



# CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

**Monday, December 15, 2008– 12:30 PM**

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

## AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

### 1. **OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session
- E. Accept Certification by San Luis Obispo County Clerk of November 4, 2008 Election Results
- F. Administer Oath of Office to Newly Elected Directors

### 2. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

(Estimated Time: 5 minutes)

### 3. **ACKNOWLEDGMENTS/PRESENTATIONS**

### 4. **SPECIAL REPORTS**

- A. SHERIFF'S DEPARTMENT REPORT  
(Estimated Time: 5 minutes)

### 5. **MANAGER'S AND BOARD REPORTS**

- A. Manager's Report  
(Estimated Time: 10 minutes)

### B. **MEMBER AND COMMITTEE REPORTS**

(Estimated Time: 10 minutes)

**6. CONSENT AGENDA**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Approve Expenditures For Month Of November 2008
- B. Adopt Resolution 41-2008 Approving a 1-Year Lease Extension with Cambria Village Square Shopping Center for the CCSD Administrative Offices for the Period of November 1, 2008, through October 31, 2009
- C. Adopt Resolution 42-2008 Reporting the Payment of Member Contributions to the California Public Employees' Retirement System
- D. Adopt Resolution 44-2008 Approving Fiscal Year 2007/2008 Transfers from General Fund Reserves for Water and Wastewater Capital Improvement Program Expenditures

(Estimated Time: 15 minutes)

**7. HEARINGS AND APPEALS**

- A. Public Hearing to Adopt Resolution 43-2008 Implementing Water Conservation Surcharge Rates, effective January 1, 2009

(Estimated Time: 30 minutes)

**8. REGULAR BUSINESS**

- A. Receive Report on Capital Improvement Program and Capital Outlay Priorities, Including Financing Options
- B. Consider Cen Cal Development's Request for Modification of Intent to Serve to Allow for Temporary Assignment to CCSD APN 013.151.045.
- C. Request for Waiver of Disconnect/Reconnect Fee, Mr. and Mrs. Rice, 2220 Ardath Drive, Cambria
- D. Adopt 2009 CCSD Regular Board Meeting Schedule

(Estimated Time: 60 minutes)

**9. PUBLIC COMMENT**

Members of the public wishing to address the Board on any non-actionable item not listed on the agenda (items one through five) and within the jurisdiction of the Cambria CSD may do so when recognized by the President. Public comments during this and other portions of the agenda will be limited to 3 minutes per person.

**10. ADJOURN TO CLOSED SESSION, 1316 Tamson Drive, Suite 204, Cambria**

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION** pursuant to periodic performance evaluation as required by employment contract.  
Title: General Manager

**B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LIGATION**  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 (1 matter)

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 1.E.

FROM: Tammy Rudock, General Manager  
Kathy Choate, District Clerk

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Meeting Date: December 15, 2008      Subject:      Accept Certification by San Luis Obispo  
County Clerk-Recorder of November 4,  
2008 Election Results  
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**RECOMMENDATIONS:**

Accept certification by the SLO County Clerk-Recorder of the November 4, 2008 election results.

**FISCAL IMPACT:**

None.

**DISCUSSION:**

Attached is the certification and final official results by Julie L. Rodewald, County Clerk-Recorder of the County of San Luis Obispo for the votes cast at the Consolidated General Election in the Cambria Community Services District on November 4, 2008.

Muril Clift, Frank DeMicco and Allan MacKinnon were elected to serve on the Cambria Community Services District Board of Directors, with their terms of office expiring December 7, 2012.

Attachments: Certificate of County Clerk-Recorder and Statement of Votes Cast

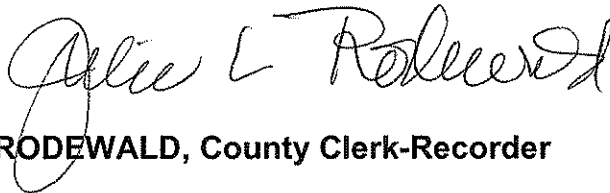
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BOARD ACTION:      Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_SANDERS\_\_\_ CHALDECOTT \_\_\_ CLIFT \_\_\_ DEMICCO \_\_\_ MACKINNON\_\_\_\_\_

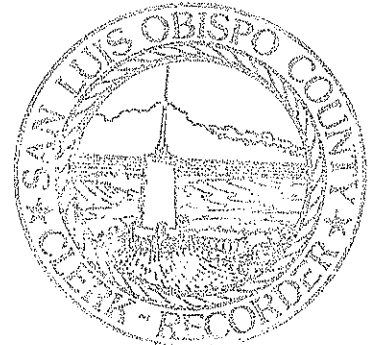
**CERTIFICATE OF THE COUNTY CLERK  
RESULTS OF CANVASS OF ALL VOTES CAST  
NOVEMBER 4, 2008 CONSOLIDATED GENERAL ELECTION  
CAMBRIA COMMUNITY SERVICES DISTRICT**

I, **JULIE L. RODEWALD**, County Clerk-Recorder of the County of San Luis Obispo, do hereby certify that pursuant to law I did canvass the returns of the votes cast at the above referenced election in the Cambria Community Services District on November 4, 2008, and that a photocopy of the Statement of Votes Cast to which this certificate is attached, shows the number of votes cast in said district for each candidate for the office of Director and that the totals shown for each candidate for the office of Director in said district and in each of the respective precincts therein, are full, true and correct.

**WITNESS**, my hand and Official Seal this 25th day of November, 2008.



**JULIE L. RODEWALD, County Clerk-Recorder**



Statement of Votes Cast

CONSOLIDATED GENERAL ELECTION  
 SOVC For CAMBRIA COMMUNITY SERVICES DISTRICT, All Counters, COMMUNITY SERVICE DISTRICTS  
 FINAL OFFICIAL ELECTION RESULTS

CAMBRIA COMMUNITY SERVICES DISTRICT DIRECTOR

Jurisdiction Wide	Reg. Voters	Times Counted	Total Votes	Times Voted	Times Blank	Times Over Voted	Number Of Under Votes	ALLAN S. MACKINNON	RICHARD A. DAVEGA	FRANK J. DEMICCO		
201-15												
Polling	1006	381	895	35	0	143	172	19.22%	124	13.85%	155	17.32%
Vote-by-Mail	1006	517	1259	40	2	166	223	17.71%	201	15.97%	198	15.73%
Total	1006	898	2154	75	2	309	395	18.34%	325	15.09%	353	16.39%
202-15												
Polling	1085	427	960	41	0	198	147	15.31%	134	13.96%	184	19.17%
Vote-by-Mail	1085	517	1255	37	0	185	202	16.10%	192	15.30%	196	15.62%
Total	1085	944	2215	78	0	383	349	15.76%	326	14.72%	380	17.16%
203-15												
Polling	1370	558	1292	49	0	235	195	15.09%	213	16.49%	244	18.89%
Vote-by-Mail	1370	634	1508	63	0	205	256	16.98%	251	16.64%	276	18.30%
Total	1370	1192	2800	112	0	440	451	16.11%	464	16.57%	520	18.57%
204-16												
Polling	983	343	826	24	0	131	137	16.59%	142	17.19%	138	16.71%
Vote-by-Mail	983	545	1368	38	1	150	216	15.79%	213	15.57%	239	17.47%
Total	983	888	2194	62	1	281	353	16.09%	355	16.18%	377	17.18%
Total	4444	1709	3973	149	0	707	651	16.39%	613	15.43%	721	18.15%
Vote-by-Mail	4444	2213	5390	178	3	706	897	16.64%	857	15.90%	909	16.86%
Total	4444	3922	9363	327	3	1413	1548	16.53%	1470	15.70%	1630	17.41%
CONGRESSIONAL												
23RD CONGRESSIONAL DISTRICT												
Polling	4444	1709	3973	149	0	707	651	16.39%	613	15.43%	721	18.15%
Vote-by-Mail	4444	2213	5390	178	3	706	897	16.64%	857	15.90%	909	16.86%
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SENATE												
15TH SENATORIAL DISTRICT												
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<b>ASSEMBLY</b>										
<b>33RD ASSEMBLY DISTRICT</b>										
Polling	4444	1709	3973	149	0	707	651 16.39%	613 15.43%	721 18.15%	
Vote-by-Mail	4444	2213	5390	178	3	706	897 16.64%	857 15.90%	909 16.86%	
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<b>BOARD OF EQUALIZATION</b>										
<b>STATE BOARD OF EQUALIZATION DIST 1</b>										
Polling	4444	1709	3973	149	0	707	651 16.39%	613 15.43%	721 18.15%	
Vote-by-Mail	4444	2213	5390	178	3	706	897 16.64%	857 15.90%	909 16.86%	
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<b>SUPERVISOR/COMMISSIONER</b>										
<b>2ND SUPERVISORIAL DISTRICT</b>										
Polling	4444	1709	3973	149	0	707	651 16.39%	613 15.43%	721 18.15%	
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<b>UNINCORPORATED AREAS</b>										
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CAMBRIA COMMUNITY SERVICES DISTRICT DIRECTOR

	CLIVEN N. FINCHAMP	ILAN FUNKE-BILU	MURIL CLIFT	JOAN COBIN	Write-In Votes
<b>Jurisdiction Wide</b>					
201-15					
Polling	60 6.70%	108 12.07%	169 18.88%	103 11.51%	4 0.45%
Vote-by-Mail	70 5.56%	152 12.07%	258 20.49%	156 12.39%	1 0.08%
Total	130 6.04%	260 12.07%	427 19.82%	259 12.02%	5 0.23%
202-15					
Polling	55 5.73%	121 12.60%	171 17.81%	143 14.90%	5 0.52%
Vote-by-Mail	101 8.05%	149 11.87%	231 18.41%	182 14.50%	2 0.16%
Total	156 7.04%	270 12.19%	402 18.15%	325 14.67%	7 0.32%
203-15					
Polling	96 7.43%	158 12.23%	222 17.18%	160 12.38%	4 0.31%
Vote-by-Mail	127 8.42%	153 10.15%	261 17.31%	180 11.94%	4 0.27%
Total	223 7.96%	311 11.11%	483 17.25%	340 12.14%	8 0.29%
204-16					
Polling	51 6.17%	95 11.50%	155 18.77%	104 12.59%	4 0.48%
Vote-by-Mail	78 5.70%	162 11.84%	273 19.96%	181 13.23%	6 0.44%
Total	129 5.88%	257 11.71%	428 19.51%	285 12.99%	10 0.46%
Total	262 6.59%	482 12.13%	717 18.05%	510 12.84%	17 0.43%
Vote-by-Mail	376 6.98%	616 11.43%	1023 18.98%	699 12.97%	13 0.24%
Total	638 6.81%	1098 11.73%	1740 18.58%	1209 12.91%	30 0.32%
<b>CONGRESSIONAL</b>					
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Polling	262 6.59%	482 12.13%	717 18.05%	510 12.84%	17 0.43%
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CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**

FROM: Tammy Rudock, General Manager

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Meeting Date: December 15, 2008

Subject: MANAGER'S REPORT  
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**ADMINISTRATION**

**NOTICE OF HOLIDAYS**

CCSD administrative offices and utility field operations will be closed as follows:

- December 25, 2008 (Thursday) Christmas holiday
- December 26, 2008 (Friday) Furlough day
- January 1, 2009 (Thursday) New Year's Day holiday
- January 2, 2009 (Friday) Furlough day

Service interruptions and emergencies may be reported by calling our 24-hour answering service at 927-6223.

*Note: Fire operations will remain fully functional during the holidays.*

**REMINDER: JANUARY BOARD MEETING CHANGE**

Please be reminded that the January Board Meeting was changed in September following a request by the Cambria Chamber of Commerce for setup of its Art & Wine Festival at Vets Hall. The CCSD Board Meeting is scheduled for **Thursday, January 29, 2009, at 12:30 p.m.**, at Vets Hall.

**FINANCIAL WORKSHOP**

The CCSD conducted a workshop on "How to Review CCSD Quarterly Financial Reports," on Wednesday, November 19, 2008, at 5:00 p.m., in Suite 204. A total of 22 were in attendance, including Directors Greg Sanders and Muril Clift, Director-Elect Allan MacKinnon, and 8 CCSD staffers. Finance Manager Alleyne LaBossiere demonstrated relationships among columns and line items within the 1<sup>st</sup> Quarter Report, actual expenditures, and budget figures. Staff responded to questions and received input and feedback.

**CAL POLY GUEST LECTURE**

District Engineer Bob Gresens and I were guest lecturers at a Cal Policy graduate public policy course on Monday, November 24, 2008, at 4:10 p.m. Bob Hill was the inviting adjunct instructor and he has assigned students to "prepare a complete policy analysis of the water conundrum facing Cambria." Students are to include actions specified in the Water Master Plan EIR and suggest alternatives to the policy assumptions, including recommendations. Staff made brief presentations, including background information, responded to questions, and referenced the CCSD website for resources. Students were extremely attentive and inquisitive. Many are interested in public administration or public policy development careers.

**HOSPITALITY NIGHT**

It is estimated that 70 guests attended the CCSD staff-sponsored Hospitality Event on Thursday, December 4, 2008, at Vets Hall. Staff volunteered for the event and used their personal time and funds to plan and host it. Cori Ryan organized the event, including

decorations and food, and areas were set up for the different CCSD operations for interactive discussions and exchange of information and ideas. Great food and goodies were offered as well! Thanks to all staff that participated and donated their time and money to make the event a success.

### ACWA FALL CONFERENCE

I attended the ACWA Fall Conference at the Long Beach Convention Center from December 2-5, 2008. Educational sessions I participated in: Global water challenges; Region 8's water rate forum; water shortage emergencies and water conservation programs; Region 5 business meeting; California budget update; ACWA Strategic and Business Plan; legislative update; and Washington D.C. "Insider's Panel."

### MAIN STREET ENHANCEMENT PROJECT – STREET LIGHTS

District Counsel is finalizing research on this project with regard to prior street lighting assessment districts and will be prepared to report on his findings and opinion in January.

## **PARKS AND RECREATION**

### CAMBRIA HISTORICAL MUSEUM

It was my pleasure to attend the Grand Opening for the Cambria Historical Museum on Saturday, November 22, 2008, at 5:00 p.m. The museum and grounds are beautiful, thanks to the efforts of the Cambria Historical Society and many, many community members, contractors, and contributors. The CCSD participated as a State Parks grantee agency, in the capacity of a grant funds pass-through agent. The museum was open to the public beginning this past Saturday, December 13<sup>th</sup>. From their recent newsletter, published opening hours will be Thursday through Sunday from 11:00 a.m. through 3:00 p.m., except for Christmas and New Year's Day.

### POCKET PARK ON CENTER STREET

There will be an event to celebrate the Phase I opening of the pocket park next to the post office at 2:00 p.m., on Wednesday, December 17, 2008, at the site. This project was a successful CCSD/SLO County/PROS Commission joint venture that has transformed the demolition site of the former CCSD administrative office building into a usable public pocket park. The demolition was funded by a State Parks grant with the provision that it would be converted to a pocket park. Supervisor Bruce Gibson was instrumental in moving this project along with the County.

Connie Davidson, who coordinated the "grand opening" event for the CCSD, provided the following background information on this project: "Early this year, under the supervision of Bryan Bode and Ben Boer, the drainage pipes were replaced. Then Ben and Carlos Mendoza performed extensive grading and clean-up work, installed two State Parks-donated benches, and mutt mitts at the entrance. The County promptly followed by replacing drainage pipes on Center Street and the crumbling sidewalk and creating an ADA compliant ramp. With the opening of the Cambria Historical Museum and Creekside Reserve, and Fire Department progress on demolition of the Warren property next door, the timing couldn't be better. Ben and Carlos will soon be installing a picket fence in keeping with the historical flavor."

Other items of interest include drought resistant landscaping and naming the park. Stay tuned to PROS Commission meetings for these activities.

### CROSS TOWN TRAIL COMPLETION WITH FLOOD CONTROL PROJECT

After more than a decade, the final leg of the Cross Town Trail on Cambria Drive was completed along with the Flood Control Project. A community event will be coordinated sometime in February.

On January 21, 2008, at 2:00 p.m., a ribbon cutting will be held to celebrate the completion of the Flood Control project. Supervisor Bruce Gibson and County Public Works staff, as well as the contractor, engineer, and CCSD officials will attend. Shirley Bianchi and Richard Macedo, highly instrumental in getting this project accomplished, will also be there. The exact location is to be determined (within the project boundaries).

**BOARD OF DIRECTORS' MEETING-DECEMBER 15, 2008**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**DISTRICT ENGINEER'S REPORT**

The following summarizes water-related project activities from your November 17, 2008 meeting up to the end of November 2008. To improve our ability to meet reporting deadlines, we are cutting off the reporting period end date at the end of the month before the Board meeting. Noteworthy developments between this report's end date and the day of the Board meeting will be reported on during the meeting.

Desalination Project

Staff has continued to coordinate with the Army Corps of Engineers and their consultant on the development of a work plan for the pending geotechnical investigation. The planned investigation will first focus on the paleochannel areas on the Santa Rosa Creek beach area. The work plan will define the overall approach to the investigation, including its environmental clearance process, permitting, and investigation work tasks. More details on this effort will be reported on within the next two months..

Rodeo Grounds Pump Station Replacement and Stuart Street Tank Enhancement Project

Each of these projects are undergoing edits to their environmental clearance process reports (Initial Study/Mitigated Negative Declarations), which will tier off of the recently certified Water Master Plan Program EIR. Once completed, public review drafts will be circulated and followed by a CEQA hearing.

Water Master Plan

Staff have been assisting legal counsel in the compilation of records in response to the lawsuit filed by LandWatch San Luis Obispo.

**BOARD OF DIRECTORS' MEETING-DECEMBER 15, 2008**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FINANCE MANAGER'S REPORT**

**BUDGET** –Revenue and Expenditures for July-September, 2008 have been posted to the CCSD website. Revenue and Expenditures for October-December, 2008 will be posted to the CCSD website in late-January, 2009.

**EXPENDITURES**-There were no disbursements over \$100,000 in November 2008.

**RESERVES-LAIF BALANCE**-The balance in the Local Agency Investment Fund account as of November 30, 2008 was \$3,527,220. This balance represents a decrease of \$200,000 from October 31. Due to the early date of December's Board of Director's meeting, no information on the rate of return for November was available.

The LAIF BALANCE is made up as follows:

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 3,527,220
Water	\$ -0-
Wastewater	\$ -0-

**BOARD OF DIRECTORS' MEETING-DECEMBER 15, 2008**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FIRE CHIEF MARK MILLER'S REPORT**

Response information from January 1<sup>st</sup> through November 30<sup>th</sup>, 2008 is attached. Progress updates and highlights regarding the different programs and services our department provides are identified below:

**Prevention and Education (For the Month of November 2008)**

- 6 residential new and remodel fire plan reviews were completed.
- 10 residential and commercial technical fire inspections were conducted.
- 4 residential and commercial water appliance/conservation inspections were conducted.
- 6 Engine Company commercial fire and life safety inspections were conducted.
- 4 Public Education Events
- 0 Fire Flow Test were conducted
- 11 residential smoke detectors were installed and or the batteries changed.
  
- Fire Department personnel participated with CCSD staff with information booths at the Cambria Community Hospitality Night on Thursday December 4<sup>th</sup>. Public safety information, defensible space planning DVDs, vial of life kits, and smoke detectors were available to the public free of charge from the Fire Department. CCSD staff was available to provide water conservation tips, answer questions and provide other CCSD information to the public.

**Fire Investigations - None**

**Fire Hazard Fuel Reduction/Defensible Space**

- CCSD Fire Department staff has been actively pursuing grant funding to complete several fuel modification projects on CCSD property. Included in this proposal is the area near the Wastewater Treatment Plant scheduled for vegetation reduction and recently discussed at the October Board meeting.

**Operations**

- CCSD Fire Personnel continue to have discussions with CCHD staff to determine whether to continue fire department paramedic delivery. Fire Department paramedics had offered advance life support capability to the community under the licensing of the CCHD. The CCHD is currently investigating potential liability issues associated with this arrangement and hope to reach a decision to continue the use of fire department paramedics or abandon this service.
- The Fire Department training division completed a comprehensive quarterly training session with all fire department staff on Saturday December 6<sup>th</sup>. The drill focused on firefighter safety and survival. Department staff brushed up on techniques associated with search and rescue and practiced important self survival techniques.
- Fire department management and supervisory staff recently participated in their first strategic planning retreat. The retreat was held in San Luis Obispo and allowed staff the opportunity to open up communications and focus on creating a mission and vision statement for the department and to formulate the 2009 work plan and an intermediate strategic plan for the department.

