	(1,756)	101.3%
UTILITIES	412,775	402,435	10,340	97.5%
PROFESSIONAL SERVICES	321,280	362,791	(41,511)	112.9%
BUDGET ADJUSTMENT-HARD ROCK DRILLING	15,000	280	14,720	1.9%
FUEL HAZARD CONTRACT	7,329	7,329	0	100.0%
DISTRICT OFFICE RENT	38,186	38,186	0	100.0%
LEASE-WELL SITE & EQUIPMENT	29,660	29,622	38	99.9%
OPERATING SUPPLIES & EQUIPMENT	122,897	128,943	(6,046)	104.9%
NORTH COAST OCEAN RESCUE (NCOR)	2,350	1,706	644	72.6%
TRAINING & TRAVEL	21,868	13,825	8,043	63.2%
PUBLIC OUTREACH/EDUCATION	5,754	7,790	(2,036)	135.4%
GRANT EXPENDITURES	229,249	258,551	(29,302)	112.8%
DEBT SERVICE	615,562	615,562	0	100.0%
REBATE AND RETROFIT PROGRAMS	300	850	(550)	283.3%
VOLUNTARY LOT MERGER PROGRAM	11,251	12,280	(1,029)	109.1%
CAPITAL OUTLAY	195,470	182,859	12,611	93.5%
ALLOCATED OVERHEAD-PERSONNEL COSTS	739,264	740,583	(1,319)	100.2%
ALLOCATED OVERHEAD-OPERATING COSTS	342,644	370,956	(28,313)	108.3%
TOTAL OPERATING EXPENDITURES	7,605,292	7,628,081	(22,789)	100.3%
TOTAL OPERATING REVENUE & TRANSFERS IN LESS TOTAL OPERATING EXPENDITURES				
	78,630	219,745	(141,115)	279.5%
TRANSFERS TO OPERATING RESERVES	(38,429)	(237,223)	198,794	617.3%
TRANSFERS FROM OPERATING RESERVES	15,524	17,477	(1,953)	112.6%
TRANSFERS TO CAPITAL	(55,725)	0	(55,725)	0.0%
NET TRANSFERS	(78,630)	(219,745)	141,115	
NET RESULTS OF OPERATIONS	0	0	0	

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
ALL FUNDS/DEPARTMENTS
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	BUDGETED FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
CAPITAL REVENUE				
STANDBY AVAILABILITY	N/A	177,339	N/A	N/A
CONNECTION FEES	N/A	2,170	N/A	N/A
TOTAL CAPITAL REVENUE	N/A	<u>179,509</u>	N/A	N/A
CAPITAL EXPENDITURES				
DESALINATION	N/A	116	N/A	N/A
ACE/30% DESIGN	N/A	62,884	N/A	N/A
RODEO GROUNDS PUMP STATION	N/A	13,747	N/A	N/A
STUART STREET TANK	N/A	21,641	N/A	N/A
SCADA	N/A	25,229	N/A	N/A
FISCALINI RANCH PRESERVE-EIR	N/A	4,623	N/A	N/A
TOTAL CAPITAL EXPENDITURES	N/A	<u>128,240</u>	N/A	N/A
TOTAL CAPITAL REVENUE & TRANSFERS IN LESS TOTAL CAPITAL EXPENDITURES	N/A	51,269	N/A	N/A
TRANSFERS TO CAPITAL RESERVES	N/A	(55,892)	N/A	N/A
TRANSFER FROM GENERAL FUND RESERVES	N/A	4,623	N/A	N/A
NET TRANSFERS	N/A	<u>(51,269)</u>	N/A	N/A
NET RESULTS OF CAPITAL ACTIVITIES	N/A	<u><u>0</u></u>	N/A	N/A

CCSD OPERATING REVENUE FOR FISCAL YEAR 2011/2012





CCSD OPERATING EXPENDITURES FOR FISCAL YEAR 2011/2012

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
WATER FUND
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	BUDGETED FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
OPERATING REVENUE				
WATER DEPARTMENT	1,788,494	1,829,166	(40,672)	102.3%
RESOURCE CONSERVATION DEPARTMENT	94,350	99,895	(5,545)	105.9%
TOTAL OPERATING REVENUE	1,882,844	1,929,061	(46,217)	102.5%
TRANSFERS IN				
WATER DEPARTMENT	0	0	0	N/A
RESOURCE CONSERVATION DEPARTMENT	11,251	12,280	(1,029)	109.1%
TOTAL OPERATING REVENUE & TRANSFERS IN	1,894,095	1,941,341	(47,246)	102.5%
OPERATING EXPENDITURES				
WATER DEPARTMENT	1,662,482	1,618,982	43,500	97.4%
RESOURCE CONSERVATION DEPARTMENT	151,000	164,582	(13,582)	109.0%
TOTAL OPERATING EXPENDITURES	1,813,482	1,783,564	29,918	98.4%
TOTAL OPERATING REVENUE & TRANSFERS IN LESS TOTAL OPERATING EXPENDITURES	80,613	157,777	(77,164)	195.7%
TRANSFER TO WATER CAPITAL-RBF	(55,725)	0	(55,725)	0.0%
TRANSFER TO WATER OPERATING RESERVES	(24,888)	(157,777)	132,889	633.9%
NET TRANSFERS	(80,613)	(157,777)	77,164	195.7%
NET RESULTS OF OPERATIONS	0	0	0	
CAPITAL REVENUE				
WATER DEPARTMENT	N/A	177,339	N/A	N/A
RESOURCE CONSERVATION DEPARTMENT	N/A	0	N/A	N/A
TOTAL CAPITAL REVENUE	N/A	177,339	N/A	N/A
CAPITAL EXPENDITURES				
WATER DEPARTMENT	N/A	123,617	N/A	N/A
RESOURCE CONSERVATION DEPARTMENT	N/A	0	N/A	N/A
TOTAL CAPITAL EXPENDITURES	N/A	123,617	N/A	N/A
TOTAL CAPITAL REVENUE & TRANSFERS IN LESS TOTAL CAPITAL EXPENDITURES	N/A	53,722	N/A	N/A
TRANSFERS TO CAPITAL RESERVES	N/A	(53,722)	N/A	N/A
NET RESULTS OF CAPITAL ACTIVITIES	N/A	0	N/A	N/A

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
WATER DEPARTMENT
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	BUDGETED FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
OPERATING REVENUE				
SERVICE FEES	1,720,000	1,761,633	(41,633)	102.4%
ACCOUNT SERVICE FEES	15,960	16,845	(885)	105.5%
LATE FEES	47,202	45,321	1,881	96.0%
INTEREST INCOME	732	728	4	99.5%
OTHER	4,600	4,639	(39)	100.8%
TOTAL OPERATING REVENUE	1,788,494	1,829,166	(40,672)	102.3%
OPERATING EXPENDITURES				
SALARIES & WAGES	328,289	332,563	(4,274)	101.3%
PAYROLL TAXES & BENEFITS	215,652	216,806	(1,154)	100.5%
MAINTENANCE & REPAIR-DELIVERY SYSTEM	108,435	79,709	28,726	73.5%
MAINTENANCE & REPAIR-PLANT	5,571	4,437	1,134	79.6%
MAINTENANCE & REPAIR-VEHICLES & EQUIP	8,056	7,331	725	91.0%
MAJOR MAINTENANCE	59,350	39,561	19,789	66.7%
OFFICE SUPPLIES & EQUIPMENT	8,813	9,408	(595)	106.8%
GOVERNMENT FEES, DUES, PUBLICATIONS	16,620	16,445	175	98.9%
UTILITIES	131,134	132,348	(1,214)	100.9%
BAD DEBT & CLAIMS	0	1,499	(1,499)	N/A
PROFESSIONAL SERVICES	84,516	101,718	(17,202)	120.4%
PROFESSIONAL SERVICES-BUDGET ADJUSTMENT	15,000	280	14,720	1.9%
LEASE-WELL SITE	26,000	26,000	0	100.0%
OPERATING SUPPLIES & EQUIPMENT	36,002	34,579	1,423	96.0%
TRAINING & TRAVEL	3,558	1,120	2,438	31.5%
PUBLIC OUTREACH & EDUCATION	0	2,790	(2,790)	N/A
DEBT SERVICE	184,203	184,203	0	100.0%
CAPITAL OUTLAY	15,000	5,514	9,486	36.8%
ALLOCATED OVERHEAD-PERSONNEL COSTS	284,750	281,612	3,138	98.9%
ALLOCATED OVERHEAD-OPERATING COSTS	131,533	141,059	(9,527)	107.2%
TOTAL OPERATING EXPENDITURES	1,662,482	1,618,982	43,500	97.4%
TOTAL OPERATING REVENUE LESS TOTAL OPERATING EXPENDITURES	126,012	210,184	(84,172)	
TRANSFER TO CONSERVATION OPERATIONS	(45,399)	(52,407)	7,008	115.4%
TRANSFER TO WATER CAPITAL-RBF	(55,725)	0	(55,725)	0.0%
TRANSFER TO WATER OPERATING RESERVES	(24,888)	(157,777)	132,889	633.9%
NET TRANSFERS	(126,012)	(210,184)	84,172	166.8%
NET RESULTS OF OPERATIONS	0	0	0	

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
WATER DEPARTMENT
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	BUDGETED FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
CAPITAL REVENUE				
STANDBY AVAILABILITY	N/A	177,339	N/A	N/A
CONNECTION FEES	N/A	<u>0</u>	N/A	N/A
TOTAL CAPITAL REVENUE	N/A	<u>177,339</u>	N/A	N/A
CAPITAL EXPENDITURES				
DESALINATION	N/A	116	N/A	N/A
ACE/30% DESIGN	N/A	62,884	N/A	N/A
RODEO GROUNDS PUMP STATION	N/A	13,747	N/A	N/A
STUART STREET TANK	N/A	21,641	N/A	N/A
SCADA	N/A	<u>25,229</u>	N/A	N/A
TOTAL CAPITAL EXPENDITURES	N/A	<u>123,617</u>	N/A	N/A
TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES	N/A	53,722	N/A	N/A
TRANSFER TO WATER CAPITAL RESERVES	N/A	<u>(53,722)</u>	N/A	N/A
NET RESULTS FROM CAPITAL ACTIVITIES	N/A	<u><u>0</u></u>	N/A	N/A

**CAMBRIA COMMUNITY SERVICES DISTRICT
 FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
 MAJOR MAINTENANCE/CAPITAL OUTLAY DETAIL
 WATER DEPARTMENT
 FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
REHAB FISCALINI TANK	10,000	5,275	4,725	52.8%
COMPOUND METER UPGRADES	20,000	16,748	3,252	83.7%
MAIN ST. SERVICE LINE UPGRADE	8,000	0	8,000	0.0%
VALVE RAISING	15,000	11,050	3,950	73.7%
CATHODIC PROTECTION/INSPECTION	6,350	6,488	(138)	102.2%
TOTAL MAJOR MAINTENANCE	<u>59,350</u>	<u>39,561</u>	<u>19,789</u>	66.7%
RELOCATE 3 METERS/ABANDON 2" WATER LINE	12,000	0	12,000	0.0%
RADIOS	3,000	5,514	(2,514)	183.8%
TOTAL CAPITAL OUTLAY	<u>15,000</u>	<u>5,514</u>	<u>9,486</u>	36.8%

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
RESOURCE CONSERVATION DEPARTMENT*
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	BUDGETED FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
OPERATING REVENUE				
IN-LIEU FEES	5,000	0	5,000	0.0%
REMODEL FEES	21,634	24,242	(2,608)	112.1%
WAIT LIST FEES	56,000	59,185	(3,185)	105.7%
ASSIGNMENT FEES	11,600	13,567	(1,967)	117.0%
ADMINISTRATIVE FEES	0	2,792	(2,792)	N/A
INTEREST INCOME	116	109	7	94.0%
TOTAL OPERATING REVENUE	94,350	99,895	(5,545)	105.9%
FROM RESTRICTED RESERVES-VLM PROGRAM	11,251	12,280	(1,029)	109.1%
TOTAL OPERATING REVENUE & TRANSFERS IN	105,601	112,175	(6,574)	106.2%
OPERATING EXPENDITURES				
SALARIES & WAGES	38,752	37,383	1,369	96.5%
PAYROLL TAXES & BENEFITS	25,590	24,957	633	97.5%
SETTLEMENT	15,750	15,750	0	100.0%
REBATE & RETROFIT PROGRAMS	300	850	(550)	283.3%
OFFICE SUPPLIES & EQUIPMENT	100	1,051	(951)	1051.0%
VOLUNTARY LOT MERGER PROGRAM	11,251	12,280	(1,029)	109.1%
PROFESSIONAL SERVICES	8,318	11,552	(3,234)	138.9%
ALLOCATED OVERHEAD-PERSONNEL COSTS	34,800	40,482	(5,682)	116.3%
ALLOCATED OVERHEAD-OPERATING COSTS	16,139	20,277	(4,138)	125.6%
TOTAL OPERATING EXPENDITURES	151,000	164,582	(13,582)	109.0%
TOTAL OPERATING REVENUE LESS TOTAL OPERATING EXPENDITURES	(45,399)	(52,407)	7,008	115.4%
TRANSFER FROM WATER OPERATIONS	45,399	52,407	(7,008)	115.4%
NET RESULTS OF OPERATIONS	0	0	0	

*The Resource Conservation Department is included in the Water Fund. It had previously been part of the Governmental Funds, although it was initially a Water Fund department at its inception.

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
WASTEWATER FUND/DEPARTMENT
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	BUDGETED FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
OPERATING REVENUE				
SERVICE FEES	1,970,000	2,004,145	(34,145)	101.7%
STANDBY AVAILABILITY	115,000	115,198	(198)	100.2%
INTEREST INCOME	1,284	1,278	6	99.5%
OTHER	624	300	324	48.1%
TOTAL OPERATING REVENUE	2,086,908	2,120,921	(34,013)	101.6%
OPERATING EXPENDITURES				
SALARIES & WAGES	301,474	300,590	884	99.7%
PAYROLL TAXES & BENEFITS	231,226	229,046	2,180	99.1%
MAINTENANCE & REPAIR-COLLECTION SYSTEM	109,086	123,437	(14,351)	113.2%
MAINTENANCE & REPAIR-PLANT	47,146	64,005	(16,859)	135.8%
MAINTENANCE & REPAIR-BLDGS. & GROUNDS	8,452	5,479	2,973	64.8%
MAINTENANCE & REPAIR-VEHICLES & EQUIP	16,025	19,551	(3,526)	122.0%
MAJOR MAINTENANCE	51,014	31,083	19,931	60.9%
SLUDGE DISPOSAL	35,000	25,568	9,432	73.1%
OFFICE SUPPLIES & EQUIPMENT	13,911	17,561	(3,650)	126.2%
GOVERNMENT FEES, DUES, PUBLICATIONS	60,929	59,885	1,044	98.3%
UTILITIES	190,575	181,755	8,820	95.4%
PROFESSIONAL SERVICES	28,638	30,236	(1,598)	105.6%
OPERATING SUPPLIES & EQUIPMENT	41,797	37,275	4,522	89.2%
TRAINING & TRAVEL	1,304	498	806	38.2%
PUBLIC OUTREACH & EDUCATION	100	249	(149)	249.0%
DEBT SERVICE	431,359	431,359	0	100.0%
CAPITAL OUTLAY	180,470	177,345	3,125	98.3%
ALLOCATED OVERHEAD-PERSONNEL COSTS	229,183	227,318	1,865	99.2%
ALLOCATED OVERHEAD-OPERATING COSTS	106,947	113,863	(6,917)	106.5%
TOTAL OPERATING EXPENDITURES	2,084,636	2,076,103	8,533	99.6%
TOTAL OPERATING REVENUE LESS TOTAL OPERATING EXPENDITURES	2,272	44,818	(42,546)	1972.6%
TRANSFER TO WASTEWATER OPERATING RESERVES	(2,272)	(44,818)	42,546	1972.6%
NET RESULTS OF OPERATIONS	0	0	0	

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
WASTEWATER FUND/DEPARTMENT
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	BUDGETED FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
CAPITAL REVENUE				
CONNECTION FEES	N/A	<u>2,170</u>	N/A	N/A
TOTAL CAPITAL REVENUE	N/A	2,170	N/A	N/A
TOTAL CAPITAL EXPENDITURES	N/A	<u>0</u>	N/A	N/A
TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES	N/A	2,170	N/A	N/A
TRANSFER TO WASTEWATER CAPITAL RESERVES	N/A	<u>(2,170)</u>	N/A	N/A
NET RESULTS FROM CAPITAL ACTIVITY	N/A	<u><u>2,170</u></u>	N/A	N/A

**CAMBRIA COMMUNITY SERVICES DISTRICT
 FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
 MAJOR MAINTENANCE/CAPITAL OUTLAY DETAIL
 WASTEWATER FUND/DEPARTMENT
 FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	BUDGETED	ACTUAL	VARIANCE- UNDER/(OVER)	Y-T-D % OF
	FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)			
AERATION BASIN (SOCKS) REPLACEMENT	10,553	10,553	0	100.0%
COLLECTION SYSTEM	10,000	11,069	(1,069)	110.7%
DIGESTER	5,000	0	5,000	0.0%
HAND RAILS REPAIRS	3,000	0	3,000	0.0%
ORLANDO EMERGENCY REPAIR	9,461	9,461	0	100.0%
LIMIT TORQUE VALVES	3,000	0	3,000	0.0%
GENERATOR PREVENTATIVE MAINT. PROGRAM	10,000	0	10,000	0.0%
MAJOR MAINTENANCE	51,014	31,083	19,931	60.9%
SSMP-PHASE II & III	19,000	23,120	(4,120)	121.7%
MOBILE RADIOS	3,000	2,903	97	96.8%
LIFT STATION RADIOS	7,000	0	7,000	0.0%
DISSOLVED OXYGEN CONTROL EVALUATION	5,732	5,732	0	100.0%
LIFT STATION PUMP PANELS	59,000	58,000	1,000	98.3%
NEW GENERATOR A-1	37,500	32,603	4,897	86.9%
GRIT REMOVAL UNIT	49,238	49,238	0	100.0%
LIFT STATION BACKFLOW DEVICES	0	5,749	(5,749)	N/A
CAPITAL OUTLAY	180,470	177,345	3,125	98.3%

