



## CAMBRIA COMMUNITY SERVICES DISTRICT

### MINUTES OF JANUARY 13, 2025, REGULAR RESOURCES & INFRASTRUCTURE COMMITTEE MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

A regular meeting of the Resources & Infrastructure Committee of the Cambria Community Services District was held at the Cambria Veterans' Memorial Hall, located at 1000 Main Street, Cambria, CA 93428, on Monday, January 13, 2025, at 2:00 PM

#### **1. OPENING**

##### **1.A Call to Order**

Chairperson Dean called the meeting to order at 2:00 pm.

##### **1.B Establishment of Quorum**

A quorum was established.

Committee members present: Chair Karen Dean, James Webb, Steve Siebuhr, Mark Meeks, Derrick Williams, and Dennis Dudzik.

Staff present: General Manager Matthew McElhenie, Confidential Administrative Assistant Haley Dodson, Program Manager Tristan Reaper, Water Systems Superintendent Cody Meeks, and Administrative Technician Eric Johnson (remote).

Others Present: Board member Harry Farmer (remote), public members Allan Dean, Jim Grimaud, Dr. Elizabeth Bettenhausen (remote), Tina Dickason (remote), and Jeff Wilson (remote).

##### **1.C Chair Report (Time: 2:01)**

Chair Dean gives the following report

- This is the last meeting of the current R&I Committee members' 2-year term. The new two-year term takes effect February 1.
- The Board has not yet appointed the members for the next 2-year terms. Standing committee member appointments are anticipated at the February 13 board meeting.
- The Policy Committee has been disbanded.
- The District will have a new standing committee for fire suppression.
- The 2024 year-end report is available on the District's website.
- The Board of Directors elected new officers at the December 12 meeting. Debra Scot was elected president. Michael Thomas was elected vice president.
- Chair Dean will remain as the appointed chair of the R&I Committee.
- The District's strategic plan workshop is scheduled for March 3 and 4.

- Grace Environmental Services was awarded the contract for installing the AMI water meter upgrades.
- Mission Country Disposals Proposition 218 rate increase procedure is currently underway. The protest hearing is scheduled for Thursday, January 16 at 10:00 am.
- The Board reviewed and requested minor changes to the Capital Improvement Project (CIP) list format. The R&I committee will be reviewing the CIP list and hearing from department managers at an upcoming meeting.
- The next R&I committee meeting is scheduled for Tuesday, February 18.

*Public Comments*

None

**1.D Ad Hoc Subcommittee Report(s) (Time: 2:07)**

None

**1.E Committee Member Communications (Time: 2:07)**

None

**1.F Utilities Department Manager Report (Time: 2:09)**

Water Systems Superintendent Meeks gives the water utilities update.

- There was a fire hydrant hit and run at the corner of Pierce and Pineridge.
- The District recently met with the SLO County Air Control District to review compliance.
- The District will be soon install a water meter for the old Santa Rosa schoolhouse near the corner of Main Street and Santa Rosa Creek.
- A water line was damaged from digging on Sandown.
- A PG&E power loss impacted communication from the wellfield's turbidity meter.
- The District terminated service for a backflow inspection being delayed.
- The District received a 2<sup>nd</sup> leak report on Pinewood. The District will be further investigating the pipes in this area.

Program Manager Reaper gives the wastewater utilities update (Time: 2:14)

- The District is training a new operator in the wastewater department.
- There was a large air leak at the plant that caused the blowers to shut off for approximately 8 hours. The problem was fixed and regulators were notified.
- The wastewater collection system suffered a couple small power losses during December.
- The SST program is continuing to work through contract issues.

Program Manager Reaper gives the District's project update (Time: 2:16)

- The District met with the North Coast Advisory Committee to tour the Stuart Street tank site.
- The District is meeting with San Luis Obispo County to determine if a Coastal Development Permit is needed for lift station B4.
- The District has selected a contractor for AMI meter installation.
  - Committee member Meeks asks how many meters will be installed under this contract. Program Manager Reaper says it is a minimum of 3,500 meters.
  - Chair Dean asks if the initial installations will focus on current meters that need to be read manually. Program Manager Reaper says all installations along a street will be done at the same time; it would be inefficient to identify and focus on only the manually read meters.
  - Chair Dean states that many people have been concerned that these meters might interfere with their Flume meters. Water Systems Superintendent Meeks states that the Flume meters will continue to work.
- The building pad for the East Ranch restroom has been installed. The building will arrive around the beginning of February.
- The District is replacing its fuel tanks: one is at the rodeo grounds and one is at the fire station.
- Committee member Webb asks if there is any progress on the ZLD testing. General manager McElhenie reports that the ZLD testing has been delayed until fall, 2025.
- Committee Member Dudzik asks if there have been any recent meetings with SLO County Flood Control District regarding flood management. Chair Dean reports that SLO County agreed to look into the local flood control issues, and Mr. Green has spoken with the County at the December WRAC meeting.