**"Wildfire Prevention is a Community Responsibility!"**

**Cambria CSD Fire Department  
Response Information  
January 1, 2008 through December 15, 2008**

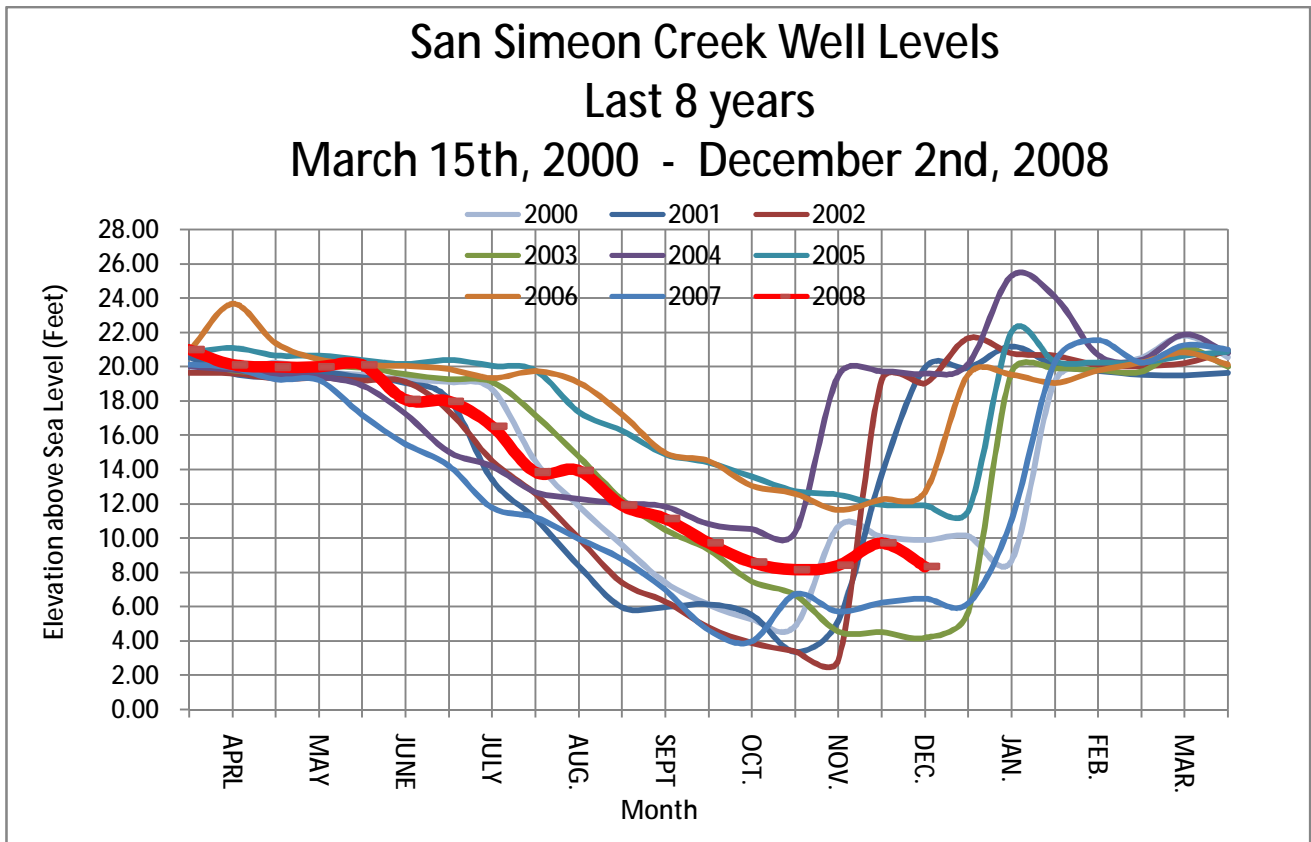
<b>Categories</b>	Jan '08	Feb '08	Mar '08	Apr '08	May '08	Jun '08	Jul '08	Aug '08	Sept '08	Oct '08	11-Nov '08	Dec '08	<b>Totals</b>
Fire	2	3	3	0	1	3	1	1	3	6	0		<b>23</b>
Hazardous Mat.	0	0	0	0	0	0	0	0	0	0	0		<b>0</b>
Medical*	36	37	39	32	42	49	37	13	53	53	21		<b>412</b>
Vehicle TC	3	0	1	2	1	1	1	2	4	1	1		<b>17</b>
Hazardous Situations	20	5	3	2	4	1	2	4	3	4	2		<b>50</b>
Public Service Assist	9	9	6	7	8	2	4	1	9	5	5		<b>65</b>
False Alarms	5	8	3	2	2	2	5	0	3	2	0		<b>32</b>
Agency Assist	0	0	0	0	0	0	0	0	0	0	0		<b>0</b>
Mutual Aid	0	0	0	0	1	1	3	0	0	0	0		<b>5</b>
Auto Aid	1	0	0	0	1	2	1	0	0	0	0		<b>5</b>
Fire Investigations	0	0	0	0	0	1	0	0	0	0	0		<b>1</b>
<b>Monthly Response Totals</b>	<b>76</b>	<b>62</b>	<b>55</b>	<b>45</b>	<b>60</b>	<b>62</b>	<b>54</b>	<b>21</b>	<b>75</b>	<b>71</b>	<b>29</b>	<b>0</b>	<b>610</b>
<b>Cumulative Totals</b>	<b>76</b>	<b>138</b>	<b>193</b>	<b>238</b>	<b>298</b>	<b>360</b>	<b>414</b>	<b>435</b>	<b>506</b>	<b>533</b>	<b>562</b>		<b>0</b>
ALS*	5	3	3	3	1	5	2	2	0	0			<b>24</b>
Medic Engine Shift*	23	16	20	18	19	17	21	10	23	0			<b>167</b>



Assistant General Manager/Utilities Manager  
Bryan Bode  
November 17, 2008

The following is an update of some of the projects we are working on. By no means is this a complete list; it contains the most important items in progress.

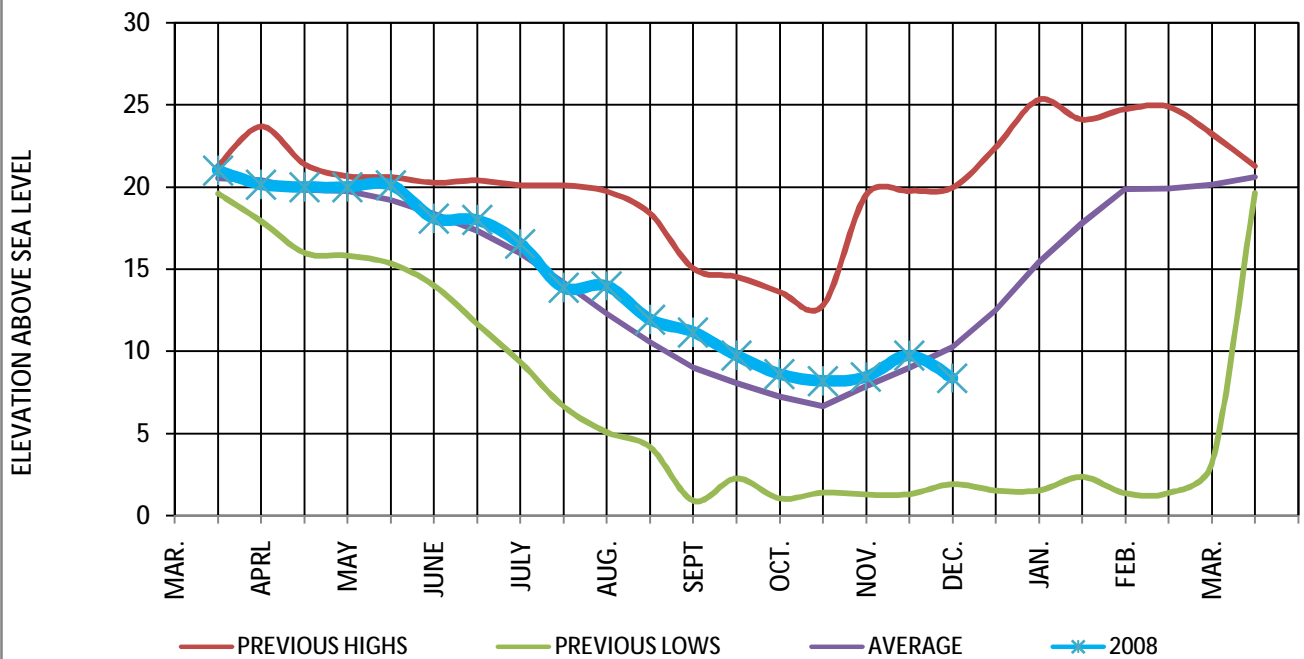
### Well Levels



San Simeon Lagoon December 10, 2008, bar closed

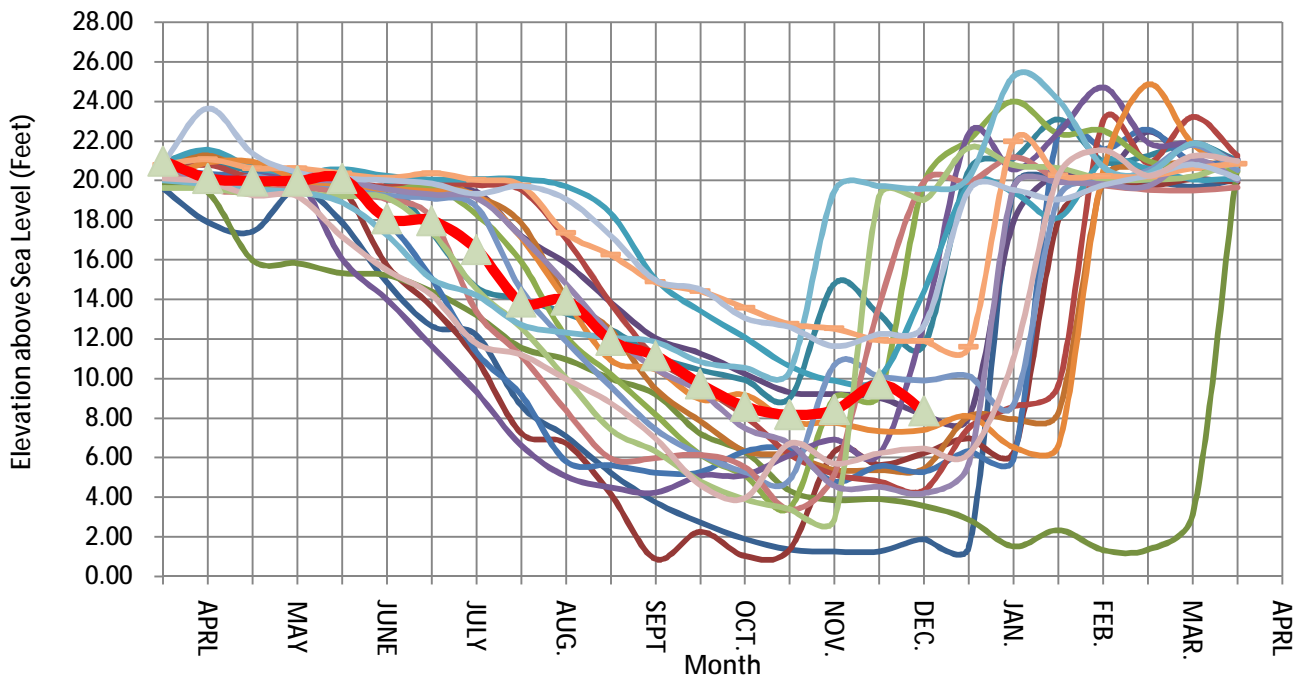
## SAN SIMEON CREEK WELL LEVELS

### March 15th. 1988 - December 2nd, 2008

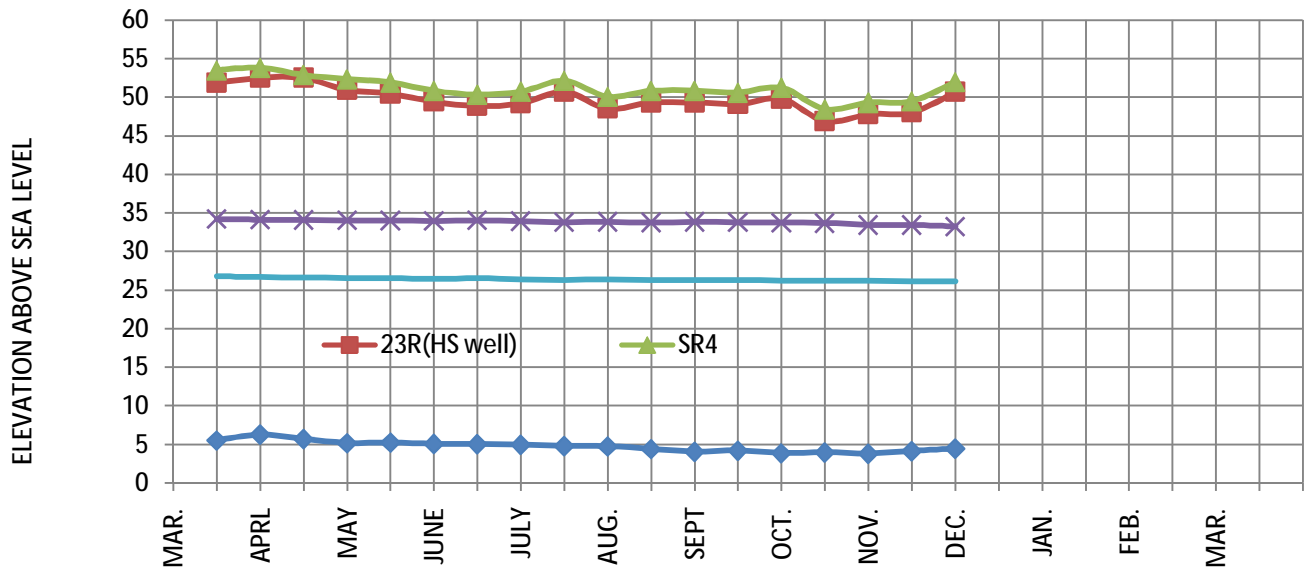


### San Simeon Creek Well Levels 1988 - December 2nd, 2008

- 1988 (566 af)
- 1989 (622 af)
- 1990 (457 af)
- 1991 (405 af)
- 1992 (542 af)
- 1993 (691 af)
- 1994 (538 af)
- 1995 (676 af)
- 1996 (718 af)
- 1997 (679 af)
- 1998 (707 af)
- 1999 (775 af)
- 2000 (799 af)
- 2001 (745 af)
- 2002 (728 af)
- 2003 (709 af)
- 2004 (612 af)
- 2005 (652 af)
- 2006 (613 af)
- 2007 (618 af)
- 2008



## SANTA ROSA CREEK WELL LEVELS March 15th. 2008 - December 2nd, 2008



Santa Rosa Lagoon December 10, 2008, bar closed

### Well Operations

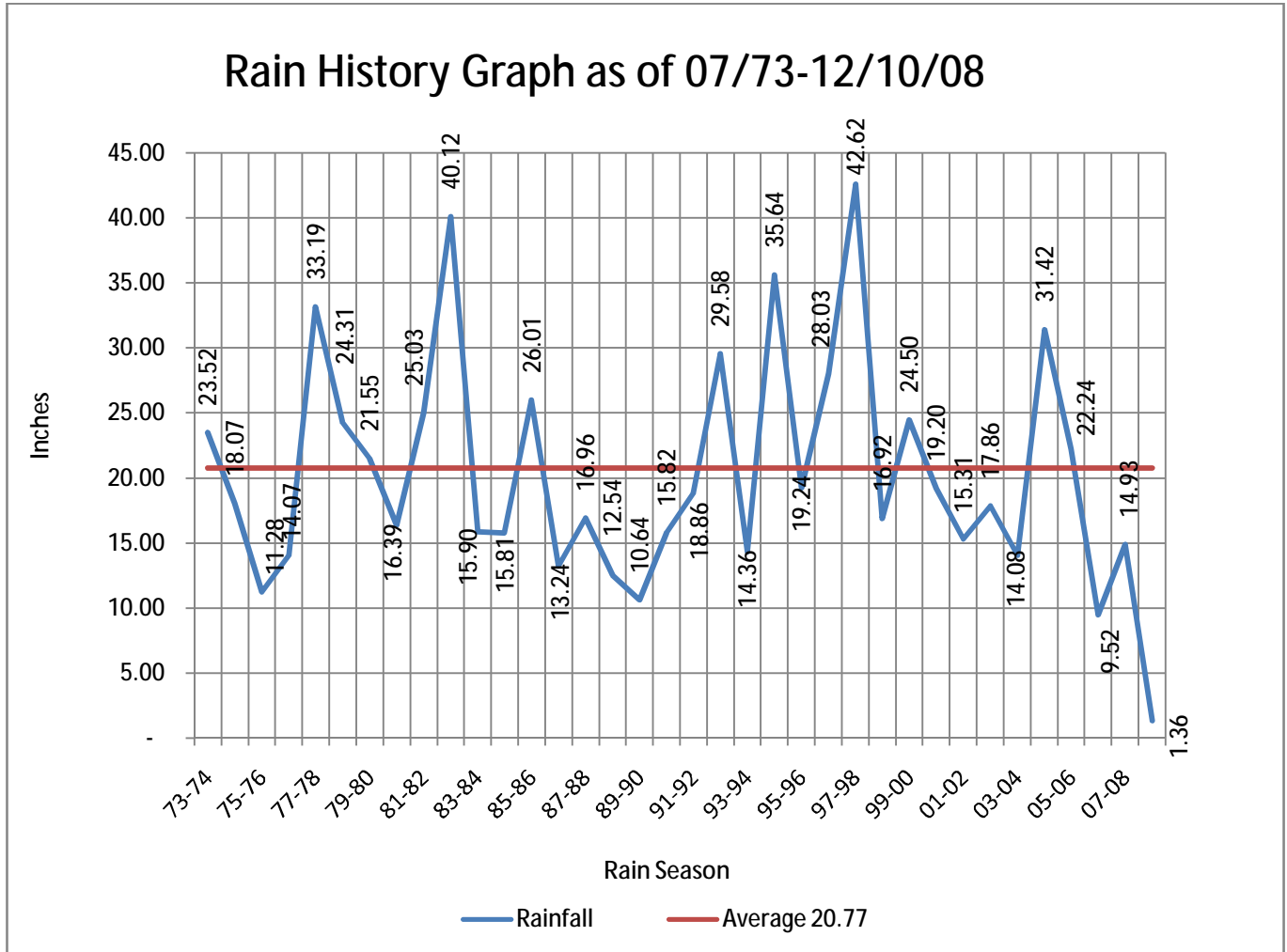
It appears, at this time, that without significant rainfall before the end of this year, we will need to implement water surcharges to increase the rate of conservation in our community in order to maximize the water resources left available for everyone in Cambria over the next few months or at least until the basins can be once again be recharged by sufficient rain.

For now all we can do is be extra careful with what we have and continue to conserve wherever we can, just in case the next few months yield little or no rain.

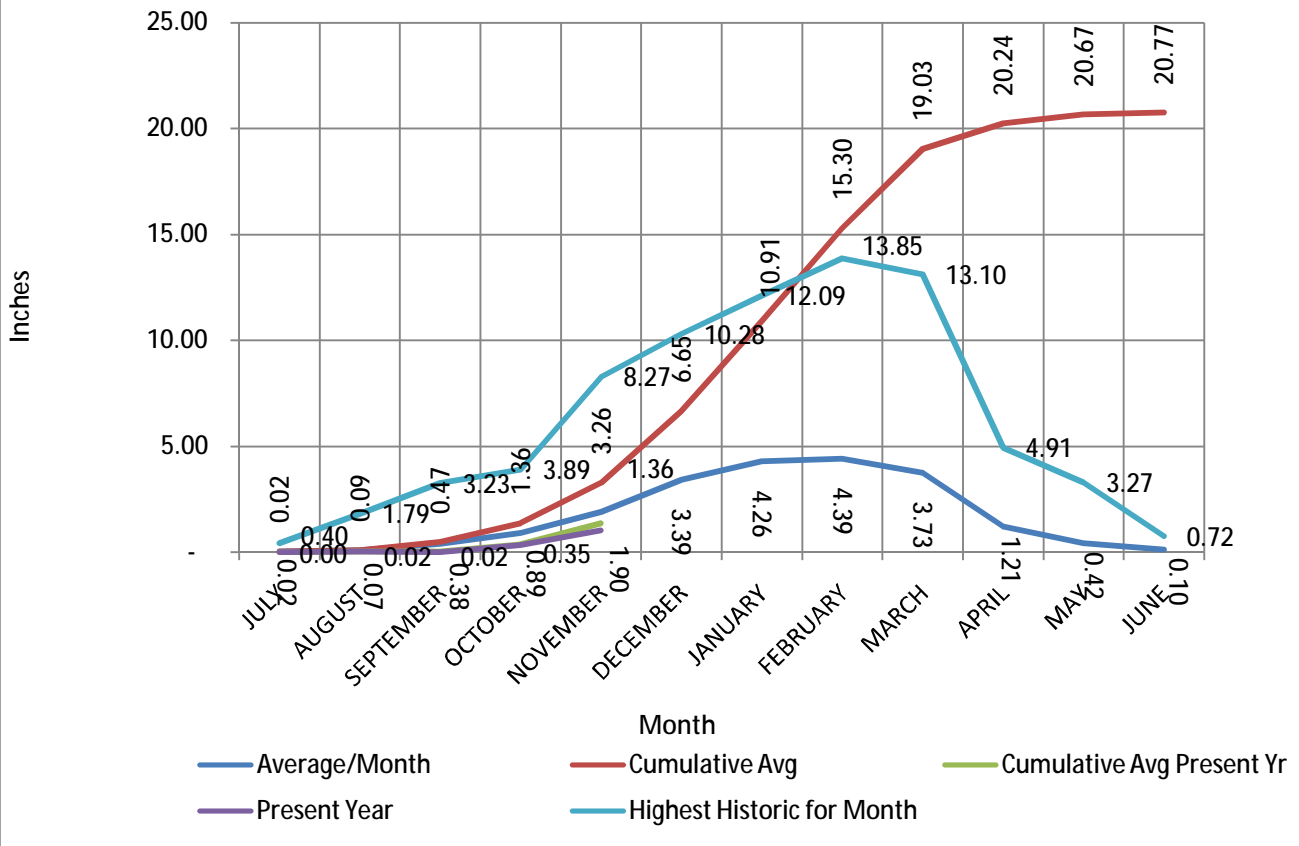
As can be seen from the San Simeon chart the trend is heading back down and rain fall is below normal for this time of year. See rain charts below.

We are still continuing to balance the two basins—Santa Rosa and San Simeon—as best we can in an effort to keep both basins as high as possible for as long as possible.

**Rainfall**



## Rainfall History Avg. Rain Per Month 07/01/1973 to 12/10/2008



### San Simeon Well Gradient

The well level differential between 9P2 and SS4, indicating the gradient of the well field to the effluent application site, is presently positive. This means that the groundwater elevation of the water in the effluent application site is lower than the groundwater in the production wells, and therefore effluent cannot, over time, flow toward the well field.

## Biosolids



**All these biosolids are gone**

This year's volume of biosolids has been shipped out. The shipping started on November 17<sup>th</sup> at the rate of up to four truck loads per day, at 24.5 tons per load, to Liberty Composting, Inc., in Lost Hills, CA. The cost was about \$42.00 per ton and total cost was about \$16,000 dollars for 14 to 15 months of solids. The hauling costs of \$16,000 and \$11,000 dollars in polymers should cut all future fiscal bleeding quite a bit on biosolids handling for the CCSD.