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
GENERAL FUND/DEPARTMENTS
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	BUDGETED FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
OPERATING REVENUE				
FIRE DEPARTMENT	1,806,377	1,841,501	(35,124)	101.9%
ADMINISTRATION DEPARTMENT	1,363,627	1,401,801	(38,174)	102.8%
FACILITIES AND RESOURCES DEPARTMENT	500,735	502,164	(1,429)	100.3%
PARKS & RECREATION DEPARTMENT	32,180	40,099	(7,919)	124.6%
TOTAL OPERATING REVENUE	<u>3,702,919</u>	<u>3,785,565</u>	<u>(82,646)</u>	102.2%
OPERATING EXPENDITURES				
FIRE DEPARTMENT	1,821,901	1,849,316	(27,415)	101.5%
ADMINISTRATION DEPARTMENT	1,356,368	1,367,173	(10,805)	100.8%
FACILITIES AND RESOURCES DEPARTMENT	496,527	505,224	(8,697)	101.8%
PARKS & RECREATION DEPARTMENT	32,378	46,701	(14,323)	144.2%
TOTAL OPERATING EXPENDITURES	<u>3,707,174</u>	<u>3,768,414</u>	<u>(61,240)</u>	101.7%
TOTAL OPERATING REVENUE LESS TOTAL OPERATING EXPENDITURES	<u>(4,255)</u>	<u>17,151</u>	<u>(21,406)</u>	-403.1%
TRANSFER TO GENERAL FUND RESERVES	4,255	0	4,255	0.0%
TRANSFER FROM GENERAL FUND RESERVES	0	(17,151)	17,151	N/A
TOTAL TRANSFERS	<u>4,255</u>	<u>(17,151)</u>	<u>21,406</u>	-403.1%
NET RESULTS OF OPERATIONS	<u>0</u>	<u>0</u>	<u>0</u>	
CAPITAL REVENUE				
FIRE DEPARTMENT	N/A	0	N/A	N/A
ADMINISTRATION DEPARTMENT	N/A	0	N/A	N/A
FACILITIES AND RESOURCES DEPARTMENT	N/A	0	N/A	N/A
PARKS & RECREATION DEPARTMENT	N/A	0	N/A	N/A
TOTAL CAPITAL REVENUE	N/A	<u>0</u>	N/A	N/A
CAPITAL EXPENDITURES				
FIRE DEPARTMENT	N/A	0	N/A	N/A
ADMINISTRATION DEPARTMENT	N/A	0	N/A	N/A
FACILITIES AND RESOURCES DEPARTMENT	N/A	0	N/A	N/A
PARKS & RECREATION DEPARTMENT	N/A	4,623	N/A	N/A
TOTAL CAPITAL EXPENDITURES	N/A	<u>4,623</u>	N/A	N/A
TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES	N/A	<u>(4,623)</u>	N/A	N/A
TRANSFER FROM GENERAL FUND RESERVES	N/A	4,623	N/A	N/A
NET RESULTS OF CAPITAL ACTIVITIES	N/A	<u>0</u>	N/A	N/A

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
GENERAL FUND-FIRE DEPARTMENT
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	BUDGETED FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
OPERATING REVENUE				
PROPERTY TAX	1,138,348	1,134,579	3,769	99.7%
FIRE BENEFIT ASSESSMENT	407,885	403,951	3,934	99.0%
WEED ABATEMENT/FUEL REDUCTION	18,422	7,210	11,212	39.1%
MUTUAL AID REIMBURSEMENT/INSPECTION FEES	2,264	5,517	(3,253)	243.7%
INTEREST INCOME	50	50	0	100.0%
GRANT & DONATIONS REVENUE	238,908	290,160	(51,252)	121.5%
OTHER	500	35	465	7.0%
TOTAL OPERATING REVENUE	1,806,377	1,841,501	(35,124)	101.9%
OPERATING EXPENDITURES				
SALARIES & WAGES	796,418	793,775	2,643	99.7%
PAYROLL TAXES & BENEFITS	455,247	454,615	632	99.9%
INSURANCE & OTHER SERVICES	900	539	361	59.9%
MAINTENANCE & REPAIR	39,490	35,587	3,903	90.1%
OFFICE SUPPLIES & EQUIPMENT	3,006	3,888	(882)	129.3%
GOVERNMENT FEES, DUES, PUBLICATIONS	31,066	36,260	(5,194)	116.7%
UTILITIES	27,218	25,785	1,433	94.7%
PROFESSIONAL SERVICES	25,357	32,046	(6,689)	126.4%
CLAIMS	36	3,636	(3,600)	10100.0%
FUEL HAZARD CONTRACT	7,329	7,329	0	100.0%
OPERATING SUPPLIES & EQUIPMENT	26,107	33,714	(7,607)	129.1%
NORTH COAST OCEAN RESCUE (NCOR)	2,350	1,706	644	72.6%
GRANT EXPENDITURES	217,555	231,883	(14,328)	106.6%
TRAINING/TRAVEL/RECRUITMENT	6,456	2,937	3,519	45.5%
PUBLIC OUTREACH & EDUCATION	1,700	1,203	497	70.8%
EQUIPMENT LEASE	3,660	3,622	38	99.0%
ALLOCATED OVERHEAD-PERSONNEL COSTS	121,864	120,455	1,409	98.8%
ALLOCATED OVERHEAD-OPERATING COSTS	56,142	60,336	(4,194)	107.5%
TOTAL OPERATING EXPENDITURES	1,821,901	1,849,316	(27,415)	101.5%
TOTAL OPERATING REVENUE LESS TOTAL OPERATING EXPENDITURES	(15,524)	(7,815)	(7,709)	50.3%
TRANSFER FROM GENERAL FUND RESERVES	15,524	7,815	7,709	50.3%
NET RESULTS FROM OPERATING ACTIVITIES	0	0	0	

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
GENERAL FUND-ADMINISTRATION DEPARTMENT
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	BUDGETED FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
OPERATING REVENUE				
ADMINISTRATIVE OVERHEAD CHARGES-PS	739,264	740,583	(1,319)	100.2%
ADMINISTRATIVE OVERHEAD CHARGES-OE	342,644	370,956	(28,312)	108.3%
PROPERTY TAX	174,941	174,362	579	99.7%
FRANCHISE FEES	69,000	70,652	(1,652)	102.4%
SERVICE FEES	1,714	1,988	(274)	116.0%
INTEREST INCOME	12,968	13,556	(588)	104.5%
OTHER	23,096	29,704	(6,608)	128.6%
TOTAL OPERATING REVENUE	<u>1,363,627</u>	<u>1,401,801</u>	<u>(38,174)</u>	102.8%
OPERATING EXPENDITURES				
SALARIES & WAGES	543,146	556,878	(13,732)	102.5%
PAYROLL TAXES & BENEFITS	394,835	389,927	4,908	98.8%
SETTLEMENT	29,250	29,250	0	100.0%
INSURANCE & CLAIMS	68,662	69,855	(1,193)	101.7%
MAINTENANCE & REPAIRS	64,656	65,302	(646)	101.0%
OFFICE SUPPLIES & EQUIPMENT	14,529	13,307	1,222	91.6%
GOVERNMENT FEES, DUES, PUBLICATIONS	28,221	26,902	1,319	95.3%
UTILITIES	24,111	22,899	1,212	95.0%
DISTRICT OFFICE RENT	38,186	38,186	0	100.0%
PROFESSIONAL SERVICES	138,841	144,033	(5,192)	103.7%
TRAINING & TRAVEL	9,050	8,075	975	89.2%
PUBLIC OUTREACH & EDUCATION	2,881	2,559	322	88.8%
TOTAL OPERATING EXPENDITURES	<u>1,356,368</u>	<u>1,367,173</u>	<u>(10,805)</u>	100.8%
TOTAL OPERATING REVENUE LESS TOTAL OPERATING EXPENDITURES	7,259	34,628	(27,369)	477.0%
TRANSFERS TO GENERAL FUND RESERVES	<u>(7,259)</u>	<u>(34,628)</u>	<u>27,369</u>	477.0%
NET RESULTS FROM OPERATING ACTIVITIES	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
GENERAL FUND-FACILITIES AND RESOURCES DEPARTMENT
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	BUDGETED FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
OPERATING REVENUE				
PROPERTY TAX	469,399	467,845	1,554	99.7%
VET'S HALL RENTS	18,424	19,209	(785)	104.3%
OTHER RENTS	12,500	14,700	(2,200)	117.6%
INTEREST INCOME	412	410	2	99.5%
OTHER/DONATION	0	0	0	N/A
TOTAL OPERATING REVENUE	500,735	502,164	(1,429)	100.3%
OPERATING EXPENDITURES				
SALARIES & WAGES	154,344	155,135	(791)	100.5%
PAYROLL TAXES & BENEFITS	97,881	92,172	5,709	94.2%
MAINTENANCE & REPAIRS	37,743	36,681	1,062	97.2%
BUDGET ADJUSTMENT-STREETLIGHT BANNERS	10,000	7,980	2,020	79.8%
OPEN SPACE MAINTENANCE	18,882	18,739	143	99.2%
GOVERNMENT FEES, DUES, PUBLICATIONS	900	0	900	0.0%
UTILITIES	39,737	39,648	89	99.8%
PROFESSIONAL SERVICES	34,610	42,640	(8,030)	123.2%
OPERATING SUPPLIES & EQUIPMENT	18,991	23,375	(4,384)	123.1%
TRAINING, TRAVEL & RECRUITMENT	1,500	1,125	375	75.0%
ALLOCATED OVERHEAD-PERSONNEL COSTS	55,927	58,451	(2,524)	104.5%
ALLOCATED OVERHEAD-OPERATING COSTS	26,012	29,278	(3,266)	112.6%
TOTAL OPERATING EXPENDITURES	496,527	505,224	(8,697)	101.8%
TOTAL OPERATING REVENUE LESS TOTAL OPERATING EXPENDITURES	4,208	(3,060)	7,268	-72.7%
TRANSFER TO GENERAL FUND RESERVES	(4,208)	0	(4,208)	-72.7%
TRANSFER FROM GENERAL FUND RESERVES	0	3,060	(3,060)	N/A
TOTAL TRANSFERS	(4,208)	3,060	(7,268)	-72.7%
NET RESULTS OF OPERATIONS	0	0	0	

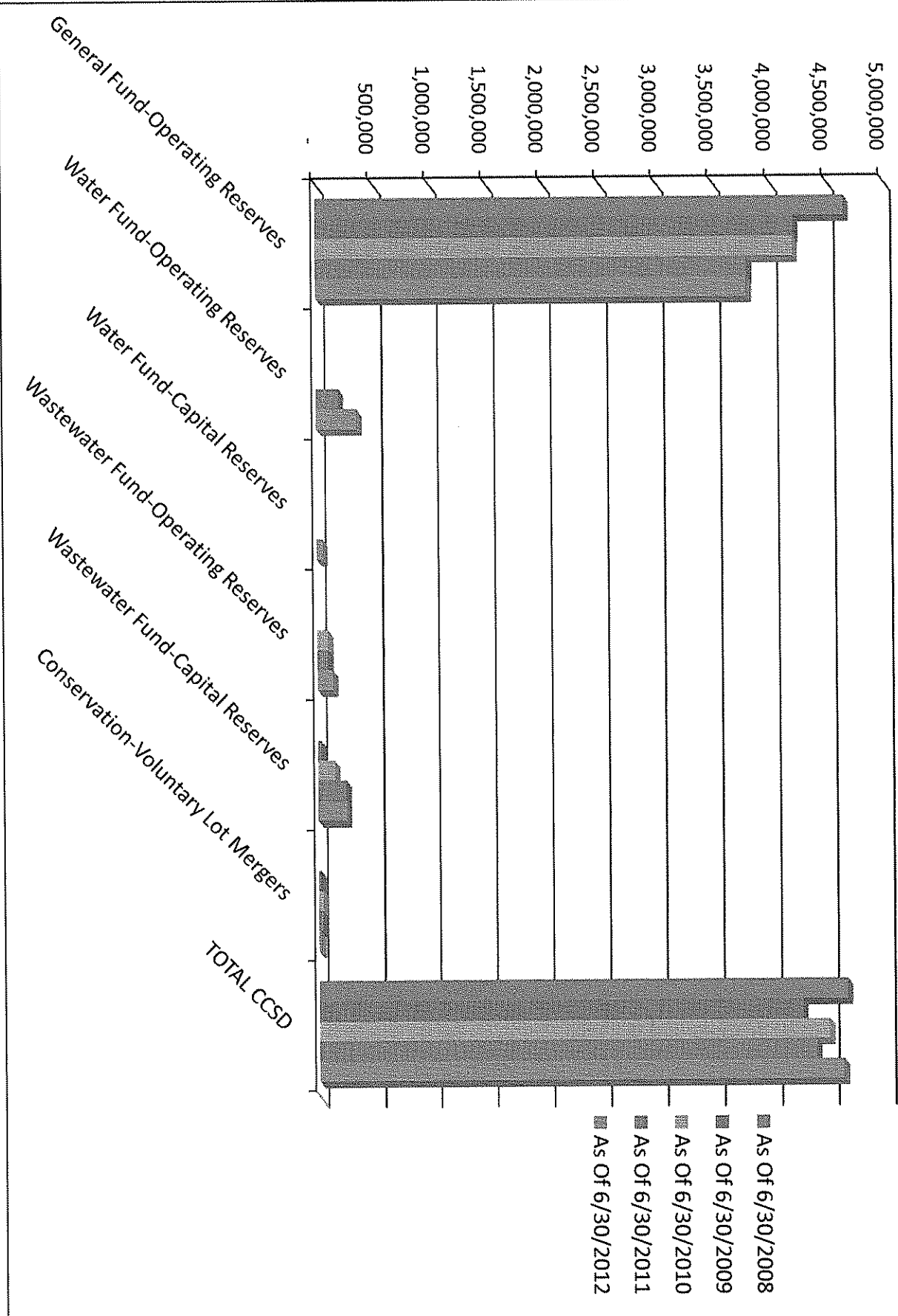
**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
GENERAL FUND-PARKS AND RECREATION DEPARTMENT
FOR THE PERIOD OF JULY 1, 2011-JUNE 30, 2012**

DESCRIPTION	BUDGETED FISCAL YEAR 2011-2012 (MID-YEAR ADOPTED 3/23/12)	ACTUAL 7/1/2011- 6/30/2012	VARIANCE- UNDER/(OVER) BUDGET	Y-T-D % OF BUDGET
OPERATING REVENUE				
PROPERTY TAX	24,486	24,405	81	99.7%
GRANT REVENUE	7,694	15,694	(8,000)	204.0%
TOTAL OPERATING REVENUE	32,180	40,099	(7,919)	124.6%
OPERATING EXPENDITURES				
PUBLIC OUTREACH/EDUCATION	1,073	989	84	92.2%
PROFESSIONAL SERVICES	1,000	566	434	56.6%
TRAVEL & TRAINING	0	70	(70)	N/A
GRANT EXPENDITURES-CONNECTOR TRAIL	11,694	26,668	(14,974)	228.1%
ALLOCATED OVERHEAD-PERSONNEL COSTS	12,740	12,265	475	96.3%
ALLOCATED OVERHEAD-OPERATING COSTS	5,871	6,143	(272)	104.6%
TOTAL OPERATING EXPENDITURES	32,378	46,701	(14,323)	144.2%
TOTAL OPERATING REVENUE LESS TOTAL OPERATING EXPENDITURES	(198)	(6,602)	6,404	3334.4%
TRANSFER TO GENERAL FUND RESERVES	198	0	198	0.0%
TRANSFER FROM GENERAL FUND RESERVES	0	6,602	(6,602)	N/A
TOTAL TRANSFERS	198	6,602	(6,404)	3334.4%
NET RESULTS OF OPERATIONS	0	0	0	
TOTAL CAPITAL REVENUE	N/A	0	N/A	N/A
CAPITAL EXPENDITURES				
FISCALINI RANCH PRESERVE-EIR	N/A	4,623	N/A	N/A
TOTAL CAPITAL EXPENDITURES	N/A	4,623	N/A	N/A
TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES	N/A	(4,623)	N/A	N/A
TRANSFER FROM GENERAL FUND RESERVES	N/A	4,623	N/A	N/A
NET RESULTS OF CAPITAL ACTIVITIES	N/A	0	N/A	N/A

**CAMBRIA COMMUNITY SERVICES DISTRICT
FOURTH QUARTER REVENUE AND EXPENDITURE REPORT-FISCAL YEAR 2011-2012
ANALYSIS OF RESERVES
AS OF JUNE 30, 2008; JUNE 30, 2009; JUNE 30; 2010; JUNE 30; 2011 and JUNE 30, 2012**

	AS OF 6/30/2008 (AUDITED)	AS OF 6/30/2009 (AUDITED)	AS OF 6/30/2010 (AUDITED)	AS OF 6/30/2011 (AUDITED)	AS OF 6/30/2012 (UNAUDITED)
GENERAL FUND-OPERATING RESERVES	4,658,444	4,214,999	4,211,089	3,809,567	3,805,815
WATER FUND-OPERATING RESERVES				197,067	355,395
WATER FUND-CAPITAL RESERVES					53,623
WASTEWATER FUND-OPERATING RESERVES		27,551	95,488	95,971	138,849
WASTEWATER FUND-CAPITAL RESERVES		146,912	146,912	249,833	252,003
RESOURCE CONSERVATION-VOLUNTARY LOT MERGERS		22,598	45,551	33,839	21,559
TOTAL CCSD	<u>4,658,444</u>	<u>4,265,148</u>	<u>4,499,040</u>	<u>4,386,277</u>	<u>4,627,244</u>

CAMBRIA COMMUNITY SERVICES DISTRICT RESERVE BALANCES



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Jerry Gruber, General Manager
Alleyne LaBossiere, Finance Manager
Tim Carmel, District Counsel

Meeting Date: October 25, 2012 Subject: Discussion and Consideration to Adopt Resolution 60-2012 Authorizing the Execution and Delivery of an Installment Sale Agreement, and Authorizing and Directing Certain Actions in Connection with the Acquisition of Vehicles and a Copier

RECOMMENDATIONS:

Adopt Resolution 60-2012 authorizing the execution and delivery of an installment sale agreement, and authorizing and directing certain actions in connection with the acquisition of vehicles and a copier.

FISCAL IMPACT:

The exact fiscal impact will not be known until the final financing documents have been received. However, the CCSD has been guaranteed an interest rate of 3.25% if the financing is completed by October 27, 2012, (the date will be extended as long as the CCSD makes a good-faith effort to complete the transaction as quickly as is reasonably possible) and the attached Pro Forma Amortization Schedule lists the projected fiscal impact by department based on that rate.

DISCUSSION:

The approved Fiscal Year 2012/2013 Budget includes expenditures in the amount of \$12,000.00 in the Water Department for the purchase of two pickup trucks; \$6,000.00 in the Wastewater Department for the purchase of one pickup truck and \$6,000.00 in the Facilities and Resources Department for the purchase of one pickup truck. As was reported during the budget approval discussion, these amounts were the projected costs based on obtaining financing for the vehicle purchases with a four-year term. The final cost of the trucks, including sales tax but not including add-on items such as light bars, trailer hitches, etc., are \$41,280.52 (for both trucks) for the Water Department; \$24,104.44 for the Facilities and Resources Department and \$33,403.01 for the Wastewater Department. The Wastewater truck's cost is substantially higher than expected due to the additional cost of a utility bed and crane (for removing pumps) that were not included in the original estimated cost. Prior to these additional costs, the Wastewater truck's cost was \$23,418.04. The total cost of the add-on items has not been received at this time, but is expected to be between \$1,000-\$2,000 per truck.

The trucks being replaced in the Water Department are a 1999 model year pickup and a 2000 model year pickup. The 1999 pickup will be transferred to the Facilities & Resources

Department. The 2000 model year truck has 134,979 miles on it and a final determination of whether or not it is in the CCSD's best interests to keep or dispose of it will be determined in the near future. The truck being replaced in the Facilities & Resources Department is a 1989 model year pickup. It is unknown how many miles it has on it as the odometer has been broken for several years. It is unsafe to drive and would be a liability to sell as other than for scrap. The Facilities & Resources Department also will dispose of its 1995 model-year pickup, which has 174,417 miles on it. It is not running and most likely is not worth more than scrap value. The truck being replaced in the Wastewater Department is a 1997 model year pickup. It has 99,768 miles on it and a final determination of whether or not it is in the CCSD's best interests to keep or dispose of it will be determined in the near future.

The copier purchase was not budgeted. The high-volume copier in the Administration Department recently malfunctioned and it took several days to have it repaired because parts are becoming increasingly difficult to find for it. The Administrative Department has no copier backup capable of handling any significant copying jobs. The malfunctioning copier was beyond its useful life and has been breaking down more and more frequently. Parts are no longer being made for it and at some point in the near future it is expected that they would become impossible to obtain. As such, and because of the critical nature of having at least one high-volume copier available, the purchase was deemed an emergency purchase and per the CCSD Purchasing Policy, the General Manager approved it.