*Public Comment*

None

**2. PUBLIC COMMENT (Time: 2:28)**

None

**3. CONSENT AGENDA (Time: 2:28)**

**3.A Consideration to Approve the November 4, 2024 Regular Meeting Minutes**

Committee Member Meeks notes that in the public comment section, the words "but deployed" should be changed to "be deployed."

Committee Member Meeks moved to accept the minutes with the proposed correction.

Committee Member Webb seconded the motion.

The motion was approved: 5-Ayes; 0-Nays; 0-Abstain; 0-Absent

**4. REGULAR BUSINESS (Time: 2:30)**

**4.A Discussion and Consideration for a Contract with ASTERRA Satellite Leak Protection Services for Water and Wastewater Departments and Consider Forwarding a Recommendation to the CCSD Board of Directors (Time: 2:30)**

Water Systems Superintendent Meeks presents the item. He reports that two firms other than Asterra were contacted to provide bids on the satellite leak detection system, but neither group responded. The proposal is for two years of service for a cost of approximately \$101,000. Asterra will scan both the District's water and wastewater systems for leaks.

Committee member Meeks asks if the District has estimates of water loss; if so, the cost of the Asterra contract could be justified by providing a cost/benefit analysis to the Board. Program Manager Reaper says the 2023 water loss analysis was just completed.

Committee member Dudzik suggests the Board recommendation include a list of other agencies that use this technology. Committee member Dudzik additionally suggests the staff report to the Board document how staff have investigated other companies that provide the same service.

Committee Member Meeks moved to recommend the contract to the Board of Directors with the recommended information and additions.

Committee Member Williams seconded the motion.

The motion was approved: 5-Ayes; 0-Nays; 0-Abstain; 0-Absent

**4.B Receive and Discuss Information Regarding a Proposed Instream Flow Study for Santa Rosa Creek (Time: 2:41)**

Program Manager Reaper reports that Stillwater Sciences has been working on an instream flow study for the San Simeon Creek basin. The District would like a similar study for the Santa Rosa Creek basin. This will provide a baseline for how District pumping might or might not impact the creek. The District does not have a proposal from Stillwater Sciences yet, but the San Simeon Creek study cost approximately \$150,000

Committee member Dudzik asked if there are objectives other than what were included in the San Simeon Creek basin study. Program Manager Reaper states that many of the objectives from the San Simeon Creek basin study carryover into the Santa Rosa Creek basin study.

Committee member Dudzik points out that in the East Ranch area, the District owns land adjacent to Santa Rosa Creek. Any changes to Santa Rosa Creek for flood control will impact the environmental benefits of the Creek. The District should be aware of the interconnections between flood control in Santa Rosa Creek and environmental impacts. General Manager McElhenie says the study's goal is to show that the pumping from Santa Rosa Creek basin is not impacting habitat. He acknowledges that the interplay between flood control and environmental benefits should be kept in mind, but it probably will not change the scope of the study.

Committee member Meeks asks how much similarity there is between the hydrology of the San Simeon Creek basin and the hydrology of the Santa Rosa Creek basin. Program Manager Reaper states that one significant difference is that the District recharges water in the San Simeon basin, but not in the Santa Rosa Creek basin.

*Public comment*

Ms. Dickason points out the report does not name the contractor, only the estimated cost. Program Manager Reaper admits it is implicit. Chair Dean points out this is an informational item, and the full proposal and discussion will come to the committee next month.

**5. FUTURE AGENDA ITEM(S) (Time: 2:58)**

Chairperson Dean asked for any future agenda items. Upcoming items include:

- A proposal from Stillwater Sciences for the Santa Rosa Creek in stream flow Study.
- A review of the CIP list, as well as various department proposals (likely in March).
- An update on the SR4 well tank repair.
- An update on the Stuart Street tank replacement.
- Chair Dean states she would like the project update report that goes to the board be included in the R&I agenda packet.
- There will be an SST update from Wastewater Systems Superintendent Artho
- Chair Dean discusses a potential WRF field trip for the committee. Confidential Administrative Assistant Dodson states this has been set up for Feb 26 at 10:00 am.
- Chair Dean discusses a potential field trip for the committee members to see the new AMI meters being installed. Program Manager Reaper suggests the meter at the Vets Hall be installed during a regular meeting.
- The Committee will review ad hoc committee assignments in February or March. The Committee will also appoint a new vice-chair and secretary

**6. ADJOURN**

Chairperson Dean adjourned the meeting at 3:04 p.m.