CAMBRIA COMMUNITY SERVICES DISTRICT EXPENDITURE REPORT  
 Month Ending November 30, 2008

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
ACCURATE MAILING SERVICE	48558	11/5/2008	1	\$ 800.00	WD/POSTAGE DEPOSIT FOR MAILING UTIL BILLS NOV '08
ACCURATE MAILING SERVICE	48558	11/5/2008	2	\$ 800.00	WW/POSTAGE DEPOSIT FOR MAILING UTIL BILLS NOV '08
ACCURATE MAILING SERVICE	48631	11/21/2008	1	\$ 39.37	WD/POSTAGE DUE ON MAILING UTILITY BILLS 11/12/08
ACCURATE MAILING SERVICE	48631	11/21/2008	2	\$ 39.37	WW/POSTAGE DUE ON MAILING UTILITY BILLS 11/12/08
ACCURATE MAILING SERVICE	48631	11/21/2008	3	\$ 174.87	WD/PROF MAILING SERVICES UTILITY BILLS 11/12/08
ACCURATE MAILING SERVICE	48631	11/21/2008	4	\$ 174.88	WW/PROF MAILING SERVICES UTILITY BILLS 11/12/08
				\$ 2,028.49	
ADAMS, JAMES R.	48551	11/5/2008	1	\$ 45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB NOV '08
AERIS, INC	48644	11/21/2008	1	\$ 46.20	WW/ACETYLENE TANK RENTAL OCTOBER 2008
AGP VIDEO	48596	11/14/2008	1	\$ 155.45	ADM/MONITOR SPLITTER 10/27/08
AGP VIDEO	48645	11/21/2008	1	\$ 606.25	ADM/VIDEO PROD/DIST BOD MEETING 10/23/08
				\$ 761.70	
ARROWHEAD MOUNTAIN SPRING	48565	11/6/2008	1	\$ 63.09	WW/DRINKING WATER & RENTAL OCTOBER 2008
AT&T PAYMENT CENTER	48566	11/6/2008	1	\$ 346.50	WD/SCADA SYS-WD CNXN VG CREEK 10/25 THRU 11/24/08
AT&T PAYMENT CENTER	48646	11/21/2008	1	\$ 657.04	WW/CIRCUIT ALARM SYSTEM 11/7 - 12/6/08
AT&T PAYMENT CENTER	48646	11/21/2008	1	\$ 291.28	WD/ALARM VAN GORDON RD-WELLFIELD NOVEMBER 2008
AT&T PAYMENT CENTER	48646	11/21/2008	1	\$ 137.44	ADM/T1 LINE CNXN 10/17 THRU 11/16/08
AT&T PAYMENT CENTER	48646	11/21/2008	2	\$ 137.44	FD/T1 LINE CNXN 10/17 THRU 11/16/08
AT&T PAYMENT CENTER	48646	11/21/2008	3	\$ 137.44	PM/T1 LINE CNXN 10/17 THRU 11/16/08
AT&T PAYMENT CENTER	48646	11/21/2008	4	\$ 137.44	WD/T1 LINE CNXN 10/17 THRU 11/16/08
AT&T PAYMENT CENTER	48646	11/21/2008	5	\$ 137.44	WW/T1 LINE CNXN 10/17 THRU 11/16/08
AT&T PAYMENT CENTER	48646	11/21/2008	1	\$ 346.50	WD/T1 LINES TO CNCT FLD OFFICES TO SERVER 11/2008
AT&T PAYMENT CENTER	48646	11/21/2008	2	\$ 346.50	WW/T1 LINES TO CNCT FLD OFFICES TO SERVER 11/2008
AT&T PAYMENT CENTER	48646	11/21/2008	3	\$ 346.50	PM/T1 LINES TO CNCT FLD OFFICES TO SERVER 11/2008
AT&T PAYMENT CENTER	48646	11/21/2008	4	\$ 346.51	FD/T1 LINES TO CNCT FLD OFFICES TO SERVER 11/2008
				\$ 3,368.03	
BALAIS, AMY	48605	11/17/2008	1	\$ 77.08	MQ REFUND FOR CUSTOMER - CLOSED ACCOUNT
BODE, BRYAN	48552	11/5/2008	1	\$ 45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB NOV '08
BODE, BRYAN	48568	11/6/2008	1	\$ 220.00	WD/REIMB. WTR TRTMT CERT RENEW 10/31/08
BODE, BRYAN	48598	11/14/2008	1	\$ 160.00	WD/REIMB. CLASS FEES FOR WATER 101 10/30/08
BODE, BRYAN	48598	11/14/2008	2	\$ 12.00	WD/REIMB. CLASS FEES FOR EMRGNCY RESP. PLNG 10/30/08
BODE, BRYAN	48598	11/14/2008	3	\$ 64.00	WD/REIMB. CLASS FEES FOR SECURITY HRDWRE 10/30/08
BODE, BRYAN	48598	11/14/2008	4	\$ 96.00	WD/REIMB. CLASS FEES FOR TURBIDITY DATA 10/30/08
				\$ 597.00	
BOER, BEN	48569	11/6/2008	1	\$ 148.40	PM/MUTT MITT KITS 10/27/08
BORAH'S AWARDS	48647	11/21/2008	1	\$ 32.67	FD/NAME TAG 11/11/08
BRENTAG PACIFIC, INC.	48648	11/21/2008	1	\$ 566.67	WW/CHEMICALS 11/4/08
BRENTAG PACIFIC, INC.	48648	11/21/2008	1	\$ 265.79	WD/CHEMICALS 11/4/08
BRENTAG PACIFIC, INC.	48648	11/21/2008	1	\$ 523.69	WD/CHEMICALS 11/4/08
				\$ 1,356.15	
BURTON'S FIRE, INC.	48649	11/21/2008	1	\$ 272.68	FD/DIAPHRAGM, NEEDLE VALVE,PM CONTROL BODY 11/6/08
BUTTERFIELD, KURT	48606	11/17/2008	1	\$ 23.64	MQ REFUND FOR CUSTOMER
CAL-COAST MACHINERY	48615	11/19/2008	1	\$ 4,020.80	PM/GRAPLE BUCKET POST HOLE DIGGER 11/13/08
CAL-COAST MACHINERY	48615	11/19/2008	1	\$ 2,675.89	PM/POST HOLE DIGGER 9" AUGER BIT 11/13/08

CAMBRIA COMMUNITY SERVICES DISTRICT EXPENDITURE REPORT  
 Month Ending November 30, 2008

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
				\$ 6,696.69	
CALDWELL, RITA	48572	11/6/2008	1	\$ 150.00	RC/CLOTHES WASHER REBATE 10/31/08
CALIF RURAL WATER ASSOC.	48571	11/6/2008	1	\$ 250.00	WD/R. REASON-WTR TRTMT CERT REGST. 11/12 & 13/08
CAMBRIA AUTO PARTS	48567	11/6/2008	1	\$ 87.66	WW/EXHAUST PIPE WRAP + SHIPPING 10/4/08
CAMBRIA AUTO PARTS	48567	11/6/2008	2	\$ 70.48	WW/DOOR HANDLE, 201 & 204 RELAYS 10/4/08
CAMBRIA AUTO PARTS	48567	11/6/2008	1	\$ 6.31	PM/WINDOW SQUEEGEE 10/3/08
CAMBRIA AUTO PARTS	48567	11/6/2008	2	\$ 15.12	PM/WIPER INSERTS 10/3/08
CAMBRIA AUTO PARTS	48567	11/6/2008	3	\$ 47.17	PM/WIRING LOOM, CONNECTORS 10/3/08
CAMBRIA AUTO PARTS	48567	11/6/2008	1	\$ 9.53	FD/DIESEL ADDITIVE 10/28/08
CAMBRIA AUTO PARTS	48597	11/14/2008	1	\$ 19.49	WD/2 WIPER ASSEMBLIES 10/17/08
				\$ 255.76	
CAMBRIA BUSINESS CENTER	48570	11/6/2008	1	\$ 12.30	ADM/SHPG CHGS FOR RETURN TO PTNY BOWES 11/3/08
CAMBRIA BUSINESS CENTER	48650	11/21/2008	1	\$ 34.65	FD/UPS SHIPPING 11/3/2008
				\$ 46.95	
CAMBRIA HARDWARE CENTER	48602	11/14/2008	1	\$ 230.17	WD/M&R WATER DIST. OCTOBER 2008
CAMBRIA HARDWARE CENTER	48602	11/14/2008	2	\$ 7.49	WD/M&R BUILDINGS OCTOBER 2008
CAMBRIA HARDWARE CENTER	48602	11/14/2008	3	\$ 50.90	WD/OPERATING SUPPLIES OCTOBER 2008
CAMBRIA HARDWARE CENTER	48602	11/14/2008	1	\$ 39.87	WW/M&R WW TRTMT OCTOBER 2008
CAMBRIA HARDWARE CENTER	48602	11/14/2008	2	\$ 118.00	WW/M&R WW COLLECTION OCTOBER 2008
CAMBRIA HARDWARE CENTER	48602	11/14/2008	1	\$ 26.12	PM/M&R BUILDINGS OCTOBER 2008
CAMBRIA HARDWARE CENTER	48602	11/14/2008	2	\$ 96.09	PM/M&R GROUNDS OCTOBER 2008
CAMBRIA HARDWARE CENTER	48602	11/14/2008	3	\$ 55.52	PM/OPERATING SUPPLIES OCTOBER 2008
CAMBRIA HARDWARE CENTER	48602	11/14/2008	4	\$ 6.40	ADM/OFFICE SUPPLIES OCTOBER 2008
CAMBRIA HARDWARE CENTER	48602	11/14/2008	1	\$ 30.01	FD/M&R VEHICLES-L OCTOBER 2008
CAMBRIA HARDWARE CENTER	48602	11/14/2008	2	\$ 205.23	FD/OPERATING SUPPLIES OCTOBER 2008
				\$ 865.80	
CAMBRIA TIRE & AUTO	48603	11/14/2008	1	\$ 19.75	WD/FLAT TIRE REPAIR LIC# 1192810 7/29/08
CAMBRIA TIRE & AUTO	48603	11/14/2008	1	\$ 54.50	PM/SMOG INSPECTION LIC#E019961 11/4/08
				\$ 74.25	
CAMBRIA VILLAGE PHARMACY	48604	11/14/2008	1	\$ 19.20	ADM/UTILITY BILL COLLECTION OCTOBER 2008
CAMBRIA VILLAGE SQUARE	48563	11/5/2008	1	\$ 4,242.84	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSON NOV '08
CASCADE FIRE EQUIPMENT	48573	11/6/2008	1	\$ 269.81	FD/2 HYDRANT WRENCHES, HOSE FTGS & ADPTRS 10/31/08
CB & I CONSTRUCTORS INC	48585	11/13/2008	1	\$ 5,299.25	WD/PINE KNOLLS CONSTRUCTION 2/25/08 TO COMPLETION
CB & I CONSTRUCTORS INC	48585	11/13/2008	2	\$ (529.93)	WD/PINE KNOLLS RETENTION 10/1/08 INVOICE
				\$ 4,769.32	
CELLULAR ONE	48651	11/21/2008	1	\$ 65.60	FD/CELLULAR PHONE SERVICE OCTOBER 2008
CELLULAR ONE	48651	11/21/2008	2	\$ 20.06	WD/CELLULAR PHONE SERVICE OCTOBER 2008
CELLULAR ONE	48651	11/21/2008	3	\$ 161.52	WD/REPLACE ON-CALL PHONE OCTOBER 2008
CELLULAR ONE	48651	11/21/2008	4	\$ 19.45	WD/CELLULAR PHONE SERVICE OCTOBER 2008
CELLULAR ONE	48651	11/21/2008	5	\$ 19.45	WW/CELLULAR PHONE SERVICE OCTOBER 2008
CELLULAR ONE	48651	11/21/2008	6	\$ 36.93	PM/CELLULAR PHONE SERVICE OCTOBER 2008
CELLULAR ONE	48651	11/21/2008	7	\$ 150.80	PM/REPLACE PHONE OCTOBER 2008
				\$ 473.81	
CHAPARRAL BUSINESS MACHIN	48652	11/21/2008	1	\$ 20.21	ADM/FUSER OIL KIT FOR RICOH 11/7/08
CHAPARRAL BUSINESS MACHIN	48652	11/21/2008	2	\$ 20.21	WD/FUSER OIL KIT FOR RICOH 11/7/08



CAMBRIA COMMUNITY SERVICES DISTRICT EXPENDITURE REPORT  
 Month Ending November 30, 2008

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
CHAPARRAL BUSINESS MACHIN	48652	11/21/2008	3	\$ 20.21	WW/FUSER OIL KIT FOR RICOH 11/7/08
				\$ 60.63	
COAST ELECTRONICS/RADIO	48653	11/21/2008	1	\$ 523.58	FD/RADIO BATTERIES 9/30/08
COLLINGS & ASSOCIATES	48574	11/6/2008	1	\$ 250.00	FD/RESIDENTIAL FIRE SPRINKLER REVIEW
CORBIN WILLITS SYSTEMS	48559	11/5/2008	1	\$ 1,174.12	ADM/MONTHLY SUPPORT AGREEMT-MOM SOFTWARE NOV '08
CRUNELLE, LEONARD/LANA	48607	11/17/2008	1	\$ 34.29	MQ REFUND FOR CUSTOMER - CLOSED ACCOUNT
CULLIGAN-KITZMAN WATER	48616	11/19/2008	1	\$ 100.00	RC/REBATE PORTABLE XCHANGE WATER SOFTENER 10/22/08
CULLIGAN-KITZMAN WATER	48623	11/20/2008	1	\$ 37.00	FD/28 DAY WATER DAY SOFTENER SERVICE OCOTBER 08
				\$ 137.00	
DAVIDSON ASSOCIATES	48560	11/5/2008	1	\$ 943.50	ADM/WEB REVISIONS, CONTRACT & RESEARCH JULY 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	2	\$ 714.00	PROS/MEETINGS & COORDINATIONS JULY 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	3	\$ 153.00	PROS/GUTHRIE BIANCHINI GRANT COORD/BILLING 7/2008
DAVIDSON ASSOCIATES	48560	11/5/2008	4	\$ 1,224.00	ADM/MISCELLANEOUS JULY 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	5	\$ 178.50	PROS/SR CREEK TRAIL BILLING/COORD. JULY 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	6	\$ 178.50	PROS/FISCALINI RNCH PRSRV EIR RESPONSE COORD 7/08
DAVIDSON ASSOCIATES	48560	11/5/2008	7	\$ 306.00	ADM/GRANT MONITORING JULY 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	8	\$ 459.00	PROS/COORD. CONCERTS IN THE PARK JULY 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	9	\$ 216.75	WD/WRITE/COORD. CONSUMER CONF. BROCHURE JULY 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	10	\$ 102.00	PROS/MEET W/K. JANNI RE:SCHOOL ATHLTC FLD 7/2008
DAVIDSON ASSOCIATES	48560	11/5/2008	11	\$ 66.57	ADM/HIGH-SPEED INTERNET FOR WEBSITE JULY 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	12	\$ 26.91	ADM/REIMB. MILEAGE 46 MILES CNCRTS/PARK 7/26/08
DAVIDSON ASSOCIATES	48560	11/5/2008	13	\$ 64.75	ADM/INTRNT SRVC TO POST RATE PRTST & WMP 8/3-7/08
DAVIDSON ASSOCIATES	48560	11/5/2008	14	\$ (5,304.00)	ADM/LESS JULY 2008 ADVANCE
DAVIDSON ASSOCIATES	48560	11/5/2008	15	\$ 453.78	ADM/AMOUNT OWED CCSD JULY 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	16	\$ 216.75	WW/WRITE/COORD. CONSUMER CONF. BROCHURE JULY 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	1	\$ 1,351.50	ADM/WEB RESEARCH, REVISIONS & CONTRACT AUG. 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	2	\$ 510.00	PROS/MEETINGS & COORDINATION AUGUST 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	3	\$ 51.00	PROS/GUTHRIE BIANCHINI GRANT COORD/BILLING 8/2008
DAVIDSON ASSOCIATES	48560	11/5/2008	4	\$ 994.50	ADM/MISCELLANEOUS AUGUST 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	5	\$ 153.00	PROS/SR CREEK TRAIL BILLING/COORD. AUGUST 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	6	\$ 178.50	PROS/FISCALINI RNCH PRSRV EIR RESPONSE AUGUST 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	7	\$ 204.00	ADM/GRANT MONITORING AUGUST 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	8	\$ 331.50	PROS/COORD. CONCERTS IN THE PARK AUGUST 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	9	\$ 293.25	WD/WRITE/COORD. CONSUMER CONF. BROCHURE AUG. 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	10	\$ 293.25	WW/WRITE/COORD. CONSUMER CONF. BROCHURE AUG. 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	11	\$ 17.00	ADM/HIGH SPEED INTERNET SERVICE AUG. 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	12	\$ 21.65	ADM/REIMB. MILEAGE 37 MILES RND TRIP TO SLO 8/2008
DAVIDSON ASSOCIATES	48560	11/5/2008	13	\$ (5,304.00)	ADM/LESS AUGUST 2008 ADVANCE
DAVIDSON ASSOCIATES	48560	11/5/2008	14	\$ 904.86	ADM/AMOUNT OWED CCSD AUGUST 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	1	\$ 1,555.50	ADM/WEB REVISIONS, MEETINGS, COORD. W/STAFF 9/2008
DAVIDSON ASSOCIATES	48560	11/5/2008	2	\$ 688.50	PROS/MEETINGS AND COORDINATION SEPTEMBER 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	3	\$ 51.00	PROS/GUTHRIE BIANCHINI GRANT COORD/BLLG 9/2008
DAVIDSON ASSOCIATES	48560	11/5/2008	4	\$ 739.50	ADM/MISCELLANEOUS SEPTEMBER 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	5	\$ 127.50	PROS/SR CREEK TRAIL BILL/STATE STATUS REPRT 9/2008
DAVIDSON ASSOCIATES	48560	11/5/2008	6	\$ 331.50	PROS/FISCALINI RANCH EIR RESPONSE COORD. 9/2008
DAVIDSON ASSOCIATES	48560	11/5/2008	7	\$ 204.00	ADM/GRANT MONITORING SEPTEMBER 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	8	\$ 76.50	PROS/COORD. BILLING OF CONCERTS/PARK SEPT. 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	9	\$ 76.50	WD/COORD. MAIL OF CONS. CONF. BROCHURE SEPT. 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	10	\$ 76.50	WW/COORD. MAIL OF CONS. CONF. BROCHURE SEPT. 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	11	\$ 382.50	ADM/DEVELOP PRESS RELEASES SEPTEMBER 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	12	\$ 102.00	ADM/PREP AND ATTEND RTA/TROLLEY MOU MTG 9/2008

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DAVIDSON ASSOCIATES	48560	11/5/2008	13	\$ 102.00	ADM/MEET & COORD. W/B. PUTNEY RE:RTRMT EVNT 9/2008
DAVIDSON ASSOCIATES	48560	11/5/2008	14	\$ 17.00	ADM/HIGH SPEED INTERNET SEPTEMBER 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	15	\$ 18.14	ADM/MILEAGE RNDTRIP TO MORRO GROUP IN SLO 9/2008
DAVIDSON ASSOCIATES	48560	11/5/2008	16	\$ 17.55	ADM/MILEAGE RND TRIP TO MORRO BAY SEPT. 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	17	\$ 64.95	ADM/REIMB. MEAL CHARGES SEPTEMBER 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	18	\$ 12.78	ADM/PRINT PHOTOS FROM EMPLOYEE RECG.
DAVIDSON ASSOCIATES	48560	11/5/2008	19	\$ 75.00	RC/DESIGN & PROD. WATER CONSERVATION FLYER 9/2008
DAVIDSON ASSOCIATES	48560	11/5/2008	20	\$ 95.00	ADM/DESIGN & PROD. B. PUTNEY RTRMT INVITE 9/2008
DAVIDSON ASSOCIATES	48560	11/5/2008	21	\$ (5,304.00)	ADM/LESS SEPTEMBER 2008 ADVANCE
DAVIDSON ASSOCIATES	48560	11/5/2008	22	\$ 490.09	ADM/AMOUNT DUE CCSD SEPTEMBER 2008
DAVIDSON ASSOCIATES	48560	11/5/2008	1	\$ 5,304.00	ALL/MONTHLY RETAINER / DEPOSIT- PROF SVCS NOV '08
DAVIDSON ASSOCIATES	48599	11/14/2008	1	\$ 42.38	ADM/RECONCILE RETAIN TO ACTUAL 9/2007-6/2008
				\$ 5,346.41	
DEMARCO, DIANE	48624	11/20/2008	1	\$ 150.00	RC/REBATE PROGRAM - 1.0 GALLON TOILET 11/20/08
EFLEXGROUP.COM, INC.	48575	11/6/2008	1	\$ 210.00	ADM/HRA MONTHLY & E-FLEX DEBIT CARD NOVEMBER 2008
EFLEXGROUP.COM, INC.	48586	11/13/2008	1	\$ 210.00	ADM/HRA MONTHLY & E-FLEX DEBIT CARD AUGUST 2008
EFLEXGROUP.COM, INC.	48617	11/19/2008	1	\$ 50.00	ADM/COBRA MONTHLY ADMIN FEE OCTOBER 2008
				\$ 470.00	
EMAINT ENTERPRISES LLC	48587	11/13/2008	1	\$ 900.00	WW/MPS DATA CONVERSION ONLINE EMAINT SRV 10/17/08
EMAINT ENTERPRISES LLC	48587	11/13/2008	1	\$ 1,260.00	WW/EMAINT USER AGREEMENT NOV 08-09
EMAINT ENTERPRISES LLC	48587	11/13/2008	2	\$ 1,200.00	WW/EMAINT USER TRAINING PROGRAM NOV 08 NOV-09
				\$ 3,360.00	
ENNIX INCORPORATED	48561	11/5/2008	1	\$ 2,975.00	WW/ENNIX DIGESTER OPTIMIZATION INV #5514 10/8-11/7
FARM PLAN	48618	11/19/2008	1	\$ 374.84	WW/LABOR VACTOR HYDRAULIC LEAK & PARTS 10/16/08
FARM PLAN	48618	11/19/2008	1	\$ 20.37	PM/SPRAY WAND 10/10/08
				\$ 395.21	
FELEAY, DAVID & LOIS	48576	11/6/2008	1	\$ 150.00	RC/REBATE PROGRAM-CLOTHES WASHER 10/30/08
FERGUSON ENT., INC #632	48588	11/13/2008	1	\$ 494.59	WD/IP DBL SDL 4.74-5.14,6.84-7.60 10/28/08
FIRST AMERICAN TITLE CO	48619	11/19/2008	1	\$ 171.00	RC/MERGER FEES 11/11/08
FLAVIA	48601	11/14/2008	1	\$ 204.69	ADM/COFFEE FOR MTGS IN SUITE 204 & OFFICE 11/7/08
GOVERNMENT FINANCE	48589	11/13/2008	1	\$ 35.00	ADM/CAPITAL ASSETS INFO LITERATURE 11/13/08
GRESENS, ROBERT C.	48553	11/5/2008	1	\$ 45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB NOV '08
GROBLER, NICOLAAS/MARY AN	48608	11/17/2008	1	\$ 151.50	MQ REFUND FOR CUSTOMER - CLOSED ACCOUNT
HOME DEPOT CREDIT SERVICE	48625	11/20/2008	1	\$ 152.00	FD/SUPPLIES PURCHASED FOR HALLOWEEN EVENT 10/16/08
INNOVATIVE CONCEPTS	48590	11/13/2008	1	\$ 137.50	ADM/INSTALL ACCESS LAW 10/21/08
INNOVATIVE CONCEPTS	48590	11/13/2008	2	\$ 275.00	WD/TECH SUPPORT & CYBERPOWER 10/21/08
INNOVATIVE CONCEPTS	48590	11/13/2008	3	\$ 412.50	WW/TECH SUPPORT & CYBERPOWER 10/21/08
INNOVATIVE CONCEPTS	48590	11/13/2008	4	\$ 120.66	WD/MISC SYSTEM HARDWARE/POWER SUPPLY 10/21/08
INNOVATIVE CONCEPTS	48590	11/13/2008	1	\$ 889.30	ADM/BROADBAND SERVICES NOV 08
INNOVATIVE CONCEPTS	48590	11/13/2008	2	\$ 839.30	FD/BROADBAND SERVICES NOV 08
INNOVATIVE CONCEPTS	48590	11/13/2008	3	\$ 839.30	PM/BROADBAND SERVICES NOV 08
INNOVATIVE CONCEPTS	48590	11/13/2008	4	\$ 839.30	WD/BROADBAND SERVICES NOV 08
INNOVATIVE CONCEPTS	48590	11/13/2008	5	\$ 839.30	WW/BROADBAND SERVICES NOV 08