Attachments: Resolution 60-2012
Pro forma Amortization Schedule

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ MACKINNON ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ ROBINETTE ___

RESOLUTION 60-2012

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT SALE AGREEMENT, AND AUTHORIZING AND DIRECTING CERTAIN ACTIONS IN CONNECTION WITH THE ACQUISITION OF VEHICLES AND A COPIER

WHEREAS, the Cambria Community Services District (CCSD) is a community services district duly organized and existing under and pursuant to the laws of the State of California; and

WHEREAS, the CCSD desires to provide for financing in the approximate amount of \$102,000 for the acquisition of a four vehicles and a copier (the "Property"); and

WHEREAS, Municipal Finance Corporation (the "Corporation") has proposed a cost-effective four year installment sale financing arrangement at a 3.25% interest rate; and

NOW, THEREFORE, the Board of Directors of the Cambria Community Services District does hereby resolve as follows:

SECTION 1. Installment Sale Agreement. The President of the Board of Directors, the General Manager or a designee in writing (each, an "Authorized Officer") is hereby authorized to enter into an Installment Sale Agreement (the "Installment Sale") with the Corporation to finance the Property, subject to approval as to form by the CCSD's legal counsel.

SECTION 2. Attestations. The District Clerk or other appropriate District officer is hereby authorized and directed to attest the signature of the Authorized Officer, and to affix and attest the seal of the CCSD, as may be required or appropriate in connection with the execution and delivery of the Installment Sale Agreement.

SECTION 3. Other Actions. The Authorized Officer and other officers of the CCSD are each hereby authorized and directed, jointly and severally, to take any and all actions and to execute and deliver any and all documents, agreements and certificates which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms of this Resolution and the Installment Sale. Such actions are hereby ratified, confirmed and approved.

SECTION 4. Qualified Tax-Exempt Obligations. The Installment Sale is hereby designated as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). The CCSD, together with all subordinate entities of the CCSD, do not reasonably expect to issue during the calendar year in which the Installment Sale is issued more than \$10,000,000 of obligations which it could designate as "qualified tax-exempt obligations" under Section 265(b) of the Code.

SECTION 5. Reimbursement of Prior Expenditures. The District declares its official intent to be reimbursed from the proceeds of the Installment Sale approved hereby for a maximum principal amount of \$102,000 of Property expenditures occurring no earlier than sixty days prior to the adoption of this Resolution. All reimbursed expenditures will be capital expenditures as

defined in Section 1.150-1(b) of the Federal Income Tax Regulations.

SECTION 6. Effect. This Resolution shall take effect immediately upon its passage.

PASSED, APPROVED AND ADOPTED this 25th day of October, 2012, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Allan S. MacKinnon
President of the Board

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

**CAMBRIA COMMUNITY SERVICES DISTRICT
PRO FORMA AMORTIZATION SCHEDULE
PURCHASE OF 4 PICKUPS & COPIER**

	WATER 2 TRUCKS	WASTEWATER 1 TRUCK	FACILITIES & RESOURCES 1 TRUCK	ADMINISTRATION 1 COPIER	TOTAL CCSD
TOTAL COST	41,280.52	33,403.01	24,104.44	18,579.01	117,366.98
LESS: DOWN PAYMENT	<u>(8,000.00)</u>	<u>(4,000.00)</u>	<u>(4,000.00)</u>	<u>0.00</u>	<u>(16,000.00)</u>
AMOUNT FINANCED	<u>33,280.52</u>	<u>29,403.01</u>	<u>20,104.44</u>	<u>18,579.01</u>	<u>101,366.98</u>

ESTIMATED PAYMENT DATE	ANNUAL PAYMENT AMOUNT	ANNUAL PAYMENT AMOUNT	ANNUAL PAYMENT AMOUNT	ANNUAL PAYMENT AMOUNT	ANNUAL PAYMENT AMOUNT
November 1, 2013	9,006.96	7,957.56	5,441.02	5,028.18	27,433.71
November 1, 2014	9,006.96	7,957.56	5,441.02	5,028.18	27,433.71
November 1, 2015	9,006.96	7,957.56	5,441.02	5,028.18	27,433.71
November 1, 2016	9,006.96	7,957.56	5,441.02	5,028.18	27,433.71
	<u>36,027.83</u>	<u>31,830.23</u>	<u>21,764.06</u>	<u>20,112.71</u>	<u>109,734.82</u>

	WATER	WASTEWATER	FACILITIES & RESOURCES	ADMINISTRATION	TOTAL CCSD
TOTAL PRINCIPAL	41,280.52	33,403.01	24,104.44	18,579.01	117,366.98
TOTAL INTEREST	<u>2,747.31</u>	<u>2,427.22</u>	<u>1,659.62</u>	<u>1,533.70</u>	<u>8,367.84</u>
TOTAL PAYMENTS	<u>44,027.83</u>	<u>35,830.23</u>	<u>25,764.06</u>	<u>20,112.71</u>	<u>125,734.82</u>

ESTIMATED PAYMENT DATE	PAYMENT	INTEREST	PRINCIPAL	BALANCE
November 1, 2013	27,433.71	3,294.43	24,139.28	77,227.70
November 1, 2014	27,433.71	2,509.90	24,923.81	52,303.90
November 1, 2015	27,433.71	1,699.88	25,733.83	26,570.07
November 1, 2016	<u>27,433.71</u>	<u>863.53</u>	<u>26,570.18</u>	<u>(0.11)</u>
TOTALS	<u>109,734.82</u>	<u>8,367.73</u>	<u>101,367.09</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
ANALYSIS OF TRUCK QUOTES
PREPARED 8/2/12**

	PERRY FORD-SLO	PASO ROBLES FORD	FUTURE FORD-CLOVIS
(2) F-250 4X2	48,794.46	41,280.52	47,690.06
(1) F-250 4X4	27,172.86	23,418.04	26,253.87
(1) F-350 4X4	27,839.96	24,104.44	27,281.32
	<hr/>	<hr/>	<hr/>
	103,807.28	88,803.00	101,225.25
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO 9.C.

FROM: Jerry Gruber, General Manager
Kathy Choate, District Clerk

Meeting Date: October 25, 2012 Subject: Discussion and Consideration to Adopt Resolution 58-2012 Approving PROS Commission Recommendation for Appointment of Adolph Atencio to the Parks, Recreation and Open Space Commission

RECOMMENDATION:

Adopt Resolution 58-2012 approving PROS Commission recommendation for appointment of Adolph Atencio to the Parks, Recreation and Open Space (PROS) Commission to fill unexpired term of Commissioner Jeff Miller through December 31, 2015.

FISCAL IMPACT: Advertising costs of approximately \$200.

DISCUSSION:

At its October 2, 2012 regular meeting, the PROS Commission discussed the PROS Commissioner vacancy and process to fill the vacancy resulting from the June 5, 2012 vacancy created when Commissioner Jeff Miller resigned due to an accepted employment offer that required his relocating out of the area.

Per the commissioner vacancy process in its Bylaws/Guidelines, the PROS Commission notified the public of the vacancy and convened the Ad Hoc Committee (Commissioners Roche and Renshaw) to review the applications.

On August 1 2012, *The Tribune*) published an ad announcing the vacancy and August 9, and September 13, 2012 (*The Cambrian*) published an announcement of the PROS Commissioner opening. *The Cambrian* also ran an announcement in the InBrief section. The final date for receipt of the applications was Thursday, August 30, 4:00 PM, and as the date drew near with no applications received, the deadline was extended to Tuesday, September 25, 4:00 PM. Applications were received from the following three applicants: Adolph Atencio, Tina Dickason, and Jill Quinn and their applications are attached for reference.

All three applicants were interviewed by the PROS Ad Hoc Committee (Commissioners Roche and Renshaw) and recommended appointment of Adolph Atencio to fulfill the remaining term of former Commissioner Miller. The PROS Commission discussed the applicants and unanimously approved the recommendation.

Attachments: Resolution 58-2012
Applications

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ MACKINNON ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ ROBINETTE ___

RESOLUTION 58-2012

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPOINTING ADOLPH ATENCIO TO THE
PARKS, RECREATION AND OPEN SPACE (PROS) COMMISSION

WHEREAS, the PROS Commission is composed of five (5) members appointed by the CCSD Board of Directors, pursuant to PROS Commission Bylaws/Guidelines Section III.A; and

WHEREAS, effective June 5, 2012 Commissioner Jeffrey Miller resigned due to an accepted job offer out of the area, thus creating a PROS Commission vacancy; and

WHEREAS, three applications for the PROS Commissioner vacancy were received by the stipulated deadline of 4:00 p.m. on Tuesday, September 25, 2012; and

WHEREAS, the Parks and Recreation Ad Hoc Committee reviewed the three applications and reported on the three interviews at the October 2 PROS Commission regular meeting; and

WHEREAS, on October 2, 2012 the PROS Commission considered the matter and Adolph Atencio was unanimously selected as the PROS Commission recommendation for approval by the CCSD Board of Directors.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that Adolph Atencio is hereby appointed to the Parks, Recreation and Open Space Commission to fill the unexpired term of former Commissioner Jeff Miller through December 31, 2015.

PASSED AND ADOPTED THIS 25th day of October 2012.

Allan S. MacKinnon, President
Board of Directors

ATTEST

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

TO: Board of Directors

AGENDA NO. **9.D.**

FROM: Jerry Gruber, General Manager

Meeting Date: October 25, 2012 Subject: Consideration of Adoption of Resolution 61-2012 Modifying the CCSD Retrofit Program to Authorize the General Manager to Suspend the Ability to Pay In-Lieu Fees

RECOMMENDATIONS:

It is recommended that the Board of Directors adopt Resolution 61-2012, which will modify the CCSD's Retrofit Program ("Program") by authorizing the General Manager to suspend the ability of applicants to pay fees in-lieu of performing plumbing retrofits.

FISCAL IMPACT:

When the in-lieu fee element of the CCSD's Retrofit Program is suspended, no additional funds will be paid by property owners or developers with intent to serve letters relating to the retrofit points they must satisfy pursuant to Chapter 4.20 of the CCSD Code.

DISCUSSION:

Chapter 4.20 of the CCSD Code contains the CCSD's Water Conservation and Retrofit Program. Pursuant to Section 4.20.030, certain properties, including commercial and residential projects that have been issued intent to serve letter, are required to participate in the Program. The Code includes an "equivalency table" which sets forth point values for fixtures and point requirements for new or remodeled projects. Under the Code, the needed points are calculated and Section 4.20.030 then allows the property owner or developer to select the option of either performing retrofits on other properties or paying in-lieu fees for the required points.

The CCSD's administration of the Retrofit Program has included a retrofit points bank ("Points Bank"), through which the CCSD acquired points through rebates and direct retrofitting, which were then used in conjunction with the in-lieu fee option in Section 4.20.030 to achieve water savings to offset the impacts of new water connections. The Points Bank, however, no longer has any points available.

As the Board of Directors is also aware, the CCSD has contracted with the firm Maddaus Water Management to create a new water conservation program. On October 9, 2012 a Status Report and Workshop was held on the project to update and expand the CCSD's Water Conservation Program.

Based upon the status of the Points Bank and the pending new water conservation program being prepared by Maddaus Water Management, staff is recommending that the Board modify the Retrofit Program by authorizing the General Manager to suspend the in-lieu fee option contained in Section 4.20.030 (A) (2) when he/she determines that the Points Bank no longer has points available, until such time that he/she determines that the Points Bank has sufficient points to allow that option. In this regard, CCSD Code Section 4.20.080 (B) provides that the Retrofit Program is to be in effect until rescinded or modified by the Board of Directors. Accordingly, Resolution 61-2012 has been prepared for Board consideration to modify the Retrofit Program by granting authority to the General Manager to suspend the In-lieu fee provisions contained in Section 4.20.030 (A) (2) when he/she determines that points are not available and until such time that the retrofit Points Bank has been sufficiently replenished to permit the payment of in-lieu fees.

Attachment: Resolution 61-2012

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ MACKINNON ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ ROBINETTE ___

RESOLUTION NO. 61-2012
October 25, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
MODIFYING THE CCSD RETROFIT PROGRAM
BY AUTHORIZING THE GENERAL MANAGER TO SUSPEND
THE ABILITY TO PAY IN-LIEU FEES

WHEREAS, Chapter 4.20 of the CCSD Code contains the CCSD's Water Conservation and Retrofit Program; and

WHEREAS, Section 4.20.030 (A) (2) provides a procedure pursuant to which an applicant is permitted to select the option of either performing retrofits or paying an in-lieu fee to the CCSD; and

WHEREAS, administration of the Retrofit Program has included a Points Bank, through which the CCSD acquired points by rebates and direct retrofitting, which were then used in conjunction with the in-lieu fee option in Section 4.20.030 to achieve water savings to offset the impacts of new water connections; and

WHEREAS, CCSD staff has determined that the Point Bank no longer has any points available; and

WHEREAS, the CCSD has also contracted with the firm Maddaus Water Management to create a new Water Conservation Program; and

WHEREAS, CCSD Code Section 4.20.080 (B) provides that the Retrofit Program is to be in effect until rescinded or modified by the Board of Directors; and

WHEREAS, based upon the status of the Points Bank and the pending revised Water Conservation Program being prepared by Maddaus Water Management, the Board of Directors has determined that it is appropriate to modify the Retrofit Program by authorizing the General Manager to suspend the in-lieu fee option contained in Section 4.20.030 (A) (2);

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. The CCSD Retrofit Program is hereby modified as follows: The In-lieu fee provisions contained in Section 4.20.030 (A) (2) may be suspended by the General Manager when he determines that points are not available in the Points Bank and until such time that he deems that the retrofit Points Bank has been sufficiently replenished to permit the payment of in-lieu fees.

2. This Resolution shall be effective immediately.

PASSED AND ADOPTED THIS 25th day of October, 2012.

Allan S. MacKinnon, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Kathy A. Choate
District Clerk

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors
FROM: Bob Gresens, District Engineer
Mark Miller, Fire Chief

AGENDA NO. **9.E.**

Meeting Date: October 25, 2012 Subject: Consideration and Discussion to Adopt Resolution 56-2012 Revising Fire Flow Hydraulic Modeling Criteria

RECOMMENDATIONS:

Adopt Resolution 56-2012 revising CCSD fire flow hydraulic modeling criteria.

FISCAL IMPACT:

Costs for future capital improvement projects should likely be reduced by lowering the residential fire flow criterion.

DISCUSSION:

Past water master planning commissioned by the District was completed in phases, with the highest priority given to analyzing the potable water distribution system due to concerns over the existing system's ability to provide adequate tank storage and flows for fire fighting. The results and recommendations from the potable water system analyses area are described within a July 2004 study by Kennedy/Jenks Consultants entitled "Task 3 Report, Potable Water Distribution System Analysis" (PWDSA Report). A draft version of this report was first presented to the Board on April 3, 2003. On August 21, 2008, the Final Task 3 PWDSA Report was incorporated by reference within the Board-certified Water Master Plan Program-Level Environmental Impact Report (2008 PEIR) .

During completion of the PWDSA, numerous fire flow scenarios were analyzed, which was the result of discussions over fuel loads from the Monterey Pine forest, and the distances between adjacent structures. Scenarios included fire flows as great as 3,500 gallons per minute (gpm) for residential areas, which showed that practically every potable water pipeline would need to be increased in size. The Final PWDSA report settled on a fire flow of 2,500 gpm for the residential areas with a two-hour duration, and 3,500 gpm for commercial areas with a three-hour duration. These flow rates were carried forward in developing the report's recommendations for increasing tank storage and correcting potential bottlenecks within the distribution system.

The attached October 15, 2012 letter from Fire Chief Mark Miller, is now recommending that the fire flow criteria applied for residential areas within the Final PWDSA report be lowered to 1,500 gpm with a two-hour duration. This letter further states that the lower fire flow criteria would still meet or exceed requirements of the National Fire Protection Association (NFPA) and the California Fire Code. Related to this regulatory compliance need, the 2008 PEIR includes Public Services and Utilities Mitigation Measure PSU-1, which states; *"The CCSD shall comply with State and County Codes and Ordinances regarding fire and safety requirements, including the California Fire Code and the San Luis Obispo County Building and*

Construction Ordinance (Title 19 of the San Luis Obispo County Code).” Because Chief Miller’s October 15, 2012 letter states that the proposed 1,500 gpm fire flow and two hour duration for residential areas would meet or exceed such current codes, the proposed flow modeling change would be in conformance with the existing 2008 PEIR’s Mitigation Measure PSU-1.

Attachments:

October 15, 2012 letter from Fire Chief Mark Miller
Resolution 56-2012

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ MACKINNON ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ ROBINETTE ___

RESOLUTION 56-2012

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AUTHORIZING A REVISION TO FIRE FLOW HYDRAULIC MODELING
FOR RESIDENTIAL AREAS

WHEREAS, on August 21, 2008 the CCSD Board adopted Resolution 28-2008 certifying the adopted Water Master Plan Program Environmental Impact Report, which had incorporated by reference the final July 2004 report entitled, "Task 3 Report, Potable Water Distribution System Analysis," (2004 Report); and

WHEREAS, by letter dated October 15, 2012, a copy of which is attached hereto as Exhibit "A" and incorporated herein, the CCSD Fire Chief, Mark Miller, recommended that the required fire flow standard for residential areas be established at 1,500 gallons per minute for a two hour duration; and

WHEREAS, prior fire flow criteria applied during the completion of the 2004 Report was greater than what is currently being recommended by the Cambria Fire Chief for residential areas and said recommendation meets or exceeds the California Fire Code standard of 1,000 gallons per minute fire flow with a two hour duration for residential areas, and National Fire Protection Association standard of 1,500 gallons per minute fire flow with a two hour duration for residential areas; and

WHEREAS, the revised fire flow modeling criteria will help reduce future facility needs and costs, while still providing adequate flow for fire protection.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. Water distribution system planning and designs may use a 1,500 gallon per minute fire flow with two hours duration criterion for purposes of assessing and sizing District water distribution system facilities serving residential areas.
2. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED THIS 25th day of October 2012.

Allan S. MacKinnon, President
Board of Directors

ATTEST:

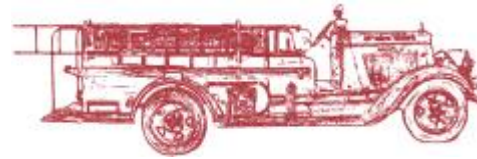
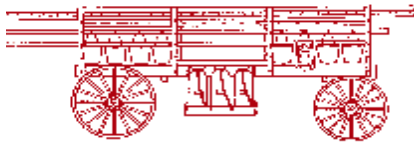
APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA CSD FIRE DEPARTMENT

Established 1887



Mark Miller, Fire Chief

2850 Burton Drive • Cambria, CA. 93428

Phone: (805) 927-6240 • Fax: (805) 927-6242 • Email: mmiller@cambriacsd.org

October 15, 2012

Jerry Gruber, General Manager
Cambria Community Services District
1316 Tamson Drive – Suite 201
Cambria, CA 93428

Subject: Fire Flow Calculations

Dear Jerry

This letter is in response to your request to determine the adequate fire flow for our residential areas within the community of Cambria. After researching the California Fire Code (CFC) 2010 edition and the National Fire Protection Association (NFPA) Standards, I find that the minimum required fire flow for residential areas with structures not exceeding 3,600 square feet is established in Appendix B Section B105.1 of the CFC at 1,000 gallons per minute - sustainable for a 2 hour period. A 50% reduction in this fire flow rate is allowed if the buildings are sprinklered. For residential structures over 3,600 square feet a fire flow of 1,500 gallons per minute is required sustainable for duration of 30 minutes. The same 50% reduction is also available for sprinklered dwellings in this category.