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INNOVATIVE CONCEPTS	48626	11/20/2008	1	\$ 92.02	PM/TECHNICAL SUPPORT 11/13/08
INNOVATIVE CONCEPTS	48626	11/20/2008	2	\$ 368.19	ADM/TECHNICAL SUPPORT 11/13/08
INNOVATIVE CONCEPTS	48626	11/20/2008	3	\$ 552.29	FD/TECHNICAL SUPPORT 11/13/08
				\$ 6,204.66	
J B DEWAR	48578	11/6/2008	1	\$ 444.12	WW/ DIESEL FUEL 10/27/08
J B DEWAR	48591	11/13/2008	1	\$ 839.05	WW/DIESEL FUEL 11/03/08
J B DEWAR	48591	11/13/2008	1	\$ 1,501.07	FD/GASOLINE AND DIESEL 11/03/08
J B DEWAR	48591	11/13/2008	1	\$ 854.64	WD/GASOLINE AND DIESEL FUEL 11/3/08
J B DEWAR	48620	11/19/2008	1	\$ 123.71	WW/OIL 11/04/083
				\$ 3,762.59	
KARNES, DONNA	48627	11/20/2008	1	\$ 150.00	RC/REBATE PROGRAM - 1.0 GALLON TOILET 10/17/08
KC SPECIALITY PRODUCTS	48579	11/6/2008	1	\$ 216.50	FD/TELESCOPIC INCIDENT SAFETY CONE 10/24/08
KISPERSKY, PHIL	48609	11/17/2008	1	\$ 108.25	MQ REFUND FOR CUSTOMER - CLOSED ACCOUNT
KUYKENDALL, MICHAEL	48554	11/5/2008	1	\$ 45.00	WW/MONTHLY CELLULAR PHONE SERVICE REIMB NOV '08
LIGHTHOUSE LITHO	48580	11/6/2008	1	\$ 611.32	WD/BILLING ENVELOPES 10/29/08
LIGHTHOUSE LITHO	48580	11/6/2008	2	\$ 611.33	WW/BILLING ENVELOPES 10/29/08
LIGHTHOUSE LITHO	48580	11/6/2008	3	\$ 611.33	ADM/BILLING ENVELOPES 10/29/08
				\$ 1,833.98	
MALLORY FIRE CO	48628	11/20/2008	1	\$ 303.83	FD/BUMP GAS FOR EQUIPMENT CALIBRATION 11/19/08
MEDSTOP URGENT CARE	48629	11/20/2008	1	\$ 3,925.00	FD/ANNUAL STAFF FITNESS FOR DUTY (FITNESS GRANT) 11/5/08
MEL'S LOCK & KEY	48630	11/20/2008	1	\$ 60.00	FD/REPLACE CHAMBER LEVER HANDLE 11/12/08
MENDOZA, CARLOS	48555	11/5/2008	1	\$ 22.50	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB NOV '08
MENDOZA, CARLOS	48555	11/5/2008	2	\$ 22.50	PM/MONTHLY CELLULAR PHONE SERVICE REIMB NOV '08
				\$ 45.00	
MID-COAST FIRE PROTECTION	48581	11/6/2008	1	\$ 125.00	FD/ANNUAL FIRE SPRINKLER TEST & INSPECTION 10/15/08
MILLER, MARK	48556	11/5/2008	1	\$ 45.00	FD/MONTHLY CELLULAR PHONE SERVICE REIMB NOV '08
MILLER, MARK	48621	11/19/2008	1	\$ 270.27	FD/MILEAGE REIMBURSEMENT-OCTOBER 2008
				\$ 315.27	
MINER'S ACE HARDWARE	48582	11/6/2008	1	\$ 71.74	PM/MAINT AND REPAIR GROUNDS 10/07/08
MISSION LINEN SUPPLY	48592	11/13/2008	1	\$ 215.46	WD/LINEN SERVICE & UNIFORM CLEANING OCOTBER 08
MISSION LINEN SUPPLY	48592	11/13/2008	2	\$ 54.28	PM/LINEN SERVICE & UNIFORM CLEANING OCOTBER 08
				\$ 269.74	
MONTANDON, ARTHUR R.	48562	11/5/2008	1	\$ (8,250.00)	ADM/ADVANCE OF MONTHLY SERVICES JULY 2008
MONTANDON, ARTHUR R.	48562	11/5/2008	2	\$ 957.00	FD/STAFF DEPOSITIONS, FIRE ASSESSMENT JULY 08
MONTANDON, ARTHUR R.	48562	11/5/2008	3	\$ 1,567.50	ADM/OFFICE HRS, MISC CORRESP & METTINGS JULY 08
MONTANDON, ARTHUR R.	48562	11/5/2008	4	\$ 1,122.00	WD/REVIEW WMP EIR JULY 08
MONTANDON, ARTHUR R.	48562	11/5/2008	5	\$ 6,723.75	WD/OFF HRS,MISC CORRESP/MTGS,PROP 218,BERGE LITIG
MONTANDON, ARTHUR R.	48562	11/5/2008	6	\$ 5,601.75	WW/OFF HRS,MISC CORRESP/MTGS,PROP 218,BERGE LITIG
MONTANDON, ARTHUR R.	48562	11/5/2008	7	\$ (7,721.99)	ADM/AMOUNT DUE ART MONTANDON JULY 2008
MONTANDON, ARTHUR R.	48562	11/5/2008	1	\$ 8,250.00	ALL/MONTHLY RETAINER / DEPOSIT - LEGAL SVCS NOV'08
				\$ 8,250.01	

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MOORES, SHARON	48610	11/17/2008	1	\$ 24.34	MQ REFUND FOR CUSTOMER - CLOSED ACCOUNT
MORROW, SARAH	48611	11/17/2008	1	\$ 58.08	MQ REFUND FOR CUSTOMER
NOBLE SAW, INC.	48632	11/21/2008	1	\$ 79.14	PM/PROTECTIVE CHAINSAW EQUIPMENT 10/17/08
NOBLE, TERESA	48612	11/17/2008	1	\$ 15.59	MQ REFUND FOR CUSTOMER - CLOSED ACCOUNT
PACIFIC GAS & ELECTRIC	48622	11/20/2008	1	\$ 866.79	FD/ELECTRIC SVC 10/3/08-11/03/08
PACIFIC GAS & ELECTRIC	48622	11/20/2008	2	\$ 206.17	PM/ELECTRIC SVC 10/3/08-11/03/08 VETS' HALL
PACIFIC GAS & ELECTRIC	48622	11/20/2008	3	\$ 54.41	PM/ELECTRIC SVC 10/3/08-11/03/08 PUBLIC RR'S
PACIFIC GAS & ELECTRIC	48622	11/20/2008	4	\$ 911.14	PM/ELECTRIC SVC 10/3/08-11/03/08 "OLD" ST. LITES
PACIFIC GAS & ELECTRIC	48622	11/20/2008	5	\$ 540.87	ADM/ELECTRIC SVC 10/3/08-11/03/08
PACIFIC GAS & ELECTRIC	48622	11/20/2008	6	\$ 16,451.62	WD/ELECTRIC SVC 1/1/08 - 11/03/08
PACIFIC GAS & ELECTRIC	48622	11/20/2008	7	\$ 13,682.07	WW/ELECTRIC SVC 10/3/08 - 11/03/08
PACIFIC GAS & ELECTRIC	48654	11/25/2008	1	\$ 4.58	PM/ELEC SVC - 3195 RODEO GROUNDS RD 09/27-10/27
PACIFIC GAS & ELECTRIC	48654	11/25/2008	1	\$ 155.43	WW/ELEC SVC - 990 SAN SIMEON CRK RD 9/28 - 10/27
PACIFIC GAS & ELECTRIC	48654	11/25/2008	1	\$ 13.75	ADM/ELEC SVC - 1316 TAMSON SUITE 203 9/27 - 10/27
PACIFIC GAS & ELECTRIC	48654	11/25/2008	1	\$ 21.50	WD/ELEC SVC - 7806 VAN GORDON CRK RD 9/28 - 10/27
PACIFIC GAS & ELECTRIC	48654	11/25/2008	1	\$ 8.88	WD/ELEC SVC - 988 MANOR WAY 9/30 - 10/29
PACIFIC GAS & ELECTRIC	48654	11/25/2008	1	\$ 2,326.65	WD/ELEC SVC - 2820 SANTA ROSA CRK RD 09/30 -10/28
				\$ 35,243.86	
PARKER, CAROL	48613	11/17/2008	1	\$ 47.00	MQ REFUND FOR CUSTOMER - CLOSED ACCOUNT
PITNEY BOWES, INC.	48655	11/25/2008	1	\$ 63.79	ADM/E-Z SEAL PINT BOTTLES FOR POSTG MACHINE 10/31
PITNEY BOWES, INC.	48655	11/25/2008	1	\$ (32.15)	ADM/RETURNED MOISTENER WICKS 10/14
				\$ 31.64	
POSATIERE, SAMANTHA	48583	11/6/2008	1	\$ 40.44	FD/REIM SUPPLIES FOR PUB ED HAUNTED FOREST 11/5/08
POSATIERE, SAMANTHA	48583	11/6/2008	1	\$ 36.28	FD/REIM SUPPLIES FOR PUB ED HAUNTED FOREST 11/05/08
				\$ 76.72	
PROCARE JANITORIAL SUPPLY	48656	11/25/2008	1	\$ 135.06	ADM/JANITORIAL SUPPLIES, PAPER PRODUCTS 10/17
PROCARE JANITORIAL SUPPLY	48656	11/25/2008	1	\$ 641.22	PM/JANITORIAL SUPPLIES, PAPER PRODS PUB RR'S 10/17
				\$ 776.28	
PUMP REPAIR SERVICE CO.	48633	11/21/2008	1	\$ 3,709.86	WW/SUCTION COVER WEAR PLATE & GASKET FOR B-4 PUMP
PUMP REPAIR SERVICE CO.	48633	11/21/2008	2	\$ -	CONT. ORDERED ON 8/8/08, SHIPPED ON 10/23/08
				\$ 3,709.86	
QUILL CORP	48544	11/5/2008	1	\$ 104.12	WW/2009 WALL CALENDAR 9/30
QUILL CORP	48544	11/5/2008	1	\$ 121.08	FD/STICKY NOTES, 2009 CAL, LAMINATING POUCH 10/15
QUILL CORP	48544	11/5/2008	1	\$ 233.13	ADM/PRINTER PAPER & GENERAL OFFICE SUPPLIES 10/16
QUILL CORP	48564	11/6/2008	1	\$ 44.59	ADM/TO PAY FOR CREDIT TAKEN TWICE IN ERROR 6/12
QUILL CORP	48657	11/25/2008	1	\$ (23.13)	ADM/RETURNED BINDERS ON INV # 2658805 11/18
QUILL CORP	48657	11/25/2008	1	\$ 38.00	ADM/TAPE FOR LABELMAKER, HIGHLIGHTERS 10/23
QUILL CORP	48657	11/25/2008	1	\$ 43.54	ADM/BINDER DIVIDERS, PENS 10/30
QUILL CORP	48657	11/25/2008	1	\$ 204.37	ADM/LASER PRINTER PAPER, COMPRESSED AIR DUSTER
QUILL CORP	48657	11/25/2008	1	\$ 47.62	ADM/BINDER DIVIDERS
QUILL CORP	48657	11/25/2008	1	\$ 128.33	ADM/LASER PAPER, FOLDERS, FIRST AID SUPPLIES 11/11
QUILL CORP	48657	11/25/2008	1	\$ 28.83	ADM/PENS 11/10
QUILL CORP	48657	11/25/2008	1	\$ 49.64	ADM/FILE CABINET POCKETS, BINDERS, MTG SUPPS 11/14
QUILL CORP	48657	11/25/2008	1	\$ 88.70	ADM/LASER PRINTER PAPER 11/14
QUILL CORP	48657	11/25/2008	1	\$ 11.23	ADM/REPLACEMENT BINDERS FOR ONES RETURNED 11/18
				\$ 1,120.05	

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QUINN, ROGER	48593	11/13/2008	1	\$ 150.00	RC/REBATE PROGRAM-CLOTHES WASHER
REASON, ROBERT	48545	11/5/2008	1	\$ 600.00	WD/TRAVEL ADVANCE - WATER TREATMENT OP GRADE 4
REASON, ROBERT	48545	11/5/2008	2	\$ -	CONT. PALMDALE, CA - NOV 12-13, 2008
				\$ 600.00	
RITTERBUSH REPAIR SERVICE	48658	11/25/2008	1	\$ 1,482.00	FD/MAINT & REPAIRS E-97, WT-57, UTIL TRUCK OCT'08
RUBIN, RENEE	48594	11/13/2008	1	\$ 150.00	RC/REBATE PROGRAM-CLOTHES WASHER
RUDOCK, TAMMY	48557	11/5/2008	1	\$ 45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB NOV '08
RYAN, COREEN	48634	11/21/2008	1	\$ 40.44	RC/MILEAGE REIMB-PARTNERS IN WATER CONSVTN 10/14
RYAN, COREEN	48659	11/25/2008	1	\$ 209.39	RC/REIMB TVL EXP-WATER CONSVTN-SAN DIEGO 11/17-19
				\$ 249.83	
SAFETY-KLEEN SYSTEMS INC.	48635	11/21/2008	1	\$ 269.07	WW/SOLVENT CLEANING TANK SERVICE 11/5/08
SAN LUIS SECURITY SYSTEMS	48636	11/21/2008	1	\$ 126.00	ADM/SECURITY SYSTEM 1316 TAMSON DEC'08-FEB'09
SAN SIMEON GLASS	48546	11/5/2008	1	\$ 751.60	ADM/REPLACE BROKEN WINDOWS 64"X52" 10/24/08
SANTA MARIA TIRE, INC.	48637	11/21/2008	1	\$ 117.08	FD/TIRE MAINTENANCE ENGINE 5791 10/22/08
SDRMA	48547	11/5/2008	1	\$ 31,290.18	ALL/WORKERS COMP INSUR - FINAL PREMIUM - FY 07/08
SLO COUNTY CLERK-RECORDER	48595	11/13/2008	1	\$ 15.00	ADM/LIEN RELEASE
SMYTH, NORMAN	48638	11/21/2008	1	\$ 44.77	FD/CART, FLASHLIGHT W/TRAFFIC WAND-FOR CERT 10/29
SOCIETY FOR HR MANAGEMENT	48548	11/5/2008	1	\$ 160.00	ADM/ANNUAL MBRSHIP RENEWAL-RUDOCK 12/1/08-11/30/09
SPARTAN PRECISION	48639	11/21/2008	1	\$ 35.00	PM/SHARPENED 5 SAW CHAINS 11/13/08
SRECO FLEXIBLE	48640	11/21/2008	1	\$ 337.46	WW/MANHOLE COVER LIFTING HOOK 09/26/08
STATE WATER RES.CTRL.BRD.	48549	11/5/2008	1	\$ 1,008.00	WW/ANNUAL FEE - STORM WATER PERMIT 7/1/08-6/30/09
SUN PACIFIC	48641	11/21/2008	1	\$ 732.75	WW/INSTALL ALARM CARDS AT B-4;PLANT PARTS 11/7/08
SUSAN S. SWADENER, PhD RD	48642	11/21/2008	1	\$ 300.00	FD/NUTRITION ASSESSMT-2007 FITNESS GRANT- 11/11/08
TELEMANAGEMENT SERVICES	48550	11/5/2008	1	\$ 74.49	FD/LONG DISTANCE PHONE SERVICE 9/17/08-10/21/08
TELEMANAGEMENT SERVICES	48550	11/5/2008	2	\$ 60.76	ADM/LONG DISTANCE PHONE SERVICE 9/17/08-10/21/08
TELEMANAGEMENT SERVICES	48550	11/5/2008	3	\$ 36.95	WD/LONG DISTANCE PHONE SERVICE 9/17/08-10/21/08
TELEMANAGEMENT SERVICES	48550	11/5/2008	4	\$ 39.35	WW/LONG DISTANCE PHONE SERVICE 9/17/08-10/21/08
TELEMANAGEMENT SERVICES	48550	11/5/2008	5	\$ 3.88	PM/LONG DISTANCE PHONE SERVICE 9/17/08-10/21/08
				\$ 215.43	
THE DOCUTEAM	48600	11/14/2008	1	\$ 243.47	ADM/DOCUMENT STORAGE OCTOBER 2008
THE GAS COMPANY	48577	11/6/2008	1	\$ 178.27	PM/GAS SERVICE VETS HALL 9/26-10/27/08
THE GAS COMPANY	48577	11/6/2008	1	\$ 96.27	FD/GAS SERVICE BURTON DR. 9/26-10/27/08
THE GAS COMPANY	48577	11/6/2008	1	\$ 9.68	ADM/GAS SERVICE TAMSON SUITE 204 9/26-10/27/08
THE GAS COMPANY	48577	11/6/2008	1	\$ 31.26	FD/GAS SERVICE 5500 HEATH LN. 9/29-10/28/08
THE GAS COMPANY	48577	11/6/2008	1	\$ 3.62	WW/GAS SERVICE 5490 HEATH LN. 9/29-10/28/08
THE GAS COMPANY	48577	11/6/2008	1	\$ 48.16	FD/GAS SERVICE HEATH LN. 9/29-10/28/08

CAMBRIA COMMUNITY SERVICES DISTRICT EXPENDITURE REPORT  
 Month Ending November 30, 2008

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
THE GAS COMPANY	48577	11/6/2008	1	\$ 27.39	PM/GAS SERVICE BURTON DR. 9/26-10/27/08
				\$ 394.65	
TYCHEWILZ, PATRICK	48614	11/17/2008	1	\$ 40.90	MQ REFUND FOR CUSTOMER - CLOSED ACCOUNT
UNION BANK OF CALIFORNIA	48643	11/21/2008	1	\$ 2,833.74	WW/ANNUAL ADMIN FEES 1999-B BONDS OCT'08-SEPT'09
UPTHEGROVE, CORTNEY	48584	11/6/2008	1	\$ 57.20	FD/REIM MTG SUPPLIES FOR SAFETY MEETING 10/31/08
	48598	11/17/2008	9000	\$ (160.00)	Ck# 048598 Reversed
	48598	11/17/2008	9002	\$ (12.00)	Ck# 048598 Reversed
	48598	11/17/2008	9004	\$ (64.00)	Ck# 048598 Reversed
	48598	11/17/2008	9006	\$ (96.00)	Ck# 048598 Reversed
				\$ (332.00)	
<b>Accounts Payable Vendor Sub-Total</b>				<b>\$ 151,400.84</b>	
AFLAC (AMER FAM LIFE INS)	8818	11/14/2008	1	\$ 468.10	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	8818	11/14/2008	1	\$ 135.12	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	8880	11/26/2008	1	\$ 429.80	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	8880	11/26/2008	1	\$ 106.87	VOLUNTARY INS-PRETAX
				\$ 1,139.89	
CAMBRIA FIREFIGHTERS ASSO	8884	11/26/2008	1	\$ 154.20	RESERVE FIREFTR DUES
EFLEXGROUP.COM, INC.	8821	11/14/2008	1	\$ 1,650.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	8821	11/14/2008	2	\$ 50.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	8821	11/14/2008	3	\$ 200.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	8821	11/14/2008	4	\$ 50.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	8821	11/14/2008	5	\$ 50.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	8883	11/26/2008	1	\$ 1,600.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	8883	11/26/2008	2	\$ 100.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	8883	11/26/2008	3	\$ 200.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	8883	11/26/2008	4	\$ 50.00	MEDICAL REIMBURSEMNT
EFLEXGROUP.COM, INC.	8883	11/26/2008	5	\$ 50.00	MEDICAL REIMBURSEMNT
				\$ 4,000.00	
EMPLOYMENT DEVELOPMENT DP	8820	11/14/2008	1	\$ 5,844.82	STATE INCOME TAX & STATE DISABILITY INSURANCE
EMPLOYMENT DEVELOPMENT DP	8820	11/14/2008	1	\$ 521.85	STATE INCOME TAX & STATE DISABILITY INSURANCE
EMPLOYMENT DEVELOPMENT DP	8882	11/26/2008	1	\$ 3,536.32	STATE INCOME TAX & STATE DISABILITY INSURANCE
EMPLOYMENT DEVELOPMENT DP	8882	11/26/2008	1	\$ 586.33	STATE INCOME TAX & STATE DISABILITY INSURANCE
				\$ 10,489.32	
H.O.B.-DIRECT DEPOSIT	8822	11/14/2008	1	\$ 3,299.00	DIRECT DEPOSIT FLAT
H.O.B.-DIRECT DEPOSIT	8822	11/14/2008	1	\$ 54,001.69	DIRECT DEPOSIT FLAT
H.O.B.-DIRECT DEPOSIT	8885	11/26/2008	1	\$ 3,299.00	DIRECT DEPOSIT FLAT
H.O.B.-DIRECT DEPOSIT	8885	11/26/2008	1	\$ 54,581.52	DIRECT DEPOSIT FLAT
				\$ 115,181.21	
H.O.B./FEDERAL TAXES	8823	11/14/2008	1	\$ 21,541.51	FEDERAL INCOME TAX, SOCIAL SECURITY & MEDICARE
H.O.B./FEDERAL TAXES	8823	11/14/2008	1	\$ 10,355.16	FEDERAL INCOME TAX, SOCIAL SECURITY & MEDICARE
H.O.B./FEDERAL TAXES	8823	11/14/2008	1	\$ 3,716.86	FEDERAL INCOME TAX, SOCIAL SECURITY & MEDICARE
H.O.B./FEDERAL TAXES	8886	11/26/2008	1	\$ 12,076.55	FEDERAL INCOME TAX, SOCIAL SECURITY & MEDICARE
H.O.B./FEDERAL TAXES	8886	11/26/2008	1	\$ 10,297.50	FEDERAL INCOME TAX, SOCIAL SECURITY & MEDICARE
H.O.B./FEDERAL TAXES	8886	11/26/2008	1	\$ 2,824.36	FEDERAL INCOME TAX, SOCIAL SECURITY & MEDICARE
				\$ 60,811.94	

CAMBRIA COMMUNITY SERVICES DISTRICT EXPENDITURE REPORT  
 Month Ending November 30, 2008

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
ICMA-VNTGPT TRSFR AGT 401	8825	11/14/2008	1	\$ 100.00	401-INDIV CONTRIB
ICMA-VNTGPT TRSFR AGT 401	8888	11/26/2008	1	\$ 100.00	401-INDIV CONTRIB
				\$ 200.00	
ICMA-VNTGPT TRSFR AGT 457	8824	11/14/2008	1	\$ 2,313.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	8824	11/14/2008	1	\$ 950.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	8824	11/14/2008	1	\$ 461.54	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	8887	11/26/2008	1	\$ 2,263.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	8887	11/26/2008	1	\$ 900.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	8887	11/26/2008	1	\$ 461.54	457 DEF COMP-INDIV
				\$ 7,350.00	
PERS RETIREMENT SYSTEM	8826	11/14/2008	1	\$ (0.01)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	8826	11/14/2008	2	\$ 26,539.75	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	8889	11/26/2008	1	\$ (0.01)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	8889	11/26/2008	2	\$ 26,409.36	PERS PAYROLL REMITTANCE
				\$ 52,949.09	
SEIU, LOCAL 620	8827	11/14/2008	1	\$ 383.98	UNION DUES
SEIU, LOCAL 620	8890	11/26/2008	1	\$ 384.92	UNION DUES
				\$ 768.90	
SLO CREDIT UNION	8819	11/14/2008	1	\$ 555.00	CREDIT UNION
SLO CREDIT UNION	8881	11/26/2008	1	\$ 555.00	CREDIT UNION
				\$ 1,110.00	
STATE OF CAL -DISB. UNIT	8828	11/14/2008	1	\$ 129.23	DEDUCTION-MISC 1
STATE OF CAL -DISB. UNIT	8891	11/26/2008	1	\$ 129.23	DEDUCTION-MISC 1
				\$ 258.46	
THE VARIABLE ANNUITY LIFE	8829	11/14/2008	1	\$ 150.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	8892	11/26/2008	1	\$ 150.00	DEFERRED COMP -VALIC
				\$ 300.00	
<b>Payroll Vendor Sub-Total</b>				<b>\$ 254,713.01</b>	
<b>Expenditures for Month Total</b>				<b>\$ 406,113.85</b>	



## **ADDENDA TO MONTHLY EXPENDITURE REPORT**

<b><i>DEPARTMENT CODES</i></b>	
FD	Fire Department
PM	Property Management
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.C.**

FROM: Tammy Rudock, General Manager  
Pam Duffield, Assistant Finance Manager

-----  
Meeting Date: December 15, 2008

Subject: Adopt Resolution 41-2008  
Approving a 1-Year Lease  
Extension with Cambria Village  
Square Shopping Center for the  
CCSD Administrative Offices for  
the Period of November 1, 2008,  
through October 31, 2009

**RECOMMENDATIONS:**

Adopt Resolution 41-2008 approving a lease extension for one (1) year at the existing rental rate between the CCSD and Cambria Village Square Shopping Center for the CCSD Administrative Offices located at 1316 Tamson Drive in Cambria, for the period November 1, 2008, through October 31, 2009, with a one (1) year option to renew at the same rental rate for the period of November 1, 2009, through October 31, 2010.

**FISCAL IMPACT:**

Annual rental payment for CCSD Administrative Offices (Suites 201-204):  
FY 2008/2009: \$51,000  
FY 2009/2010: \$51,000 (Renewal Option)

**DISCUSSION:**

The existing CCSD lease agreement with the Cambria Village Square Shopping Center expired on October 31, 2008. The leased property consists of Suites 201 through 204 occupied by the Administrative Offices.

As per the direction by the Board of Directors on November 17, 2008, staff has re-negotiated the existing lease. The lease extension will be under the same terms, conditions, and with no accelerations of the existing lease. It is anticipated that the current amount of \$4,242.84 per month will remain valid through October 31, 2010. The approved original lease, lease extensions, and a lease history are attached for reference.

Attachments: Resolution 41-2008  
Approved Original Lease and Extensions  
Lease History

-----  
BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ SANDERS \_\_\_ CHALDECOTT \_\_\_ CLIFT \_\_\_ DEMICCO \_\_\_ MACKINNON \_\_\_



RESOLUTION 41-2008  
DECEMBER 15, 2008

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
AUTHORIZING A ONE-YEAR LEASE EXTENSION WITH  
CAMBRIA VILLAGE SQUARE SHOPPING CENTER  
FOR THE CCSD ADMINISTRATIVE OFFICES  
FOR THE PERIOD NOVEMBER 1, 2008, THROUGH OCTOBER 31, 2009

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Authorize a 1-year lease extension for the period of November 1, 2008 through October 31, 2009, and a 1-year option to renew at the same rental rate for the period November 1, 2009 through October 31, 2010, with Cambria Village Square Shopping Center for the CCSD Administrative Offices; and
2. Authorize the CCSD General Manager to sign the lease extension.

PASSED AND ADOPTED THIS 15<sup>th</sup> day of December 2008.

\_\_\_\_\_  
President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Kathy A. Choate  
District Clerk

\_\_\_\_\_  
Arther R. Montandon  
District Counsel

CAMBRIA VILLAGE SQUARE SHOPPING CENTER

1211 MARICOPA ROAD, SUITE 205

Cambria, California 93923

916-576-5153

October 2, 2006

LEASE EXTENSION  
for  
CAMBRIA COMMUNITY SERVICES DISTRICT  
1316 Tamson Drive, Suite 202  
Cambria, California 93428

Lessor hereby extends existing lease of November 1, 1998 and the lease extension expiring October 31, 2006 for an additional two (2) year to expire October 31, 2008.

Minimum rent shall be four thousand one hundred forty-seven and 45/100 (\$4,147.45) dollars monthly.

Lease extension is hereby granted under the same terms, conditions and accelerations as the existing lease.

\_\_\_\_\_  
Cambria Village Square Lessor  
By Dean Vadnais

Tammy A Rudock  
Cambria Community Services District Lessee  
By Tammy A. Rudock, General Manager  
Date 1/11/07

Date \_\_\_\_\_

orig. lease doc. page 2 of 2



*Tommy Rudock - Your copy for your records.*

**CAMBRIA VILLAGE SQUARE SHOPPING CENTER**  
1211 MARICOPA ROAD, SUITE 205

October 2, 2006

**LEASE EXTENSION**  
for  
**CAMBRIA COMMUNITY SERVICES DISTRICT**  
1316 Tamson Drive, Suite 202  
Cambria, California 93428

Lessor hereby extends existing lease of November 1, 1998 and the lease extension expiring October 31, 2006 for an additional two (2) year to expire October 31, 2008.

Minimum rent shall be four thousand one hundred forty-seven and 45/100 (\$4,147.45) dollars monthly.

Lease extension is hereby granted under the same terms, conditions and accelerations as the existing lease.

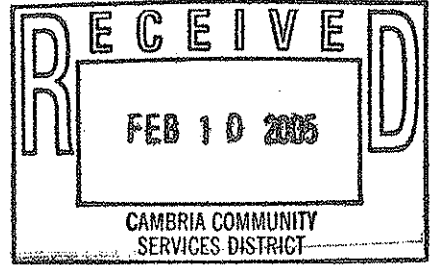
*Dean Vadnais*  
Cambria Village Square Lessor  
By Dean Vadnais

\_\_\_\_\_  
Cambria Community Services District Lessee  
By \_\_\_\_\_

Date *October 2, 2006*

Date \_\_\_\_\_

*orig. lease doc page 1 of 2*



**CAMBRIA VILLAGE SQUARE SHOPPING CENTER**

1211 MARICOPA ROAD, SUITE 205  
Ojai, California 93023  
805/646-5153

January 21, 2005

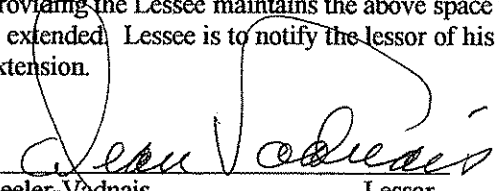
**LEASE EXTENSION**  
for  
**CAMBRIA COMMUNITY SERVICES DISTRICT**  
1316 Tamson Drive, Suite 202  
Cambria, California 93428

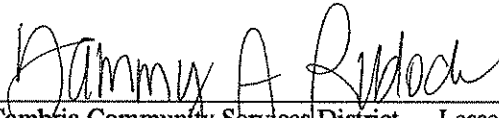
Lessor hereby extends existing lease of November 1, 1998 and the lease extension expiring October 31, 2004, 1316 Tamson Drive, for an additional two (2) years to expire October 31, 2006.

Minimum rent shall be three thousand seven hundred ninety and 81/100 (\$3,790.81) dollars monthly.

Lease extension addition of Suite 204 is hereby granted under the same terms, conditions and accelerations as the existing lease.

Providing the Lessee maintains the above space under the same terms and conditions a two (2) year option is extended. Lessee is to notify the lessor of his intentions 90 days prior to the expiration of this lease extension.

  
Keeler-Vadnais Lessor  
By Dean Vadnais

  
Cambria Community Services District Lessee  
By Tammy A. Rudock, GM

Date 2/9/05

Date \_\_\_\_\_

RECEIVED

BFC 1 - 2003

CAMBRIA COMMUNITY SERVICES DISTRICT

CAMBRIA VILLAGE SQUARE SHOPPING CENTER

1211 MARICOPA ROAD, SUITE 205

Ojai, California 93023

805/646-5133

October 21, 2003

LEASE EXTENSION  
for  
CAMBRIA COMMUNITY SERVICES DISTRICT  
1316 Tamson Drive, Suite 202  
Cambria, California 93428

Lessor hereby extends existing lease of November 1, 1998 and the lease extension expiring October 31, 2003 as well as the inclusion of Suite 204, 1316 Tamson Drive, for an additional one (1) year to expire October 31, 2004.

Minimum rent shall be three thousand six hundred twenty-seven and 57/100 (\$3,627.57) dollars monthly.

Lease extension and space addition of Suite 204 is hereby granted under the same terms, conditions and accelerations as the existing lease.

Dean Vadnais  
Keeler-Vadnais Lessor  
By Dean Vadnais

ASST. G.M.  
Jimmy A. Rudocke for V.L. Hamilton  
Cambria Community Services District Lessee  
By Vern Hamilton

Date December 15, 2003

Date 12/12/03 (originally signed)  
1/29/04 (this copy!)

**CAMBRIA VILLAGE SQUARE  
SHOPPING CENTER**

1211 Maricopa Highway, Suite 205

Ojai, California 93023

805/927-0821

805/646-5153

DEC 19 2002

CAMBRIA COMMUNITY SERVICES

November 1, 2002

**LEASE EXTENSION  
FOR  
CAMBRIA COMMUNITY SERVICES DISTRICT**

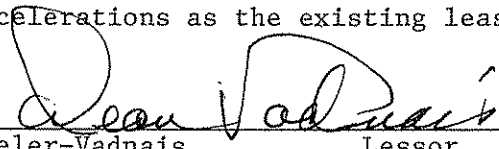
1313 Tamson Drive, suite 202

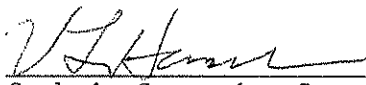
Cambria, California 93428

The lessor hereby extends the existing lease of November 1, 1998 and the lease extension expiring October 31, 2002 for an additional one (1) year to expire October 31, 2003.

Minimum rent shall be two thousand six hundred twenty seven and 39/100 (\$2,627.39) dollars monthly.

Lease extension is hereby granted under the same terms, conditions and accelerations as the existing lease.

  
Keeler-Vadnais                      Lessor  
By: Dean Vadnais

  
Cambria Community Services District  
By: Vern Hamilton, General Manager

Date: 12/6/02

Date: 12/23/02

**CAMBRIA VILLAGE SQUARE SHOPPING CENTER**

1211 MARICOPA ROAD, SUITE 205

Ojai, California 93023

805/646-5153

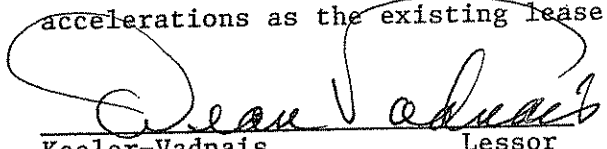
November 1, 2001


**LEASE EXTENSION  
for  
CAMBRIA COMMUNITY SERVICES DISTRICT  
1313 Tamson Drive, Suite 202  
Cambria, California 93428**

Lessor hereby extends existing lease of November 1, 1998 and the lease extension expiring October 31, 2001 for an additional one (1) year to expire October 31, 2002.

Minimum rent shall be two thousand five hundred two and 28/100 (\$2,502.28) dollars monthly.

Lease extension is hereby granted under the same terms, conditions and accelerations as the existing lease.

  
Keeler-Vadnais                      Lessor  
By Dean Vadnais

  
Cambria Community Services District  
By Vern Hamilton - General Manager

Date November 26, 2001

Date 12/04/01





# Cambria Village Square

Shopping Center  
1253 Knollwood Circle, Suite D201  
Cambria, California 93428  
805 927-0821


October 20, 1999

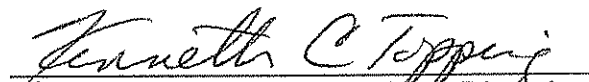
## AMENDMENT TO GENERAL LEASE

This amendment to the general lease dated November 5, 1998, by and between Fred Keeler II and Dean Vadnais (Landlord) and Cambria Community Services District, (Tenant) to that certain improved commercial property known as Building I, Suites 201 and 202, 1316 Tamson Drive, Cambria, California is made as follows:

Landlord provides tenant with Suite 203, 1316 Tamson Drive, Cambria, California as an addition to the existing lease under the same terms, conditions and accelerations. The additional cost shall be seven hundred fifty and no/100 dollars (\$750.00) monthly.

This amendment is effective November 1, 1999. The monthly installments begin November 1, 1999 and continue the entire length of the lease.

  
Huntsinger-Vadnais Lessor  
By Dean Vadnais  
KEELER-VADNAIS  
Dated October 28, 1999

  
Cambria Community Services District  
By Kenneth C. Topping  
Dated 10-28-99

# Cambria Village Square

Shopping Center  
1253 Knollwood Circle, Suite D201  
Cambria, California 93428  
805 927-0821

October 20, 1999

## LEASE EXTENSION

for

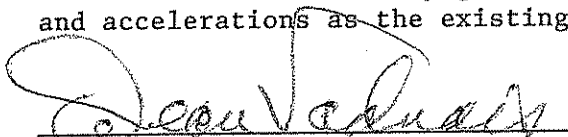
### CAMBRIA COMMUNITY SERVICES DISTRICT

1316 Tamson Drive, Suite 202  
Cambria, California 93428

Lessor hereby extends existing lease of November 1, 1998 and ending October 31, 1999 for an additional one (1) year to expire October 31, 2000.

Minimum rent shall be one thousand five hundred seventy-five and no/100 dollars (1,575.00) monthly.

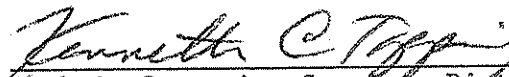
Lease extension is hereby granted under the same terms, conditions and accelerations as the existing lease.



Keeler-Vadnais Lessor

By Dean Vadnais

Date October 28, 1999



Cambria Community Services District

By Kenneth C. Topping

Date 10-28-99

CAMBRIA VILLAGE SQUARE  
SHOPPING CENTER  
1253 Knollwood Circle  
Cambria, California 93428

GENERAL LEASE

This lease, made and entered into this 5<sup>th</sup> day of ~~NOVEMBER~~ 1998 in the Community of Cambria, County of San Luis Obispo, State of California, by and between Fred Keeler II and Dean Vadnais hereafter called Landlord, and Cambria Community Services District, hereinafter called tenant.

WITNESSETH:

A. Landlord is the owner in fee of real property and buildings thereon situated in the Community of Cambria, County of San Luis Obispo, State of California, more particularly described for purposes of this lease as CAMBRIA VILLAGE SQUARE.

B. Tenant desires to lease from Landlord and Landlord desires to lease to tenant a space consisting of building frontage and office space upon terms and conditions herein provided, commonly known as Building I, Suites 201 & 202, 1316 Tamson Drive, Cambria, California.

C. Tenant desires to conduct a Public Agency Office and for no other purpose. Now, therefore, in consideration of the premises and of the rents, sign regulations and agreements hereinafter reserved, mentioned and contained, it is hereby mutually agreed as follows:

ARTICLE I  
PREMISES

Landlord does demise and let to tenant and tenant does lease and take from landlord, for the term and upon the terms and conditions set forth in this lease, "Demised Premises", subject to taxes, reservations, easements, rights of way, CC&R's and sign regulations.

ARTICLE II  
TERM

To have and to hold the demised premises for and during a period of one (1) year commencing on the 1st day of NOV, 1998 and continuing until the 31st day of OCTOBER, 1999. Providing the tenant meets the terms and conditions of this lease five (5) one (1) year options are extended, however, the tenant agrees to a 5% rental acceleration the second and third year, CPI the fourth and fifth year plus the payment of a proportionate share of common area maintenance costs each year of the lease.

Should space within the Cambria Village Square currently occupied become available during the term of this lease, including extensions, tenant shall have a right of second refusal to lease such space, however Cuesta Title Company has the right of first refusal in the afore mentioned circumstances and this right applies for only the following buildings: building "B", 1235 Knollwood Drive, Building "C", 1241 Knollwood Drive, building D, 1253 Knollwood Drive, building "H", 1326 Tamson Drive (American West has a seventy-two hour right of first refusal on vacant suite 101) and building I, 1316 Tamson with the exception of suite 204. All other buildings are for retail or special use and are not included in this right of refusal.

ARTICLE III  
RENTAL

Section 1. MINIMUM RENT. Tenant shall pay to landlord, as minimum rental on or before the first day of the month the amount of one thousand and no/100 dollars (\$1,500.00) per month with a proportionate share of the expenses for common area maintenance (CAM). CAM is not to exceed \$0.20 per square foot per month.

Section 2. DELINQUENT RENT. Minimum monthly rent not paid by the 3rd day of the month shall bear a penalty of 5% of the minimum monthly rent. Minimum monthly rent not paid by the 10th of the month shall be considered a default of this lease by the Lessee.

*FCI*

Section 3. INITIAL DEPOSIT. Lessor acknowledges receipt from the Lessee a deposit in the amount of two thousand and no/100 dollars (\$2,000.00) as a security deposit.

ARTICLE IV  
COMMON AREAS MAINTENANCE AND CHARGES

Section 1. The term "common areas" refer to exterior areas within the boundaries of the CAMBRJA VILLAGE SQUARE SHOPPING CENTER [exclusive of building pads and/or footprint sites reserved for future buildings and the like included within the Shopping Center] if any, after the commencement of leasehold improvements thereon which are now or hereafter made available for general use, convenience and benefit of Landlord and other persons entitled to occupy space in the Shopping Center, which areas include but not limited to parking areas, driveways, open malls, sidewalks, landscaped and planted areas.

Section 2. The landlord shall keep or cause to be kept the common areas in a clean, neat and orderly condition, properly lighted and landscaped on a weekly basis. He shall repair any damages to the facilities thereof, but all expenses in connection with the common areas shall be charged and prorated to the tenants in the manner set forth. It is understood and agreed that the term "expenses" in connection with the common areas as used herein shall be construed to mean all ordinary and necessary direct cost including, but not be limited to all sums expended in connection with the common facilities; CCSD charges, electric charges for common area and parking lot lighting, gardening services, resurfacing, repainting, striping, restoring, cleaning, sweeping and janitorial services, maintenance painting or renovation of the exterior portion of all or any part of the improvements constructed on the Shopping Center, maintenance and repair of any fire protection systems, storm drain systems and any other utility systems; all cost or expense incurred by reason of any repairs or modifications to the Shopping Center and/or its improvements and/or for repairs or installation of equipment required for energy or safety purposes as required by government statutes, ordinances, rules or regulations in force from time to time; personnel to implement such services, property taxes and public liability and property damage insurance covering areas in amounts as required by landlord exclusive of management, supervisory, general and administrative charges. Landlord may cause any or all said services to be provided by an independent contractor or contractors.

ARTICLE V  
TAXES ON PERSONAL PROPERTY

It is agreed that tenant shall pay all taxes on every kind of any fixture, equipment and personal property located in the demised premises.

ARTICLE VI  
UTILITIES

Tenant shall pay all charged for gas, electrical, telephone service, heating expense including repair, service and maintenance and other utilities used in or about the demised premises during the term of this lease. Tenant is aware this space is not air conditioned. Heating system is unused and still under warranty by heating contractor.

ARTICLE VII  
PARKING AREA

Section 1. Landlord shall appropriate, from time to time, for use as a parking area [as hereinafter defined] a portion of the business center of which the demised premises are a part. The term "parking area", as used in this lease, includes not only actual space available for vehicle parking but also the sidewalks, aisles, streets, driveways and other areas incidental to or used in connection with the operation or maintenance of such parking area. It is understood and agreed, however, that landlord reserves the right, during the term hereof and at any time and from time to time to make changes and/or improvements in the physical character, size, location and operation of said parking area; provided however, that at all times landlord shall make available sufficient parking to satisfy the

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minimum requirement of applicable zoning and planning regulations. .

Section 2. Tenant, as a part of responsibility of this lease shall deem it's officers, directors, agents and employees and all other personnel under his direction park in the designated parking areas.

Section 3. Tenant may install and maintain a drive-up CCSD bill drop off box in a mutually agreed location in one of parking lot islands.

#### ARTICLE VIII USE OF PREMISES

1. Lessee shall not use or permit said premises or any part thereof, to be used for any purpose or purposes other than the purpose or purposes for which said premises are hereby leased

2. **INSURANCE.** Lessee shall at all times during the term of this lease maintain personal injury liability insurance covering the demised premises and it's appurtenances, breezeways and walkways in the amount of one million dollars [\$1,000,000.00] for injury and death of any one person and five million dollars [\$5,000,000.00] for injury to or death of any number of persons in one occurrence, and property liability insurance in the amount of five hundred thousand dollars [\$500,000.00] Such insurance shall insure both lessor and lessee. Tenant shall provide landlord with a copy of the current policy and any declarations and amendments to such policy.

3. **AFFECTING INSURANCE.** No use shall be made or permitted to be made of said premises, nor acts done which will increase the existing rate of insurance upon the building in which said premises may be located, or cause cancellation of any insurance policy covering said building, or any part thereof, nor shall lessee sell, or permit to be kept, used, or sold, in or about said premises, any article which may be prohibited by standard form of fire insurance policies. Lessee shall, at his sole cost, comply with any and all requirements pertaining to the use of said premises of any insurance organization or company necessary for maintenance of reasonable fire and public liability insurance covering said building and appurtenances.

4. **SIGNS.** Lessee shall not place or permit to be placed on any exterior walls or roof, interior or exterior windows or doors on the demised premises any sign or other object or thing visible to public view outside the demised premises. Lessee must comply with the sign regulations as set forth by the lessor for CAMBRIA VILLAGE SQUARE SHOPPING CENTER [exhibit A] and must sign a copy of the sign regulations recognizing said sign regulations are a part of this lease. If tenant fails to remove any signs, marquee, awnings or other objects, landlord may enter said premises and remove same. Lessee may not change the color, size location or composition of any sign or advertisement on the demised premises that may have been theretofore approved by the landlord.

5. **TENANT SHALL NOT:** Use or install any plumbing facilities for any purpose other than that for which they were constructed or dispose of any damaging or injurious substance therein. Install outside of the demised premises any exterior lighting, plumbing facilities, shades, awnings or advertising medium such as flashing lights, search lights, loudspeakers, mechanical or electronic equipment or other devices of any nature. Use or permit the sidewalks or balconies on or adjacent to the demised premises to be used for any newsstand, cigar stand, sidewalk shop, display of merchandise or other business occupation or undertaking; nor in any way obstruct the sidewalks, walkways, areaways or commonly shared property. Tenant shall have the right to install and maintain an exterior two-way radio antenna and the appurtenant wiring at a mutually agreed upon location on and in the demised premises.

6. **WASTE.** Lessee shall not commit, or suffer to be committed any waste upon said premises or any nuisance or other act or thing which may disturb the quiet enjoyment of any other tenant in the building in which the demised premises may be located. Lessee shall keep the Demised Premises in good order and repair at all times during the term of this lease. On failure of lessee to promptly make necessary repairs after notice to do so by lessor, lessor or its assigns may perform all repairs that may be necessary and add the cost of such repairs to the rent due hereunder on the first day of the month following the repairs.