It should be noted that all new construction and remodel/additions where the square footage will exceed 2,500 square feet is required to be equipped with an approved automatic fire sprinkler system. Due to these ordinances and the proactive stance taken by the Cambria Community Services District to build protective fire sprinkler systems into local residential construction, It is my recommendation that the water master plan should strive to design fire flow to meet or exceed the NFPA Standard and that required fire flow for the residential areas should be 1,500 Gallons Per Minute sustainable for a 2 hour duration.

Please contact me if you have any questions or concerns with these findings.

Sincerely,

A handwritten signature in black ink that reads "Mark P. Miller". The signature is written in a cursive, slightly slanted style.

Mark Miller, Fire Chief

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.F.**

FROM: Bob Gresens, District Engineer

Meeting Date: October 25, 2012 Subject: Discussion and Consideration to Adopt Resolution 57-2012 Approving RBF Consulting, Inc. Contract Amendment No. 2

RECOMMENDATIONS:

Adopt Resolution 57-2012 approving Amendment No. 2 to the October 25, 2006 consulting services agreement with RBF Consulting ("RBF") for the Stuart Street Tank III project and Rodeo Grounds Pumping Station Replacement project.

FISCAL IMPACT:

RBF has indicated they will not require a cost increase for the proposed amendment.

DISCUSSION:

The attached October 15, 2012 letter from CCSD Fire Chief Mark Miller indicates that the prior fire flow criteria used to perform hydraulic modeling during preliminary design of the Stuart Street Tank III and Rodeo Grounds Pumping Station projects can be lower than what had been applied during past analyses. Staff believes this change could lead to reduced sizing of the proposed projects, which should correspond with lower construction costs. Therefore, additional hydraulic modeling is proposed by RBF before finalizing the design and bid documents for the two projects.

Besides addressing the hydraulic modeling need, the expiration date for the existing consulting services agreement needs to be extended. Therefore, a new contract expiration date of October 31, 2013 is recommended to allow adequate time for completion of the design and bid documents by RBF.

RBF has also moved their Sacramento office, which is updated in the notice section of the agreement. As a further aside, RBF Consulting was purchased by Michael Baker Corporation during 2011. Therefore, they are being referenced as RBF Consulting, a Company of the Michael Baker Corporation.

Attachments:

Amendment No. 2 to the October 25, 2006 agreement with RBF Consulting
Resolution 57-2012

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ MACKINNON ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ ROBINETTE ___

RESOLUTION 57-2012

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AUTHORIZING AMENDMENT 2 TO THE OCTOBER 26, 2006 CONSULTING AGREEMENT
WITH RBF CONSULTING FOR THE STUART STREET TANK III AND RODEO GROUNDS
PUMP STATION REPLACEMENT PROJECTS

WHEREAS, on October 26, 2006 the CCSD Board adopted Resolution 58-2006 approved capital expenditures for completion of environmental review process for Stuart Street Tank No. 3 and Rodeo Grounds Pump Station Replacement projects (previously referenced as the Stuart Street Tanks Upgrade and Zone 2 Pumping Station Replacement Projects); and

WHEREAS, prior fire flow criteria applied during the preliminary design of the Stuart Street Tank III and Rodeo Grounds Pump Station Replacement Projects (Projects) have recently been reduced; and

WHEREAS, Resolution 26-2010 authorized the first amendment to the October 26, 2006 RBF Consulting agreement for purposes of extending the contract expiration date and increasing the authorized contract amount by \$17,000 for purposes of evaluating the proposed relocation of an existing Stuart Street tank to another site; and

WHEREAS, further hydraulic analyses are needed on the two projects to further evaluate and possibly reduce the projects sizing and associated cost; and

WHEREAS, an extension to the October 26, 2006 agreement with RBF Consulting is needed to allow for completion of the design, as well as for bid period services, which are part of the existing agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. Amendment 2 to the October 26, 2006 Consulting Agreement between the CCSD and RBF Consulting for the Stuart Street Tank and Rodeo Grounds Pump Station Replacement Projects, attached hereto as Exhibit "A" and incorporated herein by reference, is hereby approved.
2. The General Manager is hereby authorized to execute the Amendment on behalf of the CCSD.

PASSED AND ADOPTED THIS 25th day of October 2012.

Allan S. MacKinnon, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

**AMENDMENT No. 2 TO OCTOBER 26, 2006
PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH RBF CONSULTING
STUART STREET TANKS AND PRESSURE ZONE 2 PUMPING STATION REPLACEMENT
PROJECTS**

AMENDED OCTOBER 25, 2012

Amendment to **ARTICLE 1.01 – TIME FOR PERFORMANCE**

Replace the first sentence to read as follows:

The term of this contract is from June 30, 2012 to October 31, 2013.

Amendment to **ARTICLE 6.06 - NOTICES**

Replace address for RBF Consulting to:

4540 Duckhorn Drive, Suite 202,
Sacramento, CA 95834-2597

Amendment to **EXHIBIT B, TASK 1-7; HYDRAULIC MODELING AND ANALYSIS**

Replace first sentence to read as follows:

“Utilizing available system operating conditions, configurations and information from the CCSD water master plan; the 2010 CCSD Urban Water Management Plan Update; and, an October 15, 2012 letter from the CCSD Fire Chief revising the fire flow criteria, we (RBF Consulting, a Company of Michael Baker Corporation) will develop hydraulic parameters for the pumping station.”

IN WITNESS WHEREOF, the parties have executed the Amendment the date and year noted above.

CONSULTANT:

CCSD:

RBF Consulting

Cambria Community Services District

By: _____
Paul A. Klein, Vice President

By: _____
Jerome D. Gruber , General Manager

APPROVED AS TO FORM:

By: _____
Timothy Carmel, CCSD Legal Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.G.**

FROM: Jerry Gruber, General Manager
Tim Carmel, District Counsel

Meeting Date: October 25, 2012 Subject: Discussion and Consideration
Regarding Central Coast California
Seismic Imaging Project (CCCSIP)
Comment Letter, San Luis Obispo
County

RECOMMENDATIONS:

Direct staff with regards to the Central Coast California Seismic Imaging Project (CCCSIP)

FISCAL IMPACT:

Minimal staff time associated with drafting a possible letter of response.

DISCUSSION:

The Cambria Community Services District Board of Directors at your September 27, 2012 regular meeting under future agenda items directed staff to bring the above referenced item back to the Board for discussion and possible action. Since the Board was unable to take a formal position because the item was not part of the September agenda the item is being presented to you as part of the October 25, 2012 agenda.

Included as part of this staff report is a letter dated September 17, 2012 from the San Luis Obispo County Board of Supervisors to the California Coastal Commission specifically the Energy, Ocean Resources and Federal Consistency Division relating to the Central Coast California Seismic Imaging Project (CCCSIP). The attached letter could be useful to the CCSD Board of Directors with drafting a similar letter.

Attachment: September 17, 2012 SLO County Board of Supervisors Letter

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ MACKINNON ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ ROBINETTE ___

BOARD OF SUPERVISORS

1055 MONTEREY, ROOM D430 • SAN LUIS OBISPO, CALIFORNIA 93408-1003 • 805.781.5450



FRANK R. MECHAM, Supervisor District One
BRUCE GIBSON, Supervisor District Two
ADAM HILL, Supervisor District Three
PAUL TEIXEIRA, Supervisor District Four
JAMES R. PATTERSON, Supervisor District Five

September 17, 2012

Mr. Cassidy Teufel
California Coastal Commission
Energy, Ocean Resources and
Federal Consistency Division
45 Fremont St., Suite 2000
San Francisco, Ca 94105

RE: Central Coastal California Seismic Imaging Project (CCCSIP), San Luis Obispo County

Dear Mr. Teufel:

I am writing to communicate the SLO County Board of Supervisors' position regarding the Central Coastal California Seismic Imaging Project (CCCSIP) remains as expressed in a letter sent to the State Lands Commission, dated August 7, 2012 (attached for your reference).

Residents of San Luis Obispo County have an obvious interest in being assured of the safe operation of the Diablo Canyon Power Plant. Thus, our Board believes it fundamentally important that advanced seismic reflection surveys be employed as part of a thorough examination of the earthquake risk to this facility.


Our Board expects that such surveys would take every effort to avoid environmental impacts and mitigate unavoidable impacts to the greatest extent possible. Similarly, economic impacts to ocean-dependent businesses should be minimized and fully compensated.

The attached letter details the Board's further concern that independent third-party review of the proposed survey by industry-qualified experts is required to assure both the highest quality survey result and the lowest level of impact. While the basis for the necessary review is fairly technical (and included in the attached letter), my colleague, Supervisor Bruce Gibson, can provide further information, if you desire. Dr. Gibson has participated in the technical review of this project as part of the Independent Peer Review Panel established by the California Public Utilities Commission.

September 25, 2012
CCCSIP, California Coastal Commission

We appreciate your Commission's careful review and consideration of this important project.
Thank you.

Sincerely,



JAMES PATTERSON, Chair
San Luis Obispo, Board of Supervisors

Attachment 1: Letter from Board of Supervisors to California State Lands Commission, 8/7/2012

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9 H**

FROM: Jerry Gruber, General Manager
Monique Madrid, Administrative Services Officer

Meeting Date: October 25, 2012 Subject: Discussion and Consideration to Adopt Resolution 45-2012 Ratifying Memorandum of Understanding (MOU) between Cambria Community Services District and Service Employees International Union (SEIU)/Local 620.

Recommendation:

Adopt Resolution 45-2012 ratifying Memorandum of Understanding (MOU) between the CCSD and SEIU/Local 620

Fiscal Impact:

Approval of the MOU will have the following fiscal impacts:

2nd Tier Retirement and Health Care Plan:

This is where the CCSD will see the biggest cost savings over time. It is difficult to place a dollar figure on the long term savings for the CCSD which have been attained by implementing a second tier retirement, and minimizing the retiree health insurance benefit. The second tier retirement plan for miscellaneous employees in this group will be 2% at 60 and 36 consecutive month final compensation. The second tier health care plan for future retirees will provide the PERS mandated minimum which is currently \$115 per month.

Health and Dental Plans:

Effective January 1, 2013: Revise cost sharing to a 90/10 split

Effective January 1, 2014 and 2015: The CCSD and employee shall each pay 50% of any increase.

Salary Equity Adjustments:

Effective 7/1/2012: No COLA increases

Effective 7/1/13: Base salary increases will not exceed 3% based on the average of the increases of the Los Angeles/Long Beach, and the San Francisco/Oakland CPI.

Effective 7/1/14: Base salary increases will not exceed 3% based on the average of the increases of the Los Angeles/Long Beach, and the San Francisco/Oakland CPI.

PERS member retirement contribution: Employees will pick up the following percentages for a total of 8%.

October 2012:	2%
July 2013:	3%
July 2014:	3%

Longevity Pay:

Will be eliminated for new hires.

Part-time Employees:

Health and Dental insurance premiums will be paid on a pro-rata portion for employees who work an average of 30 hours per week or more.

All part-time employees will receive a pro-rata portion of certain leaves. This will assist the CCSD in retaining part-time employees.

Uniform Allowance:

The CCSD will require and provide a uniform for field employees.

Uniform allowance will increase to \$250 annually.

Boot Allowance will increase to \$150 annually.

Stand-by Pay:

Will increase to \$50 per day.

Probationary Period:

Will increase to 1 year.

Discussion:

The previous MOU between the CCSD and the SEIU/Local 620 was for the period July 1, 2007-June 30, 2012 and the parties have been negotiating on the terms of a new MOU since March. The new MOU, which will be for the period July 1, 2012-June 30, 2015, contains the changes set forth in the foregoing discussion of Fiscal Impacts and is attached. In addition to the changes in compensation and benefits outlined above, it includes a few minor language clarifications relating to promotion policies and payment of unused sick leave, as well as a provision providing for future negotiations relating to expected revisions to the CCSD's Personnel Policies and Procedures. The most significant language clarification is the following:

- o Section 24C: Sick Leave: The term "good standing" was defined. It now reads, "Upon termination of a full-time or regular part-time employee in good standing (i.e., resignation/retirement excluding disciplinary termination and resignation/retirement in lieu of disciplinary termination), he/she will be paid for 50% of accumulated but unused sick leave, up to a maximum accrual amount of 720 hours. Therefore, the maximum that will be paid is $50\% \times 720 = 360$ hours.

In addition to the foregoing, as the Board is aware on September 12th the Governor signed AB 340, also known as the California Public Employees' Pension Reform Act of 2013. This new law makes substantial changes to the retirement statutes that apply to most California public agencies, including the CCSD. Highlights of the changes include:

- 50-50 split of normal pension costs between employer and employee. If unions do not agree when current contracts expire, cities can mandate it starting in 2018.
- Reduced pensions and higher retirement ages instituted for new hires starting Jan 1, 2013.
- No retroactive pension increases or pension spiking (using special compensation, overtime, and sick leave to increase pension amounts.) Final compensation is defined as the highest average annual compensation over a three year period.
- A cap on high-end pensions. The cap is \$110,000 of pensionable income for those in Social Security and \$132,000 for those without Social Security.
- 180 day waiting period for those who retired before going back for work under the same pension system.
- No airtime. CalPERS members are barred from increasing their pensions by buying additional years of credit.
- Eliminates pension holidays. Public pension funds may not skip making contributions to the fund when it is doing better than expected

This new law will apply beginning January 1, 2013 and will have the practical effect of creating a new tier as far as the retirement benefits for new employees hired by the CCSD after January 1, 2013. The first tier will be the retirement benefits for employees hired before the changes in the MOU and AB 340, which provides for the PERS 3% @ 60 retirement plan based upon the single highest year of earnings. The second tier will be for any employees who are hired after the effective date of the new MOU, but prior to January 1, 2013 and they will receive the PERS 2% at 60 retirement plan based upon 36 consecutive month final compensation. The third group will be new employees hired after January 1, 2013, who will receive the retirement benefits set forth in AB 340, which will consist of a new 2% @ 62 formula based upon the highest average annual compensation over a 36 month period.

The new laws requirement regarding employees and the employer equally sharing the cost of pension benefits will not impact the CCSD and the MOU, since it is not mandated until 2018 and the MOU provides a phase in of SEIU employees picking up the entire 8% of the member retirement contribution by July, 2014.

Attachment: FY 2012-2015 SEIU MOU
 Resolution 45-2012

 BOARD ACTION: Date _____ Approved: _____ Denied: _____
 UNANIMOUS: ___ MACKINNON ___ THOMPSON ___ BHRINGER ___ CLIFT ___ ROBINETTE



CAMBRIA COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 45-2012
OCTOBER 25, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
RATIFYING MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN CAMBRIA
COMMUNITY SERVICES DISTRICT AND SERVICE EMPLOYEES INTERNATIONAL
UNION (SEIU)/LOCAL 620

Whereas, the Board of Directors of the Cambria Community Services District entered into labor negotiations with the Service Employees International Union (SEIU)/Local 620,

Whereas, an agreement was reached between the CCSD and SEIU Union Local 620,

NOW, THEREFORE, The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. To ratify the Memorandum of Understanding between Cambria Community Services District and Service Employees International Union (SEIU)/Local 620, from 7/1/12 through 6/30/15, a copy of which is attached hereto as Exhibit "A", and authorize the execution by the General Manager.

PASSED AND ADOPTED THIS 25th day of October 25, 2012.

Allen S. MacKinnon, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Kathy A. Choate
District Clerk

CAMBRIA COMMUNITY SERVICES DISTRICT
AND
SERVICE EMPLOYEES INTERNATIONAL UNION,
LOCAL 620

MEMORANDUM OF UNDERSTANDING



JULY 1, 2012 - JUNE 30, 2015

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MEMORANDUM OF UNDERSTANDING
CCSD AND SEIU LOCAL 620

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CAMBRIA COMMUNITY SERVICES DISTRICT AND
SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 620
MEMORANDUM OF UNDERSTANDING
FOR THE PERIOD OF JULY 1, 2012 - JUNE 30, 2015

1. DESIGNATION OF THE PARTIES

This Memorandum of Understanding (M.O.U.) is made by and between the Cambria Community Services District, a Special District, hereinafter called the District, and the Service Employees International Union, AFL-CIO, CLC, Local 620, hereinafter called the Union.

2. RECOGNITION

The Union has been formally recognized by the District by Minute Order of its Board of Directors on January 26, 1987, as the majority representative of two separate employee representation units: Office Unit (Clerical), and Operations and Maintenance Unit (Water and Wastewater) of the District. The Fire Service Unit was removed from recognition by Resolution 8-96 effective July 1, 1996. (See Appendix "A"; Minute Order of Board of Directors meeting on January 26, 1987.)

3. COMPOSITION OF UNITS

The appropriate representation units are defined by Minute Order adopted by the Board of Directors on September 22, 1986, and as may be modified by action of District's Board. (See Appendix "B", Minute Order of the Board of Directors meeting on September 22, 1986.) The current Classifications by Unit are as follows:

OFFICE UNIT

- Utilities Coordinator
- Accounting Technician
- Bookkeeper
- Account Clerk-Billing
- Senior Clerical Assistant
- Clerical Assistant
- Administrative Technician I, II, III and IV
- Permits and Conservation Specialist

OPERATIONS AND MAINTENANCE UNIT

- Water Treatment Operator I, II
- Resource Conservation Officer
- Wastewater Operator I, II
- Wastewater Operator In Training
- Laboratory Technician
- Maintenance Technician
- Senior Maintenance Groundskeeper
- Maintenance Groundskeeper
- Collection System Supervisor
- Collection System Worker
- Senior Wastewater Operator
- Senior Water Treatment Operator
- Senior Desalination Plant Operator

4. REPRESENTATION

- A. The District and the Union agree that Union Officers and Representatives shall be allowed to meet with District Representatives for the purpose of Meeting and Conferring in good faith. If meetings occur during working hours, reasonable numbers of participating employees will receive reasonable time off without loss of compensation or any other benefit when formally Meeting and Conferring with representatives of the District.
- B. The Union agrees to provide the District Employee Relations Officer with a list of Union Officers and Representatives who are authorized to Meet and Confer in good faith and to keep the list up to date.
- C. The District agrees that Union staff representatives shall be given access to working locations during hours of work to conduct grievance investigations. A staff representative is defined as a paid full-time or part-time employee of the union.

5. UNION STEWARDS

- A. The Union shall furnish the District Employee Relations Officer with a written list identifying by name and work location all regular and alternate stewards.
- B. One union steward shall be authorized when participating in the investigation and processing of a grievance to take a reasonable amount of District time without loss of compensation or benefits to perform these duties.

6. USE OF DISTRICT FACILITIES

- A. The parties agree that the Union shall have the right to use District bulletin board space allocated for Union literature and notices at the various work sites, but limited as provided by Article IV, Section 2, of Ordinance 6-86. (See Appendix C) This includes allowance of notices of Union meetings.
- B. Upon prior arrangement with the District Employee Relations Officer or designee the District shall provide a meeting room (if available) at no cost to the Union during non-working hours for the purpose of conducting meetings.

7. AGENCY SHOP

- A. Definition
Agency Shop as used in this Article means an organizational security agreement as defined in Government Code Section 3502.5 and applicable law.
- B. Agency Fee
Each employee in the Unit shall be required to choose to become a member in good standing of the Union or satisfy the agency fee financial obligations set forth below. New employees must make the required choice within 30 days of employment in the Unit.

Unless the employee has a) voluntarily submitted to the District an effective dues deduction request; b) notified the Union of his /her intent to pay an agency fee (full fee or reduced because objections filed), as evidenced by written notice of, same

from the Union to the District; or c) qualified for an exemption upon religious grounds as provided below, the District, upon notice from the Union of the employee's failure to make a timely choice, shall process a mandatory agency fee payroll deduction in the appropriate amount and forward that amount to the Union.