7. **ALTERATIONS.** Lessee shall not make, or suffer to be made, any alterations of the said premises or any part thereof, without the written consent of lessor; and additions to, or alterations of said premises, except moveable furniture and trade fixtures, shall become at once a part of the realty and belong to the lessor.

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Tenant is given permission to install and maintain a standby electrical generator of sufficient capacity to carry on District functions during emergencies and power outages providing it is installed inside a building so as to not be unsightly or an on other tenants.

8. ABANDONMENT. Lessee shall not vacate or abandon the premises at any time during the term; and if lessee shall abandon, vacate or surrender said premises or be disposed by process of law, or otherwise, any personal property belonging to lessee and left on the premises may be removed and the lessee shall have a lien upon all such property not exempt from a lien by California Civil Code Section 1861, Notice of Sale and the sale to enforce said lien shall be governed by California Civil Code. The proceeds realized from any such sale shall be applied first to the payment of the expenses of sale, reimbursements of costs to remove the property from the premises, costs of storage pending sale and reasonable attorney fees incurred in connection therewith any balance remaining shall be applied to the payment of any other sums which may then or thereafter be legally due lessor from lessee; after satisfying all of the obligations previously enumerated the balance, if any, shall be paid over to the lessee.

9. MAINTENANCE AND REPAIR. As part of the consideration for rental, lessee shall, at his sole cost, keep and maintain said premises and appurtenance and every part thereof [excepting exterior walls, roof and sidewalks adjacent to said premises which lessor agrees to repair], any store front and interior of the premises in good and working condition, sanitary order and repair broken windows and glazing. By entry hereunder, lessee accepts the premises as being in good and sanitary order, condition and repair and agrees on the last day of said term, or sooner termination of this lease, to surrender unto the lessor all and singular said premises with said appurtenances in the same condition as when received, reasonable use and wear thereof and damage by fire, act of God, or by the elements excepted and to remove all of the lessee's signs from said premises. Tenant shall refrain from overloading any floor in the demised premises.

Lessee shall permit lessor and his agents to enter into and upon said premises at all reasonable times, after giving notice for the purpose of inspecting the same, or for the purpose of maintaining the building; or for the purpose of making repairs, alterations or additions to any other portion of said building including the erection and maintenance of such scaffolding, canopies, fences and props as may be required, or for the purpose of posting notices of non-liability for alterations, additions or repairs, or for the purpose of placing upon the property in which the said premises are located any usual or ordinary "For Sale" signs, without any rebate of rent and without any liability to lessee for any loss of occupation or quiet enjoyment of the premises thereby occasioned, and shall permit lessor, at any time within thirty days prior to the expiration date of this lease, to place upon said premises any usual or ordinary "To Let" or "To Lease" signs.

Landlord shall not be deemed to be in default with respect to any repair which it is required to make unless landlord fails to make the same within a reasonable time after notice in writing of the necessity thereof shall have been served upon landlord by tenant. It being expressly agreed that the entire burden of and duty of inspection shall rest solely with tenant.

Tenant shall keep Shopping Center free from any mechanical or materialmen's liens and any other liens of a similar nature placed upon the Shopping Center by reason of or in connection with any repairs, additions, alterations or improvements contracted for or initiated by tenant, and shall be solely responsible for making payments for such work and discharging liens for such work. Tenant agrees to fully indemnify landlord with respect to all liability for all such liens, claims and demands, together with reasonable attorneys' fees and all costs and expenses in connection therewith.

Landlord shall have the right at all times to post the premises with notices of non-responsibility [and to record verified copies thereof] in order to place contractors and materialmen on notice that landlord is not to be held financially responsible for any such work. Tenant shall, at the request of the landlord, provide landlord with notarized full and unconditional lien releases and paid receipts from any general contractor, subcontractors, materialmen or other person furnishing labor and/or materials in connection with such work, as well as any other evidence required by landlord to demonstrate that there shall be no liens affecting landlord or Shopping Center by reason of such work. Any amount paid by landlord to discharge or bond around any such liens shall be payable by tenant to landlord upon demand.

Notwithstanding anything to the contrary hereinabove contained, if tenant shall in good faith contest the validity of any such lien, claim or demand, then tenant shall, at its sole expense, defend itself and landlord [with counsel reasonably satisfactory to landlord] against the same, and shall pay and satisfy any adverse judgement that may be rendered thereon for enforcement thereof against landlord, upon condition that if landlord shall require, tenant shall procure a record a bond [in accordance with Section 3143 of the California Civil Code or any comparable statute hereafter enacted] freeing landlord and the Shopping Center from the effect of such lien or claim or action

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thereon.

10. **LEGAL USE.** Lessee shall, at his sole cost, comply with all of the requirements of all municipal, state and federal authorities now in force or which may hereafter be in force, pertaining to the use of said premises. The judgement of any court of competent jurisdiction, or the admission of lessee in any action of proceeding against lessee, whether lessor be a party thereto or not, that lessee has violated any such ordinance or statute in said use shall be conclusive of that fact as between lessor and lessee.

11. **INDEMNIFICATION AND NON-LIABILITY OF LANDLORD.** Lessee waives all claims against Lessor for damage to any property or injury or death of any person on the Demised Premises arising at any time and from any cause other than the negligence or willful misconduct of Lessor or Lessor's employees, agents, or contractors. Lessee shall hold Lessor harmless from and defend Lessor against all claims, liability, damage or loss arising out of any injury or death of any person or damage to or destruction of property attributable to the use of the Demised Premises by Lessee, except that caused by negligence or willful misconduct of Lessor or Lessor's agents, contractors or employees. These indemnity obligations shall include reasonable attorney fees incurred by Lessor. The provisions of this paragraph to indemnify and hold Lessor harmless are limited to the amount of loss that is not paid to Lessor out of insurance proceeds, if any.

12. **AUCTIONS.** Lessee shall not conduct or permit to be conducted any sale by auction on said premises.

13. **ANIMALS.** Tenant shall at all times during this lease refrain from keeping or permit the keeping of any animals of any kind about or upon the premises.

14. **DESTRUCTION.** In the event of [a] a partial destruction of said premises or the building containing same during said term which required repairs to either said premises or said building, or [b] said premises or said building being declared unsafe or unfit for occupancy by authorized public authority for any reason other than the lessee's act, use or occupation which declaration required repairs to either said premises or said building lessor shall forthwith make such repairs, providing such repairs can be made within sixty [60] days under the laws and regulation of authorized public authorities, but such partial destruction [including any destruction necessary in order to make repairs required by any such declaration] shall in no wise annul or void this lease, except that lessee shall be entitled to a proportionate deduction of rent while such repairs are being made. Such proportionate deduction to be based upon the extent to which the making of such repairs shall interfere with the business carried on by lessee in said premises. In the event that the lessor does not so elect to make such repairs within sixty [60] days, or such repairs cannot be made under such laws and regulations, this lease may be terminated at the option of either party. In the event of any dispute between lessor and lessee relative to the provisions of this paragraph, they select an arbitrator. The two arbitrators so selected shall hear and determine the controversy and their decision thereof shall be final and binding on both the lessor and the lessee who shall bear the cost of such arbitration equally between them.

15. **DEFAULT OR TERMINATION.** If default be made by lessee in payment of rent or in the observance payment or performance of any of the other provisions, terms or conditions of this lease, or if any conduct of the lessee, his family, servants, employees, agents, invitees or licensees shall obstruct or interfere with the rights of other occupants, or annoy them by unreasonable noises or otherwise, or should they commit or suffer any illegal or immoral act to be committed thereon, the lessor may, at its option, terminate this lease and any holding over thereafter by lessee shall be construed to be a tenancy from month to month only, for the same rental rate and payable in the same manner herein specified.

16. **VOLUNTARY SURRENDER/ASSIGNMENT.** The voluntary or other surrender of this lease by lessee, or a mutual cancellation thereof, shall work a merger and shall, at the option of the lessor, terminate all or any existing subleases or subtenancies or may, at the option of lessor, operate as an assignment to him of any or all of such subleases or subtenancies.

All subletting, assignments or transfers by Tenant shall be governed by the following provisions:

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Tenant may not transfer or assign this Lease or any right or interest hereunder, or sublet the Premises or any part thereof without first obtaining Landlord's prior written consent, which shall not be unreasonably withheld. This lease is transferrable should tenant sell the business to another party. The new owner must agree to all the conditions of this lease and present the lessor with a satisfactory financial state stating the ability to assume the financial responsibility for this lease.

If any consent by Landlord under this Section is adjudicated to have been unreasonably withheld, Tenant's sole remedies shall be to have proposed assignment, subletting or other transfer declared as valid as if Landlord's consent had been given, or to sue Landlord for such damages [sustained by Tenant] as Tenant can prove are directly attributable to such unreasonable withholding of consent.

17. **ATTORNEYS FEES.** If lessor is made a party defendant to any litigation concerning this lease or the leased premises or the occupancy thereof by lessee, then lessee shall hold harmless lessor from all liability by reason of said litigation, including reasonable attorneys fees and expenses incurred by lessor in any such litigation, whether or not any such litigation is prosecuted to enforce any of the terms hereto or because of the breach by lessee of any of the terms hereof, or for the recovery of any rent due hereunder, or for any lawful detainer of said premises, lessee shall pay to lessor reasonable attorney fees and expenses and the right of such attorneys fees and expenses shall be deemed to have accrued on the commencement of such action, and shall be enforceable whether or not such action is prosecuted to judgement. If lessee breaches any term of this lease, lessor may employ an attorney or attorneys to protect lessor's rights hereunder, and in the event of such employment following any breach by lessee, lessee shall pay lessor reasonable attorneys fees and expenses incurred by lessor, whether or not an action is actually commenced against lessee by reason of said breach. This is mutual and prevailing party will be entitled to attorneys fees and costs.

18. **NOTICES.** All notices to be given to lessee shall be given in writing personally or by depositing the same in the United States Mail, postage prepaid, and addressed to lessee at said premises, whether or not lessee has departed from, abandoned or vacated the premises. All notices to be given to lessor shall be given in writing personally or by depositing the same in the United States Mail, postage prepaid and addressed to the lessor at the place designated by lessor for payment of rent, or at such other place or places as may be designated by lessor for payment of rent, or at such other place or places as may be designated from time to time by lessor.

19. **SECURITY DEPOSITS.** Security deposits given by lessee to secure the faithful performance of all or any of the covenants of this lease on the part of the lessee, lessor may transfer and/or deliver the security, as such, to the purchaser of the reversion, in the event that the reversion be sold and thereupon lessor shall be discharged from any further liability in reference thereto. Lessee hereby waives notice in the event of lessor's transfer of its interest in the leased premises.

20. **WAIVER.** The waiver by lessor of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or any subsequent breach of the same or any other term, covenant or condition herein contained.

21. **HOLDING OVER.** Any holding over after the expiration of the said term with the consent of the lessor shall be construed to be a tenancy from month to month at a rental of one and one half times the due rent and shall otherwise be on the terms and conditions herein specified, so far as applicable.

22. **EMINENT DOMAIN.** In case the whole of the leased premises are taken by right of eminent domain or other authority of law during the period of this lease, or any extension thereof, this lease shall terminate. In case a part of the leased premises are taken by right of eminent domain or other authority of law, this lease may, at the election of the lessor or the lessee be terminated. If a part of the premises are taken by the right of eminent domain and the lessor does not elect to terminate the lease the rent herein stipulated shall be decreased proportionately according to the value of that part of the premises taken. If the entire premises are taken over or if a part of the lessee's premises are taken and the lessor elects to terminate the lease, then all compensation paid for the taking shall belong to the lessor.

23. **IMPROVEMENTS.** By entry hereunder, lessee agrees at the lessee's own expense to furnish additional

lighting fixtures and floor coverings and to keep the leased premises in a clean, neat, sanitary and sightly condition, free from dirt, debris, accumulation of waste and fire hazards. Lessee hereby releases possession of all attached floor coverings and existing lighting fixtures at termination of said lease and will not damage, deface, or remove same from premises.

24. SURRENDER OF PREMISES. Upon expiration of the term of this lease, or upon its sooner termination, for any reason, lessee shall peaceably vacate the leased premises to lessor in good condition and order, and shall deliver all keys pertaining to the leased property to the lessor and shall remove all rubbish and waste from the premises and place the same in a neat and sanitary condition.

The lessee guarantees to the lessor that he shall remove his leasehold improvements at the discession of the lessor at the expiration of this lease. Lessee shall repair all nail holes and damages and repaint to the satisfaction of the lessor all at the lessee's expense.

All existing walls now in place are considered a part of the lessors building and not subject to this paragraph.

25. KEYS AND REKEYING. Lessee may rekey the locks of premises with permission of lessor. All doors are on a master keying system and this system must be maintained. Contact the lessor to receive instructions as how to go about rekeying.

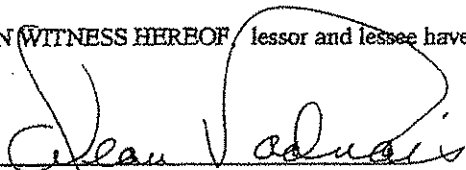
26. EFFECT OF LEASE. The covenants and conditions herein contained shall, subject to the provisions as to assignment, apply to and bind the heirs, successors, executors, administrators and assigns of all the parties hereto and all of the parties hereto shall be jointly and severally liable hereunder.

27. MISCELLANEOUS. Time is of the essence under this lease.

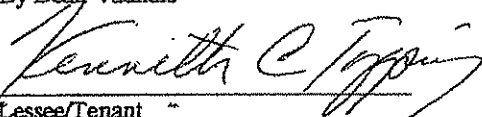
Any ambiguity in this Lease shall not be construed against any party solely because it was drafted on behalf of that party.

No waiver of any term, provision or condition of this agreement, the breach or default thereof, by conduct or otherwise, in one or more instances shall be deemed to be either a continuing waiver or a waiver of a subsequent breach or default of any such term, provisions or condition of this Lease.

IN WITNESS WHEREOF lessor and lessee have executed this instrument as the day and year first above written.

  
Lessor/Landlord  
CAMBRIA VILLAGE SQUARE  
Keeler - Vadnais  
By Dean Vadnais

Dated: 11/4/98

  
Lessee/Tenant  
CAMBRIA COMMUNITY SERVICES DISTRICT  
By Kenneth C. Topping

Dated: 11-5-98

I/We acknowledge receipt of the Cambria Village Square Shopping Center sign regulations.

11-5-98  
Date

  
Lessee

LEASE EXTENSION - CCSD ADMINISTRATIVE OFFICES  
 1316 Tamson Suites 201, 202, 203 and 204 - RENTAL HISTORY

12/15/08 Agenda SR 6 D

Effective Date	Monthly Amt	Sq Ft	Notes
November 1, 1998 to October 31, 1999	1,500.00	2016	Original w/5, 1-yr options to extend, Suite 201 & 202
November 1, 1999 to October 31, 2000	1,575.00	2016	1st 1-yr extension, CPI 5% increase
	750.00	1008	Amendment #1 - Add Suite 203
November 1, 2000 to October 31, 2001	2,441.25	3024	2nd 1-yr extension, CPI 5% increase
November 1, 2001 to October 31, 2002	2,502.28	3024	3rd 1-yr extension, CPI 2.5% increase
November 1, 2002 to October 31, 2003	2,627.39	3024	4th 1-yr extension, CPI 5% increase
November 1, 2003 to October 31, 2004	3,627.57	4032	5th 1-yr extension, CPI 5% increase, Add Suite 204
November 1, 2004 to October 31, 2005	3,790.81	4032	Extend for 2-yrs, 1st of 2-yrs, CPI 5% increase
November 1, 2005 to October 31, 2006	3,987.93	4032	2nd of 2-yr extension, CPI 5.2% increase
November 1, 2006 to October 31, 2007	4,147.45	4032	Extend for 2-yrs, 1st of 2-yrs, CPI 4% increase
November 1, 2007 to October 31, 2008	4,242.84	4032	2nd of 2-yr extension, CPI 2.3% increase

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.D.**

FROM: Alleyne LaBossiere, Finance Manager

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Meeting Date: December 15, 2008      Subject:      Adopt Resolution 42-2008  
    Reporting the Payment of  
    Member Contributions to the  
    California Public Employees'  
    Retirement System

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**RECOMMENDED ACTION:**

Adopt Resolution 42-2008 to fulfill the reporting requirements for the payment of member contributions to the California Public Employees' Retirement System (CalPERS).

**FISCAL IMPACT:**

None if the resolution is passed. These are pre-tax contributions. If not passed, the cost to the CCSD would be approximately \$33,000 in FY 2009/2010 in increased Medicare taxes and similar increases in all future years.

**DISCUSSION:**

This is a ministerial function to meet Internal Revenue Code requirements. It has no effect on any employee benefits as they pertain to the CCSD. The only effect is in regards to the tax-deferred status of the payment of member contributions to CalPERS.

Government Code Section 20691 provides for payment by a contracting agency of all or a portion of the normal contributions required to be paid by a member. CalPERS requires that the CCSD as a contracting agency submit appropriate documentation prior to reporting tax-deferred member contributions--EPMC (Employer Paid Member Contributions).

Failure to submit an approved resolution to CalPERS by December 31, 2008, would cause these payments to become taxable compensation to the employees, as well as to the CCSD.

Attachment: Resolution 42-2008

BOARD ACTION:      Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ SANDERS \_\_\_ CHALDECOTT \_\_\_ CLIFT \_\_\_ DEMICCO \_\_\_ MACKINNON \_\_\_



RESOLUTION 42-2008  
DECEMBER 15, 2008

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
REPORTING THE PAYMENT OF MEMBER CONTRIBUTIONS TO THE  
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

WHEREAS, the governing body of the Cambria Community Services District has the authority to implement Government Code Section 20691; and

WHEREAS, the governing body of the Cambria Community Services District has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer; and

WHEREAS, one of the steps in the procedures to implement Government Code Section 20691 is the adoption by the governing body of the Cambria Community Services District of a resolution to report said Employer Paid Member Contributions (EPMC); and

WHEREAS, the governing body of the Cambria Community Services District has identified the following conditions for the purpose of its election to pay EPMC:

1. This benefit applies to all employees of the Cambria Community Services District.
2. This benefit consists of paying 100% of the normal member contributions as EPMC.

PASSED AND ADOPTED THIS 15<sup>th</sup> day of December 2008.

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President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

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Kathy A. Choate  
District Clerk

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Arther R. Montandon  
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.E.**

FROM: Tammy Rudock, General Manager  
Alleyne LaBossiere, Finance Manager

Meeting Date: December 15, 2008

Subject: Adopt Resolution 44-2008 Approving  
Fiscal Year 2007/2008 Transfers from  
General Fund Reserves for Water and  
Wastewater Capital Improvement  
Program Expenditures

**RECOMMENDED ACTION:**

Adopt Resolution 44-2008 approving Fiscal Year (FY) 2007/2008 transfers from General Fund reserves for Water and Wastewater Capital Improvement Program (CIP) expenditures, as transfers that will not be repaid. (*This recommendation is consistent with Board action taken for such expenditures made in FY 2006/2007.*)

**FISCAL IMPACT:**

A total decrease in General Fund Reserves of approximately \$1.1 million, which would offset negative cash balances of approximately \$951,000 in the Water Fund and \$156,000 in the Wastewater Fund. Reference attached financial analysis.

**DISCUSSION:**

The CCSD's auditor, Crosby & Cindrich, is nearing completion of its field review tasks for the FY 2007/2008 financial audit. As Crosby & Cindrich begins work on the draft audit report, Board direction is needed on how to handle the transfers from General Fund reserves for CIP expenditures.

During FY 2007/2008, the Water Fund expended \$1,412,000 in capital expenditures. These expenditures were funded by a \$276,000 operating surplus, \$185,000 in capital revenues and advances from the General Fund of \$951,000.

During FY 2007/2008, the Wastewater Fund expended \$381,000 in capital expenditures. These expenditures were funded by a \$93,000 operating surplus, \$132,000 in capital revenues and advances from the General Fund of \$156,000.

The CCSD Board of Directors has two options in designating the above referenced General Fund advances:

1. Transfers – that will not be repaid, or
2. Loans – that will be repaid.

With Board direction that the advances would be treated as loans, CCSD Staff would prepare the appropriate loan documents.

In FY 2006/2007, the General Fund transferred \$1,893,981 to the Water Fund and \$771,698 to the Wastewater Fund, and the Board of Directors designated these transfers as advances that would not be repaid.

Attachment: Resolution 44-2008  
Financial Analysis of Advances from General Fund to Enterprise Funds for FY 2007/2008

BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ SANDERS \_\_\_ CHALDECOTT \_\_\_ CLIFT \_\_\_ DEMICCO \_\_\_ MACKINNON \_\_\_



RESOLUTION 44-2008  
DECEMBER 15, 2008

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
AUTHORIZING FISCAL YEAR 2007/2008 TRANSFERS  
FROM GENERAL FUND RESERVES FOR WATER AND WASTEWATER  
CAPITAL IMPROVEMENT PROGRAM EXPENDITURES

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

Authorize fiscal year 2007/2008 transfers from General Fund reserves for Water and Wastewater Capital Improvement Program (CIP) expenditures, as advances that will not be repaid.

PASSED AND ADOPTED THIS 15<sup>th</sup> day of December 2008.

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President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

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Kathy A. Choate  
District Clerk

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Arther R. Montandon  
District Counsel

**CAMBRIA COMMUNITY SERVICES DISTRICT  
ADVANCES FROM THE GENERAL FUND TO THE ENTERPRISE FUNDS  
FOR FISCAL YEAR 2007-2008**

	WATER FUND	WASTEWATER FUND	TOTAL
Operating Revenue	1,873,897	1,723,432	3,597,329
Operating Expenditures*	<u>1,411,556</u>	<u>1,194,721</u>	<u>2,606,277</u>
Cash Provided by Operations	462,341	528,711	991,052
Debt Service-Interest & Principal	<u>186,531</u>	<u>435,297</u>	<u>621,828</u>
Cash Available After Debt Service	275,810	93,414	369,224
Capital Revenue	<u>185,607</u>	<u>131,827</u>	<u>317,434</u>
Cash Available for Capital Expenditures	461,417	225,241	686,658
Capital Expenditures (Shown Below)	<u>1,412,186</u>	<u>381,389</u>	<u>1,793,575</u>
Cash Provided by General Fund	<u><u>(950,769)</u></u>	<u><u>(156,148)</u></u>	<u><u>(1,106,917)</u></u>

\* Does not include non cash expenses (Depreciation and Amortization) or debt service (shown separately).

**FY 2007-2008 Capital Expenditures**

Desalination	228,074	0
Water Master Plan	233,378	0
Pine Knolls Tank	710,715	0
SCADA	63,705	0
Rodeo Grounds Pump Station Replacement	53,009	0
Stuart Street Storage Tank	40,713	0
Moonstone Beach Utilities Replacement	10,527	0
Warren Agreement Pipeline	72,065	0
Biosolids Dewatering	0	323,668
SCADA	0	49,499
Moonstone Beach Utilities Replacement	<u>0</u>	<u>8,222</u>
	<u><u>1,412,186</u></u>	<u><u>381,389</u></u>

NOTE: The above figures have not been audited and there could be changes. However, any such changes are expected to be immaterial.