The amount of the fee to be charged shall be determined by the Union subject to applicable law; and shall therefore be an amount not to exceed the normal periodic membership dues and general assessments applicable to Union members.

As to non-members objecting to the Union spending their agency fee on matters unrelated to collective bargaining and contract administration, the amount of the agency fee shall not reflect expenditures which the courts have determined to be non-chargeable, including political contributions to candidates and parties, members-only benefits, charitable contributions and ideological expenditures and, to the extent prohibited by law, shall not reflect expenditures for certain aspects of lobbying, ballot measures, publications, organizing and litigation.

C. Conformance with Law

The Union represents that the collection, administration and use of agency fee funds shall be in conformance with the law. In addition, the Union shall comply with all applicable law regarding disclosure of its expenses, notice to employees of their right to object, provision for agency fee payers to challenge the Union's determinations of amounts chargeable to objecting non-members, and appropriate escrow provisions to hold contested amounts while the challenges are underway.

The Union shall make available, at its expense, an expeditious administrative appeals procedure to Unit employees who object to payment of any portion of the representation service fee. Such procedure shall provide for a prompt decision to be made by an impartial decision-maker jointly selected by the Union and the objecting employee(s). A copy of such procedure shall be made available upon request by the Union to non-Union employees and the District.

The foregoing description of permissible agency fee charges and related procedures is included here for informational purposes and is not intended to change applicable law. The District shall promptly remit to the Union all monies deducted, accompanied by a list of employees for whom such deductions have been made.

D. Employee Notification

Each non-member who is required to pay an agency fee shall annually receive written notification from the Union of the amount of the deduction and the procedure, which he/she must follow to receive a rebate for non-representation activities during the year and the procedure for appealing all or any part of the agency fee. The District shall also be sent a copy of this yearly notice upon request.

The District shall make a reasonable effort to distribute to each new employee in the Unit, a letter supplied by the Union, which describes the agency fee obligation.

E. Religious Exemption

1. Any employee who is a member of a religious body of which the traditional tenets or teachings include objections to joining or supporting employee organizations shall not be required to meet the above agency fee obligations, but shall pay by means of mandatory payroll deduction an amount equal to the agency fee (proportionate share of Union's cost of legally authorized representational services), to a non-religious, non-labor charitable organization exempt from taxation under Section 501(C)(3) of the Internal Revenue Code, as designated by the employee from a list provided by the District.
2. To qualify for the religious exemption the employee must provide to the Union, with a copy to the District, a written statement of objection, along with verifiable evidence of membership as described above. The District shall implement the change in status within 30 days unless notified by the Union that the religious exemption is not valid.

F. Provision of Information

The Union shall furnish any information needed by the District to fulfill the provisions of this Article.

G. Dues/Fee Deductions

Any of the above described payment obligations shall be processed by the District in the usual and customary manner and time frames.

H. Leave without Pay

Employees on an unpaid leave of absence for an entire pay period or more shall have agency fees suspended. Fee deductions shall have the same priority as dues deductions in the current hierarchy for partially compensated pay periods.

I. Indemnification/Hold Harmless

The Union agrees to fully indemnify, defend and hold harmless the District and its officers, employees and agents against any and all claims, proceedings, settlements and/or liability regarding the legality of this Article or any action taken or not taken by or on behalf of the District under this Section.

8. MANAGEMENT RIGHTS RESERVED

- A. Relegation of Management Rights - The District retains, solely and exclusively, all rights and authority of Management which have not been expressly abridged or limited by the various provisions of: (1) The Employer-Employee Relations Ordinance of Cambria Community Services District (Ordinance 6-86, as it now exists or may subsequently be amended); or of: (2) This Memorandum of Understanding.
- B. Specific Management Rights Reserved - The sole and exclusive rights and authority of Management, which are not abridged by this Memorandum of Understanding, shall include but shall not be limited to, the following:
 1. Those rights stated in Article I, Section 5: District Rights of District Ordinance 6-86 (See Appendix D).

2. The right to determine the existence or non-existence of facts that are the basis for management decision.
3. The right to determine the nature, manner, and extent of services to be provided to the public, methods of financing, and types or equipment to be used.
4. The right to establish, continued, discontinue, or modify policies, practices, or procedures (subject to provisions of Meyers-Milias-Brown Act).
5. The right to determine, and to re-determine from time to time, the number, relocation, relocation and types of its operations, and the methods, processes and materials to be employed, including the right to introduce new or improved methods or facilities; to discontinue processes or operations or to discontinue their performance by employees; the right to contract for or subcontract any work or operations of the District; to determine the number of hours per day or per week operations shall be carried on, and the schedules thereof (subject to provisions of Meyers-Milias-Brown Act).
6. The right to select, determine and schedule the number and types of employees required.
7. The right to assign work to such employees in accordance with requirements determined by management consistent with provisions provided in District's Policy, Procedures & Rules.
8. The right to establish and change work schedules and assignments (subject to provisions of Meyers-Milias-Brown Act).
9. The right to transfer, reclassify, promote, or demote employees, or to layoff, terminate, or otherwise relieve employees from duty for lack of work or other lawful reasons; to determine the facts of lack of work.
10. The right to make and enforce safety rules and work rules for the maintenance of discipline, and to take disciplinary action.
11. The right to determine and exercise the procedures and standards of selection for employment and promotion.
12. The right to establish and enforce dress and grooming standards (see District Personnel Policy, Procedures & Rules, Sec. 11.1, No. 35, for example).
13. The right to determine the content and intent of job classifications.
14. The right to determine the style and/or types of District-issued wearing apparel, equipment or technology to be used.

15. The District shall reserve all other prerogatives and responsibilities normally inherent in management, provided the same are not contrary to Ordinance 6-86 or this Memorandum of Understanding (subject to provisions in Meyers-Milias-Brown Act).

9. EMPLOYEES' RIGHTS

Employees of the District shall have the rights specified in Article I, Section 4 of the District Ordinance 6-86 (See Appendix E).

10. UNION RIGHTS

- A. Leave for Union Business - The District will allow an employee to take leave for Union business if the General Manager determines that such leave will not be disruptive of District business. One employee per calendar year shall be designated to attend Union Board meetings. Such employee, with prior approval of the employee's supervisor, may attend Union Board meetings. District shall provide up to four (4) hours of regular straight time up to four (4) times per year.
- B. Names of Unit Members - The District will give the Union a list of names, classification and work location of unit members upon request by the Union. The District will not charge for the list.
- C. Agenda - The District will make available to the Union, in the same manner as to the public, the Agendas for District Board Meetings.

11. NON-DISCRIMINATION

- A. The District and the Union agree that the provisions of this agreement shall be applied equally to all employees without favor or discrimination because of race, creed, age, national origin, sexual preference, political or religious affiliations, or disability.
- B. The District and the Union agree that neither will unlawfully interfere, intimidate, restrain, coerce, or discriminate against any employee in his/her free choice to participate or not participate in union activities, or to join or not to join the Union.

12. PERSONNEL FILES

- A. Inspection of files: Material in the personnel file of a unit member which may serve as a basis for affecting the status of his/her employment will be made available for inspection by the person involved.
- B. Comments and review: When information of a derogatory nature is placed in his/her personnel file a unit member will be given notice and an opportunity to review and comment on that material. An employee will have the right to have his/her own written comments attached to any such derogatory statement, within a reasonable time after the item is placed in his/her personnel file.
- C. Authorization to examine files: A unit member shall have the right to authorize, in writing, a representative to examine his/her personnel files.

13. PROMOTIONS, APPLICATIONS AND APPLICANTS

See District's Personnel Policy, Procedures & Rules, Article 4 for Applications and Applicants and Article 10.2 for Promotions. Also see payment and compensation plan Article 4.3 Promotional Advancement.

14. WORKING OUT OF POSITION

Employees directed by their supervisor and assigned to work in a higher salary range position for 24 consecutive work hours, or more in any pay period shall be paid for the entire period they are required to work out of classification at step "A" on the salary range of the classification worked, or on that step which will give them a one step increment increase over their regular rate of pay, whichever is greater.

15. LAYOFF AND REINSTATEMENT POLICY

A. LAYOFF POLICY

When, in the judgment of the Board, it becomes necessary to make a reduction in the work force, said reduction shall be accomplished through attrition. If a reduction in the work force is necessary, layoffs shall be based on seniority within the classification targeted for elimination whenever possible. The District shall provide thirty (30) days written notice to the employee(s) affected. Employees subject to layoff shall be eligible to voluntarily demote to a lower classification based on seniority in the lower classification. Reinstatement from layoff shall be based on seniority in the classification where the vacancy occurs. Eligibility for reinstatement by an employee laid off shall be for a period of twenty-four (24) months from the date of the layoff.

B. BUMPING RIGHTS

When a covered employee accepts a promotion or reassignment within covered classifications and fails to successfully complete the probationary period for that new promotion or assignment, the affected employee shall have the right to return to the previously held classification, or its replacement if applicable, subject to seniority with the District, based on the employee's original date of hire.

C. REINSTATEMENT POLICY

A former covered employee who has separated from his/her employment with the District in good standing may request reinstatement to his/her previously held position with the District within three years (36 months) of such severance. Under these conditions, reinstatement may be granted by the General Manager, provided there is a vacancy in the previously held classification at the time of the request. If reinstatement is granted, the reinstated employee shall be assigned a new date of hire (the reinstatement date) for seniority purposes, and shall have leave accruals established at the rates in place at the time of the termination in good standing. The health care reimbursement program shall be based upon the new hire date as defined in Article 30C. Such reinstated employee shall serve the typical probationary period for the classification filled through reinstatement.

16. GRIEVANCE PROCEDURE

A. Purpose: It is the purpose of this Article to provide an avenue of communication through which an employee or groups of employees may have their complaint heard and decided in an orderly and fair manner. An employee or an employee

group may be represented, by their exclusive representative, in their dealings with the District under this Article.

B. Definition of Grievance: A grievance is a complaint of an employee or group of employees concerning the interpretation or application of:

1. The administration of the conditions of employment, including job description, salary, and benefits in force between the District and the employee.
2. Working conditions within the control of the Manager, including the District's Policies, Procedures and Rules, and for which no other procedures for orderly solution of such complaints exist.

C. Informal Discussion: Any employee, or group of employees, shall first discuss the alleged grievance with the immediate supervisor within twelve (12) working days of the event comprising the alleged grievance. If the employee is still dissatisfied with the supervisor's solution to the complaint, the grievance may be presented into the grievance procedure.

Procedure: The grievance procedure shall be as follows:

1. If a complaint or grievance has not been resolved at the informal discussion stage, the grievant may submit his/her complaint in writing to the Manager within five (5) working days of the informal discussion. Within ten (10) working days of receipt of such grievance, the Manager shall investigate and provide a written response to the grievance.
2. If, within five (5) working days of receipt of the Manager's written response to the grievance, the employee is still dissatisfied with the resolution proposed, the employee may appeal in writing to the Manager for a hearing before the District Board. The Manager, upon receipt of the written appeal to the Board shall schedule an executive closed session of the Board (unless the appellant requests in writing an open session). The session may be at the Board's next regular meeting, or at any time within 30 working days of the Manager's receipt of the written appeal to the Board. The employee may present his opinion and present facts to the Board and the Board shall hear District evidence and the recommendation of the Manager. The Board may continue the hearing if this is deemed necessary. The Board shall render its decision within thirty (30) working days from the close of the hearing. The Board's decision shall be final.
3. Refer to Exhibit A of Appendix F for grievance form.

17. HOURS OF WORK

A. Work Schedule:

Covered employees shall be assigned to work 80 hours in each two-week payroll period on a 9-80 work schedule, consisting of eight work-days of nine hours each and one work day of 8 hours. Assignment of work days and scheduled days off under this schedule shall be at the discretion of the District.

B. Emergency Response:

In the event of a declared emergency, the General Manager or his/her designee shall have the authority to suspend all leave and cause all employees to return to duty.

C. Paydays:

Paydays shall be bi-weekly on alternate Fridays. If a payday falls on a holiday, paychecks will be issued the last workday prior to the designated payday.

18. OVERTIME

In addition to their regular time bi-weekly pay, which may include holiday pay or other paid leave, covered employees will receive overtime pay at a rate of 1.5 times the regular hourly rate of pay for all hours worked in addition to the assigned work schedule.

Overtime is defined as hours worked in excess of the regular daily work schedule or in excess of the assigned 40 hour week on the 9-80 work schedule. Paid leave shall be considered time worked for the purpose of computing overtime hours.

If an employee works on a holiday, in addition to the straight time standard holiday pay, all actual hours worked on that holiday shall be compensated at the overtime rate of 1.5 times the actual hours worked.

Authorization for overtime work must be given in advance by the Department Head if the need for such overtime work can be anticipated during normal working hours. During evenings and weekends, the employee on stand-by duty is authorized to perform essential emergency work and to approve the overtime hours of one additional employee to assist when necessary. If more than one additional employee is needed to assist, then approval must be obtained from a supervisor or manager.

19. COMPENSATORY TIME

Definition: For purposes of this M.O.U., compensatory time off ("CTO") is time earned for overtime hours worked but not cashed out (as opposed to "paid leave time" which encompasses all paid leave categories including but not limited to CTO, Standard Holiday Pay, Float Holiday Pay, Vacation Leave, Sick Leave, Paid Administrative Leave, etc.)

Compensatory time balances as of the first full pay period in June of each year shall automatically be converted to a cash payment to the employee on the last paycheck in June unless State or Federal regulations indicate differently, or extenuating circumstances warrant the General Manager to authorize a carry-over amount not to exceed 40 hours upon request of an employee. Requests for carry-overs must be submitted in writing to the General Manager no later than June 15th of each year.

20. STANDBY PAY

Certain employees will be required to be on standby for rapid response to District operational problems or emergencies after hours, weekends or holidays. Such standby duty will normally be rotated among employees in a department, as determined by the Department Manager. Standby duty is normally assigned for one week at a time, thus requiring standby outside of duty hours on 5 weekdays plus standby on 2 week-end days. Effective upon ratification, for each day's standby assignment an employee will be paid

\$50.00 per day. The \$50.00 is a flat daily stipend and is not subject to overtime calculations.

This is in addition to the employee's pay for regular duty work schedule and is also in addition to any overtime actually worked. Thus, if an employee on standby must respond to a problem that results in time actually worked in excess of 40 hour week, the standby employee will be paid for the time actually worked at one and one-half times the regular rate. An employee on standby duty will be required to wear a pager and remain in the local area where the pager is active. The standby employee may pursue any personal activity that leaves him/her available to promptly respond to calls for response to operational problems or emergencies.

21. AFTER HOURS CALL-BACK

Each non-exempt employee who responds to a call-back after normal work hours, including on-call workers, shall be compensated for a minimum of 2 hours for each response. If actual work exceeds 2 hours, then all time worked will be accounted for and paid on an hour for hour basis. If the time worked on call-back qualifies as overtime, then the hours worked will be compensated at one-and-one-half times the regular rate. This call-back section applies to call-back on regular work days or on week-ends and holidays.

22. HOLIDAYS

The following are the eleven standard paid holidays observed by this District:

New Years Day	Independence Day	Thanksgiving Day
Martin Luther King Day	Labor Day	Day After Thanksgiving
President's Day	Columbus Day	Christmas Day
Memorial Day	Veterans Day	

In lieu of Lincoln's Birthday, Admissions Day and the half day for Christmas Eve/New Year's Eve, float holiday time shall be provided each employee employed by the District on July 1 of each year, provided the employee was employed continuously by the District on or before the previous January 1st. Float holiday hours will be accrued on July 1st of each year based on the following chart:

Regular # of hours/day	Total # of Holiday Hrs/Yr	11 Std Holiday Hours/Yr	July 1 st Float Holiday Hours to Accrue
8	110	88	22
9	110	98	12
10	110	110	0
<i>Per Section 22 C – regular part time employees shall receive holiday pay on a pro rata basis:</i>			
4 hrs/day	55 hrs/yr	44 std hol hrs	11 float hrs
etc.			

- A. No employee, except an employee on paid leave, will be eligible for regular holiday pay unless he or she shall have worked the regularly scheduled shift preceding and following the designated holiday.
- B. Unless otherwise provided in this Article, when a holiday listed herein falls on a Sunday, the following Monday shall be deemed to be the holiday in lieu of the day

listed, and when a holiday falls on a Saturday the preceding Friday shall be deemed to be the holiday in lieu of the day listed. If the holiday falls on an employee's Standard Day Off, the employee is to take the holiday on their regular scheduled work day either immediately preceding or following their Standard Day Off.

- C. Regular part-time employees shall receive holiday pay on a pro rata basis according to hours worked. This does not apply to temporary employees.
- D. The Friday after Thanksgiving is a standard paid holiday and is allotted 8 hours in the chart above. If your SDO (standard day off) is scheduled for that Friday, your SDO stays on that Friday, and you move the holiday to another day (see item B above) – in these instances: fill out a PAF, request an alternate day off, show 8 hours standard holiday pay on the alternate day off, and 1 hour float holiday pay (or other type of paid leave) if you are taking a 9 hour day off.
- E. Float Holiday balances as of the first full pay period in June of each year shall automatically be converted to a cash payment to the employee on the last paycheck in June unless State or Federal regulations indicate differently.

23. VACATION

Every full-time unit member shall earn paid vacation at the prescribed rate under 23A as part of his/her compensation. Unit members shall also earn vacation credit during any paid leave. Regular, non-temporary, part-time unit members accrue vacation time on a pro rata basis according to the percentage of full-time work assigned the position.

- A. Vacation shall be earned as follows:
 - 1 through the end of the 5th year of service (60 months):
3.08 hours biweekly (80 hrs/yr)
 - 5 through the end of the 10th year of service (120 months):
4.61 hours biweekly (120 hrs/yr)
 - 10 through the end of the 15th year of service (180 months):
6.15 hours biweekly (160 hrs/yr)
 - 15 years or more (180 months plus one day):
7.69 hours biweekly (200 hrs/yr)

24. SICK LEAVE

- A. Each full-time employee will earn sick leave from the date of employment, at the rate of 3.70 hours per biweekly pay period (96 hours/year). Regular part-time employees shall receive sick leave pay on a pro rata basis according to hours worked. This does not apply to temporary employees. Unused sick leave may be accumulated without limit.
- B. Sick leave may be used for such things as: personal illness or injury; required attendance of an employee upon a sick or injured spouse, child or other immediate family member residing with the employee; medical or dental appointments.

- C. Upon termination of a full-time or regular part-time employee in good standing (i.e., resignation/retirement excluding disciplinary termination and resignation/retirement in lieu of disciplinary termination), he/she will be paid for 50% of accumulated but unused sick leave, up to a maximum accrual amount of 720 hours. Therefore, the maximum that will be paid is $50\% \times 720 = 360$ hours.
- D. Employees may voluntarily transfer up to forty (40) hours of unused sick leave per fiscal year in one (1) hour increments to a "sick leave bank" under the conditions established herein. The sick leave transfer shall be on an hour for hour basis and subject to the following conditions:
1. The employee donating the sick leave must have a minimum of eighty (80) hours of accrued sick leave available after the donation. No transfers of sick leave shall be allowed when the donating employee is terminated, separated or retires from the District within nine (9) months after the donation. All transfers to the "sick leave bank" shall be non-reversible and donations shall be processed on the District's Personnel Action Form in the same manner as any other leave request.
 2. Employees eligible to receive sick leave hours from the "sick leave bank" must have been employed by the District for a minimum of eighteen (18) months, have exhausted all paid leave and are suffering from a long term illness or injury that will result in the loss of work for a period of at least twenty consecutive (20) working days. These "sick leave bank" provisions shall extend to the required attendance of an employee for the care of a spouse, child or other immediate family member residing with the employee. The General Manager shall review, approve, modify or deny requests for use of the "sick leave bank" based on the employee requests and the criteria established in this Section.
 3. Employees utilizing the "sick leave bank" may integrate these benefits with the provisions of Section 36 of this Memorandum of Understanding for State Disability Insurance, as well as Worker's Compensation, provided however, that the total compensation from these sources combined shall not exceed the employee's base salary.
 4. The District reserves the right to request additional information on the nature of the injury or illness and/or require verification from a medical doctor regarding the diagnosis prior to making an eligibility determination.
 5. The maximum sick leave available for use by an eligible employee during any twelve (12) month period shall be the lesser of 1056 hours or the amount of sick leave available in the "sick leave bank". Allocation of hours from the "sick leave bank" shall commence on the date that all other leave of the requesting employee is exhausted. Subsequent eligibility by additional employees for use of the "sick leave bank" shall result in the concurrent use of available hours in the "sick leave bank".
- E. Twenty four (24) hours of sick leave may be converted to vacation or pay if no sick leave is used by an employee during the calendar year provided that the employee was employed continuously from January 1st through December 31st. The

employee must request the conversion during the month of January for the previous calendar year. Failure to request the conversion during January will result in ineligibility for conversion for the previous calendar year. All requests for conversion are non-reversible and shall require prior approval by the General Manager.

25. BEREAVEMENT LEAVE

A unit member shall be eligible for a temporary leave of absence without loss of salary, upon the death of any member of the immediate family. Such leave is available for each incident, and shall be limited to 3 days (24 hours), where the death and service are within the State of California, and up to five days (40 hours) where the death or service is outside the State. If bereavement leave has been exhausted, a covered employee may elect to use other paid leave including sick leave, if necessary, for this purpose. "Immediate family member" is defined below. The employee shall include their familial relationship to the deceased on their Personnel Action Form.

26. DEFINITION OF IMMEDIATE FAMILY FOR BEREAVEMENT LEAVE

"Member(s) of Immediate Family" as used for Bereavement Leave only shall mean mother, father, husband, wife, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, guardian with whom employee has lived. The definition includes "In-Law" relationships in each case and "Step" relationships in the case of parents and children.

27. ADMINISTRATIVE LEAVE

Each Office Unit Employee with at least one (1) year of service with the District shall be credited with eighteen (18) hours of Administrative Leave annually. Administrative Leave shall be credited in July of each year provided the employee was employed continuously by the District on or before the previous January 1st.

Administrative Leave balances as of the first full pay period in June of each year shall automatically be converted to a cash payment to the employee on the last paycheck in June unless State or Federal regulations indicate differently.

28. JURY DUTY

Employees of the District who are called or required to serve as a trial juror upon notification and appropriate verification submitted to his/her supervisor shall be entitled to be absent from his/her duties with the District during the period of such service or while necessarily being present in court as a result of such call. The employee's normal pay shall be continued during jury duty. The employee shall turn over his/her jury duty pay to the District. Temporary employees shall not be paid during their absence from work on jury duty.

29. ALLOWANCES

- A. Employees in the operations and maintenance unit shall receive an annual boot or safety shoe allowance of \$150 payable in July of each year.

- B. Employees in the operations and maintenance unit shall receive an annual clothing allowance of \$250 payable in July of each year.

Employees shall maintain their uniforms and other clothing worn on the job in neat and clean condition. The employee shall replace worn or damaged clothing items at their own cost with the exception of coveralls or other job specialty clothing.

In addition, the District shall provide once annually:

5 long sleeve shirts
5 short sleeve shirts
1 jacket
plus hats as needed

Employees shall be required to wear these items while on duty.

- C. The District shall provide an on-going Training & Education Allowance for employees who have received recognized certifications and education above what is required for their job classification. Recognized certificates shall include but not be limited to State Department of Health Services (DHS) Operator Grades above Level II in Wastewater, Water and Laboratory; California Water Environment Association (CWEA), Collection Grades above Level II, American Water Works Association (AWWA) Certifications, Associate of Arts/Science Degrees, Bachelors in Arts/Science Degrees, Spanish Language Certification and other related training and education from a certified institution approved by the General Manager. for certificates and/or degrees obtained after July 1, 1997. Such reimbursement shall be in accordance with the schedule identified below. In order to be eligible, the employee must have obtained the certificate and/or degree while employed by the District and has had prior approval from the General Manager that the training and/or education program qualifies under this allowance. An employee shall only be eligible for reimbursement in the fiscal year in which the training and/or education was completed. Such allowance is not cumulative and may not be carried over from one fiscal year to the next. The maximum allowance in any one fiscal year shall not exceed three hundred and fifty dollars (\$350.00) per employee.

The following allowances shall be allocated based on satisfactory completion of course work and/or receipt of the appropriate certification:

Water, Wastewater, Laboratory & Collection System Certificates:	
Level III	\$100
Level IV	\$200
Level V	\$300
Associate of Arts/Science:	\$250
Bachelors of Arts/Science:	\$350
Spanish Language Classes above entry level:	\$100
AWWA and other programs approved by the General Manager:	\$100

- D. A maximum of five employees shall be selected on a voluntary basis by the General Manager for the Dive Team. The Dive Team's responsibility shall include, but not be limited to, research, monitoring and other activities related to the District's Desalination Intake and Outfall Facilities. The District General Manager shall determine the

effective date of the establishment of the Dive Team based on progress associated with the Desalination Project. An approved list of equipment required by the District shall be established by the General Manager. The District shall reimburse the employee for all District required equipment, provided prior approval is first obtained from the General Manager. Commencing the first July 1, following two years after establishment of the Dive Team, the District shall provide an allowance of two hundred dollars (\$200.00) for diving equipment repair, maintenance and replacement. Upon separation or resignation by a Dive Team Member or discontinuance of the Dive Team for any reason, employees reimbursed for equipment shall either return the equipment to the District, or reimburse the District for the current value of the equipment. The current value of the equipment shall be based on the total purchase price less straight line depreciation of the equipment at 20% of total cost per year in service.

30. HEALTH BENEFITS

- A. For all regular employees working fulltime, the District will pay 95% of the premiums for employee and dependent coverage for the Blue Shield NetValue HMO, the lower cost plan offered through the PERS system. The District payment is inclusive of the PERS minimum health contribution (currently \$115/mo). The balance of the total District contribution is a cafeteria plan contribution. In the event an employee elects a higher cost coverage, the employee shall pay the increased cost for that plan for employees/retirees hired before October 1, 2012. District premium payments apply to retirees and their dependents as applied to active employees and their dependents
- B. Effective January 1, 2013 the District will pay 90% of the premiums for employee and dependent coverage for the Blue Shield Net Value plan available to District employees offered through the PERS system. The District payment is inclusive of the PERS minimum health contribution (currently \$115/mo). The balance of the total District contribution is a cafeteria like plan contribution. In the event an employee elects a higher cost coverage, the employee shall pay the increased cost for that plan. District premium payments apply to retirees and their dependents as applied to active employees and their dependents for employees/retirees hired before October 1, 2012.
- C. Effective January 1, 2014 and January 1, 2015 the District and employees shall each pay 50% of any increase in the Blue Shield Net Value HMO, the lower cost plan available to District Employees offered through the PERS system .
- D. Employees hired after October 1, 2012 shall be eligible to receive retiree health contributions in an amount equal to the PERS minimum health contribution only.
- E. HEALTH REIMBURSEMENT ACCOUNT
 - (i) **Regular employees**, after completion of their probationary period shall be eligible for the Health Care Reimbursement Program. Eligible employees shall receive a credit of \$1300 in the approved program for eligible costs each January 1st. This program shall be administered by an approved third party provider and shall conform to all applicable laws, rules and regulations.

- (ii) **Probationary employees** shall become eligible for this benefit upon successful completion of their probation. The benefit is pro-rated for new employees and is not retroactive. It takes effect with the next full pay period after passing probation. Employer contributions are \$50 per pay period for the remaining periods in the calendar year after passing probation.

Promotional probationary employees are covered under paragraph (i) above.

- (iii) **Part-time employees** hired after July 1st 2006 are eligible for a pro-rated portion of the benefit. For example, half-time employees will be eligible for \$25 per pay period after successfully passing probation. Non-probationary, half-time employees are eligible for \$650 on January 1st. Full-time employees who convert to a part-time schedule will also have this benefit pro-rated based on their average hourly work schedule.
- (iv) **Retired Employees:** This benefit extends into retirement for employees who were hired before July 1st 2006. This benefit does not extend to the spouse of a retired employee. Employees hired on or after July 1st 2006 will not be eligible for this benefit after separation from the district whether through retirement, voluntary separation, or any other means.

31. DENTAL INSURANCE

- A. A Dental Insurance policy will be provided for each unit member and his/her dependents. The District shall pay 95% of the cost of employee and dependent coverage for such plan.
- B. Effective January 1, 2013 the District will pay 90% of the premiums for employee and dependent coverage for the lowest cost plan. In the event the employees elect a higher cost coverage, the employees shall pay the increased cost for that plan. In December 2010, the employees enrolled in the higher cost dental plan, Ameritas Fusion and agreed to pay the difference in the premium.
- C. Effective January 1, 2014 and January 1, 2015 the District and employees shall each pay 50% of any increase in the lowest cost plan available to District Employees..

32. LIFE INSURANCE

A Group Life Insurance Plan will be provided with a \$25,000 life insurance policy for each unit member, a \$1,000 policy for each employee's spouse, and a \$1,000 policy for each employee dependent under the age of 21. The District will pay the full monthly premium for each unit member spouse and dependent children.

33. SEXUAL HARASSMENT POLICY

The Sexual Harassment Policy provided as Appendix "F" shall be the policy of the District.

34. DOMESTIC PARTNERS

Domestic partners (as defined by Family Code Section 297 and registered with the State of California) shall be included as dependents and eligible for the specific benefits described in Articles 26, 30, 31 and 32. By extending to an employee the specific benefits defined by this Article, the District does not intend to confer or imply any other unspecified benefits to such employee, or to the employee's domestic partner.

35. RETIREMENT

The District provides a retirement program for all regular employees working half-time or more. The Retirement Program may be provided through contract with the California Public Employees Retirement System (P.E.R.S.), as is currently provided and may be integrated with Federal Social Security Program, as is currently provided. For Employees hired before July 22, 2010 the District pays both the District's share and 100% of the employee's share of regular payments into P.E.R.S. Employees hired after July 22, 2010 pay 100% of the PERS employee contribution in the amount of 8%. Effective the first full payroll period following ratification of this agreement, employees hired before July 22, 2010 shall assume payment of 2% of the employee contribution. They shall pay an additional 3% the first full pay period in July, 2013 and an additional 3% the first full payroll period in July 2014 for a total of 8%.

The District shall provide the PERS 3% @ 60 retirement plan for covered employees hired prior to the October 1, 2012, including single highest year computation and credit for unused sick leave. As soon as administratively possible, newly hired employees will be covered by the 2% @ 60 retirement formula and the 36 highest consecutive months final compensation provision.

36. STATE DISABILITY INSURANCE (SDI)

The District shall provide for the integration of State Disability Insurance benefits with sick leave or vacation time on a pro rata basis. This procedure shall not allow the employee to receive more than he/she would have received if the employee were on duty, but shall allow the employee to receive a full salary for as long as his or her sick leave/ vacation reserves allow through integration.

37. PART-TIME EMPLOYEES

- A. An average of under 20 hours per week will receive a pro-rata portion of vacation, sick leave and holiday pay **only** as recognized for new hires.
- B. An average of over 20 hours per week will receive a pro-rata portion of leave i.e., vacation, sick leave and holiday pay as recognized for new hires. No health benefits, PERS retirement if and when eligible for membership.
- C. An average of over 30 hours per week: will receive a pro-rata portion of health benefits, dental benefits, vacation, sick leave, and holiday, as recognized for new hires and PERS retirement in pro-rata portion.

38. ADVANCEMENT IN SALARY

The salary range as set forth for each position is divided into five (5) steps that shall be applied as follows. The ranges usually reflect approximately 5% between steps in the range.

- A. Normally a newly appointed employee is placed upon the "A" step (bottom step) of his/her salary range. However, upon determination of the Manager that the needs of the District service and the qualifications of the newly appointed employee warrant such placement, the employee may be started on any step of the salary range.
1. Step Increases. Progression from one step of the salary range to the next shall be based upon a satisfactory written employee evaluation of the employee's performance by his/her Department Head, who shall make such recommendation to the Manager for concurrence. Progression from "A" step to "B" step will normally be at the satisfactory completion of the 12 month probationary period. If the probationary period is extended the initial step increase from "A" to "B" step will not be granted until the satisfactory completion of the extended probationary period. All other step increases ("B" to "C" step, and above) will be at one year intervals between steps, but only upon satisfactory performance review and merit increase recommendation by the employee's Department Head to the Manager, and the Manager's concurrence. (Note that a probationer who was initially appointed above the "A" step may satisfactorily complete probation in 12 months, but will not be eligible for merit step increase until one year from initial employment unless the General Manager determines that outstanding performance during probation warrants a merit increase at the completion of the probationary period).
- B. Positions are assigned to ranges as indicated in Appendix "G" and "H" attached.

39. PROMOTIONAL ADVANCES

Whenever a full-time employee is promoted to a higher position in the District's service he/she will be placed on a step in the salary range of the new position which will approximately result in at least a 5% increase in pay compared to the employee's existing pay range. If the top of the new position's salary range ("E" step) does not allow such 5% improvement, then the promotion shall be made to the "E" step of the promotional position's range.

40. RATES OF PAY

- A. Effective the first full payroll period in July 2013, base salary ranges of unit members will be increased by an amount equal to the average of the increases in the Los Angeles/Long Beach and the San Francisco/Oakland all urban consumers consumer price indices for the twelve months ending in April 2013, not to exceed 3%.
- B. Effective the first full payroll period in July 2014, base salary ranges of unit members will be increased by an amount equal to the average of the increases of the Los Angeles/Long Beach and the San Francisco/Oakland all urban consumers consumer price indices for the twelve months ending in April 2014, not to exceed 3%.
- C. *Longevity Pay*
Upon completion of 10 years (120 months) of continuous employment with the CCSD, covered employees will receive a 5% increase in base salary.

Upon completion of 15 years (180 months) of continuous employment with the CCSD, covered employees will receive an additional 2.5% increase in base salary (resulting in 7.5% overall increase).

Upon completion of 20 years (240 months) of continuous employment with the CCSD, covered employees will receive an additional 2.5% increase in base salary (resulting in a 10% overall longevity increase).

Qualification for each increase shall be based on a covered employee's original date of hire with the CCSD. Such increases shall be applied at whatever salary range and step the employee occupies after becoming eligible.

Employees hired on or after October 1, 2012 will not receive longevity pay.

41. CONTRACT/JOB DESCRIPTION REVIEW

District and Union have reviewed existing contract language and job descriptions of represented employees. Such review has resulted in modifications to the Contract and employee job descriptions.

42. INCORPORATION OF INDEPENDENT DOCUMENTS

Only those paragraphs of the District's Ordinance 6-86, the paragraphs of the District's Personnel Policy, Procedures and Rules and the paragraphs of the District's Payment and Compensation Plan which paragraphs are specifically referred to in this M.O.U. shall be considered part of this M.O.U..

43. TERM OF MEMORANDUM OF UNDERSTANDING

The term of this M.O.U. shall be from July 1, 2012 through June 30, 2015. If either party requests modification or extension of the M.O.U. by April 1, 2015, then Meeting and Conferencing shall commence no later than May 1, 2015, to strive for such modification or extension. Provided, however, on mutual agreement of the parties, items subject to the meet and confer process may be opened for discussion with the exception of wages and retirement benefits.

44. VIDEO DISPLAY TERMINAL (VDT) USE

District shall provide special equipment, including special eyeglasses, training on the health hazards of VDT use and such other materials and equipment upon request of an employee and approval by the General Manager. The cost of such equipment and other materials may be apportioned if it is used both on and off the job. Employees shall be allowed periodic breaks as approved by their supervisor when working continuously on a VDT. The District will make a concerted effort to reduce or eliminate noise from office equipment within office space and budget limitations.

45. CONTRACTING OUT

The District will notify the Union thirty (30) days in advance of Board action if it intends to contract out the functions currently performed by employees within the unit. Upon request, the District will meet with the Union to explain the reason for the decision to contract out and to solicit Union views on the proposal. Nothing in this section shall be

construed to limit the rights of the Board of Directors to contract outside work in its sole discretion.

46. DISTRICT POLICIES AND PROCEDURES


The District and Union agreement to reopen negotiations on revised District Policies and Procedures falling within the scope of representation during the first year of the Agreement.

47. SEVERABILITY CLAUSE

If any article or section of this M.O.U. shall be found invalid or unlawful by reason of existing or subsequently enacted legislation or by judicial authority, all other articles or sections of this M.O.U. shall remain in full force and effect for the duration of this M.O.U.

IN WITNESS WHEREOF, the undersigned have signed this Memorandum of Understanding as of the date first above written.

CAMBRIA COMMUNITY SERVICES DISTRICT

By: 
Jerome D. Gruber, General Manager/Employee Relations Officer

SERVICES EMPLOYEES INTERNATIONAL UNION LOCAL 620

By:  10/16/12
Mike Woods, Field Representative

COMMITTEE MEMBERS

By: 
Justin Smith

By: 
Cortney Uptegrove Murguia

APPENDICES

- "A" MINUTE ORDER OF BOARD OF DIRECTORS - JANUARY 26, 1987
(Union formally recognized by District)

- "B" MINUTE ORDER OF BOARD OF DIRECTORS - SEPTEMBER 22, 1986
(Representation Units defined)

- "C" ARTICLE IV, SECTION 2, OF ORDINANCE 6-86
(Employee Organization Activities/Use of District Resources)

- "D" ARTICLE I, SECTION 5, OF ORDINANCE 6-86
(District Rights)

- "E" ARTICLE I, SECTION 4, OF ORDINANCE 6-86
(Employee Rights)

- "F" SEXUAL HARASSMENT POLICY
(Adopted by Resolution 24-96, June 24, 1996)

Exhibit "A" – REFERRED TO IN APPENDIX "F"
(Employee Grievance Form)

- "G" SALARY RANGES - EFFECTIVE JULY 1, 2007
- "H" SALARY RANGES - EFFECTIVE JULY 1, 2008
- "I" SALARY RANGES - EFFECTIVE JULY 1, 2009
- "J" SALARY RANGES - EFFECTIVE JULY 1, 2010
- "K" SALARY RANGES - EFFECTIVE JULY 1, 2011

APPENDIX "A"
MINUTES - EXCERPT
CAMBRIA COMMUNITY SERVICES DISTRICT
REGULAR MEETING
JANUARY 26, 1987 - 7:00 P.M.
VETERANS MEMORIAL BUILDING

(5/27/04: Note: this sheet does not represent the complete minutes of the 1/26/87 board meeting. The boxed section below is the only pertinent section for purposes of this MOU.)

The meeting was called to order at 7:00 P.M. by Chairman Wadsley. Present: Directors Low, Kocs, Loomis and Wadsley; Director Perkins absent. Also present, General Manager John Stratford, District Counsel Roger Lyon, Water Superintendent Bub Camozzi, Wastewater Superintendent Bryan Bode, Administrative Assistant Sue Cummins and District Secretary Barbara Campo.

I. OPENING:

- A. Establishment of Quorum: The District Secretary confirmed there was sufficient number of Board members to conduct business.