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.A.**

FROM: Tammy Rudock, General Manager  
Bryan Bode, Assistant General Manager/Utilities Manager  
Pam Duffield, Assistant Finance Manager

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Meeting Date: December 15, 2008      Subject: Public Hearing to Adopt  
Resolution 43-2008  
Implementing Water  
Conservation Surcharge Rates,  
effective January 1, 2009

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**RECOMMENDED ACTION:**

1. Open Public Hearing.
2. Receive public testimony on the proposed implementation of Water Conservation Surcharge Rates.
3. Close Public Hearing.
4. Adopt Resolution 43-2008 Implementing Water Conservation Surcharge Rates, effective January 1, 2009.

**FISCAL IMPACT:**

The exact impact of this policy cannot be determined. It is likely that revenues from water usage will increase slightly until such time as excessive users adopt conservation practices that will reduce their consumption to within the identified limits. Past practice indicates that wastewater revenues will decrease as the community becomes more efficient at saving water.

**DISCUSSION:**

Current conditions of our water supply are such that if more aggressive water conservation efforts are not taken now the reliability of having enough water to last through the winter months for our community will be greatly diminished. Therefore, it is appropriate at this time to recommend implementation of water conservation surcharge rates as soon as possible to reinforce the need to conserve water, even more so than customers do normally, to forestall a current trend of using more water than we have in the previous year. In September and October of this year the CCSD had to produce more water than we did last year to meet user demand. The water table in the San Simeon Creek is dropping fast and now is the time to act.

**There is one caveat: If measurable rainfall occurs, resulting in sufficient quantity to recharge the water supply in San Simeon Creek, between now and mailing of the January/February 2009 utility statements to customers (March 10, 2009), staff shall provide a prompt report to the Board, including an option to rescind the water conservation surcharges, even if it means scheduling a Special Meeting.**

Water conservation surcharge rates shall be effective beginning January 1, 2009, which is the beginning of a billing cycle, thereby avoiding additional costs for

reprogramming the utility billing system and customer confusion.

The Board last adopted the Water Conservation Surcharge Rates outlined in the attached Exhibit "A" on June 28, 2007 (via Resolution 50-2007). These rates are aggressive and progressive; that is, they increase in percentage as the use of water increases and they do so quickly. This method was intended to encourage stricter conservation, and previous applications indicated it works well.

There is relief for families. The basic allotment of water is 12 units per residential account per billing cycle. Families of three or more persons can submit a *Water Conservation Surcharge Family Relief Application* at the CCSD Administration Office, which allows for surcharge relief up to 20 units of water consumption. That application is attached for reference. Qualifications include:

- § Customer's name must match the CCSD account holder.
- § Customers must have three or more persons living fulltime at the service address.
- § In order to be eligible for relief of surcharges, the application must be submitted prior to the due date of the utility service bill. If the application is received by the CCSD after the due date, it will not be eligible until the next billing period.
- § Applications will be valid until such time as the Board of Directors rescinds the surcharge period.
- § Relief shall be granted only up to 20 units of water consumption.
- § No surcharge relief is available for use in excess of 20 units.

Application of the same surcharge waivers for commercial accounts will apply during this water conservation surcharge period.

Staff recommends that Water Conservation Surcharge Rates remain in effect until the Board can determine, based on the level of water in storage within our well field, that critical water shortages have ceased.

Staff further recommends adoption of Resolution 43-2008 and implementation of the Water Conservation Surcharge Rates, as identified in Exhibit "A," effective January 1, 2009. The attached flyer will be immediately posted to the CCSD website ([www.cambriacsd.org](http://www.cambriacsd.org)) and mailed to customers, along with useful tips for conserving water.

Attachments: Resolution 43-2008  
Exhibit "A," Water Conservation Surcharge Rates  
*Water Conservation Surcharge Family Relief Application*  
Surcharge Flyer

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ SANDERS\_\_\_ CHALDECOTT \_\_\_ CLIFT \_\_\_ DEMICCO  
\_\_\_ MACKINNON\_\_\_



## CAMBRIA COMMUNITY SERVICES DISTRICT

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RESOLUTION NO. 43-2008  
DATED: DECEMBER 15, 2008

A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE CAMBRIA COMMUNITY SERVICES DISTRICT  
IMPLEMENTING WATER CONSERVATION SURCHARGE RATES

WHEREAS, the Board of Directors of the Cambria Community Services District has declared a Water Code Section 350 water shortage emergency; and

WHEREAS, pursuant to Water Code Section 353, the Board of Directors may adopt such regulations and restrictions on the delivery of water which will conserve the water supply for the greatest public benefit; and

WHEREAS, the current season's rain experienced and expected for the aquifers that provide the domestic water supply for the Cambria Community Services District may be inadequate to provide sufficient water for the CCSD's consumers; and

WHEREAS, the community of Cambria is already achieving an extraordinary level of water conservation rendering further use restrictions ineffective; and

WHEREAS, the most significant opportunity for water savings in this year is to surcharge water for those users who consume an extraordinary amount of water as compared to the rest of the users; and

WHEREAS, families with three or more persons may be eligible for surcharge relief up to 20 units of water consumption; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the Cambria Community Services District, as follows:

Adopt and implement the attached Exhibit "A," Water Conservation Surcharge Rates, effective , January 1, 2009 until rescinded by the Board of Directors.

PASSED AND ADOPTED this 15<sup>th</sup> day of December 2008.

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President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

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Kathy A. Choate  
District Clerk

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Arther R. Montandon  
District Counsel



# CAMBRIA COMMUNITY SERVICES DISTRICT

P.O. Box 65 • Cambria, CA 93428 • Telephone: (805) 927-6223 • Fax: (805) 927-5584

## Exhibit "A" WATER CONSERVATION SURCHARGE RATES

Effective January 1, 2009:

### Residential Water Conservation Surcharge Rates:

1. 0 – 12 units of water usage per two-month billing period: No surcharge.
2. 13 – 20 units of water usage per two-month billing period: 25% surcharge on water bill amount. \*
3. 21 – 30 units of water usage per two-month billing period: 50% surcharge on water bill amount.
4. 31 – 40 units of water usage per two-month billing period: 100% surcharge on water bill amount.
5. 41 – 50 units of water usage per two-month billing period: 150% surcharge on water bill amount.
6. 51 – 60 units of water usage per two-month billing period: 300% surcharge on water bill amount.
7. 61+ units of water usage per two-month billing period: 450% surcharge on water bill amount.

*\*Relief may be granted to eligible families— three or more persons living fulltime at the service address—with a completed application submitted prior to the due date of their utility bill.*

### Commercial Water Conservation Surcharge Rates:

1. 0 – 12 units of water usage per EDU allocated per two-month billing period: no surcharge.
2. 13 – 20 units of water usage per EDU allocated per two-month billing period: 25% surcharge on water bill amount.
3. 21 – 30 units of water usage per EDU allocated per two-month billing period: 50% surcharge on water bill amount.
4. 31 – 40 units of water usage per EDU allocated per two-month billing period: 100% surcharge on water bill amount.
5. 41 – 50 units of water usage per EDU allocated per two-month billing period: 150% surcharge on water bill amount.
6. 51 – 60 units of water usage per EDU allocated per two-month billing period: 300% surcharge on water bill amount.
7. 61+ units of water usage per EDU allocated per two-month billing period: 450% surcharge on water bill amount.

***These surcharges shall be in addition to the regular billing rates for water usage.***



# CAMBRIA COMMUNITY SERVICES DISTRICT

P.O. Box 65 • Cambria, CA 93428 • Telephone: (805) 927-6223 • Fax: (805) 927-5584

## *Water Conservation Surcharge Family Relief Application*

Customer Account Number \_\_\_\_\_

Customer Name \_\_\_\_\_  
(Customer's name must match CCSD account holder)

Service Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

\* Please list names and date of birth for the people living in the service address full-time.

Name	Relationship	Date of Birth
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		
6. _____		

I declare the foregoing is true and correct under penalty of perjury.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

### **Qualifications:**

- Customers must have three or more persons living fulltime at the service address.
- In order to be eligible for relief of surcharges, the application must be submitted prior to the due date of the utility service bill. If the application is received by the CCSD after the due date, it will not be eligible until the next billing period.
- Applications will be valid until such time as the Board of Directors rescinds the surcharge period.
- Relief shall be granted only up to 20 units of water consumption.
- No surcharge relief is available for use in excess of 20 units.

\* CCSD reserves the right to request proof of the number of persons living in the service address.



## CAMBRIA COMMUNITY SERVICES DISTRICT

P.O. Box 65 • Cambria, CA 93428 • Telephone: (805) 927-6223 • Fax: (805) 927-5584

Due to decreased rainfall and low water well levels, at its December 15, 2008, the Board of Directors implemented Water Conservation Surcharge Rates. The surcharges will be effective beginning January 1, 2009, and remain in effect until the Board of Directors rescinds them.

### **Residential Water Conservation Surcharge Rates:**

1. 0 – 12 units of water usage per two-month billing period: No surcharge.
2. 13 – 20 units of water usage per two-month billing period: 25% surcharge on water bill amount. \*
3. 21 – 30 units of water usage per two-month billing period: 50% surcharge on water bill amount.
4. 31 – 40 units of water usage per two-month billing period: 100% surcharge on water bill amount.
5. 41 – 50 units of water usage per two-month billing period: 150% surcharge on water bill amount.
6. 51 – 60 units of water usage per two-month billing period: 300% surcharge on water bill amount.
7. 61+ units of water usage per two-month billing period: 450% surcharge on water bill amount.

*\*Relief may be granted to eligible families—three or more persons living fulltime at the service address—with a completed application submitted prior to the due date of the utility bill.*

### **Commercial Water Conservation Surcharge Rates:**

1. 0 – 12 units of water usage per EDU allocated per two-month billing period: no surcharge.
2. 13 – 20 units of water usage per EDU allocated per two-month billing period: 25% surcharge on water bill amount.
3. 21 – 30 units of water usage per EDU allocated per two-month billing period: 50% surcharge on water bill amount.
4. 31 – 40 units of water usage per EDU allocated per two-month billing period: 100% surcharge on water bill amount.
5. 41 – 50 units of water usage per EDU allocated per two-month billing period: 150% surcharge on water bill amount.
6. 51 – 60 units of water usage per EDU allocated per two-month billing period: 300% surcharge on water bill amount.
7. 61+ units of water usage per EDU allocated per two-month billing period: 450% surcharge on water bill amount.

### **Residential Examples:**

12 units-base \$61.32, no surcharge

13 units-base \$67.49, + 25% penalty \$16.87 = \$84.36

30 units-base \$175.68, + 50% penalty \$87.84 = \$263.52

40 units-base \$241.38, + 100% penalty \$241.38 = \$482.76

50 units-base \$312.28, + 150% penalty \$468.42 = \$780.70

60 units-base \$385.98, + 300% penalty \$1,157.94 = \$1,543.92

61 units-base \$393.61, + 450% penalty \$1,771.25 = \$2,164.86

*These surcharges shall be in addition to the regular billing rates for water usage.*

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors  
FROM: Tammy Rudock, General Manager  
Art Montandon, District Counsel  
Cori Ryan, Administrative Technician III

AGENDA NO. **8.A.**

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Meeting Date: December 15, 2008      Subject: Consider Cen Cal Development's Request for Modification of Intent to Serve to Allow for Temporary Assignment to CCSD APN 013.151.045.  
-----

**RECOMMENDATION:**

Staff recommends modification of Cen Cal Development's Intent to Serve to allow for assignment to Cambria Community Services District (CCSD) Assessor's Parcel Number (APN) 013.151.045 for a period of 24 months from today's meeting (through December 15, 2010).

**FISCAL IMPACT:** None.

**DISCUSSION:**

On June 24, 2004, the CCSD entered into the attached Agreement with James and Janet Bahringer to purchase Assessor's Parcel Number (APN) 013.151.045 and allow the Bahringers to convert Intent to Serve letter for four (4) multifamily units into four (4) Intent to Serve letters for four (4) single family residences. One of the conditions of the agreement was that all four (4) Intent to Serves must be transferred off the parcel within 24 months after the close of escrow.

The Bahringers have sold all of the Intent to Serve letters, however, one Intent to Serve still remains assigned to the CCSD parcel. The current owner of the Intent to Serve is Cen Cal Development ("Cen Cal").

It did not come to staff's attention until March of 2007 that the Intent to Serve was supposed to be transferred by August 16, 2006. At such time Cen Cal Development had a project in development involving several parties, which required additional time for all parties to secure financing before the project would come to fruition. Staff allowed three 6-month extensions of the Intent to Serve while Cen Cal worked on this project.

Last month, the Board reviewed Cen Cal's request and postponed consideration to allow Cen Cal to provide a more thorough request for extension. That detailed request (dated December 4, 2008) for extension of time of its Intent to Serve to be assigned to the CCSD property is attached.

Any future extensions of assignment to CCSD APN 013.151.045 by Cen Cal shall require CCSD Board approval.

Any future 6-month extensions of the Intent to Serve letter will follow the process set forth in CCSD Municipal Code 8.04.080.

Attachment: June 24, 2004 Bahringer Agreement  
Cen Cal Development's Request for Extension of Assignment

-----  
BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ SANDERS \_\_\_ CHALDECOTT \_\_\_ CLIFT \_\_\_ DEMICCO \_\_\_ MACKINNON

ESCROW NO.:  
PARCEL NO.:  
PROJECT:  
TITLE REPORT NO.:

**AGREEMENT FOR ACQUISITION OF REAL PROPERTY  
(ESCROW INSTRUCTIONS)**

**THIS AGREEMENT** is entered into this 27<sup>th</sup> day of June 2004, by and between Cambria Community Services District, a public agency, (hereinafter called "BUYER"), and James and Janet Bahringer, individuals (hereinafter called "SELLER"), for acquisition by BUYER of certain real property as hereinafter set forth.

**RECITALS OF FACT**

The parties enter this agreement in consideration of the recitals of fact which both agree to be true:

Seller owns that certain real property situated in the County of San Luis Obispo, State of California, and legally described in Exhibit A hereto (the "Property") together with four (4) multi-family intent to serve letters issued by Buyer with respect to the Property. Buyer has declared a water shortage emergency pursuant to Section 350 of the Water Code of State of California and adopted regulations and restrictions on new or additional service connections. The four multi-family intent to serve letters were issued prior to such declaration and providing water and sewer services pursuant to such letter by Buyer was not currently restricted or prohibited by such declaration. The Seller is willing to sell, transfer and convey the Property to Buyer in consideration for the conversion of such multi-family intent to serve letter to four (4) single family residence intent to serve letters that are not restricted or prohibited by such declaration and in consideration of the other agreements, covenants and restrictions herein. Buyer has determined that the conversions will conserve water resources available to it by the retirement of this multifamily parcel and is willing to acquire the Property under the terms and conditions herein.

Seller is owner of that certain real property across Main St., Cambria, commonly known as 2735 Main St., Cambria, CA ("Seller's Residential Property.")

**IT IS HEREBY MUTUALLY AGREED BETWEEN THE PARTIES AS FOLLOWS:**

1. **AGREEMENT TO SELL AND PURCHASE.** SELLER agrees to sell to BUYER, and BUYER agrees to purchase from SELLER, upon the terms and for the consideration set forth in this agreement.
2. **CONSIDERATION.** The consideration given by the BUYER shall be the conversion of four of the multi-family intent to serve letters, currently issued for this property, to single family intent to serve letters that may be transferred from the Property. BUYER makes no guarantee as to the value of the intent to serve



letters that may be transferred from these premises. The SELLER may transfer no other rights from the property. SELLER shall be responsible to process the transfer and for all of the fees and any expense associated with the transfer of the intent to serve letters and must complete the transfers within 24 months after the close of escrow. SELLER understands that the BUYER'S Board of Directors has to adopt an amendment to its ordinance to authorize the transfer set forth above and that as a legislative body the Board of Directors cannot be bound by this agreement to exercise its legislative authority in a particular manner. BUYER agrees that the Property is an "alternate parcel" as set forth in Ordinance 08-2003Section 2.5-10, subsection 6 and satisfies the conditions of part a. of such subsection and any requirement for a restricted retired lot, for any and all transfers of the converted intent to serve letters and that it will refund any money no longer required for retrofit and other fees.

In addition BUYER agrees to maintain approximately 60% of the Property as open space and use the Property as follows:

- a) Passive daytime public recreational activities;
- b) Occasional daytime special events;
- c) Construction and use a public office building, after good faith negotiations with sellers regarding the location and appearance of the structures and access facilities.
- d) There shall be no nighttime lighting except for public safety purposes to support the public office building if and when constructed and, subject to the other terms herein, low level lighting for parking.
- e) Water well drilling, facilities, and operation;

Specifically prohibited uses include:

- a) Overnight storage of goods or equipment, or temporary structures.
- b) Overnight parking of vehicles except to support the Public office building if and when constructed and in that event not exceeding 4000 pounds in weight
- c) Subdivision of the parcel except as required by a governmental permitting agency;
- d) Grant of third party easements except as required by a governmental permitting agency; and
- e) Selling any or all of the Property without offering a first right of refusal to the Seller.

These restrictions and covenants shall survive closing and be embodied in a subsequent document to be recorded in the chain of title. These restrictions shall run with the Property and inure to the benefit of the Seller and the successors and assigns of Seller's Residential Property. SELLER understands that the subsequent recorded document has to be approved at a public meeting of the BUYER's Board of Directors.

3. **CONVEYANCE OF TITLE.** SELLER agrees to convey by Grant Deed to BUYER marketable title to the Property free and clear of all recorded and unrecorded liens, encumbrances, assessments, easements, leases and taxes.

4. **TITLE INSURANCE POLICY.** Escrow Agent shall, following recording of deed to BUYER, provide BUYER with a CLTA Standard Coverage Policy of Title Insurance in the amount of \$1,000,000.00 issued by the First American Title Company showing title to the Property vested in BUYER and the printed exceptions and stipulations in said policy. BUYER and SELLER agree to each pay for half the cost of the premium charged therefore.
5. **ESCROW.** BUYER agrees to open an escrow in accordance with this Agreement at the Title Company. This Agreement constitutes the joint escrow instructions of BUYER and SELLER, and Escrow Agent to whom these instructions are delivered is hereby empowered to act under this Agreement. The parties as needed or required by the Escrow agent may sign supplemental instructions. The parties hereto agree to do all acts necessary to close this escrow in the shortest possible time.

SELLER shall execute and deposit into escrow a deed. As soon as possible after opening of escrow, BUYER will deposit a Certificate of Acceptance in escrow. BUYER agrees to deposit the purchase price upon demand of Escrow Agent. BUYER and SELLER agree to deposit with Escrow Agent any additional instruments as may be necessary to complete this transaction.

All funds received in this escrow shall be deposited with other escrow funds in a general escrow trust account(s) and may be transferred to any other such escrow trust account in a State or National Bank doing business in the State of California. All disbursements shall be made by check from such account.

6. **ESCROW AGENT IS AUTHORIZED TO, AND SHALL:**

- A. Pay and charge SELLER for any unpaid delinquent taxes and/or any penalties and interest thereon, and for any delinquent or non-delinquent assessments or bonds against the Property;
- B. Pay and charge BUYER and SELLER for any escrow fees, charges and costs payable under this Agreement,
- C. Disburse funds, record documents, and deliver deed when BUYER and SELLER have fulfilled conditions of this escrow.

The term "close of escrow" if and where written in these instructions, shall mean the date necessary instruments of conveyance are recorded in the office of the County Recorder. Recordation of instruments delivered through this escrow is authorized if necessary or proper in the issuance of said policy of title insurance.

All time limits within which any matter herein specified is to be performed may be extended by mutual agreement of the parties hereto. Any amendment of, or supplement to, any instructions must be in writing.

7. **TIME IS OF THE ESSENCE IN THESE INSTRUCTIONS AND ESCROW IS TO CLOSE AS SOON AS POSSIBLE.** If this escrow is not in condition to close

within sixty (60) days from date of these instructions, any party who then shall have fully complied with his instructions may, in writing, demand the return of his Property, but if none have complied no demand for return thereof shall be recognized until five (5) days after Escrow Agent shall have mailed copies of such demand to all other parties at their respective addresses shown in these escrow instructions, and if any objections are raised with said five (5) day period, Escrow Agent is authorized to hold all papers or documents until instructed by a court of competent jurisdiction or mutual instructions. If no demands are made, proceed with closing this escrow as soon as possible.

Responsibility of Escrow Agent under this Agreement is expressly limited to Paragraphs 1, 2, 3, 4, 5, 6, 7, 8, 11 and 12 and to its liability under any policy of title insurance issued in regard to this transaction.

8. **ESCROW FEES CHARGES AND COSTS.** BUYER and SELLER agree to pay all usual fees, charges and costs charged to BUYERS and SELLERS which arise in this escrow.
9. **RENTALS AND OCCUPANCY BY SELLER.** SELLER agrees to execute a complete, current and correct statement of rentals on form furnished to SELLER and delivers it to BUYER within fifteen (15) days hereof with copies of any written leases and rental agreements attached. All rents will be pro-rated as of the close of escrow on the basis of a thirty (30) day month consistent with that statement, subject to approval of BUYER. SELLER hereby warrants that the rental statement referred to shall include the terms of all rental agreements, tenancies and leases (written, unwritten, recorded or unrecorded).
10. **PERMISSION TO ENTER ON PREMISES.** SELLER hereby grants BUYER, or its authorized agents, permission to enter upon the Property at all reasonable times prior to close of escrow for the purpose of making necessary or appropriate inspections, with reasonable notification.
11. **COUNTERPARTS.** This agreement may be executed in counterparts, each of which so executed shall irrespective of the date of its execution and delivery be deemed an original, and all such counterparts together shall constitute one and the same instrument.
12. **CLOSING STATEMENT.** SELLER hereby authorizes and instructs Escrow Agent to release a copy of SELLER's closing statement to BUYER purpose being to ascertain if any reimbursements are due SELLER.
13. **FORCE MAJUERE.** If SELLER is prevented by any act of God or by the action of any Court or administrative agency from completing the transfer of the letters within the twenty-four month period as required by Section 2 hereof, the running of such period shall be tolled during the time of such disability.

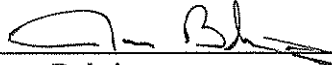
14. The terms, conditions, covenants and agreements set forth herein shall apply to and bind the heirs, executors, administrators, assigns and successors of the parties hereto.
15. This Agreement contains the entire agreement between the parties, and neither party relies upon any warranty or representation not contained in this Agreement.

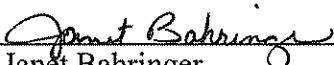
**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement the day and year as set forth above.