II. ADDITIONS & DELETIONS

III. CONSENT ITEMS

Approval of the Minutes of the Regular Meeting of December , 22, 1986. Approval of the Expenditures for the Months of December 1986 and January 1987. Approval of the Monthly Fire Report and Denial of Claim -William G. Moya. On the motion of Director Loomis, second Director Low and the following vote:
4 ayes, 1 absent the Consent Items were so approved.

IV. ACTION ITEMS

- A. Acknowledgement of Service Employees International Union, Local 817 as Exclusive Bargaining Representative for District Employee Units: Mr. Stratford stated that the employees had an election on January 8 and did determine that they wanted Local 817 to represent them. It is appropriate for the Board to acknowledge SEIU, Local 817, at this time.

Director Loomis moved to acknowledge Service Employees International Union, Local 817, as exclusive bargaining representative for District employees, as evidenced by the election held on January 8, second Director Kocs. Director Loomis amended the motion to add Water and Wastewater Utility Unit, Office Unit and Fire Service Unit, second Director Kocs and the following vote: 4 ayes, 1 absent it was so ordered.

- B. Resolution 1-87, Requesting County Street Tree Program:
Mr. Stratford stated this was a request brought by Director Low. Staff was requested to find out what the County's situation is in regards to street trees. There is no formal policy regarding commercial street trees. The...

APPENDIX B-1

Minutes - Excerpt
September 22, 1986
Page 3

(5/27/04: Note: this sheet does not represent the complete minutes of the 9/22/86 board meeting. The boxed section below is the only pertinent section for purposes of this MOU.)

... \$579.65 be transferred from the Veterans Administrative allocation with the understanding that if and when money comes in from either the American Legion or the Lions that these funds go to the Veterans Building Improvement rather than just into a general fund, second Director Perkins and the following vote: 4 ayes, 1 absent it was so approved.

E. Determination of Employee Representation Units: Mr. Stratford explained the determination of Employee Representation Units. There are three proposed units, water and wastewater utility unit, fire service unit and office unit.

The findings and determination are as follows from the managers Board report:

A. FINDINGS

1. The units, as delineated in B, below, should provide for efficient operation of the District and for sound employer-employee relations.
2. There is no prior history of employee organization in the District to look to for procedure.
3. We know of no other similarly situated Community Service District in this locale that has formally recognized union representation of these type of employees.
4. We have constructed the units, as delineation B, below, based upon similarity of duties, skills and working conditions.
5. In constructing the units, as delineated in B, below, we have considered the maintenance of consistency within the already established organizational patterns of the District.
6. In constructing the units, as delineated in B, below, we have considered the effects of the proposed units on the employees' ability to exercise fully the rights set forth under Ordinance 6-86.
7. In constructing the units, as delineated in B, below, we have not included any employee classifications designated as management or confidential.

APPENDIX B-2

Minutes - Excerpt
September 22, 1986
Page 4

(5/27/04: Note: this sheet does not represent the complete minutes of the 9/22/86 board meeting. The boxed section below is the only pertinent section for purposes of this MOU.)

B. APPROPRIATE EMPLOYEE UNITS OF REPRESENTATION

Employee Representation Units

Water and Wastewater Utility Unit Operations & Maintenance)

Water Department

Maintenance II	2
Maintenance I	1

Wastewater Department

Operator II	2
Operator I	1
Maintenance and Grounds Worker I	1

Fire Service Unit

Fire Fighter	1
Fire Fighter – Part Time	1

Office Unit (Clerical)

Bookkeeper	1
Account Clerk-Billing	1

Director Loomis moved to adopt findings presented in the analysis and to determine and establish appropriate employee units of representation as described and recommended in the analysis, second Director Perkins and the following vote: 4 ayes, 1 absent it was so approved.

F. Resolution No. 19-86 Establishing 5 Step Salary Range for Fire Chief: Mr. Stratford stated that the current Fire Chief position has not had a formal 5 step range established. Resolution 19-86 will establish a 5 step salary range, to be effective July 1, 1986, and acknowledging that Chief Griffin has been considered to be on Step C during his first year of tenure. On the motion of .Director Perkins, second Director Loomis and the following roll call vote: Directors Low, Loomis, Perkins and Wadsley , Resolution No. 19-86 was so adopted.

V. REPORTS

A. Water Production: Mr. Stratford stated the May 1 – September 17, 1985 water production was 320.3 acre feet, of that 303.3 was produced from the San Simeon. The well level at SS3, which is the lowest well in the well field was at 1.31 elevation above sea level on September ...

APPENDIX C

Excerpt from ORDINANCE 6-86

(5/27/04: Note: this sheet does not represent the complete Ordinance 6-86. The boxed section below is the only pertinent section for purposes of this MOU.)

... writing to the District Employee Relations Officer within fourteen (14) days of such change.

Section 2. Employee Organization Activities/Use of District Resources

Access to District work locations and the use of District paid. time, facilities, equipment and other resources by employee organizations and those representing them shall be authorized only to the extent provided for in the Memorandum of Understanding and/or administrative procedures and shall be limited to activities pertaining directly to employer-employee relationships and not such internal employee organization business as: soliciting membership, campaigning for office and organization meetings and election, and shall not interfere with the efficiencies, safety and security or normal conduct of the District operations.

ARTICLE V – MISCELLANEOUS PROVISIONS

Section 1. Construction

This Ordinance shall be administered and construed as follows:

(a) Nothing in this Ordinance shall be construed to deny to any person, employee, organization, the District or any authorized official body or representative of the District, the rights, powers and authority granted by federal or state law;

(b) This Ordinance shall be interpreted' so as to carry out its purposes as set forth in Article I. ...

APPENDIX D

Excerpt from ORDINANCE 6-86

(5/27/04: Note: this sheet does not represent the complete Ordinance 6-86. The boxed section below is the only pertinent section for purposes of this MOU.)

Section 5. District Rights

The District retains, solely and exclusively, all rights of management which have not been expressly abridged or limited by the various provisions of this Ordinance or of a Memorandum of Understanding. The rights of the District include, but are not limited to, the exclusive right to determine the mission of its constituent departments, committees and boards; set standards of service; determine the procedures and standards of selection for employment and promotion; direct its employees; take disciplinary action; relieve its employees from duty because of lack of work or for other legitimate reasons; maintain the efficiency of District operations; determine the method, means and personnel by which District operations are to be conducted; determine the content of job classifications; take all necessary actions to carry out its mission and emergency; and exercise complete control and discretion over its organization and the technology of performing its work. The District shall reserve all other prerogatives and responsibilities normally inherent in management, provided the same are not contrary to this Ordinance.

Section 6. Procedural Guidelines

A. The District Employee Relations Officer, under direction of the Board of Directors, is responsible for implementation of this Ordinance, and the Board of Directors may establish such additional administrative procedures, rules and regulations as it deems necessary for ...

APPENDIX E

Excerpt from ORDINANCE 6-86

(5/27/04: Note: this sheet does not represent the complete Ordinance 6-86. The boxed section below is the only pertinent section for purposes of this MOU.)

... interest of the District to hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward or discipline other employees or responsibly direct them or to adjust their grievance or effectively to recommend such action if the exercise of such authority is not merely routine or clerical in nature, but calls for the use of independent judgment.

(u) Valid election – means an election in which one choice receives the valid votes of more than fifty percent (50%) of the eligible voters in an appropriate unit.

Section 4. Employee Rights

Employees of the District shall have the right, subject to the regulations established by the Board of Directors, to join and participate in the activities of an organization of their own choice and be represented by an organization in their employment relations with the District.

Employees of the District shall also have the right to refuse to join or participate in the activities of employee organizations and have the right to represent themselves individually in their employment relations with the District.

No employee shall be interfered with, intimidated, restrained, coerced or discriminated against by the District or by any employee organization because of his/her exercise of these rights.

APPENDIX "F"

ADOPTED BY RESOLUTION 24-96, JUNE 24, 1996

CAMBRIA COMMUNITY SERVICES DISTRICT SEXUAL HARASSMENT POLICY

Purpose. It is legally mandated by State and Federal laws that employees have a right to work in an environment that is free from all forms of discrimination, including sexual harassment. Sexual harassment is a form of discrimination that is prohibited by Title VII of the Civil Rights Act of 1964 and California Government Code Section 12940. Sexual harassment is a costly form of discrimination that can result in expensive litigation that may result in back pay or punitive damage awards, withdrawal of Federal support funds and/or other adverse actions. District employees have a grave responsibility for maintaining high standards of honesty, integrity, impartiality and conduct to assure proper performance of the District's business and the maintenance of confidence of the people it serves. It is, therefore, the policy of the Cambria Community Services District that sexual harassment is unacceptable and will not be tolerated.

Definition. Sexual harassment is generally defined as unsolicited and unwelcomed sexual advances of a severe and/or pervasive nature, be they written, verbal, physical and/or visual, that usually occurs when:

1. Submission to that conduct or communication is made either explicitly or implicitly a term or condition of employment;
2. Submission to or rejection of that conduct or communication by an employee is used as a basis for employment decisions affecting the employee; or,
3. Such conduct or communication has the potential to affect an employee's work performance negatively and/or create an intimidating, hostile or otherwise offensive work environment.
4. Such conduct, whether blatant or subtle, that discriminates against a person solely because of that person's sex.

Definition Examples. Sexual harassment manifests itself in many forms. The following are a few examples of sexual harassment:

1. Written: sexually suggestive or obscene letters, notes or invitations
2. Verbal: sexually derogatory comments, slurs, jokes, remarks or epithets.
3. Visual: leering, making sexual gestures, or displaying sexually suggestive objects, pictures, cartoons or posters.
4. Physical: assault, attempted rape, impeding or blocking movement, or touching.
5. Other:

- a. Sexual advances which are unwanted (this may include situations which began as reciprocal attractions/ but later ceased to be reciprocal).
- b. Persons in nontraditional work environments who are subjected to hazing (this may include being dared or asked to perform unsafe work practices, having tools and equipment stolen, etc.) if requests for sexual favors are not met.
- c. Employment benefits affected In exchange for sexual favors (may include situations where an individual is treated less favorably because others have acquiesced to sexual advances).
- d. Implying or actually withholding support for appointment, promotion transfer or change of assignment; or initiating a rejection on probation or adverse action; or suggesting that a poor performance report will be prepared if requests for sexual favors are not met.
- e. Reprisals or threats after negative response to sexual advances.

Policy Publicizing. All employees shall be informed of the District's sexual harassment policy and complaint process prior to their need to know, and again when any complaint is filed. Also, said policy and complaint process shall be readily available to all employees and members of the general public utilizing the District's facilities and services.

1. All new employees shall be given a copy of the sexual harassment policy at the time of hiring and said policy's contents shall be discussed with said employee at that time by their Department Head or Supervisor.
2. An annual bulletin shall be prepared and distributed to all employees reinforcing them of the District's sexual harassment policy. Said bulletin shall also include summaries of cases involving sexual harassment, including examples of back pay, punitive damages and personal financial liability of supervisors.
3. Within three (3) working days after any complaint has been filed in accordance with this policy, a bulletin shall be prepared and distributed to all employees reinforcing them of the District's sexual harassment policy.

Complaint Process. Any employee who believes they are the victim of sexual harassment may file a formal or informal confidential complaint without fear of reprisal or embarrassment.

1. An informal complaint is made verbally by the employee to his/her immediate supervisor. Although filing the complaint with said immediate supervisor is preferred, the employee is free to file his/her complaint with any supervisory employee.
2. A formal complaint is made in writing, using the "Employee Grievance Form," attached hereto as Exhibit "A," and made a part hereof. Said form should be submitted by the employee to his/her immediate supervisor. Although submitting the formal complaint with said immediate supervisor is preferred the employee is free to submit his/her formal complaint with any supervisory employee, or with the President of the Board of Directors if the employee's immediate supervisor is the

General Manager and the General Manager is unavailable or personally involved in said complaint.

Complaint Response Process. Any supervisory employee who receives a formal or informal sexual harassment complaint shall at all times maintain the confidentiality of the plaintiff and shall personally deliver said complaint immediately and directly to the General Manager.

1. Within twenty-four (24) hours of the filing of a formal or informal complaint, even if it is withdrawn, an investigation shall be conducted by the General Manager.
2. A written record of any investigation of an alleged sexual harassment shall be maintained. Findings shall be kept by the General Manager.
3. All discussions resulting from said investigation shall be kept confidential.
4. The person initiating the complaint has the right to be accompanied by an advocate(s) when discussing alleged incidents. Said person shall be advised of this right prior to the commencement of such discussions.

Disciplinary Procedures and Sanctions. Upon conclusion of the investigation of an alleged sexual harassment, appropriate action shall be taken by the General Manager against the harasser where sexual harassment is found. Whatever punishment is meted out to the harasser shall be made known to the victim of the harassment.

1. Appropriate action shall be taken to remedy the victim's loss, if any, resulting from the harassment. Making the employee whole may involve reinstatement, back pay, promotion, etc.
2. Action taken to remedy a sexual harassment situation shall be done in a manner so as to protect potential future victims.
3. Employees complaining of sexual harassment shall be protected thereafter from any form of reprisal and/or retaliation.

APPENDIX F Continued
Exhibit "A"

EMPLOYEE GRIEVANCE FORM
CAMBRIA COMMUNITY SERVICES DISTRICT

Employee's Name: _____ Date: _____

Statement of grievance, including specific reference to any law, policy, rule, regulation and/or instruction deemed to be violated, misapplied or misinterpreted:

Circumstances involved:

Decision rendered by the Informal conference:

Specific remedy sought:

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.I.**

FROM: Jerry Gruber, General Manager
Monique Madrid, Admin. Services Officer

Meeting Date: Oct. 25, 2012 Subject: Consider Adoption of Resolution 55-2012 Authorizing Reporting the Payment of Member Contributions to the California Public Employees' Retirement System (CalPERS) for CCSD Service Employees International Union (SEIU)

RECOMMENDATIONS:

Adopt Resolution 55-2012 authorizing reporting the payment of member contributions to the California Public Employees' Retirement System for employees who are members of Service Employees International Union Local 620 (SEIU).

FISCAL IMPACT AND DISCUSSION:

Effective with the first full payroll period following the ratification of the SEIU MOU, SEIU employees have agreed to pay the following PERS employee portion of the PERS retirement as follows:

- 1st Year: 2%
- 2nd Year: 3%
- 3rd Year: 3%

At the end of the contract the CCSD's obligation will be reduced to 0% of the designated employee portion.

All new hire SEIU employees shall pay the entire designated employee portion (7%) of the PERS retirement contribution, effective November 15, 2012 (assuming the Board adopts the final Retirement Amendment Resolution.)

The attached Resolution 55-2012 authorizes reporting the payment of member contributions to the California Public Employees' Retirement System for CCSD SEIU employees.

Attachments: Resolution 55-2012

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ MACKINNON___ THOMPSON___ BAHRINGER ___ CLIFT ___ ROBINETTE___

RESOLUTION 55-2012
OCTOBER 25, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
REPORTING THE PAYMENT OF MEMBER CONTRIBUTIONS TO THE
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
FOR CCSD SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 620

WHEREAS, the governing body of the Cambria Community Services District (CCSD) has the authority to implement Government Code Section 20691 relating to Employer Paid Member Contributions (EPMC); and

WHEREAS, per Resolution 42-2008 dated December 15, 2008, the CCSD Board of Directors approved the 100% payment of member contributions to the California Public Employees Retirement System for all regular CCSD employees; and

WHEREAS, the governing body of the CCSD has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer; and

WHEREAS, per Resolution 37-2010, all new hire employees who are members of Service Employees International Union Local 620 (SEIU) shall pay the entire designated employee portion (currently 8%) of the PERS retirement contribution, effective June 29, 2010, and

WHEREAS, effective October 25, 2012, the start date of the first payroll period November 2, 2012, Resolution 42-2008 shall no longer apply to the SEIU members in CCSD's employ hired after June 29, 2010 ; and

WHEREAS, one of the steps in the procedures to implement Government Code Section 20691 is the adoption by the governing body of the CCSD of a resolution to report said Employer Paid Member Contributions.

NOW THEREFORE, BE IT RESOLVED, the Board of Directors of the Cambria Community Services District has identified the following conditions for the purpose of its election to pay EPMC:

1. Effective, October 25, 2012, this benefit shall consist of the CCSD paying 75% (6/8ths) of the normal member contributions as EPMC for the SEIU members in CCSD's employ before June 29, 2010; and
2. Effective July 1, 2013, this benefit shall consist of the CCSD paying 37.5% (3/8ths) of the normal member contribution as EPMC for the SEIU members in CCSD's employ before June 29, 2010, and
3. Effective July 1, 2014, this benefit shall consist of the CCSD paying 0% of the normal member contribution as EPMC for the SEIU members in CCSD's employ before June 29, 2010, and
4. This benefit shall consist of the CCSD paying 0% of the normal member contributions as EPMC for any SEIU members hired after June 29, 2010.

PASSED AND ADOPTED THIS 25th day of October 25, 2012.

Allan S. MacKinnon, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9 J**

FROM: Jerry Gruber, General Manager
Monique Madrid, Administrative Services Officer

Meeting Date: October 25, 2012 Subject: Discussion and Consideration to Adopt Resolution of Intention 59-2012 to Amend the Cambria Community Services District Contract with California Public Employees' Retirement System (CalPERS) to provide 3% at 55 Coverage for Safety Members and 2% at 60 for Miscellaneous Members, both with Three-Year Final Compensation

Recommendation:

1. Adopt Resolution of Intention to amend retirement contract with California Public Employees Retirement System (CalPERS) to provide 3% at 55 coverage for safety members and 2% at 60 coverage for miscellaneous members, both with three-year final compensation.

DISCUSSION:

These retirement plan changes are a result of the recent labor negotiations with all three of the labor groups, SEIU, MCE and IAFF. It will result in a cost savings to the CCSD for future hires.

The Resolution of Intention and various supporting materials are attached for further information.

CalPERS procedures require disclosure of the cost of the Contract Amendment identified in the amendment actuarial valuation for the adoption of this plan amendment:

- The employer contribution rate will be 7.846% of reportable earnings for local miscellaneous members entering membership for the first time in the miscellaneous classification after the effective date of this amendment to contract.
- The employer contribution rate will be 20.057% of reportable earnings for local safety members entering membership for the first time in the safety classification after the effective date of this amendment to contract.

Government Code Section 7507 requires that the future annual costs or benefit change of the proposed contract be made public at a public meeting at least two weeks prior to the adoption of the final Resolution. Attached are two Valuation Reports from Barbara J. Ware, an actuary with CalPERS, dated September 12, 2012 explaining the cost savings resulting from the change in benefits, which for the safety plan is stated to be about 2.7% and for the miscellaneous plan is stated to be about 4.4% of the second tier fiscal year payroll.

Among other things this resolution must disclose the following rates identified in the amendment actuarial valuation for the adoption of this plan amendment.

- The local miscellaneous member contribution rate will be 7% of reportable earnings in excess of \$133.33 for those miscellaneous members entering membership for the first time in the miscellaneous classification after the effective date of this amendment to the contract.

The table below shows savings in payroll costs for future hires.

CalPERS Estimates of Retirement Plan Cost Savings

Retirement Plan Type	Employee Rate %		Employer Rate %	
	Current	New	Current	New
Miscellaneous	8.0	7.0	25.560-	7.846
Safety	9.0	9.0	29.542-	20.057

In addition to adoption of this Resolution the District is required to take a number of other administrative steps to complete the amendment. Most significant will be an election by members agreeing to the decreased benefit for future hires.

Assuming approval of the amendment, at the next Board meeting in November, it is expected that the new plan will become effective as of Nov. 15, 2012.

- Attachments: Oct. 11, 2012 CalPERS Amendment to Contract letter (Danielle Brooks)
 CalPERS Resolution of Intention
 Oct. 11, 2012 CalPERS Amendment to Contract (Karen De Frank)
 Sept. 12, 2012 CalPERS Valuation report Miscellaneous Plan (B Ware)
 Sept. 12, 2012 CalPERS Valuation report Safety Plan (B Ware)

 BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___MACKINNON___THOMPSON___BAHRINGER___CLIFT___ROBINETTE

RESOLUTION OF INTENTION 59-2012
TO APPROVE AN AMENDMENT TO CONTRACT
BETWEEN THE
BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
AND THE
BOARD OF DIRECTORS
CAMBRIA COMMUNITY SERVICES DISTRICT

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and

WHEREAS, the following is a statement of the proposed change:

To provide Section 20475 (Different Level of Benefits). Section 21353 (2% @ 60 Modified formula) and Section 20037 (Three-Year Final Compensation) are applicable to local miscellaneous members entering membership for the first time in the miscellaneous classification after the effective date of this amendment to contract, and

Section 20475 (Different Level of Benefits). Section 21363.1 (3% @ 55 Modified formula) and Section 20037 (Three-Year Final Compensation) are applicable to local safety members entering membership for the first time in the safety classification after the effective date of this amendment to contract.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System, a copy of said amendment being attached hereto, as an "Exhibit" and by this reference made a part hereof.

By: _____
Presiding Officer

Title

Date adopted and approved
(Amendment)
CON-302 (Rev. 4/96)



California Public Employees' Retirement System

**Customer Account Services Division
Retirement Account Services Section**

P.O. Box 942709

Sacramento, CA 94229-2709

TTY: (877) 249-7442

888 CalPERS (or **888-225-7377**) phone · (916) 795-3005 fax

www.calpers.ca.gov

October 11, 2012

CalPERS ID#3473008001

Ms. Monique S. Madrid
Cambria Community Services District
P.O. Box 65
Cambria, CA 93428

Dear Ms. Madrid:

Enclosed are two copies of the Resolution of Intention to amend the agency's contract to provide Section 20475 (Different Level of Benefits). Section 21353 (2% @ 60 Modified formula) and Section 20037 (Three-Year Final Compensation) are applicable to local miscellaneous members entering membership for the first time in the miscellaneous classification after the effective date of this amendment to contract, and

Section 20475 (Different Level of Benefits). Section 21363.1 (3% @ 55 Modified formula) and Section 20037 (Three-Year Final Compensation) are applicable to local safety members entering membership for the first time in the safety classification after the effective date of this amendment to contract.

The indemnification language was added in paragraph 3 of the Amendment to Contract because you have requested a change to existing retirement benefits, provisions or formulas.

Also enclosed are the following documents:

1. Form CON-12, Certification of Governing Body's Action.
2. Form CON-12A, Certification of Compliance with Government Code Section 7507.
3. Summary of Major Provisions (2% @ 60 Formula).
4. Summary of Major Provisions (3% @ 55 Formula).
5. Form CON-30, Certification of Compliance With Government Code Section 20475.

6. Enclosed is an instruction sheet for submission of Resolution of Intention documents and required certifications into my|CalPERS.

Any change in the employee or employer contribution rates will become effective after the effective date of this contract amendment.

Disclosure of the cost of this Contract Amendment

We require that the agency disclose the following rates identified in the amendment actuarial valuation for the adoption of this plan amendment:

The employer contribution rate will be 7.846% of reportable earnings for local miscellaneous members entering membership for the first time in the miscellaneous classification after the effective date of this amendment to contract.

The employer contribution rate will be 20.057% of reportable earnings for local safety members entering membership for the first time in the safety classification after the effective date of this amendment to contract.

Government Code Section 7507 requires that the **future annual costs or benefit change** of the proposed contract be made public at a public meeting at least two weeks prior to the adoption of the final Resolution. The agency is to certify compliance on the enclosed Certification of Compliance with Government Code Section 7507.

- The local miscellaneous member contribution rate will be 7% of reportable earnings in excess of \$133.33 for those miscellaneous members entering membership for the first time in the miscellaneous classification after the effective date of this amendment to the contract.

An agency can only amend its contract to provide a different level of benefits once every three years with respect to each of the member categories.

When amending for Section 20475 (Different Level of Benefits), it is the employer's responsibility to ensure compliance with any Memorandum of Understanding in effect at the time of the contract amendment.

In summary, the following documents must be submitted through my|CalPERS before we can forward the actual contract and other final documents necessary to complete the proposed amendment. **DO NOT HOLD THESE DOCUMENTS PENDING ADOPTION OF THE FINAL RESOLUTION.**

1. Resolution of Intention, original or certified copy.
2. Certification of Governing Body's Action (CON-12), original.

3. Certification of Compliance with Government Code Section 7507, (CON-12A), original or certified copy.
4. Certification of Compliance with Government Code Section 20475 (CON-30), original or certified copy.

If your agency adopts the Resolution of Intention on October 25, 2012, the earliest date the final Resolution may be adopted is November 14, 2012. There must be a 20 day period between the adoption of the Resolution of Intention and the adoption of the final Resolution pursuant to Government Code Section 20471. THERE ARE NO EXCEPTIONS TO THIS LAW.

The effective date of this amendment cannot be earlier than the first day of a payroll period following the effective date of the final Resolution.

Please do not retype the Amendment to Contract and/or agreement documents. Only documents provided by this office will be accepted. If you have a problem with any of the documents, please contact this office prior to presenting to your governing body for adoption. Another contract amendment cannot be started until this amendment is completed or cancelled.

If you have any questions regarding this letter or the enclosed material, please call (888) CalPERS (225-7377).

Sincerely,

Danielle Brooks
Employer Representative
Public Agency Contract Services

DB:rj

Enclosures

Instructions for Uploading Documents in

my|CalPERS

1. Scan all required documents individually.
2. Save documents to your computer.
3. Log into my|CalPERS.
4. Click on the “**Profile**” tab.
5. Click on the “**Retirement Contract**” tab.
6. In the Contract Event Summary Box, click on the blue link that says “**Amendment**” with the status showing “**Amendment in Progress**”.
7. Scroll down to the “**Documents**” Box.
8. You will need to click on each of the corresponding blue links that say “**Provide Document**”, hit the browse button, locate the saved document on your computer and upload.
9. Once all the documents have been uploaded into the links, scroll down to “**Available Actions**” box and click the button to “**Submit Initial Contract Amendment Documents**”.
10. Click the “**Submit**” button.

****Special Note:** Please save this instruction sheet for submitting the Amendment to Contract “**final**” documents packet.



EXHIBIT

California
Public Employees' Retirement System



AMENDMENT TO CONTRACT

Between the
Board of Administration
California Public Employees' Retirement System
and the
Board of Directors
Cambria Community Services District



The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective December 15, 1977, and witnessed December 5, 1977, and as amended effective November 22, 1996, October 24, 2000, October 4, 2002 and April 1, 2005 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 14 are hereby stricken from said contract as executed effective April 1, 2005, and hereby replaced by the following paragraphs numbered 1 through 17 inclusive:
 1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 60 for local miscellaneous members, age 50 for local safety members entering membership in the safety classification on or prior to the effective date of this amendment to contract and age 55 for local safety members entering membership for the first time in the safety classification after the effective date of this amendment to contract.

2. Public Agency shall participate in the Public Employees' Retirement System from and after December 15, 1977 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.

3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorneys fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.

 - (b) Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than existing retirement benefits, provisions or formulas.

 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.

 - (d) Public Agency's election to file for bankruptcy under Chapter 9 (commencing with section 901) of Title 11 of the United States Bankruptcy Code and/or Public Agency's election to reject this Contract with the CalPERS Board of Administration pursuant to section 365, of Title 11, of the United States Bankruptcy Code or any similar provision of law.

 - (e) Public Agency's election to assign this Contract without the prior written consent of the CalPERS' Board of Administration.

- (f) The termination of this Contract either voluntarily by request of Public Agency or involuntarily pursuant to the Public Employees' Retirement Law.
 - (g) Changes sponsored by Public Agency in existing retirement benefits, provisions or formulas made as a result of amendments, additions or deletions to California statute or to the California Constitution.
- 4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Local Fire Fighters (herein referred to as local safety members);
 - b. Employees other than local safety members (herein referred to as local miscellaneous members).
- 5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
 - a. **POLICE OFFICERS.**
- 6. This contract shall be a continuation of the benefits of the contract of the Cambria County Water District, hereinafter referred to as "Former Agency", pursuant to Section 20508 of the Government Code, Former Agency having ceased to exist and succeeded by Public Agency on December 9, 1976. Public Agency, by this contract, assumes the accumulated contributions and assets derived therefrom and liability for prior and current service under Former Agency's contract with respect to the Former Agency's employees. Legislation repealed Section 20508, Statutes of 1949, effective January 1, 1988.
- 7. The percentage of final compensation to be provided for each year of credited prior and current service as a local miscellaneous member in employment before and not on or after October 4, 2002 shall be determined in accordance with Section 21354 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2% at age 55 Modified).

8. The percentage of final compensation to be provided for each year of credited prior and current service as a local miscellaneous member in employment after October 4, 2002 and not entering membership for the first time in the miscellaneous classification after the effective date of this amendment to contract shall be determined in accordance with Section 21354.3 of said Retirement Law subject to the reduction provided therein for Federal Social Security (3% at age 60 Modified).
9. The percentage of final compensation to be provided for each year of credited current service as a local miscellaneous member entering membership for the first time in the miscellaneous classification after the effective date of this amendment to contract shall be determined in accordance with Section 21353 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2% at age 60 Modified).
10. The percentage of final compensation to be provided for each year of credited prior and current service as a local safety member entering membership in the safety classification on or prior to the effective date of this amendment to contract shall be determined in accordance with Section 21362.2 of said Retirement Law subject to the reduction provided therein for Federal Social Security (3% at age 50 Modified).
11. The percentage of final compensation to be provided for each year of credited current service as a local safety member entering membership for the first time in the safety classification after the effective date of this amendment to contract shall be determined in accordance with Section 21363.1 of said Retirement Law subject to the reduction provided therein for Federal Social Security (3% at age 55 Modified).
12. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Section 21024 (Military Service Credit as Public Service) for local miscellaneous members only.
 - b. Section 20042 (One-Year Final Compensation) for local miscellaneous members and local safety members entering membership on or prior to the effective date of this amendment to contract.
 - c. Section 20965 (Credit for Unused Sick Leave) for local miscellaneous members only.

- d. Section 20475 (Different Level of Benefits). Section 21353 (2% @ 60 Modified formula) and Section 20037 (Three-Year Final Compensation) are applicable to local miscellaneous members entering membership for the first time in the miscellaneous classification after the effective date of this amendment to contract.

Section 21363.1 (3% @ 55 Modified formula) and Section 20037 (Three-Year Final Compensation) are applicable to local safety members entering membership for the first time in the safety classification after the effective date of this amendment to contract.

- 13. Public Agency, in accordance with Government Code Section 20834, shall not be considered an "employer" for purposes of the Public Employees' Retirement Law. Contributions of the Public Agency shall be fixed and determined as provided in Government Code Section 20834, and such contributions hereafter made shall be held by the Board as provided in Government Code Section 20834.
- 14. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.
- 15. Public Agency shall also contribute to said Retirement System as follows:
 - a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
- 16. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.

17. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF DIRECTORS
CAMBRIA COMMUNITY SERVICES
DISTRICT

BY _____
KAREN DE FRANK, CHIEF
CUSTOMER ACCOUNT SERVICES DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk



California Public Employees' Retirement System
Actuarial Office
 P.O. Box 942709
 Sacramento, CA 94229-2709
 TTY: (916) 795-3240
 (888) 225-7377 phone • (916) 795-2744 fax
www.calpers.ca.gov

September 12, 2012

CALPERS ID: 3473008001
 Employer Name: CAMBRIA COMMUNITY SERVICES DISTRICT
 Rate Plan: MISCELLANEOUS PLAN

Re: New Second Tier Plan (Section 20475: Different Level of Benefits Provided for New Employees; Section 21353 2% @ 60 Full Formula, Section 20037: Three-Year Final Compensation)

Dear Requestor:

In the table below, we show your 2012-2013 employer contribution rates before and after opening a second tier.

Of the five rate components, the first three are specific to the pool to which the plan belongs and the last two are specific to your agency. However, the Phase out of Normal Cost Difference will normally be 0% beginning with rates established for 2010-2011, so it has no impact from that time on.

The Side Fund will continue to be paid off by the first tier plan since all the past service on which it is based belongs to those current members who will continue in the first tier. The scheduled dollar amounts payable will continue as before. However, because newly hired members will be covered by the second tier, the number of members and payroll in the first tier will (after several years) gradually decline. The Amortization of Side Fund rate component is the dollars needed to pay off the side fund divided by the payroll. So as long as the Side Fund remains, **the first tier rate will increase as its payroll decreases**. The first tier side fund is scheduled to be paid off after 5 years from June 30, 2012.

Therefore, in determining the employer contributions savings, Amortization of Side Fund should be excluded. For your agency, the ultimate annual employer savings equals the difference between the Normal Cost and Surcharges rates times the second tier payroll. For 2012-2013 the Normal Cost and Surcharges percentage savings is $(10.317\% + 0.675\%) - (6.640\% + 0.000\%) = 4.352\%$. **The ultimate employer annual dollar savings is about 4.4% of the second tier fiscal year payroll.**

The Risk Pool's Payment on Amortization Bases is a temporary adjustment to the pool's contribution to "get the pool back on schedule". This temporary adjustment varies in amount and duration from pool to pool.

As of June 30, 2010	Existing Plan	New Second Tier Plan
	3.0% @ 60 & FAC 1	2% @ 60 & FAC 3 for newly hired members
2012-2013 Employer Contribution Rate:		
Risk Pool's Net Employer Normal Cost	10.317%	6.640%
Risk Pool's Payment on Amortization Bases	4.310%	1.206%
One-Year Final Compensation	0.675%	0.000%
Phase out of Normal Cost Difference	0.000%	0.000%
Amortization of Side Fund	10.258%	0.000%
Total Employer Contribution Rate	25.560%	7.846%
2012-2013 Employee Contribution Rate	8.000%	7.000%

The employee rate reduction of 1% would begin immediately after you hire your first employee and last indefinitely.

To initiate an amendment to the contract, please follow the Contract Amendment Report process on MyCalPERS with our Retirement Contract Services Unit, indicating your wish to contract for Section 20475 (Different Level of Benefits) and identifying the group(s) to which the benefit reduction applies.

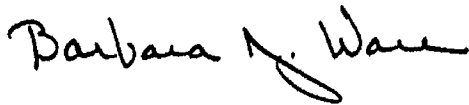
The information is based on the June 30, 2010 annual valuation and is good until June 30, 2013. Note, however, that your rate after June 30, 2013 could change substantially. If your agency has not taken action to amend its contract by June 30, 2013, **you must contact the Retirement Contract Services Unit for an updated cost analysis.**

In sections 20463 (b) and (c), the California Public Employees' Retirement Law requires the governing body of a public agency within five days of receipt of the contract amendment cost analysis, to provide each employee organization with a copy of the analysis. If this cost analysis was requested by an employee organization, the employee organization is also required within five days of receipt of the analysis, to provide a copy of the analysis to the public agency.

The June 30, 2010 Section 2 Risk Pool actuarial valuation report applicable to your new second tier plan can be viewed on the following website:

<http://www.calpers.ca.gov/index.jsp?bc=/employer/actuarial-gasb/risk-pooling/valuation-reports.xml>

If you have questions, please call (888) CalPERS (225-7377).



BARBARA J. WARE, FSA, MAAA
Enrolled Actuary
Senior Pension Actuary, CalPERS



California Public Employees' Retirement System
Actuarial Office
 P.O. Box 942709
 Sacramento, CA 94229-2709
 TTY: (916) 795-3240
 (888) 225-7377 phone • (916) 795-2744 fax
www.calpers.ca.gov

September 12, 2012

CALPERS ID: 3473008001
 Employer Name: CAMBRIA COMMUNITY SERVICES DISTRICT
 Rate Plan: SAFETY PLAN

Re: New Second Tier Plan (Section 20475: Different Level of Benefits Provided for New Employees; Section 21363.1 3.0% @ 55 Full Formula, Section 20037: Three-Year Final Compensation)

Dear Requestor:

In the table below, we show your 2012-2013 employer contribution rates before and after opening a second tier.

Of the five rate components, the first three are specific to the pool to which the plan belongs and the last two are specific to your agency. However, the Phase out of Normal Cost Difference will normally be 0% beginning with rates established for 2010-2011, so it has no impact from that time on.

The Side Fund will continue to be paid off by the first tier plan since all the past service on which it is based belongs to those current members who will continue in the first tier. The scheduled dollar amounts payable will continue as before. However, because newly hired members will be covered by the second tier, the number of members and payroll in the first tier will (after several years) gradually decline. The Amortization of Side Fund rate component is the dollars needed to pay off the side fund divided by the payroll. So as long as the Side Fund remains, **the first tier rate will increase as its payroll decreases**. The first tier side fund is scheduled to be paid off after 3 years from June 30, 2012.

Therefore, in determining the employer contributions savings, Amortization of Side Fund should be excluded. For your agency, the ultimate annual employer savings equals the difference between the Normal Cost and Surcharges rates times the second tier payroll. For 2012-2013 the Normal Cost and Surcharges percentage savings is $(17.245\% + 1.025\%) - (15.524\% + 0.000\%) = 2.746\%$. **The ultimate employer annual dollar savings is about 2.7% of the second tier fiscal year payroll.**

The Risk Pool's Payment on Amortization Bases is a temporary adjustment to the pool's contribution to "get the pool back on schedule". This temporary adjustment varies in amount and duration from pool to pool.

As of June 30, 2010	Existing Plan	New Second Tier Plan
	3.0% @ 50 & FAC 1	3.0% @ 55 & FAC 3 for newly hired members
2012-2013 Employer Contribution Rate:		
Risk Pool's Net Employer Normal Cost	17.245%	15.524%
Risk Pool's Payment on Amortization Bases	6.436%	4.533%
One-Year Final Compensation	1.025%	0.000%
Phase out of Normal Cost Difference	0.000%	0.000%
Amortization of Side Fund	4.836%	0.000%
Total Employer Contribution Rate	29.542%	20.057%
2012-2013 Employee Contribution Rate	9.000%	9.000%

To initiate an amendment to the contract, please follow the Contract Amendment Report process on MyCalPERS with our Retirement Contract Services Unit, indicating your wish to contract for Section 20475 (Different Level of Benefits) and identifying the group(s) to which the benefit reduction applies.

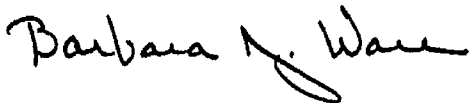
The information is based on the June 30, 2010 annual valuation and is good until June 30, 2013. Note, however, that your rate after June 30, 2013 could change substantially. If your agency has not taken action to amend its contract by June 30, 2013, **you must contact the Retirement Contract Services Unit for an updated cost analysis.**

In sections 20463 (b) and (c), the California Public Employees' Retirement Law requires the governing body of a public agency within five days of receipt of the contract amendment cost analysis, to provide each employee organization with a copy of the analysis. If this cost analysis was requested by an employee organization, the employee organization is also required within five days of receipt of the analysis, to provide a copy of the analysis to the public agency.

The June 30, 2010 Section 2 Risk Pool actuarial valuation report applicable to your new second tier plan can be viewed on the following website:

<http://www.calpers.ca.gov/index.jsp?bc=/employer/actuarial-gasb/risk-pooling/valuation-reports.xml>

If you have questions, please call (888) CalPERS (225-7377).



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