**Cambria Community Services District (Buyer)**

  
\_\_\_\_\_  
Tammy Rudock, Assistant General Manager

**Bahringers (Sellers)**

  
\_\_\_\_\_  
James Bahringer

  
\_\_\_\_\_  
Janet Bahringer


ACTION / STEPS:		RESULT: 4 MF becomes 4 SF in new subcategory of Non-active Service Commitments not subject to moratorium			
4 unit Multi-Family (MF) Intent to Serve (ITS) Letter 013.151.045		→			
1) Board approves separation and conversion of 4-unit MF to 4 Single-Family (SF) meters, and changes status to "Deferred Commitments," upon deed of Bahringer's parcel to CCSD.	Who: Bahringer What: 1 unit SF ITS Status: Deferred Commitment Where: 013.151.045 Tracking: 1315145A	Who: Bahringer What: 1 unit SF ITS Status: Deferred Commitment Where: 013.151.045 Tracking: 1315145B	Who: Bahringer What: 1 unit SF ITS Status: Deferred Commitment Where: 013.151.045 Tracking: 1315145C	Who: Bahringer What: 1 unit SF ITS Status: Deferred Commitment Where: 013.151.045 Tracking: 1315145D	Who: Bahringer What: 1 unit SF ITS Status: Deferred Commitment Where: 013.151.045 Tracking: 1315145D
2) Bahringer <u>Assigns each meter to a new owner</u> . Needs notarized signatures on application form, no Grant Deed, just Bill of Sale, and "Final Approval" per normal process. (may be done within Escrow)	Who: New Owner-A What: 1 unit SF ITS Status: Deferred Commitment Where: 013.151.045 Tracking: 1315145A	Who: New Owner - B What: 1 unit SF ITS Status: Deferred Commitment Where: 013.151.045 Tracking: 1315145B	Who: New Owner - C What: 1 unit SF ITS Status: Deferred Commitment Where: 013.151.045 Tracking: 1315145C	Who: New Owner - D What: 1 unit SF ITS Status: Deferred Commitment Where: 013.151.045 Tracking: 1315145D	\$475. \$200. \$80. \$475. \$200. \$80.
2A) For each 6 months beyond 12/1/04 an <b>Extension Fee</b> shall be due, to maintain service commitment for each meter. <b>Extension Fee \$</b>					\$475. \$200. \$80.
2B) For each Fiscal Year (July-June) that meter remains a non-active commitment, an annual wait list maintenance fee shall be due. <b>Annual Wait List Fee:</b>					\$475. \$200. \$80.
3) No later than 2 years from close of escrow, each new owner <b>Transfers meter to their property</b> . No retired lot required, Prelim on receiver property only (use custom Covenant as was done for Phillips property.)	Who: New Owner A What: 1 unit SF ITS Status: Deferred Commitment Where: New APN Tracking: 1315145A	Who: New Owner B What: 1 unit SF ITS Status: Deferred Commitment Where: New APN Tracking: 1315145B	Who: New Owner C What: 1 unit SF ITS Status: Deferred Commitment Where: New APN Tracking: 1315145C	Who: New Owner D What: 1 unit SF ITS Status: Deferred Commitment Where: New APN Tracking: 1315145D	\$598 \$598 \$598 \$598
4) Intent to Serve (ITS) letters reissued. <b>Time Line Begins again.</b> Valid for 18 months.	Who: New Owner A What: 1 unit SF ITS Status: Active Intent to Serve	Who: New Owner B What: 1 unit SF ITS Status: Active Intent to Serve	Who: New Owner C What: 1 unit SF ITS Status: Active Intent to Serve	Who: New Owner D What: 1 unit SF ITS Status: Active Intent to Serve	\$70 \$70 \$70 \$70
5) New <b>retrofit requirements due</b> within 60 days, based on new project's location and size. If parcel over 8,000 sq ft, cistem also required.	Who: New Owner A What: 1 unit SF ITS Status: Active Intent to Serve	Who: New Owner B What: 1 unit SF ITS Status: Active Intent to Serve	Who: New Owner C What: 1 unit SF ITS Status: Active Intent to Serve	Who: New Owner D What: 1 unit SF ITS Status: Active Intent to Serve	\$7,000-\$15,000 est \$7,000-\$15,000 est \$7,000-\$15,000 est \$7,000-\$15,000 est
6) Building permits must be obtained from County within 18 months of Intent Ltr date.					
7) New Connection allowed upon presentation of issued County Building Permit and <b>Payment of Connection Fee \$</b>	Who: New Owner - A What: Active <b>Service A</b> \$5,485	Who: New Owner - B What: Active <b>Service B</b> \$5,485	Who: New Owner - C What: Active <b>Service C</b> \$5,485	Who: New Owner - D What: Active <b>Service D</b> \$5,485	\$13,628 to \$21,628 \$13,628 to \$21,628 \$13,628 to \$21,628 \$13,628 to \$21,628
<b>Total</b>					\$13,628 to \$21,628

Cambria Community Service District

November 8 2008

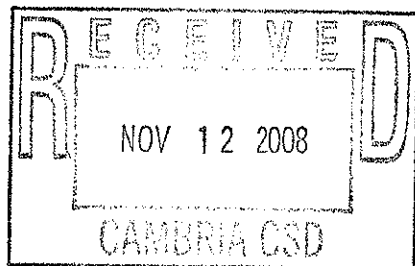
Time Extension "Intent to Serve" letter  
013.151.045 C

Cen Cal Properties Have been trying to place this water meter on a lot .  
Do to the cost of the land and the amount of money spent on water  
Meter it has been very difficult , also to get the project funded has been very hard  
this year. So we have asked for a time extension of your intent serve letter.  
We are looking forward to placing this meter on a lot as soon as possible .  
Thank you for your corporation in this matter.



Steve Pelle

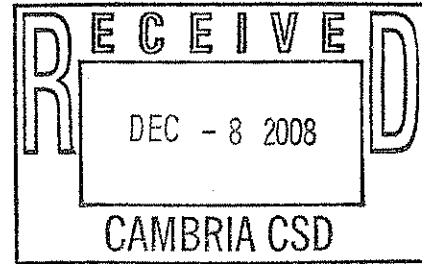
805 927 4148



O: f/s  
C: parcel

December 4, 2008

Board of Directors  
Cambria Community Services District  
P O Box 65  
Cambria, Ca. 93428



Re: Intent to Serve Time Extension  
CenCal Properties ( a. p. no. 013-154-045 )

Dear Directors,

On behalf of CenCal Properties / Development, I recently submitted a request for a time extension and a check for \$ 200 to the CCSD for the above referenced parcel. The Original Intent to Serve letter came from the former Bahringer property. I have been asked to clarify our situation with respect to the transfer of this particular Intent to Serve letter.

We entered into an agreement to purchase property located on Moonstone Beach Drive in 2007. It was our intention to transfer this water service to this property and build a single family residence at this site. In addition, we entered escrow to purchase a second water service to build another residence on the property as well. ( There were two legal, buildable parcels at this site. ) There is currently a small motel located on this property with commercial meters. The property is zoned for Residential Single Family and the motel was a non conforming use. We were concerned that the Coastal Commission might have an issue with demolishing a Visitor Serving motel and replacing it with two residences, In addition the commercial meters presented a problem with the transfer ordinance. Consequently, we did not want to close escrow until we were certain that a Minor Use Permit would be approved .

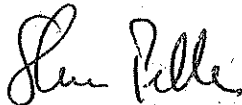
We met with the CCSD General Manager, CCSD Attorney, and staff to see if we couldn't all work together to accomplish a conditional transfer of the Intent to Serve letter given the circumstances. We came away from the meeting thinking that all the issues could eventually be resolved . We had architectural plans drawn and submitted an application for a Minor Use Permit for two residences and the demolition of the motel and noted that we were in the process of transferring two water services to this site. We created two assessors parcel numbers for the property as requested by the Title Company and in accordance with the CCSD Ordinance requirements. However, when it came to creating the actual ownership transfer documents, which we were willing to sign, there were too many " loose ends" related to the actual specifics of the transfer ordinance. As a result, we were forced to withdraw the single family residences from the Minor Use Permit application. However the motel demolition was approved and is currently still active.

Subsequently the North Coast Plan was adopted as well as new California Building Codes. We had both residences redesigned to comply with the new codes and we are waiting to submit the newly designed project. We have also worked with lenders to secure financing, specifically, Heritage Oaks Bank and Coast National Bank. As you are well aware, the current recession has made the financing of new projects extremely difficult. This further delayed the closing of escrow. Unfortunately, on or about November 15, 2008, the seiler cancelled escrow. In the event we are unable to resurrect this escrow, all the time, money, and effort we put into this project may be lost. If that is the case, we will have to locate another parcel for the transfer.

In conclusion, I would like to state that we have made a serious effort to transfer this Intent to Serve letter to the Moonstone Beach property but to date we have been unsuccessful. I respectfully request that you grant us an additional time extension to satisfy your requirements.

Should you have any questions or need to verify any of the information presented here, please feel free to contact me.

Sincerely,



Steve Pelle  
CenCal



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.B.**

FROM: Tammy Rudock, General Manager  
Bryan Bode, Assistant General Manager/Utilities Manager  
Bob Gresens, District Engineer  
Alleyne LaBossiere, Finance Manager  
Jim Adams, Water Systems Supervisor  
Mike Kuykendall, Wastewater Supervisor

-----  
Meeting Date: December 15, 2008      Subject: Receive Report on Capital Improvement Program and Capital Outlay Priorities, including Financing Options

**RECOMMENDATIONS:**

Receive report on Capital Improvement Program (CIP) and Capital Outlay priorities, including financing options.

**FISCAL IMPACT:**

Depends on direction provided by the Board.

**DISCUSSION:**

Staff will make a presentation on its proposed CIP and capital outlay priorities, including financing options, and seeks direction by the Board for final development.

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_SANDERS\_\_\_ CHALDECOTT \_\_\_ CLIFT \_\_\_ DEMICCO \_\_\_ MACKINNON\_\_\_

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.C.**

FROM: Tammy Rudock, General Manager  
Pamela Duffield, Assistant Finance Manager

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Meeting Date: December 15, 2008      Subject: Request by Amanda and Gordon Rice for Waiver of Disconnect/Reconnect Fees for 2220 Ardath Drive, Cambria

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**RECOMMENDED ACTION:**

The disconnect/reconnect fees are established CCSD policy. No provisions exist allowing for waiver as requested by Amanda and Gordon Rice. Adherence to policy is recommended.

**FISCAL IMPACT:**

\$120.00 is the total amount of the disconnect/reconnect fee charged to the Rices for non-payment of their July/August 2008 bill.

**BACKGROUND:**

Fees and charges for CCSD utility billing services have been established policy for several years now. Moreover, it is also established policy that within a 12-month period, the CCSD can waive a late fee, as the result of non-payment of a utility bill, if the customer has a good payment history. A good payment history is defined as one within which no late fees or payments were incurred on the customer's account (in that same 12-month period). Therefore, a customer is eligible to receive one such waiver every 12 months if they have a good payment history with the CCSD.

Furthermore, CCSD staff consistently works with customers who contact us in advance of the payment due date on making partial payments and developing installment payment plans in order to avoid incurring further late fees.

**DISCUSSION:**

Attached is a request by Amanda and Gordon Rice for waiver of disconnect/reconnect fee for the July/August 2008 billing period for utility services at 2220 Ardath.

As stated above, the disconnect/reconnect fee is established policy for CCSD utility billing services. Therefore, no provisions exist that allow waiving the fees unless the CCSD made a mistake in service delivery or billing, which is not the case in this instance.

For purposes of discussion, the July/August utility billing process (which applies to all CCSD accounts, including the Rices) was as follows:

<b>DATE</b>	<b>CCSD BILLING ACTIVITY</b>
September 10 <sup>th</sup>	July/August utility statement was mailed
October 10 <sup>th</sup>	Payment due date for July/August services
October 14 <sup>th</sup>	30-day late notice (\$30 fee)
October 29 <sup>th</sup>	48-hour notice (\$50 fee)
November 3 <sup>rd</sup>	Payment due by 12:00 Noon to avoid shut-off (\$60 fee) and reconnection (\$60 fee)

Having not received timely payment (by October 10<sup>th</sup>) from the Rices, the CCSD mailed a late notice to them and charged the \$30 fee to their account on Tuesday, October 14, 2008. On Wednesday, October 29, 2008, Mr. and Mrs. Rice's residence was posted with a 48-hour notice, indicating a payment deadline of Monday, November 3, 2008 at 12:00 p.m., or their service would be interrupted. The CCSD received no contact from either Mr. or Mrs. Rice until approximately 1:00 p.m. on Monday, November 3, 2008, when Mrs. Rice called to inquire what time her water service would be disconnected. Staff informed Mrs. Rice that the utility field personnel had been given the notices and was proceeding with shut-offs, and that the disconnect fee had been applied to their account. Staff was unable to give an exact time of when the disconnection would occur because there were other accounts throughout town to disconnect.

At approximately 3:00 p.m. on Monday, November 3, 2008, Mrs. Rice came into the CCSD Administrative Office to make payment on her account. At this time she was unable to pay the entire balance on her account totaling \$286.70. Staff was unable to waive any of the late charges incurred, due to the history of chronic late payment on this account. (Reference the attached Rice account history.) However, staff worked out satisfactory arrangements with Mrs. Rice who made a partial payment of \$167.20 and completed an application for a payment plan for the remainder of the balance, which was paid on November 11, 2008.

In summary, Mr. and Mrs. Rice did not meet the November 3<sup>rd</sup> 12:00 p.m. payment deadline to avoid the disconnect/reconnect fees. The Rices made no attempt to work out payment arrangements with the CCSD until after the deadline had passed. The disconnect/reconnect fees are valid on the Rice account, and compliance with established policy is recommended.

Attachments:           Rice Letter Dated 11/12/08  
                               Rice Account History  
                               Receipt of Payment on November 3, 2008

BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ SANDERS \_\_\_ CHALDECOTT \_\_\_ CLIFT \_\_\_ DEMICCO \_\_\_ MACKINNON \_\_\_\_\_

November 12, 2008

f/s:  
BOD  
KC  
CU  
TR  
PD

Ms. Tammy Rudock,  
General Manager, CCSD

We request your reconsideration of a \$120.00 disconnect/reconnect charge recently added to our account at 2220 Ardath Drive.

**Our Case:**

Our late payment for the billing period 07/01/2008 to 8/31/2008 was made on November 3, in the afternoon, in cash at the offices of the CCSD.

When I called the office shortly after noon on November 3, we still had water service and I had just noticed that payment was expected *before* noon, not - as I had incorrectly assumed- before the office closed at 3pm. Just before I left the house to pay the bill, we still had water service.

At the CCSD office, Courtney Upthegrove worked with me and spoke to Pam Duffield about the possibility of making a partial payment Monday. Initially, there was reluctance to defer any of the \$286.70 due. Ms. Upthegrove was helpful and professional and provided phone numbers to the Salvation Army and County offices where we might find help in paying the bill. After additional discussion and pleading on my part, the amount paid that day included \$86.70 for water and sewer charges, \$30.00 late fee added on with the first reminder and a \$50.00 fee added to the Discontinue Notice we received on October 30, 2008. Payment for the \$120.00 disconnection/reconnection charge was deferred until 11/11/2008.

After I had paid the \$166.70, Ms. Upthegrove called the technicians in the field to find out if they had disconnected my water service. They had not been by our property yet and, because I had paid the outstanding bill and penalties (not including the disconnect/reconnect charge), the service order to lock our meter was discarded and our service was never disconnected.

The rationale for charging this additional fee is sensible and reasonable. It requires at least one employee to actually come to the site and physically lock the meter, and then (presumably) a second visit to unlock it. In our case, no technicians had to come out to lock the meter or unlock it for reconnection, so this rationale does not reasonably apply.

**Our Request:**

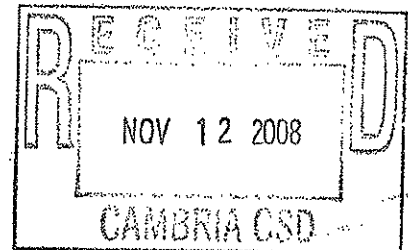
We are in a dire financial situation that has lasted over 5 months and may not end anytime soon. We were barely able to pay the bill and penalties by November 3. We have now paid an additional \$120.00 for the disconnect/reconnect charges, but ask you to consider applying that amount to our future water and sewer bills, instead of to the disconnect/reconnect charges.

We appreciate your time and consideration of this request and welcome an opportunity to answer any questions or provide any relevant supporting documents.

*Amanda and Gordon Rice*

Amanda and Gordon Rice  
2220 Ardath Dr. Cambria, CA 93428

cc: Pamela Duffield  
Courtney Upthegrove  
CCSD Board of Directors



MP10-FM-CH-CAM-CUSTOMER MASTER

File: Messages / Address / Detail / Tools / View / Help

Customer: RICE, GORDON/AMANDA

Date	Notice Type	Amount
11/03/03	Third Notice	120.00
10/29/03	Second Notice	50.00
10/14/03	First Notice	30.00
08/14/03	First Notice	30.00
06/17/03	First Notice	30.00
10/12/02	First Notice	30.00
08/14/02	First Notice	30.00
02/14/02	First Notice	30.00
11/07/01	Third Notice	120.00
11/07/01	First Notice	30.00
11/03/01	Second Notice	50.00
10/18/01	First Notice	30.00
02/14/01	First Notice	30.00
06/14/00	First Notice	30.00
02/19/00	First Notice	30.00
10/14/99	First Notice	30.00

(END)<CR> to continue      [End]      [OK]

Taskbar: Microsoft Word - [Untitled]      P:\Admin\3300...      MP10-FM-CH-CAM...      Control C/S...      SR 8 D Request Wa...      SR VII B1...      4:23 PM

MP10-FM-CH-CAM-CUSTOMER MASTER

File: Messages / Address / Detail / Tools / View / Help

Customer: RICE, GORDON/AMANDA

Date	Notice Type	Amount
08/25/03	Second Notice	.00
08/12/03	First Notice	.00
04/28/02	Second Notice	.00
04/15/02	First Notice	.00
02/28/02	Second Notice	.00
02/10/02	Fourth Notice	.00
01/02/02	Third Notice	.00
12/26/01	Second Notice	.00
12/10/01	First Notice	.00
10/17/01	First Notice	25.00

(END)<CR> to continue      [End]      [OK]

Taskbar: Microsoft Word - [Untitled]      P:\Admin\3300...      MP10-FM-CH-CAM...      Control C/S...      SR 8 D Request Wa...      SR VII B1...      Document1 - R...      4:25 PM

This document was sent to the printer

Document name: Microsoft Word - Document1


Printer name: \\server-admin\ADMIN - RASH S/AS AP2800C

Time sent: 4:23:59 PM 12/14/2003

Total pages: 1

\*\*\*\*\*  
 CAMBRIA GAS \*  
 \*\*\*\*\*  
 PO BOX 65  
 CAMBRIA, CA 93428


November 3, 2008 Receipt # 89836  
 Monday 8:36 pm Register # 101  
 Cys: CONTIME Terminal ID: 15

 RICH. GORDON/AMMBA

Balance Fwd:	286.78	
Charges Paid		157.88
Amount Paid		
Ending Balance	119.50	
Total		167.88
Check #		
Check Amt		
Cash	167.88	
Am. Tendered	167.88	
Total Paid		167.88
Change		
Paid By		

ICES DISTRICT  
 01, Cambria

UTILITY SERVICE BILL

DUE DATE	TOTAL AMOUNT DUE
	286.70
TO AVOID PENALTY, PAYMENT MUST BE RECEIVED ON OR BEFORE DUE DATE	
ACCOUNT NUMBER	AMOUNT PAID
	167.20

MAKE CHECKS PAYABLE TO: "CCSD"

Mail to: PO Box 65, Cambria, CA 93428

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.D.**

FROM: Tammy Rudock, General Manager  
Kathy Choate, District Clerk

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Meeting Date: December 15, 2008

Subject: Adopt 2009 CCSD Regular Board Meeting Schedule

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**RECOMMENDATIONS:**

Adopt the 2009 CCSD regular Board meeting schedule.

**FISCAL IMPACT:**

**DISCUSSION:**

It is proposed that the Board adopt the attached regular meeting schedule for 2009 in order to confirm the regular meeting dates. This schedule, when adopted, will be used by staff, the media, local community groups, and interested individuals to prepare for Board meetings. The Board has the authority to amend or add dates to this schedule as the year progresses or the need arises.

In conformance with current policy, all proposed 2009 meeting dates are on the fourth Thursday of each month, except November and December meetings. The standard CCSD holidays have been established for 2009 with Thanksgiving on Thursday, November 26<sup>th</sup> and Friday, November 27<sup>th</sup> and for 2009 Christmas on Friday, December 25<sup>th</sup>.

The January 2009 regular meeting date (January 22) conflicts with set up for the annual Chamber of Commerce Allied Arts & Wine Festival. January 29 was Board approved at the September 25, 2008 regular meeting as an alternative meeting date for 2009 in consideration of the Chamber's request.

The November and December 2009 meeting dates conflict with the holiday schedule, so the third Monday (November 16<sup>th</sup>) and third Monday (December 14<sup>th</sup>) are proposed for the Board's consideration.

Dates to calendar:

**Feb 24 – 26**

**2009 Washington, D.C. ACWA Conference**  
Washington Court Hotel

**March 18**

**2009 ACWA Legislative Symposium**  
Sacramento Convention Center

- |                       |   |
|-----------------------|---|
| <b>May 19 – 22</b>    | <b>2009 ACWA Spring Conference &amp; Exhibition</b><br>Sacramento Convention Center                                     |
| <b>Sept 17 – 18</b>   | <b>2009 ACWA Continuing Legal Education Workshop</b><br>Westin South Coast Plaza<br>Costa Mesa                          |
| <b>Sept 22</b>        | <b>2009 CSDA Annual Conference</b><br>Indian Wells  |
| <b>Sept 24</b>        | <b>2009 CSDA Annual Conference</b><br>Indian Wells  |
| <b>Nov 19 – 20</b>    | <b>2009 CSDA Board Planning Session</b>   |
| <b>Dec 1 – 4</b>      | <b>2009 ACWA Fall Conference &amp; Exhibition</b><br>Town & Country Resort & Convention Center<br>San Diego             |
| <b>Feb 23 – 25</b>    | <b>2010 ACWA Washington, D.C. Conference</b><br>Washington Court Hotel  |
| <b>May 4 – 7</b>      | <b>2010 ACWA Spring Conference &amp; Exhibition</b><br>Portola Plaza & Marriott Hotels<br>Monterey                      |
| <b>Nov 30 – Dec 3</b> | <b>2010 ACWA Fall Conference &amp; Exhibition</b><br>Renaissance Esmeralda and Hyatt Grand<br>Champions<br>Indian Wells |

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 BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_SANDERS\_\_\_ CHALDECOTT \_\_\_ CLIFT \_\_\_ DEMICCO\_\_\_MACKINNON\_\_\_





## DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
2009 ADOPTED REGULAR MEETING SCHEDULE

January 29 (Fifth Thursday to accommodate  
Jan 22, 2009 Chamber event)

February 26 (ACWA Wash DC Feb 24 - 26)  
or Feb 19 (Third Thursday)

March 26

April 23

May 28

June 25

July 23

August 27 (Pinedorado) or 20 (Third Thursday)

September 24

October 22

November 16 (Monday)

December 14 (Monday)

Regular meetings are held at the Veterans Hall  
1000 Main Street, Cambria, at 12:30 p.m.